



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, January 22, 2019

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
P. Davis
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - October 23, 2018 2
P. Davis
3. Old Business
 - A. STEM RFP - EASTCONN Proposal
Dr. Williams
4. New Business
 - A. Memorandum of Agreement - BHS Synthetic Sports Field
W. Guzman
5. Adjournment
P. Davis



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING
Tuesday, October 23, 2018 at 6:00 PM
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

ATTENDANCE: P. Davis, Chair Present
M. Walters Present
T. Moore Absent

ALSO PRESENT: J. Thompson W. Guzman S. McCann
B. Silver S. Simpson F. Burr
E. Pierce D. Harris R. Ike
D. Bolton

1. CALL TO ORDER

P. Davis called the meeting to order at 6:02 p.m. The roll was called and a quorum was present.

2. CONSENT AGENDA

2. A. Approval of Minutes –Finance Committee Meeting – September 26, 2018

A motion was made by M. Walters and seconded by P. Davis for the Finance Committee to approve the minutes from September 26, 2018 special meeting, as presented.

The motion was passed unanimously.

3. NEW BUSINESS

3. A. Budget Transfers – 2017/2018 Fiscal Year

Mr. William Guzman, Chief Operations Officer shared a summary of budget transfers for fiscal year 2017-2018. Policy 3160 indicates that Board approval is required for all salary transfers and other transfers in excess of \$25,000.

The transfers being reviewed by the Finance Committee are to reconcile deficits and balance the accounts from the 2017-2018 budget. The transfers are needed in order to close out the fiscal year.

Mr. Guzman also noted the Blum Shapiro auditors completed the annual audit and the preliminary results will be forthcoming.

A board member inquired if this is normal practice to present budget transfers to close out the previous fiscal year. Mr. Guzman noted that is it typical, the budget transfers to close out the fiscal year 2016/2017 year were presented to the Board in October 17, 2017 and the transfers to close out the 2015/2016 fiscal year were presented to the Board on November 15, 2016.



A motion was made by M. Walters and seconded by P. Davis for the Finance Committee to recommend to the Board of Education for approval the budget transfers as presented, for fiscal year 2017-2018.

The motion was passed unanimously.

3. B. Shared Services Feasibility Study – Status Report

Mr. William Guzman, Chief Operations Officer presented an update on the feasibility study with the Town of Bloomfield. The purpose of the study is to see if the Town can save money by combining departments or offices.

The committee is currently reviewing the quotes from three companies who submitted proposals to perform the analysis. The analysis will look at how and if any of the offices from the Town and Board can be merged, any constraints and the proposed cost or cost savings. The Town of Bloomfield is covering the cost of the analysis.

The committee, comprised of both Town and Board representatives, will be reviewing the proposals from three companies ranging in cost from \$30,000-\$45,000. The next meeting will be held on November 13, 2018 to conduct interviews with the applicants.

4. ADJOURNMENT

At 6:19 p.m., a motion was made by M. Walters and seconded by P. Davis to adjourn.

The motion passed unanimously.

P. Davis, Committee Chair