Board Members:	**BLACHLY SCHOOL DISTRICT #90**	*Administration:*
Ciara Clark Sara Gamache Nicole Deering Bev Schiesser Bobbie Jo Brewster Meleah Drago	***Triangle Lake Charter School*** **20264 Blachly Grange Road** **Blachly, OR 97412** **(541) 925-3262** **www.blachly.k12.or.us**	Brittany Bottensek, Superintendent Molly Rust, Business Manager Bri Simington Administrative Asst./Board Secretary

REGULAR BOARD MEETING -Wednesday, May 14, 2025

Blachly School District will provide an interpreter or other communication aids if requested. Please reach out to Bri Simington, Board Secretary, at (541) 925-3262 ext. 102 or bsimington@blachly.k12.or.us if you require interpreter services or communication aid for this meeting. We ask that you make your request at least 48 hours prior to the meeting.

Notice is hereby given that on Wednesday, May 14, 2025 at 6:00 PM the Board of Directors of Blachly School District #90 will hold a Regular Board Meeting at Triangle Lake Charter School--Library, 20264 Blachly Grange Rd., Blachly, OR 97412.
This is an open meeting and the public is invited to attend online or via phone.
Visitors will be asked to identify themselves for the minutes. Public comment will be taken per item 3 below and will be referenced in the minutes of the meeting.

REGULAR BOARD MEETING AGENDA-Wednesday, May 14, 2025

1. **CALL TO ORDER**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
   Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

5. **CONSENT AGENDA**
   1. **BOARD MINUTES**
      April 2025 board meeting minutes, April 30th special district board meeting and budget committee work session are attached for review.
   2. **FINANCIAL REPORT**
      Business Manager Molly Rust has provided a financial report, the March check register and March Pro-Card Statements for the board to review.
   3. **SECOND READ DISTRICT CALENDAR FOR 2025-2026**
      Interim Superintendent Bottensek presents the district calendar for the 2025-2026 school

year to the board for review. There has been no changes since first read.

4. **RESIGNATIONS**
   Interim Superintendent Bottensek shares the resignations of:
   Joshua Dufault--Middle School Football Coach
   Shannon Ray--Bus Driver
   Sherri Baker--Activity Bus Driver
   Tosha Spencer--Playground Monitor

5. **HIRES**
   Interim Superintendent Bottensek shares the immediate hiring of:
   Sherri Baker--Kitchen Assistant
   Tosha Spencer--Cafeteria Manager

   And to start in the 2025-2026 school year:
   Emily Zellner-Gisler--3rd Grade Teacher

6. **MOTION**

6. **REPORTS**

1. **ENROLLMENT**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
On Campus	16	15	20	11	20	20	8	19	21	14	17	17	11	209
TLCS Online	19	21	23	21	21	31	18	15	15	8	3	4	3	202
Out of District Placement														2

   Total Enrollment: 413

2. **FACILITIES REPORT**
   Maintenance Director, Shane Benscoter provided a maintenance update to the board.

3. **TRANSPORTATION & TECHNOLOGY REPORT**
   Transportation & Technology Director, Dennis Boyd provided an update to the board.

4. **STUDENT SERVICES REPORT**
   Assistant Principal Katherine Tripp provided a report for the board.

5. **PRINCIPAL'S REPORT**
   Principal Brittany Bottensek shares a report with the board.

6. **INTERIM SUPERINTENDENT'S REPORT**
   Interim Superintendent Brittany Bottensek will give a report to the board.

7. **UNFINISHED BUSINESS**

1. **BOARD GOALS**
   The board will review their goals for the 2024-2025 school year and discuss progress and/or follow up needed.

2. **2025-2026 INTEGRATED GUIDANCE BUDGET**

8. **NEW BUSINESS**

9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
   The board will convene an Executive session pursuant to ORS 192.660:
   (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations; &

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

10. **RECONVENE REGULAR SESSION**
11. **ANNOUNCEMENTS**
    1. **UPCOMING BOARD MEETING**
       The next Regular Board Meeting will be held on Wednesday, June 18th, at 6 pm.
12. **ADJOURN THE REGULAR MEETING**

**Documents hyperlinked in this agenda may be obtained in hard copy by requesting such of the Board Secretary at 541-925-3262.

*Pursuant to ORS 192.660(2) the Board reserves the right, upon passage of a motion in open session, to discuss any matter in executive session which meets one or more of the following criteria: The governing body of a public body may hold an executive session: (a) To consider the employment of a public officer, employee, staff member or individual agent; (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing; (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.; (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions; (f) To consider information or records that are exempt by law from public inspection; (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing; (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments; (k) To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
The motion shall identify the subject to be discussed without undermining the confidentiality of the executive session.
Notes:
(3) Labor negotiations shall be conducted in open meetings unless negotiators for both sides request that negotiations be conducted in executive session.
(4) Representatives of the news media shall be allowed to attend executive sessions other than those held under criteria (d) above relating to labor negotiations, but the Board may require that specified information be undisclosed.
(5) When the Board convenes an executive session under criteria (h) above relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
(6) No executive session may be held for the purpose of taking any final action or making any final decision.
(7) The exception granted by criteria (a) above does not apply to: (a) The filling of a vacancy in an elective office; (b) The filling of a vacancy on any public committee, commission or other advisory group; (c) The consideration of general employment policies; (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless: The public body has advertised the vacancy; The public body has adopted regular hiring procedures; In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
(8) The Board may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21; 10/09/24

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please complete and submit the Intent to Speak card to the Board secretary prior to the meeting. Those attending virtually and want to provide public comment should notify the Board secretary by submitting an email to comments@blachly.k12.or.us as directed prior to the start of the meeting.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

> "A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints published complaint procedures for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board."

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

Name: ____ Phone: _____________________________

Name of organization (if applicable): ____

Address: ____

Email (optional): ____

Topic or comment to be presented (brief description): ____

____

____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure NX published complaint procedures. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18; 1/19/22; 10/09/24

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.

2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.[1] A request to give public comment in-person or electronically does not guarantee time will be available.

3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.

4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

[1] When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly90.com . Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

ORS 165.535
ORS 165.540
ORS 192.610 - 192.690
ORS 332.057
ORS 332.107

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).
Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).
Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda
KC - Community Involvement in Decision Making

Regular Board Meeting
Wednesday, April 9, 2025 6:00 PM

Triangle Lake Charter School--Library, 20264 Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:00 PM.

Ciara Clark:	Present
Dwight Coon:	Absent
Meleah Drago:	Present
Jeff Eastburn:	Present
Derek Pennel:	Present
Bev Schiesser:	Present
Lenae Sjostrom:	Absent

Present: 5, Absent: 2.
Attendance
Staff: Dennis Boyd, Shane Benscoter, Katherine Tripp, Sue Wickizer, Molly Rust
Community: Ellen Mooney, Judy Applegate, Larry Avery, Norma Burkert

1. **CALL TO ORDER**
   Board Chair Pennel called the meeting to order at 6:00pm
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
   We are moving the order of agenda items under #7 unfinished business, Board Goals will be 7.1 and Interim Superintendent Contract Review & District Superintendent Staffing Options will be 7.2
4. **PUBLIC FORUM/COMMUNICATIONS**
   Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

   There were several public comments:
   Norma Burkert, topic: Budget Committee Meetings need to add more meeting dates and the need for transparency.
   Rob Lafferty (read aloud by Norma Burkert), topic: Need for fund recompense.
   Larry Avery, topic: Budget Committee Meetings need to add more meeting dates and announcement of report in regards to past superintendent.
   Ellen Mooney, topic: Budget Committee Meetings need to add more meeting dates and question in regards to what district is doing in regards to past superintendent recompense.
   Judy Applegate, topic: Budget Committee Meetings need to add more meeting dates

   Board Chair Pennel reminds the group that there has been no legal findings against the past superintendent at this time. He also shares that the Ussery report has been available to the public since we received it as a district and it has been discussed in past district meetings. Board Chair Pennel reads verbatim section 3m of the stipulated final order from the Oregon Ethics Commission. He also shares, he has been asked since this report finding by a couple of reporters and this is his response: It is inappropriate to comment on any ongoing investigation.

Board Chair Pennel asks Interim Superintendent Bottensek to share what we have changed for this budget process. Interim Superintendent Bottensek shares that herself and Molly Rust have stated that they plan to share out the budget books with board and budget committee members a week or two in advance of the budget committee, during this time they will hold individual meetings with anyone who wishes.
The board agrees to add two more meetings to the budget calendar in case they are needed, we will try to keep the meetings on Wednesdays.

5. **CONSENT AGENDA**

5.1. **BOARD MINUTES**

March 2025 board meeting minutes are attached for review.
There were no changes to the minutes.

5.2. **FINANCIAL REPORT**

Business Manager Molly Rust has provided a financial report, the March check register and March Pro-Card Statements for the board to review.
Business Manager Molly Rust shares the check register and ProCard statement with the board and answers questions.
Director Drago asks what SchoolsPLP is. Ms. Rust answers that it is an online classes platform. Director Drago also asks about the purchase of owl pellets. Ms. Rust shares those are for 3rd grade science.
Director Schiesser asks about Image Market, what is this? Interim Superintendent Bottensek shares that is for outdoor school and will be refunded by the grant from the Oregon Lottery.
Ms. Rust also goes over the General Fund. She discusses the May reconciliation and informs the board that we have received our notice of payback as of April. Largest contributor of the payback is due to the ADM. She explains this in more detail. She also shares that they lowered the allotment that they pay schools per kid. She also shares the other piece that affects our money is our teacher experience.
Ms. Rust shares where the ending fund balance was last year and where we hope to end this year.
Director Schiesser asks, on the general fund changes, benefits are a bigger cost then salaries? Ms. Rust answers this is the change of what was budgeted vs the actual cost projection by the end of the year. This has gone up due to the TLEA negotiations being finalized.

5.3. **FIRST READ DISTRICT CALENDAR FOR 2025-2026**

Interim Superintendent Bottensek presents the district calendar for the 2025-2026 school year to the board for review.
Interim Superintendent Bottensek shares the staff calendar with the board so they can see both staff work days and student days.
Director Schiesser asks if the week off for Thanksgiving is the same as last year.
Ms. Bottensek answers yes.

Interim Superintendent Bottensek shares that we agreed on 4 common professional development days with 5 other small schools, by doing this we can have our elementary teachers meet with other teachers of the same grade to go over PD together, LESD is supporting this for these districts.

5.4. **SECOND READ BOARD POLICIES**

Board policies for first read include:

GBNAA_JHFF--Suspected Sexual Conduct with Students and Reporting Requirements--Required
GCAA--Standards for Competent and Ethical Performance of Oregon Educators--Optional
JHFF/GBNAA--Suspected Sexual Conduct with Students and Reporting Requirements--Required

Interim Superintendent Bottensek shares there were no changes made to the policies since the last meeting, they are just the cleaned up version.

5.5. **MOTION**

Director Schiesser move to approve the consent agenda as presented. This motion, made by Bev Schiesser and seconded by Jeff Eastburn, Carried.

Ciara Clark: Yea
Dwight Coon: Absent
Meleah Drago: Yea
Jeff Eastburn: Yea
Derek Pennel: Yea
Bev Schiesser: Yea
Lenae Sjostrom: Absent
Yea: 5, Nay: 0, Absent: 2

6. **REPORTS**

6.1. **ENROLLMENT**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
On Campus	16	14	20	11	20	21	8	19	21	13	17	17	11	208
TLCS Online	19	21	23	21	21	31	19	15	15	8	3	4	3	203
Out of District Placement														2

Total Enrollment: 413

Interim Superintendent Bottensek shares that this number is actually up by one student since the agenda was posted.

6.2. **FACILITIES REPORT**

Maintenance Director, Shane Benscoter provided a maintenance update to the board.
Director Eastburn states the gym lights are looking good, and asks a question about the controls. Mr. Benscoter answers.
Director Eastburn asks if all the capital projects are turned in. Mr. Benscoter answers no, but they will be in the budget.

6.3. **TRANSPORTATION & TECHNOLOGY REPORT**

Transportation & Technology Director, Dennis Boyd provided an update to the board.

Director Schiesser asks about the change to the google format for next year, will this be a better deal or just more efficient? Mr. Boyd answers it will be significant, the google sweet has features that will replace zoom and canvas, and he thinks this will cut cost by about half. He has notified staff for a while now and he has shared a website with staff with how-to guides.

Director Drago asks if we will have a training for parents as well? Mr. Boyd answers that it won't change much for parents, as they will still be accessing things through ParentVue, but we can always help individually.

Board Chair Pennel asks about the changes to the west bus route? Mr. Boyd answers, more students congregating at one of the east bus stops overloaded bus routes. So we had to move Horton rd to the Deadwood bus route. We are still trying to get a fourth bus driver.

Director Drago asks how many students are on the Horton route? Mr. Boyd answers about 20, to many to run the mini bus.

6.4. **STUDENT SERVICES REPORT**

Assistant Principal Katherine Tripp provided a report for the board.

Director Eastburn asks about the feedback we received from the large and small groups, will this be shared information with the board? Ms. Tripp answers that we hope to present the Principal Round Table meetings data at the end of the year. Common thread is that students enjoy the extras and being involved with athletics and clubs. Ms. Tripp shares that if we ever have any community members who are interested in running a club we would be greatly appreciative. Our students are looking for more extra activities, and our teachers are stretched thin. Currently we offer a board game club and a graphics anonymous club. We are also interested in more volunteers during the school day.

6.5. **PRINCIPAL'S REPORT**

Principal Brittany Bottensek shares a report with the board.

Principal Bottensek goes over her report with the board, sharing important upcoming dates. She shares details about the science fair, this year there will be two panels so that each panel can spend a little more time talking to their half of students without feeling rushed.

She shared that the Health Curriculum night will be Tuesday, May 6th in the Library at 6pm, hosted by Mr. Carl and Mr. Gallow from LESD. We will also have materials available for review at Open House.

Director Drago asks if there will be a spring concert? Ms. Bottensek shares yes, for both music and band, they are both in May.

6.6. **INTERIM SUPERINTENDENT'S REPORT**

Interim Superintendent Brittany Bottensek will give a report to the board.

Interim Superintendent shares that we are finished with Accreditation. Our team of 3 presented to the Cognia review last Thursday, later in the day the reviewer met with different stakeholder groups through the day, these groups were students, staff and parents. This past Monday, we had our exit meeting and we passed, we are accredited for the next 5 years. Cognia has added a mandatory 3 year check-in to review our areas of growth.

Board Chair Pennel asked if they gave us the areas of growth? Ms. Bottensek shares they wont get us our final report for between 30-45 days, but that we only had two areas of growth. You will see in the upcoming check register that we have to pay both for the review and our renewal.

She shares more details about the rural administrator personal development that herself and Ms. Tripp have been attending.

She reminds the board that once the budget books start getting handed out to board and budget members we will notify the public via post office and ParentSquare that they can request a budget book as well, they can contact Bri Simington.

7. **UNFINISHED BUSINESS**

7.1. **BOARD GOALS**

The board will review their goals for the 2024-2025 school year and discuss progress and/or follow up needed.

Board Chair Pennel gives an update on their goals.

1. Accreditation is finished.
2. TLEA contract is finalized.
3. Triangle Grange property boundary. Mr. Benscoter speaks on this and shares out a report from both himself and David (grange representative) who went to Lane County together to find out some information in regards to options for the grange and district. Board Chair Pennel gives an overview on the history of this topic to summarize discussions which have been had over the last year. The board discusses next step options and possible outcomes.

The district and the grange will continue in discussion to figure out next steps and direction. There is no meeting date set yet.

4. Addressing the control gaps. This was brought up today during some public comments. Board Chair Pennel shares we have had discussions in regards to the auditors, so the board has learned more about how our audit works and what they are looking for. We will put out an RFP for another audit team for next year. We have also put some new checks in place, such as now reviewing the ProCard statements monthly. There is other things we are looking at changing in our policies as well.
5. Long term superintendent staffing model, we will be discussing this on the next agenda item.
6. Senior Graduation Rate. Ms. Bottensek feels we are on track to graduate all our seniors this cohort both in person and on-line.

7.2. **INTERIM SUPERINTENDENT CONTRACT REVIEW & DISTRICT SUPERINTENDENT STAFFING OPTIONS**

The board will discuss options and next steps for filling the District Superintendent position for the upcoming school year, including consideration of converting the Interim Superintendent.

Board Chair Pennel asks the board to state their preference on moving Brittany Bottensek into a permanent position, removing the Interim title as of July 1, 2025. They round table voice their opinions, which are reflected in this action as a vote, details of the discussion reflected in the notes. There was no formal second to this action. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

Ciara Clark:	Yea
Dwight Coon:	Absent
Meleah Drago:	Yea

Jeff Eastburn: Yea
Derek Pennel: Yea
Bev Schiesser: Yea
Lenae Sjostrom: Absent
Yea: 5, Nay: 0, Absent: 2

Board Chair Pennel move to name Brittany Bottensek as the Blachly School District Superintendent effective July 1st 2025 and to have the board move forward with contract negotiations to be presented to the board for approval at an upcoming meeting. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

Ciara Clark: Yea
Dwight Coon: Absent
Meleah Drago: Yea
Jeff Eastburn: Yea
Derek Pennel: Yea
Bev Schiesser: Yea
Lenae Sjostrom: Absent
Yea: 5, Nay: 0, Absent: 2

Board Chair Pennel shares that we made Ms. Bottensek the Interim Superintendent in October. This was a mutual agreement between both Ms. Bottensek and the district on weather both parties were happy with the scenario. The board has expressed that they have been pleased with Ms. Bottensek's performance this year. Now the board needs to decide if they want to offer the position to Ms. Bottensek for the 2025-26 year with removing the interim title or if we wish to open up a full superintendent search. If we plan to hire Ms. Bottensek, it is recommended that we choose a board member or two to meet with Ms. Bottensek and our attorney to create a contract.

Ms. Bottensek shares that if the board chooses to remove the interim title, she does not wish to re-negotiate a contract for the remainder of this year, she would like it to start next year.

Board Chair Pennel also shares that if we are going to open up a superintendent search we would need to get on it right away. He asks for the board members to give their opinion of how they wish to proceed.

Director Schiesser states she for continuity purposes feels it would be in the schools best interest to stick with this current model.

Director Clark has been very happy with Ms. Bottensek and would like to move her forward and remove the title of interim.

Director Drago feels we have a lot of turnover with the board for next year and she does not feel it would be a good time to bring on a new superintendent. She would like to continue with Ms. Bottensek for next school year.

Director Eastburn feels Ms. Bottensek has done a great job and he would like to see her remain in this position next year. He would like to know what backfill would be needed with her taking on this role in a permanent move.

Board Chair Pennel says he agrees with the group and does not believe it would be a good move for the district.
Ms. Bottensek reminds the board and the public that if she does take on this role, her stipulation would be that she remains both the superintendent and the principal. She will not give up her principal role at this time. She does feel this is the best model for the district at this time. Director Drago shares this will save the district 1 FTE of admin that we were previously paying.
Director Schiesser feels there is an advantage for the district to have the two separate positions of principal and superintendent but for this upcoming year it is not in the districts best interest.
Director Schiesser and Director Drago will work with Brian Hungerford on the contract for Ms. Bottensek.

8. **NEW BUSINESS**

8.1. **INTRODUCTION TO KITS**

Sue Wickizer will present an introduction into KITS, a kindergarten transition program.
Interim Superintendent Bottensek introduces Sue Wickizer to share information with the board. Ms. Wickizer shares a flier with the board in regards to KITS (kids in transition to school) and give some background information to the board. She shares the goal of KITS is to practice kindergarten, to come to kindergarten with early literacy and math skills and behavioral skills. This program is a 6 week program in the summer. There is 1 adult for every 5 kids. This program is free to families and there will be transportation provided. This is a 2 hr program normally but Ms. Bottensek has talked about it being 3 hrs which would include lunch, recess and an activity, making it a more valuable program for families. Our staff would get professional development for this program. The curriculum is set, every day, every activity they are all very tightly connected.
Ms. Wickizer would also like to look at preschool options, but if she is looking at what program gives the district the most for the cost it's KITS, as well as strong value to our students. Sue shares success stories with the board.
Some challenges are going to be recruitment, we need at least 10 kids and can go up to 15. We are allowed to bring kids from out of district.
Ms. Bottensek shares that a few months before the covid pandemic shut schools down Ms. Mooney and Ms. Klingsporn had discussions and a plan in place to start with KITS.
Ms. Wickizer shares part of the cost is funded by United Way and some by grants and part by the district.
Ms. Wickizer answers questions from the board members.

8.2. **INTEGRATED GUIDANCE PRESENTATION**

Interim Superintendent Brittany Bottensek will present the Integrated Guidance Application for the 2025-27 school years.

After the presentation the board will accept public comment before deciding to making a motion.

Director Schiesser move to approve the Integrated Guidance Application for the 2025-2027 school years as presented. This motion, made by Bev Schiesser and seconded by Meleah Drago, Carried.

Ciara Clark:	Yea
Dwight Coon:	Absent
Meleah Drago:	Yea
Jeff Eastburn:	Yea
Derek Pennel:	Yea
Bev Schiesser:	Yea
Lenae Sjostrom:	Absent

Yea: 5, Nay: 0, Absent: 2

The board recesses for 5 minutes for a quick break. And resumes session at 8:58pm.

Interim Superintendent Bottensek shares the Integrated Guidance presentation with the board and informs the board that the last two documents are required to be shared on our website.
Ms. Bottensek shares you will see two years represented on this presentation, and the reasoning for this. She shares we engaged in a reflection of our school and what our needs are. We had a task force of staff (teachers, confidential staff, classified staff) who worked on reviewing data to assess our needs. Early Literacy Intervention has been funded and that funding has been rolled into the Integrated Guidance. Ms. Bottensek shares her feedback given to ODE throughout this process.
Ms. Bottensek highlights each slide.
Ms. Bottensek shares the narrative and the budget with the board and explains how the budget is put together and how it connects with the plan.
Ms. Bottensek does state that this presentation needs to happen, then the board must open up for public comment, and then a motion can be made. These are requirements.
Ms. Bottensek reads the allocations for this current year, what is in the board packet is the allocations for 2025-26, so the board can see difference in funding between the two years.
Ms. Rust shares this funding is based of our ADM, so this might be why we got a little less.
Ms. Bottensek shares what we pay for with this plan. Ms. Bottensek shares that on this upcoming year we will only get to use the Early Literacy funds for grades K-3rd.
After board approval this plan gets submitted to ODE.
Director Eastburn asks about safety, is there anything we are doing to key in on that?
Ms. Bottensek shares that the discussion of are we safe and secure on campus has been a discussion for a while and is under our goal of facilities. Ms. Bottensek also shares how we are looking at the data from all our secondary students as a whole. LESD has been helping us compile this data in a way that we could share in a

dashboard format.
Director Eastburn asks about the high priority of families and students about facilities, is it really a priority? Ms. Bottensek answers yes, and gives some examples from student questions. The discussion has came up that other districts have gotten a bond, and that's how other schools have been able to improve facilities. Student perspective has been that other schools facilities are newer than ours.
Board Chair Pennel opens up for public comment on the Integrated Guidance presentation. There was no additional feedback from the public.

9. **ANNOUNCEMENTS**

9.1. **UPCOMING BOARD MEETING**

The next Regular Board Meeting will be held on Wednesday, May 14th, at 6 pm.
Board Chair Pennel asks if Director Clark will remain on the negotiation committee moving in to the classified negotiations, she agrees.

Interim Superintendent Bottensek gives some dates for possible additional budget committee meeting dates. The board decides on adding May 7th and June 4th. We will put another notice out in the paper with the updated dates.

10. **ADJOURN THE REGULAR MEETING**

Board Chair Pennel adjourned the meeting at 10:01pm.

Special Board Meeting to Appoint Budget Committee
Wednesday, April 30, 2025 6:00 PM

Triangle Lake Charter School--Library, 20264 Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:00 PM.

Ciara Clark:	Present
Dwight Coon:	Present
Meleah Drago:	Present
Jeff Eastburn:	Present
Derek Pennel:	Present
Bev Schiesser:	Present
Lenae Sjostrom:	Absent

Present: 6, Absent: 1.
Staff: Ariah Richardson, Katherine Tripp
Community Members: George Chagoline, Bobbie Jo Brewster, Larry Avery, Norma Burkert, Ellen Mooney

1. **CALL TO ORDER**
   Board Chair Pennel called the meeting to order at 6 pm.
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
   We have one addition to the agenda, another retirement announcement which will be added under 5.2 Resignations
4. **PUBLIC FORUM/COMMUNICATIONS**
   Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

   There were no public comments submitted.
5. **CONSENT AGENDA**
   Director Schiesser makes a motion to accept the consent agenda as presented. This motion, made by Bev Schiesser and seconded by Jeff Eastburn, Carried.

Ciara Clark:	Yea
Dwight Coon:	Yea
Meleah Drago:	Yea
Jeff Eastburn:	Yea
Derek Pennel:	Yea
Bev Schiesser:	Yea
Lenae Sjostrom:	Absent

   Yea: 6, Nay: 0, Absent: 1

5.1. **UPDATED BUDGET CALENDAR**

Interim Superintendent Bottensek shares that the budget calendar was updated to add more meeting dates. This has been posted in register guard, as was verbally approved at the last board meeting.

Interim Superintendent Bottensek shares the updated budget calendar, discussed at the last meeting by the board. This is the calendar that has been shared out to the public.

5.2. **RESIGNATION**

Interim Superintendent Bottensek shares the retirement of Paige Wynn from the Blachly School District at the end of the 2024-25 school year.

Interim Superintendent Bottensek shares the retirement letters from both Paige Wynn and Ben Johnson from the Blachly School District as of the end of this school year, the last day of their contract is June 13th.

These retirements are reflected in the budget.

6. **SELECT AND APPROVE BUDGET COMMITTEE MEMBERS FOR EXISTING VACANCIES.**

Vacancies for the Budget Committee have been advertised and the Board will review interested candidates and make selections. Statements of interest may be submitted prior to the meeting or at the meeting to the Board Chair. Candidates should attend this meeting.

Current Budget Committee Members include:

Zone 1	Norma Burkert	Term Expires June 30, 2025
Zone 2	Nicole Deering	Term Expires June 30, 2025
Zone 3	**VACANT**	**Term Expires June 30, 2026**
Zone 4	Larry Avery	Term Expires June 30, 2026
Zone 5	**VACANT**	**Term Expires June 30, 2027**
At Large	**VACANT**	**Term Expires June 30, 2024**
At Large	Ellen Mooney	Term Expires June 30, 2026

The Board can appoint a Blachly School District resident who lives inside the Zone 3 or 5 boundaries and is a registered voter for the Zone 3 or position or appoint a district resident if a Zone 3 or 5 resident does not apply. Any registered voter living within district boundaries may be appointed to the At Large position. Candidates who have submitted a letter of interest to the board and/or interested patrons who attend the meeting and express interest may be considered.

Board Chair Pennel moved to approve Bobbie Jo Brewster & George Chagollan as appointments to the 2025-26 Budget Committee. This motion, made by Derek Pennel and seconded by Dwight Coon, Carried.

Ciara Clark: Yea

Dwight Coon: Yea

Meleah Drago: Yea

Jeff Eastburn: Yea

Derek Pennel: Yea

Bev Schiesser: Yea

Lenae Sjostrom: Absent

Yea: 6, Nay: 0, Absent: 1

Interim Superintendent Bottensek shares that there are two people here today who wish to serve on the budget committee. Ms. Bobbie Jo Brewster would like to continue to serve as the representative of Zone 5 for another term and Mr. George Chagollan is willing to serve in the At-Large position.

7. **OATH OF OFFICE FOR NEW BUDGET COMMITTEE MEMBERS**

   "I,________, do solemnly swear (or affirm) that I will support the Constitution of the United States, the constitution and the laws of the state of Oregon, and the policies of Blachly School District. During my term, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

   Both Bobbie Jo Brewster and George Chagollan took the oath of office to join the budget committee.

8. **APPOINT BUDGET COMMITTEE CHAIR**

   The board will appoint one of the budget committee members to be the Chair of the budget committee for the 2025-26 budget process.

   Board Chair Pennel nominated Director Dwight Coon to the budget chair. Mr. Coon received 5 votes

   Budget Committee Member Ellen Mooney nominated Budget Committee Member Larry Avery to the budget committee. Mr. Avery received 1 vote

   Director Drago asks if the wording can be changed on the agenda if the chair of the budget committee can be either a board member or a budget committee member. Her interpretation of the current wording is that only the specifically elected budget committee members should be considered for the budget committee chair. Interim Superintendent Bottensek looks at the District policy to find the exact wording. It was found that per Oregon law the budget committee law says that the chair can be either an elected member or a voted-in member; The committee as a whole will nominate the chair. The vote is redone with the entire budget committee, not just the district board members as previously done.

   Director Dwight Coon received 5 votes

   Budget Committee Member Larry Avery received 6 votes

   Budget Committee Member Larry Avery is appointed the Budget Committee Chair for the 2025-2026 budget process.

9. **NEXT BOARD MEETING**

   The next Budget Committee Work Session will be held Wedensday, May 7th at 6pm.

   The next Regular District Board Meeting will be held Wednesda, May 14th at 6pm.

10. **ADJOURN THE SPECIAL DISTRICT BOARD MEETING**

    Board Chair Pennel adjourned the special district board meeting at 6:23pm.

Budget Committee Work Session

Wednesday, April 30, 2025 This meeting will start directly after the Special Board Meeting adjourns.

Triangle Lake Charter School--Library, 20264 Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:24 PM.

Larry Avery:	Present
Bobbie Joe Brewster:	Present
Norma Burkert:	Present
Ciara Clark:	Present
Dwight Coon:	Present
Nicole Deering:	Absent
Meleah Drago:	Present
Jeff Eastburn:	Present
Ellen Mooney:	Present
Derek Pennel:	Present
Bev Schiesser:	Present
Lenae Sjostrom:	Absent

Present: 10, Absent: 2.

Newly voted Budget Committee Members: George C and Bobbie Jo Brewster

Staff members: Ariah Richardson, Kathleen Tripp, Kelly Goodwin, Amanda Gast, Brooklyn Gilbert, Kara

Community Members: Julie Nowacki

Attendance Update Taken at 6:27 PM.

Nicole Deering:	Present

Present: 11, Absent: 1.

Newly voted Budget Committee Members: George C and Bobbie Jo Brewster

Staff members: Ariah Richardson, Kathleen Tripp, Kelly Goodwin, Amanda Gast, Brooklyn Gilbert, Kara

Community Members: Julie Nowacki

1. **CALL TO ORDER**
   Budget Committee Chair Avery called the meeting to order at 6:25pm.
2. **WELCOME GUESTS AND VISITORS**
3. **PUBLIC FORUM/COMMUNICATIONS**
   Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

   There were no public comments.
4. **DELIVERY OF BUDGET MESSAGE**
   Interim Superintendent Bottensek will deliver the budget message.

Interim Superintendent Bottensek reads her budget message to the table. Highlighting key areas of this budget to the committee.

5. **PRESENTATION/DISCUSSION OF PROJECTED REVENUES**

Business Manager Molly Rust will present to the group.

Budget Committee Chair introduces Business Manager Molly Rust to share her Budget 101 presentation. Ms. Rust shares she will be going over School Budget & Governance, Roles & Responsibilities of the Budget Committee, Fund Accounting. She also shares Oregon Local Budget Law.

Board Chair Pennel asks, between the approved budget from the budget committee, and when it gets adopted by the board there is a time for public comment, can the Board decide to make changes? Ms. Rust answers yes, the District Board has the ability to make changes before the final adoption.

Board Chair Pennel states, this district is mostly timber revenue. Does that money benefit the district? Ms. Rust answers that funding is a wash. The state takes your timber revenue estimate out of your state school fund. This gets calculated periodically throughout the year. It is a net-zero change.

Ms. Rust goes over the documents shared with the committee in their budget book. Ms. Rust shares that we were able to balance this budget without making any cuts to staff or programs. This was a goal of hers and Ms. Bottensek's.

Ms. Rust walks the committee through numbers in the budget. Both the revenues and expenses were gone over, so you will not see notes under agenda item 6, as it was all done together.

Director Drago asks about the unemployment rate. Ms. Rust shares that last year the unemployment rate change did not make it into the budget. We are part of the state pool, and we have had our rate go down. Another change is that our employees that do not work over the summer (classified staff) can now apply for unemployment, so we imagine that next year we will see a rate jump.

Director Schiesser asks if we gained more students we send out of the district for schooling or if the cost just went up. Ms. Rust shares that the tuition went up.

Board Chair Pennel asks if we recoup any of the money we give to the online families for an allotment. Ms. Rust states yes, not all funds get used, but we have to budget as if it all gets used. She also shares that online students account for about half of our ADM revenues. If we didn't have them, it would lead to state school funds dropping as well as 4 major grant funds. The expenditures that go out for this program are much less than what comes in, and the remaining money goes towards our on-campus students.

Board Chair Pennel asks, with respect to transportation, what is this budget banking for reimbursement for transportation. Ms. Rust answers 70% for instructional transportation.

Board Chair Pennel asks about textbook adoption. Does this budget account for the adoptions? Interim Superintendent Bottensek shares that the upcoming adoption will be Social Studies, and that is for K-12, and we did include it in this budget.

Board Chair Pennel asks, when we were accepted into the CEP program, isn't every single student covered for lunches? Ms. Rust answers yes, if they take a reimbursable meal. So he asks for clarification. Does the CEP fund we get not cover what a meal costs? Ms. Rust answers yes, we went off of the reimbursement rates this year. They were higher than expected at the beginning of the year. She hopes we will be able to get back some of these funds later, but the cost of food does keep going up, and we can't rely on the reimbursement rate going up. We also received less money in our commodities for next year.

Director Schiesser asks about the transfer to PERS. Are we actually putting money into the PERS reserve this year? Ms. Rust states yes, we assume that we will be able to do that this year.

Budget Committee Member Mooney asks if the money we received from the insurance on the bus we totaled out, can we put that into the transportation fund? Ms. Rust answers yes we could, but when we got the money it just went into the general fund counting toward the ending fund balance.

She shares the ending fund balance contingency policy the board implemented this year. And this ending fund balance number puts us at 5.2%, which is in the low range of where we want to be per our policy.

Budget Committee Member Mooney states that we are more than likely to fill teacher positions which currently have a lot of experience with people with less experience. Will this then affect what the state pays us? Ms. Rust answers that it's probably going to be a little negative, but we don't know yet because we haven't hired, but it is close to a wash with what we pay the employees to what we lose from the state.

Budget Committee Member Mooney asks for a short description of what High School Success is and what a Student Investment Account is. Interim Superintendent Bottensek answers that it's funded by measure 98 to help with HS and 8th grade levels to prepare them for after high school, so we use it for CTE, College Course Work, STEM, Career Education Field Trips etc. And the Student Investment Account is mostly salaries, like our counselor, AVID class FTE etc. This is a grant based on where the state says the areas of focus need to be for well-rounded education, social emotional health, small class sizes etc.

Director Drago asks about this year's contingency. Do we know where we are? Ms. Rust answers 200 thousand for a beginning fund balance and adding approximately 125 thousand.

Budget Committee Member Mooney asks if we used ADMr numbers based on where we are at today? Ms. Rust answers yes, what the state is estimating our state school fund will be next year is based off ADMr. Based on what our actual enrollment numbers are. Last year was done at an estimated number we hoped to reach. You will see an adjustment to our actual ADM. We feel this is a much more realistic number to be budgeting off of. If we receive extra students, then it is extra money.

6. **PRESENTATION/DISCUSSION OF PROJECTED EXPENSES**
   Business Manager Molly Rust will present to the group.
   Notes on Agenda item 5.
7. **INFORMATION REQUESTS FOR NEXT MEETING**
   Budget Committee Chair Avery asks if there are any information requests?
   Board Chair Pennel asks for any capital projects our maintenance director has planned. Ms. Rust is actually able to share this list with the group tonight. It includes: continued lighting upgrades, duct work for shop exhaust, thermostat/HVAC system improvements, moving of the buildings along the football field sideline, irrigation around front of the school and football field, bringing electricity to the storage sheds.

Budget Committee Member Mooney asks if we have ever looked into new bleachers? Interim Superintendent Bottensek shares a few things that have happened. We had a PACE walk-through which resulted in them asking for us to have the bleachers inspected. Also, the most recent bid we have to replace them is over $100,000. Also, if we just replace the current footprint we lose significant seating with the new standards of bleachers. It will be something that the district will need to start having a special fund to replace.

Budget Committee Member Brewster asks if there is any talk about creating a space for an extra gym/covered area in our stadium. Interim Superintendent Bottensek shares that there is a lot of work that would need to be done to make the blacktop converted. We have also looked into the building with the little gym in it, but there are multiple things that would need to be done to change that as well.

Budget Committee Member Mooney asks if we can get a price quote for a score clock so we can look at the number to see if it is possible to make it happen. Maybe we could even price out a football scoreboard, just to have numbers.

Director Eastburn asks if we have the athletic fund broken out by HS and MS? Ms. Rust answers yes. Mr. Eastburn shares that some schools are training HS students to ref the MS games to help on costs because it is not required for officials.

8. **ANNOUNCEMENTS**

   The next budget committee meeting will be held on Wednesday, May 7th, at 6pm.

9. **ADJOURN THE BUDGET COMMITTEE MEETING**

   Budget Committee Chair Avery adjourned the meeting at 8:17pm.

Blachly School District
April 30, 2025

	Original Budget	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Estimate	Apr Estimate	May Estimate	Jun Estimate	Final Total	Over/ (Under)
Revenue															
State School Fund	5,423,724	903,626	451,542	451,542	451,542	451,542	451,542	-	-	-	-	791,445	(55,000)	**3,897,781**	(1,525,943)
State Timber Sales	100,000	-	100,000	-	-	54,986	-	314,673	564,464	-	-	-	-	**1,034,123**	934,123
Property Taxes	389,787	-	948	725	420	292,881	64,130	3,794	2,970	8,278	1,347	1,304	7,492	**384,287**	(5,500)
Federal Forest Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Interest Earnings	70,000	4,361	7,568	8,702	8,522	7,943	9,226	8,006	5,670	4,542	3,320	3,600	3,161	**74,620**	4,620
Common School Fund	60,003	-	-	-	-	-	-	33,207	-	-	-	-	33,207	**66,414**	6,411
Other County Revenue	800	-	-	87	-	-	117	-	-	92	-	96	408	**800**	-
Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Other Small Grants	-	-	-	-	-	3,780	-	-	-	-	-	6,000	-	**9,780**	9,780
Lane ESD Flex Dollars	77,904	-	-	-	-	-	-	24,875	-	-	-	-	24,874	**49,749**	(28,155)
Miscellaneous	8,000	1,863	313	1	-	812	37	-	2,969	-	10,885	500	500	**17,879**	9,879
County School Fund	2,000	-	-	-	-	-	-	-	-	-	-	-	2,000	**2,000**	-
Indirect	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Sale/Comp fixed asset	-	-	-	-	-	-	-	-	-	-	13,900	-	-	**13,900**	13,900
Beginning Fund Balance	132,561	99,068			-	-	-	-	-	-	-	-	-	**99,068**	(33,493)
Total Revenue	6,264,779	1,008,917	560,370	461,057	460,483	811,943	525,052	384,555	576,072	12,912	29,452	802,944	16,643	**5,650,401**	(614,378)
Expenditures															
Salaries	2,665,264	75,692	82,278	216,235	222,258	202,354	196,268	196,551	207,173	256,585	214,392	215,931	455,604	**2,541,323**	(123,941)
Benefits	1,708,730	37,159	43,301	128,077	136,613	124,951	124,840	128,216	132,463	148,035	131,310	131,823	285,434	**1,552,222**	(156,508)
Purchased Services	578,160	43,964	30,746	56,859	42,914	71,329	48,035	37,580	57,037	62,322	74,713	21,505	66,132	**613,135**	34,975
Supplies and Materials	386,177	36,517	21,136	25,830	22,419	33,201	27,654	10,948	27,748	18,110	36,945	45,150	41,952	**347,610**	(38,567)
Other	147,919	117,872	3,979	3,767	3,557	4,258	7,228	1,870	10,411	2,026	3,506	740	740	**159,953**	12,034
Transfers	278,315	-	-	-	-	-	-	-	-	-	-	-	228,315	**228,315**	(50,000)
Contingency	500,214	-	-	-	-	-	-	-	-	-	-	-	-	**-**	(500,214)
Total Expenditures	6,264,779	311,205	181,440	430,768	427,761	436,093	404,026	375,165	434,831	487,077	460,866	415,148	1,078,178	**5,442,558**	(822,221)
Ending Fund Balance	-													**207,843**	207,843

Triangle Lake Charter School 2025-2026 Year at a Glance

2025-26 will be a 4 day school week. Classes will be Monday-Thursday *unless otherwise noted

Semester 1

AUGUST/ SEPTEMBER 2025

S	M	T	W	Th	F	S
24	25	26	27	28	29	30
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

25 All staff report
26 PD/No School
27/28 Teacher Planning Day
1 Holiday/No School
2 First Day of School 1st-12th
Kindergarten ½ start
3 Kindergarten ½ start
5 MS/HS Only on Friday

OCTOBER 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 PD/No School
31 Grading

NOVEMBER 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 4pm-8pm Parent Conferences
7 8am-12pm Parent Conferences & PD
24-28 Holiday/No School

DECEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

12 PD/No School
22-31 Winter Break/Holiday/No School

JANUARY 2026

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	**23**	24
25	26	27	28	29	30	31

1-2 Holiday/No School
19 Holiday/No School
23 School on Friday
29 End of Semester 1
30 Teacher Grading Day

Semester 2

FEBRUARY 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	***20***	21
22	23	24	25	26	27	28

2 Start of Semester 2
6 PD/No School
16 Holiday/No School
21 School on Friday

MARCH 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 PD/ No School
23-26 Spring Break/No School

APRIL 2026

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3 Grading
9 4pm-8pm Parent conferences
10 8am-12pm Parent conferences & PD
24 Make up day if needed

MAY 2026

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	***29***	30
31						

8 PD/ No School
15 Make up day if needed
25 Holiday/No School
29 School on Friday

JUNE 2026

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	*11*	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

4 Last Day for Seniors
6 Graduation @ 1pm
11 Last Day for all Students
End of Semester 2
12 Grading Day

1	All Staff Report	2	Make up days if needed
7	Teacher Professional Development	16	School Breaks- Non Holiday
	School Start/Stop	1	MS/HS Only
**	Kinder half starts 9/2-9/3	7	Holiday
2	Parent Conferences	5.5	Teacher Grading/ Planning Days
	No School		148 Total Student Days - 170.5 Total Contract Days

Version 1

BOARD MAINTENANCE REPORT FOR MARCH 2025

OUTDOOR SCHOOL SHED

We took the sod off a 10’ wide driveway from the pioneer building to the location of the Outdoor School Shed on the East end of the football field.

We put down fabric and graveled the new driveway to the area where the building will be to allow access for the cement truck and lumber delivery truck. It will also make the building accessible year around.

The concrete foundation was poured on May 2nd and the new Outdoor School Shed is under currently under construction.

IRRIGATION

With this unanticipated dry weather, the irrigation has been turned on for the football field, main office lawns and the lawn behind the school.

We have fertilized the smaller lawns and plan to do the football field in the near future.

CUSTODIAL

Our current situation with custodial staff has left us with only one Custodian and one Substitute. We are hoping to expand on our recruiting efforts to acquire some more substitutes to help fill in when needed.

PROJECTS

Summer Project Announcements…..Next Month

Technology and Transportation Report

May 2025

1) Currently holding an inventory of 641 personal devices. This does currently include devices that have been purchased from online family members (approximately 40) and staff/department devices. All will require inspection and reissue after the summer (not including online student devices).
2) We are currently one certified driver down for HTS transportation. Using the Special Education Van driver as a fill in right now.

Board Report – May
AVID Walkthrough with Regional Coordinator

This month, we had the opportunity to host our AVID Regional Coordinator for a school-wide walkthrough. We visited every classroom, highlighting the impressive work our students and staff have been doing to implement AVID strategies. It was an exciting chance to showcase the depth of learning and student engagement happening throughout our school.

One of the highlights of the visit was the new display boards outside each classroom. These boards were praised for clearly reflecting the high-quality instruction occurring inside. They feature student work, learning targets, and AVID strategies in action—helping tell the story of our school's academic culture to anyone walking through the halls.

After the walkthrough, we held a debrief session with the coordinator to reflect on our strengths and areas for continued growth. We were commended for the strong sense of community and culture present throughout the school—a key element in the success of any AVID site. Our consistent use of organizational tools and focus on student ownership of learning were also noted as areas of strength.

Looking ahead, we still have work to do in fully implementing and refining our TRF (Tutorial Request Form) process and continuing to strengthen our AVID elective. These will remain areas of focus as we plan for professional development and support for next year.

Overall, it was an affirming and motivating visit. Our staff and students should feel proud of the progress we've made, and we are excited to continue growing in our AVID implementation.

District Board Meeting: Triangle Lake Charter School Report

May 2025 Meeting

- **K-12 Health Adoption:**
    - **K-5: Great Body Shop**
    - **6-12: Goodheart-Willcox Comprehensive Health**

- **Spring Testing:**
    - **State Testing**
        - **In-person students: Students are in their last week of scheduled state testing, some individual students may need to finish testing next week.**
        - **Online students: Students are working on wrapping up their state tests prior to the end of next week.**
            - **Both remote and in-person testing sessions are available**
    - **District Testing**
        - **In-person students: Once classes wrap up their state testing they are beginning MAPs with all MAPs testing done by June 5th.**
        - **Online students: Almost finished their MAP testing for the year**

- **Open House:**
    - **This event was well attended by both current families plus new families interested in attending our school next year.**

- **Spring Sports Update:**
    - **MS Track & Field- District Meet is May 10th and the Meet of Champions is May 16th**
    - **HS Track & Field- District Meet is May 24th and State Meet is May 29th**

- **Annual TLCS Lottery**
    - **Our annual lottery happens each year on the first Thursday of June. The lottery day for 2025 is June 5th. After the lottery is completed family communication will be mailed out to inform them if they've been accepted or placed on the waiting list.**
        - **This process is the same for both our in-person and online program.**

- **Upcoming Events:**
    - **Tuesday, 5/20: Senior Declaration Assembly @ 3pm, MS/HS Academic Awards Banquet @ 6:30pm**
    - **Tuesday, 5/27: Spring Sports Awards @ 5:30pm**
    - **Wednesday, 5/28: Budget Committee Meeting @ 6pm**
    - **Thursday, 5/29: May Student of the Month Assembly @ 3pm**
    - **Wednesday, 6/4: Budget Committee Meeting @ 6pm**
    - **Thursday, 6/5: Graduation Rehersal 2pm-4pm (required for all seniors)**

- **Saturday, 6/7: Triangle Lake Charter School Graduation @ 1pm**
- **Monday, 6/9: June Student of the Month @ 8am**
- **Tuesday, 6/10: MS/HS Finals Day 1**
- **Wednesday, 6/11: MS/HS Finals Day 2**
- **Thursday, 6/12: Last Day of School**
- **Wednesday, 6/18: District Board Meeting @ 6pmSaturday, 6/8: Triangle Lake Charter School Graduation @ 1pm**
- **Wednesday, 6/12: District Board Meeting @ 6pm**
- **Thursday, 6/13: Last Day of School**

Board Goals 2024-2025

Blachly School District #90

1. Focus on addressing and/or completing key operational tasks of the District
    - Accreditation renewal
    - TLEA contract
    - Triangle Grange property boundary resolution
    - Address control gaps identified in District investigation
    - Long-term superintendent/admin staffing model/plan in place

2. Provide the needed focus, resources, and training to improve (and maintain) District graduation rates above Oregon state averages (81.3% for most recent cohort.)