

Regular School Board Meeting

Monday, August 19, 2024 5:45 PM

School District Media Center, 131 Hickory Street North, Lester Prairie, MN 55354

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

III.A. *Motion to approve agenda*

IV. Recognition of Communications Since Last Meeting

V. Open Dialogue

VI. Approval of Consent Agenda

VI.A. Approve previous minutes and Board Bills:\$107,479.36

VII. Reports

VII.A. *Dashir Report*

VIII. New Business

VIII.A. *Action to approve City Agreement for 2024-2026.*

VIII.B. Action to approve the dissolution of the football co-op between Holy Trinity High School and Lester Prairie High School.

IX. Old Business

X. School Finance

XI. Policy Administration

XII. Personnel

XIII. Other Items for the Board

XIV. Adjourn the Regular Board Meeting



Lester Prairie Schools

District Office
131 Hickory St. N
Lester Prairie, MN 55354

Phone: 320-395-2521
Fax: 320-395-4202
Website: www.lp.k12.mn.us/

REGULAR BOARD MEETING AGENDA

DATE: Monday, August 19, 2024

LOCATION: School Media Center

TIME: 6:00 PM

I. Call to Order

- A. Board Chair Hentges to open the Lester Prairie School District Regular Board meeting at 6:00 pm.
- B. Welcome to public and guests

II. Pledge of Allegiance

III. Approval of Agenda

Motion by _____ and seconded by _____ to approve agenda.

Voting was _____ for and _____ against.

IV. Recognition of Communications Since the Last Meeting

- A. Communications received by Board Members
 - o Good News Section:
 - 1. _____
- B. Open Dialogue. (Each person in the audience will be given three (3) minutes - total time - 15 minutes.)

V. Approval of Consent Agenda

- A. **Approve Previous Minutes**
 - o Regular Board Meeting: July 29, 2024
- B. **Approve Bills** - Bills reviewed by R.Heimerl and Christen
 - o Board Bills: \$107,479.36
 - o Student Activity Bills: \$0

Motion by _____ and seconded by _____ to approve consent agenda, board minutes, & payment of bills presented.

Voting was _____ for and _____ against.

VI. Administrative Reports

- A. **Principal - Mike Lee**
- B. **AD/DoS - Ross Scheevel**
- C. **Superintendent - Melissa Radeke**

VII. School Board Committee Reports

- A. Community Ed - Hentges, R.Heimerl

- B. PTO - Stifter-Knoll, R. Heimerl
- C. Facilities/Maintenance - Engen, Christen, B.Heimerl
- D. Tech/Media - Christen, Stifter-Knoll
- E. Activities - Hentges, Engen, B.Heimerl
- F. Negotiations:
 - Certified -Hentges, B.Heimerl, Christen
 - Non-Certified - R.Heimerl, B.Heimerl, Engen
 - Administration - R.Heimerl, Stifter-Knoll, Christen
- G. Meet and Confer - Stifter-Knoll, R.Heimerl
- H. Policy - Stifter-Knoll, Hentges
- I. Legislative - B.Heimerl
- J. City Council - B.Heimerl, Christen

VIII. New Business

- A. Action to approve City Agreement for 2024-2026.

Motion by _____ and seconded by _____ to approve City Agreement as presented.

Voting was _____ for and _____ against.

- B. Action to approve the dissolution of the football co-op between Holy Trinity High school and Lester Prairie High School.

Motion by _____ and seconded by _____ to approve dissolution as presented.

Voting was _____ for and _____ against

IX. Old Business

- A. Action to approve changing the November Board meeting from November 18 to November 11th.

Motion by _____ and seconded by _____ to approve November 11th Board meeting.

Voting was _____ for and _____ against.

X. School Finance

- A. Action to approve the following fundraisers:
 - o **Student Council:** Donuts/hot cocoa/ice cream; candy/flowergrams; Senior Pie-ing; Bark Out Cancer; Sadies Dance; Food/cereal Drives
 - o **National Honor Society:** Pennies for Patients; Toy Drive; Airplane Toss; Bark Out Cancer; Sadies Dance; Food/cereal Drives

Motion by _____ and seconded by _____ to approve fundraisers as presented.

Voting was _____ for and _____ against.

XI. Policy Administration

A. None

XII. Personnel

A. None

XIII. Other Items for the Board

XIV. Adjourn the Regular Board meeting at _____

UPCOMING DATES and NOTES:

- A. August 26: New Teacher Workshop
- B. August 27-29: Fall Inservice for staff
- C. August 28: Open House 4pm-7pm
- D. September 2: Labor Day - no school
- E. September 3: First day of school grades 1-12
- F. September 3 & 4: Kindergarten listening conferences
- G. September 5: First day of school - Kindergarten
- H. September 16th: Regular School Board Meeting 5:45pm

Lester Prairie Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
100		41454	53518		Check	1	00170	4.0 Bus Service		Yes	No	No	08/19/2024	2,302.89
100		41469	53519		Check	1	2225	Andy's Lawn & Snow LLC		Yes	No	No	08/19/2024	1,151.00
100		41476	53520		Check	1	2697	Behning, David		Yes	No	No	08/19/2024	360.00
100		41456	53521		Check	1	00343	Big Don's Cathedral		Yes	No	No	08/19/2024	39.00
100		41480	53522		Check	1	3018	CarpetsPlus Color Tile		Yes	No	No	08/19/2024	22,552.44
100		41465	53523		Check	1	03967	CenterPoint Energy		Yes	No	No	08/19/2024	322.30
100		41453	53524		Check	1	00061	CITY OF LESTER PRAIRIE		Yes	No	No	08/19/2024	3,131.43
100		41474	53525		Check	1	2624	Dalco/ Imperial Dade		Yes	No	No	08/19/2024	681.30
100		41473	53526		Check	1	2573	Dashir Management Services Inc		Yes	No	No	08/19/2024	25,117.47
100		41463	53527		Check	1	01469	Educators Benefit Consultants		Yes	No	No	08/19/2024	66.61
100		41479	53528		Check	1	3002	Fidelity Security Life Insurance Co.		Yes	No	No	08/19/2024	121.84
100		41486	53529		Check	1	3253	Game One		Yes	No	No	08/19/2024	2,690.52
100		41460	53530		Check	1	00789	GEYER INSTRUCTIONAL AIDS CO		Yes	No	No	08/19/2024	21.00
100		41470	53531		Check	1	2483	Greater MN Communications		Yes	No	No	08/19/2024	2,633.42
100		41457	53532		Check	1	00358	GUARDIAN PEST SOLUTIONS INC		Yes	No	No	08/19/2024	82.45
100		41462	53533		Check	1	01306	Herald Journal Publishing		Yes	No	No	08/19/2024	2,874.10
100		41484	53534		Check	1	3216	Holton Electric Contractors		Yes	No	No	08/19/2024	172.51
100		41475	53535		Check	1	2635	Hudl		Yes	No	No	08/19/2024	1,450.00
100		41466	53536		Check	1	1134	Innovative Office Solutions		Yes	No	No	08/19/2024	13,468.05
100		41458	53537		Check	1	00419	JK Sports Inc		Yes	No	No	08/19/2024	2,846.70
100		41481	53538		Check	1	3064	Kidcreate Studio Eden Prairie		Yes	No	No	08/19/2024	783.00
100		41485	53539		Check	1	3223	MEI		Yes	No	No	08/19/2024	7,021.89
100		41478	53540		Check	1	2958	Paper 101		Yes	No	No	08/19/2024	5,097.28
100		41487	53541		Check	1	3315	Pink's Hardware Store		Yes	No	No	08/19/2024	22.48
100		41472	53542		Check	1	2520	RAM Mutual Insurance Company		Yes	No	No	08/19/2024	795.00
100		41467	53543		Check	1	1460	Rochester Telecom Systems Inc		Yes	No	No	08/19/2024	52.93
100		41482	53544		Check	1	3158	Solberg Tree Service		Yes	No	No	08/19/2024	2,800.00
100		41483	53545		Check	1	3215	Southwest Metro Intermediate Dist #288		Yes	No	No	08/19/2024	918.00
100		41488	53546		Check	1	3367	Squire, Waldspurger & Mace, P.A.		Yes	No	No	08/19/2024	165.00
100		41464	53547		Check	1	01841	Star Tribune-NEI		Yes	No	No	08/19/2024	129.00
100		41455	53548		Check	1	00249	SUPREME SCHOOL SUPPLY CO.		Yes	No	No	08/19/2024	163.39
100		41471	53549		Check	1	2494	Tuttle, Amy		Yes	No	No	08/19/2024	288.00
100		41461	53550		Check	1	01150	Verified Credentials		Yes	No	No	08/19/2024	38.75
100		41468	53551		Check	1	1602	Verizon Wireless		Yes	No	No	08/19/2024	148.74
100		41459	53552		Check	1	00524	Waste Management-TC West		Yes	No	No	08/19/2024	441.62
100		41477	53553		Check	1	2786	Xcel Energy Solutions		Yes	No	No	08/19/2024	6,529.25

Bank Total: \$107,479.36

Report Total: \$107,479.36

Dashir Management Services, Inc.

www.dashirmanagement.com

Lester Prairie School District

August 2024

Custodial / Maintenance Report

Personnel Information

We are currently fully staffed.

Training Conducted

The OSHA required safety training on Hazard Communication: Right to Understand, conducted on August 13, 2024.

Inspections

- Custodial audits took place throughout the district and results were shared with each individual custodian audited.
- Playground inspection was completed.

Progress on Projects

- Commons floors are cleaned and refinished.
- Carpet in the music room has been replaced.
- All rooftop unit condensers and outside filters cleaned.
- Cleaned up roof drains and debris from the roofs.
- Holton Electric has started on the electrical side of the climate control project for the elementary side.
- Waiting for quote to replace the cooling unit in the high school computer lab that went out.
- Picnic tables were put together and placed outside in the front main entrance and by the playground.
- All hallways in the school have been cleaned and ready for the new school year.
- Working with Town and Country glass to replace the windows on the high school side.

Comments

All summer cleaning has been completed in classrooms and hallways. We will be working on windows and organizing and other projects as teachers begin to come back and need our help with getting rooms ready.

Respectfully Submitted,
Lisa Hins
Facility Manager

AGREEMENT

August 15, 2024 to August 14, 2026

Agreement between the City of Lester Prairie and Lester Prairie School District:

- August 15, 2024 to August 14, 2026. \$2,000 per year payable to the City of Lester Prairie by to August 14th 2024/2025.
- 50% Maintenance items required for League Play
 - Up to \$5,000/year (\$2,500 from the City; \$2,500 from the School District)
- Anything above \$5,000, the City and the School District would need to meet to discuss.
- All Capital Improvements require a discussion between the School District and the City.
- Restrooms returned to prior condition after events.

DATE

CITY OF LESTER PRAIRIE

DATE

LESTER PRAIRIE SCHOOL DISTRICT

RESOLUTION OF GOVERNING BOARD

BE IT RESOLVED, that the Governing Board of Lester Prairie Schools supports the dissolution of the Football CO-OP between Holy Trinity High School and Lester Prairie High School.

8/19/24 Board Chair/Head of School
Date

8/19/24 Board Clerk/ Treasurer/ Finance Director
Date