



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, October 25, 2016

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
2. Consent Agenda
 - A. Approval of Minutes - Finance Committee Meeting - September 27, 2016
M. Williams 2
3. New Business
 - A. Final Budget Transfers for Fiscal Year 2015-2016
W. Guzman
4. Adjournment



BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING
Tuesday, September 27, 2016 at 6:00 p.m.
Bloomfield Board of Education
1133 Blue Hills Avenue
Board Room

ATTENDANCE: M. Williams, Chair Present
Q. Johnson Present *arrived at 6:04 p.m.*
D. Harris *ex-officio*

ALSO PRESENT: J. Thompson W. Guzman S. McCann
B. Silver A.M. Cullinan E. Pierce
W. Joslyn W. Casper J. Robinson
M. Walters H. Frydman R. Ike
N. Campagna (*intern*)

1. CALL TO ORDER

M. Williams called the meeting to order at 6:02 p.m. The roll was called and a quorum was not present. Mr. Harris served as the *ex-officio*. Mr. Johnson arrived at 6:04 p.m. and the Chair determined a quorum was present.

2. CONSENT AGENDA

Mr. Williams tabled the consent agenda until the arrival of Mr. Johnson.

2. A. Approval of Minutes –Finance Committee – May 24, 2016

A motion was made by Q. Johnson and seconded by M. Williams for the Finance Committee to approve the meeting minutes from May 24, 2016, as presented.

M. Williams Aye
Q. Johnson Aye

The motion passed unanimously.

3. OLD BUSINESS

3. A. General Improvement to Alliance Districts' School Building Grant

The General Improvements grant provides funds to help maintain or repair school buildings in the Alliance Districts. The intent of the program is to fund projects that would not otherwise qualify under the school construction grant.

The first submission in October of 2015 was denied because the Board of Education facility was an ineligible location. This second submission was approved in the spring of 2016 for just over one million dollars in projects. A document detailing the projects and locations was shared with the committee. Proposals for these various projects have been bid and awarded or are in the process of being bid.

Mr. Guzman and Mr. Casper were commended for securing this competitive grant.



H. Frydman inquired if any funds were available for replacing the missing culinary equipment. Mr. Guzman noted this was for repairs and maintenance of the facilities but he will look into the inquiry regarding the culinary equipment.

3. B. Bid Award Recommendation for Solar Panel Projects

1. Carmen Arace Roof – Solar Panel Project

Mr. William Guzman, Chief Operations Officer and Mr. Wayne Casper, Director of Facilities presented the analysis of the RFPs (Requests for Proposals) for the Solar Panel Projects at Carmen Arace and the Board of Education field.

For the roof project at Carmen Arace Intermediate School, the lease spans twenty years.

Six companies bid for the Carmen Arace Roof project and a panel discussion was held to ask detailed questions to each company.

A table with comparative information for each vendor was shared with the committee. The annual savings projected was shown in the right-hand column.

M. Williams commented that he would like a document be given to the full Board of Education, showing the estimated cost-savings for 20 years.

A motion was made by Q. Johnson and seconded by M. Williams to recommend to the full Board of Education, the bid award for the Carmen Arace Roof - Solar Panel Project to KingSpan Energy, pending a 20 year cost-savings projection is provided to the full Board of Education.

M. Williams	Aye
Q. Johnson	Aye

The motion passed unanimously.

2. Central Office Field – Solar Panel Project

One potential issue for the Central Office Field solar panel project is the impact of approval from the Connecticut Siting Council. C-Tec is well versed regarding the requirements of the Siting Council. They are also offering a land lease for 20 years.

GE Solar's proposal came in at a better cost; however they do not have any experience with ground arrays in Connecticut, which was one of the requirements of the RFP.

The committee would like to see a 10 year option to increase the land lease.

Once approved, the field solar panel project could take approximately 6 months to complete.



A motion was made by Q. Johnson and seconded by M. Williams to recommend to the full Board of Education, the bid award for the Central Office Field - Solar Panel Project to C-TECSOLAR subject to funding by the State.

M. Williams	Aye
Q. Johnson	Aye

The motion passed unanimously.

4. NEW BUSINESS

4. A. Bid Award Recommendation for Transportation Contracts

1. Regular Bus Routes

Mr. William Guzman and Mr. Wayne Casper presented a cost analysis of the transportation bids for regular education and special education routes.

Bloomfield Public Schools' currently contracts with First Student. The contract is for 3 years with an optional, additional 2 years.

Bloomfield opted to go out to bid for transportation costs for regular and special education routes. Mr. Guzman and Mr. Casper met with each of the bus companies who submitted a bid and asked specific questions such as how the company inspects the buses and the condition of the buses.

The bids requested specific information regarding the cost per hour for various times. This would allow the district to compare apples to apples. In evaluating the two vendors, Dattco, Inc. provided overall lower costs for the district.

One board member inquired if this saving would compromise quality. Mr. Casper noted that the Department of Transportation reports annually on the School Bus Out-of-Service Reports for Companies and Municipalities. The percentage rate for buses taken out of service for First Student was 14.5% and for Dattco, Inc. was 3.23%.

A motion was made by Q. Johnson and seconded by M. Williams to recommend to the full Board of Education, the bid award for regular bus routes to Dattco, Inc.

M. Williams	Aye
Q. Johnson	Aye

The motion passed unanimously.

2. Special Education Bus Routes

A motion was made by Q. Johnson and seconded by M. Williams to recommend to the full Board of Education, the bid award for the special education bus routes to Access Transportation Solutions.



M. Williams Aye
Q. Johnson Aye

The motion passed unanimously.

4. B. Bid Award Recommendation for Technology Equipment

Mr. William Guzman, Chief Operations Officer and Mr. John Robinson, Director of Technology presented the bid responses for the technology upgrades as listed in the General Improvements grant for Alliance Districts.

They went to bid on August 1, 2016 and received responses from 11 companies. Some of the vendors had disqualifying elements. Of the two lowest responsible bidders, both offered warranty support and have staff to meet the needs of the district.

Mr. Robinson noted these upgrades will make the connections more reliable and faster.

A motion was made by Q. Johnson and seconded by M. Williams to recommend to the full Board of Education, the bid award for the technology equipment replacement parts to Network Craze.

M. Williams Aye
Q. Johnson Aye

The motion passed unanimously.

5. ADJOURNMENT

At 6:45 p.m., a motion was made by Q. Johnson and seconded by M. Williams to adjourn.

The motion passed unanimously.

M. Williams, Chair