



Agenda
Regular School Board Meeting
Tuesday, December 9, 2025
6:45 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
 - 3.a. Land Acknowledgment
 - 3.b. Recognition of Mebal Kaanyi, Schmitt & Sons Driver
 - 3.c. Recognition of Fall Sports Student Athletes
 - 3.d. Recognition of Retiring Board Members
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of November 25, 2025
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
 - 5.e. Long-Term Facilities Maintenance Project Bids - Edgerton Elementary
6. Reports and Non-Action Items
 - 6.a. 2024-2025 Audit Report
Speaker(s): Shari Thompson
 - 6.b. Policy 432: Tobacco Free Environment; Possession and Use of Tobacco, Tobacco Related Devices, and Electronic Delivery Devices (revised) First Reading
Speaker(s): Delon Smith
7. Action Items
 - 7.a. Final Levy Certification
Speaker(s): Shari Thompson
 - 7.b. Reschedule January 13, 2026, Work Study Session
Speaker(s): Chair Todd Anderson
8. Board Reports
Speaker(s): Board Members
9. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
10. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

November 25, 2025

Chair Todd Anderson called the school board meeting to order at 6:30 p.m. in the Fairview Room at Anpétu Téça Education Center. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Kitty Gogins (via interactive technology), Frank Shaw. Board members absent: Mannix Clark. Also present: Dr. Jenny Loeck, superintendent of schools, and approximately eight other visitors or staff who attended all or part of the meeting.

Summary of Community Input Received for Action Items. The board did not receive any community input regarding the evening's action items.

- (26) Consent Agenda. Boguszewski moved, Shaw seconded acceptance of the consent agenda, including the minutes of the regular school board meeting on November 12, 2025; payment of bills; personnel changes; gifts; and bid awards for roof replacement projects at Roseville Area High School. A roll call vote was adopted. Ayes: Anderson, Boguszewski, Chu, Gogins, Shaw. Nays: none. Motion carried unanimously.

Achievement and Integration Plan Report. Maura Weyandt, associate superintendent, answered questions about the district's Achievement and Integration plan. The full report was provided during the Comprehensive Achievement and Civic Readiness and Achievement and Integration Public Meeting that preceded the regular school board meeting.

Summary of School Board Self-Evaluation. Chair Anderson provided a summary of the school board's annual self-evaluation. He also shared the board's goals for 2026, which include the successful implementation of a mentoring program for new board members; the creation of a dashboard to communicate implementation of the capital projects levy, progress toward meeting the goals outlined in the district's strategic plan, and student outcomes; and more intentional outreach to multicultural communities.

- (27) Acceptance of Comprehensive Achievement and Civic Readiness Annual Report. Chu moved, Boguszewski seconded acceptance of the district's Comprehensive Achievement and Civic Readiness annual report. The full report was provided during the Comprehensive Achievement and Civic Readiness and Achievement and Integration Public Meeting that preceded the regular school board meeting. A roll call vote was adopted. Ayes: Anderson, Boguszewski, Chu, Gogins, Shaw. Nays: none. Motion carried unanimously.
- (28) Approval of School Board Handbook. Anderson moved, Gogins seconded approval of the school board handbook. The handbook was developed this year as a resource for newly elected board members. A roll call vote was adopted. Ayes: Anderson, Boguszewski, Chu, Gogins, Shaw. Nays: none. Motion carried unanimously.

Board Reports. Director Shaw attended an American Indian Parent Advisory Committee meeting and a District Curriculum Advisory Committee meeting. He also volunteered with the district’s Meals on Wheels program. Chair Anderson attended Brimhall Elementary School’s silent auction. He also congratulated Director Boguszewski for being awarded the Minnesota School Boards Association’s President’s Award, which is given to board members who have earned at least 300 points from MSBA training programs.

Superintendent’s Report. Superintendent Loeck expressed her gratitude for the community.

- (29) Closed Session to Consider Labor Negotiations Strategy. Anderson moved, Chu seconded a motion to close the meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiations proposals, pursuant to Minnesota Statutes sections 179A.01 to 179A.25. A roll call vote was adopted. Ayes: Anderson, Boguszewski, Chu, Gogins, Shaw. Nays: none. Motion carried unanimously.

The meeting was closed at 7:18 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Kitty Gogins, Frank Shaw. District staff present: Jenny Loeck, Kenyatta McCarty, Delon Smith, Shari Thompson, Maura Weyandt.

The meeting was re-opened at 8:13 p.m.

The Chair declared the meeting adjourned at 8:15 p.m.

Signed _____
Clerk

Approved _____
Chair

November 25, 2025

Meeting Date: December 9, 2025

PAYMENT OF BILLS:

-November 16 - November 30, 2025

That bills in the amount of: **\$5,236,410.51** by the following funds be approved:

GENERAL	\$4,312,228.41
FOOD SERVICE	\$253,290.96
COMMUNITY SERVICE	\$278,344.41
BUILDING FUND	\$317,793.03
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$13,721.78
OPEB DEBT	\$0.00
DENTAL INS FUND	\$44,298.79
NO SUBURBAN COLLABORATIVE	\$0.00
EXTRA CURRICULAR-STU ACTIVITY	\$16,733.13

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	202500247	through	202500289
CHECKS	367268	through	367504
CAPITAL ONE AP CHECKS	9384	through	9395
ACH A/P	252610491	through	252610552

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR- STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$1,762,148.08	\$39,211.77	\$95,372.24		\$0.00	\$44,298.79		\$3,750.07	\$0.00		\$323.51	\$1,945,104.46
CHECKS	\$494,903.35	\$131,468.25	\$8,696.27	\$317,793.03	\$0.00			\$730.00		\$0.00	\$16,149.88	\$969,740.78
CAPITAL ONE A/P	\$2,775.32	\$6,690.39	\$15,923.42									\$25,389.13
ACH A/P	\$18,087.29	\$489.52	\$911.85	\$0.00							\$259.74	\$19,748.40
TRANSFER TO PAYROLL	\$2,035,927.89	\$77,085.92	\$157,440.63					\$9,241.71				\$2,279,696.15
VOID CHECKS	(\$1,613.52)	(\$1,654.89)	\$0.00								\$0.00	(\$3,268.41)
TOTAL	\$4,312,228.41	\$253,290.96	\$278,344.41	\$317,793.03	\$0.00	\$44,298.79	\$0.00	\$13,721.78	\$0.00	\$0.00	\$16,733.13	\$5,236,410.51

BOND CONSTRUCTION FUNDS	November 1, 2025 Cash & Investments		Balance	
	Balance	Revenue 11/16 to 11/30	Disbursements 11/16 to 11/30	Remaining as of 11/30/25
	\$8,392,138.50	\$0.00	\$35,000.00	\$8,357,138.50

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS Nov 16 - Nov 30	through	\$0.00	*NEXT CHECK START 102742
CHECK PAID OUT OF GENERAL ACCT	through	\$0.00	
VOID CHECKS		\$0.00	

Human Resources Information

5-C

Meeting Date

12/9/2025

Change in Continuing Contract

Jones. Sabrina

Effective Date 11/03/2025

Harambee Elementary School

School Social Worker

Was working .4 FTE and will now be working .6 FTE effective November 3, 2025.

Hired-New Non-Licensed Long Term Substitute

Barries. Simone

Effective Date 12/02/2025

Emmet D Williams Elementary School

Special Education Paraprofessional

Hired working 7 hours per day as a Long Term Substitute effective December 02, 2025 through June 09, 2026.

Hired-Non-Licensed

Farrell. Marvio

Effective Date 12/15/2025

Central Park Elementary School

Nutrition Services Assistant

Hired working 4 hours per day effective December 15, 2025.

Rovcraft. Collin

Effective Date 12/01/2025

District Wide

Custodial Services

Hired working 8 hours per day effective December 1, 2025.

Resignation-Licensed

Schrupp. Sarah

Effective Date 12/19/2025

Harambee Elementary School

Speech Language Pathologist

Resigned effective December 19, 2025.

Human Resources Information

5-C

Meeting Date

12/9/2025

Unpaid Leave

Osen, Hannah

Effective Date 01/05/2026

Emmet D Williams Elementary School MTTA

Requesting unpaid leave effective January 5, 2026 through April 3, 2026.

**GIFTS TO SCHOOLS
2025/26**

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Little Canada Elementary School	Rebecca Neamy	\$54.00	School needs
Roseville Area High School	U.S. Bank Foundation	\$10.00	School needs
Roseville Area High School	Roseville Area Wrestling Booster Club	\$10,126.00	Wrestling mats
Roseville Area High School	Allison Eklund	\$2,666.00	Orchestra tour scholarship and RAMS bus
Roseville Area Schools	Aaron Mastrian	\$60.00	District needs

Agenda Topic: Accept Bids for Long-Term Facilities Maintenance Projects – Edgerton Elementary – Summer 2026 and Summer 2027
Meeting Date: December 9, 2025
Contact Person: Shari Thompson

Background:

Capacity issues and related additions to our buildings, remodeling and updating instructional spaces including media centers, safety improvements, and other improvements to facilities were completed as part of the bond referendum approved in 2017. In addition, the board annually approves a Long-Term Facility Maintenance Plan as part of its facility plan to upgrade HVAC and other mechanical systems and address other deferred maintenance.

We will be doing extensive deferred maintenance at Edgerton Elementary in a two-phase project. Phase one will happen in summer 2026, and phase two will be completed in summer 2027. This deferred maintenance work will include roof work, replacement of HVAC and other mechanical systems, and replacements of ceilings, floors, and millwork.

Bids were opened on October 21, 2025. We are pleased to share that bids were approximately \$1 million less than budgeted, after experiencing multiple years of high inflationary costs for labor and materials during and immediately following the epidemic.

Final Cleaning:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was SPAR, LLC, for a bid total of \$67,500. Administration recommends that the board award the contract to SPAR, LLC.

Concrete:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was B&D Associates, for a bid total of \$147,350. Administration recommends that the board award the contract to B&D Associates.

Masonry:

Three bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Northland Concrete & Masonry, for a bid total of \$127,771. Administration recommends that the board award the contract to Northland Concrete & Masonry.

**Combined Steel:**

Four bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Superior Steel Erectors, for a bid total of \$167,228. Administration recommends that the board award the contract to Superior Steel Erectors.

Carpentry:

Seven bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Ebert Construction, for a bid total of \$576,600, including one alternate. Administration recommends that the board award the contract to Ebert Construction.

Roofing:

Five bids were opened on Thursday, October 21, 2026. However, one bid was withdrawn. Of the qualified bids, the lowest bidder was Peterson Brothers Roofing & Construction, for a bid total of \$1,235,000. Administration recommends that the board award the contract to Peterson Brothers Roofing & Construction.

Joint Sealants:

One bid was opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Carciofini Company, for a bid total of \$11,900. Administration recommends that the board award the contract to Carciofini Company.

Doors, Frames, Hardware, material only:

Three bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Contract Hardware Co., Inc., for a bid total of \$74,815. Administration recommends that the board award the contract to Contract Hardware Co., Inc.

Exterior Glass & Glazing:

One bid was opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Brin Glass Company, for a bid total of \$10,420. Administration recommends that the board award the contract to Brin Glass Company.

Drywall:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Custom Drywall, for a bid total of \$168,895. Administration recommends that the board award the contract to Custom Drywall.

Tile:

Three bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Commercial Flooring Services, for a bid total of \$50,425. Administration recommends that the board award the contract to Commercial Flooring Services.

Ceiling and Acoustical Treatment:

Three bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Janning's Acoustics, for a bid total of \$195,700. Administration recommends that the board award the contract to Janning's Acoustics.

Carpet & Resilient Flooring:

Eight bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Arnquist Home Center dba Arnquist Carpets, for a bid total of \$206,227. Administration recommends that the board award the contract to Arnquist Carpets.

Painting & Wallcovering:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Wasche Commercial Finishes, Inc., for a bid total of \$122,430. Administration recommends that the board award the contract to Wasche Commercial Finishes, Inc.

Window Treatments:

Three potential bids were submitted. Bidders didn't provide a complete bid and/or entered information incorrectly. This work scope will be re-bid after January 1, 2026. A separate recommendation will be made upon completion.

Manufactured Casework:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Northwest Cabinets, Inc., for a bid total of \$268,949. Administration recommends that the board award the contract to Northwest Cabinets, Inc.

Fire Suppression:

Six bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Viking Automatic Sprinkler Co., for a bid total of \$141,575. Administration recommends that the board award the contract to Viking Automatic Sprinkler Co.

Plumbing:

Six bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Associated Mechanical Contractors, Inc., for a bid total of \$378,000. Administration recommends that the board award the contract to Associated Mechanical Contractors, Inc.

Combined HVAC:

Nine bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Pioneer Power, LLC, for a bid total of \$4,239,000. Administration recommends that the board award the contract to Pioneer Power, LLC.



Electrical:

Five bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was LTL LED, LLC dba Wolf River Electric, for a bid total of \$1,334,270. Administration recommends that the board award the contract to Wolf River Electric.

Site Clearing & Earthwork:

Two bids were opened on Thursday, October 21, 2026. Of the qualified bids, the lowest bidder was Urban Companies, LLC, for a bid total of \$109,000. Administration recommends that the board award the contract to Urban Companies, LLC.

Recommendation:

It is recommended that the board accept bids for long-term facilities maintenance construction projects at Edgerton Elementary School totaling \$9,204,000.

Action Required

Informational – No Board Action Requested



November 05, 2025

Ms. Shari Thompson
Roseville Area Schools – ISD #623
1251 County Road B2 West
Roseville, MN 55113

RE: Edgerton Elementary 2025-2026 LTFM

Dear Ms. Thompson:

This letter concerns the contract awards for the above-mentioned project that was bid on October 21, 2025.

Kraus-Anderson has verified bidders, and we submit the following lowest responsible bidders and their total bid amount:

Work Scope		Contractor, City, State		Bid Amount	
WS 01-J	Final Cleaning	SPAR, LLC Minneapolis, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$67,500.00 \$0.00 \$67,500.00	
WS 03-A	Concrete	B&D Associates, LLC. St. Paul, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$147,350.00 \$0.00 \$147,350.00	
WS 04-A	Masonry	Northland Concrete & Masonry Company, LLC Shakopee, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$127,771.00 \$0.00 \$127,771.00	
WS 05-B1	Structural Steel	Superior Steel Erectors Minneapolis, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$167,228.00 \$0.00 \$167,228.00	
WS 06-A	Carpentry	Ebert Construction Corcoran, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$573,300.00 \$3,300.00 \$576,600.00	
WS 07-H	Roofing	Peterson Bros Roofing & Construction, Inc. St. Paul, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$1,235,000.00 \$0.00 \$1,235,000.00	

WS 07-K	Joint Sealant	Carciofini Company Burnsville, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$11,900.00 \$0.00 \$11,900.00
WS 08-A	Doors, Frames, Hardware material only	Contract Hardware Co., Inc. Lino Lakes, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$74,815.00 \$0.00 \$74,815.00
WS 08-F	Exterior Glass & Glazing	Brin Glass Company DBA Brin Contract Glazing Minneapolis, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$10,420.00 \$0.00 \$10,420.00
WS 09-A	Drywall	Custom Drywall, Inc. St. Paul, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$168,895.00 \$0.00 \$168,895.00
WS 09-B	Tile	Commercial Flooring Services, LLC Eagan, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$50,425.00 \$0.00 \$50,425.00
WS 09-C	Acoustical Ceilings & Treatment	Jannings Acoustics Watertown, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$195,700.00 \$0.00 \$195,700.00
WS 09-D	Resilient & Carpet Flooring	Arnquist Home Center Inc. DBA Arnquist Carpets Alexandria, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$206,227.00 \$0.00 \$206,227.00
WS 09-K	Painting	Wasche Commercial Finishes, Inc. Roseville, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$122,430.00 \$0.00 \$122,430.00
WS 12-B	Window Treatments	REBID	Base Bid: Architectural Alt 01: Total Contract Amount:	\$0.00 \$0.00 \$0.00
WS 12-C	Manufactured Casework	Northwest Cabinets, Inc. Bemidji, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$268,949.00 \$0.00 \$268,949.00
WS 21-A	Fire Suppression	Viking Automatic Sprinkler Co. St. Paul, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$141,575.00 \$0.00 \$141,575.00

WS 22-A	Plumbing	Associated Mechanical Contractors, Inc. Shakopee, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$378,000.00 \$0.00 \$378,000.00
WS 23-A	Combined HVAC	Pioneer Power, LLC Woodbury, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$4,239,000.00 \$0.00 \$4,239,000.00
WS 26-A	Electrical	LTL LED, LLC DBA Wolf River Electric Isanti, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$1,334,270.00 \$0.00 \$1,334,270.00
WS 31-A	Site Clearing & Earthwork	Urban Companies, LLC St. Paul, MN	Base Bid: Architectural Alt 01: Total Contract Amount:	\$109,000.00 \$0.00 \$109,000.00
			Contract Total:	\$9,633,055.00

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at (612) 772-2196.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Erik Kaske,
Project Manager





MCMAHAN INDUSTRIAL SERVICES

From:
McMahan Industrial Services, LLC
Address: 108 Iowa Ave
Martensdale, IA 50160
Phone: (319) 270-7064
Email: bbecker@mcmahanindustrial.com
Date: 10/30/25

To:
Kaus-Anderson Construction Company
Address: 501 South Eighth Street
Minneapolis, MN. 55404
Contact: Erik Kaske
Email: erik.kaske@krausanderson.com

- Project: Edgerton Elementary School

Dear Erik,

McMahan Industrial Services, LLC respectfully submits this letter to formally withdraw our bid for the Edgerton Elementary Project. After further review of project requirements and scope, we have determined that we will be unable to proceed with this bid at this time.

We appreciate the opportunity to submit a proposal and thank you for considering McMahan Industrial Services for this project. We look forward to the possibility of working together on future opportunities.

Sincerely,

Bryan Becker

McMahan Industrial Services, LLC



Endurance Exteriors
4151 Rice Street
Shoreview, MN 55126
MN License No. BC807498
www.endurance-exteriors.com

Date: December 1, 2025
To: Kraus-Anderson Construction Company
Attn: Erik Kaske
501 South Eighth Street
Minneapolis, MN 55404
erik.kaske@krausanderson.com
Re: Formal Withdrawal of Bid – Edgerton Elementary School

Endurance Exteriors respectfully withdraws our bid submitted for the Edgerton Elementary School project on October 20th, 2025.

Upon review and subsequent clarification of the project scope, it was determined that our proposal did not include the metal panel work required under the Roofing 07-H scope. As such, we are formally withdrawing our bid from consideration to ensure accuracy and fairness in the bidding process.

We appreciate the opportunity to have participated in this bid and look forward to future opportunities to work with Kraus-Anderson. Please accept this letter as formal written notice of our withdrawal.

Sincerely, 

Tyler Buffie
Owner, Endurance Exteriors
(612) 859-5605
tyler@enduranceexteriorsmn.com



MULTIPLE CONCEPTS INTERIORS

26 First Avenue North - Waite Park, MN 56387

Phone: (320) 253-5078 Fax: (320) 253-9458

10-31-2025

Re: Edgerton Elementary Bid

To whom it may concern,

Please withdraw our bid as we had the Moisture Mitigation as an additional cost to the project and not in the base bid as required.

Thanks,

A handwritten signature in blue ink that reads 'Greg Olean'. The signature is written in a cursive style.

Greg Olean

MCI, Inc.

Agenda Topic: 2024-2025 Audit Report
Meeting Date: December 9, 2025
Contact Person: Shari Thompson

Background:

The annual audit for the fiscal year ended June 30, 2025, is being completed by the auditing firm CliftonLarsonAllen LLP. We have completed our financial data upload to the Minnesota Department of Revenue. The report is being finalized and will be submitted to the Minnesota Department of Education prior to the December 31, 2025, deadline. Troy Gabler, principal, and Grace Trocinske, director, at CLA, will be present at the meeting to review the results.

Formal action to accept the audit report will be requested at the next regular board meeting on January 13, 2026.

Recommendation:

Action Required Informational – No Board Action Requested



We'll get you there.

CPAs | CONSULTANTS | WEALTH ADVISORS

Executive Audit Summary for Roseville Area Schools ISD #623

Presented by: CliftonLarsonAllen LLP

Troy Gabler, CPA - Principal

Grace Trocinske, CPA - Director

Audit Results Year Ended 6/30/2025

Audit Opinion

- The financial statements are fairly reported. We issued what is known as a “clean” or “unmodified” audit report.

Yellow Book Compliance

- No compliance issues were noted in our review of laws, regulations, contracts and grants that could have significant financial impacts to the district.

Internal Controls

- Our audit did not disclose any matters required to be reported in accordance with *Governmental Auditing Standards*.



Audit Results Year Ended 6/30/2025

Single Audit

- No findings were noted which would be required to be reported under the Uniform Guidance.

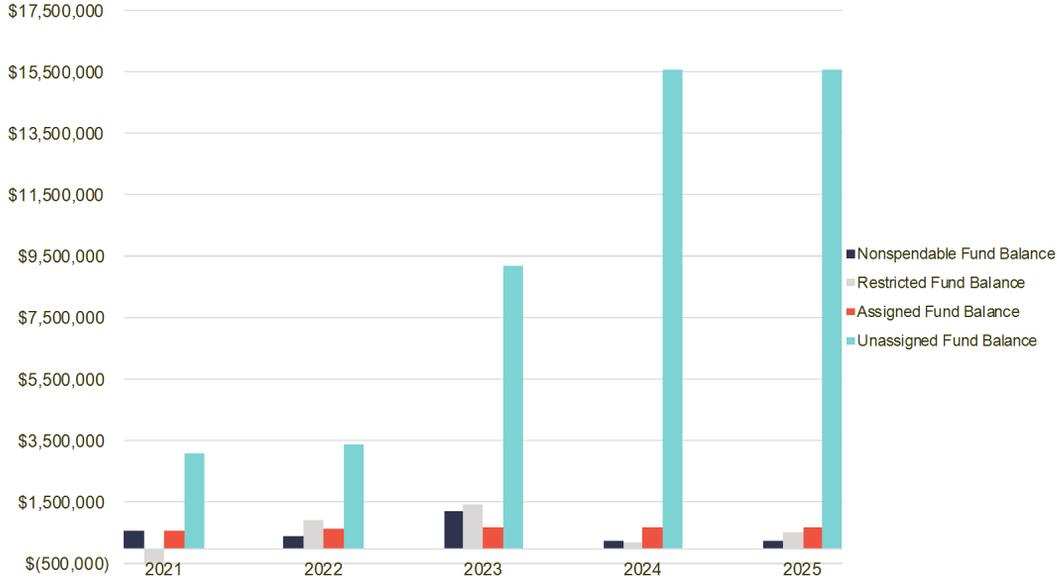
Minnesota Legal Compliance

- Uniform Financing Accounting and Reporting Standards
 - Minnesota Statutes § 6.65; 123B.77, subd. 3 to be in compliance with uniform financial accounting and reporting standards, which includes ensuring the District's UFARS Turnaround Report showing no errors before the submission of final audited UFARS data to the Minnesota Department of Education (MDE).

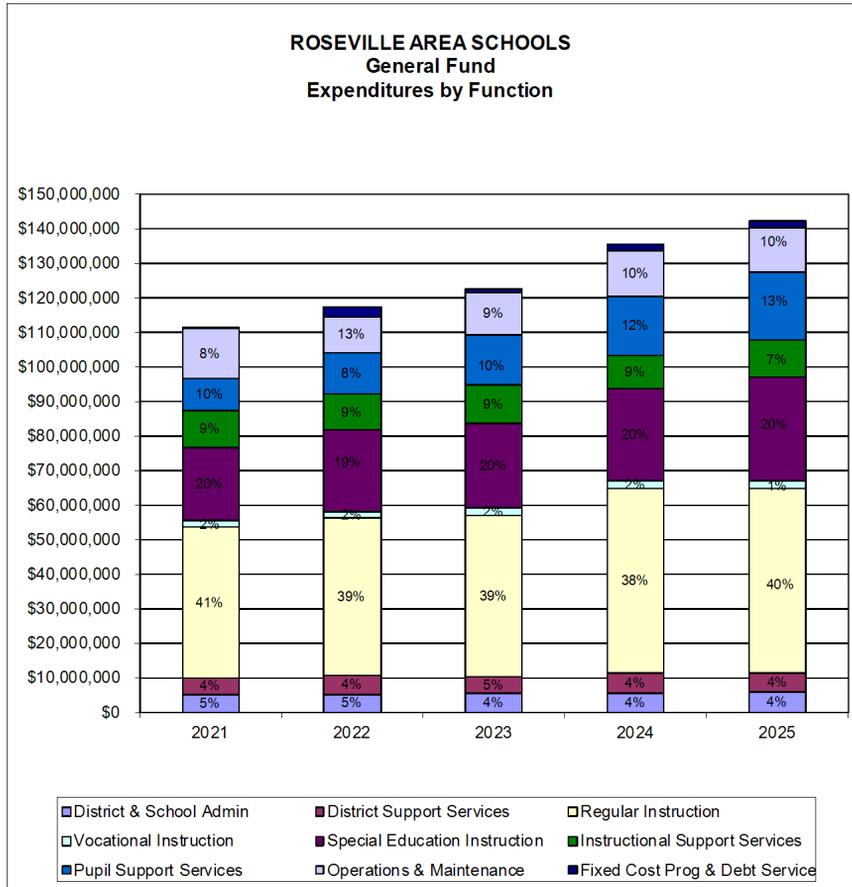


Financial Results

ROSEVILLE AREA SCHOOLS
General Fund - Fund Balance Activities

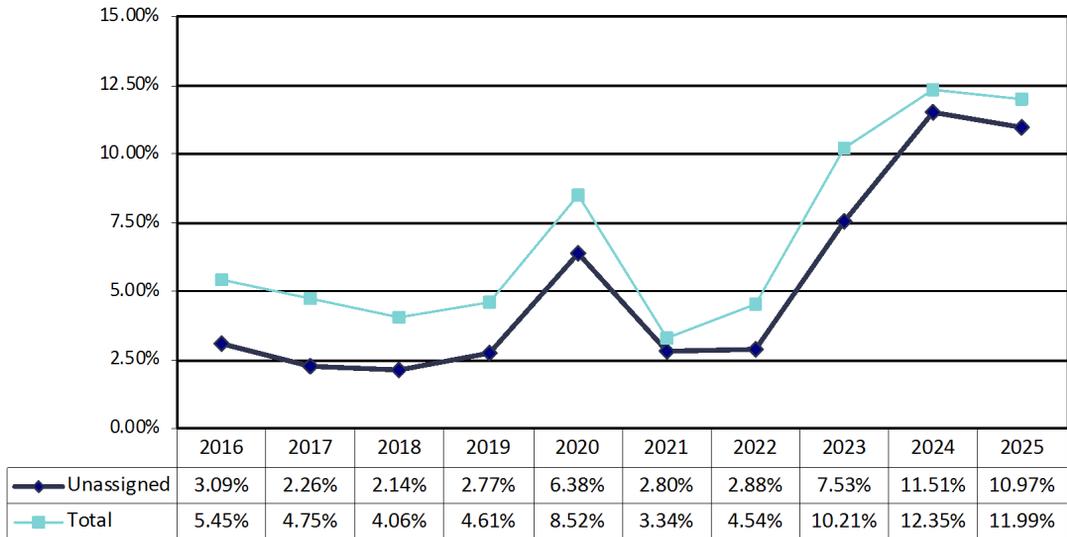


Financial Results



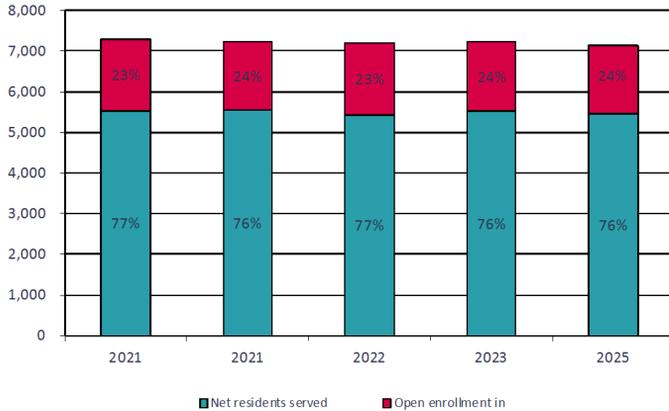
Financial Results

Fund Balance as a Percent of Expenditures in the General Fund



Financial Results

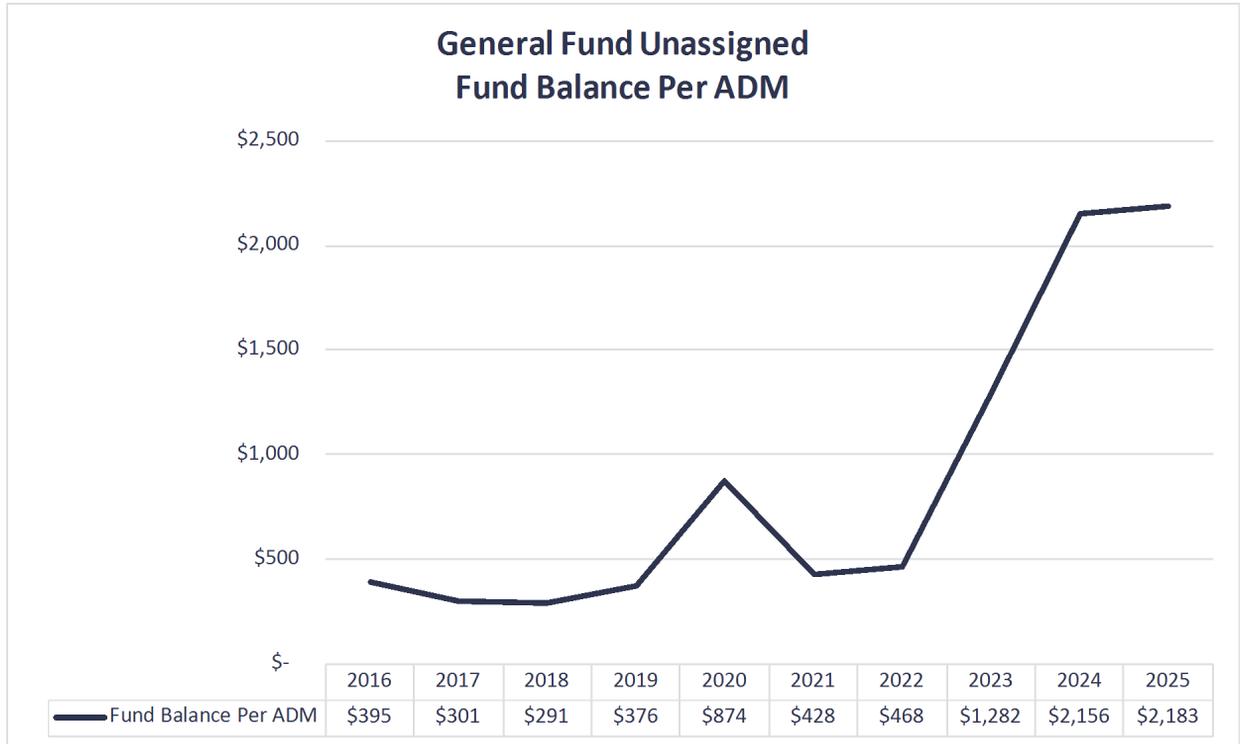
ROSEVILLE AREA SCHOOLS
Student Enrollment for Aid (in ADMs)



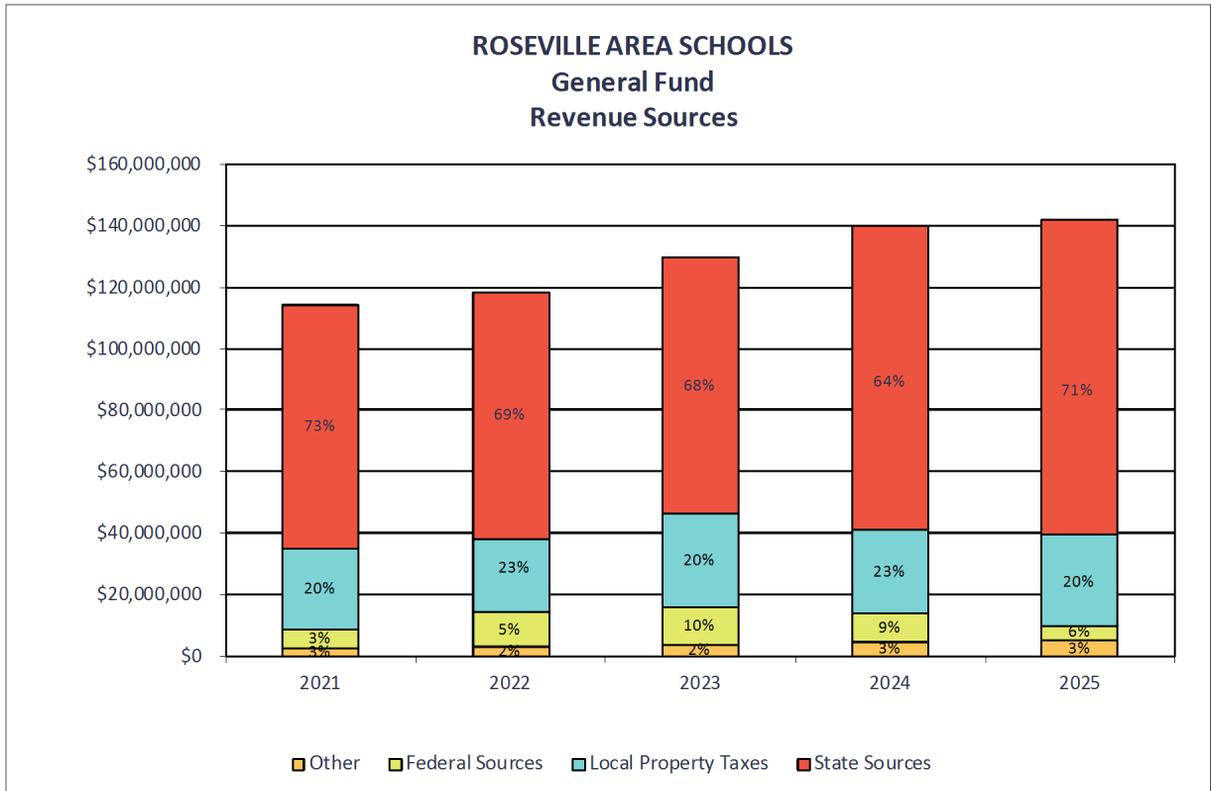
ROSEVILLE AREA SCHOOLS
Student Enrollment for Aid (in ADMs)



Financial Results

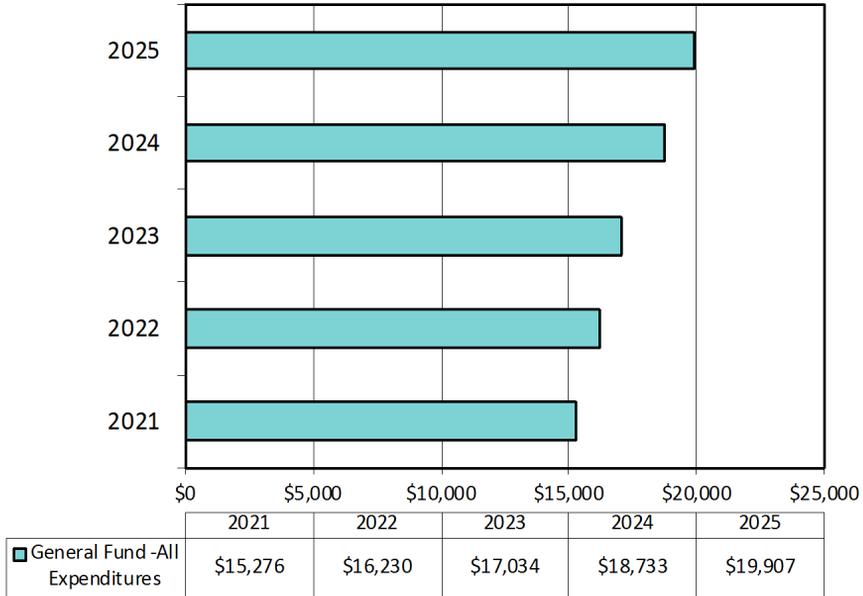


Financial Results



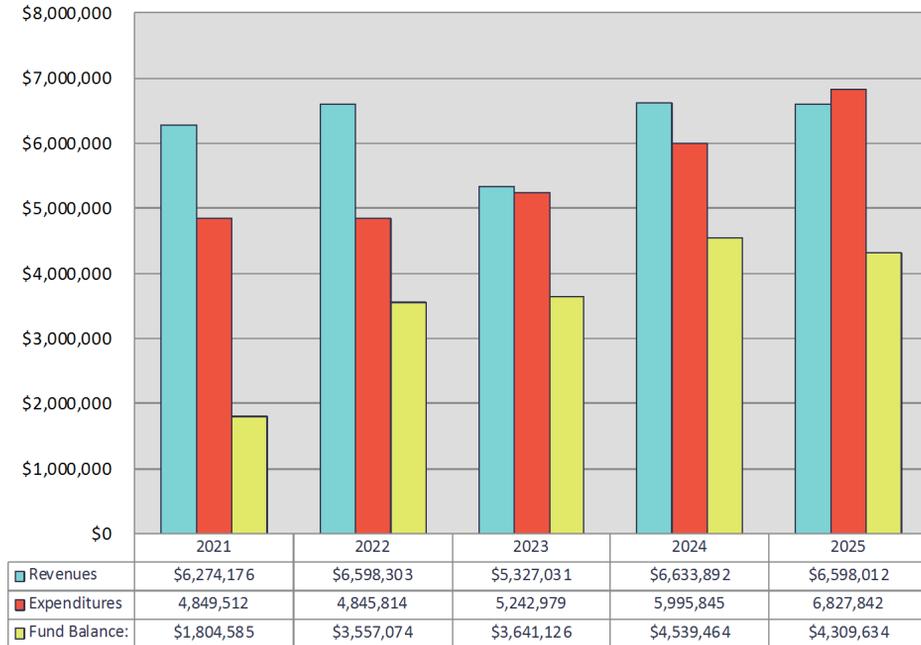
Financial Results

General Fund Expenditures Per Student (Per ADM)



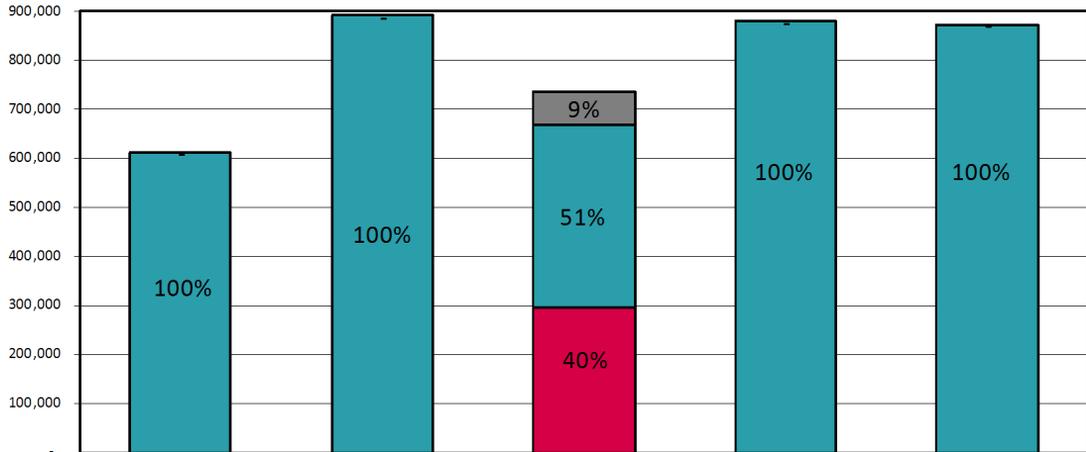
Financial Results

Revenue, Expenditures and Fund Balance - Food Service Fund



Financial Results

MEALS SERVED TO STUDENTS



	2021	2022	2023	2024	2025
Reduced Meals	-	-	67,311	-	-
Free Meals	611,801	890,644	374,743	879,436	873,713
Full-Price Meals	-	-	293,597	-	-
Total meals served	611,801	890,644	735,651	879,436	873,713

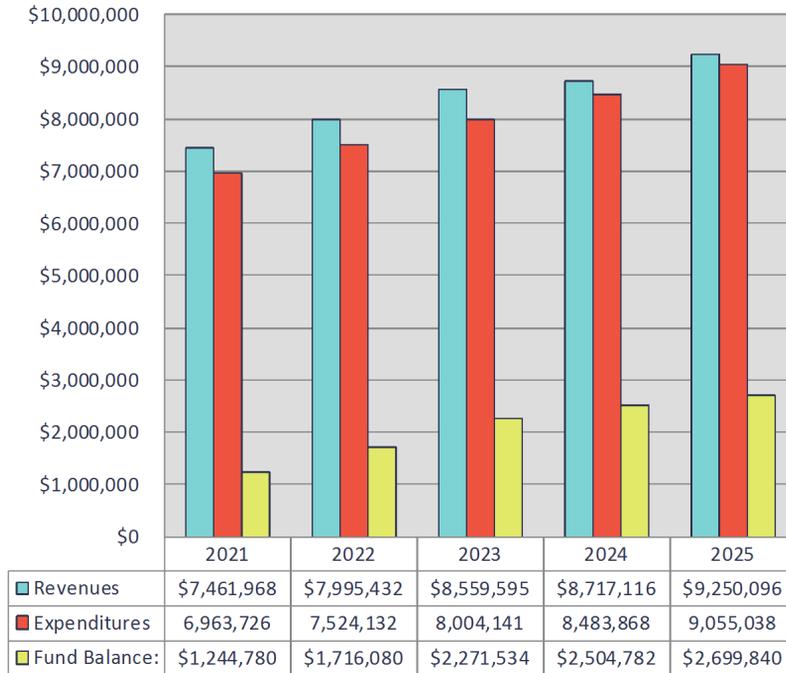
■ Full-Price Meals

■ Free Meals

■ Reduced Meals

Financial Results

Revenue, Expenditures and Fund Balance - Community Service Fund



Financial Results

7-County		Statewide	Seven-county Metro Area	Enrollment > than 4,000	Roseville Area Schools
		2024	2024	2024	2024
District and school administration	\$	772	\$ 773	\$ 754	\$ 759
District support services		600	602	609	791
Regular instruction		7,034	7,351	7,240	7,314
Vocational instruction		243	220	227	263
Special education instruction		3,158	3,297	3,410	3,658
Instructional support services		874	1,016	998	1,330
Pupil support services (incl transportation)		1,706	1,869	1,848	2,331
Operations, maint and other		1,192	1,153	1,140	1,385
Food service		801	776	777	798
Community service		818	921	886	1,155
Capital expenditure		996	1,028	1,015	691
Building construction		1,802	1,608	1,510	1,376
Debt service		1,795	1,691	1,716	2,285
	\$	21,791	\$ 22,306	\$ 22,130	\$ 24,136



Upcoming GASB Standards

- Fiscal Year 2026:
 - GASB 103 – Financial Reporting Model Improvements
 - Likely will change language in management’s discussion and analysis and budgetary comparison information in the required supplementary information (RSI).
 - GASB 104 – Disclosure of Certain Capital Assets
 - To improve transparency and consistency in how governments disclose certain capital assets in their financial statements.
 - Separate reporting by asset class
 - Updated disclosures on capital assets held for sale



Questions and Feedback

- We welcome any questions pertaining to the audit, audit reports, and letters.
- We appreciate the opportunity to serve as the auditors for Roseville Area Schools and welcome any feedback relative to our performance.



Thank you!

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Agenda Topic: Policy 432: Tobacco Free Environment; Possession and Use of Tobacco, Tobacco Related Devices, and Electronic Delivery Devices (revised) First Reading
Meeting Date: December 9, 2025
Contact Person: Delon Smith

Background:

Delon Smith, associate superintendent, will present revisions to Policy 432: Tobacco Free Environment; Possession and Use of Tobacco, Tobacco Related Devices, and Electronic Delivery Devices.

Proposed revisions include updated definitions of commercial tobacco, language prohibiting the promotion of tobacco products by students and staff, and allowable exceptions to the policy.

Members of the Association of Nonsmokers in Minnesota (ANSR) Ramsey County Student Action Team requested a review of this policy during the community input listening session on October 28. The students' feedback has been incorporated into this draft. This will be the first reading of the policy. The policy was last revised in November 2019.

Recommendation:

Action Required Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 432 – Commercial Tobacco Free Environment; Possession and Use of Commercial Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices

1.0 Purpose

The purpose of this policy is to maintain learning and working environments that are commercial tobacco free.

2.0 In accordance with the Minnesota Clean Indoor Air Act and MN Statute 144.417, Roseville Area Schools shall be commercial tobacco-free in district buildings, vehicles, and grounds for students, staff, and visitors. This includes all school district property and all off-campus events sponsored by the district.

2.1 “Commercial tobacco products” includes any product containing, made, or derived from tobacco, or contains nicotine, whether synthetic or natural, that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, and other kinds and forms of tobacco.

2.2 Commercial Ttobacco-free is defined as free of all tobacco and tobacco-related products (including electronic delivery devices) whether intended to be smoked, absorbed, chewed, inhaled, or otherwise ingested.

2.23 Students, staff, administrators or other school personnel will not solicit or accept any contributions, gifts of money, curricula, materials, or equipment from companies that directly manufacture or are identified with tobacco products, devices, or electronic delivery devices. This includes but is not limited to donations, monies for scholarships, equipment, uniforms, and sports and/or training facilities.

2.4 Students, staff, administrators or other school personnel will not participate in the promotion of these products via gear, technology accessories, bags, clothing, any personal articles, signs, structures, vehicles, flyers or any other material. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

3.0 All individuals on school premises shall adhere to this policy.

3.1 “Visitors” means any person subject to this policy that is not a student, staff, or administrator.

4.0 Violations of policy

4.1 Action taken for student violations of this policy will be in accordance with District 623 Policy 520 – Student Discipline.

Policy 432 - Commercial Tobacco Free Environment; Possession and Use of Commercial Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices

- 4.2 Action taken for staff violations of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- 4.3 Violations by visitors, adult students, or community members will be addressed by the building administrator in accordance with M.S. 144.416 subd. 2b. Specifically, individuals in violation of the policy may be asked to leave the premises and forfeit any fee charged for admission into a school-sponsored event. Repeated violations may result in the individual being prohibited from entering school property for a specified period of time. Building or district administrators may call the local law enforcement agency to assist with enforcement of this policy.
- 4.4 According to M.S. 144.417 violators who refuse to comply with directives by a building administrator may be charged with a petty misdemeanor.
- 4.5 ~~A violation of this policy does not occur when a member of an American Indian tribe (as defined in Minnesota Statute 144.4167, subd. 2) lights tobacco on school property as a part of a traditional spiritual or cultural ceremony.~~

5.0 Exceptions

- 5.1 An American Indian student or staff member may use tobacco, sage, sweetgrass, and cedar to conduct individual or group smudging in a public school. The process for conducting smudging is determined by the building or site administrator. Smudging must be conducted under the direct supervision of an appropriate staff member, as determined by the building or site administrator.

Adopted: 09/27/79
Revised: 06/22/99
Revised: 09/25/12
Revised: 11/24/15
Revised: 11/12/19

Agenda Topic: Final Levy Certification
 Meeting Date: December 9, 2025
 Contact Person: Shari Thompson

Background:

On September 25, 2025, the school board authorized the maximum preliminary levy payable in 2026 for fiscal year 2027.

The annual Truth in Taxation Hearing will be held at 6:00 p.m. on Tuesday, December 9, 2025, prior to the regular board meeting. Details regarding the district’s current year revenue and expense budgets, changes in the final levy amount between this year and last year, and the impact of the district levy to local property owners will be reviewed.

A summary of the final levy recommendation is as follows:

Source	A i d	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed 2025 Pay 2026 Levy
General Fund		\$ 38,970,020.25	\$ 287,462.45	\$ 39,257,482.70	\$ 39,257,482.70
Community Service Fund		\$ 1,027,107.60	\$ 4,816.41	\$ 1,031,924.01	\$ 1,031,924.01
Debt Service Fund		\$ 14,689,572.77	\$ 331,021.82	\$ 15,020,594.59	\$ 15,020,594.59
OPEB Debt Fund		\$ 4,243,523.00	\$ 53,339.92	\$ 4,296,862.92	\$ 4,296,862.92
TOTAL, ALL FUNDS		\$ 58,930,223.62	\$ 676,640.60	\$ 59,606,864.22	\$ 59,606,864.22

The levy is an increase of about \$8,846,883, or 17.43% more than the current levy. Most of the increase, \$6,000,000 (11.8%), is a result of the passage of the capital projects levy for technology and safety, which was approved by voters on November 4, 2025. The remaining \$2.8 million increase is a result of prior year levy adjustments.

Recommendation:

It is recommended that the board approve the final levy in the amount of \$59,606,864.22 to fund the 2026-2027 school year.

 X Action Required Informational – No Board Action Requested

2025 PAY 2026 PROPOSED LEVY

GENERAL FUND

Source	Aid	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed Decrease	Proposed 2025 Pay 2026 Levy	Approved 2024 Pay 2025 Levy	\$ Change 2025 Proposed vs. 2024 Approved	% Change 2025 Proposed vs. 2024 Approved
Abatements			\$ 773,860.50	\$ 773,860.50		\$ 773,860.50	\$ 975,808.74	\$ (201,948.24)	-20.70%
Alternative Teacher Compensation	\$	658,612.50	\$ (11,891.88)	\$ 646,720.62	\$ -	\$ 646,720.62	\$ 628,489.25	\$ 18,231.37	2.90%
Long Term Facilities	\$	4,580,734.47	\$ 4,549.32	\$ 4,585,283.79	\$ -	\$ 4,585,283.79	\$ 2,442,387.85	\$ 2,142,895.94	87.74%
Building Leases	\$	1,669,372.80	\$ (19,397.68)	\$ 1,649,975.12	\$ -	\$ 1,649,975.12	\$ 1,614,832.14	\$ 35,142.98	2.18%
Bldg Leases - Intermediate	\$	511,836.00		\$ 511,836.00	\$ -	\$ 511,836.00	\$ 516,513.00	\$ (4,677.00)	-0.91%
Career & Technical	\$	474,121.57	\$ (34,597.42)	\$ 439,524.15	\$ -	\$ 439,524.15	\$ 440,556.28	\$ (1,032.13)	-0.23%
Equity Levy	\$	617,254.52	\$ (27,259.80)	\$ 589,994.72	\$ -	\$ 589,994.72	\$ 614,944.00	\$ (24,949.28)	-4.06%
Location Equity Levy	\$	5,696,873.37	\$ (90,970.33)	\$ 5,605,903.04	\$ -	\$ 5,605,903.04	\$ 5,646,780.08	\$ (40,877.04)	-0.72%
Achievement & Integration	\$	518,497.76	\$ (9,228.28)	\$ 509,269.48	\$ -	\$ 509,269.48	\$ 525,066.70	\$ (15,797.22)	-3.01%
Operating Capital	\$	1,095,388.12	\$ 4,194.50	\$ 1,099,582.62	\$ -	\$ 1,099,582.62	\$ 1,117,301.90	\$ (17,719.28)	-1.59%
Reemployment Levy	\$	75,000.00	\$ (55,077.39)	\$ 19,922.61	\$ -	\$ 19,922.61	\$ 53,747.50	\$ (33,824.89)	-62.93%
Safe Schools Levy	\$	283,478.40	\$ (3,133.44)	\$ 280,344.96	\$ -	\$ 280,344.96	\$ 269,884.80	\$ 10,460.16	3.88%
Safe Schools Intermediate	\$	118,116.00	\$ (1,305.60)	\$ 116,810.40	\$ -	\$ 116,810.40	\$ 112,452.00	\$ 4,358.40	3.88%
TIF Adjustment			\$ (106,822.11)	\$ (106,822.11)	\$ -	\$ (106,822.11)	\$ -	\$ (106,822.11)	
Transition Levy	\$	189,536.80	\$ (3,163.76)	\$ 186,373.04	\$ -	\$ 186,373.04	\$ 187,732.04	\$ (1,359.00)	0.72%
Voter Approved Referendum	\$	16,481,197.94	\$ (132,294.18)	\$ 16,348,903.76	\$ -	\$ 16,348,903.76	\$ 15,896,857.88	\$ 452,045.88	2.84%
Voter Approved Capital Projects	\$	6,000,000.00	\$ -	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	#DIV/0!
Total, General Fund:	\$	38,970,020.25	\$ 287,462.45	\$ 39,257,482.70	\$ -	\$ 39,257,482.70	\$ 31,043,354.16	\$ 8,214,128.54	26.46%

COMMUNITY SERVICE FUND

Source	Aid	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed Decrease	Proposed 2025 Pay 2026 Levy	Approved 2024 Pay 2025 Levy	\$ Change 2025 Proposed vs. 2024 Approved	% Change 2025 Proposed vs. 2024 Approved
Basic Revenue	\$	341,562.48		\$ 341,562.48	\$ -	\$ 341,562.48	\$ 369,839.76	\$ (28,277.28)	-7.65%
Early Childhood	\$	193,382.46	\$ (22,217.64)	\$ 171,164.82	\$ -	\$ 171,164.82	\$ 224,049.66	\$ (52,884.84)	-23.60%
Home Visiting	\$	7,162.66	\$ 323.11	\$ 7,485.77	\$ -	\$ 7,485.77	\$ 7,716.67	\$ (230.90)	-2.99%
School Age Child Care	\$	485,000.00	\$ 116.67	\$ 485,116.67	\$ -	\$ 485,116.67	\$ 491,779.44	\$ (6,662.77)	-1.35%
Abatements			\$ 26,594.27	\$ 26,594.27		\$ 26,594.27	\$ 34,271.38	\$ (7,677.11)	-22.40%
Total, Community Service Fund:	\$	1,027,107.60	\$ 4,816.41	\$ 1,031,924.01	\$ -	\$ 1,031,924.01	\$ 1,127,656.91	\$ (95,732.90)	-8.49%

2025 PAY 2026 PROPOSED LEVY

DEBT SERVICE FUND

Source	Aid	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed Decrease	Proposed 2025 Pay 2026 Levy	Approved 2024 Pay 2025 Levy	\$ Change 2025 Proposed vs. 2024 Approved	% Change 2025 Proposed vs. 2024 Approved
Voter Approved Debt Service Levy		\$ 8,864,625.00		\$ 8,864,625.00	\$ -	\$ 8,864,625.00	\$ 10,934,987.65	\$ (2,070,362.65)	-18.93%
LTFM Debt Service		\$ 5,824,947.77	\$ (12.32)	\$ 5,824,935.45	\$ -	\$ 5,824,935.45	\$ 3,737,298.65	\$ 2,087,636.80	
Intermediate Debt Service				\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Abatements			\$ 331,034.14	\$ 331,034.14		\$ 331,034.14	\$ 462,797.78	\$ (131,763.64)	-28.47%
Excess Debt Reduction				\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total, Debt Service Fund:		\$ 14,689,572.77	\$ 331,021.82	\$ 15,020,594.59	\$ -	\$ 15,020,594.59	\$ 15,135,084.08	\$ (114,489.49)	-0.76%

OTHER POSTEMPLOYMENT BENEFITS & PENSION DEBT SERVICE

Source	Aid	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed Decrease	Proposed 2025 Pay 2026 Levy	Approved 2024 Pay 2025 Levy	\$ Change 2025 Proposed vs. 2024 Approved	% Change 2025 Proposed vs. 2024 Approved
Levy for Bonds		\$ 4,243,523.00	\$ (1,170.55)	\$ 4,242,352.45	\$ -	\$ 4,242,352.45	\$ 3,409,613.00	\$ 832,739.45	0.00%
Abatements			\$ 54,510.47	\$ 54,510.47		\$ 54,510.47	\$ 44,273.34	\$ 10,237.13	0.00%
Total, OPEB Debt Fund:		\$ 4,243,523.00	\$ 53,339.92	\$ 4,296,862.92	\$ -	\$ 4,296,862.92	\$ 3,453,886.34	\$ 842,976.58	24.41%

ALL FUNDS

Source	Aid	Levy	Levy Adjustments	Maximum 2025 Pay 2026 Levy	Proposed Decrease	Proposed 2025 Pay 2026 Levy	Approved 2024 Pay 2025 Levy	\$ Change 2025 Proposed vs. 2024 Approved	% Change 2025 Proposed vs. 2024 Approved
General Fund		\$ 38,970,020.25	\$ 287,462.45	\$ 39,257,482.70	\$ -	\$ 39,257,482.70	\$ 31,043,354.16	\$ 8,214,128.54	26.46%
Community Service Fund		\$ 1,027,107.60	\$ 4,816.41	\$ 1,031,924.01	\$ -	\$ 1,031,924.01	\$ 1,127,656.91	\$ (95,732.90)	-8.49%
Debt Service Fund		\$ 14,689,572.77	\$ 331,021.82	\$ 15,020,594.59	\$ -	\$ 15,020,594.59	\$ 15,135,084.08	\$ (114,489.49)	-0.76%
OPEB Debt Fund		\$ 4,243,523.00	\$ 53,339.92	\$ 4,296,862.92	\$ -	\$ 4,296,862.92	\$ 3,453,886.34	\$ 842,976.58	24.41%
TOTAL, ALL FUNDS		\$ 58,930,223.62	\$ 676,640.60	\$ 59,606,864.22	\$ -	\$ 59,606,864.22	\$ 50,759,981.49	\$ 8,846,882.73	17.43%

Agenda Topic: Reschedule January 13, 2026, Work Study Session
Meeting Date: December 9, 2025
Contact Person: Chair Todd Anderson

Background:

The board will consider a recommendation to change the time of the study session on January 13, 2026, to begin at 4:30 p.m. and end at 6:00 p.m. The community input listening session will begin at 6:00 p.m., although if no speakers are signed up, the board may use that time to continue the work study session.

Recommendation:

It is recommended that the board reschedule the study session on January 13, 2026, to begin at 4:30 p.m.

Action Required

Informational – No Board Action Requested