



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, April 23, 2019

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order  
P. Davis
2. Consent Agenda
  - A. Approval of Minutes - Finance Committee - March 26, 2019 2  
P. Davis
  - B. Approval of Minutes - Finance Committee Special Meeting - December 11, 2018 4
3. New Business
  - A. Review and Recommend Approval of the 2019-2020 Healthy Food Certification Statement  
W. Guzman
4. Adjournment  
P. Davis



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING  
Tuesday, March 26, 2019 at 7:00 PM  
Bloomfield Board of Education  
1133 Blue Hills Avenue  
Board Room

**ATTENDANCE:** P. Davis, Chair Present  
M. Walters Present  
T. Moore Present

**ALSO PRESENT:** J. Thompson W. Guzman S. McCann  
B. Silver S. Simpson E. Pierce  
D. Harris D. Bolton C. Edwards, Intern

**1. CALL TO ORDER**

P. Davis called the meeting to order at 6:50 p.m. The roll was called and a quorum was present.

**2. CONSENT AGENDA**

**2. A. Approval of Minutes –Finance Committee Meeting – January 22, 2019**

A motion was made by M. Walters and seconded by T. Moore for the Finance Committee to approve the minutes from January 22, 2019 regular committee meeting, as presented.

The motion was passed unanimously.

**3. NEW BUSINESS**

**3. A. Access Transportation Contract - Proposal**

Mr. William Guzman, Chief Operations Officer presented a revised contract proposal from Access Transportation who agreed to a 0% increase for 2019-2020 budget year while extending the contract through 2022/2023. The proposed contract includes a yearly 2.5% increase each year after 2019/2020 through 2022/2023.

Access Transportation provides Special Education transportation services for the district and Mr. Guzman noted they have been very accommodating and have positive feedback regarding their services by the district.

A motion was made by M. Walters and seconded by T. Moore that the Finance Committee recommend to the Board of Education Board approval of the transportation contract for special education services to Access Transportation Solutions, LLC from 2019/2020 through 2022/2023, as presented.

The motion was passed unanimously.

**3. B. Proposed 2019/2020 Meal Prices**

Mr. William Guzman, Chief Operations Officer presented a proposal to adjust meal prices for 2019/2022 school year.



The last time meal prices were increased were in 2015/2016, six years ago. The proposed breakfast and lunch prices will increase \$0.25.

The USDA requires districts to look at paid meal prices each year to ensure that sufficient funds are provided to the school lunch program. In spring of 2018, it was determined through the use of paid lunch equity tool that the district was not charging the appropriate price for student meals. The district did not feel there would be sufficient notice to the community and therefore requested a one-year waiver for the 2018-2019 academic year which was granted. These proposed meal price increases will go into effect for the 2019-2020.

A motion was made by M. Walters and seconded by T. Moore that the Finance Committee recommend to the Board of Education approval of the 2019/2010 Meal Prices, as presented.

The motion was passed unanimously.

#### **4. ADJOURNMENT**

At 7:09 p.m., a motion was made by P. Davis and seconded by T. Moore to adjourn.

The motion passed unanimously.

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P. Davis, Committee Chair



**BLOOMFIELD PUBLIC SCHOOLS – SPECIAL FINANCE COMMITTEE MEETING**

Tuesday, December 11, 2018 at 6:15 PM

Bloomfield Board of Education

1133 Blue Hills Avenue

Board Room

**ATTENDANCE:** P. Davis, Chair Present  
M. Walters Present  
T. Moore Present

**ALSO PRESENT:** J. Thompson W. Guzman J. Robinson  
B. Silver F. Burr A.M. Cullinan  
D. Harris R. Ike D. Bolton

**1. CALL TO ORDER**

P. Davis called the meeting to order at 6:16 p.m. The roll was called and a quorum was present.

**2. NEW BUSINESS**

**2. A. STEM RFP**

Mr. William Guzman, Chief Operations Officer provided an overview of how the STEM RFP originated. The RFP process started in May and went out to bid on July 20, 2018. The district was assisted through the development of the STEM RFP by Nicholas Balisciano. Mr. Balisciano was recommended by the State Department of Education.

Bloomfield Public Schools received five applicants. The RFP review committee was co-chaired by Anne Marie Cullinan, Curriculum Specialist and John Robinson, Director of Technology.

Anne Marie Cullinan shared information about the committee and review process. The committee was comprised of educators from STEM related fields, district administrators and Mr. Balisciano. The committee reviewed and scored each proposal with a rubric. The committee met a total of three times. The top two applicants were interviewed and references were contacted.

The STEM RFP committee is proposing EASTCONN as the recommended applicant to the Finance Committee.

The Finance Committee and attending board members opened the discussion regarding the STEM applicant.

It was inquired if EASTCONN would run the program in Bloomfield. Ms. Cullinan clarified that EASTCONN proposed to write curriculum specific to Bloomfield, and provided professional development (train the trainer model). The suggested programming



would provide a more comprehensive STEM opportunities such as Forensics, to Bloomfield's existing extended day. The programs would interface with the existing programming in place.

T. Moore inquired about the sustainability and cost of the program proposed through the RFP. The district has already budgeted some funds for this programming. The Town of Bloomfield has also promised funding for the program. Sustainability will be sought through community partners.

D. Bolton inquired how the success of the program would be measured. Ms. Cullinan stated there is an evaluation component (surveys), and they will continue to measure academic success.

It was noted that supplemental STEM program came by request of the Town of Bloomfield. Due to the cost of the proposed STEM program, the district went out to bid. Mr. Guzman further noted that RFP process was transparent and the district kept the Town apprised of the timeline.

It was noted by a Board member that program seems to be duplicated what is already in place. The Finance Committee members requested additional information regarding programming at the next sub-committee meeting.

A motion was made by M. Walters and seconded by T. Moore for the Finance Committee to recommend to the full Board of Education, approval of the STEM program contract to EASTCONN in the amount of \$48,960, as presented.

The motion on the table was amended.

A motion was made by M. Walters and seconded by T. Moore for the Finance Committee to postpone a recommendation to the full Board of Education regarding the STEM RFP to the January 22, 2019 meeting.

The motion was passed unanimously.

### **3. ADJOURNMENT**

At 6:53 p.m., a motion was made by P. Davis and seconded by M. Walters to adjourn.

The motion passed unanimously.

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P. Davis, Committee Chair