

Agenda
Regular School Board Meeting
August 17, 2021
6:30 PM

1. Call to Order, Roll Call

2. Agenda Adjustments

3. Announcements, Comments

4. Community Input

5. Consent Agenda
 - a. Minutes - Board Meeting of July 27, 2021 4

 - b. Payment of Bills 6

 - c. Personnel - Resignations, Appointments, Reductions 8

 - d. Gifts 12

 - e. Centerline Charter Corporation Transportation Contract 13

 - f. Minnesota State High School League Membership Resolution 2021-2022 17

g.	Construction Fund Disbursement Request - Certificates of Participation 2021A	20
h.	Ramsey County Easement	25
6.	Reports and Non-Action Items	
a.	Monthly Financial Report	30
b.	MSBA Delegate Assembly Nominations and Duties	31
7.	Action Items	
a.	Start of School Health and Safety Protocols	34
b.	2021-2022 School Year Calendar Adjustment - Roseville Area High School	38
c.	Long-Term Facilities Maintenance Plan	41
d.	Resolution Limiting Open Enrollment in Grade 11	60
8.	Study Session Report	
9.	Board Reports	
10.	Superintendent's Report	

11. Adjournment

MINUTES OF THE VIRTUAL REGULAR MEETING, SCHOOL BOARD,
INDEPENDENT SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville,
MN 55113

July 27, 2021

Chair Mike Boguszewski called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Kitty Gogins, Curtis Johnson, Frank Shaw. Board members absent: none. Also present: Jenny Loeck, superintendent of schools, and approximately eight other visitors or staff who attended all or part of the meeting.

- (1) Consent Agenda. Johnson moved, Gogins seconded acceptance of the consent agenda including the minutes of the regular school board meeting on June 22, 2021; payment of bills; resignations, appointments, reductions, adjustments; gifts; nutrition services renewal agreements; and renewal of the Teachers On Call contract. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.
- (2) Retirements. Johnson moved, Gogins seconded the retirement of Debra Crandall with appreciation. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.
- (3) Resolution Amending and Restating a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon. Gogins moved, Anderson seconded approval of A Resolution Amending and Restating a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon. The amended resolution updates the amount of the district's operating referendum renewal authority per the Minnesota Department of Education's most recent calculations. This change only affects Question 1; there is no change to Question 2. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.
- (4) Future Board Meeting Logistics. Anderson moved, Chu seconded approval of a motion to resume in-person school board meetings beginning with the next scheduled board meeting. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.

Board Reports. Curtis Johnson attended Association of Metropolitan School Districts meetings, participated in meetings with the district contract negotiations team, and walked with Emmet D. Williams Elementary School staff and families in the Slice of Shoreview parade. He also shared Governor Walz's Farm to Summer Week proclamation and updates from the Minnesota Social Studies Standards Review Committee. Kitty Gogins shared highlights from a Minnesota School Boards Association webinar about back to school hiring. Rose Chu shared information about upcoming opportunities to engage in conversations about hate and discrimination against the Asian American and Pacific Islander community, sponsored by the Minnesota Attorney General's office. Several board members attended a Regional Council of Mayors meeting and the district's quarterly meeting with local government officials.

Superintendent's Report. Superintendent Loeck thanked the community for supporting the district's bond referendum in 2017 and provided updates on facilities projects and the upcoming operating levy referendum. She spoke briefly about plans for fall in light of the continued COVID-19 pandemic. She also thanked staff and the community for their feedback and support as she begins her new position.

The Chair declared the meeting adjourned at 7:08 p.m.

Signed _____
Clerk

Approved _____
Chair

July 27, 2021

Roseville Area Schools-- ISD #623

Meeting Date: August 17, 2021

PAYMENT OF BILLS:
- July 1 - July 15, 2021

That bills in the amount of: **\$2,478,156.55** by the following funds be approved:

GENERAL	\$2,133,012.68
FOOD SERVICE	\$45,969.64
COMMUNITY SERVICE	\$237,097.35
BUILDING FUND	\$0.00
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$13,929.60
OPEB DEBT	\$0.00
DENTAL INS FUND	\$48,147.28
NO SUBURBAN COLLABORATIVE	\$0.00
EXTRA CURRICULAR-STU ACTIVITY	\$804.15

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	202100000	through	212210065	
CHECKS	335668	through	335670	
COMMERCE AP CHECKS		through		*start with 6666
ACH A/P		through		*start with 202110730

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$1,623,669.47	\$17,500.36	\$108,097.19	\$0.00		\$48,147.28		\$3,891.22			\$804.15	\$1,802,109.67
CHECKS	\$1,617.31	\$232.77	\$0.00	\$0.00	\$0.00			\$663.98		\$0.00	\$0.00	\$2,514.06
COMMERCE A/P	\$0.00	\$0.00	\$0.00									\$0.00
ACH A/P	\$0.00	\$0.00	\$0.00								\$0.00	\$0.00
TRANSFER TO P/R	\$507,725.90	\$28,236.51	\$129,000.16					\$9,374.40				\$674,336.97
VOID CHECKS	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
TOTAL	\$2,133,012.68	\$45,969.64	\$237,097.35	\$0.00	\$0.00	\$48,147.28	\$0.00	\$13,929.60	\$0.00	\$0.00	\$804.15	\$2,478,960.70

BOND CONSTRUCTION FUNDS	July 1, 2021	Revenue 7/1 to 7/31	Disbursements 7/1 to 7/31	Balance
	Cash & Investments			Remaining as of 7/31/21
	\$19,636,118.35	\$3,339	\$0.00	\$19,636,153.74

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS July 1 - July 15, 2021	through	\$0.00	*start with 102063
VOID CHECKS		\$0.00	

RECOMMENDATION: That investments in the amount of: \$0.00 be approved

INVESTMENT DETAIL:

Bank	Purchase Date	Type of Purchase	Interest Rate	Date of Maturity	Amount of Purchase	Record Number	Interest Earnings	Value at Maturity
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CP/CD: COMMERCIAL PAPER/CERTIFICATE OF DEPOSIT
CD: CERTIFICATE OF DEPOSIT
RP: REPURCHASE AGREEMENT

Total: \$0.00 \$ - \$ -

Human Resources Information

School Board

8/17/21

Jeska , Gretchen	Districtwide	Nutrition Manager
Resigned effective August 2, 2021.		
Lysne ,Karis	Brimhall Elementary	Paraprofessional
Resigned effective August 13, 2021.		
Macdonald ,Katharyn	Harambee Community School	E C F E Paraprofessional
Resigned effective August 5, 2021.		
Morgan , James	Edgerton Elementary	Health Assistant
Resigned effective June 10, 2021.		
Stimmel , Jake	Roseville Area High School	Paraprofessional
Resigned effective June 10, 2021.		
Swain , Madeline	Parkview Center School	Paraprofessional
Resigned effective August 6, 2021.		
Vang , Bellie	Fairview Community Center	E C Teacher
Resigned effective August 11, 2021.		

GIFTS TO SCHOOLS 2021/22

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Roseville Area High School	RAHS Girls Hockey Booster Club 1240 County Rd B2 W Roseville, MN 55113	\$1,967.29	Hockey bags
Roseville Area High School	Mark & Lori Peterson 3154 120th Ct NE Blaine, MN 55449	\$80.00	Trap team
Roseville Area High School	Mary & Robert Michels 11055 66th St N Grant, MN 55082	\$40.00	Trap team
Roseville Area High School	John Dalnes Masonry Inc. 17800 Halas St NW Ramsey, MN 55303-3106	\$180.00	Trap team
Roseville Area High School	Roseville Anderson Nelson VFW Post 7555 1145 Woodhill Drive Roseville, MN 55113	\$1,000.00	Trap team
Roseville Area High School	Infinite Health Collaborative PA 4200 Dahlberg Drive Ste 300 Golden Valley, MN 55422	\$300.00	Boys golf tournament
Roseville Area Schools	Little Canada Canadian Days PO Box 13642 St. Paul, MN 55113-0642	School supplies	Students in need
Roseville Area Schools	B-Dale Club 2100 Dale St. N. Roseville, MN 55113	\$1,000.00	Senior programs
Roseville Area Schools	Todd & Heidi Anderson 2078 Midlothian Road Roseville, MN 55113	\$630.00	Memorial gift from family of Randi VanBrocklin
Roseville Area Schools	Como Park Lutheran Church 1376 Hoyt Avenue W. St. Paul, MN 55108	\$1,080.00	Meals On Wheels



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 5e

Agenda Topic: Centerline Charter Transportation Contract
Meeting Date: August 17, 2021
Contact Person: Shari Thompson or Jan Vanderwall

Background:

This is a renewal of the previous transportation contract, with a base price increase of 2.5% on regular costs. The increased cost is necessary in order to continue to recruit and retain an adequate number of drivers for our routes, given the current pandemic.

The contract is for 51 buses plus 12 buses that are required to provide inter-district transportation to students attending Harambee Elementary. We have reduced one inter-district bus for the upcoming year. Mid-day buses serve vocational and other special programs.

The contract is structured for a traditional in-person school year.

Recommendation:

It is recommended that the board approve the transportation contract as presented.

XX Action Required

_____ Informational – No Board Action Requested

STANDARD SCHOOL BUS TRANSPORTATION CONTRACT
(School District-Independent Contractor -Parents -DAC -Non-Public)

THIS AGREEMENT made and entered on August 17, 2021, by and between **Roseville Area Schools, District 623** of 1251 West County Road B2, Roseville, MN 55113, of Ramsey County, Minnesota, hereinafter referred to as "school district," and **Centerline Charter Corporation** of 1870 Rice St, Maplewood, MN 55113, hereinafter referred to as "contractor."

For the consideration herein expressed, contractor agrees with the School District:

1. To transport 8300 (School District -Independent Contractor -Parents -DAC -Non Public) school pupils, as designated by the school board, over school bus routes or as specified by the school board, for one round trip per school day to and from the school.
2. To provide transportation equipment which at all times will conform to the minimum standards for conventional school transportation are established by the State Board of Education and the legal requirements of the State of Minnesota; this equipment initially will be as follows (list additional vehicles at the bottom of this sheet):

VEHICLES PROVIDED BY: Centerline Charter Corporation

YEAR MODEL	CHASSIS MAKE	BODY MAKE	SEAT CAPACITY	SCHOOL PUPILS
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3. To provide currently legally licensed and qualified drivers, who shall have been approved by the school board, at a regular school board meeting.
4. To provide and keep in force during term of contract liability and workmen's compensation insurance protecting pupils and public and employees, and naming school district as "additional insured," limits of LIABILITY INSURANCE POLICY SHALL BE \$5,000,000; COPIES OF INSURANCE POLICIES SHOWING ISSUANCE AND IN FORCE TO BE IMMEDIATELY FURNISHED TO THE SCHOOL BOARD.
5. Contractor agrees to require all school bus drivers to attend one county or regional school bus drivers' school of instruction and to take all vehicles used for the transportation of pupils to a meeting for inspection when such meeting is called by the State Department of Education; compensation therefore to be not in addition to what is prescribed in paragraph 7.
6. To comply with the rules and regulations relating to school transportation adopted by the State Board of Education and the school board.
7. It is mutually agreed that the term of this contract shall be for a period of one school year of 174 school days, commencing on the 8th day of September 2021 and ending on the 10th day of June 2022, for which transportation service the School District agrees to pay, and the contractor agrees to receive the sum of \$249,465.76 payable bi-monthly on or before the 15th and 30th day of each month, or as otherwise agreed to in writing. The total compensation for the transportation covered in this contract shall not exceed a maximum of \$4,739,849.43 for the current school year. Extra services to be paid to contractor as agreed to in writing between the parties.
8. School District reserves the right to change or alter the routes of travel by giving at least two days written notice to contractor. Contractor is given right to cancel this contract on that ground, but shall give immediate notice in writing of intention to terminate, to take effect two weeks from receipt of notice of termination.
9. Contractor cannot assign or transfer any part or all of his interest in this contract without the written approval of the school board of the school district at a regular school board meeting.

IN WITNESS WHEREOF we have hereunto set our hands and seal this 17th day of August 2021.

Roseville Area Schools, Independent School District No. 623

_____ Chairman

_____ Clerk

_____ Treasurer

Executed pursuant to resolution of the School Board

 _____ Contractor

Centerline Charter Corporation
Receipt of executed copy acknowledged

Agreement made on the 17th day of August 2021, between Independent School District 623, State of Minnesota, and Centerline Charter Corporation qualified by bond to operate vehicles; to operate school buses in said District.

Witnesseth that the said Centerline Charter Corporation shall transport pupils, both elementary and high school, according to the following schedule of buses:

51	77 Passenger Buses @	\$62,151.06	each per year	\$3,169,704.06
14	Midday Buses @	\$15,628.10	each per year	\$200,039.68
	Wheelchair lifts on buses	\$22,500.00	each per year	\$22,500.00
12	EMID area buses	\$62,151.06	each per year	\$724,059.85
107.19 hours per day of bus aide services @ \$28.33 per hour				\$518,251.94
GPS locator service for all buses @16.99 per bus month				\$9,633.33
10.52 hours per day of extra bus use time @ \$52.57 per hour				\$95,660.58
Total contract				<u>\$4,739,849.43</u>

in the various schools and in the attendance area or areas designated in said District on routes as designated by the Board of Education in said District for a term of 37 weeks for regular school plus an additional term of 12 weeks for summer school (if in session with transportation provided) in Independent School District No. 623. Compensation for personal services and operations, and use of equipment commencing the 8th day of September 2021, payment to be made on the 15th and 30th of each month, September through the 10th day of June 2022, with Summer School 2022 charges, if any, billed as accrued according to the contracted unit prices.

The said bus operator agrees to furnish motor chassis and school bus body or bodies specially built and equipped for the transportation of pupils as required by Federal and State Statutes.

Term of service for rating purposes will start at the first stop and end at the last stop for each run session (am, noon, or pm).

The said bus operator agrees to submit to the said School Board before October 15, 2021, and January 15, 2022, the Department of Motor Vehicles driving record for each driver, and daily route mileage for each bus operated under this contract.

Minimum limits of insurance shall be:

	<u>Per Person</u>	<u>Per Accident</u>
Bodily injury liability	\$ 500,000	\$ 1,000,000
Property damage liability		\$ 100,000
Medical payments	\$ 1,000	
Workers Compensation	Statutory Coverage	
Umbrella Liability	\$ 4,000,000	

The bus operator agrees to provide all reports of school bus inspections by qualified State inspectors (LCR's) to the District, and to a review, upon request, of the buses operating in the District by the Coordinator of Transportation.

The school bus rates and charter fees in the Transportation Service Quotation Form submitted on May 23rd, 2002, by the bus operator and the rest of the Invitation for Quotations for Bus Transportation and agreed yearly rate changes as detailed in the 2021-22 Bus Price Information Sheet will be the basis of any contractual adjustment necessary at a later date as well as for the computation of prices for the 2021-2022 Bus Transportation Contract.

The said bus operator's performance bond carried over from prior contracts, in the form of a \$10,000 cashier's check shall be refunded at the end of the school year if the contracted service has been performed satisfactorily. If the contract is not completed the whole amount will be retained by the district. If contracted service is not performed satisfactorily, the district may retain a portion of the bond as determined by the mutual agreement between the contractor and school district.

Other charges or terms as appropriate may be incorporated as amendments to this Contract when the actual service needs are determined at the start of the school year, or when further needs arise during the school year.

The total result of the above conditions and requirements is that the total amount of the contract is \$4,739,849.43 payable in eighteen (18) equal payments of \$249,465.76 and one (1) of \$249,465.75

IN WITNESS WHEREOF, We have hereunto subscribed our hands this 17th day of August 2021.

INDEPENDENT SCHOOL DISTRICT NO. 623
State of Minnesota

Centerline Charter Corporation

Chair



Contractor

Clerk

Treasurer



Agenda Topic: Minnesota State High School League Membership Resolution 2021-2022
Meeting Date: August 17, 2021
Contact Person: Superintendent Loeck

Background:

Minnesota Statutes, Section 128C.01, requires individual school boards to annually authorize membership in the Minnesota State High School League. The attached resolution affirms that the school board delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the MSHSL; adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and that the administration and responsibility for supervising registered activities is assigned to the local school representative(s).

The resolution also affirms that the school board has reviewed the Why We Play training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared common language as it relates to the value of these programs.

Recommendation:

It is recommended that the board approve the resolution for membership in the MSHSL for the 2021-2022 school year.

XX Action Required ___ Informational – No Board Action Requested



**2021-2022 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 623, County of RAMSEY, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

ROSEVILLE AREA HIGH SCHOOL

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District Office Address, City, Zip: 1251 COUNTY RD B2 W.
ROSEVILLE, MN 55113

School Superintendent's Phone: 651-628-6452 School Superintendent's Email: JENNY.LOECK@ISD623.ORG

**This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021
Retain one copy for the school files.**

2020-2021 RESOLUTION FOR MEMBERSHIP
This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

ROSEVILLE AREA HIGH SCHOOL

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

REED HORNUNG

(Designated School Representative – please print)

Email Address

REED.HORNUNG@ISD623.ORG

Email Address

208.02 ACTIVITY REPRESENTATIVES

REED HORNUNG

(Boys' Sports – please print)

REED HORNUNG

(Girls' Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

REED HORNUNG

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.



Roseville Area Schools

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Agenda Item: 5g

Agenda Topic: Approve Construction Fund Disbursement Request – Certificates of Participation 2021A

Meeting Date: August 17, 2021

Contact Person: Shari Thompson

Background:

The proceeds generated by the sale of Certificates of Participation for completion of the construction of the new Anpétu Téča Education Center are being held in escrow with Zion Bank. Each month the district will make a request to disburse the funds required to reimburse the payment applications paid out to contractors.

The total application amount for August is \$2,376,199.92, which is the sum of disbursements for June 14 through August 17, 2021.

Recommendation:

It is recommended that the board approve the disbursement request to Zion Bank from the Construction Fund for \$2,376,199.92, the amount shown on attached Schedule A.

XX

Action Required

Informational – No Board Action Requested

EXHIBIT C

DISBURSEMENT REQUEST

\$17,510,000

**CERTIFICATES OF PARTICIPATION, SERIES 2021A
Evidencing the Proportional Interests of the Registered Owners thereof in
Lease Payments under a Lease-Purchase Agreement, dated as of March 1, 2021
between INDEPENDENT SCHOOL DISTRICT NO. 623 (ROSEVILLE AREA SCHOOLS),
RAMSEY COUNTY, MINNESOTA, as Lessee, and
ZIONS BANCORPORATION, NATIONAL ASSOCIATION, as Lessor**

**DISTRICT REQUEST NO. 4
FOR DISBURSEMENT FROM CONSTRUCTION FUND**

August 17, 2021

Zions Bancorporation, National Association
111 West Washington Street, Suite 1860
Chicago, IL 60602
Attention: Robert Cafarelli

The undersigned does hereby certify pursuant to Section 3.03 of the Indenture of Trust, dated as of March 1, 2021 (the "Indenture"), by Zions Bancorporation, National Association, a national banking association (the "Trustee"), and joined in by Independent School District No. 623 (Roseville Area Schools), Ramsey County, Minnesota, a public school district and political subdivision of the State of Minnesota (the "District"), as follows:

(1) I have read said Section 3.03 and the definitions in the Indenture relating thereto. All capitalized terms used in this District Request have the meaning given to them in the Indenture. This Request is being delivered to the Trustee in accordance with said Section 3.03.

(2) The amount and nature and the name and address of the payee of each item of Project Costs paid by and requested to be reimbursed to the District is attached hereto as SCHEDULE A, together with a cancelled check or receipt for such payment.

(3) The amount and nature and the name and address of the payee of each item of Project Costs due and payable by the District, and requested to be paid to a person other than the District is attached hereto as SCHEDULE B.

(4) The documents required by Section 3.03 of the Indenture are attached.

(5) Each item of cost for which payment or reimbursement is requested is or was necessary in connection with the Certificate-Financed Project and qualifies as a Project Cost under the Indenture.

(6) There has not been filed with or served upon the District any notice of any lien, right to a lien or attachment upon or claim affecting the right of any such Person to receive payment of the amount stated in this Request that has not been released or will not be released simultaneously with the payment

of such obligation, except for liens arising from indebtedness then being diligently contested in good faith by the District.

(7) No item of cost requested to be paid or reimbursed by this Request has formed the basis for any previous payment from the Construction Fund.

(8) The balance remaining in the Construction Fund, after disbursement of money therefrom in accordance with this Request, together with any other money available to the District for such purpose, will be sufficient to pay the remaining Project Costs.

(9) No default by the District under the Indenture has occurred that has not been cured.

(10) All representations and warranties made by the District in the Indenture and in the Lease-Purchase Agreement, dated as of March 1, 2021, between the District, as lessee, and the Trustee, as lessor, are true and correct on and as of the date of this Request with the same effect as if made on this date.

You are hereby requested to disburse from the Construction Fund the amounts shown on SCHEDULE A and SCHEDULE B and to make payment to the Persons entitled to receipt thereof as shown on said schedules as of the date and year first written above.

**INDEPENDENT SCHOOL DISTRICT NO. 623
(ROSEVILLE AREA SCHOOLS), RAMSEY
COUNTY, MINNESOTA**

By _____
Its Chair

By _____
Its District Clerk

SCHEDULE A

Project Costs to be reimbursed to the District are set forth below. Attached to this District Request are canceled checks, invoices marked "paid," or other evidence of payment of such Project Costs. All such Project Costs are eligible for payment pursuant to the terms of Treasury Regulations, Section 1.150-2.

<u>Amount</u>	<u>Payee</u>	<u>Description of Expense</u>
\$ 4,886.95	Independent SchoolDist 623	Reimbursement for June 14 expenses
\$1,303,938.96	Independent School Dist 623	Reimbursement for June 30 expenses
\$1,067,374.01	Independent School Dist 623	Reimbursement for August 8 expenses

TOTAL \$2,376,199.92 Requested 8/17/21



Roseville Area Schools

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Agenda Item: 5h

Agenda Topic: Approval of Temporary and Permanent Easement to Ramsey County –
County Road B2 & Lexington Avenue Intersection Reconstruction Proposal
Meeting Date: August 17, 2021
Contact Person: Shari Thompson

Background:

Ramsey County is beginning preparations for the 2022 reconstruction improvements to the intersection of County Road B2 and Lexington Avenue. The project will include replacement of the existing traffic signal at the intersection and the addition of dedicated left-turn and right-turn lanes on County Road B2 to improve safety conditions. The impacted area runs along the high school property line from Dunlap to Lexington Avenue. This project will not impact the newly constructed tennis courts or surrounding areas.

The county is required to acquire the right-of-way rights and interest that are needed for this project and is proposing to buy these property interests directly from the district. An independent appraisal has been completed to determine fair market value of the property. The total appraisal for both the temporary (construction period) and permanent right-of-way easement is \$60,900.00.

Recommendation:

It is recommended that the board approve the temporary and permanent easement proposal from Ramsey County.

Action Required

Informational – No Board Action Requested

CERTIFIED MAIL

June 2, 2021

Independent School District No. 623
Attn: Shari Thompson
1261 County Road B2
Roseville, MN 55113-3205

RE: Letter Conveying Proposal to Purchase Real Property
Project Title: Ramsey County – County Road B2 & Lexington Avenue Intersection
Reconstruction Project
Project ID: P-3429
Project Parcel ID: 4
Parcel Address: 1261 Highway 36 W

PID: 102923410005

Dear Shari Thompson:

Ramsey County (County) will be reconstructing improvements to the intersection of County Road B2 and Lexington Avenue in Roseville (Project). The project will include replacement of the existing traffic signal at the intersection and the addition of dedicated left-turn and right-turn lanes on County Road B2 to improve safety conditions. The County is required to acquire the right-of-way rights and interests that are needed for this Project and is proposing to buy these property interests directly from the owner. Under Minnesota law, the County is required to provide this letter identifying the property needed, the appraised value of that property, and the amount the County proposes to pay for the property identified.

1. The rights and interests being purchased (Property) are listed under the Acquisition Summary on Exhibit A and are shown on the Parcel Sketch (Exhibit B).
2. To determine a fair market value for the Property, the County retained the services of the independent property appraisal firm Valbridge Property Advisors (Appraiser). The Appraiser has contacted and offered to meet with a representative of the owner and has determined the fair market value of the interests being acquired. A copy of this appraisal has been provided to you, and a summary is provided on the Appraisal Summary.

The County has determined that the property interests being acquired do not require the occupant of the Property to relocate. If you disagree with that determination, please contact us immediately. As a result, a minimum compensation analysis was not conducted.

3. Based on the information available, the County believes the Property is worth (\$60,900.00) Sixty thousand nine hundred and 00/100 Dollars. This may vary from the value identified in the appraisal or other reports, and is only for those rights and interests identified in Exhibit A. Please understand, this is NOT AN OFFER TO PURCHASE (except for the limited purposes

of Minn. Stat. Ch. 117), and any agreement to sell the Property will need to be separately documented.

If the amount is acceptable, contact us to indicate your interest. A representative will schedule a time to sign an agreement to purchase the Property. If this amount is not acceptable, please contact us immediately to continue negotiations regarding the potential purchase. Since this Property is necessary for the Project, it may be acquired by eminent domain if the County cannot acquire it through voluntary purchase within a reasonable time. Nevertheless, a mutual agreement is preferred to utilizing eminent domain, and we ask your assistance in reaching such a mutual agreement.

For your convenience, Ramsey County is represented by Faye Gillespie from WSB, Inc., a contractor hired to aid the Ramsey County staff responsible for the acquisition of the Property. The representative is here to help you navigate the process and to assist in negotiating a fair direct purchase of the Property. The representative is prepared to help you but does not represent you. Furthermore, while this letter conveys the County's proposal to purchase the Property, the representative does not have authority to bind the County. You and the County will document any final agreement in writing.

Several more items:

- You have the right to obtain your own appraisal, the cost of which will be reimbursed in accordance with Minnesota law (refer to the "Guidebook for Property Owners"). If you wish to obtain an appraisal, you are encouraged to do so as soon as possible.
- If the Property includes interests that another person or entity may own (for example a mortgage lender or easement holder), the County must consider those interests in any agreement to purchase. Please contact us as soon as possible, if there are any owners, mortgages or other interests not listed on Exhibit A.
- Please return a signed copy of this letter acknowledging receipt of this Letter; a "Guidebook for Property Owners" brochure; a copy of the appraisal and review appraisal (if applicable) for the Property; and Exhibits A (Acquisition and Appraisal Summaries), and B (Parcel Sketch).

Sincerely,

WSB, Inc.



Faye Gillespie

Right of Way Specialist

Direct Phone # 612-246-9695

General Office Phone # 651-286-8450

FGillespie@wsbeng.com

I (we) acknowledge that on June 10, 2021, I (we) received this letter and all documents listed above. My signature DOES NOT indicate acceptance or rejection of the proposed purchase, nor does it affect my right to continue to negotiate with the County or have the value of my property determined through eminent domain.

Independent School Dist. 623

NAME



NAME

Director of Business Services

EXHIBIT A**ACQUISITION SUMMARY
County Road B2 Reconstruction Project****Project Title: County Road B2 Reconstruction Project****Project ID: P-3429****Parcel ID: 4****Parcel Address: 1261 Highway 36 W****PID: 102923410005****Recorded Fee Owner:** Independent School District No. 623, a Minnesota corporation, aka Independent School District No. 623, a public school corporation, aka Independent School District No. 623, a Public corporation**Other Interests or Encumbrances:**

Description of Property Interests to be Acquired:

1) Permanent Easement - Legal description:

Over, under, across and upon Parcel 4, RAMSEY COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 7 – C.S.A.H. 78 – COUNTY ROAD B2, as the same is on file and of record in the office of the Registrar of Titles in and for Ramsey County, Minnesota.

2) Temporary Easement - Legal Description:

Over, under, across and upon Temporary Easement Parcel 4, RAMSEY COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 7 – C.S.A.H. 78 – COUNTY ROAD B2, as the same is on file and of record in the office of the Registrar of Titles in and for Ramsey County, Minnesota.

Noted and Waived Exceptions, Reservations or Encumbrances:

- HIGHWAY EASEMENT: Document No.: 874057 and in Book 944, page 351 Dated: November 27, 1934. Filed: December 5, 1934
- FINAL CERTIFICATE: Document No.: 965758 and in Book 1046, page 397 Dated: January 5, 1940. Filed: January 16, 1940
- FINAL CERTIFICATE: Document No.: 1157062 and in Book 1257, page 295 Dated: June 30, 1947. Filed: August 28, 1947
- RESOLUTION: Document No.: 1358208 and in Book 336, page 409 Dated: December 16, 1954. Filed: February 15, 1955
- CERTIFICATE OF ATTORNEY FOR PETITIONER: Document No.: 347168 Dated: April 25, 1955 Filed: April 27, 1955
- EASEMENT NO. 1178: Document No.: 416241 Dated: March 31, 1960 Filed: April 22, 1960
- EASEMENT: Document No.: 478976 Dated: November 10, 1964 Filed: November 16, 1964
- CERTIFICATE OF PAYMENT: Document No.: 522417 Dated: May 1, 1968 Filed: May 7, 1968
- FINAL CERTIFICATE: Document No.: 593396 Dated: November 7, 1973 Filed: November 28, 1973

- PATHWAY EASEMENT: Document No.: 732130 Dated: July 22, 1982 Filed: January 25, 1983
- PATHWAY EASEMENT: Document No.: 732611 Dated: February 1, 1983 Filed: February 4, 1983
- PATHWAY EASEMENT: Document No.: 836911 Dated: January 23, 1987 Filed: May 18, 1987
- PATHWAY EASEMENT: Document No.: 843784 Dated: January 13, 1987 Filed: July 22, 1987
- EASEMENT AGREEMENT: Document No.: 1789207 Dated: October 31, 2003 Filed: November 13, 2003

Unless otherwise noted, any final agreement to purchase will be contingent on the following:

1. Demonstration of marketable title,
2. Conveyance of all interests identified,
3. Execution of an agreement signed by the Chair of the Ramsey County Board of Directors, or its designee.

APPRAISAL SUMMARY

Type of Interest	Area or Amount	Indicated Value
Permanent Right-of-Way Easement	3,802 SF	\$47,600.00
Temporary Construction Easement	3,509 SF	\$9,200.00
Affected Site Improvements	Trees, Lawn	\$4,100.00
TOTAL (rounded)		\$60,900.00



Agenda Topic: Monthly Financial Report – Budget Update 2020-2021 and 2021-2022
Meeting Date: August 17, 2021
Contact Person: Shari Thompson

Background:

2020-2021

The 2020-2021 fiscal year ended on June 30, 2021, and most expenses have been recorded. Not yet posted are the final tuition payables to other districts for resident students served by us and severance payables for early retirement incentives paid on August 15. There may be a few other minor expenses that also have yet to be recorded. We are also finalizing the reconciliation of the CARES funds received to date. Because these are federal funds, the recordkeeping is more complex than general education dollars.

Final audit field work will occur the week of September 20, 2021, which will allow us to meet our November audit presentation deadline to the board.

2021-2022

We have just completed our first month of the 2021-2022 fiscal year, so there is not much to report in terms of revenues and expenses. The general fund expenses consist mostly of administrative, custodial, and salary expenses to date.

Looking ahead, we are planning a current refunding of the 2013B General Obligation School Building Refunding bonds that would produce debt service savings (our estimate of the savings based on current interest rates is approximately \$155,000). Refunding opportunities do not impact our fund balances but do allow us to pass on savings from reduced debt service levies to the district's taxpayers. We plan to proceed with a tax-exempt current refunding of the bond issue this fall, likely requesting authorization at the September 28, 2021 meeting.

Recommendation:

_____ Action Required XX Informational – No Board Action Requested



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 6b

Agenda Topic: MSBA Delegate Assembly Nominations and Duties
Meeting Date: August 17, 2021
Contact Person: Chair Mike Boguszewski

Background:

The Chair will describe the process for nominations to represent our board on the MSBA Delegate Assembly, along with duties and commitments of the role.

Recommendation:

 Action Required XX Informational – No Board Action Requested

MSBA accepting nominations for the 2021-2022 Delegate Assembly in August

Please see next page for an election timeline and key dates for Delegates.

The next MSBA Delegate Assembly election process for school board members — for two-year terms covering 2021 and 2022 — gets underway in August.

- The Delegate Assembly is responsible for adopting MSBA's legislative positions.
- Elected school board **Delegates** meet each December to vote on legislative resolutions submitted by school boards and individual school board members.
- The resolutions that receive a majority vote at the Delegate Assembly become the basis for MSBA's legislative policies and lobbying efforts on behalf of all Minnesota's public school boards.



Delegate Responsibilities

- Two-year commitment — which includes meetings in November and December.
- Delegates must be familiar with and vote on legislative resolutions submitted by membership.
- Delegates are strongly encouraged to attend one virtual Pre-Delegate meeting in November.
- Delegates are required to attend Delegate Assembly meetings in 2021 and 2022. The next Delegate Assembly meeting is scheduled for December 3-4, 2021, in Minneapolis.

Nominations/Self-Nominations

MSBA is seeking nominations and/or self-nominations for/from current school board members. All members will be sent an email notice in early August — which will give them the opportunity to submit nominations/self-nominations for the Delegate Assembly.

Monday, August 23, is the deadline to submit nominations and/or self-nominations.

Elections

- After the nomination/self-nomination process is complete, runoff elections may be necessary if there are more nominees than slots available for Delegates in a given MSBA Area.
- If a runoff election is necessary in an MSBA Area, the election will be conducted by an electronic ballot email sent out on September 13.
- Each individual school board member will be entitled to one ballot. The electronic ballot must be completed by September 20. The candidates with the highest number of votes will be declared elected Delegates and will serve a two-year term. After the Delegates have been elected for an MSBA Area, the next two candidates receiving the highest number of votes will become Alternate Delegates.
- Upon completion of the final ballot count, MSBA will publish the list of elected Delegates and Alternate Delegates.
- Alternate Delegates: In case a Delegate is unable to complete their term, the first Alternate Delegate will be asked to complete the term.

Direct questions to MSBA's Denise Dittrich (ddittrich@mnmsba.org) or Kimberley Dunn Lewis (klewis@mnmsba.org).



Delegate Election and Service Timeline

Nominations/Self-Nominations

Monday, August 2

MSBA opens nomination/self-nomination process to members.

Monday, August 23

Deadline for members to submit Delegate nominations/self-nomination through an online form.



Runoff Elections (if necessary)

Monday, September 13

If runoff elections are necessary, MSBA emails electronic ballots to members.

Monday, September 20

Deadline for school board members to cast their electronic vote in runoff elections.

Wednesday, September 30

MSBA notifies board members about who the elected Delegates and Alternate Delegates will be for their MSBA Areas.



Dates for Delegates

November 16, November 17, November 18, and November 20 (virtual)

Pre-Delegate Assembly meetings

Delegates are strongly encouraged to attend one of these virtual Pre-Delegate meetings.

Friday, December 3 (evening session) and Saturday, December 4 (morning session)

Delegate Assembly meeting

DoubleTree by Hilton Hotel Minneapolis - Park Place





Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7a

Agenda Topic: Start of School Health and Safety Protocols
Meeting Date: August 17, 2021
Contact Person: Superintendent Jenny Loeck

Background:

Roseville Area Schools will begin the 2021-2022 school year with a return to full-time in-person learning (5 days per week).

Throughout the COVID-19 pandemic, Roseville Area Schools has considered the health and safety of our students, staff and families to be our most important obligation. With the emergence of the Delta variant as the dominant strain of COVID-19 in our state and across the country, district administration is bringing a recommendation before the board to require all students, staff and visitors in early childhood programs through grade 12 and adult education, to wear a mask while indoors, regardless of vaccination status. The mask requirement would take effect on Monday, August 30, 2021.

This recommendation is in line with guidance from public health officials, the Minnesota Department of Education, and national organizations such as the CDC and American Academy of Pediatrics.

Recommendation:

It is recommended that the board approve the attached resolution as presented.

XX Action Required

_____ Informational – No Board Action Requested

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION REQUIRING THE USE OF MASKS IN ALL
ROSEVILLE AREA SCHOOLS BUILDINGS**

WHEREAS, the COVID-19 infection rate has risen during the summer of 2021 on a national, statewide, and local basis; and

WHEREAS, according to the Minnesota Department of Health, “because children under 12 years of age are not yet eligible to be vaccinated and because children age 12 to 15 are only recently eligible, there is an increased risk of COVID-19 transmission in school settings”; and

WHEREAS, all individuals currently are required to wear masks while in public transportation hubs and on all public transportation (airplanes, public buses, etc.), including school buses (both public and private); and

WHEREAS, the Minnesota Department of Health (MDH), following guidance from the Centers for Disease Control and Prevention (CDC), recommends “universal indoor masking...for all people in a school setting (ages 2 and older), including teachers, staff, students, and visitors to schools, regardless of vaccination status; and

WHEREAS, it is difficult to monitor and enforce mask requirements that are not universal.

BE IT RESOLVED by the School Board of Independent School District No. 623, Roseville Area Schools:

1. The District requires universal indoor masking for all people in a school setting (ages 3 and older), including all teachers, staff, students, and visitors, regardless of vaccination status. Accommodations will be made for students with individual needs. For purposes of this Resolution:
 - a. the term “school setting” means all buildings and properties owned or leased by the School District and is not limited to only those places where students are present. It includes all administrative and operational buildings and sites as well;
 - b. “masks” are manufactured or homemade cloth face coverings that, when properly worn, fit snugly and fully cover an individual’s nose and mouth.

2. Consistent with CDC and MDH guidance, this mandate does not apply to:

- a. Individuals who cannot wear a mask or cannot safely wear a mask because of a disability as defined by the Americans with Disabilities Act, 42 U.S.C. 12101 et seq.;
 - b. Individuals for whom wearing a mask would create a risk to workplace health, safety, or job duty as determined by the relevant workplace safety guidelines or federal regulations;
 - c. Individuals who are actively struggling to breathe, are unconscious, or are unable to remove a mask without help;
 - d. Individuals in certain situations (e.g., swimming or other activities that will soak or submerge a face covering in water) where masks are unsafe.
3. Consistent with prior directives from the State of Minnesota:
- a. Staff may remove masks when working alone, including when alone in an office, classroom, vehicle, cubicle with walls at least face level when social distancing is maintained, or other enclosed work area;
 - b. Staff, students, and other persons present indoors in a school setting may temporarily remove masks in the following situations:
 - i. When actively engaged in an athletic game, scrimmage, or competition subject to any rules, regulations, requirements, or guidance issued by the Minnesota State High School League for activities under its administration;
 - ii. When eating or drinking;
 - iii. During performances involving singing, acting, public speaking, or playing musical instruments that make wearing a mask difficult or impracticable, with as much physical distancing as possible;
 - iv. When exertion during physical education interferes because of difficulty breathing during high intensity activities, with as much physical distancing as possible;
 - v. In response to requests to verify an identity for lawful purposes;
 - vi. When communicating with an individual who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a face covering difficult;
 - vii. While receiving a service – including nursing, medical, or personal care services – that cannot be performed or would be difficult to perform when the individual receiving the service is wearing a mask.
4. The School Board will review this resolution as necessary in light of changes to case rates, guidance from the CDC, guidance from the MDH and/or MDE, and any other applicable authorities, and may amend accordingly as warranted.

5. This Resolution becomes effective as of August 30, 2021, and will remain in effect until amended, rescinded or otherwise acted upon by the school board.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Clerk

INDEPENDENT SCHOOL DISTRICT NO. 623
ROSEVILLE AREA SCHOOLS

August 17, 2021



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7b

Agenda Topic: 2021-2022 School Year Calendar Adjustment – Roseville Area High School
Meeting Date: August 17, 2021
Contact Person: Melissa Sonnek

Background:

According to the 2021-2022 school year calendar, the first day of school for 9th grade students is Wednesday, September 8, and the first day of school for 10th grade students is Thursday, September 9. Roseville Area High School is requesting a change to the calendar in order to bring 10th grade students in on September 8 for a grade-level orientation.

Due to the COVID-19 pandemic, the district began the 2020-2021 school year in distance learning for grades K-12. As a result, current 10th grade students were not able to have an in-person orientation.

The 2021-2022 school year calendar, which was approved by the school board on March 30, 2021, is attached for reference.

Recommendation:

It is recommended that the board approve the proposed adjustment to the 2021-2022 school year calendar for 10th graders at Roseville Area High School.

XX Action Required

_____ Informational – No Board Action Requested

Roseville Area Schools 2021-22

August				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
T 30	T 31			

September				
M	T	W	T	F
		T 1	T 2	3
Labor Day 6	T 7	First Day Grades 1-9, RAMS 7	First Day K and 10-12, RAMS 8	9
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October				
M	T	W	T	F
				1
T 4	5	6	7	8
11	12	13	14	15
18	19	20	Fall Recess 21	22
25	26	27	28	29

November				
M	T	W	T	F
1	T 2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	Thanksgiving 25	26
29	30			

December				
M	T	W	T	F
		1	End Tri 1 2	T 3
6	7	8	9	10
13	14	15	16	17
20	21	22	Winter Break 23	24
27	28	29	30	31

January				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
M Luther King Day 17	18	19	20	21
T K-8 24	25	26	27	28
31				

February				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
Pres Day 21	22	23	24	25
28				

March				
M	T	W	T	F
	1	2	3	4
7	8	9	End Tri 2 10	T 11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	T 27
Memorial Day 30	31			

June				
M	T	W	T	F
		1	2	3
6	7	8	Last Day of School 9	T 10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Trimesters: Tri 1 = 56 days, Tri 2 = 60 days, Tri 3 = 56 days
T = Teacher Workshop (no School) Shaded Days = No School

Roseville Area Schools

2021-2022 School Calendar

DATE	DAY	EVENT
8/30/21 8/31/21	Monday Tuesday	Teacher Workshop K-12 Teacher Workshop K-12
9/1/21 9/2/21 9/6/21 9/7/21 9/8/21 9/9/21 9/13/21	Wednesday Thursday Monday Tuesday Wednesday Thursday Monday	Teacher Workshop K-12 Teacher Workshop K-12 Labor Day Holiday – No School Teacher Workshop K-12 First Day – Grades 1-6, RAMS 7 th Grade All Day Orientation, PCS 7-8, & Grade 9 First Day Kindergarten, RAMS 8 th Grade, Grades 10-12 First Day Pre-Kindergarten
10/4/21 10/21/21 10/22/21	Monday Thursday Friday	Teacher Workshop K-12 – No School No School (Fall Recess) No School (Fall Recess)
11/2/21 11/25/21 11/26/21	Tuesday Thursday Friday	Teacher Workshop K-12 – No School Thanksgiving Holiday – No School No School
12/2/21 12/3/21 12/23/21	Thursday Friday Thursday	End of First Trimester (57 days) Teacher Workshop K-12 – No School Beginning of Winter Break
1/3/22 1/17/22 1/24/22	Monday Monday Monday	School resumes K-12 Martin Luther King Jr. Holiday – No School Teacher Workshop K-8 – No School (School in Session for Grades 9-12)
2/21/22	Monday	Presidents' Day Holiday – No School
3/10/22 3/11/22 3/14/22	Thursday Friday Monday	End of Second Trimester (59 days) Teacher Workshop K-12 – No School Beginning of Spring Break
4/15/22	Friday	No School
5/27/22 5/30/22	Friday Monday	Teacher Workshop K-12 – No School Memorial Day Holiday – No School
6/9/22 6/10/22	Thursday Friday	Last Student Day, End of Third Trimester (56 days) Teacher Workshop K-12



Agenda Topic: Ten-Year Long Term Facilities Maintenance Plan/Levy
Meeting Date: August 17, 2021
Contact Person: Shari Thompson

Background:

The 2015 legislative session established the Long-Term Facilities Maintenance Revenue Program for School Districts. This program replaced the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in FY 2017. Under the LTFM Revenue Program, the district must have a ten-year facilities plan that is annually adopted by the school board. Funding is provided through a combination of levy and state aid.

Over the past four years, the district has been working on a financially responsible long-range facilities plan to address the district’s greatest facilities needs. In addition to the passage of a \$144 million building bond referendum for the improvement and addition of our existing facilities, we are remedying the deferred maintenance including work to our building envelopes, heating, air conditioning, ventilation, plumbing and electrical systems, and roofs over an extended period of time.

It was determined that the most effective way to address these physical facility needs was to utilize the Long-Term Facilities Maintenance Revenue Program (LTFM), investing up to \$12,000,000 annually in fiscal years 2019 – 2021, and \$10,000,000 beginning in fiscal year 2021-22 and beyond. Approval of this recommendation will authorize the work to be completed in fiscal year 2023 of the LTFM plan. Currently, the plan is for the majority of the work to be completed at Brimhall Elementary in updating HVAC systems, related ceilings, lighting, and other interior finishes, in addition to a major roof replacement project.

The reduction of \$2,000,000 per year in the LTFM levy beginning with fiscal year 2021-22 has been offset by a lease levy increase for the funding of the new Anpétu Téča Education Center.

Now that construction is complete, the district is reassessing the deferred maintenance issues in our facilities. We will share an updated facility assessment with the board later this fall to address a prioritized schedule for future improvements.

Recommendation:

It is recommended that the resolution adopting the Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2023-2031 be approved as presented.

XX Action Required

_____ Informational – No Board Action Requested

Extract of School Board Meeting Minutes

Independent School District No. 623, Roseville Area Schools

State of Minnesota

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 623, State of Minnesota, was held on August 17, 2021 at 6:30 p.m. for the purpose in part, of approving the District's Fiscal Year (FY) 23 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes, section 123B.595.

School Board Member _____ introduced the following resolution and moved its adoption.

Resolution Adopting Independent School District No. _____

Resolution Adopting Independent School District No. 623

FY 23 Long-Term Facilities Maintenance Ten-Year Plan

Be It Resolved that the School Board of Independent School District No. _____, State of Minnesota, approves the attached FY 23 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____.

Whereupon the resolution was declared duly passed and adopted the _____ day of _____, 2021.

School Board Clerk Signature



Division of School Finance
 1500 Highway 36 West
 Roseville, MN 55113-4266

Long-Term Facility Maintenance Ten-Year Expenditure Ap

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Sta

District Info.	Enter Information	District Info.	Enter Information
District Name:	Roseville Area Schools	Date:	7/27/2021
District Number:	0623-01	Email:	shari.thompson@isd623.org
District Contact Name:	Shari Thompson		
Contact Phone #	651-635-1615		

Expenditure Categories		Fiscal Year				
		2021 (base year)	2022	2023	2024	2025
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.						
Finance Code	Category (1)					
347	Physical Hazards	\$106,679	\$90,000	\$90,000	\$90,000	\$90,000
349	Other Hazardous Materials	\$13,423	\$20,000	\$23,000	\$23,000	\$23,000
352	Environmental Health and Safety Management	\$227,275	\$204,000	\$204,000	\$204,025	\$208,000
358	Asbestos Removal and Encapsulation	\$6,200	\$200,000	\$100,000	\$100,000	\$100,000
363	Fire Safety	\$71,840	\$60,000	\$60,000	\$61,000	\$61,000
366	Indoor Air Quality	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Health and Safety Capital Projects		\$430,417	\$579,000	\$482,000	\$483,025	\$487,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year						
Finance Code	Category (2)					
358	Asbestos Removal and Encapsulation	\$1,916,861	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$1,916,861	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151						
Finance Code	Category (3)					
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0
Accessibility						
Finance Code	Category (4)					
367	Accessibility	\$8,274	\$10,000	\$10,000	\$10,000	\$0
Total Accessibility Projects		\$8,274	\$10,000	\$10,000	\$10,000	\$0
Deferred Capital Expenditures and Maintenance Projects						
Finance Code	Category (5)					
368	Building Envelope	\$10,627	\$373,412	\$20,000	\$352,966	\$433,674
369	Building Hardware and Equipment	\$49,698	\$81,930	\$50,000	\$83,620	\$74,548
370	Electrical	\$3,042,518	\$1,642,583	\$1,550,000	\$941,367	\$1,501,337
379	Interior Surfaces	\$1,130,979	\$458,655	\$1,550,000	\$878,607	\$457,119
380	Mechanical Systems	\$4,561,064	\$2,016,698	\$3,900,000	\$2,065,652	\$3,453,945
381	Plumbing	\$40,421	\$2,574,688	\$540,000	\$2,418,607	\$2,547,791
382	Professional Services and Salary	\$1,186,064	\$120,895	\$1,400,000	\$116,975	\$112,975
383	Roof Systems	\$21,664	\$1,876,564	\$540,000	\$2,503,651	\$785,928
384	Site Projects	\$612,989	\$355,470	\$100,000	\$153,530	\$175,658
Total Deferred Capital Expense and Maintenance		\$10,656,024	\$9,500,895	\$9,650,000	\$9,514,975	\$9,542,975
Total Annual 10-Year Plan Expenditures		\$13,011,576	\$10,089,895	\$10,142,000	\$10,008,000	\$10,029,975

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Application (LTFM) - Fund 01 and Fund 06 Projects Only				ED - 02478-07
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota standards (UFARS) finance code and by fiscal year in the cells provided.								
District Info.		Enter Information						
District Name:	Roseville Area Schools							
District Number:	0623-01							
District Contact Name:	Shari Thompson							
Contact Phone #	651-635-1615							
Expenditure Categories		r (FY) Ending June 30						
		2026	2027	2028	2029	2030	2031	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.								
Finance Code	Category (1)							
347	Physical Hazards	\$90,000	\$90,000	\$90,000	\$90,000	\$100,000	\$100,000	
349	Other Hazardous Materials	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	
352	Environmental Health and Safety Management	\$212,000	\$217,000	\$220,000	\$221,000	\$222,000	\$225,000	
358	Asbestos Removal and Encapsulation	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
363	Fire Safety	\$61,000	\$61,000	\$62,000	\$62,000	\$62,000	\$62,000	
366	Indoor Air Quality	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
Total Health and Safety Capital Projects		\$491,000	\$496,000	\$500,000	\$501,000	\$512,000	\$515,000	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year								
Finance Code	Category (2)							
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151								
Finance Code	Category (3)							
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	
Accessibility								
Finance Code	Category (4)							
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects								
Finance Code	Category (5)							
368	Building Envelope	\$334,146	\$415,638	\$693,934	\$592,462	\$592,462	\$592,462	
369	Building Hardware and Equipment	\$77,667	\$78,533	\$79,951	\$94,824	\$89,284	\$89,284	
370	Electrical	\$1,121,350	\$1,005,638	\$1,001,624	\$991,375	\$993,258	\$993,588	
379	Interior Surfaces	\$378,529	\$333,874	\$441,689	\$325,600	\$375,620	\$375,620	
380	Mechanical Systems	\$3,151,374	\$2,866,227	\$1,384,353	\$2,920,000	\$2,913,526	\$2,923,625	
381	Plumbing	\$3,518,696	\$3,591,086	\$3,311,253	\$2,685,000	\$2,757,840	\$2,757,840	
382	Professional Services and Salary	\$109,000	\$105,000	\$100,000	\$95,739	\$95,000	\$95,000	
383	Roof Systems	\$649,306	\$1,010,232	\$2,388,596	\$1,700,000	\$1,600,000	\$1,600,000	
384	Site Projects	\$198,932	\$128,772	\$128,600	\$120,000	\$108,000	\$108,000	
Total Deferred Capital Expense and Maintenance		\$9,539,000	\$9,535,000	\$9,530,000	\$9,525,000	\$9,524,990	\$9,535,419	
Total Annual 10-Year Plan Expenditures		\$10,030,000	\$10,031,000	\$10,030,000	\$10,026,000	\$10,036,990	\$10,050,419	

Long-Term Facilities Maintenance Expenditure Categories used in the Excel Spreadsheet Template

Category 1: Health and Safety Expenditures by Uniform Financial and Accounting Reporting Standards (UFARS) Finance Codes 347, 349, 352, 358, 363 and 366 (this section excludes project costs of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366).

projects for Fiscal Year (FY) 2022 and FY 2023. The later years can be a rough estimate. Fiscal 2021 is an estimate of what the **final** UFARS expenditures will be. Once the FY 2021 audited financial data is complete and final UFARS data has been submitted, enter the actual FY 2021 Health and Safety (H&S) expenditures on the Health and Safety Data Submission System Category 1 excludes projects costing \$100,000 or more for asbestos removal or encapsulation fire safety, and indoor air quality as they are entered under Category 2 as listed below. Also enter FY 2021, FY 2022 and FY 2023 totals per finance code in the Health and Safety Data Submission on the Minnesota Department of Education (MDE) website (MDE homepage > Districts, Schools and Educators > Business and Finance > Data Submissions, then select the Health and Safety category) so hold harmless revenue calculates properly on the levy.

Category 2: Health and Safety Expenditures by UFARS Finance Code for Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Quality projects costing \$100,000 or more per Project, per Site, per Year.

A district enters totals by finance code for individual projects that cost \$100,000 or more per site, per year for asbestos removal and encapsulation, fire safety, or indoor air quality as they generate additional revenue. Also, enter FY 2021, FY 2022 and FY 2023 H&S projects costing \$100,000 or more **on a separate line** in the Health and Safety Data Submission System on the MDE website (the project description should include the site name and whether it is financed by “pay-as-you-go” or bonded dollars).

Category 3: Remodeling for Approved Voluntary Prekindergarten (VPK) Program

If the district has an approved VPK program include planned expenditures for remodeling projects.

Category 4: Americans with Disabilities Act (ADA) Accessibility Projects

Enter approved project costs to increase accessibility to school facilities. The project shall conform to both the district’s ADA/Section 504 disabled access transition plan and the current ADA Accessibility Guidelines for Buildings and Facilities, as well as applicable state and local building and fire codes.

Category 5: Deferred Maintenance Projects by UFARS Finance Code.

Facility deferred maintenance projects are broken into nine finance codes. Each code represents a component grouping of a building designed to ease assignment of a project into the proper code. The code breakdown is also meaningful for comparison of costs among school districts and to the Minnesota legislature to assess school facility costs and the ongoing need for facility funding.

Additional Documentation

Category 2 Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Projects \$100,000 or over per Project, per Site, per Year

For districts with asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year for FY 2022 or FY 2023 the ten-year plan includes a narrative describing the scope and cost of the project in greater detail. Individual project approval is required as these projects generate additional revenue.

- a. For **asbestos removal and encapsulation projects**, give a description of the type and amount of asbestos and the scope of the project including an engineer or contractor estimate of the cost -**narrative from contractor/professional engineer**.
- b. For **fire safety projects**, include a project description and an estimate of the cost **from the professional engineer**. If a building permit has been pulled for other school construction projects, the building inspector has jurisdiction over the review of the fire suppression rework, but the State Fire Marshal should be contacted for final review and approval; otherwise, the fire suppression rework requires an order from the state fire marshal, schools division. If replacing a fire alarm system which is inoperable, **submit State Fire Marshal orders to substantiate**.
- c. For **indoor air quality projects**, describe which American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Indoor Air Quality (IAQ) standards are not being met and indicate how the project will result in meeting ASHRAE standards and include an estimate of cost from the project engineer. Also, include a floor plan to reflect classrooms affected and a report listing cubic feet per minute (CFM) ratings - **narrative from professional engineer**.

Category 3 Approved Voluntary Prekindergarten (VPK) Program - Remodeling Costs

For districts with an approved voluntary prekindergarten program under section 124D.151, a narrative describing the project to remodel existing instructional space to accommodate kindergarten instruction. In the narrative, describe the square footage and use of the existing instructional space, changes to be made to the facility, and the final square footage and features of the prekindergarten instructional space, for example, bathroom space, play area, and small group instruction space. This narrative may be the same narrative submitted to MDE as part of the application to obtain approval for the voluntary prekindergarten program under section 124D.151.

Category 5 Deferred Maintenance Projects costing \$2,000,000 per Project, per Site, per Year

For districts with deferred maintenance projects for FY 2022 or FY 2023 costing \$2,000,000 or more per project, per site, per year, a narrative describing each project in greater detail is required. In the narrative, discuss the deferred capital and maintenance criteria that make the project eligible for Long-Term facilities maintenance revenue and the work necessary to prevent further erosion of facilities. Describe the scope of work in sufficient detail to indicate the change in condition of the facility and provide an indication of the improvement to useful life. Indicate the level of deferred maintenance work needed for the facility before and after the project will be completed. Include an architect or consultant cost estimate detailing categories of work and associated cost including an estimate of fees - **narrative from professional engineer/architect**.

Updating the Health and Safety Database

The Minnesota Department of Education (MDE) will continue to use the existing Health and Safety (H&S) database (located on the MDE website under MDE > Districts, Schools and Educators > Business and Finance > Data Submissions, select Health and Safety) to drive levy processing for fall levies. Districts enter summary data by finance code, consistent with the summary data for Fiscal Year (FY) 2021, FY 2022 and FY 2023 included on the district's ten-year plan expenditure spreadsheet. Detailed information by project will still be required for asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year since those generate additional revenue over and above the Long-Term Facilities Maintenance (LTFM) formula allowance. Do not enter information for deferred maintenance or accessibility finance codes. The Health and Safety amounts provide an accurate calculation of the hold harmless revenue estimate on the levy and aid entitlement reports, and either add to revenue or show complete information for persons who seek levy information.

When comfortable with data and assumptions, a district should **enter the total health and safety cost from the expenditure spreadsheet in the hold harmless section of the revenue spreadsheet and the Health and Safety Data Submission System**. Hold harmless revenue depends on the year's H&S costs plus deferred maintenance revenue for districts that did not qualify for alternative facilities revenue. Hold harmless for an alternative facilities school district is health and safety plus an amount to fund the other ten-year plan projects. For FY 2021 and later, MDE is asking school districts to enter **totals by finance code** from the expenditure spreadsheet in the **Health and Safety Data Submission System** (instructions on how to enter H&S data on the data submissions website may be found on the LTFM webpage under MDE > Districts, Schools and Educators > Business and Finance > School Finance > Facilities and Technology > Long-Term Facilities Maintenance, then select "Health and Safety Website Instructions" (these instructions may also be found on the Health and Safety Data Submission System). MDE uses the submission system to load the prior law calculation H&S amount into the Levy Limitation and Certification system and LTFM Aid Entitlement system. Without this step, the levy shows zero in the health and safety line under the old law revenue and the calculation is inaccurate. An alternative facilities school district should not include the amount in both the Health and Safety Data Submission System and in the revenue amount entered for deferred maintenance ten-year plan projects levy as the H&S levy will be doubled. In the Health and Safety Data Submission System, enter the H&S finance totals, six in all (if all are included in the ten-year planned projects) from the expenditure spreadsheet plus separately enter each individual project (asbestos removal and encapsulation, fire safety or indoor air quality) costing \$100,000 or

Note: School Districts should continue to update H&S expenditures in the Health and Safety Data Submission system on a regular basis to accurately cost estimate decreases or increases for applicable fiscal years.

Make sure to update the system for final, audited UFARS H&S financial data (reference the 20-21 UFARS Turnaround Report titled **Expenditure by Finance Code Report** on the Minnesota Funding Reports (MFR) webpage located at Data Center > Data Reports and Analytics, locate the School Finance Reports section, select Minnesota Funding Reports (MFR). Enter your school name, view all reports, select UFARS Turnaround Reports category, select 20-21 school year, under Report select "All" and then List Reports.

Long-Term Facilities Maintenance

Scenario	Project Description
A - Fund 01	Project(s) between \$100,000 to \$1,999,999 per site for finance codes 358, 363 and 366 funded on a pay as you go basis with excess funds remaining.
B - Fund 06	Project(s) \$2 million or more per site for Finance Codes 358, 363 and 366, funded with pay as you go (no debt issued) project is completed with excess funds remaining.
C - Fund 06	Project(s) between \$100,000 to \$1,999,999 per site for Finance Codes 358, 363 and 366, funded with debt, with excess funds remaining.

D - Fund 06	Project(s) \$2,000,000 or more per site for Finance Codes 358, 363 and 366, funded with debt with excess funds remaining.
E - Fund 01	Funding in Fund 01 has accumulated over time providing for a project over \$2 million per site.
F - Fund 06	Project(s) \$2 million or more per site funded with pay as you go (no debt issued), project is completed with excess funds remaining.

G - Fund 06	Project(s) under \$2 million per site funded with debt issued, project is completed with excess funds remaining.
H - Fund 06	Project(s) \$2 million or more per site funded with debt, project is completed with excess funds remaining.
Long-Term Facilities Maintenance Guide for Transfers	
end of worksheet	

ce (LTFM) Fund Transfers as of 12/29/16

Conclusion	Minnesota Statutes	Funds
No fund transfer required. MDE will adjust revenues based on the lesser of actual expenditures or approved costs.	123B.595 (reserve)	
Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the project. At the completion of the project any amount that was transferred in excess of expenditures must be returned to Fund 01. MDE will adjust revenues in the general fund based on the lesser of final expenditures or approved costs.	123B.595 (reserve)	1 to 6 to 1
At the conclusion of the project, if the district does not have further approved LTFM projects in Finance Codes 358, 363, and 366 that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects in Finance Codes 358, 363 or 366 that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue for Finance Codes 358, 363 and 366. LTFM revenue is computed based on actual debt service payments.	475.61 (transfer)	6 to 7

<p>At the conclusion of the project, if the district does not have further approved LTFM projects in finance codes 358, 363, and 366 that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects in finance codes 358, 363 or 366 that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved 467 Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue for finance codes 358, 363 and 366. LTFM revenue is computed based on actual debt service payments.</p>	<p>475.61 (transfer)</p>	<p>6 to 7</p>
<p>Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the projects. At the completion of the project any amount that was transferred in excess of final expenditures must be returned to Fund 01.</p>	<p>123B.595 (reserve)</p>	<p>1 to 6 to 1</p>
<p>Funds must be transferred from Fund 01 to Fund 06 in the amount of the payments for the projects. At the completion of the project any amount that was transferred in excess of final expenditures must be returned to Fund 01.</p>	<p>123B.595 or MN Laws 2015, 1st SS, Ch 3, Art 7, Sec 19</p>	<p>1 to 6 to 1</p>

<p>At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.</p>	<p>123B.595 (reserve) or 475.61 (transfer), 475.65</p>	<p>6 to 7</p>
<p>At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07. Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.</p>	<p>123B.595 (reserve) or 475.61 (transfer), 475.65</p>	<p>6 to 7</p>

RESTRICTED GRID CODES

Program Code(s)	Finance Codes	Object Code	Source Code
865 and 867	358, 363 and 366	910	649
866	358, 363 & 366	910	649

867	358, 363 and 366	910	649
Fund 01-865 867	Fund 06- All Finance Codes, except 358, 363 and 366	910	649
867	All Finance Codes, except 358, 363 and 366	910	649

865	All Finance Codes, except 358, 363 and 366	910	649
867	All Finance Codes, except 358, 363 and 366	910	649

Journal Entry

No Entry Required

Entry 1:

Debit Expense 01-005-865-3XX-910-000
Credit Revenue 06-005-867-000-649-000

Correcting Entry to Return Funds:

Debit Revenue 06-005-867-000-649-000
Credit Expense 01-005-865-3XX-910-000

Debit Expense 06-005-866-3XX-910-000
Credit Revenue 07-005-000-000-649-000

Debit Expense 06-005-867-3XX-910-000
Credit Revenue 07-005-000-000-649-000

Entry 1:

Debit Expense 01-005-865-3XX-910-000
Credit Revenue 06-005-867-000-649-000

Correcting Entry to Return Funds:

Debit Revenue 06-005-867-000-649-000
Credit Expense 01-005-865-3XX-910-000

Entry 1:

Debit Expense 01-005-865-3XX-910-000
Credit Revenue 06-005-867-000-649-000

Correcting Entry to Return Funds:

Debit Revenue 06-005-867-000-649-000
Credit Expense 01-005-865-3XX-910-000

Debit Expense 06-005-865-3XX-910-000
Credit Revenue 07-005-000-000-649-000

Debit Expense 06-005-865-3XX-910-000
Credit Revenue 07-005-000-000-649-000



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7d

Agenda Topic: Resolution Limiting Open Enrollment
Meeting Date: August 17, 2021
Contact Person: Melissa Sonnek

Background:

Enrollment in grade eleven for the 2021-2022 school year is nearing capacity. Given this fact, the administration recommends limiting open enrollment effective August 17, 2021, for the 2021-22 school year as detailed in the resolution.

Limiting open enrollment requires annual board action. Therefore, should the need to limit open enrollment arise in additional grade levels for 2021-22, the administration will bring a similar resolution for your consideration.

Recommendation:

It is recommended that the board approve the resolution limiting open enrollment in grade eleven for the 2021-22 school year.

XX Action Required

___ Informational – No Board Action Requested

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION LIMITING OPEN ENROLLMENT

WHEREAS, pursuant to Minnesota Statutes section 124D.03, subdivisions 2 and 6, the School Board may reject applications for enrollment based on the number of students in a particular grade level if the Board adopts a resolution stating that the number of nonresident students enrolling at that grade level may not exceed one percent of the total enrollment at that grade level in District 623, or the number of District 623 residents at that grade level who are enrolled in a nonresident district under the Enrollment Options Act, whichever is less; and

WHEREAS, District policy 564 states that the School Board may adopt such a resolution at any time;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 623, Roseville Area Schools, as follows:

1. For the 2021-2022 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade eleven may not exceed one percent of the total enrollment at their particular grade level in District 623, or the number of District 623 residents at that grade level who are enrolled in a nonresident district under the Enrollment Options Act, whichever is less.
2. In accordance with Minnesota Statutes section 124D.03, subdivision 2(b), the Superintendent or his designee must report to the Minnesota Department of Education (MDE) on the number of nonresident students who are denied admission as a result of the limitations established in the second paragraph of this Resolution. The report must be submitted to the MDE by July 15.

The motion for the adoption of this Resolution was duly seconded by Member _____, and upon a vote being taken, the following Board members voted in favor of this Resolution:

And the following voted against this Resolution: