



BLOOMFIELD BOARD OF EDUCATION - FINANCE COMMITTEE MEETING

Finance Committee Meeting AT Tuesday, May 26, 2015

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
2. Consent Agenda
  - A. Approval of Minutes - Finance Committee - April 28, 2015 2  
M. Williams
3. Presentations
  - A. CCER Financial Analysis Proposal  
W. Guzman
4. Old Business
  - A. Construction Project Updates  
W. Guzman
5. New Business
  - A. 2015-2016 Meal Prices  
W. Guzman
6. Adjournment



**BLOOMFIELD PUBLIC SCHOOLS – FINANCE COMMITTEE MEETING**

Tuesday, April 28, 2015, 6:00 p.m.

Bloomfield Board of Education

1133 Blue Hills Avenue

Board Room

**ATTENDANCE:** M. Williams, Chair *Arrived at 6:12 p.m.*  
L. Mara Present  
Q. Johnson Present

**ALSO PRESENT:** J. Thompson W. Casper H. Frydman  
D. Harris W. Guzman S. McCann  
M. Walters R. Ike S. Simpson *arrived at 6:15 p.m.*  
B. Silver E. Stoltz W. Joslyn *arrived at 6:09 p.m.*

**1. CALL TO ORDER**

L. Mara called the meeting to order at 6:04 p.m. The roll was called and a quorum was present.

**2. CONSENT AGENDA**

**2. A. Approval of Minutes –Finance Committee – March 31, 2015**

A motion was made by W. Johnson and seconded by L. Mara for the Finance Committee to approve the meeting minutes from March 31, 2015, as presented.

The motion was passed unanimously.

**3. NEW BUSINESS**

**3. A. Review and Approval of the 2015-2016 Healthy Food Certification Statement**

Mr. William Guzman, Chief Operating Officer explained that the Bloomfield Public Schools has been a participant in this program for about 6-8 years. The document ED-099 is the Connecticut State Department of Education, Addendum to Agreement for Child Nutrition Programs. The Healthy Food Certification Statement and Exemption Statement (section #3 of the statement) are approved annually by the Board of Education. This document is for the fiscal year 2015-2016. The annual grant reimbursement from participation in this program is approximately \$25,000-\$30,000 annually.

A motion was made by Q. Johnson and seconded by L. Mara to recommend to the Board of Education, the 2015-20106 Healthy Food Certification and Exemption Statement, as presented.

Ms. Mara requested that the word “Superintendent” on page 1 be corrected as it was spelled incorrectly.

The motion was passed unanimously.



### **3. B. Review and Approval of the Educational Specifications for the Roof Replacement Project at the Board of Education**

Mr. Guzman, Chief Operating Officer noted that the application process for the Educational Specification requires the approval of the Board of Education. He noted that a copy of the specifications were located in the committee's packet. These are required in order to file for state grant reimbursement, which most recently was at 46.79% of the total construction cost. Mr. Guzman noted that you often see education specifications for renovations or construction project; however it is required for the roof repairs as well.

He indicated that a google snapshot image of the Board of Education roof was included with their documents. The plan calls for a partial roof replacement of approximately half of the building. The principal area will be over the Board of Education offices.

Mr. Guzman and Mr. Casper intend to be added to the Town Council agenda for May 11, 2015 to receive Town Council authorization for the grant application. A building committee will be appointed by the Town Council and authorization to prepare schematic drawings will be granted. The funds for completion will be from the year end savings.

Mr. Frydman inquired if the parking lot will also be addressed in the same manner. Mr. Casper noted that parking lots are not eligible for reimbursement from the state. The parking lot was included in the Mr. Casper's five-year Capital Plan. The cost of the roof will be approximately \$250,000-\$300,000. The intention is that the Board of Education will be used in its current capacity for the next twenty years.

Mr. Guzman thanked the Finance Committee members and Board of Education for their responsiveness as they put together the roof replacement plan.

A motion was made by Q. Johnson and seconded by L. Mara to recommend to the Board of Education for approval, the Educational Specifications for the roof replacement project at the Board of Education.

The motion was passed unanimously.

### **4. ADJOURNMENT**

At 6:15 p.m., a motion was made by Q. Johnson and seconded by L. Mara to adjourn.

The motion passed unanimously.

---

M. Williams, Chair