

**AGENDA  
OURAY PLANNING COMMISSION**

**Tuesday, May 12, 2026 - 4:00 PM**

**Ouray Community Center, 320 6th Ave, Ouray, CO 81427**

**VIRTUAL OPTION - <https://zoom.us/j/98645657434>**

Meeting ID: 986 4565 7434 Passcode: 788405 Or dial: +1 346 248 7799

**Ouray Planning Commission Regular Meeting**

- Changes to this agenda can be found on the bulletin board at City Hall
- Electronic copies of the Planning Commission Packet are available on the City website at [www.cityofouray.com](http://www.cityofouray.com). A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Notice is hereby given that a majority or quorum of the City Council, Ouray Economic Development Committee, Beautification Committee, Tourism Advisory Committee, and/or Parks and Recreation Committee may be present at the above noticed Planning Commission meeting to discuss any or all of the matters on the agenda below for Council consideration

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVE MINUTES**

- 1. Approval of the March 10, 2026 minutes.**
- 2. Approval of the April 21, 2026 minutes.**

**4. CITIZENS COMMUNICATIONS**

**5. PUBLIC HEARINGS**

- 3. Code Amendment - OMC Sec. 7-13 Special Events: Consideration of a code amendment to establish a new Special Events section within the Ouray Municipal Code, providing standards and procedures to ensure events are conducted safely while supporting community and economic activity.**

**6. ACTION ITEMS**

- 4. Code Amendment - OMC Sec. 7-13 Special Events: Consideration of a code amendment to establish a new Special Events section within the Ouray Municipal Code, providing standards and procedures to ensure events are conducted safely while supporting community and economic activity.**

**7.**

**8. DISCUSSION ITEMS**

- 5. Department Updates**
- 6. Other**

**9. ADJOURNMENT**

# Ouray Planning Commission Regular Meeting

Tuesday, March 10, 2026 4:00 PM  
San Juan Room, 320 6th Ave, Ouray, CO 81427

Glenn Boyd: Present  
Mike Fedel: Absent  
Pat Light: Present  
McKenna Sumrak: Present  
John Wood: Present

## 1. CALL TO ORDER

## 2. ROLL CALL

## 3. APPROVE MINUTES

### 1. Approval of Dec. 9, 2025 Minutes

### 2. Approval of Jan. 13, 2026 Minutes

Due to Commissioner Boyd and Commissioner Sumrak being the only members that attended both meetings of 12-9-25 and 1-13-26, they are the only present sitting members that can vote to approve these minutes. This motion, made by Glenn Boyd and seconded by McKenna Sumrak, Carried.

Glenn Boyd: Yea, Pat Light: Yea, McKenna Sumrak: Yea, John Wood: Yea

## 4. CITIZENS COMMUNICATIONS

*Commissioner Boyd opened floor for public comments. Due to lack of public comments, the floor was then closed.*

## 5. PUBLIC HEARINGS

### 3. Consideration of a proposed amendment to OMC Section 7-7-K to achieve compliance with the Colorado Department of Local Affairs (DOLA) Proposition 123 Fast-Track requirements.

*Community Development Director, Dan Murphy, gives a history of the amendment. As well as explain what the amendment would fully focus on. In doing so, he explained options for funds usage.*

*Commissioner Boyd: informs over protocols.*

*Commissioner Sumrak: inquires over zoning.*

*Community Development Director: Answers, zoning question. Stresses that this provision is for incentives for developers of affordable housing.*

*Commissioner Sumrak: Verifies that definitions are not changing.*

*Community Development Director: assures that is correct.*

*Commissioner Wood: inquiries over language change of Amend 123 to Prop 123.*

*Community Development Director: states the language has been that way since 2022.*

*Commissioner Wood: is inquisitive over \$45k being entire salary of employment or just Ouray part.*

*Community Development Director: is transparent that it would just cover Ouray's portion of the salary.*

*Commissioner Wood: seeks clarification over C1 and C2 compared to the requirements of R1 and R2.*

*Community Development Director: restates that there were no zoning district changes, only changes made meant to be compliant with Prop 123 requirements.*

*Commissioner Wood: discusses C1 and C2 language of code changes.*

*Community Development Director: Restates nothing has changed.*

*Commissioner Wood: discusses history of code changes.*

*Community Development Director: restates that the C1, C2, R1 and R2 language as is, is what is currently code in use and has not been changed for this amendment.*

*Commissioner Wood: explains the need for ease of affordable multifamily homes and preventing hurdles for developers.*

*Community Development Director: Explains C1 and C2 use.*

*Harper Powell: explains when the code was changed and 90 day policy of changing for fast track.*

*Commissioner Light: states their understanding of using C1 and C2 in ways of affordable/attainable housing.*

*Community Development Director: states that the final decision would lie within power of city council, over how C1 and C2 would be used.*

*Commissioner Wood: inquires about paragraph C due to possible conflict with incentive 3.*

*Commissioner Light: states how was just discussed.*

*Commissioner Wood: clarifies that was not intention. Seeks clarification over developer use to gain the incentive for affordable housing.*

*Community Development Director: explains the incentive for developers.*

*Commissioner Wood: refers to council ruling regarding developers. Then states their intention is for developers to feel fully incentivized amongst building costs for affordable housing.*

*Commissioner Light: discusses his understanding of language of incentives.*

*Commissioner Wood: concurs with Commissioner Light's understanding.*

*Commissioner Boyd: inquires if there are any other questions from public.*

*Eva Speaks from Zoom: Thanks for the opportunity to speak. Then they complement the staff for their perseverance over this amendment. Then state City of Ouray is eligible for the incentive funds. Explains the next steps required for incentive funds, and how council plays a role. Explains grant runs till October 2027, and how they are looking into extending it into October 2028. Then explains how existing grant funds must be utilized prior to new grant funds. Followed by stating how a 2.5 million dollar grant was applied for, due to the city opting into the proposition 123 and working towards the requirements for the unit count. Repeated how Fast Track is a requirement in this process, so there is an opt in for the next 3 year cycle. Then closed with gratitude to everyone's effort.*

*Community Development Director: speaks highly of Eva skill and time used on this amendment.*

*Commissioner Light: seeks clarity if the current amendment will unlock future grants for us.*

*Eva: Explains history as well what it allowed to transpire and an understanding of the consequences had city of Ouray not complied. Then states how city and county received their compliancy letters.*

*Commissioner Light: Thanks Eva*

*Commissioner Boyd: Seeks any other public feedback, then closes public hearing starts deliberation process.*

*Commissioner Boyd: Has 0 issues with amendment.*

*Commissioner Wood: states this matches the goal of Amendment 123 from 2022. States understanding to get funding on track.*

*Commissioner Light: seeks clarity over what voting achieves today.*

*Community Development Director: explains that the planning commission vote to recommend an amendment to council. Then speaks on code language is just a matter of education.*

*Commissioner Light: seeks clarity over planning commission role in council affairs.*

*Community Development Director: explains levels of priorities of what planning commission votes affect.*

*Commissioner Boyd: seeks other deliberation. When none is presented, they take a move to motion to approve or deny the recommendation to council.*

*Commissioner Wood: Motions to move to approve the amendment 7-7, to achieve compliance with Colorado Department of local affairs proposition 123 Fast track requirements*

## 6. ACTION ITEMS

### 4. Action on the proposed amendment to OMC Section 7-7-K to achieve compliance with the Colorado Department of Local Affairs (DOLA) Proposition 123 Fast-Track requirements.

All present members voted unanimously to pass. This motion, made by John Wood and seconded by McKenna Sumrak, Carried.

Glenn Boyd: Yea, Pat Light: Yea, McKenna Sumrak: Yea, John Wood: Yea

## 7. DISCUSSION ITEMS

### 5. Community Development Department Updates

*Community Development Director: opens with a review over city council votes and compliancy status for City of Ouray over Wildfire Code. They then go onto discuss what they attended regarding the wildfire code on Mar 4th and stated how they will attend next month's meeting. Director informs the micro grant program opens Mar 16th and closes April 30th. Informed executing the release of portions local planning capacity grant. The funds were used to purchase OpenGov program. Director discusses when OpenGov starts. States goal of full implication of OpenGov, is Jul 6th.*

*Commissioner Wood: inquires about program and who will use it.*

*Community Development Director: states it will be IT and community development director, and due diligence when choosing OpenGov. After states the ordinance about street naming and addressing went into effect. As well as the due diligence being done by networking with 911 group out of Montrose and stressing the need for our codes to continue to work for our community. Including the need for a middle ground between Montrose and Ouray.*

*Commissioner Boyd: advised on middle ground to work with Ouray county GIS, Chase Sterling.*

*Commissioner Wood: poses questions over naming and numbering.*

*Community Development Director: Clarifies ordinance over new development not pre-established.*

*Commissioner Boyd: states the need for unified signs and labeling for emergency response*

*Commissioner Wood: Mentions how this was a part of the wildfire resiliency code.*

*Community Development Director: stated he took note.*

*Commissioner Wood: warns over pushback when it comes to update/changing signs, and quotes local history.*

*Community Development Director: discusses special events language updates and timeline. Then discusses upcoming out of office days and ask to push a meeting to the 21st of April instead of 14th.*

*Planning Commission Agrees to move meeting.*

*Community Development Director: reads part of press release pertaining to affordable housing. Then talked history of what it took to achieve the affordable housing recognition.*

*Commissioner Boyd: requests the press release be shared on social media because of the achievement deserves recognition.*

*Commissioner Wood: discusses ranking of achievements.*

*Commissioner Boyd: restates ranking of region.*

*Community Development Director: explains the importance of being able to collaborate as a region, instead of focusing on ranking. Before recognizing new Planning Commission members and code compliancy of planning commission committee. Speaks on Commissioner Fedel reappointment and term expiration. Then discusses other members' re-appointments. And timeline of reapplying for Commissioner Fedel, and re-appointments for Commissioners Boyd and Sumrak and Wood to up to code of 212.*

*Commissioner Wood: seeks clarity for ending of terms and code.*

*Commissioner Boyd: adds clarification.*

*Commissioner Sumrak: asks question pertaining to when new members would officially start their terms.*

*Commissioner Boyd: answers question, then asks about Commissioner Fedel timeline.*

*Community Development Director: quotes Commissioner Fedel Legacy and defers to Harper to speak more on matter.*

*Harper: explains code and Commissioner Fedel's timeline.*

*Commissioner Boyd: confirms that planning commission is in good terms until next March. Inquires over voting*

*for Chair and Vice Chair.*

*Harper: states that the code and charter are silent when it comes to appointing chair and vice chair.*

*Commissioner Boyd: speaks on historically how voting on chair and vice chair have been handled.*

*Community Development Director and Commissioner Boyd discuss logistics of voting for chair and vice chair.*

*Decision was made to vote on chair and vice chair.*

*Commissioner Light: interjects with concern over quorum.*

*Commissioner Boyd: reassures there is quorum.*

*Community Development Director: explains if there is a split vote on even quorum, it is an automatic denial.*

*Commissioner Wood: moves to retain Commissioner Fedel as chair.*

*Commissioner Sumrak: seconds*

*Commissioner Boyd: calls for a roll call vote on motion.*

*All present members vote aye.*

*Commissioner Boyd: questions if there is a move for vice chair.*

*Commissioner Light: moves to retain Commissioner Boyd as vice chair.*

*Commissioner Sumrak: Seconds.*

*Commissioner Boyd: request roll call vote on motion to retain Commissioner Boyd as Vice Chair.*

*All attending commissioners vote aye.*

*Both motions pass.*

*Community Development Director: asks for council to give a list of items he needs to bring to the next agenda/meeting*

*Commissioner Wood: information on new programs you are implementing for inspections.*

*Commissioner Boyd: inquires about phase 2 of Waterview.*

*Community Development Director: gives the latest information from a month ago. States when there is new information it will come before the planning commission.*

*Commissioner Boyd: inquires about Twin Peaks project update.*

*Community Development Director: speaks on the latest he had heard but no submittal.*

*Commissioners discuss amongst selves and explain project, Commissioner Boyd leading the discussion and Commissioner Wood adding in their knowledge.*

*Community Development Director: explains timeline and what created a pause. As well as when updates transpire, it will be a line item.*

*Commissioner Boyd: recognizes city manager with hand up*

*City Manager: updates on Waterview phase 2, and what is causing a pause legally and what needs to be handled before phase 2 commences.*

*Community Development Director: discusses Joe Brown is working on pool house item, and when it is ready will have support in reviewing them from director before they go public.*

*Commissioner Boyd: would like to have future agenda items*

*Community Development Director: states how the commission is currently doing this.*

*Commission Sumrak: Did we ever decide on an alternate nonvoting member of committee*

*Harper: working on draft*

*Commissioner Boyd: explains to wood and light*

*Commission Wood: returns to Commissioner Boyd ask over future agenda items*

*Commission Boyd: so we can ask for updates on projects.*

*Commissioner Sumrak: thanks for good work*

*Commissioner Boyd: concurs and adds sentiments*

*Community Development Director: adds gratitude to Harper as well.*

*Commissioner Boyd: moves to adjourn*

*Commissioner Sumrak: Seconds*

*Commissioner Boyd: adjourn.*

**8. ADJOURNMENT**

Meeting adjourned at 5:12. This motion, made by Glenn Boyd and seconded by McKenna Sumrak, Carried.  
Glenn Boyd: Yea, Pat Light: Yea, McKenna Sumrak: Yea, John Wood: Yea

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Mike Fedel, Chairman

ATTEST:

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Kara Rhoades, City Clerk

CERTIFICATION

I, Kara Rhoades, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray Planning Commission held on Tuesday, March 10, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this Tuesday, March 10, 2026.

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Kara Rhoades, City Clerk

# Ouray Planning Commission Regular Meeting

Tuesday, April 21, 2026 4:00 PM  
San Juan Room, 320 6th Ave, Ouray, CO 81427

Glenn Boyd: Absent  
Mike Fedel: Present  
Pat Light: Present  
McKenna Sumrak: Present  
John Wood: Present

## 1. CALL TO ORDER

## 2. ROLL CALL

## 3. APPROVE MINUTES

N/A

## 4. CITIZENS COMMUNICATIONS

*No citizens in attendance utilized citizen's communications.*

## 5. PUBLIC HEARINGS

1. **Code Amendment - OMC Sec. 7-13 Special Events: Consideration of a code amendment to establish a new Special Events section within the Ouray Municipal Code, providing standards and procedures to ensure events are conducted safely while supporting community and economic activity.**

*Planning Commission discussed edits to draft they would like to see.*

*Stephanie Cunningham, President of Woman's Club, inquired over limited permits at certain locations, and how it would affect the nonprofit.*

*David Turner, inquired if this would effect Fellin Park and the count of toilets required under this code amendment. As the city loans toilets to music in the park.*

*Cynthia Lacey, concluded with Ms. Cunningham, as Ms. Lacey sits on Friends of Library, and inquired if there would be a grandfathered-in clause.*

*City staff will apply feedback for edits and bring back Code Amendment - OMC Sec. 7-13 Special Events to the Planning Commission.*

## 6. ACTION ITEMS

2. **Code Amendment - OMC Sec. 7-13 Special Events: Consideration of a code amendment to establish a new Special Events section within the Ouray Municipal Code, providing standards and procedures to ensure events are conducted safely while supporting community and economic activity.**

Make a motion to clarify continuous to date certain, May 12th 2026. This motion, made by John Wood and seconded by McKenna Sumrak, Carried.

Mike Fedel: Yea, Pat Light: Yea, McKenna Sumrak: Yea, John Wood: Yea

## 7. DISCUSSION ITEMS

3. **Building Inspector and Community Resource Officer**
4. **General Department Updates**

*Mr. Murphy updated the Planning Commission on the process of hiring two new part-time positions in the Community Development Department. Included drafted job descriptions of each role. Mr. Murphy stated the challenges in hiring for a building inspector.*

*Mr. Murphy updated the Planning Commission over what he has attend and worked on for the month.*

**8. ADJOURNMENT**

Motion to Adjourn. This motion, made by John Wood and seconded by McKenna Sumrak, Carried.

Mike Fedel: Yea, Pat Light: Yea, McKenna Sumrak: Yea, John Wood: Yea

*The Planning Commission Meeting was adjourned at 5:32 PM.*

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Mike Fedel, Chairman

ATTEST:

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Kara Rhoades, City Clerk

CERTIFICATION

I, Kara Rhoades, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray Planning Commission held on Tuesday, April 21, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this Tuesday, April 21, 2026.

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Kara Rhoades, City Clerk

320 6th Avenue  
PO Box 468  
Ouray, Colorado 81427



CITY OF  
**OURAY**  
COLORADO

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**To:** Planning Commission  
**From:** Dan Murphy, Community Development Director  
**Date:** May 12, 2026  
**Agenda Item:** Code Amendment – OMC Sec. 7-13 Special Events

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**REQUEST:**

Staff requests consideration by the Planning Commission on the proposed draft Special Events section for inclusion in the Ouray Municipal Code (“OMC”).

**INTRODUCTION:**

The City of Ouray is known for its incredible mountain views and outdoor recreation opportunities. The area attracts visitors from all over the world, in addition to organizations looking to host events. In recent years, special events have increased in both size and scope. Community events, festivals, races, markets, and similar gatherings continue to provide important cultural, recreational, and economic benefits to the City; however, the existing OMC does not currently contain a dedicated section addressing the review and operation of special events.

**ANALYSIS:**

The proposed amendment is intended to establish a framework for the review and administration of special events occurring within the City of Ouray. The draft regulations are designed to balance economic and community benefits, while ensuring compatibility with surrounding land uses and protecting public health, safety, and welfare.

Included in the amendment are provisions clarify that the section applies broadly to temporary events occurring on both public and private property, while also providing exemptions for smaller-scale private gatherings or events at locations that are already authorized. These exceptions are intended to avoid unnecessary regulation of routine community activities while ensuring that larger, higher-impact events are reviewed accordingly.

In addition, the amendment identifies operational impacts commonly associated with special events, including attendance levels, roadway closures, and utilization of emergency services, temporary structures, and requests for noise waivers. The standards are intended to provide predictable review criteria while allowing flexibility to evaluate site-specific events and operational needs.

The section would establish minimum operational standards related to sanitation, potable water, parking, traffic management, lighting, noise, emergency preparedness, and site layout. These provisions are intended to reduce potential impacts to neighboring properties, maintain emergency access, and ensure adequate event planning and coordination. The inclusion of operating plans and site plans is intended to provide sufficient information for staff review and interagency coordination when necessary.

Overall, the proposed code section is intended to create a clear framework for special events that supports long-term event planning while maintaining flexibility to address the varying scale and operational characteristics of events occurring within the City.

**BUDGET / STAFF IMPACT:**

Adoption of the proposed amendment would help establish clearer and more predictable review timelines, providing greater certainty for applicants and supporting a more efficient review process. No direct budgetary impacts are expected as a result of this amendment.

**ORGANIZATIONAL ALIGNMENT:**

The proposed amendment aligns with the Community Plan by supporting opportunities for annual arts and culture events. Additionally, by establishing clearer review standards for applicable events, the amendment helps advance the Community Plan's goal of improving and enhancing the creative and performing arts in the community to expand the economy and improve community culture.

**RECOMMENDED ACTION OR PROPOSED MOTION:**

Staff recommends approval of the proposed OMC Sec. 7-13, Special Events amendment.

**ATTACHMENT(S):**

- Section 7-13, Special Events
  - Redline version
  - Clean version



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## Special Events

### Section 7-13 Special Events

#### A. Purpose

The purpose of this section is to establish regulations governing the temporary use of land, structures, and public rights-of-way for special events. These regulations are intended to ensure that such events are compatible with surrounding land uses, provide adequate provisions for parking, access, sanitation, and nuisance management, and prevent undue interference with the normal use and enjoyment of neighboring properties.

#### B. Applicability

This section applies to all temporary events on public or private property within the City, including, but not limited to, festivals, fairs, markets, parades, concerts, sporting events, and other gatherings not part of the property's primary or permanent use, except as expressly provided otherwise.

#### C. Exceptions

1. A special event shall require a Special Event Permit in accordance with this section unless one of the following applies:
  - a. The special event is a private function not exceeding forty-eight (48) hours occurring at a private residence or upon grounds of a multifamily residential development for which no admission or rental fees or other charges are assessed. Examples of such private events include but are not limited to barbecues, garage/yard sales, non-commercial private parties, weddings, funerals, estate sales/auctions and family gatherings.
  - b. The special event is reasonably expected to attract less than ~~fifty (50)~~ one-hundred (100) people including hosts, guests, staff employees, and/or independent contractors.
  - c. The special event occurs at a City-owned property, or permanent facility for which a land use permit has been granted specifically allowing such activities, and the special event complies with all permit conditions of approval.

#### D. Permit Required

1. Unless expressly exempted under Subsection 7-13-C above, any activity meeting one (1) or more of the following criteria shall require a Special Event Permit in accordance with this section:
  - a. Any- event that is reasonably expected to attract ~~fifty (50)~~ one-hundred (100) or more people, including hosts, guests, staff employees, and/or independent contractors;

- b. Any event necessitating the closure of any City maintained roadway;
  - c. Any event ~~requesting warranting~~ the utilization of City police or emergency management services;
  - d. Any event where the installation of a temporary structure is required. Examples of temporary structures include but are not limited to performance stage(s) and structures with enclosures or shelter with an area greater than 400 square feet that is constructed of fabric or pliable material supported by poles, cables, or frames, including circus-style tents, exhibition tents, and similar installations; and
  - e. Any event that requests waivers from standards set forth in OMC Sec. 10-6, *Table 1, Stationary Sound Source decibel/Time Chart by Maximum dB (A)*, to the extent permitted by law.
2. Any Special Event Permit application that includes the sale, service, or consumption of alcoholic beverages, or that requires a special event liquor license under state law, shall be subject to review and approval by the City Council.
  3. If an event or activity is not specifically listed among the exceptions, it shall be deemed to require a permit under this section.

#### **E. Review and Call-Up Procedures**

The Community Development Director (“Director”) or his or her designee, shall have the authority to review and act upon Special Event Permit applications. Any permit issued by the Director may be subject to call-up or appeal to the City Council.

#### **F. Special Event Standards**

1. Special Event Permits shall meet the submittal requirements and standards outlined below:
  - a. The applicant shall provide sufficient potable water unless the Director determines that no potable water is necessary.
  - b. As determined by the Director, the applicant shall provide sufficient sanitary facilities for the duration of the event. ~~For every one hundred (100) people reasonably expected to attend the special event, the applicant shall provide four (4) restrooms and four (4) trash receptacles.~~ Portable toilets are acceptable to satisfy sanitation requirements, and the Colorado Department of Public Health and Environment (CDPHE) may be contacted at the ~~Director’s~~ City’s discretion depending on the size or nature of the event.
  - c. The applicant shall provide a safety plan and traffic control devices for any impacts to access, including but not limited to road closures, and more than two hundred (200) average daily trips (ADTs) on a City maintained roadway.
  - d. The applicant shall provide all event-related parking on the property where the event is held, unless the Director determines that off-site or alternative parking arrangements are appropriate and sufficient to serve the event.
  - e. Noise associated with the special event shall not exceed the Commercial/Industrial Districts maximum permissible levels pursuant to OMC

Sec. 10-6-E and, to the extent applicable, C.R.S. § 25-12-103, whichever is stricter.

- f. In instances where security or special event lighting is proposed, lighting sources shall be directed inward and away from adjacent properties. Lighting utilized for the special event shall not produce brightness to cause annoyance, discomfort, or loss in visual performance as seen from the public right-of-way or from surrounding properties and must comply with the City's Outdoor Lighting Standards, as set forth in OMC Sec. 7-8-K.
  - g. Set up for a special event shall occur up to no more than seventy two (72) hours prior to the start of the special event.
  - h. The applicant shall submit an operating plan that includes but is not limited to the following information:
    - i. General information regarding the proposed special event;
    - ii. Date, time, and location of the proposed special event;
    - iii. Refuse disposal plan and identification of the entity responsible for refuse collection;
    - iv. General information regarding evacuation from the special event site addressing preparedness for responding to emergency events and wildfires; and
    - v. Any other information pertinent to the event so that neighboring properties will not be negatively impacted to the maximum extent feasible.
  - i. The applicant shall submit a site plan showing the layout of the proposed special event that shall include locations of parking, restrooms, water, ingress/egress, and information pertaining to the special event that may impact the health, safety, and welfare of attendees.
  - j. A private residence subject to the requirements of this section ~~property~~ shall be limited to a maximum of four (4) Special Event Permits per calendar year. Any request for permits exceeding this limit shall be subject to call-up before the City Council in accordance with Section 7-13-E above.
2. Notice of the event shall occur in accordance with the requirements set forth in OMC Sec. 7-5-C-3-c through 7-5-C-3-e.
  3. In the event that there is an imminent threat to the public health, safety or welfare as a result of the event or which will be exacerbated by the event, the City may Administrator, supported by Ouray County Emergency Management Services and law enforcement, may summarily postpone the event without prior notice to the permittee. The City shall notify the permittee of such summary postponement on the same date such decision is made and such decision shall be deemed final.
  4. Any special event conducted in violation of this section shall be subject to enforcement under the provisions of the Ouray Municipal Code to the maximum extent allowed by law.



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## Special Events

### Section 7-13 Special Events

#### A. Purpose

The purpose of this section is to establish regulations governing the temporary use of land, structures, and public rights-of-way for special events. These regulations are intended to ensure that such events are compatible with surrounding land uses, provide adequate provisions for parking, access, sanitation, and nuisance management, and prevent undue interference with the normal use and enjoyment of neighboring properties.

#### B. Applicability

This section applies to all temporary events on public or private property within the City, including, but not limited to, festivals, fairs, markets, parades, concerts, sporting events, and other gatherings not part of the property's primary or permanent use, except as expressly provided otherwise.

#### C. Exceptions

1. A special event shall require a Special Event Permit in accordance with this section unless one of the following applies:
  - a. The special event is a private function not exceeding forty-eight (48) hours occurring at a private residence or upon grounds of a multifamily residential development for which no admission or rental fees or other charges are assessed. Examples of such private events include but are not limited to barbecues, garage/yard sales, non-commercial private parties, weddings, funerals, estate sales/auctions and family gatherings.
  - b. The special event is reasonably expected to attract less than one-hundred (100) people including hosts, guests, staff employees, and/or independent contractors.
  - c. The special event occurs at a City-owned property or permanent facility for which a land use permit has been granted specifically allowing such activities, and the special event complies with all permit conditions of approval.

#### D. Permit Required

1. Unless expressly exempted under Subsection 7-13-C above, any activity meeting one (1) or more of the following criteria shall require a Special Event Permit in accordance with this section:
  - a. Any event that is reasonably expected to attract one-hundred (100) or more people, including hosts, guests, staff employees, and/or independent contractors;
  - b. Any event necessitating the closure of any City maintained roadway;

- c. Any event warranting the utilization of City police or emergency management services;
  - d. Any event where the installation of a temporary structure is required. Examples of temporary structures include but are not limited to performance stage(s) and structures with enclosures or shelter with an area greater than 400 square feet that is constructed of fabric or pliable material supported by poles, cables, or frames, including circus-style tents, exhibition tents, and similar installations; and
  - e. Any event that requests waivers from standards set forth in OMC Sec. 10-6, *Table 1, Stationary Sound Source decibel/Time Chart by Maximum dB (A)*, to the extent permitted by law.
2. Any Special Event Permit application that includes the sale, service, or consumption of alcoholic beverages, or that requires a special event liquor license under state law, shall be subject to review and approval by the City Council.
  3. If an event or activity is not specifically listed among the exceptions, it shall be deemed to require a permit under this section.

#### **E. Review and Call-Up Procedures**

The Community Development Director (“Director”) or his or her designee, shall have the authority to review and act upon Special Event Permit applications. Any permit issued by the Director may be subject to call-up or appeal to the City Council.

#### **F. Special Event Standards**

1. Special Event Permits shall meet the submittal requirements and standards outlined below:
  - a. The applicant shall provide sufficient potable water unless the Director determines that no potable water is necessary.
  - b. As determined by the Director, the applicant shall provide sufficient sanitary facilities for the duration of the event. Portable toilets are acceptable to satisfy sanitation requirements, and the Colorado Department of Public Health and Environment (CDPHE) may be contacted at the City’s discretion depending on the size or nature of the event.
  - c. The applicant shall provide a safety plan and traffic control devices for any impacts to access, including but not limited to road closures, and more than two hundred (200) average daily trips (ADTs) on a City maintained roadway.
  - d. The applicant shall provide all event-related parking on the property where the event is held, unless the Director determines that off-site or alternative parking arrangements are appropriate and sufficient to serve the event.
  - e. Noise associated with the special event shall not exceed the Commercial/Industrial Districts maximum permissible levels pursuant to OMC Sec. 10-6-E and, to the extent applicable, C.R.S. § 25-12-103, whichever is stricter.

