



BLOOMFIELD BOARD OF EDUCATION - POLICY COMMITTEE MEETING

Policy Committee Meeting AT Tuesday, October 28, 2014

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,
Bloomfield, CT 06002

1. Call to Order
2. Consent Agenda
 - A. Approval of Minutes - Policy Meeting - September 23, 2014 2
L. Mara
3. New Business
 - A. Discussion about Successes, Challenges and Opportunities for Bloomfield Public Schools: Policy Implications
 - B. Silver and J. Costa
4. Adjournment



BLOOMFIELD PUBLIC SCHOOLS –POLICY COMMITTEE MEETING

Tuesday, September 23, 7:00 p.m.

Bloomfield Board of Education

1133 Blue Hills Avenue

Board Room

ATTENDANCE: L. Mara, Chair Present
H. Frydman Present

ALSO PRESENT: D. Harris E. Stoltz B. Silver
S. McCann M. Williams E. Pierce
C. Fisher W. Joslyn S. Simpson

1. CALL TO ORDER

L. Mara called the meeting to order at 7:15 p.m. The roll was called and a quorum was present.

2. CONSENT AGENDA

2. A. Approval of Minutes – Policy Meeting – March 25, 2014

2. B. Approval of Minutes – Policy Meeting – June 23, 2014

A motion was made by H. Frydman and seconded by L. Mara to approve the meeting minutes for the Policy Committee as listed under the consent agenda for:

- March 25, 2014
- June 23, 2014

The motion passed unanimously.

3. OLD BUSINESS

3. A. CABE Audit of Policy Manual

Dr. Bethany Silver reported that the Board of Education has contracted with CABE to complete an audit of our policies manual. The anticipated completion date is November 2014. The audit conducted by CABE will include the following:

1. Review of all existing policies
2. A chart indicating for each policy in the manual, revisions or updates
3. Indicate where the manual lacks mandated policies required by federal or state law or policies recommended by CABE
4. Recommendations for future needed policy work

4. NEW BUSINESS

4. A. Update regarding School Security and Safety Plans

Cindy Fisher, Residency and Security Officer has been working on creating the comprehensive security plans to be submitted to the state for review. These all-encompassing plans will become a part of the town emergency plan. The



Security and Safety plans are important as they address how we prepare for an emergency, what do we do during an emergency and what happens after an emergency in reference to communication and financial planning. A Security and Safety Committee must be established at each of our district schools and must conduct three meetings per year with all stakeholders (local responders). The goal will be to have all employees participate in a training and establish routine practice drills.

4. B. Update regarding Employee Screening

Mr. William Joslyn reviewed the current Employee Screening process with the committee. The first step in the screening process is to review the application for warnings in employment history such as a backward career move or an employment gap. Other indicators are attention to detail on their application or resume and positive responses to a criminal history. In addition, the following changes have been implemented:

1. Added signed statement of conviction at interview
2. Covered hiring practices with all principals
3. Added a new vendor, BestHire, LLC to conduct background searches – complete background checks within 24 hours
4. Added a review of Judicial website for all candidates
5. Superintendent review all certified hire with HR after back check has been completed

5. ADJOURNMENT

At 8:01 p.m., a motion was made by H. Frydman and seconded by L. Mara to adjourn.
The motion passed unanimously.

L. Mara, Chair