



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE SPECIAL MEETING

Finance Committee Special Meeting AT Wednesday, September 26, 2018

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order  
P. Davis
2. Consent Agenda
  - A. Approval of Minutes - Finance Committee Meeting - May 22, 2018 2  
P. Davis
3. Old Business
  - A. Board of Education Solar Farm - Status Update  
W. Guzman
4. New Business
  - A. Approval of Agreement for Child Nutrition Programs  
W. Guzman
5. Adjournment



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING  
Tuesday, May 22, 2018 at 6:00 PM  
Bloomfield Board of Education  
1133 Blue Hills Avenue  
Board Room

**ATTENDANCE:** P. Davis, Chair Present  
M. Walters Present *arrived at 6:13 p.m.*  
T. Moore Present

**ALSO PRESENT:** J. Thompson W. Guzman S. McCann  
B. Silver S. Simpson E. Pierce  
W. Caper

### 1. CALL TO ORDER

P. Davis called the meeting to order at 6:07 p.m. The roll was called and a quorum was present.

### 2. CONSENT AGENDA

#### 2. A. Approval of Minutes –Finance Committee – April 24, 2018

A motion was made by T. Moore and seconded by P. Davis for the Finance Committee to approve the meeting minutes from April 24, 2018, as presented.

The motion was passed unanimously.

### 3. OLD BUSINESS

#### 3. A. Status of Solar Field Project

Mr. William Guzman, Chief Operations Officer presented an update of the Solar Field Project to the members of the Finance Committee. The Town Council passed a resolution on May 11, 2018 approving the land lease option and lease agreement. The approval from Town Council is the final step in the process for the Solar Field.

Mr. Guzman noted the presentation given to the Town Council by the Director of Business from C-TEC Solar and Mr. Wayne Casper, Director of Facilities provided detailed information and was appreciated by the members. He also noted that the administration previously presented to the Bloomfield Conservation, Energy, & Environment Committee.

A Board Committee member inquired why this process has taken so long. Mr. Guzman noted it was due to negotiations over the lease agreement.

#### 3. B. Status of 2018-2019 District Budget

Mr. William Guzman, Chief Operations Office shared with the Board of Education an updated on the 2018-2019 District Budget. On May 8, 2018, the Town Council approved a reduction of \$823,000 to the Board of Education 2018-2019 proposed budget.



The Board of Education will need to make adjustments to reflect the reduction and the Town Council recommended the medical insurance account. The district is self-insured and the amount in the insurance budget line has sufficient reserves to absorb this recommended reduction.

T. Moore inquired if this will need to be a recurring practice. Mr. Guzman noted that if medical claims continue to decrease this adjustment may be reversed.

A motion was made by T. Moore and seconded by M. Walters for the Finance Committee to recommend to the Board of Education a reduction by \$823,318 to the 2018-2019 Board of Education Budget within the Major Account #3 Employee Benefits and to adopt the 2018-2019 school district budget in the amount of \$42,162,165.

The motion was passed unanimously.

#### **4. NEW BUSINESS**

##### **4. A. Telephone System Upgrade – Bid Award**

Mr. William Guzman shared with the Board of Education Finance Committee the bid information for upgrading the telephone systems across the district. The funds for this project will be through the Alliance Districts' School Buildings Grant Program. This grant will cover the costs for the district schools excluding Global Experience Magnet School, Wintonbury Early Childhood Magnet School and Central Office.

Mr. Casper, Director of Facilities noted that six companies submitted bids for the voiceover IP systems.

Mr. Guzman added the operating budget will cover the cost of the three locations not reimbursed by the grant, totaling \$21,795.

Mr. Casper wrote the bid specifications and completed a walkthrough with all the vendors. There were seven companies present, but only six bids were received.

He also noted that there are varying degrees of aged phone systems throughout the district. This new system will provide 4-digit dialing between buildings, with an ease of use and a reduction of excess copper lines.

A motion was made by T. Moore and seconded by M. Walters for the Finance Committee to recommend to the Board of Education approval of the Telephone System Upgrade bid award to CT Communications in the amount of \$99,975.00.

The motion was passed unanimously.

##### **4. B. Board of Education Roof Project – Educational Specifications**

Mr. William Guzman shared the educational specifications for the partial roof project. This roof project will be for the Business Office and Facilities sections of the building.



They have hired an architectural firm and the grant reimbursement will be approximately 50% of the total cost.

The first step in this multi-step process is to have the Educational Specifications approved by the Board of Education.

A motion was made by T. Moore and seconded by M. Walters for the Finance Committee to recommend to the Board of Education approval of the Educational Specifications as presented for the Bloomfield Board of Education partial roof project.

The motion was passed unanimously.

## **5. ADJOURNMENT**

At 6:35 p.m., a motion was made by P. Davis and seconded by M. Walters to adjourn.

The motion passed unanimously.

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P. Davis, Committee Chair