

Agenda  
Regular School Board Meeting  
June 27, 2023  
6:30 PM

1. Call to Order, Roll Call
  
2. Agenda Adjustments
  
3. Announcements, Comments, Recognitions
  
4. Summary of Community Input Received for Action Items
  
5. Consent Agenda
  - a. Minutes - Board Meetings of May 9 and June 13, 2023 4
  
  - b. Payment of Bills 8
  
  - c. Personnel - Resignations, Appointments, Reductions 10
  
  - d. Gifts 21
  
  - e. Application for Boys Hockey Cooperative 23
  
  - f. Appointment of Local Education Authority for 2023-2024 25

g.	Appointment of Responsible Authority for 2023-2024	26
h.	Organizational Membership Dues and Fees for 2023-2024	28
i.	Annual Insurance Renewals	29
j.	Appointment of Financial Institutions and Depositories	65
k.	Centerline Charter Corporation Transportation Contract 2023-2024	67
l.	Nutrition Services Management Agreements	71
m.	Construction Fund Disbursement Request - Certificates of Participation 2021A	75
6.	Reports and Non-Action Items	
a.	Summary of Superintendent's Evaluation	79
b.	Policy 510: Student Dress (revised) First Reading	80
7.	Action Items	
a.	K-6 English Language Arts Implementation Plan and Purchase	83
b.	Approval of Preliminary 2023-2024 Budget	104

c. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board

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8. Study Session Report

9. Board Reports

10. Superintendent's Report

11. Adjournment

MINUTES OF THE CLOSED SESSION, SCHOOL BOARD, INDEPENDENT  
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

May 9, 2023

Chair Curtis Johnson called the closed session to order at 8:03 p.m. in the board room at the District Center. The meeting was closed as permitted by Minnesota Statutes § 13D.05, subdivision 3, which states that any portion of a meeting may be closed to evaluate the performance of an individual who is subject to its authority. The purpose of the meeting was to evaluate the performance of Superintendent Jenny Loeck.

Present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Curtis Johnson.

The Chair declared the closed session adjourned at 8:54 p.m.

Signed \_\_\_\_\_  
Clerk

Approved \_\_\_\_\_  
Chair

May 9, 2023

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT  
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

June 13, 2023

Chair Curtis Johnson called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Curtis Johnson. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately fifteen other visitors or staff who attended all or part of the meeting.

Announcements, Comments, Recognitions. Treasurer Chu read a land acknowledgment to begin the meeting.

Summary of Community Input Received for Action Items. The board received an email from a community member supporting adoption of the resolution authorizing the district to participate and support the Minnesota GreenStep Schools Program.

- (75) Consent Agenda. Chu moved, Clark seconded acceptance of the consent agenda, including the minutes of the school board meeting on May 23, 2023; payment of bills; resignations, appointments, reductions, adjustments; gifts; approval of the K-12 visual arts implementation plan and purchase; adoption of the Minnesota State High School League membership resolution for the upcoming school year; adoption of a resolution designating Superintendent Jenny Loeck as the Identified Official with Authority for the Minnesota Department of Education's Education Identity and Access Management system; agreements with the Suburban Ramsey Family Collaborative to provide fiscal and support services; an equipment lease with Apple Corporation for student and staff devices; approval of the dissolution of the Summer Academy joint powers agreement; and an agreement with Northeast Metro 916 Intermediate School District to provide special education and related services staffing. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

ATPPS Annual Report. Mike Schroeder, ATPPS and Teacher Development and Evaluation coordinator, presented a report on the district's Alternative Teacher Professional Pay System (ATPPS). Over 550 teachers participated in the ATPPS program during the 2022-2023 school year. ATPPS is a voluntary program that allows districts and the teachers union to design a plan that meets the four components of the law: career advancement options, job-embedded professional development, teacher development and evaluation, and performance pay and reformed salary schedules. Feedback from teachers on the implementation and effectiveness of the ATPPS program shows high levels of satisfaction and support.

- (76) Resolution Authorizing the School District to Participate and Support the Minnesota GreenStep Schools Program. Anderson moved, Gogins seconded adoption of the Resolution Authorizing the School District to Participate and Support the GreenStep Schools Program. The GreenStep Schools Program encourages districts and school communities to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions to ensure a safe and healthy environment for students. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

- (77) Policy 520: Student Discipline (revised) Second Reading. Gogins moved, Chu seconded approval of Policy 520: Student Discipline. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.
- (78) Policy 810: Distribution of Materials on School District Property by Non-district Persons (reviewed) Second Reading. Gogins moved, Anderson seconded approval of Policy 810: Distribution of Materials on School District Property by Non-district Persons. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.
- (79) Approval of District Goals. Anderson moved, Gogins seconded approval of new districtwide goals for the first year of the district’s implementation of its new strategic plan. Year one goals are aligned to the following goal areas: our graduates are prepared to achieve their goals and aspirations; our learners contribute to an equitable, caring society; we are a culturally responsive, inclusive, anti-racist district; the community is united behind meeting student needs; and we are financially secure. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

Board Reports. Board members participated in commencement ceremonies for the Roseville Adult Learning Center, Fairview Alternative High School, and Roseville Area High School. Todd Anderson volunteered at the RAHS senior grad party. Rose Chu attended Parkview Center School’s eighth grade graduation, an early childhood community event, and the PTA potluck at Little Canada Elementary School. Mannix Clark attended Northeast Metro 916’s WELS North graduation, the Roseville Area Middle School eighth grade graduation, and a Special Education Advisory Council meeting. Kitty Gogins attended the district’s quarterly meeting with local government officials, legislative recap sessions hosted by the Association of Metropolitan School Districts and the Minnesota School Boards Association, and participated in a board finance subcommittee meeting. Mike Boguszewski provided an update on the status of Equity Alliance MN. Curtis Johnson spoke about the American Indian Education graduation ceremony.

Superintendent’s Report. Superintendent Loeck spoke about student transitions and celebrations and thanked staff for supporting students and families over the past school year.

The Chair declared the meeting adjourned at 7:40 p.m.

Signed \_\_\_\_\_  
Clerk

Approved \_\_\_\_\_  
Chair

MINUTES OF THE CLOSED SESSION, SCHOOL BOARD, INDEPENDENT  
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

June 13, 2023

Chair Curtis Johnson called the closed session to order at 8:44 p.m. in the board room at the District Center. The meeting was closed as permitted by Minnesota Statutes § 13D.05, subdivision 3, which states that any portion of a meeting may be closed to evaluate the performance of an individual who is subject to its authority. The purpose of the meeting was to evaluate the performance of Superintendent Jenny Loeck.

Present: Todd Anderson, Mike Boguszewski, Rose Chu, Mannix Clark, Kitty Gogins, Curtis Johnson, Jenny Loeck.

The Chair declared the closed session adjourned at 9:20 p.m.

Signed \_\_\_\_\_  
Clerk

Approved \_\_\_\_\_  
Chair

June 13, 2023

Meeting Date: June 27, 2023

**PAYMENT OF BILLS:**  
**-May 16 - May 31, 2023**

That bills in the amount of: **\$5,009,979.07** by the following funds be approved:

GENERAL	\$4,347,187.43
FOOD SERVICE	\$143,639.77
COMMUNITY SERVICE	\$313,464.09
BUILDING FUND	\$67,592.26
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$12,418.52
OPEB DEBT	\$0.00
DENTAL INS FUND	\$59,523.31
NO SUBURBAN COLLABORATIVE	\$66,153.69
EXTRA CURRICULAR-STU ACTIVITY	\$12,529.78

**RECOMMENDATION:**

That above payments are included in check numbers:

WIRE TRANSFERS	202200599	through	202200624
CHECKS	348125	through	348389
CAPITAL ONE AP CHECKS	7680	through	7713
ACH A/P	222311385	through	222311468

**PAYMENT DISTRIBUTION BY FUND:**

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$1,563,745.36	\$31,695.24	\$83,294.13			\$59,523.31		\$3,426.06			\$9,061.85	\$1,750,745.95
CHECKS	\$875,811.53	\$34,700.40	\$85,668.85	\$67,592.26				\$660.02		\$66,153.69	\$3,308.99	\$1,133,895.74
CAPITAL ONE A/P	\$55,349.43	\$16,074.09	\$483.37								\$158.94	\$71,906.89
ACH A/P	\$10,242.40	\$325.00	\$207.51									\$10,933.85
TRANSFER TO P/R	\$1,842,038.71	\$60,845.04	\$143,810.23					\$8,332.44		\$0.00		\$2,055,026.42
VOID CHECKS	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
<b>TOTAL</b>	<b>\$4,347,187.43</b>	<b>\$143,639.77</b>	<b>\$313,464.09</b>	<b>\$67,592.26</b>	<b>\$0.00</b>	<b>\$59,523.31</b>	<b>\$0.00</b>	<b>\$12,418.52</b>	<b>\$0.00</b>	<b>\$66,153.69</b>	<b>\$12,529.78</b>	<b>\$5,022,508.85</b>

<b>BOND CONSTRUCTION FUNDS</b>	May 1, 2023			
	Cash & Investments		Balance	
	Revenue	Disbursements	Remaining as of	
	Balance	5/1 to 5/31	5/1 to 5/31	5/31/23
	\$9,953,317.28	\$0.00	\$343,985.83	\$9,609,331.45

**RECOMMENDATION:**

The above disbursements include check numbers:

CHECKS May 16 - May 31, 2023	102659	through	102661	\$37,699.17
WIRES		through		\$0.00
VOID CHECKS				\$0.00

**RECOMMENDATION:** That investments in the amount of: **\$0.00** be approved

**INVESTMENT DETAIL:**

<b>Bank</b>	<b>Purchase Date</b>	<b>Type of Purchase</b>	<b>Interest Rate</b>	<b>Date of Maturity</b>	<b>Amount of Purchase</b>	<b>Record Number</b>	<b>Interest Earnings</b>	<b>Value at Maturity</b>
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CP/CD: COMMERCIAL PAPER/CERTIFICATE OF DEPOSIT  
CD: CERTIFICATE OF DEPOSIT  
RP: REPURCHASE AGREEMENT

Total: **\$0.00** **\$ -** **\$ -**

# Human Resources Information

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Meeting Date

06/27/23

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## Change in Continuing Contract

**Baccam, Jonathan**

Effective Date 08/28/2023

Emmet Williams Elementary

Music Teacher

Was working a .95 FTE and will be working a 1.0 FTE for the 2023.2024 school year.

**Christensen, Christina**

Effective Date 08/28/2023

Anpetu Teca Education Center

ECSE Teacher

Was working a .8 FTE and will be working a .9 FTE for the 2023-2024 school year.

**Dawolo Towns, Lauretta**

Effective Date 08/28/2023

Roseville Area Middle School

English Teacher

Was working a .8 FTE and will be working a 1.0 FTE for the 2023-2024 school year.

**Hokanson, Katie**

Effective Date 08/28/2023

Little Canada Elementary

Elementary Teacher

Was working a 1.0 FTE and will be working a .5 FTE for the 2023-2024 school year.

**Jacobson, Rebecca**

Effective Date 08/28/2023

Emmet Williams Elementary

Elementary Music Teacher

Was working a .88 FTE and will be working a .9 FTE for the 2023-2024 school year.

**Jensen, Laura**

Effective Date 08/28/2023

Brimhall Elementary School

School Psychologist

Was working a .3 FTE and will be working a .5 FTE for the 2023-2024 school year.

# Human Resources Information

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### **Jordan, Rebecca**

Effective Date 08/28/2023

Districtwide

Special Education Teacher

Was working a 1.0 FTE and will be working a .9 FTE for the 2023-2024 school year.

### **Knudsen, Kristina**

Effective Date 08/28/2023

Parkview Center School

Physical Therapist

Was working a .5 FTE and will be working a .75 FTE for the 2023-2024 school year.

### **Lyren, Alexandra**

Effective Date 8/28/2023

Brimhall Elementary

Music Teacher

Was working a 1.0 FTE and will be working a .95 FTE for the 2023-2024 school year.

### **Mclafferty-yares, Margaret**

Effective Date 08/28/2023

Districtwide

School Social Worker

Was working a 1.0 FTE and will be working a .9 FTE for the 2023-2024 school year.

### **Peterson, Kirsten L**

Effective Date 08/28/2023

Roseville Area High School

World Language Teacher

Was working a 1.0 FTE and will be working a .67 FTE for the 2023-2024 school year.

## **Extended Leave MS 122A.46**

### **Lyga, Amy**

Effective Date 08/28/2023

Roseville Area High School

Social Studies Teacher

Requesting an extended leave through end of the 28-29 school year.

# Human Resources Information

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### **Schwanke, Benjamin**

Effective Date 08/08/2023

Roseville Area Middle School

Mathematics Teacher

Requesting an Extended Leave of Absence through the end of the 2028-2029 school year.

## Hired-New Licensed

### **Adams, David**

Effective Date 08/28/2023

Roseville Area High School

Business Teacher

Hired working a .75 FTE for the 2023-2024 school year.

### **Berens, Laura**

Effective Date 08/28/2023

Anpetu Teca Education Center

ECSE Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

### **Brown, Timothy**

Effective Date 8/1/0023

Emmet Williams Elementary

Special Education Supervisor

Hired working 8 hours per day.

### **Browne, Katelyn**

Effective Date 08/28/2023

Parkview Center School

School Social Worker

Hired working a 1.0 FTE for the 2023-2024 school year.

### **Burton, Kaylin**

Effective Date 08/28/2023

Roseville Area High School

English Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

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### **Buvala, Mary**

Effective Date 08/28/2023

Roseville Area Middle School

Special Education Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

### **Diaz Martinez, Jaime**

Effective Date 08/28/2023

Little Canada Elementary

Elementary Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

### **Greunke, Julie**

Effective Date 08/29/2023

Parkview Center School

Early Childhood Parent Educator

Hired working rotating schedule as a Parent Educator.

### **Hayes, Shlynn**

Effective Date 07/14/2023

Roseville Area High School

Associate Principal

Hired working as an Associate Principal at Roseville High School.

### **Hibbard, Bethany**

Effective Date 08/28/2023

Edgerton Elementary

Elementary Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

### **Johnson, Wendy**

Effective Date 08/28/2023

Parkview Center School

Elementary Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

### **O'donnell, Charles**

Effective Date 08/28/2023

Roseville Area High School

Special Education Teacher

Hired working a 1.0 FTE for the 2023-2024 school year.

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### **Weaver, Tonya**

Effective Date 07/01/2023

Parkview Center School

Associate Principal

Hired working as an Associate Principal.

## **Hired-New Non-Licensed Long Term Substitute**

### **Chally, Elizabeth**

Effective Date 08/28/2023

Falcon Heights Elementary

Paraprofessional

Hired working as a Paraprofessional Long Term Substitute for through 04/15/2024.

## **Hired-Non-Licensed**

### **Bird, Randy**

Effective Date 08/28/2023

Parkview Center School

Paraprofessional

Hired working 4 hours per day.

### **Gunderson, Janelle**

Effective Date 07/01/2023

Roseville Area High School

Student Data Specialist

Hired working 8 hours per day.

### **Moore, Myles**

Effective Date 08/28/2023

Central Park Elementary

Student Success Program Assistant

Hired working 6.5 hours per day.

### **Oyesile, Abraham**

Effective Date 07/01/2023

Anpetu Teca Education Center

Out of School Time Manager

Hired working 8 hours per day.

# Human Resources Information

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### **Rawls, Marie**

Effective Date 08/28/2023

Parkview Center School

Paraprofessional

Hired working 7 hours per day.

### **Voight-fitzpatrick, Ryan**

Effective Date 06/12/2023

Anpetu Teca Education Center

OST Assistant Inclusion Specialist

Hired working 8 hours per day

### **White, Shamela**

Effective Date 08/28/2023

Parkview Center School

Paraprofessional

Hired working 6.75 hours per day.

## Leave - Licensed

### **Beck, Daniel**

Effective Date 08/28/2023

Parkview Center School

Elementary Teacher

Requesting a .5 FTE Union Leave for the 2023-2024 school year.

### **Grengs, Amy**

Effective Date 08/28/2023

Roseville Area Middle School

School Psychologist

Requesting a .2 FTE leave for the 2023-2024 school year.

### **Holty, Sarah**

Effective Date 08/28/2023

Brimhall Elementary

Elementary Teacher

Requesting a .8 Leave of Absence for the 2023-2034 school year.

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### **King, Rebecca**

Effective Date 08/28/2023

Roseville Area Middle School

Social Studies Teacher

Requesting a continuation of 1.0 FTE leave through the 2023-2024 school year.

### **Mcinnis, Marnie**

Effective Date 08/28/2023

Parkview Center School

Speech Language Pathologist

Requesting a .4 FTE leave for the 2023-2024 school year.

### **Miller, Carly J**

Effective Date 08/28/2023

Roseville Area High School

Social Studies Teacher

Requesting an extension of a 1.0 FTE leave of absence through the end of the 2023-2024 school year.

### **Miller, Carly R**

Effective Date 08/28/2023

Roseville Area High School

Speech Language Pathologist

Requesting a .25 FTE Leave of Absence for the 2023-2024 school year.

### **Sagstetter, Cassandra**

Effective Date 08/28/2023

Central Park Elementary

Elementary Teacher

Requesting an extension of a 1.0 FTE Leave of Absence through the end of the 2023-2024 school year.

### **Schneider, Alexis**

Effective Date 08/28/2023

Parkview Center School

Special Education Teacher

Requesting an extension of a 1.0 FTE Leave of Absence through the end of the 2023-2024 school year.

# Human Resources Information

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## Resignation-Licensed

### **Bergerson, Hanh**

Effective Date 06/09/2023

Edgerton Elementary

Elementary Teacher

Resigned effective 06/09/2023.

### **Connor, Amanda**

Effective Date 06/09/2023

Roseville Area High School

School Nurse

Resigned effective 06/09/2023.

### **Fynewever, Nasreen**

Effective Date 06/16/2023

Parkview Center School

Associate PrincipaL

Resigned effective 06/16/2023.

### **Paul, Madison**

Effective Date 06/09/2023

Roseville Area Middle School

English Teacher

Resigned effective 06/09/2023.

### **Waller, Nathan**

Effective Date 06/09/2023

Roseville Area Middle School

Orchestra/Choral Director

Resigned effective 06/09/2023.

### **Wassell, Lillian**

Effective Date 06/08/2023

Brimhall Elementary School

Elementary Teacher

Resigned from leave effective 06/09/2023.

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### **Whisler, Jeanne**

Effective Date 06/09/2023

Roseville Area Middle School

World Language Teacher

Resigned effective 06/09/2023.

## **Resignation-Non-Licensed**

### **Driesen, Taylor**

Effective Date 06/30/2023

Roseville Area High School

Custodial Services Specialist

Resigning effective 06/30/2023.

### **Gallegos, Jordan**

Effective Date 06/08/2023

Parkview Center School

Paraprofessional

Resigned effective 06/08/2023.

### **Gonzalez, Jazmin**

Effective Date 06/09/2023

Parkview Center School

Paraprofessional

Resigned effective 06/09/2023.

### **Krueger, Thomas**

Effective Date 06/30/2023

Anpetu Teca Education Center

Community Education Supervisor

Resigning effective 06/30/2023.

### **Petersen, Hannah**

Effective Date 06/08/2023

Roseville Area Middle Schol

Paraprofessional

Resigned effective 06/08/2023.

# Human Resources Information

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### **Vang, Chuehue**

Effective Date 06/12/2023

Roseville Area High School

Career Center Specialist

Resigned effective 06/12/2023.

### **Welch, Jeremy**

Effective Date 06/07/2023

Parkview Center School

Paraprofessional

Resigned effective 06/07/2023.

## **Retirement**

### **Anderson, Judith**

Effective Date 06/02/2023

Anpetu Teca Education Center

ABE Teacher

Retired effective 06/02/2023. Ms. Anderson worked for the district for 18 years.

### **Lindeborg, Sylvia**

Effective Date 06/08/2023

Edgerton Elementary

Paraprofessional

Retired effective 06/08/2023. Ms. Lindeborg worked for the district for 25 years.

### **Linehan, Grady**

Effective Date 06/09/2023

Parkview Center School

Elementary Teacher

Retired effective 06/09/2023. Mr. Linehan worked for the district for 25 years.

### **Schonning, Joann**

Effective Date 06/09/2023

Emmet Williams Elementary

Special Education Teacher

Retired effective 06/09/2023. Ms. Schonning worked for the district for 10 years.

# Human Resources Information

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## Termination

**Umana, Nse**

Effective Date 06/08/2023

Roseville Area High School

Paraprofessional

Terminated effective 06/08/2023.

## Unpaid Leave

**Peterson, Kirsten M**

Effective Date 08/28/2023

Roseville Area Middle School

World Language Teacher

Requesting an unpaid leave from 8/28/2023 through 12/01/2023.

## GIFTS TO SCHOOLS 2022/23

<b>SCHOOL BUILDING</b>	<b>NAME/ADDRESS OF DONOR</b>	<b>GIFT</b>	<b>USE</b>
Anpétu Téča Education Center	Calvary Baptist Church 2120 Lexington Avenue N. Roseville, MN 55113	\$500.00	Meals on Wheels
Anpétu Téča Education Center	Como Park Lutheran Church 1376 Hoyt Avenue W. St. Paul, MN 55108	\$1,000.00	Meals on Wheels
Edgerton Elementary School	Fairmount Avenue United Methodist Church 1523 Fairmount Avenue St. Paul, MN 55105	\$450.00	Headphones for students
Roseville Area High School	YourCause/Blackbaud - on behalf of Anna Sandquist 65 Fairchild St Charleston, SC 29492	\$12.00	Girls golf program
Roseville Area High School	YourCause/Blackbaud - on behalf of Karen Doherty 65 Fairchild Street Charleston, SC 29492	\$12.00	Principal's discretion
Roseville Area High School	YourCause/Blackbaud - on behalf of Debra Gruis 65 Fairchild St Charleston, SC 29492	\$100.00	Girls track and field program
Roseville Area Schools	Thrivent - on behalf of Aaron Mastrian 65 Fairchild St Charleston, SC 29492	\$8.00	Principal's discretion
Roseville Area High School	Roseville Girls Lacrosse Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$1,722.58	Additional coaching staff and HUDL subscription
Roseville Area High School	Mike Heffernan 893 County Rd C2 W Roseville, MN 55113	Donation of services	Relocation of a shed at RAHS

Roseville Area High School	Kaylee and Andrew Fraser 12746 Adeline Way Rogers, MN 55374	\$2,142.00	Boys golf program
Roseville Area High School	RAHS Girls Soccer Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$435.01	HUDL subscription



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5e

Agenda Topic: Application for Boys Hockey Cooperative  
Meeting Date: June 27, 2023  
Contact Person: Andrea Schmidt

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## Background:

The Roseville Area High School Activities office is seeking approval for a boys hockey cooperative between Roseville Area Schools and Concordia Academy beginning in the 2023-24 school year.

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## Recommendation:

It is recommended that the board approve Roseville Area Schools' application to form a boys hockey coop with Concordia Academy.

XX

Action Required

\_\_\_

Informational – No Board Action Requested

**Application for Cooperative Sponsorship**

**Deadline: Not later than 30 days prior to the first day of practice for that sport season.**  
 PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION  
 AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of Hockey, Boys  
 beginning with the 20 23 - 20 24 school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Roseville Area	2,343	Roseville	4AA	4AA
High School #2:	Concordia Acad.	291	Roseville	4A	4A
High School #3:					
High School #4:					

\*Enrollment reported to the State of Minnesota on October 1 of the previous school year.

\*\*Current (Number and Class)

- Do any of the above schools belong to a conference in this activity?  
 **Yes** This application must include a review and comments from the conference(s) of which the schools are members.  
 **No**
- Do any of the above schools currently have a cooperative agreement in this activity?  
 **Yes** An application for dissolution must be submitted for the existing agreement.  
 **No**
- Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at [www.mshsl.org/About MSHSL/Membership Information: A History & Model Resolution for School Boards](http://www.mshsl.org/About_MSHSL/Membership_Information:_A_History_&_Model_Resolution_for_School_Boards))

4. List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	0	0	2	15	13	13
High School #2	0	0	0	0	0	0
High School #3						
High School #4						

- Team Identification: (Indicate how cooped schools should be identified in tournament programs): Roseville Area  
High School (No change)
- Team Colors: Black, Silver, white Team Mascot: Raider
- Host School (school that will receive revenue share check): Roseville

**Board of Education (or designee)**

**School**

**Date**

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

**Official Action of the MSHSL Board of Directors**

Approved

Not Approved

Signature: \_\_\_\_\_  
 MSHSL Executive Director

Date: \_\_\_\_\_



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5f

Agenda Topic: Appointment of Local Education Authority for 2023-2024

Meeting Date: June 27, 2023

Contact Person: Superintendent Jenny Loeck

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## Background:

Each year the district is required to appoint a local education authority (LEA) for the Every Student Succeeds Act. The LEA designee ensures that the school maintains compliance with appropriate federal statutes, regulations, and state procedures for Title I, II, III, V and VI programs. Delon Smith, director of equity and innovation, will serve as Roseville Area Schools' LEA designee under the ESSA.

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## Recommendation:

It is recommended that Delon Smith be appointed the LEA designee under the ESSA for Roseville Area Schools for 2023-2024.

XX Action Required      \_\_\_\_\_ Informational – No Board Action Requested



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5g

Agenda Topic: Appointment of Responsible Authority for 2023-2024  
Meeting Date: June 27, 2023  
Contact Person: Mechelle Tessem

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## Background:

According to the Minnesota Government Data Practices Act, the school district is directed to appoint a “responsible authority” to administer the requirements for the collection, storage, use, and dissemination of data on individuals, government data, or summary data, unless otherwise protected by law. This authorization is done on an annual basis.

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## Recommendation:

It is recommended that the resolution appointing the superintendent of schools as the responsible authority for dissemination of data under the Minnesota Government Data Practices Act be approved.

XX Action Required      \_\_\_\_\_ Informational – No Board Action Requested

Member \_\_\_\_\_ introduced the following Resolution and moved its adoption:

RESOLUTION APPOINTING RESPONSIBLE AUTHORITY UNDER THE MINNESOTA  
GOVERNMENT DATA PRACTICES ACT

WHEREAS, Minnesota Statutes section 13.02, subdivision 16, and Minnesota Rule 1205.1000 direct school districts to appoint a “Responsible Authority” to administer the requirements for collection, storage, use, and dissemination of data on individuals, government data, or summary data, unless otherwise provided by law;

WHEREAS, the policy and practice of Independent School District No. 623 has been to have the Superintendent serve as and fulfill the duties of the Responsible Authority;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 623, Roseville, as follows:

1. Pursuant to Minnesota Statutes section 13.02, subdivision 16, and Minnesota Rule 1205.1000, the Superintendent of Independent School District No. 623 is hereby formally appointed Responsible Authority for the School District.
2. The superintendent is authorized to take all actions necessary to assure that all programs, administrative procedures, and forms used within Independent School District No. 623 are administered in compliance with the provisions of Minnesota Statutes sections 13.02 through 13.90, as amended, and with the rules lawfully promulgated by the Commissioner of Administration.
3. The superintendent is authorized to delegate the various duties of the Responsible Authority to administrators, personnel, and agents of the school district in a manner consistent with applicable law.

The motion for the adoption of the foregoing Resolution was duly seconded by member \_\_\_\_\_, and upon a vote being taken thereon, the following voted in favor of the motion:

And the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted.

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School Board Clerk

Date: June 27, 2023



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5h

Agenda Topic: Organizational Membership Dues and Fees for 2023-2024  
Meeting Date: June 27, 2023  
Contact Person: Mechelle Tessem

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## Background:

The district belongs to a number of organizations that provide a variety of services and programming for students and staff. Following is a list of organizations and their approximate fees/dues for the upcoming year.

- Association of Metropolitan School Districts: \$9,935.00 in 2022-2023 (40% is based on resident average daily memberships per the Minnesota Department of Education, and 60% is split evenly between all members)
- Center for Applied Research and Educational Improvement: \$1,500.00
- Minnesota School Boards Association: \$13,171.00
- Minnesota State High School League: \$10,112.00 in 2022-23
- Ramsey County League of Local Governments: \$275.00
- Twin Cities North Chamber of Commerce: \$475.00

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## Recommendation:

It is recommended that the board approve the payment of the annual dues and fees as listed above.

XX Action Required      \_\_\_\_\_ Informational – No Board Action Requested



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5i

Agenda Topic: Annual Insurance Renewals – Risk Services 2023-24  
Meeting Date: June 27, 2023  
Contact Person: Shari Thompson

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## Background:

The district enters into contracts with other insurance companies for a variety of risk services.

Attached is a summary of the insurance renewals proposed for the 2023-24 school year including an update on all employee benefit plans.

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## Recommendation:

It is recommended that the board accept the recommendations for insurance renewals for the district for 2023-2024 as presented.

XX Action Required      \_\_\_\_\_ Informational – No Board Action Requested



**To:** Shari Thompson and Kenyatta McCarty  
**From:** Julie Cyptar, Benefits & Insurance, and Kathy Englund, District Accountant  
**Date:** June 27, 2023  
**Re:** 2023-2024 Insurance Renewals

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Per our recent conversations, regarding risk management and the various insurance renewals effective July 1, 2023, the following is a summary of the renewals:

### **Employee Benefits**

#### A. Health Insurance

MN school districts are required to periodically request insurance proposals (called a HITA bid) from local carriers, which we did for our July 2023 renewal. The proposed premium increases we received ranged from 13% to 20%, mostly due to our claim costs being higher than the premiums paid. Overall risk factors, such as chronic conditions of our members, have also had a substantial impact on the overall cost of claims. HealthPartners (our current carrier) proposed a 9.5% premium increase over current rates and rate caps of 11% for the second and third year of the contract. The district's insurance committee recommended renewing our HealthPartners contract and as required under HITA, the teachers' employee group agreed to a three-year term. The district continues to work with Arthur J. Gallagher benefits consulting team to review options for self-insuring and optional plan designs.

**Recommendation:** To renew our contract with HealthPartners for a three-year term, 2023-24, 2024-25 and 2025-26.

#### B. Flexible Spending and VEBA Plan Administrator

Medsurety administers the district's Flexible Spending Accounts and HRA/VEBA accounts. This was our first year with Medsurety and found they do a much more thorough job of requiring substantiation of paid claims, which is required by the IRS to keep our plans in compliance.

**Recommendation:** To renew our contract with Medsurety for FSA and VEBA plan administration for the 2023-24 plan year.

C. Life and Long-Term Disability Insurance

A request for proposals was also made for our group life and long-term disability plans. The Standard is our current carrier and proposed no rate change for our Life/AD&D policies and a 32% decrease in our long-term disability premiums.

**Recommendation:** To continue our contract with Standard Insurance for a three-year term, 2023-24, 2024-25 and 2025-26.

D. Dental Insurance

Our self-insured dental plan is continuing to run well. Delta Dental's administrative fees will remain the same through June 30, 2026.

**Recommendation:** To continue our administrative services contract with Delta Dental of MN for the 2023-24 plan year.

### **School District Insurance**

Property, liability, and workers comp insurance coverage is coordinated through the Maguire Agency. This is a valuable partnership which provides thorough claims review, exposure analysis, loss control strategies, and competitive pricing options at renewal.

The 2023-24 renewal premium reflects an overall increase of 4.7%, due to the changes outlined below.

A. Property and Liability Package

Property, General Liability, Cyber Suite, School Leaders Errors & Omissions, Business Auto, and Umbrella Coverage are provided by Liberty Mutual. The following are changes on renewal:

- i. Property coverage increased 13.1%, raising the insurance to building value rate to 81%, with a target of 85% insured value by 2024-25.
- ii. Building & Contents Deductible increased from \$25,000 to \$50,000.
- iii. Added Personal Property of Employees Deductible of \$1,000.
- iv. Blanket Property in the Open (Playgrounds) coverage increased from \$571,570 to \$750,000.
- v. Flood Limit increased from \$1,000,000 to \$2,000,000.
- vi. Umbrella Coverage Limit increased from \$2,000,000 to \$3,000,000.
- vii. Crime Limits increased as follows:
  - a. Employee Dishonesty Limit increased from \$500,000 to \$1,000,000 and Deductible from \$2,500 to \$5,000.

- b. Computer Fraud & Funds Transfer Fraud Limit increased from \$250,000 to \$500,000.
  - c. False Pretense Limit increased from \$25,000 to \$100,000 and Deductible from \$10,000 to \$25,000.
- viii. Full implementation of Multi-Factor Authentication (MFA) in May 2023 provides the opportunity for increased Cyber Security coverage limits. We expect to receive quotes from carriers before the policy renewal.

**Recommendation:** To continue insurance coverage with Liberty Mutual for 2023-24.

B. Crime Insurance

Hanover Insurance Company provides our crime insurance coverage.

**Recommendation:** To continue our contract with Hanover Insurance for 2023-24.

C. Workers Compensation

SFM is the district's workers compensation insurance carrier and provides services for our loss prevention efforts. Costs will remain relatively the same in the upcoming year based on claims and a lower experience modification factor.

**Recommendation:** To continue our contract with SFM for workers compensation for the 2023-24 plan year.

Thank you for your review and consideration.



## **Roseville Area Schools ISD 623**

1251 County Road B-2 West  
Roseville, MN 55113

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### **Revised Insurance Proposal** *7/1/2023 - 7/1/2024*

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Presented by:  
Matthew Sundeen, CIC, AAI

June 26, 2023



**Maguire Agency**



## Your Maguire Service Team

**Matthew Sundeen, CIC, AAI**  
Agent

**(651) 635-2750**

**[msundeen@maguireagency.com](mailto:msundeen@maguireagency.com)**

- *Loss Exposure Analysis*
- *Program Design*
- *Coverage Questions*

**Roxy Brown, CISR**  
Account Manager

**(651) 635-2752**

**[rbrown@maguireagency.com](mailto:rbrown@maguireagency.com)**

- *Policy Changes*
- *Billing Questions*
- *Claim Reporting*

**Becky McDonald, CIC**  
Client Services Manager

**(651) 635-2720**

**[bmcdonald@maguireagency.com](mailto:bmcdonald@maguireagency.com)**

- *Claim Reviews*
- *Online Resources*
- *Loss Control Services*

### **Our Focus:**

*Create a refreshingly different,  
surprisingly personal,  
insurance experience*

### **Our Values:**

*By sharing a Contagious Spirit  
and being Genuinely Present  
we Graciously Serve*

## Named Insureds – Mailing Address - Locations

### Named Insureds

Roseville Area Schools ISD 623

Roseville Area Schools Foundation – Property, General Liability and Umbrella

### Mailing Address

1251 County Road B-2 West	Roseville	MN	55113
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### Locations

#	Address	City	State	Zip
#0	Blanket			
#1	1240 County Road B-2 West	Roseville	MN	55113
#2	15 County Road B-2 East	Little Canada	MN	55117
#3	1910 County Road B West	Roseville	MN	55113
#4	701 County Road B West	Roseville	MN	55113
#5	1744 County Rd B West	Roseville	MN	55113
#6	535 County Road B-2 West	Roseville	MN	55113
#7	1929 Edgerton Street	Maplewood	MN	55117
#8	1393 Garden Avenue West	Falcon Heights	MN	55113
#9	400 Eli Road	Little Canada	MN	55117
#10	955 County Road D West	Shoreview	MN	55126
#11	1251 County Road B-2 West	Roseville	MN	55113
#12	30 County Road B E	Maplewood	MN	55117

# Property Coverage

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Term:** 7/1/2023 - 7/1/2024  
**Policy #:** Pending

## Property Limits

Address/Coverage	Amount	Co-Ins	Ded	Valuation
Total Blanket Buildings, Contents & Blanket Property in the Open Including Equipment Breakdown	\$455,943,471			Total Insured Value
Blanket Buildings and Contents at Locations #1-12 and Property in the Open at Location #1 Personal Property of Employees	\$455,193,471 Included	N/A N/A	\$50,000 \$1,000	Replacement Cost
Blanket Property in the Open at Locations #2-12 (Playgrounds)	\$750,000	N/A	\$5,000	Replacement Cost
Blanket Business Income Blanket Extra Expense Including Equipment Breakdown	\$2,000,000 \$2,000,000	NA	24 Hours	
Blanket Flood Coverage	\$2,000,000	N/A	\$50,000	
<b>1240 County Road B-2 West Roseville, MN 55113</b>				
Roseville High School	\$158,492,903		\$50,000	Replacement Cost
Contents	\$3,716,809		\$50,000	Replacement Cost
Concession Stand	\$63,648		\$50,000	Replacement Cost
Stadium with Press Box	\$387,088		\$50,000	Replacement Cost
Garage #1	\$16,848		\$50,000	Replacement Cost
Garage Contents	\$26,676		\$50,000	Replacement Cost
Garage #2	\$16,848		\$50,000	Replacement Cost
Garage #3	\$16,848		\$50,000	Replacement Cost
Dugout #1	\$2,995		\$50,000	Replacement Cost
Dugout #2	\$2,995		\$50,000	Replacement Cost
Property in the Open	\$598,104		\$50,000	Replacement Cost
Paved Surfaces	Included		\$50,000	Replacement Cost

<b>15 County Road B-2 East Little Canada, MN 55117</b>				
Roseville Middle School	\$69,045,771		\$50,000	Replacement Cost
Contents	\$2,595,762		\$50,000	Replacement Cost
Garage	\$51,480		\$50,000	Replacement Cost
Garage Contents	\$50,731		\$50,000	Replacement Cost
Property in the Open	\$17,195		\$5,000	Replacement Cost
<b>1910 County Road B West Roseville, MN 55113</b>				
Fairview Alternative High School & Anpetu Teca Education Center	\$37,080,000		\$50,000	Replacement Cost
Contents	\$1,254,872		\$50,000	Replacement Cost
Garage	\$29,484		\$50,000	Replacement Cost
Dugout #1	\$31,200		\$50,000	Replacement Cost
Dugout #2	\$31,200		\$50,000	Replacement Cost
Property In the Open	\$18,423		\$5,000	Replacement Cost
<b>701 County Road B West Roseville, MN 55113</b>				
Parkview Elementary School	\$41,143,509		\$50,000	Replacement Cost
Contents	\$1,368,713		\$50,000	Replacement Cost
Storage Building	\$38,844		\$50,000	Replacement Cost
Property In the Open	\$130,190		\$5,000	Replacement Cost
<b>1744 County Rd B West Roseville, MN 55113</b>				
Brimhall Elementary School	\$18,277,227		\$50,000	Replacement Cost
Contents	\$758,628		\$50,000	Replacement Cost
Garage	\$6,084		\$50,000	Replacement Cost
Garage Contents	\$5,148		\$50,000	Replacement Cost
Property In the Open	\$126,503		\$5,000	Replacement Cost
<b>535 County Road B-2 West Roseville, MN 55113</b>				
Central Park Elementary School	\$16,512,483		\$50,000	Replacement Cost
Contents	\$744,775		\$50,000	Replacement Cost
Property In the Open	\$30,705		\$5,000	Replacement Cost
<b>1929 Edgerton Street Maplewood, MN 55117</b>				
Edgerton Elementary School	\$18,828,500		\$50,000	Replacement Cost
Contents	\$853,070		\$50,000	Replacement Cost
Property In the Open	\$42,987		\$5,000	Replacement Cost

<b>1393 Garden Avenue West Falcon Heights, MN 55113</b>				
Falcon Heights Elementary School	\$12,502,187		\$50,000	Replacement Cost
Contents	\$626,558		\$50,000	Replacement Cost
Garage #1	\$6,084		\$50,000	Replacement Cost
Garage Contents	\$8,892		\$50,000	Replacement Cost
Garage #2	\$1,872		\$50,000	Replacement Cost
Property In the Open	\$50,970		\$5,000	Replacement Cost
<b>400 Eli Road Little Canada, MN 55117</b>				
Little Canada Elementary School	\$26,068,000		\$50,000	Replacement Cost
Contents	\$814,039		\$50,000	Replacement Cost
Property In the Open	\$30,705		\$5,000	Replacement Cost
<b>955 County Road D West Shoreview, MN 55126</b>				
Emmett D. Williams Elementary School	\$13,491,723		\$50,000	Replacement Cost
Contents	\$822,791		\$50,000	Replacement Cost
Garage	\$21,154		\$50,000	Replacement Cost
Garage Contents	\$4,680		\$50,000	Replacement Cost
Property in the Open	\$106,239		\$5,000	Replacement Cost
<b>1251 County Road B-2 West Roseville, MN 55113</b>				
District Center	\$2,742,177		\$50,000	Replacement Cost
Contents	\$577,512		\$50,000	Replacement Cost
Property in the Open	\$127,850		\$5,000	Replacement Cost
<b>30 County Road B E Maplewood, MN 55117</b>				
Harambee Elementary School	\$24,676,559		\$50,000	Replacement Cost
Contents	\$780,000		\$50,000	Replacement Cost
Property in the Open	\$68,233		\$5,000	Replacement Cost

**FORM:** Special Causes of Loss, subject to all Policy Conditions, Limitations and Exclusions

**Additional Policy Provisions Including But Not Limited To:**

- Flood Coverage Endorsement RM1108 03 08
- Extensions of Coverage & Optional Extensions of Coverage Endorsement RM1002 02-11
- Standard Extensions Amendatory Endorsement RM1119 03 08
- RM Custom Select Educational Institutions Endorsement RM1196 01 19
- Equipment Breakdown Coverage Endorsement RM1250 03 08
- Business Income and Extra Expense 60 Day Extended Period of Restoration
- Interruption of Service Coverage Endorsement RM1110 02-11
- Course of Construction Specific Projects Amendatory Endorsement RX1213 02 13
- Land Improvements Endorsement RX1417 10-20
- Mobile Equipment and Tools Endorsement RM1104 03 08
- Payroll Expense Limitation or Exclusion Endorsement – 60 Days RM1113 02 11
- Additional Deductibles and Waiting Periods Endorsement RM1115 02 11
- Terrorism Coverage is Included

## Interruption of Services Coverage

**RX1110 02-11**

Description	Limit	Deductible
Off Premises Power, Communication & Water Supply Excluding Overhead Transmission Lines	\$100,000	\$25,000
Waiting Period		24 Hours
Equipment Breakdown Waiting Period		24 Hours

## Course of Construction Specific Projects

**RX1213 02-13**

Description	Limit	Deductible
Dwellings Under Construction by Shop Classes	\$100,000 for 180 Days	\$1,000

## Land Improvements

**RX1417 10-20**

Description	Limit	Deductible
Land Improvements	\$100,000	\$1,000

## Mobile Equipment and Tools

**RM1104 03-08**

Description	Limit	Deductible
Commercial Computer Coverage & Leased iPads	\$4,000,000	\$1,000
School Cameras Audio/Visual Equipment	\$247,600	\$1,000
School Band Uniforms, Choir Robes.	\$100,000	\$1,000
School Athletic Equipment, Uniforms	\$50,000	\$1,000
School Musical Instruments	315,000	\$1,000
ATV, Snowmobile, Skyjack Lift & Mower - See Schedule Below	\$115,900	\$1,000
<b>Total Limit</b>	<b>\$4,828,500</b>	<b>\$1,000</b>
<b>Special Causes of Loss Form - Replacement Cost</b>		

## Equipment Schedule

Year	Mfr	Model	Description	ID/Serial #	Amount
2012	E-Z-GO	Terrain 250	ATV with Attachments	2805442	\$6,000
2012	Polaris	S12PU6NSL	Snowmobile	SN1PU6NS2CC460244	\$4,000
2013	Skyjack	3226	Lift	3326	\$10,400
2019	Toro	GM5900	Groundsmaster Mower	404906208	\$95,500

**Computer Coverage Additional Interests:**

Loffler Companies, Inc.  
1310 Madrid Street, Suite 101  
Marshall, MN 56258  
Loss Payee  
Leased Copiers-All Locations

FIRST  
200 Bedford Street  
Manchester, NH 03101  
Loss Payee  
Leased Equipment-Robotics  
Location # 1 – Building # 1: 1240 County Road B-2 West Roseville, MN

Canon Financial Services, Inc.  
P.O. Box 3547  
Bellevue, WA 98009  
Loss Payee  
Leased copiers – All Locations

Apple, Inc. and its Assigns  
8377 East Hartford Drive, Suite 115  
Scottsdale, AZ 85255  
Loss Payee – EDP – Leased iPads  
30 Day Cancel Notice

# Property Extensions

RM1002 02-11 &, RM1119 03 08

**Issuing Company:** Liberty Mutual Insurance Company

**Policy Period:** 07/01/23 to 07/01/24

Coverage	Amount
<b>Standard Extensions</b>	
Accounts Receivable	\$100,000
Arson Reward	\$25,000
Computer Virus and Denial of Access	\$25,000
Debris Removal Expense - <b>Increased Limit</b>	\$500,000
Except for windblown debris	\$25,000
Deferred Payments	\$25,000
Duty to Defend	Included
Extended Period of Restoration	Sixty (60) consecutive days
Fire Department Charges	Included
Fine Arts - \$1,000 Deductible	\$100,000
Fungus Cleanup Expense	Applicable Limit of Liability
Except if fungus results from a covered loss due to a peril insured against other than fire or lightning	\$250,000
Installation of Personal Property or Personal Property of Others	\$250,000
Lock and Key Replacement	\$25,000
Personal Property of Employees	Included
Plants, Trees or Shrubs	\$100,000
Pollution Cleanup Expense from a specified peril	Applicable Limit of Liability
Except, from a peril insured against other than a specified peril. - <b>Increased Limit</b>	\$50,000 Annual Aggregate
Except, from land, soil, surface, or ground water; or for testing performed in the course of extracting the pollutants from covered locations - <b>Increased Limit</b>	\$50,000 Annual Aggregate
Professional Fees - <b>Increased Limit</b>	\$50,000
Removal	Ninety (90) days
<b>Optional Extensions</b>	
Course of Construction	\$500,000
Demolition Cost, Increased Construction Cost and Operation of Building Laws	
Demolition Cost	\$1,000,000
Increased Construction Cost	\$1,000,000
Operation of Building Laws	\$1,000,000
Errors and Omissions	\$250,000

Exhibitions, Expositions, Fairs or Trade Shows	\$50,000
Miscellaneous Locations – At Each Location	\$50,000
New Location(s) One hundred eighty (180) consecutive days	\$1,000,000
Transit	\$100,000

\*Limits of Liability are per occurrence, unless otherwise stated.

## Equipment Breakdown Extensions

RM1250 03-08

**Issuing Company:** Liberty Mutual Insurance Company  
**Policy Period:** 07/01/23 to 07/01/24

Coverage	Amount
<b>Equipment Breakdown Extensions of Coverage</b>	
Expediting Expenses Coverage	\$250,000
Hazardous Substances Coverage	\$250,000
Perishable Goods Coverage	\$250,000
Data Restoration	\$250,000
Water Damage Coverage	Included
CFC Refrigerants	Included

\*Limits of Liability are per occurrence, unless otherwise stated.

# RM Custom Select Educational Institutions

RM1196 01-19

**Issuing Company:** Liberty Mutual Insurance Company  
**Policy Period:** 07/01/23 to 07/01/24

Coverage	Sublimits of Liability
Animals	\$25,000 per occurrence \$1,500 per animal
Broadened Covered Location Distance	1,250 feet
Classroom Chemical Spills	\$10,000 per occurrence \$50,000 annual aggregate
Crisis Event	\$50,000 per occurrence
Employee Dishonesty	\$25,000 per occurrence
Fire Protective Equipment Recharging	Real Property limit applicable, per 12-month policy period
Forgery or Alteration	\$25,000 per occurrence
Miscellaneous School Property at School Sponsored Events Away From a Covered Location	\$50,000 per occurrence
Money and Securities:	
At Each Covered Location	\$25,000 per occurrence
Within a Bank or Savings Institution	\$25,000 per occurrence
Other Locations or In Transit	\$25,000 per occurrence
Money Orders and Counterfeit Currency	\$ 25,000 per occurrence
Personal Effects of Your Students	\$100,000 per occurrence \$5,000 per student

The sublimits of liability shown in this endorsement do not increase and are not in addition to any other applicable limit of liability.

**The extensions of coverage provided by this endorsement are subject to \$1,000 Deductible.**

## Liability Coverage

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Period:** 7/1/2023 - 7/1/2024  
**Policy #:** Pending

Coverage	Amount
General Liability	
Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal/Advertising Injury Limit	\$1,000,000
Damage to Rented Premises	\$1,000,000
Medical Expense Limit - <b>Excluding Students</b>	\$15,000
Employee Benefit Liability	
Each Employee	\$1,000,000
Aggregate	\$3,000,000
Deductible	1,000
Retroactive Date	7/1/1991
Sexual Misconduct Liability	
Each Sexual Misconduct	\$1,000,000
Aggregate	\$1,000,000
Deductible	\$25,000

**Additional Policy Provisions Including But Not Limited To:**

- School Amendatory Endorsement LC 99 44 07 18
- Employee Benefit Liability Coverage CG 04 35 12 07
- Sexual Misconduct Liability Coverage LC 04 91 07 21
- Corporal Punishment CG 22 67 10 93
- Limited Pollution Coverage-Schools LC 04 79 02 14
- Medical Payments Excludes Students
- Exclusion - Access or Disclosure of Confidential or Personal Information and Data-related Liability - with Limited Bodily Injury Exception CG 21 06 05 14
- Exclusion - Silica Schools LC 21 111 02 14
- Cyber Suite Coverage Endorsement LC 32 738 02 20
- Terrorism Coverage is Included

**Additional Interests**

- Additional Insured by Contract, Agreement or Permit Including Primary and Non-Contributory Coverage, and Waiver of Subrogation is included in the School Amendatory Endorsement LC 99 44 07 18
- Additional Insured – Broad Form Vendors, Groups, Board Members, Trustees, Clubs, Safety Patrols and Student Teachers are included in the School Amendatory Endorsement LC 99 44 07 18

**Rating Basis:**

Location Address	Class Code	Description	Premium Basis	Exposure
All Locations	47471	Schools Public Elementary, Kindergarten or Junior High - Students	U	5,141
All Locations	47473	Schools Public High- Students	U	2,377
All Locations	44194	Grandstands or Bleachers - Not for Profit	U	1
All Locations	48637	Stadiums-Operated by Insured Other than Not for Profit	S	\$85,718
All Locations	48925	Swimming Pools	U	2
All Locations	47469	Faculty Members Corporal Punishment of Students	U	617
All Locations		Sexual Misconduct Liability	T	Flat
All Locations		Employee Benefit Liability	T	Flat
All Locations		School Pollution	T	Flat
All Locations		Exclusions - Silica - Schools	T	Flat
All Locations		School Amendatory Endorsement LC99 44 07 18	T	Flat
All Locations		Damage to Premises Rented to You - Excess Limits	T	Flat
All Locations		Cyber Suite Coverage Endorsement LC 32 738 02 20	T	Flat
All Locations		Terrorism	T	Flat

(S) Gross Sales – Per \$1,000 Sales      (A) Area – Per 1,000 Sq Ft      (M) Admissions – Per \$1,000 Adm  
(P) Payroll – Per \$1,000 Payroll      © Total Cost – Per \$1,000 Cost      (U) Unit – Each      (T) Other

# School Amendatory Endorsement

LC 99 44 07 18

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Period:** 07/01/23 to 07/01/24

Coverage	Amount
Professional Services Liability	Included
Medical Malpractice Limitation	Included
School Broadcasting and Publication – Personal And Advertising Injury Liability Extension	Included
Expected or Intended Injury Extension	Included
Pollution Exclusion – Exception for Classroom Instruction Activities	Included
Non-Owned Aircraft	Included
Unmanned Aircraft	Included
Non-Owned Watercraft	Included
Transportation of Students Limitation	Included
Personal Property of Others – Care Custody or Control Extension	Included
Medical Payments Extension – Limit Excluding Students Included Within 3 Years of the date of the accident	\$15,000
Medical Payment Limitation – Students	N/A
Increased Cost of Bail Bonds and Loss of Earnings -Extension of Supplementary Payments – Coverages A & B	
Cost of Bail Bonds	\$5,000
Loss of Earnings Due to Time Off Work While Assisting in the Investigation of a Claim or Suit	\$500 a Day
Criminal Acts of Defense Expense Coverage	\$50,000
Extension of Who is an Insured	Included
Coverage A and B Extension – Co-Employees and Volunteer Workers	Included
Newly Acquired or Forms Organizations	Included
Additional Insureds – By Contract, Agreement or Permit	Included
Additional Insured – Vendors	Included
Primary and Non-Contributory – Additional Insured Extension	Included
Property Damage Liability – Elevators	Included
Damage By Fire, Lightning, Explosion, Smoke or Leakage	\$500,000 or Amount Shown on Declarations
Per Location General Aggregate Limit	Included
Waiver of Transfer of Rights of Recovery Against Others to Us – When Required in a Contract or Agreement With You	Included
Knowledge of Occurrence, Offense, Claim or Suit	Included
Failure to Disclose Hazards and Prior Occurrences	Included
Liberalization Clause	Included
Bodily Injury Redefined	Included

# Cyber Suite Coverage Endorsement

LC 32 738 02 20

**Issuing Company:** Liberty Mutual Insurance Company  
**Policy Term:** 07/01/23 to 07/01/24

Coverage	Amount	Deductible
<b>Cyber Suite Annual Aggregate Limits</b>		
First Party Annual Aggregate Limit	\$1,000,000	
Third Party Defense Annual Aggregate Limit	\$500,000	
Third Party Liability Annual Aggregate Limit	\$500,000	
Cyber Suit Deductible Per Occurrence		\$10,000
<b>First Party Coverages</b>		
Data Compromise Response Expenses	Included	
Forensic IT Review Sublimit Per Occurrence	\$500,000	
Legal Review Sublimit Per Occurrence	\$500,000	
Public Relations Sublimit Per Occurrence	\$5,000	
Regulatory Fines and Penalties Sublimit Per Occurrence	\$500,000	
PCI Fines and Penalties Sublimit Per Occurrence	\$500,000	
<b>Computer Attack</b>		
Loss of Business Sublimit Per Occurrence	\$500,000	
Public Relations Sublimit Per Occurrence	\$5,000	
<b>Cyber Extortion</b>		
Cyber Extortion Sublimit Per Occurrence	\$25,000	
<b>Misdirected Payment Fraud</b>		
Misdirected Payment Fraud Sublimit Per Occurrence	\$25,000	
<b>Computer Fraud</b>		
Computer Fraud Sublimit Per Occurrence	\$25,000	
<b>Third Party Coverage</b>		
Data Compromise Liability	Included	
Network Security Liability	Included	
Electronic Media Liability	Included	

# School Leaders Errors & Omissions

**Issuing Company:** Liberty Mutual Insurance Company  
**Policy Term:** 7/1/2023 – 7/1/2024  
**Policy #:** Pending

Coverage	Limit	Retention Each Claim
<b>Each Wrongful Act Limit</b>	\$1,000,000	\$50,000
<b>Aggregate Limit</b>	\$1,000,000	
<b>Aggregate Defense Expense - Non-Monetary Relief</b>	\$500,000	\$5,000
<b>Claims Made Coverage</b>		
<b>Retro Date - None - Full Prior Acts</b>		
<b>Claims-Made Inception Date 07/01/2021</b>		

**Rating Basis:**

Location Address	Class Code	Description	Premium Basis	Exposure
All Locations	75333	Elementary & Secondary Schools-Public	Students	7,518
All Locations	75333	Non-Monetary Relief Defense Coverage	Students	7,518

**Additional Policy Provisions Including But Not Limited To:**

- School Leaders Errors and Omissions Liability Coverage Form LC 00 12 02 20
- Public Entity Immunity and Tort Cap Preservation Endorsement LIL 90 09 05 17
- Terrorism Coverage is Included

# Business Automobile

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Term:** 7/1/2023 - 7/1/2024  
**Policy #:** Pending

Coverage	Amount
Liability	\$1,000,000
Personal Injury Protection	Statutory
Uninsured Motorists	\$1,000,000
Underinsured Motorists	\$1,000,000
Hired and Non-Owned Liability	\$1,000,000
Hired Car Physical Damage – Comprehensive Deductible	\$100
Hired Car Physical Damage – Collision Deductible	\$500

## **Additional Policy Provisions Including But Not Limited To:**

- School Business Auto Extension Endorsement AC 84 52 12 16
- Physical Damage - Comprehensive - Per Event Deductible - \$1,750 Included in Endorsement AC 84 52 12 16
- Blanket Additional Insured-Required by Written Contract Included in AC 84 52 12 16
- Waiver of Subrogation CA 04 44 10 13
- Temporary Substitute Auto – Physical Damage Insurance AC 84 73 01 16
- Primary and Noncontributory Other Insurance Condition Endorsement CA 04 49 11 16
- Public Entity Immunity and Tort Cap Preservation Endorsement LIL 90 09 05 17
- Terrorism Coverage is Excluded

## Schedule of Vehicles

Veh #	Year	Make/Model VIN Garage Location	Liab	PIP	UM	Comp	Coll
1	2010	Chrysler / Town &Country 2A4RR4DE5AR161794 Roseville, MN	X	X	X	\$1,000	\$1,000
2	1989	GMC / Dump Truck 1GDJR34K7KJ503654 Roseville, MN	X	X	X	No Cov	No Cov
3	1990	Chevrolet / Step Van 1GCHP32K7L3310941 Roseville, MN	X	X	X	\$1,000	\$1,000
4	2010	Dodge / Gr Caravan 2D4RN5D17AR200148 Roseville, MN	X	X	X	\$1,000	\$1,000
5	1982	GMC / Sierra 1GDG6D1F3CV567247 Roseville, MN	X	X	X	No Cov	No Cov
6	2014	Isuzu / NPR Van JALC4W167E7000789 Roseville, MN	X	X	X	\$1,000	\$1,000
7	2008	Felling / Trailer 5FTUE121281030286 Roseville, MN	X	X		\$1,000	\$1,000
8	2001	Kromer / Trailer 1K9BU07131M202005 Roseville, MN	X	X		\$1,000	\$1,000
9	1991	Homemade / Trailer DPSMN889473 Roseville, MN	X	X		\$1,000	\$1,000
10	1995	Homemade / Trailer DPSMN942437 Roseville, MN	X	X		\$1,000	\$1,000
11	1988	Homemade / Trailer DPSMN889470 Roseville, MN	X	X		\$1,000	\$1,000
12	2015	Chev / Express Mini Bus 1GCWGF0F1285889 Roseville, MN	X	X	X	\$1,000	\$1,000
13	1989	Dodge / ½ Ton 1B7FE16X5KS171694 Roseville, MN	X	X	X	\$1,000	\$1,000

14	2005	Chevrolet / Express 1GCHG35U151145724 Roseville, MN	X	X	X	\$1,000	\$1,000
15	2018	Chev / Silverado 1GB3KYCY6JF188288 Roseville, MN	X	X	X	\$1,000	\$1,000
16	2005	Chev / 14 Pass Mini Bus 1GBHG31U551104765 Roseville, MN	X	X	X	\$1,000	\$1,000
17	2007	Isuzu / Truck JALC4B16877008363 Roseville, MN	X	X	X	\$1,000	\$1,000
18	2007	Chev / 3500 Pickup 1GBJK34D97E106719 Roseville, MN	X	X	X	\$1,000	\$1,000
19	2007	Felling / FT6 Tilt Trailer 5FTUE121671027972 Roseville, MN	X	X		\$1,000	\$1,000
20	2008	Chevrolet / Silverado 1GCEC14C58Z323250 Roseville, MN	X	X	X	\$1,000	\$1,000
21	2009	Chevrolet / Silverado 1GCJK74K39F152898 Roseville, MN	X	X	X	\$1,000	\$1,000
22	2016	Chev / 14 Passenger Bus 1GB3GRBG3G1284529 Roseville, MN	X	X	X	\$1,000	\$1,000
23	2017	Chev / Express Mini Bus 1GB3GRBF3H1349923 Roseville, MN	X	X	X	\$1,000	\$1,000
24	2000	GMC CTV Production Van 1GDJ6H1B8YJ513290 Roseville, MN	X	X	X	\$5,000	\$5,000
25	2019	Dodge Caravan Handicap Conversion Van 2C4RDGEG1KR688688 Roseville, MN	X	X	X	\$1,000	\$1,000
26	2023	Isuzu / NPRHD JALC4W166P7013195 Roseville, MN	X	X	X	\$1,000	\$1,000

## Schedule of Drivers

Driver #	Name	State Licensed
1	Jean Adams	MN
2	Abana Ajavon	MN
3	Brian Bailey	MN
4	Beth Behnke	MN
5	Jarrame Berneche	MN
6	Mike Black	MN
7	Trevor Boehne	MN
8	Nic Burton	WI
9	Heather Caldwell	MN
10	Gabriella Carroll	MN
11	Emiliano Chagil	MN
12	Alex (Oscar) Christenson	MN
13	Kevin Copt	MN
14	Djamila Dahmani	MN
15	Veronica De Paz	MN
16	Emelia Delsignore	MN
17	Taylor Driesen	MN
18	Robert Duijndam	MN
19	Berit Engstrom	MN
20	John Feltwater	MN
21	Jenifer Fleener	MN
22	Jesse Frankson	MN
23	Andrew W Fraser	MN
24	Tara Gautam	MN
25	Samuel Geissing	MN
26	Jennifer George	MN
27	Catherine Groth	MN
28	Simon Harrison-Michaels	MN
29	Daryl Illikainen	MN
30	David Jensen	MN
31	David Johnson	MN
32	Lukas Johnson	MN
33	Heather Kay	MN
34	Luann M Landkamer	MN
35	Todd Lieser	MN
36	Pierre Macgillis	MN
37	Melanie Madden	MN
38	Marty Mann	MN
39	Joseph Manns	MN
40	Dennis Maranga	MN
41	Craig McCluskey	MN
42	Katie Montgomery	MN

43	Dennis Morelan	MN
44	Faustina Mullen	MN
45	Richard Nifke	MN
46	Ursala Pankonin	MN
47	Wayne Powers	MN
48	Megan A Purfeerst	WI
49	Matthew Rainer	MN
50	Brando Rojas-Aceve	MN
51	Tianna Salas	MN
52	Amy Schmidt	MN
53	Andrea Schmidt	MN
54	Ronald M Schneider	MN
55	Karen Schulte	MN
56	Marno K Simon	MN
57	John Simso	MN
58	Damien Smith	MN
59	Amy Sopcinski	MN
60	Tim Steffen	MN
61	Sean Thao	MN
62	Nathaniel Thome	MN
63	Steven Weber	MN

# School Business Auto Extension Endorsement

AC 84 52 12 16

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Period:** 07/01/23 to 07/01/24

Coverage	Amount
Temporary Substitute Auto	Included
Broad Form Insured	Included
School Employees as Insureds	Included
Volunteers as Insureds	Included
Additional Insured by Contract, Agreement or Permit	Included
Supplementary Payments (Bail Bonds)	\$2,500
Supplementary Payments (Loss of earnings per Day)	\$500
Amended Fellow Employee Exclusion	Included on Excess Basis
Hired Auto Physical Damage (If owned vehicles carry Comprehensive and Collision Coverage) The most we will pay is the Smallest of Actual Cash Value, Cost of Repair or Deductible (No Deductible Applies to Loss Caused by Fire or Lightning) Maximum Loss of Use - Per Accident	\$50,000  \$500 \$750
Towing and Labor	\$50 Per Disablement for Private Passenger Autos and Light Weight Trucks \$150 per disablement for medium Weight Trucks
Physical Damage - Additional Transportation Expense Coverage - if a covered auto is stolen	\$50 Per Day Maximum limit of \$1,500
Rental Reimbursement – 24 Hour Waiting Period Cost to Remove and Replace Tools and Equipment from the Covered Vehicle	Up to \$75 Per Day-Up to 30 Days  Up to \$500
Extra Expense - Broadened Coverage - Maximum	\$1,000
Personal Effects Stolen from a covered auto if you have Comprehensive Coverage.	Up to \$600
Airbag Coverage - If auto is covered for Comprehensive & Collision coverage.	Included
Audio, Visual and Electronic Equipment - Broadened Coverage	Included
Loan / Lease Gap Coverage - If Loss Exceeds the ACV of the Auto and the Loss is a Total Loss.	Included
Glass Repair - Waiver of Deductible	Included if the Glass is Repaired Instead of Replaced
Physical Damage - Comprehensive Coverage Per Event Deductible	See Form

Unintentional Failure to Disclose Hazards	Included
Amended Duties in the Event of Accident, Claim, Suit or Loss	Included
Bodily Injury Redefined	Included
Extended Cancellation Condition – If cancellation is for any reason other than non-payment.	60 Day Notice

# Umbrella Coverage

**Issuing Company:** Liberty Mutual Insurance Co  
**Policy Term:** 7/1/2023 - 7/1/2024  
**Policy #:** Pending

Coverage	Amount
Limit of Liability Each Occurrence	\$3,000,000
Limit of Liability Annual Aggregate	\$3,000,000
Products/Completed Operations Aggregate	\$3,000,000
Retained Limit	\$0

### Underlying Schedule of Insurance:

Coverage Type	Limits	Carrier	Policy Term
Auto Liability	\$1,000,000	Liberty Mutual	7/1/2023 to 7/1/2024
General Liability	\$1,000,000 Occurrence \$2,000,000 Aggregate	Liberty Mutual	7/1/2023 to 7/1/2024
Employers Liability	\$500,000/\$500,000/\$500,000	SFM	7/1/2023 to 7/1/2024
Employee Benefit Liability	\$1,000,000 Each Claim \$3,000,000 Aggregate	Liberty Mutual	7/1/2023 to 7/1/2024
Sexual Abuse & Molestation	\$1,000,000 Occurrence \$1,000,000 Aggregate	Liberty Mutual	7/1/2023 to 7/1/2024
School Leaders E&O	\$1,000,000 Occurrence \$1,000,000 Aggregate	Liberty Mutual	7/1/2023 to 7/1/2024

### Additional Policy Provisions Including But Not Limited To:

- Crisis Management Coverage Endorsement LCU 04 11 01 18 - Expense Aggregate Limit - \$250,000
- School Leaders Errors and Omissions Liability Coverage Limitation (Claims Made) LCU 04 19 02 20 – Retroactive Date 07/01/2011 – Claims-Made Inception Date 07/01/2021.

# Crime

**Issuing Company:** Hanover Insurance Company  
**Policy Term:** 7/1/2023 - 7/1/2024  
**Policy #:** BDX184926306

Coverage	Limit	Deductible
Employee Dishonesty Including Faithful Performance of Duty Coverage-Per Loss	\$1,000,000	\$5,000
Forgery or Alteration	\$50,000	\$1,000
Theft, Disappearance & Destruction		
• Inside the Premises Theft of Money & Securities	\$100,000	\$1,000
• Robbery or Sate Burglary of Other Property	\$100,000	\$1,000
• Outside the Premises	\$100,000	\$1,000
Computer Fraud & Funds Transfer Fraud	\$500,000	\$2,500
Money Orders and Counterfeit Money	\$50,000	\$1,000
False Pretenses Coverage	\$100,000	\$25,000

**Additional Policy Provisions Including But Not Limited To:**

- Government Crime Policy Form CR 00 26 11 15
- Minnesota Changes Form CR 02 20 08 13
- Include Specified Non-Compensated Officers as Employees - All School Board Members Form CR 25 08 10 10
- Include Students as Employees Form CR 25 13 10 10
- Add Faithful Performance of Duty Coverage Form for Government Employees - Included in Employee Theft CR 25 19 08 13
- False Pretense Coverage 181-1826 10-20
- Delete Exclusions for Bonded Employee, Treasurer and Tax Collector 181-1836 10 20
- Government Crime Advantage Form 181-1839 10 20
- Amend Computer Fraud & Funds Transfer Fraud Insuring Agreement Form 181-1851 10 20

# Workers Compensation Coverage

**Issuing Company:** SFM  
**Policy Term:** 7/1/2023 - 7/1/2024  
**Policy #:** 31138217

Coverage	Amount
Employers Liability: Each Accident	\$500,000
Employers Liability: Disease – Policy Limit	\$500,000
Employers Liability: Disease – Each Employee	\$500,000
States	MN
Experience Modification Factor	.94

### 7/1/2022 - 7/1/2023

### 7/1/2023 - 7/1/2024

Code	Classification	Payroll	Rate	Premium	Payroll	Rate	Premium
8868	College Schools Prof	\$71,519,745	.61	\$436,270	\$73,665,337	.61	\$449,359
9101	School All Other	4,347,767	5.78	251,301	4,478,200	5.42	242,718
7380	Drivers & Helpers	82,400	7.85	6,468	84,872	7.56	6,416
	Increased Limits			5,552			5,588
	Experience Modification		1.00	0		.94	-42,245
	Scheduled Modification		.76	-167,902		.81	-125,749
	Premium Discount			-57,743			-58,284
	Expense Constant			205			205
	Terrorism			3,797			3,911
	Minnesota SCF Assessment			17,044			16,193
	<b>Total</b>			<b>\$494,992</b>			<b>\$498,112</b>

## Premium Comparison

Coverage	2022-2023	2023-2024
Property	\$297,235	\$321,834
General Liability	\$134,603	\$145,284
Automobile	\$44,565	\$44,731
Umbrella	\$9,927	\$12,517
School Leaders E&O	\$90,440	\$99,310
Crime	\$2,087	\$2,375
Workers Compensation	\$494,992	\$498,112
<b>Total Annual Premium</b>	<b>\$1,073,849</b>	<b>\$1,124,163</b>
Agency Fee	\$15,000	\$15,000

Terrorism Coverage is included on the Property - \$13,582, General Liability - \$1,020, Umbrella - \$253 and School Leaders E&O - \$983, which may be rejected by signing Terrorism Election forms.

### Quotes subject to:

Package - Signed Statement of Values

Crime - Large Risk Supplemental Application & False Pretenses Questionnaire

### Changes on Renewal:

Building Limits were increased 13.1% for Inflation.

Building & Contents Deductible was Increased from \$25,000 to \$50,000.

Blanket Property in the Open limit at Locations #2 - #12 was Increased from \$571,570 to \$750,000.

Flood Limit was Increased from \$1,000,000 to \$2,000,000.

General Liability Exposures were amended per the Renewal Questionnaire.

Umbrella Limit was Increased from \$2,000,000 to \$3,000,000.

Crime Limits were increased as follows:

Employee Dishonesty Limit Increased from \$500,000 to \$1,000,000 and Deductible from \$2,500 to \$5,000.

Computer Fraud & Funds Transfer Fraud Limit Increased from \$250,000 to \$500,000.

False Pretense Limit Increased from \$25,000 to \$100,000 and Deductible from \$10,000 to \$25,000.

**Payment Plans:**

Package, Auto, Umbrella E&O - Direct Bill - Monthly

Crime - Direct Bill - Prepaid

Workers Compensation - Direct Bill - 25% down & 9 Monthly Installments - SCF & WCRA are spread equally over the installments - \$5 Service Fee Each Installment

*This is a general description of coverage and does not amend or alter the Insurance Contract. Please refer to your Insurance Policy for all rates, terms, conditions, and exclusions.*



## **COMPANY OVERVIEW**      ([www.hanover.com](http://www.hanover.com))

The Hanover Insurance Group was formed in 1852 and is the holding company for several property and casualty insurance companies which together make it one of the top 25 property and casualty insurers in the United States. For more than 160 years, The Hanover offers a wide range of property and casualty products, targeting the small to mid-size business market, as well as personal insurance. The Hanover is a leading regional insurer with more than 40 local offices throughout the United States and a network of 2,200 independent agents.

The Hanover Insurance Group trades on the New York Stock Exchange under the symbol **THG**.

## **FINANCIAL STRENGTH RATINGS**

The financial strength of an insurance company is important to its customers, investors and agents. AM Best provides an independent third-party opinion of an insurer's ability to meet its obligations to policyholders based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile.

The Best's rating scale is comprised of 10 categories, consisting of three secure categories of "Superior", "Excellent" and "Very Good" and seven lower categories defined as vulnerable.

To enhance the usefulness of its' ratings, AM Best also assigns a Financial Size Category (FSC) rating designed to provide an indicator of the size of a company in terms of its statutory surplus and related accounts. There are 15 categories ranging from I (less than \$1 million) to XV (\$2 billion or more).

**AM Best Rating: A (Excellent)** Assigned to companies that have a superior ability to meet their ongoing obligations to policyholders.

**Financial Size Category (FSC): XIV (\$1.5 Billion to \$2 Billion)**



## **COMPANY OVERVIEW** ([www.libertymutualgroup.com](http://www.libertymutualgroup.com))

Since 1912, Liberty Mutual Insurance has committed themselves to providing broad, useful and competitively priced insurance products and services to meet their customers' ever-changing needs. Liberty Mutual has the broad capabilities and the local resources to support your business. With more than 50,000 employees in approximately 900 offices around the world, Liberty Mutual is the third largest property and casualty insurer in the U.S. Through a network of independent agents, Liberty Mutual offers a variety of competitive and flexible commercial insurance coverages, including property, casualty, employee benefits, and specialty lines, for businesses of all types and sizes. As a national carrier with regional focus, Liberty Mutual works with a network of independent agents, brokers, and benefits consultants throughout the country who can help you select the right solution for your business.

## **FINANCIAL STRENGTH RATINGS**

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**AM Best Rating: A (Excellent)** Assigned to companies that have an excellent ability to meet their ongoing obligations to policyholders.

**Financial Size Category (FSC): XV (\$2 billion or greater)**



## COMPANY OVERVIEW (www.sfmic.com)

SFM Insurance Company is a specialized workers' compensation insurer distinguished by first-class services focused on preventing work injuries and reducing policyholders' costs. Headquartered in the Twin Cities, SFM serves over 13,000 employers across the Midwest, providing full services covering all aspects of workers' compensation such as:

- Thorough, active claims management committed to getting workers back to work;
- Medical costs controlled by SFM's consulting doctors and a specialized bill review system;
- Paper-free claim reporting by phone or online;
- Practical safety advice by specialists who understand each industry and know how to help businesses reduce claims and expense;
- CompOnline internet access to claims information;
- Legal guidance and resources available at no charge through SFM's in-house legal firm.

Employers and their injured employees are served by the best workers' compensation professionals. They're fair. Quick to respond. And they're working for you. Reducing costs. Minimizing accidents. Helping employers as their business needs change. Helping employees return to work and productivity.

SFM is a financially strong, debt-free company. SFM builds long-term relationships and takes pride in maintaining a stable, consistent market for agents and policyholders. Every year, more than 94 percent of SFM's policyholders renew their coverage. SFM is represented by independent insurance agent professionals.



Agenda Topic: Appointment of Financial Institutions and Depositories  
Meeting Date: June 27, 2023  
Contact Person: Shari Thompson

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## Background:

Minnesota statute requires the school board to annually appoint specific depositories for district funds, officially delegate authority to make electronic funds transfers to a designated business administrator, and to identify the authorized initiators of such transfers.

It is recommended that the institutions identified below be selected as public depositories for investment or credit transaction purposes only for public funds of Independent School District No. 623, Roseville Area Schools, Ramsey County, State of Minnesota, with the provision that adequate collateral be furnished by each financial institution to cover the amount invested at any time.

<b>Financial Institution</b>	<b>Purpose</b>
Premier Bank	General Checking Account Construction Checking Account Payroll Account (including ACH) Student Activity Account
Minnesota School District Liquid Asset Fund	Agency & Government Issues All approved types of investments, i.e. RP's, CD's, Commercial Paper US Bank of Mpls MN Payment of Procurement Cards
North Star Bank	Certificates of Deposit: North Star Bank
Wells Fargo Bank	Wire Transfers of Debt Payments
State Board of Investments	OPEB Trust



Bremer Bank for Bond Services Trust Corporation	Payment of OPEB Debt Bonds
Commerce Bank	Payment of Visa system payments
TD Ameritrade	LTFM Bond Proceeds – All approved types of investments i.e., RP's, CDs, LTFM Bond Proceeds
Zion Bank	Escrow agent for Certificate of Participation funds

It is recommended that the school board delegate authority to make electronic fund transfers to Shari Thompson. It is also recommended that Denise Stoos be authorized to initiate electronic fund transfers for the 2023-2024 fiscal year.

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Recommendation:

It is recommended that the appointments of financial institutions and depositories be approved as presented.

XX Action Required      \_\_\_ Informational – No Board Action Requested



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5k

Agenda Topic: Centerline Charter Corporation Transportation Contract 2023-2024  
Meeting Date: June 27, 2023  
Contact Person: Shari Thompson

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## Background:

A formal request for quote for student transportation services was issued in early March 2023. The district received three bids, with a fourth vendor declining to submit a quote. Centerline Transportation, our current vendor, submitted the lowest bid. The district entered into discussions based on the bid and came to an agreement on a new contract with an overall price increase of 11% from the 22-23 school year. The increased cost is necessary in order to continue to recruit and retain an adequate number of drivers for our routes, given the ongoing shortage.

The contract is for 51 buses plus 12 buses that are required to provide inter-district transportation to students attending Harambee Elementary. Midday buses serve vocational, early childhood, and other special programs.

The contract is structured for a traditional in-person school year.

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## Recommendation:

It is recommended that the board approve the 2023-2024 transportation contract as presented.

XX Action Required      \_\_\_ Informational – No Board Action Requested

**STANDARD SCHOOL BUS TRANSPORTATION CONTRACT**  
(School District-Independent Contractor -Parents -DAC -Non-Public)

**THIS AGREEMENT** made and entered on June 27, 2023, by and between **Roseville Area Schools, District 623** of 1251 West County Road B2, Roseville, MN 55113, of Ramsey County, Minnesota, hereinafter referred to as "school district," and **Centerline Charter Corporation** of 1870 Rice St, Maplewood, MN 55113, hereinafter referred to as "contractor."

For the consideration herein expressed, contractor agrees with the School District:

1. To transport 8,300 (School District -Independent Contractor -Parents -DAC -Non Public) school pupils, as designated by the school board, over school bus routes or as specified by the school board, for one round trip per school day to and from the school.
2. To provide transportation equipment which at all times will conform to the minimum standards for conventional school transportation are established by the State Board of Education and the legal requirements of the State of Minnesota; this equipment initially will be as follows (list additional vehicles at the bottom of this sheet):

**VEHICLES PROVIDED BY: Centerline Charter Corporation**

YEAR MODEL	CHASSIS MAKE	BODY MAKE	SEAT CAPACITY	SCHOOL PUPILS
------------	--------------	-----------	---------------	---------------

3. To provide currently legally licensed and qualified drivers, who shall have been approved by the school board, at a regular school board meeting.
4. To provide and keep in force during term of contract liability and workmen's compensation insurance protecting pupils and public and employees, and naming school district as "additional insured," limits of LIABILITY INSURANCE POLICY SHALL BE \$5,000,000; COPIES OF INSURANCE POLICIES SHOWING ISSUANCE AND IN FORCE TO BE IMMEDIATELY FURNISHED TO THE SCHOOL BOARD.
5. Contractor agrees to require all school bus drivers to attend one county or regional school bus drivers' school of instruction and to take all vehicles used for the transportation of pupils to a meeting for inspection when such meeting is called by the State Department of Education; compensation therefore to be not in addition to what is prescribed in paragraph 7.
6. To comply with the rules and regulations relating to school transportation adopted by the State Board of Education and the school board.
7. It is mutually agreed that the term of this contract shall be for a period of one school year of 174 school days, commencing on the 5<sup>th</sup> day of September 2023 and ending on the 6<sup>th</sup> day of June 2024, for which transportation service the School District agrees to pay, and the contractor agrees to receive the sum of \$269,784.90, payable bi-monthly on or before the 15th and 30th day of each month, or as otherwise agreed to in writing. The total compensation for the transportation covered in this contract shall not exceed a maximum of \$5,689,691.99 for the current school year. Extra services to be paid to contractor as agreed to in writing between the parties.
8. School District reserves the right to change or alter the routes of travel by giving at least two days written notice to contractor. Contractor is given right to cancel this contract on that ground, but shall give immediate notice in writing of intention to terminate, to take effect two weeks from receipt of notice of termination.
9. Contractor cannot assign or transfer any part or all of his interest in this contract without the written approval of the school board of the school district at a regular school board meeting.

IN WITNESS WHEREOF we have hereunto set our hands and seal this 27<sup>th</sup> day of June 2023.

Roseville Area Schools, Independent School District No. 623

\_\_\_\_\_ Board Chair

\_\_\_\_\_ Clerk

\_\_\_\_\_ Treasurer

Executed pursuant to resolution of the School Board

\_\_\_\_\_ Contractor

Centerline Charter Corporation  
Receipt of executed copy acknowledged

Agreement made on the 27<sup>th</sup> day of June 2023, between Independent School District 623, State of Minnesota, and Centerline Charter Corporation qualified by bond to operate vehicles; to operate school buses in said District.

Witnesseth that the said Centerline Charter Corporation shall transport pupils, both elementary and high school, according to the following schedule of buses:

51	77 Passenger Buses @	\$77,952.00	each per year	\$3,975,552.00
14	Midday Buses @	\$20,992.00	each per year	\$293,888.00
7	Wheelchair lifts on buses	\$7,560.00	each per year	\$52,920.00
12	EMID area buses	\$77,952.00	each per year	\$935,424.00
48	hours per day of bus aide services @ \$39.00 per hour			\$314,496.00
	GPS locator service for all buses @16.99 per bus month			\$9,633.33
10.52	hours per day of extra bus use time @ \$85.00 per hour			<u>\$107,778.66</u>
			Total contract	<u>\$ 5,689,691.99</u>

in the various schools and in the attendance area or areas designated in said District on routes as designated by the Board of Education in said District for a term of 37 weeks for regular school plus an additional term of 12 weeks for summer school (if in session with transportation provided) in Independent School District No. 623. Compensation for personal services and operations, and use of equipment commencing the 5<sup>th</sup> day of September 2023, payment to be made on the 15<sup>th</sup> and 30<sup>th</sup> of each month, September through the 6<sup>th</sup> day of June 2024, with Summer School 2024 charges, if any, billed as accrued according to the contracted unit prices.

The said bus operator agrees to furnish motor chassis and school bus body or bodies specially built and equipped for the transportation of pupils as required by Federal and State Statutes.

Term of service for rating purposes will start at the first stop and end at the last stop for each run session (am, noon, or pm).

The said bus operator agrees to submit to the said School Board before October 15, 2023, and January 15, 2024, the Department of Motor Vehicles driving record for each driver, and daily route mileage for each bus operated under this contract.

**Minimum limits of insurance shall be:**

	<u>Per Person</u>	<u>Per Accident</u>
Bodily injury liability	\$ 500,000	\$ 1,000,000
Property damage liability		\$ 100,000
Medical payments	\$ 1,000	
Workers Compensation	Statutory Coverage	
Umbrella Liability	\$ 4,000,000	

The bus operator agrees to provide all reports of school bus inspections by qualified State inspectors (LCR's) to the District, and to a review, upon request, of the buses operating in the District by the Coordinator of Transportation.

The school bus rates and charter fees in the Transportation Service Quotation Form submitted on April 14th, 2023, by the bus operator and the rest of the Invitation for Quotations for Bus Transportation and agreed yearly rate changes as detailed in the 2023-24 Bus Price Information Sheet will be the basis of any contractual adjustment necessary at a later date as well as for the computation of prices for the 2023-2024 Bus Transportation Contract.

The said bus operator's performance bond carried over from prior contracts, in the form of a \$10,000 cashier's check shall be refunded at the end of the school year if the contracted service has been performed satisfactorily. If the contract is not completed the whole amount will be retained by the district. If contracted service is not performed satisfactorily, the district may retain a portion of the bond as determined by the mutual agreement between the contractor and school district.

Other charges or terms as appropriate may be incorporated as amendments to this Contract when the actual service needs are determined at the start of the school year, or when further needs arise during the school year.

The total result of the above conditions and requirements is that the total amount of the contract is \$5,689,691.99 payable in eighteen (18) equal payments of \$299,457.47 and one (1) of \$299,457.53

IN WITNESS WHEREOF, We have hereunto subscribed our hands this 27<sup>th</sup> day of June 2023.

INDEPENDENT SCHOOL DISTRICT NO. 623  
State of Minnesota

Centerline Charter Corporation

\_\_\_\_\_

Chair

\_\_\_\_\_

Contractor

\_\_\_\_\_

Clerk

\_\_\_\_\_

Treasurer



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5I

Agenda Topic: Nutrition Services Management Agreements  
Meeting Date: June 27, 2023  
Contact Person: Shari Thompson

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## Background:

Roseville Area Schools provides nutrition services to area non-public schools and Northeast Metro 916 Intermediate District's Quora Secondary School. The agreements to provide meals for 916, St. Rose and St. Jerome's for the upcoming year are attached. The agreements have been approved by the Minnesota Department of Education.

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## Recommendation:

It is recommended that the board approve the nutrition services agreements with Northeast Metro 916, St. Rose and St. Jerome's for the 2023-2024 as presented.

XX Action Required

\_\_\_ Informational – No Board Action Requested

**School Nutrition Programs**  
**Renewal of Joint Agreement**  
**School Year** 2024

A school food authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools \_\_\_\_\_ (SFA)  
\_\_\_\_\_ 1000003983 \_\_\_\_\_ Cyber-Linked Interactive Child Nutrition System (CLiCS) sponsor ID  
number and NE Metro 916 Intermediate ALC/Quora \_\_\_\_\_ (site)  
\_\_\_\_\_ 1000002804 \_\_\_\_\_ CLiCS Site ID number agree to renew the original School Nutrition  
programs joint agreement, which ended 06/30/2023, for the period of  
07/01/2023 through 06/30/2024 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is  
4 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

**SFA** Roseville Area Schools  
\_\_\_\_\_  
Shari Thompson \_\_\_\_\_ Business Manager  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative  
Telephone (651) 635-1615  
\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Site** NE Metro 916 Intermediate ALC/Quora  
\_\_\_\_\_  
Mark Kumlien \_\_\_\_\_ Executive Director of Finance  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative  
Telephone (651) 415-5650  
\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Nutrition Programs  
Renewal of Joint Agreement  
School Year \_\_\_\_\_**

A school food authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

\_\_\_\_\_ (SFA)  
\_\_\_\_\_ Cyber-Linked Interactive Child Nutrition System (CLiCS) sponsor ID  
number and \_\_\_\_\_ (site)  
\_\_\_\_\_ CLiCS Site ID number agree to renew the original School Nutrition  
programs joint agreement, which ended \_\_\_\_\_, for the period of  
\_\_\_\_\_ through \_\_\_\_\_ (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is  
\_\_\_\_\_ (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

**SFA** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Site** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Nutrition Programs  
Renewal of Joint Agreement  
School Year \_\_\_\_\_**

A school food authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

\_\_\_\_\_ (SFA)  
\_\_\_\_\_ Cyber-Linked Interactive Child Nutrition System (CLiCS) sponsor ID  
number and \_\_\_\_\_ (site)  
\_\_\_\_\_ CLiCS Site ID number agree to renew the original School Nutrition  
programs joint agreement, which ended \_\_\_\_\_, for the period of  
\_\_\_\_\_ through \_\_\_\_\_ (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is  
\_\_\_\_\_ (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

**SFA** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Site** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 5m

Agenda Topic: Approve Construction Fund Disbursement Request – Certificates of Participation 2021A

Meeting Date: June 27, 2023

Contact Person: Shari Thompson

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## Background:

The proceeds generated by the sale of Certificates of Participation for completion of the construction of Anpétu Téča Education Center are being held in escrow with Zion Bank. Each month the district will make a request to disburse the funds required to reimburse the payment applications paid out to contractors.

The total application amount for June is \$90,154.56, which is the sum of disbursements for March 2023 and May 2023.

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## Recommendation:

It is recommended that the board approve the disbursement request for \$90,154.56 to Zion Bank from the Construction Fund, the amounts shown on attached Schedule A.

XX

Action Required

\_\_\_

Informational – No Board Action Requested

**EXHIBIT C**  
**DISBURSEMENT REQUEST**

**\$17,510,000**  
**CERTIFICATES OF PARTICIPATION, SERIES 2021A**  
**Evidencing the Proportional Interests of the Registered Owners thereof in**  
**Lease Payments under a Lease-Purchase Agreement, dated as of March 1, 2021**  
**Between INDEPENDENT SCHOOL DISTRICT NO. 623 (ROSEVILLE AREA SCHOOLS),**  
**RAMSEY COUNTY, MINNESOTA, as Lessee, and**  
**ZIONS BANCORPORATION, NATIONAL ASSOCIATION, as Lessor**

**DISTRICT REQUEST NO. 12**  
**FOR DISBURSEMENT FROM CONSTRUCTION FUND**  
**June 27, 2023**

Zions Bancorporation, National Association  
111 West Washington Street, Suite 1860  
Chicago, IL 60602  
Attention: Robert Cafarelli

The undersigned does hereby certify pursuant to Section 3.03 of the Indenture of Trust, dated as of March 1, 2021 (the "Indenture"), by Zions Bancorporation, National Association, a national banking association (the "Trustee"), and joined in by Independent School District No. 623 (Roseville Area Schools, Ramsey County, Minnesota, a public school district and political subdivision of the State of Minnesota (the "District"), as follows:

- (1) I have read said Section 3.03 and the definitions in the Indenture relating thereto. All capitalized terms used in this District Request have the meaning given to them in the Indenture. This Request is being delivered to the Trustee in accordance with said Section 3.03.
- (2) The amount and nature and the name and address of the payee of each item of Project Costs paid by and requested to be reimbursed to the District is attached hereto as SCHEDULE A, together with a cancelled check or receipt for such payment.
- (3) The amount and nature and the name and address of the payee of each item of Projects Costs due and payable by the District, and requested to be paid to a person other than the District is attached hereto as SCHEDULE B.
- (4) The documents required by Section 3.03 of the Indenture are attached.
- (5) Each item of cost for which payment or reimbursement is requested is or was necessary in connection with the Certificate-Financed Project and qualifies as a Project Cost under the Indenture.
- (6) There has not been filed with or served upon the District any notice of any lien, right to a lien or attachment upon or claim affecting the right of any such Person to receive payment of the amount stated in this Request that has not been released or will not be released simultaneously with the

payment of such obligation, except for liens arising from indebtedness then being diligently contested in good faith by the District.

(7) No item of cost requested to be paid or reimbursed by this Request has formed the basis for any previous payment from the Construction Fund.

(8) The balance remaining in the Construction Fund, after disbursement of money therefrom in accordance with this Request, together with any other money available to the District for such purpose, will be sufficient to pay the remaining Project Costs.

(9) No default by the District under the Indenture has occurred that has not been cured.

(10) All representations and warranties made by the District in the Indenture and in the Lease-Purchase Agreement, dated as of March 1, 2021, between the District, as lessee, and the Trustee, as lessor, are true and correct on and as of the date of this Request with the same effect as if made on this date.

You are hereby requested to disburse from the Construction Fund the amounts shown on SCHEDULE A and SCHEDULE B and to make payment to the Persons entitled to receipt thereof as shown on said schedules as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 623  
(ROSEVILLE AREA SCHOOLS), RAMSEY  
COUNTY, MINNESOTA**

By \_\_\_\_\_

Its Chair

By \_\_\_\_\_

Its District Clerk

SCHEDULE A

Project Costs to be reimbursed to the District are set forth below. Attached to this District Request are canceled checks, invoices marked "paid," or other evidence of payment of such Project Costs. All such Project Costs are eligible for payment pursuant to the terms of Treasury Regulations, Section 1.150-2.

<u>Amount</u>	<u>Payee</u>	<u>Description of Expense</u>
\$29,523.37	ISD 623	Reimbursement 3/16/23 expenses paid
\$29,929.26	ISD 623	Reimbursement 5/1/23 expenses paid
\$30,701.93	ISD 623	Reimbursement 5/12/23 expenses paid
\$90,154.56	TOTAL DRAW	



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 6a

Agenda Topic: Summary of Superintendent's Evaluation  
Meeting Date: June 27, 2023  
Contact Person: Chair Curtis Johnson

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## Background:

The board chair will provide a summary of the superintendent's evaluation for the 2022-2023 school year.

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## Recommendation:

Action Required

Informational – No Board Action Requested



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 6b

Agenda Topic: Policy 510: Student Dress (revised) First Reading  
Meeting Date: June 27, 2023  
Contact Person: Melissa Sonnek

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## Background:

Melissa Sonnek, assistant superintendent, will review proposed revisions to Policy 510: Student Dress. The policy was adopted in June 2020.

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## Recommendation:

\_\_\_\_\_ Action Required      XX Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS  
Independent School District No. 623

Policy 510 – Student Dress

1.0 Purpose

The purpose of this policy is to establish expectations of dress for students consistent with the Roseville Schools Equity Vision.

2.0 General Statement of Policy

Safety and belonging are important components of a positive school culture. This policy is focused on promoting both components.

3.0 Inappropriate dress includes, but is not limited to, the following:

- a. Student attire that creates a danger to health or safety.
- b. Attire that creates a material and substantial disruption to the educational process, school operations, or a school sponsored activity; that can reasonably be forecasted to create such a disruption; or that reflects aggression, including microaggression, toward any protected class.
- c. Clothing or accessories with words, pictures, caricatures, based on stereotypes of a specific gender, race, ethnicity, nationality, religion, sexual orientation, or disability.
- d. Clothing or accessories with American Indian team names, logos or mascots that depict stereotypes.

4.0 The School District shall not enforce its dress code policies more strictly against transgender or gender expansive students because of their transgender or gender expansive status.

~~4.0~~ 5.0 The dress code policy applies to all school days including summer school, school related events and activities such as dances, prom, graduations and educational travel.

Adopted: 6/23/20

ROSEVILLE AREA SCHOOLS  
Independent School District No. 623

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- b. Attire that creates a material and substantial disruption to the educational process, school operations, or a school sponsored activity; that can reasonably be forecasted to create such a disruption; or that reflects aggression, including microaggression, toward any protected class.
- c. Clothing or accessories with words, pictures, caricatures, based on stereotypes of a specific gender, race, ethnicity, nationality, religion, sexual orientation, or disability.
- d. Clothing or accessories with American Indian team names, logos or mascots that depict stereotypes.

4.0 The dress code policy applies to all school days including summer school, school related events and activities such as dances, prom, graduations and educational travel.

Adopted: 6/23/20



Agenda Topic: K-6 English Language Arts Implementation Plan and Purchase  
Meeting Date: June 27, 2023  
Contact Person: Dr. Mary Bussman

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## Background:

The K-6 English Language Arts team has completed the Implementation Plan and Purchase Phase of their Program Review Cycle. They have completed the elements of this phase which include:

1. Develop a plan for evaluation of implementation.
2. Identify instructional materials and a plan that supports the defined curriculum based on content-specific needs as well as Policy 616P – Instructional Materials Selection. Conduct a pilot if necessary and evaluate piloted materials using selection criteria.
3. Purchase initial materials and develop an implementation plan which includes:
  - a. A transition plan from old to new core instructional strategies
  - b. A comprehensive professional development plan which includes details for implementation of new instructional frameworks
  - c. A distribution plan for materials
  - d. Curriculum maps/pacing charts

At their meeting on May 15, 2023, the District Curriculum Advisory Committee unanimously accepted the K-6 English Language Arts report and curriculum purchase plan. Pending school board approval, this team will move into their Installation Phase and will begin purchasing their materials for the beginning of the 2023-2024 school year.

Below are links to resources related to the K-6 English Language Arts program review cycle:

- [Year 3: Program Implementation and Purchase Report](#)

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## Recommendation:

It is recommended that the school board approve the K-6 English Language Arts implementation plan and purchase as presented.

XX      Action Required      \_\_\_\_\_ Informational – No Board Action Requested



**Roseville Area Schools**

*Quality Teaching & Learning for All...Equity in All We Do*

# **K-6 English and Spanish Language Arts Implementation Plan and Purchase Proposal**

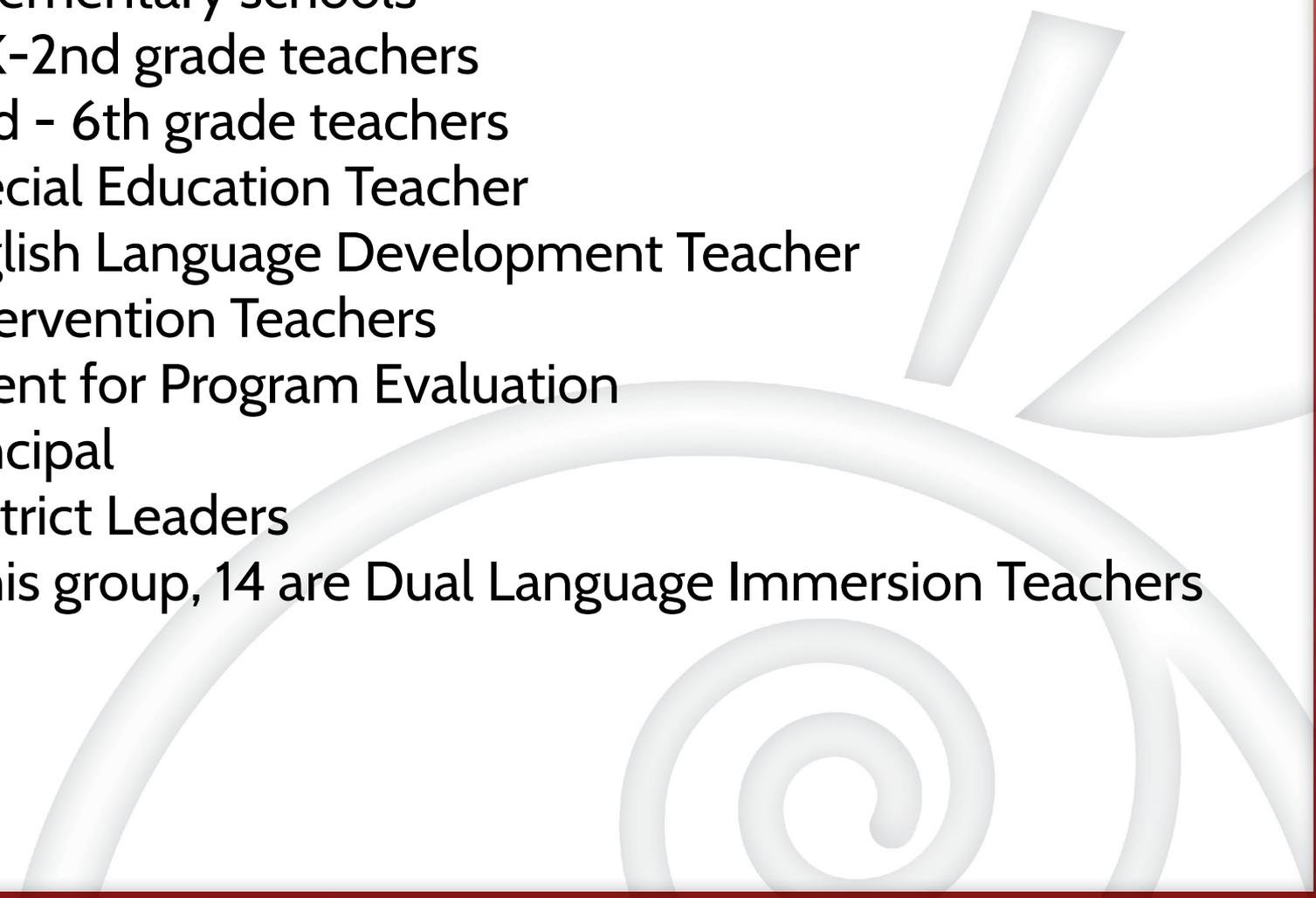
*June 27, 2023*

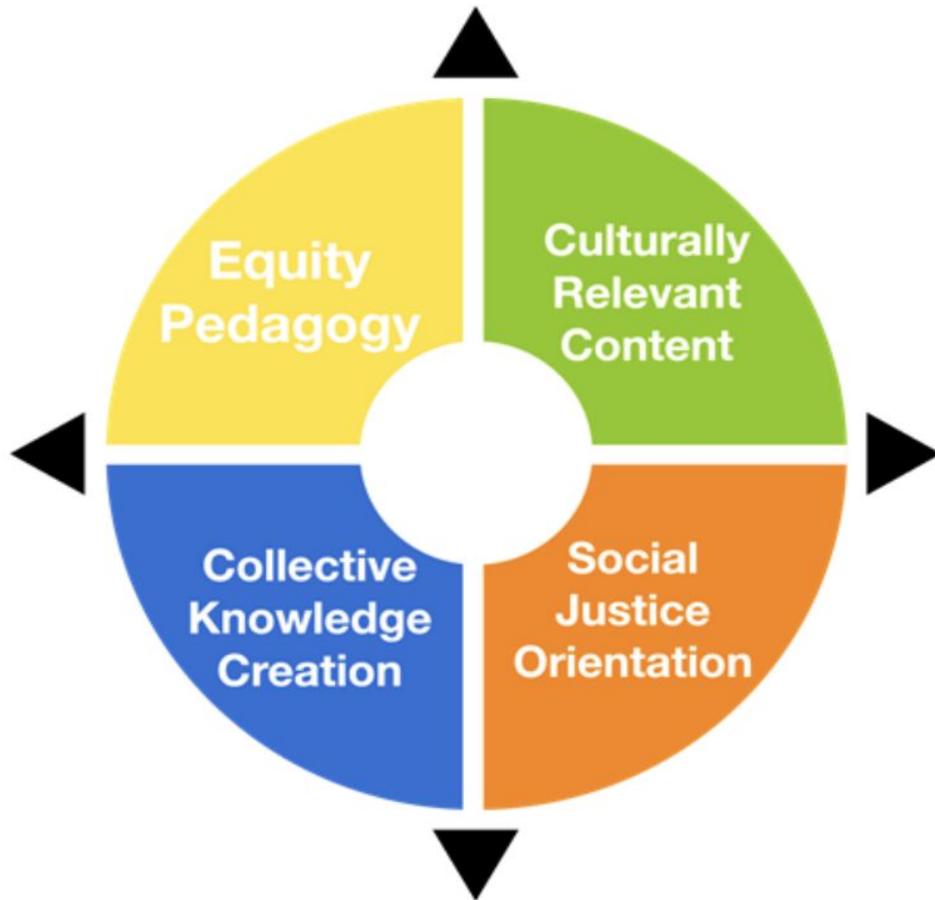
# Agenda

- Committee Membership
- Science of Reading
- Process
- Proposal



# ELA Curriculum Review Committee

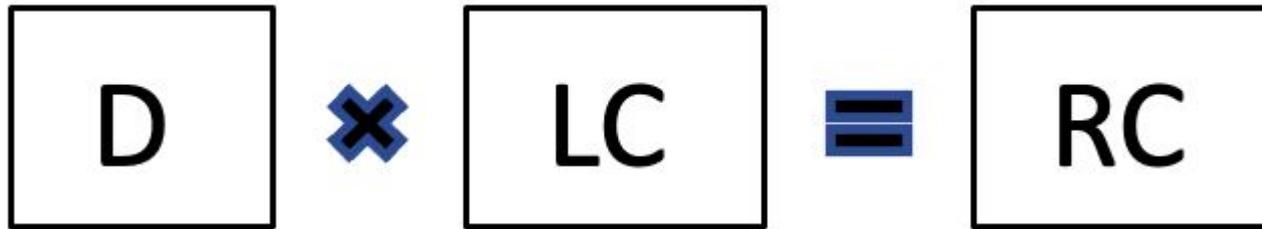
- All elementary schools
  - 15 PK-2nd grade teachers
  - 12 3rd - 6th grade teachers
  - 1 Special Education Teacher
  - 1 English Language Development Teacher
  - 4 Intervention Teachers
  - 1 Parent for Program Evaluation
  - 1 Principal
  - 2 District Leaders
  - Of this group, 14 are Dual Language Immersion Teachers
- 



"Literacy is the most solvable social justice issue of our time."

Eric Nesheim  
Literacy MN

# Simple View of Reading



**DECODING X LANGUAGE COMPREHENSION = READING COMPREHENSION**

The Simple View of Reading has been empirically validated in over 150 scientific studies. It shows us that reading comprehension is not the sum but the product of decoding and language comprehension. This is a simple view of a very complex group of skills that need to become increasingly sophisticated to develop a highly skilled reader.

# Literature Review

## SCARBOROUGH'S READING ROPE (2001)

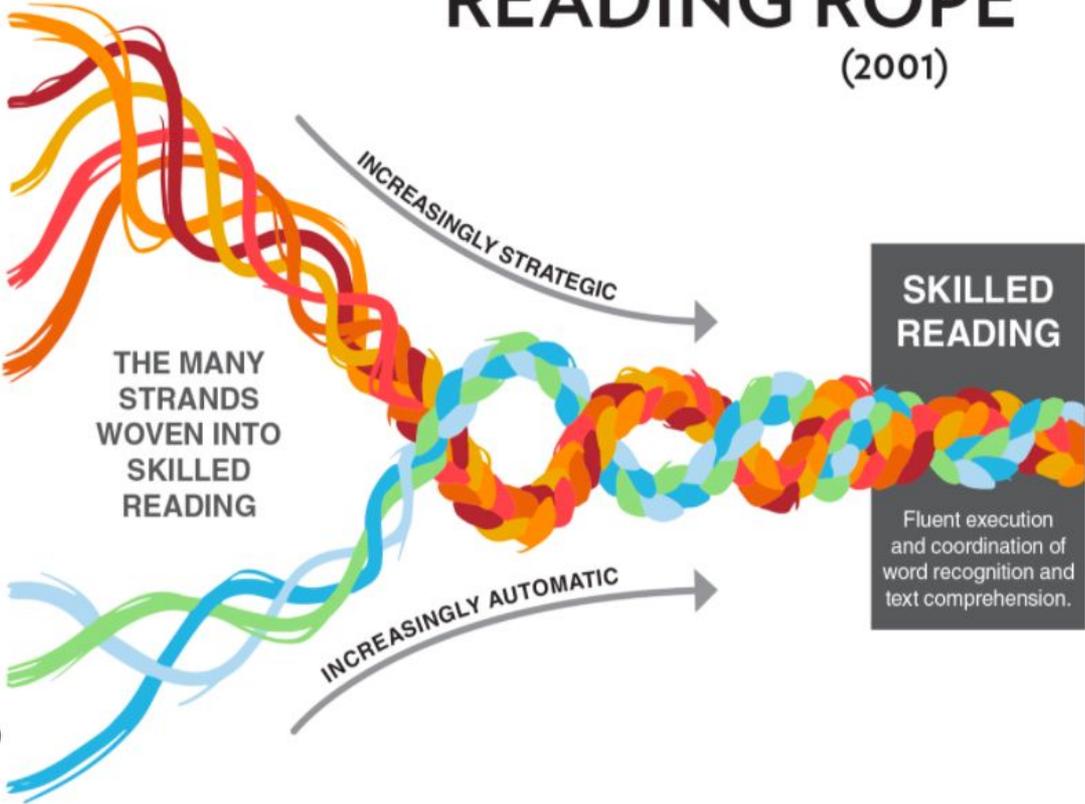
Units 5-8 in LETRS  
Units 1-4 in LETRS

### LANGUAGE COMPREHENSION

- BACKGROUND KNOWLEDGE**  
(facts, concepts, etc.)
- VOCABULARY**  
(breadth, precision, links, etc.)
- LANGUAGE STRUCTURE**  
(syntax, semantics, etc.)
- VERBAL REASONING**  
(inference, metaphor, etc.)
- LITERACY KNOWLEDGE**  
(print concepts, genres, etc.)

### WORD RECOGNITION

- PHONOLOGICAL AWARENESS**  
(syllables, phonemes, etc.)
- DECODING**  
(alphabetic principle, spelling-sound correspondences)
- SIGHT RECOGNITION**  
(of familiar words)



**SKILLED  
READING**

Fluent execution  
and coordination of  
word recognition and  
text comprehension.

# PROCESS

- Program review included:
  - extensive literature review
    - led to Language Essentials for Teachers of Reading and Spelling (LETRS) learning for teachers
  - parent surveys
  - student surveys
  - teacher and staff surveys
  - review of new standards
  - review of current practices

# PROCESS

- Program design included:
  - establishing purpose and program goals
  - adopting equity and literacy rubrics
  - reviewing 22 curricula
  - piloting 7 curricula
  - reviewing data

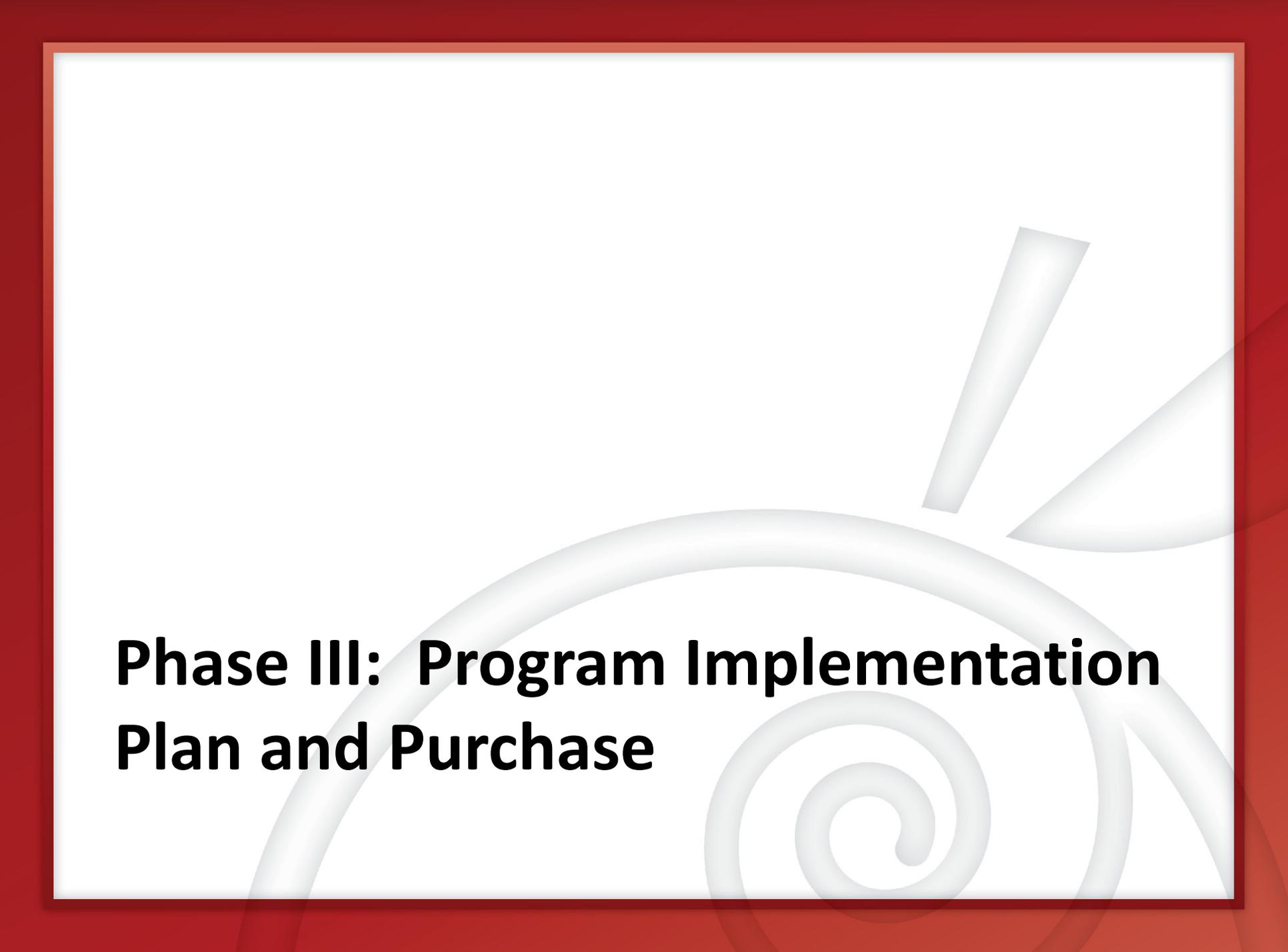
# PURPOSE STATEMENT

*Literacy is a social justice and equity issue. The Roseville Area Schools Pre-K through 6th grade staff will systematically, responsively, and consistently develop readers and writers at every grade level. This will ensure that every student will decode the written word and comprehend the language of text in order to participate fully in the world around them.*

# K-6 ELA and SLA PROGRAM GOALS

These goals are for both the English Language Arts and Spanish Language Arts programs, with the expectation that students in the SLA program will develop these skills in both English and Spanish.

1. Implements a research-based, effective literacy curriculum that includes instruction in phonemic awareness, phonics, fluency, vocabulary, comprehension, and writing.
2. Is aligned to the current MN ELA standards, connects across content areas, and follows a logical, developmentally-appropriate, clearly-defined PreK-6 scope and sequence.
3. Ensures all students interact with their own and other cultures through authentic texts, lessons, and resources.
4. Extends students' language comprehension and vocabulary development through building background knowledge, oral language practice, and interacting with rich narrative and expository literature.
5. Uses meaningful and reliable common assessments that identify students' strengths and needs, and offers early interventions that provide systematic, explicit, intensive instruction for students based on results.
6. Integrates writing and letter formation development and keyboarding skills (grades 4-6) with reading units through explicit instruction, guided practice, and a variety of opportunities for independent production.
7. Systematically develops all staff's instructional strengths through providing time for collaboration/co-planning with EL/SpEd/Intervention/grade-level teachers/paraprofessionals along with supporting co-teaching.
8. Consistently offers on-going, research-based professional development for all staff (with a plan for integrating new staff) that builds upon previous learning and implementation.



# **Phase III: Program Implementation Plan and Purchase**

# Program Pilots

## English:

- Phonological Awareness:
  - Heggerty for Pre-K; Heggerty K-2; Heggerty Bridge the Gap in SpEd and Grade 4
- Skills (phonics) Development:
  - Foundations K, 1, 2, 3 with Geodes in K, 2, 3
  - Just Words
  - Decodable Readers from Trisha Hyde, UFLI, and West Virginia Phonics
- Comprehension Development:
  - Wit and Wisdom K, 3, 4, 5, 6
- Comprehensive Curriculum
  - Amplify: K, 1, 4, 6
  - American Reading Company: 5th

# Program Pilots

## Spanish:

Phonological Awareness:

Heggerty for PreK; Heggerty K-2

Phonics:

Pacific Camino: K, 1

## Comprehensive Curriculum

- Amplify: 2, 4
- American Reading Company: K, 1, 3, 5

# Selection Data

- Equity and literacy rubrics
- Teacher perceptions of preparation time, student engagement, level of rigor for students, observed student growth over time, and general positive/negative responses
- FastBridge Early reading growth
- Alignment with 2020 MN ELA Standards, RAS ELA purpose statement, and program goals
- Teacher panel discussions
- Consultation with other school districts
- The school district's instructional materials checklist

# English Curriculum Selection

## Skills:

- Phonological Awareness
  - Heggerty for Pre-K - 2 classrooms as well as Heggerty Primary Extension for 3rd grade and Bridge the Gap for 4-6 small groups
- Phonics
  - Foundations for grades K-3
  - Geodes for grades K-2
  - Just Words for small groups in grades 4-6 for students needing additional support in skills
  - Decodable readers
    - downloadable and printed by teachers from [West Virginia Phonics](#) or [UFLI](#)
    - K-1 Downloadables from Trisha Hyde

## Knowledge:

- Wit and Wisdom for grades K-6

# Dual Language Immersion Selection

## Spanish Grades K-3

Phonological Awareness:

- Heggerty Spanish PreK - 2

Comprehensive Program (skills plus knowledge)

- Amplify's *Caminos* K-5

## English Grades 3-5

Phonological Awareness:

- Heggerty English K-2

Phonics

- Foundations—Grade 3
- Just Words 4-6

Knowledge and Skills:

- Amplify's Core Knowledge Language Acquisition (CKLA) Grades 3-5 units in English
- Wit and Wisdom in 6th grade with  $\frac{1}{2}$  of lessons in Spanish and  $\frac{1}{2}$  of lessons in English

# RAS Equity in Action

There is no perfect curriculum. The ELA team reviewed the books in *Wit and Wisdom* and the units in *Camino*s, asking:

1. Are there any books or units that could cause cultural harm? If so, we need to replace those.
2. Are multiple voices and perspectives represented? If not, how can we make adjustments to do so?

# RAS Equity in Action

## Amplify

- Approximately two modules per grade level could cause cultural harm—will not teach these
- Some modules need RAS instructional guidance prior to teaching the unit

## Wit and Wisdom

- Problematic texts in grades 4, 5, and 6—replacing these and writing parallel lessons for new core texts
- Updated some texts in grades 1, and 3 and writing parallel lessons

# Why These Curricula?

- These are the tools to “*systematically, responsively, and consistently develop readers and writers at every grade level*”
- High level of rigor
- Core texts to develop core knowledge
- Writing embedded: informative, narrative, opinion
- AVID strategies embedded
- Amplify’s Caminos with CKLA– only Spanish Language Arts curriculum based in the science of reading



Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

# Questions, Comments & Feedback



# Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7b

Agenda Topic: Approval of Preliminary 2023-2024 Budget  
Meeting Date: June 27, 2023  
Contact Person: Shari Thompson

## Background:

Below is a summary of the recommended 2023-2024 preliminary revenue and expense budgets for all governmental funds. The details are contained in the enclosed document. The budget was developed using the assumptions approved by the school board in January 2023. The district held a general fund budget hearing on May 23, 2023.

ROSEVILLE AREA SCHOOLS					
Budget Summary - Proposed Projections					
2023 - 2024					
	Estimated Fund Balance June 30, 2023	2023-2024 Proposed Revenue	2023-2024 Proposed Expenditures	Revenue Excess/(Deficit) Over Expenses	Estimated Fund Balance June 30, 2022
<b>General Fund</b>					
Unassigned Fund Balance	\$ 5,854,608	\$ 112,509,764	\$ 110,919,306	\$ 1,590,458	\$ 7,445,066
	\$ 5,854,608				\$ 7,445,066
<b>Nonspendable (Inventories &amp; Prepaid)</b>	\$ 395,436				\$ 395,436
					\$ 7,840,502
<b>Restricted for:</b>					
Staff Development	\$ -	\$ 1,134,971	\$ 1,134,971	\$ -	\$ -
Compensatory Ed	\$ -	\$ 9,661,466	\$ 9,661,466	\$ -	\$ -
Learning & Development	\$ -	\$ 1,681,293	\$ 1,681,293	\$ -	\$ -
Gifted and Talented	\$ -	\$ 103,353	\$ 103,353	\$ -	\$ -
School Safety	\$ -	\$ 386,948	\$ 386,948	\$ -	\$ -
Operating Capital	\$ 778,506	\$ 2,446,630	\$ 2,434,883	\$ 11,747	\$ 790,253
Long-term Facilities Maintenance (LTFM)	\$ (93,573)	\$ 1,776,631	\$ 1,500,000	\$ 276,631	\$ 183,058
<b>Subtotal, Restricted</b>	\$ 684,933	\$ 17,191,292	\$ 16,902,914	\$ 288,378	\$ 973,311
<b>Total, General Fund</b>	\$ 6,934,977	\$ 129,701,056	\$ 127,822,220	\$ 1,878,836	\$ 8,813,813
<b>Food Service Fund</b>	\$ 3,504,684	\$ 5,329,265	\$ 5,576,880	\$ (247,615)	\$ 3,257,069
<b>Community Service Fund</b>	\$ 2,037,753	\$ 8,443,923	\$ 8,402,419	\$ 41,504	\$ 2,079,257
<b>Construction Fund (FD 06 LTFM)</b>	\$ 4,874,638	\$ 14,842,883	\$ 9,000,000	\$ 5,842,883	\$ 10,717,521
<b>Construction Fund ( Bond Construction)</b>	\$ 9,385,195	\$ 1,000	\$ 25,000	\$ (24,000)	\$ 9,361,195
<b>Debt Service Fund</b>	\$ 4,461,698	\$ 13,852,892	\$ 13,779,093	\$ 73,799	\$ 4,535,497
<b>OPEB Debt Fund</b>	\$ 227,106	\$ 1,780,074	\$ 1,720,775	\$ 59,299	\$ 286,405
<b>Scholarship Fund</b>	\$ 37,619	\$ 10,000	\$ 10,000	\$ -	\$ 37,619
<b>OPEB Trust Fund</b>	\$ 5,412,358	\$ 1,000	\$ 813,000	\$ (812,000)	\$ 4,600,358
<b>Insurance Fund</b>	\$ 563,575	\$ 1,001,864	\$ 1,019,000	\$ (17,136)	\$ 546,439
<b>Total, All Funds</b>	\$ 37,439,603	\$ 174,963,957	\$ 168,168,387	\$ 6,795,570	\$ 44,235,173

## Recommendation:

It is recommended that the board approve the preliminary 2023-2024 budget for all funds as presented.

XX Action Required

\_\_\_\_\_ Informational – No Board Action Requested



# Roseville Area Schools

*Excellence, Innovation & Equity in All We Do*

**PROPOSED BUDGET  
ALL FUNDS  
2023 - 2024**

**June 27, 2023**

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# Roseville Area Schools

4000 Roseville Blvd., Roseville, CA 95747  
916.782.8000 • Fax: 916.782.8001 • www.roseville.k12.ca.us

June 27, 2023

## PROPOSED BUDGET

### ALL FUNDS

### 2023-2024

To: Independent School District No. 623 – Roseville Area Schools School Board Members and Citizens

The preliminary budget is adopted by the Board of Education by June 30. The preliminary budget, which gives the district expenditure authority to begin the fiscal year, is built on anticipated enrollment projections and estimates of revenues. During the middle of the year, the Board will adopt a revised budget which is updated based on the October 1 student enrollment and revised revenue estimates. Since the revised budget is based on October 1 enrollment and projected attendance of those students, the budget is still a projection. The budget is also adjusted at that same time to reflect updated federal program revenues and expenditures and all contract settlements that have occurred during the year.

Education finance can vary greatly due to many uncontrollable variables. Budgets are developed with several assumptions and projections that are based on trend data, the economic environment and cautious optimism.

The preliminary budget was developed over several months assuming that our programs would be operating under a status quo. However, there are other factors that we monitor and may have a positive or negative impact on our budget.

Those factors included but are not limited to the following:

- Student enrollment
- Technology costs
- Indoor air quality / ventilation systems
- Nursing costs
- Mental health needs
- English language learner support
- Social emotional learning
- Food access
- Transportation costs
- Impacts of supply chain issues related to food, supply, and construction costs
- One-time federal funds to address challenges related to the pandemic

## **PROFILE OF THE DISTRICT**

The District was incorporated in 1949 and serves portions of seven suburban communities on the north edge of the Minneapolis/St. Paul metropolitan area. The District enrolled 7,228 students in fiscal year (FY) 2022 from a population of 57,443 citizens residing in a 21.65 square mile area. The District encompasses the cities of Arden Hills, Falcon Heights, Little Canada, Lauderdale, Maplewood, Roseville, and Shoreview.

The District is governed by an elected six-member School Board. The seated School Board consists of six members who are elected at large in odd-numbered years. Members serve alternating four-year terms.

The School Board hires the superintendent and delegates the authority and responsibility to administer school district operations. The superintendent serves as an ex-officio member of the School Board.

Roseville Area Schools offer four option schools. The first is Parkview Center School offering a kindergarten through eighth grade model. The second is our Spanish Dual Language Immersion Program at Little Canada Elementary. The goal of Dual Language Immersion programs is to create bi-lingual, bi-literate, multi-cultural students who are better prepared for success in the ever-expanding global community. The third is our year-round school, Harambee Elementary, with a focus on Arts and Community Cultures. Last is the SPARK Program at Central Park Elementary which focuses on Science, Technology, Engineering, Arts and Math.

The District's students reflect the global community, coming from homes where 81 dialects or languages other than English are spoken. Diverse demographics contribute to rich, real-life learning environments that prepare students for the 21st century workplace.

Gifted education programs serve the academic, social, and emotional needs of gifted/talented learners.

Co-curricular offerings build character, stretch minds, and challenge the body. Students have been recognized as state champions in various sports; Minnesota State High School League Academic Excellence award winners; state qualifiers in multiple sports; and All-Conference musicians.

Preschool is offered at early childhood centers. Free all-day kindergarten is available at all elementary sites. High quality before- and after-school care (Friendship Connection) is available to all elementary and middle school students.

The financial reporting entity includes all the funds of the primary government (the District). Component units are legally separate entities for which the District (primary government) is financially accountable. There are no organizations considered to be component units of the District.

The District is required to adopt an initial budget for the fiscal year no later than June 30th preceding the beginning of the fiscal year on July 1st. This annual budget serves as the foundation for the District's financial planning and control.

## **LOCAL ECONOMY**

During FY 2023, the District operated 12 buildings: one high school, one middle school, one kindergarten through eighth grade, seven elementary schools, one community center including the alternative high school, and a central administration building. The instructional program is organized using several grade configurations: Pre-K-6, K-8, 7-8, and 9-12. The pandemic has had a significant impact on the District's student enrollment during the last two years. As a result, the district is conservatively projecting 7,255 average daily membership in FY 2024, a slight increase compared to current year enrollment.

The District's school buildings were built between 1951 and 1996. Although some of the school buildings are over 50 years old, the District participates in the Long-Term Facilities Maintenance Program through the state of Minnesota, and has a 10-year spending plan of \$120 million for deferred maintenance and health and safety facility needs. In FY 2018 the District was successful in passing a \$144 million dollar bond for improvement and expansion of buildings in the District.

The District intentionally focuses on efforts of staff and other resources to identify financial resources that are available

in order to maximize revenue. With the exception of locally imposed fees for things like student activities, the District is dependent on the state of Minnesota for its revenue authority and state aid. Some revenue authority, such as operating referenda and building bonds, also require voter approval. For the past several biennia, the funding provided for public education in the state of Minnesota has not been sufficient to meet instructional program needs, due to increased inflationary costs and required mandates.

Numerous factors affect public school finance and are monitored on an on-going basis, such as:

- State aid versus local taxpayer funding for programs and services
- Economic factors, such as unemployment and overall revenue collections by the state
- Mandated programs that are not fully funded, such as special education
- Compliance and implementation of governmental pronouncements
- Impact to local taxpayers for funding requests
- Increased competition for students from other public schools, as well as charter schools
- Housing development and growth
- Enrollment trends
- Health insurance cost increases
- Pension obligations, both local and state
- Management of federal and other special funded state programs

## MISSION, CORE VALUES, AND RELEVANT FINANCIAL POLICIES

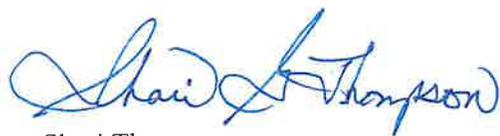
The District has adopted a comprehensive set of financial policies. The management of the District is responsible for establishing and maintaining internal controls designed to ensure that the assets of the District are protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America and with Minnesota Uniform Financial Accounting and Reporting Standards. The internal control framework is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits require estimates and judgments by management.

School Board Policy 744 addresses fund balance. The policy is in place to ensure the financial stability of the District, to provide a sound basis to justify continuation of the strong financial rating, and to provide a reserve enabling the District to deal with unforeseen budget expenditures. The School Board strives to maintain an unassigned fund balance that will not fall below 3 percent of the District's General Fund operating expenditure budget, excluding capital programs.

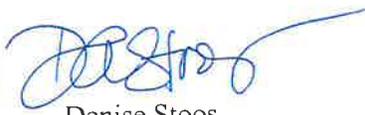
Minnesota Statutes § 123B.83 requires districts to "limit its expenditures so that its net unreserved General Fund balance does not constitute statutory operating debt under § 123B.81." The district's unreserved General Fund balance is above the statutory guidelines for statutory operating debt.

Unassigned fund balance in the General Fund Operating Account is estimated as of June 30, 2023 to be \$5,854,608 or 5.2 percent of total General Fund Operating Account expenditures. Preliminary budget projections for fiscal year 2022-2024 estimate deficit spending, and a year-end unassigned fund balance of \$7,445,066 or 6.7%.

Respectfully submitted,



Shari Thompson  
Director of Business Services



Denise Stoos  
Controller



Kathy Englund  
District Accountant

**ROSEVILLE AREA SCHOOLS  
PROPOSED GENERAL FUND BUDGET PARAMETERS  
2023-2024**

The district is in the process of preparing its 2023-2024 budget. The district continues to work its way through unprecedented times of the past three years and the budget is being prepared based on the data that we currently have. Parameters are general guidelines based on our best estimates with current information. Current budget planning assumptions are listed below. Should these parameters need to be adjusted during preliminary budget development, they will be brought back to the board for approval.

Board Policy states “*the school district will strive to maintain a minimum unassigned general fund balance of 3 percent of the annual budget*”. Given this fiscal expectation, the School District is currently in compliance with the 3 percent minimum and administration is proactively planning to present a preliminary 2023-2024 budget which includes an operating surplus to continue the increase in District fund balance reserves.

**Finance/Revenue Parameters**

The per-pupil basic general education formula allowance is currently \$6,863. The Minnesota Legislature approved a 4% increase (\$275) for 2023-2024, increasing the formula amount to \$7,138. The Mn Legislature also many other initiatives and changes in funding that have been reflected in the preliminary budget. Administration is awaiting clarification of a few items from the Mn Department of Education and if there are any budgetary impacts, they will be addressed in the mid-year budget revisions.

Operating referendum revenue continues to be based on Adjusted Pupil Units (APU). Thanks to the support and generosity of the Roseville Area Schools community and passage of an increased 10-year operating referendum levy in 2021, the operating levy revenue will generate approximately \$1,921 per APU. In addition, the district will continue to receive \$724 per APU in Local Option Revenue.

Compensatory revenue is projected to increase by \$3.7 million over current year

Based on Governor’s budget proposal – Reduce Special Ed cross-subsidy by 25% or \$3 million

Levy revenue will be based on the 2022 Pay 2023-24 Certified Levy.

**Enrollment Parameters**

Enrollment will be projected using February 1, 2023, enrollment. Enrollment will be monitored and adjusted through the spring as more information becomes available. (7,255 students)

**Expenditure Budget Parameters**

Focus resources on equity and student achievement

Staffing adjustments will match enrollment changes and align with class size ranges for all sites.

Class size ranges will be maintained at each of the current targets per grade in all grades 1-12. The following will be used for target section averages:

- Kindergarten – 22
- Grades 1-3 – 26
- Grades 4-6 – 31
- Grades 7-8 – 33
- Grades 9-12 – 34

Student support resources including those for social emotional learning and mental health supports will be added across the district.

Estimated salary settlements for upcoming contract negotiations will be included.

District contributions to medical insurance premiums are estimated to remain at the current negotiated level for all groups, unless included in negotiated settlement budget costs.

Dental, Life, and LTD insurance contributions are estimated to remain at the current budgeted level.

Outside contractor fees including transportation and contracted substitute teacher services rates will be examined to determine the estimated cost increase due to the employee shortages in these areas.

Utility costs will be based on multiple year average usage with consideration given to current rates.

Federal CARES funds will be used to partially offset post-pandemic increased costs as well as provide additional remedial and enrichment programming both inside and outside of the regular school day/year.

Federal program expenses will be equal to the program revenue.

Staff Development, Learning & Development, Safe Schools Levy, Health & Safety, Long-Term Facilities Maintenance (LTFM), Operating Capital and all other mandated reserve categories will be spent in compliance with statute.

### **Input**

The process to build the proposed 2023-2024 budget will include several opportunities for input from various sources including the following:

School Board – The first official action that begins the process of budget development was the approval of the payable 2023 tax levy, which occurred on December 13, 2022. The board also provides guidance and input to the budget development process by approving the 2022-23 revised budget, the 2023-24 proposed budget timeline, and discussion of these preliminary 2023-24 budget assumptions. 2023-24 budget updates will continue to be provided as needed at board meetings until the Board adopts the Preliminary Budget on June 27, 2023.

Finance Advisory Committee – Committee membership includes community residents, the director of business services, superintendent, three board members including the board chair, controller, and two Education Minnesota- Roseville representatives. The group meets quarterly to discuss and advise administration and the school board on economic and school finance issues and to build community trust in school district finances.

District Leadership - This group meets regularly and budget development is included on agendas.

Principals and Program Supervisors - Instructional leaders will provide input and shared decision making for budget adjustments, staffing and program needs.

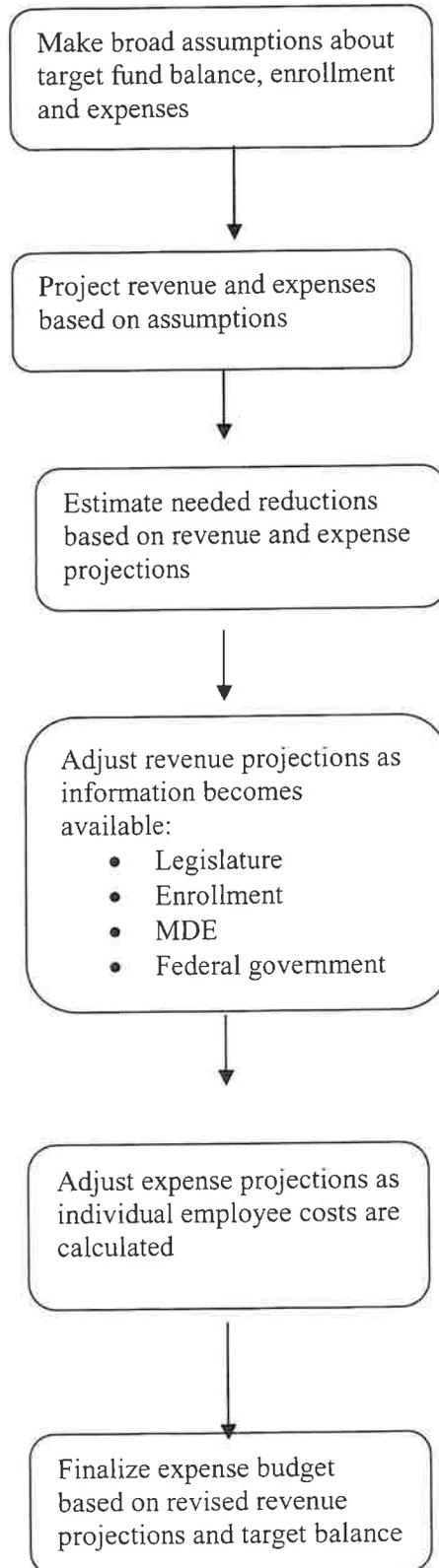
Other stakeholder feedback – District administration conducts ongoing feedback opportunities with various stakeholders including staff, students, families, and community members.

In addition to the budget presentations at regularly scheduled school board meetings, an annual budget hearing will be held prior to final adoption of the preliminary budget by the school board. The annual budget hearing is scheduled for May 23, 2023 at the District Center. This meeting will seek feedback in assessing budget recommendations.

**Roseville Area Schools – ISD 623  
Administrative Leadership  
2023-2024 Proposed Budget Planning Timeline**

<b>Date</b>	<b>Budget Event</b>	<b>Action</b>
<b>June 2022</b>	2022-2023 Budget Approved	Board Approval
<b>September 27, 2022</b>	Preliminary Levy set (Payable 2023; 2023-24 Revenue)	Board Approval
<b>December 13, 2022</b>	Final Levy set (Payable 2023; 2023-24 Revenue)	Board Approval
<b>January 23, 2023</b>	District Cabinet meeting – budget update, parameters and timeline	District Cabinet meeting
<b>January 24, 2023</b>	Review & approval of 2022-23 revised general fund budget; Approve 2023-2024 budget timeline and parameters.	Board meeting
<b>February 8, 2023</b>	Finance Advisory Committee – revised current year budget, 2023-2024 budget parameters and timeline	Finance Advisory Committee
<b>February 20, 2023</b>	Staffing allocations set for 2023-2024	District Lead Team
<b>February 21, 2023</b>	Budget update to School Board	School Board
<b>April 25, 2023</b>	Update the School Board on Budget development as needed	Administrative report to School Board
<b>May 23, 2023</b>	Prior to the regular School Board meeting, the district holds a public hearing to share the 2023-2024 DRAFT general fund budget and collect any public comment	Administrative report to the public
<b>June 27, 2023</b>	School Board formally adopts 2023-2024 Budget	Board Approval

## BUDGET FLOWCHART



## Projected Enrollment Used to Calculate Preliminary General Education Revenue for 2023-2024

Enrollment Projections 2-1-22	All Day K											Total					
	LEP	H-K	SRP	ECSE	1	2	3	4	5	6	7		8	9	10	11	12
69 High School	223																
70 Middle School	112																
73 Parkview	86	5		81	83	78	76	81	86	93	93	82	0	0	21	59	558
615 FAHS	8																398
721 Brimhall	92	5		80	84	87	78	82	78	80	80	80					418
722 Central Park	132	5		57	54	77	66	57	49	58	58	82					82
723 Edgerton	153	5		54	55	62	54	64	74	66	66	82					93
525 Harambee	62	5	17	40	50	32	50	30	40	25	25	82					93
724 Falcon Heights	39	5		65	77	63	69	65	69	74	74	82					93
728 Little Canada	164	5		90	92	108	111	90	86	79	79	82					93
731 E D Williams	74	5		61	74	64	72	60	59	58	58	82					93
<b>Subtotal</b>	<b>1145</b>	<b>40</b>	<b>17</b>	<b>0</b>	<b>528</b>	<b>571</b>	<b>576</b>	<b>529</b>	<b>541</b>	<b>533</b>	<b>491</b>	<b>500</b>	<b>558</b>	<b>582</b>	<b>610</b>	<b>627</b>	<b>558</b>
<b>LESS ATTRITION</b>																	
<b>LESS PSEO</b>																	
732 Fairview Program	0	13	55														
32 Adult HS																	
<b>Served ISD 623</b>	<b>1145</b>	<b>40</b>	<b>30</b>	<b>55</b>	<b>528</b>	<b>571</b>	<b>576</b>	<b>529</b>	<b>541</b>	<b>533</b>	<b>484</b>	<b>494</b>	<b>549</b>	<b>570</b>	<b>582</b>	<b>604</b>	<b>549</b>
							1716			1603						3283	
2016 Tuition Students - est.	1	1	1	1	0	0	4	4	1	2	2	2	3	4	9	31	
Total Tuitioned Out	0	1	1	1	0	0	4	4	1	2	2	2	3	4	9	31	
<b>TOTAL</b>	<b>1145</b>	<b>41</b>	<b>30</b>	<b>56</b>	<b>529</b>	<b>571</b>	<b>580</b>	<b>533</b>	<b>542</b>	<b>535</b>	<b>486</b>	<b>496</b>	<b>552</b>	<b>574</b>	<b>591</b>	<b>635</b>	<b>552</b>
							1720			1610						3334	
<b>EXTENDED TIME</b>																	
72 Adult HS Extended Time				0	14	13	14	13	12	12	12	9	8	13	11	18	
611 Elem. Tgtd Services																	
615 FAHS											16	9					
612 Middle Tgtd	0	0	0	0	14	13	14	13	12	12	16	9	8	13	11	18	
Total extended time							41			37						75	

2022 PAY 2023 PROPOSED LEVY

GENERAL FUND

Source	Levy	Levy Adjustments	Maximum 2022 Pay 2023 Levy	Proposed Decrease	Proposed 2022 Pay 2023 Levy	Approved 2021 Pay 2022 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Abatement	\$	163,250.30	\$		\$	24,573.17	\$	564.34%
Alternative Teacher Compensation	\$	(9,171.46)	\$		\$	649,484.03	\$	5.31%
Long Term Facilities	\$	(3,439,353.59)	\$		\$	3,875,486.29	\$	19.20%
Building Leases	\$	(708.25)	\$		\$	1,687,865.75	\$	0.82%
Bldg Leases - Intermediate	\$		\$		\$	519,168.00	\$	14.88%
Career & Technical	\$	(59,702.20)	\$		\$	383,342.94	\$	-1.15%
Equity Levy	\$	3,673.93	\$		\$	617,290.56	\$	11.11%
Location Equity Levy	\$	(566,631.92)	\$		\$	5,211,908.65	\$	-12.11%
Achievement & Integration	\$	222,361.08	\$		\$	749,470.82	\$	42.22%
Operating Capital	\$	(27,894.91)	\$		\$	898,707.61	\$	-6.10%
Reemployment Levy	\$	(196,164.61)	\$		\$	(96,164.61)	\$	-137.31%
Safe Schools Levy	\$	(14,398.92)	\$		\$	273,140.28	\$	-6.35%
Safe Schools Intermediate	\$	(5,999.55)	\$		\$	113,808.45	\$	-6.35%
TIF Adjustment	\$		\$		\$		\$	
Transition Levy	\$	-17140.72	\$		\$	175,111.18	\$	10.33%
<b>Total</b>	\$	15,349,481.47	\$		\$	14,403,005.27	\$	-4.42%
<b>Voter Approved Referendum</b>	\$	35,297,761.36	\$		\$	30,403,404.34	\$	-1.40%

COMMUNITY SERVICE FUND

Source	Levy	Levy Adjustments	Maximum 2022 Pay 2023 Levy	Proposed Decrease	Proposed 2022 Pay 2023 Levy	Approved 2021 Pay 2022 Levy	\$ Change 2022 Proposed vs. 2021 Approved	% Change 2022 Proposed vs. 2021 Approved
Basic Revenue	\$	413,137.15	\$		\$	413,137.15	\$	0.00%
Early Childhood	\$	229,498.99	\$		\$	226,483.31	\$	1.31%
Home Visiting	\$	6,120.11	\$		\$	6,388.82	\$	7.80%
Disabled Adults	\$	7,739.00	\$		\$	7,739.00	\$	0.00%
School Age Child Care	\$	450,000.00	\$		\$	471,528.98	\$	4.10%
Abatement	\$		\$		\$	4,974.98	\$	206.42%
<b>Total, Community Service Fund:</b>	\$	1,106,495.25	\$		\$	1,133,220.36	\$	2.29%

2022 PAY 2023 PROPOSED LEVY

DEBT SERVICE FUND

Source	Levy	Levy Adjustments	Maximum 2022 Pay 2023 Levy	Proposed Decrease	Proposed 2022 Pay 2023 Levy	Approved 2021 Pay 2022 Levy	\$ Change 2022 Proposed vs. Approved	% Change 2022 Proposed vs. 2021 Approved
Voter Approved Debt Service Levy	\$ 11,591,213.00		\$ 11,591,213.00	\$ -	\$ 11,591,213.00	\$ 12,006,312.52	\$ (415,099.52)	-3.46%
LTFM Debt Service	\$ 1,166,066.88	\$ (121.47)	\$ 1,165,945.41	\$ -	\$ 1,165,945.41	\$ 1,117,917.24	\$ 48,028.17	
Intermediate Debt Service								0.00%
Abatelements	\$ 87,188.62	\$ 87,188.62	\$ 87,188.62	\$ -	\$ -	\$ 21,275.48	\$ 65,913.14	309.81%
Excess Debt Reduction	\$ (542,155.53)	\$ (542,155.53)	\$ (542,155.53)	\$ -	\$ -	\$ (380,923.75)	\$ (161,231.78)	-42.33%
<b>Total, Debt Service Fund:</b>	<b>\$ 12,757,279.88</b>	<b>\$ (455,088.38)</b>	<b>\$ 12,302,191.50</b>	<b>\$ -</b>	<b>\$ 12,302,191.50</b>	<b>\$ 12,764,581.49</b>	<b>\$ (462,389.99)</b>	<b>-3.62%</b>

OTHER POSTEMPLOYMENT BENEFITS & PENSION DEBT SERVICE

Source	Levy	Levy Adjustments	Maximum 2022 Pay 2023 Levy	Proposed Decrease	Proposed 2022 Pay 2023 Levy	Approved 2021 Pay 2022 Levy	\$ Change 2022 Proposed vs. Approved	% Change 2022 Proposed vs. 2021 Approved
Levy for Bonds	\$ 1,805,764.00	\$ (32,292.83)	\$ 1,773,471.17	\$ -	\$ 1,773,471.17	\$ 1,212,955.92	\$ 560,515.25	0.00%
Abatelements		\$ 6,602.96	\$ 6,602.96		\$ 6,602.96	\$ 1,288.77	\$ 5,314.19	0.00%
<b>Total, OPEB Debt Fund:</b>	<b>\$ 1,805,764.00</b>	<b>\$ (25,689.87)</b>	<b>\$ 1,780,074.13</b>	<b>\$ -</b>	<b>\$ 1,780,074.13</b>	<b>\$ 1,214,244.69</b>	<b>\$ 565,829.44</b>	<b>46.60%</b>

ACL FUNDS

Fund	Levy	Levy Adjustments	Maximum 2022 Pay 2023 Levy	Proposed Decrease	Proposed 2022 Pay 2023 Levy	Approved 2021 Pay 2022 Levy	\$ Change 2022 Proposed vs. Approved	% Change 2022 Proposed vs. 2021 Approved
General Fund	\$ 35,297,761.36	\$ (4,894,357.02)	\$ 30,403,404.34	\$ -	\$ 30,403,404.34	\$ 30,836,121.10	\$ (432,716.76)	-1.40%
Community Service Fund	\$ 1,106,485.25	\$ 26,725.11	\$ 1,133,220.36	\$ -	\$ 1,133,220.36	\$ 1,107,871.95	\$ 25,348.41	2.29%
Debt Service Fund	\$ 12,757,279.88	\$ (455,088.38)	\$ 12,302,191.50	\$ -	\$ 12,302,191.50	\$ 12,764,581.49	\$ (462,389.99)	-3.62%
OPEB Debt Fund	\$ 1,805,764.00	\$ (25,689.87)	\$ 1,780,074.13	\$ -	\$ 1,780,074.13	\$ 1,214,244.69	\$ 565,829.44	46.60%
<b>TOTAL, ALL FUNDS</b>	<b>\$ 50,967,300.49</b>	<b>\$ (5,348,410.16)</b>	<b>\$ 45,618,890.33</b>	<b>\$ -</b>	<b>\$ 45,618,890.33</b>	<b>\$ 45,922,819.23</b>	<b>\$ (303,928.90)</b>	<b>-0.66%</b>

## GENERAL FUND SUMMARY

This section is a summary of budgeted revenue and expenses for the General Fund for 2023-2024. Revenue and expenses for this fund were reviewed at the budget hearing on May 23, 2023.

These are the highlights regarding revenue and expenses for the General Fund budget for 2023-2024. In comparing revised 2021-2022 budgeted amounts with the 2023-2024 proposed budget:

- A. The revenue budget shows a decrease of \$664,192. This is somewhat misleading because the decrease was a result of a decrease of \$6 million in the LTFM levy. The general unassigned revenues increased by \$5 million in total with state aid increases.
- B. The seven-county metro area has a fiscal disparities pool into which every governmental unit contributes a percentage of their levy. The pool is distributed back to all the entities on the basis of the amount of commercial property in the taxing entity – those with less commercial property receive more in fiscal disparities revenue. Our district in recent years has received nearly all the funds it has contributed.
- C. County apportionment is a distribution of miscellaneous revenue received by the county. Our General Education revenue is reduced by the amount of county apportionment we receive.
- D. Enrollment at district schools is projected to remain flat at 7,255 students served.
- E. Compensatory revenue, a component of General Education Revenue, is projected to increase by \$4,390,000 due to the increase in students qualifying for benefits under the Applications for Educational Benefits during this same time.
- F. State aids show a total net increase of \$12,000,000. This increase reflects the 4% increase in state general education formula, the increased compensatory revenue mentioned above, and increased cross-subsidy funding for both special education and ELL programs.
- G. State Special Education aid indicates an increase of \$2,181,000 over the current year. The increase reflects a preliminary estimate based on special education programming expenses and the increase in cross-subsidy funding.
- H. Federal Aids and Grants are based on early estimates prior to awards being issued by the federal government. We are estimating that our total federal revenue will decrease \$5.6 million due to the drawn down of one-time Federal ESSER funds authorized to offset costs related to the COVID-19 pandemic. We are required to spend all ESSER funds by September 30, 2024, with some funds expiring at an earlier date.
- I. Overall, expenses budgeted in the Unassigned General Fund are expected to increase by \$4.2 Million. This total includes the increased cost of negotiated employment contracts, class-size reduction in grades 1-12, and added mental health and social emotional supports. In addition, we are estimating increased utility and transportation costs.
- J. Estimated negotiated salaries and benefits expenses have been budgeted for all groups.

- K. District medical insurance premium contributions will increase from the current level, limited by employee group caps per negotiated labor agreements. The actual cost to the district varies by employee group, depending on the terms of each contract.
- L. District and School Administration – Administrative costs increased by approximately \$300,033 or 5% over the current year budget due to salary and benefit increases and the shifting of some costs from federal COVID expenses to the actual programs.
- M. Expenses in regular instruction – Costs for providing regular instruction will increase by \$615,708 or 1%.
- N. Expenses in the special education programs (400 – 420) reflect staffing costs needed to serve students with current IEPs. Adjustments have been made to reflect our best estimate of those costs. We are estimating an increase of \$2,600,000 or 10% due to added staffing allocations for SEL and mental health services and the increased cost of salaries and benefits.
- O. Integration and Equity spending is consistent with the revenue generated. Expenses are distributed throughout several programs, including In-service (640) Other Regular Instruction (280) and Other Pupil Support (790).
- P. Capital facilities (850) records expenses related to building improvements that are not funded with Health & Safety or Alternative Facilities funds. The majority of these projects will be funded under Fund 06 Long-term Facility Maintenance, thus the reduction in the general fund.

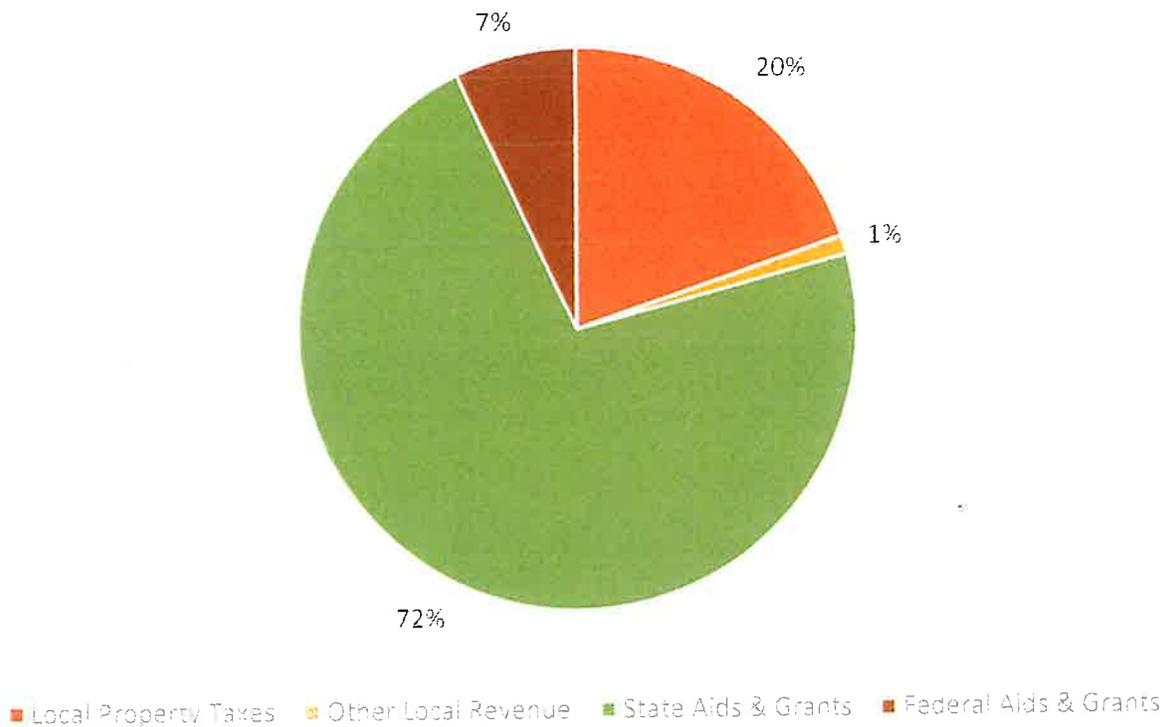
Preliminary General Fund Revenue by Source 2023-2024

		2022-23		2023-24		
Source	Description	Revised Budget	Original Budget	\$ Difference	% Difference	% Difference
1	MAINTENANCE LEVY	28,263,399	22,309,464	-5,953,935	-21.07%	-21.07%
2	MOBILE HOME TAX	20,000	20,000	0	0.00%	0.00%
5	UNEMPLOYMENT LEVY	219,356	219,356	0	0.00%	0.00%
9	FISCAL DISPARITIES	2,897,194	2,897,194	0	0.00%	0.00%
10	COUNTY APPORTIONMENT	220,000	220,000	0	0.00%	0.00%
15	INTEREST ON LEVY PYMENT	5,000	5,000	0	0.00%	0.00%
	<b>Subtotal Local Taxes</b>	<b>31,624,949</b>	<b>25,671,014</b>	<b>-5,953,935</b>		<b>-18.83%</b>
50	FEES FROM PATRONS	279,910	280,000	90	0.03%	0.03%
51	FEES/USAGE	250,000	250,000	0	0.00%	0.00%
60	ADMISSIONS & STUD ACT REVENUE	25,000	25,000	0	0.00%	0.00%
71	MA CLAIMS REVENUE	400,000	400,000	0	0.00%	0.00%
92	INTEREST EARNINGS	10,000	10,000	0	0.00%	0.00%
93	RENT OF SCHOOL FACILITY	30,000	30,000	0	0.00%	0.00%
95	LEASE REVENUE	10,000	10,000	0	0.00%	0.00%
96	GIFTS AND BEQUESTS	55,000	55,000	0	0.00%	0.00%
98	MISC STUD FUND RAISING	0	0	0	0.00%	0.00%
99	MISCELLANEOUS LOCAL REV	296,900	295,600	-1,300	-0.44%	-0.44%
	<b>Subtotal Other Local Revenue</b>	<b>1,356,810</b>	<b>1,355,600</b>	<b>-1,210</b>		<b>-0.09%</b>
201	ENDOWMENT AID	305,756	330,108	24,352	7.96%	7.96%
211	GENERAL ED REVENUE	62,913,383	71,562,266	8,648,883	13.75%	13.75%
212	LITERACY INCENTIVE AID	394,512	394,512	0	0.00%	0.00%
213	SHARED TIME	0	0	0	0.00%	0.00%
227	ABATEMENT AID	28,000	30,000	2,000	7.14%	7.14%
300	STATE AIDS & GRANTS	2,328,742	2,326,176	-2,566	-0.11%	-0.11%
317	LTFM STATE AID	222,218	276,631	54,413	24.49%	24.49%
360	STATE AID SPECIAL ED	16,447,684	18,628,956	2,181,272	13.26%	13.26%
370	MISC GRANTS - MIDE	72,626	76,564	3,938	5.42%	5.42%
	<b>Subtotal State Aids &amp; Grants</b>	<b>82,712,921</b>	<b>93,625,213</b>	<b>10,912,292</b>		<b>13.19%</b>
400	FEDERAL AIDS & GRANTS	14,643,568	9,024,434	-5,619,134	-38.37%	-38.37%
405	SUB GRANT FROM FED FUNDS	27,000	24,795	-2,205	-8.17%	-8.17%
	<b>Subtotal Federal Aids &amp; Grants</b>	<b>14,670,568</b>	<b>9,049,229</b>	<b>-5,621,339</b>		<b>-38.32%</b>
	<b>TOTAL GENERAL FUND</b>	<b>130,365,248</b>	<b>129,701,056</b>	<b>-664,192</b>		<b>-0.51%</b>

## GENERAL FUND REVENUE BY SOURCE SUMMARY

Description	2022-23	2023-24	\$ Difference	% Difference
	Revised Budget	Original Budget		
Local Property Taxes	31,624,949	25,671,014	-5,953,935	-18.83%
Other Local Revenue	1,356,810	1,355,600	-1,210	-0.09%
State Aids & Grants	82,712,921	93,625,213	12,000,999	14.51%
Federal Aids & Grants	14,670,568	9,049,229	-5,621,339	-38.32%
<b>TOTAL GENERAL FUND</b>	<b>130,365,248</b>	<b>129,701,056</b>	<b>424,515</b>	<b>0.33%</b>

Gen Fund Rev by Source Summary



2023-2024 GENERAL FUND EXPENSES BY PROGRAM

Program Description	2022-23		2023-24		% Difference	Reason
	Revised Budget	Original Budget	\$ Difference	% Difference		
10 SCHOOL BOARD	187,844	131,156	-56,688	-30.18%	Decrease in contracted services	
20 OFFICE OF SUPERINTENDENT	400,301	408,389	8,088	2.02%	Salaries & benefits	
30 LINE ADMIN-DIRECTORS	493,926	690,577	196,651	39.81%	Absorbing costs previously charged to ESSER	
50 SCHOOL ADMIN [PRINCIPALS]	4,437,110	4,589,092	151,982	3.43%	Salaries & benefits	
105 GENL ADMIN SUPPORT	118,812	123,626	4,814	4.05%	Salaries & benefits	
106 GEN ADMIN-DIST WIDE	10,000	10,000	0	0.00%	No Change	
110 BUSINESS SERVICES	882,473	962,533	80,060	9.07%	RAHS Finance position coded to Business Office	
130 COMMUNITY RELATIONS	267,646	321,023	53,377	19.94%	Increased costs in purchased services, supplies	
140 DATA PROCESSING	344,981	826,046	481,065	139.45%	Increased staffing and benefits	
145 TECHNOLOGY ADMIN	175,865	200,765	24,900	14.16%	Salaries, benefits, and increased supplies	
146 VIDEO	138,565	71,097	-67,468	-48.69%	Shifting costs to Program 140	
150 LEGAL SERVICES	75,000	75,000	0	0.00%	No Change	
160 HUMAN RESOURCES	813,134	988,738	175,604	21.60%	Additional support staff	
165 WELLNESS	11,300	10,000	-1,300	-11.50%	Admin program costs	
170 PRINTING (WORKROOM)	142,604	142,298	-306	-0.21%	Minimal change	
180 CENSUS	254,641	265,989	11,348	4.46%	Staffing changes, Salaries & benefits	
190 RESEARCH-EVALUATION	249,058	245,040	-4,018	-1.61%	Minimal change	
199 SCHOOL ELECTIONS	18,000	18,000	0	0.00%	No Change	
200 VOLUNTARY PRE-K	412,730	462,246	49,516	12.00%	Increased number of staff	
201 KINDERGARTEN	2,923,507	3,060,389	136,882	4.68%	Staffing changes; Salaries & benefits	
203 ELEMENTARY ED [1ST-6TH]	17,741,089	15,525,443	-2,215,646	-12.49%	Decrease in COVID money for FY24	
204 TITLE IIA IMP TCHR QUALITY	241,749	210,507	-31,242	-12.92%	Preliminary estimate	
205 TITLE III LEP	196,930	214,317	17,387	8.83%	Preliminary estimate	
206 STUDENT SUPPORT ACADEM ENRICH	138,326	135,460	-2,866	-2.07%	Preliminary estimate	
211 SECONDARY EDUCATION-	2,035,722	2,115,984	80,262	3.94%	Salaries & benefits	
212 ART	1,392,245	1,426,472	34,227	2.46%	Staffing changes; Salaries & benefits	
215 BUSINESS	4,090	4,530	440	10.76%	Admin program costs	
216 EDUCATIONALLY DISADVNTG	1,502,553	1,631,195	128,642	8.56%	Preliminary estimate	
218 GIFTED AND TALENTED	206,782	223,180	16,398	7.93%	Staffing changes; Salaries & benefits	
219 LIMITED ENGLISH PROFICIENCY	3,458,985	3,707,970	248,985	7.20%	Salary and benefit increase	
220 ENGLISH (LANG ARTS)	2,029,620	2,090,788	61,168	3.01%	Staffing changes; Salaries & benefits	
224 HOMEBOUND INSTRUCTION	29,300	29,348	48	0.16%	Minimal change	
230 WORLD LANGUAGES	957,800	1,020,041	62,241	6.50%	Staffing changes; Salaries & benefits	
240 HEALTH/PHYSICAL ED	2,089,396	2,183,652	94,256	4.51%	Staffing changes; Salaries & benefits	
241 HEALTH	157,358	164,854	7,496	4.76%	Salaries & benefits	
250 FAMILY & CONSUMER SCIENCE	167,885	178,244	10,359	6.17%	Staffing changes; Salaries & benefits	
255 INDUSTRIAL EDUCATION	235,372	285,086	49,714	21.12%	Staffing changes; Salaries & benefits	
256 MATHEMATICS	2,121,974	2,080,247	-41,727	-1.97%	Staffing changes; Salaries & benefits	

2023-2024 GENERAL FUND EXPENSES BY PROGRAM

Program Description	2022-23		2023-24		% Difference	Reason
	Revised Budget	Original Budget	\$ Difference	% Difference		
258 MUSIC	2,198,163	2,292,107	93,944	4.27%	Salaries & benefits	
260 NATURAL SCIENCES	1,861,896	1,931,247	69,351	3.72%	Salaries & benefits	
270 SOCIAL STUDIES	2,186,799	2,280,185	93,386	4.27%	Salaries & benefits	
276 ELEM INDIVIDUALIZED INSTRUCTIO	1,392,619	2,147,157	754,538	54.18%	Compensatory education funding increase	
277 SECONDARY INDIVIDUALIZED INSTR	382,493	1,209,217	826,724	216.14%	Compensatory education funding increase	
279 SUBSTANTIAL PARENT INVOLVEMENT	7,000	0	-7,000	-100.00%	Salaries correctly recoded to program 605	
280 OTHER REGULAR INSTR-	13,807	14,744	937	6.79%	More traveling teacher -stipend costs	
291 CO-CURR ACTIVITIES	397,158	453,292	56,134	14.13%	Increased transportation costs	
292 BOYS/GIRLS ATHLETICS	423,895	432,013	8,118	1.92%	Salaries & benefits; incr transportation costs	
293 SPECIAL ACTIVITIES	103,423	106,644	3,221	3.11%	Slight incr in grants & other activ costs	
294 BOYS ATHLETICS	450,268	451,490	1,222	0.27%	Minimal increase	
296 GIRLS ATHLETICS	407,995	414,500	6,505	1.59%	Salaries & benefits; incr transportation costs	
298 EX CURR ACTIVITIES	140,630	142,718	2,088	1.48%	Expenses based on clubs or ex curr groups	
311 VOC ED-DIST ED	5,136	5,000	-136	-2.65%	Minimal decrease	
331 VOC ED-FACS	549,738	618,323	68,585	12.48%	Additional course; staffing costs	
341 VOC ED-BUS/OFFICE ED	382,040	306,729	-75,311	-19.71%	Staffing changes	
361 VOC ED-TRADE/IND ED	544,041	597,902	53,861	9.90%	Additional course; staffing costs	
380 VOC ED-SPEC NEEDS ED	88,992	91,878	2,886	3.24%	Minimal increase	
399 VOCATIONAL - GENERAL	532,205	494,795	-37,410	-7.03%	Staffing coding changes	
400 SPECIAL EDUCATION	535,149	472,633	-62,516	-11.68%	Staffing & benefit costs due to student needs	
401 SPEECH/LANG IMPAIRMENT	2,330,544	2,711,207	380,663	16.33%	Staffing & benefit costs due to student needs	
402 MILD/MODERATE MENTAL IMPAIRMEN	1,040,675	1,159,837	119,162	11.45%	Staffing & benefit costs due to student needs	
403 MODERATE/SEVERE MENTAL IMPAIRM	1,071,450	1,208,079	136,629	12.75%	Staffing & benefit costs due to student needs	
404 PHYSICALLY IMPAIRED	1,518,081	1,811,317	293,236	19.32%	Staffing & benefit costs due to student needs	
405 DEAF/HARD OF HEARING	404,000	320,509	-83,491	-20.67%	Staffing & benefit costs due to student needs	
406 VISUALLY IMPAIRED	179,281	183,764	4,483	2.50%	Staffing & benefit costs due to student needs	
407 SPECIFIC LEARNING DISABILITY	3,079,884	3,271,704	191,820	6.23%	Staffing & benefit costs due to student needs	
408 EMOTIONAL/BEHAVIOR DISORDER	3,986,494	4,222,368	235,874	5.92%	Staffing & benefit costs due to student needs	
410 OTHER HEALTH IMPAIRED	668,050	730,428	62,378	9.34%	Staffing & benefit costs due to student needs	
411 AUTISM - PERVASIVE DEV DISORDR	3,396,032	4,256,796	860,764	25.35%	Staffing & benefit costs due to student needs	
412 DEVLPMNT DELAYED - BIRTH-6YR	1,250,990	1,520,480	269,490	21.54%	Staffing & benefit costs due to student needs	
414 TRAUMATIC BRAIN INJURY	0	50	50	#DIV/0!	Projected costs	
416 SEVERELY MULTIPLY IMPAIRED	153,716	0	-153,716	-100.00%	Staffing & benefit costs due to student needs	
420 SPEC ED-GENERAL	4,977,005	5,298,950	321,945	6.47%	Staffing & benefit costs due to student needs	
422 EARLY INTERVENING SERVICES	1,243,098	1,328,549	85,451	6.87%	Increased funding avail for services	
601 RSVL FOUNDATION OPERATIONS	3,600	3,600	0	0.00%	Roseville Schools Foundation	
605 GENL INSTR SUPPORT	6,638,117	6,823,243	185,126	2.79%	Staffing changes; Salaries & benefits	
612 CURRIC RESOURCE	311,608	321,979	10,371	3.33%	Salaries & benefits	

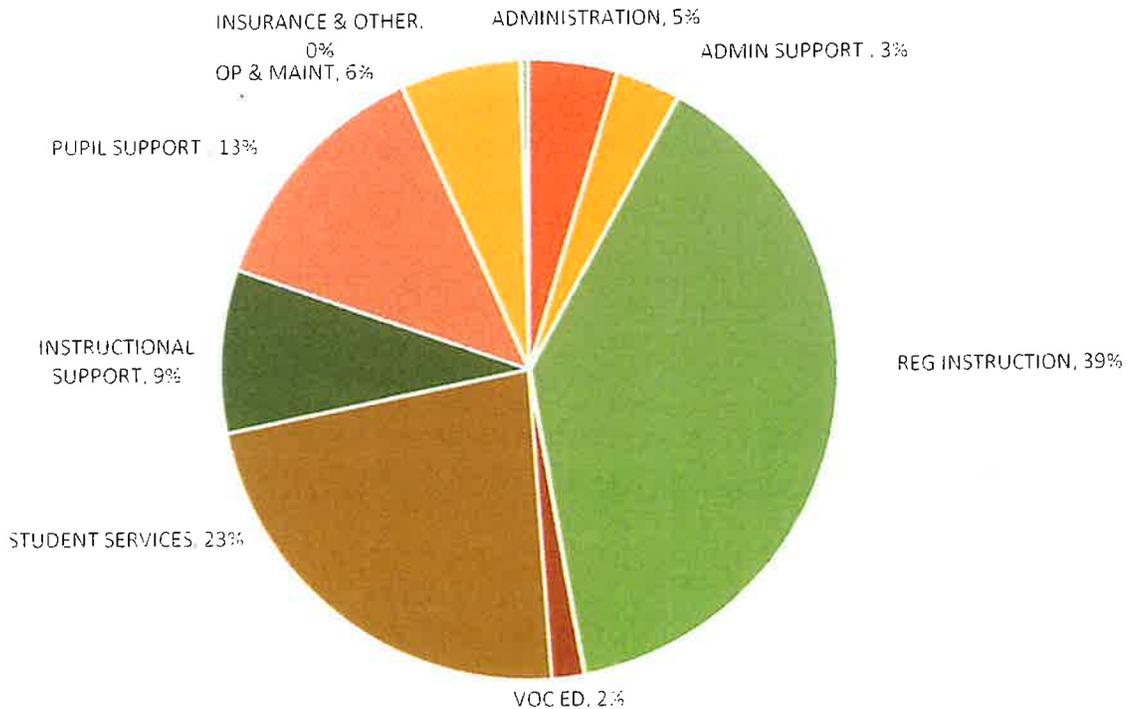
2023-2024 GENERAL FUND EXPENSES BY PROGRAM

Program Description	2022-23		2023-24		% Difference	Reason
	Revised Budget	Original Budget	\$ Difference	% Difference		
613 CURR - GRAD STANDARDS	1,369	2,540	1,171	85.54%	Increase in teacher stipends for curr	
620 ED MEDIA - LIBRARY	1,043,573	1,089,344	45,771	4.39%	Staffing changes; Salaries & benefits	
621 ED MEDIA-AUDIO VISUA	241,139	257,156	16,017	6.64%	Staffing changes; Salaries & benefits	
630 INSTRUCTION-RELATED TECHNOLOGY	579,479	52,128	-527,351	-91.00%	Reduced ESSER technology spending	
640 EDC CENTER STAFF DEVELP	1,522,863	727,730	-795,133	-52.21%	Reduced ESSER spending/reclassification	
641 STAFF DEVELOPMENT	560,429	558,991	-1,438	-0.26%	Minimal change	
642 INSERVICE	118,086	123,747	5,661	4.79%	Salaries & benefits	
680 COMP ASSTD INSTR	706,199	675,003	-31,196	-4.42%	Staffing changes	
710 SECONDARY COUNSELORS GUIDANCE	1,200,467	1,268,166	67,699	5.64%	Additional staff	
715 SCHOOL SECURITY	421,873	386,948	-34,925	-8.28%	Reduced purchased services	
720 HEALTH SERVICE-NURSE	1,630,076	1,208,195	-421,881	-25.88%	Reduction in contracted services	
730 PSYCHOLOGISTS	189,890	380,340	190,450	100.29%	Increased staffing and benefits	
740 SOCIAL WORKERS	707,115	717,345	10,230	1.45%	Salary/benefits	
750 TRANS SAFETY	700	0	-700	-100.00%	Recorded bus training costs	
760 PUPIL TRANSPORTATION	9,283,361	10,565,089	1,281,728	13.81%	Increased transportation costs	
780 STUDENT ASSISTANCE	112,570	80,934	-31,636	-28.10%	Internal reclassification	
790 OTHER PUPIL SUPPORT	869,945	1,571,119	701,174	80.60%	Increasing student supports at all sites	
810 OPR & MAINT	5,022,989	5,141,328	118,339	2.36%	Increased salaries and benefits	
811 TELEPHONE	128,813	131,421	2,608	2.02%	Increased co9sts	
812 UTILITIES	2,378,100	2,520,850	142,750	6.00%	Increased costs	
930 EMPLOYEE BENEFITS	40,000	40,000	0	0.00%	No Change	
940 PROPERTY & OTHER INS	475,000	475,000	0	0.00%	No Change	

## General Fund Expenses by Program Summary

PROGRAM	2022-23	2023-24	2023-24	%
	Revised Budget	Original Budget	Budget Inc/Dec	Change
ADMINISTRATION	5,519,181	5,819,214	300,033	5%
ADMIN SUPPORT	3,502,079	4,260,155	758,076	22%
REG INSTRUCTION	48,009,559	48,625,267	615,708	1%
VOC ED	2,102,152	2,114,627	12,475	1%
STUDENT SERVICES	25,834,449	28,496,671	2,662,222	10%
INSTRUCTIONAL SUPPORT	11,726,462	10,635,461	(1,091,001)	-9%
PUPIL SUPPORT	14,415,997	16,178,136	1,762,139	12%
OP & MAINT	7,529,902	7,793,599	263,697	4%
INSURANCE & OTHER	515,000	515,000	0	0%
<b>TOTAL GEN FUND EXPENSES EXCLUDING EXCLUDING OPERATING CAPITAL AND LONG TERM FACILITIES MAINTENANCE</b>	<b>119,154,781</b>	<b>124,438,130</b>	<b>5,283,349</b>	<b>4%</b>

Expenses by Program Area



Three Year General Fund Expenses by Object

Object	Description	2021-22 FY Activity	2022-23 Revised Budget	2023-24 Original Budget
110	SALARY-ADMINISTRATION	4,093,920.42	4,200,251	4,442,230
118	SALARY-SUPERVISOR	768,890.53	809,848	1,124,746
120	ECFE/ABE/SCHL RDNS SUPERVISION	33,843.69	55,953	106,567
140	SALARY-LICENSED	35,849,029.66	38,553,398	38,561,836
141	SALARY-INSTR. AIDE	2,025,517.21	2,138,034	2,497,099
142	RESPONSIBILITY PAY	4,398.45	4,398	4,273
143	CLASSROOM SUPPORT - LIC	2,732,345.89	3,105,246	3,245,977
144	CLSSRM SUPPT NONLICENSE	77,623.00	0	0
145	SALARY-SUB-OTHER LV	133,848.41	97,134	101,188
147	TA SUBSTITUTES	2,214.50	7,700	7,200
150	PHYSICAL THERAPIST	120,367.00	119,697	147,616
151	OCCUPATIONAL THERAPIST	532,330.28	563,635	617,188
152	SPEECH/LANGUAGE PATHOLOGIST	1,560,802.26	1,622,148	1,834,328
154	SCHOOL NURSE	600,741.39	424,707	511,755
155	LICENSED NURSING SERVICES	0	27,792	94,030
156	SOCIAL WORKER	888,336.74	1,123,801	1,194,412
157	PSYCHOLOGIST	882,174.70	888,797	1,060,076
161	CERTIFIED PARAPROFESSIONAL	2,972,780.64	3,178,117	3,890,612
162	CERTIFIED 1 TO 1 PARAPROFESSIO	140,859.97	130,400	112,271
163	FOREIGN LANG INTERPRETER	3,805.02	6,000	6,000
165	SCHOOL COUNSELOR	805,812.53	855,873	923,348
170	SALARY-REGULAR	6,403,704.18	6,685,499	6,719,537
171	SUBS/CASUAL	48	22,500	20,000
174	DAPE & REC SPECIALIST	412,627.71	450,710	458,560
175	CULTURAL LIAISON	485,252.07	504,651	509,132
185	OTHER PAY	2,275,104.51	3,053,373	2,359,909
186	OTHER-SALARY NONLICENSED	1,210,589.61	1,308,835	1,088,593
191	SALARY-SEVERANCE PAY	20,060.72	120,000	120,000
195	SALARY CHARGEBACK	-99,021.00	-105,000	-60,000
	<b>Subtotal Salaries &amp; Wages</b>	<b>64,938,008.09</b>	<b>69,953,497</b>	<b>71,698,483</b>
	<b>% Increase Over Previous Year</b>		<b>7.7%</b>	<b>2.5%</b>
211	FICA/MEDICARE	4,685,038.98	5,164,201	5,467,593
214	PERA CONTRIBUTION	997,397.93	1,057,903	1,162,506
218	TRA CONTRIBUTION	4,253,804.62	4,504,828	4,896,798
220	MEDICAL IMPLICIT RATE SUBSIDY	-560,414.99	-520,058	-550,802
223	MEDICAL INSURANCE	12,750,870.63	12,626,876	14,218,639
230	LIFE INSURANCE	87,182.55	59,179	64,707
236	DENTAL INSURANCE	430,946.91	425,671	460,959
240	LTD INSURANCE	223,639.53	357,085	385,642
250	TAX SHELTERED ANNUITIES	409,917.17	418,876	423,341
251	HEALTHCARE SAVINGS ACCOUNT	1,168,285.80	1,167,672	1,263,085
270	WORKERS COMPENSATION	511,130.40	558,554	596,535
280	UNEMPLOYMENT COMPENSATION	-25,965.77	240,000	240,000
291	RETIREE INSURANCE BENEFITS	-8,560.72	812	0

Three Year General Fund Expenses by Object

Object	Description	2021-22 FY Activity	2022-23 Revised Budget	2023-24 Original Budget
295	BENEFIT CHARGEBACK	-42,213.99	-41,307	-20,500
	<b>Subtotal Employee Benefits</b>	<b>24,881,059.05</b>	<b>26,020,292</b>	<b>28,608,503</b>
	<b>% Increase Over Previous Year</b>		<b>4.6%</b>	<b>9.9%</b>
303	FED CONTRACT <\$25K	236,209.02	418,698	246,854
304	FED CONTRACTS > \$25K	726,042.81	1,079,877	929,985
305	PROFESSIONAL FEES	91,501.53	195,221	192,721
306	LICENSED SUBSTITUTE	153,280.05	240,530	636,036
307	NONLICENSED SUBSTITUTE	48,712.39	98,200	97,200
308	FEDERAL TUITION<\$25,000	25,000.00	0	0
309	FEDERAL TUITION>\$25,000	1,275,000.00	1,200,000	1,200,000
310	SCHOOL RESOURCE OFFICER	210,865.89	143,000	150,000
311	PROF-TECH SERVICE	1,308,425.68	1,080,257	1,178,354
315	DATA PROC CHRGBK	-10,000.00	-28,413	-21,913
320	PHONE/COMMUNICATION SER	80,022.78	78,750	83,000
329	POSTAGE	50,226.91	71,380	67,330
331	WATER & SEWER	172,051.51	159,000	168,800
332	REFUSE	56,404.57	50,000	60,800
334	ELECTRIC	1,415,029.86	1,323,000	1,410,000
335	MAINT CHARGEBACK	-175,000.00	-150,000	-150,000
336	RECYCLING FEES	17,608.86	23,000	21,800
340	PROPERTY INSURANCE	504,477.00	475,000	475,000
350	CONTRACTED REPAIRS	213,417.01	296,911	305,249
357	HEARING INTERP <25K	892.5	8,000	8,000
358	FOREIGN LANG INTERPRETER	108,813.40	78,000	90,000
360	TRANSPORTATION-PUBLI	7,861,817.64	9,524,839	10,799,418
363	SNOW REMOVAL	88,856.69	119,000	121,000
364	STUD FEES & TRAVEL	8,127.47	0	0
365	INTERDEPT. TRANSPORTATION	-283.05	3,320	3,320
366	TRAVEL EXPENSES	12,016.02	46,483	31,425
367	TRAVEL-PROF	109,040.45	142,681	94,225
368	OUT OF STATE TRAVEL	0	5,000	1,700
369	MILEAGE	31,081.08	44,403	43,890
370	RENTALS & LEASES	573,139.19	167,733	170,618
381	PRINTING ADVERTISING	44,859.43	39,500	39,000
385	WKROOM CHARGEBACK	-6,435.47	-12,905	-41,504
390	PAYMTS OTHER SCH DIS	790,296.40	859,080	848,808
392	PAYMTS OUT OF STATE	0	13,000	13,000
393	SPED CONT SERVICES/PUPILS	0	42,000	42,000
394	PAYMTS-OTHER AGENCY	214,369.69	462,092	453,366
396	SPED SAL PRCHD FR OTHER DISTRIC	282,699.36	364,000	126,000
397	SPED BENEFITS PRCHD FR DISTRIC	141,325.83	177,600	52,200
398	INTER DEPT SERVICES	102,209.65	364,800	371,000
	<b>Subtotal Contracted Services</b>	<b>16,762,102.15</b>	<b>19,203,037</b>	<b>20,318,682</b>
	<b>% Increase Over Previous Year</b>		<b>14.6%</b>	<b>5.8%</b>

Three Year General Fund Expenses by Object

Object	Description	2021-22 FY Activity	2022-23 Revised Budget	2023-24 Original Budget
401	GENERAL SUPPLIES	424,843.55	530,916	364,470
402	SUPPLIES-BLDG & GRND	24,454.42	46,945	46,945
403	GENL SUPPLY-POOLS	21,912.78	15,000	20,000
405	SOFTWARE - NON-INSTRUCTIONAL	718,296.79	596,655	623,650
406	INSTRUCTIONAL SOFTWARE	82,936.50	52,000	24,000
407	GRADUATION SUPPLIES	35,484.76	20,000	20,000
410	CUSTODIAL SUPPLIES	329,391.94	249,000	299,000
420	REPAIR SUPPLIES	263,162.37	262,000	265,000
430	INSTR SUPPLIES	580,810.34	506,220	719,554
433	INDIV INSTRUCT MATLS	161,505.53	111,081	93,227
440	BLDG FUEL - OIL	53,765.84	20,000	50,000
441	BLDG FUEL - GAS	779,823.78	798,000	803,000
442	GAS & OIL - VEHICLES	23,271.90	30,000	30,000
450	PURCHASES FOR RESALE	112,441.25	6,400	6,400
455	TECH GEN SUPPLIES NON INSTRUCT	103,329.07	47,500	72,000
456	TECH SUPPLIES INSTRUCTIONAL	126,385.89	77,402	77,778
460	TEXTBOOKS & WORKBOOK	416,997.95	390,202	1,304,654
461	STANDARD TEST	108,026.64	133,750	137,750
465	TECH DEVICE NON INSTRUCTIONAL	1,148.12	6,000	6,000
466	INSTRUCT TECH DEVICES	166,647.15	1,008,500	408,500
470	MEDIA RESOURCES	46,793.17	39,650	34,905
480	AUDIO VISUAL AIDS	1,563.47	3,030	2,200
489	PERIODICAL/NEWSPAPER	10,878.08	8,190	8,675
490	FOOD	47,874.95	37,768	27,890
	<b>Subtotal - Supplies</b>	<b>4,641,746</b>	<b>4,996,209</b>	<b>5,445,598</b>
	<b>% Increase Over Previous Year</b>		<b>7.6%</b>	<b>9.0%</b>
510	SITE ACQ/IMPROVEMENTS	521,743.61	0	96,000
520	BLDG CONSTRUCTION/ACQUISITION	1,069,816.41	795,000	1,005,000
522	BLDG IMPROVE	297,207.44	0	0
530	OTHER EQUIPMENT PURCHASED	164,110.79	476,804	312,715
533	OTHER SPED EQUIP - INSTRUCTION	5,987.00	0	0
535	LONG TERM LEASES OR FIN PURCHA	708,685.00	0	0
555	TECHNOLOGY EQUIPMENT NON INSTR	463,000.96	395,846	193,000
556	INST TECH HARDWARE	0	5,000	5,000
560	PRINCIPAL TECH-COMPUT LT LEASE	486,180.32	0	0
561	INTEREST LONG-TERM TECH LEASE	12,929.01	0	0
570	PR LT BLDG-LAND LEASE	11,802.52	0	0
571	INT LT BLDG-LAND LEASE	917.48	0	0
580	Prin Cap Lease	35,825.53	0	0
581	Int Cap lease	4,636.19	0	0
589	LONG TERM LEASE TRANSACTIONS	-708,685.00	0	0
	<b>Subtotal Equipment/Capital Improvemer</b>	<b>3,074,157.26</b>	<b>1,672,650.00</b>	<b>1,611,715.00</b>
	<b>% Increase Over Previous Year</b>		<b>-45.6%</b>	<b>-3.6%</b>

Three Year General Fund Expenses by Object

Object	Description	2021-22 FY Activity	2022-23 Revised Budget	2023-24 Original Budget
730	LOAN PRINCIPAL	0	860,000	0
740	LOAN INTEREST	0	688,700	0
790	OTHER LOAN EXPENSE	1,500.00	0	0
	<b>Subtotal Fixed Costs-Debt Service</b>	<b>1,500.00</b>	<b>1,548,700.00</b>	<b>0.00</b>
	<b>% Increase Over Previous Year</b>		<b>103146.7%</b>	<b>-100.0%</b>
820	DUES & MEMBERSHIPS	115,566.38	172,364	165,539
891	TRA/PERA Funding	288,597.00	0	0
895	FED/NONPUBLIC ADMIN	0	-6,017	-26,300
896	TAXES	3,863.59	0	0
899	MISC EXPENSES	204.07	0	0
	<b>Subtotal Miscellaneous</b>	<b>408,231.04</b>	<b>166,347</b>	<b>139,239</b>
	<b>% Increase Over Previous Year</b>		<b>-59.3%</b>	<b>-16.3%</b>
	<b>TOTAL EXPENSES</b>	<b>114,706,803.83</b>	<b>123,560,732.00</b>	<b>127,822,220.00</b>
	<b>% Increase Over Previous Year</b>		<b>7.7%</b>	<b>3.4%</b>

## FOOD SERVICE FUND

This section is a summary of budgeted revenue and expenses for the Food Service Fund for 2023-24.

In addition to providing meals to our own schools, we provide food service for pupils attending St. Jerome's, and St. Rose, as well as students attending NE Metro 916 programs at Quora. We also provide catering services for organizations that rent meeting space in our buildings.

On July 1, 2017, we entered into a partnership with St. Anthony-New Brighton Schools to provide Nutrition Services management services to their schools. This provides program efficiencies for both districts.

The budget was prepared with the understanding that the Minnesota Legislature approved Universal Free Lunches in spring 2023.

Total revenue in the Food Service Fund is expected to decrease by \$674,515, based on our estimates of increased participation.

Estimated increased costs for salaries and benefits have been built into the preliminary budget.

Repair budgets for equipment continue to demonstrate the signs of aging equipment. While we plan to replace some equipment, other equipment such as dishwashers and refrigeration units will continue to require periodic maintenance and repairs.

The Food Service fund pays its share of the cost of operating the kitchens for utilities. The fund also pays for the custodial costs of cleaning the kitchens, and for food delivery between buildings.

The fund is estimated to operate at a deficit of (\$247,000) in the upcoming year. Much of the deficit is a result of investing in new equipment in our kitchens. We will continue to monitor the fund closely based on the meal participation during the year and the potential to continue to feed students. Food costs are also an uncertain factor at this point.

FOOD SERVICE FUND BUDGET

REVENUE

Source	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	\$ Difference	% Difference		
21	Revenue From Other Districts	128,466	72,000	-56,466	-44.0%	Agreements with other schools	
92	Interest Earnings	0	0	0	0.0%		
99	Miscellaneous Local Revenue	15,339	25,000	9,661	63.0%		
	<b>Subtotal Local Revenue</b>	<b>143,805</b>	<b>97,000</b>	<b>-46,805</b>	<b>-32.5%</b>		
300	State Aids & Grants	178,230	1,525,000	1,346,770	755.6%	Repeal of USDA meals program	
370	State Grants	0	0	0	0.0%		
	<b>Subtotal State Aids &amp; Grants</b>	<b>178,230</b>	<b>1,525,000</b>	<b>1,346,770</b>	<b>755.6%</b>		
400	Federal Aids & Grants	371,228	375,000	3,772	1.0%	USDA waiver repealed	
471	Fed School Lunch Program	436,841	800,000	363,159	83.1%	USDA waiver repealed	
472	Free & Reduced Lunches	1,014,276	1,700,000	685,724	67.6%	USDA waiver repealed	
473	Commodity Cash Rebate Program	3,160	12,000	8,840	279.7%	USDA waiver repealed	
474	Commodity Program	271,038	0	-271,038	-100.0%	USDA waiver repealed	
475	Spec Federal Milk	685	0	-685	-100.0%	USDA waiver repealed	
476	Breakfast Program	410,986	675,000	264,014	64.2%	USDA waiver repealed	
477	Cash in lieu of Commodities	26,330	35,000	8,670	32.9%	Varies year to year	
479	Summer Food Service Program	761,862	110,265	-651,597	-85.5%	USDA waiver repealed	
	<b>Subtotal Federal Aids &amp; Grants</b>	<b>3,296,406</b>	<b>3,707,265</b>	<b>410,859</b>	<b>12.5%</b>		
601	Food Sales To Pupils	991,421	0	-991,421	-100.0%	Free School Meals Program	
606	Food Sales To Adults	31,038	0	-31,038	-100.0%	Free School Meals Program	
608	Spec Function Food Sale	13,850	0	-13,850	-100.0%	Catering	
	<b>Subtotal Sales &amp; Transfers</b>	<b>1,036,309</b>	<b>0</b>	<b>-1,036,309</b>	<b>-100.0%</b>		
	<b>Food Service Fund Total Revenue</b>	<b>4,654,750</b>	<b>5,329,265</b>	<b>674,515</b>	<b>14.5%</b>		

FOOD SERVICE FUND BUDGET

EXPENSES

Object	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	\$ Difference	% Difference		
118	Salary-Supervisor	123,174	180,716	57,542	46.7%	Coding reallocation	
170	Salary-Regular	1,506,146	1,105,421	-400,725	-26.6%	Coding reallocation	
171	Salary-Part Time	84,908	287,968	203,060	239.2%	Adjusted to actual	
186	Other-Salary Nonlicensed	109,730	248,190	138,460	126.2%	Coding reallocation	
191	Salary-Severance	23,995	0	-23,995	-100.0%		
195	Salary Chargeback	-331,366	0	331,366	-100.0%		
	<b>Subtotal Salaries &amp; Wages</b>	<b>1,516,587</b>	<b>1,822,295</b>	<b>305,708</b>	<b>20.2%</b>		
211	FICA/Medicare	134,740	135,243	503	0.4%	Based on salary changes	
214	PERA Contribution	133,595	129,388	-4,207	-3.1%	Based on salary changes	
220	Medical Implicit Rate	-16,107	-11,562	4,545	-28.2%	Actuarial calculation	
223	Medical Insurance	511,502	383,079	-128,423	-25.1%	Employee benefit election	
230	Life Insurance	1,986	1,903	-83	-4.2%	Benefit costs	
236	Dental Insurance	18,683	15,255	-3,428	-18.3%	Employee benefit election	
240	LTD Insurance	4,540	6,830	2,290	50.4%	Benefit costs	
250	Tax Sheltered Annuity	7,432	6,401	-1,031	-13.9%	Staffing changes	
251	Healthcare Savings Account	9,074	9,125	51	0.6%	Staffing changes	
270	Workers' Comp Insurance	83,223	92,875	9,652	11.6%	Benefit costs	
295	Benefit Chargeback	-167,593	0	167,593	-100.0%		
	<b>Subtotal Employee Benefits</b>	<b>721,075</b>	<b>768,537</b>	<b>47,462</b>	<b>6.6%</b>		
305	Professional Fees	689	0	-689	-100.0%		
311	Consulting Fees	48,413	17,465	-30,948	-63.9%		
315	Data Proc Chrgbk	10,600	0	-10,600	-100.0%		
320	Phone/Communication Sv	445	0	-445	-100.0%	Actuals	
329	Postage	2,521	4,250	1,729	68.6%		
332	Refuse	35,548	61,440	25,892	72.8%	Reduced rates	
334	Electric	0	0	0	0.0%		
336	Recycling	5,537	9,102	3,565	64.4%		
350	Contracted Repairs	62,838	86,043	23,205	36.9%	Based on actuals	
366	Travel Expenses	0	324	324	100.0%		
367	Professional Travel	8,251	9,484	1,233	14.9%	More training via webinar	
369	Mileage	2,272	936	-1,336	-58.8%		
370	Rentals & Leases	1,481	1,945	464	31.3%	Based on actuals	
381	Printing & Advertising	2,858	0	-2,858	-100.0%	Based on estimates	
382	Laundry - Dry Cleaning	9,423	13,006	3,583	38.0%	Based on estimates	
385	Workroom Chargeback	274	829	555	202.6%		

FOOD SERVICE FUND BUDGET

Object	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	Budget	Budget		
398	Inter Dept Services	-83,368	-156,395	-73,027	87.6%	Utility costs	
	<b>Subtotal Contracted Services</b>	<b>107,782</b>	<b>48,429</b>	<b>-59,353</b>	<b>-55.1%</b>		
401	General Supplies	149,382	212,805	63,423	42.5%		
402	Supplies-Bldg & Grnd	12,515	11,119	-1,396	-11.2%		
420	Repair Supplies	610	260	-350	-57.4%		
441	Bldg Fuel - Gas	0	0	0	0.0%		
490	Food	1,426,385	1,837,973	411,588	28.9%		
491	Commodities	271,038	0	-271,038	-100.0%		
495	Milk	269,415	156,958	-112,457	-41.7%		
	<b>Subtotal Supplies</b>	<b>2,129,345</b>	<b>2,219,115</b>	<b>89,770</b>	<b>4.2%</b>		
530	Equipment Purchased	133,144	708,007	574,863	431.8%	Equipment replacement	
555	Technology Equipment	5,102	1,198	-3,904	-76.5%		
	<b>Subtotal Equipment/Capital Improvem</b>	<b>138,246</b>	<b>709,205</b>	<b>570,959</b>	<b>413.0%</b>		
820	Dues & Memberships	7,860	9,299	1,439	18.3%	Based on actuals	
	<b>Subtotal Miscellaneous</b>	<b>7,860</b>	<b>9,299</b>	<b>1,439</b>	<b>18.3%</b>		
	<b>FOOD SERVICE FUND TOTAL EXPENSES</b>	<b>4,620,895</b>	<b>5,576,880</b>	<b>955,985</b>	<b>20.7%</b>		

## **COMMUNITY SERVICE FUND**

The information that follows is a summary of budgeted revenue and expenses for the Community Service Fund for 2023-2024.

There is a projected decrease of \$175,000 in revenues for next year due to the expiration of some COVID-related funds. Expenses will increase by \$101,000 while continuing to provide services and programs to community members of all ages.

As in the General Fund, the Maintenance Levy is offset by changes in the Fiscal Disparities fund.

Students continue to benefit from participation in the 21<sup>st</sup> Century Learning Grant which funds the Unity Center programming at Roseville Area Middle School, Central Park Elementary, Edgerton Elementary and Harambee Elementary.

Funding for textbooks, guidance and health services for pupils attending nonpublic schools in the District comes in the form of state aid. The District provides services to the extent that funding permits.

The Community Service Fund is self-supporting, and expenses are adjusted to meet anticipated revenues. Adjustments are made as necessary during the year to adjust to changes in participation. The fund balance is projected to increase by \$41,504 in 2023-2024. The Community Education fund balance is expected to be \$2,079,257 at the end of next year. It is composed of fund balances for several programs that are required by statute to track revenues and expenses separately, and to reserve balances for their specific use. The separate reserves include ECFE, Adult Learning, and School Readiness.

2023-2024 COMMUNITY SERVICE BUDGET

REVENUE

Source	Description	2022-23	2023-24	Preliminary Budget	\$ Difference	% Difference	Reason
		Revised Budget	Budget				
1	Maintenance Levy	1,105,926	1,106,748	822	0.1%	Per Ramsey County	
2	Mobile Home Tax	0	0	0	0.0%		
9	Fiscal Disparities	0	0	0	0.0%		
15	Interest on Levy Pmt	0	0	0	0.0%		
21	Payments from Other Districts	1,201,033	1,070,343	-130,690	-10.9%	Collaboratives	
22	Misc Other /SD Rev (ABE)	0	0	0	0.0%		
50	Fees From Patrons	3,296,692	3,601,928	305,236	9.3%	Increase in programming	
93	Rent Of School Facility	45,000	48,000	3,000	6.7%	Increase in activities	
96	Gifts And Bequests	52,150	48,150	-4,000	-7.7%	Varies year to year	
99	Misc Local Revenue	858,403	494,025	-364,378	-42.4%	Grants end 6/30/2023	
	<b>Subtotal Local &amp; Property Taxes</b>	<b>6,559,204</b>	<b>6,369,194</b>	<b>-190,010</b>	<b>-2.9%</b>		
227	Abatement Aid	0	0	0	0.0%		
234	Homestead Credit	0	0	0	0.0%		
	<b>Subtotal State Aids</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>		
300	State Aids & Grants	784,204	821,869	37,665	4.8%	Per MDE	
301	Nonpublic State Aid	434,397	462,839	28,442	6.5%	Per MDE	
370	Misc Grants - MDE	25,000	25,000	0	0.0%	Varies year to year	
	<b>Subtotal State Aids &amp; Grants</b>	<b>1,243,601</b>	<b>1,309,708</b>	<b>66,107</b>	<b>5.3%</b>		
400	Federal Aids & Grants	644,936	593,102	-51,834	-8.0%	Varies year to year	
405	Sub Grant From Fed Funds	111,402	96,919	-14,483	-13.0%	Varies year to year	
499	Misc Fed Aid thru State	0	0	0	0.0%		
	<b>Subtotal Federal Aids &amp; Grants</b>	<b>756,338</b>	<b>690,021</b>	<b>-66,317</b>	<b>-8.8%</b>		
606	Food Sales To Adults	50,000	60,000	10,000	20.0%	Varies year to year	
618	Cost of sales of materials for revenue	0	0	0	0.0%		
620	Sales of materials for revenue	0	0	0	0.0%		
621	Sales of materials for re-sale	10,000	15,000	5,000	50.0%	Varies year to year	
624	Sale of equipment	0	0	0	0.0%		
	<b>Subtotal Sales &amp; Transfers</b>	<b>60,000</b>	<b>75,000</b>	<b>15,000</b>	<b>25.0%</b>		
	<b>COMMUNITY SERVICE FUND REVENUE</b>	<b>8,619,143</b>	<b>8,443,923</b>	<b>-175,220</b>	<b>-2.0%</b>		

2023-2024 COMMUNITY SERVICE BUDGET

EXPENSES BY OBJECT

Object	Description	2022-23	2023-24	% Difference	Reason
		Revised Budget	Preliminary Budget		
110	Salary-Administration	157,000	156,858	-142	-0.1% Salaries and benefits
118	Salary-Supervisor	457,854	444,019	-13,835	-3.0% Salaries and benefits
120	ECFE/Schl Readiness Supervision	380,866	423,842	42,976	11.3% Salaries and benefits
140	Salary-Licensed	481,430	492,561	11,131	2.3% Salaries and benefits
141	Salary-Inst. Aide	1,293,823	1,440,015	146,192	11.3% Salaries and benefits
145	Substitute Teachers	4,000	5,000	1,000	25.0% Varies year to year
154	School Nurse	26,322	51,315	24,993	95.0% Non-public schools
155	Licensed Nursing Services	23,780	0	-23,780	-100.0% Non-public schools
165	School Counselor	88,000	88,797	797	0.9% Non-public schools
170	Salary-Regular	473,696	492,681	18,985	4.0% Salaries and benefits
185	Other Pay	295,393	257,220	-38,173	-12.9% Preliminary estimate
186	Other-Salary Nonlicensed	1,197,873	1,099,829	-98,044	-8.2% Preliminary estimate
	<b>Subtotal Salaries &amp; Wages</b>	<b>4,880,037</b>	<b>4,952,137</b>	<b>72,100</b>	<b>1.5%</b>
211	FICA/Medicare	363,809	378,841	15,032	4.1% Salaries/benefits
214	PERA Contribution	228,450	236,499	8,049	3.5% Salaries/benefits
218	TRA Contribution	146,316	157,400	11,084	7.6% Salaries/benefits
220	Medical Implicit Cost Offset	-18,404	0	18,404	Actuarial calculation
223	Medical Insurance	714,474	799,546	85,072	11.9% Employee benefit election
230	Life Insurance	4,228	4,207	-21	-0.5% Salaries/benefits
236	Dental Insurance	33,554	33,949	395	1.2% Salaries/benefits
240	LTD Insurance	20,070	21,787	1,717	8.6% Salaries/benefits
250	Tax Sheltered Annuity	18,505	16,777	-1,728	-9.3% Employee benefit election
251	Healthcare Savings Account	24,857	26,763	1,906	7.7% Salaries/benefits
270	Workers Compensation	29,055	30,209	1,154	4.0% Salaries/benefits
	<b>Subtotal Employee Benefits</b>	<b>1,564,914</b>	<b>1,705,978</b>	<b>141,064</b>	<b>9.0%</b>
303	Fed Contract Under 25k	48,000	48,800	800	1.7%
304	Fed Sub > \$25k	0	0	0	
305	Professional Fees	121,340	106,316	-15,024	-12.4% Preliminary estimate
311	Consulting Fees	477,832	415,483	-62,349	-13.0% Preliminary estimate
320	Phone/Communication Srv	2,360	1,100	-1,260	-53.4% Preliminary estimate

2023-2024 COMMUNITY SERVICE BUDGET

Object	Description	2022-23		2023-24		% Difference	Reason
		Revised Budget	Preliminary Budget	\$ Difference	% Difference		
329	Postage	6,985	10,135	3,150	45.1%	Preliminary estimate	
330	Utility Services	1,500	1,000	-500	-33.3%	Preliminary estimate	
335	Maint Chargeback	150,000	200,000	50,000	33.3%	Preliminary estimate	
340	Property Insurance	3,300	3,300	0	0.0%		
350	Contracted Repairs	4,200	4,300	100	2.4%	Preliminary estimate	
360	Public Transportation	197,317	170,192	-27,125	-13.7%	Preliminary estimate	
367	Professional Travel	24,948	52,292	27,344	109.6%	Preliminary estimate	
369	Mileage	19,308	14,375	-4,933	-25.5%	Preliminary estimate	
370	Rentals & Leases	6,840	6,767	-73	-1.1%	Preliminary estimate	
381	Printing & Advertising	37,850	50,436	12,586	33.3%	Increase outreach	
385	Wkroom Chargeback	10,317	9,290	-1,027	-10.0%	Preliminary estimate	
391	Reimburse Other ISDs	181,648	171,375	-10,273	-5.7%	Collaboratives	
394	Pymnts--Other Agency	46,500	46,500	0	0.0%	Collaboratives	
398	Interdept Chargeback	27,147	-49,455	-76,602	-282.2%	Preliminary estimate	
	<b>Subtotal Contracted Services</b>	<b>1,367,392</b>	<b>1,262,206</b>	<b>-105,186</b>	<b>-7.7%</b>		
401	General Supplies	166,472	151,878	-14,594	-8.8%	Preliminary estimate	
406	Instructional Software	500	1,500	1,000	200.0%	Preliminary estimate	
430	Instr Supplies	26,251	22,048	-4,203	-16.0%	Preliminary estimate	
460	Textbooks	127,738	153,582	25,844	20.2%	Preliminary estimate	
489	Periodical/Newspaper	1,400	1,450	50	3.6%	Preliminary estimate	
490	Food	44,482	39,650	-4,832	-10.9%	Preliminary estimate	
	<b>Subtotal Supplies</b>	<b>366,843</b>	<b>370,108</b>	<b>3,265</b>	<b>0.9%</b>		
530	Equipment Purchased	48,444	40,400	-8,044	-16.6%	Varies year to year	
555	Technology Equipment	41,907	40,000	-1,907	-4.6%	Varies year to year	
	<b>Subtotal Equipment</b>	<b>90,351</b>	<b>80,400</b>	<b>-9,951</b>	<b>-11.0%</b>		
820	Dues & Memberships	10,450	9,550	-900	-8.6%	Preliminary estimate	
895	Fed/Nonpublic Admin	20,686	22,040	1,354	6.5%	Preliminary estimate	
	<b>Subtotal Miscellaneous</b>	<b>31,136</b>	<b>31,590</b>	<b>454</b>	<b>1.5%</b>		
	<b>COMMUNITY SERVICE FUND EXPENSES</b>	<b>8,300,673</b>	<b>8,402,419</b>	<b>101,746</b>	<b>1.2%</b>		

2023-2024 COMMUNITY SERVICE BUDGET

EXPENSES BY PROGRAM

Program	Description	2022-23	2023-24	% Difference	Reason
		Revised Budget	Preliminary Budget		
501	Advisory Council	600	0	-100.0%	Change in meeting format
502	Comm Ed Administration	297,933	342,076	14.8%	Coding changes
503	Adult Enrichment	317,327	339,922	7.1%	Increase in programming
505	Facility Use Scheduling	44,703	47,794	6.9%	Increase in activities
506	Senior Program	291,322	310,912	6.7%	Increase in programming
507	Youth Enrichment	113,105	179,422	58.6%	Increase in programming
508	Aquatics	121,037	134,878	11.4%	Increase in programming
510	Adults With Disabilities	10,002	10,266	2.6%	
511	Community Events	23,764	22,250	-6.4%	
514	21st Century Lrn Comm Grant	610,852	593,102	-2.9%	Grant renewal
520	Adult Learning - Comm Serv	1,518,450	1,272,493	-16.2%	ABE
521	Alternative H S (Summer)	0	0	0.0%	
570	School Age Child Care	2,643,855	2,736,491	3.5%	
580	Early Child Family Education	505,470	557,662	10.3%	Increase in programming
581	Pre-Kindergarten Pathways	165,890	169,650	2.3%	
582	School Readiness	790,064	819,424	3.7%	
583	Early Childhood Screening	36,223	35,998	-0.6%	
585	Youth Development	62,886	96,813	54.0%	Coding changes
590	Comm Ser-Other Services	156,216	184,049	17.8%	
595	Suburb Ramsey Family Collaborative	305,000	262,000	-14.1%	Collaboratives
710	Nonpublic Guidance	172,571	150,310	-12.9%	Based on state alloc
720	Nonpublic Health	113,403	136,907	20.7%	Based on state alloc
<b>COMMUNITY SERVICE FUND EXPENSES</b>		<b>8,300,673</b>	<b>8,402,419</b>	<b>1.2%</b>	

## **CONSTRUCTION FUND – LONG-TERM FACILITIES MAINTENANCE**

This section is a summary of budgeted revenue and expenses for the Construction Fund as it relates to Long-Term Facilities Maintenance Funds for 2023-2024.

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, and this program replaces the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in FY 2017. Annually, the district must have a ten-year facilities plan adopted by the School Board. Funding is provided through a combination of levy and state aid.

Over the past five years, the district has been working on a financially responsible long-range facilities plan to address the district's greatest needs regarding facilities. In addition to the passage of a \$144 million building bond referendum in November 2017 for the improvement and addition of our existing facilities, we are remedying the deferred maintenance including work to our building envelopes, heating, air conditioning, ventilation, plumbing, electrical systems, and roofs over an extended period of time.

It was determined that the most effective way to address these physical facility needs was to utilize the Long-term Facilities Maintenance Revenue Program (LTFM), investing \$11,000,000, annually over a ten year period. One million of the annual levy is used to maintain our health and safety programs and complete routine deferred maintenance and is therefore reported under the general fund. The board reduced the annual levy by an additional \$1.5 million in order to offset an annual levy to pay for the added cost of the new Anpétu Téča Education Center. The remaining funds, used for the major maintenance initiatives, will be reported under Fund 06 LTFM Construction Fund combined with the sale of LTFM bonds.

The LTFM plan is approved by the board on an annual basis.

**2023-2024 LTFM CONSTRUCTION BUDGET**

**REVENUE**

Source	Description	2022-23	2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	\$ Difference		
1	LEVY	0	2,842,883	2,842,883	100.0%	
92	INTEREST ON INVESTMENTS	22,000	0	-22,000	-100.0%	
631	SALE OF BONDS	0	12,000,000	12,000,000	100.0%	
	<b>DEBT REDEMPTION FUND</b>	<b>22,000</b>	<b>14,842,883</b>	<b>14,820,883</b>	<b>67367.7%</b>	

**EXPENSES**

Object	Description	2022-23	2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	\$ Difference		
305	PROFESSIONAL FEES	1,000,000	1,000,000	0	0.0%	
306	A&E FEE & REIMBURSABLE	0	0	0	0.0%	
311	CONSULTING FEES	0	0	0	0.0%	
522	BLDG IMPROVEMENTS	8,250,000	8,000,000	-250,000	-3.0%	
	<b>DEBT REDEMPTION FUND</b>	<b>9,250,000</b>	<b>9,000,000</b>	<b>-250,000</b>	<b>-2.7%</b>	

## CONSTRUCTION FUND

This section is a summary of budgeted revenue and expenses for the Construction Fund as it relates to facility improvements and new construction authorized by passage of the \$144 million building bond referendum authorized by district residents in November 2017.

The bond funds will enable the district to address issues at every district building related to growing student enrollment, outdated classrooms and community spaces, and aging buildings.

The first phase of construction included Little Canada, Brimhall, Central Park, and Edgerton elementary schools, which were all completed in fall 2019. Roseville Area High School construction began in fall 2018 and final completion occurred in fall 2021. Phase 2 for other school sites began in fall 2019 and was completed in fall 2020. School construction included in phase 2 included Roseville Area Middle School, Parkview, ED Williams, Falcon Heights, and Harambee. On April 15, 2020 we began construction of a new facility on the Fairview Education Center site, the new buildings was completed in September 2022.

Detailed budgets for each project are tracked separately from the finance system and are reviewed monthly with the construction manager.

Facilities updates including budget items are provided regularly at school board meetings, shared in district newsletters and on the district website.

## 2023-2024 BOND CONSTRUCTION BUDGET

### REVENUE

Source	Description	2022-23		2023-24 Preliminary		\$ Difference	% Difference	Reason
		Revised Budget	Budget	Budget	Budget			
92	Interest Earnings	8,000	1,000	1,000	-7,000	-87.5%	Int on Bond Funds	
	<b>BOND CONSTRUCTION FUND</b>	<b>8,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-7,000</b>	<b>-87.5%</b>		

### EXPENSES

Object	Description	2022-23		2023-24 Preliminary		\$ Difference	% Difference	Reason
		Revised Budget	Budget	Budget	Budget			
305	MISC EXP, MOVING, STORAGE	0	25,000	25,000	0	100.0%		
306	A&E FEE & REIMBURSABLE	0	0	0	0	0.0%		
307	CM FEE, SITE SERVICES & REIMB	0	0	0	0	0.0%		
340	BUILDERS RISK INSURANCE	0	0	0	0	0.0%		
456	TECH SUPPLIES INSTRUCTIONAL	0	0	0	0	0.0%		
511	SURVEYS, BORINGS, MISC IMP	0	0	0	0	0.0%		
520	BUILDING CONSTRUCTION	2,800,000	0	0	-2,800,000	-100.0%	Complete project	
522	TESTING & SPECIAL INSPECT.	0	0	0	0	0.0%		
524	BLDG PERMIT/PLAN REVIEW	0	0	0	0	0.0%		
530	FURN, FIXTURES, EQUIP	0	0	0	0	0.0%		
555	TECH EQUIP AND CABLING	0	0	0	0	0.0%		
790	BOND INSURANCE COSTS	0	0	0	0	0.0%		
	<b>BOND CONSTRUCTION FUND</b>	<b>2,800,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-2,775,000</b>	<b>-99.1%</b>		

## **DEBT SERVICE FUND**

This section is a summary of budgeted revenue and expenses for the Debt Redemption Fund for 2023-2024.

The District has six sets of outstanding bonds in this category, totaling \$143,095,000. The original bonds were issued in the first half of the 1990s, and were used to improve and expand instructional space in all district buildings. The original debt issuances were refunded, in 2001 and 2004, to take advantage of lower interest rates. In 2010-2011, the District refunded the 2001 issue, once again taking advantage of record low interest rates. The 2004 bond was refunded in late 2013, again for an additional annual savings to our taxpayers. The refinancing reduces the annual interest cost by over \$100,000.

The third issuance was the result of the sale of building bonds in January 2018 totaling \$144 million to finance the current facility plan to improve and expand instructional and community spaces in all district buildings.

The other two debt issuances were for the sale of LTFM bonds in 2018, 2020 and 2022. This provided a funding mechanism to address our LTFM needs and spread the cost over several years.

State law requires districts to levy for 105% of the amount needed to repay debt. The additional 5% is intended to offset tax delinquencies and abatements, and to pay for miscellaneous expenses, such as bond agent fees. Any excess fund balance is used to reduce the levy in future years. Fund balances are expected to be adequate to make debt payments on a timely basis.

The final principal payment on the older debt is scheduled to be made in February 2026. The most recent issuance has a 20 year repayment schedule.

## 2023-2024 DEBT SERVICE BUDGET

### REVENUE

Source	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	Budget	\$ Difference		
1	Maintenance Levy	12,764,581	13,852,892	1,088,311		8.5%	8.5% Voter approved bond
2	Mobile Home Tax	0	0	0		0.0%	0.0%
9	Fiscal Disparities	0	0	0		0.0%	0.0%
15	Interest On Levy Pymnts	0	0	0		0.0%	0.0%
<b>DEBT REDEMPTION FUND</b>		<b>12,764,581</b>	<b>13,852,892</b>	<b>1,088,311</b>		<b>8.5%</b>	

### EXPENSES

Object	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	Budget	\$ Difference		
710	Bond Redemption or Princial	4,700,000	5,503,693	803,693		17.1%	17.1% Voter approved bond
720	Bond Interest	5,941,858	8,270,400	2,328,542		39.2%	39.2% Voter approved bond
790	Other Debt Service Expense	10,000	5,000	-5,000		-50.0%	-50.0% Voter approved bond
<b>DEBT REDEMPTION FUND</b>		<b>10,651,858</b>	<b>13,779,093</b>	<b>3,127,235</b>		<b>29.4%</b>	

## **OPEB DEBT FUND**

This section is a summary of budgeted revenue and expenses for the OPEB Debt Fund for 2023-2024.

This fund was established to repay the bonds sold in 2009 to fund the OPEB Trust. The OPEB Trust funds current and future expenses of Other Post Employment Benefits (OPEB). In the fall of 2017, the Board authorized the sale of 2017 refunding bonds to refinance the original OPEB bond issuance, realizing an annual savings of \$430,000 which reduced the annual debt service levy beginning with taxes payable in 2018.

The repayment schedule was established at the time the debt was issued. The district is required to levy 105% of the amount required to meet the debt payment schedule for the following year. The debt payments are scheduled to be made through 2029.

**2023-2024 OPEB DEBT FUND BUDGET**

**REVENUE**

Source	Description	2022-23		2023-24 Preliminary		\$ Difference	% Difference	Reason
		Revised Budget	Budget	Budget	Budget			
1	Maintenance Levy	1,214,245	1,780,074	565,829	46.6%	Bond Refunding 2017		
2	Mobile Home Tax	0	0	0	0.0%			
9	Fiscal Disparities	0	0	0	0.0%			
15	Interest on Levy Payment	0	0	0	0.0%			
<b>TOTAL OPEB BOND DEBT REVENUE</b>		<b>1,214,245</b>	<b>1,780,074</b>	<b>565,829</b>	<b>46.6%</b>			

**EXPENSES**

Object	Description	2022-23		2023-24 Preliminary		\$ Difference	% Difference	Reason
		Revised Budget	Budget	Budget	Budget			
710	Bond Redemption - Principal	690,000	1,245,000	555,000	80.4%	Bond Refunding 2017		
720	Bond Interest	491,163	474,775	-16,388	-3.3%	Bond Refunding 2017		
790	Other Loan Expense	500	1,000	500	100.0%			
<b>TOTAL OPEB BOND DEBT EXPENSES</b>		<b>1,181,663</b>	<b>1,720,775</b>	<b>539,112</b>	<b>45.6%</b>			

## **OPEB TRUST FUND**

This section is a summary of budgeted revenue and expenses for the OPEB Trust Fund for 2023-2024.

This fund was established with the proceeds of bonds sold in 2009. The OPEB Trust funds current and future expenses of Other Post Employment Benefits (OPEB) for retirees and current employees who are eligible to receive retirement benefits. Only certain employees hired prior to July 1, 1994 are eligible to receive these future benefits.

The funds are held in an irrevocable trust maintained by the Public Employees Retirement Association, and investments are under the control of the Minnesota Board of Investments. Interest earnings have exceeded market expectations to date.

The budgeted expenses for 2023-24 are estimates based on the actuarial study conducted in 2023, which was based on data at July 1, 2022. The actuarial projections are required to be updated bi-annually, to reflect current costs and eligible employees

**2023-2024 OPEB TRUST FUND BUDGET**

**REVENUE**

Source	Description	2022-23		2023-24		% Difference	Reason
		Revised Budget	2022-23	Preliminary Budget	2023-24		
92	Interest Earnings	32,000	32,000	1,000	1,000	-31,000	-96.9% Principal investment amount is being drawn down
<b>TOTAL REVENUE</b>		<b>32,000</b>	<b>32,000</b>	<b>1,000</b>	<b>1,000</b>	<b>-31,000</b>	<b>-96.9%</b>

**EXPENSES**

Object	Description	2022-23		2023-24		% Difference	Reason
		Revised Budget	2022-23	Preliminary Budget	2023-24		
223	Medical Insurance	825,000	825,000	743,000	743,000	-82,000	-9.9% Estimate cost of retiree insurance & implicit rate subsidy
251	Healthcare Savings Account	70,000	70,000	70,000	70,000	0	0.0%
<b>TOTAL EXPENSES</b>		<b>895,000</b>	<b>895,000</b>	<b>813,000</b>	<b>813,000</b>	<b>-82,000</b>	<b>-9.2%</b>

## **INSURANCE FUND**

This section is a summary of budgeted revenue and expenses for the Insurance Fund for 2023-2024.

The District established a self-insurance fund for dental insurance beginning July 1, 2011. The claims are administered by Delta Dental. Employer and employee contributions are deposited into this fund, and claims are paid as incurred.

The fund continues to build its reserves. For eight years straight, rates will remain the same. We are budgeted to end 2022-2024 with a reserve of \$546,439, a decrease of approximately \$17,000 from the current year. Reserves are considered adequate when they equal two to three months' average claims. In our case, that target is currently \$210,000 to \$230,000. Adequate reserves allow us to keep premiums from rising as costs increase.

**2023-2024 SELF-INSURED INSURANCE FUND BUDGET**

**REVENUE**

Source	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	Budget	\$ Difference		
99	Miscellaneous Local Revenue	1,010,000	1,001,864		-8,136	-0.8%	Premium contributions
	<b>SELF-INSURANCE FUND</b>	<b>1,010,000</b>	<b>1,001,864</b>		<b>-8,136</b>	<b>-0.8%</b>	

**EXPENSES**

Object	Description	2022-23		2023-24 Preliminary		% Difference	Reason
		Revised Budget	Budget	Budget	\$ Difference		
235	Dental Expense	1,032,000	962,000		-70,000	-6.8%	Projected claims
311	Professional-Technical Expense	55,000	57,000		2,000	3.6%	Admin Fees
	<b>SELF-INSURANCE FUND</b>	<b>1,087,000</b>	<b>1,019,000</b>		<b>-68,000</b>	<b>-6.3%</b>	

**ROSEVILLE AREA SCHOOLS  
2023-2024 PRELIMINARY BUDGET**

	2022-2023 Revised Budget	2023-2024 Proposed Budget	Budget Increase/ (Decrease)
<b>GENERAL FUND</b>			
Revenue	\$130,365,248	\$ 129,701,056	(\$664,192)
Expense	\$123,560,732	\$127,822,220	\$4,261,488
<b>Difference</b>	<b>\$6,804,516</b>	<b>\$1,878,836</b>	
<b>FOOD SERVICE FUND</b>			
Revenue	\$4,654,750	\$5,329,265	\$674,515
Expense	\$4,620,895	\$5,576,880	\$955,985
<b>Difference</b>	<b>\$33,855</b>	<b>(\$247,615)</b>	
<b>COMMUNITY SERVICE FUND</b>			
Revenue	\$8,619,143	\$8,443,923	(\$175,220)
Expense	\$8,300,673	\$8,402,419	\$101,746
<b>Difference</b>	<b>\$318,470</b>	<b>\$41,504</b>	
<b>CONSTRUCTION FUND (FD 06 LTFM)</b>			
Revenue	\$22,000	\$14,842,883	\$14,820,883
Expense	\$9,250,000	\$9,000,000	(\$250,000)
<b>Difference</b>	<b>(\$9,228,000)</b>	<b>\$5,842,883</b>	
<b>CONSTRUCTION FUND (Bond Construction)</b>			
Revenue	\$8,000	\$1,000	(\$7,000)
Expense	\$2,800,000	\$25,000	(\$2,775,000)
<b>Difference</b>	<b>(\$2,792,000)</b>	<b>(\$24,000)</b>	
<b>DEBT SERVICE FUND</b>			
Revenue	\$12,764,581	\$13,852,892	\$1,088,311
Expense	\$10,651,858	\$13,779,093	\$3,127,235
<b>Difference</b>	<b>\$2,112,723</b>	<b>\$73,799</b>	
<b>OPEB DEBT FUND</b>			
Revenue	\$1,214,245	\$1,780,074	\$565,829
Expense	\$1,181,663	\$1,720,775	\$539,112
<b>Difference</b>	<b>\$32,582</b>	<b>\$59,299</b>	
<b>SCHOLARSHIP FUND</b>			
Revenue	\$10,000	\$10,000	\$0
Expense	\$10,000	\$10,000	\$0
<b>Difference</b>	<b>\$0</b>	<b>\$0</b>	
<b>OPEB TRUST FUND</b>			
Revenue	\$32,000	\$1,000	(\$31,000)
Expense	\$895,000	\$813,000	(\$82,000)
<b>Difference</b>	<b>(\$863,000)</b>	<b>(\$812,000)</b>	
<b>INSURANCE FUND</b>			
Revenue	\$1,010,000	\$1,001,864	(\$8,136)
Expense	\$1,087,000	\$1,019,000	(\$68,000)
<b>Difference</b>	<b>(\$77,000)</b>	<b>(\$17,136)</b>	
<b>Revenue, All Funds</b>	<b>\$ 158,699,967</b>	<b>\$ 174,963,957</b>	<b>\$ 16,263,990</b>
<b>Expenses, All Funds</b>	<b>\$ 162,357,821</b>	<b>\$ 168,168,387</b>	<b>\$ 5,810,566</b>

**ROSEVILLE AREA SCHOOLS**  
**Budget Summary - Proposed Projections**  
**2023 - 2024**

	Estimated Fund Balance June 30, 2023	2023-2024 Proposed Revenue	2023-2024 Proposed Expenditures	Revenue Excess/(Deficit) Over Expenses	Estimated Fund Balance June 30, 2022
<b>General Fund</b>					
Unassigned Fund Balance	\$ 5,854,608	\$ 112,509,764	\$ 110,919,306	\$ 1,590,458	\$ 7,445,066
	<b>\$ 5,854,608</b>			<b>\$</b>	<b>\$ 7,445,066</b>
					<b>6.7%</b>
<b>Nonspendable (Inventories &amp; Prepaid)</b>	\$ 395,436			\$	<b>395,436</b>
					<b>7,840,502</b>
<b>Restricted for:</b>					
Staff Development	\$ -	\$ 1,134,971	\$ 1,134,971	\$ -	\$ -
Compensatory Ed	\$ -	\$ 9,661,466	\$ 9,661,466	\$ -	\$ -
Learning & Development	\$ -	\$ 1,681,293	\$ 1,681,293	\$ -	\$ -
Gifted and Talented	\$ -	\$ 103,353	\$ 103,353	\$ -	\$ -
♻️ School Safety	\$ -	\$ 386,948	\$ 386,948	\$ -	\$ -
Operating Capital	\$ 778,506	\$ 2,446,630	\$ 2,434,883	\$ 11,747	\$ 790,253
Long-term Facilities Maintenance (LTFM)	\$ (93,573)	\$ 1,776,631	\$ 1,500,000	\$ 276,631	\$ 183,058
<b>Subtotal, Restricted</b>	<b>\$ 684,933</b>	<b>\$ 17,191,292</b>	<b>\$ 16,902,914</b>	<b>\$ 288,378</b>	<b>\$ 973,311</b>
<b>Total, General Fund</b>	<b>\$ 6,934,977</b>	<b>\$ 129,701,056</b>	<b>\$ 127,822,220</b>	<b>\$ 1,878,836</b>	<b>\$ 8,813,813</b>
<b>Food Service Fund</b>	\$ 3,504,684	\$ 5,329,265	\$ 5,576,880	\$ (247,615)	\$ 3,257,069
<b>Community Service Fund</b>	\$ 2,037,753	\$ 8,443,923	\$ 8,402,419	\$ 41,504	\$ 2,079,257
<b>Construction Fund (FD 06 LTFM)</b>	\$ 4,874,638	\$ 14,842,883	\$ 9,000,000	\$ 5,842,883	\$ 10,717,521
<b>Construction Fund ( Bond Construction)</b>	\$ 9,385,195	\$ 1,000	\$ 25,000	\$ (24,000)	\$ 9,361,195
<b>Debt Service Fund</b>	\$ 4,461,698	\$ 13,852,892	\$ 13,779,093	\$ 73,799	\$ 4,535,497
<b>OPEB Debt Fund</b>	\$ 227,106	\$ 1,780,074	\$ 1,720,775	\$ 59,299	\$ 286,405
<b>Scholarship Fund</b>	\$ 37,619	\$ 10,000	\$ 10,000	\$ -	\$ 37,619
<b>OPEB Trust Fund</b>	\$ 5,412,358	\$ 1,000	\$ 813,000	\$ (812,000)	\$ 4,600,358
<b>Insurance Fund</b>	\$ 563,575	\$ 1,001,864	\$ 1,019,000	\$ (17,136)	\$ 546,439
<b>Total, All Funds</b>	<b>\$ 37,439,603</b>	<b>\$ 174,963,957</b>	<b>\$ 168,168,387</b>	<b>\$ 6,795,570</b>	<b>\$ 44,235,173</b>



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

Agenda Item: 7c

Agenda Topic: Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Election  
Meeting Date: June 27, 2023  
Contact Person: Mechelle Tessem

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## Background:

Ramsey County conducts elections for the school district. The county establishes the filing dates for the elections and fulfills all election requirements on behalf of the district. The action by the school board to establish filing dates for the upcoming school board election confirms the dates for the school district election as set by the county. A Notice of Filing will be posted at the District Center and on the district web page. Ramsey County will prepare documents for publication in local newspapers.

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## Recommendation:

It is recommended that the board adopt the resolution establishing dates for filing affidavits of candidacy for the school board election in November 2023.

XX Action Required      \_\_\_\_\_ Informational – No Board Action Requested

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY**

**BE IT RESOLVED** by the School Board of Independent School District No. 623, Roseville Area Schools, as follows:

Notice is hereby given that a filing period will be held for candidates seeking election to the board of Roseville Area Schools at the general election to be conducted on Tuesday, November 7, 2023. The filing period will open on Tuesday, August 1, 2023, at 8:00 am and will close on Tuesday, August 15, 2023, at 5:00 pm. Polling places will be the same as those established by the county and municipalities.

Affidavits of candidacy for the following offices must be filed at the Ramsey County Elections office:

School Board Member – three at-large seats

A filing fee in the amount of \$2 or a petition in place of the filing fee must be filed with the affidavit of candidacy. Petitions in place of the filing fee must contain at least 500 signatures. Petitions may only be signed by persons eligible to vote for the candidate named on the petition.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
Clerk  
INDEPENDENT SCHOOL DISTRICT NO. 623  
ROSEVILLE AREA SCHOOLS

June 27, 2023