



BLOOMFIELD BOARD OF EDUCATION - BOARD OF EDUCATION FINANCE COMMITTEE MEETING

Board of Education Finance Committee Meeting AT Tuesday, April 28, 2026

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
K. Dunbar
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - March 24, 2026 2
K. Dunbar
3. Old Business
 - A. District Response to Budget - Current and Future
T. Youngberg and D. Greco
 - B. Sharing of the 1% Set Aside Account Report 4
D. Greco
4. New Business
 - A. School Based Health Centers
T. Youngberg
5. Adjournment
K. Dunbar



Board of Education Finance Committee Meeting
Tuesday, March 24, 2026 at 6:00 p.m.
Bloomfield Board of Education, Board Room
1133 Blue Hills Avenue
Bloomfield, CT 06002

ATTENDANCE: K. Dunbar, Chair Present
T. Mack-Mohammed Present
L. Simone Present

ALSO PRESENT: L. Easmon F. Bogle-Assegai T. Youngberg
D. Greco L. Lamenzo N. Jones

1. Establishment of a Quorum and Call to Order

K. Dunbar called the meeting to order at 6:00 p.m. The roll was called and a quorum was present.

2. Consent Agenda

A. Approval of Minutes – Finance Committee Special Meeting – February 3, 2026

A motion was made by L. Simone and seconded by K. Dunbar for the Finance Committee to approve the minutes from February 3, 2026, as presented.

K. Dunbar Aye
T. Mack-Mohammed Aye
L. Simone Aye

The motion was passed unanimously 3-0-0.

3. Presentations

A. Review of Current and Post FTEs (Full-Time Equivalent)

Dr. Tracy Youngberg, Superintendent provided an overview of data provided to the State of CT regarding Full-Time Equivalent, or FTE. This applies to the number certified and non-certified staff and is counted as of October 1, each year. The state provides criteria to report out on this data and it is available on EdSight, which is a data warehouse for the State of Connecticut. Dr. Youngberg shared some of the challenges of exporting accurate data due to the antiquated data systems for Human Resources (HR) and the manual tracking of other data. Dr. Youngberg reviewed the next steps which include converting HR and Payroll over to Munis, as they did this year with Munis Financials and implementing Frontline for position tracking.

Per Pupil Expenditure (PPE) rates were discussed as this topic came up on public platforms. It was noted the state determines this rate using a formula and Dr. Youngberg noted all data can also be viewed on the public platform, EdSight.



L. Easmon suggested sharing some of this with the public to provide understanding of the district's current challenges, the PPE formula and accessing data.

B. District Response to Budget – Current and Future

Dr. Tracy Youngberg, Superintendent, reviewed some of the shared costs drivers in the 2025-2026 budget that were not anticipated. The district budget request for 2025-2026 was reduced from 2.94% to 1.68%. There were additional students with special needs, including 51 students in the Birth-3 program in 25/26 that were not budgeted for. There were also utility increases, overtime for snow days, and unexpected facility issues.

Dr. Youngberg discussed response strategies to avoid budget shortfalls for the current school year including ensuring all revenue sources are being utilized.

In preparation for the 2026-2027 budget, Dr. Youngberg also discussed some strategies to close the 1.7 million dollar gap. This includes sending out notification letters to those staff not certified, such as long-term substitutes and employees with the temporary credential called Durational Shortage Area Permit (DSAP). She further noted the voluntary and involuntary transfers are being processed and various departments within Central Office are being restructured. Dr. Youngberg also stated all employees will receive an annual evaluation at the end of the 2025-2026 school year. Dr. Youngberg noted that staffing expenses make up 70% budget. She also shared a chart that shows Bloomfield's per pupil expenditure in comparison to Alliance districts

C. Munis Update (HR, Payroll & Benefits)

Dr. Tracy Youngberg, Superintendent provided an update on the Munis Conversion for HR, Payroll and Benefits.

She shared with the committee that this part of the conversion is expected to be completed in January 2027 and the invoice was just paid for this next step in the process.

4. Adjournment

At 6:36 p.m., a motion was made by L. Simon and seconded by K. Dunbar to adjourn.

The motion passed unanimously 3-0-0.

K. Dunbar, Committee Chair

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
11120300	52231	BOE Capital- 10-248a funded	2025	7	256	01/27/2025	01/30/2025	11,501.71	M.J. DALY, LLC	Emergency Water Service
11120300	52231	BOE Capital- 10-248a funded	2025	7	208	01/27/2025	01/27/2025	-11,501.71	M J DALY LLC	Emergency Water Service 2025
11120300	52231	BOE Capital- 10-248a funded	2025	7	183	01/17/2025	01/23/2025	11,501.71	M J DALY LLC	Emergency Water Service
2025 Total								11,501.71		
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	4,040.03	M.J. DALY, LLC	water line leak/repair/replace
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	332.40	M.J. DALY, LLC	water line leak/repair/replace
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	3,247.20	M.J. DALY, LLC	water line leak/repair/replace
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	409.25	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	1,531.44	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	2,381.92	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	2,386.80	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	1,970.00	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	9	205	03/05/2026	03/12/2026	591.00	M.J. DALY, LLC	B.H.S. boiler & storage tank I
11120300	52231	BOE Capital- 10-248a funded	2026	8	77	02/03/2026	02/05/2026	10,208.04	SCINTO MECHANICAL, LLC	BHS Partial Cold Water Pipe Re
11120300	52231	BOE Capital- 10-248a funded	2026	7	151	01/09/2026	01/15/2026	4,753.00	ENVIRONMENTAL SYSTEMS CORP.	AUDIO UPGRADE FOR METACOMET GY
11120300	52231	BOE Capital- 10-248a funded	2026	6	309	12/18/2025	12/30/2025	9,000.00	FRIAR ARCHITECTURE INC.	Bloomfield High School ADA Sit
11120300	52231	BOE Capital- 10-248a funded	2026	5	399	11/20/2025	12/03/2025	42,531.24	M.J. DALY, LLC	Repair/Replace Underground Pip
11120300	52231	BOE Capital- 10-248a funded	2026	4	303	10/21/2025	10/23/2025	41,160.90	SCINTO MECHANICAL, LLC	BHS Partial Cold Water Pipe Re
11120300	52231	BOE Capital- 10-248a funded	2026	2	424	08/22/2025	08/28/2025	88,500.00	BARALL & KONOVER FLOORS, INC.	BHS Gym Floor Sand & Refinish
11120300	52231	BOE Capital- 10-248a funded	2026	1	512	07/31/2025	08/07/2025	86,500.00	SCINTO MECHANICAL, LLC	BHS Partial Cold Water Pipe Re
11120300	52231	BOE Capital- 10-248a funded	2026	1	452	07/29/2025	07/30/2025	6,825.00	BARALL & KONOVER FLOORS, INC.	BHS Gym Floor Sand & Refinish
11120300	52231	BOE Capital- 10-248a funded	2026	1	452	07/29/2025	07/30/2025	1,605.00	EAGLE ENVIRONMENTAL INC.	Haz Mat Testing for Pipe Repla
11120300	52231	BOE Capital- 10-248a funded	2026	1	452	07/29/2025	07/30/2025	1,570.00	EAGLE ENVIRONMENTAL INC.	Haz Mat Testing @ BHS Gym
11120300	52231	BOE Capital- 10-248a funded	2026	1	310	07/16/2025	07/23/2025	72,675.00	SCINTO MECHANICAL, LLC	BHS Partial Cold Water Pipe Re
2026 Total								382,218.22		

ORG	OBJECT		YEAR	PER	JOURNAL	EFF DATE	POST DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
11120300	52231	BOE Capital- 10-248a funded	2023	13	329	06/30/2023	03/18/2024	\$ 20,355.34		MOVE EXP TO 11120300
11120300	52231	BOE Capital- 10-248a funded	2023	13	329	06/30/2023	03/18/2024	\$ 14,798.19		MOVE EXP TO 11120300
11120300	52231	BOE Capital- 10-248a funded	2023	13	29	06/30/2023	08/17/2023	\$ 28,691.66	JOHNSON CONTROLS US HOLDINGS LLC	fire alarm replacement
11120300	52231	BOE Capital- 10-248a funded	2023	12	455	06/30/2023	08/07/2023	\$ (88,445.00)	CUSTOMER	BOE-FIRE PANEL REIMB.
11120300	52231	BOE Capital- 10-248a funded	2023	12	455	06/30/2023	08/07/2023	\$ (26,195.00)	CUSTOMER	REIMB. META PARKING LOT
11120300	52231	BOE Capital- 10-248a funded	2023	12	455	06/30/2023	08/07/2023	\$ 88,445.00	CUSTOMER	TOWN MISCELLANEOUS
11120300	52231	BOE Capital- 10-248a funded	2023	12	455	06/30/2023	08/07/2023	\$ (84,445.00)	CUSTOMER	BOE FIRE PANEL REIMB.-CIRMA
11120300	52231	BOE Capital- 10-248a funded	2023	12	245	06/28/2023	06/29/2023	\$ 8,950.00	AFS CONTRACTING LLC	Water service repair
11120300	52231	BOE Capital- 10-248a funded	2023	12	245	06/28/2023	06/29/2023	\$ 3,019.95	JOHNSON CONTROLS US HOLDINGS LLC	fire alarm replacement
11120300	52231	BOE Capital- 10-248a funded	2023	9	389	03/23/2023	06/08/2023	\$ 12,312.00	LIFE SAFETY SERVICE & SUPPLY, LLC	fire alarm panel replacement
11120300	52231	BOE Capital- 10-248a funded	2023	9	389	03/23/2023	06/08/2023	\$ 3,753.62	JOHNSON CONTROLS US HOLDINGS LLC	fire alarm replacement
11120300	52231	BOE Capital- 10-248a funded	2023	9	376	03/23/2023	05/11/2023	\$ 23,245.00	AFS CONTRACTING LLC	Water service repair
11120300	52231	BOE Capital- 10-248a funded	2023	9	376	03/23/2023	05/11/2023	\$ 58,253.34	JOHNSON CONTROLS US HOLDINGS LLC	fire alarm replacement
			2023	Total				\$ 62,739.10		
11120300	52231	BOE Capital- 10-248a funded	2024	11	207	05/21/2024	05/24/2024	\$ 4,940.00	EAGLE ENVIRONMENTAL INC.	confined space plan
11120300	52231	BOE Capital- 10-248a funded	2024	10	216	04/25/2024	04/26/2024	\$ 5,500.00	BARTHOLOMEW COMPANY, INC	Wall mounted pad
11120300	52231	BOE Capital- 10-248a funded	2024	10	104	04/04/2024	04/11/2024	\$ 6,897.86	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	9	177	03/15/2024	03/22/2024	\$ 7,893.31	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	8	163	02/16/2024	02/22/2024	\$ 5,704.63	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	8	163	02/16/2024	02/22/2024	\$ 7,114.81	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	8	163	02/16/2024	02/22/2024	\$ 4,473.09	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	8	50	02/08/2024	02/08/2024	\$ 1,216.00	SCOTT N. MARKS	BOE phone upgrade
11120300	52231	BOE Capital- 10-248a funded	2024	6	222	12/11/2023	12/28/2023	\$ 4,686.84	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	6	222	12/11/2023	12/28/2023	\$ 6,553.29	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	6	222	12/11/2023	12/28/2023	\$ 5,554.69	JOHNSON CONTROLS US HOLDINGS LLC	fire alarm replacement
11120300	52231	BOE Capital- 10-248a funded	2024	6	30	12/01/2023	12/07/2023	\$ 3,335.23	F W WEBB CO	chiller parts
11120300	52231	BOE Capital- 10-248a funded	2024	6	30	12/01/2023	12/07/2023	\$ 1,195.00	EAGLE ENVIRONMENTAL INC.	Water Quality Testing
11120300	52231	BOE Capital- 10-248a funded	2024	5	147	11/16/2023	11/21/2023	\$ 21,641.15	SANTE RESTORATION	Water Remediation at Metacomet
11120300	52231	BOE Capital- 10-248a funded	2024	5	61	11/02/2023	11/09/2023	\$ 3,590.00	EAGLE ENVIRONMENTAL INC.	Water Quality Testing
11120300	52231	BOE Capital- 10-248a funded	2024	4	268	10/27/2023	11/02/2023	\$ 5,145.00	BARALL & KONOVER FLOORS, INC.	Flooring repairs WECMS
11120300	52231	BOE Capital- 10-248a funded	2024	4	268	10/27/2023	11/02/2023	\$ 53,000.00	ARDEN BUILDING COMPANIES, LLC	New Domestic Hot Water Boiler
11120300	52231	BOE Capital- 10-248a funded	2024	4	55	10/05/2023	10/12/2023	\$ 3,909.00	ARDEN BUILDING COMPANIES, LLC	rigging for water tank repair
11120300	52231	BOE Capital- 10-248a funded	2024	3	221	09/29/2023	10/05/2023	\$ 3,040.00	SCOTT N. MARKS	BOE phone upgrade
11120300	52231	BOE Capital- 10-248a funded	2024	3	160	09/01/2023	09/27/2023	\$ 4,380.00	EAST RIVER ENERGY	potable water WEMC
11120300	52231	BOE Capital- 10-248a funded	2024	3	110	09/01/2023	09/21/2023	\$ 5,670.00	RELIABLE ELECTRIC MOTOR INC	rebuild heating pumps
11120300	52231	BOE Capital- 10-248a funded	2024	2	173	08/04/2023	08/24/2023	\$ 14,840.00	SCOTT N. MARKS	BOE phone upgrade
			2024	Total				\$ 180,279.90		

FY 2026
2025
2024
2023
2022

CONTRIBUTION	
111203-46610	
ACTUAL	RUNNING BALANCE
(400,000.00)	2,349,536.00
-	2,749,536.00
366,310.00	2,749,536.00
168,226.00	2,383,226.00
	2,215,000.00

EXPENDITURES		
11120300-52231		
ACTUAL	FY TOTAL	RUNNING BALANCE
382,218.22	382,218.22	2,222,299.64
11,501.71	11,501.71	1,840,081.42
180,279.90	180,279.90	1,828,579.71
62,739.10	62,739.10	1,648,299.81
		1,585,560.71
636,738.93	636,738.93	636,738.93

Remaining Balance

127,236.36
909,454.58
920,956.29
734,926.19
629,439.29