

Board of Education Mary Gebara President, 2023-2024	Okemos Public Schools board@okemosk12.net http://okemosk12.net	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.

7:00 PM

**MEETING AGENDA
Monday, March 11, 2024**

Community Conference Rm

CALL TO ORDER

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

WELCOME AND MEETING FORMAT (2 Min)

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board's secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom's meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual's microphone will be un-muted for their comments.

PRESENTATION: Bond Update

Representatives from Veridas, TowerPinkster and Christman will provide an update regarding the 2022 bond, including bid package #4.

PRESENTATION: Safety & Security

Safety and Security Director Katie Diehl will provide a brief update on safety and security initiatives throughout the district.

CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that that may or may not be part of the evening's agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)

The high school student representative will highlight events and issues of interest and take questions from the board.

SUPERINTENDENT REPORTS/REQUESTS (10 Min)

The superintendent will highlight events and issues of interest and take questions from the board.

BOARD REPORTS/REQUESTS (10 Min)

The board will acknowledge receipt of correspondence.

Individual board members may highlight other events and issues of interest and request follow-up on other matters of concern.

ACTION ITEMS

Within Action Items, there is a Consent Agenda to expedite the business of the board which groups a number of items together to be dealt with by one action of the board. However, items in the consent agenda may be extracted by individual board member request for further discussion or clarification.

CONSENT AGENDA (5 Min)

In an effort to expedite the business of the board of education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

That the board approve items 1 and 2 for immediate implementation and appropriate action. 1: Approval of the minutes of the Regular Meeting of February 26, 2024: and Item 2: Acknowledge receipt of the February financial statement and approve payment of bills for February.

OTHER ACTION ITEMS

The Other Action Items require additional discussion prior to board action.

Student & Staff Device Purchase

Media & Technology Director Tom Isom provided information regarding the purchase of new staff and student devices, to be funded by the 2022 bond at the February 26th meeting.

That the board award the purchase of 3000 Lenovo ThinkPad L13 Yoga student devices, and 800 ThinkPad XL Yoga staff devices, including docking stations, bags and warranties to Trafera, not to exceed \$5,268,992 to be funded by the 2022 bond (Roll Call).

Roof Replacement Project

Operations Director Brian Lieber presented information regarding a roof repair project to be funded through the Sinking Fund, as well as insurance at the February 26th meeting.

That the board award the roof replacement project to Single Ply Solutions, not to exceed \$199,880 to be funded by the sinking fund and insurance (Roll Call).

Student Trip

CMS Montessori Teacher Matt Prinz provided information regarding a trip to Washington DC proposed for May 12th through May 15, 2025 during the February 26th meeting.

That the board endorse the CMS Montessori trip to Washington DC, scheduled for May 12th - May 14, 2025 with the understanding the students will abide by all school policies and procedures.

DISCUSSION ITEMS

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

24-25 Budget Development

Finance Director Elizabeth Lentz will provide information regarding the development of the 2024-2024 budget.

Superintendent Evaluation Follow-Up

Superintendent Hood will provide follow-up information regarding the superintendent evaluation schedule, as well as the data tool the board inquired about.

COMMENTS FROM THE PUBLIC

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

OTHER MATTERS (5 Min)

ADJOURN

Project: 2022 Bond Program, Bid Package 4
 Job No.: 221126-400
 Client: Okemos Public Schools
 Date: Monday, March 18, 2024

Pressing Needs (2024 Phase)

I. Budget and Scope Overview

- a. Trade Contractor Estimate (All 14 Work Categories): \$5,347,292.00
- b. Trade Contractor Estimate (exclude WC 27): \$3,937,733
- c. Facilities Included:
 - i. Central Montessori – Drainage upgrades, sanitary sewer pipe replacement, RTU upgrade
 - ii. High School Athletics – Central Office Renovation, Pool Infrastructure Upgrades
 - iii. Hiawatha – Central Office Renovation
- d. Bid Results:
 - i. Work Categories: 14
 - ii. Bids Received: 31 (two proposals rejected because incomplete or not as specified)
 - iii. Average Bids Per Category: 2.2
 - iv. Work Category 27 contract award recommendation is pending and not listed below.

2. Contract Award Recommendations

Work Category	Bidder	Address	Proposal Amount
02 – Earthwork & Site Uts.	Woodhull Construction Co., Inc.	9609 E. Price Rd., Laingsburg, MI	\$93,000.00
05 – Concrete	LD Clark Company	7707 Rickle St, Lansing, MI	\$105,735.00
11 – Masonry	D.C. Byers Company, Inc.	16429 Upton Rd, Suite 3, East Lansing, MI	\$138,400.00
12 – Structural Steel	Casadei Steel, Inc.	40675 Mound Road, Sterling Heights, MI	\$60,823.00
15 – Metal Siding	Midwest Wall Company, LLC	13753 Cottonwood Dr., Dewitt, MI. 48820	\$65,000.00
18 – Glass/Glazing & Aluminum Entrances	Aaron Glass Company, Inc.	2421 N. Larch St., Lansing, MI	\$328,250.00
19 – Joint Sealants	Premier Caulking, Inc.	4462 Remembrance Road Northwest, Grand Rapids, MI	\$45,000.00
20 – Carpentry & General Trades	Dobie Construction, Inc.	15733 S. Hinman Rd., Eagle, MI	\$732,000.00
21 – Walls & Ceilings	Integrity Interiors, Inc.	622 Cesar Chavez Ave., Lansing, MI	\$184,091.00
22 – Flooring & Hard Tile	William C. Reichenbach Co.	2869 Jolly Rd., Okemos, MI	\$84,827.00
24 – Painting	Murray Painting Co.	6078 Hackett rd., Freeland, MI. 48623	\$240,033.00
26 – Fire Protection	Wolverine Fire Protection	8067 N Dort Hwy, Mt Morris, MI	\$89,750.00
27 – Mechanical & Plumbing Systems	TBD	TBD	TBD
28 – Electrical Systems	Summit Contractors	15729 Peacock Road, Haslett, MI	\$694,570.00
Total			\$2,861,479.00

3. Overall Bid Results

Work Category	Bidder	Address	Proposal Amount
02 – Earthwork & Site Uts.	Verlinde Construction, Inc.	4827 Lansing Rd, Charlotte, MI	\$75,705.00 (missed scope)
02 – Earthwork & Site Uts.	Woodhull Construction Co., Inc.	9609 E. Price Rd., Laingsburg, MI	\$93,000.00
02 – Earthwork & Site Uts.	LD Clark Company	7707 Rickle St, Lansing, MI	\$105,225.00
05 – Concrete	LD Clark Company	7707 Rickle St, Lansing, MI	\$105,735.00
05 – Concrete	Choice Concrete Construction	8637 Portland Rd, Clarksville, MI	\$149,720.00
11 – Masonry	D.C. Byers Company, Inc.	16429 Upton Rd, Suite 3, East Lansing, MI	\$138,400.00
11 – Masonry	Davenport Masonry	1445 Edgar Rd, Holt, MI	\$179,000.00
12 – Structural Steel	Jorgensen Steel Machining & Fabrication	101 Spires Parkway, Tekonsha, MI	\$45,022.00 (Missing familial statement)
12 – Structural Steel	Casadei Steel, Inc.	40675 Mound Road, Sterling Heights, MI	\$60,823.00
12 – Structural Steel	Eagle Enterprise of Michigan, Inc.	13425 W Grand River Hwy, Eagle, MI	\$82,800.00
15 – Metal Siding	Midwest Wall Company, LLC	13753 Cottonwood Dr, Dewitt, MI	\$65,000.00
15 – Metal Siding	Eagle Enterprise of Michigan, Inc.	13425 W Grand River Hwy, Eagle, MI	\$79,200.00
15 – Metal Siding	Foco Metal Works	P.O. Box 355, Pinconning, MI	\$173,400.00
18 – Glass/Glazing & Aluminum Entrances	Aaron Glass Company, Inc.	2421 N. Larch St., Lansing, MI	\$328,250.00
19 – Joint Sealants	Premier Caulking, Inc.	4462 Remembrance Road Northwest, Grand Rapids, MI	\$45,000.00
19 – Joint Sealants	D.C. Byers Company, Inc.	16429 Upton Rd, Suite 3, East Lansing, MI	\$64,700.00
20 – Carpentry & General Trades	Dobie Construction, Inc.	15733 S. Hinman Rd., Eagle, MI	\$732,000.00
21 – Walls & Ceilings	Integrity Interiors, Inc.	622 Cesar Chavez Ave., Lansing, MI	\$184,091.00
21 – Walls & Ceilings	William C. Reichenbach Co.	2869 Jolly Rd., Okemos, MI	\$222,000.00
22 – Flooring & Hard Tile	William C. Reichenbach Co.	2869 Jolly Rd., Okemos, MI	\$84,827.00
22 – Flooring & Hard Tile	Lansing Tile & Mosaic, Inc.	2210 Apollo Dr., Lansing, MI	\$88,000.00
22 – Flooring & Hard Tile	Integrity Interiors, Inc.	622 Cesar Chavez Ave., Lansing, MI	\$104,580.00
24 – Painting	Vork Brothers Painting	188 North Jefferson Street, Zeeland, MI	\$149,500.00 (missed scope)
24 – Painting	Murray Painting	6078 Hackett Road, Freeland, MI	\$240,033.00
24 – Painting	Detroit Spectrum Painters, Inc.	27560 College Park, Warren, MI	\$310,450.00
24 – Painting	R & L Painting, LLC	0220 West Herbison Rd. Eagle, MI	\$395,865.00

26 – Fire Protection	Wolverine Fire Protection	8067 N Dort Hwy, Mt Morris, MI	\$89,750.00
27 – Mechanical & Plumbing Systems	CSM Mechanical LLC	1235 Holden Avenue, Fenton, MI	\$1,677,842.00
27 – Mechanical & Plumbing Systems	Gunthorpe Plumbing & Heating Inc.	4055 Hunsaker Rd., East Lansing, MI	\$2,398,250.00
28 – Electrical Systems	Motor City Electric Co.	9440 Grinnell St., Detroit, MI	\$645,750.00 (missing bid bond)
28 – Electrical Systems	Summit Contractors	15729 Peacock Road, Haslett, MI	\$694,570.00

OKEMOS PUBLIC SCHOOLS

2022 Bond Program Update

March 11, 2024

TowerPinkster
Architecture · Engineering · Interiors

CHRISTMAN
BUILDING SINCE 1894

 **VERIDUS**
GROUP



Agenda

- Introductions
- BOE Roles and Responsibilities
- Project Updates
- Bond Program BOE Schedule
- Engagement Opportunities
- Next Updates





Veridus Group

- Allison Duncan - Project Executive

Tower Pinkster

- Brad Boyer - Senior Architectural Designer

The Christman Company

- Rob Crowe - Vice President
- Shane Lounsberry - Project Manager



BOARD OF EDUCATION

INFORMATIONAL UPDATES

- Bond Draw Schedule
- Design Milestone Updates
- Bid Results
- Construction Updates
- Communication Plans

BOARD ACTIONS

- District Guiding Principles
- 2022 Bond Program
- Permit & Inspection Services
- Bond Sales, 4 Series
- Approve Bids > \$29,000

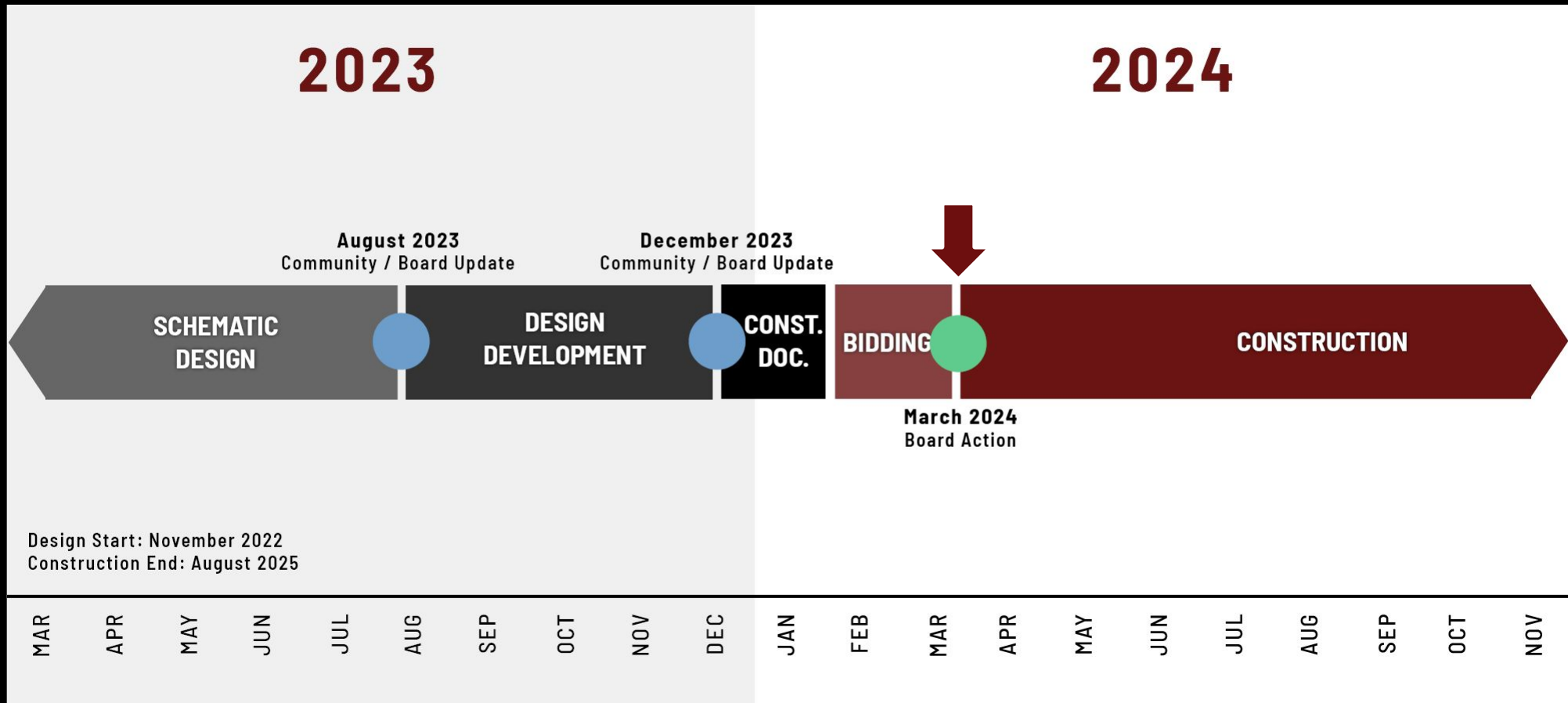


Board/Community Informational Update

- Bid Package 4 - Secure Vestibules, Pressing Needs - BID RESULTS
 - High School, Hiawatha, Central Montessori
- Bid Package 3 - NEW Chippewa Middle School - DESIGN UPDATE



Bid Package 4: Secure Vestibules, Pressing Needs





Bid Package 4 Summary

- Trade Contractor Scope: 14 Work Categories
- Trade Contractor Estimated Budget: \$3,937,733
- Contract Award Recommendation Value: \$2,861,479

Bid Day Coverage

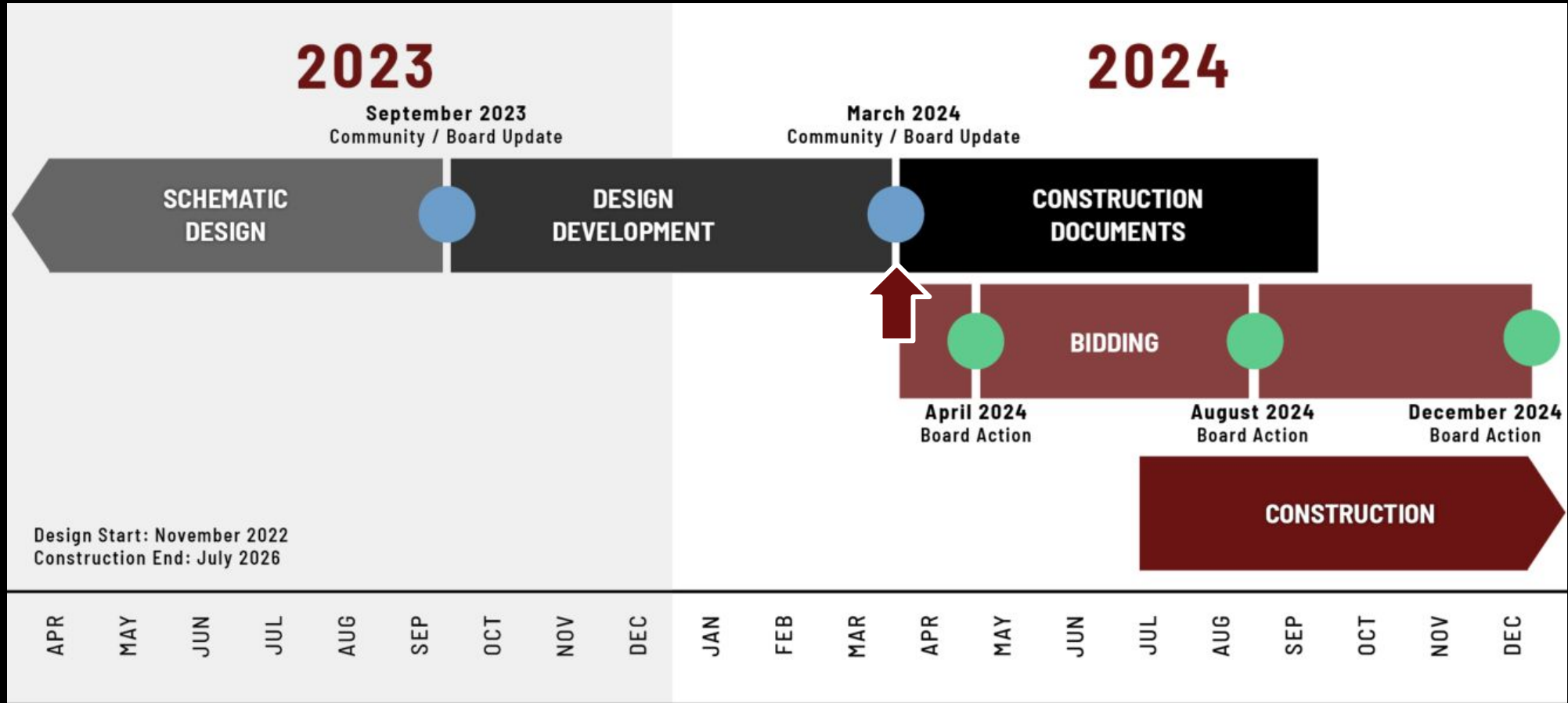
- 31 Bids Received; Average of 2.2 Bids per Work Category
- Recommended Bids for Contract Award by Category

Request for Approval of Contract Awards

- 13 of 14 Work Categories (WC 27 is pending)

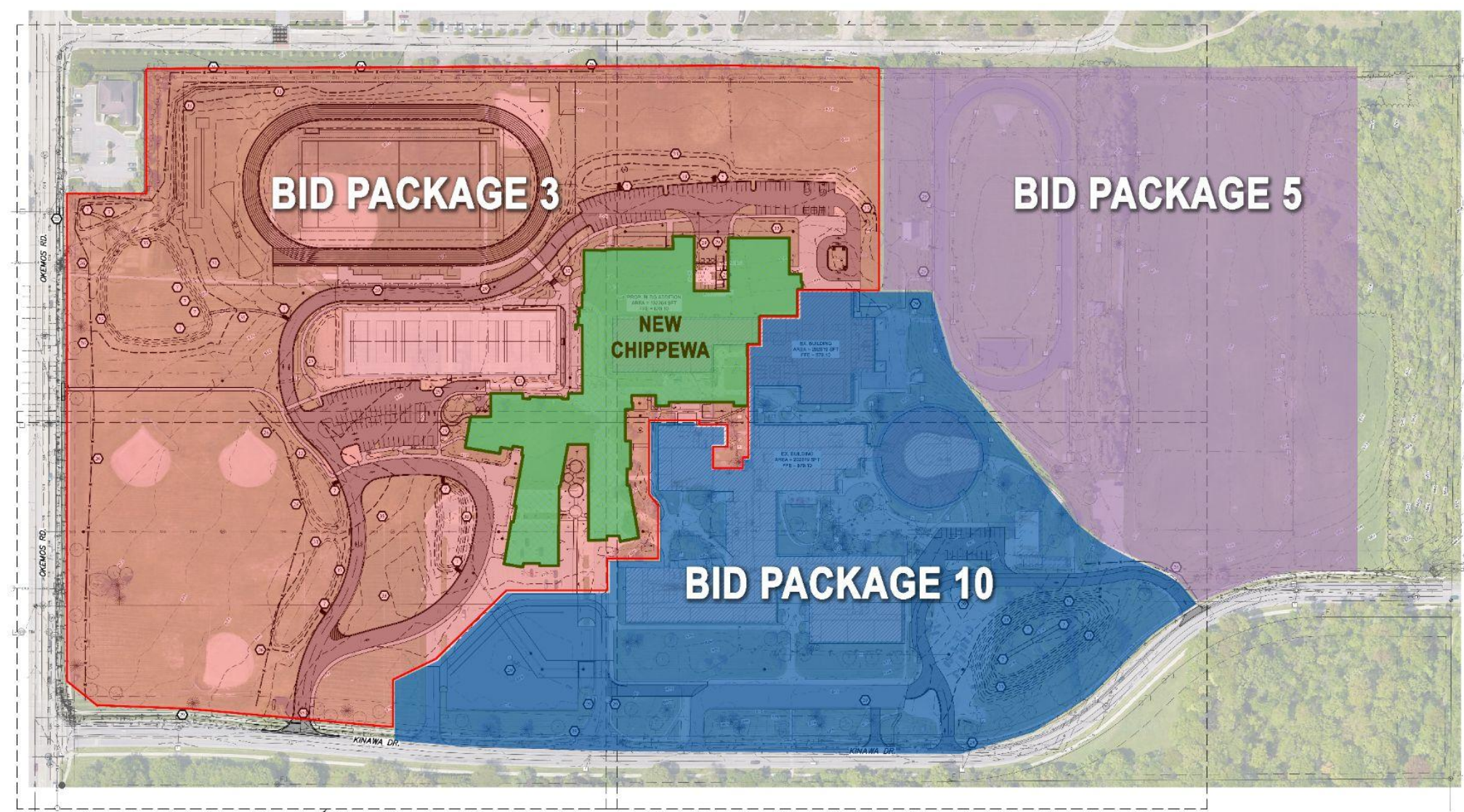


Bid Package 3: New Chippewa/Kinawa Middle School



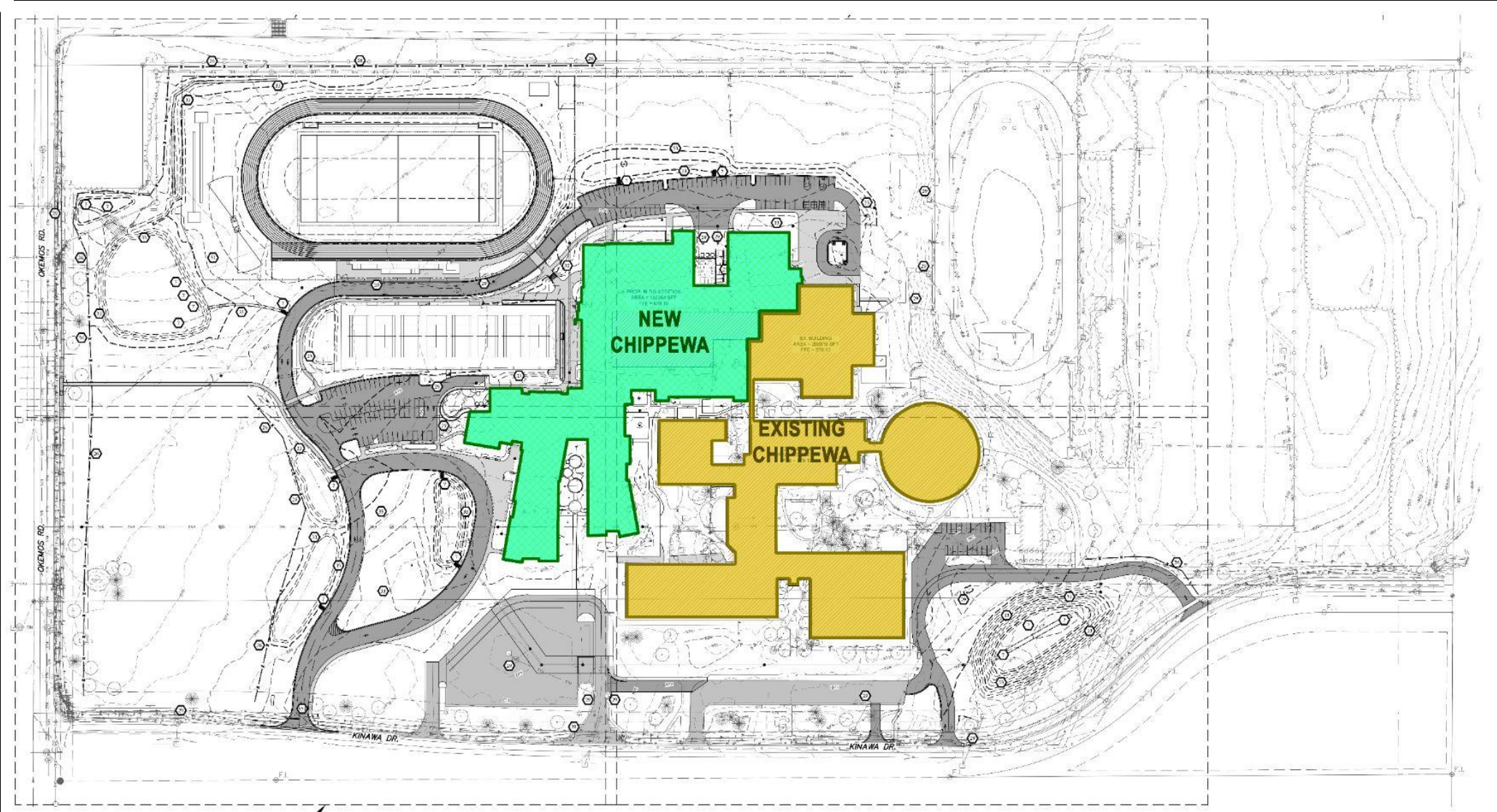


BID PACKAGES / PHASING PLAN





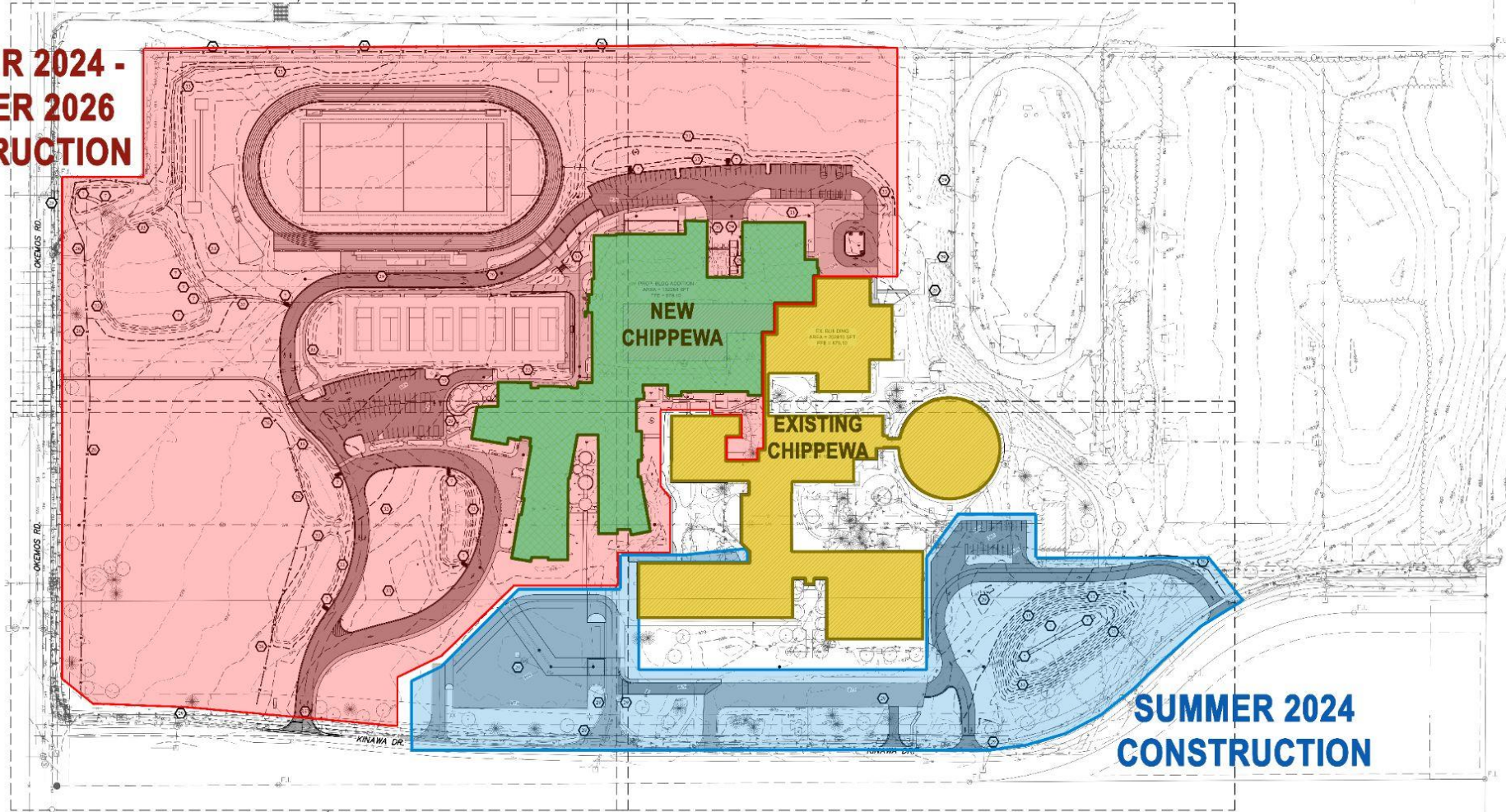
OVERALL SITE PLAN - NEW AND EXISTING CHIPPEWA





BID PACKAGE 3 - CONSTRUCTION SEQUENCE

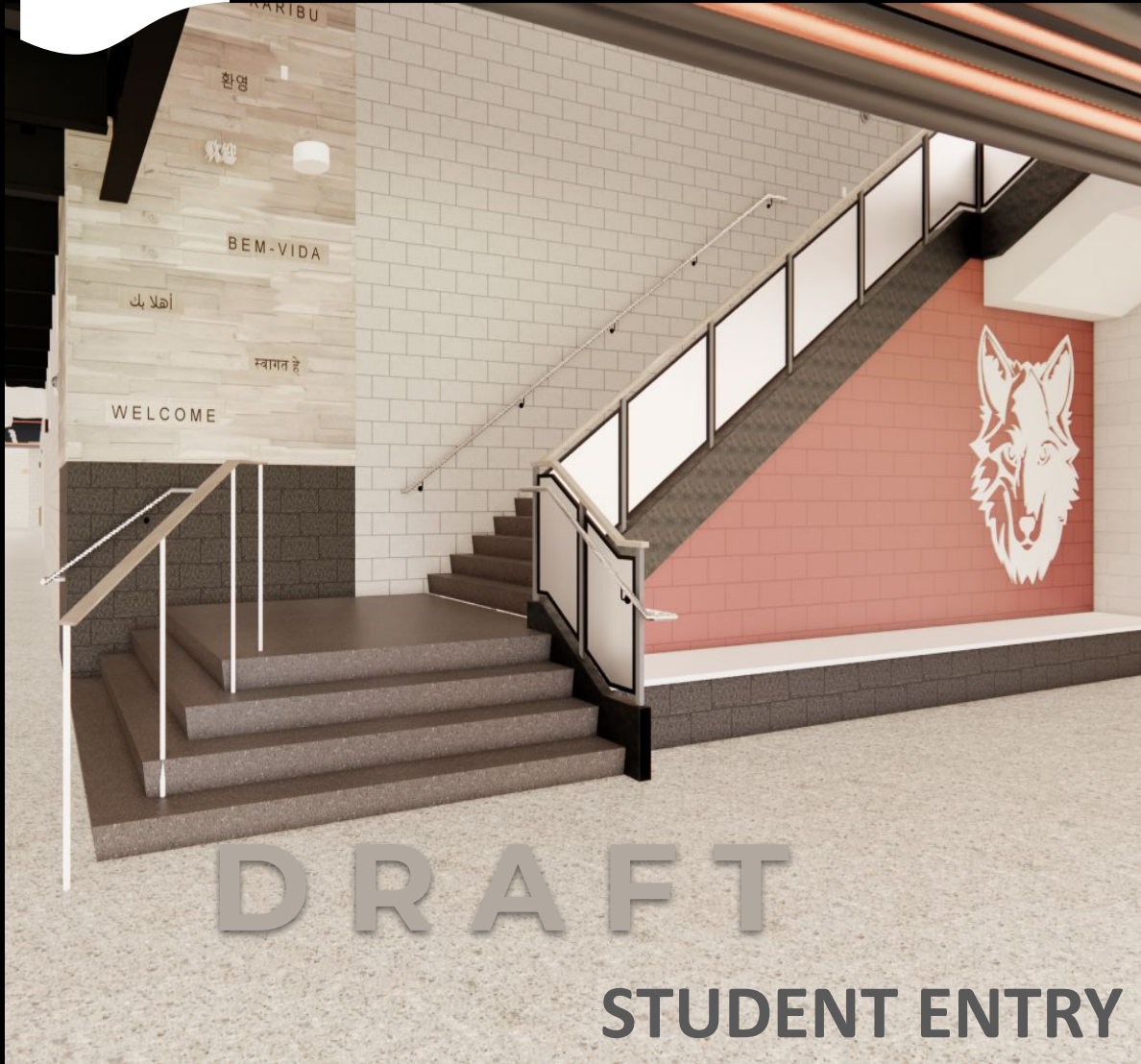
**SUMMER 2024 -
SUMMER 2026
CONSTRUCTION**



**SUMMER 2024
CONSTRUCTION**



RENDERING - INTERIOR



STUDENT ENTRY



MAIN ENTRY



RENDERING - INTERIOR





RENDERING - INTERIOR





RENDERING - INTERIOR

DRAFT

AUDITORIUM



RENDERING - CHIPPEWA MAIN ENTRY



DRAFT



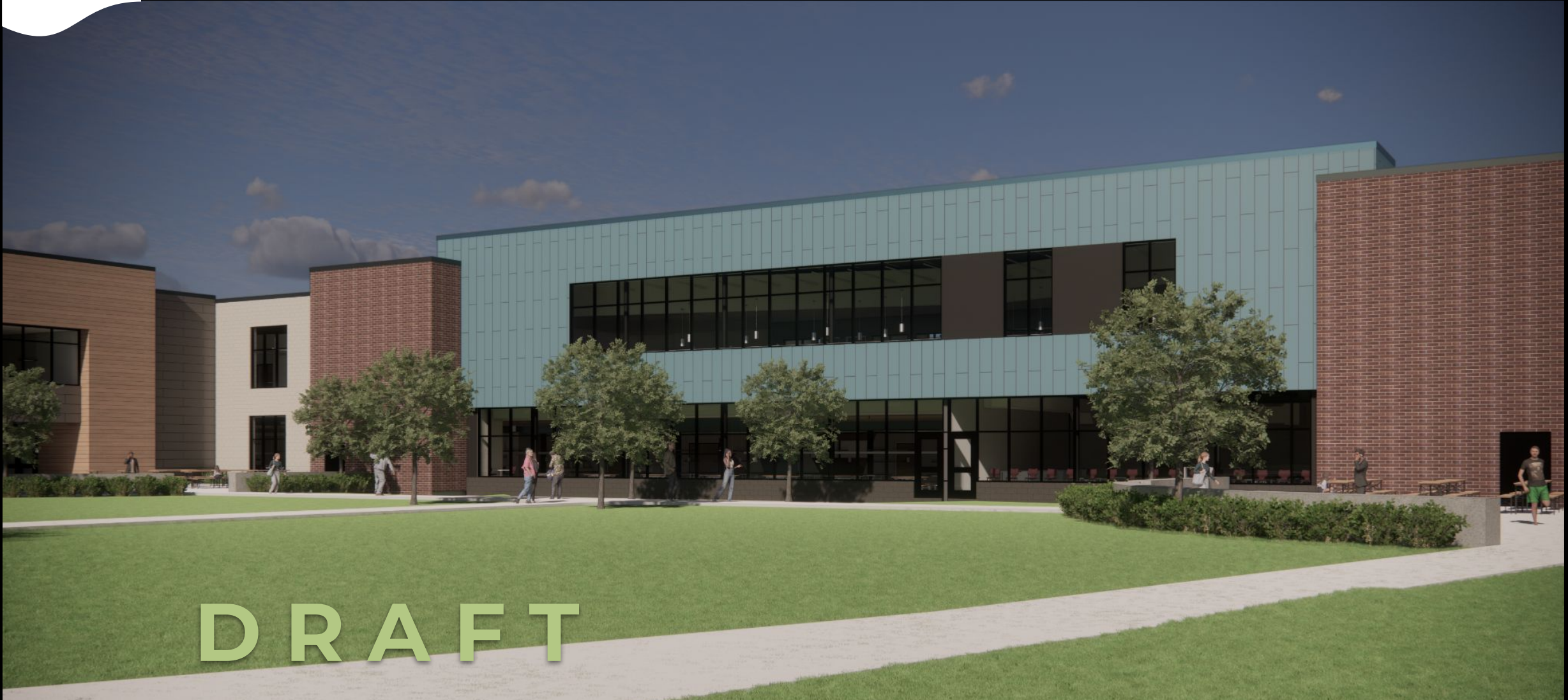
RENDERING - CHIPPEWA STUDENT ENTRY



DRAFT



RENDERING - MEDIA CENTER / CAFETERIAS



DRAFT

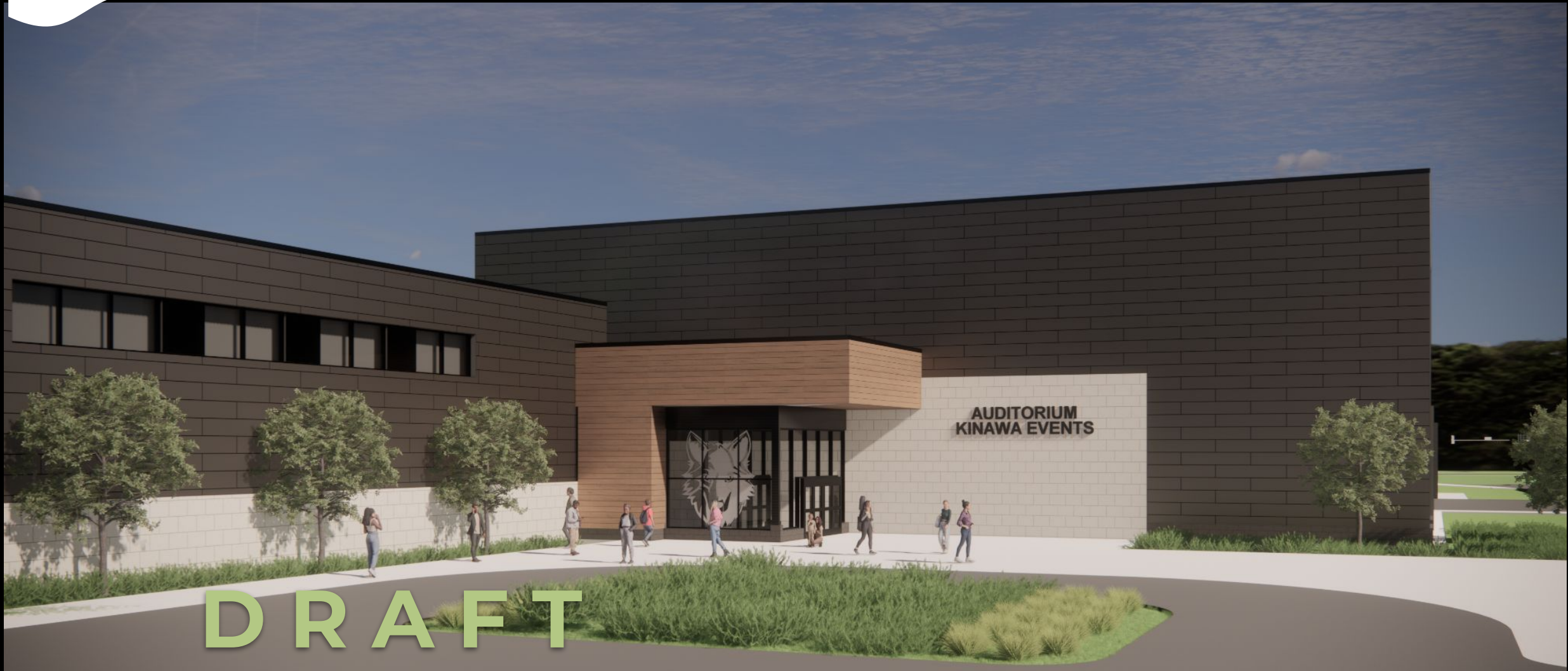


RENDERING - CHIPPEWA GYM ENTRY





RENDERING - AUDITORIUM / KINAWA GYM ENTRY



DRAFT



2024 BOE Projected Bond Update Schedule

Month	Date	Bid Package	BOE Agenda
March	3/11/24	BP3, BP4	CMS Design Review and BP4 Bid Results
March	3/18/24	BP4	Approve Bids - BOARD ACTION
April	4/15/24	BP3a	Bid Results Info Packet
April	4/22/24	BP3a	Approve Bids - BOARD ACTION
August	8/12/24	BP3b	Bid Results
August	8/19/24	BP3b	Approve Bids - BOARD ACTION Special Mtg
December	12/11/24	BP3c	Bid Results & Approval Info Packet & Special Mtg



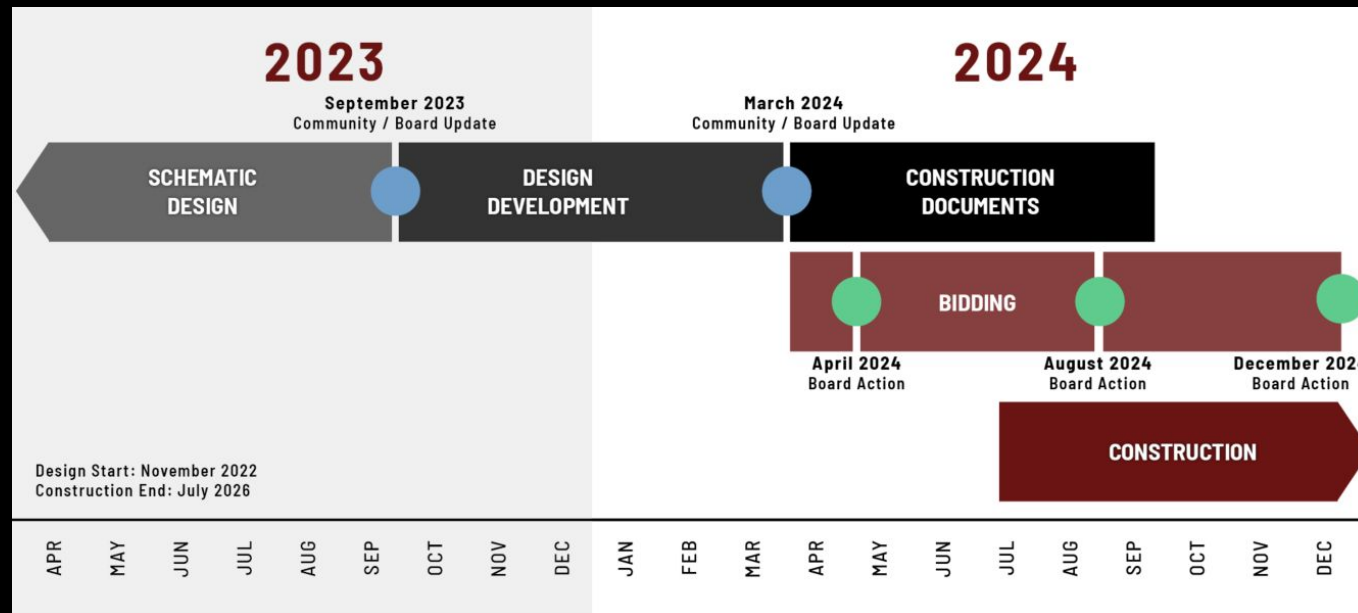
ENGAGEMENT OPPORTUNITIES

Month	Projected Date	Engagement Opportunity	Agenda
March	3/11/24	BOE/Community	BP3 - DD Review, BP4 Bid Results
April	4/22/24	BOE/Community	BP3a - Bid Results/Approval
May	TBD	Staff/Families Communication	<i>What To Expect</i>
May	TBD	Groundbreaking	CMS Groundbreaking
June	TBD	BOE/Community	BP5 - SD Review, BP8 - SD Review
July	7/22/24	BOE/Community	BP3b - Bid Results, Construction Update
August	8/12/24	BOE/Community	BP3b - Approve Bids
August	8/24	Kickstarts	Info Sharing - Temp Conditions/Carline
September	9/9/24	BOE/Community	BP3, BP4 - Construction Update
October	TBD	BOE/Community	BP5 - DD Review, BP8 - DD Review
November	TBD	BOE/Community	BP3, BP4 - Construction Update
December	12/9/24	BOE/Community	BP3c - Bid Results & Approval



Next Updates

- March 18, 2024
 - Bid Package 4 - BOARD ACTION - Approve Bids
- April 2024
 - Bid Package 3a - Bid Results & Approval





QUESTIONS

QUESTIONS

SAFETY AND SECURITY

Okemos Board of Education Presentation

March 11, 2024



GOALS

Security Assessment

- Overview
- Complete recommendations
- Updates within the district

Procedures and Protocols

- Updates to existing
- Before, during, and after hours updates
- Handbooks
- District Standards

Training

New Technology



SUPPORT

Physical Security of Buildings

Behavior Threat Assessment

- Teams in every building
- Policy & Protocols
- Reporting
- Communication
- Local and State Initiatives

Secured Environment Consultants

- Resources
- Grants
- Advocacy for Michigan Legislation in our schools
- Training
 - Critical Incident
 - De-Escalation
 - Table top exercises



IMPROVEMENTS

- **Emergency Operations Plans (EOP)**
 - Updates
 - County/State wide approach
- **Reunification & Family Assistance**
 - Site Locations
 - Management
- **Site Assessments**
 - Door numbering: Interior and Exterior
 - Visitor management
 - Security
- **District Wide Training**
 - First Aid/CPR/Stop the Bleed
 - Critical Incident
 - Incident Command
 - Technology (cameras/access control)
- **Building Maps**
 - Evacuation routes
 - First Aid/ AED
- **Resources**
 - Procedures
 - Go Kits
 - Flipcharts
 - EOP
- **Traffic Safety**
 - School Zones/signage/lighting/crosswalks
- **District Approach**
 - Policy, protocols, practices
 - Visitor Management
 - Access Control



BOND INITIATIVES

Secured Vestibules

- 4 Buildings Currently
- 3 Buildings Summer 2024

Updated Technology

- Cameras
- Access control
 - Upgraded card readers
 - Rekeying of district
 - First Responders/ Ingham Co. 911 Dispatch
- Controlled Environments

Visitor Management

- Standardized protocols



COLLABORATION

- Okemos Staff and Stakeholders
 - Board of Education
 - Leaders
 - Identified Roles
 - Focus on teaching and students
 -
- Administrators
 - Focus on administrative responsibilities
- Community Partners
 - District
 - Local
 - Regional
 - Fulfill expectations
- First Responders
 - Community Wide Approach
 - Emergency preparedness
 - Access to schools
 - Partners
 - Advocates



Thank you!

Katie Diehl

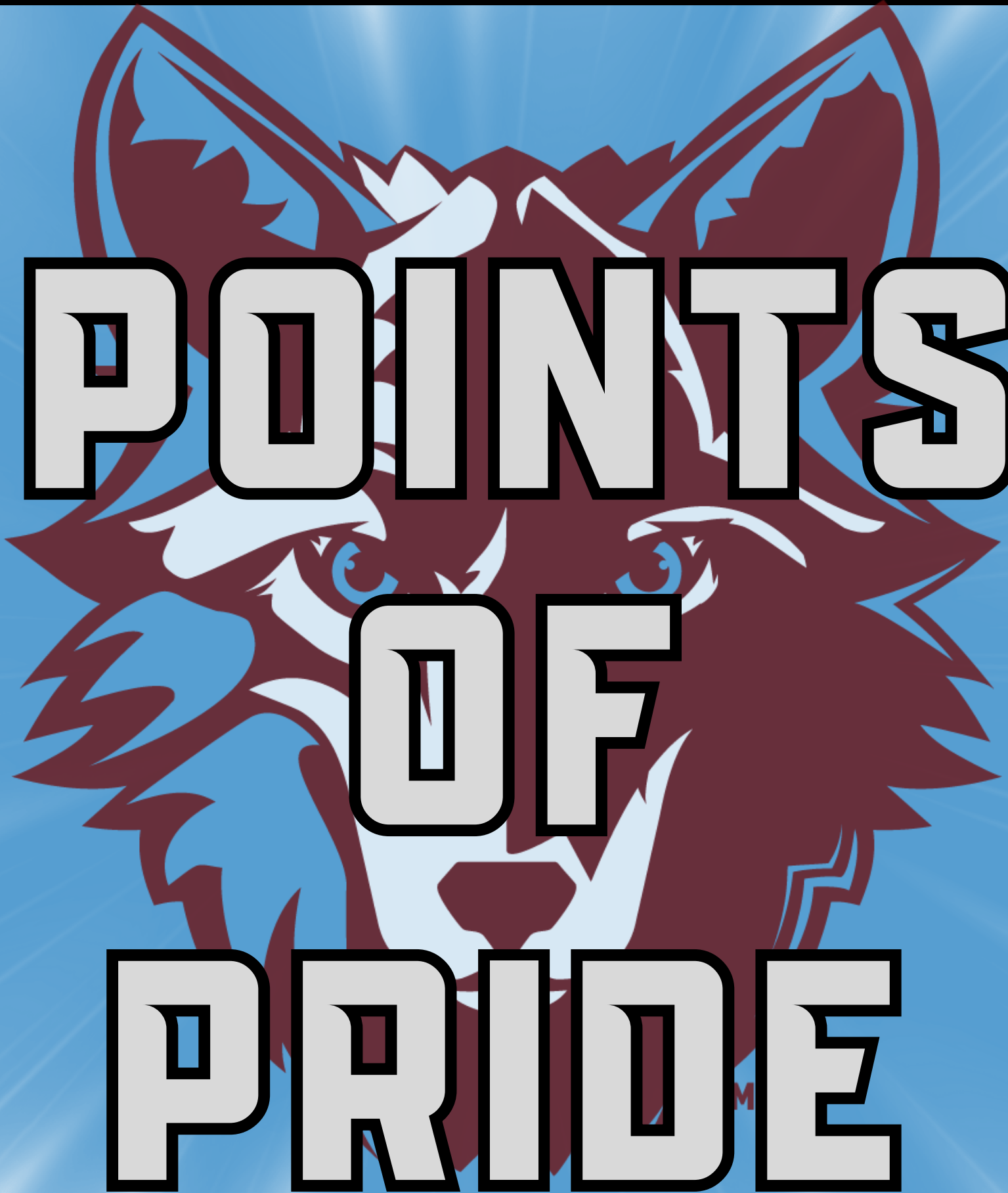
Director of Safety and Security

katherine.diehl@okemosk12.net

517-706-5026



Good news to howl about.



**POINTS
OF
PRIDE**

Share good news with Communication@okemoskl2.net.



Bennett Woods and Hiawatha elementaries celebrated their yearly cultural nights.

ABIGAIL BURBA



MSU
FCU ART
SHOW

AMY LEE



MSU
FCU ART
SHOW

AVA GIBSON



MSU
FCU ART
SHOW

LILYANA MOOREHEAD



MSU
FCU ART
SHOW

SARAH LEE



MSU
FCU ART
SHOW

JOANNA DENG



MSU
FCU ART
SHOW

MAI WAGNER



MSU
FCU ART
SHOW

SELENA CHEN



MSU
FCU ART
SHOW

SAVANNAH HAUN



MSU
FCU ART
SHOW

OLAA ALFADEL



MSU
FCU ART
SHOW

OHS art students participated in MSUFCU's student art show. Congratulations to Amy Lee for first place, Sarah Lee for second place, and Joanna Deng for an honorable mention.



Senior Signing Day: Student athletes Shannon G., Lilliana V., Brenlie B., and Annelise R.



Okemos High School Annual Diversity assembly.

MEDIA & TECHNOLOGY

— BY THE NUMBERS —

6.5 MINUTES
AVG. TIME
LOGGED PER
TICKET

2.5 DAYS
AVG.
RESOLUTION
TIME

TICKETING SYSTEM

8/1/23-2/13/24

4,207
SUBMITTED

3,952
RESOLVED

216
OPEN

207 TICKETS
ARE DEVICES
OUT FOR
REPAIR WITH
THE VENDOR.
9 ARE
CURRENTLY
BEING
WORKED ON
BY TECHS.

CURRENT PROJECTS

SECURITY PROJECT:
PRESENTED TO BOE 2/12.
BOE APPROVAL VOTE SET FOR 2/26.

INFRASTRUCTURE/NETWORK
BOE APPROVED 2/12.

NEW DEVICES
TECHS CONTINUE TO WORK WITH
STAFF & TEACHERS ON DEMO
LAPTOPS.

STUDENTS SENT HOME WITH
DEMO LAPTOPS OVER WINTER
BREAK AND ARE RECEIVING
POSITIVE FEEDBACK.

PRESENTING TO THE BOE 2/26

RECENTLY COMPLETED:
84+ PRINTER REPLACEMENTS.
POWERSCHOOL MOVE TO THE
CLOUD.

SECURITY MONITORING SYSTEMS

56,189
SPAM
ATTACKS
93%

4,181
PHISHING
ATTACKS
7%

100% REMEDIATED

EMAIL
STATISTICS:

ACTIVEUSERS:
5,630

TOTAL EMAILS:
681k

41
ANAMOLY
ATTACKS
<1%

3
MAWARE
ATTACKS
<1%



Celebrating the accomplishments of the Media & Technology Department.



Okemos Public Schools

Media & Technology Department

Date: February 26, 2024
To: Board of Education
From: Thomas Isom
Re: District-wide – Devices (students/staff)

As part of our ongoing bond, the purpose of this project is to continue upgrading technology for student and staff devices. We have identified the need and the amount of devices for students in 5th through 12th grade (3000) and their bags. We have identified the need to replace all the teacher and staff devices (800) and their docking stations. We reviewed the K-4th grade Chromebooks, and they are still in good working condition and have an end of life date of 2029, giving us time to prepare for that purchase with later funds.

We have identified the vendor, currently under state contracts/bid, and have used them in the past with our computers, Trafera. All devices will come with a 4-year ADP (Accidental Damage Protection) warranty covering the devices unlimited times for repairs. (3 years on the battery) They are also giving us an additional 200 devices to keep on hand for computers out for repair. Additionally, the contract will include custom imaging, asset tagging, and Green Packing. Green packing is unboxing each from the factory, imaging them with our custom image, putting them in the new computer bag, and reboxing in a 144-slot style box to reduce waste and delivery costs.

The computers are (Student) Lenovo ThinkPad L13 Yoga and (Staff) ThinkPad X1 Yoga. The total cost, including both styles of devices, bags, and docking stations, is \$5,268,992.00.

We are also working with Trafera, who has offered to buy back all our old devices.

Respectfully,

Thomas Isom
Director of Media and Information Technology
Okemos Public Schools

"Together...educating with excellence, inspiring each learner for life."



Operations Department

Date: 2/21/2024
To: Board of Education
From: Brian Lieber, Director of Operations
Re: Chippewa performance gym roof replacement

Purchase Information

Cost: \$199,880
Vendor: Single Ply Solutions, Inc
Source of Funds: Sinking fund

Description of Need

On August 24th 2023 wind damage occurred to a large portion of the roof above the performance gym at CMS. The wind damage impacted the roofing material and the flashing that surrounds the perimeter of the gym.

This portion of CMS will remain intact and become part of the new middle schools. Based on the gym remaining intact, the amount of damage and the age of the roof it was determined that the best course of action would be to replace that entire section of the roof.

Recommendation

RS Consultants, our roofing consultant, assisted the District with conducting an RFP for the services. Three vendors submitted proposals, while Single Ply was not the low bid, we have extensive experience working with them on previous projects. Since we do not have experience with the low bidder and that the differential in bids was minimal, I am recommending we move forward with Single Ply Solutions at a cost of \$199,880.

Brian Lieber

brian.lieber@okemosk12.net

4406 North Okemos Road, Okemos, Michigan 48864

Phone (517) 706-5037

February 10, 2024



Mr. Brian Lieber
Director of Buildings & Grounds
Okemos Public Schools
4000 N. Okemos Rd.
Okemos, MI 48864

19115 12 Mile Rd
Battle Creek, MI 49014
(269) 966-7417
(269) 967-8558

RE: 2024 Roof Program
Bid Recommendations

Dear Mr. Lieber:

On Thursday, February 8, 2024, RS Consultants was present for the Bid Opening conducted at the Okemos Public Schools for the 2024 Roof Renovation Program. A Bid Tabulation sheet is attached to this letter.

The apparent low bidder on this project was Group 7 Roofing. Group 7 Roofing has never worked with Okemos Schools to our knowledge, and we have no experience working with them on any projects. The second low bid was by Single Ply Solutions by \$570.00. Single Ply Roofing has completed many projects for Okemos over the last 24 years and we have extensive experience working with them.

It should be noted that Group 7 Roofing provided a voluntary deduct of \$14,600 to switch from the specified fully adhered system to a mechanically attached system. While we have no particular preference in system types, we are required to factor the method of application into our design criteria. With the section specified being a tectum style deck, the addition of several hundred fasteners into the deck could cause potential weakening of the structural capability of the deck. For that reason, a fully adhered system was specified.

We therefore recommend that Single Ply Solutions be awarded the Roof Contract for 2024 work in the amount of \$199,880.

CONSTRUCTION MANAGEMENT PROPOSAL

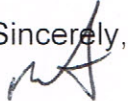
RS Consultants proposes to provide Construction Management and Quality Assurance services for this project on essentially a full time basis. Contract preparation and submittal review is included. We will attend any required meetings, including a pre-construction and punchlist reviews. We will review, approve, and prepare if necessary, any Field Change Orders, bulletins and requests for payment. RS Consultants will submit daily

observation reports and weekly summaries. We also provide final project punchlist visits, warranty review and final payment approvals. We propose a cost of \$15,950 for Construction Management Services.

Upon District Board approval of the project we will prepare the necessary contracts and request submittals from the contractor. We will plan on scheduling a pre-construction meeting about the first week in May for this project.

If you have any questions regarding this information, please feel free to contact our office.

Sincerely,



Daniel A. Strowbridge
RS Consultants

ACKNOWLEDGEMENT

The Scope of Work for the above mentioned proposed Construction Management Services is hereby accepted by Okemos Schools:

Brian Lieber-Director of Buildings and Grounds

Date

OKEMOS PUBLIC SCHOOLS

2024 ROOF PROGRAM BID TABULATION

Bid Opening February 8, 2024, 1:00 pm

<u>COMPANY</u>	<u>BASE BID</u>	<u>ALTERNATE</u>	<u>BID BOND</u>
McDonald Roofing	243,952		X
Single Ply Solutions	199,880		X
Division 7 Roofing	199,310	14,600 deduct	X



Trip Itinerary

Trip Information			
School	Chippewa Middle	Dates	May 12th, 2025 - May 15th, 2025
Lead Teacher		Travelers	0 total, 0 students, 0 adults
Emergency #	(434) 973-8431 (866) 211-7399	Tour Guide(s)	

Hotel Information			
Date	Hotel	Phone #	Address
May 12 - May 15	Washington, D.C. Hotel (Inside Beltway)		, AL

Trip Itinerary			
Monday, May 12	Tuesday, May 13	Wednesday, May 14	Thursday, May 15
<p>Flight to Washington, D.C. area airport</p> <p>Meet Grand Classroom tour guide at baggage claim</p> <p>Motor coach to pick up at Washington, D.C. area airport</p> <p>Depart for Mount Vernon</p> <p>12:30 PM Tour George Washington's home at Mount Vernon</p> <p>Lunch at Mount Vernon</p> <p>Depart for Washington, D.C.</p> <p>4:30 PM National Archives</p> <p>Washington Monument (picture stop)</p> <p>6:00 PM Dinner at Nighthawk Pizza</p> <p>Evening tour of the monuments, including:</p> <p>Lincoln, Vietnam and Korean War, WWII Memorials</p> <p>9:00 PM Check into hotel</p> <p>Washington, D.C. area hotel</p> <p>Evening security</p>	<p>7:00 AM Hotel breakfast</p> <p>7:45 AM Depart for Washington, D.C.</p> <p>White House (picture stop)</p> <p>Library of Congress</p> <p>Supreme Court</p> <p>10:30 AM Tour the United States Capitol Building</p> <p>12:15 PM Lunch at L'Enfant Plaza</p> <p>1:30 PM Holocaust Museum</p> <p>American History Museum and Natural History Museum</p> <p>6:00 PM Spirit Dinner Dance Cruise</p> <p>9:00 PM Return to hotel</p> <p>Washington, D.C. area hotel</p> <p>Evening security</p>	<p>7:00 AM Hotel breakfast</p> <p>8:00 AM Depart for Gettysburg PA</p> <p>9:30 AM Gettysburg Museum, Cyclorama & Visitor Center</p> <p>10:15 AM Tour Gettysburg National Battlefield</p> <p>Lunch</p> <p>Depart for Washington DC</p> <p>3:15 PM Ford's Theatre and Peterson House</p> <p>6:00 PM Dinner at Ben's Chili Bowl</p> <p>Evening tour of monuments, including:</p> <p>Jefferson, FDR and Martin Luther King Jr. Memorials</p> <p>9:00 PM Return to hotel</p> <p>Washington, D.C. area hotel</p> <p>Evening security</p>	<p>Washington, D.C. area hotel</p> <p>7:00 AM Hotel breakfast</p> <p>8:15 AM Check out of hotel and load luggage on to the bus</p> <p>Depart for Arlington National Cemetery</p> <p>Arlington National Cemetery</p> <p>Tomb of the Unknown Soldier, Changing of the Guard</p> <p>10:00 AM Wreath Laying Ceremony at the Tomb of the Unknown Soldier</p> <p>Space Shuttle Challenger Memorial, Kennedy Gravesites</p> <p>Iwo Jima Memorial</p> <p>12:00 PM Lunch at Pentagon City Mall</p> <p>1:30 PM African American Museum of History and Culture</p> <p>Other sites as time allows</p> <p>Depart for Washington, D.C. area airport</p> <p>Dinner allotment at the airport</p> <p>Flight departs for home</p> <p>Thank you for traveling with Grand Classroom!</p>

Confirmation Date: February 14, 2024

Group
 Program Leader: Matt Prinz
 PL ID#: 200340576
 School: Chippewa Middle School
 Okemos, MI 48864

Program
 Trip#: 215291
 Program: 4 Days and 3 Nights
 Destination(s): Washington D.C.
 Departing: Monday, May 12, 2025 AM
 Returning: Thursday, May 15, 2025 PM
 Airport: AIR-DTW/LAN

Terms
 Deposit Amount: \$89 (\$89 of which is non-refundable)
 Price: \$2255 per student quad occupancy, based on 35 full-paying participants.
 (Price includes the \$89 deposit noted above)

Additional Charges for Adults. Adults (including Program Leaders, chaperones, and discount participants) are automatically registered two to a room unless stated otherwise on the registration letter. WorldStrides charges an adult room supplement if adults cannot be accommodated in a double room because of group configuration, lack of additional adults to room with, and/or hotel availability. Please make sure your full-paying adults are aware of the prices below.

Full Paying Adults: \$2,255 Quad Room
 \$2,481 Triple Room
 \$2,593 Double Room
 \$2,932 Single Room

Includes: **Educational activities, round-trip transportation, accommodations, deluxe motor coach, meals and admissions including:**

The above inclusions are subject to changes WorldStrides deems advisable for the well-being of the group or changes in circumstances.

Full Refund Program*: \$305; offered to all registrants; provides a refund of all monies paid if it becomes necessary to cancel at any time prior to departure for any reason, subject to certain exclusions.
 *Please note: The handling charges, merchandise fees, fees for returned checks, fees for declined credit cards or electronic drafts, or late payments and registration fees are not refundable.

Standard Cancellation Policy: For individuals/groups not enrolled in the Full Refund Program, WorldStrides will retain a percentage of the base tour price. The amount retained is based on the post-mark date of the cancellation letter and the number of days to trip departure:
 Over 74 days 25% (\$120 min. charge if base trip price is greater than or equal to \$400)
 45-74 days 50%
 44 or less 100%

Late Registrations: Greater of 10% of base tour price or \$30 for registrations received after February 26, 2025.
 Late Payment: \$60 late payment fee if not paid in full by the final payment deadline.
 Returned Check Fee: \$35 fee for each returned check, declined credit card, or e-check.
 Handling Fee: \$6 for each installment.
 Late Installment Payment Fee: There will be a \$15 late payment fee for any late installment payment
 Changes in Travel Dates: All monies minus fees will be refunded if WorldStrides changes scheduled program by 3 days or more.

Free Chaperone: One for each 10 full-paying participants.
 Stipend: \$50 for each full-paying participant

Schedule
 Registration Due: March 15, 2024
 Payments: Monthly installments based on registration date or pay-in-full option. Registrants can sign up for EZPay to have regular payments automatically deducted from their checking account established through a US banking institution. There are no handling fees charged for trip installments when paying through the EZPay option. For single payments or final installments, we offer payment via Electronic Check (e-check) after registering.

Final Payment Deadline: February 26, 2025

Staff
 Account Manager: Kayla Miller
 Financial Services Representative
 Account Support Representative TaQuan Pace

In the event of any discrepancy between this Educator Confirmation and the Registration Letter and Brochure, the Registration Letter and Brochure shall control. Please review this carefully and contact us if you have any questions.

FIELD STUDIES

THE ABSORPTION OF THE ENVIRONMENT IS AN INTELLECTUAL ACTIVITY. IT IS A PSYCHIC NECESSITY THAT THE CHILD EXPLORES THE ENVIRONMENT; IT SATISFIES HIS SPIRIT.

Maria Montessori



Maria Montessori believed that place-based learning is necessary to the development of adolescents because it offers them an opportunity to connect with and understand the world around them in a meaningful way. According to Montessori, adolescents have a natural inclination to explore and make sense of their environment, and place-based learning harnesses this curiosity to facilitate their overall development.

Montessori believed in the development of the whole child, which encompasses cognitive, social, emotional, and physical aspects. Place-based learning addresses this holistic approach by integrating various disciplines, fostering social interaction and collaboration, promoting emotional growth through connection with nature and community, and encouraging physical activity and outdoor experiences.

The needs of the adolescent are considered with great care as we plan our field studies.

Yearning for deep connection. During our field studies, students may connect deeply with themselves, with others or with nature.

The longing for silence and solitude. Silence is a time to escape the “busyness” of our everyday life. During SOLO, a walk in the woods, or visiting a memorial in Washington D.C., it is a time for reflection and rest.

The search for meaning and purpose. Field studies allows our students to engage with their local community and environment, making connections between what they learn in the classroom and the world outside thus providing relevance to what they are learning.

The hunger for joy and delight. Field studies promote curiosity. Adolescents learn best by actively engaging with their environment and using their senses to explore, observe, and interact with the world around them.

The creative drive. When students are able to develop a new idea, work of art, a new discovery, they feel the awe and mystery of creating. Field studies provide opportunities for hands-on experiences, enabling adolescents to develop practical skills, critical thinking, and a gateway to see the world through new lenses.

The urge for transcendence. Adolescents are at a stage of development where they are seeking independence while transitioning into adulthood. Field studies support this transition by giving them opportunities to take responsibility for their own learning and decision-making. Through fieldwork, research projects, and community engagement, they develop self-direction, time management skills, and a sense of responsibility for their own education.

Maria Montessori believed that place-based learning provides adolescents with a rich and meaningful educational experience that aligns with their developmental needs, fostering their curiosity, independence, responsibility, and connection to the world around them. By grounding their learning experiences in real-life contexts, adolescents can develop a deep understanding of concepts, practical life skills, and a sense of purpose and agency as they navigate their transition into adulthood.

This year, we will be participating in three field studies that align with our cycle themes.

1 Foundations

Students will visit Camp Pawapi where they will participate in team building challenges that help us build the foundation for our CMS community.

2 Identity

Students will participate in a rock climbing experience in which they will challenge themselves in new ways. Students will discover that taking risks allows them to grow in their confidence in themselves.

3 Connections

Students will be visiting the Detroit Institute of Arts where they will be identifying artifacts that relate to their study of ancient civilizations. Students will be asked to think about how their own lives connect to the past and how they will help shape the future.

We look forward to sharing these experiences with your students!



OKEMOS PUBLIC SCHOOLS

Budget Development Timelines

ESSER Grants

2024-25 Preliminary Budget Assumptions

Board Meeting of March 11, 2024

Budget Development Tentative Timeline

2023-24 Fiscal Year	
Budget Revision	Dec 18, 2023
Monitor Revenue and Expense Activity	Jan – May
2 nd Budget Revision	May/June

2024-25 Fiscal Year	
Budget Development & Preliminary Assumptions Work Session	Feb 26
Budget Priority Development	Mar – April (Admin)
Budget Development & Updated Assumptions	March – May (Board)
Budget Priority Presentation/Discussion	April 22/ May 13
Budget Priority Work Session	TBD
Proposed Budget	May 20/ June 10
Budget Adoption	June 10/24

Governor's Budget Proposal

- **Foundation: +\$241; 2.5% Increase \$9,608 to \$9,849**
- Declining Enrollment Districts: Continues Funding
- At-Risk: 2.5% increase however; current proration at 32.6%
- English Language Learners: 7.5% increase
- Special Education: full funding of the \$9,849 + required headlee %
- Transportation: Continues funding in 24-25, 1x
- Per-Pupil Mental Health Grant: Continues funding in 24-25; 50% in 25-26
- Also included, continued funding for expanded breakfast/lunch programs, funding for before and after school programming, investments in staffing & a variety of other program

Governor's Budget Proposal - Retirement

- 2 components of Retirement System (MPERS)
 - Pension - 64% funded
 - **Retiree Health - projected to be 100% funded**

- **Funding Floor Legislation - annual payments for unfunded liabilities can be no less than prior year**

- **Proposal seeks legislation to reduce the State retiree health care contribution - freeing up \$670M**

- Redirecting the “savings” to other areas of the school aid budget

- Required employer and employee contributions: no change

- Concerns: Should those funds go to cover the unfunded pension liability, what if health care usage increases or stock market underperforms?

Governor's Budget Proposal - Universal PreK

- Goal 75% of 4-year olds enrolled in publicly funded preschool by 2027
- State average currently at 40%
- Additional 40,000 would need enrolled
- Current space to handle 6,800 additional
- 2024-25 proposal is to expand access AND capacity for GSRP
 - Remove income criteria, maintains requirement to prioritize low-income
 - Funding for additional 6,800 GSRP slots
 - GSRP slot funding increased from \$9,608 to \$10,342
 - One-time funds to expand capacity

ESSER II & III Funding Overview 2023-24, 2024-25

	2023-24	2024-25 ends 9/30/24
Staffing, prior budget priorities or required per caseloads	\$1,227,578	\$138,658
Summer & After School Programs	413,357	160,000
Graduation Alliance	181,121	29,200
All other, 1x	436,189	54,337
Total Expenditures	\$2,258,245	\$382,195

Note: In addition, health resource advocate grant that funds nursing related services ending 7/31/24

2024-25 General Fund Impact Due to ESSER Grant Ending

Staffing, prior budget priorities or required per caseloads	\$1,227,578
Less: ESSER funded 24-25	(138,658)
Budget Set Asides	(400,000)
Other Funding Sources	(87,375)
SE State Aid, 28.6% (exp 24-25, rev 25-26)	(140,000)
	\$461,545

*-at 23-24 expenditure level, not rolled up

Expenditure Increases/Revenue Decreases

Decreases to General Fund	Optimistic	Most Likely	Worst Case
MPSERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
Negotiations, steps & 1%*	1,404,957	1,404,957	1,404,957
Negotiations, health insurance +3.5%	177,916	177,916	177,916
	\$2,185,917	\$2,185,917	\$2,185,917

* Compensation Reference

Steps = \$942,910

1% wages = \$462,047

Revenue Increases/Expenditure Decreases

Increases to General Fund	Optimistic	Most Likely	Worst Case
Increase in per-pupil Foundation Allowance (\$241,\$180,\$120)	1,110,300	829,300	552,800
Savings from teacher retirements (7,5,3)	276,395	197,425	118,455
	\$1,386,695	\$1,026,725	\$671,255

2023-24 Preliminary Budget Revisions & Carryforward Impact on 2024-25 Budget

	Most Likely
2023-24 Net Change in Fund Balance	(\$121,237)
Reductions in Grants	(462,139)
Open positions	(98,843)
Net Impact of Changes	(\$560,982)
Preliminary Net Change in Fund Balance	(\$682,219)

Projected Impact on General Fund Budget

	Optimistic	Most Likely	Worst Case
Expenditure Increases/Revenue Decreases	(\$2,185,917)	(\$2,185,917)	(\$2,185,917)
Revenue Increases/Expenditures Decreases	1,386,695	1,026,725	671,255
Net Impact on General Fund Balance	(\$799,222)	(\$1,159,192)	(\$1,514,662)
Carryforward effect on GF Budget (6/30/25)	(682,219)	(682,219)	(682,219)
Total Impact on General Fund Balance	(\$1,481,441)	(\$1,841,411)	(\$2,196,881)
<i>Fund Balance as a % of Expenditures</i>	11.5%	11.0%	10.5%

Impending Budget Discussion 2024-25

Topics w/financial impact not in assumptions

- State Aid
- Enrollment
- Staffing Levels
- Grants
- Carryforward Effect of 23-24 Budget
- Board Priorities
- ISD Special Education revenue
- Food Service, Community Ed. Impact on General Fund
- Other Variable Sources of General Fund Revenue

Okemos Public Schools
Preliminary Budget Assumptions
2024-25

Increased Expenditures/Decreased Revenue	Optimistic	Most Likely	Worst Case
MPSERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
Negotiations, steps & 1%	1,404,957	1,404,957	1,404,957
Negotiations, health insurance +3.5%	177,916	177,916	177,916
	\$2,185,917	\$2,185,917	\$2,185,917
Increased Revenue/Decreased Expenditures	Optimistic	Most Likely	Worst Case
Increase in per-pupil Foundation Allowance (\$241,\$180,\$120)	1,110,300	829,300	552,800
Savings from teacher retirements (7,5,3)	276,395	197,425	118,455
	\$1,386,695	\$1,026,725	\$671,255
Projected Impact on General Fund Balance	(\$799,222)	(\$1,159,192)	(\$1,514,662)
Carry forward effect on General Fund Budget (6/30/25)	(682,219)	(682,219)	(682,219)
Total Impact on General Fund Balance	(\$1,481,441)	(\$1,841,411)	(\$2,196,881)

Fund Balance - as percentage of expenditures

Audited 6/30/20	\$ 5,248,843	9.8%
Audited 6/30/21	\$ 8,093,308	14.9%
Audited 6/30/22	\$ 8,677,164	14.6%
Audited 6/30/23	\$ 9,922,868	14.6%
2023-24 Original Budget	\$ 8,403,602	12.4%
2023-24 Revised Budget	\$ 9,801,631	14.0%
Pro Forma 6/30/25		
<i>optimistic</i>	\$ 8,320,190	11.5%
<i>most likely</i>	\$ 7,960,220	11.0%
<i>worst case</i>	\$ 7,604,750	10.5%

Okemos Public Schools
2023-24 Net Effect on Carry Forward Fund Balance
2024-25 Proposed Budget

Most Likely

2023-24 Net Change in Fund Balance	(121,237)
2023-24 Non-Structural, 1x revisions (removed from 24-25 preliminary assumptions)	
Reduction in Grants, offset general fund	(462,139)
Positions, open portion of 23-24	<u>(98,843)</u>
	<u>(560,982)</u>
Carry forward effect on General Fund Budget (6/30/25)	<u><u>(682,219)</u></u>