



Agenda
Regular School Board
Meeting
Wednesday, January 29,
2025
6:30 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
 - 3.a. National Merit Semifinalists and Commended Scholars
 - 3.b. Girls Swimming and Diving
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of January 14, 2025
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
6. Reports and Non-Action Items
 - 6.a. 2023-2024 Audit Report
Speaker(s): Shari Thompson
 - 6.b. Career and College Readiness Report
Speaker(s): Anne Barnes, Laura Freer, Chris Hester, Brynn McConnell, Jake Von De Linde, and Jen Wilson
7. Action Items
 - 7.a. Acceptance of 2023-2024 Audit Report
Speaker(s): Shari Thompson
 - 7.b. 2024-2025 Budget Revisions
Speaker(s): Shari Thompson
 - 7.c. 2025-2026 Budget Parameters and Timeline
Speaker(s): Shari Thompson
 - 7.d. Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds (revised) Second Reading
Speaker(s): Niceta Thomas
 - 7.e. Reschedule February 11, 2025, School Board Meeting
Speaker(s): Chair Todd Anderson
8. Study Session Report
9. Board Reports
Speaker(s): Board Members
10. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
11. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

January 14, 2025

Acting Chair Todd Anderson called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Frank Shaw. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately twenty-five other visitors or staff who attended all or part of the meeting.

Oath of Office. The ceremonial oath of office was administered to Frank Shaw.

- (31) Election of Chair. Acting Chair Anderson called for nominations for Chair for the next term. Director Boguszewski nominated Todd Anderson. Hearing no other nominations, Acting Chair Anderson declared the nominations closed, whereupon Todd Anderson was declared the elected Chair by acclamation for the next term.
- (32) Election of Clerk. Chair Anderson called for nominations for Clerk for the next term and nominated Rose Chu. Hearing no other nominations, Chair Anderson declared the nominations closed, whereupon Rose Chu was declared the elected Clerk by acclamation for the next term.
- (33) Election of Treasurer. Chair Anderson called for nominations for Treasurer for the next term and nominated Mannix Clark. Hearing no other nominations, Chair Anderson declared the nominations closed, whereupon Mannix Clark was declared the elected Treasurer by acclamation for the next term.
- (34) Reaffirmation of School Board Governance Policies. Chu moved, Gogins seconded a motion to reaffirm the school board governance policies. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

Announcements, Comments, Recognitions. Chair Anderson read a land acknowledgment to begin the meeting. Student athletes and coaches for the boys and girls cross country and girls volleyball teams were recognized for their athletic and academic achievements during the fall sports season.

Summary of Community Input Received for Action Items. The board received no community input regarding the evening's action items.

- (35) Consent Agenda. Boguszewski moved, Clark seconded acceptance of the consent agenda, including the minutes of the school board meeting on December 10, 2024; payment of bills; resignations, appointments, reductions, adjustments; gifts; and a bid award for roofing projects at Brimhall Elementary School. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

Multi-Tiered Systems of Support Overview. Jake Von De Linde, executive director of teaching and learning, and Sheila McCormick, MTSS coordinator, presented an

introduction to multi-tiered systems of support. MTSS is a systemic, continuous improvement framework for ensuring positive social, emotional, behavioral, developmental and academic outcomes for every student.

Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds (revised) First Reading. Niceta Thomas, executive director of student services, presented proposed revisions to Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds.

(36) Policy 536: School-Sponsored Student Publications and Activities (new) Second Reading. Gogins moved, Boguszewski seconded approval of Policy 536: School-Sponsored Student Publications and Activities. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

(37) Reschedule January 28, 2025, School Board Meeting. A special election has been scheduled for January 28, 2025, to fill a vacancy in House District 40B. Per Minnesota statute, the school board is unable to conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the school district. Clark moved, Chu seconded approval of a motion to reschedule the community input listening session and regular school board meeting to January 29, 2025, at 6:00 p.m. and 6:30 p.m., respectively. The board meeting will be held in the Fairview Room at Anpétu Téča Education Center. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Shaw. Nays: none. Motion carried unanimously.

Board Reports. Rose Chu and Mannix Clark attended an Association of Metropolitan School Districts meeting. Director Clark also attended a Community Advisory Committee meeting. Kitty Gogins attended meetings of the District Curriculum Advisory Committee, Equity Leadership Advisory Committee, and Community Advisory Committee. She also attended a Braver Angels workshop hosted by Falcon Families for Equity and Justice. Frank Shaw attended a District Curriculum Advisory Committee meeting as well as a performance of *Alice by Heart* at Roseville Area High School. Todd Anderson attended a District Safety and Security Team meeting and a Falcon Heights Elementary PTA meeting.

Superintendent’s Report. Superintendent Loeck shared highlights from Fairview Alternative High School and the Roseville Adult Learning Center.

The Chair declared the meeting adjourned at 7:46 p.m.

Signed _____
Clerk

Approved _____
Chair

Meeting Date: January 29, 2025

PAYMENT OF BILLS:
-December 1 - December 31, 2024
 That bills in the amount of:

\$15,508,310.00 by the following funds be approved:

GENERAL	\$13,818,513.48
FOOD SERVICE	\$513,410.69
COMMUNITY SERVICE	\$639,509.97
BUILDING FUND	\$240,065.96
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$27,003.65
OPEB DEBT	\$0.00
DENTAL INS FUND	\$99,245.42
NO SUBURBAN COLLABORATIVE	\$127,363.85
EXTRA CURRICULAR-STU ACTIVITY	\$43,196.98

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	202400278	through	202400336
CHECKS	359446	through	360065
CAPITAL ONE AP CHECKS	8799	through	8819
ACH A/P	242510465	through	242510567

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$4,941,340.93	\$73,944.24	\$215,452.19			\$99,245.42		\$7,465.55			\$2,150.79	\$5,339,599.12
CHECKS	\$4,717,779.08	\$283,153.21	\$93,954.61	\$240,065.96	\$0.00			\$1,400.34		\$127,363.85	\$40,144.80	\$5,503,861.85
CAPITAL ONE A/P	\$38,279.26	\$10,434.51	\$0.00									\$48,713.77
ACH A/P	\$10,907.40	\$809.70	\$165.69								\$901.39	\$12,784.18
TRANSFER TO P/R	\$4,122,387.36	\$146,150.30	\$330,315.83					\$18,137.76				\$4,616,991.25
VOID CHECKS	(\$12,180.55)	(\$1,081.27)	(\$378.35)									(\$13,640.17)
TOTAL	\$13,818,513.48	\$513,410.69	\$639,509.97	\$240,065.96	\$0.00	\$99,245.42	\$0.00	\$27,003.65	\$0.00	\$127,363.85	\$43,196.98	\$15,508,310.00

BOND CONSTRUCTION FUNDS

December 1, 2024 Cash & Investments Balance	Revenue 12/1 to 12/31	Disbursements 12/1 to 12/31	Balance Remaining as of 12/31/24
\$8,613,653.94	\$0.00	\$82,614.04	\$8,531,039.90

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS December 1 - December 31, 2024	102727	through	102727	\$82,614.04
WIRES		through		\$0.00
VOID CHECKS				\$0.00

Meeting Date

01/29/2025

Hired-New Licensed

Dougherty, Chad

Effective Date 01/16/2025

Emmet D. Williams Elementary Special Education Teacher

Hired working 1.0 FTE effective January 16, 2025.

Hired-New Licensed Long Term Substitute

Honne, Jillvana

Effective Date 01/10/2025

Central Park Elementary Elementary Teacher

Hired as a 1.0 FTE Long Term Substitute effective January 10, 2025 through February 28, 2025.

Hired-Non-Licensed

Coreas Gonzalez, Joselinee

Effective Date 01/16/2025

Edgerton Elementary School Nutrition Services

Hired working 5.5 hours/day effective January 16, 2025.

Gonzalez Ramirez, Damaris

Effective Date 01/16/2025

Edgerton Elementary Nutrition Services

Hired working 4.5 hours/day effective January 16, 2025.

Jefferson, Annastesia

Effective Date 01/13/2025

Roseville Area High School Special Education Paraprofessional

Hired working 7 hours/day effective January 13, 2025.

Mcdougall, Jav

Effective Date 01/20/2025

Roseville Area High School Special Education Paraprofessional

Hired working 7 hours/day effective January 20, 2025.

Human Resources Information

5-C

Meeting Date

01/29/2025

Zeihar. Maelvnn

Effective Date 01/15/2025

Little Canada Elementary

Special Education Paraprofessional

Hired working 6 hours/day effective January 15, 2025.

Resignation-Non-Licensed

Arrington. James

Effective Date 01/9/2025

District Wide

Custodial Services

Resigned effective January 9, 2025.

Campos. Jessica

Effective Date 01/30/2025

Little Canada Elementary

Student Success Assistant

Resigning effective January 30, 2025.

Lancaster. Brooke

Effective Date 01/15/2025

Roseville Area High School

Nutrition Services

Resigned effective January 15, 2025.

Mockovak. Eric

Effective Date 01/22/2025

Falcon Heights Elementary

Special Education Paraprofessional

Resigned effective January 22, 2025.

GIFTS TO SCHOOLS 2024/25

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Falcon Heights Elementary School	DonorsChoose 134 West 37th Street, 11th Floor New York, NY 10018	Art supplies	Kindergarten enrichment project
Roseville Area High School	Kristin Taton 2389 Greenbrier Circle St. Paul, MN 55117	\$200.00	Band trip
Roseville Area High School	Simone Haugen 2003 Evergreen Court North Roseville, MN 55113	\$1,200.00	Band trip
Roseville Area High School	Andrew and Jeanne Brownell 800 Millwood Ave Roseville, MN 55113	\$2,900.00	Band and choir trips
Roseville Area High School	RAHS Boys Lacrosse 1240 County Rd B2 W Roseville, MN 55113	\$988.12	Supplies and streaming service subscription
Roseville Area High School	Kiwanis Club PO Box 130761 Roseville, MN 55113	\$1,000.00	Key Club
Roseville Area High School	Christine Allen 63 E Pleasant Lake Road North Oaks, MN 55127	\$500.00	Trap team
Roseville Area Middle School	Makwa Coffee LLC Attn: Jamie Becker-Finn 2805 Hamline Ave N Roseville, MN 55113	\$100.00	RAMS Robotics
Roseville Area Middle School	Eclectic Culinary Concepts, Inc. PO Box 50794 Mendota, MN 55150	\$200.00	RAMS Robotics

Agenda Topic: 2023-2024 Audit Report
Meeting Date: January 29, 2025
Contact Person: Shari Thompson

Background:

The annual audit for the fiscal year ended June 30, 2024, has been completed by the auditing firm CliftonLarsonAllen LLP.

Christopher Knopik, principal, and Grace Trocinske, senior associate, of CliftonLarsonAllen, LLP will be providing a review of the audit report and findings.

Formal action to accept the audit will occur later in the agenda under action items.

Recommendation:

 Action Required

 X Informational – No Board Action Requested



We'll get you there.

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Executive Audit Summary for Roseville Area Schools ISD #623

Presented by: CliftonLarsonAllen LLP

Chris Knopik, Principal

Grace Trocinske, Senior

Audit Results Year Ended 6/30/2024

Audit Opinion

- The financial statements are fairly reported. We issued what is known as a “clean” or “unmodified” audit report.

Yellow Book Compliance

- No compliance issues were noted in our review of laws, regulations, contracts and grants that could have significant financial impacts to the district.

Internal Controls

- Our audit did not disclose any matters required to be reported in accordance with *Governmental Auditing Standards*.



Audit Results Year Ended 6/30/2024

Single Audit

- No findings were noted which would be required to be reported under the Uniform Guidance.

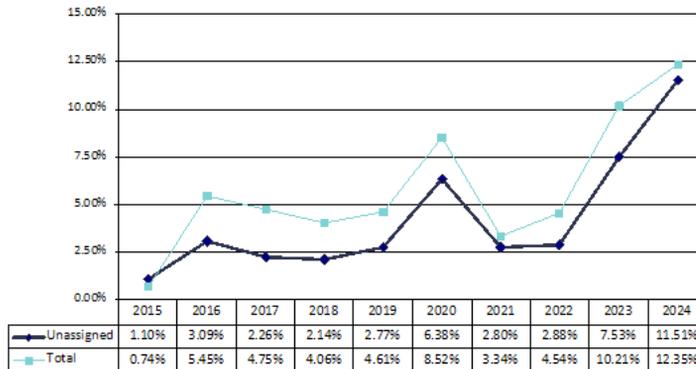
Minnesota Legal Compliance

- Uniform Financing Accounting and Reporting Standards
 - Minnesota Statutes § 6.65; 123B.77, subd. 3 to be in compliance with uniform financial accounting and reporting standards, which includes ensuring the District's UFARS Turnaround Report showing no errors before the submission of final audited UFARS data to the Minnesota Department of Education (MDE).

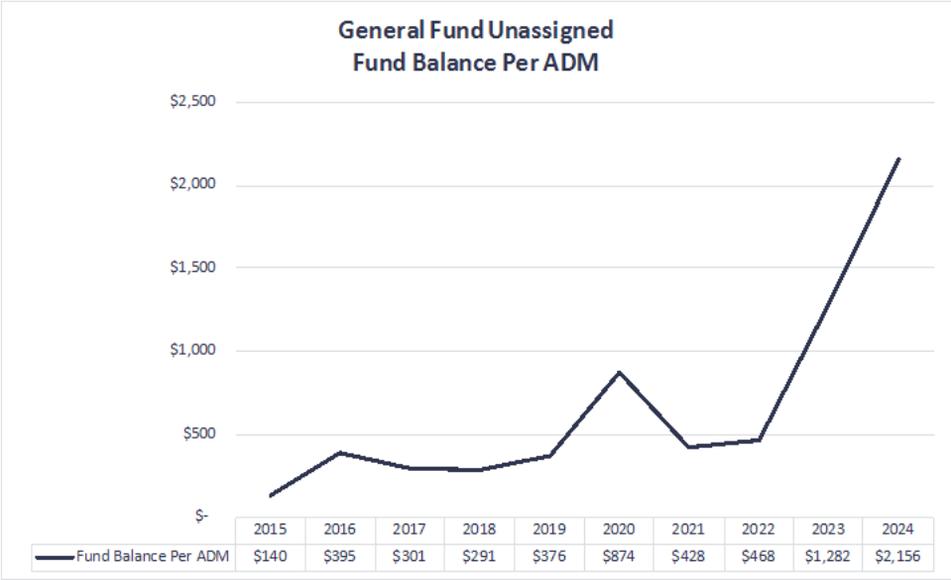


Financial Results

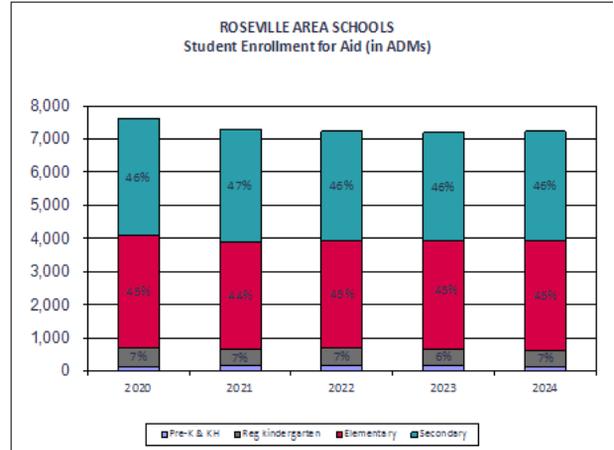
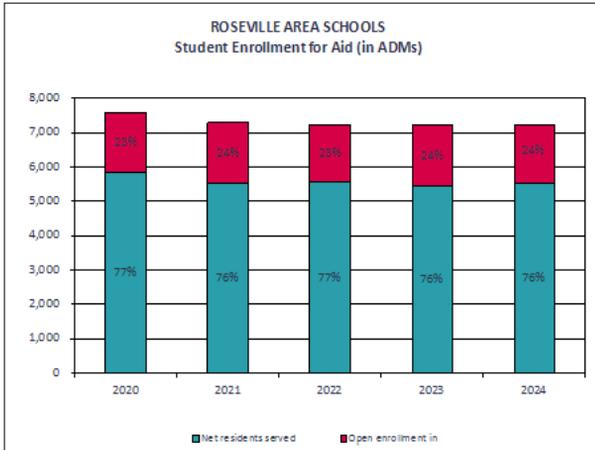
**Fund Balance as a Percent of Expenditures
in the General Fund**



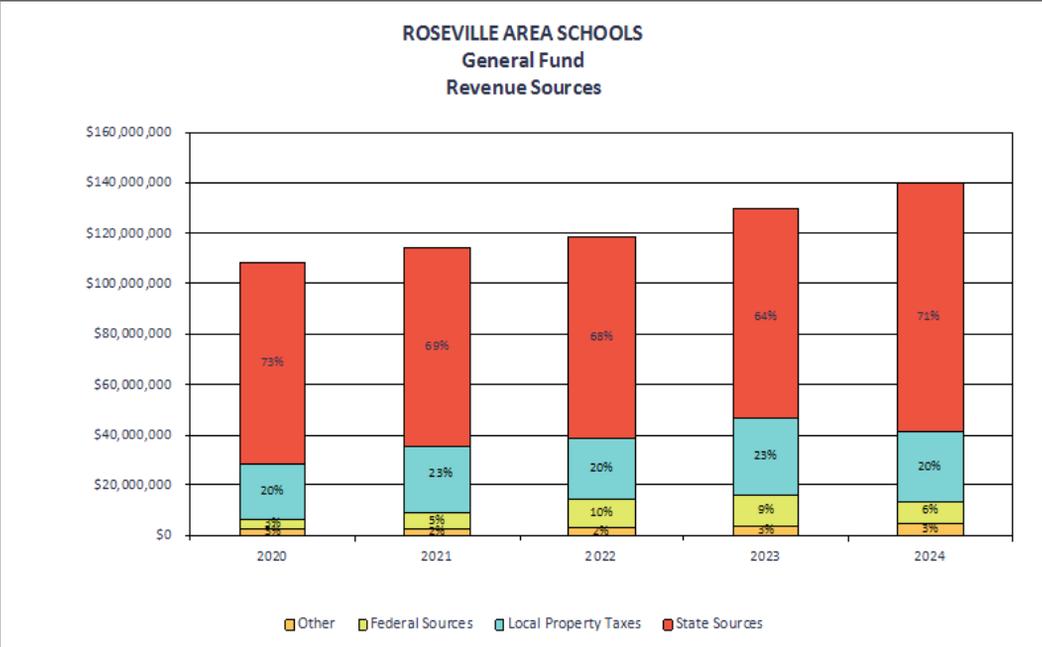
Financial Results



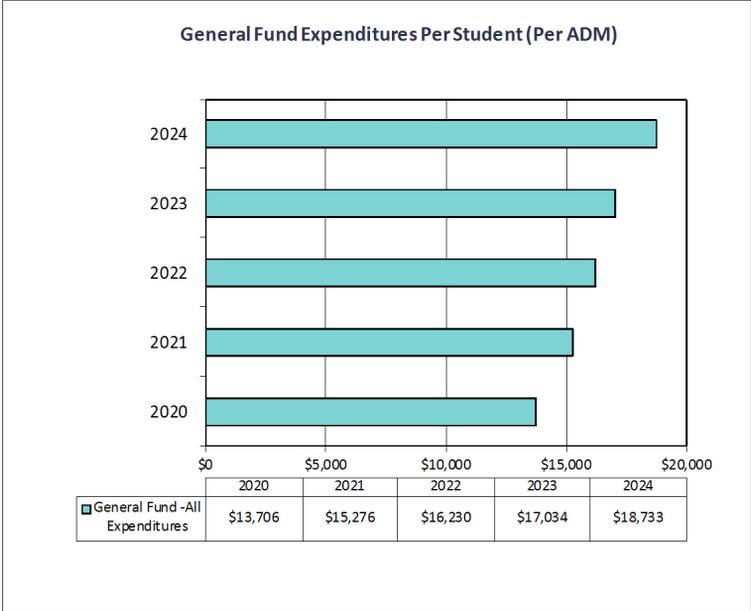
Financial Results



Financial Results



Financial Results

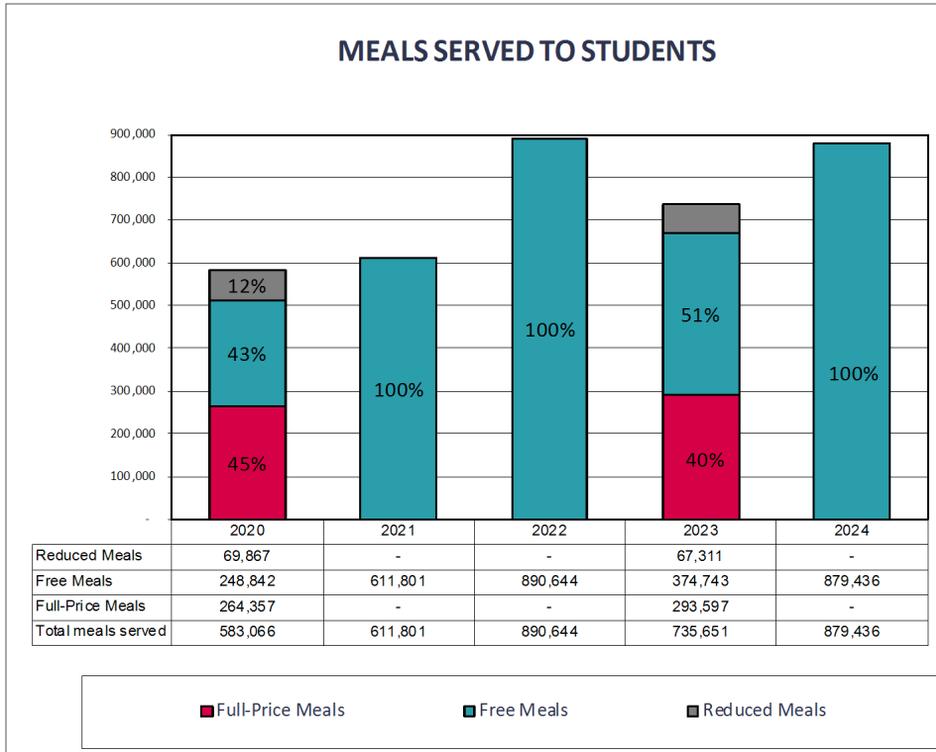


Financial Results

Revenue, Expenditures and Fund Balance -
Food Service Fund

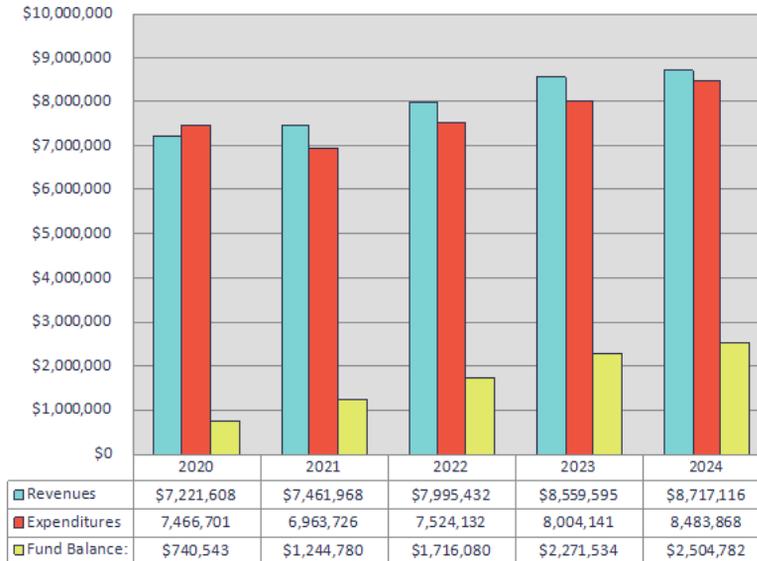


Financial Results



Financial Results

**Revenue, Expenditures and Fund Balance -
Community Service Fund**



Upcoming GASB Standards

- Fiscal Year 2025:
 - GASB 101 – Compensated Absences
 - Likely will increase the government-wide liability for compensated absences.
 - GASB 102 – Certain Risk Disclosures
 - Should not be significant changes for the District.
- Fiscal Year 2026:
 - GASB 103 – Financial Reporting Model Improvements
 - Likely will change language in management’s discussion and analysis and budgetary comparison information in the required supplementary information (RSI).



Questions and Feedback

- We welcome any questions pertaining to the audit, audit reports, and letters.
- We appreciate the opportunity to serve as the auditors for Roseville Area Schools and welcome any feedback relative to our performance.



Thank you!

Chris Knopik

Principal

612.397.3266

Christopher.Knopik@claconnect.com

Grace Trocinske

Senior

612.215.1888

Grace.Trocinske@claconnect.com



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Agenda Topic: Career and College Readiness Report
Meeting Date: January 29, 2025
Contact Person: Jake Von De Linde

Background:

Jake Von De Linde, executive director of student achievement; Anne Barnes, secondary AVID district director; Chris Hester, secondary equity advancement principal; Dr. Jen Wilson, Roseville Area High School principal; Brynn McConnell, RAHS career navigator; and Laura Freer, Fairview Alternative High School principal, will provide an update on the career and college readiness options available to students, including college credit-bearing courses and career and technical education.

Recommendation:

Action Required

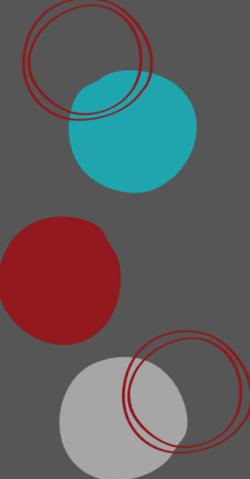
Informational – No Board Action Requested



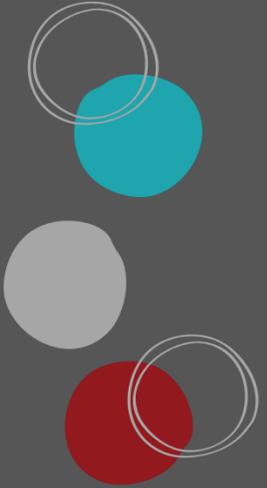
ROSEVILLE AREA SCHOOLS

2023-24 Career and College Readiness Report

January 29, 2025



District Goals & Key Strategies

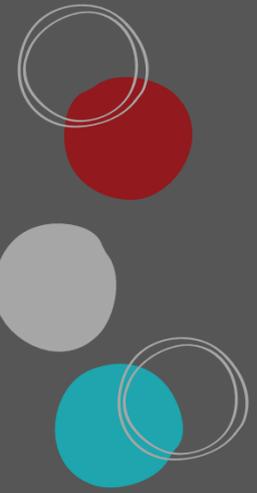


District Goal #1

Our graduates are prepared to achieve their goals and aspirations.

Strategies

- **Ensure students are college- and career-ready**
- Deliver a challenging, joyful, and safe learning environment
- Deliver innovative, effective practices and systems



District Goal #2

Our learners contribute to an equitable, caring society.

Strategies

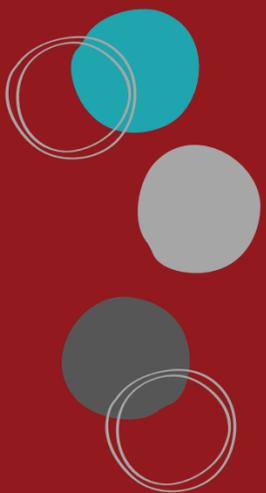
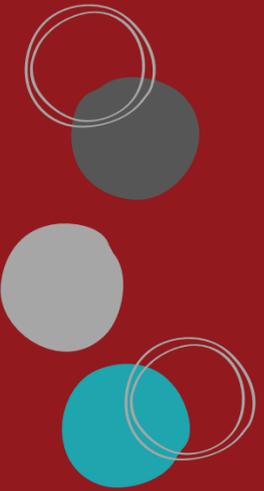
- **Cultivate student engagement and joy in learning**
- **Prepare learners to be racially and socially responsive**

District Goal #3

**We are a culturally responsive,
inclusive, anti-racist district.**

Strategies

- **Ensure educator commitment to anti-racist practices**
- Hire and retain a diverse workforce
- Build a culture of belonging where all feel welcome, included, and safe

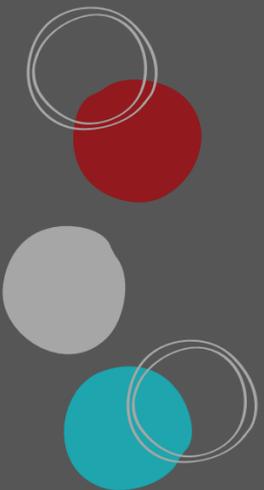
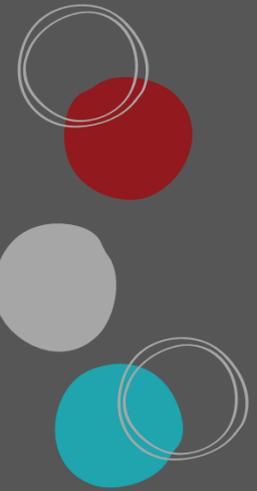


District Goal #4

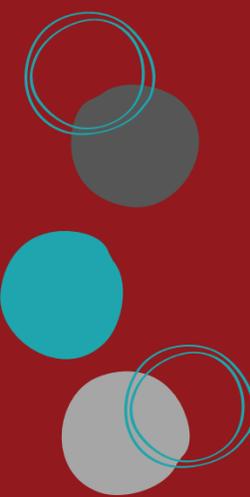
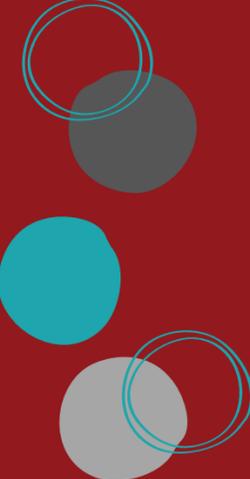
The community is united behind meeting student needs.

Strategies

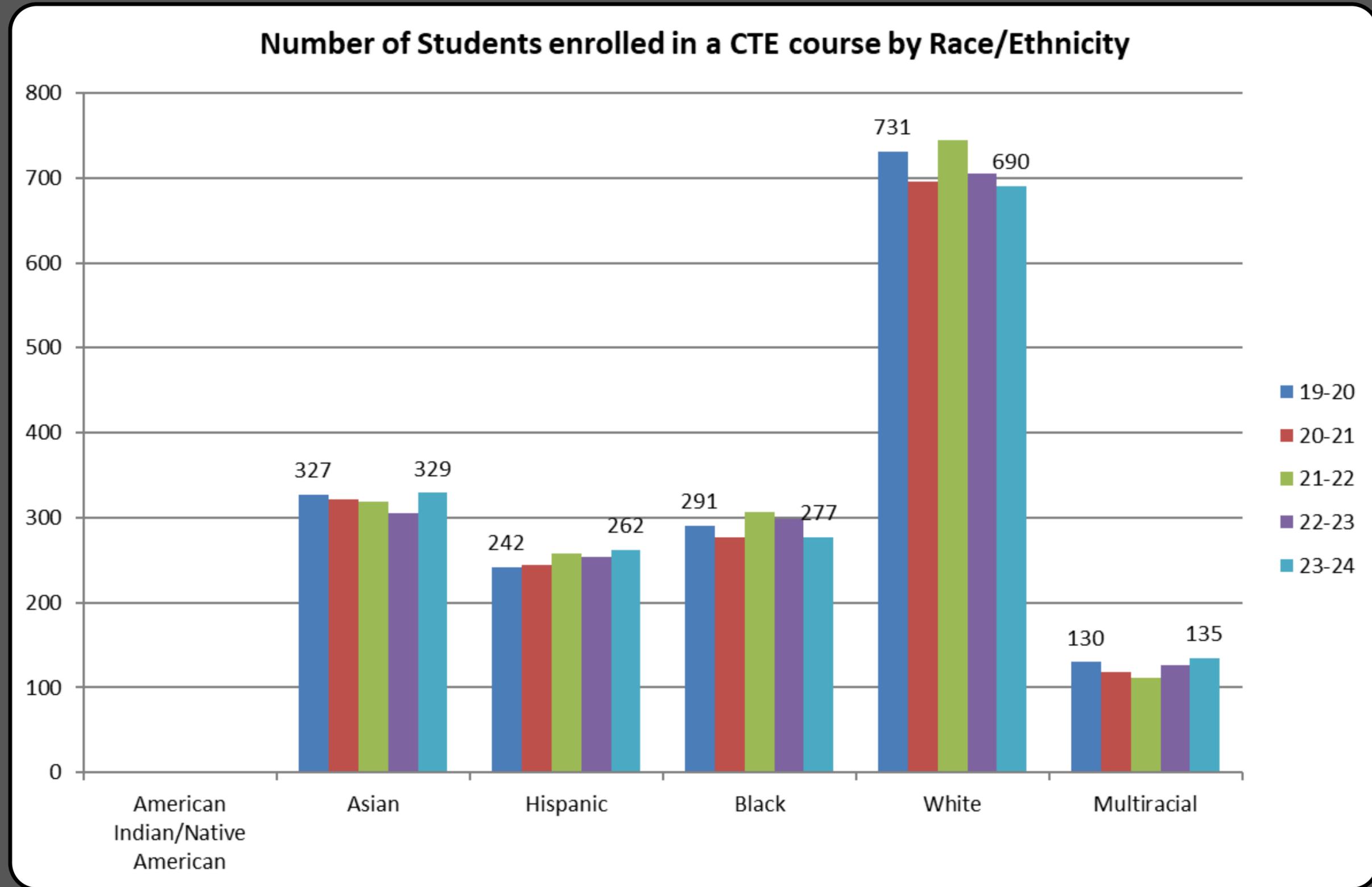
- Partner with families and the community to support student success



Career Readiness

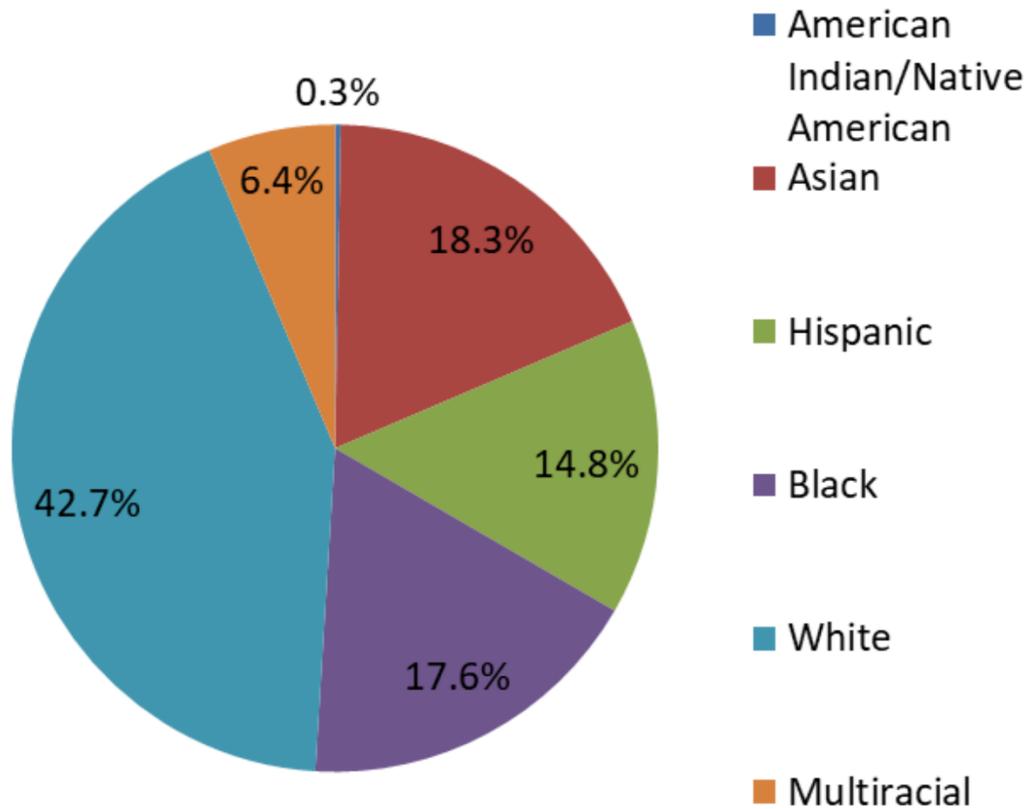


Career and Technical Education (CTE)

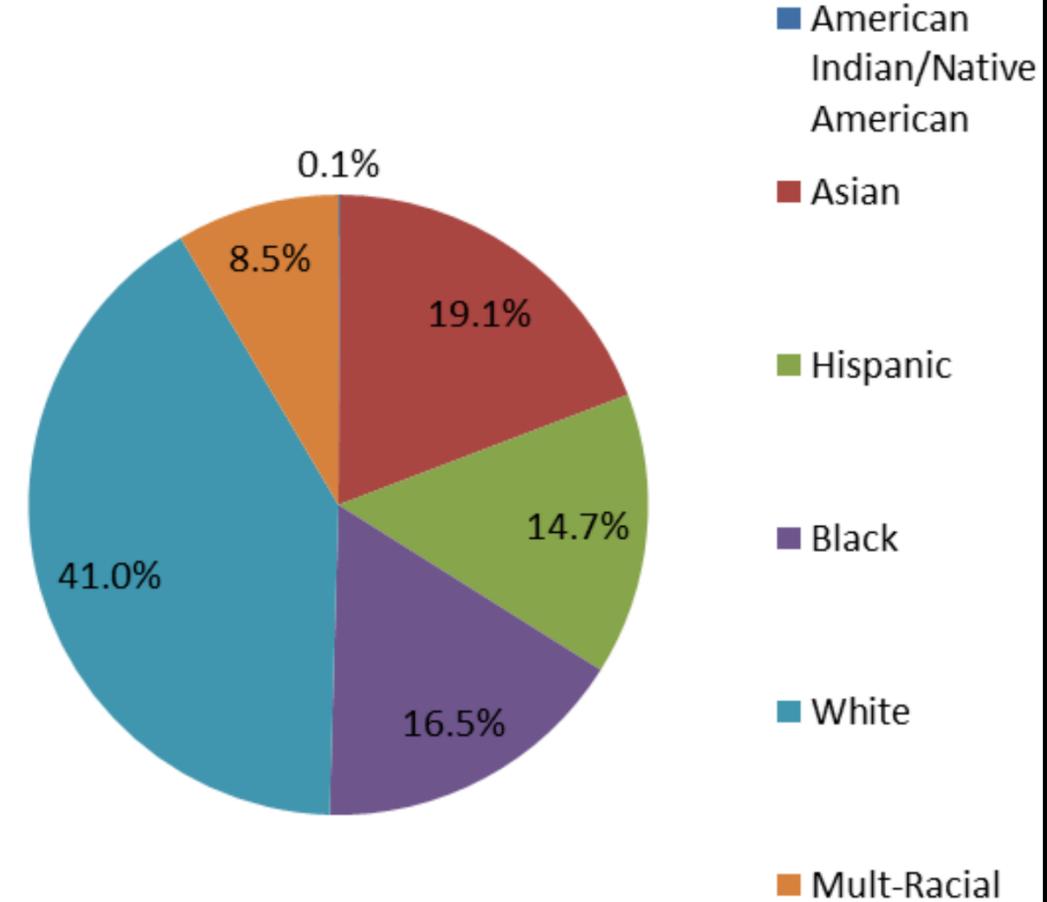


Career & Technical Education Courses 2023-2024

Percent of Students Enrolled in a CTE course by Race/Ethnicity

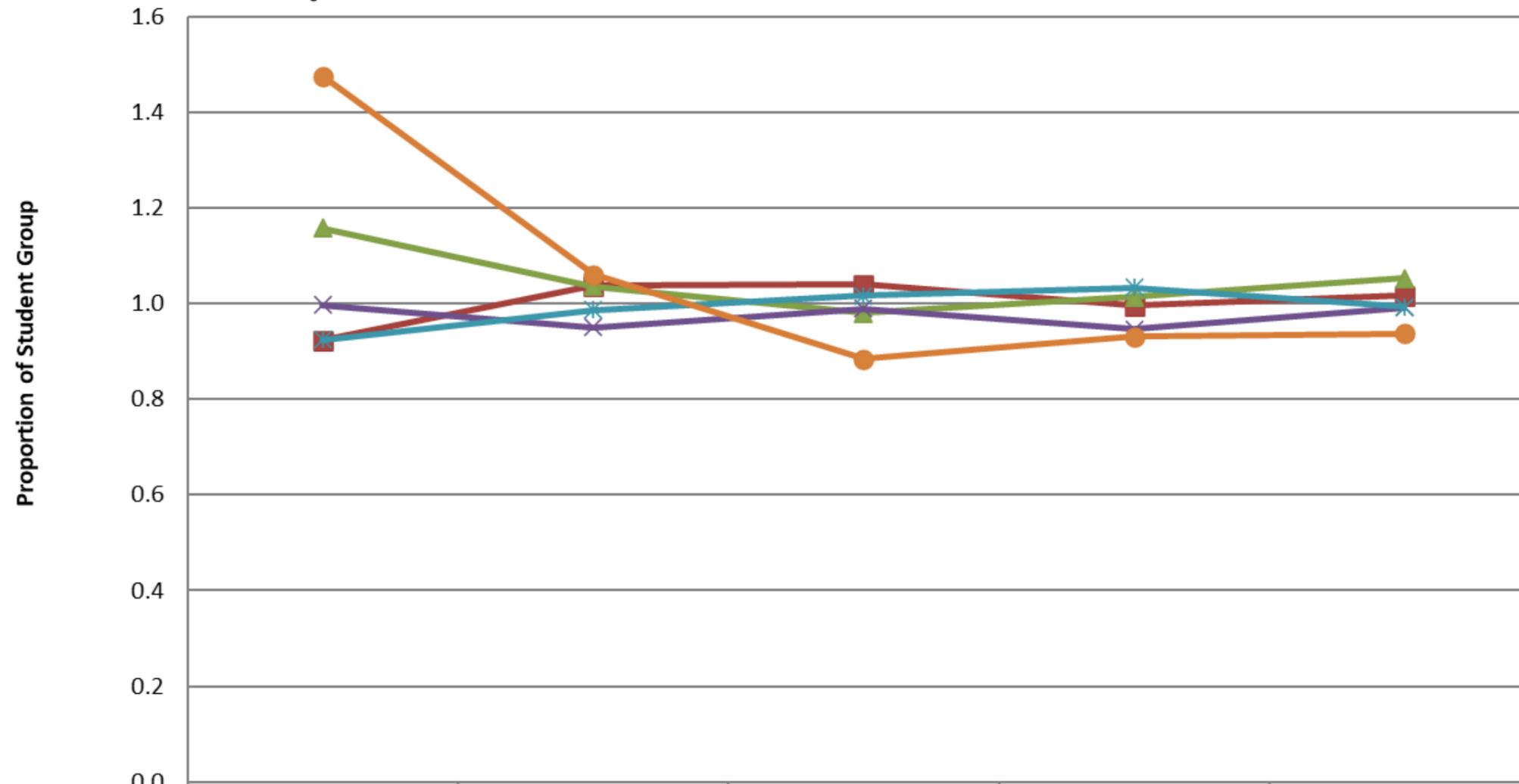


RAHS Student Enrollment by Race/Ethnicity



Career and Technical Education (CTE) Trend

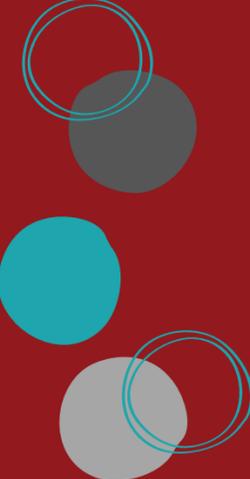
Representation in CTE Courses at RAHS



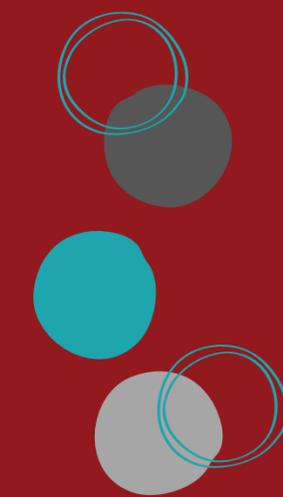
	19-20	20-21	21-22	22-23	23-24
American Indian/Native American					
Asian	0.9	1.0	1.0	1.0	1.0
Hispanic	1.2	1.0	1.0	1.0	1.1
Black	1.0	0.9	1.0	0.9	1.0
White	0.9	1.0	1.0	1.0	1.0
Multiracial	1.5	1.1	0.9	0.9	0.9

Course	Number of Students
Animal Science and Natural Resources	8
Animation and Game Design	3
Automotive Technology	12
Construction Occupations- Licensed Trades	3
Cosmetology General	4
Cosmetology General B	6
Cosmetology- Esthiology and Nail Technology	9
Criminal Justice and Law Enforcement	7
Dental Careers	1
Diesel Trucks and Engine Technology	2
Emergency Medical Technician	7
Entrepreneurship, Travel and Social Media Marketing	24
Information Technology: Repair, Network, Cybersecurity	3
Medical Careers Introduction	17
Nursing Assistant	29
Phlebotomy	15
Student Built Home	4
Total	154

Career and Tech Center at Northeast Metro 916

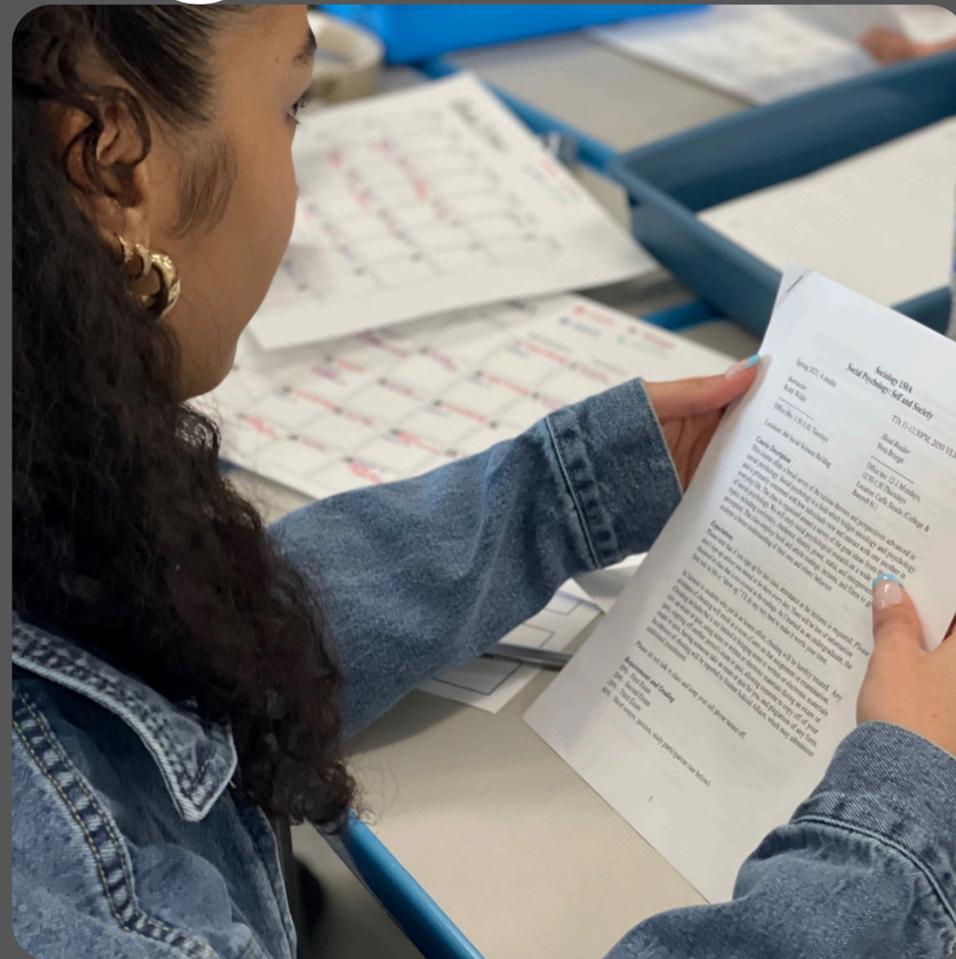
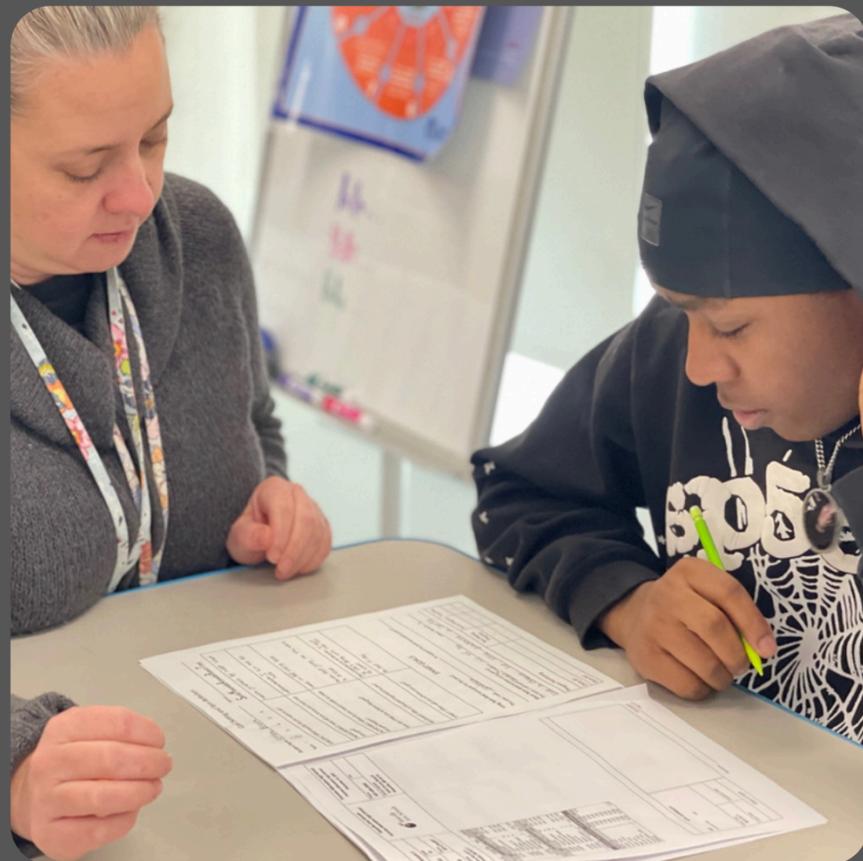


Career and College Readiness in our Schools



Examples how FAHS students have become College and Career Ready...

Practice writing SMART goals with a growth mindset in multiple classes.

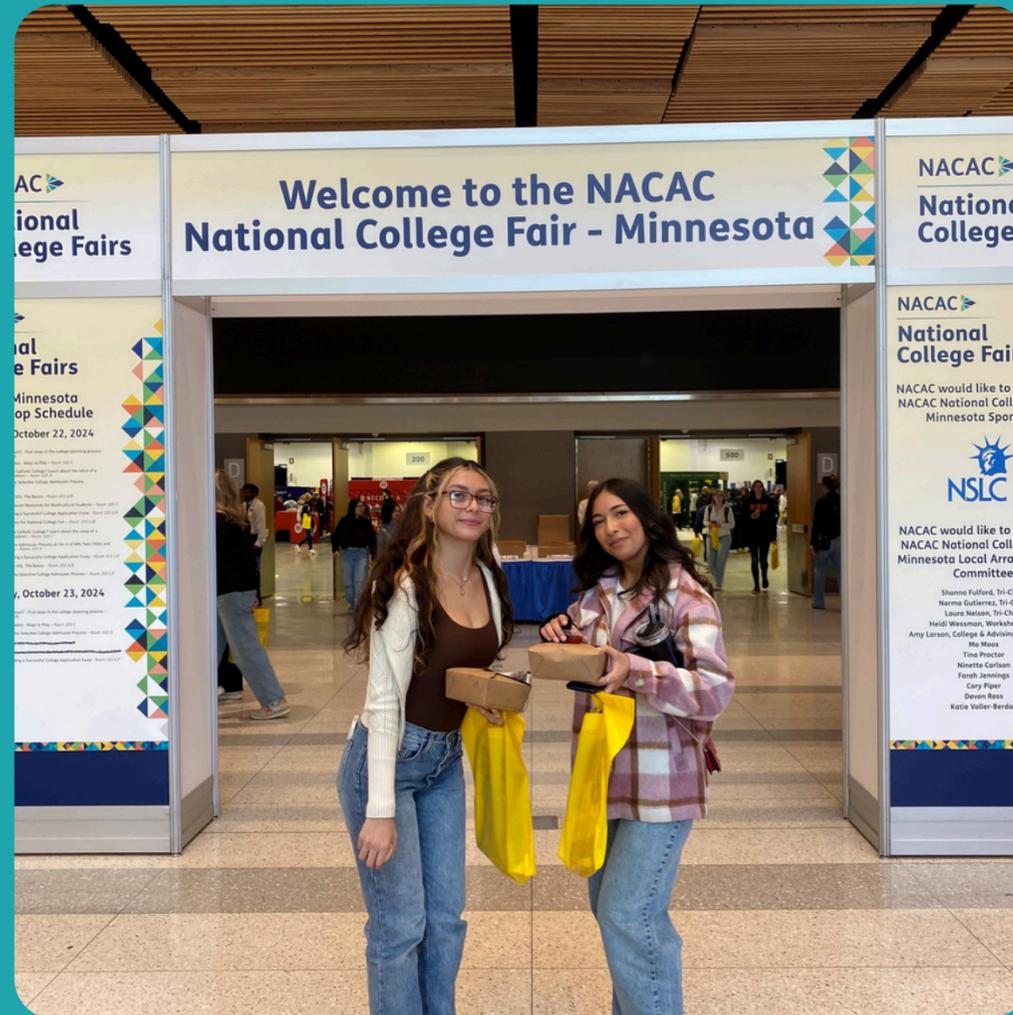


AVID students have been using college syllabi to practice time management and organizational skills

OJT (On Job Training) - Allows transferable skills for post-secondary



Exposure to College & Career Opportunities: Visits to campuses to inspire students and demystify the college experience



Professionals share insights about various career paths and opportunities

Examples how RAHS students have become College and Career Ready...

Action Steps

- Committee to create lessons for Homeroom and the checklist for each grade level CCR knowledge/activities
 - include registration for next year courses based on career inventories/planning
- Xello introduction and utilization (log in through Clever)
- Representation in careers
- Career days/weeks for different departments or career clusters, could include speakers
- Exploring training programs or post secondary schools tied to careers
- Resources to help teachers embedded career exploration into the curriculum
- [Calendar](#) of lessons
- New [National Framework](#) (draft, see pages 4-5)
- [Survey](#)

College & Career

Readiness Goal

By the end of the 24-25 school year, student perception of their C&C (and life) readiness will increase by an average of 10% [from 3.78 to 4.15] on a 5-point scale on the CCR survey given at the beginning of the year and the end of the year.



We have included College and Career Readiness as part of our Site Improvement Planning goal to ensure a continued focus in this area. We have surveyed students about their readiness in this area. Lessons are done 1-2 times per month in Homeroom (e.g., Xello, interest survey, resume writing)



RAHS CTE Spaces

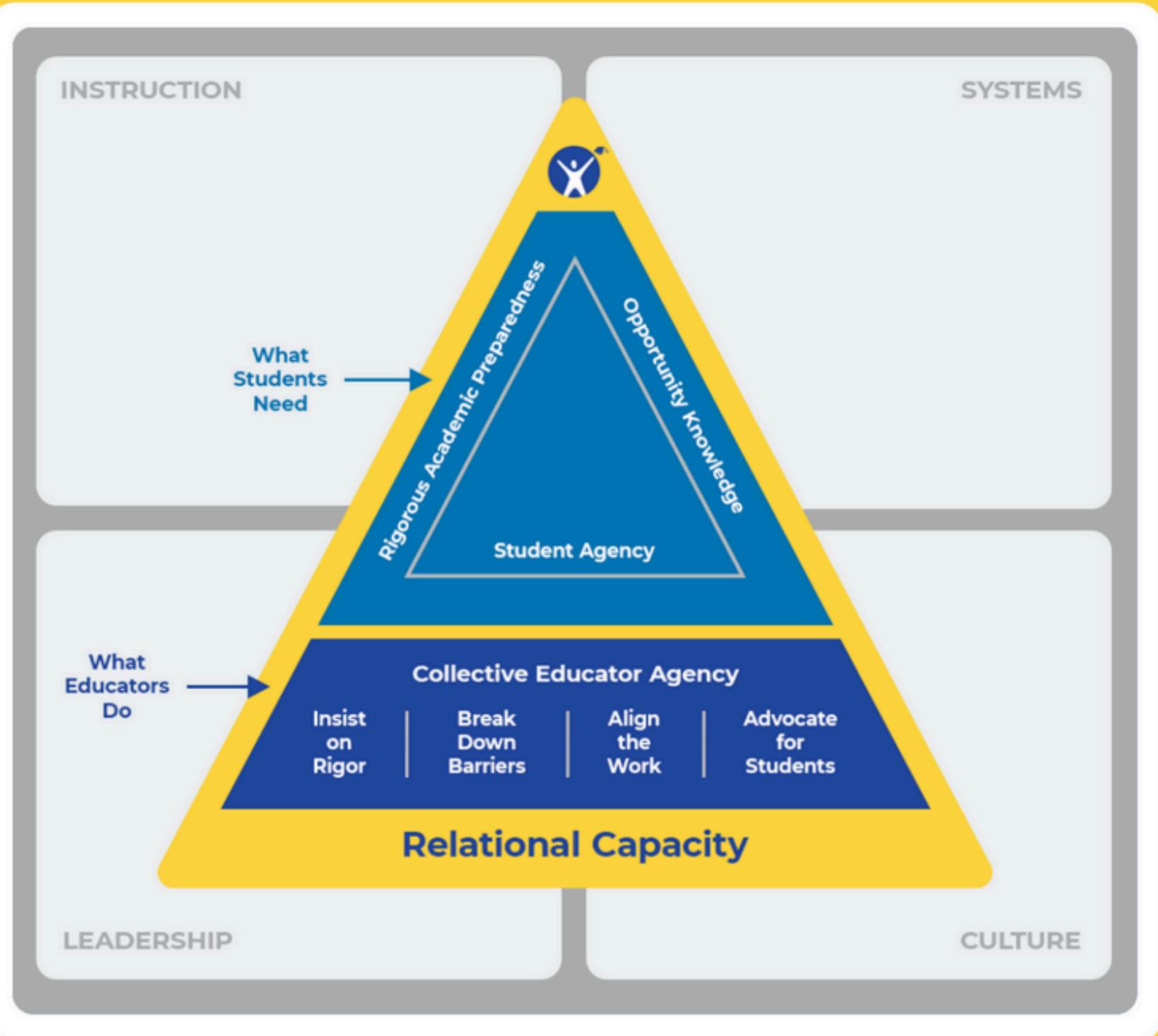


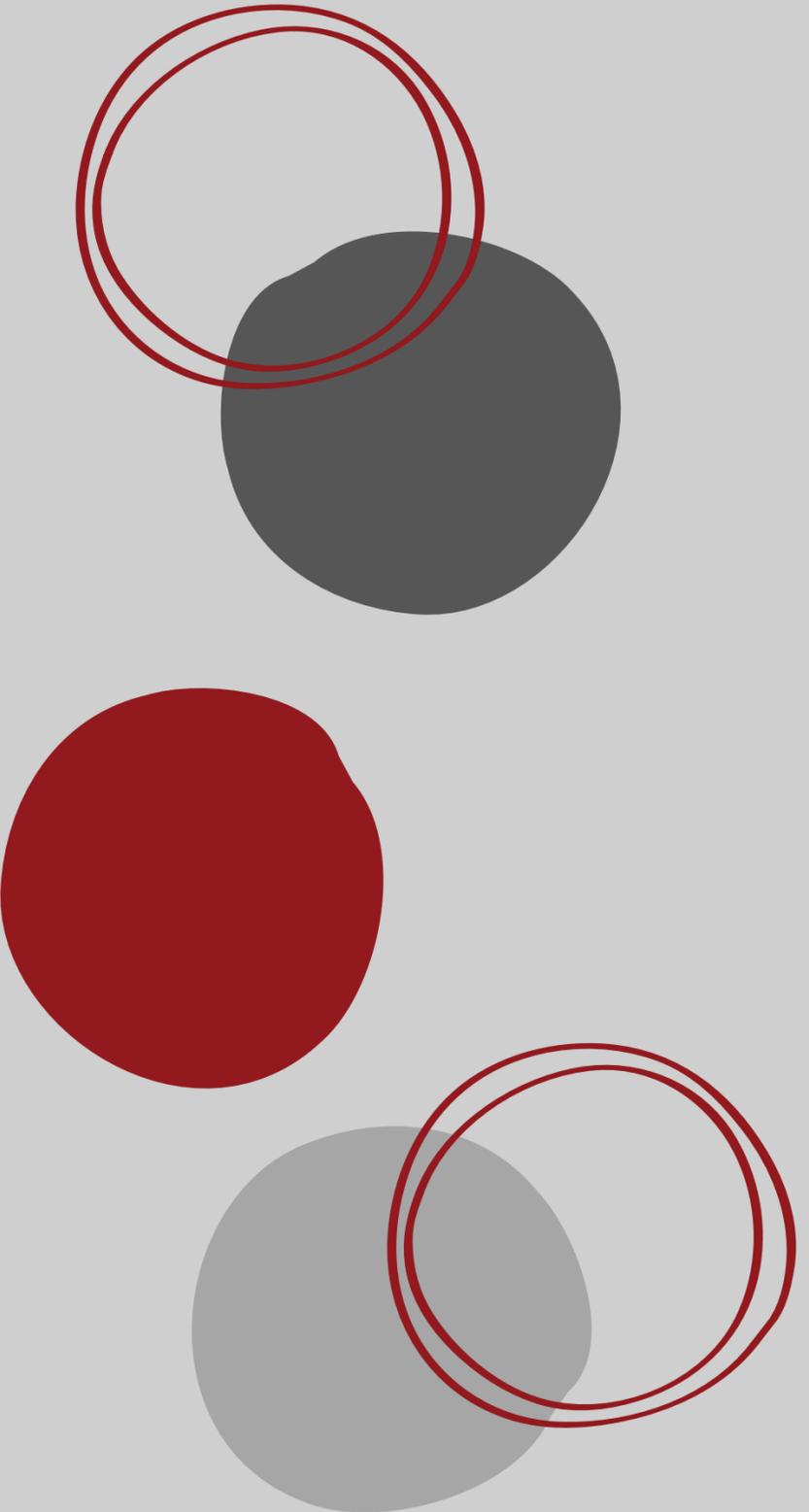
What Students Need

AVID students receive intentional support and mentoring in three major areas that help them become confident individuals who can successfully navigate life and career:

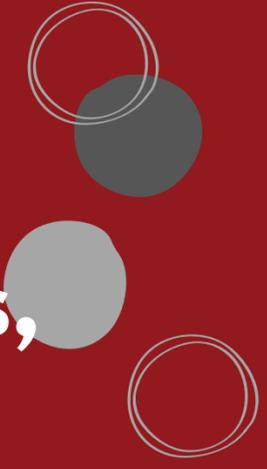
- **Rigorous Academic Preparedness** — Students develop academic skills and can successfully complete rigorous college and career preparatory curriculum and experiences.
- **Opportunity Knowledge** — Students research opportunities, set goals, make choices that support their long-term aspirations, and successfully navigate transitions to the next level.
- **Student Agency** — Students believe in themselves and act intentionally to build relationships, persist through obstacles, and activate their academic, social, emotional, and professional knowledge and skills to reach their potential.

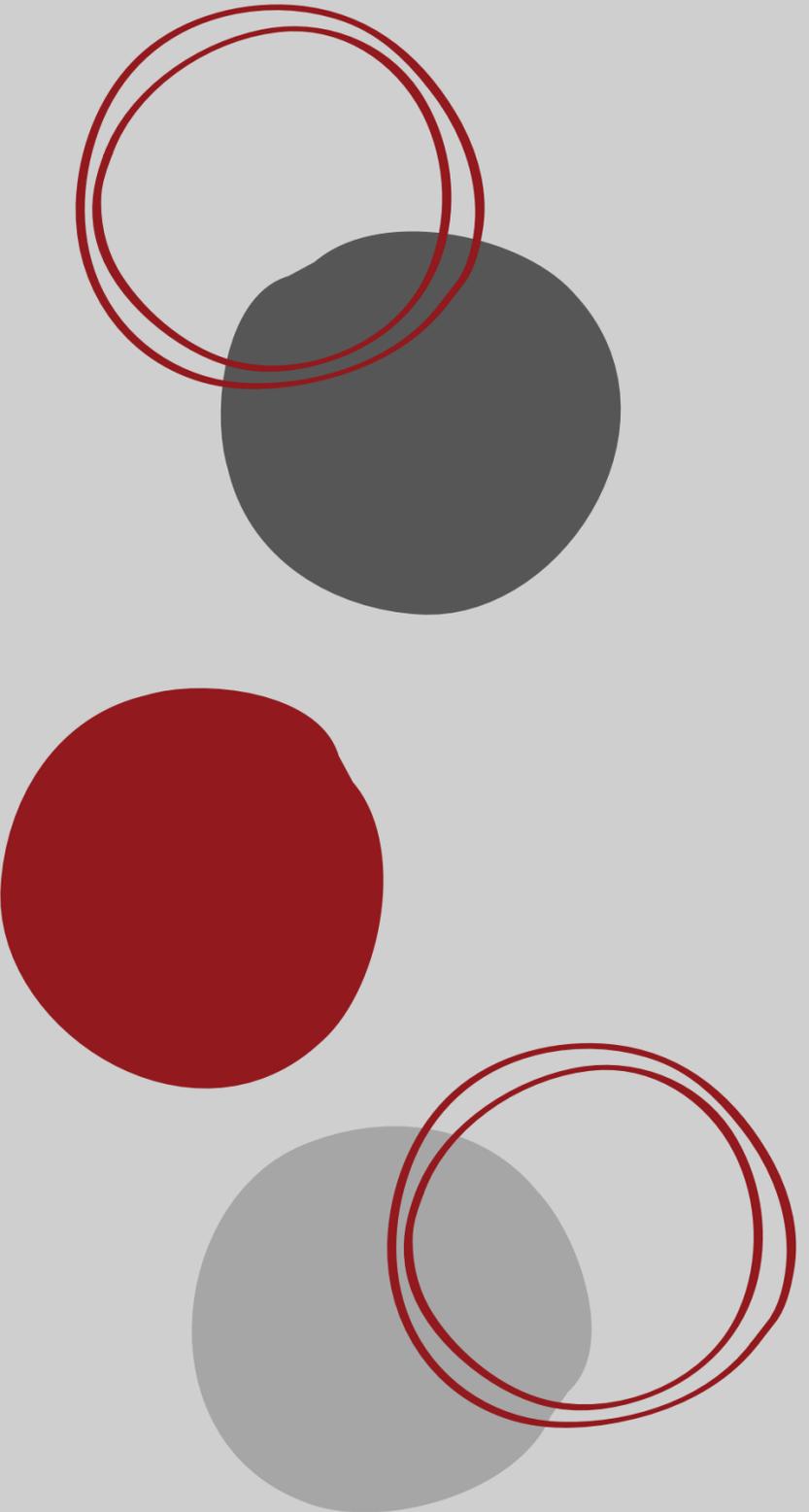
AVID College & Career Readiness Framework



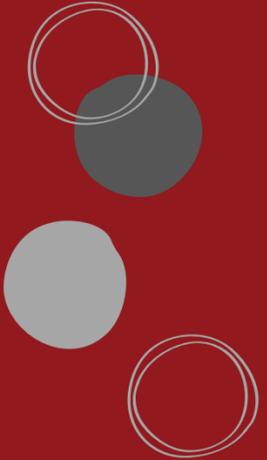


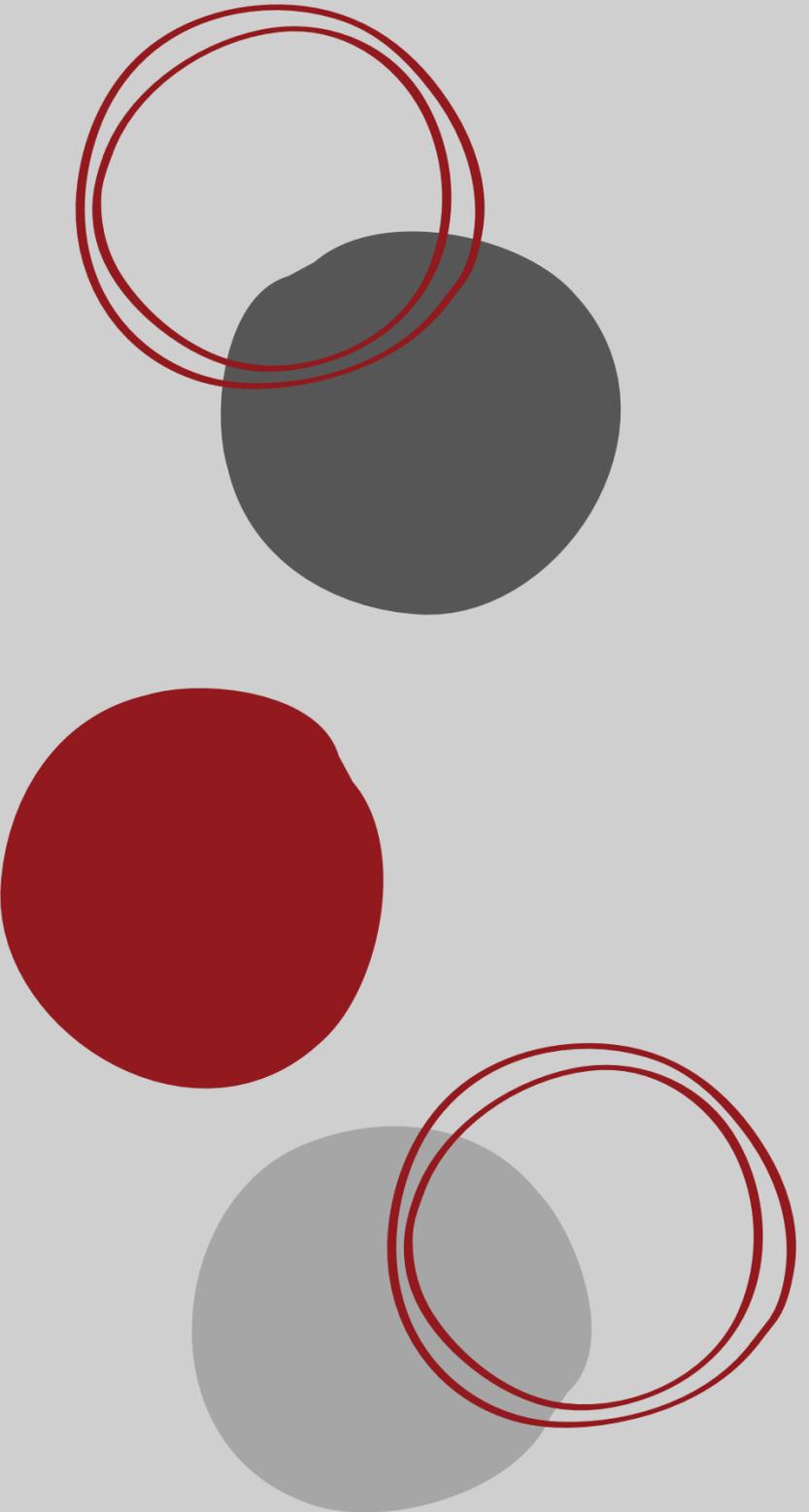
AVID College and Career Readiness Highlights

- **AVID 7-12 College and Career Vertical Articulation**
 - **College and Career Speakers**
 - **Best Prep Career Day at Cargill**
 - **National College Fair Participation**
 - **College Visits**
 - **Community Service Projects**
 - **Partnerships (Scholarships, eMentors, Optimist, Rotary, Do Good Roseville)**
- 



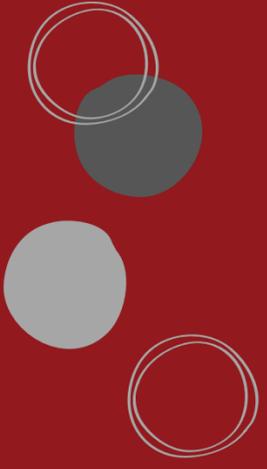
Career Navigator Highlights

- **Xello**
 - **7-12 career education + support for secondary counseling alignment**
 - **Career Connect field trip**
 - **Community Advisory Committee**
 - **Career + College Website**
 - **CTE Advisory Council**
 - **Business partnerships**
- 

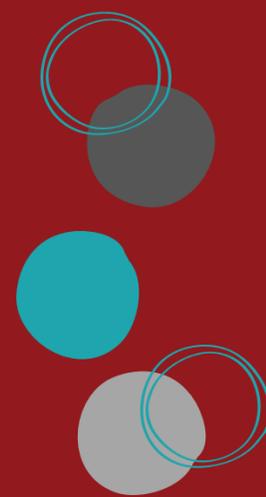
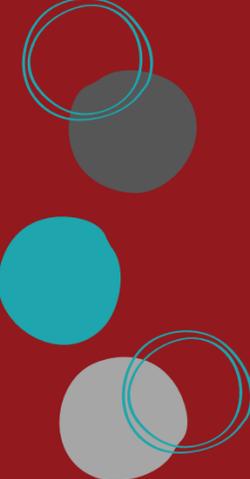


Career Navigator Highlights

Upcoming:

- **McGough field trip**
 - **Career Fair**
 - **Career Pathways rebrand**
 - **New national and state Career Clusters**
- 

College Readiness



College Credit Bearing Courses 2023-2024

Advanced Placement (AP) College Board

Students must complete the AP exam to have possibility of college credits.

AP Studio Art - Drawing Portfolio*
AP Computer Science Principles
AP Computer Science A
AP American Lit and Comp
AP Humanities
AP Environmental Science
AP Biology
AP Chemistry
AP Physics 1
AP Calculus AB
AP Calculus BC
AP Statistics
AP Human Geography
AP World History
AP US History
AP American Government
AP Microeconomics
AP Psychology
AP Spanish Language and Culture

College in the Schools (CIS) University of MN-TC

Instructors approved to teach following college level, dual-enrollment courses @ RAHS. Transcribed credits.

CIS Modern Literature
CIS Sociology of Family

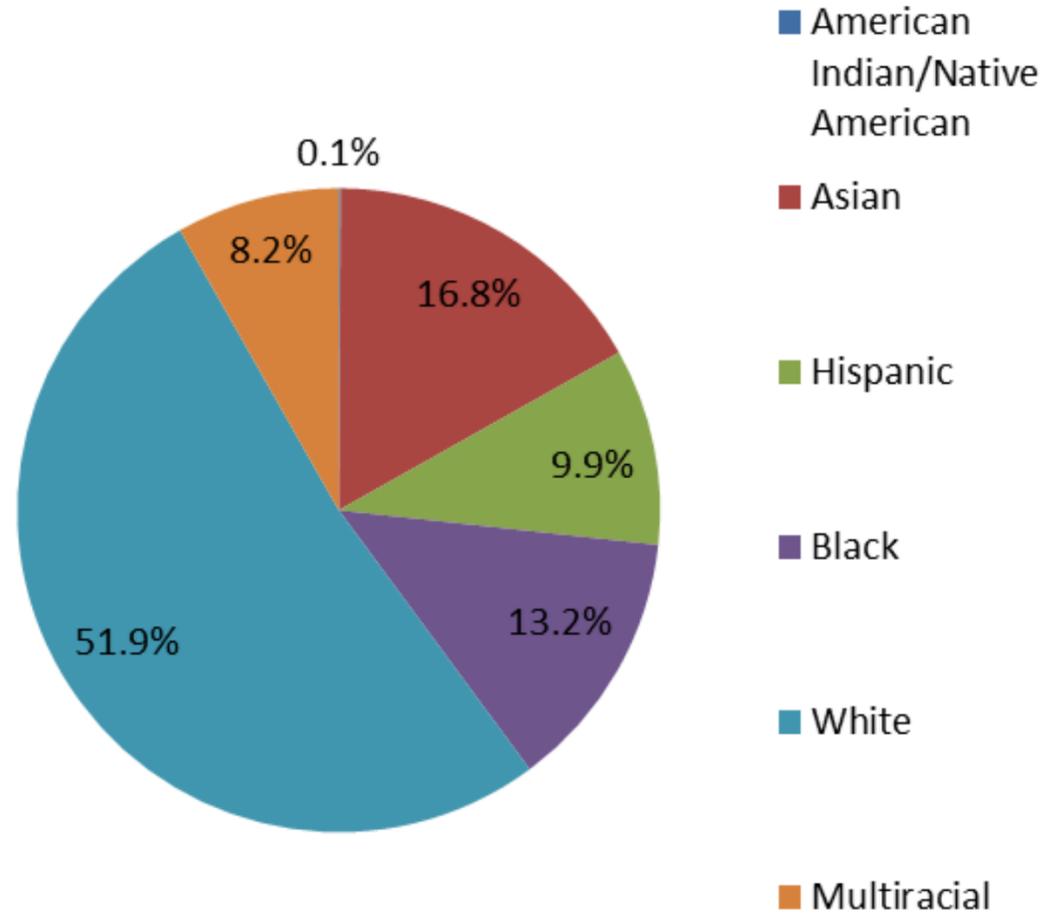
Concurrent Enrollment (CE) MN State Partners

Instructors approved to teach following college level, dual-enrollment courses @ RAHS. Transcribed credits.

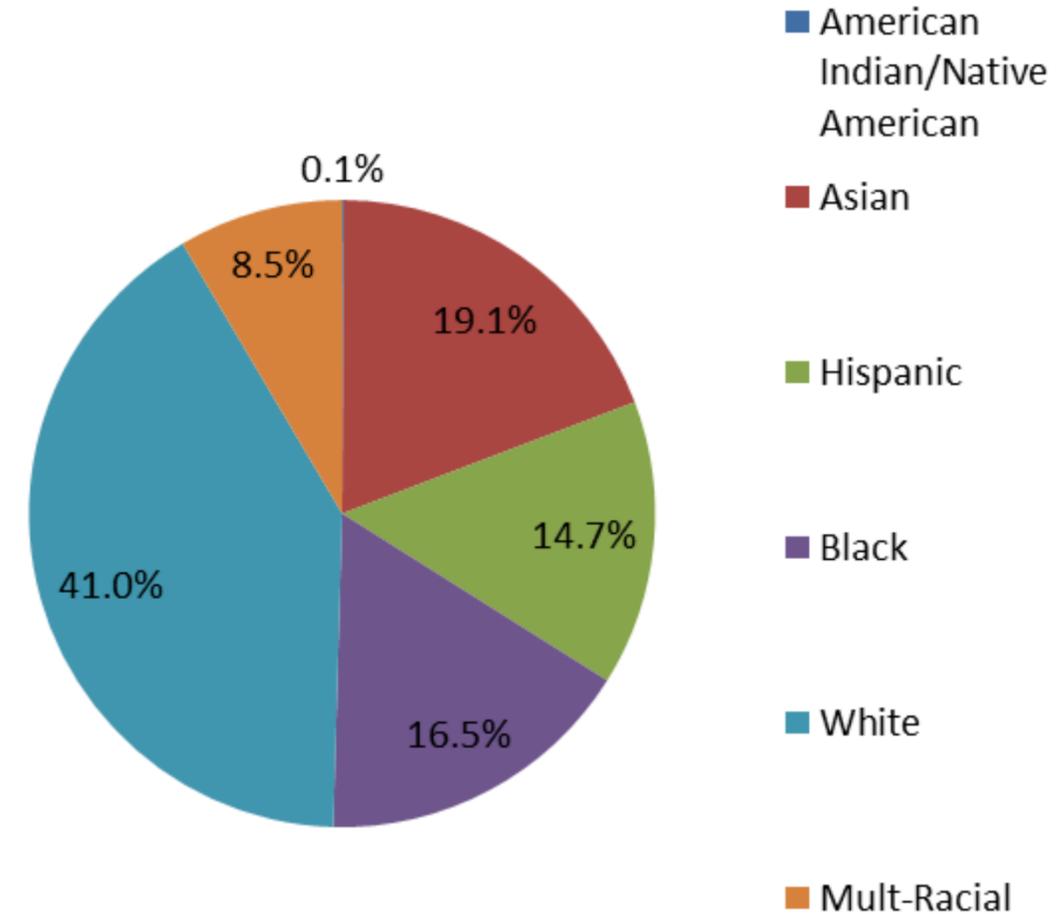
Auto Mechanics II
College Algebra
Graphic Design II
Intro to Urban Education
Multicultural Approaches to Education
Photography II
Photography III
Technology for Educators
Woodworking II

College Credit-Bearing Courses 2023-24

RAHS College Credit Course Enrollment by Race/Ethnicity

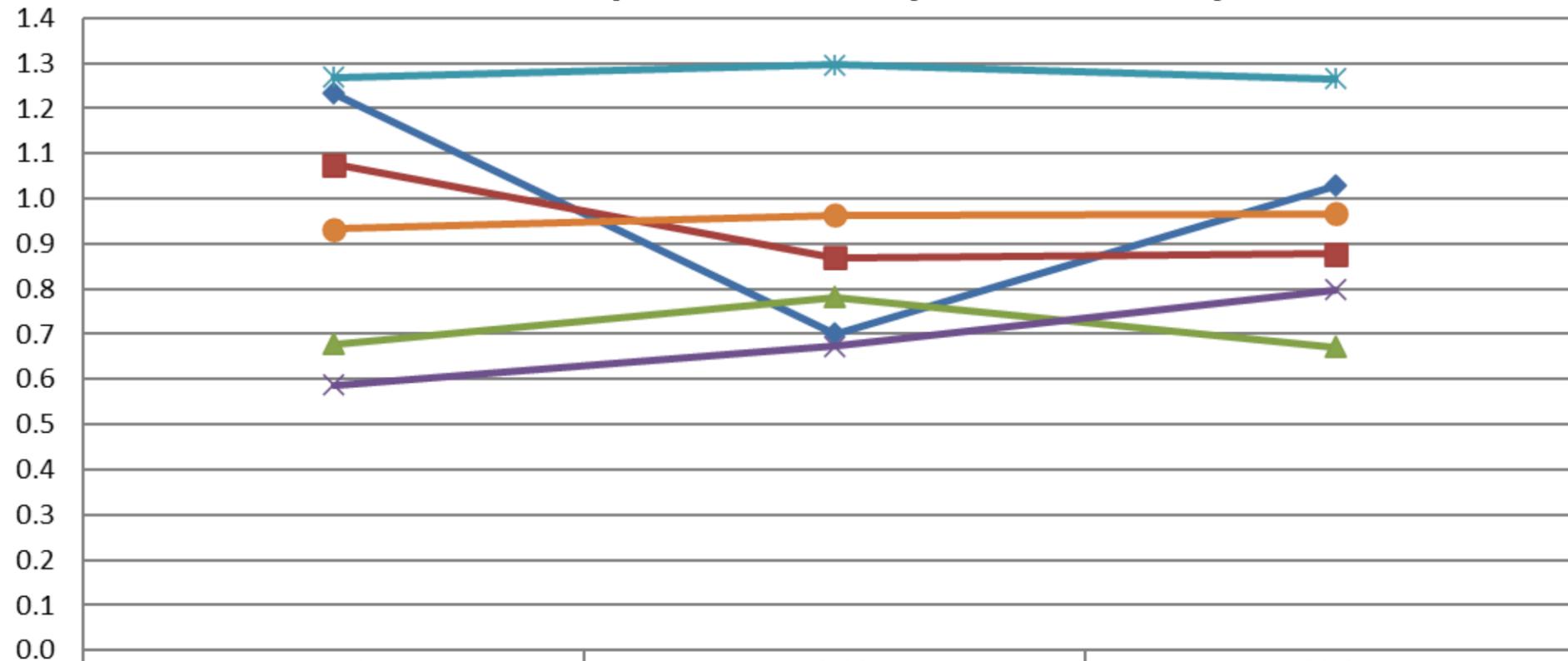


RAHS Student Enrollment by Race/Ethnicity



College Credit-Bearing Courses Trend

RAHS Under/Over Representation by Race/Ethnicity

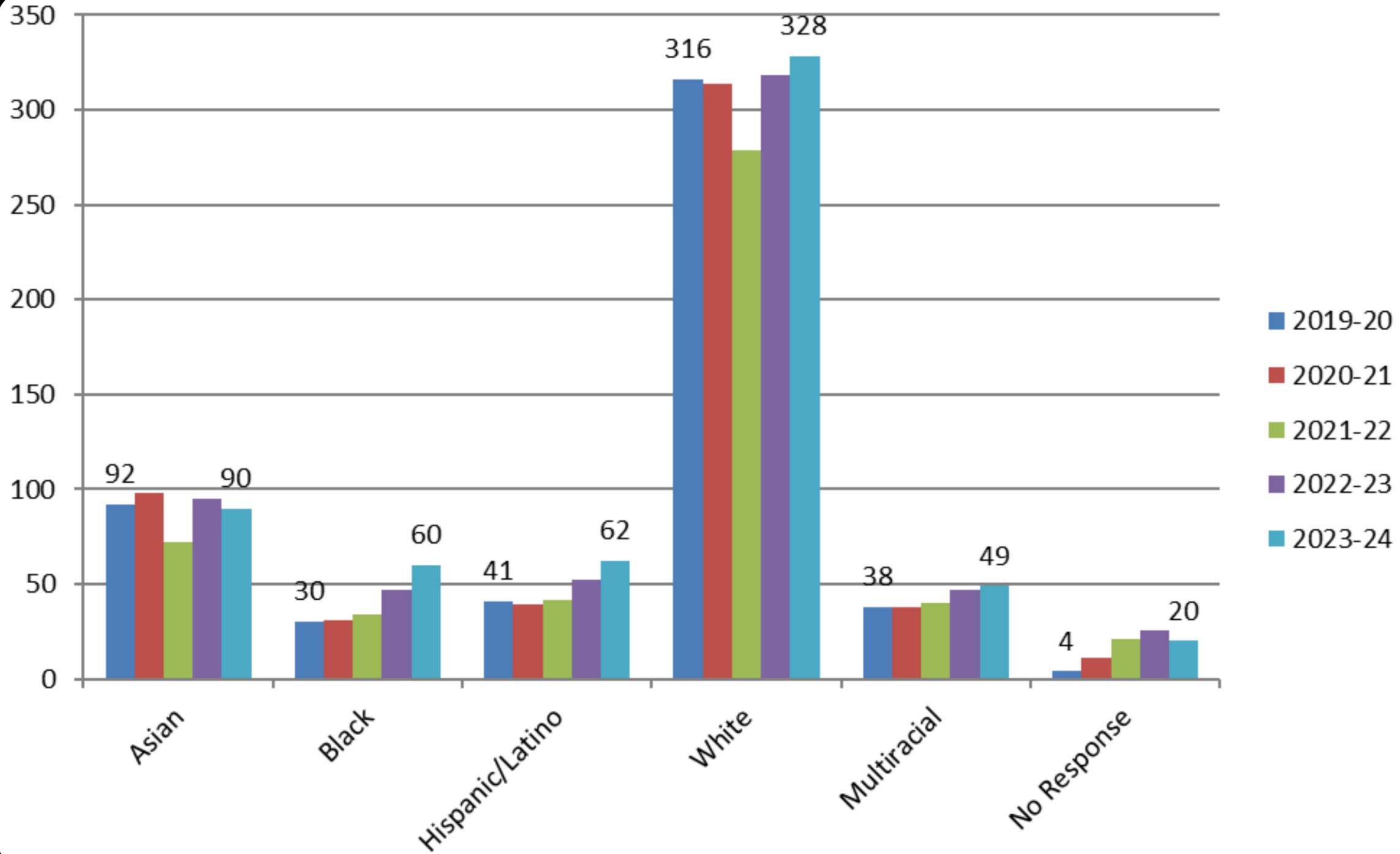


	21-22	22-23	23-24
◆ American Indian/Native American	1.2	0.7	1.0
■ Asian	1.1	0.9	0.9
▲ Hispanic	0.7	0.8	0.7
✕ Black	0.6	0.7	0.8
✱ White	1.3	1.3	1.3
● Multiracial	0.9	1.0	1.0

Advanced Placement Test Summary

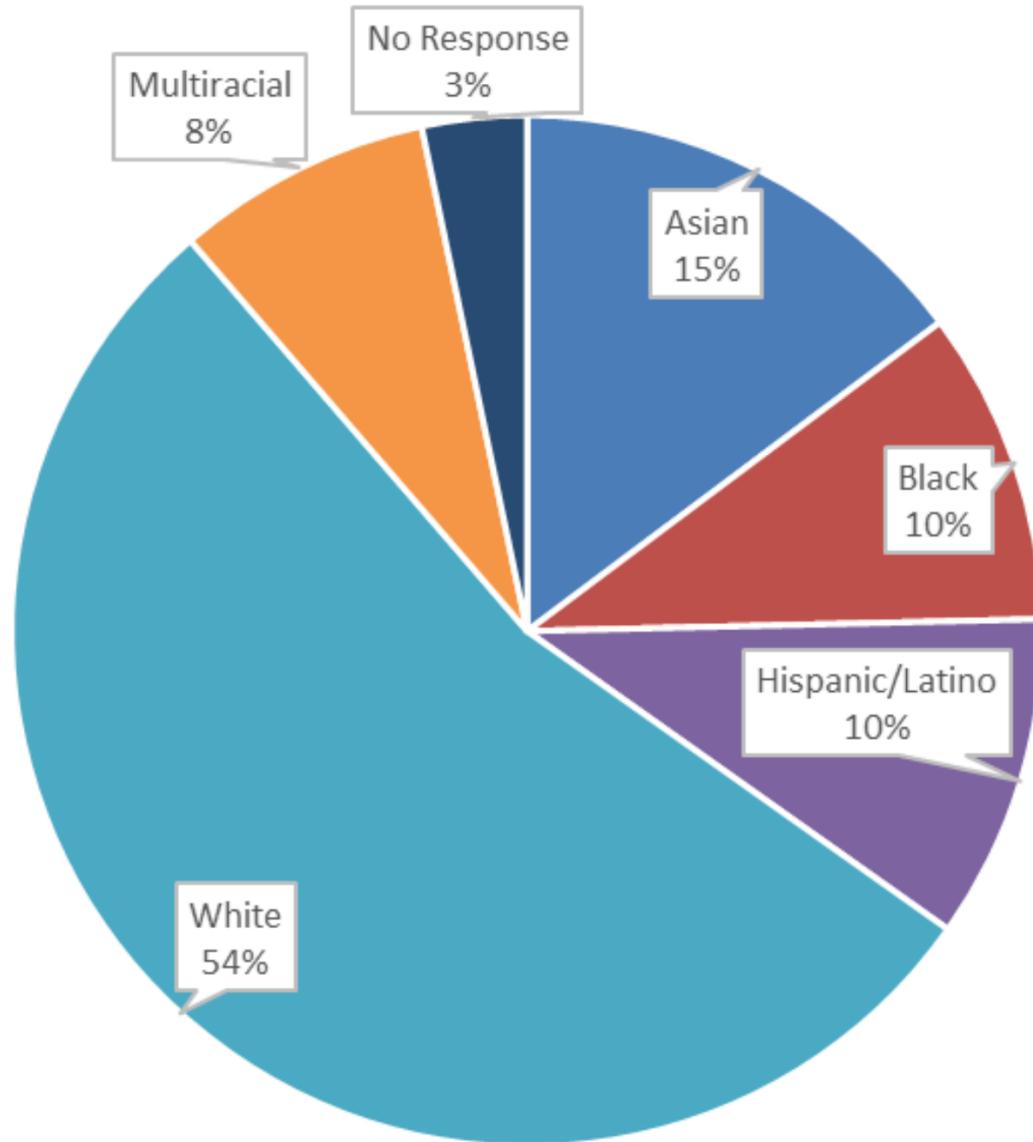
AP Summary	2020	2021	2022	2023	2024
Total AP Students	521	532	489	586	610
Number of Exams	770	756	678	789	852
Percent of AP Students with a 3+ Score	68%	56%	65%	66%	66%

AP Test Participation by Race/Ethnicity

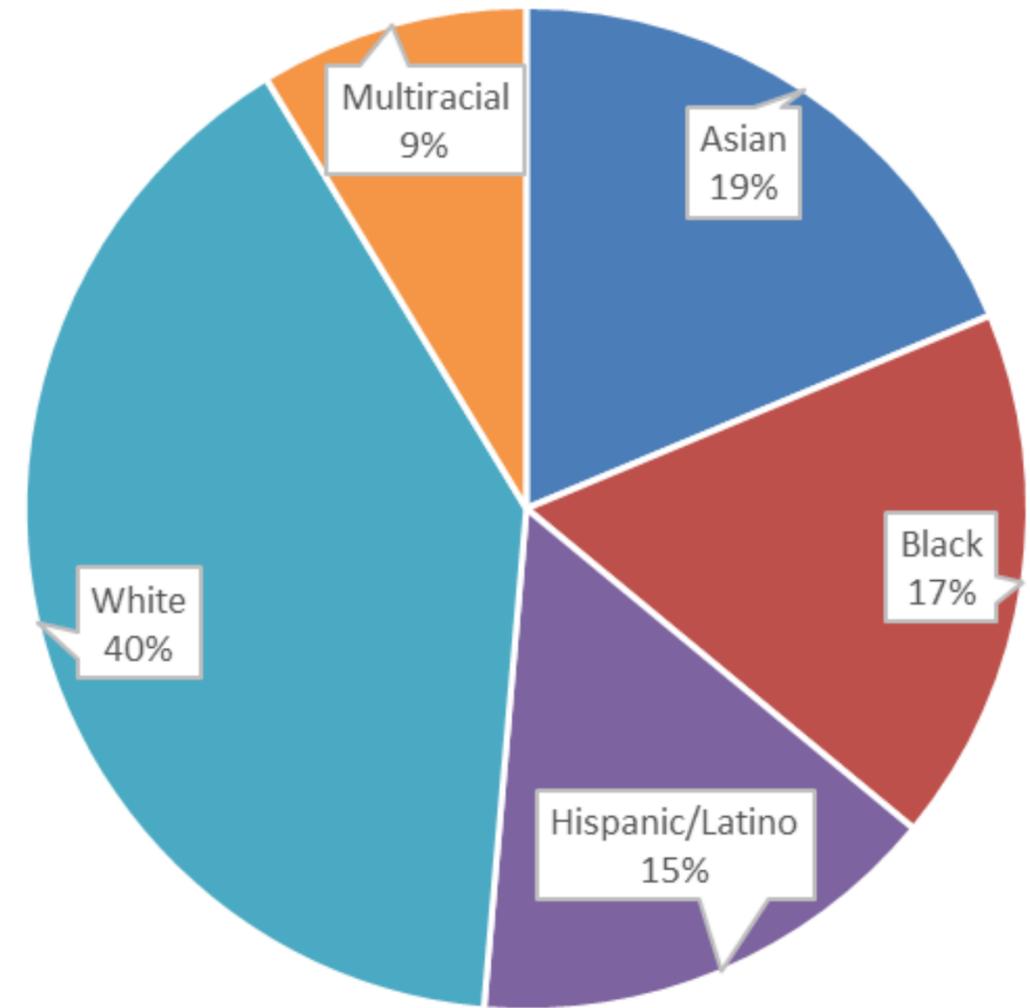


AP Test Participation by Race/Ethnicity

2023-24 AP Participation

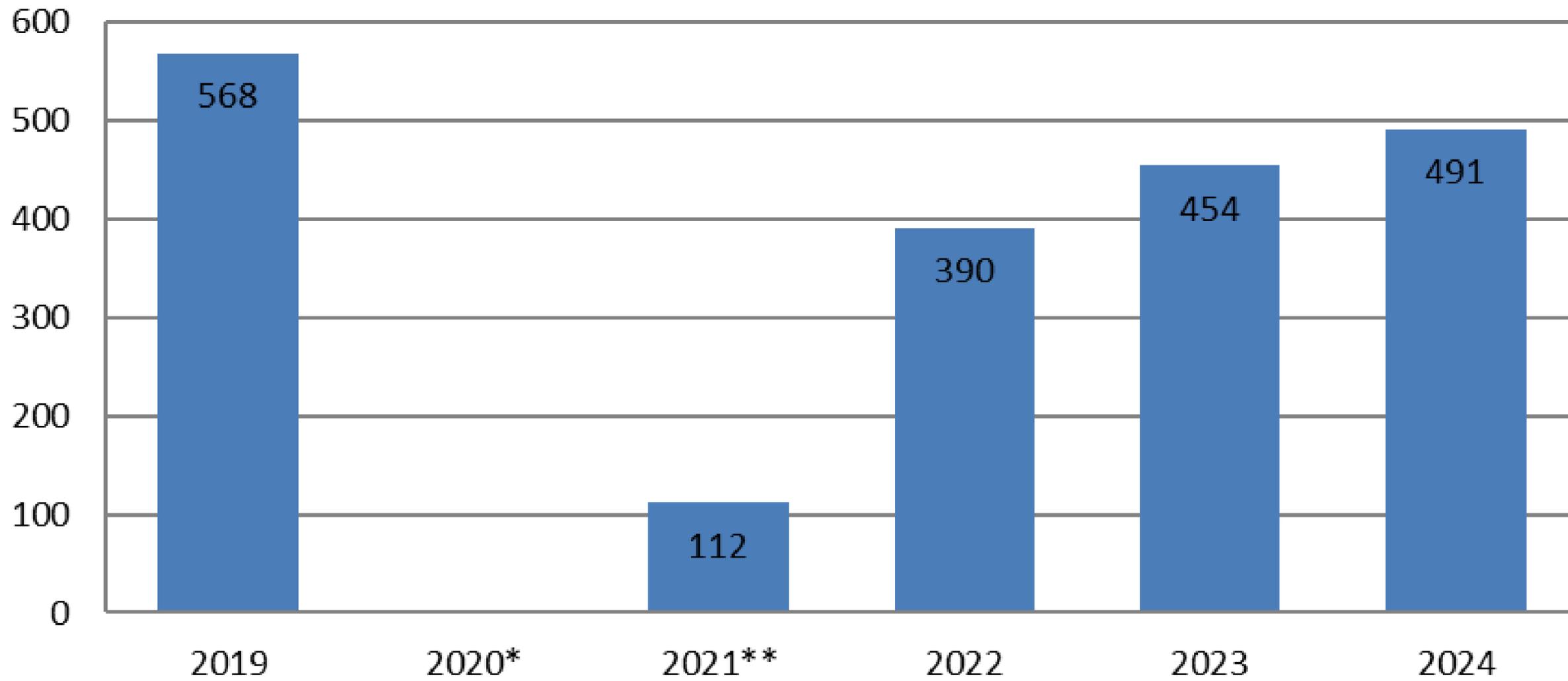


2023-24 High School Enrollment

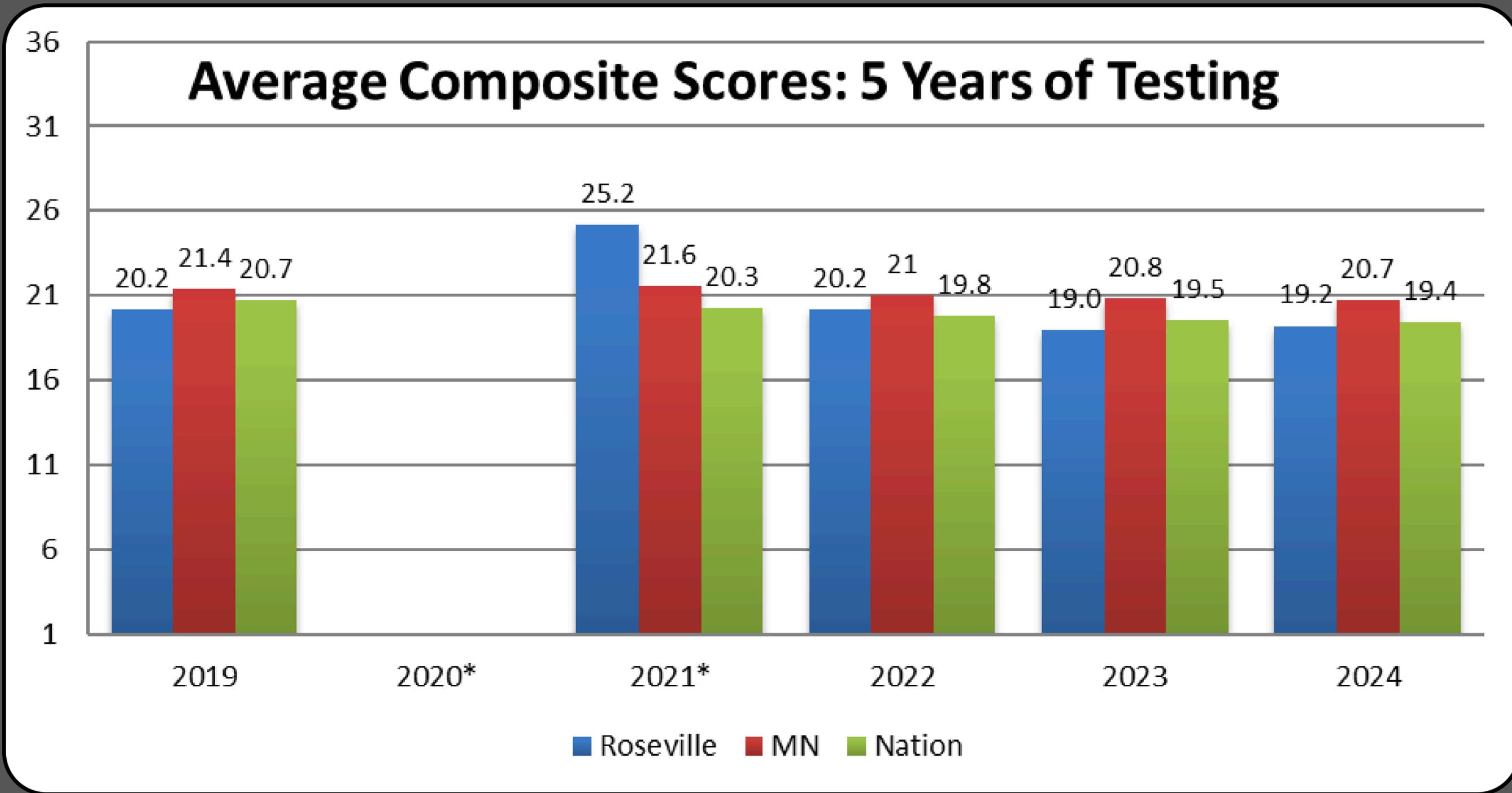


ACT Participation Trend

Number of Students Taking the ACT

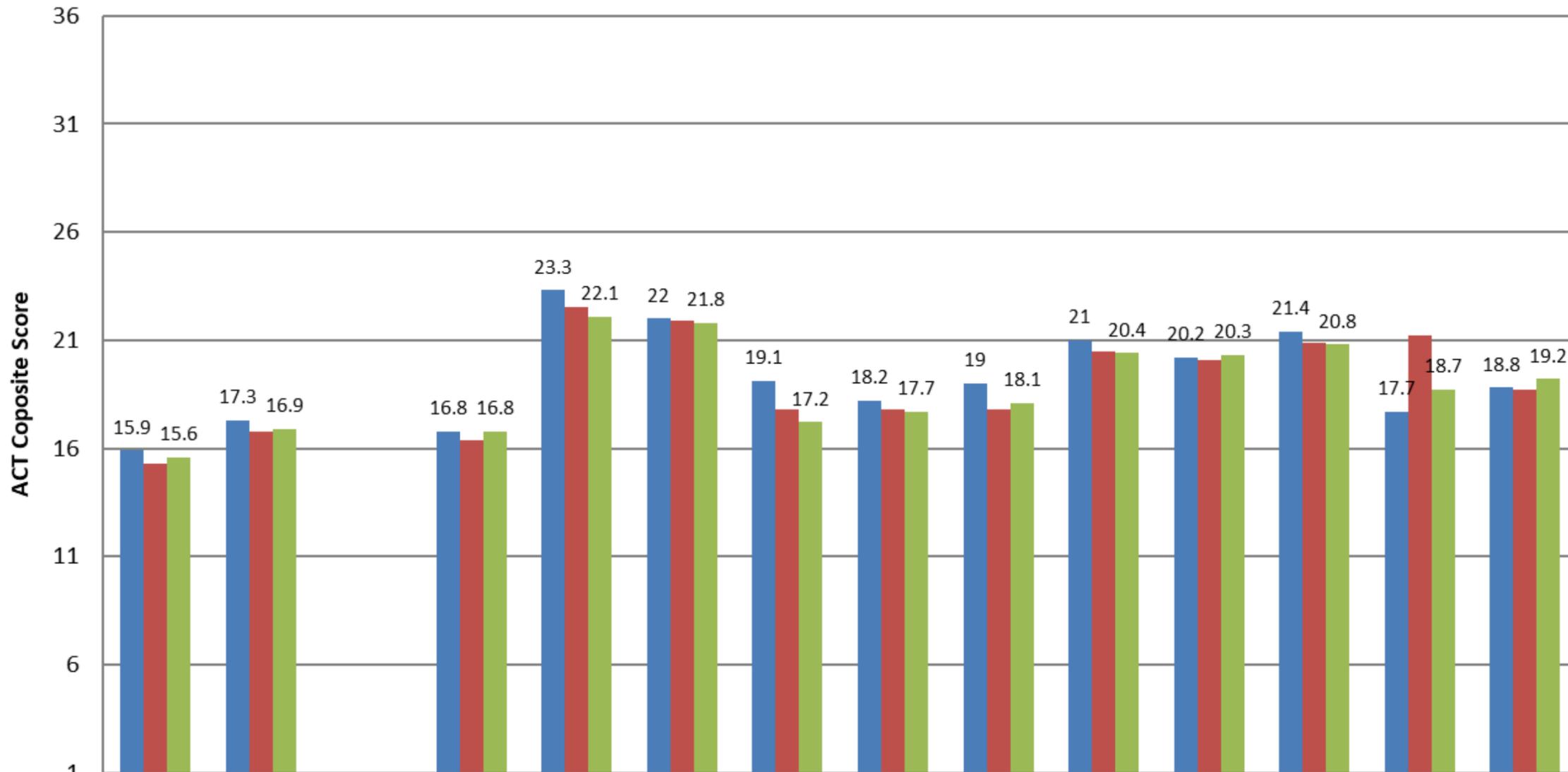


ACT Composite Score Trend



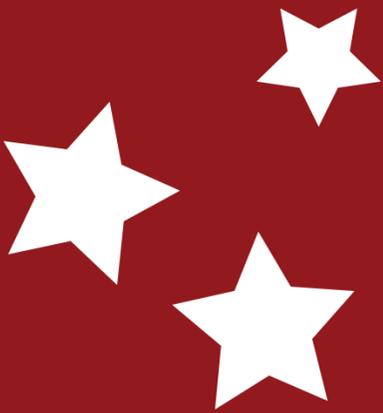
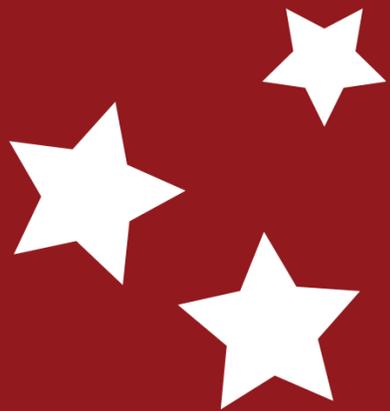
ACT Composite Score by Race/Ethnicity

Act Composite Scores by Race/Ethnicity: 3 Years of Testing



	Roseville	State	Roseville	State	Roseville	State	Roseville	State	Roseville	State	Roseville	State	Roseville	State
	Black/African American		American Indian/Alaska Native		White		Hispanic/Latino		Asian		Multiracial		Preferred not to respond	
2022	15.9	17.3	0	16.8	23.3	22	19.1	18.2	19	21	20.2	21.4	17.7	18.8
2023	15.3	16.8	0	16.4	22.5	21.9	17.8	17.8	17.8	20.5	20.1	20.9	21.2	18.7
2024	15.6	16.9	0	16.8	22.1	21.8	17.2	17.7	18.1	20.4	20.3	20.8	18.7	19.2

Questions and Discussion



Agenda Topic: Acceptance of 2023-2024 Audit Report
Meeting Date: January 29, 2025
Contact Person: Shari Thompson

Background:

The annual audit for the fiscal year ended June 30, 2024, has been completed by the auditing firm CliftonLarsonAllen LLP.

Upon acceptance, the following reports related to the audit for the period ending June 30, 2024, will be posted to the district website at <https://www.isd623.org/services/business-services>:

- Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2024
- Executive Audit Summary and Management Report, June 30, 2024
- Schedule of Expenditures of Federal Awards and Other Required Reports, June 30, 2024

Recommendation:

It is recommended that the board accept the 2023-2024 Financial Statements and Supplemental Information for Fiscal Year Ending June 30, 2024.

Action Required

Informational – No Board Action Requested

Agenda Topic: 2024-2025 Mid-year Budget Revisions
Meeting Date: February 29, 2025
Contact Person: Shari Thompson

Background:

The preliminary budget was developed last spring assuming many of the factors that drive expenses and revenues, including funding levels, enrollment and staffing.

On the expenditure side, our largest expenses, staff salaries and benefit costs, have been determined, including those for new hires. We have adjusted our utility costs to reflect the increased cost of operating our facilities.

Executive Director of Business Services Shari Thompson will review the proposed revisions at the meeting.

Recommendation:

It is recommended that the board approve the revised 2024-2025 budget as presented.

Action Required

Informational – No Board Action Requested

FISCAL YEAR 2024-2025 GENERAL FUND BUDGET ADJUSTMENT
January 29, 2025

	General Fund (not incl. LTFM & Capital)	Community Education
Beginning Fund Balance	\$ 15,593,754	\$ 2,504,782
 REVENUE		
FY 25 Board approved preliminary budget	\$ 130,833,968	\$ 9,124,812
General Education reduction due to underenrollment of 60 students	\$ (831,270)	
Increase in Special Education Aid & Special Transportation	\$ 2,110,766	
Other	\$ 748,710	\$ 27,201
SUBTOTAL - changes including budget revisions	\$ 2,028,206	\$ 27,201
 REVISED REVENUE	 \$ 132,862,174	 \$ 9,152,013
 EXPENDITURES		
FY 25 Board approved preliminary budget	\$ 130,302,394	\$ 9,055,975
Increase in Salary and Benefits (per final staffing and contract settlements)	\$ 2,031,897	
Transportation contracted costs including special transportation	\$ 1,852,061	
SUBTOTAL - changes including budget revisions	\$ 3,883,958	\$ 111,922
 REVISED EXPENDITURES	 \$ 134,186,352	 \$ 9,236,734
 DIFFERENCE - Revenue over (under) expense	 \$ (1,324,178)	 \$ (84,721)
 Revised Projected Unassigned Fund Balance 6/30/24	 \$ 14,269,576	 \$ 2,420,061

Agenda Topic: 2025-2026 Budget Parameters and Timeline
Meeting Date: January 29, 2025
Contact Person: Shari Thompson

Background:

The 2025-2026 budget parameters and timeline have been prepared in accordance with the annual budget process. The budget parameters have been developed to maximize learning and focus resources on equity and quality education for all students.

Director of Business Services Shari Thompson will review the budget parameters and development timeline.

Recommendation:

It is recommended that the school board approve the 2025-2026 budget parameters and timeline as presented.

 X Action Required

 Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
PROPOSED GENERAL FUND BUDGET PARAMETERS
2025-2026 as of January 2025

The district is in the process of preparing its 2025-2026 budget. Parameters are general guidelines based on our best estimates with current information. Current budget planning assumptions are listed below. Should these parameters need to be adjusted during preliminary budget development, they will be brought back to the board for approval.

Board Policy states, *“the school district will strive to maintain a minimum unassigned general fund balance of 6-8 percent of the annual budget”*. Given this fiscal expectation, the School District is currently in compliance with the policy percent minimum and administration is proactively planning to present a preliminary 2025-2026 budget which includes an operating surplus and maintains the financial stability the unassigned fund balance provides for the future.

Finance/Revenue Parameters

The per-pupil basic general education formula allowance is currently \$7,281. MN Statute states the formula will be increased by a minimum of 2% or \$146, for a total basic formula allowance of \$7,427 in 2025-2026.

Operating referendum revenue continues to be based on Adjusted Pupil Units (APU). Thanks to the support and generosity of the Roseville Area Schools community, the district will receive \$2,034.01 per APU in operating levy. In addition, the district will continue to receive \$724 per APU in Local Option Revenue.

Levy revenue will be based on the 2024 Pay 2025-26 Certified Levy.

Compensatory revenue is projected to decrease about 4 percent or \$367,000 less than the current year.

Enrollment Parameters

Enrollment will be projected using February 1, 2025, enrollment. Early estimates indicate stagnant or a slight decline in enrollment at the elementary level. Enrollment will be monitored and adjusted through the spring as more information becomes available.

Expenditure Budget Parameters

Focus resources on equity and student achievement.

Staffing adjustments will match enrollment changes and align with class size ranges for all sites.

Class size ranges will be maintained at each of the current targets per grade in all grades 1-12. The following will be used for target section averages:

- Kindergarten – 22
- Grades 1-3 – 26
- Grades 4-6 – 31
- Grades 7-8 – 33
- Grades 9-12 – 34

Most student support resources added during the pandemic, including those for social emotional learning and mental health supports, will be maintained across the district.

Estimated salary and medical benefit settlements for upcoming contract negotiations will be included.

Dental, Life, and LTD insurance contributions are estimated to remain at the current budgeted level.

Outside contractor fees including transportation and contracted substitute teacher services rates will be examined to determine the estimated cost increase due to the employee shortages in these areas.

Utility costs will be based on multiple year average usage with consideration given to current rates (6% increase).

Federal program expenses will be equal to the program revenue.

Staff Development, Learning & Development, Safe Schools Levy, Health & Safety, Long-Term Facilities Maintenance (LTFM), Operating Capital and all other mandated reserve categories will be spent in compliance with statute.

Input

The process to build the proposed 2025-2026 budget will include several opportunities for input from various sources including the following:

School Board – The first official action that begins the process of budget development was the approval of the payable 2025 tax levy, which occurred on December 10, 2024. The board also provides guidance and input to the budget development process by approving the 2024-25 revised budget, the 2025-26 proposed budget timeline, and discussion of these preliminary 2025-26 budget assumptions. 2025-26 budget updates will continue to be provided as needed at board meetings until the Board adopts the Preliminary 2025-26 Budget on June 24, 2025.

Finance Advisory Committee – Committee membership includes community residents, the director of business services, superintendent, and board treasurer. The group meets quarterly

to discuss and advise administration and the school board on economic and school finance issues and to build community trust in school district finances.

District Leadership - This group meets regularly, and budget development is included on agendas.

Principals and Program Supervisors - Instructional leaders will provide input and shared decision making for budget adjustments, staffing and program needs.

Other stakeholder feedback – District administration conducts feedback input sessions with various stakeholders including staff, students, families, and community members.

In addition to the budget presentations at regularly scheduled school board meetings, an annual budget hearing will be held prior to final adoption of the preliminary budget by the school board. The annual budget hearing is scheduled for May 27, 2025, in the Fairview Room at Anpétu Téča Education Center. This meeting will seek feedback in assessing budget recommendations.

Roseville Area Schools – ISD 623
2025-2026 Proposed Budget Planning Timeline

Date	Budget Event	Action
June 2024	2024-2025 Budget Approved	Board Approval
September 24, 2024	Preliminary Levy set (Payable 2025; 2025-26 Revenue)	Board Approval
December 10, 2024	Final Levy set (Payable 2025; 2025-26 Revenue)	Board Approval
January 27, 2025	Cabinet review of 2025-2026 budget timeline and parameters.	Cabinet
January 29, 2025	Approve 2025-2026 budget timeline and parameters.	Board Approval
February 23, 2025	Finance Advisory Committee – revised current year budget, 2025-2026 budget parameters and timeline	
March – April, 2025	Update the School Board on budget development as needed	Administrative report to School Board
May 13, 2025	Finance Advisory Council – budget review	Finance Advisory Committee
May 13, 2025	Budget update	School Board
May 27, 2025	Prior to the regular School Board meeting, the district holds a public hearing to share the 2025-2026 DRAFT general fund budget and collect any public comment	Administrative report to the public
June 24, 2025	School Board formally adopts 2025-2026 Budget	Board Approval

Agenda Topic: Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds (revised) Second Reading
Meeting Date: January 29, 2025
Contact Person: Niceta Thomas

Background:

Niceta Thomas, executive director of student services, will review Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds. There were no requested changes from the first reading on January 14, 2025. This will be the second reading of the policy.

Recommendation:

It is recommended that the board approve revisions to Policy 576: Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds as presented.

Action Required

Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 576 – Use of Peace Officers and **Building** Crisis Teams to Remove Students with IEPs From School Grounds

1.0 Purpose

The purpose of this policy is to describe the removal of a student with an individualized education program (IEP) from school grounds by a peace officer.

2.0 General Statement of Policy

The school district is committed to promoting learning environments that are safe for all members of the school community.

Students with IEPs are subject to the district-wide discipline policy, Policy 520, except where modified by the IEP team or pursuant to law. In alignment with Policy 520, the utilization of a preventive and positive approach to discipline creates and maintains a safe, secure, and quality educational environment in which learning can occur for all.

If a student with an IEP is in danger of harming ~~him/herself~~ **themselves** or others, restrictive procedures may be employed by appropriate school personnel. There may be circumstances where the building administrator must also seek the assistance of a peace officer or a crisis team to remove a student with an IEP from school property.

Adopted: 3/9/04
Revised: 2/13/18
Reviewed: 10/8/19

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

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Adopted: 3/9/04
Revised: 2/13/18
Reviewed: 10/8/19
Revised:

Agenda Topic: Reschedule February 11, 2025, School Board Meeting
Meeting Date: January 29, 2025
Contact Person: Chair Todd Anderson

Background:

A special election has been scheduled for February 11, 2025, to fill a vacancy for Ramsey County Commissioner, District 3. Per Minnesota statute, “No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town.”

It is our recommendation that the February 11th board meeting be rescheduled to Monday, February 10, 2025. A community input listening session will be held at 6:00 p.m., followed by the regular meeting at 6:30 p.m. A work study session will begin immediately following adjournment of the regular meeting. The meeting location will be the Fairview Room at Anpétu Téča Education Center.

Recommendation:

It is recommended that the board reschedule the February 11, 2025, school board meeting to February 10, 2025.

Action Required

Informational – No Board Action Requested