

<u>Board of Education</u> Tom Buffett President, 2025-2026	<b>Okemos Public Schools</b> <a href="mailto:board@okemosk12.net">board@okemosk12.net</a> <a href="http://okemosk12.net">http://okemosk12.net</a>	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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*This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.*

**6:00 PM**

**MEETING AGENDA  
Monday, April 27, 2026**

**Community Conference Rm**

**CALL TO ORDER**

Tom Buffett, Jason Burns, Katie Cavanaugh, Shulawn Doxie, Andrew Phelps, Leeni Shrestha and Jillian Winn

**WELCOME AND MEETING FORMAT (2 Min)**

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board’s secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom’s meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual’s microphone will be un-muted for their comments.

**MATT OLSON CONTRACT APPROVAL**

The Board of Education has concluded negotiations with Mr. Matt Olson and has reviewed the final contract language.

That the Board waive the reading and approve the contract between the Okemos Board of Education and Mr. Matt Olson effective May 1, 2026. (Roll Call Vote).

**ADJOURN TO EXECUTIVE SESSION — ATTORNEY-CLIENT PRIVILEGED INFORMATION & NEGOTIATIONS UPDATE**

That the board adjourn to Executive Session pursuant to Sections 8(h) and 8 (a) of the Open Meetings Act for the purpose of discussing contract negotiations.

That the board adjourn to Executive Session pursuant to Sections 8(h) and 8 (a) of the Open Meetings Act for the purpose of discussing attorney-client privileged information.

That the board adjourn to Executive Session pursuant to Sections 8(h) and 8 (a) of the Open Meetings Act for the purpose of discussing contract negotiations.

**RECONVENE (1 Min)**

**CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS**

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that may or may not be part of the evening’s agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening’s agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

### **HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)**

The high school student representative will highlight events and issues of interest and take questions from the board.

### **STAFF APPRECIATION RESOLUTION FOR 2026 (2 Min)**

The Board of Education recognizes the efforts of all its employees in delivering an exceptional program to students enrolled in the Okemos Public Schools.

That the board read and adopt the resolution establishing May 6, 2026 as Staff Appreciation Day in honor of the employees of the Okemos Public Schools (Roll Call Vote). Board Member #1 Board Member #2 Carried.

### **MISSION MINUTE/AROUND THE PACK (5 Min)**

An opportunity for individual board members to highlight events, activities, and other items of interest.

### **PRESENTATION: SENIOR CENTER ANNUAL UPDATE (10 Min)**

Cherie Wisdom, Senior Center Activities Coordinator, will give an update on the Meridian Senior Center.

### **PRESENTATION: COMMUNITY ED UPDATE (10 Min)**

### **BOARD REPORTS/REQUESTS (10 Min)**

The board will acknowledge receipt of correspondence.

Individual board members may request follow-up on other matters of concern.

Board sub-committees may present their reports or deliver updates.

### **INTERIM SUPERINTENDENT REPORTS/REQUESTS (10 Min)**

The superintendent will highlight events and issues of interest and take questions from the board.

### **DISCUSSION MOVED FORWARD**

### **ACTION ITEMS**

Within Action Items, there is a Consent Agenda to expedite the business of the board which groups a number of items together to be dealt with by one action of the board. However, items in the consent agenda may be extracted by individual board member request for further discussion or clarification.

### **CONSENT AGENDA (5 Min)**

In an effort to expedite the business of the board of education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

That the board approve items 1 and 2 for immediate implementation and appropriate action. Item 1: Approval of the Minutes of the Regular Meeting of April 13, 2026. Item 2: Approval of the Minutes of the Executive Meeting of April 13, 2026.

### **OTHER ACTION ITEMS**

The Other Action Items require additional discussion prior to board action.

### **BUSINESS PROFESSIONAL'S OF AMERICA OKEMOS CHAPTER STUDENT TRIP (2 Min)**

BPA Advisor Sharon Murchie provided information regarding a BPA National Leadership Conference trip to Nashville, TN for BPA Chapter Members proposed for May 6th through the 10th, 2026.

That the board endorse the OHS BPA member trip to Nashville, Tennessee, scheduled for May 6th through May 10, 2026 with the understanding the students will abide by all school policies and procedures.

### **SCHOOL OF CHOICE OPENINGS (2 Min)**

Okemos Public Schools participates in the state's School of Choice program. Each year, following a review of enrollment, the district's administration recommends the School of Choice openings to be advertised through the Ingham Intermediate School District. This year, the recommendation is for 58 openings, which is a total of the openings at grade levels from Kindergarten through 12th grade. That the board approve the recommended openings to be advertised through the Ingham Intermediate School District for School of Choice enrollment in the Okemos Public Schools.

### **DISCUSSION ITEMS**

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

### **New Chippewa Owner Direct Purchases (10 Min)**

Operations Director Brian Lieber and Principal Jody Noble will present a recommendation that the Board authorize approval of equipment expenditures totaling \$275,485.00 for the purchase of equipment necessary to enable the launch of the new Chippewa Middle School funded by the 2022 bond.

### **Mandatory Employer Contributions For Accumulated Payouts (5 Min)**

### **BUDGET DEVELOPMENT (15 mins)**

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The Board President may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item

### **COMMENTS FROM THE PUBLIC**

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

### **OTHER MATTERS (5 Min)**

### **ADJOURN**

# OKEMOS PUBLIC SCHOOLS

## BP3 Owner directed equipment purchase review

April 27, 2026

TowerPinkster  
Architecture · Engineering · Interiors

**CHRISTMAN**  
BUILDING SINCE 1894



**VERIDUS**  
ADVISORS



# AGENDA & INTRODUCTIONS

## Agenda

- BP3 Chippewa - Owner directed equipment purchase review

## Okemos Public Schools

- Brian Lieber - Director of Facilities
- Jody Noble - Principal Chippewa Middle School





BOARD OF EDUCATION

INFORMATIONAL UPDATES

- Bond Draw Schedule
- Design Milestone Updates
- Bid Results
- Construction Updates
- Communication Plans

BOARD ACTIONS

- District Guiding Principles
- 2022 Bond Program
- Permit & Inspection Services
- Bond Sales, 4 Series
- Approve Bids > \$29,000



## Summary

Operations and Building Leadership performed the following tasks to develop what is being presented tonight.

- Utilized multiple resources to identify needs:
  - Architect-provided list of designed items: appliances, fixtures, etc
  - Owner's Rep-provided list identifying athletic equipment used on a recent comparable project. Building Leadership further refined this list to actual needs
- Evaluated existing equipment to determine remaining lifespan and function
  - Items deemed nearing or at end-of-life were accounted for as needing to be replaced



# REVIEW - COMPETITIVE BIDDING PROCESS

## Process

The competitive bid requirement can be accomplished through various methods - outlined in policy 3301 (highlights are methods used):

- requesting written price quotations from at least 3 known and practical vendors
- distributing an RFP to at least 3 known and practical vendors
- posting an RFP for any to respond
- cooperative purchasing agreement
- other as approved by superintendent or designee



## Summary, continued

- All items were subject to competitive bidding requirements
- Seeking approval on the 'aggregated total' + reasonable margin for unforeseen changes/modifications
- Request
  - Total - \$275,485.00 (\$250,439.90 known costs + 10% margin)



QUESTIONS

QUESTIONS?

# OKEMOS PUBLIC SCHOOLS

## RESOLUTION NO. 2026-04-27

### Mandatory Employer Retirement Contributions for Accumulated Leave Payouts

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#### A RESOLUTION OF THE BOARD OF EDUCATION OF OKEMOS PUBLIC SCHOOLS TO ESTABLISH THE USE OF MANDATORY EMPLOYER CONTRIBUTIONS TO A §403(b) PLAN FOR ELIGIBLE ACCUMULATED LEAVE PAYOUTS

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**WHEREAS**, the Board of Education recognizes the importance of supporting employee retirement readiness; and

**WHEREAS**, the District provides for the payout of accumulated unused sick leave and/or vacation leave for certain employee groups, including members of the Okemos Education Association (OEA), Administrative and Office Association (AOA), Directors, Assistant Superintendent, and Superintendent, pursuant to applicable collective bargaining agreements, individual contracts, and District practices; and

**WHEREAS**, federal tax law permits such payouts to be made as employer contributions to a qualified Internal Revenue Code §403(b) plan under certain conditions; and

**WHEREAS**, the Board desires to implement a uniform, tax-compliant approach that reduces payroll tax exposure and eliminates optional cash payouts;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**1. Mandatory Employer Contributions**

Effective for eligible separations from service occurring on or after March 25, 2026, the District shall make mandatory, non-elective employer contributions to the District's §403(b) plan on behalf of eligible employees in an amount equal to the value of accumulated unused sick leave and/or vacation leave payouts of \$5,000 or more.

**2. No Cash Option**

Such contributions shall be made in lieu of any cash payment, and employees shall not have the option to elect cash in place of the employer contribution.

Okemos Public School, Resolution No.. 2026-04-27, Mandatory Employer Retirement Contributions for Accumulated Leave Payouts

**3. Applicable Employee Groups**

This resolution applies to eligible employees within the following groups, consistent with applicable agreements and past practice:

- Okemos Education Association (OEA)
- Administrative and Office Association (AOA)
- Directors
- Assistant Superintendent
- Superintendent

**4. Compliance with Federal Law**

All contributions shall be subject to applicable Internal Revenue Code limits, including §415(c), and shall be administered in accordance with the District's §403(b) plan and governing federal regulations.

**5. Administration**

The Superintendent or designee is authorized to develop and implement administrative procedures necessary to carry out this resolution, including coordination with the District's §403(b) plan administrator.

**6. Excess Amounts**

In the event contribution limits prevent full funding in a single year, the District is authorized to make contributions over subsequent years, consistent with applicable law.

**7. No Additional Payments**

Any amounts that cannot be contributed in compliance with federal law shall not be paid in cash.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2026.

**BOARD OF EDUCATION**

Okemos Public Schools

By: \_\_\_\_\_

President

By: \_\_\_\_\_

Secretary

# 2026-27 Preliminary Budget Assumptions

Board Meeting • 04/27/2026



# 2025-26 Preliminary Budget Revision #2 & Carryforward Impact on 2026-27 Budget

	Budget Impact
<b>2025-26 Net Change in Fund Balance, Budget Revision #1</b>	<b>\$556,272</b>
Negotiations Est: steps+ 1x & structural increases, OEA budget same as others, subject to finalized negotiations	(1,415,518)
Community Education Programs	(83,900)
Utilities (gas/electric/water), 1x & on-going	(284,500)
Operations, Supplies & Contracted Services	(120,000)
ISD SE Funding, 25-26 estimate	310,000
	<b>(1,037,646)</b>
<b>2025-26 Non-Structural, 1x revisions</b>	
Environmental remediation	300,000
Curriculum/New textbooks	(150,000)
Retirement Revenues, Health Subsidy & 147a(2) Cost Offset	(634,000)
ISD SE Funding, addl received for 24-25 final	(310,000)
Legal Services	100,000
Operations Contracted Services	83,400
Utilities (gas)	100,000
	<b>(510,600)</b>
<b>Net Impact of Changes</b>	<b>(\$510,600)</b>
<b>Carry forward effect on General Fund Budget (6/30/27)</b>	<b>(\$1,548,246)</b>

# 2026-27 Expenditure Increases/Revenue Decreases

<u>Decreases to General Fund</u>	<u>Optimistic</u>	<u>Most Likely</u>	<u>Worst Case</u>
Health insurance (MESSA 1/2 yr +8%/est 10%, WMHIP +12.85%)*	542,155	542,155	542,155
<b>ISD Special Education Funding, formula change</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
Teacher division advancement (15,18,21)	127,950	153,540	179,130
<b>Negotiations est, steps+on/off schedule, OEA budget same, subject to finalized negotiations</b>	<b>1,189,831</b>	<b>1,189,831</b>	<b>1,189,831</b>
<b>Safety &amp; Security Grant Expire (Director/Software Fees)</b>	<b>233,650</b>	<b>233,650</b>	<b>233,650</b>
Transportation, Temp Cornell (1,2,3)	39,850	79,700	119,550
	<b>\$2,333,436</b>	<b>\$2,398,876</b>	<b>\$2,464,316</b>

# 2026-27 Revenue Increases/Expenditure Decreases

<u>Increases to General Fund</u>	<u>Optimistic</u>	<u>Most Likely</u>	<u>Worst Case</u>
Increase in Foundation Allowance (\$250,\$175,\$100)	1,173,200	821,220	469,270
Enrollment (Oct 26: +30, +10, -10) Blend 10/90	266,170	88,050	(87,370)
MPSERS rate decrease (-2.4 pts to 27.51%)	815,000	815,000	815,000
Reduction in Sections (4,2,1)	364,800	182,400	91,200
Savings from OEA retirements, resignations (9,7)	343,215	266,945	266,945
	<b>\$2,962,385</b>	<b>\$2,173,615</b>	<b>\$1,555,045</b>

# 2026-27 Projected Impact on General Fund Budget

	<u>Optimistic</u>	<u>Most Likely</u>	<u>Worst Case</u>
Expenditure Increases/Revenue Decreases	(\$2,333,436)	(\$2,398,876)	(\$2,464,316)
Revenue Increases/Expenditures Decreases	2,962,385	2,173,615	1,555,045
Net Impact on General Fund Balance	<b>\$628,949</b>	<b>(\$225,261)</b>	<b>(\$909,271)</b>
Carryforward effect on GF Budget (6/30/27)	(1,548,246)	(1,548,246)	(1,548,246)
Total Impact on General Fund Balance	<b>(\$919,297)</b>	<b>(\$1,773,507)</b>	<b>(\$2,457,517)</b>

# **Impending Budget Discussion 2026-27**

## **Topics w/financial impact not in assumptions**

- **State Aid**
- **Enrollment**
- **Staffing Levels, Contractual Requirements**
- **Grants**
- **Expenditure Review (curriculum, uniforms, etc)**
- **Other Variable Sources of General Fund Revenue**

# IISD SE Funding Formula

- **Implementation**
  - Phase I in 2025-26
  - Phase II in 2026-27
- **Phase I Impact *-\$470,000***
- **Phase II**
  - **Original estimated impact at 1/31/25 *-\$700,000***
  - **ISD recently changed formula for 1 of the 8 data sets**
  - **Revised estimated impact at 3/20/26 *-\$200,000***

# Budget Development Tentative Timeline

2025-26 Fiscal Year	
Monitor Revenue and Expense Activity	Feb– May
2 <sup>nd</sup> Budget Revision	May/June

2026-27 Fiscal Year	
Budget Review & Discussion Leadership	Jan-May
Budget Development & Updated Assumptions	Feb– May (at Board mtg)
Review Budget Priorities w/Board	May 18
Budget Work Session/Special Mtg	May 26/27
Proposed Budget	June 8
Budget Adoption	June 22

**Okemos Public Schools**  
**Preliminary Budget Assumptions**  
**2026-27**

<b>Increased Expenditures/Decreased Revenue</b>	<b>Optimistic</b>	<b>Most Likely</b>	<b>Worst Case</b>
Health insurance (MESSA 1/2 yr +8%/est 10%, WMHIP +12.85%)*	542,155	542,155	542,155
<b>ISD Special Education Funding, change in funding formula</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
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	<b>\$2,333,436</b>	<b>\$2,398,876</b>	<b>\$2,464,316</b>
<b>Increased Revenue/Decreased Expenditures</b>	<b>Optimistic</b>	<b>Most Likely</b>	<b>Worst Case</b>
Increase in per-pupil Foundation Allowance (\$250,\$175,\$100)	1,173,200	821,220	469,270
Enrollment (Oct 26: +30, +10, -10) Blend 10/90	266,170	88,050	(87,370)
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	<b>\$2,962,385</b>	<b>\$2,173,615</b>	<b>\$1,555,045</b>
<b>Projected Impact on General Fund Balance</b>	<b>\$628,949</b>	<b>(\$225,261)</b>	<b>(\$909,271)</b>
<b>Carry forward effect on General Fund Budget (7/1/26)</b>	<b>(1,548,246)</b>	<b>(1,548,246)</b>	<b>(1,548,246)</b>
<b>Total Impact on General Fund Balance</b>	<b>(\$919,297)</b>	<b>(\$1,773,507)</b>	<b>(\$2,457,517)</b>

<b>Fund Balance - as percentage of expenditures</b>		
Audited 6/30/24	\$ 10,928,320	15.6%
Audited 6/30/25	\$ 9,225,700	12.8%
2025-26 Revised Budget #1	\$ 9,781,972	13.8%
2025-26 Revised Budget #2 est	\$ 8,231,665	11.3%
2026-27 Most Likely	\$ 6,508,448	9.0%

**Okemos Public Schools**  
**2025-26 Non-Recurring, 1-Time Budget Items**  
**Effect on 2026-27 Proposed Budget**

	<u>Most Likely</u>
<b>2025-26 Net Change in Fund Balance, Budget Revision #1</b>	556,272
<b>Preliminary 2nd Budget Revisions</b>	0
<b>Negotiations Est: steps+ 1x &amp; structural increases, OEA budget same as others, subject to finalized negotiations</b>	<b>(1,415,518)</b>
<b>Community Education Programs</b>	<b>(83,900)</b>
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	<u><b>(1,037,646)</b></u>
<b>2025-26 Non-Structural, 1x revisions, do not repeat</b> (removed from 26-27 preliminary assumptions)	
<b>Non-Grant Related</b>	
Environmental remediation	300,000
Retirement Revenues, Health Subsidy & 147a(2) Cost Offset	(634,000)
Operations Contracted Services	83,400
Curriculum/New textbooks	(150,000)
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