

Southington Board of Education Meeting

Thursday, May 9, 2013 7:30 PM

Municipal Center Public Assembly Room 200 North Main Street

Southington, CT 06489

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Southington, CT 06489



BOARD OF EDUCATION REGULAR MEETING

1. Board Recognitions ~ 7:00 p.m. ~ 2012-2013 Profiles in Professionalism Honorees
2. CALL TO ORDER
3. Pledge of Allegiance
4. Approval of Minutes ~ April 25, 2013
 - a. Special Meeting Minutes - May 1, 2013
 - b. Special Meeting Minutes - May 7, 2013
5. Communications
 - a. Communications from Audience
 - b. Communications from Board Members and Administration
 - c. Communications from Student Representatives
6. Report of Superintendent
 - a. Personnel Report
7. Committee Reports
 - a. Finance Committee Meeting ~ April 23, 2013
 1. Transfer of Funds
 2. Contracted Custodial Services - Extensions
 3. YMCA Reimbursement Rates 2013-14
8. Old Business
 - a. Town Government Communications
 - b. Construction Update
 - c. Administrator Evaluation Plan Update
 - d. Teacher Evaluation Plan Update
9. New Business
 - a. Year End Report on 2012-2013 Superintendent's Goals
 - b. Healthy Food Certification
 - c. Appointment of Principal of Kelley Elementary School
 - d. Appointment of Assistant Principal of Southington High School
10. Executive Session for Personnel and Unaffiliated Contracts
11. Adjournment

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

APRIL 25, 2013

The regular meeting of the Southington Board of Education was held on Thursday, April 25, 2013 at 7:30 p.m. in the Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut.

1. CALL TO ORDER

The regular session was called to order at 7:35 p.m. by Chairperson, Mr. Brian Goralski. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana and Mrs. Patricia Queen.

Present from the administration were Dr. Joseph Erardi, Jr., Superintendent of Schools; Mrs. Karen Smith, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; Mr. Frederick G. Cox, Director of Operations, and Dr. Perri Murdica, Director of Pupil Services.

Student Representatives present were Miss Abigail Harris and Miss Whitney DiMeo.

There were approximately 8 people in the audience.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Miss Harris and Miss DiMeo.

Mr. Goralski called for a moment of silence in respect for the victims of the Boston Marathon bombing.

3. APPROVAL OF MINUTES ~ APRIL 11, 2013

MOTION: by Mr. Derynoski, seconded by Mrs. Carmody:

“Move to approve the Board of Education minutes of April 11, 2013, as submitted.”

Motion carried by voice vote with six in favor and Mrs. Johnson, Mrs. Notar-Francesco and Mrs. Queen abstaining.

4. COMMUNICATIONS

a. Communications from Audience

Arthur Cyr, 103 Berlin Avenue, addressed the State of Connecticut shortfall to town and city governments with Southington to receive a loss in state funds of between \$400,000 and \$796,000. He thought that it would be nice if the state gave the towns and cities their budget first so the Town of Southington would know what money they had to work with in setting next year's budget. Mr. Cyr understood that in January there was a committee meeting to talk about capital bonding for a control room at the high school. He noted that the minutes of that meeting, which were legally correct, were not informative. He felt that anyone reading the minutes could not figure out what happened to the proposal of \$750,000 for a new control room that was supposed to be bonded and disappeared off the capital bonding list. He did not think that it was in the Town, Board of Education or Capital Bonding budgets either. Someone had called him and told him that there was a control room at the high school that is 30-40 years old and that they can't get parts for the system anymore. He asked if the Board was going to wait for it to break and not be able to supply air to the high school and then go to the Town for the \$750,000.

Dr. Erardi believed that Mr. Cyr was talking about the energy management system at the high school. In conversation with Garry Brumback, Town Manager, and Dr. Urillo, Chair of Capital Bonding, they are looking to fund that project this summer, without cost to the school district or the town, through an energy management performance bonus return. Dr. Erardi told Mr. Cyr to call him on Monday for the details.

Shashwat P. Baxi, 427 Rockwood Drive, pointed out that in 2004-2005 he was a student representative on the Board of Education. He recently moved back to Southington and toured the VOAG Center, which was a building project when he served on the Board. He thought that it was a wonderful addition to the school and town. He explained that he had a political science education at Loyola University and would like to be active in town government. He asked the Board what someone in his mid-20s could do to get involved. He asked the Board for direction to figure out what he could do to help better the education system. Mr. Goralski recommended that he e-mail the Board members and to reach out to Dr. Erardi. Mr. Goralski added that the Board liked to have people come back and make that kind of offer.

b. Communications from Board Members and Administration

Communication from the Board Members:

MOTION: by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move to move Agenda Item 7.b. “Approval of K-8 Health Curriculum” to Agenda Item 4.d.”

Motion carried unanimously by voice vote.

Mrs. Notar-Francesco reported that she recently returned from San Diego, California where she attended the 2013 Annual NSBA Convention. She gave a brief report about her experience at NSBA. She stated that she attended 10 sessions over three days and was grateful to CREC for the opportunity of this experience because CREC paid for her to attend. The sessions that she attended included school safety, Common Core, Board governance, leadership, and initiatives for applying technology in education. She also attended a session about maximizing efforts when lobbying members of legislature. Several of the speakers addressed

school culture in their topics, such as in the school safety, instruction and learning, and Board governance. Mrs. Notar-Francesco highlighted how, within school safety, it was of critical importance to promote a culture within the school climate in which students feel that they are able to say something when they see or hear something and to treat the school as their “family.” The speakers believed that money is well spent on programs that empower students to protect their school “family” and give students tools to identify and report a threat. The speakers also encouraged Boards to lead the mental health discussions in their communities and to work to eliminate the negative connotations surrounding going for help with mental health issues. Within instruction and learning, culture was identified as staff needing to believe that change needs to happen for increased student achievement before schools can begin to change. Leadership must emphasize changing culture, and realize that culture trumps strategy for change. Within Board governance, Board culture is important as well, and it is the continuous affirmation of values and practices that the Board holds no matter what the circumstances. In that session, they suggested using retreats, conferences, workshops and work sessions to build a productive Board culture. Good Board governance drives achievement in school performance. Mrs. Notar-Francesco quoted the CEO of Costco as saying, “Culture, in any form, isn’t the most important thing. It is the only thing.” Presenters also spoke to Board governance as a key to student achievement. They believed that Boards should spend 75% of their focus and time on increasing student achievement, and that Board members focus on achievement like a corporate Board focuses on profits. Mrs. Notar-Francesco stated that the presenters suggested developing a metric for evaluating the time that the Board needs to spend on student achievement and accountability.

Mrs. Notar-Francesco announced that CAFE is going to replicate the session on Board Governance with a webinar on April 30, 2013 at noon. It will be the same presentation that Gary Brochu (Berlin Board Chair and Shipman and Goodwin attorney) and Bob Rader from CAFE presented at NSBA. Mrs. Notar-Francesco distributed a folder to Board members that included a copy of the PowerPoint presentations on Professional Governance Boards and Maximizing your Meetings with Members of Congress.

Mrs. Notar-Francesco reported that the CREC Council met on Wednesday, April 24. She distributed a letter from Dr. Bruce Douglas, Executive Director of CREC (*Attachment #1*). The letter is addressed to the members of the Connecticut General Assembly and talks about the severe inequity with the Hartford region for districts, such as Southington, who have to comply with the Sheff Stipulated Agreement paying for magnet schools. She stated that Dr. Douglas’ approach to the general assembly is that they should take this into account in ECS money for school districts. Mrs. Notar-Francesco added that Dr. Douglas strongly encouraged districts to replicate his letter and to send it under our own name.

Mrs. Notar-Francesco stated that in the folder she distributed to the Board was a newsletter from Dr. Douglas that highlights, on page three, a Plantsville School student in the Open Choice program who was recognized and celebrated. The article was written by Mrs. Patricia Corvello, Principal of Plantsville School.

Mr. Derynoski reported that he attended the Technology Committee meeting and praised teachers Nancy Chiero and Justin Mirante. He noted that two manufacturing companies and a construction company in Southington are offering paid summer internships to high school students who meet certain criteria. He stated that the committee is working on a technology education curriculum that will support the manufacturing element because the current curriculum

is geared toward engineering. He emphasized that there was a need to prepare students, who are not going to an engineering college, for CNC machinist positions in manufacturing. There is a lack of training and interest in that area; however, there are some tremendous job opportunities for trained individuals in manufacturing. Mr. Derynoski noted that the Curriculum and Instruction Committee will be seeing something on this in the early part of next year.

Mrs. Queen thought Mrs. Notar-Francesco's summary of the NSBA Conference was excellent. She felt that the Southington school district was doing so many of those things already. Mrs. Notar-Francesco noted that some of the things discussed in many areas, including school safety, were things that Southington was already doing. In regard to technology, there was one particular item called "iPossibilities," which she encouraged the Board, within her summary, to look at. This initiative put iPads in the hands of Kindergarten children. Mrs. Clark noted that she viewed the amazing video link and they were using technology that was age appropriate and level appropriate for the individual child. Mrs. Notar-Francesco thought that it was something the Board should consider.

Mrs. Queen addressed the school culture concept and the students being vested in their own health and the safety of their fellow students. She asked if the Board could pursue that more in terms of research. Mr. Goralski asked administration to look into this, and how it could be brought into the middle schools and high school.

Mrs. Johnson reported that Wednesday evening she attended the Grade 5 Transition Orientation for parents at Kennedy Middle School. She noted that it has been the goal of this Board to assist in easing the transition between fifth grade and the middle schools. She complimented Ms. Jennifer Discenza as the leader of that orientation and the team approach to it. Mrs. Johnson noted that the whole theme of the evening was buying into the school culture with "You are Eagles, we are a family, and you are part of the Eagle family." [The Eagle is the Kennedy Middle School mascot.] She noted that the DePaolo Middle School orientation was held the same night.

Mrs. Lombardi thanked Mrs. Notar-Francesco for her summary of the conference. She addressed the personal accountability as a Board member and that 75% of the Board's time should be spent on student achievement. Mrs. Lombardi questioned if the Board should keep track of a list of everything that they are doing as they go into the next school year and identify what things are in regard to student achievement. Mrs. Queen felt that the paperless CABA portal allows the Board to track and categorize types of agenda items and then produce reports at the end of the school year. Mr. Goralski thought the Board could incorporate that into the CABA system. Mrs. Notar-Francesco felt that consent agendas, for agenda items like field trips and the Personnel Report, could save Board time to be able to address student achievement. Dr. Erardi suggested that the Board consider this as one of their goals and objectives for next year.

Mr. Goralski would like to be careful about what they consider student achievement because he thought the budget was the most important thing that the Board does and that without accurately presenting, preparing, and following the budget they have no means to educate. He thought the budget was the core of what the Board does to educate the community.

Mr. Derynoski pointed out that everything that the Board of Education does was tied to student achievement. The real student achievement function is in the hands of the teachers and administration. Mr. Derynoski shared that his company was moving from one location to

another and that they have upgraded all of the internal systems and technology. His company had an outside consultant come in who looked at the technology hardware. The consultants anticipate that within five years the desktop computer is going to be a thing of the past. In two years, iPads might be outdated because technology is moving so fast. He thought that going forward the Board might not want to replace desktop units and may want to look into these new technological innovations and tools. Mr. Derynoski pointed out that the building he moved to is large and instead of wiring, everything in the building is now wireless, even with the security system. The wire savings was well over \$150,000.

Mr. Goralski announced that the Board members were invited to the Southington Education Association (SEA) Service Brunch on Saturday morning, April 27, 2013 at Strong School. He thought that it was another example of the relationship that the teachers have with the community. He complimented the SEA on that initiative.

Mr. Goralski announced that Helen Henne has been selected as this year's UNICO 68th Annual Gold Medal Honor Award recipient. He noted that she has done so much good for so many people, including the Southington schools.

Communication from Administration:

Dr. Erardi addressed Mr. Derynoski's technology remarks and noted that with the middle school projects they have every staff member wanting technology to be purchased as soon as possible. If they go that route, when the project is completed, the technology will already be two years old. He noted that is the problem with where they are with the furniture, fixture and equipment (FF&E) line item within that project. He will provide more information on that to the Board.

The administration reported on the following:

1. USDA Recognition – Food Service: Mrs. DiNello announced that all eight of the district's elementary schools have been awarded the USDA's HealthierUS School Challenge Bronze Award. She read some of the excerpts from the press release that was sent to her. *"The HealthierUS School Challenge awards are a way for the USDA to recognize schools that have created healthier school environments through improvements in the quality of school meals while providing both nutrition and physical education to promote healthy lifestyles."* She noted that less than 6% of the nation's eligible schools have earned this distinction and all eight of Southington's elementary schools have received it. An award ceremony will be held on Friday, April 26 at the Second Annual School Breakfast Summit in East Hartford where Nya Welinsky, Food Service Director, will be presented the award along with a commemorative plaque, a banner, and a check for \$500 to the school district. Mrs. DiNello was not sure if it was \$500 times eight schools or a flat \$500 check.
2. Military Luncheon: In school partnership with our military veterans, Dr. Erardi announced that on Wednesday, June 19, 2013 at noon, they will be recognizing the graduates of the Class of 2013 who will be entering the military service at an Honor Cord Celebration. At this time, they will be presented their red, white and blue graduation cord. Dr. Erardi stated that details will follow.

3. Final Interview – Kelley Principal: Dr. Erardi reminded the Board that on Wednesday, May 1, 2013 at 5:30 p.m. in the Municipal Center, there will be a brief working dinner and the final interviewing of three candidates for Principal of Kelley Elementary School. He was very pleased with the extensive pool of very qualified candidates.
4. Leon Peschel, former student representative: Dr. Erardi announced that Leon Peschel will be attending a Board meeting in June presenting his reflection on the preparation from Southington High School to the Honors Program at the University of Connecticut. Dr. Erardi noted that Leon was recently presented the Emerging Leaders Finalist Award at UConn.

c. Communication from the Student Representatives:

Miss Harris reported on the following:

- The National Honor Society (NHS) Induction was held on April 9 at Southington High School with 41 students inducted. She was inducted and was looking forward to be involved with community service.
- The NHS held a Dodgeball Tournament on Wednesday, April 24, 2013 and the returning champions will be playing Cheshire High School on May 9, 2013 at 5:30 p.m. with all proceeds going to Relay for Life.
- Miss Harris stated that she had a great time at Junior Prom and that there were no discipline issues. She noted that Dr. Semmel was happy because the food was served early this year compared to past years when it was served at 9:00 p.m.
- She wished the Robotics Team good luck with their competition in St. Louis, Missouri and was looking forward to watching their competition live.

Miss DiMeo reported on the following:

- Miss DiMeo commented on the Spanish and French Exchange to Europe and the field trip to Costa Rica during the April vacation.
- Miss DiMeo noted that, for many of the students, it was their first time to Europe and that it was educational to experience other cultures. There were open-air markets every morning with Europeans buying their food fresh for the day. She noted that there were roundabouts everywhere, which was new to the students because Connecticut only has a couple. She thought that the cars drove in the strangest places. They also visited Paris, France and Versailles's beautiful gardens. She saw the Mona Lisa up close, which was a very powerful experience for her. The biggest impact was seeing the Eiffel Tower lighted up at night, which was very moving for the students because it was so beautiful and historical. She noted that all the students came home with wanderlust.
- Miss DiMeo pointed out that exchange students will be coming to Southington in October and she will not be able to house her student next year. However, she is going to school in Boston next year majoring in Linguistics and the exchange students will be arriving and departing from Logan Airport at which time she hopes to see her exchange friend again.
- Miss DiMeo stated that the favorite part was her Spanish class because it was taught in French and instructed in Spanish. She takes both languages at the high school and forgot English for a while because it was not used.

- Miss DiMeo thanked Dr. Adina Alexandru, Chair of the Southington High School World Language Department, for striving for a greater significance of languages at the high school through having these exchanges and also the creation of the National Foreign Language Society. Dr. Alexandru is also fluent in five languages.
- Miss DiMeo pointed that during the Spanish Exchange, the Spanish students knew more English than the Southington students knew Spanish. During the French Exchange, the French students knew more English than the Southington students knew French. She did not think that a five-year program was enough time to learn a language. She is taking UConn Spanish right now at the high school and it is the highest level of Spanish at the high school. However, this is the first year that she is not learning about grammar and conjugations. She is learning now about culture, architecture, politics and globalization and it took her five years to get to this point. By not implementing a stronger language program, she felt that they were depriving the children in the Southington Public School system the best education possible. She spoke passionately about integrating languages to students at a younger age such as Kindergarten. She noted that Glastonbury, West Hartford and Greenwich currently have K-12 language programs. She felt that to be able to acquire a second language was so powerful in today's world.
- Miss DiMeo parted with a quote from Nelson Mandela, *"If you talk to a man in a language that he understands, it goes to his head. If you talk to him in his language, it goes to his heart."*

Mrs. Carmody was very proud of everything that Miss DiMeo said and took notes for the Curriculum Committee. Mrs. Carmody thought that Miss DiMeo made some very excellent observations. Miss DiMeo felt that the languages were treated as an elective at the high school and that every college wants to see more than two years of a language. She received scholarships because she took double languages and it looks good on college applications. She felt that it builds more opportunities for students in the workforce as well. Mrs. Carmody noted that Miss DiMeo's language teachers would be very proud of her tonight because she spoke so eloquently and passionately about the subject.

Mrs. Queen noted that what Miss DiMeo exhibited was what the Board wants to achieve in education and that is to create a passion. For Miss DiMeo it is clearly languages and connecting with people around the world. Miss DiMeo stated that she plans to study neuroscience and languages in college.

Mrs. Lombardi stated that she was bilingual, and that Spanish was her first language as well as being a Spanish teacher. She applauded Miss DiMeo and her convictions. She hoped that Miss DiMeo will come back to Southington and mentor other high school students. Mrs. Lombardi pointed out that languages were also addressed in the Vision 2020 work.

d. Approval of K-8 Health Curriculum (formerly Agenda Item 7.b)

Mrs. Smith stated that the Curriculum Committee carefully reviewed the Kindergarten through Grade 5 Health Curriculum changes, as well as the Grades 6-8 Health Curriculum changes, that they will be implementing for the 2013-2014 school year. She noted that copies

were available in central office and all the Board members were present when Mrs. Carmody gave her report. Mrs. Smith pointed out that Betty Lutz and Josie Rogala were in the audience and were two members of a very large K-5 Health Curriculum Committee. Michelle Andrews from DePaolo was present who, along with team member Claudia Ashline from Kennedy, worked on the Grade 6-8 Health Curriculum changes.

Mrs. Carmody thanked the Health Curriculum Committee for their presentations and the work they did following the state standards and the Common Core. She noted that the topics that they had to address were different from when she went to school, and complimented the committee on how they handled them. She noted that mental illness would never have been talked about before in curriculum along with some topics that would be embarrassing to students.

MOTION: by Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move to approve the revised Grades K-8 Health Curriculum.”

Motion carried unanimously by voice vote.

5. COMMITTEE REPORTS

a. Policy & Personnel Committee Meeting ~ April 22, 2013

Mrs. Clark reported that the committee discussed access sidewalks and the fact that there is no language in the policies regarding this. Because it has become a public issue, the committee decided to set-up a meeting with Town Council representatives to discuss what the role of the Board of Education is on this matter. The committee will be adding language to the transportation policy regarding children walking to school as well as what the proposed guidelines would be after meeting with Mrs. Cheryl Lounsbury of the Town Council and her committee.

Mrs. Clark reported that the committee also discussed changing the job title and position of the Accounting Manager to Accounting Manager / Purchasing Manager to better reflect what the job responsibilities were going to be. As the committee looked at the job description that was provided by Mrs. DiNello, they felt that they would like to make some changes to it with the arrangement of the job qualifications and requirements that were needed. The committee is in the process of looking at the old job description of the Purchasing Agent versus this new position, and trying to make sure that everything is covered correctly.

6. OLD BUSINESS

a. Town Government Communications

Mr. Goralski addressed the Town Council Public Hearing on the budget and how respectful the speakers were. He was excited that the dialogue was continuing regarding the restoration of funds to the Board of Education budget. He felt that the opinion of the public was what propelled it forward.

Mr. Goralski reported that he attended the Charter Revision Committee and was surprised to hear Mrs. Sandra Feld acknowledge that the last Charter Revision Committee, on which she

served, made a mistake regarding changing the terms of serving on the Boards. The former Charter Revision Committee changed the terms from four years to two years. Mr. Goralski encouraged his fellow Board members to send their opinion to the new Charter Revision Committee regarding changing the term back to four years.

Mr. Derynoski had a problem with the state legislature because the Board of Education and the Town are currently going through the budget process and by Town Charter the Town Council has to set the budget and the Board of Finance has to set the mill rate in May. If that is done and the state revenue stream ends, then there will be a problem. Mr. Derynoski stated that he was going to contact our new state representative to find out what the feeling is at the state level. Mr. Derynoski noted that the state is in dire straits because they have to make cuts someplace, but do not know where to cut. Mr. Goralski felt that the Board should reach out to all the Southington representatives.

Mrs. Queen missed the last Board meeting and read the minutes from a different perspective to learn what she had missed. She missed the presentation on the Teacher Evaluation Plan, and pointed to pages 5 to 9 in the April 11, 2013 Board minutes. She felt this was an excellent overview of the new Teacher Evaluation Plan, and of all of the inherent challenges and implied costs to each component of it. Because so much of the attention with the budget has been given to the All-Day Kindergarten program, the Teacher Evaluation Plan piece was getting lost in the uproar. She felt that the Board minutes were an excellent summary. She encouraged the Town Council members to look at the Board of Education minutes of the last meeting.

b. Construction Update

Mr. Cox had two communications with the new Director of the School Facilities Unit who assigned a new member of his staff to look at the close-out of the Plantsville and South End School projects. He apologized for the delays, which he stated were due to staff reductions at the state level.

Mr. Cox reported that DePaolo Middle School received the approval to go out to bid on Tuesday. The Kennedy Middle School project is lagging a little bit behind. They do not yet have the authorization to go to bid. Because JFK is on Route 10, they are still waiting for the State Traffic Control Commission in Hartford to approve it. However, everything is going as planned because the Building Committee wanted one middle school to be put out to bid a week before the other.

c. Teacher Evaluation Plan

Dr. Erardi reported that the School Board submitted on time the Teacher Evaluation Plan for 2013-2014, as directed by the State Department of Education. He learned shortly thereafter that, because so many districts did not submit on time, the State Department of Education moved the submittal date to mid-May.

Mrs. Smith explained that they could begin with the professional development training that is required for the Teacher Evaluation Plan now that it has been accepted and submitted to the state. The next step is that, on April 30, 2013, from 3:00 p.m. to 6:00 p.m. in the Municipal Center Public Assembly Room, all administrators, including department chairs and assistant department chairs at the high school, are invited to an in-house professional development

opportunity. Regarding the Teacher Evaluation Plan, they will develop a script that will be followed in all schools at their Tuesday Faculty meetings during the month of May. She noted that it will be the birth of new language (acronyms) and the Board will be hearing about SLO's and IAGD's. Mrs. Smith stated that part of the Administrator Evaluation Plan is to develop consistency and fidelity of practice with the administrative team. It will be more than a three-hour workshop session and will be ongoing. Everyone will be using common language and have a common purpose and goal around this plan.

Mrs. Smith explained that via e-mail the teachers will receive a copy of the plan that was adopted by the Board of Education and the one-page summary and the PowerPoint presentation, which the Board members saw. The e-mail message would be that the information was for their reference and to read the one-page summary before the meeting in May. She noted that for the two professional development days in August they will be learning how to write good student learning objectives and how to write good IAGD's (Indicator Achievement Growth and Development plan). She invited the Board to join the professional development on April 30.

Mr. Oshana was concerned with the amount of time that the teachers would be spending out of the classroom because of this new mandate as there is already a lot of time spent out of the classroom. For the next school year, he asked if there was a way they could start tracking the amount time teachers spend out of the classroom for all meetings. Mr. Goralski thought that was an excellent idea. Dr. Erardi stated that administration would work up a tracking framework to bring back to the Board.

Mrs. Carmody was sickened by the fact that the Teacher Evaluation Plan was stated as mandated and that Southington complied with the timeline only to have many of the districts not turning in their plans on time and receiving an extension to May. Mrs. Smith explained that she and Mr. Rick Terino attended a workshop on April 15 with a variety of cohort representatives from across the state. Initially, she thought that Southington was behind in understanding the components of the plan; however, they left feeling good about Southington breaking out what needed to be done in smaller pieces.

d. Proposed Operational Plan 2013-2014

Dr. Erardi explained that the Town Council will take final action on the budget on Monday, May 13, 2013. The budget will then go to the School Board to take action at their Thursday, May 23, 2013 meeting. Over the weekend, Dr. Erardi planned to post on his Blog those two dates and the question, "if the School Board's proposed budget is ultimately cut, will All-Day Kindergarten be eliminated?" His response would be that administration will bring forth requested data that the School Board has asked for, and at this point everything is on the table with the hope that there is restoration; however, if there is not restoration in full, then there is a thoughtful discussion that takes place at the Board level on May 23.

Mr. Goralski asked Dr. Erardi to look into all the options available because the biggest discussion will be All-Day Kindergarten, and what needs to be cut to keep it or how would we be impacted if we cut it. Dr. Erardi stated that the past practice is that the Board does not speak about the reduction or elimination of programming or staffing until the administration has the opportunity to have those conversations with staff privately. He hoped that past practice would be adhered to. Mr. Goralski asked Board members to share their concerns and suggestions with Dr. Erardi at any point and at any time via e-mail, so it is respectful to the process. Mr.

Derynoski agreed that it was the best way to approach it and to follow past practice. His biggest concern was that they don't want to start pitting one program against another or they would be discussing it until June 30. He stated that the Board will need to do this very diligently and rely on the expertise of the administration.

7. NEW BUSINESS

a. Leonard & Gladys Joll Scholarship Award Recipient

MOTION: by Mr. Oshana, seconded by Mr. Derynoski:

“Move that the Board of Education approves the recipient recommended by the Leonard and Gladys Joll Scholarship subcommittee.”

Mrs. Smith stated that last year she spoke to Leonard and Gladys Joll's daughter who lives in the Midwest. The daughter sent Mrs. Smith newspaper clippings of her father who was very involved in Southington and a supporter of education. Mrs. Smith heard the history of the family and how the daughter was happy to hear that the Southington was still giving “life” to her father and his passions. The daughter applauded the efforts of the Board of Education and the fact that the scholarship has continued for many years. Mrs. Smith stated that once the recipient's name is public, she will then notify the Joll's daughter to tell her about the recipient.

Motion carried unanimously by voice vote.

b. Approval of K-8 Health Curriculum *(Moved to Agenda Item 4.d)*

8. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mrs. Notar-Francesco:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Linda Blanchard
Recording Secretary

EXECUTIVE DIRECTOR
Bruce E. Douglas, Ph.D.

April 9, 2013

Dear Member of the Connecticut General Assembly,

As you know, our state is facing a funding dilemma surrounding school district tuitions for Sheff magnet schools. A series of patchwork decisions around the Sheff vs. O'Neill Settlement Agreement has led to a funding approach that disproportionately and severely burdens a small number of Connecticut's school districts.

Under court-order, 22 districts are required to comply to assist the state in meeting the goals of the Sheff Settlement Agreement.¹ At a collective cost of more than \$22 million, this has had a significant and debilitating financial impact on those 22 school districts and their municipalities. Numerous school districts not named in the Sheff decree, but which participate in order to meet the Sheff benchmarks, also suffer a financial burden on behalf of the state. Adequately funding these programs in order to meet the benchmarks of the Sheff Settlement Agreement is the state's obligation.

Moreover, proposed legislation would require families of students attending early childhood programs in Sheff magnet schools to pay tuition. This would threaten the ability of Sheff magnet schools to maintain racial balance in programs that are essential for our state to meet the Sheff benchmarks. Neither of these funding structures is just or sustainable. The most viable, long-term, and fair solution is for the state to modify the Education Cost Sharing (ECS) formula to account for students attending magnet schools when calculating each school district's ECS grant.

Currently, each town's grant under ECS is determined by applying multiple calculations to Connecticut's per pupil "foundation" amount. Except for the foundation grant, which is currently set by state law, the basic formula incorporates various sub-formulas, each of which is calculated using district-specific factors, such as town wealth, the number of "need students", and identification as an Alliance District. We recommend that compliance under the Sheff Settlement Agreement be one of the factors that determine a school district's ECS grant amount. This change would acknowledge a school district's court-ordered responsibility to participate in Sheff programs by increasing their grant amount, thus reducing the disproportionate burden that these districts face on behalf of the state. Furthermore, any school district not required to comply under the Sheff court-order, which contributes to meeting the benchmarks of the Sheff Settlement Agreement, should be given the same consideration.

Meeting the state's obligations under the Sheff Settlement Agreement is a priority for our legislature and for our school districts. Modifying the Educational Cost Sharing grant to account for Sheff compliance is a just, long-term means of addressing this challenge.

We welcome a partnership in formulating the details of this plan.

Sincerely,

Bruce E. Douglas, Ph.D.,
Executive Director, CREC

¹ The Sheff Stipulation and Proposed Order, dated April 4, 2008 reads: "Sheff Region: As defined in the original complaint, the Sheff Region includes the school districts of Avon, Bloomfield, Canton, East Granby, East Hartford, East Windsor, Ellington, Farmington, Glastonbury, Granby, Hartford, Manchester, Newington, Rocky Hill, Simsbury, South Windsor, Suffield, Vernon, West Hartford, Wethersfield, Windsor, and Windsor Locks. The Desegregation Standard shall be the lesser of the Sheff Region's aggregate minority percentage enrollment plus thirty percentage points or seventy-five percent (75%). The Desegregation Standard shall be calculated for each year of the Stipulation based on that year's aggregate minority percentage enrollment figures but in no event shall it exceed seventy-five percent (75%)."

Administration Report

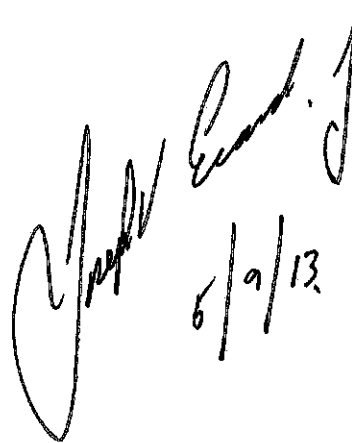
May 9, 2013

1. Southington Public Schools / Library Partnership (Attachment #1)
 - a. Grade K Partnership
 - b. Library Card Initiative

2. Veteran Partnership: House of Heroes / April 27th (Attachment #2)

3. "Because of 26" – Saturday, June 15 (Attachment #3)

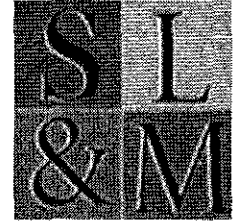
4. JFK STEM Academy (Attachment #4)
 - a. **Promise Grant:** Connecticut Center of Advanced Technology


5/9/13



Southington Kindergarten Preparation
2013

Co-sponsored by
Southington Public Schools and
Southington Library & Museum



Kids who read succeed!

Dear Southington Parent:

It is well known that reading and library use are key factors that contribute to a child's intellectual development. Children who spend time reading have better vocabularies and learning skills than children who do not read. Young readers are also more likely to enjoy the success and pleasure that comes from making reading a lifelong activity.

As the parent of a student entering kindergarten in August 2013, you can give your child the key that will unlock the door to successful learning – a library card. We invite you to bring your child to Southington Library to get her or his very own card. Bring the attached Library Card Coupon with you, or simply stop by the next time you are in town.

To give your child an educational boost during the summer, we have enclosed a copy of *Suggested Reading for Children Entering Kindergarten*. We look forward to getting to know you and your child as you embark together on an adventure of lifetime learning.

Sincerely,

Dr. Joseph V. Erardi, Jr.
Superintendent of Schools

Susan Smayda, M.L.S.
Executive Director,
Southington Library & Museum

Suggested Reading for Children Entering Kindergarten

Call Number	Title
JEB WASHINGTON	George Washington's Teeth
JE 306.87 KER	You and Me Together: Moms....
JE 398.2 WIL	Clever Beatrice
JE 398.2087 PAY	Mrs. Chicken and the Hungry Crocodile
JE 398.2097 MOR	Just a Minute: A Trickster Tale
JE 398.8 CRE	The Neighborhood Mother Goose
JE 411 ERN	The Turn-around, Upside-down...
JE 411 FLO	The Racecar Alphabet
JE 411 MCL	Superhero ABC
JE 525 KAR	On Earth
JE 551.51 SAY	Stars Beneath Your Bed...
JE 573.87 JEN	What Do You Do With A Tail Like This
JE 590 BAU	Some Babies Are Wild
JE 597.3 DAV	Surprising Sharks
JE 599.67 ARN	Elephants Can Paint Too!
JE 599.789 MAR	How Many Baby Pandas?
JE 629.454 MCN	If You Decide To Go To the Moon
JE 811.54 HOB	You Read To Me, I'll Read to You
JE 811.54 PRE	If Not for The Cat
JE 919.9 OBR	You Are the First Kid on Mars
JE AGEE	Terrific
JE ALLEN	The Little Rabbit Who Liked to Say Moo
JE ALSENAS	Peanut
JE BEAUMONT	Move Over Rover
JE BEAUMONT	I Ain't Gonna Paint No More
JE BECKER	A Visitor For Bear
JE BERGMAN	Snip, Snap! What's That?
JE BOWEN	What Do Teachers Do After You Leave ...
JE BRUSS	Book! Book! Book!
JE BRYAN	A Boy and His Bunny
JE BUEHNER	Dex/Superdog: Heart of A Hero
JE CHILD	I Will Never Not Ever Eat a Tomato
JE CRONIN	Click, Clack, Moo: Cows That Type
JE CRONIN	Diary of a Spider
JE CUTBILL	Cow That Laid an Egg
JE DICAMILLO	Mercy Watson to The Rescue
JE DICAMILLO	Mercy Watson Goes For a Ride
JE DODD	What Pet to Get
JE FALCONER	Olivia and the Missing Toy
JE FLEISCHMAN	Sidewalk Circus
JE FLEMING	Buster
JE FOX	Where Is the Green Sheep?
JE FRAZEE	A Couple of boys Have the Best Week Ever
JE FRENCH	Diary of a Wombat
JE FUCILE	Let's Do Nothing



Call Number	Title
JE GREY	Traction Man is Here
JE HENKES	A Good Day
JE HENKES	Lilly's Purple Plastic Purse
JE HENKES	Kitten's First Full Moon
JE HICKS	Jitterbug Jam: A Monster's Tale
JE HOPKINSON	Apples to Oregon: Being the
JE JI	No! That's Wrong!
JE JUSTER	The Hello, Goodbye Window
JE KELLER	Farfallina & Marcel
JE KELLER	The Scrambled States of America
JE LONG	How I Became a Pirate
JE LONG	Otis
JE LONDON	Froggy Goes to School
JE MCCLINTOCK	Adele & Simon
JE MARICONDA	Sort It Out
JE MUTH	Zen Shorts
JE O'CONNOR	Fancy Nancy
JE PINKNEY	The Lion and the Mouse
JE PORTIS	Not a Box
JE RAVISHANKAR	Tiger on a Tree
JE RODMAN	My Best Friend
JE ROHMANN	Clara and Asha
JE ROSENTHAL	Duck! Rabbit!
JE SEEGER	Walter Was Worried
JE SHANNON	A Bad Case of Stripes
JE SHANNON	Duck on a Bike
JE SHANNON	White is for Blueberry
JE SHEA	New Socks
JE SIERRA	Wild About Books
JE SLATE	Miss Bindergarten Gets Ready ...
JE TIMBERLAKE	The Dirty Cowboy
JE URBANOVIC	Duck Soup
JE U'REN	Mary Smith
JE VAN DUSEN	Circus Ship
JE WATT	Chester
JE WATT	Scaredy Squirrel
JE WELLS	Bunny Money
JE WIESNER	Flotsam
JE WIESNER	Tuesday
JE WILLEMS	Don't Let the Pigeon Drive the Bus
JE WILLEMS	Knuffle Bunny: A Cautionary Tale
JE WILLEMS	Leonardo the Terrible Monster
JE WILSON	Moose Tracks
JE WILSON	Bear Snores On
JE WINTHROP	Squashed in the Middle



Southington Library & Museum: Library Card Coupon

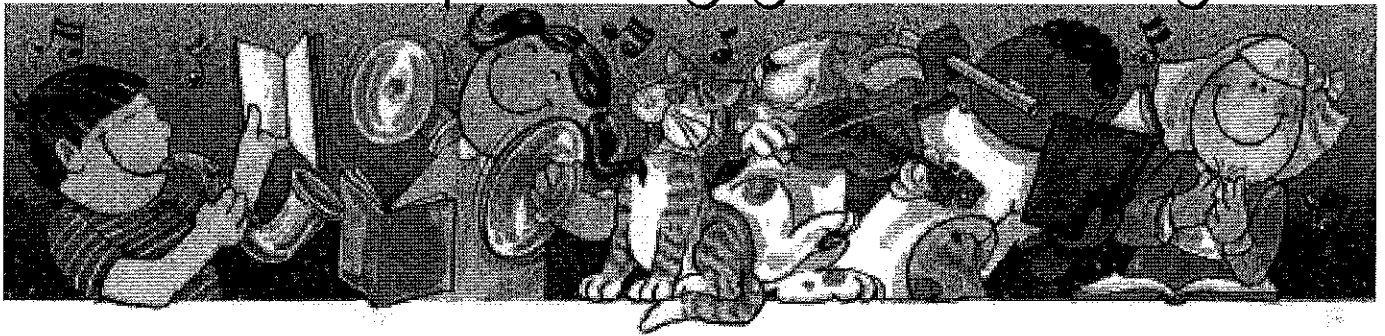
Fill out this form and bring it with you * on your next visit to the Library to pick up your child's very own Library Card.

Child's Name: _____

Address: _____

*Please bring proof of residence and a photo ID to allow us to process your child's Card.

Create, Explore, Engage @ the Library



Southington Library & Museum: Library Card Coupon

Fill out this form and bring it with you on your next visit to the Library to pick up your child's very own Library Card.

Child's Name: _____

Address: _____

*Please bring proof of residence and a photo ID to allow us to process your child's Card.

Create, Explore, Engage @ the Library





4/20/13

2:00

3:30

**House of Heroes Connecticut Chapter (www.HOHCT.org)
Greater New Britain Campaign 2013**

With funding from the Community Foundation of Greater New Britain and additional sponsors (Mortgage Master, Southington Office and The Rotary Club of Southington), House of Heroes Connecticut (HOHCT) is conducting a campaign to assist five local veterans with home repair projects during April and May of 2013. This represents an expansion from the New Haven County area for HOHCT. Nationally, HOH has served more than 600 veterans since its inception in the year 2000.

HOH's motto is "Make a Difference in a Day." All project work is accomplished within one day so the homes cannot be in a blight status. House of Heroes' goal is to make this New Britain area initiative a model of veteran service, and to use this work to raise awareness and establish a foothold in the Central Connecticut area.

On Saturday, April 20, HOHCT will be working on two Southington veterans' homes, one the home of a surviving spouse. On May 25 of Memorial Day weekend, HOHCT is executing three more projects in New Britain, Plainville and Berlin.

At the close of the workday on May 25, HOHCT is planning a **Volunteer Appreciation Picnic** in the Comcast Picnic Pavilion at New Britain Stadium, home of the New Britain Rock Cats. The Rock Cats are on the road that weekend and the ball club is donating use of the picnic grounds. We will invite all five project volunteer teams, local government officials, additional support organizations and other special guests. The men and women of the Hardware City Chapter of the Disabled American Veterans – a supporting organization of this project – will staff the grills and the grounds. We will conduct a flag presentation ceremony and sponsor a music performance by Nashville's Tim Maggart.

We have home captains and teams of skilled, experienced craftsmen lined up to handle the majority of the skill work and craftsmanship involved. Our remaining needs are:

- Lay volunteers to handle "soft" labor including landscaping, painting, house cleaning and miscellaneous project support
- Donated food/drink/set ups for the picnic and for lunches on the job site
- People who are connected in these four communities who can not only recruit volunteers, but can provide lists of key community leaders who should be invited to our post-work celebration.

Further information about House of Heroes is available at www.HOHCT.org. We can also be followed on Facebook (House of Heroes CT Chapter) and on LinkedIn (House of Heroes Group) for continuous updates on our progress.

Points of Contact:

Dennis Buden
NB Committee Chair
DBPR
860-558-0514
dbuden@snet.net

Kathy Eastburn
Executive Director
HOH CT
302-332-1213
kathy@houseofheroesct.org

Bill May
Founder and President
HOH CT
203-464-2455
bill@houseofheroesct.org

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Since 1877 – Best for Local News and Advertising

"Because of 26"— Southington Mothers Planning Special Event For June 15

By

Wednesday, May 8, 2013 at 4:41 pm

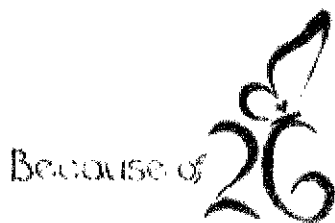


Photo:

In response to 12/14, Southington residents (and mothers) Erin Furniss and Lisa Wrubleski have decided to do something locally to remember the victims and spread the notion of caring. The women are hoping Newtown residents will join Southington residents for a morning of events that are meant to encourage the notion of caring.

More in Enjoy

- ["Because of 26"— Southington Mothers Planning Special Event For June 15](#)
- [Juggling & Circus Arts Club, Saturday In Sandy Hook](#)
- [Updates From HealingNewtown Arts Center](#)
- [Letter Carriers' Annual Food Drive Is May 11](#)
- [Stand Up For Newtown: Free Tickets Available For Comedy Show](#)

Free ice cream, music, and chalk to cover the linear trail with kind and caring words will also be provided. Children from town schools will be invited to sing "It's A Wonderful World."

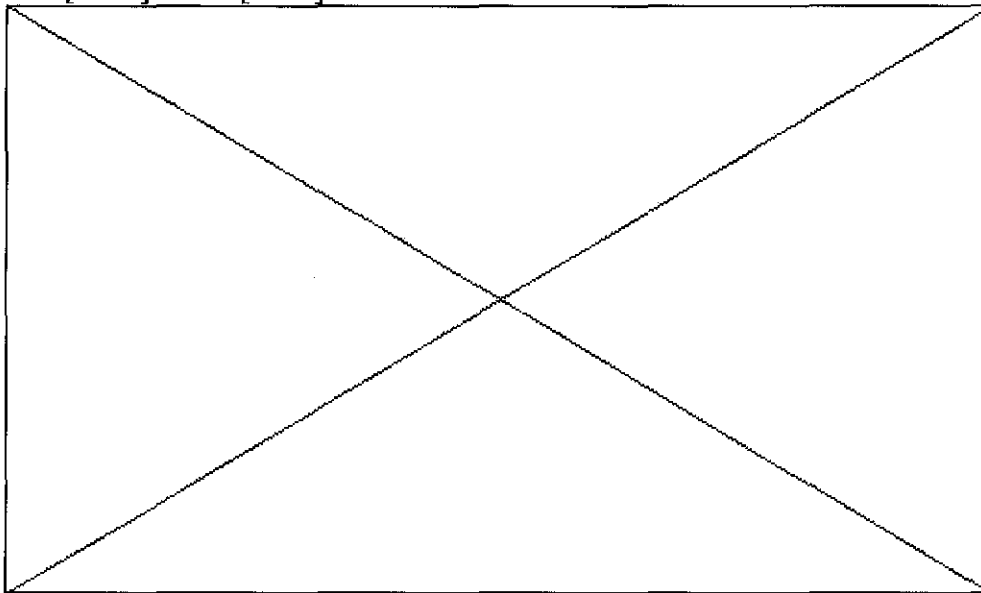
Mrs Furniss and Mrs Wrubleski have extended an invitation to Sandy Hook families. All are welcome to join the event, and Newtown residents will be invited to plant a bush on June 15.

The event on Saturday, June 15, will begin at 10 am, on the Plantsville Green, 710 Main Street in Southington. Senator Richard Blumenthal and Southington Superintendent of Schools Dr Joseph V. Erardi, Jr, have each been invited to make remarks.

The planting of the butterfly bushes will take place along the Rails to Trails linear trail beginning at 10:30, along with the other activities.

A Because of 26 Facebook page has been created. For more information, visit www.facebook.com/Becauseof26.

<!--[endif]--><!--[endif]-->



More stories like this: [12/14](#), [Because of 26](#), [Erin Furniss](#), [Lisa Wrubleski](#), [Southington](#)

You must [register](#) or [login](#) to post a comment.

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STEM Academy - JFK

Teens create a prosthetic arm in newly formed STEM (Science, Technology, Engineering, & Mathematics) Academy at JFK. Forty-four seventh graders jumped at the chance to participate in this groundbreaking after school opportunity. Students participated in and solved a crime investigation, learned about innovative careers in engineering, were visited by Hanger Inc. Prosthetics & Orthotics employees and an amputee client, and created a prosthetic hinge joint. They were put to the challenge of carrying a two-liter bottle as well as scooping up grapes with their prosthetics. These activities just touch the surface of what took place over the past three weeks. This initiative will act as a proof-of-concept for a proposed Junior Project Lead the Way program at the middle school level.

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ Board Meeting Date May 9, 2013

Decision Requested X Agenda Code 6.a

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements, and transfers for certified and classified personnel for 2012 – 2013.

Background: The attached report lists personnel activity from April 1, 2013 through April 30, 2013.

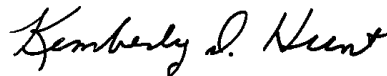
Alternative Strategies: _____

Cost (if applicable): N/A **Funding Source:** Board of Education

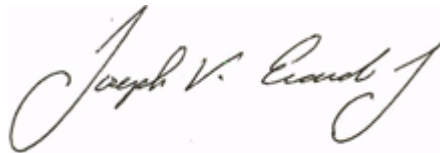
Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Personnel Report be approved as submitted.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Personnel Report

PERSONNEL ACTIVITY REPORT

FOR: May 2013

APPOINTMENTS

Certified

Name	Position	School	FTE if Less Than 1.0	Effective Date	Highest Degree	University / School	Salary
No certified appointments in the month of April							

Classified

Name	Position	School	Hours Per Week	Effective Date	Salary / Hourly Rate
Monteiro, Nicole	Clerk	JAD	15.00	April 22, 2013	\$14.68
Salzillo, Giovanna	Interim Special Education Paraprofessional	SHS	19.50	April 23, 2013	\$10.50
Sarris, Betsey	Interim Special Education Paraprofessional	Hatton	15.75	April 25, 2013	\$10.50
DeCicco, Elizabeth	Reading Tutor	Thalberg	12.00	April 30, 2013	\$12.91
Turner, Karen	Interim Special Education Paraprofessional	Hatton	15.50	To be determined	\$10.50
Batista, Raquel	Interim Special Ed Para TEAM Program	JAD	19.50	To be determined	\$10.50

RESIGNATIONS

Certified

Name	Position	School	Effective Date	Years of Service	Retire
Dischino, Raymond	English Teacher	SHS	July 1, 2013	7 years	No
Grower, Lewis	Technology Education Teacher	SHS	July 1, 2013	3 years	Yes
Finateri-Laist, Ann	World Language Teacher	JAD	July 1, 2013	7 years	No

Classified

Name	Position	School	Effective Date	Years of Service	Retire
Dutton, Sherry	Special Education Paraprofessional	JFK	April 6, 2013	26 years	No
Monteiro, Nicole	Special Education Paraprofessional	JAD	April 13, 2013	6 months	No
Santoro, Rebecca	Special Education Paraprofessional	JAD	May 11, 2013	6 years	No

TRANSFERS

Certified

Name	From Position	From School	To Position	To School	Effective Date
No certified transfers in the month of April					

Classified

Name	From Position	From School	To Position	To School	Effective Date
No classified transfers in the month of April					

UNPAID LEAVES OF ABSENCE

Name	Position	School	Start Date	End Date	Reason
No unpaid leaves of absence in the month of April					

COACHING / STIPENDS

Appointments

Name	To Position	School	Effective Date	Stipend

Resignations

Name	From Position	School	Effective Date
Bass-Lamberto, Heidi	Co-Advisor, Drama Club	JAD	July 1, 2013
Barnes, Kristine	Advisor, Yearbook	JFK	July 1, 2013

SOUTHINGTON BOARD OF EDUCATION
Southington, Connecticut

FINANCE COMMITTEE MEETING
Tuesday, April 23, 2013, 7:00 p.m.
Municipal Center Conference Room #2

Board Members Present: Jill Notar-Francesco, Chairperson; David Derynoski,
Terry Lombardi, Brian Goralski
From Administration: Sherri DiNello, Director of Business & Finance

The meeting was called to order at 7:00 p.m.

1. **SELF INSURANCE REPORT:**

The committee reviewed the Self Insurance Report and discussed possible options that the Self Insurance Committee may discuss at their May 2, 2013 meeting because claims are lower than anticipated.

2. **TRANSFER OF FUNDS:**

The committee approved the Transfer of Funds as submitted.

3. **CONTRACTED CUSTODIAL SERVICES - EXTENSIONS:**

The committee recommends contract extensions with Performance Environmental Services, Inc. for Southington High School and the Municipal Center with a 0% increase. The committee also recommends contract extensions with Capitol Cleaning Contractors, Inc. for the base bid at Derynoski Elementary School, DePaolo and Kennedy Middle Schools and summer at Derynoski only. Due to construction at the middle schools, Fred Cox, Director of Operations, will be getting an hourly cost per man for summer cleaning on an as needed basis for the start of the school year cleaning preparation.

4. **YMCA REIMBURSEMENT RATES – 2013-2014:**

The committee endorsed the recommended reimbursement rates for the YMCA.

5. **OAK HILL – RATE RENEWAL – 2013-2014:**

The committee provided direction to Mrs. DiNello in regard to lease renewal with Oak Hill.

6. **CONTINUING EDUCATION - UPDATE:**

Mrs. DiNello provided the committee with a brief history of program funding for the Continuing Education program. She explained it is a mandated program for the Board of Education that is partially funded through state grants. The Board of Education contribution to the program was reduced back in 2010-2011 because of available funds from the enrichment program. Mrs. DiNello explained that there are no longer enrichment funds available and the Board of Education will need to cover the shortfall of approximately \$8,000 this year.

The grant application for 2013-2014 totals \$41,679 and with approximately 33% coming from the state, the Board of Education contribution will be \$27,925. This will require an increase to their line item during budget reallocation in the amount of \$8,925.

7. **FINANCIAL UPDATE:**

Mrs. DiNello distributed an Encumbrance/Expenditure Report through March 31, 2013 to committee members. The committee reviewed the report and had a brief discussion.

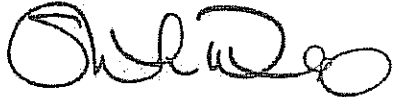
8. **MISCELLANEOUS:**

Mr. Goralski attended the meeting to share information in regard to his appointment as a member of the Turf Advisory Committee. He shared what he believes to be a misunderstanding related to the funding of the eventual turf replacement. The Turf Advisory Committee is expecting a \$40,000 contribution from the Board of Education to the fund. This amount was derived from presentations made to various town elected boards when maintenance of the field savings were shared.

The Finance Committee members were all in agreement in their recollection of Board of Education discussions. The Board of Education made no commitment to funding the field or replacement costs. The Board of Education does want to partner with the town and the Turf Advisory Committee to determine a variety of funding mechanisms for turf replacement.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,



Sherri P. DiNello
Director of Business & Finance

Southington Public Schools
 Southington, Connecticut

2012-2013

TRANSFERS OF FUNDS

RECOMMENDED TO FINANCE COMMITTEE

April 23, 2013

SCHOOL	FUND	ACCOUNT	KEY #	DESCRIPTION	AMOUNT TRANSFERRED FROM	AMOUNT TRANSFERRED TO
SHS - VOAG	10	82338	3284	VOAG Professional Travel	(600.00)	
	10	82323	3281	VOAG Property Services		600.00
	10	82394	3287	VOAG Field Trips	(1,441.95)	
	10	82403	3290	VOAG Teaching Supplies		1,441.95
SHS	10	41800	2230	Misc. Expenses	(1,243.00)	
	10	54200	2510	Equipment		1,243.00
FLANDERS	10	40300	1919	Teaching Supplies	(380.00)	
	10	40920	2059	P.E. Supplies		380.00
TOTAL					(3,664.95)	3,664.95

Southington Public Schools
49 Beecher Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**
 From: Marion Stannard
 Location: VOAG
 Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
<i>Prof. Travel</i>	FROM: 10	82338	580	1130	462	3284	\$600. ⁰⁰
<i>Services</i>	TO: 10	82323	400	1130	462	3281	\$600. ⁰⁰
<i>Field trips</i>	FROM: 10	82394	580	1130	462	3287	\$1,441.95
<i>Teaching Supplies</i>	TO: 10	82403	611	1130	462	3290	\$1,441.95
	FROM:						
	TO:						
	FROM:						
	TO:						

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

Cover required bus inspection/Repair
Cover field expenses until end of June
(Teaching Supply account remains open until end of June)

MAA
 Signature: Principal - Administrator
 Date: 4/12/13

BUSINESS OFFICE USE ONLY		COMMENTS
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	
	_____ Insufficient balance	
	_____ Outstanding encumbrance	
	_____ Other (See COMMENTS)	
<u>[Signature]</u>	<u>4/17/13</u>	
Director of Business & Finance	Date	

Southington Public Schools

200 North Main Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Rick Terino / Regina Hackett

Location: Southington High School

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	41800 Misc. Expenses	690	2210	462	2230	\$1,243
TO:	10	54200 Equipment	730	1000	462	2510	\$1,243
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

To buy HoverCam opaque projectors, document
Cameras, and LCD projectors.

Richard Terino
Signature: Principal - Administrator

4-15-13
Date

BUSINESS OFFICE USE ONLY

Approved

Denied

COMMENTS

- _____ Insufficient balance
- _____ Outstanding encumbrance
- _____ Other (See COMMENTS)

[Signature]
Director of Business & Finance

5/17/13
Date

Southington Public Schools

49 Beecher Street
Southington, CT 06489

To: **DIRECTOR OF BUSINESS & FINANCE**

From: Patricia Mazarella

Location: Flanders Elementary

Subject: **REQUEST FOR TRANSFER OF FUNDS**

Please authorize the following transfers within the accounts assigned to my program location:

	FUND	ACCOUNT NUMBER	OBJECT CODE	FUNCTION	SITE CODE	KEY #	AMOUNT
FROM:	10	40300 <i>Gen Tech S-42</i>	611	1000	213	1919	\$380.00
TO:	10	40920 <i>PE Supplies</i>	611	1122	213	2059	\$380.00
FROM:							
TO:							
FROM:							
TO:							
FROM:							
TO:							

BRIEFLY JUSTIFY YOUR REASONS FOR MAKING THE ABOVE REQUEST.

This transfer will allow us to buy 2 new PE mats to

Replace worn out ones. This has been approved

By Dr. Erardi in January Budget discussions
Item was taken out of special projects budget request.

Patricia J. Mazarella
Signature: Principal - Administrator

3/13/13
Date

BUSINESS OFFICE USE ONLY

Approved

Denied

COMMENTS

- _____ Insufficient balance
- _____ Outstanding encumbrance
- _____ Other (See COMMENTS)



Director of Business & Finance

3/13/13

Date



146 Wyllys St, Suite 304, Hartford, CT 06106 ♦ 860-528-6418 Office ♦860-528-6536Fax

3/27/2013

Phil Goodwin
Southington Board of Education
200 N. Main St
Southington, CT, 06489

Re: Southington High School

Dear Phil:

Performance Environmental Services, LLC. hereby proposes to extend its service agreement for janitorial services at the Southington High School as follows:

- The term of this extension shall be 7/1/13-6/30/14.
- The rate for the term of this extension shall be a 0.0% increase over the current service rate.
- All other terms and conditions will remain in effect and unchanged.
- Please be reminded that we do not currently provide a performance bond at this location, but can do so for an additional fee as discussed in the past.

We remain dedicated and committed to working hard to provide Southington High School with the best service possible. As in past years we will continue these efforts and look forward to the opportunity.

Thank you for your consideration.

David Berthold

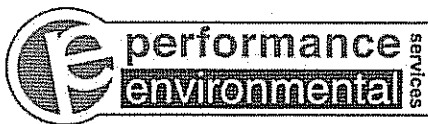
A handwritten signature in black ink that reads 'David Berthold'.

Vice President,
Business Development

Proposal Accepted By: _____ DATE: _____

Name: _____ Title: _____ P.O. # _____

Accepting party agrees to pay for all costs related to collection of quoted amount.



146 Wyllys St, Suite 304, Hartford, CT 06106 ♦ 860-528-6418 Office ♦860-528-6536Fax

March 27, 2013

Phil Goodwin
Southington Board of Education
200 N. Main St
Southington, CT, 06489

Re: Administration building, 200 N. Main St

Dear Phil:

Performance Environmental Services, LLC hereby proposes to extend its service agreement for janitorial services for the location known as Southington Administration building, 200 N. Main St as follows:

- The rate for the term of this extension shall be a 0.0% increase over the current service rate.
- All other terms and conditions will remain in effect and unchanged.

Thank you for your consideration.

David Berthold

A handwritten signature in black ink that reads 'David Berthold'.

Vice President,
Business Development

Proposal Accepted By: _____ DATE: _____

Name: _____ Title: _____ P.O. # _____

Accepting party agrees to pay for all costs related to collection of quoted amount.



Capitol Cleaning Contractors, Inc.

More talent in one location than any other janitorial company in ConnecticutSM

Janitorial Services
Commercial
Retail
Industrial
Construction
Residential

Interior/Exterior
Office Cleaning
Window Cleaning
Carpet & Floor Care
Wall Cleaning
Stone/Marble Restoration

Specialty Services
Acoustical Ceiling Cleaning
Ultrasonic Lens Cleaning
Lighting Maintenance
Ultrasonic Venetian Blind Cleaning
Fabric Partitions & Upholstery Care
Deodorization & Odor Control
Mold Removal
Power Washing
Porter & Matron Services

24/7 Emergency Services
Flood Restoration
Fire Restoration
Catastrophe Restoration

February 15, 2013

Mr. Phil Goodwin, Purchasing Agent
Board of Education
Town of Southington
200 North Main Street
Southington, CT 06489

Re: Bid P-002
J.A. DePaolo School

Dear Mr. Goodwin:

Pursuant to our conversation, Capitol Cleaning would be willing to extend the above mentioned contract for an additional year.

The annual price remains:

Base Bid: \$32,589.00

Summer Cleaning: \$ 9,180.00

Thank you for the opportunity to serve you and this opportunity to continue to serve you.

Sincerely,

Robert Symolon
President



320 Locust Street
Hartford, CT 06114
Phone 860 247.6566
Fax 860 549.7004
Email info@capitolclean.com
www.capitolclean.com



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- Wall Cleaning
- Stone/Marble Restoration

Specialty Services

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- Ultrasonic Lens Cleaning
- Lighting Maintenance
- Ultrasonic Venetian Blind Cleaning
- Fabric Partitions & Upholstery Care
- Deodorization & Odor Control
- Mold Removal
- Power Washing
- Porter & Matron Services

24/7 Emergency Services

- Flood Restoration
- Fire Restoration
- Catastrophe Restoration

February 15, 2013

Mr. Phil Goodwin, Purchasing Agent
 Board of Education
 Town of Southington
 200 North Main Street
 Southington, CT 06489

Re: Bid P-003
 J.F. Kennedy School

Dear Mr. Goodwin:

Pursuant to our conversation, Capitol Cleaning would be willing to extend the above mentioned contract for an additional year.

The annual price remains:

Base Bid: \$32,589.00

Summer Cleaning: \$ 9,180.00

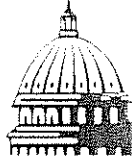
Thank you for the opportunity to serve you and this opportunity to continue to serve you.

Sincerely,

Robert Symolon
President



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- Deodorization & Odor Control
- Mold Removal
- Power Washing
- Porter & Matron Services

24/7 Emergency Services

- Flood Restoration
- Fire Restoration
- Catastrophe Restoration

February 15, 2013

Mr. Phil Goodwin, Purchasing Agent
 Board of Education
 Town of Southington
 200 North Main Street
 Southington, CT 06489

Re: Bid P-004
 Derynowski School

Dear Mr. Goodwin:

Pursuant to our conversation, Capitol Cleaning would be willing to extend the above mentioned contract for an additional year.

The annual price remains:

Base Bid: \$30,171.00

Summer Cleaning: \$ 7,282.00

Thank you for the opportunity to serve you and this opportunity to continue to serve you.

Sincerely,


 Robert Symolon
 President



320 Locust Street
 Hartford, CT 06114
 Phone 860 247.6566
 Fax 860 549.7004
 Email info@capitolclean.com
 www.capitolclean.com

**YMCA Proposed Rate Calculations for
2013-2014**

Hourly rate		FLANDERS	DERYNOSKI	STRONG	THALBERG	HATTON	KELLEY	DERYNOSKI AM
		1 hour	1.5 hours	1.25	1.25 hours	1.25 hours	1 hour	.5 hours
HD CUSTODIAN	24.60 DES/ 24.02	36.03	36.90	36.03	36.03	36.03	36.03	36.03
		0.50	0.75	0.25	0.50	0.75	1.00	0.25
		18.02	27.68	9.01	18.02	27.02	36.03	9.01
NIGHT CUSTODIAN	23.23	34.85	34.85	34.85	34.85	34.85	34.85	34.85
		0.50	0.75	1.00	0.75	0.50		0.25
		17.42	26.13	34.85	26.13	17.42	0.00	8.71
TOTAL BILLABLE TIME AT TIME AND A HALF		35.44	53.81	43.85	44.15	44.45	36.03	17.72
SCHOOL DAYS		181.00	181.00	181.00	181.00	181.00	181.00	181.00
		6,414.19	9,739.38	7,937.30	7,990.92	8,044.55	6,521.43	3,207.09
(rate incr 11.98%)	SOCIAL SEC/MEDICARE	490.69	745.06	607.20	611.31	615.41	498.89	245.34
	MERF	768.42	1,166.78	950.89	957.31	963.74	781.27	384.21
	TOTAL	7,673.29	11,651.22	9,495.39	9,559.54	9,623.69	7,801.59	3,836.65
Monthly Custodial reimbursement		767	1,165	950	956	962	780	384
Wear & Tear	no change	69	69	69	69	69	69	63
Electricity	no change	87	90	237	237	237	86	90
Supplies	(incr by 4%)	25	28	27	27	27	26	28
PER YMCA AGREEMENT		120	120	120	120	120	120	
		1,068	1,473	1,403	1,409	1,416	1,081	565
Proposed Rates 13-14		1,070	1,475	1,400	1,410	1,420	1,080	565

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date May 9, 2013

Decision Requested _____ Agenda Code 8 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

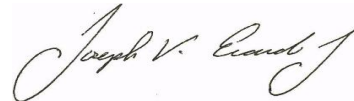
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A



Signature of Superintendent of Schools

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ X _____

Board Meeting Date May 9, 2013

Decision Requested _____

Agenda Code 8 b.

AGENDA REPORTING FORM

Agenda Topic: Construction Update

Summary of Issue: Phase II Construction and Renovation/Expansion of buildings are listed below with their current status.

Phase II Construction Projects:

South End Elementary School - New Construction:

Plantsville Elementary School – Renovation/Expansion:

The Director of School and State Construction Support Services informed the Operations Office on April 12th that the Change Order reviews were assigned to a staff member and should be completed in approximately 30 days.

Kennedy & DePaolo Middle School - Renovation/Expansion:

Receiving approval from State Facility Unit the J. A. DePaolo Middle School Project was put out to bid on April 24th and J. F. Kennedy Middle School Project on April 30th.

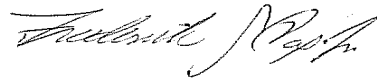
Background: At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a permanent agenda report for school construction projects.

Cost (if applicable): \$15,825,000 – Plantsville \$16,860,000 – South End \$89,725,000 – Middle Schools

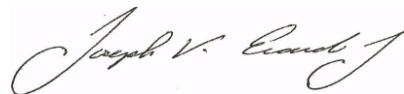
Funding Source: State & Local

Beginning Date of Program/Project: Varied **Ending Date of Program or Project:** Varied

Recommendation or Comment: _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ X _____

Board Meeting Date May 9, 2013

Decision Requested _____

Agenda Code 8 c

AGENDA REPORTING FORM

Agenda Topic: Administrator Evaluation Plan Update

Summary of Issue: The State Department of Education developed a model for the evaluation and development of administrators in Connecticut. SEED is Connecticut's System for Educator Evaluation and Development and it's based on the Connecticut Guidelines for Educator Evaluation that was developed by a diverse group of educators in June 2012 and on best practice research from around the country. All districts are responsible for implementing a new educator evaluation system in the 2013-14 school year.

Background: As of July 2013, all Connecticut School Districts are required to have an evaluation plan in place that meets the State of Connecticut guidelines.

Alternative Strategies: _____

Cost (if applicable): N/A

Funding Source: N/A


Beginning Date of Program or Project: _____

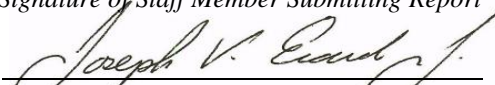
Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Titles of Attachments:

1. _____
2. _____



Signature of Staff Member Submitting Report


Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ X _____

Board Meeting Date May 9, 2013

Decision Requested _____

Agenda Code 8 d

AGENDA REPORTING FORM

Agenda Topic: Teacher Evaluation Update

Summary of Issue: The State Department of Education developed a model for the evaluation and development of teachers in Connecticut. SEED is Connecticut's System for Educator Evaluation and Development and it's based on the Connecticut Guidelines for Educator Evaluation that was developed by a diverse group of educators in June 2012 and on best practice research from around the country. All districts are responsible for implementing a new educator evaluation system in the 2013-14 school year. The administration will provide the Board of Education with an update surrounding the evaluation plan.

Background: As of July 2013, all Connecticut School Districts are required to have an evaluation plan in place that meets the State of Connecticut guidelines. The Board of Education approved the Teacher Evaluation Plan that was presented at the April 11, 2013 meeting.

Alternative Strategies: _____

Cost (if applicable): N/A

Funding Source: N/A

Beginning Date of Program or Project: _____

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A

Titles of Attachments:

1. _____

2. _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date May 9, 2013

Decision Requested x Agenda Code 9 a.

AGENDA REPORTING FORM

Agenda Topic: Year End Report on 2012-2013 Superintendent's Goals

Summary of Issue: A year end report of the Superintendent's Goals for 2012-2013 was submitted to the Board of Education.

Background: The Superintendent's Goals were developed between the Board of Education and the Superintendent of Schools on August 16, 2012. A Mid-Year Report was presented to the Board of Education on January 10, 2013.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A


Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: The Board take action to accept the Superintendent's 2012-2013 End of the Year Goals as presented.

Title of Attachment

1. Superintendent's End of the Year Goals



Signature of Superintendent of Schools



*Dr. Joseph V. Erardi, Jr.
Superintendent of Schools*

MEMO

TO: Southington Board of Education
DATE: August 2012 / **January 1, 2013** / May 2013
RE: Superintendent's Goals 2012 - 2013

Superintendent's Goals for the 2012-2013 School Year

I am pleased and proud of the 2012-2013 accomplishments of the School Board with significant and meaningful work taking place in many areas within the organization.

The updates below are final indicators of a year that many will consider to ultimately define public schools across this country for a very long period of time:

This midyear reflection represents the work of the School Board, central office, and the Southington Public School staff.

These are, perhaps, the most extraordinary times in the history of public schools.

I continue to believe that the Board of Education's vision, commitment to teaching and learning, and their advocacy for every child must remain through these very turbulent times.

School safety, middle school hazardous materials, and state and federal mandates have made this first semester unique. Our reaction and response to December 14 will be to remain proactive with sustainable recommendations coming to you in the immediate future. The March 2013 middle school referendum will be, once again, a relentless pursuit of information sharing. The *Common Core State Standards* and the legislated 2013-2014 Teacher Evaluation Program will challenge resources; however, the district is positioned well to move forward in both focus areas.

The 2012-2013 district goals are, once again, intended to represent the combined focus areas of the Southington Board of Education and the Superintendent of Schools. The Superintendent of Schools work will also represent the district's cabinet, administrative team, and staff.

Our new school year will include meaningful work that has the potential to change the landscape of teaching and learning within our Pre-Kindergarten through Grade 12 district. The following focus areas are presented to you for your consideration and endorsement:

Instructional:

Vision 2020 – Long Term Planning

- On or before January 1, 2013, a district advisory committee will report to the Board of Education with their findings that pertain to successfully preparing all students in being productive citizens and productive workers.

Ongoing – The Vision 2020 Committee, with the active support of Patricia Queen and Terry Lombardi, recently updated the School Board in December 2012 and will look to bring to the Board a summative report of their findings in the second semester of the 2012-2013 school year.

Completed – The Vision 2020 Committee completed their study with an April report to the School Board that was well received by all elected officials. This seminal work will become the foundation of our goals and objectives for the 2013-2014 school year.

All-Day Kindergarten Feasibility Study

- On or before December 1, 2012, administration will bring to the Board of Education a completed feasibility study of potentially offering All-Day Kindergarten to all students. The study will include:
 - Space Analysis
 - Cost Analysis
 - Curriculum Impact
 - Transportation
 - Community Conversations

Completed – In November 2012, administration shared with the School Board a detailed proposal of All-Day Kindergarten that included all aspects of the program.

Student Use – Technology

- K-12 pilot programs will be set-up with findings brought to the Board of Education on or before February 1, 2013 addressing the following:
 - Southington Board of Education e-mail addresses for students to assist in a paperless environment;
 - The use of non-Internet-based devices (Kindles, Readers, etc.) in a classroom setting;
 - The use of iPads, laptops, and cell phones (Internet-based devices) in a classroom setting.

Ongoing – K-12 pilots were implemented throughout the district at all levels. Findings and updates will be shared with the School Board in February, 2012.

Completed - The findings and recommendations from the first semester pilot were shared with the School Board in April. The work, which began during the first semester, will continue throughout the remainder of the school year.

In addition, teaching and learning initiatives that began in 2011-2012 will be further examined, refined, and enhanced during the 2012-2013 school year:

- The Grade 8/9 Student Transition Team will continue to meet with ongoing work connected to the examination of rigor and readiness for middle school students moving forward to Southington High School.

Ongoing – Quantitative data is being collected at the Grade 9 level to appropriately assess student placement from grade eight to nine. Data collection includes parent influence (over rides) with course selection and leveling changes that have taken place since August 2012.

Completed - Under the direction of Karen Smith, ongoing work with a wide range of stakeholders has taken place throughout the entire school year. Most recently (April 2013), middle school and high school math educators met to examine student placement, summative test materials, and placement. Similar meetings have taken place in core areas of instruction.

- An analysis of the leveling changes at Southington High School is now in place for all students.

Ongoing – Quantitative data is being collected and analyzed by the Southington High School administration and guidance department with findings being brought to the Board of Education on or before March 2013.

Completed – In March 2013, the Southington High School Instructional Leadership Team met with the Curriculum and Instruction Subcommittee of the School Board to share detailed information on the 2012-2013 leveling changes.

- A continued examination of world language becoming imbedded in our K-5 curriculum.

Ongoing – In December 2012, through the lens of the Board of Education’s Curriculum Committee, a visionary world language proposal was shared by administration and staff. The design of the proposal was to begin the process of gathering support for the acquisition of world languages early on in a youngster’s educational experience.

Completed – Administration has completed the groundwork of offering a world language opportunity to elementary school students and they have also set in place the framework for potentially creating a world language opportunity at an elementary school in the immediate future.

- The completion of the Southington High School “time study” and a recommendation to the Board of Education on or before December 1, 2012.

Completed – The Board of Education supported the findings of this 12-month study in December 2012.

- A continued examination of the Virtual Learning Academy (online student opportunity) as a resource and option for high school students for credit recovery and for homebound instruction.

Ongoing – For all of the right reasons (an extraordinary reduction of homebound students) this study will remain ongoing throughout the second semester of this school year. An update will be shared with the Board of Education on or before June 2013.

Completed – The virtual learning pilot has been successful with students in need of credit recovery and will be maintained as an option for administrators at the secondary level.

Facility and Technology:

- To successfully transition the Board of Education office space to the Municipal Center at North Center.

Completed – The Board of Education successfully relocated in September 2012.

- On or before March 1, 2013, begin discussions and community conversations on the renovation needs of Derynoski, Kelley, and Flanders Elementary Schools.

Ongoing- PTO presentations will be made in February and a Board presentation on Phase III of the infrastructure initiative will take place after the March 2013 middle school referendum.

Delayed – The Board of Education and administration agreed to table this goal until 2013-2014.

- To work in partnership with the Southington Public Building Committee on the design phase of both J. A. DePaolo and J. F. Kennedy Middle Schools.

Ongoing – Administration has spent a considerable amount of time on this objective because of the unforeseen issues pertaining to hazardous materials and, ultimately, the need to value engineer \$10,000,000 from the project.

Completed – A successful second referendum was held to realign expenditures for the project. The middle school renovate-to-new project remains on schedule for work to begin in June 2013.

- To complete a student distribution equity plan (balance DePaolo / Kennedy enrollment) for Board review on or before January 1, 2013.

Hold – This study will come to the Board of Education within the 2013-2014 school year. The change of date took place when designers assured administration that the middle school project was moved to a three year timeline (since changed back to two years). At that point, all parents who could potentially be a part of the change were notified that the study was placed on a one year moratorium. The construction project will impact teaching and learning space with a workaround tentatively scheduled for the 2014-2015 school year. Thus, the study remains timely for the School Board during the 2013-2014 school year.

- To successfully partner with town staff on the installation of artificial turf on Fontana Field at Southington High School.

Completed – Formal dedication of the field took place in November 2012.

- To recommend to the Board of Education, on or before November 1, 2012, a Centralized Student Data Collection System.

Ongoing – Administration will share this recommendation within the January 2013 budget workshops.

Completed – Administration included the centralized student data collection software within the Superintendent’s proposed plan.

- To successfully complete an in-depth technology needs and cost analysis study that will offer equity in opportunity with all students and staff in all buildings.

Completed – Administration will share its finding as Phase I technology planning is complete. An in-depth discussion will be shared with the School Board within the January 2013 budget workshops.

- To continue in partnership with town officials on the further development of the Town of Southington Capital Improvement Plan.

Completed – The Board of Education unanimously endorsed the proposed Capital Plan in December 2012.

Partnerships:

- To remain active in:
 - Engaging and informing parents (PTO Executive Council, attend PTO meetings, 6:30 a.m. open hour);

Ongoing – Parents as partners remains an integral component to the district’s success plan.

Completed – Administration remains in strong partnership with parents throughout the district.

- The Early Childhood Collaborative;

Ongoing – Administration continues to support, advise, and evaluate our Early Childhood Program (Family Resource Center).

Completed - Administration worked very closely with early childhood advocates to develop their Kindergarten plan and to enhance their readiness opportunities for all children.

- Engaging and working with the Veterans’ of Southington;

Ongoing – The Board of Education has created a model program for this nation to model.

Completed – Culminating in a 2013 Military Luncheon for enlisted graduates.

- Weekly meetings with the Town Manager to share appropriate information;

Ongoing – A partnership built on mutual respect and hard work is presently in place.

Completed – A strong partnership is in place between my office and the office of the Town Manager.

- Collaboration with safety officials (police / fire) and community safety organizations (STEPS);

Ongoing – Sadly, perhaps stretched greater than ever before (December 14, 2012), an extraordinary partnership is in place with all safety officials.

Completed - A strong partnership is in place with all appointed leaders throughout the community built on mutual respect and understanding. Most recently, this was illustrated with the April 22, 2013 safety simulation.

- Central Connecticut State University (Administrative Cohort Program).

Ongoing – Cohort II is underway as our next group of future leaders emerge within the district.

Completed – Cohort II will move into their second year next year and we will begin to formulate our next cohort of leaders.

In addition, new challenges due to local, regional, and federal circumstances, creates additional focus areas for the upcoming school year:

- **Board of Education / Fiscal - Sequestration**
 - The scheduled 9% reduction in nearly all federal grants scheduled for January 2013 has the potential to at best be difficult to manage and at worse cause considerable concern within our 2012-2013 operational plan.

Ongoing – Federal officials will better define “sequestration” in the upcoming weeks.

Completed – Information remains fluid; however, we have kept the community updated with the best information as we receive it from our federal officials.

- **Board of Education / Town Proper Consolidation of Services**

- The Municipal Center will house school and town officials in the same location on or around August 1, 2012. Continued conversations between both elected and appointed officials will take place to explore definable savings through strong working relationships between the Board of Education and the town proper.

Ongoing – The second semester of this school year will include partnership conversations with technology, human resources, maintenance, and custodial services. The Board of Education will have a summative report regarding shared services on or before June 2013.

Completion Date – June 2013 - Ongoing conversations throughout the year with the Town Manager and the Superintendent will be shared after the proposed 2013-2014 budget (school and town) is finalized by elected officials.

I share with you an aggressive undertaking for 2012-2013. I remain only positive and confident that our partnership will move paper to practice throughout this school year.

Finally, once again, we will have both exceptional challenges and celebrations that are presently unknown. However, I am certain that the work ahead of us in 2012-2013 will move us one step closer to reaching our attainable mission of making a meaningful difference for every student... one student at a time.

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ Board Meeting Date May 9, 2013
Decision Requested X Agenda Code 9.b

AGENDA REPORTING FORM

Agenda Topic Healthy Food Certification

Summary of Issue: Section 10-215f of the Connecticut General Statutes requires that all districts must take action to certify whether all food items sold to students separately from reimbursable meals will or will not meet CSDE's Connecticut Nutrition Standards. All eligible districts must complete CSDE's Healthy Food Certification Statement (Addendum to Agreement for Child Nutrition Programs, ED-099), which requires action by the local Board of Education or governing authority.

Background: The Board of Education chose not to participate in 2009-2010, 2010-2011, 2011-2012 and 2012-2013 because legislation was pending to reduce the 10-cents per meal, along with the reduction in income for the School Store, and it limited the items the School Lunch Program could sell. The Board of Education participated in the Healthy Food Certification Program in 2008-2009.

Alternative Strategies: Require all food items sold to students in the schools and not exempted from nutritional standards published by the Connecticut State Department of Education for the 2013-2014 school year will meet state standards.

Cost (if applicable): N/A Funding Source: N/A

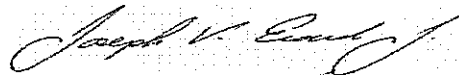
Beginning Date of Program or Project: July 1, 2013

Ending Date of Program or Project: June 30, 2014

Recommendation or Comment: Move that all food items offered for sale to students in schools will not meet state standards for the period of July 1, 2013 through June 30, 2014.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Healthy Food Certification Statement
2. _____

**Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement**

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the Southington Public Schools

and

(Name of the Board of Education or Governing Authority)

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

will *(must complete Sections 3 and 4 on page 2)*

will not *(sign below and return form)*

meet said standards during the period of **July 1, 2013 through June 30, 2014**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____

Brian S. Goralski

(Signature of the Authorized Representative)

(Printed Name of the Authorized Representative)

Chairperson of the Southington Board of Education

May 9, 2013

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

- will
- will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2013 through June 30, 2014.**

**Local or Regional Board of Education or
Governing Authority**

Signature: _____
(Signature of the Authorized Representative) (Printed Name of the Authorized Representative)

Title (Superintendent of Schools, President or Chairperson of the Board) Date of Authorization

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____ **Brian Mahoney** _____
(Signature of State Agency Representative) (Printed Name of State Agency Representative)

Chief Financial Officer
Title

Date

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**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date May 9, 2013

Decision Requested x Agenda Code 9 c.

AGENDA REPORTING FORM

Agenda Topic: Appointment of Principal of Kelley Elementary School

Summary of Issue: Kelley Elementary School Principal position became vacant due to Elizabeth Lutz retiring effective June 30, 2013.

Background: The Board of Education interviewed candidates for the Principal position at Kelley Elementary School on Wednesday, May 1, 2013 at a Special Board meeting held at the Municipal Center.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** Operational Plan

Beginning Date of Program or Project: July 1, 2013

Ending Date of Program or Project: N/A

Recommendation or Comment: To appoint the principal of Kelley Elementary School with a start date of July 1, 2013. Salary to be determined.



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date May 9, 2013

Decision Requested x Agenda Code 9 d.

AGENDA REPORTING FORM

Agenda Topic: Appointment of Assistant Principal Southington High School

Summary of Issue: Southington High School Assistant Principal position became vacant due to Andrew Bayer retiring effective June 30, 2013.

Background: The Board of Education interviewed candidates for the Assistant Principal position at Southington High School on Tuesday, May 7, 2013 at a Special Board meeting held at Southington High School.

Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** Operational Plan

Beginning Date of Program or Project: July 1, 2013

Ending Date of Program or Project: N/A

Recommendation or Comment: To appoint the assistant principal of Southington High School with a start date of July 1, 2013. Salary to be determined.



Signature of Superintendent of Schools