OSSEO AREA SCHOOLS

ISD 279

Agenda Independent School District 279 School Board	Regular Business Meeting Educational Service Center - Board Room 11200 93rd Ave N Maple Grove, MN 55369 Tuesday, April 22, 2025 6:00 PM

Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

This regular meeting of the Osseo School Board is being conducted the Board Room of the Educational Service Center, and is open to the public. The meeting can be monitored electronically by streaming online at district279.org/info-center/school-board (Watch Livestream). An archived recording will also be available on the district website.

Agenda Items

1. Call to Order and Roll Call
   Tanya Prince, Board Chair
2. Pledge of Allegiance
3. Additions to Agenda
4. Acceptance of Agenda
5. Recognitions
   A. Ella Hegelin, Osseo Senior High School Gymnastics - 2nd in State on the balance beam
   B. Vivian Schroeder, Osseo Senior High School - 2nd in State in Wrestling
   C. Maple Grove Senior High School Jazz Dance Team - 2nd in State
   D. John Mai, Osseo Senior High School - 2025 HOSA State Competition 1st Place Dental Science and 2nd Place Pharmacy Science
   E. Hussein Mohammed, Osseo Senior High School - 2025 HOSA State Competition 1st Place Emergency Medical Technician
   F. Mia Scott, Osseo Senior High School - 2025 HOSA State Competition 1st Place Emergency Medical Technician
6. Student School Board Representative Reports
7. Audience Opportunity to Address the School Board
8. Superintendent's Report
9. School Board Reports
10. Consent Agenda
    A. Minutes of the regular meeting of March 18, 2025 4
    B. Minutes of the closed meeting of April 15, 2025

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C. Financial reports for the month of March 2025 8
D. Payment of items for the month of March 2025 17
E. Federal grant delegation resolution 51
F. Acceptance of the 2024-2025 Culturally Responsive Arts Education (CRAE) - State of MN Joint Powers Agreement Grant in the amount of $44,350 and authorize an expenditure and budget appropriation in the amount of $44,350 53
G. Acceptance of the 2024-2025 Native Language Revitalization Grant in the amount of $251,841 and authorize an expenditure and budget appropriation in the amount of $251,841 55
H. Acceptance of the 2024-2025 Farm to School Grant in the amount of $5,000 and authorize an expenditure and budget appropriation in the amount of $5,000 57
I. Extended Educational Trips 59
J. Fundraisers 66
K. Personnel 70
L. Construction Contract Approvals
I. Cedar Island Elementary Media Center 75
II. Fair Oaks Elementary Media Center 191
III. Palmer Lake Elementary Media Center 263
M. Insurance Renewals 351
N. Intermediate School District 287 Long-term Facilities Maintenance (LTFM) Approval 354
O. Approving the terms of the Mediated Settlement Agreement and Stipulated Final Order related to a dispute regarding a Citation and Assessment issued by the Minnesota Department of Labor and Industry against Osseo Area Schools, Independent School District No. 279 and authorizing the Board Chair or Superintendent to sign the agreement and execute any necessary supplemental documents giving effect to such agreement consistent with its material terms. 362
P. Approving the terms of the Settlement Agreement and Full and Complete Release between Mikaele Endalemaw Tesema and Osseo Area Schools, Independent School District No. 279 for the complete and final settlement of all claims between the parties related to his employment with the District in the amount of $216,000.00 and authorizing the Board Chair or Executive Director of Finance and Operations to sign the agreement and execute any necessary supplemental documents giving effect to such agreement consistent with its material terms. 389
Q. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Fair Oaks Elementary 398
R. Contract by and between ISD 279 Osseo Area Schools and Innovative Office solutions for classroom furniture at Basswood Elementary 405
S. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Maple Grove Senior High 412
T. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Park Center Senior High 416
U. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Brooklyn Middle School 420
V. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Maple Grove Middle School 2

W. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at North View Middle School 428
X. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Osseo Middle School 433
Y. Contract by and between ISD 279 Osseo Area Schools and MTI Distributing Company for two large lawn mowers 438
Z. Contract by and between ISD 279 Osseo Area Schools and Johnson Controls Fire Protection LP to replace fire alarms at Garden City Elementary 439
AA. Contract by and between ISD 279 Osseo Area Schools and Convergint to replace security cameras at seven distriction locations 440
11. Action Items
A. Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Kidstop Instructors, July 1, 2024-June 30, 2026 444
Yvonne Shorts Lind, Executive Director of Human Resources
B. Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Registered Nurses and Licensed Practical Nurses 496
Yvonne Shorts Lind, Executive Director of Human Resources
C. Gifts to the district totaling $103,015.22 541
12. Adjournment

To accommodate individuals with disabilities, this material will be made available in alternative formats upon request. Individuals with disabilities are invited to request reasonable accommodations to participate in or attend a district activity, call your local school or the school district at least seventy-two (72) hours in advance (two-week notice preferred). Members of the public can view and download School Board meeting notices and regular meeting agendas and materials from the district website www.district279.org, under "Info Center > School Board."

Minutes of the Regular Meeting Independent School District 279 School Board Maple Grove, MN Tuesday, March 18, 2025	
CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, March 18, 2025 in the board room at the Educational Service Center. Board Chair Tanya Prince called the meeting to order at 6:00 PM.
ROLL CALL	The following members were present: Kelsey Dawson, Erica Foster, Thomas Brooks, Tanya Prince, Keith Tate, and Sarah Mitchell.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Keith Tate.
APPROVAL OF AGENDA	Motion by Sarah Mitchell, seconded by Thomas Brooks, to accept the printed agenda. The motion carried on a vote of 6 to 0.
RECOGNITIONS	None
STUDENT SCHOOL BOARD REPRESENTATIVES' REPORTS	Student School Board Representatives Antoinette Brown (Osseo Senior), Naomi Cooper-Grear (Park Center Senior) and Gavin Chabica (Maple Grove Senior) shared their reports.
PRESENTATION	Osseo Senior High School: Building a Better Future was presented by John Morstad, Executive Director of Finance and Operations.
AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD	The following individuals addressed the School Board: • Dr. Marguerite Ohrtman (parent/guardian of a student) – Mental health – student support staff • Natalie Sonnek (parent/guardian of a student) – LGBTQIA lesson • Muno Mohamud (parent/guardian of a student) – LGBTQIA+ lesson • Ty Sullivan (parent/guardian of a student) – flags, diversity in elementary schools • Abdirahman Ibrahim (parent/guardian of a student) – LGBQ • Tracy Dorn (parent/guardian of a student, district employee) – ESP contract • Sohnme Greenfield (district employee) – ESPs • Michelle Dennard (district employe, district resident) – ESPs • Gail Huggins (district employee) – ESPs' story • Penny Novotny (district resident) – parents + school rights • LaDawn Severin (district resident) – advisory lesson

SUPERINTENDENT'S REPORT	Dr. Kim Hiel's report included Points of Pride, celebrating students, staff and community members who are contributing to the accomplishment of the district's mission, which is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams, contribute to community, and engage in a lifetime of learning. Reminders of several events were also shared.
SCHOOL BOARD REPORTS	Kelsey Dawson (AMSD, AIPAC) Erica Foster (DPAC) Thomas Brooks (RISE, LGBTQIA+ Advisory Committee) Tanya Prince (Policy committee) Keith Tate (District 287) Sarah Mitchell (CEPAC)
CONSENT AGENDA	Motion by Thomas Brooks, seconded by Erica Foster, to approve items in the consent agenda as follows: A. Minutes of the regular meeting of February 25, 2025 B. Minutes of the negotiation strategies meeting of February 25, 2025 C. Financial reports for the month of February 2025 D. Payment of items for the month of February 2025 E. Extended Educational Trip F. Personnel G. Brooklyn Bridge Alliance for Youth Sabbatical Resolution H. Three-year Capital Lease I. Acceptance of the 2024-2025 Hennepin County Youth Activities – ECFE Grant in the amount of $57,469 and authorize an expenditure and budget appropriation in the amount of $57,469 J. Acceptance of the 2024-2025 Sauer Family Foundation Grant in the amount of $8,000 and authorize an expenditure and budget appropriation in the amount of $8,000 K. Acceptance of the 2024-2025 Perkins Grant Amended in the amount of $4,647 and authorize an expenditure and budget appropriation in the amount of $4,647 L. E-rate bid awards M. Contract by and between ISD 279 Osseo Area Schools and Western Specialty Contractors for exterior repairs at Edinbrook Elementary N. Contract by and between ISD 279 Osseo Area Schools and Western Specialty Contractors for exterior repairs at Osseo Senior High O. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Palmer Lake Elementary

	P. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Oak View Elementary Q. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Woodland Elementary R. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Rush Creek Elementary S. Contract by and between ISD 279 Osseo Area Schools and Innovative Office Solutions for classroom furniture at Cedar Island Elementary T. Contract by and between ISD 279 Osseo Area Schools and CDW Government to replace aged out projectors with classroom displays at elementary schools U. Contract by and between ISD 279 Osseo Area Schools and CDW Government to replace 9th-12th grade student devices V. Construction Contract Approvals: i. Fair Oaks Elementary School flooring replacement ii. Woodland Elementary School flooring replacement iii. Special inspections and testing service contract iv. HVAC controls purchase and installation contract v. Basswood Elementary School boiler room restoration vi. Oakview Elementary School boiler room restoration vii. Middle School Science classroom renovations (Osseo Middle, Maple Grove Middle) viii. Osseo Senior High addition and renovations project ix. Paving replacement and restoration W. Transportation contract The motion carried on a vote of 6 to 0.
ACTION ITEM GIFTS TO THE DISTRICT	Motion by Keith Tate, seconded by Thomas Brooks, to approve Gifts to the District totaling $27,383.88. The motion carried on a vote of 6 to 0.
ADJOURNMENT	Motion by Thomas Brooks, seconded by Sarah Mitchell, to adjourn the meeting at 7:09 PM. The motion carried on a vote of 6 to 0.
	_____ Tanya Prince, Board Chairperson

Minutes of the Closed Meeting
Independent School District 279 School Board
Maple Grove, Minnesota

April 15, 2025

MEETING	A closed meeting of the School Board was held on Tuesday, April 15, 2025 in the Forum Room of the Educational Service Center. Chairperson Tanya Prince called the meeting to order at 5:33 PM.
ROLL CALL	School Board members Thomas Brooks, Kelsey Dawson, Erica Foster, Sarah Mitchell and Tanya Prince were present. Board member Keith Tate was absent. District administrators Superintendent Dr. Kim Hiel and General Counsel Amy Moore were in attendance.
PURPOSE OF MEETING	The meeting was held for the purpose of attorney-client privilege, pursuant to Minnesota Statutes Section 13D.05, Subd. 3(b), to discuss the following: Lawsuit related to allegations of discrimination (AJT vs. Osseo Area Schools); an employment-related lawsuit (M.T. vs. Osseo Area Schools); and Nicole Blissenbach, Commissioner, Minnesota Department of Labor and Industry, Complainant vs. Independent School District No. 279, Respondent and American Federation of Teachers, AFL-CIO, Authorized Employee Representative.
ADJOURNMENT	Chairperson Tanya Prince adjourned the meeting at 6:10 PM.

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Tanya Prince, Chairperson

Independent School District 279

Consent Agenda Financial Items
Fiscal Year 2025

Date: April 22, 2025

To: John Morstad, Executive Director of Finance and Operations

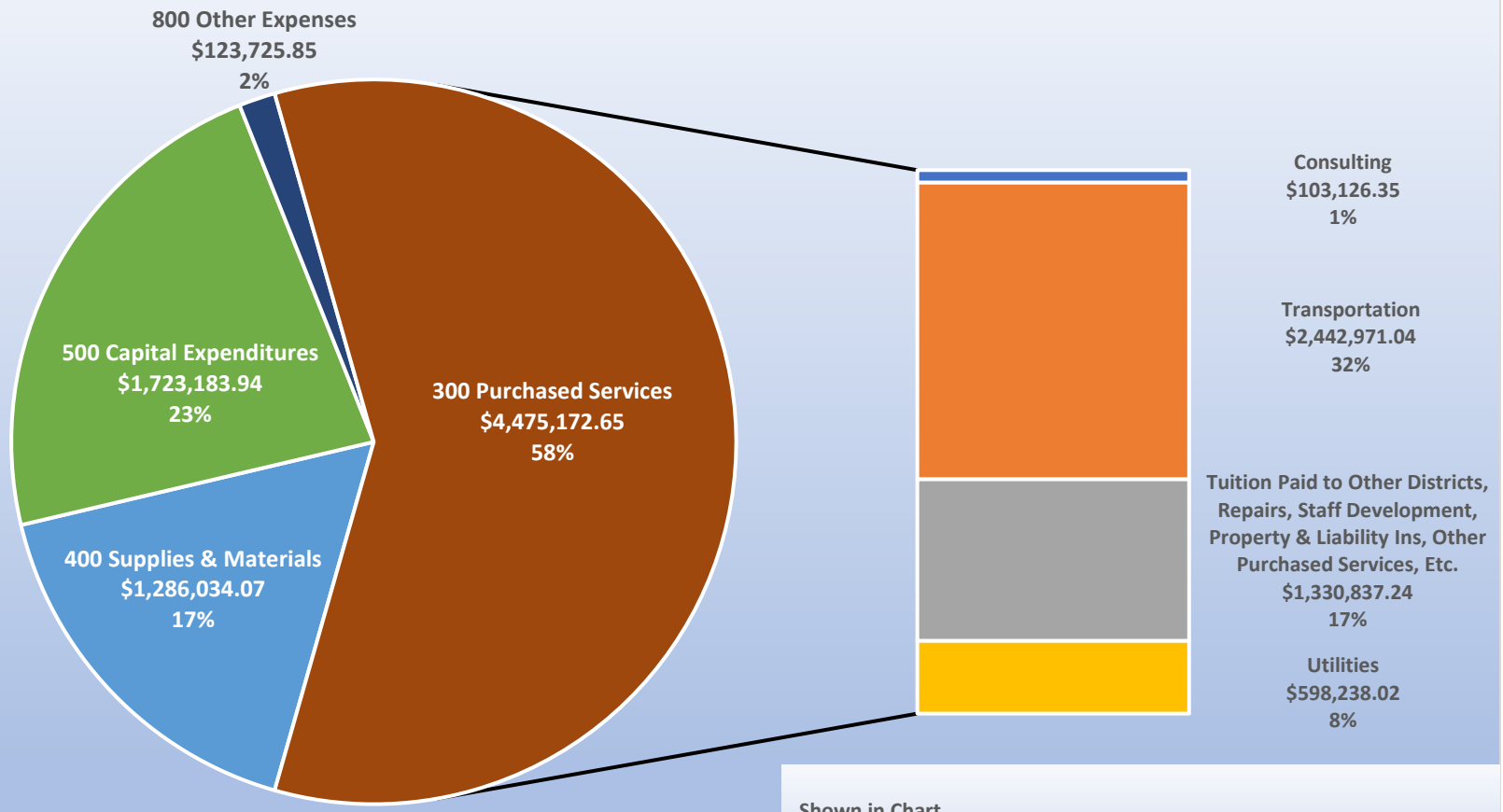
From: Kelly Benusa, Director of Business Services

RE: Consent Agenda Financial Items –
Approval of Financial Reports
Approval of Payments

A. The ISD 279 School Board approval of financial reports for the month of March.

B. The ISD 279 School Board authorizes payment of Vendor Checks, Epayables, Electronic Wire Transfers, Employee Reimbursements, and Vendor ACH for the month of March totaling $46,691,582.61.

MARCH 2025 PAYMENTS FOR ALL FUNDS



Total = $7,608,116.51

Shown in Chart

300 Purchased Services: Consulting Fees, Transportation, Utilities, Etc.
400 Supplies and Materials: Food, Software, General Supplies, Etc.
500 Capital Expenditures: Equipment, Building & Site Improvements, Etc.
800 Other Expenses: Dues, Memberships, Etc.

Not Shown in Chart

Payroll, Benefits, Investments,Etc.....$39,083,466.10

OSSEO AREA SCHOOLS

ISD 279

BUSINESS SERVICES MEMORANDUM

TO: John Morstad, Executive Director of Finance and Operations
FROM: Kelly Benusa, Director of Business Services
SUBJECT: Financial Reports for the Month Ended March 31, 2025
DATE: April 22, 2025

The following is a recap of the monthly financials:

Fund Balance Report
During the year, the District maintains its financial records on the cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements. At year-end, we convert the financial records to the modified accrual basis according to Governmental Accounting Standards Board (GASB). Fund balances are shown by fund total monthly. Fund balance designations within each fund for non-spendable, restricted, or assigned/unassigned will be shown at the fiscal year-end.

Revenue Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 0.7% increase from the prior year. All prior year accruals were reversed in August and the District is still collecting prior year revenue from various sources, i.e., state aid, federal grants, other districts, etc. This process is consistent with prior years. June 30, 2024, year-end results have been incorporated into the February mid-year budget adjustments where applicable.

Expenditure Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 2.9% increase from the prior year. June 30, 2024, year-end results have been incorporated into the February mid-year budget adjustments where applicable.

Current Investments on Hand
Interest rates decreased during March 3.930% to 4.380% compared with February rates of 4.000% to 5.875%.

ISD 279-Osseo Area Schools
Fund Balance Report
Fiscal Year 2025
Month Ended March 31, 2025

Fund	Accrual Basis Fund Balance June 30, 2024	FY 2025 YTD Revenue	FY 2025 YTD Expenditure	Cash Basis * Fund Balance March 31, 2025
General	116,775,224	246,251,739	216,983,713	146,043,250
Student Activities	256,692	31,187	40,431	247,448
Capital & Land Proceeds	5,722,661	35,168,531	37,852,281	3,038,911
Food & Nutrition Service	5,763,889	10,891,516	11,609,363	5,046,042
Community Service	5,955,612	14,477,580	13,950,602	6,482,590
Building Construction	250,255,965	3,071,458	30,977,982	222,349,441
Debt Service	11,282,300	19,161,625	25,692,642	4,751,283
Retirement Incentive Pay Internal Service	818,674	-	183,686	634,988
Dental Self Insurance Internal Service	411,806	1,516,123	1,631,465	296,464
Health Self Insurance Internal Service	116,800	5,153,712	5,160,332	110,180
Post-Employment Benefits Revocable Trust Internal Service	10,750,647	575,286	-	11,325,933
Total	**$ 408,110,270**	**$ 336,298,755**	**$ 344,082,498**	**$ 400,326,527**

*During the year the District maintains its financial records on a cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements.

ISD 279-Osseo Area Schools
Revenue Operating Budget Summary By Fund
Fiscal Year 2025
Month Ended March 31, 2025

Revenue By Fund	Mar 2025 Revenue	FY 2025 YTD Revenue	% Of Budget	FY 2025 Budget	Actual YTD (Over) Under Budget	FY 2024 Actual Revenue	% Of PY Actual
General	38,246,682	241,401,968	75.9%	318,082,949	38,738,653	228,844,809	75.9%
Capital & Land Proceeds	502,548	15,233,818	65.0%	23,454,517	18,105,192	9,009,712	49.8%
Food & Nutrition Services	1,645,909	10,785,621	59.5%	18,127,984	7,342,363	10,632,720	60.3%
Community Service	1,825,130	11,989,356	72.4%	16,555,137	4,565,781	11,638,166	75.0%
Debt Service	-	19,161,625	96.7%	19,816,522	654,897	12,466,138	64.3%
Total Revenue Operating Budget	42,220,269	298,572,388	75.4%	396,037,109	69,406,887	272,591,544	73.2%
Special Funded Projects (State & Federal)	2,396,556	25,814,246	36.3%	71,175,163	45,360,917	30,473,748	37.2%
Gifts/Fund Raising Clearing/Resale	150,545	1,564,357	65.2%	2,400,000	835,643	1,434,446	58.4%
Student Activities	12,033	31,187	7.8%	400,000	368,814	209,106	59.7%
Total Revenue Budget	44,779,402	325,982,177	69.4%	$ 470,012,272	$ 115,972,261	$ 304,708,845	66.7%

Non-Budgeted Funds		
Building Construction	2,104,188	3,071,458
Dental Self Insurance Internal Service	195,574	1,516,123
Health Self Insurance Internal Service	602,252	5,153,712
Post-Employment Benefits Revocable Trust Internal Service	89,725	575,286
Total Non-Budgeted Funds	2,991,739	10,316,578
Total Revenue	$ 47,771,141	$ 336,298,755

	FY 2025	FY 2024
General Fund - % Comparison of Year to Date with Operating Budget	75.9%	75.2%

ISD 279-Osseo Area Schools
Expenditure Operating Budget Summary By Fund
Fiscal Year 2025
Month Ended March 31, 2025

Expenditure By Fund	Mar 2025 Expenditure	FY 2025 YTD Expenditure	% Of Budget	FY 2025 Budget	Actual YTD (Over) Under Budget	FY 2024 Actual Expenditure	% Of PY Actual
Salaries and Wages	$ 16,250,964	$ 116,893,412	59.2%	$ 197,529,113	$ 80,635,701	$ 100,162,957	56.8%
Employee Benefits	5,997,314	46,017,458	63.5%	72,496,155	26,478,697	39,636,535	62.4%
Purchased Services	3,883,447	24,384,921	60.6%	40,211,725	15,826,804	21,838,140	62.6%
Supplies and Materials	285,915	3,288,614	47.6%	6,911,913	3,623,299	3,549,740	64.3%
Capital	3,030	363,889	82.0%	443,603	79,714	353,016	41.2%
Other	109,204	221,288	18.0%	1,231,316	1,010,028	61,851	-78.0%
General	26,529,874	191,169,582	60.0%	318,823,825	127,654,243	165,602,238	58.9%
Capital & Land Proceeds	636,758	17,192,542	73.6%	23,360,555	6,168,013	13,378,873	66.6%
Food & Nutrition Services	1,451,110	11,490,210	64.2%	17,909,829	6,419,619	11,124,532	66.7%
Community Service	1,300,577	11,965,674	65.1%	18,387,025	6,421,351	10,234,128	64.8%
Debt Service	3,050	25,692,642	99.4%	25,845,079	152,437	2,490,585	20.5%
Total Expenditure Operating Budget	29,921,370	257,510,651	63.7%	404,326,313	146,815,662	202,830,356	58.7%
Special Funded Projects (State & Federal)	4,407,763	47,219,698	66.3%	71,175,163	23,955,465	45,556,809	58.3%
Gifts/Fund Raising Clearing/Resale	108,856	1,358,253	56.6%	2,400,000	1,041,747	1,458,365	63.6%
Student Activities	8,616	40,431	10.1%	400,000	359,569	250,271	67.0%
Total Expenditure Budget	34,446,606	306,129,032	64.0%	$ 478,301,476	$ 172,172,444	$ 250,095,801	58.6%

Non-Budgeted Funds		
Building Construction	911,615	30,977,982
Retirement Incentive Pay Internal Service	-	183,686
Dental Self Insurance Internal Service	198,985	1,631,465
Health Self Insurance Internal Service	746,383	5,160,332
Post-Employment Benefits Revocable Trust Internal Service	-	-
Total Non-Budgeted Funds	1,856,982	37,953,466
Total Expenditure	$ 36,303,588	$ 344,082,498

	FY 2025	FY 2024
General Fund - % Comparison of Year to Date with Operating Budget	60.0%	57.1%

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END MARCH 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
OPERATING FUNDS					
MN TRUST - PMA	CD	08-31-23	05-02-25	5.060	4,000,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.040	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	4.960	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	5.110	229,050
MN TRUST - PMA	CD	10-27-23	07-28-25	4.950	229,900
MN TRUST - PMA	CD	05-08-24	11-10-25	5.010	243,332
MN TRUST - PMA	CD	05-08-24	11-10-25	5.010	243,332
MN TRUST - PMA	TERM SERIES	05-17-24	01-07-26	4.820	5,000,000
MN TRUST - PMA	TERM SERIES	06-21-24	06-17-26	4.570	5,000,000
MN TRUST - PMA	TERM SERIES	11-15-24	11-14-25	4.250	500,000
MN TRUST - PMA	GOVERNMENT	11-21-24	07-10-25	4.270	3,499,010
MN TRUST - PMA	GOVERNMENT	11-21-24	08-31-25	4.310	3,997,055
MN TRUST - PMA	GOVERNMENT	11-21-24	12-31-25	4.250	3,993,013
MN TRUST - PMA	GOVERNMENT	11-21-24	07-15-26	4.160	3,937,809
MN TRUST - PMA	GOVERNMENT	11-21-24	11-15-26	4.210	2,999,641
MN TRUST - PMA	TERM SERIES	12-24-24	06-26-26	4.150	6,000,000
MN TRUST - PMA	TERM SERIES	01-30-25	09-17-25	4.190	2,000,000
MN TRUST - PMA	TERM SERIES	01-30-25	01-26-26	4.100	10,000,000
MN TRUST - PMA	CD	03-19-25	01-26-26	4.060	241,500
MN TRUST - PMA	CD	03-19-25	01-26-26	4.120	241,400
MN TRUST - PMA	CD	03-19-25	03-19-26	4.000	240,300
MN TRUST - PMA	CD	03-19-25	03-19-26	4.070	240,000
MN TRUST - PMA	CD	03-19-25	03-19-26	4.040	240,200
MN TRUST - PMA	CD	03-19-25	03-19-26	4.040	240,100
MN TRUST - PMA	TERM SERIES	03-21-25	01-20-26	3.960	1,500,000
MN TRUST - PMA	TERM SERIES	03-21-25	07-27-26	3.950	2,000,000
MN TRUST - PMA	TERM SERIES	03-21-25	01-25-27	3.930	5,000,000
MN TRUST - PMA	SDA	10-19-22	03-31-25	4.330	16,899,396
MN TRUST - PMA	LIMITED TERM DURATION	06-01-17	03-31-25	1.700	21,553,238
US BANK	MONEY MKT		03-31-25	4.220	12,492,063
MN TRUST - PMA	MONEY MKT		03-31-25	4.297	50,630,254
TOTAL OPERATING FUNDS					164,307,793
LONG-TERM FACILITIES MAINTENANCE 2024A BOND					
MN TRUST - PMA	CD	03-05-24	03-31-26	4.460	2,000,000
MN TRUST - PMA	CD	03-05-24	04-30-26	4.440	5,000,000
MN TRUST - PMA	CD	03-05-24	05-29-26	4.410	5,000,000
MN TRUST - PMA	CD	03-05-24	06-30-26	4.370	5,000,000
MN TRUST - PMA	CD	03-05-24	12-30-26	4.290	3,000,000
MN TRUST - PMA	CD	03-20-24	09-30-26	4.490	1,000,000
MN TRUST - PMA	CD	03-20-24	10-30-26	4.470	1,000,000
MN TRUST - PMA	CD	03-20-24	11-30-26	4.440	1,000,000
MN TRUST - PMA	CD	03-20-24	12-30-26	4.440	1,000,000
MN TRUST - PMA	CD	03-20-24	01-29-27	4.430	1,000,000
MN TRUST - PMA	SEC	03-21-24	10-01-26	4.500	2,037,005
MN TRUST - PMA	TERM SERIES	03-22-24	09-22-25	4.780	10,000,000
MN TRUST - PMA	CD	03-25-24	09-26-25	4.860	6,000,000
MN TRUST - PMA	CD	03-27-24	02-27-26	4.510	9,000,000
MN TRUST - PMA	CD	03-27-24	03-31-26	4.510	10,000,000
MN TRUST - PMA	CD	12-13-24	12-12-25	4.111	9,000,000
MN TRUST - PMA	CD	12-31-24	12-31-25	4.080	5,000,000
MN TRUST - PMA	SDA	03-31-24	03-31-25	4.180	10,514,403
MN TRUST - PMA	MONEY MKT		03-31-25	4.297	37,117,281
TOTAL LONG-TERM FACILITIES MAINTENANCE 2024A BOND					123,668,689
SCHOOL BUILDING 2024A BOND					
MN TRUST - PMA	CD	03-05-24	03-31-26	4.460	2,000,000
MN TRUST - PMA	CD	03-05-24	04-30-26	4.440	6,000,000
MN TRUST - PMA	CD	03-05-24	05-29-26	4.410	5,000,000
MN TRUST - PMA	CD	03-05-24	06-30-26	4.370	6,000,000
MN TRUST - PMA	SEC	03-21-24	06-01-25	4.870	5,873,760
MN TRUST - PMA	TERM SERIES	03-22-24	09-22-25	4.780	8,000,000
MN TRUST - PMA	CD	03-25-24	09-26-25	4.860	7,500,000
MN TRUST - PMA	SEC	03-25-24	01-15-26	4.630	2,864,820
MN TRUST - PMA	CD	03-27-24	02-27-26	4.510	6,000,000
MN TRUST - PMA	TERM SERIES	05-01-24	11-18-25	4.780	3,750,000

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END MARCH 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CD	03-27-24	02-27-26	4.510	5,000,000
MN TRUST - PMA	CD	02-28-25	10-29-25	4.111	4,000,000
MN TRUST - PMA	SDA	12-13-24	03-31-25	4.180	7,885,802
MN TRUST - PMA	MONEY MKT		03-31-25	4.297	28,309,027
TOTAL SCHOOL BUILDING 2024A BOND					98,183,409
OPEB REVOCABLE TRUST					
MN TRUST - PMA	CORP. BONDS	02-25-16	02-10-45	3.700	286,926
MN TRUST - PMA	CORP. BONDS	03-03-16	03-01-46	3.800	199,112
MN TRUST - PMA	MUNICIPAL	06-22-16	07-01-31	3.800	45,000
MN TRUST - PMA	CORP. BONDS	09-16-16	10-15-46	3.530	249,362
MN TRUST - PMA	MUNICIPAL	10-17-16	08-01-33	3.220	202,265
MN TRUST - PMA	MUNICIPAL	10-17-16	02-15-38	3.560	174,741
MN TRUST - PMA	MUNICIPAL	10-17-16	11-01-37	3.450	135,405
MN TRUST - PMA	MUNICIPAL	10-21-16	05-15-31	3.090	298,551
MN TRUST - PMA	MUNICIPAL	10-25-16	10-01-37	3.190	270,712
MN TRUST - PMA	CORP. BONDS	01-31-17	03-01-26	3.640	234,268
MN TRUST - PMA	MUNICIPAL	02-28-17	06-15-32	4.050	216,608
MN TRUST - PMA	CORP. BONDS	03-09-17	06-15-27	3.250	199,494
MN TRUST - PMA	MUNICIPAL	03-30-17	09-15-30	3.350	148,383
MN TRUST - PMA	CORP. BONDS	04-28-17	01-15-26	3.180	109,300
MN TRUST - PMA	MUNICIPAL	09-21-17	09-01-28	2.950	200,000
MN TRUST - PMA	CORP. BONDS	09-28-17	10-01-27	3.100	199,932
MN TRUST - PMA	MUNICIPAL	10-12-17	09-15-26	2.960	256,540
MN TRUST - PMA	CORP. BONDS	01-24-18	01-24-39	3.880	250,000
MN TRUST - PMA	CORP. BONDS	01-30-18	02-22-48	3.950	210,584
MN TRUST - PMA	CORP. BONDS	02-20-18	03-01-28	3.810	249,833
MN TRUST - PMA	CORP. BONDS	08-29-18	04-23-29	4.336	287,550
MN TRUST - PMA	MUNICIPAL	09-27-18	07-01-32	3.770	307,876
MN TRUST - PMA	CORP. BONDS	10-10-18	12-14-35	4.150	254,948
MN TRUST - PMA	CORP. BONDS	09-13-19	03-13-51	2.470	297,954
MN TRUST - PMA	MUNICIPAL	10-16-19	05-25-26	2.310	100,000
MN TRUST - PMA	MUNICIPAL	10-03-19	11-01-29	2.320	145,982
MN TRUST - PMA	MORTGAGE BACKED SEC	10-24-19	07-25-25	2.210	110,484
MN TRUST - PMA	MUNICIPAL	12-10-19	04-01-30	2.610	250,000
MN TRUST - PMA	CORP. BONDS	01-31-20	02-05-50	3.250	99,961
MN TRUST - PMA	MUNICIPAL	02-27-20	01-01-32	1.810	150,000
MN TRUST - PMA	MORTGAGE BACKED SEC	02-27-20	10-25-27	1.560	59,598
MN TRUST - PMA	CORP. BONDS	10-08-20	06-30-30	1.320	201,368
MN TRUST - PMA	CORP. BONDS	10-22-20	10-15-30	1.740	199,234
MN TRUST - PMA	MUNICIPAL	10-27-20	08-01-32	1.750	100,000
MN TRUST - PMA	MORTGAGE BACKED SEC	10-15-20	02-26-35	1.650	181,303
MN TRUST - PMA	MUNICIPAL	10-14-20	12-01-35	2.570	169,878
MN TRUST - PMA	MORTGAGE BACKED SEC	12-10-20	10-25-30	1.190	102,992
MN TRUST - PMA	MUNICIPAL	12-22-20	08-01-36	2.060	100,000
MN TRUST - PMA	MUNICIPAL	12-14-20	02-01-40	2.050	200,740
MN TRUST - PMA	MUNICIPAL	12-22-20	12-01-42	2.340	100,000
MN TRUST - PMA	CORP. BONDS	12-17-20	04-15-26	0.790	54,143
MN TRUST - PMA	MUNICIPAL	01-15-21	04-01-36	2.130	100,000
MN TRUST - PMA	MUNICIPAL	01-27-21	04-01-43	3.280	100,000
MN TRUST - PMA	CORP. BONDS	01-07-21	03-15-31	1.380	248,807
MN TRUST - PMA	MUNICIPAL	01-20-21	05-15-47	2.650	256,740
MN TRUST - PMA	GOVERNMENT	01-11-21	11-20-37	1.630	179,383
MN TRUST - PMA	CORP. BONDS	02-11-21	02-11-31	1.950	100,089
MN TRUST - PMA	CORP. BONDS	02-03-21	06-01-51	3.100	99,944
MN TRUST - PMA	CORP. BONDS	02-26-21	03-15-51	3.260	249,757
MN TRUST - PMA	CORP. BONDS	02-19-21	03-15-51	1.690	99,409
MN TRUST - PMA	CORP. BONDS	03-16-21	04-01-32	2.590	99,570
MN TRUST - PMA	CORP. BONDS	04-27-21	07-01-53	2.900	185,359
MN TRUST - PMA	CORP. BONDS	06-29-21	07-15-41	0.150	149,172
MN TRUST - PMA	MUNICIPAL	07-29-21	11-01-31	2.630	200,000
MN TRUST - PMA	MUNICIPAL	07-20-21	08-01-37	1.930	147,342
MN TRUST - PMA	CORP. BONDS	07-22-21	02-01-52	2.730	297,873
MN TRUST - PMA	CORP. BONDS	08-31-21	07-15-41	2.670	102,080
MN TRUST - PMA	CORP. BONDS	08-31-21	03-15-32	2.020	252,880
MN TRUST - PMA	CORP. BONDS	09-02-21	06-01-51	3.180	96,947
MN TRUST - PMA	CORP. BONDS	09-07-21	09-15-51	2.730	248,268
MN TRUST - PMA	CORP. BONDS	10-28-21	11-02-27	1.880	300,000
MN TRUST - PMA	CORP. BONDS	11-08-21	12-01-28	1.900	109,856
MN TRUST - PMA	CORP. BONDS	11-15-21	11-18-31	2.000	99,487

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
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MONTH END MARCH 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CORP. BONDS	03-15-22	03-15-52	3.820	251,313
MN TRUST - PMA	CORP. BONDS	08-22-22	08-22-32	4.300	100,000
MN TRUST - PMA	CORP. BONDS	10-28-22	02-15-28	3.400	149,937
MN TRUST - PMA	CORP. BONDS	12-14-22	08-15-23	4.630	223,602
MN TRUST - PMA	CORP. BONDS	01-10-23	02-01-33	4.940	99,666
MN TRUST - PMA	CORP. BONDS	01-26-23	01-26-34	4.820	293,660
MN TRUST - PMA	CORP. BONDS	02-23-23	05-15-33	4.690	149,176
MN TRUST - PMA	CORP. BONDS	03-06-23	05-15-33	5.180	149,636
MN TRUST - PMA	CORP. BONDS	05-30-23	02-15-34	5.440	249,178
MN TRUST - PMA	CORP. BONDS	07-25-23	06-12-29	5.810	299,562
MN TRUST - PMA	CORP. BONDS	08-18-23	06-01-49	5.230	155,560
MN TRUST - PMA	CORP. BONDS	08-18-23	11-21-39	5.660	165,994
MN TRUST - PMA	CORP. BONDS	08-18-23	07-21-34	5.820	242,060
MN TRUST - PMA	CORP. BONDS	09-21-23	11-02-42	5.390	127,923
MN TRUST - PMA	CORP. BONDS	09-08-23	03-15-34	6.090	99,675
MN TRUST - PMA	CORP. BONDS	09-08-23	09-08-33	5.150	249,962
MN TRUST - PMA	GOVERNMENT	09-20-23	08-15-25	5.110	96,445
MN TRUST - PMA	CORP. BONDS	09-21-23	01-15-29	5.160	191,636
MN TRUST - PMA	GOVERNMENT	10-31-23	11-15-42	5.290	169,352
MN TRUST - PMA	CORP. BONDS	11-22-23	11-15-53	5.900	99,085
MN TRUST - PMA	CORP. BONDS	11-22-23	03-15-64	5.950	99,721
MN TRUST - PMA	GOVERNMENT	12-06-23	05-15-39	4.250	99,699
MN TRUST - PMA	CORP. BONDS	01-02-24	02-15-34	4.870	149,703
MN TRUST - PMA	MORTGAGE BACKED SEC	05-30-24	05-01-38	4.500	212,792
MN TRUST - PMA	GOVERNMENT	05-15-24	02-15-44	4.500	243,652
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-48	3.375	396,082
MN TRUST - PMA	GOVERNMENT	05-31-24	08-15-43	4.375	317,910
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-53	4.375	126,338
MN TRUST - PMA	GOVERNMENT	05-31-24	02-15-34	4.750	124,419
MN TRUST - PMA	GOVERNMENT	07-08-24	05-15-41	4.500	295,570
MN TRUST - PMA	GOVERNMENT	08-21-24	02-15-43	4.200	287,719
MN TRUST - PMA	CORP. BONDS	09-09-24	03-15-35	4.870	99,852
MN TRUST - PMA	GOVERNMENT	10-29-24	08-15-33	4.240	145,986
MN TRUST - PMA	GOVERNMENT	11-22-24	08-15-33	4.375	392,531
MN TRUST - PMA	GOVERNMENT	01-14-25	03-31-30	3.625	286,055
MN TRUST - PMA	CORP. BONDS	02-13-25	02-12-32	4.900	299,577
MN TRUST - PMA	CORP. BONDS	02-18-25	03-15-55	5.875	249,145
MN TRUST - PMA	CORP. BONDS	02-19-25	03-15-32	5.200	249,617
MN TRUST - PMA	CORP. BONDS	02-10-25	02-20-35	5.100	249,047
MN TRUST - PMA	GOVERNMENT	03-04-25	01-15-35	4.380	206,509
MN TRUST - PMA	EQUITY		03-31-25	4.000	5,913,878
MN TRUST - PMA	MONEY MKT		03-31-25	4.260	245,856
TOTAL OPEB REVOCABLE TRUST					25,589,067
TOTAL INVESTMENTS					**$ 411,748,958**

CD	CERTIFICATE OF DEPOSIT FDIC $250,000	FHLB	FEDERAL HOME LOAN BANK
CN	CORPORATE NOTE	FHLMC	FEDERAL HOME LOAN MORTGAGE CORP.
CP	COMMERCIAL PAPER	FNMA	FEDERAL NAT'L MORTGAGE ASS'N.

March 2025 Monthly Check Register

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/25	V8010305	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	55405	KENTE CIRCLE LLC	$4,200.00
03/05/25	V8010310	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52884	MCCAMMON, REBECCA E	$1,000.00
03/12/25	738157	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54856	AFROCONTIGBO	$325.00
03/19/25	738233	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	55578	BUSSE & REID LLC	$2,644.60
03/19/25	V8010436	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52862	INCUBATE TO INNOVAT	$750.00
03/26/25	V8010477	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54676	BLAZERWORKS	$97.00
03/05/25	738090	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55551	AMBERS, KPRECIA	$3,040.00
03/05/25	738091	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	00636	ASL INTERPRETING SE	$151.00
03/05/25	738106	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D1613	HENNEPIN COUNTY TRE	$1,004.00
03/05/25	V8010280	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$17,603.50
03/05/25	V8010295	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$720.00
03/05/25	V8010301	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	51448	IHEALTH	$675.00
03/05/25	V8010321	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3621	PHOENIX SCHOOL COUN	$4,001.60
03/05/25	V8010322	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	51950	POWERSCHOOL GROUP L	$2,400.00
03/05/25	V8010333	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50982	TEAMWORKS INTERNATI	$575.40
03/12/25	738159	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55551	AMBERS, KPRECIA	$2,290.00
03/12/25	738196	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	13676	MINNEAPOLIS CONVENT	$5,040.00
03/12/25	738205	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$2,500.00
03/12/25	P406149	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5617	EWALD CONSULTING	$2,200.52
03/12/25	V8010352	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$9,226.60
03/12/25	V8010361	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07933	CINTAS CORPORATION	$16.40
03/12/25	V8010364	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50804	DART PORTABLE STORA	$90.00
03/12/25	V8010372	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	51338	HARRIS, RACHEL	$9,811.00
03/12/25	V8010379	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	52611	JOHNSON CONTROLS FI	$7,064.53
03/19/25	V8010447	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53777	MIDAMERICA ADMIN &	$1,390.00
03/19/25	V8010456	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50779	RICHARD CARLTON CON	$87.50
03/26/25	738285	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6031	BROOKLYN PARK, CITY	$618.00
03/26/25	738286	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53552	BUCKANGA-JACKSON, K	$200.00
03/26/25	738288	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F7417	CROWFEATHER REUBEN	$200.00
03/26/25	738300	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54737	HENRY, ROBERT ANTON	$200.00
03/26/25	738309	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6319	KENNEDY & GRAVEN CH	$700.00
03/26/25	738313	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55490	STRONG, MELODEE	$3,125.00
03/26/25	738317	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1649	NECKLACE, KRISTA	$200.00
03/26/25	738318	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54971	NORTHFIELD LINES	$850.00
03/26/25	738328	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54128	SCOVILL, JANET RAE	$75.00
03/26/25	V8010477	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$14,789.70
03/26/25	V8010499	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$1,800.00
03/31/25	V1007050	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$100.00
03/31/25	V1007066	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0039	US BANK CARD MDURAN	$1,365.00
03/19/25	V8010457	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	18914	RICOH USA	$2,102.35

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/31/25	V1007071	Electronic Wire Transfer	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	PC0081	US BANK CARD PURCHA	$233.10
03/05/25	738113	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$17,117.13
03/12/25	V8010370	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52466	GRANITE TELECOMMUNI	$6,457.89
03/19/25	738238	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35464	JEFFREY S DORR	$450.00
03/19/25	V8010423	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	54875	CALLTOWER INC	$6,217.65
03/20/25	V1007002	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52467	CONSOLIDATED COMMUN	$5,456.59
03/20/25	V1007008	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	D6911	VERIZON WIRELESS BE	$2,711.74
03/20/25	V5027309	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35056	ABIOLA C ADEGEYE	$90.00
03/20/25	V5027311	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22423	JENNIFER AJSENBERG	$90.00
03/20/25	V5027312	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35124	RANDI J ANDERSON	$90.00
03/20/25	V5027315	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30858	JEFFREY A ANSORGE	$90.00
03/20/25	V5027316	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33275	JOHANNAH ARNDT	$90.00
03/20/25	V5027317	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28562	JEFFREY P ARTHURS	$90.00
03/20/25	V5027318	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35202	CASANDRA M ASPINWAL	$90.00
03/20/25	V5027319	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29670	STEPHEN J AUDETTE	$90.00
03/20/25	V5027320	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35015	WILLIAM T BADE	$90.00
03/20/25	V5027321	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30210	JOSEPH A BAER	$45.00
03/20/25	V5027323	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33529	DIANE M BAGLEY	$90.00
03/20/25	V5027325	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11003	DAVID J BAKKE	$45.00
03/20/25	V5027326	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23103	MARK A BARNES	$45.00
03/20/25	V5027327	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33272	BRYAN BASS	$90.00
03/20/25	V5027329	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30290	JENNIFER M BAUER	$90.00
03/20/25	V5027330	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23531	MICHELLE MAE BAUERM	$45.00
03/20/25	V5027331	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20822	BART C BECKER	$90.00
03/20/25	V5027332	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28728	JAMES A BECKER	$90.00
03/20/25	V5027333	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33479	TAJTIANNA BELL	$90.00
03/20/25	V5027334	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28149	DON R BELLEFEUILLE	$90.00
03/20/25	V5027335	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19653	DANIEL J BENGS	$45.00
03/20/25	V5027336	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35466	LAURA M BENSON	$90.00
03/20/25	V5027337	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20548	KELLY A BENUSA	$90.00
03/20/25	V5027338	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23942	ALEX H BERG	$90.00
03/20/25	V5027339	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27924	TERRY L BERGGREN	$90.00
03/20/25	V5027340	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22734	KIMBERLY A BERLING	$90.00
03/20/25	V5027341	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27680	CARTER P BERRY	$90.00
03/20/25	V5027343	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26114	KRISTAN M BIDWELL	$90.00
03/20/25	V5027344	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22103	LARRY H BILBRO	$720.00
03/20/25	V5027345	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22952	RYAN M BISSON	$90.00
03/20/25	V5027346	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26912	JEANETTE M BITZER	$90.00
03/20/25	V5027348	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25528	DIANA BLEDSOE	$90.00
03/20/25	V5027349	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23142	MICHAEL ARLEN BLOOM	$90.00
03/20/25	V5027350	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35524	ASHLEY A BOCK	$90.00
03/20/25	V5027351	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34104	MARK D BOCOCK	$45.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027352	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19023	ANDREA W BODEAU	$90.00
03/20/25	V5027354	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$90.00
03/20/25	V5027355	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32888	TANYA L BRADEHOFT	$45.00
03/20/25	V5027356	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28287	DAVID A BRANCH	$90.00
03/20/25	V5027359	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34141	SONNI BUERSKIN	$90.00
03/20/25	V5027360	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34468	LUCAS J BURNS	$90.00
03/20/25	V5027361	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28668	CARRIE A CABE	$90.00
03/20/25	V5027362	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33534	JASON M CARDOSI	$90.00
03/20/25	V5027364	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10701	DALE J CARLSTROM	$90.00
03/20/25	V5027366	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29159	RANDY M CARTER	$90.00
03/20/25	V5027367	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31538	JAMES F CASSIDY	$90.00
03/20/25	V5027368	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21510	BRIAN CHANCE	$90.00
03/20/25	V5027369	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33474	LISA CHANG	$90.00
03/20/25	V5027370	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$90.00
03/20/25	V5027371	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35128	REBECCA M CHRISTENS	$90.00
03/20/25	V5027372	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29608	PATRICK CLYMER	$90.00
03/20/25	V5027373	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21835	TERESA JO FAY COHN	$90.00
03/20/25	V5027374	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35055	AMY-MAE T COOPER	$90.00
03/20/25	V5027375	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31257	CAYCE L COSSETTE	$90.00
03/20/25	V5027376	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31289	JILL A COUGHENOUR L	$90.00
03/20/25	V5027377	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35023	RYAN L COX	$90.00
03/20/25	V5027379	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34819	ASHTON W CROOKS	$90.00
03/20/25	V5027381	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30040	GUYDON J DANDREA JR	$90.00
03/20/25	V5027382	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28923	MARIA N DANIEL	$90.00
03/20/25	V5027383	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27653	NATHANIEL R DAVIES	$90.00
03/20/25	V5027384	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27952	DARRYL L DEHN	$45.00
03/20/25	V5027385	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29064	NICHOLAS J DEVOS	$90.00
03/20/25	V5027386	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29146	JAMES R DEZURIK	$45.00
03/20/25	V5027388	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13191	JASON D DONAHUE	$45.00
03/20/25	V5027389	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27152	JOHN D DONLIN	$90.00
03/20/25	V5027391	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30289	BARBARA J DUPONT	$90.00
03/20/25	V5027392	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29399	JODI L DUROW	$90.00
03/20/25	V5027393	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27323	SARAH R LANCETTE	$90.00
03/20/25	V5027394	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29397	GERALD EDWARDS SR	$90.00
03/20/25	V5027395	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24977	KEVIN D ELIASON	$45.00
03/20/25	V5027396	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9481	TOD W ERICKSON	$90.00
03/20/25	V5027398	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E15029	DAWN M EWER	$45.00
03/20/25	V5027399	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26175	GARRY FABB	$90.00
03/20/25	V5027400	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16478	COLLEEN J FAIRBANKS	$90.00
03/20/25	V5027401	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34812	TIMOTHY J FAKLIS	$90.00
03/20/25	V5027404	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31139	JARRETTE D FELLOWS	$90.00
03/20/25	V5027405	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33988	BRANDON D FERRIS	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027407	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30343	STEPHEN C FLISK	$90.00
03/20/25	V5027408	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19898	KRISTA M FRECHETTE	$90.00
03/20/25	V5027409	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35221	DAVID FREEBURG	$90.00
03/20/25	V5027411	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28017	MELANIE M GATES	$90.00
03/20/25	V5027412	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35054	LORI E GEORGE	$90.00
03/20/25	V5027413	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28956	DEBRA ANN GERARDY	$90.00
03/20/25	V5027414	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35026	RYAN O GIBBS	$90.00
03/20/25	V5027415	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32681	VANESSA O.A. GILL	$90.00
03/20/25	V5027416	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34170	JOEL GONZALEZ	$90.00
03/20/25	V5027417	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27059	JAMES GREELEY	$90.00
03/20/25	V5027418	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30629	CARTER E GREENE	$90.00
03/20/25	V5027419	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29790	RYAN D GREENINGER	$90.00
03/20/25	V5027421	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29738	KYLE T GROVES	$90.00
03/20/25	V5027422	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26415	COURTNEY GULYARD	$90.00
03/20/25	V5027423	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$45.00
03/20/25	V5027425	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32901	BETHANY A HANSON	$90.00
03/20/25	V5027426	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31245	DONALD A HANSON	$90.00
03/20/25	V5027427	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35213	AMANDA J HARRIS	$90.00
03/20/25	V5027428	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19889	ANTWAN HARRIS	$90.00
03/20/25	V5027429	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29656	KRISTEN J SWANSON	$90.00
03/20/25	V5027431	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26166	CHRISTOPHER J HAUK	$45.00
03/20/25	V5027432	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21972	MEGAN J HAVELAK	$90.00
03/20/25	V5027433	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26623	DALE A HECKENLAIBLE	$90.00
03/20/25	V5027434	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29272	AMBER M HEGLAND	$90.00
03/20/25	V5027436	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19111	MELISSA L CARSTENS	$90.00
03/20/25	V5027437	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34364	YER HER	$90.00
03/20/25	V5027438	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29891	DANIEL HERNANDEZ	$720.00
03/20/25	V5027439	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29380	SARAH B HEYER	$90.00
03/20/25	V5027440	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28882	KIM R HIEL	$90.00
03/20/25	V5027442	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23814	JENNIFER A HINKER	$90.00
03/20/25	V5027443	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30535	DANIEL C HOLTHUS	$45.00
03/20/25	V5027444	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35243	ERIN L HORVATH	$720.00
03/20/25	V5027445	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27577	YUNQI HUANG	$90.00
03/20/25	V5027447	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25863	MICHAEL T HUELLER	$90.00
03/20/25	V5027448	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33556	SAMANTHA R HUMPHREY	$90.00
03/20/25	V5027449	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20381	JOE L HUNT	$45.00
03/20/25	V5027450	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31302	MARK A HUSCHKA	$90.00
03/20/25	V5027451	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26818	BENJAMIN J IRMITER	$90.00
03/20/25	V5027452	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33713	THERESA M JACKSON	$90.00
03/20/25	V5027453	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32491	AMY TOLLEFSON	$90.00
03/20/25	V5027454	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34762	ROBERT V JANSON KEL	$45.00
03/20/25	V5027455	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26393	JENNIFER JERULLE	$90.00

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03/20/25	V5027456	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32493	KRISTI A JOESTING	$90.00
03/20/25	V5027457	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24690	ALICIA JEAN JOHNSON	$45.00
03/20/25	V5027458	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24051	NANCY E JOHNSON	$90.00
03/20/25	V5027460	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28318	DANIELLE M JOHNSON	$90.00
03/20/25	V5027461	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22200	JOSEPHINE K JOHNSON	$90.00
03/20/25	V5027462	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27273	KRISTY K JOHNSON	$90.00
03/20/25	V5027463	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29485	ROBERT J JOHNSON	$45.00
03/20/25	V5027465	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34395	LEONARD J JONES	$90.00
03/20/25	V5027466	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33515	LEVY J JONES	$90.00
03/20/25	V5027467	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30339	REBECCA J JONES	$90.00
03/20/25	V5027468	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29772	RICARDO T JONES	$90.00
03/20/25	V5027469	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35589	CHRISTIE L JUNESKI	$90.00
03/20/25	V5027470	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28349	RACHEL M WALTON	$720.00
03/20/25	V5027471	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31611	THOMAS W KAMMERER J	$90.00
03/20/25	V5027472	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32900	HANNAH M KASSABIAN	$90.00
03/20/25	V5027473	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29704	RYAN M KENNEDY	$90.00
03/20/25	V5027474	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32494	KATIE E.D. KERN	$90.00
03/20/25	V5027476	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34508	COURTNEY KIELB	$90.00
03/20/25	V5027478	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22369	KATIE L KIMSEY	$90.00
03/20/25	V5027479	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30976	JILL M KIND	$90.00
03/20/25	V5027480	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10360	MARGARET KLEVEN	$90.00
03/20/25	V5027481	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10991	MARK A KLIMEK	$45.00
03/20/25	V5027483	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24139	JILL M KNUTSON	$90.00
03/20/25	V5027484	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29665	RACHEL E KOEHLER	$90.00
03/20/25	V5027486	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35399	MATTHEW A KORSMO	$90.00
03/20/25	V5027487	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28446	MICHELLE ANN ELBERT	$90.00
03/20/25	V5027488	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27810	AARON M KRUEGER	$90.00
03/20/25	V5027489	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33298	MEGHAN E KLINKNER	$45.00
03/20/25	V5027490	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25731	KENDRA KUHLMANN	$90.00
03/20/25	V5027491	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32073	SHANA R KWATAMPORA	$90.00
03/20/25	V5027492	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26205	PARIS D KYLES	$90.00
03/20/25	V5027494	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28930	ELIZABETH A LANTTO	$90.00
03/20/25	V5027495	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32964	JOHN W LARSEN	$90.00
03/20/25	V5027496	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23186	CARRIE L LARSON	$90.00
03/20/25	V5027497	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20085	JILL E LARSON	$90.00
03/20/25	V5027498	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24903	MICHELLE C LARSON	$90.00
03/20/25	V5027499	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10910	JEFF J LAWRENCE	$90.00
03/20/25	V5027500	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32008	CANDICE L LEDMAN	$90.00
03/20/25	V5027501	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22829	JANELL M LEISEN	$90.00
03/20/25	V5027503	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26878	JILL N LESNE	$90.00
03/20/25	V5027505	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8003	ANTHONY L LIBBY	$90.00
03/20/25	V5027506	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27708	SHERRI L LINCOLN	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027507	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35160	YVONNE S LIND	$90.00
03/20/25	V5027508	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21080	RYAN J LINNEMAN	$720.00
03/20/25	V5027509	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26649	MICHAEL T LOBERG	$720.00
03/20/25	V5027510	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$90.00
03/20/25	V5027511	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35590	LAURA E LOUIS-JACQU	$90.00
03/20/25	V5027513	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34785	ROSS V LUKEN	$90.00
03/20/25	V5027514	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32540	PETER A LUNDBERG	$45.00
03/20/25	V5027515	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27292	MARIE K LUNDT	$90.00
03/20/25	V5027516	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26012	THOMAS MADDEN	$45.00
03/20/25	V5027517	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25688	CALLEN MAGNUSON	$90.00
03/20/25	V5027518	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34613	JEREMY D MALCHOW	$90.00
03/20/25	V5027519	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30005	CHRISTINA M MANANCE	$90.00
03/20/25	V5027522	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27623	ERIN L MANNING	$90.00
03/20/25	V5027523	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26110	MICHAEL L MASTERS J	$45.00
03/20/25	V5027524	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35113	SEAN B MAYBERRY	$90.00
03/20/25	V5027526	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34402	ELIJAH A MCCLURE	$720.00
03/20/25	V5027527	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33559	ARRIEL R MCDONALD	$90.00
03/20/25	V5027528	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32063	WYATT K MCMULLEN	$720.00
03/20/25	V5027529	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27548	BRIDGET S MENGELKOC	$90.00
03/20/25	V5027531	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32386	JAMES J MIDTAUNE	$45.00
03/20/25	V5027532	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30977	WILBERT D MILLS	$90.00
03/20/25	V5027534	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24957	JULIE E MOBERG	$90.00
03/20/25	V5027535	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27855	BRIANA M MOLNAR	$90.00
03/20/25	V5027536	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11508	KIM M MONETTE	$90.00
03/20/25	V5027538	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35189	RYAN S MONTREUIL	$90.00
03/20/25	V5027539	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34245	AMY MOORE	$90.00
03/20/25	V5027541	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29672	DAVID E MOREDOCK	$90.00
03/20/25	V5027542	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34118	MERISSA MOREY	$45.00
03/20/25	V5027543	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20197	MARY C MORRIS	$90.00
03/20/25	V5027544	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32983	JOHN H MORSTAD	$90.00
03/20/25	V5027545	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35216	REID H MOSENG	$45.00
03/20/25	V5027546	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16312	TROY H MOSENG	$45.00
03/20/25	V5027547	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34039	KEONNA R MOSES	$90.00
03/20/25	V5027549	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20857	TRACY R MUELLER	$90.00
03/20/25	V5027550	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22727	MICHELLE MUNKHOLM	$90.00
03/20/25	V5027552	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28113	ETHAN NEERDAELS	$90.00
03/20/25	V5027553	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34123	DANA M NELSON	$90.00
03/20/25	V5027554	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34315	ERIN K NELSON	$90.00
03/20/25	V5027555	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28881	ELIZABETH S NESS	$90.00
03/20/25	V5027556	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24238	JOANNE M NEUMANN	$90.00
03/20/25	V5027557	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23458	NICOLE M NEWFIELD	$90.00
03/20/25	V5027558	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19849	KIERSTEN NICHOLSON	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027559	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26158	CHRISTINE OAKLAND	$45.00
03/20/25	V5027560	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20219	JEFFREY L OAKLAND	$45.00
03/20/25	V5027561	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35217	CHINWE M OBIALO	$90.00
03/20/25	V5027562	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30331	COLLIN L O'BRIEN	$90.00
03/20/25	V5027563	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26239	JASON L OLSON	$90.00
03/20/25	V5027564	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11637	KENDALL A OLSON	$45.00
03/20/25	V5027565	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35303	CHANEL L OMVONGKOT	$90.00
03/20/25	V5027567	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26662	TIKKIA D OSBORNE	$90.00
03/20/25	V5027568	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27322	CECILIA OTTO	$90.00
03/20/25	V5027569	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30702	ANTHONY M PADRNOS	$90.00
03/20/25	V5027570	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24652	ERIC J PARKER	$90.00
03/20/25	V5027571	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17381	KELLI A PARPART	$90.00
03/20/25	V5027572	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32375	DALE R PATTERSON	$45.00
03/20/25	V5027573	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31091	LINDSEY J PATTERSON	$90.00
03/20/25	V5027574	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22375	MARYBETH PATTON	$90.00
03/20/25	V5027577	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20766	SARA M PEDERSON	$90.00
03/20/25	V5027578	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E18126	NATHAN J PEEL	$90.00
03/20/25	V5027582	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35591	GAYLE PETERS	$90.00
03/20/25	V5027583	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33175	SAMANTHA J PETERSON	$90.00
03/20/25	V5027584	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19713	ARLEN D PETERSON	$45.00
03/20/25	V5027585	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20346	JESSE T PHENOW	$90.00
03/20/25	V5027586	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27980	KATHRYN E POLUM	$45.00
03/20/25	V5027587	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27931	CHRISTINA M PRINCET	$90.00
03/20/25	V5027588	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33537	CELESTE A PRYDE	$90.00
03/20/25	V5027589	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34435	MAXWELL R PULDA	$360.00
03/20/25	V5027590	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17689	WILLIAM W QUAN III	$90.00
03/20/25	V5027591	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32000	JAMES L QUAST	$90.00
03/20/25	V5027593	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31290	JOSEPH E RADER	$90.00
03/20/25	V5027594	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32620	JOELLE M RAMEY	$90.00
03/20/25	V5027596	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26431	BRADLEY R REVOLINSK	$90.00
03/20/25	V5027597	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29160	JOHNATHAN D RICHMON	$90.00
03/20/25	V5027598	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30407	ROBERT G RITCHIE	$90.00
03/20/25	V5027599	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31658	JORDAN P ROBERTSON	$90.00
03/20/25	V5027601	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31019	ELIZABETH A RONNING	$90.00
03/20/25	V5027603	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30978	RONALD M SALAZAR	$90.00
03/20/25	V5027605	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34420	CLAYTON SAWATZKE	$90.00
03/20/25	V5027606	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34777	KARI E SAWYER	$90.00
03/20/25	V5027607	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22909	KATHRIN SCHERBER	$90.00
03/20/25	V5027608	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25422	JAIME C SCHLOESSER	$45.00
03/20/25	V5027609	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19775	SARAH M SCHMIDT	$90.00
03/20/25	V5027610	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27957	TROY D SCHREIFELS	$90.00
03/20/25	V5027612	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35627	NADEAN E SCHROEDER	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027614	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32886	AMANDA M CARLSON	$90.00
03/20/25	V5027615	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28781	TIMOTHY J SCHULTZ	$45.00
03/20/25	V5027616	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12428	STEVEN M SCHWARTZ	$90.00
03/20/25	V5027617	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23382	DONALD L SEITZ	$45.00
03/20/25	V5027618	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32085	MELISSA D SENNES	$90.00
03/20/25	V5027619	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10843	JODY E SEPPALA	$90.00
03/20/25	V5027620	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33821	DOUGLAS M SHERF	$45.00
03/20/25	V5027621	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26696	ALBERT J SHOBER	$45.00
03/20/25	V5027622	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35092	TYLER E SIVERSON	$45.00
03/20/25	V5027623	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$90.00
03/20/25	V5027624	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29305	ERIK R SJOGREN	$90.00
03/20/25	V5027625	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27262	PATRICK R SMITH	$90.00
03/20/25	V5027626	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32009	JENNA R SOBOTA	$90.00
03/20/25	V5027627	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28275	SORENSEN, KEELIE	$90.00
03/20/25	V5027628	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29773	TERENCE W SOVELL	$90.00
03/20/25	V5027629	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34544	QUINTIN E SPEERS	$90.00
03/20/25	V5027630	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31056	MARK S SPURLIN	$90.00
03/20/25	V5027631	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17842	KRISTIN STAINER-PER	$90.00
03/20/25	V5027632	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28554	JESSICA M NANTI	$90.00
03/20/25	V5027633	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29023	AUDRA L STEVENSON	$90.00
03/20/25	V5027634	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33023	ELLEN M STEWART	$90.00
03/20/25	V5027636	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11059	MICHAEL K STOCK	$90.00
03/20/25	V5027639	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9274	RICHARD T SUBJECT J	$45.00
03/20/25	V5027641	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13467	SCOTT W TAYLOR	$90.00
03/20/25	V5027643	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25672	JENNIFER L THOMAS	$90.00
03/20/25	V5027644	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32003	ERIK R THOMPSON	$90.00
03/20/25	V5027645	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28936	DARBY M THRONE	$90.00
03/20/25	V5027648	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13696	JENNIFER L TOLLEFSO	$90.00
03/20/25	V5027653	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34466	KAREN W TRUE	$90.00
03/20/25	V5027654	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32993	ANNA C TUCKER	$90.00
03/20/25	V5027655	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10199	WENDY L TUOMINEN	$90.00
03/20/25	V5027656	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30783	ERIC A TURBEVILLE	$90.00
03/20/25	V5027658	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29674	LISA B ULRICH	$90.00
03/20/25	V5027659	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11233	STEVE W VAN DYKE	$45.00
03/20/25	V5027660	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27332	ANGELA M VANHEE	$90.00
03/20/25	V5027661	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26402	SARA A VERNIG	$90.00
03/20/25	V5027662	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32821	KAY M VILLELLA	$90.00
03/20/25	V5027663	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16515	KARI M VOLLRATH	$90.00
03/20/25	V5027664	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29025	TINA M WACKER	$90.00
03/20/25	V5027666	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35070	MICHAEL V WALKER	$90.00
03/20/25	V5027667	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17230	MICHELLE PETERSON W	$90.00
03/20/25	V5027669	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35100	PAUL L WATSON	$45.00

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03/20/25	V5027670	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29393	EMILY K WATTS	$90.00
03/20/25	V5027671	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26824	JASON M WEAPPA	$90.00
03/20/25	V5027672	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28896	STEPHANIE A WEBSTER	$90.00
03/20/25	V5027673	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32801	JAKE H WEDIN	$45.00
03/20/25	V5027674	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31146	JENNIFER C WEIER	$90.00
03/20/25	V5027675	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12387	JULIA WESLEY-WONG	$90.00
03/20/25	V5027677	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32542	ADAM M WOODS	$90.00
03/20/25	V5027678	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26183	EMILY WOOLSEY	$90.00
03/20/25	V5027679	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27770	KENYARI A WRIGHT	$90.00
03/20/25	V5027680	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32679	BRADLEY J WUTSCHKE	$45.00
03/20/25	V5027682	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24229	JAMES D WYNN	$90.00
03/20/25	V5027683	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30866	KAO XIONG	$90.00
03/20/25	V5027685	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29711	YING XIONG	$90.00
03/20/25	V5027686	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35115	CHONG YANG	$90.00
03/20/25	V5027687	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23219	JEFFREY J YASGER	$45.00
03/20/25	V5027688	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21537	JEFF ZASTROW	$90.00
03/20/25	V5027689	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$90.00
03/20/25	V5027690	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28970	KRISTINE M SOLYST	$90.00
03/20/25	V5027691	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32951	JENNIFER M ZIPF	$90.00
03/12/25	V8010389	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$1,084.23
03/20/25	V1007007	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	A0275	UNITED PARCEL SERVI	$12.00
03/26/25	V8010524	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	00329	PITNEY BOWES PURCHA	$314.99
03/31/25	V1007035	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0062	US BANK CARD CMANAN	$31.70
03/31/25	V1007041	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0071	US BANK CARD DYARBR	$23.80
03/31/25	V1007051	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0059	US BANK CARD I2T2 D	$19.18
03/26/25	V8010501	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	51473	ANCHOR SOLAR INVEST	$3,894.86
03/26/25	V8010505	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53001	IDEAL ENERGIES SOLA	$13,450.56
03/26/25	V8010506	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53912	IDEAL ENERGIES SOLA	$11,478.02
03/05/25	738122	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$891.45
03/19/25	738275	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$183,237.12
03/20/25	V1007009	Electronic Wire Transfer	331 ELECTRICITY	300 Purchased Services	00419	WRIGHT HENNEPIN ELE	$24,640.75
03/05/25	738122	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$6,125.70
03/12/25	738162	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$219.96
03/19/25	738234	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$159,789.27
03/26/25	V8010532	Vendor ACH	332 NATURAL GAS	300 Purchased Services	51808	SYMMETRY ENERGY SOL	$81,717.95
03/20/25	V1007001	Electronic Wire Transfer	333 WATER AND SEWER	300 Purchased Services	00075	BROOKLYN PARK, CITY	$13,486.17
03/20/25	V1007005	Electronic Wire Transfer	334 REFUSE REMOVAL	300 Purchased Services	00230	REPUBLIC SERVICES	$47,232.34
03/12/25	738160	Vendor Check	340 INSURANCES	300 Purchased Services	55565	AUTO OWNERS INSURAN	$135.07
03/19/25	738239	Vendor Check	340 INSURANCES	300 Purchased Services	F7373	EMC INSURANCE COMPA	$20,755.16
03/19/25	738278	Vendor Check	340 INSURANCES	300 Purchased Services	F7373	EMC INSURANCE COMPA	$20,755.16
03/20/25	738279	Vendor Check	340 INSURANCES	300 Purchased Services	55584	USLI	$986.63
03/19/25	V8010425	Vendor ACH	349 MENTAL HLTH SVCS >$25,000	300 Purchased Services	53996	CHANGE INC	$452.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/25	P406131	Epayable	350 CONTR REP - SITES	300 Purchased Services	22071	HERCULIFT INC	$147.00
03/05/25	V8010339	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$1,612.49
03/12/25	738156	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	55539	ADVANCED COLLISION	$3,348.80
03/12/25	738175	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	55541	GUNNER INSULATION L	$3,093.00
03/12/25	V8010387	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	F3946	MUSKA ELECTRIC	$3,693.71
03/19/25	738267	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	16777	SCHADEGG MECHANICAL	$1,615.00
03/19/25	V8010446	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	18100	MEI TOTAL ELEVATOR	$275.00
03/26/25	738308	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	55553	JOHN'S SEWER & DRAI	$775.00
03/26/25	P406174	Epayable	350 CONTR REP - SITES	300 Purchased Services	22071	HERCULIFT INC	$652.63
03/26/25	V8010540	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$25.19
03/05/25	738153	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	16430	UNITED REFRIGERATIO	$397.40
03/05/25	V8010278	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	54212	ATLAS TOYOTA MATERI	$220.00
03/12/25	738163	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	55462	CONTINUA INTERIORS	$185.50
03/12/25	738218	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	16430	UNITED REFRIGERATIO	$269.38
03/12/25	V8010349	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	54212	ATLAS TOYOTA MATERI	$110.00
03/12/25	V8010398	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
03/26/25	738287	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	55585	COBATH, JOHN	$600.00
03/26/25	V8010490	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	55456	CROWN LIFT TRUCKS	$127.00
03/26/25	V8010529	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
03/19/25	V8010434	Vendor ACH	353 CONTR REP - VEHICLES	300 Purchased Services	55270	HEARTLAND TIRE INC	$731.66
03/05/25	738104	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F4068	FRAYMAN, NADIA	$70.00
03/05/25	738137	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F0330	NGUYEN, THANG	$35.00
03/05/25	V8010274	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	D8192	ALTAMIRANO, CARLOS	$175.00
03/05/25	V8010295	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$5,235.00
03/12/25	738161	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	53863	BRISKMAN, YULIYA	$70.00
03/12/25	738203	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$3,277.50
03/19/25	738242	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F4068	FRAYMAN, NADIA	$35.00
03/26/25	V8010499	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$10,475.00
03/26/25	V8010512	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$40.14
03/12/25	738217	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6150	TRANSPORTATION PLUS	$124.65
03/26/25	V8010516	Vendor ACH	360 TRANSP - PUBLIC	300 Purchased Services	D8901	METRO TRANSIT SALES	$1,716.00
03/05/25	738101	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$903,401.29
03/05/25	738102	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$1,614.23
03/05/25	V8010289	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$80,000.00
03/12/25	738169	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$46,071.02
03/12/25	738170	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$63,524.54
03/12/25	738171	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$20,454.14
03/12/25	738194	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	16836	METROPOLITAN TRANSP	$4,446.00
03/12/25	738217	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6150	TRANSPORTATION PLUS	$150,711.47
03/12/25	V8010360	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	54579	CESO TRANSPORTATION	$243,113.92
03/12/25	V8010362	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$164,872.21
03/19/25	738240	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$9,811.20

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/19/25	738257	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	16836	METROPOLITAN TRANSP	$3,705.00
03/19/25	V8010450	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$499,969.48
03/26/25	738295	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$46,336.05
03/26/25	738296	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$20,878.06
03/26/25	V8010491	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$95,824.92
03/26/25	V8010522	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$8,546.52
03/05/25	738102	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$29,647.62
03/05/25	738118	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D7902	JEFFERSON LINES	$1,150.00
03/05/25	738154	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5924	VOIGT'S MOTORCOACH	$3,321.00
03/05/25	P406134	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$10,165.00
03/05/25	V8010316	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$18,050.03
03/12/25	738171	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$4,239.20
03/12/25	738217	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6150	TRANSPORTATION PLUS	$1,133.78
03/12/25	P406153	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$775.00
03/12/25	V8010388	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$3,645.79
03/26/25	738296	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$4,663.12
03/26/25	V8010522	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$1,059.80
03/12/25	V8010358	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	19866	CB SERVICES LLC	$24,205.96
03/13/25	V8010412	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50794	SCHUUR HANDY CONSTR	$15,634.91
03/13/25	V8010413	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50793	SNOWPROS LLC	$38,525.76
03/05/25	V5027245	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33275	JOHANNAH ARNDT	$248.15
03/05/25	V5027247	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30384	KELLY J BAKKER	$225.33
03/05/25	V5027248	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$52.08
03/05/25	V5027250	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35128	REBECCA M CHRISTENS	$219.88
03/05/25	V5027254	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E10133	ELISABETH FINE	$109.56
03/05/25	V5027256	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28472	MARLA J FRIESEN	$19.36
03/05/25	V5027258	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27059	JAMES GREELEY	$43.90
03/05/25	V5027259	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25701	KATHRYN ANNE GRIVNA	$86.52
03/05/25	V5027261	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$88.06
03/05/25	V5027263	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32083	JEMMA R HERNANDEZ	$48.96
03/05/25	V5027264	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29380	SARAH B HEYER	$81.23
03/05/25	V5027265	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34485	RONALD D HICKS	$88.48
03/05/25	V5027266	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32139	DANIELLE R HOLMES	$70.28
03/05/25	V5027269	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27273	KRISTY K JOHNSON	$287.33
03/05/25	V5027277	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32129	PAUL T KROSHUS	$135.99
03/05/25	V5027283	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29672	DAVID E MOREDOCK	$56.70
03/05/25	V5027284	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20197	MARY C MORRIS	$99.68
03/05/25	V5027285	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34123	DANA M NELSON	$27.93
03/05/25	V5027288	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25581	CARA L PERSZYK	$30.73
03/05/25	V5027292	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$97.65
03/05/25	V5027295	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34777	KARI E SAWYER	$32.41
03/05/25	V5027296	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24761	KAYLA J STREI	$83.51

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03/05/25	V5027303	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28364	AMANDA F WALLNER	$88.69
03/05/25	V5027306	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30866	KAO XIONG	$39.41
03/20/25	V5027308	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25515	NANCY ADAMS	$118.51
03/20/25	V5027309	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35056	ABIOLA C ADEGEYE	$72.24
03/20/25	V5027310	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19904	KARL G AHLGREN	$71.47
03/20/25	V5027313	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E14024	GINGER ELLEN LUOMA	$197.19
03/20/25	V5027314	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18747	PHILIP R LUOMA ANDE	$110.53
03/20/25	V5027315	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30858	JEFFREY A ANSORGE	$122.43
03/20/25	V5027318	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35202	CASANDRA M ASPINWAL	$81.20
03/20/25	V5027322	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33271	CONNIE K BAESLER	$143.73
03/20/25	V5027324	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16833	EILEEN E BAKER	$108.29
03/20/25	V5027328	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$104.51
03/20/25	V5027333	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33479	TAJTIANNA BELL	$32.20
03/20/25	V5027342	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28279	KRISTEN M BERTSCHIN	$94.57
03/20/25	V5027347	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26830	HEATHER BLANKENSHIP	$20.86
03/20/25	V5027358	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34436	JEMEL S BREWER	$221.90
03/20/25	V5027362	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33534	JASON M CARDOSI	$154.63
03/20/25	V5027363	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30656	STACY L CARLSON	$22.26
03/20/25	V5027365	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24802	JESSICA J CARR	$58.87
03/20/25	V5027375	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31257	CAYCE L COSSETTE	$35.56
03/20/25	V5027382	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28923	MARIA N DANIEL	$117.60
03/20/25	V5027385	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29064	NICHOLAS J DEVOS	$184.45
03/20/25	V5027387	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24961	SUSAN M DOBRATZ	$36.12
03/20/25	V5027390	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20854	GRETCHEN M DULLINGE	$283.01
03/20/25	V5027392	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29399	JODI L DUROW	$150.85
03/20/25	V5027396	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E9481	TOD W ERICKSON	$193.91
03/20/25	V5027403	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29919	CAROL A FARNIOK	$121.80
03/20/25	V5027411	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28017	MELANIE M GATES	$118.97
03/20/25	V5027412	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35054	LORI E GEORGE	$105.91
03/20/25	V5027413	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28956	DEBRA ANN GERARDY	$64.89
03/20/25	V5027423	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$173.53
03/20/25	V5027424	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$104.72
03/20/25	V5027425	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32901	BETHANY A HANSON	$49.63
03/20/25	V5027430	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E9868	JAMI HAUGSTAD	$38.64
03/20/25	V5027446	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34438	CYBREAN M HUBERT	$124.60
03/20/25	V5027456	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32493	KRISTI A JOESTING	$140.14
03/20/25	V5027459	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13271	BETH JOHNSON	$270.06
03/20/25	V5027464	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30700	D'SHAWNA S JOHNSON-	$346.54
03/20/25	V5027467	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30339	REBECCA J JONES	$111.51
03/20/25	V5027469	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35589	CHRISTIE L JUNESKI	$36.05
03/20/25	V5027472	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32900	HANNAH M KASSABIAN	$126.28
03/20/25	V5027474	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32494	KATIE E.D. KERN	$84.00

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03/20/25	V5027475	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33100	TANZEELA A KHAN	$4.41
03/20/25	V5027477	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34298	ADRIAN S KIESLING	$194.32
03/20/25	V5027484	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29665	RACHEL E KOEHLER	$715.50
03/20/25	V5027485	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33423	KAYLA C KONG	$9.96
03/20/25	V5027493	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31127	MILLER K LAMOTTE	$116.97
03/20/25	V5027502	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34371	SYDNEY M LENZ	$180.24
03/20/25	V5027504	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35249	KATIE S LEWIS	$76.72
03/20/25	V5027512	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28945	NICOLE M LUCAS	$65.80
03/20/25	V5027521	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23484	PAMELA R MANDERS	$109.99
03/20/25	V5027525	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E17304	SHEILA R MAYER	$111.86
03/20/25	V5027533	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28297	JENNIFER M MITCHELL	$53.97
03/20/25	V5027535	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27855	BRIANA M MOLNAR	$247.73
03/20/25	V5027537	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27954	AMY J MONTERO	$113.47
03/20/25	V5027540	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32030	PAOLA C MORANTES-VI	$67.97
03/20/25	V5027548	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31350	DORIS M MOYLAN	$281.34
03/20/25	V5027549	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20857	TRACY R MUELLER	$133.35
03/20/25	V5027551	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25336	CRISTA L MURPHY	$376.18
03/20/25	V5027557	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23458	NICOLE M NEWFIELD	$190.61
03/20/25	V5027566	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26530	RHONDA RENAE OSATIU	$295.40
03/20/25	V5027568	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27322	CECILIA OTTO	$427.50
03/20/25	V5027576	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34142	JAMES PAYETTE	$91.14
03/20/25	V5027578	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18126	NATHAN J PEEL	$541.11
03/20/25	V5027580	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28358	KRISTIN L PENGRA-AN	$46.06
03/20/25	V5027581	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25581	CARA L PERSZYK	$132.93
03/20/25	V5027588	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33537	CELESTE A PRYDE	$102.13
03/20/25	V5027591	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$91.25
03/20/25	V5027592	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19521	PRISCILLA RADEMACHE	$67.20
03/20/25	V5027594	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32620	JOELLE M RAMEY	$111.96
03/20/25	V5027595	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25730	ASHA RAMNARINE	$236.53
03/20/25	V5027601	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31019	ELIZABETH A RONNING	$89.60
03/20/25	V5027602	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25005	ELISE M RUEGSEGGER	$34.86
03/20/25	V5027606	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34777	KARI E SAWYER	$70.70
03/20/25	V5027607	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22909	KATHRIN SCHERBER	$227.36
03/20/25	V5027613	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33554	ANGELA M SCHROETKE	$18.34
03/20/25	V5027614	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32886	AMANDA M CARLSON	$167.86
03/20/25	V5027626	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32009	JENNA R SOBOTA	$153.02
03/20/25	V5027637	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33744	AMY J STOKKELAND	$201.32
03/20/25	V5027642	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35143	ARIANA A TELLEZ	$77.77
03/20/25	V5027646	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19618	KIMBERLY SHELLEY TI	$36.26
03/20/25	V5027647	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29882	LISA M TILLMAN	$22.19
03/20/25	V5027652	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27798	PARVANEH G TROBEC	$34.65
03/20/25	V5027655	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E10199	WENDY L TUOMINEN	$198.37

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027657	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26295	ANNE M UHDE-PLATT	$13.67
03/20/25	V5027658	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29674	LISA B ULRICH	$148.54
03/20/25	V5027665	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32748	SHANNON C WAGNER	$26.71
03/20/25	V5027668	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35061	KASDEN KA WATSON	$146.72
03/20/25	V5027674	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31146	JENNIFER C WEIER	$440.31
03/20/25	V5027681	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32678	STACEY A WYFFELS	$114.80
03/20/25	V5027689	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$94.71
03/20/25	V5027692	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33473	NASHLEY ZOLLICOFFER	$135.45
03/31/25	V1007032	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$605.86
03/31/25	V1007033	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0096	US BANK CARD BWKIDS	$12.00
03/31/25	V1007052	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$614.12
03/31/25	V1007069	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0091	US BANK CARD OAKKID	$12.00
03/05/25	738112	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$875.00
03/05/25	738123	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A4266	MASA	$399.00
03/05/25	738127	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	F5623	MIDWEST EDUCATIONAL	$425.00
03/05/25	738128	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A5418	MINNESOTA COMMUNITY	$1,415.00
03/05/25	738130	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	F4446	MNTOPSS	$60.00
03/05/25	V5027244	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28298	JENNIFER N ANDERSON	$600.00
03/05/25	V5027251	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19042	RICHARD L CHRISTLIE	$585.00
03/05/25	V5027260	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29733	LINDSEY L GROETTUM	$308.81
03/05/25	V5027272	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29772	RICARDO T JONES	$1,208.63
03/05/25	V5027274	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30976	JILL M KIND	$568.97
03/05/25	V5027281	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E23484	PAMELA R MANDERS	$96.36
03/05/25	V5027283	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29672	DAVID E MOREDOCK	$1,210.58
03/05/25	V5027287	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32032	RYAN J OLSON	$392.92
03/05/25	V5027289	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22568	KIMBERLY A POHL	$45.50
03/05/25	V5027293	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28462	KEITH R RISHAVY	$358.20
03/05/25	V5027304	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33044	MARIA T WILSON	$210.00
03/12/25	738188	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	54642	KWST BEHAVIORAL DEV	$7,000.00
03/12/25	738201	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A3481	MN SAFETY COUNCIL I	$1,130.00
03/12/25	V8010393	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	50706	RATWIK, ROSZAK & MA	$3,160.00
03/19/25	738252	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A2088	ISD 911-CAMBRIDGE-I	$750.00
03/19/25	738253	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A2088	ISD 911-CAMBRIDGE-I	$50.00
03/19/25	738262	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	51465	THE LEARNING FACTOR	$1,560.00
03/20/25	V5027320	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E35015	WILLIAM T BADE	$114.34
03/20/25	V5027340	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22734	KIMBERLY A BERLING	$261.65
03/20/25	V5027345	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22952	RYAN M BISSON	$764.67
03/20/25	V5027357	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E7380	THOMAS W BRANDT	$177.70
03/20/25	V5027410	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33595	REBECCA A FRITZ	$125.03
03/20/25	V5027420	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29733	LINDSEY L GROETTUM	$230.75
03/20/25	V5027435	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E35072	MEGAN A HEITKAMP	$418.63
03/20/25	V5027441	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32664	MACKENZIE N HILL	$195.63

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027482	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33051	CORINNE N KLOPOTEK	$45.00
03/20/25	V5027521	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E23484	PAMELA R MANDERS	$152.49
03/20/25	V5027526	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E34402	ELIJAH A MCCLURE	$355.54
03/20/25	V5027536	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E11508	KIM M MONETTE	$1,916.53
03/20/25	V5027554	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E34315	ERIN K NELSON	$1,161.25
03/20/25	V5027569	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30702	ANTHONY M PADRNOS	$165.07
03/20/25	V5027571	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E17381	KELLI A PARPART	$2,010.36
03/20/25	V5027593	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31290	JOSEPH E RADER	$430.70
03/20/25	V5027604	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E21597	MELISSA A SANCHEZ	$208.68
03/20/25	V5027611	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29093	KRISTA P SCHROEDER	$1,134.62
03/20/25	V5027634	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33023	ELLEN M STEWART	$286.14
03/20/25	V5027649	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27799	ANDREA J TOOLEY	$85.00
03/20/25	V5027665	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32748	SHANNON C WAGNER	$26.70
03/31/25	V1007032	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$4,534.24
03/31/25	V1007034	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0019	US BANK CARD CIESDE	$6,372.15
03/31/25	V1007035	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0062	US BANK CARD CMANAN	$5,310.50
03/31/25	V1007036	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0033	US BANK CARD COMMED	$75.00
03/31/25	V1007037	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0021	US BANK CARD CUSTOD	$250.00
03/31/25	V1007038	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0013	US BANK CARD DCARLS	$330.00
03/31/25	V1007040	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0098	US BANK CARD DLTLOP	$3,410.81
03/31/25	V1007042	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0050	US BANK CARD ECFE	$2,206.25
03/31/25	V1007049	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0037	US BANK CARD FOODNU	$150.00
03/31/25	V1007051	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0059	US BANK CARD I2T2 D	$1,997.87
03/31/25	V1007052	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$170.14
03/31/25	V1007054	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0063	US BANK CARD JJERUL	$290.00
03/31/25	V1007056	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0061	US BANK CARD JMORST	$155.00
03/31/25	V1007057	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$608.60
03/31/25	V1007060	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0078	US BANK CARD KHIEL	$980.13
03/31/25	V1007061	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0079	US BANK CARD KVILLE	$876.00
03/31/25	V1007065	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0022	US BANK CARD MAINTE	$28.00
03/31/25	V1007066	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0039	US BANK CARD MDURAN	$1,530.00
03/31/25	V1007068	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0101	US BANK CARD NSCHRO	$290.00
03/31/25	V1007069	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0091	US BANK CARD OAKKID	$1,360.00
03/31/25	V1007078	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$480.20
03/31/25	V1007079	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0035	US BANK CARD TSCHRE	$2,232.84
03/05/25	V5027300	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E19034	JACQUELINE TRZYNKA	$1,740.48
03/05/25	V5027305	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E32530	JESSICA M WISWELL	$1,778.42
03/20/25	V5027487	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E28446	MICHELLE ANN ELBERT	$1,127.88
03/20/25	V5027503	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E26878	JILL N LESNE	$488.21
03/20/25	V5027511	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E35590	LAURA E LOUIS-JACQU	$403.96
03/20/25	V5027684	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E27326	ELIZABETH Y XIONG	$1,295.96
03/26/25	738330	Vendor Check	368 OUT OF STATE TRAVEL	300 Purchased Services	55589	SIGNATURE ELITE INC	$10,843.75

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/31/25	V1007032	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$3,406.02
03/31/25	V1007035	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0062	US BANK CARD CMANAN	$7,350.00
03/31/25	V1007045	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0051	US BANK CARD EQUITY	$9,237.46
03/31/25	V1007047	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0060	US BANK CARD FACE	$8,639.59
03/31/25	V1007078	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$10,671.44
03/05/25	738094	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$250.00
03/05/25	738111	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53227	FOREST LAKE HIGH SC	$42.00
03/05/25	738114	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A0609	ISD 14-FRIDLEY PUBL	$28.00
03/05/25	738115	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A5880	ISD 284-WAYZATA PUB	$35.00
03/05/25	738116	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A4176	ISD 477-PRINCETON P	$28.00
03/05/25	V5027257	Employee Reimbursement	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	E25257	MATTHEW G GIFFORD	$319.92
03/05/25	V8010335	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D2624	THREE RIVERS PARK D	$276.00
03/06/25	738155	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	54792	MINNESOTA STATE CHE	$450.00
03/12/25	738179	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	13906	ISD 11-ANDOVER HIGH	$150.00
03/12/25	738180	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A4368	ISD 11-CHAMPLIN PAR	$50.00
03/12/25	738181	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A4368	ISD 11-CHAMPLIN PAR	$173.00
03/12/25	738182	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A3627	ISD 270-HOPKINS SCH	$250.00
03/12/25	738183	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D1127	ISD 272-EDEN PRAIRI	$200.00
03/12/25	738184	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A4176	ISD 477-PRINCETON P	$91.00
03/12/25	738185	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	50440	ISD 728-ELK RIVER A	$400.00
03/12/25	738186	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A4396	ISD 728-ELK RIVER A	$300.00
03/12/25	V8010405	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F4534	UNITED NATIONS ASSO	$950.00
03/19/25	738232	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$125.00
03/19/25	738250	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A0309	ISD 11-BLAINE HIGH	$110.00
03/19/25	738270	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$225.00
03/26/25	738281	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	54715	ARMSTRONG HIGH SCHO	$1,250.00
03/26/25	738302	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53984	ROCHESTER MAYO HIGH	$75.00
03/26/25	738303	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53790	EASTVIEW HIGH SCHOO	$275.00
03/26/25	738305	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	00451	ISD 16-SPRING LAKE	$400.00
03/26/25	738306	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A5571	ISD 276-MINNETONKA	$300.00
03/26/25	738307	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	50440	ISD 728-ELK RIVER A	$150.00
03/26/25	738334	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53741	WAHL, JACKSON BOURN	$75.00
03/26/25	V8010517	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	55567	MINNEAPOLIS BOULDER	$558.00
03/26/25	V8010535	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D2624	THREE RIVERS PARK D	$229.20
03/31/25	V1007031	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0032	US BANK CARD ADALE	$1,232.00
03/31/25	V1007032	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$8,509.76
03/31/25	V1007035	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0062	US BANK CARD CMANAN	$314.50
03/31/25	V1007040	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0098	US BANK CARD DLTLOP	$52.50
03/31/25	V1007044	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0040	US BANK CARD EMANNI	$1,416.00
03/31/25	V1007052	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$6,375.27
03/31/25	V1007057	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$5,207.73
03/31/25	V1007066	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0039	US BANK CARD MDURAN	-$3,600.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/31/25	V1007067	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0084	US BANK CARD MNEWEL	$1,228.41
03/31/25	V1007070	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0086	US BANK CARD OECPRO	$79.80
03/05/25	P406138	Epayable	372 RENTAL - EQUIPMENT	300 Purchased Services	50780	SUNBELT RENTALS INC	$1,631.98
03/05/25	V8010272	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$432.00
03/12/25	V8010345	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$606.24
03/26/25	V8010524	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	00329	PITNEY BOWES PURCHA	$125.25
03/26/25	V8010509	Vendor ACH	375 SCHL NURSE CONTR >$25,000	300 Purchased Services	54599	KATHERINE LOVGREN L	$4,785.00
03/05/25	V8010319	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	54685	PEOPLE INCORPORATED	$5,250.00
03/19/25	V8010425	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	53996	CHANGE INC	$8,184.00
03/26/25	V8010543	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	55358	VEEMAH INTEGRATED W	$2,000.00
03/05/25	738102	Vendor Check	380 ADVERTISING-PRINTING	300 Purchased Services	D6455	FIRST STUDENT INC	$234.84
03/19/25	V8010427	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$150.00
03/31/25	V1007042	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0050	US BANK CARD ECFE	$49.97
03/31/25	V1007050	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$311.81
03/31/25	V1007061	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0079	US BANK CARD KVILLE	$733.20
03/31/25	V1007066	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0039	US BANK CARD MDURAN	$1,500.00
03/12/25	V8010361	Vendor ACH	382 LAUNDRY-DRY CLEANING	300 Purchased Services	07933	CINTAS CORPORATION	$1,970.36
03/05/25	738113	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$350,068.97
03/19/25	V8010437	Vendor ACH	391 REIMB TO MN SCH DIST	300 Purchased Services	16881	NEW DOMINION SCHOOL	$751.32
03/26/25	738304	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$136,576.38
03/19/25	V8010437	Vendor ACH	393 CONTRACTED SERVICES	300 Purchased Services	16881	NEW DOMINION SCHOOL	$2,559.60
03/05/25	738129	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A4149	MN LANDSCAPE ARBORE	$1,470.00
03/05/25	738140	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	D8985	NORTHWEST SUBURBAN	$104,594.50
03/05/25	738145	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0005	SCIENCE MUSEUM OF M	$255.00
03/05/25	738148	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$135.00
03/05/25	738150	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$1,360.00
03/05/25	V8010275	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55310	AMPERSAND THERAPY L	$6,408.00
03/05/25	V8010279	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$5,062.50
03/05/25	V8010280	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$20,442.07
03/05/25	V8010332	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	52317	STONE ARCH LEARNING	$7,387.50
03/12/25	738165	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55561	DODGE NATURE CENTER	$222.00
03/12/25	738199	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	03615	MINNESOTA ORCHESTRA	$250.00
03/12/25	738212	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$90.00
03/12/25	738213	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$207.00
03/12/25	738214	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$207.00
03/12/25	738215	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	51745	SUNDANCE ENTERTAINM	$528.00
03/12/25	738216	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$3,272.50
03/12/25	V8010348	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	53817	ASCEND ENTERTAINMEN	$350.00
03/12/25	V8010352	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$14,698.75
03/12/25	V8010378	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54389	JEHU'S CARE INC	$18,615.00
03/19/25	738272	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	26540	THE WORKS	$2,534.00
03/19/25	V8010416	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55310	AMPERSAND THERAPY L	$7,120.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/19/25	V8010418	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3213	BAYADA HOME HEALTH	$480.50
03/19/25	V8010419	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$5,062.50
03/20/25	V1007004	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	55576	MINNESOTA ORCHESTRA	$287.50
03/20/25	V1007006	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	54904	SCIENCE MUSEUM OF M	$309.00
03/26/25	738280	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3858	1ST CHOICE PEDIATRI	$1,617.00
03/26/25	738284	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6031	BROOKLYN PARK, CITY	$7,000.00
03/26/25	738315	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0080	MN ZOO	$114.00
03/26/25	738332	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$5,879.45
03/26/25	P406178	Epayable	394 PMTS TO OTHER AGENCY	300 Purchased Services	01996	SCHOLASTIC BOOK FAI	$4,068.63
03/26/25	V8010473	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3213	BAYADA HOME HEALTH	$682.00
03/26/25	V8010474	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$5,062.50
03/26/25	V8010477	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$36,083.02
03/26/25	V8010486	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	53996	CHANGE INC	$17,327.51
03/26/25	V8010535	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$2,249.59
03/19/25	V8010457	Vendor ACH	398 INTERDEPARTMENTAL CHRGBK	300 Purchased Services	18914	RICOH USA	$20,779.17
03/05/25	738092	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54069	BARNES, MICHAEL	$134.00
03/05/25	738095	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4844	DAHL, ANTHONY	$95.00
03/05/25	738096	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4439	DENNY, ROGER	$95.00
03/05/25	738099	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5793	FARIS, DUNCAN MATTH	$95.00
03/05/25	738108	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55331	HENRY, GINA	$60.00
03/05/25	738110	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54766	HOWERTON, CHRISTOPH	$134.00
03/05/25	738117	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51077	JEAN, BRUCE	$67.00
03/05/25	738119	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D6992	LANDY, SCOTT	$95.00
03/05/25	738120	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53200	LIBRARY COMPUTER TU	$100.00
03/05/25	738131	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1749	MOHN, MONICA	$154.00
03/05/25	738132	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5002	MOLAN, PATRICK	$95.00
03/05/25	738133	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1380	MOORE, CHARLES	$95.00
03/05/25	738134	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5749	MURLOWSKI, SCOTT	$95.00
03/05/25	738141	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$60.00
03/05/25	738142	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50206	PAPE, JOHN	$95.00
03/05/25	738144	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52343	RUPP, JAY	$700.00
03/05/25	738146	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9031	SPENCER, RICKY	$95.00
03/05/25	V8010277	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53286	ARTEDUTC LLC DBA YO	$1,911.00
03/05/25	V8010284	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F3376	BRECHT-WILES, CAROL	$160.00
03/05/25	V8010286	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F1961	BUCKENTINE, JIM	$134.00
03/05/25	V8010288	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54870	CAPONI ART PARK	$525.00
03/05/25	V8010291	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$1,360.00
03/05/25	V8010296	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$564.90
03/05/25	V8010297	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54414	HANSON SPORTS LLC	$2,076.38
03/05/25	V8010298	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2536	HAWKINSON, NICK	$134.00
03/05/25	V8010313	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F1627	NEW WAY HYPNOSIS CL	$264.00
03/05/25	V8010320	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53943	PERUSSE, ELIZABETH	$440.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/25	V8010328	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54605	SOCIAL CLUB SIMPLE	$240.00
03/05/25	V8010334	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54898	TGA OF CENTRAL HENN	$1,265.00
03/05/25	V8010336	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5643	TOP TIER	$333.00
03/12/25	738172	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53916	FOSTER, CORTNEY	$95.00
03/12/25	738173	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50953	FRANCZAK, JOHN	$134.00
03/12/25	738176	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4236	HAMMER SPORTS LLC	$2,232.00
03/12/25	738187	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54891	JOHNSON, HOLLY	$100.00
03/12/25	738190	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55382	LANGLAIS, NOAH	$67.00
03/12/25	738191	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50100	LEONARD, MICHAEL	$82.00
03/12/25	738192	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	07396	LYNDE & MCLEOD INC	$1,260.00
03/12/25	738210	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52397	SHIKOWSKY, LOUIS	$164.00
03/12/25	V8010357	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F1961	BUCKENTINE, JIM	$67.00
03/12/25	V8010367	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54629	FJETLAND, JULIE	$385.00
03/12/25	V8010371	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$201.21
03/12/25	V8010375	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$1,550.00
03/12/25	V8010381	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7467	KRITZ, KEVIN	$148.00
03/12/25	V8010385	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A0751	METROPOLITAN COURIE	$2,811.46
03/19/25	738229	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3581	AYENI, PHIL	$95.00
03/19/25	738230	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55571	BLOOMQUIST, CALVIN	$134.00
03/19/25	738231	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55580	TAYLOR, BRANDON	$190.00
03/19/25	738235	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54417	DASH SPORTS LLC	$1,333.50
03/19/25	738236	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5736	DAY, ROGER ANTHONY	$95.00
03/19/25	738237	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7486	DELGADO, MICHAEL	$95.00
03/19/25	738243	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52044	GEORGAKOPOULOS, TES	$135.00
03/19/25	738244	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1225	GUSTAFSON, ZACH	$95.00
03/19/25	738245	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$134.00
03/19/25	738246	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55331	HENRY, GINA	$30.00
03/19/25	738249	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55577	ISAACSON, JAYDE	$785.00
03/19/25	738251	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A5571	ISD 276-MINNETONKA	$510.00
03/19/25	738254	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53944	LLOYD, RILEY	$715.00
03/19/25	738258	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53973	MUNN, TATUM	$690.00
03/19/25	738259	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54746	NEWBERN JR, MELVIN	$134.00
03/19/25	738260	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$160.00
03/19/25	738261	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2877	POGATCHNIK, DEAN	$67.00
03/19/25	738265	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54803	RODE, MICHAEL JOHN	$67.00
03/19/25	738266	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53787	ROGERS, ROCHESTER	$95.00
03/19/25	738273	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55412	VAN THOMME, ZACHARY	$134.00
03/19/25	738274	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4905	WELLS, BRANDON	$1,250.00
03/19/25	V8010426	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7398	DECKER, PEGGY	$75.00
03/19/25	V8010428	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$1,600.00
03/19/25	V8010433	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$341.18
03/19/25	V8010435	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$237.50

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/19/25	V8010440	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50935	JUST BREATHING LLC	$49.50
03/20/25	V1007003	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	17694	DISH	$295.20
03/26/25	738282	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1687	BARKER, CURTIS N	$95.00
03/26/25	738292	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5637	ENGSTROM, MARK WILL	$99.00
03/26/25	738293	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9258	ERICKSON, JAMES C	$455.00
03/26/25	738299	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55331	HENRY, GINA	$120.00
03/26/25	738310	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55582	LLOYD, SKYLAR	$430.00
03/26/25	738319	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54372	RADAR TALENT SOLUTI	$2,000.00
03/26/25	738331	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D8927	STUMPF, DAN	$181.00
03/26/25	V8010480	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53516	BRENES, SANDRA	$675.00
03/26/25	V8010482	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54870	CAPONI ART PARK	$360.00
03/26/25	V8010494	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54475	DIEMAND, ARYN LILL	$350.00
03/26/25	V8010496	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	18528	FINKEN WATER INC	$86.43
03/26/25	V8010502	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$146.22
03/26/25	V8010504	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7492	HANSEN, COLE	$164.00
03/26/25	V8010533	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54898	TGA OF CENTRAL HENN	$2,070.00
03/26/25	V8010537	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5643	TOP TIER	$185.00
03/26/25	V8010541	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54699	VANDERLAN, KIRA	$82.50
03/31/25	V1007024	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	A0256	DELTA DENTAL PLAN	$10,280.52
03/31/25	V1007026	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	54208	UMR, INC	$114,650.89
				300 Purchased Services Subtotal			**$4,475,172.65**
03/05/25	738098	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$4,632.49
03/05/25	738100	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$386.56
03/05/25	738126	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$501.83
03/05/25	P406124	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	05641	BATTERIES PLUS BULB	$42.50
03/05/25	P406126	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$95.51
03/05/25	P406143	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$17,809.10
03/05/25	V5027246	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E16833	EILEEN E BAKER	$222.43
03/05/25	V5027271	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E30226	YOLANDA JONES	$32.20
03/05/25	V5027273	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E9992	ANGELA M KETTNER	$636.84
03/05/25	V5027275	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E27451	JESS T KLINE	$29.80
03/05/25	V5027279	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E28945	NICOLE M LUCAS	$496.03
03/05/25	V5027286	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E20039	JULIE A NOGA	$10.89
03/05/25	V5027291	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E32614	TAYLOR E POTVIN	$105.79
03/05/25	V5027296	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24761	KAYLA J STREI	$164.67
03/05/25	V5027302	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E20776	ANDREA S WAGNER	$34.69
03/05/25	V8010273	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	22094	ACTION RADIO & COMM	$440.00
03/05/25	V8010306	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$57.98
03/05/25	V8010309	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	54572	MARTIN MARIETTA MAT	$277.93
03/05/25	V8010326	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$21.38
03/12/25	738166	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$3,061.07
03/12/25	738168	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$328.96

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/12/25	738197	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	F5966	MN DEPT OF HEALTH	$70.00
03/12/25	P406148	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$9.28
03/12/25	P406155	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	01996	SCHOLASTIC BOOK FAI	$1,231.30
03/12/25	P406156	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00886	THE LIBRARY STORE I	$53.95
03/12/25	P406157	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00390	TOLL GAS & WELDING	$35.99
03/12/25	P406159	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$13,156.47
03/12/25	V8010377	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	17401	INNOVATIVE OFFICE S	$73.35
03/12/25	V8010382	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$217.55
03/12/25	V8010386	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	09737	MINNEAPOLIS OXYGEN	$60.72
03/12/25	V8010389	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$1,439.58
03/12/25	V8010396	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$84.00
03/13/25	P406160	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	16828	MCKESSON MEDICAL-SU	$854.69
03/19/25	738256	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$232.64
03/19/25	P406167	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	51301	TOTALLY PROMOTIONAL	$1,588.72
03/19/25	V8010424	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	54537	CDW GOVERNMENT	$246.87
03/19/25	V8010448	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	50291	MYFRUITSALE.COM	$625.25
03/20/25	V5027324	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E16833	EILEEN E BAKER	$11.87
03/20/25	V5027402	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E34294	COLLEEN R FARLEY	$89.15
03/20/25	V5027575	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E11386	JENNIFER PAULSON	$51.07
03/20/25	V5027638	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24761	KAYLA J STREI	$60.40
03/20/25	V5027651	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E30396	CAM-NHUNG T WYMAN	$14.16
03/20/25	V5027676	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E25860	BOBBI J LASTOVICH	$60.60
03/26/25	738290	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$2,089.57
03/26/25	738294	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$405.96
03/26/25	738314	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	F5966	MN DEPT OF HEALTH	$70.00
03/26/25	738337	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	55408	YOUNG, MANDORA	$250.00
03/26/25	P406181	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$4,487.88
03/26/25	V8010471	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	01298	APRIL GRAPHICS	$238.00
03/26/25	V8010472	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$133.34
03/26/25	V8010475	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08280	BECKER ARENA PRODUC	$316.99
03/26/25	V8010498	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	22068	FUN EXPRESS LLC	$309.73
03/26/25	V8010500	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	00188	GOPHER SPORT	$111.90
03/26/25	V8010510	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$142.46
03/31/25	V1007033	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0096	US BANK CARD BWKIDS	$125.18
03/31/25	V1007034	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$146.00
03/31/25	V1007037	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$426.57
03/31/25	V1007045	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0051	US BANK CARD EQUITY	$1,147.64
03/31/25	V1007046	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0049	US BANK CARD EXIONG	$619.30
03/31/25	V1007047	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0060	US BANK CARD FACE	$453.87
03/31/25	V1007049	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0037	US BANK CARD FOODNU	$930.87
03/31/25	V1007052	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$5,511.07
03/31/25	V1007057	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$79.73

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03/31/25	V1007058	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0100	US BANK CARD JPHENO	$304.18
03/31/25	V1007059	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0023	US BANK CARD JSCHLO	$83.40
03/31/25	V1007061	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0079	US BANK CARD KVILLE	$950.00
03/31/25	V1007065	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$59.38
03/31/25	V1007066	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$912.87
03/31/25	V1007067	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$1,016.16
03/31/25	V1007069	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0091	US BANK CARD OAKKID	$53.65
03/31/25	V1007071	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$14,755.67
03/31/25	V1007072	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$2,805.41
03/31/25	V1007075	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$6,100.41
03/31/25	V1007076	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$12,904.16
03/31/25	V1007077	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0087	US BANK CARD RCKIDS	$22.56
03/31/25	V1007080	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0095	US BANK CARD WDKIDS	$40.97
03/31/25	V1007081	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0093	US BANK CARD WVRKID	$4.50
03/05/25	V8010281	Vendor ACH	402 APPAREL	400 Supplies & Materials	26509	BOND BRANDED GEAR I	$130.00
03/12/25	V8010343	Vendor ACH	402 APPAREL	400 Supplies & Materials	17648	4IMPRINT	$12,766.51
03/31/25	V1007066	Electronic Wire Transfer	402 APPAREL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$1,054.00
03/05/25	V8010303	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	26556	INTERNATIONAL BUS M	$5,242.19
03/05/25	V8010308	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	19917	MARCO	$1,715.70
03/07/25	V5027307	Employee Reimbursement	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	50779	RICHARD CARLTON CON	$2,500.00
03/12/25	738164	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	52369	DOCUSIGN INC	$17,750.25
03/12/25	V8010347	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	51322	AMERICAN REGISTRY F	$262.50
03/19/25	738227	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	F4899	ARVIG	$926.90
03/26/25	V8010536	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	51457	T-MOBILE USA INC	$2,968.67
03/26/25	V8010538	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	F3933	TRANSFINDER	$36,138.00
03/31/25	V1007063	Electronic Wire Transfer	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$263.99
03/19/25	V8010430	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$219.99
03/19/25	V8010438	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	18609	IXL LEARNING INC	$595.00
03/26/25	V8010511	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	53680	LEXIA LEARNING SYST	$990.00
03/26/25	V8010520	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	09234	NEW READERS PRESS	$1,000.00
03/26/25	V8010530	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	18737	SOUNDZABOUND MUSIC	$1,670.00
03/31/25	V1007063	Electronic Wire Transfer	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$603.87
03/05/25	738147	Vendor Check	412 WATER TREATMENT	400 Supplies & Materials	55041	STEP SAVER INC	$192.00
03/05/25	V8010276	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	51769	APOLLO WATER SERVIC	$2,693.03
03/12/25	738211	Vendor Check	412 WATER TREATMENT	400 Supplies & Materials	55041	STEP SAVER INC	$616.00
03/12/25	V8010373	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	20217	HAWKINS INC	$3,671.78
03/19/25	738269	Vendor Check	412 WATER TREATMENT	400 Supplies & Materials	55041	STEP SAVER INC	$166.40
03/05/25	738109	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51768	HLS OUTDOOR	$641.77
03/05/25	738126	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$496.74
03/05/25	P406130	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$246.28
03/05/25	P406132	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$106.20
03/05/25	V8010282	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$16.52

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/25	V8010287	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$1,460.97
03/05/25	V8010290	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$155.03
03/05/25	V8010292	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$2,460.21
03/05/25	V8010331	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00565	STATE SUPPLY CO INC	$585.90
03/12/25	738193	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$1,012.37
03/12/25	738207	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06890	RM COTTON CO	$2,565.00
03/12/25	P406150	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	04382	GOLDEN VALLEY SUPPL	$204.80
03/12/25	P406151	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$95.85
03/12/25	P406157	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00390	TOLL GAS & WELDING	$86.24
03/12/25	V8010353	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$1,571.86
03/12/25	V8010363	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$67.65
03/12/25	V8010366	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$1,117.32
03/12/25	V8010401	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00565	STATE SUPPLY CO INC	$600.10
03/12/25	V8010411	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51331	ZARNOTH BRUSH WORKS	$2,817.90
03/19/25	738226	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	50142	AQUA LOGIC INC	$1,311.80
03/19/25	738264	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06890	RM COTTON CO	$40.00
03/19/25	P406162	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	18784	NORTHWEST LIGHTING	$372.00
03/19/25	V8010449	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$212.00
03/19/25	V8010453	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	52998	R&R SPECIALTIES OF	$138.00
03/19/25	V8010454	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00335	R&W WELDING & MACHI	$650.00
03/19/25	V8010461	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15270	VIKING ELECTRIC	$352.34
03/26/25	738301	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51768	HLS OUTDOOR	$548.82
03/26/25	738312	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$526.24
03/26/25	738316	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54966	NAPA AUTO PARTS	$224.89
03/26/25	738327	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06890	RM COTTON CO	$700.48
03/26/25	P406177	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	18784	NORTHWEST LIGHTING	$65.00
03/26/25	V8010492	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$281.78
03/26/25	V8010495	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$2,709.33
03/26/25	V8010521	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$91.85
03/26/25	V8010525	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51251	QUALE COMPANIES	$154.97
03/31/25	V1007037	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$2,119.58
03/31/25	V1007059	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0023	US BANK CARD JSCHLO	$751.67
03/31/25	V1007065	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$311.77
03/31/25	V1007071	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$908.78
03/31/25	V1007075	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$2,471.07
03/05/25	738105	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	08395	GRAYBAR ELECTRIC CO	$28.22
03/05/25	V8010273	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$142.00
03/05/25	V8010341	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	07819	WEST MUSIC	$114.95
03/12/25	V8010346	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$32.00
03/12/25	V8010392	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26510	PARTS TOWN LLC	$516.75
03/19/25	V8010415	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$319.00
03/19/25	V8010417	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$634.11

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/19/25	V8010424	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	54537	CDW GOVERNMENT	$795.00
03/19/25	V8010452	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$1,697.54
03/31/25	V1007041	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0071	US BANK CARD DYARBR	$24.55
03/31/25	V1007071	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$16.94
03/31/25	V1007075	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$196.95
03/31/25	V1007065	Electronic Wire Transfer	423 PERMITS	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$2,420.00
03/05/25	738107	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	55411	HENRY SCHEIN INC	$1,567.63
03/05/25	738135	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	A0430	MUSIC THEATRE INTER	$81.51
03/05/25	738136	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54966	NAPA AUTO PARTS	$633.42
03/05/25	738149	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54680	TFD SUPPLIES	$660.00
03/05/25	P406123	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$46.30
03/05/25	P406126	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$1,048.16
03/05/25	P406136	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$234.61
03/05/25	P406137	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	17978	SCHOOL OUTFITTERS	$953.12
03/05/25	P406144	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	18859	VEX ROBOTICS INC	$196.15
03/05/25	V5027243	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E13029	ELIZABETH ALBRECHT	$150.38
03/05/25	V5027252	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E32046	SARAH M EILER	$17.57
03/05/25	V5027253	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E32058	BRIANNA R ERSTAD	$100.00
03/05/25	V5027255	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E25183	SEAN W FISHER	$74.28
03/05/25	V5027262	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23277	BERNADETTE MARIE HE	$163.24
03/05/25	V5027267	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E16009	CYNTHIA J JAHNKE	$21.47
03/05/25	V5027276	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23491	JENNIFER A KNUTSEN	$124.53
03/05/25	V5027280	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E35156	JENNIFER L MALCHOW	$18.81
03/05/25	V5027282	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E18232	TODD B MARTIN	$36.40
03/05/25	V5027294	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E9341	SHEILA ANN ROD	$21.30
03/05/25	V5027299	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27799	ANDREA J TOOLEY	$48.84
03/05/25	V8010285	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS LLC	$1,079.88
03/05/25	V8010312	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$864.01
03/05/25	V8010326	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$714.59
03/05/25	V8010337	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$122.14
03/05/25	V8010340	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	12760	VARITRONICS	$220.53
03/12/25	738178	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	55540	IMAGINE LEARNING LL	$3,393.50
03/12/25	P406145	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$57.52
03/12/25	P406148	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$1,090.66
03/12/25	P406154	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$64.00
03/12/25	P406156	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00886	THE LIBRARY STORE I	$172.78
03/12/25	V8010344	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	54850	95 PERCENT GROUP LL	$101,498.10
03/12/25	V8010365	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	16330	EAI EDUCATION	$78.95
03/12/25	V8010369	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00188	GOPHER SPORT	$2,726.12
03/12/25	V8010376	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03570	INDUSTRIAL LUMBER &	$2,335.50
03/12/25	V8010380	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$44.99
03/12/25	V8010382	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$53.15

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03/12/25	V8010394	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52449	REV ROBOTICS LLC	$283.06
03/12/25	V8010395	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04446	RIO GRANDE	$63.39
03/12/25	V8010396	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$200.00
03/12/25	V8010402	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	53591	THE DBQ PROJECT	$5,936.00
03/19/25	738263	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	55569	REQUENA, JESUS	$194.22
03/19/25	738268	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	55570	SCHROEDER, LAUREN	$105.95
03/19/25	P406165	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	01996	SCHOLASTIC BOOK FAI	$400.29
03/19/25	P406168	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	20230	VOYAGER SOPRIS LEAR	$906.40
03/19/25	V8010414	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	17501	ACME TOOLS	$207.45
03/19/25	V8010421	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$244.62
03/19/25	V8010422	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS LLC	$243.23
03/19/25	V8010431	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00188	GOPHER SPORT	$285.36
03/19/25	V8010432	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$106.00
03/19/25	V8010441	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$452.60
03/19/25	V8010442	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$23.74
03/19/25	V8010445	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	16958	MATH LEARNING CENTE	$24,883.20
03/19/25	V8010458	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$407.44
03/20/25	V1007007	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	A0275	UNITED PARCEL SERVI	$211.10
03/20/25	V5027353	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E30479	SAMUEL M BOSTROM	$36.91
03/20/25	V5027378	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23944	ABBIE C ANDERSON	$52.65
03/20/25	V5027380	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E10766	PAIGE DALEY	$100.00
03/20/25	V5027397	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E17542	THERESA K ERTEL	$22.41
03/20/25	V5027406	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E25183	SEAN W FISHER	$99.65
03/20/25	V5027520	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23525	JACOB L MANDERS	$99.11
03/20/25	V5027600	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E9341	SHEILA ANN ROD	$26.91
03/20/25	V5027640	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E13438	SHARI L SWANSON	$60.77
03/20/25	V5027649	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27799	ANDREA J TOOLEY	$196.45
03/20/25	V5027650	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E33655	JESSE L TOREN	$48.31
03/20/25	V5027651	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E30396	CAM-NHUNG T WYMAN	$10.29
03/26/25	738297	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54635	FITNESS FINDERS INC	$364.33
03/26/25	738316	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54966	NAPA AUTO PARTS	$913.13
03/26/25	738335	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	00409	WARD'S SCIENCE	$115.53
03/26/25	P406170	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$425.26
03/26/25	V8010476	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	54581	BJOREM SPEECH PUBLI	$78.99
03/26/25	V8010478	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$362.22
03/26/25	V8010479	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	17391	BOUND TREE MEDICAL	$2,369.24
03/26/25	V8010489	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	50961	CRESCENT MOON PRODU	$3,022.00
03/26/25	V8010498	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	22068	FUN EXPRESS LLC	$427.59
03/26/25	V8010507	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	53624	JOYLABZ LLC	$9,910.29
03/26/25	V8010508	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$45.99
03/26/25	V8010510	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$28.49
03/26/25	V8010526	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00355	SCHOOL HEALTH SUPPL	$14.25

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/31/25	V1007034	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$25.14
03/31/25	V1007036	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$15.00
03/31/25	V1007048	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0089	US BANK CARD FBKIDS	$541.34
03/31/25	V1007052	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$966.62
03/31/25	V1007063	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$466.45
03/31/25	V1007066	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$3,162.78
03/31/25	V1007067	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$174.29
03/31/25	V1007069	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0091	US BANK CARD OAKKID	$448.20
03/31/25	V1007071	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$10,457.48
03/31/25	V1007072	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$818.53
03/31/25	V1007074	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0072	US BANK CARD PURCHD	$80.85
03/31/25	V1007075	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$275.66
03/31/25	V1007076	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$10,354.63
03/31/25	V1007077	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0087	US BANK CARD RCKIDS	$104.42
03/31/25	V1007081	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0093	US BANK CARD WVRKID	$118.83
03/05/25	P406126	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$361.86
03/05/25	P406128	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$44.66
03/05/25	P406139	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12744	THERAPY SHOPPE	$43.98
03/05/25	V5027275	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Supplies & Materials	E27451	JESS T KLINE	$6.81
03/05/25	V8010306	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$255.53
03/05/25	V8010329	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	17870	SPEECH CORNER	$114.96
03/12/25	P406145	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	08889	BARNES & NOBLE	$57.52
03/12/25	P406148	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$91.24
03/12/25	V8010351	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	54581	BJOREM SPEECH PUBLI	$300.99
03/12/25	V8010382	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$274.51
03/12/25	V8010399	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	08598	SOUTHPAW ENTERPRISE	$37.00
03/12/25	V8010400	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	17870	SPEECH CORNER	$103.95
03/12/25	V8010406	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12760	VARITRONICS	$1,199.99
03/12/25	V8010408	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	01359	WILSON LANGUAGE TRA	$224.08
03/19/25	738248	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	55250	INSPIRE TO CREATE E	$280.56
03/19/25	738256	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$494.59
03/19/25	738271	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	53918	TEACHER DIRECT	$63.74
03/19/25	P406166	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12744	THERAPY SHOPPE	$94.86
03/19/25	V8010420	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	54581	BJOREM SPEECH PUBLI	$59.00
03/19/25	V8010459	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	17870	SPEECH CORNER	$140.96
03/19/25	V8010460	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07525	SUPER DUPER PUBLICA	$86.50
03/19/25	V8010462	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	01359	WILSON LANGUAGE TRA	$120.96
03/20/25	V5027579	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Supplies & Materials	E34350	FLORINDA PENALOZA R	$31.40
03/20/25	V5027635	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Supplies & Materials	E9823	ELIZABETH ANN STOCK	$73.94
03/26/25	738329	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	54877	SHINE EARLY LEARNIN	$366.30
03/26/25	P406172	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$192.59
03/26/25	P406179	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12744	THERAPY SHOPPE	$461.33

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/26/25	V8010488	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07693	COUNCIL FOR EXCEPTI	$82.00
03/26/25	V8010503	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07552	HAND2MIND INC	$67.96
03/26/25	V8010510	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$368.97
03/26/25	V8010527	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$135.72
03/26/25	V8010531	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07525	SUPER DUPER PUBLICA	$109.90
03/26/25	V8010534	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	16530	THINK SOCIAL PUBLIS	$101.38
03/26/25	V8010542	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12760	VARITRONICS	$431.17
03/26/25	V8010545	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	01359	WILSON LANGUAGE TRA	$46.00
03/31/25	V1007057	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$1,316.06
03/31/25	V1007062	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0012	US BANK CARD LFOSTE	$158.81
03/31/25	V1007063	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$157.01
03/31/25	V1007066	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$645.49
03/31/25	V1007067	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$821.41
03/31/25	V1007070	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0086	US BANK CARD OECPRO	$326.90
03/31/25	V1007071	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$8,709.06
03/31/25	V1007076	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$1,672.43
03/26/25	738336	Vendor Check	440 FUEL	400 Supplies & Materials	53992	WEX BANK	$2,771.42
03/31/25	V1007037	Electronic Wire Transfer	440 FUEL	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$179.09
03/12/25	V8010376	Vendor ACH	450 MATERIALS - RESALE	400 Supplies & Materials	03570	INDUSTRIAL LUMBER &	$4,047.50
03/26/25	V8010519	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	F3946	MUSKA ELECTRIC	$750.00
03/31/25	V1007063	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$44.35
03/31/25	V1007071	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$200.90
03/19/25	V8010443	Vendor ACH	456 INSTRUCTIONAL TECH SUPPLY	400 Supplies & Materials	15464	LIGHTSPEED TECHNOLO	$1,600.00
03/05/25	P406123	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08889	BARNES & NOBLE	$441.40
03/05/25	V8010299	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	18358	HOUGHTON MIFFLIN HA	$4,176.00
03/12/25	738202	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	53969	O'NEAL, AMANDA	$268.21
03/12/25	V8010374	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	18358	HOUGHTON MIFFLIN HA	$190.67
03/19/25	V8010444	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$560.24
03/26/25	P406170	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08889	BARNES & NOBLE	$163.08
03/26/25	V8010485	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	54560	CENGAGE LEARNING IN	$1,485.00
03/31/25	V1007066	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$125.80
03/31/25	V1007071	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$1,002.00
03/31/25	V1007073	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0017	US BANK CARD PURCHD	$152.52
03/12/25	V8010359	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$5,176.17
03/19/25	V8010417	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$518.95
03/26/25	V8010519	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	F3946	MUSKA ELECTRIC	$12,477.35
03/31/25	V1007071	Electronic Wire Transfer	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$38.89
03/12/25	V8010359	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54537	CDW GOVERNMENT	$4,495.00
03/19/25	738247	Vendor Check	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	55516	HP INC	$4,158.95
03/26/25	V8010487	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54641	CHROMEBOOKPARTS.COM	$300.00
03/31/25	V1007051	Electronic Wire Transfer	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$50.00
03/05/25	738103	Vendor Check	470 MEDIA RESOURCES	400 Supplies & Materials	55485	FLUTTERBEE EDUCATIO	$671.08

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/25	P406122	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	15890	ABDO PUBLISHING	$3,062.30
03/05/25	P406123	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$1,437.82
03/05/25	V5027268	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E35120	VALERIE R JEFFERY	$75.12
03/05/25	V5027298	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E19193	ANNA M TEEPLE	$8.96
03/05/25	V8010293	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$160.70
03/05/25	V8010294	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$8,288.00
03/05/25	V8010307	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$746.65
03/12/25	P406147	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	F5864	COUGHLAN COMPANIES	$700.67
03/12/25	V8010355	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	50663	BOUND TO STAY BOUND	$241.96
03/12/25	V8010368	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$1,850.56
03/12/25	V8010383	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$3,375.77
03/19/25	V8010429	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$107.23
03/19/25	V8010430	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$689.51
03/19/25	V8010444	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$908.76
03/19/25	V8010451	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	09272	PERMA-BOUND BOOKS	$67.16
03/20/25	V5027530	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E31157	ADRIENNE H METZLER	$92.06
03/26/25	P406169	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	15890	ABDO PUBLISHING	$2,001.95
03/26/25	P406170	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$1,368.79
03/26/25	V8010497	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$558.63
03/26/25	V8010514	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$1,302.83
03/31/25	V1007066	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$1,001.56
03/31/25	V1007071	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$146.60
03/05/25	738097	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$194.82
03/05/25	738143	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	55549	REYES BAR RESTAURAN	$596.07
03/05/25	P406126	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$781.48
03/05/25	V5027243	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E13029	ELIZABETH ALBRECHT	$49.41
03/05/25	V5027249	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E20831	MICHELLE L BECK	$21.98
03/05/25	V5027270	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E24754	LYNETTE C JOHNSON	$45.52
03/05/25	V5027273	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E9992	ANGELA M KETTNER	$293.45
03/05/25	V5027278	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E29823	GARRETT P LEE	$47.15
03/05/25	V5027290	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E22075	CASSANDRA L POPEHN	$33.80
03/05/25	V5027297	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E28609	CAMRA M SVEIVEN-DIC	$87.86
03/05/25	V5027301	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E28927	BETH M VOS	$105.77
03/05/25	V8010318	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$1,311.16
03/05/25	V8010323	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	53819	QDOBA MEXICAN EATS	$574.29
03/12/25	738174	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHER'S PIZZA	$262.87
03/12/25	738195	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	55563	MGSH GIRLS BASKETBA	$349.00
03/12/25	P406148	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$459.05
03/12/25	V8010390	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$299.14
03/13/25	738219	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	15072	D'AMICO CATERING	$750.00
03/20/25	V5027402	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E34294	COLLEEN R FARLEY	$33.94
03/20/25	V5027575	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E11386	JENNIFER PAULSON	$15.64

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V5027640	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E13438	SHARI L SWANSON	$119.36
03/20/25	V5027641	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E13467	SCOTT W TAYLOR	$150.02
03/26/25	738289	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$511.90
03/26/25	V8010523	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$217.49
03/31/25	V1007034	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$66.78
03/31/25	V1007035	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0062	US BANK CARD CMANAN	$252.45
03/31/25	V1007036	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$570.03
03/31/25	V1007039	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0018	US BANK CARD DLTLDE	$912.11
03/31/25	V1007040	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0098	US BANK CARD DLTLOP	$253.27
03/31/25	V1007042	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0050	US BANK CARD ECFE	$953.52
03/31/25	V1007043	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0080	US BANK CARD ELPROG	$70.20
03/31/25	V1007044	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0040	US BANK CARD EMANNI	$767.02
03/31/25	V1007045	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0051	US BANK CARD EQUITY	$631.62
03/31/25	V1007046	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0049	US BANK CARD EXIONG	$591.94
03/31/25	V1007047	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0060	US BANK CARD FACE	$2,269.33
03/31/25	V1007050	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0010	US BANK CARD HRDEPT	$229.19
03/31/25	V1007051	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$350.85
03/31/25	V1007052	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$4,266.02
03/31/25	V1007053	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0099	US BANK CARD INFOSY	$68.67
03/31/25	V1007055	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0076	US BANK CARD JMACCA	$400.00
03/31/25	V1007057	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$582.75
03/31/25	V1007060	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0078	US BANK CARD KHIEL	$1,779.13
03/31/25	V1007062	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0012	US BANK CARD LFOSTE	$3,707.00
03/31/25	V1007063	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$139.89
03/31/25	V1007064	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0073	US BANK CARD LJOHNS	$854.32
03/31/25	V1007067	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$584.08
03/31/25	V1007071	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$464.75
03/31/25	V1007078	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0020	US BANK CARD SSVCSD	$249.46
03/05/25	V8010330	Vendor ACH	495 MILK	400 Supplies & Materials	50992	ST PAUL BEVERAGE SO	$47,595.44
03/05/25	738093	Vendor Check	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	03011	BAYFIELD FRUIT COMP	$13,685.00
03/05/25	P406126	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$66.46
03/05/25	P406133	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$456.41
03/05/25	P406135	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	05778	PAN O GOLD BAKING C	$13,060.63
03/05/25	V8010302	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	F6278	INDIANHEAD FOODSERV	$644,056.05
03/26/25	P406175	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$1,115.60
				400 Supplies & Materials Subtotal			**$1,286,034.07**
03/05/25	V8010285	Vendor ACH	502 APPAREL	500 Capital Expenditures	03211	BSN SPORTS LLC	$15,000.00
03/05/25	V8010324	Vendor ACH	502 APPAREL	500 Capital Expenditures	18206	RIDDELL ALL AMERICA	$5,762.60
03/19/25	738241	Vendor Check	502 APPAREL	500 Capital Expenditures	55393	FORMAL FASHIONS INC	$8,456.40
03/26/25	V8010481	Vendor ACH	502 APPAREL	500 Capital Expenditures	03211	BSN SPORTS LLC	$300.00
03/05/25	738089	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	50088	AID ELECTRIC CORPOR	$25,000.00
03/05/25	V8010283	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$5,879.50

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/12/25	738167	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55165	ELECTRO-MECHANICAL	$68,338.00
03/12/25	V8010356	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$8,048.00
03/12/25	V8010391	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55434	PARKOS CONSTRUCTION	$51,245.28
03/12/25	V8010410	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$543,941.47
03/19/25	738276	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55185	ZONEONE LOCATING	$209.00
03/05/25	P406140	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	02314	TRANE	$28,326.35
03/05/25	P406141	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$1,103.00
03/05/25	V8010304	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$332.50
03/05/25	V8010311	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18100	MEI TOTAL ELEVATOR	$38,108.04
03/05/25	V8010327	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$459.13
03/12/25	738208	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5353	ROCHON CORPORATION	$210,704.77
03/12/25	P406158	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$1,454.00
03/12/25	V8010356	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$1,148.50
03/12/25	V8010379	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$189.00
03/12/25	V8010384	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18100	MEI TOTAL ELEVATOR	$2,925.00
03/12/25	V8010397	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$553.94
03/12/25	V8010410	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$106,256.57
03/19/25	738228	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$115,433.25
03/19/25	V8010424	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54537	CDW GOVERNMENT	$899.00
03/19/25	V8010439	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$180.25
03/19/25	V8010463	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08835	WL HALL COMPANY	$5,679.00
03/26/25	738283	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6279	BCI CONSTRUCTION IN	$12,067.27
03/26/25	738298	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$82,165.50
03/26/25	738311	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	09944	MAPLE GROVE, CITY O	$4,797.06
03/26/25	738333	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	09696	TWIN CITY HARDWARE	$4,700.52
03/26/25	P406180	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$7,599.13
03/26/25	V8010513	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$542.50
03/26/25	V8010515	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	05140	MAVO SYSTEMS INC	$696.00
03/26/25	V8010528	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$484.07
03/05/25	738126	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$76.83
03/05/25	738151	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	09696	TWIN CITY HARDWARE	$25,164.47
03/05/25	P406125	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$708.00
03/05/25	P406127	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	18024	DEERE & COMPANY	$1,045.50
03/05/25	P406129	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$470.60
03/05/25	P406130	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	00187	GOODIN CO	$6,376.66
03/05/25	V8010300	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53001	IDEAL ENERGIES SOLA	$84,000.00
03/05/25	V8010325	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	20141	RJ MECHANICAL INC	$4,000.00
03/05/25	V8010338	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08752	TWIN CITY GARAGE DO	$3,694.00
03/12/25	738189	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01169	LAERDAL MEDICAL COR	$8,486.61
03/12/25	P406146	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$1,968.42
03/12/25	P406152	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07053	HILLYARD FLOOR CARE	$14,682.38
03/12/25	V8010342	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	55520	3D UNIVERSE LLC	$10,858.92

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/12/25	V8010359	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$899.00
03/12/25	V8010404	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08752	TWIN CITY GARAGE DO	$3,629.00
03/12/25	V8010409	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08835	WL HALL COMPANY	$10,535.00
03/19/25	P406161	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$491.90
03/19/25	V8010424	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$1,200.80
03/19/25	V8010452	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	05024	PRO-TEC DESIGN	$8,845.85
03/26/25	738312	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$87.10
03/26/25	P406171	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$7,760.00
03/26/25	P406173	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$147.00
03/26/25	V8010470	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	55520	3D UNIVERSE LLC	$5,429.46
03/26/25	V8010484	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54018	CAROLINA COVERTECH	$16,746.13
03/26/25	V8010519	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	F3946	MUSKA ELECTRIC	$7,485.40
03/26/25	V8010539	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53073	TRIMARK MARLINN LLC	$13,033.56
03/31/25	V1007072	Electronic Wire Transfer	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	PC009	US BANK CARD PURCHB	$11,485.80
03/12/25	V8010406	Vendor ACH	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	12760	VARITRONICS	$1,799.00
03/19/25	V8010424	Vendor ACH	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	54537	CDW GOVERNMENT	$929.00
03/19/25	V8010455	Vendor ACH	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	03934	RELIABLE MEDICAL SU	$217.00
03/31/25	V1007071	Electronic Wire Transfer	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	PC0081	US BANK CARD PURCHA	$988.22
03/26/25	V8010493	Vendor ACH	534 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	50804	DART PORTABLE STORA	$110.00
03/05/25	V8010306	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	06538	LAKESHORE LEARNING	$379.05
03/05/25	V8010317	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	26568	OFFICE LIQUIDATORS	$937.00
03/12/25	738158	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	06966	ALL STAR SPORTS INC	$3,608.00
03/12/25	V8010350	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	15800	B & H PHOTOVIDEO	$7,376.50
03/12/25	V8010359	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$929.00
03/12/25	V8010396	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	52245	SCHOOL SPECIALTY LL	$976.70
03/12/25	V8010403	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	22123	THE MUSIC MART INC	$79.95
03/12/25	V8010407	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	07819	WEST MUSIC	$316.80
03/19/25	P406164	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$2,702.00
03/19/25	V8010424	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$1,326.36
03/26/25	V8010544	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	07819	WEST MUSIC	$32.00
03/31/25	V1007066	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC0039	US BANK CARD MDURAN	$2,681.93
03/31/25	V1007071	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC0081	US BANK CARD PURCHA	$116.58
03/12/25	V8010354	Vendor ACH	555 NONINSTRUCT TECH HARDWARE	500 Capital Expenditures	55538	BOUNCEPAD NORTH AME	$1,565.95
03/05/25	738113	Vendor Check	570 PRIN ON BLDG/LAND LEASES	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$48,738.17
03/05/25	738113	Vendor Check	571 INT ON LT BLDG/LAND LEASE	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$39,081.74
				500 Capital Expenditures Subtotal			**$1,723,183.94**
03/19/25	738239	Vendor Check	810 JUDGEMENTS	800 Other Expenses	F7373	EMC INSURANCE COMPA	$539.00
03/19/25	738277	Vendor Check	810 JUDGEMENTS	800 Other Expenses	F7373	EMC INSURANCE COMPA	$539.00
03/25/25	V8010469	Vendor ACH	810 JUDGEMENTS	800 Other Expenses	E25672	JENNIFER L THOMAS	$106,500.00
03/05/25	738124	Vendor Check	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	D7101	MASPA	$225.00
03/31/25	V1007032	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC002	US BANK CARD BSTRAV	$380.00
03/31/25	V1007049	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0037	US BANK CARD FOODNU	$558.01

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/31/25	V1007078	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0020	US BANK CARD SSVCSD	$150.00
03/31/25	V1007079	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0035	US BANK CARD TSCHRE	$180.00
03/05/25	738138	Vendor Check	894 CLEARING	800 Other Expenses	54971	NORTHFIELD LINES	$5,700.00
03/05/25	738139	Vendor Check	894 CLEARING	800 Other Expenses	D5681	NORTHWEST SUBURBAN	$1,758.00
03/26/25	P406176	Epayable	894 CLEARING	800 Other Expenses	A4293	LORENZ BUS SERVICE	$5,650.00
03/12/25	738204	Vendor Check	895 FED INDIRECT COST CHRGBK	800 Other Expenses	54910	PARK CENTER BACKCOU	$167.00
03/31/25	V1007029	Electronic Wire Transfer	896 TAXES	800 Other Expenses	A0040	MN DEPT OF REVENUE	$1,406.00
03/12/25	P406148	Epayable	899 MISCELLANEOUS EXPENSE	800 Other Expenses	F5616	CUB FOODS BROOKLYN	-$41.98
03/31/25	V1007064	Electronic Wire Transfer	899 MISCELLANEOUS EXPENSE	800 Other Expenses	PC0073	US BANK CARD LJOHNS	$15.82
				800 Other Expenses Subtotal			**$123,725.85**
03/20/25	V1006997	Electronic Wire Transfer	214 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	-$32.90
03/05/25	738121	Vendor Check	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	55545	LOUDEN, DONNA	$54.59
03/12/25	738200	Vendor Check	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$97,228.42
03/31/25	V1007025	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54584	MEDIMPACT HEALTHCAR	$192,943.69
03/31/25	V1007026	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54208	UMR, INC	$470,912.89
03/31/25	V1007024	Electronic Wire Transfer	235 DENTAL	Payroll, Benefits, Investments, Etc.	A0256	DELTA DENTAL PLAN	$188,666.15
03/31/25	V1007028	Electronic Wire Transfer	251 EMPLOYER HLTH SAVINGS ACT	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$2,047.00
03/12/25	738209	Vendor Check	270 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	F3525	SFM	$95,628.00
03/05/25	738152	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	12947	U S BANK TRUST NATL	$1,800.00
03/26/25	738291	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	D6164	EHLERS & ASSOCIATES	$1,250.00
03/05/25	V1006925	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,393,919.44
03/20/25	V1007000	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,678,657.07
03/31/25	V1007027	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$352,817.03
03/31/25	V1007030	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$9,943,500.00
03/31/25	V1007072	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$9,039.68
03/31/25	V1007076	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC006	US BANK CARD PURCHO	$2,346.39
03/12/25	V8010377	Vendor ACH	A130.05 INVENTORY - CAPITAL	Payroll, Benefits, Investments, Etc.	17401	INNOVATIVE OFFICE S	$2,589.70
03/31/25	V1007072	Electronic Wire Transfer	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$33,100.42
03/05/25	V1006914	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$798,082.10
03/20/25	V1006989	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$844,752.73
03/05/25	V1006920	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$386,783.63
03/20/25	V1006995	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$404,700.33
03/05/25	V1006914	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,467,657.14
03/20/25	V1006989	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,528,733.34
03/05/25	V1006923	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,168,953.90
03/20/25	V1006998	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,171,786.62
03/05/25	V1006922	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$392,243.88
03/20/25	V1006997	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$444,125.88
03/12/25	738200	Vendor Check	L215.06 HEALTH INS EMO	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$2,813,260.22
03/05/25	V1006913	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$83,146.07
03/05/25	V1006917	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$439,001.17
03/20/25	V1006988	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$83,146.07

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/25	V1006992	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$453,954.46
03/05/25	V1006916	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$291,020.70
03/20/25	V1006991	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$293,428.50
03/05/25	738082	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$179.00
03/05/25	738085	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0038	MN TEAMSTERS - LOCA	$8,133.00
03/05/25	738086	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0218	NATIONAL DRIVE	$20.00
03/05/25	738087	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
03/05/25	V8010268	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$102,846.90
03/05/25	V8010269	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,920.74
03/05/25	V8010270	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,213.62
03/20/25	738221	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$179.00
03/20/25	738223	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
03/20/25	V8010464	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$102,821.59
03/20/25	V8010465	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,920.74
03/20/25	V8010466	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,275.12
03/20/25	V8010467	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0096	OSSEO SCHOOL NUTRIT	$119.00
03/19/25	738255	Vendor Check	L215.11 LIFE INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$29,972.93
03/19/25	738255	Vendor Check	L215.12 LTD INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$95,150.83
03/05/25	V1006915	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$82,482.28
03/20/25	V1006990	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$82,327.18
03/05/25	738088	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$682.00
03/05/25	V8010271	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,589.50
03/20/25	738225	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$667.00
03/20/25	V8010468	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,583.50
03/05/25	V1006918	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$465,530.81
03/20/25	V1006993	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$465,432.76
03/05/25	738083	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$347.19
03/05/25	V1006921	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$3,657.88
03/20/25	738220	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0190	DS ERICKSON & ASSOC	$558.65
03/20/25	738224	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0053	STEWART ZLIMEN & JU	$312.62
03/20/25	V1006996	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$1,780.52
03/05/25	V1006912	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
03/05/25	V1006919	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$3,200.70
03/05/25	V1006924	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0212	WISCONSIN CHILD SUP	$138.12
03/20/25	V1006987	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
03/20/25	V1006994	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$3,227.40
03/20/25	V1006999	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0212	WISCONSIN CHILD SUP	$150.00
03/31/25	V1007028	Electronic Wire Transfer	L215.23 FLEXIBLE SPENDING	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$45,291.85
03/05/25	738084	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$97.00
03/20/25	738222	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$133.00
03/31/25	V1007028	Electronic Wire Transfer	L215.26 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$1,854.99
03/05/25	738125	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55554	MCCURRY, BELINDA	$4.95

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/12/25	738177	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55559	HANG, GER	$507.90
03/12/25	738198	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	55566	MGGOA	$1,036.00
03/12/25	738206	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$1,060.00
03/26/25	738320	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$4,460.00
03/26/25	738321	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$7,350.00
03/26/25	738322	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$2,900.00
03/26/25	738323	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$4,330.00
03/26/25	738324	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$1,690.00
03/26/25	738325	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$1,350.00
03/26/25	738326	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$2,265.00
03/31/25	V1007027	Electronic Wire Transfer	R092 INTEREST ON INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	-$576.48
				Payroll, Benefits, Investments, Etc. Subtotal			**$39,083,466.10**
				Overall Total			**$46,691,582.61**

Date April 22, 2025

RESOLUTION

DELEGATION OF AUTHORITY BY THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 279
TO CERTAIN EMPLOYEES SERVING AS FEDERAL GRANT BUDGET MANAGERS

WHEREAS, the Independent School District No. 279 (hereinafter ISD279) School Board is authorized by Minnesota Statutes§ 123B.02, subdivision 1 to have general charge of the business of the school district; and

WHEREAS, in accordance with that authority, the ISD279 School Board approves federal grant applications and the expenditure of funds received through federal grant applications among other contracts or agreements necessary for the operation of the school district; and

WHEREAS, the execution of an application for federal grants and the budget management of federal grants approved by the School Board is a function that does not require the exercise of independent authority and may therefore be delegated; and

WHEREAS, on February 25, 2025 the school board authorized federal grant budget managers to legally bind and since February 25, 2025, changes have occurred affecting this authority.

NOW THEREFORE IT IS HEREBY RESOLVED that the following federal grant budget managers are authorized to bind ISD 279 for fiscal year 2025 in the application for and management of the identified federal grant budgets within the annual budgets adopted by the ISD 279 school board

Grant Manager	Grant
Emily Watts	Adult Basic Education (ABE)
Ethan Neerdaels	American Indian Education
Kristine Solyst	American Rescue Plan (ARP) – Homeless II
Sonnie Buerskin	BrightWorks – VPK Language Kits
Jill Kind	Carl Perkins
Jill Kind	Carl Perkins Reserve
Jeff Ansorge	Farm to School
Jeffrey Ansorge	Fresh Fruit and Vegetable Program
Sonni Buerskin	General Special Education
Kate Emmons	General Special Education
Elizabeth Ronning	Infant and Toddler Program, Ages 0-2
Jill Lesne	Infant and Toddler Program, Ages 0-2
PC Clymer	Life and Vocational Skills
Sonni Buerskin	Mandatory Coordinated Early Intervening Services (CEIS)
Kate Emmons	Mandatory Coordinated Early Intervening Services (CEIS)
Kristine Solyst	McKinney Vento Homeless Children
Jill Lesne	Part C Innovations (EQIP)
Jill Lesne	Preschool Incentive, Ages 3-5
Jill Lesne	State Systematic Improvement Plan - SSIP
Jessica Nanti	Stronger Connections
Kari Vollrath	Title I – Improving the Academic Achievement of the Disadvantaged
Emily Woolsey	Title II – Teacher and Principal Training and Recruitment
Kiersten Nicholson	Title III – English Language Acquisition
Jill Kind	Title IV – Student Support and Academic Enrichment

BE IT FURTHER RESOLVED that the above-identified budget managers have the authority necessary to certify the truth, accuracy and completeness of annual and final fiscal reports or vouchers requesting payment required by the terms and conditions of the federal grant award and approved project budgets.

Docusign Envelope ID: 6A2B70E0-E743-483B-957B-25A35C144327

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year:	24-25	Finance Code:	399
Grant Title:	Culturally Responsive Arts Education (CRAE) - State of MN Joint Powers Agreement	Grant Manager:	Jill Kind

Type of Submission and Amount

[X] New Award Amount: $ 44,350.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	6,480	6,480.00
200 - Employee Benefits	-	-	1,068	1,068.00
300 - Purchased Services	-	-	24,982	24,982.00
400 - Supplies and Materials	-	-	3,320	3,320.00
500 - Capital Expenditures	-	-	8,500	8,500.00
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 44,350**	**$ 44,350.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State	MDE Award	01-006-212-366-370-000	-	44,350	44,350.00
Federal			-	-	-
		Totals	**$ -**	**$ 44,350**	**$ 44,350.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE8834EC1B946C...
Elizabeth Lantto - District Controller 4/8/2025 **Date**

Signed by:
Bryan Bass
7603A04D64554A8...
Bryan Bass - Assistant Superintendent of Equity & Achievement 4/8/2025 **Date**

Board Approved:

Docusign Envelope ID: 6A2B70E0-E743-483B-957B-25A35C144327

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-006-212-399-185-000	Other Salary Pmts - Licensed/Certified	-	350	350.00
01-006-212-399-210-000	F.I.C.A.-Medicare	-	27	27.00
01-006-212-399-218-000	T.R.A.	-	31	31.00
01-006-212-399-305-000	Consulting Fees/Fees Services	-	24,582	24,582.00
01-312-212-399-185-000	Other Salary Pmts - Licensed/Certified	-	3,360	3,360.00
01-312-212-399-210-000	F.I.C.A.-Medicare	-	257	257.00
01-312-212-399-218-000	T.R.A.	-	294	294.00
01-312-212-399-270-000	Workers Compensation	-	2	2.00
01-312-212-399-430-000	Supplies & Materials - Instructional	-	1,000	1,000.00
01-332-212-399-145-000	Substitute Teachers	-	840	840.00
01-332-212-399-185-000	Other Salary Pmts - Licensed/Certified	-	700	700.00
01-332-212-399-210-000	F.I.C.A.-Medicare	-	118	118.00
01-332-212-399-218-000	T.R.A.	-	135	135.00
01-332-212-399-270-000	Workers Compensation	-	2	2.00
01-332-212-399-430-000	Supplies & Materials - Instructional	-	2,320	2,320.00
01-332-212-399-540-000	Equipment	-	8,500	8,500.00
01-333-212-399-145-000	Substitute Teachers	-	600	600.00
01-333-212-399-210-000	F.I.C.A.-Medicare	-	46	46.00
01-333-212-399-218-000	T.R.A.	-	53	53.00
01-333-212-399-362-000	Transp.-Depart.	-	400	400.00
01-390-212-399-185-000	Other Salary Pmts - Licensed/Certified	-	630	630.00
01-390-212-399-210-000	F.I.C.A.-Medicare	-	48	48.00
01-390-212-399-218-000	T.R.A.	-	55	55.00
		$ -	**$ 44,350**	**$ 44,350.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2024-2025 school year are to be issued after July 1, 2024. Expenditures eligible for reimbursement for the 2024-2025 fiscal year are those dated July 1, 2024 or after, for which the goods/services and invoice have been received and processed by June 30, 2025.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2025. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 53693697-7E0B-476F-9E05-FEA5F4D723BC

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 24-25 Finance Code: 399

Grant Title: Native Language Revitalization Grant Manager: Ethan Neerdaels

Type of Submission and Amount

[X] New Award Amount: $ 251,841.00

[ ] Amended Existing Amount: Amended Amount:

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	179,909	179,909.00
200 - Employee Benefits	-	-	68,247	68,247.00
300 - Purchased Services	-	-	3,085	3,085.00
400 - Supplies and Materials	-	-	600	600.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 251,841**	**$ 251,841.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State	MDE Award	01-200-610-399-370-000	-	251,841	251,841.00
Federal			-	-	-
		Totals	**$ -**	**$ 251,841**	**$ 251,841.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller 3/31/2025 **Date**

Signed by:
Bryan Bass
7603A04D64554A8...
Bryan Bass - Assistant Superintendent of Equity & Achievement 3/31/2025 **Date**

Board Approved:

Docusign Envelope ID: 53693697-7E0B-476F-9E05-FEA5F4D723BC

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-200-610-399-140-000	Licensed Classroom	-	179,909	179,909.00
01-200-610-399-210-000	F.I.C.A.-Medicare	-	13,763	13,763.00
01-200-610-399-218-000	T.R.A.	-	16,426	16,426.00
01-200-610-399-220-000	Health Insurance	-	27,224	27,224.00
01-200-610-399-230-000	Life Insurance	-	126	126.00
01-200-610-399-235-000	Dental Insurance	-	672	672.00
01-200-610-399-240-000	Disability Insurance	-	845	845.00
01-200-610-399-250-000	Retirement Savings Plan	-	3,600	3,600.00
01-200-610-399-251-000	HSA	-	4,800	4,800.00
01-200-610-399-270-000	Workers Compensation	-	701	701.00
01-200-610-399-280-000	Unemployment Compensation	-	90	90.00
01-200-610-399-305-000	Consulting Fees/Fees Services	-	2,685	2,685.00
01-200-610-399-366-000	Business Travel	-	400	400.00
01-200-610-399-401-000	Supplies & Material - NonInstructional	-	600	600.00
		$ -	**$ 251,841**	**$ 251,841.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2024-2025 school year are to be issued after July 1, 2024. Expenditures eligible for reimbursement for the 2024-2025 fiscal year are those dated July 1, 2024 or after, for which the goods/services and invoice have been received and processed by June 30, 2025.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2025. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 53ECB188-9CBB-4D78-9060-0264BB8E4F07

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 24-25 Finance Code: 699

Grant Title: Farm to School Grant Manager: Jeff Ansorge

Type of Submission and Amount

[X] New Award Amount: $ 5,000.00

[ ] Amended Existing Amount: Amended Amount:

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	5,000	5,000.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 5,000**	**$ 5,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MN Dept Agriculture	02-005-770-699-405-000	-	5,000	5,000.00
		Totals	**$ -**	**$ 5,000**	**$ 5,000.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
SBE6834EC1B946C...
Elizabeth Lantto - District Controller 4/16/2025 **Date**

Signed by:
John Morstad - Executive Director, Finance and Operations 4/16/2025 **Date**

Board Approved:

Docusign Envelope ID: 53ECB188-9CBB-4D78-9060-0264BB8E4F07

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
02-005-770-699-497-000	Food/Non-Whse.	-	5,000	5,000.00
	Total	**$ -**	**$ 5,000**	**$ 5,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2024-2025 school year are to be issued after July 1, 2024. Expenditures eligible for reimbursement for the 2024-2025 fiscal year are those dated July 1, 2024 or after, for which the goods/services and invoice have been received and processed by June 30, 2025.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2025. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

TO: Bart Becker, Jennifer Ajsenberg, John Schetinski

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	MGSH
Sponsoring Organization	MGSH DECA
Adult Advisors	John Schetinski
Destination	Minneapolis MN
Departure Date	03.02.25
Return Date	03.04.25
DLTL Approved	03.26.25
Board Approval Date	Will be added to the **04.22.25** School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Erik Malm, John Davenport

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	MGSH
Sponsoring Organization	Crimson Robotics
Adult Advisors	Erik Malm, John Davenport
Destination	Duluth MN
Departure Date	02.26.25
Return Date	03.01.25
DLTL Approved	03.26.25
Board Approval Date	Will be added to the **4.22.25** School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Erik Malm, John Davenport

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	MGSH
Sponsoring Organization	Crimson Robotics
Adult Advisors	Erik Malm, John Davenport
Destination	La Crosse WI
Departure Date	03.19.26
Return Date	03.22.25
DLTL Approved	03.26.25
Board Approval Date	Will be added to the **4.22.25** School Board Agenda for approval

TO: Kristen Swanson and Karen Venturella

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 04.04.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	Osseo Area Learning Center
Sponsoring Organization	MAAP Stars
Adult Advisors	Ruth Hein, Tori Nagy, Johanna Beaupre
Destination	Mayo Clinic, Mankato MN
Departure Date	05.08.25
Return Date	05.09.25
DLTL Approved	**3.26.25**
Board Approval Date	Will be added to the **04.22.25** School Board Agenda for approval

TO: Sara Vernig, Joanne Newmann, Thanhmai Cao

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	Osseo Senior High
Sponsoring Organization	BPA
Adult Advisors	Thanhmai Cao
Destination	Orlando FL
Departure Date	05.07.25
Return Date	05.11.25
DLTL Approved	03.26.25
Board Approval Date	Will be added to the **4.22.25** School Board Agenda for approval

TO: Sara Vernig, Joanne Newmann, Mary Hanson

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	Osseo Senior High
Sponsoring Organization	Osseo Marching Band
Adult Advisors	Mary Hanson
Destination	Orlando FL
Departure Date	01.16.2026
Return Date	01.20.2026
DLTL Approved	3.26.25
Board Approval Date	Will be added to the **4.22.25** School Board Agenda for approval

TO: Sara Vernig, Joanne Neumann, David Casella, Erik Bryz-Gomia

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 04.17.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	Osseo Senior High
Sponsoring Organization	Osseo EMS Opportunities in Emergency Health Care
Adult Advisors	David Casella and, Erik Bryz-Gomia
Destination	Amery WI
Departure Date	05.08.25
Return Date	05.12.25
DLTL Approved	04.04.25
Board Approval Date	Will be added to the **4.22.25** School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Ally Briercliffe

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: **04.17.2025**

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	MGSH
Sponsoring Organization	Asian Students Association
Adult Advisor	Alexandra Briercliffe
Event	Concessions Fundraiser
Date(s)	April 2025
DLTL Approved	04.04.2025
Board Approval Date	Will be added to the **04.22.2025** School Board Agenda for approval

TO: Sara Vernig, Joanne Newmann, Mary Hanson

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 04.02.2025

RE: DLTL APPROVED FUNDRAISING ACTIVITY--*Revised*

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	OSH
Sponsoring Organization	Osseo Marching Band
Adult Advisor	Mary Hanson
Event	Fresh Fruit Fundraiser
Date(s)	10.01.2025 - 10-21.2025
DLTL Approved	03.26.2025
Board Approval Date	Will be added to the **04.22.2025** School Board Agenda for approval

TO: Sara Vernig, Joanne Newmann, Mary Hanson

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 03.31.2025

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	OSH
Sponsoring Organization	Osseo Marching Band
Adult Advisor	Mary Hanson
Event	World's Finest Candy Bars Fundraiser
Date(s)	09.10 - 09.20.2025
DLTL Approved	03.26.2025
Board Approval Date	Will be added to the **04.22.2025** School Board Agenda for approval

TO: Sara Vernig, Joanne Newmann, Mary Hanson

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: **04.17.2025**

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	OSH
Sponsoring Organization	Osseo Marching Band
Adult Advisor	Mary Hanson
Event	Sheet and Towel Fundraiser
Date(s)	03.30.25 - 04.10.25
DLTL Approved	03.26.2025
Board Approval Date	Will be added to the **04.22.2025** School Board Agenda for approval

Licensed Personnel

Resignations

Christina Casanova, Garden City, Pre-K, full-time, employment date 8/27/18, effective 6/9/25, currently on leave
Eleanor Kline-Olson, Garden City, Special Education, full-time, employment date 8/28/23, effective 3/21/25
Shannon McGinnis, ESC, Staff Development Assessment Specialist, employment date 8/27/18, effective 6/9/25, currently on leave
Jean Oseko, Osseo Middle, Special Education, full-time, employment date 8/29/16, effective 6/9/25
Gavin Raph, Park Center Senior, Business, full-time, employment date 8/28/23, effective 6/9/25
Russell Richards, Fair Oaks, EL, full-time, temporary, employment date 2/3/25, effective 4/2/25
Michelle Smith, Garden City, Grade 3, full-time, employment date 8/29/22, effective 6/9/25
Krista Steffen Chong, Osseo Senior, EL, full-time, employment date 9/21/20, effective 6/9/25, currently on leave

Leaves of Absence

Katherine Burns, Osseo Senior, Counselor, full-time, effective 4/7/25
Janis Carlson, Rush Creek, Grade 1, full-time, effective 3/31/25
Emily Cierzan, Maple Grove Senior, Special Education, full-time, effective 3/19/25
Marina Dragseth, Weaver Lake, Grade 1, full-time, effective 4/11/25
Kiley Hafner, North View Middle, Social Worker, full-time, effective 3/31/25
Brittany Hentges, Birch Grove, Grade 1, full-time, effective 3/20/25
Megan Holton, Osseo Senior, Counselor, full-time, effective 4/9/25
Mary Johnson, Maple Grove Middle, Science, full-time, effective 4/7/25
Rebecca Lomax, Edinbrook, Grade K, full-time, effective 3/31/25
Alyssa Orton, Fair Oaks, Grade 2, full-time, effective 3/20/25
Laura Peluso, Osseo Senior, Special Education, full-time, effective 3/31/25
Kirstin Rocchio, Fair Oaks, Special Education, full-time, effective 3/21/25
Kassandra Scherling, Osseo Middle, Special Education, full-time, effective 3/31/25
Jessica Stewart, 279 Online, Social Studies, full-time, effective 4/4/25
Allison Thompson, Oak View, Grade 4, full-time, effective 4/6/25
Amanda Wallner, ESC, Staff Development Assessment Specialist, full-time, effective 4/2/25
Emily Wenz, Birch Grove, Psychology, full-time, effective 4/14/25
ADD Barbara Auer, Rush Creek, Music Vocal, full-time, effective 4/14/25
ADD Susan Carstens, Edinbrook, Grade 2, full-time, effective 8/25/25
ADD Catherine Rawitzer, Fair Oaks, Grade 5, full-time, effective 4/14/25
ADD Lieschen Sopoci Schoenert, Maple Grove Senior, Special Education, full-time, effective 4/16/25
ADD Stella Warira, CBVAT, Vocational Ed, full-time, effective 4/10/25

Returning from Leave

Emily Aanerud-DeGroy, Weaver Lake, Grade 1, full-time, effective 4/7/25
Zachary Armstrong, 279Online, Math, full-time, effective 3/31/25
Philip Bernards, Osseo Area Learning Center, Math, full-time, effective 4/7/25
Emily Cierzan, Maple Grove High, Special Education, full-time, effective 3/31/25
Nannette Dieterle, Birch Grove, Speech, full-time, effective 4/14/25
Grace Fey, Park Center Senior, Science, full-time, effective 4/14/25
Elisabeth Fine, ESC, ADSIS, full-time, effective 3/31/25
Sarah Fordahl, Rice Lake, Academic Support, full-time, effective 4/7/25
Daniel Gregory, ESC, SEBC, full-time, effective 3/31/25

Returning from Leave, continued
Sydnee Larsen, Edinbrook, Grade 1, full-time, effective 4/7/25
Lauren Matysik, Willow Lane, ECSE, full-time, effective 4/1/25
Jessica Navis, Brooklyn Middle, Special Education, full-time, effective 4/14/25
Anesha Peters, Zanewood, Social Worker, full-time, effective 3/24/25
Kirstin Rocchio, Fair Oaks, Special Education, full-time, effective 4/7/25
Benjamin Thomson, Osseo Senior, English, full-time, effective 4/7/25
Amanda Wallner, ESC, Staff Development Assessment Specialist, full-time, effective 4/14/25
Boua Xiong, Fernbrook, Grade 2, full-time, effective 3/31/25
Chee Xiong, Zanewood, Grade 3, full-time, effective 3/31/25
Kia Xiong, Garden City, Grade K, full-time, effective 3/21/25
Sarah Fordah, Rice Lake, Academic Support, effective 4/7/25
ADD Angela Bailey-Aldrich, Cedar Island, Grade 5, full-time, effective 4/21/25
ADD Benjamin Poupard, Osseo Senior, Social Studies, full-time, effective 4/21/25
ADD Olivia Tarlton-Thomson, Maple Grove Middle, English, full-time, effective 4/21/25

Employment
Gary Bowman, Fair Oaks, Grade 2, full-time, temporary, effective 3/19/25
Miata Foluke, Fair Oaks, Grade 2, full-time, temporary, effective 3/17/25
Julia Hansen, Weaver Lake, Grade 1, full-time, temporary, effective 4/14/25
Punam Yadav, Maple Grove Middle, Science, full-time, temporary, effective 4/3/25

Change of Status
Anne Larson, Rush Creek, Continuous Building Substitute, full-time, temporary to Grade 1, full-time, temporary, effective 4/7/25

Positions Ending
Lisa Rahja, Fernbrook, Grade 2, full-time, temporary, effective 3/21/25
Kathleen Oliver, Edinbrook, Grade 1, full-time, temporary, effective 4/7/25
Leanne Peterson, Rice Lake, Academic Support, full-time, temporary, effective 4/7/25
Ronny Schlueter, Brooklyn Middle, Special Education, full-time, temporary, effective 4/11/25
ADD Daniel Lockwood, Park Center Senior, Science, full-time, temporary, effective 4/11/25

Nonlicensed Personnel

Retirement
Vicki Bilbro, ESC, Payroll Specialist II, full-time, employment date 8/28/00, effective 5/16/25
Lori McCarthy, Park Center Senior, Building Operations Supervisor, full-time, employment date 8/15/16, effective 5/30/25
Jean Parisian, ESC, Applications Analyst, full-time, employment date 3/19/01, effective 4/2/25
Theresa Petterson, CBVAT, Special Ed/Vocational Trainer ESP, part-time, employment date 2/7/05, effective 4/3/25
JoAnn Robinson, Park Center Senior, Special Ed ESP, part-time, employment date 10/1/98, effective 6/6/25
Karen Tracy, Osseo Senior, Nutrition Assistant, full-time, employment date 8/21/15, effective 4/9/25
Karen Weikel, Rush Creek, Nutrition Manager, full-time, employment date 12/9/97, effective 6/6/25
Kimberlee Zopfi, Maple Grove Senior, Special Ed ESP, part-time, employment date 4/9/07, effective 6/6/25

Resignations

Victor Ciubaciuc, ESC, Info Tech ESP, part-time, employment date 10/2/24, effective 4/10/25
Eugenia Creek, Garden City, Nutrition Manager, Full-time, employment date 10/21/14, effective 4/1/25
Concordia Decasin, Maple Grove High, School Nutrition, part-time, employment date 9/17/24, effective 4/8/25
Joann Dias-Alberto, Birch Grove, School Nutrition, part time, employment date 9/23/24, effective 5/2/25
Monica Espinoza Plomeque, Edinbrook, School Nutrition, part time, employment date 10/11/17. effective 6/6/25
Dominick Fitzgerald, Osseo High Senior, School Nutrition, part time, employment date 9/4/24, effective 3/3/25
Lydia Eisvoog, Rice Lake, Kidstop ESP, part time, employment date 2/18/25, effective 4/14/25

Resignations, continued

Hala Haleemah, Edinbrook, Kidstop ESP, part-time, employment date 2/4/25, effective 3/31/25
Corey Hines, Park Center Senior, Instructional/Student & Parking Lot Monitor ESP, part-time, employment date 9/4/24, effective 4/11/25
Samira Idriss, Rush Creek, Kidstop ESP, part-time, employment date 9/18/23, effective 4/14/25
Karina Lopez Mojica, Maple Grove Middle, School Nutrition, full time, employment date 11/11/24, effective 4/30/25
Sylvia Linde, Osseo Middle, Special Ed ESP, part-time, employment date 2/4/25, effective 3/21/25
Dylan Olson, Oak View, Kidstop ESP, part-time, employment date 2/19/25, effective 4/11/25
Kenny Sisombath, Woodland Elementary, ESP Tech, part-time, employment date 9/5/23, effective 4/18/25
Jennifer Thomas, Enrollment Center, Enrollment Center Coordinator, full-time, employment date 1/26/09, effective 4/25/25, currently on leave
Kirsten Tanner, Maple Grove Middle, Special Ed ESP, part-time, employment date 9/6/22, effective 6/6/25
Lue Vue, Park Brook, Custodian, part-time, employment date 6/10/24, effective 3/27/25
Susan Weber, Oak View, Special Ed ESP, part-time, employment date 4/7/25, effective 4/9/25

Leaves of Absence

Shayla Anderson, Osseo Senior, Student & Parking Monitor ESP, full-time, effective 4/7/25
Tammera Bauer, Palmer Lake, Registered Nurse, full-time, effective 3/31/25
Gwendolyn Burkhalter Reed, Brooklyn Middle, Nutrition Assistant, full-time, effective 4/4/25
Donna Daley, ESC, Transportation Analyst, full-time, effective 4/8/25
Kathryn Dols, Park Brook, Title I ESP, full-time, effective 3/19/25
Kelly Ellefson, Rice Lake, Special Ed ESP, part-time, effective 4/16/25
Cybrean Hubert, ESC, Equity Specialist, full-time, effective 3/13/25
Yolanda Jones, Park Brook, RN/LPN, full-time, effective 4/14/25
Jessica Kalisch, Fernbrook, Kidstop ESP, full-time, effective 4/1/25
Takisha Kinney, Brooklyn Middle, Instructional ESP, part-time, effective 4/9/25
Angela Lakanen, North View Middle, Nutrition Assistant, part-time, effective 4/8/25
Angela Munoz, Cedar Island, AESP IVA, full-time, effective 3/31/25
Shubhangi Soni, Weaver Lake, Special Ed ESP, part-time, effective 3/17/25
Rena Wait, Rush Creek, Special Ed ESP, full-time, effective 3/31/25
ADD Latoya Bounds, Birch Grove, Special Ed ESP, part-time, effective 4/18/25
ADD Roamel Dalton, Edinbrook, Kidstop ESP, part-time, effective 4/2/25
ADD Darryl Dehn, ESC, Custodian, full-time, effective 4/9/25
ADD Andrei Gill, Crest View, Special Ed ESP, full-time, effective 4/10/25

Personnel – Tuesday, April 22, 2025

Returning from Leave

Nancy Adams, ESC, Liaison ESP, full-time, effective 3/31/25
Brenda Bokusky, Osseo Senior, Nutrition Assistant, full-time, effective 4/2/25
Brenda Braaten, Willow Lane, Nutrition Assistant, full-time, effective 3/18/25
Mary Burtness, Basswood, Clerical ESP, full-time, effective 3/20/25
Kathryn Dols, Park Brook, Title I ESP, full-time, effective 3/31/25
Carrie Larson, ESC, Community Ed Coordinator, full-time, effective 4/14/25
Lori McCarthy, Park Center Senior, Building Ops Supervisor, full-time, effective 4/2/25
Kimberly McGreavey, Palmer Lake, Title 1 ESP, full-time, effective 4/7/25
Felicia Phillips, Garden City, Instructional ESP, full-time, effective 3/31/25
Faline Rizner, Palmer Lake, Special Ed ESP, full-time, effective 3/31/25
Shubhangi Soni, Weaver Lake, Special Ed ESP, full-time, effective 4/7/25
Karen Tracy, Osseo Senior, Nutrition Assistant, full-time, effective 4/10/25
Gaoyee Xiong, Enrollment Center, Clerical ESP, full-time, effective 4/1/25
ADD Yolanda Jones, Park Brook, RN/LPN, full-time, effective 4/21/25

Employment

Aunica Anderson, Palmer Lake, Instructional ESP, part-time, effective 3/31/25
Oluwafisayo Barbington, Fair Oaks, Special Ed ESP, part-time, effective 3/17/25
Chrislyn Cole, Edinbrook, Kidstop ESP, part-time, effective 4/1/25
Wilette Davies, North View Middle, Registered Nurse, full-time, effective 4/14/25
JoAnn Ferguson, Basswood, Registered Nurse, full-time, temporary, effective 4/15/25,
Fernon Flomo, Garden City, Special Ed ESP, part-time, effective 3/31/25
Jada Gilbert, ESC, Executive Specialist to Director of HR, full-time, effective 4/1/25
Correction: Nadia Hassan, Park Center Senior/Brooklyn Middle, Custodian, full-time, effective 4/8/25, original board date 2/25/25
Heather Healy, Osseo Middle, Registered Nurse, full-time, effective 4/21/25
Tyson Herrmann, Rice Lake, Custodian, full-time, effective 4/14/25
Caleb Jackson, Oak View, Custodian, full-time, effective 4/7/25
Ruth Johnson, Elm Creek/Rice Lake, Kidstop ESP, part-time, effective 4/1/25
Lindsey Lee, ESC, Registered Nurse Float, full-time, effective 3/31/25
Pa Fua Lee, Palmer Lake, Special Ed ESP, part-time, effective 4/21/25
Jojenn Sonterre, School Nutrition Assistant, part time, effective 4/21/25
Angela Sims, Maple Grove Middle, School Nutrition, effective 4/16/25
Clint Swanson, ESC, Master Electrician, full-time, effective 4/1/25
Susan Weber, Oak View, Special Ed ESP, part-time, effective 4/7/25
Jacob Weid, Elm Creek, Kidstop ESP, part-time, temporary, effective 3/31/25

Change of Status

Kendra Belcher, Weaver, School Nutrition, full-time to Garden City, School Nutrition Manager, full-time, effective 4/14/25

Terminations

Pamela Fredricks, Cedar Island, Four Star ESP, part-time, employment date 9/5/06, effective 3/20/25
Javika Haynes, Osseo Senior High, School Nutrition, part-time, employment date 1/6/25, effective 3/31/25
ADD Nadia Hassan, Park Center Senior, Custodian, employment date 4/8/25, effective 4/17/25

Position Ending

Judith Andersson, Weaver Lake, Grade 5, full-time, temporary, effective 4/4/25

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES
MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Cedar Island Media Center, Flex Room Renovations

DATE: April 22, 2025

Recommendation
We recommend that the school board award the contract for the media center, flex rooms, and makerspace to the Ebert Construction. Ebert was the apparent low bidder of eight bids received and is found to be a responsive and responsible bidder. ICS, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base-bid and alternates 1 and 3 for a total award of $1,393,200.

Background
This project is part of the Building a Better Future (BBF) referendum plan for all existing elementary schools. The BBF plan calls for the renovation and remodel of all elementary media centers, and the addition of flex rooms, maker space labs, and outdoor classrooms. The outdoor classroom portion will be bid separately, and the work will be done during the summer of 2026.

Next Steps
Upon approval by the school board, administration will draft a contract for the board representative to sign. Ebert will work with the Operations and ICS teams to begin the pre-construction work and asbestos abatement in May 2025. The project will be fully underway in June 2025 and the substantial completion is scheduled for mid-August.

4/22/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Cedar Island Elementary School 2023 Referendum Alterations

Dear Board Members:

At 2:00 p.m. Tuesday, March 18, 2025, ICS received eight (8) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids for the above-referenced project and the apparent low responsible bidder is within the project budget. We have contacted the apparent low bidder, Ebert, Inc. and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the Cedar Island Elementary School 2023 Referendum Alterations required to complete the project.	**$1,358,000.00**
Alternate No. 1: Benches at Courtyard Windows **Recommendation: Accept**	**$16,100.00**
Alternate No. 2A: PET Ceiling Clouds Alternate Manufacturer – CSI Creative **Recommendation: Do Not Accept**	($5,000.00)
Alternate No. 2B: PET Ceiling Clouds Alternate Manufacturer – MDC Interior Solutions **Recommendation: Do Not Accept**	($500.00)
Alternate No. 3: Clerestory Window **Recommendation: Accept**	**$19,100.00**
TOTAL CONTRACT:	**$1,393,200.00**

Based on the recommendations above, we recommend that the District enter into a contract with Ebert., for the total bid amount of One Million, Three Hundred Ninety-Three Thousand, Two Hundred Dollars and No/100 Cents ($1,393,200.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson
Project Manager

EJ/ag

Enclosures

Cedar Island Elementary School
2023 Referendum Alterations
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Cedar Island Elementary School
2023 Referendum Alterations

BID TABULATIONS
March 18, 2025 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, MN 55121 651-454-0670	Rochon Corp. 28 2nd Street NW, #200 Osseo, MN 55369 763-559-9393	KUE Contractors, Inc. 130 Central Ave. S. PO Box 408 Watkins, MN 55389 320-764-2525	Jorgenson Construction 9255 East River Road NW Minneapolis, MN 55433 763-784-3877	Construction Results 5465 Highway 169 North Plymouth, MN 55442 763-559-1100	BCI Construction, Inc. 7135 5th Ave NE Sauk Rapids, MN 56379 320-393-3185	Brennan Construction 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 507-625-5417
BID SECURITY	X	X	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X	X	X
MN Responsible Contractor	X	X	X	X	X	X	X	X
BASE BID	$1,358,000.00	$1,382,000.00	$1,387,000.00	$1,423,381.00	$1,454,000.00	$1,528,739.00	$1,569,769.00	$1,595,000.00
ALTERNATES								
Alt. No. 1: Benches at Courtyard Windows	$16,100.00	$18,200.00	$17,031.00	$20,500.00	$8,500.00	$18,000.00	$12,569.00	$20,613.00
Alt. No. 2A: PET Ceiling Clouds Alternate Manufacturer - CSI Creative	($5,000.00)	($1,000.00)	($6,000.00)	($6,500.00)	($6,500.00)	$3,000.00	($8,000.00)	($4,500.00)
Alt. No. 2B: PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions	($500.00)	($500.00)	($500.00)	($5,000.00)	($500.00)	$6,275.00	($3,500.00)	($500.00)
Alt. No. 3: Clerestory Window Replacements	$19,100.00	$20,000.00	$18,165.00	$17,766.00	$27,500.00	$24,500.00	$18,169.00	$17,472.00

EBERT CONSTRUCTION
23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357
EST. 1968
PH (763) 498. 7844 FX (763) 498. 9951 (800) 627. 1669

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

Copyright Armstrong Torseth Skold & Rydeen, Inc.

24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

one million three hundred fifty eight thousand (Amount in Words) $ 1,358,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 16,100

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,000

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 500

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 19,100

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 & 2

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Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 20 25.

Legal Name of Firm: Ebert, Inc. dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert - Vice President/Secretary

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies - Minnesota

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature:

Name (Typed or Printed): Markus Ebert

Title: Vice President/Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo - Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/18/25
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Osseo - Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Boe. Iron	Lino Lakes	Steel
WSN	Fridley	Caulk
Bridgepoint	M2 South St. Paul	Glass
MCI	Maple Grove	Acoustics
Grazzini	St. Paul	Tile
Frontier	New Brighton	Fire protection

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/18/25
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Osseo - Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/18/25
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Cedar Island Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **14th** day of **March** **2025**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*
Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*
(Title) **Stephen M Klein** **Attorney-In-Fact**

CON 0657 (2/15) Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 14th day of March 2025 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

SHELBY RASMUSSEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **14th** day of **March**, **2025** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

KARLA J DEUTSCH HUNT
Notary Public
Minnesota
My Commission Expires January 31, 2027

_____
Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Christopher K Hovden; Danielle Hernandez; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Jonathan Lucas; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Larry Sumbs; Lynn M Dvergsten; Rita Carlson; Stephen M Klein; Stewart Yoo

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of December , 2024 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of December 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **14th** day of **March** , **2025** .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

POA 0018 (6/24)

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

SHAW-LUNDQUIST
CONSTRUCTION

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul, MN 55121

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million Three hundred eighty two thousand (Amount In Words) $ 1,382,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 18,200

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 1,000

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 500

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 20,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: Shaw-Lundquist acknowledges Addendum 1 and Addendum 2

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 2025.

Legal Name of Firm: Shaw-Lundquist Associates, Inc.

Street Address: 2757 West Service Road

City: St. Paul State: MN Zip Code: 55121

Phone Number: 651-454-0670 Fax Number: 651-454-7982

E-Mail Address: tmeyers@shawlundquist.com

Prime Contact: Thomas Myers

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Shaw-Lundquist Associates, Inc. State of Minnesota. Hoyt Hsiao, President and CEO

Signature:

Name (Typed or Printed): Thomas J. Meyers

Title: Vice President

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Thomas J. Meyers
Title: Vice President	**Date:** 03/18/2025
Company Name: Shaw-Lundquist Associates, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Thomas J. Meyers
Title: Vice President	**Date:** 03/18/2025
Company Name: Shaw-Lundquist Associates, Inc.	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Shaw-Lundquist Associates, Inc.

2757 W Service Road
St. Paul, MN 55121

SURETY:
(Name, legal status and principal place of business)
Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School 2023 Referendum Alterations Project; Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **11th** day of **March, 2025**

Connie Doman
(Witness) CONNIE DOMAN

Shaw-Lundquist Associates, Inc.
(Principal) *(Seal)*

(Title) THOMAS J. MEYERS, VICE PRESIDENT

Fidelity and Deposit Company of Maryland
(Surety) *(Seal)*

(Witness) **Joseph Cardinal**

(Title) **Joshua R. Loftis, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF DAKOTA)

On this 13th day of MARCH, in the year 2025, before me personally appeared THOMAS J. MEYERS. VICE PRESIDENT, of Shaw-Lundquist Associates, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

CONNIE M DOMAN
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Connie Doman
CONNIE DOMAN, Notary Public

My Commission Expires: 01-31-2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 11th day of March, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Fidelity and Deposit Company of Maryland, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint R. W. FRANK, Brian J. OESTREICH, Melinda C. BLODGETT, Melinda C. BLODGETT, Joshua R. LOFTIS, R. C. BOWMAN, Ted JORGENSEN, Colby D. WHITE, Nicole STILLINGS, Sarah DRAGT, Sandra ENGSTRUM, Michelle MORRISON, Joseph CARDINAL, Kristine M. BECKS, Austin K. MUEHLSCHLEGEL, Ryan-Olivia E. LUNDY, of St. Louis Park, Minnesota, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 16th day of January, A.D. 2025.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 16th day of January, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison
Notary Public
My Commission Expire January 27, 2029

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this **11th** day of **March**, **2025**.

M J Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Certificate of Corporate Resolution

Shaw-Lundquist Associates, Inc.

Authorization to Submit Proposal

I, Hoyt Hsiao, Secretary of Shaw-Lundquist Associates, Inc., do hereby certify that at a duly constituted meeting of the Directors of the Corporation held at the office of the Corporation on the 18th day of March 2025, it was upon motion duly made and seconded, that it be VOTED:

For the Corporation to submit a Proposal for: Cedar Island ES 2023 Referendum Alterations located in Maple Grove, Minnesota.

It was upon further motion made and seconded that it be VOTED: That Thomas J. Meyers, as Vice President of the Corporation, be empowered, authorized, and directed to execute, deliver, and accept any, and all documents and undertake all acts reasonably required or incidental to accomplish the foregoing vote, all on such terms and conditions as he in his discretion deems to be in the best interests of the Corporation.

I further certify that the foregoing votes are in full force without rescission, modification, or amendment.

Signed under seal on the 18th day of March in the Year of 2025.

A TRUE RECORD

ATTEST

Connie Doman – Inclusion Coordinator

Secretary – Hoyt Hsiao

Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul, Minnesota 55121
State of Incorporation: MINNESOTA

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **SHAW-LUNDQUIST ASSOCIATES, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/11/2022**

Certificate expiration date: **3/10/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

SHAW-LUNDQUIST
ASSOCIATES INC

Equal Employment Opportunity Policy Statement

This is to affirm Shaw-Lundquist Associates Inc. policy on providing Equal Opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of Federal, State and Local Governing bodies or agencies thereof, specifically Minnesota Statutes §363.

Shaw-Lundquist Associates Inc. will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, gender, gender identify, disability, age, marital status, or status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.

Shaw-Lundquist Associates Inc. will take Affirmative Action to ensure that all employment practices are free of such discriminations. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, application, testing, selection, hiring, placement, orientation, on-the-job and external training, educational assistance, transfer opportunity, promotion, company sponsored social and recreational activities, benefits, recall, layoff or termination, disciplinary action, rates of pay or other forms of compensation, and selection for training including apprenticeship and all other terms and conditions of employment.

Shaw-Lundquist Associates Inc. will commit the necessary time and resources, both financial and human, to achieve the goals of Equal Opportunity and Affirmative Action.

Shaw-Lundquist Associates Inc. fully supports incorporation of non-discrimination and Affirmative Action rules and regulations into contracts.

Shaw-Lundquist Associates Inc. will evaluate the performance of its management and supervisory personnel on the basis of their involvement in achieving these Affirmative Action objectives as well as other established criteria. Any employee of this company, or subcontractors to this employer, who does not comply with Equal Employment Opportunity policies and procedures as set forth in this Statement and Plan will be subject to disciplinary action. Any subcontractor not complying with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of the Federal, State and Local governing bodies or agencies thereof, specifically Minnesota Statutes §363, will be subject to appropriate legal sanctions.

Shaw-Lundquist Associates Inc. has appointed Cynthia Trousdale, the EEO Coordinator, to manage the Equal Employment Opportunity Program. Her responsibilities will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this Affirmative Action Program, as required by Federal, State and Local agencies. The Chief Financial Officer of this company will receive and review reports on the progress of the program. If any employee or applicant for employment believes he/she has been discriminated against, please contact **Cynthia Trousdale, 2757 West Service Road, St. Paul, MN, 55121, or call 651/454-0670.**

Cynthia Trousdale

Cynthia Trousdale
Chief Financial Officer, Shaw-Lundquist Associates Inc.

THIS CERTIFIES THAT

NMSDC
National Minority Supplier Development Council

Shaw-Lundquist Associates, Inc.

dba Shaw-Lundquist Associates

* Nationally certified by the: **NORTH CENTRAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 236220; 236210; 236116; 238110; 238350; 238390; 238310

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/16/2024		WS02515
Issued Date		**Certificate Number**
12/31/2025	**Ying McGuire** **NMSDC CEO and President**	
Expiration Date		**Carolyn E. Mosby Interim President/CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org

Certify. Develop. Connect. Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Shaw-Lundquist Associates, Inc.

2757 W Service Road
St. Paul, MN 55121

SURETY:
(Name, legal status and principal place of business)
Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School 2023 Referendum Alterations Project; Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of March, 2025

(Witness) CONNIE DOMAN	Shaw-Lundquist Associates, Inc. *(Principal)* *(Seal)*
	(Title) THOMAS J. MEYERS, VICE PRESIDENT
(Witness) Joseph Cardinal	Fidelity and Deposit Company of Maryland *(Surety)* *(Seal)*
	(Title) Joshua R. Loftis, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF DAKOTA)

On this 13th day of MARCH, in the year 2025, before me personally appeared THOMAS J. MEYERS. VICE PRESIDENT, of Shaw-Lundquist Associates, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

CONNIE M DOMAN
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Connie Doman
CONNIE DOMAN, Notary Public

My Commission Expires: 01-31-2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 11th day of March, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Fidelity and Deposit Company of Maryland, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint R. W FRANK, Brian J. OESTREICH, Melinda C. BLODGETT, Melinda C. BLODGETT, Joshua R. LOFTIS, R. C. BOWMAN, Ted JORGENSEN, Colby D. WHITE, Nicole STILLINGS, Sarah DRAGT, Sandra ENGSTRUM, Michelle MORRISON, Joseph CARDINAL, Kristine M. BECKS, Austin K. MUEHLSCHLEGEL, Ryan-Olivia E. LUNDY, of St. Louis Park, Minnesota, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 16th day of January, A.D. 2025.

SEAL SEAL SEAL

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 16th day of January, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison
Notary Public
My Commission Expire January 27, 2029

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 11th day of March, 2025.

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Certificate of Corporate Resolution

Shaw-Lundquist Associates, Inc.

Authorization to Submit Proposal

I, Hoyt Hsiao, Secretary of Shaw-Lundquist Associates, Inc., do hereby certify that at a duly constituted meeting of the Directors of the Corporation held at the office of the Corporation on the 18th day of March 2025, it was upon motion duly made and seconded, that it be VOTED:

For the Corporation to submit a Proposal for: Cedar Island ES 2023 Referendum Alterations located in Maple Grove, Minnesota.

It was upon further motion made and seconded that it be VOTED: That Thomas J. Meyers, as Vice President of the Corporation, be empowered, authorized, and directed to execute, deliver, and accept any, and all documents and undertake all acts reasonably required or incidental to accomplish the foregoing vote, all on such terms and conditions as he in his discretion deems to be in the best interests of the Corporation.

I further certify that the foregoing votes are in full force without rescission, modification, or amendment.

Signed under seal on the 18th day of March in the Year of 2025.

A TRUE RECORD

ATTEST

Connie Doman – Inclusion Coordinator

Secretary – Hoyt Hsiao

Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul, Minnesota 55121
State of Incorporation: MINNESOTA

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **SHAW-LUNDQUIST ASSOCIATES, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/11/2022**

Certificate expiration date: **3/10/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

SHAW-LUNDQUIST
ASSOCIATES INC

Equal Employment Opportunity Policy Statement

This is to affirm Shaw-Lundquist Associates Inc. policy on providing Equal Opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of Federal, State and Local Governing bodies or agencies thereof, specifically Minnesota Statutes §363.

Shaw-Lundquist Associates Inc. will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, gender, gender identify, disability, age, marital status, or status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.

Shaw-Lundquist Associates Inc. will take Affirmative Action to ensure that all employment practices are free of such discriminations. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, application, testing, selection, hiring, placement, orientation, on-the-job and external training, educational assistance, transfer opportunity, promotion, company sponsored social and recreational activities, benefits, recall, layoff or termination, disciplinary action, rates of pay or other forms of compensation, and selection for training including apprenticeship and all other terms and conditions of employment.

Shaw-Lundquist Associates Inc. will commit the necessary time and resources, both financial and human, to achieve the goals of Equal Opportunity and Affirmative Action.

Shaw-Lundquist Associates Inc. fully supports incorporation of non-discrimination and Affirmative Action rules and regulations into contracts.

Shaw-Lundquist Associates Inc. will evaluate the performance of its management and supervisory personnel on the basis of their involvement in achieving these Affirmative Action objectives as well as other established criteria. Any employee of this company, or subcontractors to this employer, who does not comply with Equal Employment Opportunity policies and procedures as set forth in this Statement and Plan will be subject to disciplinary action. Any subcontractor not complying with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of the Federal, State and Local governing bodies or agencies thereof, specifically Minnesota Statutes §363, will be subject to appropriate legal sanctions.

Shaw-Lundquist Associates Inc. has appointed Cynthia Trousdale, the EEO Coordinator, to manage the Equal Employment Opportunity Program. Her responsibilities will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this Affirmative Action Program, as required by Federal, State and Local agencies. The Chief Financial Officer of this company will receive and review reports on the progress of the program. If any employee or applicant for employment believes he/she has been discriminated against, please contact **Cynthia Trousdale, 2757 West Service Road, St. Paul, MN, 55121, or call 651/454-0670.**

Cynthia Trousdale

Cynthia Trousdale
Chief Financial Officer, Shaw-Lundquist Associates Inc.

THIS CERTIFIES THAT

NMSDC
National Minority Supplier Development Council

Shaw-Lundquist Associates, Inc.

dba Shaw-Lundquist Associates

* Nationally certified by the: **NORTH CENTRAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 236220; 236210; 236116; 238110; 238350; 238390; 238310

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/16/2024		WS02515
Issued Date		**Certificate Number**
12/31/2025	**Ying McGuire** **NMSDC CEO and President**	
Expiration Date		**Carolyn E. Mosby Interim President/CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org

Certify. Develop. Connect. Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

Rochon CorporationSuite 200
28 2nd Street NW
Osseo, MN 55369
Office 763.559.9393
Fax 763.559.8101

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Rochon Corporation
28 2nd Street NW, 200
Osseo, MN 55369

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

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24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million three hundred eighty-seven thousand (Amount In Words) $ 1,387,000.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 17,031.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 6,000.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 500.00

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 18,165.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: **1 dated 3/6/25, 2 dated 3/11/25**

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 20 25.

Legal Name of Firm: Rochon Corporation

Street Address: 28 2nd Street NW, #200

City: Osseo State: MN Zip Code: 55369

Phone Number: (763) 559-9393 Fax Number: (763) 559-8101

E-Mail Address: tlindquist@rochoncorp.com

Prime Contact: Tim Lindquist

Bidder is: (Check One)

[ ] Individual [ ] Partnership [x] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Rochon Corporation, MN

Signature:

Name (Typed or Printed): Paul Braton

Title: President

END OF DOCUMENT

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AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)
ISD #279- Osseo Area Schools- Cedar Island Elementary School- interior remodel of a media center

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **18th** day of **March, 2025**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title)

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) **Name Alemdar**
Attorney-in-Fact

SEAL

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Washington

On the **18th** day of **March**, **2025**, before me personally appeared Paul Broton to me known, who being by me duly sworn, did say that he/she is the President of **Rochon Corporation**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

_____

(Notary Seal)

KELLY L. GRATKE
Notary Public-Minnesota
My Commission Expires Jan. 31, 2028

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF **Hennepin**

On the **18th** day of **March**, **2025**, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the **Nationwide Mutual Insurance Company** a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____

(Notary Seal)

LAILA A FRANKLIN
Notary Public - Minnesota
My Commission Expires Jan 31, 2029

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 18th day of MARCH, 2025.

Assistant Secretary

BDJ 1(08-21)00

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Cedar Island Elementary School

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Paul Braton
Title: President	**Date:** 3/18/2025
Company Name: Rochon Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

Osseo - Cedar Island ES 2023 Referendum Alterations

24077

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Cedar Island Elementary School

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
G & M	Blaine	Glazing
TMI	Dickinson, ND	Casework
Centennial	St Paul	Flooring
Midwest	Lake Elmo	Electrical

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: Paul Braton	**Printed Name:** Paul Braton
Title: President	**Date:** 3/18/25
Company Name: Rochon Corporation	

KUE CONTRACTORS INC.
130 Central Avenue South
P.O. Box 408, Watkins, MN 55389
Office: 320-764-2525
Fax: 320-764-2524
License # BC355836

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: KUE Contractors, Inc.
130 Central Ave S, PO Box 408
Watkins, MN 55389

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

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24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 1,423,381 (Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ ~~14,340~~ JLH 20,500

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 6,500

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,000

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 17,766

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 2025.

Legal Name of Firm: KUE Contractors, Inc.

Street Address: 130 Central Ave S, PO Box 408

City: Watkins State: MN Zip Code: 55389

Phone Number: 320-764-2525 Fax Number: 320-764-2524

E-Mail Address: joe@kuecontractors.com

Prime Contact: Joe Kuechle

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

KUE Contractors, Inc. - Minnesota

Joseph L. Kuechle, President - Justin M. Kuechle, Secretary

Signature:

Name (Typed or Printed): Joseph L. Kuechle

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo-Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joseph L. Kuechle
Title: President	**Date:** March 18, 2025
Company Name: KUE Contractors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo-Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joseph L. Kuechle
Title: President	**Date:** March 18, 2025
Company Name: KUE Contractors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE N
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid ——(5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School Referendum Alterations
Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **18th** day of **March** , **2025**

Cindy A Kuechle
(Witness)

Samantha Boddicker
(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*
(Title) Joseph L. Kuechle, President

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*
(Title) **Lauren Bruns, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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os1110

ACKNOWLEDGMENT OF SURETY

State of Iowa)
County of Polk)

On this 18th day of March, 20 25, before me personally appeared Lauren Bruns to me known, who, being by me duly sworn, did depose and say: that s/he resides at Cedar Falls, IA, that s/he is the Attorney-In-Fact of Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed its assets as ascertained in the manner provided by law.

JESSICA PERKINS
Commission Number 836948
My Commission Expires
January 26, 2028

Jessica Perkins
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 18th day of March, 20 25, before me personally appeared Joseph L. Kuechle, to me known, who being by me first duly sworn, did depose and say that s/he resides in Watkins, MN that s/he is the President of KUE Contractors, Inc the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Dianna L. Ertl
Notary Public

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Carl Godziek, Emili Cain, Jordan M Edwards, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated **18th** day of **March**, **2025**.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2030

_____
Kara L.B. Barrow, Secretary

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE N
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid ——(5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School Referendum Alterations
Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **18th** day of **March** , **2025**

Cindy A Kuechle
(Witness)

Samantha Boddicker
(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*
(Title) Joseph L. Kuechle, President

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*
(Title) **Lauren Bruns, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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os1110

ACKNOWLEDGMENT OF SURETY

State of Iowa)
County of Polk)

On this 18th day of March, 20 25, before me personally appeared Lauren Bruns to me known, who, being by me duly sworn, did depose and say: that s/he resides at Cedar Falls, IA, that s/he is the Attorney-In-Fact of Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed its assets as ascertained in the manner provided by law.

JESSICA PERKINS
Commission Number 836948
My Commission Expires
January 26, 2028

Jessica Perkins
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 18th day of March, 20 25, before me personally appeared Joseph L. Kuechle, to me known, who being by me first duly sworn, did depose and say that s/he resides in Watkins, MN that s/he is the President of KUE Contractors, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Dianna L. Ertl
Notary Public

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Carl Godziek, Emili Cain, Jordan M Edwards, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated **18th** day of **March**, **2025**

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2030

_____
Kara L.B. Barrow, Secretary

JORGENSON
CONSTRUCTION INC.

9255 East River Road NW
Minneapolis, MN 55433
P 763.784.3877 | F 763.784.1503
www.jorgensonconstruction.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Jorgenson Construction Inc.
9255 East River Road NW
Minneapolis, MN 55433

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

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24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million Four hundred Fifty Four Thousand dollars (Amount in Words) $ 1,454,000.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 9,500.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 6,500.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 500.00

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 27,500.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

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24077

DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 20 25.

Legal Name of Firm: Jorgenson Construction Inc.

Street Address: 9255 East River Road NW

City: Minneapolis State: MN Zip Code: 55433

Phone Number: 763-784-3877 Fax Number: 763-784-1583

E-Mail Address: alex@jorgensonconstruction.com

Prime Contact: Alex Rustad

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jorgenson Construction Inc., Incorporated in the State of Minnesota

Matt Jorgenson, President, Aaron Weed, COO

Signature:

Name (Typed or Printed): Aaron Weed

Title: COO

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Cedar Island ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Aaron Weed
Title: COO	**Date:** 3/18/25
Company Name: Jorgenson Construction Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 18th day of March, 2025

Carolyn McMahon
(Witness)

Jorgenson Construction, Inc.
(Principal) *(Seal)*

(Title) Aaron Weed, COO

Fidelity & Deposit Company of Maryland
(Surety) *(Seal)*

(Witness)

(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
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081110

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF ANoka

On the 18th day of March 2025. before me personally appeared, Aaron Weed to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 18th day of March, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

Notary Public

SIERRA JOY MCQUOID
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 18th day of March, 2025.

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

MINUTES OF FIRST MEETING OF BOARD OF DIRECTORS

OF

JORGENSON CONSTRUCTION, INC.

The first meeting of the Board of Directors of Jorgenson Construction, Inc. was held in the City of East Bethel, County of Anoka, State of Minnesota, at 1:00 p.m. on April 1, 1983.

Stanley M. Jorgenson, the director, was present. Stanley M. Jorgenson was chosen Chairman of the meeting. Bonnie L. Jorgenson was chosen Secretary of the meeting.

The Chairman stated that the first order of business was the election of officers. The following persons were nominated for the offices set forth after their respective names to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson - Chief Executive Officer
Bonnie L. Jorgenson - Chief Financial Officer

No further nominations being made, the nominations were closed and a vote taken. The Chairman announced that the aforesaid persons had been duly elected to the offices set forth after their respective names to serve until their successors are duly elected and qualified.

On motion duly made and seconded, the following resolutions were unanimously adopted:

RESOLVED, that the form of Stock Certificate submitted to this meeting be adopted as the form of Stock Certificate of this Corporation and that the Chief Executive Officer and Chief Financial Officer are hereby authorized to issue said certificates on behalf of the Corporation.

FURTHER RESOLVED, that this plan shall be and remain in full force and effect from the date hereof for a period of twenty-three months thereafter or the date on which the last share of the Corporation subject to this plan is issued, and shall thereafter terminate.

FURTHER RESOLVED, that this resolution shall not be deemed to be authorizing a public offering or sale of the securities except in accordance with the provisions of State and Federal laws relating to the public sale and offering of securities.

FURTHER RESOLVED, that this plan is adopted pursuant to the provisions of Section 1244 of the Internal Revenue Code of the United States.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Stanley M Jorgenson
Chief Executive Officer

Attest:

Bonnie L. Jorgenson
Chief Financial Officer

ACTION IN WRITING OF BOARD OF DIRECTORS OF JORGENSON CONSTRUCTION INC.

The undersigned, being the sole member of the Board of Directors of Jorgenson Construction Inc., a Minnesota corporation, acting pursuant to the provisions of Minnesota Statutes, in lieu of a meeting of the Board Of Directors of this corporation, do hereby adopt the following resolutions, effective March 1, 2020:

RESOLVED: that the following persons are nominated and unanimously elected to the offices set forth after their names, to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson – Chief Executive Officer

Bonnie L. Jorgenson – Chief Financial Officer

Matthew M. Jorgenson – Vice President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Stanley M. Jorgenson - Chief Executive Officer

Bonnie L. Jorgenson - Chief Financial Officer

Matthew M. Jorgenson– Vice-President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Dated: 3/1/2020

Construction Results Corporation
Trusted Commercial & Industrial General Contractor

5465 Hwy 169 North
Plymouth, MN 55442

763-559-1100 Phone
763-553-0494 Fax

ConstructionResults.com

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Construction Results Corporation
5465 Highway 169 North
Plymouth, MN 55442

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

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24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 1,528,739.00

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 18,000.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 3,000.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 6,275.00

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 24,500.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: #1 (3/6/25), #2 (3/11/25)

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 20 25.

Legal Name of Firm: Construction Results Corporation

Street Address: 5465 Highway 169 North

City: Plymouth State: MN Zip Code: 55442

Phone Number: 763-559-1100 Fax Number: 763-553-0494

E-Mail Address: Mike.Luurtsema@ConstructionResults.com

Prime Contact: Mike Luurtsema

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Mike Luurtsema – President John Snyder – Secretary

Signature:

Name (Typed or Printed): Mike Luurtsema

Title: President

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Construction Results Corporation

5465 Hwy 169 North
Plymouth, MN 55442

SURETY:
(Name, legal status and principal place of business)
Old Republic Surety Company
18500 W. Corporate Drive, Suite 170
Brookfield, WI 53045

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave North
Maple Grove, MN 55369
BOND AMOUNT: ***FIVE PERCENT OF AMOUNT BID***

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School 2023 Referendum Alterations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **18th** day of **March** **2025**

(Witness)	**Construction Results Corporation**
	(Principal) *(Seal)*
	(Title)
(Witness)	**Old Republic Surety Company**
	(Surety) *(Seal)*
	(Title) **Todd Schaap, Attorney-in-Fact**

Init.
/

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061110

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

THOMAS O. CHAMBERS, TODD SCHAAP, ERIC A. OLSON

of FRANKSVILLE, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, ***(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds),*** as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18,1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or

(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 30th day of August, 2022

Karen J. Haffner
Assistant Secretary

OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 30th day of August, 2022, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

20-0011

Signed and sealed at the City of Brookfield, WI this 18th day of March, 2025

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

SHOREWEST SURETY SERVICES, INC.

STATE OF WISCONSIN)

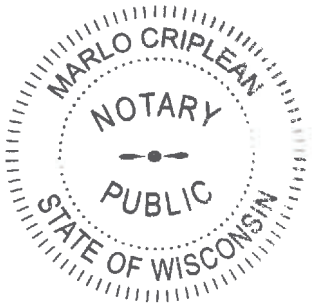
COUNTY OF **Racine**)

ON THIS **18th** day of **March**, **2025**,

before me, a notary public, within and for said County and State, personally appeared **Todd Schaap** to me personally known, who being duly sworn, upon oath did say that he is the Attorney-in-Fact of and for the **Old Republic Surety Company**, a corporation of **Wisconsin**, created, organized and existing under and by virtue of the laws of the State of **Wisconsin**; that the corporate seal affixed to the foregoing within instrument is the seal of the said Company; that the seal was affixed and the said instrument was executed by authority of its Board of Directors; and the said **Todd Schaap** did acknowledge that he/she executed the said instrument as the free act and deed of said Company.

Marlo C

Marlo Criplean
Notary Public, **Racine** County, Wisconsin
My Commission Expires **6/13/2028**



ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: M. L	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 3/18/2025
Company Name: Construction Results Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Frontier Fire		
Nurnan Mechanical		
Midwest Electric		

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M. Luurtsema	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 3/18/2025
Company Name: Construction Results Corporation	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M.	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 3/18/2025
Company Name: Construction Results Corporation	

BCI
CONSTRUCTION, INC.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: BCI Construction, Inc

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

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24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million five hundred Sixty nine thousand Seven hundred sixty nine dollars (Amount in Words) $ 1,569,769.00 (Amount In Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 12,569.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 8,000.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 3,500.00

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 18,169.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: #1, 3/6/2025; #2, 3/11/2025

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 2025.

Legal Name of Firm: BCI Construction, Inc

Street Address: 7135 5th Avenue NE

City: Sauk Rapids State: Minnesota Zip Code: 56379

Phone Number: 320-393-3185 Fax Number: 320-393-3186

E-Mail Address: bbankers@bciconstruction.us

Prime Contact: Brian Bankers

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

BCI Construction, Inc.; incorporated in the State of Minnesota

Ryan Cross, CEO; Brian Bankers, Chief Operating Officer

Signature:

Name (Typed or Printed): Brian Bankers

Title: Chief Operating Officer

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 3/18/2025
Company Name: BCI Construction, Inc	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 3/18/2025
Company Name: BCI Construction, Inc	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Cedar Island Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 3/18/2025
Company Name: BCI Construction, Inc	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
BCI Construction, Inc.

7135 5th Avenue NE
Sauk Rapids, MN 56379

SURETY:
(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Cedar Island Elementary School 2023 Referendum Alterations Project; Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **7th** day of **March, 2025**

	BCI Construction, Inc.
(Witness)	*(Principal)* *(Seal)* Brian Bankers
	(Title) COO
	Atlantic Specialty Insurance Company
(Witness) **Joseph Cardinal**	*(Surety)* *(Seal)*
	(Title) **Joshua R. Loftis, Attorney-in-Fact**

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Benton)

On this 18th day of March, in the year 2025, before me personally appeared Brian Bankers, Chief Operating Officer of BCI Construction, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Samantha Larson
Notary Public
Minnesota
My Commission Expires January 31st 2029

Samantha Larson, Notary Public

My Commission Expires: January 31st 2029

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 7th day of March, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Atlantic Specialty Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Atlantic Specialty Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Austin Muehlschlegel, Brian J. Oestreich, Colby D White, Dylan Schaefer, Joseph Cardinal, Joshua R. Loftis, Kristine M Becks, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. W. Frank, R.C. Bowman, Ross S Squires, Ryan-Olivia E Lundy, Sandra M Engstrum, Sarah Dragt, Ted Jorgensen, Tina Domask**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 7th day of March, 2025.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2030

_____
Kara L.B. Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue, Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 25, 2025 relating to the construction of:

CEDAR ISLAND ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
6777 Hemlock Lane North
Maple Grove, Minnesota 55369

ATS&R Project Number: 24077

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24077

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

ONE MILLION FIVE HUNDRED NINETY FIVE THOUSAND (Amount In Words) $ 1,595,000.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches at Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 20,613.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacture - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 4,500.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 500.00

Alternate 3 - Clerestory Window Replacements: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 17,472.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 dated 3/6/25, 2 dated 3/11/25

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 18th day of March, 20 25.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue, Suite 200

City: Minneapolis State: Minnesota Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Brennan Construction of MN, Inc. | Minnesota | Joe Brennan, President | Mark Landgraff, Chief Financial Officer

Signature:

Name (Typed or Printed): Joe Brennan

Title: President

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bond No. AC0000180

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Frankenmuth Insurance Company
One Mutual Avenue
Frankenmuth, MI 48787

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No.24077 Cedar Island ES 2023 Referendum Alterations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of March, 2025

Brennan Construction Of Minnesota, Inc.
(Principal) *(Seal)*

(Witness)

(Witness)

(Title) Joe Brennan, President
Frankenmuth Insurance Company
(Surety) *(Seal)*

(Title) Attorney-in-Fact Troy A. Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 18th day of March, in the year 2025, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the President of the Brennan Construction of MN, Inc. _____ the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2030

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 17th day of March, in the year 2025, before me personally come(s) Troy A. Staples, Attorney(s)-in-Fact of Frankenmuth Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Frankenmuth Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Zachary Pate, Troy A. Staples, Jennifer M. Boyles

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars ($50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

> "**RESOLVED,** that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17 day of November, 2023.

(Seal)

Frankenmuth Insurance Company

By _____
Andrew H. Knudsen
President, Chief Operating Officer and Secretary

STATE OF MICHIGAN)
COUNTY OF SAGINAW) ss:

Sworn to before me, a Notary Public in the State of Michigan, by Andrew H. Knudsen, to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 17 day of November, 2023.

_____ (Seal)
Susan L. Fresorger, Notary Public
Saginaw County, State of Michigan
My Commission Expires: April 3, 2028

I, the undersigned, Chief Executive Officer of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 17th day of March, 2025.

_____
Frederick A. Edmond, Jr.
Chief Executive Officer

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2024, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: CEDAR ISLAND ES 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 18, 2025
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: CEDAR ISLAND ES 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 18, 2025
Company Name: Brennan Construction of MN, Inc.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: CEDAR ISLAND ES 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 18, 2025
Company Name: Brennan Construction of MN, Inc.	

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES
MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Fair Oaks Elem. Media Center, Flex Room Renovations

DATE: April 22, 2025

Recommendation
We recommend that the school board award the contract for the media center, flex rooms, and makerspace to Ebert Construction. Ebert was the apparent low bidder of eight bids received and is found to be a responsive and responsible bidder. ICS, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base-bid and alternate 1 for a total award of $1,387,000.

Background
This project is part of the Building a Better Future (BBF) referendum plan for all existing elementary schools. The BBF plan calls for the renovation and remodel of all elementary media centers, and the addition of flex rooms, maker space labs, and outdoor classrooms. The outdoor classroom portion will be bid separately, and the work will be done during the summer of 2026.

Next Steps
Upon approval by the school board, administration will draft a contract for the board representative to sign. Ebert will work with the Operations and ICS teams to begin the pre-construction work. The project will be fully underway in June 2025 and the substantial completion is scheduled for mid-August.

4/22/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Fair Oaks Elementary School 2023 Referendum Alterations

Dear Board Members:

At 2:00 p.m. Thursday, March 20, 2025; ICS received five (5) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids for the above-referenced project and the apparent low responsible bidder is within the project budget. We have contacted the apparent low bidder, Ebert, Inc. and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the Fair Oaks Elementary School 2023 Referendum Alterations required to complete the project.	**$1,373,000.00**
Alternate No. 1: Benches at Courtyard Windows **Recommendation: Accept**	**$14,000.00**
Alternate No. 2: PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer – CSI Creative **Recommendation: Do Not Accept**	($5,000.00)
TOTAL CONTRACT:	**$1,387,000.00**

Based on the recommendations above, we recommend that the District enter into a contract with Ebert., for the total bid amount of One Million, Three Hundred Eight-Seven Thousand Dollars and No/100 Cents ($1,387,000.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson
Project Manager

EJ/ag

Enclosures

Fair Oaks Elementary School
2023 Referendum Alterations
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Fair Oaks Elementary School
2023 Referendum Alterations

BID TABULATIONS
March 20, 2025 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	Brennan Construction 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 507-625-5417	Morcon Construction Co., Inc. 5151 Industrial Blvd. NE Fridley, MN 55421 763-546-6066	Jorgenson Construction 9255 East River Road NW Minneapolis, MN 55433 763-784-3877	BCI Construction, Inc. 7135 5th Ave NE Sauk Rapids, MN 56379 320-393-3185
BID SECURITY	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X
MN Responsible Contractor	X	X	X	X	X
BASE BID	$1,373,000.00	$1,481,000.00	$1,493,000.00	$1,496,000.00	$1,573,000.00
ALTERNATES					
Alt. No. 1: Benches at Courtyard Windows	$14,000.00	$22,041.00	$19,000.00	$13,000.00	$16,200.00
Alt. No. 2: PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative	($5,000.00)	($5,500.00)	($8,000.00)	($5,000.00)	($5,000.00)

EBERT CONSTRUCTION
23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357
EST. 1968
PH (763) 498. 7844 FX (763) 498. 9951 (800) 627. 1669

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 27, 2025 relating to the construction of:

FAIR OAKS ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
5600 65th Avenue North
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24078

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24078

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million Three Hundred Seventy three thousand dollars $ 1,373,000
(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 14,000

Alternate 2 - PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative: ☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, & 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

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Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 20th day of March, 2025.

Legal Name of Firm: Ebert, Inc. dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert - Vice President/Secretary

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies - Minnesota

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature:

Name (Typed or Printed): Markus Ebert

Title: Vice President/Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo - Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/20/25
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Osseo - Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
WSN	Fridley	Caulking
Washe	East Bethel	Paint
Summit	St. Paul	Fire Suppression
Dero	Mpls	Masonry

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/20/25
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Osseo - Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 3/20/25
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Fair Oaks Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **17th** day of **March** **2025**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*

Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*

(Title) **Stephen M Klein** **Attorney-In-Fact**

CON 0657 (2/15) Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 17th day of March 2025 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

SHELBY RASMUSSEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **17th** day of **March**, **2025** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

_____
Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Christopher K Hovden; Danielle Hernandez; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Jonathan Lucas; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Larry Sumbs; Lynn M Dvergsten; Rita Carlson; Stephen M Klein; Stewart Yoo

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of December , 2024 .

MERCHANTS NATIONAL BONDING, INC. -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of December 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **17th** day of **March** , **2025** .

MERCHANTS NATIONAL BONDING, INC. -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

POA 0018 (6/24)

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BRENNAN
COMPANIES
Building Together

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue, Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 27, 2025 relating to the construction of:

FAIR OAKS ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
5600 65th Avenue North
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24078

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P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

24078

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

one million four hundred eighty one thousand dollars (Amount In Words) $ 1,481,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows

☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 22,041

Alternate 2 - PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative:

☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,500

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

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DOCUMENT 00 41 00

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 20th day of March, 20 25.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue, Suite 200

City: Minneapolis State: Minnesota Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan, President

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Brennan Construction of MN, Inc. | Minnesota | Joe Brennan, President | Mark Landgraff, Chief Financial Officer

Signature:

Name (Typed or Printed): Mark Landgraff

Title: Chief Financial Officer

END OF DOCUMENT

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2024, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

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(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

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(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

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Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Official Publication of the State of Minnesota
Revisor of Statutes

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Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

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(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mark Landgraff
Title: Chief Financial Officer	**Date:** March 20, 2025
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

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FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
To be submitted prior to contract execution		

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mark Landgraff
Title: Chief Financial Officer	**Date:** March 20, 2025
Company Name: Brennan Construction of MN, Inc.	

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ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**
To be submitted as subcontractors are added to the project		

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mark Landgraff
Title: Chief Financial Officer	**Date:** March 20, 2025
Company Name: Brennan Construction of MN, Inc.	

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AIA® Document A310™ – 2010

Bond No. AC0000181

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Frankenmuth Insurance Company
One Mutual Avenue
Frankenmuth, MI 48787

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No.24078 -Fair Oaks ES 2023 Referendum Alterations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, **or** within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 18th day of March, 2025

	Brennan Construction Of Minnesota, Inc.
	(Principal) *(Seal)*
(Witness)	*(Title)* Mark Landgraff, Chief Financial Officer
	Frankenmuth Insurance Company
	(Surety) *(Seal)*
(Witness)	*(Title)* Attorney-in-Fact Troy A. Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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0611/10

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Blue Earth)

On this 20th day of March, in the year 2025, before me personally come(s) Mark Landgraff, to me known, who, being duly sworn, deposes and says that he/she is the Chief Financial Officer of the Brennan Construction of MN, Inc. _____ the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

KAITLYNN VICTORIA STEELE
Notary Public
Minnesota
My Commission Expires
Jan 31, 2030

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 18th day of March, in the year 2025, before me personally come(s) Troy A. Staples, Attorney(s)-in-Fact of Frankenmuth Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Frankenmuth Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Zachary Pate, Troy A. Staples, Jennifer M. Boyles

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars ($50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

> "**RESOLVED**, that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17 day of November, 2023.

(Seal)

Frankenmuth Insurance Company

By _____
Andrew H. Knudsen
President, Chief Operating Officer and Secretary

STATE OF MICHIGAN)
COUNTY OF SAGINAW) **ss:**

Sworn to before me, a Notary Public in the State of Michigan, by Andrew H. Knudsen, to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 17 day of November, 2023.

_____ (Seal)
Susan L. Fresorger, Notary Public
Saginaw County, State of Michigan
My Commission Expires: April 3, 2028

I, the undersigned, Chief Executive Officer of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 18th day of March, 2025.

_____
Frederick A. Edmond, Jr.
Chief Executive Officer

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

MORCON CONSTRUCTION

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: MORCON CONSTRUCTION CO., INC.
5151 INDUSTRIAL BLVD NE
FRIDLEY, MN 55421

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 27, 2025 relating to the construction of:

FAIR OAKS ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
5600 65th Avenue North
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24078

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million four hundred ninety three thousand (Amount In Words) $ 1,493,000.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows

☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 19,000.00

Alternate 2 - PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative:

☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 8,000.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: No. 1, No. 2, No. 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

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DOCUMENT 00 41 00

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 20TH day of MARCH, 2025.

Legal Name of Firm: MORCON CONSTRUCTION CO., INC.

Street Address: 5151 INDUSTRIAL BLVD NE

City: FRIDLEY State: MN Zip Code: 55421

Phone Number: 763-546-6066 Fax Number: 763-546-3129

E-Mail Address: CLAFRANCE@MORCON.COM

Prime Contact: COLLIN LAFRANCE

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

MORCON CONSTRUCTION CO,. INC. IS A CORPORATION IN THE STATE OF MINNESOTA
TONY PETERSON IS PRESIDENT AND JERRY JULLIE IS SECRETARY

Signature: TONY PETERSON

Name (Typed or Printed):

Title: PRESIDENT

END OF DOCUMENT

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements**: Per the Laws of Minnesota, 2024, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors**: All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder**: Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria**: A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements**: Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification**: Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form**: A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification**: The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List**: Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List**: If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: FAIR OAKS ELEMENTARY SCHOOL 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 3-20-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: FAIR OAKS ELEMENTARY SCHOOL 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Summit Fire	St. Paul, MN	Fire
Northland Mechanical	New Hope, MN	Mechanical
Witzel Electric	Hugo, MN	Electrical

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 3-20-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: FAIR OAKS ELEMENTARY SCHOOL 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 3-20-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **5/4/2022**

Certificate expiration date: **5/3/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 6, 2022**

Certificate expiration date: **July 5, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Morcon Construction Co., Inc.

5151 Industrial Boulevard N.E.
Fridley, MN 55421

SURETY:
(Name, legal status and principal place of business)
Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Fair Oaks Elementary School 2023 Referendum Alterations; Brooklyn Park, MN

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of March, 2025

Julie K. Powers
(Witness)

Morcon Construction Co., Inc.
(Principal) *(Seal)*

(Title) TONY PETERSON, PRESIDENT

Melinda C Blodgett
(Witness) Melinda C. Blodgett, Witness as to Surety

Liberty Mutual Insurance Company
(Surety) *(Seal)*

(Title) Nathan Weaver, Attorney-in-Fact

MORCON CONSTRUCTION, INC. CORPORATE SEAL MINNESOTA

LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS
Seal No. 5520

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 11th day of March, in the year 2025, before me personally appeared Tony Peterson, President of Morcon Construction Co., Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Julie R Powers
Notary Public
Minnesota
My Commission Expires January 31, 2028

Julie R. Powers
JULIE R POWERS, Notary Public

My Commission Expires: 1-31-2028

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 11th day of March, in the year 2025, before me personally come(s) Nathan Weaver, Attorney-in-Fact of Liberty Mutual Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Liberty Mutual Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

MELINDA C. BLODGETT
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Melinda C Blodgett
Melinda C. Blodgett, Notary Public

My Commission Expires: January 31, 2028

Liberty Mutual SURETY

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8212952 - 190054**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Austin Muehlschlegel, Brian J. Oestreich, Colby White, Joseph Cardinal, Joshua R. Loftis, Kristine M Becks, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. C. Bowman, R. W. Frank, Ross S. Squires, Ryan - Olivia E Lundy, Sandra M. Enstrum, Sarah Dragt, Ted Jorgensen, Tina Domask

all of the city of St. Louis Park state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 9th day of January, 2024.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
Nathan J. Zangerle, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 9th day of January, 2024 before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11th day of March, 2025.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

LMS-12873 LMIC OCIC WAIC Multi Co 02/24

JORGENSON
CONSTRUCTION INC.

9255 East River Road NW
Minneapolis, MN 55433
www.jorgensonconstruction.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Jorgenson Construction Inc.
9255 East River Road NW
Minneapolis, MN 55433

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 27, 2025 relating to the construction of:

FAIR OAKS ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
5600 65th Avenue North
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24078

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24078

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million Four hundred ninety Six Thousand dollars $ 1,496,000.00

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows

☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 13,000.00

Alternate 2 - PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative:

☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,000.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

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DOCUMENT 00 41 00

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 20th day of March, 20 25.

Legal Name of Firm: Jorgenson Construction Inc.

Street Address: 9255 East River Road NW

City: Minneapolis State: MN Zip Code: 55433

Phone Number: 763-784-3877 Fax Number: 763-784-1583

E-Mail Address: alex@jorgensonconstruction.com

Prime Contact: Alex Rustad

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jorgenson Construction Inc., Incorporated in the State of Minnesota

Matt Jorgenson, President; Aaron Weed, COO

Signature:

Name (Typed or Printed): Aaron Weed

Title: COO

END OF DOCUMENT

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24078

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fair Oaks ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Aaron Weed
Title: COO	**Date:** 3/20/25
Company Name: Jorgenson Construction Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Fair Oaks Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 20th day of March, 2025

Carolyn McMahon
(Witness)

Jorgenson Construction, Inc.
(Principal) *(Seal)*

(Title) Aaron Weed, COO

Sierra McDonald
(Witness)

Fidelity & Deposit Company of Maryland
(Surety) *(Seal)*

(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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061110

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF ANoka

On the 20th day of March 2025. before me personally appeared, Aaron Weed to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 20th day of March, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

JESSICA ANN OLSON
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Notary Public

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND,** this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 20th day of March, 2025.

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Fair Oaks Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 20th day of March, 2025

Carolyn McMahon
(Witness)

Jorgenson Construction, Inc.
(Principal) *(Seal)*

(Title) Aaron Weed, COO

Fidelity & Deposit Company of Maryland
(Surety) *(Seal)*

Sierra McDonald
(Witness)

(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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061110

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF ANoka

On the 20th day of March 2025, before me personally appeared, Aaron Weed to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 20th day of March, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

JESSICA ANN OLSON
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Notary Public

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

SEAL SEAL SEAL

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

GENEVIEVE M. MAISON NOTARY PUBLIC BALTIMORE COUNTY, MD EXP. 01/27/2025

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 20th day of March, 2025.

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

BCI
CONSTRUCTION, INC.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: BCI Construction, Inc.
7135 - 5th Avenue NE
Sauk Rapids, MN 56379

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated February 27, 2025 relating to the construction of:

FAIR OAKS ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
5600 65th Avenue North
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24078

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24078

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One Million Five Hundred Seventy-Three Thousand $ 1,573,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows

☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 16,200.00

Alternate 2 - PET Ceiling Clouds and Ceiling Baffles Alternate Manufacturer - CSI Creative:

☐ ADD ☒ DEDUCT ☐ NO CHANGE

$ 5,000.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

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DOCUMENT 00 41 00

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 20th day of March, 20 25.

Legal Name of Firm: BCI Construction, Inc.

Street Address: 7135 - 5th Avenue NE

City: Sauk Rapids State: MN Zip Code: 56379

Phone Number: 320-393-3185 Fax Number: 320-393-3186

E-Mail Address: JVanslooten@BCIConstruction.us

Prime Contact: Jeff Van Slooten

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

BCI Construction, Inc., incorporated in the state of Minnesota.

Ryan Cross, President/CEO

Signature:

Name (Typed or Printed): Brian Banker

Title: Chief Operating Officer

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fair Oaks Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** March 20, 2025
Company Name: BCI Construction, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fair Oaks Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** March 20, 2025
Company Name: BCI Construction, Inc.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fair Oaks Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** March 20, 2025
Company Name: BCI Construction, Inc.	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
BCI Construction, Inc.

7135 5th Avenue NE
Sauk Rapids, MN 56379

SURETY:
(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fair Oaks Elementary School 2023 Referendum Alterations, 5600 65th Avenue North, Brooklyn Park, Minnesota 55429

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **6th** day of **March, 2025**

Sherri Diedrich	**BCI Construction, Inc.**
(Witness)	*(Principal)* *(Seal)*
	(Title) Brian Bankers, COO
	Atlantic Specialty Insurance Company
(Witness) **Joseph Cardinal**	*(Surety)* *(Seal)*
	(Title) **Joshua R. Loftis, Attorney-in-Fact**

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Benton)

On this 7th day of March, in the year 2025, before me personally appeared Brian Barkers, Chief Operating Officer of BCI Construction, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

SHERRI C. DIEDERICH
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2026

Sherri Diederich, Notary Public

My Commission Expires: Jan. 31, 2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 6th day of March, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Atlantic Specialty Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Atlantic Specialty Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Austin Muehlschlegel, Brian J. Oestreich, Colby D White, Dylan Schaefer, Joseph Cardinal, Joshua R. Loftis, Kristine M Becks, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. W. Frank, R.C. Bowman, Ross S Squires, Ryan-Olivia E Lundy, Sandra M Engstrum, Sarah Dragt, Ted Jorgensen, Tina Domask**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 6th day of March, 2025.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

_____
Kara L.B. Barrow, Secretary

This Power of Attorney expires
January 31, 2030

Please direct bond verifications to surety@intactinsurance.com

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES
MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Palmer Lake Elem. Media Center, Flex Room Renovations

DATE: April 22, 2025

Recommendation
We recommend that the school board award the contract for the media center, flex rooms, and makerspace to Jorgenson Construction (JCI). Jorgenson was the apparent low bidder of Seven bids received and is found to be a responsive and responsible bidder. ICS, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base-bid and alternates 1, 3 and 4 for a total award of $1,426,250.

Background
This project is part of the Building a Better Future (BBF) referendum plan for all existing elementary schools. The BBF plan calls for the renovation and remodel of all elementary media centers, and the addition of flex rooms, maker space labs, and outdoor classrooms. The outdoor classroom portion will be bid separately, and the work will be done during the summer of 2026.

Next Steps
Upon approval by the school board, administration will draft a contract for the board representative to sign. JCI will work with the Operations and ICS teams to begin the pre-construction work. The project will be fully underway in June 2025 and the substantial completion is scheduled for mid-August.

4/22/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Palmer Lake Elementary School 2023 Referendum Alterations

Dear Board Members:

At 2:00 p.m. Tuesday, March 25, 2025, ICS received seven (7) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids for the above-referenced project and the apparent low responsible bidder is within the project budget. We have contacted the apparent low bidder, Jorgenson Construction and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the Palmer Lake Elementary School 2023 Referendum Alterations required to complete the project.	**$1,339,500.00**
Alternate No. 1: Benches at Courtyard Windows **Recommendation: Accept**	**$8,500.00**
Alternate No. 2A: PET Ceiling Clouds Alternate Manufacturer – CSI Creative **Recommendation: Do Not Accept**	$2,300.00
Alternate No. 2B: PET Ceiling Clouds Alternate Manufacturer – MDC Interior Solutions **Recommendation: Do Not Accept**	$2,200.00
Alternate No. 3: Clerestory Window **Recommendation: Accept**	**$23,750.00**
Alternate No. 4: Paired Panel Operable Partition Replacement **Recommendation: Accept**	**$54,500.00**
TOTAL CONTRACT:	**$1,426,250.00**

Based on the recommendations above, we recommend that the District enter into a contract with Jorgenson Construction, for the total bid amount of One Million, Four Hundred Twenty-Six Thousand, Two Hundred Fifty Dollars and No/100 Cents ($1,426,250.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson
Project Manager

EJ/ag

Enclosures

Palmer Lake Elementary School
2023 Referendum Alterations
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Palmer Lake Elementary School
2023 Referendum Alterations

BID TABULATIONS
March 25, 2025 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Jorgenson Construction 9255 East River Road NW Minneapolis, MN 55433 763-784-3877	Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	KNB Contracting, LLC 10464 Monroe Ave. NW South Haven, MN 55382 612-201-7845	Rochon Corp. 28 2nd Street NW, #200 Osseo, MN 55369 763-559-9393	KUE Contractors, Inc. 130 Central Ave. S. PO Box 408 Watkins, MN 55389 320-764-2525	Brennan Construction 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 507-625-5417	Tekton Construction 861 E. Hennepin Ave., Suite 200 Minneapolis, MN 55414 612-716-5792
BID SECURITY	X	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X	X
MN Responsible Contractor	X	X	X	X	X	X	X
BASE BID	$1,339,500.00	$1,328,000.00	$1,365,000.00	$1,380,000.00	$1,425,000.00	$1,428,000.00	$1,450,000.00
ALTERNATES							
Alt. No. 1: Benches at Courtyard Windows	$8,500.00	$15,300.00	$13,000.00	$17,489.00	$17,877.00	$22,552.00	$15,000.00
Alt. No. 2A: PET Ceiling Clouds Alternate Manufacturer - CSI Creative	$2,300.00	$2,000.00	$0.00	$1,890.00	$1,980.00	$0.00	($17,000.00)
Alt. No. 2B: PET Ceiling Clouds Alternate Manufacturer - MDC Interior Solutions	$2,200.00	$1,800.00	$0.00	$1,785.00	$1,870.00	$0.00	($14,000.00)
Alt. No. 3: Clerestory Window Replacement	$23,750.00	$25,700.00	$28,500.00	$26,979.00	$26,546.00	$24,563.00	$27,000.00
Alt. No. 4: Paired Panel Operable Partition Replacement	$54,500.00	$63,700.00	$54,000.00	$54,739.00	$59,832.00	$56,595.00	$70,000.00

JORGENSON
CONSTRUCTION INC.

9255 East River Road NW
Minneapolis, MN 55433
P 763.784.3971 | F 763.784.5593
www.jorgensonconstruction.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

SINGLE BID

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Jorgenson Construction Inc.
9255 East River Road NW
Minneapolis, MN 55433

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

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24079

DOCUMENT 00 41 00

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: Jorgenson Construction Inc.

Street Address: 9255 East River Road NW

City: Minneapolis State: MN Zip Code: 55433

Phone Number: 763-784-3877 Fax Number: 763-784-1583

E-Mail Address: alex@jorgensonconstruction.com

Prime Contact: Alex Rustad

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jorgenson Construction Inc., Incorporated in the State of Minnesota

Matt Jorgenson, President; Aaron Weed, COO

Signature:

Name (Typed or Printed): Aaron Weed

Title: COO

END OF DOCUMENTkk

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

one million three hundred thirty-nine thousand five hundred and no/100 (Amount In Words) $ 1,339,500.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 8,500.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 2,300.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 2,200.00

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 23,750.00

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 54,500.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Aaron Weed
Title: COO	**Date:** 3/25/25
Company Name: Jorgenson Construction Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Palmer Lake Elementary School 2023 Referendum Alterations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 25th day of March, 2025

Jara McMahon
(Witness)

Jorgenson Construction, Inc.
(Principal) *(Seal)*

(Title) Aaron Weed, COOO

Mi Lechner
(Witness)

Fidelity & Deposit Company of Maryland
(Surety) *(Seal)*

(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA© Document or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

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CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF ANoka

On the 25th day of March 2025. before me personally appeared, Aaron Weed to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 25th day of March, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

SIERRA JOY MCQUOID
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Notary Public

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 25th day of March, 2025.

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

MINUTES OF FIRST MEETING OF BOARD OF DIRECTORS

OF

JORGENSON CONSTRUCTION, INC.

The first meeting of the Board of Directors of Jorgenson Construction, Inc. was held in the City of East Bethel, County of Anoka, State of Minnesota, at 1:00 p.m. on April 1, 1983.

Stanley M. Jorgenson, the director, was present. Stanley M. Jorgenson was chosen Chairman of the meeting. Bonnie L. Jorgenson was chosen Secretary of the meeting.

The Chairman stated that the first order of business was the election of officers. The following persons were nominated for the offices set forth after their respective names to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson - Chief Executive Officer
Bonnie L. Jorgenson - Chief Financial Officer

No further nominations being made, the nominations were closed and a vote taken. The Chairman announced that the aforesaid persons had been duly elected to the offices set forth after their respective names to serve until their successors are duly elected and qualified.

On motion duly made and seconded, the following resolutions were unanimously adopted:

RESOLVED, that the form of Stock Certificate submitted to this meeting be adopted as the form of Stock Certificate of this Corporation and that the Chief Executive Officer and Chief Financial Officer are hereby authorized to issue said certificates on behalf of the Corporation.

FURTHER RESOLVED, that this plan shall be and remain in full force and effect from the date hereof for a period of twenty-three months thereafter or the date on which the last share of the Corporation subject to this plan is issued, and shall thereafter terminate.

FURTHER RESOLVED, that this resolution shall not be deemed to be authorizing a public offering or sale of the securities except in accordance with the provisions of State and Federal laws relating to the public sale and offering of securities.

FURTHER RESOLVED, that this plan is adopted pursuant to the provisions of Section 1244 of the Internal Revenue Code of the United States.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Stanley M Jorgenson
Chief Executive Officer

Attest:

Bonnie L. Jorgenson
Chief Financial Officer

ACTION IN WRITING OF BOARD OF DIRECTORS OF

JORGENSON CONSTRUCTION INC.

The undersigned, being the sole member of the Board of Directors of Jorgenson Construction Inc., a Minnesota corporation, acting pursuant to the provisions of Minnesota Statutes, in lieu of a meeting of the Board Of Directors of this corporation, do hereby adopt the following resolutions, effective March 1, 2020:

RESOLVED: that the following persons are nominated and unanimously elected to the offices set forth after their names, to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson – Chief Executive Officer

Bonnie L. Jorgenson – Chief Financial Officer

Matthew M. Jorgenson – Vice President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Stanley M. Jorgenson - Chief Executive Officer

Bonnie L. Jorgenson – Chief Financial Officer

Matthew M. Jorgenson– Vice-President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Dated: 3/1/2020

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

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24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million three hunded fourty eight thousand (Amount In Words) $ 1,328,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 15,300

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 2,000

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 1,400

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 25,700

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 63,700

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

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24079

DOCUMENT 00 41 00

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: Ebert, Inc. dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert - Vice President/Secretary

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies - Minnesota

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature:

Name (Typed or Printed): James Rasmussen

Title: Treasurer & CFO

END OF DOCUMENTkk

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo - Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** James Rasmussen
Title: Treasurer & CFO	**Date:** 3/25/25
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Osseo - Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
SKOLD	Elk River	Coiling Door
Heartland	Waite Park	Glass
JSH	Howard Lake	Drywall
Marlow	Spring Lake	Flooring
Advance	MPLS	Terrazzo

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** James Rasmussen
Title: Treasurer & CFO	**Date:** 3/25/25
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Osseo - Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** James Rasmussen
Title: Treasurer & CFO	**Date:** 3/25/25
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Palmer Lake Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **20th** day of **March** **2025**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*

James O. Rasmussen, Treasurer
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*

(Title) **Stephen M Klein** **Attorney-In-Fact**

CON 0657 (2/15) Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, ____, before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, ____, before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 20th day of March 2025 before me personally appeared **James O. Rasmussen**, who acknowledged that he or she is the **Treasurer** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

SHELBY RASMUSSEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **20th** day of **March**, **2025** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

KARLA J DEUTSCH HUNT
Notary Public
Minnesota
My Commission Expires January 31, 2027

_____
Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Christopher K Hovden; Danielle Hernandez; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Jonathan Lucas; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Larry Sumbs; Lynn M Dvergsten; Rita Carlson; Stephen M Klein; Stewart Yoo

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of December , 2024 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of December 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **20th** day of **March** , **2025** .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

POA 0018 (6/24)

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

SINGLE BID

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: KNB Contracting
10464 Monroe Ave NW
Saint Bonifacius, MN 55382

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One million three hundred sixty five thousand $ 1,365,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 13,000

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☐ ADD ☐ DEDUCT ☒ NO CHANGE

$ 0

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☐ ADD ☐ DEDUCT ☒ NO CHANGE

$ 0

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ ~~28,500~~ 28,500

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 54,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

DOCUMENT 00 41 00

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Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: KNB Contracting LLC

Street Address: 10464 Monroe Ave NW

City: South Haven State: MN Zip Code: 55382

Phone Number: 612-201-7845 Fax Number: _____

E-Mail Address: Kaz@KNBcontracting.com

Prime Contact: Kaz Hultgren

Bidder is: (Check One)

[ ] Individual [X] Partnership [ ] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Kaz Hultgren, Ben Nesseth, Nate Gesme

Signature: _____

Name (Typed or Printed): Nate Gesme

Title: CFO

END OF DOCUMENTkk

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2024, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Palmer Lake Elementary School

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Nate Gesme
Title: CFO	**Date:** 03/25/25
Company Name: KNB Contracting LLC	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Bond No. N/A

BID BOND

The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we KNB CONTRACTING
10464 MONROE AVE NW, SOUTH HAVEN, MN 55382

as Principal hereinafter called the Principal, and Old Republic Surety Company
a corporation duly organized under the laws of the state of Wisconsin as Surety, hereinafter called the Surety, are held and firmly bound unto ISD 279 OSSEO AREA SCHOOLS

as Obligee, hereinafter called the Obligee, in the sum of Five Percent

Dollars ($ 5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for PALMER LAKE ELEMENTARY SCHOOL

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 25th day of March, 2025

Ryan DeZwirk
Witness

KNB CONTRACTING KNB
Principal (Seal)

By: Mike Gesme CFO
Name/Title

Rachel A. Thurs
Witness

Old Republic Surety Company
Surety (Seal)

By: ZACH BOSH
Attorney-in-Fact

Conforms with The American Institute of Architects, A.I.A. Documents ORSC 21328 (5/97)

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

RACHEL A. THURS, ZACH BOSH, DEMI TWISS, OF WEST FARGO, ND

its true and lawful Attorney(s)-in-Fact, with full power and authority, for and on behalf of the company as surety, to execute and deliverand affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned andsealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits ofthe authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification there of authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 7TH day of DECEMBER, 2023.

Karen J. Haffner
Assistant Secretary

OLD REPUBLIC SURETY COMPANY

Alan Paylic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 7TH day of DECEMBER, 2023, personally came before me, Alan Paylic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

Kathryn R. Pearson
Notary Public
My commission expires: 9/28/2026

(Expiration of notary commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-6313

Signed and sealed at the City of Brookfield, WI this 25th day of March, 2025

Karen J. Haffner
Assistant Secretary

HUB INT'L GREAT PLAINS, LLC

Rochon CorporationSuite 200
28 2nd Street NW
Osseo, MN 55369
Office 763.559.9393
Fax 763.559.8101

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Rochon Corporation
28 2nd Street NW, 200
Osseo, MN 55369

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

one million three hundred eighty thousand (Amount In Words) $ 1,380,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 17,489

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 1,890

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 1,785

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 26,979

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 54,739

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24079

DOCUMENT 00 41 00

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 dated 3/13/25

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: Rochon Corporation

Street Address: 28 2nd Street NW, Suite 200

City: Osseo State: MN Zip Code: 55331

Phone Number: (763) 559-9393 Fax Number: (763) 559-8101

E-Mail Address: tlindquist@rochoncorp.com

Prime Contact: Tim Lindquist

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Rochon Corporation, Minnesota

Signature:

Name (Typed or Printed): Paul Braton

Title: President

END OF DOCUMENTkk

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Palmer Lake ES

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

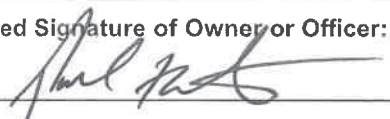
A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: 	**Printed Name:** Paul Braton
Title: President	**Date:** 3/25/2025
Company Name: Rochon Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Palmer Lake ES

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Axel Ohman	Minneapolis	Conc/Masonry
Koronis	St. Paul	steel - mat
Guided Steel	Wayzata	steel erection
Northern Woodwork	Thief River Falls	Casework
Hager City	Hager City WI	Glazing
Daley Electric	Newport	Electrical

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	Printed Name: Paul Braton
Title: President	Date: 3/25/25
Company Name: Rochon Corporation	

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)
ISD #279- Palmer Lake Elementary school- Interior remodel of a media center

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **25th** day of **March, 2025**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title) PAUL BRATON- PRESIDENT

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) **Name Alemdar** (Seal)
Attorney-in-Fact

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Washington

On the **25th** day of **March**, **2025**, before me personally appeared Paul Bratan to me known, who being by me duly sworn, did say that he/she is the President of **Rochon Corporation**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

_____

(Notary Seal)

KELLY L. GRATKE
Notary Public-Minnesota
My Commission Expires Jan. 31, 2028

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF **Washington**

On the **25th** day of **March**, **2025**, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the **Nationwide Mutual Insurance Company** a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

Melissa M. Nordin

(Notary Seal)

MELISSA M. NORDIN
Notary Public - Minnesota
My Commission Expires Jan 31, 2030

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 25th day of MARCH, 2025.

Assistant Secretary

BDJ 1(08-21)00

KUE CONTRACTORS INC.
130 Central Avenue South
P.O. Box 408, Watkins, MN 55389
Office: 320-764-2525
Fax: 320-764-2524
License # BC355836

DOCUMENT 00 41 00

SINGLE BID

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: KUE Contractors, Inc.
130 Central Ave S, PO Box 408
Watkins, MN 55389

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

One Million four hundred twenty-five Thousand $ 1,425,000

(Amount In Words) **(Amount in Numbers)**

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 17,877-

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 1,980-

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 1,870-

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 26,546-

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 59,832-

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

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24079

DOCUMENT 00 41 00

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Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 2025.

Legal Name of Firm: KUE Contractors, Inc.

Street Address: 130 Central Ave S, PO Box 408

City: Watkins State: MN Zip Code: 55389

Phone Number: 320-764-2525 Fax Number: 320-764-2524

E-Mail Address: joe@kuecontractors.com

Prime Contact: Joe Kuechle

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

KUE Contractors, Inc. - Minnesota

Joseph L. Kuechle, President - Justin M. Kuechle, Secretary

Signature:

Name (Typed or Printed): Joseph L. Kuechle

Title: President

END OF DOCUMENTkk

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo-Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joseph L. Kuechle
Title: President	**Date:** March 25, 2025
Company Name: KUE Contractors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE N
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid ——(5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Palmer Lake Elementary School 2023 Referendum Alterations
Brooklyn Park, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **25th** day of **March** , **2025**

Cindy A Kuechle
(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*
(Title) Joseph L. Kuechle, President

Samantha Boddicker
(Witness)

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*
(Title) **Lauren Bruns, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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os1110

ACKNOWLEDGMENT OF SURETY

State of Iowa)
County of Polk)

On this 25th day of March, 20 25, before me personally appeared Lauren Bruns to me known, who, being by me duly sworn, did depose and say: that s/he resides at Cedar Falls, IA, that s/he is the Attorney-In-Fact of Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed its assets as ascertained in the manner provided by law.

NOTARIAL SEAL IOWA
JESSICA PERKINS
Commission Number 836948
My Commission Expires
January 26, 2028

Jessica Perkins
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 25th day of March, 20 25, before me personally appeared Joseph L. Kuechle, to me known, who being by me first duly sworn, did depose and say that s/he resides in Watkins, MN that s/he is the President of RVE Contractors, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Dianna L. Ertl
Notary Public

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Carl Godziek, Emili Cain, Jordan M Edwards, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 25th day of March, 2025

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2030

_____
Kara L.B. Barrow, Secretary

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

SINGLE BID

BRENNAN COMPANIES

Building Together

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue, Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

ONE MILLION FOUR HUNDRED TWENTY EIGHT THOUSAND + 00/100 — $ 1,428,000.00

(Amount In Words) **(Amount in Numbers)**

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 22,552.00

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☐ ADD ☐ DEDUCT ☒ NO CHANGE

$ 0.00

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☐ ADD ☐ DEDUCT ☒ NO CHANGE

$ 0.00

Alternate 3 - Clerestory Window Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 24,563.00

Alternate 4 - Paired Panel Operable Partition Replacement: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 56,595.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

DOCUMENT 00 41 00

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 dated 3/13/25

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue, Suite 200

City: Minneapolis State: MN Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Brennan Construction of MN, Inc. | Minnesota | Joe Brennan, President | Mark Landgraff, Chief Financial Officer

Signature:

Name (Typed or Printed): Joe Brennan

Title: President

END OF DOCUMENTkk

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

AIA® Document A310™ – 2010

Bond No. AC0000188

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Frankenmuth Insurance Company
One Mutual Avenue
Frankenmuth, MI 48787

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No.24079 Palmer Lake ES 2023 Referendum Alterations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (I) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of March, 2025

Brennan Construction Of Minnesota, Inc.
(Witness) *(Principal)* *(Seal)*

(Witness) *(Title)* Joe Brennan, President
Frankenmuth Insurance Company
(Surety) *(Seal)*
(Title) Attorney-in-Fact Troy A. Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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061110

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 25th day of March, in the year 2025, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the President of the Brennan Construction of MN, Inc. the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2030

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 24th day of March, in the year 2025, before me personally come(s) Troy A. Staples, Attorney(s)-in-Fact of Frankenmuth Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Frankenmuth Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Zachary Pate, Troy A. Staples, Jennifer M. Boyles

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars ($50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

> "**RESOLVED,** that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17 day of November, 2023.

Frankenmuth Insurance Company

By _____
Andrew H. Knudsen
President, Chief Operating Officer and Secretary

STATE OF MICHIGAN)
COUNTY OF SAGINAW) ss:

Sworn to before me, a Notary Public in the State of Michigan, by Andrew H. Knudsen, to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 17 day of November, 2023.

_____ (Seal)
Susan L. Fresorger, Notary Public
Saginaw County, State of Michigan
My Commission Expires: April 3, 2028

I, the undersigned, Chief Executive Officer of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 24th day of March, 2025.

_____
Frederick A. Edmond, Jr.
Chief Executive Officer

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2024, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

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(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

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(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

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Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

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(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 25, 2025
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

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FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
TO BE SUBMITTED UPON CONTRACT AWARD		

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 25, 2025
Company Name: Brennan Construction of MN, Inc.	

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ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Palmer Lake ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
TO BE SUBMITTED AS THE PROJECT PROGRESSES		

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** March 25, 2025
Company Name: Brennan Construction of MN, Inc.	

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(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

SINGLE BID

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Tekton Construction

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated March 4, 2025 relating to the construction of:

PALMER LAKE ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
7300 West Palmer Lake Drive
Brooklyn Park, Minnesota 55429

ATS&R Project Number: 24079

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24079

DOCUMENT 00 41 00

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: Addendum 1: 3/13/25

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 25th day of March, 20 25.

Legal Name of Firm: Tekton Construction

Street Address: 861 E Hennepin Ave Ste 200

City: Minneapolis State: MN Zip Code: 55414

Phone Number: 612-716-5792 Fax Number:

E-Mail Address: lschoening@tektonconstruction.com

Prime Contact: LANE SCHOENING

Bidder is: (Check One)

[ ] Individual [ ] Partnership [✓] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Tekton Construction, Minnesota,

President: Cathy Schmidt, Secretary: Lane Schoening

Signature:

Name (Typed or Printed): Lane Schoening

Title: Vice President

END OF DOCUMENTkk

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24079

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 1,450,000

(Amount In Words) **(Amount in Numbers)**

ALTERNATE(S):

Alternate 1 - Benches At Courtyard Windows: ☑ ADD ☐ DEDUCT ☐ NO CHANGE

$ 15,000

Alternate 2A - PET Ceiling Clouds Alternate Manufacturer:- CSI Creative ☐ ADD ☑ DEDUCT ☐ NO CHANGE

$ 17,000

Alternate 2B - PET Ceiling Clouds Alternate Manufacturer:- MDC Interior Solutions: ☐ ADD ☑ DEDUCT ☐ NO CHANGE

$ 14,000

Alternate 3 - Clerestory Window Replacement: ☑ ADD ☐ DEDUCT ☐ NO CHANGE

$ 27,000

Alternate 4 - Paired Panel Operable Partition Replacement: ☑ ADD ☐ DEDUCT ☐ NO CHANGE

$ 70,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: PALMER LAKE ELEMENTARY SCHOOL 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Lane Schoening
Title: Vice President	**Date:** 3/25/25
Company Name: Tekton Construction	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Tekton Construction Company

861 E. Hennepin Avenue, Suite 200
Minneapolis, MN 55414

SURETY:
(Name, legal status and principal place of business)
Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
Palmer Lake Elementary School 2023 Referendum Alterations Project; Brooklyn Park, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **21st** day of **March, 2025**

(Witness)

Tekton Construction Company
(Principal) *(Seal)*

(Title)

(Witness) **Austin Muehlschlegel**

Fidelity and Deposit Company of Maryland
(Surety) *(Seal)*

(Title) **Nicole Stillings, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 24th day of March, in the year 2025, before me personally appeared Susan Doe,

of Tekton Construction Company, known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

, Notary Public

CYNTHIA M FLECK
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/28

My Commission Expires: 1-31-28

ACKNOWLEDGEMENT OF SURETY

STATE OF Wisconsin)

COUNTY OF Dane)

On this 21st day of March, in the year 2025, before me personally come(s) Nicole Stillings, Attorney-in-Fact of Fidelity and Deposit Company of Maryland, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Austin Muehlschlegel, Notary Public

AUSTIN MUEHLSCHLEGEL
NOTARY
PUBLIC
STATE OF WISCONSIN

My Commission Expires: 08/18/2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint R. W. FRANK, Brian J. OESTREICH, Melinda C. BLODGETT, Melinda C. BLODGETT, Joshua R. LOFTIS, R. C. BOWMAN, Ted JORGENSEN, Colby D. WHITE, Nicole STILLINGS, Sarah DRAGT, Sandra ENGSTRUM, Michelle MORRISON, Joseph CARDINAL, Kristine M. BECKS, Austin K. MUEHLSCHLEGEL, Ryan-Olivia E. LUNDY, of St. Louis Park, Minnesota, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 16th day of January, A.D. 2025.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 16th day of January, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison
Notary Public
My Commission Expire January 27, 2029

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

TO: Board Members
Superintendent Dr. Kim Hiel

FROM: Yvonne Shorts-Lind, Executive Director of Human Resources

DATE: April 22, 2025

Re: Recommendation for Approval, United Health Care (UHC)/United Medical Resources (UMR) as health insurance administrator and 25-26 health insurance premiums, Delta Dental 25-26 dental insurance premiums, and Lincoln as long-term disability and life insurance administrator effective July 1, 2025

The purpose of this memo is to provide background information for Administration's recommendation regarding the District's insurance carriers and premiums effective July 1, 2025.

Recommendations:

Health Insurance

Effective July 1, 2016 the District transitioned successfully from a fully insured health insurance plan to a self-funded health insurance plan administered by PreferredOne. In August 2021, PreferredOne was purchased by United Health Care/UMR and our contract expires on June 30, 2025.

In accordance with HITA (Health Insurance Transparency Act), the District deployed a formal Request for Proposal (RFP) for a new self-insured health insurance plan administrator. HITA requires districts to go through the formal request for proposal process every two years. Multiple responses from health insurance providers were received including Blue Cross Blue Shield, United Health Care/UMR, HealthPartners, and Public Employees Insurance Program (PEIP). After review of the proposals, it was determined that United Health Care/United Medical Resources submitted the best and final proposal. The proposal includes a stop loss insurance rate cap of 15% for year two, a fee guarantee for the next two years and the district will retain any pharmacy rebates.

With this best and final proposal from UHC/UMR we are recommending a 10.50% increase to overall premiums. This will continue to build the necessary fund reserves to support the self-funded plan and considers the impacts of rate increases for our employee and employer contributions.

The 10.50% increase is within District budget projections. The total annual premium contribution for the 2025/2026 school year is projected at $7,750,355.

The health insurance plan provides coverage for approximately 454 benefits eligible employees within the following employee contract groups*:

- Custodians
- Confidential Support
- Hourly Technical
- I-M (Coordinators)
- Directors and Confidential Managers
- School Executives
- School Nutrition
- Principals
- Licensed Coordinators
- Salaried Professional
- Student Management Specialists

**Note: Teachers, Kidstop Instructors, ESPs, Administrative ESPs and Nurses all moved from the district-administered plan to a Public Employee Insurance Program (PEIP) health insurance plan in 2013.*

Monthly Rates

United Health Care/ United Medical Resources, effective 7/1/2025

Coverage	High Plan	Value Plan	HSA Plan
Single	$1,286.23	$1,012.82	$628.87
Employee + 1	$2,580.22	$2,029.94	$1,260.43
Family	$4,127.26	$3,249.86	$2,017.95

Dental Insurance

Our Delta Dental insurance is a self-insured plan for all contract groups.

With our Benefit Broker, One Digital, we have been monitoring our reserve funds. Due to increasing trend costs, and increased employee enrollment, we are recommending an overall 5.0% increase to the premiums. Recommended premium rates are listed below. This increase does not affect the District budget unless contract groups negotiate new district contributions. The increase will be captured by employee and retiree premium increases.

Monthly Rates

Delta Dental effective 7/1/2025

Single	$34.88
Employee + 1	$92.20
Family	$155.76

Life and Long-Term Disability Insurance:

In partnership with our Benefit Broker, One Digital, the District put out a Request for Proposal (RFP) for our Life and Long-Term Disability (LTD) insurance plan administrator. Multiple responses from providers were received including national Insurance Services (NIS), which is our current provider along with Voya, New York Life, MetLife, and Lincoln. After careful review of the proposals, it was determined that Lincoln submitted the best and final proposal. The proposal includes an expected premium reduction for the District of approximately $618,506 or 53.87% as well as a rate hold for 48 months with a 5th year rate hold if the loss ratio is below 80.50%.

Timeline/Next Steps:

With the approval of the UMR health plan and premiums, Delta Dental insurance premiums, and Lincoln LTD & Life plan, Human Resources will begin the open-enrollment process.

OSSEO AREA SCHOOLS

ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations

SUBJECT: Intermediate 287 FY 2027 Long Term Facilities Maintenance

DATE: April 22, 2025

Recommendation

We recommend that the school board approve the Intermediate School District No 287 (ISD 287) Long Term Facility Maintenance (LTFM) program budget for FY 2027 and authorize the inclusion of a proportionate share of those projects in Osseo Area Schools application for LTFM revenue. These proportionate shares are as follow:

- Pay as you go levy: $195,025.58
- Allocated bonded debt service: $165,601.20
- TOTAL **$360,626.78**

Background

Minn Stat §123B.53, Subdivision 1 provides that if an intermediate district's LTFM budget is approved by the school boards of each of the member districts, each member district may include its proportionate share of the costs of the intermediate program in its LTFM revenue application.

The amounts for Osseo Area Schools (above) were arrived at by multiplying the Osseo Area Schools 3-year weighted average program usage rate (21.853%) by the total costs for ISD 287.

These resolutions must be passed by each member district by July 31 of each year.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 279
(Osseo Area Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 279, State of Minnesota, was held on _____, at _____ _ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 279, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2026-27 (fiscal year 2027) school year in the amount of $1,702,120.00 of which District No. 279's proportionate share is $360,626.78, consisting of $195,025.58 for pay as you go projects and $165,601.20 for debt service payments on the 2017B Facilities Maintenance Bonds and the 2022A Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)

2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2026-27, (FY 2027) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2027 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds will be payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 279.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 279, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 279, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2025.

_____
Clerk

School District No. _____

DEPARTMENT OF EDUCATION

Division of School Finance
400 NE Stinson Blvd
Minneapolis, MN 55413

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fd 01 and Fd 06 Projects Only - Exhibit A

ED - 02478-10

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	(REQUIRED) Enter Information	District Info.	(REQUIRED) Enter Information
District Name:	**Intermediate District #287**	Date:	7/29/2025
District Number:	**287**	Email:	**bcschultz@district287.org**
District Contact Name:	**Brian Schultz, Exec. Director of Business Services**		
Contact Phone #	763-550-7156		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Health and Safety - this section excludes project costs in Category 2 of $100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	**Category (1)**											
347	Physical Hazards	$30,000	$22,000	$28,900	$29,767	$30,660	$31,580	$32,527	$33,503	$33,186	$34,182	$35,207
349	Other Hazardous Materials	$10,000	$20,800	$9,500	$9,785	$25,079	$10,381	$10,692	$26,013	$11,343	$27,684	$13,514
352	Environmental Health and Safety Management	$53,724	$55,873	$56,991	$58,416	$60,168	$61,672	$63,522	$65,110	$67,064	$68,405	$69,773
358	Asbestos Removal and Encapsulation	$5,000	$1,500	$1,500	$1,590	$1,590	$1,590	$1,685	$1,685	$1,685	$1,787	$1,787
363	Fire Safety	$43,256	$37,000	$44,785	$46,129	$47,512	$48,938	$50,406	$51,918	$53,476	$55,080	$56,732
366	Indoor Air Quality	$6,000	$7,000	$7,000	$7,210	$7,426	$7,649	$8,000	$6,000	$6,000	$6,000	$6,000
	Total Health and Safety Capital Projects	$147,980	$144,173	$148,676	$152,896	$172,435	$161,810	$166,833	$184,230	$172,754	$193,137	$183,013
Health and Safety - Projects Costing $100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	**Category (2)**											
358	Asbestos Removal and Encapsulation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
363	Fire Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects $100,000 or More	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	**Category 3 (a)**											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Approved Voluntary Pre-K Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	***Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025***											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Gender-Neutral Single User Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Accessibility												
Finance Code	**Category (4)**											
367	Accessibility	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Accessibility Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	**Category (5)**											
368	Building Envelope	$100,000	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0
369	Building Hardware and Equipment	$0	$25,000	$75,000	$25,000	$25,000	$25,000	$25,000	$25,000	$20,000	$25,000	$20,000
370	Electrical	$283,810	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
379	Interior Surfaces	$0	$20,000	$50,000	$20,000	$20,000	$10,000	$20,000	$20,000	$10,000	$10,000	$10,000
380	Mechanical Systems	$332,907	$366,251	$100,000	$15,000	$15,000	$5,000	$5,000	$1,500,000	$50,000	$50,000	$50,000
381	Plumbing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
382	Professional Services and Salary	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
383	Roof Systems	$850,000	$0	$0	$0	$2,100,000	$0	$525,000	$0	$0	$0	$300,000
384	Site Projects	$0	$510,000	$60,260	$200,000	$0	$200,000	$0	$0	$0	$0	$0
	Total Deferred Capital Expense and Maintenance	$1,566,717	$1,121,251	$285,260	$260,000	$2,160,000	$240,000	$575,000	$1,545,000	$80,000	$85,000	$380,000
	Total Annual 10-Year Plan Expenditures	**$1,714,697**	**$1,265,424**	**$433,936**	**$412,896**	**$2,332,435**	**$401,810**	**$741,833**	**$1,729,230**	**$252,754**	**$278,137**	**$563,013**
Information Only - Debt Service Payments On Bonds		**$777,020**	**$780,770**	**$781,620**	**$781,620**	**$780,770**	**$779,070**	**$776,520**	**$778,120**	**$778,620**	**$449,120**	**$447,820**
Total Annual LTFM Expenditures/Required Levy with Debt Service		**$925,000**	**$980,000**	**$1,038,296**	**$1,194,516**	**$3,113,205**	**$1,180,880**	**$1,518,353**	**$2,507,350**	**$1,031,374**	**$727,257**	**$1,010,833**
Fund Balance Section												
	Fund 01											
	Beginning Fund Balance 01-467-XX	$507,105	$507,105	$507,105	$1,170,929	$1,570,929	$280,929	$880,929	$1,180,929	$480,929	$1,280,929	$2,080,929
	LTFM Fiscal Year Revenue - Levy	$147,980	$199,230	$920,500	$812,896	$1,042,435	$1,001,810	$1,041,833	$1,029,230	$1,052,754	$1,078,137	$1,363,013
	LTFM Fiscal Year Revenue - AID if Applicable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT if applicable - Special Legislation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$147,980	$199,230	$256,676	$412,896	$2,332,435	$401,810	$741,833	$1,729,230	$252,754	$278,137	$563,013
	Ending Fiscal Year Fund Balance 01-467-XX	**$507,105**	**$507,105**	**$1,170,929**	**$1,570,929**	**$280,929**	**$880,929**	**$1,180,929**	**$480,929**	**$1,280,929**	**$2,080,929**	**$2,880,929**
	Fund 06											
	Beginning Fund Balance 06-467-XX	$2,810,171	$1,243,454	$177,260	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Bonded Revenue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$1,566,717	$1,066,194	$177,260	$0	$0	$0	$0	$0	$0	$0	$0
	Ending Fiscal Year Fund Balance 06-467-XX	**$1,243,454**	**$177,260**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

DEPARTMENT OF EDUCATION	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	**Intermediate/Cooperative Districts Long-Term Facilities Maintenance Revenue Allocation (Exhibit B)**	ED-02479-10

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name:	**Name of Person Completing this Report:**	**Title:**	
Intermediate District #287	**Brian Schultz**	**Executive Director of Business Services & Operations**	
Telephone Number:	**Email Address:**		**Date Submitted:**
763-550-7156	bcschultz@district287.org		**7/31/2025**

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for Fiscal Year (FY) 2027

		1. Pay-as-you-go revenue portion				$ 920,500.00
		2. Bond debt service revenue portion				$ 781,620.00
		3. Total revenue amounts to allocate				$ 1,702,120.00
District Number	**Type**	**School District Name**	**Pay-as-you-go Allocation Percent**	**Allocated Pay-as-you-go (Number 1)**	**Bonded Debt Service Allocation Percent**	**Allocated Bonded Debt Service (Number 2)**
270	1	Hopkins	9.300%	$ 85,602.80	9.300%	$ 72,687.52
272	1	Eden Prairie	10.341%	$ 95,191.18	10.341%	$ 80,829.26
273	1	Edina	8.445%	$ 77,732.65	8.445%	$ 66,004.77
276	1	Minnetonka	4.605%	$ 42,393.55	4.605%	$ 35,997.45
277	1	Westonka	3.766%	$ 34,666.13	3.766%	$ 29,435.89
278	1	Orono	2.720%	$ 25,039.17	2.720%	$ 21,261.39
279	1	Osseo	21.187%	$ 195,025.58	21.187%	$ 165,601.20
280	1	Richfield	5.919%	$ 54,485.65	5.919%	$ 46,265.15
281	1	Robbinsdale	14.679%	$ 135,119.52	14.679%	$ 114,733.42
283	1	St. Louis Park	5.057%	$ 46,549.20	5.057%	$ 39,526.11
284	1	Wayzata	10.584%	$ 97,422.87	10.584%	$ 82,724.24
286	1	Brooklyn Center	3.397%	$ 31,271.70	3.397%	$ 26,553.60
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
Totals: The column totals must agree with Lines 1 and 2.			100.000%	$ 920,500.00	100.000%	$ 781,620.00

Notes - Allocation method agreed to by member districts:

By multiplying the total cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula.

DEPARTMENT OF EDUCATION

Division of School Finance
400 NE Stinson Blvd
Minneapolis, MN 55413

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fd 01 and Fd 06 Projects Only - Exhibit A

ED - 02478-10

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	(REQUIRED) Enter Information	District Info.	(REQUIRED) Enter Information
District Name:	Intermediate District #287	Date:	7/29/2025
District Number:	287	Email:	bcschultz@district287.org
District Contact Name:	Brian Schultz, Exec. Director of Business Services		
Contact Phone #	763-550-7156		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Health and Safety - this section excludes project costs in Category 2 of $100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
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349	Other Hazardous Materials	$10,000	$20,800	$9,500	$9,785	$25,079	$10,381	$10,692	$26,013	$11,343	$27,684	$13,514
352	Environmental Health and Safety Management	$53,724	$55,873	$56,991	$58,416	$60,168	$61,672	$63,522	$65,110	$67,064	$68,405	$69,773
358	Asbestos Removal and Encapsulation	$5,000	$1,500	$1,500	$1,590	$1,590	$1,590	$1,685	$1,685	$1,685	$1,787	$1,787
363	Fire Safety	$43,256	$37,000	$44,785	$46,129	$47,512	$48,938	$50,406	$51,918	$53,476	$55,080	$56,732
366	Indoor Air Quality	$6,000	$7,000	$7,000	$7,210	$7,426	$7,649	$8,000	$6,000	$6,000	$6,000	$6,000
	Total Health and Safety Capital Projects	$147,980	$144,173	$148,676	$152,896	$172,435	$161,810	$166,833	$184,230	$172,754	$193,137	$183,013
Health and Safety - Projects Costing $100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	**Category (2)**											
358	Asbestos Removal and Encapsulation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
363	Fire Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects $100,000 or More	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	**Category 3 (a)**											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Approved Voluntary Pre-K Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	***Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025***											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Gender-Neutral Single User Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Accessibility												
Finance Code	**Category (4)**											
367	Accessibility	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Accessibility Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	**Category (5)**											
368	Building Envelope	$100,000	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0
369	Building Hardware and Equipment	$0	$25,000	$75,000	$25,000	$25,000	$25,000	$25,000	$25,000	$20,000	$25,000	$20,000
370	Electrical	$283,810	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
379	Interior Surfaces	$0	$20,000	$50,000	$20,000	$20,000	$10,000	$20,000	$20,000	$10,000	$10,000	$10,000
380	Mechanical Systems	$332,907	$366,251	$100,000	$15,000	$15,000	$5,000	$5,000	$1,500,000	$50,000	$50,000	$50,000
381	Plumbing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
382	Professional Services and Salary	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
383	Roof Systems	$850,000	$0	$0	$0	$2,100,000	$0	$525,000	$0	$0	$0	$300,000
384	Site Projects	$0	$510,000	$60,260	$200,000	$0	$200,000	$0	$0	$0	$0	$0
	Total Deferred Capital Expense and Maintenance	$1,566,717	$1,121,251	$285,260	$260,000	$2,160,000	$240,000	$575,000	$1,545,000	$80,000	$85,000	$380,000
	Total Annual 10-Year Plan Expenditures	**$1,714,697**	**$1,265,424**	**$433,936**	**$412,896**	**$2,332,435**	**$401,810**	**$741,833**	**$1,729,230**	**$252,754**	**$278,137**	**$563,013**
Information Only - Debt Service Payments On Bonds		**$777,020**	**$780,770**	**$781,620**	**$781,620**	**$780,770**	**$779,070**	**$776,520**	**$778,120**	**$778,620**	**$449,120**	**$447,820**
Total Annual LTFM Expenditures/Required Levy with Debt Service		**$925,000**	**$980,000**	**$1,038,296**	**$1,194,516**	**$3,113,205**	**$1,180,880**	**$1,518,353**	**$2,507,350**	**$1,031,374**	**$727,257**	**$1,010,833**
Fund Balance Section												
	Fund 01											
	Beginning Fund Balance 01-467-XX	$507,105	$507,105	$507,105	$1,170,929	$1,570,929	$280,929	$880,929	$1,180,929	$480,929	$1,280,929	$2,080,929
	LTFM Fiscal Year Revenue - Levy	$147,980	$199,230	$920,500	$812,896	$1,042,435	$1,001,810	$1,041,833	$1,029,230	$1,052,754	$1,078,137	$1,363,013
	LTFM Fiscal Year Revenue - AID if Applicable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT if applicable - Special Legislation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$147,980	$199,230	$256,676	$412,896	$2,332,435	$401,810	$741,833	$1,729,230	$252,754	$278,137	$563,013
	Ending Fiscal Year Fund Balance 01-467-XX	**$507,105**	**$507,105**	**$1,170,929**	**$1,570,929**	**$280,929**	**$880,929**	**$1,180,929**	**$480,929**	**$1,280,929**	**$2,080,929**	**$2,880,929**
	Fund 06											
	Beginning Fund Balance 06-467-XX	$2,810,171	$1,243,454	$177,260	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Bonded Revenue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$1,566,717	$1,066,194	$177,260	$0	$0	$0	$0	$0	$0	$0	$0
	Ending Fiscal Year Fund Balance 06-467-XX	**$1,243,454**	**$177,260**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

District 287 Long-Term Facilities Maintenance (LTFM) 10 Year Plan – 2026-27 Talking Points

April 10, 2025

Author

Brian Schultz, Executive Director of Business Services

Background

- This is the beginning of the LTFM approval process. Our costs will go on member district 2026 levies and fund expenses in FY27 or future year projects (funds are held in a restricted reserve for LTFM project costs if unspent) – this is done early due to timing of levy process.
- Since intermediate districts do not have a dollar limit in statute, District 287 & BDAC have agreed to maintain a stable levy amount (approx. $6.2M) between our combined LTFM levy and lease levy as a limit.
    - This helps keep a stable and consistent levy for member district taxpayers
    - Allows District 287 the flexibility to increase LTFM funds when our lease levy decreases, which is occurring in FY27. If we need additional lease levy funds in the future, we would reduce our LTFM levy to continue to maintain a stable levy amount for member districts.
    - District 287 gets a funding source to maintain aging buildings while giving member districts a neutral impact to their budgets.
- The proportionate share allocated to member districts is determined using 1/3rd APU's and 2/3rds on a 3-year weighed program usage formula.

FY27 Expenditure Plan Details

- Health and Safety Expenditures - $148,676
- Deferred Maintenance Expenditures - $108,000 (unspent funds will be held in restricted reserve)
- Debt Service Payments on - $781,620
    - 2017B Facilities Maintenance Bonds – used to renovate Ann Bremer Education Center
    - 2022A Facilities Maintenance Bonds – used for multiple projects throughout the district (roofing, HVAC, boilers, lighting, parking lots, windows and foundations)

Approval Process

- District 287 School Board approved the 10 Year Application and Member District Allocation on April 10, 2025.
- Each member district school board will act (approve a LTFM resolution) on including their proportionate share of District 287's 10 Year Plan in their Long-Term Facilities Maintenance Levy.
- By July 31, 2025, all 12 board approvals and supporting documents must be submitted to MDE.

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF LABOR AND INDUSTRY

Nicole Blissenbach, Commissioner,
Minnesota Department of Labor and Industry,

Complainant,

MN OSH Division Docket No. 14564
Inspection No. 318191400

vs.

Independent School District No. 279,

Respondent,

and,

American Federation of Teachers, AFL-CIO,
Education Minnesota-OSSEO,
Education Minnesota-OSSEO ESPs,

Authorized Employee Representatives.

SETTLEMENT AGREEMENT AND STIPULATED FINAL ORDER

THIS SETTLEMENT AGREEMENT AND STIPULATED FINAL ORDER ("Settlement Agreement") is made pursuant to Minn. Stat. § 182.661, subds. 3 & 5 (2024), by and among Complainant Nicole Blissenbach, Commissioner, Minnesota Department of Labor and Industry, Respondent Independent School District No. 279, and Authorized Employee Representatives American Federation of Teachers, AFL-CIO, Education Minnesota-OSSEO, and Education Minnesota-OSSEO ESPs, to resolve the Citation and Notification of Penalty issued to Respondent ("Citation and Assessment," attached hereto as Exhibit A) following the occupational safety and health inspection identified above.

TERMS OF AGREEMENT AND STIPULATED ORDER

WHEREAS, Complainant timely issued the Citation and Assessment to Respondent, and Respondent timely contested the Citation and Assessment as follows:

	Citation	Type of Violation	Abatement Date	Proposed Penalty
Citation 01, Item 001	Contested	Contested	Contested	Contested

WHEREAS, no affected employee or authorized employee representative contested any part of the Citation and Assessment under Minn. Stat. § 182.661, subds. 1 & 3 (2024);

WHEREAS, Complainant, Respondent, and the Authorized Employee Representatives (the "Parties") wish to avoid the expense, delay, inconvenience, burden, and uncertainty of continued litigation of this matter, and have agreed to resolve the Citation and Assessment on the terms set forth below;

NOW, THEREFORE, in consideration of the recitals set forth above, which are acknowledged to be true and incorporated as substantive provisions of this Settlement Agreement; the promises set forth herein to amend the Citation and Assessment and withdraw Respondent's Notice of Contest; and other valuable consideration, the Parties agree:

1. Operation of Law. **The Parties hereby acknowledge that this Settlement Agreement shall, by operation of Minn. Stat. § 182.661, subd. 5 (2024), become a final order of the Commissioner ten (10) calendar days after the Certified Posting Date unless, within those ten (10) days, an affected employee or authorized employee representative makes an objection under Minn. Stat. § 182.661, subd. 5 (2024) and Minn. R. 5210.0596, subp. 3 (2023).** In the event of such an objection, the Commissioner shall proceed as provided by that statute and that administrative rule.

2. Certified Posting Date; Final Order Date; Effective Date.

(a) "Certified Posting Date" means the date provided by Respondent in the signature block below as the date it posted and/or served this Settlement Agreement in compliance with Minn. Stat. § 182.661, subd. 5 (2024), and Minn. R.

5210.0596, subp. 1 (2023) or, if no such date is provided, the date of Respondent's signature. **Respondent hereby certifies and warrants that on the Certified Posting Date, which is the same as or within ten (10) calendar days of the date of Respondent's signature, it posted and/or served this Settlement Agreement, including all Exhibits, on affected employees and/or authorized representatives in compliance with Minn. Stat. § 182.661, subd. 5 (2024), and Minn. R. 5210.0596, subp. 1 (2023).** This certification and warranty shall survive the execution and delivery of this Settlement Agreement.

(b) "Final Order Date" means the date on which this Settlement Agreement becomes a final order of the Commissioner. In the event of an objection to this agreement as described by Paragraph 1, the Final Order Date shall not occur unless and until this Settlement Agreement is approved by an administrative law judge as provided by Minn. Stat. § 182.661, subd. 5 (2024).

(c) "Effective Date" means the date of the Parties' signatures below or, if each signature bears a different date, the latest of those dates.

3. Final Order; Withdrawal of Notice of Contest. The provisions set forth in this Paragraph 3 shall have effect if and only if the Final Order Date occurs. Upon the occurrence, if any, of the Final Order Date:

(a) Respondent's Notice of Contest attached hereto as Exhibit B is withdrawn, and Respondent waives all claims it may have, now and in the future, under Minn. Stat. § 15.472 (2024) for fees and expenses arising out of this contested case.

(b) The Citation and Assessment attached hereto as Exhibit A is incorporated as a substantive provision of this Settlement Agreement and is amended as follows:

(i) Citation 01, Item 001 is amended to be a "non-serious" violation of Minn. Stat. § 182.653, subd. 8;

The Alleged Violation Description ("AVD") in Citation 01, Item 001 is amended to state:

Minn. Stat. § 182.653, subd. 8: A written Workplace Accident and Injury Reduction (AWAIR) program addressing hazards associated with workplace violence that promotes safe and healthful working conditions and is based on clearly stated goals and objectives for meeting those goals was not memorialized; specifically: to ensure that the workplace violence prevention plan goals and objectives are effectively communicated to all affected employees ensuring they are informed of work-related hazards and controls to protect employees; and

The penalty for Citation 01, Item 001 is amended from $4,900.00 to $2,940.00.

(c) Respondent agrees that it has implemented, and will continue to implement, abatement measures, as described in Exhibit C to this Settlement Agreement.

(d) The amendment or withdrawal of any citation item(s) is not intended to affect Complainant's interpretation of the standards, compliance with the standards, nor their applications to Respondent.

(e) **Respondent shall pay the total penalty amount of $2,940.00 WITHIN TWENTY (20) CALENDAR DAYS OF THE FINAL ORDER DATE.** If Respondent

fails to make such full and timely payment of this total penalty amount within twenty (20) calendar days of the Final Order Date, Citation 01, Item 001 shall be reinstated as originally issued, the original total penalty amount of $4,900.00 shall become immediately due and payable and shall accrue interest and penalties as provided by Minn. Stat. § 182.666, subd. 7 (2024), and the Complainant may then file and enforce the original penalty amount of $4,900.00 as a district court judgment without further notice or additional proceedings pursuant to Minn. Stat. § 16D.17.

4. Payment of Penalties. **All payments made by Respondent pursuant to this Settlement Agreement shall be made by check or money order payable to the order of "Minnesota Department of Labor and Industry" and mailed to the Occupational Safety and Health Division, P.O. Box 64025, St. Paul, MN 55164-0025.** Each payment should be accompanied by a copy of Exhibit A.

5. No Admission of Liability. Respondent does not admit liability for any purpose, and this Settlement Agreement shall not be admissible or used by any person or entity in any other proceeding, except that the Minnesota Department of Labor and Industry, its Commissioner, an administrative law judge, or a court may consider this Settlement Agreement as evidence in any future proceeding against Respondent under the Minnesota Occupational Safety and Health Act of 1973.

6. Remedy for Respondent's Breach. In addition to action Complainant may take against Respondent pursuant to the Minnesota Occupational Safety and Health Act of 1973 and other remedies provided by law, if Respondent fails to post and/or serve this Settlement Agreement as certified and warranted in Paragraph 2(a): Citation 01, Item 001 shall be reinstated as originally issued, the original total penalty amount of $4,900.00 shall become immediately due and payable

and shall accrue interest and penalties as provided by Minn. Stat. § 182.666, subd. 7 (2024), and the Complainant may then file and enforce the original penalty amount of $4,900.00 as a district court judgment without further notice or additional proceedings pursuant to Minn. Stat. § 16D.17.

7. Entire Agreement; Amendment. This Settlement Agreement, including all Exhibits hereto, constitutes the complete and exclusive agreement between and among the Parties concerning resolution of the Citation and Assessment. This Settlement Agreement supersedes any and all prior written or oral understandings, agreements, or warranties between the Parties related to the Citation and Assessment. The Parties have not made or relied on any inducements or representations in entering this Settlement Agreement other than those contained herein. Any purported modification of this Settlement Agreement shall have no effect and shall not be binding unless it has been agreed to by the Parties in writing, signed by them, and is identified as an amendment to this Settlement Agreement.

8. Governing Law; Severability. This Settlement Agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota. If any part of this Settlement Agreement is rendered or declared invalid by a court of competent jurisdiction, such invalidation shall not invalidate the remaining portions hereof, and they shall remain in full force and effect.

9. Advice of Counsel; Voluntary Assent. The Parties acknowledge that they have read and understand this Settlement Agreement, which comprises: the recitations and terms set forth on pages 1-9; the Citation and Assessment attached as Exhibit A; Respondent's Notice of Contest attached as Exhibit B; and Respondent's Summary of Abatement Measures attached as Exhibit C. The Parties further acknowledge that they have had the opportunity to be represented by and consult with legal counsel, and that they are voluntarily entering into this Settlement Agreement.

10. This Settlement Agreement may be executed in multiple counterparts, which shall be construed together as if one instrument. In addition, any Party shall be entitled to rely on an electronic or facsimile copy of a signature as if it were the original.

****The remainder of this page intentionally left blank****

IN WITNESS WHEREOF, the Parties have executed this Settlement Agreement and are bound by it as of the Effective Date below:

RESPONDENT
INDEPENDENT SCHOOL DISTRICT NO. 279
11200 93rd Ave. N.
Maple Grove, MN 55369

By: _____
(signature)

Name: _____
(printed)

Title: _____

Dated: _____

Date Respondent posted and/or served this Settlement Agreement under Minn. R. 5210.0596, subp. 1 (2023), if different than Respondent's signature date above:

_____

\

AUTHORIZED EMPLOYEE REPRSENTATIVES
AMERICAN FEDERATION OF TEACHERS, AFL-CIO
EDUCATION MINNESOTA-OSSEO
EDUCATION MINNESOTA-OSSEO ESPs
345 Randolph Avenue, Suite 200
St. Paul, MN 55102

By: _____
(signature)

Name: _____
(printed)

Title: _____

Dated: _____

COMPLAINANT
NICOLE BLISSENBACH, COMMISSIONER
Department of Labor and Industry
443 Lafayette Road
St. Paul, MN 55155

By: _____

JAMES D. KRUEGER
Director, OSH Division

Dated: _____

NOTICE TO EMPLOYEES AND AUTHORIZED REPRESENTATIVES

Any authorized employee representative or affected employee who has any objection to the entry of this Settlement Agreement as a final order of the Commissioner must communicate such objection within ten (10) calendar days of the posting or service of this Settlement Agreement, to the Commissioner, Minnesota Department of Labor and Industry, 443 Lafayette Road, St. Paul, Minnesota 55155. It is requested that copies of the objections also be sent to Respondent.

Minnesota Department of Labor and Industry
Occupational Safety and Health Division
443 Lafayette Road
St. Paul, MN 55155-4307
Phone: 651-284-5050 FAX: 651-284-5741

Citation and Notification of Penalty

To:
ISD 279-Oak View Elementary
11200 93rd Ave N
Maple Grove, MN 55369

Inspection Site:
6710 E Fish Lake Rd
Maple Grove, MN 55369

Inspection Number: 318191400
OSHI ID: M0081
Optional Report No.: 01423
Inspection Date(s): 04/05/2023 - 05/16/2023
Issuance Date: 05/19/2023

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Minnesota Occupational Safety and Health Act of 1973 (the Act). The penalty amounts listed herein are based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties, unless within 20 calendar days from your receipt of this Citation you file a Notice of Contest with the Commissioner of the Department of Labor and Industry. Your contestation rights and other employer and employee rights and responsibilities are set out in the first three pages of this Citation. The description of alleged violations begins on page 5 of this Citation.

EMPLOYER AND EMPLOYEE RIGHTS AND RESPONSIBILITIES

Posting - The Act requires that a copy of this Citation shall be promptly posted at or near each place that an alleged violation referred to in the citation occurred or, if not practicable, in a prominent place where it will be readily visible by all affected employees. If uncontested, this Citation must remain posted until all alleged violations cited therein are corrected, or for 20 days, whichever is longer. If contested, this Citation must remain posted until the contestation is resolved.

Penalty Payment - Payment of all penalties is to be made by check or money order payable to "Minnesota Department of Labor and Industry, MNOSHA", and remitted to the Occupational Safety and Health Division at P.O. Box 64025, St. Paul, MN, 55164-0025, within 20 calendar days following receipt of this Citation. After 60 days, unpaid penalties shall increase 25 percent and shall accrue an additional interest of 10 percent per month compounded monthly until the fine is paid in full.

EXHIBIT A

Effective August 1, 2003, the minimum $25,000 penalty issued to employers with fewer than 50 employees for serious citations connected to the death of an employee may be made in five payments of $5,000. The first $5,000 payment is due within 20 calendar days following receipt of this Citation. The 2nd-5th payments of $5,000 are due on the next four anniversary dates of this Citation becoming a Final Order. The Commissioner may elect to waive the 2nd-5th $5,000 payment if in the preceding year the employer receives no citations. MNOSHA will provide written notice of the 2nd-5th payments dates or of any penalty waiver.

Notification of Corrective Action - Progress reports on correction of alleged violations not immediately abated as observed by the occupational safety and health investigator shall be submitted on the Progress Report form provided with this Citation. Written progress reports must be mailed to the address shown on the top of page 1 of this Citation by the latest abatement date on the citation, or within 30 days after receipt of the citation, whichever is earlier. Reports must state the specific corrective action taken on each cited item, the date of such action and the anticipated abatement date of uncompleted items. Additional written progress reports shall be submitted every thirty days until the items are fully abated. Facsimile (FAX) transmittal is acceptable.

All alleged violations not contested must be corrected by the abatement date specified in this Citation. A followup inspection may be made for the purpose of ascertaining that the employer has corrected the alleged violations and posted this Citation as required by the Act. Failure to correct an alleged violation by the abatement date on this Citation may result in further penalties for each day the alleged violation has not been corrected.

Petition for Modification of Abatement Date (PMA) - If, due to factors beyond reasonable control, compliance cannot be achieved by the abatement day on the citation, the employer may file a Petition for Modification of Abatement Date (PMA) to obtain an extension of the abatement time period. The PMA must be in writing and received at the address shown on the top of page 1 of this Citation prior to the expiration of the abatement date on the citation. Facsimile (FAX) transmittal of a PMA is acceptable. A copy of the PMA must be posted for ten days in the location where this Citation is posted. A copy of the PMA must also be served upon authorized employee representatives.

The employer's written petition must describe:

1) The action that has been taken so far to achieve compliance;
2) The amount of additional time needed for compliance;
3) The reasons why additional time is needed;
4) A description of the interim steps that will be taken to safeguard employees against the cited hazard;
5) A statement that employees have been notified of the PMA filing.

Employees have the right to file a written objection to the Commissioner regarding the employer's PMA request. A copy of the objection must be served on the employer within 10 days of the employer's posting of the PMA. The employee objection must be received by the Commissioner within 15 days of the employer's PMA request. Facsimile (FAX) transmittal is acceptable.

Employer Right to Contest - The employer has the right to a hearing to contest any or all parts of this Citation. If the employer wishes to contest, the employer must fully complete and notarize the attached NOTICE OF CONTEST AND SERVICE TO AFFECTED EMPLOYEES (Notice of Contest form) and file it with the Commissioner at the address shown on the top of page 1 of this Citation within 20 calendar days of receiving the citation.

Important: **To be considered filed, all parts of the Notice of Contest form must be completed and the completed form must be deposited in the United States mail and postmarked, or otherwise timely received by the Commissioner at the above address within 20 calendar days after the date this Citation is received by the employer. You may also file electronically at (contestation.dli@state.mn.us), by facsimile (FAX), or by hand-delivering the completed form to the Department, if received no later than 4:30 p.m. on the 20th calendar day. If the employer fails to file the Notice of Contest form on time, this Citation and Notification of Penalty becomes a final order of the Commissioner which is not subject to review by any court or agency and the Occupational Safety and Health Division may file and enforce the penalty as a district court judgment without further notice or additional proceedings pursuant to Minnesota Statute § 16D.17.**

Employee Right to Contest - An employee or authorized representative of employees has the right to a hearing to contest this Citation by filing a letter with the Commissioner of the Department of Labor and Industry at the address shown on page 1 within 20 calendar days of the employer's receipt of this Citation.

Important: **To be considered filed, an employee letter of contest must be deposited in the United States mail and postmarked, or otherwise timely received by the Commissioner at the above address within 20 calendar days after the date this Citation is received by the employer. You may also file electronically at (contestation.dli@state.mn.us), by facsimile (FAX), or by hand-delivering the completed form to the Department, if received no later than 4:30 p.m. on the 20th calendar day. If the employee fails to file a letter of contest on time, this Citation and Notification of Penalty becomes a final order of the Commissioner which is not subject to review by any court or agency and the Occupational Safety and Health Division may file and enforce the penalty as a district court judgment without further notice or additional proceedings pursuant to Minnesota Statute § 16D.17.**

Employee Right to Party Status - Affected employees or their authorized employee representatives may elect to participate as parties in the formal contested case hearing by filing written notice with the Commissioner at the address shown above at least 45 days before the start of the hearing. The notice must contain the employees' names, addresses, authorized employee representatives, if any, and a statement that they are affected employees of the cited employer.

Employer Discrimination Unlawful - Employees who believe that they have been discharged or otherwise discriminated against by any person because the employees have exercised any right authorized under the provisions of Minnesota Statutes §§ 182.65 to 182.674, may, within 30 days after such alleged discrimination occurs, file a complaint with the Commissioner of the Department of Labor and Industry at the address shown above, alleging the discriminatory act.

PENALTY INFORMATION

Types of Violations - There are 5 types of violations that may be cited by MNOSHA. They are: Nonserious, Serious, Willful, Repeat and Failure to Abate.

Penalties - In cases not involving the death of an employee, the law allows the following maximum penalties: Nonserious, $7,000; Serious, $7,000; Willful, $70,000; Repeat, $70,000; and Failure to Abate, $7,000 per day the violation remains unabated. If a Willful or Repeat violation caused or contributed to the death of an employee, however, MNOSHA is compelled by law to assess the employer a total non-negotiable penalty of at least $50,000 for all citations connected to the employee's death. If there are no Willful or Repeat violations among the violations that caused or contributed to the employee's death, MNOSHA must assess the employer a non-negotiable penalty of at least $25,000 for each citation connected to the employee's death. The following violations are not subject to these minimums and will be processed according to MNOSHA's ordinary penalty system: (a) any serious violations issued to an employer with fewer than 50 employees when the victim of a workplace fatality owned a controlling interest in the business unless the Commissioner determines that a fine shall be assessed, and (b) any violations found during a fatality investigation but determined not to be connected to the death of an employee.

Credits - A penalty for a violation may be credited by as much as 95 percent, depending on the employer's good faith (up to 30%), size of business (up to 55%), and previous violation history (up to 10%). The penalties which appear on the Citation and Notification of Penalty have been reduced by the credits described.

Minnesota
Department of Labor and Industry
Occupational Safety and Health Division

Inspection Number: 318191400
Inspection Date(s): 04/05/2023 - 05/16/2023
Issuance Date: 05/19/2023
OSHI ID: M0081
Optional Report No.: 01423

Citation and Notification of Penalty

Company Name: ISD 279-Oak View Elementary
Inspection Site: 6710 E Fish Lake Rd, Maple Grove, MN 55369

Citation 01 Item 001 Type of Violation: **Serious**

Minn. Stat. 182.653 subd. 2: The employer did not furnish to each employee, conditions of employment and a place of employment free from recognized hazards which caused or were likely to cause death or serious injury to employees:

The employer did not provide an effective workplace violence prevention program to protect employees.

This citation requires both Certification of Abatement and Documentation of Abatement to be submitted by the abatement due date.

Certification of Abatement: An employer's signed statement, submitted on a Progress Report form, that the violation has been abated.

Documentation of Abatement: Documents submitted by the employer demonstrating that abatement is complete, (i.e., pictures, receipts, etc.).

This citation requires both Certification of Abatement and Documentation of Abatement to be submitted by the abatement due date.

Certification of Abatement: An employer's signed statement, submitted on a Progress Report form, that the violation has been abated.

Documentation of Abatement: Documents submitted by the employer demonstrating that the abatement is complete, (i.e., pictures, receipts, etc.).

Date By Which Violation Must Be Abated: **6/12/2023**
Penalty: **$4,900.00**

Nicole Blissenbach, Temporary Commissioner
MN Department of Labor and Industry

06122023 000021.001

Minnesota
Department of Labor and Industry

Occupational Safety and Health Division
443 Lafayette Road North
St. Paul, MN 55155-4307

Phone: 1-800-DIAL-DLI (1-800-342-5354)
(651) 284-5050
FAX: (651) 284-5741
www.dli.mn.gov

Inspection Number	OSHI ID	Optional Report No.:
318191400	M0081	01423

Employer's Name and Mailing Address:
Rachel Koehler, Risk Management Coordinator
ISD 279 - Oak View Elementary
11200 93rd Ave N
Maple Grove, MN 55369
318191400 M0081 01423

JUN - 9 2023
MINNESOTA OSH DIVISION

NOTICE OF CONTEST AND SERVICE TO AFFECTED EMPLOYEES

PURPOSE OF THIS FORM

If you have received a Citation and Notification of Penalty from the Minnesota Occupational Safety and Health Division (MNOSHA) and you wish to contest any part of the Citation, including the penalty, you must complete this form. **For your contest to be valid, you must file this form within 20 calendar days of the date the employer received the Citation.**

If you only wish to obtain an extension of time to correct the violation, you may file a Petition for Modification of Abatement Date according to the instructions on the Citation and Notification of Penalty.

By filing this Notice of Contest form, you are initiating a formal contested case proceeding before an administrative law judge of the parts of the Citation and Notification of Penalty you are contesting. This form must be filed in good faith and not solely for delay or avoidance of penalties.

HOW TO FILE THIS FORM

- This Notice of Contest form must be filed with the Commissioner of the Department of Labor and Industry at the above address **within 20 calendar days** after the date the employer received the Citation and Notification of Penalty. To be considered filed, all parts of the Notice of Contest form must be completed and the completed form must be mailed and postmarked, **within 20 calendar days** after the date the employer received the Citation and Notification of Penalty. You may also file electronically at contestation.dli@state.mn.us, by facsimile (FAX), or by hand-delivering the completed form to the Department, if received **no later than 4:30 p.m. on the 20th calendar day.**
- If you fail to file the fully completed Notice of Contest form on time, the Citation and Notification of Penalty becomes a final order of the Commissioner that is not subject to review by any court or agency.

APPEAL PROCESS

Upon receipt of a timely filed Notice of Contest form, MNOSHA will contact you and schedule a date, time and location for an informal conference. The purpose of the informal conference is to allow you to discuss with a MNOSHA representative the Citation and Notification of Penalty and the basis for your contest. The goal of the informal conference is to reach an early resolution of the contest. If you and MNOSHA are unable to reach a resolution at the informal conference then the contest will proceed to a formal contested case hearing.

COMPLETING THIS FORM

1. **HOW TO IDENTIFY THE INSPECTION BEING CONTESTED.**

Complete the box at the top of this form using the Inspection Number, OSHI ID, Optional Report Number and Employer's Mailing Address from the Citation and Notification of Penalty being contested.

2. **HOW TO CONTEST THE CITATION AND NOTIFICATION OF PENALTY.**

Indicate in the boxes on the next page which part(s) of the Citation and Notification of Penalty you wish to contest. Identify the citations you are contesting by indicating the citation and item numbers. Then indicate which part(s) of each item is being contested. Finally, state your reasons for contesting in the space provided below the boxes.

- Check the box CITATION if you wish to contest that the violation occurred.
- Check the box TYPE OF VIOLATION if you wish to contest the characterization of the violation as non-serious, serious, willful or repeat.
- Check the box ABATEMENT DATE if you wish to contest the date by which you must abate the violation.
- Check the box PENALTY if you wish to contest the amount of the penalty.

EXHIBIT B

06122023 000021.002

FAILURE TO CHECK ANY PART WILL RESULT IN THAT PART OF THE CITATION BECOMING A FINAL ORDER OF THE COMMISSIONER THAT IS NOT REVIEWABLE BY ANY COURT OR AGENCY.

CITATION NUMBER	ITEM NUMBER	(check all that apply)			
01	001	☒ Citation	☒ Type of Violation	☒ Abatement Date	☒ Penalty
		☐ Citation	☐ Type of Violation	☐ Abatement Date	☐ Penalty
		☐ Citation	☐ Type of Violation	☐ Abatement Date	☐ Penalty
		☐ Citation	☐ Type of Violation	☐ Abatement Date	☐ Penalty
		☐ Citation	☐ Type of Violation	☐ Abatement Date	☐ Penalty
		☐ Citation	☐ Type of Violation	☐ Abatement Date	☐ Penalty

REASONS FOR CONTEST: (Additional sheets may be attached as necessary, and they will be considered part of this form.)

See attached

3. **DATES OF POSTING AND SERVING.** You must certify in Box A or B below the dates you posted and served this form.

A. **Union:** Complete part A if you have affected Employees Represented by Authorized Employee Representatives

I hereby certify that I posted fully completed copies of this form on 6/9/2023 (date) at the locations where the Citation and Notification of Penalty is required to be posted; and I served fully completed copies of this form on 6/9/2023 (date) upon the authorized employee representatives of affected employees.

B. **Non-Union:** Complete part B if you have affected Employees **Not** Represented by Authorized Employee Representatives

I hereby certify that I posted fully completed copies of this form on _____(date) at the locations where the Citation and Notification of Penalty is required to be posted and that I do not have any affected employees who are represented by authorized employee representatives.

4. **OATH.** The employer completing this form must sign and have notarized the following statement.

I SWEAR THAT THE INFORMATION PROVIDED ON THIS FORM AND ATTACHED TO THIS FORM IS ACCURATE AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE.

State of MN County of Hennepin

Rachel Koehler, Coordinator of Risk Mgmt 7633917191
Name of Employer Representative, Title Phone

Rachel Koehler 6/9/2023
Signature Date

Subscribed and sworn to before me this 9th day of June

Notary Public Jean M Charbonneau

My Commission expires 01/31/2025

JEAN M CHARBONNEAU
Notary Public
Minnesota
My Commission Expires January 31, 2025

Kennedy & Graven CHARTERED

Offices in
Minneapolis
St. Cloud

Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402-1299
(612) 337-9300 telephone
(612) 337-9310 fax
www.kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

ALEX D. IVAN
Attorney at Law
Direct Dial: (612) 337-9304
Email: aivan@kennedy-graven.com

June 9, 2023

Commissioner Nicole Blissenbach
Minnesota Department of Labor and Industry
Office of the Commissioner
443 Lafayette Road N.
St. Paul, MN 55155
Email: contestation.dli@state.mn.us
Fax: 651-284-5741

VIA EMAIL AND FACSIMILE

Re: Notice of Contest by Osseo Area Schools
Inspection No. 318191400
OSHA ID No. M0081
Optional Report No. 01423

Dear Commissioner Blissenbach:

This office represents Osseo Area Schools, Independent School District No. 279 ("School District") in the above-referenced matter. Please direct future communications to my office. This letter and its enclosure serve as the School District's Notice of Contest to Citation 01-001, issued by the Minnesota Department of Labor and Industry ("Department") on May 19, 2023, which the School District received by Certified U.S. Mail on May 22, 2023. Though this letter summarizes the Citation's most concerning aspects, the School District is not, in any way, waiving any applicable defense.

Citation 01-001 is an overbroad, unprecedented, and erroneous interpretation of Minn. Stat. § 182.653, subd. 2. It imposes an impossible workplace safety standard on public school districts, and ostensibly ignores the School District's reasonable efforts to mitigate the likelihood of injury. The Citation must be rescinded forthwith.

As an initial matter, the Citation appears to label the School District's students, specifically, those with disabilities, as "recognized [occupational] hazards." We trust you do not condone such a patently offensive reference to children who, through no fault of their own, have need of special education and related services.

The Citation also disregards the School District's obligations under federal and state special education laws, which mandate that students, to the maximum extent appropriate, receive individualized instruction among their regular education peers. To accomplish that objective, the

School District develops an individualized education program ("IEP") that is tailored to each student's unique needs. In response to a demonstrated need, the School District also develops and implements a positive behavior support plan ("PBSP"), or behavioral intervention plan ("BIP"). These plans are designed to teach replacement behaviors and to prevent and manage a student's inappropriate or unacceptable disability-based behavior, including physical aggression. Special education staff employed with the School District receive training and support to effectively implement student IEPs, PBSPs, and BIPs, which are reviewed and updated at least once annually based on a child's present levels of academic and functional performance.

As outlined above, the School District has taken reasonable (and, in fact, legally mandated) measures to accommodate students' unique disabilities and thereby reduce the risk of harm to other students and employees alike. Citation 01-001 is untenable and must be immediately rescinded.

Sincerely,

KENNEDY & GRAVEN, CHARTERED

By: *_____/s/ Alex D. Ivan_____*

Osseo Area Schools Independent School District 279

A Workplace Accident and Injury Reduction (AWAIR)

WRITTEN PROGRAM

Questions regarding this plan should be directed to the Coordinator of Health & Safety at 763 391-7191.

EXHIBIT C

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OSSEO AREA SCHOOLS

AWAIR

1.0 INTRODUCTION

Osseo Area Schools endeavors to maintain a safe and healthy work environment. Department heads, principals, and supervisors are responsible for the establishment and maintenance of sound health and safety practices in their respective areas.

The school district strives to reduce the number of workplace incidents resulting in physical injury, which requires cooperation in all safety and health matters among employees and management.

2.0 PROGRAM ROLES

Everyone in the organization
All employees are expected to follow all safety rules.

Employees
Employees must promptly and in good faith report any safety and health hazards they observe to their supervisor. An employee's priority should be to perform each job task safely. If an employee is unsure how to perform the task safely, then he or she must consult with the employee's supervisor. Employees must wear personal protective equipment as required for their protection and maintain the equipment in a sanitary manner. Employees must report all workplace incidents resulting in physical injury to the supervisor immediately upon occurrence, or as soon as practicable under the circumstances.

Supervisors
Upon learning of an incident resulting in physical injury, the supervisor, or designee, must initiate an investigation and submit the completed incident investigation report to Human Resources.

Human Resources/Coordinator of Health & Safety
Human Resources Workers Compensation Analyst, or designee, and the Coordinator of Health & Safety must review all incident reports with appropriate supervisors and take appropriate action to prevent recurrence.

Coordinator of Health & Safety
The Coordinator of Health & Safety is the designated AWAIR Program Coordinator and has overall responsibility for the Program's development, implementation, training and record keeping.

Safety Committee
A School Districtwide Safety Committee will, at a minimum, consist of the Coordinator of Health & Safety, the Human Resources Director, and one (1) representative/designee from each employee bargaining unit. Additional individuals may be invited to participate at the discretion of the Human Resources Director or Coordinator of Health & Safety. The School Districtwide Safety Committee will convene four (4) times annually (roughly once each quarter) to review this Program, document how procedures in the AWAIR Program are being implemented, and discuss whether to revise the Program as may be necessary and appropriate.

3.0 HAZARD ANALYSIS

Safety hazards are identified by ongoing safety audits, incident reports, work orders, and feedback from employees. Employees are encouraged to report or identify potential safety hazards or concerns by completing and submitting a Hazard Identification & Safety Suggestion form to their respective worksite safety committee.

All hazards which can be controlled or eliminated are completed in a timely manner based upon the severity of the hazard.

Hierarchy of Controls
A hierarchy of controls is a safety professional term referring to a ranking of the safeguards that an employer can use to protect employees from harm in order of preference and effectiveness. There are three main types of safeguards, or control measures, that an employer can implement to protect employees from recognized hazards. Engineering controls are considered the most effective, followed by work practice controls, and then personal protective equipment.

Engineering Controls. These controls eliminate or reduce the risk of hazards through physical changes to the workplace.

Examples of engineering controls include:

- Increasing lighting in remote areas
- Designating secure building access
- Installing security hardware
- Eliminating isolated work areas

Work Practice Controls. These controls eliminate or reduce the risk of hazards through changes to organizational policies, procedures, and work practices.

Examples of work practice controls include:

- Implementing building access control procedures, for example, requiring badges to enter
- Instituting communication rpocedures across classes to share information regarding agitated students
- Training employees on de-escalation and how to recognize precursors to violence

Personal Protective Equipment (PPE). PPE is generally considered the least effective control measure but it may be useful in enhancing other control measures or in minimizing potential injury severity when other control measures fail.

Examples of PPE include:

- Eye and face protection
- Cut resistant sleeves
- Hard hats and bump hats

Categories of Hazards

The School District will endeavor to reduce injuries by addressing hazards that could result in the types of example injuries provided in this section.

Burns. Burn injuries in the workplace may occur from direct contact with flames, hot surfaces, chemicals, or electrical sources.

Chemical Exposure. Chemical exposure injuries in the workplace may occur, either directly or indirectly, if a hazardous chemical enters or affects the body. This contact may occur through various routes, including inhalation, ingestion, skin contact, or absorption through the skin and/or eyes.

Electrical Injuries. An electrical injury or electrical shock means damage sustained to the skin or internal organs on direct contact with an electric current. The injury depends on the density of the current, tissue resistance, and duration of contact.

Falls from Heights. An injury which may result from an individual's falling from an elevated place to a lower level. Falls from heights may occur from ladders, scaffolds, roofs, and other elevated work areas.

Laceration. Lacerations are workplace injuries produced by the tearing of soft body tissue. This injury may be the result of a bite, pinch, or sharp object.

Lifting Injuries. An injury that may occur while lifting, lowering, or carrying objects, often from overexertion or improper techniques, and which may result in strains, sprains, or even more serious musculoskeletal issues.

Repetitive Injuries. Injuries caused by cumulative damage to muscles, tendons, ligaments, nerves, or joints due to repetitive moments or activities, often leading to pain, weakness, and/or loss of feeling.

Slips and Trips. A common workplace injury, which usually occurs when stepping onto a wet or oily surface. Special attention is given for winter months to avoid slippage on ice.

Sprains and Strains. Injuries that affect the muscles and ligaments, either through a slip and fall or by staff being pulled.

Workplace Violence. Workplace violence is generally defined as physical aggression or aggressive behavior directed toward an employee, which occurs where and when the employee is performing a work-related duty within the scope and course of the individual's employment with the School District. Workplace violence may include:

1. A true threat, whether verbal or physical, to inflict physical injury upon an employee; or
2. An intentional display of force toward an employee which causes an objectively reasonable person to fear or expect bodily harm; or
3. Intentional and wrongful physical contact with an employee without the employee's consent and resulting in some physical injury.

Training

Within 30 calendar days of hire, employees will receive training in safe workplace policies, procedures, and necessary health and safety regulations as determined by their job descriptions. Training in de-escalation and related safety measures will be delivered to a paraprofessional prior to any one-to-one support assignment with a special education student whose disability is documented as manifesting in physical aggression or dysregulation directed toward self or others.

4.0 Communication

Safety training is required at initial hire and at the beginning of every school year to communicate and remind staff of health and safety practices and procedures.

Joint labor-management Worksite Safety Committees will convene regularly at each site, up to five (5) times annually, typically in October, November, January, March, and May of each academic year. Worksite Safety Committees will communicate special safety topics as well as for training. Worksite Safety Committees are intended to review employee safety suggestions and concerns that are brought forward.

5.0 Workplace Incident Investigation

All incidents resulting in physical injury, regardless of how small, must be reported to the injured employee's department supervisor or worksite supervisor. That supervisor will promptly investigate all reported incidents resulting in physical injury. For injuries that result in employee lost time, an investigation committee will convene. The investigation committee will also convene in response to serious potential injury investigations. Members of this committee will consist of the relevant department head, corresponding supervisor, injured party (if available), any witnesses, and a member from the Human Resources department or Health & Safety department. Procedures for investigating workplace incidents resulting in physical injury will include:

1. Interviewing the injured worker(s) and any witnesses;
2. Examining the workplace for factors associated with the incident/exposure;
3. Determining the most probable cause of the incident/exposure;
4. Identifying and taking reasonable action to mitigate the likelihood of the incident/exposure from recurrence; and
5. Recording the findings and action taken.

The purpose of investigations shall not be to affix blame. Each contributing factor should be traced back to its likely underlying cause. The investigation's goal is to determine the basic and root causes and whether and to what extent reasonable, appropriate corrective action can be taken to mitigate the likelihood of the incident's recurrence. Possible use of engineering controls, improved work practices, and administrative controls may be considered to help employees perform their job duties more safely.

If, within a single week, more than three (3) reports are submitted concerning one (1) school building, then the Coordinator of Health & Safety will contact the building's principal and promptly coordinate access to additional safety support, as appropriate, which may include, without limitation, one or more of the following:

- the assignment of additional School District administrative support personnel to the worksite;
- the provision of Crisis Prevention Institute support at the worksite;
- additional temporary staff;
- team- and student-specific professional development;
- Personal Protective Equipment training and/or trial use;
- access and opportunity for mental health provider support utilizing the Hennepin County Crisis team; and/or
- development of safety plans.

6.0 Enforcement

All safety policies are designed to fairly and impartially regulate the action of employees to create a safer workplace. As a material condition of employment, all employees are expected to comply with all safety policies and rules. A violation is subject to the school district's progressive disciplinary guidelines up to and including dismissal.

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SETTLEMENT AGREEMENT AND FULL AND COMPLETE RELEASE

This Settlement Agreement and Full and Complete Release ("Agreement") is between Mikaele Endalemaw Tesema ("Employee") and Osseo Area Schools, Independent School District No. 279 (the "District"). The signatories to this Agreement are referred to jointly as the "Parties."

RECITALS

This Agreement is a compromise between the Parties for the complete and final settlement of all claims, differences and causes of action, now known or unknown, that the Employee might have against the District.

The District employs Employee as a teacher.

Employee commenced a civil action against the District and Sarah Schmidt in the Fourth Judicial District, Hennepin County, Minnesota, which Ms. Schmidt removed to the United States District Court for the District of Minnesota where it was assigned Case No. 25-cv-00311-PAM-JFD and remains pending (the "Lawsuit").

Employee alleges in the Lawsuit that the District and Sarah Schmidt engaged in unlawful employment practices including discrimination, negligence, and defamation.

The District denies that it or Sarah Schmidt engaged in any wrongful conduct or are liable to Employee in any manner.

The Parties wish to compromise, resolve, and settle, finally and forever, any claims and causes of action that were or could have been asserted by Employee against the District or Sarah Schmidt to avoid the delay, expense, inconvenience, and uncertainty of litigation.

The Parties have agreed, without the District admitting liability of any kind, to enter into this Agreement pursuant to which every claim and cause of action that was or could have been asserted by Employee against the District and/or Sarah Schmidt will be forever and finally released.

THEREFORE, in consideration of mutual obligations set forth below, the Parties agree as follows:

1. Earned Payments and Benefits. Employee acknowledges and agrees that, including the Settlement Payment made under this Agreement and paid leave referenced in Section 1.2, Employee has been provided all compensation and benefits to which Employee is or may be entitled by virtue of Employee's employment with the District.

1.1 Additional Payment by the District to Employee. In consideration of Employee's waiver and release and covenants under this Agreement including, without limitation, agreeing to dismissal of the Lawsuit, with prejudice, and agreeing to release and waive any claims Employee has or could have against the District or Sarah Schmidt, the District will provide Employee the total gross sum of two hundred sixteen thousand dollars and zero cents ($216,000.00) (the "Settlement Payment"). The Settlement Payment shall be made in one payment,

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which Employee represents and the District agrees is for non-wage related compensatory damages, by check made payable to Mikaele Tesema from which no withholdings will be made. The amount will be reported to Employee on an IRS Form 1099 to Employee designating this payment as "other income."

The above payment shall be inclusive of all claims for attorney's fees, expenses, or other costs. Employee agrees that Employee will provide the District with a properly completed IRS Form W9 and the District shall have no obligation to issue any payment under this Agreement until receiving said form. The District agrees to make the Settlement Payment to Employee within fourteen calendar (14) days after this Agreement has been executed by both parties and Employee has provided a properly completed Form W9.

Employee acknowledges that: (i) the District is not obligated to provide Employee with the Settlement Payment provided in this Section 1.1, except under this Agreement; (ii) the District's obligations set forth in this Agreement provide adequate consideration for Employee's covenants, waiver, and release in this Agreement; and (iii) Employee's receipt and retention of the Settlement Payment is conditioned on Employee's full compliance with this Agreement and any other statutory or contractual obligations of Employee.

1.2 Conclusion of Employment Relationship.

Employee will remain on unpaid administrative until June 9, 2025. Employee's resignation is irrevocable upon execution of this agreement, and will be effective June 9, 2025. Employee will be on paid administrative leave from execution of the document through April 22, 2025. Employee agrees to not perform any work or engage in any work-related activities for the District or on the District's behalf while on either paid or unpaid leave.

District will remove Employee's letter of expectation from 2023 and letter of deficiency from 2024 from his file upon execution of this agreement. Ms. Schmidt will destroy any personal copies in her possession.

Employee will remove his belongings from his classroom before or on June 9, 2025 and the District agrees not to dispose of or move any of his items until he has had a chance to remove them. Employee will contact Yvonne Shorts Lind or Gayle Peters to arrange a time for employee to remove his belongings on a weekend or after 5:00 pm on a weekday, and Yvonne Shorts Lind or Gayle Peters will remain onsite with Employee as he removes his belongings at the agreed upon time and date.

The financial consideration agreed upon the parties in 1.1 and 1.2 of this agreement is the complete agreement between the parties regarding all financial matters.

1.3 Tax Indemnity. Employee agrees to indemnify and hold harmless the District and any other of the Released Parties (defined below) from any costs, fees, or liabilities related to the tax allocations of the Settlement Payment, including costs incurred in responding to or defending any IRS, other administrative, or court inquiries or proceedings related to the tax allocations of the Settlement Payment for any tax information given by Employee, with the exception of any withholdings that are the responsibility of the District. District has not made any representations regarding the tax consequences of any amounts received pursuant to this Agreement. This

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indemnification section does not provide indemnification for any act of negligence or failure to properly file tax information on the part of the District. Employee shall be responsible for any taxes owed on the Settlement Payment as required by law. However, Employee shall not be responsible for any penalties, interest, or liabilities arising from any errors or omissions in the District's tax reporting or classification of the Settlement Payment.

1.4 Indemnification and Medicare/Medicaid Warranty. Employee affirms and warrants that he is not a Medicare beneficiary and is not currently receiving, has not received in the past, is not eligible for, and has not applied for or sought benefits from Medicare for medical services related to, arising from, or in connection with the matters released by this Agreement. Employee further affirms and warrants that neither Medicare nor Medicaid has made any payment for medical services or items pursuant to 42 U.S.C. §1395y and the corresponding regulations, or otherwise, relating to the claimed injuries and damages that are the subject of the Lawsuit. Employee further acknowledges and agrees that the Released Parties do not have an obligation or responsibility to pay any past or future injury-related medical expenses that have arisen or may hereafter arise out of or relate in any way to the claims in the Lawsuit, and that the Released Parties do not have an obligation or responsibility to reimburse Medicare, Medicaid, the Centers for Medicare and Medicaid Services, or any other entity or person for any such past or future medical expenses. Employee acknowledges and agrees that it is his responsibility alone to reimburse such entities for any payments made on his behalf for such past or future medical expenses.

To the extent that Employee's representations and warranties related to Employee's Medicare status and receipt of medical services are inaccurate, not current, or misleading, Employee agrees to indemnify and hold harmless the District from any and all claims, demands, liens, subrogated interests, and causes of action of any nature or character that have been or may in the future be asserted by Medicare or Medicaid, and/or persons or entities acting on behalf of Medicare or Medicaid, or any other person or entity, arising from or related to this Agreement, the payment of the Settlement Amount, any Conditional Payments made by Medicare or Medicaid, or any medical expenses or payments arising from or related to any released matters that are subject to this Agreement or the release set forth herein, including but not limited to: (a) all claims and demands for reimbursement of Conditional Payments or for damages or double damages based upon any failure to reimburse Medicare for Conditional Payments; (b) all claims and demands for penalties based upon any failure to report, late reporting, or other noncompliance with or violation of Section 111 of the Medicare, Medicaid, and SCHIP Extension Act of 2007 (P.L. 110-173), which, in part, amended the Medicare Secondary Payer statute at 42 U.S.C. § 1395y(b)(7) and (8) ("Section 111 of MMSEA"), that are based in whole or in part upon late, inaccurate, or inadequate information provided to the District by Employee or upon any failure of Employee to provide information; and (c) all Medicaid liens. This indemnification obligation includes all damages, double damages, fines, penalties, attorneys' fees, costs, interest, expenses, and judgments incurred by or on behalf of the District in connection with such claims, demands, subrogated interests, or causes of action.

1.5 Resolution of All Claims. This Agreement finally settles and resolves all claims that have been asserted, or could have been asserted, by Employee against the District, including those asserted in the Lawsuit, and all claims described in Paragraph 3 of this Agreement and its subparts.

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1.6 Valid Consideration. Employee agrees and acknowledges that the payments and other consideration described in this Agreement are valid consideration for his promises as set forth in this Agreement. Except as stated above in Paragraphs 1.1 and 1.2 of this Agreement, Employee shall not be entitled to any compensation, remuneration, benefits, or other payments from the District, and each Party shall be responsible for payment of his or its own costs and attorneys' fees.

2. No Admissions.

The Parties agree and acknowledge that this Agreement is the result of a compromise and settlement of contested claims. The Parties agree that no action taken by the Parties hereto, either previously or in connection with the compromise and settlement reflected in this Agreement, shall be deemed or construed to be an admission of the truth or falsity of any matter pertaining to any claim, demand, or cause of action referred to herein or relating to the subject matter of this Agreement, or any acknowledgment by them, or any of them, of any fault or liability to any Party hereto or to any other person in connection with any matter or thing, including, without limitation, the Lawsuit, and shall never be construed as an admission by the District of any liability, wrongdoing or responsibility on the part of the District or its predecessors, successors, assigns, agents, representatives, parents, subsidiaries, affiliates, officers, directors, board members, or employees. The District expressly denies any such liability, wrongdoing or responsibility. It is expressly understood and agreed that Employee shall not be deemed to be a "prevailing party" for the purposes of any fee-shifting statute, rule, or agreement.

3. Waiver and Release.

For the purposes of this Agreement, the term "Released Parties" means the District, its parent(s), subsidiaries, insurers, and affiliates, and all of its and their respective present, former, and future successors and assigns, board members, officers, directors, managing agents, employees, trustees, partners, investors and attorneys, in their individual and representative capacities. For avoidance of doubt, the term "Released Parties" specifically includes the individually named defendant in Employee's Lawsuit, Sarah Schmidt.

On behalf of Employee and Employee's marital community, heirs, spouses, executors, administrators, and assigns, if any, Employee expressly waives, releases, and discharges any and all claims, whether known or unknown, against any or all of the Released Parties, to the extent that any acts or omissions related to or connected with such claims occurred before the execution of this Agreement ("Released Claims"). Released Claims include claims (including claims to attorneys' fees), damages, losses, causes of action, and disputes of any kind whatsoever, including without limitation all claims for wages, compensation, employee benefits, and damages arising out of any: contracts, express or implied; any incentive compensation, bonus, or retention or equity plans; tort; discrimination; wrongful termination; failure to promote; any federal, state, local, or other governmental statute or ordinance, including without limitation Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. §§ 1981 et seq., the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), the Family and Medical Leave Act ("FMLA"), the Americans with Disabilities Act, the Worker Adjustment and Retraining Notification Act ("WARN"), employment laws of the State of Minnesota, including the Minnesota Human Rights Act and Minnesota Whistleblower Act, and any other applicable state, local, county, or municipal

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statute, law, code, provision, or ordinance; and any other legal limitation on the employment relationship.

Notwithstanding the foregoing, "Released Claims" do not include claims for breach or enforcement of this Agreement, claims that arise after the execution of this Agreement, claims to vested benefits under ERISA, unemployment compensation claims, or any other claims that may not be released by agreement pursuant to applicable law. Employee agrees that, to the extent that a right that may exist under a statute or regulation encompassed in this paragraph cannot be released as a matter of law, Employee waives the right to recover anything monetarily under such statutes or regulations.

Nothing in this Agreement prevents Employee from filing a charge or complaint with, or from participating in, an investigation or proceeding conducted by the Equal Employment Opportunity Commission or any other federal, state, or local agency charged with the enforcement of any employment laws. By entering into this Agreement, however, Employee is waiving rights to individual relief based on claims asserted in such a charge or complaint. Notwithstanding the foregoing, Employee agrees to waive the right to receive future monetary recovery directly from District other than as set forth in this Agreement. This waiver includes payments that result from any complaints or charges that Employee files with any governmental agency or that are filed on Employee's behalf.

For avoidance of doubt, this Agreement releases any claims Employee may have related to his employment with District, including, but not limited to any causes of action relating to:

- The Minnesota Human Rights Act
- The Minnesota Whistleblower Act
- The Equal Pay Act, 29 U.S.C. §206(a) and interpretive regulations
- 42 U.S.C. §§ 1981 et seq.
- The Age Discrimination in Employment Act, as amended, 29 U.S.C. §§ 621 et seq.
- Minnesota statutory and common law, including claims for whistleblowing
- The Family and Medical Leave Act, 29 U.S.C. §§ 2601 et seq.
- The Health Insurance Portability and Accountability Act
- The Employee Retirement and Income Security Act of 1974, as amended, 29 U.S.C. §§ 1001 et seq.
- Claims for breach of contract, express or implied
- The National Labor Relations Act
- The Labor Management Relations Act
- The Fair Credit Reporting Act
- The Genetic Information Nondiscrimination Act
- The Electronic Communication Privacy Act of 1986 (including the Stored Communications Act)
- The Dodd-Frank Wall Street Reform and Consumer Protection Act
- Executive Orders 11246 and 11141
- Claims for compensation, including but not limited to wages, bonuses, or commissions
- Claims for reimbursement of any kind
- Claims arising in tort, including, but not limited to, intentional or negligent infliction of emotional distress, defamation and/or invasion of privacy
- The Fair Labor Standards Act, 29 U.S.C. §§ 201 et seq.
- The Americans with Disabilities Act, as amended by the ADA Amendments Act of 2008, 42 U.S.C. §§ 12101 et seq.
- The Occupational Safety and Health Act (OSHA)
- Claims for wrongful/constructive discharge
- The Consolidated Omnibus Budget Reconciliation Act (COBRA)

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- Title VII of the Civil Rights Act of 1964, as amended.
- The Sarbanes-Oxley Act, 18 U.S.C. 1514A
- Any other claims of discrimination or retaliation of any kind
- The Worker Adjustment and Retraining Notification Act, 29 U.S.C. §§ 2101 et seq.
- Claims for breach of the covenant of good faith and fair dealing
- Claims for benefits or fringe benefits
- Claims for, or relating to, stock or stock options
- The False Claims Act (including the qui tam provisions thereof)
- Claims for severance or termination pay
- Any claims that were raised or could have been raised in the Lawsuit
- Any and all other claims arising under any other federal, state, local or foreign laws, as well as any and all other common law legal or equitable claims
- Any and all claims for attorneys' fees, costs, expenses and the like

3.1 Representations Concerning Workplace Injuries. Employee represents that Employee does not believe, and is aware of no evidence suggesting that, that Employee has suffered a work-related injury that has not been reported. Employee acknowledges that District is relying on the accuracy of this representation as a material term of this Agreement.

4. Covenant Not to Sue.

Employee warrants that, other than the Lawsuit, he has not filed any claim in a civil action or a complaint in an administrative action against the District or any of its affiliated or related entities, or any employee, representative or agent of District, including Sarah Schmidt. Employee covenants and promises never to file, press, or join in any precluded lawsuit based on any Released Claims and agrees that, if filed by Employee, Employee will dismiss any such claim with prejudice. Employee represents and warrants: (a) at the time of execution of this Agreement, Employee has no knowledge of any Released Claims that Employee may have had to assert against the District or Sarah Schmidt except for those that Employee previously stated in connection with the negotiation of this Agreement; (b) Employee is the sole owner of any and all Released Claims that Employee may have; and (c) Employee has not assigned or otherwise transferred Employee's right or interest in any Released Claim. Employee agrees not to file any lawsuit, arbitration or other claim for any Released Claim that exists as of the date that he enters into this Agreement. Employee acknowledges and agrees that breach of the covenant contained in this Section will constitute a material breach of this Agreement.

5. Miscellaneous

5.1 Separation. As consideration for receiving the Settlement Payment, Employee agrees to resign his employment with the District resulting in Employee's complete separation from the District. For avoidance of doubt, Employee agrees to resign from his position as a teacher at Palmer Lake Elementary School and from his position teaching Adult Basic Education for the District. Employee's resignation shall be irrevocable upon signing of the agreement and effective June 9, 2025. Employee's District-provided benefits will be terminated after this agreement is approved by the Board.

5.2 No Right to Future Employment with the District. As consideration for receiving the Settlement Payment, Employee agrees that he will not apply for or otherwise seek employment with the District or any of its divisions or schools. Employee recognizes that the

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District has no obligation to hire, employ, reinstate, or otherwise engage him in the future. Employee acknowledges and agrees that he is not waiving claims or rights that he may have after the execution of the Agreement but that he has contractually agreed that he is waiving all rights to reinstatement or employment with and will not apply for employment in any form with the District or any of its divisions or schools, unless the parties were to mutually agree, in writing, to modify this portion of the provision at a later point. Neither party would be required to modify the agreement

5.3 Responding to Prospective Employers. Upon inquiry, the District will provide prospective employers with Employee's dates of employment, salary/wage information, and job title, so long as prospective employers direct any such inquiry to a member of the District's human resources department.

5.4 Beneficiaries and Assignability. This Agreement is binding on, and shall inure to the benefit of, the Parties, their heirs, representatives, transferees, principals, estates, executors, administrators, predecessors, successors, parents, subsidiaries, affiliates, assigns, agents, directors, officers, board members, directors, and employees.

5.5 Integration, Modifications. This Agreement constitutes the complete agreement between, and contains all of the promises and undertakings of, the Parties. All prior agreements, representations, negotiations, and understandings among the Parties, oral or written, express or implied, with respect to the subject matter of this Agreement unless specifically incorporated into this agreement by reference, are hereby superseded and merged into this Agreement. This Agreement may not be revised or modified without the mutual written consent of the Parties.

6. Dismissal of the Lawsuit.

As a condition to this Agreement, Employee agrees to effectuate the dismissal of the entire Lawsuit, with prejudice with each party to bear their own costs and attorneys' fees, within seven (7) days of the receipt of the payments set forth in Paragraph 1.1 of this Agreement, by filing a stipulation of dismissal substantially similar to the dismissal attached as Exhibit A to this agreement.

7. Knowing and Voluntary Agreement.

Employee hereby warrants and represents that: (a) Employee has carefully read this Agreement and finds that it is written in a manner that Employee understands; (b) Employee knows the contents of this Agreement; (c) Employee is hereby advised to consult with an attorney prior to signing this Agreement and Employee has either discussed the Agreement and its effects with Employee's personal attorney or has knowingly and voluntarily waived the right to do so; (d) Employee understands that Employee is giving up all claims, damages, and disputes that have arisen before the date of this Agreement, except as provided herein; (e) Employee did not rely upon any representation or statement concerning the subject matter of this Agreement, except as expressly stated in the Agreement; (f) Employee understands the Agreement's final and binding effect; and (g) Employee has signed the Agreement as Employee's free and voluntary act.

8. Entire Agreement/Amendment/Severability.

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This Agreement constitutes the entire understanding between District and Employee as it relates to the subject matter of this Agreement and supersedes all other representations, statements, and understandings or agreements pertaining to such subject matter. The provisions of this Agreement are severable, and if any provision of it is found to be unlawful or unenforceable, it will be deemed narrowed to the extent required to make it lawful and enforceable. If such modification is not possible, such provision will be severed from the Agreement and the remaining provisions will remain fully valid and enforceable to the maximum extent consistent with applicable law, provided, however, that Section 3 may not be severed from the Agreement.

9. Counterparts.

The Parties agree that this Agreement may be executed in counterparts, and each counterpart shall have the same force and effect as the original Agreement.

10. Choice of Law.

Except as otherwise provided in this Agreement, its interpretation and performance will be governed by the laws of the State of Minnesota without reference to that jurisdiction's choice of law provisions.

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The parties hereby execute this Agreement on the dates set forth below:

MIKAELE E. TESEMA	**OSSEO AREA SCHOOLS, INDEPENDENT SCHOOL DISTRICT NO. 279**
Signed by: Mikaele E. Tesema DD93EF07C58A1F5C	
Mikaele E. Tesema	Print Name
4/9/2025	
Date	Title
	Signature
	Date

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253596
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FAIR OAKS ELEMENTARY
ATTN: RECEIVING ROOM
5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/25	LIA VANG	R254777	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Pricing and additional specs per attached Order # 234834 Per CMERDC Contract #'s: CMERDCSMIT.JP.MN.031328 ERDCHONN.JP.MN.05312025 ERDCFOMC.JP.MN.022826 Furniture delivery date to be determined but no deliveries before June 9, 2025 **********		
01	34.00		HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK, ILIRA BACK	203.2600	6,910.84
02	280.00		01670--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM SILHOUETTESINGLE-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	47,040.00
03	280.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4	52.5000	14,700.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	321,494.80	2526-06

PAGE TOTAL $ 68,650.84
TOTAL $

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398

Interim Coordinator, Purchasing & Warehouse
APPROVED BY

FO
BBF Collin O'Brien

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253596
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FAIR OAKS ELEMENTARY
ATTN: RECEIVING ROOM
5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			LOCKING		
04	280.00		30933 SW (STANDARD WIDTH) TOTE TRAY W/HOUSING-CLEAR	64.0000	17,920.00
05	2.00		01670--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE- 11QTOP4MM SMITH SYSTEM SILHOUETTESINGLE-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	336.00
06	2.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	105.00
07	42.00		03002--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE3-2-1 DESK	214.0000	8,988.00
08	42.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	2,205.00
09	30.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	1,125.00
10	27.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	1,417.50
11	27.00		7174--487860-CHP	92.0000	2,484.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 34,580.50
TOTAL $

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ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
12	27.00		MOD MODESTY PANEL FOR 54"W TABLE 7772--SSLAMINATE-487860-SSTMOLD-CHP-SSPA INT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM MOD INTERCHANGE ACTIVITY TABLE, 30D X 54W, ADJ HT 22"-34"H	365.0000	9,855.00
13	7.00		7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE	92.0000	644.00
14	7.00		7772--SSLAMINATE-487860-SSTMOLD-CHP-SSPA INT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM MOD INTERCHANGE ACTIVITY TABLE, 30D X 54W, ADJ HT 22"-34"H	365.0000	2,555.00
15	30.00		01632--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-3QTOP4MM SMITH SYSTEM 20X27 SILHOUETTESIT-STAND STUDENT DESK, LARGE RECTANGLE	344.0000	10,320.00
16	30.00		60099 14X18SIT-STAND PRIVACY SCREEN	62.5000	1,875.00
17	30.00		76518--SSPAINT-BLK SIT/STAND BOOK BASKET	41.0000	1,230.00
18	4.00		01635--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-3QTOP4MM	423.0000	1,692.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 28,171.00
TOTAL $

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Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse
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5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
19	4.00		SMITH SYSTEM 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE F165-22X28X29--SILVERTEX-ROCK'N ROLLER 22"W X 28"D X 29"H, 16"H SEAT HT. MARINE BLUE	607.5000	2,430.00
20	6.00		F166-18X16--(FAB/VG1)-VG1SI)-STX-8804-VG1SI)-STX-8804-~-ROK-~ ROK DROP OTTOMAN, 16"H	290.0000	1,740.00
21	36.00		F005-18X14-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8801-VG1SI)-STX-8801-~-~-~-~ ROUND- 18X14H WITH GLIDES	225.0000	8,100.00
22	32.00		F005-18X16-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8801-VG1SI)-STX-8801-~-~-~-~ ROUND- 18X16H WITH GLIDES	232.5000	7,440.00
23	40.00		F005-18X18-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8801-VG1SI)-STX-8801-~-~-~-~ ROUND- 18X18H WITH GLIDES	232.5000	9,300.00
24	28.00		310015000--SSPAINT-PLT-TOTE-CLEAR CASCADE MEGA-CASE-OPEN, 15-3" SW TOTES, CASTERS	787.5000	22,050.00
25	14.00		921W00000--SSPAINT-PLT CASCADE MEGA-TOWER-DOORS, SHELVES,	1139.5000	15,953.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 67,013.00
TOTAL $

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Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

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BBF Collin O'Brien

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
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INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FAIR OAKS ELEMENTARY
ATTN: RECEIVING ROOM
5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
26	16.00		CASTERS, WHITEBOARD BACK HS72ABC--$(P1)-.S HON BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H CHARCOAL	333.0600	5,328.96
27	7.00		620012060--SSPAINT-PLT-TOTE-CLEAR CASCADE MEGA-CABINET-DOORS, 12-3" & 6-6" SW TOTES, CASTERS	1167.0000	8,169.00
28	34.00		H33723R--.L-$(P1)-.P8T HON BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H	332.2500	11,296.50
29	27.00		01676--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	7,074.00
30	32.00		04107--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACTIVITY TABLE, 30D X 60W	365.0000	11,680.00
31	32.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	1,680.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 45,228.46
TOTAL $

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OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FAIR OAKS ELEMENTARY
ATTN: RECEIVING ROOM
5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
32	26.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	975.00
33	9.00		04130--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM INTERCHANGE ACT TBL, KIDNEY, 48DX72W	584.0000	5,256.00
34	9.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	472.50
35	9.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	337.50
36	7.00		04130--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACT TBL, KIDNEY, 48DX72W	584.0000	4,088.00
37	16.00		04128--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACT TBL, HALF MOON, 36DX72W	429.5000	6,872.00
38	16.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	840.00
39	1.00		FRTFURNCCM - FREIGHT IS ESTIMATED ONLY - DUE TO FREIGHT VOLATILITY FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	10250.0000	10,250.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 29,091.00
TOTAL $

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Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse
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OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
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763-391-7027

PURCHASE ORDER NO. P253596
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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FAIR OAKS ELEMENTARY
ATTN: RECEIVING ROOM
5600 65TH AVE N
BROOKLYN PARK MN 55429

ATTN: CHRIS MARINAC

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254777	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			THROUGHOUT THE DURATION OF THE PROJECT. SMITH SYSTEMS FREIGHT QUOTE #: QQ29077		
40	1.00		FURNINSTALL FURNITURE INSTALLATION- RECEIVE, DELIVER AND INSTALL. QUOTE #: W-9017	42820.0000	42,820.00
41	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	3900.0000	3,900.00
42	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	2040.0000	2,040.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 48,760.00
TOTAL $ 321,494.80

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PURCHASE ORDER NO. P253597

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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BASSWOOD ELEMENTARY
15425 BASS LAKE RD
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/25	LIA VANG	R254784	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	NO FREIGHT CHARGE	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Pricing and additional specs per attached Order # 234827 Per CMERDC Contract #'s: CMERDCSMIT.JP.MN.031328 ERDCHONN.JP.MN.05312025 ERDCFOMC.JP.MN.022826 Furniture delivery date to be determined but no deliveries before June 9, 2025 **********		
01	48.00		HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK, ILIRA BACK .Y0:SIMPLE SYNCHRO-TILT CONTROL	203.2600	9,756.48
02	642.00		01670--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM SILHOUETTESINGLE-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT, 24DX27WX22-34H	168.0000	107,856.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	555,488.04	2526-04

PAGE TOTAL $ 117,612.48
TOTAL $

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MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
03	642.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	33,705.00
04	642.00		30933 SW (STANDARD WIDTH) TOTE TRAY W/HOUSING-CLEAR	64.0000	41,088.00
05	4.00		01670--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM SILHOUETTESINGLE-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT,	168.0000	672.00
06	4.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	210.00
07	84.00		03002--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE3-2-1 DESK	214.0000	17,976.00
08	84.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	4,410.00
09	72.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	2,700.00
10	40.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4	52.5000	2,100.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 102,861.00
TOTAL $

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ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			LOCKING		
11	40.00		7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE	92.0000	3,680.00
12	40.00		7772--SSLAMINATE-487860-SSTMOLD-CHP-SSPA INT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM MOD INTERCHANGE ACTIVITY TABLE, 30D X 54W, ADJ HT 22"-34"H	365.0000	14,600.00
13	8.00		7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE	92.0000	736.00
14	8.00		7772--SSLAMINATE-487860-SSTMOLD-CHP-SSPA INT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM MOD INTERCHANGE ACTIVITY TABLE, 30D X 54W, ADJ HT 22"-34"H	365.0000	2,920.00
15	44.00		01632--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-3QTOP4MM SMITH SYSTEM 20X27 SILHOUETTESIT-STAND STUDENT DESK, LARGE RECTANGLE	344.0000	15,136.00
16	44.00		60099 14X18SIT-STAND PRIVACY SCREEN	62.5000	2,750.00
17	44.00		76518--SSPAINT-BLK SIT/STAND BOOK BASKET	41.0000	1,804.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 41,626.00
TOTAL $

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ATTN: KENDALL KRAGENBRING

SHIP TO
BASSWOOD ELEMENTARY
15425 BASS LAKE RD
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
18	6.00		01635--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-3QTOP4MM SMITH SYSTEM 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE	423.0000	2,538.00
19	6.00		F165-22X28X29--SILVERTEX- ROCK'N ROLLER 22"W X 28"D X 29"H, 16"H SEAT HT. SILVERTEX:SILVERTEX-MARINE BLUE	607.5000	3,645.00
20	4.00		F166-18X16--(FAB/VG1)-VG1SI)-STX-8804-VG1SI)-STX-8804-~-ROK-~ ROK DROP OTTOMAN,16"H SAPPHIRE	290.0000	1,160.00
21	56.00		F005-18X14-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8833-VG1SI)-STX-8833-~-~-~-~ ROUND- 18X14H WITH GLIDES CREME DE MENTHE	225.0000	12,600.00
22	48.00		F005-18X16-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8833-VG1SI)-STX-8833-~-~-~-~ ROUND-18X16H WITH GLIDES CREME DE MENTHE	232.5000	11,160.00
23	64.00		F005-18X18-G--(FAB)-(FAB/VG1)-VG1SI)-STX-8833-VG1SI)-STX-8833-~-~-~-~ ROUND-18X18H WITH GLIDES	232.5000	14,880.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 45,983.00
TOTAL $

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

408

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse
APPROVED BY

BW
BBF Collin O'Brien

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253597
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BASSWOOD ELEMENTARY
15425 BASS LAKE RD
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			CREME DE MENTHE		
24	46.00		310015000--SSPAINT-PLT-TOTE-CLEAR CASCADE MEGA-CASE-OPEN, 15-3" SW TOTES, CASTERS	787.5000	36,225.00
25	14.00		921W00000--SSPAINT-PLT CASCADE MEGA-TOWER-DOOR, SHELVES, CASTERS, WHITEBOARD BACK	1139.5000	15,953.00
26	26.00		HS72ABC--$(P1)-.S HON BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H	333.0600	8,659.56
27	8.00		620012060--SSPAINT-PLT-TOTE-CLEAR SMITH SYSTEM CASCADE MEGA-CABINET-DOORS, 12-3" & 6-6" SW TOTES, CASTERS	1167.0000	9,336.00
28	48.00		H33723R--.L-$(P1)-.P8T HON BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H	332.2500	15,948.00
29	28.00		01676--SSLAMINATE-487860-SSTMOLD-CHP-SSPAINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	7,336.00
30	54.00		04107--SSLAMINATE-487860-SSTMOLD-CHP-SSP	365.0000	19,710.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 113,167.56
TOTAL $

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Interim Coordinator, Purchasing & Warehouse

APPROVED BY

BW
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OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
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11200 93rd Avenue N
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763-391-7027

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kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BASSWOOD ELEMENTARY
15425 BASS LAKE RD
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			AINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACTIVITY TABLE, 30D X 60W		
31	54.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	2,835.00
32	46.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	1,725.00
33	14.00		04130--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACT TBL, KIDNEY, 48DX72W	584.0000	8,176.00
34	14.00		17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	735.00
35	14.00		77159 LOW RANGE INSERT ON GLIDES	37.5000	525.00
36	8.00		04130--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACT TBL, KIDNEY, 48DX72W	584.0000	4,672.00
37	25.00		04128--SSLAMINATE-487860-SSTMOLD-CHP-SSP AINT-PLTEDGETYPE-11QTOP4MM SMITH SYSTEM INTERCHANGE ACT TBL, HALF	429.5000	10,737.50

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 29,405.50
TOTAL $

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Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse
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OSSEO AREA SCHOOLS
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ATTN: KENDALL KRAGENBRING

SHIP TO
BASSWOOD ELEMENTARY
15425 BASS LAKE RD
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55311

ATTN: KARLA RUHR

ORDER DATE: 03/17/25	BUYER: LIA VANG	REQ. NO.: R254784	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
38	25.00		MOON, 36DX72W 17576 3" DUAL WHEEL PACK,DUAL-WHEEL, SET OF 4 LOCKING	52.5000	1,312.50
39	1.00		FRTFURNCCM - FREIGHT IS ESTIMATED ONLY - DUE TO FREIGHT VOLATILITY FREIGHT ESTIMATES ARE SUBJECT TO CHANGE THROUGHOUT THE DURATION OF THE PROJECT. SMITH SYSTEMS FREIGHT QUOTE #: QQ29089-1	18185.0000	18,185.00
40	1.00		FURNINSTALL FURNITURE INSTALLATION- RECEIVE, DELIVER AND INSTALL. QUOTE #:W-9024	78300.0000	78,300.00
41	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	4250.0000	4,250.00
42	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	2785.0000	2,785.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 104,832.50
TOTAL $ 555,488.04

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Interim Coordinator, Purchasing & Warehouse

APPROVED BY

BW
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OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
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PURCHASE ORDER NO. P253884
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17401 FAX: 952-894-7153
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151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: JENNIFER AJSENBERG

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255100	
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order Number 235484 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** H ITLM--. YO-.N-. H-.I M-$(1)-.CU-10-.N L-.SB-.T HON IGNITION 2 TASK LOW-BACK, ILIRA BACK		
01	52.00			203.2600	10,569.52
02	274.00		01670--LAM-T-MOLD-FRAME SMITH SYSTEM SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	46,032.00
03	274.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	14,387.74

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	471,560.58	2526-08

PAGE TOTAL $ 70,989.26
TOTAL $

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Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for MGSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253884
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: JENNIFER AJSENBERG

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255100	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
04	8.00		01670--LAM-T-MOLD-FRAME SMITH SYSTEM SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	1,344.00
05	52.00		7772#--LAM-T-MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H	365.0000	18,980.00
06	52.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	2,730.52
07	52.00		7174--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE	92.0000	4,784.00
08	52.00		01632--LAM-T-MOLD-LEGS-4MM SMITH SYSTEM SILHOUETTE SIT -STAND STUDENT DESK, LARGE RECTANGLE, 20X27	344.0000	17,888.00
09	8.00		FL66-18XL8--FAB 18" ROK DROP FULLY ZIPPERED SILVERTEX-SAPPHIRE	290.0000	2,320.00
10	8.00		941W0000--PAINT SMITH SYSTEM CASCADE MEGA-TOWER-DOOR, SHELVES, CASTERS, WHITEBOARD BACK WITH GLIDES PLATINUM	1121.0000	8,968.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 57,014.52
TOTAL $

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Coordinator, Purchasing & Warehouse
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for MGSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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PURCHASE ORDER NO. P253884
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17401 FAX: 952-894-7153
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151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: JENNIFER AJSENBERG

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255100	
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
11	8.00		HS72ABC--$(PL)-.S HON BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H CHARCOAL	332.0800	2,656.64
12	4.00		640012060P--PAINT SMITH SYSTEM CASCADE MEGA-CABINET-DOORS, SW TOTES, PLATINUM BACK PANEL, 12X3", 6X6" CLEAR TOTES WITH GLIDES	1147.0000	4,588.00
13	52.00		H33720R--.L-$(PL)-.P8T HON BRIGADE PED "R" PULL MOBILE B/B/F 20"D X 28"H TITANIUM	322.8800	16,789.76
14	540.00		01676--LAM-T-MOLD-LEGS-4MM SMITH SYSTEM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	141,480.00
15	540.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	28,355.40
16	48.00		01676--LAM-T-MOLD-LEGS-4MM SMITH SYSTEM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	12,576.00
17	90.00		7872#EJ--LAM-EDGE-FRAME	533.0000	47,970.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 254,415.80
TOTAL $

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Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for MGSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
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151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: JENNIFER AJSENBERG

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255100	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			SMITH SYSTEM 24 X 54 FLIP TOP TABLE WITH CASTERS		
18	4.00		04130--LAM-EDGE-FRAME SMITH SYSTEM INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34"	584.0000	2,336.00
19	1.00		SURCHARGE	760.0000	760.00
20	1.00		FURNFREIGHT SMITH SYSTEMS FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	17195.0000	17,195.00
21	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	4050.0000	4,050.00
22	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	3345.0000	3,345.00
23	1.00		FURN INST ALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	61455.0000	61,455.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 89,141.00
TOTAL $ 471,560.58

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Coordinator, Purchasing & Warehouse
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for MGSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
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PURCHASE ORDER NO. P253886

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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
PARK CENTER SENIOR HIGH
7300 BROOKLYN BLVD
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: MATT NEWELL

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255105	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing per attached Order Number 235485 Per CMERDC Contract Pricing: Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** HITLM--.YO-.N-.H-. I M-$(1)-.CU-10-.NL-.SB-. T HON IGNITION 2 TASK LOW-BACK, ILIRA BACK		
01	56.00		01670--LAM-T-MOLD-FRAME SMITH SYSTEM SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	203.2600	11,382.56
02	276.00		17576 3" BLACK CASTERS, 4 LOCKING	168.0000	46,368.00
03	276.00		01670--LAM-T-MOLD-FRAME	52.5100	14,492.76
04	16.00			168.0000	2,688.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	502,280.76	2526-11

PAGE TOTAL $ 74,931.32
TOTAL $

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ESC - BBF - Collin O'Brien
for PCSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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ATTN: KENDALL KRAGENBRING

SHIP TO
PARK CENTER SENIOR HIGH
7300 BROOKLYN BLVD
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: MATT NEWELL

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255105	
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM		
05	56.00		7772#--LAM-T-MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H SMITH SYSTEM	365.0000	20,440.00
06	56.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	2,940.56
07	56.00		7174--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE	92.0000	5,152.00
08	56.00		01632--LAM-T-MOLD-LEGS-4MM SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE, 20X27	344.0000	19,264.00
09	12.00		F166-18X18--FAB 18" ROK DROP FULLY ZIPPERED SILVERTEX-SAPPHIRE	290.0000	3,480.00
10	12.00		941WOOOOP--PAINT CASCADE MEGA-TOWER, DOOR, SHELVES, WHITEBOARD BACK WITH GLIDES PLATINUM	1121.0000	13,452.00
11	1.00		HS72ABC--$(PL)-.S HON BRIGADE BOOKCASE 5-SHELF 12-5/8D X	332.0800	332.08

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 65,060.64
TOTAL $

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SHIP TO
PARK CENTER SENIOR HIGH
7300 BROOKLYN BLVD
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: MATT NEWELL

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255105	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			34-L/2W X 71H CHARCOAL		
12	6.00		640012060P--PAINT SMITH SYSTEM CASCADE MEGA-CABINET-DOORS. SW TOTES, PLATINUM BACK PANEL	1147.0000	6,882.00
13	56.00		H33720R--.L-$(PL)-.P8T HON BRIGADE PED "R" PULL MOBILE B/B/F 20"D X28"H TITANIUM	322.8800	18,081.28
14	552.00		01676--LAM-T-MOLD-LEGS-4MM SMITH SYSTEM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	144,624.00
15	552.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	28,985.52
16	68.00		01676--LAM-T-MOLD-LEGS-4MM SMITH SYSTEM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	17,816.00
17	92.00		7872#EJ--LAM-EDGE-FRAME 24 X 54 FLIP TOP TABLE WITH CASTERS SMITH SYSTEM	533.0000	49,036.00
18	6.00		04130--LAM-EDGE-FRAME	584.0000	3,504.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 268,928.80
TOTAL $

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

418

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for PCSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253886
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
PARK CENTER SENIOR HIGH
7300 BROOKLYN BLVD
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: MATT NEWELL

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255105	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34" SMITH SYSTEM		
19	1.00		SURCHARGE HON SURCHARGE	755.0000	755.00
20	1.00		FURN FREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	18335.0000	18,335.00
21	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	4360.0000	4,360.00
22	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	3595.0000	3,595.00
23	1.00		FURN INSTALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	66315.0000	66,315.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	93,360.00
TOTAL $	502,280.76

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419

Coordinator, Purchasing & Warehouse
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ESC - BBF - Collin O'Brien
for PCSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253888

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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BROOKLYN MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7377 NOBLE AVE N
BROOKLYN PARK MN 55443

ATTN: ERIN MANNING

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255135	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order Number 235486 Per CMERDC Contract Pricing: Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCWISB.JP.MN.05312025 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** HITLM--. YO-.N-.H-.I M-$(1		
01	18.00		)-.CU-10-.NL-.SB-.T HON IGNITION 2 TASK LOW-BACK, ILIRA BACK	203.2600	3,658.68
02	6.00		01670--LAM-T-MOLD-FRAME SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM	168.0000	1,008.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	278,936.90	2425-08

PAGE TOTAL $ 4,666.68
TOTAL $

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420

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for BMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253888

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17401 FAX: 952-894-7153
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151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BROOKLYN MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7377 NOBLE AVE N
BROOKLYN PARK MN 55443

ATTN: ERIN MANNING

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255135	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
03	6.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	315.06
04	18.00		7772#--LAM-T-MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H SMITH SYSTEM	365.0000	6,570.00
05	18.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	945.18
06	18.00		7174--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE SMITH SYSTEM	92.0000	1,656.00
07	18.00		01632--LAM-T-MOLD-LEGS-4MM SILHOUETTE SIT -STAND STUDENT DESK, LARGE RECTANGLE, 20X27 SMITH SYSTEM	344.0000	6,192.00
08	6.00		F166-18X18--FAB 18" ROK DROP FULLY ZIPPERED SILVERTEX- SAPPHIRE	290.0000	1,740.00
09	4.00		F005-18X18-G--(FAB)-(FAB/VG1)-VG1SL)-STX-8804-VG1SL)STX-8804 ROUND- 18X18H WITH GLIDES	232.5000	930.00
10	6.00		941W0000--PAINT CASCADE MEGA-TOWER-DOOR, SHELVES,	1121.0000	6,726.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 25,074.24
TOTAL $

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421

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for BMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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PURCHASE ORDER NO. P253888
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ATTN: KENDALL KRAGENBRING

SHIP TO
BROOKLYN MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7377 NOBLE AVE N
BROOKLYN PARK MN 55443

ATTN: ERIN MANNING

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255135	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
11	3.00		WHITEBOARD BACK WITH GLIDES 640012060P--PAINT CASCADE MEGA-CABINET-DOORS, SW TOTES, PLATINUM BACK PANEL, 12X3", 6X6" CLEAR TOTES WITH GLIDES SMITH SYSTEM	1147.0000	3,441.00
12	18.00		H33720R--.L-$(PL)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 20"D X28"H HON	322.8800	5,811.84
13	8.00		TOR7092-ADJG4-4878-S05-2HDCA---FRAME-LAM-EDGE TORO TABLE W/LOTZ AE, 36X60 LAMINATE TOP, ADJ HEIGHT, CASTERS	843.1500	6,745.20
14	70.00		TOR8071-ADJG4-2HDCA--FRAME TORO TABLE WITH PHENOL IC TOP, 24X60, ADJ HGT 1.5" SQUARE STEEL	1108.4500	77,591.50
15	56.00		TOR8071-ADJG4-2HDCA--FRAME TORO TABLE WITH PHENOL IC TOP, 24X60, ADJ HGT 1.5" SQUARE STEEL	1108.4500	62,073.20
16	12.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM	262.0000	3,144.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 158,806.74
TOTAL $

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422

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for BMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253888
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VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
BROOKLYN MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7377 NOBLE AVE N
BROOKLYN PARK MN 55443

ATTN: ERIN MANNING

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255135	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
17	12.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	630.12
18	18.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIG HT SMITH SYSTEM	262.0000	4,716.00
19	2.00		7872#EJ--LAM-EDGE-FRAME 24 X 54 FLIP TOP TABLE WITH CASTERS SMITH SYSTEM	533.0000	1,066.00
20	3.00		04130--LAM-EDGE-FRAME INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34" SMITH SYSTEM	584.0000	1,752.00
21	18.00		TOR7093-ADJ-CSHF--FRAME-LAM-EDGE TORO TABLE W/LOTZ AE, 36X72 LAMINATE TOP, TORO FRAME	1309.3500	23,568.30
22	9.00		CL W8092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/ 36"DX60"L PHENOLIC TOP, AND 48"WX22"D	2484.6500	22,361.85
23	3.00		CL W6092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/ 36"DX60"L HPL TOP, AND 48"WX22"D	2094.4000	6,283.20
24	1.00		SURCHARGE HON SURCHARGE	240.0000	240.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 60,617.47
TOTAL $

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for BMS

Coordinator, Purchasing & Warehouse
APPROVED BY

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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PURCHASE ORDER NO. P253888
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BROOKLYN MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7377 NOBLE AVE N
BROOKLYN PARK MN 55443

ATTN: ERIN MANNING

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255135	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
25	1.00		FREIGHT WB FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	1756.0000	1,756.00
26	1.00		FURNFREIGHT SMITH SYSTEM FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	6070.0000	6,070.00
27	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	1403.0800	1,403.08
28	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	1227.6900	1,227.69
29	1.00		FURN INST ALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	19315.0000	19,315.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	29,771.77
TOTAL $	278,936.90

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424

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for BMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253889
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7000 HEMLOCK LN N
MAPLE GROVE MN 55369

ATTN: JAMES WYNN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255137	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Pricing and additional specs per attached Order Number 235488 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCWISB.JP.MN.05312025 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** HITLM--.YO-.N-.H-. I M-$(1)-.CU-10-.NL-.SB-. T HON IGNITION 2 TASK LOW-BACK, ILI RA BACK		
01	12.00			203.2600	2,439.12
02	12.00		7772#--LAM-T-MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H SMITH SYSTEM	365.0000	4,380.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	310,862.40	2526-07

PAGE TOTAL $ 6,819.12
TOTAL $

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425

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for MGMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253889
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BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7000 HEMLOCK LN N
MAPLE GROVE MN 55369

ATTN: JAMES WYNN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255137	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
03	12.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	630.12
04	12.00		717 4--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE SMITH SYSTEM	92.0000	1,104.00
05	12.00		01632--LAM-T-MOLD-LEGS-4MM SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE, 20X27 SMITH SYSTEM	344.0000	4,128.00
06	12.00		H33720R--.L-$(PL)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 20"D X 28"H TITANIUM HON	322.8800	3,874.56
07	120.00		TOR8071-ADJ-2HDCA TORO TABLE WITH PHENOL IC TOP, 24X60, HGT ADJ 1.5" SQUARE STEEL	1108.8000	133,056.00
08	96.00		TOR8071-ADJ-2HDCA TORO TABLE WITH PHENOL IC TOP, 24X60, HGT ADJ 1.5" SQUARE STEEL	1108.8000	106,444.80
09	12.00		CLW8092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/ 36"DX60"L PHENOLIC TOP, 48"WX22"D	2484.6500	29,815.80

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 279,053.28
TOTAL $

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Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for MGMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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763-391-7027

PURCHASE ORDER NO. P253889

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MAPLE GROVE MN 55369

ATTN: JAMES WYNN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255137	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
10	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	1310.0000	1,310.00
11	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	855.0000	855.00
12	1.00		SURCHARGE HON SURCHARGE	160.0000	160.00
13	1.00		FURN INST ALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	19285.0000	19,285.00
14	1.00		FURNFREIGHT SMITH SYSTEM FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	1625.0000	1,625.00
15	1.00		FURNFREIGHT WB FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	1755.0000	1,755.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	24,990.00
TOTAL $	310,862.40

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Coordinator, Purchasing & Warehouse
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ESC - BBF - Collin O'Brien
for MGMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
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PURCHASE ORDER NO. P253890

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VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
NORTH VIEW MIDDLE SCHOOL
5869 69TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55429

ATTN: ANN DALE

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255141	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Pricing and additional specs per attached Order Number 235487 Per CMERDC Contract Pricing: Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCWISB.JP.MN.05312025 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** HITLM--. YO-.N-.H-.I M-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK, ILIRA BACK HON		
01	26.00			203.2600	5,284.76
02	72.00		01670--LAM-T-MOLD-FRAME SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	12,096.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	252,970.59	2425-09

PAGE TOTAL $ 17,380.76
TOTAL $

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428

Coordinator, Purchasing & Warehouse
APPROVED BY

ESC - BBF - Collin O'Brien
for NVMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253890
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
NORTH VIEW MIDDLE SCHOOL
5869 69TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55429

ATTN: ANN DALE

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255141	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			SMITH SYSTEM		
03	72.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	3,780.72
04	16.00		01670--LAM-T-MOLD-FRAME SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	168.0000	2,688.00
			SMITH SYSTEM		
05	26.00		7772#--LAM-T -MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H	365.0000	9,490.00
			SMITH SYSTEM		
06	26.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	1,365.26
07	26.00		7174--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE	92.0000	2,392.00
			SMITH SYSTEM		
08	26.00		01632--LAM-T-MOLD-LEGS-4MM SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE, 20X27	344.0000	8,944.00
			SMITH SYSTEM		
09	10.00		F166-18X18--FAB 18" ROK DROP FULLY ZIPPERED SILVERTEX- SAPPHIRE	290.0000	2,900.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 31,559.98
TOTAL $

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ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255141	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
10	48.00		F005-18XL8-G--(FAB)-(FAB/VG1)-VG1SL)-STX -8804-VG1SL)STX-8804 ROUND- 18X18H WITH GLIDES	232.5000	11,160.00
11	10.00		941W0000--PAINT CASCADE MEGA-TOWER-DOOR, SHELVES, WHITEBOARD BACK WITH GLIDES SMITH SYSTEM	1121.0000	11,210.00
12	5.00		640012060P--PAINT CASCADE MEGA-CABINET-DOORS, SW TOTES, PLATINUM BACK PANEL SMITH SYSTEM	1147.0000	5,735.00
13	26.00		H33720R--.L-$(PL)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 20"D X 28"H HON	322.8800	8,394.88
14	20.00		TOR8071-ADJ-2HDCA--FRAME TORO TABLE WITH PHENOL IC TOP, 24X60, ADJ HGT 1.5" SQUARE STEEL	1108.4500	22,169.00
15	16.00		TOR8071-ADJ-2HDCA--FRAME TORO TABLE WITH PHENOL IC TOP, 24X60, ADJ HGT 1.5" SQUARE STEEL	1108.4500	17,735.20
16	144.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	37,728.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 114,132.08
TOTAL $

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for NVMS

OSSEO AREA SCHOOLS
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SHIP TO
NORTH VIEW MIDDLE SCHOOL
5869 69TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55429

ATTN: ANN DALE

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255141	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
17	144.00		SMITH SYSTEM 17576 3" BLACK CASTERS, 4 LOCKING	52.5100	7,561.44
18	62.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	16,244.00
19	24.00		SMITH SYSTEM 7872#EJ--LAM-EDGE-FRAME 24 X 54 FLIP TOP TABLE WITH CASTERS	533.0000	12,792.00
20	3.00		SMITH SYSTEM 04130--LAM-EDGE-FRAME INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34"	584.0000	1,752.00
21	3.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	157.53
22	2.00		04130--LAM-EDGE-FRAME INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34"	584.0000	1,168.00
23	2.00		CLW8092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/ 36"DX60"L PHENOLIC TOP, 48"WX22"D	2484.6500	4,969.30
24	3.00		CLW7092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/36"DX60"L TOP AND 48"WX22"D	2094.4000	6,283.20

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 50,927.47
TOTAL $

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Coordinator, Purchasing & Warehouse
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for NVMS

OSSEO AREA SCHOOLS
ISD 279

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763-391-7027

PURCHASE ORDER NO. P253890
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151 EAST CLIFF ROAD
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ATTN: KENDALL KRAGENBRING

SHIP TO
NORTH VIEW MIDDLE SCHOOL
5869 69TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55429

ATTN: ANN DALE

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255141	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
25	1.00		SURCHARGE HON SURCHARGE	345.0000	345.00
26	1.00		FURNFREIGHT SMITH SYSTEM FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	6600.0000	6,600.00
27	1.00		FURN FREIGHT WB FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT	878.0000	878.00
28	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	2026.1500	2,026.15
29	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	1726.1500	1,726.15
30	1.00		FURNINSTALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	27395.0000	27,395.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	38,970.30
TOTAL $	252,970.59

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ESC - BBF - Collin O'Brien
for NVMS

Jennifer Jenkins
Coordinator, Purchasing & Warehouse
APPROVED BY

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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763-391-7027

PURCHASE ORDER NO. P253891

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VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
OSSEO MIDDLE SCHOOL
10223 93RD AVE N
ATTN: RECEIVING ROOM
OSSEO MN 55369

ATTN: LARA JOHNSON

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/07/25	LIA VANG	R255142	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Pricing and additional Specs per attached Order Number 235489 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.05312025 Customer Contract Number: CMERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCWISB.JP.MN.05312025 ***IMPORTANT*** Deliver BEFORE June 20, 2025. The product will be returned if delivered afterward. ********** HITLM--.YO-.N-.H-. I M-$(1)-.CU-10-.NL-.SB-. T IGNITION 2 TASK LOW-BACK, ILIRA BACK HON		
01	48.00			203.2600	9,756.48
02	224.00		01670--LAM-T-MOLD-FRAME SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM	168.0000	37,632.00
03	224.00		17576	52.5100	11,762.24

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	545,213.91	2526-10

PAGE TOTAL $ 59,150.72
TOTAL $

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433

Coordinator, Purchasing & Warehouse
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for OMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
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17401 FAX: 952-894-7153
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BURNSVILLE MN 55337

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SHIP TO
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10223 93RD AVE N
ATTN: RECEIVING ROOM
OSSEO MN 55369

ATTN: LARA JOHNSON

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255142	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			3" BLACK CASTERS, 4 LOCKING		
04	28.00		01670--LAM-T-MOLD-FRAME SILHOUETTE; DESK-SINGLE-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM	168.0000	4,704.00
05	48.00		7772#--LAM-T-MOLD-LEGS MOD 30X54 INTERCHANGE ACTIVITY TABLE, RECTANGLE, 22-34H SMITH SYSTEM	365.0000	17,520.00
06	48.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	2,520.48
07	48.00		7174--LAM-T-MOLD INTERCHANGE MODESTY PANEL FOR 54" W TABLE SMITH SYSTEM	92.0000	4,416.00
08	6.00		F166-18X18--FAB 18" ROK DROP FULLY ZIPPERED SILVETEX- SAPPHIRE STX-8804	290.0000	1,740.00
09	112.00		F005-18X18-G--(FAB)-(FAB/VG1)-VG1SL)-STX -8804-VG1SL)STX- 8804 ROUND- 18X18H WITH GLIDES	232.5000	26,040.00
10	6.00		941W0000--PAINT CASCADE MEGA-TOWER-DOOR, SHELVES,	1121.0000	6,726.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 63,666.48
TOTAL $

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for OMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
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PURCHASE ORDER NO. P253891
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OSSEO MIDDLE SCHOOL
10223 93RD AVE N
ATTN: RECEIVING ROOM
OSSEO MN 55369

ATTN: LARA JOHNSON

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255142	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			WHITEBOARD BACK WITH GLIDES SMITH SYSTEM		
11	7.00		HS72ABC--$(PL)-.S BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H HON	332.0800	2,324.56
12	3.00		640012060P--PAINT CASCADE MEGA-CABINET-DOORS, SW TOTES, PLATINUM BACK PANEL SMITH SYSTEM	1147.0000	3,441.00
13	48.00		H33720R--.L-$(PL)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 20"D X28"H TITANIUM HON	322.8800	15,498.24
14	70.00		TOR8071-ADJ-2HDCA TORO TABLE WITH PHENOL IC TOP, 24X60, HGT AJD 1.5" SQUARE STEEL	1108.8000	77,616.00
15	56.00		TOR8071-ADJ-2HDCA TORO TABLE WITH PHENOL IC TOP, 24X60, HGT ADJ 1.5" SQUARE STEEL	1108.8000	62,092.80
16	336.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT	262.0000	88,032.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 249,004.60
TOTAL $

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OSSEO MN 55369

ATTN: LARA JOHNSON

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255142	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			SMITH SYSTEM		
17	336.00		17576 3" BLACK CASTERS, 4 LOCKING	52.5100	17,643.36
18	74.00		01676--LAM-T-MOLD-LEGS-4MM SILHOUETTE; DESK-TWO-STUDENT, LAMINATE TOP, ADJUSTABLE HEIGHT SMITH SYSTEM	262.0000	19,388.00
19	56.00		7872#EJ--LAM-EDGE-FRAME 24 X 54 FLIP TOP TABLE WITH CASTERS SMITH SYSTEM	533.0000	29,848.00
20	3.00		04130--LAM-EDGE-FRAME INTERCHANGE KIDNEY ACTIVITY TABLE, 48X72X22-34" SMITH SYSTEM	584.0000	1,752.00
21	7.00		CLW8092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/ 36"DX60"L PHENOLIC TOP, 48"WX22"D	2484.6500	17,392.55
22	3.00		CLW7092-323236-AC/P--LAM-EDGE TOMAH WORKSTATION W/36"DX60"L TOP AND 48"WX22"D	2094.4000	6,283.20
23	1.00		SURCHARGE HON SURCHARGE	700.0000	700.00
24	1.00		FURN FREIGHT SMITH SYSTEM FREIGHT IS ESTIMATED ONLY	11975.0000	11,975.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 104,982.11
TOTAL $

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for OMS

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OSSEO AREA SCHOOLS
ISD 279

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OSSEO MN 55369

ATTN: LARA JOHNSON

ORDER DATE: 04/07/25	BUYER: LIA VANG	REQ. NO.: R255142	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE		
25	1.00		FURNFREIGHT WB FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	1755.0000	1,755.00
26	1.00		FURNDESIGN FURNITURE DESIGN SERVICES	4538.5000	4,538.50
27	1.00		FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	2975.0000	2,975.00
28	1.00		FURNINSTALL FURNITURE INSTALLATION- RECIEVE, DELIVER AND INSTALL	59141.5000	59,141.50

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	68,410.00
TOTAL $	545,213.91

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437

Coordinator, Purchasing & Warehouse
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for OMS

OSSEO AREA SCHOOLS
ISD 279

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PURCHASE ORDER NO. P260007

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Email invoices to accountspayable@district279.org

VENDOR
seenotes@efp.com
09100
MTI DISTRIBUTING CO
4830 AZELIA AVENUE N
#100
BROOKLYN CENTER MN 55429
ATTN: CUSTOMER SERVICE

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369
ATTN: ROSS LUKEN

ORDER DATE: 03/11/25	BUYER: MELANIE DURAND	REQ. NO.: R260014	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached quote Minnesota State Contract #243333 ***IMPORTANT*** Deliver and invoice AFTER July 1, 2025. The product will be returned if delivered beforehand. **********		
01	2.00		31699 TORO GROUNDSMASTER 5910 TURF MOWERS	150887.1000	301,774.20

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05005818000000 530	301,774.20	26 FO-03

PAGE TOTAL $	301,774.20
TOTAL $	301,774.20

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Coordinator, Purchasing & Warehouse
APPROVED BY

Facs & Ops

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ISD 279

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Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P260018
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
seenotes@efp.com
52611
JOHNSON CONTROLS FIRE PROTECTION LP
2605 FERNBROOK LANE NORTH
SUITE T
PLYMOUTH MN 55447
ATTN: GREG EVANS

SHIP TO
GARDEN CITY ELEMENTARY
3501 65TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN CENTER MN 55429
ATTN: RACHEL KOEHLER

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/20/25	BRENDA PEDERSON	R260030	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	NO FREIGHT CHARGE	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Purchase order P260018 is a fiscal year 2026 order – the district is not able to receive/accept goods or services prior to July 1, 2025. Invoices must be dated July 1, 2025 or later, and the PO number must appear on invoices and packing slips. Email invoices to accountspayable@district279.org. _____ Order comments: Pricing tied to Johnson Controls Fire Protection's Sourcewell Cooperative contract 030421-JHN, the Sourcewell contract's pricing shall apply. The Terms and Conditions of Johnson Controls Fire Protection's Sourcewell Cooperative Agreement shall take precedence; provided Osseo Schools ISD terms and conditions will be considered and applied as deemed appropriate to the transaction. Pricing per Proposal #1, dated 3/17/25 Project: Garden City Elementary - FA - CPQ-859673 Sourcewell contract #030421-JHN _____		
01	1.00		FIRE ALARM SYSTEM REPLACEMENT GARDEN CITY ELEMENTARY	248995.9100	248,995.91

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05005865363000 522	248,995.91	2526-58

PAGE TOTAL $	248,995.91
TOTAL $	248,995.91

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

439

Coordinator, Purchasing & Warehouse
APPROVED BY

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P260059
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
tom.elmer@convergint.com
55631
CONVERGINT TECHNOLOGIES LLC
ONE COMMERCE DRIVE
SCHAUMBURG IL 60173

ATTN: TOM ELMER

SHIP TO
ESC - SECURITY & EMERGENCY MGMT
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: DAVE MOREDOCK

ORDER DATE: 04/17/25	BUYER: MELANIE DURAND	REQ. NO.: R260086	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached quote for alternate #2 RFP #250403-813DM ***IMPORTANT*** Deliver and invoice AFTER July 1, 2025. The product will be returned if delivered beforehand. ********** ********** MATERIALS OSSEO IP CAMERA REFRESH ALTERNATE #2		
01	1.00			370695.3100	370,695.31
02	1.00		LABOR OSSEO IP CAMERA REFRESH ALTERNATE #2	174883.4700	174,883.47
03	1.00		PERFORMANCE BOND OSSEO IP CAMERA REFRESH ALTERNATE #2	3754.8100	3,754.81
04	1.00		WARRANTY	10441.5400	10,441.54

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05005813795000 555	564,995.90	26 SM-02

PAGE TOTAL $ 559,775.13
TOTAL $

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

440

Coordinator, Purchasing & Warehouse
APPROVED BY

SEM

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P260059
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
tom.elmer@convergint.com
55631
CONVERGINT TECHNOLOGIES LLC
ONE COMMERCE DRIVE
SCHAUMBURG IL 60173

ATTN: TOM ELMER

SHIP TO
ESC - SECURITY & EMERGENCY MGMT
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: DAVE MOREDOCK

ORDER DATE: 04/17/25	BUYER: MELANIE DURAND	REQ. NO.: R260086	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			OSSEO IP CAMERA REFRESH ALTERNATE #2		
			SHIPPING:		5,220.77

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	5,220.77
TOTAL $	564,995.90

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

441

Coordinator, Purchasing & Warehouse
APPROVED BY

SEM

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent
FROM: John Morstad, Executive Director of Finance and Operations
David Moredock, Assistant Director of Security and Emergency Management
SUBJECT: Public bid award- IP Camera Refresh
DATE: April 22, 2025

The district received bids in a public forum on April 3, 2025, for the purchase and installation of IP cameras for seven district locations (Edinbrook Elementary, Fair Oaks Elementary, Garden City Elementary, Maple Grove Middle School, Osseo Education Center, Park Brook Elementary, and Zanewood Community School).

Recommendation
We recommend the School Board award this contract to Convergint. Convergint submitted the highest-scoring proposal for this project in the amount of $564,995.90. Convergint is a worldwide security integrator and has a local office in Blaine, Minnesota.

Background
In 2022, voters approved a levy to support security technology which includes security cameras. Building Administration and their teams rely on security cameras to monitor their schools, activities, and to review incidents.

The existing cameras at Edinbrook Elementary, Fair Oaks Elementary, Garden City Elementary, Maple Grove Middle School, Osseo Education Center, Park Brook Elementary, and Zanewood Community School were installed in 2018 and are considered end-of-life and should be replaced.

The new cameras will provide more coverage, better clarity, and updated firmware against cybersecurity threats. In addition, each camera comes with a 5-year warranty.

Below are the amounts of the bids received.

	Convergint	Egan	PTD	Security 101
Base camera refresh pricing	$504,297.84	$632,179.00	$646,560.00	$461,560.50
Parking lot camera alternate #1 (wireless)	$59,833.68	$126,209.00	$296,386.00	$143,813.54
Parking lot camera alternate#2 (hardwired)	$60,698.06	$126,718.00	$234,144.00	N/A

A tabulation of the scoring of the bids received is shown below.

Points Available		Convergint	Egan	PTD	Security 101
40	**Pricing** (must be inclusive of design, delivery, and installation. Pricing shall be for a turnkey, professional job.)	40	30	26	37
30	**Delivery/ Timeline** (proposed timeline to complete project)	30	30	30	30
20	**Performance on previous projects** (quality, timeline, little to no cost overruns/escalations, volume of change orders, references)	20	20	20	20
10	**Technical capabilities and qualified personnel**	10	10	10	10
100	Total	100	90	86	97

Next Steps

Upon approval by the school board, administration will finalize the contract with Convergint and work will begin after July 1 with a tentative completion date near the start of the new school year.

Memo

To: School Board Members

From: Lisa Chang, Director, Labor Relations
Yvonne Shorts Lind, Executive Director, Human Resources

Date: April 22, 2025

Re: Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and EM-O Kidstop Instructors, July 1, 2024 – June 30, 2026

Recommendation:

It is our recommendation that you approve the Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and the EM-O Kidstop Instructors, effective July 1, 2024, through June 30, 2026.

Key Concepts/Ideas:

The EM-O Kidstop Instructors are a group of 19 employees comprised of Kidstop Lead Instructors and Four Star Instructors.

The agreement contains changes to the Hourly Rates of Pay, Group Insurance, and Leaves of Absence portions of this collective bargaining agreement.

In the Salary and Wage Scale section, the following summarize the changes:

- Kidstop Instructors will get a 4% base increase for 2024-2025 and a 1.5% increase for 2025-2026.
- Four Star Instructors will get a 9% base increase for step 1 in 2024-2025 and a 4% increase for steps 2 and 3. All steps will get a 1.5% increase for 2025-2026.
- Lead Kidstop Instructors will get a 9% base increase for step 1 in 2024-2025 and a 4% increase for steps 2 and 3. In 2025-2026, step 1 will get a 1% increase and a 1.5% increase for steps 2 and 3.
- Four Star Instructors with a teaching license shall receive an additional $0.55 per hour.

In the Group Insurance section, the monthly district contribution was increased 4% in year 1 and 3% in year 2 for both full-time and part-time employees.

The monthly district contribution toward health insurance will be set at the following amounts for full-time employees (scheduled to work 32 or more hours per week):

7/1/2024-12/31/2024	**High Plan**	**Value Plan**	**HSA Plan**
Single	$610.42	$666.35	$672.40
Employee +1	$947.68	$1,034.89	$1,012.92
Family	$1,518.37	$1,658.11	$1,620.65
1/1/2025-12/31/2025	**High Plan**	**Value Plan**	**HSA Plan**
Single	$610.42	-	$699.30
Employee +1	$947.68	-	$1,053.44
Family	$1,518.37	-	$1,685.48
1/1/2026	**High Plan**	**Value Plan**	**HSA Plan**
Single	$610.42	-	$720.28
Employee +1	$947.68	-	$1,085.04
Family	$1,518.37	-	$1,736.04

The monthly district contribution toward health insurance will be set at the following amounts for part-time employees (scheduled to work 30 hours but less than 32 hours per week):

7/1/2024-12/31/2024	**High Plan**	**Value Plan**	**HSA Plan**
Single	$585.72	$612.08	$631.51
Employee +1	$585.72	$612.08	$920.24
Family	$585.72	$612.08	$1,472.38
1/1/2025-12/31/2025	**High Plan**	**Value Plan**	**HSA Plan**
Single	$585.72	-	$656.77
Employee +1	$585.72	-	$957.05
Family	$585.72	-	$1,531.28
1/1/2026	**High Plan**	**Value Plan**	**HSA Plan**
Single	$585.72	-	$676.47
Employee +1	$585.72	-	$985.76
Family	$585.72	-	$1,577.22

Also in the Group Insurance section, long-term disability income protection and dental insurance are now available to part-time staff who work at least 30 hours a week. The district annual match for deferred compensation was increased for both 10.5-month and 12-month employees from $880 to $925.

In the Leaves of Absence section of the collective bargaining agreement, the Naturalization Leave section was added to allow staff to utilize sick time to complete the naturalization process.

Salary Investment:

The salary investment outlined above is consistent with the financial parameters established by the school board for the 2024-2026 contract negotiations.

The two-year agreement results in a 8.40% total package increase. The total financial investment is $173,374 over the term of the agreement.

Timeline/Next Steps:

With the ratification of the contract, human resources and payroll will begin the implementation process.

AGREEMENT ON
TERMS AND CONDITIONS OF EMPLOYMENT

BETWEEN

OSSEO AREA SCHOOLS

ISD 279

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 279
MAPLE GROVE, MINNESOTA

AND

EM-O KIDSTOP INSTRUCTORS

Effective Date: July 1, ~~2022~~ 2024 -- June 30, ~~2024~~2026

DocuSign Envelope ID: EEF4FB0E-368A-4E8F-9046-22C2F148D35E

AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT

BETWEEN

THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 279
MAPLE GROVE, MINNESOTA

AND

EM-O KIDSTOP INSTRUCTORS

EFFECTIVE DATE: July 1, 2022 – June 30, 2024

IN WITNESS WHEREOF, The parties have executed this Agreement as follow

For the EM-O Kidstop Instructors

DocuSigned by:
Yoko Yamasaki 8/31/2023
Kidstop Instructor's Negotiator

DocuSigned by:
Katherin Scherber 9/8/2023
Kidstop Instructor's Negotiator

DocuSigned by:
9/18/2023
Kidstop Instructor's Negotiator

Kidstop Instructor's Negotiator

DocuSigned by:
Tenneshia Burroughs 9/8/2023
Kidstop Instructor's Negotiator

Education Minnesota Field Staff

Dated this ___ day of _____, 20___

For Independent School District 279

Chair

Clerk

Chief Board

Director, Human Resources

Dated this 30th day of August, 2023

Addresses of Official Notice:

EM-O Kidstop Instructors:
Education Minnesota – Osseo Schools
10200 73rd Avenue North #126
Maple Grove, MN 55369

School Board:
Office of the Superintendent of

Independent School District 279
10200 93rd Avenue North
Maple Grove, MN 55369

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ARTICLE 1
PURPOSE OF AGREEMENT

Section 1. Parties: This Agreement, entered into between the School Board, Independent School District 279, Maple Grove, Minnesota, hereinafter referred to as the School District and the Kidstop Instructors, is pursuant to and in compliance with the Public Employment Labor Relations Act as amended, hereinafter referred to as the PELRA, and provides the terms and conditions of employment for Kidstop Instructors during the term of this Agreement.

ARTICLE 2
EMPLOYEE REPRESENTATIVE

Section 1. Recognition: In accordance with the PELRA, as amended, the School Board recognizes Education Minnesota - Osseo as the exclusive representative of Kidstop Instructors employed by the School Board. The exclusive representative will have those rights and duties as prescribed by the PELRA and as described in this Agreement.

Section 2. Appropriate Unit: The exclusive representative will represent all the Kidstop Instructors of the District as defined in this Agreement and in said Act.

ARTICLE 3
DEFINITIONS

Section 1. Terms and Conditions of Employment: Will mean the hours of employment, the compensation therefore, including fringe benefits, except retirement contributions or benefits, and the employer's personnel policies affecting the working conditions of the employees, but does not mean educational policies of the School District. The terms in both cases are subject to the provisions of the PELRA.

Section 2. Kidstop Instructors: Will mean all Kidstop Instructors employed by Independent School District 279, Maple Grove, Minnesota, who are public employees within the meaning of Minnesota Statute 179A.03, Subd. 14., excluding supervisory, confidential, and all other employees.

Section 3. School Board: For purposes of administering this Agreement, the term "School Board" may also mean the designated representative.

Section 4. Other Terms: Terms not defined in this Agreement will have those meanings as defined by the PELRA.

ARTICLE 4
SCHOOL DISTRICT RIGHTS

Section 1. Inherent Managerial Rights: The Kidstop Instructors recognize that the School Board is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the School Board, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.

Section 2. Management Responsibilities: The Kidstop Instructors recognize the right and obligation of the School Board to efficiently manage and conduct the operation of the School District within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

Section 3. Effect of Laws, Rules and Regulations: The exclusive representative recognizes that all employees covered by this Agreement will perform the services prescribed by the School District and will be governed by School Board policies, rules, regulations, directives and orders which are not inconsistent with the terms and conditions of employment set forth in this Agreement and which are issued by properly designated officials of the School District. Any provision of this Agreement found in violation of any law, rule or regulation there under, will be without force or effect.

Section 4. Reservation of Managerial Rights: The foregoing enumeration of School Board rights and duties will not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this Agreement are reserved to the School District.

ARTICLE 5
KIDSTOP INSTRUCTORS' RIGHTS

Section 1. Right to Views: Pursuant to the PELRA, nothing contained in this Agreement will be construed to limit, impair or affect the right of any employee, or their representative, to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designed to and does not interfere with the full faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative; nor will it be construed to require any employee to perform labor or services against their will.

Section 2. Right to Join: Kidstop Instructors will have the right to form and join labor organizations and will have the right not to form and not to join such organizations. Kidstop Instructors will have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for such employees with the School District.

Section 3. Request for Dues Check-off: Kidstop Instructors will have the right to request dues check-off for the organization of the exclusive representative in accordance with the provisions of the PELRA, as amended. Upon receipt of a properly executed authorization form from the employee, the School District will deduct, in equal installments, from the employee's paycheck the dues the employee has agreed to pay the exclusive representative during the effective period of authorization. The number of equal installments will be fifteen (15), beginning on October 20th and ending on May 20th. The authorization will continue in effect until terminated by the employee in writing.

~~**Section 4. Claims Against the School District:** The exclusive representative hereby warrants and covenants that it will defend, indemnify and save the School District harmless from any and all actions, suits, claims, damages, judgments and executions or other forms of~~

~~liability, liquidated or un-liquidated, which any person may have or claim to have, now or in the future, arising out of or by reason of the deduction of the fair share fee specified by the exclusive representative as provided herein.~~

Section ~~54~~. Personnel Files:

Subd. 1. Access: All individual Kidstop Instructor evaluations and individual Kidstop Instructor's files generated within the school district will be available to the instructor during regular School District hours upon the employee's request in accordance with Minnesota Statutes.

Subd. 2. Review: Such request will be made to human resources. Human resources will schedule an appointment for the Kidstop Instructor to review their file and will notify the instructor of such appointment.

Subd. 3. Documentation of Contents~~:~~ The Kidstop Instructor will review their file with a confidential Human Resources designee present. All such reviews will take place in Human Resources

Subd. ~~4~~. Right to Copy: The Kidstop Instructor will have the right to a copy of any of the contents of their file.

Subd. 5. Right to Response: The Kidstop Instructor may submit for inclusion in their file a written response to any material contained in such file.

Subd. 6. Destruction/Expungement: The School District may destroy such files as provided by law.

Section ~~65~~. Political Action Committee (PAC) Deduction: Employees may request a payroll deduction to contribute to the PAC fund of Education Minnesota – OSSEO.

Subd. 1. Authorization: Upon receipt of an authorization card, the School District will make the designated deduction per paycheck.

Subd. 2. Terms of Authorization: Authorization cards will be filed with the payroll department by the teacher and will continue in effect until revoked on a form provided by the School District's payroll department. Application for an Education Minnesota – OSSEO PAC deduction will be accepted at any time with change in payment reflected as soon as is practicable, but within 45 days.

Subd. 3. Schedule of Deductions: PAC deductions will be made in 15, equal installments beginning on October 20th and ending on May 20th.

Section ~~76~~. Other Rights: Kidstop Instructors will have all other rights prescribed by the PELRA.

ARTICLE 6
SCHEDULE OF RATES OF PAY

Section 1. Hourly Rates of Pay: The following rates of pay will be in effect for the period of July 1, 2022, through June 30, 2024.

Kidstop Instructors ~~2022-2023~~2024-2025 Hourly Rates			
Steps	Kidstop Instructors	Four Star Instructors	Lead Instructors
1	$~~21.35~~23.09	$~~22.40~~25.65	$~~23.50~~26.89
2	$~~21.42~~24.44	~~22.50~~$26.52	~~23.60~~$27.68
3	~~21.50~~$26.83	~~22.65~~$27.98	~~23.70~~$30.58
~~4~~	~~22.00~~	~~23.50~~	~~25.72~~
~~5~~	~~25.00~~	~~26.00~~	~~28.40~~

Kidstop Instructors ~~2023-2024~~2025-2026 Hourly Rates			
Steps	Kidstop Instructors	Four Star Instructors	Lead Instructors
1	~~22.20~~$23.44	~~23.50~~$26.04	~~24.70~~$27.15
2	~~23.50~~$24.81	~~25.50~~$26.93	~~26.62~~$28.11
3	~~25.80~~$27.24	~~26.90~~$28.40	~~29.40~~$31.04

*Four Star Instructors with a teaching license shall receive an additional $0.55 per hour.

Employees will be entitled to step increases only upon satisfactory job performance. Satisfactory job performance shall be determined by the employee's most recent performance evaluation so long as the evaluation was done during the previous two (2) years. Employees who do not receive a step increase due to job performance shall be eligible for such step the following January 1st or July 1st whichever occurs first after satisfactory job performance review, provided the employee has worked 120 work days prior to the performance review. Days worked shall include days actually worked, personal leave, sick leave, and paid holidays.

Subd. 1. Additional compensation for late pickups: Add time after normal shift to timecard as indicated:

15 minutes	ADD	30 minutes
30 minutes	ADD	1 hour
45 minutes	ADD	1 ½ hours
1 hour	ADD	2 hours

a. The pattern for additional compensation will continue for time extending past one (1) hour.
b. Should this additional time beyond 6:15 p.m. result in more than 40 hours/week, the time beyond will be paid at the overtime rate for the time indicated in the table above.
c. If hours of operation change for program, the Union and the District will collaborate on changes as needed.

Section 2. Hours:

Subd. 1. Work Year: The primary work year for all employees will be considered the school year program. ~~A regular employee who works the summer program will be eligible to use accumulated sick leave days.~~ All employees will be expected to work their regular daily assignment on those days the Kidstop program is in session or scheduled to be in session with the exception of non-school program days. On non-school program days, management reserves the right to assign work hours and site assignment to facilitate program operation. Any deviation from the regular daily assignment other than leaves as provided in Article VII must have the prior approval of the community education coordinator or designee and Human Resources.

Subd. 2. Overtime: Work over forty (40) hours per week will be paid at time and one-half or by compensatory time at time and one-half, as determined by the employee and the immediate supervisor. All overtime must be authorized in advance.

Subd. 3. Summer Programs:

a) Summer Program Notification: Kidstop Instructors working the school year program will notify Human Resource by February 1st of their intent to work the summer program. Instructors will apply for open positions and their preference for placement will be taken into consideration based on seniority.

b) Kidstop Instructors will be paid at their same school year rate when employed as a substitute in the Summer Program.

~~b)~~c) District reviews summer hours and for every 30 hours worked, staff will receive 1 hour of sick leave.

Section 3. Assignment:

Subd. 1. Beginning with the 2021-2022 School Year, Each Kidstop Instructor and Lead Instructor will be hired for a specific site through the Kidstop Program. Upon changes in student enrollment, the District reserves the right to make modifications or adjustments in these site assignments during the school year. Kidstop Instructors and Lead Instructors may be assigned to other locations on a temporary basis due to leaves of absence that need to be covered. Four Star Instructors will be assigned a specific site based on the classroom model for this program. Adjustments to meet the staffing needs at each site will use the following protocol:

a) Voluntary Re-Assignment: after a need has been announced at a site, qualified staff have 1 day to notify their supervisor or staffing manager of their desire to be re-assigned to an open position of less, equal or greater hours than their current assignment. If multiple staff give notice, the most senior employee shall be granted the re-assignment. The voluntary re-assignment process will continue until the open position(s) are filled or there are no more volunteers.

b) If there are no or no more volunteers(s) to fill the position(s) in need, the least senior staff at the site shall be placed into the open position of equal or greater hours within 5 business days of the initial offer.

c) When all needed positions are filled, the least senior employee at the site with reductions shall be laid off with recall rights per the provisions of Article VI, Section 10 of the collective bargaining agreement.

d) Should a position that was eliminated re-open, the employee who was displaced shall have recall rights back to that position for one (1) year-from the effective date of the re-assignment.

Subd. 2. Electronic notification from the District/Program Coordinator or staffing manager will be provided to the employees indicating assignment to the Kidstop Program and the hours according to the schedule before August 15th prior to the start of the school year.

Subd. 3. New employees shall receive electronic notification of assignment to the Kidstop Program, hours, wages and benefits upon hire.

Subd. 4. In the case of job elimination or hour reductions in the Kidstop Program all other provisions of Article 6, Section 10 will apply.

Section 4. Emergency Program Closing: If school starts late or is closed early due to inclement weather or other emergency situations, employees will be paid for their normal work assignment for that day. On such days, the work assignment will be determined by the immediate supervisor.

In the event school is cancelled due to inclement weather or other emergency situations, employees will be paid for up to three (3) days, per school year, for their normal work assignment. This provision will apply for full days only when school has been cancelled prior to the opening of the normal school day.

The superintendent reserves the right to require that employees report to work for any school closing. Employees will receive their normal compensation for that day and no additional compensation.

~~When the Superintendent determines that the district will follow an e-learning day, the district will follow Minnesota Statute 2022, section 120A.414 (https://www.revisor.mn.gov/statutes/cite/120A.414).~~

In the event an employee was scheduled to take a single sick day, personal leave day, bereavement day or vacation day that coincides with an emergency program closing day, the employee will not be charged for their scheduled sick day, personal leave day, bereavement day or vacation day. If the employee was scheduled to take a series (2 or more) of connected sick days, personal leave days, bereavement leave days, or vacation days and one of those connected days falls on the emergency program closing day, the employee will be charged for the day(s) that coincides with the emergency program closing day(s).

When the Superintendent determines that the district will follow an e-learning day, the district will follow Minnesota Statute 2022, section 120A.414 (https://www.revisor.mn.gov/statutes/cite/120A.414).

Section 5. Placement on Schedule: New employees will be placed on the appropriate schedule as determined by the requirements of the job and at the discretion of Human Resources. Schedule advancements will occur on July 1st of each year for eligible employees. Employees will maintain their seniority based on their original hire date within the unit. For the purposes of this section, a day worked will include paid leave and holiday pay. Employees must be regularly scheduled to work ten and one-half (10-1/2) hours or more per week in order to qualify for step movement. Summer only employment does not qualify for step movement.

Section 6. Holidays:

Subd. 1. Full-time 12-month Lead Kidstop Instructors will be granted 12 paid holidays as determined by the School District prior to July 1 each year.

Subd. 2. Part-time Kidstop Instructors regularly scheduled to work 10.5 hours or more per week will be granted eight paid holidays as determined by the School District prior to July 1 each year.

The following eight paid holidays will be granted.

Thanksgiving
Day after Thanksgiving
Winter Holidays (2 days)
New Year's Day
Spring Holiday
Martin Luther King –or- President's Day*
Memorial Day

* Whichever day is not designated as a holiday will be utilized for paid staff development, department training, and/or required workshops.

Subd. 3. If a holiday occurs on a workday, the Kidstop Instructor will be paid double their normal rate of pay or be able to take an alternate day off.

Section 7. Vacation Allowance: ~~Full-time~~ Lead Kidstop Instructors ~~working 52 weeks per year and in a regular position of 32 hours or more per week~~ will be granted vacation as follows:

~~After six months of consecutive employment 40 hours~~
~~After one year of consecutive employment 40 hours (80 hours total/year)~~
~~After five years of consecutive employment 120 hours~~
~~After 11 years of consecutive employment 128 hours~~
~~After 12 years of consecutive employment 136 hours~~
~~After 13 years of consecutive employment 144 hours~~
~~After 14 years of consecutive employment 152 hours~~
~~After 15 of consecutive employment 160 hours~~
~~After 19 years of consecutive employment 200 hours~~

Years of Employment in the Bargaining Unit	Annual Vacation Credit
0-4	80 hours
5-10	120 hours
11	128 hours
12	136 hours
13	144 hours
14	152 hours
15	160 hours
19+	200 hours

*The accrual levels referenced above shall change on July 1st of the fiscal year in which the employee is scheduled to reach the requisite years of service.

Conditions for Vacation Allowance:

a) An employee shall be credited vacation on July 1st each year.

b) Effective June 30, 2017, the maximum carryover of vacation will be 80 hours. The maximum payout of vacation upon termination of employment will be 160 hours.

c) Vacation must be scheduled in advance and will be approved only upon submission of a request in accordance with District procedure and subject to available balance.

d) An employee resigning prior to an earned vacation period is entitled to a pro rata share of vacation time or vacation pay earned upon proper submission to the employer of at least two weeks' notice of proposed termination date. Failure on the part of the employee to give proper notice shall constitute forfeiture of this provision. Overuse of earned vacation due to yearly front loading on July 1, will result in the employee owing the district backpay for any vacation time used, but not yet accrued at the date of resignation/retirement.

e) Vacation eligibility will be calculated on anniversary date of employment.

f) Kidstop Instructors that become eligible for vacation allowance will be credited with actual months worked as a Kidstop Instructor. A maximum of three weeks' vacation will be attained through this provision.

Section 8. Seniority:

Subd. 1. Seniority Date: An employee's seniority date will be the original date of employment in the School District within the Kidstop Instructor's unit. If the starting date is the same between two or more employees, the employee with the greatest number of years of district service in a regular (non-casual position) will be considered the most senior. In the event of a tie between years of service, the School District will meet and confer with the employee representatives to determine a process to break the tie.

Subd. 2. Forfeiture: An employee who is discharged, resigns, or does not report for an assignment after being recalled will forfeit all seniority rights.

Subd. 3. Seniority Rights: An instructor assigned temporarily as a program manager will retain all seniority rights within the instructors' employee group and will retain all previous credit for pay purposes. Upon completion of the temporary assignment, the employee will be re-employed in a position for which the employee is qualified commensurate with a position occupied prior to the assignment provided the position(s) has not been abolished.

Subd. 4. Seniority List: A seniority list of regular employees will be updated and posted on the District website monthly during the school year.

Section 9. Probation and Regular Status:

Subd. 1. New employees will be considered probationary employees until June 30, provided they have worked ~~90~~ 120 days from their hire date to June 30. If a school year ends prior to a probationary employee serving at least ~~90~~ 120 working days, such employee shall be on probation for the following school year, ending June 30. Working days shall include days actually worked, vacation, sick leave, paid holidays, and personal leave. During this time they have no seniority privileges and may be transferred, discharged or laid off. Upon completion of the probationary period, an employee will establish regular employee status unless otherwise notified in writing by the employer prior to that date.

Section 10. Posting of Positions: When there are vacancies ~~for Lead Kidstop Instructors~~within the bargaining unit, all ~~Kidstop~~ employees will receive an email notification in a timely manner. Vacancies to be filled will be posted for a period of up to five working days. Between the period of August 15th and September 30th each year, vacancies will be posted for a period of three working days or until filled. Employees interested in applying should discuss the possible transfer with their immediate supervisor and then make application to human resources. Employees who apply during the designated time frame will be considered on the basis of previous work experience, training, and job performance. Management reserves the right to make the final decision in filling the position. After a hiring decision is made, all applicants will be notified by human resources within five working days.

Section 11. Job Elimination:

Subd. 1. Seniority: In the event of job elimination requiring layoff, the employee with the least seniority in the job title within the site will be laid off first. The employee, if qualified, will be placed into an open position in the same title with equal or greater hours matching their previous assignment, resulting from program changes and/or newly created positions at the time of displacement. If no such openings exist within the title at the time of displacement, the employee, if qualified, will have the right to displace the least senior employee in the Kidstop Instructor's unit in the School District, subject to Subd. 4 of this Section. Failure to accept a position under the terms of this Section will be viewed as a resignation by the employee. Effective July 1, 2017, an employee on a performance improvement plan by December 1st of any year may not displace another employee.

Subd. 2. Recall List: A regular employee who has been displaced due to a layoff will be placed on a recall list. When a position becomes available, the most senior qualified

employee will be recalled first. If the employee fails to report to work upon two weeks' notice of recall, this will cause the employee to lose all recall rights.

Subd. 3. Recall Period: A regular employee will be kept on the recall list up to 12 months after the layoff if no position has been offered.

Subd. 4. Assignment Reduction – More Than Two Hours: When a reduction in assignment of more than two hours per day occurs, the following steps will be taken: a) the incumbent is offered the option of retaining the position; b) if there are open positions resulting from program changes and/or newly created positions at the time of reduction, the employee, if qualified, will be placed into such open position if such open position has equal hours matching their previous assignment, or c) if the incumbent declines the reduced position, and no opening exists at the time of reduction, the employee, if senior, will have the right to bump the least senior employee within the site having equal hours or the greatest hourly assignment best matching their previous assignment. If such right is not utilized, the employee may bump the least senior person in the unit who has similar hours. The bumped employee, if senior, will be placed into an open position resulting from program changes and/or newly created positions at the time of displacement. If no such openings exist at the time of displacement, the employee, if qualified, will have rights to bump the least senior employee within the unit having equal hours or the greatest hourly assignment best matching their previous assignment. The person then bumped will only have rights to bump the least senior employee in the unit or may elect to take an open position.

Subd. 5. Full-time employees: When a reduction or elimination of a full-time assignment occurs, the employee will be placed into an open position with equal hours matching their previous assignment, resulting from program changes and/or newly created positions at the time of displacement. If no such openings exist at the time of displacement, the employee, if qualified, will have the right to displace the least senior full-time employee in the unit. The bumped employee, if senior, will have the right to bump the least senior full-time employee within the unit. The person then bumped will have the right to bump the least senior employee in the unit or may elect to take an open position.

Section 12. Progressive Discipline: The School District and Kidstop Instructors recognize the concept of progressive discipline consisting of: ~~1. Oral reprimand;~~ 12. Letter of Expectation (non-disciplinary); ~~3~~2. Written reprimand; ~~4~~3. Suspension without pay; ~~5~~4. Discharge. Notwithstanding this concept, the School District reserves, in its sole discretion, to impose discipline at any level.

ARTICLE 7
GROUP INSURANCE

Section 1. Health and Hospitalization Insurance for full-time employees (employees scheduled to work 32 or more hours weekly): ~~The selection of insurance carriers and policies will be made by the School District.~~

Subd. 1. Basic Group Health and Hospitalization Plans:

a. District Contributions

Basic Group Health and Hospitalization Plans: The district will contribute up to the following amounts towards the district's Group Health Insurance premiums for full time employees. Any portion of the premium that exceeds the district contribution will be paid by the employee and paid by payroll deduction.

Effective July 1, 2024 – December 31, 2024

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.37
Value	$666.35	$1,034.89	$1,658.11
HSA Plan	$672.40	$1,012.92	$1,620.65

~~Effective July 1, 2022 – December 31, 2022~~

	~~Single~~	~~Employee +1~~	~~Family~~
~~High~~	~~$610.42~~	~~$947.68~~	~~$1,518.37~~
~~Value~~	~~$610.42~~	~~$947.68~~	~~$1,518.37~~
~~HSA Plan~~	~~$478.20~~	~~$927.56~~	~~$1,484.08~~

Effective January 1, ~~2023~~2025– December 31, ~~2023~~2025

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.37
~~Value~~	~~$637.66~~	~~$990.33~~	~~$1,586.71~~
HSA Plan	$~~616.886~~ 99.30	$~~969.30~~1,053.44	$~~1,550.86~~1,685.48

Effective January 1, ~~2024~~2026

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.37
~~Value~~	~~$666.35~~	~~$1,034.89~~	~~$1,658.11~~
HSA Plan	$~~672.407~~ 20.28	$~~1,012.92~~1,085.04	$~~1,620.65~~1,736.04

Effective July 1, 2023, employees who are a new hire and enrolling for the first time will not be able to elect the high advantage health insurance plan.

Effective January 1, 2024, employees will no longer be able to switch into the high advantage health insurance plan.

District contributions to the HSA trust account will be made each month. Contributions for July will be made at the same time as the August contribution. In the event of hardship, the parties agree to meet and confer to discuss alternatives to the contribution timelines.

- Single HSA Coverage: $200 per month
- Employee+1 HSA Coverage: $400 per month
- Family HSA Coverage: $400 per month

The school district will pay all administrative fees associated with the plan.

Subd. 3. Married Couples in District with Family Coverage: When an employee and their spouse are both employed by the School District and are eligible for the School District's group health and hospitalization plan, and both employees enroll in the same hospitalization plan, the full premium will be paid by the School District.

Subd. 4. Group Term Life Insurance: The School District will pay the premium for group term life insurance for all full-time employees employed by the School District who qualify for and enroll in the existing group term life insurance plan of the School District. Full-time employees who qualify and enroll will be covered by group term life insurance in the amount of $50,000. Part time employees who qualify and enroll will be covered by group term life insurance at $20,000.

Subd. 5. Supplemental Group Term Life Insurance: Full-time Kidstop Instructors will have the option, subject to the conditions established by the School Board's carrier for group term life insurance as provided in Subd. 4 of this Section, to purchase supplemental group term life insurance in the amounts of $50,000, $75,000, $100,000, $125,000, or $150,000, not to exceed 3x annual salary. The cost of the supplemental coverage will be borne by the employee and paid by payroll deduction.

~~Subd. 6. Long-Term Disability Income Protection: The School District will pay the premium for employee coverage in the existing long-term disability income protection plan of the School District for all full-time employees employed by the School District who qualify for and enroll in such coverage. This coverage will apply up to the employee's base annual salary. See Limits to Long-term Disability Insurance Coverage MOU.~~

~~Subd. 7. Dental Insurance:~~

~~a) Single Coverage: The School District will pay up to $28.00 per month for individual coverage for each full-time Kidstop Instructor employee who qualifies for and enrolls in the School District's group dental insurance plan.~~

~~b) Family Coverage: Full-time employees who qualify for and enroll for family/dependent coverage in the School District's group dental insurance plan will pay the full cost of the premium minus the School District's contribution for single coverage. The premium will be paid by payroll deduction.~~

Section 2. Health and Hospitalization Insurance for part-time employees (employees scheduled to work 30 hours but less than 32 hours weekly): ~~The selection of insurance carriers and policies will be made by the School Board.~~

Subd. 1. Basic Group Health and Hospitalization Plans:

a) Employee 1+ and Family Coverage High or Value Plan: The employee may choose to purchase Employee +1 coverage or Family coverage at the cost of the Employee +1 coverage or Family coverage premium minus the monthly sum contributed by the School District towards the Single coverage rate as described in Subd. 1(3) of this Section. To receive this district contribution, the employee must qualify and enroll in the School District's basic group health and hospitalization plan and qualify for dependent payroll deduction.

b) Single Coverage or HSA Plans

Effective January 1, 2024

	Single	Employee +1	Family
High	$585.72	$585.72	$585.72
Value	$612.08	$612.08	$612.08
HSA Plan	$631.51	$920.24	$1,472.38

Effective ~~July~~ January 1, ~~2022~~ 2025 – December 31, ~~2022~~2025

	Single	Employee +1	Family
High	$585.72	$585.72	$585.72
~~Value~~	~~$585.72~~		
HSA Plan	$~~449.11~~656.77	$~~880.61~~957.05	$~~1,408.98~~1,531.28

~~Effective January 1, 2023 – December 31, 2023~~

Effective January 1, 2026			
	Single	Employee +1	Family
High	$585.72	$585.72	$585.72
~~Value~~	~~$612.08~~		
HSA Plan	$~~579.35~~676.47	$~~920.24~~985.76	$~~1,472.38~~1,577.22

~~Effective January 1, 2024~~

	~~Single~~	~~Employee +1~~	~~Family~~
~~High~~	~~$585.72~~		
~~Value~~	~~$612.08~~		
~~HSA Plan~~	~~$631.51~~	~~$920.24~~	~~$1,472.38~~

Effective July 1, 2023, employees who are a new hire and enrolling for the first time will not be able to elect the high advantage health insurance plan.

Effective January 1, 2024, employees will no longer be able to switch into the high advantage health insurance plan.

District contributions to the HSA trust account will be made each month, to the HSA trust account recommended by the School District Insurance Advisory Committee. Contributions for July will be made at the same time as the August contribution. In the event of hardship, the parties agree to meet and confer to discuss alternatives to the contribution timelines.

- Single HSA Coverage: $200 per month
- Employee+1 Coverage: $400 per month
- Family Coverage: $400 per month

The School District will pay all administrative fees associated with the plan.

Section 3. Long-Term Disability Income Protection: The School District will pay the premium for employee coverage in the existing long-term disability income protection plan of the School District for all employees employed by the School District working 30 or more hours per week who qualify for and enroll in such coverage. This coverage will apply up to the employee's base annual salary. See Limits to Long-term Disability Insurance Coverage MOU.

Section 4. Dental Insurance:

a) Single Coverage: The School District will pay up to $28.00 per month for individual coverage for each Kidstop Instructor employee working 30 or more hours per week who qualifies for and enrolls in the School District's group dental insurance plan.

b) Family Coverage: Employees working 30 or more hours per week who qualify for and enroll for family/dependent coverage in the School District's group dental insurance plan will pay the full cost of the premium minus the School District's contribution for single coverage. The premium will be paid by payroll deduction.

Section ~~3~~5. Eligibility:

Subd. 1. Active Employees: Those employees working a full school year schedule consisting of 32 or more hours per week will be considered full-time for purposes of eligibility for group insurance. Qualifications will include those established by the School District and the carrier of the coverage. Part-time employees, employees working 30 hours but less than 32 hours, qualify only for the District's basic health and hospitalization plan.

Subd. 2. Employees on Leave of Absence: Employees on paid and unpaid leaves of absence may continue participation in the District health and life insurance plan(s) in accordance with COBRA and FMLA regulations. Employees on a paid leave of absence must pay their portion of the premium (if any). Employees on unpaid leaves must pay the full premium cost of coverage if the employee is not eligible for FMLA protection(s) or the employee is eligible for FMLA but more than 12 weeks has elapsed since the beginning of the leave.

Section ~~4~~6. Enrollment: All employees qualifying may enroll for such coverage in accordance with the procedures established by the School District. Effective 2012-2014, employees will be allowed to waive health coverage in the District's health plan upon sufficient proof that the employee has obtained group health coverage through another source (e.g., spouse). The human resources department shall determine the basis for sufficient documentation of group coverage from another source. The district retains the right to re-examine waiver of health coverage on a year-to year basis. Employees who are not currently enrolled or have not previously opted out will be automatically enrolled in the district health insurance high deductible plan unless the employee submits an enrollment form either opting out of the plan or selecting another plan design option.

Section ~~57~~. Claims Against the School District: It is understood that the School Districts' obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim will be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section ~~68~~. Duration of Insurance Contribution: An employee is eligible for School District contributions as provided in this Article as long as the employee is employed by the School District. Upon termination of employment, all School District participation and contribution will cease effective on the last day of the month in which employment terminations.

Section ~~97~~. Insurance Program Eligibility in the Event of Retirement: A Kidstop Instructor who retires is eligible to participate in the health/hospitalization plan upon retirement per Minnesota statute, but must pay the entire premium for the plan selected. The right to continue participation in such plan, however, will be in accordance with conditions of the carrier.

Section ~~810~~. Section 125 Flexible Spending Plan: The district will provide a Section 125 Plan (FSA) under the Internal Revenue code for all employees.

Subd. 1. Description: The Section 125 Plan (Flexible Spending Plan FSA) offered by the District is a plan established to provide a way to save money on costs for medical and dependent care expenses. The three components allow payment for health insurance premiums, certain out-of-pocket health care expenses, and dependent care expenses with pre-tax dollars. It is a salary reduction plan permitting participants to choose among more than one benefit. It is classified as a "Cafeteria Plan" for federal income tax purposes.

Subd. 2. Plan Year: The plan year will be determined by the School Board. There are three components to the plan:

- Health insurance premium deduction with pre-tax dollars (Article 7, Section, Health Insurance)
- Dependent care reimbursement account
- Medical expense reimbursement account

Section ~~911~~. Deferred Compensation Program: In accordance with Section 457 or 403b of the Internal Revenue Code and Minnesota Statute §356.24, the School District will match the contribution of a~~n eligible~~ Kidstop Instructor according to the following schedules towards either the Minnesota State Deferred Compensation Program (Section 457) or an approved 403b tax sheltered annuity plan. The plan must meet the School Districts' guidelines for approval. The contribution and match are forwarded each pay period to the plan account. Employees who have been contributing to a 457 plan prior to the ratification of the 2014-2016 contract will be grandfathered in, with the District contributing matching funds to the 457 plan. Employees hired on or after July 1, 2014, or new enrollees to the deferred compensation program will have all matching funds contributed to a 403(b) plan. The District will match the minimum or maximum amount, or any amount in between.

Subd. 1. Maximum District Annual Match, 2022-2024:

Maximum District Annual Match Amounts	
12-month employee	$~~880~~ 925 ($~~36.67~~38.54 per paycheck)
10.5-month employee	$~~880~~ 925 ($~~46.32~~48.68 per paycheck)

*Employees may choose to defer more than the District annual match amount. Federal law determines the maximum amount an individual can contribute annually.

ARTICLE 8
LEAVES OF ABSENCE

Section 1. Sick Leave:

Subd. 1. Earn: All Kidstop Instructors will accrue sick leave at the rate of one day per month worked, up to a maximum of 12 days annually.

Subd. 2. Accumulation: Unused sick leave days may accumulate to an unlimited number of days of sick leave per employee. Such accrual will be non-retroactive.

Subd. 3. Sick leave with pay will be allowed by the School District whenever an employee's absence is found to have been due to personal illness which prevented attendance and performance of duties on that day or days, provided that the employee has unused sick leave at the time of such absence. A regular employee who works the summer program will be eligible to use accumulated sick leave days in the summer.

Subd. 4. Medical Verification: If there is a question as to the eligibility of an employee for sick leave, the School District reserves the right to verify the illness. In the event that a medical certificate is required, the employee will be advised by the School District.

Subd. 5. Deduction: Sick leave allowed will be deducted from the employee's accrued sick leave days.

Subd. 6. Approval: Sick leave pay will be approved only upon submission of a timely request in accordance with district procedure and subject to available balance. Employees will be entitled to request sick leave in one- hour increments.

Subd. 7. Utilization of Sick Leave Benefits During Absences Covered by Workers' Compensation:

a) Upon the request of an employee who is absent from work as a result of a compensable injury incurred in the service of the School District under the

provisions of the Workers' Compensation Act, the School District will pay the difference between the compensation received by the employee pursuant to the Workers' Compensation Act and the employee's base rate of pay to the extent of the employee's earned accrual of sick leave.

b) A deduction will be made from the employee's accrued sick leave according to the pro rata portion of days of sick leave which is used to supplement Workers' Compensation payment.

c) Such payment will be paid by the School District to the employee only during the period of disability.

d) In no event will the additional compensation paid to the employee by virtue of sick leave pay result in the payment of total daily, weekly, or monthly compensation that exceeds the base compensation of the employee.

e) An employee who is absent from work as a result of an injury compensable under the Workers' Compensation Act, who elects to receive sick leave pursuant to this Agreement, will submit the Workers' Compensation check endorsed to the School District prior to receiving payment from the School District for this absence.

f) An employee who is unable to perform their duties and responsibilities due to a~~n~~ physical assault resulting in an injury which occurs ~~during the~~while on duty ~~day~~ as a result of a ~~student~~work-related incident, will be entitled to compensation without use of sick leave for ~~the first~~up to ~~three~~ fifteen (15) days of absence per incident. Any additional days needed by the employee without the use of sick leave will be mutually agreed to in collaboration between the district and union. The district may require employee to be seen by a district selected medical provider and provide documentation that outlines return to work conditions. Thereafter, the compensation will be paid per a. through e. of this Subdivision.

g) If a Kidstop Instructor incurs an injury as described in Subd. f above, and such injury causes the employee to work less than full-time, the District will continue to contribute its share of the cost of the health and hospitalization insurance plan that the employee is enrolled in.

Section 2. Family Illness:

Subd. 1. Kidstop Instructors will be granted up to ten days of absence per year, for illness in the Kidstop Instructor's or spouse's immediate family that may or may not otherwise be covered under the Family and Medical Leave Act (FMLA) and/or state statute. The immediate family will include parent, sister, brother, spouse, son, daughter, son-in-law, daughter-in-law, grandparent, grandchildren, guardian, and any other relative or non-relative who stands in the same relationship with the employee. Those days will be deducted from accrued sick leave. If the employee does not have accrued sick leave, there will be a salary deduction equal to the pro-rated daily rate of pay.

Section 3. Bereavement Leave:

Subd. 1. Use – Immediate Family: Kidstop Instructors will be granted up to but not to exceed five days for absence due to death of each member of the employee's or spouse's immediate family. The immediate family will include parent, sister, brother, spouse, son, daughter, son-in-law, daughter-in-law, grandparent, grandchildren, guardian, and any other relative or non-relative who stands in the same relationship with the employee. Such absences will be deducted from accrued sick leave. Exceptions to the immediate family designations may be granted with pre-approval of Human Resources in extenuating circumstances.

Subd. 2. Use – Not Immediate Family: Absence due to the death of a person, not listed in Subd. 1 will be limited to one day per incident. Such absence will be deducted from accrued sick leave. Exceptions may be granted with approval of Human Resources in extenuating circumstances.

Section 4. Parental Leave:

Subd. 1. Purpose: An employee, upon request, may be granted a leave for the purpose of childcare of a newborn child or for the adoption/foster care of a child. The employee will be required to concurrently take a leave pursuant to the Family/Medical Leave Act (FMLA). This leave will be granted to one parent of a newborn or adopted child provided such parent is caring for the child. Employees may be granted partial leaves of absence appropriate to the job assignment.

Subd. 2. Request: An employee making application for childcare leave will inform Human Resources in writing of the intention to take the leave at least three calendar months before commencement of the intended leave. For an adoption leave, the employee will inform Human Resources in writing at the earliest opportunity of the intention to take the leave.

Subd. 3. Use of Sick Leave for Pregnancy: If the reason for the leave is occasioned by pregnancy, an employee may utilize sick leave pursuant to the sick leave provisions of this Article during a period of physical disability. A pregnant employee will also provide at the time of the leave application, a statement from her licensed physician indicating the expected date of delivery.

Subd. 4. Use of Sick Leave for Adoption/Foster Care: An employee may request to use up to 30 days of accumulated sick leave to assist in preparation and legal reasons of the adoption/foster care process, as well as necessary travel and initial adjustment of the child. These days need not be taken consecutively.

Subd. 5. Date of Leave: The effective beginning date of a parental leave and its duration will be determined by mutual consent between the employee and human resources. In determining the date of the commencement and duration of the leave, human resources will review each case on its individual merits taking into consideration the following:

a) The continuity of the instructional program for students. The commencement of the leave should normally coincide with some natural break in the school year, e.g.,

winter vacation, spring vacation, end of a grading period, the end of the school year or the like.

b) The request of the employee.

c) The specific employment duties of the employee involved.

d) The health and welfare of the employee, unborn child or adopted child.

e) The recommendation of the employee's licensed physician.

Subd. 6. Duration: In making a determination concerning the commencement and duration of a parental leave, the school board will not in any event be required to:

a) Grant any leave of more than 12 months in duration.

b) Permit the employee to return to their employment prior to the date designated in the request for the leave, unless by mutual agreement of the employee and human resources.

Subd. 7. Approval of Leave: If the employee complies with all provisions of this Section and a leave is granted by the school board, the employee will be notified in writing.

Subd. 8. Termination of Leave: Interruption of pregnancy will terminate the leave. Human resources may require in such cases 45 days' notice to return.

Subd. 9. Reinstatement: An employee returning from parental leave will be re-employed in the position occupied prior to the leave, subject to the following conditions:

a) The position has not been abolished.
b) The employee is not physically or mentally disabled from performing the essential duties of such position.

Subd. 10. Failure to Return: Failure of the employee to return pursuant to the date determined in this Section will constitute grounds for termination by the school district unless the School District and the employee mutually agree to an extension of the leave.

Subd. 11. Probationary Period: The parties agree that the applicable periods of probation for Kidstop Instructors are intended to be periods of actual service enabling the School District to have an opportunity to evaluate a Kidstop Instructors performance. The parties agree, therefore, that periods of time for which the employee is on parental leave will not be counted in determining the completion of the probationary period.

Subd. 12. Experience Credit: An employee who returns from parental leave within the provisions of this Section will retain all previous experience credit for pay purposes and any unused leave time accumulated under the provisions of this Article at the commencement of the leave. The employee will not accrue additional experience credit for pay purposes or leave time during the period of absence.

Subd. 13. Salary: Any childcare/adoption leave of absence granted under this Section will be a leave without pay except as provided in Section 1 of this Article.

Subd. 14. Insurance: An employee on a parental leave of absence is eligible to participate in group insurance programs if permitted under the insurance policy provisions, but will pay the entire premium for such programs as the employee wishes to retain, following FMLA.

Subd. 15. Notification to Return: An employee on a parental leave of absence will be sent a notification of assignment from human resources according to the following schedule:

a) When the return date of the leave is intended to coincide with the opening of school, notification will be given by April 1st.

b) At least 60 days prior to the specified return of the leave when such date falls at any other time during the school year.

Subd. 16. Failure to Return Contract: The employee will lose all re-employment rights if the employee refuses or fails to return the contract within ten days.

Section 5. Long-Term Leave: Kidstop Instructors who have a minimum of three years' experience in the school district may apply for an unpaid leave of absence once during their district employment, due to health reasons, education, retraining or career change, or election to political office. Additional leaves may be granted at the discretion of human resources for health reasons.

Subd. 1. Requests: Requests for leaves must be made at least 30 days in advance except in emergencies and submitted to the administrator in charge for their recommendation. Final approval will be made by human resources.

Subd. 2. Duration: Leave may be granted for a period of time up to one year.

Subd. 3. Verification: If the leave is for health purposes, medical verification-indicating the reason must be included with the request for long-term leave

Subd. 4. Benefits: An employee on leave will retain their accrued benefits as of the beginning date of the leave. No benefits will accrue during the period the employee is on leave.

Subd. 5. Notice to Return: An employee on long-term leave will be sent a notification of assignment from human resources at least 60 days prior to the specified return date of said leave. The employee shall lose all re-employment rights if the employee refuses or fails to return the letter of assignment within ten days.

Subd. 6. Reinstatement: An employee returning from long-term leave for medical reasons will be re-employed, subject to the following conditions:

a) The employee must be physically and mentally able to perform the duties of their position.

b) If an opening exists in the position occupied by the employee prior to the leave with the same number of hours the employee worked prior to the leave, the employee will be placed into the open assignment. There will be no guarantee of being reassigned to the same site or shift as prior to the leave.

c) If no opening exists according to paragraph (b) above, program supervisors will meet and confer with the employee returning from medical leaves only and the employee's exclusive representative to determine if an assignment can be created for which the employee is qualified with the same or more number of hours. If such an assignment can be created after meeting and conferring with the employee and their exclusive representative, the employee will be placed into the created assignment. There shall be no guarantee of continuous hours or assignment to any particular site. If the parties cannot mutually agree to the creation of an assignment, the employee's reinstatement shall be governed by paragraph (d) below.

d) If no position or opening exists according to paragraph (c) above, the employee returning from medical leave only will displace the least senior employee who holds the same assignment in the District. The reinstated employee will be reassigned into the position with the same number of hours worked before the leave. Any displaced employee will be subject to the provisions of Article 6, Section 10, relating to job elimination.

Section 6. Jury Duty: An employee summoned to jury duty will be granted time off with pay.

Subd. 1. Notice to School District: Employees who receive a summons ~~for jury service~~ are to ~~send a PF22 and a copy of the summons to~~call and/or email the Human Resources Attendance Specialist and their supervisor immediately to notify them of the proposed dates of service. ~~Instructions for entering absences and finding a substitute will be given once the summons is received by the Attendance Specialist.~~

Subd. 2. Remittance of Stipend: Employees ~~may~~ who receive a stipend for jury ~~service~~ duty ~~will need~~ are to reimburse the School D~~d~~istrict for the ~~per diem~~ amount received, minus the mileage allowance if they were on jury duty during school time. ~~only. Typically, this is $20 per day.~~

Subd. 3. Commencement of Leave: Employees on-call for jury duty will need to report to work until they are summoned to appear for jury duty. Failure to do so will result in a deduction of pay for the days of work missed.

Subd. ~~3~~4. Pay: Employees will have no loss of pay as a result of ~~being summoned for~~ jury ~~service~~ duty if the provisions of Subd. 1 ~~and~~ through ~~2~~3. of this section are ~~completed~~met. ~~Failure to do so will result in the deduction of pay for the day(s) of work missed.~~

Section 7. Personal Leave: A Kidstop Instructor will be granted a leave of no more than one day per year, accumulative to five days, for personal situations which cannot be attended to when the Kidstop program is not in session. Request for personal leave must be submitted according to established procedures at least three days in advance, except in the event of emergencies.

At no time will more than 4% of ~~Kidstop Instructors~~the bargaining unit be granted personal leave under this section on any given day.

Section 8. Short-Term Leave: Kidstop Instructors may apply for a short-term leave of absence:

Subd. 1. Salary: Short term leave will be without pay.

Subd. 2. Duration: ~~Full-time~~ Kidstop Instructors who are vacation eligible may be granted short-term leave for not more than ten working days during the term of this Agreement and is available no more than once per year. ~~Part-time~~ Kidstop Instructors who are not vacation eligible may be granted short-term leave for no~~t~~ more than 15 working days per year and may use these days on an intermittent basis.

Subd. 3. Requests: Requests for short-term leave will be made five days in advance except in the case of emergencies. The request will be submitted following Human Resources' designated process and will clearly state the reason for the request.

Any special conditions or arrangements established by the administrator for a short-term leave will be in writing to the individual requesting the leave. All conditions established must be met to be eligible for the leave.

Subd. 4. Approval: Short-term leave may be granted to vacation eligible staff if all vacation and personal leave days have been exhausted. Short-term leave may be granted to staff that are not vacation eligible without exhausting other leaves. ~~Short term leave~~ Such requests must be approved by ~~human~~ Human ~~resources~~Resources.

~~Subd. 5. Eligibility-Full-time: Short-term leave will normally be available no more than once per year, and no more than ten days during the term of this Agreement for full-time Kidstop Instructors.~~

~~Subd. 6. Eligibility-Part-time: Short term leave will normally be available no more than 15 days per year during the term of this Agreement for part-time Kidstop Instructors and may be used on an intermittent basis.~~

Subd. ~~7~~5. Limit: The number of staff on short term approved leave will normally not exceed two members of the unit. On designated non-school program days, this limit will not be applicable.

Section 9. Religious Leave: A Kidstop Instructor may be granted up to three days of religious leave. Instructors must make application, including a brief statement of the request, to Human Resources at least three days prior to the religious leave. Upon approval, Human

Resources will notify the instructor's immediate supervisor to make the necessary arrangements allowing the instructor to make up the days at some other prearranged time. However, an instructor may utilize provisions outlined in Section 7, Personal Leave, if so desired. If the instructor chooses none of the options as outlined herein, leave may be granted with full loss of pay.

Section 10. Naturalization Leave: Up to three (3) days of sick leave may be used for employees completing the naturalization process. Documentation must be submitted to Human Resources prior to taking the leave.

Section ~~10~~11. Eligibility for Leave Benefits: An employee who is regularly scheduled to work 10.5 hours or more per week will be eligible for the leave benefits provided in this Article. Summer only or seasonal employees ~~shall not~~may qualify for leave benefits adhering to state and federal laws.

Section ~~11~~12. Unexcused Absences: Employees who are absent without approved leave (with the exception of emergencies) may be subject to discipline, up to and including discharge from employment.

ARTICLE 9
GRIEVANCE PROCEDURE

Section 1. Grievance Definition: A "grievance" will mean an allegation by an employee resulting in a dispute or disagreement between the employee and the School District as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement.

Section 2. Representative: The employee, supervisor, or school board may be represented during any step of the procedure by any person or agent of the employee's designated unit to act in their behalf.

Section 3. Definitions and Interpretations:

Subd. 1. Extension: Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure will refer to working days. A working day is defined as all week days not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run will not be included. The last day of the period so computed will be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein will be timely if it bears a postmark of the United States mail within the time period.

Section 4. Time Limitation and Waiver: Grievances will not be valid for consideration unless the grievance is submitted in writing to the school board's designee, setting forth the facts and the specific provision of the Agreement allegedly violated and the particular relief sought within 20 days after the date of the event giving rise to the grievance occurred. Failure to file any grievance within such period will be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereafter provided will constitute a waiver of the grievance. An effort will first be made to adjust an alleged grievance informally between the employee and the school board's designee.

Section 5. Adjustment of Grievance: The school board and the employee will attempt to adjust all grievances which may arise during the course of employment of any employee within the School District in the following manner:

Subd. 1. Informal Discussions: Informal discussions will take place between the grievant and their supervisor. Through these discussions the parties will attempt to resolve the problem.

Subd. 2. Level 1: If the grievance is not resolved through informal discussions, the employee may submit the item in writing to human resources. Human resources will give a written decision on the grievance to the parties involved within ten days after receipt of the written grievance.

Subd. 3. Level 2: In the event the grievance is not resolved in Level 1, the decision rendered may be appealed to the superintendent provided such appeal is made in writing within five days after receipt of the decision in Level 1. If a grievance is properly appealed to the superintendent, the superintendent or designee will set a time to meet regarding the grievance within 15 days after receipt of the appeal. Within ten days after the meeting, the superintendent or designee will issue a decision in writing to the parties involved.

Subd. 4. Level 3: In the event the grievance is not resolved in Level 2, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level 2. If a grievance is properly appealed to the school board, the school board will set a time to hear the grievance within 20 days after receipt of the appeal. Within 20 days after the meeting, the school board will issue its decision in writing to the parties involved. At the option of the school board, a committee or representative(s) of the school board may be designated by the school board to hear the appeal at this Level, and report its findings and recommendations to the school board. The school board will then render its decision.

Section 6. School Board Review: The school board reserves the right to review any decision issued under Level 1 or Level 2 of this procedure provided the school board or its representative notifies the parties of its intention to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reverse or modify such decision.

Section 7. Denial of Grievance: Failure by the school board or its representative to issue a decision within the time periods provided herein will constitute a denial of the grievance and the employee may appeal it to the next level.

Section 8. Mediation. At any time prior to submission of a grievance to arbitration as referenced in Section 9 below, the parties may mutually agree to utilize the assistance of the Bureau of Mediation Services (BMS) to attempt to mediate a resolution of the grievance.

Section 9. Arbitration Procedures: In the event that the employee and the School Board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein.

Subd. 1. Request: A request to submit a grievance to arbitration must be in writing signed by the aggrieved party and such request must be filed in the office of the superintendent within ten days following the decision in Level 3 of the grievance procedure.

Subd. 2. Prior Procedure Required: No grievance will be considered by the arbitrator which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties will, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the BMS to appoint an arbitrator, pursuant to PELRA providing such request is made within 20 days after request for arbitration. The request will ask that the appointment be made within 30days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from BMS within the time periods provided herein shall constitute a waiver of the grievance.

Subd. 4. Hearing: The grievance will be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate and the parties will have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing de novo.

Subd. 5. Decisions: The decision by the arbitrator will be rendered within 30 days after the close of the hearing. Decisions by the arbitrator in cases properly before him/her will be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided for in the PELRA.

Subd. 6. Expenses: Each party will bear its own expenses in connection with arbitration including expenses relating to the party's representative, witnesses, and any other expenses which the party incurs in connection with presenting its case in arbitration. A transcript or recording will be made of the hearing at the request of either party.

The parties will share, equally, fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration.

Subd. 7. Jurisdiction: The arbitrator will have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator will not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written Agreement; nor will an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor will the jurisdiction of the arbitrator extend to matters on inherent managerial policy, which will include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, the selection and direction and number of personnel. In considering any issue in dispute, in its order, the arbitrator shall give due consideration to the statutory rights and obligations of the public school boards to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

ARTICLE 10
DURATION

Section 1. Terms and Reopening Negotiations: This Agreement will remain in full force and effect for a period commencing upon the date of its execution through June 30, ~~2024~~2026, and thereafter until modifications are made pursuant to PELRA. In the event a successor agreement is not entered into prior to the commencement of school in ~~2024~~2026, a Kidstop Instructor will be compensated according to the last individual rate of pay executed between the Kidstop Instructors and the School District until such time that a successor agreement is executed. If the Kidstop Instructors desire to modify or amend this Agreement commencing on July 1, ~~2024~~2026, they will give written notice of such intent. Unless otherwise mutually agreed, the parties will not commence negotiations more than 120 days prior to the expiration of this Agreement.

Section 2. Effect: This Agreement constitutes the full and complete agreement between the school board and Kidstop Instructors. The provisions herein relating to terms and conditions supersede any and all prior Agreements, resolutions, practices, school district policies, rules, or regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. Finality: Any matters relating to the current term of this Agreement, whether or not referred to in this Agreement, will not be open for negotiation during the term of this Agreement.

Section 4. Severability: The provisions of this Agreement will be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it will not affect any other provisions of this Agreement or the application of any provision thereof.

Appendix

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Kidstop Instructor

10.5 – 30 hours per week/10.5 months per year

Insurance

Provision	**Eligibility**
Medical	Not eligible.
Dental	Not eligible.

Time Off

Holidays	8 days, paid.
Vacation	Not eligible.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per month, paid.
Short Term Leave	Up to 15 days per year, unpaid. May be used intermittently.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave.
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

Kidstop Instructor

30 – 32 hours per week/10.5 months per year

Insurance

Provision	Eligibility
Medical	Eligible for district contribution. See insurance table.
Dental	~~Not eligible.~~Eligible for district contribution.

Time Off

Holidays	8 days, paid.
Vacation	Not eligible.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per month, paid.
Short Term Leave	Up to 15 days per year, unpaid. May be used intermittently.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave.
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

Kidstop Instructor

32 – 39 hours per week/10.5 months per year

Insurance

Provision	**Eligibility**
Medical	Eligible for district contribution. See insurance table.
Dental	Eligible for district contribution.

Time Off

Holidays	8 days, paid.
Vacation	Not eligible.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per month, paid.
Short Term Leave	Up to 15 days per year, unpaid. May be used intermittently.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave.
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

Lead Kidstop Instructor

40 hours per week/12 months per year

Insurance

Provision	Eligibility
Medical	Eligible for district contribution. See insurance table.
Dental	Eligible for district contribution.

Time Off

Holidays	12 days, paid.
Vacation	Eligible; accrual based on years of service.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per year month, paid.
Short Term Leave	Up to 10 days during the term of the contract (two years) and is available no more than once per year. All vacation and personal leave days must be exhausted.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

4-Star Express Instructor

30 – 32 hours per week/10.5 months per year

Insurance

Provision	**Eligibility**
Medical	Eligible for district contribution. See insurance table.
Dental	~~Not eligible.~~Eligible for district contribution.

Time Off

Holidays	8 days, paid.
Vacation	Not eligible.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per month, paid.
Short Term Leave	Up to 15 days per year, unpaid. May be used intermittently.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave.
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

4-Star Express Instructor

32+ hours per week/10.5 months per year

Insurance

Provision	**Eligibility**
Medical	Eligible for district contribution. See insurance table.
Dental	Eligible for district contribution.

Time Off

Holidays	8 days, paid.
Vacation	Not eligible.
Personal Leave	1 day per year, paid.
Sick Leave	1 day per month, paid.
Short Term Leave	Up to 15 days per year, unpaid. May be used intermittently.
Long Term Leave	1 occurrence* during employment, unpaid, with a minimum of 3 years' experience in the district.
Family Illness	Up to 10 days per year, deducted from sick leave.
Bereavement	Up to 5 days per occurrence for immediate family; 1 day for non-immediate family; deducted from sick leave.
Religious Leave	Up to 3 days per year, deducted from sick leave.
Naturalization Leave	Up to 3 days per year, deducted from sick leave.
Childcare/Adoption Leave	Eligible to use up to 30 sick days, with a maximum leave period of up to 1 year.

Deferred Compensation

403(b)	Up to $~~880~~ 925 maximum annual district match with no waiting period.

Note that this summary is not all-inclusive; you may be eligible for additional benefits beyond what is listed here. Please contact your human resources business partner with any questions.

* *See* Article 8, § 5 – Long-Term Leave: "Additional leaves may be granted at the discretion of human resources for health reasons."

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO KIDSTOP INSTRUCTORS

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MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO KIDSTOP INSTRUCTORS

TOPIC: Job Qualifications

EFFECTIVE DATES: July 1, ~~2022~~2024, through June 30, ~~2024~~2026

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279, and Education Minnesota – OSSEO Kidstop Instructors, relating to job qualifications within the Kidstop contract.

PURPOSE: The purpose of this MOU is to provide clarification to employees and District administrators relating to job qualifications for assignments within the Kidstop program in the event of new hires, staff reductions, layoffs and new program areas emerging.

CONDITIONS:

Qualifications for **Kidstop Before and After School Instructor** shall consist of the following:

A. Must be at least 18 years of age, but 21 years of age is preferred at the time of employment.
B. Must have 12 semester credits or more in the area of child development/program.
C. Must have at least 2,080 hours of direct work experience within the kindergarten thru 6th grade age group.
D. Experience must include planning and implementing educational activities for students.

Qualifications for **Four Star Express Instructor** shall consist of the following:

A. Must be at least 18 years of age, but 21 years of age is preferred at the time of employment.
B. Must have two years of credit towards a bachelor's degree and 2,080 hours of direct work experience in a preschool kindergarten readiness setting for children eligible for kindergarten the following school year.

   Prefer a bachelor's degree, and 1,040 hours of direct work experience in a preschool kindergarten readiness setting for children eligible for kindergarten the following school year. Preferred experience in planning and implementing early childhood instructional content, through hands-on learning lab instruction and play that enhances the child's skills in literacy, math, science, social, music and technology.

   Experience must include assessing children's cognitive skills with a child assessment instrument when the child enters the program and when a child leaves the program.

Qualifications for **Lead Instructor** shall consist of the following:

A. Must be at least 18 years of age, but 21 years of age is preferred at the time of employment.
B. Must have an AA degree or two years of relevant post-secondary education (Youth Work, Education, Social Work, Etc...). Prefer a Bachelor's degree in Recreation, Education or related field with at least one year previous experience.
C. Must meet requirements of State of Minnesota School Age Childcare Program Standards including a minimum of 120 hours of training in child development, guidance, and/or recreational coursework.
D. Must have 2,080 hours experience working with children in grades K-8 in a childcare program setting.
E. Current First Aid and CPR training within 90 days of employment.

~~Qualifications for **Osseo Area Learning Center** shall consist of the following:~~

~~A. Must be at least 18 years of age, but 21 years of age is preferred at the time of employment.~~
~~B. Must meet requirements as outlined in Minnesota Statue 9503, including but not limited to:~~
~~C. Must have two years, equal to an associate degree/certificate, of semester credits in the area of early childhood, and 2,080 hours of direct work experience with infant and toddler children.~~
~~D. Prefer a bachelor's degree in Early Childhood Education and 1,040 hours of direct work experience in an infant/toddler setting.~~
~~E. Prefer experience that includes planning and implementing early childhood instructional content, through hands-on learning experiences.~~

Employees who are currently working in the programs referenced above shall be deemed qualified for the assignment they currently hold, regardless of the qualifications specified in paragraphs #1 – 3 above.

These qualifications may change from time to time based on state requirements and/or the evolving needs of the District. If these qualifications change for any reason, the District shall meet and confer with Education Minnesota – OSSEO Kidstop Instructors prior to any changes taking effect.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO KIDSTOP INSTRUCTORS

TOPIC: Student Teaching Practicum or Similar Field Experience

EFFECTIVE DATES: July 1, ~~2022~~2024, through June 30, ~~2024~~2026

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279 ("District"), and Education Minnesota – OSSEO, Kidstop Instructors ("Union"), relating to an employee in the Kidstop Instructor group that completes their student teaching practicum or similar field experience in Osseo Area Schools while employed as a Kidstop Instructor.

PURPOSE: The purpose of this MOU is to provide clarification related to an employee in the Kidstop Instructor group completing a student teaching practicum or similar field experience in ISD 279 while employed as a Kidstop Instructor.

The District and Education Minnesota – OSSEO Kidstop Instructors agree to the following related to an employee in the Kidstop Instructor group completing their student teaching practicum or similar field experience in ISD 279:

An employee will be eligible for the student teaching practicum or similar field experience after the successful completion of their probationary period, subject to HR approval.

The employee will retain their current rate of pay for up to one year while completing the practicum or similar field experience.

The employee will be paid for the number of hours of their assignment held before moving into their student teaching/ field experience position.

The employee will apply to take a paid student teaching/field experience leave of absence, for up to one year, from their current position to complete the student teaching practicum or similar field experience. During this time all sick, personal, or vacation leave is frozen.

The employee will be placed for their student teaching position, whenever possible, in a site other than their current Kidstop site. If an exception is needed, it will be done with mutual agreement of the district and the union.

Upon successful completion of the student teaching practicum or similar field experience the employee will return to their current position subject to vacancy and ability to perform the job duties.

The employee must commit to working for ISD 279 in a position with at least a comparable number of hours for a minimum of two years.

If the employee does not maintain employment with ISD 279 for at least two years following the completion of the student teaching practicum or similar field experience, the employee will pay back to the district the amount of salary and benefits earned while completing the student teaching practicum or similar field experience.

An employee must sign the attachment* to confirm they understand this MOU.

*Attachment**

Kidstop Instructor
Student Teaching Practicum or Similar Experience
Request for Paid Leave of Absence

Employee Name _____ **Employee Number**_____

Title _____ **Building** _____

College _____

Licensure to be awarded_____ (attach most recent transcript)

Dates of Student Teaching _____

Name and phone number of student advisor _____

Number of Hours per day and number of days per week student teaching _____
**attach verification requirement from college*

Site of Student Teaching at Osseo (must be site other than your employment site unless preapproved by Human Resources)
_____

Classroom location, name of host teacher and subject of Student Teaching
_____

Pursuant to the Memorandum of Agreement (MOU) between Osseo Area Schools, ISD #279 and Kidstop Instructors, I the undersigned do hereby agree to return to my current position, subject to vacancy and ability to perform the job duties. I also understand that I must commit to working for ISD 279 for at least two years following the completion of the student teaching practicum or similar field experience and if I fail to do so, I agree to reimburse the district the amount of salary and benefits earned while completing the student teaching practicum or similar experience.

Kidstop Instructor **Date**

HR Use:

Received: _____ Approved: YES NO // Initials_____
Hourly Pay Rate: _____ Weekly Assignment Hours:_____
Health Insurance Cost/Month: _____ Two School Year Start:_____ Two school Year End _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO KIDSTOP INSTRUCTORS

Limits to Long-Term Disability Insurance Coverage

TOPIC: Potential Plan Design Change - Long-Term Disability Insurance Coverage

EFFECTIVE DATE: Upon ratification

The plan design for long-term disability coverage for chemical dependency and mental health may be changed. These changes will only go into effect contingent on the agreement of all other bargaining groups in the Osseo Area School District, approval of the Insurance Advisory Committee and approval by the School Board. If no agreement is reached among the groups, or if the Insurance Advisory Committee and/or School Board do not approve the design of the request for proposal (RFP) and/or the bid/proposal itself, this language will be null and void. In the interim follow Article VII, Section 1, Subd. 5.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – KIDSTOP INSTRUCTORS

EFFECTIVE DATE: July 1, ~~2023~~ 2024 – June 30, ~~2024~~2026

TOPIC: Attendance Recognition

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279, and Education Minnesota –Kidstop Instructors (KSI), relating to a Post-Employment Health Care Account (PEHCA) contribution associated with attendance recognition for qualified Kidstop Instructors.

PURPOSE: The purpose of this MOU is to define criteria that KSIs must meet to be eligible for the PEHCA contribution of $200.00, payable each school year this MOU is in effect.

CONDITIONS: The District and Education Minnesota – KSI agree to the following:

KSIs who use the equivalent hours of 3 days or less of sick leave each year (either 10 month or 12 month) shall ~~verify their own eligibility~~ be eligible for a $200.00 PEHCA contribution ~~by reviewing their own sick leave balance and usage~~. Verification of eligibility ~~must be sent on a completed Attendance Recognition form to~~ will be verified by Human Resources between May 15th and June 1st of each year. The following criteria must be met. The KSIs must:

- be hired on or before October 31st;
- have used 3 days or less (based on the equivalent number of hours in the employee's work assignment) of sick leave in the school year for any reason except for absences due to Workers Compensation;
- have a balance of at least 120 hours of accumulated sick leave on June 1st in their sick leave account
- be an active employee, not on an approved medical leave, long-term leave, or separated from ISD 279; and
- be an active employee at the time the PEHCA contribution is paid. The PEHCA contribution will be paid no later than September 30th of each year.

KSIs that use additional sick leave after the ~~completed request form~~verification has been submitted may affect their eligibility and subsequently may not qualify for the PEHCA contribution.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – KIDSTOP INSTRUCTORS

TOPIC: 12-Month Positions Task Force

BEGIN: July 1, 2023

AGREEMENT:

The following contains the full text of the Memorandum of Understanding (MOU) between the Osseo Area Schools, ISD 279 and the Education Minnesota - Kidstop Instructors (KSI) relating to the mutual establishment of a task force, designed to explore and assess current KSI 10-month positions that could be extended to 12-month positions, and provide a recommendation to that effect.

The focus of the task force will be to create a plan that will serve to:

- Review existing 10-month positions
- Explore existing needs and available work during the summer months
- Create job descriptions that align with available work, year-round, if possible
- Analyze how these new jobs would align with current unit work and where they would fall within the collective bargaining agreement, including classification and benefits
- Provide a recommendation based on the findings of the task force
- Align with the School District's mission, core values and strategic objectives
- Promote feedback, collaboration, and understanding

The Task Force will be comprised of members of the Kidstop Instructors unit, and members of administration appointed by the Labor Relations Director of Human Resources. Both sides agree to discuss at meet & confer if either side feels a need to adjust representation.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – KIDSTOP INSTRUCTORS

TOPIC: Paid Family Medical Leave Act

EFFECTIVE DATE: Upon ratification of contract

PURPOSE:

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279 and Education Minnesota – Osseo relating to the mutual establishment of a task force, designed to review the Paid Family Medical Leave Act (PFMLA) and develop an MOU prior to January 1, 2026 to request, track and implement the benefits under PFMLA.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – KIDSTOP INSTRUCTORS

TOPIC: ESST Language

EFFECTIVE DATE: Upon ratification of contract

PURPOSE:

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279 and Education Minnesota – Osseo relating to the mutual agreement to discuss ESST language as it applies to various leaves of absence in Meet and Confer.

Memo

To: School Board Members

From: Lisa Chang, Director, Labor Relations
Yvonne Shorts Lind, Executive Director, Human Resources

Date: April 22, 2025

Re: Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Registered Nurses and Licensed Practical Nurses EM-O, July 1, 2024 – June 30, 2026

Recommendation:

It is our recommendation that you approve the Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and the Registered Nurses and Licensed Practical Nurses EM-O, effective July 1, 2024, through June 30, 2026.

Key Concepts/Ideas:

The Registered Nurses and Licensed Practical Nurses EM-O are a group of 30 employees comprised of Registered Nurses and Licensed Practical Nurses.

The agreement contains changes to the Wages and Conditions, Group Benefits/Insurance, and Leaves of Absence portions of this collective bargaining agreement.

In the Wages and Conditions section, Registered Nurses and Licensed Practical Nurses will receive a 4% increase on all steps in 2024-2025 and a 2% increase on all steps in 2025-2026.

In the Group Insurance section, the monthly district contribution was increased 3% for HSA Single for each year. For HSA Employee +1 and Family the increases were 4% in year 1 and 3% in year 2.

The monthly district contribution toward health insurance will be set at the following amounts for full-time employees (scheduled to work 32 or more hours per week):

7/1/2024-12/31/2024	**High Plan**	**Value Plan**	**HSA Plan**
Single	$610.42	$666.35	$672.40
Employee +1	$947.68	$1,034.89	$1,012.92
Family	$1,518.37	$1,658.11	$1,620.65
1/1/2025-12/31/2025	**High Plan**	**Value Plan**	**HSA Plan**
Single	$610.42	-	$692.57
Employee +1	$947.68	-	$1,053.44
Family	$1,518.37	-	$1,685.48
1/1/2026	**High Plan**	**Value Plan**	**HSA Plan**

Single	$610.42	-	$713.35
Employee +1	$947.68	-	$1,085.04
Family	$1,518.37	-	$1,736.04

The monthly district contribution toward health insurance will be set at the following amounts for part-time employees (scheduled to work 30 hours but less than 32 hours per week):

7/1/2024-12/31/2024	**High Plan**	**Value Plan**	**HSA Plan**
Single	$586.72	$639.62	$631.51
Employee +1	$586.72	$639.62	$961.66
Family	$586.72	$639.62	$1,538.64
1/1/2025-12/31/2025	**High Plan**	**Value Plan**	**HSA Plan**
Single	$586.72	-	$650.46
Employee +1	$586.72	-	$1,000.13
Family	$586.72	-	$1,600.19
1/1/2026	**High Plan**	**Value Plan**	**HSA Plan**
Single	$586.72	-	$669.97
Employee +1	$586.72	-	$1,030.13
Family	$586.72	-	$1,648.20

Also in the Group Insurance section, long-term disability income protection and dental insurance are now available to part-time staff who work at least 30 hours a week.

Salary Investment:

The salary investment outlined above is consistent with the financial parameters established by the school board for the 2024-2026 contract negotiations.

The two-year agreement results in a 9.62% total package increase. The total financial investment is $205,532 over the term of the agreement.

Timeline/Next Steps:

With the ratification of the contract, human resources and payroll will begin the implementation process.

AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT

BETWEEN

OSSEO AREA SCHOOLS

ISD 279

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 279/OSSEO AREA SCHOOLS
MAPLE GROVE, MINNESOTA

AND

REGISTERED NURSES & LICENSED PRACTICAL NURSES EDUCATION MINNESOTA - OSSEO

July 1, ~~2022~~ 2024 – June 30, ~~2024~~2026

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AGREEMENT ON
TERMS AND CONDITIONS OF EMPLOYMENT

BETWEEN

INDEPENDENT SCHOOL DISTRICT 279
MAPLE GROVE, MINNESOTA

AND

REGISTERED NURSES AND LICENSED PRACTICAL NURSES

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

For the Education MN-Osseo Registered Nurses and Licensed Practical Nurses

DocuSigned by: 8/31/2023

RN and LPN Negotiator

DocuSigned by: 8/31/2023

Education Minnesota-Osseo President

For Independent School District 279

Chair

Clerk

Director, Labor Relations

Dated this _____ day of _____, 20____

Dated this 30th day of August, 2023

Addresses of Official Notice:

EDUCATION MINNESOTA-OSSEO
Local #1212
9210 Wyoming Ave. N. #200
Brooklyn Park, MN 55445

SCHOOL BOARD
Office of the Superintendent
11200 93rd Ave. N.
Maple Grove, MN 55369

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ARTICLE 1
PURPOSE OF AGREEMENT

Section 1. Parties: This Agreement, entered into between the School Board, Independent School District 279, Maple Grove, Minnesota, hereinafter referred to as the School Board and the Education Minnesota - Osseo Registered Nurses and Licensed Practical Nurses hereinafter referred to as the employee(s), is pursuant to and in compliance with the Public Employment Labor Relations Act, hereinafter referred to as the PELRA, and provides the terms and conditions of employment for employees during the term of this Agreement.

ARTICLE 2
EMPLOYEE REPRESENTATIVE

Section 1. Appropriate Unit: Education Minnesota - Osseo will represent all the Registered Nurses and Licensed Practical Nurses of the School District as defined in this Agreement and in the PELRA.

Section 2. Recognition: In accordance with the PELRA, the School Board recognizes Education Minnesota - Osseo as the exclusive representative of Registered Nurses and Licensed Practical Nurses employed by the School Board of Independent School District 279. The exclusive representative will have those rights and duties as described by the PELRA and as described in this Agreement.

ARTICLE 3
DEFINITIONS

Section 1. Terms and Conditions of Employment: Will mean the hours of employment, the compensation therefore, including fringe benefits, except retirement contributions or benefits, and the employer's personnel policies affecting the working conditions of the employees, but does not mean educational policies of the School District. The terms in both cases are subject to the provisions of the PELRA.

Section 2. Registered Nurses and Licensed Practical Nurses: Will mean persons employed by the School Board in a capacity exclusively associated with the School District's health services program. The term employee as used herein will not include confidential employees, supervisory employees, essential employees, part time employees whose service does not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the bargaining unit, employees whose positions are basically temporary or seasonal in character and are not for more than 67 working days in any calendar year, and emergency employees.

Subd. 1. Registered Nurse: Will mean all persons employed by the School District in a position for which the person must be licensed as a Registered Nurse.

Subd. 2. Licensed Practical Nurse 1: Will mean all persons employed by the School District in a position for which the person must be licensed as a Licensed Practical Nurse.

Subd.3. Licensed Practical Nurse 2: Will mean all persons employed by the School District in a position for which the person must be licensed as a Licensed Practical Nurse by the State of Minnesota who are specifically responsible for providing for the 1:1 health care needs of individual students who require frequent care throughout the school day in order to attend school.

Section 3. School Board: For purposes of administering this Agreement, the term "School Board" may also mean the designated representative.

Section 4. Other Terms: Terms not defined in this Agreement will have those meanings as defined by the PELRA.

ARTICLE 4
SCHOOL DISTRICT RIGHTS

Section 1. Inherent Managerial Rights: The employees recognize that the School District is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the School District, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.

Section 2. Management Responsibilities: The employees recognize the right and obligation of the School District to efficiently manage and conduct the operation of the School District within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

Section 3. Effect of Laws, Rules and Regulations: The exclusive representative recognizes that all employees covered by this Agreement will perform the services prescribed by the School District and will be governed by School Board policies, rules, regulations, directives and orders which are not inconsistent with the terms and conditions of employment set forth in this Agreement and which are issued by properly designated officials of the School District. Any provision of this Agreement found in violation of any law, rule or regulation there under, will be without force or effect.

Section 4. Reservation of Managerial Rights: The foregoing enumeration of School District rights and duties will not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this Agreement are reserved to the School District.

ARTICLE 5
EMPLOYEE RIGHTS

Section 1. Right to Views: Pursuant to the PELRA, nothing contained in this Agreement will be construed to limit, impair or affect the right of any employee, or their representative, to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designed to and does not interfere with the full faithful and proper performance of the duties of employment or circumvent the rights of the employees; nor will it be construed to require any employee to perform labor or services against their will.

Section 2. Right to Join: Employees will have the right to form and join labor or employee organizations, and will have the right not to form and not to join such organizations. Employees in the unit will have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for such employees with the School District.

Section 3. Personnel Files:

Subd. 1. Access: All individual employee evaluations and individual employee files generated within the School District will be available to the employee during regular School District hours upon the employee's request in accordance with the PELRA.

Subd. 2. Request: Such request will be made to the Human Resources Department. The department will schedule an appointment for the employee to review the employee's file and will notify the employee of such appointment.

Subd. 3. Review: The employee may review and have access to all the employee's evaluations and files generated in the School District only in the presence of a HR representative.

Subd. 4. Right to Copy: The employee will have the right to obtain a copy of any of the contents of their files.

Subd. 5. Right to Response: The employee may submit for inclusion in their file a written response to any material contained in such file.

Subd. 6. Destruction/Expungement: The School District may destroy or expunge such files as provided by law.

Section 4. Dues Check-Off: Employees will have the right to request dues check off for the organization of the exclusive representative in accordance with the provisions of the PELRA, as amended. Upon receipt of a properly executed authorization form from the employee, the School District will deduct, in 15 equal installments beginning on October 20 and ending on May 20, from the employee's paycheck, the dues the

employee has agreed to pay the exclusive representative during the effective period of authorization. The authorization will continue in effect until terminated by the employee in writing.

~~**Section 5. Claims Against the School District:** The exclusive representative hereby warrants and covenants that it will defend, indemnify and save the School District harmless from any and all actions, suits, claims, damages, judgments and executions or other forms of liability, liquidated or unliquidated, which any person may have or claim to have, now or in the future, arising out of or by reason of the deduction of the fair share fee specified by the exclusive representative as provided herein.~~

Section ~~6~~5. Political Action Committee (PAC) Deduction: Employees will have the right to request a payroll deduction as a method of contributing to the Education Minnesota - Osseo PAC.

Subd. 1. Authorization: Upon receipt of properly executed authorization card, the School District will make the designated deduction per paycheck.

Subd. 2. Terms of Authorization: Authorization cards will be filed with the payroll department by the employee and will continue in effect until revoked by the employee on a form provided by the School District (payroll department). Application for PAC deduction will be accepted at any time with change in payment reflected as soon as is practicable, but within 45 days.

Subd. 3. Schedule of Deductions: Deductions will be made in 15 equal installments beginning on October 20, and ending on May 20.

Section ~~7~~6. Probation and Regular Status: New employees will be considered probationary employees until June 30, provided they have worked 120 days from their hire date to June 30. If a school year ends prior to a probationary employee serving at least 120 workdays, such employee shall be on probation for the following school year, ending June 30. Workdays shall be defined as including days actually worked, personal leave, sick leave, and paid holidays. During this time, they will have no seniority privileges and may be transferred, discharged, reduced in hours of assignment, or terminated in the event of job elimination. Upon completion of the probationary period, the employee will establish regular status unless otherwise notified in writing by the employer prior to that date.

Section ~~8~~7. Seniority – Registered Nurses and Licensed Practical Nurses 1 & 2:

Subd. 1. Seniority Date: An employee's seniority date will be the original date of employment in the School District within the unit (i.e. RN, LPN 1, & LPN 2). If the original date is the same between two or more employees, the tiebreaker will be the lowest value of the last 3 digits of the PERA number of the employee.

Subd. 2. Forfeiture: An employee who is discharged, resigns, or does not report for an assignment after being recalled will forfeit all seniority rights.

Subd. 3. Seniority List: A current seniority list of regular-status employees will be posted and maintained on the School District's intranet.

Subd. 4. Request for Change: The employee will have a right to surface any dispute about their seniority date and request for a change to human resources.

Subd. 5. LPNs Who Earn RN or BSN Licensure: Beginning with the 2014-2015 school year, Licensed Practical Nurses who earn their Registered Nurse licensure will maintain their seniority date to their original hire date with the district. The Registered Nurse will be placed when an open Registered Nurse position, with equal or more hours than the current assignment, becomes available. ~~If the Registered Nurse does not accept the open position, they must resign effective immediately.~~

1. If the Registered Nurse chooses to remain in the role of a Licensed Practical Nurse, they waive the right to be paid the hourly rate of a Registered Nurse.

Section ~~98~~. Holidays: Employees will be granted eight or eleven paid holidays as determined by the school board prior to July 1 each year.

The following paid holidays will be granted:

Thanksgiving	Winter Holidays (2 days)
Friday following Thanksgiving	Presidents' Day or Martin Luther King, Jr. Day
New Year's Day	Memorial Day
Spring Holiday	Juneteenth*
Labor Day*	4th of July*

* Enrollment center nurse(s) only.

Section ~~109~~. Posting of Positions: Vacancies to be filled will be posted for a period of five working days. The ~~Supervisor~~ Director of Student Services or designee will inform the employees of vacancies, including vacancies for Licensed School Nurses, prior to the posting. Employees interested in applying should make application to human resources. Employees who apply during the designated time frame will be considered on the basis of previous work experience, training, and job performance. The ~~Supervisor~~ Director of Student Services or designee will ensure that employees who apply for positions are informed of the status of their application after a final decision. ~~Management~~ The Director of Student Services or designee reserves the right to make the final decision in filling positions, including the right to transfer or reassign employees.

Subd. 1. Involuntary Transfer: In the case of a possible involuntary transfer or reassignment, ~~management~~ the Director of Student Services or designee will first

discuss with the employee(s) the need for the transfer or reassignment and explore voluntary options.~~consider the assignment preference(s) of the employee(s) involved before finalizing the transfer or reassignment decision.~~

If a voluntary option cannot be found, the Involuntary Transfer will follow:

a. The least senior elementary nurse will be transferred into the open elementary position within their license.
b. The least senior secondary nurse will be transferred into the open secondary position within their license.

Section ~~11~~10. Job Elimination – Registered Nurses & Licensed Practical Nurses 1:

Subd. 1. Seniority: As of July 1, 2017, an employee that is on a performance improvement plan may not displace another employee, subject to the following conditions:

1) Human resources and the union agree that due process was followed.

2) That the employee was placed on the performance improvement plan by December 1 that outlines a plan for professional growth and supports.

In the event of job elimination requiring layoff, the employee with the least seniority in the unit (e.g. RN, LPN 1, LPN 2) will be laid off first. If the seniority date is the same, the tiebreaker will be the lowest value of the last 3 digits of the PERA number of the employee.

Subd. 2. Recall List: A regular-status employee who has been displaced due to a layoff will be placed on a recall list. When a position becomes available, the most senior qualified employee will be recalled first. If the employee fails to report to work upon two weeks' notice of recall, this will cause the employee to lose all recall rights.

Subd. 3. Recall Period: A regular employee will be kept on the recall list up to 12 months after the layoff if no position has been offered.

Section ~~12~~11. Job Elimination – Licensed Practical Nurses 2:

Subd. 1. In the event of job elimination requiring layoff, employees will be terminated at the discretion of the program supervisor.

Subd. 2. Recall List: A regular-status employee who has been displaced due to a layoff will be placed on a recall list. When a position becomes available, the most senior qualified employee will be recalled first. If the employee fails to report to work upon two weeks' notice of recall, this will cause the employee to lose all recall rights.

Subd. 3. Recall Period: A regular employee will be kept on the recall list up to 24 months after the layoff if no position has been offered.

Section ~~13~~12. Other Rights: Employees will have all other rights prescribed by PELRA.

Section ~~14~~13. Progressive Discipline: The school district recognizes the concept of progressive discipline consisting of 1. Oral reprimand; 2. Letter of Expectation; 3. Notice of Deficiency; 4. Suspension without pay; 5. Discharge. Notwithstanding this concept, the school district reserves, in its sole discretion, to impose discipline at any level.

ARTICLE 6
BASIC SCHEDULES AND RATES OF PAY

Section 1. Conditions:

Subd. 1. Hours: Employees covered by this Agreement will not regularly exceed 37.50 hours per week for RN's, and 35 hours per week for ~~an~~ LPN ~~1~~'s ~~assigned to elementary schools, early childhood programs, OALC, or OEC, and 32.5 hours for any other LPN 1 in any combination of duties without prior approval~~. All work assigned beyond the normal assignment will have prior approval from human resources or supervisor. In emergency situations, approval may be given after the fact. All such work assigned up to 40 hours per week will be performed at the regular wage rate.

Subd. 2. Placement on Schedule: New personnel covered by this Agreement and employees changing positions included in this Agreement will be assigned and placed on the wage scale at the discretion of Human Resources.

Subd. 3. Overtime Compensation: Hours worked beyond 40 hours per week will be paid at time and one-half. All overtime work must be authorized in advance by the supervisor, except in emergencies.

Subd. 4. Duty Free Lunch: Each employee will have a scheduled duty-free lunch period of 30 minutes. Emergencies causing interruption of duty-free lunch period, including walkie talkie calls, will be compensated at regular rate. If the employee is ~~on-call and working~~required to carry a walkie talkie during their scheduled duty-free lunch, the employee will be compensated at their regular hourly rate. Should these hours exceed forty (40) hours in a week, the employee will be paid overtime pay.

Subd. 5. Third Party Billing: If a nurse is unable to complete Third Party Billing during their regular duty day, asynchronous days, or with coverage from a float or sub nurse, they can consult with the Director of Student Services, or designee, who

may approve up to 5 hours per trimester to be used to complete their third party billing duties. Should these hours exceed forty (40) hours in a week, the employee will be paid at time and one-half.

Section 2. Wages and Conditions:

Subd. 1. Rates of Pay: The following hourly rates will be for the period of July 1, 2022 to June 30, 2024.

~~2022~~ 2024 - ~~2023~~ 2025 Hourly Rates		
Step	Registered Nurse	Licensed Practical Nurse
1	$ ~~32.50~~34.24	$ ~~26.00~~28.13
2	$ ~~32.80~~36.76	$ ~~26.15~~28.76
3	$ ~~33.70~~37.75	$ ~~26.70~~29.43
~~4~~	~~$ 35.05~~	~~$ 27.30~~
~~5~~	~~$ 35.05~~	~~$ 27.30~~

~~2023~~ 2025 - ~~2024~~ 2026 Hourly Rates		
Step	Registered Nurse	Licensed Practical Nurse
1	$ ~~32.92~~35.00	$ ~~27.05~~28.69
2	$ ~~35.35~~37.50	$ ~~27.65~~29.33
3	$ ~~36.30~~38.51	$ ~~28.30~~30.02

*An LPN with an RN license who is directed by the Director of Student Services or designee to complete duties typically assigned to an RN, will be paid at the RN Step 1 hourly rate of pay. These duties must be for half-day increments or more and may include the duties referenced in Addendum A.

Subd. 2. Movement on Schedule: Effective July 1, employees will be entitled to step increases only upon satisfactory job performance. Satisfactory job performance shall be determined by the employee's most recent performance evaluation so long as the evaluation was done during the previous two years. Employees who do not receive a step increase due to job performance shall be eligible for such step increase the following January 1st or July 1st whichever occurs first after satisfactory job performance review, provided the employee has worked 120 workdays prior to the performance review. Days worked shall include days actually worked, personal leave, sick leave, and paid holidays.

Subd. 3. New hire incentive: Effective July 1, 2021, all newly hired Registered Nurses and Licensed Practical Nurses who complete the school year and have worked at least 120 days during the school year will receive a $1,000 stipend.

a. The stipend will be prorated for employees who have completed the 120 days required; however, did not work the full school year, i.e., those who were hired after the start of the school year.
b. The $1,000 stipend will be paid on the last payroll of the school year.

Section 3. Work Year: The work year for Registered Nurses, Licensed Practical Nurses 1 and Licensed Practical Nurses 2 will be the same as the student contact days. Additional days are outlined in the chart below. All nurses will have access up to 10 additional float hours, in addition to the chart below. All nurses will be paid their hourly rate for attending Open House (up to 4 hours) and Kindergarten Orientation (up to 2 hours) above and beyond their normal work hours.

	Elem. RN	Elem. LPN	Middle School RN	Middle School LPN	High School RN	High School LPN
Additional days prior to students reporting	6	4	7	4	7	4

Subd. 1. Hours: Registered Nurses and Licensed Practical Nurses 1 staff resources will be appropriately distributed and assigned as determined by the identified health needs of students in each school building/program, available financial resources, and School District Administration. Licensed Practical Nurses 2 are assigned at the discretion of the School District Administration.

Section 4. Emergency Closing: If school starts late or is closed early due to inclement weather or other emergency situations, employees will be paid for their normal work assignment for that day. On such days, the work assignment will be determined by the immediate supervisor.

In the event school is cancelled due to inclement weather or other emergency situations, employees will be paid for up to three days, per school year, for their normal work assignment. This provision will apply for full days only when school has been cancelled prior to the opening of the normal school day.

The superintendent reserves the right to require that employees report to work for any school closing. Employees will receive their normal compensation for that day and no additional compensation.

~~When the Superintendent determines that the district will follow an e-learning day, the district will follow Minnesota Statute 120A.414 (https://www.revisor.mn.gov/statutes/cite/120A.414).~~

In the event an employee was scheduled to take a single sick day, personal leave day, bereavement day or vacation day that coincides with an emergency school closing day the employee will not be charged for their scheduled sick day, personal leave day, bereavement day or vacation day. If the employee was scheduled to take a series (2 or more) of connected sick days, personal leave days, bereavement leave days or vacation days and one of those connected days falls on the emergency school closing day, the employee will be charged for the day(s) that coincides with the emergency school closing day(s).

When the Superintendent determines that the district will follow an e-learning day, the district will follow Minnesota Statute 120A.414 (https://www.revisor.mn.gov/statutes/cite/120A.414).

Section 5. Packing Office: Nurses who are required to spend extra time packing and unpacking their classroom, outside the normal workday, due to district direction for the purposes of office and/or site construction, will be compensated as follows:

Subd. 1. Building/Office Construction: A nurse will be compensated when building or office district level construction projects require a nurse to pack all office materials and remove them from the office.

Subd. 2. Compensation: The nurse will be compensated two hundred fifty dollars ($250) per move, which includes both packing and unpacking.

Subd. 4. RN and LPN Offices: The compensation may be shared if both nurses pack the office.

ARTICLE 7
GROUP BENEFITS/INSURANCE

Section 1. Health and Hospitalization Insurance for Full-Time Employees (employees scheduled to work 32 or more hours weekly): ~~The selection of insurance carriers and policies will be made by the School District.~~

Subd. 1. District Contributions for Basic Group Health and Hospitalization Plans:

The district will contribute up to the following amounts towards the district's Group Health Insurance premiums for full-time employees. Any portion of the premium that exceeds the district contribution will be paid by the employee and paid by payroll deduction.

Effective July 1, 2024-December 31, 2024

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.37

Value	$666.35	$1,034.89	$1,658.11
HSA Plan	$672.40	$1,012.92	$1,620.65

Effective ~~July~~ January 1, ~~2022~~ 2025 – December 31, ~~2022~~2025

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.37
~~Value~~	~~$610.42~~	~~$947.68~~	~~$1,518.37~~
HSA Plan	$~~478.20~~ 692.57	$~~927.56~~1,053.44	$~~1,484.08~~1,685.48

Effective January 1, ~~2023~~ 2026 – ~~December 31, 2023~~

	Single	Employee +1	Family
High	$610.42	$947.68	$1,518.36
~~Value~~	~~$637.66~~	~~$990.33~~	~~$1,586.71~~
HSA Plan	$~~616.88~~ 713.35	$~~969.30~~1,085.04	$~~1,550.86~~1,736.04

~~**Effective January 1, 2024**~~

	~~Single~~	~~Employee +1~~	~~Family~~
~~High~~	~~$610.42~~	~~$947.68~~	~~$1,518.37~~
~~Value~~	~~$666.35~~	~~$1.034.89~~	~~$1,658.11~~
~~HSA Plan~~	~~$672.40~~	~~$1,012.92~~	~~$1,620.65~~

Effective July 1, 2023, employees who are a new hire and enrolling for the first time, will not be able to elect the high advantage health insurance plan.

Effective January 1, 2024, employees will no longer be able to switch into the high advantage health insurance plan.

District contributions to the HSA trust account will be made each month. Contributions for July will be made at the same time as the August contribution. In the event of hardship, the parties agree to meet and confer to discuss alternatives to the contribution timelines.

The school district will pay all administrative fees associated with the plan.

- Single HSA Coverage: $200 per month
- Employee+1 Coverage: $400 per month
- Family Coverage: $400 per month

Subd. 2. Married Couples in District with Family Coverage: When an employee and their spouse are both employed by the School District and are eligible for the School District's group health and hospitalization plan, and both employees enroll

in the same hospitalization plan, the full premium will be paid by the School District.

Subd. 3. Group Term Life Insurance: The School District will pay the premium for group term life insurance for all full-time employees employed by the School District who qualify for and enroll in the existing group term life insurance plan of the School District. Full-time employees who qualify and enroll will be covered by group term life insurance in the amount of $50,000.

Subd. 4. Supplemental Group Term Life Insurance: Full-time employees will have the option, subject to the conditions established by the School Board's carrier for group term life insurance as provided in Subd. 4 of this Section, to purchase supplemental group term life insurance in the amounts of $50,000, $75,000, $100,000, $125,000 or $150,000, not to exceed 3 x annual salary. The cost of the supplemental coverage shall be borne by the employee and paid by payroll deductions.

~~Subd. 5. Long-Term Disability Income Protection: The School District will pay the premium for employee coverage in the existing long-term disability income protection plan of the School Board for all full-time employees who qualify for and enroll in such coverage. This coverage will apply up to the employee's base annual salary. See the LTD MOU.~~

~~Subd. 6. Dental Insurance:~~

~~a. Single Coverage: The School District will pay up to $28.00 per month for individual coverage for each full-time employee who qualifies for and enrolls in the School District's group dental insurance plan.~~

~~b. Family Coverage: The premium cost of the family/dependent coverage for each full-time employee who qualifies for and enrolls in the School District's group dental insurance plan and who qualifies for family/dependent coverage will be paid in total by the employee and paid by payroll deduction. Whether the district offers family/dependent coverage is subject to the conditions established by the carriers.~~

Section 2. Health and Hospitalization Insurance for Part-Time Employees (employees scheduled to work 30 hours but less than 32 hours weekly): ~~The selection of insurance carriers and policies will be made by the School Board.~~

Subd. 1. District Contributions for Basic Group Health and Hospitalization Plans:

	Effective July 1, 2024 – December 31, 2024		
	Single	Employee +1	Family
High	$586.72	$586.72	$586.72
Value	$639.62	$639.62	$639.62
HSA Plan	$631.51	$961.66	$1,538.64

Effective ~~July~~ January 1, ~~2022~~2025- December 31, 2025~~2022~~

	Single	Employee +1	Family
High	$586.72	$586.72	$586.72
~~Value~~	~~$586.72~~	~~$586.72~~	~~$586.72~~
HSA Plan	$~~449.11~~650.46	$~~880.61~~1,000.13	$~~1,408.98~~1,600.19

Effective January 1, ~~2023~~ 2026~~– December 31, 2023~~

	Single	Employee +1	Family
High	$586.72	$586.72	$586.72
~~Value~~	~~$612.08~~	~~$612.08~~	~~$612.08~~
HSA Plan	$~~579.35~~669.97	$~~920.25~~1,030.13	$~~1,472.38~~1,648.20

~~Effective January 1, 2024~~

	~~Single~~	~~Employee +1~~	~~Family~~
~~High~~	~~$586.72~~	~~$586.72~~	~~$586.72~~
~~Value~~	~~$639.62~~	~~$639.62~~	~~$639.62~~
~~HSA Plan~~	~~$631.51~~	~~$961.66~~	~~$1,538.64~~

Effective July 1, 2023, employees who are a new hire newly hired and enrolling for the first time will not be able to elect the high advantage health insurance plan.

Effective January 1, 2024, employees will no longer be able to switch into the high advantage health insurance plan.

~~Subd. 2. Employee +1 and Family Coverage High or Value Plan: The employee may choose to purchase Employee +1 coverage or family coverage at the cost of the Employee +1 coverage or family coverage premium minus the monthly sum contributed by the School District towards the Single coverage rate as described in Subd. 1 of this Section. To receive this District contribution, the employee must qualify and enroll in the School District's basic group health and hospitalization plan and qualify for dependent payroll deduction.~~

Subd. 3. District contributions to the HSA trust account will be made each month. Contributions for July will be made at the same time as the August contribution. In the event of hardship, the parties agree to meet and confer to discuss alternatives to the contribution timelines.

- Single HSA Coverage: $200 per month
- Employee+1 Coverage: $400 per month
- Family Coverage: $400 per month

The school district will pay all administrative fees associated with the plan.

Section 3. Long-Term Disability Income Protection: The School District will pay the full premium for employee coverage in the existing long-term disability income protection plan of the School Board for all employees working 30 or more hours per week who qualify for and enroll in such coverage. This coverage will apply up to the employee's base annual salary. See the LTD MOU.

Section 4. Dental Insurance:

a. Single Coverage: The School District will pay up to $28.00 per month for individual coverage for each employee working 30 or more hours per week who qualifies for and enrolls in the School District's group dental insurance plan.

b. Family Coverage: The premium cost of the family/dependent coverage for each employee working 30 or more hours per week who qualifies for and enrolls in the School District's group dental insurance plan and who qualifies for family/dependent coverage will be paid in total (minus the contribution of single coverage) by the employee and paid by payroll deduction. Whether the district offers family/dependent coverage is subject to the conditions established by the carriers.

Section ~~35~~. Eligibility: Full-time employees are eligible for group insurance. Those employees working a full school year schedule consisting of 32 or more hours per week will be considered full-time for purposes of eligibility for group insurance. Qualifications will include those established by the School District and the carrier of the coverage. Part-time employees, employees working 30 hours but less than 32 hours per week will be considered part-time for purposes of eligibility for group insurance.

Section 46. Enrollment: All employees qualifying will enroll for such coverages in accordance with the procedures established by the School District.

Section ~~57~~. Claims Against the School District: It is understood that the School District's obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim will be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section ~~68~~. Duration of Insurance Contribution: An employee is eligible for School District contributions as provided in this Article as long as the employee is employed by the School District. Upon termination of employment, all School District participation and contribution will cease effective on the last day of the month in which employment terminates.

Section ~~7~~9. Insurance Program Eligibility in the Event of Retirement: An employee who retires is eligible to participate in the health/hospitalization plan upon retirement per Minnesota Statute, but must pay the entire premium for the plan selected. The right to continue participation in a group plan that is mandated by MN statute. ~~such~~ Such plan will be in accordance with conditions of the carrier and/or until they qualify for coverage under another program.

Section ~~8~~10. Flexible Spending Account (FSA) Section 125 Plan: The School District will provide a FSA Section 125 Plan under the Internal Revenue code for all employees.

Subd. 1. Description: The Section 125 Plan (Flexible Spending Plan FSA) offered by the School District is a plan established to provide a way to save money on costs for medical and dependent care expenses. The three components allow payment for health insurance premiums, certain out-of-pocket health care expenses, and dependent care expenses with pre-tax dollars. It is a salary reduction plan permitting participants to choose among more than one benefit. It is classified as a "Cafeteria Plan" for federal income tax purposes.

The plan year will be determined by the School Board. There are three components to the plan:

1. Health insurance premium deduction with pre-tax dollars (Article 7, Section 1, Health Insurance).
2. Dependent care reimbursement account.
3. Medical expense reimbursement account.

Section ~~9~~11. Deferred Compensation Programs: In accordance with Section 457 or 403b of the internal revenue code and MS.356.24, the School Board will match the contribution of an ~~eligible~~ employee according to the following schedule towards either the Minnesota State Deferred Compensation Program (Section 457) or an approved 403b tax sheltered annuity plan. The plan must meet the School District's guidelines for approval. The contribution and match are forwarded each pay period to the plan account. Employees who have been contributing to a 457 plan prior to the ratification of the 2014-2016 contract will be grandfathered in, with the district contributing matching funds to the 457 plan.

District Match Upon First Day of Employment

Eligibility	Maximum
Current employees and newly hired employees that enroll in the deferred compensation program will have matching funds contributed by the district up to the maximum.	$660 ($34.74 per paycheck)

ARTICLE 8

LEAVES OF ABSENCE

Section 1. Sick leave:

Subd. 1. Earn: Registered Nurses and Licensed Practical Nurses 1 & 2 will be granted sick leave at the rate of one day per month worked for a total maximum of ten days annually. A "day" of sick leave is defined as the normal working day of the employee. ~~Unused sick leave days may accumulate to 100 days leave per employee. Employees who currently have more than 100 days will retain their current balance and not accrue days unless they drop below 100 days. Such accrual will be non-retroactive.~~

Subd. 2. Use: Sick leave with pay will be allowed when an employee's absence is due to personal illness which prevented their attendance at work and performance of duties on that day or days, provided that the employee has unused sick leave at the time of such absence. Sick leave may also be used for the illness of a minor child as provided for in M.S. 181.9413 (Sick or Injured Child Care Leave) provided the employee has unused sick leave at the time of the absence.

Subd. 3. Medical Verification: The School District may require an employee to furnish a medical certificate from a health care provider as evidence of illness when the absence is 3 days or more, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility of an employee for sick leave is reserved to the School District. In the event that a medical certificate will be required, the employee will be so advised.

Subd. 4. Deduction: Sick leave allowed will be deducted from sick leave days accrued by the employee.

Subd. 5. Excess Use: Any days used in excess of the number of days of sick leave accrued will be without pay.

Subd. 6. Use -Absences Covered by Workers' Compensation and/or Long-term Disability (LTD):

a. Upon the request of an employee who is absent from work as a result of a compensable injury incurred in the service of the School Board under the provisions of the Workers' Compensation Act and/or an absence covered by the School District's long-term disability insurance, the School Board will pay the difference between the compensation received pursuant to the Workers' Compensation Act and/or LTD by the employee and the employee's base rate of pay to the extent of the employee's earned accrual of sick leave.

b. A deduction will be made from the employee's accrued sick leave according to the pro rata portion of days of sick leave which is used to supplement workers' compensation and/or LTD payments.

c. Such payment will be paid by the School Board to the employee only during the period of disability.

d. In no event will the additional compensation paid to the employee by virtue of sick leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the base compensation of the employee.

e. An employee who is absent from work as a result of an injury compensable under the Workers' Compensation Act and/or an absence qualifying the employee for LTD payments who elects to receive sick leave pursuant to this Agreement, will submit their workers' compensation check and/or LTD payment, endorsed to the School Board prior to receiving payment from the School District for this absence.

f. An employee who is unable to perform their duties and responsibilities due to a physical assault resulting in an injury which occurs while on duty as a result of a ~~student~~work-related incident, will be entitled to compensation without use of sick leave for ~~the first three~~up to fifteen (15) days of absence per incident. Any additional days needed by the employee without the use of sick leave will be mutually agreed to in collaboration between the district and ~~the~~ union ~~up to a total of 15 days~~. The district may require the employee to be seen by a district selected medical provider and provide documentation that outlines return to work conditions. Thereafter, the compensation will be paid per a. through e. of this subdivision.

g. If an employee incurs an injury as described in f. of this Subdivision, and such injury causes the employee to work less than their contracted hours, the School District will continue to contribute its share of the cost of the health and hospitalization insurance plan in which the employee is enrolled.

Section 2. Family Illness:

Subd. 1. Use: Employees will be granted up to ten days absence per year for illness in the employee's or spouse's immediate family that may or may not otherwise be covered under the Family and Medical Leave Act (FMLA) and/or State statute. The immediate family will include a parent, sister, brother, spouse, son, daughter, son-in-law, daughter-in-law, grandparent, grandchildren, guardian, and any other relative or non-relative who stands in the same relationship with the employee. Such absences will be deducted from accrued sick leave. If the employee does not have accrued sick leave, an amount equal to the cost of a substitute rate of pay will be deducted from the employee's salary.

Section 3. Bereavement Leave:

Subd. 1. Use – Immediate Family: An employee will be granted up to five days for absence due to death of each member of the employee's or spouse's immediate family. The immediate family will include parent, sister, brother, spouse, son,

daughter, grandparent, son-in-law, daughter-in-law, grandchildren, guardian and any other relative or non-relative who stands in the same relationship with the employee. Such absences will be deducted from accrued sick leave. If the employee does not have sufficient accrued sick leave, the day will be unpaid. Exceptions to the immediate family designations may be granted with pre-approval of Human Resources in extenuating circumstances.

Subd. 2. Use – Not Immediate Family: Absence due to the death of a person, not listed in Subd. 1 will be limited to one day per occurrence. Such absence will be deducted from accrued sick leave. If the employee does not have sufficient accrued sick leave, the day will be unpaid. Exceptions may be granted with approval of Human Resources in extenuating circumstances.

Section 4. Personal Leave: An employee will be credited with one personal leave day per year, accumulative to five days. Personal leave may be used for activities requiring the employee's personal attention not covered under other provisions of this Agreement.

Subd. 1. Request: Requests for personal leave must be made at least three days in advance of the leave, except in event of emergencies.

Subd. 2. Limit: At no time will more than two of the employees covered by this Agreement be granted personal leave.

Subd. 3. Exclusion: A personal leave day may be granted on the first and last days of the student school year; however, such leave will only be granted for special circumstances with written explanation by the employee and approval of School District Administration.

Section 5. Sick Leave Use as Personal Leave: Employees shall be allowed to use sick leave as personal leave each year under the following conditions:

Subd. 1. Employees must have a minimum balance of 50 sick leave days prior to conversion.

Subd. 2. If an employee has a minimum balance of 50 sick leave days, the employee may be granted one additional personal day each year. If an employee has 75 sick leave days, the employee may be granted two additional personal days each year. This additional personal day will be deducted from the employee's sick leave accrual, and can only be granted after the exhaustion of accrued personal days.

Section 6. Parental Leave:

Subd. 1. Purpose: An employee, upon request, may be granted a leave for the purpose of child care of a newborn child or for the adoption/foster care of a child. The employee will be required to concurrently take a leave pursuant to the

Family/Medical Leave Act (FMLA). This leave will be granted to one parent of a newborn or adopted child provided such parent is caring for the child. Employees may be granted partial leaves of absence appropriate to the job assignment.

Subd. 2. Request: An employee making application for parental leave will inform human resources in writing of the intention to take the leave at least three calendar months before commencement of the intended leave. For an adoption leave, the employee will inform human resources in writing at the earliest opportunity of the intention to take the leave.

Subd. 3. Use of Sick Leave for Pregnancy: If the reason for the leave is occasioned by pregnancy, an employee may utilize sick leave pursuant to the sick leave provisions of this Article during a period of physical disability. A pregnant employee will also provide at the time of the leave application, a statement from a health care provider indicating the expected date of delivery.

Subd. 4. Use of Sick Leave for Adoption/Foster Care: An employee may request to use up to 30days of accumulated sick leave for adoption to assist in preparation and legal reasons of the adoption, as well as necessary travel and initial adjustment of the child. These days need not be taken consecutively.

Subd. 5. Date of Leave: The effective beginning date of a parental leave and its duration will be determined by mutual consent between the employee and human resources. In determining the date of the commencement and duration of the leave, Human resources will review each case on its individual merits taking into consideration the following:

a. The continuity of the health services program for students. The commencement of the leave should normally coincide with some natural break in the school year, e.g., winter vacation, spring vacation, end of a grading period, the end of the school year or the like.

b. The request of the employee.

c. The specific employment duties of the employee involved.

d. The health and welfare of the employee, unborn child or adopted child.

e. The recommendation of the employee's licensed physician.

Subd. 6. Duration: In making a determination concerning the commencement and duration of a childcare/adoption leave, the School Board will not in any event be required to:

a. Grant any leave of more than 12 months in duration.

b. Permit the employee to return to their employment prior to the date designated in the request for the leave, unless by mutual agreement of the employee and the Human Resources.

Subd. 7. Approval of Leave: If the employee complies with all provisions of this Section and a leave is granted by the School Board, the employee will be notified in writing.

Subd. 8. Termination of Leave: Interruption of pregnancy will terminate the leave. Human Resources may require in such cases 45 days' notice to return.

Subd. 9. Reinstatement: An employee returning from parental leave will be re-employed in the position occupied prior to the leave, subject to the following conditions:

a. The position has not been abolished.

b. The employee is not physically or mentally disabled from performing the essential duties of such position.

Subd. 10. Failure to Return: Failure of the employee to return pursuant to the date determined in this Section will constitute grounds for termination by the School District unless the School District and the employee mutually agree to an extension of the leave.

Subd. 11. Probationary Period: The parties agree that the applicable periods of probation for Registered Nurses and Licensed Practical Nurses are intended to be periods of actual service enabling the School District to have an opportunity to evaluate the employee's performance. The parties agree, therefore, that periods of time for which the employee is on parental leave will not be counted in determining the completion of the probationary period.

Subd. 12. Experience Credit: An employee who returns from parental leave within the provisions of this Section will retain all previous experience credit for pay purposes and any unused leave time accumulated under the provisions of this Article at the commencement of the leave. The employee will not accrue additional experience credit for pay purposes or leave time during the period of absence.

Subd. 13. Salary: Any parental of absence granted under this Section will be a leave without pay except as provided in Section 1 of this Article.

Subd. 14. Insurance: An employee on parental leave of absence is eligible to participate in group insurance programs if permitted under the insurance policy provisions, but will pay the entire premium for such programs as the employee wishes to retain, at the conclusion of an FMLA leave.

Subd. 15. Notification to Return: An employee on ~~parental leave~~parental leave of absence will be sent a Notification of Assignment from human resources according to the following schedule:

a. When the return date of the leave is intended to coincide with the opening of school, notification will be given by April 1st.

b. ~~At least 60~~When the return date falls at any other time during the school year notification will be given no less than 30 days prior to the specified return of the leave ~~when such date falls at any other time during the school year~~.

Subd. 16. Failure to Return Contract: The employee will lose all re-employment rights if the employee refuses or fails to return the contract within ten days.

Section 7. Long-Term Leave:

Subd 1. Eligibility: Employees who have a minimum of three years of experience in the School District may apply for an unpaid leave of absence once during their district employment, due to health reasons, educational purposes, election to political office, approved travel, or a career change/retraining. Additional leaves may be granted at the discretion of Human Resources for health reasons or election to political office.

Subd. 2. Requests: Requests for leaves must be made at least 30 days in advance except in emergencies and submitted to the administrator in charge for their recommendation. Final approval will be made by Human Resources. Normally, the number of staff on approved leave at any given time will not exceed two.

Subd. 3. Duration: Leave may be granted for a period of time up to one year.

Subd. 4. Benefits: An employee on leave will retain their accrued benefits as of the beginning date of the leave. No benefits will accrue during the period the employee is on leave.

Subd. 5. Reinstatement: An employee returning from long-term leave for education, approved travel, family reasons, retaining, or career change reasons will be re-employed in the position occupied prior to the leave, subject to the following conditions:

a. The position is vacant.

b. That the position has not been abolished.

c. That the employee is not physically or mentally disabled from performing the essential duties of such position.

An employee returning from long term leave for health or election to political office reasons will be re-employed in the position occupied prior to the leave, subject to the follow conditions:

a. That the position has been abolished

b. That the employee is not physically or mentally disabled from performing the essential duties of such position.

Subd. 6. Notice to Return: An employee on long-term leave will be notified of the position and specified date of return by Human Resources ~~at least 60~~no less than 30 days prior to the specified return date of said leave. The employee will lose all re-employment rights if the employee refuses or fails to notify the district of their intention to return within ten days of this notification.

Section 8. Short-Term Leaves (Ten Days or Less):

Subd. 1. Salary: Short-term leave will be without pay.

Subd. 2. Duration: Short-term leave may be granted for not more than ten working days per year.

Subd. 3. Requests: Requests for short-term leave will be made five days in advance except in the case of emergencies. The request will be submitted through the district's absence management system. Any special conditions or arrangements established by the administrator for a short-term leave will be in writing to the individual requesting the leave. All conditions established must be met to be eligible for the leave.

Subd. 4. Approval: Short-term leave will be granted only in extraordinary circumstances and must be approved by human resources.

Subd. 5. Duration: Short-term leave will normally be available not more than once every year.

Subd. 6. Limit: The number of staff on short-term approved leave at any given time will not exceed two of the employees covered by this agreement.

Section 9. Jury Duty: An employee summoned to jury duty will be granted time off with pay.

Subd. 1. Notice to School District: Employees who receive a summons ~~for jury service~~ are to ~~send a PF22 and a copy of the summons to~~ call and/or email the Human Resources Attendance Specialist and their supervisor immediately of the proposed dates of service. ~~Instructions for entering absences and finding a substitute will be given once the summons is received by the Attendance Specialist, if applicable.~~

Subd. 2. Remittance of Stipend: Employees ~~may~~ who receive a stipend for jury ~~service~~ duty ~~will need~~are to reimburse the School District~~district~~ for the ~~per diem~~

~~amount only. Typically, this is $20 per day~~amount received, minus the mileage allowance if they were on jury duty during school time.

Subd. 3. Commencement of Leave: Employees on-call for jury duty will need to report to work until they are summoned to appear for jury duty. Failure to do so will result in a deduction of pay for the days of work missed.

Subd. ~~3~~4. Pay: Employees will have no loss of pay as a result of ~~being summoned for~~ jury ~~service~~ duty if the provisions of Subd. 1 ~~and~~ through ~~2~~3. ~~of this section~~ are ~~completed~~met. ~~Failure to do so will result in the deduction of pay for the day(s) of work missed.~~

~~Subd. 4. On-call: Employees on-call for jury duty will need to report to work until they are summoned for jury duty. Failure to do so will result in deduction of pay for the day(s) of work missed.~~

Section 10. Religious Leave: An employee may be granted up to three days of religious leave. An employee must make application including a brief statement of the request to human resources at least three days prior to the religious leave. Human resources will notify the supervisor to make the necessary arrangements allowing the employee to make up the days at some other prearranged time. An employee may utilize provisions outlined in Section 4, Personal Leave, or may take the leave with full loss of pay.

Section 11. Court Appearance Leave:

Subd. 1. Request of School Board: When the school board is a party in a litigation, and an employee of the School District appears at the request of the school board or as codefendant in a case against the school board, the employee will be entitled to their pay and no deduction of any leave provision will be charged to the employee.

Subd 2. Other Requests: If an employee receives a notice to supply information or testify in a civil or criminal court proceeding, as a result of their employment, they must notify their principal~~/~~, supervisor and human resources. If the employee must appear at the proceeding, the employee will be entitled to their pay and no deductions of any leave provisions will be charged to the employee. If the matter is a result of actions for which the employee has been found to have acted improperly and thus disciplined by human resources, the day(s) absent will be deducted from Personal Leave or Short-term Leave referenced in this article.

Subd. 3. Action Against School Board: If the matter is a result of actions by the employee against the school board/district, the day(s) absent will be deducted from personal leave or short-term leave. Additional short-term leave will be granted if necessary.

Section 12. Eligibility for Leaves and Absences: An employee who is regularly employed on a school year basis will be eligible for leave and absence benefits.

Section 13. Extended Leave of Absence:

Subd. 1. Eligibility: Employees must have a minimum of seven consecutive years of service in the School District, and at least ten years of allowable service under PERA to be eligible for extended leave of absence.

Subd. 2. Authority: The School Board may grant an extended leave of absence of at least three years but no more than five years. However, the granting of extended leaves of absence is purely within the discretion of the school board and the school board reserves the right to refuse to grant any and all extended leaves, if, in the judgment of the school board, such leaves should not be granted.

Subd. 3. Conditions: The school board will consider the granting of extended leaves only under the conditions outlined below.

a) The duration of an extended leave of absence under this section must be determined by mutual agreement of the school board and the employee at the time the leave is granted. If the school board denies an employee's request, it must provide reasonable justification for the denial.

b) The school board shall not be obligated to reinstate an employee who takes a full-time or part-time position as a registered nurse or licensed practical nurse in another school district while on an extended leave of absence pursuant to this section.

c) Benefits: An employee on an extended leave of absence shall receive all of the health, accident, medical, surgical and hospitalization insurance or benefits, for both the employee and the employee's dependents, for which the employee would otherwise be eligible if not on an extended leave. An employee shall receive the coverage if such coverage is available from the school district's insurer, if the employee requests the coverage, and if the employee reimburses the district for the full amount of the premium necessary to maintain the coverage within one month preceding the district's payment of the premium.

Subd. 4. Requests: Requests for extended leaves of absence must be submitted to the director of human resources by March 1st of the year preceding the school year for which the extended leave of absence would commence. Requests to begin an extended leave of absence at a time other than the beginning of the school year may be considered by the School District. If approved, the employee will be granted a long term leave for the remaining duty days of the current school year and the extended leave of absence will then commence on the first duty day of the following school year.

Subd. 5. Reinstatement: An employee returning from an extended leave of absence will be reinstated according to the following guidelines and subject to the following conditions:

a) That the position has not been abolished.

b) That the employee is not physically or mentally disabled from performing the duties of such position.

c) That an employee with more seniority would not be displaced.

d) If the employee is on an extended leave of absence for more than the equivalent of one FTE year, the employee may return to the original building by mutual agreement between the employee and the District if an opening exists in the building. If there is not mutual agreement or if a position does not exist at the original building, the employee will be placed by the District according to applicable staffing needs.

Subd. 6. Notification of Return: The district is not obligated to reinstate any employee who is on an extended leave of absence pursuant to this Section unless the employee advises the district in writing of the intention to return before February 1st in the school year preceding the school year in which the employee wishes to return, or by February 1st in the calendar year in which the leave is scheduled to terminate.

Subd. 7. Failure to Return: The employee will lose all re-employment rights if the employee refuses an assignment, or fails to notify the district within ten days after being notified of their assignment.

Section 14. Unexcused Absences: Employees who are absent without approved leave (with the exception of emergencies) may be subject to discipline, up to and including discharge from employment.

Section 15. Negotiation Leave:

Subd. 1. Use: Up to four (4) members of the Education Minnesota – OSSEO's Negotiations Committee may be granted an appropriate number of days for purposes of collective bargaining with the School Board representative(s). Such days will be scheduled with the mutual consent of the School Board representative(s). There will be no leave deduction for these granted days.

ARTICLE 9
GRIEVANCE PROCEDURE

Section 1. Grievance Definition: A "grievance" will mean an allegation by an employee resulting in a dispute or disagreement between the employee and the

School District as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement.

Section 2. Representative: The employee, supervisor, or School Board may be represented during any step of the procedure by any person or agent of the employee's designated unit to act on their behalf.

Section 3. Definitions and Interpretations:

Subd. 1. Extension: Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure will refer to working days. A working day is defined as all week days not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run will not be included. The last day of the period so computed will be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein will be timely if it bears a postmark of the United States mail within the time period.

Section 4. Time Limitation and Waiver: Grievances will not be valid for consideration unless the grievance is submitted in writing to the school board's designee, setting forth the facts and the specific provision of the Agreement allegedly violated, and the particular relief sought within 20 days after the date the event giving rise to the grievance occurred. Failure to file any grievance within such period will be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereafter provided will constitute a waiver of the grievance. An effort will first be made to adjust an alleged grievance informally between the employee and the School Board's designee.

Section 5. Adjustment of Grievance: The school board and the employee will attempt to adjust all grievances which may arise during the course of employment of any employee within the School District in the following manner:

Subd. 1. Informal Discussions: Before a written grievance is submitted, informal discussions will take place between the aggrieved party, the principal or supervisor. Through these discussions, the parties will attempt to resolve the problem.

Subd. 2. Level 1: If the grievance is not resolved through informal discussions, the aggrieved party may submit the grievance in writing to Human Resources. Human Resources will give a written decision on the grievance to the parties involved within five (5) days after receipt of the written grievance.

Subd. 3. Level 2: In the event the grievance is not resolved in Level 1, the decision rendered may be appealed to the superintendent, provided such appeal is made in writing within five days after receipt of the decision in Level 1. If a grievance is properly appealed to the superintendent, the superintendent or designee will set a time to meet regarding the grievance within 15 days after receipt of the appeal. Within ten days after the meeting, the superintendent or designee will issue a decision in writing to the parties involved.

Subd. 4. Level 3: In the event the grievance is not resolved in Level 2, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level 2. If a grievance is properly appealed to the school board, the school board will set a time to hear the grievance within 20 days after receipt of the appeal. Within 20 days after the meeting, the school board will issue its decision in writing to the parties involved. At the option of the school board, a committee or representative(s) of the school board may be designated by the school board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board will then render its decision.

Section 6. School Board Review: The school board reserves the right to review any decision issued under Level 1 or Level 2 of this procedure provided the school board or its representative notifies the parties of its intention to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reverse or modify such decision.

Section 7. Denial of Grievance: Failure by the school board or its representative to issue a decision within the time periods provided herein will constitute a denial of the grievance and the employee may appeal it to the next level.

Section 8. Mediation. At any time prior to submission of a grievance to arbitration as referenced in Section 9 below, the parties may mutually agree to utilize the assistance of the Bureau of Mediation Services (BMS) to attempt to mediate a resolution of the grievance.

Section 9. Arbitration Procedures: In the event that the employee and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request: A request to submit a grievance to arbitration must be in writing signed by the aggrieved party, and such request must be filed in the office of the

superintendent within ten days following the decision in Level 3 of the grievance procedure.

Subd. 2. Prior Procedure Required: No grievance will be considered by the arbitrator which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties will, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the BMS to appoint an arbitrator, pursuant to PELRA, providing such request is made within 20days after request for arbitration. The request will ask that the appointment be made within 30 days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from the BMS within the time periods provided herein will constitute a waiver of the grievance.

Subd. 4. Submission of Grievance Information:

a. Upon appointment of the arbitrator, the appealing party will within five days after notice of appointment forward to the arbitrator, with a copy to the School Board, the submission of the grievance, which will include the following:

    1. The issues involved
    2. Statement of the facts
    3. Position of the grievant
    4. The written documents relating to Section 5, Article 7, of the grievance procedure

b. The school board may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing: The grievance will be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties will have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator will be a hearing de novo.

Subd. 6. Decision: The decision by the arbitrator will be rendered within 30 days after the close of the hearing. Decisions by the arbitrator in cases properly presented will be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided for in PELRA.

Subd. 7. Expenses: Each party will bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses which the party incurs in connection with presenting its

case in arbitration. A transcript or recording will be made of the hearing at the request of either party. The parties will share, equally, fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration.

Subd. 8. Jurisdiction: The arbitrator will have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator will not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written Agreement; nor will an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor will the jurisdiction of the arbitrator extend to matters of inherent managerial policy, which will include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order, the arbitrator will give due consideration to the statutory rights and obligations of the public school boards to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

Section 10. General:

Subd. 1. Reprisals: No reprisals of any kind will be taken by the School Board or by any member of the administration against any aggrieved person, any representative of an aggrieved person, or any other participants in the grievance procedure by reason of such participation.

Subd. 2. Employee Rights: Nothing herein will be construed to limit, impair or affect the right of any employee, as provided in state statutes.

ARTICLE 10
DURATION

Section 1. Term and Reopening Negotiations: This Agreement will run from July 1, ~~2022~~ 2024 through June 30, ~~2024~~2026, and thereafter until modifications are made pursuant to PELRA. If either party desires to modify or amend this Agreement commencing on July 1, ~~2024~~2026, it will give written notice of such intent no later than May 1, ~~2024~~2026. Unless otherwise mutually agreed, the parties will not commence negotiations more than 120 days prior to the expiration of this Agreement.

Section 2. Effect: This Agreement constitutes the full and complete agreement between the school board and the employees of Independent School District 279. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, School District policies, rules or

regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. Finality: Any matters relating to the current term of this Agreement, whether or not referred to in this Agreement, will not be open for negotiation during the term of this Agreement.

Section 4. Severability: The provisions of this Agreement will be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it will not affect any other provision of this Agreement of the application of any provision thereof.

Section 5. Savings Clause: Any provision of this Agreement found to be in violation of any applicable laws, rules, regulations, directives or orders will be subject to re-negotiation insofar as any provision is in violation of such applicable laws, rules, regulations, directives or orders.

MEMORANDUMS OF UNDERSTANDING
BETWEEN

OSSEO AREA SCHOOLS (ISD 279)
AND
EDUCATION MINNESOTA-OSSEO
REGISTERED NURSES & LICENSED PRACTICAL NURSES,

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MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO
REGISTERED NURSES AND LICENSED PRACTICAL NURSES

TOPIC: Staff Development

EFFECTIVE DATES: July 1, 2022, through June 30, ~~2024~~2026

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279, and Education Minnesota – OSSEO Registered Nurses and Licensed Practical Nurses, relating to staff development.

PURPOSE:

The purpose of this MOU is to provide an opportunity to allocate additional work hours to the Registered Nurses & LPN Nurses' work year in order to provide additional time for required staff development and collaboration.

This MOU shall designate 12 hours per year to be devoted to paid ~~staff development and/or training~~continuing education units (CEU). These hours may or may not coincide with mark reporting days, teacher workshop days, or other times where there is no student contact during the school year.

These 12 hours of ~~staff development/training time~~ continuing education units shall be scheduled by the ~~District Nurse~~Director of Student Services or designee with input provided by a voluntary staff development team of nurses. Nurses who elect to support the planning of professional development under this MOU will be timecarded and paid at their regular hourly rate of pay.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – OSSEO
REGISTERED NURSES AND LICENSED PRACTICAL NURSES

Limits to Long-Term Disability Insurance Coverage

TOPIC: Potential Plan Design Change - Long-Term Disability Insurance Coverage

EFFECTIVE DATE: Upon ratification

The plan design for long-term disability coverage for chemical dependency and mental health may be changed to a combined 24 months of coverage per claim. These changes will only go into effect contingent on the agreement of all other bargaining groups in the Osseo Area School District, approval of the Insurance Advisory Committee and approval by the School Board. If no agreement is reached among the groups, or if the Insurance Advisory Committee and/or School Board do not approve the design of the request for proposal (RFP) and/or the bid/proposal itself, this language will be null and void. In the interim follow Article 7, Section 1, Subd. 5.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – REGISTERED NURSES AND LICENSED PRACTICAL NURSES

EFFECTIVE DATE: July 1, 2023 – June 30, ~~2024~~2026

TOPIC: Attendance Recognition

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279, and Education Minnesota – Registered Nurses and Licensed Practical Nurses (RN/LPN), relating to a Post-Employment Health Care Account (PEHCA) contribution associated with attendance recognition for qualified RN/LPNs.

PURPOSE: The purpose of this MOU is to define criteria that RN/LPNs must meet to be eligible for the PEHCA contribution of $200.00, payable each school year this MOU is in effect.

CONDITIONS: The District and Education Minnesota – RN/LPNs agree to the following:

RN/LPNs who use the equivalent hours of 3 days or less of sick leave each year (either 10 month or 12 month) shall ~~verify their own eligibility~~be eligible for a $200.00 PEHCA contribution~~ by reviewing their own sick leave balance and usage~~. Verification of eligibility ~~must be sent on a completed Attendance Recognition form to~~ will be verified by Human Resources between May 15th and June 1st of each year. The following criteria must be met. The RN/LPNs must:

- be hired on or before October 31st;
- have used 3 days or less (based on the equivalent number of hours in the employee's work assignment) of sick leave in the school year for any reason except for absences due to Workers Compensation;
- have a balance of at least 120 hours of accumulated sick leave on June 1st in their sick leave account
- be an active employee, not on an approved medical leave, long-term leave, or separated from ISD 279; and
- be an active employee at the time the PEHCA contribution is paid. The PEHCA contribution will be paid no later than September 30th of each year.

RN/LPNs that use additional sick leave after the ~~completed request form~~verification has been submitted may affect their eligibility and subsequently may not qualify for the PEHCA contribution.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – REGISTERED NURSES AND LICENSED PRACTICAL NURSES

TOPIC: 12-Month Positions Task Force

~~BEGIN~~EFFECTIVE DATES: July 1, 2023 through June 30, 2026

AGREEMENT:

The following contains the full text of the Memorandum of Understanding (MOU) between the Osseo Area Schools, ISD 279 and the Education Minnesota – Registered Nurses and Licensed Practical Nurses (RN/LPN) relating to the mutual establishment of a task force, designed to explore and assess current RN/LPN 10-month positions that could be extended to 12-month positions, and provide a recommendation to that effect.

The focus of the task force will be to create a plan that will serve to:

- Review existing 10-month positions
- Explore existing needs and available work during the summer months
- Create job descriptions that align with available work, year-round, if possible
- Analyze how these new jobs would align with current unit work and where they would fall within the collective bargaining agreement, including classification and benefits
- Provide a recommendation based on the findings of the task force
- Align with the School District's mission, core values and strategic objectives
- Promote feedback, collaboration, and understanding

The Task Force will be comprised of members of the Registered Nurses and Licensed Practical Nurses unit, and members of administration appointed by the Labor Relations Director of Human Resources. Both sides agree to discuss at meet & confer if either side feels a need to adjust representation.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – REGISTERED NURSES AND LICENSED PRACTICAL NURSES

TOPIC: Paid Family Medical Leave Act

EFFECTIVE DATE: Upon ratification of contract

PURPOSE: The following contains the full text of the Memorandum of Understanding (MOU) between the Osseo Area Schools, ISD 279 and the Education Minnesota – Registered Nurses and Licensed Practical Nurses (RN/LPN) relating to the mutual establishment of a task force, designed to review the Paid Family Medical Leave Act (PFMLA) and develop an MOU prior to January 1, 2026 to request, track and implement the benefits under PFMLA.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – REGISTERED NURSES AND LICENSED PRACTICAL NURSES

TOPIC: MOU Professional Development Leave

EFFECTIVE DATE: Upon ratification of contract

PURPOSE: Professional Development Leave for RN's and LPN's is under Labor Management Committee review. Professional Development Leave for RN's and LPN's will be reviewed in its entirety and may be adjusted.

Rationale: To promote professional growth in their field.

Once an agreement is reached, an official MOU will be drafted.

MEMORANDUM OF UNDERSTANDING
BETWEEN
OSSEO AREA SCHOOLS, ISD 279
AND
EDUCATION MINNESOTA – REGISTERED NURSES AND LICENSED PRACTICAL NURSES

TOPIC: ESST Language

EFFECTIVE DATE: Upon ratification of contract

PURPOSE:

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279 and Education Minnesota – Osseo relating to the mutual agreement to discuss ESST language as it applies to various leaves of absence in Meet and Confer.

ADDENDUM A

RN Duties

*An LPN with an RN license who is directed by the Director of Student Services or designee to complete duties typically assigned to an RN, will be paid at the RN Step 1 hourly rate of pay. These duties must be for half-day increments or more and may include the following duties:

1. Gather appropriate data and develop, monitor, and update written care plans
2. Survey, report, and assist with prevention and control of communicable disease
3. Provide 1 to 1 health education to staff/parents related to students health needs
4. Train school staff responsible to provide care
5. Special Education assessments, participate as part of team in meetings, document per due process guidelines (write eval reports) and work with students/families to identify health needs
6. Provide health information for development of 504 or IEP

EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 279 (OSSEO AREA SCHOOLS)
STATE OF MINNESOTA

April 22, 2025

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, was held in said school district on April 22, 2025 at six o'clock p.m., for the purpose, in part, of considering approval of gifts to the district.

The following members were present: XXXX;

and the following were absent: XXXX.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefits of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

THEREFORE, BE IT RESOLVED that the School Board of Osseo Area Schools, ISD 279, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
The Blackbaud Giving Fund	$36.00	Improving literacy at Zanewood Elementary.
Wright Hennepin Cooperative Electric Assoc.	$1200.00	Student scholarship – Jethro Harding at Osseo Senior High.
Edinbrook PTO	$216.26	Donation to be used to pay for wristbands and bus costs for the Edinbrook Patrol to attend Nick Universe trip.
The Blackbaud Giving Fund	$36.00	Provide support in improving literacy at Garden City Elementary.
Weaver Lake PTO	$12,556.42	Reimbursement for media center books, field trips, SKD items, STEM items, etc.
The Friends of the Brookdale Library	$350.00	Donation for the media department/books at Garden City Elementary.
Cedar Island PTO	$2,500.00	Kindness Retreat at Cedar Island Elementary.
KOPP Family Foundation	$750.00	KOPP makes a donation to one OAL Scholar for a scholarship presented at graduation.
BMS Pact	$3,030.00	Donation from Multicultural Fair sales and reimbursement for 7th and 8th grade activities.
MGSH Girls Hockey Booster Club	$15,794.85	Donation for the cost of hockey coaches.
MGSH Competition Cheer Booster Club	$20,477.12	Donation for the cost of cheer coaches.
The Blackbaud Giving Fund	$24.00	Donation for the students and staff at Crest View Elementary.
MGSH Boys Hockey Booster Club	$23,876.59	Donation for hockey coaches.
MGSH Girls Basketball Booster Club	$16,591.34	Donation for basketball coaches.
The Blackbaud Giving Fund	$123.64	Donation to support staff salaries and supplies.
Jeff and Connie Wetzel	$300.00	Donation for the fishing club at Elm Creek Elementary.
Elm Creek PTO	$799.00	Donation for class composer at Elm Creek Elementary.
Charles Johnson and Raven Jones	$210.00	Donation by parents to pay for yearbooks for Ms. Walls 4th grade class at Edinbrook Elementary
The Blackbaud Giving Fund	$200.00	To be used for general building needs at Edinbrook on behalf of Medtronic in honor of Aubrey Ngyuen.
Edinbrook PTO	$600.00	To help offset the cost of the 2nd grade science museum trip at Edinbrook Elementary.
The Blackbaud Giving Fund	$24.00	Improving literacy donation for Zanewood Elementary.
Osseo Area Retired Educators	$300.00	Donation for the counseling office resources for the students at Osseo Senior High
KOPP Family Foundation	$2500.00	Donation for student scholarships at Osseo Senior High.
Rush Creek PTO	$253.00	Transportation Fee donation for the Rush Creek Patrol field trip.
Rush Creek PTO	$253.00	Transportation Fees for Rush Creek PTO STEM night
The Blackbaud Giving Fund	$4.00	Gift/donation for Rush Creek Elementary
Rush Creek PTO	$600.00	Transportation Fees/Gift for Grade 5, 3, and Kindergarten field trips in May
Rebecca Prinsen	$100.00	Donation for the School Choice at Fernbrook
TOTAL	**$103,015.22**	

The motion for the adoption of the foregoing resolution was duly seconded by Member _____. The following voted in favor: XXXX;

and the following voted against: XXX

whereupon said resolution was declared duly passed and adopted

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 22nd day of April 2025.

_____
School Board Clerk – Keith Tate