



Agenda
Regular School Board
Meeting
Tuesday, January 23,
2024
6:30 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
4. Summary of Community Input Received for Action Items
5. Consent Agenda
 - 5.a. Minutes - Board Meeting of January 9, 2024
 - 5.b. Payment of Bills
 - 5.c. Personnel - Resignations, Appointments, Reductions
 - 5.d. Gifts
 - 5.e. Substitute Pay Rates for 2023-2024
6. Reports and Non-Action Items
 - 6.a. Career and College Readiness Report
Speaker(s): Jake Von De Linde, Laura Freer, Chris Hester, Brynn McConnell and Jen Wilson
 - 6.b. 2024-2025 and 2025-2026 Draft School Year Calendars
Speaker(s): Melissa Sonnek
7. Action Items
 - 7.a. Approval of 2024-2025 Budget Parameters
Speaker(s): Shari Thompson
 - 7.b. Schedule Closed Session on February 6, 2024
Speaker(s): Superintendent Jenny Loeck
8. Study Session Report
Speaker(s): Treasurer Mannix Clark
9. Board Reports
Speaker(s): Board Members
10. Superintendent's Report
Speaker(s): Superintendent Jenny Loeck
11. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

January 9, 2024

Acting Chair Curtis Johnson called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Curtis Johnson. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately thirteen other visitors or staff who attended all or part of the meeting.

Oath of Office. The ceremonial oath of office was administered to Todd Anderson, Mike Boguszewski, and Rose Chu.

- (32) Election of Chair. Acting Chair Johnson called for nominations for Chair for the next term. Director Gogins nominated Todd Anderson. Hearing no other nominations, Acting Chair Johnson declared the nominations closed, whereupon Todd Anderson was declared the elected Chair by acclamation for the next term.
- (33) Election of Clerk. Chair Anderson called for nominations for Clerk for the next term. Director Boguszewski nominated Mannix Clark, and Director Gogins nominated Rose Chu. Director Clark withdrew himself from consideration for the role of clerk. Hearing no other nominations, Chair Anderson declared the nominations closed, whereupon Rose Chu was declared the elected Clerk by acclamation for the next term.
- (34) Election of Treasurer. Chair Anderson called for nominations for Treasurer for the next term. Director Chu nominated Mannix Clark. Hearing no other nominations, Chair Anderson declared the nominations closed, whereupon Mannix Clark was declared the elected Treasurer by acclamation for the next term.
- (35) Reaffirmation of School Board Governance Policies. Johnson moved, Boguszewski seconded a motion to reaffirm the school board governance policies. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.
- (36) Designation of Official Newspaper. Boguszewski moved, Clark seconded the designation of the Pioneer Press as the official newspaper for Roseville Area Schools for calendar years 2024 and 2025. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

Announcements, Comments, Recognitions. Director Johnson read a land acknowledgment.

Summary of Community Input Received for Action Items. The board received no community input regarding the evening's action items.

- (37) Consent Agenda. Johnson moved, Boguszewski seconded acceptance of the consent agenda, including the minutes of the school board meeting on December 12, 2023; payment of bills; resignations, appointments, reductions, adjustments; gifts; and bids for bread and dairy products. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

Community Safety Meeting Update. Dr. Loeck shared that the district will host a second community safety meeting on February 7, 2024, from 6:30-8 p.m. at the Roseville Skating Center Banquet Hall. Small focus group conversations on school and community safety will be facilitated by the YWCA Minneapolis' Racial Justice and Public Policy team. Community members who are interested in participating are asked to RSVP.

Board Reports. Todd Anderson attended meetings of the District Curriculum Advisory Committee and the District Safety and Security Team. Board members attended the annual Minnesota School Boards Association Leadership Conference.

Superintendent's Report. Dr. Loeck thanked school board members for their continued dedication to students, families, and staff, and expressed special thanks for the leadership and support of outgoing chair Curtis Johnson and former school board chair Mike Boguszewski.

The Chair declared the meeting adjourned at 6:55 p.m.

Signed _____
Clerk

Approved _____
Chair

January 9, 2024

Meeting Date: January 23, 2024

PAYMENT OF BILLS:
-December 16 - December 31, 2023

That bills in the amount of: **\$4,703,626.87** by the following funds be approved:

| | |
|-------------------------------|----------------|
| GENERAL | \$4,134,647.85 |
| FOOD SERVICE | \$242,713.53 |
| COMMUNITY SERVICE | \$275,417.09 |
| BUILDING FUND | \$0.00 |
| DEBT FUND | \$0.00 |
| READING RECOVERY | \$0.00 |
| AMSD | \$12,829.62 |
| OPEB DEBT | \$0.00 |
| DENTAL INS FUND | \$36,547.03 |
| NO SUBURBAN COLLABORATIVE | \$335.00 |
| EXTRA CURRICULAR-STU ACTIVITY | \$1,136.75 |

RECOMMENDATION:

That above payments are included in check numbers:

| | | | |
|-----------------------|-----------|---------|-----------|
| WIRE TRANSFERS | 202300291 | through | 202300316 |
| CHECKS | 352395 | through | 352580 |
| CAPITAL ONE AP CHECKS | 8088 | through | 8146 |
| ACH A/P | 232410551 | through | 232410592 |

PAYMENT DISTRIBUTION BY FUND:

| | GENERAL | FOOD SERVICE | COMMUNITY SERVICE | BUILDING CONSTRUCT | DEBT FUND | Delta Dental Self Insured | 28-RR Fiscal Agent | 29-AMSD Fiscal Agent | OPEB | N SUB COLL/ SCHLSHP | EXTRA CURR-STU ACTIVITY | TOTAL DISBURSEMENTS |
|-----------------|-----------------------|---------------------|---------------------|--------------------|---------------|---------------------------|--------------------|----------------------|---------------|---------------------|-------------------------|-----------------------|
| WIRE TRANSFERS | \$1,526,538.52 | \$33,680.80 | \$97,245.57 | \$0.00 | | \$36,547.03 | | \$3,544.43 | | | \$0.00 | \$1,697,556.35 |
| CHECKS | \$645,796.06 | \$126,713.04 | \$5,552.14 | \$0.00 | | | | \$682.98 | | \$335.00 | \$755.83 | \$779,835.05 |
| CAPITAL ONE A/P | \$96,566.12 | \$17,015.24 | \$300.89 | | | | | | | | | \$113,882.25 |
| ACH A/P | \$6,440.74 | \$396.94 | \$111.84 | | | | | | | | \$380.92 | \$7,330.44 |
| TRANSFER TO P/R | \$1,859,306.41 | \$64,907.51 | \$172,206.65 | | | | | \$8,602.21 | | \$0.00 | | \$2,105,022.78 |
| VOID CHECKS | \$0.00 | \$0.00 | \$0.00 | | | | | | | | | \$0.00 |
| TOTAL | \$4,134,647.85 | \$242,713.53 | \$275,417.09 | \$0.00 | \$0.00 | \$36,547.03 | \$0.00 | \$12,829.62 | \$0.00 | \$335.00 | \$1,136.75 | \$4,703,626.87 |

BOND CONSTRUCTION FUNDS

| | | | | |
|--|--------------------|---------------|---------------|--------------------------|
| | Dec 1, 2023 | | | |
| | Cash & Investments | Revenue | Disbursements | Balance |
| | Balance | 12/1 to 12/31 | 12/1 to 12/31 | Remaining as of 12/31/23 |
| | \$8,798,015.24 | \$0.00 | \$116,304.70 | \$8,681,710.54 |

RECOMMENDATION:

The above disbursements include check numbers:

| | | | | |
|------------------------------|--------|---------|--------|------------|
| CHECKS Dec 16 - Dec 31, 2023 | 102695 | through | 102696 | \$6,757.67 |
| WIRES | | through | | \$0.00 |
| VOID CHECKS | | | | \$0.00 |

Human Resources Information

5-C

Meeting Date

01/23/24

Change in Continuing Contract

Mclafferty-yares, Margaret

Effective Date 1/17/2024

Districtwide

School Social Worker

Was working a .9 FTE and will now be working a 1.0 FTE.

Tangen, Natalee

Effective Date 1/12/2024

Falcon Heights Elementary

School Social Worker

Was working a .9 FTE and will now be working a .95 FTE through 06/07/24.

Change of Position

Andresen-dammann, Katherine

Effective Date 2/12/2024

Falcon Heights Elementary

English Learner Teacher

Was working as a Community Education Manager and effective 02/12/24 will be working as a .8 FTE English Learner Teacher.

Hired-New Licensed Long Term Substitute

Christensen, Christina

Effective Date 1/22/2024

Anpetu Teca Education Center

ECSE Teacher

Hired working as a 1 FTE Long Term Substitute teacher through 06/07/24.

Ramsey, Tyra

Effective Date 1/2/2024

Edgerton Elementary

Elementary Teacher

Hired working as a 1.0 FTE Long Term Substitute through 03/01/24.

Human Resources Information

5-C

Meeting Date

01/23/24

Hired-Non-Licensed

Alarcon, Erin

Effective Date 01/10/2024

Central Park Elementary

Paraprofessional

Hired working 6 hours per day.

Kelly, Michael

Effective Date 1/11/2024

Emmet Williams Elementary

Paraprofessional

Hired working 4 hours per day.

Lee, Bruce

Effective Date 1/22/2024

Districtwide

Custodial Services

Hired working 8 hours per day.

Resignation-Non-Licensed

Cornejo, Sara

Effective Date 1/9/2024

Roseville Area High School

Nutrition Services

Resigned effective 01/09/24.

Duell, Kylie

Effective Date 1/12/2024

Little Canada Elenmentary

Nutrition Services

Resigned effective 01/12/24.

Horrigan, Madeline

Effective Date 1/16/2024

Anpetu Teca Education Center

Special Education Paraprofessional

Resigned effective 01/16/24.

Human Resources Information

5-C

Meeting Date

01/23/24

Hser, Mu

Effective Date 12/21/2023

Edgerton Elementary

Paraprofessional

Resigned effective 12/21/23.

Yang, Calvin

Effective Date 1/5/2024

Central Park Elementary

Paraprofessional

Resigned effective 01/05/24.

Retirement

Edwards, Michele

Effective Date 06/07/2024

Roseville Area High School

School Counselor

Retiring effective June 7, 2024. Michele Edwards worked for the district for 25 years.

GIFTS TO SCHOOLS 2023/24

| SCHOOL BUILDING | NAME/ADDRESS OF DONOR | GIFT | USE |
|----------------------------------|--|-------------|--|
| Falcon Heights Elementary School | Charities Aid Foundation America PO Box 4355 Southfield, MI 48037-4355 | \$145.53 | Student needs |
| Falcon Heights Elementary School | YourCause/Blackbaud - on behalf of Shawn Young 65 Fairchild St Charleston, SC 29492 | \$200.00 | Field trip and kindergarten classroom needs |
| Roseville Area High School | Trish Bangert 2721 Churchill St Roseville, MN 55113 | \$40.00 | Family and Consumer Science department |
| Roseville Area High School | Karen Ohlfest 711 Hein Dr Roseville, MN 55113 | \$75.00 | Family and Consumer Science department |
| Roseville Area High School | Gwen Betterman 396 Transit Ave Roseville, MN 55113 | \$25.00 | Family and Consumer Science department |
| Roseville Area High School | PMG Roseville LLC 2201 Thorndale Ave New Brighton, MN 55112 | \$1,964.94 | Fundraiser for student needs |
| Roseville Area High School | RAHS Girls Hockey Booster Club 1240 County Rd B2 W Roseville, MN 55113 | \$7,000.00 | Additional coaching staff |
| Roseville Area High School | RAHS Boys Hockey Booster Club 1240 County Rd B2 W Roseville, MN 55113 | \$1,339.55 | HUDL streaming services and gear for coaches and players |
| Roseville Area Schools | YourCause/Blackbaud - on behalf of Aaron Mastrian 65 Fairchild St Charleston, SC 29492 | \$8.00 | Student needs |

Agenda Topic: Casual Substitute Pay Rates
 Meeting Date: January 23, 2024
 Contact Person: Kenyatta McCarty

Background:

Human Resources is recommending the following substitute rates of pay for the support areas listed below for the 2023-2024 year:

| | <u>Rates/Hour</u> |
|--|-------------------|
| Clerical Support Staff | \$15.00 |
| Custodial Staff | \$15.00 |
| Nutrition Assistant Staff | \$15.00 |
| Paraprofessional Staff | \$15.00 |
| Sped Paraprofessional w/Para-pro | \$17.00 |
| Health Assistant Staff | \$15.00 |
| Technology Assistant | \$12.00 |
| Teachers – Homebound Staff | \$27.00 |
| Teachers – Substitute Staff (Teachers on Call) | \$185.00/day |
| | \$95.00/half day |
| <i>Building Sub* (Teachers on Call)</i> | \$200/day |

| | |
|--------------------|-----------|
| Interpreters (OEE) | \$25/hour |
|--------------------|-----------|

Recommendation:

It is recommended that the board approve the substitute rates of pay for the 2023-2024 school year as presented.

 X Action Required

 Informational – No Board Action Requested

Agenda Topic: Career and College Readiness Report
Meeting Date: January 23, 2024
Contact Person: Jake Von De Linde

Background:

Jake Von De Linde, director of student achievement; Chris Hester, equity advancement principal; Dr. Jen Wilson, Roseville Area High School principal; Brynn McConnell, career navigator at RAHS; and Laura Freer, Fairview Alternative High School principal, will provide an update on the career and college readiness options available to students, including college credit-bearing courses and career and technical education.

Recommendation:

Action Required

Informational – No Board Action Requested



ROSEVILLE AREA SCHOOLS

*2022-23 Career and College Readiness
Report*

January 23, 2024



District Goals and Key Strategies

#1 Our graduates are prepared to achieve their goals and aspirations.

- Ensure students are college- and career-ready
- Deliver a challenging, joyful, and safe learning environment
- Deliver innovative, effective practices and systems

#2 Our learners contribute to an equitable, caring society.

- Cultivate student engagement and joy in learning
- Prepare learners to be racially and socially responsive

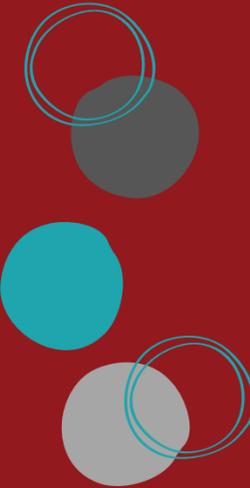
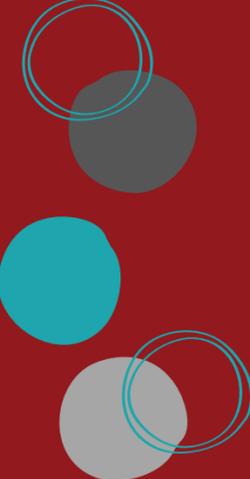
#3 We are a culturally responsive, inclusive, anti-racist district.

- Ensure educator commitment to anti-racist practices
- Hire and retain a diverse workforce
- Build a culture of belonging where all feel welcome, included, and safe

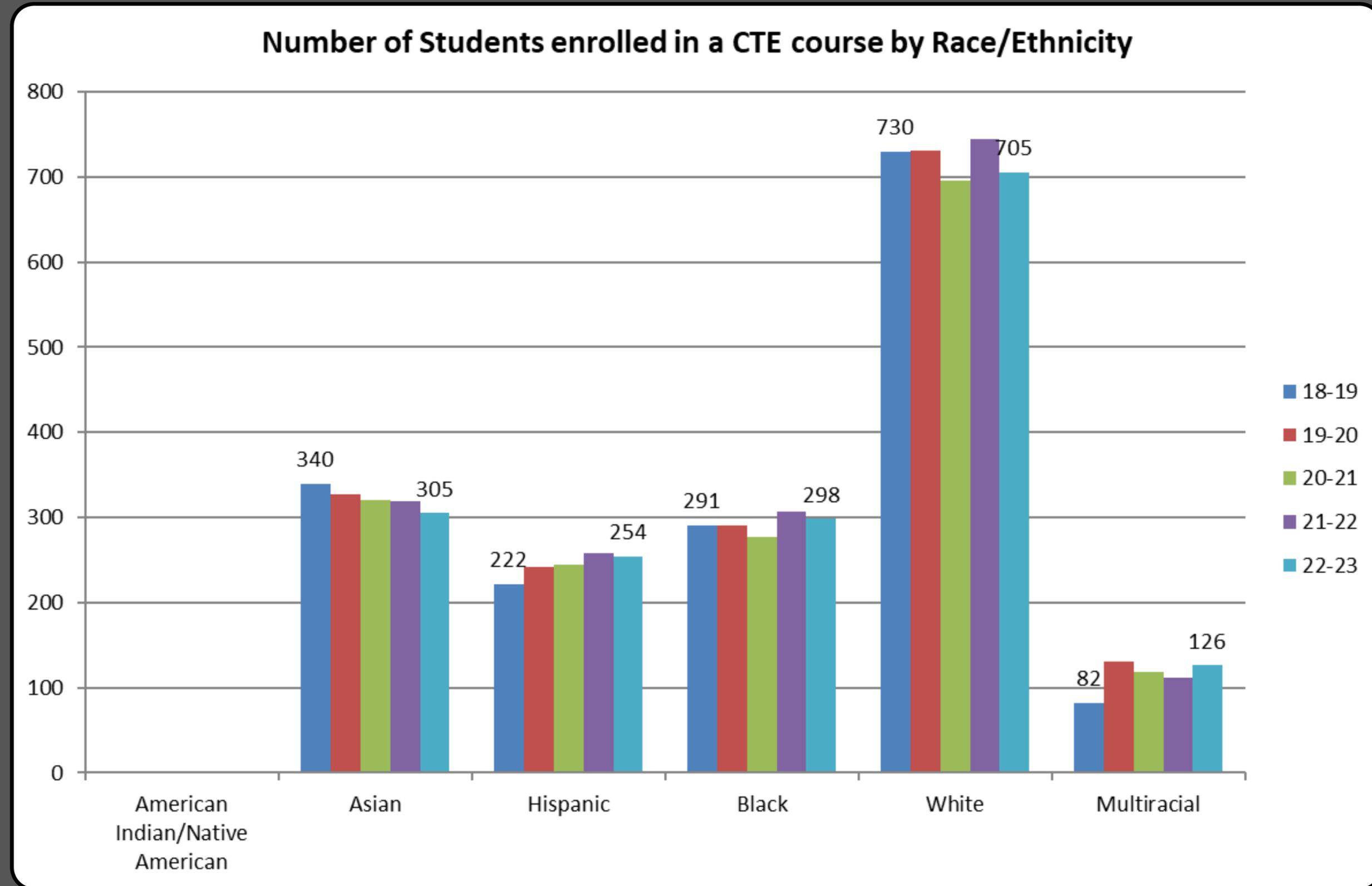
#4 The community is united behind meeting student needs.

- Partner with families and the community to support student success
- 

Career Readiness

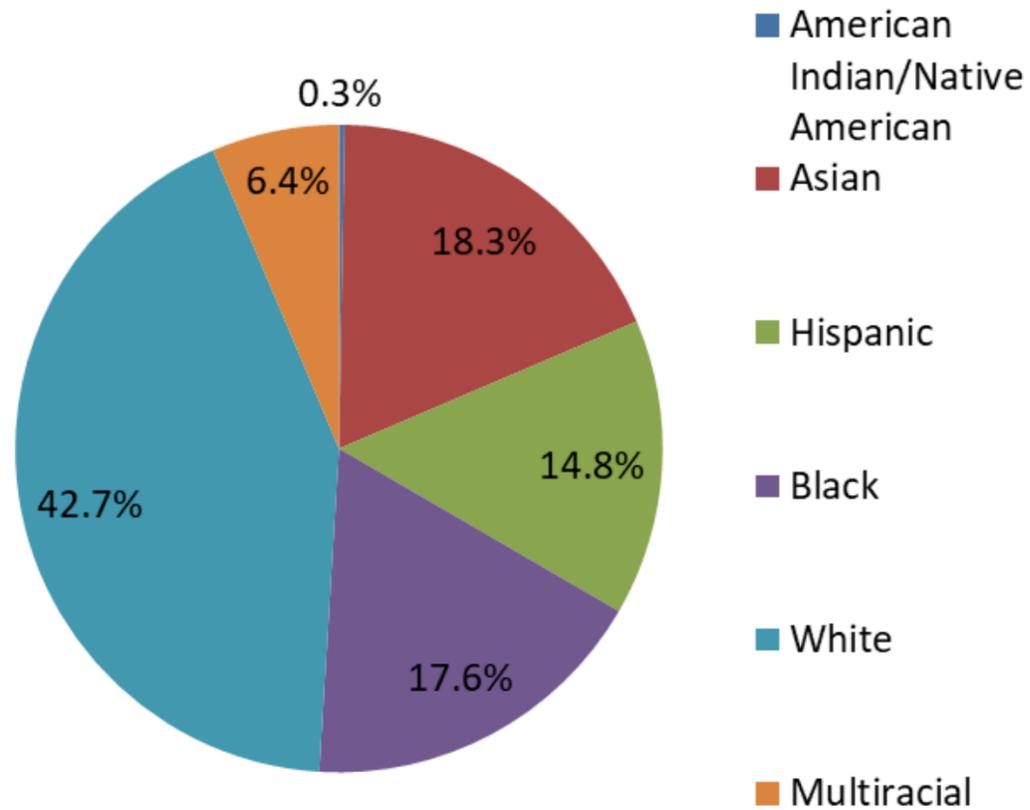


Career and Technical Education (CTE)

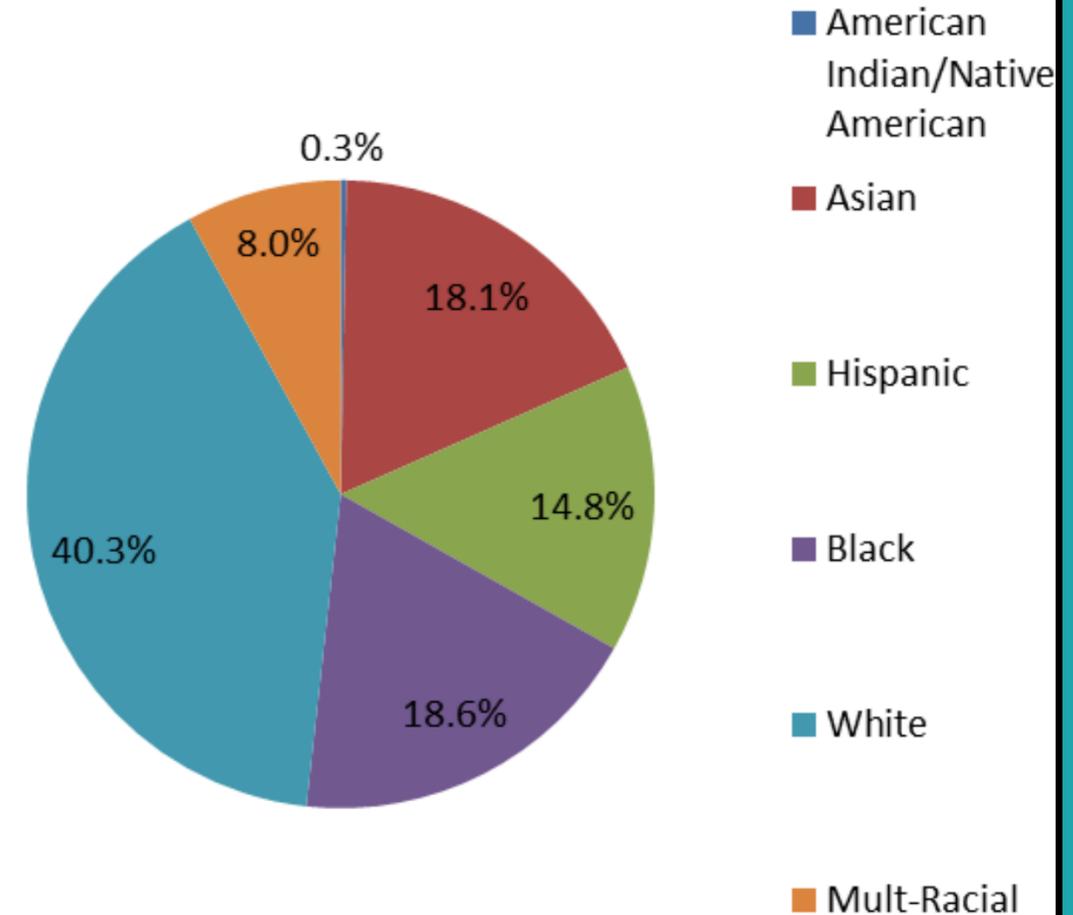


Career & Technical Education Courses 2022-2023

Percent of Students Enrolled in a CTE course by Race/Ethnicity



RAHS Student Enrollment by Race/Ethnicity

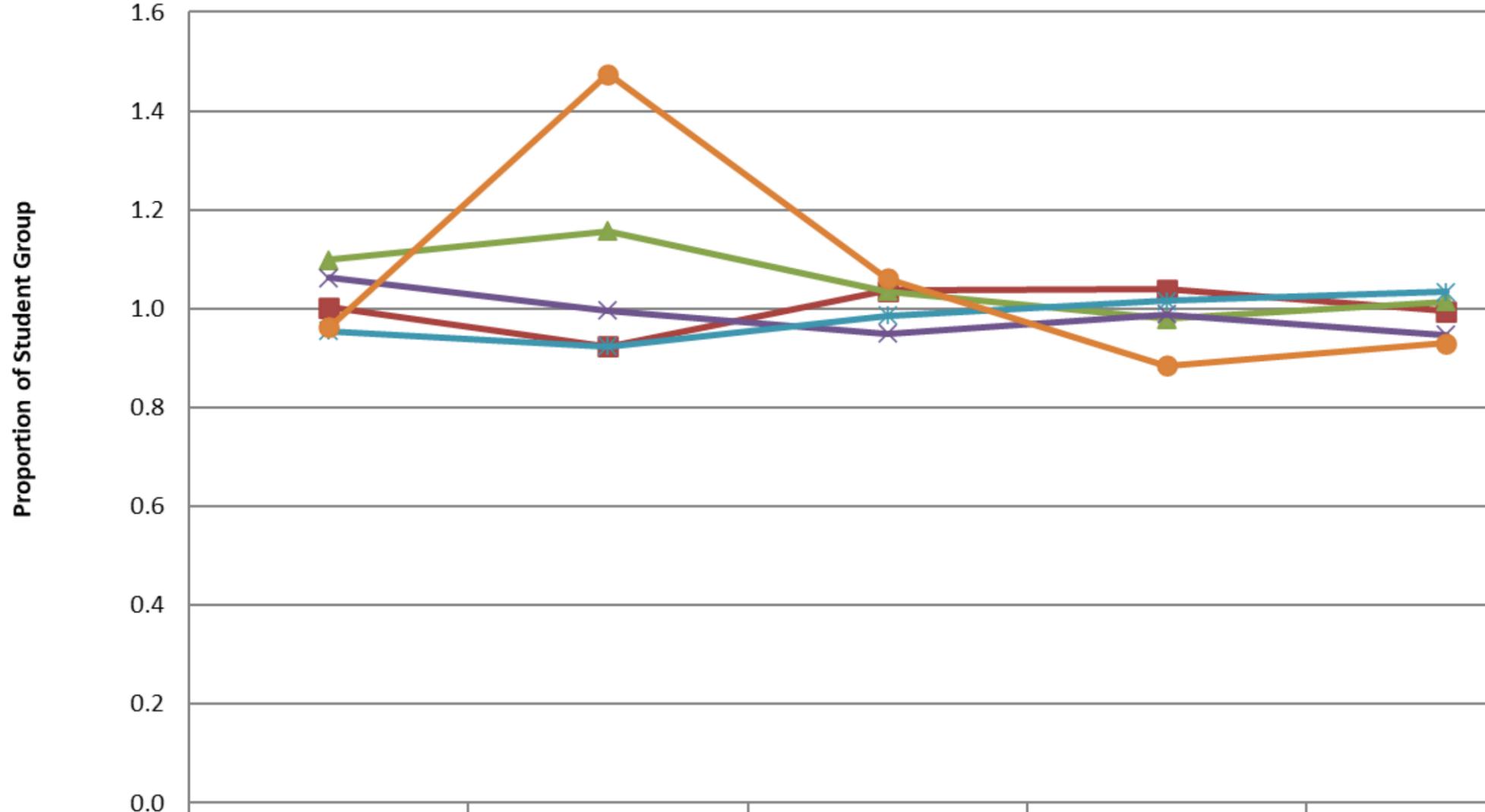




Career and Technical Education (CTE) Trend



Representation in CTE Courses at RAHS

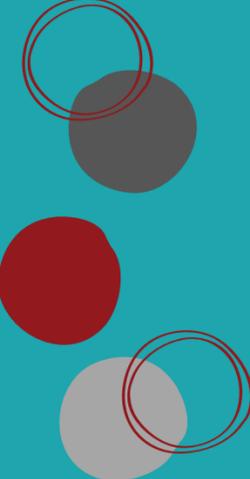


| | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 |
|---------------------------------|-------|-------|-------|-------|-------|
| American Indian/Native American | | | | | |
| Asian | 1.0 | 0.9 | 1.0 | 1.0 | 1.0 |
| Hispanic | 1.1 | 1.2 | 1.0 | 1.0 | 1.0 |
| Black | 1.1 | 1.0 | 0.9 | 1.0 | 0.9 |
| White | 1.0 | 0.9 | 1.0 | 1.0 | 1.0 |
| Multiracial | 1.0 | 1.5 | 1.1 | 0.9 | 0.9 |



Preparing FAHS Students for Tomorrow's Success





CCR Opportunities at FAHS

Awareness

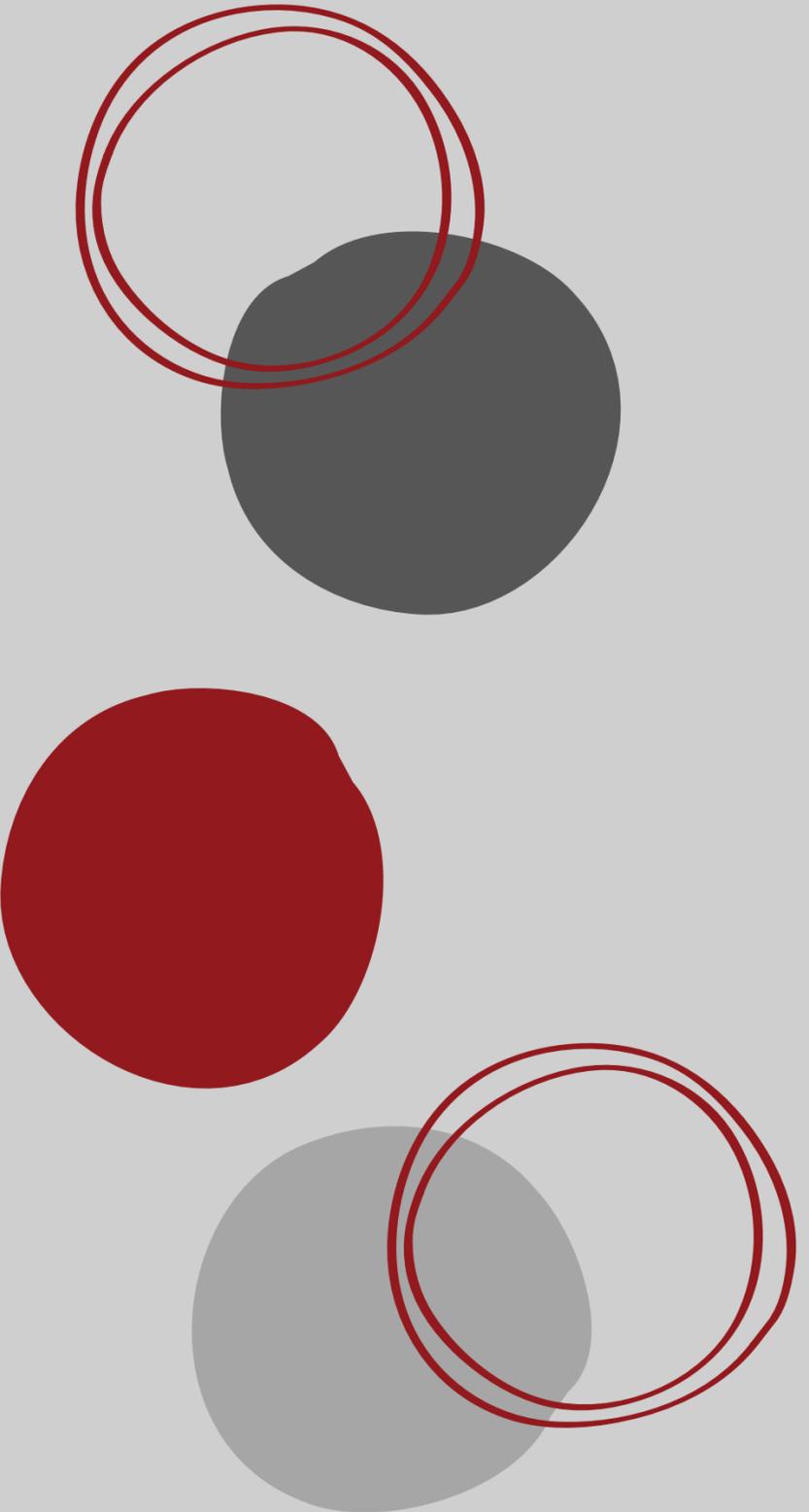
Guest Speakers
Work & College
Sites
Career &
Education Fairs

Exploration

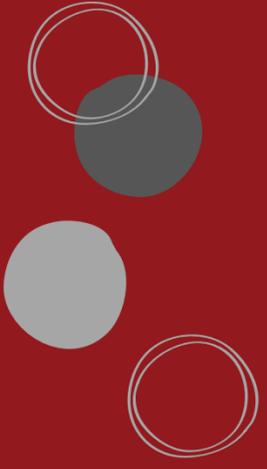
Mock Interviews
YouScience
Job Shadows

Preparation

Work
Experiences

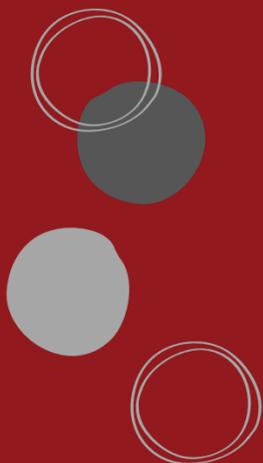
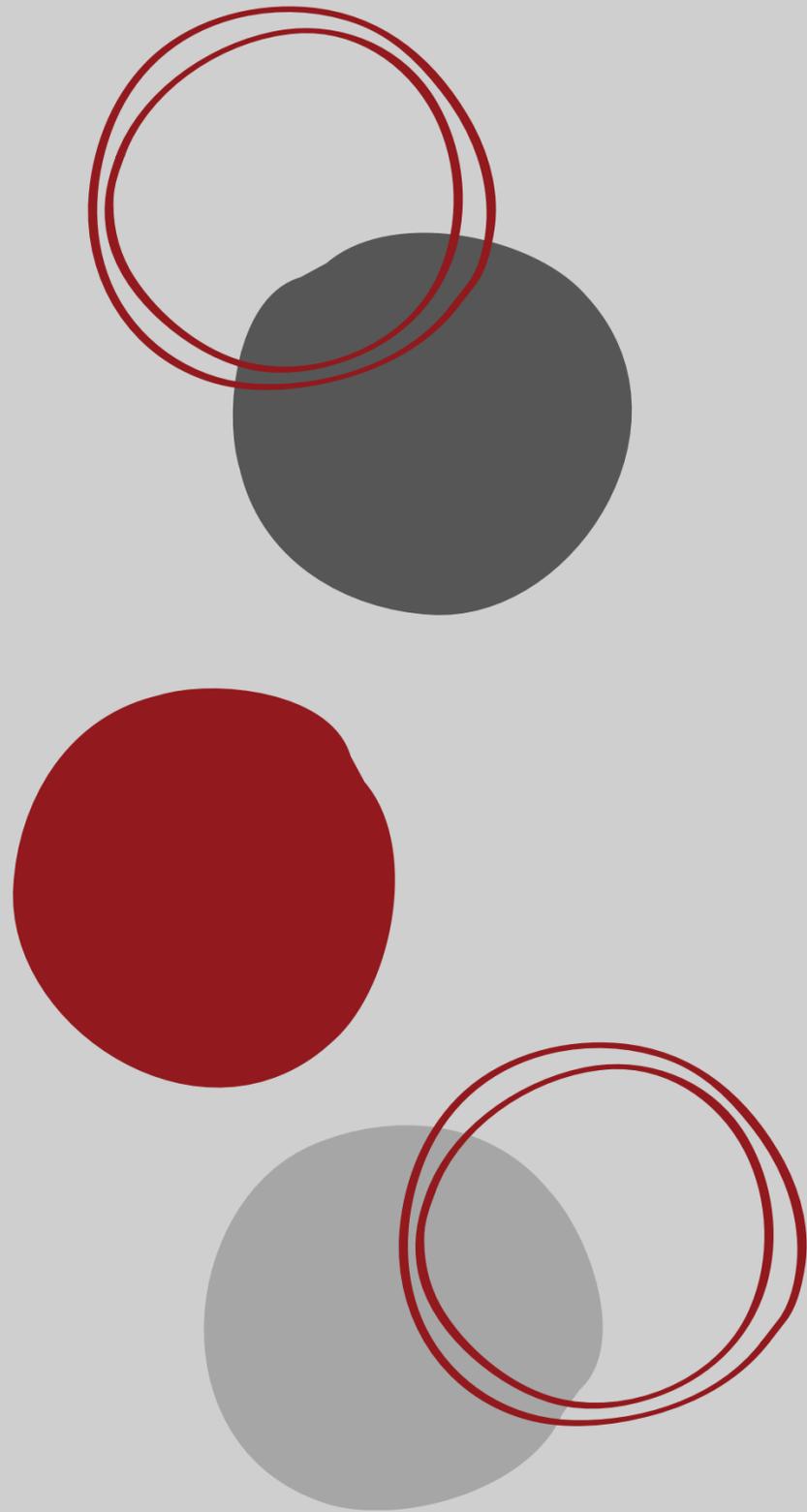


Career Navigator Highlights

- McGough field trip
 - Career Connect field trip
 - Community Advisory Committee
 - Career + College Website
 - CTE Program Approval
 - CTE Advisory Council
- 

Career Navigator Highlights

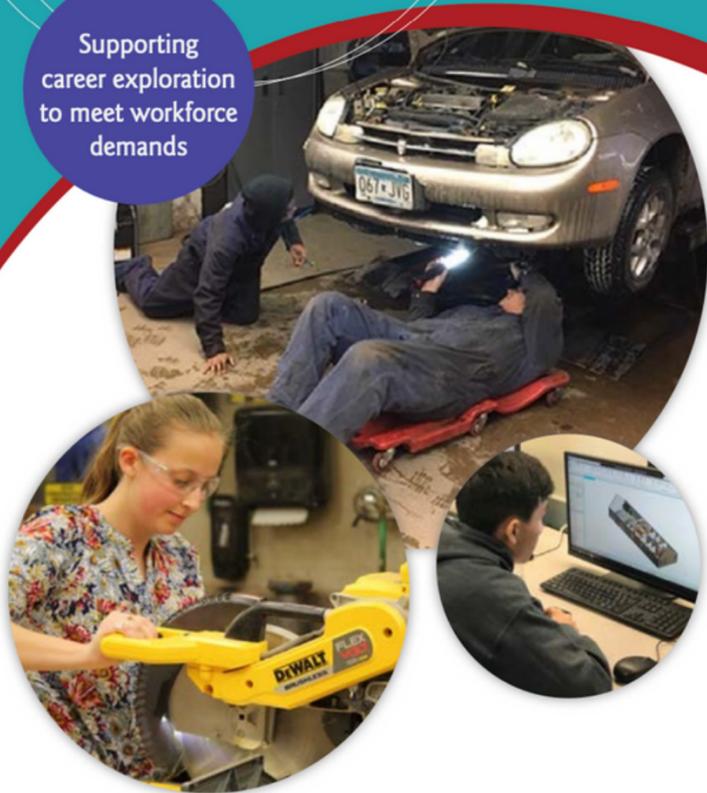
- NextGrad screen
- YouScience
- Youth Skills Training grant
- Grow Your Own grant
- Classroom visits
 - ELD, SPED, Connections, AVID



Business Partnerships

RAIDER CAREER PATHWAYS

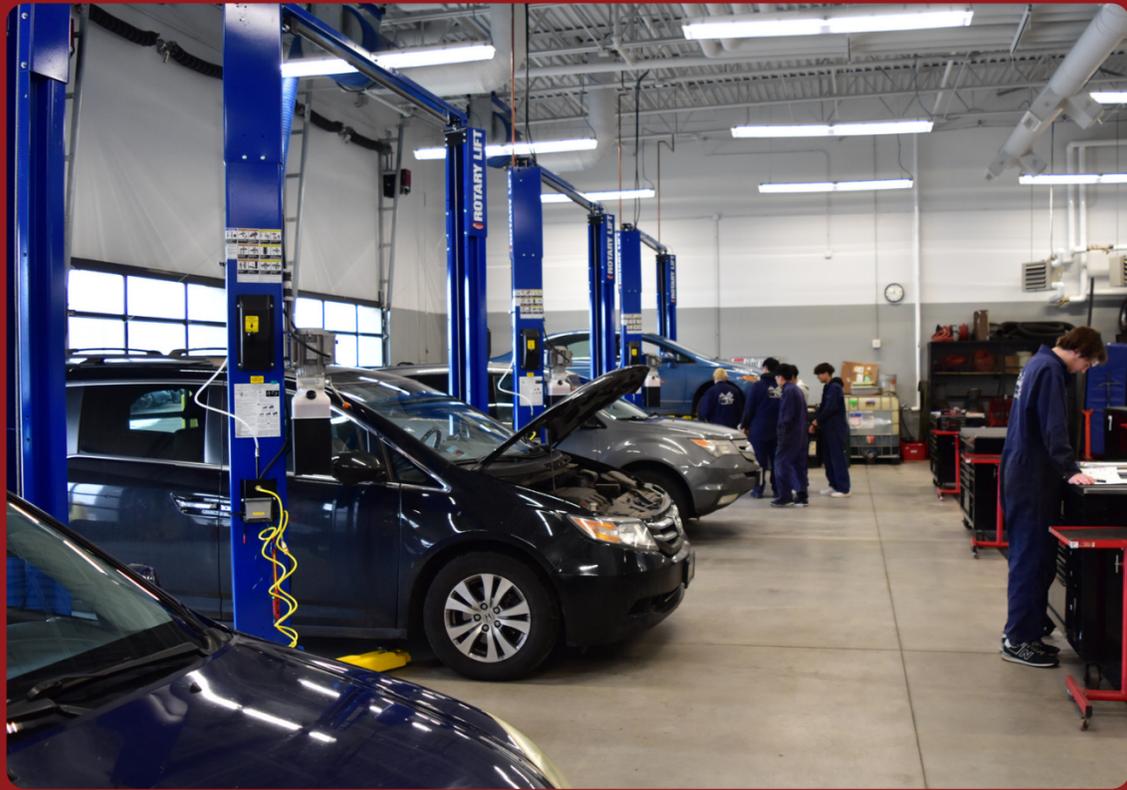
Supporting career exploration to meet workforce demands



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

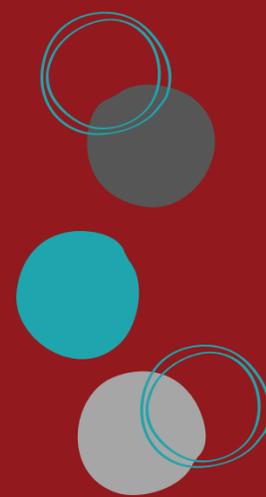
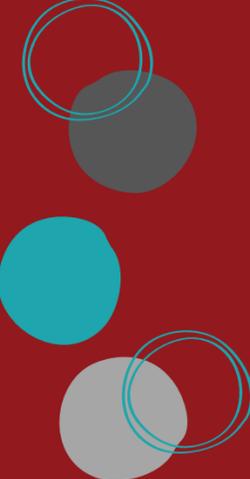
- Guest speakers
- Field trips
- Informational interviews
- Job shadowing
- Mentoring
- Internships
- Financial resources
- Mock interviews and resume writing



RAHS CTE Spaces



College Readiness



College Credit Bearing Courses 2022-2023

Advanced Placement (AP) College Board

Students must complete the AP exam to have possibility of college credits.

AP Studio Art - Drawing Portfolio*
AP Computer Science Principles
AP Computer Science A
AP American Lit and Comp
AP Humanities
AP Environmental Science
AP Biology
AP Chemistry
AP Physics 1
AP Calculus AB
AP Calculus BC
AP Statistics
AP Human Geography
AP World History
AP US History
AP American Government
AP Microeconomics
AP Psychology
AP Spanish Language and Culture

College in the Schools (CIS) University of MN-TC

Instructors approved to teach following college level, dual-enrollment courses @ RAHS. Transcribed credits.

CIS Modern Literature
CIS Sociology of Family

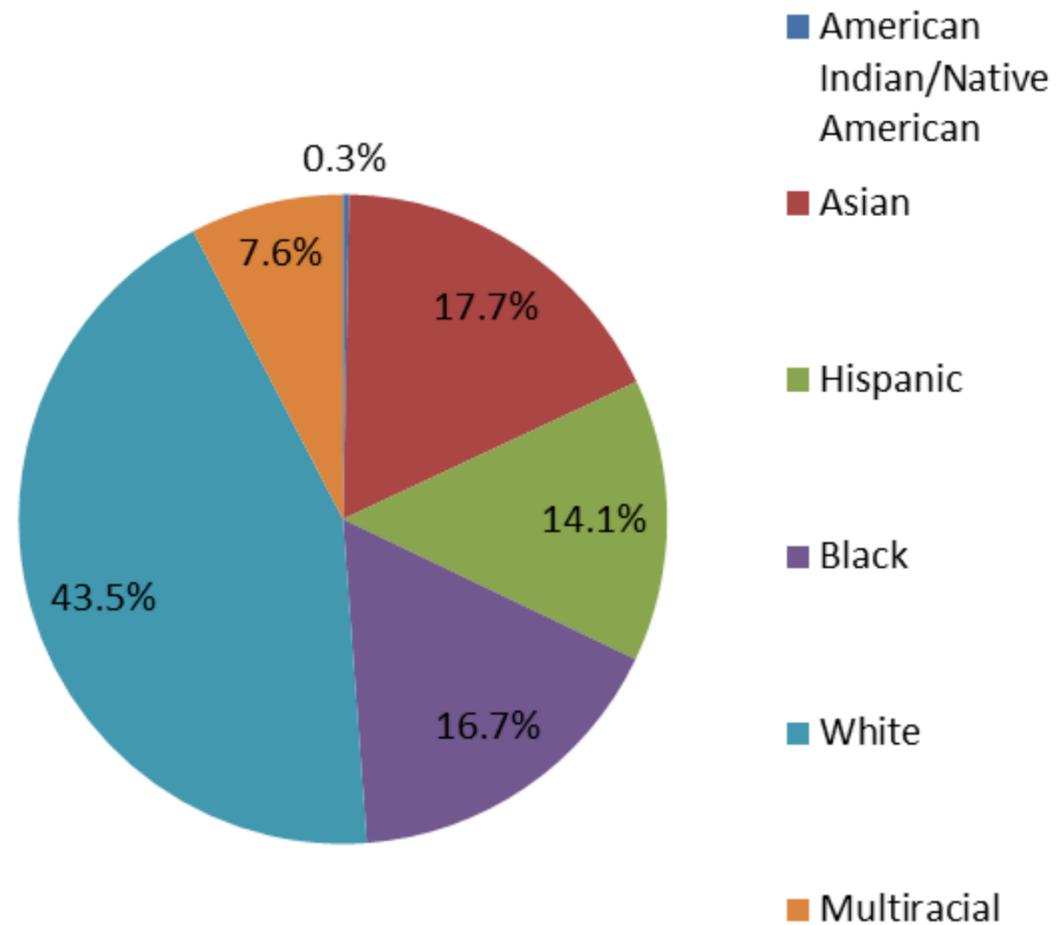
Concurrent Enrollment (CE) MN State Partners

Instructors approved to teach following college level, dual-enrollment courses @ RAHS. Transcribed credits.

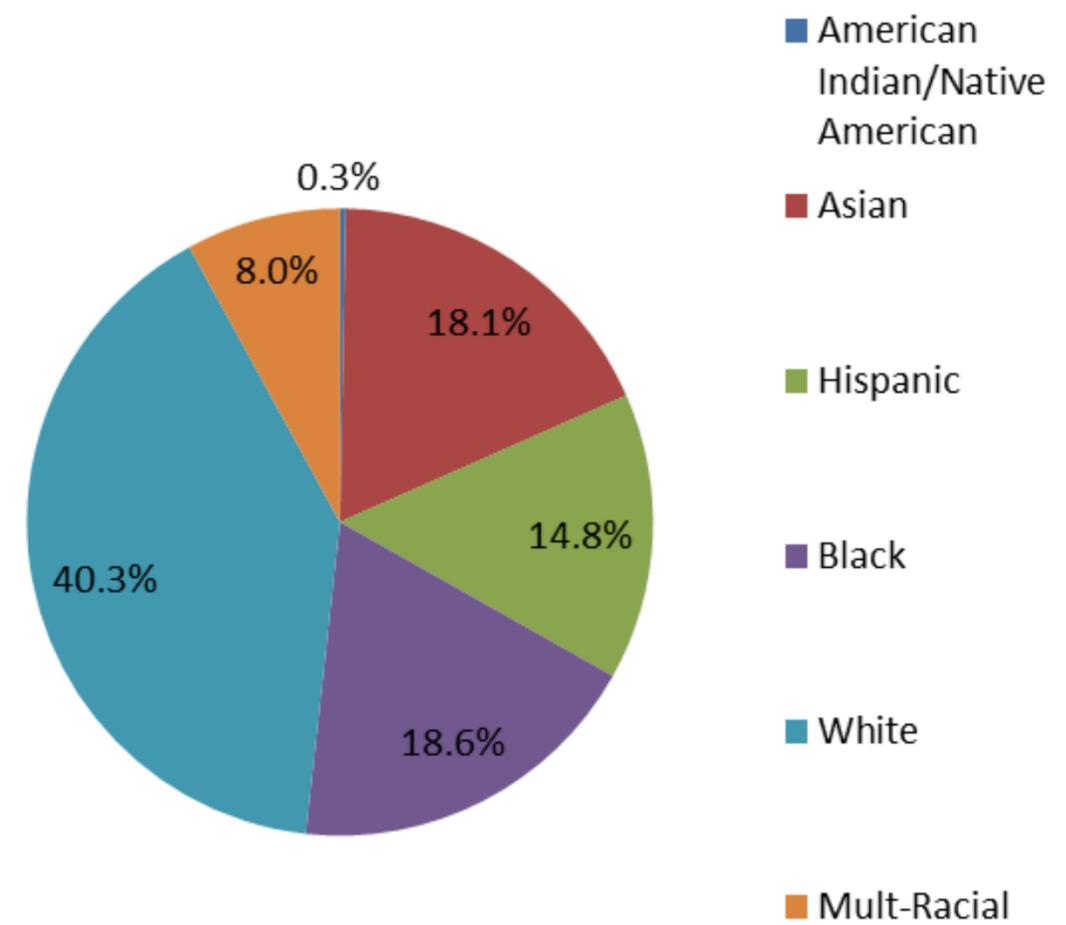
Intro to Urban Education
Multicultural Approaches to Education
Technology for Educators
College Algebra
Photography II
Photography III
Graphic Design II
Woodworking II
Auto Mechanics II

College Credit-Bearing Courses 2022-23

RAHS College Credit Course Enrollment by Race/Ethnicity

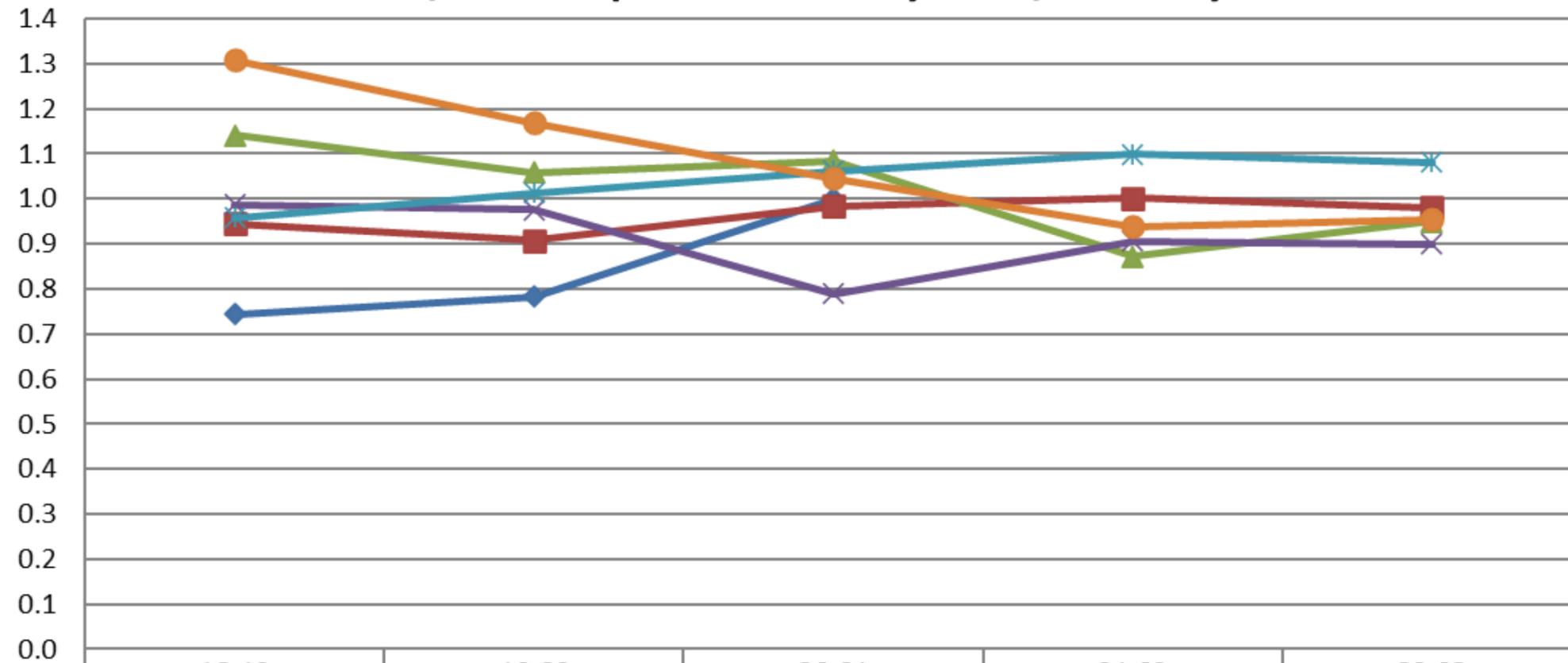


RAHS Student Enrollment by Race/Ethnicity



College Credit-Bearing Courses Trend

RAHS Under/Over Representation by Race/Ethnicity



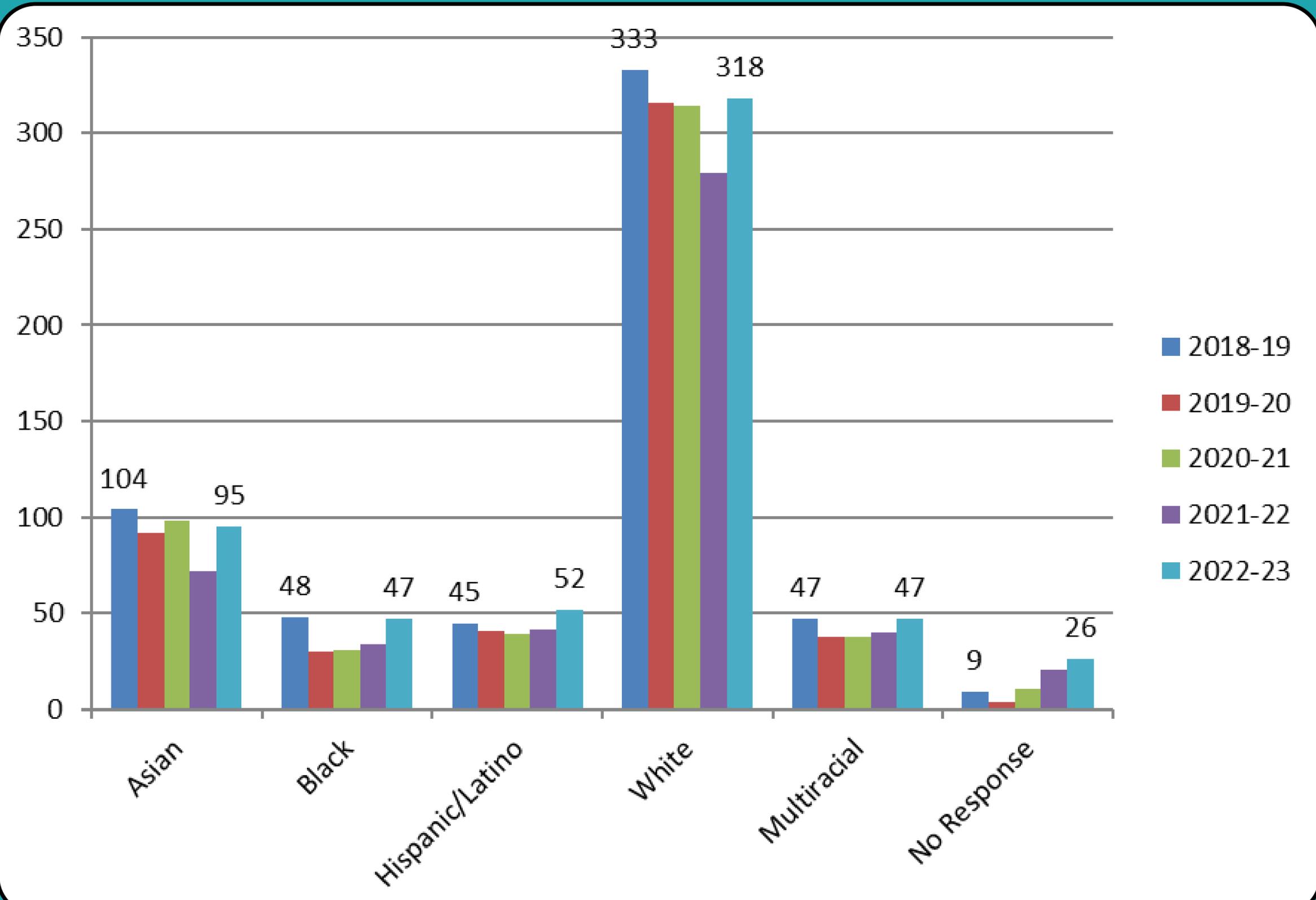
| | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 |
|-----------------------------------|-------|-------|-------|-------|-------|
| ◆ American Indian/Native American | 0.7 | 0.8 | 1.0 | 0.9 | 0.9 |
| ■ Asian | 0.9 | 0.9 | 1.0 | 1.0 | 1.0 |
| ▲ Hispanic | 1.1 | 1.1 | 1.1 | 0.9 | 0.9 |
| ✕ Black | 1.0 | 1.0 | 0.8 | 0.9 | 0.9 |
| ✱ White | 1.0 | 1.0 | 1.1 | 1.1 | 1.1 |
| ● Multiracial | 1.3 | 1.2 | 1.0 | 0.9 | 1.0 |



Advanced Placement Summary Data

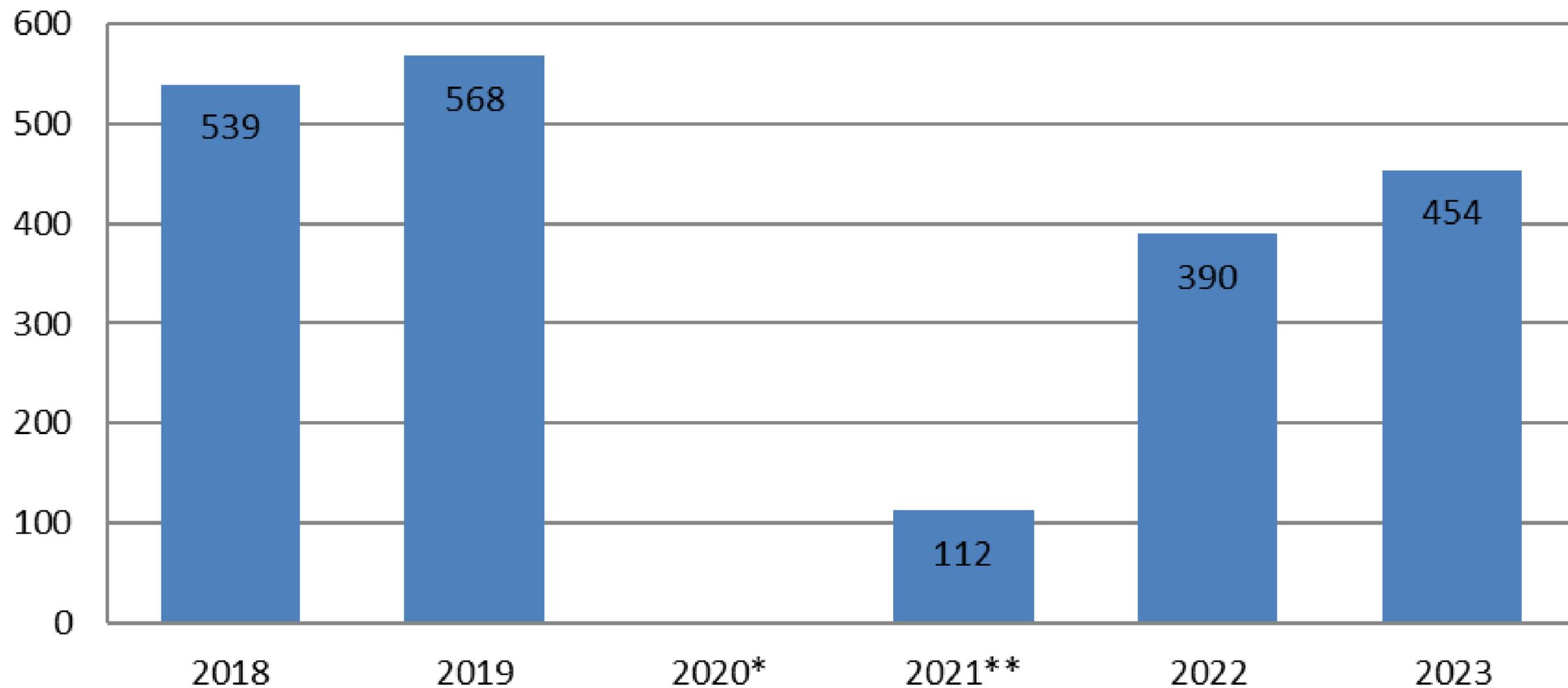
| AP Summary | 2019 | 2020 | 2021 | 2022 | 2023 |
|--|------|------|------|------|------|
| Total AP Students | 587 | 521 | 532 | 489 | 586 |
| Number of Exams | 858 | 770 | 756 | 678 | 789 |
| Percent of AP Students with a 3+ Score | 65% | 68% | 56% | 65% | 66% |

AP Test Participation by Race/Ethnicity

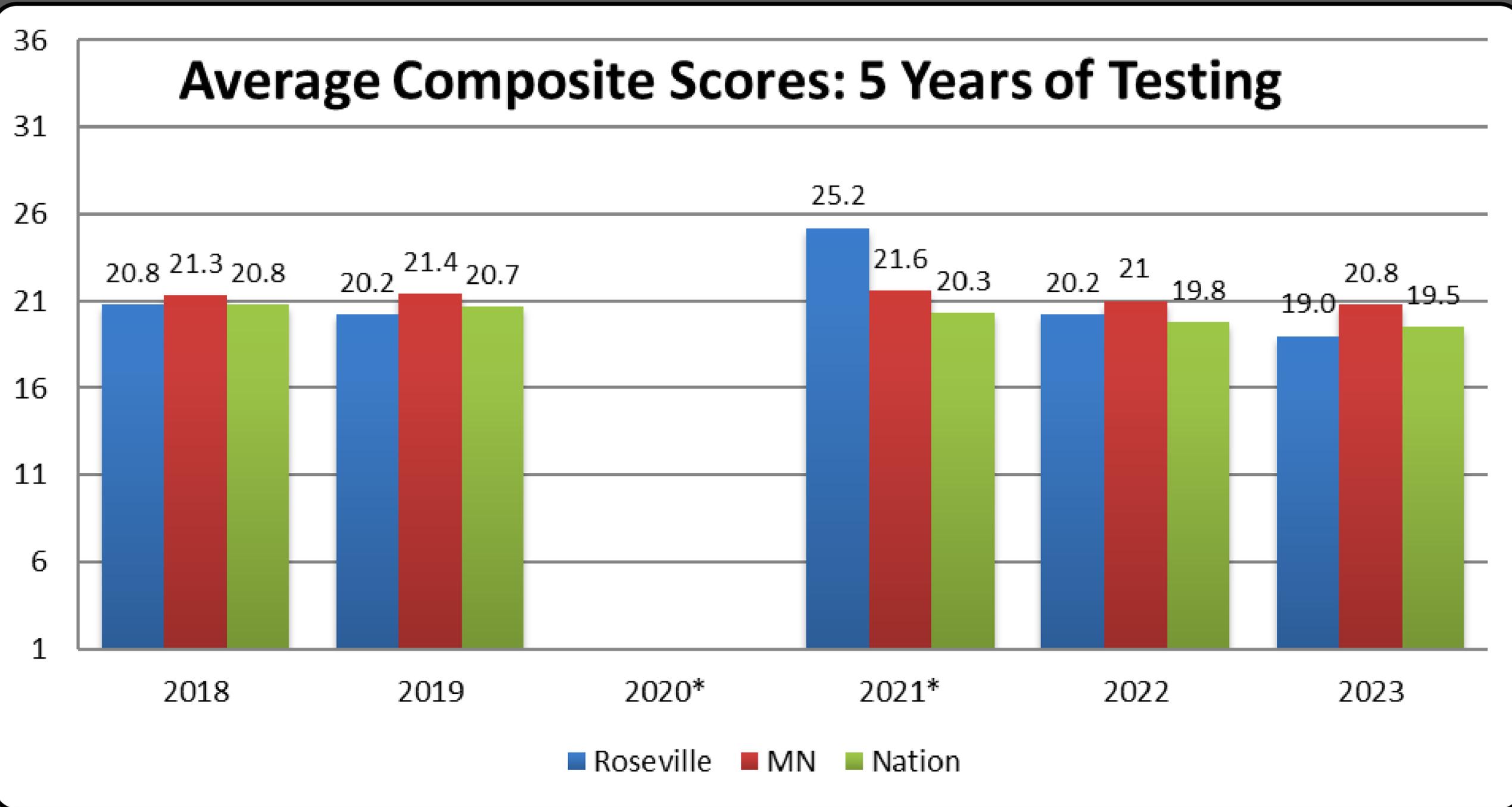


ACT Participation Trend

Number of Graduating Class Taking the ACT

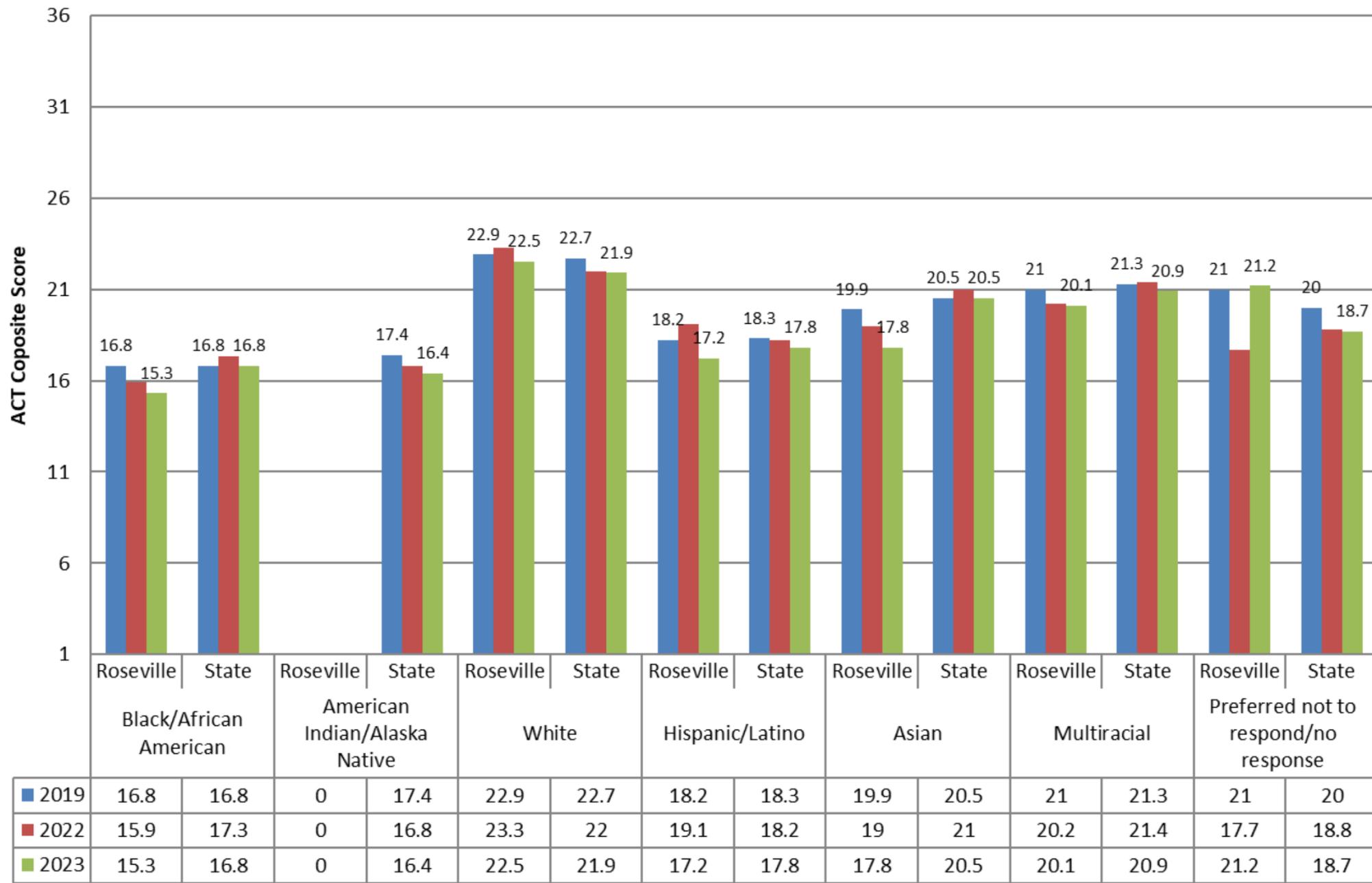


ACT Composite Score Trend

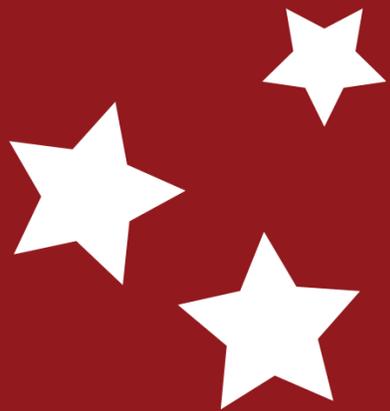


ACT Composite Score by Race/Ethnicity

Act Composite Scores by Race/Ethnicity: 3 Years of Testing



Questions and Discussion



Agenda Topic: 2024-2025 and 2025-2026 Draft School Year Calendars
Meeting Date: January 23, 2024
Contact Person: Melissa Sonnek

Background:

Melissa Sonnek, assistant superintendent, will review drafts of the traditional and year-round school year calendars for the 2024-2025 and 2025-2026 school years.

Administration will seek approval of the final 2024-2025 and draft 2025-2026 school year calendars at the February 6 school board meeting.

Recommendation:

Action Required

Informational – No Board Action Requested

Roseville Area Schools 2024-25

| August | | | | | September | | | | | October | | | | |
|--------|------|------|------|----|------------------------|------------------------------------|---------------------------------------|----|----|---------|----|------|-------------------|----|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | 1 | 2 | Labor Day 2 | First Day Grades 1-9, RAMS 3 | First Day K and 10-12 RAMS 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | First Day PreK 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | T 16 | Fall Recess 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| T 26 | T 27 | T 28 | T 29 | 30 | 30 | | | | | 28 | 29 | 30 | 31 | |

| November | | | | | December | | | | | January | | | | |
|----------|-----|-----------|--------------------|----|----------|----|--------------------|----|----|----------------------|----|----|-------------------|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | T 2 | 3 | 4 | 5 | 6 | | | 1 | Winter Break 2 | 3 |
| T 4 | T 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | Winter Break 25 | 26 | 27 | MLK Jr. Day 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | End 27 | Thanksgiving 28 | 29 | 30 | 31 | | | | 27 | 28 | 29 | 30 | T 31 |

| February | | | | | March | | | | | April | | | | |
|-------------------|----|----|----|----|-------|----|--------------------|-------------------|-----|-------|----|----|----|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T K-8 3 | 4 | 5 | 6 | 7 | 3 | 4 | 5 | End Tri 2 6 | T 7 | | 1 | 2 | 3 | 4 |
| 10 | 11 | 12 | 13 | 14 | 10 | 11 | Spring Break 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 |
| Pres Day 17 | 18 | 19 | 20 | 21 | 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | T 18 |
| 24 | 25 | 26 | 27 | 28 | 24 | 25 | 26 | 27 | 28 | T 21 | 22 | 23 | 24 | 25 |
| | | | | | 31 | | | | | 28 | 29 | 30 | | |

| May | | | | | June | | | | | July | | | | |
|-----------------------|----|----|----|------|------|-------------------------|------|----------------------|----|------|----|----|----|----|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | T 9 | 9 | Last Day of 10 | T 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | Juneteent h 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | T 23 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| Memorial Day 26 | 27 | 28 | 29 | 30 | 30 | | | | | 28 | 29 | 30 | 31 | |

Trimesters: Tri 1 = 57 days, Tri 2 = 55 days, Tri 3 = 56 days
 T = Teacher Workshop (no School) Shaded Days = No School

Roseville Area Schools 2024-25 Year Round

| August | | | | | September | | | | | October | | | | |
|-----------------------|---------|--------------------|--------------------|---------|------------------------|------------------------------|---------------------------|----------------------|----|----------------------|-----------------------------|---------|-------------------|--------------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | 1 | 2 | Labor Day 2 | First Day Grades 1-6 3 | First Day Grade K 4 | 5 | 6 | | 1 | 2 | 3 | Confere 4 |
| 5 | 6 | 7 | 8 | 9 | First Day PreK 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | T 16 | Fall Recess 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| T 26 | T 27 | T 28 | T 29 | 30 | 30 | | | | | 28 | 29 | 30 | 31 | |
| November | | | | | December | | | | | January | | | | |
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | T 2 | 3 | 4 | 5 | 6 | | | 1 | Winter Break 2 | 3 |
| T 4 | T 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | End Qtr 1 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | Winter Break 25 | 26 | 27 | MLK Jr. Day 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | Thanksgiving 28 | 29 | 30 | 31 | | | | 27 | 28 | 29 | 30 | T 31 |
| February | | | | | March | | | | | April | | | | |
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T K-8 3 | 4 | 5 | 6 | 7 | 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 |
| 10 | 11 | 12 | End Qtr 2 13 | T 14 | 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 |
| Pres Day 17 | 18 | 19 | 20 | 21 | 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | Conference 17 | T 18 |
| 24 | 25 | 26 | 27 | 28 | 24 | 25 | 26 | 27 | 28 | T 21 | 22 | 23 | 24 | 25 |
| | | | | | 31 | | | | | 28 | 29 | 30 | | |
| May | | | | | June | | | | | July | | | | |
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | End Qtr 3 8 | T 9 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 16 | 17 | 18 | Juneteent h 19 | 20 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 |
| Memorial Day 26 | 27 | 28 | 29 | 30 | 30 | | | | | 28 | Last Day of School 29 | T 30 | 31 | |

Trimesters: Qtr 1 = 46 days, Qtr 2 = 40 days, Qtr 3 = 45 days, Qtr 4 = 36 days

T = Teacher Workshop (no School) Shaded Days = No School

Roseville Area Schools 2025-26

| August | | | | | September | | | | | October | | | | |
|--------|------|------|------|----|------------------|------------------------------|--------------------------------|----|----|---------|----|------|----------------|----|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | Labor Day 1 | First Day Grades 1-9, RAMS 2 | First Day K and 10-12 RAMS 8 3 | 4 | 5 | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | First Day PreK 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 | 13 | 14 | T 15 | Fall Recess 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 |
| T 25 | T 26 | T 27 | T 28 | 29 | 29 | 30 | | | | 27 | 28 | 29 | 30 | 31 |

| November | | | | | December | | | | | January | | | | |
|----------|-----|--------|-----------------|----|----------|----|-----------------|----|----|----------------|----|----|----------------|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T 3 | T 4 | 5 | 6 | 7 | T 1 | 2 | 3 | 4 | 5 | | | | Winter Break 1 | 2 |
| 10 | 11 | 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 |
| 17 | 18 | 19 | 20 | 21 | 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 |
| 24 | 25 | End 26 | Thanksgiving 27 | 28 | 22 | 23 | Winter Break 24 | 25 | 26 | MLK Jr. Day 19 | 20 | 21 | 22 | 23 |
| | | | | | 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | T 30 |

| February | | | | | March | | | | | April | | | | |
|-------------|----|----|----|----|-------|----|-----------------|-------------|-----|-------|----|----|----|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T K-8 2 | 3 | 4 | 5 | 6 | 2 | 3 | 4 | End Tri 2 5 | T 6 | | | 1 | 2 | 3 |
| 9 | 10 | 11 | 12 | 13 | 9 | 10 | Spring Break 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 |
| Pres Day 16 | 17 | 18 | 19 | 20 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | 16 | T 17 |
| 23 | 24 | 25 | 26 | 27 | 23 | 24 | 25 | 26 | 27 | T 20 | 21 | 22 | 23 | 24 |
| | | | | | 30 | 31 | | | | 27 | 28 | 29 | 30 | |

| May | | | | | June | | | | | July | | | | |
|-----------------|----|----|----|------|------|---------------|------|----|-----------------|------|----|----|----|----|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | T 8 | 8 | Last Day of 9 | T 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | Juneteenth h 19 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | T 22 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 |
| Memorial Day 25 | 26 | 27 | 28 | 29 | 29 | 30 | | | | 27 | 28 | 29 | 30 | 31 |

Trimesters: Tri 1 = 57 days, Tri 2 = 55 days, Tri 3 = 56 days
 T = Teacher Workshop (no School) Shaded Days = No School

Roseville Area Schools 2025-26 Year Round Option

| August | | | | | September | | | | | October | | | | |
|--------|------|------|------|----|------------------|------------------------|---------------------|----|----|---------|----|------|----------------|-------------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | Labor Day 1 | First Day Grades 1-6 2 | First Day Grade K 3 | 4 | 5 | | | 1 | 2 | Conferenc 3 |
| 4 | 5 | 6 | 7 | 8 | First Day PreK 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 | 13 | 14 | T 15 | Fall Recess 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 |
| T 25 | T 26 | T 27 | T 28 | 29 | 29 | 30 | | | | 27 | 28 | 29 | 30 | 31 |

| November | | | | | December | | | | | January | | | | |
|----------|-----|--------------|-----------------|----|----------|----|-----------------|----|----|----------------|----|----|----------------|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T 3 | T 4 | 5 | 6 | 7 | T 1 | 2 | 3 | 4 | 5 | | | | Winter Break 1 | 2 |
| 10 | 11 | End Qtr 1 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 |
| 17 | 18 | 19 | 20 | 21 | 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 |
| 24 | 25 | 26 | Thanksgiving 27 | 28 | 22 | 23 | Winter Break 24 | 25 | 26 | MLK Jr. Day 19 | 20 | 21 | 22 | 23 |
| | | | | | 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | T 30 |

| February | | | | | March | | | | | April | | | | |
|-------------|----|----|--------------|------|-------|----|----|----|----|-------|----|----|---------------|------|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| T K-8 2 | 3 | 4 | 5 | 6 | 2 | 3 | 4 | 5 | 6 | | | 1 | 2 | 3 |
| 9 | 10 | 11 | End Qtr 2 12 | T 13 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 |
| Pres Day 16 | 17 | 18 | 19 | 20 | 16 | 17 | 18 | 19 | 20 | 13 | 14 | 15 | Conference 16 | T 17 |
| 23 | 24 | 25 | 26 | 27 | 23 | 24 | 25 | 26 | 27 | T 20 | 21 | 22 | 23 | 24 |
| | | | | | 30 | 31 | | | | 27 | 28 | 29 | 30 | |

| May | | | | | June | | | | | July | | | | |
|-----------------|----|----|-------------|-----|------|----|----|----|---------------|------|-----------------------|------|----|----|
| M | T | W | T | F | M | T | W | T | F | M | T | W | T | F |
| | | | | 1 | 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 |
| 4 | 5 | 6 | End Qtr 3 7 | T 8 | 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | Juneteenth 19 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 |
| Memorial Day 25 | 26 | 27 | 28 | 29 | 29 | 30 | | | | 27 | Last Day of School 28 | T 29 | 30 | 31 |

Trimesters: Qtr 1 = 46 days, Qtr 2 = 40 days, Qtr 3 = 45 days, Qtr 4 = 36 days

T = Teacher Workshop (no School) Shaded Days = No School

Agenda Topic: 2024-2025 Budget Parameters and Timeline
Meeting Date: January 23, 2024
Contact Person: Shari Thompson

Background:

The 2024-2025 budget parameters and timeline have been prepared in accordance with the annual budget process. The budget parameters have been developed to maximize learning and focus resources on equity and quality education for all students.

Director of Business Services Shari Thompson will review the budget parameters and development timeline.

Recommendation:

It is recommended that the school board approve the 2024-2025 budget parameters and timeline as presented.

Action Required

Informational – No Board Action Requested

**ROSEVILLE AREA SCHOOLS
PROPOSED GENERAL FUND BUDGET PARAMETERS
2024-2025**

The district is in the process of preparing its 2024-2025 budget. Parameters are general guidelines based on our best estimates with current information. Current budget planning assumptions are listed below. Should these parameters need to be adjusted during preliminary budget development, they will be brought back to the board for approval.

Board Policy states *“the school district will strive to maintain a minimum unassigned general fund balance of 3 percent of the annual budget”*. Given this fiscal expectation, the School District is currently in compliance with the 3 percent minimum and administration is proactively planning to present a preliminary 2024-2025 budget which includes an operating surplus and maintains the financial stability the unassigned fund balance provides for the future.

Finance/Revenue Parameters

The per-pupil basic general education formula allowance is currently \$7,138. The MN Legislature increased the formula allowance by 2% or \$143, for a total basic formula allowance of \$7,281 in 2024-2025.

Operating referendum revenue continues to be based on Adjusted Pupil Units (APU). Thanks to the support and generosity of the Roseville Area Schools community, the district will receive \$1,983.86 per APU in operating levy. In addition, the district will continue to receive \$724 per APU in Local Option Revenue.

Levy revenue will be based on the 2023 Pay 2024-25 Certified Levy.

Compensatory revenue is projected to increase about 6 percent or \$450,000 over the current year.

Special education cross-subsidy revenue is expected to increase.

Enrollment Parameters

Enrollment will be projected using February 1, 2024, enrollment. Early estimates indicate stagnant or a slight decline in enrollment at the elementary level. Enrollment will be monitored and adjusted through the spring as more information becomes available.

Expenditure Budget Parameters

Focus resources on equity and student achievement

Staffing adjustments will match enrollment changes and align with class size ranges for all sites.

Class size ranges will be maintained at each of the current targets per grade in all grades 1-12. The following will be used for target section averages:

- Kindergarten – 22
- Grades 1-3 – 26
- Grades 4-6 – 31
- Grades 7-8 – 33
- Grades 9-12 – 34

Most student support resources added during the pandemic, including those for social emotional learning and mental health supports, will be maintained across the district.

Estimated salary and medical benefit settlements for upcoming contract negotiations will be included.

Dental, Life, and LTD insurance contributions are estimated to remain at the current budgeted level.

Outside contractor fees including transportation and contracted substitute teacher services rates will be examined to determine the estimated cost increase due to the employee shortages in these areas.

Utility costs will be based on multiple year average usage with consideration given to current rates (5% increase).

Federal CARES funds will sunset as of September 30, 2024. This is a reduction of approximately \$6 million in federal aid from the current year.

Federal program expenses will be equal to the program revenue.

Staff Development, Learning & Development, Safe Schools Levy, Health & Safety, Long-Term Facilities Maintenance (LTFM), Operating Capital and all other mandated reserve categories will be spent in compliance with statute.

Input

The process to build the proposed 2024-2025 budget will include several opportunities for input from various sources including the following:

School Board – The first official action that begins the process of budget development was the approval of the payable 2024 tax levy, which occurred on December 12, 2023. The board also provides guidance and input to the budget development process by approving the 2023-24 revised budget, the 2024-25 proposed budget timeline, and discussion of these preliminary

2024-25 budget assumptions. 2024-25 budget updates will continue to be provided as needed at board meetings until the Board adopts the Preliminary 2024-25 Budget on June 25, 2024.

Finance Advisory Committee – Committee membership includes community residents, the director of business services, superintendent, and board treasurer. The group meets quarterly to discuss and advise administration and the school board on economic and school finance issues and to build community trust in school district finances.

District Leadership - This group meets regularly and budget development is included on agendas.

Principals and Program Supervisors - Instructional leaders will provide input and shared decision making for budget adjustments, staffing and program needs.

Other stakeholder feedback – District administration is conducting ongoing feedback input sessions with various stakeholders including staff, students, families, and community members.

In addition to the budget presentations at regularly scheduled school board meetings, an annual budget hearing will be held prior to final adoption of the preliminary budget by the school board. The annual budget hearing is scheduled for May 28, 2024, in the Fairview Room at Anpétu Téča Education Center. This meeting will seek feedback in assessing budget recommendations.

**Roseville Area Schools – ISD 623
2024-2025 Proposed Budget Planning Timeline**

| Date | Budget Event | Action |
|---------------------------|--|---------------------------------------|
| June 2023 | 2023-2024 Budget Approved | Board Approval |
| September 26, 2023 | Preliminary Levy set (Payable 2024; 2024-25 Revenue) | Board Approval |
| December 12, 2023 | Final Levy set (Payable 2024; 2024-25 Revenue) | Board Approval |
| January 23, 2024 | Approve 2024-2025 budget timeline and parameters. | Board Approval |
| January 29, 2024 | Cabinet review of 2024-2025 budget timeline and parameters. | Cabinet |
| February 6, 2024 | Review & approval of 2023-24 revised general fund budget | Board Approval |
| February 23, 2024 | Budget update to School Board | School Board |
| April 3, 2024 | Finance Advisory Committee – revised current year budget, 2024-2025 budget parameters and timeline | Finance Advisory Committee |
| April 23, 2024 | Update the School Board on Budget development as needed | Administrative report to School Board |
| May 28, 2024 | Prior to the regular School Board meeting, the district holds a public hearing to share the 2024-2025 DRAFT general fund budget and collect any public comment | Administrative report to the public |
| June 25, 2024 | School Board formally adopts 2024-2025 Budget | Board Approval |

Agenda Topic: Schedule Closed Session to Discuss Labor Negotiations Strategy
Meeting Date: January 23, 2024
Contact Person: Superintendent Jenny Loeck

Background:

District administration requests that the board schedule a closed session immediately following the regular school board meeting on February 6, 2024. The closed session will be held in the Fairview Room at Anpétu Téča Education Center. The purpose of the session will be to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiations proposals, conducted pursuant to sections 179A.01 to 179A.25.

Recommendation:

It is recommended that the board schedule a closed session on February 6, 2024, immediately following the regular school board meeting for the purpose of considering strategy for labor negotiations with Education Minnesota-Roseville, per Minnesota Statutes section 13D.03.

Action Required

Informational – No Board Action Requested