

Agenda Independent School District 279 School Board	Regular Business Meeting Educational Service Center - N22 Library 11200 93rd Ave N Maple Grove, MN 55369 Tuesday, April 15, 2025 4:30 PM
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Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

This regular meeting of the Osseo School Board is being conducted in the Board Room of the Educational Service Center, and is open to the public. The meeting can be monitored electronically by streaming online at district279.org/info-center/school-board (Watch Livestream). An archived recording will also be available on the district website.

Agenda Items

1. Check in
Amy Moore, General Counsel
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To accommodate individuals with disabilities, this material will be made available in alternative formats upon request. Individuals with disabilities are invited to request reasonable accommodations to participate in or attend a district activity, call your local school or the school district at least seventy-two (72) hours in advance (two-week notice preferred). Members of the public can view and download School Board meeting notices and regular meeting agendas and materials from the district website www.district279.org, under "Info Center > School Board."

POLICY 707 – NON-INSTRUCTIONAL OPERATIONS: TRANSPORTATION OF STUDENTS

Appendix A	Bus Transportation Scheduling; Bus Stop Assignment; Eligibility Distances; After and Before School Transportation
Appendix B	School Bus Safety Training
Appendix C	Student Conduct on School Buses and at Bus Stops, Parent or Guardian Responsibility for School Bus Safety
Appendix D	Reporting School Bus Accidents and Incidents; Use of Type III Vehicles; Operating Rules and Procedures; Emergency Procedures; Equipment Maintenance and Inspection
Appendix E	Cameras on School Buses

General Purpose

The school district will provide transportation for eligible students to and from school in accordance with this policy, including Appendices A-E.

- I. The school district will set bus ridership eligibility distances that meet or fall within requirements of the State of Minnesota.
 - A. The school district will provide transportation for students within eligibility distances in appropriate circumstances as determined by the transportation safety director or his or her designee.
 - B. At a minimum, the school district will provide transportation for the following eligible students
 1. All Pre-K 5 elementary students who live 0.8 miles or more from school.
 2. All middle school and high school students who live two (2) miles or more from school.
- II. ~~The Director of Transportation, Security and Emergency Operations~~ ~~The Director Facilities and Transportation Operations~~ will serve as the school transportation safety director. ~~The Director of Transportation, Security and Emergency Operations~~ ~~Facilities and Transportation Operations~~ or his or her designee will oversee implementation of this policy including Appendices A-E.
- III. The school district may deny transportation to a student who fails to demonstrate bus safety protocols. -Exceptions may be made when a student's failure to demonstrate safety protocols is a manifestation of the student's disability.
- IV. The school district may provide transportation for academic field trips in direct support of the instructional program, transportation for the support of extracurricular and co-curricular program (e.g. athletics, music and drama) and "late bus" transportation for those students who stay for school-related activities past the normal dismissal time. These additional services may be provided if financial resources are available. If the school district does not arrange for extracurricular and co-curricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.
- V. Students with disabilities will be provided transportation appropriate to their individual needs in accordance with federal and state law and regulation. Transportation of students with disabilities will be coordinated through the Student Services Department.

- VI. Buses serving students with disabilities may stop while using the 4-way hazard lights at house stops where it takes an extended period of time to load/unload the student. At these sites, the bus is to pull onto the shoulder of the road and the student will not be allowed to cross the roadway. Under normal conditions, the buses will use the 8-light system and stop arm.
- VII. The Director of Facilities and Transportation Operations as the designee of the Superintendent shall establish procedures to address student bus safety training, student conduct on buses and at bus stops, parent or guardian responsibilities for bus safety, school bus incident and accident reporting, bus monitor qualifications, use of Type III vehicles, operating rules, emergency procedures and equipment maintenance and inspection.
- VIII. Staff members should not provide transportation to students except in an emergency situation in accordance with authorization by the principal or Director of Facilities and Transportation Operations. If emergency transportation must be provided, two staff members must accompany the student.

Revised: xx

- Revised: 7/31/18
- Revised: 3/17/15
- Revised: 5/20/14
- Revised: 6/7/11
- Revised: 10/15/02
- Revised: 10/16/01
- Policy 707 Adopted: 1/5/99 (formerly Policy 3810)
- Revised: 2/17/98
- Revised: 4/21/87
- Revised: 11/15/83
- Policy 3810 Adopted: 8/15/78

Cross Reference

- Policy 442 – Travel
- Policy 506 – Student Discipline
- Policy 515 – Protection and Privacy of Student Records
- Policy 550 – Suspension
- Policy 551 – Exclusion and Expulsion
- Policy 608 – Instructional Services – Special Education
- Policy 921 – Non-Use of Tobacco on School Premises
- Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

- M.S. 123B.88 Independent School Districts; Transportation
- M.S. 123B.90 School Bus Safety Training
- M.S. 123B.91 School District Bus Safety Responsibilities
- M.S. 169.443 Safety of School Children; Bus Driver’s Duties
- M.S. 169.446 Safety of School Children; Training and Education Rules
- M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor
- M.S. 169.454 Type III Vehicle Standards
- M.S. 169.458 Reportable Offense on School Bus
- M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 707 APPENDIX A– BUS TRANSPORTATION SCHEDULING AND BUS STOP ASSIGNMENT; ELIGIBILITY DISTANCES; AFTER OR BEFORE SCHOOL TRANSPORTATION

- I. Students Eligible for Transportation. The school district will provide transportation to all eligible students, including nonpublic school students.
 - A. For purposes of this Policy #707, the following students are eligible students.
 1. All students grades Pre-K through 12 who live farther than the eligibility distances established by Minnesota law.
 2. Non-public school students whose non-public school has elected to use Osseo Area Schools’ transportation system.
 3. All students receiving special education services with Individual Education Programs (IEPs) that require transportation as a related service by the school district.
 4. All students with a Section 504 Individual Accommodation Plan that requires transportation as an accommodation.
 5. Students who qualify for transportation services under the McKinney – Vento Homeless Assistance Act. Students in Early Childhood Special Education.
 - B. Some students enrolled in or receiving services through the programs listed below may also be eligible students. The **Director of Transportation, Security and Emergency Operations** ~~school transportation safety director~~ will make the final determination as to whether an individual student in one of these programs is a student eligible for transportation services.
 1. Students who are in temporary foster placement awaiting permanent placement as defined by the Every Student Succeeds Act.
 2. Care and Treatment Facilities ~~that provide the education component.~~
 3. Early Childhood programs such as Four Star Express who have an older sibling riding the same bus when space is available on the bus.
 4. Pregnant Students
 5. Title I service recipients
 6. Administrative transfers
 7. The school district may provide transportation to any student living closer than the distances specified in Section A. If the school district determines that geographic conditions of the student’s route to school pose a potential risk to the student. The school transportation safety director or his or her designee may consider any relevant criteria when making the determination that a student is eligible for transportation within the eligibility distances.
- II. Regular to and from School Transportation
 - A. Transportation by school bus is a privilege and not a right.
 - B. Only students and passengers authorized by school district personnel are allowed to enter a school bus.
 - C. The school district will establish and has full discretion to determine **the following**: school bus routes; bus stop locations; student assignments to routes/stops and the manner and method of transportation.

- D. The school district will periodically review and change school bus routes for safety and efficiency. In that process the district may assign different bus stops when necessary.
- E. Parent and/or Guardian is responsible for getting their student to and from the designated bus stop safely each day.
- F. The school district will provide transportation for eligible students to and from a bus stop based on the student's residence for all students in Pre-K 12.
 - 1. A parent or guardian may request a different or additional bus stop within the attendance area from a designated daycare facility, respite care facility, residence of a relative or other person designated by the parent or guardian as the address of the student for transportation.
 - a. Bus stops must be consistent by being the same stop five days per week.
 - 2. All requests for bus stop safety changes are required to be completed in writing. Forms are available on the district's transportation website.
 - a. All requests must have a safety concern.
 - b. At the beginning of each school year no bus stop changes will be made or reviewed mid to late October.
 - ~~a-c.~~ All request submitted to the district will be reviewed by the transportation team. Upon completion of the review, a written response will be issued to the requestor.
 - ~~b-d.~~ Requests that are denied in writing are afforded the opportunity to attend a transportation bus stop review meeting to appeal the decision in person. At this meeting, the requestor will present their case to a panel of transportation and other relevant school district staff, and bus contractors who will hear the appeal. Upon completion of the hearing, the committee will respond in writing within seven business days. The written determination will serve as a final determination.
 - ~~e-e.~~ The school district may deny transportation in accordance with the provisions of Appendix C of this Policy #707.
- G. The school district may assign a student to an alternate existing bus stop if necessary for safety or for other good cause.
- H. The school district may provide regular transportation within the eligibility distances established by Minnesota law.

III. When identifying eligibility distances for the purposes of transportation eligibility the school district uses transportation routing software with the latest Hennepin County GIS maps to determine transportation eligibility distances. The measurements are from the closest property line of the residences taking the most direct route to school to the closest property line of the eligible school. The district's transportation routing software will serve as final determination of distances.

IV. After or Before School Transportation. The school district may provide before or after school transportation to students in the following programs.

- A. Targeted Services
- B. Programs for students who are homeless or highly mobile
- C. Elementary Activities
- D. Middle School Activities
- E. Senior High Activities
- F. High School Credit Recovery Programs

When the school district provides before and after school transportation for the above programs students are expected to ride these services provided. In the event that [an](#) exception is made for a parent, legal guardian, or student 18 years of age or older to transport or self-transport to a program based upon exceptional circumstances, the parent/guardian or student will complete a transportation agreement waiver of liability form and turn it into the program organizer.

Revised: xx

Appendix A Revised: 7/31/18

Appendix A Revised: 2/3/15

Appendix A Revised: 5/20/14

Appendix A Adopted: 6/7/11

Revised: 5/20/14

Revised: 6/7/11

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Policy 707 Adopted: 1/5/99 (formerly Policy 3810)

Revised: 2/17/98

Revised: 4/21/87

Revised: 11/15/83

Adopted: 8/15/78

Cross Reference

Policy 442 – Travel

Policy 506 – Student Discipline

Policy 515 – Protection and Privacy of Student Records

Policy 550 – Suspension

Policy 551 – Exclusion and Expulsion

Policy 608 – Instructional Services – Special Education

Policy 921 – Non-Use of Tobacco on School Premises

Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

M.S. 123B.88 Independent School Districts; Transportation

M.S. 123B.90 School Bus Safety Training

M.S. 123B.91 School District Bus Safety Responsibilities

M.S. 169.443 Safety of School Children; Bus Driver’s Duties

M.S. 169.446 Safety of School Children; Training and Education Rules

M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor

M.S. 169.454 Type III Vehicle Standards

M.S. 169.458 Reportable Offense on School Bus

M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 707 APPENDIX B—SCHOOL BUS SAFETY TRAINING, ROLES OF PARENTS

I. STUDENT TRANSPORTATION SAFETY TRAINING

- A. The school district may deny transportation to a public or nonpublic student who fails to demonstrate school bus safety.
- B. The school district will provide students enrolled in Pre-k through grade 10 with bus safety training. Students enrolled in Pre-k through grade 6 will receive bus safety training by the end of the third week of school. Students enrolled in grades 7 through 10 will receive bus safety training by the end of the sixth week of school. School bus safety training will be age appropriate and in a language the student understands. School Bus Safety Training includes information about:
 - 1. Appropriate conduct while on the bus and at bus stops
 - 2. Danger zones of ten feet surrounding a school bus
 - 3. Procedures for safely boarding and leaving a school bus
 - 4. Procedures for safe vehicle lane crossing, and
 - 5. School bus evacuation as well as other emergency procedures.

II. ROLE OF PARENTS AND GUARDIANS OF ISD 279 STUDENTS

- A. Parents and guardians support their students in school bus safety by
 - 1. Becoming familiar with school district rules, policies, regulations, and principles of school bus safety, contained in this Policy 707, the school district web site, student parent handbooks and in student bus safety materials,
 - 2. Assisting students in understanding safety rules and encouraging them to abide by those rules,
 - 3. Supporting safe riding practices and reasonable discipline efforts,
 - 4. Supporting procedures for emergencies established by the school district,
 - 5. Encouraging their students to respect the rights and privileges of others,
 - 6. Having their children properly dressed for the weather, and
 - 7. Having a plan in case the bus is late.
- B. Parents and guardians support the school district in maintaining school bus safety by communicating safety concerns to school administrators.
- C. Parents and guardians are responsible for getting their student to and from the designated bus stop safely each day and are encouraged to escort their students to their bus stops and/or monitor their student when walking or waiting at their stop.

III. STUDENT TRAINING – BICYCLE AND PEDESTRIAN SAFETY

- A. Each district school will provide student safety education for bicycling and pedestrian safety.
- B. Nonpublic schools within the school district will provide bus, pedestrian, and bicycle safety training to nonpublic school students transported by the school district. The administrator for any nonpublic school within the school district will certify to the school district Director of Facilities & Transportation Operations or his/her designee that all students attending the nonpublic school have received school bus, pedestrian and bicycle safety training.
- C. The school district's curriculum for bus safety is maintained and available for review at each school building or at the Educational Service Center.

Reviewed: xx

Appendix B Revised: 7/31/18
Appendix B Revised: 10/3/16
Appendix B Adopted: 6/7/11
Revised: 5/20/14
Revised: 6/7/11
Revised: 10/15/02
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Policy 707 Adopted: 1/5/99 (formerly Policy 3810)
Revised: 2/17/98
Revised: 4/21/87
Revised: 11/15/83
Adopted: 8/15/78

Cross Reference

Policy 442 – Travel
Policy 506 – Student Discipline
Policy 515 – Protection and Privacy of Student Records
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion
Policy 608 – Instructional Services – Special Education
Policy 921 – Non-Use of Tobacco on School Premises
Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

M.S. 123B.88 Independent School Districts; Transportation
M.S. 123B.90 School Bus Safety Training
M.S. 123B.91 School District Bus Safety Responsibilities
M.S. 169.443 Safety of School Children; Bus Driver’s Duties
M.S. 169.446 Safety of School Children; Training and Education Rules
M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor
M.S. 169.454 Type III Vehicle Standards
M.S. 169.458 Reportable Offense on School Bus
M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 707 APPENDIX C – STUDENT CONDUCT, STUDENT DISCIPLINE ON SCHOOL BUSES AND AT SCHOOL BUS STOPS

- I. Student Discipline for School Bus and School Bus Stop Behavior. Students are subject to school discipline for behavior while on school buses and at school bus stops.
- A. Students will follow instructions of the bus driver, the posted bus expectations and the school bus safety training while on school buses or at school bus stops.
 - B. All referrals of a student’s misconduct on a school bus are forwarded to the student’s building principal or principal’s designee. The building principal may impose discipline up to and including a recommendation for expulsion or exclusion for behavior on a school bus or at a school bus stop that violates applicable school policy.
- II. Suspension of Bus Riding Privileges.
- A. The student’s principal or his or her designee will inform the parent or guardian of discipline problems on a school bus.
 - B. If school bus riding privileges are revoked, the parent or guardian is responsible for providing transportation for the student to and from school. Exceptions may be made in circumstances where special transportation is a related service on a student’s IEP.
- III. Notification.
- A. Each bus will have a posted copy of bus expectations. All Students will:
 - Be Safe:
 - 1. seat to seat, back to back and feet on the floor;
 - 2. keep aisle clear;
 - 3. keep objects and body parts in the bus;
 - 4. keep hands, feet and objects in your own space.
 - Be Respectful:
 - 1. treat people and property with kindness;
 - 2. conversations and electronics are quiet;
 - 3. follow adult directions.
 - Be Responsible:
 - 1. take a seat quickly;
 - 2. keep food and drinks in your backpack the entire ride;
 - 3. be on time (5 minutes before pick-up);
 - 4. electronics are only used for school work, music or gaming.

Reviewed: xx

Appendix E Revised: 7-31-18

Revised: 5/20/14

Revised: 6/7/11

Revised: 10/15/02

Revised: 10/16/01

Policy 707 Adopted: 1/5/99 (formerly Policy 3810)

Revised: 2/17/98

Revised: 4/21/87

Revised: 11/15/83

Adopted: 8/15/78

Cross Reference

Policy 442 – Travel
Policy 506 – Student Discipline
Policy 515 – Protection and Privacy of Student Records
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion
Policy 608 – Instructional Services – Special Education
Policy 921 – Non-Use of Tobacco on School Premises
Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

M.S. 123B.88 Independent School Districts; Transportation
M.S. 123B.90 School Bus Safety Training
M.S. 123B.91 School District Bus Safety Responsibilities
M.S. 169.443 Safety of School Children; Bus Driver’s Duties
M.S. 169.446 Safety of School Children; Training and Education Rules
M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor
M.S. 169.454 Type III Vehicle Standards
M.S. 169.4582 Reportable Offense on School Bus
M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 707 APPENDIX D – SCHOOL BUS DRIVER RESPONSIBILITIES – REPORTING SCHOOL BUS INCIDENTS AND ACCIDENTS, OPERATING RULES AND PROCEDURES, EMERGENCY PROCEDURES, MAINTAIN AND INSPECTING EQUIPMENT, USE OF TYPE III VEHICLES

I. School Bus Driver Responsibilities.

- A. School bus drivers will report all instances of student misconduct on the school bus in accordance with school district requirements.
- B. School bus drivers will promptly report any school bus accident in accordance with school district procedures.
- C. School bus drivers will be prepared to deal with emergency situations in accordance with school district requirements and the Minnesota Department of Public Safety State Patrol guidelines
- D. School bus drivers will report criminal behavior they witness on the school buses or at school bus stops in accordance with school district requirements.
- E. School bus drivers will operate school buses in accordance with Minnesota state traffic and school safety rules and the Minnesota state school bus safety rules.

II. School Bus Education Support Professionals. The school district may provide for school bus education support professionals. ~~The school transportation safety director~~ **The Director of Transportation, Security and Emergency Operations** will establish qualifications, training requirements and duties for any school bus education support professionals.

III. Type III Vehicles

- A. Any vehicle designed to carry passengers must meet all legal requirements for a school bus. Any Type III vehicle used to transport students must carry all required emergency equipment and comply with all state regulations for Type III vehicles.
 - B. Travel, in-district and out-of-district transportation of students for school related activities must be in contracted vehicles except in the case of emergency or unscheduled transportation. In cases of emergency, students may be transported in vehicles with a seating capacity of 10 or fewer passengers without meeting the requirements for a Type III vehicle.
 - C. All drivers of Type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. All Type III drivers must comply with state laws and regulations for Type III vehicle drivers.
 - D. Any Type III vehicle used to transport students must comply with state laws and regulations around the use of appropriate child/occupant restraint systems.
- IV. The school district will require all school buses to comply with Minnesota Department of Public Safety State Patrol school bus safety inspection standards.
- V. The school district transportation safety director will implement a system for maintaining and inspecting equipment.

Revised: xx

Appendix D Revised: 7/31/18

Revised: 5/20/14

Revised: 6/7/11

Revised: 10/15/02

Revised: 10/16/01

Policy 707 Adopted: 1/5/99 (formerly Policy 3810)
Revised: 2/17/98
Revised: 4/21/87
Revised: 11/15/83
Adopted: 8/15/78

Cross Reference

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Policy 506 – Student Discipline
Policy 515 – Protection and Privacy of Student Records
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion
Policy 608 – Instructional Services – Special Education
Policy 921 – Non-Use of Tobacco on School Premises
Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

M.S. 123B.88 Independent School Districts; Transportation
M.S. 123B.90 School Bus Safety Training
M.S. 123B.91 School District Bus Safety Responsibilities
M.S. 169.443 Safety of School Children; Bus Driver’s Duties
M.S. 169.446 Safety of School Children; Training and Education Rules
M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor
M.S. 169.454 Type III Vehicle Standards
M.S. 169.458 Reportable Offense on School Bus
M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 707 APPENDIX E– CAMERAS ON SCHOOL BUSES

- I. The school district maintains video cameras on school buses in order to encourage good behavior and promote safety.
- II. A video recording of the actions of student passengers may be used by the school district as evidence in any disciplinary action brought against any student arising out of the student's conduct on the bus.
- III. A video recording will be released to the public only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Education Rights and Privacy Act, 20 U.S.C. 1232g and any rules promulgated thereunder.
- IV. Video recordings may be viewed by school district personnel as necessary to maintain safety and security on the school buses.
- V. If a video or audio recording device is placed on a school bus, the bus must contain a sign or signs, conspicuously placed, notifying riders that their conversations or actions may be recorded on tape.

Reviewed: xx

Appendix E Revised: 7/31/18

Revised: 5/20/14

Revised: 6/7/11

Revised: 10/15/02

Revised: 10/16/01

Policy 707 Adopted: 1/5/99 (formerly Policy 3810)

Revised: 2/17/98

Revised: 4/21/87

Revised: 11/15/83

Policy Adopted: 8/15/78

Cross Reference

Policy 442 – Travel

Policy 506 – Student Discipline

Policy 515 – Protection and Privacy of Student Records

Policy 550 – Suspension

Policy 551 – Exclusion and Expulsion

Policy 608 – Instructional Services – Special Education

Policy 921 – Non-Use of Tobacco on School Premises

Policy 922 – Non-Use of Chemicals on School Premises

Legal Reference

M.S. 121A.585 Notice of Recording Device on A School Bus

M.S. 123B.88 Independent School Districts; Transportation

M.S. 123B.90 School Bus Safety Training

M.S. 123B.91 School District Bus Safety Responsibilities

M.S. 169.443 Safety of School Children; Bus Driver's Duties

M.S. 169.446 Safety of School Children; Training and Education Rules

M.S. 169.451 Inspecting School and Head Start Buses; Rules; Misdemeanor

M.S. 169.454 Type III Vehicle Standards

M.S. 169.458 Reportable Offense on School Bus

M.S. 169A.31 Alcohol-Related School Bus or Head Start Bus Driving

POLICY 725 – ESTABLISHING SCHOOL ATTENDANCE AREAS

I. District-wide Boundary Changes

- A. The Superintendent will annually review building program capacities and projected enrollments and will make recommendations regarding modification of school attendance boundaries.
- B. The ~~School Board~~ Superintendent will determine the process and timeline for changing attendance boundaries. The ~~School Board will provide~~ process will include opportunities for ~~residents-community members~~ to be informed about and respond to ~~School Board~~ recommended options and modifications to these options.
- C. Boundary adjustments require School Board approval.

II. Administrative Boundary Adjustments

- A. When overcrowding exists in a small number of buildings and when that overcrowding can be solved by adjusting boundaries ~~or~~ re-assignment of new housing developments, ~~and/or re-assignment of a small number of census areas~~, the Superintendent will recommend administrative boundary adjustments and the rationale for the adjustments.
- B. Boundary adjustments require School Board approval.

III. Magnet ~~s~~Schools are not subject to provisions in this policy and procedure that conflict with ~~m~~Magnet objectives.

Revised:

Revised: 8/17/10
Suspended: 1/8/08
Revised: 12/7/04
Adopted: 10/6/98

POLICY 727 – CLOSING SCHOOLS

- I. The Superintendent will inform the School Board of the need to consider closing school(s) when one or more of the following conditions exist:
 - A. Enrollment projections predict space available district-wide equivalent to 200% capacity of the smallest building in the level (elementary, junior high, or senior high).
 - B. Building enrollment falls below a level at which comprehensive programming can be efficiently provided.
 - C. District financial conditions require substantial district-wide budget reductions.
- II. Whenever possible, the building will be maintained by the district and will be repurposed for other district needs.
- III. The School Board will hold any required public hearings and fulfill any other legal obligations required prior to making a final decision to close school(s).

Revised:
Adopted: 5/21/02

PROCEDURE 727 – CLOSING SCHOOLS

Upon notification by the Superintendent of the need to consider closing school(s), the School Board will determine if it wishes to proceed with that consideration. If the School Board wishes to proceed, the Board will instruct the Superintendent to present a recommendation of which specific building(s) to close, along with a rationale based on the following comparisons of buildings:

- I. Number of available classrooms.
- II. Current enrollment.
- III. Number of high needs students
- IV. Current efficiency on a cost per student basis.
- V. Potential efficiency on a cost per K-6 classroom (elementary) or grade level (secondary) basis.
- VI. Potential to add on to the current building based on site size and size of current common areas and support spaces.
- VII. Ability to fill the building from ~~census~~-areas within walking distance.
- VIII. Number and percentage of walkers versus bus riders.
- IX. Number of ~~census~~-areas which currently attend the building and whether there are other contiguous ~~census~~-areas that could be added to the building attendance area.
- IX. Number of schools located in each city.
- X. Potential for lease/sale of property along with potential lease income or property price based on acreage and location.

Revised:

Dated/Adopted: 5/21/02

POLICY 806 – CRISIS MANAGEMENT

I. PURPOSE

The school district will develop and maintain an ~~emergency response plan~~ ~~crisis management~~ plan to act as a guide for school district and building administration, staff, students, school board members, district families and community members to address potential crises in the school district. The plan will address all phases of a crisis -- prevention, preparedness, response and recovery. The objectives of the crisis management plan will be to:

- A. Establish procedures in the event of an incident or emergency;
- B. Establish crisis response duties using the National Incident Management System (NIMS) and the Incident Command System (ICS) at the district and building level; and
- C. Establish procedures for conducting required drills.

II. GENERAL STATEMENT OF POLICY

The ~~crisis management~~ ~~emergency response~~ plan will provide guidance for the school district and for each site and will be used before, during and after any emergency. The superintendent, or designee, will be responsible for directing the development of a comprehensive crisis management plan and reviewing it annually. This plan will be shared with representatives of local municipalities and appropriate emergency personnel.

Each principal and site coordinator will receive a copy of the ~~crisis management~~ ~~emergency response~~ plan. The district ~~crisis management~~ ~~emergency response~~ plan serves as the foundation for the development, training and implementation of individual school building's crisis management plan.

The district and each school building will have a ~~building crisis~~ ~~response management~~ team (~~BCRT~~) led by site administration and comprised of appropriate staff. Each ~~BCRT~~ ~~crisis management team~~ will maintain a roster describing roles and responsibilities on the team. Each crisis management team will review and update their team roster at least once a year.

In compliance with state law, each individual school building will conduct at least five evacuation drills, five lockdown drills and ~~two~~ one severe weather drills a year.

Revised:

~~Policy approved~~Adopted: 3/19/2019

Legal Reference

M.S. 121A.035, Subd. 2

School Board
INDEPENDENT SCHOOL DISTRICT 279
Maple Grove, Minnesota

Procedure 806 – ~~Health and Safety~~ Crisis Management

I. Administration

For the purpose of implementing Policy 806 – ~~Crisis Management~~~~Health and Safety~~, the District has assigned the following responsibilities:

~~A. Employees~~

~~Employees will:~~

- ~~1. Comply with the safety rules and procedures associated with their duties;~~
- ~~2. Use all required safety devices and personal protective equipment;~~
- ~~3. Participate in required safety training, safety committees, and safety inspections;~~
- ~~4. Report unsafe acts and hazardous conditions to their supervisor immediately; and~~
- ~~5. Notify their supervisor of accidents, injuries and near misses.~~

~~B. Supervisors/Department Chairs~~

~~Supervisors will:~~

- ~~1. Promote safety among employees and to train them in safe work practices;~~
- ~~2. Provide employees with personal protective equipment and ensure its use; and~~
- ~~3. Report unsafe acts, careless operation, and inappropriate behavior.~~

~~C. Safety Committees~~ Safety

~~Committees will:~~

- ~~1. Conduct quarterly safety inspections to identify hazards in the workplace;~~
- ~~2. Review all accident reports and make recommendations to prevent reoccurrence; and~~
- ~~3. Review Hazard Identification/Safety Suggestion forms submitted by staff members and make recommendations to the principal.~~

~~D. Principals~~

~~Principals will:~~

- ~~1. Take all reasonable steps necessary to protect the life, safety and health of staff and students;~~
- ~~2. Correct unsafe or unhealthy conditions at the work site;~~
- ~~3. Establish and coordinate the activities of a joint labor-management safety committee in the building; and~~
- ~~4. Ensure that employees attend required safety training and employ safe work practices.~~

~~E. Health and Safety Department~~

~~The Health and Safety Department will:~~

- ~~1. Coordinate the District's Health and Safety program;~~
- ~~2. Develop, implement, and maintain written plans required by the applicable regulatory agencies including Occupational Safety and Health Administration, (OSHA), Minnesota Department of Health (MDH), Minnesota Pollution Control Agency (MPCA), and Environmental Protection Agency (EPA).~~
- ~~3. Develop safety training materials for staff; and~~
- ~~4. Conduct workplace evaluations to identify hazards.~~

~~F. Assistant Superintendents/Directors~~

~~Management personnel will:~~

~~Promote safety and assign responsibility as necessary to ensure compliance.~~

II. Programs

For the purpose of implementing Policy 806 — The District will implement a Health & Safety Program that includes the specific plan requirements listed below. The District will identify a contact person to oversee compliance, monitor regulatory changes and respond to agency correspondence for each program.

A. Asbestos

- 1.—Ensure that the designated person is Asbestos Hazard Emergency Response Act (AHERA) trained.
- 2.—Develop and implement a written Asbestos Management Plan.
- 3.—Develop and disseminate annual written notification.
- 4.—Establish an asbestos work order system including notification to outside contractors and vendors of asbestos locations and procedures.
- 5.—Establish standard operating procedures for working with asbestos.
- 6.—Establish emergency response procedures for fiber release episodes.
- 7.—Establish respiratory protection program component for asbestos.
- 8.—Conduct six month periodic surveillance inspections of asbestos.
- 9.—Maintain and update asbestos inventories.
- 10.—Maintain records of asbestos events per Occupational Safety and Health Administration, (OSHA) and Asbestos Hazard Emergency Response Act (AHERA).
- 11.—Establish and implement medical monitoring and surveillance program.
- 12.—Schedule response action implementation.
- 13.—Provide accredited project designer for projects that exceed three feet.
- 14.—Post asbestos warning labels in routine maintenance areas.
- 15.—Provide two hour Asbestos Awareness training for all maintenance/custodial employees.
- 16.—Conduct re-inspections of asbestos every three years.

B.—Bloodborne Pathogens

- 1.—Identify and document job categories in which employees may be at risk of exposure.
- 2.—Develop and implement a written Exposure Control Plan.
- 3.—Train affected employees on specific procedures and universal precautions.
- 4.—Provide Hepatitis B vaccinations to eligible employees.
- 5.—Provide and ensure the use of protective equipment as needed.
- 6.—Provide sharps containers for disposal of needles and other contaminated materials.
- 7.—Establish follow up procedures for exposure incidents.
- 8.—Develop and implement recordkeeping procedures.

C.—Community Right to Know

- 1.—Survey facility for hazardous materials in reportable quantities.
- 2.—Develop and maintain hazardous materials storage procedures.
- 3.—Develop and implement procedures for annual reporting to regulatory agencies.
- 4.—Train affected employees on proper methods and procedures.
- 5.—Develop and implement recordkeeping procedures.

D.—Compressed Gasses

- 1.—Survey the facility to determine compressed gas applications.
- 2.—Identify compressed gas toxic and physical hazards.
- 3.—Ensure that all compressed gas cylinders are secured to prevent tipping over.
- 4.—Evaluate compressed gas application to determine if confined space rules apply.
- 5.—Determine need for metering equipment/supplies.
- 6.—Train affected employees on proper methods and procedures.
- 7.—Develop and implement recordkeeping procedures.

E.—Confined Space Entry

- 1.—Survey the facility to identify all permit and non-permit confined spaces and hazards.
- 2.—Establish confined space entry procedures.
- 3.—Develop and implement a written Confined Space Entry Plan.

- ~~4. Provide and ensure the use of ventilation, communication, personal protective and gas testing equipment, as needed.~~
- ~~5. Train affected employees on proper methods and procedures.~~
- ~~6. Develop and implement recordkeeping procedures.~~

F.A. Crisis Management

1. Conduct vulnerability assessments to assess potential risks.
2. Establish a Building Crisis Response Team (BCRT) at each school.
3. Establish a District Crisis Response Team (DCRT).
4. Establish emergency response procedures and train employees.
5. Conduct at least five fire drills at each school annually.
6. Conduct at least five lockdown drills at each school annually.
7. Conduct at least one tornado sheltering drills at each school annually.
- ~~8. Conduct at least one shelter-in-place drill at each school annually.~~
- ~~9. Conduct at least one reverse evacuation drill at each school annually.~~

G. Electrical Safety

- ~~1. Survey and document work practices that require electrical safety procedures.~~
- ~~2. Train affected employees on proper methods and procedures.~~
- ~~3. Provide and ensure the use of protective equipment.~~
- ~~4. Develop and implement recordkeeping procedures.~~

H. Employee Right to Know (ERK)

- ~~1. Survey the facility for chemical, heat, noise, radiation and infectious agent hazards.~~
- ~~2. Develop and implement a written Employee Right To Know Plan.~~
- ~~3. Perform chemical inventory and update at least annually.~~
- ~~4. Secure and maintain Material Safety Data Sheet (MSDSs) for all hazardous materials.~~
- ~~5. Monitor use and markings on secondary use containers.~~
- ~~6. Ensure placement of current Safety and Health Protection on The Job posters.~~
- ~~7. Train affected employees on proper methods and procedures.~~
- ~~8. Provide and ensure the use of personal protective equipment.~~
- ~~9. Develop and implement recordkeeping procedures.~~

I. Fall Protection

- ~~1. Develop and implement a written Fall Protection Plan.~~
- ~~2. Establish procedures for working safely at elevated heights.~~
- ~~3. Provide and ensure the use of fall protection equipment.~~
- ~~4. Establish procedures for the proper set up and use of scaffolding.~~
- ~~5. Train affected employees on proper methods and procedures.~~
- ~~6. Develop and implement recordkeeping procedures.~~

J. Fire Prevention

- ~~1. Survey facilities for fire hazards and code violations.~~
- ~~2. Develop procedures for reporting and correcting problems.~~
- ~~3. Establish restrictions on activities that could jeopardize fire safety.~~
- ~~4. Provide flammable liquid storage cabinets where quantity limits are exceeded.~~
- ~~5. Train affected employees on proper methods and procedures.~~
- ~~6. Ensure that all buildings maintain proper egress routes for safe exiting.~~
- ~~7. Inspect, test and properly maintain fire detection, sprinkler and alarm systems, fire extinguishers, exit signs, and emergency lights.~~
- ~~8. Develop and implement recordkeeping procedures.~~

K. First Aid/Cardio Pulmonary Resuscitation (CPR)/Automated External Defibrillator (AED)

- ~~1. Develop and implement program to provide first aid kits and AEDs.~~
- ~~2. Obtain written authorization for AED purchase and use from a physician.~~
- ~~3. Develop and implement a written AED Management Plan.~~
- ~~4. Provide First Aid/CPR/AED training as required.~~
- ~~5. Provide and ensure the use of personal protective equipment.~~
- ~~6. Survey facilities for areas that need emergency eyewashes/showers.~~
- ~~7. Develop and implement flushing and maintenance program for eyewashes/showers.~~

- 8.—Train affected employees on proper methods and procedures.
- 9.—Develop and implement recordkeeping procedures.

L.—Fleet Safety

- 1.—Determine which employees operate affected vehicles.
- 2.—Develop and implement a written Fleet Safety Plan.
- 3.—Develop and implement a routine vehicle inspection program.
- 4.—Establish standard operating procedures.
- 5.—Train affected employees on proper methods and procedures.
- 6.—Develop and implement record-keeping procedures.

M.—Food Safety

- 1.—Identify critical areas and use a systems approach with Hazardous Analysis-Critical Control Points (HACCP).
- 2.—Develop policies and procedures to support the Minnesota Food Code.
- 3.—Train affected employees on proper methods and procedures.
- 4.—Provide and ensure the use of personal protective equipment.

N.—Forklift Safety

- 1.—Determine which employees operate powered industrial trucks.
- 2.—Train affected employees on proper methods and procedures.
- 3.—Establish standard operating procedures.
- 4.—Evaluate and document operator performance.
- 5.—Develop and implement an equipment inspection program.
- 6.—Conduct quarterly air monitoring for carbon monoxide.
- 7.—Conduct tailpipe emissions testing for carbon monoxide on gas-powered forklifts as part of a routine maintenance program.
- 8.—Monitor updates on regulatory changes and new developments.
- 9.—Develop and implement record-keeping procedures.

O.—Hazardous Waste

- 1.—Identify school district contact person.
- 2.—Identify hazardous waste streams by functional areas and by waste stream types.
- 3.—Examine facility hazardous waste product generation potential.
- 4.—Identify actions that minimize or eliminate hazardous waste generation.
- 5.—Develop containerization and labeling procedures.
- 6.—Review current handling and storage procedures.
- 7.—Implement proper waste inspection, disposal and manifesting procedures.
- 8.—Prohibit the release of hazardous materials into a sewer, storm ditch, drainage canal, lake, river, or upon the ground, sidewalk, street or highway, or into the atmosphere.
- 9.—Acquire Environmental Protection Agency (EPA) generator number and Minnesota Pollution Control Agency (MPCA) annual permit for each building-generating hazardous waste.
- 10.—Train affected employees on proper methods and procedures.
- 11.—Evaluate boiler and other stack emissions to air with respect to current Minnesota Pollution Control Agency (MPCA) stack emissions standards.
- 12.—Develop and implement record-keeping procedures.

P.—Hearing Conservation

- 1.—Survey facilities to determine all noise hazards.
- 2.—Develop and implement a written Hearing Conservation Plan.
- 3.—Develop, implement and monitor proper practices and procedures.
- 4.—Train affected employees on proper methods and procedures.
- 5.—Provide and ensure the use of personal protective equipment.
- 6.—Develop and implement recordkeeping procedures.

Q.—Hoist, Lift and Elevator Safety

- 1.—Survey facilities to identify hoists, lifts, backhoes and elevators.
- 2.—Develop and implement a routine inspection program.
- 3.—Establish standard operating procedures.

- 4.—Ensure safety latches are provided on all hoist hooks used on a hoist.
- 5.—Train affected employees on proper methods and procedures.
- 6.—Develop and implement record-keeping procedures.

R.—Indoor Air Quality (IAQ)

- 1.—Establish communication pathway to notify staff, parents and students who the Indoor Air Quality Coordinator is and how to contact him/her.
- 2.—Develop and implement a written Indoor Air Quality (IAQ) Management Plan encompassing the U.S. Environmental Protection Agency (EPA's) Tools for Schools.
- 3.—Conduct annual walk through inspections/surveys to identify conditions that could cause Indoor Air Quality (IAQ) problems (water intrusion problems, ventilation failures, housekeeping issues, etc.).
- 4.—Implement operations and maintenance plan to maintain building components and mechanical systems.
- 5.—Establish policies/procedures for managing activities that impact the indoor air quality (e.g. animal use, pest management, renovation work, painting, housekeeping, etc.).
- 6.—Establish procedures for identifying, reporting and correcting problems.
- 7.—Train employees on their role in maintaining good indoor air quality.
- 8.—Develop and implement recordkeeping procedures.

S.—Integrated Pest Management (IPM)

- 1.—Develop and implement written Integrated Pest Management Plan.
- 2.—Develop, implement and monitor proper practices and procedures.
- 3.—Develop and implement written compliance program for the Janet B. Johnson Parents' Right to Know Act.
- 4.—Establish communication pathway to notify staff and parents of pesticide applications.
- 5.—Include annual notice in Parent Handbook that application schedules are available.
- 6.—Provide individual notice to parents, as requested, of application schedule changes.
- 7.—Develop and implement recordkeeping procedures.

T.—Laboratory Safety

- 1.—Identify school district contact person.
- 2.—Designate a Chemical Hygiene Officer in each secondary school.
- 3.—Survey labs to identify potential chemical exposure hazards.
- 4.—Develop and implement a written Chemical Hygiene Plan (CHP) for all laboratories.
- 5.—Develop and document routine chemical handling, bulk dispensing, storage and disposal procedures.
- 6.—Eliminate chemicals and substances where the risk exceeds the educational value.
- 7.—Evaluate and maintain proper engineering controls (e.g. ventilation, chemical storage).
- 8.—Develop and implement proper work practices and procedures.
- 9.—Provide spill kits necessary for responding to spills of hazardous materials.
- 10.—Train affected employees on proper methods and procedures.
- 11.—Provide and ensure the use of personal protective equipment.
- 12.—Conduct quarterly inspections for compliance with the Lab Standard.
- 13.—Develop and implement recordkeeping procedures.

U.—Lead in Water

- 1.—Survey each facility to identify drinking water taps and fixtures.
- 2.—Conduct water sampling as provided for under Minnesota Department of Health (MDH) and U.S. Environmental Protection Agency (EPA) rules and guidelines.
- 3.—Comply with Minnesota Department of Health (MDH) Lead in School Drinking Water provisions.
- 4.—Ensure new and replacement hardware meets National Sanitation Foundation (NSF) lead-free criteria.
- 5.—Review management plan as needed, and update (at least annually).
- 6.—Develop and implement record-keeping procedures.

~~V. Lockout/Tagout~~

- ~~1. Survey the facility to identify energy potential physical hazards, which require lockout/tagout.~~
- ~~2. Develop and implement a written Lockout/Tagout Plan.~~
- ~~3. Establish lockout/tagout procedures.~~
- ~~4. Train affected employees on proper methods and procedures.~~
- ~~5. Provide locks, tags and other isolation devices.~~
- ~~6. Develop and implement recordkeeping procedures.~~

~~W. Machine Guarding~~

- ~~1. Survey fixed machinery and equipment to identify hazards.~~
- ~~2. Provide and ensure the use of proper guards on all equipment.~~
- ~~3. Provide power outage protection for all required equipment.~~
- ~~4. Provide emergency stops for all required equipment.~~
- ~~5. Provide non-slip floor surfacing by all required equipment.~~
- ~~6. Train affected employees on proper methods and procedures.~~
- ~~7. Post signs and labels as appropriate to caution users of potential hazards and to establish safe work practices.~~
- ~~8. Establish procedures to ensure that new and replacement equipment meet Occupational Safety and Health Administration, (OSHA) machine guarding criteria.~~

~~X. Personal Protective Equipment (PPE)~~

- ~~1. Survey the facility to identify processes that could be hazardous to hands, feet and face, per standards.~~
- ~~2. Develop and implement a written Personal Protective Equipment Plan.~~
- ~~3. Train affected employees on proper methods and procedures.~~
- ~~4. Provide and ensure the use of personal protective equipment as needed.~~
- ~~5. Monitor equipment usage, storage and maintenance practices.~~
- ~~6. Develop and implement recordkeeping procedures.~~

~~Y. Playground Safety~~

- ~~1. Conduct an audit of playground facilities to identify hazards.~~
- ~~2. Develop and implement a written Playground Safety Plan.~~
- ~~3. Establish an equipment inspection/maintenance program.~~
- ~~4. Train affected employees on proper methods and procedures.~~
- ~~5. Ensure that impact attenuating surface materials are maintained at proper levels.~~
- ~~6. Ensure that all new playground facilities meet accessibility standards.~~

~~Z. Radon~~

- ~~1. Conduct radon sampling as per Minnesota Department of Health (MDH) and U.S. Environmental Protection Agency (EPA) rules and guidelines.~~
- ~~2. Coordinate diagnostics and mitigation of elevated radon levels.~~
- ~~3. Develop and implement record-keeping procedures.~~

~~AA. Respiratory Protection~~

- ~~1. Survey and document work practices that require respiratory protection.~~

- ~~2.—Evaluate and quantify when necessary the exposure potential of work practices.~~
- ~~3.—Develop and implement a written Respiratory Protection Plan.~~
- ~~4.—Establish respiratory protection practices and procedures.~~
- ~~5.—Train affected employees on proper methods and procedures.~~
- ~~6.—Provide respirator medical evaluations and fit tests as needed.~~
- ~~7.—Develop and implement recordkeeping procedures.~~

BB. Underground (UST) and Above Ground (AST) Storage Tanks

- ~~1.—Survey facilities to identify underground and above ground storage tanks.~~
- ~~2.—Ensure that all USTs above 110 gallons are Minnesota Pollution Control Agency (MPCA) registered.~~
- ~~3.—Ensure that all new installations are reviewed by fire marshal.~~
- ~~4.—Provide leak detection, overfill protection, and corrosion protection systems.~~
- ~~5.—Provide and maintain inventory control forms.~~

CC. Welding, Cutting and Brazing

- ~~1.—Survey and document work practices that require fire safety procedures.~~
- ~~2.—Develop and implement a written Hot Work Plan that outlines minimum safety requirements for welding, cutting and brazing.~~
- ~~3.—Train affected employees on proper methods and procedures.~~
- ~~4.—Provide and ensure the use of protective equipment.~~
- ~~5.—Develop and implement recordkeeping procedures.~~

III.II. Program Review

The District will review written plans at least annually.

Revised:

~~Created~~Adopted: 12/19/06

Legal References

M.S. 121A.035, Subd. 2
M.S. 123B.57, Subd. 2

POLICY 807 – HEALTH AND SAFETY

- I. PURPOSE: The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state and local health and safety laws and regulations.
- II. GENERAL STATEMENT OF POLICY: It is the policy of Osseo Area Schools to provide a safe and healthy environment for its staff and students. Safety and health protection will be an integral part of all operations.
 - a. The District will establish a health and safety program with the following goals:
 - i. Promote employee involvement in safety and health;
 - ii. Reduce the number of lost time injuries at each school; and
 - iii. Comply with occupational safety and health regulations.
 - b. The District will implement a Health and Safety Program that includes plans and procedures to protect employees and students. The objectives of the Health and Safety Program will be to:
 - i. Assign responsibilities for implementing and maintaining the program;
 - ii. Establish joint labor/management safety committees at each school;
 - iii. Establish procedures for identifying, analyzing, and controlling hazards;
 - iv. Establish procedures for investigating accidents and near misses to prevent reoccurrence;
 - v. Establish procedures for communicating hazards and controls to employees;
 - vi. Establish procedures for training employees on safe work practices;
 - vii. Establish procedures for enforcement of workplace safety rules; and
 - viii. Establish procedures for maintaining compliance with federal, state, and local requirements.

Reviewed:

Revised: 3/19/19

Adopted: 12/19/06

School Board
INDEPENDENT SCHOOL DISTRICT 279
Maple Grove, Minnesota

Procedure 807 – Health and Safety

I. Administration

For the purpose of implementing Policy 807 – Health and Safety, the District has assigned the following responsibilities:

A. Employees

Employees will:

1. Comply with the safety rules and procedures associated with their duties;
2. Use all required safety devices and personal protective equipment;
3. Participate in required safety training, safety committees, and safety inspections;
4. Report unsafe acts and hazardous conditions to their supervisor immediately; and
5. Notify their supervisor of accidents, injuries and near misses.

B. Supervisors/Department Chairs

Supervisors will:

1. Promote safety among employees and to train them in safe work practices;
2. Provide employees with personal protective equipment and ensure its use; and
3. Report unsafe acts, careless operation, and inappropriate behavior.

C. Site Safety Committees

Committees will:

1. Conduct quarterly safety inspections to identify hazards in the workplace;
2. Review all accident summary reports and make recommendations to prevent reoccurrence; and
3. Review Hazard Identification/Safety Suggestion forms submitted by staff members and make recommendations to the principal.

D. District AWAIR Committee

Committee will:

1. Comprise of one member of every bargaining unit within the district.
2. Review the district AWAIR program on annual basis

D-E. Principals

Principals will:

1. Take all reasonable steps necessary to protect the life, safety and health of staff and students;
2. Correct unsafe or unhealthy conditions at the work site;
3. Establish and coordinate the activities of a joint labor-management safety committee in the building; and
4. Ensure that employees attend required safety training and employ safe work practices.

E-F. Health and Safety Department

The Health and Safety Department will:

1. Coordinate the District's Health and Safety program;
2. Develop, implement, and maintain written plans required by the applicable regulatory agencies including Occupational Safety and Health Administration, (OSHA), Minnesota Department of Health (MDH), Minnesota Pollution Control Agency (MPCA), and Environmental Protection Agency (EPA).
3. Develop safety training materials for staff; and
4. Conduct workplace evaluations to identify hazards.

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F.G. Assistant
Superintendents/Directors

Management personnel will:
Promote safety and assign responsibility as necessary to ensure compliance.

II. Programs

For the purpose of implementing Policy 806 – The District will implement a Health & Safety Program that includes the specific plan requirements listed below. The District will identify a contact person to oversee compliance, monitor regulatory changes and respond to agency correspondence for each program.

A. Asbestos

1. Ensure that the designated person is Asbestos Hazard Emergency Response Act (AHERA) trained.
2. Develop and implement a written Asbestos Management Plan.
3. Develop and disseminate annual written notification.
4. Establish an asbestos work order system including notification to outside contractors and vendors of asbestos locations and procedures.
5. Establish standard operating procedures for working with asbestos.
6. Establish emergency response procedures for fiber release episodes.
7. Establish respiratory protection program component for asbestos.
8. Conduct six-month periodic surveillance inspections of asbestos.
9. Maintain and update asbestos inventories.
10. Maintain records of asbestos events per Occupational Safety and Health Administration, (OSHA) and Asbestos Hazard Emergency Response Act (AHERA).
11. Establish and implement medical monitoring and surveillance program.
12. Schedule response action implementation.
13. Provide accredited project designer for projects that exceed three feet.
14. Post asbestos warning labels in routine maintenance areas.
15. Provide two-hour Asbestos Awareness training for all maintenance/custodial employees.
16. Conduct re-inspections of asbestos every three years.

B. Bloodborne Pathogens

1. Identify and document job categories in which employees may be at risk of exposure.
2. Develop and implement a written Exposure Control Plan.
3. Train affected employees on specific procedures and universal precautions.
4. Provide Hepatitis B vaccinations to eligible employees.
5. Provide and ensure the use of protective equipment as needed.
6. Provide sharps containers for disposal of needles and other contaminated materials.
7. Establish follow-up procedures for exposure incidents.
8. Develop and implement recordkeeping procedures.

C. Community Right to Know

1. Survey facility for hazardous materials in reportable quantities.
2. Develop and maintain hazardous materials storage procedures.
3. Develop and implement procedures for annual reporting to regulatory agencies.
4. Train affected employees on proper methods and procedures.
5. Develop and implement recordkeeping procedures.

D. Compressed Gasses

1. Survey the facility to determine compressed gas applications.
2. Identify compressed gas toxic and physical hazards.
3. Ensure that all compressed gas cylinders are secured to prevent tipping over.
4. Evaluate compressed gas application to determine if confined space rules apply.
5. Determine need for metering equipment/supplies.
6. Train affected employees on proper methods and procedures.

7. Develop and implement recordkeeping procedures.

E. Confined Space Entry

1. Survey the facility to identify all permit and non-permit confined spaces and hazards.
2. Establish confined space entry procedures.
3. Develop and implement a written Confined Space Entry Plan.

4. Provide and ensure the use of ventilation, communication, personal protective and gas testing equipment, as needed.
5. Train affected employees on proper methods and procedures.
6. Develop and implement recordkeeping procedures.

F. Crisis Management

- ~~1. Conduct vulnerability assessments to assess potential risks.~~
- ~~2. Establish a Building Crisis Response Team (BCRT) at each school.~~
- ~~3. Establish a District Crisis Response Team (DCRT).~~
- ~~4. Establish emergency response procedures and train employees.~~
- ~~5. Conduct at least five fire drills at each school annually.~~
- ~~6. Conduct at least five lockdown drills at each school annually.~~
- ~~7. Conduct at least two tornado sheltering drills at each school annually.~~
- ~~8. Conduct at least one shelter-in-place drill at each school annually.~~
- ~~9. Conduct at least one reverse evacuation drill at each school annually.~~

G.F. Electrical Safety

1. Survey and document work practices that require electrical safety procedures.
2. Train affected employees on proper methods and procedures.
3. Provide and ensure the use of protective equipment.
4. Develop and implement recordkeeping procedures.

H.G. Employee Right to Know (ERK)

1. Survey the facility for chemical, heat, noise, radiation and infectious agent hazards.
2. Develop and implement a written Employee Right-To-Know Plan.
3. Perform chemical inventory and update at least annually.
4. Secure and maintain Material Safety Data Sheet (MSDSs) for all hazardous materials.
5. Monitor use and markings on secondary use containers.
6. Ensure placement of current Safety and Health Protection on The Job posters.
7. Train affected employees on proper methods and procedures.
8. Provide and ensure the use of personal protective equipment.
9. Develop and implement recordkeeping procedures.

I.H. Fall Protection

1. Develop and implement a written Fall Protection Plan.
2. Establish procedures for working safely at elevated heights.
3. Provide and ensure the use of fall protection equipment.
4. Establish procedures for the proper set-up and use of scaffolding.
5. Train affected employees on proper methods and procedures.
6. Develop and implement recordkeeping procedures.

J.I. Fire Prevention

1. Survey facilities for fire hazards and code violations.
2. Develop procedures for reporting and correcting problems.
3. Establish restrictions on activities that could jeopardize fire safety.
4. Provide flammable liquid storage cabinets where quantity limits are exceeded.
5. Train affected employees on proper methods and procedures.
6. Ensure that all buildings maintain proper egress routes for safe exiting.
7. Inspect, test and properly maintain fire detection, sprinkler and alarm systems, fire extinguishers, exit signs, and emergency lights.
8. Develop and implement recordkeeping procedures.

K.J. First Aid/Cardio Pulmonary Resuscitation (CPR)/Automated External Defibrillator (AED)

1. Develop and implement program to provide first aid kits and AEDs.
2. Obtain written authorization for AED purchase and use from a physician.
3. Develop and implement a written AED Management Plan.
4. Provide First Aid/CPR/AED training as required.
5. Provide and ensure the use of personal protective equipment.
6. Survey facilities for areas that need emergency eyewashes/showers.
7. Develop and implement flushing and maintenance program for eyewashes/showers.

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8. Train affected employees on proper methods and procedures.
9. Develop and implement recordkeeping procedures.

~~L-K.~~ Fleet Safety

1. Determine which employees operate affected vehicles.
2. Develop and implement a written Fleet Safety Plan.
3. Develop and implement a routine vehicle inspection program.
4. Establish standard operating procedures.
5. Train affected employees on proper methods and procedures.
6. Develop and implement record keeping procedures.

~~M.~~ Food Safety

- ~~1. Identify critical areas and use a systems approach with Hazardous Analysis Critical Control Points (HACCP).~~
- ~~2. Develop policies and procedures to support the Minnesota Food Code.~~
- ~~3. Train affected employees on proper methods and procedures.~~
- ~~4-7. Provide and ensure the use of personal protective equipment.~~

~~N-L.~~ Forklift Safety

1. Determine which employees operate powered industrial trucks.
2. Train affected employees on proper methods and procedures.
3. Establish standard operating procedures.
4. Evaluate and document operator performance.
- ~~5. Develop and implement an equipment inspection program.~~
- ~~6. Conduct quarterly air monitoring for carbon monoxide.~~
- ~~7-5. Conduct tailpipe emissions testing for carbon monoxide on gas-powered forklifts as part of a routine maintenance program.~~
- ~~8-6. Monitor updates on regulatory changes and new developments.~~
- ~~9-7. Develop and implement record keeping procedures.~~

~~O-M.~~ Hazardous Waste

1. Identify school district contact person.
2. Identify hazardous waste streams by functional areas and by waste stream types.
3. Examine facility hazardous waste product generation potential.
4. Identify actions that minimize or eliminate hazardous waste generation.
5. Develop containerization and labeling procedures.
6. Review current handling and storage procedures.
7. Implement proper waste inspection, disposal and manifesting procedures.
8. Prohibit the release of hazardous materials into a sewer, storm ditch, drainage canal, lake, river, or upon the ground, sidewalk, street or highway, or into the atmosphere.
9. Acquire Environmental Protection Agency (EPA) generator number and Minnesota Pollution Control Agency (MPCA) annual permit for each building generating hazardous waste.
10. Train affected employees on proper methods and procedures.
11. Evaluate boiler and other stack emissions to air with respect to current Minnesota Pollution Control Agency (MPCA) stack emissions standards.
12. Develop and implement record keeping procedures.

~~P-N.~~ Hearing Conservation

1. Survey facilities to determine all noise hazards.
2. Develop and implement a written Hearing Conservation Plan.
3. Develop, implement and monitor proper practices and procedures.
4. Train affected employees on proper methods and procedures.
5. Provide and ensure the use of personal protective equipment.
6. Develop and implement recordkeeping procedures.

~~Q-O.~~ Hoist, Lift and Elevator Safety

1. Survey facilities to identify hoists, lifts, backhoes and elevators.
2. Develop and implement a routine inspection program.
3. Establish standard operating procedures.

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4. Ensure safety latches are provided on all hoist hooks used on a hoist.
5. Train affected employees on proper methods and procedures.
6. Develop and implement record keeping procedures.

R.P. Indoor Air Quality (IAQ)

1. Establish communication pathway to notify staff, parents and students who the Indoor Air Quality Coordinator is and how to contact him/her.
2. Develop and implement a written Indoor Air Quality (IAQ) Management Plan encompassing the U.S. Environmental Protection Agency (EPA's) Tools for Schools.
3. Conduct annual walk-through inspections/surveys to identify conditions that could cause Indoor Air Quality (IAQ) problems (water intrusion problems, ventilation failures, housekeeping issues, etc.).
4. Implement operations and maintenance plan to maintain building components and mechanical systems.
5. Establish policies/procedures for managing activities that impact the indoor air quality (e.g. animal use, pest management, renovation work, painting, housekeeping, etc.).
6. Establish procedures for identifying, reporting and correcting problems.
7. Train employees on their role in maintaining good indoor air quality.
8. Develop and implement recordkeeping procedures.

S-Q. Integrated Pest Management (IPM)

1. Develop and implement written Integrated Pest Management Plan.
2. Develop, implement and monitor proper practices and procedures.
3. Develop and implement written compliance program for the Janet B. Johnson Parents' Right-to-Know Act.
4. Establish communication pathway to notify staff and parents of pesticide applications.
5. Include annual notice in Parent Handbook that application schedules are available.
6. Provide individual notice to parents, as requested, of application schedule changes.
7. Develop and implement recordkeeping procedures.

T-R. Laboratory Safety

1. Identify school district contact person.
2. Designate a Chemical Hygiene Officer in each secondary school.
3. Survey labs to identify potential chemical exposure hazards.
4. Develop and implement a written Chemical Hygiene Plan (CHP) for all laboratories.
5. Develop and document routine chemical handling, bulk dispensing, storage and disposal procedures.
6. Eliminate chemicals and substances where the risk exceeds the educational value.
7. Evaluate and maintain proper engineering controls (e.g. ventilation, chemical storage).
8. Develop and implement proper work practices and procedures.
9. Provide spill kits necessary for responding to spills of hazardous materials.
10. Train affected employees on proper methods and procedures.
11. Provide and ensure the use of personal protective equipment.
12. Conduct quarterly inspections for compliance with the Lab Standard.
13. Develop and implement recordkeeping procedures.

U-S. Lead in Water

1. Survey each facility to identify drinking water taps and fixtures.
2. Conduct water sampling as provided for under Minnesota Department of Health (MDH) and U.S. Environmental Protection Agency (EPA) rules and guidelines.
3. Comply with Minnesota Department of Health (MDH) Lead in School Drinking Water provisions.
4. Ensure new and replacement hardware meets National Sanitation Foundation (NSF) lead-free criteria.
5. Review management plan as needed, and update (at least annually).
6. Develop and implement record keeping procedures.

V. Lockout / Tagout

1. Survey the facility to identify energy potential physical hazards, which require lockout/tagout.
2. Develop and implement a written Lockout/Tagout Plan.
3. Establish lockout/tagout procedures.
4. Train affected employees on proper methods and procedures.
5. Provide locks, tags and other isolation devices.
6. Develop and implement recordkeeping procedures.

W. Machine Guarding

1. Survey fixed machinery and equipment to identify hazards.
2. Provide and ensure the use of proper guards on all equipment.
3. Provide power outage protection for all required equipment.
4. Provide emergency stops for all required equipment.
5. Provide non-slip floor surfacing by all required equipment.
6. Train affected employees on proper methods and procedures.
7. Post signs and labels as appropriate to caution users of potential hazards and to establish safe work practices.
8. Establish procedures to ensure that new and replacement equipment meet Occupational Safety and Health Administration, (OSHA) machine guarding criteria.

X. Personal Protective Equipment (PPE)

1. Survey the facility to identify processes that could be hazardous to hands, feet and face, per standards.
2. Develop and implement a written Personal Protective Equipment Plan.
3. Train affected employees on proper methods and procedures.
4. Provide and ensure the use of personal protective equipment as needed.
5. Monitor equipment usage, storage and maintenance practices.
6. Develop and implement recordkeeping procedures.

Y. Playground Safety

1. Conduct an audit of playground facilities to identify hazards.
2. Develop and implement a written Playground Safety Plan.
3. Establish an equipment inspection/maintenance program.
4. Train affected employees on proper methods and procedures.
5. Ensure that impact attenuating surface materials are maintained at proper levels.
6. Ensure that all new playground facilities meet accessibility standards.

Z. Radon

1. Conduct radon sampling as per Minnesota Department of Health (MDH) and U.S. Environmental Protection Agency (EPA) rules and guidelines.
2. Coordinate diagnostics and mitigation of elevated radon levels.
3. Develop and implement record keeping procedures.

AA. Respiratory Protection

1. Survey and document work practices that require respiratory protection
2. Evaluate and quantify when necessary the exposure potential of work practices.
3. Develop and implement a written Respiratory Protection Plan.
4. Establish respiratory protection practices and procedures.
5. Train affected employees on proper methods and procedures.
6. Provide respirator medical evaluations and fit tests as needed.
7. Develop and implement recordkeeping procedures.

BB. Underground (UST) and Above Ground (AST) Storage Tanks

1. Survey facilities to identify underground and above ground storage tanks.
2. Ensure that all USTs above 110 gallons are Minnesota Pollution Control Agency (MPCA)-registered.
3. Ensure that all new installations are reviewed by fire marshal.
4. Provide leak detection, overfill protection, and corrosion protection systems.
5. Provide and maintain inventory control forms.

CC. Welding, Cutting and Brazing

1. Survey and document work practices that require fire safety procedures.
2. Develop and implement a written Hot Work Plan that outlines minimum safety requirements for welding, cutting and brazing.
3. Train affected employees on proper methods and procedures.
4. Provide and ensure the use of protective equipment.
5. Develop and implement recordkeeping procedures.

III. Program Review

The District will review written plans at least annually.

Revised:

Created-Adopted: 12/19/06

Legal References

M.S. 121A.035, Subd. 2

M.S. 123B.57, Subd. 2

POLICY 921 – NON-USE OF TOBACCO ON SCHOOL PROPERTY

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. Smoking or use of tobacco, tobacco-related devices, or electronic cigarettes is prohibited on all school district property. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

III. EXCEPTIONS

- A. A violation of this policy does not occur when an Indigenous adult, as defined by Minnesota Statute 144.4165, utilizes tobacco on school district property as a part of a traditional Indigenous spiritual or cultural ceremony. A violation of this policy does not occur when an Indigenous student carries a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

IV. DISSEMINATION OF POLICY

The prohibition established by this policy must be communicated to students and employees through applicable student and employee handbooks.

Reviewed:

Revised: 11/21/23

Policy 921 revised: 10/16/01 (formerly Policy 1339)

Policy 1339 Adopted: 7/11//89

Legal References

Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)

POLICY 922 – NON-USE OF CHEMICALS ON SCHOOL PREMISES

I. PURPOSE

The purpose of this policy is to prohibit the use and possession of prohibited chemicals during community use of school property in order to promote the health and well-being of all community members, employees, and students.

II. GENERAL STATEMENT

Use of prohibited chemicals on school property is prohibited. This prohibition is effective for all persons while on school property or while utilizing school property.

III. DEFINITIONS

- A. "Use" includes the manufacture, sale, distribution, dispensation, transfer, possession or use of any prohibited chemical.
- B. "Prohibited Chemicals" are defined as any legally-defined controlled substance, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products, any alcoholic beverage, any substance being used to achieve a mood-altered state, and any non-prescription or prescription medication not being used in accordance with the manufacturer's guidelines.
- C. "School Property" means any property owned, leased, or controlled by the school district where an elementary, middle, secondary school, secondary vocational center, child-care program, community education program or other school providing educational services is located, or used for educational purposes, or where extracurricular or cocurricular activities are regularly provided. School property also includes any vehicle owned or leased by the school district and the area within a school bus when that bus is being used to transport one or more preschool or K-12 students.

IV. NOTIFICATION

Notice of the policy will be made in publications of the Community Education Department.

V. IMPLEMENTATION

It is the responsibility of the District and its employees to notify the law enforcement authorities when violations of law are observed. Violations of this policy, whether or not violations of law, are to be reported to the Community Education Department.

Reviewed:

Revised: 11/21/2023

Revised: 3/19/2019

Policy 922 Revised: 10/16/2001 (formerly Policy 1340)

Policy 1340 Adopted: 10/6/1998

Legal Authority:

Minn. Stat. § 152.021 to § 152.024 (possession/sale of controlled substance on school grounds)

Minn. Stat. §624.701(possession of alcohol on school grounds)

POLICY 925 – WEBSITE EDITING AND INTRANET PUBLISHING

I. PURPOSE

The purpose of this policy is to ensure that all ~~school-district and school websites-internet and intranet postings and publications~~ reflect the mission, policies, standards and expectations of the school district

II. GENERAL STATEMENT OF POLICY

A. The school district provides and maintains district and school websites ~~and intranet publishing opportunities~~ for the following purposes:

~~Communicating school-district-authorized information to the public.~~

- ~~Providing all-current and prospective parents/caregivers, and community members with relevant and timely information related to schools and the school district. Sharing school-district curriculum, instructional practices, and professional resources among instructional staff.~~
- Providing staff with relevant information for their roles via the staff portal portion of the website.

~~Serving as a communication tool among employees for school-district-related business. Providing educational experiences for students.~~

III. PUBLISHING PRIVILEGES

Persons who have been granted ~~publishing-website editing~~ privileges must comply with this Policy 925 -- ~~Website Editing and Intranet Publishing~~, and Policies 441 and 524 - Network/Internet Acceptable Use. Failure to comply may result in loss or suspension of ~~editing/publishing~~/authoring privileges and other disciplinary measures.

IV. CONTENT

All documents, content, and links must conform to school district policies and guidelines as well as state and federal law, such as data privacy, copyright and ~~data-privacy~~accessibility, and may contain no obscene, objectionable, harassing, defaming, or libelous material. Content must support one or more of the purposes described in Section I of this policy. ~~District websites and website pages should be in compliance with one or more standard website accessibility evaluation measures.~~

V. INFORMATION ABOUT STUDENTS

Information about students may be published on school district ~~or~~and school websites according to the directory information provisions of Policy 515 – Protections and Privacy of Student Records.

VI. STANDARDS AND CONSISTENCY

The ~~school-district~~Community Relations team ~~webmaster~~ is responsible for developing district and ~~site-level-school~~ website standards and communicating those standards to individuals with ~~publishing-website editing~~ privileges. Those with ~~publishing-website editing~~ privileges must adhere to the established standards. Failure to adhere to the established standards may result in loss of editing/authoring privileges.

~~VII. OWNERSHIP AND RETENTION~~

~~All web pages and their content placed on school district server(s) are the property of the district and may be altered, removed, or retained by the school district.~~

Revised:

~~Policy 925~~ Revised: 1/16/18

~~Policy 925~~ Revised: 1/19/16

~~Policy 925~~ Revised: 7/17/12

~~Policy 925~~ Adopted: 3/4/03

Cross References:

Policy 441 – Network/Internet Acceptable Use Policy

Policy 515 – Protection and Privacy of Student’s Records

Policy 524 – Network/Internet Acceptable Use Policy

School Board
INDEPENDENT SCHOOL DISTRICT 279
Maple Grove, Minnesota

~~PROCEDURE 925 — WEB AND INTRANET PUBLISHING~~

~~I. — PUBLISHING PRIVILEGES~~

- ~~A. — Privileges for using school district resources for publishing information and/or authoring web pages are granted to individuals who have been authorized by the district webmaster.~~
- ~~B. — Any deliberate tampering with or misuse of school district network services or equipment is prohibited and may result in criminal and/or disciplinary action.~~

~~II. — CONTENT~~

- ~~A. — All subject matter on school district or school web pages and their links must relate to curriculum, instruction, school authorized activities, or authorized information about the school district.~~
- ~~B. — Staff or student work may be published only as it relates to professional materials, a class project, course work, or other school related activity.~~
- ~~C. — It is the intention of Osseo Area Schools to comply with the Copyright Act. Federal copyright law applies to all forms of intellectual works which include, but are not limited to, text in any format, graphics, art, photographs, music, and software.~~
- ~~D. — District and school websites must be accessible to persons with disabilities. Accessibility should be promoted by (but is not limited to):~~
 - ~~1. — providing text equivalents for images posted on district controlled sites;~~
 - ~~2. — ensuring that documents posted on district controlled sites are provided in accessible formats;~~
 - ~~3. — using color, fonts and font sizes which are readable/accessible to individuals with low vision;~~
 - ~~4. — posting videos and other multimedia which are accessible, regardless of disability.~~

~~III. — No copyrighted material may be copied, reproduced, republished, uploaded, posted, transmitted, or distributed in any way without explicit permission of the owner of the material, except as provided by the fair use provisions of the Digital Millennium Copyright Act. Use of any school district electronic communications systems to circumvent legitimate copyright protections is prohibited.~~

~~IV. — Prohibited electronic use of copyrighted materials includes but is not limited to:~~

- ~~A. — Reproduction of copyrighted materials, trademarks, photographs or images, or other protected materials without express written permission from the material's owner.~~
- ~~B. — Usage of materials that enjoy protected status under current intellectual property laws in their own publications.~~
- ~~C. — Distribution or duplication of copyrighted software without appropriate licensing agreements or use of software in a manner inconsistent with its license.~~
- ~~D. — Distribution or reproduction, in any digital form, of copyrighted music, video, or other multimedia content without the express written permission of the material's rightful owner.~~

~~V. — The "fair use" provisions of copyright law allow for the limited reproduction and distribution of published works without permission for such purposes as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research.~~

- ~~A. By providing links to external sites, Osseo Area Schools does not guarantee, approve, or endorse the information or products available on these sites. Privacy, security and accessibility policies may differ from those of ISD 279 Osseo Area Schools.~~
- ~~B. Neither students, nor staff, nor other individuals may use the school district web pages to provide access to personal pages or unauthorized servers or online services.~~
- ~~C. Where content on web pages reflects an individual's thoughts, opinions, interests or activities, such as in an editorial written by a student, the school district does not endorse or sanction that individual's expression. Concerns about content created by students or staff should be directed to the school principal, school webmaster, school district webmaster, or immediate supervisor of a staff person or teacher of a student. Due to First Amendment rights of free speech, if the published content complies with Policy 925—Web and Intranet Publishing, and Policy 524 or 441—Network/Internet Acceptable Use Policy, the disagreement of the third party with the content may result in review of the content, but will not necessarily result in removal or alteration of the content.~~
- ~~D. The school district webmaster, school webmasters, and selected staff, with input from administration, are responsible for approval and denial of all web page material prior to publication. Decisions of these responsible parties may be appealed to the appropriate administrator.~~

~~VI. STANDARDS AND CONSISTENCY~~

- ~~A. The school district webmaster and other designated staff will determine the structure of district and school websites. Only approved staff members will be given access to school district web servers.~~
- ~~B. The school district webmaster may place limits on the length of time a web page can remain on a school district server.~~

Procedure 925 Revised: 1/16/18

Procedure 925 Revised: 1/19/16

Procedure 925 Revised: 7/17/12

Procedure 925 Adopted: 3/4/03

Cross-References:

Policy 441—Network/Internet Acceptable Use Policy

Policy 515—Protection and Privacy of Student's Records

Policy 524—Network/Internet Acceptable Use Policy

Legal References:

17 U.S.C. §§ 101 et seq. 512, 1201-02

Public Law No. 105-304, 112 Stat. 2860 (Oct. 28, 1998)

Digital Millennium Copyright Act of 1998

28 C.F.R. § 35.160

School Board—

INDEPENDENT SCHOOL DISTRICT 279—

Maple Grove, Minnesota

POLICY 926 - POSSESSION OF DANGEROUS WEAPONS ON SCHOOL PROPERTY

I. PURPOSE

The purpose of this policy is to ensure compliance with Minnesota statutes regulating the possession of dangerous weapons on school district property.

II. GENERAL STATEMENT

- A. In accordance with Minnesota statute, no person is permitted to possess, store or keep a dangerous weapon or other weapons on school property, unless otherwise permitted under this policy.
- B. No person shall possess, use or distribute any object, device or instrument having the appearance of a dangerous weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; and any object that is a facsimile of a real weapon.

III. DEFINITIONS

- A. "Dangerous weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm.
- B. "School property" means: (1) a public or private elementary, middle, or secondary school building and its improved grounds, whether leased or owned by the school; (2) a child care center operated by the District during the period children are present and participating in a child care program; (3) the area within a school bus when that bus is being used by a school to transport one or more elementary, middle, or secondary school students to and from school-related activities, including curricular, cocurricular, noncurricular, extracurricular, and supplementary activities; and (4) that portion of a building or facility under the temporary, exclusive control of a public or private school, a school district, or an association of such entities where conspicuous signs are prominently posted at each entrance that give actual notice to persons of the school-related use.

IV. POSTING

The District will post conspicuous signage stating this prohibition at all District sites that are not clearly recognized as school property.

V. EXCEPTIONS

The prohibition against dangerous weapons on school property does not apply to:

- A. active licensed peace officers;
- B. military personnel or students participating in military training, who are on-duty, performing official duties;
- C. persons authorized to carry a pistol under Minnesota law (i.e. Minn. Stat. §624.714) while in a motor vehicle or outside of a motor vehicle to directly place a firearm in, or retrieve it from, the trunk or rear area of the vehicle or who otherwise keep or store in a motor vehicle pistols in accordance with section Minn. Stat. § 624.714 or 624.715 or other firearms in accordance with section 97B.045;
- ~~D. firearm safety or marksmanship courses or activities conducted on school property;~~
- ~~E.D.~~ possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
- ~~F.E.~~ a gun or knife show held on school property;

- ~~G.F.~~ possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
- ~~H.G.~~ persons who are on unimproved property owned or leased by the school district unless the person knows that a student is currently present on the land for a school-related activity.

Revised:

~~Policy~~ Revised: 1/15/19

~~Policy~~ Adopted: 12/2/03

Legal References

Minnesota Citizens' Personal Protection Act (2003)

M.S. 97B.045

M.S. 245A

M.S. 624.714, subd. 2(c), subd. 17(b)(3), subd. 18, subd 18(c)

M.S. 624.715

M.S. 609.66, subd. 1d(a)-(c), subd. 1d(d)(4), subd. 1d(e), subd. 1d(e)(2)

School Board

INDEPENDENT SCHOOL DISTRICT 279

Osseo Area Schools