

Southington Board of Education Meeting

Thursday, June 14, 2012 7:30 PM

The Old Marion Schoolhouse 1135 Marion Avenue Marion, CT 06444

200 North Main Street

Southington, CT 06489



BOARD OF EDUCATION REGULAR MEETING

1. LIVING HISTORY CELEBRATION ~ 7:00 P.M.
2. BOARD OF EDUCATION RECOGNITIONS ~ 7:20 p.m.
3. CALL TO ORDER ~ 7:30 P.M.
4. PLEDGE OF ALLEGIANCE/PATROTIC SONG ~ LED BY AUTUMN SHEFFY.
5. APPROVAL OF MINUTES ~ MAY 24, 2012
6. COMMUNICATIONS
 - a. Communications from Audience
 - b. Communications from Board Members and Administration
 1. Student Presentation of Antietam Battlefield
 - c. Communications from Student Representatives
 1. Appointment of Student Board Representative ABIGAIL HARRIS CLASS OF 2014
7. Report of Superintendent
 - a. Personnel Report
8. Committee Reports
 - a. Policy & Personnel Committee Meetings ~ May 21, and June 11, 2012
Colleen Clark
 - b. Board of Finance Committee Meeting ~ June 4, 2012
 1. Kelley Elementary School Parking Lot
Jill Notar-Francesco
 2. Bid Award
 - a. Contracted Custodial Services Bid (North Center) #2012-BID-08
Jill Notar-Francesco
 - i. Rubbish Removal Services 2012-BID-10
Jill Notar-Francesco
 - b. YMCA Before & After Care Reimbursement Rates
Jill Notar-Francesco
 - c. Oak Hill Lease
Jill Notar-Francesco
 - d. Apple Equity Leases
Jill Notar-Francesco
 - e. Purchase Plan 2011-2012
Jill Notar-Francesco
9. Old Business

- a. Town Government Communications
- b. Construction Update
- 10. New Business
 - a. Appointment of SEA Negotiating Committee
Brian Goralski
 - b. Textbook Recommendations
 - c. Homework Policy ~ Second Reading
Colleen Clark
 - d. Policy 6141.9 - Internet Safety Policy ~ First Reading
- 11. Executive Session for UPSEU Paraprofessional Negotiations, Compensation for 2012-2013 Unaffiliated Employees

Board of Education Recognitions

June 14, 2012

Brandon Duffany ~ **Class of 2012 Valedictorian**
Laura Wilcox ~ **Class of 2012 Salutatorian**
Jacquelyn Ford-Cooperman ~ **Class of 2012 Essayist**

Leon Peschel ~ **2011-2012 Board of Education Student Board Representative**

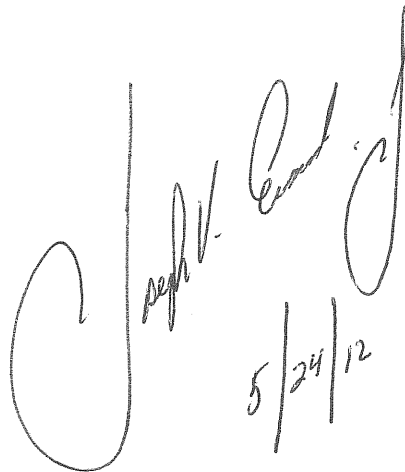
Tad Meissner ~ **Remodeled Plantsville Elementary School Environmental Classroom as an Eagle Scout Project**

2011 – 2012 All State Athletes

Victoria Broytman ~ **All-State Athlete – Girls Volleyball 2011-2012**
Travis Daly ~ **All-State Athlete – Wrestling 2011-2012**
Micaila Dean ~ **All-State Athlete –Field Hockey – Academic All-State 2011-2012**
Sydney Ferrante ~ **All-State Athlete – Softball – 1st Team 2011-2012**
John Gradante ~ **All-State Athlete – Ice Hockey – 2nd Team 2011-2012**
Corinne Horanzy ~ **All-State Athlete –Girls Volleyball 2011-2012**
Erica Kosienski ~ **All State Athlete – Girls Soccer 2011-2012**
Sarah Pelligrinelli ~ **All State Athlete – Girls Lacrosse – 2nd Team 2011-2012**
Danielle Macioci ~ **All State Athlete – Field Hockey – 2nd Team 2011-2012**
Jordyn Moquin ~ **All State Athlete – Softball – 1st Team 2011-2012**
Justin Robarge ~ **All State Athlete – Baseball 2011-2012**
Nicole Rossitto ~ **All State Athlete – Softball – 1st Team 2011-2012**
Michael Smigelski ~ **All State Athlete – Boys Swim and Dive 2011-2012**
Daniel Carbone ~ **All State Athlete – Volleyball 2011-2012**
Cherraine Davis ~ **Track – All State Athlete – Track 2011-2012**

Administration: Board of Education Update May 24, 2012

1. **AP Project Expo** (Attachment #1)
2. **Grant Writing – Annual Report** (Attachment #2)
3. **Veterans / SBOE – Fisher House Partnership**
4. **Vision 2020 - Summer 2012**
5. **End-of-the-Year Dates to Consider** (Attachment #3)



Handwritten signature and date: 5/24/12

You are Invited to the 2nd Annual AP Project Expo!

Tuesday, June 12, 2012

6:00—7:30 pm

SHS Cafeteria



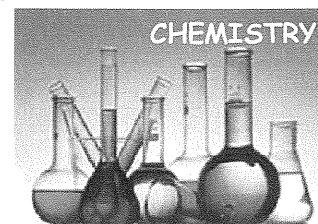
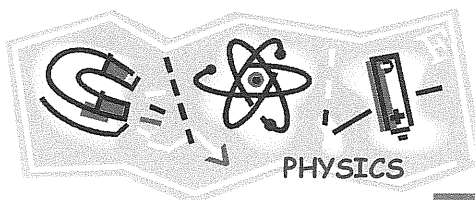
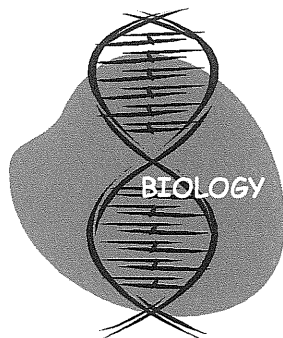
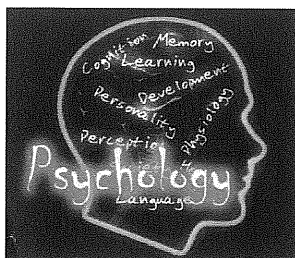
CollegeBoard

Advanced Placement
Program



Research Projects

Presented by students of AP Courses



GRANT WRITING REPORT
JULY 2011 – JUNE 2012

PENDING – SUBMITTED GRANTS, AWAITING DECISIONS

- ***Elementary and Secondary School Counseling Grant*** - Submitted this federal grant on May 20, 2012. Notification of awards will be in late September 2012. This is a three-year grant with potential for about \$395,000 in funding per year. If successfully funded, it will provide for the expansion of our elementary guidance program.
- ***Glady's Brooks Foundation*** - Submitted this grant, asking for funding for 19 AEDs and 16 SNAP suites (Professional Software for Nurses). Our application seeks \$71,623.30 in funding. Awards will be announced in December.
- ***Discovery Initiative – William Caspar Graustein Memorial Fund*** - Submitted this grant in April, which will provide \$25,000 per year for a two-year project. This would provide funding for the Family Resource Center, enabling it to seek community partnerships and linkages to sustain its programming within the community. Awards will be announced at the end of June.
- ***ING Run for Something Better*** - Submitted this grant for Thalberg School. If successfully funded, this would provide \$1,500 to sponsor an after-school running program at Thalberg.
- ***TD Charitable Foundation*** - Assisted Jan Verderame in writing this grant, requesting \$23,256 for a summer literacy program at Derynoski. Decision is still pending.

FUNDED GRANTS

- ***William Caspar Graustein Memorial Fund*** - Provided \$1,500 to sponsor our Early Childhood Education Community Conversation on May 3
- ***Aetna Foundation Grant*** - Collaborated with Dave Donnelly from the Southington YMCA. This provided for a pilot program involving Jan Sullivan's Careers in Education class and three physical education classes at Hatton Elementary School. High school students were able to provide lessons in healthy eating and fitness to the younger students.
- ***Lowe's Toolbox for Education*** - \$5,000 to Thalberg School for additions to their teaching garden and \$4,000 to Hatton School for courtyard beautification as a SOAR project.
- ***Calvanese Foundation*** - \$2,000 toward the purchase of a van for the Special Education Transition Program
- ***Community Foundation of Greater New Britain*** - \$16,333 to complete the purchase of a van for the Special Education Transition Program. After this successful funding, we then withdrew our prepared application to the Main Street Community Foundation.
- ***Petit Family Foundation*** - \$3,645 for document cameras for science classrooms at DePaolo Middle School

- **TOTAL FUNDS AWARDED = \$32,478**

UNSUCCESSFUL GRANT ATTEMPTS

- ***Safe Schools/ Healthy Students*** - We were prepared to submit a proposal for this federal grant in February, when the proposal was pulled by the federal government three days prior to its scheduled release date. Required partnerships with Community Mental Health Affiliates, the Southington Police Department, and the New Britain Court Support Services Division had been established.
- ***Teaching American History*** - We were preparing for this grant. However, the federal government scrapped the program. We had established partnerships with Quinnipiac University, Bristol Public Schools, and Cheshire Public Schools as well as with several historical museums/sites in our area.
- ***Barbara Bush Foundation Literacy Grant*** - Unsuccessful – This would have provided \$65,000 to establish a preschool program at Flanders for families who would otherwise not have access to a preschool experience for their children.
- ***RGK Foundation*** - Unsuccessful – This would have provided \$20,050 for a literacy program for ELL families at the Family Resource Center.
- ***Bank of America Foundation*** - Unsuccessful – This would have provided \$20,050 for a literacy program for ELL families at the Family Resource Center.
- ***Mary W. Harriman Foundation*** - Unsuccessful – We were asking for funds for a van for the Special Education Transition Program.
- ***CPR Savers*** - Unsuccessful – We were asking for funds to purchase 11 Automatic External Defibrillators (AEDs).
- ***School Health*** - Unsuccessful – We were asking for funds to purchase 11 AEDs.

SOUTHINGTON EDUCATION FOUNDATION

They have agreed to work with us in the future on a Kellogg Foundation grant (literacy) and a Charles Lafitte Foundation grant (summer reading). These foundations only accept grant applications from 501(c)(3) non-profit organizations.

GRANT OPPORTUNITIES FORWARDED TO OTHERS IN SCHOOL SYSTEM

- Sodexo School Engagement – high school service clubs - \$5,000
- Literacy Empowerment – books for K-2 - \$20,000
- Toshiba Foundation – mini-grants for K-12 math and science teachers
- Home Depot – child-centered garden programs
- Scholastic Art & Writing Competition for Grades 7 – 12
- American Association of School Librarians - \$10,000 for library programs
- Humane Society of the United States – mini-grant program for teachers

- ING Unsung Heroes – K-12 programs that improve learning
- CL&P Yankee Natural Gas – FIRST Robotics, Electrical Safety, Career Pathways
- Pre-College Psychology Grant
- United Health Foundation – organization of events for National Kick Butts Day
- eInstruction Technology Grant – professional development for teachers
- NEA Foundation – professional development for teachers
- Finish Line Youth Foundation – scholarships for summer athletic camps
- Braitmayer Foundation – professional development for teachers
- ACH-Hach High School Chemistry grant - \$1,500 for high school chemistry classrooms
- ESEA Foundation Education Challenge Grant - \$15,000 - \$40,000 for utilization of computer/video games to enhance learning experiences.
- NFL “Keep Gym in School Fitness Program” – SHS fitness equipment
- Target grants – Grades K-3 and K-12 music and art
- UTC grant – possible source of funding for Project Lead the Way
- Home Run Community Sponsorships – School Tiplines

PLANNED PROJECTS

- Work with the Southington Education Foundation (SEF) on the Charles Lafitte Foundation grant application for summer/vacation reading projects.
- Work with the SEF on the Kellogg Foundation grant application to support literacy projects.
- Search for sources of funding for technology grants, especially for STEM, possibly through the American Honda Foundation.
- Continue to look for sources of funding for the proposed ELL Imagine Learning English literacy project for the Family Resource Center, possibly through the Verizon Foundation or Main Street Community Foundation.
- Continue to look for sources of funding to purchase AEDs and nursing software, possibly through the Main Street Community Foundation.
- Search for additional federal grants to support school system initiatives.

Respectfully Submitted,

Christine Boulanger

Christine Boulanger
May 23, 2012

**END OF THE SCHOOL YEAR DATES
2012**

Date	Event	Place	Time
May 29	Public Hearing Artificial Turf	DePaolo Middle School	7:00 p.m.
June 6	Unico Top 25 Scholar Dinner	Aqua Turf	6:30 p.m.
June 7	DePaolo Awards Night	DePaolo Middle School	6:30 p.m.
June 7	Top 10 Scholar Luncheon	SHS Corner Café	11:30 noon
June 11	Kennedy Awards Night	Kennedy Middle School	6:30 p.m.
June 12	Advance Placement Project Expo	SHS Café	6:00 p.m.
June 13	Volunteer Luncheon	Hawk's Landing	12:00 noon
June 14	Board of Education Meeting	One Room School House	7:00 p.m. Recognitions 7:30 p.m. Mtg.
June 19	SHS Graduation	Southington High School	5:30 p.m.

**Southington Public Schools
Operational Budget Reductions
Superintendent's Recommendation
2012-2013**

BOE Operational Budget Request 2012-2013	82,652,600	3.82%
BOF Approved Operational Budget	82,437,600	3.77%
Town Council Approved Operation Budget (May 14, 2012)	<u>82,437,600</u>	3.77%
Reductions Needed	<u>215,000</u>	

Salaries

11210	Principal Salaries	(9,555)
	Turnover - 1 additional Administrative Retirement	
11300	Teacher Salaries	(101,444)
	Additional retirements & resignations	
83121	Paraprofessional Salaries	(78,155)
	Additional retirements & reductions in staff	

Purchased Services

32100	Water & Sewer	(8,000)
32200	Contracted Custodial Services	(10,610)
36100	Printing Expenses	(5,200)
32325	Computer Maintenance Software	(4,766)

Supplies

42200	New Program Textbooks (to be placed on 2011-12 purchase plan)	(112,270)
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Special Education

83370	Tuition	115,000
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Total Adjustments-215,000**Budget in Balance**0

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

MAY 24, 2012

The regular meeting of the Southington Board of Education was held on Thursday, May 24, 2012 at 7:30 p.m. in the William M. Strong Elementary School Cafeteria, 820 Marion Avenue, Plantsville, Connecticut.

1. BOARD RECOGNITIONS ~ Profiles in Professionalism Honorees 7:00 p.m.

Dr. Erardi and members of his administrative team, Mrs. Smith, Mrs. DiNello, and Dr. Murdica, recognized the Fifth Annual 2012 *Profiles in Professionalism* honorees for their outstanding service and contributions to the school system. Thirteen honorees were selected from a pool of people who were nominated by employees of the school system. The Selection Committee was made up of last year's recipients. The honorees, which represent the best in the Southington schools, were presented with a plaque, engraved glass apple paperweight, and a box of chocolates. The honorees were:

Jennifer Ackerman, Parent Volunteer, South End Elementary and Kennedy Middle Schools
Wally Bailey, Volunteer, DePaolo and Kennedy Middle Schools
Nancy Chiero, Special Education Teacher, Southington High School
Lesley DeAngelo, Language Arts Secretary
David Germano, Assistant Principal, Southington High School
Jean Griglun, RN, Southington High School
Richard Hills, Paraprofessional, Kennedy Middle School
Moira Myers, Special Education Teacher, Plantsville Elementary School
Christopher Palmieri, Assistant Principal, DePaolo Middle School
Brian Palmieri, Assistant Head Custodian, Southington High School
Nathan "Bo" Perry, Custodian, Thalberg Elementary School
Donna Rossignol, Paraprofessional, Flanders Elementary School
Lori-Jo Saucier, Software Support Specialist

A brief recess was called and refreshments were served in the cafeteria.

2. CALL TO ORDER

The meeting was called to order at 7:50 p.m. by Chairperson, Mr. Brian Goralski. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana, and Mrs. Patricia Queen. Mr. David Derynoski was absent.

Present from the administration were Dr. Joseph Erardi, Jr., Superintendent of Schools, Mrs. Karen Smith, Assistant Superintendent of Schools, Mrs. Sherri DiNello, Director of Business and Finance, and Dr. Perri Murdica, Senior Special Education Coordinator.

Student Representatives present were Whitney DiMeo and Leon Peschel.

3. PLEDGE OF ALLEGIANCE

The student representatives led the meeting with the Pledge of Allegiance.

There were approximately 140 individuals in the audience.

Mr. Goralski and Mrs. Lombardi took a moment to recognize and thank Maria Fournier from Strong Elementary School and the PTO. They decorated the room beautifully and provided the Board of Education, administration, and guests with a fantastic variety of refreshments for the meeting.

Mr. Goralski requested a moment of silence to honor Ms. Avis Churchill. It was noted that she was a long time teacher and head of the English Department at Southington High School for over twenty years. Sadly, she passed away.

4. APPROVAL OF MINUTES ~ May 10, 2012

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Clark:

“Move to approve the minutes of the Regular Board of Education meeting of May 10, 2012.”

Motion carried unanimously by voice vote.

5. COMMUNICATIONS

a. Communications from Audience

There was no communication from the audience.

b. Communications from Board Members and Administration

Communication from the Board Members:

Mrs. Notar-Francesco announced that the recipient of the Leonard and Gladys Joll Scholarship was Destiny Marie Sanchez. The committee requested that Mr. Bob Brown present the award to Destiny the evening of the Scholarship Awards because he was the teacher that she noted in her essay as being responsible for her interest in moving into the profession of teaching, and the committee thought that was fitting.

Mrs. Lombardi acknowledged Ms. Debbie Miller, technology department, for the CECA's first conference on Bring Your Own Technology. Dr. Erardi was one of the moderators of the panel. It was an opportunity to see what others are doing with this topic. Ms. Miller is currently serving as president of that organization.

Mr. Goralski recognized Mrs. Notar-Francesco who will serve as the Chairperson of the CREC Council effective July 1. He is very proud that she will be representing Southington and leading that group of people.

At the next meeting, they will be meeting at the Marion Schoolhouse. This will be a living memory of history. Mr. Goralski requested that the Board Members and administration make plans to carpool to that meeting so they can save parking for those who are bringing that living history to life. This will be a living memorial of what education once was.

The June 28 Board of Education Meeting Agenda is normally very light in content. Therefore, it is Mr. Goralski's intention to cancel that meeting and to move any items that would have been part of that agenda to the June 14 or July meeting.

Mrs. Queen represents the Board of Education at CAFE. CAFE has a variety of items happening and he would like to see the Board take advantage of the Express Membership Program for a fee of \$350. This would allow the Board members to attend every workshop they sponsor. He encouraged the Board to support the payment to take advantage of the Professional Development opportunities. Mrs. Queen will keep the Board aware of everything happening at CAFE. Mrs. Queen shared that she has the member password and user name so the Board can get on their Member Resource section of the CAFE website. She will forward this information to the Board.

Communication from Administration:

Dr. Erardi discussed the following (*Attachment #1*):

1. AP Project Expo:
The School Board has made a conscientious effort over the past few years to expand the Advanced Placement courses and opportunities at Southington High School. Dr. Erardi encouraged the Board to attend the 2nd Annual AP Project Expo that is being held at Southington High School on Tuesday, June 12, 2012 beginning at 6:00 p.m.
2. Grant Writing – Annual Report:
Dr. Erardi asked the Board to take some time to review the annual report from Mrs. Christine Boulanger, Grant Writer. He is extremely pleased to share the report with the Board. The number of accomplishments she has made is extraordinary. If the Board would like to see her in June, they should let Dr. Erardi know so they can plan accordingly.
3. Veterans/SBOE – Fisher House Partnership:

Earlier this week, Central Office presented Rachel Wache, American Legion Women's Auxiliary, a \$4,000 check in support of the Friends of Fisher House Connecticut. This will be an ongoing support project that they will review for 2012-2013.

4. Vision 2020 – Summer 2012:
Dr. Erardi will be looking to assemble a steering committee throughout the summer with work beginning in September. This will create long-range planning for this Board of Education. It's being called, Vision 2020. It will be planning for what they have to do to make sure that in the year 2020 all students are prepared for the work-world.
5. End-of-the-Year Dates to Consider:
This is a courtesy item to the Board of Education for consideration of any activity that they feel that they might be interested in attending throughout the district in the month of June.

c. Communication from Student Board Representative

Ms. DiMeo reported the following:

1. On May 23, they had the Second Annual National Language Honors Society Induction and Award Ceremony. At the award ceremony, they honor students across the board in all languages at the high school, and they had the induction for new members.
2. On May 24, the National Honor Society was holding a Dodge Ball Tournament. Monies collected are put toward the Southington High School Cares Program.
3. June 8 and June 9 they hold their annual Relay for Life walk at the high school.
4. Finals begin on June 13.

Mr. Peschel reported the following:

1. This is a busy time for students at the high school. He congratulated all the faculty and staff who were honored that evening, especially those from Southington High School. He further shared that the teachers are fantastic, helpful, and that they are always there for their students.
2. May 19 was the senior prom and he believed that everything went very well. He didn't recall any incidents with dress code.
3. On May 23, there was a training program/breakfast at Southington High School with the Chamber of Commerce. They offered nine-week internships for students at Southington High School. The breakfast is a culmination of the internships to recognize all those who participated as well as the companies that were in attendance.
4. The Scholarship night was a wonderful evening. All seniors and underclassmen are extremely thankful to all the Southington businesses and clubs for everything they provide to the students. It was truly incredible to see how many recipients there were and the number of scholarships given out.
5. Regular season sports are coming to an end, but there are still post-season games taking place.

6. May 29 is Project Lead The Way Senior Night. This is similar to the AP night, but it's the seniors presenting their projects. Their prompt for their final project is, "Don't you hate it when..." Their projects need to solve that 'theme' on this night.
7. Today, there was a celebration at Southington High School for the school newspaper, The Emblem. This newspaper is one of the oldest running newspapers in the nation. There was a dedication ceremony to the newspaper today along with the editors of the historical society.

Mr. Goralski shared that Mr. Derynoski hoped to be in attendance, but was traveling and not able to attend.

6. COMMITTEE REPORTS

a. Curriculum & Instruction Committee Meeting ~ May 14, 2012

Mrs. Johnson shared that the meeting was extremely interesting. There were a number of texts being introduced and recommended. The full committee took quite some time to review all the books and forms that were submitted. They had many questions and one of their concerns involved books that were presented in soft cover. The Board of Education Members were interested in getting additional information about obtaining hard cover texts. It was noted that most of the books would be available in eBook format. When the Board advances their decision on technology in the classroom, the Curriculum Committee will be able to revisit this option.

Mrs. Smith stated that she tried to answer all these questions as requested. In all cases where there was a request to investigate the hard cover, the publishers were not producing the hard cover option. However, they did research the use of a binding company and found that, after they purchase the books, they can send them to a binding company. Mrs. Smith found that it was not easy to obtain the hard cover texts.

Mrs. Johnson asked that, if they choose to have the textbooks bound in hardcover, what the timeframe would be. Mrs. Smith stated that she did not ask the question about the timeframe, but did ask about the cost and was told it would be an additional \$30.00 per book for binding. She shared that, originally, they were give an approximate cost of \$10.00 per book; however, that was for a used book, not new.

Mr. Goralski asked that this conversation continue when they get to agenda item 8c, Textbook Recommendations.

7. OLD BUSINESS

a. Town Government Communications

Mrs. Clark shared that they had a meeting of the Blue Ribbon Park Committee earlier that week. They prioritized the committee's thoughts about what needed to be done with the parks. It's going to be presented to the Town Council and will include lighting, signage in the parks,

bulletin boards, and a new park for the town. They ranked everything on a scale of 1-13 which is what they determined as a committee. They will share this information at the next Town Council Meeting.

Mr. Goralski stated that on May 29 there's a public hearing that he plans to attend and there will be a turf report given to the Town Council. The chair of that committee is fielding questions by the community and requested that Mr. Goralski attend.

b. Construction Update

Dr. Erardi was pleased to share that the Town Council is bringing on board Newfield Construction to their upcoming middle school projects. This company was responsible for the last three projects done in the district and he is very pleased with the selection. Next week, they will be holding interviews for the architectural piece of the projects.

The North Center/Government Center project is moving along. They were hung-up for approximately 2-3 months with issues surrounding windows. The old windows have now been removed, and the new windows are being installed. They continue to believe that a July 1 move-in date is possible.

8. NEW BUSINESS

a. Field Trip Approval

MOTION: by Mrs. Carmody, seconded by Mrs. Lombardi:

“Move that the Board of Education approve the field trip as presented.”

Motion carried unanimously by voice vote.

b. Curriculum Review ~ Language Arts K-5

Mrs. Smith shared that she was proud to present to them a brief version of the curriculum and instruction meeting that they had regarding the Language Arts Units of Study. There were representatives in the audience to share the process and a video.

Ms. Betsy Chester, Language Arts Coordinator, mentioned that there were 43 teachers who were involved in writing this curriculum over the past three years and she recognized all 43 teachers publicly. It has been a lengthy, yet rewarding journey. She expressed her appreciation to all those involved in this rewrite.

Ms. Chester introduced Stephanie Lawlor and Lindsay Verroneau who would review the process and information being presented.

Ms. Lawlor shared that she and Ms. Verroneau represent a team of many teachers who spent countless hours over the past three years writing, reading, re-writing, and revising the units of study. The committee went back over the units to ensure that they were aligned with Common Core State Standards. They also studied the latest and best work put out by Teachers

College of Columbia. It was hard work, but the outcome is that they now have teachers who own the curriculum and are passionate about the teaching of reading and writing.

The committee feels that the teaching of reading and writing with this new curriculum is 100 percent aligned with the Common Core. There is a continuity of skills being taught from grade to grade and from unit to unit. There is a progression of learning and increasing expectations as they move through the units. Students are being taught skills that are transferable across many texts and genres. There are more non-fiction, reading and writing, argument writing, and research opportunities that are aligned with the content area curriculum. There is also a heavy emphasis on the speaking and listening components of the Common Core. Through partnerships, book clubs and presentations, listening and speaking is embedded into all the units. Ms. Lawlor currently works as a part time special education teacher and a part time literacy specialist at Kelley Elementary School. She works with students who struggle the most in reading and writing. The workshop model encompasses differentiation naturally. There is direct, explicit instruction in skills being taught to students and, through small strategy groups and conferring, the individual needs of all students are met. Additionally, the group took the opportunity to applaud the administration for implementing Readers and Writers Workshop the correct way. Teaching these skills around literacy are complex and challenging and the teachers feel that this partnership with Columbia is invaluable. The staff developer days and coaching days for the literacy specialists have provided teachers with the necessary support to become more competent and effective in their practice. They look forward to growing and learning as professionals and to implement the outstanding units across the district.

Ms. Verroneau shared that she was speaking on a classroom note. As a classroom teacher, it has been her pleasure to be part of the curriculum committee. She experienced the benefits of Readers and Writers Workshop first hand with her students. She has watched them grow and become true readers and writers. The approach to teaching reading and writing has been a fundamental component of their balanced literacy block. Along with the Readers and Writers Workshop, their balanced literacy blocks include a read-aloud, word-work, and shared reading and writing. As a committee, they also created a word work addendum for each grade level as a guide for teachers to follow. The addendum is also aligned with the Common Core and covers areas such as usage, punctuation, spelling, and vocabulary. Students are held accountable in the application of these skills throughout the day. The workshop model has also provided students with opportunities for authentic reading and writing. Students are given choice as to which books they would like to read and choice in which topics they would like to write about. The choice has created a motivated community of readers and writers across the district. Students spend more time reading than they ever have before. Students get upset when the reading time is up. They absolutely love the reading and writing.

In closing, Ms. Chester shared a ten-minute video that was taken in a variety of classrooms at Kelley Elementary school that validates everything that was shared by Ms. Lawlor and Ms. Verroneau.

Following the video, Mrs. Carmody shared that she is awed by the learning that is happening through the Columbia program. A very important thing to her is the skills that are being taught in elementary school and she cannot wait to see how it will follow the students through middle and high school. The skills of critical thinking, forming opinions, identifying

differences, and the author's purpose are essential. She is very proud and thanked everyone for their hard work and enthusiasm.

Mrs. Notar-Francesco thanked the teachers and Ms. Chester for their impressive work.

Mrs. Clark shared that she knew one of the students who was in the video and that the mother of that student is thrilled with what her son is being taught.

Mrs. Lombardi was privileged to collaborate as an ELL tutor. She cannot say enough about the patience for all students and how this program has opened up their abilities to speak and listen. The collaboration between ELL and this program is working and she thanked everyone for their work.

Mrs. Johnson also thanked the committee for their hard work and dedication.

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Queen:

“Move that the Board approve the revised Grades K-5 Language Arts Curriculum.”

ROLL CALL VOTE: YES – Mrs. Johnson, Mrs. Lombardi, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mrs. Carmody, Mrs. Clark, Mr. Goralski. **Motion carried unanimously.**

Mr. Goralski used Chairman's privilege to move an item within a heading and stated that a motion was not necessary. Therefore, he moved agenda number 8g, Student Use of Personally Owned Technology ~ Advisory Report, to 8c. There was a student present, Julian Cardoza, who waited in the audience to be part of this presentation. Mr. Goralski thanked him for representing students who served on this committee and stated he was incredibly grateful for his patience.

c. Student Use of Personally Owned Technology ~ Advisory Report

Dr. Erardi asked Julian Cardoza and Karen Veilleux, Technology Director, to sit at the front table to be part of the discussion.

Dr. Erardi stated that Julian is an exceptional ninth grade student at Southington High School. He was one of three voices at the high school that they thought was a major contributor to the information that was being shared that evening. The advisory committee was in existence for approximately three months. The direction that they are moving towards has much to do with the information that was discussed at the table. Dr. Erardi was a facilitator for the committee and the expertise came from those who sat at the table. Mrs. Veilleux was an enormous help with vision and insight. The committee is recommending for the administrative team to convene on June 20. They will have the conversation of the insight that came from the committee that includes four different pilot programs. The pilots would be in small numbers and would include a group that is yet to be identified at grade level or school:

- Pilot #1 ~ Use of stand-alone devices (i.e., Kindles, eReaders, Nooks)

- Pilot #2 ~ An exchange of student email addresses under the guidance of the Board of Education
- Pilot #3 ~ Paperless classroom
- Pilot #4 ~ Wi-Fi pilot that includes the use of iPods, laptops, and cell phones

In all instances, there would be direction with each pilot and it will be brought back to the Board of Education as a proposal at the July meeting. If the Board moves forward with the consensus recommendation to pilot in 2012-2013, the administration would return in November and December with updates. This would allow the pilot to meet for a full semester. It's important that Board members were aware that this conversation was limited because of the infrastructure of the buildings. The information that the administration plans to bring forward in the near future will be in combination with the Director of Business, Director of Technology, and the high school principal. They will determine what needs to be done to put the infrastructure in place at the high school that will equate to what will be in place at the middle school. That will be brought to the Board within the next three months. This is all a subset of the Vision 2020 that Dr. Erardi spoke to earlier.

Mrs. Veilleux thanked committee for their hard work. There were great discussions, questions, and having input from students and teachers was fantastic.

Mrs. Notar-Francesco asked if the administration would be bringing to the Board the dollar amount that will be needed when more information is brought forward in July. Dr. Erardi shared that the timeline would be that they bring back to the Board a pilot that could take place with existing conditions. They do have spaces in the high school that are 'hot spots' that they plan to run in a pilot form. The information surrounding dollars will be brought to the Board in time for their planning stages for their 2013-2014 budget. In essence, a two-year opportunity is really a three-year window. They will have the information for planning their 2013-2014, 2014-15 budget, which falls in line with the building project at the middle schools.

Mrs. Queen asked the committee members what some of the essential questions were that were discussed. Mrs. Veilleux stated that they spent a lot of time wrapping their hands around how they were going to make this work with existing infrastructure. Currently, Plantsville and South End Elementary Schools are the only schools that are completely Wi-Fi. They also asked what technology is appropriate at what level. They knew that they needed to write new policy to address these devices. There were great questions from teachers on how they would use these items in the classroom on a daily basis and how to address the have and have nots. They thought that, through collaborative learning, that would be addressed. Many questions will be answered as they begin the pilot. They hope that this will help ease some of the fears.

Dr. Erardi added that the primary, initial essential question was the plus/minus protocol. The committee weighed heavily on knowing that moving forward with the proposal, pilot, and hopefully the change of program, there are some negatives. The committee strongly concluded that the plus factor clearly outweighed the concern factor. They agreed that if they don't do anything, then they are not preparing students for the next level. If we don't do anything, it's not preparing students.

Mrs. Lombardi stated that she attended a Bring Your Own Technology Conference last week. It was an important learning opportunity for her from several aspects. She realized that

Southington and all other districts are behind in preparing our children for the future. We are living in two worlds – the home world and the school world. It's imperative that we merge those worlds together. There are some districts who haven't started, those who are beginning, and those who had started this technology process. They learned the following:

1. His top priority is the infrastructure. Without that, you cannot move ahead as fast.
2. Equity issue – those who have and those who don't have.
3. They are starting at the high school level to get students ready for the workforce.

Trust in this process is the common denominator. Mrs. Lombardi commended Dr. Erardi on his Vision 2020 and she volunteered to sit on any committee to assist with this process.

Mrs. Johnson thanked Julian Cardoza for staying at the meeting and asked that he share with the Board what he brought to the committee from a student perspective. Julian stated that he attends the Greater Hartford Academy of Math and Science and they were much further ahead than Southington High School with what students can use and bring. The sophomore students are given technology to use. He sees where GHAMAS is and knows that is a direction Southington can go. Mrs. Queen agreed that what students are experiencing at home is very different than what is happening at school. She believes that Southington needs to make a commitment in a financial way, but would like everyone to remember that by bringing your own devices, the financial burden is spread over all families. These are devices that many of the students already have, so they can take advantage of what families already have in their homes.

Mr. Goralski shared with Julian that he was incredibly proud of him and thanked him for everything he has done. He also thanked Mrs. Veilleux for being on the committee and keeping the district moving in the right direction

d. Textbook Recommendations

Mrs. Carmody referenced the English Anthology book and could not believe that the cost to rebind this text would be that much. Mrs. Smith shared that Mrs. Hackett has been working on this project daily by communicating with publishers and gathering information. As the information came to Mrs. Smith, she forwarded it to the committee. The edition that she wanted to purchase did not come in hard cover. To pursue additional options, staff needed more time. There is a discrepancy in the cost that they are working to get answers. Mrs. Carmody stated that we rebind books every year. She believes that the soft cover book will have to be replaced at the end of the year. Mrs. Goralski shared that he would not vote to purchase any soft cover books and agreed that the Board should spend a little extra money for something that will give the district four or five years. He wondered what the average life span is of a bound book versus a soft cover book.

Mrs. Notar-Francesco shared that she was also on the committee and reviewed the texts. She felt that they would be setting up the students for failure when the book doesn't last. At the end of the year, the student would be responsible for paying for the book. She didn't feel it would be fair to the student and asked if they could approve the science texts instead. Mr. Goralski agreed that they should do an overall motion and list the books that they are going to approve.

Mr. Oshana asked what book they are currently using and Mrs. Smith shared that it is a different version of the Norton Anthology which is a hard cover book. She further stated that there is time to research further. She stated that, as she was asked questions, she got the answers. She also believes that, when the policy is adopted for bring your own device, they will have a program in place for electronic opportunities that may not exist right now. That is the preferred way of the staff; however, we cannot adequately recommend that because we don't have a policy that is guiding them.

Dr. Erardi began to summarize the conversation by stating that, what the Board is concluding is correct. A soft cover book is a one-year consumable and that is the way it would be presented to the student body. The cost analysis that was presented is that the cost is doubled when you add the cost of binding the book. Mrs. Smith interjected that after further questioning, she needed to have additional time to further research these questions. Dr. Erardi recommended to the Board that they hold off on approving the soft cover textbooks and allow the administration to return to them on June 14 with the best information.

Mr. Goralski stated that, when they make the motion, remove the books that contain soft covers and vote on the remaining. They would like to give the administration the opportunity to do more research and return in June with the answers. In addition, he requested that, at all future meetings pertaining to textbooks, administration have additional staff present to assist with answering the questions.

Mrs. Notar-Francesco thanked Ms. Dale Riedinger for her efforts with the texts, especially the one that the committee struggled with, and she took the extra time to work through the committee's issues.

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the purchase of the following textbooks: Jane Eyre, Visualizing Earth Science, Campbell Essential Biology with Physiology, Environmental Science for AP, Modern Chemistry, Stats: Modeling the World, Stats in Your World, Tonal Harmony With An Introduction To Twentieth Century Music.”

ROLL CALL VOTE: YES – Mrs. Johnson, Mrs. Lombardi, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mrs. Carmody, Mrs. Clark, Mr. Goralski. **Motion carried unanimously.**

e. Homework Policy ~ First Reading

Mrs. Clark explained that they had a Policy and Personnel Committee Meeting on Monday, May 21, 2012 which is why they had the items sent electronically that day and a hard copy delivered at their meeting. It was a true collaboration between the committee and administration to get this done.

Mrs. Carmody stated that the work done was done very well and the committee did a great job. She wondered if they could make homework part of the students' grade. Mrs. Smith shared that they have had extensive conversation about this, particularly at the high school. That is why there is a statement in the regulation indicating that guidelines for homework in Grades 9-

12 are currently under development. They could have come up with minutes, but it was the quality of the homework and the consistency that is still under discussion. Until they have a report from the high school on all the initiatives that are currently underway, they wanted to postpone having that level of discussion for regulation purposes. The Board of Education can choose to make suggestions, but, if it doesn't match the learning that is happening in the school and the expectations, then they would be revisiting that regulation every six months. Regulations can and should include clarity of thought relative to the value of homework, but there is quite a bit of debate about the purpose of homework.

Mr. Goralski stated that this is the first reading. If anyone has any thoughts, ideas, or suggestions before the next meeting, they are asked to send them to Mrs. Clark and Mrs. Smith with a copy to Mrs. Passamano. If there are not any changes before the next meeting, Mr. Goralski asked that they not include a paper copy of this policy and regulation with the June 14, 2012 packet. He would like to see a cover sheet only, unless there are changes. This is an effort to continue with their support of paperless meetings.

Mrs. Lombardi stated that homework is different using technology and that the context of the policy is that it's referring to paper. She didn't believe that the same amount of time would be taken if the student is using electronic devices. Mr. Oshana stated that they did talk about this and part of it is the project work that will include research. Research will still have to be done, but will most likely be done online. He did not think that technology will have any effect at all. Mrs. Lombardi asked if someone could take a look at that component and if there is a different policy when you are looking at a technology environment. Mrs. Smith mentioned that the suggested homework procedure and timeline that is referenced is part of the regulation, not policy. This chart should be used as a guideline for parents. Prior to including those guidelines in the regulation, Mrs. Smith received input from the school principals and coordinators. She agreed that they will revisit this topic. Dr. Erardi stated that he is aware of two public school districts, New Canaan in Connecticut and Burlington Public Schools in Massachusetts, and the administration will check with both those districts to see if they made adjustments to their policies.

Mr. Goralski stated that the second reading will take place at the next meeting and reminded the Board that the policy will be voted on at that meeting. Any additional questions should be addressed to Mrs. Clark and Mrs. Smith with a copy to Mrs. Passamano prior to that meeting. His expectation is that the Board will vote on the policy at that meeting. Mrs. Clark also reminded the Board that they are only voting on the policy, not the regulation.

f. AFSCME Contract

Mrs. DiNello happily reported that the AFSCME contract was ratified by the union. The union overwhelmingly supported the contract and she hoped that the Board would take action on this agenda item.

Mr. Goralski stated that he would abstain from this vote because of his role as an AFSCME member. Should a tie occur, he would then cast a vote.

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the tentative agreement between the Southington Custodial, Maintenance, Secretarial, and Food Service Union (AFSCME, Local 1303 of Council #4) and the Southington Board of Education.”

ROLL CALL VOTE: YES – Mrs. Lombardi, Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mrs. Carmody, Mrs. Clark, Mrs. Johnson. ABSTAIN – Mr. Goralski. **Motion carried with seven in favor and one abstention.**

Mr. Goralski thanked Mrs. DiNello for her work. It was a long, collaborative process and he also thanked the members of AFSCME. When you work mutually, together, and collaboratively as it was done, you come to a working relationship to move the district forward. Everyone is valuable and he is pleased that they worked together.

g. Reallocation/Adoption of 2012-2013 Operating Budget

Mr. Goralski began by stating that the nine Board Members had a vision and they presented the vision as a group. The team worked together and everyone involved in the process, helped the process. This budget has the least reduction that he has seen in the nine years he has served on the Board of Education. Any reduction challenges them, but they are pleased with what they have in front of them. Dr. Erardi shared that he was pleased to report that all staff will be returning and, with that being said, their proposal did not include any additional reduction in force. They had a flurry over the past two weeks which allowed them to make the proposal to the Board of retiring teachers or staff members that, for personal reasons, will be leaving the district. Dr. Erardi stated that Mrs. DiNello does exceptional work and asked that she share with the Board a line item analysis of how they propose to reduce the budget by \$215,000.

Mrs. DiNello stated that the process was different as they went through the allocation and she believed that it was mainly because of the budget that was originally proposed and the staff cuts that they had at the start of the process. She believes that the Board had a clear understanding as to what it was going to look like as far as enrollment and class sizes moving forward. She was proud to report that the reallocation plan she presented did not have any additional reductions or impact within the classrooms. Ms. DiNello referenced an attachment that she distributed to the Board (Attachment #2) which outlined their reductions.

They did benefit from the additional realized savings from additional turnover that they received since the budget adoption in January which are listed on her attachment under the title of *Salaries*. With the retirements, there are additional savings, above and beyond, what they anticipated from the savings that they would have had from layoffs of the least senior staff.

Purchased Services included conversation during the budget process about fire protection fees that were going away which saved close to \$5,000. Also, revisiting the cost of water and sewer, there was not an increase in the water rates for the next year.

When reviewing Contracted Custodial Services, they are fortunate that all agreed to hold their prices for next year and, therefore, they were able to reduce in the 2012-2013 budget the anticipated increase that was budgeted in the fall.

There are savings with the printing expenses. Because more work is being done online, they anticipate a reduction in print materials throughout the 2012-2013 school year.

There had been conversation about the funds that they are saving from the six months of rent at North Center School; they hope to bring a Purchase Plan to the Finance Committee at their meeting on June 4, 2012. By doing so, that would allow the school district to purchase the textbooks that the Board approved that evening. It would also allow them to back-fill what they believe to be a shortage in the Special Education Tuition account based on projections they had last fall. Mrs. DiNello is very proud of the reallocation plan that was presented.

MOTION: by Mr. Oshana, seconded by Mrs. Notar-Francesco:

“Move that the Board of Education adopt the 2012-2013 Operating Budget.”

ROLL CALL VOTE: YES – Mrs. Notar-Francesco, Mr. Oshana, Mrs. Queen, Mrs. Carmody, Mrs. Clark, Mrs. Johnson, Mrs. Lombardi, Mr. Goralski. **Motion carried unanimously.**

Mr. Goralski thanked Mrs. DiNello for her leadership, her vision, and her communication with the other entities of town government, the Board of Education, and the media.

His biggest thank you was to the Board of Education faculty. They proposed a reduction of work force and the faculty stayed positive, united, and they did not splinter or split. He believes that some teachers announced retirement that were not comfortable doing so. There were also young teachers who were fearful, yet worked hard and continued to be great teachers. That is because of the leadership team of the administration. He thanked Mrs. Hunt for fielding the calls throughout this budget season and made the faculty comfortable during the process.

Mr. Goralski will share a document with the press and he circled the North Center Rental Savings and how they hope to apply that amount. The certified staff currently in place in Southington Public Schools shows that they have 565 FTEs. In 2012-2013, it shows them having 551 FTEs. That is a reduction of 14 staff. He asked that the administration send the document to the media electronically so that the community knows that is where they lost staff. It shows that there are 14 fewer teachers in Southington, but this was without layoffs. That is where he is most proud.

Mrs. Queen shared how happy she is that people are not losing their jobs. They weren't sure what was going to happen, but it worked out very well.

Mrs. Lombardi stated that she is proud to sit on the Board of Education and the work that they collectively accomplished. She hopes that they can also get the class sizes where they would like them to be.

Mrs. Notar-Francesco asked when they will be seeing a 'sneak-peek' of the class sizes. She asked if this would be discussed at the next meeting. Dr. Erardi shared that historically, though Mrs. Smith's office, they collect data weekly, as it changes weekly. They will bring back to the Board the most valid data that the administration can bring forward at the July meeting. They will certainly keep the Board updated through the weekly update, but he feels strongly that the first conversation needs to be in July.

- h. Compensation for 2012-2013 Unaffiliated Employees (After Executive Session) ~ Discussion and Direction**
- i. Evaluation of Superintendent of Schools 2011-2012 (After Executive Session)**

9. EXECUTIVE SESSION FOR UPSEU PARAPROFESSIONAL NEGOTIATIONS, COMPENSATION FOR 2012-2013 UNAFFILIATED EMPLOYEES AND EVALUATION OF THE SUPERINTENDENT OF SCHOOLS

MOTION: by Mrs. Carmody, seconded by Mrs. Clark:

“Move that the Board go into Executive Session, excluding the public and the press, for the purpose of UPSEU Paraprofessional Negotiations, Compensation for 2012-2013 Unaffiliated Employees and Evaluation of the Superintendent of Schools, and upon conclusion reconvene to public session to complete the agenda.”

Motion carried unanimously by voice vote.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Michelle Passamano

Recording Secretary
Southington Board of Education

**SOUTHINGTON BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

EXECUTIVE SESSION
MAY 24, 2012

Mr. Brian Goralski, Board Chairperson, called the Executive Session to order at 9:50 p.m.

Members Present: Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen, Mr. Zaya Oshana and Mr. Brian Goralski.

Members Absent: Mr. David Derynoski.

Administration Present: Dr. Joseph V. Erardi, Jr., Superintendent of Schools, Mrs. Karen Smith, Assistant Superintendent of Schools and Mrs. Sherri DiNello, Director of Business and Finance.

MOTION: by Mrs. Carmody, seconded by Mrs. Clark:

“Move that the Board go into Executive Session, excluding the public and the press, for the purpose of UPSEC Paraprofessional Negotiations, Compensation for 2012-2013 Unaffiliated Employees and Evaluation of the Superintendent of Schools, and upon conclusion reconvene to public session to complete the agenda.”

Motion carried unanimously by voice vote.

Mrs. Smith and Mrs. DiNello left the Executive Session at 10:15 p.m.

Dr. Erardi left the Executive Session at 11:05 p.m.

MOTION: by Mr. Oshana, seconded by Mrs. Clark:

“Move that the Board return to public session.”

Motion carried unanimously by voice vote.

The board reconvened public session at 11:34 p.m.

8. NEW BUSINESS

h. Compensation for 2012-2013 Unaffiliated Employees ~ Discussion and Direction

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Clark:

“Move that the compensation increases for unaffiliated employees be awarded on a 0% to 3.0% scale, using the funds available in the 2012-2013 Board of Education budget and based on a performance evaluation by the Superintendent of Schools.”

Motion carried unanimously by voice vote.

i. Superintendent’s Evaluation 2011-2012

Mr. Goralski stated that the Board of Education would release a statement to the press and to the public representing the Board’s tremendous appreciation for the work that the Superintendent, Dr. Joseph Erardi, has accomplished for Southington. Dr. Erardi was evaluated on the goals that he shared with the Board and the public.

Mr. Goralski stated that the Board has found that Dr. Erardi met or exceeded expectations in all measurable areas. The Board continues to recognize Dr. Erardi’s effective leadership in all areas of his work and acknowledged that he has once again accomplished the impressive yearly goals set forth for the 2011-2012 school year. The Board continues to greatly value Dr. Erardi’s leadership, strong fiscal management, integrity, and dedication to our schools. Through his outstanding communication skills and active involvement within the community, he has established a level of trust with school staff and community members that have allowed Southington Public Schools to continue to move forward and remain focused on meeting the needs of all students.

MOTION: by Mrs. Carmody, seconded by Mrs. Queen:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The Board adjourned at 11:40 p.m.

Respectfully submitted,



Jill Notar-Francesco, Secretary
Southington Board of Education

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____

Board Meeting Date June 14, 2012

Decision Requested X

Agenda Code 7a.

AGENDA REPORTING FORM

Agenda Topic: Personnel Report

Summary of Issue: This Personnel Report includes appointments, resignations, retirements and transfers for certified and classified personnel for 2011 – 2012.

Background: The attached report lists personnel activity from May 1, 2012 through May 31, 2012.

Alternative Strategies: _____

Cost (if applicable): N/A

Funding Source: Board of Education

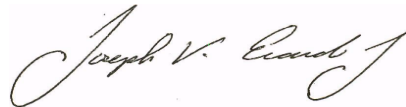
Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: Recommend that the Personnel Report be approved as submitted.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. Personnel Report

PERSONNEL ACTIVITY REPORT
For: June 2012

APPOINTMENTS
Certified

Classified

Name	Position	School	FTE If Less Than 1.0	Effective Date	Highest Degree	University / School	Salary
Terino, Richard	Assistant Principal	SHS		July 1, 2012	6 th Year	Sacred Heart University	\$117,838.00

RESIGNATIONS
Certified

Name	Position	School	Hours Per Week	Effective Date	Salary / Hourly Rate
Sherwill, Moira	Secretary Class II, Guidance Office	JFK	37.5	August 15, 2012	\$20.12

Name	Position	School	Effective Date	Years of Service	Retire
Riccio, Marcia	PE Teacher / Dept. Head	SHS	May 1, 2012	36 years	Yes
Terino, Richard	Director of Summer School	District	May 12, 2012	7 years	No
Holtz, Anita	English Teacher	ALTA	May 18, 2012	25 years	Yes
Terino, Richard	Language Arts Teacher	JAD	June 30, 2012	36 years	No
Ainsworth, Elaine	World Language Teacher	SHS	July 1, 2012	10 years	Yes
Corsi, Tina	Special Education Teacher	Strong	July 1, 2012	8 years	No
Countryman, Diane	Elementary Teacher	Plantsville	July 1, 2012	25 years	Yes
Knopf, Lauren	Language Arts Teacher	JAD	July 1, 2012	9 years	No
Murphy, Maureen	Elementary Teacher	Strong	July 1, 2012	32 years	Yes
Van Valkenburgh, Sandra	Literacy Specialist	JAD	July 1, 2012	31 years	Yes
VanDerzee, Robert	Pre-K Facilitator	Hatton	July 1, 2012	3 years	No
Wasserback, Lucy	Elementary Teacher	Plantsville	July 1, 2012	25 years	Yes
Gancarz, Linda	Business Teacher	SHS	August 1, 2012	18 years	Yes

PERSONNEL ACTIVITY REPORT
For: June 2012

RESIGNATIONS
Classified

Name	Position	School	Effective Date	Years of Service	Retire
Kozlowski, Stephen	Evening Custodian	SHS & Hatton	May 23, 2012	5 years	No
Marsan, Kathleen	RN	Hatton	June 20, 2012	13 years	Yes
O'Leary, Sean	Part-time Sp Ed Paraprofessional	JFK	June 30, 2012	1 year	No

Sherwill, Moira	Part-Time Paraprofessional	JFK	June 30, 2012	2 years	No
Sherwill, Moira	Part-Time Clerk	JFK	June 30, 2012	7 years	No
Niezgorski, Mary-Elizabeth	Secretary, Class I	Plantsville	July 1, 2012	25 years	Yes

TRANSFERS

Certified

Name	From Position	From School	To Position	To School	Effective Date
No certified transfers in the month of May					

Classified

Name	From Position	From School	To Position	To School	Effective Date
No classified transfers in the month of May					

UNPAID LEAVES OF ABSENCE

Name	Position	School	Start Date	End Date	Reason
Finateri-Laist, Ann	World Language Teacher	JAD	January 16, 2013	June 30, 2013	Unpaid Child Rearing

PERSONNEL ACTIVITY REPORT

For: June 2012

POSITIONS ELIMINATED DUE TO BUDGET

Certified

Name	POSITION	SCHOOL	EFFECTIVE DATE	YEARS OF SERVICE
Zimmitti-Rosa, Adele	.5 FTE Family & Consumer Science Teacher	SHS	July 1, 2012	1 year

COACHING / STIPENDS

Appointments

Name	To Position	School	Effective Date	Stipend
Drury, Michael	Assistant Coach, Boys Outdoor Track	SHS	May 1, 2012	\$3,782.00
Maddalena, Marguerite	Unified Sports Advisor	SHS	May 1, 2012	\$584.00

Resignations

Name	Position	School	Effective Date
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Dischino, Raymond	Emblem Advisor	SHS	July 1, 2012
Richter, Christopher	Team 7/8 Team Leader	JFK	July 1, 2012



SOUTHINGTON PUBLIC SCHOOLS

Southington, Connecticut
Policy and Personnel Committee Meeting
May 21, 2012

JOSEPH V. ERARDI, JR., Ed.D.
SUPERINTENDENT OF SCHOOLS

KAREN L. SMITH
ASSISTANT SUPERINTENDENT
FOR INSTRUCTION AND LEARNING

BOARD OF EDUCATION

BRIAN S. GORALSKI
BOARD CHAIRPERSON

TERRI C. CARMODY
VICE CHAIRPERSON

JILL NOTAR-FRANCESCO
SECRETARY

COLLEEN W. CLARK

DAVID J. DERYNOSKI

PATRICIA P. JOHNSON

TERRY G. LOMBARDI

ZAYA G. OSHANA

PATRICIA A. QUEEN

The meeting was called to order by Chairperson, Mrs. Colleen Clark at 5:33 p.m.

Committee Members Present:

Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Patricia Queen, Mr. Zaya Oshana

Administration Present:

Mrs. Karen Smith, Assistant Superintendent of Schools

Policy #6154, Instruction ~ Homework (Review of Policy Continued)

The Policy and Personnel Committee reviewed the policy and regulation pertaining to homework. Revisions will be presented to the Board of Education for a first reading at the May 24, 2012 meeting.

Motion

By Mrs. Queen, seconded by Mrs. Johnson

“Move that the Policy and Personnel Committee be adjourned.”

Roll Call Vote: Yes – Mr. Oshana, Mrs. Johnson, Mrs. Queen, Mrs. Clark

Voted: Unanimously

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(860) 628-3205

Respectfully,

Karen L. Smith

Assistant Superintendent for Instruction and Learning

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SOUTHINGTON PUBLIC SCHOOLS

Southington, Connecticut Policy and Personnel Committee Meeting June 11, 2012

The meeting was called to order by Chairperson, Mrs. Colleen Clark at 5:30 p.m.

Committee Members Present:

Mrs. Colleen Clark, Mrs. Patricia Johnson, Mrs. Patricia Queen, Mr. Zaya Oshana

Administration Present:

Mrs. Karen Smith, Assistant Superintendent of Schools

Policy #6141.9, Internet Safety

The committee will recommend that Policy # 6141.9, Internet Safety, be approved as submitted with the understanding that revisions will be forthcoming as required.

Policy #6154, Homework

The committee recommended the elimination of a sentence that is included in the regulation. The sentence being removed is on the last page and last sentence within the last paragraph. It read, "Homework assignments are to be kept to a minimum during holidays and vacations."

Continued Review of Policies (1000 and 6000 Series)

1. The committee continued reviewing policies within the 1000 series beginning with policy #1350. Various grammatical corrections were made.
2. It was requested that the administration get clarification to policy #1411, Cooperation with Police Authorities; especially as it relates to paragraphs one and two of the policy. The administration will also contact the Southington Police Department regarding the *Guidelines of the Southington Police* in reference to the section on police activity at schools.
3. Following the review of the 1000 series, the revisions will be updated and presented to the full Board at a regular meeting.

The next Policy and Personnel Committee meeting is scheduled for Monday, July 23, 2012 at 5:30 p.m. at either the Municipal Center or the Town Hall.

The meeting adjourned at 7:00 p.m.

Motion

By Mrs. Queen, seconded by Mrs. Johnson

"Move that the Policy and Personnel Committee be adjourned."

Motion carried by voice vote.

Respectfully,

Karen L. Smith

Assistant Superintendent for Instruction and Learning

JOSEPH V. ERARDI, JR., Ed.D.
SUPERINTENDENT OF SCHOOLS

KAREN L. SMITH
ASSISTANT SUPERINTENDENT
FOR INSTRUCTION AND LEARNING

BOARD OF EDUCATION

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PATRICIA P. JOHNSON

TERRY G. LOMBARDI

ZAYA G. OSHANA

PATRICIA A. QUEEN

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SOUTHINGTON BOARD OF EDUCATION
Southington, Connecticut

FINANCE COMMITTEE MEETING

Monday, June 4, 2012, 7:00 p.m.

Hatton Elementary School, 50 Spring Lake Road, Southington

Board Members Present: Jill Notar-Francesco, Chairperson; David Derynoski, Zaya Oshana, Terry Lombardi (*arrived at 7:05 p.m.*), Pat Johnson (*arrived at 7:10 p.m.*)

From Administration: Sherri DiNello, Director of Business & Finance; Philip Goodwin, Purchasing Agent; Karen Veilleux, Technology Director

The meeting was called to order at 7:00 p.m.

1. **SELF INSURANCE REPORT:**

The committee reviewed the report as presented.

2. **KELLEY ELEMENTARY SCHOOL PARKING LOT:**

The committee reviewed an updated memo that Mr. Goodwin distributed sharing the anticipated cost of the parking lot project. We are recommending that the committee waive the bidding process for and utilize the approved state contract bid which was awarded to Tilcon. Mr. Goodwin will work on quotes for the additional items that are needed to complete the project. This request is made in an effort to expedite the paving project and have it completed by September 2012. Mr. Goodwin explained that there may be additional cost for aggregate depending on the base while under construction. The committee was in favor of utilizing Tilcon and the state contracted bid price and allowing Mr. Goodwin to get quotes for the remaining cost of the project. The anticipated total costs are less than budgeted.

3. **BID AWARD:**

a) **Contracted Custodial Services, Bid #2012-BID-08 (North Center)**

The committee reviewed the results of the bid and agrees with the recommendation to award to Performance Environmental for a base price of \$22,564.12. This amount will be split between the Town and the Board of Education. Mrs. DiNello reminded the committee that we worked the composition of the bid to try to stay within the 2012-2013 budget; however, because this is a new location, adjustments will be made as necessary due to the hours and cleaning that is determined to be necessary for the appropriate operation of the building.

b) **Rubbish Removal Services, Bid #2012-BID-10**

Mr. Goodwin explained that we received eight responses to the bid with prices varying considerably. Administration's recommendation is to award year one to CWPM and year two and three to HQ Rubbish Removal. This was done in the effort to secure the lowest pricing over three years.

The committee had questions regarding the length of service that HQ Rubbish Removal had been in business and it was determined that they have been in business for four years

and if references had been checked. Mr. Goodwin confirmed that he had four good references for the company. After reviewing the information and noting that HQ Rubbish Removal had the total three-year low bid price and was a local Southington vendor, the committee has recommended changing the recommendation and would recommend HQ Rubbish Removal all three years of the contract for a total of \$198,645. This recommendation will be brought to the Board for approval.

4. **YMCA BEFORE & AFTER CARE REIMBURSEMENT RATES:**

Mrs. DiNello reviewed the proposed rate calculations and explained that the new AFSCME contract custodial rates were taken into account as well as the increase in the MERF contribution. The supply costs were increased by four percent (4%). The committee felt comfortable recommending the proposed rates to the full Board after reviewing the documentation.

5. **OAK HILL LEASE:**

Mrs. DiNello shared that Oak Hill is again interested in leasing two classrooms at Thalberg Elementary School. The committees reviewed the history of the rate structure and the increases and have requested that Mrs. DiNello negotiate a five percent (5%) increase with the terms of a new contract.

6. **APPLE EQUITY LEASES:**

Karen Veilleux provided a history of the existing leases that we currently have within the operating budget and also the new lease amount that was approved under the major projects and equipment portion of the 2012-2013 budget for \$85,280. She explained that we currently have the opportunity to take out equity in the two existing leases which would allow us to purchase additional technology now by adding one additional lease payment onto the existing leases in the year 2014-2015. The committee reviewed the document showing the lease history as well as what the proposed restructure would look like. Karen explained that her goal would be to utilize the funds for primarily upgrading Derynoski School with new equipment as well as providing new equipment at Southington High School. She would also be interested in providing additional laptop carts that would be needed to prepare for the upcoming online testing that would be required in 2015. She had a handout of a summary of some items that she would be considering; however, she is currently still working with Apple to secure the best discount that she can. She explained that she is expecting a major announcement from Apple coming out next week which oftentimes provides a quick discounted pricing available on equipment. All committee members present at the meeting, along with Mrs. Johnson, agreed that they would like to restructure the current Apple leases to provide the additional equipment for the district and if the opportunity happens to arise with Apple prior to the June 14 Board of Education meeting, we could notify the Board via e-mail that we are planning to move forward with purchases. We hope to have time to present the restructure to the entire Board and get their input prior to proceeding. The committee has authorized, if need be, to enter into a lease sooner.

The current budget number for the new lease along with the new lease restructuring would provide Karen Veilleux with the opportunity to upgrade with \$392,000 of new technology in the new school year. The Finance Committee was pleased with the opportunity.

7. **PURCHASE PLAN 2011-2012:**

The committee reviewed the Purchase Plan presented. Mrs. Dinello walked them through the document and an explanation on the need for Board of Education approval to spend funds available prior to the year end closeout. The committee requested that dollar amounts be placed under the technology needs for both the Wi-Fi at Southington High School and the technology. They also would remove the designation of the technology upgrades to Derynoski and the high school to provide Karen Veilleux more flexibility now that we also plan to enter into the Apple Equity Leases.

The committee also requested that we remove the paper line item and wanted us to know that the non-fiction and informational texts were also a priority. There was some conversation around the clocks needed for the Southington High School classrooms and Mr. Goodwin explained that this would replace all of the classroom clocks and they would be tied into the current bell system with purchasing from the current vendor. Mrs. DiNello also asked that the committee recommend waiving the bidding requirement for this item due to the need to expedite a purchase order prior to June 30 and the need to work with the current vendor so we do not have to change the wireless transmitter for the bells which are tied into the clock system.

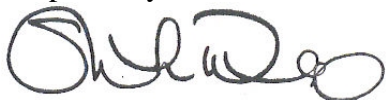
The committee would like to recommend the Purchasing Plan and authorize Mrs. DiNello to spend down the 2011-12 budget with the changes as discussed at the meeting. Mrs. DiNello will provide an updated copy of the Purchase Plan to go along with the Board of Education agenda.

8. **MISCELLANEOUS:**

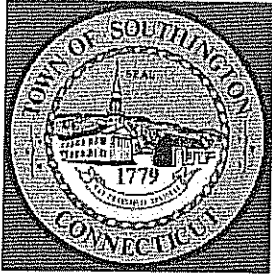
Mrs. DiNello also shared with the committee that there is additional VOAG money approved by the state legislators for the 2012-13 budget. The legislation was very clear that this money needs to be spent specifically within the VOAG program. She plans to work with the Town Finance Director to ensure that the money would be coming directly to the Board of Education for purchases. She will report to the committee once they know that the funding has been secured with the recommendation how the funds would be utilized as well.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,



Sherri P. DiNello
Director of Business & Finance



SOUTHTON PUBLIC SCHOOLS

*PHILIP W. GOODWIN
PURCHASING AGENT*

MEMO

To: Finance Committee

Date: June 4, 2012

Re: Kelley School Paving Project Update - Revised

The project consists of two areas:

• The parking lot and driveway repaving budgeted	\$116,000
• The playground and access walks repaving budgeted	<u>\$128,800</u>
Total	\$244,800

We have obtained quotes for the project:

• Tilcon, a State contracted vendor	\$183,544
*Additional aggregate (if required) \$14.70/ton	
• Parking and playground painting	\$825
• Loam and seeding	\$7,904
• Bollards	\$2,720
• Fencing removal and replacement	\$3,050
• Rebuilding storm sewer	\$8,985
*Storm drain pipe repair	<u>\$6,965</u>
Estimated total cost for project	\$213,993

*Not in original project update of May 25, 2012



Paving & Material Quotation

Estimated By: George Zigmunds Phone: (860) 224-6028	Fax: (860) 223-3224	Date: 5/9/2012
Submitted To: Southington Public Schools Address: 49 Beecher St. Southington, CT 06489 Contact: Charlie Bellevue Phone: (860) 626-3200		Fax: (860) 628-3340 Bid Title: Kelley Elementary School - Southington - In-place Bid Number: Project Location: 501 Ridgewood Road Project City, State: Southington, CT Engineer/Architect:

DESCRIPTION OF MATERIALS AND/OR WORK AND PRICES:

Line No. Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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We are pleased to quote you for work on your above noted project as follows:

A. On Parking & Drives And Play Area Of +/- 7,475 S.Y.

1	Remove And Dispose Of The Existing Bituminous Concrete Curb (Grader) +/- 1,970 L.F.	5.00	HR	\$782.66	\$3,913.30
2	Remove And Dispose Of The Existing Deteriorated Concrete Curb (Excavator) +/- 260 L.F.	4.00	HR	\$667.66	\$2,670.64
3	Pulverize The Existing Asphalt Pavement	14.00	HR	\$482.50	\$6,755.00
4	Remove Excess Pulverized Material As Required (Grader)	10.00	HR	\$782.66	\$7,826.60
5	Furnish And Install A New Catch Basin Top	3.00	EACH	\$1,200.00	\$3,600.00
6	Rough Grade, Fine Grade And Compact The Pulverized Base Material	25.00	HR	\$466.66	\$11,666.50
7	Furnish And Install A 2 1/2 Inch Class 1 Bituminous Concrete Binder (Heavy Duty In Bus Travel Lane)	210.00	TON	\$72.55	\$15,235.50
8	Furnish And Install A 1 1/2 Inch Class 1 Bituminous Concrete Binder (Standard Duty In Parking & Play Areas - Machine Work)	476.00	TON	\$72.55	\$34,533.80
9	Furnish And Install A 1 1/2 Inch Class 1 Bituminous Concrete Binder (Standard Duty In Parking & Play Areas - Handwork)	44.00	TON	\$139.71	\$6,147.24
10	Furnish And Install A 1 1/2 Inch Class 2 Bituminous Concrete Surface (Heavy Duty & Standard Duty Areas - Machine Work)	601.00	TON	\$73.90	\$44,413.90
11	Furnish And Install A 1 1/2 Inch Class 2 Bituminous Concrete Surface (Heavy Duty & Standard Duty Areas - Handwork)	44.00	TON	\$141.06	\$6,206.64
12	Furnish And Install 6 Inch Bituminous Concrete Lip Curb (If Placed On The Surface Course)	2,235.00	LF	\$3.44	\$7,688.40
13	Furnish And Install 7 1/2 Inch Bituminous Concrete Lip Curb (If Placed On The Binder Course)	1.00	LF	\$4.30	\$4.30
14	Furnish And Install Class 2 Bituminous Concrete Handwork For 4 Speed Bumps	10.00	TON	\$141.06	\$1,410.60

Total Price for above A. On Parking & Drives And Play Area Of +/- 7,475 S.Y. Items:

\$152,072.42

B. On Bituminous Concrete Walks Of +/- 890 S.Y.



Paving & Material Quotation

Estimated By: George Zigmunds Phone: (860) 224-6028	Fax: (860) 223-3224	Date: 5/9/2012
Submitted To: Southington Public Schools Address: 49 Beecher St. Southington, CT 06489	Bid Title: Kelley Elementary School - Southington - In-place Bid Number: Project Location: 501 Ridgewood Road Project City, State: Southington, CT Engineer/Architect:	
Contact: Charlie Bellevue Phone: (860) 628-3200	Fax: (860) 628-3340	

DESCRIPTION OF MATERIALS AND/OR WORK AND PRICES:

Line No.	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
We are pleased to quote you for work on your above noted project as follows:					
15	Remove And Dispose Of The Existing Bituminous Concrete Pavement (Excavator) +/- 690 S.Y.	12.00	HR	\$782.66	\$9,391.92
16	Fine Grade And Compact The Existing Base Material	7.00	HR	\$466.66	\$3,266.62
17	Furnish And Install A 2 1/2 Inch Single Course Bituminous Concrete Pavement (Class 2)	100.00	TON	\$141.06	\$14,106.00
Total Price for above B. On Bituminous Concrete Walks Of +/- 690 S.Y. Items:					\$26,764.54
C. Liquid Asphalt Escalation					
18	Escalation (Class 1) As Of 5/4/12	730.00	TON	\$2.88	\$2,102.40
19	Escalation (Class 2) As Of 5/4/12	755.00	TON	\$3.45	\$2,604.75
Total Price for above C. Liquid Asphalt Escalation Items:					\$4,707.15
Total Bid Price:					\$183,544.11

- Notes:**
- * The above prices are valid through the 2012 paving season only.
 - * Paving items above are subject to the standard CONNDOT asphalt adjustment cost provision. Escalation base is \$550.00 per English ton. Current price of liquid asphalt may be obtained from the CONNDOT website under "Doing Business With The DOT". Escalation at the time of paving will determine billing.
 - * Une painting and landscaping is not included.
 - * Tilcon cannot guarantee surface runoff in areas with grades less than 1%.
 - * Tilcon cannot assume responsibility for any insufficient base underneath the existing Bituminous Concrete Pavement. If, after pulverizing, we encounter areas that have to be dug out because of "soft" conditions, this would be an additional charge.
 - * Restoration of disturbed areas and/or backing up of pavement and/or curbing is not included.
 - * Prices based on Tax Exempt Status.
 - * The buyer is responsible for all traffic control.
 - * The bituminous concrete prices above are based on the pricing, terms and conditions of the State of Connecticut 2012 VIP bid 11PSX0361.
 - * Please note this is not a lump sum quotation. Estimated costs were extended and totaled for the customers convenience only. This is a unit price quote.

BID COMPILATION

Contracted Custodial Services at 200 N Main Street - Bid 2012-BID-08

Opened May 22, 2012 - School Year 2012-13

Vendor	Base Bid	Hourly Rate for Additional Work	Number Shift Employees	Total Shift Man hours
Performance Environmental	22,564.12	15.40	2	6.5
Horizons	31,433.00	45.00	1	8
SMG	34,098.00	14.50	1	4

Performance Environmental
111 Court Street
New Haven CT

Horizons
250 Governor Street
E Hartford CT

SMG
25 Controls Drive
Shelton CT

Purchasing Department
 Southington Public Schools

BID AWARD REQUEST

Bid Title - Systemwide Rubbish Removal Bid Number - 2012-BID-10

The attached compilation of the above listed bid is submitted for AWARD by the Superintendent of Schools, Board of Education Finance Committee and Board of Education.

Proposed Summary: This bid was advertised in two newspapers and posted on the Board of Education website. Eight (8) vendors responded with bids. CWPM, who now holds the contract for these services, offers the lowest price for year one and it is recommended to award services for year one to them. HQ Rubbish Removal is the low vendor for years two and three and it is recommended to offer them the award for those two years.

Beginning Date of Project: July 1, 2012	Ending Date of Project: June 30, 2013
Funding Source: 32140	Previous Year's Cost: \$71,207
	Proposed: \$61,998
	Difference: \$8,209

Alternate options: Rebid

Philip W. Goodwin
 Signature of Purchasing Agent

5/23/12
 Date

Superintendent's Direction: _____ award as submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: _____

Paul E. [Signature]
 Signature of Superintendent of Schools

5/24/12
 Date

Finance Committee's Direction: award as ^{revised} submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: Award all three years to HQ in the amount of \$ 198,645

Signature of Finance Committee Chairperson

Date

Board of Education's Direction _____ award as submitted - release orders to vendors
 _____ hold pending future action
 _____ rejected all _____
 part _____ adjust as directed below

Direction: _____

Signature of Board of Education Chairperson

Date

Rubbish Removal Tabulation

2012-BID-10

Vendor	Year 1	Year 2	Year 3	2 Year Total	3 Year Total
All Waste	\$120,691.00	\$124,332.65	\$127,393.69	\$245,023.65	\$372,417.34
CWPM	\$61,988.00	\$68,459.00	\$74,930.00	\$130,447.00	\$205,377.00
Latella	\$79,691.96	\$80,659.64	\$82,456.04	\$160,351.60	\$242,807.64
HQ	\$64,908.00	\$66,206.16	\$67,530.84	\$131,114.16	\$198,645.00
WMTC	\$99,447.00	\$99,447.00	\$99,447.00	\$198,894.00	\$298,341.00
Trash Master	\$85,283.00	\$87,167.00	\$89,453.00	\$172,450.00	\$261,903.00
Allied Sanitation	\$84,082.80	\$84,850.00	\$89,883.00	\$168,932.80	\$258,815.80
AJ Waste	\$101,003.56	\$103,534.39	\$106,121.38	\$204,537.95	\$310,659.33

All Waste
Murphy Road
Hartford CT

CWPM
Norton Place
Plainville CT

Latella
Prindle Hill Rd
Orange CT

HQ Rubbish Removal
PO Box 946
Southington CT

WMTC
Dunham Place
Southington CT

Trash Master
Coe Avenue
E Haven CT

Allied Sanitation
E Main Street
Bristol CT

AJ Waste
Burton Drive
Cheshire CT

pwg/nw

6/5/2012

Rubbish Removal Tabulation

2012-BID-10

Vendor	Year 1	Year 2	Year 3	2 Year Total	3 Year Total
All Waste	\$120,691.00	\$124,332.65	\$127,393.69	\$245,023.65	\$372,417.34
CWPM	\$61,988.00	\$68,459.00	\$74,930.00	\$130,447.00	\$205,377.00
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HQ	\$64,908.00	\$66,206.16	\$67,530.84	\$131,114.16	\$198,645.00
WMTC	\$99,447.00	\$99,447.00	\$99,447.00	\$198,894.00	\$298,341.00
Trash Master	\$85,283.00	\$87,167.00	\$89,453.00	\$172,450.00	\$261,903.00
Allied Sanitation	\$84,082.80	\$84,850.00	\$89,883.00	\$168,932.80	\$258,815.80
AJ Waste	\$101,003.56	\$103,534.39	\$106,121.38	\$204,537.95	\$310,659.33

All Waste
Murphy Road
Hartford CT

CWPM
Norton Place
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Prindle Hill Rd
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Southington CT

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Coe Avenue
E Haven CT

Allied Sanitation
E Main Street
Bristol CT

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Burton Drive
Cheshire CT

pwg/nw

5/23/2012

**YMCA Proposed Rate Calculations for
2012-2013**

Hourly rate		FLANDERS 1 hour	DERYNOSKI 1.5 hours	STRONG 1.25	THALBERG 1.25 hours	HATTON 1.25 hours	KELLEY 1 hour	DERYNOSKI AM .5 hours
HD CUSTODIAN	24.00 DES/ 23.43	35.15 0.50	36.00 0.75	35.15 0.25	35.15 0.50	35.15 0.75	35.15 1.00	36.00 0.25
		<u>17.57</u>	<u>27.00</u>	<u>8.79</u>	<u>17.57</u>	<u>26.36</u>	<u>35.15</u>	<u>9.00</u>
NIGHT CUSTODIAN	22.66	33.99 0.50	33.99 0.75	33.99 1.00	33.99 0.75	33.99 0.50	33.99	33.99 0.25
		<u>17.00</u>	<u>25.49</u>	<u>33.99</u>	<u>25.49</u>	<u>17.00</u>	<u>0.00</u>	<u>8.50</u>
TOTAL BILLABLE TIME AT TIME AND A HALF		34.57	52.49	42.78	43.07	43.35	35.15	17.50
SCHOOL DAYS		181.00	181.00	181.00	181.00	181.00	181.00	181.00
		<u>6,256.72</u>	<u>9,501.14</u>	<u>7,742.50</u>	<u>7,794.77</u>	<u>7,847.03</u>	<u>6,361.25</u>	<u>3,167.05</u>
(rate incr 11.79%)	SOCIAL SEC/MEDICARE	478.64	726.84	592.30	596.30	600.30	486.64	242.28
	MERF	737.67	1,120.18	912.84	919.00	925.16	749.99	373.39
TOTAL		<u><u>7,473.02</u></u>	<u><u>11,348.16</u></u>	<u><u>9,247.64</u></u>	<u><u>9,310.07</u></u>	<u><u>9,372.49</u></u>	<u><u>7,597.87</u></u>	<u><u>3,782.72</u></u>
Monthly Custodial reimbursement		747	1,135	925	931	937	760	378
Wear & Tear	no change	69	69	69	69	69	69	63
Electricity	no change	87	90	237	237	237	86	90
Supplies	(incr by 4%)	24	27	26	26	26	25	27
PER YMCA AGREEMENT		<u>120</u>	<u>120</u>	<u>120</u>	<u>120</u>	<u>120</u>	<u>120</u>	
		<u><u>1,047</u></u>	<u><u>1,441</u></u>	<u><u>1,377</u></u>	<u><u>1,383</u></u>	<u><u>1,390</u></u>	<u><u>1,060</u></u>	<u><u>559</u></u>
Proposed Rates 12-13		<u><u>1,050</u></u>	<u><u>1,440</u></u>	<u><u>1,375</u></u>	<u><u>1,385</u></u>	<u><u>1,390</u></u>	<u><u>1,060</u></u>	<u><u>560</u></u>

**AGREEMENT BETWEEN
THE CONNECTICUT INSTITUTE FOR THE BLIND (CIB)/OAK HILL SCHOOL
AND
THE SOUTHLINGTON BOARD OF EDUCATION**

THE CONNECTICUT INSTITUTE FOR THE BLIND (CIB), d/b/a OAK HILL SCHOOL ("Program") and the **SOUTHLINGTON BOARD OF EDUCATION** ("School") agree to the following:

1. PREMISES AND TERMS

The School agrees to lease to the Program two adjoining classrooms (described below) at Thalberg Elementary School for the term of twelve months, to commence from the first day of July and to end on the 30th day of June, 2013. The classroom is to be used and occupied for the purpose of providing special education and related services to students of the Program.

2. CONSIDERATION AND RENEWAL

The agreement is based on the following conditions:

The School will make available the use of Rooms 27 and 28 and nearby restrooms during the hours when the school building is open and on a mutually agreeable schedule of days during vacations and holidays.

The School will provide all regular and necessary cleaning and maintenance of rented areas and the Program will reimburse the School for all reasonable custodial charges on a monthly basis.

In exchange for the School's agreement to the conditions included herein, the Program will reimburse the School at the amount of \$20.69 per square foot for 1560 square feet of space at a cost of \$32,280 per year to be paid in twelve monthly installments of \$2,690 beginning July 1, 2012.

3. HOURS

The classroom and other areas as described shall be used for a twelve month, Monday through Friday program from 8:00 am to 4:00 pm for the period beginning July 1, 2012 to June 30, 2013, except for the following holidays and other occasional days as designated by the School in each year:

Independence Day
Labor Day
Columbus Day

Veteran's Day
Thanksgiving Recess (Wednesday before Thanksgiving, Thanksgiving Day and the Friday after Thanksgiving)
Winter Recess (Christmas Day and any days before or after as designated)
New Year's Eve (New Year's Day)
Martin Luther King Day
Lincoln's Birthday
Washington's Birthday
Good Friday
Memorial Day

4. EMERGENCY CLOSINGS/LATE OPENINGS

The Program agrees to follow the School's emergency closings and late openings during inclement weather and other emergencies. The Program will provide for an alternate location (i.e. group home facility) if it so chooses for these emergency closing and late opening days.

5. ENROLLMENT

The enrollment ages for the Program at Thalberg Elementary School will be between 8 and 21 unless mutually agreed upon by the Program and the School.

6. DESIGNATED AREAS

In addition to the use of the Premises and all available access thereto, the School shall make every effort to provide the Program with reasonable access to the library, cafeteria, gym and outdoor recreation areas. The building principal shall schedule the availability of the library for use by the Program. The Program shall adhere to all School rules established for the use of these facilities.

Program files, supplies, chairs, tables, other furniture and equipment will be the sole responsibility of the Program.

7. INSURANCE

The Program agrees to indemnify, defend and save harmless, the Town of Southington, as well as its officers, agents and employees from any and all claims and losses accruing or resulting from the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Program in the performance of this agreement.

The Program will maintain general liability, worker's compensation, and fire and theft insurance at its own cost and expense. The Program will name the Town of Southington

and the School as additional insureds on all general liability policies of insurance at a limit of \$1,000,000 per occurrence.

The Program shall deliver a Certificate of Insurance or a copy of the insurance policy to the School upon the signing of this agreement.

8. UTILITY CHARGES

The consideration stated in Paragraph 1 shall cover the use of the rooms as described above and all utility and related charges, except telephone. The Program shall have a private telephone line installed for its use and will pay all charges for that line.

9. PARKING

The Program shall have use of parking areas as designated by the Principal for at least two vans. The Program shall be allowed to park one van during the overnights when the Program is in operation. Pickup and drop-off of Program students shall be at the door nearest the classroom.

10. PROGRAM RESPONSIBILITIES

The Program shall secure the premises before leaving each day.

The Program agrees to mark all its personal property that remains on the premises. An inventory of property shall be provided to the building principal.

The Program shall be responsible for daily cleaning of all tabletops and for cleaning up any craft or food remains.

The Program shall inform its staff about the contents of this Agreement and expect their support and compliance.

11. SCHOOL RESPONSIBILITIES

The School will be responsible for all regular and necessary cleaning and maintenance of the premises and designated areas, including all repairs.

Custodial services for the Program are to be rendered by a School custodian designated by the building principal. The custodian shall have the responsibility for opening and securing the school building.

The School shall inform its staff about this Agreement and its contents and expect their support and compliance.

12. FORMAL COMMUNICATIONS

In the event that any need for change occurs or conflict arises regarding the use of space and equipment, the School personnel will communicate through the Pupil Personnel Services Director or his/her designee.

The Program and School will communicate through their respective directors. It is not expected that program staff, school custodians, or teachers will have ongoing dialogue regarding line items covered in this agreement.

13. RENEWAL AND MODIFICATION

This space agreement shall be in effect from July 1, 2012 to June 30, 2013, except that either party may cancel this agreement upon sixty (60) days advance written notice to the School and, in such case, shall only be responsible for the pro-rata share of the assessment.

Furthermore, the parties may mutually agree to terminate the lease.

CONNECTICUT INSTITUTE FOR THE BLIND

By: _____
Kjell Tollesfsen
Vice President Operations

Date: _____

SOUTHINGTON BOARD OF EDUCATION

By: _____
Dr. Joseph V. Erardi, Jr.
Superintendent of Schools

Date: _____



SOUTHINGTON PUBLIC SCHOOLS

KAREN G. VEILLEUX
TECHNOLOGY DIRECTOR

MEMO To: Finance Committee Members

May 30, 2012

RE: Apple Equity Leases

I plan on attending your next finance committee meeting on June 4, 2012 to discuss the attached history of Apple leases and share with you an opportunity to restructure existing leases in an effort to purchase additional technologies. At the meeting I will walk you through the attached documents. If you have any questions before the meeting, please feel free to contact me at 860-628-3200, Extension 360. Thank you.



Confidential Proposal For
Southington Board of Education

AppleEquity

The AppleEquity option allows your school to create fixed costs, build equity that can be leveraged for more equipment year after year, and retain the benefits of a \$1.00 purchase option lease structure. This is the best option for schools that want to own their equipment at term's end, want to build a fleet of systems quickly, and/or seek to create a long-term budgetary plan for their systems.

With the AppleEquity option, a school that owns their equipment at term's end may seek to trade in that equipment for credit toward new systems or for cash. Apple's Trade-In Program for Education is available to guide your school through responsible equipment disposal. Many schools have used this program to recover past years' budget dollars in order to pay for a portion of their next systems deployment.

Financed Amount	\$231,395.38
Annual Advance Payment	\$80,435.03
Payment Terms	3 Years

*First payment date July 15, 2012
Includes upgrade of lease 7519460-003 \$157,945.59
New equipment \$73,449.79
Rate: 3.99%*

Thank you for the opportunity to present this financing proposal for your review. I look forward to discussing your unique situation further. Please do not hesitate to call me at the contact information below with questions or concerns.

Regards,

Jayne Adams-Griffin

Apple Inc.
Apple Financial Services
1010 Thomas Edison Blvd
Cedar Rapids, IA 52404
T: 319-841-7978
F: 800-277-5358
E: jadams-griffin@applefin.com



AppleEquity - End of Term Options

Options available upon completion of the base financed term include:

1. Exercise the option to purchase the equipment at end of term for one dollar
2. Return all products to Apple at schedule-holder's expense
3. Exercise purchase option and trade in equipment at then-agreed upon values for credit toward new purchase or payment

Pricing Notes and Conditions

Payments, rates, terms, and conditions contained in this non-binding proposal are offered for informational purposes only and are subject to change without notice and shall not be construed as an offer to extend credit or enter into any lease financing transaction.

Applications for credit or lease financing shall be subject to our independent credit review, and shall be reviewed and/or approved subject to such terms and conditions as we may require in our sole discretion.

All quotes are exclusive of any applicable taxes.

This proposal is subject to the execution of mutually acceptable documentation between lessor and lessee, the terms and conditions of which shall be controlling.

Lease Discount Disclosure Statement: Apple Inc., as lessor, through the Apple Education Finance Program, provides an equipment discount ("Discount") to certain third party investors. The proposed lease shall be financed by a particular third party investor and, therefore, the Discount may be applied to facilitate this Lease Discount Promotion. The actual interest rate you will pay in respect of any resulting lease shall be reflected in an amortization table provided with such lease. The lease discount listed above refers to the lease discount for the lessor's assignee.

The lease charge portion of the Payments (described above) can be determined by applying to the Total Adjusted Cost (described above) the rate which will amortize such Total Adjusted Cost down to the Purchase Option amount (as described above) by payment of such Payments. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs, expenses and fees incurred by us. It is understood that even if our mutual intention is confirmed by you, neither party shall be legally bound to the other by reason of this proposal, nor shall any rights, liabilities or obligations arise as a result of this proposal. Rates are subject to verification that the Lessee is a state or political subdivision as defined in Section 103 of the Internal Revenue Code of 1986.



Confidential Proposal For
Southington Board of Education

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Financed Amount	\$235,897.92
Annual Advance Payment	\$82,000.00
Payment Terms	3-Years

*First payment date July 15, 2012
Includes upgrade of lease 7519460-004 \$162,469.49
New equipment \$73,428.43
Rate: 3.99%*

Thank you for the opportunity to present this financing proposal for your review. I look forward to discussing your unique situation further. Please do not hesitate to call me at the contact information below with questions or concerns.

Regards,

Jayne Adams-Griffin

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Apple Financial Services
1010 Thomas Edison Blvd
Cedar Rapids, IA 52404
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F: 800-277-5358
E: jadams-griffin@applefin.com



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Southington Board of Education

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Financed Amount	\$245,333.39
Annual Advance Payment	\$85,280.00
Payment Terms	3 Years

First payment date July 15, 2012

All new equipment, can include non-Apple third party equipment. Will utilize escrow account.

Rate: 3.99%

Thank you for the opportunity to present this financing proposal for your review. I look forward to discussing your unique situation further. Please do not hesitate to call me at the contact information below with questions or concerns.

Regards,

Jayne Adams-Griffin

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Lease History and Existing Apple Lease Schedule

Fiscal Year	Lease No. 7519460-001		Lease No. 7519460-1A		Lease No. 7519460-002		Lease No. 7519460-003		Lease No. 7519460-004		Yearly Lease Payment
	<u>Kelley</u>	Last <u>Payment</u>	<u>SEES</u>	Last <u>Payment</u>	<u>Thalberg</u>	Last <u>Payment</u>	Revised Thal. <u>Strong/HES</u>	Last <u>Payment</u>	Revised Thal. <u>Strong/HES</u>	Last <u>Payment</u>	
2006-07	\$27,529.97										\$27,529.97
2007-08	\$27,529.27		\$24,431.87								\$51,961.14
2008-09	\$27,529.27		\$24,431.87								\$51,961.14
2009-10	\$27,529.27	6/10	\$24,432.87	6/2010							\$51,962.14
2010-11					\$77,000.00	7/2010*					\$77,000.00
2011-12							\$80,438.38		\$82,000.00		\$162,438.38
							\$80,438.38		\$82,000.00		
							\$80,438.38	7/2013	\$82,000.00	7/2013	
	<u>\$110,117.78</u>		<u>\$73,296.61</u>		<u>\$77,000.00</u>		<u>\$80,438.38</u>		<u>\$82,000.00</u>		

*Paid by town

Payments will not be made see attached Proposed Restructure sheet

Proposed Restructure/New Lease Schedule

Fiscal Year	Restructure Lease No. 7519460-003		Restructure Lease No. 7519460-004		Budget 12-13 Major Proj/Equip		Yearly Lease Payments	Total Equity for New Equipment 2012-13
	Last Payment	Last Payment	New Lease	Last Payment				
2012-13	\$80,438.38		\$82,000.00		\$85,280.00		\$247,718.38	
2013-14	\$80,438.38		\$82,000.00		\$85,280.00		TBD	
2014-15	\$80,438.38	7/14	\$82,000.00	7/14	\$85,280.00	7/14	TBD	
	<u>\$241,315.14</u>		<u>\$246,000.00</u>		<u>\$255,840.00</u>			
Total Equity 12-13	\$ 73,449.79		\$ 73,428.43		\$ 245,333.39			\$ 392,211.61

Purchase Plan

6/30/2012

Finance Committee Recommended 6-4-12

Prioritized

New Program Textbooks	112,270
(Reduced from the 2012-13 budget)	

Not Prioritized

Budget requests deferred to this list by Superintendent

Derynoski

Projectors for Smartboards (3)	2,907
--------------------------------	-------

Southington High School

Clocks for classrooms	36,750
-----------------------	--------

Flanders

Gym floor mats	738
----------------	-----

40,395

Technology Hardware Needs:

WiFi Southington High	75,000 - 100,000
-----------------------	------------------

Technology upgrades classrooms	100,000 - 250,000
--------------------------------	-------------------

175,000 - 350,000

Technology Needs:

Toner	10,000
-------	--------

ALIO Conversion to Web	15,280
------------------------	--------

25,280

Supplies

Non-fiction/informational texts with

emphasis on the Common Core State Standards

for elementary	15,000
----------------	--------

Furniture needs at North Center	5,000
---------------------------------	-------

Used or from closeout sales

Copier Supplies	5,000
-----------------	-------

Paper	15,000
-------	--------

40,000

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only Board Meeting Date June 14, 2012

Decision Requested _____ Agenda Code 9 a.

AGENDA REPORTING FORM

Agenda Topic: Town Government Communications

Summary of Issue: Communications (when applicable) will be discussed.

Background: N/A

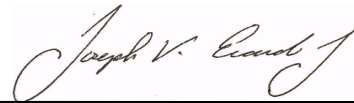
Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** N/A

Beginning Date of Program or Project: N/A

Ending Date of Program or Project: N/A

Recommendation or Comment: N/A



Signature of Superintendent of Schools

BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT

Informational Only _____ X _____
Decision Requested _____

Board Meeting Date June 14, 2012
Agenda Code 9 b.

AGENDA REPORTING FORM

Agenda Topic: _____ **Construction Update** _____

Summary of Issue: _____ Phase II Construction and Renovation/Expansion of buildings are listed below with their
current status. _____

Phase II Construction Projects: _____

Plantsville Elementary School – Renovation/Expansion: The building committee will meet soon to approve _____
the final costs presented by the Construction Manager. Committee should vote project complete at that time. _____

South End Elementary School - New Construction: The building committee will meet soon to approve the _____
final costs presented by the Construction Manager. Committee should vote project complete at that time. _____

North Center Government Complex – Renovation: Contractors are painting walls and installing ceiling grid. _____
The former school windows are being removed for appropriate disposal and replacement. _____

Kennedy & DePaolo Middle School - Renovation/Expansion: Interviews for architectural services were _____
completed on May 31st. The Town Council is expected to hire a firm (s) at their June 11th meeting. _____

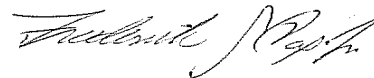
Background: _____ At the September 14, 2000 Board of Education meeting, Chairman, David Derynoski, requested a
permanent agenda report for school construction projects. _____

Cost (if applicable): \$15,825,000 – Plantsville \$16,860,000 – South End \$85,000,000 Middle Schools _____

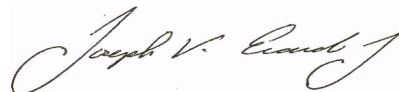
Funding Source: State & Local _____

Beginning Date of Program/Project: Varied _____ **Ending Date of Program or Project:** _____ Varied _____

Recommendation or Comment: _____



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____ Board Meeting Date June 14, 2012

Decision Requested X Agenda Code 10.a

AGENDA REPORTING FORM

Agenda Topic: Appointment of SEA (Southington Education Association) Negotiating Committee

Summary of Issue: The Board of Education will begin negotiating with the Southington Education Association (SEA) representing the teachers in August of 2012. Their current contract expires on June 30, 2013.

Background: _____


Alternative Strategies: N/A

Cost (if applicable): N/A **Funding Source:** Operating Budget

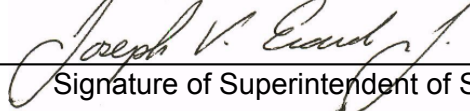
Beginning Date of Program or Project: July 1, 2013

Ending Date of Program or Project: June 30, 2016

Recommendation or Comment: Recommend the appointment of board members to the Southington Education Association (SEA) Negotiating Committee.



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools

Titles of Attachments:

1. _____
2. _____
3. _____

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date June 14, 2012

Decision Requested X

Agenda Code 10 b

AGENDA REPORTING FORM

Agenda Topic: Textbook Recommendations

Summary of Issue: Textbook selection is part of our curriculum design process. Money is budgeted for the 2011-2012 and 2012-2013 school years to purchase new/replacement textbooks. The three texts contained in the attached listing are proposed for adoption and returning to the Board of Education for their review. The books were originally presented as soft-cover texts; however, we now have pricing to purchase hard cover or for rebinding the books into hard-cover.

Background: New textbooks have traditionally been ordered in the spring for the coming year and approval from the Board of Education is required.

Alternative Strategies: The Board may reject the textbook recommendations.

Cost (if applicable): See Attached Forms for Costs **Funding Source:** Budget (11-12 & 12-13)

Beginning Date of Program or Project: March 2012

Ending Date of Program or Project: N/A

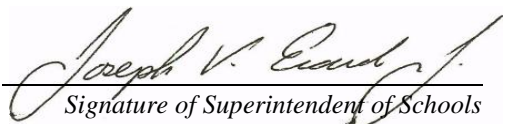
Recommendation or Comment: The Board of Education approves the purchase of the textbooks that are endorsed by the Curriculum and Instruction Committee.

Titles of Attachments:

1. List of Recommended Textbooks and Supporting Forms

mp\Board\6.14.12,Textbook Recommendations..doc


Signature of Staff Member Submitting Report


Signature of Superintendent of Schools

Agenda Code: 10 b

Textbook Recommendations

NEW TEXTS

English

- British Literature II (CCP), Grade 12 ~ *Jane Eyre*
- British Literature II (CCP), Grade 12 ~ *The Norton Anthology*

World Language

- AP Italian, Grade 12 ~ *Ponti: Italiano terzo millennio*

Southington Public Schools Southington, CT

TEXT BOOK ADOPTION FORM – PART A

Date: 5.21.12

1. Curriculum Committee or department submitting change: English
2. Grade levels and high school course(s) in which text will be used: British Literature II CCP, Grade 12
3. Proposed Text

a. <i>Title</i>	<u>The Norton Anthology English Literature: The Romantic Period (Vol D)</u>
b. <i>Author(s) full name(s)</i>	<u>Stephen Greenblatt, General Editor</u>
c. <i>Publisher (name and location)</i>	<u>W.W. Norton & Company, New York</u>
d. <i>Copyright Date</i>	<u>2012</u>
4. Cost of recommended text: Quoted price from Perma-bound Books is \$42.08
5. Amount Budgeted: These anthologies were not listed in the budget because it is an elective, and we did not know if the course would run. As it turns out, 31 students have signed up for the course. We would like 35 copies. Total cost: \$1,472.80.
6. Number of student copies to be purchased: 35
7. This text is (check one): *A replacement for existing text* *A new text for new or revised course*
8. Rationale for selection of this text (if replacement for current text, be sure to indicate why the text needs to be replaced and the advantages of the proposed new text):

British Lit II is a course being revised this year. One of the units for British Literature II is the Romantic Period. The bulk of this unit consists of poetry and the department does not currently have a book of poetry from the time period. The Norton Anthology contains an appropriate selection of all the poets covered in the unit. The Norton anthology was used in earlier years; however, our collection has not been updated in over twenty years. We no longer have enough texts for a full class. We need to replace the text with the newest edition.

Department or Committee Members: English Department

Approvals:

Signature on File
Department Chair Signature

Signature on File
Principal Signature

Southington Public Schools Southington, CT

TEXT BOOK ADOPTION FORM – PART A

Date: 6.5.12

1. Curriculum Committee or department submitting change: Foreign Language
2. Grade levels and high school course(s) in which text will be used: AP Italian
3. Proposed Text
 - a. *Title* Ponti: Italiano terzo millennio
 - b. *Author(s) full name(s)* Elissa Tognozzi & Guisepe Cavatorta
 - c. *Publisher (name and location)* Holt McDougal
 - d. *Copyright Date* 2013 (original 2004)
4. Cost of recommended text:
 1. Houghton Mifflin sells *Ponti: Italiano Terzo Millennio* in soft cover at \$103.
 2. Bridgeport Bindery will then rebind the soft cover books in a hardcover. The price for the binding per book is \$6.95.
 3. The final cost for the Italian AP book will be \$109.95 per book.
5. Amount Budgeted: \$1,099.95
6. Number of student copies to be purchased: 10
7. This text is (check one): *A replacement for existing text* *A new text for new or revised course*
8. Rationale for selection of this text (if replacement for current text, be sure to indicate why the text needs to be replaced and the advantages of the proposed new text):

PONTI: ITALIANO TERZO MILLENNIO provides an up-to-date look at modern Italy, with a renewed focus on helping the AP student bridge the gap from the previous 3 years of Italian instruction. With its innovative integration of cultural content and technology, this textbook encourages students to expand on chapter themes through web-based exploration and activities. Taking a strong communicative approach, the book's wealth of contextualized exercises and activities make it well suited to current teaching methodologies, and its emphasis on spoken and written communication ensures that students express themselves with confidence. Students will also have the chance to explore modern Italy with a cinematic eye through the inclusion of five exciting short films by Italian filmmakers.

Department or Committee Members: Adina Alexandru, Tina Riccio

Approvals:

Signature on File
 Department Chair Signature

Signature on File
 Principal Signature

DRAFT

Series 6000: Instruction

Homework

A Suggested Homework Procedure and Time Schedule

Sound homework procedures will ensure that students are not overburdened with homework assignments. There is no single time schedule that will be effective over a long period of time. In developing homework procedures, teachers should consider time allotments suitable for the majority of students assuming the other criteria for sound homework assignments have been met. The below guidelines represent daily assigned homework and suggested guidelines for independent reading.

Grade Level	Homework	Suggested Independent Reading
Grade K	Flexible	50-60 minutes per week
Grade 1	10-20 minutes per day	50-60 minutes per week
Grade 2	10-20 minutes per day	75 minutes per week
Grade 3	10-20 minutes per day	100 minutes per week
Grade 4	20-30 minutes per day	100 minutes per week
Grade 5	30-40 minutes per day	150 minutes per week
Grades 6-7	30 minutes per day	150-175 minutes per week
Grade 8	20-40 minutes per day	200-225 minutes per week

Individual schools are to establish procedures to be sure that teachers coordinate homework assignments. In this way, students will not be inadvertently assigned an unrealistic amount of work. Homework assignments are to be kept to a minimum during holidays and vacations.

Guidelines for homework in Grades 9-12 are currently under development.

Regulations approved: December 1989
Regulation revised: December 1995
Regulation reviewed: October 2002
Regulation revised: June 2012

**BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT**

Informational Only _____

Board Meeting Date June 14, 2012

Decision Requested X

Agenda Code 10 d

AGENDA REPORTING FORM

Agenda Topic: Policy 6149.9 – Internet Safety Policy ~ First Reading

Summary of Issue: The Policy and Personnel Committee will meet on June 11, 2012 and included on the agenda will be Policy 6149.9. It was recently brought to the attention of the administration that as a condition of receiving E-Rate discounts, districts must enforce a policy of Internet Safety and certify compliance with the Children’s Internet Protection Act (CIPA). Effective June 30, 2012, districts must have updated their Internet Safety Policy to include provisions regarding educating minors about appropriate online behavior, including interacting with others on social networking sites and in chat rooms, and about cyber-bullying response and awareness. The Policy and Personnel Committee will be reviewing revisions that are recommended from CIBE that will put Southington in compliance with CIPA.

Background: The Board of Education approves all policy revisions. Because the district will need to be in compliance by June 30, 2012, administration is asking that the Board waive the second reading so a decision can be made on June 14, 2012.

Alternative Strategies: N/A

Cost (if applicable): N/A

Funding Source: N/A

Beginning Date of Program or Project: May 2012

Ending Date of Program or Project: N/A

Recommendation or Comment: The Board of Education approves the revisions recommended by the Policy and Personnel Committee to Policy # 6149.9, Internet Safety.

Titles of Attachments:

1. Draft Policy to be forwarded electronically on June 12, 2012



Signature of Staff Member Submitting Report



Signature of Superintendent of Schools