

## Regular School Board Meeting

Monday, April 20, 2026 5:45 PM

School District Media Center, 131 Hickory Street North, Lester Prairie, MN 55354

### I. Call to Order

### II. Pledge of Allegiance

### III. Approval of Agenda

III.A. agenda approval

### IV. Recognition of Communications Since Last Meeting

### V. Open Dialogue

### VI. Approval of Consent Agenda

VI.A. Action to approve March 23 Board Minutes and Approve wire payment bill vouchers: 50167, 50189, 50257-50263, 50341-50342, 50344-50349, 50359-50361; and Check payments: 55237-55255, 55257- 55360 for a total amount of \$478,136.12

### VII. Reports

VII.A. Dashir report

### VIII. New Business

VIII.A. Action to approve DASHIR Management Agreement from July 1, 2026 to June 30, 2029.

### IX. Old Business

### X. School Finance

X.A. Action to approve revised 2025-2026 Fiscal Year budget.

X.B. Action to approve FY27 School Family Mental Health Service Agreement between Lester Prairie school District and Greater Minnesota Family Services.

### XI. Policy Administration

### XII. Personnel

XII.A. Action to approve the following contract:

A. **Ashley Peterson** - Head Volleyball Coach

XII.B. Action to approve **Business Official** contract from July 1, 2026 to

June 30, 2028.

XII.C. Action to approve **AD/Dean** contract from July 1, 2026 to June 30, 2027.

XII.D. Action to approve **Kitchen Supervisor** contract for 2026-27 school year.

XII.E. Action to approve resignation of **Amanda Wood** as HS Spanish/ELA teacher and yearbook advisor effective June 30, 2026.

XII.F. Action to approve contract for **Amber Hlayka** as HS ELA teacher for the 2026-27 school year.

XII.G. Action to approve lane change request for **Kelly Kramer** from step 21 MA to step 21 MA+10

XIII. **Other Items for the Board**

XIV. **Adjourn the Regular Board Meeting**



# Lester Prairie Schools

District Office  
131 Hickory St. N  
Lester Prairie, MN 55354

Phone: 320-395-2521  
Fax: 320-395-4202  
Website: www.lp.k12.mn.us/

## REGULAR SCHOOL BOARD MEETING AGENDA

**DATE:** Monday, April 20, 2026

**LOCATION:** School Media Center

**TIME:** 5:45 PM

### I. Call to Order

- A. Board Chair Christen to open Regular Board Meeting of Lester Prairie School District #424 at 5:45pm.
- B. Welcome to public and guests

### II. Pledge of Allegiance

### III. Approval of Agenda

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve agenda.

Voting was \_\_\_\_ for and \_\_\_\_ against.

### IV. Recognition of Communications Since the Last Meeting

- A. Communications received by Board Members
  - o Good News Section:
    - 1. \_\_\_\_
- B. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time - 15 minutes.)

### V. Approval of Consent Agenda

- A. **Approve Previous Minutes**
  - o Regular Board Meeting: March 23, 2026
- B. **Approve wire payment bill vouchers and check payments:**  
Approve wire payment bill vouchers: 50167, 50189, 50257-50263, 50341-50342, 50344-50349, 50359-50361; and Check payments: 55237-55255, 55257- 55360 for a total amount of \$478,136.12

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve consent agenda, board minutes, & payment of bills presented.

Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.

### VI. Administrative Reports

- A. **Principal - Mike Lee**
- B. **AD/DoS - Ross Scheevel**
- C. **Superintendent - Melissa Radeke**

**VII. School Board Committee Reports**

- A. Community Ed - R.Heimerl, Engen
- B. PTO - R.Heimel, Anderson
- C. Facilities/Maintenance - Engen, Christen, B.Heimerl
- D. Tech/Media - Christen, Engen
- E. Activities - Engen, Christen, B.Heimerl
- F. Negotiations:
  - Certified - LaMott, B.Heimerl, Christen
  - Non-Certified - R.Heimerl, Anderson, Engen
  - Administration - R.Heimerl, B.Heimerl, Christen
- G. Meet and Confer - LaMott, B.Heimerl
- H. Policy - R.Heimerl, Anderson
- I. Legislative - B.Heimerl
- J. City Council - B.Heimerl, LaMott

**VIII. School Finance**

A. No Donation Report.

B. Action to approve revised 2025-2026 Fiscal Year budget.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve revised budget as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against*

C. Action to approve FY27 School Family Mental Health Service Agreement between Lester Prairie school District and Greater Minnesota Family Services.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Greater MN Family Services agreement as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against*

D. Action to approve activity gate fees of \$5 for students and \$8 for adults.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve gate fees as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against*

E. Action to approve the following fundraiser:

- o **Baseball:** Heggies Pizza and Longhorns Fundraiser

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve revised budget as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against*

**IX. New Business**

A. Action to approve DASHIR Management Agreement from July 1, 2026 to June 30, 2029.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve agreement as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

**X. Old Business**

A. None

**XI. Policy Administration**

A. None

**XII. Personnel**

A. Action to approve the following contract:

- o **Ashley Peterson** - Head Volleyball Coach

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

B. Action to approve **Business Official** contract from July 1, 2026 to June 30, 2028.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

C. Action to approve **AD/Dean** contract from July 1, 2026 to June 30, 2027.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

D. Action to approve **Kitchen Supervisor** contract for 2026-27 school year.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

E. Action to approve resignation of **Amanda Wood** as HS Spanish/ELA teacher and yearbook advisor effective June 30, 2026.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve resignation as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

F. Action to approve contract for **Amber Hlavka** as HS ELA teacher for the 2026-27 school year.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve contract as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

G. Action to approve lane change request for **Kelly Kramer** from step 21 MA to step 21 MA+10.

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve lane change as presented.*

*Voting was \_\_\_\_\_ for and \_\_\_\_\_ against.*

**XIII. Other Items for the Board**

**XIV. Adjourn the Regular Board meeting at \_\_\_\_\_**

**UPCOMING DATES and NOTES:**

- A. May 4-8: Teacher Appreciation Week
- B. May 15: Graduation
- C. May 18: Regular School Board mtg 5:45pm
- D. May 22: Last day for students
- E. May 25: Memorial Day - no school
- F. May 26: Last day for staff

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	00165			Public Empl. Retirement Assoc		Wire
			B 01 215 014	PAYROLL TAXES		\$3,250.06
PO#:	Voucher #:	50167	Invoice	Invoice No: 2.27.26	3/2/2026	Paid Amt: \$3,250.06
						Check Amount: \$3,250.06
100	2633			American Express		Wire
			E 01 005 020 000 000 366	MASA CONFERENCE-SUPERINTENDENT		\$359.00
			E 01 005 020 000 000 366	WIFI TO CHECK EMAILS WHILE ON CRUISE		\$125.93
			E 21 300 298 947 301 401	JR CONCESSIONS SUPPLIES		\$142.28
			E 21 300 298 947 301 401	JR CONCESSIONS SUPPLIES		\$138.53
			E 01 300 211 100 000 369	TOPGOLF-ACTIVITY DAY		\$390.69
			E 21 300 298 947 301 401	JR CONCESSIONS SUPPLIES		\$131.79
PO#:	Voucher #:	50189	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt: \$1,288.22
						Check Amount: \$1,288.22
100	3002			Fidelity Security Life Insurance Co.		Wire
			B 01 215 000	MONTHLY CHARGES TO EYE MED		\$117.30
PO#:	Voucher #:	50257	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt: \$117.30
						Check Amount: \$117.30
100	00160			MN Teachers Retirement Assoc.		Wire
			B 01 215 018	PAYROLL TAXES		\$15,597.24
PO#:	Voucher #:	50261	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt: \$15,597.24
						Check Amount: \$15,597.24
100	00165			Public Empl. Retirement Assoc		Wire
			B 01 215 014	PAYROLL TAXES		\$3,410.04
PO#:	Voucher #:	50260	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt: \$3,410.04
						Check Amount: \$3,410.04
100	00196			INTERNAL REVENUE SERVICE		Wire
			B 01 215 011	FEDERAL		\$6,314.15
			B 01 215 010	OSADI		\$13,962.96
			B 01 215 010	MEDICARE		\$3,265.60
PO#:	Voucher #:	50258	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt: \$23,542.71
						Check Amount: \$23,542.71
100	01022			MN Department of Revenue		Wire
			B 01 215 013	PAYROLL TAXES		\$3,913.43
PO#:	Voucher #:	50259	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt: \$3,913.43
						Check Amount: \$3,913.43

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	2455			<b>EBC</b>		Wire			
				B 01 215 005	PAYROLL CONTRIBUTIONS		\$6,922.57		
PO#:	Voucher #:	50262	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt:	\$6,922.57	Check Amount:	\$6,922.57
100	3269			<b>WEX Health, Inc.</b>		Wire			
				B 01 215 023	FSA		\$127.27		
				B 01 215 023	HSA		\$1,790.66		
PO#:	Voucher #:	50263	Invoice	Invoice No: 3.13.26	3/13/2026	Paid Amt:	\$1,917.93	Check Amount:	\$1,917.93
100	00126			<b>CenterPoint Energy</b>		Wire			
				E 01 005 810 181 000 330	MONTHLY cHARGES		\$143.16		
PO#:	Voucher #:	50341	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$143.16		
				E 01 005 810 181 000 330	MONTHLY CHARGES		\$7,886.29		
PO#:	Voucher #:	50342	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$7,886.29	Check Amount:	\$8,029.45
100	00160			<b>MN Teachers Retirement Assoc.</b>		Wire			
				B 01 215 018	PAYROLL TAXES		\$15,661.18		
PO#:	Voucher #:	50347	Invoice	Invoice No: 3.30.26	3/30/2026	Paid Amt:	\$15,661.18	Check Amount:	\$15,661.18
100	00165			<b>Public Empl. Retirement Assoc</b>		Wire			
				B 01 215 014	PAYROLL TAXES		\$3,489.83		
PO#:	Voucher #:	50346	Invoice	Invoice No: 3.30.26	3/30/2026	Paid Amt:	\$3,489.83	Check Amount:	\$3,489.83
100	00196			<b>INTERNAL REVENUE SERVICE</b>		Wire			
				B 01 215 011	FEDERAL		\$6,552.62		
				B 01 215 010	OSADI		\$16,285.66		
				B 01 215 010	MEDICARE		\$3,808.72		
PO#:	Voucher #:	50344	Invoice	Invoice No: 3.30.26	3/30/2026	Paid Amt:	\$26,647.00	Check Amount:	\$26,647.00
100	01022			<b>MN Department of Revenue</b>		Wire			
				B 01 215 013	PAYROLL TAXES		\$4,586.10		
PO#:	Voucher #:	50345	Invoice	Invoice No: 3.30.26	3/30/2026	Paid Amt:	\$4,586.10	Check Amount:	\$4,586.10

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	2455			<b>EBC</b>		Wire			
				B 01 215 005	PAYROLL CONTRIBUTIONS		\$6,922.57		
PO#:	Voucher #:	50348	Invoice	Invoice No:	3.30.2026		3/30/2026	Paid Amt:	\$6,922.57
								Check Amount:	\$6,922.57
100	3269			<b>WEX Health, Inc.</b>		Wire			
				B 01 215 023	HSA		\$2,440.66		
				B 01 215 023	FSA		\$127.27		
PO#:	Voucher #:	50349	Invoice	Invoice No:	3.30.26		3/30/2026	Paid Amt:	\$2,567.93
								Check Amount:	\$2,567.93
100	00127			<b>Xcel Energy</b>		Wire			
				E 01 005 810 184 000 330	Monthly Charges		\$1,841.91		
PO#:	Voucher #:	50359	Invoice	Invoice No:	3.31.26		3/31/2026	Paid Amt:	\$1,841.91
								Check Amount:	\$1,841.91
100	00272			<b>SW/WC SERVICE COOPERATIVES</b>		Wire			
				B 01 215 025	Health Insurance payment		\$47,115.16		
PO#:	Voucher #:	50361	Invoice	Invoice No:	03.03.26		3/31/2026	Paid Amt:	\$47,115.16
								Check Amount:	\$47,115.16
100	3269			<b>WEX Health, Inc.</b>		Wire			
				E 01 005 110 000 000 305	BENIFITS SOULUTION ACH		\$96.25		
PO#:	Voucher #:	50360	Invoice	Invoice No:	03.26.26		3/31/2026	Paid Amt:	\$96.25
								Check Amount:	\$96.25
100	55237	03070		<b>MADISON NATIONAL LIFE INSURANCE CO</b>		Check			
				B 01 215 027	March Payment		\$874.45		
PO#:	Voucher #:	50164	Invoice	Invoice No:	1753527		3/2/2026	Paid Amt:	\$874.45
								Check Amount:	\$874.45
100	55238	2655		<b>Albers, Tracy</b>		Check			
				E 21 300 298 946 301 401	SENIOR TRIP OVER PAYMENT REIMBURSM		\$23.03		
PO#:	Voucher #:	50171	Invoice	Invoice No:	3.4.26		3/4/2026	Paid Amt:	\$23.03
								Check Amount:	\$23.03
100	55239	1245		<b>Amazon</b>		Check			
				E 01 005 110 000 000 401	B0DMNWSJH2 strongzhuo 10-5000 Pcs Pers		\$37.74		
				E 01 005 110 000 000 401	Amazon Shipping Charge		\$8.98		
PO#:	10964	Voucher #:	50186	Invoice	Invoice No:	1V9P1JJTYT7V	3/4/2026	Paid Amt:	\$46.72
				E 01 300 292 420 000 401	B0D6W7VQJZ doksmeria Weight Sled Trainer		\$36.99		
				E 01 300 292 420 000 401	B0DMP225QR ZEMBSOYA Adjustable Weighi		\$30.99		

## Lester Prairie Public Schools Detail Payment Register By Check

**Check Number: 0-2147483647    Payment Date: 03/01/2026-3/31/2026    Period: 202609-202609    Void Status: N**

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
<b>100</b>	<b>55239</b>	<b>1245</b>		<b>Amazon</b>		<b>Check</b>		
			E 01	300 292 420 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10976</b>	<b>Voucher #:</b>	<b>50178</b>	Invoice	<b>Invoice No:</b> 1QT1XFP9LPWD	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$67.98</b>	
			E 01	300 292 321 000 401	B07HFHXR27 X-PLOSIVE Speed Training Kit	\$59.99		
			E 01	300 292 321 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10975</b>	<b>Voucher #:</b>	<b>50176</b>	Invoice	<b>Invoice No:</b> 1KDGTGXGNY31	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$59.99</b>	
			E 01	005 810 810 000 401	B077462NSR Amazon Basics 24-Pack D Cell	\$50.98		
			E 01	005 810 810 000 401	B0DBQX6NS4 Macarrie 220 Pcs Precut Tenni	\$139.99		
			E 01	005 810 810 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10977</b>	<b>Voucher #:</b>	<b>50177</b>	Invoice	<b>Invoice No:</b> 11dlnk6nk1f	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$190.97</b>	
			E 01	300 260 000 000 401	B00006IFIK EXPO Low Odor Dry Erase Marke	\$4.59		
			E 01	300 260 000 000 401	B001GHYO44 Morton, Salt Kosher, 48 Ounce	\$3.82		
			E 01	300 260 000 000 401	B07QW1G8MW Amazon Grocery, Sea Salt, F	\$1.77		
			E 01	300 260 000 000 401	B0BXTS6L35 Amazon Basics Epsom Salt Soz	\$3.37		
			E 01	300 260 000 000 401	B0BZVGPFSK Birlaid Double Sided Tape for '	\$9.49		
			E 01	300 260 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10980</b>	<b>Voucher #:</b>	<b>50174</b>	Invoice	<b>Invoice No:</b> 1V9P1JJTNN4V	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$23.04</b>	
			E 01	005 110 000 000 401	B00V5DG6IQ Amazon Basics Hanging Organi	\$12.97		
			E 01	005 110 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10981</b>	<b>Voucher #:</b>	<b>50173</b>	Invoice	<b>Invoice No:</b> 13D1MP37TTW3	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$12.97</b>	
			E 01	100 258 000 000 401	B099RZBHS9 IKAYAS 48 Pcs Black Carpet S	\$11.79		
			E 01	100 258 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10983</b>	<b>Voucher #:</b>	<b>50175</b>	Invoice	<b>Invoice No:</b> 1FRDC7M4JKJL	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$11.79</b>	
			E 01	300 215 000 000 401	B08Q3ZPCKR MESHSA Brown Paper Bags 5.2	\$17.99		
			E 01	300 215 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10994</b>	<b>Voucher #:</b>	<b>50181</b>	Invoice	<b>Invoice No:</b> 1FRDC7M4V6FG	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$17.99</b>	
			E 01	005 810 810 000 401	B002MG6DZQ Sloan Royal A-1043-A Urinal D	\$36.66		
			E 01	005 810 810 000 401	B07L8P2YTD HON 110E File Cabinet Replace	\$13.67		
			E 01	005 810 810 000 401	B0FH1YLJKH Replace for #3325001 EBV-102	\$37.99		
			E 01	005 810 810 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10986</b>	<b>Voucher #:</b>	<b>50182</b>	Invoice	<b>Invoice No:</b> 1LDL76VQLV6C	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$88.32</b>	
			E 01	005 605 000 000 401	B000087KUA Scotch Heavy Duty Packaging T	\$19.98		
			E 01	005 605 000 000 401	B00464740A Scotch Sure Start Packing Tape,	\$11.99		
			E 01	005 605 000 000 401	Amazon Shipping Charge	\$0.00		
<b>PO#: 10989</b>	<b>Voucher #:</b>	<b>50183</b>	Invoice	<b>Invoice No:</b> 1LX3TT4QW473	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$31.97</b>	
			E 01	300 211 975 000 401	B0BZT443MB Learning Resources STEM Exp	\$16.86		
			E 01	300 211 975 000 401	B0CLBB89C2 Best Me I Can Be Storybook Se	\$65.95		

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type
100	55239	1245		Amazon				Check
			E 01	300 211 975 000 401	B0FXWN6MSQ 6 Tier Desk Organizer, Heavy.		\$20.99	
			E 01	300 211 975 000 401	Amazon Shipping Charge		\$0.00	
PO#:	10991	Voucher #:	50184	Invoice	Invoice No: 1J3R1Y74MP93	3/4/2026		Paid Amt: \$103.80
			E 01	005 020 000 000 401	B001B0D9QK Pentel Super Hi-Polymer Lead I		\$7.09	
			E 01	005 020 000 000 401	B007F7YAGQ Pilot Dr. Grip G-Spec Frost Colc		\$7.89	
			E 01	005 020 000 000 401	B007F860XG Pilot Dr. Grip G-Spec Frost Colc		\$7.78	
			E 01	005 020 000 000 401	B00P8EH452 Pilot MS20 Replacement Eraser		\$4.69	
			E 01	005 020 000 000 401	Amazon Shipping Charge		\$0.00	
PO#:	10988	Voucher #:	50185	Invoice	Invoice No: 1J3R1Y74WKTH	3/4/2026		Paid Amt: \$27.45
			E 01	300 211 975 000 430	B0D1VYDR4K PerkHomy 36" x 2,400" (200') C		\$44.99	
			E 01	300 211 975 000 430	B0D1VYSTHP PerkHomy 36" x 2,400" (200') L		\$44.99	
			E 01	300 211 975 000 430	B0DGF5G7Y8 PerkHomy 36" x 2,400" (200') V		\$49.99	
			E 01	300 211 975 000 430	Amazon Shipping Charge		\$0.00	
PO#:	10974	Voucher #:	50172	Invoice	Invoice No: 1YRVC6PLWJQH	3/4/2026		Paid Amt: \$139.97
			E 01	300 211 975 000 401	B0CPSF9GXV ELAFROS 3 Shelf Heavy Duty		\$128.99	
			E 01	300 211 975 000 401	Amazon Shipping Charge		\$0.00	
PO#:	10992	Voucher #:	50180	Invoice	Invoice No: 1KDGTXGXW44D	3/4/2026		Paid Amt: \$128.99
			E 01	005 105 108 000 401	B0DYV5694X Clawsoff 16 oz 100 Pack Plastic		\$36.98	
			E 01	005 105 108 000 401	Amazon Shipping Charge		\$0.00	
PO#:	10987	Voucher #:	50179	Invoice	Invoice No: 1FR43XWNTPTQ	3/4/2026		Paid Amt: \$36.98
								Check Amount: \$988.93
100	55240	00814		Region 5A				Check
			E 01	300 258 233 000 369	MSHSL LARGE GROUP CONTEST FEE		\$125.00	
PO#:		Voucher #:	50188	Invoice	Invoice No: 3.4.2026	3/4/2026		Paid Amt: \$125.00
								Check Amount: \$125.00
100	55241	3349		Tomahawk Conference				Check
			E 01	300 292 000 000 820	WINTER TOMAHAWK CONFERENCE MEAL		\$10.00	
PO#:		Voucher #:	50187	Invoice	Invoice No: 3.4.2026	3/4/2026		Paid Amt: \$10.00
								Check Amount: \$10.00
100	55242	3226		Ampion PBC				Check
			E 01	005 810 184 000 330	MONTHLY CHARGES		\$8.09	
PO#:		Voucher #:	50191	Invoice	Invoice No: 2026030002660644	3/4/2026		Paid Amt: \$8.09
			E 01	005 810 184 000 330	MONTHLY CHARGES		\$671.83	
PO#:		Voucher #:	50190	Invoice	Invoice No: 2026030002663716	3/4/2026		Paid Amt: \$671.83
								Check Amount: \$679.92

**Lester Prairie Public Schools**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55243	1673		Anderson, Brian		Check			
			E 01	300 294 313 000 305	B. BASKETBALL OFFICIAL 2/17/2026		\$160.00		
PO#:	Voucher #:	50237	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$160.00	Check Amount:	\$160.00
100	55244	3529		Aviben		Check			
			E 01	005 110 800 000 305	MONTHLY FEE		\$70.25		
PO#:	Voucher #:	50192	Invoice	Invoice No: 41067	3/4/2026	Paid Amt:	\$70.25	Check Amount:	\$70.25
100	55245	3675		CARLSON, ANDRIA		Check			
			E 21	300 298 946 301 401	REFUND FOR OVERPAYMENT ON SENIOR		\$13.48		
PO#:	Voucher #:	50253	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$13.48	Check Amount:	\$13.48
100	55246	00126		CenterPoint Energy		Check			
			E 01	005 810 181 000 330	MONTHLY CHARGES		\$10,021.57		
PO#:	Voucher #:	50193	Invoice	Invoice No: 10021.57	3/4/2026	Paid Amt:	\$10,021.57	Check Amount:	\$10,021.57
100	55247	03821		CenturyLink		Check			
			E 01	005 110 000 000 320	MONTHLY CHARGES		\$587.07		
PO#:	Voucher #:	50194	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$587.07	Check Amount:	\$587.07
100	55248	01694		CULLIGAN-METRO		Check			
			E 02	005 770 183 701 330	MONTHLY CHARGES		\$258.65		
PO#:	Voucher #:	50195	Invoice	Invoice No: 1775683	3/4/2026	Paid Amt:	\$258.65	Check Amount:	\$258.65
100	55249	3680		DANIELZUK, KEVIN		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$22.00		
PO#:	Voucher #:	50248	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$22.00	Check Amount:	\$22.00
100	55250	3681		DURBIN, TYLER		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$21.00		
PO#:	Voucher #:	50247	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$21.00	Check Amount:	\$21.00
100	55251	1320		Engen, Sally		Check			
			E 01	300 294 313 000 305	B. BASKETBALL BOOK 2/13 & 2/17		\$50.00		
PO#:	Voucher #:	50232	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$50.00	Check Amount:	\$50.00

# Lester Prairie Public Schools

## Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55252	1687		<b>Ford, Dan</b>		<b>Check</b>		
			E 01	300 296 316 000 305	G. BASKETBALL OFFICIAL 2/12/2026	\$160.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50228</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$160.00</b>	
						<b>Check Amount:</b>	<b>\$160.00</b>	
100	55253	2483		<b>Greater MN Communications</b>		<b>Check</b>		
			E 04	005 505 000 321 305	COMMUNITY ED NEWSLETTER	\$2,666.12		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50196</b>	Invoice	<b>Invoice No:</b> 34948	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$2,666.12</b>	
						<b>Check Amount:</b>	<b>\$2,666.12</b>	
100	55254	00358		<b>GUARDIAN PEST SOLUTIONS INC</b>		<b>Check</b>		
			E 01	005 810 192 000 305	10/07/2026 PEST CONTROL	\$82.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50198</b>	Invoice	<b>Invoice No:</b> 2701844	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$82.45</b>	
			E 01	005 810 192 000 305	1/12/2026 PEST CONTROL	\$82.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50197</b>	Invoice	<b>Invoice No:</b> 2723972	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$82.45</b>	
						<b>Check Amount:</b>	<b>\$164.90</b>	
100	55255	2571		<b>Heimerl, Craig</b>		<b>Check</b>		
			E 01	300 296 316 000 305	SHOT CLOCK GBB 2/12/2026	\$25.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50226</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$25.00</b>	
			E 01	300 296 316 000 305	G. BASKETBALL SHOT CLOCK 2/26/26	\$15.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50244</b>	Invoice	<b>Invoice No:</b> 3.4.26	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$15.00</b>	
						<b>Check Amount:</b>	<b>\$40.00</b>	
100	55257	03714		<b>IDE, GERALD</b>		<b>Check</b>		
			E 01	300 294 313 000 305	JH B. BASKETBALL OFFICIAL 2/2/26	\$70.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50242</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$70.00</b>	
						<b>Check Amount:</b>	<b>\$70.00</b>	
100	55258	3449		<b>IEA Environmental, Health &amp; Safety Mgmt Services</b>		<b>Check</b>		
			E 01	005 865 000 352 305	PROFESSIONAL SERVICES JANUARY 2026	\$900.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50199</b>	Invoice	<b>Invoice No:</b> 00061870	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$900.00</b>	
						<b>Check Amount:</b>	<b>\$900.00</b>	
100	55259	00311		<b>ISD #2859 GSL</b>		<b>Check</b>		
			E 01	300 291 000 000 369	KNOWLEDGE BOWL 2/7/26	\$40.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50256</b>	Invoice	<b>Invoice No:</b> 1789	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$40.00</b>	
						<b>Check Amount:</b>	<b>\$40.00</b>	
100	55260	00419		<b>JK Sports Inc</b>		<b>Check</b>		
			E 01	300 294 413 000 401	FUTURE HOOPSTER SHIRTS	\$420.90		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50200</b>	Invoice	<b>Invoice No:</b> 98137	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$420.90</b>	
						<b>Check Amount:</b>	<b>\$420.90</b>	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55261	3625		<b>JOSH'S HOME DELIVERY</b>		Check			
			E 02	005 770 000 701 495	2/18/25 DELIVERY		\$640.20		
			E 02	005 770 000 701 495	2/25/2026 DELIVERY		\$604.30		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50201</b>	Invoice	<b>Invoice No:</b> 282766 & 202775	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$1,244.50</b>	<b>Check Amount:</b>	<b>\$1,244.50</b>
100	55262	1095		<b>Kegler, Mike</b>		Check			
			E 01	300 294 313 000 305	JH BOYS BASKETBALL OFFICIAL 1/22/26		\$70.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50240</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$70.00</b>	<b>Check Amount:</b>	<b>\$70.00</b>
100	55263	3411		<b>Kohls, Jeff</b>		Check			
			E 01	300 294 313 000 305	C SQUAD		\$80.00		
			E 01	300 294 313 000 305	JV/V		\$160.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50236</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$240.00</b>	<b>Check Amount:</b>	<b>\$240.00</b>
100	55264	3676		<b>KOLANDER, JARED &amp; STACEY</b>		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$8.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50252</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$8.00</b>	<b>Check Amount:</b>	<b>\$8.00</b>
100	55265	2830		<b>Koppi, Bill</b>		Check			
			E 01	300 296 316 000 305	G. BASKETBALL 2/12/2026		\$160.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50229</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$160.00</b>		
			E 01	300 294 313 000 305	B. BASKETBALL OFFICIAL 2/13 & 2/17		\$320.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50233</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$320.00</b>	<b>Check Amount:</b>	<b>\$480.00</b>
100	55266	1708		<b>Lee, Mike</b>		Check			
			E 21	300 298 946 301 401	Reimbursement from overpayment on senior cl		\$84.46		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50202</b>	Invoice	<b>Invoice No:</b> 3.4.26	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$84.46</b>	<b>Check Amount:</b>	<b>\$84.46</b>
100	55267	3678		<b>MACDONALD, ROBERT &amp; KARA</b>		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$9.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50250</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$9.00</b>	<b>Check Amount:</b>	<b>\$9.00</b>
100	55268	3679		<b>MADSEN, PETER &amp; JENNIFER</b>		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$22.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50249</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$22.00</b>	<b>Check Amount:</b>	<b>\$22.00</b>

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55269	2475		Marco Technologies LLC		Check			
			E 01	100 203 000 000 560	CONTRACT PAYMENT		\$1,764.07		
PO#:	Voucher #:	50203	Invoice	Invoice No: 575741210	3/4/2026	Paid Amt:	\$1,764.07	Check Amount:	\$1,764.07
100	55270	2939		Meyer, Matt		Check			
			E 01	300 211 100 000 369	REFUND FOR ACTIVITY DAY		\$8.00		
PO#:	Voucher #:	50254	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$8.00	Check Amount:	\$8.00
100	55271	1136		Midwest Machinery Co.		Check			
			E 01	005 810 191 000 350	REPLACABLE METAL EDGE STRAP		\$135.29		
PO#: 10995	Voucher #:	50204	Invoice	Invoice No: 10784785	3/4/2026	Paid Amt:	\$135.29	Check Amount:	\$135.29
100	55272	00367		MN SCHOOL EMPLOYEES ASSOC		Check			
			B 01	215 040	2/13/2026-PPD		\$364.88		
			B 01	215 040	2/27/2026-PPD		\$259.44		
PO#:	Voucher #:	50205	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$624.32	Check Amount:	\$624.32
100	55273	2681		Mullin, Eric		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$21.00		
PO#:	Voucher #:	50255	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$21.00	Check Amount:	\$21.00
100	55274	3677		NOVOTNY,SHANNON & TERRI		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND		\$8.00		
PO#:	Voucher #:	50251	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$8.00	Check Amount:	\$8.00
100	55275	03390		PAN-O-GOLD BAKING CO		Check			
			E 02	005 770 000 701 490	2/23/26 DELIVERY		\$155.04		
PO#:	Voucher #:	50206	Invoice	Invoice No: 10003426054013	3/4/2026	Paid Amt:	\$155.04		
			E 02	005 770 000 701 490	2/16/2026 DELIVERY		\$167.20		
PO#:	Voucher #:	50207	Invoice	Invoice No: 10003426047017	3/4/2026	Paid Amt:	\$167.20	Check Amount:	\$322.24
100	55276	2179		Parpart, Nate		Check			
			E 01	300 294 313 000 305	C SQUAD		\$80.00		
			E 01	300 294 313 000 305	JV/V		\$160.00		
PO#:	Voucher #:	50234	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$240.00	Check Amount:	\$240.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55277	3674		<b>Paulson, Theodore</b>		<b>Check</b>		
			E 01	300 294 313 000 305	B. BASKETBALL OFFICIAL 2/17/2026		\$80.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50238</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$80.00</b>	
			E 01	300 294 313 000 305	B. BASKETBALL OFFICIAL 2/2/26 & 2/6/2026		\$160.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50239</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$160.00</b>	
						<b>Check Amount:</b>	<b>\$240.00</b>	
100	55278	01974		<b>Performance Foodservice</b>		<b>Check</b>		
			E 02	005 770 000 705 490	BREAKFAST		\$409.34	
			E 02	005 770 000 701 490	LUNCH		\$421.34	
			E 02	005 770 000 707 490	ALA CARTE		\$307.80	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50210</b>	Invoice	<b>Invoice No:</b> 882212	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$1,138.48</b>	
			E 02	005 770 000 705 490	BREAKFAST		\$230.51	
			E 02	005 770 000 701 490	LUNCH		\$552.52	
			E 02	005 770 000 707 490	ALA CARTE		\$39.38	
			E 02	005 770 000 707 490	PAPER PRODUCTS		\$164.73	
			E 02	005 770 000 707 490	CHEMICAL PRODUCTS		\$62.78	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50209</b>	Invoice	<b>Invoice No:</b> 857884	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$1,049.92</b>	
						<b>Check Amount:</b>	<b>\$2,188.40</b>	
100	55279	3315		<b>Pink's Hardware Store</b>		<b>Check</b>		
			E 01	005 810 193 000 401	PIPE THREAD		\$11.49	
			E 01	005 810 193 000 401	INSECT KILLER		\$18.98	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50208</b>	Invoice	<b>Invoice No:</b> 59902 & 59867	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$30.47</b>	
						<b>Check Amount:</b>	<b>\$30.47</b>	
100	55280	2970		<b>Radtke, Jeremy &amp; Katie</b>		<b>Check</b>		
			E 21	300 298 946 301 401	Reimbursement for over payment on Senior Clz		\$36.75	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50211</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$36.75</b>	
						<b>Check Amount:</b>	<b>\$36.75</b>	
100	55281	00813		<b>Rolf, Chris</b>		<b>Check</b>		
			E 01	300 296 316 000 305	G. BASKETBALL BOO 2/26/26		\$15.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50245</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$15.00</b>	
			E 01	300 296 316 000 305	GBB BOOK 2/12/2026		\$25.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>50227</b>	Invoice	<b>Invoice No:</b> 3.4.2026	<b>3/4/2026</b>	<b>Paid Amt:</b>	<b>\$25.00</b>	
						<b>Check Amount:</b>	<b>\$40.00</b>	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55282	3682		ROSS, JUSTIN		Check			
			E 01	300 211 100 000 369	ACTIVITY DAY REFUND	\$21.00			
PO#:	Voucher #:	50246	Invoice	Invoice No:	3.4.2026	3/4/2026	Paid Amt:	\$21.00	
							Check Amount:	\$21.00	
100	55283	3569		Scoblic, Joe		Check			
			E 01	300 294 313 000 305	B. BASKETBALL ANNOUNCER 2/13 & 2/17	\$50.00			
PO#:	Voucher #:	50231	Invoice	Invoice No:	3.4.2026	3/4/2026	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
100	55284	3530		SouthWest Metro-Dean Lakes Education Center		Check			
			E 01	998 211 000 000 390	FY 25/26 SUMMER ALC CREDIT RECOVERY	\$811.75			
PO#:	Voucher #:	50215	Invoice	Invoice No:	0002600186	3/4/2026	Paid Amt:	\$811.75	
							Check Amount:	\$811.75	
100	55285	3541		Steckler, Ryan		Check			
			E 01	300 294 313 000 305	C SQUAD	\$80.00			
			E 01	300 294 313 000 305	JV/V	\$160.00			
PO#:	Voucher #:	50235	Invoice	Invoice No:	3.4.2026	3/4/2026	Paid Amt:	\$240.00	
							Check Amount:	\$240.00	
100	55286	2239		Sysco Western Minnesota		Check			
			E 02	005 770 000 701 491	commodity	\$100.50			
PO#:	Voucher #:	50212	Invoice	Invoice No:	353123853	3/4/2026	Paid Amt:	\$100.50	
			E 02	005 770 000 705 490	BREAKFAST	\$486.28			
			E 02	005 770 000 701 490	LUNCH	\$1,896.92			
			E 02	005 770 000 707 490	ALA CARTE	\$148.20			
PO#:	Voucher #:	50213	Invoice	Invoice No:	353123854	3/4/2026	Paid Amt:	\$2,531.40	
			E 02	005 770 000 705 490	BREAKFAST	\$279.75			
			E 02	005 770 000 701 490	LUNCH	\$1,895.65			
			E 02	005 770 000 707 490	ALA CARTE	\$512.98			
PO#:	Voucher #:	50214	Invoice	Invoice No:	353118595	3/4/2026	Paid Amt:	\$2,688.38	
							Check Amount:	\$5,320.28	
100	55287	3222		Trafera Financial Services		Check			
			E 01	300 210 000 514 555	CONTRACT CHARGE	\$30,649.00			
PO#:	Voucher #:	50216	Invoice	Invoice No:	116829	3/4/2026	Paid Amt:	\$30,649.00	
							Check Amount:	\$30,649.00	
100	55288	3261		UHL		Check			
			E 01	005 810 193 000 350	ENTRYWAY CUH MOTOR REPAIR	\$655.00			
PO#:	Voucher #:	50218	Invoice	Invoice No:	81408A	3/4/2026	Paid Amt:	\$655.00	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55288	3261		<b>UHL</b>		Check		
			E 01	005 810 193 000 350	SWITCH BOILERS OVER TO PROPANE		\$1,375.00	
PO#:	Voucher #:	50219	Invoice	Invoice No: 82279A	3/4/2026	Paid Amt:	\$1,375.00	
						Check Amount:	\$2,030.00	
100	55289	2055		<b>Unhinged Pizza</b>		Check		
			E 21	300 298 947 301 401	2/13/26 DELIVERY		\$85.99	
			E 21	300 298 947 301 401	2/13/2026 ADDITIONAL		\$97.99	
			E 21	300 298 947 301 401	2/17/2026 DELIVERY		\$0.00	
PO#:	Voucher #:	50217	Invoice	Invoice No: TICKET #57,55, & 57A	3/4/2026	Paid Amt:	\$183.98	
						Check Amount:	\$183.98	
100	55290	3626		<b>VESTIS</b>		Check		
			E 02	005 770 000 701 401	2/27/2026 DELIVERY		\$38.71	
PO#:	Voucher #:	50220	Invoice	Invoice No: 2560471451	3/4/2026	Paid Amt:	\$38.71	
						Check Amount:	\$38.71	
100	55291	3087		<b>Vinkememier, Karla</b>		Check		
			E 21	300 298 946 301 401	Reimbursement for overpayment on senior clas		\$256.55	
PO#:	Voucher #:	50221	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$256.55	
						Check Amount:	\$256.55	
100	55292	2786		<b>Xcel Energy Solutions</b>		Check		
			E 01	005 810 184 000 330	MONTHLY CHARGES		\$4,162.95	
PO#:	Voucher #:	50222	Invoice	Invoice No: 004295	3/4/2026	Paid Amt:	\$4,162.95	
						Check Amount:	\$4,162.95	
100	55293	1822		<b>Yanke, Mick</b>		Check		
			E 01	300 296 316 000 305	G. BASKETBALL OFFICIAL 2/12/2026		\$160.00	
PO#:	Voucher #:	50230	Invoice	Invoice No: 3.4.2026	3/4/2026	Paid Amt:	\$160.00	
						Check Amount:	\$160.00	
100	55294	00170		<b>4.0 Bus Service</b>		Check		
			E 01	005 760 000 713 360	OPEN ENROLLMENT		\$6,502.50	
			E 04	005 582 000 344 360	PRESCHOOL		\$680.00	
			E 01	300 294 313 000 369	BBB		\$2,147.25	
			E 01	300 296 316 000 369	GBB		\$2,378.00	
			E 01	300 291 000 000 369	KNOWLEDGE BOWL		\$85.00	
			E 01	300 211 100 000 369	ACTIVITY DAY		\$1,563.25	
			E 21	300 298 974 301 401	BAND		\$220.75	
			E 01	005 760 000 720 360	CONTRACT		\$23,820.00	
			E 01	005 760 000 723 360	SPED		\$7,254.00	

## Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55294	00170		<b>4.0 Bus Service</b>		<b>Check</b>
			E 01	005 760 000 720 360	FUEL CLAUSE	\$1,351.39
PO#:	Voucher #:	50264	Invoice	Invoice No: 3.2026	3/11/2026	Paid Amt: \$46,002.14
						Check Amount: \$46,002.14
100	55295	3579		<b>CESO Finance, LLC</b>		<b>Check</b>
			E 01	005 110 000 000 305	MONTHLY SEVICES	\$10,416.67
PO#:	Voucher #:	50265	Invoice	Invoice No: 2176	3/11/2026	Paid Amt: \$10,416.67
						Check Amount: \$10,416.67
100	55296	00061		<b>CITY OF LESTER PRAIRIE</b>		<b>Check</b>
			E 01	005 810 183 000 330	MONTHLY CHARGES	\$466.25
			E 01	005 810 183 000 330	MONTHLY CHARGES	\$726.25
			E 01	005 810 183 000 330	MONTHLY CHARGES	\$24.00
PO#:	Voucher #:	50266	Invoice	Invoice No: 3.2026	3/11/2026	Paid Amt: \$1,216.50
						Check Amount: \$1,216.50
100	55297	2624		<b>Dalco/ Imperial Dade</b>		<b>Check</b>
			E 01	005 810 810 000 401	BACK ORDERED FILTER BAGS	\$73.74
PO#:	Voucher #:	50267	Invoice	Invoice No: 4074881	3/11/2026	Paid Amt: \$73.74
						Check Amount: \$73.74
100	55298	2573		<b>Dashir Management Services Inc</b>		<b>Check</b>
			E 01	005 810 810 000 305	CUSTODIAL SERVICES	\$25,619.82
PO#:	Voucher #:	50268	Invoice	Invoice No: 9264	3/11/2026	Paid Amt: \$25,619.82
						Check Amount: \$25,619.82
100	55299	00707		<b>EDUCATION MINNESOTA</b>		<b>Check</b>
			B 01	215 028	TEACHER'S DUES	\$2,625.53
PO#:	Voucher #:	50269	Invoice	Invoice No: 9938403	3/11/2026	Paid Amt: \$2,625.53
						Check Amount: \$2,625.53
100	55300	00107		<b>JOSTEN'S INC.</b>		<b>Check</b>
			E 01	300 211 165 000 401	2026 DIPLOMA	\$350.75
PO#:	Voucher #:	50270	Invoice	Invoice No: 38939279	3/11/2026	Paid Amt: \$350.75
						Check Amount: \$350.75
100	55301	3683		<b>LESTER PRAIRIE PTO</b>		<b>Check</b>
			R 01	100 203 975 000 099	READATHON REIMBURSMENT FROM LION	\$500.00
PO#:	Voucher #:	50277	Invoice	Invoice No: 3.2026	3/11/2026	Paid Amt: \$500.00
						Check Amount: \$500.00

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
100	55302	3223		<b>MEI</b>		<b>Check</b>	
			E 01	005 865 000 347 305	elevator repair-Quote # 34883	\$9,089.16	
<b>PO#:</b>	10854	<b>Voucher #:</b>	50271	Invoice	Invoice No: 1176469	3/11/2026	<b>Paid Amt: \$9,089.16</b>
							<b>Check Amount: \$9,089.16</b>
100	55303	1579		<b>Music Mart</b>		<b>Check</b>	
			E 01	300 258 201 000 401	BARI SAX REPAIR	\$77.50	
<b>PO#:</b>		<b>Voucher #:</b>	50273	Invoice	Invoice No: 1982268	3/11/2026	<b>Paid Amt: \$77.50</b>
			E 01	300 258 233 000 430	EL MANTO SCORES	\$36.00	
<b>PO#:</b>		<b>Voucher #:</b>	50272	Invoice	Invoice No: 1985866	3/11/2026	<b>Paid Amt: \$36.00</b>
			E 01	300 258 233 000 430	CLARINET REEDS	\$29.45	
			E 01	300 258 233 000 430	SAX REEDS	\$27.89	
<b>PO#:</b>		<b>Voucher #:</b>	50274	Invoice	Invoice No: 1984520	3/11/2026	<b>Paid Amt: \$57.34</b>
							<b>Check Amount: \$170.84</b>
100	55304	3655		<b>NICK SWARTZER</b>		<b>Check</b>	
			E 21	300 298 947 301 401	CONCESSION STAND WORKER	\$70.00	
<b>PO#:</b>		<b>Voucher #:</b>	50284	Invoice	Invoice No: 3.2026	3/11/2026	<b>Paid Amt: \$70.00</b>
							<b>Check Amount: \$70.00</b>
100	55305	01974		<b>Performance Foodservice</b>		<b>Check</b>	
			E 02	005 770 000 705 490	BREAKFAST	\$456.88	
			E 02	005 770 000 701 490	LUNCH	\$898.30	
			E 02	005 770 000 707 490	ALA CARTE	\$142.31	
<b>PO#:</b>		<b>Voucher #:</b>	50276	Invoice	Invoice No: 890119	3/11/2026	<b>Paid Amt: \$1,497.49</b>
							<b>Check Amount: \$1,497.49</b>
100	55306	00533		<b>RAM Building Inc</b>		<b>Check</b>	
			E 01	300 255 109 000 401	SHED #1 LOAD #1	\$391.93	
<b>PO#:</b>		<b>Voucher #:</b>	50278	Invoice	Invoice No: 75549	3/11/2026	<b>Paid Amt: \$391.93</b>
							<b>Check Amount: \$391.93</b>
100	55307	03920		<b>RIDGEWATER COLLEGE</b>		<b>Check</b>	
			E 01	300 211 211 000 394	SPRING SEMESTER 2026 PSEO	\$63,952.45	
<b>PO#:</b>		<b>Voucher #:</b>	50279	Invoice	Invoice No: 00255397	3/11/2026	<b>Paid Amt: \$63,952.45</b>
							<b>Check Amount: \$63,952.45</b>
100	55308	3620		<b>Express</b>		<b>Check</b>	
			E 01	005 610 000 313 401	2100225 PRANG Oval Watercolor Refill Trays	\$42.48	
			E 01	005 610 000 313 401	9712817 Nasco Acrylic Paint, 1/2 Gal. - Set of	\$89.60	
			E 01	005 610 000 313 401	9714720(AA) Nasco Acrylic Paint, 1/2 Gal. Juç	\$15.00	
			E 01	005 610 000 313 401	9714720(B) Nasco Acrylic Paint, 1/2 Gal. Jug -	\$15.00	

Lester Prairie Public Schools  
 Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55308	3620		Express		Check
			E	01 005 610 000 313 401	9714720(T) Nasco Acrylic Paint, 1/2 Gal. - Ultr	\$15.00
			E	01 005 610 000 313 401	9720559 Nasco Acrylic Paint, 4 Pints - Metallic	\$25.36
			E	01 005 610 000 313 401	9705916 Nasco Acrylic Gesso, Gallon - White	\$28.64
			E	01 005 610 000 313 401	NE20053 Nasco Canvas Board - 12 in. x 16 in	\$153.60
			E	01 005 610 000 313 401	NE20059 Nasco Square Canvas Panel - 12 in.	\$67.20
			E	01 005 610 000 313 401	9734807 Jack Richeson 10-Well Watercolor P	\$58.56
			E	01 005 610 000 313 401	9733208 Royal Brush Crafters Choice Aprons	\$74.08
			E	01 005 610 000 313 401	SB29336 Kids Paint Apron	\$103.68
			E	01 005 610 000 313 401	9734500 Jack Richeson Studio Watercolor Pa	\$154.00
			E	01 005 610 000 313 401	4100478 Nasco White Budget Drawing Paper	\$9.96
			E	01 005 610 000 313 401	4100479 Nasco White Budget Drawing Paper	\$18.64
			E	01 005 610 000 313 401	9700937 Nasco Manila Drawing Paper - 12 in.	\$15.84
			E	01 005 610 000 313 401	9728258 Nasco White Mixed Media Paper - 12	\$70.64
			E	01 005 610 000 313 401	9727102 Pacon Bright White Sulphite Drawing	\$54.40
			E	01 005 610 000 313 401	9731901 Pacon Gray Bogus Drawing Paper - I	\$13.60
			E	01 005 610 000 313 401	9700914 Newsprint 500-Sheet Ream - 12 in. x	\$26.40
			E	01 005 610 000 313 401	9713652 Sakura Cray-Pas Junior Artist Colorp	\$52.40
			E	01 005 610 000 313 401	9741079 Jolly Supersticks High School Classr	\$187.16
			E	01 005 610 000 313 401	9740836 Pigma Micron PN Pens - Set of 12 B	\$52.32
			E	01 005 610 000 313 401	9722899 Faber-Castell Creative Studio Graphi	\$119.20
			E	01 005 610 000 313 401	9730970 Blending Stumps - Assortment of 48	\$15.96
			E	01 005 610 000 313 401	9731847 Generals Tri-Tip Erasers - Tub of 48	\$42.52
			E	01 005 610 000 313 401	9728151 Prismacolor Ebony Black Drawing Pe	\$24.96
			E	01 005 610 000 313 401	9739308 Maped ColorPeps Two-Hole Colored	\$38.12
			E	01 005 610 000 313 401	9742272 Westcott iPoint Halo Colored Pencil I	\$45.60
			E	01 005 610 000 313 401	9726363 Bostitch Quiet Sharp 6 Classroom El	\$60.00
			E	01 005 610 000 313 401	9736000 Westcott 12 in. Shatterproof Plastic F	\$24.80
			E	01 005 610 000 313 401	9701159 Swingline ClassicCut Ingento Maple	\$366.80
			E	01 005 610 000 313 401	9727224 Scotch Precision Scissors - 7 in.	\$79.20
			E	01 005 610 000 313 401	9734880 Jack Richeson Neatness Mats - Set o	\$110.40
			E	01 005 610 000 313 401	9729954 Binder Clips - Pkg. of 12 - Medium -	\$10.08
			E	01 005 610 000 313 401	9710407 Wide Notch Chipboard Looms - 13 in	\$48.00
			E	01 005 610 000 313 401	9710408 Wide Notch Chipboard Looms - 9-3/4	\$68.00
			E	01 005 610 000 313 401	9710409 Wide Notch Chipboard Looms - 3-1/4	\$18.72

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
100	55308	3620		<b>Express</b>		<b>Check</b>	
			E 01	005 610 000 313 401	FREIGHT Shipping	\$28.06	
PO#:	11002	Voucher #:	50275	Invoice	Invoice No: 904566	3/11/2026	Paid Amt: \$2,443.98
							Check Amount: \$2,443.98
100	55309	3367		<b>Squire, Waldspurger &amp; Mace, P.A.</b>		<b>Check</b>	
			E 01	005 110 150 000 305	SUPERINTENDENT PHONE CALL CONFREI	\$87.00	
PO#:		Voucher #:	50286	Invoice	Invoice No: 28519	3/11/2026	Paid Amt: \$87.00
							Check Amount: \$87.00
100	55310	00272		<b>SW/WC SERVICE COOPERATIVES</b>		<b>Check</b>	
			E 01	005 110 000 000 820	BUSINESS/SMART CONTRACT	\$3,606.75	
			E 01	005 110 000 000 820	RMIC MARSS CONTRACT	\$642.90	
			E 01	005 110 000 000 820	TEACHING & LEARNING CONTRACT	\$4,750.00	
PO#:		Voucher #:	50280	Invoice	Invoice No: 81345	3/11/2026	Paid Amt: \$8,999.65
			E 01	005 605 000 000 305	3RD PARTY BILLING FEES	\$618.80	
PO#:		Voucher #:	50281	Invoice	Invoice No: 81445	3/11/2026	Paid Amt: \$618.80
							Check Amount: \$9,618.45
100	55311	3684		<b>Swartzter, Kourtney</b>		<b>Check</b>	
			E 21	300 298 947 301 401	CONCESSION STAND WORKER	\$70.00	
PO#:		Voucher #:	50285	Invoice	Invoice No: 3.2026	3/11/2026	Paid Amt: \$70.00
							Check Amount: \$70.00
100	55312	2239		<b>Sysco Western Minnesota</b>		<b>Check</b>	
			E 02	005 770 000 701 491	COMMODITY	\$132.84	
PO#:		Voucher #:	50282	Invoice	Invoice No: 353130477	3/11/2026	Paid Amt: \$132.84
			E 02	005 770 000 705 490	BREAKFAST	\$149.42	
			E 02	005 770 000 701 490	LUNCH	\$1,943.54	
			E 02	005 770 000 707 490	ALA CARTE	\$130.60	
PO#:		Voucher #:	50283	Invoice	Invoice No: 353130478	3/11/2026	Paid Amt: \$2,223.56
							Check Amount: \$2,356.40
100	55313	2239		<b>Sysco Western Minnesota</b>		<b>Check</b>	
			E 02	005 770 000 701 401	ORDER #SYS-10141802 (OVEN)--1/2 PAYME	\$6,497.49	
PO#:		Voucher #:	50288	Invoice	Invoice No: 3.2026	3/11/2026	Paid Amt: \$6,497.49
							Check Amount: \$6,497.49
100	55314	1602		<b>Verizon Wireless</b>		<b>Check</b>	
			E 01	005 020 000 000 320	SUPERINTENDENT	\$50.24	
			E 01	300 050 000 000 320	PRINCIPAL	\$49.55	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55314	1602		Verizon Wireless		Check			
			E 01	300 292 311 000 320	AD/DEAN		\$49.55		
PO#:	Voucher #:	50287	Invoice	Invoice No: 6136762392	3/11/2026	Paid Amt:	\$149.34		
						Check Amount:	\$149.34		
100	55315	3450		Wawrzyniak, Marc		Check			
			E 21	300 298 946 301 401	Class Of 2026 funds to be used on the Class 1		\$1,700.00		
PO#:	Voucher #:	50291	Invoice	Invoice No: 3.19.2026	3/19/2026	Paid Amt:	\$1,700.00		
						Check Amount:	\$1,700.00		
100	55316	3574		MINNESOTA STATE MANKATO ATHLETICS		Check			
			E 01	300 292 320 000 369	Track Meets on 3/27/2026		\$450.00		
			E 01	300 292 320 000 369	Track Meets on 3/30/2026		\$450.00		
PO#:	Voucher #:	50292	Invoice	Invoice No: 3.24.2026	3/24/2026	Paid Amt:	\$900.00		
						Check Amount:	\$900.00		
100	55317	3529		Aviben		Check			
			E 01	005 110 800 000 305	2026 FEE FOR FLEXIBLE BENEFITS PLAN		\$478.00		
PO#:	Voucher #:	50293	Invoice	Invoice No: 41271	3/24/2026	Paid Amt:	\$478.00		
						Check Amount:	\$478.00		
100	55318	3654		Bahr, Kieran		Check			
			E 04	005 505 313 321 305	Community Ed Basketball official 2/7/26 (5 gar		\$50.00		
PO#:	Voucher #:	50320	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$50.00		
						Check Amount:	\$50.00		
100	55319	2185		Bernick's		Check			
			E 21	300 298 947 301 401	JR CONCESSIONS STOCK UP		\$345.60		
PO#:	Voucher #:	50294	Invoice	Invoice No: 10467156	3/24/2026	Paid Amt:	\$345.60		
						Check Amount:	\$345.60		
100	55320	00343		Big Don's Cathedral		Check			
			E 01	005 810 000 000 440	DIESEL FOR PLOW 3/11/26		\$19.57		
PO#:	Voucher #:	50295	Invoice	Invoice No: 95269	3/24/2026	Paid Amt:	\$19.57		
						Check Amount:	\$19.57		
100	55321	3658		Christen, Brielle		Check			
			E 04	005 505 313 321 305	Community Ed Basketball Official 2/7/26 (4 ga		\$40.00		
PO#:	Voucher #:	50325	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$40.00		
						Check Amount:	\$40.00		
100	55322	2644		Daikin Applied		Check			
			E 01	005 810 193 000 350	Boiler Repair		\$572.50		
			E 01	005 810 193 000 350	Tool Charge		\$50.00		

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55322	2644		<b>Daikin Applied</b>		<b>Check</b>		
			E 01	005 810 193 000 350	truck charge		\$75.00	
PO#:	11015	Voucher #:	50296	Invoice	Invoice No: 3581220	3/24/2026		Paid Amt: \$697.50
			E 01	005 810 193 000 350	Boiler 1 and Boiler 2 repair		\$1,997.94	
PO#:	10993	Voucher #:	50297	Invoice	Invoice No: 3580282	3/24/2026		Paid Amt: \$1,997.94
								Check Amount: \$2,695.44
100	55323	2624		<b>Dalco/ Imperial Dade</b>		<b>Check</b>		
			E 01	005 810 810 000 401	2/6/2026 DELIVERY		\$277.56	
PO#:		Voucher #:	50326	Invoice	Invoice No: 40863914	3/24/2026		Paid Amt: \$277.56
			E 01	005 810 810 000 401	12/23/25 DELIVERY		\$136.00	
PO#:		Voucher #:	50328	Invoice	Invoice No: 4462852	3/24/2026		Paid Amt: \$136.00
			E 01	005 810 810 000 401	3/10/26 DELIVERY		\$2,149.57	
PO#:		Voucher #:	50327	Invoice	Invoice No: 41015853	3/24/2026		Paid Amt: \$2,149.57
								Check Amount: \$2,563.13
100	55324	3253		<b>Game One</b>		<b>Check</b>		
			E 01	300 294 312 000 402	F7 AIR VARSITY HELMETMOLDED MAROOI		\$0.00	
			E 01	300 294 312 000 402	F7X ROPO SW CAGE CS GRAY NS		\$0.00	
			E 01	300 294 312 000 402	F7 AIR VARSITY HELMET MOLDED MAROO		\$800.00	
			E 01	300 294 312 000 402	F7 AIR VARSITY HELMET MOLDED MAROO		\$800.00	
			E 01	300 294 312 000 402	F7 AIR VARSITY HELMET MOLDED MAROO		\$400.00	
			E 01	300 294 312 000 402	F7X ROPO SW CAGE CS GRAY NS		\$0.00	
			E 01	300 294 312 000 402	FREIGHT		\$124.80	
			E 01	300 294 312 000 402	PRO GEAR SKILL PAD NO COLOR-M		\$720.00	
			E 01	300 294 312 000 402	PRO GEAR SKILL PAD NO COLOR -L		\$480.00	
			E 01	300 294 312 000 402	PRO GEAR ALL PURPOSE PAD NO COLOR		\$480.00	
			E 01	300 294 312 000 402	FREIGHT		\$104.83	
PO#:	10954	Voucher #:	50298	Invoice	Invoice No: 10567011 & 10570573	3/24/2026		Paid Amt: \$3,909.63
								Check Amount: \$3,909.63
100	55325	3380		<b>Gold Tree Apparel</b>		<b>Check</b>		
			E 01	300 211 975 000 430	BOOSTER DONATION FOR STUDENT COUI		\$160.00	
PO#:		Voucher #:	50300	Invoice	Invoice No: 0780	3/24/2026		Paid Amt: \$160.00
								Check Amount: \$160.00
100	55326	3636		<b>GRANITE TELECOMMUNICATIONS LLC</b>		<b>Check</b>		
			E 01	005 110 000 000 320	MONTHLY CHARGES		\$98.27	
PO#:		Voucher #:	50301	Invoice	Invoice No: 737813489	3/24/2026		Paid Amt: \$98.27
								Check Amount: \$98.27

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
100	55327	2483		Greater MN Communications		Check			
			E 01	300 211 000 000 401	MEMOIRS BOOKLET		\$162.50		
PO#:	Voucher #:	50330	Invoice	Invoice No: 35045	3/24/2026	Paid Amt:	\$162.50		
						Check Amount:	\$162.50		
100	55328	00358		GUARDIAN PEST SOLUTIONS INC		Check			
			E 01	005 810 192 000 305	MONTHLY INSPECTION		\$82.45		
PO#:	Voucher #:	50299	Invoice	Invoice No: 2731545	3/24/2026	Paid Amt:	\$82.45		
						Check Amount:	\$82.45		
100	55329	3301		Heimerl, Kira		Check			
			E 04	005 505 313 321 305	Community Ed Basketball Official 2/7/26 (4 G		\$40.00		
PO#:	Voucher #:	50324	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$40.00		
						Check Amount:	\$40.00		
100	55330	3535		Herrmann, Bennett		Check			
			E 04	005 505 313 321 305	Community Ed Basketball official 2/7/2026 (5		\$50.00		
PO#:	Voucher #:	50321	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$50.00		
						Check Amount:	\$50.00		
100	55331	00311		ISD #2859 GSL		Check			
			E 01	300 294 314 000 305	12/11/25 Wrestling Tournament at LP School		\$1,032.00		
PO#:	Voucher #:	50329	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$1,032.00		
						Check Amount:	\$1,032.00		
100	55332	3625		JOSH'S HOME DELIVERY		Check			
			E 02	005 770 000 701 495	3/18/2026 DLEIVERY		\$623.25		
PO#:	Voucher #:	50331	Invoice	Invoice No: 193857	3/24/2026	Paid Amt:	\$623.25		
			E 02	005 770 000 701 495	3/4/2026 DELIVERY		\$657.15		
PO#:	Voucher #:	50332	Invoice	Invoice No: 202784	3/24/2026	Paid Amt:	\$657.15		
			E 02	005 770 000 701 495	3/11/2026 DELIVERY		\$644.26		
PO#:	Voucher #:	50333	Invoice	Invoice No: 202798	3/24/2026	Paid Amt:	\$644.26		
			E 02	005 770 000 701 495	2/25/2026 DELIVERY		\$604.30		
PO#:	Voucher #:	50334	Invoice	Invoice No: 202775	3/24/2026	Paid Amt:	\$604.30		
						Check Amount:	\$2,528.96		
100	55333	2484		Jostens		Check			
			E 01	300 211 165 000 401	Diplomas & Covers		\$1,050.00		
			E 01	300 211 165 000 401	CREDITS FROM PREVIOUS YEARS		(\$800.10)		
PO#: 10969	Voucher #:	50335	Invoice	Invoice No: 38939279	3/24/2026	Paid Amt:	\$249.90		
						Check Amount:	\$249.90		

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55334	3131		Lee, Anah		Check		
			E 04	005 505 313 321 305	Community Ed Basketball Official 2/7/26 (4 ga		\$40.00	
PO#:	Voucher #:	50323	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
100	55335	03070		MADISON NATIONAL LIFE INSURANCE CO		Check		
			B 01	215 027	MONTHLY CHARGES		\$874.45	
PO#:	Voucher #:	50309	Invoice	Invoice No: 1758792	3/24/2026	Paid Amt:	\$874.45	
						Check Amount:	\$874.45	
100	55336	3466		Malai, Boris		Check		
			E 01	300 292 000 000 820	REIMBURSMENT FOR TRACK REGISTRATI		\$50.00	
PO#:	Voucher #:	50302	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt:	\$50.00	
						Check Amount:	\$50.00	
100	55337	01157		MetLife SBC		Check		
			B 01	215 030	MONTHLY CHARGES		\$3,192.99	
PO#:	Voucher #:	50303	Invoice	Invoice No: TS05389347	3/24/2026	Paid Amt:	\$3,192.99	
						Check Amount:	\$3,192.99	
100	55338	2499		MF Athletics		Check		
			E 01	300 292 420 000 401	ECLIPSE OUTER TRUSS		\$144.00	
			E 01	300 292 420 000 401	SHIPPING		\$19.95	
PO#:	Voucher #:	50336	Invoice	Invoice No: 384844	3/24/2026	Paid Amt:	\$163.95	
			E 01	300 292 420 000 401	66332-01 STARTING BLOCK		\$225.00	
			E 01	300 292 420 000 401	6015-1.6 1.6KG DISCS		\$170.00	
			E 01	300 292 420 000 401	6015-1.0 1.0KG DISCS		\$150.00	
			E 01	300 292 420 000 401	6024-1.6 1.6KG RUBBER DISCS		\$60.00	
			E 01	300 292 420 000 401	6024-1.0 1.0KG RUBBER DISCS		\$58.00	
			E 01	300 292 420 000 401	6026-B12 12LB SHOT		\$143.00	
			E 01	300 292 420 000 401	6026-B4.0 4KG SHOT		\$119.00	
			E 01	300 292 420 000 401	6031-12 12LB SHOT		\$84.00	
			E 01	300 292 420 000 401	6031-4.0 4KG SHOT		\$74.00	
			E 01	300 292 420 000 401	6082-01 TWO SHOT CALLIER		\$70.00	
			E 01	300 292 420 000 401	Freight		\$115.00	
PO#:	11001	Voucher #:	50304	Invoice	Invoice No: INV386185	3/24/2026	Paid Amt:	\$1,268.00
						Check Amount:	\$1,431.95	

Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55339	3686		Minnesota Landscape Arboretum		Check
			E 01	100 203 100 000 369 Lester Prairie Elem.	4/27/2026	\$235.00
PO#:	Voucher #:	50340	Invoice	Invoice No: 14729465	3/24/2026	Paid Amt: \$235.00
						Check Amount: \$235.00
100	55340	3459		Mission Filtration		Check
			E 01	005 810 810 000 401 PLEATED FILTERS 20X24X12		\$39.12
			E 01	005 810 810 000 401 24X24X4 FILTERS		\$19.70
PO#:	Voucher #:	50337	Invoice	Invoice No: 468291	3/24/2026	Paid Amt: \$58.82
			E 01	005 810 810 000 401 20X72 RING LINK		\$23.49
			E 01	005 810 810 000 401 16X75 3 PLY		\$92.70
			E 01	005 810 810 000 401 24X24X20 2PK CUBE		\$58.05
			E 01	005 810 810 000 401 25.5X71.5X2 STANDARD		\$42.82
			E 01	005 810 810 000 401 16X60 3 PLY		\$38.46
			E 01	005 810 810 000 401 16X36 3 PLY		\$21.04
			E 01	005 810 810 000 401 20X100 3 PLY		\$87.66
			E 01	005 810 810 000 401 20X20X15 2 PLY		\$844.20
			E 01	005 810 810 000 401 18X72 3PLY		\$59.97
			E 01	005 810 810 000 401 25X32 3 PLY		\$49.40
			E 01	005 810 810 000 401 18X72 3 PLY		\$99.95
			E 01	005 810 810 000 401 18X72 3PLY		\$99.95
			E 01	005 810 810 000 401 24X90 3 PLY		\$34.09
			E 01	005 810 810 000 401 20X90		\$58.72
			E 01	005 810 810 000 401 24X90 3PLY		\$34.09
			E 01	005 810 810 000 401 20X90 3 PLY		\$58.72
			E 01	005 810 810 000 401 25X32 3 PLY		\$49.40
			E 01	005 810 810 000 401 24X54 3 PLY		\$40.92
			E 01	005 810 810 000 401 24X54 3 PLY		\$40.92
			E 01	005 810 810 000 401 24X36 3 PLY		\$13.63
			E 01	005 810 810 000 401 24X36		\$15.90
			E 01	005 810 810 000 401 24X54 3 PLY		\$40.92
			E 01	005 810 810 000 401 24X54 3 PLY		\$40.92
			E 01	005 810 810 000 401 12X24X2 STANDARD		\$85.92
			E 01	005 810 810 000 401 12X96 3PLY		\$122.04
			E 01	005 810 810 000 401 Freight		\$200.00
PO#: 10990	Voucher #:	50305	Invoice	Invoice No: INV467594	3/24/2026	Paid Amt: \$2,353.88
						Check Amount: \$2,412.70

## Lester Prairie Public Schools Detail Payment Register By Check

**Check Number: 0-2147483647    Payment Date: 03/01/2026-3/31/2026    Period: 202609-202609    Void Status: N**

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
100	55341	1579		<b>Music Mart</b>		<b>Check</b>		
			E 01	005 105 201 000 430	ROVNERBbCLARINET LIGATURE-DARK	\$25.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50307</b>	Invoice	<b>Invoice No:</b> 3.24.26	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$25.00</b>	
			E 01	005 105 201 000 430	V10 VANDOREN CLARINET REEDS	\$29.45		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50308</b>	Invoice	<b>Invoice No:</b> 1984520	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$29.45</b>	
			E 01	005 105 201 000 430	VANDOREN BARI SAX REEDS	\$98.00		
			E 01	005 105 201 000 430	DISCOUNT	(\$48.35)		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50306</b>	Invoice	<b>Invoice No:</b> 1988170	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$49.65</b>	
						<b>Check Amount:</b>	<b>\$104.10</b>	
100	55342	03390		<b>PAN-O-GOLD BAKING CO</b>		<b>Check</b>		
			E 02	005 770 000 701 490	3/16/26 DELIVERY	\$233.84		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50312</b>	Invoice	<b>Invoice No:</b> 10003426075004	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$233.84</b>	
			E 02	005 770 000 701 490	3/2/26 DELIVERY	\$248.16		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50311</b>	Invoice	<b>Invoice No:</b> 10003426061013	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$248.16</b>	
			E 02	005 770 000 701 490	3/9/26 DELIVERY	\$69.76		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50310</b>	Invoice	<b>Invoice No:</b> 1003426068012	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$69.76</b>	
						<b>Check Amount:</b>	<b>\$551.76</b>	
100	55343	3315		<b>Pink's Hardware Store</b>		<b>Check</b>		
			E 01	005 810 193 000 350	NUTS, BOLTS & SCREWS	\$4.54		
			E 01	005 810 193 000 350	KLEENEX	\$95.92		
			E 01	005 810 193 000 350	NUTS, BOLTS & SCREWS	\$4.05		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50313</b>	Invoice	<b>Invoice No:</b> 60555-60467-59965	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$104.51</b>	
						<b>Check Amount:</b>	<b>\$104.51</b>	
100	55344	3685		<b>Schauer, Jake</b>		<b>Check</b>		
			E 04	005 505 313 321 305	Community Ed Basketball Official 2/7/26 (5 G	\$50.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50322</b>	Invoice	<b>Invoice No:</b> 3.24.26	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$50.00</b>	
						<b>Check Amount:</b>	<b>\$50.00</b>	
100	55345	2666		<b>Stages Theatre Company</b>		<b>Check</b>		
			E 01	100 203 100 000 369	Lester Prairie Elem. 4/30/26 @ 10:00am-19 tic	\$152.00		
			E 01	100 203 100 000 369	complimentary staff ticket	(\$8.00)		
			E 01	100 203 100 000 369	group processing fee	\$15.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>50338</b>	Invoice	<b>Invoice No:</b> 343401	<b>3/24/2026</b>	<b>Paid Amt:</b>	<b>\$159.00</b>	
						<b>Check Amount:</b>	<b>\$159.00</b>	
100	55346	2239		<b>Sysco Western Minnesota</b>		<b>Check</b>		
			E 02	005 770 000 705 490	BREAKFAST	\$259.50		
			E 02	005 770 000 701 490	LUNCH	\$1,962.92		

**Lester Prairie Public Schools**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55346	2239		<b>Sysco Western Minnesota</b>		<b>Check</b>
			E 02	005 770 000 707 490 ALA CARTE		\$185.37
PO#:	Voucher #:	50316	Invoice	Invoice No: 353135989	3/24/2026	Paid Amt: \$2,407.79
			E 02	005 770 000 705 490 BREAKFAST		\$441.62
			E 02	005 770 000 701 490 LUNCH		\$2,693.80
			E 02	005 770 000 707 490 ALA CARTE		\$327.99
			E 02	005 770 000 701 490 PAPER PRODUCTS		\$79.75
			E 01	005 810 193 000 350 CUSTODIANS		\$20.53
PO#:	Voucher #:	50314	Invoice	Invoice No: 353141417	3/24/2026	Paid Amt: \$3,563.69
			E 02	005 770 000 701 491 COMMODITY		\$96.86
PO#:	Voucher #:	50315	Invoice	Invoice No: 353135988	3/24/2026	Paid Amt: \$96.86
						<b>Check Amount: \$6,068.34</b>
100	55347	00662		<b>Three Rivers Park District</b>		<b>Check</b>
			E 01	100 203 100 000 369 Lester Priaire Elem. 5/5/26		\$300.00
PO#:	Voucher #:	50339	Invoice	Invoice No: 55275	3/24/2026	Paid Amt: \$300.00
						<b>Check Amount: \$300.00</b>
100	55348	3261		<b>UHL</b>		<b>Check</b>
			E 01	005 810 193 000 350 Replace the failed fan deck assembly for cabir		\$2,050.00
PO#: 10956	Voucher #:	50317	Invoice	Invoice No: 81979A	3/24/2026	Paid Amt: \$2,050.00
						<b>Check Amount: \$2,050.00</b>
100	55349	2055		<b>Unhinged Pizza</b>		<b>Check</b>
			E 21	300 298 947 301 401 JR CLASS COCNESSIONS 2/26/2026 DELIV		\$61.99
PO#:	Voucher #:	50318	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt: \$61.99
						<b>Check Amount: \$61.99</b>
100	55350	3626		<b>VESTIS</b>		<b>Check</b>
			E 02	005 770 000 701 401 DELIVERY		\$38.71
PO#:	Voucher #:	50319	Invoice	Invoice No: 2560473557	3/24/2026	Paid Amt: \$38.71
						<b>Check Amount: \$38.71</b>
100	55351	2062		<b>Group Travel Planners</b>		<b>Check</b>
			E 21	300 298 974 301 401 BAND CHICAGO TRIP		\$8,112.00
PO#:	Voucher #:	50343	Invoice	Invoice No: 3.24.26	3/24/2026	Paid Amt: \$8,112.00
						<b>Check Amount: \$8,112.00</b>
100	55352	3573		<b>Simply Savory Gourmet</b>		<b>Check</b>
			E 01	300 296 418 000 401 LESTER PRAIRE SCHOOL SOFTBALL FUNI		\$574.94
PO#:	Voucher #:	50350	Invoice	Invoice No: DIP03366	3/31/2026	Paid Amt: \$574.94
						<b>Check Amount: \$574.94</b>

## Lester Prairie Public Schools Detail Payment Register By Check

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55353	03821		<b>CenturyLink</b>		<b>Check</b>
			E 01	005 110 000 000 320	Monthly Charges	\$586.48
<b>PO#:</b>	<b>Voucher #:</b>	<b>50351</b>	Invoice	<b>Invoice No:</b> 3.31.26	<b>3/31/2026</b>	<b>Paid Amt: \$586.48</b>
						<b>Check Amount: \$586.48</b>
100	55354	3689		<b>Foster Mechanical</b>		<b>Check</b>
			E 02	005 770 000 701 350	Walk in Freezer repair on 3/16/2026	\$225.00
			E 02	005 770 000 701 350	Truck Charge	\$15.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>50352</b>	Invoice	<b>Invoice No:</b> 22846	<b>3/31/2026</b>	<b>Paid Amt: \$240.00</b>
						<b>Check Amount: \$240.00</b>
100	55355	00419		<b>JK Sports Inc</b>		<b>Check</b>
			E 04	005 505 322 321 401	ADULT MEDIUM	\$53.75
			E 04	005 505 322 321 401	ADULT SMALL	\$107.50
			E 04	005 505 322 321 401	ADULT EXTRA LARGE	\$21.50
			E 04	005 505 322 321 401	YOUTH LARGE	\$247.25
			E 04	005 505 322 321 401	YOUTH MEDIUM	\$268.75
			E 04	005 505 322 321 401	YOUTH SMALL	\$75.25
			E 04	005 505 322 321 401	YOUTH EXTRA SMALL	\$75.25
			E 04	005 505 322 321 401	SHIPPING	\$26.00
<b>PO#:</b> 11012	<b>Voucher #:</b>	<b>50353</b>	Invoice	<b>Invoice No:</b> 98213	<b>3/31/2026</b>	<b>Paid Amt: \$875.25</b>
						<b>Check Amount: \$875.25</b>
100	55356	01230		<b>Marco Business Products, Inc</b>		<b>Check</b>
			E 01	100 203 000 000 560	Contract payment	\$1,667.28
<b>PO#:</b>	<b>Voucher #:</b>	<b>50354</b>	Invoice	<b>Invoice No:</b> 577900046	<b>3/31/2026</b>	<b>Paid Amt: \$1,667.28</b>
						<b>Check Amount: \$1,667.28</b>
100	55357	01126		<b>MINNESOTA HISTORICAL SOCIETY</b>		<b>Check</b>
			E 01	300 211 975 000 430	PTO-MN HISTORY CENTER FIELD TRIP	\$360.00
<b>PO#:</b> 10984	<b>Voucher #:</b>	<b>50355</b>	Invoice	<b>Invoice No:</b> 35270	<b>3/31/2026</b>	<b>Paid Amt: \$360.00</b>
						<b>Check Amount: \$360.00</b>
100	55358	00367		<b>MN SCHOOL EMPLOYEES ASSOC</b>		<b>Check</b>
			B 01	215 040	March 13th	\$271.46
			B 01	215 040	March 30th	\$279.21
<b>PO#:</b>	<b>Voucher #:</b>	<b>50356</b>	Invoice	<b>Invoice No:</b> 3/31/2026	<b>3/31/2026</b>	<b>Paid Amt: \$550.67</b>
						<b>Check Amount: \$550.67</b>

**Lester Prairie Public Schools**  
**Detail Payment Register By Check**

Check Number: 0-2147483647 Payment Date: 03/01/2026-3/31/2026 Period: 202609-202609 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
100	55359	3367		<b>Squire, Waldspurger &amp; Mace, P.A.</b>		<b>Check</b>
			E 01 005 110 150 000 305	2.19.26 Supplemental benfits Conversation		\$58.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>50357</b>	Invoice	<b>Invoice No: 28931</b>	<b>3/31/2026</b>	<b>Paid Amt: \$58.00</b>
						<b>Check Amount: \$58.00</b>
100	55360	3556		<b>Team Fritz Graphics</b>		<b>Check</b>
			E 01 300 292 320 000 401	SLIDE- IN RECORD BOARD UPDATE		\$36.00
			E 01 300 292 320 000 401	SHIPPING		\$20.00
<b>PO#: 11014</b>	<b>Voucher #:</b>	<b>50358</b>	Invoice	<b>Invoice No: 73988</b>	<b>3/31/2026</b>	<b>Paid Amt: \$56.00</b>
						<b>Check Amount: \$56.00</b>
						<b>Report Total: \$478,136.12</b>

**REGULAR MEETING of the SCHOOL BOARD of EDUCATION**  
**Lester Prairie Public Schools**  
**Monday, March 23, 2026 5:45pm**  
**Lester Prairie School Media Center**

Roll call was taken, and the following board members were present: Keith Christen, Jeff Engen, Brian Heimerl, Rebecca Heimerl, Candice Anderson and Dan LaMott. Administration present: Dr. Melissa Radeke, Mike Lee and Ross Scheevel  
**Guests:** Gary Krause

**Call to order**

- Meeting called to order by Board Chair Keith Christen
- **Pledge of Allegiance** - Led by board member Jeff Engen
- Welcome to the public and guests

**Agenda**

- Motion by R. Heimerl and 2<sup>nd</sup> by LaMott to approve the Agenda as presented and or modified
  - **Vote: 6 for, 0 against.**

**Recognition of Communications since Last Meeting:**

- Communication - Bulldog Bash recently held - organizers did a very good job and it was a success. PBIS team provided a thank you gift basket for the board thanking them for their efforts.
- Open dialogue - none

**Minutes and Bills**

- Motion by B. Heimerl and 2<sup>nd</sup> by R. Heimerl to approve consent agenda, the meeting minutes of the Regular Board meeting on February 10, 2026 and payment of bills in the amount of:
  - o Total amount: \$313,180.98

- **Vote: 6 for, 0 against.**

## Administrative Reports

### **Mr. Lee K-12 Principal Report:** - highlights

- 32 seniors are on their class trip to Boston. 32 out of 42 students/76% is a good turnout.
- Read-a-thon on February 27<sup>th</sup>. Thank you to PTO for a fun day and a good fundraiser for them. Raised over \$9,000!
- March 12 was Kindergarten registration with officially 21 students registered.
- March 16<sup>th</sup> was the 5-12 grade band concert. Program held in south gym utilizing the new lighting and sound systems. Mrs. Helland utilized the stage for her Jazz Band performance which was very well received.
- March 20<sup>th</sup> was PD. Read Act training for the high school and LETRS training for the Elementary. April 17<sup>th</sup> will be the last LETRS training session finishing up a 2 year process.
- March 27<sup>th</sup> will be the AVID class Field Trip to Mankato and Gustavus. Fortunate to be able to visit 2 colleges in same outing.
- Upcoming testing: April 7 - ACT test at city hall(13 students), April 8, 9 & 29 - MCA reading, April 22 & 23 - MCA Math, April 29 - MCA Science
- PSEO parent/student meetings taking place with eligible and interested students. 1<sup>st</sup> meeting went very well, was able to answer many questions and parent was very appreciative.

### **Ross Scheevel AD/DoS** - highlights

- MSHSL Competitive Section placement process is now on a 2 year average for enrollment numbers to help get activity schedules in place earlier. Section placement will now be completed in December for the following school year which will help with scheduling.
- 9<sup>th</sup> Grade Governance is still a big topic for Spring activities. Will impact JH vs C squads.
- New batting cage nets and field chalker for baseball and softball fields have arrived. Hope to be installed in the next week or 2.
- Will be attending MNIAAA conference March 24-26
- Girls basketball ended season with a record of 6-20 and lost in Sect 4A quarter finals
- Boys basketball ended season with a record of 9-18 and lost in 1<sup>st</sup> round of Section tournament
- Wrestlers did not have any top placers at the individual section meet
- Spring sports have started practices. Softball has 17 players grades 7-12, Baseball has 33 players grades 7-12, Track/Field has 35 participants grades 7-12. Track/Field have 2 indoor meets on March 27<sup>th</sup> and 30<sup>th</sup>, Baseball first game scheduled for March 31<sup>st</sup>, Softball first game scheduled for April 6<sup>th</sup>.
- No Spring play this year - not enough interest
- March 4<sup>th</sup> was Large Group band contest in Watertown - LP Band received a superior rating

**Dr. Melissa Radeke Superintendent Report: - highlights**

- Enrollment update: Current enrollment is at 408 students - up 6 from last month
- Due to declining enrollment, a recommended staffing realignment will be up for approval later in the meeting. With larger classes graduating and smaller kindergarten class enrollment, we are quickly moving from a two-section into a one-section school. Elementary class sizes have been substantially below normal with 11 -13 students per classroom which is not financially sustainable. Next year's enrollment projected to be 380 down 28 students. General formula is \$7,683 per student (loss of \$215,124) but doesn't take into account other funding sources so negative financial impact will be much greater. Proposed realignment will maintain quality education, maintain a balanced budget and help district work within the limits of state and federal funding received. Reviewed class sizes for comparable districts with most having 19-25 students per classroom.
- Andy's Grounds Maintenance Service Agreement up for approval later in the meeting. Proposed pricing shows 21% per cut increase and 36% per season increase. Another quote was obtained which was much higher so recommend approval of Andy's quote.
- Each board member received a little KidsRise whistle/flashlight, KidsRISE is collaborative effort of all education organizations to develop a positive narrative and marketing strategy to increase enthusiasm/support for Minnesota Public Schools.

**Lauren Syrup - Business Manager**

- No report

**School Board Committee Reports**

- Community Ed. - none
- PTO - Read-a-thon was a success, teacher reimbursements in process
- Facilities/Maintenance- none
- Facility Planning - none
- Tech/Media - none
- Activities Committee - none
- Negotiations - Certified - none
- Negotiations - Non-Certified - Letter of Intent received - no meeting dates scheduled
- Negotiations - Administration - none
- Meet and Confer - none
- Policy - none
- Legislative - Would like to change from legislative to Social Media. Working to promote the school more heavily on social media.
- City Council - Batting cages are ordered. Ross to meet with Luke from city for park walk through and discuss needed maintenance. Discussion regarding ongoing school expenses for snow removal from city streets adjacent to the school. City Council is aware of issue and will address at next meeting.

## New Business

- Motion by R. Heimerl and 2<sup>nd</sup> by B. Heimerl to designate Superintendent Melissa Radeke to act as the Identified Official with Authority (IOWA) for Lester Prairie Public School District 0424-01.

**Vote: 6 for, 0 against**

## Old Business

- None

## School Finance

- Motion by R. Heimerl and 2<sup>nd</sup> by Anderson to approve the March Donation Report as presented.

**Vote: 6 for, 0 against**

- Motion by LaMott and 2<sup>nd</sup> by B. Heimerl to approve Andy's Grounds Maintenance Service Agreement for 2026 as presented.

**Vote: 6 for, 0 against**

- Ross Scheevel gave a presentation on moving the School's Activity registration scheduler/facility management platform from Arbiter to Bound.
- Motion by R. Heimerl and 2<sup>nd</sup> by LaMott to approve move from Arbiter to Bound as presented by Mr. Scheevel.

**Vote: 6 for, 0 against**

- Action to approve change in activity gate fees was tabled to allow Activities committee time to review options.

## Policy Administration

- None

## Personnel

- Motion by R. Heimerl and 2<sup>nd</sup> by LaMott to approve RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF A PROBATIONARY TEACHER for **Emma Blashack**.

Roll Call Vote:

JE:  N  RH:  Y  BH:  Y  DL:  Y  CA:  N  KC:  Y

**Vote: 4 for, 2 against**

- Motion by R. Heimerl and 2<sup>nd</sup> by LaMott to approve RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF A PROBATIONARY TEACHER for **Taylor Bayerl**.

Roll Call Vote:

JE:  N  RH:  Y  BH:  Y  DL:  Y  CA:  N  KC:  Y

**Vote: 4 for, 2 against**

- Motion by R. Heimerl and 2<sup>nd</sup> by LaMott to approve RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF A PROBATIONARY TEACHER for **Sarah Harding**.

Roll Call Vote:

JE:  N  RH:  Y  BH:  Y  DL:  Y  CA:  N  KC:  Y

**Vote: 4 for, 2 against**

- Motion by B. Heimerl and 2<sup>nd</sup> by LaMott to approve the following contract:
  - **Brian Herrmann** - Assistant Varsity Baseball Coach

**Vote: 6 for, 0 against**

- Motion by B. Heimerl and 2<sup>nd</sup> by LaMott to approve lane change request for **Derek Litzau** from step 6 BA+20 to step 6 MA+0.

**Vote: 6 for, 0 against**

**Other Items for the Board**

- None

**Meeting was adjourned at 6:54 PM**

*Jeff Engen, Clerk ISD #424*

# Dashir Management Services, Inc.

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[www.dashirmanagement.com](http://www.dashirmanagement.com)

## Lester Prairie School District

April 2026

### Custodial / Maintenance Report

#### **Personnel Information**

We are currently fully staffed.

#### **Training Conducted**

The OSHA required safety training on Aerial Lift Safety was completed on April 9, 2026.

#### **Inspections**

- Custodial audits took place throughout the district and results were shared with each individual custodian audited.
- Playground inspection was completed.

#### **Progress on Projects**

- Working on changing filters in the air handlers and rooftop units.
- Obtaining quotes for installation of new double oven in kitchen over the summer.
- Working with Holton Electric on getting a new switch for the bathroom light sensor switch in the preschool that is not working properly.
- Obtaining quotes for floor finish from Hillyard for gyms, hallways, and classrooms this summer.
- Compiling a list of what we need for summer supplies and summer projects to review.
- Working with Southern Lock and Glass to fix the door and door frame to the south gym on the elementary side of the school.

#### **Comments**

Softball, baseball, and soccer are in full swing with games and practices. We are getting outside as much as possible to get things cleaned up and ready for prom coming up this month and graduation next month.

Respectfully Submitted,  
Lisa Hins  
Facility Manager

# Dashir Management Services, Inc.

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E8723A County Road H – Wisconsin Dells WI 53965

Management Agreement

April 2, 2026

Dashir Management Services, Inc. proposes to provide the facility management program for the Lester Prairie Schools for the purpose of providing a clean, well maintained, and safe environment for the staff, visitors, and students in all district facilities.

The terms proposed are as follows:

1. The program will require 4.625 full-time equivalent positions (FTE's) or 185 budgeted weekly hours.
  - o 1 FTE - Facility Manager
  - o 1 FTE - Day Shift Cleaner
  - o 2.625 FTE - Second Shift Cleaners
2. The District and Dashir may review and discuss adjustments to staffing levels annually based on the changing needs of the District. This contract price would be adjusted accordingly based on the hourly wage of any employee affected.
3. The District will provide all cleaning supplies, custodial equipment and maintenance tools.
4. The District will provide a vehicle for the use of the facility manager and maintenance staff or pay mileage for personal vehicle use for district assigned work. District vehicles are to be kept in the district assigned parking areas.
5. The District will provide the office and computer as required for the facility manager to perform their job.
6. The District will provide a cell phone or pay a monthly allowance for the facility manager.
7. Dashir, with input from the District Administration, will be responsible for the assignment of schedules and supervision of all employees in the maintenance and custodial department.
8. Dashir will provide access to its purchasing agreements and assist the District to ensure the greatest savings possible on any other purchases.
9. Dashir will monitor the success of the program through inspections conducted by the on-site facility manager.
10. Dashir and District Administration will meet regularly to review progress and resolve any problems that may occur.
11. Dashir will provide the District with a current certificate of workers compensation insurance from an insurance provider licensed in the State.
12. Dashir will comply with all labor laws of the State and Federal standards that may apply.

13. Dashir employees will comply with all policies of the District.
14. Dashir agrees to provide any budget information related to actual labor cost, as may be requested by the District Administration.
15. The District agrees to provide budget information, including monthly year-to-date reports as they relate to the Custodial and Maintenance Department.
16. This agreement will remain in force for 3 years beginning July 1, 2026, through June 30, 2029. The agreement will be automatically renewed unless either party requests a change 90 days prior to the contract date in writing. The agreement may be terminated by either party, with a 90-day written notice for failure to perform.
17. Dashir will meet with the district annually to review performance. This agreement can be terminated by either party with a ninety-day written notice following this review for failure to perform, or if either party decides it is no longer in their best interest to continue the agreement.
18. The contract amount will be adjusted only when a change in service responsibility occurs or in the event of an increase in the wage and benefit package offered to the District's non-licensed support staff. The adjustment shall be effective with the commencement of the change in service responsibilities or the effective date of the increase in wage and benefit package.
19. The annual contract amounts will increase in a percentage equal to the increase offered to the district's non-licensed support staff as indicated above in item 18.
20. This contract could be opened for renegotiation if local, state or federal minimum wage laws are changed.
21. The District agrees not to offer employment in the same position to any Dashir supervisory employees during the term of this agreement and for one year following termination of this agreement, either directly, or indirectly, without the expressed written permission of Dashir Management Services, Inc...
22. Dashir Management Services, Inc. hereby agrees to indemnify and hold the district harmless from all claims relating to its work performed pursuant to this Agreement. The district agrees to indemnify and hold harmless Dashir Management Services, Inc. from all claims relating to the acts or omissions of District employees, agents or representatives, and from claims relating to defects or fault relating to property owned by the district.

If you agree with the contract as indicated above, please sign below.

X

\_\_\_\_\_  
Lester Prairie Superintendent

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
Dashir President

\_\_\_\_\_  
Date

**Addendum "A" 4.625 FTE**

Dashir Management Services, Inc. will provide the program and all employees as indicated on page one of the agreement.

**The cost for this option:**

**FY- 2026-2027 (This cost will increase effective July 1, 2026, based on increases given to the District's non-licensed support staff as specified above in item 18 of this agreement)**

**\$25,619.82** monthly or **\$307,437.82** annually

1. The cost of this service will be adjusted by a percentage equal to any adjustment awarded to District employees as indicated previously on line 18 of this agreement.
2. Any extra hours worked over and above the contracted amount would be with authorization of School District Administration and would be charged to the district at a rate of the actual paid wages plus 30%.

# 2025-26 Fiscal Year Revised Budget Revenue Summary



	<u>Preliminary Budget</u>	<u>Revised Budget</u>	<u>Change</u>
Levy Revenue	\$846,099.00	\$850,900.94	\$4,801.94
General Education Aid (Unrestricted)	\$3,721,930.97	\$3,544,330.01	(\$177,600.96)
General Education Aid (Restricted)	\$649,898.76	\$691,405.67	\$41,506.91
Special Education Aid	\$430,129.00	\$455,543.16	\$25,414.16
Federal Programs	\$129,237.00	\$234,058.10	\$104,821.10
All Other Revenue	\$347,800.00	\$409,975.00	\$62,175.00
<b>Total Revenue</b>	<b><u>\$6,125,094.73</u></b>	<b><u>\$6,186,212.88</u></b>	<b><u>\$61,118.15</u></b>

# 2025-26 Fiscal Year Revised Budget Expenditure Summary



	<u>Preliminary Budget</u>	<u>Revised Budget</u>	<u>Change</u>
Employee Salaries & Benefits	\$4,018,691.51	\$4,083,395.65	\$64,704.14
Contracted Services & Insurances	\$1,952,852.76	\$1,961,107.14	\$8,254.38
Supplies/Textbooks	\$320,663.06	\$325,038.27	\$4,375.21
Capital improvements & Equipment	\$176,679.66	\$179,801.00	\$3,121.34
All Other Expenditures	\$18,260.00	\$29,354.00	\$11,094.00
<b>Total Expenditures</b>	<b><u><u>\$6,487,146.99</u></u></b>	<b><u><u>\$6,578,696.06</u></u></b>	<b><u><u>\$91,549.07</u></u></b>

# 2025-26 Fiscal Year Revised Budget Fund Balance Summary



	<u>Preliminary Budget</u>	<u>Revised Budget</u>	<u>Change</u>
Revenue	\$6,125,094.73	\$6,186,212.88	\$61,118.15
Expenditures	<u>\$6,487,146.99</u>	<u>\$6,578,696.06</u>	<u>\$91,549.07</u>
<b>Change in Fund Balance</b>	<b><u>(\$362,052.26)</u></b>	<b><u>(\$392,483.18)</u></b>	<b><u>(\$30,430.92)</u></b>
<u>Fund Balances</u>	<u>Actual Fund Balance June 30, 2025</u>	<u>FY 202-26 Budget Change in Fund Balance</u>	<u>Projected Fund Balance June 30, 2026</u>
Unassigned	\$2,857,817.00	(\$392,483.18)	\$2,465,333.82
Non Spendable	\$19,729.00	\$0.00	\$19,729.00
Assigned	\$825,000.00	\$0.00	\$825,000.00
Committed	\$545,211.00	\$0.00	\$545,211.00
Restricted / Non-Spendable	<u>\$1,281,936.00</u>	<u>\$0.00</u>	<u>\$1,281,936.00</u>
<b>Total Fund Balance</b>	<b><u>\$5,529,693.00</u></b>	<b><u>(\$392,483.18)</u></b>	<b><u>\$5,137,209.82</u></b>

**2025-26 Fiscal Year  
Revised Budget  
Bonded Debt Summary**



<b>Bond Series</b>	<b>Bond Type</b>	<b>Principal Remaining</b>	<b>Interest Remaining</b>	<b>Final Payment</b>
2019A	GO Building	10,620,000	2,724,688	Feb. 1, 2040
2020A	GO Refunding	1,470,000	69,250	Feb. 1, 2032
2024A	GO Building	695,000	142,500	Feb. 1, 2032
<b>Total Bond Balances</b>		<b>\$ 12,785,000</b>	<b>\$ 2,936,438</b>	<b>\$ 15,721,438</b>

# 2025-26 Fiscal Year Revised Budget Other Funds Summary



<b>Food Service Fund</b>	<b>Preliminary Budget</b>	<b>Revised Budget</b>	<b>Change</b>
Revenue	\$359,250.00	\$347,595.00	(\$11,655.00)
Expenditures	\$325,914.01	\$387,570.28	\$61,656.27
<b>Change in Fund Balance</b>	<b>\$33,335.99</b>	<b>(\$39,975.28)</b>	<b>(\$73,311.27)</b>
<b>Community Service Fund</b>	<b>Preliminary Budget</b>	<b>Revised Budget</b>	<b>Change</b>
Revenue	\$174,276.00	\$107,164.62	(\$67,111.38)
Expenditures	\$180,775.71	\$162,188.62	(\$18,587.09)
<b>Change in Fund Balance</b>	<b>(\$6,499.71)</b>	<b>(\$55,024.00)</b>	<b>(\$48,524.29)</b>
<b>Debt Service Fund</b>	<b>Preliminary Budget</b>	<b>Revised Budget</b>	<b>Change</b>
Revenue	\$1,311,823.00	\$1,301,360.70	(\$10,462.30)
Expenditures	\$1,292,731.26	\$1,292,731.26	\$0.00
<b>Change in Fund Balance</b>	<b>\$19,091.74</b>	<b>\$8,629.44</b>	<b>(\$10,462.30)</b>
<b>Building Construction Fund</b>	<b>Preliminary Budget</b>	<b>Revised Budget</b>	<b>Change</b>
Revenue	\$100.00	\$3,500.00	\$3,400.00
Expenditures	\$0.00	\$75,040.00	\$75,040.00
<b>Change in Fund Balance</b>	<b>\$100.00</b>	<b>(\$71,540.00)</b>	<b>(\$71,640.00)</b>

**PURCHASE OF SERVICE CONTRACT AGREEMENT BETWEEN**

**LESTER PRAIRIE ISD #424**

**AND**

**GREATER MINNESOTA FAMILY SERVICES**

**for**

***SCHOOL FAMILY MENTAL HEALTH SERVICES***

**JULY 1, 2026, TO JUNE 30, 2027**

This Agreement is entered into by and between Lester Prairie Public Schools ISD #424, 131 Hickory St N, Lester Prairie, MN 55354, (hereafter District), and Greater Minnesota Family Services, 2320 East Highway 12, Suite 2, Willmar, MN 56201, (hereafter Contractor).

**RECITALS**

WHEREAS, the Contractor is an organization approved under Minnesota Department of Human Services (DHS) MS 245i.20 as a Certified Mental Health Clinic, and C.T.S.S. (Children's Therapeutic Support Services) provider,

WHEREAS the District wishes to purchase the services of the Contractor for Mental Health Services and Supports to Students, and Indirect/Consultative Support to teachers and administrative staff for clients and general mental health information to the District when requested,

WHEREAS, there are funds available for the purchase of these services,

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the District and the Contractor agree as follows:

**TERM AND COST OF THE AGREEMENT**

This contract shall be in effect by all parties, or from commencement of services hereunder. All of the agreed upon services are available to the District at the same rate with or without the service being included in an individual educational plan.

**PRIMARY FUNDING SOURCE FROM MEDICAL ASSISTANCE PROGRAMS:**

Medical Assistance (MA) and Prepaid Medical Assistance Programs (PMAP) and other insurances are the primary source of funding for this 0.5 FTE position, serving children who are Medical Assistance eligible, fully enrolled in a State of Minnesota MA plan, and meet diagnostic criteria of Medical Assistance for reimbursement. These services are:

Counselor services (Qualified Mental Health Practitioner per DHS). \$74.04/hour

- Family and Individual Counseling
- Family and Individual Crisis Calls
- Group Sessions
- Family/Individual Travel

Licensure Candidate or Licensed Therapist services. \$104.60/hour

- Diagnostic and Treatment Plans required by Medical Assistance PMAP's (billed to insurances)
- Family and Individual therapy
- Family and Individual Crisis Calls
- Group Sessions
- Family/Individual Travel

**SECONDARY FUNDING SOURCE FROM THE DISTRICT:**

- For clients who are Non-Enrolled in MA/PMAP coverage and receive direct Mental Health services.
- For Non-Reimbursable MA/PMAP Wraparound support services.  
These are essential services, often called 'Wraparound' supports that are not covered by Medical Assistance. These are critical services that the mental health staff may decide are needed for the child to improve in the school environment such as: teacher/staff consultations, parent contact, IEP collaboration and meetings with District staff, classroom observations, etc. The District agrees to reimburse the Contractor for Non-Enrolled MA/PMAP Clients and Non-Reimbursable Wraparound Client Services at \$12,298.20 for twelve months. This Secondary funding source amount will not be charged if the mental health professional is not in position (recruiting period, or the staff person leaves the position), or this amount will be prorated accordingly in the event the position is filled by less than 0.5 FTE. Payment for services shall be made directly to the Contractor on a monthly basis of \$1,024.85 and billed by the Contractor to the District each month.

Availability of Funds of the District: If payment under this Agreement is dependent upon the availability of federal, state, District or other funds and such funds are reduced or terminated, this Agreement may be renegotiated or terminated at the sole discretion of the District. In the event of termination, Contractor shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. Time is an essential element of this Contract. If the Contractor fails for any reason, excepting delays caused by uncontrollable circumstances to complete installation of all items before the Contract completion date as set forth in Section 2, it is hereby agreed that the District shall have the right to deduct liquidated damages from any money or monies due or coming due to the Contractor. Any monies deducted are not to be construed as a penalty, but as liquidated damages to compensate for the additional cost and inconvenience incurred by the District. Contractor certifies that payment for purchased services will be in accordance with rates of payment which do not exceed amounts reasonable and necessary to assure quality of services and, if the services are being purchased from another public agency, the cost reasonably assignable to such services. For final payment, Contractor shall comply with all requirements contained in Minnesota Statute. §290.92 regarding the withholding of taxes and wages. Contractor shall submit documentation of compliance with its claim for final payment. A certificate by the Minnesota State Commissioner of Revenue will satisfy this requirement (Form IC-134). Contractor is not entitled to final payment until such documentation is submitted.

**DISTRICT OFFICE SPACE AND SCHOOL/GMFS STAFF COLLABORATION**

**DESIGNATED OFFICE SPACE REQUIREMENT:** In order to serve the mental health needs of the students the contractor requires that the District provides a dedicated office space of ample size to accommodate a desk and 4 seating positions: chair for the clinician, chair for the client;

chair for a parent, and a chair for school staff (which occurs at times throughout the year); and the space is in location that is adequately heated and cooled (GMFS offers services during the summer months), and is not near or in a noisy environment which can seriously disrupt the mental health counseling session. (Note: GMFS has been given Office Space where we were not able to provide Mental Health services for the District—such as a janitor’s closet, next to a band room with cubicle dividers (did not block noise), and in a library with curtains (obviously not private and confidential).

\*If adequate space is not available for the professional, the Contractor will purchase and own a mobile satellite office space for each employee that can be rented to the District for \$300.00 per month (the Contractor will incur the loan for the satellite building and assume all liability with the Indemnification and Insurance clause herein). Zoning considerations for satellites are typically permitted on school property. The Contractor asks the District for the provision of electricity to the satellite to operate the HVAC system and lighting. No other utilities are required. *The satellite office is used by GMFS staff since their services are provided 12 months out of the year for the mental health needs of children, parents/caregivers, and families*

DISTRICT/GMFS SCHOOL COLLABORATION: The District will provide office space near the main office whenever possible, office furnishings, internet access and phone in each building of assignment during the school year and during the summer as well. Also:

- Conduct a criminal background check to meet District requirements at the District's expense.
- Provide GMFS staff with Building Key Card Access.
- Support the Contractor by making appropriate mental health referrals.
- Support the Contractor by assisting in communicating the role of the professional with teachers and other staff.
- Support the Contractor by recognizing the need for students to improve their mental health, to improve in their educational abilities/readiness.
- Scheduling support: Support the Contractor by allowing students who need mental health services to spend the time needed with the professional (average of 30-60) minutes per session and 6 hours per month). This requires school administrators and teachers to schedule students out of classes where they are successful or rotating them out of a different class each week, so one school subject is not adversely affected. Study halls and lunchtimes may also be used for this purpose.
- Support the Contractor by welcoming the professional to staff meetings and allowing the professional to provide mental health education in the school/program as requested.
- Support the Contractor by providing school-wide staff email communications as appropriate, including weekly staff updates /newsletters.
- Support the Contractor by inviting them to District Mental health professional development (as appropriate).
- Support the Contractor by inviting GMFS staff to school meetings on a monthly basis to discuss students case managed by GMFS.
- An administrator or key person in the building must be assigned to be the primary contact to support the professional in the above matters.

AMOUNT OF SERVICES PROVIDED: This contract will be filled by 0.5 FTE GMFS staff on a 260 day per year service employment agreement (*staff continue services throughout summer months*). All the contractor’s staff positions are qualified to access Medical Assistance/PMAP (Prepaid Medical Assistance Programs) or other insurances for direct client services for Medical Assistance eligible children. The Contractor’s positions for School Mental Health services are: ‘Counselor’ (GMFS job class)-aka-Mental Health Practitioner (per DHS language) under the direct supervision of a Therapist; Or, ‘Licensure Candidate’ (per DHS language with a Master’s degree) under the direct supervision of a Therapist; Or, ‘Therapist’ (GMFS job class)-aka-Qualified Mental Health Professional (per DHS language).

RATE LISTING REQUIRED BY THE DEPARTMENT OF HUMAN SERVICES (DHS) FOR GMFS'S DIRECT MENTAL HEALTH SERVICES:

- These are **NOT** billed to the District.
- Individual direct service. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Individual and Family Crisis Calls. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Small Group Sessions. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Travel to clients' homes/foster homes/crisis centers. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Diagnostic and Treatment Planning services required by Medical Assistance and DHS. Licensure Candidate/Therapist \$104.60 per hour

RATE LISTING REQUIRED BY THE DEPARTMENT OF HUMAN SERVICES (DHS) FOR 'WRAPAROUND' DISTRICT SERVICES NOT COVERED BY MEDICAL ASSISTANCE:

- These are **NOT** in addition to the 'Secondary funding source from the District.' These are **NOT** billed to the District.
- Individual Educational Plan Team Meetings for child receiving services. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Classroom Observations, Teacher/staff consultation and meetings, parent contact. Formal and Informal Consultation and Team Meetings. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour
- Case opening (up to 3 hours maximum per new case for opening documentation, signatures, client rights, testing and *required* DHS screens: 1. CBCL—Child Behavior Check List. 2. CASII—Child and Adolescent Service Intensity Instrument for CTSS services. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour.
- Staff Training and Inservice. Counselor \$74.04 per hour. Licensure Candidate/Therapist \$104.60 per hour.
- Day Treatment: The rate for day treatment services provided as part of a student's Individual Education Plan is \$89.96 per hour.

1. **BONDS**

If required and contemporaneous with the execution of this Agreement, Contractor agrees to provide payment and performance bond for the District pursuant to Minnesota Statute §§375.21 & 574.26 and in equal to or greater than the Contract amount. Said bonds shall guarantee the faithful performance of all obligations required of Contractor under terms of this Contract, including payment of labor and material.

2. **INDEPENDENT CONTRACTOR**

A. Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available Contractor's employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.

- B. Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or other, will be made from the payments due Contractor and it is Contractor's sole obligation to comply with all federal and state tax laws.
- C. Contractor shall at all times be free to exercise initiative, judgment, and discretion as to how to best perform or provide services identified in this Agreement.
- D. Contractor is responsible for hiring sufficient workers to perform the services required by this Agreement and withholding taxes and paying all other employment tax obligation on their behalf.
- E. The Contractor is solely responsible for supervision, control and direction of the Contract personnel utilized to provide the services under this agreement.

### 3. INDEMNIFICATION AND INSURANCE

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent act or omission of the party, its agents, servants, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the District's and the Contractor's liability shall be limited by the provisions of Minnesota Statute § 466 and/or other applicable law.

Contractor further agrees that in order to protect itself as well as the District under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force liability insurance The following minimum limits apply:

- \$4,000,000 Aggregate
- \$1,000,000 Personal Injury and Advertising Injury
- \$1,000,000 Each Occurrence
- \$ 100,000 Fire Damage Limit
- \$ 5,000 Medical Expense

- A. The policy should be written on an "occurrence" basis and not a "claims-made" basis.
- B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$1,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident.
- C. Professional Liability Insurance (when required) the following minimum limits apply:
  - \$3,000,000 Aggregate
  - \$1,000,000 per claim
- D. Excess Umbrella Liability Policy will be additionally required if any of the above policies have lower limits than stated.
- E. Worker's Compensation Insurance.

4. **DATA PRIVACY/DATA OWNERSHIP**

A. Data Practices.

All data collected, created, received, maintained, or disseminated in any form, for any purposes by the activities of Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules promulgated pursuant to Chapter 13. The person responsible for release of all data under this Agreement shall be the Director of Special Education of the District employee identified in provision 10.

B. Health Insurance Portability and Accountability Act (HIPAA – 45 C.F.R. §§160,162,164)

If under this Agreement the exchange of Protected Health Information in any form is anticipated the Contractor shall comply with all regulatory obligations including signing any required agreements (e.g., Business Associate Agreement). Such Agreements shall be attached to and incorporated into this Agreement.

C. Release.

No educational data may be released by the Contractor to a third party without the express consent of the District's representative as indicated below – this includes any media relations.

D. Ownership.

Ownership of all data prepared for or by the District, whether having commercial value or not shall remain with the District. Any reports, studies, photographs, negatives or other documents or any other form of data prepared by the Contractor in the performance of its obligations under this contract shall be the exclusive property of the District, and all such material or data shall be remitted to the District by the Contractor upon completion, termination, or cancellation of this contract. The Contractor shall not use, allow, or cause to have such materials used for any purpose other than performance of the Contractor's obligations under this contract without the prior written consent of the District.

5. **RECORDS: AVAILABILITY AND RETENTION**

Pursuant to Minnesota Statute §16C.05, subd. 5, the Contractor agrees that the District, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement. Any educational data may be retained for a longer period, as the District may determine in accordance with applicable law and policy.

**6. MERGER AND MODIFICATION**

- A. It is understood and agreed that the entire Agreement between the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.
- B. Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

**7. DEFAULT AND CANCELLATION**

- A. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Provider's default is excused by the District, the District may, upon written notice to the Contractor's representative listed herein, cancel this Agreement in its entirety as indicated in (10 B.) below.
- B. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.
- C. Unless Contractor's default is excused under the terms of this Contract the District may recover from Contractor such damages as it may sustained by reason of additional administrative costs, expenses of re-awarding the contract and other damages sustained by the District by reason of delay, price changes, loss of other contracts, loss of income, inability of the District to fulfill other contracts, loss of other benefits of this Contract and any other damages directly or consequently arising out of this Contract or failure to perform the same by Contractor.
- D. The District and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable efforts to mitigate its effects.

**8. SUBCONTRACTING AND ASSIGNMENT**

- A. Contractor shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the District and subject to such conditions and provisions as the District may deem necessary. The Contractor shall be responsible for the performance of all Subcontracts. Any agreement between the Contractor and any subcontractor shall obligate the subcontractor with the general terms of this Contract.
- B. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

**9. NONDISCRIMINATION**

During the performance of this Agreement, the Contractor agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual orientation, public assistance status, criminal record, creed, or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

10. **HEALTH AND SAFETY**

The Contractor shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. The Contractor shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement. Such training is to include, but not be limited to, all applicable sections of the State and Federal Occupation, Safety and Health Administration (OSHA) laws, Superfund Amendments and Reauthorization Act (SARA), Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), Uniform fire Code and/or any other applicable health and safety regulations. Upon the request of the District, the Contractor shall provide copies of any licenses and/or training records for Contractor and/or Contractor's employees or subcontractor's employees who perform services pursuant to this Agreement.

11. **NONWAIVER, SEVERABILITY & APPLICABLE LAWS**

A. Nonwaiver.

Nothing in this Agreement shall constitute a waiver by the District of any statute of limitations or exceptions on liability. If the District does not enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

B. Severability.

If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.

FORCE MAJEURE:

Both parties shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to fires, strikes, Acts of God, legal acts of the public authorities, delays or defaults caused by public carriers, or acts or demands of the Government in a time of war, or state or national emergency.

C. Applicable Laws.

The Laws of the State of Minnesota shall apply to this Agreement. The Contractor shall abide by all Federal, State, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs, and staff for which Contractor is responsible.

12. **SECTION HEADINGS**

The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

13. **THIRD PARTIES**

This Agreement does not create any rights, claims or benefits inuring to any person that is not a party hereto nor create or establish any third-party beneficiary.

14. **CONFLICT OF INTEREST**

Contractor agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, partnership, corporation, government, governmental unit, or any other organization that would create a conflict of interest in the performance of its obligations under this Contract.

District and Contractor, having signed this Agreement and pursuant to the proper District and Contractor officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein and attached.

**SIGNATURES :**

*George Dubie 9:30 AM*  
Greater Minnesota Family Services  
George Dubie, CEO

\_\_\_\_\_  
ISD #424  
Dr. Melissa Radeke, Superintendent

Date: March 12, 2026

Date:

An Equal Opportunity/Affirmative Action Employer



LESTER PRAIRIE PUBLIC SCHOOL  
SCHOOL DISTRICT 424  
131 North Hickory Street  
Lester Prairie, MN 55354-0158  
(320)395-2521 FAX (320)395-4204

**EXTRA CURRICULAR CONTRACT**  
**LESTER PRAIRIE ISD #424**  
**2026-2027**

DATE: 4/13/2026

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, at a meeting on the 14 day of April, 2026, enters into this agreement with **Ashley Peterson** for the following extra curricular assignment:

Head Volleyball Coach BA-0 (10 % @ \$44,582.00)

For this assignment you will be paid a total of \$4,458.00. **\*In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.**

This amount will be paid as follows: To be paid at the end of the season after all equipment and student fees have been collected and the attached sheet has been signed and turned in to payroll by the Activities Director.

I hereby accept the assignment as indicated:

Ashley Peterson  
Coach's Signature

4.14.2026  
Date

**AFTER VERIFYING THAT YOUR PLACEMENT, PERCENTAGE, AND SALARY ARE CORRECT, THIS FORM IS TO BE SIGNED AND RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.**

\*In those years when negotiations have not been completed, salary amounts and benefits will be adjusted to reflect changes governed by the Master Agreement, if any. The school board reserves the right to make any modifications or adjustments in these assignments during the school year.

In Witness thereof, on behalf of the school district, we have subscribed our signatures this \_\_\_\_\_ day of \_\_\_\_\_, 2026. Ind. District No. 424

\_\_\_\_\_  
Chairperson's Signature

\_\_\_\_\_  
Clerk's Signature

# BUSINESS OFFICIAL CONTRACT

## CONTRACT FOR PAYROLL CLERK/ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE/ELECTION CLERK JUDGE AND ADMINISTRATIVE SECRETARY

### ARTICLE I - PURPOSE

This Contract is entered into between Independent School District No.424, Lester Prairie Schools, Minnesota, hereinafter referred to as the School District, and **Kimberly Dye**, hereinafter referred to as the Business Official, who agrees to perform the duties of the Business Official of the School District.

### ARTICLE II - DURATION AND TERMINATION

This Contract is for a term of ~~one~~ **two** years commencing on **July 1, 2026 2025** and ending on **June 30, 2028 2026**. Either the District or the Business Official may terminate this Contract at any time, with or without cause, by providing written notice to the other party. Absent early termination, the Employee's Agreement will not automatically renew, but the parties may affirmatively act to enter into a written contract for the following school year.

The Business Official is an at-will employee regardless of any statements, representations, procedures, or policies that may be made or promulgated by the District or its agents or representatives. The District may terminate the Business Official as it sees fit by providing the Business Official with written notice of termination. The District is not required to show cause for termination of the Business Official or this Agreement. After the effective date of any termination, the Business Official is not entitled to receive any form of unearned salary, severance, compensation for unused personal leave or sick leave, payment of any insurance premium, or any other employer-paid benefit. The Business Official may resign at any time by giving the Superintendent written notice of his/her resignation.

### ARTICLE III – DUTIES

The Business Official shall serve as the PAYROLL CLERK/ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE/ELECTION CLERK JUDGE AND ADMINISTRATIVE SECRETARY of the School District and shall serve under the direction of the Superintendent. The Business Official shall perform all duties incident to the position of Business Official and such other duties as may be prescribed by the Superintendent and School Board from time to time. The Business Official shall abide by the policies, regulations, rules, and procedures established by the School Board and the Commissioner of the Department of Education and shall abide by all Minnesota laws relating to the operation of the School District.

### ARTICLE IV - DUTY YEAR AND LEAVES OF ABSENCE

Section 1. Basic Work Year: The Business Official's duty year shall be for the entire twelve (12)-month Contract year, and the Business Official shall perform duties on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. The Business Official shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

Section 2. Vacation: The Business Official shall earn fifteen (15) working days of annual paid

vacation each Contract year. Use of vacation days must be approved by the Superintendent. Upon termination of this Agreement, the Business Official will not have the right to be paid for the case value of any unused vacation days. Up to five (5) days of unused vacation may be carried over after the end of the contract year in which it is earned.

Section 3. Holidays: The Business Official shall be entitled to eleven (11) paid holidays as designated by the School Board each Contract year - Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, Christmas Day, **New Year's Eve Day**, New Year's Day, President's Day, Memorial Day, Good Friday, and Juneteenth.

Section 4. Sick Leave: The Business Official shall earn paid sick leave at the rate of fifteen (15) day(s) each working month, and earned sick leave may accumulate to a maximum of forty-five (45) days. Sick leave may be used for all purposes allowed by law for the use of earned sick and safe time (ESST). Bereavement will be deducted from sick leave.

Section 5. Jury Service: The Business Official who serves on jury duty shall be granted the day or days necessary as stipulated by the court to discharge this responsibility without any salary deduction or loss of basic leave allowance. The compensation received for jury duty service shall be remitted to the School District.

Section 6. Military Leave: Military leave shall be granted pursuant to applicable law.

#### **ARTICLE V - INSURANCE**

Section 1. Health and Hospitalization and Dental Insurance: ~~The School District shall provide health insurance coverage for the Business Official as per the Master Agreement for the duration of this contract. If the Business Official selects single health insurance coverage, the School District shall contribute \$757.50 per month toward the premium cost if qualified and enrolled in the School District's group health and hospitalization plan. If the Business Official selects family health insurance coverage, the School District shall contribute \$757.50 plus \$500 per month toward the premium cost if qualified and enrolled in the School District's group health and hospitalization plan. Any additional cost of the premium shall be borne by the Business Official and paid by payroll deduction.~~

The School District shall also provide the Business Official with full single dental insurance coverage under the School District's group dental insurance plan.

Any description of insurance benefits in this Agreement is intended to be information only. The Employee agrees that no action may be brought against the District for any particular claim that is not covered or paid by insurance. The District is not insuring or guaranteeing that any particular claim will be paid or covered by insurance. The eligibility and coverage of the Employee and any dependents will be governed entirely by the terms of the applicable insurance policy.

Section 2. Life Insurance: The School District shall provide \$40,000 Life AD&D Insurance, payable to the Business Official.

Section 3. Long-Term Disability Insurance: The School District shall provide long-term disability insurance for the Business Official under the School District's group long-term disability insurance plan.

#### **ARTICLE VI - OTHER BENEFITS**

Section 1. Tax-Sheltered Annuities: The Business Official is eligible to participate in a tax-

sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986, M.S. 123B.02, Subd. 15., School District policy, and as otherwise provided by law. **\$1200** District match.

Section 2. PERA Contributions. While this Agreement is in effect, the Business Official will be a member of the Public Employees Retirement Association (PERA) system. The District will make the employer contribution required by PERA, and the Business Official will make the employee contribution required by PERA. The District’s obligation to make any contribution to PERA will cease immediately in the event that the Business Official resigns or his/her employment is terminated for any reason.

Section 3. Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Business Official’s attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the Superintendent. The Business Official shall periodically report to the Superintendent relative to all meetings and conferences attended. The Business Official shall file itemized expense statements to be processed and approved as provided by School Board policy and law.

Section 3. Elections: The Business Official shall be paid \$300 for each election.

### ARTICLE VII – SALARY

The Business Official shall be paid an annual salary of ~~\$56,733~~ ~~\$55,080~~ for the ~~2026-27~~ ~~2025-26~~ contract year and ~~\$58,435~~ for the 2027-28 contract year.

### ARTICLE VIII - OTHER PROVISIONS

Section 1. Outside Activities: While the Business Official shall devote full time and due diligence to the affairs and the activities of the School District, he/she may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the Superintendent, such activities do not impede the Business Official’s ability to perform the duties of the Business Official’s position. However, the Business Official may not engage in other employment, consultant service, or other activity for which a salary, fee, or honorarium is paid without the prior approval of the Superintendent.

IN WITNESS WHEREOF, I have subscribed  
my signature this \_\_\_\_ day of  
\_\_\_\_\_, ~~2026~~ ~~2025~~.

\_\_\_\_\_  
Business Official

IN WITNESS WHEREOF, we have subscribed  
our signatures this \_\_\_\_ day of  
\_\_\_\_\_, ~~2026~~ ~~2025~~.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk

**Lester Prairie Public Schools ISD #424**  
131 Hickory Street North  
Lester Prairie, MN 55354

**AD/Dean Contract**  
**2026-2027 2025-2026 School Year**

The School Board of Independent School District No. 424, Lester Prairie, Minnesota, enters into this contract with **Ross Scheevel**, who agrees to perform the duties of Activities Director/Dean of Students of the School District.

The School District and the AD/Dean agree as follows:

I. Duration, Expiration, Termination and Mutual Consent:

A. Duration.

This contract is for a term of 1 year commencing **July 1, 2026 2025, and ending June 30, 2027 2026**. It shall remain in full force and effect unless modified by mutual consent of the School Board and the AD/Dean, or unless terminated as provided herein.

B. Subsequent Contract.

1. Notice by AD/Dean. The AD/Dean shall provide written notice to the Superintendent calling to the Superintendent's attention the notice requirements as contained in this section not less than 90 calendar days prior to the expiration date of this contract.
2. Upon receipt of such notice the Superintendent shall confer with the School Board and no later than 45 days prior to the expiration of this contract shall notify the AD/Dean as to whether or not the School District intends to renew said contract.
3. If the AD/Dean is notified that the School District does not intend to renew this contract, the contract shall end at the conclusion of its term as provided in Paragraph 1 hereof.
4. If the Superintendent notifies the AD/Dean that the School District intends to renew the contract, the parties shall promptly meet and confer regarding the terms of a subsequent contract.

C. Expiration.

This contract shall expire at the end of the term specified in Section 1 hereof. At the conclusion of its term neither party shall have any further claim against the other and the School District's employment of the AD/Dean shall cease, unless a subsequent contract is entered into by the parties. In the event the parties fail to follow the timelines as provided herein, the AD/Dean's employment shall continue on a month-to-month basis until the School District either enters into a subsequent contract with the AD/Dean or until the School District provides 45 calendar days of written notice of the termination of the AD/Dean's employment.

D. Termination During the Term.

The AD/Dean's employment may be terminated during the term of this contract only for cause as defined in M.S. 122A.40, Subds. 9 or 13. Except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the AD/Dean during the contract, term for cause as described in M.S. 122A.40, Subds. 9 or 13, it shall notify the AD/Dean in writing of the proposed grounds for termination. The AD/Dean shall be entitled to a hearing before an arbitrator provided the AD/Dean makes such a request in writing within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and

binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The AD/Dean may be suspended with pay pending final determination by the arbitrator. If the AD/Dean fails to request a hearing as provided herein within such fifteen (15) day calendar period, it shall be deemed acquiescence by the AD/Dean to the School Board's proposed action and the proposed action shall become final on such date as determined by the School Board, and the AD/Dean shall have no further claim or recourse.

E. Mutual Consent: This contract may be terminated at any time by the parties by mutual consent.

II. Duties:

Said employee shall faithfully perform the services prescribed by the School Board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State Board of Education, and any additions or amendments thereto, for the salary indicated below, and agrees to work in the schools of said district as assigned.

III. Duty Year and Leaves:

A. Basic Work Year.

The AD/Dean's duty year shall be for **215 days** that will include all student contact days. The scheduling of non-student contact days will be flexible and set in a yearlong written work calendar in agreement with the Superintendent and the AD/Dean. With prior approval from the Superintendent, up to ~~four~~ **five** student contact days may be used as vacation in exchange for non-student contact days.

The AD/Dean shall perform services on those legal holidays on which the School District is authorized to conduct school if the School Board or its designee so determines. The AD/Dean shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

B. Vacation.

The AD/Dean shall earn 3 working days of annual paid vacation each contract year. Upon termination of employment, the AD/Dean shall forfeit any remaining vacation days.

C. Holidays.

The AD/Dean shall be entitled to the following paid holidays when school is not in session. New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve. In addition, the AD/Dean shall not be required to be in attendance and will be paid for any day which school is cancelled unless for emergency as described in III.A. of this contract with no reduction in pay.

D. Sick/ESST Leave.

The AD/Dean shall earn 15 paid sick/ESST leave annually, which may be accumulated to a maximum of 120 days.

E. Emergency Leave.

The AD/Dean may be granted paid emergency leave during the contract year at the discretion of the Superintendent.

F. Bereavement Leave.  
The AD/Dean shall be granted bereavement leave for a death within the AD/Dean's immediate or close family as recognized in the Certified Master Agreement. The time utilized shall be in a reasonable amount and shall be determined after conferring with the Superintendent. Days utilized will not be deducted from sick leave.

G. Jury Duty Leave.  
If the AD/Dean is absent because of jury service, the AD/Dean will receive regular salary from the School District during this period of service, provided that the pay received for this jury service, less any reimbursement for mileage and expenses, will be receipted to the School District.

IV. Insurance.

A. Health and Hospitalization and Dental.  
\*\*In those years when negotiations have not been completed, benefits will be adjusted to reflect changes governed by the LPEA Master Agreement, if any.  
1. Single insurance coverage: The School District shall provide single insurance coverage for the AD/Dean as per the LPEA Master Agreement for the duration of this contract.  
2. Dental Insurance: The School District shall pay 100% of the premium for individual dental coverage if enrolled in the dental insurance plan.

B. Life Insurance.  
The School District shall provide a group term life insurance plan providing \$50,000 coverage for the AD/Dean, payable to the AD/Dean's named beneficiary, at the expense of the School District.

C. Long Term Disability Insurance.  
The School District shall provide, at the School District expense, long term disability coverage for the AD/Dean in the School District's group plan.

D. Liability Insurance.  
The School District shall provide, at School District expense, liability insurance naming the AD/Dean as an insured, along with the School District, in an amount not less than that which is required by law for the School District.

E. Claims Against the School District.  
The eligibility of the AD/Dean, or the AD/Dean's dependents or beneficiary, for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this section. It is understood that the School District's only obligation is to purchase the insurance policies described herein, and no claim shall be made against the School District as a result of denial by an insurer of insurance benefits if the School District has purchased the policies and paid the premiums described herein.

V. Other Benefits:

A. Tax Sheltered Annuities.  
The AD/Dean will be eligible to participate in a tax sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986, Minnesota Statutes, Section 123B.02, Subd. 15, and School District policy, and as otherwise provided by law. The School District

shall contribute up to a maximum matching amount of ~~\$1900~~ ~~\$1700~~ to the AD/Dean's annuity plan.

B. Conferences and Meetings.

The School District shall pay all legally valid expenses and fees for the AD/Dean's attendance at professional conferences and meetings with other educational agencies when attendance thereof is required, directed, or permitted by the School Board. The AD/Dean shall periodically report to the Superintendent relative to meetings and conferences attended. The AD/Dean shall file itemized expense statements to be processed and approved as provided by law.

1. National Conventions or Conferences: Every other year the Activities Director will be permitted to attend a national professional educational conference. Upon approval of the application, the district agrees to contribute a maximum of \$1,500 toward conference registration and reimbursement of travel-related expenses.

2. State Conventions and Conferences: The District shall reimburse the activities director for registration fees, conference costs, lodging, luncheons, banquets, and mileage fees for state conventions or conferences. The number of days and dates for attendance at those conventions or conferences is to be determined in consultation with the superintendent and approved by the staff development committee.

3. Meetings: The District shall pay all expenses of meetings that the activities director is required to attend with the approval of the superintendent.

VI. Salary:

The AD/Dean shall be paid an annual contract salary of ~~\$70,390~~ ~~\$68,340~~ for the ~~2026-27~~ ~~2025-26~~ school year. The annual salary may be modified, but shall not be reduced, during the term of this contract. The salary shall be paid in 24 equal installments during the contract year.

A. Supervision: As the AD in charge of supervising an event, payment will be \$100 per home JV/V level events. The AD will be allowed to find a substitute for up to ten events. If the AD coaches a full season during the school year, the AD will be allowed to find a substitute for eight additional events. Payment for non-regularly scheduled, required, out of district events will be \$100 (this includes AAA, Playoff Games, etc.)

B. Community Education Leadership: The AD/Dean shall perform leadership and training of community education events in accordance with the AD/Dean Job Description. This includes all CE activities and supervision related to CE, and quarterly CE committee meetings.

VII. Other Provisions.

A. Outside Activities.

While the AD/Dean shall devote full time and due diligence to the affairs and the activities of the School District, the AD/Dean may serve as a consultant to other School Districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if such activities do not impede the AD/Dean's ability to perform the duties of the AD/Dean's position as determined by the Superintendent. The AD/Dean shall not engage in other employment, consultant service or other activity for which a salary, fee, or honorarium is paid without the prior approval of the Superintendent.

B. Indemnification and Provision of Counsel.

In the event that an action is brought or a claim is made against the AD/Dean arising out of or in connection with the AD/Dean's employment, and the AD/Dean is acting within the scope of employment or official duties, the School District shall defend and indemnify to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

C. Dues.

The AD/Dean is encouraged to belong to and participate in appropriate professional educational and civic organizations where such membership will serve the best interests of the School District. Accordingly, the School District will pay such membership dues for organizations as are required, directed, or permitted, by the Superintendent and/or School Board. The AD/Dean shall present appropriate statements for approval as provided by law.

D. Cell Phone: The school district shall provide a cell phone.

VIII. Severability:

If any provision of this contract is held to be invalid by operation of law the remainder of the contract shall not be affected thereby and shall remain in full force and effect.

This contract shall be effective only upon signatures of the AD/Dean and of the officers of the School Board after authorization for such signatures by the officers is given by the School Board in appropriate action in its minutes.

IN WITNESS WHEREOF, I have  
my signature this \_\_\_\_\_  
day of \_\_\_\_\_, ~~2026~~ ~~2025~~.

IN WITNESS WHEREOF, I have subscribed  
subscribed my signature  
this \_\_\_ day of \_\_\_\_\_, ~~2026~~ ~~2025~~.

\_\_\_\_\_  
AD/Dean

\_\_\_\_\_  
Chair

LESTER PRAIRIE PUBLIC SCHOOL  
SCHOOL DISTRICT 424  
131 Hickory Street N.  
Lester Prairie, MN 55354-0158  
(320)395-2521 FAX (320)395-4204

NOTICE OF ASSIGNMENT (FT – NON-CERTIFIED)  
LESTER PRAIRIE ISD #424  
**2025-26 2026-27**

TO: **Lori Bebo**

DATE: April **2026 2025**

SUBJECT: Notice of salary & assignment for the **2025-26 2026-27** school year.

1) Your basic assignment will be:

Supervisor of kitchen and cooks with assigned duties.

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Your salary effective on or about **8/15/2026 8/15/2025** will be **\$38,688 \$36,846** for 187 days. For extra duties for special events after school hours will be paid at the hourly rate of **\$25.86 \$24.63** for up to 54 hours.

2) Extra notes and benefits:

- a. 100 % Board paid single dental insurance coverage available.
- b. Eight (8) sick/ESST days per year, with a maximum accumulation of 120 days.
- c. Eight (8) paid Holidays: Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day, New Years Day, President's Day, Good Friday, Memorial Day.
- d. \$30,000 Life & AD&D Insurance.
- e. Long Term Disability Insurance.
- f. Three (3) days of personal leave, which can accumulate up to 4 days with one (1) being carried over and/or one (1) being paid for.
- g. 403B contribution of \$800.00 per year.
- h. 3 Bereavement Days – for Immediate Family and approval from Administration
- i. The School District shall contribute \$757.50 per month for the **2026-27 2025-26** school year toward the premium cost of single health insurance if qualified for and enrolled in the School District's group health and hospitalization plan. The School District contribution will first be applied to the insurance premium. The remaining amount, if any, shall be paid by the School District into a Health Savings Account (H.S.A.) or VEBA.

**THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN DAYS.**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Board Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**White – Employee File**  
**Green – Employee Copy**

28 March 2026

Dear Mr. Lee,

I am writing to officially resign from my positions of Spanish/English teacher, Yearbook Advisor, and Outreach Coordinator, effective at the end of the 2025/2026 school year.

I appreciate each of the seven years I have spent at Lester Prairie Schools.

Sincerely,

Amanda Wood

**TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 424 of the State of Minnesota, Lester Prairie, Minnesota, enters into this contract, pursuant to M.S. 125.12 as amended, with Amber Hlavka, a legally qualified and licensed teacher who agrees to teach in the public school of said district as English Teacher with assigned duties for the school year 2026 to 2027.

**The following provisions shall apply and are a part of this contract:**

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 125.12.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. Additional Services; The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph one. Said extracurricular, co-curricular or other assignments may be described in paragraph six of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provisions:

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Additional Service	Additional Compensation
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ <u>67,344.00</u> _____	For Basic Services (MA Level-20)
\$ _____	For additional services as set forth in paragraph six.
\$ <u>67,344.00</u> _____	Total salary, exclusive of fringe benefits.

(This contract is contingent upon Board Approval, Background Check, and Proper State Licensure)

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties. In those years when negotiations have not been completed, salary amounts will be adjusted to reflect changes governed by the Master Agreement, if any.

**THIS FORM IS TO BE RETURNED TO THE SUPERINTENDENT WITHIN TEN (10) DAYS OF RECEIPT.**

IN WITNESS THEREOF I have subscribed my signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Teacher

IN WITNESS THEREOF we I have subscribed our signatures this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
INDEPENDENT SCHOOL DISTRICT NO. 424

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

WHITE – School Board's Copy  
GREEN – Teacher's Copy (to be returned after school board approval)

Lester Prairie Public Schools

LANE CHANGE REQUEST

Must be submitted by September 1 (effective September 15) or January 1 (effective January 15).

I have completed the following courses which qualify me to be granted a lane change.

Name of Course	Credits	Year Completed
LIT 5343 Implementing Literacy in Context	3	2025
LIT 5333 Integrating Literacy Concepts	3	2025
LIT 5203 Strengthening Literacy	3	2026
LIT 5323 Literacy Across the Curriculum	3	2026

I am currently on step 21 lane MA at a salary of \$ 67,147

This would place me on step 21 lane MA+10 at a salary of \$ 67,767

Kelly Kramer  
Instructor's Signature

4-17-2026  
Date

Approval

Date