



AGENDA

The Business Meeting of the
Board of Education of Township High School District 214
will be held on Thursday, December 15, 2022
in the Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005 at 7:00 PM

1. **Call to Order**
President Dussling
 - 1.1. Roll Call
2. **Pledge of Allegiance**
President Dussling
3. **Approval of the Minutes**
4. **Board Recognition**
 - 4.1. Student Recognition
5. **Public Hearing: Tax Levy**
6. **Public Comments**
Members of the public, especially residents of District 214, are welcome to contribute during public comments. To do so, you must sign up before the start of the meeting.
7. **Superintendent Report**
 - 7.1. Freedom of Information Act Report
8. **Superintendent Search Update**
9. **Board Member Updates**
10. **Consent Items**
 - 10.1. Approval of Accounts Payable
 - 10.2. Approval of Personnel Transaction Report
 - 10.3. Approval to dispose of closed session audio recordings pursuant to the Open Meetings Act
 - 10.4. Approval of District Band Instruments Bid
 - 10.5. Approval of International Field Trip
11. **Roll Call Action Items**
 - 11.1. Approval of Tax Levy

11.2. Approval of Resolution abating the working cash fund and abating the taxes heretofore levied for the year 2022 to pay debt service on the outstanding bonds of Township High School District Number 214

11.3. Approval of Summer School 2023

12. Closed Session

12.1. Motion to go into closed session for the purpose of discussing

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or legal counsel for the public body. 5 ILCS 120/2(c)(1), amended by P.A. 101-459

12.2. Immediately following the Closed Session, the Board of Education will convene in Open Session and may take action resulting from Closed Session discussions.

13. Adjournment



BUSINESS MEETING MINUTES

Township High School District 214 Board of Education
Thursday, November 17, 2022 at 7:00 PM
Forest View Educational Center
2121 South Goebbert Road
Arlington Heights, IL 60005

Present: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer (by phone at 7:34 pm), Dan Petro, Andrea Rauch and Lenny Walker

1. Call to Order
President Dussling called the meeting to order at 7:00 pm
2. Pledge of Allegiance
3. Approval of the Minutes
Motion by Millie Palmer with a second by Dan Petro to approve the minutes
Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer (by phone), Dan Petro, Andrea Rauch and Lenny Walker
4. Board Recognition
4.1. Community Partnership: Northwestern Community Hospital
Pat Mogge presented a video of community partner Northwestern Community Hospital and the student apprenticeship program. He then introduced Laura King, RN Coordinator, from the hospital program.
5. Public Comments
Melissa Cayer, spoke about retirement packages, the district budget and lower property taxes
Maria Munoz, spoke about media materials
Amy Osterman, spoke about the suicide assessment
Misa Edwardsen, spoke about the Board
Bruce Janu, librarian at Hersey HS, spoke about media materials
Ewa Wojcik, spoke about media materials
6. Superintendent Report
Superintendent Schuler reported the following Freedom of Information Act requests that were complied with consistent with School Code:
 - E. Wojcik requested curricular information
 - Citizens Action Group requested athletic information
 - B. Kim requested bid information
 - E. Bauer requested teaching and learning information
 - Auxiliary Documents Team requested bid information
 - A. Manrique requested bid information

- S. Hillstrom requested communications and teaching and learning information
- T. Burns requested enrollment information
- Ocrob requested teaching and learning information
- K. Holdren requested communications
- J. Piepenbrink requested financial and personnel information

The Superintendent shared a video featuring a recent visit by First Lady Dr. Jill Biden at Rolling Meadows High School.

Dr. Schuler read a statement announcing he will be leaving District 214 to take a new job at AASA, the National School Superintendents Association. Thank you to the Board and the amazing staff and students for their support all these years. He will start his new job in February 2023.

President Dussling read a statement thanking Dr. Schuler for his years of leadership. Deliberations will begin about appointing a successor. The Board will keep the community informed every step of the process. Millie Palmer thanked the superintendent for bringing people together, keeping the district student focused, and for creating new opportunities for students.

Alva Kreutzer joined at 7:34 pm

7. Board Member Updates

Mark Hineman reported Prospect's girls' cross country team Class 3A state championship. Head coach Pete Wintermute was named IHSA Girls Track and Field Coach of the Year. The first state champion girls' swimmer from Rolling Meadows is freshman Vera Conic.

Andrea Rauch thanked all the schools for their Veterans' Day events honoring veterans. Navy Admiral Scott Ruston visited Wheeling and the NJROTC program. The Harper College Art Show featuring District 214 artists runs through December 1st and awards will be presented November 30th. Mrs. Rauch attended the Dr. Biden visit and thanked Barb Kain and the team that prepared for the visit at Rolling Meadows.

Dan Petro reported donations can be made to the Educational Foundation, helping our students, through the district website.

Lenny Walker reported all schools are sponsoring activities to give back to our local communities during the holidays.

Bill Dussling reported he also attended the Rolling Meadows visit by Dr. Biden. He congratulated Prospect Marching Knights Band on their 5A State Championship, the Hersey Marching Huskies on their 4A State Championship, Rolling Meadows on their 5th place and Elk Grove's seventh place finish. He attended the National Technical Honor Society and the Veterans' Day event at Hersey.

Millie Palmer reported the Rolling Meadows Honors Orchestra Concert will be Sunday at 3 pm. Rolling Meadows Senior Cameron Christie, #1 prospect in class of 2023, signed his letter of intent to play at University of Minnesota.

Alva Kreutzer reported she attended the TIF meetings at Elk Grove Village and Mount Prospect. She attended Elk Grove's Veterans' Day Event and the National Tech Honor Society.

8. Consent Items

Motion by Dan Petro with second by Millie Palmer to approve the consent items 8.1 - 8.6; Items 8.7 and 8.8 will be considered separately.

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

8.1. Approval of Accounts Payable

8.2. Approval of Personnel Transaction Report

8.3. Approval to Dispose of Closed Session Audio Recordings Pursuant to the Open Meetings Act

8.4. Approval of Specialized Schools Construction Bids 3A

8.5. Approval of Transportation Bid

8.6. Approval of Buffalo Grove Field Trip to Montreal and Quebec

8.7. Approval of Resolution Recognizing Illinois School Board Members Day

Motion by Alva Kreutzer with second by Mark Hineman

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer (by phone), Dan Petro, Andrea Rauch and Lenny Walker

8.8. Approval of Resolution for American Education Week

Motion by Andrea Rauch with second by Dan Petro

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer (by phone), Dan Petro, Andrea Rauch and Lenny Walker

9. Roll Call Action Items

9.1. Approval of 2023-2024 Academic Programs and Pathways Guidebook

Motion by Dan Petro with second by Millie Palmer to approve the 2023-2024 Guidebook

Board Discussion:

Andrea Rauch clarified that modifications include the computer literacy graduation requirement.

Public Comment:

Elizabeth Bauer, spoke about the comparison of classes offered at different schools

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

10. Discussion Items

10.1. Summer School 2023

Laz Lopez reviewed Summer School 2022. There were 3000 student enrollments; most in person at Hersey, one-third online. Besides credit recovery, courses were offered in enrichment and talent development. In 2023, summer courses will be held at Prospect and the extended school year classes will be held at Hersey. Classes will run June 12-29 and July 3 - 20. Courses include onsite classes, online classes, internships, and the summer musical. Enrichment experiences run for one week. Fees will be waived for next summer. A free summer SAT prep course will be offered. A single branded summer school launch for all programs is planned for mid-February.

Board Discussion

Millie Palmer asked the cost of attending. The fees have not changed: \$187.50 for one semester, behind the wheel driver's training \$350 (out of district \$375). Free classes offered for bridge class for incoming freshman, specialized programs, enrichment, and the SAT prep.

Andrea Rauch asked how many can/will take the SAT prep? Mr. Lopez answered that offering evening classes, summer classes, having classes embedded in Junior year and Seniors trying to make a certain score would all be factors in the number of student participating.

Public Comment:

Ewa Wojcik, commented on the SAT prep class

10.2. Tentative Tax Levy

Mike Vargas explained the tax levy process and the estimated tax request for next year. The Board will vote at the next meeting after a public hearing.

Board Discussion

Dan Petro How can we ask for 5.94% if we are capped by 5%? Mr. Vargas replied in consideration of new properties. The proposed abatement would lower it to 4.33%.

Millie Palmer asked what would it look like on a tax bill. Mr. Vargas reported it would show a lower bill next year in December and comparing the two years' bills would show the decrease.

Bill Dussling commented on funding for school districts. Evidence based funding from the state is 5% and from federal is 4%. The state of Illinois used to fund 35% of the school budget but legislative laws have reduced state funding. Thank you for balancing our budget and allowing us to give back to the taxpayers with an abatement.

Alva Kreutzer asked when TIF money comes back to us, how is it used? The Joint Review Board determines how it is disbursed. There has to a surplus for us to get any increment back. It's not enough to change the budget or the levy.

Millie Palmer commented on the list of current TIFs, there are different year end dates. Mr. Vargas replied that some of them have been extended past the 23 years.

Public Comments

Misa Edwardsen, asked how is tax money allocated?

Elizabeth Bauer, asked for an explanation of an abatement of bond service and commented on the costs for career pathways.

Melissa Cayer, commented about TIF districts.

11. Closed Session

11.1. Motion to go into closed session for:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1), amended by P.A. 101-459

Motion by Mark Hineman with second by Millie Palmer to go into closed session

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

Immediately following the Closed Session, the Board of Education will convene in Open Session and may take action resulting from Closed Session discussions.

11.2 Motion to extend the meeting by 10 minutes.

Motion by Lenny Walker with second by Millie Palmer

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

11.3. Motion to adjourn closed session

Motion by Andrea Rauch with second by Dan Petro to adjourn closed session

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

12. Job Descriptions

Motion by Andrea Rauch with second by Dan Petro to approve the modified job description for the Associate Superintendent for Business Services/CSBO

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

13. PTR II

Motion by Andrea Rauch with second by Dan Petro to approve the Personnel Transaction Report II

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer, Dan Petro, Andrea Rauch and Lenny Walker

14. Adjournment

Motion by Dan Petro with second by Andrea Rauch to adjourn the meeting

Aye: Bill Dussling, Millie Palmer, Mark Hineman, Alva Kreutzer (by phone), Dan Petro, Andrea Rauch and Lenny Walker

Meeting adjourned at 10:10 pm

William J. Dussling, President

Mildred Palmer, Vice President



SPECIAL MEETING MINUTES

Township High School District 214 Board of Education
Tuesday, November 29, 2022, 6:00 pm
Central Office
2123 S Arlington Heights Road
Arlington Heights, IL 60005

Present: William Dussling, Mark Hineman, Alva Kreutzer (at 6:05 PM), Millie Palmer, Dan Petro, Andrea Rauch and Lenny Walker

1. Call to Order
President Dussling called the meeting to order at 6:01 pm.
2. Pledge of Allegiance
3. Public Comments
-Misa Andersen, parent, spoke about the new superintendent search
4. Closed Session
 - 4.1. Motion to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion by Dan Petro with a second by Mark Hineman

Aye: Dussling, Hineman, Palmer, Petro, Rauch, Walker

Alva Kreutzer joined the meeting at 6:05 pm.
 - 4.2 Motion to reconvene in open session after discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion by Dan Petro with a second by Andrea Rauch

Aye: Dussling, Hineman, Kreutzer, Palmer, Petro, Rauch, Walker
5. Adjournment
 - 5.1. Motion by Dan Petro with second by Millie Palmer to adjourn the meeting.

Aye: Dussling, Hineman, Kreutzer, Palmer, Petro, Rauch, Walker

Meeting adjourned at 7:45 pm.

William J. Dussling, President

Mildred Palmer, Vice President

PERSONNEL TRANSACTION REPORT

CHANGE IN STATUS

Name
WRIGHT, KENDELL **Science - RMHS**
Remarks Resignation
Effective: June 30, 2023

EMPLOYMENT OF EDUCATION ASSOCIATION PERSONNEL 2022-23

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
KERR, JENNIFER	1.0 English-EL - Newcomer	\$60,842.00 * Prorata for days worked
<u>Remarks</u>	B step 1.5	
Degree	B.A.	University of Illinois, Chicago, IL
Exp.	12/2002 - 6/2003	Voc Ed-Norwich Regional Voc HS, Norwich, CT

SUPERVISORY APPOINTMENT - 2022-2023

Name **Appointment**
IMPASTATO, JOSEPH **Technology Services Supervisor**
Remarks John Hersey High School
Effective December 5, 2022

Salary: Supervisory Grade 3 **\$77,541.00 *P** *Prorata for days worked
Full Year

Present Position: 7/2019 - present Tech/Media Services II - BGHS
7/2014 - 6/2019 Technology Assistant Help Desk - RMHS
8/2005 - 6/2014 Instructional Asst. Student Services - Vanguard

CLASSIFIED PERSONNEL TRANSACTION REPORT

EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2022 - 2023

CHANGE

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
PERALES, LUCIO			
Remarks:	Custodian II (CM)		
	Grade 2, CMS20, Step 16	\$28.26	40
	Initial Location: JHHS		
	Effective: December 16, 2022		

COVARRUBIAS, RICHARDO

Remarks:	Custodian I - 3rd Shift (PHS)
	Termination
	Effective: December 7, 2022

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2022 - 2023

CHANGE

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
COSTA, NICHOL			
Remarks:	Campus Security (RMHS)		
	Grade 3, Step 1	\$22.24	40
	From: 20 hrs/wk		
	Effective: December 16, 2022		

ORTEGA, YESENIA

Remarks:	Administrative Assistant II (PHS)
	Resignation
	Effective: December 1, 2022

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2022 - 2023

NEW

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
PERKINS, JOHN			

Remarks:	Technology Assistant - Help Desk (RMHS)		
	Grade 5, Step 1	\$24.08	40
	Effective: December 16, 2022		

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2022 - 2023
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<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
CABAN, JOSHUA			
Remarks:	Campus Security (Specialized Schools)		
	Grade 3, Step 1	\$22.24	37.5
	Effective: December 16, 2022 - June 2, 2023		
COBB, DARIONTAY			
Remarks:	Campus Security (EGHS)		
	Grade 3, Step 1	\$22.24	27.5
	Effective: December 16, 2022 - June 2, 2023		
MAKROPOULOS, IRENE			
Remarks:	AVID Assistant (RMHS)		
	Resignation		
	Effective: December 22, 2022		

Subject: District Band Instruments - Bid

BACKGROUND INFORMATION:

Several band instruments were needed throughout the district to facilitate student participation in current music programs. The following instruments were specified for each school on the bid:

- Buffalo Grove High School – Drumline harnesses;
- Elk Grove High School – Tuba and oboe;
- John Hersey High School – Flugelhorn/marching baritone, glockenspiel, and crotales;
- Prospect High School – Tuba and euphonium;
- Rolling Meadows High School – Xylophone and French horn; and
- Wheeling High School – Alto sax and tenor sax

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement. Bids were sent to three vendors.

Funds are available in the 2022-23 Teaching & Learning accounts.

<u>Vendor</u>	<u>Recommended Award</u>
Quinlan & Fabish (Burr Ridge, IL)	\$ 54,169.00
Music & Arts (Itasca, IL)	\$ 10,707.75
Taza Supplies (South Holland, IL)	<u>\$ 0.00</u>
	\$ 64,876.75

Low bidder meeting specifications on each supply item is being recommended.

RECOMMENDED ACTION:

That the Board of Education accept the bids totaling \$64,876.75 as shown under Recommended Award for the purchase of band instruments for District 214.

DATE: 12/15/2022
FILE: Tours

Subject: **Educational Tour/Student Exchange to Tokyo and Ashikaga, Japan – Elk Grove High School**

BACKGROUND INFORMATION:

Permission is requested for an educational tour/student exchange for the EGHS students of the Japanese language to Tokyo and Ashikaga, Japan to take place June 5-21, 2023. The trip, which is part of the ongoing exchange program between EGHS and Ashikodai and Ashitandai high schools in Ashikaga, Tochigi, Japan, gives students of the Japanese language and other students interested in Japanese language and/or culture the opportunity to live with a family in Japan for two weeks. Because the students will be participating in a homestay with students of our sister schools, the trip provides an excellent opportunity for American students to fully integrate with students from another culture. The trip helps us educate students who are knowledgeable and tolerant of differences and diversity, both within the world itself and within our own country. This will be the 33rd year of an exchange program that has touched hundreds of families in two countries.

ADMINISTRATIVE CONSIDERATIONS:

Costs for this activity will be the responsibility of the students.

RECOMMENDED ACTION:

It is recommended that the Board of Education approve an educational tour/student exchange to Tokyo and Ashikaga Japan for Elk Grove High School students of the Japanese language to take place June 5-21, 2023.

Attachments

TOWNSHIP HIGH SCHOOL DISTRICT 214
Pre-Approval of Educational Tour

~~ACCS~~

SITE: EGHS

TOUR SUPERVISOR(S): Ryan Christie

APPROVAL BY:

DESTINATION: Japan (Ashikaga, Tokyo and Kamakura)

DEPARTURE DATE: 06/06/23 RETURN DATE: 06/21/2023

TOUR CATEGORY: International Tour

TOUR DESCRIPTION: EGHS stuents and chaperones fly to Tokyo-Narita Airport where they are met by staff from our sister high schools. The two weeks in Japan include a 2-3 day trip to Tokyo and Kamakura, visits to classes at the Japanese schools, staying with Japanese host families, and a wide variety of cultural activities.

TOUR RATIONALE:

The trip, which is part of the ongoing exchange program between EGHS and Ashikoda and Ashitandai High Schools, gives students of the Japanese language and other students interested in Japanese language and or culture the opportunity to live with a family in Japan for 2 weeks. The trip helps educate students who are knowledgeable and tolerant of differences and diversity, both within the world iteself and within our own country. This will be the 32nd year of an exchange program that has touched hundreds of families in the two countries.

MODES OF TRANSPORTATION:

Commercial aircraft, public bus & train, bus/van operated by our sister schools, host families' cars.

(Note for box below, a spouse may accompany an employee chaperone)

NUMBER OF CHAPERONES: 1-2 CHAPERONES WILL BE (X)EMPLOYEES:

NON-EMPLOYEES:

BOTH:

APPROXIMATE NO. OF STUDENTS: 12

TOUR PRE- APPROVAL

YES	NO		Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Jim Phillips</u> Division Head	<u>5/25/22</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Assistant Principal for Student Activities	<u>6/20/22</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Associate Principal for Operations	<u>5/26/22</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Principal	<u>5/26/22</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Associate Superintendent for Finance and Operations	<u>5/27/22</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> Superintendent	<u>5/27/22</u>

ITEM: 2022-
DATE: December 15, 2022
FILE: Tax Levy

Subject: 2022 Property Tax Levy

BACKGROUND INFORMATION:

On November 17, 2022, the Board of Education established the following tentative 2022 Tax Levy for capped funds:

<u>FUND</u>	2021 <u>EXTENSION</u>	2021 <u>RATE</u>	<u>2022 LEVY</u>	<u>CHANGE</u>
Education-General	\$188,539,090	1.9934	\$199,700,000	5.9%
Education-Special Education	\$2,523,500	0.0267	\$2,600,000	3.0%
Operations & Maintenance	\$37,080,000	0.3920	\$39,300,000	6.0%
Transportation	\$6,775,533	0.0716	\$7,000,000	3.3%
Municipal Retirement	\$1.00	0.0000	\$300,000	299,999%
Social Security	\$4,635,000	0.0490	\$4,900,000	5.7%
Working Cash	\$4,729,125	0.0500	\$5,000,000	5.7%
Total Capped Funds	\$244,282,249	2.5827	\$258,800,000	5.94%
Debt Service	\$3,788,253	0.0401	0.00	-100.0%
Grand Total	\$248,070,502	2.6228	\$258,800,000	4.33%

For 2022, the tax cap will limit tax growth by the rate of inflation (2021 CPI was 7 percent) or 5%, whichever is less, plus any new property, construction, and TIF expirations. One TIF district in Prospect Heights is expiring in 2022, the Palatine Road TIF. The Grove Mall TIF in Elk Grove is also expiring. The additional EAV is projected to be \$14m. Three new TIF properties are anticipated from Prospect Heights, Elk Grove, and Mt. Prospect. The 2022 tentative tax levy, including debt service, results in an overall levy increase of 4.33%, which will capture the value of the existing property, new property, and construction, some of which may be greater than projected. The actual tax levy will be established by the Cook County Clerk's office.

The Tentative 2022 Corporate and Special Purpose Property Tax Levy of \$258,800,000 represents a 5.94 percent increase over the 2021 Corporate and Special Purpose Property Tax Extension of \$244,282,249.

Additionally, the tentative levy for non-capped funds (Debt Service) of \$0.00 represents a 100 percent decrease over the 2021 extension for Debt Service of \$3,788,253. The overall levy increase, which includes Debt Service in 2022, is 4.33 percent.

ADMINISTRATIVE CONSIDERATIONS:

Although the total proposed levy increase is 5.94 percent, it is anticipated that, as in previous years, the actual tax extension will be reduced by the tax cap.

In compliance with the Truth in Taxation Law, a levy hearing has been scheduled for December 15, 2022. After the hearing, it is recommended that the Board approve the various levy-related resolutions and certifications that are attached.

RECOMMENDED ACTION:

Subsequent to the public hearing regarding the 2022 tax levy:

- 1) That the Board of Education adopt and certify the Tax Levy Resolution regarding the 2022 Tax Levy as presented.
- 2) That the President and the Secretary be directed to also certify such levy on the Certificate of Tax Levy form.
- 3) That the President and the Secretary be directed to execute the Resolution Authorizing Reduction of Certain Fund Levies for the 2022 Levy Year.
- 4) That the President be directed to sign the Certification of Compliance with the Truth-In-Taxation Law.
- 5) That the Secretary be directed to file said documents with the Clerk of Cook County on or before December 27, 2022.

Att.

TAX LEVY RESOLUTION

WHEREAS, the Board of Education of Township High School District 214, Cook County, Illinois, has determined the amount of money, exclusive of election costs and bond principal and interest levies, that is necessary to be raised by taxation for the year 2022; and

WHEREAS, the Board of Education disclosed at a public meeting its intention to adopt a levy; and

WHEREAS, the Board of Education advertised its intent to adopt a levy.

NOW, THEREFORE, BE IT, AND IT IS HEREBY RESOLVED by the Board of Education of Township High School District 214, Cook County, Illinois, as follows:

1. That there shall be and there is hereby levied by the Board levies for the year 2022 upon which all sums are hereby declared to be required for the next ensuing year:

Amount levied for Education-General	\$199,700,000
Amount levied for Education-Special Education	2,600,000
Amount levied for Operations & Maintenance	39,300,000
Amount levied for Transportation	7,000,000
Amount levied for Municipal Retirement	300,000
Amount levied for Social Security	4,900,000
Amount levied for Working Cash	5,000,000
<hr/>	
Aggregate Levy	\$258,800,000

2. That the sums set forth above shall be incorporated into the Certificate of Tax Levy for the year 2022, attached hereto as Exhibit A.

3. That the administration is hereby authorized and directed to file the Certificate of Tax Levy and all support data and Certifications with the County Clerk of Cook County, Illinois.

A motion was made by _____ and seconded by _____ that the Tax Levy Resolution be adopted as presented. Upon roll call the following members answered:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion carried and the Resolution adopted.

CERTIFICATION

I DO HEREBY CERTIFY that I am the duly elected and acting Secretary of the Board of Education of Township High School District 214, Cook County, Illinois, and as such, I am the keeper of the records and minutes of said Board.

I DO FURTHER CERTIFY that the above resolution is a correct and complete copy of the Tax Levy resolution as adopted by said Board of Education at its meeting held on December 15th, 2022.

Secretary, Board of Education
Township High School District 214,
Cook County, Illinois

ILLINOIS STATE BOARD OF EDUCATION

School Business Services Department
(217) 785-8779

Original:
Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name Township High School District 214	District Number 04-2150-000	County COOK
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Amount of Levy

Educational	\$ 199,700,000	Fire Prevention & Safety *	\$
Operations & Maintenance	\$ 39,300,000	Tort Immunity	\$ 0
Transportation	\$ 7,000,000	Special Education	\$ 2,600,000
Working Cash	\$ 5,000,000	Leasing	\$
Municipal Retirement	\$ 300,000	Other	\$
Social Security	\$ 4,900,000	Other	\$
		Total Levy	\$ 258,800,000

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 199,700,000 dollars to be levied as a special tax for educational purposes; and
 the sum of 39,300,000 dollars to be levied as a special tax for operations and maintenance purposes; and
 the sum of 7,000,000 dollars to be levied as a special tax for transportation purposes; and
 the sum of 5,000,000 dollars to be levied as a special tax for a working cash fund; and
 the sum of 300,000 dollars to be levied as a special tax for municipal retirement purposes; and
 the sum of 4,900,000 dollars to be levied as a special tax for social security purposes; and
 the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
 the sum of 0 dollars to be levied as a special tax for tort immunity purposes; and
 the sum of 2,600,000 dollars to be levied as a special tax for special education purposes; and
 the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
 the sum of 0 dollars to be levied as a special tax for _____; and
 the sum of 0 dollars to be levied as a special tax for _____
 on the taxable property of our school district for the year _____.

Signed this 15 day of December 2022. _____
(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 3.

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. _____, _____ County, Illinois, on the equalized assessed value of all taxable property of said school district for the year _____, was filed in the office of the County Clerk of this County on _____.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total levy, as provided in the original resolution(s), for said purposes for the year _____, is \$ _____.

(Signature of County Clerk)

(Date)

(County)

**RESOLUTION AUTHORIZING REDUCTION OF CERTAIN FUND LEVIES FOR THE 2022
LEVY YEAR**

WHEREAS, on December 15, 2022, the Board of Education of Township High School District 214, Cook County, Illinois ("School District") did adopt a certificate of tax levy for the 2022 levy year and subsequently filed the same with the County Clerk of Cook County ("County Clerk"); and

WHEREAS, the County Clerk has notified each Cook County taxing district which is now subject to the Property Tax Extension Limitation Law ("PTELL") that it may direct the County Clerk's Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2022 levy year to meet the requirements of the PTELL.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Township High School District 214, Cook County, Illinois as follows:

Section 1. That the Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. That the Board of Education hereby authorizes and directs the County Clerk to make the necessary reductions to the School District's tax levy for the 2022 levy year in order that the levies by fund shall be no less than the following amounts as indicated:

Education-General	\$199,700,000
Education-Special Education	2,600,000
Operations & Maintenance	39,300,000
Transportation	7,000,000
Municipal Retirement	300,000
Social Security	4,900,000
Working Cash	5,000,000
<hr/>	
Total Capped Funds	\$258,800,000

Section 3. That the Board of Education further authorizes and directs the County Clerk that if any additional reductions are required to be made to the School District's tax levy beyond those projected and specified by the Board of Education in Section 2 above, that such reductions shall be made to the following funds as indicated:

Operations & Maintenance Fund	60%
Working Cash Fund	30%
Social Security Fund	10%

Section 4. That the Superintendent of Schools of this School District be and is hereby directed to file a certified copy of this Resolution with the County Clerk as soon as practicable following its adoption and execution.

Section 5. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect immediately and forthwith upon its passage.

AYES: _____

NAYS: _____

ABSENT: _____

Adopted this 15th day of December, 2022.

 President, Board of Education
 Township High School District 214,
 Cook County, Illinois

ATTEST:

 Secretary, Board of Education
 Township High School District 214,
 Cook County, Illinois

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "Board") of Township High School District 214, Cook County, Illinois (the "District"), and as such official, I am the keeper of the records and files of the District and the Board.

I do further certify that attached hereto is a true and correct copy of a resolution entitled "Resolution Authorizing Reduction of Certain Fund Levies for the 2022 Levy Year" duly adopted by the Board at a public meeting conducted on December 15, 2022.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the new media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of December, 2022.

Secretary, Board of Education
Township High School District 214,
Cook County, Illinois

CERTIFICATION OF COMPLIANCE
WITH THE TRUTH-IN-TAXATION LAW

I, William J. Dussling, the duly qualified and presiding officer of the Board of Education of Township High School District 214, Cook County, Illinois, do hereby certify that the levy resolution of Township High School District 214, a copy of which is attached hereto, was adopted in full compliance with the provisions of the "Truth in Taxation Law," 35 ILCS 200/18-55 et seq.

IN WITNESS THEREOF, I have placed my official signature this 15th day of December 2022.

William J. Dussling
Board President,
Board of Education
Township High School District 214
Cook County, Illinois

(SEAL)

ITEM: 2022

DATE: December 15, 2022

FILE: Bond Abatement

Subject: Resolution abating the working cash fund and abating the taxes heretofore levied for the year 2022 to pay debt service on the outstanding bonds of Township High School District Number 214

BACKGROUND INFORMATION:

On August 25, 2022, the Board of Education directed the administration to prepare the necessary resolutions for the Cook County Clerk to abate the 2022 Debt Service Levy and abate the Working Cash Fund to pay the Debt Service Requirement of \$3,665,050 to achieve an overall total of capped and non-capped funds levy of 4.33%.

ADMINISTRATIVE CONSIDERATIONS:

The attached resolution is required for board approval to enact recommendations from the August 25, 2022, Board of Education meeting. The board needs to authorize the treasurer to file the appropriate documents with the county clerk's office to implement the abatement of debt service levy.

RECOMMENDED ACTION:

That the Board of Education approve the attached resolution for the abatement of working cash fund of \$3,665,050 and approve the resolution to abate, in its entirety, the 2022 Bond and Interest Tax Levy and authorize the Secretary to execute the resolution.

RESOLUTION abating the working cash fund of Township High School District Number 214, Cook County, Illinois, and abating the taxes heretofore levied for the year 2022 to pay debt service on outstanding limited bonds of said School District.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Township High School District Number 214, Cook County, Illinois (the “*District*”), by resolutions adopted on the 20th day of October, 2016, on the 21st day of August, 2017, and on the 12th day of November, 2020 (collectively, the “*Bond Resolutions*”), did provide for the issue of, and the levy of taxes to pay debt service on, General Obligation Limited Refunding School Bonds, Series 2016 (the “*2016 Bonds*”), General Obligation Limited Refunding School Bonds, Series 2017 (the “*2017 Bonds*”), and General Obligation Limited Refunding School Bonds, Series 2020 (the “*2020 Bonds*” and, together with the 2016 Bonds and the 2017 Bonds, the “*Bonds*”); and

WHEREAS, duly certified copies of the Bond Resolutions were filed in the office of the County Clerk of Cook County, Illinois (the “*County Clerk*”); and

WHEREAS, the Bond Resolutions established bond funds for the payment of debt service on the Bonds (collectively, the “*Bond Fund*”); and

WHEREAS, the Board has heretofore created, and is currently maintaining, a working cash fund in and for the District (the “*Working Cash Fund*”); and

WHEREAS, the Board has determined, and does hereby determine, that funds are available in the Working Cash Fund in the amount of \$3,665,050 to pay all debt service on the Bonds due on June 1, 2023, and on December 1, 2023 (the “*Levy Year 2022 Debt Service Requirement*”); and

WHEREAS, Section 20-10 of the School Code of the State of Illinois, as amended (the “Code”), authorizes the Board to abate the Working Cash Fund; and

WHEREAS, the Board has further determined, and does hereby further determine, that it is necessary and in the best interests of the District that the Working Cash Fund be abated by the amount of the Levy Year 2022 Debt Service Requirement and that such funds be transferred to the Bond Fund; and

WHEREAS, the Board has further determined, and also does hereby further determine that, as a result of such Working Cash Fund abatement, the taxes levied for the year 2022 in the Bond Resolution (the “Taxes”) are not needed to pay debt service on the Bonds; and

WHEREAS, the Board has further determined, and does hereby further determine, that it is necessary and in the best interests of the District that the Taxes be abated in their entirety:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Township High School District Number 214, Cook County, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Working Cash Fund Abatement. The Working Cash Fund shall be abated as of the date hereof by the amount of the Levy Year 2022 Debt Service Requirement (the “Abatement Amount”).

Section 3. Permanent Transfer. On the date hereof, the School Treasurer of the District is hereby authorized and directed to permanently transfer the Abatement Amount to the Bond Fund, the same being the fund of the District most in need of the Abatement Amount. It is hereby

found and determined that, following the transfer of the Abatement Amount, the balance to the credit of the Working Cash Fund, including the amount of any taxes heretofore levied by the District for the Working Cash Fund pursuant to Section 20-3 of the Code, but not yet collected and deposited into the Working Cash Fund, and amounts transferred pursuant to Section 20-4 of the Code and to be reimbursed to the Working Cash Fund, is at least equal to 0.05% of the value, as equalized or assessed by the Department of Revenue, of the taxable property in the District.

Section 4. Outstanding Loans. If necessary to effectuate such abatement and permanent transfer, any outstanding loans from the Working Cash Fund to other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Abatement Amount shall be paid to the Bond Fund, and any remaining outstanding loans shall be paid to the Working Cash Fund at the time and in the manner required by the Code.

Section 5. Abatement of Taxes. The Taxes shall be abated in their entirety, as more particularly described as follows:

FOR THE 2016 BONDS

LEVY YEAR	AMOUNT OF TAXES CURRENTLY ON FILE	AMOUNT OF TAXES TO BE ABATED	TOTAL AMOUNT OF TAXES TO BE EXTENDED
2022	\$1,514,650.00	\$1,514,650.00	\$0.00

FOR THE 2017 BONDS

LEVY YEAR	AMOUNT OF TAXES CURRENTLY ON FILE	AMOUNT OF TAXES TO BE ABATED	TOTAL AMOUNT OF TAXES TO BE EXTENDED
2022	\$817,600.00	\$817,600.00	\$0.00

FOR THE 2020 BONDS

LEVY YEAR	AMOUNT OF TAXES CURRENTLY ON FILE	AMOUNT OF TAXES TO BE ABATED	TOTAL AMOUNT OF TAXES TO BE EXTENDED
2022	\$1,275,609.93	\$1,275,609.93	\$0.00

Section 6. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate the Taxes in accordance with the provisions hereof.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 15, 2022.

President, Board of Education

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the “*Board*”) of Township High School District Number 214, Cook County, Illinois (the “*District*”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a true, correct and complete copy of the resolution adopted by the Board at a meeting held on the 15th day of December, 2022, and entitled:

RESOLUTION abating the working cash fund of Township High School District Number 214, Cook County, Illinois, and abating the taxes heretofore levied for the year 2022 to pay debt service on outstanding limited bonds of said School District.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of December, 2022.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 20__, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the working cash fund of Township High School District Number 214, Cook County, Illinois, and abating the taxes heretofore levied for the year 2022 to pay debt service on outstanding limited bonds of said School District.

duly adopted by the Board of Education of Township High School District Number 214, Cook County, Illinois, on the 15th day of December, 2022, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 20__.

County Clerk

(SEAL)



Summer School Program 2023

I. Summer Programs and Sites

A. Summer School Site

All in-person summer programs will be hosted at **Prospect High School**, with the exception of **Extended School Year, hosted at John Hersey High School**. Programs hosted at Prospect High School include all **academic** and **transition** (Bridge) course offerings for all District 214 students and **special programs** such as EL, Newcomer Academy, Career Academy, Skills Training, Summer Internship and Driver Education.

Academic (credit recovery and get ahead) courses will also be offered **online**.

B. Summer Programs

1. Regular Summer Program

The regular summer program consists of two semesters during which a selection of approved courses and a variety of other programs are offered to students.

2. Driver Education Summer Program

The summer driver education program is a two-phase program providing each student a minimum of 30 hours of classroom instruction and a minimum of six hours of behind-the-wheel practice.

Prospect High School will host the driver education program for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows and Wheeling High School students.

The summer school driver education program offers a 24-day or a 24-evening class. The daytime classes will be offered from 7:30 a.m. to 10:00 a.m. and 10:00 a.m. to 12:30 p.m. The afternoon/evening classes will be offered from 3:00 p.m. to 6:00 p.m. and 6:00 p.m. to 8:30 p.m. Each driver education class has a maximum capacity of 12 students.

3. Bridge to High School (formerly Transition Language Arts) Summer Program

The district provides a transition language arts summer program to incoming ninth grade students who are identified by placement test scores and teacher recommendation. The Bridge to High School Summer Program serves students in two three-week sessions.

4. Bridge to English Language (formerly Transition English Language Learners (EL)) Summer Program

The district provides a transition EL summer program to incoming and current students who are identified by ESL placement as level 1 or below. The Bridge to English Language Summer Program serves students in a three-week session.

5. International Newcomer Academy (formerly Bridge to Newcomer) Summer Program

The district provides a summer program for students at the International Newcomer Center.

Placement test scores and interviews identify students. The Newcomer Center Program services students in a six-week session.

6. Blended Learning / Online Virtual School Summer Program

This district provides an online instructional program tailored to meet the individual student's needs when not able to attend a traditional summer school program.

7. Extended School Year (ESY)

The district provides a 3 week summer program for identified special education students.

II. Registration

Walk in registrations and regular portal registration will open on Wednesday, March 1, 2023. Driver Education registration begins on Wednesday, March 1, 2023. The deadline for enrolling in the first term is Friday, June 2, 2023. The deadline for enrolling in second term is Thursday, June 22, 2023.

III. Calendar

A. Regular In-Person Summer School, Bridge to High School, Bridge to EL

The regular summer school program and Bridge programs consist of two academic semesters. Each semester consists of 60 hours of instruction delivered as 12 five-hour days for varying units of academic credit.

First Semester: June 12 to June 29, 2023

Week 1: Monday, June 12 to Thursday, June 15, 2023

Week 2: Tuesday, June 20 to Friday, June 23, 2023*

Week 3: Monday, June 26 to Thursday, June 29, 2023

*Due to Juneteenth falling on Monday, June 19th, summer school will run Tuesday through Friday

Second Semester: July 3 to July 20, 2023

Week 1: Monday, July 3 to Friday, July 7, 2023*

Week 2: Monday, July 10 to Thursday, July 13, 2023

Week 3: Monday, July 17 to Thursday, July 20, 2023

**Due to July 4th falling on a Tuesday, summer school will run Monday and Wednesday through Friday

B. Driver Education

The summer driver education program consists of one 24-day semester. The program provides each student with a minimum of 30 hours of classroom and six hours of behind-the-wheel practice. Sessions meet 2.5 hours per day according to the following calendar.

One 24-day Semester (PHS)

Times: 7:30 a.m. to 10:00 a.m. **OR** 10:00 a.m. to 12:30 p.m. **OR** 3:30 p.m. to 6:00 p.m. **OR** 6:00 p.m. to 8:30 p.m.

Week 1: Monday, June 12 to Thursday, June 15, 2023

Week 2: Tuesday, June 20 to Friday, June 23, 2023*

Week 3: Monday, June 26 to Thursday, June 29, 2023

Week 4: Monday, July 3 to Friday, July 7, 2023**

Week 5: Monday, July 10 to Thursday, July 13, 2023

Week 6: Monday, July 17 to Thursday, July 20, 2023

*Due to Juneteenth falling on Monday, June 19th, summer school will run Tuesday through Friday

**Due to July 4th falling on a Tuesday, summer school will run Monday and Wednesday through Friday

IV. Tuition, Fees and Refunds	Fee(s)
A. Registration (Processing) Fee (per student, nonrefundable) Would be waived during Early Bird Registration from 3/1/23 - 4/15/23	\$20.00
B. Transportation Fee	
1. Bus fee per semester Driver Education students may request morning bus services to arrive at 7:30 a.m. and leave at 12:30 p.m. Students will be expected to remain in A study / supervised area when not in class.	\$42.00
2. Bus fee per semester for Bridge to High School, Bridge to EL, ESY	\$0.00
C. Tuition	
1. In-District	
a. One Semester Course: 0.5 credit	\$187.50
b. Driver Education: classroom & behind-the-wheel	\$350.00
c. One Semester Bridge to HS, Bridge to EL: 0.5 credit	\$0.00
d. Two Semesters International Newcomer Academy 0.5 credit/sem	\$0.00
e. Dual Credit Course Work	\$0.00* TBD
2. Out-of-District	
a. One Semester Course: 0.5 credit	\$375.00
b. Driver Education: classroom & behind-the-wheel (Out-of-District students are eligible to register for Driver Education only after all D214 students have registered and seats are available)	\$350.00
D. Tuition Waiver Students approved for fee/meal waivers for the 2022-23 school year will have summer school fees waived with the exception of the registration fee (if registering after the Early Bird deadline).	
E. Refunds	
1. Academic Summer School	
a. For registrations paid via credit card, refunds will be credited back to the credit card charged for registration. For registrations paid by check, cash or money order, refunds will be processed after July 15, 2023, and checks will be mailed after the first Board of Education meeting in July.	
b. First Semester:	
1. A full refund (processing fee, tuition and transportation fees) is issued any time District 214 cancels a class.	
2. A full refund (processing fee, tuition and transportation fees) is issued if a student drops a course before the end of the business day on the first day of class, Monday, June 12, 2023.	
3. No processing fee, tuition or transportation refund is issued if a student drops a course on or after the second day of class, Tuesday, June 13, 2023 or later.	
c. Second Semester:	
1. A full refund (processing fee, tuition and transportation fees) is issued any time District 214 cancels a class.	

2. A full refund (processing fee, tuition and transportation fees) is issued if a student drops a course before the end of the business day on the first day of class, Monday, July, 2023.
3. No processing fee, tuition or transportation refund is issued if a student drops a course on or after the second day of class, Wednesday, July 5, 2023 or later.

2. Driver Education Summer Program

- a. For registrations paid via credit card, refunds will be credited back to the credit card charged for registration. For registrations paid by check, cash or money order, refunds will be processed after July 15, 2023, and checks will be mailed after the first Board of Education meeting in July.
- b. Driver Education tuition is nonrefundable except in the following cases:
 1. An administrative decision that precludes the student from taking Driver Education (e.g. canceled session)
 2. The student is ineligible due to second semester final grades; or
 3. The approval of a written request by the program director

V. Summer School Budget Allocation

The administration recommends a budget of \$250,000.00 to cover summer school costs in excess of revenues for personnel, staff development, tuition waivers, transportation, materials, and supplies.