OSSEO AREA SCHOOLS

ISD 279

Agenda Independent School District 279 School Board	Regular Business Meeting Educational Service Center - Board Room 11200 93rd Ave N Maple Grove, MN 55369 Tuesday, February 20, 2024 6:00 PM

Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

This regular meeting of the Osseo School Board is being conducted the Board Room of the Educational Service Center, and is open to the public. The meeting can be monitored electronically by streaming online at district279.org/info-center/school-board (Watch Livestream). An archived recording will also be available on the district website.

Agenda Items

1. Call to Order and Roll Call
   Jackie Mosqueda-Jones, Board Chair
2. Pledge of Allegiance
3. Additions to Agenda
4. Acceptance of Agenda
5. Recognitions
6. Student Skills Demonstration: "Byte-sized Brilliance - Zanewood STEAM Scholars Showcase the Magic of Code"
   Principal Adrain Pendelton
7. Student Performance: Park Center Senior High School's Afrobeats Dance Club
8. Student School Board Representative Reports
9. Audience Opportunity to Address the School Board
10. Superintendent's Report
    Dr. Kim Hiel, Superintendent
11. School Board Reports
12. Consent Agenda
    A. Minutes of the regular meeting of January 23, 2024 4
    B. Minutes of the special meeting of February 6, 2024 7
    C. Financial reports for the month of January 2024 8
    D. Payment of items for the month of January 2024 17

E. Acceptance of the 2023-2024 P-EBT Local Level Administrative Cost Grant in the amount of $6,180 and authorize an expenditure and budget appropriation in the amount of $6,180. 59
F. Acceptance of the 2023-2024 Homeland Security Emergency Management (HSEM) Grant in the amount of $5,000 and authorize an expenditure and budget appropriation in the amount of $5,000. 61
G. Extended Educational Trips 63
H. Fundraisers 68
I. Personnel 73
J. Radon testing results 77
K. Long-term Facilities Maintenance (LTFM) Award: Edinbrook Elementary School Mechanical Renovations 79
L. LTFM Award: Fernbrook Elementary School Mechanical Renovations 140
13. Action Items
A. Approval of Fiscal Year 2024 Mid-year Budget 234
Kelly Benusa, Director of Business Services
B. Approval of Fiscal Year 2025 General Fund and Community Service Adjustments and Capital Expenditure Budget 242
John Morstad, Executive Director of Finance and Operations
C. Building a Better Future II Initiative: 2024 North View Middle School Renovations 267
John Morstad, Executive Director of Finance and Operations
D. Second Reading of Policies
Amy Moore, General Counsel
I. Policy 740-Electronic Signatures (new policy) 336
II. 400 Series: Personnel
a. Policy 406-Public and Private Personnel Data (review) 338
b. Policy and Procedure 414-Mandated Reporting of Child Neglect or Abuse (review) 339
c. Policy and Procedure 416-Drug and Alcohol Testing (review) 351
d. Policy 418-Drug-free Workplace (review) 358
e. Policy 419-Tobacco-free Environment (review) 361
f. Policy and Procedure 423-Employee-Student Relationships (proposed revisions) 362
g. Policy 452-Firearm Restrictions for Employees (proposed revisions) 366
III. 600 Series: Educational Program
a. Policy 602-School Calendar (review) 367
b. Policy 614-Compliance with State Tests Required for Graduation (proposed repeal) 368
c. Policy 626-Educational Programs - Grading and Reporting Student Achievement (review) 369
d. Policy 645-Charter Schools (proposed repeal) 373
e. Policy 647-Pledge of Allegiance (review) 374
E. Policy 652: Instructional Materials Selection, Production, and Re-evaluation Appeal 376
Amy Moore, General Counsel
F. Gifts to the district totaling $93,269

14. Adjournment
    Jackie Mosqueda-Jones, Board Chair

To accommodate individuals with disabilities, this material will be made available in alternative formats upon request. Individuals with disabilities are invited to request reasonable accommodations to participate in or attend a district activity, call your local school or the school district at least seventy-two (72) hours in advance (two-week notice preferred). Members of the public can view and download School Board meeting notices and regular meeting agendas and materials from the district website www.district279.org, under "Info Center > School Board."

Minutes of the Regular Meeting Independent School District 279 School Board Maple Grove, MN Tuesday, January 23, 2024	
CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, January 23, 2024 in the board room at the Educational Service Center. Board Chair Jackie Mosqueda-Jones called the meeting to order at 6:00 PM.
ROLL CALL	The following members were present: Thomas Brooks, Heather Douglass, Jackie Mosqueda-Jones, Sarah Mitchell, and Tamara Grady. Board member Tanya Prince was absent.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Heather Douglass.
APPROVAL OF AGENDA	Motion by Thomas Brooks, seconded by Tamara Grady, to approve the printed agenda. The motion carried on a vote of 5 to 0.
STUDENT SKILLS DEMONSTRATION	Students from the Osseo Health Science Magnet EMS/OEC program shared a skills demonstration showcasing their emergency care skills.
RECOGNITIONS	None
STUDENT SCHOOL BOARD REPRESENTATIVES' REPORTS	Reports were shared by Mina Beattie for Park Center Senior High School, Gautham Barani for Maple Grove Senior High School, Re'son Adkin for 279Online, and Izzy Andor for the Osseo Area Learning Center.
AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD	The following individuals addressed the School Board: • Victoria Nagy (district employee) – class sizes • LaDawn Severin (district resident) – book challenge
SUPERINTENDENT'S REPORT	Superintendent Dr. Kim Hiel was absent due to a family matter.
SCHOOL BOARD REPORTS	Reports were shared by the following board members: Sarah Mitchell – Community Education Program Advisory Council (CEPAC) Jackie Mosqueda-Jones - Northwest Suburban Integration School District (NWSISD), ISD 287
CONSENT AGENDA	Motion by Heather Douglass, seconded by Sarah Mitchell, to approve items in the consent agenda as follows: A. Minutes of the regular meeting of December 12, 2023 B. Minutes of the organizational meeting of January 9, 2024 C. Financial reports for the month of December 2023 D. Payment of items for the month of December2023

	E. Acceptance of the 2023-2024 Farm to School Grant in the amount of $100,000 and authorize an expenditure and budget appropriation in the amount of $100,000 F. Federal grant delegation resolution G. Personnel H. Amendment to Brooklyn Bridge Alliance for Youth Joint Powers Agreement I. Revised 2024-2025 School Year Calendar J. Distributed antenna system bid approval (Security and Emergency Management) K. Extended Educational Trip L. Approval of property insurance carrier The motion carried on a vote of 5 to 0.
GIFTS TO THE DISTRICT	Motion by Heather Douglass, seconded by Tamara Grady, to approve Gifts to the District totaling $158,830.26. The motion carried on a vote of 5 to 0.
INFORMATIONAL ITEMS FIRST READING OF POLICIES	General Counsel Amy Moore shared information for First Reading of the following policies: 1. Policy 740-Electronic Signatures (new policy) 2. 400 Series: Personnel i. Policy 406-Public and Private Personnel Data (review) ii. Policy and Procedure 414-Mandated Reporting of Child Neglect or Abuse (review) iii. Procedure 416-Drug and Alcohol Testing (review) iv. Policy 418-Drug-free Workplace (review) v. Policy 419-Tobacco-free Environment (review) vi. Policy and Procedure 423-Employee-Student Relationships (proposed revisions) vii. Policy 452-Firearm Restrictions for Employees (proposed revisions) 3. 600 Series: Educational Program i. Policy 602-School Calendar (review) ii. Policy 614-Compliance with State Tests Required for Graduation (repeal) iii. Policy 626-Educational Programs-Grading and Reporting Student Achievement (review) iv. Policy 645-Charter Schools (proposed repeal) v. Policy 647-Pledge of Allegiance (review)

	All policies are published on the district website. The policies will be brought to the School Board for action at the February meeting.
ADJOURNMENT	Motion by Heather Douglass, seconded by Thomas Brooks, to adjourn the meeting at 6:50 PM. The motion carried on a vote of 5 to 0.
	_____ Jackie Mosqueda-Jones, Board Chairperson

Minutes of the Special Meeting Independent School District 279 School Board Maple Grove, MN Tuesday, February 6, 2024	
CALL TO ORDER	A special meeting of the Independent School District 279 School Board was held on Tuesday, February 6, 2024 in the board room at the Educational Service Center. Chairperson Jackie Mosqueda-Jones called the meeting to order at 6:02 PM.
ROLL CALL	The following members were present: Thomas Brooks, Heather Douglass, Tanya Prince, Jackie Mosqueda-Jones, Sarah Mitchell, Tamara Grady. The following members were absent: none.
SALE OF BONDS	Motion by Tanya Prince, seconded by Tamara Grady, to approve the resolution relating to $238,350,000 General Obligation School Building and Facilities Maintenance Bonds, Series 2024A; authorizing the issuance, awarding the sale, prescribing the form and details and providing for the payment thereof. A roll call vote was taken: Thomas Brooks – aye Heather Douglass – aye Tanya Prince – aye Jackie Mosqueda-Jones – aye Sarah Mitchell – aye Tamara Grady - aye The motion carried on a vote of 6 to 0.
ADJOURNMENT	Motion by Thomas Brooks, seconded by Sarah Mitchell, to adjourn the meeting at 6:11 PM. The motion carried on a vote of 6 to 0.
	_____ Jackie Mosqueda-Jones, Board Chair

Independent School District 279

Consent Agenda Financial Items
Fiscal Year 2024

Date: February 20, 2024

To: John Morstad, Executive Director of Finance and Operations

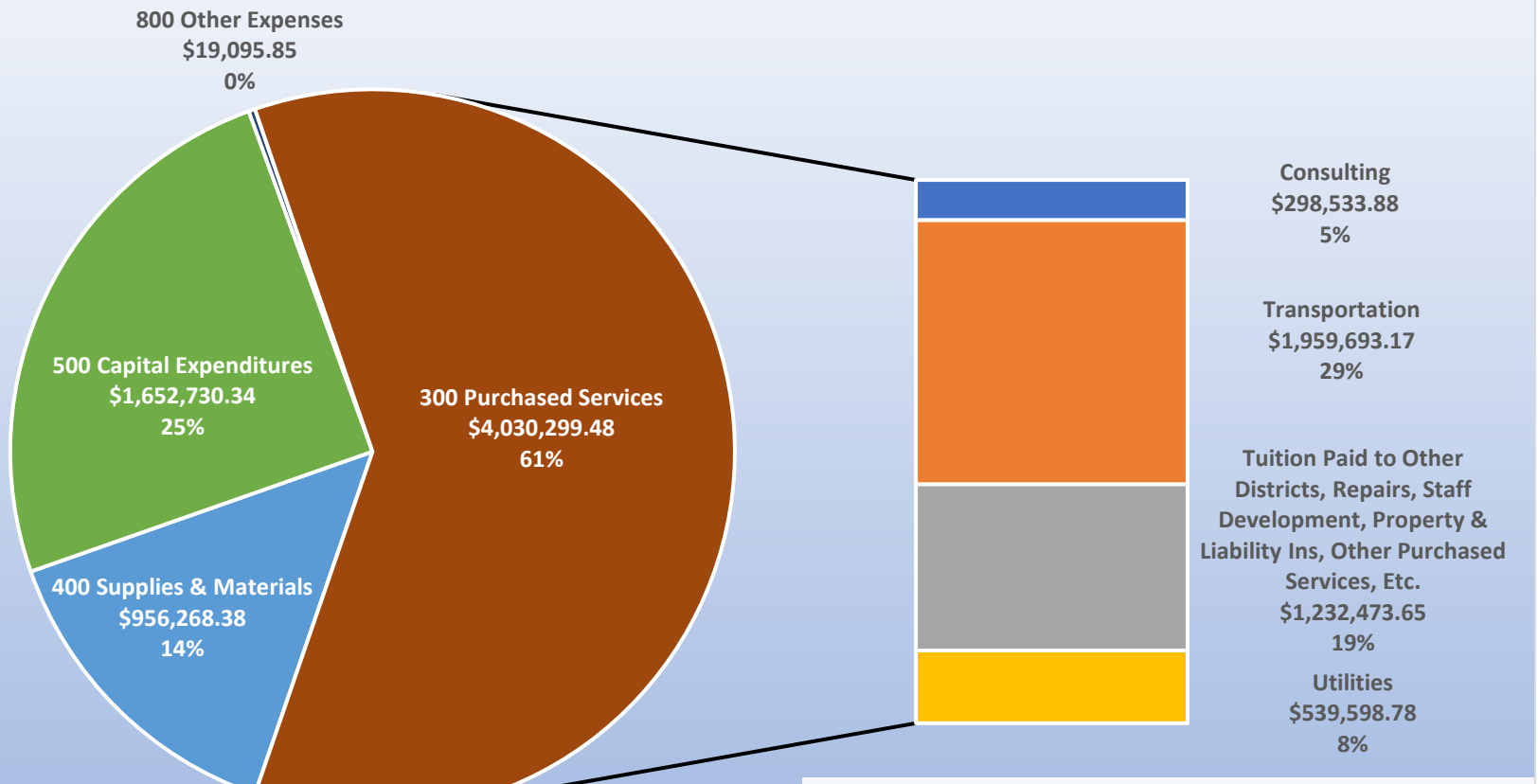
From: Kelly Benusa, Director of Business Services

RE: Consent Agenda Financial Items –
Approval of Financial Reports
Approval of Payments

A. The ISD 279 School Board approval of financial reports for the month of January.

B. The ISD 279 School Board authorizes payment of Vendor Checks, Epayables, Electronic Wire Transfers, Employee Reimbursements, and Vendor ACH for the month of January totaling $31,767,081.84.

JANUARY 2024 PAYMENTS FOR ALL FUNDS



Total=$6,658,394.05

Shown in Chart

300 Purchased Services: Consulting Fees, Transportation, Utilities, Etc.
400 Supplies and Materials: Food, Software, General Supplies, Etc.
500 Capital Expenditures: Equipment, Building & Site Improvements, Etc.
800 Other Expenses: Dues, Memberships, Etc.

Not Shown in Chart

Payroll, Benefits, Investments,Etc.....$25,108,687.79

OSSEO AREA SCHOOLS

ISD 279

BUSINESS SERVICES MEMORANDUM

TO: John Morstad, Executive Director of Finance and Operations
FROM: Kelly Benusa, Director of Business Services
SUBJECT: Financial Reports for the Month Ended January 31, 2024
DATE: February 20, 2024

The following is a recap of the monthly financials:

Fund Balance Report
During the year, the District maintains its financial records on the cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements. At year-end, we convert the financial records to the modified accrual basis according to Governmental Accounting Standards Board (GASB). Fund balances are shown by fund total monthly. Fund balance designations within each fund for non-spendable, restricted, or assigned/unassigned will be shown at the fiscal year-end.

Revenue Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 0.9% decrease from the prior year. All prior year accruals have been reversed in August; therefore, the District is still collecting prior year revenue from various sources, i.e., state aid, federal grants, other districts, etc. This process is consistent with prior years. June 30, 2023, year-end results will be incorporated into the February mid-year budget adjustments where applicable.

Expenditure Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 1.8% decrease from the prior year. June 30, 2023, year-end results will be incorporated into the February mid-year budget adjustments where applicable.

Current Investments on Hand
Interest rates remained stable during January 2.140% to 5.325% compared with December rates of 2.14% to 5.35%.

ISD 279-Osseo Area Schools
Fund Balance Report
Fiscal Year 2024
Month Ended January 31, 2024

Fund	Accrual Basis Fund Balance June 30, 2023	FY 2024 YTD Revenue	FY 2024 YTD Expenditure	Cash Basis * Fund Balance January 31, 2024
General	92,137,263	161,813,737	141,634,798	112,316,202
Student Activities	279,846	121,832	175,245	226,433
Capital & Land Proceeds	7,784,760	30,638,550	22,030,388	16,392,922
Food & Nutrition Service	4,813,959	7,150,674	8,069,183	3,895,450
Community Service	6,258,384	10,353,158	9,002,886	7,608,656
Building Construction	9,654,296	42,049	9,767,037	(70,692)
Debt Service	4,028,370	12,471,584	2,469,764	14,030,190
OPEB Debt Service	-	(19,823)	-	(19,823)
Retirement Incentive Pay Internal Service	791,614	-	136,831	654,783
Dental Self Insurance Internal Service	409,014	1,080,046	1,217,866	271,194
Health Self Insurance Internal Service	371,952	3,403,860	4,053,495	(277,682)
Post-Employment Benefits Revocable Trust Internal Service	9,163,329	1,696,887	-	10,860,216
Total	**$ 135,692,787**	**$ 228,752,555**	**$ 198,557,493**	**$ 165,887,848**

*During the year the District maintains its financial records on a cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements.

ISD 279-Osseo Area Schools
Revenue Operating Budget Summary By Fund
Fiscal Year 2024
Month Ended January 31, 2024

Revenue By Fund	Jan 2024 Revenue	FY 2024 YTD Revenue	% Of Budget	FY 2024 Budget	Actual YTD (Over) Under Budget	FY 2023 Actual Revenue	% Of PY Actual
General	8,531,792	158,549,737	51.7%	306,471,781	38,738,653	137,685,228	52.2%
Capital & Land Proceeds	17,135	8,983,538	49.6%	18,106,433	9,122,895	8,439,725	50.8%
Food & Nutrition Services	1,144,016	7,119,476	51.1%	13,919,376	6,799,900	5,417,632	39.7%
Community Service	750,362	8,785,301	59.9%	14,666,906	5,881,605	8,739,689	59.2%
Debt Service	6,814	12,471,584	95.9%	13,007,606	536,022	15,590,924	93.6%
OPEB Debt Service	(9,911)	(19,823)		-	19,823	(3,115)	
Total Revenue Operating Budget	10,440,207	195,889,814	53.5%	366,172,102	61,098,898	175,870,083	54.1%
Special Funded Projects (State & Federal)	1,853,833	25,421,520	32.2%	78,996,421	53,574,901	25,425,746	37.9%
Gifts/Fund Raising Clearing/Resale	198,270	1,096,547	43.4%	2,525,000	1,428,453	1,148,160	46.6%
Student Activities	39,665	121,832	32.5%	375,000	253,168	160,342	48.4%
Total Revenue Budget	12,531,974	222,529,713	49.7%	$ 448,068,523	$ 116,355,420	$ 202,604,330	51.3%

Non-Budgeted Funds		
Building Construction	13,010	42,049
Dental Self Insurance Internal Service	193,546	1,080,046
Health Self Insurance Internal Service	520,629	3,403,860
Post-Employment Benefits Revocable Trust Internal Service	42,355	1,696,887
Total Non-Budgeted Funds	769,540	6,222,842
Total Revenue	$ 13,301,514	$ 228,752,555

	FY 2024	FY 2023
General Fund - % Comparison of Year to Date with Operating Budget	51.7%	52.6%

ISD 279-Osseo Area Schools
Expenditure Operating Budget Summary By Fund
Fiscal Year 2024
Month Ended January 31, 2024

Expenditure By Fund	Jan 2024 Expenditure	FY 2024 YTD Expenditure	% Of Budget	FY 2024 Budget	Actual YTD (Over) Under Budget	FY 2023 Actual Expenditure	% Of PY Actual
Salaries and Wages	$ 13,622,583	$ 71,702,012	39.8%	$ 180,009,632	$ 108,307,620	$ 71,900,182	43.3%
Employee Benefits	5,094,316	29,235,801	44.6%	65,486,954	36,251,153	28,420,233	47.4%
Purchased Services	2,669,242	15,069,026	39.8%	37,815,142	22,746,116	15,078,310	43.2%
Supplies and Materials	321,833	2,892,725	47.7%	6,070,425	3,177,700	2,257,432	61.7%
Capital	1,392	348,486	86.1%	404,870	56,384	389,626	89.5%
Other	(82,803)	57,580	5.3%	1,082,041	1,024,461	(136,915)	-94.1%
General	21,626,564	119,305,631	41.0%	290,869,064	171,563,433	117,908,867	44.5%
Capital & Land Proceeds	532,553	11,925,692	58.1%	20,538,278	8,612,586	13,121,983	70.0%
Food & Nutrition Services	1,067,472	8,008,567	54.2%	14,779,177	6,770,610	7,724,466	50.2%
Community Service	1,029,347	7,820,171	52.4%	14,936,160	7,115,989	6,981,467	51.2%
Debt Service	5,475	2,469,764	20.2%	12,250,870	9,781,106	16,290,361	99.8%
OPEB Debt Service	-	-		-	-	-	0.0%
Total Expenditure Operating Budget	24,261,412	149,529,825	42.3%	353,373,549	203,843,724	162,027,145	49.1%
Special Funded Projects (State & Federal)	5,067,519	32,599,179	41.3%	78,996,421	46,397,242	26,661,861	39.9%
Gifts/Fund Raising Clearing/Resale	176,264	1,078,015	42.7%	2,525,000	1,446,985	1,010,997	43.0%
Student Activities	42,680	175,245	46.7%	375,000	199,755	167,891	48.2%
Total Expenditure Budget	29,547,875	183,382,264	42.1%	$ 435,269,970	$ 251,887,706	$ 189,867,894	47.6%
Non-Budgeted Funds							
Building Construction	806,253	9,767,037					
Retirement Incentive Pay Internal Service	156,683	136,831					
Dental Self Insurance Internal Service	170,940	1,217,866					
Health Self Insurance Internal Service	631,682	4,053,495					
Post-Employment Benefits Revocable Trust Internal Service	-	-					
Total Non-Budgeted Funds	1,765,558	15,175,229					
Total Expenditure	$ 31,313,433	$ 198,557,493					

	FY 2024	FY 2023
General Fund - % Comparison of Year to Date with Operating Budget	41.0%	42.8%

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2024
MONTH END JANUARY 31, 2024

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
OPERATING FUNDS					
MN TRUST - PMA	CD	10-27-22	05-10-24	4.380	5,000,000
MN TRUST - PMA	CD	10-27-22	07-26-24	4.400	2,000,000
MN TRUST - PMA	TERM SERIES	04-19-23	04-18-24	4.860	7,000,000
MN TRUST - PMA	CD	07-25-23	01-27-25	5.210	231,450
MN TRUST - PMA	CD	07-25-23	01-27-25	5.160	231,650
MN TRUST - PMA	CD	07-25-23	01-27-25	5.350	231,150
MN TRUST - PMA	CD	07-25-23	01-27-25	5.200	231,650
MN TRUST - PMA	CD	07-25-23	01-27-25	5.100	8,824,100
MN TRUST - PMA	CD	08-31-23	05-02-25	5.060	4,000,000
MN TRUST - PMA	CD	08-03-23	02-03-25	5.310	248,337
MN TRUST - PMA	CD	10-27-23	03-25-24	5.410	244,450
MN TRUST - PMA	CD	10-27-23	03-25-24	5.350	244,500
MN TRUST - PMA	CD	10-27-23	02-19-25	5.340	233,450
MN TRUST - PMA	CD	10-27-23	02-19-25	5.390	233,300
MN TRUST - PMA	CD	10-27-23	02-19-25	5.100	234,100
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.040	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	4.960	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	5.110	229,050
MN TRUST - PMA	CD	10-27-23	07-28-25	4.950	229,900
MN TRUST - PMA	TERM SERIES	08-23-23	01-27-25	5.130	5,000,000
MN TRUST - PMA	TERM SERIES	11-01-23	11-01-24	5.350	6,000,000
MN TRUST - PMA	SDA	04-25-22	01-31-24	5.350	10,964,543
MN TRUST - PMA	SDA	10-19-22	01-31-24	5.350	15,961,698
MN TRUST - PMA	LIMITED TERM DURATION	06-01-17	01-31-24	1.700	20,376,779
US BANK	MONEY MKT		01-31-24	5.325	10,575,584
MN TRUST - PMA	MONEY MKT		01-31-24	5.267	38,193,288
TOTAL OPERATING FUNDS					137,636,180
LONG-TERM FACILITIES MAINTENANCE 2022A BOND					
MN TRUST - PMA	CD	03-29-23	03-29-24	5.237	235,150
MN TRUST - PMA	CD	03-29-23	03-29-24	5.243	237,450
MN TRUST - PMA	CD	03-29-23	03-29-24	4.997	237,950
MN TRUST - PMA	CD	03-29-23	03-29-24	5.147	237,600
MN TRUST - PMA	CD	03-29-23	03-29-24	5.190	237,500
MN TRUST - PMA	CD	03-29-23	03-29-24	4.897	238,200
MN TRUST - PMA	CD	03-29-23	03-29-24	4.947	238,050
MN TRUST - PMA	CD	03-29-23	09-30-24	4.250	234,800
MN TRUST - PMA	CD	03-29-23	10-31-24	4.244	234,050
MN TRUST - PMA	CD	03-29-23	10-31-24	4.728	232,050
MN TRUST - PMA	CD	03-29-23	11-29-24	5.097	230,250
MN TRUST - PMA	SDA	09-28-22	01-31-24	5.350	2,931
MN TRUST - PMA	MONEY MKT		01-31-24	5.267	1,551,789
TOTAL LONG-TERM FACILITIES MAINTENANCE 2020A BOND					4,147,770
OPEB REVOCABLE TRUST					
MN TRUST - PMA	CORP. BONDS	02-25-16	02-10-45	3.700	286,926
MN TRUST - PMA	CORP. BONDS	03-03-16	03-01-46	3.800	199,112
MN TRUST - PMA	MUNICIPAL	06-22-16	07-01-31	3.800	45,000
MN TRUST - PMA	CORP. BONDS	08-30-16	06-15-35	3.130	573,985
MN TRUST - PMA	CORP. BONDS	09-16-16	10-15-46	3.530	249,362
MN TRUST - PMA	MUNICIPAL	10-17-16	08-01-33	3.220	202,265
MN TRUST - PMA	MUNICIPAL	10-17-16	02-15-38	3.560	174,741
MN TRUST - PMA	MUNICIPAL	10-17-16	11-01-37	3.450	135,405
MN TRUST - PMA	MUNICIPAL	10-21-16	05-15-31	3.090	298,551
MN TRUST - PMA	MUNICIPAL	10-25-16	10-01-37	3.190	270,712
MN TRUST - PMA	CORP. BONDS	01-31-17	03-01-26	3.640	234,268
MN TRUST - PMA	MUNICIPAL	02-28-17	06-15-32	4.050	216,608
MN TRUST - PMA	CORP. BONDS	03-09-17	06-15-27	3.250	199,494
MN TRUST - PMA	MUNICIPAL	03-30-17	09-15-30	3.350	148,383
MN TRUST - PMA	MUNICIPAL	04-19-17	02-01-25	3.000	250,000
MN TRUST - PMA	CORP. BONDS	04-28-17	01-15-26	3.180	109,300
MN TRUST - PMA	MUNICIPAL	09-21-17	09-01-28	2.950	200,000
MN TRUST - PMA	CORP. BONDS	09-28-17	10-01-27	3.100	199,932
MN TRUST - PMA	MUNICIPAL	10-12-17	09-15-26	2.960	256,540

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2024
MONTH END JANUARY 31, 2024

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CORP. BONDS	01-24-18	01-24-39	3.880	250,000
MN TRUST - PMA	CORP. BONDS	01-30-18	02-22-48	3.950	210,584
MN TRUST - PMA	CORP. BONDS	01-30-18	01-23-49	3.910	390,632
MN TRUST - PMA	CORP. BONDS	02-20-18	03-01-28	3.810	249,833
MN TRUST - PMA	CORP. BONDS	08-29-18	04-23-29	4.336	287,550
MN TRUST - PMA	MUNICIPAL	09-27-18	07-01-32	3.770	307,876
MN TRUST - PMA	CORP. BONDS	10-10-18	12-14-35	4.150	254,948
MN TRUST - PMA	CORP. BONDS	09-13-19	03-13-51	2.470	297,954
MN TRUST - PMA	MUNICIPAL	10-16-19	05-25-26	2.310	100,000
MN TRUST - PMA	MUNICIPAL	10-03-19	11-01-29	2.320	145,982
MN TRUST - PMA	MUNICIPAL	10-18-19	09-01-24	1.940	99,992
MN TRUST - PMA	MORTGAGE BACKED SEC	10-24-19	07-25-25	2.210	118,993
MN TRUST - PMA	MUNICIPAL	12-10-19	04-01-30	2.610	250,000
MN TRUST - PMA	MORTGAGE BACKED SEC	03-16-20	08-01-24	2.010	242,736
MN TRUST - PMA	CORP. BONDS	01-31-20	02-05-50	3.250	99,961
MN TRUST - PMA	MUNICIPAL	02-27-20	01-01-32	1.810	150,000
MN TRUST - PMA	MORTGAGE BACKED SEC	02-27-20	10-25-27	1.560	85,348
MN TRUST - PMA	MUNICIPAL	10-14-20	06-01-32	1.860	100,000
MN TRUST - PMA	CORP. BONDS	10-08-20	06-30-30	1.320	201,368
MN TRUST - PMA	CORP. BONDS	10-22-20	10-15-30	1.740	199,234
MN TRUST - PMA	MUNICIPAL	10-27-20	08-01-32	1.750	100,000
MN TRUST - PMA	MORTGAGE BACKED SEC	10-15-20	02-26-35	1.650	181,303
MN TRUST - PMA	MUNICIPAL	10-14-20	12-01-35	2.570	169,878
MN TRUST - PMA	MUNICIPAL	11-24-20	10-01-36	1.930	230,715
MN TRUST - PMA	MORTGAGE BACKED SEC	12-10-20	10-25-30	1.190	102,992
MN TRUST - PMA	MUNICIPAL	12-22-20	08-01-36	2.060	100,000
MN TRUST - PMA	MUNICIPAL	12-14-20	02-01-40	2.050	200,740
MN TRUST - PMA	MUNICIPAL	12-22-20	12-01-42	2.340	100,000
MN TRUST - PMA	CORP. BONDS	12-17-20	04-15-26	0.790	54,143
MN TRUST - PMA	MUNICIPAL	01-15-21	04-01-36	2.130	100,000
MN TRUST - PMA	MUNICIPAL	01-27-21	04-01-43	3.280	100,000
MN TRUST - PMA	CORP. BONDS	01-07-21	03-15-31	1.380	248,807
MN TRUST - PMA	MUNICIPAL	01-20-21	05-15-47	2.650	256,740
MN TRUST - PMA	GOVERNMENT	01-11-21	11-20-37	1.630	189,094
MN TRUST - PMA	CORP. BONDS	02-11-21	02-11-31	1.950	100,089
MN TRUST - PMA	CORP. BONDS	02-03-21	06-01-51	3.100	99,944
MN TRUST - PMA	CORP. BONDS	02-26-21	03-15-51	3.260	249,757
MN TRUST - PMA	CORP. BONDS	02-19-21	03-15-51	1.690	99,409
MN TRUST - PMA	CORP. BONDS	03-16-21	04-01-32	2.590	99,570
MN TRUST - PMA	CORP. BONDS	03-22-21	03-22-41	3.400	249,855
MN TRUST - PMA	CORP. BONDS	04-27-21	07-01-53	2.900	185,359
MN TRUST - PMA	CORP. BONDS	06-29-21	07-15-41	0.150	149,172
MN TRUST - PMA	CORP. BONDS	06-08-21	06-08-51	0.150	249,267
MN TRUST - PMA	MUNICIPAL	07-29-21	11-01-31	2.630	200,000
MN TRUST - PMA	MUNICIPAL	07-20-21	08-01-37	1.930	147,342
MN TRUST - PMA	CORP. BONDS	07-22-21	02-01-52	2.730	297,873
MN TRUST - PMA	CORP. BONDS	08-31-21	07-15-41	2.670	102,080
MN TRUST - PMA	CORP. BONDS	08-31-21	03-15-32	2.020	252,880
MN TRUST - PMA	CORP. BONDS	09-02-21	06-01-51	3.180	96,947
MN TRUST - PMA	CORP. BONDS	09-07-21	09-15-51	2.730	248,268
MN TRUST - PMA	CORP. BONDS	10-28-21	11-02-27	1.880	300,000
MN TRUST - PMA	CORP. BONDS	11-08-21	12-01-28	1.900	109,856
MN TRUST - PMA	CORP. BONDS	11-15-21	11-18-31	2.000	99,487
MN TRUST - PMA	MORTGAGE BACKED SEC	01-28-22	10-25-25	1.630	294,139
MN TRUST - PMA	CORP. BONDS	03-15-22	03-15-52	3.820	251,313
MN TRUST - PMA	CORP. BONDS	08-22-22	08-22-32	4.300	100,000
MN TRUST - PMA	CORP. BONDS	08-23-22	03-15-33	4.150	99,929
MN TRUST - PMA	GOVERNMENT	08-31-22	08-31-24	3.250	59,747
MN TRUST - PMA	CORP. BONDS	10-28-22	02-15-28	3.400	149,937
MN TRUST - PMA	ASSET BACKED SEC	11-22-22	08-16-27	5.280	299,941
MN TRUST - PMA	CORP. BONDS	12-14-22	08-15-23	4.630	223,602
MN TRUST - PMA	CORP. BONDS	01-10-23	02-01-33	4.940	99,666
MN TRUST - PMA	CORP. BONDS	01-26-23	01-26-34	4.820	293,660
MN TRUST - PMA	CORP. BONDS	01-24-23	01-15-33	4.370	250,662
MN TRUST - PMA	CORP. BONDS	02-23-23	05-15-33	4.690	149,176
MN TRUST - PMA	CORP. BONDS	03-06-23	05-15-33	5.180	149,636
MN TRUST - PMA	CORP. BONDS	05-30-23	02-15-34	5.440	249,178
MN TRUST - PMA	CORP. BONDS	07-25-23	06-12-29	5.810	299,562
MN TRUST - PMA	CORP. BONDS	08-18-23	06-01-49	5.230	155,560

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2024
MONTH END JANUARY 31, 2024

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CORP. BONDS	08-18-23	11-21-39	5.660	165,994
MN TRUST - PMA	CORP. BONDS	08-18-23	07-21-34	5.820	242,060
MN TRUST - PMA	CORP. BONDS	09-21-23	11-02-42	5.390	127,923
MN TRUST - PMA	CORP. BONDS	09-08-23	03-15-34	6.090	99,675
MN TRUST - PMA	CORP. BONDS	09-22-23	08-08-24	5.900	149,959
MN TRUST - PMA	CORP. BONDS	09-08-23	09-08-33	5.150	249,962
MN TRUST - PMA	GOVERNMENT	09-20-23	08-15-25	5.110	96,445
MN TRUST - PMA	CORP. BONDS	09-21-23	01-15-29	5.160	191,636
MN TRUST - PMA	GOVERNMENT	10-31-23	11-15-42	5.290	169,352
MN TRUST - PMA	CORP. BONDS	11-22-23	11-15-53	5.900	99,085
MN TRUST - PMA	CORP. BONDS	11-22-23	03-15-64	5.950	99,721
MN TRUST - PMA	GOVERNMENT	12-06-23	05-15-39	4.250	99,699
MN TRUST - PMA	CORP. BONDS	01-02-24	02-15-34	4.870	149,703
MN TRUST - PMA	EQUITY		01-31-24	2.140	6,408,453
MN TRUST - PMA	MONEY MKT		01-31-24	5.250	241,329
TOTAL OPEB REVOCABLE TRUST					25,481,843
TOTAL INVESTMENTS					**$ 167,265,792**

CD	CERTIFICATE OF DEPOSIT FDIC $250,000	FHLB	FEDERAL HOME LOAN BANK
CN	CORPORATE NOTE	FHLMC	FEDERAL HOME LOAN MORTGAGE CORP.
CP	COMMERCIAL PAPER	FNMA	FEDERAL NAT'L MORTGAGE ASS'N.

January 2024 Monthly Check Register

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/03/24	V8005878	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52485	NEXT ADVENTURE COUN	$825.00
01/10/24	V8005965	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54696	SCHUMACHER, ASHLEY	$1,625.00
01/17/24	733098	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	26540	WORKS, THE	$441.00
01/24/24	V8006086	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52862	INCUBATE TO INNOVAT	$13,310.00
01/24/24	V8006099	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52884	MCCAMMON, REBECCA E	$1,000.00
01/24/24	V8006114	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54696	SCHUMACHER, ASHLEY	$2,025.00
01/31/24	V8006181	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52485	NEXT ADVENTURE COUN	$2,925.00
01/03/24	732911	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D5245	BJORKLUND COMPENSAT	$450.00
01/03/24	P405065	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	50804	DART PORTABLE STORA	$90.00
01/03/24	V8005853	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50555	DAY, SANDRA	$900.00
01/03/24	V8005864	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07766	INSTITUTE FOR ENVIR	$7,250.00
01/03/24	V8005873	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07649	MALLOY,MONTAGUE,KAR	$23,348.00
01/03/24	V8005879	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	18885	NOW MICRO	$1,480.00
01/10/24	723960	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	00636	ASL INTERPRETING SE	$165.00
01/10/24	724010	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A4537	STATE OF MN DEPT OF	$400.00
01/10/24	724016	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53320	NUESYNERGY	$1,177.50
01/10/24	V8005903	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53776	BECKMAN, WILLIAM F	$500.00
01/10/24	V8005905	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$24,268.35
01/10/24	V8005918	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6283	DARK KNIGHT SOLUTIO	$350.00
01/10/24	V8005958	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3621	PHOENIX SCHOOL COUN	$5,017.13
01/10/24	V8005963	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54499	SCHOOLMINT INC	$1,500.00
01/10/24	V8005978	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	15369	VIA ACTUARIAL SOLUT	$2,500.00
01/17/24	732984	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D5245	BJORKLUND COMPENSAT	$300.00
01/17/24	732996	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A1081	COMPAS, INC	$760.00
01/17/24	733013	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54723	THE FINDING HUMAN I	$21,400.00
01/17/24	733025	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A1926	HENNEPIN COUNTY TRE	$672.00
01/17/24	733027	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	50945	HOLT TOUR & CHARTER	$2,455.00
01/17/24	733037	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54801	JOHNSON, NATE	$1,515.00
01/17/24	733039	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6319	KENNEDY & GRAVEN CH	$1,298.50
01/17/24	733057	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5623	MIDWEST EDUCATIONAL	$1,800.00
01/17/24	733073	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$5,900.00
01/17/24	733074	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$3,500.00
01/17/24	733078	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D2346	ST DAVIDS CTR FOR C	$4,670.63
01/17/24	733099	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	26540	WORKS, THE	$1,845.00
01/17/24	P405096	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	51040	ACTIVE INTERNET TEC	$35,000.00
01/17/24	P405098	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5617	EWALD CONSULTING	$2,115.88
01/17/24	P405109	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	20118	STEDI	$1,497.50
01/17/24	V8005996	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53088	FULCRUM MANAGEMENT	$8,820.00
01/17/24	V8006017	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	52884	MCCAMMON, REBECCA E	$350.00
01/17/24	V8006021	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50900	MRI SOFTWARE LLC	$1,056.00
01/17/24	V8006023	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	12716	NORTHERN LIGHTS	$1,725.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	V8006025	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	52158	NORTHWEST METRO HEA	$11,605.39
01/17/24	V8006033	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50779	RICHARD CARLTON CON	$262.50
01/17/24	V8006048	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50982	TEAMWORKS INTERNATI	$1,662.50
01/19/24	V5021094	Employee Reimbursement	305 CONSULTING FEES FOR SERV	300 Purchased Services	E31464	JENNIFER K HAYES	$110.25
01/19/24	V5021299	Employee Reimbursement	305 CONSULTING FEES FOR SERV	300 Purchased Services	E5190	ROBERT M STOUT	$72.00
01/22/24	V1005659	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$350.00
01/22/24	V1005677	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0039	US BANK CARD MDURAN	$775.00
01/24/24	733115	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53552	BUCKANGA-JACKSON, K	$200.00
01/24/24	733116	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53552	BUCKANGA-JACKSON, K	$200.00
01/24/24	733123	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F7417	CROWFEATHER REUBEN	$200.00
01/24/24	733124	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F7417	CROWFEATHER REUBEN	$200.00
01/24/24	733129	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D6164	EHLERS & ASSOCIATES	$2,000.00
01/24/24	733152	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54736	HENRY, CHASKE	$200.00
01/24/24	733153	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54736	HENRY, CHASKE	$200.00
01/24/24	733154	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54737	HENRY, ROBERT ANTON	$200.00
01/24/24	733155	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54737	HENRY, ROBERT ANTON	$200.00
01/24/24	733158	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54717	KENOTE, BRADLEY M	$200.00
01/24/24	733175	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	52651	MCDONALD, JUDY	$9,825.00
01/24/24	733187	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1649	NECKLACE, KRISTA	$200.00
01/24/24	733188	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1649	NECKLACE, KRISTA	$200.00
01/24/24	733221	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F2709	PACIFIC INTERPRETER	$7.08
01/24/24	733236	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54825	SMITH, SEAN	$400.00
01/24/24	733237	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54825	SMITH, SEAN	$400.00
01/24/24	V8006063	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53817	ASCEND ENTERTAINMEN	$337.50
01/24/24	V8006065	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$28,889.00
01/24/24	V8006076	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$840.00
01/24/24	V8006085	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54810	INCLUSIVE NETWORKIN	$1,600.00
01/24/24	V8006087	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07766	INSTITUTE FOR ENVIR	$18,378.98
01/24/24	V8006127	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	05235	TSI INC	$715.00
01/31/24	733262	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5039	BUTLER, DORI HILLES	$100.00
01/31/24	733283	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1969	HISTORY COMES TO LI	$425.00
01/31/24	733290	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6319	KENNEDY & GRAVEN CH	$633.50
01/31/24	733301	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	20261	MICHAEL, DEIRDRE	$300.00
01/31/24	733329	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	00628	SAFETY-KLEEN SYSTEM	$2,624.90
01/31/24	V8006140	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$12,920.30
01/31/24	V8006157	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$480.00
01/31/24	V8006162	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	16690	HI TECH REFRIGERATI	$222.49
01/31/24	V8006174	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54557	LINTON, JEREMY ANGU	$3,850.00
01/31/24	V8006185	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	12716	NORTHERN LIGHTS	$1,720.00
01/31/24	V8006201	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54723	THE FINDING HUMAN I	$6,600.00
01/10/24	723967	Vendor Check	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	00075	BROOKLYN PARK, CITY	$50.00
01/17/24	V8006034	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	18914	RICOH USA	$2,334.01
01/03/24	732925	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$92,240.33

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/16/24	732965	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52467	CONSOLIDATED COMMUN	$4,924.44
01/16/24	732971	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33559	ARRIEL R MCDONALD	$90.00
01/16/24	732974	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	D6911	VERIZON WIRELESS BE	$2,616.62
01/17/24	733051	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33559	ARRIEL R MCDONALD	$180.00
01/17/24	V8006000	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52466	GRANITE TELECOMMUNI	$6,158.80
01/19/24	V5020978	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31387	WILLIAM M AHLMANN	$45.00
01/19/24	V5020979	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22423	JENNIFER AJSENBERG	$90.00
01/19/24	V5020980	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34216	FATIMA ALNIZAMI	$90.00
01/19/24	V5020983	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12249	LAUREL L ANDERSON	$90.00
01/19/24	V5020985	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30858	JEFFREY A ANSORGE	$90.00
01/19/24	V5020987	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33275	JOHANNAH ARNDT	$90.00
01/19/24	V5020988	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28562	JEFFREY P ARTHURS	$90.00
01/19/24	V5020989	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29670	STEPHEN J AUDETTE	$90.00
01/19/24	V5020991	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33529	DIANE M BAGLEY	$90.00
01/19/24	V5020995	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23103	MARK A BARNES	$45.00
01/19/24	V5020996	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33272	BRYAN BASS	$90.00
01/19/24	V5020998	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30290	JENNIFER M BAUER	$90.00
01/19/24	V5020999	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23531	MICHELLE MAE BAUERM	$45.00
01/19/24	V5021001	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20822	BART C BECKER	$90.00
01/19/24	V5021002	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28728	JAMES A BECKER	$45.00
01/19/24	V5021003	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33479	TAJTIANNA BELL	$90.00
01/19/24	V5021004	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28149	DON R BELLEFEUILLE	$90.00
01/19/24	V5021005	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19653	DANIEL J BENGS	$45.00
01/19/24	V5021006	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20548	KELLY A BENUSA	$90.00
01/19/24	V5021007	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21859	CHRISTOPHER M BERG	$90.00
01/19/24	V5021008	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23942	ALEX H BERG	$90.00
01/19/24	V5021009	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27924	TERRY L BERGGREN	$90.00
01/19/24	V5021010	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22734	KIMBERLY A BERLING	$90.00
01/19/24	V5021011	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27680	CARTER P BERRY	$90.00
01/19/24	V5021012	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26114	KRISTAN M BIDWELL	$90.00
01/19/24	V5021013	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22952	RYAN M BISSON	$90.00
01/19/24	V5021014	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26912	JEANETTE M BITZER	$90.00
01/19/24	V5021017	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25528	DIANA BLEDSOE	$90.00
01/19/24	V5021018	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23142	MICHAEL ARLEN BLOOM	$45.00
01/19/24	V5021019	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34104	MARK D BOCOCK	$45.00
01/19/24	V5021020	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19023	ANDREA W BODEAU	$90.00
01/19/24	V5021022	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$90.00
01/19/24	V5021023	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32888	TANYA L BRADEHOFT	$45.00
01/19/24	V5021024	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28287	DAVID A BRANCH	$90.00
01/19/24	V5021025	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E7380	THOMAS W BRANDT	$90.00
01/19/24	V5021026	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34141	SONNI BUERSKIN	$90.00
01/19/24	V5021027	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34468	LUCAS J BURNS	$90.00
01/19/24	V5021028	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28668	CARRIE A CABE	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021029	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33534	JASON M CARDOSI	$90.00
01/19/24	V5021031	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10701	DALE J CARLSTROM	$90.00
01/19/24	V5021032	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29159	RANDY M CARTER	$90.00
01/19/24	V5021033	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31538	JAMES F CASSIDY	$90.00
01/19/24	V5021035	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21510	BRIAN CHANCE	$90.00
01/19/24	V5021037	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33474	LISA CHANG	$90.00
01/19/24	V5021038	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$90.00
01/19/24	V5021039	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31635	LENA M CHRISTIANSEN	$90.00
01/19/24	V5021040	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32955	MERCEDES J CLARK	$90.00
01/19/24	V5021041	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29608	PATRICK CLYMER	$90.00
01/19/24	V5021042	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21835	TERESA JO FAY COHN	$90.00
01/19/24	V5021043	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30040	GUYDON J DANDREA JR	$90.00
01/19/24	V5021044	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28923	MARIA N DANIEL	$90.00
01/19/24	V5021046	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27653	NATHANIEL R DAVIES	$90.00
01/19/24	V5021047	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27952	DARRYL L DEHN	$45.00
01/19/24	V5021049	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29146	JAMES R DEZURIK	$45.00
01/19/24	V5021051	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13191	JASON D DONAHUE	$45.00
01/19/24	V5021052	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27152	JOHN D DONLIN	$90.00
01/19/24	V5021055	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30289	BARBARA J DUPONT	$90.00
01/19/24	V5021056	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29399	JODI L DUROW	$90.00
01/19/24	V5021057	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27323	SARAH R LANCETTE	$90.00
01/19/24	V5021059	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29397	GERALD EDWARDS SR	$90.00
01/19/24	V5021060	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24977	KEVIN D ELIASON	$45.00
01/19/24	V5021062	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9481	TOD W ERICKSON	$90.00
01/19/24	V5021063	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E15029	DAWN M EWER	$45.00
01/19/24	V5021064	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26175	GARRY FABB	$90.00
01/19/24	V5021065	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16478	COLLEEN J FAIRBANKS	$90.00
01/19/24	V5021067	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30832	TIMOTHY A FEIST	$45.00
01/19/24	V5021068	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31139	JARRETTE D FELLOWS	$90.00
01/19/24	V5021069	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33988	BRANDON D FERRIS	$90.00
01/19/24	V5021071	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30343	STEPHEN C FLISK	$90.00
01/19/24	V5021074	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28017	MELANIE M GATES	$90.00
01/19/24	V5021075	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28956	DEBRA ANN GERARDY	$90.00
01/19/24	V5021076	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32681	VANESSA O.A. GILL	$90.00
01/19/24	V5021077	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34071	ADAM P GOODWALT	$45.00
01/19/24	V5021078	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27059	JAMES GREELEY	$90.00
01/19/24	V5021079	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29790	RYAN D GREENINGER	$90.00
01/19/24	V5021081	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29738	KYLE T GROVES	$90.00
01/19/24	V5021082	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26415	COURTNEY GULYARD	$90.00
01/19/24	V5021083	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9459	ROBIN L GUNSOLUS	$90.00
01/19/24	V5021084	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$45.00
01/19/24	V5021086	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32816	SUSAN HANG	$90.00
01/19/24	V5021087	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32901	BETHANY A HANSON	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021088	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31245	DONALD A HANSON	$90.00
01/19/24	V5021089	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34277	TED HARDING	$90.00
01/19/24	V5021090	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19889	ANTWAN HARRIS	$90.00
01/19/24	V5021092	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29656	KRISTEN J SWANSON	$90.00
01/19/24	V5021093	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21972	MEGAN J HAVELAK	$90.00
01/19/24	V5021096	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26623	DALE A HECKENLAIBLE	$90.00
01/19/24	V5021097	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29272	AMBER M HEGLAND	$90.00
01/19/24	V5021099	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19111	MELISSA L HENDERSON	$90.00
01/19/24	V5021100	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34364	YER HER	$90.00
01/19/24	V5021101	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29891	DANIEL HERNANDEZ	$90.00
01/19/24	V5021102	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29380	SARAH B HEYER	$90.00
01/19/24	V5021104	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28882	KIM R HIEL	$90.00
01/19/24	V5021105	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23814	JENNIFER A HINKER	$90.00
01/19/24	V5021107	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20526	CHARLES J HOLMLUND	$45.00
01/19/24	V5021108	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30535	DANIEL C HOLTHUS	$45.00
01/19/24	V5021109	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27577	YUNQI HUANG	$90.00
01/19/24	V5021110	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25863	MICHAEL T HUELLER	$90.00
01/19/24	V5021111	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31397	MICHELLE K HUMPHREY	$90.00
01/19/24	V5021112	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20381	JOE L HUNT	$45.00
01/19/24	V5021113	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31302	MARK A HUSCHKA	$90.00
01/19/24	V5021115	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26818	BENJAMIN J IRMITER	$90.00
01/19/24	V5021116	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33713	THERESA M JACKSON	$90.00
01/19/24	V5021117	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32491	AMY TOLLEFSON	$90.00
01/19/24	V5021118	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34762	ROBERT V JANSON KEL	$45.00
01/19/24	V5021119	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26393	JENNIFER JERULLE	$90.00
01/19/24	V5021120	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32493	KRISTI A JOESTING	$90.00
01/19/24	V5021121	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24690	ALICIA JEAN JOHNSON	$45.00
01/19/24	V5021122	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24051	NANCY E JOHNSON	$90.00
01/19/24	V5021124	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22200	JOSEPHINE K JOHNSON	$90.00
01/19/24	V5021125	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27273	KRISTY K JOHNSON	$90.00
01/19/24	V5021126	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29485	ROBERT J JOHNSON	$45.00
01/19/24	V5021127	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34395	LEONARD J JONES	$90.00
01/19/24	V5021128	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33515	LEVY J JONES	$90.00
01/19/24	V5021130	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29772	RICARDO T JONES	$90.00
01/19/24	V5021131	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E7433	ANDREW JOY	$90.00
01/19/24	V5021132	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33284	EMILY KAEHN	$90.00
01/19/24	V5021133	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31611	THOMAS W KAMMERER J	$90.00
01/19/24	V5021135	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22793	BENJAMIN ROSCH KARL	$90.00
01/19/24	V5021136	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32900	HANNAH M KASSABIAN	$90.00
01/19/24	V5021138	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29704	RYAN M KENNEDY	$90.00
01/19/24	V5021139	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32494	KATIE E.D. KERN	$90.00
01/19/24	V5021140	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26153	KATHERINE E KERN	$90.00
01/19/24	V5021141	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34508	COURTNEY KIELB	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021142	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22369	KATIE L KIMSEY	$90.00
01/19/24	V5021143	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30976	JILL M KIND	$90.00
01/19/24	V5021145	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10991	MARK A KLIMEK	$45.00
01/19/24	V5021148	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24139	JILL M KNUTSON	$90.00
01/19/24	V5021149	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29665	RACHEL E KOEHLER	$90.00
01/19/24	V5021150	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13021	DEBRA J KOENIG	$90.00
01/19/24	V5021153	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34635	NATHANIEL KRAMBER	$90.00
01/19/24	V5021154	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27810	AARON M KRUEGER	$90.00
01/19/24	V5021155	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33298	MEGHAN E KUEMMEL	$45.00
01/19/24	V5021156	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25731	KENDRA KUHLMANN	$90.00
01/19/24	V5021157	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E6799	STEVEN KUYPER	$90.00
01/19/24	V5021158	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32073	SHANA R KWATAMPORA	$90.00
01/19/24	V5021159	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26205	PARIS D KYLES	$90.00
01/19/24	V5021161	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28930	ELIZABETH A LANTTO	$90.00
01/19/24	V5021162	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32964	JOHN W LARSEN	$90.00
01/19/24	V5021163	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23186	CARRIE L LARSON	$90.00
01/19/24	V5021164	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20085	JILL E LARSON	$90.00
01/19/24	V5021166	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24903	MICHELLE C LARSON	$90.00
01/19/24	V5021168	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10910	JEFF J LAWRENCE	$90.00
01/19/24	V5021169	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32008	CANDICE L LEDMAN	$90.00
01/19/24	V5021170	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22829	JANELL M LEISEN	$90.00
01/19/24	V5021173	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26878	JILL N LESNE	$90.00
01/19/24	V5021174	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8003	ANTHONY L LIBBY	$90.00
01/19/24	V5021176	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27708	SHERRI L LINCOLN	$90.00
01/19/24	V5021177	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$90.00
01/19/24	V5021181	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32540	PETER A LUNDBERG	$45.00
01/19/24	V5021184	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25688	CALLEN MAGNUSON	$90.00
01/19/24	V5021185	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34613	JEREMY D MALCHOW	$90.00
01/19/24	V5021186	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30005	CHRISTINA M MANANCE	$90.00
01/19/24	V5021187	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27623	ERIN L MANNING	$90.00
01/19/24	V5021190	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26110	MICHAEL L MASTERS J	$45.00
01/19/24	V5021191	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28955	LAUREN M R MATYSIK	$90.00
01/19/24	V5021193	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29732	LORI E MCCARTHY	$90.00
01/19/24	V5021194	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26734	LISA A MCLEAREN	$90.00
01/19/24	V5021195	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33055	LAURA E MCLUEN	$90.00
01/19/24	V5021199	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27548	BRIDGET S MENGELKOC	$90.00
01/19/24	V5021201	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32386	JAMES J MIDTAUNE	$45.00
01/19/24	V5021202	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30977	WILBERT D MILLS	$90.00
01/19/24	V5021203	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24957	JULIE E MOBERG	$90.00
01/19/24	V5021204	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8170	ANN L MOCK	$90.00
01/19/24	V5021205	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27855	BRIANA M MOLNAR	$90.00
01/19/24	V5021206	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11508	KIM M MONETTE	$90.00
01/19/24	V5021207	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34245	AMY MOORE	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021208	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29672	DAVID E MOREDOCK	$90.00
01/19/24	V5021209	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34118	MERISSA MOREY	$45.00
01/19/24	V5021210	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32983	JOHN H MORSTAD	$90.00
01/19/24	V5021211	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16312	TROY H MOSENG	$45.00
01/19/24	V5021212	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34039	KEONNA R MOSES	$90.00
01/19/24	V5021213	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32648	BOUAKHAM MOUA	$90.00
01/19/24	V5021215	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20857	TRACY R MUELLER	$90.00
01/19/24	V5021217	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22727	MICHELLE MUNKHOLM	$90.00
01/19/24	V5021221	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27834	LANCE J MYERS	$90.00
01/19/24	V5021222	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26372	SALLY K NAULT-MAURE	$90.00
01/19/24	V5021223	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28113	ETHAN NEERDAELS	$90.00
01/19/24	V5021224	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34123	DANA M NELSON	$90.00
01/19/24	V5021225	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34315	ERIN K NELSON	$90.00
01/19/24	V5021226	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28881	ELIZABETH S NESS	$90.00
01/19/24	V5021227	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24238	JOANNE M NEUMANN	$90.00
01/19/24	V5021228	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23458	NICOLE M NEWFIELD	$90.00
01/19/24	V5021230	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19849	KIERSTEN NICHOLSON	$90.00
01/19/24	V5021232	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26158	CHRISTINE OAKLAND	$45.00
01/19/24	V5021233	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20219	JEFFREY L OAKLAND	$45.00
01/19/24	V5021234	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30331	COLLIN L O'BRIEN	$90.00
01/19/24	V5021235	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26239	JASON L OLSON	$90.00
01/19/24	V5021236	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11637	KENDALL A OLSON	$45.00
01/19/24	V5021239	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26662	TIKKIA D OSBORNE	$90.00
01/19/24	V5021240	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27322	CECILIA OTTO	$90.00
01/19/24	V5021241	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30702	ANTHONY M PADRNOS	$90.00
01/19/24	V5021242	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24652	ERIC J PARKER	$90.00
01/19/24	V5021243	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17381	KELLI A PARPART	$90.00
01/19/24	V5021244	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32375	DALE R PATTERSON	$45.00
01/19/24	V5021245	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9347	DEDRA GILE PATTON	$90.00
01/19/24	V5021246	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22375	MARYBETH PATTON	$90.00
01/19/24	V5021248	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20766	SARA M PEDERSON	$90.00
01/19/24	V5021249	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E18126	NATHAN J PEEL	$90.00
01/19/24	V5021250	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30974	ADRAIN M PENDELTON	$90.00
01/19/24	V5021251	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19713	ARLEN D PETERSON	$45.00
01/19/24	V5021252	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33981	ANDREW M PHENOW	$45.00
01/19/24	V5021253	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20346	JESSE T PHENOW	$90.00
01/19/24	V5021255	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27980	KATHRYN E POLUM	$45.00
01/19/24	V5021257	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33537	CELESTE A PRYDE	$90.00
01/19/24	V5021258	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17689	WILLIAM W QUAN III	$90.00
01/19/24	V5021259	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32000	JAMES L QUAST	$90.00
01/19/24	V5021261	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31290	JOSEPH E RADER	$90.00
01/19/24	V5021263	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20847	ANNE K RAMSEY	$90.00
01/19/24	V5021264	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26431	BRADLEY R REVOLINSK	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021265	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29160	JOHNATHAN D RICHMON	$90.00
01/19/24	V5021266	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23844	JULIE R RICHTER	$90.00
01/19/24	V5021267	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30407	ROBERT G RITCHIE	$90.00
01/19/24	V5021269	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30978	RONALD M SALAZAR	$90.00
01/19/24	V5021272	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34420	CLAYTON SAWATZKE	$90.00
01/19/24	V5021273	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25422	JAIME C SCHLOESSER	$45.00
01/19/24	V5021274	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19775	SARAH M SCHMIDT	$90.00
01/19/24	V5021275	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27957	TROY D SCHREIFELS	$90.00
01/19/24	V5021276	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32886	AMANDA M CARLSON	$90.00
01/19/24	V5021277	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28781	TIMOTHY J SCHULTZ	$45.00
01/19/24	V5021278	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12428	STEVEN M SCHWARTZ	$90.00
01/19/24	V5021279	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32085	MELISSA D SENNES	$90.00
01/19/24	V5021280	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10843	JODY E SEPPALA	$90.00
01/19/24	V5021282	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26696	ALBERT J SHOBER	$45.00
01/19/24	V5021284	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$90.00
01/19/24	V5021285	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29305	ERIK R SJOGREN	$90.00
01/19/24	V5021286	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25428	LISA SJOGREN	$90.00
01/19/24	V5021287	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27262	PATRICK R SMITH	$90.00
01/19/24	V5021289	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28275	SORENSEN, KEELIE	$90.00
01/19/24	V5021290	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29773	TERENCE W SOVELL	$90.00
01/19/24	V5021291	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34544	QUINTIN E SPEERS	$90.00
01/19/24	V5021293	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31056	MARK S SPURLIN	$90.00
01/19/24	V5021294	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17842	KRISTIN STAINER-PER	$90.00
01/19/24	V5021295	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28554	JESSICA M STEIN	$90.00
01/19/24	V5021296	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29023	AUDRA L STEVENSON	$90.00
01/19/24	V5021297	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33023	ELLEN M STEWART	$90.00
01/19/24	V5021298	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11059	MICHAEL K STOCK	$90.00
01/19/24	V5021301	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9274	RICHARD T SUBJECT J	$45.00
01/19/24	V5021302	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13467	SCOTT W TAYLOR	$90.00
01/19/24	V5021306	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24729	CONSTANCE G THOMAS	$90.00
01/19/24	V5021307	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25672	JENNIFER L THOMAS	$90.00
01/19/24	V5021308	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32003	ERIK R THOMPSON	$90.00
01/19/24	V5021309	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28936	DARBY M THRONE	$90.00
01/19/24	V5021310	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13696	JENNIFER L TOLLEFSO	$90.00
01/19/24	V5021312	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34466	KAREN W TRUE	$90.00
01/19/24	V5021314	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20079	MARTHA TRUMBLE	$90.00
01/19/24	V5021315	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10199	WENDY L TUOMINEN	$90.00
01/19/24	V5021316	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30783	ERIC A TURBEVILLE	$90.00
01/19/24	V5021317	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29729	UGONWAYI P UGO	$90.00
01/19/24	V5021318	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29674	LISA B ULRICH	$90.00
01/19/24	V5021319	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11233	STEVE W VAN DYKE	$45.00
01/19/24	V5021320	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27332	ANGELA M VANHEE	$90.00
01/19/24	V5021321	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26402	SARA A VERNIG	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021322	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32821	KAY M VILLELLA	$90.00
01/19/24	V5021323	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16515	KARI M VOLLRATH	$90.00
01/19/24	V5021324	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17777	DANIEL J WALD	$90.00
01/19/24	V5021327	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17230	MICHELLE PETERSON W	$90.00
01/19/24	V5021328	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29393	EMILY K WATTS	$90.00
01/19/24	V5021329	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26824	JASON M WEAPPA	$90.00
01/19/24	V5021330	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33582	MILES WEBB	$90.00
01/19/24	V5021331	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28896	STEPHANIE A WEBSTER	$90.00
01/19/24	V5021332	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32801	JAKE H WEDIN	$45.00
01/19/24	V5021333	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31146	JENNIFER C WEIER	$90.00
01/19/24	V5021334	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34195	ERIC WELLE	$90.00
01/19/24	V5021335	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12387	JULIA WESLEY-WONG	$90.00
01/19/24	V5021336	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E4855	CRAIG WOKSON	$90.00
01/19/24	V5021338	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32542	ADAM M WOODS	$90.00
01/19/24	V5021339	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26183	EMILY WOOLSEY	$90.00
01/19/24	V5021340	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32679	BRADLEY J WUTSCHKE	$45.00
01/19/24	V5021342	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24229	JAMES D WYNN	$90.00
01/19/24	V5021343	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30866	KAO XIONG	$90.00
01/19/24	V5021345	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29711	YING XIONG	$90.00
01/19/24	V5021346	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34140	CHA T YANG	$90.00
01/19/24	V5021347	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21537	JEFF ZASTROW	$90.00
01/19/24	V5021348	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$90.00
01/19/24	V5021349	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28970	KRISTINE M SOLYST	$90.00
01/19/24	V5021350	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32951	JENNIFER M ZIPF	$90.00
01/22/24	V1005635	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	15229	POPP.COM INC	$290.79
01/10/24	V8005953	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$1,987.31
01/17/24	V8006026	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$1,181.00
01/17/24	V8006031	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	F5675	PITNEY BOWES INC	$68.14
01/17/24	V8006052	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	52264	PITNEY BOWES RESERV	$20,000.00
01/19/24	V5021219	Employee Reimbursement	329 POSTAGE AND EXPRESS	300 Purchased Services	E8999	KAREN L MUNT	$3.42
01/22/24	V1005637	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	A0275	UNITED PARCEL SERVI	$150.29
01/22/24	V1005638	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	54815	USPS P-CARD	$211.20
01/22/24	V1005660	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0059	US BANK CARD I2T2 D	$15.24
01/31/24	V8006186	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$2,145.88
01/24/24	V8006083	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53001	IDEAL ENERGIES SOLA	$12,625.86
01/24/24	V8006084	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53912	IDEAL ENERGIES SOLA	$11,232.30
01/31/24	V8006159	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	51473	ANCHOR SOLAR INVEST	$3,763.88
01/03/24	732929	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$277.01
01/10/24	724017	Vendor Check	331 ELECTRICITY	300 Purchased Services	F2434	NWFSC CONDOMINIUM O	$17,532.10
01/10/24	724054	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$7,358.07
01/16/24	732967	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$994.01
01/22/24	V1005639	Electronic Wire Transfer	331 ELECTRICITY	300 Purchased Services	00419	WRIGHT HENNEPIN ELE	$23,145.86
01/24/24	733250	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$166,494.15

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/31/24	733346	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$6,618.36
01/03/24	732929	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$498.26
01/10/24	723973	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$212.72
01/10/24	724017	Vendor Check	332 NATURAL GAS	300 Purchased Services	F2434	NWFSC CONDOMINIUM O	$1,390.24
01/16/24	732956	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$3,093.46
01/16/24	732957	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$2,950.13
01/16/24	732958	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$7,439.36
01/16/24	732959	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$2,976.39
01/16/24	732960	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$249.00
01/16/24	732961	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$7,459.59
01/16/24	732962	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$47,369.61
01/16/24	732963	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$2,908.11
01/16/24	732964	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$2,196.66
01/16/24	732967	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$2,354.48
01/17/24	V8006046	Vendor ACH	332 NATURAL GAS	300 Purchased Services	51808	SYMMETRY ENERGY SOL	$53,976.03
01/24/24	733118	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$107.74
01/10/24	724017	Vendor Check	333 WATER AND SEWER	300 Purchased Services	F2434	NWFSC CONDOMINIUM O	$1,058.41
01/16/24	732968	Vendor Check	333 WATER AND SEWER	300 Purchased Services	09944	MAPLE GROVE, CITY O	$51,836.37
01/16/24	732969	Vendor Check	333 WATER AND SEWER	300 Purchased Services	09944	MAPLE GROVE, CITY O	$5,180.08
01/16/24	732970	Vendor Check	333 WATER AND SEWER	300 Purchased Services	09944	MAPLE GROVE, CITY O	$1,029.30
01/22/24	V1005632	Electronic Wire Transfer	333 WATER AND SEWER	300 Purchased Services	00075	BROOKLYN PARK, CITY	$800.84
01/31/24	733309	Vendor Check	333 WATER AND SEWER	300 Purchased Services	A3192	OSSEO, CITY OF	$17,819.97
01/22/24	V1005636	Electronic Wire Transfer	334 REFUSE REMOVAL	300 Purchased Services	00230	REPUBLIC SERVICES	$39,394.78
01/24/24	733131	Vendor Check	340 INSURANCES	300 Purchased Services	F7373	EMC INSURANCE COMPA	$24,394.91
01/03/24	V8005851	Vendor ACH	349 MENTAL HLTH SVCS >$25,000	300 Purchased Services	53996	CHANGE INC	$909.09
01/10/24	724055	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	03850	ZAHL EQUIPMENT COMP	$2,157.00
01/10/24	V8005957	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	02272	PFC EQUIPMENT, INC	$6,998.52
01/10/24	V8005976	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	08752	TWIN CITY GARAGE DO	$200.00
01/17/24	V8005984	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	12559	ALPINE DIVERSIFIED	$2,261.50
01/24/24	P405113	Epayable	350 CONTR REP - SITES	300 Purchased Services	50088	AID ELECTRIC CORP	$671.67
01/24/24	V8006072	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	16375	EBERT CONSTRUCTION	$1,467.12
01/24/24	V8006111	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	20141	RJ MECHANICAL INC	$5,336.82
01/31/24	V8006161	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	50978	H2I GROUP	$950.00
01/10/24	724032	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/10/24	V8005899	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	22094	ACTION RADIO & COMM	$444.50
01/17/24	P405100	Epayable	352 CONTR REP - EQUIP	300 Purchased Services	12617	JOHNSON FITNESS & W	$221.50
01/17/24	V8005988	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	50759	BRIGHT BLINDS LLC	$475.00
01/24/24	733233	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/31/24	733252	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	50226	ACCO BRANDS USA LLC	$615.19
01/31/24	733333	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/31/24	P405141	Epayable	352 CONTR REP - EQUIP	300 Purchased Services	07053	HILLYARD FLOOR CARE	$138.00
01/10/24	V8005925	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$120.00
01/17/24	733068	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$2,240.82

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	V8006076	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$2,040.00
01/31/24	733310	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$204.14
01/31/24	V8006157	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$375.00
01/31/24	V8006173	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$146.30
01/03/24	V8005876	Vendor ACH	360 TRANSP - PUBLIC	300 Purchased Services	D8901	METRO TRANSIT SALES	$1,570.00
01/24/24	733142	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6455	FIRST STUDENT INC	$603.09
01/10/24	724007	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	16836	METROPOLITAN TRANSP	$6,943.14
01/10/24	V8005916	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$73,812.56
01/10/24	V8005952	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$12,570.86
01/17/24	V8005991	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	54579	CESO TRANSPORTATION	$221,225.38
01/17/24	V8005992	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$80,000.00
01/17/24	V8006024	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$28,554.22
01/24/24	733132	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$857,384.32
01/24/24	733133	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$45,641.80
01/24/24	733134	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$73,263.83
01/24/24	733135	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$17,388.41
01/24/24	733142	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$626.99
01/24/24	733196	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$119.00
01/24/24	V8006104	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$404,324.30
01/31/24	733270	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$12,318.10
01/31/24	733272	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$1,642.57
01/31/24	V8006149	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$41,767.54
01/03/24	732922	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$43,949.83
01/10/24	723984	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$538.74
01/16/24	732966	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D7902	JEFFERSON LINES	$3,200.00
01/16/24	732972	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	54758	TROBEC'S BUS SERVIC	$2,550.00
01/17/24	P405102	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$3,052.50
01/19/24	V5021152	Employee Reimbursement	362 TRANSP - DEPARTMENT	300 Purchased Services	E20065	RUTH A KORAN	$44.82
01/24/24	733135	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$5,658.95
01/24/24	733136	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$219.42
01/24/24	733137	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$158.13
01/24/24	733138	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$288.06
01/24/24	733139	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$133.00
01/24/24	733142	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$46,190.56
01/24/24	733189	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$122.58
01/24/24	733190	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$779.41
01/24/24	733191	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$403.49
01/24/24	733192	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$510.75
01/24/24	733193	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$291.13
01/24/24	733194	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$224.73
01/24/24	733195	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$403.49
01/24/24	733197	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$388.17
01/24/24	733198	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$652.74

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	733199	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$240.05
01/24/24	733200	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$291.13
01/24/24	733201	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$245.16
01/24/24	733202	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$444.35
01/24/24	733203	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$137.90
01/24/24	733204	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$311.56
01/24/24	733205	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$296.23
01/24/24	733206	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$122.58
01/24/24	733207	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$296.23
01/24/24	733208	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$505.64
01/24/24	733209	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$452.96
01/24/24	733210	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$291.13
01/24/24	733211	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$367.74
01/24/24	733212	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$245.16
01/24/24	733213	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$398.39
01/24/24	733214	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$403.49
01/24/24	733215	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$398.39
01/24/24	733216	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$485.21
01/24/24	733217	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$352.42
01/24/24	P405124	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$1,347.50
01/31/24	733272	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$17,810.87
01/31/24	733284	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	50945	HOLT TOUR & CHARTER	$2,450.00
01/31/24	P405145	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$3,052.50
01/03/24	V8005850	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	19866	CB SERVICES LLC	$10,173.00
01/03/24	V8005888	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50793	SNOWPROS LLC	$36,036.00
01/05/24	V8005895	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50794	SCHUUR HANDY CONSTR	$5,686.20
01/31/24	V8006147	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	19866	CB SERVICES LLC	$9,867.81
01/24/24	733132	Vendor Check	364 TRANSP NONPERFORM RESERVE	300 Purchased Services	D6455	FIRST STUDENT INC	-$42,869.22
01/24/24	V8006104	Vendor ACH	364 TRANSP NONPERFORM RESERVE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	-$17,900.81
01/05/24	V5020862	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12249	LAUREL L ANDERSON	$386.70
01/05/24	V5020863	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30858	JEFFREY A ANSORGE	$117.30
01/05/24	V5020865	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33275	JOHANNAH ARNDT	$120.83
01/05/24	V5020866	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30384	KELLY J BAKKER	$230.89
01/05/24	V5020867	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33272	BRYAN BASS	$179.21
01/05/24	V5020868	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$102.69
01/05/24	V5020869	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26514	LISA BENNETT	$83.63
01/05/24	V5020871	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28279	KRISTEN M BERTSCHIN	$110.50
01/05/24	V5020872	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12766	ERIC J BITTERMAN	$192.01
01/05/24	V5020873	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26830	HEATHER BLANKENSHIP	$28.04
01/05/24	V5020875	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27581	JILL J BOCOCK	$50.43
01/05/24	V5020877	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28886	EMILY J BOLLINGER	$176.64
01/05/24	V5020880	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34447	ALDO CANTELLANO	$143.74
01/05/24	V5020881	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24802	JESSICA J CARR	$109.26

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/05/24	V5020883	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32957	HONG J CHANG	$22.05
01/05/24	V5020885	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12879	KRISTINE L DODDS	$224.84
01/05/24	V5020886	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22185	MICHELLE DRAKE	$75.58
01/05/24	V5020887	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26226	TANYA L DRAKE	$267.89
01/05/24	V5020888	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29399	JODI L DUROW	$188.27
01/05/24	V5020889	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22679	MATTHEW T FERRY	$157.53
01/05/24	V5020891	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34089	KRISTYN FOLTZ	$73.81
01/05/24	V5020893	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33595	REBECCA A FRITZ	$140.13
01/05/24	V5020894	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25408	AMY A GALE	$77.00
01/05/24	V5020895	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32532	EMILY A GRAMS	$71.52
01/05/24	V5020897	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25701	KATHRYN ANNE GRIVNA	$86.69
01/05/24	V5020899	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34277	TED HARDING	$95.60
01/05/24	V5020900	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29656	KRISTEN J SWANSON	$66.16
01/05/24	V5020901	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28419	CARLA M HECKATHORNE	$112.37
01/05/24	V5020902	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29380	SARAH B HEYER	$63.22
01/05/24	V5020903	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28882	KIM R HIEL	$132.24
01/05/24	V5020904	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26409	ELIZABETH A HIRSCHM	$56.40
01/05/24	V5020906	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34438	CYBREAN M HUBERT	$131.00
01/05/24	V5020908	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28318	DANIELLE M JOHNSON	$53.47
01/05/24	V5020909	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30700	D'SHAWNA S JOHNSON-	$391.22
01/05/24	V5020912	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32900	HANNAH M KASSABIAN	$116.54
01/05/24	V5020914	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22845	JOSEPH L KRUEGER	$92.90
01/05/24	V5020916	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32025	NICOLE J LAWSON	$5.90
01/05/24	V5020918	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18183	MATTHEW J LEISEN	$132.27
01/05/24	V5020919	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27746	KATHERINE M LEITSCH	$193.95
01/05/24	V5020921	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33984	JILL L LINDL	$142.84
01/05/24	V5020923	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33543	MARY E LUNA	$84.18
01/05/24	V5020924	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27292	MARIE K LUNDT	$56.27
01/05/24	V5020926	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31118	CHRISTIAN MARINAC	$63.21
01/05/24	V5020928	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31126	SHANNON M MCGINNIS	$40.72
01/05/24	V5020933	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29474	NANETTE K MORGAN	$178.60
01/05/24	V5020934	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28113	ETHAN NEERDAELS	$76.89
01/05/24	V5020937	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20766	SARA M PEDERSON	$83.57
01/05/24	V5020938	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33212	GAIL M PFLUGER	$41.91
01/05/24	V5020939	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30388	SALLY S PLATT	$98.84
01/05/24	V5020940	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22568	KIMBERLY A POHL	$50.50
01/05/24	V5020941	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$83.92
01/05/24	V5020942	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23588	LAURA RODRIGUEZ	$78.84
01/05/24	V5020944	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25005	ELISE M RUEGSEGGER	$24.56
01/05/24	V5020945	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16608	JANE S RUOHONIEMI	$253.49
01/05/24	V5020946	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33011	SARAH RYAN	$34.91
01/05/24	V5020947	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E21597	MELISSA A SANCHEZ	$109.91
01/05/24	V5020950	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34538	ELLIE J SLAMA	$7.98

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/05/24	V5020951	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31345	JILLIAN E STATELY	$120.11
01/05/24	V5020952	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33744	AMY J STOKKELAND	$135.01
01/05/24	V5020955	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26531	LISA M THOMPSON	$36.30
01/05/24	V5020956	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18406	KELLI THORNTON-VARL	$146.69
01/05/24	V5020957	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28936	DARBY M THRONE	$423.57
01/05/24	V5020959	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34466	KAREN W TRUE	$52.68
01/05/24	V5020961	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19034	JACQUELINE TRZYNKA	$80.84
01/05/24	V5020962	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16515	KARI M VOLLRATH	$97.65
01/05/24	V5020965	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28364	AMANDA F WALLNER	$68.47
01/05/24	V5020971	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30866	KAO XIONG	$28.74
01/05/24	V5020973	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$65.16
01/05/24	V5020975	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33473	NASHLEY ZOLLICOFFER	$160.53
01/17/24	V8006048	Vendor ACH	366 BUSINESS TRAVEL	300 Purchased Services	50982	TEAMWORKS INTERNATI	$43.23
01/19/24	V5020976	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E11492	GRETCHEN ABEGGLEN	$221.57
01/19/24	V5020977	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25515	NANCY ADAMS	$117.12
01/19/24	V5020982	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E14024	GINGER ELLEN LUOMA	$227.75
01/19/24	V5020984	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18747	PHILIP R LUOMA ANDE	$56.46
01/19/24	V5020986	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33656	ANGELA R ANTONY	$35.76
01/19/24	V5020987	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33275	JOHANNAH ARNDT	$23.21
01/19/24	V5020992	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27206	ABBY M BAIRD	$27.10
01/19/24	V5020993	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16833	EILEEN E BAKER	$69.49
01/19/24	V5020994	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30384	KELLY J BAKKER	$118.49
01/19/24	V5020997	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$63.97
01/19/24	V5020998	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30290	JENNIFER M BAUER	$117.80
01/19/24	V5021000	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20831	MICHELLE L BECK	$20.44
01/19/24	V5021003	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33479	TAJTIANNA BELL	$22.27
01/19/24	V5021016	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26830	HEATHER BLANKENSHIP	$7.07
01/19/24	V5021021	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20115	TIMKA FATIMA REMETI	$107.89
01/19/24	V5021029	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33534	JASON M CARDOSI	$88.04
01/19/24	V5021036	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32957	HONG J CHANG	$13.65
01/19/24	V5021037	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33474	LISA CHANG	$61.04
01/19/24	V5021044	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28923	MARIA N DANIEL	$131.03
01/19/24	V5021045	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34406	TYLER J DANIELSON	$47.52
01/19/24	V5021048	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22794	ANDREA J DERR	$30.15
01/19/24	V5021050	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24961	SUSAN M DOBRATZ	$24.57
01/19/24	V5021053	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20854	GRETCHEN M DULLINGE	$63.74
01/19/24	V5021057	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27323	SARAH R LANCETTE	$132.58
01/19/24	V5021061	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32197	ALICIA M ENGELKES	$37.46
01/19/24	V5021066	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29919	CAROL A FARNIOK	$53.33
01/19/24	V5021070	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E10133	ELISABETH FINE	$99.10
01/19/24	V5021072	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26930	BRETT P FRAYSETH	$83.78
01/19/24	V5021074	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28017	MELANIE M GATES	$58.25
01/19/24	V5021075	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28956	DEBRA ANN GERARDY	$44.15

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021084	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$137.04
01/19/24	V5021085	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$18.36
01/19/24	V5021087	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32901	BETHANY A HANSON	$26.13
01/19/24	V5021098	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16569	MATTIE L HELFMAN	$112.05
01/19/24	V5021100	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34364	YER HER	$184.39
01/19/24	V5021103	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34485	RONALD D HICKS	$90.60
01/19/24	V5021114	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33951	GIANNA M IMPERATRIC	$6.63
01/19/24	V5021120	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32493	KRISTI A JOESTING	$71.03
01/19/24	V5021123	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28318	DANIELLE M JOHNSON	$71.34
01/19/24	V5021129	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30339	REBECCA J JONES	$112.55
01/19/24	V5021130	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29772	RICARDO T JONES	$369.16
01/19/24	V5021137	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34479	SCOTT F KELLY	$51.55
01/19/24	V5021139	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32494	KATIE E.D. KERN	$64.18
01/19/24	V5021146	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27451	JESS T KLINE	$5.11
01/19/24	V5021150	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13021	DEBRA J KOENIG	$35.96
01/19/24	V5021151	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30409	CAMEO K KOLONIGHT	$108.82
01/19/24	V5021152	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20065	RUTH A KORAN	$24.90
01/19/24	V5021160	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31127	MILLER K LAMOTTE	$269.18
01/19/24	V5021164	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20085	JILL E LARSON	$12.98
01/19/24	V5021167	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29661	HEATHER E LAWRENCE	$83.24
01/19/24	V5021171	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23274	DORIS M LEMANSKI	$55.64
01/19/24	V5021172	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34371	SYDNEY M LENZ	$64.99
01/19/24	V5021175	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27073	ANDREA L LILLEBERG	$77.28
01/19/24	V5021178	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28945	NICOLE M LUCAS	$57.25
01/19/24	V5021179	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25823	LISA M LUKE	$35.37
01/19/24	V5021183	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25755	JULIE K MACCARIO	$19.13
01/19/24	V5021189	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22949	NICOLE MARTINSON	$55.29
01/19/24	V5021192	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34380	WENDY J MCBURROWS	$14.43
01/19/24	V5021197	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27904	LYNEE M MEIER	$170.40
01/19/24	V5021198	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34082	LUCAS M MENGELKOCH	$34.29
01/19/24	V5021203	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24957	JULIE E MOBERG	$74.58
01/19/24	V5021205	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27855	BRIANA M MOLNAR	$519.01
01/19/24	V5021210	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32983	JOHN H MORSTAD	$162.31
01/19/24	V5021213	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32648	BOUAKHAM MOUA	$130.81
01/19/24	V5021214	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31350	DORIS M MOYLAN	$374.86
01/19/24	V5021215	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20857	TRACY R MUELLER	$18.01
01/19/24	V5021218	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16787	MARIAN J MUNN	$117.76
01/19/24	V5021220	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25336	CRISTA L MURPHY	$126.21
01/19/24	V5021228	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23458	NICOLE M NEWFIELD	$106.80
01/19/24	V5021229	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24255	JESSICA NEWTON	$58.57
01/19/24	V5021231	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26682	MAYA NISHIKAWA	$25.23
01/19/24	V5021238	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26530	RHONDA RENAE OSATIU	$59.27
01/19/24	V5021239	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26662	TIKKIA D OSBORNE	$137.08

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V5021254	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22568	KIMBERLY A POHL	$51.36
01/19/24	V5021257	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33537	CELESTE A PRYDE	$57.08
01/19/24	V5021259	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$82.04
01/19/24	V5021260	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19521	PRISCILLA RADEMACHE	$81.20
01/19/24	V5021268	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31019	ELIZABETH A RONNING	$34.86
01/19/24	V5021276	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32886	AMANDA M CARLSON	$194.80
01/19/24	V5021283	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34488	MARA L SIKKINK	$14.80
01/19/24	V5021284	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$29.80
01/19/24	V5021286	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25428	LISA SJOGREN	$144.68
01/19/24	V5021288	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32009	JENNA R SOBOTA	$46.36
01/19/24	V5021292	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12271	BARBARA A SPENCER M	$146.70
01/19/24	V5021300	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24761	KAYLA J STREI	$68.25
01/19/24	V5021305	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18357	THERESE L THIESCHAF	$68.26
01/19/24	V5021315	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E10199	WENDY L TUOMINEN	$127.20
01/19/24	V5021320	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27332	ANGELA M VANHEE	$537.08
01/19/24	V5021325	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20529	JOAN O WALDSCHMIDT	$633.39
01/19/24	V5021337	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18635	REBECCA F WONG	$180.84
01/19/24	V5021341	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32678	STACEY A WYFFELS	$80.71
01/22/24	V1005644	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0033	US BANK CARD COMMED	$129.20
01/22/24	V1005658	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0037	US BANK CARD FOODNU	$185.00
01/22/24	V1005661	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$5,083.32
01/22/24	V1005666	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0078	US BANK CARD KHIEL	$15.90
01/03/24	732934	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A1761	MSPA	$350.00
01/03/24	V8005885	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A0562	SCHOOL NUTRITION AS	$20.00
01/05/24	V5020864	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27618	MAUREEN L ARAYA	$39.68
01/05/24	V5020876	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19023	ANDREA W BODEAU	$161.63
01/05/24	V5020878	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$348.48
01/05/24	V5020879	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E13667	PAMELA J BRANDT	$216.96
01/05/24	V5020886	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22185	MICHELLE DRAKE	$261.96
01/05/24	V5020887	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26226	TANYA L DRAKE	$295.55
01/05/24	V5020890	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E24760	ANDREA E FLIES	$1,621.11
01/05/24	V5020897	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E25701	KATHRYN ANNE GRIVNA	$384.76
01/05/24	V5020904	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26409	ELIZABETH A HIRSCHM	$300.97
01/05/24	V5020913	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30976	JILL M KIND	$1,756.61
01/05/24	V5020915	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E25731	KENDRA KUHLMANN	$154.43
01/05/24	V5020917	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32645	ABIGAIL R LECY	$175.00
01/05/24	V5020918	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E18183	MATTHEW J LEISEN	$394.91
01/05/24	V5020919	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27746	KATHERINE M LEITSCH	$400.77
01/05/24	V5020920	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26878	JILL N LESNE	$60.65
01/05/24	V5020927	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E18168	MICHELLE K MAZANEC	$141.62
01/05/24	V5020935	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32032	RYAN J OLSON	$322.86
01/05/24	V5020936	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E23442	AMY J PATON	$144.69
01/05/24	V5020946	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33011	SARAH RYAN	$224.95

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/05/24	V5020948	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32603	KAYLA N SCHILLING	$350.00
01/05/24	V5020953	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28609	CAMRA M SVEIVEN-DIC	$67.04
01/05/24	V5020965	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28364	AMANDA F WALLNER	$370.83
01/05/24	V5020966	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E12952	WENDY T WESSEL	$279.00
01/05/24	V5020967	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26917	ROYCE T WINFORD	$136.99
01/05/24	V5020968	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32542	ADAM M WOODS	$374.08
01/05/24	V5020970	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E24875	LARA M HAIK	$155.65
01/10/24	724024	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	54783	PRYOR LEARNING LLC	$299.00
01/17/24	732989	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A2648	BRIGHTWORKS	$35.00
01/17/24	733055	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	F5623	MIDWEST EDUCATIONAL	$225.00
01/17/24	733056	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	F5623	MIDWEST EDUCATIONAL	$2,000.00
01/17/24	V8006012	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	53680	LEXIA LEARNING SYST	$22,194.00
01/17/24	V8006015	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A1490	MASSP	$175.00
01/19/24	V5021020	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19023	ANDREA W BODEAU	$1,076.20
01/19/24	V5021058	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28920	GODFREY N EDAFERIER	$893.27
01/19/24	V5021073	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33595	REBECCA A FRITZ	$646.20
01/19/24	V5021091	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29675	PHILIP K HATCHNER J	$445.35
01/19/24	V5021117	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32491	AMY TOLLEFSON	$262.10
01/19/24	V5021147	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E20880	HEATHER M KLUG	$130.00
01/19/24	V5021180	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31024	RACHEL E LUND	$582.36
01/19/24	V5021182	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27292	MARIE K LUNDT	$1,076.20
01/19/24	V5021270	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E21597	MELISSA A SANCHEZ	$1,076.20
01/19/24	V5021304	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22628	PAUL J TERRY	$210.00
01/19/24	V5021311	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31046	MICHAEL L TOMTEN	$75.00
01/22/24	V1005641	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC001	US BANK CARD BSADMI	$250.00
01/22/24	V1005642	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$3,789.83
01/22/24	V1005643	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0019	US BANK CARD CIESDE	$3,828.00
01/22/24	V1005644	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0033	US BANK CARD COMMED	$620.50
01/22/24	V1005647	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0024	US BANK CARD CWOKSO	$445.00
01/22/24	V1005648	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0013	US BANK CARD DCARLS	$125.00
01/22/24	V1005652	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0071	US BANK CARD DYARBR	$503.00
01/22/24	V1005662	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0076	US BANK CARD JMACCA	$538.00
01/22/24	V1005665	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0083	US BANK CARD JWYNN	$347.00
01/22/24	V1005666	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0078	US BANK CARD KHIEL	$875.00
01/22/24	V1005675	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0022	US BANK CARD MAINTE	$1,020.00
01/22/24	V1005684	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0081	US BANK CARD PURCHA	$139.07
01/22/24	V1005693	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$7,673.62
01/22/24	V1005694	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0035	US BANK CARD TSCHRE	$4,863.94
01/24/24	733179	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A2175	MESPA	$1,350.00
01/24/24	V8006085	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	54810	INCLUSIVE NETWORKIN	$1,600.00
01/31/24	733279	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	54834	GRAHAM, MARI ANN	$400.00
01/31/24	733285	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A0464	ISD 11-ANOKA HENNEP	$1,500.00
01/05/24	V5020969	Employee Reimbursement	368 OUT OF STATE TRAVEL	300 Purchased Services	E27832	ANN C WOODS	$597.38

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/22/24	V1005649	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0070	US BANK CARD DHUGHE	$989.00
01/22/24	V1005693	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$2,234.35
01/24/24	733164	Vendor Check	368 OUT OF STATE TRAVEL	300 Purchased Services	54821	LEARNING DISABILITI	$1,717.50
01/24/24	733185	Vendor Check	368 OUT OF STATE TRAVEL	300 Purchased Services	01723	NATL ASSOC OF SCHOO	$270.00
01/05/24	723956	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25357	CROWNE PLAZA MINNEA	$3,462.02
01/10/24	723970	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F7439	BUSINESS PROFESSION	$1,320.00
01/10/24	723982	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F5149	EMAGINE WILLOW CREE	$99.00
01/10/24	723993	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$780.00
01/10/24	723994	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	51767	ISD 271-BLOOMINGTON	$240.00
01/10/24	723995	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D7862	ISD 885-ST MICHAEL-	$325.00
01/10/24	724009	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D0365	MINNEAPOLIS SOUTH H	$325.00
01/10/24	724012	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D0056	MSCA	$20.00
01/10/24	724026	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25204	REGION 4A BPA	$660.00
01/10/24	724027	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25204	REGION 4A BPA	$370.00
01/10/24	724050	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53741	WAHL, JACKSON BOURN	$75.00
01/10/24	V8005983	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A3073	YOUTH FRONTIERS INC	$2,450.00
01/17/24	732985	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F7484	BLAINE DANCE BOOSTE	$320.00
01/17/24	732987	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$260.00
01/17/24	732999	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	52814	CREATURE FEATURES L	$800.00
01/17/24	733003	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D5493	DESTINATION IMAGINA	$1,205.00
01/17/24	733033	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A0309	ISD 11-BLAINE HIGH	$110.00
01/17/24	733059	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	54792	MINNESOTA STATE CHE	$80.00
01/17/24	V8006044	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25408	SUNSHINE TRAVEL	$9,000.00
01/22/24	V1005640	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0032	US BANK CARD ADALE	$12.00
01/22/24	V1005642	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$2,128.80
01/22/24	V1005663	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$20.00
01/22/24	V1005686	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0017	US BANK CARD PURCHD	$138.50
01/24/24	733113	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$630.00
01/24/24	733120	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A1040	ISD 13-COLUMBIA HEI	$63.00
01/24/24	733159	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53120	KNIGHTCRAWLER ROBOT	$175.00
01/24/24	733180	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53118	MINNESOTA TRUE TEAM	$200.00
01/24/24	733181	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	52427	SMSU FORENSICS	$200.00
01/24/24	733182	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F6011	MN SWIM COACHES ASS	$200.00
01/24/24	733184	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	52312	MOUNDS PARK ACADEMY	$42.00
01/24/24	V8006124	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D2624	THREE RIVERS PARK D	$2,029.77
01/24/24	V8006131	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F5125	WAYZATA RESULTS	$900.00
01/31/24	733272	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D6455	FIRST STUDENT INC	$171.61
01/31/24	733286	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	50394	ISD 273-EDINA PUBLI	$39.00
01/31/24	733303	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53118	MINNESOTA TRUE TEAM	$200.00
01/31/24	733306	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A0074	MNIAAA	$165.00
01/31/24	733324	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F4342	ROBOTICS EDUCATION	$2,000.00
01/31/24	V8006199	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25408	SUNSHINE TRAVEL	$25,545.00
01/17/24	733032	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	50772	INNERCITY TENNIS FO	$847.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	733169	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$8,610.00
01/24/24	733170	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$6,560.00
01/24/24	733171	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$2,500.00
01/24/24	733172	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$3,750.00
01/31/24	733327	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	52191	RTA TIMBERLAND LLC	$12,494.04
01/24/24	V8006110	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	F5675	PITNEY BOWES INC	$125.25
01/17/24	V8006025	Vendor ACH	375 SCHL NURSE CONTR >$25,000	300 Purchased Services	52158	NORTHWEST METRO HEA	$5,859.20
01/31/24	V8006169	Vendor ACH	375 SCHL NURSE CONTR >$25,000	300 Purchased Services	54599	KATHERINE LOVGREN L	$3,400.00
01/03/24	V8005851	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	53996	CHANGE INC	$4,545.46
01/03/24	V8005855	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$115.90
01/03/24	V8005882	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	D0617	PRIME ADVERTISING &	$1,695.00
01/10/24	V8005921	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$341.60
01/22/24	V1005653	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0050	US BANK CARD ECFE	$99.96
01/22/24	V1005667	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0026	US BANK CARD KIDSTO	$50.00
01/22/24	V1005671	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0079	US BANK CARD KVILLE	$282.16
01/24/24	733232	Vendor Check	389 STAFF TUITION REIMB	300 Purchased Services	54386	SHAY, JUSTIN	$1,000.00
01/03/24	732925	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$329,677.62
01/03/24	732912	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$10,031.26
01/03/24	732919	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F5834	COWLES CENTER FOR D	$410.00
01/03/24	732945	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	26540	WORKS, THE	$1,125.00
01/03/24	V8005890	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$364.80
01/10/24	724015	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	D8985	NORTHWEST SUBURBAN	$102,944.50
01/10/24	V8005905	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$13,193.94
01/10/24	V8005973	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$763.00
01/17/24	733000	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	54600	CRITICAL QUESTIONIN	$9,000.00
01/17/24	733061	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A2683	MN CHILDREN'S MUSEU	$360.00
01/17/24	V8005987	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$14,299.75
01/17/24	V8006032	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F1652	PRAIRIECARE, LLC	$5,332.80
01/17/24	V8006049	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$315.62
01/22/24	V1005651	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0029	US BANK CARD DTHRON	$2,440.00
01/22/24	V1005667	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0026	US BANK CARD KIDSTO	$1,000.00
01/22/24	V1005670	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0075	US BANK CARD KMOSES	$2,678.91
01/24/24	733121	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	52814	CREATURE FEATURES L	$2,200.00
01/24/24	733122	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	54600	CRITICAL QUESTIONIN	$6,500.00
01/24/24	733151	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0084	HENNEPIN TECHNICAL	$1,759.10
01/24/24	733230	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0005	SCIENCE MUSEUM OF M	$1,248.00
01/24/24	V8006065	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$12,242.86
01/24/24	V8006089	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	16602	INTERNATIONAL BACCA	$17,416.00
01/24/24	V8006120	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	50836	SUNDE LAND SURVEYIN	$4,546.84
01/24/24	V8006124	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$195.75
01/31/24	733292	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	54642	KWST BEHAVIORAL DEV	$5,666.67
01/31/24	733305	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A4149	MN LANDSCAPE ARBORE	$630.00
01/31/24	733316	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6206	PLAYGROUND PLAZA LL	$100.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/31/24	V8006140	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$24,132.64
01/31/24	V8006184	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D4539	NORTH HENNEPIN COMM	$6,000.00
01/31/24	V8006203	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$900.00
01/17/24	V8006034	Vendor ACH	398 INTERDEPARTMENTAL CHRGBK	300 Purchased Services	18914	RICOH USA	$16,197.78
01/03/24	732910	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54767	ARENZ, NICHOLAS	$66.00
01/03/24	732914	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5676	BROWN, JEMAL LOUIS	$135.00
01/03/24	732915	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5816	BUDNER, PETE	$66.00
01/03/24	732918	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D7492	COLYER, KERRY	$177.00
01/03/24	732926	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1073	KUDEBEH, STEVE	$66.00
01/03/24	732928	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50165	LUESSENHEIDE, RYAN	$84.00
01/03/24	732930	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53815	MAYOR, KERRA STRUTH	$79.00
01/03/24	732933	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5002	MOLAN, PATRICK	$84.00
01/03/24	732936	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2556	NYGAARD, SCOTT	$103.00
01/03/24	732938	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54765	SCHOEN, MATTHEW	$79.00
01/03/24	732940	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	10988	STEPHAN, THOMAS R J	$132.00
01/03/24	732942	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54752	SZYMANSKI, KAELYN	$160.00
01/03/24	732943	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2493	THORSHEIM, TAI	$97.00
01/03/24	P405072	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F5619	YOUTH ENRICHMENT LE	$21,530.00
01/03/24	V8005858	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	FUN ENGINEERZ LLC	$900.00
01/03/24	V8005859	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST CONTR	$201.21
01/03/24	V8005860	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2536	HAWKINSON, NICK	$66.00
01/03/24	V8005862	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54748	HOHNSTADT, SEAN	$103.00
01/03/24	V8005863	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5718	HOVDE, DAVID	$103.00
01/03/24	V8005871	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F3218	LITFIN, NICHOLAS	$84.00
01/03/24	V8005880	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5881	PEARSON, CRAIG	$66.00
01/10/24	723957	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3654	ANDERSON, DAWN	$98.00
01/10/24	723958	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51161	ANDERSON, JOSEPH	$84.00
01/10/24	723962	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1687	BARKER, CURTIS N	$84.00
01/10/24	723964	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D2994	BOLITHO, CHERYL	$84.00
01/10/24	723965	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5634	BONNER, ERIC	$84.00
01/10/24	723968	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54755	BUCHINO, JAMES V II	$128.00
01/10/24	723969	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5816	BUDNER, PETE	$66.00
01/10/24	723971	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2573	CARDONA, IVAN	$84.00
01/10/24	723974	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5103	COLEMAN, TAMMIE	$98.00
01/10/24	723976	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4417	COOGAN-BURKE, MARY	$160.00
01/10/24	723977	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54769	CZECK, JILL MARIE	$128.00
01/10/24	723978	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	15072	D'AMICO CATERING	$1,239.60
01/10/24	723979	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53818	DEBOER, ANTHONY	$103.00
01/10/24	723980	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2545	DELONG, KRYSTA	$98.00
01/10/24	723983	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3886	ERICKSON, ROBERT	$177.00
01/10/24	723986	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5024	HANSON, CARLYNNE JO	$98.00
01/10/24	723987	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3837	HANSON, TRAVIS	$160.00
01/10/24	723988	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52342	HARDT, TRISTAN	$84.00

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01/10/24	723989	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5054	HOLT, MICHELLE	$160.00
01/10/24	723990	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1043	HOOKER, RAYNARD	$84.00
01/10/24	723991	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54766	HOWERTON, CHRISTOPH	$169.00
01/10/24	723996	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1077	JOHNSON, EMILY	$98.00
01/10/24	723997	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54787	JOURDAIN, DAN	$120.00
01/10/24	723998	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0951	KELLERMAN, RICH	$84.00
01/10/24	724000	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53848	LEWIS, KATRINA	$45.00
01/10/24	724001	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50165	LUESSENHEIDE, RYAN	$120.00
01/10/24	724002	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	07396	LYNDE & MCLEOD INC	$45.00
01/10/24	724003	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54789	MARUDAS, AUSTEN	$66.00
01/10/24	724004	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54780	MATTSEN-KRALJIC, MI	$100.00
01/10/24	724008	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4464	MILLER, RHONDI	$98.00
01/10/24	724011	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1380	MOORE, CHARLES	$84.00
01/10/24	724014	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54746	NEWBERN, MELVIN JR	$66.00
01/10/24	724018	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54734	OLSON, PETER GREGOR	$97.00
01/10/24	724019	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5881	PEARSON, CRAIG	$66.00
01/10/24	724020	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53799	PEREZ, ANTHONY J	$84.00
01/10/24	724021	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5713	PERRY, DWAINE	$84.00
01/10/24	724023	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54781	PRINGLE, KEESHA	$84.00
01/10/24	724028	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5050	SACKETT, TOBIAS	$84.00
01/10/24	724029	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53023	SANDE, JUSTIN	$171.00
01/10/24	724030	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53093	SANDERS, MORGAN	$170.00
01/10/24	724031	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5711	SCHMIDT, AMY	$98.00
01/10/24	724033	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52415	SIFFERLE, DELANEY	$258.00
01/10/24	724034	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D8000	SMITH, JENNIFER	$160.00
01/10/24	724035	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5124	STARR, ALAN	$103.00
01/10/24	724036	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54779	STEPHENS, DIMITRIUS	$1,075.00
01/10/24	724037	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53152	STOLPE, LAURA ROSE	$98.00
01/10/24	724038	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54782	SWENSON, JUSTIN ROB	$144.00
01/10/24	724039	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$84.00
01/10/24	724041	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A2064	THOMAS, MICHAEL	$84.00
01/10/24	724042	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1589	THOMAS, PAUL JEFFRE	$84.00
01/10/24	724043	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D8936	THOMAS, ROBERT W	$84.00
01/10/24	724044	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3759	THOMPSON, EARLIHUE	$84.00
01/10/24	724045	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53098	TOLLEFSON, BRANDON	$145.00
01/10/24	724046	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$89.00
01/10/24	724049	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7466	VITKOSKY, WAYNE	$171.00
01/10/24	724051	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2437	WARZECHA, SAMUEL	$145.00
01/10/24	724052	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4905	WELLS, BRANDON	$1,125.00
01/10/24	724053	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54776	WYFFELS, JEFFRY MAR	$103.00
01/10/24	724056	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53814	ZECH, GINA	$84.00
01/10/24	P405074	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	02170	AFFORDABLE SANITATI	$327.00
01/10/24	P405087	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F2809	KIDCREATE STUDIO	$1,088.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/10/24	V8005904	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A4163	BISSONETTE, ROBERT	$84.00
01/10/24	V8005910	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	03211	BSN SPORTS	$2,595.00
01/10/24	V8005911	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F1961	BUCKENTINE, JIM	$66.00
01/10/24	V8005919	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53789	DIGGS, JASON	$80.00
01/10/24	V8005922	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50973	EVENSON, CHAD	$103.00
01/10/24	V8005924	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	52306	FUGATE, BENJAMIN	$66.00
01/10/24	V8005927	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST CONTR	$266.20
01/10/24	V8005928	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54414	HANSON SPORTS LLC	$4,999.40
01/10/24	V8005930	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2536	HAWKINSON, NICK	$66.00
01/10/24	V8005931	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A3931	HOLT, JAMES	$84.00
01/10/24	V8005932	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$255.00
01/10/24	V8005935	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D5955	JESSEN, CHRISTOPHER	$171.00
01/10/24	V8005948	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D4525	MORDHORST, JEFF	$103.00
01/10/24	V8005962	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53718	RYBACHENOK, YELENA	$140.00
01/10/24	V8005964	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2928	SCHUERMAN, KEVIN	$122.00
01/10/24	V8005967	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F3161	SOLOMON, RICARDO	$66.00
01/10/24	V8005970	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D1401	SUITS, ANN	$258.00
01/10/24	V8005979	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54729	WALLENTINY, NICHOLA	$206.00
01/17/24	732975	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7503	AHLQUIST, TRAVIS	$79.00
01/17/24	732976	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53189	ALLEY, NICOLE KATHE	$98.00
01/17/24	732977	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3654	ANDERSON, DAWN	$98.00
01/17/24	732979	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4939	ANTL, SCOTT	$84.00
01/17/24	732981	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7452	BAKER, RICK	$84.00
01/17/24	732982	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54069	BARNES, MICHAEL	$66.00
01/17/24	732983	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54777	BELL, DANIEL	$257.00
01/17/24	732986	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4442	BORGEN, MATT	$354.00
01/17/24	732990	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54785	CARLSON, NOAH	$66.00
01/17/24	732992	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6103	COLEMAN, ROBERT	$95.00
01/17/24	732993	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5103	COLEMAN, TAMMIE	$98.00
01/17/24	732995	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53902	COMBAY, ELIJAH K JR	$103.00
01/17/24	732997	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4417	COOGAN-BURKE, MARY	$196.00
01/17/24	732998	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53858	COOPER, ROBERT JOHN	$168.00
01/17/24	733002	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5736	DAY, ROGER ANTHONY	$84.00
01/17/24	733004	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7324	DETERMAN, ROBERT	$66.00
01/17/24	733005	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54808	DIGGS, JALIYAH	$45.00
01/17/24	733006	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52885	DOBLE, MARK	$188.00
01/17/24	733007	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50228	DOYLE, MELISSA	$177.00
01/17/24	733008	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54794	DROUILLARD, DARRYL	$120.00
01/17/24	733010	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3805	FASCHING, COLE	$84.00
01/17/24	733012	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54771	FONDERN, LAMONT EUG	$132.00
01/17/24	733014	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53916	FOSTER, CORTNEY	$84.00
01/17/24	733015	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5628	GARCIA, JOE	$194.00
01/17/24	733016	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3204	GAULT, SARAH	$196.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	733017	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4085	GAVIC, MARK	$103.00
01/17/24	733018	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53779	GEISLER, DESTINY	$135.00
01/17/24	733020	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4814	GREER, LARONE	$103.00
01/17/24	733021	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4236	HAMMER SPORTS LLC	$120.00
01/17/24	733022	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51217	HANSEN, CALEB	$84.00
01/17/24	733023	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5024	HANSON, CARLYNNE JO	$98.00
01/17/24	733024	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3837	HANSON, TRAVIS	$177.00
01/17/24	733025	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1926	HENNEPIN COUNTY TRE	$194.00
01/17/24	733026	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0898	HIRSCH, JAMES	$66.00
01/17/24	733028	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5774	HORN, TYLER	$84.00
01/17/24	733029	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53151	HOWARD, PHILLIP A	$206.00
01/17/24	733030	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51172	HUGHES, SCOTT	$84.00
01/17/24	733036	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1077	JOHNSON, EMILY	$196.00
01/17/24	733038	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5875	KATKE, CHRISTINA	$168.00
01/17/24	733040	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50316	KLOECKNER-WALTERS,	$98.00
01/17/24	733041	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7481	KOPPEL, KELSIE	$98.00
01/17/24	733042	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4459	KRUEGER, DWIGHT	$84.00
01/17/24	733043	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D0651	KUGLER, JIM	$137.00
01/17/24	733044	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0952	KUMPF, MEGHAN	$98.00
01/17/24	733045	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3528	KUPHAL, BRENT	$103.00
01/17/24	733046	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54778	LADOUCEUR, JASON	$172.00
01/17/24	733047	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54751	LASCH, ANDREW	$103.00
01/17/24	733048	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53848	LEWIS, KATRINA	$45.00
01/17/24	733049	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53888	MALO, AMANDA	$196.00
01/17/24	733050	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5756	MARSHALL, KRISTINA	$98.00
01/17/24	733052	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53044	MCGEE, JASON	$84.00
01/17/24	733060	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51317	MITTELSTAEDT, MICHA	$84.00
01/17/24	733063	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54796	MORKE, BOONA TESHIT	$35.00
01/17/24	733064	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54802	NELSON, INGRID	$98.00
01/17/24	733065	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5760	OLSON, HEATHER J BR	$98.00
01/17/24	733066	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52377	OSATIUK, JOHN G	$50.00
01/17/24	733067	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51087	OSTROM, DANIEL	$103.00
01/17/24	733069	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2877	POGATCHNIK, DEAN	$66.00
01/17/24	733070	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54784	POLOMIS, TAYLOR J	$66.00
01/17/24	733071	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54781	PRINGLE, KEESHA	$84.00
01/17/24	733075	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53093	SANDERS, MORGAN	$70.00
01/17/24	733076	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5711	SCHMIDT, AMY	$98.00
01/17/24	733077	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D6211	SOBIECH, PATRICK	$84.00
01/17/24	733079	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5534	STARCZNSKI, KENNETH	$79.00
01/17/24	733080	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5124	STARR, ALAN	$84.00
01/17/24	733081	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54786	STEINHART, JEREMY	$66.00
01/17/24	733082	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54788	STINSON, DARRYL	$103.00
01/17/24	733083	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50128	STRONG, PAUL	$103.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	733084	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50137	STYER, ADAM	$103.00
01/17/24	733085	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1507	THOMPSON, JASON	$171.00
01/17/24	733086	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53098	TOLLEFSON, BRANDON	$92.00
01/17/24	733087	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54795	TONDRYK, MARTAYVIUS	$45.00
01/17/24	733089	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52425	TOTH, ADAM	$92.00
01/17/24	733090	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$137.00
01/17/24	733093	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50243	WAJDA SR, JAMES	$66.00
01/17/24	733094	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53934	WALKER, JEREMIAH	$103.00
01/17/24	733095	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53908	WENDORF, NATHAN	$97.00
01/17/24	733096	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5865	WHITE, TERRANCE	$188.00
01/17/24	733097	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1257	WOOD, NICOLE	$98.00
01/17/24	733100	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54730	YOUNG, TREVOR WILLI	$160.00
01/17/24	P405103	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F5552	POTENZA SPORTS LTD	$2,500.00
01/17/24	V8006001	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST CONTR	$48.74
01/17/24	V8006002	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53169	HAMRE, JORUN	$84.00
01/17/24	V8006003	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2536	HAWKINSON, NICK	$169.00
01/17/24	V8006004	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2064	HOLIDAY STATIONSTOR	$179.70
01/17/24	V8006005	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F0944	HOLMAN, GREGG	$128.00
01/17/24	V8006007	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5718	HOVDE, DAVID	$66.00
01/17/24	V8006018	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A0751	METROPOLITAN COURIE	$2,084.27
01/17/24	V8006022	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	14324	NELSON, RICK	$177.00
01/17/24	V8006037	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2928	SCHUERMAN, KEVIN	$137.00
01/17/24	V8006039	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54582	SMITH, PAMELA	$1,000.00
01/17/24	V8006040	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54605	SOCIAL CLUB SIMPLE	$30.00
01/17/24	V8006043	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	52387	ST. PETER, BILL	$103.00
01/17/24	V8006047	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D7556	TAGGATZ, ELAINE	$98.00
01/22/24	V1005633	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	17694	DISH	$281.20
01/24/24	733107	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54753	ABEL, MICHAEL	$160.00
01/24/24	733109	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7452	BAKER, RICK	$84.00
01/24/24	733111	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54804	BERG, MIKAELA	$98.00
01/24/24	733114	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54755	BUCHINO, JAMES V II	$240.00
01/24/24	733126	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2545	DELONG, KRYSTA	$98.00
01/24/24	733130	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54819	ELLISON, COLE T	$128.00
01/24/24	733143	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53154	FLICEK, BRADLEY S	$84.00
01/24/24	733144	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3204	GAULT, SARAH	$62.00
01/24/24	733145	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53779	GEISLER, DESTINY	$45.00
01/24/24	733147	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4814	GREER, LARONE	$169.00
01/24/24	733149	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$66.00
01/24/24	733156	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54766	HOWERTON, CHRISTOPH	$103.00
01/24/24	733160	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4459	KRUEGER, DWIGHT	$84.00
01/24/24	733161	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7451	KUBES, TOM	$97.00
01/24/24	733162	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54818	KUHN, TERRANCE	$160.00
01/24/24	733163	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3528	KUPHAL, BRENT	$66.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	733165	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1289	LOGAN, JOHN	$132.00
01/24/24	733166	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54809	LYNK, KRISTOPHER	$280.00
01/24/24	733168	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53888	MALO, AMANDA	$62.00
01/24/24	733173	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5756	MARSHALL, KRISTINA	$62.00
01/24/24	733174	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53815	MAYOR, KERRA STRUTH	$79.00
01/24/24	733178	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54618	MERRY, VANESSA ANNE	$450.00
01/24/24	733219	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$20.00
01/24/24	733220	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5760	OLSON, HEATHER J BR	$62.00
01/24/24	733222	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2877	POGATCHNIK, DEAN	$66.00
01/24/24	733223	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5923	REVENIG, GARY JOHN	$84.00
01/24/24	733224	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54803	RODE, MICHAEL JOHN	$103.00
01/24/24	733225	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52343	RUPP, JAY	$550.00
01/24/24	733226	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53093	SANDERS, MORGAN	$35.00
01/24/24	733227	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1396	SCALZO, JOEL	$280.00
01/24/24	733235	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3324	SMITH, GARY	$147.00
01/24/24	733238	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$84.00
01/24/24	733240	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54795	TONDRYK, MARTAYVIUS	$115.00
01/24/24	733244	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53763	VANDER TOP, VINCENT	$66.00
01/24/24	733246	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53908	WENDORF, NATHAN	$97.00
01/24/24	733247	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50275	WILLIAMS, DAN	$103.00
01/24/24	V8006080	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST CONTR	$711.11
01/24/24	V8006081	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	10649	HIESTAND, DEBORAH	$103.00
01/24/24	V8006095	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7291	LINDSEY, RICHARD A	$120.00
01/24/24	V8006113	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2928	SCHUERMAN, KEVIN	$168.00
01/24/24	V8006115	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54582	SMITH, PAMELA	$2,000.00
01/24/24	V8006116	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54605	SOCIAL CLUB SIMPLE	$60.00
01/24/24	V8006119	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54740	STENSTROM, NEIL	$186.00
01/24/24	V8006122	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D7556	TAGGATZ, ELAINE	$62.00
01/24/24	V8006126	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$89.00
01/24/24	V8006130	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54729	WALLENTINY, NICHOLA	$103.00
01/31/24	733253	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3654	ANDERSON, DAWN	$98.00
01/31/24	733254	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51161	ANDERSON, JOSEPH	$120.00
01/31/24	733255	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54767	ARENZ, NICHOLAS	$66.00
01/31/24	733257	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1687	BARKER, CURTIS N	$84.00
01/31/24	733258	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5059	BARTA, SCOTT	$92.00
01/31/24	733259	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51052	BENNEK, JOSEPH	$177.00
01/31/24	733260	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0300	BOLLANT, JOE	$84.00
01/31/24	733261	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51276	BUTCHKO, MICHAEL	$171.00
01/31/24	733264	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6103	COLEMAN, ROBERT	$120.00
01/31/24	733265	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3229	COOPET, JULIE	$98.00
01/31/24	733266	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53285	DAHLSEIDE, EVAN	$173.00
01/31/24	733267	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2545	DELONG, KRYSTA	$98.00
01/31/24	733273	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54824	FLAIANI, SOFIA	$98.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/31/24	733274	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53154	FLICEK, BRADLEY S	$120.00
01/31/24	733275	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50953	FRANCZAK, JOHN	$66.00
01/31/24	733276	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3887	GELMO, IBSAA	$103.00
01/31/24	733280	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4452	GRAY, ERIC V	$84.00
01/31/24	733281	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1225	GUSTAFSON, ZACH	$84.00
01/31/24	733282	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$66.00
01/31/24	733287	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54826	JOHNSON, KELBY	$280.00
01/31/24	733288	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54823	JUNGLING, CALEB	$66.00
01/31/24	733289	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53895	KEMNETZ, BRYAN	$84.00
01/31/24	733291	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54829	KNOPS, MEGAN ELIZAB	$98.00
01/31/24	733293	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D0060	LUNDSTROM, WAYNE	$66.00
01/31/24	733294	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53888	MALO, AMANDA	$98.00
01/31/24	733296	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3147	MARKLING, KEVIN	$84.00
01/31/24	733297	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3191	MARXHAUSEN, MARK	$148.00
01/31/24	733302	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52405	MIDDAGH, THOMAS	$84.00
01/31/24	733307	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50827	NORDLING, AARON	$120.00
01/31/24	733308	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$80.00
01/31/24	733312	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	13291	PCSH FOOTBALL BOOST	$1,620.00
01/31/24	733314	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5713	PERRY, DWAINE	$120.00
01/31/24	733315	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53133	PERZEL, JOSEPH	$120.00
01/31/24	733317	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6137	PODRATZ, JERRY	$103.00
01/31/24	733318	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2877	POGATCHNIK, DEAN	$66.00
01/31/24	733319	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54784	POLOMIS, TAYLOR J	$66.00
01/31/24	733321	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3181	RAMACHER, RACQUEL	$98.00
01/31/24	733322	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5803	REEVES, CAITLYN	$160.00
01/31/24	733323	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54807	RICARD, CURTIS J	$240.00
01/31/24	733325	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54803	RODE, MICHAEL JOHN	$66.00
01/31/24	733328	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54805	RUTT, JAMES GARY	$240.00
01/31/24	733330	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54820	SAWATZKE, GRACE	$66.00
01/31/24	733331	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54765	SCHOEN, MATTHEW	$79.00
01/31/24	733336	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	10988	STEPHAN, THOMAS R J	$132.00
01/31/24	733337	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50128	STRONG, PAUL	$66.00
01/31/24	733338	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$161.00
01/31/24	V1005711	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	A0256	DELTA DENTAL PLAN	$10,962.29
01/31/24	V1005716	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	54208	UMR, INC	$106,362.83
01/31/24	V8006139	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50444	BARNES, MIKE	$169.00
01/31/24	V8006153	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50973	EVENSON, CHAD	$66.00
01/31/24	V8006154	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	18528	FINKEN WATER INC	$61.98
01/31/24	V8006160	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST CONTR	$369.93
01/31/24	V8006163	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	10649	HIESTAND, DEBORAH	$120.00
01/31/24	V8006164	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F0944	HOLMAN, GREGG	$240.00
01/31/24	V8006165	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5718	HOVDE, DAVID	$103.00
01/31/24	V8006166	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$825.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/31/24	V8006191	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51239	RUNKE, TIMOTHY	$171.00
01/31/24	V8006195	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54605	SOCIAL CLUB SIMPLE	$45.00
01/31/24	V8006198	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54740	STENSTROM, NEIL	$66.00
01/31/24	V8006206	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$79.00
01/31/24	V8006207	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54699	VANDERLAN, KIRA	$80.00
01/31/24	V8006209	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53847	YOUNG, BRANDON C	$84.00
				300 Purchased Services Subtotal			**$4,030,299.48**
01/03/24	732909	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	53131	AMY ANDERSON PHOTOG	$3,986.00
01/03/24	732927	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	E28413	SANDRA M LINDBERG	$38.24
01/03/24	732932	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$560.24
01/03/24	P405062	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	08889	BARNES & NOBLE	$2,517.20
01/03/24	P405070	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$7,448.91
01/03/24	V8005857	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	15734	FRANZ REPROGRAPHICS	$653.77
01/03/24	V8005876	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	D8901	METRO TRANSIT SALES	$2,000.00
01/05/24	V5020870	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E22756	JANELLE M BERNARDS	$21.79
01/05/24	V5020874	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E32693	GAIL M BLESI	$75.69
01/05/24	V5020892	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E19898	KRISTA M FRECHETTE	$70.50
01/05/24	V5020898	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E33041	KILEY M HAFNER	$1,326.98
01/05/24	V5020905	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E25436	KRISTIN C HOLSEN	$92.69
01/05/24	V5020910	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E9930	ANN MARIE JOHNSTON	$100.00
01/05/24	V5020911	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E22170	KATE MARIE KALLEVIG	$126.01
01/05/24	V5020929	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E29778	MEGHAN A BRAWFORD	$1,026.98
01/05/24	V5020943	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E20045	MELANIE C ROEDER	$160.32
01/05/24	V5020955	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E26531	LISA M THOMPSON	$17.80
01/05/24	V5020972	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E27326	ELIZABETH Y XIONG	$330.25
01/05/24	V5020974	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E28970	KRISTINE M SOLYST	$1,872.48
01/10/24	723966	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	53760	BREAKTIME BEVERAGE	$1,394.00
01/10/24	723981	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	53910	EDWARD DON & COMPAN	$315.61
01/10/24	723999	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	16747	LEGO EDUCATION	$1,749.65
01/10/24	724005	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$414.62
01/10/24	724006	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$44.68
01/10/24	724025	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	26560	PTM DOCUMENT SYSTEM	$754.43
01/10/24	P405075	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00130	ANCHOR PAPER COMPAN	$727.35
01/10/24	P405080	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$337.99
01/10/24	P405088	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	D0655	MINNESOTA HISTORICA	$180.00
01/10/24	V8005897	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	17648	4IMPRINT	$956.58
01/10/24	V8005899	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	22094	ACTION RADIO & COMM	$450.00
01/10/24	V8005902	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$17.37
01/10/24	V8005913	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08838	BUSINESS ESSENTIALS	$503.00
01/10/24	V8005933	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	17401	INNOVATIVE OFFICE S	$1,326.60
01/10/24	V8005945	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	09737	MINNEAPOLIS OXYGEN	$367.78
01/10/24	V8005953	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$2,283.42
01/17/24	732988	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	53760	BREAKTIME BEVERAGE	$276.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	733009	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$443.00
01/17/24	733011	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$576.34
01/17/24	733053	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$29.93
01/17/24	733054	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$5.68
01/17/24	P405097	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$74.70
01/17/24	P405112	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$19,474.51
01/17/24	V8006026	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$2,866.74
01/17/24	V8006027	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	26568	OFFICE LIQUIDATORS	$768.00
01/17/24	V8006036	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$612.74
01/19/24	V5020980	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E34216	FATIMA ALNIZAMI	$20.00
01/19/24	V5020981	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E32041	JACQUELINE M ANDERS	$33.07
01/19/24	V5021034	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E31550	MAI N CHA	$61.49
01/19/24	V5021080	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E26312	SHARON GROITZSCH	$64.94
01/19/24	V5021178	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E28945	NICOLE M LUCAS	$92.11
01/19/24	V5021188	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E31142	KATHERINE L MARTIN	$45.56
01/19/24	V5021196	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E29778	MEGHAN A BRAWFORD	$84.69
01/19/24	V5021247	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E33867	MAKAYLA R PAULSON	$784.91
01/19/24	V5021256	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E22075	CASSANDRA L POPEHN	$28.34
01/19/24	V5021281	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E33199	TRACY L SHERNER	$37.45
01/19/24	V5021300	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24761	KAYLA J STREI	$191.22
01/22/24	V1005656	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0049	US BANK CARD EXIONG	$1,313.60
01/22/24	V1005657	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0060	US BANK CARD FACE	$205.72
01/22/24	V1005661	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$1,717.68
01/22/24	V1005663	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	-$15.97
01/22/24	V1005673	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$794.79
01/22/24	V1005677	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$349.71
01/22/24	V1005684	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$12,100.38
01/22/24	V1005685	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$2,216.34
01/22/24	V1005687	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$6,289.25
01/22/24	V1005692	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$19,534.19
01/24/24	733110	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	F6279	BCI CONSTRUCTION IN	$10,600.00
01/24/24	733127	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	F5769	DVS RENEWAL	$668.25
01/24/24	733128	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$9,731.68
01/24/24	733150	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	E28419	CARLA M HECKATHORNE	$86.10
01/24/24	733176	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$66.58
01/24/24	733183	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	18371	MONOPRICE INC	$91.98
01/24/24	733234	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54773	SIWEK LUMBER & MILL	$545.00
01/24/24	P405115	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	08889	BARNES & NOBLE	$91.14
01/24/24	P405119	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$714.90
01/24/24	P405122	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$940.50
01/24/24	V8006058	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	17648	4IMPRINT	$751.51
01/24/24	V8006066	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	09479	BLICK ART MATERIALS	$2,245.72
01/24/24	V8006077	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	00188	GOPHER SPORT	$186.01

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	V8006091	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08106	JW PEPPER	$74.80
01/24/24	V8006092	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	18516	KAPCO BOOK PROTECTI	$302.45
01/24/24	V8006105	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$1,332.67
01/24/24	V8006106	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	26568	OFFICE LIQUIDATORS	$129.00
01/31/24	733263	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54537	CDW GOVERNMENT	$90.99
01/31/24	733269	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$795.95
01/31/24	733278	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	51192	GOLDCOM INC	$982.38
01/31/24	733320	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	04892	POSITIVE PROMOTIONS	$393.48
01/31/24	P405133	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00131	DEMCO	$444.69
01/31/24	V8006133	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	03674	ACCUCUT SYSTEMS	$165.00
01/31/24	V8006134	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	22094	ACTION RADIO & COMM	$2,759.60
01/31/24	V8006136	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	01298	APRIL GRAPHICS	$456.00
01/31/24	V8006146	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	12799	CASAS	$154.00
01/31/24	V8006148	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	53619	CLP GRAPHICS	$65.00
01/31/24	V8006150	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	54645	ECM PUBLISHERS INC	$67.50
01/31/24	V8006170	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$192.20
01/31/24	V8006178	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52345	MICHAELS STORES INC	$149.70
01/31/24	V8006180	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	F3726	MONKEY WRENCH PRODU	$366.72
01/31/24	V8006186	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$3,350.65
01/03/24	P405064	Epayable	402 APPAREL	400 Supplies & Materials	18410	CUSTOM INK	$2,461.23
01/03/24	P405071	Epayable	402 APPAREL	400 Supplies & Materials	51439	UNIVERSAL ATHLETIC	$2,627.97
01/10/24	P405095	Epayable	402 APPAREL	400 Supplies & Materials	51439	UNIVERSAL ATHLETIC	$737.99
01/22/24	V1005677	Electronic Wire Transfer	402 APPAREL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$1,367.08
01/24/24	V8006067	Vendor ACH	402 APPAREL	400 Supplies & Materials	26509	BOND BRANDED GEAR I	$396.50
01/31/24	733335	Vendor Check	402 APPAREL	400 Supplies & Materials	F3789	SOTA SHOP	$1,060.00
01/31/24	V8006138	Vendor ACH	402 APPAREL	400 Supplies & Materials	12503	BAND SHOPPE	$551.40
01/03/24	V8005852	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	53795	CLEVERBRIDGE INC	$3,575.00
01/03/24	V8005874	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	09025	MASTER TEACHER	$1,300.00
01/10/24	V8005917	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	00119	CURRICULUM ASSOCIAT	$34,776.00
01/10/24	V8005974	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	51457	T-MOBILE USA INC	$2,980.00
01/17/24	732980	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	F4899	ARVIG	$1,702.90
01/17/24	V8005996	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	53088	FULCRUM MANAGEMENT	$17,640.00
01/22/24	V1005673	Electronic Wire Transfer	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$1,710.00
01/31/24	P405142	Epayable	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	19988	HUDL SPORTS	$1,517.30
01/31/24	V8006196	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	53197	SOURCEWELL	$3,330.00
01/31/24	V8006204	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	51457	T-MOBILE USA INC	$2,978.00
01/03/24	732941	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	26519	STONEWARE INC	$525.00
01/03/24	V8005849	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	16786	BRAINPOP	$1,815.00
01/03/24	V8005854	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	09119	EBSCO	$187.76
01/03/24	V8005865	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	18609	IXL LEARNING INC	$3,600.00
01/03/24	V8005884	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	20106	S/P2	$399.00
01/10/24	724048	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	52920	ULTIMATESLP	$139.92
01/10/24	V8005915	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	53215	CEV MULTIMEDIA LLC	$1,050.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/10/24	V8005923	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$159.99
01/10/24	V8005941	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	50899	LEVEL8CREATIVE LLC	$1,500.00
01/10/24	V8005959	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	51950	POWERSCHOOL GROUP L	$6,000.00
01/17/24	733031	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	54799	INFORMA UK LIMITED	$337.50
01/17/24	V8006012	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	53680	LEXIA LEARNING SYST	$166.44
01/22/24	V1005673	Electronic Wire Transfer	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$877.99
01/22/24	V1005677	Electronic Wire Transfer	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$337.99
01/24/24	733242	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	52920	ULTIMATESLP	$1,243.20
01/24/24	V8006059	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	F5969	4N6 FANATICS.COM LL	$200.00
01/31/24	V8006168	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	18609	IXL LEARNING INC	$599.00
01/31/24	V8006172	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	50899	LEVEL8CREATIVE LLC	$700.00
01/03/24	V8005846	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	51769	APOLLO WATER SERVIC	$3,482.56
01/10/24	V8005900	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	51769	APOLLO WATER SERVIC	$2,958.55
01/10/24	V8005929	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	20217	HAWKINS INC	$732.84
01/24/24	V8006061	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	51769	APOLLO WATER SERVIC	$2,924.16
01/31/24	V8006135	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	51769	APOLLO WATER SERVIC	$2,129.73
01/03/24	732931	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$128.67
01/03/24	732932	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$52.19
01/03/24	732939	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	09122	SCHWAB-VOLLHABER-LU	$646.80
01/10/24	724006	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$121.97
01/10/24	P405082	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$47.39
01/10/24	P405083	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	04382	GOLDEN VALLEY SUPPL	$240.00
01/10/24	P405084	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$508.00
01/10/24	P405085	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$63.84
01/10/24	P405094	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00390	TOLL GAS & WELDING	$76.26
01/10/24	V8005908	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$345.80
01/10/24	V8005912	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$640.19
01/10/24	V8005951	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$638.90
01/10/24	V8005961	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	52998	R&R SPECIALTIES OF	$165.00
01/10/24	V8005969	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00565	STATE SUPPLY CO INC	$151.04
01/17/24	733035	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	01216	JH LARSON COMPANY	$36.36
01/17/24	733053	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$226.61
01/17/24	733054	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$124.96
01/17/24	733091	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	16430	UNITED REFRIGERATIO	$287.07
01/17/24	P405099	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$186.72
01/17/24	P405110	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00390	TOLL GAS & WELDING	$12.71
01/17/24	V8005990	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$426.26
01/17/24	V8005993	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$215.61
01/22/24	V1005646	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$218.28
01/22/24	V1005664	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0023	US BANK CARD JSCHLO	$1,891.41
01/22/24	V1005675	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$1,064.22
01/22/24	V1005684	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$588.03
01/22/24	V1005687	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$2,190.70

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	733157	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	01216	JH LARSON COMPANY	$68.80
01/24/24	733176	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$30.68
01/24/24	733177	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$15.33
01/24/24	P405121	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$5,023.72
01/24/24	P405122	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$14.00
01/24/24	V8006068	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$105.69
01/24/24	V8006070	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$2,945.23
01/24/24	V8006129	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15270	VIKING ELECTRIC	$2,386.33
01/31/24	733298	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$247.71
01/31/24	733299	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$130.96
01/31/24	P405136	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$537.60
01/31/24	P405139	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$1,207.43
01/31/24	P405146	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	18784	NORTHWEST LIGHTING	$26.00
01/31/24	V8006144	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$1,144.07
01/31/24	V8006182	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$146.43
01/31/24	V8006190	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51251	QUALE COMPANIES	$4,233.12
01/31/24	V8006197	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00565	STATE SUPPLY CO INC	$644.38
01/31/24	V8006208	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15270	VIKING ELECTRIC	$216.22
01/03/24	732923	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	18537	GLOBAL COMMUNICATIO	$245.00
01/03/24	732932	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$54.04
01/03/24	V8005845	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$66.00
01/10/24	723975	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	52368	COLUMBIA WINDOW FIL	$2,808.00
01/10/24	P405091	Epayable	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$867.00
01/10/24	V8005899	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$34.00
01/10/24	V8005956	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26510	PARTS TOWN LLC	$72.13
01/17/24	P405104	Epayable	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	17054	PRECISION DATA PROD	$1,631.70
01/17/24	V8006028	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26510	PARTS TOWN LLC	$1,319.10
01/22/24	V1005652	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0071	US BANK CARD DYARBR	$163.70
01/22/24	V1005675	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$632.50
01/22/24	V1005687	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$90.41
01/24/24	733243	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	16430	UNITED REFRIGERATIO	$97.74
01/24/24	V8006073	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	F3292	EGAN COMPANY	$373.00
01/24/24	V8006108	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26510	PARTS TOWN LLC	$631.06
01/31/24	733298	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$46.80
01/31/24	733300	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$109.53
01/31/24	733342	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	16430	UNITED REFRIGERATIO	$480.00
01/31/24	P405147	Epayable	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$2,247.72
01/31/24	V8006188	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	26510	PARTS TOWN LLC	$1,015.70
01/17/24	733025	Vendor Check	423 PERMITS	400 Supplies & Materials	A1926	HENNEPIN COUNTY TRE	$1,002.00
01/22/24	V1005646	Electronic Wire Transfer	423 PERMITS	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$1,160.62
01/22/24	V1005675	Electronic Wire Transfer	423 PERMITS	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$61.32
01/03/24	732920	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	A1948	CUB FOODS BP	$411.34
01/03/24	732927	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	E28413	SANDRA M LINDBERG	$26.61

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/03/24	732944	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	05515	TOLEDO PE SUPPLY CO	$270.96
01/03/24	P405063	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$287.33
01/03/24	P405066	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$26.73
01/03/24	P405068	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	02481	MEDCO SUPPLY	$162.24
01/03/24	P405071	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	51439	UNIVERSAL ATHLETIC	$269.99
01/03/24	V8005847	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	02593	AUDIOQUIP	$1,584.00
01/03/24	V8005868	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$107.99
01/03/24	V8005869	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$18.98
01/03/24	V8005883	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	02381	REALLY GOOD STUFF	$22.78
01/05/24	V5020925	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E10146	LYNN MARIE MAKI	$85.09
01/05/24	V5020930	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E13400	JANELLE LYNN MOE	$68.36
01/05/24	V5020931	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E19171	AMANDA H MONTANG	$70.41
01/05/24	V5020954	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E31167	KINGA TAYLOR	$110.57
01/05/24	V5020958	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E33047	ATHANASIA C TORTORE	$182.89
01/10/24	724006	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$48.17
01/10/24	724022	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	18900	PLANET SOCCER	$1,050.00
01/10/24	724040	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54680	TFD SUPPLIES	$55.00
01/10/24	P405080	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$3,725.35
01/10/24	P405092	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$428.30
01/10/24	V8005906	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$1,653.33
01/10/24	V8005909	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	17391	BOUND TREE MEDICAL	$184.50
01/10/24	V8005914	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00091	CAROLINA BIOLOGICAL	$253.86
01/10/24	V8005938	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$48.20
01/10/24	V8005939	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$20.89
01/10/24	V8005943	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$222.88
01/10/24	V8005946	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$1,777.53
01/10/24	V8005949	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03282	NAPA AUTO PARTS COT	$39.94
01/10/24	V8005950	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00284	NASCO	$2,809.03
01/10/24	V8005968	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	54660	STAHLS' INC	$330.50
01/10/24	V8005975	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$247.97
01/10/24	V8005980	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	07819	WEST MUSIC	$577.00
01/16/24	732974	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	D6911	VERIZON WIRELESS BE	$40.01
01/17/24	732978	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	F7392	ANOKA-RAMSEY FARM A	$100.00
01/17/24	733001	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	A1948	CUB FOODS BP	$262.59
01/17/24	P405097	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$328.86
01/17/24	P405107	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$914.44
01/17/24	P405108	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	26591	SCHOLASTIC BOOK CLU	$263.88
01/17/24	V8005985	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	53256	ALTA	$310.11
01/17/24	V8005989	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS	$804.90
01/17/24	V8005997	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	22068	FUN EXPRESS LLC	$219.78
01/17/24	V8006011	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$36.09
01/17/24	V8006014	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$11.94
01/17/24	V8006019	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$520.18

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	V8006030	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04031	PIONEER MIDWEST INC	$134.24
01/17/24	V8006036	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$1,102.25
01/17/24	V8006045	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	07525	SUPER DUPER PUBLICA	$296.00
01/19/24	V5020990	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27140	SHANE D BAESLER	$39.93
01/19/24	V5021015	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E30324	BRYAN R BJORLIN	$90.74
01/19/24	V5021054	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E25957	JESSICA A DUNHAM	$40.27
01/19/24	V5021095	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23277	BERNADETTE MARIE HE	$196.80
01/19/24	V5021106	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E34473	EMILY R HLAVKA	$98.79
01/19/24	V5021130	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E29772	RICARDO T JONES	$69.78
01/19/24	V5021134	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E31404	NICOLE M KANZ	$10.76
01/19/24	V5021144	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E13524	CYNTHIA A KJELDAHL	$5.97
01/19/24	V5021216	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E20772	SOPHIE D MUNHOLLAND	$1,860.37
01/19/24	V5021262	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E11001	LISA RAHJA	$35.27
01/19/24	V5021271	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E28276	CHELSEA R ZIMMERMAN	$63.76
01/19/24	V5021326	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E9563	LENORA WALZ-LAIDLAW	$11.97
01/19/24	V5021344	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E26418	BOUA XIONG	$98.63
01/22/24	V1005643	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$26.85
01/22/24	V1005644	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$193.80
01/22/24	V1005645	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0082	US BANK CARD CSLATT	$90.78
01/22/24	V1005651	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0029	US BANK CARD DTHRON	$670.58
01/22/24	V1005654	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0040	US BANK CARD EMANNI	$62.38
01/22/24	V1005661	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$13.62
01/22/24	V1005668	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0043	US BANK CARD KIDSTO	$196.78
01/22/24	V1005669	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0077	US BANK CARD KIDSTO	$31.01
01/22/24	V1005670	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0075	US BANK CARD KMOSES	$44.03
01/22/24	V1005673	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$360.19
01/22/24	V1005677	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$3,774.53
01/22/24	V1005684	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$10,668.56
01/22/24	V1005685	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$512.43
01/22/24	V1005687	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$639.65
01/22/24	V1005688	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0052	US BANK CARD PURCHM	$510.11
01/22/24	V1005692	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$9,228.66
01/24/24	733229	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	07852	SCHOLASTIC MAGAZINE	$28.87
01/24/24	733239	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54680	TFD SUPPLIES	$139.00
01/24/24	V8006064	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$275.55
01/24/24	V8006066	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$1,133.84
01/24/24	V8006069	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS	$424.88
01/24/24	V8006078	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$226.80
01/24/24	V8006091	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$566.64
01/24/24	V8006100	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$35.00
01/24/24	V8006101	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09352	MUSIC IN MOTION INC	$60.95
01/24/24	V8006102	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00284	NASCO	$92.92
01/24/24	V8006103	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00297	NORCOSTCO INC	$28.32

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	V8006109	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04031	PIONEER MIDWEST INC	$59.88
01/24/24	V8006112	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$78.38
01/24/24	V8006125	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$129.04
01/31/24	733300	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	26535	MENARDS MAPLE GROVE	$67.09
01/31/24	733339	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54680	TFD SUPPLIES	$1,100.00
01/31/24	733340	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	26621	THEATRICAL RIGHTS W	$2,000.00
01/31/24	P405131	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$291.43
01/31/24	P405133	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00131	DEMCO	$159.94
01/31/24	P405134	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$19.39
01/31/24	P405137	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	06952	FLINN SCIENTIFIC	$28.80
01/31/24	P405140	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	51254	LITERACY RESOURCES	$192.24
01/31/24	P405148	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$27.50
01/31/24	V8006141	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$472.69
01/31/24	V8006143	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS	$804.90
01/31/24	V8006145	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00091	CAROLINA BIOLOGICAL	$209.57
01/31/24	V8006155	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	18640	FIRST BOOK	$337.50
01/31/24	V8006156	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	22068	FUN EXPRESS LLC	$82.62
01/31/24	V8006170	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$227.56
01/31/24	V8006179	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$281.14
01/31/24	V8006189	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04031	PIONEER MIDWEST INC	$313.12
01/31/24	V8006193	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$86.46
01/31/24	V8006200	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	07752	TEACHER'S DISCOVERY	$339.23
01/31/24	V8006202	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	16530	THINK SOCIAL PUBLIS	$159.84
01/03/24	732920	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A1948	CUB FOODS BP	$19.03
01/03/24	732935	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00475	NCS PEARSON INC	$2,100.00
01/03/24	P405063	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$164.41
01/03/24	V8005886	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$81.98
01/05/24	V5020960	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Supplies & Materials	E18211	LISA ANN TRUNK	$47.05
01/10/24	724013	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00475	NCS PEARSON INC	$859.43
01/10/24	P405080	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$207.18
01/10/24	P405093	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12744	THERAPY SHOPPE	$67.75
01/10/24	V8005934	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	18609	IXL LEARNING INC	$449.00
01/10/24	V8005960	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07273	PRO-ED	$272.80
01/10/24	V8005972	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	16530	THINK SOCIAL PUBLIS	$297.50
01/10/24	V8005981	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	01359	WILSON LANGUAGE TRA	$334.80
01/17/24	733001	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A1948	CUB FOODS BP	$180.52
01/17/24	733088	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52296	TOOLS TO GROW INC	$315.00
01/17/24	V8005994	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	22135	EVERYDAY SPEECH LLC	$399.99
01/17/24	V8006016	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	12544	MATH TEACHERS PRESS	$1,671.94
01/22/24	V1005673	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$38.50
01/22/24	V1005677	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$69.75
01/22/24	V1005684	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$1,346.55
01/22/24	V1005685	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$433.44

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/22/24	V1005688	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0052	US BANK CARD PURCHM	$2,825.27
01/22/24	V1005692	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$160.57
01/24/24	733112	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	54581	BJOREM SPEECH PUBLI	$208.99
01/24/24	733125	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00128	DEAN'S SUPER MARKET	$149.35
01/24/24	733186	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00475	NCS PEARSON INC	$416.58
01/24/24	P405125	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	50120	RIVERSIDE INSIGHTS	$2,520.00
01/24/24	V8006062	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	08294	APPLE COMPUTER INC	$499.90
01/24/24	V8006093	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$109.21
01/24/24	V8006112	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$180.16
01/24/24	V8006121	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07525	SUPER DUPER PUBLICA	$126.85
01/24/24	V8006123	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	16530	THINK SOCIAL PUBLIS	$140.84
01/31/24	V8006151	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	20015	ESPECIAL NEEDS	$18.90
01/31/24	V8006152	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07552	ETA HAND2MIND	$61.18
01/31/24	V8006170	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$191.83
01/31/24	V8006193	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$25.46
01/22/24	V1005646	Electronic Wire Transfer	440 FUEL	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$195.00
01/24/24	733248	Vendor Check	440 FUEL	400 Supplies & Materials	F6322	WORLD FUEL SERVICES	$10,341.62
01/31/24	733345	Vendor Check	440 FUEL	400 Supplies & Materials	53992	WEX BANK	$2,517.55
01/31/24	P405148	Epayable	450 MATERIALS - RESALE	400 Supplies & Materials	00351	SCHMITT MUSIC	$555.00
01/03/24	V8005848	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$95.32
01/17/24	732991	Vendor Check	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	54537	CDW GOVERNMENT	$64.00
01/22/24	V1005684	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$394.09
01/24/24	V8006060	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	22094	ACTION RADIO & COMM	$377.00
01/31/24	733263	Vendor Check	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	54537	CDW GOVERNMENT	$5,679.00
01/31/24	P405130	Epayable	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	16894	BARCODES LLC	$139.44
01/22/24	V1005677	Electronic Wire Transfer	456 INSTRUCTIONAL TECH SUPPLY	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$86.00
01/31/24	V8006137	Vendor ACH	456 INSTRUCTIONAL TECH SUPPLY	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$297.00
01/03/24	P405062	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08889	BARNES & NOBLE	$3,510.00
01/17/24	V8006006	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	18358	HOUGHTON MIFFLIN HA	$1,956.83
01/22/24	V1005677	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$651.35
01/24/24	733228	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	51296	SCHOLASTIC INC	$182.81
01/31/24	P405131	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08889	BARNES & NOBLE	$514.00
01/03/24	732916	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$1,701.70
01/03/24	V8005861	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	50776	HM CRAGG	$382.50
01/10/24	723972	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$2,933.89
01/17/24	732991	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$710.56
01/24/24	733117	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$889.99
01/24/24	V8006064	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$63.70
01/31/24	733263	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	54537	CDW GOVERNMENT	$5,596.22
01/10/24	V8005898	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	50125	ACER SERVICE CORP	$3,091.40
01/17/24	732991	Vendor Check	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54537	CDW GOVERNMENT	-$60.00
01/22/24	V1005684	Electronic Wire Transfer	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$1,169.55
01/24/24	V8006064	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$306.72

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/24/24	V8006071	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54641	CHROMEBOOKPARTS.COM	$6,159.44
01/31/24	733343	Vendor Check	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54763	VT SERVICES INC	$953.00
01/31/24	P405132	Epayable	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	07436	BLUUM OF MINNESOTA	$380.00
01/03/24	V8005856	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$1,877.78
01/03/24	V8005867	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	17588	JUNIOR LIBRARY GUIL	$190.00
01/03/24	V8005870	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	20072	LERNER PUBLISHING G	$487.76
01/05/24	V5020870	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E22756	JANELLE M BERNARDS	$23.49
01/10/24	P405073	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	15890	ABDO PUBLISHING	$2,000.00
01/10/24	P405076	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$467.65
01/10/24	V8005940	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	20072	LERNER PUBLISHING G	$14.24
01/10/24	V8005943	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$2,771.16
01/17/24	733034	Vendor Check	470 MEDIA RESOURCES	400 Supplies & Materials	53193	J APPLESEED INC	$1,012.65
01/17/24	V8005995	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$414.15
01/17/24	V8006014	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$55.84
01/19/24	V5021303	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E19193	ANNA M TEEPLE	$24.94
01/22/24	V1005677	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$136.35
01/24/24	P405115	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$46.33
01/24/24	P405118	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	F5864	COUGHLAN COMPANIES	$1,812.72
01/24/24	V8006074	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$73.93
01/24/24	V8006075	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$561.66
01/24/24	V8006098	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$2,459.80
01/31/24	733326	Vendor Check	470 MEDIA RESOURCES	400 Supplies & Materials	01925	ROSEN PUBLISHING GR	$1,208.58
01/31/24	V8006155	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$78.32
01/31/24	V8006171	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	20072	LERNER PUBLISHING G	$34.47
01/31/24	V8006176	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$1,760.73
01/03/24	V8005854	Vendor ACH	489 PERIODICALS & NWSPR	400 Supplies & Materials	09119	EBSCO	$222.52
01/31/24	733332	Vendor Check	489 PERIODICALS & NWSPR	400 Supplies & Materials	07852	SCHOLASTIC MAGAZINE	$217.20
01/31/24	V8006150	Vendor ACH	489 PERIODICALS & NWSPR	400 Supplies & Materials	54645	ECM PUBLISHERS INC	$67.50
01/03/24	732917	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$249.80
01/03/24	732920	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A1948	CUB FOODS BP	$244.48
01/03/24	P405063	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$1,214.44
01/05/24	V5020878	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E26249	JAMIE LEE CARLSON B	$61.48
01/05/24	V5020882	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E31550	MAI N CHA	$25.98
01/05/24	V5020884	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E25084	ROLANDA E DESHIELD	$170.00
01/05/24	V5020886	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E22185	MICHELLE DRAKE	$389.82
01/05/24	V5020896	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E27059	JAMES GREELEY	$16.61
01/05/24	V5020907	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E31397	MICHELLE K HUMPHREY	$59.34
01/05/24	V5020911	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E22170	KATE MARIE KALLEVIG	$89.09
01/05/24	V5020922	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E33792	SAI LOR	$84.00
01/05/24	V5020932	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E27954	AMY J MONTERO	$20.11
01/05/24	V5020949	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E24128	MICHELLE L SCHLORF	$35.54
01/05/24	V5020963	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E28927	BETH M VOS	$195.68
01/05/24	V5020964	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E34034	CATHRINE E WADLER	$65.09

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/10/24	723985	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHERS PIZZA	$136.69
01/10/24	P405080	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$2,139.91
01/10/24	V8005955	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$283.32
01/17/24	732994	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$466.94
01/17/24	733001	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A1948	CUB FOODS BP	$38.05
01/17/24	733019	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHERS PIZZA	$89.62
01/17/24	733025	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A1926	HENNEPIN COUNTY TRE	$97.00
01/17/24	P405097	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$411.05
01/19/24	V5021030	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E32409	NADINE JUNE CAREY	$16.28
01/19/24	V5021165	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E27021	LAURA A LARSON	$59.88
01/19/24	V5021200	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E11496	CARMY L MERSEREAU	$32.61
01/19/24	V5021237	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E33440	ALYSSA D ORTON	$29.73
01/19/24	V5021256	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E22075	CASSANDRA L POPEHN	$14.55
01/19/24	V5021313	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E33029	SYDNEY L TRUE	$53.20
01/22/24	V1005643	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$268.75
01/22/24	V1005644	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$206.74
01/22/24	V1005648	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0013	US BANK CARD DCARLS	$253.45
01/22/24	V1005650	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0018	US BANK CARD DLTLDE	$97.85
01/22/24	V1005655	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0051	US BANK CARD EQUITY	$338.65
01/22/24	V1005657	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0060	US BANK CARD FACE	$214.31
01/22/24	V1005659	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0010	US BANK CARD HRDEPT	$670.22
01/22/24	V1005660	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$28.18
01/22/24	V1005661	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$445.09
01/22/24	V1005663	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$2,084.95
01/22/24	V1005666	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0078	US BANK CARD KHIEL	$1,060.87
01/22/24	V1005667	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0026	US BANK CARD KIDSTO	$65.11
01/22/24	V1005672	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0012	US BANK CARD LFOSTE	$2,292.69
01/22/24	V1005674	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0073	US BANK CARD LJOHNS	$113.88
01/22/24	V1005684	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$539.86
01/22/24	V1005686	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0017	US BANK CARD PURCHD	$160.82
01/24/24	733119	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$65.91
01/24/24	733125	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	00128	DEAN'S SUPER MARKET	$30.64
01/24/24	V8006107	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$440.80
01/31/24	733268	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$295.59
01/31/24	733277	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHERS PIZZA	$124.98
01/31/24	733295	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	54814	MARKET BAR-B-QUE	$4,600.00
01/31/24	V8006187	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	50455	PANERA BREAD COMPAN	$656.02
01/17/24	V8006042	Vendor ACH	495 MILK	400 Supplies & Materials	50992	ST PAUL BEVERAGE SO	$33,673.38
01/10/24	723963	Vendor Check	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	03011	BAYFIELD FRUIT COMP	$4,818.00
01/10/24	P405080	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$9.96
01/10/24	P405086	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$276.76
01/10/24	P405090	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	05778	PAN O GOLD BAKING C	$6,920.04
01/17/24	P405101	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$891.52

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/24	V8006009	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	F6278	INDIANHEAD FOODSERV	$432,998.73
01/24/24	P405123	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$1,285.64
01/31/24	P405144	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$776.76
01/10/24	V8005907	Vendor ACH	498 OTHER SUPPLIES/MATERIALS	400 Supplies & Materials	26509	BOND BRANDED GEAR I	$504.25
01/31/24	V8006142	Vendor ACH	498 OTHER SUPPLIES/MATERIALS	400 Supplies & Materials	26509	BOND BRANDED GEAR I	$45.50
				400 Supplies & Materials Subtotal			**$956,268.38**
01/10/24	V8005971	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	50836	SUNDE LAND SURVEYIN	$4,754.18
01/17/24	733092	Vendor Check	511 SITE IMPROVEMENTS	500 Capital Expenditures	F6226	UPPER MIDWEST ATHLE	$3,333.00
01/17/24	V8006020	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	F0805	MINNESOTA ROADWAYS	$66,101.20
01/24/24	V8006120	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	50836	SUNDE LAND SURVEYIN	$4,740.26
01/10/24	V8005982	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$93,032.00
01/03/24	732923	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18537	GLOBAL COMMUNICATIO	$771.00
01/03/24	732946	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	00300	XCEL ENERGY	$23,204.76
01/03/24	P405069	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	02314	TRANE	$5,249.60
01/03/24	V8005866	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$539.55
01/03/24	V8005872	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$5,174.73
01/03/24	V8005875	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	05140	MAVO SYSTEMS INC	$500.50
01/03/24	V8005887	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$118.50
01/10/24	723992	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53089	ICS CONSULTING LLC	$61,621.75
01/10/24	724057	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	00075	BROOKLYN PARK, CITY	$115,003.62
01/10/24	V8005920	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$326,267.77
01/10/24	V8005936	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$67,196.71
01/10/24	V8005937	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54008	JORGENSON CONSTRUCT	$10,923.10
01/10/24	V8005942	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$124.45
01/10/24	V8005944	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18100	MEI TOTAL ELEVATOR	$2,349.17
01/10/24	V8005966	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$153.39
01/10/24	V8005982	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$108,960.16
01/17/24	V8005988	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	50759	BRIGHT BLINDS LLC	$384.00
01/17/24	V8006013	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$2,980.00
01/17/24	V8006038	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$112.30
01/17/24	V8006051	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08835	WL HALL COMPANY	$12,190.00
01/24/24	733108	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$10,686.50
01/24/24	733110	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6279	BCI CONSTRUCTION IN	$17,500.00
01/24/24	733148	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$72,328.40
01/24/24	P405120	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	04921	EMI AUDIO	$65,367.86
01/24/24	P405128	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	02314	TRANE	$2,370.00
01/24/24	V8006072	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$37,560.33
01/24/24	V8006090	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$4,484.99
01/24/24	V8006094	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	17808	LARSON ENGINEERING	$1,260.00
01/24/24	V8006097	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$13,994.61
01/24/24	V8006120	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	50836	SUNDE LAND SURVEYIN	$19,413.70
01/31/24	733256	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$271,745.54
01/31/24	733341	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54646	TOWN & COUNTRY FENC	$3,425.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/31/24	P405129	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	50088	AID ELECTRIC CORP	$8,802.00
01/31/24	P405143	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	50096	IDC-AUTOMATIC LLC	$311.75
01/31/24	P405149	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	02314	TRANE	$76.42
01/31/24	V8006167	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	07766	INSTITUTE FOR ENVIR	$10,301.99
01/31/24	V8006175	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$1,390.00
01/31/24	V8006177	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	05140	MAVO SYSTEMS INC	$7,608.55
01/31/24	V8006183	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54497	NOBLE CONSERVATION	$47,324.59
01/31/24	V8006194	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$93.76
01/03/24	P405067	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07053	HILLYARD FLOOR CARE	$1,627.55
01/03/24	V8005877	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	F3946	MUSKA ELECTRIC	$325.90
01/03/24	V8005881	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	F5675	PITNEY BOWES INC	$9,756.95
01/03/24	V8005886	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	52245	SCHOOL SPECIALTY LL	$563.35
01/03/24	V8005889	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	00565	STATE SUPPLY CO INC	$1,415.86
01/10/24	723959	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	F4899	ARVIG	$3,128.21
01/10/24	724047	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53073	TRIMARK MARLINN LLC	$39,529.24
01/10/24	P405077	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	00069	BRIN GLASS COMPANY	$513.00
01/10/24	P405078	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$424.93
01/10/24	P405081	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$338.39
01/10/24	V8005901	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54212	ATLAS TOYOTA MATERI	$3,533.61
01/10/24	V8005977	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	15341	UHL COMPANY INC	$3,750.00
01/17/24	P405105	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	05024	PRO-TEC DESIGN	$8,628.00
01/17/24	P405106	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	06890	RM COTTON CO	$947.07
01/17/24	V8006010	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	17401	INNOVATIVE OFFICE S	$6,084.90
01/17/24	V8006050	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	15341	UHL COMPANY INC	$383.64
01/24/24	733146	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	18537	GLOBAL COMMUNICATIO	$820.00
01/24/24	733241	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53073	TRIMARK MARLINN LLC	$412.00
01/24/24	733251	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03850	ZAHL EQUIPMENT COMP	$3,480.00
01/24/24	P405117	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$872.00
01/24/24	V8006082	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	26561	HIGH POINT NETWORKS	$1,522.25
01/24/24	V8006088	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54412	INTEREUM HOLDINGS L	$2,530.44
01/24/24	V8006128	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	15341	UHL COMPANY INC	$32.86
01/24/24	V8006132	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08835	WL HALL COMPANY	$1,831.00
01/31/24	P405135	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$611.39
01/22/24	V1005673	Electronic Wire Transfer	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	PC0038	US BANK CARD LIAVAN	$591.95
01/31/24	P405138	Epayable	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	22115	FREEDOM CONCEPTS US	$311.25
01/31/24	P405150	Epayable	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	22115	FREEDOM CONCEPTS US	$311.25
01/03/24	732937	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	00146	POPPLER'S MUSIC STO	$1,099.99
01/05/24	V8005896	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	F5675	PITNEY BOWES INC	$1,809.16
01/10/24	723972	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$444.99
01/10/24	P405092	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$332.00
01/10/24	V8005933	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	17401	INNOVATIVE OFFICE S	$1,204.80
01/10/24	V8005939	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	06538	LAKESHORE LEARNING	$521.55
01/10/24	V8005947	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	F3726	MONKEY WRENCH PRODU	$432.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/10/24	V8005980	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	07819	WEST MUSIC	$861.00
01/17/24	733058	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	54703	MINNESOTA OFFICE FU	$2,297.00
01/17/24	V8005998	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	00188	GOPHER SPORT	$862.41
01/17/24	V8006010	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	17401	INNOVATIVE OFFICE S	$19,679.50
01/22/24	V1005685	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC009	US BANK CARD PURCHB	$239.89
01/24/24	733117	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$820.00
01/24/24	P405127	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$4,163.00
01/24/24	V8006106	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	26568	OFFICE LIQUIDATORS	$529.00
01/31/24	733263	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$2,261.35
01/31/24	P405148	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$114.00
01/31/24	V8006205	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	53430	TODAY'S CLASSROOM L	$8,950.02
				500 Capital Expenditures Subtotal			**$1,652,730.34**
01/03/24	V8005885	Vendor ACH	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	A0562	SCHOOL NUTRITION AS	$197.50
01/17/24	733025	Vendor Check	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	A1926	HENNEPIN COUNTY TRE	$12,662.00
01/22/24	V1005644	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0033	US BANK CARD COMMED	$1,490.00
01/22/24	V1005653	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0050	US BANK CARD ECFE	$1,675.00
01/22/24	V1005659	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0010	US BANK CARD HRDEPT	$488.00
01/22/24	V1005693	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0020	US BANK CARD SSVCSD	$150.00
01/22/24	V1005694	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0035	US BANK CARD TSCHRE	$125.00
01/24/24	V8006117	Vendor ACH	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	51238	SOCIETY FOR RESEARC	$150.00
01/03/24	732922	Vendor Check	894 CLEARING	800 Other Expenses	D6455	FIRST STUDENT INC	$424.13
01/24/24	733142	Vendor Check	894 CLEARING	800 Other Expenses	D6455	FIRST STUDENT INC	$286.22
01/31/24	V1005713	Electronic Wire Transfer	896 TAXES	800 Other Expenses	A0040	MN DEPT OF REVENUE	$1,448.00
				800 Other Expenses Subtotal			**$19,095.85**
01/17/24	733072	Vendor Check	214 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$36.43
01/05/24	V1005550	Electronic Wire Transfer	218 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	-$1,354.76
01/17/24	733062	Vendor Check	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$96,378.28
01/17/24	V8005986	Vendor ACH	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	52811	BENEFIT EXTRAS INC	$3,179.55
01/17/24	V8006029	Vendor ACH	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54536	PAYDHEALTH	$2,855.08
01/31/24	V1005715	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54584	MEDIMPACT HEALTHCAR	$86,568.59
01/31/24	V1005716	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54208	UMR, INC	$435,865.75
01/31/24	V1005711	Electronic Wire Transfer	235 DENTAL	Payroll, Benefits, Investments, Etc.	A0256	DELTA DENTAL PLAN	$159,948.01
01/31/24	V1005714	Electronic Wire Transfer	250 RSP	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$6,216.59
01/31/24	V1005712	Electronic Wire Transfer	251 EMPLOYER HLTH SAVINGS ACT	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$1,925.00
01/31/24	V1005714	Electronic Wire Transfer	253 RETIREE HRA	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$150,465.91
01/24/24	733231	Vendor Check	270 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	F3525	SFM	$74,846.00
01/31/24	733304	Vendor Check	280 UNEMPLOYMENT COMPENSATION	Payroll, Benefits, Investments, Etc.	A0556	DEPT OF EMPLOYMENT	$35,851.12
01/31/24	733304	Vendor Check	281 UNEMPLOYMENT COMPENSATION	Payroll, Benefits, Investments, Etc.	A0556	DEPT OF EMPLOYMENT	$25,356.41
01/03/24	732913	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	F5702	BOND TRUST SERVICES	$950.00
01/24/24	733129	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	D6164	EHLERS & ASSOCIATES	$4,525.00
01/05/24	V1005552	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$5,835,369.18
01/19/24	V1005631	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$5,281,698.47
01/31/24	V1005710	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$156,764.01

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/03/24	V8005886	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	52245	SCHOOL SPECIALTY LL	$708.00
01/10/24	V8005926	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	00188	GOPHER SPORT	$133.02
01/10/24	V8005946	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	00273	MINNESOTA CLAY	$338.96
01/17/24	V8006035	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	00355	SCHOOL HEALTH SUPPL	$238.00
01/22/24	V1005692	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC006	US BANK CARD PURCHO	$2,208.31
01/31/24	V8006158	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	53813	GOLD MEDAL MINNEAPO	$1,055.00
01/31/24	V8006192	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	00355	SCHOOL HEALTH SUPPL	$3,067.20
01/24/24	733117	Vendor Check	A130.05 INVENTORY - CAPITAL	Payroll, Benefits, Investments, Etc.	54537	CDW GOVERNMENT	$3,949.00
01/24/24	V8006064	Vendor ACH	A130.05 INVENTORY - CAPITAL	Payroll, Benefits, Investments, Etc.	15800	B & H PHOTOVIDEO	$550.60
01/31/24	V8006137	Vendor ACH	A130.05 INVENTORY - CAPITAL	Payroll, Benefits, Investments, Etc.	15800	B & H PHOTOVIDEO	$56.20
01/22/24	V1005685	Electronic Wire Transfer	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$42,700.75
01/24/24	P405114	Epayable	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	20213	AM DISTRIBUTION & M	$3,940.65
01/24/24	P405116	Epayable	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	07565	COLE PAPERS INC	$28,497.28
01/24/24	V8006118	Vendor ACH	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	22117	SPECIALTY SOLUTIONS	$9,543.24
01/05/24	V1005539	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$688,026.09
01/19/24	V1005618	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$635,535.59
01/05/24	V1005546	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$340,572.78
01/05/24	V1005551	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	53827	WI DEPARTMENT OF RE	$93.47
01/19/24	V1005625	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$309,629.58
01/19/24	V1005630	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	53827	WI DEPARTMENT OF RE	$93.47
01/05/24	V1005539	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,330,018.74
01/19/24	V1005618	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,211,533.26
01/05/24	V1005550	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,034,429.89
01/19/24	V1005629	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,010,507.53
01/05/24	V1005548	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$374,926.15
01/19/24	V1005627	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$287,150.91
01/17/24	733062	Vendor Check	L215.06 HEALTH INS EMO	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$2,657,400.19
01/05/24	V1005538	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$84,723.62
01/05/24	V1005542	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$376,001.66
01/19/24	V1005617	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$83,617.12
01/19/24	V1005621	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$364,838.78
01/05/24	V1005541	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$254,145.34
01/19/24	V1005620	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$255,733.34
01/05/24	732947	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$171.00
01/05/24	732951	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0038	MN TEAMSTERS - LOCA	$8,577.00
01/05/24	732952	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$329.00
01/05/24	V8005891	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$100,195.00
01/05/24	V8005892	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,669.53
01/05/24	V8005893	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$9,892.97
01/19/24	733101	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$171.00
01/19/24	733105	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$329.00
01/19/24	V8006053	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$100,091.60
01/19/24	V8006054	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,632.57

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/19/24	V8006055	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$9,848.43
01/19/24	V8006056	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0096	OSSEO SCHOOL NUTRIT	$109.00
01/24/24	733167	Vendor Check	L215.11 LIFE INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$25,119.20
01/24/24	733167	Vendor Check	L215.12 LTD INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$84,404.84
01/05/24	V1005540	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$79,594.53
01/19/24	V1005619	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$79,743.23
01/05/24	732955	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$528.00
01/05/24	V8005894	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,435.50
01/19/24	733106	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$513.00
01/19/24	V8006057	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,415.50
01/05/24	V1005544	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$384,414.42
01/19/24	V1005623	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$384,182.90
01/05/24	732948	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$315.38
01/05/24	732953	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0139	RAUSCH STURM ISRAEL	$328.94
01/05/24	732954	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0053	STEWART ZLIMEN & JU	$351.93
01/05/24	V1005547	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$1,843.10
01/19/24	733103	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	54790	JAMES I ROBERTS, AT	$498.99
01/19/24	733104	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$450.74
01/19/24	V1005626	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$569.45
01/05/24	V1005543	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0209	MI STATE DISBURSEME	$285.00
01/05/24	V1005545	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$2,580.65
01/05/24	V1005549	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0174	STATE DISBURSEMENT	$600.00
01/19/24	V1005622	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0209	MI STATE DISBURSEME	$258.83
01/19/24	V1005624	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$2,474.45
01/19/24	V1005628	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0174	STATE DISBURSEMENT	$600.00
01/31/24	V1005712	Electronic Wire Transfer	L215.23 FLEXIBLE SPENDING	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$60,243.22
01/05/24	732949	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0204	ISD 279 - BACKGROUN	$23.00
01/05/24	732950	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$74.00
01/19/24	733102	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$97.00
01/10/24	723961	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	54062	ATHERTON, JENNIFER	$19.55
01/31/24	733344	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	54830	WARACHI, JAMES	$20.00
01/24/24	733245	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	54811	WAY, JUNE	$75.00
01/31/24	733334	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	54833	SMITH, JENNA MCNAB	$59.50
01/03/24	732924	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	54774	GRAINGER, KIMEKA	$8.00
01/24/24	733218	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	D5681	NORTHWEST SUBURBAN	$6,140.00
01/31/24	733311	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A2237	PARK CENTER SOCCER	$400.00
01/31/24	733313	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	13291	PCSH FOOTBALL BOOST	$1,660.00
01/10/24	V8005954	Vendor ACH	R099 MISC REVENUE	Payroll, Benefits, Investments, Etc.	18406	ORIGINAL WORKS YOUR	$935.50
				Payroll, Benefits, Investments, Etc. Subtotal			**$25,108,687.79**
				Overall Total			**$31,767,081.84**

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GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 23-24 Finance Code: 174

Grant Title: P-EBT Local Level Administrative Cost Grant Grant Manager: Gerald Edwards

Type of Submission and Amount

[X] New Award Amount: $ 6,180.00

[ ] Amended Existing Amount: Amended Amount:

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and wages	-	-	4,588	4,588.00
200 - Employee Benefits	-	-	1,592	1,592.00
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	-	-
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 6,180**	**$ 6,180.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MDE Award	01-005-140-174-405-000	-	6,180	6,180.00
		Totals	**$ -**	**$ 6,180**	**$ 6,180.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller 2/14/2024 **Date**

DocuSigned by:
Anthony Padrnos
87CD0C7E98E2478...
Anthony Padrnos - Executive Director of Technology 2/14/2024 **Date**

Board Approved:

DocuSign Envelope ID: 03599AB2-5329-49CC-AA17-0FF51F1B0670

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-005-140-174-170-000	Non-Instructional Support	-	4,588	4,588.00
01-005-140-174-210-000	F.I.C.A.-Medicare	-	345	345.00
01-005-140-174-214-000	P.E.R.A.	-	344	344.00
01-005-140-174-220-000	Health Insurance	-	577	577.00
01-005-140-174-230-000	Life Insurance	-	5	5.00
01-005-140-174-235-000	Dental Insurance	-	18	18.00
01-005-140-174-240-000	Disability Insurance	-	23	23.00
01-005-140-174-250-000	Retirement Savings Plan	-	77	77.00
01-005-140-174-251-000	HSA	-	190	190.00
01-005-140-174-270-000	Workers Compensation	-	11	11.00
01-005-140-174-280-000	Unemployment Compensation	-	2	2.00
	Total	**$ -**	**$ 6,180**	**$ 6,180.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2023-2024 school year are to be issued after July 1, 2023. Expenditures eligible for reimbursement for the 2023-2024 fiscal year are those dated July 1, 2023 or after, for which the goods/services and invoice have been received and processed by June 30, 2024.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2024. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

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GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 23-24 | Finance Code: 399

Grant Title: Homeland Security and Emergency Management (HSEM) | Grant Manager: Dave Moredock

Type of Submission and Amount

[X] New — Award Amount: $ 5,000.00

[ ] Amended — Existing Amount: _____ — Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	5,000	5,000.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 5,000**	**$ 5,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MDE Award	01-005-813-399-370-000	-	5,000	5,000.00
		Totals	**$ -**	**$ 5,000**	**$ 5,000.00**

APPROVALS

DocuSigned by: Elizabeth Lantto — CBE6834EC1B946C... — **Elizabeth Lantto - District Controller** — Date: 2/12/2024

DocuSigned by: [signature] — 1494[illegible] — **John Morstad - Executive Director, Finance and Operations** — Date: 2/12/2024

Board Approved:

DocuSign Envelope ID: 8A57DAFA-D391-4D85-AA9D-1BF70B4C0263

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-005-813-399-401-000	Supplies & Material - NonInstructional	-	5,000	5,000.00
	Total	**$ -**	**$ 5,000**	**$ 5,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2023-2024 school year are to be issued after July 1, 2023. Expenditures eligible for reimbursement for the 2023-2024 fiscal year are those dated July 1, 2023 or after, for which the goods/services and invoice have been received and processed by June 30, 2024.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2024. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

TO: Bart Becker, Jennifer Ajsenberg, Matt Detloff

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/6/24

SUBJECT: INTERNATIONAL EDUCATIONAL TRIP – BOARD SUBMITTAL

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board, and will be reviewed August of 2024 for final insurance approval.

School	**MGSH**
Sponsoring Organization	**MGSH G.O.L.D Program**
Adult Advisors	**Matt Detloff**
Destination	**Costa Rica**
Departure Date	**3/20-24/2025**
Return Date	**3/26-30/2025**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **February 20, 2024** School Board Agenda for approval

TO: Sara Vernig, Joanne Neumann, Erik Bryz-Gornia, David Casella, Bryan Sullivan

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/7/24

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	**OSH**
Sponsoring Organization	**HOSA - Future Health Professionals**
Adult Advisors	**Erik Bryz-Gornia, David Casella, Bryan Sullivan**
Destination	**St. Cloud, MN**
Departure Date	**4/7/24**
Return Date	**4/9/24**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **Feb 20, 2024** School Board Agenda for approval

TO: Antwan Harris, Matt Newell, Tanya Drake

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/6/24

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	**PCSH**
Sponsoring Organization	**Park Center Robotics**
Adult Advisors	**Tanya Drake**
Destination	**Duluth, MN**
Departure Date	**2/28/24**
Return Date	**3/2/24**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **February 20, 2024** School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Erik Malm, Derek Haidle

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/15/24

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	**MGSH**
Sponsoring Organization	**Crimson Robotics**
Adult Advisors	Erik Malm, Derek Haidle
Destination	**Cedar Falls, IA**
Departure Date	**3/20/24**
Return Date	**3/23/24**
Assistant Superintendent Approved	**2/15/24**
Board Approval Date	Will be added to the Feb 20, 2024 School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Erik Malm, Derek Haidle

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/15/24

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	**MGSH**
Sponsoring Organization	**Crimson Robotics**
Adult Advisors	**Erik Malm, Derek Haidle**
Destination	**Duluth, MN**
Departure Date	**2/28/24**
Return Date	**3/2/24**
Assistant Superintendent Approved	**2/15/24**
Board Approval Date	Will be added to the Feb 20, 2024 School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg, Garrett Lee

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/6/24

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**MGSH**
Sponsoring Organization	**Crimson Cabinet**
Adult Advisor	**Garrett Lee**
Event	**Candy Grams**
Date(s)	**2/7/24 - 2/8/24**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **February 20, 2024** School Board Agenda for approval

TO: Brian Chance, Lara Johnson, Allison Marvin, Colleen Craven

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/6/24

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**OMS**
Sponsoring Organization	**Student Leadership Council**
Adult Advisor	**Allison Marvin/Colleen Craven**
Event	**Dine to Donate**
Date(s)	**4/1/24-4/5/24**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **February 20, 2024** School Board Agenda for approval

TO: Sara Vernig, Joanne Neumann, Rundah Arafat

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/13/24

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**OSH**
Sponsoring Organization	**OMSA**
Adult Advisor	**Rundah Arafat**
Event	**Bagging of Groceries**
Date(s)	**Ongoing 2023-2024 School Year**
Assistant Superintendent Approved	2/13/24
Board Approval Date	Will be added to the **Feb 20, 2024** School Board Agenda for approval

TO: Sara Vernig, Joanne Neumann, Rundah Arafat

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/13/24

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**OSH**
Sponsoring Organization	**OMSA**
Adult Advisor	**Rundah Arafat**
Event	**Movies and Henna**
Date(s)	**Ongoing 2023-2024 School Year**
Assistant Superintendent Approved	2/13/24
Board Approval Date	Will be added to the **Feb 20, 2024** School Board Agenda for approval

TO: Sara Vernig, Joanne Neumann, Christa Saeger-Dean

CC: Sherri Lincoln

FROM: Ashton Crooks

DATE: 2/6/24

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**OSH**
Sponsoring Organization	**Osseo Orchestra**
Adult Advisor	**Christa Saeger-Dean**
Event	**World's Finest Chocolate**
Date(s)	**1/17/24 - 2/17/24**
Assistant Superintendent Approved	**2/6/24**
Board Approval Date	Will be added to the **February 20, 2024** School Board Agenda for approval

Personnel – Tuesday, February 20, 2024

Licensed Personnel

Retirements

Pamela Beltrand, ABE, ABE Hourly, full-time, employment date 8/28/00, effective 6/7/24, currently on leave
Sandra Eide, Rush Creek, Speech, full-time, employment date 8/28/00, effective 6/7/24
Mark Metcalfe, Osseo Middle, Phy Ed/DAPE, full-time, employment date 3/25/88, effective 6/7/24
Leanne Peterson, Rush Creek, Special Education, full-time, employment date 11/01/93, effective 6/7/24
Margaret Schulz, OALC, Math, full-time, employment date 8/27/91, effective 6/7/24
Jean Westrum, Rush Creek, Grade 4, full-time, employment date 12/7/90, effective 6/7/24
ADD Robin Gunsolus, ESC, Director of Learning & Achievement, full-time, employment date 8/29/88, effective 6/30/24

Resignations

Audrey Gaasch, Rice Lake, Special Education, full-time, employment date 8/28/23, effective 2/2/24
Dennis Huberty, Osseo Senior, Industrial Technology, full-time, employment date 8/29/22, effective 2/2/24
Matthew Lombardi, Maple Grove Senior, Math, full-time, employment date 8/29/11, effective 6/7/24
Shelby Ridinger, Zanewood, Academic Support, part-time, employment date 8/29/22, effective 12/15/23
ADD Ethan Gavic, Zanewood, Continuous Building Substitute, full-time, temporary, employment date 2/5/24, effective 2/8/24

Leaves of Absence

Zach Bell, North View Middle, Special Education, full-time, effective 1/23/24
Jorgina Boloor, Elm Creek, School Psychology, full-time, effective 2/5/24
Deana Fisher, Osseo Middle, English, full-time, effective 8/26/24
Julia Heise, Rice Lake, Kindergarten, full-time, effective 1/29/24
Kari Kogler, Rice Lake, Grade 5, full-time, effective 1/16/24
Ruth Koran, Osseo Middle/Maple Grove Middle/279Online, FACS, full-time, effective 8/26/24
Kassidy Lofquist, Zanewood, Grade 2, full-time, effective 1/24/24
Michelle Thyren, Rush Creek, Instructional Assistant, .4 partial, part-time, effective 8/26/24
ADD Brooke Benson, Rice Lake, Physical Education, full-time, effective 2/14/24
ADD Jorden Benson, Brooklyn Middle, Social Studies, full-time, effective 2/13/24
ADD Krista Steffen Chong, Osseo Senior, EL, full-time, effective 2/15/24
ADD Barbara Swenson, Brooklyn Middle, School Psychologist, full-time, effective 2/19/24

Returning from Leave

Mary Beczkalo, Parkbrook, Title 1, full-time, effective 2/15/24
Brenda Burdick-Levang, Maple Grove Middle, Tech Ed, full-time, effective 2/5/24
Kari Kogler, Rice Lake, Grade 5, full-time, effective 1/29/24
Doris Moylan, 279 Online, Social Worker, full-time, effective 2/12/24
Rachel O'Neill, Osseo Senior, Special Education, full-time, effective 2/12/24
Kathleen Opatz, Park Brook, Special Education, full-time, effective 1/31/24
Kaia Paquin, Maple Grove Middle, Counselor, full-time, effective 2/6/24
Degha Shabbeleh, ESC, Equity, full-time, effective 2/9/24

Employment

Ethan Gavic, Zanewood, Continuous Building Substitute, full-time, temporary, effective 2/5/24
Deontae Miller, Osseo Senior, Industrial Technology, full-time, effective 2/12/24
ADD Sandra Buechel, ESC, Social Worker, part-time, .25 FTE, temporary effective 1/19/24
ADD Alper Gunay, Rice Lake, Special Education (Skills), full-time, effective 2/2/24
ADD Jason Spencer-Lima, Park Center Senior, Instrumental Music - Band, full-time, effective 2/20/24

Positions Ending

Jami Haugstad, Park Brook, Special Education, full-time, temporary, effective 2/5/24
James Landsberger, Elm Creek/Cedar Island, Occupational Therapist, full-time, temporary, effective 2/16/24
Cynthia Loftsgard, Osseo Senior, Special Education, full-time, temporary, effective 2/9/24
ADD Gary Stefano, Maple Grove Middle, Special Education, full-time, temporary, effective 3/8/24

Nonlicensed Personnel

Retirements

Ellen Kastl, Woodland, Special Ed ESP, employment date 12/23/14, effective 2/9/24
Erin Kennedy, ECFE, ECFE ESP, part-time, employment date 4/4/24, effective 2/15/24
Isabel Sarber, ABE, Instructional ESP, part-time, employment date 1/26/88, effective 5/10/24
ADD Lori Shopp, Cedar Island, Lead Kidstop Instructor, full-time, employment date 8/13/85, effective 6.7/24

Resignations

Christopher Berg, PCSH, Building Operations Supervisor, employment date 11/25/02, effective date 2/16/24
Tammy Harris, Maple Grove Middle, Nutrition Assistant, employment date 10/30/23, effective 1/22/24
Leeroy Neal, Birch Grove, Custodian, full-time, employment date 1/25/05, effective 2/15/24
Hibo Osman, ESC, Multilingual Community and Communication Specialist, full-time, employment date 9/26/22, effective 2/2/24
Gary Smith, ESC, Bus ESP, part-time, employment date 10/3/22, effective 1/12/24
Ava Vang, Weaver Lake, Kidstop ESP, employment date 12/6/23, effective 2/7/24
Duane Wardally, ESC, Director - Educational Equity, full-time, employment 9/8/21, effective 2/2/24
Brett Wessel, Edinbrook, Kidstop ESP, part-time, employment date 8/28/23, effective 3/7/24
ADD DeCarlon Henderson, Brooklyn Middle, Special Ed ESP, part-time, employment date 1/9/23, effective 2/16/24
ADD Kaitlyn Johnson, Oak View, Kidstop ESP, part-time, employment date 11/20/23, effective 2/21/24
ADD Sydney Searle, Basswood, Special Ed ESP, part-time, employment date 1/29/24, effective 2/15/24

Leaves of Absence

Felicia Cornell, Garden City, Instructional ESP, part-time, effective 1/23/24
Diep Hoang, Cedar Island, Kidstop ESP, part-time, effective 1/29/24
Thomas Hus, Transportation, Bus ESP, Part-time, effective 2/7/24
Kara Perry, Osseo Education Center, Special Ed ESP, part-time, effective 1/25/24
Joseph Petroski, Maple Grove Middle, Custodian, full-time, effective 2/5/24
Sabine Senear, Elm Creek, Special Ed ESP, part-time, effective 2/6/24
Kim Whiting, Weaver Lake, Lead Kidstop Instructor, full-time, effective 1/29/24
ADD Joy Adkins, Garden City, Special Education ESP, part-time, effective 1/10/24
ADD Christina Princeton, Rush Creek, Kistop ESP, part-time, effective 2/16/24
ADD Marilyn Worlobah, Palmer Lake, Special Education ESP, part-time, effective 2/19/2024

Returning from Leave

Elizabeth Lokhova, Rice Lake, Clerical ESP, part-time, effective 1/29/24
Donna Mroczkowski, Fair Oaks, School Nutrition Assistant Manager, full-time, effective 2/15/24
Kara Perry, OEC, Special Education ESP, part-time, effective 2/12/24
Nina Stauffacher, Rice Lake, Tech ESP, part-time, effective 2/5/24
ADD Sabine Senear, Elm Creek, Special Education ESP, part-time, effective 2/20/24
ADD Kim Whiting, Weaver Lake, Kidstop Instructor, full-time, effective 2/19/24
ADD Ashly Wilson, Cedar Island, Therapist, part-time, effective 2/20/24

Employment

Isabella Alban Hernandez, ESC, Multilingual Community and Communication Specialist, full-time, effective 2/13/24
Desiree Boie, Rush Creek, AESP IV-A, full-time, effective 1/31/24
Jalen Chaney, Osseo Senior, Special Ed ESP, part-time, effective 1/31/24
Kai Clarke, ESC, Info Tech ESP, part-time, effective 1/31/24
Ashton Crooks, ESC, Administrative Assistant VB, full-time, effective 1/30/24
Timothy Faklis, ESC, Community Education Program Manager, full-time, effective 2/12/24
Maria Figueroa, ARB-ECFE, ECFE ESP, full-time, effective 2/14/24
Matthew Giesler, North View Middle, Custodian, full-time, effective 1/29/24
Margaret Gray, Osseo Senior, Special Ed ESP, part-time, effective 2/7/24
Katrina Hansen, Fernbrook, Kidstop Lead Instructor, full-time, effective 2/20/24
Kally House, Cedar Island, Kidstop ESP, part-time, effective 1/29/24
Honesty Kemp, Basswood, EL/Clerical ESP, part-time, effective 2/6/24
Maxwell Kennedy, ESC, Kidstop ESP, part-time, effective 2/20/24
Angelique King, Park Center Senior, Special Ed ESP, part-time, effective 1/24/24
Levi Kizzier, Weaver Lake/ESC, Four Star ESP/Kidstop ESP, part-time, temporary, effective 2/6/24
Isaiah Kramber, ESC, Custodian, full-time, effective 2/12/24
Andrea Larsen, ESC, Four Star Kidstop Instructor Float, full-time, effective 3/4/24
Dechelle Lucas, Garden City, Special Ed ESP, part-time, effective 2/13/24
Aya Megahed, Park Center Senior, Nutrition Assistant, part-time, effective 1/30/24
Cody Oakland, Weaver Lake, Custodian, full-time, effective 2/14/24
Elizabeth Oakland, OEC, Special Ed/Vocational Trainer ESP, part-time, effective 2/1/24
Cindy Patterson, Park Center Senior, Nutrition Assistant, part-time, effective 2/12/24
Leng Pha, Rush Creek, Kidstop ESP, part-time, effective 1/24/24
Sydney Searle, Basswood, Special Ed ESP, part-time, effective 1/29/24
Mithra Sivaprakasam, ESC, Info Tech ESP, part-time, effective 2/6/24
Andrew Willenbring, Cedar Island, Instructional ESP, part-time, effective 2/7/24
ADD Shayla Anderson, Osseo Senior, Student and Parking Lot Monitor ESP, part-time, effective 2/20/24
ADD ShaKari Edwards, Brooklyn Middle, Nutrition Assistant, part-time, effective 2/20/24
ADD Marcella Lawton, Woodland, Special Ed ESP, part-time, effective 2/16/24
ADD Hayley Swanson, OEC, Special Ed ESP, part-time, effective 2/26/24

Change of Status

ADD Tracey Blanck, Maple Grove Senior, Assistant Nutrition Manager, full-time to Nutrition Assistant, effective 2/12/24
ADD Laura Youngquist, ESC, Info Tech ESP, part-time to ESC, AESP IV-B, full-time, effective 3/4/24

Personnel – Tuesday, February 20, 2024

Position Ending

Correction: Paulette McIntyre, Cedar Island, Instructional ESP, part-time, effective 2/9/24, original board date 1/23/24

Rescind

Brian Maharaj, ESC, Custodian, full-time, effective 2/5/24, original board date 11/21/23

OSSEO AREA SCHOOLS

ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Heil, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities and Transportation Operations
Rachel Koehler, Coordinator of Health & Safety

SUBJECT: 2023-24 District Radon Results

DATE: February 20, 2024

Purpose

This memo provides the results of the 2023-24 radon testing in Osseo Area Schools, which is required to be reported at a school board meeting.

Background

Osseo Area Schools uses Long-Term Facilities Maintenance (LTFM) revenue to conduct radon testing. Because we use LTFM revenue for that purpose, state statute (Minn Stat §123B.571) requires that the tests be conducted in accordance with the radon testing plan developed by the commissioners of health and education. This statute further requires that the school district report the testing results at a school board meeting.

Testing for the presence of radon

Osseo Area Schools tested a fifth of the district during the past school year and will continue this practice moving forward. The radon testing was completed at Arbor View Early Childhood Center, Basswood Elementary, Fernbrook Elementary, Maple Grove Senior High, Rush Creek Elementary and Weaver Lake Elementary from December 5, 2023, to December 8, 2023. The district worked with a consultant, IEA, who deployed short-term radon detectors in each occupied room that has ground contact, in accordance with Environmental Protection Agency (EPA) sampling protocols. At the end of the sampling period, the detectors were submitted to a qualified laboratory for analysis.

Concentrations of radon gas in the air is measured and reported in Pico curies per liter of air, or pCi/L. The EPA and the Minnesota Department of Health recommend that schools take action when levels of radon within occupied buildings measure at or above 4.0 pCi/L. If testing results are at or above 4.0 pCi/L, follow-up testing is recommended, using continuous testing/sampling methods for these areas. If mitigation is needed and performed, post-mitigation testing/sampling is also recommended to verify that the mitigation methods were successful in reducing the radon concentration below the action level.

Testing results and next steps

Of the 462 locations tested in the six school facilities during the 2023-24 school year, there was only one sample that was above the EPA's recommended action level of 4.0 pCi/L or above. Follow up testing occurred January 2, 2024, to January 5, 2024, and confirmed that during occupied hours the radon levels were below EPA's recommended action level of 4.0 pCi/L.

Next school year, 2024-25, the district will deploy radon detectors at Cedar Island Elementary, Educational Service Center, Maple Grove Middle School, Oak View Elementary, Osseo Education Center, and Rice Lake Elementary.

Testing results are available upon request through the Coordinator of Health & Safety at 763-391-7191, who is the designated contact person for the district's radon program.

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Edinbrook Elementary School Mechanical Renovations

DATE: February 20, 2024

Recommendation

We recommend that the school board award the contract for Edinbrook Elementary mechanical renovations to CM Construction Inc. The facilities department has checked the references of CM Construction and find them to be a responsive and responsible bidder. CM Construction was the apparent low bid of five bids received. ICS Consulting, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base bid and accept alternates 1B, and 2 totaling $5,317,696. The apparent low is within the budget parameters.

Background

The Edinbrook Elementary project is the first phase of HVAC renovations. This project will include the replacement of the classroom heating and air conditioning mechanical parts, hydronic piping from the boiler room to the classroom, and replacement of air handling units in the mechanical rooms and on the roof top. Also, the project includes new ceilings and light fixtures in the effected common space areas, classrooms and corridors.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in June 2024. The project is projected to be substantial complete in August 2024.

2/20/2024

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Edinbrook Elementary School Alterations & Mechanical Upgrades

Dear Board Members:

At 2:00 p.m. Thursday, February 8, 2024, ICS received five (5) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids for the above-referenced project. We have contacted the apparent low bidder, CM Construction Company and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept	**$4,869,696.00**
Work under the base bid includes all construction associated with the alterations and mechanical upgrades to the Edinbrook Elementary School required to complete the project.	
Alternate No. 1A:	**$494,000.00**
Tracer Controls: Do Not Accept	
Alternate No. 1B:	**$420,000.00**
EcoStruxure Controls: Accept	
Alternate No. 1C:	**$448,000.00**
Alerton Controls: Do Not Accept	
Alternate No. 2:	**$28,000.00**
Fire Alarm Devices: Accept	
TOTAL CONTRACT:	**$5,317,696.00**

Based on the recommendations above, we recommend that the District enter into a contract with CM Construction Company of Burnsville, MN, for the total bid amount of Five Million Three Hundred Seventeen Thousand, Six Hundred Ninety-Six Dollars and No/100 Cents ($5,317,696.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson

Evan Johnson
Project Manager

EJ/ag

Enclosures

Edinbrook Elementary School
Alterations and Mechnical Upgrades
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Edinbrook Elementary School
Alterations and Mechanical Upgrades

BID TABULATIONS
February 8, 2024 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	CM Construction Company, Inc. 12215 Nicollet Ave. South Burnsville, MN 55337 952-895-8223	**Rochon Corporation 28 2nd Street NW Suite 200 Osseo, MN 55369 763-559-9393**	**Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844**	**KUE Contractors, Inc. 130 Central Ave. South PO Box 408 Watkins, MN 55389 320-764-2525**	**Versacon, Inc. 9443 Science Center Drive New Hope, MN 55428 763-391-5610**
BID SECURITY	x	x	x	x	x
ADDENDA REC'D.	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
MN Responsible Contractor	x	x	x	x	x
BASE BID	$4,869,696.00	$4,928,000.00	$5,483,000.00	$5,527,886.00	$6,245,000.00
ALTERNATES					
Alt. No. 1A: Tracer Controls	$494,000.00	$500,000.00	$422,000.00	$522,580.00	$523,923.00
Alt. No. 1B: EcoStruxure Controls	$420,000.00	$430,000.00	$446,000.00	$449,440.00	$451,695.00
Alt. No. 1C: Alerton Controls	$448,000.00	$435,000.00	$471,000.00	$474,880.00	$477,000.00
Alt. No. 2: Fire Alarm Devices	$28,000.00	$42,000.00	$5,100.00	$5,618.00	$29,300.00

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

CM CONSTRUCTION COMPANY

12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183 • www.cmconstructionco.com

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: CM Construction Company, Inc.
12215 Nicollet Avenue South
Burnsville, MN 55337

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 18, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 23048

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Four million eight hundred sixty nine thousand six hundred ninety six (Amount In Words) $ 4,869,696 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 494,000

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 420,000

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 448,000

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 28,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 8th day of February, 20 24.

Legal Name of Firm: CM Construction Company, Inc.

Street Address: 12215 Nicollet Avenue South

City: Burnsville State: Minnesota Zip Code: 55337

Phone Number: (952) 895-8223 Fax Number: (952) 895-8183

E-Mail Address: maryp@cmconstructionco.com

Prime Contact: Mary Lynn Peterson

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

CM Construction Company, Inc. State of Minnesota

Mary Lynn Peterson, President Charles M Peterson, Secretary

Signature:

Name (Typed or Printed): Mary Lynn Peterson

Title: President

END OF DOCUMENT

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: see above

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/08/2024
Company Name: CM Construction Company, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

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ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: see above

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Summit Fire		F.P.
McDowell		mech
Augusta Electric		electric
Castle		painting

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/08/2024
Company Name: CM Construction Company, Inc.	

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ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: see above

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/08/2024
Company Name: CM Construction Company, Inc.	

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Bid Bond

CONTRACTOR:
(Name, legal status and address)
CM Construction Company, Inc.

12215 Nicollet Ave S
Burnsville, MN 55337

SURETY:
(Name, legal status and principal place of business)
Western Surety Company
151 N Franklin St.
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School Mechanical Upgrades Project, 8925 Zane Avenue North, Brooklyn Park, Minnesota 55443

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **2nd** day of **February, 2024**

(Witness)

(Witness) **Joseph Cardinal**

CM Construction Company, Inc. No Seal
(Principal) *(Seal)*
By:
(Title) **Mary Lynn Peterson, President**

Western Surety Company
(Surety) *(Seal)*
By: Melinda C. Blodgett
(Title) **Melinda C. Blodgett, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Dakota)

On this 2nd day of February, in the year 2024, before me personally appeared Mary Lynn Peterson, President of CM Construction Company, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

KRISTINA M DURANT
NOTARY PUBLIC
MINNESOTA
My Commission Expires JANUARY 31, 2025

, Notary Public

My Commission Expires: January 31, 2025

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 2nd day of February, in the year 2024, before me personally come(s) Melinda C. Blodgett, Attorney-in-Fact of Western Surety Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Western Surety Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Joseph Cardinal, Notary Public

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

My Commission Expires: January 31, 2028

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

R. W. Frank, Nicole Stillings, Rachel Thomas, Joshua R. Loftis, Melinda C. Blodgett, Brian J. Oestreich, Ted Jorgensen, Sandra M. Engstrum, R. C. Bowman, Lin Ulven, Emily White, Nathan Weaver, Colby D White, Michelle Morrison, Individually

of Minneapolis, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 30th day of January, 2024.

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 30th day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this **2nd** day of **February** , **2024**

WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Form F4280-6-2023

Rochon

Suite 200
28 2nd St NW
Osseo, MN 55369
Office 763.559.9393
Fax 763.559.8101

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Rochon Corporation
28 2nd Street NW, Ste. 200
Osseo, MN 55369

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 18, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 23048

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Four Million nor Nine Hundred Twenty Eight Thousand $ 4,928,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 500,000

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 430,000

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 435,000

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 42,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 8th day of February, 20 24.

Legal Name of Firm: Rochon Corporation

Street Address: 28 2nd Street NW, Ste 200

City: Osseo State: MN Zip Code: 55639

Phone Number: (763) 559-9393 Fax Number: (763) 559-8101

E-Mail Address: NReynolds@Rochoncorp.com / BStockert@rochoncorp.com

Contact: Nick Reynolds, President / Blake Stockert, Project Manager

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jeff Wellman, CEO; Nick Reynolds, President; Paul Braton, Vice President

Signature:

Name (Typed or Printed): Nick Reynolds

Title: President

END OF DOCUMENT

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Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

ISD #279- Osseo Area Schools- Elementary School Alternates & Mechanical Upgrades
8925 Zane Avenue N, Brooklyn Park, MN 55443

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **8th** day of **February, 2024**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title)

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) Name Alemdar
Attorney-in-Fact

SEAL

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Hennepin

On the **8th** day of **February**, **2024**, before me personally appeared Nick Reynolds to me known, who being by me duly sworn, did say that he/she is the President of **Rochon Corporation**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

_____

(Notary Seal)

SARA JUDY VON WAHLDE
Notary Public
State of Minnesota
My Commission Expires 01/31/2027

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF **Hennepin**

On the **8th** day of **February**, **2024**, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the **Nationwide Mutual Insurance Company** a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____

(Notary Seal)

LAURA K WILDE
Notary Public - Minnesota
My Commission Expires Jan 31, 2028

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 8th day of February, 2024.

Assistant Secretary

BDJ 1(08-21)00

Osseo - Edinbrook ES Alternations/Mech Upgrades

23048

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook Elementary School - Alternation / Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Nick Reynolds
Title: President	**Date:** 2/8/2024
Company Name: Rochon Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 18, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 23048

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

five million four hundred eighty three thousand $ 5,483,000.00

(Amount In Words) **(Amount in Numbers)**

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☑ **ADD** ☐ **DEDUCT** ☐ **NO CHANGE**

$ 422,000.00

Alternate 1B - EcoStruxure Controls: ☑ **ADD** ☐ **DEDUCT** ☐ **NO CHANGE**

$ 446,000.00

Alternate 1C - Alerton Controls: ☐ **ADD** ☐ **DEDUCT** ☐ **NO CHANGE**

$ 471,000.00

Alternate 2 - Fire Alarm Devices: ☐ **ADD** ☐ **DEDUCT** ☐ **NO CHANGE**

$ 5100.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, & 3

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23048

DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 8th day of February, 20 24.

Legal Name of Firm: Ebert, Inc. dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature:

Name (Typed or Printed): Markus Ebert

Title: Vice President/Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook ES Alterations/Mech. Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 2/8/24
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Edinbrook ES Alterations/Mech. Upgrades

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Schahn Construction	15630 Central Ave NE Ham Lake	Masonry
Hursh Metal	31445 Oasis Rd Center City	Metal Erector
Pinacle Wall Systems	4844 White Bear Parkway White Bear Lake	Carpentry
Glass & Mirror	1001 Baltimore St. NE	Glazing

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 2/8/24
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Edinbrook ES Alterations/Mech. Upgrades

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 2/8/24
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Edinbrook Elementary Schools Alterations/Upgrades

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **5th** day of **February** **2024**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*
Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*
(Title) **Stephen M Klein** **Attorney-In-Fact**

Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 5th day of February 2024 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

Notary Public

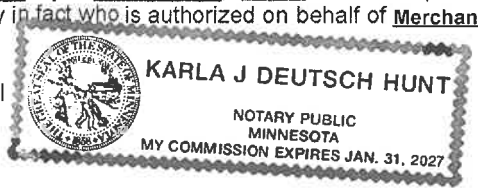
ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **5th** day of **February**, **2024** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal



Notary Public

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Kristin M Bakos; Larry Sumbs; Lynn M Dvergsten; Michael Zahn; Rita Carlson; Stephen M Klein; Susan A Rieschl; Tracy Chehoski; Wendy M Schmid

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of September , 2023 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 12th day of September 2023 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
Kim Lee
Commission Number 702737
My Commission Expires
April 14, 2024

Kim Lee
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 5th day of February , 2024 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

KUE CONTRACTORS INC.
130 Central Avenue South
P.O. Box 408, Watkins, MN 55389
Office: 320-764-2525
Fax: 320-764-2524
License # BC355836

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: KUE Contractors, Inc.
130 Central Ave S, PO Box 408
Watkins, MN 55389

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 18, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 23048

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 5,527,886-

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 522,580-

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 449,440-

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 474,880-

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 5,618-

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 8th day of February, 20 24.

Legal Name of Firm: KUE Contractors, Inc.

Street Address: 130 Central Ave S

City: Watkins State: MN Zip Code: 55389

Phone Number: 320-764-2525 Fax Number: 320-764-2524

E-Mail Address: joe@kuecontractors.com

Prime Contact: Joe Kuechle

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

KUE Contractors, Inc. - Minnesota

Joseph L. Kuechle - President; Justin M. Kuechle - Secretary

Signature:

Name (Typed or Printed): Joseph L. Kuechle

Title: President

END OF DOCUMENT

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AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE NORTH
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid — (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School Mechanical Upgrades Project - Brooklyn Park, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **8th** day of **February, 2024**

Cindy A Kuechle
(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*

Joseph L. Kuechle
(Title) Joseph L. Kuechle, President

Samantha Boddicker
(Witness)

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*

Carl Godziek
(Title) **Carl Godziek, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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os1110

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
County of Hennepin)

On this 8th day of February, 2024, before me personally appeared

Carl Godziek to me known, who, being by me duly sworn, did depose and say:

that s/he resides at Dayton, Minnesota he/she is the Attorney-in-Fact of

Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed it assets as ascertained in the manner provided by law.

KATHY M GILLESPIE
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/28

Kathy M. Gillespie
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 8th day of February, 20 24, before me personally appeared

Joseph L. Kuechle, to me known, who being by me

first duly sworn, did depose and say that s/he resides in Watkins, MN, that

s/he is the President of KUE Contractors, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

Dianna L. Ertl
Notary Public

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2025

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Brad Broom, Brian Loots, Carl Godziek, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON DWAN NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2025

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 8th day of February, 2024.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2025

_____
Kara L.B. Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook ES Alternations/Mech Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joseph L. Kuechle
Title: President	**Date:** 02/08/2024
Company Name: KUE Contractors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

versacon

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Versacon Inc.
9443 Science Center Drive
New Hope, MN 55428

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 18, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 23048

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Six Million twohundred forty five thousand dollars (Amount In Words) $ 6,245,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 523,923.00

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 451,695.00

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 477,000.00

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 29,300

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 8th day of February, 2024.

Legal Name of Firm: Versacon Inc.

Street Address: 9223 Science Center Drive

City: New Hope State: MN Zip Code: 55428

Phone Number: 763-391-5610 Fax Number: NA

E-Mail Address: czierhut@versaconinc.com

Prime Contact: Charles Zierhut, President

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Versacon Inc. Charles Zierhut, President

Signature:

Name (Typed or Printed): Charles Zierhut

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook Elementary School Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Charles Zierhut
Title: President	**Date:** 2/8/24
Company Name: Versacon Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Versacon, Inc.
9443 Science Center Drive
Minneapolis, MN 55428

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196-1056

a corporation duly organized under the laws of the State of **Illinois**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)
ISD #279- Osseo Area Schools- Elementary School Alternates & Mechanical Upgrades

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **8th** day of **February, 2024**

Susan Swearingen
(Witness)

Versacon, Inc.
(Principal) (Seal)

(Title) Charles Zierhut
President

Fidelity and Deposit Company of Maryland
(Surety)

(Witness)

(Title) **Name Alemdar** *(Seal)*
Attorney-in-Fact

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Hennepin

On the 8 day of February, 2024 before me personally appeared Charles Zicklut President to me known, who being by me duly sworn, did say that he/she is the of Versacan, Inc., the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

Jamee Molina

(Notary Seal)

Jamee Molina
Notary Public
Minnesota
My Commission Expires 01/31/2028

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF Hennepin

On the 8 day of February, 2024, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the Fidelity and Deposit Company of Maryland, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____

(Notary Seal)

ALAN STARKS
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Alan STARKS, Alexandra KISSELL, Tyler GERADS, Jeffrey SETTEM, Name ALEMDAR and Melissa M. NORDIN, all of EDEN PRAIRIE, MINNESOTA,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 12th day of April, A.D. 2022.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Robert D. Murray
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 12th day of April, A.D. 2022, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 8th day of February, 2024.

MJ Pethick

By: Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
Ph: 800-626-4577

If your jurisdiction allows for electronic reporting of surety claims, please submit to:
reportsfclaims@zurichna.com

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Fernbook Elementary mechanical renovations

DATE: February 20, 2024

Recommendation

We recommend that the school board award the contract for mechanical renovations at Fernbrook Elementary School to CM Construction Inc. The facilities department has checked the references of CM Construction and find them to be a responsive and responsible bidder. CM Construction was the apparent low bid of seven bids received. ICS Consulting, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base bid and accept alternates 1B and 2 totaling $5,510,000. The apparent low is within the budget parameters.

Background

The Fernbrook mechanical renovation is a HVAC project that focuses on both the heating and cooling systems. This project will include the replacement of the classroom heating and air conditioning mechanical parts, hydronic piping from the boiler room to the classroom, and replacement of air handling units in the mechanical rooms and on the roof top. Also, the project includes new ceilings and light fixtures in the effected common space areas, classrooms and corridors.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in June 2024 with substantial completion in August 2024.

2/20/2024

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Fernbrook Elementary School Alterations & Mechanical Upgrades

Dear Board Members:

At 2:00 p.m. Thursday, February 1, 2024, ICS received seven (7) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids for the above-referenced project. We have contacted the apparent low bidder, CM Construction Company and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept	**$5,030,000.00**
Work under the base bid includes all construction associated with the alterations and mechanical upgrades to the Fernbrook Elementary School required to complete the project.	
Alternate No. 1A:	**$655,000.00**
Tracer Controls: Do Not Accept	
Alternate No. 1B:	**$452,000.00**
EcoStruxure Controls: Accept	
Alternate No. 1C:	**$468,000.00**
Alerton Controls: Do Not Accept	
Alternate No. 2:	**$28,000.00**
Fire Alarm Devices: Accept	
TOTAL CONTRACT:	**$5,510,000.00**

Based on the recommendations above, we recommend that the District enter into a contract with CM Construction Company of Burnsville, MN, for the total bid amount of Five Million Five Hundred Ten Thousand Dollars and No/100 Cents ($5,510,000.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson

Evan Johnson
Project Manager

EJ/ag

Enclosures

Fernbrook Elementary School
Alterations and Mechnical Upgrades
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Fernbrook Elementary School
Alterations and Mechanical Upgrades

BID TABULATIONS
February 1, 2024 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	CM Construction Company, Inc. 12215 Nicollet Ave. South Burnsville, MN 55337 952-895-8223	Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	KUE Contractors, Inc. 130 Central Ave. South PO Box 408 Watkins, MN 55389 320-764-2525	Rochon Corporation 28 2nd Street NW Suite 200 Osseo, MN 55369 763-559-9393	Corval Constructors, Inc. 1633 Eustis Street St. Paul, MN 55108 651-645-0451	Versacon, Inc. 9443 Science Center Drive New Hope, MN 55428 763-391-5610	Brennan Construction of MN, Inc. 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 507-625-5417
BID SECURITY	x	x	x	x	x	x	x
ADDENDA REC'D.	1, 2, 3	1, 2, 3	1, 2, 3	1, 2, 3	1, 2, 3	1, 2, 3	1, 2, 3
MN Responsible Contractor	x	x	x	x	x	x	x
BASE BID	$5,030,000.00	$5,087,000.00	$5,113,806.00	$5,159,000.00	$5,194,040.00	$5,190,000.00	$5,215,000.00
ALTERNATES							
Alt. No. 1A: Tracer Controls	$655,000.00	$667,800.00	$661,500.00	$630,000.00	$659,895.00	$683,000.00	$661,500.00
Alt. No. 1B: EcoStruxure Controls	$452,000.00	$461,100.00	$456,750.00	$435,000.00	$455,400.00	$472,500.00	$456,000.00
Alt. No. 1C: Alerton Controls	$468,000.00	$477,000.00	$472,500.00	$435,000.00	$473,395.00	$488,800.00	$472,500.00
Alt. No. 2: Fire Alarm Devices	$28,000.00	$28,600.00	$5,670.00	$5,750.00	$5,940.00	$30,000.00	$5,900.00

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Or

CM CONSTRUCTION COMPANY

DOCUMENT 00 41 00

BID FORM

12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183 • www.cmconstructionco.com

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: CM Construction Company, Inc.
12215 Nicollet Avenue South
Burnsville, MN 55337

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 5,030,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 655,000

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 452,000

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 468,000

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 28,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 20 24.

Legal Name of Firm: CM Construction Company, Inc.

Street Address: 12215 Nicollet Avenue South

City: Burnsville State: MN Zip Code: 55337

Phone Number: (952) 895-8223 Fax Number: (952) 895-8183

E-Mail Address: maryp@cmconstructionco.com

Prime Contact: Mary Lynn Peterson

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

CM Construction Company, Inc. State of Minnesota

Mary Lynn Peterson, President Charles M Peterson, Secretary

Signature:

Name (Typed or Printed): Mary Lynn Peterson

Title: President

END OF DOCUMENT

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: _____

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/01/2024
Company Name: CM Construction Company, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: see above

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Augusta Electric		electrical
McDowal		HVAC
El Jay		Plumbing
Frontier		Fire Protection
Acoustics Associates		Ceilings

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/01/2024
Company Name: CM Construction Company, Inc.	

Osseo - Fernbrook ES Alternations/Mech Upgrades

23047

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: see above

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 02/01/2024
Company Name: CM Construction Company, Inc.	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
CM Construction Company, Inc.

12215 Nicollet Ave S
Burnsville, MN 55337

SURETY:
(Name, legal status and principal place of business)
Western Surety Company
151 N Franklin St.
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School Alterations/Mechanical Upgrades, Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **30th** day of **January, 2024**

(Witness)

CM Construction Company, Inc.
(Principal) *(Seal)*
No Seal
By:
(Title) **Mary Lynn Peterson, President**

(Witness) **Lin Ulven**

Western Surety Company
(Surety) *(Seal)*
By:
(Title) **Joshua R. Loftis, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Dakota)

On this 30th day of January, in the year 2024, before me personally appeared Mary Lynn Peterson, President of CM Construction Company, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

KRISTINA M DURANT
NOTARY PUBLIC
MINNESOTA
My Commission Expires JANUARY 31, 2025

, Notary Public

My Commission Expires: January 31, 2025

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 30th day of January, in the year 2024, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Western Surety Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Western Surety Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

LIN ULVEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2025

Lin Ulven, Notary Public

My Commission Expires: January 31, 2025

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

R. W. Frank, Nicole Stillings, Rachel Thomas, Joshua R. Loftis, Melinda C. Blodgett, Brian J. Oestreich, Ted Jorgensen, Sandra M. Engstrum, R. C. Bowman, Lin Ulven, Emily White, Nathan Weaver, C. White, Individually

of Minneapolis, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 2nd day of January, 2024.

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 2nd day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026

M. BENT NOTARY PUBLIC SOUTH DAKOTA

M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this **30th** day of **January** , **2024**

WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

EBERT CONSTRUCTION
23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357
EST. 1958
PH (763) 498. 7844 FX (763) 498. 9951 (800) 627. 1669

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert Inc dba Ebert Companies
23350 County Rd 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

five million eighty seven thousand (Amount In Words) $ 5,087,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 667,800

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 461,100

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 477,000

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 28,600

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1,2,3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 2024.

Legal Name of Firm: Ebert Inc dba Ebert Companies

Street Address: 23350 County Rd 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert Inc dba Ebert Companies - Minnesota

Gregory Ebert - President Markus Ebert - Vice President / Secretary

Signature:

Name (Typed or Printed): Markus Ebert

Title: Vice President / Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook ES Alterations / Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President / Secretary	**Date:** February 1, 2024
Company Name: Ebert Inc dba Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook ES Alterations / Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Schahn Const.	Ham Lake, MN	Masonry
Northland Custom Ironworks	Harris, MN	Steel
Heartland Glass	Waite Park, MN	Glazing
Acoustics Associates	Brooklyn Park, MN	Act
Castle, LLC	Brooklyn Park, MN	Painting
Prestige Systems	Anoka, MN	Drywall

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President / Secretary	**Date:** February 1, 2024
Company Name: Ebert Inc dba Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook ES Alterations / Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President / Secretary	**Date:** February 1, 2024
Company Name: Ebert Inc dba Ebert Companies	

MERCHANTS BONDING COMPANY
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Fernbrook ES Alterations / Mechanical Upgrades - Maple Grove, MN

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **26th** day of **January** **2024**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*
Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*
(Title) **Stephen M Klein** **Attorney-In-Fact**

CON 0657 (2/15) Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, ____, before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, ____, before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 26th day of Jan 2024 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

Candace Lee Green
Notary Public
Minnesota
My Commission Expires January 31, 2027

Candace Green
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **26th** day of **January**, **2024** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

KARLA J DEUTSCH HUNT
NOTARY PUBLIC
MINNESOTA
MY COMMISSION EXPIRES JAN. 31, 2027

Karla J Deutsch Hunt
Notary Public

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Kristin M Bakos; Larry Sumbs; Lynn M Dvergsten; Michael Zahn; Rita Carlson; Stephen M Klein; Susan A Rieschl; Tracy Chehoski; Wendy M Schmid

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of September , 2023 .

MERCHANTS NATIONAL BONDING, INC. -o- 2003 ☆ MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933 ☆

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 12th day of September 2023 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
Kim Lee
Commission Number 702737
My Commission Expires
April 14, 2024

Kim Lee
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **26th** day of **January** , **2024** .

MERCHANTS NATIONAL BONDING, INC. -o- 2003 ☆ MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933 ☆

William Warner Jr.
Secretary

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

KUE CONTRACTORS INC.
130 Central Avenue South
P.O. Box 408, Watkins, MN 55389
Office: 320-764-2525
Fax: 320-764-2524
License # BC355836

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: KUE Contractors, Inc.
130 Central Ave S, PO Box 408
Watkins, MN 55389

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 5,113,806.—

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 661,500.—

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 456,750.—

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 472,500.—

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 5,670.—

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 2024.

Legal Name of Firm: KUE Contractors, Inc.

Street Address: 130 Central Ave S, PO Box 408

City: Watkins State: MN Zip Code: 55389

Phone Number: 320-764-2525 Fax Number: 320-764-2524

E-Mail Address: joe@kuecontractors.com

Prime Contact: Joe Kuechle

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

KUE Contractors, Inc. - Minnesota

Joseph L. Kuechle - President; Justin M. Kuechle - Secretary

Signature:

Name (Typed or Printed): Joseph L. Kuechle

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook Elementary School Alternations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joseph L. Kuechle
Title: President	**Date:** 02/01/2024
Company Name: KUE Contractors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE NORTH
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid — (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School Alternations/Mechanical Upgrades Project - Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of February, 2024

(Witness)

(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*

(Title) Joseph L. Kuechle, President

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*

(Title) **Carl Godzick, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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ost110

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
County of Hennepin)

On this 1st day of February, 20 24, before me personally appeared

Carl Godziek to me known, who, being by me duly sworn, did depose and say:

that s/he resides at Dayton, Minnesota he/she is the Attorney-in-Fact of

Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed it assets as ascertained in the manner provided by law.

KATHY M GILLESPIE
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/28

Kathy M Gillespie
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 1st day of February, 20 24, before me personally appeared

Joseph L. Kuechle, to me known, who being by me

first duly sworn, did depose and say that s/he resides in Watkins, MN, that

s/he is the President of KUE Contractors, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

Cindy Arlene Kuechle
Notary Public
Minnesota
My Commission Expires January 31, 2028

Cindy A Kuechle
Notary Public

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Brad Broom, Brian Loots, Carl Godziek, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON DWAN NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2025

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated **1st** day of **February**, **2024**.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

_____
Kara L.B. Barrow, Secretary

This Power of Attorney expires
January 31, 2025

Rochon

Suite 200
28 2nd St NW
Osseo, MN 55369
Office 763.559.9393
Fax 763.559.8101

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Rochon Corporation
28 2nd Street NW, Ste. 200
Osseo, MN 55369

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

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the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Five Million One Hundred Fifty Nine Thousand (Amount In Words) $ 5,159,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 630,000

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 435,000

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 435,000

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 5,750

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, & 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 20 24.

Legal Name of Firm: Rochon Corporation

Street Address: 28 2nd Street NW, Ste. 200

City: Osseo State: MN Zip Code: 55369

Phone Number: 763-559-9393 Fax Number: 763-559-8101

E-Mail Address: NReynolds@rochoncorp.com

Prime Contact: Nick Reynolds, President

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jeff Wellman, CEO; Nick Reynolds, President; Paul Braton, Executive Vice President

Signature:

Name (Typed or Printed): Nick Reynolds

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo Public Schools - Fernbrook ES Alternates/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Nick Reynolds
Title: President	**Date:** February 1, 2024
Company Name: Rochon Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

ISD #279- Osseo Area Schools- Fernbrook Elementary School Alternations/ Mechanical Upgrades Project

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **1st** day of **February, 2024**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title)

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) **Name Alemdar** *(Seal)*
Attorney-in-Fact

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Hennipin

On the 1st day of February, 2024, before me personally appeared Nick Reynolds to me known, who being by me duly sworn, did say that he/she is the President of Rochan Corporation the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order.

_____

(Notary Seal)

SARA JUDY VON WAHLDE
Notary Public
State of Minnesota
My Commission Expires 01/31/2027

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF **Washington**

On the 1st day of February, 2024 before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the Nationwide Mutual Insurance Company, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

Melissa M. Nordin

(Notary Seal)

MELISSA M. NORDIN
Notary Public - Minnesota
My Commission Expires
January 31, 2025

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 1st day of February, 2024.

Laura B. Guy
Assistant Secretary

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Corval Constructors, Inc.
1633 Eustis Street
St. Paul, MN 55108

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

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Osseo - Fernbrook ES Alternations/Mech Upgrades

23047

DOCUMENT 00 41 00

the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Five million one hundred ninety four thousand forty dollars (Amount In Words) $ 5,194,040 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 659,895.00

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 455,400.00

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 473,395.00

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 5,940.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: **#1** (1/19/24) **#2** (1/25/24) **#3** (1/26/24)

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Osseo - Fernbrook ES Alternations/Mech Upgrades

23047

DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 20 24.

Legal Name of Firm: Corval Constructors, Inc.

Street Address: 1633 Eustis Street

City: St. Paul State: MN Zip Code: 55108

Phone Number: 651-645-0451 Fax Number: 651-642-5591

E-Mail Address: tdougan@corvalgroup.com

Prime Contact: Todd Dougan

Bidder is: (Check One)

[ ] Individual [ ] Partnership [x] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Corval Constructors, Inc., Incorporated in Minnesota, Todd Dougan, President, Jim Horstmann, CFO

Signature:

Name (Typed or Printed): Todd Dougan

Title: President

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

23047

DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook Elementary School Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Todd Dougan
Title: President	**Date:** February 1, 2024
Company Name: Corval Constructors, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook Elementary School Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
STEINHAGEN ENTERPRISES, INC.	8815 TILLER AVENUE NORWOOD YOUNG AMERICA, MN 55397	HVAC DEMO

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Todd Dougan
Title: President	**Date:** February 1, 2024
Company Name: Corval Constructors, Inc.	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Corval Constructors, Inc.

1633 Eustis Street
Saint Paul, MN 55108

SURETY:
(Name, legal status and principal place of business)
Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School Alterations/Mechanical Upgrades, Maple Grove, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **17th** day of **January, 2024**

Lameen Odden
(Witness)

Corval Constructors, Inc.
(Principal) *(Seal)*
By:
(Title) **Todd Bougan, President**

John M Engstrum
(Witness) **Sandra M. Engstrum**

Liberty Mutual Insurance Company
(Surety) *(Seal)*
By:
(Title) **Brian J. Oestreich, Attorney-in-Fact**

LIBERTY MUTUAL INSURANCE INCORPORATED 1912 MASSACHUSETTS COMPANY
Seal No. 5520

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Ramsey)

On this 1st day of February, in the year 2024, before me personally appeared Todd Dougan, President of Corval Constructors, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Tammy Eastman
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan.31, 2027

, Notary Public

My Commission Expires: Jan 31 2027

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 17th day of January, in the year 2024, before me personally come(s) Brian J. Oestreich, Attorney-in-Fact of Liberty Mutual Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Liberty Mutual Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

SANDRA M ENGSTRUM
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31 2026

Sandra M. Engstrum, Notary Public

My Commission Expires: January 31, 2026

Liberty Mutual SURETY

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8210698 - 190054**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Brian J. Oestreich, Colby D White, Emily White, Joshua R. Loftis, Lin Ulven, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. C. Bowman, R. W. Frank, Rachel Thomas, Ross S. Squires, Sandra M. Engstrum, Sarah Dragt, Ted Jorgensen, Tina Domask

all of the city of Minneapolis state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 31st day of August, 2023.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 31st day of August, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 17th day of January, 2024.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

LMS-12873 LMIC OCIC WAIC Multi Co 02/21

versacon

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Versacon Inc.
9443 Science Center Drive
New Hope, MN 55428

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

9443 Science Center Drive . Minneapolis MN . 55428 | office. 763.391.5610 | www.versaconinc.com

the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Five Million One hundred ninety thousand dollars (Amount In Words) $ 5,190,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 683,000

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 472,500

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 488,800

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 30,000

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 1st day of February, 2024.

Legal Name of Firm: Versacon Inc.

Street Address: 9443 Science Center Drive

City: New Hope State: MN Zip Code: 55428

Phone Number: 763-391-5610 Fax Number: _____

E-Mail Address: czierhut@versaconinc.com

Prime Contact: Charles Zierhut

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

_____

_____

Signature: _____

Name (Typed or Printed): Charles Zierhut

Title: President

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook Elementary School Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Charles Zierhut
Title: President	**Date:** 2/1/24
Company Name: Versacon Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Versacon, Inc.
9443 Science Center Drive
Minneapolis, MN 55428

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196-1056

a corporation duly organized under the laws of the State of **Illinois**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

ISD #279- Osseo Area Schools-
Fernbrook Elementary School Alternations/ Mechanical Upgrades Project

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **1st** day of **February, 2024**

Susan Swiecichowski
(Witness)

Versacon, Inc.
(Principal) (Seal)
Charles Zierhut
President
(Title)

Fidelity and Deposit Company of Maryland
(Surety)

(Witness)

(Title) **Name Alemdar** *(Seal)*
Attorney-in-Fact

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the 1 day of February 2024 before me personally appeared _____ to me known, who being by me duly sworn, did say that he/she is the _____ of Versacon, Inc, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

Sara L Vukich

(Notary Seal)

SARA L VUKICH
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2024

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF Hennepin

On the 1 day of February, 2024, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the Fidelity & Deposit Company of Maryland, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____

(Notary Seal)

ALAN STARKS
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Alan STARKS, Alexandra KISSELL, Tyler GERADS, Jeffrey SETTEM, Name ALEMDAR and Melissa M. NORDIN, all of EDEN PRAIRIE, MINNESOTA,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 12th day of April, A.D. 2022.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Robert D. Murray
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 12th day of April, A.D. 2022, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 1st day of February, 2024.

By: Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
Ph: 800-626-4577

If your jurisdiction allows for electronic reporting of surety claims, please submit to:
reportsfclaims@zurichna.com

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

DOCUMENT 00 41 00

BID FORM

BRENNAN COMPANIES

Building Together

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated January 11, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
ALTERATIONS / MECHANICAL UPGRADES
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 23047

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

FIVE MILLION TWO HUNDRED FIFTEEN THOUSAND + 00/100 $ 5,215,000.00/100

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Tracer Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 661,500.00/100

Alternate 1B - EcoStruxure Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 456,000.00/100

Alternate 1C - Alerton Controls: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 472,500.00/100

Alternate 2 - Fire Alarm Devices: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 5,100.00/100

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 dated 1/19/24, 2 dated 1/25/24, 3 dated 1/26/24

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DOCUMENT 00 41 00

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this FIRST day of FEBRUARY, 20 24.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue Suite 200

City: Minneapolis State: Minnesota Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan, Vice President

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Mike Brennan, President | Catherine Brennan, Secretary | Mark Landgraff, CFO | Joe Brennan, Vice President

Brennan Construction of MN, Inc., Minnesota

Signature:

Name (Typed or Printed): Joe Brennan

Title: Vice President

END OF DOCUMENT

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DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

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(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

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(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

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Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook ES Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

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(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: Vice President	**Date:** February 1, 2024
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

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ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook ES Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
TO BE SUBMITTED UPON CONTRACT EXECUTION		

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: Vice President	**Date:** February 1, 2024
Company Name: Brennan Construction of MN, Inc.	

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook ES Alterations/Mechanical Upgrades

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
TO BE SUBMITTED AS THE PROJECT PROGRESSES		

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: Vice President	**Date:** February 1, 2024
Company Name: Brennan Construction of MN, Inc.	

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

AIA® Document A310™ – 2010

Bond No. TB000740

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Travelers Casualty and Surety Company of America
One Tower Square, 2SHS
Hartford, CT 06183

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: ATSR# 23047 - Hallberg # R23-4752-000 - Fernbrook Elementary School Alterations/Mechanical Upgrades
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (I) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 29th day of January, 2024

(Witness)	*(Principal)* Brennan Construction Of Minnesota, Inc. *(Seal)*
(Witness)	*(Title)* Joe Brennan, Vice President Travelers Casualty and Surety Company of America *(Surety)* *(Seal)*
	(Title) Attorney-in-Fact Troy Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
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081110

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 1st day of February, in the year 2024, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the Vice President of the Brennan Construction of MN, Inc. the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2025

Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 29th day of January, in the year 2024, before me personally come(s) Troy Staples, Attorney(s)-in-Fact of Travelers Casualty and Surety Company of America with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Travelers Casualty and Surety Company of America company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Troy Staples** of **WEST ST PAUL**, **Minnesota**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021,** before me personally appeared **Robert L. Raney,** who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **29th** day of **January**, **2024**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

OSSEO AREA SCHOOLS
ISD 279

BUSINESS SERVICES MEMORANDUM

TO: School Board
Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services

SUBJECT: FY 2024 Mid-year Budget Revisions

DATE: February 20, 2024

Recommendation

The purpose of this memo is to recommend approval of the FY 2024 mid-year budget adjustments for five funds: General, Food and Nutrition Services, Community Service, Capital Expenditure/Land Proceeds, and Debt Service. These revised fiscal year 2024 budgets will further refine the fiscal year 2025 budget projections.

Background

At the June 20, 2023 meeting, the School Board approved the general fund revenue and expenditure budget for fiscal year 2024.

Throughout the fall and winter months, the business services department and budget managers assess budget assumptions as items such as enrollment, staffing, contract settlements, fuel and utility pricing and utilization, benefit participation, state aid calculations, and transportation services become known. These changes in budget assumptions provide the basis for the annual mid-year budget update to reflect a new understanding of the anticipated year-end financial outlook.

The review of the **General Fund** revenue results in a decrease to budgeted revenues of ($2,018,605) or (0.66)% as follows:

- ($2,586,291) decrease in general education based on revised pupil unit projections using January 2024 student enrollment
- ($2,559,274) decrease in special education revenue of ($1.9) million due to revised formula estimates and ($650,000) for the prior year increased tuition costs paid to charter schools
- $1,290,000 increase in interest revenue
- $809,499 increase in new summer unemployment revenue – offset by new summer unemployment expenditures

- $366,948 increase for new school library aid
- $301,989 increase for new student personnel aid of $263,410 and ID 287 portion of $38,579 – offset by new student personnel expenditures
- $199,744 increase for endowment
- $181,624 increase in nonpublic transportation
- ($179,322) decrease in tax shift for reemployment and career tech
- $150,000 increase in desegregation transportation of $250,000 in the current year and ($100,000) for the prior year; and
- $6,478 increase in other miscellaneous adjustments

The review of the **General Fund** expenditures results in a decrease of budgeted expenditures of ($849,572) or (0.29)%, as follows:

- ($1,790,653) decrease in **salaries** in several areas.
    - Decrease for open special education educational support professionals (ESP) and nursing positions, which are partially offset by consulting services for ESP and nursing support at sites. 12.6 FTE enrollment alignment adjustment and 8.2 FTE staff for 279Online not deployed for adopted projected enrollment. Decrease for additional open positions and a shift from salaries to grants for compensatory and achievement and integration.
    - These costs were slightly offset by an increase in contract settlements and estimates, new student personnel positions from ESSER III grant (offset by new revenue), staff attrition and allocation, and for assistant principal on special assignment.
    - $3,007,583 are net one-time savings that will be included in the FY 2025 adopted budget.
- ($1,182,542) decrease in **benefits** for employer medical insurance and fewer participants due to open positions and employee plan migration, FICA, TRA, retirement savings plan contributions due to decreased participation from open positions, and staff attrition and allocation. These costs were partially offset by an increase for the new summer unemployment (offset by revenue increase) and unemployment. $224,420 are one-time savings that will be included in the FY 2025 adopted budget.
- $1,430,257 increase in **purchased services** for consulting services, natural gas, tuition for post-secondary options (PSEO) and Intermediate District 287 (including new student personnel service), which are partially offset by a decrease in safe schools suspended contracts for school resource officer positions due to legislation issue and moving consulting budget capacity to software for cyber solution and services. $1,482,659 of one-time costs will be removed from the FY 2025 adopted budget.
- $693,366 increase in **supplies and other expenditures** for increase in safe schools equipment and software for cyber solution and services moved from consulting budget capacity.

The net mid-year adjustment reflects a decrease to fund balance of ($1,169,033).

The **Food and Nutrition Services Fund** revenue budget will be increased $3,250,226 and the expenditure budget will be increased by $2,881,182 for a net increase to fund balance of $369,044.

Revenues are increasing mainly due to higher participation in the Free School Meals program for lunch and breakfast and utilization of supply chain assistance funds. Expenses are increasing mainly for increased food and supplies due to higher meal participation.

The **Community Service Fund** revenue budget will be increased $464,751 and the expenditure budget will be increased by $1,081,271 for a net decrease in fund balance of ($616,520). Revenues increased due to more participation in early childhood family education, school readiness, youth enrichment and Kidstop programs, increased facility rentals, and interest revenue. Expenditures increased mostly due to filling open positions in Kidstop, more participation in youth enrichment programs, and increased staffing for facility rentals.

The **Capital Expenditure/Land Proceeds Fund** revenue budget will be decreased ($26,902) and the expenditure budget will be increased by $479,397 for a net decrease to fund balance of ($506,299). Expenditures are increasing mostly from the payoff of a special assessment for the Fernbrook Elementary fields.

The **Debt Service Fund** revenue budget will be increased $118,599 and the expenditure budget will remain unchanged for a net positive change of $118,599. Revenues are increasing mainly for interest revenue. Fund balance at June 30, 2024, is projected to be $4,903,705 or 40.03% of expenditures.

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2024

	Adopted Fiscal Year 2024 Budget	Mid-Year Adjustments	Revised Fiscal Year 2024 Budget	Percent Change
Revenue	$ 306,471,781	$ (2,018,605)	$ 304,453,176	-0.66%
Expenditures				
Salaries	180,049,994	(1,790,653)	178,259,341	-0.99%
Employee Benefits	65,486,954	(1,182,542)	64,304,412	-1.81%
Purchased Services	37,817,292	1,430,257	39,247,549	3.78%
Supplies and Other Expenditures	7,516,324	693,366	8,209,690	9.22%
Total Expenditures	$ 290,870,564	$ (849,572)	$ 290,020,992	-0.29%
Net Surplus	$ 15,601,217	$ (1,169,033)	$ 14,432,184	

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2024

ANALYSIS OF REVENUE BUDGET ADJUSTMENTS

The $2,018,605 decrease in budgeted revenues is comprised of:

$	(2,586,291)	Net decrease in general education due to (357) fewer adjusted pupil units (APU) from adopted budget. Total APU budgeted is 22,516
	(2,559,274)	Decrease in special education of ($1.9) million due to revised formula estimates and ($650,000) for the prior year for increased tuition costs paid to charter schools
	1,290,000	Increase in interest revenue
	809,499	Increase for new summer unemployment revenue - offset by new summer unemployment expenditures
	366,948	Increase for new school library aid
	301,989	Increase for new student personnel aid estimate $263,410 and ID 287 portion of $38,579 - both are offset by new personnel expenditures
	199,744	Increase for endowment
	181,624	Increase in nonpublic transportation
	(179,322)	Decrease in tax shift for reemployment and career tech
	150,000	Increase in desegregation transportation of $250,000 in the current year and ($100,000) for the prior year
	6,478	Net increase in miscellaneous adjustments
$	(2,018,605)	Net revenue adjustment

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2024

ANALYSIS OF EXPENDITURE BUDGET ADJUSTMENTS

The $849,572 decrease in budgeted expenditures is comprised of:

Salaries	$	2,295,823	Increase in contract settlements and estimates from adopted budget to mid-year
		(1,194,938)	Decrease for open special education educational support professionals (ESP) and nursing positions - offset partially by increase in consulting services for special education ESP and nursing support at sites - **one time savings**
		(1,322,137)	Decrease is due to open positions for teachers, custodians, and ESPs - **one time savings**
		(1,121,581)	Decrease for 12.6 FTE teachers not deployed due to actual enrollment below projection
		(641,207)	Decrease for 8.2 FTE teachers not deployed due to 279Online actual enrollment below projection - **one time savings**
		(448,239)	Decrease for shift from salaries to grants (compensatory and achievement & integration)
		191,877	Increase for new student personnel positions from grants (ESSER III) - offset by new revenue
		183,725	Increase for attrition and allocation from the adopted budget to mid-year adjustment - benefit portion
		150,699	Increase for assistant principal on special assignment - **one time cost**
		115,325	Miscellaneous adjustments
	$	(1,790,653)	
Employee Benefits	$	(1,211,208)	Net decrease in employer paid health insurance premiums and HSA contributions due to a combination of plan migration and 57 fewer participants
		850,000	Increase for new summer unemployment - offset by revenue increase
		(395,386)	Decrease in FICA
		(246,717)	Decrease in TRA
		(224,420)	Decrease in retirement savings plan contributions due to decreased participation from open positions - **one time savings**
		(183,725)	Decrease for attrition and allocation from the adopted budget to mid-year adjustment - see salaries
		107,138	Increase in unemployment
		121,776	Miscellaneous adjustments
	$	(1,182,542)	
Purchased Services	$	1,482,659	Increase in consulting services for special education ESP and nursing support services at sites - offset partially by reduction in salaries for open ESP and nursing positions - **one time cost**
		(316,088)	Decrease for safe schools suspended contracts for school resource officer positions due to legislation issue
		(230,000)	Decrease consulting budget capacity moved to software for cyber solution and service - **one year only**
		206,812	Increase in ID 287 tuition - includes new student personnel service expenditures of $40,000
		150,000	Increase for natural gas cost estimates
		150,000	Increase in post-secondary education options (PSEO) tuition
		(13,126)	Miscellaneous adjustments
	$	1,430,257	
Supplies & Other Expenditures	$	393,522	Increase in safe schools equipment
		230,000	Increase software budget capacity for cyber solution and service moved from consulting budget capacity - **one year only**
		69,844	Miscellaneous adjustments
	$	693,366	
	$	(849,572)	Net expenditure adjustment

Osseo Area Schools ISD # 279

Five-Year Financial Projection - General Fund

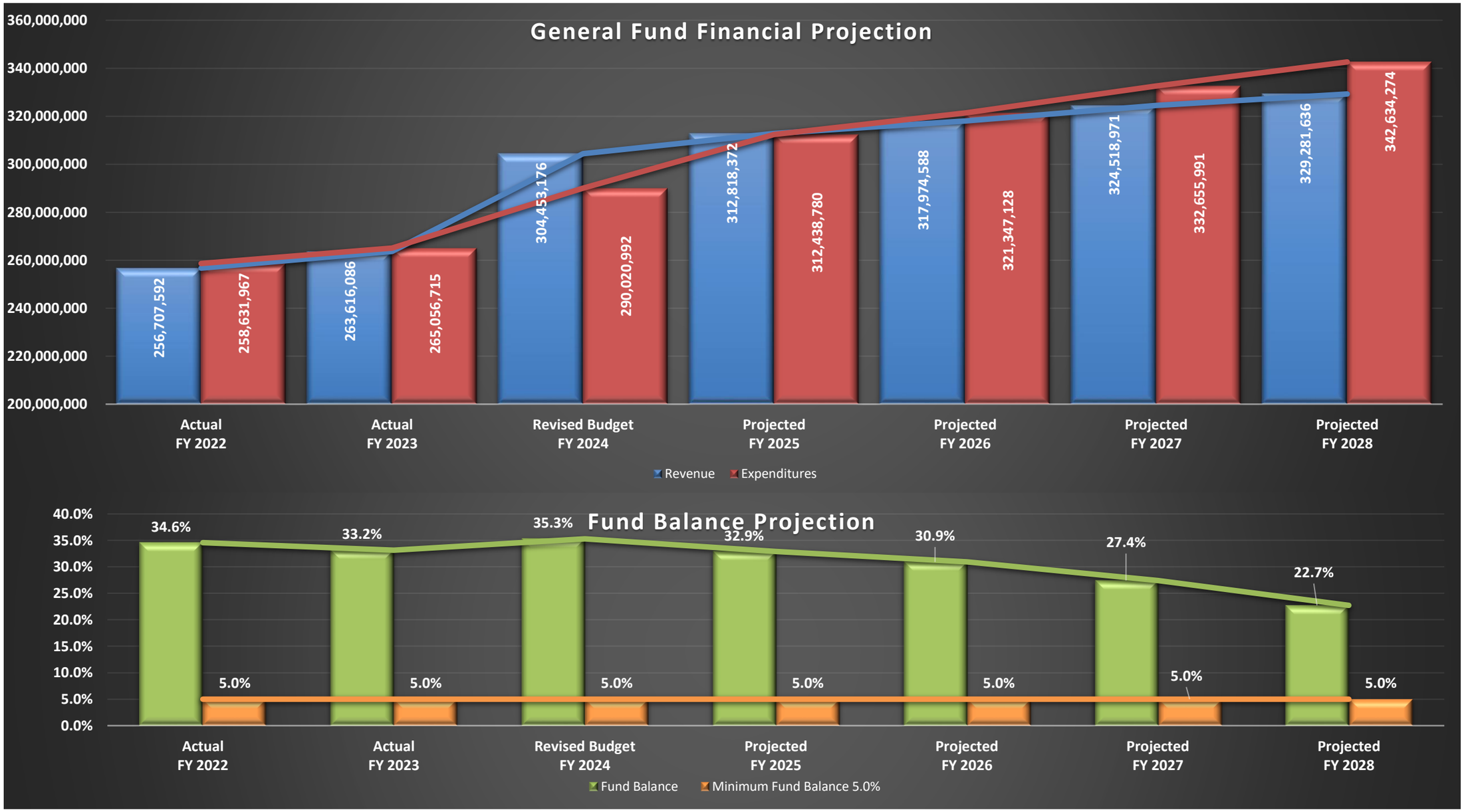
Categories	Actual FY 2022	Actual FY 2023	% Chg	Revised Budget FY 2024	% Chg	Projected FY 2025	% Chg	Projected FY 2026	% Chg	Projected FY 2027	% Chg	Projected FY 2028	% Chg
Revenue	256,707,592	263,616,086	2.7%	304,453,176	15.5%	312,818,372	2.7%	317,974,588	1.6%	324,518,971	2.1%	329,281,636	1.5%
Expenditures	258,631,967	265,056,715	2.5%	290,020,992	9.4%	312,438,780	7.7%	321,347,128	2.9%	332,655,991	3.5%	342,634,274	3.0%
Difference over/(under)	(1,924,375)	(1,440,629)		14,432,184		379,592		(3,372,540)		(8,137,020)		(13,352,638)	
Assigned/Unassigned Fund Balance	89,359,405	87,918,776		102,350,960		102,730,552		99,358,012		91,220,992		77,868,354	
Fund Balance %	**34.6%**	**33.2%**		**35.3%**		**32.9%**		**30.9%**		**27.4%**		**22.7%**	
Operational Adjustments						-		-		-		-	

Assumptions

General Formula increase 2% FY 2025, and estimates 2% FY 2026, 2.17% FY 2027, future years 2% minimum and 3% cap tied to inflation

Expenditure increase of 3.0% annually

0 total operational adjustments



ISD 279 - Osseo Area Schools
General Fund
FY 2025 Budget Planning Scenario Financial Forecast

	Actual 2022	Actual 2023	Revised 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Baseline							
Revenues	$256,707,592	$263,616,086	$304,453,176	$308,449,841	$314,890,090	$319,482,981	$325,687,453
Expenditures	258,631,967	265,056,715	290,020,992	300,171,727	323,783,195	335,560,658	347,479,625
Known adjustments to revenue				4,368,531	3,084,498	5,035,989	3,594,184
Known one-time adjustments to expenditures				(102,120)			
Known adjustments to expenditures				12,662,278	430,002	168,449	(1,397)
Baseline operating balance							
Fund Balance (beginning of year)	91,283,780	89,359,405	87,918,776	102,350,960	102,233,207	95,994,599	84,784,463
Fund Balance (end of year)	89,359,405	87,918,776	102,350,960	102,233,207	95,994,599	84,784,463	66,587,870
Change in fund balance	($1,924,375)	($1,440,629)	$14,432,184	($117,753)	($6,238,608)	($11,210,136)	($18,196,593)
Operational reductions to maintain fund balance at 5%							
Adjusted fund balance	$89,359,405	$87,918,776	$102,350,960	$102,233,207	$95,994,599	$84,784,463	$66,587,870
Fund Balance as a % of Budgeted/Projected Expenditure	34.6%	33.2%	35.3%	32.7%	29.6%	25.3%	19.2%
Tactics							
Revenues with tactics	$256,707,592	$263,616,086	$304,453,176	$308,449,841	$314,890,090	$319,482,981	$325,687,453
Expenditures with tactics	258,631,967	265,056,715	290,020,992	300,708,057	322,444,831	332,594,278	344,298,950
Tactics related to revenue							
Revenue assumption increase of 2% in FY 2025, and tied to inflation starting FY 2026, minimum 2% increase and capped at 3% for basic formula allowance **(Known)**				3,044,532	3,084,498	3,416,557	3,594,184
Special education cross-subsidy funded at 50% for FY 2027 **(Known)**						1,619,432	
Current year levy changes (referendum) **(Known)**				1,323,999			
Operating referendum timeline (10 year)			1	2 (GE)	3	4 (GE)	5
Tactics related to expenditures							
Enrollment alignment adjustment **(Known)** and add back 13.8 FTE for FY 2024				1,202,821	430,002	168,449	(1,397)
Other - reduce trend to 3.00%				(1,986,435)	(1,557,704)	(1,606,736)	(1,663,280)
Operating capacity for new elementary building						1,500,000	
Sustain programs & services with Federal funds for FY 2023 & FY 2024; add back exp. for FY 2025 **(Known)**				9,710,113			
Add support for processing FMLA leaves from 2023 session effective FY 2025				157,000	30,000		
CAREI contract added for FY 2024 - one-year only **(Known)**				(102,120)			
Strategic investments - one-year only				1,000,000			
Add back one-time savings from FY 2024 mid-year adjustment **(Known)**				1,749,344			
Operational reductions							
Baseline operating balance (post tactic)							
Fund Balance (beginning of year)	91,283,780	89,359,405	87,918,776	102,350,960	102,730,552	99,358,012	91,220,992
Fund Balance (end of year)	89,359,405	87,918,776	102,350,960	102,730,552	99,358,012	91,220,992	77,868,354
Change in fund balance	($1,924,375)	($1,440,629)	$14,432,184	$379,592	($3,372,540)	($8,137,020)	($13,352,638)
Fund Balance Target							
Fund Balance as a % of Budgeted/Projected Expenditure	34.6%	33.2%	35.3%	32.9%	30.9%	27.4%	22.7%
5% of Budgeted/Projected Expenditures Minimum	$12,931,598	$13,252,836	$14,501,050	$15,621,939	$16,067,356	$16,632,800	$17,131,714
					Projected Revenue Assumption (FY 2025 - FY2028)		0.0%
					Projected Expenditure Assumption (FY 2025 - FY2028)		3.5%

Note: Projected revenue also includes fiscal year projected enrollment change and projected increase for voter-approved operating referendum inflation.

OSSEO AREA SCHOOLS
ISD 279

BUSINESS SERVICES MEMORANDUM

TO: Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services

SUBJECT: FY 2025 General Fund and Community Service Fund LRFP Budget Adjustments and FY 2025 Capital Expenditure Approval

DATE: February 20, 2024

Recommendation
We recommend the School Board approve the FY 2025 General Fund and Community Service Fund budget adjustments, as well as the FY 2025 Capital Expenditure budget.

Background
On February 6th, 2024, the school board held a work session for the purpose of providing feedback and direction on the FY 2025 long-range financial planning (LRFP) budget adjustment requests as well as the FY 2025 capital budget requests. The budget timeline for LRFP budget adjustments includes a review by the LRFP Advisory Team prior to the board work session. This allows for summary information of the LRFP process to be presented to board members prior to approval of the adjustments in February of each year.

Next Steps
Upon school board approval, staff will continue to prepare the FY 2025 budgets for all district funds with the adjustments included. Additionally, staff will begin to coordinate the purchasing process for capital related items so they can be acquired, delivered, and prepared for school startup by the end of August. Finally, staff will monitor the results of the current legislative session to ensure any policy or funding changes are reflected in the budget proposals to be considered by the school board at the June 11th, 2024, school board work session and the June 25th, 2024, board meeting.

FY 2025 LRFP/PEAR BUDGET ADJUSTMENT RECOMMENDATIONS		SUBTOTALS	TOTALS
General Fund	**Instructional** (Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ -	
	Non-instructional (Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ -	
			$ -
Community Services Fund	**Instructional** (Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ -	
	Non-instructional (Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ 482,536	
			$ 482,536
Strategic Investments (one - year only) - General Fund	**Instructional** (Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ 1,000,000	
	Non-instructional (Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ -	
			$ 1,000,000
Enrollment Alignment - General Fund	**Instructional** Add 13.5 FTE teacher contingency - this proposal creates contingent budget capacity to target areas of non-projected enrollment growth with additional classroom teacher FTE	$ 1,202,821	
			$ 1,202,821
Family Medical Leave Act - General Fund	**Instructional** Add 1 FTE human resource project specialist, add 1 FTE 12-month clerical educational support specialist, and restructure 1 FTE human resource specialist to a human resource specialist lead to support changes in legislation related to paid family leave, earned safe and sick time, and unemployment	$ 157,000	
			$ 157,000

FY 2025 Program Efficiency, Abandonment and Redirection (PEAR) Budget Adjustment Summary

General Fund					
PEAR Description	Category	$ Amount Expenditure	$ Amount Revenue	Subtotals	PEAR Proposal Summary
Division of Leadership Teaching and Learning (DLTL)					
Activities					
		36,168	20,520		
		15,000	10,500		
		3,750			
		12,000			Add boys volleyball at Maple Grove Senior High, Osseo Senior High, and Park Center Senior High. This includes three coaches, transportation, entry fees, event workers and supplies. Partially offset by increased participation fees and gate receipts.
Add boys volleyball at the high schools	Instructional	3,000		38,898	
		36,942	~~73,518~~		
Increase ~~athletic and musical ticket fee revenue and add~~ supply and ticketing service fee budget capacity	Instructional	36,576		$73,518	Increase ~~event ticket prices for athletics and musicals to offset the~~ cost of adding online ticketing service fee and add additional supply budget to support the activities department.
Learning and Achievement					
Add 0.73 FTE library media specialist	Instructional	70,469		$70,469	Add 0.73 FTE library media specialist to continue FTE previously funded with ESSER III Learning Loss grant.
Student Services					
		193,066	149,820		Add 2 FTE special education teachers to provide transition services at the Osseo Education Center. The law has changed requiring special education services to be provided to age 22. This request is offset by special education and general education revenues.
Add 2 FTE licensed special education teachers	Instructional		43,246	$0	
		111,087	86,203		Add 3 FTE special education educational support professionals (ESPs) and/or vocational trainers to provide transition services at the Osseo Education Center. This request is offset by special education and general education revenues.
Add 3 FTE special education educational support professionals	Instructional		24,884	$0	
		37,029	28,734		Add 1 FTE vocational trainer to service the increase in students accessing the program. This request is offset by special education and third party billing revenues.
Add 1 FTE CBVAT vocational trainer	Instructional		8,295	$0	
		71,316	34,464		Add 1 FTE student services accounting specialist to support student services accounting. This position will support the student services accountant in managing more than a $61 million budget and 11 plus grants. Reduce .2 FTE student services assistant director. This FTE will continue through a federal special education grant. This request is offset by general education and third party billing revenues.
Add 1 FTE student services accounting specialist and reduce .2 FTE student services assistant director	Instructional	(25,000)	11,852	$0	
Add 2.67 FTE social workers	Instructional	257,577	117,522	$140,055	Add 2.67 FTE social workers to continue FTE previously funded with ESSER III Learning Loss grant. This request is partially offset by student support personnel aid revenues.
		193,066	149,819		Add 2 FTE teachers for contingency staffing purposes to allow for changes in enrollment of students receiving special education services. This request is partially offset by special education and general education revenues.
Add 2 FTE teachers for special education contingency	Instructional		25,532	$17,715	
		96,533	74,910		Add 1 FTE speech language pathologist to serve increased number of students receiving services. Reduce .22 FTE counselor. This FTE will continue through compensatory grant.This request is offset by special education revenues.
Add 1 FTE speech language pathologist and reduce 0.22 FTE counselor	Instructional	(21,623)		$0	

FY 2025 Program Efficiency, Abandonment and Redirection (PEAR) Budget Adjustment Summary

General Fund					
PEAR Description	**Category**	**$ Amount Expenditures**	**$ Amount Revenues**	**Subtotals**	**PEAR Proposal Summary**
PK-12 Operations					
Reassign budget capacity 3.52 FTE 279Online teachers for staffing contingency	Instructional	(340,655)		(340,655)	Reassign budget capacity 3.52 FTE 279Online teachers from the staffing contingency.
DLTL Subtotal				**$0**	
Human and Administrative Resource Team (HART)					
Facilities Operations					
~~Add district-wide auditorium maintenance support~~	~~Non-instructional~~	~~20,000~~		~~$20,000~~	~~Add capacity at the district level to support the day to day consumables and maintenance costs of operating our auditoriums. Includes lamps, approved floor tape, on-going maintenance of sound and lighting equipment and other operational maintenance needs. transportation contracted services.~~
Facilities Operations Restructure	Non-instructional	(124,840) 70,300 54,540		0	Eliminate 1 FTE facilities operations specialist, add 1 FTE irrigation specialist and supplies.
HART Subtotal				**$0**	
Instructional and Information Technology Team (I2T2)					
Technology District-wide					
Restructure technology leadership team	Non-instructional	154,974 (129,974) 152,911 (127,911) (50,000)		$0	Restructure the leadership team of I2T2 to add 2 FTE directors, eliminate 2 FTE coordinators, and transfer 1.35 FTE technology educational support professional to the technology capital levy within the capital fund.
I2T2 Subtotal				**$0**	
Total Proposed Adjustments General Budget				**$0**	

FY 2025 Program Efficiency, Abandonment and Redirection (PEAR) Budget Adjustment Summary

Community Services Fund

PEAR Description	Category	$ Amount Expenditures	$ Amount Revenues	Subtotals	PEAR Proposal Summary
Community Services					
Add 1 FTE talent acquisition specialist	Non-instructional	78,000 10,000	48,000 20,000 10,000	$0	The addition of this position would allow a talent acquisition specialist to directly recruit and onboard specific employees to help fill open position needs within multiple community education hourly and casual employees. Community education programs, in particular kidstop, four star express, and building supervisors are struggling to hire the desired number of staff needed to meet our community needs. Community education kidstop has been working with an outside recruiting company the last four months and have found this position would allow us to do the work internally and connect to our greater system to potentially support other open positions in our district. This request is offset by kidstop and four star express tuition, and facility rental revenue.
Add 10 FTE site supervisors and reduce 2 FTE program managers	Non-instructional	445,500 445,500 (308,464)	50,000 50,000	$482,536	The addition of ten site supervisors to provide direct support and supervision at our ten Kidstop and Four Star Express building locations. This position would allow a direct supervisor to be on site each day to coach, guide, orient, evaluate, and support Kidstop and Four Star Express Lead Instructors, Instructors, and Educational Support Professionals. This request is partially offset by kidstop and four start express tuition revenue. The remaining amount will reduce available fund balance.
Total Proposed Adjustments Community Services Budget				**$482,536**	

General Fund Strategic Investments

PEAR Description	Category	$ Amount Expenditures	$ Amount Revenues	Subtotals	PEAR Proposal Summary
Division of Leadership Teaching and Learning (DLTL)					
PK-12 Operations					
Add 7.66 FTE social worker - one year only	Instructional	739,360		$739,360	Add 7.66 FTE social workers to continue FTE previously funded with ESSER III Learning Loss grant.
Add 2.7 FTE psychologists - one year only	Instructional	260,640		$260,640	Add 2.7 FTE psychologists for the general education to continue FTE previously funded with ESSER III Learning Loss grant.
DLTL Subtotal				**$1,000,000**	
Total Proposed Investments Investments General Budget				**$1,000,000**	

Key

Identify & respond to the influence of race & culture, measurement of results, support equitable student achievement, current services, productivity, and strategic plan impact

Positive or neutral improvement and/or addresses	green
Area of concern	yellow
Negative impact	red

Board policy and legal assessment

Not in conflict with board policy or legal requirements	green
Requires modifications to	yellow
Not allowed	red

Proposed Adjustments General Operating/Transportation Budget

PEAR Proposal	Category	PEAR Ref.	Identify & Respond to the Influence of Race & Culture (PEAR Q3)	Measurement of Results (PEAR Q4)	Support Equitable Student Achievement (PEAR Q4)	Current Services (PEAR Q5a)	Productivity (PEAR Q5a)	Strategic Plan (PEAR Q5a)	Board Policy & Legality (PEAR Q6)	PEAR Amount Expenditure	PEAR Amount Revenue	PEAR Subtotals
Group #			1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8			
General Operating/Transportation Fund												
Division of Leadership, Teaching and Learning (DLTL)												
Activities												
Add boys volleyball at the high schools	Instructional	AC-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	36,168 15,000 3,750 12,000 3,000	20,520 10,500	$38,898
Increase athletic and musical ticket fee revenue and add supply and ticketing service fee budget capacity	Instructional	AC-02	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	36,942 36,576	73,518	$0
Learning and Achievement												
Add 0.73 FTE library media specialist	Instructional	LA-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	70,469		$70,469
Student Services												
Add 2 FTE licensed special education teachers	Instructional	SS-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	193,066	149,820 43,246	$0
Add 3 FTE special education educational support professionals	Instructional	SS-02	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	111,087	86,203 24,884	$0
Add 1 FTE CBVAT vocational trainer	Instructional	SS-03	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	37,029	28,734 8,295	$0
Add 1 FTE student services accounting specialist and reduce .2 FTE student services assistant director	Instructional	SS-04	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	71,316 (25,000)	34,464 11,852	$0
Add 2.67 FTE social workers	Instructional	SS-05	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	257,577	117,522	$140,055
Add 2 FTE teachers for special education contingency	Instructional	SS-06	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	193,066	149,819 25,532	$17,715
Add 1 FTE speech language pathologist and reduce 0.22 FTE counselor	Instructional	SS-07	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	96,533 (21,623)	74,910	$0
PK-12 Operations												
Reduce 2.77 FTE 279Online teachers for staffing contingency	Instructional	OP-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	(267,137)		($267,137)
DLTL Subtotal												$0

Proposed Adjustments General Operating/Transportation Budget

Group #			1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8			
PEAR Proposal	**Category**	**PEAR Ref.**	**#REF!**	**Measurement of Results (PEAR Q4)**	**Support Equitable Student Achievement (PEAR Q4)**	**Current Services (PEAR Q5a)**	**#REF!**	**Strategic Plan (PEAR Q3a)**	**Board Policy (PEAR Q4)**	**PEAR Amount Expenditure**	**PEAR Amount Revenue**	**PEAR Subtotals**
Human and Administrative Resources Team (HART)												
Facilities Operations												
~~Add district-wide auditorium maintenance support~~	~~Non-instructional~~	~~FO-01~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~1 2 3 4 5 6 7 8~~	~~20,000~~		~~$20,000~~
Facilities Operations Restructure	Non-instructional	FO-02	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	(124,840) 70,300 54,540		$0
HART Subtotal												$0
Instructional and Information Technology Team (I2T2)												
Technology District-wide												
Restructure technology leadership team	Non-instructional	TD-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	154,974 (129,974) 152,911 (127,911) (50,000)		$0
I2T2 Subtotal												$0
Total Proposed Budget Adjustments General Operating/Transportation Fund												**$0**

Proposed Adjustments Community Services Budget

Group #			1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8			
PEAR Proposal	**Category**	**PEAR Ref.**	**Identify & Respond to the Influence of Race & Culture (PEAR Q3)**	**Measurement of Results (PEAR Q4)**	**Support Equitable Student Achievement (PEAR Q4)**	**Current Services (PEAR Q5a)**	**Productivity (PEAR Q5a)**	**Strategic Plan (PEAR Q3a)**	**Board Policy (PEAR Q4)**	**PEAR Amount Expenditure**	**PEAR Amount Revenue**	**PEAR Subtotals**
Community Services												
Add 1 FTE talent acquisition specialist	Non-instructional	**CS-01**	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	78,000	48,000 10,000	$0
Add 10 FTE site supervisors and reduce 2 FTE program managers	Non-instructional	**CS-02**	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	445,500 445,500 (308,464)	50,000 50,000	$482,536
Total Proposed Adjustments Community Services Budget												**$482,536**

General Operating/Transportation Fund Strategic Investments
With Ranked Order by Cabinet

Group #			1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8			
PEAR Proposal	**Category**	**PEAR Ref.**	**Identify & Respond to the Influence of Race & Culture (PEAR Q3)**	**Measurement of Results (PEAR Q4)**	**Support Equitable Student Achievement (PEAR Q4)**	**Current Services (PEAR Q5a)**	**Productivity (PEAR Q5a)**	**Strategic Plan (PEAR Q3a)**	**Board Policy (PEAR Q4)**	**PEAR Amount Expenditure**	**PEAR Amount Revenue**	**PEAR Subtotals**
General Operating/Transportation Fund Strategic Investments												
Division of Leadership Teaching and Learning (DLTL)												
PK-12 Operations												
Add 7.66 FTE social worker - one year only	Instructional	**SI-1**	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	739,360		$739,360
Add 2.7 FTE psychologists - one year only	Instructional	**SI-2**	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	260,640		$260,640
DLTL Subtotal												**$1,000,000**
Total Proposed Investments Investments General Operating/Transportation Budget												**$1,000,000**

FY 2025 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Community Engagement			
Replace two cameras	Community Relations	$ 7,598	Replace two cameras
Replace poster printer	Community Relations	$ 26,890	Replace poster printer
Replace video editing system	Community Relations	$ 6,698	Replace editing software to meet request to change how to save videos
Replace two computers	Community Relations	$ 7,798	Replace two computers
Purchase a District branded canopy tent	Community Relations	$ 649	Purchase a branded canopy tent for district community events. This serves as a visible and inviting presence, creating a designated space for promoting our school district. It helps us to have a designated space to encourage engagement with a diverse audience, considering the varied cultural backgrounds within our community.
Purchase school tours parking signs	Community Relations	$ 4,437	Purchase sign, post, and installation at each elementary school to direct those visiting for a tour to have a place to park
Purchase a hand magnetizer	Community Relations	$ 640	Purchase a magnetizer tool to allow Publications to complete small magnet projects (such as refrigerator magnet calendars, school decals, etc.)
Create a contingency for equipment replacement	Community Relations	$ 10,145	Contingency for equipment and technology
Create a contingency for equipment replacement	Community Education	$ 10,145	Contingency for equipment and technology
Subtotal Community Engagement		**$ 75,000**	
Division of Leadership Teaching and Learning			
Replace sports uniforms and equipment	Activities	$ 338,707	Replace baseball, softball, and football uniforms on 4-year rotation; purchase boys volleyball uniforms; replace activities equipment
Replace music attire	Activities	$ 77,110	Replace attire for top band, orchestra, and choir at the high schools scheduled for replacement; top band and orchestra at Osseo Senior High and choir robes at Maple Grove Senior High and Park Center Senior High
Replace marching band uniforms	Activities	$ 61,875	Replace uniforms on a 10 year cycle for marching band; replacement for Osseo Senior High
Maintain districtwide license for text-based multilingual communication	Educational Equity	$ 110,000	Maintain TalkingPoints districtwide license for text-based multilingual communication with families
Purchase instructional materials to support English language development	Educational Equity	$ 300,000	Provide students and teachers with instructional resources to support English learner programming at the early childhood, elementary, and secondary levels
Purchase curriculum resources, equipment, and technology for American Indian Education Program and Ojibwe/Dakota language high school courses	Educational Equity	$ 25,000	Provide curriculum resources, equipment, and technology to support the American Indian Education Program and Ojibwe/Dakota language high school courses (open to all students)
Purchase elementary consumable curriculum resources	Learning and Achievement	$ 202,000	Provide students and classroom teachers with materials and curriculum resources needed to support existing elementary curriculum
Create a curriculum, furniture, fixture, and equipment contingency	Learning and Achievement	$ 155,020	Create a contingency for curriculum resources when elementary and secondary classroom sections are added at sites; meet unexpected needs for students and staff for curriculum and equipment that arise throughout the year
Purchase curriculum resources for advanced courses	Learning and Achievement	$ 100,000	Purchase materials for secondary sites due to the addition of advanced courses or increased enrollment in existing courses

FY 2025 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Maintain concurrent enrollment offerings	Learning and Achievement	$ 186,000	Maintain concurrent enrollment course credit opportunities for students across our system, expand career pathways for students through agreements with postsecondary institutions, and support additional programming costs (career and technical program equipment, Ramp Up to Readiness resources, and Project Lead the Way fees and resources) based on identified needs in order to comply with World's Best Workforce/Career & College Readiness legislation
Repair and purchase music equipment	Learning and Achievement	$ 186,000	Support annual districtwide musical instrument repairs and purchase of new music equipment
Add secondary elective curriculum resources	Learning and Achievement	$ 120,000	Provide students and classroom teachers with the necessary materials and curriculum resources for new secondary elective courses that have been approved through the program improvement process
Maintain contingency for career and technical education	Learning and Achievement	$ 25,000	Maintain contingency to repair and replace machinery and equipment for the Career and Technical Education program
Purchase curriculum resources for advisory	Learning and Achievement	$ 16,000	Purchase resources to support advisory programming at the secondary level
Maintain elementary curriculum replacement budget	Learning and Achievement	$ 10,000	Maintain replacement curriculum materials for elementary sites
Purchase materials for media center	Learning and Achievement	$ 180,000	Purchase materials for media centers at each elementary and secondary site
Purchase marching band percussion	Learning and Achievement	$ 50,000	Purchase marching percussion for the high school marching bands; rotation cycle used - Maple Grove Senior High was not purchased during Covid years and Osseo Senior High is due to be replaced
Maintain online resources	Learning and Achievement	$ 628,950	Maintain current software and web resources (e.g. Follet, Scholastic, Teachscape) and other annual subscriptions to online resources used by teachers and students
Maintain capital allocation to sites	PK-12 Operations	$ 260,000	Provide sites annual enrollment-based capital allocation for replacement of student, teacher and administration furniture, equipment, materials and secondary textbooks
Replace capital equipment	PK-12 Operations	$ 175,000	Purchase furniture and equipment based on enrollment increases and support sites with equipment replacement needs that exceed the site enrollment-based allocation
Replace health services equipment	Student Services	$ 10,000	Provide for the annual repair and replacement plan of health services equipment
Subtotal Division of Leadership, Teaching and Learning		**$ 3,216,662**	

FY 2025 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Human and Administrative Resources Team			
Pay operating leases for instructional space, athletic facilities, commencement venue, and Northwest Family Service Center	Business Administration	$ 3,509,463	Pay for board-approved leases for elementary school addition and high school additions/repurposing of space; instructional space for programs; rental of athletic facilities; commencement ceremony venue; and Northwest Family Services Center
Replace warehouse box truck	Business Administration	$ 135,000	Replace older warehouse box truck
Maintain contingency for equipment replacement	Business Administration	$ 223,844	Replace equipment and technology, including warehouse and other essential equipment
Maintain budget for special assessment taxes	Business Administration	$ 59,000	Pay special assessment taxes for district property
Maintain budget for property insurance deductible	Business Administration	$ 10,000	Pay for lost or damaged items that fall within the property insurance deductible
Maintain contingency for facilities equipment replacement	Facilities and Operations	$ 300,000	Purchase or replace larger expense items that unexpectedly fail and for which replacement cannot be delayed, e.g., heat, A/C, electrical, plumbing, controls, hot water, and sewer, custodial or grounds equipment
Replace microphones in auditoriums	Facilities and Operations	$ 40,000	Replace microphones in auditoriums, following a 10-year cycle to replace two to four lapel microphones in all district auditoriums. This plan spreads out the capital costs of purchasing 14-20 new at one time per site.
Replace auditorium projector at Maple Grove Middle School	Facilities and Operations	$ 32,000	Replace auditorium projector at Maple Grove Middle School
Purchase furniture, fixtures and equipment for the flex rooms (year 3 of 3 lease)	Facilities and Operations	$ 26,188	Pay lease costs for furniture, fixture, and equipment for the flex room projects
Purchase furniture, fixtures and equipment for flex room projects	Facilities and Operations	$ 200,000	Purchase furniture, fixtures and equipment for flex room projects
Replace grounds/maintenance equipment	Facilities and Operations	$ 171,000	Replace grounds and maintenance equipment that has exceeded its useful life
Replace custodial equipment	Facilities and Operations	$ 138,000	Replace custodial maintenance equipment that has exceeded its useful life
Purchase Terrazzo maintenance/repair equipment (year 3 of 3 lease)	Facilities and Operations	$ 15,316	Pay lease costs for purchase of Terrazzo maintenance/repair equipment to rehabilitate flooring
Purchase storage shed for Birch Grove, Fair Oaks and Palmer Lake Elementary sites	Facilities and Operations	$ 96,000	Purchase storage scheds for Birch Grove, Fair Oaks and Palmer Lake Elementary sites to house site grounds maintenance equipment and maintain storage necessary for fire code compliance
Purchase storage shed for Osseo Middle School (year 3 of 3 lease)	Facilities and Operations	$ 8,730	Pay lease costs for storage shed at Osseo Middle School to house site grounds maintenance equipment and maintain storage necessary for fire code compliance
Replace cafeteria tables	Facilities and Operations	$ 40,000	Replace cafeteria tables that have exceeded their useful life
Replace 11 automated external defibrillators (AEDs)	Facilities and Operations	$ 15,000	Replace 11 AEDs that have exceeded its useful life
Replace walk-off matting	Facilities and Operations	$ 12,000	Replace walk-off matting to improve water collection and reduce slips/falls
Purchase lockdown shades	Security and Emergency Management	$ 160,000	Purchase standardized lockdown shades for all sites
Maintain contingency budget for security needs	Security and Emergency Management	$ 87,070	Purchase equipment to address security-related challenges that arise in the course of the year
Add office lockdown capabilities at all school sites (year 3 of 3 lease)	Security and Emergency Management	$ 12,930	Pay lease costs for office lockdown capabilities to secure entrances at all school sites
Subtotal Human and Administrative Resources Team		**$ 5,291,541**	

FY 2025 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Information and Instructional Technology Team			
Maintain switches and access points for wireless network	Technology District-wide	$ (246,252)	E-rate reimbursement to maintain cycle to replace switches and access points for the wireless network (partially funded with e-rate reimbursement)
E-rate revenue to maintain switches and access points for wireless network	Technology District-wide	$ 246,252	Maintain cycle to replace switches and access points for the wireless network (partially funded with e-rate reimbursement)
Subtotal Information and Instructional Technology Team		**$ -**	
GRAND TOTAL OPERATING CAPITAL BUDGET		**$ 8,583,203**	

FY 2025 Capital Request Budget Allocations

Capital Project Technology/Safety Levy

Description	Department	$ Amount	Capital Request Summary
Division: Human and Administrative Resources Team			
Replace camera systems	Security and Emergency Management	$ 1,125,860	Replace camera systems at the Education Service Center, North View Middle School, Osseo Middle School, Maple Grove Senior High, Osseo Senior High and Park Center Senior High
Maintain camera licenses	Security and Emergency Management	$ 35,100	Maintain camera security licenses
Replace card access systems	Security and Emergency Management	$ 45,700	Replace card readers and controllers
Add digital two-way radios to the district	Security and Emergency Management	$ 61,000	Add digital two-way radios
Maintain visitor management systems	Security and Emergency Management	$ 141,375	Maintain visitor management systems, Raptor
Maintain door intrusion	Security and Emergency Management	$ 36,100	Maintain door intrusion
Maintain tipline	Security and Emergency Management	$ 50,000	Maintain tipline, STOPit
Create contingency for technology related security equipment	Security and Emergency Management	$ 54,546	Create contingency for technology related security equipment
Replace physical security technology (year 2 of 3 lease)	Security and Emergency Management	$ 450,319	Pay lease costs for physical security technology that has exceeded its useful life
Subtotal Human and Administrative Resources Team		**$ 2,000,000**	
Division: Information and Instructional Technology Team			
Continue enterprise technology positions and casual labor	Technology District-wide	$ 1,577,186	Continue 16 FTE enterprise technology staff and casual labor to meet system network technology needs
Transfer 1.35 FTE instructional technology educational support professional staff from the General Fund	Technology District-wide	$ 50,000	Transfer 1.35 FTE instructional technology educational support professional staff from the General Fund to create budget capacity for the restructure of the technology leadership team
Maintain enterprise technology licensing, support, internet, and data repository for cloud backup solutions	Technology District-wide	$ 351,873	Maintain secured internet, Unified Threat Management, network licensing, support contracts for all network systems and data repository for cloud backup solutions (partially funded with e-rate reimbursement)
Maintain technology software and licenses	Technology District-wide	$ 496,776	Maintain essential software subscriptions and licenses (Microsoft, JAMF, Google, FilterED, Asana, Adobe, etc.)
Maintain internet filtering	Technology District-wide	$ 323,626	Provide students the ability to learn safely from their mobile devices, network/devise filtering/application analytics (relay)
Maintain unified print solution (year 2 of 5 lease)	Technology District-wide	$ 218,961	Pay lease costs to maintain print solution for all staff and students
Maintain wi-fi access for students	Technology District-wide	$ 50,000	Maintain hotspot wi-fi internet connectivity for students who do not have access to home internet
Maintain and repair technology part needs	Technology District-wide	$ 110,000	Purchase, repair, or replace damaged instructional and non-instructional technology parts
Disposition and cleanup of analog equipment, impacted construction site equipment and fiber optic equipment	Technology District-wide	$ 32,500	Disposition and cleanup of analog equipment, impacted construction site equipment and fiber optic equipment

FY 2025 Capital Request Budget Allocations

Capital Project Technology/Safety Levy

Description	Department	$ Amount	Capital Request Summary
Replace and troubleshoot SPAN	Technology District-wide	$ 45,000	Replace equipment
Replace sound system	Technology District-wide	$ 112,468	Replace sound system (bell scheduler, classroom amplification, failover, etc.)
Maintain digital display	Technology District-wide	$ 53,314	Maintain digital display standards in classrooms (parts, materials, installation)
Maintain services for cybersecurity	Technology District-wide	$ 230,400	Maintain services for cybersecurity, Red Canary
Replace and purchase technology equipment	Technology District-wide	$ 52,500	Purchase, repair, or replace damaged non-instructional technology supplies and equipment (LAN fiber network repairs, etc.)
Maintain technology refresh for staff and students (year 1 of 3 lease)	Technology District-wide	$ 816,854	Pay lease costs to replace and update classroom and office technology equipment (computers, digital displays and other technologies)
Maintain and expand phone system	Technology District-wide	$ 80,000	Maintain and expand emergency phones and replace telecommunication parts
Maintain switches and wireless access points	Technology District-wide	$ 192,500	Maintain cycle to replace access points for the wireless network (partially funded with e-rate reimbursement)
Maintain phone software	Technology District-wide	$ 10,000	Maintain Telecom phone software
Continue technology elementary support positions	Technology Elementary	$ 1,279,417	Continue 22.125 FTE technology support staff to meet technology support, maintenance and repair needs at elementary sites
Maintain technology refresh for staff and students	Technology Elementary	$ 1,700,000	Purchase technology equipment to maintain student and staff mobile devices for 1:1 teaching and learning
Maintain student and staff mobile devices at elementary sites (year 2 of 3 lease)	Technology Elementary	$ 620,891	Pay lease costs to maintain student and staff mobile devices for 1:1 teaching and learning
Continue technology secondary support positions	Technology Secondary	$ 861,703	Continue 14 FTE instructional support staff to meet technology secondary support needs
Maintain student and staff mobile devices at middle school sites (year 3 of 3 lease)	Technology Secondary	$ 621,167	Pay lease costs to maintain student and staff mobile devices for 1:1 teaching and learning
Pilot technology for high school student technology refresh in FY 2026	Technology Secondary	$ 20,000	Pilot technology to prepare for the high school student technology refresh in FY 2026
Maintain mobile device repair budget	Technology Secondary	$ 175,000	Maintain funding to continue on-site repairs for student mobile devices
Maintain mobile device management software	Technology Secondary	$ 4,000	Maintain the mobile device learning and management software for device management, distributing applications, providing enrollment protocols and ensuring internet securities comply with CIPA/COPPA on student/staff mobile devices
Maintain software licenses	Information Systems	$ 1,035,262	Maintain licenses for the district student information system, finance/HR/payroll systems, and purchase hardware
Maintain school notification system	Information Systems	$ 24,150	Maintain license for the district notification system, Blackboard
Maintain software subscriptions and licenses	Information Systems	$ 120,032	Maintain software subscriptions and licenses for library media specialists at elementary and secondary sites
Maintain software licenses	Information Systems	$ 227,765	Maintain software licenses for the district supporting systems
Subtotal Information and Instructional Technology Team		**$ 11,493,345**	
GRAND TOTAL CAPITAL PROJECT TECHNOLOGY LEVY		**$ 13,493,345**	

ISD 279

OSSEO AREA SCHOOLS

ISD 279

FY 2025 Budget Adjustments
FY 2025 Capital Expenditure Budget

School Board Meeting, February 20, 2024

How are budget decisions made?

- Long-range Financial Planning (LRFP) Framework
  - Financial Forecast
  - Priorities
    - Align with mission and strategic plan
    - Maintain essential services
    - Comply with legal requirements
    - Impact on our work to ensure equitable student achievement
  - LRFP Advisory Committee
- School Board Work Sessions

OSSEO AREA SCHOOLS

ISD 279

Action Item:
FY 2025 Budget Adjustments

FY 2025 Budget Adjustment Recommendations

FY 2025 LRFP/PEAR BUDGET ADJUSTMENT RECOMMENDATIONS		SUBTOTALS	TOTALS
General Fund	**Instructional**		
	(Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ -	
	Non-instructional		
	(Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ -	
			$ -
Community Services Fund	**Instructional**		
	(Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ -	
	Non-instructional		
	(Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ 482,536	
			$ 482,536
Strategic Investments (one -year only) - General Fund	**Instructional**		
	(Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ 1,000,000	
	Non-instructional		
	(Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ -	
			$ 1,000,000

FY 2025 Budget Adjustment Recommendations

FY 2025 LRFP/PEAR BUDGET ADJUSTMENT RECOMMENDATIONS			SUBTOTALS	TOTALS
Enrollment Alignment - General Fund	**Instructional**	Add 13.5 FTE teacher contingency - this proposal creates contingent budget capacity to target areas of non-projected enrollment growth with additional classroom teacher FTE	$ 1,202,821	
				$ 1,202,821
Family Medical Leave Act - General Fund	**Instructional**	Add 1 FTE human resource project specialist, add 1 FTE 12-month clerical educational support specialist, and restructure 1 FTE human resource specialist to a human resource specialist lead to support changes in legislation related to paid family leave, earned safe and sick time, and unemployment	$ 157,000	
				$ 157,000

OSSEO AREA SCHOOLS

ISD 279

Action Item:
FY 2025 Capital Expenditure Budget

Proposed FY 2025
Operating Capital Expenditure Budget

Division	Amount	Departments
Division of Community Engagement (CEn)	$75,000	Community Education
Division of Leadership, Teaching and Learning (DLTL)	$3,216,662	Activities Educational Equity Learning and Achievement PK-12 Operations Student Services
Human and Administrative Resources Team (HART)	$5,291,541	Business Administration Facilities and Operations Security and Emergency Management
Instructional and Information Tech Team (I2T2)	$0	Technology District-wide
Subtotal	**$8,583,203**	

Proposed FY 2025 Capital Project (Technology/Safety) Levy Budget

Division	Amount	Departments
Human and Administrative Resources Team (HART)	$2,000,000	Security and Emergency Management
Instructional and Information Tech Team (I2T2)	$11,493,345	Technology District-wide Technology Elementary Technology Secondary Information Systems
Subtotal	**$13,493,345**	

Proposed FY 2025
Combined Capital Expenditure Budget

Capital Expenditure Budget Area	Amount
General Operating Capital	$8,583,203
Capital Project (Technology/Safety) Levy	$13,493,345
Subtotal	**$22,076,548**

Next Steps

- Finalize budget details and monitor legislative session
- June 11th and 25th, 2024 – School Board considers then approves FY2025 final budget

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: North View Middle School 2nd floor Restoration and Remodel

DATE: February 20, 2024

Recommendation

We recommend that the school board award the contract for renovation and remodel at North View Middle School to BCI Construction Inc. The facilities department has checked BCI Construction's references and find them to be a responsive and responsible bidder. BCI Construction was the apparent low bid of seven bids received. ICS Consulting, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base bid and accept alternate 1 totaling $6,450,000. The apparent low is within the budget parameters.

Background

The North View Middle School project is a mechanical and architectural renovation to NVMS second floor including extensive work in the media center and all 2nd floor classrooms. There will also be restorations work done in the 1st floor art rooms and the counseling offices. This project, along with the Brooklyn Middle School renovations, begins the construction work of the Building a Better Future II initiative.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in June 2024. The project is projected to be substantially complete in August 2024.

2/13/2024

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
2024 North View Middle School Renovations

Dear Board Members:

At 2:00 p.m. Tuesday, February 6, 2024, ICS received seven (7) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the for the above-referenced project and the apparent low responsible bidder is withing the project budget. We have contacted the apparent low bidder, BCI Construction, Inc. and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept	**$6,450,000.00**
Work under the base bid includes all construction associated with the alterations and mechanical upgrades to the North View Middle School required to complete the project.	
Alternate No. 1:	**$60,0000.00**
Kitchen Ceiling Replacement: Do Not Accept	
TOTAL CONTRACT:	**$6,450,000.00**

Based on the recommendations above, we recommend that the District enter into a contract with BCI Construction, Inc., for the total bid amount of Six Million, Four Hundred Fifty Thousand Dollars and No/100 Cents ($6,450,000.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Luken Selken
Project Manager

LS/ag

Enclosures

2024 North View Middle School Renovations

OWNER: ISD #279 - Osseo Area Schools

OWNER'S REPRESENTATIVE: ICS

ARCHITECT/ENGINEER: Wold

2024 North View Middle School Renovations

BID TABULATIONS

February 6, 2024 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	BCI Construction, Inc. 7135 5th Ave. NE Sauk Rapids, MN 56379 320-393-3185	Brennan Construction of MN, Inc. 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 507-625-5417	Ebert Companies 23350 County Road 10 Corcoran, MN 55357 763-498-7844	CM Construction Company, Inc. 1225 Nicollet Ave. South Burnsville, MN 55337 952-895-8223	Rochon Corporation 28 2nd Street NW Suite 200 Osseo, MN 55369 763-559-9393	KUE Contractors, Inc. 130 Central Ave. South PO Box 408 Watkins, MN 55389 320-764-2525	W Gohman Construction Co. 815 County Road 75 East St. Joseph, MN 56374 320-363-7781
BID SECURITY	X	X	X	X	X	X	X
SIGNED BID FORM	X	X	X	X	X	X	X
ADDENDA REC'D	X	X	X	X	X	X	X
BASE BID	$6,450,000.00	$6,470,000.00	$6,488,000.00	$6,563,000.00	$6,570,000.00	$6,595,000.00	$6,873,000.00
ALTERNATES:							
Alt. No. 1 Kitchen Ceiling Replacement	$60,000.00	$30,000.00	$62,000.00	$33,000.00	$44,500.00	$57,452.00	$50,000.00

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 02-06-2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name BCI Construction, Inc.
1. Address 7135 - 5th Avenue NE
2. City, State, Zip Sauk Rapids, MN 56379
3. Telephone Number (320) 393-3185
4. Fax Number (320) 393-3186

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

_____ Dollars $ 6,450,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Kitchen Ceiling Replacement
(Add)/Deduct _____ Dollars $ 60,000

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1, 2 .

1.10 BID FORM SIGNATURE(S)

BCI Construction, Inc.

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Brian Bankers, Director of Projects

(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of BCI Construction, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

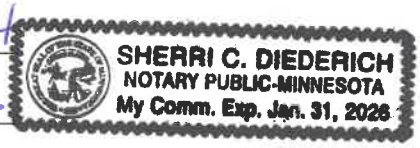
CONTRACTOR OR SUBCONTRACTOR
BCI Construction, Inc.

By: _____

Its: Director of Projects

STATE OF Minnesota)
)SS.
COUNTY OF Benton)

Sworn to and subscribed to before me this 16th day of Feb., 2024



Notary Public, Benton County, State of Minnesota
My Commission Expires: Jan 31, 2026

END OF SECTION 00 41 15

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
BCI Construction, Inc.

7135 5th Avenue NE
Sauk Rapids, MN 56379

SURETY:
(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
2024 Northview Middle School Renovations, 5869 69th Avenue North, Brooklyn Park, Minnesota 55429

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **25th** day of **January, 2024**

Sherri Diederich
(Witness)

BCI Construction, Inc.
(Principal) *(Seal)*
By:
(Title) Brian Bankers, Director of Projects

Shannon Engstrum
(Witness) **Sandra M. Engstrum**

Atlantic Specialty Insurance Company
(Surety) *(Seal)*
By:
(Title) **Brian J. Oestreich, Attorney-in-Fact**

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
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0611 rb

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Benton)

On this 6th day of Feb., in the year 2024, before me personally appeared Brian Bonkers, Director of Projects of BCI Construction, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

SHERRI C. DIEDERICH
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2026

Sherri Diederich, Notary Public

My Commission Expires: Jan 31, 2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 25th day of January, in the year 2024, before me personally come(s) Brian J. Oestreich, Attorney-in-Fact of Atlantic Specialty Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Atlantic Specialty Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

SANDRA M. ENGSTRUM
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2026

Sandra M. Engstrum, Notary Public

My Commission Expires: January 31, 2026

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Brian J. Oestreich, C. White, Emily White, Joshua R. Loftis, Lin Ulven, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. W. Frank, R.C. Bowman, Rachel Thomas, Ross S Squires, Sandra M Engstrum, Ted Jorgensen, Tina Domask**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON DWAN NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2025

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 25th day of January, 2024.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2025

_____
Kara L.B. Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: Feb. 6, 2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Brennan Construction of MN, Inc.
1. Address 3255 Garfield Avenue Suite 200
2. City, State, Zip Minneapolis, MN 55408
3. Telephone Number (507) 625-5417
4. Fax Number (507) 625-4805

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

SIX MILLION FOUR HUNDRED SEVENTY THOUSAND Dollars $ 6,470,000.00

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Kitchen Ceiling Replacement
(Add)/Deduct THIRTY THOUSAND Dollars $ 30,000.00

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1 dated 1/23/24, 2 dated 1/30/24.

1.10 BID FORM SIGNATURE(S)

Brennan Construction of MN, Inc.
(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:
Joe Brennan, Vice President
(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Brennan Construction of MN, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

By: Joe Brennan

Its: Vice President

STATE OF Minnesota)

)SS.

COUNTY OF Hennepin)

Sworn to and subscribed to before me this 6th day of February, 20 24.

Notary Public, Hennepin County, State of Minnesota

My Commission Expires: Jan. 31, 2025

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2025

END OF SECTION 00 41 15

AIA® Document A310™ – 2010

Bond No. TB000742

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Travelers Casualty and Surety Company of America
One Tower Square, 2SHS
Hartford, CT 06183

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No. 232149 - 2024 North View Middle School Renovations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, **or** within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (I) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 5th day of February, 2024

(Witness)	*(Principal)* Brennan Construction Of Minnesota, Inc. *(Seal)*
(Witness)	*(Title)* Joe Brennan, Vice President *(Surety)* Travelers Casualty and Surety Company of America *(Seal)* *(Title)* Attorney-in-Fact Jennifer Boyles

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 6th day of February, in the year 2024, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the Vice President of the Brennan Construction of MN, Inc. the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2025

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 5th day of February, in the year 2024, before me personally come(s) Jennifer Boyles, Attorney(s)-in-Fact of Travelers Casualty and Surety Company of America with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Travelers Casualty and Surety Company of America company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

_____
Notary Public

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Jennifer Boyles** of **WEST ST PAUL**, **Minnesota**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021,** before me personally appeared **Robert L. Raney,** who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes,** the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **5th** day of **February**, **2024**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 2/6/24 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Ebert, Inc. dba: Ebert Companies
1. Address 23350 County Road 10
2. City, State, Zip Corcoran, MN 55357
3. Telephone Number (763) 498-7844
4. Fax Number (763) 498-9951

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:
Six million four hundred eighty eight thousand Dollars $ 6,488,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Kitchen Ceiling Replacement
Add/Deduct Sixty two thousand Dollars $ 62,000

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1 & 2

1.10 BID FORM SIGNATURE(S)

Ebert, Inc. dba: Ebert Companies

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Markus Ebert, Vice President/Secretary

(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

Ebert, Inc.

The undersigned, the Owner or Officer of dba: Ebert Companies (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
   - a Is in compliance with workers' compensation and unemployment insurance requirements;
   - b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
   - c Has a valid federal tax identification number or a valid Social Security number if an individual; and
   - d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
   - a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
   - b Has been issued an order to comply by the commissioner of labor and industry that has become final;
   - c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
   - d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
   - e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
   - f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
   - g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
Ebert, Inc. dba: Ebert Companies
By: Markus Ebert
Its: Vice President/Secretary

STATE OF Minnesota)
)SS.
COUNTY OF Hennepin)

Sworn to and subscribed to before me this 6th day of February, 2024.

Notary Public, Wright County, State of Minnesota
My Commission Expires: 1/31/2027

END OF SECTION 00 41 15

MERCHANTS BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

2024 North View Middle School Renovations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **2nd** day of **February** **2024**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*

Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*

(Title) **Stephen M Klein** **Attorney-In-Fact**

CON 0657 (2/15) Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 2nd day of February 2024 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

SHELBY RASMUSSEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **2nd** day of **February**, **2024** before me personally appeared **Stephen M Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

KARLA J DEUTSCH HUNT
NOTARY PUBLIC
MINNESOTA
MY COMMISSION EXPIRES JAN. 31, 2027

_____
Notary Public

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Kristin M Bakos; Larry Sumbs; Lynn M Dvergsten; Michael Zahn; Rita Carlson; Stephen M Klein; Susan A Rieschl; Tracy Chehoski; Wendy M Schmid

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of September , 2023 .

MERCHANTS NATIONAL BONDING, INC. -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 12th day of September 2023 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL
Kim Lee
Commission Number 702737
My Commission Expires
April 14, 2024

Kim Lee
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **2nd** day of **February** , **2024** .

MERCHANTS NATIONAL BONDING, INC. -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 02/06/2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name CM Construction Company, Inc.
1. Address 12215 Nicollet Avenue South
2. City, State, Zip Burnsville, MN 55337
3. Telephone Number (952) 895-8223
4. Fax Number (952) 895-8183

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:
six million five hundred sixty three thousand Dollars $ 6,563,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.
1. Alternate No. 1 Kitchen Ceiling Replacement
Add/(Deduct) thirty three thousand Dollars $ 33,000

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

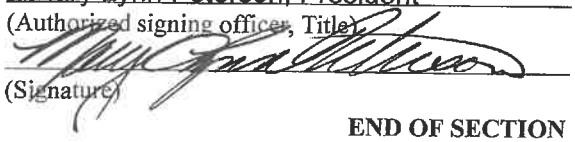
A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum(s) # 1, 2 .

1.10 BID FORM SIGNATURE(S)

CM Construction Company, Inc.
(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:
Mary Lynn Peterson, President
(Authorized signing officer, Title)



(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of CM Construction Company, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
CM Construction Company, Inc.
By:
Its: President

STATE OF Minnesota)
)SS.
COUNTY OF Dakota)

Sworn to and subscribed to before me this 6th day of February, 2024.

Notary Public, Rice County, State of Minnesota
My Commission Expires: 01/31/2025

END OF SECTION 00 41 15

KRISTINA M DURANT
NOTARY PUBLIC
MINNESOTA
My Commission Expires JANUARY 31, 2025

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
CM Construction Company, Inc.

12215 Nicollet Ave S
Burnsville, MN 55337

SURETY:
(Name, legal status and principal place of business)
Western Surety Company
151 N Franklin St.
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
2024 Northview Middle School Renovations, 5869 69th Avenue North, Brooklyn Park, Minnesota 55429

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **2nd** day of **February, 2024**

(Witness)

(Witness) **Joseph Cardinal**

CM Construction Company, Inc.
(Principal) *(Seal)*
By:
(Title) **Mary Lynn Peterson, President**

Western Surety Company
(Surety) *(Seal)*
By: Melinda C. Blodgett
(Title) **Melinda C. Blodgett, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Dakota)

On this 2nd day of February in the year 2024 before me personally appeared Mary Lynn Peterson, President of CM Construction Company, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

KRISTINA M DURANT
NOTARY PUBLIC
MINNESOTA
My Commission Expires JANUARY 31, 2025

, Notary Public

My Commission Expires: January 31, 2025

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 2nd day of February, in the year 2024, before me personally come(s) Melinda C. Blodgett, Attorney-in-Fact of Western Surety Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Western Surety Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

R. W. Frank, Nicole Stillings, Rachel Thomas, Joshua R. Loftis, Melinda C. Blodgett, Brian J. Oestreich, Ted Jorgensen, Sandra M. Engstrum, R. C. Bowman, Lin Ulven, Emily White, Nathan Weaver, Colby D White, Michelle Morrison, Individually

of Minneapolis, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 30th day of January, 2024.

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 30th day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this **2nd** day of **February** , **2024** .

WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 2/6/2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Rochon Corporation
1. Address 28 2nd Street NW, #200
2. City, State, Zip Osseo, MN 55369
3. Telephone Number (763) 559-9393
4. Fax Number (763) 559-8101

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Six Million Five Hundred Seventy Thousand Dollars $ 6,570,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Kitchen Ceiling Replacement
Add/Deduct Fourty-four thousand Five Hundred Dollars $ 44,500

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

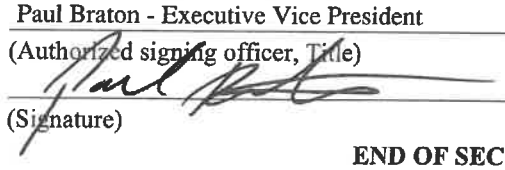
1. Addendum(s) # 1, 2

1.10 BID FORM SIGNATURE(S)

Rochon Corporation

(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:
Paul Braton - Executive Vice President

(Authorized signing officer, Title)



(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Rochon Corporation (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
Rochon Corporation
By: Paul Braton
Its: Executive Vice President

STATE OF Minnesota)
)SS.
COUNTY OF Hennepin)

Sworn to and subscribed to before me this 6th day of Feb, 2024.

Notary Public, Hennepin County, State of Minnesota
My Commission Expires: 1-31-2025

END OF SECTION 00 41 15

PATRICIA JEANE WOTZKA
Notary Public-Minnesota
My Commission Expires Jan 31, 2025

AIA® Document A310™ – 1970

FEB 0 2 2024

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

ISD #279- 2024 North View Middle School Renovations –
Mechanical and electrical system replacement. Interior remodel and finishes

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **6th** day of **February, 2024**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title) EXECUTIVE VICE PRESIDENT

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) Name Alemdar (Seal)
Attorney-in-Fact

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Hennepin

On the 6 day of February, 2024 before me personally appeared Paul Braton to me known, who being by me duly sworn, did say that he/she is the Exec. V.P. of Rochan Corporation, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

PATRICIA JEANE WOTZKA
Notary Public Minnesota
My Commission Expires Jan 31, 2025

_____
(Notary Seal)

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF Hennepin

On the 6 day of February, 2024, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the Nationwide Mutual Insurance Company, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____
(Notary Seal)

ALAN STARKS
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2028

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 6th day of February, 2024.

Assistant Secretary

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 02/06/2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name KUE Contractors, Inc.
1. Address 130 Central Ave S, PO Box 408
2. City, State, Zip Watkins, MN 55389
3. Telephone Number (320)764-2525
4. Fax Number (320)764-2524

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

_____ Dollars $ 6,595,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Kitchen Ceiling Replacement
(Add)/Deduct _____ Dollars $ 57,452

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1, 2 .

1.10 BID FORM SIGNATURE(S)

KUE Contractors, Inc.
(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:

Joseph L. Kuechle, President
(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of KUE Contractors, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
KUE Contractors, Inc.
By: _____
Its: Joseph L. Kuechle, President

STATE OF Minnesota)
)SS.
COUNTY OF Meeker)

Sworn to and subscribed to before me this 6th day of February, 2024.

Notary Public, Meeker County, State of Minnesota
My Commission Expires: January 31, 2025

END OF SECTION 00 41 15

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2025

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Bid Bond

CONTRACTOR:
(Name, legal status and address)
KUE CONTRACTORS, INC.
130 CENTRAL AVENUE SOUTH
PO BOX 408
WATKINS, MN 55389

SURETY:
(Name, legal status and principal place of business)
ATLANTIC SPECIALTY INSURANCE COMPANY
605 HIGHWAY 169 NORTH, SUITE 800
PLYMOUTH, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
INDEPENDENT SCHOOL DISTRICT #279
OSSEO AREA SCHOOLS
11200 93RD AVE N.
MAPLE GROVE, MN 55369

BOND AMOUNT: **Five Percent of the Amount of the Attached Bid -----(5%)**

PROJECT:
(Name, location or address, and Project number, if any)
2024 Northview Middle School Renovations
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **6th** day of **February** , **2024**

(Witness)

(Witness)

KUE CONTRACTORS, INC.
(Principal) *(Seal)*
(Title) Joseph L. Kuechle, President

ATLANTIC SPECIALTY INSURANCE COMPANY
(Surety) *(Seal)*
(Title) **Carl Godziek** **Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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os1110

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
County of Hennepin)

On this 6th day of February, 20 24, before me personally appeared

Carl Godziek to me known, who, being by me duly sworn, did depose and say:

that s/he resides at Dayton, Minnesota he/she is the Attorney-in-Fact of

Atlantic Specialty Insurance Company, the corporation described in and which executed the annexed instrument; that s/he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that s/he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed it assets as ascertained in the manner provided by law.

Notary Public

BRIAN C LOOTS
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/27

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
County of Meeker)

On this 6th day of February, 20 24, before me personally appeared

Joseph L. Kuechle, to me known, who being by me

first duly sworn, did depose and say that s/he resides in Watkins, MN, that

s/he is the President of KUE Contractors, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the corporate seal of said corporation, that the corporate seal affixed to said instrument is such corporate seal, that it was so affixed by order and authority of the Board of directors of said corporation, and that s/he signed his/her name thereto by like order and authority.

Notary Public

DIANNA L ERTL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2025

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Brad Broom, Brian Loots, Carl Godziek, Lauren Bruns, Samantha Boddicker, Sean McBride**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON DWAN NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2025

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 6th day of February, 2024.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2025

_____
Kara L.B. Barrow, Secretary

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2024 Northview Middle School Renovations

B. Project Number: 232149
5869 69th Avenue North
Brooklyn Park, Minnesota 55429

We have examined the Contract Documents for the proposed 2024 Northview Middle School Renovations as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 2/6/2024 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name W. Gohman Construction Co.
1. Address 815 County Road 75 East
2. City, State, Zip St. Joseph, MN 56374
3. Telephone Number (320) 363-7781
4. Fax Number (320) 363-7207

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 60 calendar days, by August 16, 2024.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (60) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:
six million eight hundred seventy-three thousand Dollars $ 6,873,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.
1. Alternate No. 1 Kitchen Ceiling Replacement
(Add)/Deduct fifty thousand and no/100 Dollars $ 50,000

1.08 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum(s) # 1, 2 .

1.10 BID FORM SIGNATURE(S)

W. Gohman Construction Co.

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Michael Gohman, President

(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of W. Gohman Construction Co. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
W. Gohman Construction Co.
By: Michael Gohman
Its: President

STATE OF Minnesota)
)SS.
COUNTY OF Stearns)

Sworn to and subscribed to before me this 6th day of February, 2024.

Notary Public, Stearns County, State of Minnesota
My Commission Expires: 1-31-2028

END OF SECTION 00 41 15

Jennifer Marie Meyer
Notary Public
Minnesota
My Commission Expires January 31, 2028

Jennifer M Meyer

OHIO FARMERS INSURANCE COMPANY

Westfield Group®1 Park Circle, P O Box 5001, Westfield Center, Ohio 44251-5001

Conforms to Document A310™ - 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
W. Gohman Construction Co.
815 E Co Rd 75
St. Joseph, MN 56374

SURETY:
(Name, legal status and principal place of business)
OHIO FARMERS INSURANCE COMPANY
1 Park Circle, PO Box 5001
Westfield Center, OH 44251-5001

OWNER:
(Name, legal status and address)
ISD #279
11200 93rd Ave North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Bid Amount----------(5%)----------

PROJECT:
(Name, location or address, and Project number, if any)
2024 North View Middle School Renovations
5869 69th Ave North, Brooklyn Park, MN 55429

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **22nd** day of **Jaunary**, **2024**.

Jennifer Champa
(Witness)

Joyce Solt
(Witness)

W. Gohman Construction Co.
(Principal) *(Seal)*

By: _____
Michael Gohman, President *(Title)*

OHIO FARMERS INSURANCE COMPANY
(Surety) *(Seal)*

By: Anna Plumski
Anna Plumski, Attorney-In-Fact *(Title)*

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BD5084 OFWWN (10/2010)

CORPORATE ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 22nd day of January, 2024, before me, personally appeared Michael Gohman, to me known, who being by me duly sworn, did depose and say that (s)he resides in St. Cloud, MN, that (s)he is the President of W. Gohman Construction Co. the corporation described in and which executed the foregoing instrument; that (s)he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that (s)he signed his/her name thereto by like order.

(Notarial Seal) Jennifer Marie Meyer Notary Public Minnesota My Commission Expires January 31, 2028

Jennifer M Meyer
(Notary Signature)

ACKNOWLEDGEMENT OF CORPORATE SURETY

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 22nd day of January, 20 24, before me, appeared Anna Plumski, to me personally known, who being by me duly sworn, did say that (s)he is the aforesaid officer or attorney in fact of the Ohio Farmers Insurance Company, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the afoesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(Notarial Seal) CHRISTINE MARIA LANG Notary Public-Minnesota My Commission Expires Jan. 31, 2028

Christine Lang
(Notary Signature)

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 08/24/22, FOR ANY PERSON OR PERSONS NAMED BELOW.

General Power of Attorney

CERTIFIED COPY

POWER NO. **2260812 09**

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

ANITA M. FICKER, CHRISTINA GRESSER, MARK A. GRESSER, CAROL WEBER, JERI FREDERICK, BRIAN NOHAVA, KATHRYN BROPHY, ANNA PLUMSKI, JOINTLY OR SEVERALLY

of **WAITE PARK** and State of **MN** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.**

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader** and **Senior Executive** and their corporate seals to be hereto affixed this **24th** day of **AUGUST** A.D., **2022** .

Corporate Seals Affixed

WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By: **Gary W. Stumper,** *National Surety Leader* and *Senior Executive*

State of Ohio
County of Medina ss.:

On this **24th** day of **AUGUST** A.D., **2022** , before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH;** that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio
County of Medina ss.:

David A. Kotnik, Attorney at Law, *Notary Public*
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, **Frank A. Carrino,** Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this **22nd** day of **January** A.D., **2024** .

Frank A. Carrino, *Secretary*

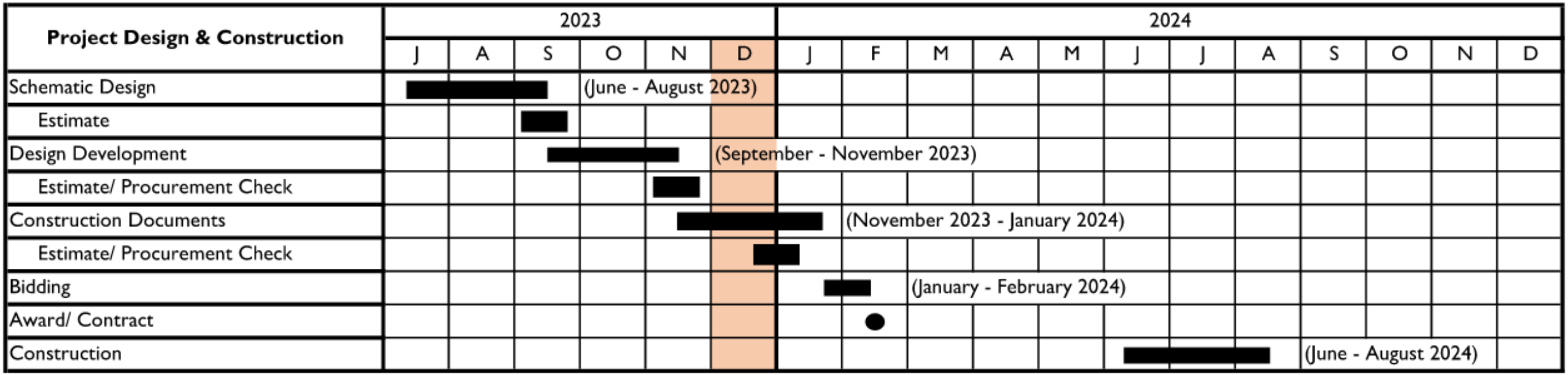
BPOAC2 (combined) (03-22)

North View Middle School

NVMS RENOVATIONS I 2024

North View Middle School

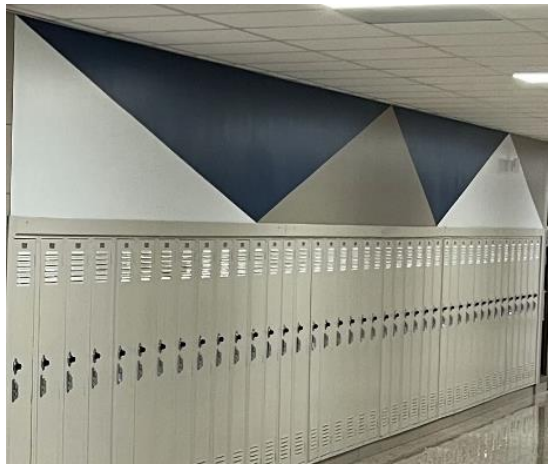
SCHEDULE



North View Middle School
EXISITING CONDITIONS

MAIN LEVEL RENOVATION

Corridor Wall Tile



Corridor Paint Pattern and Grey Lockers

Classroom Casework

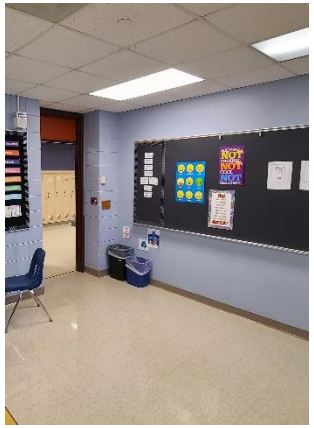
Neutral Classroom Walls and Floor

SECOND LEVEL EXISTING

Light PLAM with White PLAM Countertop

Corridors

Media Center



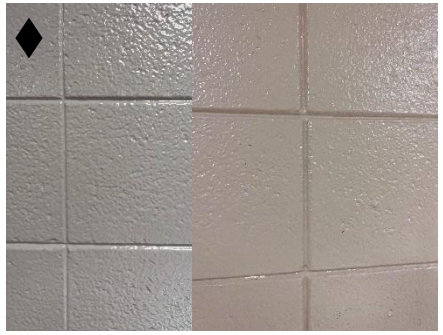
Variety of Classroom Colors- Blue & Brown

Student Bathroom

North View Middle School

SECOND LEVEL EXISTING MATERIAL

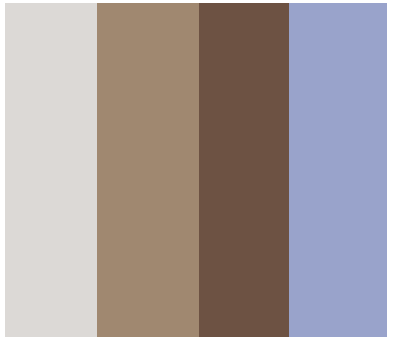
CORRIDOR BLOCK



CORRIDOR TILE

CORRIDOR WALLPAPER

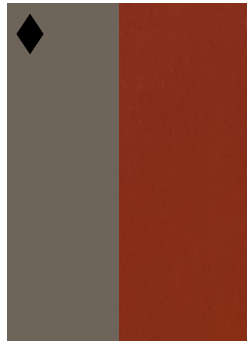
CLASSROOM PAINT



CASEWORK

MEDIA CENTER PAINT

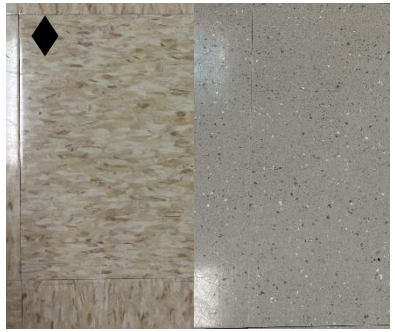
DOOR MATERIAL



LOCKER COLOR

CARPET

VCT



VINYL BASE

USED IN RENOVATION

North View Middle School

INSPIRATION IMAGES

Existing Classroom

Assorted Colorful Seating Options

Dark Floor Zoning & Light Wood

Wood Accent Ceiling

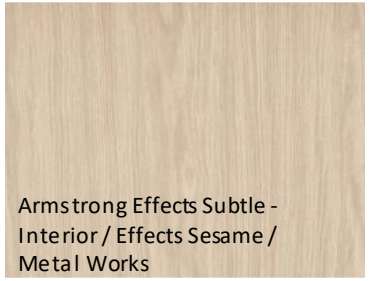
Industrial Furniture

North View Middle School

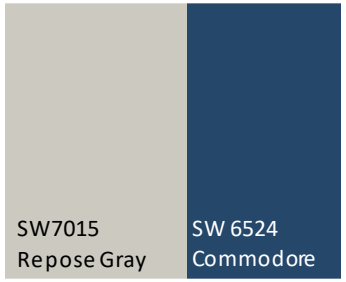
MATERIAL PALETTE

MEDIA CENTER

CEILING



PAINT

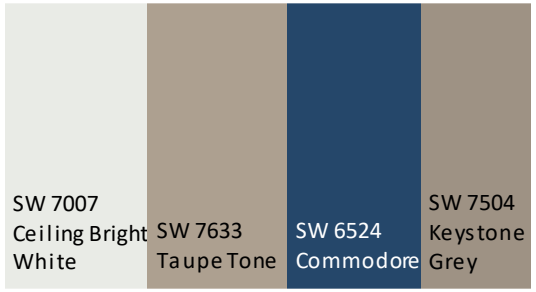


CASEWORK

CARPET

CORRIDOR

PAINT



SOLID SURFACE

TILE WAINSCOT

DOOR COLOR

LOCKER COLOR

VCT

VINYL BASE

CLASSROOM / MAKER SPACE

PAINT

CASEWORK

VCT (Classroom)

RUBBER (Makers Space)

North View Middle School

Media Center Help Desk

North View Middle School

MEDIA CENTER

North View Middle School

MEDIA CENTER

North View Middle School

MEDIA CENTER

North View Middle School

CORRIDOR TO MEDIA CENTER

North View Middle School

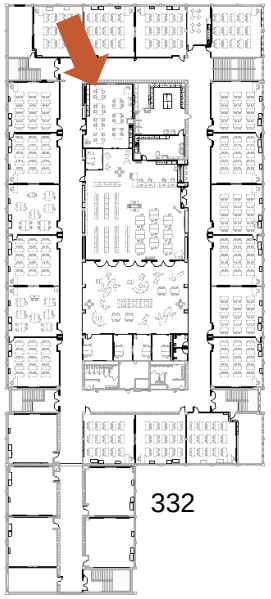
MEDIA CENTER

North View Middle School

MEDIA CENTER STUDY ROOMS

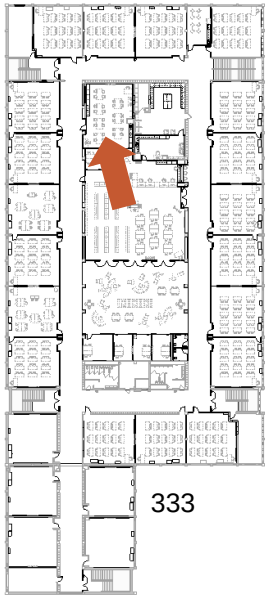
North View Middle School

MAKERS SPACE



North View Middle School

MAKERS SPACE



North View Middle School

CLASSROOM

North View Middle School

CLASSROOM

POLICY 740- ELECTRONIC SIGNATURES

I. PURPOSE

The purpose of this policy is to document the school board's desire to allow school district representatives to send and accept electronic signatures for the purpose of conducting official business to the extent permitted by law and to outline the extent to which the school district will send, accept, and rely on electronic signatures.

II. GENERAL STATEMENT OF POLICY

The school board delegates to the Superintendent and the Superintendent's delegee the authority to determine the extent to which the School District will send, accept, and otherwise create, generate, communicate, store, process, use, and rely upon electronic signatures to and from other persons. For an electronic transaction to be valid, each party must agree to conduct the transaction electronically. If a law prohibits a transaction from occurring electronically, the transaction must occur in the manner specified by law.

III. DEFINITIONS

A. *Authentication*. Authentication means the process used to ascertain the identity of a person or the integrity of specific information. Authentication ensures that the user applying an electronic signature is in fact who they say they are and is authorized to sign.
B. *Electronic signatures*. Electronic signatures means a digital or digitized signature made by electronic sound, symbol or process that is attached to or logically associated with a record and that is executed or adopted with the intent to sign the record.
C. *Transaction*. Transaction means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

IV. GENERAL STANDARDS

A. This policy shall only apply to transactions between the District and parties that have consented to conduct transactions by electronic means. Consent to conduct transactions by electronic means is determined from the context of the transaction and surrounding circumstances, including the parties' conduct.
B. An electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any authentication or other security procedure the District applies to determine the person to which the electronic signature was attributable. The effect of an electronic signature shall be determined from the context and surrounding circumstances at the time of its creation, execution, or adoption, including the parties' agreement to engage in an electronic transaction, if any.
C. Electronic signatures shall be retained with their associated records according to the school district's regular records retention schedule.

V. **AUTHORITY AND RESPONSIBILITIES**

A. The Superintendent and the Superintendent's delegee is delegated authority to determine the extent to which the school district will accept and use electronic signatures to facilitate transactions involving official school district business.
B. The Superintendent shall adopt and implement all system procedures necessary to accept and use electronic signatures to the extent determined by the Superintendent.

The District's system procedures shall be developed in consultation with other appropriate District personnel and shall ensure that all legal requirements are met. Any potential operational risk associated with the use of an electronic signature must be offset by the anticipated benefit of receiving electronic signatures. Consistent with Minnesota law, these system procedures may specify:

1. The manner and format in which the electronic records attached to the electronic signatures will be created, generated, sent, communicated, received, and stored and the systems established for those purposes;
2. The type of electronic signature required, the manner and format in which the electronic signature must be affixed to the electronic record, and the identity of, or criteria that must be met by, any third party used by a person filing a document to facilitate a transaction;
3. Control processes and procedures that will ensure adequate preservation, disposition, integrity, security, confidentiality, and auditability of electronic records; and
4. Any other required attributes for electronic records which are specified for corresponding nonelectric records or reasonably necessary under the circumstances.

C. Nothing in this policy is intended to authorize any individual to provide an electronic signature on behalf of the school board or school district, unless he or she has been granted such authority pursuant to a delegation of authority by the school board, a specific school board policy, or a law.
D. The District may maintain official records in an electronic format provided that the relevant record retention schedule is updated to reflect electronic record management and the electronic records are trustworthy, complete, accessible, and durable.

Policy Adopted:

Legal References

Minn. Stat. §3251.01 (Uniform Electronic Transactions Act)
Minn. Stat. § 123B.09, Subd. 1 (School Boards Powers)
Minn. Stat. §123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 15.17 (Official Records)
SN4, LLC v. Anchor Bank, fsb, 848 N.W.2d 559, 562 (Minn. App. 2014)

POLICY 406 – PUBLIC AND PRIVATE PERSONNEL DATA

I. PURPOSE

The purpose of this policy is to provide guidance to school district employees as to the data the school district collects and maintains regarding its personnel.

II. GENERAL STATEMENT OF POLICY

A. All data on individuals collected, created, received, maintained or disseminated by the school district which are classified by statute or federal law as public, will be accessible to the public pursuant to the procedures established by the school district.
B. All other data on individuals are private or confidential.
C. Employees may authorize release of private data about themselves through use of the Employee Authorization for Release of Private Personnel Data.

III. RESPONSIBLE AUTHORITY

A. The superintendent is the responsible authority for the school district for carryout the duties and responsibilities of government entities for collection, maintaining, and disseminating government data as required by federal or state laws. By written appointment orders, the Superintendent may delegate responsibilities to designees who are employed by the school district.
B. Requests for public and private personnel data should be made to the Data Practices Compliance Official
C. The Data Practices Compliance Official will be appointed by the Superintendent.

Revised: 01/17/17
Revised: 09/23/14
Revised: 09/10/13
Adopted: 11/03/04
Amended: 11/1/11

Cross References:

Policy 515 – Protection and Privacy of Education Records

Legal References:

Minn. R.ch. 1205 (Data Practices)
Minn. Stat. ch.13 (Minnesota Government Data Practices Act)
Minn. Stat. § 122A.20, subd. 2 (Mandatory Reporting)
Minn. Stat. § 253B.07n subd. 1
45 C.F.R. Parts 160 and 164 (HIPAA Regulations)

POLICY 414 – MANDATED REPORTING OF CHILD NEGLECT OR ABUSE

I. In accordance with M.S. 626.556 – Reporting of Maltreatment of Minors, the school district requires the reporting of suspected maltreatment of children or vulnerable adults.

II. Reporting Requirements

A. Any employee or agent of the school district who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years, will immediately report the information to the local welfare agency, police department, county sheriff, Minnesota Department of Education, or other required agency.

B. Any employee or agent of the school district who knows or has reason to believe a vulnerable adult who attends a school district program is being abused will report immediately to the Hennepin County Common Entry Point for adult protection.

C. Employees and agents of the school district will not retaliate against any employee who in good faith makes a report required under this Policy 414.

D. Employees and agents of the school district will not retaliate against any child or vulnerable adult about whom any report is made.

III. Responsibility

A. The Superintendent is authorized to issue regulations for the implementation of this policy and to provide for such training for staff as is necessary to implement the policy.

Revised: 7/23/13
Adopted: 2/2/99
(formerly Policy 5412)

Revised: 2/20/90
Revised: 6/19/84
Adopted: 11/18/80

Legal References:
M.S. 626.556
M.S. 245.825
M.S. 609.321 - 609.324
M.S. 609.341 - 609.324
M.S. 617.246
M.S. 122A.20, Subd. 2
M.S. 13.01, et seq
M.S. 609.379

Cross References:
Policy 507 - Corporal Punishment
Policy 515 – Protection and Privacy of Education Records

PROCEDURE 414 – MANDATED REPORTING OF MALTREATMENT OF CHILDREN OR VULNERABLE ADULTS

I. Purpose

The purpose of this regulation is to establish the procedures employees must follow in making reports required under law of suspected maltreatment of children or vulnerable adults who are students in the school district; to give guidance on the procedures involved in investigation of allegations; the records maintenance requirements for allegations of abuse or potential abuse; and define the terms used in Policy and Procedure 414.

II. Responsibilities of Employees

A. If physical injury to the child or vulnerable adult is apparent, the employee shall follow general procedures to protect the child or vulnerable adult, depending on the circumstances and severity of the injury, including but not limited to:

1. Obtaining the assistance of school health staff;
2. Calling, or ordering a call to 911 emergency services;
3. Providing immediate first aid until other responders arrive and the employee is released from further assistance.

B. An employee should make a report if circumstances or information received leads the employee in good faith to suspect or believe that maltreatment has occurred.

III. Procedure for Reporting

A. Suspected abuse or neglect outside of the school by someone other than an employee or other personnel of the school district.

1. Employees who suspect or who have reason to believe that maltreatment of children or vulnerable adults who are students in the school district has taken place should immediately notify the Hennepin County Child Protection Intake division if a child (612-348-3552 Fax: 612-466-9581), or Hennepin County Adult Protection Intake if over eighteen (18) and a vulnerable adult (612-348-8526), and relay the following information:
    a. The identity of the child or vulnerable adult;
    b. The identity of any person believed to be responsible for the maltreatment if known;
    c. The nature and extent of the maltreatment;
    d. The reporter's name and address;
    e. The reporter’s affiliation with the school district, including position title and school or other location.
2. If report concerns a child, within 72 hours the reporter shall transmit a written report of the suspected maltreatment to Hennepin County Child Protection.
3. If the suspected or known behavior is a crime, the reporter may make the initial and written reports to the local Police Department (e.g. Brooklyn Park Police Department or Maple Grove Police Department). If the initial report is made to Hennepin County Child Protection Department, that department may direct the reporter to call the appropriate law enforcement agency.

B. Suspected abuse or neglect has occurred due to the actions or inaction of an employee or other personnel of the school district.
    1. The employee completes the legal reporting process. Employees who suspect or who have reason to believe that maltreatment of children who are students in the school district has occurred and was caused by an employee or other personnel of the school district should
        a. In the event that the student is younger than eighteen years of age, the reporter should immediately:
            i. make a telephone report to the Minnesota Department of Education (651-582-8200); and/or
            ii. transmit a written report to the Minnesota Department of Education (Fax: 651-582-8809) on the department's prescribed form within 72 hours (exclusive of weekends and holidays);
            iii. inform the school principal or site administrator that the employee has made such a report; and
            iv. within 72 hours (exclusive of weekends and holidays) of making a report transmit a copy of the report form to the school district Human Resources department
        b. In the event that the student is eighteen years of age or older, the reporter should immediately:
            i. make a telephone report to the Hennepin County Adult Protection Intake (telephone 612-348-8526);
            ii. follow any instructions from Hennepin County Adult Protection Intake;
            iii. inform the school principal or site administrator that the employee has made such a report;
            iv. within 72 hours (exclusive of weekends and holidays) of making a report transmit a copy of the report form to the school district Human Resources Department.

    2. In the event that the suspected perpetrator of the alleged maltreatment is the school principal, site administrator, or department head, the reporter shall inform the school principal's or site administrator's supervisor that such a report has been made.

C. Employees who know or who have reason to believe that a kidnapping of a child or a deprivation of parental rights has occurred with the regard to a child shall report that information to the local police department and to the school's resource officer immediately.

IV. Responsibilities of Principals, Site Administrators and Department Heads, or Other Supervisors

A. When a principal, site administrator, department head, or other supervisor receives information that a report of suspected maltreatment of a child or a vulnerable adult by an employee under their supervision has been made, she/he shall:

    1. Establish that all reporting requirements of Section III. have been completed, or direct that they be completed;
    2. Assure that the child or vulnerable adult is not in the care of the employee or other personnel of the school district suspected of maltreatment;

3. Notify the parent or legal guardian of the child or vulnerable adult that an incident has occurred;
4. Notify the appropriate Assistant Superintendent that such a report has been made, and what actions have been taken;
5. Consult with the school district's Human Resources department regarding actions, if any, to take with respect to the suspected perpetrator; and
6. Determine whether or not the alleged act constitutes a violation of the Policy 413 prohibiting Harassment and Violence, and if found that it does also follow the procedures required by that policy.

B. Under no circumstances shall a principal, site administrator, department head or other supervisor dissuade or attempt to dissuade a person required to make a report from doing so.

C. Unless the principal, site administrator, department head or other supervisor is absent from the premises, the duties above shall not be relegated to another.

V. Investigation

A. Suspected maltreatment outside of the school due to the actions or inaction of someone other than an employee or other personnel of the school district.
1. The responsibility for investigating reports of suspected neglect or physical or sexual abuse of a child or maltreatment of a vulnerable adult rests with Hennepin County and Vulnerable Adult Protection Services. The investigating authority may:
a. Interview the child or vulnerable adult at school or elsewhere, at their discretion as to location and permissible presence of any district representative at the interview.
i. If the interview is to take place at a district school, the interviewer should provide the written notice of the intent to interview to the principal, site administrator or her/his designee prior to the interview.
ii. The principal, site administrator or her/his designee may determine the following with regard to the interview taking place at a district site:
(1) The time, as long as the interview may be conducted as soon as practicable but in no cases longer than 24 hours (excluding weekends and holidays) after the notification of the intent to interview, unless a later time is deemed necessary by agreement between the principal, site administrator, her/his designee and the agency conducting the interview;
(2) The place within the school or site for the interview; and
(3) What manner, time, and place for the interview will cause the least disruption of the educational program of the child, vulnerable adult, other students or school employees.
b. Interview any person responsible for the care of the child or the vulnerable adult;
c. Interview the alleged perpetrator; and
d. Interview any person believed to have knowledge of the maltreatment.
2. The principal, site administrator or her/his designee, or any employee or other personnel of the school district, will not inform the parent or guardian of the child or vulnerable adult of any notification that an interview of the child or vulnerable adult will be conducted at the school unless or until the investigating authority has notified

the school district in writing that the investigation or assessment has been concluded.

3. The principal, site administrator, designee, or any employee or other personnel of the school district will cooperate with the investigation and abide by the determinations of the investigating agency.

B. Suspected maltreatment has occurred due to the actions or inactions of an employee or other personnel of the school district.
   1. The school district will conduct its own investigation, in addition to any investigation of the report by the local welfare offices, or local police department responsible, or the Minnesota Department of Education.
      a. Initial investigation of reports will be conducted by the principal or site administrator working in consultation with the school district's Human Resources Department.
      b. In the event that the principal or site administrator is absent from the site, the supervising assistant superintendent, Department of Leadership Teaching and Learning (DLTL), or her/his designee will conduct the investigation.
      c. In the event the principal or site administrator is the alleged perpetrator of the maltreatment, the school district's Human Resources Department will conduct all investigations related to the report.
   2. Investigation may include interviewing the alleged victim of maltreatment, or any student, employee or other personnel of the school district that the investigator believes may have information regarding the suspected maltreatment.

VI. Maintenance of School Records Concerning Abuse or Potential Abuse

Principals will annually review Policy 414 – Mandatory Reporting of Maltreatment of Children or Vulnerable Adults with their licensed and support staff. Policy 414 – Mandatory Reporting of Maltreatment of Children or Vulnerable Adults will be referenced in building staff handbooks.

A. Any notification that a potentially abused or maltreated child or vulnerable adult will be interviewed on school district property is confidential data, and may not be divulged by the school district unless and until notified in writing by the investigating authority that the investigation has been concluded.

B. The notification identified in Paragraphs V.A.1.a.(1) and VI.A above, shall be kept and maintained by the school district unless and until destruction is ordered in writing by the investigating agency or by a court of competent jurisdiction.

VII. Definitions Regarding Maltreatment of a Minor

The alphabetic listing of definitions of terms used in Policy and Procedure 414 related to maltreatment of a minor or vulnerable adult.

A. "Child" means one under age eighteen (18) and an individual under age twenty-one (21), who is in foster care receiving foster care benefits past age 18 or in voluntary foster care for treatment.

B. "Other personnel of the school" means any delegate of the school district, including independent contractors, volunteers and visitors, who provides any of the following services to the child:
   1. Health services
   2. Education
   3. Social services
   4. Psychological services
   5. Law enforcement
   6. Child care services

C. "Immediately" means as soon as possible, but in no event longer than twenty-four (24) hours.

D. "Maltreatment" means any of the following alone, or together:
   1. Neglect;
   2. Abuse of a physical or sexual nature;
   3. Mental injury;
   4. Threatened injury.

E. "Mandated Reporter" means any employee or other personnel of the school who knows or has reason to believe a child is being neglected, physically or sexually abused or physically or sexually abused within the preceding three years.

F. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.

G. "Neglect"
   1. Means:
      a. Failure by a person responsible for a child's care to supply a child with the necessary items that follow when reasonably able to do so:
         i. Food
         ii. Clothing
         iii. Shelter
         iv. Health services
         v. Medical care
         vi. Other care required for the child's physical or mental health including growth delay, or a failure to thrive that has been diagnosed by a physician and is due to parental neglect.
      b. Failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;
      c. Failure to provide for the appropriate supervision or child care arrangements when reasonably able to do so taking into consideration the child's:
         i. Age
         ii. Mental ability
         iii. Physical condition
         iv. Length of absence of the person responsible for the child
         v. Environment

vi. Ability of the child to care for his or her own basic needs or safety
vii. Ability of the child to care for the basic needs and safety of another child in her or his care.

d. Failure to ensure that a child is educated in accordance with state law, but not including the parent's refusal to provide the child with sympathomimetic medications;
e. Prenatal exposure to a controlled substance used by the mother for nonmedical purpose, when exposure is evidenced by
i. Withdrawal symptoms in the child at birth;
ii. Results of a toxicology test performed on the mother at delivery or the child's birth;
iii. Medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance or the presence of a fetal alcohol spectrum disorder
f. Medical neglect as defined by Minnesota Statutes.
g. Chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs or safety; or
h. Emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by:
i. A substantial and observable effect in the child's behavior;
ii. Emotional response
iii. Cognition that is not within the normal range for the child's age and stage of development, with due regard for the child's culture.

2. Does not mean:
a. Using spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where lack of medical care may cause serious danger to the child's health.
b. Refusing to provide a child with sympathomimetic medications.

H. "Person responsible for the child's care" means:
1. An individual functioning within the family unit and having responsibilities for the care of the child such as parent, guardian, or other person having similar care responsibilities; or
2. An individual functioning outside the family unit and having responsibilities for the care of child, including but not limited to:
a. Teacher
b. School administrator
c. School employees or agents
d. Day care provider
e. Babysitter, whether paid or unpaid
f. Counselor
g. Coach

I. "Physical Abuse"
1. Means

a. Any of the injuries listed in Paragraph VII.I.1.b upon a child by person responsible for a child's care where
   i. the means are other than accidental, or
   ii. cannot be explained by the child's history of injuries, or
   iii. the means are any aversive or deprivation procedures or regulated interventions that have not been authorized by Minnesota statutes relating to permissible aversion and deprivation procedures in schools.

b. Injuries that are
   i. Physical, including but not limited to the following actions done anger or without regard to the safety of the child;
      (1) Throwing, kicking, burning, biting, or cutting;
      (2) Striking with a closed fist;
      (3) Shaking a child under age three;
      (4) Causing a non-accidental injury to a child under 18 months of age;
      (5) Unreasonable interference with a child's breathing
      (6) Threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd., 6;
      (7) Striking a child under age one (1) on the face or head;
      (8) Purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances that are not prescribed for the child by a health practitioner, in order to punish or control the child;
      (9) Giving the child substances that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substance(s)
      (10) Unreasonable physical confinement or restraint not permitted by Minn. Stat. § 609.379, including, but not limited to:
         (a) Tying
         (b) Caging
         (c) Chaining
      (11) While in a school or in a school zone, using corporal punishment as defined by Minn. Stat. § 121A.58,
   ii. Does not mean
      (1) Reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury, or
      (2) Reasonable force by a teacher, principal, or school employee as allowed in Minnesota Statutes related to correcting or restraining a student, and to use reasonable force to prevent bodily harm of another.

J. "Sexual Abuse" means
   1. The subjection of a child to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct by
      a. A person responsible for the child's care
      b. A person who has a significant relationship to the child (as defined by Minnesota Statutes § 609.341, Subd. 15)
      c. A person in a position of authority (as defined by Minn. Stat. § 609.341, Subd. 10)
   2. Sexual contact;
   3. Sexual penetration;

4. Any act involving a minor in prostitution;
5. Use of a child in a sexual performance;
6. Threatened sexual abuse; including the status of a parent or household member who has committed a violation that requires registration under Minn. Stat. § 243.166, Subd. 1(a) or (b) (Registration of Predatory Offenders).

K. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. It includes, but is not limited to:
1. Exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from egregious harm;
2. Exposing a child to a person whose parental rights were involuntarily terminated
3. Exposing a child to a person from whom legal and physical custody has been involuntarily transferred to another.

VIII. Definitions Regarding Maltreatment of a Vulnerable Adult
The alphabetic listing of definitions of terms used in Policy 414 related to maltreatment of a vulnerable adult.

A. "Abuse" means
1. An act against a vulnerable adult that constitutes a violation of, or an attempt to violate, or aiding and abetting a violation of any of the following whether or not there are criminal proceedings or convictions stemming from the act:
a. Criminal assault
b. The use of drugs to injure
c. The use of drugs to facilitate crime
d. The solicitation, inducement or promotion of prostitution
e. Criminal sexual conduct.
2. Conduct which is not an accident or therapeutic conduct as defined in this section which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to:
a. Hitting, slapping, kicking, pinching, biting or corporal punishment;
b. Use of repeated or malicious oral, written or gestured language toward a vulnerable adult that a reasonable person would consider
i. Disparaging
ii. Derogatory
iii. Humiliating
iv. Harassing
v. Threatening.
c. Use of any aversive or deprivation procedure against the will of the vulnerable adult or the legal representative of the vulnerable adult;
d. Use of any confinement or involuntary seclusion against the will of the vulnerable adult or the legal representative of the vulnerable adult;
e. Forced separation from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult;
f. Use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under Minnesota law;

g. Sexual contact or penetration between a facility staff person or a person providing services in the facility and the vulnerable adult;
h. The act of forcing, compelling or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another.

B. "Caregiver" means an individual or facility who has the responsibility for the care of a vulnerable adult due to
   1. Family relationship, or
   2. Contract or agreement to provide for the vulnerable adult.

C. "Employee" means any professional employee or employee's designate who provides any of the following services to the vulnerable adult on behalf of the school district:
   1. Health services
   2. Education
   3. Social services
   4. Psychological services
   5. Law enforcement
   6. Child care services

D. "Financial Exploitation" means
   1. A breach of fiduciary duty in making un-authorization expenditures of funds entrusted to the individual for the benefit of the vulnerable adult;
   2. Failure to provide the services identified in Paragraph VIII.H.1.b when such failure results in, or is likely to result in, detriment to the vulnerable adult;
   3. Willful use, withholding or disposal of funds or property of a vulnerable adult;
   4. Acquisitions of the funds or property of a vulnerable adult through
      a. Undue influence
      b. Duress
      c. Harassment
      d. Deception
      e. Fraud
   5. Causing a vulnerable adult to perform services against the adult's will for the profit or advantage of another by the use of
      a. Force,
      b. Coercion or
      c. Enticement

E. "Immediately" means as soon as possible, but no longer than 24 hours from the time of initial knowledge that an incident occurred has been received.

F. "Mandated Reporter" means any employee or other personnel of the school district who has reason to believe that a vulnerable adult is being or has been maltreated.

G. "Maltreatment" means the following behaviors toward a vulnerable adult:
   1. Neglect;
   2. Abuse;
   3. Financial exploitation.

H. "Neglect"
   1. Means
      a. A failure or omission by a caregiver to provide any of the care or services identified in Paragraph VIII.H.1.b, which is or are
         i. Reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and
         ii. Not the result of an accident or therapeutic conduct.
      b. Services or care
         i. Food
         ii. Clothing
         iii. Shelter
         iv. Health care
         v. Supervision
      c. The absence or likelihood of absence of the care and services described in Paragraph VIII.H.1.b which are
         i. Necessary to maintain the physical and mental health of the vulnerable adult,
         ii. Essential given a reasonable person's estimation considering the physical or mental capacity or dysfunction of the vulnerable adult.
      d. Does not mean actions specifically excluded by Minn. Stat. § 626.5572, Subd. 17 related to certain health care and lifestyle decisions.

I. "Other personnel of the school district" means any person, including independent contractors, volunteers and visitors who provides any of the following services to the child on behalf of the school district:
   1. Health services
   2. Education
   3. Social services
   4. Psychological services
   5. Law enforcement
   6. Child care services

J. "Vulnerable Adult" means any person 18 years of age or older who
   1. Is a resident or inpatient of a facility;
   2. Receives services at or from a licensed facility which serves adults;
   3. Receives services at or from a licensed home care provider or
   4. Regardless of residence or type of service received due to impairment of the person's mental or physical function or emotional status:
      a. Is unable to adequately provide the person's own care
      b. Is unable to adequately provide the person's own protection from maltreatment.

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Procedure 414 Dated: 2/2/99 (formerly Procedure 5412)

Revised: 11/19/13
Revised: 2/20/90
Revised: 6/19/84
Policy Dated: 11/18/80

Legal References:
M.S. 13.01, et seq.
M.S. 626.556
M.S. 626.557
M.S. 245.825
M.S. 609.321 – 609.324
M.S. 609.341 – 609.345
M.S. 609.379
M.S. 1301, et seq.
M.S. 609.379
M.S. 617.246
M.S. 122A.20, Subd. 2

Cross References:
Policy 507 - Corporal Punishment
Policy 515 – Protection and Privacy of Education Records

POLICY 416 – DRUG AND ALCOHOL TESTING

I. PURPOSE

The purpose of this policy is to support the commitment of the school district to provide learning and work environments that are alcohol and drug free. Learning and work environments that are alcohol and drug free are safer, healthier and more productive for students and staff.

II. GENERAL STATEMENT OF POLICY

A. The school district will promote and enforce a chemical-free workplace for all school district employees through implementation of drug and alcohol testing in accordance with the law.
B. In the event the school district retains the services of employees who are required to have a commercial driver's license, or are employed in safety sensitive positions as those terms are defined in federal laws, the school district will conduct drug and alcohol testing of those employees in accordance with federal legal requirements.
C. The school district will provide drug and alcohol testing for school district employees who are not required to have a commercial driver's license or who perform safety sensitive duties in accordance with state law.

III. TESTING FOR EMPLOYEES

A. The school district may request that employees not performing duties requiring a CDL or performing safety sensitive duties submit to alcohol or drug testing in accordance with school district procedures and state law.
B. An employee may refuse to take a required test, but the refusal will be documented by the employee's supervisor and appropriate disciplinary action will be taken in accordance with state law and any applicable collective bargaining agreement. The employee may also be limited in the job duties assigned to the employee.
C. The school district will not request or require an employee to undergo alcohol or drug testing on an arbitrary and capricious basis.
    1. An employee required to have a commercial driver's license or in a safety-sensitive position may be subject to random testing, post-accident testing, reasonable suspicion testing and return-to-duty, and follow-up testing.
    2. An employee not required to have a commercial driver's license or in a safety sensitive position is subject to reasonable suspicion testing and testing when the employee has been referred by the school district for a chemical dependency treatment program or if the employee is participating in a chemical dependency treatment program under an employee benefit plan.
D. School district employees will be requested or required to test when there is a reasonable suspicion to test. The school district will require or request reasonable suspicion testing if the school district has a reasonable suspicion that the employee:
    1. Is under the influence of drugs or alcohol;
    2. Has violated the school district's written work rules prohibiting the use, possession, sale, or transfer of drugs or alcohol while the employee is working or while the employee is on the school district's premises or operating the school district's vehicles, machinery or equipment;
    3. Has sustained a personal injury or has caused another employee to sustain a personal injury; or
    4. Has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

E. The school district may request or require any employee to undergo drug and alcohol testing if the employee has been referred by the school district for a chemical dependency treatment program or if the employee is participating in a chemical dependency treatment program under an employee benefit plan.
F. Testing will be performed by laboratories licensed, accredited, or certified under the Minnesota Drug and Alcohol Testing in the Workplace law and using established chain-of-custody protocols.
G. Disciplinary decisions relating to alcohol and drug testing will be made in accordance with state law and/or applicable collective bargaining agreements.
H. Employees who do not require a commercial driver's license and who do not perform safety sensitive jobs may request confirmatory tests and confirmatory retests in accordance with state law.

IV. EMPLOYEE RIGHTS

A. The school district will provide the notices to all employees as outlined in the procedures that accompany this policy.
B. Any employee whose test result is positive has a right to explain the positive test result within three working days after they receive the notice of the result.
C. All positive test results shall undergo a confirmatory test in accordance with Minnesota Drug and Alcohol Testing in the Workplace law.
D. Any employee whose confirmatory test result is positive may request, and pay for, an additional confirmatory retest as provided by state law. A confirmatory retest must be requested within five working days after the employee received notice of the test result.
E. The school district will not discharge, discipline, or discriminate against an employee not required to have a CDL on the basis of a positive test result from an initial screening test that has not been verified by a confirmatory test. The school district may temporarily place the employee on administrative leave or transfer the employee to another position at the same rate of pay pending the outcome of the confirmatory test and, if requested, the confirmatory retest, provided the school district determines that it is reasonably necessary to protect the health or safety of the employee, the employee's coworkers, students or the public.
F. The school district may remove an employee from a safety sensitive position, if the employee refuses to undergo testing.

Reviewed: xx/xx/xx
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Policy 416 Adopted: 2/2/99 (formerly Policy 4255)
Policy 4255 Adopted: 2/6/96

Legal References
49 C.F.R. Part 382
M. S. 181.950-.957 (Drug and Alcohol Testing in the Workplace)
Law Enforcement labor Services, Inc. v. Sherburne County, et al., 695 N.W.2d 630 (Minn. App. 2005)
Policies 417, 418

PROCEDURE 416 – DRUG AND ALCOHOL TESTING

I. DEFINITIONS
- A. "Alcohol" means the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohol including methyl or isopropyl alcohol.
- B. "Alcohol and/or Drug Testing" means analysis of a body component sample according to the standards established under one of the programs authorized under state law to perform the test for employers, for the purpose of measuring the presence or absence of drugs, alcohol, or their metabolites in the sample tested.
- C. "CDL" means a commercial driver's license.
- D. "CDL Employee" means an employee in a safety-sensitive position.
- E. "Confirmatory test" or "confirmatory retest" means a drug or alcohol test that uses a method of analysis allowed under state law.
- F. "Drug" means any substance (other than alcohol) that is a controlled substance as defined in Minn. Stat. § 152.01, subd. 4.
- G. "Employee", unless otherwise noted, means an employee of the school district whose job duties do not include safety-sensitive functions or require holding a commercial driver's license (CDL).
- H. "Follow-up Testing" means unannounced testing of a CDL employee after a substance abuse professional (SAP) has determined that a driver is in need of assistance in resolving problems with alcohol and/or controlled substances. The testing directed by the SAP may be for up to sixty (60) months after completing a treatment program.
- I. "Initial screening test" means a drug or alcohol test that uses a method of analysis under one of the programs allowed by state law for alcohol and/or drug testing for employees.
- J. "Medical Review Officer" (MRO) means a physician who reviews all drug tests and reports them back to the employer.
- K. "Positive test result" means a finding of the presence of drugs, alcohol, or their metabolites in the sample tested in levels at or above the threshold detection levels contained in the standards of one of the programs used to conduct an alcohol and/or drug test.
- L. "Post-Accident Testing" means testing is done as soon as practicable following an accident involving a commercial motor vehicle if the accident involved the loss of human life or if the driver receives a citation for a moving traffic violation arising from an accident which results in bodily injury or disabling damage to a motor vehicle. Pursuant to 49 CFR 382.303, alcohol tests shall be administered two hours following the accident. If a test required under this section is not administered within two hours, the district shall maintain a file stating the reasons the test was not promptly administered. If a test required by this section is not administered within eight hours following the accident, the school district must cease attempts to administer an alcohol test and will prepare a record stating the reasons the test was not promptly administered.
- M. "Random Testing" means tests on a random basis at unannounced times throughout the year, as required by the federal regulations.
- N. "Reasonable suspicion" means a basis for forming a belief based on specific facts and rational inferences drawn from those facts.
- O. "Return to Duty Testing" means testing of a CDL employee found to have violated this policy who has successfully complied with prescribed education and/or treatment conducted prior to the employee's return to duty.
- P. "Safety-sensitive positions" are positions requiring a commercial driver's license (CDL) as a qualification of employment and may include truck drivers, custodian positions of district grounds lead, outside/ice arena, carpenter lead, outside person, maintenance mechanic.
- Q. "Safety-sensitive functions" means any of the following:
  1. Driving, operating, or being in physical control of a vehicle; the time spent waiting to be dispatched or remaining in readiness to operate the vehicle; inspecting servicing or conditioning equipment; being in or on a commercial motor vehicle; loading or unloading the vehicle; securing the vehicle and time spent performing the driver requirements associated with an accident; and

2. Repairing, obtaining assistance for, or attending to a disabled vehicle.

II REQUIRED NOTICES

A. The school district will provide notice of its drug testing policy for all employees and will post notice of the policy in an appropriate and conspicuous location at each school district site. The notice will notify employees of the availability of Policy and Procedure 416, at each school district site, for inspection and copying. Policy and Procedure 416 are also available on the school district's website.
B. Before requesting or requiring an employee to undergo alcohol or drug testing, the school district will provide the employee with written notice on which to acknowledge that the employee has seen the district's alcohol and drug testing policy.
C. Employees subject to testing will receive notice of test results reported to the school district, and a notice of various rights including limitations on employee discharge, discipline, and discrimination within three working days after the school district receives the report from the testing laboratory. This notice must include discussion of the employee's right to a copy of the test results, their right to explain the test result, and their right to request a confirmatory retest.

III EMPLOYEE RIGHTS

A. Employees who undergo testing have the right to request copies of their test results.
B. Employees will be given the opportunity to explain any positive confirmatory test result within three working days after receiving notice of such a result.
C. An employee, whose confirmatory test result is positive, may request a confirmatory retest, at the employee's own expense. Such a request must be made within five working days after the employee was notified of the positive test result.
D. The school district may not discharge, discipline, discriminate against, or request or require rehabilitation of an employee on the basis of a positive test result from an initial screening test that has not been verified by a confirmatory test. The school district may temporarily place the employee on administrative leave or transfer the employee to another position at the same rate of pay pending the outcome of the confirmatory test and if requested, the confirmatory retest, provided the school district determines that it is reasonably necessary to protect the health or safety of the employee, the employee's coworkers, students or the public.
E. The school district will reinstate any employee who has been transferred on the basis of an initial screening result if the confirmatory test or requested confirmatory retest is negative.
F. The school district will provide to employees access to information in their personnel file relating to positive test result reports and other information acquired in the alcohol and drug testing process and conclusions drawn from and actions taken based on the reports or other acquired information.
G. The school district will maintain test result reports and other information acquired in the drug and alcohol testing process as private data on individuals and will not disclose the reports or other information without the express written consent of the employee tested unless authorized by law in the circumstances set out in III.H. below.
H. Evidence of a positive test result may be:
    1. Used in an arbitration proceeding pursuant to a collective bargaining agreement, an administrative hearing under Minn. Stat. ch. 43A or other state or local law, or a judicial proceeding, provided that information is relevant to the hearing or proceeding;
    2. Disclosed to any federal agency or other unit of the United States government, as required under federal law, regulation or order, or in accordance with compliance requirements of a federal government contract; and/or
    3. Disclosed to a substance abuse treatment facility for the purpose of evaluation or treatment of the employee.
I. Positive test results may not be used as evidence in a criminal action against the employee tested.

IV PROHIBITIONS

The following employee conduct is prohibited:

A. Using, being under the influence of, or possessing illegal drugs;

B. Using, or being under the influence of legal drugs whether or not prescribed for the employee that are being used at a level that adversely affects the employee's job performance;
C. Reporting for work under the influence of alcohol or being under the influence of alcohol while at work.

V ALCOHOL AND DRUG TESTING OF EMPLOYEES REQUIRED TO HOLD A COMMERCIAL DRIVER'S LICENSE (CDL)

A. Employees who are in safety-sensitive positions are required to undergo alcohol and drug testing in accordance with rules established by the Federal Highway Administration. The Department of Transportation (DOT) recognizes only urinalysis as a valid means for drug testing.
   1. The employees in safety sensitive positions will be subject to the following required types of alcohol and drug tests: pre-employment, post-accident, reasonable suspicion, random, return-to duty and follow-up.
   2. Employee alcohol and drug testing records are confidential but available to the tested employee. Test results and other confidential information will only be released to the employee's supervisor(s), district human resources officials and the substance abuse professional who is evaluating the employee.
B. No employee in a safety-sensitive position will:
   1. Use alcohol or be under the influence of alcohol within four hours before going on duty or operating or having physical control of a commercial motor vehicle;
   2. Use alcohol, be under the influence of alcohol or have any measured alcohol concentration or detected presence of alcohol while on duty or operating or in physical control of a commercial motor vehicle;
   3. Be on duty or operate a commercial motor vehicle while in possession of an alcoholic beverage;
   4. Be on duty or operate a commercial motor vehicle if, by his or her general appearance or conduct or by other substantiating evidence, he or she appears to have used alcohol within the preceding four hours; or
   5. Engage in the illicit use of drugs on or off duty.
C. The school district will provide employees in safety-sensitive positions with education and training on how alcohol and drugs might affect them and training on how to document behavioral changes in employees who might be abusing drugs.

VI TESTING METHODS FOR NON-SAFETY-SENSITIVE AND NON-CDL EMPLOYEES

All testing will be conducted by an approved facility.

A. Alcohol Testing

   Alcohol testing will be done by analyzing an employee's bodily fluids through tests administered by the certified laboratory. The employee provides a sample to the school district's collector in a location that affords privacy, and the collector seals and labels the specimen, completes a chain of custody document, and prepares the specimen and accompanying paperwork for shipment to a drug testing laboratory that is licensed, accredited, or certified pursuant to Minnesota Statutes § 181.953. The specimen must always be in the possession of, in view of, or must be placed in a secure area by the person authorized to handle the sample.
   1. The specimen is divided into two bottles and labeled as "primary" and "split" specimen.
   2. A screening test will be conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test.
   3. A second, or confirmation, test will be conducted if the alcohol concentration in the screening test is 0.02 or greater.
   4. Only the primary specimen is opened and used for the analysis by the testing laboratory. The split specimen bottle remains sealed and is stored at the laboratory.
   5. If the analysis of the primary specimen confirms the presence of alcohol, the original testing laboratory will conduct a confirmatory test pursuant to the Minnesota Statutes §181.953. The employee will be notified of the positive results in writing within 72 hours and may request an additional confirmatory test and will have 72 hours to request the

split specimen to be sent for analysis at the original laboratory or another certified testing laboratory licensed, accredited, or certified pursuant to Minnesota Statutes § 181.952.

B. Drug Testing
Drug testing will be done by analyzing an employee's urine specimen. The employee provides a urine specimen in a location that affords privacy, and the "collector" seals and labels the specimen, completes a chain of custody document, and prepares the specimen and accompanying paperwork for shipment to a drug testing laboratory that is licensed, accredited, or certified pursuant to Minnesota Statutes §181.953. Pursuant to Minnesota Statutes §181.953, the specimen must always be in the possession of, in view of, or must be placed in a secure area by the person authorized to handle the sample.
1. The specimen is divided into two bottles labeled as a "primary" and a "split" specimen.
2. Only the primary specimen is opened and used for the urinalysis by the drug testing laboratory. The split specimen bottle remains sealed and is stored at the laboratory.
3. If the analysis of the primary specimen confirms the presence of illegal, controlled substances, the original testing laboratory shall conduct a confirmatory test pursuant to Minnesota Statutes §181.953 subd. 3. The employee will be notified of the positive results in writing within 72 hours and may request an additional confirmatory test of the split specimen at the original laboratory or another drug testing laboratory licensed, accredited, or certified pursuant to Minnesota Statutes §181.952.

C. The refusal by an employee to take a required test will be documented by the employee's supervisor.

VII RESPONSE TO RESULTS OF ALCOHOL AND DRUG TESTS OF EMPLOYEES IN SAFETY-SENSITIVE POSITIONS

A. Alcohol
1. An employee who has any alcohol concentration in their breath when tested just before, during or just after performing a safety-sensitive function will be removed from performing safety-sensitive duties for at least 24 hours.
2. No employee will use alcohol while performing safety-sensitive functions. No employee will perform safety-sensitive functions within four hours after using alcohol. No employee will report for duty or remain on duty requiring the performance of a safety-sensitive function while having an alcohol concentration of 0.02 or greater. An employee with an alcohol concentration of 0.02 or greater will be immediately removed from functions which require a CDL and upon the application of all required testing procedures and rights, will either be reassigned to duties that do not require a commercial driver's license or terminated from employment.
3. The district will advise the employee of the resources available to help evaluate and resolve problems associated with misuse of alcohol, including the names, addresses and telephone numbers of substance abuse professionals, counseling centers and treatment programs.
4. If a breath test cannot be administered to an employee whose behavior or appearance suggests alcohol misuse, the employee will be removed from performing duties which require a CDL for at least 24 hours.

B. Drugs
1. An employee who has a positive drug test result will be removed from duty which requires a CDL after the employee has been interviewed by a medical review officer (MRO) and the MRO has determined that the positive drug test resulted from the unauthorized use of a controlled substance. At the discretion of the school district, the employee may either be reassigned to duties that do not require a CDL or terminated from employment.
2. The district will advise the employee of the resources available to help evaluate and resolve problems associated with misuse of controlled substances, including the names, addresses and telephone numbers of substance abuse professionals, counseling centers and treatment programs.
3. If the employee refuses to take a required test, the employee will be prohibited from performing safety-sensitive functions and will be subject to appropriate disciplinary action up to and including termination.

C. Termination

The employee may be terminated if one or more of the following items apply to that employee.

1. The employee has a confirmed alcohol test result with a concentration of 0.02 or greater;
2. The employee has a positive drug test for the unauthorized use of a controlled substance, and/or
3. The employee is disqualified from driving a commercial motor vehicle as a result of the requirements of state or federal law.

VIII EDUCATIONAL MATERIALS

The school district will provide educational materials to affected employees to meet the requirements of 49 C.F.R. Part 382.601. Each driver employee in a safety-sensitive position will be required to sign a statement certifying receipt of the educational materials. The school district will maintain the statement. Written notice of the availability of the educational materials will also be provided to representatives of employee organizations.

Revised: 10/20/15
Procedure 416 Adopted: 2/2/99 (formerly Procedure 4255)
Dated: 2/6/96

Legal References

49 U.S.C. § 31306 (Omnibus Transportation Employee Testing Act of 1991)
49 U.S.C. § 521(b) (Civil and Criminal Penalties for Violations)
49 C.F.R. Parts 40 and 382 (Department of Transportation Rules Implementing Omnibus Transportation Employee Testing Act of 1991)
M. S. 181.950-.957 (Drug and Alcohol Testing in the Workplace)
Law Enforcement labor Services, Inc. v. Sherburne County, et al., 695 N.W.2d 630 (Minn. App. 2005)
Policies 417, 418

POLICY 418 – DRUG-FREE WORKPLACE

I. PURPOSE

The purpose of this policy is to maintain a safe and healthy environment for employees by prohibiting employee use of alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products and controlled substances at any school district location.

II. GENERAL STATEMENT OF POLICY

A. In compliance with the Drug-Free Workplace Act of 1988, the school district will maintain a drug-free workplace. The school district prohibits use of alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products or controlled substances while on a school location. Paraphernalia associated with controlled substances is also prohibited.

B. A violation of this policy occurs when any student, teacher, administrator, other school district personnel, or member of the public uses or possesses alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products, or controlled substances in any school location.

C. An individual may not use or possess cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13, including all facilities, whether owned, rented, or leased, and all vehicles that the school district owns, leases, rents, contracts for, or controls.

D. The school district will act to enforce this policy and to discipline or take other appropriate action against any school employee who violates this policy.

III. DRUG FREE AWARENESS AND PREVENTION PROGRAM

A. The superintendent or designee shall undertake and maintain a drug-free awareness and prevention program to inform employees, students, and others about:
   1. The dangers and health risks of chemical abuse in the workplace/school.
   2. The school district's drug-free workplace/drug-free school policy.
   3. Any available drug or alcohol counseling, treatment, rehabilitation, re-entry, and/or assistance programs available to employees and/or students.
      The penalties that may be imposed on employees for drug abuse violations.

   The superintendent or designee shall notify any federal granting agency required to be notified under the Drug-Free Workplace Act within ten (10) days after receiving notice of a conviction of an employee for a criminal drug statute violation occurring in the workplace. To facilitate the giving of such notice, any employee aware of such a conviction will report the same to the superintendent.

IV. EXCEPTIONS

A. A violation of this policy does not occur when a person brings onto a school location, for such person's own use, a controlled substance (except medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products) which has a currently accepted medical use in treatment in the United States and the person has a physician's prescription for the substance. The person shall comply with the relevant procedures of this policy.

B. A violation of this policy does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

C. Employees who have a prescription for medical treatment with a controlled substance (except medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products) are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor of his or her required use. The employee may be required to provide a copy of the prescription.

D. A violation does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minnesota Statutes section 624.701, subdivision 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

V. ENFORCEMENT

A. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any school location.

B. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board. If an employee violates this policy by lawfully using medical cannabis prescribed by their physician, the school district will consider alternatives to disciplinary consequence which take into account the identified medical needs of the employee and the school district's health and safety concerns.

C. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program may be subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.

VI. NOTICE

Each employee shall be provided with written notice of this Drug-Free Workplace/Drug Free School policy and shall be required to acknowledge that he or she has received the policy.

A. Employees are subject to the school district's drug and alcohol testing policies and procedures.
B. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.

Revised: 11/21/2023
Revised: 01/16/2018
Revised: 12/16/2013
Adopted: 2/2/99 (formerly Policy 4154 & 4254)
Adopted: 9/18/98

Legal References:

Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 342.09 (Personal Adult Use of Cannabis)
Minn. Stat. § 342.56 (Limitations)
Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Liquor in Certain Buildings or Grounds)
Minn. Stat. § 152.01, Subd. 15a (Definitions)
Minn. Stat. § 152.0264 (Cannabis Sale Crimes)
Minn. Stat. § 152.22, Subd. 6 (Definitions; Medical Cannabis)
Minn. Stat. § 152.23 (Limitations; Medical Cannabis)
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
20 U.S.C. § 7101-7165 (Safe and Drug-Free Schools and Communities Act)
21 U.S.C. § 812 (Schedules of Controlled Substances)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

POLICY 419 – TOBACCO-FREE ENVIRONMENT

I. Prohibition
The use of tobacco is prohibited for all persons within all school buildings, school vehicles or school contracted vehicles, or on school grounds during all hours of every calendar day. This prohibition will apply to all students and adults.

II. Notification
Efforts will be made to give regular notice of this policy in employee handbooks, during new employee orientation, and by use of posters in employee lounges and other appropriate locations.

III. Implementation
The success of this policy depends upon the consideration and cooperation of employees. All individuals on school premises share in the responsibility of enforcement. Violation of Policy 419 – Tobacco-Free Environment by employees will be referred to the appropriate supervisor for progressive discipline.

Policy 419 Adopted: 2/2/99 (formerly Policy 4152 & 4252))
Revised: 7/11/89
Policy Adopted: 6/7/88
Policy Effective: 1/1/89

POLICY 423 – EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The School Board recognizes that in order for the District to achieve its mission, a safe and healthy learning environment and appropriate employee-student relationships are essential. The District is committed to providing an educational environment in which all students are treated with respect and dignity. Every District employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

A. School district employees should maintain professional relationships with their students in all their interactions with them whether on or off duty and on or off school district locations, including in the use of social media.

B. At all times, ~~teachers and other~~ District employees will adhere to applicable standards of ethics and professional conduct as established by Minnesota law and will treat students with respect, courtesy, and consideration.

C. ~~Teachers and other~~ District employees should act in a way that acknowledges and reflects their inherent positions of authority and influence over students. ~~Teachers and other~~ District employees should not intimidate, berate or shame students for sincerely held beliefs.

D. ~~Teachers and other~~ District employees will cooperate with any investigation concerning allegations of actions, conduct, or communications that if proven, would violate this policy.

E. The District recognizes that there are certain familial and other similar relationships that may provide exceptions.

III. ACTIONS THAT VIOLATE POLICY

A. District employees must not engage in sexual relationships with students, regardless of the age of the student.

B. District employees may not date students or have interaction or activity of a sexual nature with a student, regardless of the age of the student.

C. District employees whose interactions with students through electronic communication violate Policy 423 are also in violation of Policy 441, Technology and Internet Acceptable Use By Staff.

D. District employees must not commit or attempt to induce students or others to commit an illegal act or act of immoral conduct that may be harmful to others or bring discredit to the District.

E. District employees must not supply alcohol or any illegal substance to a student, allow a student access to such substances or fail to take reasonable steps to prevent such access by a student.

IV. SCHOOL DISTRICT ACTION

A. The District will promptly investigate allegations of violations of this policy.

B. The District will take appropriate disciplinary action when it becomes aware of

conduct or communication including communication through a public online social media site that adversely affects the workplace or violates applicable professional codes of ethics.

C. The District will not indemnify District employees determined to be acting outside the scope of their duties including actions that violate this policy, or who are otherwise guilty of malfeasance, willful neglect of duty, or bad faith.

Revised: 4/17/2018
Adopted: 6/18/2013

Cross References:
Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse
Policy 441-Technology and Internet Acceptable Use By Staff
Policy 707-Transportation of Students
Procedure 102-Equal Educational and Employment Opportunity

Legal References:
Minn. Stat. § 13.43, subd. 16
Minn. Stat. § 122A.20, subd. 2
Minn. Stat. § 122A.40, subds. 5(b), 13(b)
Minn. Stat. § 626.556; Minn. Rules 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules 8700.7500 (Code of Ethics for Minnesota Teachers)

PROCEDURE 423 – EMPLOYEE-STUDENT RELATIONSHIPS

I. ROLES FOR SCHOOL DISTRICT EMPLOYEES

A. District employees are expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.

B. Teachers and administrators are expected to comply with their respective Codes of Ethics.

C. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.

D. ~~Teachers and other~~ District employees have inherent positions of authority and influence over students and must be mindful of that status. ~~Teachers and other~~ District employees should not use their positions to intimidate, berate or shame students for sincerely held beliefs.

E. District employees will maintain professional ethics and boundaries in their use of electronic communication including social media in their personal and professional lives. In order to maintain appropriate boundaries, District employees should consider separating personal and professional content online.

1. Teachers may elect to use online social media in the classroom for purposes of instruction. If using social media in the classroom, teachers will instruct students on the appropriate use of the social media sites. Teachers using online social media in the classroom will ensure compliance with any applicable terms of use of the online social media site.

2. The school district may take appropriate responsive action to an employee's private use of online social media if that use adversely affects the workplace or violates applicable professional codes of ethics.

3. Employees, including coaches and advisors, who participate in online social media networking groups representing student groups, do so as employees of the district.

II. SAFEGUARDS FOR SCHOOL DISTRICT EMPLOYEES

A. Consistent with professional ethics and the needs of individual students, District employees should avoid unnecessary physical contact with students.

B. When meeting with a student, District employees should meet only in rooms with windows or keep doors to the meeting rooms open or meet in areas with others nearby.

C. District employees should adhere to Policy #441 and Procedures #441, Technology and Internet Acceptable Use by Staff, in all electronic communication with students.

D. District employees should adhere to Policy #707 and provide rides to students only in an emergency situation in accordance with authorization by the site manager. In such cases, two adults must be in the vehicle with the student.

III. REPORTING AND INVESTIGATION

A. Employees with complaints or concerns about possible violations of Policy #423 will report their concerns to their supervisor, their supervisor's supervisor or the District's Human Rights Officer in accordance with Procedures #102.

B. Employees will cooperate with investigations of allegations of violations of this policy.

C. The District will promptly investigate allegations of violations of this policy.

D. The District will report to the Minnesota Board of Teaching in accordance with legal reporting requirements.

Revised: 4/17/2018
Adopted: 6/18/2013

Cross References:
Policy 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse
Policy 441-Technology and Internet Acceptable Use By Staff
Policy 707-Transportation of Students
Procedure 102-Equal Educational and Employment Opportunity

Legal References:
Minn. Stat. § 13.43, subd. 16
Minn. Stat. § 122A.20, subd. 2
Minn. Stat. § 122A.40, subds. 5(b), 13(b)
Minn. Stat. § 626.556
Minn. Rules 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules 8700.7500 (Code of Ethics for Minnesota Teachers)

POLICY 452 - FIREARM RESTRICTIONS FOR EMPLOYEES

I. Purpose:
The purpose of this policy is to address enforcement of the Minnesota statutes regulating the carrying of firearms on school premises. In addition, the purpose of this policy is to provide sufficient guidance to allow school district officials to implement those legal requirements in a uniform way.

II. In accordance with Minnesota Statute, employees of the school district, while acting in the course and scope of employment, are prohibited from carrying firearms except that employees with a permit to carry firearms may keep a firearm in the interior of a vehicle while parked in a school district parking lot. Such employees may also carry the firearm outside the vehicle to directly place the firearm in the trunk or rear area of the vehicle.

III. ~~Principals/managers will annually review Policy 452 Carry Restrictions for Employees with all staff.~~ Policy 452 ~~Carry~~ Firearm Restrictions for Employees will be referenced in staff handbooks, and staff are responsible to review the handbook annually.

Revised: 1/15/19
Adopted: 12/2/03

Legal References
Minnesota Citizens' Personal Protection Act (2003)
M.S. 97B.045
M.S. 624.714, subd. 2(c), subd. 17(b)(3), subd. 18
M.S. 624.713
M.S. 624.715
18 U.S.C. § 922(q)
M.S. 609.66, subd. 1d
M.S. 471.634
M.S. 471.633

POLICY 602 – SCHOOL CALENDAR

I. The District requires a minimum scheduled calendar of 172 student contact days each school year. More than 172 student contact days may be scheduled in the calendar for any given year.

II. If there is an emergency school closing, a decision may be made to make up the day. If emergency school closings drop the number of student contact days below 170, days must be made up to return to 170 student contact days.

III. Conflicts

A. The school calendar should be drawn up so as to minimize conflict with the religious holidays, Sabbaths, and holy days of all faiths.

B. Where conflicts are unavoidable, care should be taken to avoid tests, special projects, introduction of new concepts and other activities which would be difficult to make up. Conversely, the students who remain in school should continue to heave meaningful learning experiences.

Revised: 5/15/01 (formerly Policy 6210)
Adopted: 1/21/97

POLICY 614 – COMPLIANCE WITH STATE TESTS REQUIRED FOR GRADUATION

I. DISTRICT PLAN FOR STATE TESTS REQUIRED FOR GRADUATION

Procedures for testing, test security, reporting, documentation, notification to students and parents, and student recordkeeping in relation to the state tests required for graduation will be developed in accordance with Minnesota law, rule, and regulation.

Policy Revised: 1/15/09
Policy Revised: 12/4/07
Policy Revised: 10/3/00
Policy Adopted: 6/2/98
(formerly Policy 6101)

Legal References: MN Rule Parts 3501.0060 to 3501.0080; 3501.0120; 3501.0130; 3501.0050; 3501.0150; 3501.0090; 3501.0100, 3501.0110; 3501.0140 Subpart 2, 3501.0040, Subpart 2, item c; 3501.0050, Subpart 3. M.S. 13.34

POLICY 626 EDUCATIONAL PROGRAMS – GRADING AND REPORTING STUDENT ACHIEVEMENT

I. Purpose
The School Board recognizes that in order to achieve its mission, communication of student achievement and progress must be meaningful, accurate, consistent and supportive of learning. It is the School Board's position that a standards based grading system designed to accurately report student achievement of academic standards through providing consistency in grading practices across schools and classrooms, and aligning grading and reporting with standards based instruction and graduation requirements supports student learning and provides the most meaningful, accurate and consistent communication of a student's progress.

II. General Statement of Policy: Grading and Reporting Standards of Practice

A. Student academic grades will communicate academic achievement based on clearly defined academic performance standards.
B. Academic achievement will be separated from all other non-academic behaviors when teachers assign student grades.
C. Quality assessments and properly recorded evidence of achievement will be used when determining grades on student work.
D. Term grades will be determined in a manner that accurately represents students' attainment of the standards and promotes student learning.
E. Teachers will involve students in the assessment and grading process throughout the learning cycle in an age-appropriate manner.

III. Areas of Responsibility
The ISD 279 School Board establishes and creates an environment to ensure all students the opportunity to attain maximum potential through a sound organizational framework. The School Board recognizes and values parents and/or guardians and students as partners in supporting successful student learning.

A. The Superintendent will provide leadership and manage operations of the school district in order to implement and evaluate the Grading and Reporting Policy. The Superintendent will oversee the development and implementation of procedures and practices for grading and reporting student progress and achievement in Osseo Area Schools.
B. Site Leaders are responsible for ensuring implementation of the Grading and Reporting Standards of Practice within the programs and buildings they manage.
C. Teachers are responsible for effectively implementing classroom assessments and applying the Grading and Reporting Standards of Practice.
D. The school district allows for the use of weighted grades for classes that involve a more rigorous curriculum and course of study. Such classes may include: Advanced Placement classes (AP); International Baccalaureate classes (IB) and selected Autonomous Learner Program (ALP) classes. District high schools will specifically designate in registration handbooks (available online) all classes which afford weighted grading due to academic rigor.

Policy Revised: 9/20/2016
Policy Adopted: 1/24/2012

Legal References
M.S. 123B.02, subd. 2 – General Powers of Independent School Districts
M.S. 123B.09, subd. 8 – Boards of Independent School Districts

proposed repeal

PROCEDURE 626 EDUCATIONAL PROGRAMS – GRADING AND REPORTING STUDENT ACHIEVEMENT

I. Definitions
   A. Formative Assessments: work conducted when a student is still learning the materials as part of academic practice. A formative assessment is designed to provide direction for both students and teachers. For students, feedback from the formative assessment may mean reviewing, additional practice, or confirmation that they are ready to move forward. For teachers, the feedback may mean changing instructional strategies, providing additional practice, or being ready to move forward. Examples of formative assessments include - teacher observation, quizzes, homework, rough drafts, peer editing, or notebook checks.

   B. Modified Grading: grades that reflect a substantive change that alters the standard or the rigor of the standard.

   C. Reporting: the communicating of a student's achievement to the student and parents and/or guardians. This information may also become part of the student record.

   D. Standard: a statement of what the student will be able to know, understand and be able to do.

   E. Summative Assessments: work conducted when a student has had adequate instruction and practice to learn the content or skill. Summative assessments are designed to provide information to be used in making judgment about a student's achievement at the end of a sequence of instruction. Examples of summative assessments include final drafts/attempts, tests, exams, assignments, projects, and performances.

II. Student academic grades will communicate academic achievement based on clearly-defined academic performance standards.
   A. Course/grade-level standards will provide the basis for determining grades for each course and grade level.
   B. Grades will be determined by comparing student work to grade-level standard (not by comparing to other students' work).
   C. Entries into a grade book will be organized in a way that clearly aligns student work to reporting standards.
   D. The school district will provide students and/or their parents/guardians, on a regular basis, a report of student progress toward achieving required content standards and information on how to schedule counseling/advisory appointments to discuss the progress and learning opportunities available to the student. The Superintendent's designee will determine the manner and method of providing such reports and information.
   E. Parents/guardians may request progress reports, in addition to the periodic reports, by arrangement with the student's teacher or counselor.

III. Academic achievement will be separated from all other non-academic behaviors when teachers assign student grades.
   A. While recognizing that student collaboration is a key instructional strategy, grades must be based on individual, not group, achievement.

B. Non-academic behaviors such as responsibility, resourcefulness, communication, and problem solving will be communicated separately from achievement at the elementary level. Communication around non-academic behaviors at the secondary level may be reported through the following mechanisms: report card comments, mid-trimester reports, parent-teacher conferences, and individual communication from school staff directly to the parent/guardian. Attendance is reported separately at both the elementary and secondary sites.
C. In cases of academic dishonesty, students will still be required to complete the work or a reasonable alternative. Teachers and administrators will follow system procedure that will both deter and respond to incidents of academic dishonesty.

IV. Quality assessments and properly recorded evidence of achievement will be used when determining grades on student work.

A. Teachers will use formative and summative assessments that meet rigorous design criteria (e.g., clear targets, appropriate match of target and method, appropriate sampling, and lack of bias and distortion).
B. Teachers will use rubrics, assessment checklists, and other types of scoring guides to communicate expectations and to provide feedback on various types of student work (e.g., products, projects, and other performances).
C. Teachers will utilize district-determined procedures for marking students with "modified grading" status (Gifted Education/Special Education/English Language Learners/other students receiving significantly modified instruction).
D. Teachers will use common summative assessments based on grade-level or course-level standards.

V. Term grades will be determined in a manner that accurately represents students' attainment of the standards and promotes student learning.

A. A minimum of 80% of the term grade will be determined by summative assessments, such as unit or course tests, performance tasks, projects, etc. The remaining percentage may include classwork, homework, and other formative assessment results.
B. Teacher professional judgment plays an important role in the grading process, including the responsibility to override computer-calculated grades when there is evidence that the calculated grade does not accurately represent the student's attainment of the standards.
C. Students will be provided with multiple opportunities and multiple ways (within reasonable time limitations) to demonstrate what they know and understand.
D. Teachers will use a grading scale that reduces the disproportionate effect of zeroes and low Fs.
E. Students will have the opportunity to redo tasks tied to the standard to raise their grade, therefore extra credit will not be used.

VI. Teachers will involve students in the assessment and grading process throughout the learning cycle in an age-appropriate manner.
A. Teachers will ensure that students understand in advance how their grades will be determined.
B. Teachers will involve students in the assessment process, monitoring their progress, and communicating their achievement and progress to parents/families.

VII. Record Keeping

A. The school district will use the State-prescribed format for high school transcripts. High school student transcripts will include at least the following information:
   1. The name of the high school course offering completed by the student;
   2. The grade achieved in each high school course offering;
   3. Date of completion of each high school course offering;
   4. The number of credits earned for each course offering.

B. If a student's Individual Education Plan (IEP), or 504 Plan allows a modification or exemption for a standard, accomplishment of that standard will be recorded as PASS with no achievement score.

Procedure Revised: 9/20/16
Procedure Dated: 1/24/2012

Legal References

M.S. 123B.02, subd. 2 – General Powers of Independent School Districts
M.S. 123B.09, subd. 8 – Boards of Independent School Districts

POLICY 645 – CHARTER SCHOOLS

The purpose of this policy is to establish guidance related to the sponsorship of schools that are chartered. Sponsorship means the granting of a charter to an organization or operator that enables the operator to implement a charter school. The district may consider charter sponsorship in order to advance its mission through unique charter organizational structure or services. The district intends to be a partner in the development, implementation and oversight of chartered schools in order to assure student achievement.

Applicants for district sponsorship of charter schools will comply with all timelines, requirements, and procedures as stated in M.S. 124D.10 – Charter Schools and subsequent statutory and/or regulatory revisions. All actions of the district regarding charter schools and all actions of acceptable charter school applicants will comply with M.S. 124D.10 - Charter Schools. However, the compliance of charter school applicants with M.S. 124D.10 – Charter Schools does not ensure sponsorship by the district.

Policy Revised: 10/21/08
Policy 645 Adopted: 10/16/01
(formerly Policy 540 - 12/7/99)
(formerly Policy 5125)
Policy Adopted: 10/21/97

Legal Reference:
M.S. 124D.10 - Charter Schools

REPEAL PROPOSED

PROCEDURE 647 PLEDGE OF ALLEGIANCE

I. Pledge of Allegiance
   A. Recitation
      1. Each school building will conduct a recitation of the Pledge of Allegiance on at least a weekly basis.
      2. The recitation will consist of participants standing, facing the flag, placing their right hand over the heart, and reciting the Pledge of Allegiance in unison.
      3. The principal will determine the manner of implementing this recitation, including day of week, time of day, and how the recitation will be led.

   B. Voluntary Nature of Participation
      1. Participation in the recitation of the Pledge of Allegiance will be voluntary on the part of all employees and students.
         a. A teacher who individually chooses not to participate in the recitation of the Pledge of Allegiance may not refuse to implement the procedures determined by the principal nor may that teacher prevent students from participating.
         b. Employees and students who choose not to participate in the recitation of the Pledge of Allegiance will sit or stand quietly and respectfully during the recitation. Non-participants may not be required to stand.
         c. If a student requests permission to leave the room during the recitation, the teacher may grant or deny permission to leave the room, based on the teacher's authority for supervising the student. Students may not be required to leave the room during the recitation on the basis of non-participation.
      2. Teachers, whether participating or not participating, will remain with their class during the recitation of the Pledge of Allegiance.

   C. Protection of Voluntary Participation
      1. No employee or student will be penalized or rewarded in any manner for participation or non-participation in the recitation of the Pledge of Allegiance, including terms and conditions of employment, rights and benefits, student grades, or other relationships with the school district.
      2. Any employee or student, whether participating or not participating in the recitation of the Pledge of Allegiance, who disrupts the recitation will be referred to the immediate supervisor or principal for appropriate action.
      3. Any employee or student who harasses, taunts, assaults, or otherwise causes harm or the perception of harm to any other employee or student in relation to that employee's or student's participation or non-participation in the recitation of the Pledge of Allegiance will be referred to the immediate supervisor or principal for appropriate action.

II. Display of Flag in School Buildings
   A. The flag of the United States of America will be displayed in every classroom in the school district.

   B. The flag will be displayed in the front of the classroom. If it is not possible to display the flag in the front of the classroom, the flag will be displayed in the most respectful alternate location.

   C. The flag will be made of cloth and will be displayed in a holder customarily used for flag display.
      1. If a cloth flag is not immediately available, one made of paper or other material may be displayed until a cloth flag is procured and installed. The school district will procure and install the flag in a timely manner.

2. If it is not possible to use a customary flag holder, the flag may be displayed in another manner that is respectful and in accordance with flag rules and regulations.

Procedure Revised: 06/14/16
Procedure Revised: 10/19/04
Procedure Adopted: 12/19/01

Legal References:

M.S. 121A.11, Subd 3 (Pledge of Allegiance)
M.S. 121A.11, Subd. 4 (Instruction)

Committee Report

November 28, 2023

Ms. Sonnek,

The purpose of this communication is to inform you of the building-level reevaluation committee's decision regarding your request for reevaluation of the book, *Fun Home*, by Alison Bechdel.

The building-level reevaluation committee met on November 21, 2023 at 6:00 pm to review, hear testimony, and discuss your request for reevaluation.

The committee, by closed ballot, voted 3-3. In cases of a tie vote, the book is retained in the library collection.

If you are not satisfied with the decision of the building-level committee, a referral may be made to the district-level reevaluation committee by submitting the "Request for Reevaluation" form to the Coordinator of Digital Learning & Instructional Media, Andi Bodeau. The district-level formal procedures for reevaluation are then applied.

The committee thanks you for your active engagement and participation in your scholar's education. We thank you for attending and appreciate the time you took to share your views with the committee.

Sincerely,

Melody Brinkley, Chair

Andi Bodeau, Digital Learning & Instruction Media Coordinator
bodeaua@district279.org
763-391-7163

District Level Reevaluation Committee Meeting Summary
January 11, 2024
5:00-6:30 pm
ESC Board Room

In attendance:

Challenger
friend of challenger
Andi Bodeau - Digital Learning and Instructional Media Coordinator

Committee Members Present
2 member of DPAC
1 library media specialist
1 secondary EM-O representative
1 elementary EM-O representative
MGSH student
OSH student
PCSH student

The meeting was called to order by the chair at 5:13 pm. The chair thanked each person present for their involvement in the process. The formal review process is an essential component in providing insight and direction for Osseo Area Schools' curriculum, instruction, and educational standards. This process provides the committee an opportunity to examine the materials our scholars are reading and engage in thoughtful discussions surrounding content and context. The scope of today's meeting is to determine whether the challenged material, Fun Home: A Family Tragicomic by Alison Bechdel, will remain in circulation and available to students in the Maple Grove Senior High School library or if the material will be withdrawn from the Maple Grove Senior High School library.

Background/Purpose of Committee

The purpose of Procedure 652B is to provide a fair and reasonable system for reevaluating instructional materials which have been challenged by district residents, students, or employees. Procedure 652B allows for the withdrawal of materials if they have been deemed inappropriate according to the reconsideration procedures.

The process used for selecting library books for media centers is outlined in School Board Procedure 652A. Books are selected based on recommendations from standard review sources including, but not limited to Booklist, The Horn Book, Kirkus Reviews, Library Journal, New York Times Book Review, Publishers Weekly, and the School Library Journal or carefully reviewed before purchase following the process outlined in the school board procedure.

The publishers recommended reading age for Fun Home: A Family Tragicomic is 15 years and up. Booklist's recommended reading age is YA/M (most suitable for mature young adult readers

of any age capable of adult judgment and able to respond to the book as a whole rather than reacting to isolated parts or incidental aspects). Fun Home: A Family Tragicomic also received starred reviews in both Kirkus Reviews and Publishers Weekly.

The book has also received numerous awards. It was a finalist for the 2006 National Book Critics Circle Award, in the memoir/autobiography category. In 2007, *Fun Home* won the GLAAD Media Award for Outstanding Comic Book, the Stonewall Book Award for non-fiction, the Publishing Triangle-Judy Grahn Nonfiction Award, and the Lambda Literary Award in the "Lesbian Memoir and Biography" category. *Fun Home* was nominated for the 2007 Eisner Awards in two categories, Best Reality-Based Work and Best Graphic Album, and Bechdel was nominated as Best Writer/Artist. *Fun Home* won the Eisner for Best Reality-Based Work.In 2008, *Entertainment Weekly* placed *Fun Home* at No. 68 in its list of "New Classics" (defined as "the 100 best books from 1983 to 2008"). *The Guardian* included *Fun Home* in its series "1000 novels everyone must read", noting its "beautifully rendered" details.

The MGSH building-level reevaluation committee met on November 21, 2023 at 6:00 pm to review, hear testimony, and discuss the request for reevaluation for the book Fun Home: A Family Tragicomic by Alison Bechdel. The committee, by closed ballot, voted 3-3. In cases of a tie vote, the book is retained in the library collection.

The building-level decision was appealed on December 4, 2023 which triggered the district level-reevaluation process. The district-level reevaluation committee's purpose is to determine whether the challenged material will remain as part of the library collection at Maple Grove Senior High or if the material will be withdrawn from the Maple Grove Senior High library collection.

The district-level committee is composed of one building principal (appointed by the Osseo Principals Association), one elementary and one secondary teacher (appointed by Education Minnesota -- Osseo), one coordinator (appointed by the Director of Learning and Achievement), one licensed media specialist (appointed by the Coordinator of Digital Learning and Instructional Media), one student from each high school (appointed by a student organization or school principal), and three members of district stakeholder committees. The chair of this committee must be from a district stakeholder committee.

Committee members were provided a copy of the book to examine in its entirety before the meeting as well as policy and procedure 652, a copy of the request to reevaluate, and other supporting documents.

Testimony from challenger:

The challenger was given 10 minutes to speak to share her perspective on why she believes the book should be removed. The challenger introduced herself to the committee. She is a parent of two children, one who has graduated from Maple Grove Senior High School and one who is currently attending.

The challenger shared her concerns that the book was not age appropriate and contained secually explicit, graphic, and inappropriate material that should only be available to adults. By having the book in the library, the district is endorsing sexually explicit material. She believes that we need to protect students and that school libraries are meant to be safe places for all students.

She also referenced that according to Policy 441 - District Technologies and Digital Systems Acceptable Use, the district is required to filter websites that are obscene, child pornography, or harmful to minors. She believes that book selection should also be based on these guidelines.

She then asked her friend to speak. She was also a parent of a MGSH student, and discussed that the images in the book are explicit and obscene and harmful to monitors. The criteria in Policy 441 should also apply to library materials. Also, the topic of suicide could cause stress and harm to students.

Committee Questions:

After the challenger finished speaking, the committee had a chance to ask clarifying questions. One committee member asked if the book is equivalent to Playboy magazine. The challenger answered, yes. One committee member asked if instead of being a choice reading material, if the book was connected to a specific course of study which included staff guidance to process the content would she feel differently about the book. The challenger answered no because the book is not appropriate for minors. Another committee member asked that because this is an actual story, which some kids might be facing in their lives, might this represent or be a way to see themselves in a book. The challenger answered that there are 1000's of books that could represent their lives that don't contain sexually explicit material.

Testimony from MGSH library media specialist:

The library media specialist was given 10 minutes to speak to share how library materials are selected and what criteria is used when selecting books. The library media specialist introduced herself to the committee. She has worked in Osseo Area Schools for 25 years and has a elementary education and K-12 library media degree and a master's degree in differentiated instruction. This is her 4th year at MGSH.

She talked about how materials are selected in a school library. Library book selection falls under School Board Policy 652. Although both curriculum and school library purchases fall under this policy, they serve a different purpose. Books in school libraries are not required reading, checking them out is optional. School libraries purchase material in support of curriculum, but they also purchase a variety of independent choice materials for students to choose.

When purchasing an item she either examines the item ahead of time or uses standard review journal to inform her purchases.She considers student needs, age and maturity, while also ensuring students are provided with windows and mirrors options. Multicultural scholar Rudine Sims Bishop coined the phrase "windows, mirrors and sliding glass doors" to explain how scholars see themselves in books. A window is a resource that offers you a view into someone else's experience which raises awareness of the world. A sliding door allows the reader to enter the story and become a part of the world. A mirror is a story that reflects your own culture and helps build your identity. A comprehensive library is one where students can see themselves reflected in a book as well as to experience different lived experiences.

School librarians also need to offer books with cross-over appeal to ensure the collection meets the student population. It is common for high libraries to include authors most might classify as books for adults. MGSH has a significant number of seniors who are legally adults.

Students are encouraged to read the first page before they check out a book; and they're reminded any book can be returned if they want. Either way, there is no pressure to read books from our school libraries.

Committee Questions:

After district staff finished speaking, the committee had a chance to ask clarifying questions. One committee member asked how often the book has been checked out and the library media specialist replied that it had only been checked out a handful of times. Another asked how this book is organized in the library - is it in a specific section because of its content. The library media specialist replied that it is organized with other graphic novels in the library. The final question was about if this book had any tagging or labeling because of the potential trauma a student might experience. The library media specialist explained that there was no label, but that students who are uncomfortable or experiencing trauma because of a book they have read, she and other building staff are available to help students process.

Committee Discussion:

After testimony was completed, discussion of the book began. Each committee member had an opportunity to voice their perspective. As committee members engaged in discussion the following points were raised:

- The title of the book is deceptive is that is not meant for the majority of students; if it is harmful for one student it should not be in the library
- The book should have a trigger warning or only be available for students who are adults to check out (parent permission); otherwise it should not be in the library
- It is important to have these kind of books available
- The main plot of the story is not about sex
- The book is a coming of age story that is complex, well-written. Sex is not what the book is about
- The book has won numerous awards and the connections to other literature is well done
- We need to respect the rights of all parents and not let one parent make the decision
- Trigger warnings can be a rabbit hole; what is traumatic for one person may not be traumatic for another
- Banning the book would make it more popular
- The book uses anatomically correct language
- According to the definition of pornography, the words and images do not arouse or stimulate

The chair asked if there were any other points or perspectives that members wanted to share. Hearing none, the chair called for a vote.

In a secret ballot, committee members voted to either retain the book in the high school library collection or remove the book from the library collection.

Results of the vote were tallied by the chair and Andi Bodeau. The chair announced the decision. The committee voted 7 - 1 in favor of retaining the book in Maple Grove Senior High School's library collection.

Meeting adjourned at 6:33 pm.

January 16, 2024

Ms. Sonnek,

The purpose of this communication is to inform you of the district-level reevaluation committee's decision regarding your request for reevaluation of the book Fun Home, a Family Tragicomic, written by Alison Bechdel.

The district-level reevaluation committee met at 5:13pm on January 11, 2024 to review, hear testimony, and discuss your request for reevaluation.

Decisions made by the district-level committee are made by closed ballot vote. The committee voted 7 - 1 in favor of retaining the book in Maple Grove Senior High School's library collection.

If you are not satisfied with the decision made by the district-level committee, an appeal may be made to the School Board by submitting the Request for Reevaluation Form to the Superintendent within five (5) business days of the district-level committee decision.

The committee thanks you for your active engagement and participation in the reevaluation process. People like you and challenges such as yours allow us to engage in meaningful conversations around difficult and controversial topics, and provide direction for future curriculum, instruction, and educational standards within Osseo Area Schools.

Sincerely,

Rose Tonn, Committee Chairperson

Andi Bodeau, Digital Learning & Instruction Media Coordinator
bodeaua@district279.org
763-391-7163

EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 279 (OSSEO AREA SCHOOLS)
STATE OF MINNESOTA

February 20, 2024

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, was held in said school district on February 20, 2024, at six o'clock p.m., for the purpose, in part, of considering approval of gifts to the district.

The following members were present: XXXX;

and the following were absent: XXXX.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefits of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

THEREFORE, BE IT RESOLVED that the School Board of Osseo Area Schools, ISD 279, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Brikkelle Thompson	2004 Nissan Maxima	District needs at Osseo Area Schools
Eric Ramirez Popoca	2001 Ford Ranger	District needs at Osseo Area Schools
Gregory and Staci Jones	2000 4-door SL 2 Sidan	District needs at Osseo Area Schools
Janice Savidge	Photographic equipment, valued at $4,996.00	Donated in honor of Tom Savidge for student use at Osseo Senior High School.
Tradition Capital Bank	$500.00	Payment towards 8th grade Valley Fair field trip costs at Brooklyn Middle School
Earl Carlson	$25.00	Donation to 1st grade classrooms at Fair Oaks Elementary School
David Stevens	$24.00	Donation to support literacy programs at Zanewood Elementary School
Edinbrook Families	$40.00	Donation for 4th grade classroom activities at Edinbrook Elementary School
Kyllo Family	$500.00	Luggage fees for the Osseo Senior High School band tour to New Orleans, LA.
Anonymous	$250.00	School choice at Fernbrook Elementary School
Rebecca Prinsen	$200.00	School choice at Fernbrook Elementary School
Anonymous	$100.00	School choice at Fernbrook Elementary School
Anonymous	$152.43	School choice at Fernbrook Elementary School
Oak View PTO	$615.19	Reimbursement of money spent on laminator maintenance at Oak View Elementary School
The Blackbaud Giving Fund	$24.00	School choice at Crest View Elementary School
Brooklyn Park Fire Foundation	$720.00	Unified Uniform donation at Osseo Senior High School
MGSH Football Booster Club	$37,258.31	Football expenses support at Maple Grove Senior High School
MGSH Fall Dance Team Booster Club	$635.58	Transportation cost for bus to the University of Minnesota from Maple Grove Senior High School
MGSH Girls Soccer Booster Club	9,021.89	Support for Girls' Soccer coaches at Maple Grove Senior High School
The Blackbaud Giving Fund/Medtronic	$200.00	Funds to assist with lunches for readers and instruction materials at Park Brook Elementary School
Edinbrook Families	$114.00	Donation for 4th grade classroom activities at Edinbrook Elementary School
MGSH Girls Cross Country Booster Club	$4,707.99	Support for Girls Cross Country coaches at Maple Grove Senior High School
Kathryn Zimmerman & Steve Richter	$2,500.00	For media center needs and books at Elm Creek Elementary School
Blackbaud Giving Fund	$8.00	Gift to Rush Creek Elementary School
Rudolph Priebe Post 172	$2,220.00	Charitable donation to Osseo Senior High School
Osseo Lions Club	$750.00	Charitable donation to Osseo Senior High School
The Blackbaud Giving Fund	$100.00	Charitable donation to Osseo Senior High School
Maple Grove Lions Club	$1,000.00	Charitable donation to Osseo Senior High School
Osseo Lions Club	$750.00	Charitable donation to Osseo Senior High School
Osseo Dance Team Booster Club Treasurer	$239.20	Concessions reimbursement at Osseo Senior High School

Osseo Band Boosters	$453.44	Concessions reimbursement at Osseo Senior High School
Osseo Girls Soccer Booster Club	$5,607.35	Support for Girls Soccer coaches' salaries at Osseo Senior High School
Osseo Girls Soccer Booster Club	$1,000.00	Coach bus contribution for Girls' Soccer at Osseo Senior High School
Osseo Cross Country Runners	$10,000.00	Support for Cross Country coaches' salaries at Osseo Senior High School
Osseo Varsity Swimming	$538.50	Support for Varsity Swimming coaches' salaries at Osseo Senior High School
MN Debate Teachers Association	$1,500.00	Grant for Debate program at Osseo Senior High School
Weaver Lake Elementary PTO	$10,965.57	Reimbursement for STEM activities, media books, field trips, and physical education equipment at Weaver Lake Elementary School
Jim Lundeen from Killebrew Root Beer	$500.00	Donation to Robotics team at Park Center Senior High School
American Online Giving Foundation	$48.55	Gift to Rush Creek Elementary School
TOTAL	$93,269.00	

The motion for the adoption of the foregoing resolution was duly seconded by Member _____. The following voted in favor: XXXX;

and the following voted against: XXX

whereupon said resolution was declared duly passed and adopted

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 20th day of February 2024.

_____
School Board Clerk – Tamara Grady