

Southington Board of Education Meeting

Thursday, May 11, 2023 6:30 PM
John Weichsel Municipal Center Public Assembly Room
200 North Main Street
Southington, CT 06489



COMMITTEE OF THE WHOLE - OPERATIONS

1. CALL TO ORDER
2. Executive Session
 - a. Student Matters
 - b. Personnel Matters
 - c. Legal Matter
3. Reconvene Meeting - Regular Session 7:00 p.m.
4. Pledge of Allegiance
5. Celebration of Excellence - CyberKnights Presentation
6. Approval of Minutes - April 27, 2023
7. Public Communications
 - a. Communications from Student Board Representatives
 - b. Communications from Board of Education
 - c. Communications from Administration
 - d. Communications from Public - Agenda Items Only
8. Superintendent's Report
 - a. Personnel Report
9. Old Business
 - a. Town Government Communications
 - b. ConEd Battery Storage Project - Tabled from April 27, 2023 Meeting
10. New Business
 - a. Approval of Out of State/Overnight Field Trip - SHS - Austria, Germany and Switzerland
11. Public Communications
 - a. Public
12. Adjournment

The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

**SOUTHINGTON BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

**REGULAR MEETING
APRIL 27, 2023**

The regular meeting of the Southington Board of Education (Committee of the Whole - Operations) was held on Thursday, April 27, 2023, at 7:00 p.m. as a public meeting in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with an Executive Session preceding at 6:30 p.m.

1. CALL TO ORDER

Mrs. Colleen Clark, Chairperson, called the meeting to order at 6:34 p.m.

Board members present: Mrs. Dawn Anastasio, Mr. Joseph Baczewski, Mr. Sean Carson, Mr. James Chrzanowski, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Zaya Oshana

Board members absent: Mrs. Terri Carmody, Mr. Jasper Williams

Cabinet administrators present: Mr. Steve Madancy, Superintendent of Schools, and Mr. Frank Pepe, Assistant Superintendent (*left executive session at 6:42 p.m.*)

2. EXECUTIVE SESSION – Unaffiliated Compensation, SAA (Southington Administrators Association) Contract Language, Student Matters

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

“Move to go into Executive Session, excluding the public and the press, for the purpose of discussing Unaffiliated Compensation, SAA Contract Language, and Student Matters, and upon conclusion reconvene to public session.”

Motion carried unanimously by voice vote.

Mrs. Clark ended Executive Session at 7:01 p.m.

The Regular Board Meeting was reconvened at 7:08 p.m.

3. RECONVENE MEETING – REGULAR SESSION

Board members present: Mrs. Dawn Anastasio, Mr. Joseph Baczewski, Mr. Sean Carson, Mr. James Chrzanowski, Mrs. Colleen Clark, Mr. David Derynoski, Mr. Zaya Oshana

Board members absent: Mrs. Terri Carmody, Mr. Jasper Williams

Cabinet administrators present: Mr. Steven Madancy, Superintendent of Schools; Mr. Frank Pepe, Assistant Superintendent; Mrs. Jennifer Mellitt, Director of Business & Finance

Student Representatives Angelina Miacci, Uptej Singh, and Ryan Ogren were absent.

4. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

The American Legion veterans in the audience led in reciting the Pledge of Allegiance.

Mrs. Clark called for a moment of silence in memory of:

Nellie Shepard, passed away on March 27, 2023. She was a former chemistry and physics teacher at Southington High School for 31 years until her retirement in 1989.

Robert Smith, former Purchasing Agent for the Southington Public Schools from July 1974 to October 2006, passed away on April 18, 2023.

Bill Chisholm, dedicated Culinary Arts Teacher in the Family & Consumer Science Department at Southington High School since August of 2010, passed away April 25.

5. CELEBRATION OF EXCELLENCE

a. Oratorical Contest Winner – Amanda Thompson

Southington High School senior, Amanda Thompson, shared that her topics to speak on the Constitution at the 2023 Oratorical Contest, sponsored by the American Legion, were the first and second amendments and taxes. She will be attending the University of New Haven next year. Ms. Thompson was presented with a Certificate of Excellence from the Board members.

b. Veterans Recognition Award to J. F. Kennedy Middle School

Mr. Stephen Armstrong from the State Department of Education / Department of Veterans Affairs and co-presenters from the Southington American Legion Veterans Committee (Sgt. First Class Steve Pintarich, Sgt Major Steve McCarty, and Specialist Wayne White), presented Amy Perry, Social Studies Teacher, with a plaque for her “Remembering Our Veterans” Program at J. F. Kennedy Middle School. Mr. Armstrong noted that Amy Perry’s program at Kennedy Middle School was the best in the state in conjunction with the Southington American Legion Committee. Mr. Armstrong presented Ms. Perry with a plaque from the state.

Sgt. First Class Pintarich announced that the American Legion and Women’s Auxiliary were accepting applications for Boys & Girls State for students between their junior and senior year go away for a week and learn about the governments in different towns. Another program is Connecticut State Police Youth Week for students between their junior and senior years attend the State Police Academy for a week in classes and experiences with the Police Cadets. He asked the Board to promote those programs at the high school.

Mrs. Clark called for a brief recess at 7:23 p.m.

Mrs. Clark reconvened the regular meeting at 7:35 p.m.

6. APPROVAL OF MINUTES – March 23, 2023

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

“Move to approve the regular Board of Education Minutes of March 23, 2023, as submitted.”

Motion carried unanimously by voice vote.

7. PUBLIC COMMUNICATIONS

a. Communications from Student Board Representatives

The three Student Representatives were absent. Ms. Amanda Thompson spoke about her Southington High School Foreign Field Trip to London, Paris and Normandy during Spring Break and brought back boxes of French Shortbread from Mont St. Michel Abbey that she distributed to the Board members along with a thank you card.

b. Communications from Board Members

Mr. Baczewski spoke about the Silver Star Band performance held at the high school along with the Southington High School Concerts held the past week. He congratulated the bands and Mrs. Sara Ossias, SHS Band Director, for these successful programs.

Mr. Oshana addressed the Budget Public Hearing on Monday, April 24 and Safety-related Capital Plan needs. He noted that the Chair of the Board of Finance stated at the hearing that there was \$7 million of excess rainy-day funds that could be used for capital needs immediately to address safety concerns. He asked the Superintendent and Mrs. Clark to put a list together of safety items that were on the original BOE Capital Plan and put on the back burner to discuss in Executive Session with the Board of Finance. Mr. Madancy will put a list together for Executive Session at the next BOE meeting.

Mrs. Clark remarked on the middle school performance of “Matilda” and the very talented cast who put on an amazing production. She congratulated Mr. Christopher Palmieri, DePaolo Middle School Principal and Director of the joint middle school drama productions.

c. Communications from Administration

1. Team 195: Mr. Madancy thanked the mentors and community volunteers for their contributions to Robotics Team 195 and their competitions. He noted that the Blue Knights Robotics Team was sought after by other national and world teams in building alliances at competitions. The team had another successful season. Team 195 will be invited to the first BOE meeting in May to give a demonstration to the Board.

2. NAMM Music Award: Mr. Madancy announced that Southington received a “Best Community for Music Education Award” from the National Association of Music Merchants (NAMM).

3. SHS Softball Field: Mr. Madancy thanked Jonathan Gombotz and the SHS Softball Booster Club who were instrumental in raising funds for the SHS Softball field regulation fence that will be installed the first week in May. The current softball field fence is not regulation.

4. Innovation Grant Submission: Mr. Madancy explained that the Summer School Program for the past couple of years used the ARRP ESSER funds as part of COVID recovery that the district will no longer be receiving. This grant is for \$141,000 in partnership with the Southington-Cheshire YMCA that would provide free classes, meals, transportation, and an afternoon at Camp Sloper for students who attend free of cost, if awarded the grant.

d. Communication from Public – Agenda Items Only

There were two (2) speakers who came to the podium:

Christopher Robertson, 47 Cowles Avenue, stated that he was a former Fire Commissioner and was concerned with how the world was changing and that he had public safety and security concerns at the schools using outside cleaning contractors where they do not know who is cleaning the schools. He asked the Board to table the Contracted Custodial Services

on tonight's agenda and that the BOE hire their own inhouse cleaning staff. He stated that the Board was not saving money by using contracted cleaners. He addressed healthy green cleaning.

Seth Korn, 8 Yorktown Road, was concerned about delaying the Elementary Facilities Projects another year when Kelley Elementary School is in dire need of a new building or renovation now and that it was not equitable with other elementary schools in town that have already been Renovated-to-New. He stated that he attended the Elementary Facility Projects meetings and noted the reasons why the Southington BOE is delaying another year on acting on the four scenarios presented by SLAM. He pointed out that other school districts were moving forward with school building projects. He asked the Board of Education members and town leaders to tour Kelley School and the Districtwide Facilities Committee to call for an emergency meeting to apply for the state grant before the June 2023 deadline to move forward with the projects, which are overdue.

8. COMMITTEE REPORTS

a. District-wide Facilities Committee Meeting – April 4, 2023

Mr. Madancy reported that the committee met and discussed the recent Community Forum and BOE meeting follow-up. He sent out the two prior presentations done for the BOE by SLAM Collaborative on Enrollment and Facilities and had a link added to the school district website with all associated Elementary Project information and costs. The committee discussed the complexities and tight timelines for grant application submission, referendum, and endorsing any specific scenario due to a list of concerns and uncertainties. Due to these concerns, the committee reached a consensus to hold off on a June 2023 application submission for school construction and discussed consideration of a May 2024 Special Referendum with a June 2024 application submission or to wait until 2025. The committee discussed a Master Districtwide Facilities Plan prioritizing all projects and costs to better inform the community of needs.

The Board members spoke at length regarding the need to identify the size of school for construction to apply for the state grant (which determines reimbursement rate), the challenge of closing a school, acknowledging old schools were not the same as new schools but were being well maintained, rumor of declining enrollment when it's increasing, no scenario of what to do with Flanders School if it is not closed, debt service, state-level leadership problems, other possible scenarios, facilities management, example of building the new Southington Library and inflation costs resulting in building smaller, communication between the town boards, no one wanted to delay longer because facts will change but not enough detailed information to sell to community at this time, going to referendum in November and failing, waiting until next year when other big town projects such as road repaving will be on the referendum as part of the town's plan, having a Special Referendum in April/May 2024 regarding school projects that will give more time to present to the community and the importance of not waiting another year.

b. Finance Committee Meeting – April 20, 2023

Mr. Chrzanowski reported that the Finance Committee met virtually and discussed two contracted custodial services bid awards #2024-06 for SHS (Summer only) and #2024-05 for DePaolo, Kennedy Middle Schools and Derynoski Elementary School (12 months).

1. Bid Award #2024-05: Contracted Custodial Services – JAD, JFK & DES

MOTION: by Mr. Chrzanowski, seconded by Mr. Derynoski:

“Move to award Bid #2024-05: Contracted Custodial Services – JAD, JFK & DES to Champion Maintenance & Construction of Fairfield, Connecticut.”

Motion carried unanimously by voice vote.

2. Bid Award #2024-06: Contracted Custodial Services – SHS

MOTION: by Mr. Chrzanowski, seconded by Mr. Baczewski:

“Move to award Bid #2024-06: Contracted Custodial Services at Southington High School for the summer only to Coastal Cleaning of Stratford, Connecticut.”

Mr. Oshana questioned the process of how the firms were vetted and performance monitored for the public’s knowledge. Mrs. Mellitt acknowledged that there is language in the bid document that refers to the Connecticut Public Act 16-67, which requires background checks for new school employees with a subsection that refers to vendors in schools. The vendors are responsible for doing background checks and the custodial cleaning at the high school is only over the summer months and they report to the SHS Head Custodian who is a school employee. The contracted cleaning at JAD, JFK and Derynoski Elementary school takes place in the evenings when all the school night custodians are on site to oversee the contracted custodians. Mr. Baczewski questioned if copies of the background checks of contracted custodians were on file in central office and spot checked to see if contracted custodians were in compliance.

Motion carried unanimously by voice vote.

3. YMCA Before & After Care Program Rates 2023-2024

MOTION: by Mr. Chrzanowski, seconded by Mr. Derynoski:

“Move to approve the 2023-2024 YMCA Rates, as recommended by the Finance Committee.”

Motion carried unanimously by voice vote.

Mr. Chrzanowski reported that the Finance Committee discussed a financial update through April 20, 2023 with several changes from the previous update. The district does not anticipate having a large surplus at the end of June.

4. Selected Physical Therapy Three-Year Contract Extension

Mr. Chrzanowski reported that the Selected Physical Therapy Contract Extension included language stating that Laurie Martin will continue as Athletic Trainer assigned to Southington.

MOTION: by Mr. Chrzanowski, seconded by Mr. Carson:

“Move to approve the three-year contract extension with Select Physical Therapy, as recommended by the Finance Committee.”

Motion carried unanimously by voice vote.

5. Mobile Device Management Five-Year Agreement

MOTION: by Mr. Chrzanowski, seconded by Mr. Derynoski:

“Move to approve the five-year agreement for Mobile Device Management Software through SHI, as recommended by the Finance Department.”

Motion carried unanimously by voice vote.

Mr. Chrzanowski reported that the committee received an update on the Town Self-Insurance meeting of April 19 and that the March claims paid, and claims incurred, were higher than budgeted and higher than March of the prior year. No adjustments were proposed to the 2023-2024 budget.

9. SUPERINTENDENT’S REPORT

a. Personnel Report

MOTION: by Mr. Derynoski, seconded by Mr. Baczewski:

“Move to approve the Personnel Report, as submitted.”

Motion carried unanimously by voice vote.

10. OLD BUSINESS

a. Town Government Communications

Mrs. Clark thanked the Town Councilors who visited the high school and Hatton Elementary School to see first-hand what is happening in the schools.

b. Policy 4118.5 – Responsible Use of Staff Technology – Second Reading

MOTION: by Mr. Oshana, seconded by Mr. Baczewski:

“Move that the Board of Education approve Policy 4118.5, as presented by the Policy & Personnel Committee.”

Motion carried unanimously by voice vote.

c. Policy 4118.7 – Social Networking – Second Reading

MOTION: by Mr. Oshana, seconded by Mr. Baczewski:

“Move that the Board of Education approve Policy 4118.7, as presented by the Policy & Personnel Committee.”

Motion carried unanimously by voice vote.

d. Policy 5131.2 – Use of Private Technology Devices by Students – Second Reading

MOTION: by Mr. Oshana, seconded by Mr. Baczewski:

“Move that the Board of Education approve Policy 5131.2, as presented by the Policy & Personnel Committee.”

Motion carried unanimously by voice vote.

e. Policy 6141.9 – Responsible Use of Technology – Second Reading

MOTION: by Mr. Oshana, seconded by Mr. Baczewski:

“Move that the Board of Education approve Policy 6141.9, as presented by the Policy & Personnel Committee.”

Motion carried unanimously by voice vote.

f. Policy 6141.10 – Bring Your Own Device Policy (BYOD) and Protocol for Use in Schools – Second Reading

MOTION: by Mr. Oshana, seconded by Mr. Baczewski:

“Move that the Board of Education approve Policy 6141.10, as presented by the Policy & Personnel Committee.”

Motion carried unanimously by voice vote.

g. SHS – Asian Studies Course – Second Reading

MOTION: by Mrs. Anastasio, seconded by Mr. Baczewski:

“Move that the Board of Education approves the SHS – Asian Students Course, as presented by the Curriculum & Instruction Committee.”

Motion carried unanimously by voice vote.

h. SHS – Criminal Justice Course Proposal – Second Reading

MOTION: by Mrs. Anastasio, seconded by Mr. Baczewski:

“Move that the Board of Education approves the SHS – Criminal Justice Course Proposal, as presented by the Curriculum & Instruction Committee.”

Motion carried unanimously by voice vote.

11. NEW BUSINESS

a. NEASC Reaccreditation Report

Mr. Madancy thanked teachers and NEASC Co-Chairs Kari Luise-Peschal and Michael Gagnon, faculty, staff, and administrators who did an outstanding job. He noted that the report was favorable and that there were areas for growth. It was a process that went through three (3) high school principals ending with Mr. Crocco.

Mr. Michael Crocco, SHS Principal, and Mrs. Amy Zappone, Director of Teaching & Learning for Secondary Education, gave a PowerPoint presentation (*Attachment #1*). The overview on the NEASC Reaccreditation Report highlighted the NEASC Mission and Goals, purpose and process, recommendations from NEASC, status updates and next steps. They spoke in detail and at length about the NEASC Accreditation Standards Elements 1) Learning Culture (Safe Environment and Mission & Vision), 2) Student Learning, 3) Professional Learning, 4) Learning Support and 5) Learning Resources. The presentation included Foundational Element Ratings that meet or do not meet standards and NEASC recommendations for each of the Standards Elements. Mr. Crocco noted that he was a NEASC Commissioner prior to coming to Southington. Addressed were the priority areas, BKAPP (Blue Knights Advisory & Portfolio Program), Elective Course Requests for the 2023-2024 school year and the reason that students would not be able to obtain all their elective course requests. The electives included college and career additions. Noted was that the high school will be shifting to Block scheduling for the 2023-2024 school year to provide more opportunities during the day.

The Board members discussed curriculum design, next steps, state requirement of three additional credits needed to graduate, students not being able to obtain all course requests due to enrollment caps, staffing levels and challenges, a level services budget with no new personnel, electives to include the medical field / CNA (Certified Nursing Assistants) that Mr. Baczewski

has been requesting for years, how students were selected for elective courses (giving priority to seniors and software algorithms), curriculum tying into the Vision of a Graduate, grading, and Capstone projects. Mrs. Clark stated that it was a great report and presentation and thanked everyone involved in the NEASC Reaccreditation.

b. Titan Presentation of ConEd Battery Storage Project

Mr. Peter Romano, Director of Operations, introduced Adam Teff, Titan Energy Consultant for the town, along with Gregg Carey a representative from RWE Energy (ConEdison), who gave a PowerPoint presentation (*Attachment #2*). The town of Southington is considering an agreement with RWE Clean Energy to lease property at Joseph A. DePaolo and John F. Kennedy Middle Schools for a battery storage system that would pull power off the grid at night and dispense power into the school during the day with a rate decrease on the power consumption from Eversource. The concern is leasing a piece of school property for the batteries. Southington Water Pollution Control has approved batteries to be placed on their land. Mr. Teff explained in detail Titan Energy's role with the town to keep energy costs low, including the solar panel program, and now this iteration of battery pack storage. The PowerPoint presentation included an overview of the RWE Energy company located in Valhalla, New York, which is a private energy utility; RWE proposal for owning, operating and maintaining a battery on site, at no cost to the schools, and in exchange for leasing the property (10-20 years) RWE would offer a low risk and high potential long-term revenue stream by paying an annual lease payment and dispatching the battery to reduce the school district's utility bill; size and layout at each middle school; proposed lease payment of \$25,000/year for each school subject to terms of a tax agreement with the Town; the project development process and benefits to the town. There would be no cost to install and operate the battery storage project which would generate new annual revenues to the town and backup power to the schools in case of an outage.

Mr. Derynoski, Mr. Baczewski, Mr. Carson, and Mr. Oshana had many questions regarding the safety, security and placement of the AC battery packs (locked chain link fence as far away from schools as possible), access to battery packs, cost to RWE to purchase a battery pack (\$2-3 million with supply and demand of Tesla Batteries difficult), batteries catching fire (.01%), revenue to the town, off gassing, receiving fire department and planning & zoning input, lifespan (20 years), responsibility for the equipment (RWE), RWE annual revenue (8-10%), Eversource vs. RWE, where the power source comes from and who pays for it, why RWE is in the equation if Eversource is power supplier (state incentive to private utilities to keep cost down), payments from state to RWE (administered by the Connecticut Green Bank), defined payments, federal tax benefits to town, why school property and facilities vs. other town property or an industrial/commercial site (location on the grid and long term ability), lease payments for a small piece of unused land 950 sq. ft., who pays for power source, benefit to RWE, BOE need to make an informed decision for the community and a long-term agreement.

Mr. Oshana stated that this was the first time the Board had looked at this information. He requested to table this agenda item and that the Board put together a list of questions regarding specific data.

MOTION: by Mr. Oshana, seconded by Mrs. Anastasio:

“Move to table.”

Roll Call Vote: YES – Mrs. Anastasio, Mr. Baczewski, Mr. Carson, Mr. Chrzanowski, Mr. Derynoski, Mr. Oshana, Mrs. Clark.

Motion carried unanimously to table.

c. Approval of Out-of-State/Overnight Field Trips**1. SHS – Beijing and Chengdu, China**

Mr. Oshana had concerns regarding the China trip and the current world problems. Mrs. Tina Riccio, SHS World Language Department Chair, explained that student and staff safety always comes first and that cancellation insurance is purchased by all students. SHS students had taken a trip to China in the past. The Board also reserves the right to cancel the trip at any time. She pointed out that she watches the news in three languages (English, Spanish & Italian) and that news is presented differently in the different languages and cultures and somewhere in-between them all is the truth. She is also linked to the State Department and at any time she can tell if there is a threat anywhere in the world. Also, the United States could be looked at by other countries as the most dangerous country to visit right now. Mr. Carson questioned the Board's required vote to cancel the trip. Mr. Derynoski pointed out that in the past the Board gave the Superintendent the authority to act on behalf of the Board in the event of a situation, which was done with COVID.

2. SHS – Madrid and Salamanca, Spain**3. SHS – Paris and Normandy**

MOTION: by Mr. Derynoski, seconded by Mr. Baczewski:

“Move to approve the Trips as presented for 2024.”

Motion carried unanimously by voice vote.

d. Adoption of 2024 Board of Education Meeting Dates

MOTION: by Mr. Derynoski, seconded by Mr. Baczewski:

“Move that the proposed regular Board of Education meeting dates for 2024 be approved.”

Motion carried unanimously by voice vote.

12. PUBLIC COMMUNICATIONS**a. Communications from Public on Non-Agenda Items**

Mr. Michael Riccio, former Town Councilor, addressed the RWE battery packs and calculated that it was \$30 a square foot for 950 sq. ft. and believed that it was a good number. He thought that if the Board could get comfortable with the safety concerns then it would be a no brainer and free money. It is different than the Solar Program and a straight lease payment in an area not generating any revenue right now.

13. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mr. Baczewski:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 10:15 p.m.

Respectfully submitted,

Linda Blanchard

Recording Secretary

Southington Public Schools

ATTACHMENT #1

NEASC Reaccreditation Report



NEASC Updates 4-27-23.pdf

ATTACHMENT #2

Titan Presentation of Battery Storage Project



Titan Program Overview 4-27-23 v4.2.pdf

Board of Education

Administrative Report

May 11, 2023



1. SHS WL Trip to Dominican Republic

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date May 2023
Decision Requested X Agenda Code 9 a

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for the 2022-2023 school year. This report includes activity for the month of April 2023.

Background: The human resource department provides the Board of Education with a monthly update of personnel additions/reductions/changes.

Alternative Strategies: _____

Cost (if applicable): N/A **Funding Source:** Board of Education

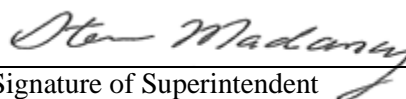
Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Board of Education approve the Personnel Report as submitted by the human resource department.



Signature of Staff Member Submitting Report



Signature of Superintendent

Included:
Personnel Report
Agenda –April 2023

**Personnel Report
April 2023**

APPOINTMENTS

	NAME	POSITION	SCHOOL	FTE	EFFECTIVE	DEGREE	SALARY
CLASS	Ray, Brandon	Custodian, PT	SHS	.49	4-17-2023	N/A	\$15.94
CERT	Salamida, Maeve	English Teacher	SHS	1.0	4-27-2023	BA	\$50,000
CERT	Wayton, Matthew	Special Ed. Teacher	SHS	1.0	4-24-2023	6th	\$67,000

RESIGNATIONS/RETIREMENTS

	NAME	POSITION	SCHOOL	EFFECTIVE	YRS	RET/RES
CERT	Boulanger, Michelle	Phys. Ed/Health Teacher	SHS	6-30-2023	2	RESIGN
CLASS	Butlien, Jeremie	Literacy Tutor	JFK	4-28-2023	1	RESIGN
CERT	Dranginis, Ashlie	Math Teacher	SHS	6-15-2023	2	RESIGN
CERT	Engelhard, Jaime	Grade 2 Teacher	FES	6-30-2023	11	RESIGN
CERT	Escarfullery, Nicole	English Teacher	SHS	6-15-2023	1	RESIGN
CLASS	Garcia Rosas, Alberto	Custodian, PT	KSA/SHS	4-15-2023	3	RESIGN
CERT	Gariepy, Susan	Principal	SEES	6-30-2023	1	RESIGN
CLASS	Hartman, Kira	Paraeducator, PT	KES	4-7-2023	2 mo.	RESIGN
CLASS	Hill, Kaiya	Accounting Manager	CO	4-22-2023	2	RESIGN
CERT	Langlois, Richard	English Teacher	SHS	4-22-2023	14	RESIGN
CLASS	Lewis, Jennica	Custodian, PT	DES	4-21-2023	3 mo.	RESIGN
CLASS	Macri, Eileen	Paraeducator, FT	TES	6-15-2023	19	RETIRE
CLASS	O'Keefe, Taylor	ABA, FT SPACE	HES	4-29-2023	4	RESIGN
CLASS	Roman, Sharon	Security Attendant, FT	SHS	4-18-2023	4	RESIGN
CLASS	Thompson, Phyllis	Paraeducator. FT	HES	6-30-2023	23	RETIRE

ASSIGNMENT CHANGE

NAME	FROM (PREVIOUS ASSIGN)		TO (NEW ASSIGN)		
	POSITION/SCHOOL	FTE	POSITION/SCHOOL	FTE	EFFECTIVE
Ricciardi, Robert	Custodian, PT, SHS	.49	Custodian, PT, DES	.49	5-8-2023

TRANSFERS

CERT NAME	FROM (PREVIOUS ASSIGN)		TO (NEW ASSIGN)		
	POSITION/SCHOOL	FTE	POSITION/SCHOOL	FTE	EFFECTIVE
• <i>None to Report</i>					

STIPENDS

COACHING

Resignations/Non-Renewals

- *None to report*

Appointments

Cozza, Jena	Freshman Softball Coach	SHS
Swim, Travis	Asst Boys' Lacrosse Coach	SHS
Watson, Jillian	Asst Girls' Tennis Coach	SHS

OTHER

Resignations/Non-Renewals

Hosmer, Elizabeth	Key Club	SHS	RESIGN
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Appointments

Allenback, Heather	Interim Associate Dir Summer School, MS	JAD/JFK
Carey, William	MS Curriculum, Tech Ed	JAD/ JFK

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date May 11, 2023

Decision Requested X Agenda Code 9 b.

AGENDA REPORTING FORM

Agenda Topic: ConEd Battery Storage Project

Summary of Issue: The Town of Southington is considering entering into an agreement with RWE to lease property at Joseph A. DePaolo and John F. Kennedy Middle Schools for a battery storage system.

Background: N/A

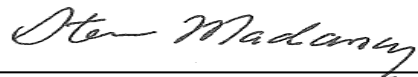
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: TBD

Ending Date of Program or Project: TBD

Recommendation or Comment: Move that the Board of Education approve moving forward with the concept of the RWE property lease for the battery storage system at Joseph A DePaolo and John F. Kennedy Middle Schools to be considered by the Town Council.



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date May 11, 2023

Decision Requested X

Agenda Code 10 a.

AGENDA REPORTING FORM

Agenda Topic: Out of State: Approval of Out of State/Overnight Field Trip

Summary of Issue: The Board of Education must give approval for field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented here is the following trip:

- SHS – Grades 9-12, Students Interested in Foreign Travel - Austria, Germany & Switzerland
 - 4/4/24 - 4/13/24

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** _____

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

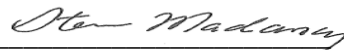
Recommendation or Comment: Move that the Board of Education approve the field trip request as presented by the administration.

Titles of Attachments:

1. Field Trip Application



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**Southington High School
Grades 9-12, Students Interested in Foreign Travel**

Austria, Germany & Switzerland

(4/4/24 – 4/13/24)

Application for Out-of-State/In-State/Overnight Field Trip

Submit to Assistant Superintendent

Date: 4/25/2023

Out of State: Yes No
Overnight: Yes No

Miles Round Trip: 8,058

Southington High School School Grades 9,10,11,12 Students interested in foreign travel April Vacation 2024 (4/4/2024) Date of Trip

Name and Address of Destination Austria, Germany & Switzerland

Reasons for Field Trip To provide students with an opportunity to explore the culture and history of Austria, Germany & Switzerland. There will be special focus on historical events of WWI and WWII.

Itinerary (attach if needed) Attached

Departure Date/Time Date: 4/4/2024 Time:TBD Return Date/Time Date: 4/13/2024 Time: TBD

Type of Field Trip (Required Ratio – Student : Teacher/Chaperone):

Academic (15:1) Non-Academic (10:1) Abroad (8:1)

#of Students: Approximately 20 #of Teachers/Chaperones :1 for every 8 students #of Buses 1

Have definite arrangements been made at the field trip destination? Yes No

Have met with nurse to address student health needs.

Nurse's Signature _____ Date _____

(TRIPS REQUIRING BOE APPROVAL ONLY) - Have NOT met with the nurse. Will meet with the nurse to address student health needs when the student roster is complete. This meeting will take place approximately one-month prior to the scheduled trip.

Destination is handicap accessible: Yes No Lift Van Needed? Yes No

COST AND FINANCING

Source of Funds	Totals	Additional Notes
TOTAL Anticipated Cost of Trip	\$4,151.00	EF Tour Price: \$3,399.00
Board of Education Contribution	\$0	Cancel-at-any-time Insurance \$490.00
Other	\$0	Bus to U.S. airport \$132.00
Fundraising Activity	(\$TBD)	Tips for tour guide and bus driver \$100.00
BALANCE	\$83,020.00	Added Excursions \$30.00
Student Contribution		Once we are able to discuss this trip with students, we will determine interest in appropriate fundraising.
Transportation	\$2,650.00	Estimated cost based on approximate number of students
		20 Students @ \$132.00 around trip transportation to New York area airport. Price will depend on the number of students.

20 Students @ \$83,020.00 cost includes round trip plane tickets, full-time tour director, sightseeing with local tour guide; Entrance fee: Schönbrunn Palace; Classical concert in Vienna; Dachau; Bavarian castle experience; Heidelberg Castle wine barrel; Swiss Alps experience; overnight stay in hotels, breakfast and dinner daily, travel by coach bus

Estimated cost based on approximate number of students

Entrance Fees, Room & Board \$83,020.00

TOTAL Cost of Trip to Each Student \$4,151.00

PRINT NAME AND SIGN

Teacher [Signature] K. Cavanaugh Date 4/26/2023

Dept. Head [Signature] M. Tunderman Date 4/26/23

Principal [Signature] M. Crocco Date 4/26/23

Comments _____

Assistant Superintendent [Signature] Date 4/27/23 Approved Not Approved

Board of Education Approval*** YES NO Date _____

Curricular Connection to Austria, Germany & Switzerland

A graduate of the Southington Public Schools will be college or career ready.

Austria, Germany & Switzerland

Student travel squarely aligns with our district's Vision of a Graduate by expanding participants' world views through firsthand experiences. It allows students to learn beyond the classroom, which pushes them to step outside of their comfort zone and to gain a new perspective on other cultures, language and environment. Travel teaches students to appreciate difference and diversity. This trip will provide students with a better understanding and appreciation for Central European countries. They will have the opportunity to witness a completely new way of life. Global travel also enhances a student's college application,

The district's Vision of a Graduate calls for graduates of the Southington Public Schools to be "college or career ready and prepared for life beyond by mastering the knowledge and demonstrating the skills to communicate effectively, think creatively and critically, and contribute to the global community." Certainly, traveling abroad provides students with enriching experiences and opportunities that have a lifelong impact.

EF description of tour: An age-old folkloric heritage is alive and well in the villages, towns, and big cities of Central Europe. Visiting the Glockenspiel in Munich and the spectacular Alpine mountains of Lucerne conjures up ancient stories and fables. And in Vienna, you can practically hear Mozart and Beethoven's symphonies as you walk in their footsteps.

Relevant National Council for the Social Studies Thematic Standards:

NCSS #1: Culture: *Understanding a people's way of life, language, customs, arts, belief systems, traditions, and how they evolve over time.*

NCSS #2: Time, Continuity, and Change: *Understanding the importance of understanding the past and key historical concepts, analytically and from various perspectives.*

NCSS #3: People, Places, and Environment: *Understanding the complex relationship between human beings and the environments within which they live and work.*

NCSS #5: Individuals, Groups, and Institutions: *Understanding the impact of educational, religious, social, and political groups and institutions and the integral roles they play in people's lives.*

NCSS #6 Power, Authority, and Governance: *Understanding the complex purposes and features of individuals and groups with respect to issues of power and government.*

NCSS #8: Science, Technology, and Society: *Understanding the significance of scientific discovery and technological change on people, the environment, and other systems.*

NCSS #9: Global Connections: *Understanding the critical importance of knowledge and awareness of politics, economics, geography, and culture on a global scale.*

Grade 10 World History

Unit 4: World War I

Relevant Curricular Enduring Understandings:

- There is interconnectivity between technology (Industrial Rev) and warfare
- Wars often lead to unintended consequences
- Desperate times propel desperate actions

Relevant Curricular Essential Question(s):

- What causes people to embrace war?

- How does technology affect warfare?
- Is war worth the cost?
- What causes people to seek change?

Relevant Curricular Content Vocabulary:

- Triple Alliance (Germany, Austria Hungary, Italy)
- Allied Powers
- Schlieffen Plan
- Central Powers
- Archduke Franz Ferdinand
- Kaiser Wilhelm II
- Alliances
- Switzerland's neutrality

Unit 6: World War II

Relevant Curricular Enduring Understandings:

- In certain circumstances, war is unavoidable
- Necessities dictate alliances
- Winners dictate the peace
- That war does not solve all problems.

Relevant Curricular Essential Questions:

- How does technology impact warfare?
- How did WWII alter the world's power structure?

Relevant Curricular Content Vocabulary:

- Nazi-Soviet Non-Aggression Pact
- Luftwaffe
- Appeasement
- Blitzkrieg
- A. Hitler
- Holocaust
- Axis v. Allies

Relevant Curricular Skill:

- Compare maps from different times during the war and make inferences based on the maps (1939-1942-1945)

Grade 9 Modern U.S. History WWII

Unit 4: World War II

Relevant Curricular Enduring Understandings:

- Totalitarian states threatened democracy around the world, which led to the U.S. assuming its role as a super power by becoming involved in World War II.
- The victories in Europe and the Pacific, along with the use of the Atomic Bomb allowed the United States to assume its new and powerful role as the supreme power on the world stage.

Relevant Curricular Essential Questions:

- How & why did conflict and cooperation develop during the 1940s?
- How did the rise of totalitarian states around the world lead to United States involvement in World War II?
- How did World War II prompt the changes that would significantly impact social, cultural, political, and economic advancements in society?
- How did World War II explain yet limit human rights at the same time? What is the human cost of war?
- How did World War II affirm the United States' role as a Superpower?

Relevant Curricular Content Vocabulary:

- Allies v. Axis
- A. Hitler
- Holocaust
- Victory in Europe Day
- Switzerland's neutrality

Unit 5: The Post War Foreign Policy/Domestic 1945-1963

Relevant Curricular Enduring Understandings:

- The decisions of our leaders can impact our relationship with other countries later on
- After WWII the U.S. emerged as a superpower, drawing the country into prolonged entanglement with world affairs.

Relevant Curricular Essential Questions:

- How did the United States lead the world in the battle against communism?
- To what extent was containment a success?

Relevant Curricular Content Vocabulary:

- Iron Curtain
- NATO
- Cold War
- Containment

Connections to other disciplines:

Math:

- Students will convert U.S. currency to Euro and Swiss Franc, weight/measurements, temperature
- Students will budget money for souvenirs
- Students will use 24-Hour Clock (Military Time)

Business:

Business Communication: Grades 11-12

- Students will communicate nonverbally in an international environment given a specific situation.

Music:

Music Appreciation from Bach to Rock: Grades 9-12

This one-semester course is designed for students interested in an overview of music history through listening and analysis. Featured composers include Bach, Beethoven, Mozart, and Rock musicians including Led Zeppelin, Rolling Stones, and The Dave Matthews Band. This course builds a listening repertoire for the high school musician.

Relevant Curricular Content Vocabulary:

- Classical Music
- Mozart
- Bach
- Beethoven



**EDUCATIONAL
TOURS**

Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/









This is also your tour number

AUSTRIA, GERMANY & SWITZERLAND

10 or 12 days | Vienna | Salzburg | Munich | Tyrol region | Liechtenstein | Lucerne | Heidelberg

An age-old folkloric heritage is alive and well in the villages, towns, and big cities of Central Europe. Visiting the Glockenspiel in Munich and the spectacular Alpine mountains of Lucerne conjures up ancient stories and fables. And in Vienna, you can practically hear Mozart and Beethoven's symphonies as you walk in their footsteps.

YOUR EXPERIENCE INCLUDES:

-  Full-time Tour Director
-  **Sightseeing:** 2 sightseeing tours led by expert, licensed local guides; 2 sightseeing tours led by your Tour Director (4 with extension); 1 walking tour
-  **Entrances:** Schönbrunn Palace; Classical concert in Vienna; Dachau; Bavarian castle experience; Heidelberg Castle wine barrel; Swiss Alps experience; with extension: Rhine River cruise; Cologne Cathedral; Museum of German History
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; 8 overnight stays in hotels with private bathrooms (10 with extension); European breakfast and dinner daily
-  

Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food; the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

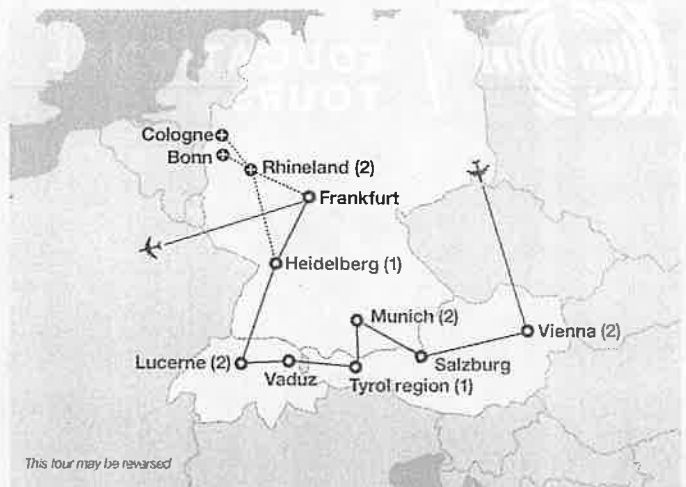
When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

— MELISSA, TRAVELER



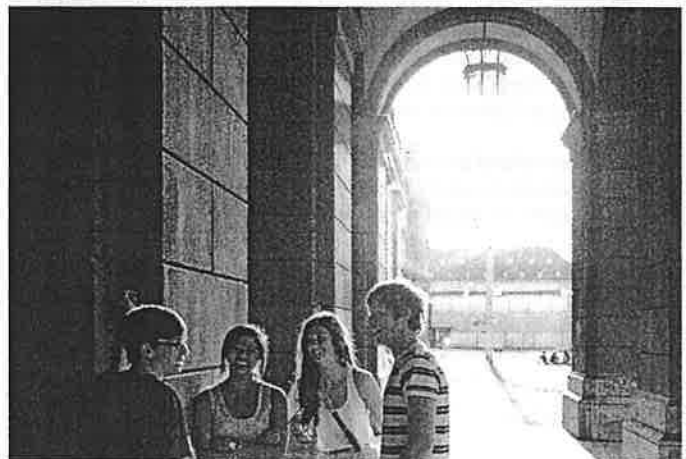
Via Twitter



Learn from your Tour Director and expert local guides.



Schönbrunn Palace



CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at eftours.com/

Your teacher's Tour Website



What you'll experience on your tour

Day 1: Fly overnight to Austria

Day 2: Vienna

- Meet your Tour Director at the airport in Vienna.
- Travel to Vienna, residence of the imperial court for six centuries. Vienna is marked with the seal of the powerful Habsburgs, a family who once ruled over half of Europe.

Day 3: Vienna

- Visit the Ringstrasse, a series of wide boulevards commissioned by Emperor Franz Josef in 1857, Parliament, and the flower-adorned City Hall during your expertly guided tour of Vienna.
- Visit Schönbrunn Palace, where Marie Antoinette spent her childhood. When the 6-year-old Mozart performed here he told the future Queen of France, "I'll marry you when I'm grown up!" After viewing the elegant interior, stroll through the palace's beautifully landscaped gardens.
- Attend an evening of classical music in one of Vienna's many traditional concert halls. Famed musicians such as Mozart, Beethoven, Haydn, Strauss, Brahms, and Schubert all have ties to the Austrian capital.
- Explore more of Vienna or
 - ☉ experience Viennese waltz dancing.
- Enjoy an authentic Wiener Schnitzel dinner.

Day 4: Vienna | Salzburg | Munich

- Travel to Salzburg.
- Get an introduction to Salzburg with your Tour Director.
- Time to see more of Salzburg or
 - ☉ take a *Sound of Music* tour.
- Continue on to Munich, where you'll experience the medieval to the modern.

Day 5: Munich

- During your expertly guided tour of Munich you'll see the Olympic Stadium, Marienplatz's neo-Gothic New Town Hall with its famous Glockenspiel, and the Residenz, former home of the Wittelsbach dukes of Bavaria.
- Visit Dachau, a WWII Nazi concentration camp built in 1933 and liberated by the allies in 1945 that now serves as a memorial museum.
- Stroll past the famous Hofbräuhaus, once the royal brewery of the Kingdom of Bavaria, on your walking tour of the city.

Day 6: Munich | Tyrol region

- Visit a Bavarian castle and admire the ornate halls built by European royalty.
- Travel to the Tyrol region.

Day 7: Tyrol region | Liechtenstein | Lucerne

- Make a stop in Liechtenstein.
- Continue to the Lucerne region, where the majestic Swiss Alps rise behind the shores of Lake Lucerne and provide the stunning backdrop to one of Switzerland's most picturesque cities.

Day 8: Lucerne

- During your tour of Lucerne you'll see the poignant Lion Monument, or Löwendenkmal, a sandstone statue commemorating the Swiss Guards slain in the 1792 Paris storming of the Tuileries. Follow Lucerne's winding, cobbled streets past fairy-tale houses to the Chapel Bridge, or Kapellbrücke. Stroll along this covered bridge, which dates back to medieval days, and admire the colorful murals overhead.
- Enjoy a thoroughly Swiss experience as you travel to the top of the Alps, take a boat across Lake Lucerne (seasonal), and ride a cog railway to either Mount Pilatus or Mount Rigi.
- Explore more of Lucerne or
 - ☉ attend a Swiss fondue evening.

Day 9: Lucerne | Heidelberg

- Travel along the Black Forest to Heidelberg.
- Take a tour of Heidelberg.
- Visit Heidelberg Castle wine barrel.

Day 10: Depart for home

☉ 2-DAY TOUR EXTENSION

Day 10: Rhineland

- Travel to the Rhineland.
- Take a Rhine River cruise (April-October).
- Take a tour of Koblenz, including Old Town.

Day 11: Cologne | Bonn | Rhineland

- Visit Cologne Cathedral.
- Travel to Bonn.
- Visit the Museum of German History.
- Create your own sweet souvenir bag at the Haribo Factory Store.

Day 12: Depart for home



My favorite European city; Lucerne Switzerland, #switzerland #lucerne #eftours

- ALYSSA, TRAVELER



Via Instagram

As my second trip with EF tours I didn't think it could get any better. I easily fell in love with the German and Austrian culture. Whether it was trying hot chocolate made with syrup for the first time or ice skating in Vienna, the only part I didn't enjoy was leaving. I recommend this trip to anyone who wants to fall in love with Europe.

- LEAH, TRAVELER



Tour review

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____
2. _____
3. _____

— The easiest ways to —
ENROLL TODAY



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eftours.com/enroll



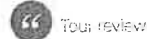
Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER



THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.





EDUCATIONAL
TOURS

International Travel Program Proposal

Southington High School / Keren Smith



Austria, Germany, and Switzerland - Spring 2024

eftours.com/VTR

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

- Pg. 2 **Safety**
- Pg. 4 **Liability protection**
- Pg. 6 **Affordability**
- Pg. 7 **Educational value**
- Pg. 8 **Itinerary specifics**
- Pg. 8 **Cost and payment options**
- Pg. 9 **Sample hotels**
- Pg. 10 **Sample meals**
- Pg. 11 **Next steps**

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

***For specific information on EF's response to COVID-19, visit [effours.com/covid](https://www.effours.com/covid)**

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response

Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team –

Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

Tour Consultant – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

COVID Care Promise

Provided to all groups

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Donation pages – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- **Expand their knowledge of the world around them**
- **Grow more confident and independent**
- **Understand new people, places, and cultures**
- **Discover more about themselves**

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full proposed travel date range: April 3-14, 2024

Requested travel dates: April 4-13

Program Price ¹ \$3,569

Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Quote created on 4/24/2023

Salzburg Sound of Music Tour \$30

Global Travel Protection Plus Plan \$490

Early Enrollment Discount -\$200

EF's Peace of Mind Program * Free

¹ Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at eftours.com/baggage. All prices subject to verification by EF Tour Consultant. To view EF's Booking Conditions, visit eftours.com/bc. Some countries may require aircraft insecticide treatment for in-bound foreign flights. Such countries can be found at eftours.com/insecticide.

Total for Students (under 20) \$3,889

11 monthly payments \$345/mo

² Adult supplement required for travelers age 20 and older at the time of travel.

Adult Supplement ² \$660

Total for Adults \$4,549

11 monthly payments \$405/mo

* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2024 travel. Itineraries are subject to change biannually, please call for more details

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

H2 Hotel Messe | Munich

h-hotels.com/de/h2/hotels/h2-hotel-muenchen-messe

The H2 Hotel Messe offers relaxing, modern rooms equipped with air conditioning and a TV. The hotel is located near the city center and is easily reached by car or public transport.

Minster | Lucerne

<https://minsterhotel.ch/>

The Minster Hotel offers a wide variety of comfortable rooms with breathtaking views of larger-than-life Swiss mountains. If fitness is on your mind, the hotel offers a fitness center and sauna for guest use, and the in-house swimming pool is open year-round.

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



Germany: Sample Meals

Pretzel with cream cheese, turkey with spaetzle dumplings, fruit
Vegetable soup, bratwurst with kraut and mashed potatoes, ice cream

Austria: Sample Meals

Soup, wiener schnitzel, chocolate cake

Switzerland: Sample Meals

Soup, alpine macaroni, chocolate mousse