

Agenda
Regular School Board Meeting
September 13, 2022
6:30 PM

1. Call to Order, Roll Call

2. Agenda Adjustments

3. Announcements, Comments
 - a. Land Acknowledgment

 - b. Little Canada Elementary Student Recognition

4. Community Input

5. Consent Agenda
 - a. Minutes - Board Meeting of August 16, 2022 3

 - b. Payment of Bills 6

 - c. Personnel - Resignations, Appointments, Reductions 8

 - d. Gifts 19

e.	Minnesota State High School League Facility Agreement for 22-23	21
f.	Construction Fund Disbursement Request - Certificates of Participation 2021A	24
6.	Reports and Non-Action Items	
a.	First Day of School Report	28
b.	Policy 209: Board Operating Procedures and Meeting Process (revised) First Reading	29
7.	Action Items	
a.	Roseville Nutrition Services Association Contract 2022-2024	40
b.	Centerline Charter Corporation Transportation Contract	43
c.	Resolution Limiting Open Enrollment in Grade 11	47
8.	Board Reports	
9.	Adjournment	

MINUTES OF THE REGULAR MEETING, SCHOOL BOARD, INDEPENDENT
SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville, MN 55113

August 16, 2022

Chair Curtis Johnson called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu (6:37 p.m.), Mannix Clark, Kitty Gogins (via interactive technology), Curtis Johnson. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately twenty-six other visitors or staff who attended all or part of the meeting.

Announcements. Director Clark read a land acknowledgment to begin the meeting. Representatives from the district's Special Education Advisory Council gave a short presentation to the board.

Community Input. Representatives from Girl Scout Troop #58373 encouraged the district to compost and dispose of food waste in ways that help combat climate change.

- (1) Consent Agenda. Boguszewski moved, Anderson seconded acceptance of the consent agenda, including the minutes of the school board meeting on June 28, 2022; payment of bills; resignations, appointments, reductions, adjustments; gifts; substitute pay rates for the upcoming school year; an increase to adult meal prices for the 2022-2023 school year; a Minnesota State High School League membership resolution; and approval of a Minnesota Department of Education non-exclusionary discipline training and support grant. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.
- (2) Retirements. Anderson moved, Chu seconded the retirements of Kristin Elfstrom, Laurie Hennen, Debbie Holmgren and Lora Rutt with appreciation. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

Operations Update. Shari Thompson, director of business services, provided several operational updates. At Roseville Area Middle School, crews recently completed a parking lot resurfacing project, and renovation will soon begin on music spaces. Extensive long-term facilities maintenance projects at Brimhall Elementary are scheduled to be completed shortly before the start of the school year, despite challenges caused by supply chain issues. Finally, the intersection reconstruction project at Lexington Avenue and County Road B2 is projected to be completed before the first day of school.

Financial updates included a call for new members on the district's Finance Advisory Committee.

Director Thompson also shared that the Food to Hogs program will restart at all sites this coming school year. This program delivers schools' food waste to local farms, where food scraps are processed into animal feed.

- (3) Northeast Metro 916 Long-Term Facilities Maintenance. Anderson moved, Clark seconded adoption of a resolution approving the Northeast Metro 916 Intermediate School District's long-term facility maintenance program budget for the 2023-2024 school year. Intermediate districts do not have independent levy authority, but instead

depend on each member district to levy funds on its behalf. Roseville Area Schools’ share of this levy is approximately \$22,925. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

- (4) Relocation of Future School Board Meetings in 2023. Boguszewski moved, Chu seconded approval of an administrative recommendation to relocate future board meetings to the Fairview Room at Annpétu Téča Education Center. The larger, updated space will be more conducive to board meetings and can more comfortably accommodate a larger audience. Administration anticipates that meetings may be held in the new space as early as spring 2023, pending the installation of technology. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.
- (5) Recommendations for Community Input. Boguszewski moved, Anderson seconded a motion to advance recommendations for changes to the format of community input as a potential board policy change. Listening sessions would be held thirty minutes prior to the start of each regular school board meeting, during which time community members could directly address board members. Changes to the sign-up process and listening session procedures were also proposed. Ayes: Anderson, Boguszewski, Chu, Clark, Gogins, Johnson. Nays: none. Motion carried unanimously.

Board Reports. Mike Boguszewski provided an update on Equity Alliance MN. Todd Anderson attended a sixth grade ceremony at Harambee Elementary. Kitty Gogins attended an Association of Metropolitan School Districts meeting and the Top Projects award ceremony for the Roseville Area High School construction project. She also provided an update on strategic planning community input sessions. Mannix Clark summarized the most recent Northeast Metro 916 board meeting. Rose Chu spoke about the Minnesota Professional Educator Licensing and Standards Board’s teacher recruitment campaign. She participated on a planning committee for Metropolitan State University’s Teachers of Color conference and attended a Ramsey County League of Local Governments meeting. Curtis Johnson attended an Association of Metropolitan School Districts meeting and an open house for Northeast Metro 916’s student-built home. He and other board members also walked in the Little Canada Canadian Days parade. Several board members attended the Community Education Extravaganza and “The Long Now: Considering the Big Picture of Education Transformation,” a conversation sponsored by various education organizations.

Superintendent’s Report. Superintendent Loeck expressed appreciation for the work that has taken place in the district over the summer and excitement to welcome students back for the upcoming school year.

The Chair declared the meeting adjourned at 8:16 p.m.

Signed _____
Clerk

Approved _____
Chair

August 16, 2022

Meeting Date: September 13, 2022

PAYMENT OF BILLS:
-July 1 - July 31, 2022

That bills in the amount of: **\$9,182,507.77** by the following funds be approved:

GENERAL	\$4,922,903.75
FOOD SERVICE	\$251,023.21
COMMUNITY SERVICE	\$582,819.42
BUILDING FUND	\$8,382.36
DEBT FUND	\$3,005,640.00
READING RECOVERY	\$0.00
AMSD	\$25,917.11
OPEB DEBT	\$245,581.25
DENTAL INS FUND	\$86,366.20
NO SUBURBAN COLLABORATIVE	\$53,874.47
EXTRA CURRICULAR-STU ACTIVITY	\$1,037.96

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	20220000	through	20220056	
CHECKS	342034	through	342309	
CAPITAL ONE/COMMERCE AP CHECKS	7013	through	7018	
ACH A/P		through		*start w/ 222310000

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$2,328,481.45	\$28,509.22	\$202,573.71		\$3,003,740.00	\$86,366.20		\$7,325.23	\$245,581.25	\$0.00	\$220.22	\$5,902,797.28
CHECKS	\$1,467,454.10	\$178,738.47	\$98,805.63	\$8,382.36	\$1,900.00			\$1,337.28		\$53,874.47	\$817.74	\$1,811,310.05
CAPITAL ONE/COMMERCE A/P	\$24,296.49	\$0.00	\$0.00								\$0.00	\$24,296.49
ACH A/P	\$0.00	\$0.00	\$0.00								\$0.00	\$0.00
TRANSFER TO P/R	\$1,102,671.71	\$43,775.52	\$281,440.08					\$17,254.60				\$1,445,141.91
VOID CHECKS	\$0.00	\$0.00	\$0.00									\$0.00
TOTAL	\$4,922,903.75	\$251,023.21	\$582,819.42	\$8,382.36	\$3,005,640.00	\$86,366.20	\$0.00	\$25,917.11	\$245,581.25	\$53,874.47	\$1,037.96	\$9,183,545.73

	July 1, 2022		Balance	
	Cash & Investments	Revenue	Disbursements	Remaining as of
BOND CONSTRUCTION FUNDS	Balance	7/1 to 7/31	7/1 to 7/31	7/31/22
	\$14,090,179.00	\$168,642.99	\$286,864.66	\$13,971,957.33

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS June 1 - June 30, 2022	102498	through	102509	\$118,237.33	
WIRES		through		\$0.00	*start with 202100164
VOID CHECKS				\$0.00	

RECOMMENDATION: That investments in the amount of: \$0.00 be approved

INVESTMENT DETAIL:

Bank	Purchase Date	Type of Purchase	Interest Rate	Date of Maturity	Amount of Purchase	Record Number	Interest Earnings	Value at Maturity
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CP/CD: COMMERCIAL PAPER/CERTIFICATE OF DEPOSIT
CD: CERTIFICATE OF DEPOSIT
RP: REPURCHASE AGREEMENT

Total: \$0.00 \$ - \$ -

Human Resources Information

5-C

Meeting Date

09/13/2022

Change in Continuing Contract

Cramer, Alexandra

Effective Date 8/29/2022

Districtwide

Program Assistant - LPN

Was working a .6 FTE and will be working a 1.0 FTE for the 2022-2023 school year.

Schroeder, Michael

Effective Date 8/29/2022

Districtwide

ATPPS/MTSS Coordinator

Will be working as a 1.0 TOSA for the 2022-2023 school year.

Kurtz-huber, Christa

Effective Date 8/29/2022

Roseville Area High School

Spanish Teacher

Was working a .67 FTE and will now be working a .92 FTE for the 2022-2023 school year.

Milone, Stephen

Effective Date 8/29/2022

Roseville Area Middle School

Art Teacher

Will now be working a 1.0 FTE for the 2022-2023 school year.

Hired-New Licensed

Stenson, Naomi

Effective Date 8/29/2022

Brimhall Elementary

Special Education Teacher

Hired working a 1.0 FTE for the 2022-2023 school year.

Tighe, Joan

Effective Date 8/29/2022

Districtwide

School Nurse

Hired working a 1.0 FTE for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Ramos, Dalianna

Effective Date 8/29/2022

Little Canada Elementary Elementary Teacher

Hired working a 1.0 FTE for the 2022-2023 school year.

Bloom, Leanne

Effective Date 9/6/2022

Parkview Center School Elementary Teacher

Hired working a .3 FTE for the 2022-2023 school year.

Knighton, Corey

Effective Date 9/6/2022

Roseville Area Middle School Mathematics Teacher

Hired working a 1.0 FTE for the 2022-2023 school year.

Hired-New Licensed Long Term Substitute

Bloom, Leeann

Effective Date 9/6/2022

Edgerton Elementary Elementary Teacher

Hired working as a .5 FTE LTS for the 2022-2023 school year.

Donahoe, Irene

Effective Date 8/29/2022

Roseville Area High School Special Education Teacher

Hired working as a 1.0 FTE LTS through 10/14/2022.

Levine, Julie

Effective Date 8/29/2022

Roseville Area High School School Counselor

Hired working as a 1.0 LTS for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Tybor, Kathleen

Effective Date 9/6/2022

Roseville Area Middle School

Science Teacher

Hired working a .40 FTE LTS through 10/10/2022.

Hired-New Non-Licensed Long Term Substitute

Mrkobrada, Tatjana

Effective Date 9/6/2022

Parkview Center School

Paraprofessional

Hired working 5.5 hours per day as paraprofessional LTS.

Hired-Non-Licensed

Gordon, Hailee

Effective Date 9/6/2022

Anpetu Teca

Aquatics Manager

Hired working a 8 hours per day for 2022-2023.

Lund, Laura

Effective Date 8/22/2022

Anpetu Teca

OST Program Specialist

Hired working 8 hours per day for the 2022-2023 school year.

Rojas, Savannah

Effective Date 8/29/2022

Anpetu Teca

American Indian Cultural Liaison

Hired working 4 hours per day for the 2022-2023 school year.

Aoun, Rania

Effective Date 9/6/2022

Brimhall Elementary

Nutrition Services

Hired working 3 hours per day for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Bray, Ashley

Effective Date 8/30/2022

Brimhall Elementary

Paraprofessional

Hired working 6 hours per day for the 2022-2023 school year.

Orstadius, Martin

Effective Date 8/30/2022

Brimhall Elementary School

Paraprofessional

Hired working 6 hours per day for the 2022-2023 school year.

Benjamin, Rodell

Effective Date 8/30/2022

Central Park Elementary

Paraprofessional

Hired working 6 hours per day for the 2022-2023 school year.

Xiong, Chengla

Effective Date 8/30/2022

Central Park Elementary

OST Program Specialist

Hired working 8 hours a day for 2022-2023.

Pettit, Christina

Effective Date 8/24/2022

Edgerton

OST Specialist

Hired working 8 hours per day for 2022-2023.

Harris, Bobbie

Effective Date 09/09/2022

Edgerton Elementary

Paraprofessional

Hired working 6 hours per day for the 2022-2023 school year.

Kelvie, Sarah

Effective Date 8/30/2022

Edgerton Elementary

Paraprofessional

Hired working 6 hours per day for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Faarah, Adna

Effective Date 8/30/2022

Emmet Williams Elementary Paraprofessional

Hired working 7 hours per day for the 2022-2023 school year.

Peterson, Cassie

Effective Date 09/07/2022

Emmet Williams Elementary Paraprofessional

Hired working 7 hours per day for the 2022-2023 school year.

Winters, Kylie

Effective Date 8/30/2022

Harambee Pre-K Instructor

Hired working 1,442.5 hours during the 2022-2023 school year.

Feldkamp, Sara

Effective Date 8/30/2022

Harambee Elementary Pre-K Instructor

Hired working 1,438.5 hours during the 2022-2023 school year.

Ojambo, Paul

Effective Date 8/30/2022

Harambee Elementary School Health Assistant

Hired working 6.5 hours per day for the 2022-2023 school year.

Martin, Michele

Effective Date 8/30/2022

Parkview Center School Paraprofessional

Hired working 4.5 hours per day for the 2022-2023 school year.

Thompson, Jenny

Effective Date 8/30/2022

Parkview Center School ECFE Parent Educator

Hired working 1,218 hours for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Del Signore, Emelia

Effective Date 8/30/2022

Roseville Area High School

Paraprofessional

Hired working 20.5 hours per week for the 2022-2023 school year.

Gautam, Tara

Effective Date 9/6/2022

Roseville Area High School

Paraprofessional

Hired working 7 hours per day for the 2022-2023 school year.

Holeman, Haven

Effective Date 8/30/2022

Roseville Area High School

Paraprofessional

Hired working 7 hours per day for the 2022-2023 school year.

Storsved, Terry

Effective Date 8/30/2022

Roseville Area High School

Nutrition Services Assistant Manager

Hired working 7 hours per day for the 2022-2023 school year.

Van Bruggen, Anne

Effective Date 8/30/2022

Roseville Area High School

Career Center Support Staff

Hired working 8 hours per day for the 2022-2023 school year.

Mullen, Faustina

Effective Date 8/29/2022

Roseville Area Middle School

African American Cultural Liaison

Hired working 8 hours per day for the 2022-2023 school year.

Human Resources Information

5-C

Meeting Date

09/13/2022

Leave - Licensed

Flanagan, Jakky

Effective Date 8/29/2022

Edgerton Elementary

Elementary Teacher

Requesting a .5 FTE leave for the 2022-2023 school year.

Resignation-Licensed

Thweatt, Aleisha

Effective Date 07/27/2022

Edgerton Elementary

Intervention Specialist

Resigned effective 07/27/2022.

Berg, Tracy

Effective Date 08/15/2022

Emmet Williams Elementary

Elementary Teacher

Resigned effective 8/15/2022.

Franet, Brittany

Effective Date 8/18/2022

Harambee Elementary

EL Teacher

Resigned effective 8/18/2022.

Chavez-garcia, Vivianna

Effective Date 8/29/2022

Harambee Elementary School

EL Teacher

Declined position.

Gangl, Megan

Effective Date 08/15/2022

Parkview Center School

ECFE Teacher

Resigned effective 8/15/2022.

Human Resources Information

5-C

Meeting Date

09/13/2022

Pierson, Paige

Effective Date 08/31/2022

Parkview Center School

ECFE Teacher

Resigned from leave.

Fautsch, Shaina

Effective Date 8/15/2022

Roseville Area Middle School

Mathematics Teacher

Resigned effective 8/15/2022.

Resignation-Non-Licensed

Ayala, Ginger

Effective Date 08/31/2022

Anpetu Teca

Latinx Cultural Liaison

Resigned effective 8/31/2022.

Johnson, Jamey

Effective Date 09/05/2022

Anpetu Teca

Youth Leadership Specialist

Resigned effective 09/05/2022.

Calles, Delmy

Effective Date 08/29/2022

Central Park Elementary

Nutrition Services

Resigned effective 8/29/22.

Utke, Hannah

Effective Date 06/09/2022

Central Park Elementary

Paraprofessional

Resigned effective 06/09/2022.

Human Resources Information

5-C

Meeting Date

09/13/2022

Zan, Paw

Effective Date 09/01/2022

Central Park Elementary

Nutrition Services

Resigned effective 09/01/2022.

Olson, Alfred

Effective Date 8/29/2022

Districtwide

Custodial Services

Resigned effective 8/19/2022.

Harris Billups, Nicholas

Effective Date 08/15/2022

Emmet Williams Elementary

Paraprofessional

Resigned effective 8/15/2022.

King, Hayley

Effective Date 08/29/2022

Emmet Williams Elementary

Paraprofessional

Resigned effective 8/29/2022.

Gadient, Isaac

Effective Date 08/26/2022

Roseville Area High School

Paraprofessional

Resigned effective 8/26/2022.

Krumm, Elia

Effective Date 08/16/2022

Roseville Area High School

Paraprofessional

Resigned effective 8/16/2022.

Taylor, Yolanda

Effective Date 09/01/2022

Roseville Area High School

Nutrition Services

Resigned effective 09/01/2022.

Human Resources Information

5-C

Meeting Date

09/13/2022

Gilkey, Hannah

Effective Date 08/17/2022

Roseville Area Middle School

Paraprofessional

Resigned effective 08/17/2022.

Heurh, Koung Pheng

Effective Date 08/25/2022

Roseville Area Middle School

OST Program Specialist

Resigned effective 8/25/2022.

Jones, Kathryn

Effective Date 08/23/2022

Roseville Area Middle School

Paraprofessional

Resigned effective 8/23/2022.

Rubenstein, Errol

Effective Date 08/17/2022

Roseville Area Middle School

Paraprofessional

Resigned effective 8/17/2022.

Retirement

Duijndam, Susan

Effective Date 09/20/2022

Anpetu Teca

Aquatics Manager

Change in retirement date.

Marczewski, Charry

Effective Date 09/30/2022

Central Park Elementary

Media Technology - Testing Assistant

Ms. Marczewski worked for the district for 29 years.

Human Resources Information

5-C

Meeting Date

09/13/2022

Rutt, Lora

Effective Date 08/31/2022

District Center

MARSS Coordinator

Ms. Rutt worked for the district for 19 years.

**GIFTS TO SCHOOLS
2022/23**

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Little Canada Elementary School	Nancy Jenkins & T N Golie (Trustees) - Lois J. Golie Trust 13205 Hummingbird St. NW Coon Rapids, MN 55448	\$5,000.00	Families in need - in memory of Lois Golie
Roseville Area High School	RAHS Girls & Boys Soccer Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$8,334.00	Uniforms and coaching staff
Roseville Area High School	Lorinda or Brian Balfanz 946 Burke Ave W Roseville, MN 55113	\$500.00	Girls cross country program
Roseville Area High School	Your Cause/Blackbaud 65 Fairchild Street Charleston, SC 29492	\$12.00	Principal's discretion
Roseville Area High School	Peggy Verkuilen 1123 Sextant Ave W St Paul, MN 55113	\$200.00	Football program
Roseville Area High School	Makwa Coffee LLC / Jamie Becker-Finn 2805 Hamline Ave N Roseville, MN 55113	\$100.00	Cheerleading sponsorship
Roseville Area High School	Roseville Anderson Nelson VFW Post 7555 1145 Woodhill Drive Roseville, MN 55113	\$250.00	Cheerleading sponsorship
Roseville Area High School	D. Wynn Richardson and Lori Mikesell 449 Glenwood Ave Roseville, MN 55113	\$200.00	Boys cross country program
Roseville Area High School	Roseville Pizza Company Inc. dba Parkway Pizza 1909 Lexington Ave N Roseville, MN 55113	\$100.00	Wrestling program

Roseville Area High School	Innovative Graphics Inc 3306 Gorham Ave St Louis Park, MN 55426	\$204.00	Wrestling program
Roseville Area High School	Brian and Elizabeth Johnson 290 Transit Ave Roseville, MN 55113	\$320.00	Ball carts for tennis teams



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 5e

Agenda Topic: Minnesota State High School League Facility Agreement for 22-23
Meeting Date: September 13, 2022
Contact Person: Andrea Schmidt

Background:

The Minnesota State High School League manages playoff contests in various interscholastic athletic and arts activities, and hosts such events at member school facilities. By agreeing to the attached facilities use contract, Roseville Area High School agrees to provide its facilities for Region 4AA contests at a date, time and location to be determined, if its facilities are requested by the MSHSL. This agreement is valid for the 2022-23 school year.

Recommendation:

It is recommended that the board approve the MSHSL Region 4AA facilities use agreement for the 2022-23 school year.

XX Action Required

_____ Informational – No Board Action Requested

Region Facilities Use Agreement

This Agreement is entered into on September 13, 2022 by and between Minnesota State High School League **Region 4AA** and Roseville Area High School (“Host School”). The term of this agreement is for the **2022-23** school year.

WHEREAS, Region conducts playoff contests in various interscholastic athletic and arts activities and Host wishes to conduct and administer such contests.

NOW, THEREFORE, in consideration for the promises contained herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. When applicable, Host agrees to provide reasonable and necessary facilities (the “Facilities”) to conduct Region contests at a date, time, and location to be determined once sub-section/section contest sites are determined. A specific contest facilities agreement shall be executed as soon as reasonably possible after sub-section/section contests sites are determined based on the usual and customary practice regarding fees, including but not limited to information from the Region “**4AA**” Tournament Report Form. Host is responsible for compliance with all federal, state, and local laws and regulations, including those relating to public health, safety, and welfare.
2. Host understands and acknowledges that during Region contests the Facilities are to be used exclusively for Region contests and are not to be shared with other events. Host agrees to comply with all MSHSL and Region bylaws, policies, and guidelines, including but not limited to those relating to media credentials, ticket pricing, passes, program/merchandise sales, televising, videotaping, audiotaping, web streaming, and any other electronic recording. MSHSL and Region reserves and retains the exclusive rights to all advertising, copyright, broadcast and other similar or related rights to the contests.
3. When applicable, Region shall be responsible for obtaining and compensating game officials and the tournament director/manager for the contest.
4. Subject to Paragraph 3, Host shall provide, manage, pay, and supervise all other personnel reasonably necessary to safely and properly conduct the contest, including for illustrative purposes only, ticket sellers/takers, announcers, concession workers, statisticians, time-clock/scoreboard operators, security personnel, custodial workers, and others deemed necessary to safely and properly conduct the contest. Host shall be solely responsible for compliance with all laws and regulations regarding payment for the labor and/or services of individuals hired by Host as part of its management responsibilities, including without limitation, compliance with IRS and Minnesota Department of Revenue regulations regarding income tax, FICA and other withholdings, the issuance of tax reports, and any and all other applicable federal, state, and local laws and regulations.
5. This Agreement cannot be transferred or assigned by Host to any other party without the express written consent of the Region.
6. Host agrees to indemnify, defend and hold harmless Region and its officers, agents, employees, board members, contractors, and volunteers from and against any and all claims, damages or allegations arising from or relating to this Facilities Use Agreement except for claims that arise from the gross negligence or intentional misconduct of Region or its agents. Region agrees to indemnify, defend and

Region Facilities Use Agreement

hold harmless Host and its officers, agents, employees, board members, contractors, and volunteers from and against any and all claims, damages or allegations arising from or relating to this Facilities Use Agreement except for claims that arise from the gross negligence or intentional misconduct of Host or its agents.

7. Region may terminate this agreement immediately at any time it reasonably determines the Facilities are not adequate, safe, or otherwise suitable for the contests. Region may terminate this agreement by written notice if Host materially breaches this Agreement and such breach has not been cured within five (5) days of written notification.

8. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements or discussions. No changes to this Agreement will be valid or enforceable unless in writing and signed by all parties. The undersigned warrants and represents that he/she is authorized to enter into this agreement for and on behalf of Host.

9. The parties understand and agree that the invalidity or partial invalidity of any portion of this Agreement shall not invalidate the remainder of it, and the remainder shall remain in full force and effect. This Agreement is to be interpreted and enforced in accordance with the laws of the State of Minnesota.

10. This agreement will terminate on end of the 2022-23 school year.

This agreement is signed by the member school designee acting on the authority of the local school board.

School Name Roseville Area High School

Authorized Signer Name Jenny Loeck

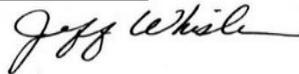
Title Superintendent

Date _____

MSHSL Region

Region 4AA

Authorized Signer Name



Title

Region 4AA, Executive Secretary

Date

August 22, 2022



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 5f

Agenda Topic: Approve Construction Fund Disbursement Request – Certificates of Participation 2021A

Meeting Date: September 13, 2022

Contact Person: Shari Thompson

Background:

The proceeds generated by the sale of Certificates of Participation for completion of the construction of Anpétu Téča Education Center are being held in escrow with Zion Bank. Each month the district will make a request to disburse the funds required to reimburse the payment applications paid out to contractors.

The total application amount for September is \$277,331.80, which is the sum of disbursements for June, July and August 2022.

Recommendation:

It is recommended that the board approve the disbursement request for \$277,331.80 to Zion Bank from the Construction Fund, the amounts shown on attached Schedule A.

XX

Action Required

Informational – No Board Action Requested

EXHIBIT C
DISBURSEMENT REQUEST

\$17,510,000
CERTIFICATES OF PARTICIPATION, SERIES 2021A
Evidencing the Proportional Interests of the Registered Owners thereof in
Lease Payments under a Lease-Purchase Agreement, dated as of March 1, 2021
Between INDEPENDENT SCHOOL DISTRICT NO. 623 (ROSEVILLE AREA SCHOOLS),
RAMSEY COUNTY, MINNESOTA, as Lessee, and
ZIONS BANCORPORATION, NATIONAL ASSOCIATION, as Lessor

DISTRICT REQUEST NO. 10
FOR DISBURSEMENT FROM CONSTRUCTION FUND
September 13, 2022

Zions Bancorporation, National Association
111 West Washington Street, Suite 1860
Chicago, IL 60602
Attention: Robert Cafarelli

The undersigned does hereby certify pursuant to Section 3.03 of the Indenture of Trust, dated as of March 1, 2021 (the "Indenture"), by Zions Bancorporation, National Association, a national banking association (the "Trustee"), and joined in by Independent School District No. 623 (Roseville Area Schools, Ramsey County, Minnesota, a public school district and political subdivision of the State of Minnesota (the "District"), as follows:

- (1) I have read said Section 3.03 and the definitions in the Indenture relating thereto. All capitalized terms used in this District Request have the meaning given to them in the Indenture. This Request is being delivered to the Trustee in accordance with said Section 3.03.
- (2) The amount and nature and the name and address of the payee of each item of Project Costs paid by and requested to be reimbursed to the District is attached hereto as SCHEDULE A, together with a cancelled check or receipt for such payment.
- (3) The amount and nature and the name and address of the payee of each item of Projects Costs due and payable by the District, and requested to be paid to a person other than the District is attached hereto as SCHEDULE B.
- (4) The documents required by Section 3.03 of the Indenture are attached.
- (5) Each item of cost for which payment or reimbursement is requested is or was necessary in connection with the Certificate-Financed Project and qualifies as a Project Cost under the Indenture.
- (6) There has not been filed with or served upon the District any notice of any lien, right to a lien or attachment upon or claim affecting the right of any such Person to receive payment of the amount stated in this Request that has not been released or will not be released simultaneously with the

payment of such obligation, except for liens arising from indebtedness then being diligently contested in good faith by the District.

(7) No item of cost requested to be paid or reimbursed by this Request has formed the basis for any previous payment from the Construction Fund.

(8) The balance remaining in the Construction Fund, after disbursement of money therefrom in accordance with this Request, together with any other money available to the District for such purpose, will be sufficient to pay the remaining Project Costs.

(9) No default by the District under the Indenture has occurred that has not been cured.

(10) All representations and warranties made by the District in the Indenture and in the Lease-Purchase Agreement, dated as of March 1, 2021, between the District, as lessee, and the Trustee, as lessor, are true and correct on and as of the date of this Request with the same effect as if made on this date.

You are hereby requested to disburse from the Construction Fund the amounts shown on SCHEDULE A and SCHEDULE B and to make payment to the Persons entitled to receipt thereof as shown on said schedules as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 623
(ROSEVILLE AREA SCHOOLS), RAMSEY
COUNTY, MINNESOTA**

By _____

Its Chair

By _____

Its District Clerk

SCHEDULE A

Project Costs to be reimbursed to the District are set forth below. Attached to this District Request are canceled checks, invoices marked "paid," or other evidence of payment of such Project Costs. All such Project Costs are eligible for payment pursuant to the terms of Treasury Regulations, Section 1.150-2.

<u>Amount</u>	<u>Payee</u>	<u>Description of Expense</u>
\$ 42,389.80	ISD 623	Reimbursement 6/30/22 expenses paid
6,885.00	ISD 623	Reimbursement 7/29/22 expenses paid
5,000.00	ISD 623	Reimbursement 8/19/22 expenses paid
223,057.00	ISD 623	Reimbursement 8/19/22 expenses paid
277,331.80	TOTAL DRAW	

TOTAL



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 6a

Agenda Topic: First Day of School Report
Meeting Date: September 13, 2022
Contact Person: Melissa Sonnek

Background:

Assistant Superintendent Melissa Sonnek will report on the first day of the 2022-2023 school year.

Recommendation:

Action Required

Informational – No Board Action Requested



Agenda Topic: Policy 209: School Board Operating Procedures and Meeting Process
 (revised) First Reading
 Meeting Date: September 13, 2022
 Contact Person: Superintendent Jenny Loeck

Background:

The board will review suggested revisions to Policy 209: School Board Operating Procedures and Meeting Process, specifically changes to section 7.0 addressing community input.

At the August 16 school board meeting, the board unanimously approved a motion to proceed with a potential change to board policy following an administrative recommendation to modify community input. The recommendations were developed with input from board members during discussions at board meetings held on May 10, 2022; July 19, 2022; and August 16, 2022.

A summary of the proposed changes is below:

- Prior to every board meeting, the members of the school board will host a listening session that will start 30 minutes prior to the board meeting with a hard stop five minutes before the start of the board meeting.
- The full board will be invited to participate based on availability.
- The intent of the listening session is to provide constituents with an opportunity to directly address the members of the school board so the listening sessions will be recorded for historical recordkeeping but not be televised.
- Constituents who wish to address the school board during a listening session must fill out an online form, send an email to the superintendent’s office, or call the superintendent’s office by 3 p.m. on the day of the meeting with their name, email, home address, affiliation with the school district, and the topic they wish to address.
- Each person who submits a request will be given three (3) minutes to address the board. If too many people submit requests for the allotted time, that time may be shortened to two (2) minutes. If there are still too many participants, the board can limit the participants to three per topic with priority placed in the following order: 1) current student, 2) parent/guardian of a current student, 3) staff member, 4) district resident.
- Members of the school board will not answer questions posed by listening session attendees but may ask clarifying questions.

This will be the first reading of the policy. The policy was last revised in October 2021.

Recommendation:

_____ Action Required XX Informational – No Board Action Requested

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 209 – Board Operating Procedures and Meeting Process

The purpose of this policy is to provide guidance to board members and transparency to the public on board operating procedures and meeting processes.

1.0 Order of Business

Roberts' Revised Rules of Order shall be the official guide of the board on all points of parliamentary procedure. The order of business at each regular meeting of the Roseville Area School Board shall generally be as follows:

Call to Order
Roll Call
Agenda Adjustments
Announcements
~~Community Input~~
Consent Agenda
Discussion, Reports, Non-Action Items
Action Items
Board Reports
Superintendent's Report
Adjournment

2.0 Quorum

Four members of the board shall constitute a quorum for the transaction of business. The only business that can be transacted in the absence of a quorum is to take measures to obtain a quorum, to fix a time for adjournment and to adjourn, or to take a recess.

3.0 Agenda

The superintendent and the school board chair, or another board member designated by the chair, will collaboratively prepare the school board meeting agenda. School board members are encouraged to introduce new items including background information and supporting materials for discussion and possible action. School board members shall place items on the agenda as follows:

3.1 A board member may request at a school board meeting that an agenda item be placed on a future board agenda, or

3.2 A board member may make a request for an agenda item outside of a regular board meeting by submitting an e-mail request to the superintendent and board chair, with a copy of the e-mail to other school board members, no later than 5:00 p.m. on Thursday preceding the regular

Policy 209 – Board Operating Procedures and Meeting Process

board meeting. Changes to the agenda after that time will be made through the Agenda Adjustment Process. Any supporting materials must be submitted by 5:00 on the Thursday preceding the meeting.

3.3 Generally, items will not be added to the agenda during a meeting unless they cannot be delayed until a subsequent meeting. Board members should make every effort to submit their request in advance as outlined in 3.2. However, a board member may make a motion to add an agenda item at the same meeting that the item is to be addressed under the Agenda Adjustment section of the agenda.

3.4 Community members who wish to place an item related to school district business on a school board meeting agenda should contact the school board chair or a school board member. The item may be brought by the chair or board member to the full school board for consideration.

4.0 Board Calendar

The board work calendar will be updated at least bi-monthly and posted on the board web page.

5.0 Meeting Agenda Materials

5.1 Meeting materials will normally be made available to the school board at least four (4) calendar days prior to the scheduled meetings. Meeting documents will be made available electronically when feasible.

5.2 The school board meeting agenda will be posted on the school board web page on the Friday preceding the regular school board meeting.

5.3 The goal will be to place the board meeting materials on the school board web page on the Friday preceding the regular board meeting. In unusual circumstances if that is not possible, a notice indicating that the documents are not yet available will be placed on the web page. The documents will then be posted on the Monday preceding the meeting.

6.0 Requests for Information from School Board Members

6.1 Requests from individual board members for information relating to an upcoming board discussion or deliberation may be made directly to the superintendent or the designated administrative team member. Emailed requests for information from board members to administrative team members will also be copied to the superintendent and the board.

6.2 Requested information (on agenda or non-agenda items) that is immediately available will be provided to all board members. Information

that requires preparation time will be provided within a reasonable period of time. Requests for information that requires more substantial staff time or resources will be accommodated at the discretion of the Superintendent and in consultation with the school board.

7.0 ~~Community Input and Participation at Board Meetings.~~ Community Listening Sessions

- 7.1 The community is welcome and encouraged to attend board meetings. In accordance with the Open Meeting Law, all school board meetings, including work study sessions and informational sessions, are open to the public unless otherwise prohibited by law.
- 7.2 The schools belong to the community, and their involvement in major decisions affecting the district is proper and can be a valuable form of assistance to the board. Community members who wish to address the Board may do so regardless of whether or not a topic is on the agenda.
- 7.3 The Board will hold a community listening session prior to every regular school board meeting. The listening session will start thirty minutes before the meeting and end five minutes prior to the scheduled start of the meeting. When a public hearing, work study session or other meeting immediately precedes the regular meeting, the listening session will start thirty minutes prior to the first scheduled meeting.
- 7.4 ~~At least 15 minutes prior to each meeting, a sign-up sheet will be available online for community members to sign up to address the board. Staff will be available during this time to assist community members in signing up at the meeting site.~~ Community members who wish to address the Board during a listening session must fill out an online form, send an email to the superintendent's office, or call the superintendent's office by 3 p.m. on the day of the meeting with their name, email address, home address, affiliation with the school district, and the topic they wish to address. Only those whose names and addresses appear on the sign-up sheet at the time the meeting is called to order community members who have submitted a request to will address the Board by the deadline will have the opportunity to do so, unless an exception is granted by the Board.
- 7.5 Speakers will be provided up to three minutes (or 10 minutes per delegation) to address the Board, unless the Board Chair grants an exception. For the purposes of this policy, a delegation is defined as a group of four or more people that represent a larger group or organization. If the number of speakers exceeds the allotted time, the Board Chair may shorten each speaker's time to two minutes. If there are still too many participants, the Board may limit the number of speakers to three per topic with priority placed in the following order: 1) current student, 2)

Policy 209 – Board Operating Procedures and Meeting Process

parent/guardian of a current students, 3) staff member, 4) district resident. Board members will listen respectfully to issues brought to them by the community-; they will not answer questions posed by speakers but may ask clarifying questions. The Board will not deliberate or take action during the open forum regarding an issue presented.

- 7.6 School board and/or administrative responses will be provided to the individual requesting a response within 2 weeks following the meeting, with copies to the entire school board.
- 7.7 Personal attacks on students, staff members, or board members will not be allowed. Referring to an individual by name or the use of vulgar or profane language will be ruled out of order.
- 7.8 Speakers unwilling to abide by the rules or time constraints may be told their privilege of speaking has ended.
- 7.9 If the board requests public follow-up by administration, it will be presented at a subsequent meeting.
- 7.10 When the board ~~chair proceeds with the meeting~~ is called to order, audience comments are no longer permitted and will be ruled out of order in order; however, the Board members retain the right to call on staff for information to assist the Board in its deliberations.

8.0 Board Policy Discussions and Recommendations

The School Board is responsible for establishing and approving district policies. The following process will be used for the adoption of new policies or approving revisions made to existing policies.

8.1 First Meeting

If a policy change is driven by a change in law or is a minor revision, the board may choose to condense the first and second meeting into one session.

Staff or board member(s) will present the need for a new policy or a significant change/revision of existing policy. (Policy is defined as end results, not procedures). The rationale for a new policy will be clearly articulated or documented. Staff will present a list of topics for inclusion or to be discussed. Staff will present considerations and relevant data and initial draft recommendations.

Board members will hold an open discussion on the policy in question. Staff will seek board input on the policy formation. District staff will serve

Policy 209 – Board Operating Procedures and Meeting Process

as a resource to the board in their policy discussions. Given the discussion at the first meeting, the board may conclude the policy recommendation may proceed as follows.

8.2 Second Meeting

Staff will present board members with a first reading of draft policy recommendation. The board will discuss the policy recommendation. Staff will serve as a resource to the board in their discussion.

8.3 Third Meeting (or second, if first two condensed)

Staff will present the draft as a second reading for discussion. Action will be taken as needed.

9.0 The board will hold regular school board meetings that will be broadcast within the general geographic area of the district via television, website live-streaming, YouTube streaming, and/or other generally available media. Non-decision making informational meetings for the board, such as work-study sessions and workshops, will not be broadcast, but a report on what was discussed will be provided at the next board meeting.

Adopted: 11/24/15
Reviewed: 1/12/16
1/10/17
1/9/18
Revised: 1/8/19
10/26/21

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 209 – Board Operating Procedures and Meeting Process

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Policy 209 – Board Operating Procedures and Meeting Process

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Policy 209 – Board Operating Procedures and Meeting Process

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Policy 209 – Board Operating Procedures and Meeting Process

Adopted: 11/24/15
Reviewed: 1/12/16
1/10/17
1/9/18
Revised: 1/8/19
10/26/21



Agenda Topic: Conditions of Employment – Nutrition Services Contract 2022-2024
Meeting Date: September 13, 2022
Contact Person: Shari Thompson and Kenyatta McCarty

Background:

Contract negotiations with the Nutrition Services Employees, who are self-represented, began in June 2022 and concluded in July 2022. Shari Thompson represented the district as Director McCarty had not yet begun in her role.

Here is a brief summary of the changes:

1. All matrices for all steps and for all positions within the unit increased by 3% per year in each of the two years of the contract.
2. Adjustments to health insurance:
 - a. District contribution to family insurance will be increased by 3% in 2022-2023.
 - b. District contribution to single insurance will be increased by 3% in 2022-2023.

The tentative agreement is equitable and competitive as the district strives to recruit and retain staff. The cost of the contract settlement also falls within the budget parameters included in the adopted budget.

Roseville Nutrition Services Employees have ratified the contract. The district wishes to express its thanks to the Nutrition Services team, represented by Lisa Nyhus and Michelle Frison, for their collaborative work to reach a fair settlement.

Recommendation:

It is recommended that the board approve the 2022-2024 contract negotiated and ratified by the Nutrition Services Employees, who are self-represented.

XX Action Required _____ Informational – No Board Action Requested

Nutrition Services
 Proposal of Changes
 2022-2024

1. Article IV: Employees’ Salaries

Section 3. Continuous Absence -Proposed to change from day 3 to get paid to day 1: Section 3. Continuous Absence: In the absence of the Nutrition Manager I or II or Elementary Nutrition Manager, due to employee's continuous absence, the Assistant Nutrition Manager or a Nutrition Assistant will take charge. Starting on the **first** (1st) day of the assignment the Assistant Nutrition or Nutrition Assistant will qualify for Nutrition Manager or Elementary Nutrition Manager pay and will be placed one step beyond the first step that provides an increase in pay, retroactive to the first day of the absence.

2. Article VI, Employees’ Holiday and Vacation:

Section 3. Longevity Pay - add

After 30 years service – 6 days pay

3. Article VII, Insurance

New rates/contributions effective 7/1/22:

HIGH DEDUCTIBLE PLAN WITH VEBA ACCOUNT						
Coverage	Monthly Premium	District pays (per month):	toward premium	into VEBA	employee cost per month	employee payroll deduction October thru May
single	\$751.50	\$792.26	\$751.50	\$40.76	\$0.00	\$0.00
family	\$2,007.00	\$1,758.90	\$1,658.90	\$100.00	\$348.10	\$261.08
The district's annual VEBA contribution in 2022-23:			single	\$489.12		
			family	\$1,200.00		

**APPENDIX A
SALARY SCHEDULES**

NUTRITION ASSISTANT				
STEPS	1	2	3	4
2022-2023	15.45	16.22	17.00	18.58
STEPS	1	2	3	4
2023-2024	15.91	16.71	17.50	19.14

Each current Nutrition Assistant advances one-step from previous schedule.

ASSISANT NUTRITION MANAGER/ HEAD COOK				
STEPS	1	2	3	4
2022-2023	18.77	19.87	20.97	22.20
STEPS	1	2	3	4
2023-2024	19.33	20.46	21.60	22.86

Each current Assistant Nutrition Manager advances one-step from previous schedule.

ELEMENTARY NUTRITION MANAGER				
STEPS	1	2	3	4
2022-2023	19.32	20.42	21.53	23.13
STEPS	1	2	3	4
2023-2024	19.90	21.04	22.17	23.83

Each current Elementary Nutrition Manager advances one-step from previous.

NUTRITION MANAGER I				
STEPS	1	2	3	4
2022-2023	24.16	25.21	26.27	27.53
STEPS	1	2	3	4
2023-2024	24.89	25.97	27.05	28.36

Each current Nutrition Manager I advances one-step from previous schedule.

NUTRITION MANAGER II / ALA CARTE AND CONCESSIONS MANAGER

STEPS	1	2	3	4
2022-2023	21.86	22.96	24.05	26.25
STEPS	1	2	3	4
2023-2024	22.51	23.65	24.77	27.04

Each current Nutrition Manager II / ala carte and concessions manager advances one-step from previous schedule



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7b

Agenda Topic: Centerline Charter Corporation Transportation Contract 2022-2023
Meeting Date: September 13, 2022
Contact Person: Shari Thompson

Background:

This is a renewal of the previous year's contract, with an overall price increase of 8% from the 21-22 school year. The increased cost is necessary in order to continue to recruit and retain an adequate number of drivers for our routes, given the current pandemic.

The contract is for 51 buses plus 12 buses that are required to provide inter-district transportation to students attending Harambee Elementary. Mid-day buses serve vocational, early childhood, and other special programs.

The contract is structured for a traditional in-person school year.

Recommendation:

It is recommended that the board approve the 2022-2023 transportation contract with Centerline Charter Corporation as presented.

XX Action Required

_____ Informational – No Board Action Requested

STANDARD SCHOOL BUS TRANSPORTATION CONTRACT
(School District-Independent Contractor -Parents -DAC -Non-Public)

THIS AGREEMENT made and entered on August 29, 2022, by and between **Roseville Area Schools, District 623** of 1251 West County Road B2, Roseville, MN 55113, of Ramsey County, Minnesota, hereinafter referred to as "school district," and **Centerline Charter Corporation** of 1870 Rice St, Maplewood, MN 55113, hereinafter referred to as "contractor."

For the consideration herein expressed, contractor agrees with the School District:

1. To transport 8,300 (School District -Independent Contractor -Parents -DAC -Non Public) school pupils, as designated by the school board, over school bus routes or as specified by the school board, for one round trip per school day to and from the school.
2. To provide transportation equipment which at all times will conform to the minimum standards for conventional school transportation are established by the State Board of Education and the legal requirements of the State of Minnesota; this equipment initially will be as follows (list additional vehicles at the bottom of this sheet):

VEHICLES PROVIDED BY: Centerline Charter Corporation

YEAR MODEL	CHASSIS MAKE	BODY MAKE	SEAT CAPACITY	SCHOOL PUPILS
------------	--------------	-----------	---------------	---------------

3. To provide currently legally licensed and qualified drivers, who shall have been approved by the school board, at a regular school board meeting.
4. To provide and keep in force during term of contract liability and workmen's compensation insurance protecting pupils and public and employees, and naming school district as "additional insured," limits of LIABILITY INSURANCE POLICY SHALL BE \$5,000,000; COPIES OF INSURANCE POLICIES SHOWING ISSUANCE AND IN FORCE TO BE IMMEDIATELY FURNISHED TO THE SCHOOL BOARD.
5. Contractor agrees to require all school bus drivers to attend one county or regional school bus drivers' school of instruction and to take all vehicles used for the transportation of pupils to a meeting for inspection when such meeting is called by the State Department of Education; compensation therefore to be not in addition to what is prescribed in paragraph 7.
6. To comply with the rules and regulations relating to school transportation adopted by the State Board of Education and the school board.
7. It is mutually agreed that the term of this contract shall be for a period of one school year of 174 school days, commencing on the 6th day of September 2022 and ending on the 8th day of June 2023, for which transportation service the School District agrees to pay, and the contractor agrees to receive the sum of \$269,784.90, payable bi-monthly on or before the 15th and 30th day of each month, or as otherwise agreed to in writing. The total compensation for the transportation covered in this contract shall not exceed a maximum of \$5,125,913.08 for the current school year. Extra services to be paid to contractor as agreed to in writing between the parties.
8. School District reserves the right to change or alter the routes of travel by giving at least two days written notice to contractor. Contractor is given right to cancel this contract on that ground, but shall give immediate notice in writing of intention to terminate, to take effect two weeks from receipt of notice of termination.
9. Contractor cannot assign or transfer any part or all of his interest in this contract without the written approval of the school board of the school district at a regular school board meeting.

IN WITNESS WHEREOF we have hereunto set our hands and seal this 29th day of August 2022.

Roseville Area Schools, Independent School District No. 623

_____ Board Chair

_____ Clerk

_____ Treasurer

Executed pursuant to resolution of the School Board

_____ Contractor

Centerline Charter Corporation
Receipt of executed copy acknowledged

Agreement made on the 29th day of August 2022, between Independent School District 623, State of Minnesota, and Centerline Charter Corporation qualified by bond to operate vehicles; to operate school buses in said District.

Witnesseth that the said Centerline Charter Corporation shall transport pupils, both elementary and high school, according to the following schedule of buses:

51	77 Passenger Buses @	\$70,852.21	each per year	\$3,613,462.71
14	Midday Buses @	\$17,816.00	each per year	\$249,424.00
	Wheelchair lifts on buses	\$25,650.00	each per year	\$25,650.00
12	EMID area buses	\$70,852.21	each per year	\$850,226.52
48	hours per day of bus aide services @ \$32.30 per hour			\$269,737.86
	GPS locator service for all buses @16.99 per bus month			\$9,633.33
10.52	hours per day of extra bus use time @ \$58.88 per hour			<u>\$107,778.66</u>
			Total contract	<u>\$ 5,125,913.08</u>

in the various schools and in the attendance area or areas designated in said District on routes as designated by the Board of Education in said District for a term of 37 weeks for regular school plus an additional term of 12 weeks for summer school (if in session with transportation provided) in Independent School District No. 623. Compensation for personal services and operations, and use of equipment commencing the 8th day of September 2021, payment to be made on the 15th and 30th of each month, September through the 10th day of June 2022, with Summer School 2022 charges, if any, billed as accrued according to the contracted unit prices.

The said bus operator agrees to furnish motor chassis and school bus body or bodies specially built and equipped for the transportation of pupils as required by Federal and State Statutes.

Term of service for rating purposes will start at the first stop and end at the last stop for each run session (am, noon, or pm).

The said bus operator agrees to submit to the said School Board before October 15, 2022, and January 15, 2023, the Department of Motor Vehicles driving record for each driver, and daily route mileage for each bus operated under this contract.

Minimum limits of insurance shall be:

	<u>Per Person</u>	<u>Per Accident</u>
Bodily injury liability	\$ 500,000	\$ 1,000,000
Property damage liability		\$ 100,000
Medical payments	\$ 1,000	
Workers Compensation	Statutory Coverage	
Umbrella Liability	\$ 4,000,000	

The bus operator agrees to provide all reports of school bus inspections by qualified State inspectors (LCR's) to the District, and to a review, upon request, of the buses operating in the District by the Coordinator of Transportation.

The school bus rates and charter fees in the Transportation Service Quotation Form submitted on May 23rd, 2002, by the bus operator and the rest of the Invitation for Quotations for Bus Transportation and agreed yearly rate changes as detailed in the 2022-23 Bus Price Information Sheet will be the basis of any contractual adjustment necessary at a later date as well as for the computation of prices for the 2022-2023 Bus Transportation Contract.

The said bus operator's performance bond carried over from prior contracts, in the form of a \$10,000 cashier's check shall be refunded at the end of the school year if the contracted service has been performed satisfactorily. If the contract is not completed the whole amount will be retained by the district. If contracted service is not performed satisfactorily, the district may retain a portion of the bond as determined by the mutual agreement between the contractor and school district.

Other charges or terms as appropriate may be incorporated as amendments to this Contract when the actual service needs are determined at the start of the school year, or when further needs arise during the school year.

The total result of the above conditions and requirements is that the total amount of the contract is \$5,125,913.08 payable in eighteen (18) equal payments of \$269,784.90 and one (1) of \$269,784.88

IN WITNESS WHEREOF, We have hereunto subscribed our hands this 29th day of August 2022.

INDEPENDENT SCHOOL DISTRICT NO. 623
State of Minnesota

Centerline Charter Corporation

Chair

Contractor

Clerk

Treasurer



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7c

Agenda Topic: Resolution Limiting Open Enrollment in Grade 11
Meeting Date: September 13, 2022
Contact Person: Melissa Sonnek

Background:

Enrollment in grade eleven for this school year is nearing capacity. Given this fact, administration recommends limiting open enrollment effective September 13, 2022, for the 2022-23 school year as detailed in the attached resolution.

Limiting open enrollment requires annual board action. Therefore, should the need to limit open enrollment arise in additional grade levels for the current school year, administration will bring forth a similar resolution for your consideration.

Recommendation:

It is recommended that the board approve the resolution limiting open enrollment in grade eleven for the 2022-23 school year.

Action Required

Informational – No Board Action Requested

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION LIMITING OPEN ENROLLMENT

WHEREAS, pursuant to Minnesota Statutes section 124D.03, subdivisions 2 and 6, the School Board may reject applications for enrollment based on the number of students in a particular grade level if the Board adopts a resolution stating that the number of nonresident students enrolling at that grade level may not exceed one percent of the total enrollment at that grade level in District 623, or the number of District 623 residents at that grade level who are enrolled in a nonresident district under the Enrollment Options Act, whichever is less; and

WHEREAS, District policy 564 states that the School Board may adopt such a resolution at any time;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 623, Roseville Area Schools, as follows:

1. For the 2022-2023 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade eleven may not exceed one percent of the total enrollment at their particular grade level in District 623, or the number of District 623 residents at that grade level who are enrolled in a nonresident district under the Enrollment Options Act, whichever is less.
2. In accordance with Minnesota Statutes section 124D.03, subdivision 2(b), the Superintendent or his designee must report to the Minnesota Department of Education (MDE) on the number of nonresident students who are denied admission as a result of the limitations established in the second paragraph of this Resolution. The report must be submitted to the MDE by July 15.

The motion for the adoption of this Resolution was duly seconded by Member _____, and upon a vote being taken, the following Board members voted in favor of this Resolution:

And the following voted against this Resolution: