

**Pillager Public Schools – ISD #116**  
Pillager Board of Education Agenda  
Re-Organization/Regular School Board Meeting  
Monday, January 23, 2023 at 6:00 PM

**AGENDA**

- I. Call to Order  
By Board Chair Sara Nagel
- II. Pledge of Allegiance
- III. Cell Phones/Electronic Devices
- IV. Oath of Office  
Superintendent Mike Malmberg will do the honors of the Oath of Office for the newly elected board members Sara Nagel, Becky Bennett and Sarah Smith.
- V. Reorganization
  - A. Election of Officers
    1. CY23 Board Chair  
CY22 Chair Sara Nagel will ask for nominations for the CY23 Chair. When no further nominations, Sara will say three times: "Are there any other nominations for the CY23 Chair"; "Are there any other nominations for the CY23 Chair"; "Are there any other nominations for the CY23 Chair". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations. **At this point, the CY23 chairperson will take over.**  
**ACTION**
    2. CY23 Vice Chair  
The CY22 Chair will ask for nominations for the CY23 Vice-Chair. When no further nominations, CY22 Chair will say three times: "Are there any other nominations for the CY23 Vice-Chair"; "Are there any other nominations for the CY23 Vice-Chair"; "Are there any other nominations for the CY23 Vice-Chair". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.  
**ACTION**
    3. CY23 Clerk  
CY22 Chair will ask for nominations for the CY23 Clerk. When no further nominations, CY22 Chair will say three times: "Are there any other nominations for the CY23 Clerk"; "Are there any other nominations for the CY23 Clerk"; "Are there any other nominations for the CY23 Clerk". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.  
**ACTION**
    4. CY23 Treasurer  
CY22 Chair will ask for nominations for the CY23 Treasurer. When no further nominations, CY22 Chair will say three times: "Are there any other nominations for the CY23 Treasurer"; "Are there any other nominations for the CY23 Treasurer"; "Are there any other nominations for the CY23 Treasurer". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.  
**ACTION**
  - B. Committee Membership  
Current Committee Members enclosed
    1. Activities
    2. Budget
    3. Curriculum
    4. Facilities
    5. Personnel
    6. Policy

There can be ONE motion for all Committee appointees.

**ACTION**

C. Agency Representatives

Current Agency Representatives enclosed

1. MSHSL (Minnesota State High School League)
2. MSBA (Minnesota School Boards Association)
3. Community Education Advisory Board
4. Paul Bunyan Education Cooperative Joint Powers
5. Health and Wellness Committee
6. District Leadership Team
7. LEA (Title One) Administrative Representative

There can only be one motion for all agency representatives

**ACTION**

D. Selection/Designation

1. School Board Regular Meeting calendar for CY23

**enclosed.** The third Monday night of each month has had the least conflicts with other school activities. A few holidays fall on the third Monday and no school board meetings may be held on those holidays. Those proposed meeting dates will fall on a different Monday of the month. The Board meeting calendar also has to agree with the school calendar as we try to avoid the break times, Easter, Christmas, etc. We **need a motion** accepting this calendar as presented or with any proposed changes.

**ACTION**

2. Bank Depositories

**Need a motion** to accept the proposed bank depositories - **Handout at Meeting.**

**ACTION**

3. Invest Funds

**Need a motion** to authorize Superintendent Malmberg and Business Manager Melissa Berry to invest the school funds as needed for CY23.

**ACTION**

4. Electronic Fund Transfers

**Need a motion** to authorize Superintendent Malmberg and Business Manager Melissa Berry to transfer funds electronically as needed for payroll purposes for CY23.

**ACTION**

5. Designate Superintendent Malmberg as the Identified Official with Authority (IoWA) for Pillager Public Schools to authorize user access to the Minnesota Department of Education secure websites.

**ACTION**

6. School Board Compensation

Presently, the Board Chair receives \$2,700.00 per year and board members receive \$2,400.00. Board members also have the option of being paid \$50.00 per meeting for committee meetings and special meetings. **Need a motion** to continue with current pay or with changes. Compensation history - **enclosed**

**ACTION**

7. Selection of Official Board Newspaper

The Brainerd Dispatch is the only local newspaper that is published daily and covers all of the school district - **Need a motion** to accept the Brainerd Dispatch as the official school newspaper - **enclosed.**

**ACTION**

8. Robert's Rule of Order

**Need a motion** to use the "soft" Robert's Rules of Order for conducting all school board meetings.

**ACTION**

9. Signature Plate

Whoever is elected for the positions of chair and clerk will need to sign a piece of paper that will be used for all checks that are written

for payroll or other purposes. **Need a motion** for "**NEW**" signatures only.

**Possible ACTION**

This ends the reorganizational portion of the meeting.

- VI. Regular Meeting
- VII. Consider Additions/Deletions/Acceptance of the Agenda
- VIII. Visitor Comments
- IX. Consider Consent Agenda
  - A. Consider the minutes of the December 19th, 2022 school board meeting.
  - B. Monthly cash flow including investments
  - C. Monthly bills paid
  - D. Monthly bills paid -Activity accounts
  - E. Donations enclosed
  - F. Personnel summary sheet
- X. Special Board Reports with Possible Action
  - A. Curriculum
    - 1. A School Within a School Presentation  
By: Wade Mortenson, Stacy Germundson and Ryan Krominga  
**Possible ACTION**
    - 2. STEPS Program Presentation by Ryan Krominga
    - 3. Director of Teaching and Learning Report
    - 4. Next Committee Mtg Week of February 20th-24th
  - B. Policy
    - 1. Policy 534: School Meals Policy  
Second reading
    - 2. Closing 6th Grade; Cap of 105 reached as of 1/9/2023 (Policy 509)  
**ACTION**
  - C. Facilities
    - 1. Update on Roof Leaking Issues in Elementary Wing
    - 2. Update on Facility Analysis With Wold.
  - D. Budget
    - 1. Business Manager Report
    - 2. Next Committee Mtg Week of February 21st - 23rd.
  - E. Personnel
    - 1. Next Committee Mtg Week of February 6th - 10th
  - F. Activities
- XI. Other
  - A. Sourcewell Board of Directors Election
- XII. Superintendent's Report
- XIII. Adjournment