



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, May 22, 2018

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
P. Davis
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - April 24, 2018 2
P. Davis
3. Old Business
 - A. Status of Solar Field Project
W. Guzman and W. Casper
 - B. Status of 2018-2019 District Budget
W. Guzman
4. New Business
 - A. Telephone System Upgrade - Bid Award
W. Guzman and W. Casper
 - B. Board of Education Roof Project - Educational Specifications
W. Guzman and W. Casper
5. Adjournment
P. Davis



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING

Tuesday, April 24, 2018 at 6:00 p.m.

Bloomfield Board of Education

1133 Blue Hills Avenue

Board Room

ATTENDANCE: P. Davis, Chair Absent
M. Walters Absent
T. Moore Present
D. Harris *ex-officio* Present

ALSO PRESENT: J. Thompson W. Guzman S. McCann
A.M. Cullinan W. Joslyn B. Silver
R. Ike D. Bolton

1. CALL TO ORDER

D. Harris called the meeting to order at 6:11 p.m. The roll was called and a quorum was present. Mr. Harris served as the ex-officio.

2. CONSENT AGENDA

2. A. Approval of Minutes –Finance Committee – March 27, 2018

A motion was made by T. Moore and seconded by D. Harris for the Finance Committee to approve the meeting minutes from March 27, 2018, as presented.

T. Moore Abstain
D. Harris ex-officio Aye

The motion was passed 1-0-1.

3. NEW BUSINESS

3. A. Review and Recommend Approval of the 2018-2019 Healthy Food Certification Statement

Mr. William Guzman, Chief Operations Officer presented the 2018-2019 Healthy Food Certification statement to the Finance Committee. This is part of the district's ongoing participation in the program.

Compliance in the program requires that we monitor the sale of foods at events during afterschool hours. Mr. Harris requested and received clarification regarding the term off school hours.

As part of the yearly certification process, the Board of Education is required to vote before June 30, 2018. Approval by the Board of Education would be a statement to the State Department of Education of the district's participation in the program.



A motion was made by T. Moore and seconded by D. Harris for the Finance Committee to recommend to the Board of Education for approval, the Healthy Food Option Certification pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

The motion was passed unanimously.

A motion was made by T. Moore and seconded by D. Harris for the Finance Committee to recommend to the Bloomfield Board of Education for approval, the Food Exemptions Statement. The Bloomfield Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

The motion was passed unanimously.

A motion was made by T. Moore and seconded by D. Harris for the Finance Committee to recommend to the Bloomfield Board of Education for approval, the Beverage Exemptions Statement. The Bloomfield Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

The motion was passed unanimously.



3. B. Status of Capital Improvement Plan - 2018-2019 Town Budget

Mr. William Guzman, Chief Operations Office shared with the Board of Education the inclusion of the school district in the town's Capital Improvement funds in the 2018-2019 Budget in the amount of \$100,000.

The use of these funds will be for the purchase of the Finance management program, Munis. This is a joint purchase with the town and will cost the school district \$65,000 from the Capital Improvement funds.

The remaining \$35,000 from the Capital Improvement funds will be used to address the removal of asbestos from the Board of Education building. In addition, Mr. Guzman noted that the asbestos removal will be eligible for a School Construction Grant with a reimbursement of up to approximately 50% of the cost. The roof repairs are also eligible for funding from the School Construction Grant.

Mr. Harris inquired about the 1% Non-Recurring funds set aside by the school district and how these funds can be accessed. Mr. Guzman noted he will get clarification from legal counsel regarding these funds.

4. ADJOURNMENT

At 6:37 p.m., a motion was made by T. Moore and seconded by D. Harris to adjourn.

The motion passed unanimously.

P. Davis, Committee Chair