



BLOOMFIELD BOARD OF EDUCATION - BOARD OF EDUCATION REGULAR MEETING

Board of Education Regular Meeting AT Tuesday, December 9, 2025

Hybrid Meeting - Board of Education and Virtual

1. Establishment of a Quorum and Call to Order  
L. Easmon
2. Pledge of Allegiance  
L. Easmon
3. Opening Statement  
F. Bogle-Assegai
4. Consent Agenda  
L. Easmon
  - A. Approval of Minutes - Regular Meeting - November 18, 2025 2
5. Recognitions
  - A. Teacher of the Year - Richard Michaud  
T. Youngberg
6. Presentations  
L. Easmon
  - A. Student Representative Report - Carmen Arace Middle School 9
  - B. Student Representative Report - Carmen Arace Intermediate School 20
7. Superintendent's Report
  - A. Superintendent's Update  
T. Youngberg
  - B. Human Resources - Staffing Report 26  
G. Martinez
  - C. Financial Report - November 2025 29  
D. Greco
8. Public/PTO Comment  
L. Easmon
9. Old Business
  - A. Policy for a Second Reading and Possible Adoption  
T. Youngberg
    1. Charging Policy Food Service - 3542.43 36
10. Board Comments  
L. Easmon
11. Adjournment  
L. Easmon



Board of Education Regular Meeting  
Tuesday, November 18, 2025 at 7:00 P.M.

**Hybrid Meeting**

In-Person Location: Bloomfield Board of Education, Board Room  
1133 Blue Hills Avenue  
Bloomfield, CT 06002

Virtual Option: Zoom

<https://us02web.zoom.us/j/87550285037?pwd=YmmPzlnQ10zS7zOnxNa330CbywzSCg.1>

Meeting ID: 875 5028 5037

Passcode: 783713

<b>Attendance:</b>	L. Easmon, Chair	Present
	T. Mack-Mohammed, Vice Chair	Present
	F. Bogle-Assegai, Secretary	Present
	H. Frydman	Present
	K. Dunbar	Present
	L. Simone	Present
	C. Jones	Present

**Also Present:** T. Youngberg, Superintendent of Schools  
D. Greco, Executive Director of Finance and Operations  
G. Martinez, Executive Director of Talent Management & Community Partnerships  
L. Lamenzo, Executive Director of Teaching, Learning, and Leadership  
N. Jones, District Teaching & Learning Specialist  
J. Preuss, Director of Assessment, Accountability, and Performance  
L. Curley-Colon, Principal, Global Experience Magnet School

**1. Establishment of a Quorum and Call to Order**

Dr. Tracy Youngberg determined a quorum was present and the Bloomfield Board of Education Regular meeting was called to order at 7:00 p.m.

**2. Pledge of Allegiance**

All rose to recite the Pledge of Allegiance.

**3. Election of Officers**

Dr. Tracy Youngberg welcomed the new Board of Education members Mr. Clovis Jones and congratulated returning board members on their re-election.

First order of business was to elect new officers for the Board of Education. Dr. Youngberg presided over the election of the chairperson.

A motion was made by T. Mack-Mohammed and seconded by H. Frydman to nominate Lynette Easmon as Chair of the Bloomfield Board of Education.



Lynette Easmon accepted the nomination. Hearing no further nominations, nominations for the office of Board Chair were closed and the votes to elect the nominee Lynette Easmon for Chair of the Bloomfield Board of Education were taken.

L. Easmon	Aye
T. Mack-Mohammed	Aye
F. Bogle-Assegai	Aye
H. Frydman	Aye
K. Dunbar	Aye
L. Simone	Aye
C. Jones	Aye

The motion passed unanimously 7-0-0.

The floor was yielded to Chair Lynette Easmon to proceed with the election of the remaining officers for the Board of Education.

A motion was made by H. Frydman and seconded by F. Bogle-Assegai to nominate Tiffany Mack-Mohammed as Vice Chair of the Bloomfield Board of Education.

Hearing no further nominations, nominations for the office of Vice Chair were closed and the votes to elect the nominee Tiffany Mack-Mohammed for the Vice Chair of the Bloomfield Board of Education were taken.

L. Easmon	Aye
T. Mack-Mohammed	Aye
F. Bogle-Assegai	Aye
H. Frydman	Aye
K. Dunbar	Aye
L. Simone	Aye
C. Jones	Aye

The motion passed unanimously 7-0-0.

A motion was made by K. Dunbar and seconded by H. Frydman to nominate Femi Bogle-Assegai as Secretary of the Bloomfield Board of Education.

Hearing no further nominations, nominations for the office of Secretary were closed and the votes to elect the nominee Femi Bogle-Assegai for the Secretary of the Bloomfield Board of Education were taken.

L. Easmon	Aye
T. Mack-Mohammed	Aye
F. Bogle-Assegai	Aye
H. Frydman	Aye
K. Dunbar	Aye





- Agri-Science program – discussed state compliance, programming, resources and new staffing structure. The enrollment has increased by 15 students. H. Frydman inquired about Farm to Table opportunities. T. Mack-Mohammed inquired about middle school pathways.
- Planning for the 2026-2027 school year changes, including the closing of Global Experience Magnet School, the development of an Alternative Learning Center to support students in grades 6-12, and Metacomet retaining current grade 4 students for grade 5. Carmen Arace will become a true middle school grade 6-8 model.

### **B. Human Resources – Staffing Report**

Grace Martinez, Executive Director of Talent Management & Community Partnerships provided a staffing report for the month on October 1-31, 2025. This includes new hires, transfers, and resignation and/or retirements. The vacancy report was also shared with the Board of Education. This report includes certified and non-certified positions by location.

F. Bogle-Assegai inquired if the report can be color coded.

K. Dunbar inquired how many nurses at the schools. It was noted there is one nurse and not sure if the nurse will be returning after FMLA.

### **C. Financial Report – October 2025**

Domenic Greco, Executive Director of Finance and Operations reported financials as of November 7, 2025. He noted that 12.69% of the adopted budget has yet to be expended or encumbered.

Mr. Greco noted on the one-page summary report, major account 01 Certified Salaries is overbudget by 1.1 million dollars. This line will be offset with expected revenue for special education out-of-district tuition. The variance also reflects the impact of new positions added. Mr. Greco noted major object 03 Employee Benefits which shows a balances of 4.6 million yet to expend or encumber. The annual pension, OPEB and Cigna costs have yet to be encumbered and will be reflected in the November financials. Major object 08 Tuition has a balance of 1.5 million due to funds yet to be encumbered for magnet school tuition costs. The other major object is 11 Operations is overbudget by about \$337,000 as the district expects to receive funds from the Town for the 1% set aside account.

On page 1 of the six-page detail report, object 01217, Salaries, Speech Asst as a new position was hired due to student needs. Object 01240, Salaries, Clerical is also overbudget by almost \$69,000 due to moving a position from Central Office to the vocational agricultural program. On page 4, the tuition line items for public and private are overbudget, as the district has yet to revenue from the Excess Cost Grant that we receive from the State.



H. Frydman inquired about Board of Education vehicles in regards to the equipment line item. He asked if they are owned, leased or need to be replaced.

## **8. Committee Reports**

### **A. Finance Committee**

K. Dunbar Committee Chair noted the October meeting was focused on the closure of Our Piece of the Pie (OPP) and the shift to an alternate program. They also received an update on the Civil Right Audit at BHS, discussed the SEED Grant and the water issues at Metacomet Elementary School.

### **B. Curriculum Committee – No meeting in October (nothing to report)**

### **C. Policy Committee**

F. Bogle-Assegai noted the Superintendent presented seven policies for a second reading, all of which are mandated policies. There is also one policy that was moved forward for Food Services for a first reading and several policies which were discussed.

## **9. Public/PTO Comment**

Gail Jorden, 102 Wolcott Hill Rd., Wethersfield, CT

Ms. Jorden spoke on behalf of the teachers from the Bloomfield Educators Association and welcomed the new Board of Education member, Mr. Jones.

## **10. Old Business**

### **A. Policies for a Second Reading and Possible Adoption**

- 1. Library Material Review & Reconsideration – 1312.3/6161.12**
- 2. Library Collection Development and Maintenance – 1312.4/6161.13**
- 3. Library Display and Program – 1312.5/6161.14**
- 4. Educational Opportunities for Military Children – 5118.2**
- 5. Use of Exclusionary Time Out – 5144.2**
- 6. Special Education – 6171**
- 7. Evaluation of the Special Education Program – 6181**

Lynette Easmon noted these policies have been reviewed in committee several times.

A motion was made by T. Mack-Mohammed and seconded by H. Frydman for the Bloomfield Board of Education to adopt the following seven policies as listed under agenda items 10A.

The motion passed unanimously 7-0-0.

## **11. New Business**

### **A. Review and Possible Action on the Proposed 2026 Board of Education Meeting Schedule**



Chair Lynette Easmon shared the proposed 2026 Board meeting schedule was shared with Board members prior to the meeting. Two meeting dates were changed due to scheduling adjustments.

T. Mack-Mohammed would like to see our committee meetings, if possible, at the new library.

A motion was made by T. Mack-Mohammed and seconded by H. Frydman for the Bloomfield Board of Education to approve the 2026 Board of Education meeting schedule, as presented.

The motion passed unanimously 7-0-0.

## **B. Policies for an Initial Reading**

### **1. Charging Policy Food Service - 3542.43**

Dr. Youngberg presented the Charging Policy Food Service policy. She noted Bloomfield is a community provision district, meaning our students receive free breakfast and lunch. This is a mandated policy with language provided by CABE, to have on record, in the event we do charge in the future.

## **12. Board Comments**

C. Jones inquired about the CABE New Board Orientation is on December 9<sup>th</sup> the same day as the Board meeting.

L. Simone welcomed Mr. Jones and noted they will miss Mr. Moore. This is an exciting time for the school district and she sees a clearer path for our students. She thanked Dr. Youngberg for refreshing past practices and always tap into our extended community including our students.

K. Dunbar wished all a Happy Thanksgiving. She thanked all those joining virtually. She thanked the student presenters and the voting community of Bloomfield. She congratulated Tiffany and Howard on their reelection and welcomed Clovis Jones. She also congratulated the BOE elected officials. She recognized Indigenous Peoples Day.

H. Frydman congratulated the new elected officials. He welcomed Mr. Jones and stated we have a lot of work to do and road to cover especially in curriculum. Mr. Frydman would still like to take a tour of the new high school in Torrington to inform our future decisions about Bloomfield's high school. He mentioned supporting our students at upcoming events, including concerts and celebrations.

F. Bogle-Assegai congratulated the reelected and newly elected Board members. Ms. Bogle-Assegai noted the increase of online attendees and welcomed new district staff members. She is very pleased to see the cohesiveness of the Board and shared how a unified Board will drive impactful change.



T. Mack-Mohammed reflected on the past few months and getting an opportunity to interact with residents and hear their perspective on the school district. She wanted to encourage thoughtfulness with all the change in the district. She thanked her Board colleagues for elected her as the Vice Chair. The work the Board does is about the students and for the legacy of the community. The CABE/CAPSS Convention will be held November 20-22, 2025 and will provide an opportunity for Board of Education workshops. She reminded all about food insecurity and congratulated her Board colleagues.

L. Easmon welcomed Mr. Clovis Jones and thanked him for joined their team. She thanked her colleagues in the leadership role of Board Chair. She thanked Dr. Youngberg for continuing to share good news and communications. She encouraged her Board members to check their district email. She gave accolades to the Food Services department as they received positive reports from students and families on the recent meal changes.

### **13. Adjournment**

At 8:13 p.m. a motion to adjourn was made by F. Bogle-Assegai and seconded by K. Dunbar.

The motion passed unanimously 7-0-0.

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F. Bogle-Assegai, Secretary

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T. Youngberg, Superintendent of Schools



# Carmen Arace

Middle School

2025 - 26 Student Report

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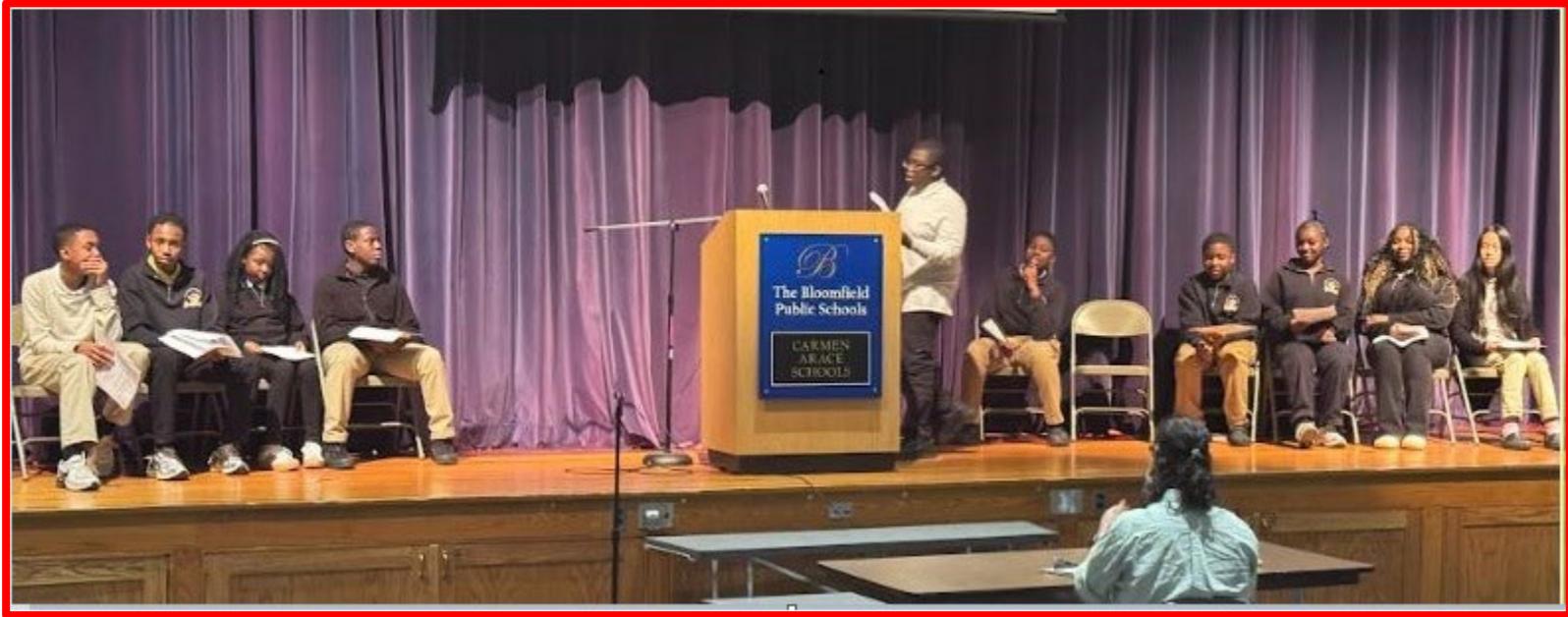
Presentation brought to you by Zo  
Gayle and Malcolm Jimerson of  
CAMS' Student Advisory  
Committee



# SOAR

- SOAR stands for strive, optimize, analyze and research.
- SOAR is all about showing your creativity and going above and beyond.
- In SOAR we are currently working on setting up our Google Calendars to help us stay organized.
  - SOAR has an end of the year project called the Passion Project.
- The Passion Project is a project where SOAR students get to create a slideshow presentation or exhibit on any topic of their choice.
  - You can do the Passion Project by yourself or with friends.
  - We present our Passion Projects at the SOAR showcase.
- People in SOAR have the choice to compete in contests like History Day, Stock Market Game, Scholastic Art and Writing Awards, etc, using similar entry formats.

# CAMS' Debate Stage



\*During the month of November, students in CAMS' ELA classes took part in two different debates, centered around comedian Trevor Noah's 2019 memoir, *Born a Crime*\*

# Student Advisory Committee

- CAMS' student government system that helps to make the school a better place
- Meeting after school twice a month to brainstorm and devise courses of action
- We are currently planning our next fundraising event for the school
- The committee has been searching about different happenings around town to engage in the community





# Arace Music Wing: Winter Concert

THURSDAY, DECEMBER 18th, 6:30 PM

All are invited!

Enjoy CAMS' musical talents in a concert that'll bring home holiday spirit! Harmonize with flutes and trumpets, sing along with the choir, or just relax and enjoy the show. Either way, it's the annual event you won't want to miss!



# Partnership!



APEX is a school wide fundraiser that helps to raise money for schools. They encourage students to get donations by having an incentivised event called the Color Games, to get students excited about fundraising. The Color Games is where you go and play outdoor competitive minigames with friends while getting doused in colored powder. The powder is made from cornstarch and dyes.



## Photo Gallery

### ~~Apex Color~~ Games



# Our Other Partnership!



The school has recently collaborated with the CT Science Center to bring educational and hands-on scientific experiences to students across the school. This partnership has opened the door for many future visits and experiments!



\*Students participate in an activity hosted by the Connecticut Science Center, in which they'd extract DNA from cheek cells while learning the science behind it\*



## DECEMBER: COOPERATION & TEAMWORK

### “TOGETHER WE CAN”

- Helping group members when they are stuck
- Giving everyone a turn to speak or contribute
- Working together to solve a problem
- Dividing tasks so each person has a role
- Staying focused so the whole group succeeds
- Encouraging each other during challenges
- Solving conflicts calmly and respectfully

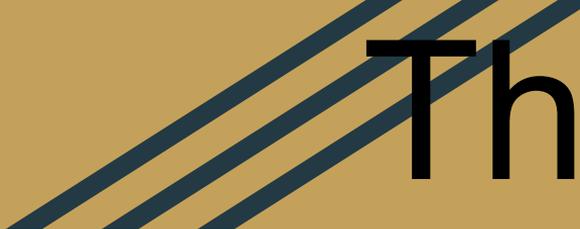
*“Great things in business are never done  
by one person; they’re done by a team.”*

—Steve Jobs

# Social -Emotional Learning *The Monthly Theme*

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In CAMS, we’ve been working on learning important social-emotional lessons each month. Through assemblies and daily exercises at the beginning of the day, our school aims to cultivate an open and socially aware community of young learners.



# Thank You for Your Time!

VISIT [cams.bloomfieldschools.org](https://cams.bloomfieldschools.org) for more

860-286-2622



ALL AROUND CAIS

FALL 2025



# Auerfarm



TODAY IS

MORNING MEETING

message

greeting

activity

sharing

MAKE  
EVERY  
DAY  
COUNT



# APEX FUNDRAISE



# BEAUTIFICATION PROJECT



# **LOOKING AHEAD**

**Winter Concert**

**Winter Art Show.**

**The Penguin Patch**

**Shrek Jr - the musical**

**Field trip before winter break to see Zootopia 2**

## HR Report

Effective November 1, 2025 - November 30, 2025

### New Hires

First Name	Last Name	Position	Location	
		<b>Certified</b>		
Deborah	Ossen	Early Childhood Teacher	WECMS	
Kenya	Overton	Math Teacher	BHS	
Jennifer	Preuss	Director of Assessment, Accountability & Performance	Central Office	
Kevin	Staton	Librarian	BHS	
		<b>Non-Certified</b>		
Peter	Barrella	Wrestling Coach	BHS	
Chaunda	Cherry	ECIA	WECMS	
Jose	Diaz	Courier/Floater	District	
Braden	Goodale	Tutor	BHS	
Donovan	Harris	Soccer Coach	BHS	
Devon	Johnson	Food Services General Worker	District	
Michael	Padilla	Coach	BHS	





# Bloomfield

## BOE EXPENDITURE REPORT BY MAJOR OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
01 Certified Salaries	\$ 16,647,543.00	\$ 5,266,730.34	\$ 11,882,354.03	\$ (501,541.37)	-3.01%
02 Non-Certified Salaries	\$ 9,206,190.00	\$ 2,910,762.78	\$ 5,297,136.61	\$ 998,290.61	10.84%
03 Employee Benefits	\$ 12,146,836.00	\$ 3,452,332.60	\$ 7,021,930.08	\$ 1,672,573.32	13.77%
04 Contracted Services	\$ 2,369,085.00	\$ 672,031.30	\$ 1,057,122.36	\$ 639,931.34	27.01%
05 Pupil Transportation	\$ 4,164,564.00	\$ 2,817,518.08	\$ 1,083,653.59	\$ 263,392.33	6.32%
06 Insurance	\$ 213,732.00	\$ 116,328.84	\$ 91,494.48	\$ 5,908.68	2.76%
07 Communications	\$ 125,394.00	\$ 42,996.60	\$ 61,039.51	\$ 21,357.89	17.03%
08 Tuition	\$ 7,404,486.00	\$ 368,145.94	\$ 5,452,942.29	\$ 1,583,397.77	21.38%
09 Other Purchased Service	\$ 61,424.00	\$ 13,238.00	\$ 11,269.28	\$ 36,916.72	60.10%
10 Supplies	\$ 401,541.00	\$ 139,856.83	\$ 116,321.62	\$ 145,362.55	36.20%
11 Oper/Maint of Bldg	\$ 1,302,965.00	\$ 512,784.15	\$ 1,130,701.66	\$ (340,520.81)	-26.13%
12 Text/Library Books/Supply	\$ 55,563.00	\$ 20,820.68	\$ 13,389.98	\$ 21,352.34	38.43%
13 Equipment	\$ 49,972.00	\$ 13,574.81	\$ 1,716.96	\$ 34,680.23	69.40%
14 Misc	\$ 172,599.00	\$ 109,839.05	\$ 21,082.22	\$ 41,677.73	24.15%
<b>Grand Total</b>	<b>\$ 54,321,894.00</b>	<b>\$ 16,456,960.00</b>	<b>\$ 33,242,154.67</b>	<b>\$ 4,622,779.33</b>	<b>8.51%</b>

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
01110 SALARIES, TEACHER	\$ 14,663,060.00	\$ 4,372,983.35	\$ 10,765,030.51	\$ (474,953.86)	-3.24%
01115 SALARIES, ADMIN	\$ 1,980,482.00	\$ 889,746.35	\$ 1,117,323.52	\$ (26,587.87)	-1.34%
01119 SALARIES TEACHER #2	\$ 4,001.00	\$ 4,000.64	\$ -	\$ 0.36	0.01%
<b>01 Certified Salaries</b>	<b>\$ 16,647,543.00</b>	<b>\$ 5,266,730.34</b>	<b>\$ 11,882,354.03</b>	<b>\$ (501,541.37)</b>	<b>-3.01%</b>
01210 SALARIES, PROFESSIONAL S	\$ 466,496.00	\$ 88,314.23	\$ 232,273.04	\$ 145,908.73	31.28%
01211 SALARIES,PROFESSIONAL ST	\$ 2,720.00	\$ 2,719.58	\$ -	\$ 0.42	0.02%
01212 PROFESSIONAL STAFF PRIOR	\$ 1,896.00	\$ 1,896.26	\$ -	\$ (0.26)	-0.01%
01215 SALARIES, JROTC	\$ 119,558.00	\$ (9,916.71)	\$ 134,755.89	\$ (5,281.18)	-4.42%
01217 SALARIES, SPEECH ASST	\$ 108,207.00	\$ 45,828.34	\$ 110,336.79	\$ (47,958.13)	-44.32%
01218 SALARIES, OT ASST	\$ 54,325.00	\$ 17,384.00	\$ 36,941.00	\$ -	0.00%
01220 SALARIES, TUTOR	\$ 366,467.00	\$ 75,181.61	\$ 181,504.90	\$ 109,780.49	29.96%
01230 SALARIES, PARA	\$ 2,204,765.00	\$ 502,303.65	\$ 1,215,608.69	\$ 486,852.66	22.08%
01231 ABAA	\$ 24,029.00	\$ 24,028.49	\$ -	\$ 0.51	0.00%
01235 SALARIES, NURSES	\$ 429,755.00	\$ 142,182.38	\$ 229,084.15	\$ 58,488.47	13.61%
01240 SALARIES, CLERICAL	\$ 1,518,732.00	\$ 546,433.71	\$ 980,579.63	\$ (8,281.34)	-0.55%
01250 SALARIES, BUSINESS OFFIC	\$ 815,372.00	\$ 332,905.88	\$ 498,402.89	\$ (15,936.77)	-1.95%
01255 SALARIES, TECHNICAL SUPP	\$ 217,284.00	\$ 115,952.59	\$ 117,184.40	\$ (15,852.99)	-7.30%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
01257 SALARIES, RESIDENCY OFFI	\$ 80,649.00	\$ 34,120.73	\$ 46,528.27	\$ -	0.00%
01260 SALARIES, CUSTODIAN	\$ 1,509,919.00	\$ 539,323.85	\$ 975,363.79	\$ (4,768.64)	-0.32%
01265 SALARIES, MAINTENANCE	\$ 705,464.00	\$ 245,601.00	\$ 383,154.85	\$ 76,708.15	10.87%
01270 SALARIES, MONITOR	\$ 248,788.00	\$ 82,802.94	\$ 133,328.33	\$ 32,656.73	13.13%
01275 SALARIES, CROSSING GUARD	\$ 31,029.00	\$ 8,938.41	\$ 22,089.99	\$ 0.60	0.00%
01280 SALARIES, SUPPORT	\$ 15,600.00	\$ 855.00	\$ -	\$ 14,745.00	94.52%
01290 OVERTIME, SUPPORT	\$ 285,135.00	\$ 113,906.84	\$ -	\$ 171,228.16	60.05%
<b>02 Non-Certified Salaries</b>	<b>\$ 9,206,190.00</b>	<b>\$ 2,910,762.78</b>	<b>\$ 5,297,136.61</b>	<b>\$ 998,290.61</b>	<b>10.84%</b>
02100 HEALTH INSURANCE	\$ 7,470,826.00	\$ 2,471,536.50	\$ 4,978,858.47	\$ 20,431.03	0.27%
02150 LIFE INSURANCE	\$ 301,799.00	\$ 145,795.62	\$ 156,002.84	\$ 0.54	0.00%
02170 INSURANCE BUY-OUT	\$ 64,300.00	\$ 15,800.00	\$ 46,500.00	\$ 2,000.00	3.11%
02200 SOCIAL SECURITY	\$ 1,336,390.00	\$ 445,606.15	\$ 781,318.77	\$ 109,465.08	8.19%
02300 PENSION	\$ 1,498,014.00	\$ 34,385.87	\$ 5,625.00	\$ 1,458,003.13	97.33%
02310 OPEB - MEDICAL	\$ 866,889.00	\$ -	\$ 866,889.00	\$ -	0.00%
02410 SEVERANCE	\$ 153,860.00	\$ 196,143.46	\$ -	\$ (42,283.46)	-27.48%
02500 COURSE REMUNERATION	\$ 50,000.00	\$ 1,000.00	\$ -	\$ 49,000.00	98.00%
02600 UNEMPLOYMENT COMP	\$ 50,708.00	\$ 2,740.00	\$ 47,740.00	\$ 228.00	0.45%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
02700 WORKERS' COMP	\$ 353,050.00	\$ 138,996.00	\$ 138,996.00	\$ 75,058.00	21.26%
02800 PERSONAL PROPERTY LOSS -	\$ 1,000.00	\$ 329.00	\$ -	\$ 671.00	67.10%
<b>03 Employee Benefits</b>	<b>\$ 12,146,836.00</b>	<b>\$ 3,452,332.60</b>	<b>\$ 7,021,930.08</b>	<b>\$ 1,672,573.32</b>	<b>13.77%</b>
00141 TUITION	\$ 52,000.00	\$ 8,738.89	\$ 26,261.11	\$ 17,000.00	32.69%
03100 ADMIN SERVICES	\$ 101,398.00	\$ 63,823.48	\$ 25,245.37	\$ 12,329.15	12.16%
03200 PROF EDUCATIONAL SERVICE	\$ 1,068,623.00	\$ 141,674.38	\$ 466,366.26	\$ 460,582.36	43.10%
03260 TESTING	\$ 123,196.00	\$ 11,180.82	\$ 70,031.61	\$ 41,983.57	34.08%
03300 PROF DEVELOPMENT	\$ 14,046.00	\$ 8,391.97	\$ -	\$ 5,654.03	40.25%
03400 OTHER PROF SERVICES	\$ 192,484.00	\$ 81,552.58	\$ 67,598.42	\$ 43,333.00	22.51%
03500 TECHNICAL SERVICES	\$ 183,407.00	\$ 148,040.30	\$ 43,037.70	\$ (7,671.00)	-4.18%
03520 COPIER COSTS	\$ 96,455.00	\$ 15,511.95	\$ 69,625.05	\$ 11,318.00	11.73%
04000 PURCHASED SERVICES	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100.00%
04009 PURCH SERV NON-PUB HEALT	\$ 59,088.00	\$ 11,434.40	\$ 45,737.60	\$ 1,916.00	3.24%
04300 MAINTENANCE & REPAIR	\$ 48,456.00	\$ 8,391.34	\$ 21,850.47	\$ 18,214.19	37.59%
04310 PURCHASED SERVICES BUILD	\$ 388,432.00	\$ 151,939.58	\$ 208,640.38	\$ 27,852.04	7.17%
04320 VEHICLE MAINTENANCE & RE	\$ 36,500.00	\$ 21,351.61	\$ 12,728.39	\$ 2,420.00	6.63%
<b>04 Contracted Services</b>	<b>\$ 2,369,085.00</b>	<b>\$ 672,031.30</b>	<b>\$ 1,057,122.36</b>	<b>\$ 639,931.34</b>	<b>27.01%</b>

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
05100 TRANSPORTATION, PUPIL	\$ 4,099,094.00	\$ 2,817,223.88	\$ 1,075,819.48	\$ 206,050.64	5.03%
05820 FIELD TRIPS	\$ 65,470.00	\$ 294.20	\$ 7,834.11	\$ 57,341.69	87.58%
<b>05 Pupil Transportation</b>	<b>\$ 4,164,564.00</b>	<b>\$ 2,817,518.08</b>	<b>\$ 1,083,653.59</b>	<b>\$ 263,392.33</b>	<b>6.32%</b>
05200 PROPERTY/LIABILITY INSUR	\$ 187,847.00	\$ 90,443.84	\$ 91,494.48	\$ 5,908.68	3.15%
05290 OTHER INSURANCE	\$ 25,885.00	\$ 25,885.00	\$ -	\$ -	0.00%
<b>06 Insurance</b>	<b>\$ 213,732.00</b>	<b>\$ 116,328.84</b>	<b>\$ 91,494.48</b>	<b>\$ 5,908.68</b>	<b>2.76%</b>
05300 TELEPHONE	\$ 80,840.00	\$ 28,293.97	\$ 51,495.32	\$ 1,050.71	1.30%
05310 POSTAGE	\$ 26,954.00	\$ 12,054.65	\$ 3,343.95	\$ 11,555.40	42.87%
05400 ADVERTISING	\$ 2,321.00	\$ 757.00	\$ -	\$ 1,564.00	67.38%
05500 PRINTING	\$ 15,279.00	\$ 1,890.98	\$ 6,200.24	\$ 7,187.78	47.04%
<b>07 Communications</b>	<b>\$ 125,394.00</b>	<b>\$ 42,996.60</b>	<b>\$ 61,039.51</b>	<b>\$ 21,357.89</b>	<b>17.03%</b>
05600 TUITION, PUBLIC	\$ 4,126,000.00	\$ 88,705.31	\$ 4,034,868.12	\$ 2,426.57	0.06%
05630 TUITION, PRIVATE	\$ 1,501,650.00	\$ 279,440.63	\$ 1,418,074.17	\$ (195,864.80)	-13.04%
05690 TUITION, MAGNET	\$ 1,776,836.00	\$ -	\$ -	\$ 1,776,836.00	100.00%
<b>08 Tuition</b>	<b>\$ 7,404,486.00</b>	<b>\$ 368,145.94</b>	<b>\$ 5,452,942.29</b>	<b>\$ 1,583,397.77</b>	<b>21.38%</b>
05810 STAFF TRAVEL	\$ 28,460.00	\$ 5,186.32	\$ 5,284.48	\$ 17,989.20	63.21%
05814 CONFERENCES & MEETINGS	\$ 32,964.00	\$ 8,051.68	\$ 5,984.80	\$ 18,927.52	57.42%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
<b>09 Other Purchased Service</b>	<b>\$ 61,424.00</b>	<b>\$ 13,238.00</b>	<b>\$ 11,269.28</b>	<b>\$ 36,916.72</b>	<b>60.10%</b>
06110 INSTRUCTIONAL SUPPLIES	\$ 262,975.00	\$ 86,418.98	\$ 74,847.90	\$ 101,708.12	38.68%
06115 OFFICE SUPPLIES	\$ 35,363.00	\$ 6,998.35	\$ 9,145.15	\$ 19,219.50	54.35%
06116 LIBRARY / AV SUPPLIES	\$ 250.00	\$ -	\$ -	\$ 250.00	100.00%
06117 COMPUTER SUPPLIES	\$ 7,000.00	\$ 145.78	\$ 1,854.22	\$ 5,000.00	71.43%
06120 SOFTWARE	\$ 76,193.00	\$ 44,005.34	\$ 19,394.20	\$ 12,793.46	16.79%
06900 OTHER SUPPLIES	\$ 19,760.00	\$ 2,288.38	\$ 11,080.15	\$ 6,391.47	32.35%
<b>10 Supplies</b>	<b>\$ 401,541.00</b>	<b>\$ 139,856.83</b>	<b>\$ 116,321.62</b>	<b>\$ 145,362.55</b>	<b>36.20%</b>
06125 FACILITY SUPPLIES	\$ 124,505.00	\$ 59,793.39	\$ 43,916.03	\$ 20,795.58	16.70%
06130 FACILITY MATERIALS	\$ 113,050.00	\$ 45,519.27	\$ 58,803.47	\$ 8,727.26	7.72%
06200 HEAT	\$ 378,452.00	\$ 42,324.73	\$ 335,656.37	\$ 470.90	0.12%
06220 ELECTRICITY	\$ 920,992.00	\$ 274,647.22	\$ 633,674.78	\$ 12,670.00	1.38%
06290 WATER SERVICES	\$ 82,243.00	\$ 22,259.54	\$ 58,651.01	\$ 1,332.45	1.62%
07200 BUILDING IMPROVEMENTS	\$ (316,277.00)	\$ 68,240.00	\$ -	\$ (384,517.00)	121.58%
<b>11 Oper/Maint of Bldg</b>	<b>\$ 1,302,965.00</b>	<b>\$ 512,784.15</b>	<b>\$ 1,130,701.66</b>	<b>\$ (340,520.81)</b>	<b>-26.13%</b>
06410 TEXTBOOKS	\$ 51,597.00	\$ 20,820.68	\$ 13,389.98	\$ 17,386.34	33.70%
06420 LIBRARY BOOKS, PERIODICA	\$ 1,516.00	\$ -	\$ -	\$ 1,516.00	100.00%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

ACCOUNT NUMBER / DESCRIPTION	REVISED BUDGET	EXPENSES YTD	ENCUMBRANCES / REQUISITIONS	AVAILABLE BUDGET	PERCENT REMAINING
06430 PROF BOOKS	\$ 2,450.00	\$ -	\$ -	\$ 2,450.00	100.00%
<b>12 Text/Library Books/Supply</b>	<b>\$ 55,563.00</b>	<b>\$ 20,820.68</b>	<b>\$ 13,389.98</b>	<b>\$ 21,352.34</b>	<b>38.43%</b>
07300 NEW EQUIPMENT	\$ 28,880.00	\$ 11,794.81	\$ 1,548.30	\$ 15,536.89	53.80%
07320 REPLACEMENT EQUIPMENT	\$ 4,728.00	\$ 1,780.00	\$ 168.66	\$ 2,779.34	58.78%
07340 COMPUTER EQUIP	\$ 16,364.00	\$ -	\$ -	\$ 16,364.00	100.00%
<b>13 Equipment</b>	<b>\$ 49,972.00</b>	<b>\$ 13,574.81</b>	<b>\$ 1,716.96</b>	<b>\$ 34,680.23</b>	<b>69.40%</b>
08100 DUES & FEES	\$ 47,215.00	\$ 38,049.00	\$ 1,695.00	\$ 7,471.00	15.82%
08800 ATHLETIC PROGRAMS	\$ 94,378.00	\$ 68,850.85	\$ 13,392.92	\$ 12,134.23	12.86%
08900 STUDENT ACTIVITIES	\$ 31,006.00	\$ 2,939.20	\$ 5,994.30	\$ 22,072.50	71.19%
<b>14 Misc</b>	<b>\$ 172,599.00</b>	<b>\$ 109,839.05</b>	<b>\$ 21,082.22</b>	<b>\$ 41,677.73</b>	<b>24.15%</b>
<b>Grand Total</b>	<b>\$ 54,321,894.00</b>	<b>\$ 16,456,960.00</b>	<b>\$ 33,242,154.67</b>	<b>\$ 4,622,779.33</b>	<b>8.51%</b>

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(a)**

**RE: Charging Policy Food Service**

**Approved: Date**

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The goal of the food service program is to provide students with nutritious and healthy foods, through the District's food services program, that will enhance learning. The school nutrition program is an essential part of the education system and by providing good-tasting, nutritious meals in pleasant surroundings; we are helping to teach students the value of good nutrition.

The Board of Education (Board) has an agreement with the Connecticut State Department of Education to participate in one or more school Child Nutrition Programs and accepts full responsibility for adhering to the federal and state guidelines and regulations pertaining to these school Child Nutrition Programs. The Board also accepts full responsibility for providing free or reduced price meals to eligible elementary and secondary students enrolled in the District's schools. Applicants for such meals are responsible to pay for meals until the application for the free or reduced price meals is completed and approved. All applications for free and reduced price lunch and any related information will be considered strictly confidential and not to be shared outside of the District's food services program. Meals are planned to meet the specified nutrient standards outlined by the United States Department of Agriculture for children based on their age or grade group.

Although not required by law, because of the District's participation in the Child Nutrition Programs, the Board approves the establishment of a system to allow a student to charge a meal.

The Board realizes that funds from the non-profit school food service account, according to federal regulations, cannot be used to cover the cost of charged meals that have not been paid.

Moreover, federal funds are intended to subsidize the meals of children and may not be used to subsidize meals for adults (teachers, staff and visitors). Adults are not allowed to charge meals and shall pay for such meals at the time of service or through pre-paid accounts.

The Board prohibits the public identification or shaming of a child/student for any unpaid charges, including, but not limited to, the following:

- Delaying or refusing to serve a meal to such student,
- Designating a specific meal option for such student or otherwise taking any disciplinary action against such student.

A student needing to charge a meal will be informed of his/her right to purchase a meal, which may exclude a la carte items, for any school breakfast, lunch or other feeding.

In order to sustain the District's food services program, the District cannot permit the excessive charging of student meals. Therefore, any charging of meals must be consistent with this policy and any accompanying regulations. The Superintendent or his/her designee shall develop regulations designed to effectively and respectfully address family responsibility for unpaid meals.

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(b)**

**RE: Charging Policy Food Service**

**Approved: Date**

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Any parent/guardian who anticipates a problem with paying for meals is encouraged to contact the Food Services Manager/Director and/or the applicable school Principal for assistance. The Board encourages all families who may have a child eligible for free or reduced price lunch to apply.

**Definitions**

**"Delinquent Debt"** are unpaid meal charges, like any other money owed to the nonprofit school food service account when payment is overdue, as defined by state or local policies.

**"Bad Debt"** are when unpaid meal charges are not collected and are considered a loss. Such debt must be written off as an operating loss, which cannot be absorbed by the nonprofit school food service account, but must be restored using nonfederal funds.

**Elementary Students**

1. The District shall maintain a "no charging policy." The charge/no charge policy will be strictly enforced to eliminate unnecessary debt within the School Food Service Program.
2. The District uses **Linq School Nutrition (Titan)**, an automated prepayment system, which allows parents/guardians to view their child's meal account balance and purchases, receive low-balance notifications, as well as, make deposits, to their child's school meal account. Any student whose account has insufficient funds (i.e., is at the charging limit) and does not bring a meal from home may charge any combination of meals up to an amount not to exceed the cost of thirty (30) meals. Negative balance status can be avoided by making a payment in the form of cash, check, or by credit card to the **Linq Connect** website. (<https://linqconnect.com>)
3. Students shall be allowed up to thirty (30) reimbursable meal charges. All other a-la-carte items shall not be charged. After thirty charges, the parents/guardians of such child will be referred to the District's homeless education liaison. The alternate meal shall consist of one or more of the examples listed above. When a charge is occurred, a written notification shall be sent home to parents. All credited meals must be repaid.

Communications with parents/guardians regarding collection of a child's unpaid meal charges shall include information on local food pantries, application for free or reduced price meals and the Department of Social Services' supplemental nutrition assistance program and a link to the District's website that lists any community services available to town/city residents.

4. No elementary or middle school student shall be deprived a reimbursable meal due to forgotten or lost meal money. The school Principal will be responsible for maintaining a

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(c)**

**RE: Charging Policy Food Service**

**Approved: Date**

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fund of money to loan to students without meal money. The pool of money may be established from school or PTA/PTO funds. The Principal or his/her designee is responsible for collecting money that has been loaned to students. Students will be responsible for repaying all loaned money within an established timeframe. A note shall be given to the student to take home or mailed to the student's home to inform parents of the loan obligation. In situations in which a student is consistently without meal money, the Principal or his/her designee should encourage the parent/guardian to apply for free or reduced price meals.

Communications with parents/guardians regarding collection of a child's unpaid meal charges shall include information on local food pantries, application for free or reduced price meals and the Department of Social Services' supplemental nutrition assistance program and a link to the District's website that lists any community services available to town/city residents.

The Board will accept gifts, donations, or grants from any public or private sources for the purpose of paying off any unpaid charges for school meals.

5. The District strongly discourages meal charges, but understands that an occasional emergency makes it necessary at the elementary level. The District/school policy is as follows:
  - a. All charges must be paid in 10 days.
  - b. Students may not charge more than 5 reimbursable meals.
  - c. Parents will be notified and asked for prompt payment after 3 charges.
  - d. Communications with parents/guardians regarding collection of a child's unpaid meal charges shall include information on local food pantries, application for free or reduced price meals and the Department of Social Services' supplemental nutrition assistance program and a link to the District's website that lists any community services available to town/city residents.
6. Students shall be allowed to charge up to thirty meals. The student will be given the same reimbursable meal that other children are provided. Parents of students who charge shall be notified by phone, after their child has received the meal. If a pattern of charging continues, attempts will be made to discuss the issue with the parents/guardians and encourage them to complete a free and reduced meal application. Communications with parents/guardians regarding collection of a child's unpaid meal charges shall include information on local food pantries, application for free or reduced price meals and the

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(d)**

**RE: Charging Policy Food Service**

**Approved: Date**

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Department of Social Services' supplemental nutrition assistance program and a link to the District's website that lists any community services available to town/city residents.

**Secondary Students**

1. A student shall not be allowed to purchase any reimbursable meal on credit.
2. The District uses **Linq School Nutrition (Titan)**, an automated prepayment system, which allows parents/guardians to view their child's meal account balance and purchases, receive low-balance notifications, as well as, make deposits, to their child's school meal account. Any student whose account has insufficient funds (i.e., is at the charging limit) and does not bring a meal from home may charge any combination of meals up to a negative balance of \$6.00. No snacks or a-la-carte items may be charged. *(A source of funding needs to be established based upon the fact that the cost of this meal cannot come out of the school food service account.)* If a student with a negative balance attempts to purchase a-la-carte items with cash, the money must first be applied to the negative balance.
3. Students shall be allowed to charge up to two meals. The student will be given the same reimbursable meal that other children are provided. Parents of students who charge shall be notified by phone, after their child has received the meal. After charging four meals, the parents shall receive written notification. If a pattern of charging continues, attempts will be made to discuss the issue with the parents/guardians and encourage them to complete a free and reduced meal application.

**District-Wide**

1. Parents are responsible for providing meals or meal money for their student(s). Borrowing or charging is for one meal only in an emergency. Repayment is expected without delay. Snack and a-la-carte purchases are cash only.
2. Although not required by law, because of the District's participation in the school Child Nutrition Programs, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Board authorizes the Superintendent to develop rules which address:
  - a. What can be charged;
  - b. The limit on the number of charges per student;
  - c. The system used for identifying and recording charged meals;
  - d. The system used for collection of repayments; and

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(e)**

**RE: Charging Policy Food Service**

**Approved: Date**

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- e. Ongoing communication of the policy to parents/guardians and students.

**Delinquent Debt and Bad Debt**

The District's efforts to recover from households money owed due to the charging of meals must not have a negative impact on the children involved and shall focus primarily on the adults in the household responsible for providing funds for meal purchases. The school food authority is encouraged to consider whether the benefits of potential collections outweigh the costs which would be incurred to achieve those collections.

Money owed because of unpaid meal charges shall be considered "delinquent debt," as defined, as long as it is considered collectable and reasonable efforts are being made to collect it. Such debt must be paid by June 30, effective with the 2017-2018 school year.

After reasonable attempts are made to collect the delinquent debt, and it is determined that further collection efforts are useless or too costly, the debt must be reclassified as "bad debt." Such debt shall be written off as an operating loss not to be absorbed by the nonprofit school food service account but must be restored using non-federal funds.

**Dissemination of Policy**

This policy shall be provided in writing to all households at the start of each school year and to households transferring to the school or school district during the school year.

This policy shall be included in student/parent handbooks, on online portals that households use to access student accounts, placed on the District's website, on the website of each school, and published at the beginning of each school year at the time information is distributed regarding free and reduced price meals and again to the household the first time the policy is applied to a specific child.

This policy shall be provided to all school staff and/or school food authority staff responsible for its enforcement. In addition, school social workers, nurses, the homeless liaison, and other staff members assisting children in need or who may be contacted by families with unpaid meal charges also should be informed of this policy.

The District's school food authority shall maintain, as required, documentation of the methods used to communicate this policy to households and school or school food authority-level staff responsible for policy enforcement.

**BLOOMFIELD PUBLIC SCHOOLS**  
**Bloomfield, Connecticut**

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**BOARD POLICY**

**No. 3542.43(f)**

**RE: Charging Policy Food Service**

**Approved: Date**

Legal Reference: Connecticut General Statutes

[10-215](#) Lunches, breakfasts and other feeding programs for public school children and employees. (as amended by PA 21-46)

[10-215a](#) Nonpublic school and nonprofit agency participation in feeding programs.

[10-215b](#) Duties of State Board of Education re feeding programs.

State Board of Education Regulations

State of Connecticut, Bureau of Health/Nutrition, Family Services and Adult Education Operational Memorandum No. 4-17, "Guidance on Unpaid Meal Charges and Collection of Delinquent Meal Payments," Nov. 2, 2016

Operational Memorandum #19-10, State of Connecticut, Bureau of Health/Nutrition, Family Services and Adult Education "Unallowable Charges to No-profit School Food Service Accounts and the Serving of Meals to Non-paying Full and Reduced Price Students"

National School Lunch Program and School Breakfast Program; Competitive Foods. (7 CFR Parts 210 and 220, Federal Register, Vol 45 No. 20, Tuesday, January 29, 1980, pp 6758-6772

USDA Guidance:

- SP 46-2016, "Unpaid Meal Charges: Local Meal Charge Policies"
- SP 47-2016, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payment"
- SP 57-2016 "Unpaid Meal Charges: Guidance and Q and A"
- SP 58-2016 "2016 Edition: Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools"