



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, October 29, 2019

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
P. Davis
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - September 24, 2019 2
P. Davis
3. New Business
 - A. 2018/2019 Budget Transfers
W. Guzman
 - B. Special Education Update
W. Guzman
4. Adjournment
P. Davis



BOARD OF EDUCATION – FINANCE COMMITTEE REGULAR MEETING
Tuesday, September 24, 2019 at 6:00 p.m.
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

ATTENDANCE: P. Davis, Chair Present
M. Walters Present
T. Moore Present

ALSO PRESENT: J. Thompson W. Guzman S. McCann
B. Silver J. Robinson D. Harris
R. Ike D. Bolton T. Ellis
S. Williams P. Guzzo J. Bernabe
G. Worthy, *Intern*

1. CALL TO ORDER

P. Davis called the meeting to order at 6:00 p.m. The roll was called and a quorum was present.

2. CONSENT AGENDA

2. A. Approval of Minutes – Finance Committee – May 28, 2019

A motion was made by M. Walters and seconded by T. Moore for the Finance Committee to approve the meeting minutes from May 28, 2019, as presented.

The motion was passed unanimously.

3. OLD BUSINESS

3. A. Budget Update

Mr. William Guzman, Chief Operations Officer presented a budget update. A little over 30% of the budget has yet to be encumbered or expended. Mr. Guzman noted that the tuition bills have not yet been encumbered.

The health insurance and other post-employment benefits (OPEB) lines have yet to be encumbered. The pension and OPEB lines are typically expended one time per year in December or January.

D. Bolton inquired if at this time there are any concerns regarding the budget. Mr. Guzman noted that outside tuition is a volatile account and very difficult to predict due to students moving in and out of the district. They will continue to monitor these tuition accounts closely.

P. Davis inquired about the new residency officer and the verification of residency of new students, especially as the district sees an increase in enrollment at the middle school. Mr. Guzman noted that Arthur Jasper, the replacement for Ms. Fisher has started. The district has protocols and procedures they follow to verify residency including home visits.



Mr. Guzman also noted that Public Law now requires the administration to provide the Board a published, quarterly estimated expenditures and revenue report. This report will be provided to the Town and posted on the website. The first report is due in October.

4. NEW BUSINESS

4. A. Family Resource Center (FRC) Grant

Ms. Stacey McCann, Chief Academic Officer shared information regarding the Family Resource Grant. The Family Resource Center (FRC) is housed at Laurel Elementary school.

Ms. McCann introduced Gail Nolan, Director of the Family Resource Center.

Bloomfield Public Schools has been the recipient of this grant for over two decades. The district receives approximately \$100,000 from the state to support the program. The FRC supports and resources include home visits for parents with children aged birth to three, developmental and social screenings, work with home daycare providers, facilitating parenting groups and assistant schools with programs such as the diaper bank and Kindergarten transition.

Ms. Nolan shared the FRC program focuses on engaging the families of young children and developing relationships.

The state now requires official endorsement of the grant application by the Board of Education.

A motion was made by M. Walters and seconded by T. Moore for the Finance Committee to recommend to the Board of Education for approval, the submission of the Family Resource Center grant application.

The motion was passed unanimously.

5. ADJOURNMENT

At 6:18 p.m., a motion was made by P. Davis and seconded by M. Walters to adjourn.

The motion passed unanimously.

P. Davis, Committee Chair