



BLOOMFIELD BOARD OF EDUCATION - POLICY COMMITTEE MEETING

Policy Committee Meeting AT Tuesday, September 29, 2015

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
2. Consent Agenda
  - A. Approval of Minutes - Policy Committee - May 26, 2015 2  
L. Mara
3. New Business
  - A. Policies Ready for Substantive Board Review
    - B. Silver and W. Guzman
      1. Security Check/Fingerprinting
      2. Nondiscrimination - Certified/Non-Certified
      3. Family and Medical Leave Act Personnel - Certified/Non-Certified
      4. Student Records: Confidentiality - Students
      5. Uniform Treatment of Recruiters - Students
      6. Nondiscrimination - Students
  - B. Informational Items
    - B. Silver and W. Guzman
      1. Re-Codification - Policy Number Changes
      2. Re-Codification - Policy Number and Legal Reference Updates
      3. 2015 Legislative Session
        - a. Changes to Existing Policies
        - b. Mandated New Policies
4. Adjournment



BLOOMFIELD PUBLIC SCHOOLS – POLICY COMMITTEE MEETING  
Tuesday, May 26, 2015, 7:00 p.m.  
Bloomfield Board of Education  
1133 Blue Hills Avenue  
Board Room

**ATTENDANCE:** L. Mara, Chair Present  
H. Frydman *Absent*  
Q. Johnson Present

**ALSO PRESENT:** J. Thompson E. Stoltz W. Joslyn  
D. Harris W. Guzman S. McCann  
M. Walters R. Ike S. Simpson  
B. Silver E. Pierce

### 1. CALL TO ORDER

L. Mara called the meeting to order at 7:30 p.m. The roll was called and a quorum was present.

### 2. CONSENT AGENDA

#### 2. A. Approval of Minutes - Policy Committee – April 28, 2015

A motion was made by W. Johnson and seconded by L. Mara for the Policy Committee to approve the meeting minutes from April 28, 2015, as presented.

The motion was passed unanimously.

### 3. OLD BUSINESS

#### 3. A. Second Reading of Policies

##### 1. No. 5141.7 – Concussions

Mr. William Guzman, Chief Operating Officer and Dr. Bethany Silver presented the second reading of policies. The first policy regarding concussions changed from the initial reading. The information regarding the base-line data testing was removed from the policy and added to the administration regulations.

##### 2. No. 3160 – Board Budget Procedures and Line Item Transfers

There has been no change to this policy since the initial reading. The recommended language appended the sentence “Written explanation of such emergency transfer shall be provided to the Town Council” as per CT General Statutes.

##### 3. No. 4118.234 – Psychotropic Drug Use

As per the recommendation of the Policy Committee at the last meeting, the paragraph discussing the role of DCF and grounds for constituting taking a child into custody was revised. Some of the language was removed and was reviewed by the district attorney.



A motion was made by Q. Johnson and seconded by L. Mara to recommend to Board of Education for approval, the following Board Polices for a second reading:

- #5141.7      Concussions
- #3160        Board Budget Procedures and Line Item Transfers
- #4118.234    Psychotropic Drug Use

The motion was passed unanimously.

#### **4. NEW BUSINESS**

##### **4. A. Code of Professional Responsibilities for Educators**

The Code of Professional Responsibilities from the CT State Department of Education was introduced by Dr. Bethany Silver. This document is being shared with the committee as a concern was shared regarding the conduct of professionals. She referred to Mr. Joslyn, the Interim Human Resources Specialist to outline the code of conduct.

Mr. Joslyn noted that the CT Code of Professional Responsibilities is used widely by boards of education to reference language and expectations for all educators. This document outlines the professional responsibilities in dealing with both students and the community. New teachers spend some time at the New Teacher orientation reviewing the code of responsibilities. It was noted that this is not a policy.

On page 11, the standards to guide conduct are outlined. There is an internal process that we pursue when misconduct is reported. A complaint is made, an investigation is conducted and the outcome is determined. Misconduct is taken seriously and there is an expectation that educators and coaches are to be role models to students. Much of the information would be repetitive in a board policy and may not be necessary.

It was suggested that the code of conduct is reviewed with current teachers on an on-going basis. This may also be a discussion item with the PTOs’.

Q. Johnson also asked about employees smoking on school grounds. Mr. Joslyn noted we do have a Prohibition against Smoking policy which prohibits smoking on school property or at school activities.

#### **5. ADJOURNMENT**

At 7:43 p.m., a motion was made by Q. Johnson and seconded by L. Mara to adjourn.

The motion passed unanimously.

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L. Mara, Chair