Regular School Board Meeting
Monday, August 10, 2026 5:30 PM

Austin High School Annex Recital Hall
205 4th Street NW, Annex Door #1
Austin, MN 55912

Agenda

1. Call to order/roll call
   Speaker(s): Chairperson Dube
2. Pledge of Allegiance
3. Approval of agenda (Action)
   Speaker(s): Chairperson Dube
4. Superintendent's report
   Speaker(s): Superintendent Dr. Joey Page
5. School Board reports
6. Consent agenda (Action)
   Speaker(s): Chairperson Dube
   - 6.A. Regular meeting minutes of 07/14/26
   - 6.B. Special meeting minutes of 07/27/26
   - 6.C. Personnel
   - 6.D. Bills as of 08/10/26
   - 6.E. Treasurer's report - June 2026
   - 6.F. Finance and Operations report
   - 6.G. Prime vendor bid
   - 6.H. Active shooter drill report 2025-26
   - 6.I. Revised policies
     - 6.I.1. Policy 208 - Development, Adoption, and Implementation of Policies
     - 6.I.2. Policy 402 - Disability Nondiscrimination Policy
     - 6.I.3. Policy 509 - Enrollment of Nonresident Students
     - 6.I.4. Policy 521 - Student Disability Nondiscrimination
     - 6.I.5. Policy 524 - Internet, Technology, and Cell Phone Acceptable Use and Safety Policy
     - 6.I.6. Policy 613 - Graduation Requirements
     - 6.I.7. Policy 621 - Literacy and the Read Act
     - 6.I.8. Policy 709 - Student Transportation Safety Policy
     - 6.I.9. Policy 721 - Procurement Policy
     - 6.I.10. Policy 722 - Public Data and Data Subject Requests
7. Summer programming recap
   Speaker(s): Dr. Jessica Cabeen, Jessica White-Stanley, Rebecca Deyo, and Gina Williams
8. Overview of Grow Your Own program
   Speaker(s): Andrea Malo and Colleen Owens
9. Request approval of donations
   Speaker(s): Executive Director of Finance and Operations Todd Lechtenberg
10. Second reading of revised policy 423 - Employee-Student Relationships
    Speaker(s): Chairperson Dube

11. Review and request approval of the 3-year Governance Plan and 2026-27 School Board goals (Action)
    Speaker(s): Superintendent Dr. Joey Page
12. Overview and request for approval of Superintendent Page's 2026-27 goals (Action)
    Speaker(s): Superintendent Dr. Joey Page
13. Summary of 2025-26 Superintendent evaluation by School Board
    Speaker(s): Chairperson Dube
14. Delegations
15. Reminder of school board study session on Monday, August 24, 2026 at 4 pm in the District Office Conference Room.
16. Adjournment (Action)

OFFICIAL MINUTES: AUSTIN SCHOOL BOARD **REGULAR MEETING**

Independent School District No. 492
Tuesday, July 14, 2026 5:30 pm
Annex Recital Hall
205 4th Street NW, Austin, Minnesota

MEMBERS PRESENT: Carolyn Dube, Robert Hartman, Carol McAlister, Dan Zielke, Superintendent Dr. Joey Page

MEMBERS ABSENT: Cece Kroc, Don Leathers, and Peggy Young

MEETING CALLED TO ORDER: Chairperson Dube called the meeting to order at 5:30 p.m. in the Annex Recital Hall.

AGENDA APPROVED: A motion was made by Hartman, seconded by Zielke and carried unanimously to approve the agenda as presented.

TAX ABATEMENTS APPROVED: A motion was made by McAlister, seconded by Hartman and carried unanimously to approve the HRA of Austin tax abatement requests for the construction of twin homes at 1104 and 1106 24th Avenue NW.

Hartman made a motion, seconded by McAlister and carried unanimously to approve a tax abatement request from Tim Sheedy for new construction located at 23711 513th Avenue in Austin.

SUPERINTENDENT'S REPORT: Superintendent Page recognized Traci Braaten on her Rotary Educator of the Year award and the APEF committee for their work with the recent golf fundraising event. He also shared information on upcoming STEM opportunities with The Hormel Institute and potential referendum information.

SCHOOL BOARD REPORTS: Dube provided highlights of the July 13 Austin Public Education Foundation golf outing and thanked Executive Director Tim Ruzek for his work.

MINUTES APPROVED: Hartman made a motion, seconded by Zielke and carried unanimously to approve the regular meeting minutes of 6/8/26 and special meeting minutes of 6/22/26 as printed.

(A COMPLETE COPY OF THE MINUTES IS ATTACHED IN THE OFFICIAL MINUTE BOOK AND POSTED ON THE DISTRICT WEBSITE.)

PERSONNEL REPORT APPROVED: Hartman made a motion, seconded by Zielke and carried unanimously to approve the following personnel items.

Contracts for Approval – Casondra Ciavarelli, ECSE teacher, effective 8/10/26; Jasmine Christianson, grade 1 teacher, effective 8/10/26; David Cunningham, varsity head wrestling coach, effective 7/1/26; Ryan Flanders, language arts teacher, effective 8/10/26; Lynsie Moritz, mental health supervisor, effective 7/1/26; Michelle Niska, EL and Curriculum Coordinator, effective 7/22/26; Rotsen Opena, special education teacher, effective 8/10/26; and Brigette Rambadt, ECFE parent educator .5 FTE, effective 8/10/26

Requests for Leave – Arielle Hernandez-Wiechmann, SPED teacher, effective 10/22/26-10/21/27 and Alicia Ree, SPED para, effective 2026-27
Resignations/Retirements – Paige Hanna, SPED teacher, effective 5/28/26; Kirstin Hughes, SPED teacher, effective 5/28/26; Lynsie Moritz, mental health practitioner, effective 6/30/26; Patrick Murphy, science specialist, effective 5/28/26; Julie Overgard Espe, occupational therapist, effective 5/28/26; Paula Pike, SPED teacher, effective 5/28/26; Jenette Sullivan, food service helper, effective 6/30/27; Megan Watt, social studies teacher, effective 5/28/26; and Tami Yokiel, SPED para, effective 5/28/26
Termination – Abby Rangel, SPED para, effective 5/26/26

(A COMPLETE COPY OF THE PERSONNEL REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

BILLS APPROVED: Hartman made a motion, seconded by Zielke and carried unanimously to approve the bills for payment as of 7/14/26.

(A COPY OF THE BILLS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

TREASURER'S REPORT APPROVED: A motion was made by Hartman, seconded by Zielke and carried unanimously to approve the May 2026 treasurer's report.

(A COPY OF THE TREASURER'S REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

SCHOOL RESOURCE OFFICERS CONTRACT APPROVED: Hartman made a motion, seconded by Zielke and carried unanimously to approve the 2026-27 school resource officers contract with the City of Austin.

CMa AGREEMENT APPROVED: Hartman made a motion, seconded by Zielke and carried unanimously to approve the American Institute of Architects (AIA) Construction Manager as Advisor (CMa) agreement for upcoming projects with Knutson Construction.

(A COPY OF THE AGREEMENT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

EXCLUSIVE BEVERAGE AGREEMENT: A motion was made by Hartman, seconded by Zielke and carried unanimously to approve an exclusive beverage agreement with Pepsi for 2026-27 and 2027-28.

BOND SALE APPROVED: A motion was made by McAlister, seconded by Hartman and carried unanimously to approve the resolution relating to $9,565,000 general obligation facilities maintenance and tax abatement bonds, series 2026A, ratifying the award of sale, prescribing the form and details and providing for the payment thereof.

(A COMPLETE COPY OF THE RESOLUTION IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

TRUTH IN TAXATION HEARING DATE SET: McAlister made a motion, seconded by Hartman and carried unanimously to approve Monday, December 14, 2026 as the date to hold the annual Truth in Taxation hearing at 6 pm or later in the AHS Annex Recital Hall as part of the regular school board meeting.

DONATIONS: A motion was made by Zielke, seconded by McAlister and carried unanimously to approve the donations as presented.

(A COMPLETE COPY OF DONATIONS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

SCHOOL BOARD MEETING DATE CHANGE APPROVED: A motion was made by Hartman, seconded by Zielke and carried unanimously to approve moving the September study session from 4 pm on September 28 to 5 pm on September 21. The meeting location will remain in the AHS District Office Conference Room.

MEETING REMINDER: Chair Dube reminded School Board members of the special meeting scheduled for Monday, July 27, at 4 pm in the District Office Conference Room.

MEETING ADJOURNED: Hartman made a motion, seconded by McAlister and carried unanimously to adjourn the meeting at 5:53 pm.

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Daniel Zielke, Clerk

OFFICIAL MINUTES: AUSTIN SCHOOL BOARD **SPECIAL MEETING**

Independent School District No. 492
Monday, July 27, 2026 4:00 pm
District Office Conference Room
401 Third Avenue NW, Austin, MN

MEMBERS PRESENT: Carolyn Dube, Robert Hartman, Cece Kroc, Carol McAlister, Peggy Young, Superintendent Dr. Joey Page

MEMBERS ABSENT: Don Leathers and Dan Zielke

MEETING CALLED TO ORDER: Chairperson Dube called the meeting to order at 4:00 p.m. in the District Office Conference Room at Austin High School.

YOUNG APPOINTED CLERK: Chair Dube appointed Peggy Young to serve as clerk for this meeting in Dan Zielke's absence.

AGENDA APPROVED: A motion was made by Hartman, seconded by Young and carried unanimously to approve the agenda as presented.

OVERVIEW OF REVIEW AND COMMENT: Superintendent Dr. Joey Page provided an overview of the positive Review and Comment from the MN Department of Education for the district's proposed capital improvement plan.

SPECIAL ELECTION RESOLUTION APPROVED: A motion was made by Hartman, seconded by Kroc and carried unanimously to approve the resolution relating to the approval of issuing general obligation bonds and calling a special election on November 3, 2026, with the amount not to exceed $24,900,000.

(A copy of the complete resolution is attached in the official minute book.)

FIRST READING OF REVISED POLICIES: The following policies were presented for first reading:

Policy 208 – Development, Adoption, and Implementation of Policies
Policy 402 – Disability Nondiscrimination Policy
Policy 423 – Employee-Student Relationships
Policy 509 – Enrollment of Nonresident Students
Policy 521 – Student Disability Nondiscrimination
Policy 524 – Internet, Technology, and Cell Phone Acceptable Use and Safety Policy
Policy 613 – Graduation Requirements
Policy 621 – Literacy and The Read Act
Policy 709 – Student Transportation Safety Policy
Policy 721 – Procurement Policy
Policy 722 – Public Data and Data Subject Requests

Additional edits will be made to policy 423 and brought back for second reading at future meeting.

SCHOOL BOARD GOALS AND 3 YEAR GOVERNANCE PLAN REVIEWED: Discussion was held on 2026-27 school board goals and the updated 3-year governance plan. These items will be brought forward for approval at the regular August meeting.

BOARD TO ENTER CLOSED SESSION: A motion was made by Kroc, seconded by Young and carried unanimously to enter closed session at 4:49 pm for the purpose of conducting Superintendent Page's evaluation. Five board members and Dr. Page were present for the closed session.

BOARD TO ENTER OPEN SESSION: Hartman made a motion, seconded by Young and carried unanimously to enter open session at 5:21 pm.

ADJOURNMENT: A motion was made by Young, seconded by Kroc, and carried unanimously to adjourn at 5:21 pm.

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Peggy Young, Acting Clerk

AUSTIN PUBLIC SCHOOLS

INSPIRE • EMPOWER • ACCELERATE

For consideration at the August 10, 2026 School Board Meeting:

New Hires:

Name	Position	Location	Effective Date
Cline, Grace	Para-SPED	Neveln	8/10/2026
Corkill, Cynthia	Kids Korner Site Lead	Southgate	7/30/2026
Enfield, Brianna	Teacher-SPED	COOP	8/10/2026
Graff, Michelle	Para-SPED	COOP	8/10/2026
Heinz, Krista	MHP	COOP	8/10/2026
Lee, Michelle	Para-SPED	Southgate	8/10/2026
Loken, Nicole	Teacher-SPED	AHS	8/10/2026
Martin, Michele	MHBA	COOP	8/10/2026
McCollough, Darrin	Teacher-Science Specialist	Banfield	8/10/2026
McCornack, Melissa	Para-SPED	Banfield	8/10/2026
Meyer, Margaret	Para-SPED	COOP	8/10/2026
Miller, Justin	Para-SPED	Southgate	8/10/2026
Pavlicek, Izabela	Teacher-SPED	AHS	8/10/2026
Rupe, Sydney	Para-SPED	AHS	8/10/2026
Stoltz, Allison	Teacher-SPED	COOP	8/10/2026
Qualey, Sarah	MHP	Banfield	8/10/2026
Voth, Jocelyn	MHBA	COOP	8/10/2026

Request for Leave:

Name	Position	Location	Effective Date
Haynes, Ryan	Teacher-Music	Southgate/Banfield	08/10/2026-12/18/2026

Resignations/Retirements:

Name	Position	Location	Effective Date
Blackstad, Amy	Noon Supverisor	Sumner	5/28/2026
Brehmer, Debra	Para-SPED	Neveln	5/28/2026
Carlos Alejo, Yajaira	ECFE Assistant	CLC	5/28/2026
Condon, Wyatt	Para-SPED	AHS	5/28/2026
Dugan, Rachel	Para-SPED	AHS	5/28/2026
Dundas, Christoph	Teacher-Band	AHS	5/28/2026
Enfield, Brianna	MHP	COOP	5/28/2026
Heller, Nora	ECFE Assistant	CLC	5/28/2026
Hollerud, Andrea	Teacher-Intervention	Southgate	5/28/2026
Hueper, Nicholas	Para-Tech	AHS	5/28/2026
Hyland, Toni	Food Service Helper	Holton	5/28/2026
Keesey, Madison	Noon Supverisor	Ellis	5/28/2026
Madden, Clarisa	Para-SPED	CLC	5/28/2026
Meza, Jessica	Secretary	Holton	5/31/2026
Moritz, Lynsie	MHP	COOP	5/28/2026
Miller, Justin	ECFE Assistant	CLC	5/28/2026
Perez, Lezlye	ECFE Assistant	CLC	5/28/2026
Pyburn, Bridget	Media Para	Ellis	5/28/2026
Rasmussen, Caleb	Noon Supverisor	Holton	5/28/2026
Ree, Alicia	Para-SPED	Holton	5/28/2026
Schafer, Kearah	Food Service Helper	AHS	5/28/2026
Schuur, Jena	Para-SPED	COOP	5/28/2026
Stepp, Morgan	Para-SPED	COOP	5/28/2026
Stoltz, Allison	Para-SPED	Holton	5/28/2026
Stone, Bailey	Para-Gen Ed	AHS	5/28/2026
Sullivan, Jeanette	Food Service Helper	Sumner	5/26/2027
Toporek, Janet	Para-Gen Ed	Banfield	5/28/2026
Qualey, Sarah	Para-SPED	Banfield	5/28/2026
Vaughn, Pam	Food Service Helper	Sumner	5/26/2027
Weldeghebriel, Esey	Para-SPED	AHS	5/28/2026

Terminations:

Name	Position	Location	Effective Date
Holdsworth, Elen	Kids Korner Site Lead	CLC	7/22/2026
Morem, Jennifer	Food Service Helper	Southgate	7/27/2026

CHECKS ISSUED: 7/27/2026 - 8/10/2026
FOR APPROVAL BY THE SCHOOL BOARD ON MONDAY, AUGUST 10, 2026.

CONTACT TODD LECHTENBERG WITH QUESTIONS:

TELEPHONE: (507) 460-1913

E-MAIL: TODD.LECHTENBERG@AUSTIN.K12.MN.US

Accounts Payable Overview

Date	*Batch*	*Check*	*Commerce Bank*	*Wire*	*P Card*	*Total*
6/26/2026	W261206			$748.60		$748.60
6/30/2026	W261209, W261208			$7,797.47		$7,797.47
7/7/2026	PC261301, PC270101				$9,020.59	$9,020.59
7/24/2026	W270105			$405,568.06		$405,568.06
7/27/2026	W270106			$1,000.00		$1,000.00
7/28/2026	T261304, CB261304, T270104, CB270104, W270107, W270108	$199,081.23	$1,221.99	$139,670.03		$339,973.25
7/30/2026	7/30/2026 MNPL 2ND QRT			$116,785.58		$116,785.58
8/3/2026	W270202, 8/3/2026 PR AP	$7,327.37		$525,222.70		$532,550.07
8/4/2026	T261305, T270201, W270201, CB270201	$385,760.04	$68,623.32	$8.50		$454,391.86
					TOTAL	**$1,867,835.48**

Payroll Summary	
Date	Total
7/2/2026	$1,099,076.16
7/16/2026	$1,017,847.58
7/17/2026	$526.92
7/20/2026	$87.27
7/22/2026	$1.80
7/30/2026	$1,105,691.27
TOTAL	**$3,223,231.00**

Health & Dental Fees & Claims		
	Health	*Dental*
Week 1	$605,938.82	$15,648.61
Week 2	$358,269.72	$13,467.44
Week 3	$283,599.32	$10,888.97
Week 4	$288,959.98	$3,130.28
Week 5	$413,185.19	$9,422.06
TOTAL	$1,949,953.03	$52,557.36
TOTAL	**$2,002,510.39**	

GRAND TOTAL **$7,093,576.87**

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2026	202003855	Wire Transfer	AUSTIN PUBLIC SCHOOLS ISD 492	49.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2922600002	CHOIR NUMERALS - 8 @ $3/NUMERAL CHOIR LETTERS - 5 @ $5/LETTER	06/30/2026	49.00		
				GEN SUPPLIES-MUSIC-AHS-CHOIR 11 E 310 258 040 133 401	49.00
				Total:	**$49.00**

W261209 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	49.00
Epayables:	0	0.00
Total:	**1**	**$49.00**

Check Date	Check Number	Payment Type	Name	Check Amount
06/26/2026	202003856	Wire Transfer	ALERUS	748.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
131763	JUNE 2026 FSA FEES, JUNE 2026 HSA FEES & MARCH 2026 FSA FEES	06/26/2026	748.60		
				FEES FOR SERVICES-BUSINESS OFFICE-- 01 E 005 110 000 000 305	748.60
				Total:	**$748.60**

W261206 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	748.60
Epayables:	0	0.00
Total:	**1**	**$748.60**

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2026	202003857	Wire Transfer	ALERUS	7,748.47

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
JUNE 2026	JUNE 2026 FSA CHECK REIMBURSEMENTS & BENNY CARD TRANSACTIONS	06/30/2026	7,748.47		
				PAYROLL W/HOLDINGS-FLEXIBLE BENEFIT PAYABLE 01 L 215 50	7,748.47
				Total:	**$7,748.47**

W261208 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	7,748.47
Epayables:	0	0.00
Total:	**1**	**$7,748.47**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61392	Check	AUSTIN NOON LIONS CLUB	250.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Q426028	4TH QTR DUES - TODD LECHTENBERG	06/30/2026	70.00		
			DUES & MEMBERSHIPS-BUSINESS OFFICE--	01 E 005 110 000 000 820	70.00
Q426040	4TH QTR DUES - JOEY PAGE	06/30/2026	40.00		
			FEES FOR SERVICES-SUPERINTENDENT--	01 E 005 020 000 000 305	40.00
Q426049	KRISTY ROONEY MEMBERSHIP 2025-2026	06/30/2026	110.00		
			DUES & MEMBERSHIPS-ABE--STATE ABE	04 E 500 520 000 322 820	110.00
Q426054	4TH QTR DUES - AMY THUESEN	06/30/2026	30.00		
			DUES & MEMBERSHIPS-ADM TECH SRV--	01 E 005 108 000 000 820	30.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61393	Check	CESO HR LLC	340.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2052	HR GENERALIST SUPPORT - JUNE 2026	06/30/2026	340.00		
			FEES FOR SERVICES-BUSINESS OFFICE--	01 E 005 110 000 000 305	340.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61394	Check	DAHLSTROM, LINDSEY	35.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
063026	INDISTRICT MILEAGE REIM JUN 26	06/30/2026	35.02		
			IN-DISTRICT TRAVEL-ECSE--STATE SPED	01 E 120 412 000 740 367	35.02

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61395	Check	IMPERIAL DADE	847.82

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
42105258	BLANKET PO FOR FISCALL YEAR 2025-2026	06/17/2026	847.82		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	847.82

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61396	Check	MCEA	6,250.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
11154	LCER CONSULTING SERVICE	06/29/2026	6,250.02		
			FEES FOR SERVICES-GEN COM ED--COM ED	04 E 500 505 000 321 305	6,250.02

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61397	Check	MISSISSIPPI WELDERS SUPPLY CO INC	40.89

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2062629	ELLIS - ACETYLENE CYLINDERS	06/30/2026	40.89		
			RESALE SUP-INDUSTRIAL TECH--	01 E 210 255 000 000 621	40.89

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61398	Check	MOWER COUNTY CORRECTIONAL SERV	68,285.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
TRUANCY 2025-2026	2025-2026 MOWER COUNTY TRUANCY PROGRAM	06/30/2026	68,285.00		
			OTH CNTRCT SEC SVCS-OTH SCH SAFETY--SAFE SCHLS	01 E 005 718 000 342 311	43,285.00
			CONSULTING FEES/SVCS-ELEM/SEC SVCS-OTH PUP SUP--	12 E 200 790 000 000 305	25,000.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61399	Check	PAN-O-GOLD BAKING CO	908.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10007226155005	BREAD (SFSP)	06/04/2026	305.40		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	305.40
10007226155006	BREAD (SFSP)	06/04/2026	30.54		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	30.54
10007226159006	BREAD (SFSP)	06/08/2026	93.72		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	93.72
10007226159007	BREAD (SFSP)	06/08/2026	134.44		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	134.44
10007226166008	BREAD (SFSP)	06/15/2026	101.80		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	101.80
10007226173006	BREAD (SFSP)	06/22/2026	32.64		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	32.64
10007226173007	BREAD (SFSP)	06/22/2026	16.32		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	16.32
10007226173008	BREAD (SFSP)	06/22/2026	20.36		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	20.36
10007226180005	BREAD (SFSP)	06/29/2026	61.08		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	61.08

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61399	Check	PAN-O-GOLD BAKING CO	908.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10007226180006	BREAD (SFSP)	06/29/2026	30.54		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	30.54
10007226180007	BREAD (SFSP)	06/29/2026	81.44		
			FOOD-FOOD SVC--SUM FD PGR	02 E 005 770 000 709 490	81.44

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61400	Check	PROLINE DISTRIBUTING	17.64

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3029748	MAINTENANCE SUPPLIES	02/24/2026	17.64		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	17.64

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61401	Check	RIVERLAND COPY CENTER & MAIL ROOM	13.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10925	ESL FLIERS COLOR COPIES	06/04/2026	13.50		
			GEN SUPPLIES-ABE--STATE ABE	04 E 500 520 000 322 401	13.50

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61402	Check	UNIVERSITY OF MINNESOTA TWIN CITIES	750.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
061526	NYE MEH - ID #6136123 - AMERICAN RED CROSS SERVICE AWARD SCHOLARSHIP	06/15/2026	750.00		
			SCHOLARSHIPS-MISC--SCHOLARSHIPS	01 E 005 971 000 340 898	750.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61403	Check	WEX BANK	2,056.38

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
113533595	FUEL PURCHASES - JUNE 26	06/30/2026	2,056.38		
			GAS/OIL & GREASE-OPERATIONS--	01 E 005 810 000 000 442	2,056.38
				Total:	**$79,794.55**

Check Date	Check Number	Payment Type	Name	Check Amount

T261304 Summary

Type	Count	Amount
Regular	12	79,794.55
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**12**	**$79,794.55**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	5000002864		RICOH USA INC*	85.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9033816241	SPED ADMIN COPIER 4/14-7/13/26	06/30/2026	85.73		
			REPAIR & MAINT SVCS-SPED AGG--IDEA-611	01 E 005 420 000 419 350	85.73
				Total:	**$85.73**

CB261304 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	1	85.73
Total:	**1**	**$85.73**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61404	Check	AMAZON BUSINESS	2,904.54

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1DYP-6PP6-JC3H	ELLIS SUMMER SCHOOL SUPPLIES	07/06/2026	867.74		
			INSTRUCTL SUPPLIES-ELEM ED--ALC	01 E 220 203 000 303 430	867.74
1GNV-7FVK-JDYJ	HVAC MULTI TESTER	07/06/2026	391.56		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	391.56
1JCK-1N9Q-K41P	HVAC AND OFFICE SUPPLIES	07/06/2026	91.21		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	91.21
1NXR-RDPG-3KLJ	COUNSELING OFFICE SUPPLIES	07/06/2026	507.15		
			GEN SUPPLIES-COUNSELING	01 E 310 710 000 000 401	507.15
1QHJ-QFHJ-P1R1	LANGUAGE FOR LEARNING WORKBOOKS	07/06/2026	27.88		
			TEXTBKS/WKBKS-LEP--ENGLISH LEARNER	01 E 145 219 000 339 460	27.88
1XK6-V11N-WK7Y	SPED TECH	07/06/2026	1,019.00		
			NON INST DEVICE-SPED AGG--STATE SPED	01 E 005 420 000 740 465	1,019.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61405	Check	AMERICAN MAILING MACHINES	513.32

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
IN127597	INK CARTRIDGE	07/08/2026	513.32		
			POSTAGE & EXPRESS-BUSINESS OFFICE--	01 E 005 110 000 000 329	513.32

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61406	Check	APPLE COMPUTER INC	219.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MC85690565	SPED KEYBOARD	07/09/2026	219.90		
			INST TECH SUPPLIES-SPED AGG--IDEA-611	01 E 005 420 000 419 456	219.90

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61407	Check	AUSTIN AREA CHAMBER OF COMMERCE	1,300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
119892	LEADERSHIP AUSTIN TUITION - KRISTI BECKMAN	07/23/2026	1,300.00		
			TRAVEL CONV/CONF-STAFF DEV-DLT-	01 E 005 640 495 000 366	1,300.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61408	Check	AUSTIN ROTARY CLUB	600.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4237	ANNUAL DUES 7/1/26-6/30/27 - JENNIFER LAWHEAD	07/01/2026	600.00		
			DUES & MEMBERSHIPS-GEN COM ED--COM ED	04 E 500 505 000 321 820	600.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61409	Check	DAKOTA SUPPLY GROUP	2,009.15

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S105802149.001	BLANKET PO FOR FY 2026-2027	07/07/2026	1,872.70		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	1,872.70
S105815644.001	BLANKET PO FOR FY 2026-2027	07/01/2026	136.45		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	136.45

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61410	Check	FLORIDA VIRTUAL SCHOOL	15,959.75

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
202262-164920	AOA STUDENT ENROLLMENT AND LICENSE	07/01/2026	15,959.75		
			INST SOFTWARE LIC-SECONDARY-	01 E 175 211 000 000 406	15,959.75

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61411	Check	GALLAGHER BENEFIT SERVICES INC	300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2026053631	2026 ONGOING CONSULTING- PROJECT #: PRO_3017018	07/15/2026	300.00		
			FEES FOR SERVICES-PERSONNEL--	01 E 005 160 000 000 305	300.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61412	Check	GREAT LAWN SERVICES, LLC	12,390.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
19456	LAWN SERVICE 2026-2027	07/13/2026	12,390.00		
			FEES FOR SERVICES-OPERATIONS--	01 E 005 810 000 000 305	12,390.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61413	Check	GURSTEL LAW FIRM PC	1,363.91

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
50-CV-25-839	SALISBURY GARNISHMENT - FILE: 1752640	07/01/2026	1,363.91		
			PAYROLL W/HOLDINGS-GARNISHMENTS PAYABLE	02 L 215 12	1,363.91

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61414	Check	LAWHEAD, JENNIFER D	115.22

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
VP_OGFRT9W5	VISTAPRINT REIM	07/01/2026	115.22		
			GEN SUPPLIES-ECFE--ECFE	04 E 500 580 000 325 401	115.22

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61415	Check	LAWSON PRODUCTS, INC	559.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9313610659	BLANKET PO FOR FY 2026-2027	07/07/2026	559.68		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	559.68

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61416	Check	MAYO CLINIC	129.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
070126	PRE EMPLOYMENT PHYSICALS	07/01/2026	129.00		
			RECRUITING-PERSONNEL--	01 E 005 160 000 000 890	129.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61417	Check	MEI TOTAL ELVATOR SOLUTIONS	7,384.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1195439	DISTRICT MONTHLY ELEVATOR SERVICE	07/01/2026	1,411.12		
			CONSULT FEES/FEES FOR SVCS-LTFM--PHYSICAL HAZARDS	05 E 005 865 000 347 305	1,411.12
1195440	DISTRICT MONTHLY ELEVATOR SERVICE	07/01/2026	501.78		
			CONSULT FEES/FEES FOR SVCS-LTFM--PHYSICAL HAZARDS	05 E 005 865 000 347 305	501.78
1195933	JULY YEARLY CELLULAR SERVICE - CONTRACT #756024	07/01/2026	5,472.00		
			CONSULT FEES/FEES FOR SVCS-LTFM--PHYSICAL HAZARDS	05 E 005 865 000 347 305	5,472.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61418	Check	MESPA	3,072.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
21543	MEMBERSHIP RENEWAL FOR DEWEY SCHARA AND KANE MALO	07/01/2026	969.00		
			DUES & MEMBERSHIPS-PRINCIPAL--	01 E 185 050 000 000 820	969.00
21544	MEMBERSHIP RENEWAL FOR DEWEY SCHARA AND KANE MALO	07/01/2026	939.00		
			DUES & MEMBERSHIPS-PRINCIPAL--	01 E 185 050 000 000 820	939.00
21941	MEMBERSHIP RENEWAL - DERIK GUSTAFSON	07/08/2026	969.00		
			DUES & MEMBERSHIPS-PRINCIPAL--	01 E 145 050 000 000 820	969.00
21942	LEGAL SEMINAR ROCHESTER - GUSTAFSON	07/08/2026	195.00		
			TRAVEL/CONFERENCE-STAFF DEV-PRINCIPAL GUSTAFSON, D	55 E 145 640 013 000 366	195.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61419	Check	MESSERLI & KRAMER	1,545.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
040726	GARNISH L. SMITH FILE: 22-149126	07/01/2026	1,545.06		
			PAYROLL W/HOLDINGS-GARNISHMENTS PAYABLE	02 L 215 12	1,545.06

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61420	Check	MINNESOTA STATE UNIVERSITY MANKATO	1,500.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
CI0000023238	FUTURE TEACHERS CLUB - RISING EDUCATORS ACADEMY REGISTRATION - M. LOPEZ & A. AKANE 7/13-7/16/26	07/16/2026	1,500.00		
			TRAVEL CONV/CONF-SECONDARY-GROW YOUR OWN STATE GR	01 E 310 211 166 000 366	1,500.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61421	Check	MISSISSIPPI WELDERS SUPPLY CO INC	193.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4837554	ELLIS - FLUX COATED	07/07/2026	193.60		
			RESALE SUP-INDUSTRIAL TECH--	01 E 210 255 000 000 621	193.60

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61422	Check	ODP BUSINESS SOLUTIONS, LLC	989.83

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
474876864001	OFFICE SUPPLIES	07/06/2026	900.67		
			GEN SUPPLIES-SEC--	01 E 310 211 000 000 401	900.67
474876966001	OFFICE SUPPLIES	07/03/2026	86.45		
			GEN SUPPLIES-SEC--	01 E 310 211 000 000 401	86.45
474876967001	OFFICE SUPPLIES	07/02/2026	2.71		
			GEN SUPPLIES-SEC--	01 E 310 211 000 000 401	2.71

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61423	Check	OWATONNA COMMUNITY EDUCATION	487.70

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2026-2027/AFE/01	7/15/26 PLYMOUTH PLAY HOUSE - CHURCH BASEMENT LADIES	07/20/2026	487.70		
			FEES FOR SERVICES-GEN COM ED--COM ED	04 E 500 505 000 321 305	487.70

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61424	Check	PAUL H BROOKES PUBLISHING CO	499.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1346017	ASQ ONLINE RENEWAL	07/01/2026	499.90		
			FEES FOR SERVICES-EC SCREENING--PRESCH SCREENING	04 E 500 583 000 354 305	499.90

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61425	Check	PETES PAINTING	10,100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
071626	AHS ATTENDANCE AND PRINCIPAL'S OFFICE	07/16/2026	10,100.00		
			REPAIR/MAINTENANCE-LTFM--INTERIOR SURFACES	05 E 005 865 000 379 350	10,100.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61426	Check	RENAISSANCE LEARNING INC	1,798.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV5704053	MATH SUBSCRIPTION	07/01/2026	907.20		
			INST SOFTWARE LICENSE-MATH---	01 E 210 256 000 000 406	907.20
INV5704219	CLC - MYIGDIS ASSESSMENTS STUDENT SUBSCRIPTION	07/01/2026	891.20		
			GEN SUPPLIES-VOL PRE-KINDERG--	01 E 135 200 000 000 401	891.20

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61427	Check	RESPONDUS, INC	4,545.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SO-45389	LOCKDOWN BROWSER	07/01/2026	4,545.00		
			INST SOFTWARE LIC-ELEM ED--	01 E 185 203 000 000 406	1,136.25
			INST SOFTWARE LIC-SEC--	01 E 210 211 000 000 406	1,136.25
			INST SOFTWARE LIC-SEC--RCC CONTRACT	01 E 310 211 000 089 406	2,272.50

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61428	Check	RUNNINGS SUPPLY INC.	405.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4075763	BLANKET PO FOR FY 2026-2027	07/02/2026	47.99		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	47.99
4078601	BLANKET PO FOR FY 2026-2027	07/07/2026	44.99		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	44.99
4078702	BLANKET PO FOR FY 2026-2027	07/07/2026	65.96		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	65.96

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61428	Check	RUNNINGS SUPPLY INC.	405.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4079388	BLANKET PO FOR FY 2026-2027	07/08/2026	17.99		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	17.99
4080858	BLANKET PO FOR FY 2026-2027	07/10/2026	228.95		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	228.95

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61429	Check	RYDIN DECAL	440.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
PS-INV141397	STAFF PARKING PASSES	07/08/2026	440.00		
			GEN SUPPLIES-SEC--	01 E 310 211 000 000 401	440.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61430	Check	SANCO EQUIPMENT	46,079.94

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
ES2005244-1	BOBCAT	07/21/2026	46,079.94		
			OTHER VEHICLES-CAP FAC--OPER CAP	05 E 005 850 000 302 550	46,079.94

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61431	Check	SEMNET	500.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SINV000007274	ANNUAL MEMBERSHIP 2026-2027	07/21/2026	500.00		
			DUES & MEMBERSHIPS-SUPERINTENDENT--	01 E 005 020 000 000 820	500.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	61432	Check	THE MASTER TEACHER INC	1,380.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
116813600	EL300 PARA EDUCATOR ONLINE TRAINING SUBSCRIPTION	07/21/2026	1,380.00		
			RECRUITING-PERSONNEL--	01 E 005 160 000 000 890	1,380.00

Total: $119,286.68

AP Run: T270104 — Post Date: 2026-07-28 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount

T270104 Summary

Type	Count	Amount
Regular	29	119,286.68
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**29**	**$119,286.68**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	5000002865		CUSTOM ALARM INC*	670.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
643527	BLANKET PO FOR FY 2026-2027	07/14/2026	670.68		
			REPAIR/MAINT-LTFM--FIRE SAFETY	05 E 005 865 000 363 350	670.68

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	5000002866		SHIFFLER EQUIPMENT SALES INC*	465.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10043311-00	CHAIR GLIDES	07/21/2026	465.58		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	465.58
				Total:	**$1,136.26**

CB270104 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	2	1,136.26
Total:	**2**	**$1,136.26**

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2026	202003869	Wire Transfer	MN DEPT OF ECONOMIC SECURITY	116,785.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MNPL.04092026.B	MNPL - MN Paid Leave for 4/9/2026 Reg PR	04/09/2026	8,582.08		
				PAID FAMILY LEAVE-MN 01 L 215 19	8,024.30
				PAID FAMILY LEAVE-MN 02 L 215 19	234.69
				PAID FAMILY LEAVE-MN 04 L 215 19	290.81
				PAID FAMILY LEAVE-MN 05 L 215 19	19.88
				PAYROLL W/HOLDINGS-MN PAID LEAVE 11 L 215 19	12.40
MNPL.04092026.B.a	MNPL - MN Paid Leave for 4/9//2026 Extra PR	04/09/2026	23.94		
				PAID FAMILY LEAVE-MN 01 L 215 19	23.94
MNPL.04092026.D	MNPL - MNPL for 4/9/2026 Reg PR	04/09/2026	8,582.08		
				PAID FAMILY LEAVE-MN 01 L 215 19	8,024.30
				PAID FAMILY LEAVE-MN 02 L 215 19	234.69
				PAID FAMILY LEAVE-MN 04 L 215 19	290.81
				PAID FAMILY LEAVE-MN 05 L 215 19	19.88
				PAYROLL W/HOLDINGS-MN PAID LEAVE 11 L 215 19	12.40
MNPL.04092026.D.a	MNPL - MNPL for 4/9//2026 Extra PR	04/09/2026	23.94		
				PAID FAMILY LEAVE-MN 01 L 215 19	23.94
MNPL.04232026.B	MNPL - MN Paid Leave for 4/23/2026 Reg PR	04/23/2026	8,596.98		
				PAID FAMILY LEAVE-MN 01 L 215 19	7,976.79
				PAID FAMILY LEAVE-MN 02 L 215 19	247.08
				PAID FAMILY LEAVE-MN 04 L 215 19	330.57
				PAID FAMILY LEAVE-MN 05 L 215 19	19.88
				PAYROLL W/HOLDINGS-MN PAID LEAVE 11 L 215 19	0.66
				PAYROLL W/HOLDINGS-MN PAID LEAVE 12 L 215 19	22.00
MNPL.04232026.D	MNPL - MNPL for 4/23/2026 Reg PR	04/23/2026	8,596.98		
				PAID FAMILY LEAVE-MN 01 L 215 19	7,976.79
				PAID FAMILY LEAVE-MN 02 L 215 19	247.08
				PAID FAMILY LEAVE-MN 04 L 215 19	330.57
				PAID FAMILY LEAVE-MN 05 L 215 19	19.88

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2026	202003869	Wire Transfer	MN DEPT OF ECONOMIC SECURITY	116,785.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDINGS-MN PAID LEAVE	11 L 215 19	0.66
			PAYROLL W/HOLDINGS-MN PAID LEAVE	12 L 215 19	22.00
MNPL.04242026.B	MNPL - MN Paid Leave for 4/24/2026 Extra PR	04/24/2026	20.45		
			PAID FAMILY LEAVE-MN	01 L 215 19	18.84
			PAID FAMILY LEAVE-MN	02 L 215 19	1.61
MNPL.04242026.D	MNPL - MNPL for 4/24/2026 Extra PR	04/24/2026	20.45		
			PAID FAMILY LEAVE-MN	01 L 215 19	18.84
			PAID FAMILY LEAVE-MN	02 L 215 19	1.61
MNPL.04282026.B	MNPL - MN Paid Leave for 4/28/2026 LI	04/28/2026	4.68		
			PAID FAMILY LEAVE-MN	01 L 215 19	4.68
MNPL.04282026.D	MNPL - MNPL for 4/28/2026 LI	04/28/2026	4.68		
			PAID FAMILY LEAVE-MN	01 L 215 19	4.68
MNPL.05072026.B	MNPL - MN Paid Leave for 5/7/2026 Reg PR	05/07/2026	8,614.22		
			PAID FAMILY LEAVE-MN	01 L 215 19	8,044.55
			PAID FAMILY LEAVE-MN	02 L 215 19	249.95
			PAID FAMILY LEAVE-MN	04 L 215 19	299.84
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
MNPL.05072026.B.a	MNPL - MN Paid Leave for 5/7/2026 JV	05/07/2026	-2.48		
			PAID FAMILY LEAVE-MN	01 L 215 19	-2.48
MNPL.05072026.B.b	MNPL - MN Paid Leave for 5/7/2026 JV RI	05/07/2026	2.48		
			PAID FAMILY LEAVE-MN	01 L 215 19	2.48
MNPL.05072026.B.c	MNPL - MN Paid Leave for 5/7/2026 TM Void	05/07/2026	-5.26		
			PAID FAMILY LEAVE-MN	01 L 215 19	-5.26
MNPL.05072026.B.d	MNPL - MN Paid Leave for 5/7/2026 TM RI	05/07/2026	5.26		
			PAID FAMILY LEAVE-MN	01 L 215 19	5.26
MNPL.05072026.D	MNPL - MNPL for 5/7/2026 Reg PR	05/07/2026	8,614.22		
			PAID FAMILY LEAVE-MN	01 L 215 19	8,044.55
			PAID FAMILY LEAVE-MN	02 L 215 19	249.95
			PAID FAMILY LEAVE-MN	04 L 215 19	299.84

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2026	202003869	Wire Transfer	MN DEPT OF ECONOMIC SECURITY	116,785.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
MNPL.05072026.D.a	MNPL - MNPL for 5/7/2026 JV	05/07/2026	-2.48		
			PAID FAMILY LEAVE-MN	01 L 215 19	-2.48
MNPL.05072026.D.b	MNPL - MNPL for 5/7/2026 JV RI	05/07/2026	2.48		
			PAID FAMILY LEAVE-MN	01 L 215 19	2.48
MNPL.05072026.D.c	MNPL - MNPL for 5/7/2026 TM Void	05/07/2026	-5.26		
			PAID FAMILY LEAVE-MN	01 L 215 19	-5.26
MNPL.05072026.D.d	MNPL - MNPL for 5/7/2026 TM RI	05/07/2026	5.26		
			PAID FAMILY LEAVE-MN	01 L 215 19	5.26
MNPL.05212026.B	MNPL - MN Paid Leave for 5/21/2026 Reg PR	05/21/2026	8,663.45		
			PAID FAMILY LEAVE-MN	01 L 215 19	8,048.34
			PAID FAMILY LEAVE-MN	02 L 215 19	271.27
			PAID FAMILY LEAVE-MN	04 L 215 19	301.80
			PAID FAMILY LEAVE-MN	05 L 215 19	20.04
			PAYROLL W/HOLDINGS-MN PAID LEAVE	12 L 215 19	22.00
MNPL.05212026.D	MNPL - MNPL for 5/21/2026 Reg PR	05/21/2026	8,663.45		
			PAID FAMILY LEAVE-MN	01 L 215 19	8,048.34
			PAID FAMILY LEAVE-MN	02 L 215 19	271.27
			PAID FAMILY LEAVE-MN	04 L 215 19	301.80
			PAID FAMILY LEAVE-MN	05 L 215 19	20.04
			PAYROLL W/HOLDINGS-MN PAID LEAVE	12 L 215 19	22.00
MNPL.06042026.B	MNPL - MN Paid Leave for 6/4/2026 Reg PR	06/04/2026	12,661.04		
			PAID FAMILY LEAVE-MN	01 L 215 19	12,045.39
			PAID FAMILY LEAVE-MN	02 L 215 19	265.99
			PAID FAMILY LEAVE-MN	04 L 215 19	322.10
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
			PAYROLL W/HOLDINGS-MN PAID LEAVE	11 L 215 19	7.68
MNPL.06042026.D	MNPL - MNPL for 6/4/2026 Reg PR	06/04/2026	12,661.04		
			PAID FAMILY LEAVE-MN	01 L 215 19	12,045.39

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2026	202003869	Wire Transfer	MN DEPT OF ECONOMIC SECURITY	116,785.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAID FAMILY LEAVE-MN	02 L 215 19	265.99
			PAID FAMILY LEAVE-MN	04 L 215 19	322.10
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
			PAYROLL W/HOLDINGS-MN PAID LEAVE	11 L 215 19	7.68
MNPL.06182026.B	MNPL - MN Paid Leave for 6/18/2026 Lump and non-renew	06/18/2026	2,454.01		
			PAID FAMILY LEAVE-MN	01 L 215 19	2,410.26
			PAID FAMILY LEAVE-MN	04 L 215 19	43.75
MNPL.06182026.B.a	MNPL - MN Paid Leave for 6/18/2026 Terms	06/18/2026	1,276.33		
			PAID FAMILY LEAVE-MN	01 L 215 19	1,272.50
			PAID FAMILY LEAVE-MN	02 L 215 19	3.83
MNPL.06182026.B.b	MNPL - MN Paid Leave for 6/18/2026 Reg PR	06/18/2026	7,550.52		
			PAID FAMILY LEAVE-MN	01 L 215 19	7,176.28
			PAID FAMILY LEAVE-MN	02 L 215 19	136.76
			PAID FAMILY LEAVE-MN	04 L 215 19	216.24
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
			PAYROLL W/HOLDINGS-MN PAID LEAVE	11 L 215 19	1.36
MNPL.06182026.B.c	MNPL - MN Paid Leave for 6/18/2026 HR	06/18/2026	-68.64		
			PAID FAMILY LEAVE-MN	01 L 215 19	-68.64
MNPL.06182026.B.d	MNPL - MN Paid Leave for 6/18/2026 HR RI	06/18/2026	13.73		
			PAID FAMILY LEAVE-MN	01 L 215 19	13.73
MNPL.06182026.D	MNPL - MNPL for 6/18/2026 Lump and non-renew	06/18/2026	2,454.01		
			PAID FAMILY LEAVE-MN	01 L 215 19	2,410.26
			PAID FAMILY LEAVE-MN	04 L 215 19	43.75
MNPL.06182026.D.a	MNPL - MNPL for 6/18/2026 Terms	06/18/2026	1,276.33		
			PAID FAMILY LEAVE-MN	01 L 215 19	1,272.50
			PAID FAMILY LEAVE-MN	02 L 215 19	3.83
MNPL.06182026.D.b	MNPL - MNPL for 6/18/2026 Reg PR	06/18/2026	7,550.52		
			PAID FAMILY LEAVE-MN	01 L 215 19	7,176.28
			PAID FAMILY LEAVE-MN	02 L 215 19	136.76

Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2026	202003869	Wire Transfer	MN DEPT OF ECONOMIC SECURITY	116,785.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAID FAMILY LEAVE-MN	04 L 215 19	216.24
			PAID FAMILY LEAVE-MN	05 L 215 19	19.88
			PAYROLL W/HOLDINGS-MN PAID LEAVE	11 L 215 19	1.36
MNPL.06182026.D.c	MNPL - MNPL for 6/18/2026 HR	06/18/2026	-68.64		
			PAID FAMILY LEAVE-MN	01 L 215 19	-68.64
MNPL.06182026.D.d	MNPL - MNPL for 6/18/2026 HR RI	06/18/2026	13.73		
			PAID FAMILY LEAVE-MN	01 L 215 19	13.73
				Total:	**$116,785.58**

7/30/2026 MNPL 2nd Qrt Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	116,785.58
Epayables:	0	0.00
Total:	**1**	**$116,785.58**

Check Date	Check Number	Payment Type	Name	Check Amount
07/24/2026	202003870	Wire Transfer	US BANK	405,568.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3266040	GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS SERIES 2021A INTEREST PAYMENT	07/24/2026	40,950.00		
	BOND INTEREST-DEBT REDEMP-ROOFING PROJECTS-			07 E 005 910 383 000 720	40,950.00
3266769	CERTIFICATE OF PARTICIPATION SERIES 2022A INTEREST PAYMENT	07/24/2026	15,852.50		
	INT ON LT BLDG LEASE-CAP FAC-AHS-LEASE LEVY			01 E 005 850 040 389 571	15,852.50
3270596	GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS SERIES 2020A INTEREST PAYMENT	07/24/2026	182,850.00		
	BOND INTEREST-DEBT REDEMPTION-REFUNDED BONDS-			07 E 005 910 969 000 720	182,850.00
3272386	GENERAL OBLIGATION CAPITAL FACILITY BONDS SERIES 2025A INTEREST PAYMENT	07/24/2026	109,865.56		
	BOND INTEREST-DEBT REDEMPTION-LIGHTING PROJECT-			07 E 005 910 877 000 720	109,865.56
3275219	CERTIFICATE OF PARTICIPATION SERIES 2019A INTEREST PAYMENT	07/24/2026	56,050.00		
	INT ON LT BLDG LEASE-CAP FAC-MACPHAIL-LEASE LEVY			01 E 005 850 074 389 571	56,050.00
				Total:	**$405,568.06**

W270105 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	405,568.06
Epayables:	0	0.00
Total:	**1**	**$405,568.06**

Check Date	Check Number	Payment Type	Name	Check Amount
07/27/2026	202003871	Wire Transfer	AMERICAN MAILING MACHINES	1,000.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
072726	PRELOADED POSTAGE PAID IN JULY 2026	07/27/2026	1,000.00		
			POSTAGE & EXPRESS-BUSINESS OFFICE--	01 E 005 110 000 000 329	1,000.00
				Total:	**$1,000.00**

W270106 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	1,000.00
Epayables:	0	0.00
Total:	**1**	**$1,000.00**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	202003872	Wire Transfer	BOND TRUST SERVICE CORPORATION	115,087.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
104622	GENERAL OBLIGATION ALTERNATIVE FACILITIES BOND SERIES 2014A INTEREST PAYMENT	07/28/2026	62,168.75		
	BOND INTEREST-DEBT RETIREMENT-AHS HVAC-			07 E 005 910 099 000 720	62,168.75
104623	GENERAL OBLIGATION CAPITAL FACILITIES BOND SERIES 2014B INTEREST PAYMENT	07/28/2026	9,225.00		
	BOND INTEREST-DEBT RETIREMENT-KNOWLTON REN-			07 E 005 910 094 000 720	9,225.00
104624	GENERAL OBLIGATION CAPITAL FACILITIES BONDS SERIES 2018A INTEREST PAYMENT	07/28/2026	43,693.75		
	BOND INTEREST-DEBT RETIREMENT-MACPHAIL-			07 E 005 910 074 000 720	43,693.75
				Total:	**$115,087.50**

W270107 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	115,087.50
Epayables:	0	0.00
Total:	**1**	**$115,087.50**

Check Date	Check Number	Payment Type	Name	Check Amount
07/28/2026	202003873	Wire Transfer	OLD NATIONAL BANK	24,582.53

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
072826	CERTIFICATE OF PARTICIPATION SERIES 2025A INTEREST PAYMENT	07/28/2026	24,582.53		
	INTEREST LT LEASE-CAP FAC-TENNIS COURT-LEASE LEVY			01 E 005 850 876 389 571	24,582.53
				Total:	**$24,582.53**

W270108 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	24,582.53
Epayables:	0	0.00
Total:	**1**	**$24,582.53**

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002490	Wire Transfer	AUTO VALUE AUSTIN	83.94

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
46534714	BELTS	06/25/2026	83.94		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	83.94

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002491	Wire Transfer	AUTOMATIC DOOR AND HARDWARE	201.46

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
40988	HANDICAP ADA DOOR OPENER	06/01/2026	201.46		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	201.46

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002492	Wire Transfer	BLACKHAWK SUPPLY	134.18

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
157265	CO2 SENSOR	06/03/2026	134.18		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	134.18

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002493	Wire Transfer	DF SUPPLY	72.64

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
6964482	ELECTRICAL PCB SWITCH & TRANSMITTER	06/01/2026	72.64		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	72.64

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002494	Wire Transfer	DOMINOS PIZZA	147.77

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
065808	KIDS KORNER LUNCH	06/03/2026	147.77		
			FOOD-KIDS KORNER--COM ED	04 E 500 570 000 321 490	147.77

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002495	Wire Transfer	FACEBOOK	83.04

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
27171111785909118-2762752	COMMUNITY ED IMPRESSIONS	05/31/2026	9.34		
			FEES FOR SERVICES-GEN COM ED--COM ED	04 E 500 505 000 321 305	9.34
27199034229787513-2722784	AOA FACEBOOK ADS	05/31/2026	73.70		
			CONSULTING FEES/FEES FOR SVCS-SECONDARY	01 E 175 211 000 000 305	73.70

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002496	Wire Transfer	GODFATHER'S PIZZA*	118.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
005858	MORE THAN PINK - PIZZA	06/25/2026	52.80		
		FOOD-SUMMER-MORE THAN PINK-COM ED		04 E 500 540 540 321 490	52.80
025643	MORE THAN PINK - PIZZA	06/18/2026	65.20		
		FOOD-SUMMER-MORE THAN PINK-COM ED		04 E 500 540 540 321 490	65.20

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002497	Wire Transfer	GRINDER'S DELI	78.93

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
023845	SANDWICHES FOR SCHOOL BOARD MEETING	06/22/2026	78.93		
			FOOD-SCHOOL BOARD--	01 E 005 010 000 000 490	78.93

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002498	Wire Transfer	HAMPTON INN UNIVERSITY	729.70

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
81241708	STATE HOTEL ROOMS BOYS TENNIS	06/05/2026	337.59		
		ENTRY FEES/STDT TRVL ALLOW-BOYS ATHL-TENNIS-		01 E 310 294 109 000 369	337.59
81241708-2	STATE HOTEL ROOMS BOYS TENNIS	06/05/2026	392.11		
		ENTRY FEES/STDT TRVL ALLOW-BOYS ATHL-TENNIS-		01 E 310 294 109 000 369	392.11

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002499	Wire Transfer	HILTON GARDEN INN - ST. CLOUD, MN	199.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3449975844	HOTEL	06/15/2026	199.60		
		TRAVEL CONV & CONF-ADM TECH SRV--		01 E 005 108 000 000 366	199.60

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002500	Wire Transfer	HUMANITIX	-395.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
VU6HVMUN-C	REFUND FOR 3RD ANNUAL MN THOUGHT LEADERS AI SUMMIT 2026	06/08/2026	-395.00		
		TRAVEL CONV & CONF-ADM TECH SRV--		01 E 005 108 000 000 366	-395.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002501	Wire Transfer	HYATT PLACE DES MOINES/DOWNTOWN	997.52

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1816993601	PLC @ WORK INSTITUTE LODGING	06/11/2026	498.76		
		TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 105 640 000 316 366	498.76

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002501	Wire Transfer	HYATT PLACE DES MOINES/DOWNTOWN	997.52

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5957527101	PLC @ WORK INSTITUTE LODGING	06/11/2026	498.76		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV	01 E 105 640 000 316 366	498.76

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002502	Wire Transfer	JIMMY JOHNS	781.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
061826	LUNCHES FOR E3 FIELD TRIP	06/18/2026	390.94		
			FOOD-PUPIL SUP-E^3-INTEG INCTV	01 E 005 790 825 318 490	390.94
062526	LUNCHES FOR E3 FIELD TRIP	06/25/2026	390.94		
			FOOD-PUPIL SUP-E^3-INTEG INCTV	01 E 005 790 825 318 490	390.94

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002503	Wire Transfer	KWIK TRIP	56.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
11139411	WASHING DISTRICT STUDENT VEHICLES	06/10/2026	56.00		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	56.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002504	Wire Transfer	PJF PERFORMANCE INC	171.81

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
20476	LEAGUE LENGTH PAD	06/01/2026	171.81		
			GEN SUPPLIES-GIRLS-BASKETBALL-	01 E 310 296 102 000 401	171.81

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002505	Wire Transfer	PROCARE SOLUTIONS	89.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV1269566	2025-2026 KIDS KORNER BILLING MONTHLY SUBSCRIPTION	06/20/2026	89.00		
			NON-INST SOFTWARE LIC-KIDS KORNER--COM ED	04 E 500 570 000 321 405	89.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002506	Wire Transfer	SQUARESPACE INC	296.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
236574223	ACCELERATE AUSTIN DOMAIN	06/04/2026	20.00		
			NON-INST SOFTWARE-OTH ADMN SUP--	01 E 005 107 000 000 405	20.00
238506969	ACCELERATE AUSTIN WEBSITE SUBSCRIPTION (ANNUALLY)	06/13/2026	276.00		
			NON-INST SOFTWARE-OTH ADMN SUP--	01 E 005 107 000 000 405	276.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002507	Wire Transfer	STIVERS NURSERY	409.86

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
745635	RED MULCH	06/05/2026	409.86		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	409.86

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002508	Wire Transfer	TROPHY DEPOT	67.37

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
20411	ADDT'L ACADEMIC EXCELLENCE PLAQUES	05/28/2026	67.37		
			GEN SUPPLIES-GIFTED--GIFT/TA	01 E 005 218 000 388 401	67.37

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002509	Wire Transfer	U OF M CONTLEARNING	1,090.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1044944	UMTYMP FALL 26 REGISTRATION	06/16/2026	1,090.00		
			PMT FOR ED PURP-GIFTED-HRML GT-YNG SCHOLARS	01 E 005 218 083 062 394	1,090.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002510	Wire Transfer	UNITED STATES POSTAL SERVICE	35.85

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
060426	POSTAGE FOR PACKAGE FOR CLC & AHS	06/04/2026	23.65		
			POSTAGE & EXPRESS-SEC--	01 E 310 211 000 000 329	9.55
			POSTAGE & EXPRESS-GEN COM ED--COM ED	04 E 500 505 000 321 329	14.10
062326	POSTAGE FOR AHS	06/23/2026	12.20		
			POSTAGE & EXPRESS-SEC--	01 E 310 211 000 000 329	12.20

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002511	Wire Transfer	UPS	47.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1ZT48LL30300309831	SHIPPING LABELS	05/13/2026	11.80		
			POSTAGE-SECONDARY--	01 E 175 211 000 000 329	11.80
1ZT5DN290324021030	SHIPPINGS LABELS	05/13/2026	11.80		
			POSTAGE-SECONDARY--	01 E 175 211 000 000 329	11.80
1ZT5F1W90322215034	SHIPPING LABELS	05/13/2026	11.80		
			POSTAGE-SECONDARY--	01 E 175 211 000 000 329	11.80

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002511	Wire Transfer	UPS	47.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1ZT5K1650332915224	SHIPPING LABELS	05/13/2026	11.80		
				POSTAGE-SECONDARY-- 01 E 175 211 000 000 329	11.80

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002512	Wire Transfer	VICTORY CHEER UNIFORMS	210.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV-MS0610261155	BOYS CHEER UNIFORM	06/10/2026	210.10		
				GEN SUPPLIES-GIRLS-CHEER - 01 E 310 296 113 000 401	210.10

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002513	Wire Transfer	WESTFAX INC	134.30

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1544175	ONLINE FAX	06/01/2026	134.30		
				TELEPHONE-OPERATIONS-- 01 E 005 810 000 000 320	38.92
				TELEPHONE-OPERATIONS-- 01 E 105 810 000 000 320	9.54
				TELEPHONE-OPERATIONS-- 01 E 125 810 000 000 320	9.67
				TELEPHONE-OPERATIONS-- 01 E 145 810 000 000 320	9.54
				TELEPHONE-OPERATIONS-- 01 E 155 810 000 000 320	9.54
				TELEPHONE-OPERATIONS-- 01 E 185 810 000 000 320	9.54
				TELEPHONE-OPERATIONS-- 01 E 210 810 000 000 320	9.67
				TELEPHONE-OPERATIONS-- 01 E 310 810 000 000 320	28.34
				TELEPHONE-ECFE--ECFE 04 E 500 580 000 325 320	9.54
				Total:	**$5,841.15**

Check Date	Check Number	Payment Type	Name	Check Amount

PC261301 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	24	5,841.15
Epayables:	0	0.00
Total:	**24**	**$5,841.15**

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002514	Wire Transfer	JUST FOR KIX DANCE, ETC.	1,234.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
070926	COACHES CAMP	07/01/2026	1,234.00		
			PREPAID EXPENDITURE & DEPOSITS-	01 A 131 00	1,234.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002515	Wire Transfer	MASA	254.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
070126	MDE BACK TO SCHOOL CONF 2026 REGISTRATION - JOEY PAGE	07/01/2026	254.00		
			TRAVEL CONV & CONF-SUPERINTENDENT--	01 E 005 020 000 000 366	254.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002516	Wire Transfer	MCEA	469.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
121674431839	EARLY BIRD MCEA FALL CONF REGISTRATION	07/01/2026	469.00		
			TRAVEL CONV & CONF-GEN COM ED--COM ED	04 E 500 505 000 321 366	469.00

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002517	Wire Transfer	MN STATE HIGH SCHOOL LEAGUE	472.44

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7956	FALL RULE BOOKS, SCOREBOOKS	07/01/2026	472.44		
			GEN SUPPLIES-BOY/GIRL-ATHLETICS-	01 E 310 292 100 000 401	472.44

Check Date	Check Number	Payment Type	Name	Check Amount
07/07/2026	6000002518	Wire Transfer	PROJECT LEAD THE WAY, INC*	750.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
544238	TRAINING REGISTRATION	07/01/2026	750.00		
			TRAVEL CONV/CONF-STAFF DEV-PLTW-	01 E 005 640 204 000 366	750.00
				Total:	**$3,179.44**

Check Date	Check Number	Payment Type	Name	Check Amount

PC270101 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	5	3,179.44
Epayables:	0	0.00
Total:	**5**	**$3,179.44**

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61433	Check	AUSTIN PARKS RECREATION AND FORESTRY DEPT	262.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
062926	CEO TRADE SHOW AT PACKER ARENA - 5.13.26	06/29/2026	262.50		
			SHORT TERM LEASE/RENTAL-SECONDARY-CEO PROGRAM-	01 E 310 211 206 000 335	262.50

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61434	Check	DIEHL, KATIE	508.89

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
063026	REIM FOR NON-PUBLIC STUDENT TRANSPORTATION FOR 25-26 YEAR	06/30/2026	508.89		
			TRANS CONTRACT-PUPIL TRANS--REGULAR TRANS	01 E 005 760 000 720 360	508.89

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61435	Check	EDWARDS, NICOLE M	118.77

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
112-5485426-6186617	AMAZON REIM	06/16/2026	44.48		
			GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	44.48
112-8439085-4186663	AMAZON REIM	06/10/2026	6.94		
			GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	6.94
77973768	THRIFTBOOKS REIM	06/11/2026	67.35		
			GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	67.35

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61436	Check	GLENVILLE-EMMONS SCHOOLS NO. 2886	3,499.86

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
061826	PERKINS: COORDINATOR STIPEND	06/18/2026	1,772.51		
			FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS	12 E 300 399 000 428 303	1,772.51
063026	PERKINS: PERSONAL FINANCE, DIGITAL LITERACY & MS OFFICE PRO	06/30/2026	1,727.35		
			FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS	12 E 300 399 000 428 303	1,727.35

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61437	Check	GRAND MEADOW SCHOOL DISTRICT #495	4,575.16

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
063026	PERKINS: COORDINATOR STIPEND/FICA/TRA, MAAE 2025 SUMMER CONF & ONE YEAR, MAAE SUMMER CONF HOTEL & MILEAGE, FFA CONVENTION VAN RENTAL	06/30/2026	3,244.42		
	FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	3,244.42
1265	PERKINS: SUB COSTS FOR WYATT GARTEN, SUB FICA, SUB PERA, SUB TRA, SUB MN PAID LEAVE	06/30/2026	1,330.74		
	FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	1,330.74

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61438	Check	I & S GROUP, INC	81,797.75

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
134826	PROJECT 26-34192 - APS BANFIELD LTFM PROJECT	06/30/2026	1,754.00		
	CONSULT/SVC FEES-LTFM BONDED-LTFM+PROJ-IAQ			06 E 105 867 881 366 305	1,754.00
134827	PROJECT 26-34193 - APS NEVELN LTFM PROJECT	06/30/2026	20,675.50		
	CONSULT/SVC FEES-LTFM BONDED-LTFM+PROJ-IAQ			06 E 125 867 881 366 305	20,675.50
134828	PROJECT 26-34194 - APS SOUTHGATE LTFM PROJECT	06/30/2026	1,450.50		
	CONSULT/SVC FEES-LTFM BONDED-LTFM+PROJ-IAQ			06 E 145 867 881 366 305	1,450.50
134829	PROJECT 26-34195 - APS WOODSON EDUCATION CENTER - PARKING LOT PROJECT	06/30/2026	341.00		
	CONSULT/SVC FEES-BLDG CONST-PARKING LOT PROJ-			06 E 005 870 882 000 305	341.00
134830	PROJECT 26-34196 - APS ELLIS LTFM PROJECT	06/30/2026	43,476.00		
	CONSULT/SVC FEES-LTFM BONDED-LTFM+PROJ-IAQ			06 E 210 867 881 366 305	43,476.00
134831	PROJECT 26-34198 - APS HS ANNEX LTFM PROJECT	06/30/2026	14,100.75		
	CONSTULT/SVC FEES-LTFM BONDED-LTFM+PROJ-IAQ			06 E 310 867 881 366 305	14,100.75

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61439	Check	IEA	7,619.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
00064083	2025-2026 ENVIRONMENTAL, HEALTH, AND SAFETY MANAGEMENT SERVICES MONTHLY PROFESSIONAL SERVICES	06/30/2026	1,619.28		
	FEES FOR SERVICES-LTFM--ENVIRON SAFETY			05 E 005 865 000 352 305	1,619.28

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61439	Check	IEA	7,619.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
00064085	PROJECT NO: 202610266 - FY26 INDOOR AIR QUALITY SAMPLING	06/30/2026	6,000.00		
			CONSULTING FEES/FEES FOR SVCS-LTFM--IAQ	05 E 005 865 000 366 305	6,000.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61440	Check	KINGSLAND PUBLIC SCHOOLS	3,733.59

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
063026	PERKINS: MEAT GRINDER, DEWALT MITER SAW, CASE SMALL ENGINE CLASS, ADVISOR ROOM STATE CONV FFA, COORDINATOR STIPEND	06/30/2026	3,733.59		
			FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS	12 E 300 399 000 428 303	3,733.59

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61441	Check	LEROY-OSTRANDER SCHOOLS #499	5,514.36

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
063026	PERKINS: SUBSTITUTE SALARY/BENEFITS, COORDINATOR STIPEND, MN ZOO/FFA LEADERS/MCNEILUS/FFA STATE CONVENTION FIELD TRIP TRANSPORTATION, MAAE MEMBERSHIP, MAAE SUMMER CONF HOTEL, MN ZOO ADMISSION/FEES	06/30/2026	5,514.36		
			FED CNTRCT < $25K-CTE-GENERAL--CARL PERKINS	12 E 300 399 000 428 303	5,514.36

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61442	Check	M J O'CONNOR INC	3,915.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
50091	ELLIS POOL FLOOR DRAIN	06/26/2026	3,915.00		
			REPAIR/MAINTENANCE-LTFM--PLUMBING	05 E 005 865 000 381 350	3,915.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61443	Check	NEW DOMINION SCHOOL	7,881.36

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
149591	GEN ED	06/30/2026	464.10		
			SPED CONTRACT SVCS FOR PUPILS-SEC--	01 E 998 211 000 000 393	464.10
14971.1	GEN ED	06/30/2026	278.46		
			TUITION MN DISTRICTS-SEC--NON-SPED PLAC	01 E 998 211 000 761 390	278.46
14971.200000000001	GEN ED	06/30/2026	835.38		
			TUITION MN DISTRICTS-SEC--NON-SPED PLAC	01 E 998 211 000 761 390	835.38

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61443	Check	NEW DOMINION SCHOOL	7,881.36

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14972.1	SPED/GEN ED	06/30/2026	1,274.19		
		TUITION MN DISTRICTS-SEC--NON-SPED PLAC		01 E 998 211 000 761 390	278.46
		TUITION MN DISTRICTS-OHI--STATE S		01 E 998 410 000 756 390	995.73
14972.200000000001	SPED/GEN ED	06/30/2026	3,822.57		
		TUITION MN DISTRICTS-SEC--NON-SPED PLAC		01 E 998 211 000 761 390	835.38
		TUITION MN DISTRICTS-OHI--STATE S		01 E 998 410 000 756 390	2,987.19
15029	GEN ED	06/30/2026	371.28		
		TUITION MN DISTRICTS-SEC--NON-SPED PLAC		01 E 998 211 000 761 390	371.28
150291	GEN ED	06/30/2026	835.38		
		TUITION MN DISTRICTS-SEC--NON-SPED PLAC		01 E 998 211 000 761 390	835.38

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61444	Check	OPTIMAL IMAGING SUPPLIES LLC	1,420.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10957	AHS - DELL TONER	06/18/2026	710.00		
		GEN SUPPLIES-SEC-AHS-POP/VENDING		11 E 310 211 040 100 401	710.00
10958	AHS - DELL TONER	06/18/2026	710.00		
		GEN SUPPLIES-SEC-AHS-POP/VENDING		11 E 310 211 040 100 401	710.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61445	Check	RATWIK ROSZAK & MALONEY PA	4,679.04

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3756	LEGAL SERVICES - JUNE 2026	06/30/2026	1,396.50		
		LEGAL SERVICES-SCHOOL BOARD--		01 E 005 010 000 000 313	1,396.50
3757	LEGAL SERVICES - JUNE 2026	06/30/2026	3,282.54		
		LEGAL SERVICES-PERSONNEL--		01 E 005 160 000 000 313	3,282.54

Total: $125,525.56

Check Date	Check Number	Payment Type	Name	Check Amount

T261305 Summary

Type	Count	Amount
Regular	13	125,525.56
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**13**	**$125,525.56**

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61446	Check	AMAZON BUSINESS	5,709.81

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
16D4-X3HV-HRK1	HOVLAND APEF GRANT STUDENT COUNCIL ENGAGEMENT ITEMS	07/06/2026	760.25		
			GEN SUPPLIES-EXT CUR ACT--APEF GRANT	01 E 310 298 000 097 401	760.25
17RN-N1JG-WR6D	BREANNA KEMMERICK-APEF GRANT - DIFFERENTED SMALL GROUP MATH AND READING GAMES AND TOOLS	07/06/2026	299.25		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	299.25
17RN-N1JG-WTRY	CTE SUPPLIES FOR IJ HOLTON	07/06/2026	722.97		
			TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP	05 E 005 203 000 302 460	722.97
17VK-9HMD-TVT9	MICHELLE HOLT APEF GRANT MATH MANIPULATIVES	07/06/2026	368.14		
			INSTRUCTIONAL SUPPLIES-SCHOOL READINESS-APEF GRANT	04 E 500 582 000 097 430	368.14
1G74-4NV3-FD1Q	CTE SUPPLIES FOR IJ HOLTON	07/06/2026	623.77		
			TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP	05 E 005 203 000 302 460	623.77
1G99-VR7K-KJYC	BREANNA KEMMERICK-APEF GRANT - DIFFERENTED SMALL GROUP MATH AND READING GAMES AND TOOLS	07/06/2026	23.58		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	23.58
1KPR-YHX1-NXNN	KRISTIN WILKER-APEF GRANT - SMALL GROUP READING AND MATH (ENRICH, EXCITED, ENGAGE)	07/06/2026	16.76		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	16.76
1MC4-PGPD-CRL3	MORE THAN PINK BOOK REORDER	07/06/2026	729.00		
			GEN SUPPLIES-SUMMER-MORE THAN PINK-COM ED	04 E 500 540 540 321 401	729.00
1RHJ-9TKT-Q9HH	KRISTIN WILKER-APEF GRANT - SMALL GROUP READING AND MATH (ENRICH, EXCITED, ENGAGE)	07/06/2026	451.43		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	451.43
1V7Q-7J1Y-LKXW	OFFICE SUPPLIES	07/06/2026	24.98		
			GEN SUPPLIES-ELEM ED--	01 E 185 203 000 000 401	24.98
1XN3-CD97-WWLM	OFFICE SUPPLIES	07/06/2026	-17.99		
			GEN SUPPLIES-ELEM ED--	01 E 185 203 000 000 401	-17.99

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61446	Check	AMAZON BUSINESS	5,709.81

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1XRG-NQHP-XCNC	FRAN HEILMAN, PAM SCHWARZ, EVELYN NAPTON-APEF GRANT-HANDS ON READING MATERIALS FOR STUDENTS IN SPECIAL EDUCATION	07/06/2026	79.98		
			INSTRUCTL SUPPLIES-GEN SPED--APEF GRANT	01 E 185 400 000 097 430	79.98
1XVL-QMDX-CTMT	TONER FOR JENS PRINTER	07/06/2026	177.31		
			GEN SUPPLIES-ECFE--ECFE	04 E 500 580 000 325 401	177.31
1XVL-QMDX-RCWQ	26-27 ABE SCHOOL SUPPLY ORDER	07/06/2026	1,450.38		
			INSTRUCTIONAL SUP-ABE--STATE ABE	04 E 500 520 000 322 430	1,450.38

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61447	Check	AUSTIN AREA ARTS INC	300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1068	SUMMER SCHOOL MOVIE SCREENING	07/29/2026	300.00		
			STU TRV ALLOW/ENT FEE-ELEM ED--ALC	01 E 220 203 000 303 369	300.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61448	Check	AUSTIN UTILITIES	113,572.61

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
JULY 2026	2026-2027 UTILITIES	07/27/2026	113,572.61		
			UTILITIES-OPERATIONS--	01 E 005 810 000 000 330	889.03
			WATER-OPERATIONS--	01 E 005 810 000 000 333	476.48
			FUELS-OPERATIONS--	01 E 005 810 000 000 440	278.14
			UTILITIES-OPERATIONS--	01 E 105 810 000 000 330	11,363.77
			WATER-OPERATIONS--	01 E 105 810 000 000 333	318.58
			FUELS-OPERATIONS--	01 E 105 810 000 000 440	1,329.57
			UTILITIES-OPERATIONS--	01 E 120 810 000 000 330	2,247.37
			WATER-OPERATIONS--	01 E 120 810 000 000 333	148.81
			FUELS-OPERATIONS--	01 E 120 810 000 000 440	392.19
			UTILITIES-OPERATIONS--	01 E 125 810 000 000 330	3,848.08
			WATER-OPERATIONS--	01 E 125 810 000 000 333	270.03
			FUELS-OPERATIONS--	01 E 125 810 000 000 440	194.94
			UTILITIES-OPERATIONS--	01 E 145 810 000 000 330	5,254.77

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61448	Check	AUSTIN UTILITIES	113,572.61

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				WATER-OPERATIONS-- 01 E 145 810 000 000 333	338.06
				FUELS-OPERATIONS-- 01 E 145 810 000 000 440	1,310.66
				UTILITIES-OPERATIONS-- 01 E 155 810 000 000 330	4,867.19
				WATER-OPERATIONS-- 01 E 155 810 000 000 333	419.89
				FUELS-OPERATIONS-- 01 E 155 810 000 000 440	219.16
				UTILITIES-OPERATIONS-- 01 E 185 810 000 000 330	14,055.67
				WATER-OPERATIONS-- 01 E 185 810 000 000 333	607.94
				FUELS-OPERATIONS-- 01 E 185 810 000 000 440	451.33
				UTILITIES-OPERATIONS-- 01 E 210 810 000 000 330	18,909.19
				WATER-OPERATIONS-- 01 E 210 810 000 000 333	1,041.67
				FUELS-OPERATIONS-- 01 E 210 810 000 000 440	2,008.63
				UTILITIES-OPERATIONS-- 01 E 310 810 000 000 330	35,455.86
				WATER-OPERATIONS-- 01 E 310 810 000 000 333	1,457.52
				FUELS-OPERATIONS-- 01 E 310 810 000 000 440	2,629.72
				UTILITIES-OTH COM PRG--COM ED 04 E 500 590 000 321 330	2,247.37
				WATER-OTH COM PRG--COM ED 04 E 500 590 000 321 333	148.80
				FUEL FOR BLDGS-OTH COM PRG--COM ED 04 E 500 590 000 321 440	392.19

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61449	Check	BENCHMARK EDUCATION	1,443.36

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
606734	PHONICS INTERVENTION	07/27/2026	1,443.36		
				TEXTBKS/WKBKS-LEP--ENGLISH LEARNER 01 E 145 219 000 339 460	1,443.36

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61450	Check	BSN SPORTS	954.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
934588497	TENNIS BALLS-GIRLS	07/15/2026	954.00		
				GEN SUPPLIES-GIRLS-TENNIS- 01 E 310 296 109 000 401	954.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61451	Check	CONTINENTAL PRESS	826.85

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
702211	NEVELN ELL GR. 3-4	07/10/2026	807.90		
		TEXTBKS/WKBKS-LEP--ENGLISH LEARNER		01 E 125 219 000 339 460	807.90
702455	NEVELN ELL GR. 3-4	07/29/2026	18.95		
		TEXTBKS/WKBKS-LEP--ENGLISH LEARNER		01 E 125 219 000 339 460	18.95

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61452	Check	CREATIVE NOTEBOOK SOLUTIONS	7,150.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9397	PL ENGINEERING NOTEBOOKS FOR IJ HOLTON	07/09/2026	7,150.00		
		TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP		05 E 005 203 000 302 460	7,150.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61453	Check	CRISIS PREVENTION INSTITUTE	400.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
NAIN-240624	ANNUAL MEMBERSHIP RENEWAL - BERGLUND	07/01/2026	200.00		
		DUES & MEMBERSHIPS-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 820	200.00
NAIN-240642	ANNUAL MEMBERSHIP RENEWAL - HALL	07/01/2026	200.00		
		DUES & MEMBERSHIPS-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 820	200.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61454	Check	D & G ACE HARDWARE	531.33

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
147539/1	BLANKET PO FOR FY 2026-2027	07/15/2026	5.97		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	5.97
147594/1	BLANKET PO FOR FY 2026-2027	07/20/2026	46.97		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	46.97
147605/1	BLANKET PO FOR FY 2026-2027	07/20/2026	34.96		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	34.96
147613/1	BLANKET PO FOR FY 2026-2027	07/21/2026	33.98		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	33.98
147620/1	BLANKET PO FOR FY 2026-2027	07/21/2026	124.97		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	124.97
147637/1	BLANKET PO FOR FY 2026-2027	07/22/2026	11.99		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	11.99

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61454	Check	D & G ACE HARDWARE	531.33

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
147663/1	BLANKET PO FOR FY 2026-2027	07/23/2026	7.98		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	7.98
147664/1	BLANKET PO FOR FY 2026-2027	07/23/2026	47.96		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	47.96
147665/1	BLANKET PO FOR FY 2026-2027	07/23/2026	33.98		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	33.98
147724/1	BLANKET PO FOR FY 2026-2027	07/28/2026	18.98		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	18.98
147761/1	BLANKET PO FOR FY 2026-2027	07/29/2026	7.97		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	7.97
147765/1	BLANKET PO FOR FY 2026-2027	07/29/2026	118.98		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	118.98
147782/1	BLANKET PO FOR FY 2026-2027	07/30/2026	13.65		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	13.65
147785/1	BLANKET PO FOR FY 2026-2027	07/30/2026	22.99		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	22.99

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61455	Check	DAKOTA SUPPLY GROUP	109.34

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S105850352.001	BLANKET PO FOR FY 2026-2027	07/15/2026	28.82		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	28.82
S105856743.001	BLANKET PO FOR FY 2026-2027	07/16/2026	80.52		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	80.52

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61456	Check	DIAMOND RIDGE PRINTING	11,683.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
55847	HANDWRITING SOUNDS PRACTICE BOOKLETS	07/14/2026	1,396.00		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 155 203 000 000 430	1,396.00
56027	AWARD CARDS FOR LETTERING	07/14/2026	152.00		
			GEN SUPPLIES-BOY/GIRL-ATHLETICS-	01 E 310 292 100 000 401	152.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61456	Check	DIAMOND RIDGE PRINTING	11,683.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
56126	IJ - BACK TO SCHOOL POSTCARDS	07/30/2026	365.00		
			GEN SUPPLIES-ELEM ED--	01 E 185 203 000 000 401	365.00
56165	K-2 SCIENCE BOOKLETS	07/30/2026	9,770.00		
		TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP		05 E 005 203 000 302 460	9,770.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61457	Check	DUNDAS, CHRISTOPH S	625.29

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
00110270107260420 00043	HYVEE REIM	07/01/2026	3.98		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	3.98
071126	GRANDSTAY HOTEL & SUITES REIM	07/11/2026	225.47		
		STU TRV ALLOW/ENT FEE-MUSIC-AHS-BAND		11 E 310 258 040 132 369	225.47
11191682	KWIKTRIP REIM	07/03/2026	5.84		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	5.84
11206809	KWIKTRIP REIM	07/10/2026	19.83		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	19.83
11243577	KWIKTRIP REIM	07/08/2026	5.84		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	5.84
12264980	KWIKTRIP REIM	07/03/2026	10.33		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	10.33
21112500903902607 081517	COSTCO REIM	07/08/2026	309.22		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	309.22
5804563	KWIKTRIP REIM	07/09/2026	12.98		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	12.98
99902212760012635 364	DOLLAR GENERAL REIM	07/01/2026	31.80		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	31.80

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61458	Check	GLOBAL INDUSTRIAL EQUIPMENT	10,039.92

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
124645931	MAGNETIC WHITE BOARDS	07/15/2026	5,019.96		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	5,019.96
124674028	MAGNETIC WHITE BOARDS	07/23/2026	5,019.96		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	5,019.96

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61459	Check	GREATAMERICA FINANCIAL SERVICES	197.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
42585895	MAIL MACHINE SERVICES 26-27	07/25/2026	197.95		
			POSTAGE & EXPRESS-BUSINESS OFFICE--	01 E 005 110 000 000 329	197.95

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61460	Check	H2I GROUP	2,641.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
255650	RECHARGE LASER TUBE FOR ELLIS CTE	07/20/2026	2,641.00		
			TEXTBOOK & WORKBOOK-SEC--OPER CAP	05 E 005 211 000 302 460	2,641.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61461	Check	JORGENSON LOCKERS	1,644.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SI002844	MAG LOCKS	07/24/2026	1,644.40		
			GEN SUPPLIES-SPED AGG--IDEA-611	01 E 005 420 000 419 401	1,644.40

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61462	Check	KIWANIS EARLY RISERS	125.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7126	4TH QTR DUES - JOEY PAGE	07/01/2026	125.00		
			DUES & MEMBERSHIPS-SUPERINTENDENT--	01 E 005 020 000 000 820	125.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61463	Check	LARSON KING LLP	4,710.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
135329	PROFESSIONAL SERVICES RENDERED FOR PERIOD ENDING: JULY 29, 2026 - CLINET.MATTER: 7583-75830001	07/23/2026	4,710.00		
			LEGAL SERVICES-PERSONNEL--	01 E 005 160 000 000 313	3,750.00
			DUES & MEMBERSHIPS-PERSONNEL--	01 E 005 160 000 000 820	960.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61464	Check	LAWHEAD, JENNIFER D	69.85

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
073026	STEVES PIZZA REIM	07/30/2026	69.85		
			FOOD-ECFE--ECFE	04 E 500 580 000 325 490	69.85

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61465	Check	MADISON NATIONAL LIFE	15,094.89

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1784888	AUG 2026 LIFE INSURANCE	08/01/2026	15,094.89		
			PAYROLL W/HOLDINGS-DEP LIFE PAYABLE	01 L 215 00	60.72
			PAYROLL W/HOLDINGS-LTD INS PAYABLE	01 L 215 09	7,987.88
			PAYROLL W/HOLDINGS-LIFE INS PAYABLE	01 L 215 13	3,284.59
			PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE	01 L 215 25	639.95
			PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR	01 L 215 26	3,121.75

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61466	Check	MARK LANG CONSTRUCTION CO LLC	16,650.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
072826	IJ HOLTON SEAL COAT	07/28/2026	12,682.50		
			REPAIR/MAINTENANCE-LTFM--SITE PROJECTS	05 E 005 865 000 384 350	12,682.50
072826-2	IJ HOLTON SEAL COAT - REPAIRS	07/28/2026	3,967.50		
			REPAIR/MAINTENANCE-LTFM--SITE PROJECTS	05 E 005 865 000 384 350	3,967.50

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61467	Check	METRO SALES INC	2,180.48

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV3141890	ABE COPIER - MONTHLY IMAGE CHARGES FY27	07/21/2026	385.51		
			REPAIR & MAINT SVCS-ABE--STATE ABE	04 E 500 520 000 322 350	385.51
INV3147439	COPIERS MONTHLY IMAGE CHARGES FY 27	07/28/2026	1,794.97		
			REPAIR & MAINT SVCS-BUSINESS OFFICE--	01 E 005 110 000 000 350	438.88
			REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350	35.65
			REPAIR & MAINT SVCS-ELEM ED--	01 E 105 203 000 000 350	51.42
			REPAIR & MAINT SVCS-ELEM ED--	01 E 125 203 000 000 350	19.66
			REPAIR & MAINT SVCS-ELEM ED--	01 E 145 203 000 000 350	42.56
			REPAIR & MAINT SVCS-ELEM ED--	01 E 155 203 000 000 350	211.98

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61467	Check	METRO SALES INC	2,180.48

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				REPAIR & MAINT SVCS-ELEM ED-- 01 E 185 203 000 000 350	17.55
				REPAIR & MAINT SVCS-SEC-- 01 E 210 211 000 000 350	363.76
				REPAIR & MAINT SVCS-SEC-- 01 E 310 211 000 000 350	362.71
				REPAIR & MAINT SVCS-SEC--ALC 01 E 610 211 000 303 350	1.00
				REPAIR/MAINT-GEN COM ED--COM ED 04 E 500 505 000 321 350	249.80

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61468	Check	PAES PRODUCTIONS, LLC	3,000.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV-101681	PAES SCAN APP	07/01/2026	3,000.00		
				PREPAID EXPENDITURE & DEPOSITS- 01 A 131 00	2,000.00
				INST SOFTWARE-SPED AGG--IDEA-611 01 E 005 420 000 419 406	1,000.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61469	Check	RAPTOR TECHNOLOGIES LLC	24,065.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV264369	RAPTOR EMERGENCY MANAGEMENT	07/01/2026	24,065.00		
				NON INST SOFTWARE-ELEM-- 01 E 105 203 000 000 405	3,008.13
				NON INST SOFTWARE-ELEM-- 01 E 125 203 000 000 405	3,008.13
				NON-INST SOFTWARE LIC-ELEM ED-- 01 E 145 203 000 000 405	3,008.13
				NON INST SOFTWARE-ELEM-- 01 E 155 203 000 000 405	3,008.13
				NON INST SOFTWARE-ELEM-- 01 E 185 203 000 000 405	3,008.13
				NON-INST SOFTWARE LIC-SEC-- 01 E 210 211 000 000 405	3,008.13
				NON INST SOFTWARE-SECONDARY-- 01 E 310 211 000 000 405	3,008.13
				NON INST SOFTWARE-GEN COM ED--COM ED 04 E 500 505 000 321 405	3,008.09

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61470	Check	READY BUS COMPANY INC	3,759.75

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
137384	MARCHING BAND COACH BUS	07/13/2026	3,759.75		
				TRANS CONTRACT-MUSIC-AHS-BAND 11 E 310 258 040 132 360	3,759.75

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61471	Check	REALITYWORKS	4,220.13

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
81755	AG SCIENCE EQUIPMENT FOR AHS CTE	07/21/2026	4,220.13		
			TEXTBOOK & WORKBOOK-SEC--OPER CAP	05 E 005 211 000 302 460	4,220.13

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61472	Check	SPX SPORTS	88.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
260593	PARADE BANNER	07/01/2026	88.10		
			GEN SUPPLIES-BOY/GIRL-ATHLETICS-	01 E 310 292 100 000 401	88.10

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61473	Check	TALKINGPOINTS	22,300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4540	TALKINGPOINTS ADMIN FAMILY & FOUNDATIONS LICENSES	07/31/2026	22,300.00		
			INST SOFTWARE LICENSE-OTH PUP SUP--INTEGRATION	01 E 005 790 000 313 406	22,300.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61474	Check	TOWER GARDEN LLC	1,015.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
TG05-1340	GROW TOWER FOR AHS PLANT SCIENCE	07/17/2026	1,015.00		
			TEXTBOOK & WORKBOOK-SEC--OPER CAP	05 E 005 211 000 302 460	1,015.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61475	Check	ULINE	497.31

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
210973317	DRYWALL CART	07/22/2026	422.11		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	422.11
211030706	WATER PRESERVATIVE	07/23/2026	75.20		
			GEN SUPPLIES-LTFM--PHYSICAL HAZARDS	05 E 005 865 000 347 401	75.20

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61476	Check	ULTIMATESLP	396.27

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
A14181	SPEECH SUBSCRIPTION	07/28/2026	396.27		
			INST SOFTWARE LIC-SPEECH--STATE SPED	01 E 005 401 000 740 406	396.27

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61477	Check	VIKING ELECTRIC SUPPLY	24.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S010484001.001	BLANKET PO FOR FY 2026-2027	07/16/2026	24.73		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	24.73

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61478	Check	VISTA HIGHER LEARNING INC	3,976.11

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SI337606	GET READY	07/10/2026	438.10		
		TEXTBKS/WKBKS-LEP--ENGLISH LEARNER		01 E 145 219 000 339 460	438.10
SI338347	GET READY AND PHONICS 2027	07/18/2026	3,538.01		
		TEXTBKS/WKBKS-LEP--ENGLISH LEARNER		01 E 210 219 000 339 460	3,538.01

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61479	Check	WILLIAMS, GINA N	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
111-3850253-1661846	AMAZON REIM	07/22/2026	100.00		
		INSTRUCTL SUPPLIES-ELEM ED--		01 E 125 203 000 000 430	100.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	61480	Check	WINTER, JOSEPHINE	133.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
04922-3837261	CANVA REIM	07/01/2026	133.00		
		GEN SUPPLIES-EXT CUR-AHS-ROBOTICS		11 E 310 298 040 150 401	133.00

Total: $260,234.48

T270201 Summary

Type	Count	Amount
Regular	35	260,234.48
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**35**	**$260,234.48**

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	202003874	Wire Transfer	LEWIS SOFTWARE ASSOCIATES, LLC	8.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
08042026	2ND QTR 941 FILING FEE	08/04/2026	8.50		
				BANKING FEES-BUSINESS OFFICE-- 01 E 005 110 000 000 314	8.50
				Total:	**$8.50**

W270201 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	8.50
Epayables:	0	0.00
Total:	**1**	**$8.50**

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002867		AUSTIN NEWSPAPERS, INC*	449.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3017021	PUBLICATION OF LEGAL NOTICES AND JOINT PUBLICATION	07/15/2026	168.32		
		FEES FOR SERVICES-BUSINESS OFFICE--		01 E 005 110 000 000 305	168.32
3019969	PUBLICATION OF LEGAL NOTICES AND JOINT PUBLICATION	07/21/2026	86.72		
		FEES FOR SERVICES-BUSINESS OFFICE--		01 E 005 110 000 000 305	86.72
3020617	PUBLICATION OF LEGAL NOTICES AND JOINT PUBLICATION	07/25/2026	120.64		
		FEES FOR SERVICES-SCHOOL BOARD--		01 E 005 010 000 000 305	120.64
3020621	PUBLICATION OF LEGAL NOTICES AND JOINT PUBLICATION	07/25/2026	73.92		
		FEES FOR SERVICES-SCHOOL BOARD--		01 E 005 010 000 000 305	73.92

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002868		HILLYARD/HUTCHINSON*	8,326.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
90212890	BLANKET PO FOR FY 2026-2027	07/16/2026	776.55		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	776.55
90212896	BLANKET PO FOR FY 2026-2027	07/16/2026	167.22		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	167.22
90212900	BLANKET PO FOR FY 2026-2027	07/16/2026	2,284.62		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	2,284.62
90213029	BLANKET PO FOR FY 2026-2027	07/16/2026	76.80		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	76.80
90217576	BLANKET PO FOR FY 2026-2027	07/21/2026	695.20		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	695.20
90221243	BLANKET PO FOR FY 2026-2027	07/24/2026	2,118.14		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	2,118.14
90223010	BLANKET PO FOR FY 2026-2027	07/26/2026	37.00		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	37.00
90223011	BLANKET PO FOR FY 2026-2027	07/26/2026	140.49		
		CUSTODIAL SUPPLIES-OPERATIONS--		01 E 005 810 000 000 410	140.49

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002868		HILLYARD/HUTCHINSON*	8,326.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
90224300	BLANKET PO FOR FY 2026-2027	07/27/2026	14.96		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	14.96
90225487	BLANKET PO FOR FY 2026-2027	07/28/2026	206.21		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	206.21
90225488	BLANKET PO FOR FY 2026-2027	07/28/2026	877.18		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	877.18
90226159	BLANKET PO FOR FY 2026-2027	07/29/2026	197.00		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	197.00
90226160	BLANKET PO FOR FY 2026-2027	07/29/2026	335.00		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	335.00
90226161	BLANKET PO FOR FY 2026-2027	07/29/2026	254.03		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	254.03
90226162	BLANKET PO FOR FY 2026-2027	07/29/2026	146.00		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	146.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002869		LAKESHORE LEARNING MATERIALS*	2,750.51

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
94152244	FRAN HEILMAN, PAM SCHWARZ, EVELYN NAPTON-APEF GRANT - HANDS ON READING MATERIALS FOR SPED -	07/19/2026	1,825.32		
			INSTRUCTL SUPPLIES-GEN SPED--APEF GRANT	01 E 185 400 000 097 430	1,825.32
94152268	BREANNA KEMMERICK-APEF GRANT - DIFFERENTIATED SMALL GROUP MATH AND READING GAMES AND TOOLS	07/19/2026	208.03		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	208.03
94152272	KRISTIN WILKER -APEF GRANT - SMALL GROUP READING AND MATH (ENRICH, EXCITED,ENGAGE)	07/19/2026	466.37		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	466.37
94210048	BREANNA KEMMERICK-APEF GRANT - DIFFERENTIATED SMALL GROUP MATH AND READING GAMES AND TOOLS	07/26/2026	250.79		
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 185 203 000 097 430	250.79

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002870		MCGRAW-HILL COMPANIES*	56,788.92

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
141028202001	MATH CURRICULUM - IJ HOLTON	07/17/2026	28,448.70		
		TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP		05 E 005 203 000 302 460	28,448.70
141036735001	MATH CURRICULUM - IJ HOLTON	07/17/2026	26,700.78		
		TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP		05 E 005 203 000 302 460	26,700.78
141071048001	ALEKS SUBSCRIPTION FOR SOUTHGATE PI	07/15/2026	1,639.44		
		INST SOFTWARE LIC-GIFTED--GIFT/TA		01 E 005 218 000 388 406	1,639.44

Check Date	Check Number	Payment Type	Name	Check Amount
08/04/2026	5000002871		W W GRAINGER INC*	307.89

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9006094784	BLANKET PO FOR FY 2026-2027	07/15/2026	17.00		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	17.00
9014359872	BLANKET PO FOR FY 2026-2027	07/22/2026	42.95		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	42.95
9020509759	BLANKET PO FOR FY 2026-2027	07/27/2026	56.16		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	56.16
9975642613	BLANKET PO FOR FY 2026-2027	07/06/2026	191.78		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	191.78
				Total:	**$68,623.32**

CB270201 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	5	68,623.32
Total:	**5**	**$68,623.32**

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003875	Wire Transfer	TUITION EXPRESS	1,499.78

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
JULY 2026	TUITION EXPRESS FEES FOR JULY 2026 PAID IN AUGUST 2026	08/03/2026	1,499.78		
			FEES FOR SERVICES-KIDS KORNER--COM ED	04 E 500 570 000 321 305	1,499.78
				Total:	**$1,499.78**

W270202 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	1,499.78
Epayables:	0	0.00
Total:	**1**	**$1,499.78**

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61481	Check	A.F.S.C.M.E. COUNCIL 65	2,594.41

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AFL.07022026.D	AFL - AFSCM EMP AFL-C for 7/2/2026 P1	07/02/2026	525.53		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	470.14
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	26.15
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	29.24
AFL.07022026.D.a	AFL - AFSCM EMP AFL-C for 7/2/2026 Reg PR	07/02/2026	285.45		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	250.36
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	29.24
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		05 L 215 06	5.85
AFL.07022026.D.b	AFL - AFSCM EMP AFL-C for 7/2/2026 levy void	07/02/2026	-26.15		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	-26.15
AFL.07022026.D.c	AFL - AFSCM EMP AFL-C for 7/2/2026 levy RI	07/02/2026	26.15		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	26.15
AFL.07162026.D	AFL - AFSCM EMP AFL-C for 7/16/2026 P1	07/16/2026	525.53		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	470.14
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	26.15
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	29.24
AFL.07162026.D.a	AFL - AFSCM EMP AFL-C for 7/16/2026 p! Void	07/16/2026	-525.53		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	-470.14
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	-26.15
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	-29.24
AFL.07162026.D.b	AFL - AFSCM EMP AFL-C for 7/16/2026 P2	07/16/2026	525.53		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	470.14
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	26.15
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	29.24
AFL.07162026.D.c	AFL - AFSCM EMP AFL-C for 7/16/2026 Reg PR	07/16/2026	285.45		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	250.36
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	29.24
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		05 L 215 06	5.85

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61481	Check	A.F.S.C.M.E. COUNCIL 65	2,594.41

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AFL.07302026.D	AFL - AFSCM EMP AFL-C for 7/30/2026 P1	07/30/2026	409.84		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	383.69
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	26.15
AFL.07302026.D.a	AFL - AFSCM EMP AFL-C for 7/30/2026 P1 Void	07/30/2026	-409.84		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	-383.69
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	-26.15
AFL.07302026.D.b	AFL - AFSCM EMP AFL-C for 7/30/2026 P2	07/30/2026	409.84		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	383.69
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	26.15
AFL.07302026.D.c	AFL - AFSCM EMP AFL-C for 7/30/2026 Reg Void	07/30/2026	-401.14		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	-336.81
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	-58.48
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06	-5.85
AFL.07302026.D.d	AFL - AFSCM EMP AFL-C for 07/30/2026 Reg RI	07/30/2026	401.14		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	336.81
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	58.48
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06	5.85
AFL.07302026.D.e	AFL - AFSCM EMP AFL-C for 7/30/2026 Reg PR	07/30/2026	401.14		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	336.81
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	58.48
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06	5.85
AFSCM FS. 07022026.D	AFSCM FS - AFSCM FS for 7/2/2026 Reg PR	07/02/2026	85.13		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	85.13
AFSCM FS. 07162026.D	AFSCM FS - AFSCM FS for 7/16/2026 Reg PR	07/16/2026	76.34		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	76.34

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61482	Check	AUSTIN EDUCATION ASSOCIATION	190.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEA ASF.07302026.D	AEA ASF - AEA ASF for 7/30/2026 P1	07/30/2026	180.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	174.00
		PAYROLL W/HOLDING-AEA DUES		04 L 215 16	6.00
AEA ASF.07302026.D.a	AEA ASF - AEA ASF for 7/30/2026 P1 Void	07/30/2026	-180.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	-174.00
		PAYROLL W/HOLDING-AEA DUES		04 L 215 16	-6.00
AEA ASF.07302026.D.b	AEA ASF - AEA ASF for 7/30/2026 P2	07/30/2026	180.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	174.00
		PAYROLL W/HOLDING-AEA DUES		04 L 215 16	6.00
AEA ASF.07302026.D.c	AEA ASF - AEA ASF for 7/30/2026 Void EW TH JS	07/30/2026	-2.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	-2.00
AEA ASF.07302026.D.d	AEA ASF - AEA ASF for 7/30/2026 Reg Void	07/30/2026	-12.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	-12.00
AEA ASF.07302026.D.e	AEA ASF - AEA ASF for 07/30/2026 Reg RI	07/30/2026	10.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	10.00
AEA ASF.07302026.D.f	AEA ASF - AEA ASF for 7/30/2026 RI EW TH JS	07/30/2026	2.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	2.00
AEA ASF.07302026.D.g	AEA ASF - AEA ASF for 7/30/2026 Reg PR	07/30/2026	12.00		
		PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	12.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61483	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	377.01

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEF.07022026.D	AEF - AUSTIN EDUC FOU for 7/2/2026 P1	07/02/2026	91.05		
		PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS		01 L 215 11	91.05

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61483	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	377.01

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEF.07022026.D.a	AEF - AUSTIN EDUC FOU for 7/2/2026 Reg PR	07/02/2026	34.62		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	25.62
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	9.00
AEF.07162026.D	AEF - AUSTIN EDUC FOU for 7/16/2026 P1	07/16/2026	91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	91.05
AEF.07162026.D.a	AEF - AUSTIN EDUC FOU for 7/16/2026 p! Void	07/16/2026	-91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	-91.05
AEF.07162026.D.b	AEF - AUSTIN EDUC FOU for 7/16/2026 P2	07/16/2026	91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	91.05
AEF.07162026.D.c	AEF - AUSTIN EDUC FOU for 7/16/2026 Reg PR	07/16/2026	34.62		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	25.62
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	9.00
AEF.07302026.D	AEF - AUSTIN EDUC FOU for 7/30/2026 P1	07/30/2026	91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	91.05
AEF.07302026.D.a	AEF - AUSTIN EDUC FOU for 7/30/2026 P1 Void	07/30/2026	-91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	-91.05
AEF.07302026.D.b	AEF - AUSTIN EDUC FOU for 7/30/2026 P2	07/30/2026	91.05		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	91.05
AEF.07302026.D.c	AEF - AUSTIN EDUC FOU for 7/30/2026 Reg Void	07/30/2026	-34.62		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	-25.62
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	-9.00
AEF.07302026.D.d	AEF - AUSTIN EDUC FOU for 07/30/2026 Reg RI	07/30/2026	34.62		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	25.62
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	9.00
AEF.07302026.D.e	AEF - AUSTIN EDUC FOU for 7/30/2026 Reg PR	07/30/2026	34.62		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	25.62
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	9.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61484	Check	LOCAL 867	3,415.32

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UAW.07022026.D	UAW - UAW L. 867 for 7/2/2026 Reg PR	07/02/2026	1,138.44		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	1,089.50
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	20.04
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	28.90
UAW.07162026.D	UAW - UAW L. 867 for 7/16/2026 Reg PR	07/16/2026	1,138.44		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	1,089.50
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	20.04
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	28.90
UAW.07302026.D	UAW - UAW L. 867 for 7/30/2026 Reg Void	07/30/2026	-1,138.44		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	-1,089.50
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	-20.04
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	-28.90
UAW.07302026.D.a	UAW - UAW L. 867 for 07/30/2026 Reg RI	07/30/2026	1,138.44		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	1,089.50
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	20.04
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	28.90
UAW.07302026.D.b	UAW - UAW L. 867 for 7/30/2026 Reg PR	07/30/2026	1,138.44		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	1,089.50
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		02 L 215 06	20.04
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	28.90

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61485	Check	MN SCHOOL EMPLOYEES ASSN	395.13

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MSEA 2%.07302026.D	MSEA 2% - MSEA 2% for 7/30/2026 Reg Void	07/30/2026	-395.13		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	-393.00
		PAYROLL W/HOLDING-UNION DUES PAYABLE		04 L 215 06	-2.13
MSEA 2%.07302026.D.a	MSEA 2% - MSEA 2% for 07/30/2026 Reg RI	07/30/2026	395.13		
		PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	393.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61485	Check	MN SCHOOL EMPLOYEES ASSN	395.13

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	2.13
MSEA 2%.07302026.D.b	MSEA 2% - MSEA 2% for 7/30/2026 Reg PR	07/30/2026	395.13		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	393.00
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	2.13

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61486	Check	UNITED WAY OF MOWER COUNTY	355.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UNF.07022026.D	UNF - UNITED FUND for 7/2/2026 P1	07/02/2026	78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	78.50
UNF.07022026.D.a	UNF - UNITED FUND for 7/2/2026 Reg PR	07/02/2026	40.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	40.00
UNF.07162026.D	UNF - UNITED FUND for 7/16/2026 P1	07/16/2026	78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	78.50
UNF.07162026.D.a	UNF - UNITED FUND for 7/16/2026 p! Void	07/16/2026	-78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	-78.50
UNF.07162026.D.b	UNF - UNITED FUND for 7/16/2026 P2	07/16/2026	78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	78.50
UNF.07162026.D.c	UNF - UNITED FUND for 7/16/2026 Reg PR	07/16/2026	40.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	40.00
UNF.07302026.D	UNF - UNITED FUND for 7/30/2026 P1	07/30/2026	78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	78.50
UNF.07302026.D.a	UNF - UNITED FUND for 7/30/2026 P1 Void	07/30/2026	-78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	-78.50
UNF.07302026.D.b	UNF - UNITED FUND for 7/30/2026 P2	07/30/2026	78.50		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	78.50
UNF.07302026.D.c	UNF - UNITED FUND for 7/30/2026 Reg Void	07/30/2026	-40.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	-40.00
UNF.07302026.D.d	UNF - UNITED FUND for 07/30/2026 Reg RI	07/30/2026	40.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	40.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	61486	Check	UNITED WAY OF MOWER COUNTY	355.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UNF.07302026.D.e	UNF - UNITED FUND for 7/30/2026 Reg PR	07/30/2026	40.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	40.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003876	Wire Transfer	ALERUS	42,966.91

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHSA.07302026.D	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 P1	07/30/2026	29,058.91		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	29,058.91
HDHSA.07302026.D.a	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 P1 Void	07/30/2026	-29,058.91		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-29,058.91
HDHSA.07302026.D.b	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 P2	07/30/2026	29,058.91		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	29,058.91
HDHSA.07302026.D.c	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 Void EW TH JS	07/30/2026	-1,100.00		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-1,100.00
HDHSA.07302026.D.d	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 Reg Void	07/30/2026	-7,683.71		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-6,852.91
			PAYROLL W/HOLDINGS-HSA PAYABLE	02 L 215 40	-205.00
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	-360.00
			PAYROLL W/HOLDINGS-HSA PAYABLE	05 L 215 40	-265.80
HDHSA.07302026.D.e	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 07/30/2026 Reg RI	07/30/2026	7,423.71		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	6,592.91
			PAYROLL W/HOLDINGS-HSA PAYABLE	02 L 215 40	205.00
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	360.00
			PAYROLL W/HOLDINGS-HSA PAYABLE	05 L 215 40	265.80

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003876	Wire Transfer	ALERUS	42,966.91

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHSA.07302026.D.f	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 RI EW TH JS	07/30/2026	1,100.00		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	1,100.00
HDHSA.07302026.D.g	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 HSA changes	07/30/2026	-940.00		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-940.00
HDHSA.07302026.D.h	HDHSA - FAMILY HIGH DEDUCTIBLE HSA for 7/30/2026 Reg PR	07/30/2026	7,683.71		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	6,852.91
			PAYROLL W/HOLDINGS-HSA PAYABLE	02 L 215 40	205.00
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	360.00
			PAYROLL W/HOLDINGS-HSA PAYABLE	05 L 215 40	265.80
HDHSAS.07302026.D	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 7/30/2026 P1	07/30/2026	5,070.89		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	5,070.89
HDHSAS.07302026.D.a	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 7/30/2026 P1 Void	07/30/2026	-5,070.89		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-5,070.89
HDHSAS.07302026.D.b	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 7/30/2026 P2	07/30/2026	5,070.89		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	5,070.89
HDHSAS.07302026.D.c	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 7/30/2026 Reg Void	07/30/2026	-2,353.40		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	-1,943.40
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	-410.00
HDHSAS.07302026.D.d	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 07/30/2026 Reg RI	07/30/2026	2,353.40		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	1,943.40
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	410.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003876	Wire Transfer	ALERUS	42,966.91

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHSAS.07302026.D.e	HDHSAS - SINGLE HIGH DEDUCTIBLE HSA for 7/30/2026 Reg PR	07/30/2026	2,353.40		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	1,943.40
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	410.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003877	Wire Transfer	AVIBEN LLC	53,796.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AIG.07302026.B	AIG - AIG RETIREMENT for 7/30/2026 P1	07/30/2026	1,245.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,245.00
AIG.07302026.B.a	AIG - AIG RETIREMENT for 7/30/2026 P1 Void	07/30/2026	-1,245.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-1,245.00
AIG.07302026.B.b	AIG - AIG RETIREMENT for 7/30/2026 P2	07/30/2026	1,245.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,245.00
AIG.07302026.B.c	AIG - AIG RETIREMENT for 7/30/2026 Reg Void	07/30/2026	-768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-768.89
AIG.07302026.B.d	AIG - AIG RETIREMENT for 07/30/2026 Reg RI	07/30/2026	768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	768.89
AIG.07302026.B.e	AIG - AIG RETIREMENT for 7/30/2026 Reg PR	07/30/2026	768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	768.89
AIG.07302026.D	AIG - AIG RETIREMENT for 7/30/2026 P1	07/30/2026	1,445.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,445.00
AIG.07302026.D.a	AIG - AIG RETIREMENT for 7/30/2026 P1 Void	07/30/2026	-1,445.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-1,445.00
AIG.07302026.D.b	AIG - AIG RETIREMENT for 7/30/2026 P2	07/30/2026	1,445.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,445.00
AIG.07302026.D.c	AIG - AIG RETIREMENT for 7/30/2026 Reg Void	07/30/2026	-768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-768.89
AIG.07302026.D.d	AIG - AIG RETIREMENT for 07/30/2026 Reg RI	07/30/2026	768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	768.89

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003877	Wire Transfer	AVIBEN LLC	53,796.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AIG.07302026.D.e	AIG - AIG RETIREMENT for 7/30/2026 Reg PR	07/30/2026	768.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	768.89
HRMA.07302026.B	HRMA - HORACE MANN COMPANY for 7/30/2026 P1	07/30/2026	4,310.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	4,310.04
HRMA.07302026.B.a	HRMA - HORACE MANN COMPANY for 7/30/2026 P1 Void	07/30/2026	-4,310.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-4,310.04
HRMA.07302026.B.b	HRMA - HORACE MANN COMPANY for 7/30/2026 P2	07/30/2026	4,310.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	4,310.04
HRMA.07302026.B.c	HRMA - HORACE MANN COMPANY for 7/30/2026 Void EW TH JS	07/30/2026	-100.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-100.00
HRMA.07302026.B.d	HRMA - HORACE MANN COMPANY for 7/30/2026 Reg Void	07/30/2026	-2,022.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-2,022.85
HRMA.07302026.B.e	HRMA - HORACE MANN COMPANY for 07/30/2026 Reg RI	07/30/2026	1,922.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,922.85
HRMA.07302026.B.f	HRMA - HORACE MANN COMPANY for 7/30/2026 RI EW TH JS	07/30/2026	100.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	100.00
HRMA.07302026.B.g	HRMA - HORACE MANN COMPANY for 7/30/2026 Reg PR	07/30/2026	2,022.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	2,022.85
HRMA.07302026.D	HRMA - HORACE MANN CO for 7/30/2026 P1	07/30/2026	5,028.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	5,028.04
HRMA.07302026.D.a	HRMA - HORACE MANN CO for 7/30/2026 P1 Void	07/30/2026	-5,028.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-5,028.04
HRMA.07302026.D.b	HRMA - HORACE MANN CO for 7/30/2026 P2	07/30/2026	5,028.04		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	5,028.04
HRMA.07302026.D.c	HRMA - HORACE MANN CO for 7/30/2026 Void EW TH JS	07/30/2026	-100.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-100.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003877	Wire Transfer	AVIBEN LLC	53,796.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HRMA.07302026.D.d	HRMA - HORACE MANN CO for 7/30/2026 Reg Void	07/30/2026	-2,124.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-2,124.85
HRMA.07302026.D.e	HRMA - HORACE MANN CO for 07/30/2026 Reg RI	07/30/2026	2,024.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	2,024.85
HRMA.07302026.D.f	HRMA - HORACE MANN CO for 7/30/2026 RI EW TH JS	07/30/2026	100.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	100.00
HRMA.07302026.D.g	HRMA - HORACE MANN CO for 7/30/2026 Reg PR	07/30/2026	2,124.85		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	2,124.85
SBG.07302026.B	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P1	07/30/2026	11,745.14		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	11,745.14
SBG.07302026.B.a	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P1 Void	07/30/2026	-11,745.14		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-11,745.14
SBG.07302026.B.b	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P2	07/30/2026	11,745.14		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	11,745.14
SBG.07302026.B.c	SBG - SECURITY BENEFIT GROUP for 7/30/2026 Void EW TH JS	07/30/2026	-62.50		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-62.50
SBG.07302026.B.d	SBG - SECURITY BENEFIT GROUP for 7/30/2026 Reg Void	07/30/2026	-3,930.90		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	-3,448.44
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	02 L 215 05	-21.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	-291.00
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	05 L 215 05	-170.46
SBG.07302026.B.e	SBG - SECURITY BENEFIT GROUP for 07/30/2026 Reg RI	07/30/2026	3,868.40		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	3,385.94
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	02 L 215 05	21.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	291.00
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	05 L 215 05	170.46

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003877	Wire Transfer	AVIBEN LLC	53,796.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SBG.07302026.B.f	SBG - SECURITY BENEFIT GROUP for 7/30/2026 RI EW TH JS	07/30/2026	62.50		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	62.50
SBG.07302026.B.g	SBG - SECURITY BENEFIT GROUP for 7/30/2026 Reg PR	07/30/2026	3,930.90		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,448.44
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	291.00
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			05 L 215 05	170.46
SBG.07302026.D	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P1	07/30/2026	10,531.14		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	10,531.14
SBG.07302026.D.a	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P1 Void	07/30/2026	-10,531.14		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	-10,531.14
SBG.07302026.D.b	SBG - SECURITY BENEFIT GROUP for 7/30/2026 P2	07/30/2026	10,531.14		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	10,531.14
SBG.07302026.D.c	SBG - SECURITY BENEFIT GROUP for 7/30/2026 Reg Void	07/30/2026	-3,880.24		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	-3,568.24
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	-21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	-291.00
SBG.07302026.D.d	SBG - SECURITY BENEFIT GROUP for 07/30/2026 Reg RI	07/30/2026	3,880.24		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,568.24
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	291.00
SBG.07302026.D.e	SBG - SECURITY BENEFIT GROUP for 7/30/2026 Reg PR	07/30/2026	3,880.24		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,568.24
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	291.00
SBGR.07302026.D	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 P1	07/30/2026	5,080.50		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	5,080.50

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003877	Wire Transfer	AVIBEN LLC	53,796.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SBGR.07302026.D.a	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 P1 Void	07/30/2026	-5,080.50		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	-5,080.50
SBGR.07302026.D.b	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 P2	07/30/2026	5,080.50		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	5,080.50
SBGR.07302026.D.c	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 Void EW TH JS	07/30/2026	-62.50		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	-62.50
SBGR.07302026.D.d	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 Reg Void	07/30/2026	-1,240.20		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	-1,069.74
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 05 L 215 05	-170.46
SBGR.07302026.D.e	SBGR - SECURITY BENEFIT GROUP ROTH for 07/30/2026 Reg RI	07/30/2026	1,177.70		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	1,007.24
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 05 L 215 05	170.46
SBGR.07302026.D.f	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 RI EW TH JS	07/30/2026	62.50		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	62.50
SBGR.07302026.D.g	SBGR - SECURITY BENEFIT GROUP ROTH for 7/30/2026 Reg PR	07/30/2026	1,240.20		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	1,069.74
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 05 L 215 05	170.46

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003878	Wire Transfer	MINNESOTA DEPT OF REVENUE	63,482.96

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MISC1.07302026.D	MISC1 - MISC MN WAGE LEVY ACH for 7/30/2026 P1	07/30/2026	333.85		
				PAYROLL W/HOLDINGS-MISC DED PAYABLE 01 L 215 14	333.85
MISC1.07302026.D.a	MISC1 - MISC MN WAGE LEVY ACH for 7/30/2026 P1 Void	07/30/2026	-333.85		
				PAYROLL W/HOLDINGS-MISC DED PAYABLE 01 L 215 14	-333.85

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003878	Wire Transfer	MINNESOTA DEPT OF REVENUE	63,482.96

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MISC1.07302026.D.b	MISC1 - MISC MN WAGE LEVY ACH for 7/30/2026 P2	07/30/2026	333.85		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	333.85
MN$.07302026.D	MN$ - MN ADD ON for 7/30/2026 P1	07/30/2026	1,110.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	850.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	260.00
MN$.07302026.D.a	MN$ - MN ADD ON for 7/30/2026 P1 Void	07/30/2026	-1,110.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	-850.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	-260.00
MN$.07302026.D.b	MN$ - MN ADD ON for 7/30/2026 P2	07/30/2026	1,110.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	850.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	260.00
MN$.07302026.D.c	MN$ - MN ADD ON for 7/30/2026 Reg Void	07/30/2026	-309.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	-264.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	-45.00
MN$.07302026.D.d	MN$ - MN ADD ON for 07/30/2026 Reg RI	07/30/2026	309.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	264.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	45.00
MN$.07302026.D.e	MN$ - MN ADD ON for 7/30/2026 Reg PR	07/30/2026	309.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	264.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	45.00
MN%.07302026.D	MN% - MN STATE TAX% for 7/30/2026 Reg Void	07/30/2026	-69.38		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	-69.38
MN%.07302026.D.a	MN% - MN STATE TAX% for 07/30/2026 Reg RI	07/30/2026	69.38		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	69.38
MN%.07302026.D.b	MN% - MN STATE TAX% for 7/30/2026 Reg PR	07/30/2026	69.38		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	69.38
MN.07302026.D	MN - MN STATE TAX for 7/30/2026 P1	07/30/2026	39,495.89		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	39,295.77
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	73.93

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003878	Wire Transfer	MINNESOTA DEPT OF REVENUE	63,482.96

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	126.19
MN.07302026.D.a	MN - MN STATE TAX for 7/30/2026 P1 Void	07/30/2026	-39,495.89		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	-39,295.77
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	-73.93
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	-126.19
MN.07302026.D.b	MN - MN STATE TAX for 7/30/2026 P2	07/30/2026	39,495.89		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	39,295.77
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	73.93
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	126.19
MN.07302026.D.c	MN - MN STATE TAX for 7/30/2026 Void EW TH JS	07/30/2026	-260.57		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	-260.57
MN.07302026.D.d	MN - MN STATE TAX for 7/30/2026 Reg Void	07/30/2026	-22,469.86		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	-19,761.28
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	-587.45
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	-1,898.43
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	05 L 215 02	-222.70
MN.07302026.D.e	MN - MN STATE TAX for 07/30/2026 Reg RI	07/30/2026	22,164.84		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	19,456.25
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	587.45
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	1,898.44
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	05 L 215 02	222.70
MN.07302026.D.f	MN - MN STATE TAX for 7/30/2026 RI EW TH JS	07/30/2026	260.57		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	260.57
MN.07302026.D.g	MN - MN STATE TAX for 7/30/2026 Reg PR	07/30/2026	22,469.86		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	19,761.28
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	587.45
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	1,898.43
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	05 L 215 02	222.70

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003879	Wire Transfer	MN CHILD SUPPORT PAYMENT CENT	729.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MCS.07302026.D	MCS - MN CHILD SUPP1 for 7/30/2026 P1	07/30/2026	501.51		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	501.51
MCS.07302026.D.a	MCS - MN CHILD SUPP1 for 7/30/2026 P1 Void	07/30/2026	-501.51		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	-501.51
MCS.07302026.D.b	MCS - MN CHILD SUPP1 for 7/30/2026 P2	07/30/2026	501.51		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	501.51
MCS.07302026.D.c	MCS - MN CHILD SUPP1 for 7/30/2026 Void EW TH JS	07/30/2026	-86.29		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	-86.29
MCS.07302026.D.d	MCS - MN CHILD SUPP1 for 7/30/2026 Reg Void	07/30/2026	-314.06		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	-314.06
MCS.07302026.D.e	MCS - MN CHILD SUPP1 for 07/30/2026 Reg RI	07/30/2026	227.77		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	227.77
MCS.07302026.D.f	MCS - MN CHILD SUPP1 for 7/30/2026 RI EW TH JS	07/30/2026	86.29		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	86.29
MCS.07302026.D.g	MCS - MN CHILD SUPP1 for 7/30/2026 Reg PR	07/30/2026	314.06		
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14	314.06

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FE$.07302026.D	FE$ - FED ADD-ON AMT for 7/30/2026 P1	07/30/2026	4,604.57		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	4,129.57
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	15.00
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	460.00
FE$.07302026.D.a	FE$ - FED ADD-ON AMT for 7/30/2026 P1 Void	07/30/2026	-4,604.57		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	-4,129.57
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	-15.00
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	-460.00
FE$.07302026.D.b	FE$ - FED ADD-ON AMT for 7/30/2026 P2	07/30/2026	4,604.57		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	4,129.57
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	15.00

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	460.00
FE$.07302026.D.c	FE$ - FED ADD-ON AMT for 7/30/2026 Void EW TH JS	07/30/2026	-85.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-85.00
FE$.07302026.D.d	FE$ - FED ADD-ON AMT for 7/30/2026 Reg Void	07/30/2026	-1,930.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-1,770.00
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-160.00
FE$.07302026.D.e	FE$ - FED ADD-ON AMT for 07/30/2026 Reg RI	07/30/2026	1,845.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	1,685.00
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	160.00
FE$.07302026.D.f	FE$ - FED ADD-ON AMT for 7/30/2026 RI EW TH JS	07/30/2026	85.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	85.00
FE$.07302026.D.g	FE$ - FED ADD-ON AMT for 7/30/2026 Reg PR	07/30/2026	1,930.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	1,770.00
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	160.00
FE%.07302026.D	FE% - FEDERAL TAX% for 7/30/2026 P1	07/30/2026	149.16		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	149.16
FE%.07302026.D.a	FE% - FEDERAL TAX% for 7/30/2026 P1 Void	07/30/2026	-149.16		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-149.16
FE%.07302026.D.b	FE% - FEDERAL TAX% for 7/30/2026 P2	07/30/2026	149.16		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	149.16
FE%.07302026.D.c	FE% - FEDERAL TAX% for 7/30/2026 Reg Void	07/30/2026	-129.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-129.68
FE%.07302026.D.d	FE% - FEDERAL TAX% for 07/30/2026 Reg RI	07/30/2026	129.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	129.68
FE%.07302026.D.e	FE% - FEDERAL TAX% for 7/30/2026 Reg PR	07/30/2026	129.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	129.68
FED.07302026.D	FED - FED TAX for 7/30/2026 P1	07/30/2026	71,402.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	71,176.43
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	140.78

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	85.47
FED.07302026.D.a	FED - FED TAX for 7/30/2026 P1 Void	07/30/2026	-71,402.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-71,176.43
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-140.78
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-85.47
FED.07302026.D.b	FED - FED TAX for 7/30/2026 P2	07/30/2026	71,402.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	71,176.43
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	140.78
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	85.47
FED.07302026.D.c	FED - FED TAX for 7/30/2026 Void EW TH JS	07/30/2026	-395.99		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-395.99
FED.07302026.D.d	FED - FED TAX for 7/30/2026 Reg Void	07/30/2026	-42,614.12		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-38,427.95
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-1,030.97
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-2,744.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	-410.56
FED.07302026.D.e	FED - FED TAX for 07/30/2026 Reg RI	07/30/2026	42,155.48		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	37,969.31
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,030.97
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	2,744.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	410.56
FED.07302026.D.f	FED - FED TAX for 7/30/2026 RI EW TH JS	07/30/2026	395.99		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	395.99
FED.07302026.D.g	FED - FED TAX for 7/30/2026 Reg PR	07/30/2026	42,614.12		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	38,427.95
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,030.97
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	2,744.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	410.56

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FIC.07302026.B	FIC - FICA for 7/30/2026 P1	07/30/2026	62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	250.44
FIC.07302026.B.a	FIC - FICA for 7/30/2026 P1 Void	07/30/2026	-62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-250.44
FIC.07302026.B.b	FIC - FICA for 7/30/2026 P2	07/30/2026	62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	250.44
FIC.07302026.B.c	FIC - FICA for 7/30/2026 Void EW TH JS	07/30/2026	-486.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-486.68
FIC.07302026.B.d	FIC - FICA for 7/30/2026 Reg Void	07/30/2026	-36,337.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-31,454.75
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-3,367.81
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	-289.27
FIC.07302026.B.e	FIC - FICA for 07/30/2026 Reg RI	07/30/2026	35,797.46		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	30,914.97
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	3,367.81
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	289.27
FIC.07302026.B.f	FIC - FICA for 7/30/2026 RI EW TH JS	07/30/2026	486.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	486.68
FIC.07302026.B.g	FIC - FICA for 7/30/2026 HSA changes	07/30/2026	58.28		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	58.28

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FIC.07302026.B.h	FIC - FICA for 7/30/2026 Reg PR	07/30/2026	36,337.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	31,454.75
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	3,367.81
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	289.27
FIC.07302026.D	FIC - FICA for 7/30/2026 P1	07/30/2026	62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	250.44
FIC.07302026.D.a	FIC - FICA for 7/30/2026 P1 Void	07/30/2026	-62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-250.44
FIC.07302026.D.b	FIC - FICA for 7/30/2026 P2	07/30/2026	62,396.23		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	62,043.60
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	102.19
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	250.44
FIC.07302026.D.c	FIC - FICA for 7/30/2026 Void EW TH JS	07/30/2026	-486.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-486.68
FIC.07302026.D.d	FIC - FICA for 7/30/2026 Reg Void	07/30/2026	-36,337.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-31,454.75
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-3,367.81
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	-289.27
FIC.07302026.D.e	FIC - FICA for 07/30/2026 Reg RI	07/30/2026	35,797.46		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	30,914.97
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	3,367.81

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	289.27
FIC.07302026.D.f	FIC - FICA for 7/30/2026 RI EW TH JS	07/30/2026	486.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	486.68
FIC.07302026.D.g	FIC - FICA for 7/30/2026 HSA changes	07/30/2026	58.28		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	58.28
FIC.07302026.D.h	FIC - FICA for 7/30/2026 Reg PR	07/30/2026	36,337.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	31,454.75
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	1,225.41
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	3,367.81
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	289.27
MED.07302026.B	MED - MEDICARE-1 for 7/30/2026 P1	07/30/2026	14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	58.57
MED.07302026.B.a	MED - MEDICARE-1 for 7/30/2026 P1 Void	07/30/2026	-14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-58.57
MED.07302026.B.b	MED - MEDICARE-1 for 7/30/2026 P2	07/30/2026	14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	58.57
MED.07302026.B.c	MED - MEDICARE-1 for 7/30/2026 Void EW TH JS	07/30/2026	-113.82		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-113.82
MED.07302026.B.d	MED - MEDICARE-1 for 7/30/2026 Reg Void	07/30/2026	-8,498.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-7,356.38
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-787.63
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	-67.65

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MED.07302026.B.e	MED - MEDICARE-1 for 07/30/2026 Reg RI	07/30/2026	8,372.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	7,230.13
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	787.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	67.65
MED.07302026.B.f	MED - MEDICARE-1 for 7/30/2026 RI EW TH JS	07/30/2026	113.82		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	113.82
MED.07302026.B.g	MED - MEDICARE-1 for 7/30/2026 HSA changes	07/30/2026	13.64		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	13.64
MED.07302026.B.h	MED - MEDICARE-1 for 7/30/2026 Reg PR	07/30/2026	8,498.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	7,356.38
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	787.63
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	67.65
MED.07302026.D	MED - MEDICARE1 for 7/30/2026 P1	07/30/2026	14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	58.57
MED.07302026.D.a	MED - MEDICARE1 for 7/30/2026 P1 Void	07/30/2026	-14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-58.57
MED.07302026.D.b	MED - MEDICARE1 for 7/30/2026 P2	07/30/2026	14,592.65		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	14,510.18
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	23.90
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	58.57
MED.07302026.D.c	MED - MEDICARE1 for 7/30/2026 Void EW TH JS	07/30/2026	-113.82		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-113.82

Check Date	Check Number	Payment Type	Name	Check Amount
08/03/2026	202003880	Wire Transfer	UNITED STATES TREASURY	362,747.09

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MED.07302026.D.d	MED - MEDICARE1 for 7/30/2026 Reg Void	07/30/2026	-8,498.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-7,356.38
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	-286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	-787.63
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	-67.65
MED.07302026.D.e	MED - MEDICARE1 for 07/30/2026 Reg RI	07/30/2026	8,372.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	7,230.13
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	787.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	67.65
MED.07302026.D.f	MED - MEDICARE1 for 7/30/2026 RI EW TH JS	07/30/2026	113.82		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	113.82
MED.07302026.D.g	MED - MEDICARE1 for 7/30/2026 HSA changes	07/30/2026	13.64		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	13.64
MED.07302026.D.h	MED - MEDICARE1 for 7/30/2026 Reg PR	07/30/2026	8,498.24		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	7,356.38
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	286.58
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	787.63
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	67.65
				Total:	**$531,050.29**

8/3/2026 PR AP Summary

Type	Count	Amount
Regular	6	7,327.37
ACH Checks:	0	0.00
Wire Transfers:	5	523,722.92
Epayables:	0	0.00
Total:	**11**	**$531,050.29**

Fund	Total
01 - GENERAL FUND	1,060,512.40
02 - FOOD SERVICE FUND	12,510.00
04 - COMMUNITY SERVICE	39,627.46
05 - CAPITAL EXPENDITURES	175,997.60
06 - BUILDING CONST	81,797.75
07 - DEBT SERVICE FUND	448,753.06
11 - SITE & CO-CURRICULAR	6,031.24
12 - AUSTIN AREA CONSORTIUM	42,410.97
55 - PROFESSIONAL DEVELOPMENT FUND	195.00
	$1,867,835.48

INDEPENDENT SCHOOL DISTRICT NO. 492 - AUSTIN
JUNE 2026 TREASURER'S REPORT

TREASURER'S BOOKS	BALANCE BEGINNING OF MONTH	DEBITS	CREDITS	BALANCE END OF MONTH
CASH				
01 GENERAL FUND	8,346,005.59	11,230,089.07	13,914,565.84	5,661,528.82
05 CAPITAL OUTLAY	(297,858.75)	1,337,348.66	254,641.28	784,848.63
11 SITE AND COCURRICULAR	599,711.02	31,176.50	32,665.94	598,221.58
12 AUSTIN AREA CONSORTIUM	(42,498.19)	0.00	21,228.74	(63,726.93)
55 PROFESSIONAL DEVELOPMENT FUND	57,607.63	0.00	1,106.60	56,501.03
66 ATHLETICS	119,603.19	600.00	1,429.87	118,773.32
88 ACTIVITY FUND	203,021.19	7,023.74	3,911.65	206,133.28
02 FOOD SERVICE	1,887,503.34	470,958.15	295,177.26	2,063,284.23
04 COMMUNITY SERVICE	1,523,102.34	283,641.95	264,716.85	1,542,027.44
06 CONSTRUCTION FUNDS	(127,494.57)	0.00	118,842.00	(246,336.57)
07 DEBT SERVICE	824,140.44	1,488,993.45	0.00	2,313,133.89
08 TRUST FUND	48,726.00	0.00	0.00	48,726.00
18 CUSTODIAL FUNDS	0.00	61,537.25	61,537.25	0.00
20 INTERNAL SERVICE FUND	231,184.12	1,454,987.71	1,243,292.12	442,879.71
TOTAL CASH	**13,372,753.35**	**16,366,356.48**	**16,213,115.40**	**13,525,994.43**
01 CASHIER'S OFFICE PETTY CASH	3,000.00	0.00	0.00	3,000.00
01 CERTIFICATES OF PURCHASE - US BANK	1,968.59	5.17	0.00	1,973.76
06 2025 LEASE PURCHASE - MN TRUST	0.00	0.00	0.00	0.00
INVESTMENTS				
01 OPERATING INVESTMENTS - MN TRUST	24,542,441.09	12,885.90	2,500,000.00	22,055,326.99
01 SCHOLARSHIP INVESTMENTS	8,199.12	0.67	1,000.00	7,199.79
08 SCHOLARSHIP TRUST INVESTMENTS	70,322.48	2.59	0.00	70,325.07
45 OPEB TRUST INVESTMENTS	127,683.94	377.70	0.00	128,061.64
88 ACTIVITY FUND	20,002.03	0.00	0.00	20,002.03
TOTAL INVESTMENTS	**24,768,648.66**	**13,266.86**	**2,501,000.00**	**22,280,915.52**
GRAND TOTAL PER TREASURER'S BOOKS	**38,146,370.60**	**16,379,628.51**	**18,714,115.40**	**35,811,883.71**

BANK ACCOUNTS	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
OLD NATIONAL - SAVINGS	10,027.42	0.00	0.00	0.00	10,027.42
OLD NATIONAL - ICS CASH SWEEP	236,165.02	0.00	0.00	0.00	236,165.02
OLD NATIONAL - MAIN	1,658,234.50	(1,520,821.52)	3,508.45	(1,114.00)	139,807.43
MSDLAF+ Liquid Class	0.00	0.00	0.00	0.00	0.00
MSDLAF+ MAX Class	4,476,491.16	0.00	0.00	0.00	4,476,491.16
MN TRUST OPERATING ACCOUNT	8,663,503.40	0.00	0.00	0.00	8,663,503.40
MN TRUST CAPITAL FACILITY BONDS 2025A	0.00	0.00	0.00	0.00	0.00
CASHIER'S OFFICE PETTY CASH	3,000.00	0.00	0.00	0.00	3,000.00
CERTIFICATES OF PURCHASE - US BANK	1,973.76	0.00	0.00	0.00	1,973.76
2025 LEASE PURCHASE - MN TRUST	0.00	0.00	0.00	0.00	0.00
OPERATING INVESTMENTS - MN TRUST	22,055,326.99	0.00	0.00	0.00	22,055,326.99
SCHOLARSHIP INVESTMENTS	7,199.79	0.00	0.00	0.00	7,199.79
SCHOLARSHIP TRUST INVESTMENTS	70,325.07	0.00	0.00	0.00	70,325.07
OPEB TRUST INVESTMENTS	128,061.64	0.00	0.00	0.00	128,061.64
ACTIVITY FUND	20,002.03	0.00	0.00	0.00	20,002.03
BALANCE	**37,330,310.78**	**(1,520,821.52)**	**3,508.45**	**(1,114.00)**	**35,811,883.71**

RECONCILIATION OF TREASURER'S BALANCE WITH BANK **0.00**

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

DATE: August 10, 2026

TITLE: Finance and Operations

TYPE: Information

PRESENTER(S): Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

The Finance Department includes payroll, employee benefits, accounts payable, accounts receivable, accounting, and fixed asset management. The Executive Director of Finance and Operations oversees Facility Services, Food & Nutrition Services and Transportation Services.

Support and resources to ensure a safe and welcoming learning environment

- Security camera work has started at Wescott Facilities and should be wrapped up before our first games.
- Pappe has developed a three-year plan to upgrade all our current security cameras and continue a more regular replacement cycle after that.
- New concrete was laid on our track surface at the end of July, and we are in the curing process right now. It takes around 28 days to cure and after that we will be putting the new Mondo surface on.
- Phase 2 of the Ellis Stage Lightening project wrapped up the first of August and excited with how it looks.
- Work as started at Wescott to update the sound and lighting at Hass Stadium and will be wrapped up before the first games are played.

Packer Profile for all learners

- The Departments continue to collaborate with colleagues across the district to better learn how we can support the work. Examples of improvements that we have provided to Packer Profile
    - Investments into strength finders for all 9th graders
    - Improved the process to track our investments into Packer Profile.

District-wide multi-tiered systems of support for all learners

- Working with Special Services to look at ways to maximize reimbursement for 3rd party billing and special education.
- Reviewing our state and federal special education budgets to decide the best way to maximize our funding.

Excellence in Resource Management

- **Finance Department**
    - Open enrollment for the 2027 benefits will be open from October 26 to November 9th. Team is working towards the setup of new groups to help facilitate a smoother enrollment process.
    - Here is the financial review for the month of June.
    - We are starting to review the process of applying for the ASBO Excellence in Reporting, which will be a goal for the 2025-2026 audit along with the 2026-2027 budget.

    - We have moved to a new vendor with our P-card and learning work is going on right now. The goal is to have a new manual ready by the end of the year.
- **Food and Nutrition Department**
    - Work has finished at Southgate and Neveln on the kitchen remodels with finally touch ups happening at AHS and Ellis. All work should be wrapped up by the beginning of school.
    - We are going to partner with ISG to help develop and manage the remaining upgrades at the other sites.
- **Building and Grounds**
    - Thank you to our amazing custodians and maintenance teams for all their hard work on getting our buildings and grounds ready this summer with all cleaning and outside projects.
    - Reviewing systemic designs for next summer's Indoor Air Quality with ISG and Knutson to ensure that bids can happen this fall.

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

DATE: August 10, 2026

TITLE: Prime Vendor Contract for 2026-2027 5chool Year

TYPE: Action

PRESENTER: Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

Federal procurement regulations require school districts participating in the National School Lunch and School Breakfast Programs to periodically conduct a competitive Request for Proposal (RFP) process for their prime food distributor.

The purpose of the RFP is to ensure the district receives the best overall value through competitive pricing, product availability, service quality, delivery reliability, and compliance with all state and federal procurement requirements. Conducting a competitive RFP promotes transparency, encourages fair competition among vendors, and helps the district remain a responsible steward of public funds while providing high-quality, nutritious meals to students.

RATIONALE:

The District publicly advertised and conducted the RFP process in accordance with all applicable federal and state procurement requirements. Only one proposal was received from Martin Brothers, the District's current prime vendor. It is not uncommon for school food service prime vendor procurements to receive a single response due to the specialized nature of school nutrition distribution, geographic service areas, and the capacity required to meet district needs.

Staff reviewed the proposal and determined that it met the specifications outlined in the RFP and provides the District with a qualified vendor capable of continuing reliable service

RECOMMENDATION: It is requested that the Board award a contract for prime vendor for the 2026-27 school year to Martin Brothers with the option to renew the contract for up to three additional one-year terms.

AUSTIN PUBLIC SCHOOLS
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DATE: August 10, 2026

TITLE: Active Shooter Drill Report 2025-2026

TYPE: Informational

PRESENTER(S): Joey Page, Ed.D., Superintendent

BACKGROUND:

During the 2025-2026 school year, Austin Public Schools conducted active shooter drills at each school in accordance with Minnesota Statutes, section 121A.038. The District's emergency preparedness efforts emphasized age-appropriate, trauma-informed drills to prepare students and staff for emergencies while minimizing unnecessary stress.

The District complied with the statutory requirements for active shooter drills, including:

- Providing advance notice to parents and legal guardians and the opportunity to opt their student out of participation.
- Conducting age-appropriate, trauma-informed drills.
- Providing post-drill debriefing opportunities for students.
- Providing required violence prevention instruction at the middle and high school levels.

The District did not conduct any active shooter simulations during the 2025-2026 school year.
2025-2026 Summary

- Active shooter drills were conducted at all district schools throughout the school year.
- Parent/student opt-outs: 0
- Active shooter simulations conducted: 0.

The administrative team believes the active shooter drills supported district emergency preparedness while maintaining a focus on student and staff well-being. No significant concerns were identified regarding the implementation of the drills, and no parents requested to opt students out of participation.

RATIONALE:

Minnesota Statutes, section 121A.038, subdivision 8, requires the School Board of a district that has conducted active shooter drills to consider:

1. The effect of active shooter drills on the safety of students and staff.
2. The effect of active shooter drills on the mental health and wellness of students and staff.

This report is provided to support the Board's discussion and fulfill the statutory requirement.

RECOMMENDATION:

This is an informational report to the School Board.

ACTIVE SHOOTER DRILLS (LOCKDOWN DRILLS)

2025-26 School Year

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL	NUMBER OF OPT OUTS
CLC	9.19.25	1 pm	0
	10.3.25	1 pm	0
	11.12.25	10 am	0
	11.12.25	1:45 pm	0
	1.21.26	10 am	0
	2.11.26	1:45 pm	0
Banfield Elementary	8.22.25	1:46 pm	0
	10.3.25	10 am	0
	11.12.25	1:32 pm	0
	4.17.26	1:30 pm	0
Neveln Elementary	9.3.25	1:15 pm	0
	9.12.25	10 am	0
	10.3.25	1:15 pm	0
	1.15.26	9 am	0
	2.23.26	1:30 pm	0
Southgate Elementary	9.24.25	9:35 am	0
	10.07.25	1:34 pm	0
	12.05.25	10:01 am	0
	1.28.26	2:01 pm	0
Sumner Elementary	8.27.25	9:30 am	0
	11.6.25	9 am	0
	1.13.26	10:20 am	0
	3.6.26	10 am	0
	5.12.26	10 am	0
IJ Holton Intermediate	10.3.25	9:03 am	0
	10.21.25	12:36 pm	0
	12.5.25	10:20 am	0
Ellis Middle	8.27.25	10:30 am	0
	10.6.25	8:05 am	0
	1.26.26	2:15 pm	0
	2.17.26	1:20 pm	0
	3.18.26	9:40 am	0

SCHOOL NAME	DATE OF DRILL	TIME OF DRILL	NUMBER OF OPT OUTS
Austin High School	9.2.25	2 pm	0
	10.2.25	9 am	0
	11.25.25	10 am	0
	1.30.26	1:50 pm	0
	4.17.26	1:30 pm	0

DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES 208

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policies shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form that is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

A. The school board has jurisdiction to legislate policy with the force and effect of law for the school district. School district policy provides the school board's general direction for the school district while delegating policy implementation to the administration.

B. The school district's policies provide guidelines and goals to the school community. The policies are the basis for guidelines and directives created by the administration. The school board shall determine the effectiveness of policies by evaluating periodic reports from the administration.

C. Policies may be proposed by a school board member, employee, student, or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION AND REVIEW OF POLICY

A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The proposals shall be distributed, and public comment will be allowed at both meetings.

B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at the second meeting after any public input was received or at a subsequent meeting. The policy will be effective on the latter of the date of passage or the date stated in the motion.

C. In an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board in a single meeting. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in

the minutes. The policy adopted in an emergency shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency.

D. If a policy is ~~modified~~ revised with minor, technical changes that do not affect the substance of the policy, the school board directs school district staff to incorporate the technical revisions in the relevant policy.

If a policy is revised ~~or~~ because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

[Note: The school board may choose to direct school district staff or the school board's policy committee to incorporate technical revisions, such as statutory references, grammatical improvements, and similar matters without requiring formal school board approval of the technical revision.]

V. IMPLEMENTATION OF AND ACCESS TO POLICY

A. The superintendent shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.

B. All school district policies are available for public viewing on the school district website.

C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy current.

D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: 506 Student Discipline; 722 Public Data Requests; and 806 Crisis Management Policy.

E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the mission, educational philosophy, and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Policy Adopted: 07/08/02
Policy Revised: 09/22/08
Policy Reviewed: 06/10/13
Policy Updated: 08/14/17
Policy Reviewed: 01/10/20
Policy Updated: 11/14/22
Policy Revised: 12/12/22
Policy Reviewed: 10/28/24

DISABILITY NONDISCRIMINATION POLICY 402

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

II. GENERAL STATEMENT OF POLICY

A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.

B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.

C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee unless the accommodation would impose undue hardship on the operation of the business of the school district.

D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact the Director of Human Resources. This individual is the school district's appointed ADA/Section 504 coordinator.

E. Failure to engage in the process to determine if a reasonable accommodation exists that would allow people with disabilities as defined in Minnesota Statutes, section 363A.03, subdivision 12, to participate fully in employment may be an unfair discriminatory practice under the Minnesota Human Rights Act.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 794 *et seq.* (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101 (Americans with Disabilities Act)
29 C.F.R. Part 32 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)
34 C.F.R. Part 104 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)

Policy Adopted: 06/09/03
Policy Revised: 03/14/11
Policy Reviewed: 08/12/13
Policy Reviewed: 02/09/15
Policy Updated: 12/11/17
Policy Reviewed: 11/09/20
Policy Updated: 03/27/23
Policy Reviewed: 10/15/25

ENROLLMENT OF NONRESIDENT STUDENTS 509

[NOTE: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The school district desires to participate in the Enrollment Options Program (Open Enrollment) established by Minnesota Statutes, section 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

III. OPEN ENROLLMENT PROCESS

A. Open Enrollment applications will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; ~~grade level;~~ or school building as established by school board resolution and provided that:

1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and

2. in considering the capacity of a grade level, the school district may ~~only~~ limit the enrollment of nonresident students in its schools or programs to a number not less than the lesser of:

   a. one (1) percent of the total enrollment at each grade level in the school district; or

   b. the number of school district resident students at that grade level enrolled in a nonresident school district according to~~in accordance with~~ Minnesota Statutes, section 124D.03.

3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.

B. If the school district limits enrollment of nonresident students pursuant to Paragraph A.~~this section~~, the school district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.

C. The parent of a student with a disability not yet enrolled in kindergarten and not

open enrolled in a nonresident district may elect, in the same manner as the parent of a resident student with a disability, a school in the nonresident district where the child is enrolled in a Head Start program or a licensed child care setting in the nonresident district, provided the child can be served in the same setting as other children in the nonresident district with the same level of disability.

Under this paragraph, parents must demonstrate enrollment in a community preschool or childcare setting in a nonresident district.

[NOTE: MDE's *Birth up to Kindergarten Enrollment, Legislative Changes* states: ~~:~~ "There is no standard set for how parents must demonstrate enrollment in a community preschool or childcare setting. We recommend a written policy for this process." A district may choose to insert applicable local provisions here.]

D. A nonresident preschool aged child with a disability open enrolled in the district may be required to open enroll for kindergarten.

[NOTE: MDE's *Birth up to Kindergarten Enrollment, Legislative Changes* offers the following recommendation: "the non-resident district may elect to allow the child's enrollment status to continue without completing another application. MDE recommends that districts create policies around this election which must be non-discriminatory and in writing." A district may choose to insert applicable local provisions here.]

IV. BASIS FOR DECISIONS

A. Standards that may be used for rejection of application

In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade less than two and one-half inches in length, at school or a school function;

2. possessing or using an illegal drug at school or a school function;

3. selling or soliciting the sale of a controlled substance while at school or a school function; or

4. committing a third-degree assault as described in Minnesota Statutes, section 609.223, subdivision 1. ~~involving assaulting another and inflicting substantial bodily harm.~~

B. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

1. the student's previous academic achievement ~~of a student~~;

2. the student's athletic or extracurricular ability ~~of a student~~;

3. the student's disabling conditions ~~of a student~~;

4. the student's proficiency in the English language;

5. the student's district of residence, except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or

6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in this policy.

C. Application

The ~~student and~~ parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) Application if applicable) developed by MDE and available on its website. The signed application must be submitted by January 15 for initial enrollment beginning the following school year.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 142D.08~~124D.151~~ to follow the application procedures under Minnesota Statutes, section 124D.03, subdivision 3~~this subdivision~~ to enroll in kindergarten. A school district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 142D.08~~124D.151~~ or to remain enrolled in the school district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under Minnesota Statutes, section 124D.03, subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the school district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident district.

D. Lotteries

1. If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The school district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

   a. the student's resident district does not operate a school building;

   b. the municipality is located partially or fully within the boundaries of at least five (5) school districts;

   c. the nonresident district in which the student seeks to enroll operates one (1) or more school buildings within the municipality; and

   d. no other nonresident, independent, special, or common school district operates a school building within the municipality.

2. The process for the school district lottery must be established by school board policy and posted on the school district's website.

E. Exclusion

1. Administrator's initial determination

   If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.

2. Superintendent's review

   The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

F. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant under Minnesota Statutes, section 260C.007, subdivision 19, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court.

A "habitual truant" is a child who is at least twelve (12) years old and less than eighteen (18) years old~~under seventeen (17) years of age~~ who is absent from attendance at school without lawful excuse ~~for seven (7) school days in a school year if the child is in elementary school or~~ for one (1) or more class periods on seven (7) school days in a school year if the child is in middle school, junior high school, or high school, or a child who is seventeen (17) years of age who is absent from attendance at school without lawful excuse for one (1) or more class periods on seven (7) school days in a school year and who has not lawfully withdrawn from school. Pursuant to Minnesota Statutes, section 260C.163, subdivision 11, "habitual truant" also means a child under age twelve (12) who has been absent from school for seven (7) school days without lawful excuse, based on a showing by clear and convincing evidence that the child's absence is not due to the failure of the child's parent, guardian, or custodian to comply with compulsory instruction laws.

The school district may also terminate the enrollment of a nonresident student over seventeen (17) years of age if the student is absent without lawful excuse for one (1) or more periods on fifteen (15) school days and has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and if the school district reasonably believes that a student does not otherwise meet the residency requirements of the school district in which the student is attending school, the student may be ~~for enrollment may be terminated from enrollment and~~ removed from school~~. Prior to removal from school, the school district will send to the student's parents~~ only after the school district sends the student's parents ~~a~~ written notice of the school district's belief ~~that the student is not a resident of the school district. The notice shall~~ including the facts upon which the belief is based, and ~~notice to the parents of their~~ an opportunity to provide documentary evidence~~,~~ in person ~~or in writing, of residency~~ to the superintendent or the superintendent's designee, or, at the option of the parents, by sending the documentary evidence to the superintendent, or a designee, ~~The superintendent or the superintendent's designee~~ who will make ~~the~~ a final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district

is not required.

Legal References:
Minn. Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. Stat. § 125A.13 (School of Parents' Choice)
Minn. Stat. § 142D.08 (Voluntary Prekindergarten Program for Eligible Four-Year-Old Children)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Definitions)
Minn. Stat. § 260C.163, Subd. 11 (Hearing)
Minn. Stat. § 609.223, Subd. 1 (Assault in the Third Degree)
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)
18 U.S.C. 930, para. (g)(2) (Definition of weapon)

Resources:
Minnesota Department of Education: Open Enrollment (accessed 03/18/26)

Policy Adopted: 1/12/04
Policy Revised: 4/9/07
Policy Revised: 2/10/14
Policy Reviewed: 05/14/18
Policy Reviewed 8/13/18
Policy Updated: 3/8/21
Policy Updated: 04/24/23
Policy Revised: 07/10/23
Policy Revised: 07/08/24

STUDENT DISABILITY NONDISCRIMINATION 521

[NOTE: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.

B The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

C. For this policy, a learner who is protected under Section 504 is one who:

1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or

2. has a record of such an impairment;

3. is regarded as having such an impairment; or

4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.

[NOTE: The 2024 Minnesota legislature revised the definition of 'disability' in Minnesota Statutes, section 363A.03, subdivision 12]

D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

E. Failure to engage in the process to determine if a reasonable accommodation exists that would allow people with disabilities as defined in Minnesota Statutes, section 363A.03, subdivision 12, to participate fully in education may be an unfair discriminatory practice under the Minnesota Human Rights Act.

III. COORDINATOR

Persons who have questions or comments should contact the Executive Director of Special Services, ~~Sheri Willrodt~~ Dr. Sarah Knudsen, 401 3rd Avenue NW, Austin MN, 55912, 1-507-460-1918. This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References: Minn. Stat. § 363A.03, Subd. 12 (Definitions)
Minn. Stat. § 363A.02, Subd. 1 (Public Policy)
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Policy Adopted: 12/13/04
Policy Revised: 05/10/10
Policy Reviewed: 05/14/12
Policy Reviewed: 01/13/14
Policy Reviewed: 10/8/18
Policy Reviewed: 05/10/21
Policy Updated: 04/24/23
Policy Updated: 06/24/24

INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY **524**

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:

   a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;

   b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;

   c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;

   d. information or materials that could cause damage or danger of disruption to the educational process;

   e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.

2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.

3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.

4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.

5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but

not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:

(1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or

(2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "Facebook," "Twitter," "Instagram," "Snapchat," "TikTok," "Reddit," and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system

through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.

8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.

9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.

10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

11. Users will not access, download, or use a school district website, application, software, program, or other service (1) to nudify an image or video; or (2) nudify an image or video on behalf of a user.

a. "Identifiable individual" means a person that is identifiable:

(1) from the image itself, by the person depicted in the image, or by another person; or

(2) from personal information displayed in connection with the image.

b. "Intimate part" has the meaning given in Minnesota Statutes, section 609.341, subdivision 5.

c. "Nudify" or "nudified" means the process by which:

(1) an image or video is altered or generated to depict an intimate part not depicted in an original unaltered image or video of an identifiable individual; and

(2) the altered or generated image or video is so realistic that a reasonable person would believe that the intimate part belongs to the identifiable individual.

B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

[NOTE: Pursuant to state law, school districts are required to restrict access to inappropriate materials on school computers with Internet access. School districts seeking technology revenue pursuant to Minnesota Statutes, section 125B.26 or certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. Those districts are required to comply with additional standards in restricting possible access to inappropriate materials.

[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes 125B.15 as follows: "A school district must prohibit, including through use of available software filtering technology or other effective methods, adult access to material that under federal or state law is reasonably believed to be obscene or child pornography."]

[Note: School districts that receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet

accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy that contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.]

A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:

   1. Obscene;

   2. Child pornography; or

   3. Harmful to minors.

B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

   1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or

   2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and

   3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.

B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.

C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.

D. Parents may have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.

E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act).

F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.

B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.

C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

A. All users shall be notified of the school district policies relating to Internet use.

B. This notification shall include the following:

1. Notification that Internet use is subject to compliance with school district policies.
2. Disclaimers limiting the school district's liability relative to:

    a. Information stored on school district diskettes, hard drives, or servers.

    b. Information retrieved through school district computers, networks, or online resources.

    c. Personal property used to access school district computers, networks, or online resources.

    d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.

3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.

4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.

5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.

6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.

7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.

8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.

B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.

2. A description of parent/guardian responsibilities.

3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.

4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.

5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

A. "Technology provider" means a person who:

1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and

2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.

B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.

C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

1. identify each curriculum, testing, or assessment technology provider with access to educational data;

2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and

3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.

D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.

E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:

1. the technology provider's employees or contractors have access to educational data only if authorized; and

2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.

F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.

B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:

1. any location-tracking feature of a school-issued device;

2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or

3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.

C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:

1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;

2. the activity is permitted under a judicial warrant;

3. the school district is notified or becomes aware that the device is missing or stolen;

4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;

5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or

6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.

D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that

imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria.

[NOTE: In 2024, the Minnesota legislature enacted a law requiring that school districts adopt a policy on students' possession and use of cell phones in school by March 15, 2025. This law does not state that school districts must incorporate specific language or provisions in the school district policy.

MSBA recognizes the common practice of setting forth cell phone rules in a student handbook or similar document. This Article directs school administration to establish cell phone rules, which the school board may require be presented to the board for approval. This approach enables administrators to craft flexible and specific rules that are specific to grade levels and buildings. The school board may choose to set forth general principles regarding cell phone use in this Article.

The Minnesota Elementary School Principals Association and the Minnesota Association of Secondary School Principals collaborated to make best practices available to schools on a range of different strategies to achieve the goals stated above.]

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.

B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.

C. The school district Internet policies and procedures are available for review by all

parents, guardians, staff, and members of the community.

D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Minn. Stat. § 325E.91 (Prohibition on Nudification Technology)
Minn. Stat. § 609.341, Subd. 5 (Definitions)
15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. Amer. Library Assoc., 539 U.S. 1942003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), aff'd on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

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Policy Revised: 07/14/25

GRADUATION REQUIREMENTS **613**

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

A. "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.

~~B. "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency. "~~

C. Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.

D. "Required standard" means a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, health, and the arts. Locally developed academic standards in health apply until statewide rules implementing statewide health standards under Minnesota Statutes, section 120B.021, subdivision 3, are required to be implemented in the classroom.

E. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

The Director of Information Services shall be named the District Assessment Coordinator and ~~. Said person~~ shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. ASSESSMENT GRADUATION REQUIREMENTS

A. Graduation Requirements

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

1. Achievement and career and college readiness in mathematics, reading, and writing, consistent with Minnesota Statutes, section 120B307, subdivision 4, paragraph (d), and the extent available, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student; and

2. Consistent with this paragraph and Minnesota Statutes, section 120B.125, age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.

3. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.

B. Targeted Instruction Plan

1. A student under Subparagraph V.A.1. above must receive targeted, relevant, academically rigorous, and resourced instruction, which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.

2. Consistent with Minnesota Statutes, sections 120B.13, 120B.30, 124D.09, 124D.091, 124F.08, and related sections, an enrolling school or district must actively encourage a student in grade 11 or 12 who is identified as academically ready for a career or college to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment under this subdivision to graduate from high school.

3. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.

C. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

A. Credit Requirements

1. Four credits of language arts sufficient to satisfy all academic standards in English language arts;

2. Three credits of mathematics sufficient to satisfy all of the academic standards in mathematics;

3. Students must earn 3 credits of science including at least 1 credit of biology and 1 credit of chemistry or physics to satisfy all the chemistry or physics standards. Students in the class of 2028 and beyond must complete three credits of science, including one credit to satisfy all the earth and space science standards for grades 9 through 12, one credit to satisfy all the life science standards for grades 9 through 12, and one credit to satisfy all the chemistry or physics standards for grades 9 through 12;

4. All students in the graduating class of 2028 and beyond must complete 3.5 credits of social studies encompassing at least 1 credit of United States history, a half credit of human geography, 1 credit of world history, a half credit of government and citizenship and a half credit of economics sufficient to satisfy all academic standards in social studies including the ethnic studies standards. A class covering the government and citizenship and economics standards must be completed during the 11^{th} or 12^{th} grade year under Minnesota Statutes, section 120B.21, subdivision 1a. Students prior to the class of 2028 must complete 4 credits of social studies encompassing 1 credit of United States history, 1 credit of human geography, 1 credit of world history and a half credit each of government and citizenship and economics.

5. One credit in the arts sufficient to satisfy all of the academic standards in the arts;

6. One credit of physical education and one half credit of health; and

7. A minimum of 7.5 elective credits. All students in the graduating class of

2028 and beyond must complete 7 elective credits.

8. Students who begin grade 9 in the 2024-2025 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.

B. Credit equivalencies

1. A one-half credit of economics taught in a school's agricultural, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies, if the credit is sufficient to satisfy all of the academic standards in economics.

2. An agriculture science or career and technical education credit may fulfill the elective science credit, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry academic standards or all of the physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit.

3. A career and technical education credit may fulfill a mathematics or arts credit requirement if the credit meets state academic requirements in mathematics or arts.

4. A computer science credit may fulfill a mathematics credit requirement, if the credit meets state academic standards in mathematics.

5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement, if the credit meets the state academic standards in mathematics or science.

6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

C. Packer Profile

Students in the graduating class of 2027 and later must successfully complete, as determined by the school district, the requirements of the

Packer Profile in addition to completing all necessary credit requirements.

VII. GRADUATION STANDARDS REQUIREMENTS

A. All students must demonstrate their understanding of the following academic standards:

1. School District Standards, Health (K-12);

2. School District Standards, Career and Technical Education (K-12); and

3. School District Standards, World Languages (K-12).

B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis.* A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.

NOTE: * Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.

C. All students must satisfactorily complete the following required Academic Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):

1. Minnesota Academic Standards, English Language Arts K-12;

2. Minnesota Academic Standards, Mathematics K-12;

3. Minnesota Academic Standards, Science K-12;

4. Minnesota Academic Standards, Social Studies K-12; and

5. Minnesota Academic Standards, Physical Education K-12.

6. Minnesota Academic Standards, Arts Education K-12

D. State standards in the Arts K-12 are available. ~~or school districts may choose to develop their own standards.~~

E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, section 120B.07, upon meeting the following conditions:

A. All course or standards and credit requirements must be met;

B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and

C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

IX. HIGH SCHOOL DIPLOMA FOR VETERANS

A. Diploma

The school district must, upon a request under Paragraph B. below issue a high school diploma to a veteran as defined in Minnesota Statutes, section 197.447 who was unable to complete their high school education for reasons related or unrelated to their military service, and who served:

1. during the Korean Conflict; or

2. during the Vietnam War.

B. Request

A veteran may request a diploma on their own behalf, or a family member may make a posthumous request on behalf of a deceased veteran or service member. The high school diploma is awarded based on the veteran's knowledge and experience gained while in service, or the veteran's other relevant lived experience. The school district may require the veteran or veteran's requestor to provide evidence that the veteran was a Minnesota public school student or is a current Minnesota resident.

C. No Report Required

The school district is not required to report on diplomas issued under Minnesota Statutes, section 127A.135.

D. Assistance

The Minnesota Department of Veterans Affairs and county veteran service officers may provide assistance to districts fulfilling diploma requests, including but not limited to verification of discharge paperwork.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.13 (Advanced Placement and International Baccalaureate Programs)
Minn. Stat. § 120B.30 (General Requirements; Statewide Assessments)
Minn. Stat. § 120B.303 (Assessment Graduation Requirements)
Minn. Stat. § 120B.307 (College and Career Readiness)
Minn. Stat. § 124D.09 (Postsecondary Enrollment Options Act)
Minn. Stat. § 124D.091 (Concurrent Enrollment Program Aid)
Minn. Stat. § 124F.08 (Education and Employment Transitions Partnerships)
Minn. Rules Part 3501.0660 (Academic Standards For Kindergarten through Grade 12 [Language Arts])
Minn. Rules Parts 3501.0750 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Arts Standards for Kindergarten through Grade 12)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Resources: Minnesota House of Representatives: Minnesota's Graduation Requirements (November 2025) (accessed 01/29/26)

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LITERACY AND THE READ ACT 621

I. PURPOSE

This policy aligns with Minnesota law established in the Read Act and on other topics related to reading.

II. GENERAL STATEMENT OF POLICY

The school district recognizes the centrality of reading in a student's educational experience.

III. DEFINITIONS

A. "Evidence-based" means the instruction or item described is based on reliable, trustworthy, and valid evidence and has demonstrated a record of success in increasing students' reading competency in the areas of phonological and phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Evidence-based literacy instruction is explicit, systematic, and includes phonological and phonemic awareness, phonics and decoding, spelling, fluency, vocabulary, oral language, and comprehension that can be differentiated to meet the needs of individual students. Evidence-based instruction does not include the three-cueing system, as defined in subdivision 16.

B. "Fluency" means the ability of students to read text accurately, automatically, and with proper expression.

C. "Foundational reading skills" includes phonological and phonemic awareness, phonics and decoding, and fluency. Foundational reading skills appropriate to each grade level must be mastered in kindergarten, grade 1, grade 2, and grade 3. Struggling readers in grades 4 and above who do not demonstrate mastery of grade-level foundational reading skills must continue to receive explicit, systematic instruction to reach mastery.

D. "Literacy specialist" means a person licensed by the Professional Educator Licensing and Standards Board ~~as a teacher of reading, a special education teacher, or a kindergarten through grade 6 teacher~~, who has completed professional development approved by the Minnesota Department of Education (MDE) in structured literacy. ~~A literacy specialist employed by the department under Minnesota Statutes, section 120B.123, subdivision 7, or by a district as a literacy lead, is not required to complete the approved training before August 30, 2025.~~

E. "Literacy lead" means a literacy specialist with expertise in working with educators as adult learners. A district literacy lead must support the district's implementation of the Read Act; provide support to school-based coaches;

support the implementation of structured literacy, interventions, curriculum delivery, and teacher training; assist with the development of personal learning plans; and train paraprofessionals and other support staff to support classroom literacy instruction. A literacy lead may be employed by one (1) district, jointly by two (2) or more districts, or may provide services to districts through a partnership with the regional service cooperatives or another district.

F. "Multitiered system of support" or "MTSS" means a systemic, continuous improvement framework for ensuring positive social, emotional, behavioral, developmental, and academic outcomes for every student. The MTSS framework provides access to layered tiers of culturally and linguistically responsive, evidence-based practices and relies on the understanding and belief that every student can learn and thrive. Through a MTSS at the core (Tier 1), supplemental (Tier 2), and intensive (Tier 3) levels, educators provide high quality, evidence-based instruction and intervention that is matched to a student's needs; progress is monitored to inform instruction and set goals and data is used for educational decision making.

G. "Oral language," also called "expressive language" ~~or~~ and "receptive language,", includes speaking and listening, and consists of five components: phonology, morphology, syntax, semantics, and pragmatics. Oral language also includes sign language, in which speaking and listening skills are defined as expressive and receptive skills, and consists of phonology, including sign language phonological awareness, morphology, syntax, semantics, and pragmatics.

H. "Parent" means a student's parent or legal guardian.

I. "Phonemic awareness" means the ability to notice, think about, and manipulate individual sounds in spoken syllables and words.

J. "Phonics instruction" means the explicit, systematic, and direct instruction of the relationships between letters and the sounds they represent and the application of this knowledge in reading and spelling.

K. "Progress monitoring" means using data collected to inform whether interventions are working. Progress monitoring involves ongoing monitoring of progress that quantifies rates of improvement and informs instructional practice and the development of individualized programs using state-approved screening that is reliable and valid for the intended purpose.

L. "Reading comprehension" means a function of word recognition skills and language comprehension skills. It is an active process that requires intentional thinking during which meaning is constructed through interactions between the text and reader. Comprehension skills are taught explicitly by demonstrating, explaining, modeling, and implementing specific cognitive strategies to help beginning readers derive meaning through intentional, problem-solving thinking

processes.

M. "Structured literacy" means an approach to reading instruction in which teachers carefully structure important literacy skills, concepts, and the sequence of instruction to facilitate children's literacy learning and progress. Structured literacy is characterized by the provision of systematic, explicit, sequential, and diagnostic instruction in phonemic awareness, phonics, fluency, vocabulary and oral language development, and reading comprehension. This approach is consistent with the principles identified in the science of reading and is designed to ensure all students develop strong foundational literacy skills.

N. "Three-cueing system," also known as "meaning structure visual (MSV)," means a method that teaches students to use meaning, structure and syntax, and visual cues when attempting to read an unknown word.

O. "Vocabulary development" means the process of acquiring new words. A robust vocabulary improves all areas of communication, including listening, speaking, reading, and writing. Vocabulary growth is directly related to school achievement and is a strong predictor for reading success.

IV. READING SCREENER; PARENT NOTIFICATION AND INVOLVEMENT

A. The school district must administer an approved reading screener to students in kindergarten through grade 3 within the first six (6) weeks of the school year, by February 15 each year, and again within the last six (6) weeks of the school year. A district must provide vendor-approved screening accommodations to students with documented accommodation plans.

A district must administer an approved reading screener to students in grades 4 and above who are not reading at grade level at least once per year until the student reaches grade-level proficiency. The screener must be one of the screening tools approved by MDE.

B. The school district must identify any screener it uses in the district's annual literacy plan and submit screening data with the annual literacy plan by June 15.

C. Schools, after administering each screener, must follow the language access plan under Minnesota Statutes, section 123B.32 and give the parent of each student who is not reading at or above grade level.

1. the student's reading proficiency as measured by a screener approved by MDE;

2. reading-related services currently being provided to the student and the student's progress; and

3. strategies for parents to use at home in helping their student succeed in becoming grade-level proficient in reading in English and in their native language.

D. For students enrolled in dual language immersion programs, the school district must measure the student's reading proficiency in English or in the program's partner language, if available, according to Article V below. Following its language access plan under Minnesota Statutes, section 123B.32, the school district must notify families with timely information about students' reading proficiency, including how the student's reading proficiency is assessed, any reading-related services or supports provided to the student and the student's progress, and strategies for families to use at home in helping students succeed in becoming grade-level proficient in reading in English or the partner language. The dual language immersion program may provide information about national research on reading proficiency for students in dual language immersion programs in the parent notification.

E. The school district may not use this section to deny a student's right to a special education evaluation.

V. IDENTIFICATION AND REPORT

A. Students enrolled in kindergarten, grade 1, grade 2, and grade 3, including multilingual learners and students receiving special education services, and students enrolled in dual language immersion programs, must be universally screened for mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, oral language, and for characteristics of dyslexia as measured by a screening tool approved by MDE. The screening for characteristics of dyslexia may be integrated with universal screening for mastery of foundational skills and expressive or receptive language mastery. The screening tool used must be a valid and reliable universal screener that is highly correlated with foundational reading skills. ~~For students reading at grade level, beginning in the winter of grade 2, the oral reading fluency screener may be used to assess reading difficulties, including characteristics of dyslexia, without requiring a separate screening of each subcomponent of foundational reading skills.~~

B. The school district must submit data on student performance in kindergarten, grade 1, grade 2, and grade 3 on foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language to MDE in the annual local literacy plan submission due on June 15.

C. For students enrolled in dual language immersion programs:

1. if students are screened in the partner language, they must be screened at the same interval as the screenings in English under paragraph A above;

2. if the program provides instruction in foundational reading skills in English, the students receiving that instruction must be screened in English;

3. if the program provides instruction in foundational reading skills in the partner language, the students receiving that instruction must be screened in the partner language;

4. if no screener is available in the partner language, the school district must identify how students' reading proficiency is assessed and how the school district determines and provides targeted reading instruction in the partner language and supports to students identified as needing additional support in developing mastery of foundational reading skills; and

5. the partner language screening tool must be approved by the school district for kindergarten through grade 3 students.

D. Students in grades 4 and above, including multilingual learners and students receiving special education services, who are not reading at grade level must be screened for reading difficulties, including characteristics of dyslexia, using a screening tool approved by MDE and must continue to receive evidence-based instruction, interventions, and progress monitoring until the students achieve grade-level proficiency. A parent, in consultation with a teacher, may opt a student out of the literacy screener if the parent and teacher decide that continuing to screen would not be beneficial to the student. In such limited cases, the student must continue to receive progress monitoring and literacy interventions.

E. Reading screeners in English, and in the predominant languages of school district students where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of multilingual learners. The school district must use an approved, developmentally appropriate, and culturally responsive screener and annually report summary screener results to the MDE Commissioner by June 15 in the form and manner determined by the Commissioner.

F. An English language learner must be screened for characteristics of dyslexia according to the vendor's assessment guidelines.

G. The school district must include in its local literacy plan a summary of the district's efforts to screen, identify, and provide interventions to students who demonstrate characteristics of dyslexia as measured by a screening tool approved by MDE. With respect to students screened or identified under Minnesota Statutes, section 120B.12, subdivision 2, paragraph (a), the report must include:

1. a summary of the school district's efforts to screen for characteristics of reading difficulties, including dyslexia;

2. the number of students universally screened for that reporting year;

3. the number of students demonstrating characteristics of dyslexia for that year; and

4. an explanation of how students identified under this subdivision are provided with alternate instruction and interventions under Minnesota Statutes, section 125A.56, subdivision 1.

VI. INTERVENTION

A. For each student identified under the screening identification process, the school district shall provide aligned and targeted reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year.

B. The school district must implement progress monitoring, as defined in Minnesota Statutes, section 120B.119, for a student not reading at grade level.

C. The school district must use evidence-based curriculum and intervention materials at each grade level that are designed to ensure student mastery of phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. If the school district purchases new literacy curriculum, or literacy intervention or supplementary materials, the curriculum or materials must be evidence-based as defined in Minnesota Statutes, section 120B.119.

[NOTE: Starting in the 2026-2027 school year, a school district must use only evidence-based literary interventions. The 2025 Minnesota legislature amended Minnesota Statutes, section 120B.12, subdivision 3, to delay the 2025-26 requirement for one school year.]

D. If a student does not read at or above grade level by the end of the current school year, the school district must continue to provide aligned and targeted reading intervention as defined by the MTSS framework until the student reads at grade level. School district intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs that specialize in evidence-based instructional practices and measure mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language.

E. By the 2025-2026 school year, intervention programs must be taught by an intervention teacher or special education teacher who has successfully completed training in evidence-based reading instruction approved by MDE.

Intervention may include but is not limited to requiring student attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended-day programs, or programs that strengthen students' cultural connections.

F. The school district must determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school must develop the learning plan in consultation with the student's parent or guardian. The personal learning plan must include targeted instruction that is evidence-based and ongoing progress monitoring, and address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the regular school day, group interventions, periodic assessments or screeners, and reasonable timelines. The personal learning plan may include grade retention, if it is in the student's best interest; a student may not be retained solely due to delays in literacy or not demonstrating grade-level proficiency. A school must maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an individualized education program.

VII. LOCAL LITERACY PLAN

A. The school district must adopt a local literacy plan to have every child reading at or above grade level every year beginning in kindergarten and to support multilingual learners and students receiving special education services in achieving their individualized reading goals. The school district must update and submit the plan to the Commissioner by June 15 each year. The plan must be consistent with the Read Act, and include the following:

1. a process to assess students' foundational reading skills, oral language, and level of reading proficiency and the screeners used, by school site and grade level, under Minnesota Statutes, section 120B.123;

2. a process to notify and involve parents;

3. a description of how schools in the school district will determine the targeted reading instruction that is evidence-based and includes an intervention strategy for a student and the process for intensifying or modifying the reading strategy in order to obtain measurable reading progress;

4. evidence-based intervention methods for students who are not reading at or above grade level and progress monitoring to provide information on the effectiveness of the intervention;

5. identification of staff development needs, including a plan to meet those needs;

6. the curricula used by school site and grade level; and, if applicable, the district plan and timeline for adopting evidence-based curricula and materials starting in the 2025-2026 school year;

7. a statement of whether the school district has adopted a MTSS framework;

8. student data using the measures of foundational literacy skills and mastery identified by MDE for the following students:

    a. students in kindergarten through grade 3;

    b. students who demonstrate characteristics of dyslexia; and

    c. students in grades 4 to 12 who are identified as not reading at grade level; and

9. the number of teachers and other staff that have completed training approved by the department.

10. the number of teachers and other staff proposed for training in structured literacy;

11. how the district used funding provided under the Read Act to implement the requirements of the Read Act;

12. beginning as soon as practicable after the end of fiscal year 2026, how the district used literacy aid funding received under Minnesota Statutes, section 124D.98; and

13. beginning on December 31, 2025, for a district with a dual language immersion program:

    a. the program's partner language;

    b. grade levels included in the program;

    c. the language used to screen students' foundational reading skills;

    d. the percentage of grade 3 students taking the Minnesota Comprehensive Assessments; and

    e. the number of students in the program in grades 4 to 12 who are identified as not reading at grade level, and

14. beginning with the 2026-2027 school year, a description of how schools in

the district will use the school library media center to complement students' foundational reading skills.

B. Annually by June 15, the school district must post its literacy plan on the official school district website and submit it to the Commissioner using the template developed by the Commissioner.

C. The school district must use a streamlined template developed by the Commissioner for local literacy plans that meets the requirements of Minnesota Statutes, section 120B.12, subdivision 4a, and requires all reading instruction and teacher training in reading instruction to be evidence-based.

VIII. STAFF TRAINING

A. The district must provide training from a menu of approved evidence-based training programs to the following teachers and staff by July 1, 2026:

1. reading intervention teachers working with students in kindergarten through grade 12;

2. all classroom teachers of students in kindergarten through grade 3 and children in prekindergarten programs;

3. kindergarten through grade 12 special education teachers responsible for foundational reading instruction;

4. curriculum directors;

5. instructional support staff, contractors, and volunteers who assist in providing reading interventions under the oversight and monitoring of a trained licensed teacher;

6. employees who select literacy instructional materials for a district.

7. teachers holding English as a second language teaching licenses.

B. The school district must provide training from a menu of approved evidence-based training programs to the following teachers by July 1, 2027:

1. teachers who provide foundational reading instruction to students in grades 4 to 12;

2. teachers who provide instruction to students in a state-approved alternative program; and

3. teachers who provide instruction to students in dual language immersion

programs.

The Commissioner may grant a school district an extension to these deadlines.

C. By August 30, 2025, the school district must employ or contract with a literacy lead, or be actively supporting a designated literacy specialist through the process of becoming a literacy lead. The school board may satisfy the requirements of this subdivision by contracting with another school board or cooperative unit under Minnesota Statutes, section 123A.24 for the services of a literacy lead by August 30, 2025. The school district literacy lead must collaborate with school district administrators and staff to support the school district's implementation of requirements under the Read Act.

D. Training provided by the following may satisfy the professional development requirements under this Article:

1. a certified trained facilitator; or

2. a training program that MDE has determined meets the professional development requirements under the Read Act.

E. Beginning July 1, 2027, an educator required to receive training under Minnesota Statutes, section 120B.123, subdivision 5, paragraph (a), who is new to the state of Minnesota or is a newly licensed teacher who did not receive instruction in the teaching of foundational reading skills based on structured literacy, must complete one (1) of the approved required trainings. Training must be offered through the regional literacy network and facilitated by a local certified trained facilitator. MDE must review district literacy lead waiver requests and grant waivers to educators new to the state or educators who provide reading instruction exclusively using alternatives to sound-based approaches, and who have completed the professional development requirements consistent with this subdivision.

F. For the 2024-2025, 2025-2026 and 2026-2027 school years only, the hours of instruction requirement under Minnesota Statutes, section 120A.41 for students in elementary and secondary school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9 and 13, is reduced by 5-1/2 hours for a district that enters into an agreement with the exclusive representative of the teachers that requires teachers to receive at least 5-1/2 hours of approved evidence-based training required under this subdivision, on a day when other students in the district receive instruction.

The hours of instruction reduction for secondary school students is applicable only for the 2025-2026 and 2026-2027 school years.

G. An educator who was first enrolled in an elementary, special education, or early

childhood education Minnesota-approved teacher preparation program on or after June 1, 2026, does not need to receive additional training according to Minnesota Statutes, section 120B.123, subdivision 5, paragraph (a).

H. All professional development and digital curriculum resources must comply with the accessibility standards developed according to Minnesota Statutes, section 16E.03, subdivision 9. Professional development provided in accordance with the Read Act is subject to the requirements of Minnesota Statutes, section 363A.43.

IX. STAFF DEVELOPMENT

A. The school district must provide training programs on evidence-based reading instruction to teachers and instructional staff in accordance with Minnesota Statutes, section 120B.12,subdivision 1, paragraphs (b) and (c). The training must include teaching in the areas of phonemic awareness, phonics, vocabulary development, reading fluency, reading comprehension, and culturally and linguistically responsive pedagogy.

B. The school district shall use the data under Article V. above to identify the staff development needs so that:

1. elementary teachers are able to implement explicit, systematic, evidence-based instruction in the five reading areas of phonemic awareness, phonics, fluency, vocabulary, and comprehension with emphasis on mastery of foundational reading skills as defined in Minnesota Statutes, section 120B.1118 and other literacy-related areas including writing until the student achieves grade-level reading and writing proficiency;

2. elementary teachers have sufficient training to provide students with evidence-based reading and oral language instruction that meets students' developmental, linguistic, and literacy needs using the intervention methods or programs selected by the school district for the identified students;

3. licensed teachers employed by the school district have regular opportunities to improve reading and writing instruction;

4. licensed teachers recognize students' diverse needs in cross-cultural settings and are able to serve the oral language and linguistic needs of students who are multilingual learners by maximizing strengths in their native languages in order to cultivate students' English language development, including oral academic language development, and build academic literacy; and

5. licensed teachers are well trained in culturally responsive pedagogy that enables students to master content, develop skills to access content, and build relationships.

C. The school district must provide staff in early childhood programs sufficient training to provide children in early childhood programs with explicit, systematic instruction in phonological and phonemic awareness; oral language, including listening comprehension; vocabulary; and letter-sound correspondence.

X. LITERACY AID USES

The school district must use its literacy aid to meet the requirements and goals adopted in the school district's local literacy plan.

[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes, section 124D.98 to enact these changes.]

Legal References:
Minn. Stat. § 120B.119 (Read Act Definitions)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.123 (Read Act Implementation)
Minn. Stat. § 123A.24 (Withdrawing from a Cooperative Unit; Appealing Denial of Membership)
Minn. Stat. §124D.68 (Graduation Incentives Program)
Minn. Stat. § 124D.98 (Literacy Incentive Aid)
Minn. Stat. § 125A.56 (Alternate Instruction Required before Assessment Referral)
Minn. Stat. § 363A.43 (Continuing Education; Accessibility)

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Policy Updated: 10/15/25

STUDENT TRANSPORTATION SAFETY POLICY 709

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

B. Student School Bus Safety Training

1. The school district shall provide students enrolled in grades kindergarten (K) through 10 with age-appropriate school bus safety training of the following concepts:

   a. transportation by school bus is a privilege, not a right;

   b. school district policies for student conduct and school bus safety;

   c. appropriate conduct while on the bus;

   d. the danger zones surrounding a school bus;

   e. procedures for safely boarding and leaving a school bus;

   f. procedures for safe vehicle lane crossing; and

   g. school bus evacuation and other emergency procedures.

2. All students in grades K through 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or receive bus safety instructional materials within 4 weeks of their

first day of attendance.

3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades K through 3 school bus safety training twice during the school year.

4. Students taking driver's training instructional classes must receive training in the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by Minnesota Statutes, section 169.446, subdivision 2.

5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.

6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.

7. The school district may provide kindergarten students with school bus safety training before the first day of school.

8 The school district shall adopt and make available for public review a curriculum for transportation safety education.

9. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

C. Active Transportation Safety Training

1. Training required

a. The school district must provide public school pupils enrolled in kindergarten through grade 3 with age-appropriate active transportation safety training. At a minimum, the training must include pedestrian safety, including crossing roads.

b. The school district must provide pupils enrolled in grades 4 through 8 with age-appropriate active transportation safety training. At a minimum, the training must include:

(1) pedestrian safety, including crossing roads safely using the searching left, right, left for vehicles in traffic technique;

(2) bicycle safety, including relevant traffic laws, use and proper fit of protective headgear, bicycle parts and safety features, and safe biking techniques and

(3) electric-assisted bicycle safety, including that a person under the age of 15 is not allowed to operate an electric-assisted bicycle.

[NOTE: The 2024 Minnesota legislature enacted this provision.]

[NOTE: The 2025 Minnesota legislature repealed Minnesota Statutes, section 123B.935, subdivision 2, which set forth the language deleted above.]

2. Instruction

a. The school district may provide active transportation safety training through distance learning.

b. The district and a nonpublic school must make reasonable accommodations for the active transportation safety training of pupils known to speak English as a second language and pupils with disabilities.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

A. Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students.

B. Consequences for school bus/bus stop misconduct will be imposed by the school district under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.

2. Rules at the Bus Stop

a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.

b. Respect the property of others while waiting at your bus stop.

c. Keep your arms, legs, and belongings to yourself.

d. Use appropriate language.

e. Stay away from the street, road, or highway when waiting for the bus.

f. Wait until the bus stops before approaching the bus.

g. After getting off the bus, move away from the bus.

h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.

i. No fighting, harassment, intimidation, or horseplay.

j. No use of alcohol, tobacco, or drugs.

3. <u>Rules on the Bus</u>

a. Immediately follow the directions of the driver.

b. Sit in your seat facing forward.

c. Talk quietly and use appropriate language.

d. Keep all parts of your body inside the bus.

e. Keep your arms, legs, and belongings to yourself.

f. No fighting, harassment, intimidation, or horseplay.

g. Do not throw any object.

h. No eating, drinking, or use of alcohol, tobacco, or drugs.

i. Do not bring any weapons or dangerous objects on the school bus.

j. Do not damage the bus.

4. Consequences

a. Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with cocurricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the school district. Parents or guardians will be notified of any suspension of bus privileges.

(1) Elementary (K-6)

1st offense – warning
2nd offense – 3 school-day suspension from riding the bus
3rd offense – 5 school-day suspension from riding the bus
4th offense – 10 school-day suspension from riding the bus/meeting with parent
Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year.

(2) Secondary (7-12)

1st offense – warning
2nd offense – 5 school-day suspension from riding the bus
3rd offense – 10 school-day suspension from riding the bus
4th offense – 20 school-day suspension from riding the bus/meeting with parent
5th offense – suspended from riding the bus for the remainder of the school year

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense.

(3) Other Discipline

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

(4) Records

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of student misbehavior on a school bus or

in a bus-loading or unloading area that are reasonably believed to cause an immediate and substantial danger to the student or surrounding persons or property shall be provided by the school district to local law enforcement and the Department of Public Safety in accordance with state and federal law.

(5) Vandalism/Bus Damage

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within 2 weeks may result in the loss of bus privileges until damages are paid.

(6) Notice

School bus and bus stop rules and consequences for violations of these rules will be reviewed with students annually and copies of these rules will be made available to students. School bus rules are to be posted on each school bus.

(7) Criminal Conduct

In cases involving criminal conduct (for example, assault, weapons, drug possession, or vandalism), the appropriate school district personnel and local law enforcement officials will be informed.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents/Guardians Responsibilities for Transportation Safety

Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;

2. Support safe riding and walking practices, and recognize that students are responsible for their actions;

3. Communicate safety concerns to their school administrators;

4. Monitor bus stops, if possible;

5. Have their children to the bus stop 5 minutes before the bus arrives;

6. Have their children properly dressed for the weather; and

7. Have a plan in case the bus is late.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

A. School bus drivers shall have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a type III vehicle set forth in Paragraphs VII.B. and VII.C., below. Drivers with a valid Class D driver's license, without a school bus endorsement, may operate a "type A-I" school bus as set forth in Paragraph VII.D., below.

B. The school district shall conduct mandatory drug and alcohol testing of all school district bus drivers and bus driver applicants in accordance with state and federal law and school district policy.

C. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of a criminal offense, a serious traffic violation, or of violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, in any type of motor vehicle in a state or jurisdiction other than Minnesota, shall notify the Minnesota Division of Driver and Vehicle Services (Division) of the conviction within 30 days of the conviction. For purposes of this paragraph, a "serious traffic violation" means a conviction of any of the following offenses:

1. excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;

2. reckless driving;

3. improper or erratic traffic lane changes;

4. following the vehicle ahead too closely;

5. a violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident;

6. driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession;

7. driving a commercial vehicle without the proper class of commercial driver's license and/or endorsements for the specific vehicle group being operated or for the passengers or type of cargo being transported;

8. a violation of a state or local law prohibiting texting while driving a commercial vehicle; and

9. a violation of a state or local law prohibiting the use of a hand-held mobile telephone while driving a commercial vehicle.

D. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of violating, in any type of motor vehicle, a Minnesota state or local law relating to motor vehicle traffic control, other than a parking violation, shall notify the person's employer of the conviction within 30 days of conviction. The notification shall be in writing and shall contain all the information set forth in Attachment A accompanying this policy.

E. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a Minnesota commercial driver's license suspended, revoked, or cancelled by the state of Minnesota or any other state or jurisdiction and who loses the right to operate a commercial vehicle for any period or who is disqualified from operating a commercial motor vehicle for any period shall notify the person's employer of the suspension, revocation, cancellation, lost privilege, or disqualification. Such notification shall be made before the end of the business day following the day the employee received notice of the suspension, revocation, cancellation, lost privilege, or disqualification. The notification shall be in writing and shall contain all the information set forth in Attachment B accompanying this policy.

F. A person who operates a type III vehicle and who sustains a conviction as described in Subparagraph VII.C.1.g. (i.e., driving while impaired offenses), VII.C.1.h. (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor), or VII.C.1.i. (multiple moving violations) while employed by the entity that owns, leases, or contracts for the school bus, shall report the conviction to the person's employer within 10 days of the date of the conviction. The notification shall be in writing and shall contain all the information set forth in Attachment C accompanying this policy.

VI. SCHOOL BUS DRIVER TRAINING

A. Training

1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting

students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. For purposes of this section, "annually" means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification. The school district shall retain on file an annual individual school bus driver "evaluation certification" form for each school district driver as contained in the Model School Bus Driver Training Manual.

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Subparagraph VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

B. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;

2. Understand student behavior, including issues relating to students with disabilities;

3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;

4. Know and understand relevant laws, rules of the road, and local school bus safety policies;

5. Handle emergency situations; and

6. Safely load and unload students.

The evaluation must include completion of an individual "school bus driver evaluation form" (road test evaluation) as contained in the Model School Bus Driver Training Manual.

[Note: The school district may use alternative assessments rather than those set forth in the Model School Bus Driver Training Manual for bus driver training competencies with the approval of the Commissioner of Public Safety. A driver also may receive at least 8 hours of school bus in-service training in any year as an alternative to being assessed for bus driver competencies after the initial year of being assessed for bus

driver competencies.]

VII. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the *Minnesota Model School Bus Driver Training Program.*

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

2. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.

3. The parent/guardian may designate, pursuant to school district policy, a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.

4. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.

5. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.

[Note: A school district is not required to comply with Subparagraph VII.A.5. if the school board determines that alternative locations block traffic, impair student safety, or are not cost effective.]

6. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand-held or hands free, when the vehicle is in motion or a part of traffic. For purposes of this paragraph, "school bus" has the meaning given in Minnesota Statutes, section 169.011, subdivision 71:

"School bus" means a motor vehicle used to: (1) transport pupils to or from a school defined in Minnesota Statutes, section 120A.22, or to or from school-related activities, by the school or a school district, or by someone under an agreement with the school or a school district; or (2) provide training on the operation of the vehicle for purposes specified in clause (1) to employees of

the school, school district, or a person under agreement with the school or school district.

A school bus does not include a motor vehicle transporting children to or from school for which parents or guardians receive direct compensation from a school district, a motor coach operating under charter carrier authority, a transit bus providing services as defined in Minnesota Statutes, section 174.22, subdivision 7, or a vehicle otherwise qualifying as a type III vehicle under Minnesota Statutes, section 169.011, subdivision 71, paragraph (h), when the vehicle is properly registered and insured and being driven by an employee or agent of a school district for nonscheduled or nonregular transportation.

In addition, "school bus" also includes type III vehicles when driven by employees or agents of the school district. "Cellular phone" means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.

2. Type III vehicles must be painted a color other than national school bus yellow.

3. Type III vehicles shall be state inspected in accordance with legal requirements.

4. Vehicles model year 2007 or older must not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standard 222, Code of Federal Regulations, title 49, part 571.

5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.

6. A "type III vehicle" must not be outwardly equipped and identified as a type A, B, C, or D bus.

7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.

8. Type III vehicles must be equipped with mirrors as required by law.

9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.

10. Any type III vehicle used to transport students must carry emergency equipment including:

    a. Fire extinguisher

       A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket and must be located in the driver's compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.

    b. ~~First aid kit and b~~ ~~First aid kit and b~~Body fluids cleanup kit

       A ~~minimum of a 10-unit first aid kit and a~~ ~~minimum of a 10-unit first aid kit and a~~ body fluids cleanup kit is required. ~~They~~ The kit must be contained in a removable, moisture- and dust-proof container~~s~~ mounted in an accessible place within the driver's compartment and must be marked to indicate ~~their~~ the kit's identity ~~and location. and location.~~

    c. First aid kit

       A first aid kit meeting the requirements as defined in the current version of the National School Transportation Specifications and Procedures (NSTSP) must be provided in vehicles model year 2027 and newer. All other vehicles may contain a minimum of a ten-unit first aid kit, as specified in Minnesota Rules 1993, part 3520.5120, or a first aid kit meeting the requirements of the NSTSP. After January 1, 2030, all type III vehicles must be equipped with a first aid kit meeting the requirements of the NSTSP.

d. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.

11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.

12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.

13. Type III vehicles will be equipped with child passenger restraints, and child passenger restraints will be utilized to the extent required by law.

C. Type III Vehicle Driven by Employees with a Driver's License Without a School Bus Endorsement

1. The holder of a Class A, B, C, or D driver's license, without a school bus endorsement, may operate a type III vehicle, described above, under the following conditions:

a. The operator is an employee of the entity that owns, leases, or contracts for the school bus, which may include the school district.

b. The operator's employer, which may include the school district, has adopted and implemented a policy that provides for annual training and certification of the operator in:

(1) safe operation of a type III vehicle;

(2) understanding student behavior, including issues relating to students with disabilities;

(3) encouraging orderly conduct of students on the bus and

handling incidents of misconduct appropriately;

(4) knowing and understanding relevant laws, rules of the road, and local school bus safety policies;

(5) handling emergency situations;

(6) proper use of seat belts and child safety restraints;

(7) performance of pretrip vehicle inspections;

(8) safe loading and unloading of students, including, but not limited to:

(a) utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;

(b) refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;

(c) avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location;

(d) placing the type III vehicle in "park" during loading and unloading;

(e) escorting a student across the road under clause (c) only after the motor is stopped, the ignition key is removed, the brakes are set, and the vehicle is otherwise rendered immobile; and

(9) compliance with paragraph V.F. concerning reporting convictions to the employer within 10 days of the date of conviction.

c. A background check or background investigation of the operator has been conducted that meets the requirements under Minnesota Statutes, section 122A.18, subdivision 8, or Minnesota Statutes, section 123B.03 for school district employees; Minnesota Statutes,

section 144.057 or Minnesota Statutes, chapter 245C for day care employees; or Minnesota Statutes, section 171.321, subdivision 3, for all other persons operating a type III vehicle under this section.

d. Operators shall submit to a physical examination as required by Minnesota Statutes, section 171.321, subdivision 2.

e. The operator's employer requires preemployment drug testing of applicants for operator positions. Current operators must comply with the employer's policy under Minnesota Statutes, section 181.951, subdivisions 2, 4, and 5. Notwithstanding any law to the contrary, the operator's employer may use a breathalyzer or similar device to fulfill random alcohol testing requirements.

f. The operator's driver's license is verified annually by the entity that owns, leases, or contracts for the type III vehicle as required by Minnesota Statutes section 171.321, subdivision 5.

g. A person who sustains a conviction, as defined under Minnesota Statutes,
609.02, of violating Minnesota Statutes, section 169A.25, 169A.26, 169A.27 (driving while impaired offenses), or 169A.31 (alcohol-related school bus driver offenses), or whose driver's license is revoked under Minnesota Statutes, sections 169A.50 to 169A.53 of the implied consent law, or who is convicted of violating or whose driver's license is revoked under a similar statute or ordinance of another state, is precluded from operating a type III vehicle for 5 years from the date of conviction.

h. A person who has ever been convicted of a disqualifying offense as defined in Minnesota Statutes, section 171.3215, subdivision 1(c), (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a type III vehicle.

i. A person who sustains a conviction, as defined under Minnesota Statutes, section 609.02, of a moving offense in violation of Minnesota Statutes, chapter 169 within 3 years of the first of 3 other moving offenses is precluded from operating a type III vehicle for 1 year from the date of the last conviction.

j. Students riding the type III vehicle must have training required under Minnesota Statutes, section 123B.90, Subd. 2 (See Paragraph II.B., above).

k. Documentation of meeting the requirements listed in this section must be maintained under separate file at the business location for each type III vehicle operator. The school district or any other entity that owns, leases, or contracts for the type III vehicle operating under this section is responsible for maintaining these files for inspection.

2. The Type III vehicle must bear a current certificate of inspection issued under Minnesota Statutes, section 169.451.

3. An employee of the school district who is not employed for the sole purpose of operating a type III vehicle may, in the discretion of the school district, be exempt from paragraphs VII.C.1.d. (physical examination) and VII.C.1.e. (drug testing), above.

D. Type A-I "Activity" Buses Driven by Employees with a Driver's License Without a School Bus Endorsement

1. The holder of a Class D driver's license, without a school bus endorsement, may operate a type A-I school bus or a Multifunction School Activity Bus (MFSAB) under the following conditions:

a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this paragraph.

b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.

c. The operator is prohibited from using the 8-light system if the vehicle is so equipped.

d. The operator has submitted to a background check and physical examination as required by Minnesota Statutes, section 171.321, subdivision 2.

e. The operator has a valid driver's license and has not sustained a conviction of a disqualifying offense as set forth in Minnesota Statutes, section 171.02, subdivisions 2a(h) - 2a(j).

f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration's "Guideline for the Safe Transportation of Pre-school Age Children in School Buses," if child safety restraints are used by passengers, in addition to the training required in Section

VI., above.

g. The bus has a gross vehicle weight rating of 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.

2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.

3. A school bus operated under this section must bear a current certificate of inspection.

4. The word "School" on the front and rear of the bus must be covered by a sign that reads "Activities" when the bus is being operated under authority of this section.

VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES

A. If possible, school bus drivers or their supervisors shall call "911" or the local emergency phone number in the event of a serious emergency.

B. School bus drivers shall meet the emergency training requirements contained in Unit III "Crash & Emergency Preparedness" of the *Minnesota Model School Bus Driver Training Program*. This includes procedures in the event of a crash (accident).

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

C. School bus drivers and bus assistants for special education students requiring special transportation service because of a disability shall be trained in basic first aid procedures, shall within one (1) month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.

D. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of a disability.The information shall state:

1. the student's name and address;

2. the nature of the student's disabilities;

3. emergency health care information; and

4. the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.

IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS

A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.

B. All school vehicles shall be state inspected in accordance with legal requirements.

C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.

D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required Minnesota Statutes, section 171.321, subdivision 4. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers,

representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

Legal References:

Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 123B.935 (Active Transportation Safety Training)
Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
Minn. Stat. Ch. 169 (Traffic Regulations)
Minn. Stat. § 169.011, Subds. 15, 16, and 71 (Definitions)
Minn. Stat. § 169.02 (Scope)
Minnesota Rules 1993, part 3520.5120
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Safety of School Children; Training and Education Rules)
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
Minn. Stat. § 169.454 (Type III Vehicle Standards)
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)
Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)
Minn. Stat. § 171.168 (Notice of Violation by Commercial Driver)
Minn. Stat. § 171.169 (Notice of Commercial License Suspension)
Minn. Stat. § 171.321 (Qualifications of School Bus and Type III Vehicle Drivers)
Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)
Minn. Stat. § 181.951 (Authorized Drug and Alcohol Testing)
Minn. Stat. Ch. 245C (Human Services Background Studies)
Minn. Stat. § 609.02 (Definitions)
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
49 C.F.R. Part 383 (Commercial Driver's License Standards; Requirements and Penalties)
49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)
49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)

49 C.F.R. § 383.5 (Transportation Definitions)
49 C.F.R. § 383.51 (Disqualification of Drivers)
49 C.F.R. Part 571 (Federal Motor Vehicle Safety Standards)

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PROCUREMENT POLICY 721

[NOTE: School districts are required by the federal Uniform Grant Guidance (UGG) regulations, 2 Code of Federal Regulations, part 200, to have the policies that establish uniform administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities including school districts. In June 2018, the United States Office of Management and Budget increased the threshold dollar amounts for both simplified acquisition costs ($250,000) and micro-purchases ($10,000). In addition, school districts must comply with Minnesota laws on procurement.]

I. PURPOSE

The purpose of this policy is to ensure compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district. This policy also seeks to ensure compliance with Minnesota procurement laws governing school districts.

II. DEFINITIONS

A. "Compensation for personal services" includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in 2 Code of Federal Regulations, section 200.431 (Compensation - Fringe Benefits).

B. "Competitive procurement process" means a process for procurement by sealed bids or by proposals under Minnesota Statutes, section 471.345.

C. "Contract" means a legal instrument by which the school district purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 Code of Federal Regulations, Part 200, does not include a legal instrument, even if the school district considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.

D. "Direct costs" are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

E. "Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the school district for financial statement purposes, or $10,000.

F. "Federal award" has the meaning, depending on the context, in either paragraph 1. or 2. below:

1.

a. The federal financial assistance that the school district receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations, section 200.101; or

b. The cost-reimbursement contract under the federal Acquisition Regulations that the school district receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 Code of Federal Regulations, section 200.101.

2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (2) of the definition of *Federal financial assistance* in 2 Code of Federal Regulations 200.1, or the cost-reimbursement contract awarded under the federal Acquisition Regulations.

3. "Federal award" does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.

G. "Grants" includes

1. "State-administered grants" are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).

2. "Direct grants" are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.

[NOTE: All requirements outlined in this policy apply to both direct grants and state-administered grants.]

H. "Non-federal entity" means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.

I. "Post-retirement health plans" refer to costs of health insurance or health services not included in a pension plan covered by 2 Code of Federal Regulations, section 200.431(g) for retirees and their spouses, dependents, and survivors.

J. "Severance pay" is a payment in addition to regular salaries and wages by the school district to workers whose employment is being terminated.

K. "Travel costs" are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

III. PROCUREMENT METHOD OPTIONS

A. Procurement by micro-purchase

The acquisition of supplies or services when the aggregate dollar amount of the procurement transaction does not exceed the micro-purchase threshold (generally $10,000, except as otherwise discussed in 48 Code of Federal Regulations, subpart 2.1 or as periodically adjusted for inflation).

[NOTE: Minnesota school districts may choose to increase their federal micro-purchase threshold to $25,000, which would align with the Minnesota limit. School districts choosing to adopt this increase must annually certify the higher threshold. The annual certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following: (1) a qualification as a low-risk auditee, in accordance with the criteria established in 2 Code of Federal Regulations, section 200.520 for the most recent audit; (2) an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or (3) a higher threshold consistent with state law.]

B. Procurement by small purchase procedures

This procurement method may be used when the value of the procurement transaction does not exceed the federal simplified acquisition threshold and is within the state threshold of $175,000. If a small purchase procedure is used, price or rate quotations must be obtained from an adequate number of qualified sources. Unless specified by the Federal agency, the school district may exercise judgment in determining what number is adequate.

[NOTE: Despite the federal government's increase in the dollar cap for small purchases to $250,000, Minnesota Statutes, section 471.345 limits the cap for small purchase procedures to $175,000.]

C. Procurement by sealed bids (formal advertising)

This procurement method involves a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.

D. Procurement by competitive proposals

This procurement method is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract

is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.

E. Procurement by noncompetitive proposals

This procurement method involves solicitation of a proposal from only one source.

[NOTE: Article IV. on Conflict of Interest has been moved to Article XI. to create a seamless set of Articles regarding procurement.]

IV. GENERAL PROCUREMENT STANDARDS

A. The school district must use its own documented procurement procedures that reflect applicable state laws, provided that the procurements conform to the applicable federal law and the standards identified in the Uniform Grant Guidance.

B. The school district must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

C. The school district's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach. Breaking up a procurement into smaller components to avoid the thresholds established in this policy is prohibited.

D. The school district must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

E. The school district must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement; selection of the contract type; contractor selection or rejection; and the basis for the contract price.

F. The school district alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the school district of any contractual responsibilities under its contracts.

G. The school district must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are considered.

H. Thresholds for Employee Purchases

1. The superintendent and/or ~~[insert title(s) as appropriate~~**Executive Director of Finance and Operations**~~]~~, in conjunction with the school board, is responsible for overseeing the procurement process, including establishment of procedures, internal controls, quality assurance, methods of greatest economy, and compliance with all applicable laws. To be valid, all contracts must be approved by the board, except as otherwise provided in this policy. Nothing in this paragraph shall be construed to waive or supersede statutory requirements relating to public contracts, competitive bidding thresholds, or school board oversight, except as expressly permitted by law.

2. Individual school district employees may incur expenditures in the following amounts without prior board approval so long as such expenditures are consistent with the school board-approved budget, provided that in all cases the school board retains authority to disapprove any expenditure for any reason at its sole discretion:

a. Any school district employee may make a purchase for use in connection with school district operations when the expenditure is less than $1,000 and is consistent with this policy's requirements.

b. In addition to the foregoing, the following school district employees may execute a purchase or procurement that requires the expenditure of up to the following amounts:

(1). Superintendent: Up to ~~[insert dollar amount]~~**$175,000**

(2). Executive Director of Finance and Operations~~[insert title]~~: Up to ~~[insert dollar amount]~~**$175,000**

[NOTE: The school board has the authority to determine whether to adopt Subparagraph H.2. In addition, the board may determine the employees to be included and the expenditure amounts to be authorized.]

3. Emergency expenditures and procurement authorization

Notwithstanding other provisions of this policy, including the threshold authorization above, the superintendent is authorized to approve emergency expenditures when the superintendent determines that a public exigency or emergency exists that threatens the health, safety, or welfare of students, staff, or school district property and that the expenditure

cannot be delayed until the next regular or special meeting of the school board without material harm to the school district.

In an emergency, the Superintendent may authorize an expenditure in excess of the Superintendent's delegated purchasing authority, subject to the following conditions:

1. The procurement shall comply with applicable state and federal law, including the use of noncompetitive procurement when permitted by law;

2. The superintendent shall document the nature of the emergency, the basis for determining that immediate action was required, and the reason competitive procurement procedures were not used;

3. The expenditure shall be reported to the school board for ratification at the next regular or specially called school board meeting; and

4. Emergency authority under this paragraph is limited to the specific emergency circumstances and does not constitute a permanent increase in the superintendent's purchasing authority.

[**NOTE: Optional Dollar Limitation: Emergency expenditures authorized by the superintendent under this paragraph shall not exceed $_____ per occurrence, unless prior school board approval is obtained or such approval is impracticable due to the timing and nature of the emergency, in which case Board ratification shall be sought as soon as practicable.**]

V. PROCUREMENT METHODS WHEN USING STATE FUNDS

The school district must use one of the following methods of procurement when using state funds:

A. Procurements for $25,000 or less

If the amount of the contract is estimated to be $25,000 or less, the contract may be made either upon quotation or in the open market, in the school district's discretion. If the contract is made upon quotation it shall be based, so far as practicable, on at least two (2) quotations which shall be kept on file for a period of at least one (1) year after their receipt.

Alternatively, the school district may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minnesota Statutes, section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

Procurements for $25,000 or less also may be conducted by micro-purchase.

B. Procurements Exceeding $25,000 but not $175,000

1. Sealed Bids or Direct Negotiation

If the amount of the contract is estimated to exceed $25,000 but not to exceed $175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two (2) or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one (1) year after receipt thereof.

2. Best Value Alternative

As an alternative to the procurement method described in Subparagraph B.1 above, the school district may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minnesota Statutes, section 16C.28, subdivision 1, paragraph (a), clause (2), and paragraph (c).

C. Procurements Exceeding $175,000

If the amount of the contract is estimated to exceed $175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing school district contracts.

Procurement by Sealed Bids

Procurement by sealed bids means a process in which bids are publicly solicited and a firm fixed price contract by lump sum or unit price is awarded to the responsible bidder whose bid, conforming with all material terms and conditions of the invitation for bids, is the lowest in price. If sealed bids are used, the following requirements apply:

1. bids must be solicited from an adequate number of qualified sources, providing bidders sufficient response time prior to the date set for opening bids;

2. the invitation for bids, which includes any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

3. all bids will be opened at the time and place prescribed in the invitation for bids, and the bids must be opened publicly;

4. a firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that the discounts are usually taken advantage of;

5. any or all bids may be rejected if there is a sound documented reason; and

6. in order for a sealed bid to be feasible, the following conditions must be present:

   a. a complete, adequate, and realistic specification or purchase description is available;

   b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and

   c. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the price.

D. Procurement by Proposals

"Procurement by proposals" means a process in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

1. requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

2. the school district must have a written method for conducting technical evaluations of the proposals received and for making selections; and

3. contracts must be awarded to the responsible offeror whose proposal is most advantageous to the school district, with price and other factors considered.

VI. PROCUREMENT METHODS WHEN USING FEDERAL FUNDS

A. Procurement by Competitive Proposals

This is a procurement method used when conditions are not appropriate for using sealed bids. This procurement method may result in either a fixed-price or cost-reimbursement contract. If this method is used, the following requirements apply:

1. Requests for proposals require public notice, and all evaluation factors and their relative importance must be identified. Proposals must be solicited from multiple qualified entities. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered;

2. Proposals must be solicited from an adequate number of qualified sources;

3. The school district must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;

4. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and

5. The school district may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method where price is not used as a selection factor can only be used in procurement of A/E professional services; it cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.

B. Procurement by Noncompetitive Proposals

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

1. The aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;

2. The item is available only from a single source;

3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

4. The DOE or MDE expressly authorizes noncompetitive proposals in response to a written request from the school district; or

5. After solicitation of a number of sources, competition is determined inadequate.

C. Competition

1. All procurement transactions under the Federal award must be conducted in a manner that provides full and open competition and is consistent with the standards of 2 Code of Federal Regulations, sections 200.319 and .320.

2. The school district must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

   a. are made in accordance with 2 Code of Federal Regulations, section 200.319(b);

   b. incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When making a clear and accurate description of the technical requirements is impractical or uneconomical, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

   c. identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

D. The school district must ensure that all prequalified lists of persons, firms, or products used in procurement transactions are current and include enough qualified sources to ensure maximum open competition. When establishing or amending prequalified lists, the school district must consider objective factors that evaluate price and cost to maximize competition. The school must not preclude potential bidders from qualifying during the solicitation period.

E. The school district is prohibited from contracting with or making subawards under "covered transactions" to parties that are suspended or debarred or whose principals are suspended or debarred. "Covered transactions" include procurement contracts for goods and services awarded under a grant or cooperative agreement that are expected to equal or exceed $25,000.

F. All nonprocurement transactions entered into by a recipient (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions, unless they are exempt as provided in 2 Code of Federal Regulations, section 180.215.

[NOTE: Thresholds are now set in Article IV.H above.]

G. Managing Property and Equipment and Safeguarding Assets

1. Property Standards

The school district must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as provided to other property owned by the school district. Federally owned property need not be insured unless required by the terms and conditions of the federal award.

The school district must adhere to the requirements concerning real property, equipment, supplies, and intangible property set forth in 2 Code of Federal Regulations, sections 200.311, 200.314, and 200.315.

2. Managing Equipment

Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until disposition takes place will, at a minimum, meet the following requirements:

a. Property records must be maintained that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.

b. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years.

c. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

d. Adequate maintenance procedures must be developed to keep property in good condition.

e. If the school district is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

H. Cybersecurity

The school district must take reasonable cybersecurity and other measures to safeguard

1. Personally identifiable information;

2. Information that the federal agency or pass-through entity designates as sensitive; and

3. other information that the school district considers sensitive and is consistent with applicable federal, state, local, and tribal laws regarding privacy and responsibility over confidentiality.

[NOTE: See 2 Code of Federal Regulations, section 200.303, which establishes internal controls that the school district must implement.]

VII. FINANCIAL MANAGEMENT REQUIREMENTS

A. Financial Management

The school district's financial management systems, including records documenting compliance with federal statues, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and tracking expenditures to establish that funds have been used in accordance with federal statutes, regulations, and the terms and conditions of the federal award.

B. Payment

The school district must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement between the school district and the financial management systems that meet the standards for fund control and accountability.

Advance payments to the school district must be limited to the minimum amounts needed and be timed with actual, immediate cash requirements of the school district in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the school district for direct program or project costs and the proportionate share of any allowable indirect costs. The school district must make timely payment to contractors in accordance with the contract provisions.

C. Internal Controls

The school district must establish and maintain effective internal control over the federal award that provides reasonable assurance that the school district is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should align

with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States, or the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The school district must comply with federal statutes, regulations, and the terms and conditions of the federal award.

The school district must evaluate and monitor the school district's compliance with statutes, regulations, and the terms and conditions of the federal award.

The school district must take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

The school district must take reasonable measures to safeguard protected personally identifiable information and other information considered sensitive consistent with applicable federal and state laws regarding privacy and obligations of confidentiality.

VIII. ALLOWABLE USE OF FUNDS AND COST PRINCIPLES

A. Allowable Use of Funds

The school district administration and school board will enforce appropriate procedures and penalties for program, compliance, and accounting staff responsible for the allocation of federal grant costs based on their allowability and their conformity with federal cost principles to determine the allowability of costs.

B. Definitions

1. "Advance payment" means a payment that a federal agency or pass-through entity makes by any appropriate payment mechanism and payment method before the school district disburses the funds for program purposes.

2. "Allowable cost" means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance, applications, and approved grant awards.

3. "Education Department General Administrative Regulations (EDGAR)" means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements).

4. "Omni Circular"(also known as 2 Code of Federal Regulations, part 200, the Uniform Administrative Requirements, Cost Principles, and Audit

Requirements for Federal Awards, or the Uniform Grant Guidance means federal cost principles that provide standards for determining whether costs may be charged to federal grants.

C. Allowable Costs

The following items are costs that may be allowable under the 2 Code of Federal Regulations, part 200, subpart E under specific conditions (review the specific part of 2 Code of Federal Regulations 200, subpart E for allowability requirements for the specific cost):

1. Advertising and public relations;
2. Advisory councils;
3. Audit costs and related services;
4. Bonding costs;
5. Compensation - personal services;
6. Compensation – fringe benefits;
7. Conferences;
8. Contingency provisions;
9. Depreciation;
10. Employee health and welfare costs;
11. Equipment and other capital expenditures;
12. Gains and losses on disposition of depreciable assets;
13. Insurance and indemnification;
14. Intellectual property;
15. Maintenance and repair costs;
16. Materials and supplies costs, including costs of computing devices;
17. Memberships, subscriptions, and professional activity costs;
18. Organization costs;
19. Participant costs;

20. Plant and security costs;

21. Pre-award costs;

22. Professional service costs;

23. Proposal costs;

24. Publication and printing costs;

25. Rearrangement and reconversion costs;

26. Recruiting costs;

27. Relocation costs of employees;

28. Rental costs of buildings and equipment;

29. Scholarships, student aid costs, and tuition remission;

30. Specialized service facilities;

31. Taxes;

32. Telecommunication and video surveillance costs;

33. Termination and standard closeout costs;

34. Training and education costs;

35. Transportation costs; and

36. Travel costs.

D. Costs Forbidden by Federal Law

2 Code of Federal Regulations, part 200 and EDGAR identify certain costs that may never be paid with federal funds. The list below provides examples of such costs. If a cost is on this list, it may not be supported with federal funds unless an exception exists (review the specific part of 2 Code of Federal Regulations 200, subpart E for possible exceptions to unallowable costs). The fact that a cost is not on this list does not mean it is necessarily permissible. Other important restrictions apply to federal funds, such as those items detailed in the 2 Code of Federal Regulations, part 200, subpart E; thus, the following list is not exhaustive:

1. Alcoholic beverages;

2. Bad debts;

3. Contingency provisions (with limited exceptions);

4. Contributions and donations

5. Entertainment (with limited exception);

6. Fines, penalties, damages, and other settlements;

7. Fundraising and investment management costs (with limited exceptions);

8. General costs of government (with limited exceptions pertaining to Indian tribal governments and Councils of Government (COGs));

9. Goods or services for personal use;

10. Interest (except interest specifically stated in 2 Code of Federal Regulations, section 200.449 as allowable);

11. Lobbying;

12. Losses on other Federal awards or contracts;

13. Selling and marketing;

14. Student activity costs;

15. Religious use;

16. The acquisition of real property (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs);

17. Construction (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs); and

18. Tuition charged or fees collected from students applied toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

E. Program Allowability

1. Any cost paid with federal education funds must be permissible under the federal program that would support the cost.

2. Many federal education programs detail specific required and/or allowable uses of funds for that program. Issues such as eligibility, program beneficiaries, caps or restrictions on certain types of program expenses, other program expenses, and other program specific requirements must be considered when performing the programmatic analysis.

3. The two largest federal K-12 programs, Title I, Part A, and the Individuals with Disabilities Education Act (IDEA), do not contain a use of funds section delineating the allowable uses of funds under those programs. In those cases, costs must be consistent with the purposes of the program in order to be allowable.

F. Federal Cost Principles

The Omni Circular defines the parameters for the permissible uses of federal funds. While many requirements are contained in the Omni Circular, it includes core principles that serve as an important guide for effective grant management. These core principles require all costs to be:

1. Necessary for the proper and efficient performance or administration of the program.

2. Reasonable. An outside observer should clearly understand why a decision to spend money on a specific cost made sense in light of the cost, needs, and requirements of the program.

3. Allocable to the federal program that paid for the cost. A program must benefit in proportion to the amount charged to the federal program – for example, if a teacher is paid 50% with Title I funds, the teacher must work with the Title I program/students at least 50% of the time. Recipients also need to be able to track items or services purchased with federal funds so they can prove they were used for federal program purposes.

4. Authorized under state and local rules. All actions carried out with federal funds must be authorized and not prohibited by state and local laws and policies.

5. Adequately documented. A recipient must maintain proper documentation so as to provide evidence to monitors, auditors, or other oversight entities of how the funds were spent over the lifecycle of the grant.

G. Program Specific Fiscal Rules

The Omni Circular also contains specific rules on selected items of costs. Costs must comply with these rules in order to be paid with federal funds.

1. All federal education programs have certain program specific fiscal rules that apply. Determining which rules apply depends on the program; however, rules such as supplement, not supplant, maintenance of effort, comparability, caps on certain uses of funds, etc., have an important impact when analyzing whether a particular cost is permissible.

2. Many state-administered programs require school districts to use federal program funds to supplement the amount of state, local, and, in some

cases, other federal funds they spend on education costs and not to supplant (or replace) those funds. Generally, the "supplement, not supplant" provision means that federal funds must be used to supplement the level of funds from non-federal sources by providing additional services, staff, programs, or materials. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds (and, in some cases, with other federal funds).

3. Auditors generally presume supplanting has occurred in three (3) situations:

   a. The school district uses federal funds to provide services that the school district is required to make available under other federal, state, or local laws.

   b. The school district uses federal funds to provide services that the school district provided with state or local funds in the prior year.

   c. The school district uses Title I, Part A, or Migrant Education Program funds to provide the same services to Title I or Migrant students that the school district provides with state or local funds to nonparticipating students.

4. These presumptions apply differently in different federal programs and also in schoolwide program schools. Staff should be familiar with the supplement not supplant provisions applicable to their program.

H. Approved Plans, Budgets, and Special Conditions

1. As required by the Omni Circular, all costs must be consistent with approved program plans and budgets.

2. Costs must also be consistent with all terms and conditions of federal awards, including any special conditions imposed on the school district's grants.

I. Training

1. The school district will provide training on the allowable use of federal funds to all staff involved in federal programs.

2. The school district will promote coordination between all staff involved in federal programs through activities, such as routine staff meetings and training sessions.

J. Employee Sanctions

Any school district employee who violates this policy will be subject to discipline, as appropriate, up to and including the termination of employment.

K. Reduction in Aid

If the school district makes a purchase without a procurement policy adopted by the school board or makes a purchase not in conformity with the school district's procurement policy, the Commissioner may reduce that school district's state aid in an amount equal to the purchase.

L. Property, Financial Investments, and Contracting

The school district is subject to and must comply with Minnesota Statutes, sections 15.054 and 118A.01 to 118A.06 governing government property and financial investments and sections 471.38, 471.391, 471.392, and 471.425 governing municipal contracting.

M. Mandatory Disclosures

The school district must promptly disclose whenever, in connection with the federal award (including any activities or subawards thereunder), it has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in 18 United States Code or a violation of the civil False Claims Act (31 United States Code, sections 3729–3733).

The disclosure must be made in writing to the DOE, MDE, and the MDE Office of Inspector General (if applicable). School districts are also required to report matters related to school district integrity and performance in accordance with Appendix XII of 2 Code of Federal Regulations, part 200. Failure to make required disclosures can result in any of the remedies described in 2 Code of Federal Regulations, section 200.339.

IX. COMPENSATION – PERSONAL SERVICES EXPENSES AND REPORTING

A. Compensation – Personal Services

Costs of compensation are allowable to the extent that they satisfy the specific requirements of the Uniform Grant Guidance and that the total compensation for individual employees:

1. Is reasonable for the services rendered and conforms to the established written school district policy consistently applied to both federal and non-federal activities; and

2. Follows an appointment made in accordance with the school district's written policies and meets the requirements of federal statute, where applicable.

Unless an arrangement is specifically authorized by a federal awarding agency, the school district must follow its written non-federal, entity wide policies and

practices concerning the permissible extent of professional services that can be provided outside the school district for non-organizational compensation.

B. Compensation – Fringe Benefits

1. During leave

The costs of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:

a. They are provided under established written leave policies;

b. The costs are equitably allocated to all related activities, including federal awards; and

c. The accounting basis (cash or accrual) selected for costing each type of leave is consistently followed by the school district.

2. The costs of fringe benefits in the form of employer contributions or expenses for social security; employee life, health, unemployment, and worker's compensation insurance (except as indicated in 2 Code of Federal Regulations, section 200.447(d)); pension plan costs; and other similar benefits are allowable, provided such benefits are granted under established written policies. Such benefits must be allocated to federal awards and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to such federal awards and other activities and charged as direct or indirect costs in accordance with the school district's accounting practices.

3. Actual claims paid to or on behalf of employees or former employees for workers' compensation, unemployment compensation, severance pay, and similar employee benefits (e.g., post-retirement health benefits) are allowable in the year of payment provided that the school district follows a consistent costing policy.

4. Pension plan costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with the school district's written policies.

5. Post-retirement costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with established school district written policies.

6. Costs of severance pay are allowable only to the extent that, in each case, severance pay is required by law; employer-employee agreement;

established policy that constitutes, in effect, an implied agreement on the school district's part; or circumstances of the particular employment.

C. Insurance and Indemnification

Types and extent and cost of coverage are in accordance with the school district's policy and sound business practice.

D. Recruiting Costs

Short-term, travel visa costs (as opposed to longer-term, immigration visas) may be directly charged to a federal award, so long as they are:

1. Critical and necessary for the conduct of the project;

2. Allowable under the cost principles set forth in the Uniform Grant Guidance;

3. Consistent with the school district's cost accounting practices and school district policy; and

4. Meeting the definition of "direct cost" in the applicable cost principles of the Uniform Grant Guidance.

E. Travel Costs

Under 2 Code of Federal Regulations, section 200.475, travel costs include the transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

Travel costs may be charged on an actual cost basis, on a per diem or mileage basis, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip. The method used must be consistent with those normally allowed in like circumstances in the school district's other activities and in accordance with the school district's established written policies.

Costs incurred by employees and officers for travel, including costs of lodging, other subsistence, and incidental expenses, must be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the school district in its regular operations as a result of the school district's written policy.

In addition, when costs are charged directly to the federal award, documentation must justify that:

1. Participation of the individual is necessary to the federal award; and

2. The costs are reasonable and consistent with the school district's established written policy.

Temporary dependent care costs above and beyond regular dependent care are allowable provided that these costs are:

1. A direct result of the individual's travel for the federal award;

2. Consistent with the school district's established written policy for all school district travel; and

3. Only temporary during the travel period.

[NOTE: Noncompliance. If a school district fails to comply with federal statutes, regulations, or the terms and conditions of a federal award, the DOE or MDE may impose additional conditions, as described in 2 Code of Federal Regulations, section 200.208 (Specific Conditions).

If the DOE or MDE determines that noncompliance cannot be remedied by imposing specific conditions, the DOE or MDE may take one or more of the following actions, as appropriate under the circumstances: (1) Temporarily withhold payments until the school district takes corrective action;; (2) Disallow (that is, deny both use of funds and any applicable matching credit for) costs for all or part of the activity associated with the noncompliance; (3) Wholly or partly suspend or terminate the federal award; (4) Initiate suspension or debarment proceedings as authorized under 2 Code of Federal Regulations, part 180 and DOE regulations (or, in the case of MDE, recommend such a proceeding be initiated by the DOE); (5) Withhold further federal awards (new awards or continuation funding) for the project or program; and/or (6) Take other remedies that may be legally available.]

X. SUBRECIPIENT MONITORING

[NOTE: MDE auditors have stated that subrecipient monitoring must be covered in policy.]

A. The school district will:

1. Verify that the subrecipient is not excluded or disqualified in accordance with 2 Code of Federal Regulations, section 180.300. Verification methods are provided in section 180.300, which include confirming in *SAM.gov* that a potential subrecipient is not suspended, debarred, or otherwise excluded from receiving federal funds.

2. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information provided below. A pass-through entity must provide the best available information when some of the information below is unavailable. A pass-through entity must provide the unavailable information when it is obtained.

   a. Required information includes:

(1) Federal award identification

i. Subrecipient's name (must match the name associated with its unique entity identifier);

ii. Subrecipient's unique entity identifier;

iii. Federal Award Identification Number (FAIN);

iv. Federal Award Date;

v. Subaward Period of Performance Start and End Date;

vi. Subaward Budget Period Start and End Date;

vii. Amount of Federal Funds Obligated in the subaward;

viii. Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity, including the current financial obligation;

ix. Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;

x. Federal award project description, as required by the Federal Funding Accountability and Transparency Act (FFATA);

xi. Name of the Federal agency, pass-through entity, and contact information for awarding official of the pass-through entity;

xii. Assistance Listings title and number; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at the time of disbursement;

xiii. Identification of whether the federal award is for research and development; and

xiv. Indirect cost rate for the federal award (including if the de minimis rate is used in accordance with 2 Code of Federal Regulations, section 200.414).

(2) All requirements of the subaward, including requirements imposed by Federal statutes, regulations, and the terms and conditions of the Federal award;

(3) Any additional requirements that the pass-through entity imposes on the subrecipient for the pass-through entity to meet its responsibilities under the Federal award. This includes information and certifications (see 2 Code of Federal Regulations, section 200.415) required for submitting financial and performance reports that the pass-through entity must provide to the federal agency;

(4) Indirect cost rate:

(5) A requirement that the subrecipient permit the pass-through entity and auditors to access the subrecipient's records and financial statements for the pass-through entity to fulfill its monitoring requirements; and

(6) Appropriate terms and conditions concerning the closeout of the subaward.

3. Evaluate each subrecipient's fraud risk and risk of noncompliance with a subaward to determine the appropriate subrecipient monitoring described in 2 Code of Federal Regulations, section 200.332, paragraph (f). When evaluating a subrecipient's risk, a pass-through entity should consider the following:

   a. The subrecipient's prior experience with the same or similar subawards;

   b. The results of previous audits. This includes considering whether or not the subrecipient receives a Single Audit in accordance with 2 Code of Federal Regulations, part 200, subpart F and the extent to which the same or similar subawards have been audited as a major program;

   c. Whether the subrecipient has new personnel or new or substantially changed systems; and

   d. The extent and results of any federal agency monitoring (for example, if the subrecipient also receives federal awards directly from the federal agency).

4. If appropriate, consider implementing specific conditions in a subaward as described in 2 Code of Federal Regulations, section 200.208 and notify the Federal agency of the specific conditions.

5. Monitor the activities of a subrecipient as necessary to ensure that the subrecipient complies with Federal statutes, regulations, and the terms and conditions of the subaward. The pass-through entity is responsible for monitoring the overall performance of a subrecipient to ensure that the goals and objectives of the subaward are achieved. In monitoring a subrecipient, a pass-through entity must:

    a. Review financial and performance reports.

    b. Ensure that the subrecipient takes corrective action on all significant developments that negatively affect the subaward. Significant developments include Single Audit findings related to the subaward, other audit findings, site visits, and written notifications from a subrecipient of adverse conditions which will impact their ability to meet the milestones or the objectives of a subaward. When significant developments negatively impact the subaward, a subrecipient must provide the pass-through entity with information on their plan for corrective action and any assistance needed to resolve the situation.

    c. Issue a management decision for audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by 2 Code of Federal Regulations, section 200.521.

    d. Resolve audit findings specifically related to the subaward. However, the pass-through entity is not responsible for resolving cross-cutting audit findings that apply to the subaward and other Federal awards or subawards. If a subrecipient has a current Single Audit report and has not been excluded from receiving Federal funding (meaning, has not been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant agency for audit or oversight agency for audit to perform audit follow-up and make management decisions related to cross-cutting audit findings in accordance with 2 Code of Federal Regulations, section 200.513(a)(4)(viii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.

6. Depending upon the pass-through entity's assessment of the risk posed by the subrecipient (as described in 2 Code of Federal Regulations, section 200.332, paragraph (c)), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

    a. Providing subrecipients with training and technical assistance on program-related matters;

b. Performing site visits to review the subrecipient's program operations; and

c. Arranging for agreed-upon-procedures engagements as described in 2 Code of Federal Regulations, section 200.425.

7. Verify that a subrecipient is audited as required by 2 Code of Federal Regulations, part 200, subpart F.

8. Consider whether the results of a subrecipient's audit, site visits, or other monitoring necessitate adjustments to the pass-through entity's records.

9. Consider taking enforcement action against noncompliant subrecipients as described in 2 Code of Federal Regulations, section 200.339 and in program regulations.

XI. CONFLICT OF INTEREST

A. Standards of Conduct

The school district will maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

B. No employee, officer, agent, or board member may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, agent, or board member, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The employees, officers, agents, and board members of the school district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the school district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by employees, officers, agents, or board members of the school district. Disciplinary actions may be undertaken pursuant to the school district's Discipline, Suspension, and Dismissal of School Employees policy.

The school district's Conflict of Interest policies and procedures provide additional measures regarding conflicts of interest.

[NOTE: The Minnesota Department of Education confirmed that the "written standards of conduct" required under 2 Code of Federal Regulations, section 200.318(c)(1) may appear in this policy, another policy

and/or in an employee handbook. School boards may decide whether to adopt this section or address written standards of conduct elsewhere.]

C. Organizational Conflicts of Interest

If the school district has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the school district must maintain written standards concerning organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the school district is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization.

D. Disclosing Conflicts of Interest

The school district will disclose in writing any potential conflict of interest to MDE in accordance with established federal agency policies.

Legal References:
Minn. Stat. § 15.054 (Sale or Purchase of State Property; Penalty)
Minn. Stat. § 16C.28 (Contracts; Awards)
Minn. Stat. § 118A.01-.06 (Deposit and Investment of Local Public Funds)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 471.38 (Claims)
Minn. Stat. § 471.391 (Declaration Form)
Minn. Stat. § 471.392 (Penalty)
Minn. Stat. § 471.425 (Prompt Payment of Local Government Bills)
18 U.S.C. (Crimes and Criminal Procedures)
31 U.S.C. §§ 3729–3733 (False Claims)
2 C.F.R. § 180.215 (Which Nonprocurement Transactions are Not Covered Transactions)
2 C.F.R. § 180.300 (What Must I Do before I Enter Into a Covered Transaction with Another Person at the Next Lower Tier?)
2 C.F.R. 200 Subpart E (Cost Principles)
2 C.F.R. 200 Subpart F (Audit Requirements)
2 C.F.R. § 200.1 (Definitions)
2 C.F.R. § 200.101 (Applicability)
2 C.F.R. § 200.112 (Conflict of Interest)
2 C.F.R. § 200.113 (Mandatory Disclosures)
2 C.F.R. § 200.205(d) (Federal Awarding Agency Review of Merit of Proposals)
2 C.F.R. § 200.208 (Specific Conditions)
2 C.F.R. § 200.214 (Suspension and Debarment)
2 C.F.R. § 200.300(b) (Statutory and National Policy Requirements)
2 C.F.R. § 200.302 (Financial Management)
2 C.F.R. § 200.303 (Internal Controls)
2 C.F.R. § 200.305(b)(1) (Federal Payment)
2 C.F.R. § 200.310 (Insurance Coverage)
2 C.F.R. § 200.311 (Real Property)

2 C.F.R. § 200.312 (Federally-owned and Exempt Property)
2 C.F.R. § 200.313(d) (Equipment)
2 C.F.R. § 200.314 (Supplies)
2 C.F.R. § 200.315 (Intangible Property)
2 C.F.R. § 200.318 (General Procurement Standards)
2 C.F.R. § 200.319 (Competition)
2 C.F.R. § 200.320 (Methods of Procurement to be Followed)
2 C.F.R. § 200.321 (Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms)
2 C.F.R. § 200.328 (Financial Reporting)
2 C.F.R. § 200.332 (Requirements for Pass-Through Entities)
2 C.F.R. § 200.339 (Remedies for Noncompliance)
2 C.F.R. § 200.403(c) (Factors Affecting Allowability of Costs)
2 C.F.R. § 200.413 (Direct Costs)
2 C.F.R. § 200.414 (Indirect Costs)
2 C.F.R. § 200.415 (Required Certifications)
2 C.F.R. § 200.425 (Audit Services)
2 C.F.R. § 200.430 (Compensation – Personal Services)
2 C.F.R. § 200.431 (Compensation – Fringe Benefits)
2 C.F.R. § 200.447 (Insurance and Indemnification)
2 C.F.R. § 200.463 (Recruiting Costs)
2 C.F.R. § 200.464 (Relocation Costs of Employees)
2 C.F.R. § 200.474 (Transportation Costs)
2 C.F.R. § 200.475 (Travel Costs)
2 C.F.R. § 200.513 (Responsibilities)
2 C.F.R. § 200.521 (Management Decisions)
45 C.F.R. § 75.2 (Definitions)
45 C.F.R. § 75.317 (Insurance Coverage)
45 C.F.R. § 75.320 (Equipment)
48 C.F.R. Subpart 2.1 (Definitions)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 210 (Conflict of Interest-School Board Members)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
MSBA/MASA Model Policy 703 (Annual Audit)

Resources: Minnesota Department of Education (MDE): *Procurement Handbook* [January 8, 2025] (accessed 01/07/26)
MDE: *Competitive Proposal Method* [April 2020] (accessed 01/07/26)
Office of Management and Budget: *OMB Guidance for Federal Financial Assistance (Uniform Guidance)* (accessed 02/20/26)

U.S. DOE: *Education Department General Administrative Regulations (EDGAR) and Other Applicable Grant Regulations* (accessed 01/09/26)
U.S. DOE: *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (accessed 01/09/26)

Policy Adopted: 05/09/22
Policy Revised: 08/14/23
Policy Revised: 02/10/25

PUBLIC DATA AND DATA SUBJECT REQUESTS **722**

[Note: School districts are required by statute to establish procedures consistent with the Minnesota Government Data Practices Act for public data requests and data subject requests.]

I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

III. DEFINITIONS

A. Confidential Data on Individuals

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

B. Data on Individuals

All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

C. Data Practices Compliance Officer

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

D. Government Data

All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

E. Individual

"Individual" means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6,

"individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.

F. Inspection

"Inspection" means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public's own c omputer equipment.

G. Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data (a) not public and (b) not accessible to the subject of the data.

K. Public Data

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

M. Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

N. Responsible Authority

The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

O. Summary Data

Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

IV. REQUESTS FOR PUBLIC DATA

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:

   a. Date the request is made;

   b. A clear description of the data requested;

   c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

   d. Method to contact the requestor (such as phone number, address, or email address).

2. Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.

3. The identity of the requestor is public, if provided, but cannot be required by the government entity.

4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

B. The responsible authority will respond to a data request at reasonable times and places as follows:

1. The responsible authority will notify the requestor in writing as follows:

a. The requested data does not exist; or

b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or

(1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

(2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.

c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.

2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.

3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.

4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.

5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

C. If the school district notifies the requesting person that responsive data or copies are available for inspection or collection, and the requesting person does not inspect the data or collect the copies within five business days of the notification, the school district may suspend any further response to the request until the requesting person inspects the data that has been made available, or collects and pays for the copies that have been produced.

V. REQUEST FOR SUMMARY DATA

A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.

1. A request for the preparation of summary data must include the following information:

a. Date the request is made;

b. A clear description of the data requested;

c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

d. Method to contact requestor (phone number, address, or email address).

B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:

1. The estimated costs of preparing the summary data, if any; and

2. The summary data requested; or
3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or

4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.

C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

VI. DATA ~~BY~~ ABOUT AN INDIVIDUAL DATA SUBJECT

A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.

B. Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.

C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.

D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six (6) months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.

E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten (10) days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.

G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within thirty (30) days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall

be disclosed only if the individual's statement of disagreement is included with the disclosed data.

H. The determination of the responsible authority may be appealed by a data subject pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the Commissioner of the Minnesota Department of Administration ("Commissioner") shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.

I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.

J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the Commissioner's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA

A. All requests for individual subject data must be made in writing directed to the responsible authority.

B. A request for individual subject data must include the following information:

1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;

2. Date the request is made;

3. A clear description of the data requested;

4. Proof that the individual is the data subject or the data subject's parent or guardian;

5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

6. Method to contact the requestor (such as phone number, address, or email address).

C. The identity of the requestor of private data is private.

D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

VIII. COSTS

A. Public Data

1. The school district will charge for copies provided as follows:

a. One hundred (100) or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.

b. More than one hundred (100) pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.

(1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).

(2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.

2. All charges must be paid for by cash or check in advance of receiving the copies.

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.

2. The school district may assess costs associated with the preparation of summary data as follows:

a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying

charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;

b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

IX. SAFE AT HOME PARTICIPANTS AND DATA PRIVACY

Prohibition of Discrimination

The school district must not, on the basis of an individual's status as an Address Confidentiality Program participant where a reasonable person, considering all the circumstances, would conclude that the refusal, different terms or requirements, or other action was motivated by the individual's status as a program participant rather than by a legitimate, nondiscriminatory business purpose, safety or operational concern, or a requirement of federal or state law:

A. refuse to provide education services to an individual;

B. provide services to an individual on different terms or with different requirements than an individual who is not a program participant; or

C. otherwise discriminate against an individual.

X. Annual Review and Posting

A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.

B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

Data Practices Contacts

Responsible Authority:
Dr. Joey Page
District Office
507-460-1900/joey.page@austin.k12.mn.us

Data Practices Compliance Official:
Katie Baskin
District Office
507-460-1912/katie.baskin@austin.k12.mn.us

Data Practices Designee(s):
Corey Haugen
District Office
507-460-1933/corey.haugen@austin.k12.mn.us

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.01 (Government Data)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.025 (Government Entity Obligation)
Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.04 (Rights of Subjects to Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Rules Part 1205.0300 (Access to Public Data)
Minn. Rules Part 1205.0400 (Access to Private Data)

Resources:

MN Department of Administration: *Actual Cost*
MN Department of Administration: *Copy Costs*
MN Department of Administration: *Education Data*

Policy Adopted: 02/14/22
Policy Revised: 10/10/22
Policy Updated: 11/10/25

Summer Programming Updates

Jessica Cabeen Ed.D, Principal of Alternative Programming

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

OUR MISSION

(Our core purpose)

INSPIRE
EMPOWER
ACCELERATE

OUR VISION

(What we intend to create)

Preparing all learners to make a difference in the world.

CORE VALUES

(Drivers of our words and actions)

Responsible: Demonstrates accountability to self and others

Resilient: Develops perseverance and self-confidence

Learner: Challenges self to think critically

Communicator: Listens actively and shares learning and experiences

Contributor: Engages as a productive member of the community and global society

STRATEGIC PRIORITIES

(Drivers of our continuous improvement)

1. Support and resources to ensure a safe and welcoming learning environment
2. Packer Profile for all learners
3. District-wide multi-tiered systems of support for all learners
4. Excellence in resource management

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

The **Desired Daily Experience** sets the foundation of descriptions of the student, family, and staff experiences *if* the strategic plan is successfully implemented in APS.

- I am **supported** and **challenged** in my learning and believe I will be successful
- I feel that school is **safe** and that school is **challenging** and **fun**
- I am an **engaged** learner at school and in our community

- I am part of my child's education and feel **welcomed**, **valued**, and **respected** as a family
- My child enjoys coming to school and is **safe**, **included** and **respected** so they are learning every day
- I am **engaged** in a **partnership** with my child's school so I know what to do to help my child continue to grow and learn

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AUSTIN PUBLIC SCHOOLS
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AUSTIN PUBLIC SCHOOLS

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What is Targeted Services?

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124D.68 GRADUATION INCENTIVES PROGRAM.

Targeted services and ALC programming aims to build academic skills, improve organizational abilities, and strengthen social/emotional competencies

The intent is to **supplement** existing services, not supplant them, and to give students the assets and protective factors needed for long-term success.

Evidence Based Practices

- Start Planning Early
- Structure Program for Sufficient Academic Time on Task
- Use Effective Student Recruitment Practices
- Hire Effective Instructional Staff
- Provide High-Quality Academic Instruction
- Foster a Positive Summer Site Climate
- Maximize Attendance
- Strive for Cost Efficiencies

DISTRICT Summer Learning NETWORK

Academic Data

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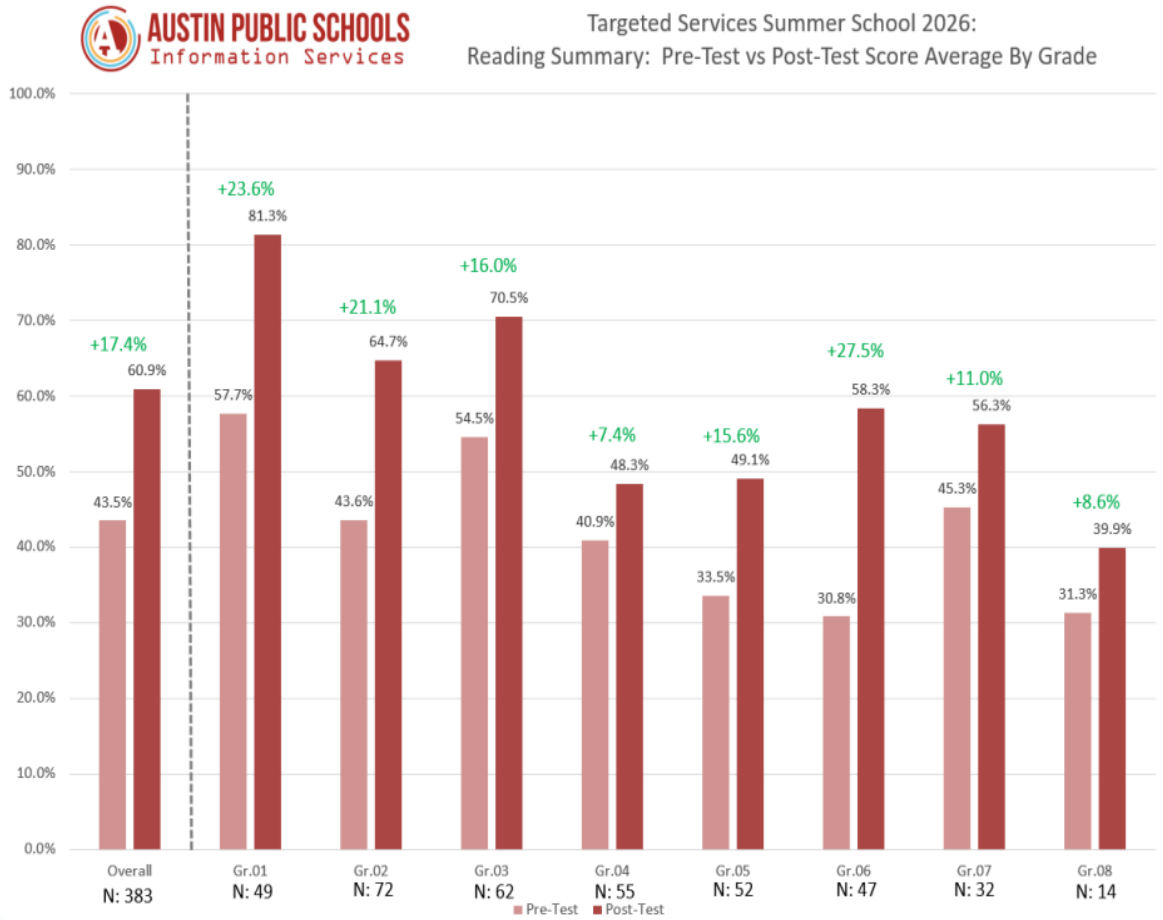
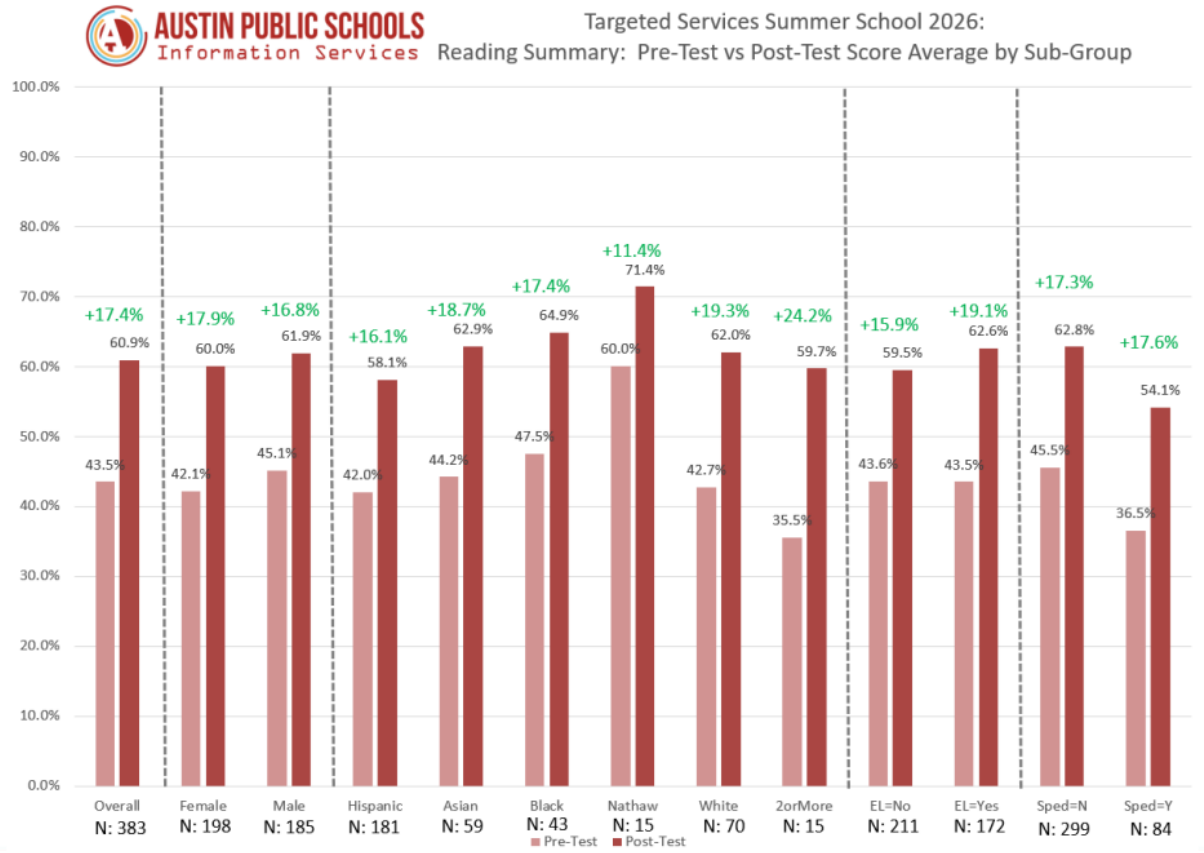
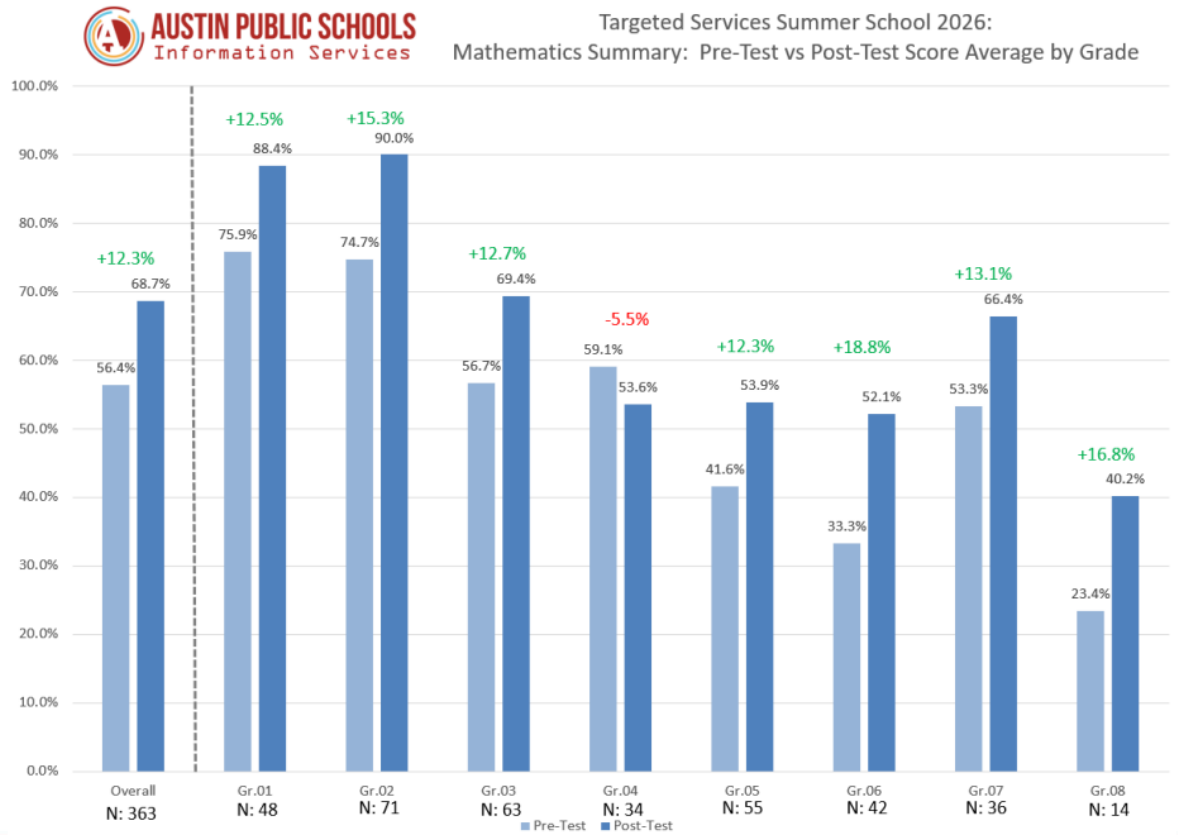
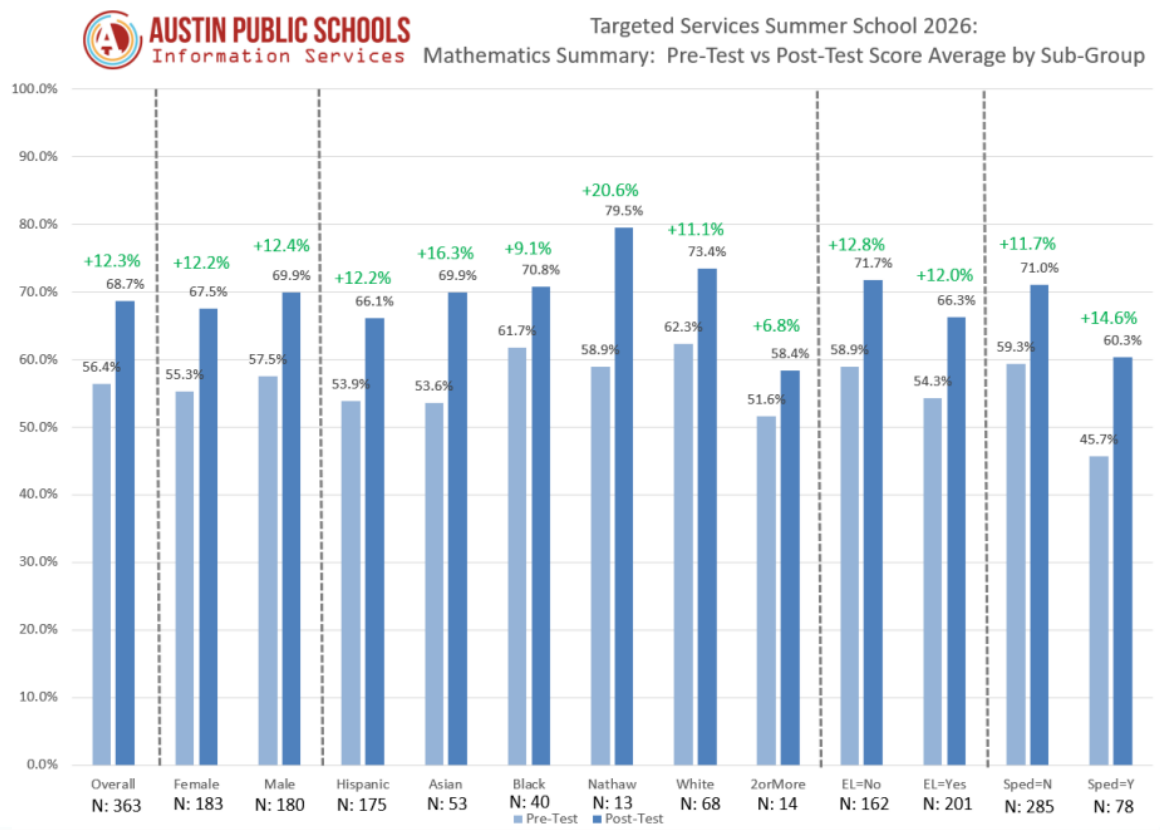


Overall performance saw a notable 17.4% gain, with an increase from 43.5% to 60.9%.



EL students showed improved by 19.1%, moving from 43.5% to 62.6%.
Special education students exhibited slightly higher improvement with a 17.6% gain (from 36.5% to 54.1%).





Overall Improvement: Students improved by an average of 12.3% percentage points, from 56.4% to 68.7%

EL students gained 12.0% (from 54.3% to 66.3%).

Special education students demonstrated progress with a gain of 14.6% (from 45.7% to 60.3%)

By The Numbers

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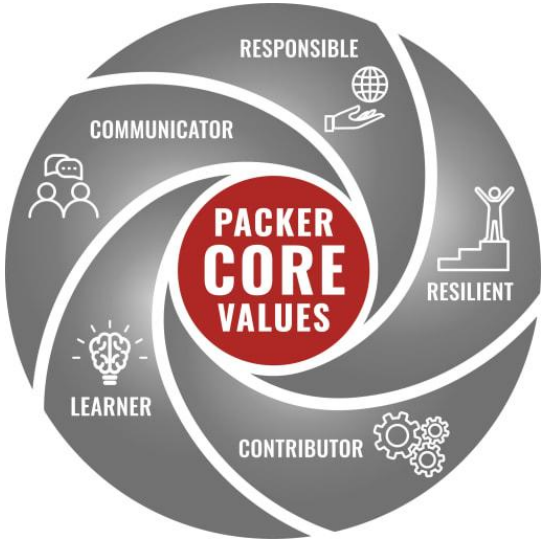
By the Numbers

- 504 Students in K-8 Summer School
- 232 Students in 9-12 Summer School
- 60 Staff (K-12)
- AHS students consistently volunteered at our K–8 sites—earning volunteer hours while making a lasting impact on the next generation of Packers!

Packer Profile

- Weekly Lessons Focusing On Core Values.
- Over 12 Community partnerships flourished through our ongoing *Packer Profile* collaboration
- Journal Prompts
- Addition of Packer Profile Enrichment at Ellis Site



Beyond the Classroom: Enriching Experiences

Students engaged in hands-on, meaningful learning both on and off campus. Some highlights included:

- Field Trips & Community Experiences:
  Paramount Theater, local parks, Hormel Nature Center
- Health & Safety Presentations (EL Health at AHS):
  Chemical health speaker, First aid presentations, Hormel health education, United Way guest speaker
- Creative & Physical Electives (K-8):
  PE, Music, Packer Profile, Reading Corps and extended library enrichment

Sumner Data

- **100%** felt safe and welcome.
- **94%** said their teacher helped them
- **90%** said they learned new things.
- **80%** clearly believed they improved academically.
- **91%** felt proud of something they accomplished.
- **95%** rated the overall experience as either **Good or Excellent**.
- **85%** said they liked coming to summer school.

Ellis Data

- **96%** said they felt safe and welcome at least sometimes
- **96%** said their teacher helped them at least sometimes
- **94%** felt that adults cared about them at least sometimes.
- **93%** learned things that could help them next school year at least sometimes.
- **91%** believed they improved in an academic or other skill at least sometimes.
- **87%** rated the overall experience as **Good or Excellent**.
- **91%** said they made new friends during summer school.

AHS Data

- **83%** understood which credit they needed to recover and why it mattered.
- **83%** understood what they needed to complete to earn credit.
- **83%** said the work was challenging but still possible with support.
- **67%** said they received enough support to continue working toward credit recovery.
- **67%** clearly felt respected and supported by adults, with another 25% responding neutrally.
- **58%** said the summer schedule helped them stay focused and make progress.

By The Numbers

- 232 Students in 9-12 Summer Schol
- 556 courses recovered
- Average of 2 credits per student.

27 Summer Graduates!

Staff Feedback

- **87%** were very satisfied with their summer school experience; the remaining 13% were somewhat satisfied. No staff member reported being dissatisfied.
- **96%** believed summer school aligned with Austin Public Schools' mission and vision.
- Across the seven academic-quality questions, **92% of all responses were positive**.
- **100%** said enrichment teachers and curriculum added value.
- **96%** said the lead-teacher model supported effective programming.
- **96%** valued the secretarial support provided.
- **91%** appreciated completing professional development on their own time.
- **83%** said the PD Playlist helped them feel prepared.

The strongest overall message is that **staff believed the program was well led, well supported, and academically worthwhile**.

Evidence Based Practices-Reflection

- Start Planning Early
- **Structure Program for Sufficient Academic** Time on Task
- Use Effective Student Recruitment Practices
- **Hire Effective Instructional Staff**
- **Provide High-Quality Academic Instruction**
- **Foster a Positive Summer Site Climate**
- Maximize Attendance
- Strive for Cost Efficiencies

DISTRICT Summer Learning NETWORK

Thank you for your continued support of summer programming!

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Targeted Services Summer School Program Evaluation

Summer 2026

Prepared by: Corey Haugen
Director of Information Services

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OUR MISSION

(Our core purpose)

INSPIRE
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(What we intend to create)

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(Drivers of our words and actions)

Responsible: Demonstrates accountability to self and others

Resilient: Develops perseverance and self-confidence

Learner: Challenges self to think critically

Communicator: Listens actively and shares learning and experiences

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STRATEGIC PRIORITIES

(Drivers of our continuous improvement)

1. Support and resources to ensure a safe and welcoming learning environment
2. Packer Profile for all learners
3. District-wide multi-tiered systems of support for all learners
4. Excellence in resource management

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The **Desired Daily Experience** sets the foundation of descriptions of the student, family, and staff experiences *if* the strategic plan is successfully implemented in APS.

- I am **supported** and **challenged** in my learning and believe I will be successful
- I feel that school is **safe** and that school is **challenging** and **fun**
- I am an **engaged** learner at school and in our community

- I am part of my child's education and feel **welcomed**, **valued**, and **respected** as a family
- My child enjoys coming to school and is **safe**, **included** and **respected** so they are learning every day
- I am **engaged** in a **partnership** with my child's school so I know what to do to help my child continue to grow and learn

- I am **seen**, **valued**, and **respected** for who I am and the work I do
- I receive the support and resources to do my job well so I am able to create a **healthy** and **safe** learning environment
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Executive Summary

The following is a summary of performance data from Targeted Services Summer School 2026 (School 0492-01-220). In total, 504 students, had at least 1 day of enrollment between 06/08/2026 and 07/23/2026 in Targeted Services Summer school for 2026. 23 of those students were in Grade KG Packer in Training and excluded from the analysis. Additionally, to be included in the summary students had to have completed both the pre-assessment and post-assessment to counted in the analysis.

The data from the Number Worlds Math and Benchmark Booster & Steps to Advance Language Arts curricula highlight substantial progress in student performance across various demographic sub-groups. Both programs demonstrate their effectiveness in improving academic outcomes, with notable gains observed in multiple grades and student populations. The following summaries provide an overview of the key findings and insights derived from pre-test and post-test results, illustrating the programs' impact on mathematical proficiency and language arts skills. The reports also identify areas for potential enhancement to further support specific student groups.

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Targeted Services Summer School 2026:
Reading Summary: Pre-Test vs Post-Test Score Average By Grade

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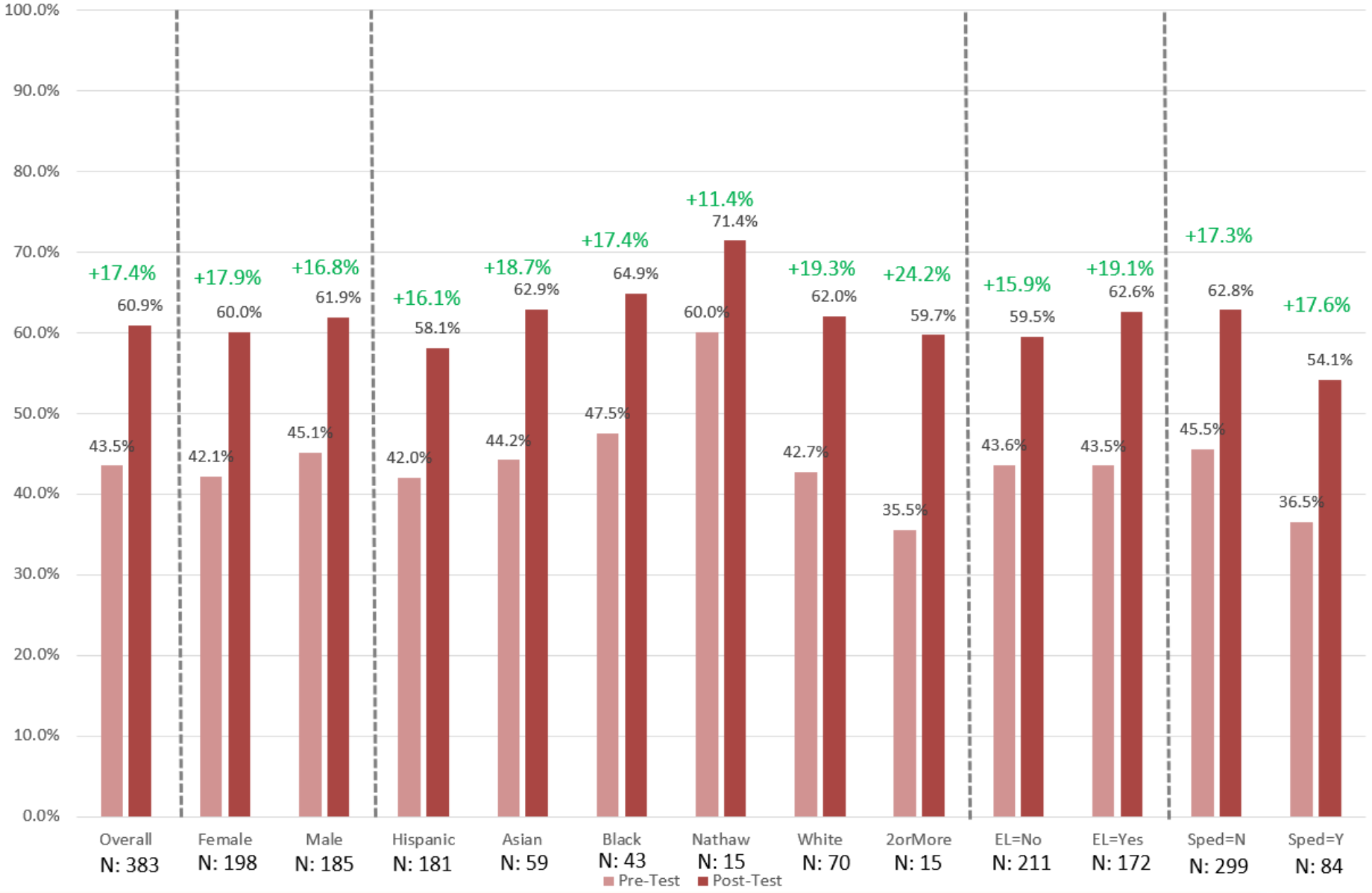
Targeted Services Summer School 2026:
Reading Summary: Pre-Test vs Post-Test Score Average by Sub-Group



Reading

• The results from the Benchmark Booster and Steps to Advance Language Arts curriculum indicate significant improvements across various sub-groups. The overall average score increased by 17.4% percentage points, from a pre-test average of 43.5% to a post-test average of 60.9%.

- **Key Findings:**
- **Overall performance** saw a notable **17.4% gain**, with an increase from **43.5% to 60.9%.**
- The largest gains were observed in **Grade 06** with an impressive **27.5% increase**, followed closely by **Grade 01 & Grade 02** with a **23.6%** and **21.1% increase respectively.**
- **Grade 03 & Grade 05**, exhibited steady progress with gains ranging from **15.6% to 16.0%**.
- **Grades 7, 8, and 4** showed smaller gains between **7.4% and 11.0%**, indicating areas where further support may be beneficial.
- **Gender Comparison**:
  - **Female students** had a gain of 17.9%, increasing from 42.1% to 60.0%.
  - **Male students** showed a slightly lower gain of 16.8%, improving from 45.1% to 61.9%.
- **Ethnic Group Performance**:
  - **Hispanic students** improved by 16.1%, from 42.0% to 58.1%.
  - **Asian students** showed significant improvement with a 18.7% gain (from 44.2% to 62.9%).
  - **Black students** had a gain of 17.4%, moving from 47.5% to 64.9%.
  - **Native Hawaiian students** showed the smallest improvement, gaining 11.4% (from 60.0% to 71.4%).
  - **White students** saw a 19.3% gain (from 42.7% to 62.0%).
  - **Students Identifying as Two or More Races** achieved the largest improvement, with a 24.2% gain (35.5% to 59.7%).

Reading

- **English Language Learners (EL)**:
  - Non-EL students demonstrated a 15.9% gain (from 43.6% to 59.5%).
  - EL students showed improved by 19.1%, moving from 43.5% to 62.6%.
- **Special Education**:
  - Non-special education students showed a 17.3% gain (from 45.5% to 62.8%).
  - Special education students exhibited slightly higher improvement with a 17.6% gain (from 36.5% to 54.1%).
- **Conclusion:**

- The Benchmark Booster and Steps to Advance Language Arts curriculum has positively impacted all sub-groups, with the greatest gains observed among Mulit-Racial, EL, White, and Special Education students. While the overall results are promising, the comparatively smaller improvement among Native Hawaiian/Pacific Islanders and Male students indicates a potential area for focused intervention.
- The overall gains reflect the program's effectiveness in enhancing language arts proficiency across diverse student populations.

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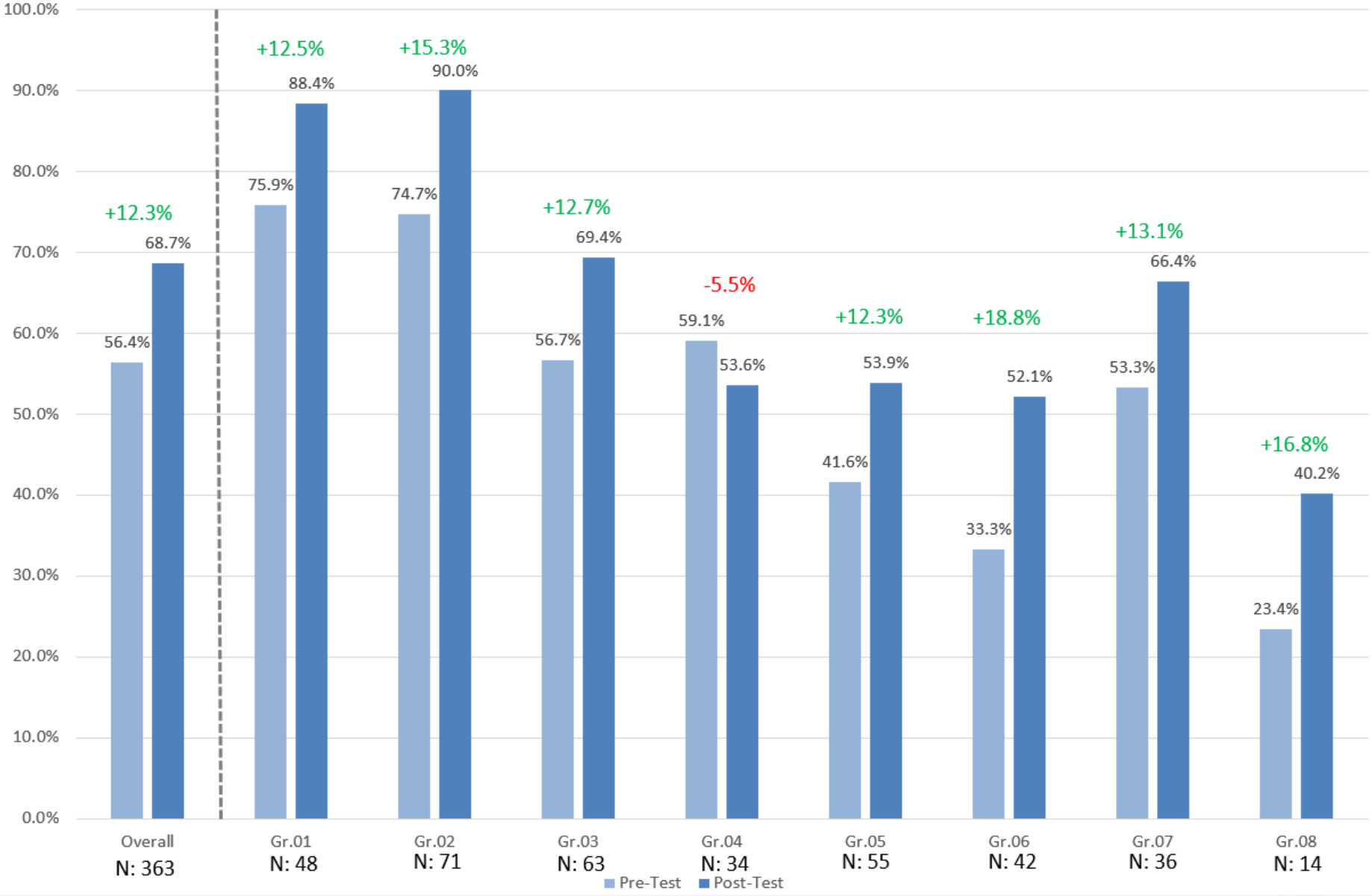
Targeted Services Summer School 2026:
Mathematics Summary: Pre-Test vs Post-Test Score Average by Grade



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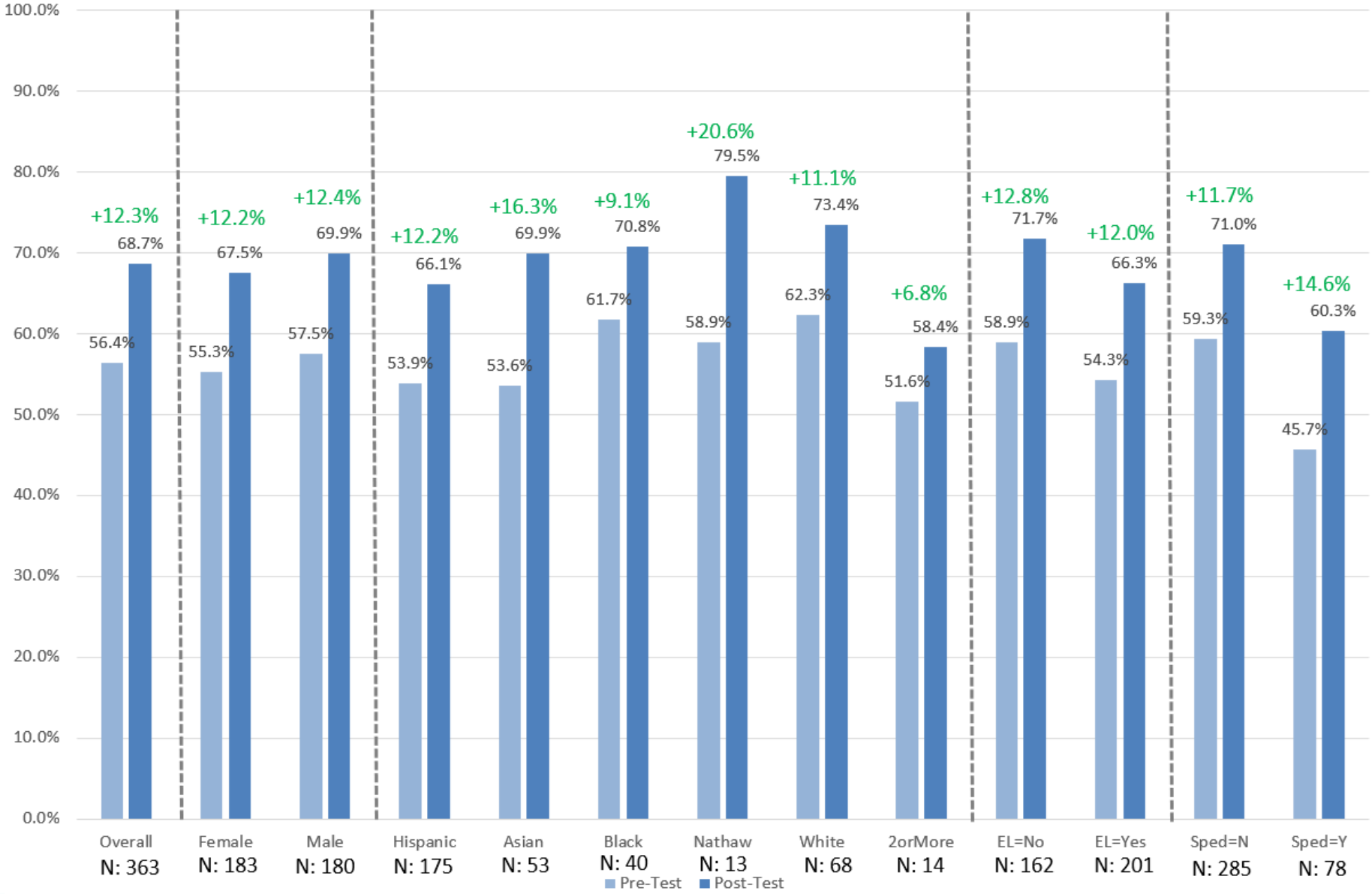
Mathematics Summary: Pre-Test vs Post-Test Score Average by Sub-Group



Mathematics

Data from the Number Worlds Math curriculum shows notable improvements across various sub-groups when comparing pre-test and post-test scores. The overall gain in performance across all students was 12.3%, with an average pre-test score of 56.4% improving to a post-test score of 68.7%.

Key Findings:

- **Overall Improvement**: Students improved by an average of **12.3%** percentage points, from 56.4% to 68.7%.
- The largest gains were observed in **Grade 06**, with a **18.8% increase**, followed by **Grade 08** at **16.8%**.
- **Grades 01, 02, 03 and 05** also showed solid gains ranging from **12.3% to 15.3%**, indicating consistent progress across most grades.
- **Grade 04** demonstrated negative improvement, with a **5.5% loss**, suggesting potential areas for curriculum or instructional review.
- **Gender Comparison**:
  - Female students showed a gain of 12.2% (from 55.3% to 67.5%).
  - Male students had a slightly higher gain of 12.4% (from 57.5% to 69.9%).
- **Ethnic Group Performance**:
  - **Hispanic students** had a gain of 12.1% (from 53.9% to 66.1%).
  - **Asian students** improved by a 16.3% gain (from 53.6% to 69.9%).
  - **Black students** demonstrated a 9.1% gain (from 61.7% to 70.8%).
  - **White students** saw a 11.1% gain (from 62.3% to 73.4%).
  - **Native Hawaiian/Pacific Islander students** showed the largest improvement with a gain of 20.6% (from 58.9% to 79.5%).
  - **Students Identifying as Two or More Races** showed the smallest gain, only 6.8% (from 51.6% to 58.4%).

Mathematics

- **English Language Learners (EL)**:
  - Non-EL students improved by 12.8% (from 58.9% to 71.7%).
  - EL students gained 12.0% (from 54.3% to 66.3%).
- **Special Education**:
  - Non-special education students gained 11.7% (from 59.3% to 71.0%).
  - Special education students demonstrated progress with a gain of 14.6% (from 45.7% to 60.3%).

Conclusion:

The Targeted Services Summary school program has proven effective in improving mathematical proficiency across various demographic sub-groups with the Number Worlds Math curriculum. Noteworthy improvements were observed, especially among Native Hawaiian / Pacific Islander and Special Education students, highlighting the curriculum's wide-reaching impact. However, the relatively lower improvement among Grade 04 and Multi-Racial students suggests a need for targeted interventions for these groups.

The program's overall success, with consistent gains across the board, reflects its ability to enhance students' mathematical understanding and performance.

GYO: Future Teacher Club Annual Review

Colleen Owens

August 10, 2026

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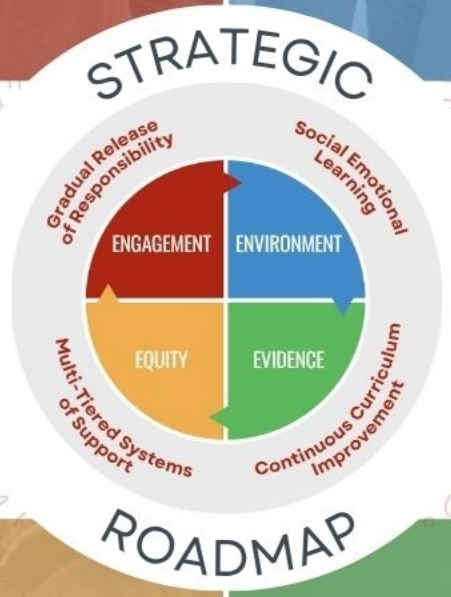

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Grow Your Own Grant

Office of Teaching & Learning

Andrea Malo

Katie Baskin

Kristi Beckman

Future Teacher Coordinator/Club Leader

Colleen Owens

Future Teacher Club Leader

Jenna Berg

AHS Future Teachers Club Purpose and Goals

The program's main goal is to build interest and opportunity for our students to pursue teacher education.

We are creating a pathway that supports them from high school through completion of their teaching licensure.

We are providing various trips and hands-on activities to help students earn volunteer hours while gaining experience working with children.

Our frequent trips and volunteer events give us opportunities to talk with students about attendance, academic responsibility, and eligibility.

Expanding Education Pathway

AHS EDUCATION PATHWAY

Introductory Courses	Intermediate Courses	Advanced Courses	Clubs/Activities
Child Development Working With Young Children Unified PE World Languages Exploring Languages & Cultures	Psychology Sociology Unified Mentorship Team & Individual Sports Anatomy & Physiology	RCC Introduction to Education RCC Multicultural Education & Diversity RCC Speech Mentorship	Future Teachers Club Speech Team

Future Teachers Club Growth

Membership

- 2024—18 members
  - Avg attendance: 6-12
- 2025—29 members
  - Avg attendance: 12-24
- 2026—72 members
  - Avg attendance: 30-36

Activities

- 2024—3 field trips, 2 volunteer activities
- 2025—8 field trips, 3 volunteer activities
- 2026—16 field trips, 7 volunteer activities

Additional Summer Opportunities
Volunteer and Employment

Meetings twice per month

Guest Speakers:

Alumni Teachers

Student Teacher

School Board Members

Retired Teachers

Teacher Union Representative

Teacher of the Year

Scholarships/FAFSA Representative

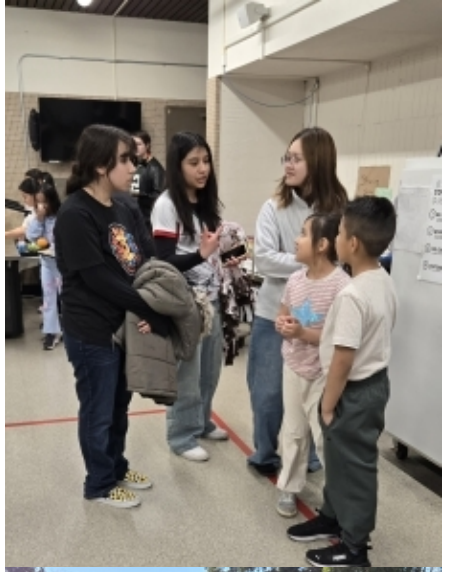
K-8 Summer School Representative

Celebrations:

- Making posters and promoting the club
- Get to Know You & cookie decorating
- End of Semester Decompression & Pancakes
- End of School Year Party

Volunteer Activities

- CareerQuest Event at Riverland
- Packer Showcase Event
- Banfield Garden Clean-Up
- Sumner Garden Clean-Up
- Sumner Lunch Buddies
- Packer Pathways Career Event
- Austin Public Library Spanish Story Time
- K-8 Summer School
- Reader's Café at Woodson Building



Working With Young Children
Unified PE
World Languages
Psychology
Sociology
Sports
Anatomy & Phy

SUPER BIKES 3
SUPER BIKES 3
FUN ZONE

WOODSON
EDUCATION
CENTER

College Visits

- Minnesota State University, Mankato
- Winona State University
- St. Mary's University
- Augsburg University
- Concordia St. Paul University
- University of Minnesota

YMCA/Riverland Day Camp

Mon/Wed/Fri June 15-July 3

14 AHS Future Teacher Club Students

Future Teachers Signing Ceremony

May 19, 2026 in AHS Commons, 9 students and educators

Ella Diaz/Christoph Dundas

McKenna Donovan/Jordan Reim

Vanessa Ceballos Reyes/Rayce Hardy

Alyssa Klouse/Gene Schott

Martha Mendoza Lopez/Kari Struck

Felicia Thimmesch/Kalle Akkerman

Say Moo/Lisa Hagen

Leigha Kroneman/Jenna Berg

Mu Zan/Colleen Owens

Congratulations
Austin High School
Future Teacher Graduates
2026

Future Teachers Club Scholarship

Thank you to our scholarship application scoring committee:

Kristi Beckman

Lisa Sanders

Farin Delaney

Matt Schmit

Pete Walker

JUNIOR AND SENIOR YEAR OF COLLEGE

TUITION

ROOM & BOARD

BOOKS & FEES

CAN BE FOUND IN SCHOOLINKS OR BY CONTACTING FUTURE TEACHERS CLUB

Scholarship Awards 2026

Lizeth Hernandez Garcia 2024 Grad

Cori McRae

Nadia Souvannarath 2024 Grad

Kalle Akkerman

Vanessa Ceballos Reyes 2026 Grad

Rayce Hardy

Where do we go from here?

- Maintain/increase membership
- Expand Education Pathway
- Increase community partnerships
- Continue to provide meaningful learning experiences
- Expand leadership roles for students
- Continue to provide support for graduates/scholarship awardees

Thank you!
Questions?

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DATE: August 10, 2026

TITLE: Donations

TYPE: Action

PRESENTER: Todd Lechtenberg, Executive Director of Finance & Operations

Background:

School districts receive donations from private individuals, public entities, and trusts on a regular basis. The district implemented School Board Policy 706 – Acceptance of Gifts to ensure compliance with statutory guidance.

Rationale:

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

Recommendation:

It is recommended that the following donations be accepted by the school board for the benefit of Austin Public School students.

DONOR	AMOUNT	RECIPIENT(S)	PURPOSE
9 families from the community	Program supplies from Amazon wish list	More than Pink Program	Supplies
Fraternal Order of Eagles	$2,000	Marching Band	Expenses
Early Risers Kiwanis	$2,500	4 Elementaries and CLC	Kids Closet Supplies
Fraternal Order of Eagles	$2,000	4 Elementaries and CLC	Kids Closet Supplies
Hormel Finance Services	$1,000	Boys Basketball	Expenses
Hormel Finance Services	$500	Girls Basketball	Expenses
Hormel Finance Services	$500	Robotics	Expenses

EMPLOYEE-STUDENT RELATIONSHIPS **423**

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.

B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.

C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.

D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.

E. Other actions that violate this policy include, but are not limited to, the following:

1. Dating students.

2. Having any interaction/activity of a sexual nature with a student.

3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.

4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.

5. Grooming as prohibited under Minnesota Statutes, section 609.352.

F. School district employees shall, whenever possible, employ safeguards against

improper relationships with students and/or claims of such improper relationships.

~~***[Note: Such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one, and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]***~~

G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.

H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with the school district's ~~MSBA/MASA Model Policy 103~~ (Complaints – Students, Employees, Parents, Other Persons) policy, the Title IX Sex Discrimination Policy, or other applicable policy. ~~unless other specific complaint procedures are provided within any other policy of the school district.,~~

B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Board of Teaching or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (Suspension or Revocation of Licenses)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Employment; Contracts; Termination)

Minn. Stat. §§ 609.341-609.352 (Definitions)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

Policy Adopted: 12/05/04
Policy Reviewed: 10/14/13
Policy Reviewed: 07/13/15
Policy Reviewed: 02/12/18
Policy Reviewed: 01/11/21
Policy Updated: 02/14/22
Policy Updated: 01/26/26

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

DATE: August 10, 2026

TITLE: 3-Year Board Governance Plan and School Board Goals

TYPE: Action

PRESENTER(S): Joey Page, Ed.D., Superintendent

BACKGROUND:
A 3-year Board Governance Plan, anchored in clear, measurable goals, helps the School Board stay focused on its core purpose: improving outcomes for all students. It provides a framework for how the Board leads, monitors progress, and supports the district's Strategic Plan. By setting priorities and defining how the Board will hold itself accountable, the plan builds consistency, strengthens decision-making, and reinforces public trust.

RATIONALE:
The 2026 School Board Self-Evaluation (SBSE) identified opportunities to strengthen Advocacy and Communication while reinforcing the Board's responsibility to establish a clear vision, engage stakeholders, communicate the district's direction, and monitor progress toward strategic goals. The 2026 Community Perceptions Survey also identified opportunities to strengthen public confidence in the School Board and the district's direction.

Together, these findings reinforce the Board's governance role by focusing on transparent communication, meaningful community engagement, effective advocacy, and ongoing monitoring of student outcomes. This work ensures Board decisions remain aligned with the Strategic Plan while maintaining accountability for continuous improvement and student success.

RECOMMENDATION:

Approve:

3-Year Board Governance Plan and School Board Goals

Goal 1:
By June 30, 2027, the School Board will strengthen community engagement and advocacy by participating in opportunities to listen to stakeholders, communicating district priorities, and providing governance leadership for the district's long-range planning.

Goal 1 Progress Indicators:

- Participate in community engagement opportunities throughout the year.
- Review community input gathered through existing district engagement processes and use that input to inform Board discussions and decisions.
- Communicate district priorities and long-range planning through Board meetings and community engagement opportunities.
- Conduct an annual reflection on the Board's community engagement and advocacy efforts to identify opportunities for continuous improvement.

Goal 2:

By June 30, 2027, the School Board will strengthen strategic governance by monitoring progress toward the district's Strategic Plan, using student success indicators and student outcome data to guide Board decisions, monitor district performance, and ensure that policy and resource allocation align with district priorities.

Goal 2 Progress indicators:

- Review quarterly progress toward the Strategic Plan using success indicators.
- Monitor student outcome data and other student success indicators to assess district performance and progress toward Board priorities.
- Ensure Board policy, budget, and resource decisions align with the Strategic Plan and Board priorities.
- Complete the annual SBSE and use the results to identify governance improvements.

AUSTIN PUBLIC SCHOOLS

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3-Year Board Governance Plan

Assessing our current trends and influences will impact our course for the path ahead.

August 10, 2026

TEAMWORKS

EDUCATION LEADERSHIP SOLUTIONS

Classroom to Boardroom Process

The key completion steps of the Classroom to Boardroom Strategic Planning Process, designed and facilitated by TeamWorks International, Inc. for Austin Public Schools, focus on excellence in governance through the development of a District Strategic Roadmap, a School Board Governance Workplan, and assessment and training in sound practices and tools for excellence.

Key Objectives in Developing the Board Governance Plan:

Complete District Strategic Plan elements of Desired Daily Experiences (DDE), District VisionCard, District 3 Year Operational Plan, District Classroom Theory of Action, District Strategic Roadmap with Mission, Core Values, and Vision Statements, Development of a School Board Governance Work Plan, District 3 Year Operational Plan

Key Roles	SY 26-27	SY 27-28	SY 28-29
District Policy	• 1/3 District Policy Review • Legislative Policy Updates • New Policy Work	• 1/3 District Policy Review • Legislative Policy Updates • New Policy Work	• 1/3 District Policy Review • Legislative Policy Updates • New Policy Work
Operations Oversight and Long-Range Planning	• 3 Year Operational Plan Updates • Annual Budget Adjustment and Approval • Conduct Bond Referendum • Review Current Strategic Plan	• Review Strategic Plan • 3 Year Operational Plan Updates • Annual Budget Adjustment and Approval • *Potential* Update Enrollment Study	• 3-Year Operational Plan Updates • Annual Budget Adjustment and Approval • Conduct a potential Bond/Levy Referendum • Update Enrollment Study

Board Operations and Development	• Annual School Board Evaluation and Goal Setting with Review
	• School Board PD for Board Development
	• New Candidate Forum (July)
	  ○ New School Board Members Onboarding
	• Key aspects of the strategic plan (reports)
		• Annual School Board Evaluation and Goal Setting with Review
		• School Board PD for Board Learning
		• Key aspects of the strategic plan (reports)
			• Annual School Board Evaluation and Goal Setting with Review
			• School Board PD for Board Development
			• New Candidate Forum (July)
			  ○ New School Board Members Onboarding
			• Key aspects of the strategic plan (reports)

Superintendent Relations and Development	• Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation	• Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation	• Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation
Public Engagement	• Attend School Activities • Public Forum • Stakeholder Survey • School Board Committees • 2027 MSBA/MASA Day at the Capitol	• Attend School Activities • Public Forum • School Board Committees • Complete Phase IV Training • 2028 MSBA/MASA Day at the Capitol	• Complete Phase IV Training • Attend School Activities • Public Forum • Stakeholder Survey • School Board Committees • 2029 MSBA/MASA Day at the Capitol

AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

District Strategic Roadmap

April 11, 2022

Mission *Our Core Purpose*

Inspire. Empower. Accelerate

Core Values *Drivers of Our Words and Actions*

Responsible: Demonstrates accountability to self and others

Resilient: Develops perseverance and self-confidence

Learner: Challenges self to think critically

Communicator: Listens actively and shares learning and experiences

Contributor: Engages as a productive member of the community and global society

Vision *What We Intend to Create*

Preparing all learners to make a difference in the world

Strategic Priorities *Drivers of Our Continuous Improvement*

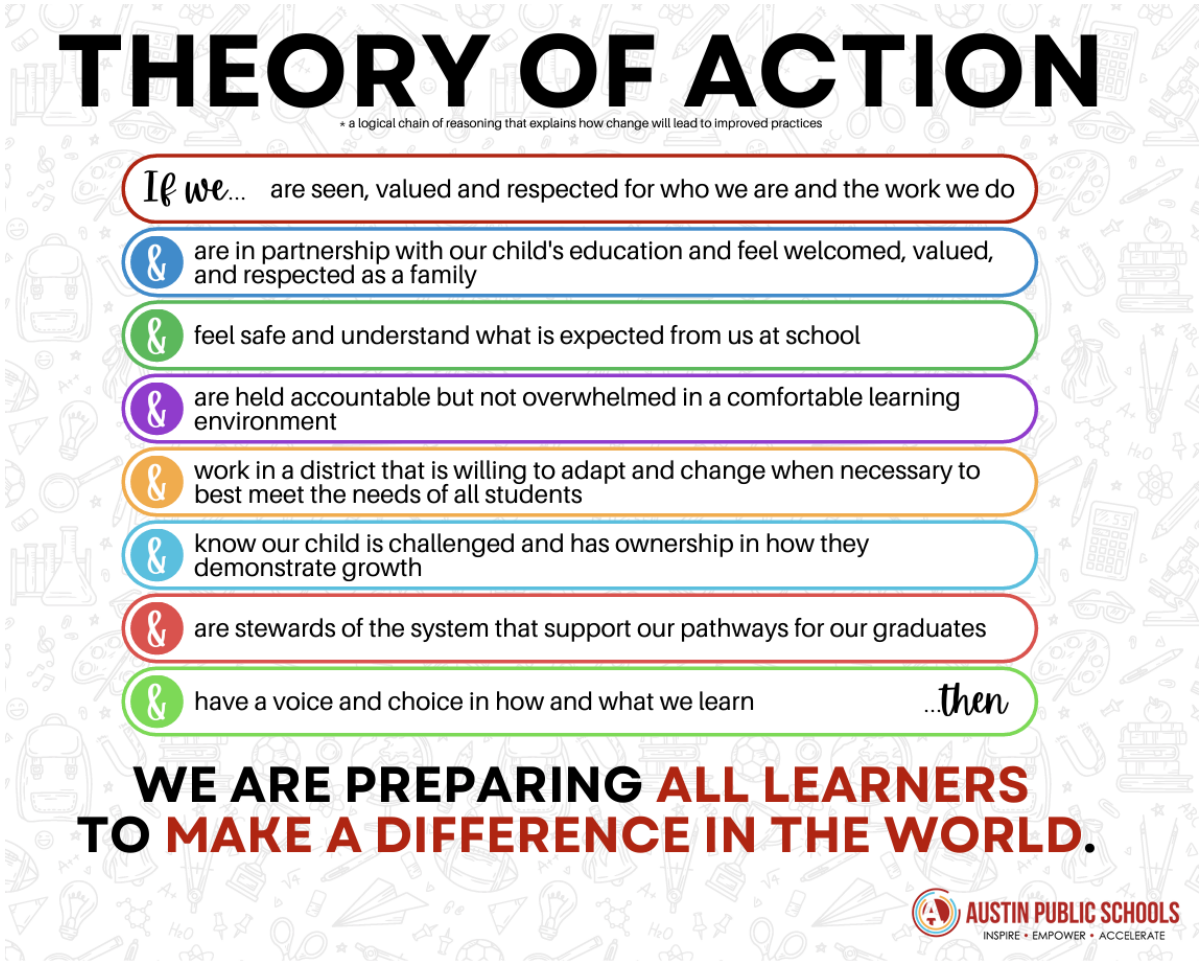
A. Support and resources to ensure a safe and welcoming learning environment

B. Packer Profile for all learners

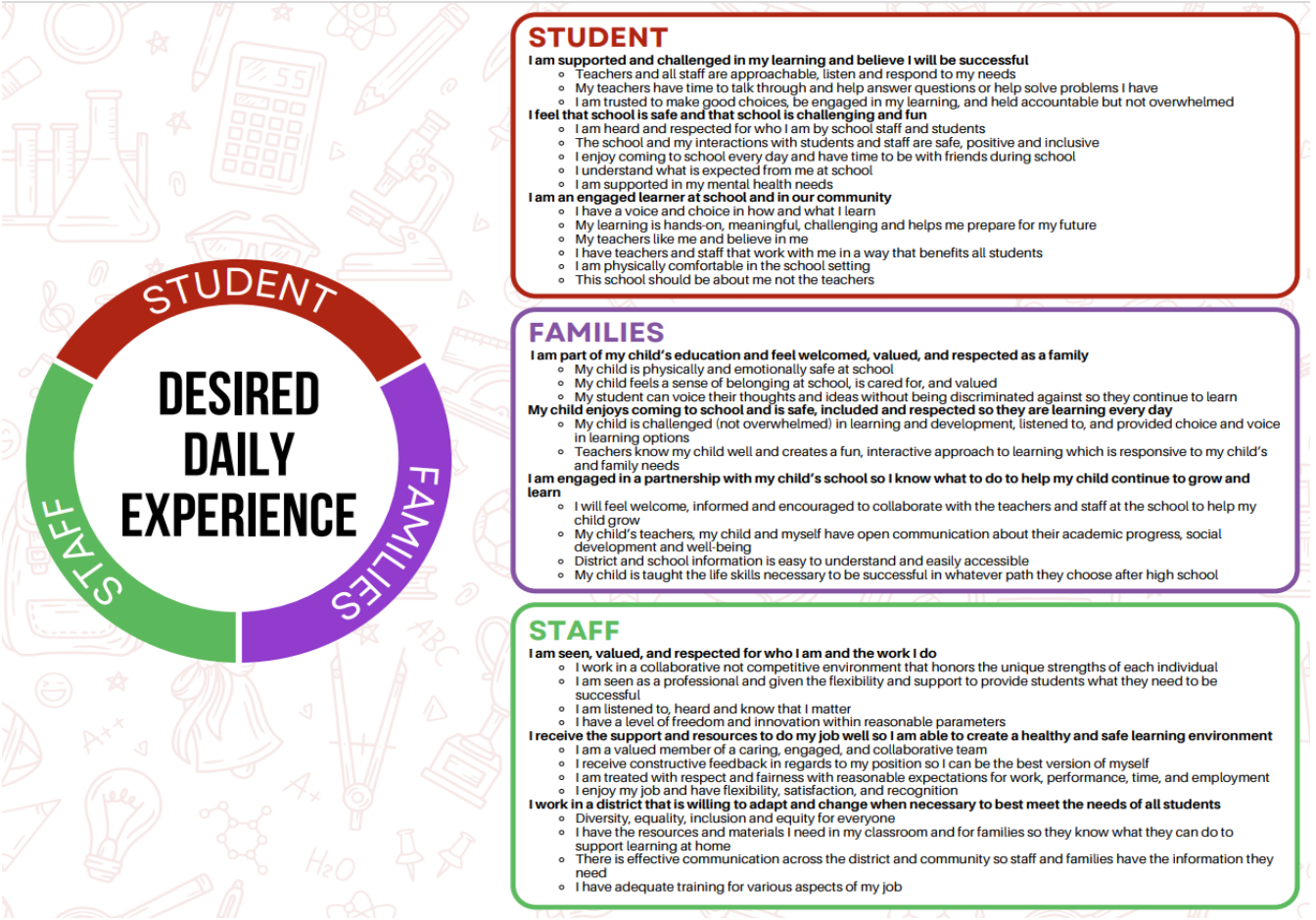
C. District-wide multi-tiered systems of support for all learners

D. Excellence in resource management

Theory of Action: The **Theory of Action** describes the specific behaviors, beliefs, and actions (not initiatives) to be core practice in all classrooms that *employees* in the district will take and do to create the conditions and outcomes described in the Desired Daily Experiences and ultimately meet the mission of the district.



Desired Daily Experience: The **Desired Daily Experience** (What Ought to Be) is developed with input and feedback from students, families, and staff. This process includes asking students, families, and staff to provide narrative descriptions of their experiences as students, family members, and staff if the strategic plan were being implemented successfully in their school district. This document sets the foundation for the District Strategic Roadmap and Vision Statements, the District VisionCard, and the District 3-Year Operational Plan.



AUSTIN PUBLIC SCHOOLS
INSPIRE • EMPOWER • ACCELERATE

DATE: August 10, 2026

TITLE: 2026-2027 Superintendent Goals

TYPE: Action

PRESENTER(S): Joey Page, Ed.D., Superintendent

BACKGROUND:

Every year, the school reviews and approves the Superintendent's goals. The school board and superintendent establish two or three district-focused goals and potentially two to three professional development goals for the superintendent. The goals should be clearly aimed at improving student learning, the climate for student learning, and other specific operational oversight areas.

RATIONALE:

The School Board establishes the district's governance priorities through its annual goals. The Superintendent's goals align with those priorities and focus on:

- Community engagement and communication
- Strategic leadership and implementation
- Effective governance with the School Board

The School Board delegates authority to the Superintendent to lead the district and evaluates performance based on progress toward these goals and the Board's priorities.

RECOMMENDATION:

A motion and a second will be requested to approve:

- Superintendent Goals for 2026-2027

Goal 1: Community Engagement, Communication, and Long-Range Planning
By June 30, 2027, the Superintendent will implement the School Board's direction for community engagement and long-range planning by leading transparent communication, fostering meaningful stakeholder engagement, and providing timely information and leadership that support informed School Board decision-making.

Progress Indicators:

- Develop and implement a comprehensive community engagement and communication plan aligned with the School Board's priorities and long-range planning efforts.
- Provide the School Board with timely, accurate, and relevant information that supports informed decision-making throughout the long-range planning process.

- Lead meaningful stakeholder engagement and communicate district priorities through a variety of communication methods and community engagement opportunities.
- Evaluate the effectiveness of community engagement and communication efforts and present recommendations for continuous improvement.

Goal 2: Strategic Leadership and Continuous Improvement
By June 30, 2027, the Superintendent will lead the implementation of the district's Strategic Plan by continuously improving instructional, operational, and organizational systems to advance student outcomes, organizational effectiveness, and the achievement of Board priorities.

Progress Indicators:

- Implement and monitor the District Operational Plan in alignment with the Strategic Plan.
- Align School Improvement Plans and department plans with district priorities and strategic objectives.
- Utilize district success indicators to monitor district performance and guide continuous improvement.
- Recommend policy, budget, and resource allocations that support Strategic Plan implementation and student success.
- Provide evidence of district progress toward School Board priorities through established monitoring processes.

Goal 3: Governance Team Effectiveness
By June 30, 2027, the Superintendent will strengthen the governance team's effectiveness by fostering a productive School Board-Superintendent partnership through timely communication, informed recommendations, governance support, and ongoing Board development.

Progress Indicators:

- Facilitate annual Board goal setting and governance planning.
- Coordinate governance training and onboarding for Board members.
- Support regular Board self-reflection and continuous governance improvement.
- Maintain communication protocols and role clarity between the Board and Superintendent.
- Ensure Board agendas, work sessions, and progress monitoring reports support effective governance.