

**Western Technology Center
District Number 12
621 Sooner Drive
Burns Flat, OK 73626**

Regular Meeting for the Board of Education

A G E N D A

TIME: Tuesday, July 14, 2026 at 12:00 PM

PLACE Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on June 9, 2026.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2025-26 General Fund Encumbrance No. 1342 to 1377; 70247 to 70253; 2026-27 General Fund Encumbrance No.1 to 313; Building Fund No.1 to 7; and any change orders that apply to approved purchase orders.
7. Financial Reports
 - 7.A. Activity Fund and Transfer Reports
 - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2025-26 as listed on agenda as Attachment "A".
10. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
11. Vote on encumbering any General or Building Fund outstanding invoices for previous fiscal year.
12. Vote on 2026-27 activity fund sub-accounts and purposes for the accounts for Burns Flat, Sayre, Weatherford, Hobart and Elk City Campuses, signatories for all accounts, and update the policy book accordingly.

13. Vote to continue the student activity accounts for 2026-27 in the Washita State Bank, Burns Flat; Great Plains Bank, Sayre and Elk City; Blue Sky Bank, Weatherford; and BancFirst, Hobart; the tax deposit account and student aid account in the Washita State Bank, Burns Flat; and the general/building funds account in the Great Plains Bank, Elk City.

14. Vote on resolution authorizing and directing the school district treasurer to invest district funds in Certificates of Deposit, ICS account and/or U. S. Treasury Bills and to reinvest as funds are available.

15. Vote on policy for purchase orders, authorizing the Superintendent and/or Business Manager to issue a purchase order not to exceed \$8,000.00, so that business may be conducted in a timely manner.

16. Vote on tentative budget for the General and Building Funds for fiscal year 2026-27.

17. Discuss appointing the following staff for 2026-27 to the listed positions:

17.A. Lori Piercey as Treasurer and Minute Clerk, Pamela Clark as Deputy Treasurer and Nova Johnson as Encumbrance Clerk.

17.B. Michelle Campbell, Tricia Riley, Catelynn Spieker, Jackie Deffenbaugh, and Tiffany Shelton as Activity Fund Custodians and Pamela Clark as Deputy Activity Fund Custodian.

17.C. Jay Edelen, Jeff Lewallen, Zane Trammell, Pamela Clark, Cody McPherson, and Christy Glasscock as purchasing agents.

17.D. Jana Harris, Glenn Nightingale, Letty Munoz, Catelynn Spieker, Tricia Riley, Jackie Deffenbaugh, Tiffany Shelton as school district receiving agents.

18. Vote on 17A - D.

19. Vote on allowing electronic and/or stamped signatures on purchase orders, warrants, and contracts for the district for Board President, Vice-President, and Clerk; Superintendent; District Treasurer; and Encumbrance Clerk.

20. Vote on allowing board members and staff to use the Corporate MasterCard, Lowes, Tractor Supply, HAC Retail (United/Homeland), and Dollar General cards for approved school purchases and while attending conferences, workshops, and/or professional trips related to school business for 2026-27.

21. Vote on resolution for district to operate the 2026-27 school year on the 1,080 hour basis thereby allowing for 175 days of classroom teaching plus 5 days of professional development pursuant to O.S. 70 § 1-109.

22. Vote on approving the following Math and Science courses for academic credit taught at Western Technology Center for the 26-27 school year: Algebra II, Algebra III, Geometry, Chemistry, Calculus, AP Biology, PLTW Principles of Biomedical Sciences, PLTW Human Body Systems, PLTW Medical Interventions, PLTW Introduction to Engineering Design, PLTW Principles of Engineering, PLTW Engineering & Design and Development, Physics, Robotics Engineering, Concurrent College Algebra, STEM Core and STEM Capstone.

23. Vote on allowing Kim McClure (Sayre Health Careers Certification Instructor) and Linda Badillo (Burns Flat Health Careers Certification Instructor) to serve as adjunct instructors for Anatomy and/or Physiology for 2026-27.
24. Discuss and vote on rates for transportation contracts for sending schools for fiscal year 2026-27.
25. Vote on agreement for 2026-27 for legal services and relevant educational information for Western Technology Center.
26. Vote on renewal of workman's compensation policy with OSIG-Insurica/Berrong Insurance for 2026-27.
27. Vote on 2026-27 minimum salary schedules.
28. Vote on the interview committee's recommendation to hire an Administrative Assistant and Activity Fund Custodian at the Elk City Campus, effective July 1, 2026, contingent upon satisfactory National Criminal History Records Search.
29. Vote on the interview committee's recommendation to hire a STEM-Pre-Engineering Instructor at the Burns Flat Campus, effective August 1, 2026, contingent upon satisfactory National Criminal History Records Search.
30. Vote on the interview committee's recommendation to hire a Teacher Prep Instructor at the Burns Flat Campus, effective August 1, 2026, contingent upon satisfactory National Criminal History Records Search.
31. Vote on the interview committee's recommendation to hire an Instructional Aide for both Health Careers Certification Programs (based at the Burns Flat Campus), effective September 1, 2026, contingent upon satisfactory National Criminal History Records Search.
32. Vote on the resignation of Michelle Whitlow, Burns Flat Kitchen Manager and Instructional Aide, effective May 31, 2026, and seek replacement.
33. Vote on the resignation of Adrianna Moreno, Food Prep Aide, effective May 31, 2026, and reassigning her to the position of Burns Flat Kitchen Manager and Instructional Aide effective August 1, 2026.
34. Vote on the resignation of Glenn Nightingale, Maintenance Team Leader at the Burns Flat Campus, effective July 2026, and reassigning him to the position of Building and Grounds Maintenance at the Sayre Campus for FY27.
35. Vote on the resignation of Serenna Hitter, Human Resources Director, effective August 25, 2026, and seek a replacement.
36. Superintendent's Report
 - 36.A. Update on the Burns Flat Phase 3 Roof Project.
 - 36.B. Vote on Change Order No. 1 from Nurnberg Roofing on Burns Flat Phase 3 Roof Project.
 - 36.C. Vote on Pay Application No. 1 from Nurnberg Roofing on Burns Flat Phase 3 Roofing Project.

36.D. Update on June Career Tech Superintendents' Meeting.

37. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

38. Announcements.

39. Adjourn.