



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, April 25, 2017

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
M. Williams
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - March 28, 2017 2
M. Williams
3. New Business
 - A. Alliance Districts' School Building Grant
W. Guzman and W. Casper
 - B. 2016-2017 Budget Transfers
W. Guzman and S. Braun
 - C. Education Innovation and Research Program Grant Proposal
W. Guzman
4. Adjournment



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING
Tuesday, March 28, 2017 at 6:30 PM
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

ATTENDANCE: M. Williams, Chair Present
Q. Johnson Present
D. Banks Absent

ALSO PRESENT: J. Thompson W. Guzman B. Silver
W. Casper E. Pierce D. Harris
R. Ike M. Walters N. Campagna (*intern*)

1. CALL TO ORDER

M. Williams called the meeting to order at 6:30 p.m. The roll was called and a quorum was present.

2. CONSENT AGENDA

2. A. Approval of Minutes –Finance Committee – January 24, 2017

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to approve the meeting minutes from January 24, 2017, as presented.

The motion was passed unanimously.

3. NEW BUSINESS

3. A. Alliance Construction Grant

Mr. William Guzman, Chief Operations Officer shared the application information for the General Improvements to Alliance Districts’ School Buildings Grant Program. The application deadlines are March 31, 2017 and May 30, 2017.

Last year, the Board of Education received a grant for just over \$1 million dollars from the Department of Administrative Services for repairs and replacement expenditures.

The second application will be submitted for the May 30, 2017 date. A summary listing the projects and school locations will be provided at an upcoming meeting. The district is eligible for \$580,000. Projects included in the submission of the application would not otherwise qualify as school construction grant projects under chapter 173 of the Connecticut State Statutes.

Mr. Guzman shared some possible projects such as driveway repairs at Carmen Arace, replacement of exhaust fans and a replaced walk-in cooler for the Culinary Arts program.



3. B. Bid Awards

Mr. Guzman presented a series of bids to the Finance Committee for recommendation to the full board. These bids are a part of the 2015-2016 General Improvements to Alliance Districts' School Buildings Grant Application. Last year, the district was awarded just over a million dollars. These projects are a part of those funds. Mr. Guzman introduced Mr. Wayne Casper, Director of Facilities to report on the individual projects and bids.

1. Retaining Wall

The retaining wall at Bloomfield High School, located between the "Visitors" bleachers and the Vocational-Agricultural center, which supports the Football/Track field is deteriorating. The options would be to tear down the existing wall and replace or to build a secondary wall in front of the existing wall and back fill. The structural engineer suggested option two as the best option to reinforce the wall. The lowest bidder withdrew their bid; therefore the second lowest is Millenium Builders.

M. Williams noted that the recommended bid was significantly lower than next bidder. Mr. Casper stated that this vendor has done work prior for the district and the contractor has reviewed all specifications. They also completed reference checks for the sub-contractor.

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to recommend to the Board of Education approval of the bid award for the High School Retaining Wall project to Millenium Builders in the amount of \$162,700.

The motion passed unanimously.

2. Air Handler Units

The air handler units will service the gymnasiums at the Bloomfield High School and Carmen Arace. There are six bids for this project. The air handler units were not replaced during the renovations since the equipment was up-to-date. These would not be covered under the school construction grant projects but are subject to replacement under the Alliance Construction Grant Application.

Mr. Guzman asked for the motion to be subject of a full scope review. The bids were received today and the full scope review will be completed before the April 4th Board of Education regular meeting.

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to recommend to the Board of Education approval of the bid award for the Carmen Arace Air Handler Units project to Action Air in the amount of \$103,200 and the bid award for the Bloomfield High School Air Handler Units project to Action Air in the amount of \$115,000, pending full scope review.

The motion passed unanimously.



3. Surveillance Cameras

The surveillance camera project includes additional cameras for Metacomet Elementary School, Laurel Elementary School and Bloomfield High School. The high school is requesting 28 cameras to cover areas on the interior and exterior of the building where they currently have “blind spots”.

D. Harris inquired why Carmen Arace did not request additional cameras. Mr. Casper noted they currently have 65 cameras and installation of these was a part of the Carmen Arace renovations.

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to recommend to the Board of Education approval of the bid award for the District Surveillance Camera project to Threeway Communications in the combined total of \$49,317.57.

The motion passed unanimously.

Mr. Williams inquired if any of the vendors were local contractors. Mr. Casper noted that none of the contractors were local with the exception of one out of Hartford who withdrew their bid submission.

Mr. Harris further inquired if any were minority owned companies. Mr. Casper stated that minority participation is triggered by a specific dollar amount and these projects were below the threshold. None of the companies indicated that they were minority owned.

3. C. Review and Approval of the 2017-2018 Healthy Food Certification

Mr. William Guzman, Chief Operations Officer presented the 2017-2018 Healthy Food Certification information to the Finance Committee. This is the district’s ongoing participating in this program and accounts for about \$25,000 in income annually for the district.

Compliance in the program requires that we monitor the sales of foods at events. The Food Services department monitors all our regulations.

As part of the yearly certification process, the Board of Education is required to vote before June 30, 2017 on the implementation of the healthy food option and whether to allow food and beverage exemptions.

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to recommend to the Board of Education approval of the Healthy Food Option Certification.

The motion passed unanimously.



4. ADJOURNMENT

At 6:50 p.m., a motion was made by M. Williams and seconded by Q. Johnson to adjourn.

The motion passed unanimously.

M. Williams, Chair