



## BLOOMFIELD BOARD OF EDUCATION - REGULAR MEETING

Regular Meeting AT Tuesday, March 11, 2014

Bloomfield Board of Education 1133 Blue Hills Avenue Board Room, 1133 Blue Hills Avenue ,  
Bloomfield, CT 06002

1. Establishment of a Quorum and Call to Order
2. Pledge of Allegiance
3. Opening Statement
4. Consent Agenda
  - A. Approval of Minutes - Regular Meeting - February 11, 2014 3
  - B. Approval of Minutes - Special Budget Meeting - February 20, 2014 8
5. Presentations
  - A. Student Representative Report - Bloomfield High School
  - B. Climate Survey  
B. Silver
6. Public/PTO Comment
7. Superintendent's Report
  - A. Update on Parent/Teachers Conferences  
J. Thompson
  - B. Update on CMT & CAPT Administration  
B. Silver
  - C. Financial Report - February 2014 11  
J. Jacoby
8. Old Business
  - A. Second Reading Proposed Policy 1120 - Prohibition Against Smoking 18  
B. Silver
  - B. Second Reading Proposed Policy 3010 - Board Budget Procedures and Line Item Transfers 19  
B. Silver
  - C. Second Reading Proposed Policy 1170 - Recognition of Students, Citizens, Staff Members and Members of the Board of Education 21  
B. Silver
9. New Business
  - A. Applying for Planning Grant from Hartford Foundation for Public Giving - Re: Extended Comprehensive School Day
  - B. Silver/S. MCCann
10. Board Comments



11. Adjournment
12. Next Committee Meetings - MARCH 25, 2014
13. Next Regular Board Meeting - APRIL 8, 2014

Bloomfield Board of Education – Regular Meeting  
Tuesday, February 11, 2014, 7:00PM  
Bloomfield Board of Education  
1133 Blue Hills Avenue  
Board Room

**Attendance**

D. Harris, Chair	Present
M. R. Walters, Vice Chair	Present
L. Mara, Secretary	Present
R. Ike	Present
H. Frydman	Present
S. True	Present
M. Williams	Present

**Also Present:**

J. Thompson, Jr., Superintendent  
J. Jacoby, Interim Chief Operating Officer  
E. Stoltz, Chief Academic Officer  
B. Silver, Director of Assessment, Evaluation and Research  
E. Pierce, District Grant Writer  
S. Braun, Business Office, Accounting Director  
S. McCann, Director of School Improvement and Intervention  
J. Lawrence, Global Experience Magnet School Student  
Representative  
S. Simpson, Consultant

**I. Establishment of a Quorum and Call to Order**

D. Harris, determined a quorum was present and called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

All rose to recite the Pledge of Allegiance.

**III. Opening Statement**

L. Mara, Secretary, welcomed all attendees. The purpose and process of the Board of Education meeting was stated.

Prior to proceeding with the meeting, L. Mara requested the first reading of three new or amended policies under New Business.

A motion was made by M. R. Walters and seconded by R. Ike to have first readings of the new/amended policies reviewed at the previous Policy Committee Meeting added to New Business:

- Policy 1120 - Prohibition Against Smoking
- Policy 3010 - Board Budget Procedures and Line Item Transfers
- Policy 1170 - Recognition of Students, Citizens, Staff Members and Members of the board of Education

The motion was passed unanimously.

#### **IV. Consent Agenda**

##### **A. Approval of Minutes – Special Board Workshop – November 20, 2013**

##### **B. Approval of Minutes – Regular Meeting – January 14, 2014**

##### **C. Approval of Minutes – Special Board Workshop – January 22, 2014**

A motion was made by M. R. Walters and seconded by R. Ike that the Bloomfield Board of Education approve the consent agenda for:

- Special Board Workshop - November 20, 2013,
  - Regular Meeting - January 14, 2014,
  - Special Board Workshop - January 22, 2014,
- as presented. The motion passed unanimously.

#### **V. Presentations**

##### **A. Student Representative Reports**

J. Lawrence (Global Experience Magnet School) gave an accounting of the recent student trip to Costa Rica. Although he was not a student on the trip he presented pictures and a summary of the sights visited, the exposure to local culture and ecology (nature's preservation). The students also witness the condition of the schools and the upgrades resulting from Bloomfield's donations. The translated local greeting is "pure life" which demonstrates the Costa Rican's dedication and appreciation of nature and life. Student participation and costs were discussed. His Power Point presentation is on the GEMS' Website.

#### **VI. Public/PTO Comment**

No Comments.

## **VII. Superintendent's Report**

### **A. Class Size Report**

J. Thompson stated the class size report was imbedded in the New Business/Budget Presentation report to follow.

## **VIII. Old Business**

No old business was presented.

## **IX. New Business**

### **A. Presentation of the Superintendent's Proposed 2014 – 2015 Budget**

The hardcopy of the proposed budget was distributed to the board members. A copy will be available on the district website following the board meeting. It was also noted that there will be a Special Budget Meeting at 7:00pm on February 20, 2014 in the Board of Education Board Room. D. Harris will accept questions via email at [dharris@blmfld.org](mailto:dharris@blmfld.org). The questions and comments will be directed to the appropriate individual to provide answers and feedback.

Budget was reviewed by J. Jacoby. It is the fifth year there will be a zero percent increase presented to the town. There will be increased funds based on the increased effort to apply and receive grant funding. The new format of the budget and contents was highlighted. Staff changes was reviewed and noted that an early retirement package was being offered.

J. Thompson thanked all those involved in the development of the budget, especially J. Jacoby, S. Braun and E. Pierce for their dedication to the development of the budget and their effort to make it into a more readable format.

### **B. Approval of the 2014 – 2015 Academic Calendar**

The 2014 – 2015 academic calendar was distributed and reviewed. This edition will include the summer months to show early start dates. The first day of school will be September 2, 2014.

A motion was made by R. Ike and seconded by M. R. Walters to have the Bloomfield Board of Education approve the 2014 – 2015 Academic Calendar, as presented. The motion was passed unanimously.

**C. Approval of Budget Transfers – January 2014**

After J. Jacoby reviewed the transfers, in the current and proposed formats, for January 2014, a motion was made by M. R. Walters and seconded by R. Ike to have the Bloomfield Board of Education approve the January 2014 transfers, as presented. The motion was passed unanimously.

**D. First Readings of New and Amended Policies**

B. Silver and J. Jacoby presented the following policies and regulations highlighting the changes and their alignment to the District Accountability Plan. All three were reviewed at the Policy Committee Meetings.

- *Policy 1120 - Prohibition Against Smoking* - B. Silver noted the change to this policy was to include ALL smoking, including the use of vapor and electronic devices.
- *Policy 3010 - Board Budget Procedures and Line Item Transfers* - J. Jacoby presented her findings on the capping process of a percent or dollar amount. From an accounting perspective a dollar amount is more advantageous. Therefore the document will be formalized for the second reading using a dollar amount to define the capped amount.
- *Policy 1170 - Recognition of Students, Citizens, Staff Members and Members of the board of Education* - B. Silver reviewed this policy. It is new and is intended to allow the Board of Education to recognize individuals as they deem necessary.

No motion was needed for the first readings. The second reading will be completed at the next regular board meeting.

**X. Board Comments**

The Board Member comments included comments regarding the effort and transparency of the budget proposed. Congratulations were expressed regarding the accomplishments of the Boy's and Girl's Track accomplishments. Condolences were expressed to Hartford and the Hurley family on the passing of Walter "Doc" Hurley. He contributed so much to the youth of the region. Comments were also made regarding the travel opportunities, international partnership and increased graduation percent. D. Harris attended a National Board Advocacy meeting in Washington, D.C. While in DC he met with our Senators and Congressmen. Please look for future publications of THE MESSENGER - a free newspaper in the area. Marcus Cooper (BHS graduate) of the Kansas City Chiefs will be at Bloomfield High School on March 5<sup>th</sup>.

**XI. Adjournment**

A motion was made by R. Ike and seconded by M. R. Walters to adjourn at 8:06 p.m. The motion passed unanimously.

**XII. Next Board Meeting – Special Budget Meeting - February 20, 2014**

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L. Mara, Secretary

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J. Thompson, Jr., Superintendent

Bloomfield Board of Education – Special Meeting  
Tuesday, February 20, 2014, 7:00PM  
Bloomfield Board of Education  
1133 Blue Hills Avenue  
Board Room

**Attendance**

D. Harris, Chair	Present
M. R. Walters, Vice Chair	Absent
L. Mara, Secretary	Present
R. Ike	Present
H. Frydman	Present
S. True	Absent
M. Williams	Present

**Also Present:**

J. Thompson, Jr., Superintendent  
E. Stoltz, Chief Academic Officer  
B. Silver, Director of Assessment, Evaluation and Research  
E. Pierce, District Grant Writer  
S. Braun, Business Office, Accounting Director  
S. McCann, Director of School Improvement and Intervention  
W. Joslyn, Human Resource Specialist  
W. Casper, Facilities

**I. Establishment of a Quorum and Call to Order**

D. Harris, determined a quorum was present and called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

All rose to recite the Pledge of Allegiance.

**III. Opening Statement**

D. Harris greeted all in attendance. No opening statement was made.

**IV. Public/PTO Comment**

**A. Public Comment on Superintendent's Proposed 2014-2015 Budget**

No Comments.

**V. Old Business**

No old business presented.

**VI. New Business**

**A. Board Action on Superintendent's Proposed 2014 – 2015 Budget**

J. Thompson summarized the budget presentation made at the Board of Education Meeting on February 11, 2014. He reiterated that the zero percent increase for the fifth year is for the general fund budget. Income from grants and out of district tuition increases are not included in the budget presented. There will be downsizing of staff; most will be a result of retirement incentives being accepted by staff members. The total operating budget for the 2014 - 2015 school year is \$48,293,904. Increases in the overall budget are a result of contractual commitments, Magnet School tuition, Insurance and Pensions. The goals of no services eliminated, reasonable class size, and obtaining additional grants have been achieved with the presented budget. Testing accomplishments and increasing the graduation rate remain a focus.

Questions from board members included asking the actual number of teachers at Wintonbury Early Childhood Magnet School and clarifying the roles in the Bloomfield High School staff. The members were reminded that the budget presented is only funding from the General Fund.

A motion was made by M. Williams and seconded by H. Frydman to have the Bloomfield Board of Education accept and adopt the operating budget for 2014-2015 in the amount of \$38,555,104, as presented. The motion was passed unanimously.

**VII. Adjournment**

A motion was made by R. Ike and seconded by H. Frydman to adjourn at 7:13 p.m. The motion passed unanimously.

**XIV. Next Board Meeting – March 11, 2014**

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L. Mara, Secretary

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J. Thompson, Jr., Superintendent

# Bloomfield

## BOE EXPENDITURE REPORT BY MAJOR OBJECT

Account Number / Description	Reclassified Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
<b>01 CERTIFIED SALARIES</b>	\$16,088,619	\$9,174,638	\$6,609,021	\$304,960	\$0	\$304,960	2%
<b>02 NON-CERTIFIED SALARIES</b>	\$6,285,086	\$3,904,351	\$2,369,379	\$11,356	\$0	\$11,356	0%
<b>03 EMPLOYEE BENEFITS</b>	\$6,858,223	\$3,985,769	\$2,375,517	\$496,937	\$0	\$496,937	7%
<b>04 CONTRACTED SERVICES</b>	\$1,805,324	\$922,573	\$598,719	\$284,032	\$12,220	\$271,812	16%
<b>05 PUPIL TRANSPORTATION</b>	\$2,305,209	\$1,653,255	\$434,126	\$217,828	\$7,515	\$210,313	9%
<b>06 INSURANCE</b>	\$177,002	\$135,043	\$42,225	\$(266)	\$0	\$(266)	0%
<b>07 COMMUNICATIONS</b>	\$174,661	\$93,010	\$36,598	\$45,053	\$399	\$44,654	26%
<b>08 TUITION</b>	\$2,091,659	\$595,493	\$1,191,940	\$304,226	\$3,490	\$300,736	15%
<b>09 OTHER PURCHASED SERVICES</b>	\$114,467	\$59,009	\$22,742	\$32,716	\$680	\$32,036	29%
<b>10 SUPPLIES</b>	\$643,680	\$402,197	\$75,631	\$165,852	\$4,188	\$161,664	26%
<b>11 OPERATION &amp; MAINTENANCE OF BUILDINGS</b>	\$1,531,679	\$890,859	\$524,804	\$116,016	\$0	\$116,016	8%
<b>12 TEXTBOOKS/LIBRARY BOOKS/OTHER SUPPL</b>	\$121,908	\$67,638	\$10,156	\$44,114	\$2,542	\$41,572	36%
<b>13 EQUIPMENT</b>	\$189,538	\$162,941	\$10,550	\$16,047	\$0	\$16,047	8%
<b>14 MISCELLANEOUS</b>	\$168,049	\$125,114	\$19,319	\$23,616	\$3,686	\$19,930	14%
<b>GRAND TOTAL</b>	\$38,555,104	\$22,171,890	\$14,320,727	\$2,062,487	\$34,720	\$2,027,767	5%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
1110 SALARIES, TEACHER	\$14,058,354	\$7,724,568	\$6,017,732	\$316,054	\$0	\$316,054	2%
1115 SALARIES, ADMIN	\$2,030,265	\$1,450,070	\$591,289	\$(11,094)	\$0	\$(11,094)	(1)%
01 CERTIFIED SALARIES	\$16,088,619	\$9,174,638	\$6,609,021	\$304,960	\$0	\$304,960	2%
1210 SALARIES, PROFESSIONAL STAFF	\$302,061	\$184,776	\$126,639	\$(9,354)	\$0	\$(9,354)	(3)%
1215 SALARIES, JROTC	\$94,655	\$34,560	\$55,316	\$4,779	\$0	\$4,779	5%
1220 SALARIES, TUTOR	\$183,133	\$115,523	\$69,703	\$(2,093)	\$0	\$(2,093)	(1)%
1230 SALARIES, PARA	\$693,015	\$378,371	\$369,469	\$(54,825)	\$0	\$(54,825)	(8)%
1235 SALARIES, NURSES	\$258,206	\$144,034	\$113,170	\$1,002	\$0	\$1,002	0%
1240 SALARIES, CLERICAL	\$1,388,791	\$829,098	\$531,582	\$28,111	\$0	\$28,111	2%
1244 SALARIES, CLERICAL CAO	\$71,571	\$49,420	\$21,868	\$283	\$0	\$283	0%
1246 SALARIES, CLERICAL SCH IMPROV	\$52,230	\$34,131	\$18,282	\$(183)	\$0	\$(183)	0%
1250 SALARIES, BUSINESS OFFICE	\$423,302	\$279,703	\$134,983	\$8,616	\$0	\$8,616	2%
1255 SALARIES, TECHNICAL SUPPORT	\$368,197	\$261,172	\$121,986	\$(14,961)	\$0	\$(14,961)	(4)%
1256 FAMILY COMMUNITY LIAISON	\$50,382	\$30,330	\$19,964	\$88	\$0	\$88	0%
1257 SALARIES, RESIDENCY OFFICER	\$81,095	\$49,989	\$31,106	\$0	\$0	\$0	0%
1258 SCH CLIMATE SPECIALIST	\$73,023	\$45,205	\$27,818	\$0	\$0	\$0	0%
1260 SALARIES, CUSTODIAN	\$1,329,423	\$835,953	\$453,298	\$40,172	\$0	\$40,172	3%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
1265 SALARIES, MAINTENANCE	\$533,108	\$349,664	\$183,025	\$419	\$0	\$419	0%
1270 SALARIES, MONITOR	\$204,064	\$131,221	\$77,961	\$(5,118)	\$0	\$(5,118)	(3)%
1275 SALARIES, CROSSING GUARD	\$30,534	\$17,367	\$13,209	\$(42)	\$0	\$(42)	0%
1280 SALARIES, SUPPORT	\$3,890	\$7,281	\$0	\$(3,391)	\$0	\$(3,391)	(87)%
1290 OVERTIME, SUPPORT	\$104,406	\$106,353	\$0	\$(1,947)	\$0	\$(1,947)	(2)%
1295 BFEP INCENTIVE	\$40,000	\$20,200	\$0	\$19,800	\$0	\$19,800	50%
02 NON-CERTIFIED SALARIES	\$6,285,086	\$3,904,351	\$2,369,379	\$11,356	\$0	\$11,356	0%
2100 HEALTH INSURANCE	\$4,114,462	\$2,018,551	\$1,782,952	\$312,959	\$0	\$312,959	8%
2150 LIFE INSURANCE	\$168,350	\$88,865	\$60,739	\$18,746	\$0	\$18,746	11%
2170 INSURANCE BUY-OUT	\$33,150	\$16,200	\$16,950	\$0	\$0	\$0	0%
2200 SOCIAL SECURITY	\$900,042	\$553,972	\$351,902	\$(5,832)	\$0	\$(5,832)	(1)%
2300 PENSION	\$1,007,673	\$1,007,673	\$0	\$0	\$0	\$0	0%
2410 SEVERANCE	\$60,000	\$41,584	\$0	\$18,416	\$0	\$18,416	31%
2500 COURSE REMUNERATION	\$30,000	\$10,326	\$12,169	\$7,505	\$0	\$7,505	25%
2600 UNEMPLOYMENT COMP	\$242,256	\$27,624	\$75,756	\$138,876	\$0	\$138,876	57%
2700 WORKERS' COMP	\$300,290	\$220,974	\$75,049	\$4,267	\$0	\$4,267	1%
2800 PERSONAL PROPERTY LOSS - DISTRICT	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	100%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
<b>03 EMPLOYEE BENEFITS</b>	<b>\$6,858,223</b>	<b>\$3,985,769</b>	<b>\$2,375,517</b>	<b>\$496,937</b>	<b>\$0</b>	<b>\$496,937</b>	<b>7%</b>
3100 ADMIN SERVICES	\$181,900	\$87,934	\$85,457	\$8,509	\$10,000	\$(1,491)	5%
3200 PROF EDUCATIONAL SERVICES	\$631,985	\$366,618	\$270,632	\$(5,265)	\$2,220	\$(7,485)	(1)%
3260 TESTING	\$70,349	\$42,051	\$11,740	\$16,558	\$0	\$16,558	24%
3300 PROF DEVELOPMENT	\$44,107	\$24,568	\$1,776	\$17,763	\$0	\$17,763	40%
3400 OTHER PROF SERVICES	\$68,892	\$2,500	\$2,500	\$63,892	\$0	\$63,892	93%
3500 TECHNICAL SERVICES	\$154,823	\$120,291	\$3,220	\$31,312	\$0	\$31,312	20%
3520 COPIER COSTS	\$128,101	\$62,274	\$34,737	\$31,090	\$0	\$31,090	24%
4000 PURCHASED SERVICES	\$20,000	\$7,970	\$9,175	\$2,855	\$0	\$2,855	14%
4009 PURCH SERV NON-PUBLIC HEALTH SVCS	\$91,880	\$49,980	\$37,020	\$4,880	\$0	\$4,880	5%
4300 MAINTENANCE & REPAIR	\$72,742	\$20,823	\$12,298	\$39,621	\$0	\$39,621	54%
4310 PURCHASED SERVICES BUILDINGS	\$300,485	\$126,070	\$106,331	\$68,084	\$0	\$68,084	23%
4320 VEHICLE MAINTENANCE & REPAIR	\$40,060	\$11,494	\$23,833	\$4,733	\$0	\$4,733	12%
<b>04 CONTRACTED SERVICES</b>	<b>\$1,805,324</b>	<b>\$922,573</b>	<b>\$598,719</b>	<b>\$284,032</b>	<b>\$12,220</b>	<b>\$271,812</b>	<b>16%</b>
5100 TRANSPORTATION, PUPIL	\$2,217,580	\$1,627,558	\$417,123	\$172,899	\$7,294	\$165,605	8%
5820 FIELD TRIPS	\$87,629	\$25,697	\$17,003	\$44,929	\$221	\$44,708	51%
<b>05 PUPIL TRANSPORTATION</b>	<b>\$2,305,209</b>	<b>\$1,653,255</b>	<b>\$434,126</b>	<b>\$217,828</b>	<b>\$7,515</b>	<b>\$210,313</b>	<b>9%</b>

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
<b>5200 PROPERTY/LIABILITY INSURANCE</b>	<b>\$169,002</b>	<b>\$127,138</b>	<b>\$42,225</b>	<b>\$(361)</b>	<b>\$0</b>	<b>\$(361)</b>	<b>0%</b>
<b>5290 OTHER INSURANCE</b>	<b>\$8,000</b>	<b>\$7,905</b>	<b>\$0</b>	<b>\$95</b>	<b>\$0</b>	<b>\$95</b>	<b>1%</b>
<b>06 INSURANCE</b>	<b>\$177,002</b>	<b>\$135,043</b>	<b>\$42,225</b>	<b>\$(266)</b>	<b>\$0</b>	<b>\$(266)</b>	<b>0%</b>
<b>5300 TELEPHONE</b>	<b>\$29,234</b>	<b>\$9,630</b>	<b>\$18,192</b>	<b>\$1,412</b>	<b>\$0</b>	<b>\$1,412</b>	<b>5%</b>
<b>5310 POSTAGE</b>	<b>\$34,255</b>	<b>\$25,423</b>	<b>\$839</b>	<b>\$7,993</b>	<b>\$0</b>	<b>\$7,993</b>	<b>23%</b>
<b>5400 ADVERTISING</b>	<b>\$25,000</b>	<b>\$11,400</b>	<b>\$680</b>	<b>\$12,920</b>	<b>\$399</b>	<b>\$12,521</b>	<b>52%</b>
<b>5500 PRINTING</b>	<b>\$86,172</b>	<b>\$46,557</b>	<b>\$16,887</b>	<b>\$22,728</b>	<b>\$0</b>	<b>\$22,728</b>	<b>26%</b>
<b>07 COMMUNICATIONS</b>	<b>\$174,661</b>	<b>\$93,010</b>	<b>\$36,598</b>	<b>\$45,053</b>	<b>\$399</b>	<b>\$44,654</b>	<b>26%</b>
<b>5600 TUITION, PUBLIC</b>	<b>\$730,818</b>	<b>\$53,258</b>	<b>\$500,453</b>	<b>\$177,107</b>	<b>\$3,490</b>	<b>\$173,617</b>	<b>24%</b>
<b>5630 TUITION, PRIVATE</b>	<b>\$562,618</b>	<b>\$130,159</b>	<b>\$292,159</b>	<b>\$140,300</b>	<b>\$0</b>	<b>\$140,300</b>	<b>25%</b>
<b>5690 TUITION, MAGNET</b>	<b>\$798,223</b>	<b>\$412,076</b>	<b>\$399,328</b>	<b>\$(13,181)</b>	<b>\$0</b>	<b>\$(13,181)</b>	<b>(2)%</b>
<b>08 TUITION</b>	<b>\$2,091,659</b>	<b>\$595,493</b>	<b>\$1,191,940</b>	<b>\$304,226</b>	<b>\$3,490</b>	<b>\$300,736</b>	<b>15%</b>
<b>5810 STAFF TRAVEL</b>	<b>\$50,620</b>	<b>\$21,777</b>	<b>\$15,806</b>	<b>\$13,037</b>	<b>\$332</b>	<b>\$12,705</b>	<b>26%</b>
<b>5814 CONFERENCES &amp; MEETINGS</b>	<b>\$63,847</b>	<b>\$37,232</b>	<b>\$6,936</b>	<b>\$19,679</b>	<b>\$348</b>	<b>\$19,331</b>	<b>31%</b>
<b>09 OTHER PURCHASED SERVICES</b>	<b>\$114,467</b>	<b>\$59,009</b>	<b>\$22,742</b>	<b>\$32,716</b>	<b>\$680</b>	<b>\$32,036</b>	<b>29%</b>
<b>6110 INSTRUCTIONAL SUPPLIES</b>	<b>\$434,685</b>	<b>\$251,986</b>	<b>\$58,223</b>	<b>\$124,476</b>	<b>\$3,776</b>	<b>\$120,700</b>	<b>29%</b>
<b>6115 OFFICE SUPPLIES</b>	<b>\$59,856</b>	<b>\$33,412</b>	<b>\$10,431</b>	<b>\$16,013</b>	<b>\$0</b>	<b>\$16,013</b>	<b>27%</b>

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
<b>6116 LIBRARY / AV SUPPLIES</b>	\$15,350	\$9,828	\$1,940	\$3,582	\$412	\$3,170	23%
<b>6117 COMPUTER SUPPLIES</b>	\$10,000	\$5,051	\$1,417	\$3,532	\$0	\$3,532	35%
<b>6120 SOFTWARE</b>	\$106,089	\$92,373	\$600	\$13,116	\$0	\$13,116	12%
<b>6900 OTHER SUPPLIES</b>	\$17,700	\$9,547	\$3,020	\$5,133	\$0	\$5,133	29%
<b>10 SUPPLIES</b>	\$643,680	\$402,197	\$75,631	\$165,852	\$4,188	\$161,664	26%
<b>6125 FACILITY SUPPLIES</b>	\$99,597	\$79,807	\$11,917	\$7,873	\$0	\$7,873	8%
<b>6130 FACILITY MATERIALS</b>	\$68,397	\$25,278	\$33,724	\$9,395	\$0	\$9,395	14%
<b>6200 HEAT</b>	\$349,588	\$151,392	\$138,185	\$60,011	\$0	\$60,011	17%
<b>6220 ELECTRICITY</b>	\$935,486	\$595,193	\$315,991	\$24,302	\$0	\$24,302	3%
<b>6290 WATER SERVICES</b>	\$38,611	\$21,568	\$17,086	\$(43)	\$0	\$(43)	0%
<b>7200 BUILDING IMPROVEMENTS</b>	\$40,000	\$17,621	\$7,901	\$14,478	\$0	\$14,478	36%
<b>11 OPERATION &amp; MAINTENANCE OF BUILDINGS</b>	\$1,531,679	\$890,859	\$524,804	\$116,016	\$0	\$116,016	8%
<b>6410 TEXTBOOKS</b>	\$95,135	\$56,126	\$8,544	\$30,465	\$1,484	\$28,981	32%
<b>6420 LIBRARY BOOKS, PERIODICALS</b>	\$15,000	\$6,119	\$505	\$8,376	\$1,058	\$7,318	56%
<b>6430 PROF BOOKS</b>	\$11,773	\$5,393	\$1,107	\$5,273	\$0	\$5,273	45%
<b>12 TEXTBOOKS/LIBRARY BOOKS/OTHER SUPPL</b>	\$121,908	\$67,638	\$10,156	\$44,114	\$2,542	\$41,572	36%
<b>7300 NEW EQUIPMENT</b>	\$27,447	\$14,504	\$29	\$12,914	\$0	\$12,914	47%

# Bloomfield

## BOE EXPENDITURE REPORT BY OBJECT

Account Number / Description	Revised Budget 7/1/2013 - 6/30/2014	Expenses YTD 7/1/2013 - 6/30/2014	Encumbrances 7/1/2013 - 6/30/2014	Balance Before Req's Sub. 7/1/2013 - 6/30/2014	Submitted Requisitions 7/1/2013 - 6/30/2014	Balance After Req's Sub	Percent Remaining 7/1/2013 - 6/30/2014
<b>7320 REPLACEMENT EQUIPMENT</b>	<b>\$9,784</b>	<b>\$5,246</b>	<b>\$420</b>	<b>\$4,118</b>	<b>\$0</b>	<b>\$4,118</b>	<b>42%</b>
<b>7340 COMPUTER EQUIP</b>	<b>\$152,307</b>	<b>\$143,191</b>	<b>\$10,101</b>	<b>\$(985)</b>	<b>\$0</b>	<b>\$(985)</b>	<b>(1)%</b>
<b>13 EQUIPMENT</b>	<b>\$189,538</b>	<b>\$162,941</b>	<b>\$10,550</b>	<b>\$16,047</b>	<b>\$0</b>	<b>\$16,047</b>	<b>8%</b>
<b>8100 DUES &amp; FEES</b>	<b>\$54,093</b>	<b>\$46,562</b>	<b>\$1,041</b>	<b>\$6,490</b>	<b>\$0</b>	<b>\$6,490</b>	<b>12%</b>
<b>8800 ATHLETIC PROGRAMS</b>	<b>\$82,756</b>	<b>\$62,358</b>	<b>\$15,923</b>	<b>\$4,475</b>	<b>\$580</b>	<b>\$3,895</b>	<b>5%</b>
<b>8900 STUDENT ACTIVITIES</b>	<b>\$31,200</b>	<b>\$16,194</b>	<b>\$2,355</b>	<b>\$12,651</b>	<b>\$3,106</b>	<b>\$9,545</b>	<b>41%</b>
<b>14 MISCELLANEOUS</b>	<b>\$168,049</b>	<b>\$125,114</b>	<b>\$19,319</b>	<b>\$23,616</b>	<b>\$3,686</b>	<b>\$19,930</b>	<b>14%</b>
<b>GRAND TOTAL</b>	<b>\$38,555,104</b>	<b>\$22,171,890</b>	<b>\$14,320,727</b>	<b>\$2,062,487</b>	<b>\$34,720</b>	<b>\$2,027,767</b>	<b>5%</b>

### PROHIBITION AGAINST SMOKING

The Bloomfield Board of Education prohibits **all smoking and use of electronic cigarette and/or vapor devices** on the real property of any school or administrative office building or at any school-sponsored activity. Real property means the land and all temporary and permanent structures comprising the district's elementary and secondary schools, and administrative office building and includes, but is not limited to, classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots. As defined by Conn. Gen. Stat. § 10-233a(h), a school-sponsored activity "means any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property."

#### Legal References:

Pro-Children Act of 2001, Pub. L. 107-110, 115 Stat. 1174 (to be codified at 20 U.S.C. § 7183)  
Conn. Gen. Stat. § 10-233a(h)

Policy Adopted: November 12, 2002  
Policy Updated: February XX, 20XX

**BOARD BUDGET PROCEDURES AND LINE ITEM TRANSFERS**

In accordance with Conn. Gen. Stat. § 10-222, the Board of Education shall prepare an itemized estimate of its budget each year for submission to the fiscal authority for review and appropriation. Line items in such budget estimate shall include, but are not limited to, the following:

- Salaries
- Employee Benefits
- Purchased Services
- Tuition, Public In-State
- Tuition, All Other
- Supplies
- Property
- Other

Following the annual appropriation, the Board of Education shall meet and revise such itemized estimate, if necessary, and adopt a final appropriated budget for the year. Line items in the budget may be allocated more specifically by the Superintendent or his/her designee in the development, administration and monitoring of the budget.

The Superintendent and/or his/her designee shall be responsible for administering and monitoring the budget through the course of the year. The Superintendent or his/her designee shall maintain a system of appropriate expenditures and encumbrance accounting that is organized to conform with the requirements for State and Federal Accounting Reports. A monthly budget report shall be prepared showing for each line item the appropriated budget amount, expenditure to date (to include encumbered and expended amounts), projected expenditures, difference between the projected expenditures and the appropriation, and general comments indicating the reasons for the difference.

Such budget report shall be presented to the Board of Education by the fifteenth of the month.

Based on expenditures and budget projections, with such budget reports, the Superintendent shall recommend to the Board of Education transfers **between budgetary locations and all salary transfers and other transfers that exceed \$25,000 both within a location or between locations as conditions may require. All transfers must be preapproved by the immediate supervisor, Superintendent (or designee) and Business Manager.**

The Superintendent is authorized to make such transfers as necessary if the urgent need for transfer prevents the Board of Education from meeting in a timely fashion to consider the transfer. Transfers made in such instances shall be announced at the next regularly scheduled meeting of the Board of Education.

The Board of Education shall not expend more than the amount of the appropriation and the amount of money received from other sources for school purposes. If any occasion arises whereby additional funds are needed by Board of Education, the Chairperson of the Board shall notify the Town Council and submit a request for such necessary additional funds. No additional funds shall be expended until such supplemental appropriation is granted and no supplemental expenditures shall be made in excess of those so authorized.

Policy Adopted: September 17, 2002

**Policy Revised: Month XX, 20XX**

**1170**  
**Community/ Board Operations**

**RECOGNITION OF STUDENTS, CITIZENS, STAFF MEMBERS,  
AND MEMBERS OF THE BOARD OF EDUCATION**

The Bloomfield Board of Education is committed to recognizing and honoring citizens, students, staff, and groups whose distinguished or exceptional achievements have benefited or which benefit the school system. Persons so honored shall include students, retiring staff and Board of Education members. The Board may act through recognition at Board of Education meetings, meetings, letters of recognition, or other appropriate methods.

ADOPTED: Month #, 20##