

Regular Board Meeting
Wednesday, November 12, 2025 6:00 PM

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

Agenda

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
 - 5.1. **BOARD MINUTES**
 - 5.2. **FINANCIAL REPORT**
 - 5.3. **HIRES**
 - 5.4. **RESIGNATION**
 - 5.5. **MOTION**
6. **REPORTS**
 - 6.1. **ENROLLMENT**
 - 6.2. **FACILITIES REPORT**
 - 6.3. **TRANSPORTATION & TECHNOLOGY REPORT**
 - 6.4. **PRINCIPAL'S REPORT**
 - 6.5. **SUPERINTENDENT'S REPORT**
 - 6.6. **DIRECTORS REPORT**
7. **UNFINISHED BUSINESS**
 - 7.1. **BOARD GOALS**
8. **NEW BUSINESS**
9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
10. **ANNOUNCEMENTS**
 - 10.1. **UPCOMING BOARD MEETING**
11. **ADJOURN THE REGULAR MEETING**

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21; 10/09/24

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please complete and submit the Intent to Speak card to the Board secretary prior to the meeting. Those attending virtually and want to provide public comment should notify the Board secretary by submitting an email to comments@blachly.k12.or.us as directed prior to the start of the meeting.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints published complaint procedures for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

Name: _____ Phone: _____

Name of organization (if applicable): _____

Address: _____

Email (optional): _____

Topic or comment to be presented (brief description): _____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure NX published complaint procedures. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;
1/19/22; 10/09/24

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly90.com. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

Regular Board Meeting
Wednesday, October 8, 2025 6:00 PM

Triangle Lake Charter School--Library, 20264
Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:02 PM.

Bobbie Jo Brewster: Present
Ciara Clark: Present
Nicole Deering: Present
Meleah Drago: Present
Sara Gamache: Present
Bev Schiesser: Present
Tony Wynn: Present

Present: 7.

Attendees: Molly Rust, Katherine Tripp, Kelly Goodwin, Norma Burkert, Arian Richardson, Julie Nowacki, Kara Severino, Shane Benscoter, Tasha Spencer

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Board Chair Drago called the meeting to order at 6:05pm.

2. **WELCOME GUESTS AND VISITORS**

3. **CHANGES OR ADDITIONS TO THE AGENDA**

Superintendent Bottensek will add an agenda item, #5.4 under the consent agenda. The item will be: New Hires.

4. **PUBLIC FORUM/COMMUNICATIONS**

Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

There were no public communications submitted for comment. There was one comment turned in, but it was anonymous, and we can not read anonymous comments into the public meeting.

5. **CONSENT AGENDA**

5.1. **BOARD MINUTES**

September 10, 2025 Regular Board minutes

There were no questions or changes to the minutes.

5.2. **FINANCIAL REPORT**

Business Manager Molly Rust has provided the September check register, pro-card statement and financial report to the board for review.

Ms. Rust answers questions about what some items are on the check register and the pro-card statement.

Ms. Rust goes over the new financial report. She is happy to say that the state has done a recalculation of what they are paying schools per student. We are now getting \$1000 more per student. This has made up the deficit that we announced last meeting due to our ADM being down. After that, we received a new announcement

from ODE, they are looking at cuts, so we might lose some of the school budget. This will be presented to the legislature in November and voted on in February. The amount we are expecting to lose from this would be roughly \$50,000. This is an ongoing conversation, but there is no way for us to know for sure as there is still a lot of conversation happening around this. Both Superintendent Bottensek and Ms. Rust are keeping a close eye on these changes and are still being very cautious about spending.

Director Wynn asked why Oregon is looking at cuts to education? Ms. Rust answers because the Federal fund is 5% less than expected.

Director Schiesser asks, with the rebalance, how much does this give us? \$250,000-\$270,000 roughly Ms. Rust answers. We feel a lot better about the budget than we did last month.

Director Schiesser asks, when should we expect to see where our end of year will be. Ms. Rust says usually around December she can start having a pretty good idea.

5.3. SECOND READ POLICY

Policies up for second read:

DBEA--Budget Committee

IF--District Curriculum

IGBAB/JO AR--Education Records/Records of Students with Disabilities

IIA--Instructional Materials

IIA AR--Instructional Materials

IKF--Graduation Requirements

JFCEB AR--Request for Personal Electronic Devices Exception

JFCEB--Personal Electronic Devices

JO/IGBAB AR--Education Records/Records of Students with Disabilities

JOA--Directory information

LBEA--Denial for Virtual Public Charter School Student Enrollment

Deletes for second read:

IF--Curriculum Development (version 2)

JFCEB--Personal Electronic Devices & Social Media (version 2)

JFCEB AR--Personal Electronic Devices & Social Media

Superintendent Bottensek shares that we didn't make any changes to these policies since the last meeting, we just provided the cleaned-up version to present this month.

Superintendent Bottensek answers direct questions about individual policies as the board goes through each policy.

5.4. RESIGNATION

Superintendent Bottensek will announce the resignation of Jed Bowser from the part-time custodial position.

Superintendent Bottensek reports the resignation of Jed Bowser from the part time custodial position.

5.5. NEW HIRES

Superintendent Bottensek presents the hire of Jed Bowser as a full-time custodian, Holinda Gee as a physical education teacher and Lisa Graham as the part-time custodian.

Superintendent Bottensek presents the hire of Jed Bowser as a full-time custodian. She also adds Holinda Gee, she had previously turned in a resignation, however she has receded that since we last presented it. Lisa Graham has been hired for the part-time custodial position and Norman Baker for a home-to-school bus driver position.

5.6. MOTION

Director Schiesser moved to approve the consent agenda as amended. This motion, made by Bev Schiesser and seconded by Sara Gamache, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Tony Wynn: Yea

Yea: 7, Nay: 0

6. REPORTS

6.1. ENROLLMENT

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
On Campus	7	14	14	18	11	19	19	12	17	17	10	15	18	191
TLCS Online	17	17	18	22	24	14	22	16	11	5	6	4	3	179
Out of District Placement														2

Total Enrollment: 372

Superintendent Bottensek shares that enrollment has seemed to settle a little bit. We are expecting our number in November to stay about the same as what it is now. You don't see a lot of change this time of year. The next big shift could be at the semester.

6.2. STUDENT SERVICES REPORT

Ms. Katherine Tripp, Assistant Principal, will provide a report to the board.

Ms. Tripp shares that she has been so surprised at how quickly and how well our attendance numbers have gone up since starting the Mr. Potato Head challenge. We have been posting the 100% classes and celebrating our students. We are also seeing an improvement in MS and HS as they are doing their own challenge. We have been over 90% every day since the start of this initiative (except the very first day). The student interaction time for the admin team and our Mr. Potato Head has been great. Ms. Tripp also shares that we are doing the Fall Festival again. We would like to invite board members to come host a room. It is on October 30th at noon.

Ms. Tripp goes over the new form we are asking our students to fill out when they come into the office for behavior or breaks. These are different forms based on

grade level. It seems to be going well to help students process and have a conversation with the admin. It gives students a way to share freely and then share feedback and for the teachers as well. It's a good conversation starter, and gives kids time to do something in the office, which helps them deescalate.

Board Chair Drago says that Homecoming turned out great. Ms. Tripp says that it went well, the kids and parents did a great job. She also shares that the student council did an assembly each day of homecoming spirit week, where they had daily challenges.

Superintendent Bottensek shares that Ms. Tripp got the pie in the face from the student council fundraiser. \$190 was raised and went to cover all the activities of homecoming spirit week.

6.3. SPECIAL EDUCATION SERVICES REPORT

Ms. Ronda Gardner, Special Education Director, will provide a report to the board. Ms. Gardner is at volleyball practice so we are moving her agenda item to the bottom so she can come present after volleyball practice.

Ms. Gardner provides her report to the board and shares that she has an adjustment. We have 12 students 9th-12th we are providing services to. She does share that we have more SpEd students than we did last year, and she would like to stress that we could benefit from more IA's so that we could designate the IA's to specific grade bands instead of how we are stretched now, having our aids bounce from all different grade bands.

Director Wynn asks what her ideal number of IA's would be? Ms. Gardner says she would like to get better numbers from surrounding small schools, but she knows it's more than what we have currently. She would like to get better information to bring back to the board.

Ms. Tripp shares that we have had immense success with getting students caught up to their grade level.

Ms. Gardner shares some more information about the PASS program, and she does feel this is being successful. This is a multiple check-in program, with positive reinforcements throughout the day. It's a corrective coaching program. Our IA that has been assigned to this has done a phenomenal job with this program so far. We also have a behavioral specialist that is coming from the LESD once a week, and she has been doing a lot of work with students who have some difficult behaviors but are not in the PASS program.

6.4. PRINCIPAL'S REPORT

Principal Brittany Bottensek shares a report with the board.

Superintendent Bottensek shares all the drills that have happened in October.

Superintendent Bottensek wants to commend the student council and Ms. Tripp for the assemblies and all of the spirit week. We have had great feedback from students and staff. This was a great school spirit building event.

Superintendent Bottensek reminds the board of when our senior nights are happening for fall sports.

Superintendent Bottensek goes over the week at a glance upcoming dates with the board.

6.5. SUPERINTENDENT'S REPORT

Superintendent Brittany Bottensek will give a report to the board.

Superintendent Bottensek shares that we are almost fully funded by the Fresh Fruits and Vegetables program. The board does need to decide if we are going to offer it to HS students, this is not currently in the budget. Ms. Rust can run some numbers on what we have spent for the Elementary and Middle School and then give an estimate on what it would cost to fund the High School. Ms. Tosha Spencer, cafeteria manager and Superintendent Bottensek will be in classrooms next week letting the classes know what the FFVP is about and what the purpose of the program is, which is to try to get students to try new fruits and vegetables they don't usually get. Each class will also get presented with a photo or the actual whole fruit/vegi so that kids know what the product looks like that they are eating.

Superintendent Bottensek shares that with the government announcement to put a hold on spending, we have been told that the PEAK grant is on hold. We haven't heard one way or the other if it will be funded.

Superintendent Bottensek shares the professional development that she has been doing and that our other admin and directors have been doing. She also shares that they had the second collaborative small schools PD day last Friday for a couple of hours. We also had our first District Equity meeting. This was a very productive meeting, and we thank the parents who joined our team for this meeting. There was a lot of data shared by our partners from the LESD, Maddy and Brandon. The parents involved brought some great questions to the table and a great perspective. Our District Leadership Team will meet again to review data, and then we will meet again with the whole District Equity Team to review.

Superintendent Bottensek shares the Oregon English Learners Report for the 2024-25 school year. She shares there is nothing specific to Blachly in this report, but it provides good information about English learners in Oregon.

7. UNFINISHED BUSINESS

7.1. SUPERINTENDENT EVALUATION--GOALS

Superintendent Bottensek will present her goals to the board for review and discussion.

Superintendent Bottensek presents the evaluation timeline that fits within her contract. Because of the date in her contract of when herself and the district has to make a decision on continuing her contract for the upcoming year, this timeline is a little more condensed.

The board discusses how they would like to approach the evaluation process and what they will use their time doing when they have a special meeting.

Superintendent Bottensek will be providing interim progress to the board two more times before they do the evaluation.

Superintendent Bottensek presents her 3 goals to the board:

- 1) Approve Student Attendance and Engagement
- 2) Strengthen Instruction and Student Learning
- 3) Ensure Fiscal and Operational Stability

The board asks clarifying questions about her goals.

8. NEW BUSINESS

8.1. BOARD GOALS

The board will discuss their ideas for goals for the year.

Board Chair Drago reminds the board that they need to set some goals, whether they are short or long term or a combo, but we do need to get some in place. She shares some that she has been thinking of with the group.

Superintendent Bottensek shares that we have started a reading program for our first-graders. Every first-grader has a high school student reading teacher assigned to them. They meet with them once a day to go over everything from letter sounds to sight words. Ms. Tripp and Ms. Gardner have been heading this and working with the high school tutor to learn how to work with young readers. These high school students are using this in place of a teacher-aid period.

Director Schiesser shares that she thinks we should have the property boundary with the grange property on our goals list again this year since it is not resolved. She shares a couple of other ideas as well.

The board members will send their goal ideas to Board Chair Drago, who will compile a list and send them out to the group. We will then vote on everyone's top choices and set goals at the next meeting.

Superintendent Bottensek reminds the board to make actionable goals for themselves. If they come up with other goals they feel are within the superintendent's realm instead of theirs, they should bring these to.

8.2. LANE ESD TRANSIT DOLLAR REQUEST

Acting Superintendent Brittany Bottensek will share information about the Lane ESD Transit Dollar Request.

Director Deering move that Blachly SD approve the Lane ESD Transit Dollar Request for the 2026-27 school year not to exceed 50%. This motion, made by Nicole Deering and seconded by Bev Schiesser, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Tony Wynn: Yea

Yea: 7, Nay: 0

Director Wynn points out that the agenda should say Superintendent Bottensek, not Acting Superintendent, he just wanted this stated for the minutes.

Superintendent Bottensek shares the reason behind the Lane ESD Transit Dollar request and what options the board has to decide between tonight. She shares what has been the typical selection from the district in the past. Ms. Rust explains how the funding works and what we have used this for in the past and what amount of funds we got back this year.

8.3. DIVISION 22 STANDARDS

Superintendent Brittany Bottensek will give a presentation about the Division 22 Standards.

Director Schiesser moved to approve the Division 22 Standards for the 2024-25 school year as presented. This motion, made by Bev Schiesser and seconded by Sara Gamache, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Tony Wynn: Yea

Yea: 7, Nay: 0

The board took a 5 minute recess while Superintendent Bottensek set up the projector to present the Division 22 presentation. They were back from their recess at 8:31pm.

Superintendent Bottensek shares the difference between the Tracking Tool and the Presentation and how to read them. She goes through the Division 22 presentation and answers questions from the board.

9. ANNOUNCEMENTS

9.1. REMINDER: PUBLIC MEETING LAW TRAINING

A reminder for our board members that if they have not done so this term they need to complete their required Public Meeting Law Training which can be found here: <https://www.youtube.com/watch?v=15UH3idq9lo>

9.2. UPCOMING BOARD MEETING

The next Regular Board Meeting will be held on Wednesday, November 12th, 2025 at 6pm.

Board Chair Drago shares that Director Gamache and herself will attend the agenda-setting meeting on November 4th at 4pm.

Also the board is given a reminder to send Bri some times you can come meet with Dennis to get your iPad set up. This is about a 15-20 minute meeting.

10. ADJOURN THE REGULAR MEETING

Board Chair Drago adjourned the meeting at 9:14pm.

BOARD MAINTENANCE REPORT

NOVEMBER 2025

WALK IN FREEZER

We had a minor repair of the walk in freezer when wire got hot and burnt on the compressor contactor.

The wiring was replaced along with the contactor and auxiliary switch and was put back in operation the next day.

IRRIGATION

All Irrigation systems on the Football Field, Back Lawn and Main Office Lawns have been shut off and drained for the winter.

DIVISION 22 TESTING FOR LEAD IN WATER REIMBURSEMENT

The testing has been completed as part of our Healthy and Safe Schools plan and the documentation has been filed for reimbursement.

Based on the documentation provided, we will receive a reimbursement of **\$1,474** for direct lab costs, along with an additional **\$2,680** for 67 samples at \$40 each—bringing the total reimbursement amount to **\$4,154** from our current federal grant.

Information about our Healthy and Safe Schools plan and reports can be found on the school website. <https://www.blachly.k12.or.us/>

COMMUNITY ENERGY LABS AND HVAC CONTROLS

Triangle Lake Charter School is participating in an energy project this fall and winter. We are partnering with Community Energy Labs (CEL) to test out an energy controls solution that aims to reduce energy use & emissions, while maintaining a comfortable classroom environment. They do this by coordinating how each heat pump operates, down to the minute. This early test will require all classrooms to be in the same temperature range, with the thermostats locked.

At the end of the project we can compare how the “virtual Engineer” integrated with our existing systems to monitor, learn, and adjust our buildings performance at controlling the system compared to just having a set schedule to follow.

This information can also be used to open up other funding opportunities for future improvements on our HVAC Systems around Campus.

Information about Community Energy Labs: <https://communityenergylabs.com/>

LIGHTING UPGRADES ASSOCIATED WITH BLACHLY LANE ENERGY EFFICIENCY REBATES

The interior gym LED lighting project was completed and includes emergency lighting for egress if power is lost.

The main part of our storage facility has new interior UFO LED lighting.

The following classrooms/spaces were upgraded to LED line voltage bulbs from the current T8 bulbs that are no longer available.

RM 16 Resource Room, Rm 17 6TH Grade, RM 18 5TH Grade, RM 19 4th Grade, RM 21 2ND Grade, RM 22 3RD Grade, RM 24 1ST Grade, RM 13 History, RM 30 Shop, Lower Hallway, and some Office Spaces in Upper Hall.

UPDATE:

The BLEC commercial lighting rebate application was submitted and we received a rebate of **\$4433** of the total project cost of **\$26,129**

OREGON STATEWIDE SCHOOL FACILITIES ASSESMENT

Overview:

The Statewide Facility Assessment (SFA) is a fully funded initiative by the Oregon Department of Education (ODE) to evaluate the condition of every school facility across the state. The program provides district-wide assessments and comprehensive reports detailing deferred maintenance needs and cost estimates for all school buildings.

Purpose:

The SFA aims to create a standardized, up-to-date database of facility conditions to help school districts and the State plan for maintenance and capital improvements—at no cost to participating districts.

Funding:

This program is supported by the federal Supporting America's School Infrastructure (SASI) funds, which strengthen state capacity to assist high-need districts in maintaining safe, healthy, sustainable, and equitable learning environments for all Oregon students.

UPDATE:

The initial onsite assessment was on September 24th and we have received a draft of the report to review and make corrections. There is another assessment for ADA that is scheduled for November 20th. They are also working on a district level summary report and spreadsheet that will be shared once all the drafts are finalized.

Board Report for Transportation and Technology

For November 2025

1. New bus acquired from 4J school District- Bus 8
2. We now have an actual "in-town" driver for first student so we are not paying "out of town" rates.
3. While the Out of Town driver was driving for us, we were able to expedite training on two new individuals that will be testing for certification in the upcoming weeks as a tester comes available.

District Board Meeting: Triangle Lake Charter School Report

November 2025 Meeting

- **Our Fall Festival was a success at the end of October!**
 - **Middle and high school students did an outstanding job leading activities for our K-5 students throughout the afternoon. It was wonderful to see their teamwork and creativity in action as they planned, collaborated, and carried out their events.**
 - **6th grade – Fall BINGO**
 - **7th grade – Musical Chairs**
 - **8th grade – Picture Frame & Masks Decorating**
 - **9th grade – Carnival Games**
 - **10th grade – Mummy Wrap Activity**
 - **11th grade – Pumpkin Seed Counting & Bookmark Decorating**
 - **12th grade – Haunted House**
 - **A big thank you to Anni Thiessen and our two board members Sara and Epha that came and participated in the trick or treat trail, a stop between for each grade as they moved to their next activity.**
- **Veterans Day Celebration on November 11th**
 - **Assistant Principal Mrs. Tripp and Triangle Grange Master Pam Alley worked together to organize and plan a Veterans Day Celebration at the school and grange.**
 - **Assembly at 2:30pm in TLCS Gym**
 - **Dessert was served following the assembly at the Triangle Lake Grange**
- **Mid-Semester Parent/Teacher Conferences:**
 - **Thursday, November 6th: Parent Conferences 4pm-8pm**
 - **Friday, November 7th: Parent Conferences 8am-12pm**
 - **There are both virtual and in-person conferences available**
 - **K-5th Grade: Conferences by appointment only.**
 - **6th-12th Grade: Drop-in, arena style, conferences.**
 - **Thursday, November 6th**
 - **4:00pm-6:00pm via Zoom**
 - **6:00pm-8:00pm in TLCS Cafeteria**
 - **Friday, November 7th**
 - **8:00am-10:00am in TLCS Cafeteria**
 - **10:00am-12:00pm via Zoom**
- **AVID Update:**
 - **K-5 students continue to work on organizational skills**
 - **6-12 students are working on their grade level AVID curriculum and Tutorials**
 - **K-12 students worked hard on their career projects that we displayed at parent conferences**
 - **K-3: What I want to be when I grow up poster**
 - **Displayed outside their classroom**

- **4-7: Career research project and poster board**
 - 4-5 were displayed outside their classroom
 - 6-7 were a gallery walk setup in the gym for conferences
- **8-12: Career research project and cubes**
 - Setup on tables as a gallery walk in the gym for conferences

- **HS Fall Sports Update:**
 - **Volleyball – Played in the second round of the state play-offs Central Christian**
 - **Football – Hosts a quarterfinal state playoff game Saturday, November 15th @ 7pm**
 - **Cross Country – The high school athletes continued to push each other the entire season resulting in PR's**
 - **Girls Soccer – One TLCS student is playing on a co-op team at North Eugene and they will play in 5A Sate Championship game against Bend on Saturday, November 15th @ 1pm**

- **Winter Sports:**
 - **MS Girls Basketball & MS Wrestling – 1st practice Monday, October 27th**
 - **The MS basketball season is split this year, girls first and boys second.**
 - **HS Boys, Girls Basketball & Wrestling – 1st practice Monday, November 17th**

- **Upcoming Dates:**
 - **November 20th: November Student of the Month Assembly @ 3pm**
 - **November 24th- November 27th: NO SCHOOL - Thanksgiving Break**
 - **December 4th: 5-12 Band Concert @ 7pm**
 - **December 11th: K-4 Music Concert @ 7pm**

November 2025 District Board Meeting

Superintendent Report - Ms. Bottensek

- **Food Services:**
 - **Fresh Fruit & Vegetable Program**
 - We just found out that we received partial funding for K-8 for this school year. Funded at 98% of a total grant rate.
 - 9-12 isn't covered by the grant if we receive grant funding the board will need to decide if they would like to fund the program for high school students.
- **PEEK Grant (Physical Education Teacher)**
 - Our grant application has been submitted for the 2025-2027 biennium, we haven't received notification one way or another yet.
 - This grant covers salary but not benefits
 - Due to the Governor's directive state agencies to reduce their budget by 5%, ODE is on hold with making decisions about some of their grants and this appears to be one of them.
 - As of now, we are hearing this may still be released but no official word from ODE yet.
- **Professional Development:**
 - **COSA New Superintendent Academy**
 - Yearlong group
 - Monthly virtual meetings
 - 4 in-person learning sessions at conferences throughout the year.
 - **Administrator University Course**
 - **ADMN 643 - Executive Leadership in Education**
 - **Instructional Leadership Academy (CEL)**
 - Mrs. Tripp & I have our second Rural Administrators Site Visit of the school year next week. Then on Friday, we have our second Rural Administrators Institute Day of the school year at Lane ESD.
- **Lane County Rural District Professional Development Collaborative**
 - This partnership with:
 - Blachly
 - Crow-Applegate-Lorane
 - Mapleton
 - Marcola

- McKenzie
 - Lane ESD.
- Our 3rd session of the year is Friday, December 12th at Lane ESD.
- Local School Wellness Plan
 - We had our local school wellness plan stakeholders review meeting today before the board meeting. There is representation from each staff group and we shared the information out on ParentSquare for anyone who was interested in attending.