

Southington Board of Education Meeting

Thursday, January 14, 2016 6:30 PM
Municipal Center Public Assembly Room 200 North Main Street
Southington, Connecticut 06489
200 North Main Street
Southington, CT 06489



BOARD OF EDUCATION REGULAR MEETING

1. CALL TO ORDER
2. Executive Session to discuss Student Expulsions and Personnel
3. Celebration of Excellence ~ Lisa Christensen - 2015 Parental Involvement Recognition Award ~ 7:15 p.m.
4. Reconvene Meeting ~ Regular Session - 7:30 p.m.
5. Pledge of Allegiance
6. Approval of Minutes ~ December 10, 2015
7. Communications
 - a. Communications from Audience
 - b. Communications from Board Members
 - c. Communications from Administration
 - d. Communications from Student Representatives
8. Report of Superintendent
 - a. Personnel Report
9. Committee Reports
 - a. Curriculum and Instruction Committee Meeting ~ December 15, 2015
10. Old Business
 - a. Town Government Communications
 - b. Construction Update
 - c. Proposed 2016-2017 School Calendar ~ Second Reading
11. New Business
 - a. Out of State Field Trip Approvals
 - b. Student Expulsions
12. Adjournment

The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

DECEMBER 10, 2015

The regular meeting of the Southington Board of Education was held on Thursday, December 10, 2015 at 7:30 p.m. in the Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:30 p.m.

Present from the Board: Mr. Robert Brown, Mrs. Juanita Champagne, Mrs. Colleen Clark, Mrs. Terry Lombardi, Mrs. Patricia Queen and Mr. Zaya Oshana. Absent: Mrs. Terri Carmody and Mr. David Derynoski

Present from Administration: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent, and Mrs. Sherri DiNello, Director of Business and Finance.

MOTION: by Mrs. Queen, seconded by Mr. Brown:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing a Student Expulsion, Personnel, Safety and Security, and Confidential Documents, and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

2. EXECUTIVE SESSION TO DISCUSS STUDENT EXPULSION, PERSONNEL, SAFETY AND SECURITY, AND CONFIDENTIAL DOCUMENTS

Mr. Goralski declared Executive Session ended at 7:10 p.m. and the Board returned to public session.

3. CELEBRATION OF EXCELLENCE

At 7:15 p.m., the Board members recognized the following honorees with Certificates of Excellence:

- Southington High School Marching Band for winning their seventh, second consecutive State Championship and finishing fourth at the US Bands National Championship.
- Jessica Howe and Alexander Statkevich who were recipients of the 2015-2016 Connecticut Association of Public Schools Superintendents (CAPSS) Student Awards.
- Mrs. Patricia Johnson was recognized for her 20 years of service on the Board of Education. The Board members praised Mrs. Johnson for her dedication, wisdom, and never compromising her principles in doing what she felt was best for the students.

4. RECONVENE MEETING ~ REGULAR SESSION

The regular session was reconvened at 7:46 p.m. by Mr. Goralski, Chairperson. Board members present were: Mr. Robert Brown, Mrs. Colleen Clark (*arrived 7:49 p.m.*), Mrs. Juanita Champagne, Mrs. Terry Lombardi, Mr. Zaya Oshana and Mrs. Patricia Queen. Absent were: Mrs. Terri Carmody and Mr. David Derynoski.

Present from the administration were: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; Mr. Peter Romano, Director of Operations; and Ms. Margaret Walsh, Director of Pupil Services.

Student Representatives present were Mr. James Brino and Mr. Christopher Iverson.

5. PLEDGE OF ALLEGIANCE

The audience recited the Pledge of Allegiance led by the student representatives.

6. APPROVAL OF MINUTES ~ November 12, 2015

MOTION: by Mr. Oshana, seconded by Mr. Brown:

“Move to approve the regular Board of Education minutes of November 12, 2015, as submitted.”

Motion carried unanimously by voice vote.

7. COMMUNICATIONS

a. Communications from Audience

There was no audience communication.

b. Communication from Board Members

Mrs. Lombardi reported that the *No Child Left Behind Act* is being replaced by the *Every Student Succeeds Act* that was signed into law on November 9, 2015, which turns decision-making authority on teacher evaluations from the federal level to the state level. This

legislation eliminates the federal mandate that teacher evaluations be tied to student performance on the statewide tests. It reduces the significance of standardized testing.

Mr. Brown recommended that the Board read Teaching with Poverty in Mind that talks about how the brains of students under stress and in poverty physically change. Mr. Brown reported that he and Mrs. Champagne attended a CAFE conference where collaboration was emphasized and he praised Southington for being a school district that collaborates with all stakeholders.

MOTION: by Mrs. Champagne, seconded by Mr. Oshana:

“Move to move Agenda Item 11.a ‘Southington Education Foundation Presentation’ to Agenda Item 7.e.”

Motion carried unanimously by voice vote.

MOTION: by Mrs. Champagne, seconded by Mr. Oshana:

“Move to move Agenda Item 10.d ‘Capital Plan 2016-2021 ~ Second Reading’ to Agenda Item 7.f.”

Motion carried unanimously by voice vote.

MOTION: by Mrs. Lombardi, seconded by Mrs. Clark:

“Move to add Student Expulsion 2015-2015-02 to the agenda as Agenda Item #11.c.”

Motion carried unanimously by voice vote.

Mr. Goralski asked the Board members to review the “Adopt-a-School” list and to make any changes, corrections or additions before they leave the meeting.

The Board’s consensus was for Mr. Goralski to write his traditional Holiday letter to all staff thanking them for their service.

Mr. Goralski congratulated and thanked student representative, Christopher Iverson, on his Eagle Scout project to improve the grounds at the Barnes Museum.

c. Communication from Administration

Mr. Connellan, Superintendent of Schools, and Mr. Steven Madancy, Assistant Superintendent, addressed the following:

1. STEPS Survey: It is scheduled for January 26, 2016 with a Question and Answer meeting scheduled for January 13, 2016 for parents. A letter will be sent to the parents regarding the survey.
2. District Data Team - Update: The team has met three times and discussed key indicators. Mr. Madancy will be sharing this information with the Curriculum and Instruction Committee in the near future.

3. CMT, CAPT and SAT Administration – Update: The district will still be administering the CMT and CAPT tests. The federal mandate is for annual testing in math and English Language Art. Two dates are mandated for juniors to take the SAT tests, March 2 and April 27 (with no snow dates assigned). A modified school day was recommended for these two dates at the high school. English Language Learners (ELL) will have to take the SAT if they have been in the country for just one-day. Discussed was what the penalty would be if the district falls below the 95% participation rate if the students took the SAT in the fall and don't feel they need to take the SAT again in the spring. Mr. Madancy explained that the College Board only accepts the March 2nd score even if a student scored better on the fall SAT. Mrs. Lombardi will discuss this situation at the next CREC meeting in January. If necessary, Mr. Goralski will write a letter to the State Department of Education. He stated that to mandate special education students and ELL students take the test was abuse causing the students unnecessary stress and anxiety.

4. Veteran's Committee: Mrs. Rachel Wache from the American Legion Auxiliary had the idea of raising funds to provide a holiday turkey to every National Guard family. The Southington Public Schools contributed approximately \$1,000 to that endeavor.

5. Technology Update: This week, many of the elementary students took part in the "Hour of Code" that exposes students to critical thinking and creativity involved in computer coding. Mr. Madancy and Mr. Connellan will talk with Mr. Jamie Olander, Technology Director, regarding integrating technology into instruction. It was noted that the SchoolNet Champions discussed implementation of SchoolNet Phase III for teachers in January and February

6. CABE Policy Audit Update: The district Policy Manual is being audited by CABE and a full report will be provided in February or March 2016.

d. Communications from Student Representatives

Mr. Goralski provided the student representatives with the three options for the 2016-2017 School Calendar and asked them to review and give their opinion before they left the Board meeting.

Mr. Iverson reported on the following:

- College Basics 101 will be held in January for seniors and will be held periods 2 and 3. A group of former Southington High School graduates will be discussing their college experiences.
- North Coast Clothing is a small company formed by DECA members at the high school. North Coast Clothing is the competitive entry in a national competition to see who could form the most successful business.
- The high school cheerleaders have been selected to attend a special Cheer Clinic by the New England Patriots Cheerleaders on December 12, 2015. The Southington High School Cheerleaders raised \$1,301 for the Dana Faber Cancer Institute.

Mr. Brino reported on the following:

- The fall sports season has ended. The soccer, football team, Powder Puff, Cross Country, and the Swimming and Dive teams all had amazing seasons.

- The Student Council is showing the movie *Home Alone* on Friday, December 18, 2015 in Room 201 at the high school. Those attending are encouraged to BYOP (Bring Your Own Popcorn).
- The Holiday Concert involving the Chorus, Jazz and Band is December 21 at 6:00 p.m. and 7:30 p.m. at the high school.
- The Course Fair for the incoming freshmen will be held January 11 at Kennedy and DePaolo Middle Schools.
- The students are looking forward to the winter break.

Mrs. Queen requested that at the end of each sport season, Mr. Ferry provide the Board members a summary of how the teams performed during the season; e.g. State Champions, etc.

e. Southington Education Foundation Presentation *(formerly Agenda Item 11.a.)*

Mrs. Jan Galati, Southington Education Foundation (SEF) Chairperson, and Dr. David Monti, Vice Chairperson, discussed collaboration and partnership between the school district and SEF and requested that the Board members be their ambassadors. Mrs. Galati distributed a flyer (*Attachment #1*) to the Board members. Dr. Monti addressed the following: 1) What the SEF has done for the school district. 2) How they were able to provide funds through fundraising with the SEF Gala, Spelling Bee (April 21, 2016), sponsorships, and Southington Drive-in. 3) Visions such as keeping the STEM initiative alive. There will be meeting at Central Connecticut State University (CCSU) with the Dean of the School of Engineering along with Mr. Madancy and Mr. John Duffy (Science Coordinator) to address a partnership with the CCSU School of Engineering, SEF and the Southington Public Schools to align curriculum.

At this time, student representatives Mr. Iverson and Mr. Brino gave their opinions on the 2016-2017 school calendar. They both liked Option #1 with the first day of school on August 25 and the last day of school on June 5 allowing for an ease back to school with the first week only two days and the school year ending early in June.

f. Capital Plan 2016-2021 ~ Second Reading *(formerly Agenda Item 10.d)*

Mrs. DiNello explained that Mr. Romano and Mrs. Mellitt [Accounting Manager] worked on the revised Capital Plan adding in the pricing for the roofs that were omitted in the first reading, making the change for the fire alarm at Derynoski, and putting back into the Capital Plan the Kelley School fire alarm. Mr. Goralski questioned if Mr. Romano had any concerns of waiting until 2019-2020 for Flanders, Kelley and the next piece of Derynoski regarding the fire alarms. Mr. Romano was comfortable with it. Also discussed was the remodeling of the old VOAG classrooms inside Southington High School and the next phase of potential construction in the district in 2019-2020.

MOTION: by Mrs. Clark, seconded by Mrs. Queen:

“Move to approve the second reading of the 2016-2021 Capital Plan, as presented.”

Motion carried unanimously by voice vote.

8. REPORT OF SUPERINTENDENT

a. Personnel Report

MOTION: by Mr. Oshana, seconded by Mrs. Clark:

“Move to approve the Personnel Report, as presented.”

Motion carried unanimously by voice vote.

9. COMMITTEE REPORTS

a. Curriculum and Instruction Committee Meeting ~ November 17, 2015

Mrs. Queen reported that the committee discussed the Health Curriculum which will be revised over the next two years to comply with state standards. A letter will be sent to middle school parents informing them of discussions to take place in class around topics of puberty and sex education. The Health Curriculum is up for revision and elements of puberty and sex education will be delineated by grade level. The Homework Policy was discussed because Board members were receiving feedback from parents who felt the amount of homework their children were expected to complete each night was too much.

b. Policy and Personnel Committee Meeting ~ November 30, 2015

Mrs. Queen reported that the committee discussed the draft Transgender policy. Currently, the school district does not have a Transgender policy in place and the committee is using the CAGE sample policy as a starting point. The committee discussed many topics relative to this student population. The law offices of Shipman & Goodwin were contacted and they referred the committee to a document authored by the Commission on Human Rights and Opportunities that provides guidelines to Connecticut school districts to comply with the law. Mr. Madancy is now working on the regulations for this policy.

10. OLD BUSINESS

a. Town Government Communications

There were no government communications to report. Mr. Goralski requested that Mrs. DiNello send all the budget calendar dates to the Board members.

b. Construction Update

Mr. Goralski requested that this agenda item be only once a month with the potential for removal. He wanted to keep it an agenda item until South End School and the middle schools officially closeout. The punch list for the middle schools is small. Mr. Goralski spoke highly of Newfield Construction for their great work on these projects.

c. Superintendent's Proposed Goals for 2015-2016 ~ Second Reading

MOTION: by Mrs. Queen, seconded by Mr. Oshana:

“Move to approve the Superintendent’s Goals for 2015-2016, as presented.”

The Board members were pleased with the goals. Mr. Goralski noted that this agenda item will be on the agenda in September in the future.

ROLL CALL VOTE: YES – Mrs. Clark, Mr. Brown, Mrs. Lombardi, Mrs. Champagne, Mr. Oshana, Mrs. Queen, Mr. Goralski. **Motion passed unanimously.**

d. Capital Plan 2016-2021 ~ Second Reading *(moved to Agenda Item 7.f.)*

11. NEW BUSINESS

a. Southington Education Foundation Presentation *(moved to Agenda Item 7.e.)*

b. 2016-2017 School Calendar ~ First Reading

Mr. Connellan reported that there were three options for the 2016-2017 school calendar and shared the differences of each option, which is the first and last day of the school year with minor variations to the rest of the calendar. The Board discussed the pros and cons of each calendar. Calendar Option #2 mostly aligns with the CREC regional calendar. Option #1 is basically the same calendar the school system has used for the last several years. Option #3 is a compromise between Option #1 and Option #2.

Mr. Brown has heard feedback from parents and teachers regarding Option #1, which is an early start date. He believed the reason for the early start date in the past was because of the construction projects. Mrs. Queen questioned the Professional Development Days.

<u>CONSENSUS:</u>	<u>Board Member Preferred Option</u>
Mr. Brown	#2 or #3
Mrs. Clark	#2
Mrs. Queen	?
Mrs. Champagne	#2
Mrs. Lombardi	#2
Mr. Oshana	#3
Mr. Goralski	#2 or #1

c. Student Expulsion ~ 2015-2016-02

MOTION: by Mrs. Clark, seconded by Mrs. Queen:

“Move to expel Student 2015-2016-02 as stipulated by the Superintendent of Schools.”

Motion carried unanimously by voice vote.

12. ADJOURNMENT

MOTION: by Mr. Oshana, seconded by Mr. Brown:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Linda Blanchard
Recording Secretary

I Want To Support The SEF!

Yes, I am interested in instilling a love of learning in our school children.

Enclosed is my gift.

Please be sure to keep me informed.

I am interested in learning more about volunteer opportunities with SEF.

Name:

Preferred mailing address:

Preferred phone number:

Preferred e-mail:

My SEF gift is \$ _____

I would like to charge my gift to a credit card:

MC VISA

_____ Exp. Date _____

Southington Education Foundation, Inc.
P.O. Box 42
Southington, CT 06489

www.southingtoneducationfoundation.org



Chairperson Janet Galati
Vice Chairperson David A. Monti, Ed.D.
Treasurer Richard Veilleux
Secretary Gail Duffy

Executive Committee:
Jerry Belanger
Elizabeth Hosmer
Michelle LeBrun-Griffin
Kelley Nolan-Maccione
Stephen Proffitt

Ex-Officio Timothy Connellan

Southington Education Foundation, Inc. ***Instilling a love of learning***

Our Mission:

The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

ATTACHMENT #1



Southington Education Foundation, Inc.

Instilling a love of learning

Support Learning by Igniting Ideas and Engaging Activities

-  Classroom Mini-Grants
-  Grants for S.T.E.M. initiatives in schools
-  Virtual S.T.E.M. University for teachers to share high impact lessons
-  Sponsor for Science at Sloper
-  Artist-in-Residence programs
-  Scholarships for Graduating Southington High School Seniors



Southington Education Foundation, Inc.

Instilling a love of learning.

In a span of 6 years, the SEF has awarded over \$165,000 in grants. Additionally, SEF is the recipient of the YMCA's Outreach Award and SHS Order of Blue Knight's Award. Read highlights below. For a complete listing visit: www.southingtoneducationfoundation.org

Three main fund-raisers:

- ❖ Community Spelling Bee
 - ❖ Southington Drive-In Movie Night
 - ❖ Fan of the Foundation Gala
- Support these opportunities to help raise funds and be a partner in instilling a love of learning in Southington children.

2009

SEF is established as a 501(c)(3) non-profit by citizens of Southington.

2010

February 5, 2010 SEF awarded the first round of mini-grants to educators during a reception at Thalberg School. Eleven separate grants were awarded to classroom teachers.

To date the SEF has awarded 55 grants to all grade levels and schools in the district.

2011
2012



Kennedy Middle School
"G.E.M.S."
Girls Exploring Mathematics and Science
Teachers: Amy Perry, Laura Harrington, and Holly Lee

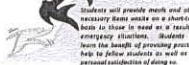


An after-school program that encourages girls to explore the possibility of pursuing careers in math, science, and technology. Participants will explore opportunities in each field as well as biology, anatomy, physics, chemistry, biology, engineering, and technology.

June 10, 2010 The SEF awarded a second round of mini-grants at a reception at Kelley Elementary School.

Southington High School
Student Sunshine Program
Teacher: Sharon DePuccio

Students will provide "smiles" to fellow students who are under stress, which positively interferes with their school performance.



Thalberg Elementary School
"A Teaching Garden"
Teacher: Mrs. Linda Bass Kelly

Fourth graders will have the opportunity to work and learn in a natural environment that teaches them about sustainable practices. The composting, students will develop skills to protect and maintain resources, enhance their discipline through process and writing abilities, and use apply math principles all while working in a therapeutically beneficial environment. Students will also have the opportunity to join a Garden Club, which will meet during recess.



2013



A new S.T.E.M. Recognition Program reaches into the classroom to encourage projects and extracurricular activities already in progress. Our first recognition gift was to the Southington Cyber Knights, the SHS Robotics Team. Also known as the First 195 Team, the award-winning group was presented with a \$1,500 check on June 13, 2013, to further its mission during the 2013-2014 school year.

2014



3rd Grade Artist in Residence Program
The Community Foundation of Greater New Britain and the SEF team up to provide art experiences for every third-grader.

2015



SEF Dr. Joseph V. Erardi, Jr. Scholarship and SEF S.T.E.M. Scholarship are awarded. Two High School Seniors are recipients: each scholarship is for \$1,000.

Board of Education

Administrative Report

January 14, 2016



- 1. Special Education Parent Survey**
- 2. SAT Administration at SHS**
- 3. Every Student Succeeds Act**

TYPE OF DATA COLLECTED ON CERTIFIED ABSENCES

- a. School years**
 - i. 2011-2012**
 - ii. 2012-2013**
 - iii. 2013-2014**
 - iv. 2014-2015**

- b. Categories**
 - i. Sick and Personal**
 - ii. Professional Development and School Business***
 - iii. Total absences**
 - iv. Work days**

- c. Metrics**
 - i. Monthly totals**
 - ii. Daily average per month**
 - iii. Year over year comparisons**

- d. Two week blocks**
 - i. October 2013 v. October 2014**
 - ii. May 2014 v. May 2015**

- e. Categories**
 - i. Substitutes required for Professional Development and School Business**

- f. Metrics**
 - i. Weekly totals by school**
 - ii. Number of certified staff by school**
 - iii. Number of available work days in period**
 - iv. Total number of staff work days in period by school**
 - v. Professional Development days requiring substitute by category by school**
 - 1. General**
 - 2. Mathematics**
 - 3. Literacy**
 - 4. Science**
 - vi. Total professional days**
 - vii. Percentage of work days**
 - viii. School Business Days requiring substitute by school**
 - ix. Percentage of work days**
 - x. Total number professional development and school business days requiring a substitute**
 - xi. Percentage of work days**

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date January 14, 2016

Decision Requested X Agenda Code 8. a.

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for 2015 – 2016.

Background: The attached report lists personnel activity from December 1, 2015 through December 31, 2015.

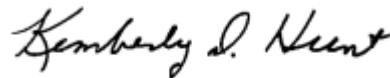
Alternative Strategies: _____

Cost (if applicable): N/A **Funding Source:** Board of Education

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Personnel Report be approved as submitted.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Personnel Report

Agenda – January 2016

PERSONNEL ACTIVITY REPORT

FOR: January 2016

APPOINTMENTS

Certified

Name	Position	School	FTE If Less Than 1.0	Effective Date	Highest Degree	University / School	Salary
Kerrigan, Rebecca	Library Media Specialist	South End Strong	.40 .60	January 4, 2016	MA	University of St. Joseph	\$60,555.00 prorated
Lepak, Patricia	Music Teacher	Thalberg	.20	January 4, 2016	MA	University of Hartford	\$57,795.00 prorated
Ruscitti, Maria	Technology Teacher	JFK		To be determined	MA	Central CT State University	\$57,795.00 prorated

Classified

Name	Position	School	Hours Per Week	Effective Date	Salary / Hourly Rate
Ironson, Jenna	Grant Funded Math Tutor	Thalberg	20.00	To be determined	\$19.53
Cook, Janis	Part-Time Special Ed Paraprofessional	Plantsville	15.75	December 7, 2015	\$15.36
Caggiano, Maureen	Lead ABA Therapist	District	35.00	December 14, 2015	\$26.50
Fazzino, Joshua	Technology Analyst	District	37.50	January 4, 2016	\$50,000.00 prorated
Sunbury, Samantha	Part-Time Special Ed Paraprofessional	Hatton	15.75	January 4, 2016	\$15.36
Marek, Christine	Grant Funded Math Tutor	South End Hatton	10.00 10.00	January 4, 2016	\$19.53
Kaseta, Linda	Secretary, Class II	SHS	35.00	January 4, 2016	\$21.99
Frega, Alison	Full-Time Special Ed Paraprofessional	DES	31.25	January 4, 2016	\$15.36

RESIGNATIONS

Certified

Name	Position	School	Effective Date	Years of Service	Retire
Mongillo, Anna	Social Studies Teacher	JAD	December 31, 2015	38 years	Yes
DeGiacomo, Leslie	Grade 5 Teacher	Hatton	January 5, 2016	4 months	No

Classified

Name	Position	School	Effective Date	Years of Service	Retire
Germano, Lynn	Full-Time Special Ed Paraprofessional	DES	December 7, 2015	9 years	Yes
Knap, Paul	Full-Time Evening Custodian	Strong	December 11, 2015	4 years	No
Brayall, Kim	Clerk	Flanders	December 23, 2015	1 year	No
Leland, Sharon	Full-Time Special Ed Paraprofessional	DES	December 24, 2015	8 years	Yes
Kaseta, Linda	Full-Time Paraprofessional	SHS	December 24, 2015	9 years	No
Frega, Alison	Part-Time Special Ed Paraprofessional	DES	December 24, 2015	1 year	No
Kuklinski, Edward	Crossing Guard	District	December 28, 2015	12 years	No
Fazzino, Joshua	Technology Assistant	District	January 2, 2016	1 ½ years	No
Pelletier, Rose Mary	Full-Time Special Ed Paraprofessional	Hatton	January 6, 2016	11 years	Yes

TRANSFERS

Certified

Name	From Position	From School	To Position	To School	Effective Date
Buden, Christy	Teacher Leader	District	Grade 5 Teacher	Hatton	January 4, 2016
Moreau, Debra	Social Studies Teacher	SHS	Social Studies Teacher	JAD	January 25, 2016

Classified

Name	From Position	From School	To Position	To School	Effective Date
No classified transfers in the month of December					

UNPAID LEAVES OF ABSENCE

Name	Position	School	Start Date	End Date	Reason
Yanosy, Alexis	World Language Teacher	SHS	August 2016	June 30, 2017	Childrearing

COACHING / STIPENDS

Appointments

Name	To Position	School	Effective Date	Stipend
Pryzbek, Nathaniel	Freshman Class Advisor	SHS	August 27, 2015	\$1,054.00
Sattar, Iris	Junior Class Advisor	SHS	August 27, 2015	\$1,295.00
Bellis, Kristin	Sophomore Class Advisor	SHS	August 27, 2015	\$1,054.00
O'Brien, Debra	Key Club Advisor	SHS	August 27, 2015	\$1,004.00

Resignations

Name	From Position	School	Effective Date
No Coaching / Stipend resignation in the month of December			



SOUTHINGTON PUBLIC SCHOOLS

Southington, Connecticut
Curriculum and Instruction Committee Meeting
December 15, 2015

Committee chairperson, Mrs. Terri Carmody, called the Curriculum and Instruction Committee meeting to order at 10:04 a.m.

Committee Members Present: Mr. Robert Brown, Mrs. Terri Carmody, Mrs. Juanita Champagne, and Mrs. Patricia Queen. Other Board Members Present: Mrs. Terry Lombardi (left at 10:45 a.m.).

Administration Present and Faculty Present: Mr. Steven Madancy, Assistant Superintendent; Ms. Christy Buden, Teacher Leader; Mrs. Melissa O'Neil, Grade 3 Teacher.

Others Present: Dr. Mary Yuskis

Homework Policy

Mrs. Carmody provided context for guests as far as the origin of the agenda item. This policy review/discussion, and the practice of assigning homework, is the result of several inquiries and correspondence shared by community members with Board of Education members regarding the practice of homework.

Ms. Buden and Mrs. O'Neil shared their current homework practices and offered further insight and information regarding the practices of colleagues within their buildings and across grade levels in the district.

Further conversation ensued amongst the committee and it was agreed that the homework given to students should be a practice that meets individual needs and engages students in meaningful learning. There was further conversation around the concept of mastery and creating a personalized learning experience for our students. The group discussed the constraints of time, level of parent involvement, and the over-programming that is occurring with children in society today, which is producing a high level of stress amongst our student population. There was agreement that the focus of the committee at this time would be on the elementary level. The committee felt it would also be appropriate to solicit further information from the teaching community at large, as well as the parent community. Lastly, there was agreement that students should be interviewed for input as well. The result of this work would be shared with the policy committee and would be used a future policy review.

Mrs. Lombardi expressed her agreement with the idea of a personalized learning experience for students. She shared the importance of repetition and practice for our English Language Learner students and wanted to ensure that this population is addressed within the current practice or with future policy work.

Dr. Yuskis shared her experience and background on the idea of homework and the end goal of student readiness for college or career beyond high school. Additionally, she shared her observations relative to the experiences of her three children who are currently in the school system.

TIMOTHY F. CONNELLAN
SUPERINTENDENT OF
SCHOOLS

STEVEN G. MADANCY
ASSISTANT SUPERINTENDENT
FOR CURRICULUM AND
INSTRUCTION

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ZAYA G. OSHANA

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(860) 628-3202

FAX
(860) 628-3205

The committee and guests discussed the idea of assigned times/minutes for nightly reading. There was agreement that the more you read, the better you will read, but there was debate over which practices are used that foster or encourage reading most effectively. There was agreement that the less prescriptive, the more likely you have to foster a culture of willing readers.

The next steps for the committee are:

- To develop surveys/questionnaires that will be reviewed by the committee at their next meeting, prior to disseminating to the target audiences.
- Prior to the next meeting, arrange student interviews for groups of 4-5 students across 3-4 of our elementary schools to solicit their input. Committee members will be invited to attend those interviews with central office administration. These visits would also be discussed at the next Curriculum and Instruction Committee meeting.

Other

The committee discussed the professional development days and content area leadership.

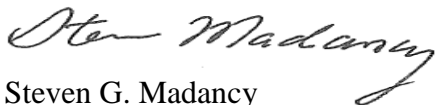
By Mrs. Queen, seconded by Mr. Brown

“Move that the Curriculum and Instruction Committee meeting be adjourned.”

Motion carried unanimously by voice vote.

The meeting was adjourned at 10:55 a.m.

Respectfully Submitted,



Steven G. Madancy

Assistant Superintendent for Curriculum and Instruction

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date January 14, 2016

Decision Requested _____ Agenda Code 10 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Timothy J. Connellan

Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ X _____

Board Meeting Date January 14, 2016

Decision Requested _____

Agenda Code 10 b.

AGENDA REPORTING FORM

Agenda Topic: Construction Update

Summary of Issue: The District's Phase II Construction and Renovation/Expansion of buildings are listed below with their current status.

Phase II Construction Projects: _____

South End Elementary School - New Construction: _____

The administration is monitoring a recurring moisture issue when extreme temperature changes occur. This may be caused by winter into spring temperature swings. The district is working with an architect to review the attic ventilation. The project will be closed out when this issue is resolved.

Kennedy & DePaolo Middle School - Renovation/Expansion: _____

Building construction at both schools has been completed. Commissioning of the MEPF systems is close to completion. There are a few items remaining on the punchlist at both schools.

Background: At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a permanent agenda report for school construction projects.

Cost (if applicable): \$16,860,000 – South End \$89,725,000 – Middle Schools

Funding Source: State & Local

Beginning Date of Program/Project: Varied **Ending Date of Program or Project:** Varied

Recommendation or Comment: _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date January 14, 2016
Decision Requested X Agenda Code 10 c.

AGENDA REPORTING FORM

Agenda Topic: Proposed 2016-2017 School Calendar ~ Second Reading

Summary of Issue: The attached school calendar is provided to the Board for their comments and recommendations.

Background: Options #1, #2 and #3 of the calendar was discussed at the December 10, 2015 board meeting.

Alternative Strategies: 1) Modify starting date; 2) Modify recess periods; 3) Modify professional development days

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: The administration is prepared to discuss and encourages the Board of Education to take action on the recommendations for the 2016-2017 school calendar for either Option #1, #2, or #3.

Title of Attachment

1. Proposed School Calendar for the 2016-2017 School Year with Options #1, #2, and #3

Timothy J. Connellan

Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date December 10, 2015

Decision Requested _____ Agenda Code 11 b.

AGENDA REPORTING FORM

Agenda Topic: Proposed 2016-2017 School Calendar ~ First Reading

Summary of Issue: The attached school calendar is provided to the Board for their comments and recommendations.

Background: The calendar will be brought back to the Board for approval at the January 14, 2016 Board meeting. The calendar was sent to all administrators and union presidents for their comments.

Alternative Strategies: 1) Modify starting date; 2) Modify recess periods; 3) Modify professional development days

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: _____

Ending Date of Program or Project: _____

Recommendation or Comment: Board members may wish to comment on the Proposed School Calendar for the 2016-2017 School Year. Three options are attached.

Title of Attachment

1. Proposed School Calendar for the 2016-2017 School Year with Options #1, #2, and #3

Timothy J. Conneally

Signature of Superintendent of Schools

Southington Public Schools

2016



OPTION #1

2017

FIRST DAY OF SCHOOL: AUG. 25

PROPOSED SCHOOL CALENDAR

SCHOOL ENDS: JUNE 5

M	T	W	TH	F
AUGUST 2016 5 DAYS				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
WD	PD	PD	FD	26
29	30	31		

M	T	W	TH	F
SEPTEMBER 2016 21 DAYS				
			1	2
5	6	7	8	9
12	13	14	15	16
19	<PD>	21	22	23
26	27	28	29	30

M	T	W	TH	F
OCTOBER 2016 20 DAYS				
3	4	5	6	7
10	11	12	13	14
17	<PD>	19	20	21
24	25	26	27	28
31				

M	T	W	TH	F
NOVEMBER 2016 17 DAYS				
	1	2	3	4
7	PD	9	10	11
14	15	16*	17*	18
21*	22*	23	24	25
28	29	30		

M	T	W	TH	F
DECEMBER 2016 17 DAYS				
		1	2	
5	<PD>	7	8	9
12	13	14	15	16
19	20	21	22	<23>
26	27	28	29	30

M	T	W	TH	F
JANUARY 2017 20 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	<PD>	25	26	27
30	31			

AUG 22	Convocation/Work Day
AUG 23	Professional Development Day
AUG 24	Professional Development Day
AUG 25	FIRST DAY OF SCHOOL ~ FULL DAY
SEPT 5	Labor Day
SEPT 20	Professional Development Day—Early Dismissal
OCT 10	Columbus Day
OCT 18	Professional Development Day—Early Dismissal
NOV 8	Election Day/Prof. Dev. Day
NOV 11	Veterans Day
NOV 16 *	Middle School Conferences - Early Dismissal
NOV 17 *	High School Conferences - Early Dismissal
NOV 21-22*	Elementary School Conferences - Early Dismissal
NOV 23-25	Thanksgiving Recess
DEC 6	Professional Development Day—Early Dismissal
DEC 23	Early Dismissal for Students
DEC 26 -	Holiday Recess
JAN 2	(Includes Christmas and New Year's Day)
JAN 16	Martin Luther King Day
JAN 24	Professional Development Day—Early Dismissal
FEB 17	Professional Development Day - Early Dismissal
FEB 20	Presidents' Day
FEB 21	Professional Development Day
MAR 20-21 *	Elementary School Conferences - Early Dismissal
MAR 28	Professional Development - Early Dismissal
APR 10-13	Spring Break
APR 14	Good Friday
APR 25	Professional Development - Early Dismissal
MAY 16	Professional Development - Early Dismissal
MAY 29	Memorial Day
JUNE 5	Projected Last Day

= Holiday/School Recess - No School for Students and Staff

PD = Professional Development - No School for Students

<PD> = <PD> Professional Development - Early Dismissal for Students

< > = Early Dismissal for Students

* = Early Dismissal Only for Designated School

M	T	W	TH	F
FEBRUARY 2017 18 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	<PD>
20	PD	22	23	24
27	28			

M	T	W	TH	F
MARCH 2017 23 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20*	21*	22	23	24
27	<PD>	29	30	31

M	T	W	TH	F
APRIL 2017 15 DAYS				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	<PD>	26	27	28

M	T	W	TH	F
MAY 2017 22 DAYS				
1	2	3	4	5
8	9	10	11	12
15	<PD>	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	TH	F
JUNE 2017 3 DAYS				
		1	2	
<LD>	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SCHOOL ENDS JUNE 5

If weather or other emergencies require the closing of school, these days will be made up after the projected last day to June 30th. If additional weather related days are needed beyond these 19 days we will begin with April 13th and move backward.

Southington Public Schools



OPTION #2

2016

2017

FIRST DAY OF SCHOOL: SEPT 1

PROPOSED SCHOOL CALENDAR

SCHOOL ENDS: JUNE 12

M	T	W	TH	F
AUGUST 2016				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
WD	PD	PD		

M	T	W	TH	F
SEPTEMBER 2016 21 DAYS				
			FD	2
5	6	7	8	9
12	13	14	15	16
19	<PD>	21	22	23
26	27	28	29	30

M	T	W	TH	F
OCTOBER 2016 20 DAYS				
3	4	5	6	7
10	11	12	13	14
17	<PD>	19	20	21
24	25	26	27	28
31				

M	T	W	TH	F
NOVEMBER 2016 17 DAYS				
	1	2	3	4
7	PD	9	10	11
14	15	16*	17*	18
21*	22*	23	24	25
28	29	30		

M	T	W	TH	F
DECEMBER 2016 17 DAYS				
5	<PD>	7	8	9
12	13	14	15	16
19	20	21	22	<23>
26	27	28	29	30

M	T	W	TH	F
JANUARY 2017 20 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	<PD>	25	26	27
30	31			

AUG 29	Convocation/Work Day
AUG 30	Professional Development Day
AUG 31	Professional Development Day
SEPT 1	FIRST DAY OF SCHOOL ~ FULL DAY
SEPT 5	Labor Day
SEPT 20	Professional Development Day—Early Dismissal
OCT 10	Columbus Day
OCT 18	Professional Development Day—Early Dismissal
NOV 8	Election Day/Prof. Dev. Day
NOV 11	Veterans Day
NOV 16 *	Middle School Conferences - Early Dismissal
NOV 17 *	High School Conferences - Early Dismissal
NOV 21-22*	Elementary School Conferences - Early Dismissal
NOV 23-25	Thanksgiving Recess
DEC 6	Professional Development Day—Early Dismissal
DEC 23	Early Dismissal for Students
DEC 26 -	Holiday Recess
JAN 2	(Includes Christmas and New Year's Day)
JAN 16	Martin Luther King Day
JAN 24	Professional Development Day—Early Dismissal
FEB 17	Professional Development Day - Early Dismissal
FEB 20	Presidents' Day
FEB 21	Professional Development Day
MAR 20-21 *	Elementary School Conferences - Early Dismissal
MAR 28	Professional Development - Early Dismissal
APR 10-13	Spring Break
APR 14	Good Friday
APR 25	Professional Development - Early Dismissal
MAY 16	Professional Development - Early Dismissal
MAY 29	Memorial Day
JUNE 12	Projected Last Day

- = Holiday/School Recess - No School for Students and Staff
- PD = Professional Development - No School for Students
- <PD> = <PD> Professional Development - Early Dismissal for Students
- < > = Early Dismissal for Students
- * = Early Dismissal Only for Designated School

M	T	W	TH	F
FEBRUARY 2017 18 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	<PD>
20	PD	22	23	24
27	28			

M	T	W	TH	F
MARCH 2017 23 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20*	21*	22	23	24
27	<PD>	29	30	31

M	T	W	TH	F
APRIL 2017 15 DAYS				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	<PD>	26	27	28

M	T	W	TH	F
MAY 2017 22 DAYS				
1	2	3	4	5
8	9	10	11	12
15	<PD>	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	TH	F
JUNE 2017 8 DAYS				
		1	2	
5	6	7	8	9
<LD>	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SCHOOL ENDS JUNE 12

If weather or other emergencies require the closing of school, these days will be made up after the projected last day to June 30th. If additional weather related days are needed beyond these 14 days we will begin with April 13th and move backward.

Southington Public Schools



OPTION 3

2016

2017

FIRST DAY OF SCHOOL: AUG 29

SCHOOL ENDS: JUNE 7

PROPOSED SCHOOL CALENDAR

M	T	W	TH	F
AUGUST 2016 3 DAYS				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	WD	PD	PD
FD	30	31		

M	T	W	TH	F
SEPTEMBER 2016 21 DAYS				
			1	2
5	6	7	8	9
12	13	14	15	16
19	<PD>	21	22	23
26	27	28	29	30

M	T	W	TH	F
OCTOBER 2016 20 DAYS				
3	4	5	6	7
10	11	12	13	14
17	<PD>	19	20	21
24	25	26	27	28
31				

M	T	W	TH	F
NOVEMBER 2016 17 DAYS				
	1	2	3	4
7	PD	9	10	11
14	15	16*	17*	18
21*	22*	23	24	25
28	29	30		

M	T	W	TH	F
DECEMBER 2016 17 DAYS				
		1	2	
5	<PD>	7	8	9
12	13	14	15	16
19	20	21	22	<23>
26	27	28	29	30

M	T	W	TH	F
JANUARY 2017 20 DAYS				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	<PD>	25	26	27
30	31			

AUG 24	Convocation/Work Day
AUG 25	Professional Development Day
AUG 26	Professional Development Day
AUG 29	FIRST DAY OF SCHOOL ~ FULL DAY
SEPT 5	Labor Day
SEPT 20	Professional Development Day—Early Dismissal
OCT 10	Columbus Day
OCT 18	Professional Development Day—Early Dismissal
NOV 8	Election Day/Prof. Dev. Day
NOV 11	Veterans Day
NOV 16 *	Middle School Conferences - Early Dismissal
NOV 17 *	High School Conferences - Early Dismissal
NOV 21-22*	Elementary School Conferences - Early Dismissal
NOV 23-25	Thanksgiving Recess
DEC 6	Professional Development Day—Early Dismissal
DEC 23	Early Dismissal for Students
DEC 26 -	Holiday Recess
JAN 2	(Includes Christmas and New Year's Day)
JAN 16	Martin Luther King Day
JAN 24	Professional Development Day—Early Dismissal
FEB 17	Professional Development Day - Early Dismissal
FEB 20	Presidents' Day
FEB 21	Professional Development Day
MAR 20-21 *	Elementary School Conferences - Early Dismissal
MAR 28	Professional Development - Early Dismissal
APR 10-13	Spring Break
APR 14	Good Friday
APR 25	Professional Development - Early Dismissal
MAY 16	Professional Development - Early Dismissal
MAY 29	Memorial Day
JUNE 7	Projected Last Day

= Holiday/School Recess - No School for Students and Staff

PD = Professional Development - No School for Students

<PD> = <PD> Professional Development - Early Dismissal for Students

< > = Early Dismissal for Students

* = Early Dismissal Only for Designated School

M	T	W	TH	F
FEBRUARY 2017 18 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	<PD>
20	PD	22	23	24
27	28			

M	T	W	TH	F
MARCH 2017 23 DAYS				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20*	21*	22	23	24
27	<PD>	29	30	31

M	T	W	TH	F
APRIL 2017 15 DAYS				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	<PD>	26	27	28

M	T	W	TH	F
MAY 2017 22 DAYS				
1	2	3	4	5
8	9	10	11	12
15	<PD>	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	TH	F
JUNE 2017 5 DAYS				
		1	2	
5	6	<LD>	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SCHOOL ENDS JUNE 7

If weather or other emergencies require the closing of school, these days will be made up after the projected last day to June 30th. If additional weather related days are needed beyond these 14 days we will begin with April 13th and move backward.

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date January 14, 2016

Decision Requested X Agenda Code 11.a

AGENDA REPORTING FORM

Agenda Topic: Out of State: Out of State Field Trip Approvals

Summary of Issue: The Board of Education must give approval to field trips that are over 200 miles in distance from Southington, trips to foreign countries, or overnight field trips. Presented with this packet are two trips for the Southington High School Robotics team to compete in tournaments.

Background: N/A

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** _____

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Move that the Board of Education approves the attached out of state/overnight field trips for the Southington High School Robotics team to attend the district competition in Massachusetts and, depending on the outcome, attend the world championship in Missouri as presented by the administration.

Titles of Attachments:

1. Field Trip Applications


Signature of Staff Member Submitting Report


Signature of Superintendent of Schools

SHS Robotics Team
Dartmouth, MA
March 18-21, 2016

Southington Public Schools
Southington, Connecticut

Application for Out-of-State/In-State/Overnight Field Trip

Submit to Assistant Superintendent

Date: 12/2/2015

Out of State: Yes No

Overnight: Yes No

Miles Round Trip: 236 miles

Southington High School FIRST Robotics Team 195 March 18-20, 2016
School Class/Group Date of Trip

Name and Address of Destination UMass Dartmouth ~ 285 Old Westport Road, Dartmouth, MA 02742

Reasons for Field Trip FIRST Robotics UMass Dartmouth District Event

Itinerary (attach if needed) _____

Departure Date/Time March 18, 2016; 3:00 pm Return Date/Time March 21, 2016; 7:00 pm

of Students 49 # of Teacher/Chaperones 15 # of Buses 1

Have definite arrangements been made at the field trip destination? Yes No

Have met with nurse to address student health needs.
Nurse's Signature _____ Date _____

Have NOT met with the nurse. Will meet with the nurse to address student health needs when the student roster is complete. This meeting will take place approximately one-month prior to the scheduled trip.

Destination is handicap accessible: Yes No Lift Van Needed? Yes No

COST AND FINANCING

<u>Source of Funds</u>	<u>Totals</u>	<u>Additional Notes</u>
TOTAL Anticipated Cost of Trip	<u>\$9,800</u>	
Board of Education Contribution	<u>\$0</u>	
Other	<u>\$0</u>	
Fundraising Activity	<u>(\$0)</u>	<u>Anticipate lower cost following fundraising</u>
BALANCE	<u>\$9,800</u>	
Student Contribution		
Transportation	<u>\$2,450</u>	<u>49 Students @ \$50</u>
Entrance Fees, Room & Board	<u>\$7,350</u>	<u>49 Students @ \$150</u>
TOTAL Cost of Trip to Each Student	<u>\$200</u>	<u>Approximately</u>

SIGNATURES

Teacher Ed Barry ~ Parent (signature on original) Date 12/2/15

Dept. Head Marilyn Kahl, Principal Kelley School (signature on original) Date _____

Principal Brian Stranieri (signature on original) Date 12/2/15

Comments The group anticipates the cost being lower for students following their fundraising efforts.

Assistant Superintendent *Steve Madonay* Date 1/5/16 Approved Not Approved

Board of Education Approval*** YES NO Date _____

SHS Robotics Team
St. Louis, MO
April 27-May 1, 2016

Southington Public Schools
Southington, Connecticut

Application for Out-of-State/In-State/Overnight Field Trip

Submit to Assistant Superintendent

Date: 12/2/2015

Out of State: Yes No

Overnight: Yes No

Miles Round Trip: 2150 miles

Southington High School FIRST Robotics Team 195 March 18-20, 2016
School Class/Group Date of Trip

Name and Address of Destination Edward Jones Dome ~ 901 N Broadway ~ St. Louis, MO 63101

Reasons for Field Trip FIRST Robotics World Championship

Itinerary (attach if needed) _____

Departure Date/Time Wednesday, April 27, 2016, AM Return Date/Time Sunday, May 1, 2016, PM

of Students 40 # of Teacher/Chaperones 13 # of Buses 0

Have definite arrangements been made at the field trip destination? Yes No

Have met with nurse to address student health needs.
Nurse's Signature _____ Date _____

Have NOT met with the nurse. Will meet with the nurse to address student health needs when the student roster is complete. This meeting will take place approximately one-month prior to the scheduled trip.

Destination is handicap accessible: Yes No Lift Van Needed? Yes No

COST AND FINANCING

<u>Source of Funds</u>	<u>Totals</u>	<u>Additional Notes</u>
TOTAL Anticipated Cost of Trip	\$32,000	
Board of Education Contribution	\$0	
Other	\$0	
Fundraising Activity	(\$0)	Anticipate lower cost following fundraising
BALANCE	\$32,000	
Student Contribution		
Transportation	\$13,740	40 Students @ \$343.50
Entrance Fees, Room & Board	\$18,260	40 Students @ \$456.50
TOTAL Cost of Trip to Each Student	\$800.00	Approximately

SIGNATURES

Teacher Ed Barry ~ Parent (signature on original) Date 12/2/15

Dept. Head Marilyn Kahl, Principal Kelley School (signature on original) Date 12/2/15

Principal Brian Stranieri (signature on original) Date 12/2/15

Comments The group anticipates the cost being lower for students following their fundraising efforts.

Assistant Superintendent *Stan Madonay* Date 1/5/16 Approved
Not Approved

Board of Education Approval*** YES NO Date _____