



Agenda  
Regular School Board  
Meeting  
Tuesday, December 12,  
2023  
6:45 PM

1. Call to Order, Roll Call
2. Agenda Adjustments
3. Announcements, Comments, Recognitions
  - 3.a. Land Acknowledgment
4. Summary of Community Input Received for Action Items
5. Consent Agenda
  - 5.a. Minutes - Board Meeting of November 28, 2023
  - 5.b. Payment of Bills
  - 5.c. Personnel - Resignations, Appointments, Reductions
  - 5.d. Gifts
  - 5.e. Bids for Emmet D. Williams Elementary LTFM Projects
6. Reports and Non-Action Items
  - 6.a. Safety and Security Update  
**Speaker(s):** Melissa Sonnek, Lee Thao and Officer Abdi Warsame
  - 6.b. Early Childhood Program Report  
**Speaker(s):** Cyndi Arneson, Jen Krueger, Tamy Reese, Heidi Stone and Niceta Thomas
  - 6.c. 2022-23 Audit Update  
**Speaker(s):** Shari Thompson
7. Action Items
  - 7.a. Final Levy Certification  
**Speaker(s):** Shari Thompson
8. Board Reports  
**Speaker(s):** Board Members
9. Superintendent's Report  
**Speaker(s):** Superintendent Jenny Loeck
10. Adjournment

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT  
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

November 28, 2023

Acting Chair Todd Anderson called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins. Board members absent: Curtis Johnson. Also present: Jenny Loeck, superintendent of schools, and approximately eight other visitors or staff who attended all or part of the meeting.

Summary of Community Input Received for Action Items. The board received no community input regarding the evening's action items.

- (26) Consent Agenda. Gogins moved, Clark seconded acceptance of the consent agenda, including the minutes of the school board meetings on November 10 and November 14, 2023; payment of bills; resignations, appointments, reductions, adjustments; and gifts. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins. Nays: none. Absent: Johnson. Motion carried unanimously.

Achievement and Integration Plan Report. Delon Smith, director of equity and innovation, answered questions about the district's Achievement and Integration plan. The full report was provided during the World's Best Workforce and Achievement and Integration Public Meeting that preceded the regular school board meeting.

Summary of School Board Self-Evaluation. Acting Chair Anderson provided a summary of the school board's annual self-evaluation process. He also shared the board's goals, which include continuing to develop internal and external communication tools covering progress on the strategic plan and students' success, hosting at least two major two-way communication opportunities with stakeholders to discuss topics of importance to the community, improving board efficiency using digital tools, and consciously cultivating a pool of potential school board candidates.

- (27) World's Best Workforce Report and Plan. Boguszewski moved, Chu seconded approval of the district's 2022-2023 World's Best Workforce report and 2023-2024 plan. The full report was provided during the World's Best Workforce and Achievement and Integration Public Meeting that preceded the regular school board meeting. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins. Nays: none. Absent: Johnson. Motion carried unanimously.
- (28) Approval of New Course Proposals. Gogins moved, Chu seconded approval of new high school course proposals for the 2024-2025 school year. Proposed courses included a new music course and courses for students enrolled in the district's Dual Language Spanish Immersion program. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins. Nays: none. Absent: Johnson. Motion carried unanimously.

Study Session Report. Acting Chair Anderson reported on the November 14 study session. New course proposals were presented, and the board finalized its annual self-evaluation.

Board Reports. Mike Boguszewski attended Harambee Elementary School's library night. Kitty Gogins attended meetings of the district's Community Advisory Committee and District Curriculum Advisory Committee. She also attended the MinneTESOL conference. Todd Anderson attended the RAMS Theatre production of *Legend of Sammy's Swamp*. Several board members attended the community safety meeting at Roseville Area High School.

Superintendent's Report. Superintendent Loeck provided updates from the community safety meeting on November 15.

The Chair declared the meeting adjourned at 7:29 p.m.

Signed \_\_\_\_\_  
Clerk

Approved \_\_\_\_\_  
Chair

November 28, 2023

Meeting Date: December 12, 2023

**PAYMENT OF BILLS:**  
**-November 1 - November 15, 2023**

That bills in the amount of: **\$6,938,158.30** by the following funds be approved:

GENERAL	\$6,194,602.51
FOOD SERVICE	\$288,722.15
COMMUNITY SERVICE	\$278,389.22
BUILDING FUND	\$33,136.32
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$13,398.67
OPEB DEBT	\$0.00
DENTAL INS FUND	\$0.00
NO SUBURBAN COLLABORATIVE	\$123,816.24
EXTRA CURRICULAR-STU ACTIVITY	\$6,093.19

**RECOMMENDATION:**

That above payments are included in check numbers:

WIRE TRANSFERS	202300216	through	202300240	
CHECKS	351313	through	351648	
CAPITAL ONE AP CHECKS		through		*start with 8007
ACH A/P	232410397	through	232410447	

**PAYMENT DISTRIBUTION BY FUND:**

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$2,962,619.70	\$32,363.16	\$108,006.83	\$33,136.32				\$3,758.92			\$1,058.42	\$3,140,943.35
CHECKS	\$1,377,987.13	\$194,599.28	\$25,892.78					\$673.24		\$123,816.24	\$5,034.77	\$1,728,003.44
CAPITAL ONE A/P												\$0.00
ACH A/P	\$4,975.26	\$174.98	\$40.63									\$5,190.87
TRANSFER TO P/R	\$1,849,020.42	\$61,584.73	\$144,448.98					\$8,966.51		\$0.00		\$2,064,020.64
VOID CHECKS	\$0.00	\$0.00	\$0.00									\$0.00
<b>TOTAL</b>	<b>\$6,194,602.51</b>	<b>\$288,722.15</b>	<b>\$278,389.22</b>	<b>\$33,136.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,398.67</b>	<b>\$0.00</b>	<b>\$123,816.24</b>	<b>\$6,093.19</b>	<b>\$6,938,158.30</b>

**BOND CONSTRUCTION FUNDS**

	Nov 1, 2023			Balance
	Cash & Investments	Revenue	Disbursements	Remaining as of
	Balance	11/1 to 11/30	11/1 to 11/30	11/30/23
	\$8,855,602.01	\$0.00	\$0.00	\$8,855,602.01

**RECOMMENDATION:**

The above disbursements include check numbers:

CHECKS Nov 1 - Nov 15, 2023	through	\$0.00	*start with 102690
WIRES	through	\$0.00	
VOID CHECKS		\$0.00	

# Human Resources Information

5-C

Meeting Date

12/12/23

## Change in Continuing Contract

**Johnson, Kaitlyn**

Effective Date 12/04/2023

Roseville Area Middle School

FACS Teacher

Was working a .75 FTE and will now be working a .88 FTE.

**Nichols, Sarah**

Effective Date 12/04/2023

Roseville Area High School

Industrial Tech/Business Teacher

Was working a .75 FTE and will now be working a 1.0 FTE.

## Hired-New Licensed

**Bird, Lauren**

Effective Date 01/02/2024

Harambee Elementary

Music Teacher

Hired working a .8 FTE for the remainder of the 2023-2024 school year.

**Molloy, Madison**

Effective Date 12/04/2023

Central Park Elementary

Special Education Teacher

Hired working a .5 FTE for the remainder of the 2023-2024 school year.

**Reis, Melissa**

Effective Date 01/02/2024

Roseville Area High School

Licensed Practical Nurse

Hired working a 1.0 FTE for the remainder of the 2023-2024 school year.

**Swanberg, Shane**

Effective Date 12/04/2023

Little Canada Elementary

Elementary Teacher

Hired working a 1.0 FTE for the remainder of the 2023-2024 school year.

# Human Resources Information

5-C

Meeting Date

12/12/23

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## Hired-Non-Licensed

**Ames, Amy**

Effective Date 12/11/2023

Anpetu Teca Education Center

ECSE Paraprofessional

Hired working 4.2 hours per day.

**Berger, Caroline**

Effective Date 12/18/2023

Parkview Center School

Nutrition Services

Hired working 6 hours per day.

**Duell, Kylie**

Effective Date 11/20/2023

Little Canada Elenmentary

Nutrition Services

Hired working 4 hours per day.

**Iturbe Grijalva, Humberto**

Effective Date 01/03/2024

Roseville Area Middle School

Paraprofessional

Hired working 7 hours per day.

**Meeks, Hailey**

Effective Date 11/28/2023

Roseville Area Middle School

Special Education Paraprofessional

Hired working 7 hours per day.

**Meggitt, Christopher**

Effective Date 12/04/2023

Anpetu Teca Education Center

ECSE Paraprofessional

Hired working 5.6 hours per day.

# Human Resources Information

5-C

## Meeting Date

12/12/23

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### **Mollenhauer, Lance**

Effective Date 12/04/2023

Parkview Center School

Special Education Paraprofessional

Hired working 6.75 hours per day.

### **Sura, Nirav**

Effective Date 11/27/2023

Roseville Area High School

Special Education Paraprofessional

Hired working 7 hours per day.

## **Resignation-Licensed**

### **Colombo, Amy**

Effective Date 11/06/2023

Little Canada Elementary

Elementary Teacher

Resigned effective 11/06/2023.

### **Wilson, Martin**

Effective Date 11/30/2023

Parkview Center School

Occupational Therapist

Resigned effective 11/30/2023.

## **Resignation-Non-Licensed**

### **Franco, Nixia**

Effective Date 11/22/2023

Roseville Area Middle School

Paraprofessional

Resigned effective 11/22/2023.

### **Holeman, Haven**

Effective Date 11/30/2023

Roseville Area High School

Special Education Paraprofessional

Resigned effective 11/30/2023.

# Human Resources Information

5-C

## Meeting Date

12/12/23

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### **Pearson, Norelle**

Effective Date 12/13/2023

Emmet Williams Elementary

Out of School Time Program Specialist

Resigning effective 12/13/2023.

### **Richardson, Shakira**

Effective Date 11/16/2023

Parkview Center School

Special Education Paraprofessional

Resigned effective 11/16/2023.

### **Stuart, Mary**

Effective Date 09/27/2023

Roseville Area Middle School

Special Education Paraprofessional

Resigned effective 09/27/2023.

### **Wright, Claresa**

Effective Date 11/10/2023

Parkview Center School

Special Education Paraprofessional

Resigned effective 11/10/2023.

## **Retirement**

### **Joyer, Darlene**

Effective Date 12/31/2023

Falcon Heights Elementary

Paraprofessional

Retiring effective 12/31/2023. Ms. Joyer worked for the district for 14 years.

### **Martelli, John**

Effective Date 01/01/2024

Parkview Center School

Nutrition Services

Retiring effective 01/01/2014. Mr. Martelli worked for the district for 13 years.

# Human Resources Information

5-C

**Meeting Date**

12/12/23

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**Onstad, Nnette**

Effective Date 01/31/2024

Falcon Heights Elementary

English Language Learner Teacher

Retiring effective 01/31/2024. Ms. Onstad worked for the district for 32 years.

## Termination

**Jenson, Elizabeth**

Effective Date 11/29/2023

Emmet Williams Elementary

Special Education Paraprofessional

Terminated effective 11/29/2023.

## GIFTS TO SCHOOLS 2023/24

<b>SCHOOL BUILDING</b>	<b>NAME/ADDRESS OF DONOR</b>	<b>GIFT</b>	<b>USE</b>
Central Park Elementary School	Thomas Spitzfaden 2726 16th Ave Moline, IL 61265	\$45.00	Bus for 4th grade field trip
Falcon Heights Elementary School	YourCause/Blackbaud 65 Fairchild St Charleston, SC 29492	\$50.00	Principal's discretion
Little Canada Elementary School	YourCause/Blackbaud - on behalf of Sarah Richter 65 Fairchild St Charleston, SC 29492	\$310.00	PTA fundraiser
Roseville Area High School	RAHS Raiderettes Kick & Jazz Dance Team 1769 Lexington Ave N #116 Roseville, MN 55113	\$4,150.00	Additional coaching staff
Roseville Area High School	Saint Paul Cake, Inc. dba Nothing Bundt Cakes 1580 Grand Ave St. Paul, MN 55105	\$101.25	Dance team
Roseville Area High School	Roseville Gymnastics Association 1238 County Rd B2 Roseville, MN 55113	\$100.00	Football program
Roseville Area High School	Brock and Maureen Lindstedt 3230 West Owasso Blvd Shoreview, MN 55126	\$400.00	Volleyball program
Roseville Area High School	FMTC, IRA Custodian Keith Mattson 1415 Crystal Lake Rd E Burnsville, MN 55306	\$100.00	Girls tennis program
Roseville Area High School	RAHS Girls Hockey Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$995.05	HUDL subscription

Roseville Area High School	Roseville Boys Backcourt Club 1240 County Rd B2 W Roseville, MN 55113	\$900.00	Streaming services
Roseville Area High School	Bruce Seiber 3200 Shorewood Dr Arden Hills, MN 55112	\$2,000.00	AVID
Roseville Area High School	RAHS Boys Lacrosse 1240 County Rd B2 W Roseville, MN 55113	\$4,995.99	Jerseys and HUDL subscription
Roseville Area High School	RAHS Bullpen Baseball Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$734.69	Maintenance supplies for baseball field
Roseville Area Middle School	Ahmad Sallam and Shaimaa Elsayed 1687 Fry St Apt 14 Falcon Heights, MN 55113	\$100.00	RAMS Robotics

Agenda Topic: Accept Bids for LTFM Projects – E.D. Williams - Summer 2024 and Summer 2025  
Meeting Date: December 12, 2023  
Contact Person: Shari Thompson

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**Background:**

Capacity issues and related additions to our buildings, remodeling and updating instructional spaces including media centers, safety improvements, and other improvements to facilities were completed as part of the bond referendum approved in 2017. In addition, the board annually approves a Long-term Facility Maintenance Plan as part of its facility plan to upgrade HVAC and other mechanical systems and address other deferred maintenance.

We will be doing extensive deferred maintenance at E.D. Williams Elementary in a two-phase project. Phase one will happen in summer 2024, and phase two will be completed in summer 2025. This deferred maintenance work will include roof replacement, replacement of HVAC and other mechanical systems, and replacements of ceilings, floors, and millwork.

Bids were opened on October 26, 2023. While some of the bids were higher than anticipated, the total project falls within the overall LTFM/construction budget scope.

**Concrete:**

Four bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was B&D Associates, for a bid total of \$393,415. The administration recommends that the board award the contract to B&D Associates.

**Structural Steel:**

One bid was opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was American Structural Steel, Inc., for a bid total of \$701,000. The administration recommends that the board award the contract to American Structural Steel, Inc.

**Carpentry:**

Two bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Kellington Construction, for a bid total of \$777,500. The administration recommends that the board award the contract to Kellington Construction.

**Architectural Millwork:**

Four bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Woodside Industries, Inc., for a bid total of \$244,623. The administration recommends that the board award the contract to Woodside Industries, Inc.

**Roofing:**

Four bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Palmer West Construction, for a bid total of \$1,929,800. The administration recommends that the board award the contract to Palmer West Construction.

**Exterior Glass & Glazing:**

Three bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Capital City Glass, for a bid total of \$143,070. The administration recommends that the board award the contract to Capital City Glass.

**Drywall:**

Five bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was RTL Construction, for a bid total of \$194,900. The administration recommends that the board award the contract to RTL Construction.

**Ceiling and Acoustical Treatment:**

Three bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Twin Cities Acoustics Inc., for a bid total of \$247,700. The administration recommends that the board award the contract to Twin Cities Acoustics Inc.

**Carpet & Resilient Flooring:**

Five bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Super Set Tile & Stone, LLC, for a bid total of \$235,000. The administration recommends that the board award the contract to Super Set Tile & Stone, LLC.

**Painting & Wallcovering:**

Four bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Universal Painting & Drywall, for a bid total of \$173,560. The administration recommends that the board award the contract to Universal Painting & Drywall.

**Fire Suppression:**

Three bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Nasseff Mechanical, Inc., for a bid total of \$196,000. The administration recommends that the board award the contract to Nasseff Mechanical, Inc.

**Combined Mechanical:**

Seven bids were opened on Thursday, October 26, 2023, and an interview was held on Wednesday, November 23. Of the qualified bids, the lowest bidder RJ Mechanical, Inc., for a base bid total of \$8,490,000. The administration recommends that the board accept the base bid and alternate bid of \$33,000 and award the total contract of \$8,523,000 to RJ Mechanical, Inc.



**Electrical:**

Five bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was AJ Moore Electric, Inc., for a bid total of \$1,665,600. The administration recommends that the board award the contract to AJ Moore Electric, Inc.

**Earthwork:**

Three bids were opened on Thursday, October 26, 2023. Of the qualified bids, the lowest bidder was Kevitt Excavating, LLC, for a bid total of \$249,182. The administration recommends that the board award the contract to Kevitt Excavating, LLC.

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Recommendation:

It is recommended that the school board accept bids for long-term facilities maintenance construction projects at E.D. Williams Elementary School totaling \$15,641,350.

Action Required

Informational – No Board Action Requested



November 28, 2023

Ms. Shari Thompson  
Roseville Area Schools – ISD #623  
1251 County Road B2 West  
Roseville, MN 55113

**RE: Emmet D. Williams Elementary 2024-2025 LTFM**

Dear Ms. Thompson:

This letter is concerning the contract awards for the above referenced project that was bid on October 26, 2023.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount:

<b><i>Work Scope</i></b>		<b><i>Contractor, City, State</i></b>		<b><i>Bid Amount</i></b>
WS 03-A	Concrete	B&D Associates, LLC. St. Paul, MN	Total Contract Amount:	\$393,415.00
WS 05-C	Structural Steel	American Structural Metals, Inc	Total Contract Amount:	\$701,000.00
WS 06-A	Carpentry	Kellington Construction, Inc. Minneapolis, MN	Total Contract Amount:	\$777,500.00
WS 06-D	Architectural Millwork	Woodside Industries, Inc. Cavalier, ND	Total Contract Amount:	\$244,623.00
WS 07-H	Roofing	Palmer West Construction Company, Inc. Rogers, MN	Total Contract Amount:	\$1,929,800.00
WS 08-F	Exterior Glass & Glazing	Capital City Glass, Inc. Blaine, MN	Total Contract Amount:	\$143,070.00

WS 09-A	Drywall	RTL Construction	Total Contract Amount:	\$194,900.00
WS 09-C	Acoustical Ceilings & Treatment	Twin City Acoustics, Inc. New Hope, MN	Total Contract Amount:	\$247,700.00
WS 09-D	Resilient & Carpet Flooring	Super Set Tile & Stone, LLC Plymouth, MN	Total Contract Amount:	\$235,000.00
WS 09-K	Painting	Universal Painting & Drywall, Inc. Fridley, MN 55421	Total Contract Amount:	\$173,560.00
WS 21-A	Fire Suppression	Nasseff Mechanical Contractors, Inc. St. Paul, MN	Total Contract Amount:	\$196,000.00
WS 23-B	Combined HVAC	RJ Mechanical, Inc. Mora, MN	Total Contract Amount:	\$8,490,000.00
			Accepted Alternate Amount:	\$33,000.00
WS 26-A	Electrical	AJ Moore Electric, Inc Burnsville, MN	Total Contract Amount:	\$1,665,600.00
WS 31-A	Earthwork	Kevitt Excavating, LLC	Total Contract Amount:	\$249,182.00
			<b>Contract Total:</b>	<b>\$15,641,350.00</b>

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at (480) 369-2079.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in black ink, appearing to read "Anthony Lillesve", with a long horizontal flourish extending to the right.

AJ Lillesve,  
Senior Project Manager

































Agenda Topic: Safety and Security Update  
Meeting Date: December 12, 2023  
Contact Person: Melissa Sonnek

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Background:

Melissa Sonnek, assistant superintendent; Lee Thao, associate principal at Roseville Area High School; and Officer Abdi Warsame, school resource officer at RAHS, will share information and updates about district safety and security measures and the role of School Resource Officers (SROs) in Roseville Area Schools.

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Recommendation:

Action Required

Informational – No Board Action Requested



**ROSEVILLE AREA SCHOOLS**

# **District Safety & Security Board Report**

**December 12, 2023**

# GOALS & KEY STRATEGIES

#1

**Our graduates are prepared to achieve their goals and aspirations.**

- Ensure students are college- and career-ready
- Deliver a challenging, joyful, and safe learning environment
- Deliver innovative, effective practices and systems

#2

**Our learners contribute to an equitable, caring society.**

- Cultivate student engagement and joy in learning
- Support learner resiliency (student social and emotional learning and mental health)
- Amplify student leadership and voice in decision-making
- Prepare learners to be racially and socially responsive

#3

**We are a culturally responsive, inclusive, anti-racist district.**

- Ensure educator commitment to anti-racist practices
- Hire and retain a diverse workforce
- Develop equitable leaders
- Develop a culturally responsive evaluation system
- Build a culture of belonging where all feel welcome, included, and safe

#4

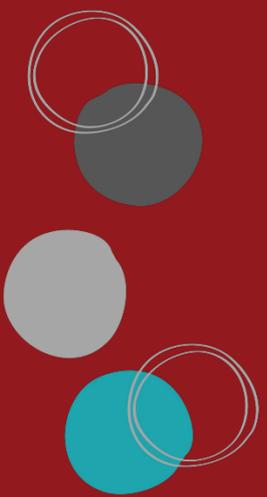
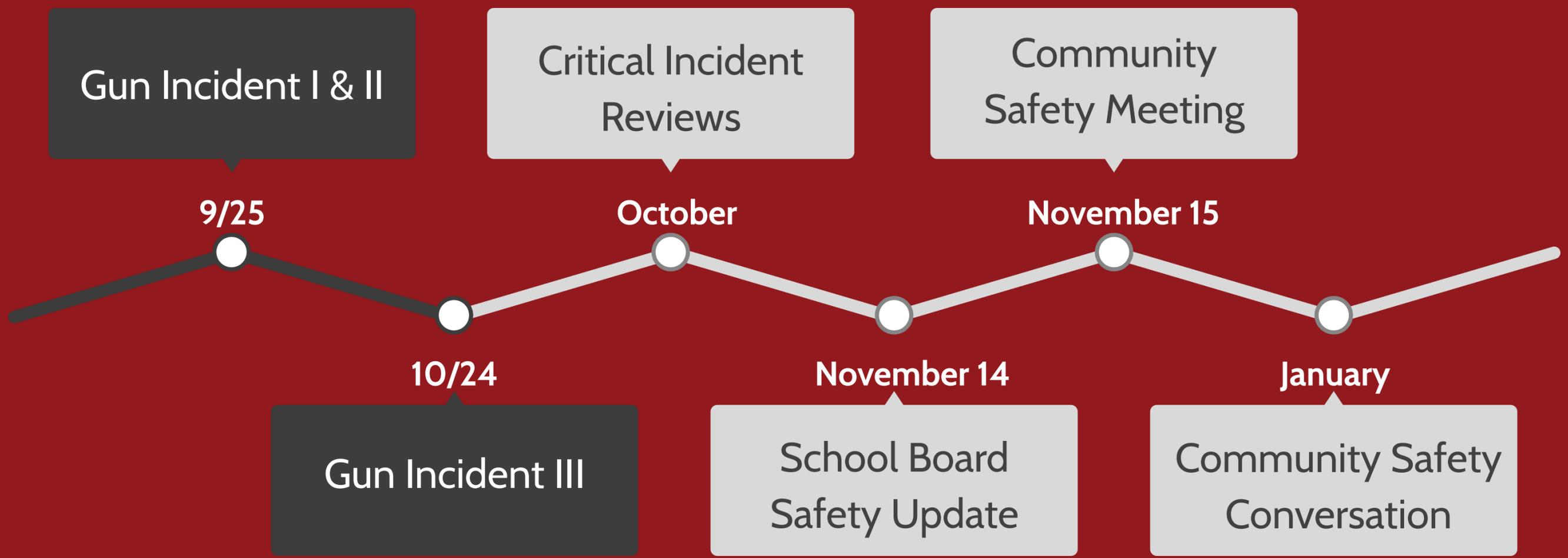
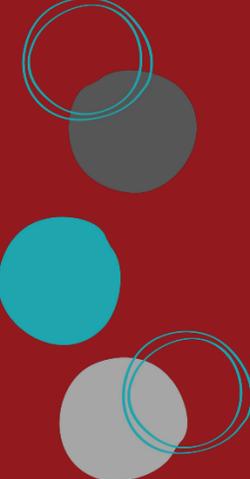
**The community is united behind meeting student needs.**

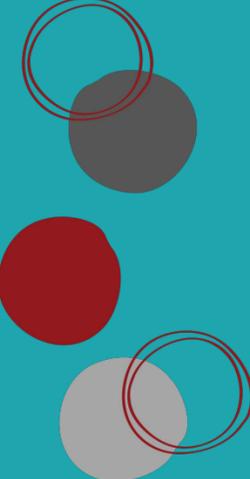
- Partner with families and the community to support student success
- Build a culture of belonging

#5

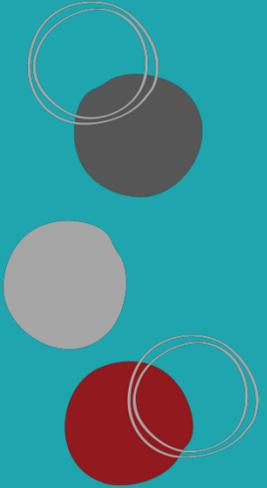
**We are financially secure.**

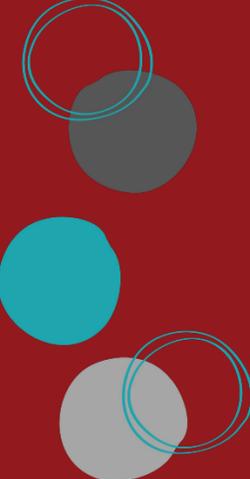
- Cultivate and maintain community trust
- Secure and allocate financial resources to support the district's mission and vision



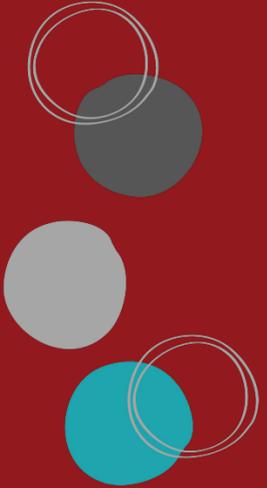


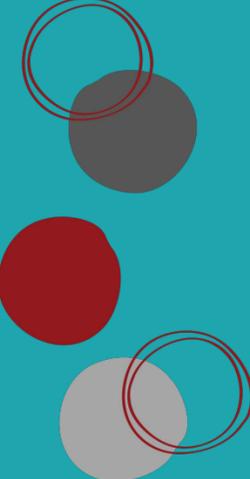
# What's the purpose of the District Safety and Security Team?



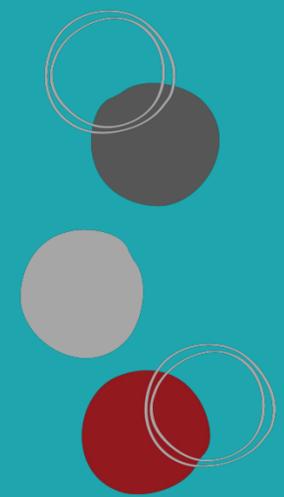


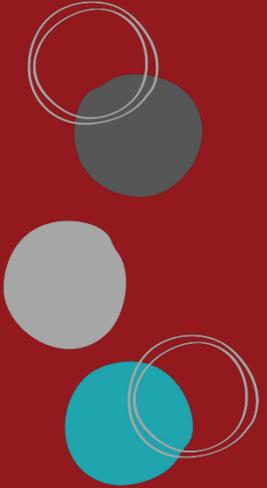
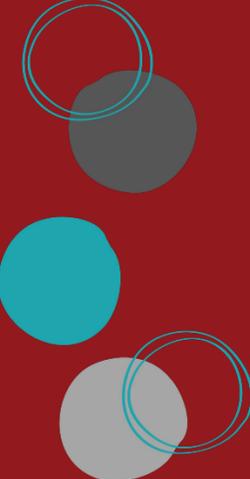
**The purpose of the District Safety & Security Team is to keep our schools safe and secure and to create alignment and support for site-based school safety.**





# Who is on the District Safety and Security Team?



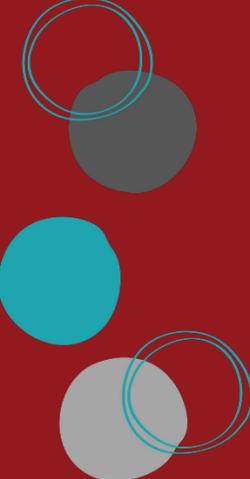


Students  
Parents & Family  
Community Members  
Student Support Staff  
School Resource Officers  
Teachers  
School Nurse  
Administrative Support Staff  
Roseville Fire Chief  
School Counselor  
Elementary Principals  
Associate Principals  
Director of Business Services  
Director of Community Education  
Director of Student Services  
Asst Director of Student Services  
Buildings and Grounds Supervisor  
Technology Supervisor  
Director of Communications  
Assistant Superintendent

# Two-Pronged Approach

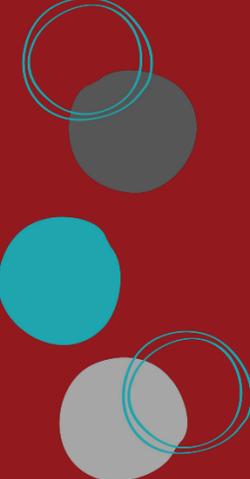
**1 Safety & Security**

**2 Violence Prevention**



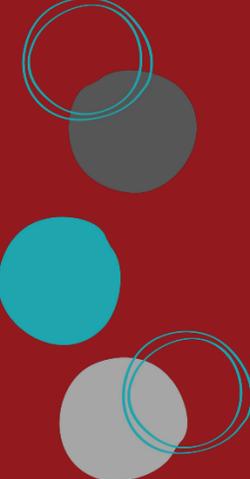
# Safety and Security

- District Safety and Security Team (DSST)
- Building Emergency Response Teams
- District Crisis Consultation and Support Team
- School Safety Plans
- Standard Response Protocol
- Secure Entrances
- Partnerships with Law Enforcement
- Lockdown Buttons
- Safety and Security Communication
- Reunification Plans
- Incident Command Training
- Tabletop Exercise “Scenarios”



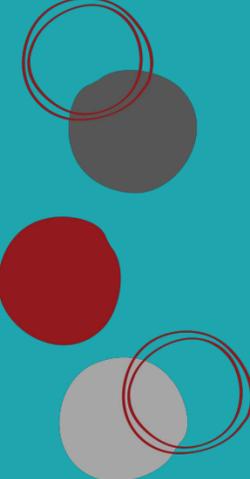
# Violence Prevention

- Social and Emotional Learning
- Screening for Social and Emotional Behaviors
- Anonymous Reporting Systems
- Violence Prevention Training
- Crisis Response
- Project Hope

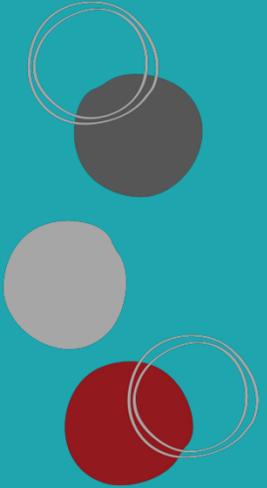


# **What's new with District Safety and Security?**

- Exploring emerging state-of-the-art technologies that detect guns and grants to possibly provide funding
- Community partnerships
- School Resource Officers back in schools
- Color coded passes at RAHS
- Standard Response Protocol
- Flashing lights during announcements
- Biweekly communication
- Safety and Security webpage



**How do School Resource Officers  
(SROs) spend their time in  
schools?**



# Overview

- Mental Health Crisis Support
- Relationships with Staff and Students
- Liaison to Families
- Safety Concerns



# Proactive - Educating and developing relationships

- Listening and connecting with students
- Mentoring
- Relationships that are built in school transfer over to assist with calls for service
- District Emergency Response Team
- Supply school food shelf and provide resources
- Lead school activities
- Breaking Down Barriers with Roseville Police Department
- Guest speakers in classes
- Welfare checks



# How SROs collaborate with staff

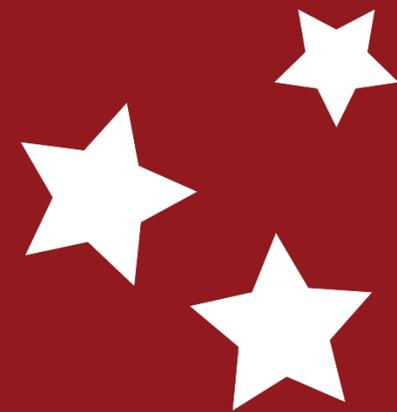
- Professional advice
- Coordinate with other law enforcement agencies
- Educational conversations
- Updates to administration in regards to criminal investigations
- Provide administration necessary information regarding community incidents
- Information about the resources of the police department
- Provide security



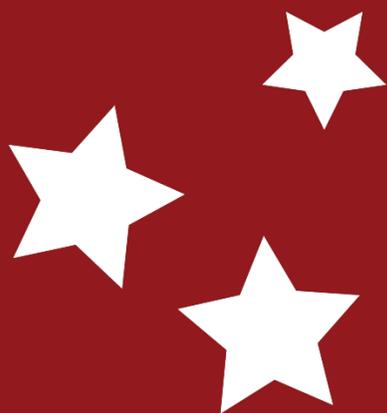
# How SROs collaborate with staff (cont)

- Career advice
- Child Protection assessments/reports
- Threat assessments
- Consultation about the best avenue for students that are under the influence of drugs/alcohol at school
- Determine needs for student in crisis
- Respond immediately to emergencies affecting health/safety
- Provide administration with necessary information relevant to the health/safety/learning environment of students and their families that would otherwise not be accessible due to data privacy laws





**Questions and Comments?**



Agenda Topic: Early Childhood Program Report  
Meeting Date: December 12, 2023  
Contact Person: Cyndi Arneson and Niceta Thomas

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Background:

Cyndi Arneson, director of community education; Niceta Thomas, director of student services; Jen Krueger, assistant director of student services; Tamy Reese, early childhood program supervisor; and Heidi Stone, early childhood special education supervisor, will provide early childhood programming updates.

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Recommendation:

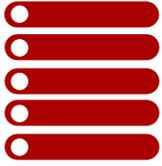
Action Required

Informational – No Board Action Requested



# Roseville Area Schools

## Early Childhood Programs: Pre-K, ECFE, Screening, ECSE



**Birth - 2 ECSE provides an early literacy checklist**

### Did You Know?

The ECSE team has school psychologists, speech-language pathologists, occupational therapists, a physical therapist, a social worker, and a school nurse.

**28**



Pre-K and ECSE staff are trained in LETRS

**3**

Drop In & Play events offered each week

**118**

Children ages 3-5 currently enrolled in ECSE



**38**

Children ages birth-2 currently enrolled in ECSE

**7**



Co-taught classes for 2023-2024

**156**

Children with active IFSPs or IEPs

**71**



Families served in summer 2023 ECFE



Drop In & Play participants so far in 2023-2024

### Did You Know?

50% of Pre-K staff speak more than one language. Languages include Arabic, Bangoli, English, German, Hmong, Norwegian, Somali, Spanish, and Russian.



Started Heggerty this school year

**553**

Children screened so far in 2023-2024



ECSE team supports families of infants/toddlers in their homes across the district!



ECFE classes offered in summer 2023 - NEW!



Pre-K Sites: Harambee, Parkview, and Anjétu Téča

### Did You Know?

We use ELA curriculums including Heggerty, Sunday, and STAR that align with LETRS and K-12 curriculum.



ECSE and Pre-K collaborative family events in January and April 2024



ECSE responded to

**346**

referrals last year



Agenda Topic: 2022-23 Audit Update  
Meeting Date: December 12, 2023  
Contact Person: Shari Thompson

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Background:

Shari Thompson, director of business services, will provide an update on the status of the district's 2022-2023 audit.

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Recommendation:

Action Required

Informational – No Board Action Requested

Agenda Topic: Final Levy Certification  
 Meeting Date: December 12, 2023  
 Contact Person: Shari Thompson

Background:

On September 26, 2023, the school board authorized the maximum preliminary levy payable in 2024 for fiscal year 2025.

The annual Truth in Taxation Hearing will be held at 6:00 p.m. on Tuesday, December 12, 2023, prior to the regular board meeting. Details regarding the district’s current year revenue and expense budgets, changes in the final levy amount between this year and last year, and the impact of the district levy to local property owners will be reviewed.

A summary of the final levy recommendation is as follows:

Fund	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy
General Fund	\$ 36,177,008.03	\$ (3,231,773.27)	\$ 32,945,234.76
Community Service Fund	\$ 1,105,236.76	\$ (34,781.92)	\$ 1,070,454.84
Debt Service Fund	\$ 13,661,874.66	\$ (1,261,329.23)	\$ 12,400,545.43
OPEB Debt Fund	\$ 2,439,833.00	\$ (11,242.11)	\$ 2,428,590.89
<b>TOTAL, ALL FUNDS</b>	<b>\$ 53,383,952.45</b>	<b>\$ (4,539,126.53)</b>	<b>\$ 48,844,825.92</b>

The levy is a increase of \$3,225,936 or 7.07 percent more than the current levy.

Recommendation:

It is recommended that the school board approve the final levy in the amount of \$48,844,825.92 to fund the 2024-2025 school year.

Action Required

Informational – No Board Action Requested

Preliminary September 2023

2023 PAY 2024 PROPOSED LEVY

GENERAL FUND

Source	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy	Proposed Decrease	Proposed 2023 Pay 2024 Levy	Approved 2022 Pay 2023 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Abatements		\$ 248,845.29	\$ 248,845.29		\$ 248,845.29	\$ 163,250.30	\$ 85,594.99	52.43%
Alternative Teacher Compensation	\$ 684,870.55	\$ (63.52)	\$ 684,807.03	\$ -	\$ 684,807.03	\$ 683,985.07	\$ 821.96	0.12%
Long Term Facilities	\$ 8,242,112.53	\$ (2,611,447.87)	\$ 5,630,664.66		\$ 5,630,664.66	\$ 4,619,514.07	\$ 1,011,150.59	21.89%
Building Leases	\$ 1,698,272.00	\$ (75,652.20)	\$ 1,622,619.80	\$ -	\$ 1,622,619.80	\$ 1,687,865.75	\$ (65,245.95)	-3.87%
Bldg Leases - Intermediate	\$ 513,112.00	\$ -	\$ 513,112.00	\$ -	\$ 513,112.00	\$ 519,168.00	\$ (6,056.00)	-1.17%
Career & Technical	\$ 447,133.69	\$ (29,229.84)	\$ 417,903.85	\$ -	\$ 417,903.85	\$ 383,342.94	\$ 34,560.91	9.02%
Equity Levy	\$ 595,705.18	\$ 26,301.10	\$ 622,006.28	\$ -	\$ 622,006.28	\$ 617,290.56	\$ 4,715.72	0.76%
Location Equity Levy	\$ 5,635,150.40	\$ 32,145.60	\$ 5,667,296.00	\$ -	\$ 5,667,296.00	\$ 5,211,908.65	\$ 455,387.35	8.74%
Achievement & Integration	\$ 539,457.43	\$ (26,120.74)	\$ 513,336.69	\$ -	\$ 513,336.69	\$ 749,470.82	\$ (236,134.13)	-31.51%
Operating Capital	\$ 1,103,784.69	\$ 1,739.45	\$ 1,105,524.14	\$ -	\$ 1,105,524.14	\$ 898,707.61	\$ 206,816.53	23.01%
Reemployment Levy	\$ 125,000.00	\$ (150,965.77)	\$ (25,965.77)	\$ -	\$ (25,965.77)	\$ (96,164.61)	\$ 70,198.84	-73.00%
Safe Schools Levy	\$ 290,145.60	\$ (12,846.60)	\$ 277,299.00	\$ -	\$ 277,299.00	\$ 273,140.28	\$ 4,158.72	1.52%
Safe Schools Intermediate	\$ 120,894.00	\$ (5,352.75)	\$ 115,541.25	\$ -	\$ 115,541.25	\$ 113,808.45	\$ 1,732.80	1.52%
TIF Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transition Levy	\$ 192,251.90	\$ 1068.71	\$ 193,320.61	\$ -	\$ 193,320.61	\$ 175,111.18	\$ 18,209.43	-10.40%
Voter Approved Referendum	\$ 15,989,118.06	\$ (630,194.13)	\$ 15,358,923.93	\$ -	\$ 15,358,923.93	\$ 14,403,005.27	\$ 955,918.66	6.64%
<b>Total, General Fund:</b>	<b>\$ 36,177,008.03</b>	<b>\$ (3,231,773.27)</b>	<b>\$ 32,945,234.76</b>	<b>\$ -</b>	<b>\$ 32,945,234.76</b>	<b>\$ 30,403,404.34</b>	<b>\$ 2,541,830.42</b>	<b>8.36%</b>

COMMUNITY SERVICE FUND

Source	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy	Proposed Decrease	Proposed 2023 Pay 2024 Levy	Approved 2022 Pay 2023 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Basic Revenue	\$ 414,643.03		\$ 414,643.03	\$ -	\$ 414,643.03	\$ 413,137.15	\$ 1,505.88	0.36%
Early Childhood	\$ 221,443.70	\$ (11,206.74)	\$ 210,236.96	\$ -	\$ 210,236.96	\$ 229,451.43	\$ (19,214.47)	-8.37%
Home Visiting	\$ 7,515.75	\$ 261.84	\$ 7,777.59	\$ -	\$ 7,777.59	\$ 6,388.82	\$ 1,388.77	21.74%
Disabled Adults	\$ 6,634.28		\$ 6,634.28	\$ -	\$ 6,634.28	\$ 7,739.00	\$ (1,104.72)	-14.27%
School Age Child Care	\$ 455,000.00	\$ (25,606.95)	\$ 429,393.05	\$ -	\$ 429,393.05	\$ 471,528.98	\$ (42,135.93)	-8.94%
Abatements		\$ 1,769.93	\$ 1,769.93		\$ 1,769.93	\$ 4,974.98	\$ (3,205.05)	-64.42%
<b>Total, Community Service Fund:</b>	<b>\$ 1,105,236.76</b>	<b>\$ (34,781.92)</b>	<b>\$ 1,070,454.84</b>	<b>\$ -</b>	<b>\$ 1,070,454.84</b>	<b>\$ 1,133,220.36</b>	<b>\$ (62,765.52)</b>	<b>-5.54%</b>

2023 PAY 2024 PROPOSED LEVY

DEBT SERVICE FUND

Source	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy	Proposed Decrease	Proposed 2023 Pay 2024 Levy	Approved 2022 Pay 2023 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Voter Approved Debt Service Levy	\$ 10,867,738.00	\$ (745,241.24)	\$ 10,122,496.76	\$ -	\$ 10,122,496.76	\$ 11,591,213.00	\$ (1,468,716.24)	-12.67%
LTFM Debt Service	\$ 2,794,136.66	\$ 73.81	\$ 2,794,210.47	\$ -	\$ 2,794,210.47	\$ 1,165,945.41	\$ 1,628,265.06	
Intermediate Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Abatements		\$ 25,993.73	\$ 25,993.73	\$ -	\$ 25,993.73	\$ 87,188.62	\$ (61,194.89)	-70.19%
Excess Debt Reduction		\$ (542,155.53)	\$ (542,155.53)	\$ -	\$ (542,155.53)	\$ (542,155.53)	\$ -	0.00%
<b>Total, Debt Service Fund:</b>	<b>\$ 13,661,874.66</b>	<b>\$ (1,261,329.23)</b>	<b>\$ 12,400,545.43</b>	<b>\$ -</b>	<b>\$ 12,400,545.43</b>	<b>\$ 12,302,191.50</b>	<b>\$ 98,353.93</b>	<b>0.80%</b>

OTHER POSTEMPLOYMENT BENEFITS & PENSION DEBT SERVICE

Source	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy	Proposed Decrease	Proposed 2023 Pay 2024 Levy	Approved 2022 Pay 2023 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Levy for Bonds	\$ 2,439,833.00	\$ (12,974.01)	\$ 2,426,858.99	\$ -	\$ 2,426,858.99	\$ 1,773,471.17	\$ 653,387.82	0.00%
Abatements		\$ 1,731.90	\$ 1,731.90	\$ -	\$ 1,731.90	\$ 6,602.96	\$ (4,871.06)	0.00%
<b>Total, OPEB Debt Fund:</b>	<b>\$ 2,439,833.00</b>	<b>\$ (11,242.11)</b>	<b>\$ 2,428,590.89</b>	<b>\$ -</b>	<b>\$ 2,428,590.89</b>	<b>\$ 1,780,074.13</b>	<b>\$ 648,516.76</b>	<b>36.43%</b>

ALL FUNDS

Fund	Levy	Levy Adjustments	Maximum 2023 Pay 2024 Levy	Proposed Decrease	Proposed 2023 Pay 2024 Levy	Approved 2022 Pay 2023 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
General Fund	\$ 36,177,008.03	\$ (3,231,773.27)	\$ 32,945,234.76	\$ -	\$ 32,945,234.76	\$ 30,403,404.34	\$ 2,541,830.42	8.36%
Community Service Fund	\$ 1,105,236.76	\$ (34,781.92)	\$ 1,070,454.84	\$ -	\$ 1,070,454.84	\$ 1,133,220.36	\$ (62,765.52)	-5.54%
Debt Service Fund	\$ 13,661,874.66	\$ (1,261,329.23)	\$ 12,400,545.43	\$ -	\$ 12,400,545.43	\$ 12,302,191.50	\$ 98,353.93	0.80%
OPEB Debt Fund	\$ 2,439,833.00	\$ (11,242.11)	\$ 2,428,590.89	\$ -	\$ 2,428,590.89	\$ 1,780,074.13	\$ 648,516.76	36.43%
<b>TOTAL, ALL FUNDS</b>	<b>\$ 53,383,952.45</b>	<b>\$ (4,539,126.53)</b>	<b>\$ 48,844,825.92</b>	<b>\$ -</b>	<b>\$ 48,844,825.92</b>	<b>\$ 45,618,890.33</b>	<b>\$ 3,225,935.59</b>	<b>7.07%</b>