

AGENDA
Regular Meeting
Frontier Board of Education
Monday, April 13, 2026 @ 8:00 AM
Boardroom, Administrative Wing
17750 Valley Rd
Red Rock, Oklahoma 74651

1. Call to order and establish a quorum
2. Acknowledge new term of office for seat #1 Dennis Wilson and #3 Velda Rocha
3. Reorganization of the Board of Education Officers:
 1. President
 2. Vice-President
 3. Clerk
- 4.
5. Board president to appoint two members to serve on the auditing committee and one member as Legislative Liaison
6. Flag salute and presentation of Students of the Month.
7. Administrative Reports:
 4. PreK-4 Report
 5. 5-8 Principal Report
 6. 9-12 Principal Report
 7. Superintendent and Plant Report
- 8.
9. Consent Agenda
 - 9.a. Minutes of March 9, 2026 Regular meeting
 - 9.b. Treasurer's report
 - 9.c. Approval of the monthly financial report of activity funds
 - 9.d. 2026-27 School Calendar
 - 9.e. Department of Rehabilitation Services Transition School-to-Work FY27 contract.
 - 9.f. Summer Food Program May FY26

- 9.g. General Fund FY26 #490-537, change orders, and closed items
- 9.h. Building Fund FY26 #65-71, change orders, and closed items
- 9.i. April payments as reviewed by the auditing committee
- 10. Discussion and possible action to switch Insurance agencies to Brittain and Associates, Inc.
- 11. Discussion and possible action to approve stipends for the FY26 Teachers of the Year and Support Staff of the Year.
- 12. Discussion and possible action to accept 2026 engagement letter with Turner & Associates, PLC for the 25-26 compilation report and the 2026-27 Estimate of needs.
- 13. Discussion and possible action to declare items in the attached list as surplus
- 14. Proposed executive session to discuss rehire of certified staff listing on Schedules A & B and support staff on Schedule C for FY27, Summer Help List, hiring a music teacher, and teacher resignation.
Title 25 OKLA. STAT. § 307(B) (1)
 - 14.a. Vote to convene or not to convene into executive session.
 - 14.b. Acknowledge board's return to open session.
 - 14.c. Executive session compliance announcement.
- 15. Discussion and possible action to rehire certified staff listed on Schedules A & B and support staff Schedule C for the 2026-2027 school year.
- 16. Discussion and possible action to approve employment of Summer Help list for May 2026 - July 2026.
- 17. Discussion and possible action to rehire Gina Conneywerdy and LuAnn Wright for FY27.
- 18. Discussion and possible action to hire Liliana Jackson as the music teacher for school year 26-27.
- 19. Discussion and possible action to accept the resignation of Michelle Humble.
- 20. New Business
- 21. Adjourn

This agenda was posted on the front door at the superintendent's office on April 9, 2026 at 3:30 pm, by Kelli Beguin.

REGULAR MEETING

Date: April 13, 2016

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Regular Meeting
Monday, March 9, 2026 8:00 AM Central

Boardroom, Administrative Wing
17750 Valley Rd
Red Rock, Oklahoma 74651

Attendance Taken at 8:02 AM.

Cruz Conneywerdy: Present
Cheryl Lane: Absent
Velda Rocha: Present
Gary Williams: Present
Dennis Wilson: Absent

1. Call to order and establish a quorum.

2. Flag salute and presentation of Students of the Month.

3. Administrative Reports:

1. PreK-4 Principal Report
2. 5-8 Principal Report
3. 9-12 Principal Report
4. Superintendent Report
5. Plant Report

4. Consent Agenda

Motion to approve Consent Agenda. This motion, made by Velda Rocha and seconded by Gary Williams, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea

Yea: 3, Nay: 0, Absent: 2

a. Minutes of February 10, 2026 regular meeting

b. Treasurer's report

c. Approval of the monthly financial report of activity funds and transfer of funds

d. Revised Sub List

e. General Fund FY26 Purchase Order # 460-489 , change orders, and closed items
PO - \$47,864.91, Change Orders - \$1304.09, Closed Items - \$(1380.17)

f. Building Fund FY26 Purchase Orders #64 , change orders, and closed items
PO - \$50, Change Order - \$0, Closed Items - \$(157.06)

g. March payments as reviewed by the auditing committee
GF- \$124,038.65; BF-\$105,887.39

5. Presentation on Insurance from Brett Brittain with Brittain and Associates, Inc.

6. Presentation of the Annual Student College Remediation and Annual 7-12 Dropout Report.

7. Discussion and possible action for PreK to go to Exploration Place in Wichita, KS for field trip

Motion to approve for PreK to go to Exploration Place in Wichita, KS for field trip. This motion, made by Velda Rocha and seconded by Gary Williams, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea

Yea: 3, Nay: 0, Absent: 2

8. Discussion and Possible Action to approve and sign a contract with Osage Interlocal Cooperative for the 2026-2027 School Year.

Motion to approve contract with Osage Interlocal Cooperative for the 2026-2027 School Year. This motion, made by Velda Rocha and seconded by Gary Williams, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea

Yea: 3, Nay: 0, Absent: 2

9. Presentation of the 2024-2025 audit by David Clanin, CPA.

10. Motion and vote to approve the 2024-2025 audit, as presented and sign the audit acknowledgment letter.

Motion to approve the 2024-2025 audit, as presented and sign the audit acknowledgment letter. This motion, made by Gary Williams and seconded by Velda Rocha, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea

Yea: 3, Nay: 0, Absent: 2

11. Proposed executive session to discuss staff employment for school year 2026-27. Title 25 OKLA. STAT. § 307(B) (1) and 70 O.S. Section 5-119

Motion to convene into executive session. This motion, made by Gary Williams and seconded by Velda Rocha, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea

Yea: 3, Nay: 0, Absent: 2

a. Vote to convene or not to convene into executive session.

b. Acknowledge board's return to open session.

c. Executive session compliance announcement.

The board of education went into executive session at 9:38 am to discuss employment matters for FY26-27 as per 25 O.S. Section 307(B)(1). Present in executive session were Cruz Conneywerdy, Velda Rocha, and Gary Williams along with the superintendent Erron Kauk. Absent from the meeting were Cheryl Lane and Dennis Wilson. The board returned to open session at 10:30 am. No action was taken by the board of education.

12. New Business

No new business

13. Vote to adjourn.

Motion to adjourn at 10:31 am. This motion, made by Gary Williams and seconded by Velda Rocha, Carried.

Cheryl Lane: Absent, Dennis Wilson: Absent, Cruz Conneywerdy: Yea, Velda Rocha: Yea, Gary Williams: Yea
Yea: 3, Nay: 0, Absent: 2

To: School Work Study (SWS) Schools (The contact person for your school)

It is time for all the school districts that have a Transition School-to-Work: School Work Study contract to sign a new contract for fiscal year 2027 (October 1, 2026 (or date of last signature) – September 30, 2027).

You are receiving this email with a new contract and the Vendor Information Form attached. **You will need to complete the "eSign", which will automatically send them back to us for our signatures.** The forms will be tracked electronically from that point.

Please complete the entire eSign. Then please review the **entire contract** and find the indicated signature block for your eSignature. Follow the instructions.

We must receive the completed contract and Vendor Information Form before we can process your contract.

Please submit as soon as possible so there are no delays in the processing of your contract.

Remember, the "EIN number" is your Federal ID Number.

Services beginning July 1, 2026 or after may not be provided until the Award of Contract has been issued.

If you have questions about signing the contract, please communicate with Chris Compton and cc: Renee Sansom Briscoe at the Oklahoma Department of Rehabilitation Services. Their email addresses are ccompton@okdrs.gov at (405) 605-9651 and rsansom@okdrs.gov at (405) 212-7789. For SWS contract content and service questions, contact Renee Sansom Briscoe at rsansom@okdrs.gov or (405) 212-7789.

If there are planned personnel changes that affect this contract, please also provide the new information to Chris and Renee at the above email addresses.

Thank you for your help in this matter.



The Workforce Innovation Opportunity Act (WIOA) requires the Department of Rehabilitation Services (DRS) to collect and report Measurable Skills Gains for youth.

To document these Measurable Skills Gains, Vocational Rehabilitation Counselors will need to obtain a consent form signed by a parent or the student (if they are age 18+) to then submit to your school to obtain copies of students' secondary transcripts. You can expect to receive such transcript requests at the end of each semester and should note that the signed consent forms are only good for one year.

The State Department of Education Special Education Services (OSDE-SES) and DRS request that LEAs collaborate with their local VR Counselors to establish procedures to assist VR Counselors with obtaining students' secondary transcripts and/or report cards to meet WIOA compliance.

Here are some examples of effective procedures VR counselors have shared:

1. The VR Counselor obtains a DRS release form signed by the student's parent/guardian or by the student if they are age 18+ (see example) and then provides a copy of the signed release forms to your school district. The LEA then provides the transcripts to the OKDRS/VR counselor.

(NOTE: LEAs are encouraged to establish a set contact person(s) for the VR Counselor to send consent forms, such as the counselor's office, registrar, special education administration support staff, etc.)

1. For those students participating in School Work Study (SWS), the VR Counselor will send copies of the signed release forms, and the school can provide the students' transcripts along with the SWS time sheets.
2. The VR Counselor sends out the following letter to students and encloses a self-addressed postage-paid envelope for the student to return the transcript in the mail to DRS:

Dear [Client],

The first (second) semester of the school year is almost over, and I hope it has been a good semester for you! I am required to document in your vocational rehabilitation your educational process each semester. Please provide DRS with a copy of your semester's grades. Please return either a high school transcript for (insert the fall or spring semester and the year) or a report card in the enclosed postage-paid envelope or email it to me at (insert counselor's email address). Please contact me if you have any questions at all. Thank you!

Thank you for your support as we work to improve outcomes for students with disabilities.



Renee Sansom Briscoe
Transition Coordinator
405-212-7789
rsansom@okdrs.gov



Lori Chesnut
Program Specialist
405-521-4802
lori.chesnut@sde.ok.gov

**State of Oklahoma
Department Of Rehabilitation Services
Transition School-to-work: Work Study**

This agreement, consisting of sixteen (16) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**Frontier Public Schools
PO Box 130
Red Rock OK 74651**

("Contractor" or "School") and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to- Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or October 1, 2026, whichever is the latter, through September 30, 2027.

I. Contract Services

Students eligible to participate in Work Study (School Work Study, Worksite Learning, Employer Work Study) include those:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who have been determined eligible for DRS services or are on a trial work plan as determined by the DRS counselor;
- with an approved DRS case;
- with an individualized plan for employment (IPE) in place;
- with School Work Study (SWS) as a line of service on the IPE;
- who are at least sixteen (16) years of age; and
- who are attending high school.

All students participating in Work Study shall be DRS clients.

Students participating in Work Study may do so for **no more than 24 cumulative months**, as authorized in the form of Authorization(s) for Purchase(s) provided by the DRS counselors prior to the students starting work. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the student requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students **must** be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one (1) person designated to serve as the "teacher/transition coordinator". Paraprofessionals could serve as transition coordinator or could also be assigned to help with the process and documentation. The School agrees to provide designated staff time for performing the needed duties related to transition. The School agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School has a current contract in place.

During the school year - The maximum number of hours worked per student that is reimbursable by the DRS **cannot** exceed 15 cumulative hours per week during the school year. The DRS will reimburse 100% of the wages paid by the School for a maximum 15 cumulative hours per week

During the summer months - The maximum number of hours worked may exceed 15 cumulative hours and no more than 20 per week for summer work only when pre-approved by the DRS counselor. The DRS will reimburse 100% of the wages paid by the School for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

<https://www.dol.gov/general/topic/youthlabor>

The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The School must ensure that students have access to a wide variety of work/job types and must also ensure the School has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following:

- office assistant/mail clerk - deliver mail/messages, stamping, sealing, organizing, cleaning, stocking, inventory, ordering, shredding, answering phones, making ID badges, laminating, taking messages, greeting visitors;
- transportation assistant - cleaning buses inside and out, light vehicle maintenance, checking fluids, tire pressure, assisting with trip tickets, cleaning bus barn;
- teacher's aide - reading to groups/individuals, cleaning, organizing, light grading, bulletin boards, listening to students read, engage students in activities, shredding, making copies;
- custodial -operating electric floor cleaning machines, simple maintenance, taking out trash, cleaning classrooms, sanitizing, dusting lockers and trophy cases, cleaning windows, restocking bathrooms, vacuuming rugs;
- manager of sports team - scorekeeping, ordering, inventory, hauling/moving equipment, washing towels, preparing water jugs and equipment for practices and games;
- information technology assistant - using compressed air to clean computers and keyboards; replacing batteries, mice and keyboards; cleaning monitors; deliveries to students and/or teachers; organizing order tickets;
- clerk in school store or coffee/snack cart - greeting, stocking, inventory, organizing, ordering, taking orders, filling orders, taking money and making change, cleaning, making displays;

- cafeteria assistant - wiping down tables, taking out trash, loading dishes, preparing food and utensils, stocking, serving, organizing;
- library aide - greeting, accepting books, checking books out, shelving books, research, cleaning, organizing, doing displays, answering phones; and
- landscaping/maintenance - mowing, weed eating, edging, pulling weeds, cleaning up flower beds, planting flower beds, selecting flowers/plants, planting in flower beds, trimming trees/shrubs, raking and bagging leaves, picking up trash from parking lot or around school grounds, light repairs on school properties, such as replacing light bulbs, painting, exterminating pests, etc.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

In the final nine (9) months of the student's Work Study (School Work Study, Worksite Learning, Employer Work Study), the student must work for an employer outside of the school or school district, unless otherwise approved by the DRS counselor.

Students may not work in their family-owned business unless approved by the DRS counselor. This includes farms and other businesses.

Participation in School Work Study and/or Worksite Learning is limited to students who are **actively enrolled in high school and eligible for transition services**. Upon graduation with **either a standard diploma or an alternate diploma (OAAP)** and official exit from the school district, students receiving services under this Contract must cease work on the last day of the school year. Participation in these programs may not continue beyond the student's high school exit.

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working on campus.
2. Worksite Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel, and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community**, with the employers paying the wages/salary(ies). In this

instance, the students are employees of the community employers, **employers maintain liability, and the DRS does not reimburse the employers for the wages/salary(ies).**

A. Contractor's/School's Obligations

The Contractor's/School's designated teacher/transition coordinator shall:

1. be knowledgeable about the contents and requirements of the Contract;
2. have received written authorizations from the DRS counselors prior to initiating work study services for eligible students or paying for work study services rendered by eligible students (i.e., not starting a student to work before the DRS has approved in writing);
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. provide information regarding the program to School personnel, students, and parents;
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services:
 - a. job exploration counseling;
 - b. work-based learning experiences;
 - c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
 - d. workplace readiness, including social and independent living skills; and
 - e. self-advocacy, including peer mentoring.
6. support students' job placement efforts, including tracking and regular follow up with students on their progress;
7. collaborate with the DRS counselor to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;
8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS, including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP;
9. document such transition services or pre-employment transition services provided and completed by participating students;
10. provide such documentation to the DRS counselor at the end of each semester;
11. submit (at the same time and by the 15th of the following month or whenever payroll is run by the School for their payment cycle) monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid to students participating in School Work Study and/or Worksite Learning; and
12. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to the DRS.

If claiming mileage reimbursement for the School's teacher/transition coordinator's travel to and from the job sites of participating Work Study students, the School shall submit monthly itineraries and travel claims that have been signed and verified by the School's designated signer.

B. DRS's Obligations

The DRS counselor shall:

1. provide authorization in the form of an Authorization for Purchase to the School's teacher/transition coordinator prior to the School initiating services for each eligible student participating in School Work Study and/or Worksite Learning;
2. provide a written/emailed approval to the School's teacher/transition coordinator prior to the initiation of a student's participation in Employer Work Study;
3. accept referrals, process applications, and help to organize the IEP and the IPE;
4. provide input on the IEP's employment goals, serve as a member of the IEP team, and make decisions for job placement as a team;
5. arrange work schedules to allow for meetings with School staff, the student in the program, parents, employers, and other people involved in the process;
6. organize and provide necessary services, such as, but not limited to vocational assessment & counseling and guidance;
7. provide the School's teacher/transition coordinator with updated information as it becomes available, upon request;
8. support students' job placement efforts, including tracking and regular follow up with students on their progress;
9. collaborate with the School's teacher/transition coordinator to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join, or job duties change;
10. monitor students' progress at job sites;
11. ensure that the School is submitting monthly timesheets, progress reports, proof of payments to students, and documentation of transition services or pre-employment transition services (as completed) on a regular basis;
12. provide reimbursement to the School for wages paid to students participating in School Work Study and/or Work Site Learning;
13. provide mileage reimbursement at the state rate for the School's teacher/transition coordinator's travel to and from job sites of students participating in School Work Study and/or Worksite Learning; and
14. provide support in assisting students graduating into Employer Work Study.

C. Student Wage

1. The DRS and the School agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The School agrees to deduct state and federal income tax from wages paid to the student.** The School is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).
2. The DRS and the School further agree that **IRS regulations provide that services performed by a student who is employed by the school in which the student is enrolled are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax) payroll deductions.** 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(a). The rules provide that the services

performed by the student must be incident to and for the purposes of pursuing a course of study at the School. 26 C.F.R. § 31.3121(b)(10)-2. **The DRS and the School agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA, except as otherwise provided below.** The employee/student must be enrolled and regularly attending classes at the school where they are employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than for the School as part of an internship program. *The student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the Oklahoma Employment Security Commission (OESC). 40 O.S. §1-210 (15)(I). **At the end of the calendar year, students are to be provided a W-2 (Wage and Tax Statement), and not a 1099-Misc form for independent contractors.**

1. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

I. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of the student's check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, time sheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the **DRS cannot pay** in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The DRS will cancel the Contract if procedures are not followed (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the Contract). If a settlement/ratification agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay

any deficit, against the state, or any department, institution, or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma.”

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CANNOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142, school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the School up to fifty dollars (\$58.25) per DRS client who:

- * is going to participate in School Work Study and/or Worksite Learning;
- * is at least eighteen (18) years of age; and
- * has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the fifty dollars (\$58.25).

A. Payment

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for School Work Study and/or Worksite Learning hours that were not authorized in the form of an Authorization for Purchase provided by the DRS counselor prior to the student starting work.** The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest. Pursuant to 2 C.F.R. § 200.407(n), 2 C.F.R. § 200.441, the DRS shall not use federal funds or non-federal funds used for vocational rehabilitation (VR) match to pay interest assessed for late payments to the Contractor.

B. Lapse Of Invoices/Claims

Properly completed and approved invoices/pay stubs, timesheets, and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

I. Standard Terms

A. Non-Discrimination

The Contractor shall at all times comply with all applicable federal laws relating to nondiscrimination, including but not limited to the Civil Rights Act of 1964 (42 U.S.C. §2000 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), the Americans With Disabilities Act of 1990 (42 U.S.C. §12101 *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), the Age Discrimination in Employment Act (42 U.S.C. §6101 *et seq.*), and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts. Contractor acknowledges and agrees that it will take no action, make no decision, and grant no preference or disadvantage, directly or indirectly, based on a person's race, color, national origin, ethnicity, religion, sex, or marital status.

B. Lobbying Activities

The Contractor certifies the following:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contractor's default.

Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

A. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

B. Modification

The Contract may only be modified by mutual consent of the parties in writing.

C. Cancellation

1. **With Cause:** In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.
2. **Without Cause:** It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

D. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts and/or transcripts.

The Contractor is required to retain records relative to the Contract for the duration of the Contract and for a period of seven (7) years following completion or termination of the Contract, unless otherwise indicated in the Contract terms. If a claim, audit, litigation or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later.

E. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

A. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

B. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements and provide supporting documentation for reimbursement.

C. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

D. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

E. Audit

1. Federal Funds

Organizations that expend \$1,000,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

1. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report, management letter (if applicable), corrective action plan to all audit findings, and the auditor's latest external quality control review report to the DRS Contracts Unit at 3535 N.W. 58th Street, Suite 300, Oklahoma City, OK 73112 or Contracts@okdrs.gov within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request for an extension to the physical address or email address listed above, citing the reason for delay. The DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if the DRS has not received the prior year audit.

F. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

G. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

H. Insurance

If the Contractor is not a self-insured governmental entity, the Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said

policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract and provide the DRS with evidence of such insurance and renewals upon request.

A. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

B. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she nor, if applicable, any member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract. This term shall not apply when the Contractor is a State of Oklahoma governmental entity.

C. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (25 O.S. §§ 1312 and 1313) and all applicable federal immigration laws and are registered and participate in the Status Verification System. The Status Verification System is defined at 25 O.S. §1312 and includes but is not limited to the free Employment Verification Program (E-Verify) through the Department of Homeland Security and is available at www.dhs.gov/E-Verify.

D. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

E. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other

provision of the Contract or its application that can be given effect without the invalid provision or application.

A. TikTok Ban

Pursuant to State of Oklahoma Governor's Executive Order 2022-33, no person or entity who contracts with the State of Oklahoma, including but not limited to any State agency, board, commission, or authority and agents thereof, shall download or use the TikTok application or visit the TikTok website on government networks or other State-owned or State-leased equipment.

B. Certification For Non-Boycott Of Israel Goods Or Services

Pursuant to 74 O.S. § 582, in contracts of more than \$100,000, the Contractor certifies that it is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the State of Oklahoma, and that it will not boycott Israel during the term of the Contract.

C. Certification For Non-Boycott Of Fossil Fuel Energy Companies

In contracts of \$100,000 or more and where the Contractor has 10 or more employees, the Contractor certifies that it does not currently boycott energy companies in violation of the Energy Discrimination Elimination Act of 2022 (74 O.S. § 12001 et seq.). The Contractor further certifies that it will not boycott energy companies in violation of the Act during the term of the Contract.

D. Force Majeure

A party is not liable for failure to perform the party's obligations if such failure is a result of Acts of God (including fire, flood, earthquake, storm, or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), strikes or labor disputes, embargoes, government orders, epidemics, pandemics or other similar events beyond the reasonable control of the party. If a party asserts Force Majeure as an excuse for failure to perform the party's obligation, then the nonperforming party must prove that the party took reasonable steps to minimize delay or damages caused by foreseeable events, that the party substantially fulfilled all non-excused obligations, and that the other party was timely notified of the likelihood or actual occurrence of an event described in this clause.

If an event of Force Majeure occurs, the party injured by the other's inability to perform may elect one of the following remedies:

- to terminate the Contract in whole or in part; or
- to suspend the Contract, in whole or part, for the duration of the Force Majeure circumstances.

The party experiencing the Force Majeure circumstances shall cooperate with and assist

the injured party in all reasonable ways to minimize the impact of Force Majeure on the injured party.

A. Termination For Funding Insufficiency

Notwithstanding anything to the contrary in any Contract document, the DRS may terminate the Contract in whole or in part if funds sufficient to pay obligations under the Contract are not appropriated by the legislature or are not received from an intended third-party funding source. In the event of such insufficiency, the Contractor shall be provided at least fifteen (15) calendar days' written notice of termination. Any partial termination of the Contract under this section shall not be construed as a waiver of, and shall not affect, the rights and obligations of any party regarding portions of the Contract that are not terminated. The determination by the DRS of insufficient funding shall be accepted by and shall be final and binding on the Contractor.

B. Prohibition On Certain Telecommunications And Video Surveillance

The Contractor shall not obligate or expend funds received as payment under this contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system produced by one of the prohibited companies as provided for at 2 C.F.R. § 200.216.

C. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48.

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

Offender List Registration Declaration

The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the Contractor;
and
2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD is currently required to register under the provisions of the Oklahoma Sex Offenders Registration Act (57 O.S. §§ 581 *et seq.*) or the Mary Rippy Violent Crime Offenders Registration Act (57 O.S. §§ 591 *et seq.*)

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
WORK PLAN**

Frontier Public Schools

VENDOR

Contract Number

Rachel Brown has been appointed contract monitor for the above stated contract and assumes responsibility for the monitoring of all programmatic aspects of the contract, including the periodic and ongoing review of reports or other valid indications of performance. The contract monitor also assumes oversight responsibility for fiscal monitoring of said contract.

The contract monitor has been assigned the following duties:

1. monitoring services provided through the contract;
2. periodically reviewing interim reports or other indications of past contract performance;
3. monitoring contractor compliance to the requirements and specifications of the contract;
4. monitoring pre-authorization of contract services in AWARE;
5. monitoring the Oklahoma Department of Rehabilitation Services (DRS) authorizing authority's approvals for services provided through the contract;
6. monitoring the DRS authorizing authority's receiving, reviewing, approving, and submitting of invoices/claims for payment to DRS Finance – Accounts Payables (State Office);
7. If the contract number begins with 805, the contract monitor shall submit requests for additional funding to the DRS Contracts Section prior to the expenditure of funds.

All information pertinent to this contract (i.e., original contract copies, addendums, revisions, vendor correspondence, evaluations, reports, audits, compliance reviews and staff comments regarding service provision) shall be maintained in the central repository located in the DRS Contracts Section. Documentation shall be made available for review upon request by the Office of Management and Enterprise Services (OMES). Copies of invoices/claims shall be maintained in the DRS Finance Unit. Confidential DRS client information shall be maintained in the DRS client's case service file.

The services to be performed through this contract are necessary for the Division of Rehabilitation Services (DRS) to carry out its policies, rules, and regulations regarding the provision of appropriate vocational rehabilitation services in a timely manner, leading to the employment of eligible individuals with disabilities, in accordance with the requirements of 34 CFR Part 361, including but not limited to § 361.42 (Assessment for determining eligibility and priority for services) and § 361.48 (Scope of vocational rehabilitation services).

Signature:

Email: contracts@okdrs.gov

Seamless Summer Application-FRONTIER ES (105) Y

- After submitting the SSO application, please contact our office by phone at 405-521-3327 or by email at NSLP@sde.ok.gov
- **Save::** After you enter the information for a site, click the "Save" button at the bottom of the page. If you missed any required fields, you will get an error message at the top of the page, and an asterisk beside each missed field. If you entered data in such a way that the web page doesn't recognize it's format, you will also get an error message at the top of the page, and will need to repair the format issue before saving.

1.

FRONTIER ES
P O Box 130
Red Rock
OK
74651
(580) 723-4360

Contact Name

Alicia Ingmire

2.

a. This site operates on a year-round school calendar.

b. Place a check in each of the months below for the months that you intend to participate in the Seamless Summer Program:

- | | | | | | |
|---|-----------------------------------|------------------------------------|----------------------------------|---|-----------------------------------|
| <input checked="" type="checkbox"/> January | <input type="checkbox"/> February | <input type="checkbox"/> March | <input type="checkbox"/> April | <input checked="" type="checkbox"/> May | <input type="checkbox"/> June |
| <input checked="" type="checkbox"/> July | <input type="checkbox"/> August | <input type="checkbox"/> September | <input type="checkbox"/> October | <input type="checkbox"/> November | <input type="checkbox"/> December |

c. Days of Operations

- Sun M T W T F Sat

d. Will the site serve meals on a holiday(s)?

List holiday's served below:

3.

This site is being operated by an accredited summer school.

4.

a. Type of Site:

b. Type of Camp:

c. Camp is claiming meals for income-eligible children only

d. Explain why SFA is sponsoring a camp or closed enrolled site:

Note:

- A. Select the type of site from the drop down.
- B. If you select the 'Camp' type, please also select the type of camp.
- C. Camps must certify that only meals for income-eligible children are being claimed.
- D. If the SFA is sponsoring a camp or a closed enrolled site, please explain why.

5.

It will be advertised on our school website, our school app, and also our Facebook page with dates and times when meals will be served.

A. Explain Advertisement:

Note:

A. How will meals be advertised to the community? (Not applicable for enrolled sites or camps)

6.

Documentation Method:

Note: Documentation of Site Eligibility (Indicate method used; and send source documentation, if applicable). School Data (Low-Income report) will auto-populate after saving application. If using School Data, skip #6 and continue with #7. If Census Tract Data is being used, send documentation to the State Department of Education (the State Agency). Individual F/R Applications can only be used by closed enrolled sites or camps. Area Eligibility Qualification can only be used if site is not eligible but is an area that is eligible.

| Site | Total Enrollment | Total Free | Total Reduced | Percentage |
|---------------------|------------------|------------|---------------|------------|
| FRONTIER ES (105) Y | 244 | 244 | 0 | 100 |

If individual children's F/R applications are being used by a closed enrolled site or camp, please complete the following:

| # Free | # Reduced | # Total Enrolled | Percentage |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |

If using individual children's F/R applications, please check all sources that apply:

- School Applications / Direct Certification
- Applications submitted to site and approved by sponsoring school
- Area Eligibility Qualification

If using Census Tract Data, please enter the free/reduced percentage provided by this data:

Comments:

We participate in CEP, so we will not be collecting any free/reduced lunch applications.

7.

Begin Date: 5/11/2026

Three Week Review Date: 5/15/2026

End Date: 5/29/2026

Meals will be served Monday through Friday when our summer school program is in session. We will start on May 11, 2026 and we will end on May 29, 2026. We will not serve breakfast or lunch or be in session on

Explain When Meals Are Served:

Note: Period of operation. Enter the begin and end dates, as well as the days of the week the meals are being served.

Note: Date of proposed monitor review within the first three weeks conducted by the school food authority (SFA).

8.

- Breakfast: 0
- Severe Need Breakfast: 350
- Lunch: 350
- Supper: 0
- AM Snack: 0
- PM Snack: 0

Implementation of Offer vs. Serve

The Offer versus Serve Provision, which became effective with the passage of Public Law 94-105, was designed to reduce plate waste by allowing senior high school students to select as few as three of the five food items of the reimbursable lunch. This requirement is still in effect and must be implemented. Schools not observing this regulation are in violation of the National School Lunch Program (NSLP) regulations. Residential Child Care Institutions (RCCI's) are exempt from this requirement.

Public Law 95-166 gives **junior high** and **middle schools**, as defined by the local school district, the option of implementing Offer versus Serve. The Omnibus Reconciliation Act of 1981 also gives elementary schools the option of implementing Offer versus Serve. If the junior high, middle and elementary schools implement this provision, appropriate explanations must be made and signs posted. **The state agency must be notified in advance each year if grades lower than senior high school implement the offer versus serve provision.**

The School Food Authority (SFA) (including RCCI's) will implement the Offer versus Serve provision in the following grades (Please check the appropriate box, and supply any additional information that may be required):

| Grades | SBP/SNB | Lunch |
|---|--------------------------|--|
| Will the site be participating in the Offer versus Serve for SSO? | <input type="checkbox"/> | <input type="checkbox"/> |
| | Comments: | Comments: High School students only |

This Site Participates in the Following Programs

| Location of Meal Service | SBP/SNB | Lunch |
|--------------------------|--|---|
| | <input checked="" type="checkbox"/> Cafeteria <input checked="" type="checkbox"/> Classroom <input type="checkbox"/> Congregate <input type="checkbox"/> Conditional Congregate | <input checked="" type="checkbox"/> Cafeteria <input type="checkbox"/> Classroom <input type="checkbox"/> Congregate <input type="checkbox"/> Conditional Congregate |

| | | |
|--|--|--|
| | <input type="checkbox"/> Non-Congregate <input type="checkbox"/> Other (describe in comments) | Non-Congregate Other (describe in comments) |
| | Comments: Students will only take breakfast to their classroom if they arrive tardy for school. | Comments: |

Note: Report estimated number of children to be served daily by meal type. If site is not a camp or migrant facility, only two meal services a day can be approved. This may not include both lunch and supper meals on the same day. Camps and migrant sites may serve a maximum of three meals per day and may claim both lunch and supper on the same day.

9.

Note: Leave the fields blank for meals that you do not serve. Please enter times in this format: 08:00 AM.

| Meal | Begin Time | End Time |
|-----------|------------|----------|
| Breakfast | 07:45 AM | 08:45 AM |
| Lunch | 11:30 AM | 12:30 PM |
| Supper | | |
| Snack AM | | |
| Snack PM | | |

10.

A. Is this site serving meals to sites that do NOT meet the 50% F/R eligibility?

If yes, how many sites? Enter 0 if N/A.

0

B. Is this site serving meals at non-accredited sites (alternative school sites, parks, churches, etc)? If yes, how many sites?

If yes, how many sites? Enter 0 if N/A.

0

C. Is this site participating in CACFP (Suppers/At-Risk)?

D. Is this site operating CACFP in the same manner as SSO?

Point of Service/Meal Counting System (Check all that Apply)

OKSDE Meal Count Sheet Mobile Technology (Laptop/Tablet/Cell Phone)

Paper Rosters Clickers Standard Point of Service System

Please explain how using these counting systems benefits your institution or school.

We will use our point of service system to keep track of all meals served, making sure that no second meals are served. Any visitor will be counted using the meal count sheets.

Attestation: By checking this box, the district agrees to complete the waiver's page if they are in need of them and will contact their area consultant for approval before implementing the use of the waivers.

OSDE Comments:

Save

Print Form

Submitted By:

Home Page

SFA

Checklist

Site Listing



Summer Food Program

May 11-29, 2026

Monday through Friday
(except Memorial Day)

Breakfast 7:45 am-8:45 am

Lunch 11:30 am- 12:30 pm

Anyone under the age of 18 eats for FREE!



March 11, 2026

Superintendent of Schools
Frontier School District No. I-4
17750 Valley Road
Red Rock, OK 74651

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will compile, from information you provide, the 2025-2026 financial statements and supporting workpapers for the Auditor and the 2026-2027 Estimate of Needs (S.A.&I. Form 2661R06) and 2026-2027 Publication Sheet (S.A.&I. Form 2662R06, Exhibit "Z") to be included in the form prescribed by the State of Oklahoma for the Frontier School District.

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. We will utilize information that is your representation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

We will conduct our compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the company's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example cancelled checks or bank images); or other procedures ordinarily performed in an audit. Accordingly, we will not express an opinion or provide any assurance regarding the financial statements being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our compilation procedures, that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue reports such statements and schedules as a result of this engagement.

You are responsible for making all management decisions and performing all management functions, and for designating an individual who possesses suitable skill, knowledge, or experience to oversee any services we provide. In addition, you are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Bill W. Turner, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate that our fees for these services will not exceed \$4,500 for the financial statements and supporting workpapers and \$3,500 for the estimate of needs. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

TURNER & ASSOCIATES, PLC

Turner & Associates, PLC
Certified Public Accountants

Acknowledged: Frontier School District

By: *[Signature]*

Title: *Superintendent*

Date: *4-13-26*



Kelli Beguin <kelli.beguin@frontierok.com>

Barn Surplus

1 message

Grant Williams <grant.williams@frontierok.com>

Tue, Mar 10, 2026 at 9:54 AM

To: Erron Kauk <erron.kauk@frontierok.com>, Kelli Beguin <kelli.beguin@frontierok.com>

Kitchen Mixer
Mop Machine
Roller skates
Desks
Tire Machine
Mobile science sink/cabinet
Double Oven

--

Grant Williams
Frontier Schools
Red Rock, OK 74651
580-723-4360

Summer School Teacher/Help List 2026

Teachers/Subs Aides May 11-29

TARA KAUK
BRANDY HOUSKA
JULIE SULLINS
MADISON BLACK
RANDY REED
MEGAN MCCORKLE
KATY HUDSON
JOY HATCHETT
BROOKLYN FAIRES
PAYTON STEPHENS
GRETCHEN PITTS
JONI NEITZLER
CALLI SPIDELL
DIANNA JONES
JENNIFER CORBIN

Kitchen Staff May 11-June 4

Alicia Ingmire (6/1-6/4)
Precy Frank
Charlie Frank
William Frank

Bus Driver May 11-29

Yexenia Ramirez

Book Bus May 11-30

Nicole Totten
Ernie Hamilton

Driver's Ed

Susan Hamand

Maintenance Help

Katy Hudson

Student Help

\$10 per hour; maximum 32 hours per week (2-4)

| April 13 2026 FY27 SCHEDULE A CERTIFIED STAFF | April 13 2026 FY27 SCHEDULE B ADJUNCT | April 13 2026 FY27 SCHEDULE C SUPPORT STAFF | Retiring | ADMINISTRATION |
|---|---|---|----------------------|-------------------------------|
| Tessa Anderson | Pearle Cramer | Kelli Beguin | Michelle Humble RT | Casie Brannon Rehired 2/10/26 |
| Alan Bell | Ricky Cramer | Jaron Black | Elaine Vardeman - RT | Lori Cooksey Rehired 2/10/26 |
| Megan Campbell-Miller | | Madison Black | | Erron Kauk Rehired 1/12/26 |
| Cheryl Chilton | | Domingo Flores | | Eric Spidell Rehired 2/10/26 |
| Sherry Cochrane | | Melody Flores RT | | |
| Jennifer Corbin | | Precy Frank | | |
| Ashley Cox (Cook) | | Charles Frank | | |
| Kelyn Diesel | | William Frank | | |
| Amber Eakins | | Ernie Hamilton | | |
| Milagros Fonseca | | Katy Hudson | | |
| Kathy Golay RT | | Alicia Ingmire | | |
| Pamela Goodman | | Carlyn Ingmire | | |
| Joshua Gottfried | | Brooklyn Farias | | |
| Susan Hamand RT | | Mindy Linn | | |
| William Hamand RT | | Whitney Malaska | | |
| Josie Harrington | | Winifred Malaska | | |
| Joy Hatchett | | Adelina McLain | | |
| Brandy Houska | | Chris Plumley | | |
| Samantha Ingmire | | Ronald Plumley Jr. | | |
| Dianna Jones | | Ashley Potter | | |
| Tara Kauk | | Jessica Potter | | |
| Megan McCorkle | | John Pratt RT (Bus Dr) | | |
| Kristi Myers | | Lacy Pratt | | |
| Joni Neitzler | | Ryan Pratt | | |
| Tracy Pickering | | Yexenia Rameriz | | |
| Gretchen Pitts | | Kaelyn Roberts (Potter) | | |
| ShaRanda Reed | | Josh Robertson | | |
| Jacqueline Rose | | Juana Robles | | |
| Lacy Schubert (McDaniel) | | Lacey Sisco | | |
| Tera Sneath | | Jennifer Smith | | |
| Calli Spidell | | Elisha Sullins | | |
| Clay Stephens RT | | Nicole Totten | | |

| | | | | | | |
|---------------------|--|-------------|--|--|--|--|
| Payton Stephens | | Ross Waters | | | | |
| Sam Stephens | | | | | | |
| Julie Sullins | | | | | | |
| Victoria Titsworth | | | | | | |
| Kelle Vernon-RT | | | | | | |
| Ashley Weckstein | | | | | | |
| Robert Weckstein RT | | | | | | |
| Grant Williams | | | | | | |
| Kevin Wolfe | | | | | | |