



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, October 24, 2017

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order  
D. Banks
2. Consent Agenda
  - A. Approval of Minutes - Finance Committee Meeting - September 26, 2017 2  
D. Banks
3. Old Business
  - A. Status of the Board of Education Solar Field Project  
W. Guzman and W. Casper
4. New Business
  - A. Director of Accounting position  
W. Guzman
5. Adjournment



**BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING**

Tuesday, September 26, 2017 at 6:00 p.m.

Bloomfield Board of Education

1133 Blue Hills Avenue

Board Room

**ATTENDANCE:** M. Williams, Chair Absent  
Q. Johnson Absent  
D. Banks Present  
D. Harris *ex-officio* Present

**ALSO PRESENT:** J. Thompson W. Guzman S. Braun  
S. McCann B. Silver A.M. Cullinan  
W. Joslyn W. Casper E. Pierce  
M. Walters H. Frydman R. Ike

**1. CALL TO ORDER**

D. Banks called the meeting to order at 6:05 p.m. The roll was called and a quorum was present. Mr. Harris served as the ex-officio.

**2. CONSENT AGENDA**

**2. A. Approval of Minutes –Finance Committee – May 23, 2017**

A motion was made by D. Harris and seconded by D. Banks for the Finance Committee to approve the meeting minutes from May 23, 2017 as presented.

The motion was passed unanimously.

**3. OLD BUSINESS**

**3. A. Status of the Board of Education Solar Field Project**

Mr. William Guzman, Chief Operations Officer presented an update on the Board of Education Solar Field project. There have been some recent challenges that have prevented the project from moving forward. The original resolution from the Board of Education approved the funding source to Green bank. Last year, the Board of Education revised the resolution granting a change of the funding to the Department of Energy and Environmental Protection.

The company who was awarded the bid for the Solar Field project, C-TECSOLAR wanted to change the terms of the lease agreement to make it financially viable for them by adding a five year option to the twenty-year lease. In addition, the company would like to secure a commitment prior to October 2017. Mr. Guzman explained this would require a revised resolution not only from the Board of Education, but also from the Town Council.

Mr. Guzman noted that if we are unable to make this project work, the district has the option to rebid the project.



With respect to the solar roof project at Carmen Arce, Mr. Casper, Director of Facilities shared an energy savings overview which is on display at the school. The dashboard shows the energy production from the solar panels and the environmental benefits.

#### **4. NEW BUSINESS**

##### **4. A. Budget Transfers – 2016/2017 Fiscal Year**

Mr. William Guzman, Chief Operations Officer shared a summary of budget transfers for fiscal year 2016-2017. The transfers being reviewed by the Finance Committee are to reconcile deficits and balance the accounts from the 2016-2017 budget. The transfers are needed in order to complete the end-of-year report.

Policy 3160 indicates that Board approval is required for all salary transfers and other transfers in excess of \$25,000.

Mr. Guzman also noted the Blum Shapiro auditors completed the annual audit and in the preliminary results, there are not major findings.

A motion was made by D. Harris and seconded by D. Banks for the Finance Committee to recommend to the Board of Education for approval, the final budget transfers for fiscal year 2016-2017, as presented.

The motion was passed unanimously.

#### **5. ADJOURNMENT**

At 6:22 p.m., a motion was made by D. Banks and seconded by D. Harris to adjourn.

The motion passed unanimously.

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M. Williams, Chair