



BLOOMFIELD BOARD OF EDUCATION - BLOOMFIELD BOARD OF EDUCATION
REGULAR MEETING

Bloomfield Board of Education Regular Meeting AT Tuesday, March 12, 2024

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
L. Easmon
2. Pledge of Allegiance
L. Easmon
3. Opening Statement
F. Bogle-Assegai
4. Consent Agenda
L. Easmon
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B. Silver
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Certification Statement

N. Carambelas

10. Board Comments

L. Easmon

11. Adjournment

L. Easmon



BLOOMFIELD BOARD OF EDUCATION – SPECIAL MEETING

Tuesday, February 20, 2024 at 7:00 P.M.

Bloomfield Board of Education, Board Room

1133 Blue Hills Avenue

Bloomfield, CT 06002

Attendance: L. Easmon, Chair Present
H. Frydman, Vice Chair Present
F. Bogle-Assegai, Secretary Present
T. Moore Present
K. Dunbar Present
T. Mack-Mohammed Present
L. Simone Absent

Also Present: B. Silver, Acting Superintendent
D. Nesmith, Assistant Superintendent for Accountability and Performance
L. Lamenzo, Director of School improvement
J. Titelbaum, District Data Systems Coordinator
W. Shepard-Bannish, Director of Student Support Services
E. Pierce, District Grants Specialist
J. White, Principal, Bloomfield High School
F. Macchi, Principal, Global Experience Magnet School
T. Ellis, Principal, Carmen Arace Middle School
S. Williams, Principal, Carmen Arace Intermediate School

1. Establishment of a Quorum and Call to Order

L. Easmon determined a quorum was present and the Bloomfield Board of Education Regular meeting was called to order at 7:00 p.m.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Tributes in Celebration of Black History Month

Student Amir Wilson read the poem *The Giver* by James Baldwin in honor of Black History Month. Staff member Shane Davis sang the Black National Anthem.

4. Opening Statement

F. Bogle-Assegai, Board Secretary, welcomed all attendees. The purpose and process of the Board of Education meeting were stated.

5. Consent Agenda

A motion was made by H. Frydman and seconded by F. Bogle-Assegai for the Bloomfield Board of Education to approve the consent agenda, as presented.



L. Easmon	Aye
H. Frydman	Aye
F. Bogle-Assegai	Aye
K. Dunbar	Aye
T. Mack-Mohammed	Aye
T. Moore	Aye

The motion passed unanimously 6-0-0.

6. Presentations

A. Student Representative Report – Bloomfield High School

Two student representatives from Bloomfield High School (BHS) shared a Power Point with updates from the school. Students reported on recent events at the high school including their annual winter concert and completion of mid-term exams. Junior planning meetings and SAT prep sessions are underway. Students highlighted recent athletic accolades, academic achievements and Second Semester Club Rush encouraging students to participate in clubs. The student reps also recognized the boys and girls track teams for their recent CCC North Championship and student Sherley Martinez who is a female wrestler. Upcoming events were shared.

7. Public/PTO Comment

No Public/PTO comments.

8. Superintendent's Report

A. Superintendent's Update

Dr. Bethany Silver, Acting Superintendent provided an update to the Board of Education on the following topics:

- Special Education Executive Coaching Program – Melissa Sutton
- School Based Health Centers - Integrated Health Services
- Artwork in the Board of Education Room – Laurel Literacy Academy
- Black History Month Updates
- Literacy Celebration Week
- Cinderella Musical at Carmen Arace
- Kindergarten Registration

B. Financial Report – January 2024

Mr. Domenic Greco, Director of Accounting reported on the financials as of February 9, 2024. He noted that 1.77% or \$543,290 of the adopted budget has yet to be expended or encumbered.

Mr. Greco noted on the one-page summary report, major account 01 Certified Salaries, is over budget by \$234,338 as the district has yet to book receivables for special education. He noted the receivables are booked on a monthly basis.

He also noted account 08 Tuition which is over budget by \$360,060. On the six-page detail report, sub accounts 5600, 5630 and 5690 are over budget as the district has yet



to receive revenue from the state. This overage is expected to be eliminated when the district receives revenue for the Excess Cost Grant. These payments are expected in February and May of 2024.

H. Frydman inquired about sub-account 1257 – Salaries residency officer and inquired how many people this includes. Mr. Greco noted one.

T. Moore commented that the district is waiting for money to come in every month. It was noted that the payments from other districts are billed and received monthly. These will pay down the deficits shown by the end of the fiscal year.

A Board member requested the number of tutors in the district and where they work.

9. Old Business

A. District Initiatives Update (continued)

Desi Nesmith, Assistant Superintendent for Accountability and Performance and Lisa Lamenzo, Director of School Improvement provided the Board of Education with a districtwide initiative update.

The following initiatives were highlighted:

- Accelerated Mathematics Pathways – this refers to the pathway from middle school to high school and will meet the needs of all students. The second phase of this initiative will be implementation and training.
- High Dosage Tutoring – The district received funding from the state to implement additional tutoring support three times per week for students in grade 6-9.
- Building Thinking Classrooms – 14 instructional practices for enhancing learning based on research from Peter Liljedahl. The district is currently piloting in five classrooms and are building capacity within the district.
- State Mathematics Model Curriculum – State model curriculum being utilized at Bloomfield High School and Global Experience Magnet School.
- ASPIRE Survey Pilot – This tool will allow the district to collect information and leverage resources by building a database.
- School to Career Office – Chris Prescott will be presenting to the Board of Education in a few months. This department focuses on internships, coaching and career expositions for our middle school and high school students.
- Literacy Celebration Week – Our second annual Literacy Celebration week will be held March 4-8, 2024. This week will celebrate literacy through various events including guest authors, door decorating contests and high school students showcasing their own literary works.

L. Easmon inquired how the district will assess ASPIRE and if it is only at the high school. The assessment is part of the application requirements and it is only for grades 7-12.

H. Frydman inquired about the tutoring grant and it was noted that the grant was designed for tutoring during the school day only.



F. Bogle-Assegai commented that she would like to see the literacy academy be a part of all district schools.

K. Dunbar stated she is excited to see the pilot programs in place especially the tutoring targeting small groups. She also asked if the ASPIRE survey was live. It was noted that only the high school is currently collecting data to see how it can be leveraged.

B. Policy for a Second Reading and Possible Adoption

1. Policy Regarding Possession of Deadly Weapons or Firearms – 1700

Dr. Silver noted this is being presented for adoption. It was presented for a first reading to the Policy Committee on May 23, 2023 and to the Board of Education on June 6, 2023. It was presented for a second reading to the Policy Committee on October 24, 2023 and to the Board of Education of November 14, 2023. On November 14, 2023 the Board of Education referred this policy back to the Policy Committee to review at the January 23, 2024 Policy Committee meeting.

This revised policy eliminates permission to have a firearm or weapons on school property for the purpose of accessing public or private lands for hunting (Section IV, C on the old policy).

A motion was made by H. Frydman and seconded by F. Bogle-Assegai for the Bloomfield Board of Education to approve the adoption of Policy #1700 – Policy Regarding Possession of Deadly Weapons or Firearms.

L. Easmon	Aye
H. Frydman	Aye
F. Bogle-Assegai	Aye
K. Dunbar	Aye
T. Mack-Mohammed	Aye
T. Moore	Aye

The motion passed unanimously 6-0-0.

10. New Business

A. Policies for an Initial Reading

1. Exploitation; Sexual Harassment – Students – 5145.511

Dr. Silver noted this is a first reading of Policy 5145.511. The changes to this policy are mandated under Public Act 22-87.

Dr. Silver noted there are not significant changes to this policy, but it does include definitions, implementation of a Sexual Abuse and Assault Awareness and Prevention program, and reporting procedures. It was further noted the reporting mechanism and mandated reporter training is delimited in Board Policy #5141.4, and is referenced in the revised policy.

The new language was provided by the Connecticut Association of Boards of Education (CABE).



2. Drug and Alcohol Free Workplace – Personnel (Certified/Non-Certified) – 4118.232/4218.232

Dr. Silver noted the updated language to this policy is a result of Public Act 21-1. This policy was last updated in October of 2016.

The policy now includes definitions and language pertaining to cannabis, cannabis products and cannabis use in the workplace.

3. Political Activities of School Employees – 1311.1

Dr. Bethany Silver, Acting Superintendent presented a first reading of Policy 1311.1 Political Activities of School Employees. It was noted that the district is lacking a policy or guidelines for employees who are involved in political activities or are elected officials.

This policy addresses that political activities must be confined to the hours away from school and employees may not be released from their regular duties and hours for political activity. In addition, the posting or distribution of political materials and the solicitation of students for campaigning or recruiting purposes is prohibited. Employees who hold elective public office may be granted released time for the performance of official duties under certain conditions and with approval.

B. Mid-Year School Level Update for Grades 5-12

Desi Nesmith, Assistant Superintendent for Accountability and Performance and Lisa Lamenzo, Director of School Improvement introduced the principals from Carmen Arace Intermediate School, Mrs. Sarah Williams, Carmen Arace Middle School, Dr. Trevor Ellis, Global Experience Magnet School, Dr. Frank Macchi and Bloomfield High School, Mr. Jesse White.

Each principal shared strength areas and areas of growth in both mathematics and English Language Arts for their school. In addition, they shared non-curricular goals that the school is focused on.

H. Frydman stated he was very proud to hear students are participating in more public speaking. He also inquired how chronic absenteeism is being addressed at Global Experience Magnet School.

F. Bogle-Assegai inquired what the plan is to reduce the chronic absenteeism. It was noted the district is revamping the attendance procedures, more efficiently reaching families, and making personalized calls by social workers and counselors.

L. Easmon noted that presenting data by cohorts allows people to see a broader picture and individual growth. She also recognized the positivity at the middle school around Wellness Wednesdays.

Mr. Jesse White shared additional information about Kahn Academy.



C. Discussion and Possible Action Regarding District Staffing

K. Dunbar, Finance Committee Chair, noted this year's budget presents unique challenges for budget cost savings. With that in mind they are recommending a hiring freeze with future hiring to require Board approval.

A motion was made by K. Dunbar and seconded by H. Frydman for the Bloomfield Board of Education to implement a district wide hiring freeze with all future hiring to require Board review and approval until further notice.

L. Easmon	Aye
H. Frydman	Aye
F. Bogle-Assegai	Aye
K. Dunbar	Aye
T. Mack-Mohammed	Aye
T. Moore	Aye

The motion passed unanimously 6-0-0.

11. Board Comments

T. Moore had no comments.

T. Grant-Mohammed thanked the students for the beautiful presentations. She also thanked the principals for sharing information and commented on their wealth of knowledge in the field of education.

K. Dunbar shared her appreciation of the student presentations. She also thanked the principals for their hard work and stated they are making positive moves and are on a good path. She also shared with Mr. Nesmith and Ms. Lamenzo that she is looking forward to seeing positive growth from Bloomfield students.

F. Bogle-Assegai stated she is very appreciative for all the presentations. She understands that the district is doing the very best we can possibly do for the students of Bloomfield.

H. Frydman welcomed Acting Superintendent, Dr. Bethany Silver. He reminded residents and families that budget season is coming up. He is excited to see all the event of Black History Month but would also like to celebrations throughout the year.

L. Easmon thanked Dr. Silver for stepping into the position of Acting Superintendent. She congratulated all the student athletes. She thanked the principals for applauded them for all they do. She also recognized Femi Bogle-Assegai who was nominated to the State Advisory Council Committee.

12. Adjournment

At 9:01 p.m. a motion to adjourn was made by H. Frydman and seconded by K. Dunbar.

The motion passed unanimously 6-0-0.



F. Bogle-Assegai, Secretary

B. Silver, Acting Superintendent



BLOOMFIELD BOARD OF EDUCATION – SPECIAL MEETING

Tuesday, February 27, 2024 at 7:00 P.M.

Hybrid Meeting

In person: Bloomfield Board of Education, Board Room

1133 Blue Hills Avenue

Bloomfield, CT 06002

Virtual: [Click here](#) to join the meeting via Zoom

Meeting ID: 898 6389 4107

Passcode: VjHLF2

Attendance:

L. Easmon, Chair	Present
H. Frydman, Vice Chair	Present
F. Bogle-Assegai, Secretary	Present
T. Moore	Present
K. Dunbar	Present (<i>arrived at 7:01 p.m.</i>)
T. Mack-Mohammed	Present
L. Simone	Present

Also Present: B. Silver, Acting Superintendent
 E. Pierce, District Grants Specialist
 D. Greco, Director of Accounting
 J. Titelbaum, District Data Systems Coordinator

1. Establishment of a Quorum and Call to Order

L. Easmon determined a quorum was present and the Bloomfield Board of Education Special Meeting was called to order at 7:00 p.m.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Old Business

A. Discussion and Possible Action Regarding District Staffing

A motion was made by T. Mack-Mohammed and seconded by F. Bogle-Assegai for the Bloomfield Board of Education to implement a district wide hiring freeze for all “non-classroom” positions. The future hiring of “non-classroom” positions will require Board of Education review and approval until further notice.

L. Easmon	Aye
H. Frydman	Aye
F. Bogle-Assegai	Aye
K. Dunbar	Aye
T. Moore	Aye
T. Mack-Mohammed	Aye
L. Simone	Aye

The motion passed unanimously 7-0-0.



4. New Business

A. Presentation of the Superintendent's Proposed 2024-2025 Budget

Dr. Bethany Silver, Acting Superintendent, Mr. Domenic Greco, Director of Accounting and Ms. Elisa Pierce, District Grants Specialist presented the 2024-2025 Superintendent's Proposed Budget to the Board of Education.

The 2024-2025 Superintendent's Proposed Budget calls for a 3.19% increase, or a \$1,652,054 increase over the current fiscal year budget. The proposed budget was developed in collaboration with principals, Central Office leaders and the Board of Education to have the least impact on our classrooms and to streamline district operations.

Three documents were shared with the Board of Education to demonstrate how they arrived at the 3.19% increase. The 2024-2025 budget documents shared were the:

- 2024-2025 Budget Drivers
- 2024-2025 Executive Summary
- 2024-2025 Line Item Budget

Dr. Silver reviewed the budget development timeline and noted the Public/Board Comments on March 5, 2024 and the Board vote on the budget on March 7, 2024. The budget will be presented to the Town Council on March 21, 2024.

The initial increase presented to the Finance Committee on January 25, 2024 was a 6.55% increase. Mr. Greco shared information regarding the mitigation strategies to get this budget request to a 3.19% increase without eliminating classroom teachers. This was achieved through reductions in health care costs, reductions in positions, restructuring of Central Office, elimination of maintenance projects and an increase in the Education Cost Sharing (ECS) grant from the state.

Ms. Pierce reviewed the main budget drivers impacting the 2024-2025 budget. The highest of these are salaries and benefits which comprises 69.4% of the total budget, as noted in the Major Cost Drivers slide. It was further noted that magnet school tuition is capped 58% of the total cost due to recent legislation and attributes to a decrease in the anticipated tuition costs.

Ms. Pierce also shared the 2024-2025 General Fund Expenditure Summary.

Dr. Silver noted proposed budget document and the recording of the meeting will be available on the district website.

5. Adjournment

At 7:13 p.m. a motion to adjourn was made by H. Frydman and seconded by F. Bogle-Assegai.

The motion passed unanimously 7-0-0.



L. Easmon, Chair

B. Silver, Acting Superintendent

Global Experience Magnet School



Board of Education Meeting

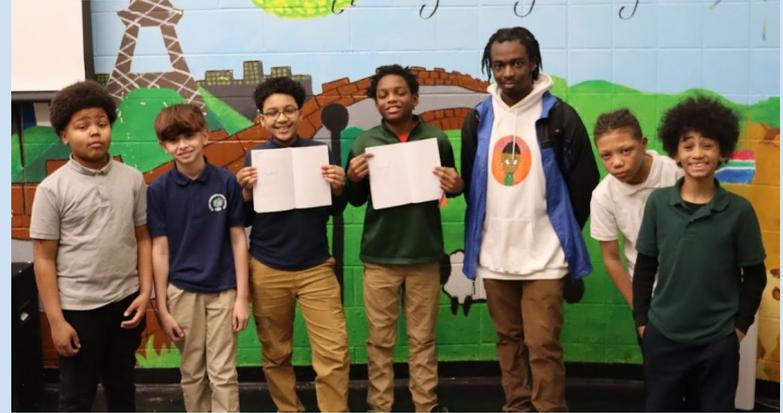
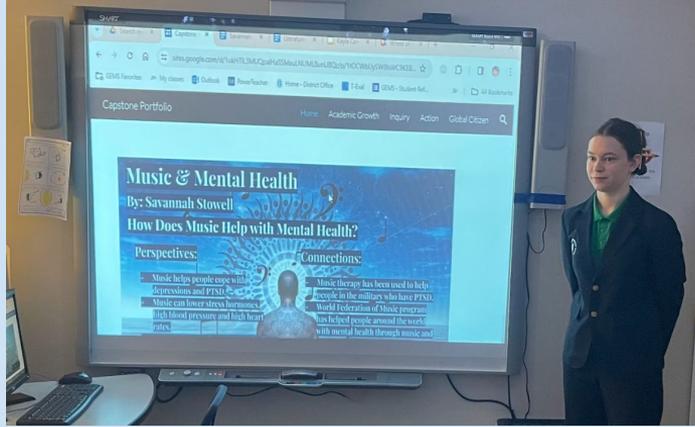
March 12th, 2024

Student Introduction



- My name is Atlas Yanez and I am a tenth grader at GEMS. This is my first year, hailing from Manchester. I am a member of the Student Council and a leader in our Activists Club. Outside of school, I enjoy playing the piano, guitar, and researching jellyfish and astronomy.

Active Learning!



NHS Induction Ceremony!



GEMS and the Community!



RSCO Recruitment Fair!

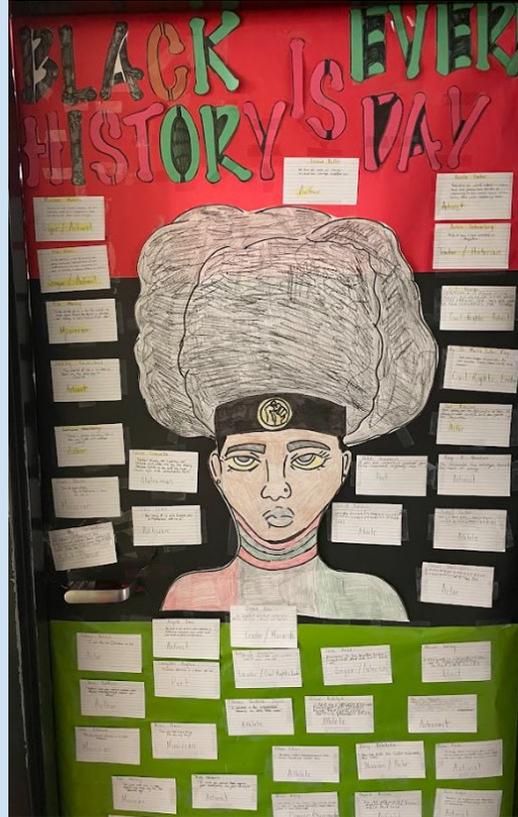
Your future,
your choice.



GEMS Athletics!



School Spirit!



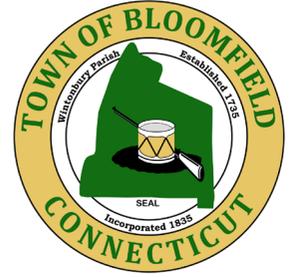
↑
Jadaliz!

Upcoming Events

- NACAC College Fair- March 21
- PSAT and SAT Day on March 27
- 7th and 8th Grade trip to Boston- March 28-29
- Family Night at the Hartford Wolf Pack Game- March 30
- 6th Grade trip to Mystic- April 18
- 9th-11th Grade College Road Trip- April 23-26
- Family Night at the Hartford Yard Goats Game- April 27

Thank you!





Conservation, Energy & Environment Committee (CEEC)

Presentation to
Bloomfield Board of Education
March 12, 2024

Paula Jones, CEEC Chair

David Hager, CEEC Member

What is the CEEC?

A committee appointed by the Town Council to investigate, evaluate, & make recommendations regarding:



- Conservation needs, energy conservation & efficiency, use of alternative renewable energy
- Factors harmful to the town's physical environment
- Community needs for conservation, greenways, open space

CEEC Initiatives and Activities

- Climate Emergency Resolution
- Town of Bloomfield Energy Plan – Goal to eliminate green house gas emissions from all town operations by 2030
- Complete Streets – “Safe Ways to School” programs
- Trees for Bloomfield (TFB)
 - Partnership with the Bloomfield Beautification Committee (BBC)



Arbor Day planting, 2021

CEEC Initiatives and Activities

- The “garbage problem” (proper recycling, food composting)
- Advocacy for wildlife (e.g. bird & butterfly counts)
- Services & programs for residents: Electronics recycling, document shredding, educational programs



Shred Day

**HEALTHY TURF,
HEALTHY CITIZENS**

Presented by CEEC & Bloomfield Public Library

Tues, May 16, 6:30PM

"TURF" HAS BEEN IN THE NEWS LATELY

From headlines about NFL players' calls to ban artificial turf because of injuries to Boston Mayor Wu's banning installation of new artificial turf fields in city parks because of PFAS.

Does the latest research indicate these concerns are justified?
If so, is natural grass a better option when considering public health and environmental issues?
What about cost and maintenance considerations for both types of playing surface?
Can artificial turf be recycled or does it just create another long-term environmental headache?
What's healthy and what is not?

CEEC seeks better connections with the School District

- We need your support as well as the Town Council's to tackle Bloomfield's energy/environment challenges
- We need input from young people!
- We'd like to contribute to the school community - what would you like from us?



Support to tackle energy, climate change, other environmental challenges

60.8% of Bloomfield's green house gas (ghg) emissions are produced by the Board of Education
(Source: Town of Bloomfield Energy Plan)

Sources of ghg:

Decrease energy use & transition to Renewable Energy Sources:

Vehicles
(primarily school buses)



Fleet efficiency & rightsizing (85% of fuel used by District is for DATTCO buses). Transition to alternative fuel vehicles (electric school buses)

HVAC systems
(natural gas)



Upgrade to energy -efficient alternatives, transition to heat pumps

Electricity use in buildings,
parking lots, athletic fields



Maximize Solar

Support to tackle energy, climate change, other environmental challenges

The “garbage” problem – opportunity for waste diversion



Reduce food waste and establish food composting in school and municipal operations

Carbon sequestration, stormwater management, protect biodiversity, filter air pollution



Plant trees on school & town property

Energy Plan Recommendation:

Form a Climate Task Force with representation from Town Departments, the Board of Education, Town residents and Business Owners to: (1) Facilitate Coordination implementing Energy Plan actions; (2) Pursue additional funding

Seeking better connections: Trees for Bloomfield Initiative

- Planting trees in school yards
- Opportunity for community service as a TreeKeeper
- Opportunity for participation in TFB programs and events (e.g. Arbor Day planting, TFB Photo Contest)



Arbor Day planting, 2021

Seeking better connections:

What can CEEC provide to the Board of Education?

- Access to Trees for Bloomfield (with Bloomfield Beautification Committee)
- Contributions to curriculum such as:
 - Urban Forest impact on climate change and vice versa
 - Bloomfield's amazing wild life (the fabulous B's: Bobolinks, Bobcats, & Bears)
- Student representative(s) to the CEEC with student input/report early on the agenda



DEEP collared Bobcat, Earth Day 2022

Thank you!

- Bloomfield Climate Emergency Resolution
[bloomfieldct.gov/climate -resolution](https://bloomfieldct.gov/climate-resolution)
- Bloomfield Climate Emergency Energy Plan
[bloomfieldct.gov/climate -energy -plan](https://bloomfieldct.gov/climate-energy-plan)
- Trees for Bloomfield
bloomfieldct.gov/tfb



Bloomfield

BOE EXPENDITURE REPORT BY MAJOR OBJECT

Account Number / Description	Revised budget 7/1/2023 - 6/30/2024	Expenses YTD 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Balance Before Req's Sub. 7/1/2023 - 6/30/2024	Submitted Requisitions 7/1/2023 - 6/30/2024	Balance After Req's Sub	Percent Remaining 7/1/2023 - 6/30/2024
01 CERTIFIED SALARIES	\$15,821,328.00	\$9,599,666.94	\$6,475,613.05	\$(253,951.99)	\$0.00	\$(253,951.99)	(1.60)%
02 NON-CERTIFIED SALARIES	\$8,381,606.00	\$5,130,655.05	\$2,837,073.37	\$413,877.58	\$0.00	\$413,877.58	4.93%
03 EMPLOYEE BENEFITS	\$11,369,928.00	\$7,321,523.55	\$3,873,155.37	\$175,249.08	\$0.00	\$175,249.08	1.54%
04 CONTRACTED SERVICES	\$2,021,859.00	\$1,389,596.20	\$507,562.85	\$124,699.95	\$1,000.00	\$123,699.95	6.16%
05 PUPIL TRANSPORTATION	\$4,051,795.00	\$3,060,957.29	\$917,622.32	\$73,215.39	\$0.00	\$73,215.39	1.80%
06 INSURANCE	\$198,997.00	\$153,868.49	\$45,128.39	\$0.12	\$0.00	\$0.12	0.00%
07 COMMUNICATIONS	\$127,886.00	\$72,259.24	\$35,593.01	\$20,033.75	\$0.00	\$20,033.75	15.66%
08 TUITION	\$7,496,966.00	\$2,470,522.54	\$5,030,616.81	\$(4,173.35)	\$0.00	\$(4,173.35)	(0.05)%
09 OTHER PURCHASED SERVICES	\$80,354.00	\$41,469.10	\$15,453.00	\$23,431.90	\$0.00	\$23,431.90	29.16%
10 SUPPLIES	\$379,357.00	\$260,215.46	\$54,432.26	\$64,709.28	\$0.00	\$64,709.28	17.05%
11 OPERATION & MAINTENANCE OF BUILDINGS	\$1,559,615.00	\$808,039.59	\$715,910.20	\$35,665.21	\$0.00	\$35,665.21	2.28%
12 TEXTBOOKS/LIBRARY BOOKS/OTHER SUPPL	\$52,800.00	\$30,039.57	\$3,929.53	\$18,830.90	\$0.00	\$18,830.90	35.66%
13 EQUIPMENT	\$73,043.00	\$33,996.92	\$3,333.94	\$35,712.14	\$0.00	\$35,712.14	48.89%
14 MISCELLANEOUS	\$156,777.00	\$117,778.05	\$9,889.62	\$29,109.33	\$0.00	\$29,109.33	18.56%
GRAND TOTAL	\$51,772,311.00	\$30,490,587.99	\$20,525,313.72	\$756,409.29	\$1,000.00	\$755,409.29	1.46%

Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2023 - 6/30/2024	Expenses YTD 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Balance Before Req's Sub. 7/1/2023 - 6/30/2024	Submitted Requisitions 7/1/2023 - 6/30/2024	Balance After Req's Sub	Percent Remaining 7/1/2023 - 6/30/2024
1110 SALARIES, TEACHER	\$13,371,035.00	\$7,923,535.10	\$5,632,315.77	\$(184,815.87)	\$0.00	\$(184,815.87)	(1.38)%
1115 SALARIES, ADMIN	\$2,450,293.00	\$1,676,131.84	\$843,297.28	\$(69,136.12)	\$0.00	\$(69,136.12)	(2.82)%
01 CERTIFIED SALARIES	\$15,821,328.00	\$9,599,666.94	\$6,475,613.05	\$(253,951.99)	\$0.00	\$(253,951.99)	(1.60)%
1210 SALARIES, PROFESSIONAL STAFF	\$410,862.00	\$270,590.86	\$171,677.23	\$(31,406.09)	\$0.00	\$(31,406.09)	(7.64)%
1215 SALARIES, JROTC	\$116,100.00	\$38,329.42	\$65,357.36	\$12,413.22	\$0.00	\$12,413.22	10.69%
1220 SALARIES, TUTOR	\$253,206.00	\$191,681.40	\$61,408.09	\$116.51	\$0.00	\$116.51	0.04%
1230 SALARIES, PARA	\$1,921,450.00	\$1,076,866.92	\$734,285.35	\$110,297.73	\$0.00	\$110,297.73	5.74%
1235 SALARIES, NURSES	\$405,659.00	\$219,599.94	\$127,906.00	\$58,153.06	\$0.00	\$58,153.06	14.33%
1240 SALARIES, CLERICAL	\$1,493,621.00	\$986,966.08	\$572,552.83	\$(65,897.91)	\$0.00	\$(65,897.91)	(4.41)%
1244 SALARIES, CLERICAL CAO	\$87,796.00	\$58,876.72	\$26,107.70	\$2,811.58	\$0.00	\$2,811.58	3.20%
1246 SALARIES, CLERICAL OFF INSTR LEAD.	\$6,516.00	\$6,515.04	\$0.00	\$0.96	\$0.00	\$0.96	0.01%
1250 SALARIES, BUSINESS OFFICE	\$554,372.00	\$355,298.79	\$187,940.71	\$11,132.50	\$0.00	\$11,132.50	2.00%
1255 SALARIES, TECHNICAL SUPPORT	\$357,766.00	\$240,790.13	\$107,248.83	\$9,727.04	\$0.00	\$9,727.04	2.71%
1257 SALARIES, RESIDENCY OFFICER	\$76,763.00	\$53,006.48	\$23,756.52	\$0.00	\$0.00	\$0.00	0.00%
1260 SALARIES, CUSTODIAN	\$1,431,274.00	\$864,564.57	\$474,064.52	\$92,644.91	\$0.00	\$92,644.91	6.47%
1265 SALARIES, MAINTENANCE	\$667,682.00	\$437,181.56	\$219,675.22	\$10,825.22	\$0.00	\$10,825.22	1.62%
1270 SALARIES, MONITOR	\$240,263.00	\$142,375.15	\$53,661.53	\$44,226.32	\$0.00	\$44,226.32	18.40%

Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

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1275 SALARIES, CROSSING GUARD	\$39,187.00	\$19,656.92	\$11,431.48	\$8,098.60	\$0.00	\$8,098.60	20.66%
1280 SALARIES, SUPPORT	\$26,433.00	\$16,080.90	\$0.00	\$10,352.10	\$0.00	\$10,352.10	39.16%
1290 OVERTIME, SUPPORT	\$292,656.00	\$152,274.17	\$0.00	\$140,381.83	\$0.00	\$140,381.83	47.96%
02 NON-CERTIFIED SALARIES	\$8,381,606.00	\$5,130,655.05	\$2,837,073.37	\$413,877.58	\$0.00	\$413,877.58	4.93%
2100 HEALTH INSURANCE	\$7,131,864.00	\$3,828,511.53	\$3,232,829.99	\$70,522.48	\$0.00	\$70,522.48	0.98%
2150 LIFE INSURANCE	\$241,987.00	\$152,860.23	\$89,052.19	\$74.58	\$0.00	\$74.58	0.03%
2170 INSURANCE BUY-OUT	\$66,066.00	\$32,533.00	\$35,033.00	\$(1,500.00)	\$0.00	\$(1,500.00)	(2.27)%
2200 SOCIAL SECURITY	\$1,258,066.00	\$768,064.42	\$428,559.55	\$61,442.03	\$0.00	\$61,442.03	4.88%
2300 PENSION	\$1,452,987.00	\$1,423,789.21	\$0.00	\$29,197.79	\$0.00	\$29,197.79	2.00%
2310 OPEB - MEDICAL	\$731,416.00	\$731,416.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2410 SEVERANCE	\$115,050.00	\$115,049.80	\$0.00	\$0.20	\$0.00	\$0.20	0.00%
2500 COURSE REMUNERATION	\$40,000.00	\$17,130.00	\$8,750.00	\$14,120.00	\$0.00	\$14,120.00	35.30%
2600 UNEMPLOYMENT COMP	\$46,342.00	\$38,329.36	\$7,650.64	\$362.00	\$0.00	\$362.00	0.78%
2700 WORKERS' COMP	\$285,150.00	\$213,840.00	\$71,280.00	\$30.00	\$0.00	\$30.00	0.01%
2800 PERSONAL PROPERTY LOSS - DISTRICT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
03 EMPLOYEE BENEFITS	\$11,369,928.00	\$7,321,523.55	\$3,873,155.37	\$175,249.08	\$0.00	\$175,249.08	1.54%
0141 TUITION	\$52,000.00	\$12,494.44	\$13,505.56	\$26,000.00	\$0.00	\$26,000.00	50.00%

Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2023 - 6/30/2024	Expenses YTD 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Balance Before Req's Sub. 7/1/2023 - 6/30/2024	Submitted Requisitions 7/1/2023 - 6/30/2024	Balance After Req's Sub	Percent Remaining 7/1/2023 - 6/30/2024
3100 ADMIN SERVICES	\$50,039.00	\$34,836.71	\$8,205.40	\$6,996.89	\$0.00	\$6,996.89	13.98%
3200 PROF EDUCATIONAL SERVICES	\$914,337.00	\$664,759.01	\$222,591.23	\$26,986.76	\$1,000.00	\$25,986.76	2.95%
3260 TESTING	\$112,121.00	\$79,888.89	\$21,220.50	\$11,011.61	\$0.00	\$11,011.61	9.82%
3300 PROF DEVELOPMENT	\$14,473.00	\$47.10	\$0.00	\$14,425.90	\$0.00	\$14,425.90	99.67%
3400 OTHER PROF SERVICES	\$99,585.00	\$66,358.55	\$26,094.00	\$7,132.45	\$0.00	\$7,132.45	7.16%
3500 TECHNICAL SERVICES	\$190,563.00	\$185,618.54	\$9,060.00	\$(4,115.54)	\$0.00	\$(4,115.54)	(2.15)%
3520 COPIER COSTS	\$102,454.00	\$52,272.07	\$36,429.93	\$13,752.00	\$0.00	\$13,752.00	13.42%
4009 PURCH SERV NON-PUBLIC HEALTH SVCS	\$55,696.00	\$33,417.60	\$22,278.40	\$0.00	\$0.00	\$0.00	0.00%
4300 MAINTENANCE & REPAIR	\$42,561.00	\$8,048.45	\$24,000.38	\$10,512.17	\$0.00	\$10,512.17	24.69%
4310 PURCHASED SERVICES BUILDINGS	\$349,530.00	\$237,614.51	\$103,917.78	\$7,997.71	\$0.00	\$7,997.71	2.28%
4320 VEHICLE MAINTENANCE & REPAIR	\$38,500.00	\$14,240.33	\$20,259.67	\$4,000.00	\$0.00	\$4,000.00	10.38%
04 CONTRACTED SERVICES	\$2,021,859.00	\$1,389,596.20	\$507,562.85	\$124,699.95	\$1,000.00	\$123,699.95	6.16%
5100 TRANSPORTATION, PUPIL	\$3,999,442.00	\$3,055,422.42	\$914,920.67	\$29,098.91	\$0.00	\$29,098.91	0.72%
5820 FIELD TRIPS	\$52,353.00	\$5,534.87	\$2,701.65	\$44,116.48	\$0.00	\$44,116.48	84.26%
05 PUPIL TRANSPORTATION	\$4,051,795.00	\$3,060,957.29	\$917,622.32	\$73,215.39	\$0.00	\$73,215.39	1.80%
5200 PROPERTY/LIABILITY INSURANCE	\$178,534.00	\$133,405.49	\$45,128.39	\$0.12	\$0.00	\$0.12	0.00%
5290 OTHER INSURANCE	\$20,463.00	\$20,463.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

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06 INSURANCE	\$198,997.00	\$153,868.49	\$45,128.39	\$0.12	\$0.00	\$0.12	0.00%
5300 TELEPHONE	\$69,450.00	\$40,925.49	\$27,846.52	\$677.99	\$0.00	\$677.99	0.97%
5310 POSTAGE	\$28,754.00	\$21,233.61	\$2,248.16	\$5,272.23	\$0.00	\$5,272.23	18.33%
5400 ADVERTISING	\$3,633.00	\$2,898.00	\$0.00	\$735.00	\$0.00	\$735.00	20.23%
5500 PRINTING	\$26,049.00	\$7,202.14	\$5,498.33	\$13,348.53	\$0.00	\$13,348.53	51.24%
07 COMMUNICATIONS	\$127,886.00	\$72,259.24	\$35,593.01	\$20,033.75	\$0.00	\$20,033.75	15.66%
5600 TUITION, PUBLIC	\$4,192,774.00	\$1,144,225.43	\$2,935,643.40	\$112,905.17	\$0.00	\$112,905.17	2.69%
5630 TUITION, PRIVATE	\$1,243,280.00	\$466,621.11	\$798,911.71	\$(22,252.82)	\$0.00	\$(22,252.82)	(1.78)%
5690 TUITION, MAGNET	\$2,060,912.00	\$859,676.00	\$1,296,061.70	\$(94,825.70)	\$0.00	\$(94,825.70)	(4.60)%
08 TUITION	\$7,496,966.00	\$2,470,522.54	\$5,030,616.81	\$(4,173.35)	\$0.00	\$(4,173.35)	(0.05)%
5810 STAFF TRAVEL	\$44,162.00	\$27,569.44	\$15,351.02	\$1,241.54	\$0.00	\$1,241.54	2.81%
5814 CONFERENCES & MEETINGS	\$36,192.00	\$13,899.66	\$101.98	\$22,190.36	\$0.00	\$22,190.36	61.31%
09 OTHER PURCHASED SERVICES	\$80,354.00	\$41,469.10	\$15,453.00	\$23,431.90	\$0.00	\$23,431.90	29.16%
6110 INSTRUCTIONAL SUPPLIES	\$251,054.00	\$166,655.80	\$38,069.29	\$46,328.91	\$0.00	\$46,328.91	18.45%
6115 OFFICE SUPPLIES	\$33,588.00	\$18,505.66	\$6,053.27	\$9,029.07	\$0.00	\$9,029.07	26.88%
6116 LIBRARY / AV SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
6117 COMPUTER SUPPLIES	\$7,000.00	\$2,121.09	\$1,753.85	\$3,125.06	\$0.00	\$3,125.06	44.64%

Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

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6120 SOFTWARE	\$66,037.00	\$63,275.19	\$2,229.72	\$532.09	\$0.00	\$532.09	0.80%
6900 OTHER SUPPLIES	\$21,428.00	\$9,657.72	\$6,326.13	\$5,444.15	\$0.00	\$5,444.15	25.40%
10 SUPPLIES	\$379,357.00	\$260,215.46	\$54,432.26	\$64,709.28	\$0.00	\$64,709.28	17.05%
6125 FACILITY SUPPLIES	\$121,905.00	\$82,015.76	\$20,095.66	\$19,793.58	\$0.00	\$19,793.58	16.23%
6130 FACILITY MATERIALS	\$98,350.00	\$54,847.42	\$42,332.45	\$1,170.13	\$0.00	\$1,170.13	1.18%
6200 HEAT	\$430,151.00	\$167,304.77	\$262,846.23	\$0.00	\$0.00	\$0.00	0.00%
6220 ELECTRICITY	\$816,094.00	\$453,783.36	\$347,609.14	\$14,701.50	\$0.00	\$14,701.50	1.80%
6290 WATER SERVICES	\$89,715.00	\$46,688.28	\$43,026.72	\$0.00	\$0.00	\$0.00	0.00%
7200 BUILDING IMPROVEMENTS	\$3,400.00	\$3,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 OPERATION & MAINTENANCE OF BUILDINGS	\$1,559,615.00	\$808,039.59	\$715,910.20	\$35,665.21	\$0.00	\$35,665.21	2.28%
6410 TEXTBOOKS	\$47,134.00	\$27,959.81	\$3,869.27	\$15,304.92	\$0.00	\$15,304.92	32.47%
6420 LIBRARY BOOKS, PERIODICALS	\$916.00	\$499.95	\$0.00	\$416.05	\$0.00	\$416.05	45.42%
6430 PROF BOOKS	\$4,750.00	\$1,579.81	\$60.26	\$3,109.93	\$0.00	\$3,109.93	65.47%
12 TEXTBOOKS/LIBRARY BOOKS/OTHER SUPPL	\$52,800.00	\$30,039.57	\$3,929.53	\$18,830.90	\$0.00	\$18,830.90	35.66%
7300 NEW EQUIPMENT	\$15,936.00	\$5,427.22	\$0.00	\$10,508.78	\$0.00	\$10,508.78	65.94%
7320 REPLACEMENT EQUIPMENT	\$40,743.00	\$12,205.95	\$3,333.94	\$25,203.11	\$0.00	\$25,203.11	61.85%
7340 COMPUTER EQUIP	\$16,364.00	\$16,363.75	\$0.00	\$0.25	\$0.00	\$0.25	0.00%

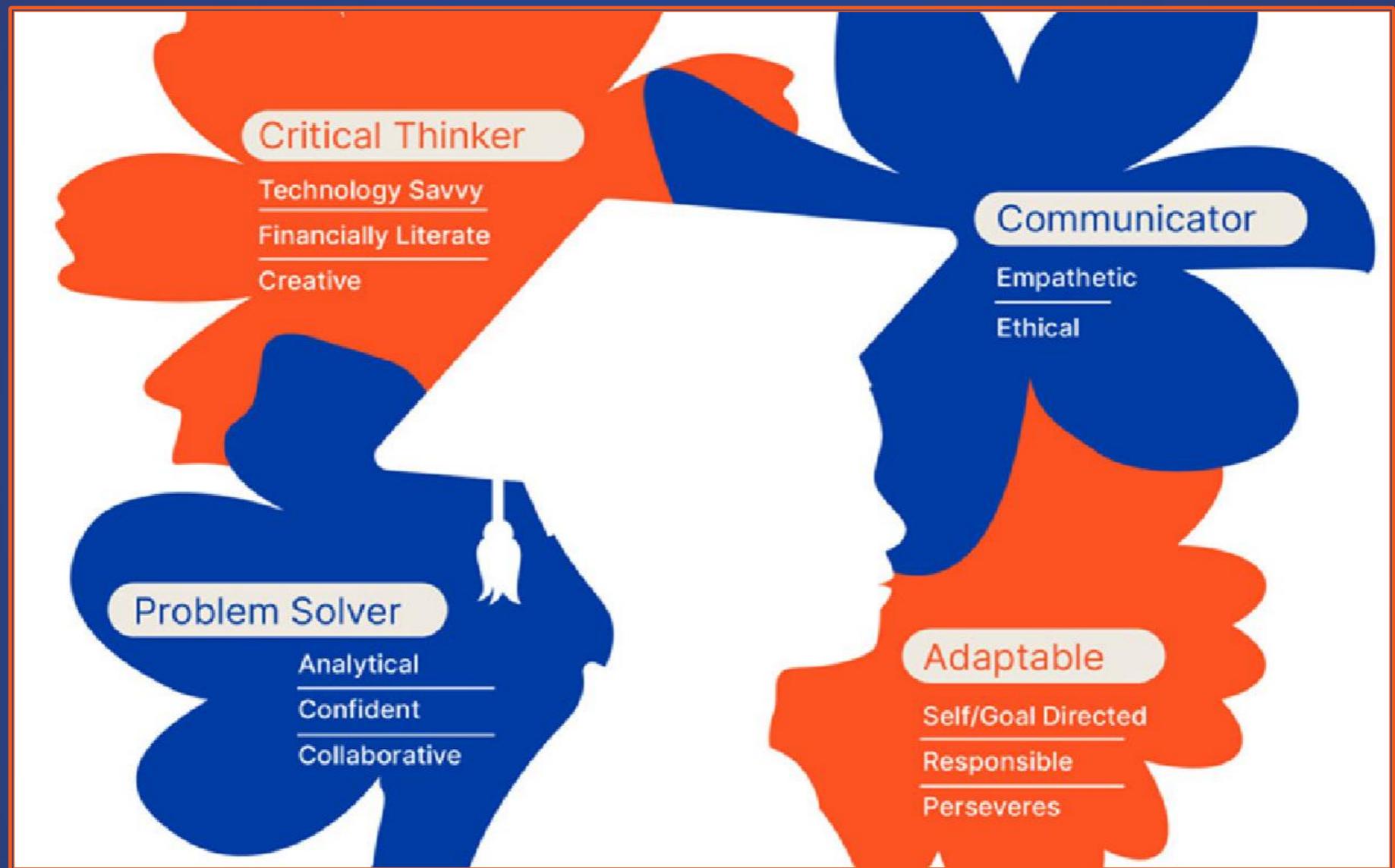
Bloomfield

BOE EXPENDITURE REPORT BY OBJECT

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13 EQUIPMENT	\$73,043.00	\$33,996.92	\$3,333.94	\$35,712.14	\$0.00	\$35,712.14	48.89%
8100 DUES & FEES	\$48,678.00	\$41,770.00	\$380.00	\$6,528.00	\$0.00	\$6,528.00	13.41%
8800 ATHLETIC PROGRAMS	\$84,004.00	\$66,581.02	\$4,645.30	\$12,777.68	\$0.00	\$12,777.68	15.21%
8900 STUDENT ACTIVITIES	\$24,095.00	\$9,427.03	\$4,864.32	\$9,803.65	\$0.00	\$9,803.65	40.68%
14 MISCELLANEOUS	\$156,777.00	\$117,778.05	\$9,889.62	\$29,109.33	\$0.00	\$29,109.33	18.56%
GRAND TOTAL	\$51,772,311.00	\$30,490,587.99	\$20,525,313.72	\$756,409.29	\$1,000.00	\$755,409.29	1.46%



Graduates In Bloom



Board of Education
Family and Community Engagement Update
Tuesday, March 12, 2024

Lisa Lamenzo,
Director of School Improvement

Anjaneer Wright,
*District Coordinator of Extended Learning and
Family and Community Engagement*



Overview

Purpose

Share the Office of Family and Community Engagement efforts to enhance family and community engagement for Bloomfield Public Schools

Process

Review the districtwide family and community engagement efforts and extended learning opportunities led by the Office of Family and Community Engagement

Payoff

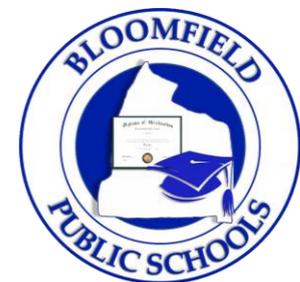
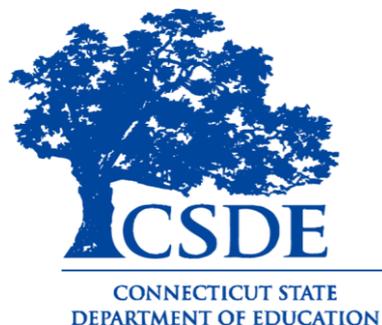
Continue to update Board of Education and stakeholders with opportunities



Family Engagement

Definition

Family Engagement is a full, equal, and equitable partnership among families, educators, and community partners to promote children's learning and development from birth through college and career



Overview

Districtwide Family and Community Engagement Efforts

- Welcome Center
- Family Workshop Series and Events
- Transition Week
- Attendance Campaign
- Extended Learning Opportunities and Enrichment



Welcome Center

Goal 1

- Serve as a location where families can learn about wraparound supports through district and community based resources

Goal 2

- Serve as a physical space for registration meetings with families

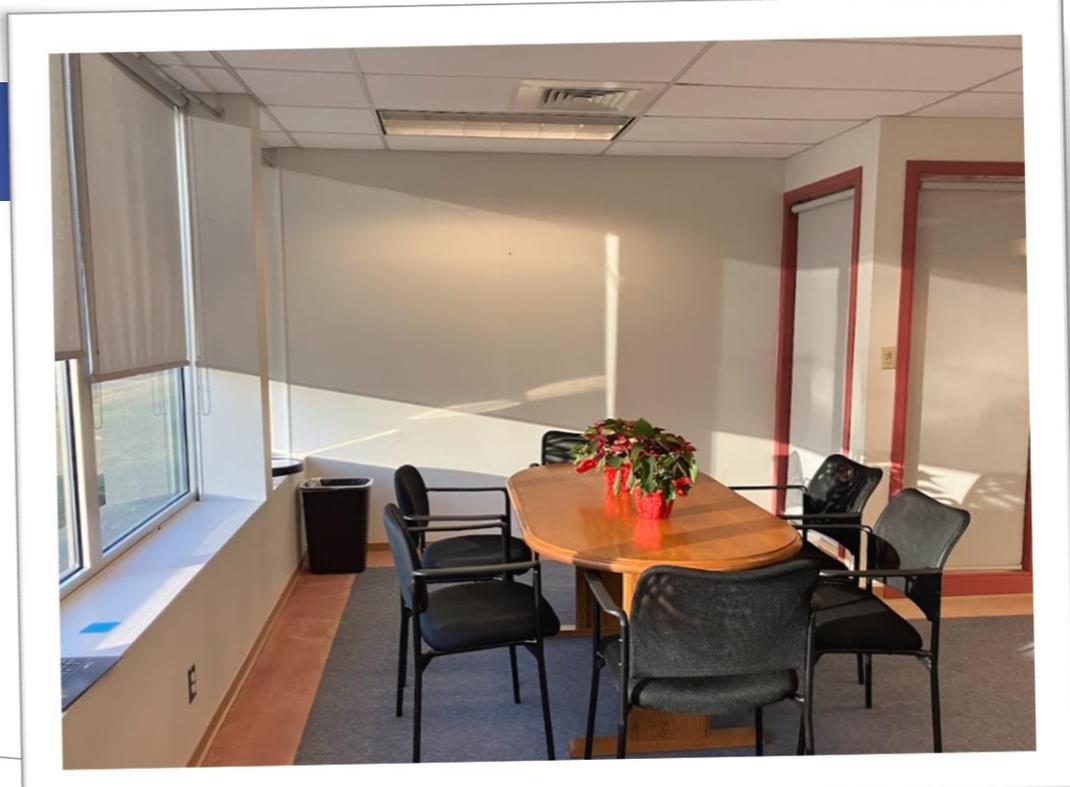
Goal 3

- Serve as a location for family and community engagement events (i.e. focus groups, small-scale trainings)



Welcome Center

BEFORE



Welcome Center

AFTER



Family Workshop Series and Events



BLOOMFIELD PUBLIC SCHOOLS

FAMILY WORKSHOP SERIES

Bloomfield Public Schools, in collaboration with community partners, present a series of financial and emotional health and wellness workshops informed by community input.



WORKSHOP OFFERINGS

- Money Matters** Nov. 9
How to create and maintain a budget that works
- The Self-care and Parenting Connection** Dec. 14
Defining self-care and what it means to you
- The ABC's of Credit & Borrowing** Jan. 11
Everything you need to know about understanding and building credit
- Intentional Self-care** Feb. 8
How to use self-care to eliminate burn-out
- Financial Resiliency** Mar. 14
How to springboard back from financial challenges
- Creating Healthy Boundaries** Apr. 18
How to create a lifestyle that honors boundaries
- Invest in Yourself** May 9
Building wealth to meet you life goals

IN-PERSON AND VIRTUAL OPTIONS AVAILABLE

TIME- 6:00-7:30 PM

LOCATION- 330 PARK AVE BLOOMFIELD, CT 06002

COST- **FREE**

COMPLIMENTARY FOOD & CHILDCARE PROVIDED

SCAN QR CODE TO REGISTER



Contact: Anjanee Wright
awright@blmfld.org



Highlights:

“Engagement with the audience”

“Loved the concept of working towards being progressive versus only being productive during the day.”

“Presenter was great! He was knowledgeable and the material presented was useful.”

Parent Wellness Retreat

BLOOMFIELD PUBLIC SCHOOLS
OFFICE OF FAMILY AND COMMUNITY ENGAGEMENT



Parent Wellness Retreat



*With Sistah Anyango
& Anjanee Wright*

Exhausted?
Overwhelmed?
Looking for little relief?

*Multi-award winning
Empowerment and Freedom Coach*

Join us for a break from the busyness of life at our first retreat. Come focus on YOU through mindfulness exercises, community conversations and connections

Retreat

Date: Saturday March 23, 2024
Time: 9:00a.m.-12:00p.m.
Place: Bloomfield Community Center
330 Park Avenue
Cost: FREE

Breakfast, Lunch and Childcare provided

SPACE IS LIMITED REGISTER [HERE](#) BY MARCH 20TH



Contact information
Anjanee L Wright
awright@blmfld.org



Come Join Us
Saturday, March 23, 2024
9:00 am - 12:00 p.m.
Bloomfield Community
Center



Transition Week 2024

May 28th - 31st

Purpose

The goal is to unify the district in the celebration of students rising to the next grade-level and provide parents and caregivers the opportunity to be informed and ask questions while providing students with an enriching experience and sparking excitement about moving to the next grade level.



Attendance Campaign

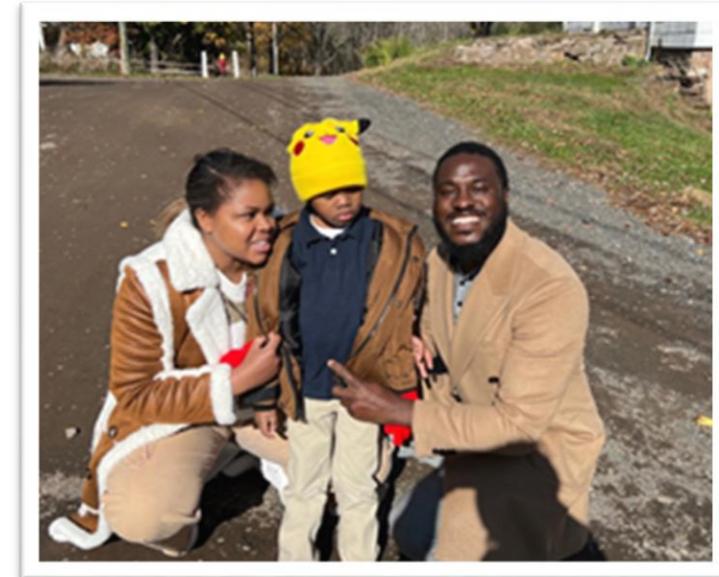
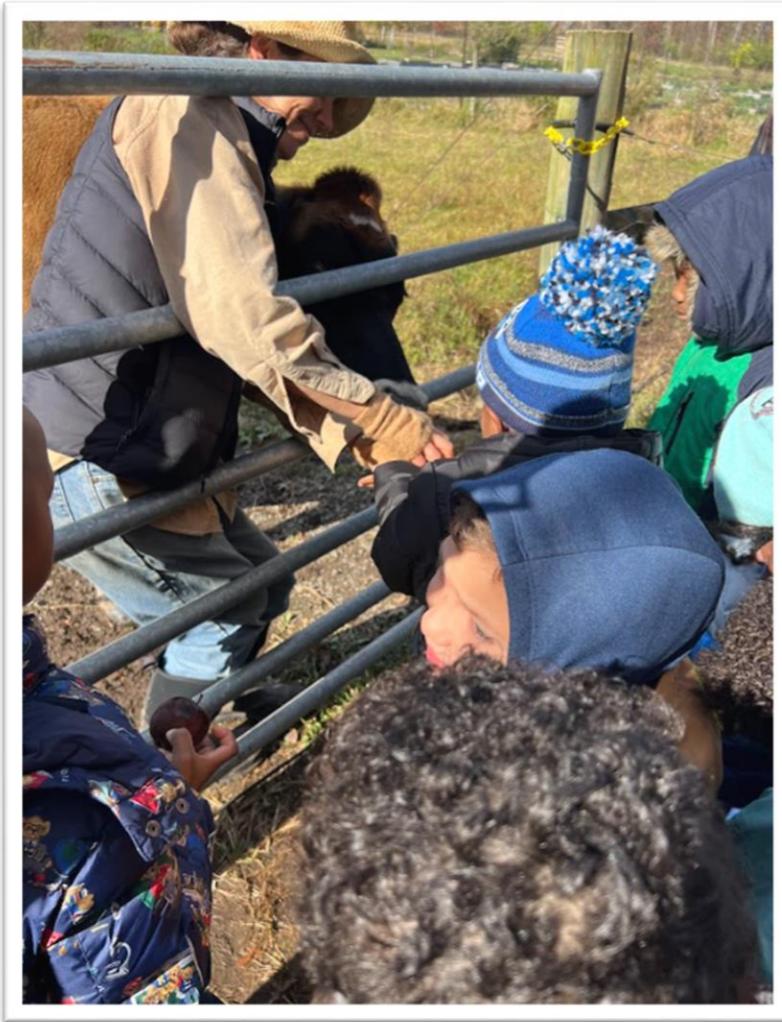


Extended Learning Opportunities

- Grant-funded After-school Programming
 - Laurel Literacy Academy
 - Metacomet School
 - Carmen Arace Middle School
- Enrichment Opportunities
- Partnerships



Extended Learning Opportunities Laurel Literacy Academy



Extended Learning Opportunities Metacomet School



Extended Learning Opportunities: Carmen Arace Middle School



BPS Extended Enrichment

the children's museum and preschool **Family S.T.E.A.M. Night at Carmen Arace**

SCIENCE • TECHNOLOGY • ENGINEERING • ART • MATH

Join The Children's Museum, Carmen Arace Intermediate and Middle Schools, and Bloomfield Public Library for a **FREE** Family S.T.E.A.M. event: **Building Together!**

• Engineering Challenges • Food • Fun
• Hands-On Activities • Live Animals

When: Thursday May 16, 2024
5:30-7:30 PM

Where: Carmen Arace Cafeteria and Gym (390 Park Ave. Bloomfield)

Registration is required as space is limited. Scan the QR code or go to: www.link.com
For more details, contact Name Email

BRINGING S.T.E.A.M. TO YOUR NEIGHBORHOOD







FAMILY ROBOTICS CLUB

Learn to code and program a robot with The Children's Museum. Work with your family to complete hands-on coding challenges.



the children's museum and preschool

Join us at CAIS Afterschool!

Student and a Caregiver
5:30-7:00 PM

April 24
May 1
May 8

Registration is required as space is limited. Scan the QR code or go to: www.link.com

Questions? Contact Name Email

BRINGING S.T.E.A.M. TO YOUR NEIGHBORHOOD







Questions?



BLOOMFIELD PUBLIC SCHOOLS | 2024-2025 CALENDAR



DAYS: 0
4 Independence Day: schools & offices closed

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
29	30	31				

DAYS: 21
01 New Year's Day: schools & offices closed
20 M.L. King Day: schools & offices closed
29 PD: early dismissal PreK-12

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DAYS: 3
26 Convocation
27 Teacher PD
28 First Day of School

**PD = Professional Development

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DAYS: 18
05 PD: early dismissal PreK-12
17 Presidents' Day: schools & offices closed
18 Teacher PD: **schools closed**

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

DAYS: 20
02 Labor Day: schools & offices closed
11 PD: early dismissal PreK-12

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DAYS: 21
12 PD: early dismissal PreK-12
26-28 Parent Conferences: early dismissal PreK-12

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

DAYS: 21
14 Indigenous Peoples' Day: schools & offices closed
15 Teacher PD: **schools closed**
30-31 Parent Conferences: early dismissal PreK-12

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DAYS: 17
14-18 Spring Recess: **schools closed**
18 Good Friday: offices closed
30 PD: early dismissal PreK-12

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DAYS: 17
01 Parent Conferences: early dismissal PreK-12
05 Election Day: **schools closed** Teacher PD
27-29 Thanksgiving Recess: schools & offices closed

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DAYS: 20
21 Teacher PD: **schools closed**
26 Memorial Day: schools & offices closed

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DAYS: 15
11 PD: early dismissal PreK-12
23-31 Holiday Recess: **schools closed**
24-25 Christmas Eve & Christmas: offices closed

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

DAYS: 7
04 PD: early dismissal PreK-12
10 Projected last day of school: early dismissal PreK-12
19 Juneteenth: offices closed

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Legend:

- Schools closed
- First or last day of school
- Early dismissal (conferences or PD)
- Professional Development (schools closed)
- Offices closed



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program

FROM: John Frassinelli for Shannon Yearwood, Bureau Chief 
Bureau of Child Nutrition Programs

DATE: February 27, 2024

SUBJECT: Operational Memorandum No. 07-24
Requirements for Submitting the Healthy Food Certification (HFC) Statement
for School Year 2024-25

The Healthy Food Certification (HFC) statute ([C.G.S. Section 10-215f](#)) requires that each local board of education or governing authority (BOE) for public schools participating in the National School Lunch Program (NSLP) each year must certify whether all food items sold to students separately from reimbursable meals will or will not meet the [Connecticut Nutrition Standards](#) (CNS). The CNS also applies to all foods offered in reimbursable snacks for the Afterschool Snack Program (ASP). **Note:** “Public schools” include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies.

This memo provides the required BOE motion language and instructions for the HFC application process for school year (SY) 2024-25. Please review carefully to ensure accurate and timely submission of the HFC Statement.

HFC Eligibility Requirements for BOEs opting to implement HFC

To be eligible for HFC during SY 2024-25 (July 1, 2024, through June 30, 2025), the BOE must conduct the HFC votes by **July 1, 2024**. All votes must use the **exact motion language** provided in attachment 1.

- All BOEs must vote on whether to participate in the healthy food option of HFC.
- If the BOE votes “yes” to the healthy food option, a vote on whether to allow food exemptions is required. The BOE may also choose to vote on whether to allow beverage exemptions.
- If the BOE votes “no” to the healthy food option, a vote on whether to allow food exemptions is not required. The BOE may choose to vote on whether to allow beverage exemptions.

Note: Beverage exemptions are defined by a separate statute (C.G.S. Section 10-221q) and are not part of the annual HFC Statement. If the BOE does not vote to allow beverage exemptions, noncompliant beverages cannot be sold to students on school premises at any time.

Refer to attachment 1 for the required motion language and a summary chart of the required votes.

HFC Application Process for SY 2024-25

All public school sponsors of the NSLP must complete the steps below to meet the HFC application deadline of **July 1, 2024**, for school year 2024-25.

1. Carefully review the requirements in this memorandum and Attachment 1 to ensure accurate and timely submission of the HFC Statement.
2. Schedule the required HFC votes at a BOE meeting **well before** July 1, 2024, to allow sufficient time for the BOE to approve the **draft** minutes before they are submitted to the CSDE. The HFC Statement must include the **final** BOE-approved minutes. If the district chooses to allow beverage exemptions, the CSDE recommends that the BOE conducts the vote on beverage exemptions at the same time as the HFC votes.
3. Conduct the BOE votes and prepare the BOE minutes. The final BOE-approved minutes must: 1) include the required language in attachment 1; and 2) indicate the results of each vote. Do not submit the final BOE-approved minutes until requested by the CSDE (refer to step 4).
4. **May 2024:** Complete the online HFC application module in the CSDE's Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). Upload the final BOE-approved minutes indicating the results of the HFC votes. **Note:** The CSDE will notify sponsors when the HFC application module and instructions are available. Do not access the CNP System prior to receiving this notification.

For more information, visit the "[Apply](#)" section of the CSDE's HFC webpage. Training on the HFC application process is available in the CSDE's video, [Completing the Application Process for Healthy Food Certification](#).

Refer to attachment 2 for a list of HFC compliance resources. Training on the HFC requirements is available in the CSDE's training program, [Complying with Healthy Food Certification](#).

For questions or additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

SKY:sff

Attachments: (2)

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's [Operational Memoranda for School Nutrition Programs](#) webpage.

Attachment 1

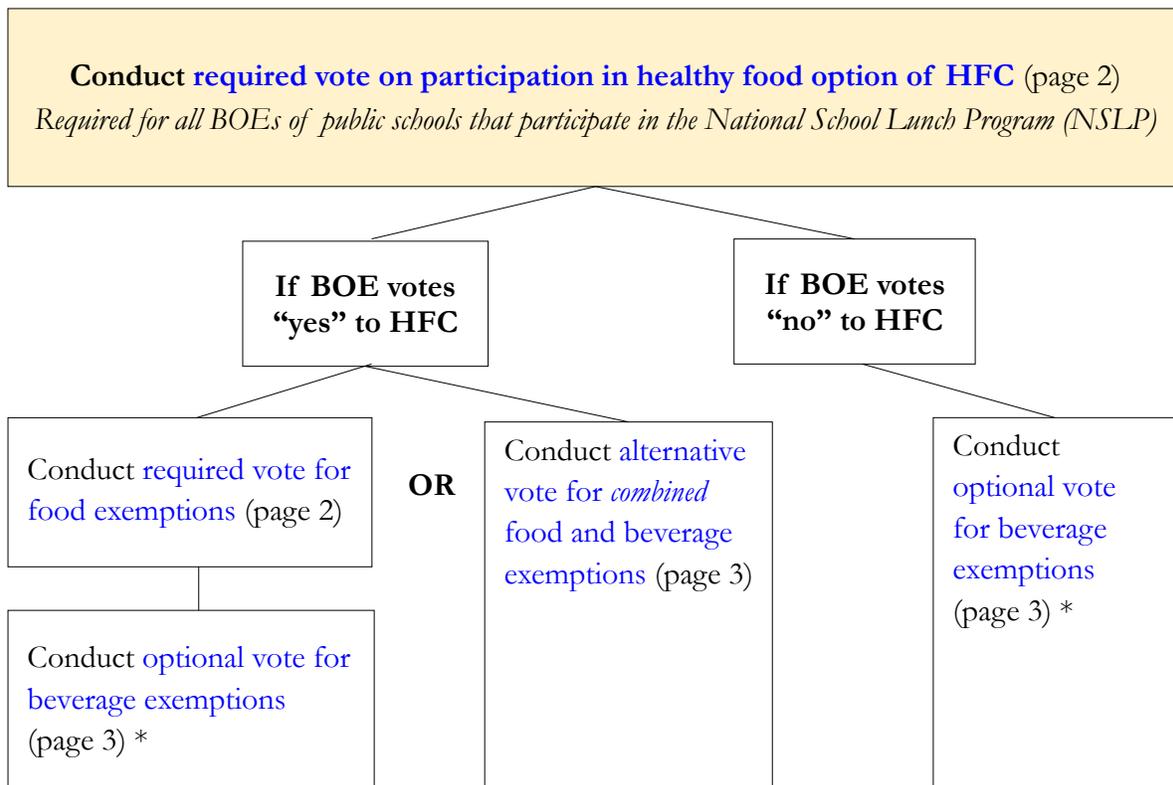
Required Motion Language for the Healthy Food Certification (HFC) Statement

School Year 2024-25

This attachment accompanies the Connecticut State Department of Education’s (CSDE) Operational Memorandum No. 07-24: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2024-25*. It provides the required motion language for the board of education or governing authority’s (BOE) votes and the final BOE-approved minutes that must be submitted to the CSDE with the annual HFC Statement. The HFC Statement and final BOE minutes are due to the CSDE on July 1, 2024.

Use the **exact motion language** on pages 2-3 to conduct the required HFC votes and the optional vote for beverage exemptions (if applicable). Figure 1 summarizes the required BOE votes.

Figure 1. Summary of BOE Votes



* Beverage exemptions are defined by a separate statute (C.G.S. Section 10-221q) and are not part of the annual HFC Statement. BOEs may choose whether to allow beverage exemptions. If the BOE does not vote to allow beverage exemptions, noncompliant beverages cannot be sold to students on school premises at any time.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes for HFC

Each BOE must complete their HFC votes using the required motion language below.

Vote 1: Required vote for participation in healthy food option of HFC

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote “yes” or “no” to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the **exact motion language** below:

Pursuant to C.G.S. Section 10-215f, the *(insert name of board of education or governing authority)* certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote 2: Required vote for food exemptions for BOEs choosing healthy food option of HFC

This vote is required for all BOEs that vote “yes” to participate in the healthy food option. The motion and BOE-approved meeting minutes must reflect a “yes” or “no” vote to allow food exemptions using the **exact motion language** below.

The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

Note: If the BOE votes “no” to participation in the healthy food option, a vote on whether to allow food exemptions is **not** required.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes on Beverages

The state beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC. BOEs may choose whether to allow beverage exemptions. Districts without a beverage exemption in place can never sell noncompliant beverages to students on school premises.

Vote 3: Optional vote for beverage exemptions for all BOEs

If the BOE chooses to allow beverage exemptions, the BOE motion must include the **exact motion language** below.

The *(insert name of board of education or governing authority)* will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

Required Language for Option to Combine Food and Beverage Exemptions

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below. This combined option replaces votes 2 and 3 above.

Required motion language for combined food and beverage exemptions: The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Attachment 2

Healthy Food Certification (HFC) Resources

This attachment accompanies the Connecticut State Department of Education's (CSDE) Operational Memorandum No. 07-24: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2024-25*. It includes CSDE resources and websites that provide guidance on meeting the federal and state requirements for foods and beverages in HFC public schools. For a comprehensive list of resources, refer to the CSDE's document, *Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools*.

- [Allowable Beverages in Connecticut Public Schools](#)
- [Beverage Requirements \(CSDE webpage\)](#)
- [Beverage Requirements for Connecticut Public Schools](#)
- [Connecticut Nutrition Standards \(CSDE webpage\)](#)
- [CSDE Training Module: Completing the Application Process for Healthy Food Certification](#)
- [CSDE Training Program: Complying with Healthy Food Certification](#)
Recorded modules on meeting the HFC requirements and related state laws
- [Ensuring District Compliance with HFC](#)
- [Evaluating Foods for Compliance with the Connecticut Nutrition Standards](#)
(“How To” section of CSDE’s Connecticut Nutrition Standards webpage)
- [Guidance on Evaluating Recipes for Compliance with the Connecticut Nutrition Standards](#)
- [Guide to Competitive Foods in HFC Public Schools](#)
- [Healthy Food Certification \(CSDE webpage\)](#)
- [How to Evaluate Foods Made from Scratch for Compliance with the CNS](#)
- [How to Evaluate Purchased Foods for Compliance with the CNS](#)
- [List of Acceptable Foods and Beverages \(CSDE webpage\)](#)
- [Overview of Connecticut Competitive Foods Regulations](#)
- [Questions and Answers on Connecticut Statutes for School Food and Beverages](#)
- [Requirements for Competitive Foods in HFC Public Schools](#)
- [Requirements for Food and Beverage Fundraisers in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Culinary Programs in HFC Public Schools](#)
- [Requirements for Foods and Beverages in School Stores in HFC Public Schools](#)
- [Requirements for Foods and Beverages in Vending Machines in HFC Public Schools](#)
- [Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools](#)
- [Summary of Connecticut Nutrition Standards](#)