



Agenda
Regular School Board Meeting
Tuesday, August 19, 2025
6:30 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
 - 3.a. Land Acknowledgment
 - 3.b. Introduction of New Associate Superintendent
 - 3.c. Introduction of New Edgerton Elementary School Principal
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of June 24, 2025
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
 - 5.e. Substitute Pay Rates for 2025-2026
6. Reports and Non-Action Items
 - 6.a. Policy 510: Student Dress (revised) First Reading
Speaker(s): Delon Smith
 - 6.b. Policy 722: Public Data and Data Subject Requests (new) First Reading
Speaker(s): Kenyatta McCarty
7. Action Items
 - 7.a. 2025-2027 Cultural Liaison Contract
Speaker(s): Kenyatta McCarty and Shari Thompson
 - 7.b. 2027-2035 Long-Term Facilities Maintenance Plan
Speaker(s): Shari Thompson
8. Study Session Report
Speaker(s): Chair Todd Anderson
9. Board Reports
Speaker(s): Board Members
10. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
11. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

June 24, 2025

Chair Todd Anderson called the school board meeting to order at 6:31 p.m. in the Fairview Room at Anpétu Têça Education Center. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Frank Shaw. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately ten other visitors or staff who attended all or part of the meeting.

- (86) Consent Agenda. Boguszewski moved, Clark seconded acceptance of the consent agenda, including the minutes of the regular school board meeting on June 10, 2025; payment of bills; resignations, appointments, reductions, adjustments; gifts; appointments of the local educational authority and responsible authority for the 2025-2026 school year; approval of organizational membership dues and fees for 2025-2026; annual insurance renewals; the appointment of financial institutions and depositories; and approval of curriculum plans and purchases for grades 7-12 social studies and family and consumer sciences. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.
- (87) Retirements. Chu moved, Gogins seconded the retirements of Nancy McNulty and Susan Wolff-Given with appreciation. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

ATPPS Annual Report. Mike Schroeder, associate principal at Roseville Area High School, presented a report on the district's Alternative Teacher Professional Pay System (ATPPS). Over 550 teachers participated in the ATPPS program during the 2024-2025 school year. ATPPS is a voluntary program that allows districts and the teachers union to design a plan that meets the four components of the law: career advancement options, job-embedded professional development, teacher development and evaluation, and performance pay and reformed salary schedules. Feedback from teachers on the implementation and effectiveness of the ATPPS program shows high levels of satisfaction and support.

Graduation and Postsecondary Report. Jake Von De Linde, executive director of teaching and learning, reviewed the 2023-2024 graduation and postsecondary report. The district's overall four-year graduation rate, which includes data from Roseville Area High School, Fairview Alternative High School, and the Roseville Adult Learning Center, was 84.5%. While the district's graduation rate is comparable to the statewide graduation rate, it is a 5% decrease from the 2022-2023 school year. RAHS' graduation rate increased slightly to 91.3%, and the seven-year graduation rate at FAHS increased to 74.4%.

Postsecondary data shows that the percentage of students enrolling in postsecondary education is holding steady, with fewer students enrolling in developmental courses. In addition, about 20% of Roseville Area Schools graduates enter the workforce after

graduation, which is down from a peak in the years during and soon after the COVID pandemic.

Summary of Superintendent's Performance Evaluation. Chair Anderson provided a summary of the board's evaluation of Superintendent Jenny Loeck. The board praised Dr. Loeck for her strengths in value-based and collaborative leadership aligned to a common vision, strong fiscal leadership, cultivating and maintaining an authentic and productive relationship with the board, demonstrating an excellent managerial style, and being a lifelong learner. The board also outlined Dr. Loeck's opportunities for growth, including continued focus on student achievement, prioritizing initiatives and building the fiscal health of the district, and strengthening her public-facing voice and leadership.

- (88) Policy 564: Nonresident Student Attendance (revised) Second Reading. Boguszewski moved, Clark seconded approval of Policy 564: Nonresident Student Attendance. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.
- (89) Preliminary Budget for 2025-2026. Shari Thompson, executive director of business services, presented a summary of the proposed budget for the 2025-2026 school year. The district estimates that it will end the 2024-2025 fiscal year with an unassigned general fund balance of approximately \$14.2 million, or 10.6% of total expenditures. Projections for the upcoming school year show that the district anticipates deficit spending, ending the 2025-2026 fiscal year with an unassigned general fund balance of about \$12.3 million, or about 10.1% of total expenditures. The unassigned general fund balance remains higher than the target of 6% set by the school board's fund balance policy. Clark moved, Gogins seconded approval of the preliminary budget for the 2025-2026 school year. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.
- (90) Capital Projects Levy Authorization. District administration and the Finance Advisory Committee formally recommended that the board authorize a capital project levy to fund district technology needs. The proposed levy authorization will be in the amount of 5.808% times the net tax capacity of the school district. If approved by voters on November 4, 2025, the capital project levy will raise approximately \$6 million for taxes payable in 2026, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded during that time period is approximately \$60 million.

Funds raised from the capital project levy will be used for the acquisition, installation, replacement, support and maintenance of software, computers, mobile devices, network connectivity, improved safety, security and cybersecurity systems, Wi-Fi networks, data storage, website updates, office and instructional technology, and to pay the costs of technology-related personnel and training.

Chu moved, Gogins seconded adoption of the Resolution Relating to Approving a Capital Project Levy Authorization to Fund Technology of the School District and Calling an

Election Thereon. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

- (91) Resolution Establishing Dates for Filing Affidavits of Candidacy. Three at-large school board seats will be on the ballot for the November 4, 2025, general election. Candidates seeking election to the Roseville Area School Board may file affidavits of candidacy starting July 29, 2025, through 5 p.m. on August 12, 2025. Chu moved, Boguszewski seconded adoption of the resolution establishing dates for filing affidavits of candidacy for the school board election on November 4, 2025. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

Board Reports. Directors Shaw and Gogins attended Harambee Elementary School’s Juneteenth celebration. Dr. Shaw also attended various sporting events. Director Gogins participated in planning meetings for Harambee Elementary, attended an Association of Metropolitan School Districts meeting, and met with other members of the school board handbook subcommittee to review a draft of the document. Clerk Chu shared information about the Ramsey County League of Local Governments’ upcoming energy resource fair. Several board members participated in the annual Rose Parade. Todd Anderson recognized June as Pride Month.

Superintendent’s Report. Dr. Loeck offered condolences and words of support following the shootings of two Minnesota lawmakers and their spouses.

The Chair declared the meeting adjourned at 7:55 p.m.

Signed _____
Clerk

Approved _____
Chair

June 24, 2025

Meeting Date: August 19, 2025

PAYMENT OF BILLS:
-June 1 - June 30, 2025

That bills in the amount of: **\$25,265,264.49** by the following funds be approved:

GENERAL	\$20,616,800.46
FOOD SERVICE	\$431,271.26
COMMUNITY SERVICE	\$801,753.79
BUILDING FUND	\$2,981,137.01
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$31,259.89
OPEB DEBT	\$0.00
DENTAL INS FUND	\$84,238.50
NO SUBURBAN COLLABORATIVE	\$303,206.34
EXTRA CURRICULAR-STU ACTIVITY	\$15,597.24

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	202400623	through	202400683
CHECKS	364012	through	365090
CAPITAL ONE AP CHECKS	9091	through	9175
ACH A/P	242511243	through	242511416

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$8,577,046.97	\$57,273.67	\$217,840.26		\$0.00	\$84,238.50		\$8,712.74			\$1,629.50	\$8,946,741.64
CHECKS	\$2,827,349.28	\$253,847.74	\$246,672.57	\$2,981,137.01	\$0.00			\$1,415.52		\$303,206.34	\$10,756.30	\$6,624,384.76
CAPITAL ONE A/P	\$106,628.65	\$16,562.22	\$3,284.18									\$126,475.05
ACH A/P	\$36,807.77	\$808.33	\$307.67								\$3,211.44	\$41,135.21
TRANSFER TO PAYROLL	\$9,071,360.63	\$117,389.98	\$333,960.60					\$21,131.63				\$9,543,842.84
VOID CHECKS	(\$2,392.84)	(\$14,610.68)	(\$311.49)								\$0.00	(\$17,315.01)
TOTAL	\$20,616,800.46	\$431,271.26	\$801,753.79	\$2,981,137.01	\$0.00	\$84,238.50	\$0.00	\$31,259.89	\$0.00	\$303,206.34	\$15,597.24	\$25,265,264.49

BOND CONSTRUCTION FUNDS	June 1, 2025			
	Cash & Investments	Revenue	Disbursements	Balance
	Balance	6/1 to 6/30	6/1 to 6/30	Remaining as of 6/30/25
	\$8,525,109.41	\$15,027.91	\$68,686.40	\$8,471,450.92

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS June 1 - June 30	102734	through	102736	\$55,555.70
CHECK PAID OUT OF GENERAL ACCT	364675	through	364675	\$13,130.70
VOID CHECKS				\$0.00

Meeting Date

08/19/2025

Change in Continuing Contract

Bartschenfeld. Brianna

Effective Date 08/25/2025

Parkview Center School

Music Teacher

Was working .6 FTE and will now be working 1.0 FTE effective August 25, 2025.

Christensen. Christina

Effective Date 08/25/2025

Anpétu Téča Education Center

Early Childhood Special Education Teacher

Was working .9 FTE and will now be working 1.0 FTE effective August 25, 2025.

Crosby. Vienna

Effective Date 08/25/2025

Fairview Alternative High School

English Teacher

Was working .25 FTE and will now be working .33 FTE effective August 25, 2025.

Hubbard. William

Effective Date 08/25/2025

Roseville Area High School

Business Teacher

Was working 1.0 FTE and will now be working .75 FTE effective August 25, 2025.

Hvlen. Jacob

Effective Date 08/25/2025

Roseville Area High School

Industrial Tech Teacher

Was working 1.0 FTE and will now be working .83 FTE effective August 25, 2025.

Jordan. Rebecca

Effective Date 08/25/2025

District Center

Special Education Teacher

Was working 1.0 FTE and will now be working .9 FTE effective August 25, 2025.

Mcinnis. Marnie

Effective Date 08/25/2025

Parkview Center School

Speech Language Pathologist

Was working 1.0 FTE and will now be working .60 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Mclafferty-vares. Margaret

Effective Date 08/25/2025

District Center

Social Worker

Was working 1.0 FTE and will now be working .9 FTE effective August 25, 2025.

Miller. Carly R

Effective Date 08/25/2025

Roseville Area High School

Speech Language Pathologist

Was working 1.0 FTE and will now be working .85 FTE effective August 25, 2025.

Novotny. Katherine

Effective Date 08/25/2025

Little Canada Elementary School

SEL/Health Intervention Teacher

Was working 0.85 FTE and will now be working 0.80 FTE effective August 25, 2025.

O'connor. Madelyn

Effective Date 08/25/2025

Central Park Elementary

Reading Intervention Teacher

Was working .79 FTE and will now be working .75 FTE effective August 25, 2025.

Change of Position

Lewis. K'lvnn

Effective Date 8/26/2025

Roseville Area High School

Student Success Supervisor Coach

Hired working 8 hours per day effective August 26, 2025.

Wevandt. Maura

Effective Date 07/21/2025

District Center

Associate Superintendent

Was working as Elementary Principal for the 2024-2025 school year.

Hired-New Licensed

Abdelal. Sabrina

Effective Date 08/25/2025

Brimhall Elementary School

Elementary Teacher

Hired working 1.0 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Anderson. Nellv

Effective Date 08/25/2025

Edgerton Elementary School

Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Anderson. Rachel

Effective Date 08/26/2025

Harambee Elementary School

Pre-K Teacher

Hired working 1.0 FTE effective August 26, 2025.

Arava. Maureen

Effective Date 08/25/2025

Districtwide

AVID District Director

Hired working 1.0 FTE effective August 25, 2025.

Atakpu-shiggs. Colleen

Effective Date 08/11/2025

Edgerton Elementary School

Elementary Principal

Hired working 8 hours per day effective August 11, 2025.

Bobowiec. Natalia

Effective Date 08/25/2025

Roseville Area High School

Social Studies Teacher

Hired working 1.0 FTE effective August 25, 2025.

Brakob Narvev. Grant

Effective Date 08/25/2025

Roseville Area High School

Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Chautla Suastegui. Dulce

Effective Date 08/25/2025

Roseville Area High School

Social Studies/Dual Language Spanish Teacher

Hired working 1.0 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Curlev. Julie

Effective Date 08/25/2025

Roseville Area Middle School DAPE Teacher

Hired working 1.0 FTE effective August 25, 2025.

Davis. Annette

Effective Date 08/25/2025

Emmet D Williams Elementary School Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Easton. Martha

Effective Date 08/25/2025

Roseville Area High School Family and Consumer Science Teacher

Hired working 1.0 FTE effective August 25, 2025.

Esteban Perez. Cesar

Effective Date 08/25/2025

Roseville Area High School Science Teacher

Hired working .75 FTE effective August 25, 2025.

Fleming. Rachael

Effective Date 08/25/2025

Parkview Center School Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Givens. Carolyn

Effective Date 08/25/2025

Roseville Area High School Counselor

Hired working 1.0 FTE effective August 25, 2025.

Gronfor. Amelia

Effective Date 08/25/2025

Parkview Center School Elementary Teacher

Hired working .25 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Grussendorf, Anna

Effective Date 08/25/2025

Harambee Elementary School

Multilingual Learner Teacher

Hired working .4 FTE effective August 25, 2025.

Hansen, Andrea

Effective Date 08/25/2025

Concordia Academy

Counselor

Hired working .6 FTE effective August 25, 2025.

Harlin, Jonathan

Effective Date 08/25/2025

Roseville Area Middle School

Art Teacher

Hired working 1.0 FTE effective August 25, 2025.

Hesterman, Meghan

Effective Date 08/25/2025

Little Canada Elementary School

Dual Language Spanish Teacher

Hired working 1.0 FTE effective August 25, 2025.

Hibbard, Kalvne

Effective Date 08/25/2025

Edgerton Elementary School

Speech Language Pathologist

Hired working 1.0 FTE effective August 25, 2025.

Jones, Sabrina

Effective Date 08/25/2025

Harambee Elementary School

Social Worker

Hired working .4 FTE effective August 25, 2025.

Kelly, Jack

Effective Date 08/25/2025

Roseville Area High School

Spanish Teacher

Hired working 1.0 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Kuhlers. Keela

Effective Date 08/25/2025

District Wide

Counselor

Hired working 1.0 FTE effective August 25, 2025.

Kulla. Brittanv

Effective Date 08/25/2025

Emmet D. Williams Elementary School

Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Mcdonald. Magdaline

Effective Date 08/25/2025

Harambee Elementary School

Multilingual Learner Teacher

Hired working 1.0 FTE effective August 25, 2025.

Meersman. Laura

Effective Date 08/25/2025

Little Canada Elementary School

Art Teacher

Hired working 1.0 FTE effective August 25, 2025.

Nislev. Sarah

Effective Date 08/25/2025

Brimhall Elementary School

Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Nunez. Jessica

Effective Date 08/25/2025

Roseville Area Middle School

English Language Development Teacher

Hired working 1.0 FTE effective August 25, 2025.

Ortega. Davsv

Effective Date 08/25/2025

Little Canada Elementary School

Dual Language Spanish Teacher

Hired working 1.0 FTE effective August 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Palmer. Jordan

Effective Date 08/25/2025

Roseville Area High School Science Teacher

Hired working .5 FTE effective August 25, 2025.

Pavlak. Rilev

Effective Date 08/25/2025

Parkview Center School Special Education Teacher

Hired working 1.0 FTE effective August 25, 2025.

Penrod. Elizabeth

Effective Date 08/25/2025

Falcon Heights Elementary School Elementary Teacher

Hired working 1.0 FTE effective August 25, 2025.

Richards. Michael

Effective Date 08/25/2025

Roseville Area High School Science Teacher

Hired working 1.0 FTE effective August 25, 2025.

Schultz. Miranda

Effective Date 08/25/2025

Roseville Area High School Science Teacher

Hired working 1.0 FTE effective August 25, 2025.

Ulmen-blahut. Kvlee

Effective Date 08/25/2025

Roseville Area Middle School Social Studies Teacher

Hired working 1.0 FTE effective August 25, 2025.

Weltzien. Kavlvnn

Effective Date 08/25/2025

Harambee Elementary School Elementary Music Teacher

Hired working .71 FTE effective August 25, 2025.

Meeting Date

08/19/2025

Hired-New Licensed Long Term Substitute

Bakke, Erin

Effective Date 08/25/2025

Falcon Heights Elementary School Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Brav, Ashlev

Effective Date 08/25/2025

Brimhall Elementary School Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Carlson, Audrev

Effective Date 08/25/2025

Central Park Elementary School Elementary Teacher

Hired working .5 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Crowe, Emilv

Effective Date 08/25/2025

Brimhall Elementary School Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through December 19, 2025.

Delair, John

Effective Date 08/25/2025

Parkview Center School Special Education Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Esteban Perez, Cesar

Effective Date 08/25/2025

Roseville Area High School Science Teacher

Hired working .25 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Gronfor, Amelia

Effective Date 08/25/2025

Parkview Center School Elementary Teacher

Hired working .75 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Human Resources Information

5-C

Meeting Date

08/19/2025

Hintzman. Benjamin

Effective Date 08/25/2025

Roseville Area High School

Math Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Honne. Jillavna

Effective Date 08/25/2025

Falcon Heights Elementary School

Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Maki. Stephanie

Effective Date 08/25/2025

Little Canada Elementary School

Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through November 26, 2025.

Merriwether. Malava

Effective Date 08/25/2025

Harambee Elementary School

Elementary Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through July 27, 2026.

Palmer. Jordan

Effective Date 08/25/2025

Roseville Area High School

Science Teacher

Hired working .5 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Taylor. Samantha

Effective Date 08/25/2025

Roseville Area Middle School

English Teacher

Hired working 1.0 FTE as a Long Term Substitute effective August 25, 2025 through June 10, 2026.

Hired-Non-Licensed

Betlock. Beau

Effective Date 08/26/2025

Edgerton Elementary School

Special Education Paraprofessional

Hired working 7 hours per day effective August 26, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Clav. Chanel

Effective Date 09/02/2025

Brimhall Elementary School

Nutrition Services Assistant

Hired working 5.5 hours per day effective September 2, 2025.

Davis. Constance

Effective Date 09/02/2025

Brimhall Elementary School

Nutrition Services Assistant

Hired working 5.5 hours per day effective September 2, 2025.

Flowers. Reginald

Effective Date 08/26/2025

Falcon Heights Elementary School

Special Education Paraprofessional

Hired working 6 hours per day effective August 26, 2025.

Kassner. Page

Effective Date 08/26/2025

Harambee Elementary School

Special Education Paraprofessional

Hired working 6 hours per day effective August 26, 2025.

Koester. Ethan

Effective Date 08/26/2025

Roseville Area Middle School

Special Education Paraprofessional

Hired working 6 hours per day effective August 26, 2025.

Shiekh. Sahro

Effective Date 08/26/2025

Parkview Center School

General Education Paraprofessional

Hired working 4 hours per day effective August 26, 2025.

Yard. Glorv

Effective Date 08/26/2025

Parkview Center School

Special Education Paraprofessional

Hired working 6.75 hours per day effective August 26, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Zinos. Emilv

Effective Date 09/02/2025

Parkview Center School

Nutrition Services Assistant

Hired working 4.5 hours per day effective September 2, 2025.

Resignation-Licensed

Barnes. Anne

Effective Date 06/11/2025

Roseville Area High School

AVID Secondary District Director

Resigned effective June 11, 2025.

Button. Brandon

Effective Date 06/11/2025

Anpétu Téča Education Center

E-12 Literacy Lead

Resigned effective June 11, 2025.

Feldkamm. Sara

Effective Date 06/11/2025

Anpétu Téča Education Center

Pre-K Teacher

Resigned effective June 11, 2025.

Heagle. Lindsay

Effective Date 06/11/2025

Brimhall Elementary School

Elementary Teacher

Resigned effective June 11, 2025.

Metcalf. Megan

Effective Date 06/11/2025

Anpétu Téča Education Center

Pre-K Teacher

Resigned effective June 11, 2025.

Riemermann. Kendra

Effective Date 08/05/2025

Anpétu Téča Education Center

Pre-K Teacher

Resigned effective August 05, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Schmidt. Andrea

Effective Date 06/30/2025

Roseville Area High School

Activities Director

Resigned effective June 30, 2025.

Turner. Averi

Effective Date 06/11/2025

Emmet D Williams Elementary School

Lead Teacher

Resigned effective June 11, 2025.

Resignation-Non-Licensed

Coburn. Jessica

Effective Date 06/10/2025

Parkview Center School

Special Education Paraprofessional

Resigned effective June 10, 2025.

Iturbe Griialva. Humberto

Effective Date 06/10/2025

Edgerton Elementary School

Paraprofessional

Resigned effective June 10, 2025.

Lindsev. Bailev

Effective Date 06/10/2025

Falcon Heights Elementary School

Nutrition Services Assistant

Resigned effective June 10, 2025.

Lund. Laura

Effective Date 08/19/2025

Edgerton Elementary School

Out of School Time Program Specialist

Resigned effective August 19, 2025.

Roberts. Audrev

Effective Date 07/25/2025

Harambee Elementary School

Out of School Time Program Specialist

Resigned effective July 25, 2025.

Human Resources Information

5-C

Meeting Date

08/19/2025

Rouff-rogers. Karen

Effective Date 06/10/2025

Anpétu Téca Education Center

Early Childhood Education Paraprofessional

Resigned effective June 10, 2025.

Stanlev. Daina

Effective Date 07/30/2025

Harambee Elementary School

Special Education Secretary/Receptionist

Resigned effective July 30, 2025.

Stilen. Rosalyn

Effective Date 06/10/2025

Parkview Center School

Nutrition Services Assistant

Resigned effective June 10, 2025.

Vang. Nicholas

Effective Date 06/10/2025

Parkview Center School

Health Assistant

Resigned effective June 10, 2025.

Retirement

Alexander. Marv

Effective Date 06/11/2025

Roseville Area Middle School

Adaptive Physical Education Teacher

Retired effective June 11, 2025. Ms. Alexander has worked in the district for 32 years.

Bogholm. Tana

Effective Date 06/11/2025

District Center

Elementary AVID District Director

Retired effective June 11, 2025. Ms. Bogholm has worked for the district for 33 years.

Kaiser. John

Effective Date 06/11/2025

Roseville Area High School

Counselor

Retired effective June 11, 2025. Mr. Kaiser has worked for the district for 17 years.

Human Resources Information

5-C

Meeting Date

08/19/2025

O' Brien. Timothy

Effective Date 06/30/2025

Anpétu Téca Education Center

English Language Outreach Manager

Retired effective June 30, 2025. Mr. O'Brien has worked for the district for 16 years.

Odegard, Florence

Effective Date 10/31/2025

District Center

Title Programs Administrator

Retiring effective October 31, 2025. Ms. Odegard has worked for the district for 20 years.

Returning from Leave

Cramer. Alexandra

Effective Date 08/25/2025

Roseville Area Middle School

School Nurse

Return from leave effective August 25, 2025.

Termination

Allen. Fred

Effective Date 06/10/2025

Roseville Area Middle School

Special Education Paraprofessional

Terminated effective June 10, 2025.

**GIFTS TO SCHOOLS
2025/26**

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Central Park Elementary School	Jim Wabindato 3280 Sunset Dr. Muskegon, MI 49444	3/4 youth cello	Instrumental music department
Central Park Elementary School	Sarah Audet via Blackbaud 65 Fairchild St. Charleston, SC 29492	\$200.00	School needs
Falcon Heights Elementary School	Charities Aid Foundation America c/o CyberGrants LLC PO Box 4355 Southfield, MI 48037-4355	\$97.02	Student needs
Harambee Elementary School	Julie Benick via Blackbaud 65 Fairchild St. Charleston, SC 29492	\$250.00	School needs
Little Canada Elementary School	Rebecca Neamy via Blackbaud 65 Fairchild St. Charleston, SC 29492	\$68.00	School needs
Parkview Center School	Gerten's 5500 Blaine Ave E Inver Grove Heights, MN 55076	\$2,132.37	Inclusive playground
Parkview Center School	Kristin Dillon 2981 Westwind Ct Little Canada, MN 55109	\$850.00	Inclusive playground
Parkview Center School	Mary Ann Jungmann 2665 Victoria St N Roseville, MN 55113	\$9,568.00	Inclusive playground
Parkview Center School	American Heart Association 7272 Greenville Ave Dallas, TX 75231	\$300.00	Kids Heart Challenge
Parkview Center School	General Mills 1 General Mills Blvd Golden Valley, MN 55426	\$41.90	School needs

Parkview Center School	Val Velde via YourCause 65 Fairchild St. Charleston, SC 29492	\$650.00	School needs
Roseville Area High School	Karen Doherty via Blackbaud 65 Fairchild St. Charleston, SC 29492	\$12.00	School needs
Roseville Area High School	US Bank Foundation P.O. Box 634 Milwaukee, WI 53201-0634	\$20.00	School needs
Roseville Area High School	Granite Foundation 1444 Northland Drive, Ste 200 Mendota Heights, MN 55120	\$500.00	Girls tennis program
Roseville Area High School	RAHS Boys Soccer Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$2,000.00	Boys soccer t-shirts
Roseville Area High School	Brock and Maureen Lindstedt 3230 West Owasso Blvd Shoreview, MN 55126	\$385.00	Boys volleyball program
Roseville Area High School	Prince of Peace Lutheran Church 2561 Victoria St North Roseville, MN 55113	\$550.00	Food shelf
Roseville Area Schools	Karen Doherty via BlackBaud 65 Fairchild St. Charleston, SC 29492	\$24.00	District needs
Roseville Area Schools	Aaron Mastrian via Blackbaud 65 Fairchild St. Charleston, SC 29492	\$100.00	District needs
Roseville Area Schools	US Bank Foundation P.O. Box 634 Milwaukee, WI 53201-0634	\$20.00	District needs

Agenda Topic: Casual Substitute Pay Rates for 2025-2026
 Meeting Date: August 19, 2025
 Contact Person: Kenyatta McCarty

Background:

Human Resources is recommending the following substitute rates of pay for the support areas listed below for the 2025-2026 school year (effective September 1, 2025):

	<u>Rates/Hour</u>
Clerical Support Staff	\$17.00
Custodial Staff	\$17.00
Nutrition Assistant Staff	\$17.00
Paraprofessional Staff	\$16.00
Special Ed Paraprofessional w/ ParaPro	\$18.00
Health Assistant Staff	\$17.00
Technology Assistant	\$15.00
Student Worker	\$14.00
Teachers – Homebound Staff	\$27.00
Teachers – Substitute Staff (Teachers on Call)	\$185.00/day
	\$95.00/half day
<i>Building Sub* (Teachers on Call)</i>	\$200.00/day
Interpreters (OEE)	\$25.00/hour

Recommendation:

It is recommended that the board approve the substitute rates of pay for the 2025-2026 school year as presented.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: Policy 510: Student Dress (revised) First Reading
Meeting Date: August 19, 2025
Contact Person: Delon Smith

Background:

Delon Smith, associate superintendent, will present revisions to Policy 510: Student Dress. The proposed language will bring the policy in line with our current practices. This will be the first reading of the policy. The policy was last revised in August 2023.

Recommendation:

Action Required Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 510 – Student Dress

1.0 Purpose

The purpose of this policy is to establish expectations of dress for students consistent with the Roseville Schools Equity Vision.

2.0 General Statement of Policy

Safety and belonging are important components of a positive school culture. This policy is focused on promoting both components.

3.0 Inappropriate dress includes, but is not limited to, the following:

- a. Student attire that creates a danger to health or safety.
- b. Attire that creates a material and substantial disruption to the educational process, school operations, or a school sponsored activity; that can reasonably be forecasted to create such a disruption; or that reflects aggression, including microaggression, toward any protected class.
- c. Clothing or accessories with words, pictures, caricatures, based on stereotypes of a specific gender, race, ethnicity, nationality, religion, sexual orientation, or disability.
- d. Clothing or accessories with American Indian team names, logos or mascots that depict stereotypes.

4.0 Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent that the student is not identifiable.

5.0 The School District shall not enforce its dress code policies more strictly against transgender or gender expansive students because of their transgender or gender expansive status.

6.0 The dress code policy applies to all school days including summer school, school related events and activities such as dances, prom, graduations and educational travel.

Adopted: 6/23/20
Revised: 8/15/23

Agenda Topic: Policy 722: Public Data and Data Subject Requests (new) First Reading
Meeting Date: August 19, 2025
Contact Person: Kenyatta McCarty

Background:

The district is required to maintain a policy on Public Data and Data Subject Requests as governed by the Minnesota Government Data Practices Act (MGDPA) and Minnesota state statute. The recommended Policy 722 (Public Data and Data Subject Requests) is a new adoption to comply with this requirement. This is the first reading of the policy.

The policy presented to the board is based on the MSBA/MASA model policy. The recommendation is to adopt the policy as written. There are minor edits to ensure clarity.

Recommendation:

Action Required Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 722 – Public Data and Data Subject Request

1.0 Purpose

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

2.0 General Statement of Policy

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

3.0 Definitions

3.1 Confidential Data on Individuals

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

3.2 Data on Individuals

All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

3.3 Data Practices Compliance Officer

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

3.4 Government Data

All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

3.5 Individual

Policy 722 – Public Data and Data Subject Request

“Individual” means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6, “individual” includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian. The responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.

3.6 Inspection

“Inspection” means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

3.7 Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

3.8 Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

3.9 Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

3.10 Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not public; and (b) not accessible to the subject of the data.

3.11 Public Data

Policy 722 – Public Data and Data Subject Request

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

3.12 Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

3.13 Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

3.14 Responsible Authority

The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

3.15 Summary Data

Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

4.0 Requests for Public Data

4.1 All requests for public data must be made in writing directed to the responsible authority.

4.1.1 A request for public data must include the following information:

- Date the request is made;
- A clear description of the data requested;
- Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
- Method to contact the requestor (such as phone number, address, or email address).

Policy 722 – Public Data and Data Subject Request

- 4.1.2 Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.
- 4.1.3 The identity of the requestor is public, if provided, but cannot be required by the government entity.
- 4.1.4 The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- 4.2 The responsible authority will respond to a data request at reasonable times and places as follows:
 - 4.2.1 The responsible authority will notify the requestor in writing as follows:
 - 4.2.1.1 The requested data does not exist; or
 - 4.2.1.2 The requested data does exist but either all or a portion of the data is not accessible to the requestor; or
 - 4.2.1.1.1 If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.
 - 4.2.1.1.2 Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
 - 4.2.1.3 The requested data does exist and provide arrangements for inspection of the data, identify when the data will be

Policy 722 – Public Data and Data Subject Request

available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.

4.2.2 The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.

4.2.3 The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.

4.2.4 The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.

4.2.5 The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

5.0 Request for Summary Data

5.1 A request for the preparation of summary data shall be made in writing directed to the responsible authority.

5.1.1 A request for the preparation of summary data must include the following information:

- Date the request is made;
- A clear description of the data requested;
- Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
- Method to contact requestor (phone number, address, or email address).

Policy 722 – Public Data and Data Subject Request

- 5.2 The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
 - 5.2.1 The estimated costs of preparing the summary data, if any; and
 - 5.2.2 The summary data requested; or
 - 5.2.3 A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or
 - 5.2.4 A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- 5.3 The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

6.0 Data by an Individual Data Subject

- 6.1 Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.
- 6.2 Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.
- 6.3 Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.
- 6.4 After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.

Policy 722 – Public Data and Data Subject Request

- 6.5 The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.
 - 6.6 The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.
 - 6.7 An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.
 - 6.8 The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.
 - 6.9 Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.
 - 6.10 After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the commissioner of administration's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.
- 7.0 Requests for Data by an Individual Subject of the Data

Policy 722 – Public Data and Data Subject Request

- 7.1 All requests for individual subject data must be made in writing directed to the responsible authority.
- 7.2 A request for individual subject data must include the following information:
- Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;
 - Date the request is made;
 - A clear description of the data requested;
 - Proof that the individual is the data subject or the data subject's parent or guardian;
 - Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
 - Method to contact the requestor (such as phone number, address, or email address).
- 7.3 The identity of the requestor of private data is private.
- 7.4 The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- 7.5 Policy 584 (Collection, Maintenance, Use and Release of Student Educational Data) addresses requests of students or their parents for educational records and data.
- 8.0 Costs
- 8.1 Public Data
- 8.1.1 The school district will charge for copies provided as follows:
- 8.1.1.1 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.
 - 8.1.1.2 More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.

Policy 722 – Public Data and Data Subject Request

8.1.1.2.1 The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).

8.1.1.2.2 Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.

8.1.2 All charges must be paid for in cash or by check in advance of receiving the copies.

8.2 Summary Data

8.2.1 Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.

8.2.2 The school district may assess costs associated with the preparation of summary data as follows:

8.2.2.1 The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;

8.2.2.2 The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

8.3 Data Belonging to an Individual Subject

8.3.1 The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee

Policy 722 – Public Data and Data Subject Request

would be the charges set forth in section 8.1 of this policy that apply to requests for data by the public.

8.3.2 The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

9.0 Annual Review and Posting

9.1 The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.

9.2 Copies of the policies shall be easily available to the public by posting them on the school district's website.

Data Practices Contacts

Responsible Authority:

Executive Director of Human Resources

1251 County Road B2 West, Roseville, MN 55113

Data Practices Compliance Official:

Superintendent

1251 County Road B2 West, Roseville, MN 55113

Adopted:

Agenda Topic: Conditions of Employment – Cultural Liaisons 2025-2027
Meeting Date: August 19, 2025
Contact Person: Kenyatta McCarty and Shari Thompson

Background:

Contract negotiations with the cultural liaisons, who are represented by AFSCME, Council No. 5, Local No. 1129, began on June 3, 2025, and concluded on June 30, 2025. Delon Smith, Shari Thompson, Cory Hannigan, and Kenyatta McCarty represented the district during negotiations.

Following is a brief summary of the changes:

1. Adjustments to the salary schedules:
 - a. 2025-26: COLA 2.5% increase on the matrix
 - b. 2026-27: COLA 1.75% increase on the matrix
2. 8% increase to employer paid contributions in year 1 (2025-2026) of the contract.
3. Increased cap of accumulated sick days to a maximum of 250 sick days.

The tentative agreement falls within the budget parameters included in the adopted budget.

Roseville cultural liaisons ratified the contract on July 21, 2025. The district wishes to express its thanks to the cultural liaison team represented by Cecilia Martino, Indira Kharel, and Kowthar Ismail and AFSCME field representative and steward, Kyle Smith and Zander Sellie for their collaborative work to reach a fair settlement.

Recommendation:

It is recommended that the board approve the contract for 2025-2027, negotiated and ratified by the cultural liaisons, who are represented by AFSCME, Local No. 5.

Action Required

Informational – No Board Action Requested

Agenda Topic: 2027-2035 Long-Term Facilities Maintenance Plan/Levy
Meeting Date: August 19, 2025
Contact Person: Shari Thompson

Background:

The 2015 legislative session established the Long-Term Facilities Maintenance Revenue Program for School Districts. This program replaced the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in fiscal year 2017. Under the LTFM Revenue Program, the district must have a ten-year facilities plan that is annually adopted by the school board. Funding is provided through a combination of levy and state aid.

Over the past several years, the district has been working on a financially responsible long-range facilities plan to address the district's greatest facilities needs. In addition to the passage of a \$144 million building bond referendum for improvements and additions to our existing facilities, we are remedying the deferred maintenance including work to our building envelopes, heating, air conditioning, ventilation, plumbing and electrical systems, and roofs over an extended period.

It was determined that the most effective way to address these physical facility needs was to utilize the Long-Term Facilities Maintenance Revenue Program (LTFM). Approval of the following recommendation will authorize work to be completed in fiscal year 2027 (beginning summer 2026) of the LTFM plan. Currently, the plan is for most of the work to be completed at Edgerton Elementary in updating HVAC systems, related ceilings, lighting, and other interior finishes. We will also be directing a good portion of the LTFM funds to replacing roofs, in addition to other smaller projects in the district.

Recommendation:

It is recommended that the board adopt the resolution approving the Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2027-2035 as presented.

Action Required

Informational – No Board Action Requested

 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-10
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
District Info. (REQUIRED) Enter Information		District Info. (REQUIRED) Enter Information		Fiscal Year (FY) Ending June 30								
District Name:	Roseville Area Schools	Date:	8/19/2025									
District Number:	0623-01	Email:	shari.thompson@isd623.org									
District Contact Name:	Shari Thompson											
Contact Phone #:	651-635-1615											
Expenditure Categories		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$200,000	\$200,000	\$200,000	\$200,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000	\$210,000
349	Other Hazardous Materials	\$15,000	\$15,000	\$20,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
352	Environmental Health and Safety Management	\$325,000	\$325,000	\$325,000	\$325,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
358	Asbestos Removal and Encapsulation	\$300,000	\$300,000	\$300,000	\$300,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
363	Fire Safety	\$180,000	\$180,000	\$200,000	\$200,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000
366	Indoor Air Quality	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Health and Safety Capital Projects		\$1,020,000	\$1,020,000	\$1,070,000	\$1,070,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000	\$1,330,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category 3 (a)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Gender-Neutral Single User Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Finance Code	Category (4)											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$352,966	\$161,960	\$451,836	\$709,934	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642	\$592,642
369	Building Hardware and Equipment	\$83,620	\$74,548	\$98,534	\$82,500	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000
370	Electrical	\$3,554,953	\$1,390,578	\$3,102,630	\$2,506,630	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520	\$993,520
379	Interior Surfaces	\$928,643	\$1,089,457	\$345,874	\$448,689	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756	\$401,756
380	Mechanical Systems	\$3,670,741	\$3,581,308	\$2,966,000	\$3,056,875	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856	\$1,946,856
381	Plumbing	\$3,218,607	\$674,000	\$2,584,220	\$2,659,300	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256	\$2,813,256
382	Professional Services and Salary	\$1,400,000	\$1,500,000	\$1,500,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000
383	Roof Systems	\$1,000,000	\$6,000,000	\$5,000,000	\$4,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
384	Site Projects	\$1,007,648	\$586,400	\$715,000	\$694,056	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Total Deferred Capital Expense and Maintenance		\$15,217,178	\$15,058,251	\$16,764,094	\$15,857,984	\$12,243,030	\$12,243,030	\$12,243,030	\$12,243,030	\$12,243,030	\$12,243,030	\$12,243,030
Total Annual 10-Year Plan Expenditures		\$16,237,178	\$16,078,251	\$17,834,094	\$16,927,984	\$13,573,030	\$13,573,030	\$13,573,030	\$13,573,030	\$13,573,030	\$13,573,030	\$13,573,030
Fund Balance Section												
Fund 01												
Beginning Fund Balance 01-467-XX		\$967,076	\$152,905	\$2,192,167	\$4,343,940	\$1,459,842	\$6,779,842	\$9,923,414	\$7,823,414	\$5,750,384	\$4,177,354	\$2,604,324
LTFM Fiscal Year Revenue - Levy		\$4,242,113	\$7,500,000	\$7,500,000	\$7,800,000	\$9,000,000	\$7,000,000	\$2,000,000	\$2,000,000	\$2,500,000	\$2,500,000	\$2,500,000
LTFM Fiscal Year Revenue - AID if Applicable		\$39,488	\$39,488	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT if applicable - Special Legislation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$5,095,772	\$5,500,226	\$5,348,227	\$10,684,098	\$3,680,000	\$3,856,428	\$4,100,000	\$4,073,030	\$4,073,030	\$4,073,030	\$4,073,030
Ending Fiscal Year Fund Balance 01-467-XX		\$152,905	\$2,192,167	\$4,343,940	\$1,459,842	\$6,779,842	\$9,923,414	\$7,823,414	\$5,750,384	\$4,177,354	\$2,604,324	\$1,031,294
Fund 06												
Beginning Fund Balance 06-467-XX		\$2,117,920	\$1,976,514	\$239,562	\$6,959,538	\$3,905,273	\$13,269,208	\$3,552,606	\$18,552,606	\$9,052,606	\$14,552,606	\$11,552,606
LTFM Fiscal Year Bonded Revenue		\$0	\$0	\$17,500,000	\$0	\$17,500,000	\$0	\$15,000,000	\$0	\$15,000,000	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$6,500,000	\$0	\$0
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$9,141,406	\$10,736,952	\$10,780,024	\$3,054,265	\$8,136,065	\$9,716,602	\$0	\$9,500,000	\$9,500,000	\$9,500,000	\$9,500,000
Ending Fiscal Year Fund Balance 06-467-XX		\$1,976,514	\$239,562	\$6,959,538	\$3,905,273	\$13,269,208	\$3,552,606	\$18,552,606	\$9,052,606	\$14,552,606	\$11,552,606	\$2,052,606