

Board of Education Regular Meeting

Tuesday, March 10, 2026 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	Speaker (s) : Sheila Daniels
II. Salute to the Flag	Speaker (s) : Sheila Daniels
III. Adoption of Agenda	Speaker (s) : Sheila Daniels
IV. District Highlights	Speaker (s) : Scott Roberts
IV.A. Legacy Interim Director	Speaker (s) : Scott Roberts
IV.B. Snow School Highlight	Speaker (s) : Scott Roberts
IV.C. Women's History Month	Speaker (s) : Scott Roberts
IV.D. Board Member Appreciation Month	Speaker (s) : Scott Roberts
V. Public Session	Speaker (s) : Sheila Daniels
VI. Communications	Speaker (s) : Sheila Daniels
VI.A. Report of Student Representative	Speaker (s) : Salahaldin Marnus Kunate
VII. Consent Agenda	Speaker (s) : Sheila Daniels
VII.A. Minutes of February 10, 2026	Speaker (s) : Sheila Daniels
VII.B. Out of State Field Trip MHS ASTE MxCC Vet Class to Tufts University	Speaker (s) : Amanda Thomson
VII.C. Grants Status Report	Speaker (s) : Natalie Forbes
VII.D. Budget Committee	Speaker (s) : Harold Panciera
VII.E. Curriculum Committee	Speaker (s) : Kelly Bee
VII.F. Policy Committee	Speaker (s) : Deborah Kleckowski
VIII. Department Reports	Speaker (s) : Sheila Daniels
VIII.A. Financial Report	Speaker (s) : Natalie Forbes
VIII.A.1. Action on Line Item Transfer Report	Speaker (s) : Natalie Forbes
VIII.B. Facilities Department	Speaker (s) : Marco Gaylord
VIII.C. Personnel Report	Speaker (s) : Harry Snyder
VIII.D. Transportation Report	Speaker (s) : Marco Gaylord
IX. Superintendent's Report	Speaker (s) : Dr. Alan Addley
IX.A. Capital / Facilities Plan	Speaker (s) : Dr. Alan Addley

IX.B.	Legislative Updates	Speaker (s) : Dr. Alan Addley
IX.C.	Superintendent's Proposed Budget	Speaker (s) : Dr. Alan Addley
X.	Action Items	Speaker (s) : Sheila Daniels
X.A.	Healthy Food Certifications	Speaker (s) : Randall Mel
X.A.1.	Required Vote for Participation in Healthy Food Option of HFC	Speaker (s) : Randall Mel
X.A.2.	Required Vote for Food Exemptions	Speaker (s) : Randall Mel
X.A.3.	Optional Vote for Beverage Exemptions	Speaker (s) : Randall Mel
X.B.	Certified Resolution	Speaker (s) : Natalie Forbes
X.C.	Policy # 1260 Civility/Respectful Communications and Actions at School, on School Property, or at a School Sponsored Activity or Function -First Reading	Speaker (s) : Deborah Kleckowski
X.D.	Policy #4010 Hiring of Certified Staff - First Reading	Speaker (s) : Deborah Kleckowski
X.E.	Policy # 6154 Instruction Homework - First Reading	Speaker (s) : Deborah Kleckowski
XI.	Future Agenda Items	Speaker (s) : Sheila Daniels
XII.	Adjournment	Speaker (s) : Sheila Daniels

Choose Love Snow School



March 10, 2026

Presented by Alea Orcutt, Jill Garrity & Peter Fragola

Why SEL Matters

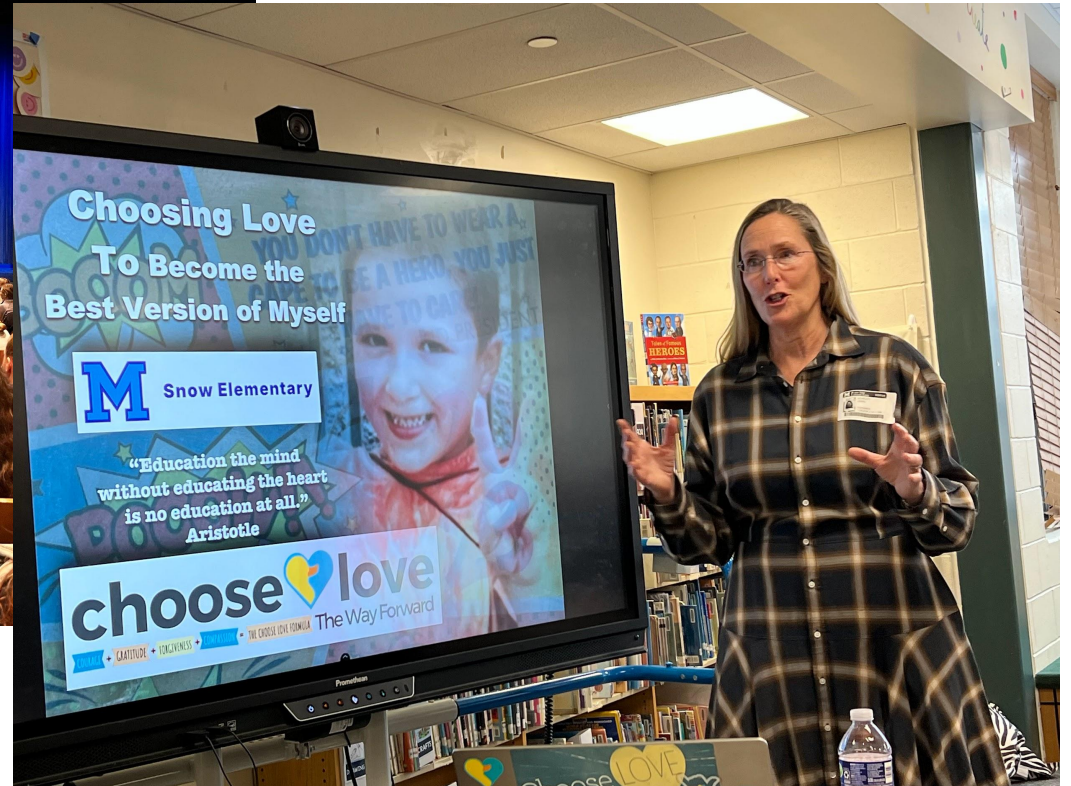
Improved Social Skills in Students

Emotional Intelligence Development

Stronger Peer Respect and Safer School Life

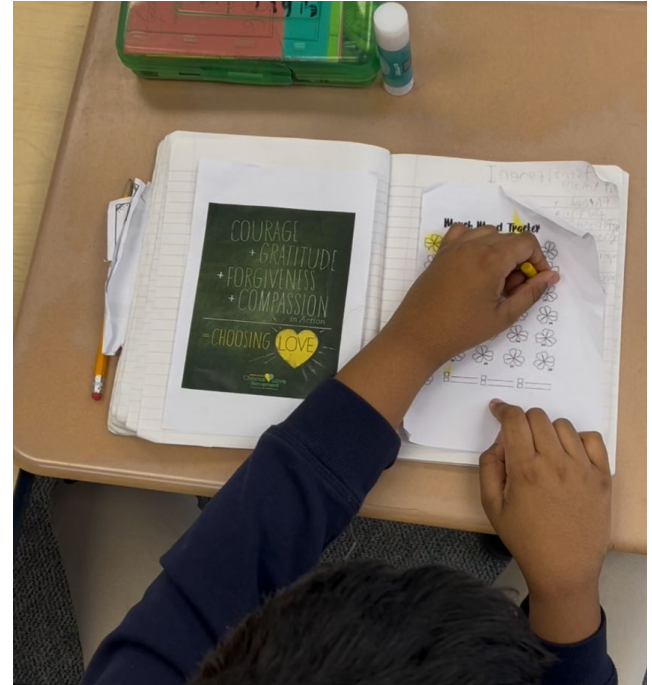
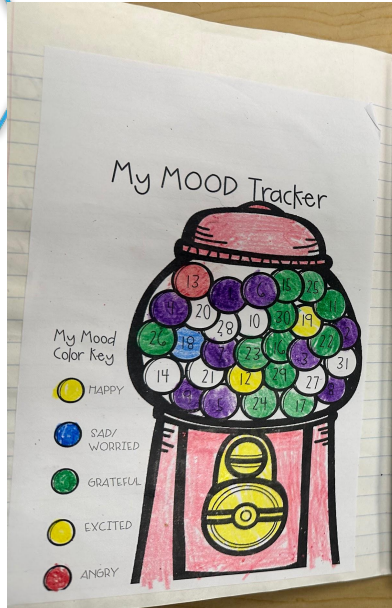
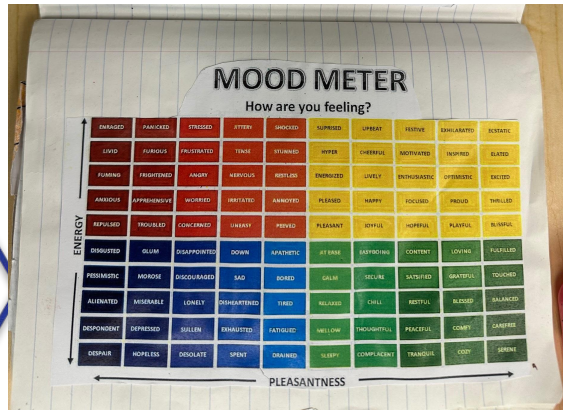
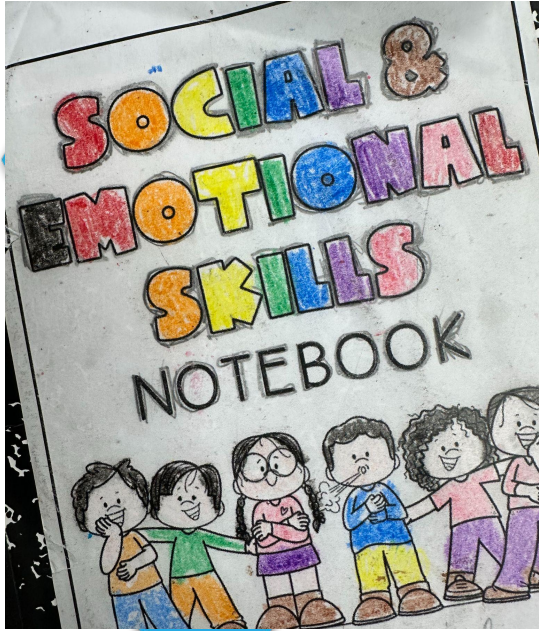
- Students learn to communicate and collaborate effectively.
- Students understand and manage their feelings better.
- Empathy and respect among peers create a safer environment.

SEL FOR STAFF



Scarlett visited Snow School

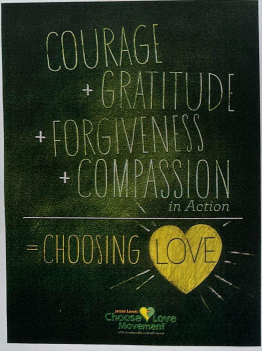
Daily SEL Journals



What is Choose Love?

The Choose Love Formula is a social-emotional framework designed to foster resilience, connection, and well-being through four key pillars: **Courage + Gratitude + Forgiveness + Compassion in Action.**





I am a good friend
 I am kind
 I am creative
 2/9/26
 Courage
 + Gratitude
 + Forgiveness
 + Compassion
 in action
 = Choosing Love



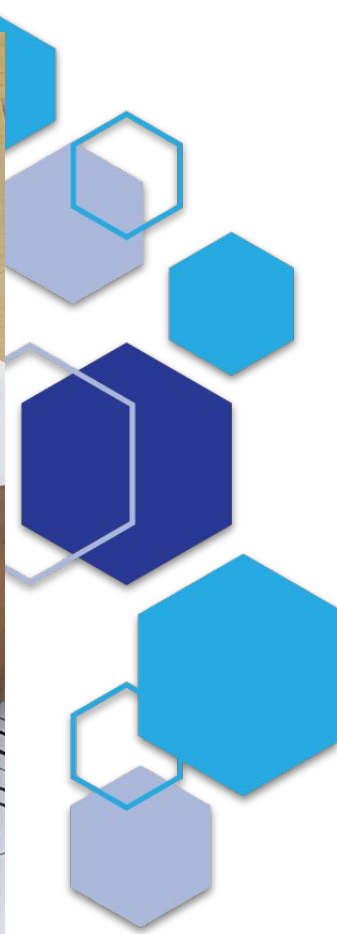
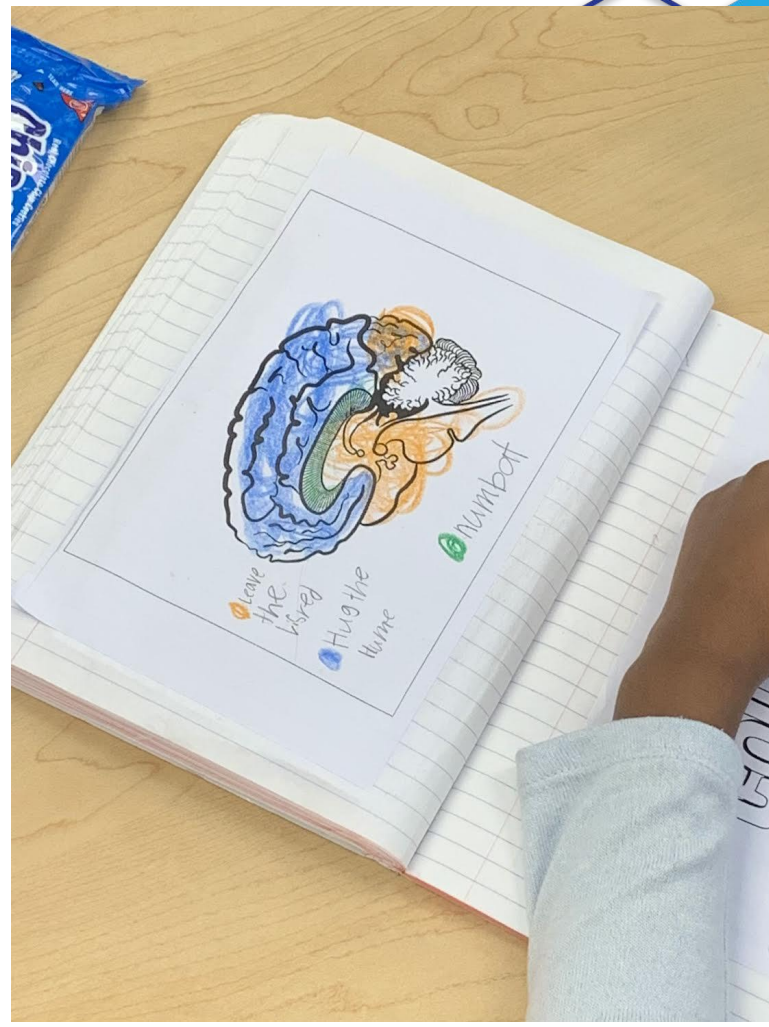
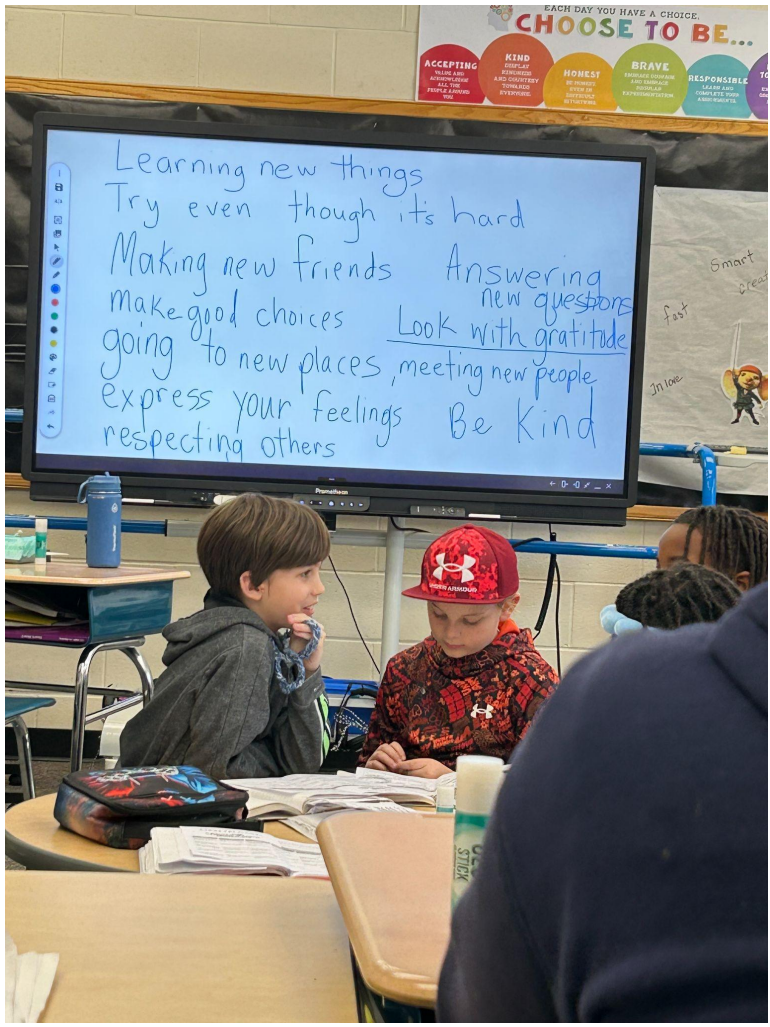
JESSE LEWIS
 CHOOSE LOVE MOVEMENT
 SOME WAYS I CAN SHOW
COURAGE

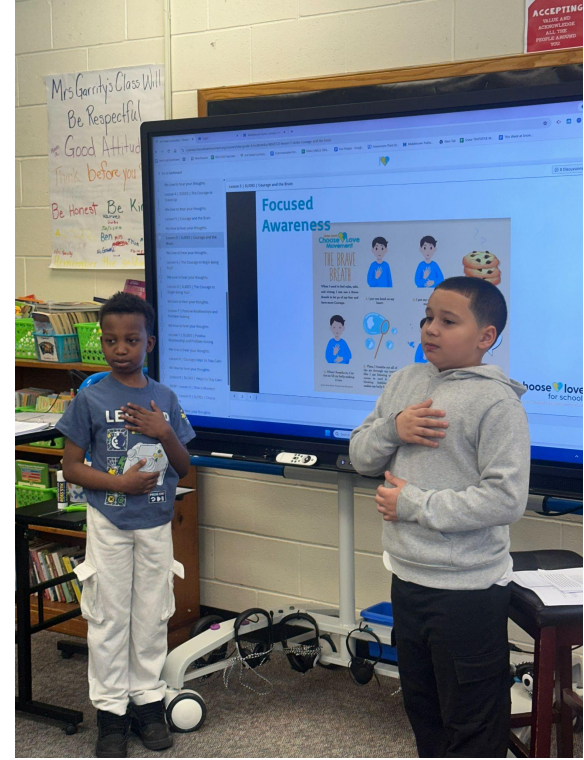
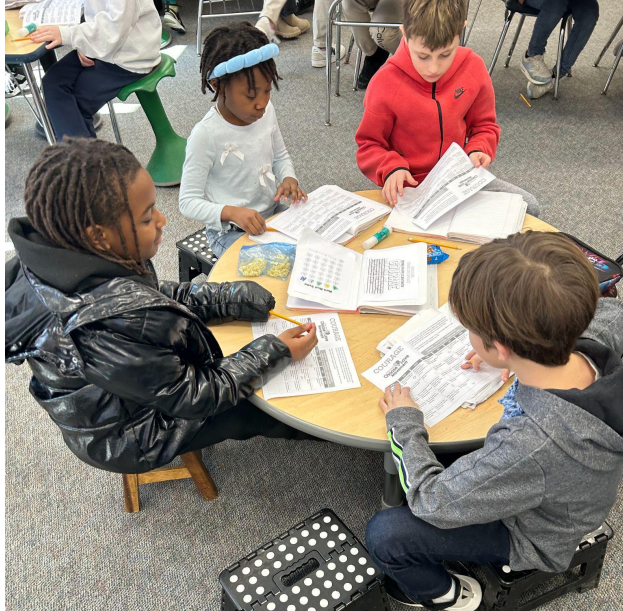
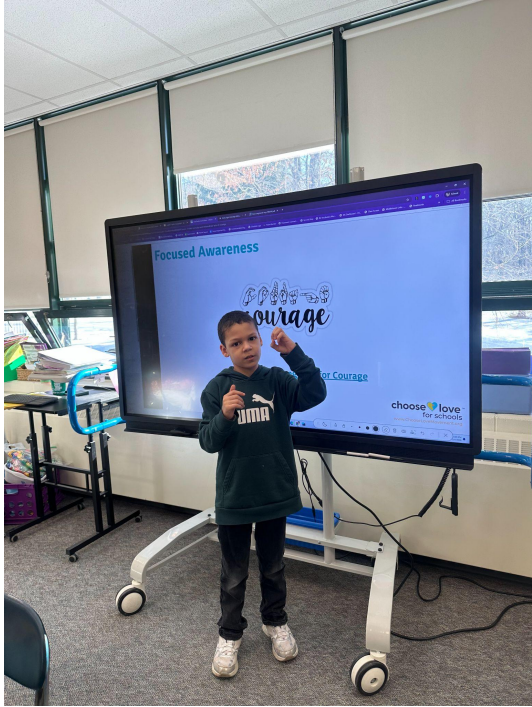
At work high if's hard
 making new friends
 make good choices
 in school things
 new friends

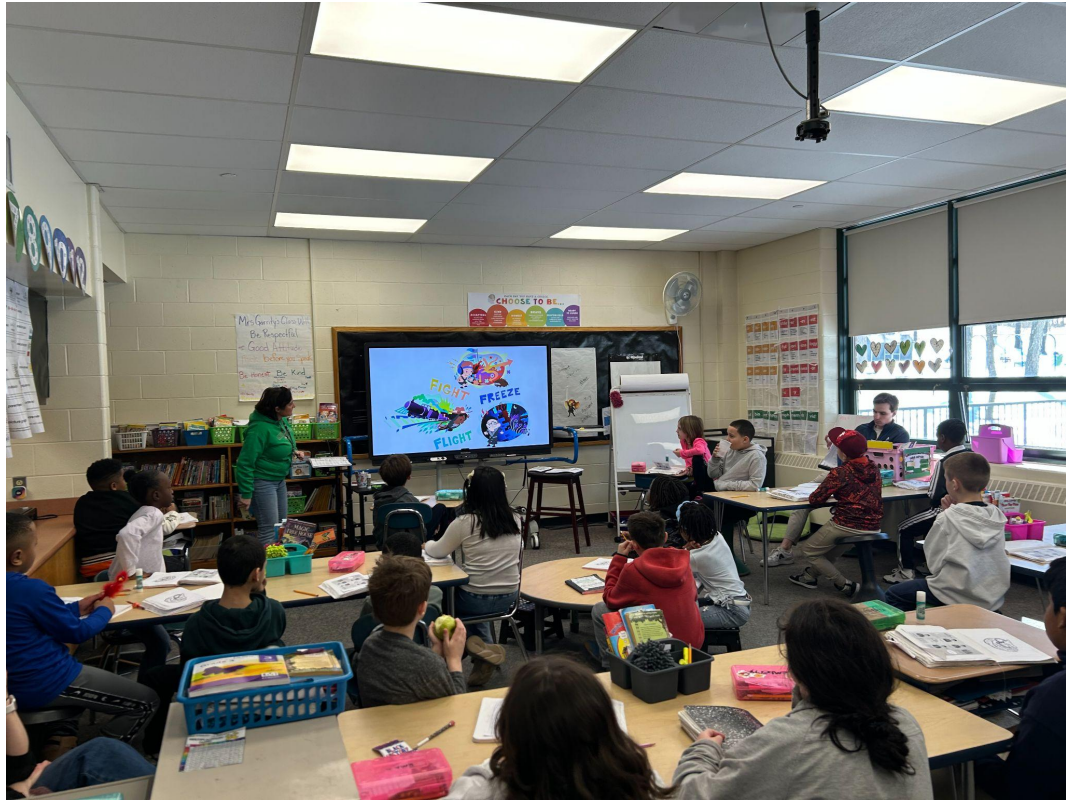
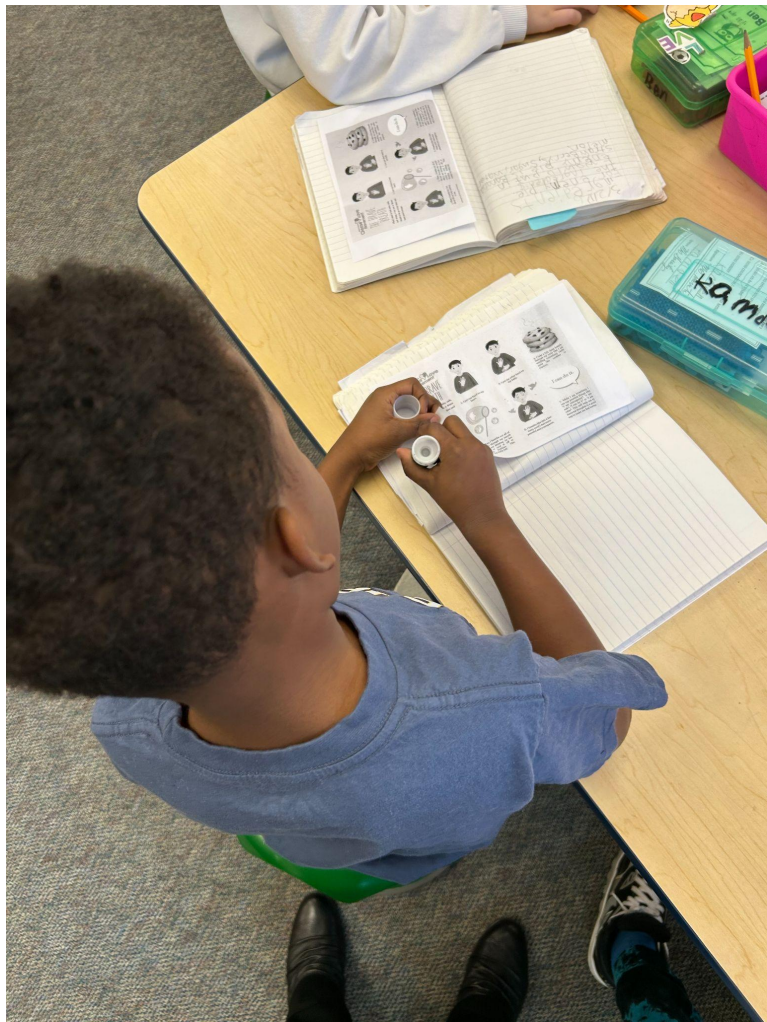
COURAGE
 Jesse Lewis
 Choose Love Movement

courage it doesn't have to do what it is for yourself and others
 you be just your self, making the best for yourself and others.
 Here are some
 ways you can show courage in your life.
 Every day to show courage in your life.

MON	TUE	WED	THU	FRI	SAT	SUN
1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.	1. Stand up for what you believe in. 2. Be brave when you are scared. 3. Try new things and don't be afraid to fail. 4. Speak up when you have an idea. 5. Be honest, even when it's hard. 6. Help someone who is in need. 7. Stand up for someone who is being treated unfairly. 8. Be the first to try something new. 9. Don't let others tell you what you can or cannot do. 10. Be a role model for others.







Choose Love Pledge

We will have the Courage
even when things are hard.

We will have an attitude of
Gratitude.

We will choose loving thoughts
over angry thoughts.

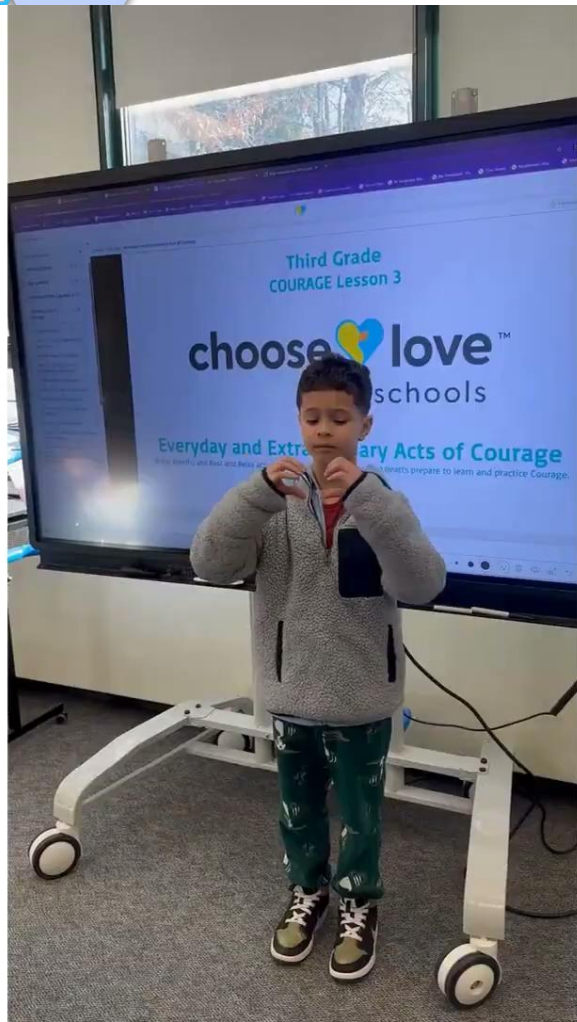
We will Show Compassion
in our words and actions.

Courage + Gratitude + Forgiveness + Compassion =
The Choose Love Formula



WHOLE SCHOOL SELF LOVE





Snow School



M

Board of Education Regular Meeting
Tuesday, February 10, 2026 6:30 PM Eastern

Beman Middle School
1 Wilderman's Way
Middletown, CT 06457

Kelly Bee: Present
Chris Cardella: Present
Sheila Daniels: Present
Rakim Grant: Present
Deborah Kleckowski: Present
Dean Krupa: Present
Susan Owens: Present
Harold Panciera: Present
Kim Riordan: Present

Present: 9.

I. Call to Order

Ms. Daniels called the meeting to order at 6:33 PM.

II. Salute to the Flag

Student Representative Sal Marnus Kunate led the Pledge of Allegiance.

III. Adoption of Agenda

A motion to adopt the agenda was made. This motion, made by Harold Panciera and seconded by Rakim Grant, Carried.

Ms. Kleckowski made a motion to amend the agenda and table Items VIII. B Facilities Department Report, VIII.C Personnel Report and VIII,D Transportation Report. This motion, made by Deborah Kleckowski and seconded by Chris Cardella, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

IV. District Highlights

IV.A. Black History Month Presentation

Mr. Roberts shared that all schools are celebrating Black History Month. The African American Cultural Center, located at Keigwin School will be hosting The Undeniable Truth, an exhibit to learn about the sacrifices and contributions African Americans have made to our country. The center was founded by Mr. Ray Townes. Mr. Leslie Saunders has also partnered with the center for many years.

IV.B. Legacy Academy

Ms. Vacianna Spaulding shared that Legacy Academy is located at Keigwin School. There are currently 21 students enrolled in the district-based therapeutic program. Students engage in an online curriculum with live online teacher instruction, in-person academic support and

some project based learning. Students are also engaged in food cooking, nutrition and food safety instruction. There is a strong SEL/mental health focus, connection over content, and small group instruction. Ms. Spaulding also highlighted the staff and the work that they are accomplishing at Legacy Academy. Mr. Randall Mel shared photos of the students engaged in the cooking lessons. Mr. Mel and Chef Kaisha alternate guiding the students through the lessons.

Ms. Owens shared that GIFTS will be hosting a fashion show at 7:40 and 9:00 on Friday at Middletown High School.

IV.C. Unified Theater

Mr. Scott Roberts introduced Ms. Sydney White, Director of Unified Theater. Ms. White shared that the show is fully student-driven. Students write the play, produce and perform in the play. 89% of performers are current or former MPS students and 86% live in Middletown. Many students shared their favorite part of unified theater. They include: seeing the audience, signing in sign language, dancing and meeting new friends.

V. Public Session

Chair Daniels explained the rules of Public Session. There were no public comments.

VI. Communications

VI.A. Report of Student Representative

Student Representative Sal Marnus Kunate discussed the jean day that was held at MHS for the family of Malachi James. GIFTS, Men of Excellence, and the MHS Pre-Med Club is also a supply drive for victims of Hurricane Melissa. Robotics Team 9909M took home the Excellence Award and the Robot Skills Champion title. They are now ranked #2 out of 160 teams in Connecticut. In the personal finance classes, 5 students passed the W!SE certification test. W!se is a nationally recognized assessment and credentialing organization. Their rigorous Certification Tests examine participants' knowledge of the relevant content, and test-takers who pass earn our widely regarded credential, demonstrating they have mastered the subject matter. In Track and Field, sophomore Rodney Crockett took first place at the Hispanic Games in New York, setting a new meet and school record in the 55-meter dash. He is currently 55th in the nation. In wrestling, we have two new members of the prestigious 100-Win Club: Junior Isaiah McDaniel and Senior JC Ramos.

VII. Consent Agenda

A motion to approve the consent was made. This motion, made by Deborah Kleckowski and seconded by Susan Owens, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

VII.A. Minutes of January 13, 2026

VII.B. Field Trip MHS ASTE/Mattabeset FFA

VII.C. Field Trip MHS DECA

VII.D. Field Trip Beman Robotics, Wilton, CT

VII.E. Field Trip Beman Robotics, St. Louis, MO

VII.F. Grants Status Report

VII.G. Budget Committee

VII.H. Curriculum Committee

VII.I. Policy Committee

VII.I.1. Policy #3320 Purchasing - Final Reading

VIII. Department Reports

VIII.A. Financial Report

Ms. Natalie Forbes introduced Amanda Herzog, Grants Coordinator. There is currently a modest surplus. Ms. Forbes explained surplus and deficits. Mr. Panciera asked about magnet school tuition. Ms. Forbes shared that many magnet schools bill in December and that is the reason for the current deficit.

VIII.A.1. Action on Line Item Transfer Report

There were transfers of \$526. The transfers were from memberships and dues and going to instructional supplies.

Move to approve the Line Item Transfer Report was made. This motion, made by Deborah Kleckowski and seconded by Harold Panciera, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

VIII.A.2. Unexpended Balance

Ms. Forbes explained the unexpended balance and the search for a new Superintendent.

A motion to approve the unexpended balance expenditures was made. This motion, made by Deborah Kleckowski and seconded by Kelly Bee, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

VIII.B. Facilities Department

VIII.C. Personnel Report

VIII.D. Transportation Report

IX. Superintendent's Report

IX.A. New England Association of Schools and Colleges

Dr. Addley welcomed the team from MHS and thanked them for their hard work. Ms. Buchanan introduced herself, Ms. Mancini, Mr. Serra and Mr. Mertel and thanked them for their hard work. Ms. Mancini gave an overview of the NEASC 10-year Accreditation Cycle. It includes self-reflection, collaborative conference, decennial visit, and progress reporting. The visiting team evaluates the school in 5 areas which are learning culture, student learning, professional practices, learning support, and learning resources. Each standard contains a foundational element which provides the basis for the ideals identified in each standard. The visiting team provided the team with commendations and recommendations. Ms. Buchanan shared the items that the team has accomplished as well as next steps.

IX.B. 2027 Budget Update

Dr. Addley and the Finance team have been working closely together on the budget. Budget Priorities include: Provide Fiscal Responsibility, Fulfill Mandatory Obligations, Sustain Core Educational Programs and Support Student Behavioral Needs. Dr. Addley shared the status of the budget and mandatory items that must be included in the new budget. Mr. Cardella asked if Dr. Addley is still adhering to the budget timeline. Dr. Addley stated that he is and the budget will be presented next month.

X. Action Items

X.A. Policy # 4010 Hiring of Certified Staff

A motion to table Policy #4010 was made. This motion, made by Deborah Kleckowski and seconded by Susan Owens, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

X.B. Policy # 6154 Homework

Ms. Kleckowski thanked Ms. Fitzpatrick for her work on this policy. Mr. Grant shared his concerns with the policy. Ms. Fitzpatrick shared that homework would not be used as a way to evaluate a student's progress. Discussion followed regarding grading, college readiness and discretion given.

A motion to table Policy #6154 was made. This motion, made by Rakim Grant and seconded by Susan Owens, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

XI. Future Agenda Items

Ms. Daniels shared that there was a discussion regarding holding BOE Meetings at City Hall and that will be discussed with the new Superintendent.

XII. Executive Session

A motion to enter Executive Session for the purpose of Attorney Client Privilege Information Regarding Bylaw 9130 Committees and Policy and Regulation 1250 Visitors and Observation in Schools (proposed for Executive Session) and invite Dr. Alan Addley and Attorney Anne Littlefield was made. This motion, made by Sheila Daniels and seconded by Rakim Grant, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

XII.A. Attorney Client Privilege Information Regarding Bylaw 9130 Committees and Policy and Regulation 1250 Visitors and Observation in Schools (proposed for Executive Session)

A motion was made to enter Executive Session for the purpose of Attorney Client Privilege Information Regarding Bylaw 9130 Committees and Policy and Regulation 1250 Visitors and Observation in Schools and Policy #1260 Civility/Respectful Communications and Actions (proposed for Executive Session) and invite Dr. Alan Addley and Attorney Anne Littlefield as permitted by General Statutes Section 1-206E and 210-B10. This motion, made by Sheila Daniels and seconded by Rakim Grant, Carried.

Chris Cardella: Nay, Deborah Kleckowski: Nay, Susan Owens: Nay, Kim Riordan: Nay, Kelly Bee: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Dean Krupa: Yea, Harold Panciera: Yea
Yea: 5, Nay: 4

Chris Cardella: Nay, Deborah Kleckowski: Nay, Susan Owens: Nay, Kim Riordan: Nay

A motion to add discussion concerning attorney client privilege written memorandum pertaining to legal advice pertaining to Policy 1260 to the agenda was made. This motion, made by Deborah Kleckowski and seconded by Rakim Grant, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 9, Nay: 0

An amended motion was made to enter Executive Session for the purpose of Attorney Client Privilege written memorandum regarding policies and bylaws 9130, 1250 and 1260 and invite Dr. Addley and Attorney Anne Littlefield was made. This motion, made by Rakim Grant and seconded by Susan Owens, Carried.

Chris Cardella: Nay, Kelly Bee: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan: Yea

Yea: 8, Nay: 1

Chris Cardella: Nay

Ms. Kleckowski asked about Policy #1260. Ms. Daniels explained that it is the Civility Policy. Ms. Kleckowski recommended that Bylaw 9130 and 1250 go back to the Policy Committee and not Executive Session. Ms. Daniels shared that the Attorney suggested it be in Executive Session so that the entire Board would be present. Mr. Krupa asked Attorney Littlefield to explain that the Executive Session meets the requirement for an appropriate

statutory reason. Attorney Littlefield explained that it is within the law. Ms. Kleckowski shared that she does not have an issue adding Policy 1260 to Executive Session. Attorney Littlefield recommended a new motion to add Policy 1260. Ms. Kleckowski asked the board to be mindful of the weather and the people that are traveling that evening.

XIII. Adjournment

A motion to adjourn was made at 10:16 PM. This motion, made by Chris Cardella and seconded by Kelly Bee, Carried.

Kelly Bee: Yea, Chris Cardella: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Deborah

Kleckowski: Yea, Dean Krupa: Yea, Susan Owens: Yea, Harold Panciera: Yea, Kim Riordan:

Yea

Yea: 9, Nay: 0

FT Request - Tufts University Vet Hospital

1 message

thomsona <thomsona@mpsct.org>

Tue, Feb 10, 2026 at 10:04 AM

To: Robin Wilson <wilsonr@mpsct.org>, Elisha De Jesus <dejesuse@mpsct.org>

Cc: Rebecca Isaacson <isaacsonr@mpsct.org>

Hello,

Attached please find relevant paperwork for a full-day field trip for my MxCC VET 1003 Intro to Veterinary Technology students to tour the large and small animal teaching & research hospitals at Tufts University in N Grafton, MA. This is an incredible opportunity!

Even though it is in MA, it's only about an hour and a half drive from here. No trip fees (other than students needing to bring a bag lunch) as I plan to take the Ag bus.

Also please note, I surveyed all of my students and we are avoiding all potential AP exam conflicts on this date (5/6); and it just so happens the hospital has this date available as well.

Many thanks,
Amanda

--

Amanda Thomson (she/her)

Teacher, Ag Science (Animal Science)

Middletown High School

200 LaRosa Lane, Middletown CT 06457

Phone: (860) 704-4599 X 4029

Fax: (860) 704-4588

Email: thomsona@mpsct.org

ECE Instructor, University of Connecticut, Animal Science


CCP Instructor, Middlesex Community College, Vet Technology


Region VI Outstanding Teacher, National Association of Agricultural Educators (2014)

On the Web

 https://www.instagram.com/middletown_agriculture_science/?hl=en

4 attachments

 1. Tufts MHS Field Trip Request COVER SHEET 2025-2026 (2).pdf
100K

 5. Tufts School Nurse Trip Form (2).pdf
111K

MIDDLETOWN HIGH SCHOOL
COVER FIELD TRIP REQUEST FORM
2025 – 2026

DATE OF TRIP: 5/6/26 TODAY'S DATE: 2/9/26

TEACHER IN CHARGE OF TRIP: A Thomson

DO YOU HAVE TEACHER COVERAGE FOR YOUR CLASSES (make sure to connect with Cassy once field trip is approved)? Ag Staff can cover if needed

GROUP/CLASS: Adv Ag / MxCC VET 1003 Intro to Vet Technology

CHAPERONES ATTENDING (list all): A Thomson

CHAPERONES CELL PHONE: 860-237-2025

NUMBER OF STUDENTS ATTENDING: 16

IS THE NURSES FIELD TRIP FORM SUBMITTED WITH THIS PAPERWORK? Yes

DESTINATION: Tufts University Veterinary Hospital, N. Grafton MA

DESCRIBE PURPOSE & HOW IT CONNECTS TO YOUR CURRICULUM: _____

We are getting a tour of the renown Large Animal and Small Animal teaching and research hospitals, along with animal rehab/PT facilities, of this acclaimed institution

TRANSPORTATION: Bus (Fill out additional forms attached or extended field trip)

Carry-All (Driver: _____)

Train

Plane (Fill out Extended Field Trip Request Form as well)

Walking

X Other: Ag Bus

DEPARTURE TIME FROM SCHOOL: 7:30 am DESTINATION DEPARTURE TIME: 11:45 AM & RETURN TIME TO SCHOOL: 1:50 pm

PROJECTED COST FOR EACH STUDENT: None

What will you do to assist students who have a financial burden? N/A

TEACHER/ADVISOR SIGNATURE: A Thomson DATE: 2/9/26
ATHLETIC/ACTIVITIES DIRECTOR APPROVED: [Signature] DATE: 2/11/26

- Final Student list due to activity office no later than attached grade missing
- Student grades & attendance must be checked ON Thurs. April 30th

Form Middletown Schools Nursing Services

Field Trip Information

(To be submitted to school nurse **3 weeks prior** to field trip or 1 month prior to overnight or lengthy field trip. This form must be submitted to the Athletic Office once filled out by advisor/teacher.)

Teacher/Staff completing form: Amanda Thomson Date: 2/9/26

Field Trip Location (be specific, include town & state) Tufts University Vet Hospital On Wed 5/6/26

Transportation (to & from destination): Bus **Ag Bus** Train Plane Boat (check all that apply) Responsible Teacher/Staff in charge Amanda Thomson Teacher/Staff Cell

Number 860-237-2025 Departure Date/Time (from school): 5/6 7:30 AM Arrival Date/Time (at field trip) 9:30 am Departure Date/Time (from field trip): 11:40 am Arrival Date/Time (at school) 1:50 pm Students Attending (attach alphabetized names and grades on separate sheet) see attached

Staff/Adult chaperones attending (list names including cell phone numbers of each) A Thomson, 860-237-2025

Chaperone to go on bus with students Yes No In separate car? yes No Names & Phone

Numbers of Contact at the Facility John Chanier

Facility Handicapped Accessible? Yes No

Bathroom Handicapped Accessible? Yes No

Facility Provide Food? Yes No

Eating Lunch at Facility? Yes No

Time Eating Lunch 11:00

Return to School for Lunch Yes No

Will Students Purchase Food at the Facility? Yes No

Will Students bring own lunch? Yes No

Activities Planned: (describe here if day trip; if overnight or lengthy trip, please attach agenda) School nurse will discuss with teacher regarding additional specific information.

Touring Vet Hospital to learn more about different roles as well as practice tool ID.

Other Information: **Scheduled during regular class period.** Will not impact any other classes or periods.

ATHLETIC/ACTIVITIES DIRECTOR APPROVED: *Paul S. J.* DATE: 2/11/26

Finalized student list due to activity office & the nurses no later than attached-grade missing

Eligible Students:

- Emily Acevedo
- Vivien Belcher
- Ella Briggs
- Ellie Bruno
- Amy Caguana
- Addison Cole
- Meredith Cope
- Annabelle DeWitt
- Elena Haslip
- Reegan Pasieka
- Julia Reynolds
- Olivia Salvatore
- Tatum Sass
- Rowan Varni
- Gianna Wright
- Alexis Yarlotte

Reunification Plan: a reunification plan provides staff and students with a back-up plan in the event groups or Individuals are separated because of unforeseen events (blocked entrance/exit, manmade or natural disasters, lost staff or students, etc.).

Please include: Will meet in large animal hospital parking lot by Ag Bus ✓

Communication plan (how will you, the lead, communicate with staff/students at the field trip site and Central Office):

Teacher will be with students at all times. ✓

Staff/student accountability (in what way will the presence of staff and students be accounted for throughout the trip, head count, call-in, etc.):

Teacher will be with students at all times during the tour. ✓

Alternate parking or meeting site (consider where you would meet if the original plan is no longer viable):
To exit the field trip site:

Alternate location: front parking lot, under business sign, by small animal hospital (Adjacent) ✓

For shelter (inclement weather): Meet PT building, adjacent. . ✓

Identification of on-site security and first aid: Hospital Office. ✓

Identification of field trip co-leader name and telephone number:

John Chenier, 508-839-8785 ✓

Total Adult Supervisors (2) Names/Telephone Numbers:

Name Amanda Thomson 860-237-2025 ✓

John Chenier, 508-839-8785 ✓

BOE Central Of ice Phone: (860) 638-1401

BOE Transportation Of ice Phone: 860 638-1418 DATTCO Phone: 860 635-8234 Provide

Copies To: Transportation Department, Principal and Teacher



Office of Finance & Administration

Unlocking the Potential in ALL Students

Amanda Herzog, Grants Coordinator

herzoga@mpsct.org (860) 638-1441

311 Hunting Hill Ave, Middletown, CT 06457

www.middletownschools.org

Board of Education
Grants Report

The following grants were confirmed from February 7, 2026-March 6, 2026.

Grant Title	Funder	SY26	SY25	Grant Leadership & Contributions
After School Supp. Support (Bielefield, Beman, Spencer, Snow)	CDC / CSDE	\$150,000	\$0	Innovation Coach: Rebecca Deotte
Title IV Student Support/Academic (Public / Non-Public)	CSDE	\$78,865	\$78,738	Grants Department: Natalie Forbes, Tara Connelly, Amanda Herzog

Total Grants secured to date for 2025-26 school year = \$19,531,183.76

Respectfully submitted,
Amanda Herzog, Grants Coordinator



Office of the Superintendent

Cultivating the Brilliance in Each Student

Dr. Alan Addley, Interim Superintendent

superintendent@mpsct.org | (860) 638-1401

311 Hunting Hill Avenue, Middletown, CT 06457

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Middletown Board of Education Budget Committee Meeting Minutes February 23, 2026

Present: Dr. Alan Addley, Interim Superintendent
Jenn Cannata, Assistant Superintendent
Natalie Forbes, Chief Financial Officer
Randall Mel, Director of Food Services
Sheila Daniels, Chairperson of the Board
Harold Panciera, Chair Budget Committee
Dean Krupa, Board member
Chris Cardella, Board member
Deb Kleckowski, Board member
Geoff Belair, Community member
Mike Skott, IT

The meeting was called to order at 5:05 p.m.

1- The minutes of the meeting that was held on January 26 were approved. The motion was made by Dean Krupa and seconded by Chris Cardella.

2- Natalie Forbes reported on the financials for the last two weeks, and the transfers that occurred. The areas of need were: extra money for plowing snow, out of town Special Education transportation, and security upgrades. In addition, food / snacks for snow removal staff, the training of an AP Physics teacher, additional need for a new program for Guidance at the high school, and additional money to publish Silent Sounds magazine were the reasons for some transfers. The discussion about how to spend the unexpended balance was tabled until the next meeting as a final decision has not been reached. (this item was taken out of order by mistake)

3- Dr. Addley went over the Budget Timeline dates that are set. The budget will be sent to the Board on March 6. He will present to the Board at the March 10 meeting. He will meet with two members of the Common Council by February 27. The date for the meeting with the entire Council will be set between the dates of March 11 - 24.

He reviewed the priorities he uses when putting the budget together:

- 1- Provide fiscal responsibility
- 2- Fulfill mandatory obligations
- 3- Sustain core educational programs
- 4- Support student behavioral needs

4- Randall Mel reported on the source of funding for the food services program, how that money is being spent, and the responsibilities of his staff. Among the areas covered in a slide presentation were the following:

- 1- Oversight of administrative staff responsibilities
- 2- Scope of work and core mission
- 3- Explanation: All Students Eat for Free source of funding and eligibility requirements
- 4- Reimbursements rates
- 5- Revenue streams
- 6- Dealing with a growth of almost %100 since 2022
- 7- Strict monitoring carried by the Feds and state personnel.

5- Questions for the Finance Director and Superintendent:

- a- Elevator maintenance
- b- Legal costs
- c- Contracted services due to staff shortages
- d- Snow removal costs
- e- Parochial school costs for the district
- f- Discussion the Legacy Grant, the Legacy program, and the 2% Grant

6- No suggestions were given for future agenda topics

7- Motion for dismissal: given by Chris Cardella, and seconded by Harold Panciera

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE**

Meeting Minutes

Monday, March 2, 2026

In Person Meeting 5:30 P.M.

Board of Education Policy Committee Members participating:

Deb Kleckowski, Policy Committee Chair

Shelia Daniels, Board Member

Harold Panciera, Board Member

Dean Krupa, Board Member

Hakeem Grant, Board Member

Susan Owens, Board Member

Stacy Porch, Parent

Also participation:

Dr. Alan Addley, Interim Superintendent

Jennifer Cannata, Assistant Superintendent

Colleen Fitzpatrick, Interim Chief Academic Officer

Ann Littlefield, Attorney

Harry Synder, Manager of HR

Marco Gaylord, Director of Facilities, Safety & Security

Jill Power, Operations Administrative Secretary

The Meeting was called to order by Deb Kleckowski at 5:32 P.M.

- 1. Call to Order**
- 2. Introductions**
- 3. Minutes to be Accepted - February 2nd 2026**

Minutes were accepted.

- 4. Vote on agenda changes:**
 - a. Public Comment to add to agenda**

The Chair of the policy committee, Deb Kleckowski, would like to make sure that the agenda that is presented before the meeting is the agenda that is sent out to the committee. There should be no changes to the agenda without consent from the Chair. The Chair made a motion to move the policies around to what was originally sent. She wanted to do the agenda in this order; Civility policy, Homework, Hiring of Certified Staff, then Visitors and Observations in Schools, and then Committees, Policies and Regulations. The Chair made a motion to redo the agenda. One was in favor and one was not. The agenda was changed. The Chair would also like to add public comment to the meeting. A discussion was had about making sure it was just comments and not back and forth with no asking questions. A discussion was also had in making sure there was a time limit. There was a motion to add public comment with a 5 minute time limit. All were in favor.

5. Policy #1260 Civility

This policy was brought to the committee because of a letter that was sent from FIRE. Ann Littlefield was in attendance to discuss this policy with the committee. She stated that this policy has to do with the school community which includes, staff, parents, and anyone who is in the school community and their right to freedom of speech. She also explained that Middletown should be keeping this policy up to date with the law and follow the recommendations of the law. Shipman has looked over our current policy we have and has made some edits and wording changes to update this policy. After discussion the committee moved this policy with the Shipman changes and recommendations to the March 10th Board meeting for its first reading. All were in favor.

6. Policy #6154 Homework

The homework policy was sent back to the committee after the February Board meeting because some board members wanted grading to be included in the policy. Since the Board meeting Colleen and her colleagues have added a section to the homework policy. Colleen explained that there was language added about weighted grading on page two. It states “**To reflect the importance of consistent practice in the learning process**, homework will constitute 0–10% of the final grade. To prioritize mastery over mere completion, students shall be permitted to correct mistakes for full credit. Respective supervisors, directors, and department heads will determine the specific weight within this range for their departments.” Colleen explained that this gives autonomy for teachers/supervisors/and grade level teams. Committee members were concerned about the 0% and that some teachers would not have homework count and then students would not do homework or not take it seriously. They were also concerned that maybe grade 6-12 should have a separate policy. Colleen and Dr. Addley explained that department heads and grade level teams will be working together to decide what percentage homework will be for that subject. Board Members would like it not to be 0% and would like to make it a higher number. Dr. Addley added that you need to be able to trust your staff and trust that the department will not have homework count as 0%. He also added that you can always change a policy if it is not working. He recommended to see what happens with this policy in place and go from there. Committee members agreed. A motion was made to move this policy forward to the March 10th Board Meeting for its first reading with the added weighted grading paragraph. All were in favor.

7. Policy #4010 Hiring of Certified Staff

The Hiring of Certified Staff was brought back to the committee because of the confusion on a Board member being on the hiring committee for Assistant principals and Principals. Dr. Addley believes there does not need to be a Board Member on those committees but our Board members believe we do. Harry explained that is our current practice and has no concerns with the policy created. A motion was to move the policy to the March 10th Board meeting for its first reading with no changes. All were in favor.

8. Policy #1250 Visitors and Observations in Schools

This policy was brought to the committee from executive session discussion. Harold also had sent the committee some of his recommendations for this policy. Our Board Members would like to go into schools more often and see the things that are going on and interact with the staff and schools. Ann Littlefield was able to talk about this policy. She brought other district examples of visitor policies and bylaws for the Board on visiting schools. Almost all of the other school districts had a bylaw explaining that Board Members are able to visit schools but need to make an appointment with the Superintendent and that Board Members do not have any more power than a regular citizen when it comes to visiting schools. After discussion Shelia made a comment about this should be a bylaw and not in the visitor

policy. Others agreed. Dr. Addley explained that Board Members should not just be popping into schools and seeing what is going on. Some administrators might not be comfortable with that. He is going to bring some comments back from Administrators to give the Board some insight into how they feel about this. They are more than welcome to attend PTO meetings, concerts and special activities at the schools. Dr. Addley also explained that there needs to be a chain of command when discussing issues or problems within the district. Staff and teachers should be going to supervisors, principals and the Superintendent with those first not the Board Members. The committee is going to continue the discussion on this policy and will look at other policies from other districts as well. A motion was moved to continue the discussion of this policy, consider writing a bylaw and listen to the administrators perspectives. All were in favor.

9. Policy #9130 Committees, Policies and Regulations

This policy was moved for discussion at the April 6th policy meeting. All were in favor.

10. New Business

There was no new business.

11. Adjournment

ADJOURNMENT

The meeting was adjourned at 7:29 P.M.

Respectfully submitted,

Marco Gaylord

Director of Facilities, Safety & Security

Object Code - Summary	Expenditure 2024-2025	Appropriation 2025-2026	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Surplus/Deficit	Projected Expenditure
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	59,239.75	42,600.00	5,000.00	-	18,770.29	28,829.71	-	47,600.00
51110 CERTIFIED*REG	35,439,394.79	36,441,854.00	(13,943.00)	17,876,536.20	18,183,761.03	357,613.77	150,000.00	36,277,911.00
51115 CERTIFIED*OTH ADDL/STIPEND	3,095.45	-	51,680.00	29,620.57	28,035.55	(5,976.12)	(5,976.12)	57,656.12
51309 SALARIES: INTERVENTIONISTS	-	-	55,887.00	30,246.60	20,375.52	5,264.88	-	55,887.00
51315 SALARIES: SUBS-LT*REG	184,987.14	150,000.00	-	11,900.00	31,773.94	106,326.06	-	150,000.00
51316 SALARIES: SUBS-BLDG*REG	211,270.75	-	-	-	-	-	-	-
51410 SALARIES: ADMINISTRATOR*REG	5,625,071.31	5,392,713.00	(75,000.00)	1,762,651.04	3,428,335.77	126,726.19	126,726.19	5,190,986.81
51414 SALARIES: ADMINSTR*OTHER	-	-	-	-	14,000.00	(14,000.00)	(16,500.00)	16,500.00
51501 LONGEVITY: CERTIFIED	352,200.00	327,200.00	(2,000.00)	162,600.00	157,600.00	5,000.00	5,000.00	320,200.00
51510 ADDTL COMPENSATION TEACHERS	-	-	-	-	2,500.00	(2,500.00)	(2,500.00)	2,500.00
51716 SALARIES: MENTOR	4,521.00	-	-	-	-	-	-	-
51718 SALARIES: TUTOR	18,608.50	68,200.00	-	35,569.19	39,082.37	(6,451.56)	-	68,200.00
51721 SALARIES: STIPENDS-NON TRB	663,534.78	665,641.00	-	3,011.45	288,271.32	374,358.23	-	665,641.00
51901 NON-CONTRACTED CERTIFIED	97,485.21	59,273.00	(55,343.00)	-	130.80	3,799.20	3,799.20	130.80
51921 SALARIES: CLASS COVERAGE	226,128.74	-	-	-	-	-	-	-
TOTAL CERTIFIED SALARIES	42,885,537.42	43,147,481.00	(33,719.00)	19,912,135.05	22,222,636.59	978,990.36	260,549.27	42,853,212.73
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	9,537,610.82	9,812,445.00	140,000.00	3,902,179.27	5,866,401.72	183,864.01	-	9,952,445.00
51117 CLASSIFIED*TEMP	675.16	-	-	-	-	-	-	-
51118 CLASSIFIED*OT	213,159.31	253,000.00	-	-	158,674.55	94,325.45	-	253,000.00
51121 CLASSIFIED*OTH ADDL/STIPEND	-	10,000.00	-	-	2,615.38	7,384.62	1,500.00	8,500.00
51200 SALARIES OF SEASONAL TEMP EMP	113,423.63	50,000.00	-	13,806.10	69,801.96	(33,608.06)	(33,608.06)	83,608.06
51416 ATHLETIC EVENT WORKERS	68,525.78	53,000.00	-	-	48,480.02	4,519.98	(20,000.00)	73,000.00
51418 SUBS-SECRETARIES	21,397.58	25,000.00	-	-	23,095.80	1,904.20	(5,000.00)	30,000.00
51920 SALARIES: STUDENT VOCATIONAL	3,990.00	6,000.00	-	1,520.00	2,870.00	1,610.00	-	6,000.00
TOTAL CLASSIFIED SALARIES	9,958,782.28	10,209,445.00	140,000.00	3,917,505.37	6,171,939.43	260,000.20	(57,108.06)	10,406,553.06
PARAEDUCATORSS/AIDES								
51210 SALARIES: AIDES/PARAS*REG	4,692,806.30	4,754,042.00	(55,887.00)	2,107,940.95	2,468,904.38	121,309.67	121,310.00	4,576,845.00
51503 LONGEVITY: PARAS	14,700.00	15,000.00	-	-	12,800.00	2,200.00	2,200.00	12,800.00
51713 SALARIES: LUNCH/DUTY AIDES	313,509.10	413,224.00	-	210,755.15	195,254.56	7,214.29	35,000.00	378,224.00
51714 SALARIES: FOOD SVC CLERICAL	139,975.37	-	-	-	-	-	-	-
51717 SALARIES: BUS MONITOR	2,975.07	-	-	-	901.74	(901.74)	(2,450.00)	2,450.00

Object Code - Summary	Expenditure 2024-2025	Appropriation 2025-2026	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Surplus/Deficit	Projected Expenditure
51990 SALARIES: OTHER	132.83	-	-	8,922.50	4,099.98	(13,022.48)	(13,022.48)	13,022.48
TOTAL PARAEUCATORS/AIDES	5,164,098.67	5,182,266.00	(55,887.00)	2,327,618.60	2,681,960.66	116,799.74	143,037.52	4,983,341.48
EMPLOYEE BENEFITS								
52100 GROUP LIFE INSURANCE	242,646.00	350,000.00	(130,000.00)	-	220,000.00	-	-	350,000.00
52205 FICA	710,045.67	750,908.00	-	-	406,961.15	343,946.85	-	750,908.00
52210 MEDICARE	906,352.60	944,348.00	-	-	506,757.64	437,590.36	-	944,348.00
52300 RETIREMENT CONTRIB	82,078.52	84,493.00	-	15,038.50	39,956.41	29,496.09	-	84,493.00
52600 UNEMPLOYMENT COMPENSATION	63,570.00	50,000.00	125,000.00	35,342.00	64,658.00	75,000.00	-	50,000.00
52700 WORKERS COMPENSATION	700,208.17	837,757.00	-	349,520.40	509,877.43	(21,640.83)	(21,640.83)	859,397.83
52831 HEALTH INS*CERTIFIED/PARAS	9,159,938.81	9,238,323.00	-	1,303,628.82	7,934,694.18	-	-	9,238,323.00
52832 HEALTH INS*CLASSIFIED	6,044,035.00	7,060,604.00	(40,477.00)	-	7,000,000.00	20,127.00	20,127.00	7,040,477.00
52840 DENTAL INSURANCE	965,135.33	1,083,935.00	-	248,237.95	691,762.05	143,935.00	143,935.00	940,000.00
52950 DISABILITY INSURANCE	31,159.95	31,500.00	-	9,900.00	21,600.00	-	-	31,500.00
52960 UNUSED SICK BENEFIT	21,640.48	25,000.00	-	-	21,541.46	3,458.54	3,458.54	21,541.46
52961 UNUSED VACATION PAYOUT	3,221.01	25,000.00	-	-	-	25,000.00	-	25,000.00
52990 OTHER POST EMPLOYEE BENEFITS	420,092.00	459,600.00	(240,023.00)	-	219,577.00	-	-	459,600.00
52991 ACA HEALTH INSURANCE	-	30,000.00	-	-	-	30,000.00	-	30,000.00
TOTAL EMPLOYEE BENEFITS	19,350,123.54	20,971,468.00	(285,500.00)	1,961,667.67	17,637,387.32	1,086,913.01	145,879.71	20,825,568.29
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	16,155.96	16,350.00	88,000.00	64,242.86	39,494.64	612.50	-	104,350.00
53020 LEGAL SERVICES	221,240.95	230,000.00	200,000.00	144,538.05	285,461.95	-	-	430,000.00
53040 NURSING SERVICES	58,795.00	50,000.00	-	22,875.00	29,383.75	(2,258.75)	(2,258.75)	52,258.75
53070 TESTING / SCORING	21,700.00	24,100.00	-	651.84	21,831.90	1,616.26	-	24,100.00
53200 PROF EDUC SERVICES	238,870.27	2,000.00	-	6,198.75	44,922.68	(49,121.43)	(152,321.43)	154,321.43
53205 EMPLOYEE TRNG/DEV SVCS	600.00	550.00	(550.00)	-	-	-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	47,226.13	52,565.00	(6,364.00)	1,000.00	18,267.46	26,933.54	-	46,201.00
53240 FIELD TRIPS	26,154.16	22,200.00	1,500.00	1,254.97	16,111.70	6,333.33	-	23,700.00
53251 STUDENT ACTIVITIES	6,450.65	12,000.00	-	-	909.00	11,091.00	-	12,000.00
53300 PURCH PROF SVCS: TECH	110,515.92	86,150.00	1,200.00	24,269.95	68,147.68	(5,067.63)	(6,700.00)	94,050.00
53310 PURCH PROF SVCS: AUDIT	3,000.00	39,215.00	-	39,215.00	-	-	-	39,215.00
53400 PURCH PROF SVCS: OTHER	455,770.40	204,600.00	-	57,309.95	80,077.43	67,212.62	-	204,600.00
53500 PURCH PROF/TECH SERVICES	30,039.46	27,552.00	-	-	23,614.97	3,937.03	3,937.03	23,614.97
53530 PURCH PROF SVCS: POLICE	14,933.33	13,000.00	-	-	8,098.60	4,901.40	-	13,000.00

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
53540 PURCH PROF SVCS: SPORTS OFFICIAL	43,770.26	70,700.00	-	-	33,495.71	37,204.29	-	70,700.00
54010 PURCH PROPERTY SVCS	154,077.49	158,248.00	22,500.00	37,980.73	157,110.70	(14,343.43)	(14,343.43)	195,091.43
54103 SNOW PLOWING/SANDING	21,500.00	20,000.00	-	8,075.00	36,925.00	(25,000.00)	(25,000.00)	45,000.00
54300 REPAIRS & MAINTENANCE	838,176.04	1,253,625.00	(46,169.42)	222,955.97	778,485.37	206,014.24	-	1,207,455.58
54303 MAINT: GROUNDS	40,911.36	46,500.00	-	7,893.07	34,039.93	4,567.00	-	46,500.00
54304 ELEVATOR MAINTENANCE	49,107.57	50,000.00	-	2,305.29	47,694.71	-	(24,000.00)	74,000.00
54400 RENTALS LAND BUILDINGS	-	51,996.00	-	21,665.00	35,198.00	(3,167.00)	(3,167.00)	56,863.00
54411 WATER/SEWER	103,009.37	125,662.00	1,700.00	65,996.80	51,005.11	8,660.09	-	125,662.00
54420 RENTAL OF EQUIPMENT&VEHICLES	6,579.81	5,000.00	-	-	880.88	4,119.12	-	5,000.00
54421 DISPOSAL	156,342.96	155,800.00	-	65,002.76	76,772.95	14,024.29	-	155,800.00
54424 LAWN CARE	7,371.72	15,000.00	-	-	9,150.96	5,849.04	-	15,000.00
54440 RENTALS	336.84	-	-	-	-	-	-	-
55010 PURCHASED SERVICES	897,068.33	895,932.00	(23,686.59)	59,514.59	686,458.73	126,273.09	-	872,246.41
55100 PUPIL TRANSPORTATION	5,758,095.40	6,457,825.00	59,002.00	146,266.67	6,370,972.88	(412.55)	(412.55)	6,517,239.55
55105 TRANSPORTATION*SUMMER	120,621.18	151,690.00	17,297.00	-	168,987.00	-	-	168,987.00
55109 TRANSPORT*SPED OUT OF TOWN	1,585,729.98	1,360,000.00	55,343.00	791,188.40	775,953.60	(151,799.00)	(151,799.00)	1,567,142.00
55190 TRANSPORT*HOMELESS	123,426.48	250,000.00	(77,499.00)	88,426.53	71,352.97	12,721.50	-	172,501.00
55205 PROPERTY/CASUALTY INSURANCE	341,821.00	477,350.00	-	-	341,821.00	135,529.00	135,529.00	341,821.00
55206 ATHLETIC INSURANCE	28,281.00	28,281.00	-	-	25,710.00	2,571.00	2,571.00	25,710.00
55300 COMMUNICATIONS/TELEPHONE	247,986.89	261,200.00	6,000.00	81,171.98	184,780.94	1,247.08	-	267,200.00
55301 POSTAGE	23,533.16	27,400.00	-	-	8,257.92	19,142.08	-	27,400.00
55303 SECURITY MONITORING	96,087.37	90,000.00	-	6,400.00	123,960.20	(40,360.20)	(40,360.20)	130,360.20
55304 SUBSCRIPTIONS/LICENSES	95,509.18	86,668.00	(800.00)	13,509.72	66,786.30	5,571.98	-	85,868.00
55400 ADVERTISING	1,275.81	800.00	-	-	-	800.00	-	800.00
55500 PRINTING	18,793.49	17,800.00	800.00	2,135.03	9,048.02	7,416.95	-	18,600.00
55510 COPYING	108,442.29	114,000.00	-	-	109,630.00	4,370.00	-	114,000.00
55800 TRAVEL/CONFERENCES	52,078.97	86,150.00	(2,200.00)	5,345.23	52,834.93	25,769.84	-	83,950.00
TOTAL PURCHASED SERVICES	12,171,386.18	13,037,909.00	296,073.99	1,967,369.14	10,893,635.57	452,958.28	(278,325.33)	13,612,308.32
SUPPLIES & MATERIALS								
56100 SUPPLIES*GENERAL	5,577.53	2,500.00	(2,500.00)	-	-	-	-	-
56104 SUPPLIES*MAINTENANCE	180,572.85	237,000.00	20,000.00	71,152.56	103,569.98	82,277.46	-	257,000.00
56106 SUPPLIES*FOOD	914.56	390.00	-	500.00	890.90	(1,000.90)	-	390.00
56110 INSTRUCTIONAL SUPPLIES	368,222.25	384,477.00	(20,460.74)	28,972.83	178,980.72	156,062.71	-	364,016.26
56115 COMMON CORE MATERIALS	19,177.66	15,450.00	(5,500.00)	1,732.83	3,191.04	5,026.13	-	9,950.00

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
56120 ADMINISTRATIVE SUPPLIES	65,133.42	93,238.00	(1,005.77)	10,864.27	30,789.03	50,578.93	10,000.00	82,232.23
56121 COPY PAPER	49,456.87	60,756.00	(2,000.00)	4,104.04	25,566.03	29,085.93	-	58,756.00
56210 NATURAL GAS	608,442.93	741,250.00	(6,000.00)	193,484.09	438,210.53	103,555.38	25,000.00	710,250.00
56220 ELECTRICITY	1,251,212.73	1,456,034.00	-	678,280.26	775,751.50	2,002.24	-	1,456,034.00
56230 BOTTLED GAS	8,942.12	11,950.00	-	1,545.52	9,554.48	850.00	-	11,950.00
56240 FUEL OIL	266,276.96	295,879.00	-	205,653.82	90,225.18	-	-	295,879.00
56260 DIESEL FUEL	211,233.85	201,000.00	-	96,777.27	104,222.73	-	-	201,000.00
56265 GASOLINE (VEHICLES)	120,141.03	112,540.00	-	53,035.46	57,769.21	1,735.33	-	112,540.00
56270 PROPANE	41,203.78	50,000.00	-	31,669.07	18,330.93	-	-	50,000.00
56300 FOOD SUPPLIES	865.00	3,280.00	-	-	-	3,280.00	-	3,280.00
56400 BOOKS AND PERIODICALS	5,995.90	7,700.00	-	1,817.01	5,670.69	212.30	-	7,700.00
56410 TEXTBOOKS	12,470.82	16,210.00	(1,685.00)	-	6,188.38	8,336.62	-	14,525.00
56420 LIBRARY MATERIALS	13,662.05	24,890.00	(1,500.00)	1,579.30	15,581.72	6,228.98	-	23,390.00
56500 SUPPLIES-TECHNOLOGY RELATED	191,040.66	212,594.00	2,611.00	22,310.85	97,120.89	95,773.26	37,000.00	178,205.00
56900 SUPPLIES-OTHER	192,334.25	177,097.00	21,074.52	47,666.02	95,096.85	55,408.65	10,000.00	188,171.52
56910 CUSTODIAL SUPPLIES	170,280.59	211,500.00	-	88,314.70	115,387.26	7,798.04	-	211,500.00
TOTAL SUPPLIES & MATERIALS	3,783,177.81	4,315,735.00	3,034.01	1,539,459.90	2,172,098.05	607,211.06	82,000.00	4,236,769.01
PROPERTY								
57010 PROPERTY	15,100.00	-	-	-	-	-	-	-
57300 NEW EQUIPMENT	9,203.93	152,750.00	(510.98)	803.66	127,537.11	23,898.25	-	152,239.02
57330 FURNITURE AND FIXTURES	19,264.23	5,200.00	510.98	-	5,707.23	3.75	-	5,710.98
57340 TECH REL HW/EQUIP	1,943.44	1,800.00	-	-	594.40	1,205.60	-	1,800.00
57390 OTHER EQUIP/PROPERTY	7,050.80	6,138.00	-	-	3,747.20	2,390.80	-	6,138.00
TOTAL PROPERTY	52,562.40	165,888.00	-	803.66	137,585.94	27,498.40	-	165,888.00
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	104,474.91	115,366.00	(1,796.00)	2,140.00	86,804.97	24,625.03	-	113,570.00
58901 EDUCATIONAL SUPPORT	32,708.76	32,155.00	2,794.00	9,168.85	16,326.88	9,453.27	-	34,949.00
58903 PROF DEV IMPROVEMENT	17,851.44	10,000.00	-	-	-	10,000.00	-	10,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	5,000.00	-	-	-	5,000.00
58906 AFTER SCHOOL PROGRAM	477.96	-	-	-	-	-	-	-
58908 RECRUITMENT	16,728.41	18,000.00	-	8,495.88	10,446.86	(942.74)	(1,000.00)	19,000.00
TOTAL MISCELLANEOUS	177,241.48	180,521.00	998.00	24,804.73	113,578.71	43,135.56	(1,000.00)	182,519.00

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATIO	547,801.02	489,176.00	-	-	561,493.16	(72,317.16)	(72,317.16)	561,493.16
55610 TUITION TO OTHER DISTR IN STATE (SF	264,638.04	300,000.00	-	40,520.00	55,348.60	204,131.40	37,100.00	262,900.00
55630 TUITION TO PRIVATE SOURCES (SPEC.	5,924,699.03	5,150,000.00	(65,000.00)	2,592,763.27	2,487,409.43	4,827.30	-	5,085,000.00
55640 TUITION TO EDUC AGENCIES IN STATE	181,518.20	-	-	-	-	-	-	-
TOTAL TUITION	6,918,656.29	5,939,176.00	(65,000.00)	2,633,283.27	3,104,251.19	136,641.54	(35,217.16)	5,909,393.16
GRAND TOTAL	100,461,566.07	103,149,889.00	-	34,304,667.39	65,135,073.46	3,710,148.15	259,815.95	103,175,573.05
Definitions:								
Expenditure	The amount of funds spent							
Appropriation	City/ funds allocated for the fiscal year							
Encumbrance	Commitment to spend funds for a particular item at some point in the future							
Current Balance	The amount of funds remaining after accounting for expenditures and encumbrances							
Projected Surplus	Expected excess of funds							
Projected Deficit	Expected amount of additional funds needed							
Projected Expenditure	The amount of funds expected to be spent by year end							
Attrition	Anticipated savings due to position vacancies							

Object Code	Object Code Description
CERTIFIED SALARIES	
51109 CERTIFIED-CURRICULUM WRITING	Curriculum writing for certified staff hours worked
51110 CERTIFIED-REGULAR	Certified staff regular salary (Teachers, Psychologists, Social Workers, BCBA's, Occupational Therapists, Speech&Language Pathologists)
51115 CERTIFIED*OTHER ADDITIONAL/STIPEND	Certified staff Stipends
51309 SALARIES: INTERVENTIONISTS	Interventionist wages
51315 SALARIES: SUBSTITUTE-LONGTERM*REGULAR	Long Term Substitute wages
51316 SALARIES: SUBSTITUTE-BUILDING*REGULAR	Building Substitute wages
51410 SALARIES: ADMINISTRATOR-REGULAR	Administrator regular salary
51414 SALARIES: ADMINISTRATOR-ADDITIONAL/OTHER	Additional/Other compensation to Administrators
51501 LONGEVITY: CERTIFIED	Certified staff longevity payments
51510 SALARIES: CERTIFIED*ADDITIONAL COMPENSATION	Additional/Other compensation to Certified staff
51716 SALARIES: MENTOR	Mentor Coordinator wages
51718 SALARIES: TUTOR	Tutor wages: for students placed on homebound study (health reasons, awaiting ouplacement), Expulsion Tutors, Transition Center Tutors
51721 SALARIES: STIPENDS-NON TRB	Stipends Non-TRB (after school clubs and athletics)
51901 NON-CONTRACTED CERTIFIED	Strings Instructor wages
51921 SALARIES: CLASS COVERAGE	Class coverage payments
CLASSIFIED SALARIES	
51116 CLASSIFIED*REGULAR	UPSEU/Local 1467: Custodians, School Secretaries, Nurses, Central Office Staff, Non-Bargaining staff e.g. Superintendent Admin Asst./HR staff
51117 CLASSIFIED*TEMPORARY	Classified temporary employee wages
51118 CLASSIFIED*OVERTIME	Classified Overtime (OT for custodians, Facilities staff, CSOs, Administrative staff etc.)
51121 CLASSIFIED*OTHER ADDITIONAL/STIPEND	Classified employee stipend and other additional compensation
51200 SALARIES OF SEASONAL TEMPORARY EMPLOYEES	Seasonal temporary employee wages (e.g. Grounds/Facilities during the summer and on school breaks)
51416 ATHLETIC EVENT WORKERS	Athletic event workers - Security and Custodian wages
51418 SUBSTITUTE-SECRETARIES	Substitute Secretaries
51903 FAMILY ENGAGEMENT	Family Engagement Liaison wages
51920 SALARIES: STUDENT VOCATIONAL	Middletown Transition Center student work program earnings
PARAEDUCATORS/AIDES SALARIES	
51210 SALARIES: AIDES/PARAEDUCATORS*REGULAR	Paraeducator, Behavior Technician, SEL Aide hourly wages
51503 LONGEVITY: PARAEDUCATORS	Paraeducator longevity
51713 SALARIES: LUNCH/DUTY AIDES	Duty Aide hourly wages
51714 SALARIES: FOOD SERVICES CLERICAL	Food Services clerical wages
51717 SALARIES: BUS MONITOR	Internal employees hired as Bus Monitors
51990 SALARIES: OTHER	Other salaries not included elsewhere

EMPLOYEE BENEFITS		
52100 GROUP LIFE INSURANCE		Group life insurance for teachers, paras, admins, 1467 & UPSEU
52205 FICA		Federal Insurance Contributions Act (FICA) payroll tax
52210 MEDICARE		Medicare payroll tax
52300 RETIREMENT CONTRIBUTION		Administrators annuity employer contribution
52600 UNEMPLOYMENT COMPENSATION		Quarterly CT Dept of Labor Unemployment claims
52700 WORKERS COMPENSATION		Workers Compensation + Employers Liability Insurance monthly invoices
52831 HEALTH INSURANCE*CERTIFIED/PARAEDUCATORS		Health Insurance for Certified & Paraeducators
52832 HEALTH INSURANCE*CLASSIFIED		Health Insurance for Classified employees
52840 DENTAL INSURANCE		Dental Insurance
52950 DISABILITY INSURANCE		Long Term Disability Insurance
52960 UNUSED SICK BENEFIT		UPSEU/ASFME 1467 unused sick time payment option
52961 UNUSED VACATION PAYOUT		Administrators unused vacation payout option
52990 OTHER POST EMPLOYEE BENEFITS		Non-pension benefits for retirees
52991 ACA HEALTH INSURANCE		Affordable Care Act (ACA) IRS Employer Shared Responsibility Payment (ESRP)
PURCHASED SERVICES		
53010 PURCHASED PROFESSIONAL SERVICES		Purchased Professional Services. Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.
53020 LEGAL SERVICES		Legal services for the district
53040 NURSING SERVICES		Nursing contracted services
53070 TESTING / SCORING		Benchmark assessment and progress monitoring services
53200 PROFESSIONAL EDUCATION SERVICES		Services supporting the instructional program and its administration
53205 EMPLOYEE TRAINING/DEVELOPMENT SERVICES		no longer used (combined with 53220 InService/PD)
53220 INSERVICE - PROFESSIONAL MEETINGS/DEVELOPMENT		Services supporting the professional and technical development of school district personnel
53240 FIELD TRIPS		Payments related to field trips
53251 STUDENT ACTIVITIES		Expenses related to student activities
53300 PURCHASED PROFESSIONAL SERVICES: TECHNICAL		Other professional technical services
53310 PURCHASED PROFESSIONAL SERVICES: AUDIT		Audit/accounting services
53400 PURCHASED PROFESSIONAL SERVICES: OTHER		Professional services other than educational services that support the operation of the school district
53500 PURCHASED PROFESSIONAL/TECHNICAL SERVICES		Services to the school district that are not regarded as professional, but that require basic scientific knowledge, manual skills, or both
53530 PURCHASED PROFESSIONAL SERVICES: POLICE		Police services
53540 PURCHASED PROFESSIONAL SERVICES: SPORTS OFFICIALS		Sports officials
54010 PURCHASED PROPERTY SERVICES		Services performed by persons other than school district staff to operate, repair, maintain property used by the school district
54103 SNOW PLOWING/SANDING		Snow plowing and sanding services
54300 REPAIRS & MAINTENANCE		Expenditures for repairs and maintenance services not provided directly by school district staff

54303 MAINTENANCE: GROUNDS	Grounds maintenance services
54304 ELEVATOR MAINTENANCE	Elevator maintenance services
54400 RENTALS LAND BUILDINGS	Middletown Transition Center rent, Storage facility rent
54411 WATER/SEWER	Water/Sewer City of Middletown
54420 RENTAL OF EQUIPMENT & VEHICLES	Rental of equipment and/or vehicles
54421 DISPOSAL	Waste disposal services
54424 LAWN CARE	Lawn care, tree removal services
54440 RENTALS	no longer used (combined with 54400 Rentals Land Buildings)
55010 OTHER PURCHASED SERVICES	Other Purchased Services. Services rendered by organizations or personnel not on the payroll of the school district
55100 PUPIL TRANSPORTATION	Pupil transportation to and from school and other activities during the regular school year
55105 TRANSPORTATION*SUMMER	Pupil transportation for summer programming
55109 TRANSPORTATION*SPECIAL EDUCATION OUT OF TOWN	Pupil transportation for special education students attending schools outside of the district
55190 TRANSPORTATION*HOMELESS	Pupil transportation for students designated as homeless pursuant to the McKinney-Vento Homeless Assistance Act
55205 PROPERTY/CASUALTY INSURANCE	Property/casualty insurance
55206 ATHLETIC INSURANCE	Student accident insurance
55300 COMMUNICATIONS/TELEPHONE	Communication services: telephone, internet
55301 POSTAGE	District postage charges
55303 SECURITY MONITORING	Security monitoring services
55304 SUBSCRIPTIONS/LICENSES	Subscriptions for educational and administrative applications
55400 ADVERTISING	Advertisements for the district such as local bids
55500 PRINTING	Printing services
55510 COPYING	Copying services
55800 TRAVEL/CONFERENCES	Mileage stipends and mileage/travel reimbursement
SUPPLIES & MATERIALS	
56100 SUPPLIES*GENERAL	Expenditures for supplies used in the operation of the school district (other than those listed below)
56104 SUPPLIES*MAINTENANCE	Maintenance supplies
56106 SUPPLIES*FOOD	Food supplies (e.g. snacks for nurses office, meals for tradesmen/custodians essential employee duty)
56110 INSTRUNCTIONAL SUPPLIES	Consumable or non-reusable materials that are necessary for students to use as part of a course or program
56115 COMMON CORE MATERIALS	Common Core materials
56120 ADMINISTRATIVE SUPPLIES	Supplies used by staff to support daily administrative operations
56121 COPY PAPER	Copy paper
56210 NATURAL GAS	Natural gas utilities
56220 ELECTRICITY	Electricity utilities
56230 BOTTLED GAS	Bottled gas
56240 FUEL OIL	Contracted heating oil for schools

56260 DIESEL FUEL	Contracted diesel gallons for bussing
56265 GASOLINE (VEHICLES)	Gasoline for buses and district vehicles
56270 PROPANE	Propane utilities
56300 FOOD SUPPLIES	Food used in the school food service program
56400 BOOKS AND PERIODICALS	Books, textbooks, periodicals, reference books for general use
56410 TEXTBOOKS	Textbooks
56420 LIBRARY MATERIALS	Library books/materials
56500 SUPPLIES*TECHNOLOGY RELATED	Supplies used in conjunction with technology-related hardware or software
56900 SUPPLIES*OTHER	Other supplies not listed elsewhere
56910 CUSTODIAL SUPPLIES	Custodial supplies
PROPERTY	
57010 PROPERTY	Capital assets, including land, existing buildings, existing infrastructure assets, and equipment.
57300 NEW EQUIPMENT	Initial, additional, and replacement items of equipment, such as machinery, furniture and fixtures, and vehicles.
57330 FURNITURE AND FIXTURES	Equipment used for sitting, as a support for writing and work activities, and as storage space for material items.
57340 TECHNOLOGY RELATED HARDWARE/EQUIPMENT	Technology-related equipment and technology infrastructure.
57390 OTHER EQUIPMENT/PROPERTY	Other equipment not listed elsewhere
MISCELLANEOUS	
58100 MEMBERSHIPS & DUES	Membership in professional or other organizations, as well as student fees, such as entry fees to contests.
58901 EDUCATIONAL SUPPORT	PSAT/College, staff orientation, community relations
58903 PROFESSIONAL DEVELOPMENT IMPROVEMENT	Professional development improvement
58904 WESLEYAN PUBLIC SCHOOL COLLABORATION	Upward Bound program collaboration with Wesleyan University
58906 AFTER SCHOOL PROGRAM	After school programs
58908 RECRUITMENT	Employee recruitment activities and services
TUITION	
55600 TUITION MAGNET	Regular education tuition for students attending a magnet school
55610 TUITION TO OTHER DISTRICTS IN STATE	Tuition for outplaced students attending a special education school run by another in-state public district
55630 TUITION TO PRIVATE SOURCES	Tuition for outplaced students attending a private special education school
556340 TUITION TO EDUCATIONAL AGENCIES IN STATE	Tuition for outplaced students attending a special education school run by a RESC (Regional Educational Service Center)

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jul-2025 to 19-Feb-2026 For FY 2026

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 39875 Date: 29-Jan-2026						
From 1010-002-1000-180-56110-00000	BIELEFIELD: PHYS ED*INSTR SUPPL	300.00		300.00	30.10	
From 1010-002-1000-180-56110-02123	BIEL: PHYS ED*INST SUP*HN	200.00		200.00	3.59	
From 1010-002-1000-105-56110-00000	BIELEFIELD: ART*INSTR SUPPL	700.00		700.00	45.22	
From 1010-002-1000-110-56115-02126	BIEL: ELA*CCM*MLL	200.00		200.00	200.00	
From 1010-002-1000-350-56110-00000	BIELEFIELD: PERFORM ARTS*INSTR SUPPL	400.00		400.00	96.55	
From 1010-002-1000-350-56110-02123	BIEL: PERF ARTS*INST SUP*HN	285.00		285.00	37.54	
From 1010-002-2220-440-56420-00000	BIELEFIELD: LIBR/MEDIA*LIBR MATLS	290.00		290.00	8.44	
To 1010-002-1000-000-56110-00000	BIELEFIELD: INSTR SUPPLIES	4,000.00	5,500.00	9,500.00		421.44
From 1010-002-1000-170-56110-00000	BIELEFIELD: NAT/PHYS SCIENCE*INSTR SUPPL	473.00		473.00	473.00	
To 1010-002-2410-000-56120-00000	BIELEFIELD: ADMIN SUPPL	6,000.00	2,000.00	8,000.00		473.00
We have some left money over some departement and we want transfer on Instr supplies and admin suppl so we can buy more supplies						
Total Transfer for Bielefield School					894.44	894.44

Journal#: 39868 Date: 23-Jan-2026						
From 1010-100-2130-000-56300-00000	HEALTH: FOOD SUPPLIES	500.00		500.00	500.00	
To 1010-100-2130-000-56106-00000	HEALTH: FOOD SUPPLIES					500.00
From 1010-940-2600-000-56300-00000	OPER/MAINT PLANT: FOOD SUPPLIES	780.00		780.00	780.00	
To 1010-940-2600-000-56106-00000	OPER/MAINT PLANT: FOOD SUPPLIES					780.00
From 1010-940-2610-000-56300-00000	OPER/BLDGS: FOOD SUPPLIES	2,000.00		2,000.00	2,000.00	
To 1010-940-2610-000-56106-00000	OPER/BLDGS: FOOD SUPPLIES					2,000.00
Transfer the appropriations of the 56300 food supplies object code to 56106 food supplies object code per Uniform Chart of Accounts guidance.						
Total Transfer for Central Office					3,280.00	3,280.00

Journal#: 39881 Date: 30-Jan-2026						
From 1010-062-1000-170-56110-00000	MHS: NAT/PHYS SCIENCE*INSTR SUPPL	15,000.00	-4,250.05	10,749.95	635.00	
To 1010-062-2213-172-53220-00000	MHS: AP NAT/PHYS SCI*IN SVC-PROF MTG/DEV TRAIN PHYSICS TEACHER ON AP PHYSICIS C: MECHANICS	2,000.00	-2,000.00			635.00

Journal#: 39882 Date: 30-Jan-2026						
To 1010-062-2120-430-55010-00000	MHS: GUIDANCE*PURCH SVCS	8,600.00		8,600.00		497.92
From 1010-062-2490-000-53251-00000	MHS: STUDENT ACTIVITIES MAKE LINE WHOLE DUE TO INCREASE IN NAVIANCE BILL	6,500.00		6,500.00	497.92	

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jul-2025 to 19-Feb-2026 For FY 2026

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Account                Description                Original Budget  Budget Adjust  Total Budget      From          To
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Journal#: 39888 Date: 04-Feb-2026

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From 1010-062-1000-190-56110-02126 MHS: SOCIAL STUDIES*INSTR SUP*MLL           500.00                500.00           500.00
From 1010-062-1000-190-56110-02124 MHS: SOCIAL STUDIES*INST SUP*SPD/NICM       500.00                500.00           356.15
From 1010-062-1000-190-56110-02123 MHS: SOCIAL STUDIES*INST SUP*HN           2,000.00             -1,000.00         1,000.00           1,000.00
From 1010-062-1000-190-55010-00000 MHS: SOC SCIENCE*PURCH SVCS                6,000.00                6,000.00         400.00
To 1010-062-1000-190-56110-00000 MHS: SOCIAL STUDIES*INSTR SUPPL           2,000.00             -1,000.00         1,000.00                2,256.15
Move remaining funds to general supply line for easier use

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Journal#: 39890 Date: 05-Feb-2026

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From 1010-062-2213-110-53220-00000 MHS: ELA*IN SVC-PROF MTG/DEV           1,000.00                1,000.00           798.19
To 1010-062-1000-110-55010-00000 MHS: ELA*PURCH SVCS                9,000.00                9,000.00                798.19
For Silent Sounds Publication

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Total Transfer for MHS                4,187.26           4,187.26
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*** Grand Total To Transfer                8,361.70           8,361.70
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Facilities Department *Cultivating the Brilliance in Each Student*

Executive Director of Operations - Marco Gaylord.
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
Email: gaylordm@mpsct.org, Web: www.middletownschoools.org

Facilities Report **March 10th, 2026 - Board Meeting**

Elementary Schools Updates:

- Continue modifications and adjustments made to district heating systems.
- The Bielefeld roof leak over room 22 cannot be addressed until the spring.
- Spencer Schools' roof leaks on the east end of the building are constantly being addressed.
- The new Spencer School Gym floor is complete.
- Keigwin/Macdonough Auditorium Chairs are on order and will be replaced in the spring.
- Keigwin's new blinds project is complete.
- Installed a water diverter for the Spencer Gym interior roof drain.
- New Keigwin Entryway rug installation is complete.
- The Keigwin library rug project is complete.
- The Keigwin Library hallway rug will be installed on March 6-8.
- Ongoing fulfillment of routine maintenance/service requests.
- District Radio repairs and replacement are ongoing.

Beman Middle School Updates:

- Vape Sensors installation is ongoing.
- Continue modifications and adjustments made to district heating systems.
- Beman Mid-Year Security Audit is complete.

Middletown High School Updates:

- Middletown High School PAC electronic wench for the acoustic shell is temporarily repaired, but will need a new control module and required inspection of mechanical and control systems - estimated cost of 45k.
- MHS Main Gym Floor needs to be resurfaced (est. cost 60K)
- Modifications and adjustments continue to be made to district heating systems.

Adult Education

- The pre-school heating faulty compressor is repaired.
- There's currently a major roof leak that the building owner is addressing

Hall House (Expulsion Program Site)

- Top floor radiators froze and needed to be replaced. This was due to the boiler shutting down. The boiler was repaired and is operating. Getting quotes for an independent boiler alarm for this building.

Maintenance Shop Update

- The Maintenance Shop boiler is constantly leaking - an estimated repair quote is forthcoming.
- The 2012 Chevy 3500 Plow/sander wheel bearing failed, and the drive shaft needs to be replaced. (est. cost 55K)
- Truck F6 Electrical issue is repaired.
- MHS Kabota tractor - hydraulic leak is repaired.
- MHS Large Kabota blown coolant hose repaired, but still having fuel issues.
- The MHS Kabota brush needs to be replaced due to age.
- The new snow blower for Spencer School arrived and is in operation.



Facilities Department

Cultivating the Brilliance in Each Student

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Macdonough Building Committee Update

The Macdonough Building Committee recently voted to continue with TSKP Studios with Phase II and III of the project. The city is seeking confirmation and guidance from the state on the next steps in accordance with statutory requirements. Request for Qualifications (RFQ) specifications for a Construction Manager, which will be advertised to the public shortly.

IAQ Update

The district has officially appointed Stefan Butler as the Indoor Air Quality Coordinator. Working in tandem with Marco Gaylord, Mr. Butler finalized the members of the MPS IAQ Team. Due to weather events, the IAQ meeting is scheduled for March 11th.

A primary focus of the team's upcoming agenda is the establishment of a clear operational framework. This includes defining the distinct roles and responsibilities for custodial and maintenance personnel, the Facilities Director, and instructional staff. By clarifying these expectations, the IAQ team aims to streamline district-wide compliance and ensure proactive facility management.

Custodial Update

On February 17 and 18, the district conducted a comprehensive professional development program for our custodial team. These sessions took place at each team member's assigned building, with the focus on the implementation of our new standardized cleaning materials. Additionally, the training included a deep-dive instructional on the Hillyard Trident cleaning companion. While this equipment has been a staple of our inventory for the past three years, these sessions helped ensure that all staff members are maximizing the efficiency and effectiveness of the technology.

With the recent addition of several new members to our custodial department, we also identified a significant opportunity to provide foundational training for each school's team that aligns with our district's high cleanliness standards. As we transition our inventory to Hillyard products, representatives from Hillyard will lead these sessions to provide expert, hands-on guidance, ensuring a seamless integration of these new resources into our daily maintenance routines.



Facilities Department

Cultivating the Brilliance in Each Student

Executive Director of Operations - Marco Gaylord.
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
Email: gaylordm@mpsct.org, Web: www.middletownschoools.org

Work Order Asset Essential Update

We are pleased to announce that the district has officially transitioned from SchoolDude to Asset Essentials. Our implementation team has been working diligently alongside maintenance crews, custodians, administrators, and support staff to facilitate a seamless onboarding process. All stakeholders have been trained and are currently using the updated work order system.

Capital Projects

Farm Hill School: Roof and Solar Project

The Farm Hill School Roof and Solar Project has reached substantial completion. Marco Gaylord recently conducted a final walkthrough to review the remaining punch list items. Upon the finalization of these tasks, the project will move into the commissioning phase, pending an inspection and formal authorization from Eversource to activate the system.

Snow School: Roof Project

The Snow School Roof project remains ongoing as we await the installation of permanent roof ladders and the completion of several minor finishing tasks. Additionally, the district is currently waiting for an update from Silver Petrucelli, who is in negotiations with the contractor regarding restitution for damages sustained by the school's electrical system and fire alarm panel during construction. We are seeking a formal commitment for reimbursement before the final project closeout.

Wesley School and Spencer School Roof Update

On January 28, the City Finance and Government (F&G) Committee approved the roof replacement projects for Wesley and Spencer Schools. Following this, during the February 2 Common Council meeting, the Mayor and Council authorized the assignment of these projects to a Building Committee, chaired by Councilman Vinny Loffredo. The next phase involves issuing a Request for Qualifications (RFQ) to select the most qualified Architect/Engineer. A draft of the RFQ will be presented to the committee at the next committee meeting on Thursday, March 19th.

Keigwin School Project

Middletown Public Schools (MPS) has received state approval for school enhancement projects. The authorized scope of work includes asbestos abatement and flooring replacement within the first-floor hallways and cafeteria, the integration of Building Management System (BMS) controls for designated HVAC units, replacement of three HVAC Units, and the installation of air conditioning in the cafeteria. The district is in the process of putting together an RFQ for an Architect/Engineer Firm to construct the drawings and specifications for the project.

Facilities Committee

The facilities committee will have its next meeting on **Wednesday, March 18th @ 5:30 PM**. The meeting will take place at Central Office in Conference Room B.



BOE Monthly Human Resources Report

Tuesday, March 10, 2026



M

Monthly HR Update

- Staffing: Time Period – February 1 – February 28, 2026
- Summary of New Hires:
- Total Hired - 10
- Certified Hires: - 2
- Special Education Teacher – (Farm Hill)
- Interim Legacy Academy Coordinator – (Legacy Academy)

Hires continued on next page

Monthly HR Update

- Staffing: Time Period – February 1 – February 28, 2026
- Summary of New Hires:
 - Classified Hires : 8
 - Paraeducator – (Snow)
 - Temp Custodian – (District)
 - Paraeducator (Instructional Aide) – (Bielefield)
 - Paraeducator (Instructional Aide) – (Beman)
 - Paraeducator (ICM Paraprofessional) – (Beman)
 - Registered Behavior Tech – (Beman)
 - Interventionist – (Beman)
 - Paraeducator – (Paraprofessional) - Wesley

Monthly HR Updates

- Staffing: Time Period – February 1 – February 28, 2026
- Total Separations - 15
- Certified Staff: - 4
- Science Teacher – (Beman)
- Spanish Teacher – (Beman)
- Speech Language Pathologist – (MHS)
- Special Education Teacher – (Beman)

Monthly HR Updates

- Staffing: Time Period – February 1 – February 28, 2026
- Separations
- Classified: - 11
- Paraeducator (Instructional Aide) - (MHS)
- Paraeducator (Paraprofessional) – (Spencer)
- Paraeducator (Instructional Aide) – (MHS)
- Assistant Baseball Coach – (MHS)
- Food Services Worker I – (Wesley)
- Building Sub – (Bielefield)
- Paraeducator (Paraprofessional) – (Beman)
- Paraeducator (Paraprofessional) – (Spencer)
- Duty Aide – (Moody)
- Paraeducator (Paraprofessional) – (Wesley)
- Paraeducator (Instructional Aide) – (Moody)

Monthly HR Updates

- Staffing: Time Period – February 1 – February 28, 2026
- Vacancies Total – 50
- Certified Staff: - 5
 - Spanish Teacher – (Beman)
 - TESOL Teacher – (MHS)
 - Science Teacher – (Beman)
 - Special Education Teacher – (Beman)
 - Speech Language Pathologist – (MHS)

Vacancies continued on next page

Monthly HR Updates

- Staffing: Time Period – February 1 – February 28, 2026
- Current Vacancies: -

- Classified: 45

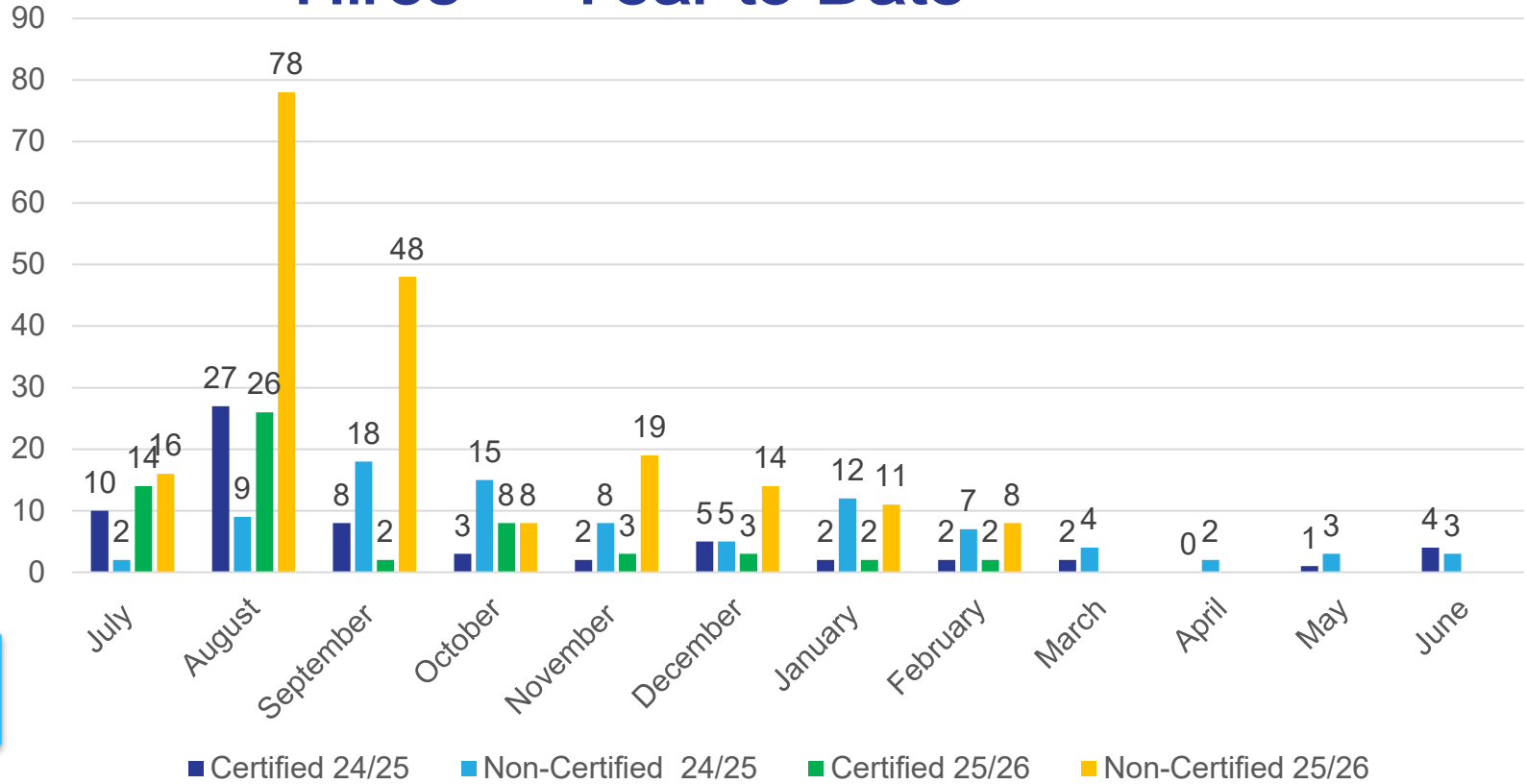
- School Secretary II – (MHS)
- Behavior Technician – (District)
- Manager of Transportation – (District)
- Plumber – (District)
- School Nurse – (MHS)
- ML Math Interventionist – (Secondary Schools)
- BCBA – (District)
- BCBA – (Legacy Academy)
- Athletic Trainer – (MHS)
- Duty Aide – (District)
- Parochial School Tutor
- Long Term Sub – (Lawrence – Grade 1)

- * There is currently a soft hiring freeze in effect until further notice.

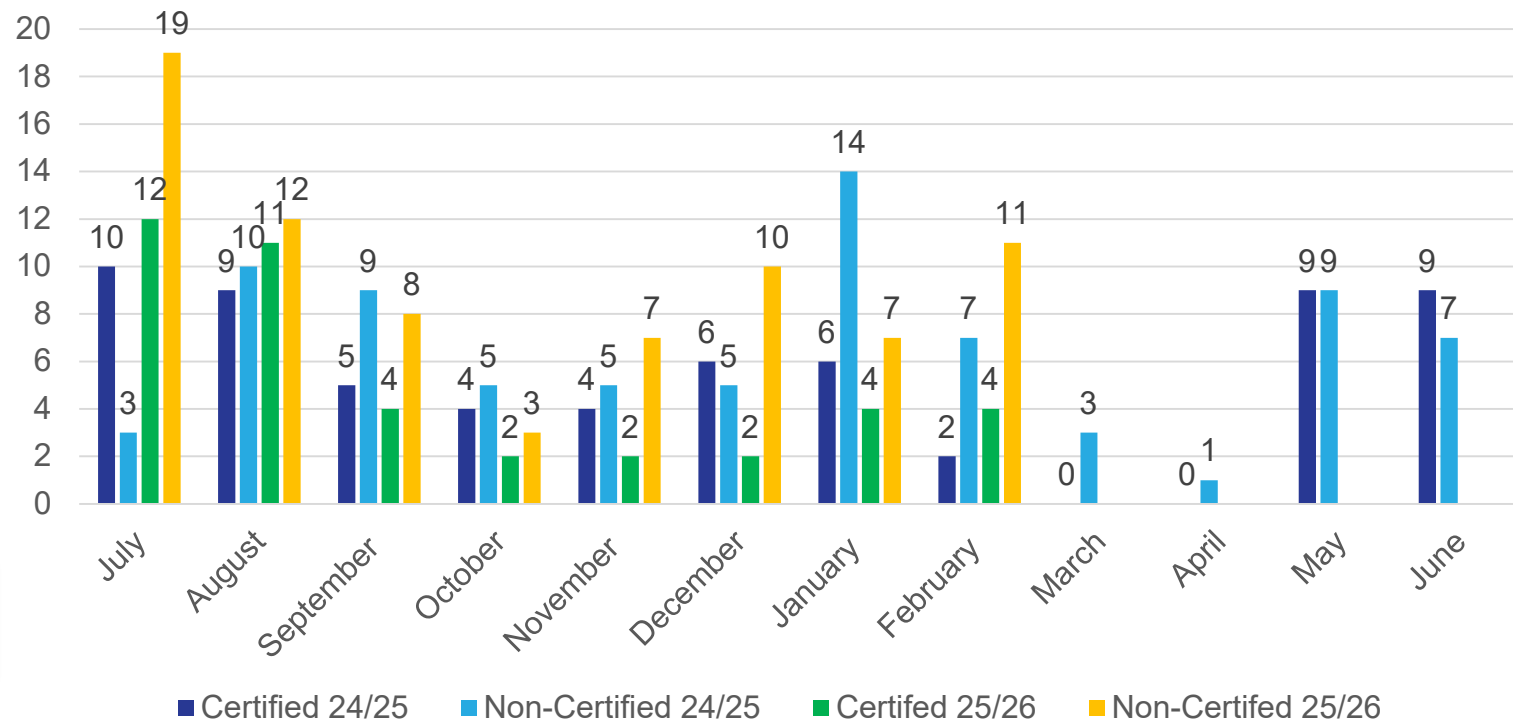
Monthly HR Updates

- Staffing: Time Period – February 1 – February 28, 2026
- Current Vacancies – continued:
 - Para vacancies by school : total 33
 - Beman-4
 - Bielefield-5
 - Farm Hill-4
 - Lawrence-0
 - Macdonough-3
 - MHS-6
 - MTC-0
 - Moody-3
 - Snow-1
 - Snow pre-school-2
 - Spencer-3
 - Wesley-2

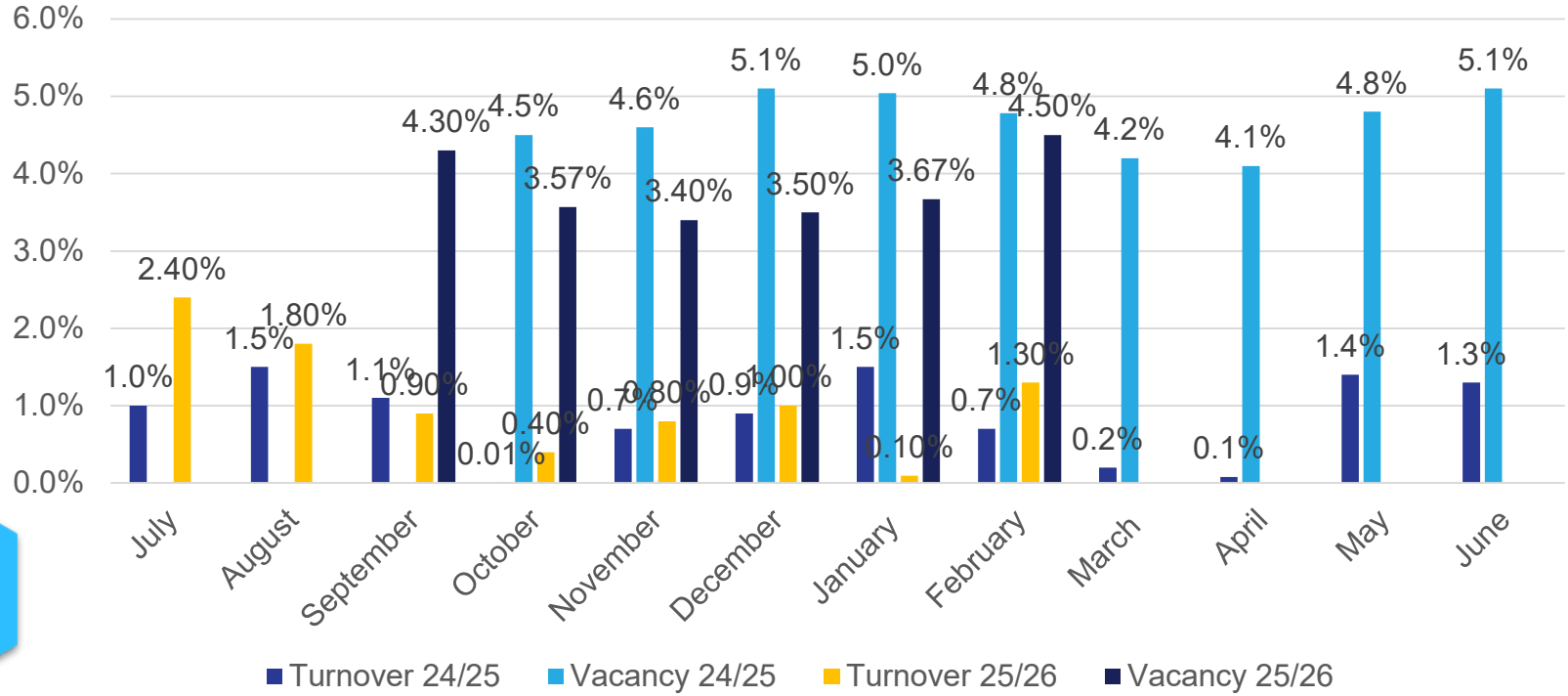
Hires – Year to Date



Separations Year to Date

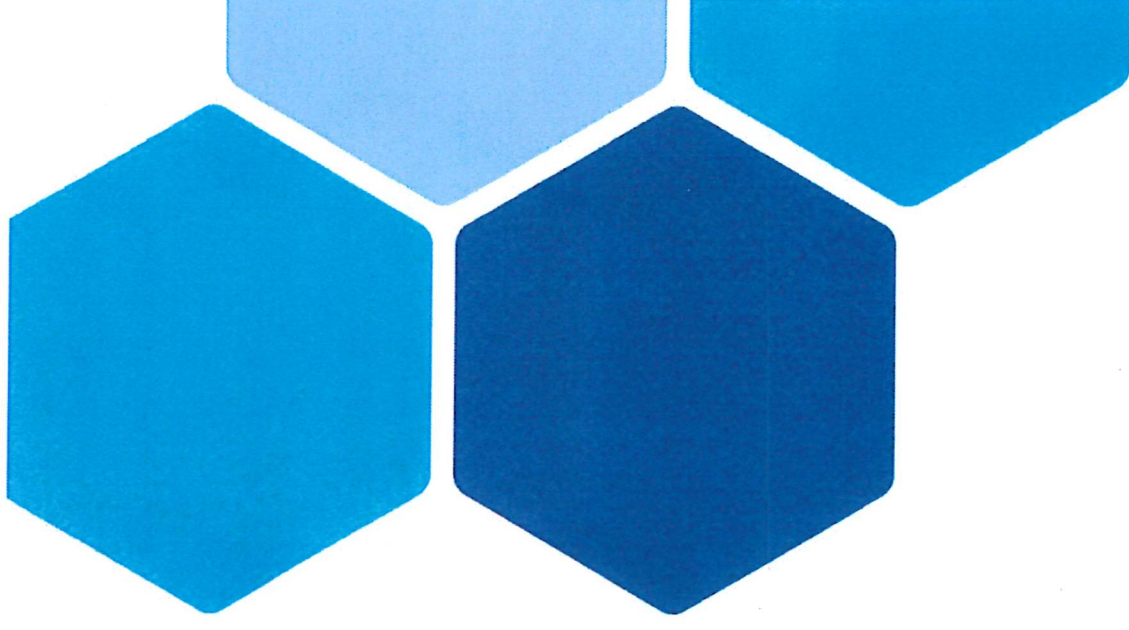


Turnover and Vacancy Rate % Year to Date



5 Year Capital Projects

2026-2027 needs



Middletown Public Schools
Cultivating the Brilliance in Each Student

Executive Summary

The following memorandum outlines the proposed **Five-Year Capital Improvement Plan**, a strategic roadmap designed to ensure our district's facilities remain safe, efficient, and conducive to a premier learning environment. While the plan provides a comprehensive vision for the next five years, it specifically prioritizes **critical infrastructure and security enhancements** within the 2026–2027 fiscal cycle to protect our physical assets and the well-being of our students.

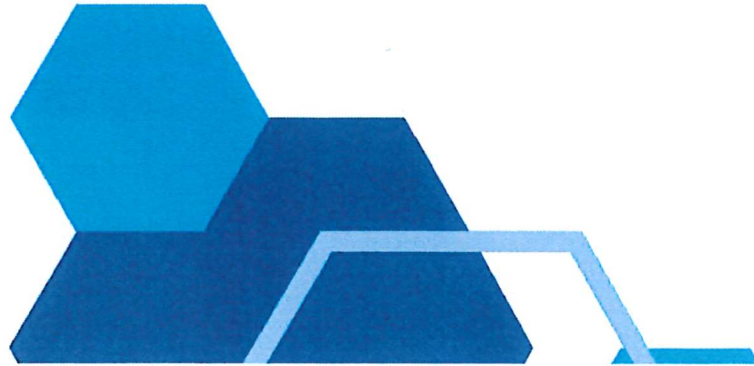
Strategic Priorities for 2026–2027

The initial phase of this plan focuses on three high-impact areas that require immediate attention to prevent further deterioration and ensure operational continuity:

- **Wesley Elementary School Roofing Project:** Replacement of the existing shingle octagon style roof system to safeguard the building's structural integrity and prevent internal damage from environmental exposure. The City of Middletown has established a Building Committee to begin the selection process for a professional architectural firm, which will provide a comprehensive cost analysis for the project
- **Spencer Elementary School Roofing Project:** This initiative involves a proactive, full-scale replacement of aging flat membrane roofing to maintain a climate-controlled, healthy environment for our students and staff. The City of Middletown has established a Building Committee to begin the selection process for a professional architectural firm, which will provide a comprehensive cost analysis for the project
- **District-Wide Security Infrastructure Upgrade:** This comprehensive initiative involves modernizing our security infrastructure by replacing outdated and non-functional cameras. By restoring full visibility across all campuses and enhancing real-time access for the Police Department, we are reinforcing our steadfast commitment to a safe and secure educational environment. The district is in the process of submitting Department of Economic and Community Development Urban Action Grant.
- **Oil Tanks:** The fuel storage tanks at the Moody, Farm Hill, and Spencer facilities have exceeded their operational life expectancy. To maintain compliance with DEEP regulatory standards, immediate replacement is required.
- **Boilers:** Due to recent failed inspections at Farm Hill and Spencer, the boiler units have been flagged for immediate replacement. This is a critical infrastructure requirement to remain in accordance with safety regulations.

2026/2027 Priority Projects

311. Humming Hill	Security cameras	2026/2027	\$ 17,408
Annex (IT building)	Security cameras	2026/2027	\$ 13,926
Béman Middle School	Security cameras	2026/2027	\$ 24,372
Bielefeld School	repair and repaint chimney	2026/2027	\$ 125,000
Farm Hill School	Security cameras	2026/2027	\$ 48,743
	Replace Oil Tank	2026/2027	TBD
	Replace 2 Boilers with high efficiency gas	2026/2027	\$ 800,000
	Security cameras	2026/2027	\$ 38,298
Hall House	Security cameras	2026/2027	\$ 17,408
Middletown High School	Gas Boilers	2026/2027	\$ 1,000,000
	Security cameras	2026/2027	\$ 121,858
Keigwin School	Security cameras	2026/2027	\$ 45,261
Lawrence School	Security cameras	2026/2027	\$ 55,706
Maintenance Building	Security cameras	2026/2027	\$ 13,926
Moody School	Replace oil tank	2026/2027	\$ 400,000
	Security cameras	2026/2027	\$ 34,816
Snow School	Security cameras	2026/2027	\$ 73,114
Spencer School	Oil tank removal	2026/2027/2028	\$ 250,000
	Roof Replacement	2026/2027	\$ 2,700,000
	Security cameras	2026/2027	\$ 48,743
	Design and Replace Boilers with gas	2027/2028	\$ 600,000
	Repaint chimney	2026/2027	\$ 150,000
Wesley School	Security cameras	2026/2027	\$ 66,151
	Replace roof	2026/2027/2028	\$ 1,250,000





Long-Term Vision

Beyond these immediate needs, the Five-Year Capital Plan serves as a proactive investment strategy. By addressing these "critical-need" items now, we mitigate the risk of more costly emergency repairs in the future and demonstrate fiscal responsibility to our community. This plan ensures that our facilities continue to reflect the high standards of excellence our district is known for.

Updated 2/24/2026

Middletown Public Schools | 5 Year Capital Needs Plan

Building	Description (italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032
Middletown High School	Repair baseball fields and grounds	2026/2027	\$ 75,000	Grounds			\$ 75,000					
Middletown High School	Roof top units	2026/2027	\$ 500,000				\$ 500,000					
Keigwin School	AC for 4 rooms	2026/2027	\$ 1,500,000				\$ 1,500,000					
Keigwin School	Replace obsolete pneumatic control system	2026/2027	\$ 764,000	HVAC			\$ 764,000					
Keigwin School	Security cameras	2026/2027	\$ 45,261				\$ 45,261					
Lawrence School	Clean HVAC Ductwork	2026/2027	\$ 75,000	Environmental	per State IAQ requirement		\$ 75,000					
Lawrence School	Roof Repairs (Interim)	2026/2027	\$ 20,000	Envelope			\$ 20,000					
Lawrence School	Security cameras	2026/2027	\$ 55,706				\$ 55,706					
Lawrence School	Sidewalk and masonry repair	2026/2027	\$ 150,000	Grounds			\$ 150,000					
Maintenance Building	Security cameras	2026/2027	\$ 13,926				\$ 13,926					
Moody School	Replace oil tank	2026/2027	\$ 400,000				\$ 400,000					
Moody School	replace solar panels	2026/2027										
Moody School	Security cameras	2026/2027	\$ 34,816				\$ 34,816					
Moody School	Unfunded IAQ HVAC Assessment	2026/2027	\$ 200,000				\$ 200,000					
Snow School	Repair and Paint Walls & Ceiling of Gym	2026/2027	\$ 150,000	Paint			\$ 150,000					
Snow School	Security cameras	2026/2027	\$ 73,114				\$ 73,114					
Spencer School	Roof Replacement	2026/2027	\$ 2,700,000				\$ 2,700,000					
Spencer School	Security cameras	2026/2027	\$ 48,743				\$ 48,743					
Spencer School	Replace failing univents	2026/2027	\$ 360,000	Environmental			\$ 360,000					
Spencer School	Repoint chimney	2026/2027	\$ 150,000	Envelope			\$ 150,000					
Wesley School	Replace roof	2027/2028		Envelope		\$ -		\$ 1,250,000				
Wesley School	water heater replacement	2026/2027	\$ 110,000				\$ 110,000					
Wesley School	Security cameras	2026/2027	\$ 66,151				\$ 66,151					
Year 2027-2028												
311 Hunting Hill	Design Roof (includes abatement need testing)	2027/2028	\$ 54,000	Envelope				\$ 54,000				
Adult Ed	Replace Heat pump and split unit	2027/2028	\$ 50,000	Environmental				\$ 50,000				
Bielefeld School	add outdoor lighting	2027/2028	\$ 50,000					\$ 50,000				
Bielefeld School	automated building systems	2027/2028	\$ 204,000					\$ 204,000				
Farm Hill School	Replace failing univents	2027/2028	\$ 2,000,000	Environmental				\$ 2,000,000				

Updated 2/24/2026

Middletown Public Schools 5 Year Capital Needs Plan

Building	Description (Italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032
Farm Hill School	Replace obsolete pneumatic control system	2027/2028	\$ 474,000	HVAC				\$ 474,000				
Farm Hill School	Replace failing univents	2027/2028	\$ 250,000	Environmental				\$ 250,000				
Farm Hill School	Unfunded IAQ HVAC Assessment	2027/2028	\$ 200,000					\$ 200,000				
Farm Hill School	Replace HVAC Controls	2027/2028	\$ 225,000	Environmental				\$ 225,000				
Middletown High School	redesign of front entry & parent drop off/pick up	2027/2028	\$ 100,000					\$ 100,000				
Middletown High School	replace fuel cell	2027/2028	\$ 5,000,000					\$ 5,000,000				
Middletown High School	Pool Heater ,	2027/2028	\$ 300,000					\$ 300,000				
Middletown High School	pool elevator upgrade	2027/2028	\$ 100,000	Project				\$ 100,000				
Middletown High School	Replace Phone System w/VOIP	2027/2028	\$ 100,000	Project				\$ 100,000				
Middletown High School	RTU units (7)	2027/2028	\$ 2,450,000	Environmental				\$ 2,450,000				
Keigwin School	exterior lighting	2027/2028	\$ 250,000					\$ 250,000				
Keigwin School	Gym Bathroom renovations	2027/2028	\$ 150,000					\$ 150,000				
Lawrence School	Design Roof Replacement	2027/2028		Envelope	\$ 17,000	\$ 5,950						
Lawrence School	Carpet Replacement to tile	2027/2028	\$ 150,000	Flooring				\$ 150,000				
Lawrence School	water heater replacement	2027/2028	\$ 100,000					\$ 100,000				
Lawrence School	Replace Entrance Canopy	2027/2028	\$ 125,000	Envelope				\$ 125,000				
Maintenance Building	Design Roof Replacement	2027/2028	\$ 25,000	Envelope				\$ 25,000				
Maintenance Building	Replace HVAC Controls	2027/2028	\$ 48,000	Environmental				\$ 48,000				
Maintenance Building	Replace Windows	2027/2028	\$ 50,000	Envelope				\$ 50,000				
Moody School	Replace Lighting for Stage	2027/2028	\$ 35,000	Electrical				\$ 35,000				
Moody School	Replace stage curtain	2027/2028	\$ 750,000	FFE				\$ 75,000				
Moody School	Repair sidewalk	2027/2028	\$ 125,000					\$ 125,000				
Moody School	Basketball courts	2027/2028	\$ 150,000					\$ 150,000				
Moody School	Sidewalk repairs	2027/2028	\$ 60,000	Grounds				\$ 60,000				
Snow School	Repair Cracked Retaining Wall	2027/2028	\$ 56,000	Grounds				\$ 56,000				

Middletown Public Schools										5 Year Capital Needs Plan					Updated 2/24/2026				
Building	Description (italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032							
Snow School	oil tank replacement	2027/2028	\$ 250,000					\$ 250,000											
Snow School	Carpet Replacement to tile (auditorium main office and lobby)	2027/2028	\$ 65,000	Flooring				\$ 65,000											
Snow School	Unfunded IAQ HVAC Assessment	2027/2028	\$ 200,000					\$ 200,000											
Snow School	Carpet Replacement to tile (offices and classrooms)	2027/2028	\$ 36,000	Flooring				\$ 36,000											
Snow School	Install Concrete Pad for Dumpster	2027/2028	\$ 20,000	Grounds				\$ 20,000											
Snow School	Master clock	2027/2028	\$ 20,000					\$ 20,000											
Snow School	Replace HVAC Controls	2027/2028	\$ 78,000	Environmental				\$ 78,000											
Spencer School	Replace Fire Alarm System	2027/2028	\$ 500,000	Electrical				\$ 500,000											
Spencer School	2 Playgrounds	2027/2028	\$ 450,000					\$ 450,000											
Spencer School	bathroom renovations	2027/2028	\$ 100,000					\$ 100,000											
Spencer School	Design and Replace Boilers with gas	2027/2028	\$ 600,000	Environmental				\$ 600,000											
Spencer School	Oil tank removal	2027/2028	\$ 250,000					\$ 250,000											
Spencer School	Unfunded IAQ HVAC Assessment	2027/2028	\$ 200,000					\$ 200,000											
Wesley School	HVAC ductwork	2027/2028	\$ 50,000					\$ 50,000											
Wesley School	Exterior wood shingles need replacement	2027/2028	\$ 200,000					\$ 200,000											
Wesley School	Ceilings paint	2027/2028	\$ 175,000					\$ 175,000											
Wesley School	Replace wood shingles w/Cement Clapboard	2027/2028	\$ 102,000	Envelope				\$ 102,000											
Year 2028-2029																			
311 Hunting Hill	Replace Flooring	2028/2029	\$ 100,000	Flooring				\$ 100,000											
311 Hunting Hill	Replace Window Treatments	2028/2029	\$ 12,000	FFE				\$ 12,000											
425 Hunting Hill	Replace Windows	2028/2029	\$ 21,600	Envelope				\$ 21,600											
Bielefeld School	Carpet Replacement to tile main office etc	2028/2029	\$ 54,000	Flooring				\$ 54,000											
Bielefeld School	Replace RTU's in classrooms	2028/2029	\$ 750,000					\$ 750,000											
Bielefeld School	Replace Roof	2028/2029	\$ 1,200,000	Envelope				\$ 1,200,000											
Farm Hill School	Replace Cafeteria Tables	2028/2029	\$ 20,000	FFE				\$ 20,000											
Farm Hill School	Install A/C in Classrooms	2028/2029	\$ 250,000	Environmental				\$ 250,000											

Middletown Public Schools										5 Year Capital Needs Plan					Updated 2/24/2026				
Building	Description (Italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032							
Farm Hill School	Relocate Main Office to Lower Level	2028/2029	\$ 750,000	Project					\$ 750,000										
Farm Hill School	Install A/C in Classrooms	2028/2029	\$ 1,750,000	Environmental					\$ 1,750,000										
Middletown High School	Rekey Building Interior	2028/2029	\$ 75,000	Envelope					\$ 75,000										
Middletown High School	Sidewalk repairs	2028/2029	\$ 100,000	Grounds					\$ 100,000										
Middletown High School	Determine cause of bulge in exterior masonry at room 302 and repair	2028/2029	\$ 175,000	Envelope					\$ 175,000										
Middletown High School	Sidewalk repairs and parking lot asphalt	2028/2029	\$ 250,000	Grounds					\$ 250,000										
Middletown High School	Replace rubber flooring on stairs	2028/2029	\$ 50,000	Flooring					\$ 50,000										
Middletown High School	Replace stadium PA	2028/2029	\$ 200,000	Electrical					\$ 200,000										
Middletown High School	RTU units (7)	2028/2029	\$ 2,450,000	Environmental					\$ 2,450,000										
Lawrence School	add dehumidifier	2028/2029	\$ 150,000						\$ 150,000										
Lawrence School	Unfunded IAQ HVAC Assessment	2028/2029	\$ 200,000						\$ 200,000										
Lawrence School	Pave Parking Lot and driveways	2028/2029	\$ 200,000	Grounds					\$ 200,000										
Lawrence School	Classroom furniture update	2028/2029	\$ 150,000						\$ 150,000										
Lawrence School	Repair and repaint parking lots	2028/2029	\$ 150,000	Grounds					\$ 150,000										
Lawrence School	Roof Replacement, including fascia	2028/2029	\$ 1,400,000	Envelope	\$ 952,000	\$ 333,200			\$ 1,400,000										
Maintenance Building	replace roof	2028/2029																	
Maintenance Building	Repave parking lot	2028/2029	\$ 84,000	Grounds					\$ 84,000										
Maintenance Building	Remove green houses, Replace greenhouses with storage buildings	2028/2029	\$ 125,000	Grounds					\$ 125,000										
Moody School	Rekey Building	2028/2029	\$ 22,200	Envelope					\$ 22,200										
Moody School	Add access and evacuation driveway and bus turn to entrance	2028/2029	\$ 250,000	Grounds					\$ 250,000										
Moody School	Replace water pipe main from the street	2028/2029	\$ 100,000	Grounds					\$ 100,000										
Moody School	Replace HVAC Controls	2028/2029	\$ 400,000	Environmental					\$ 400,000										

Middletown Public Schools | 5 Year Capital Needs Plan | Updated 2/24/2026

Building	Description (Italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032
Moody School	Install A/C in Classrooms	2028/2029	\$ 150,000	Environmental					\$ 150,000			
Moody School	Design Roof Replacement	2028/2029		Envelope	\$ 18,360	\$ 6,426						
Snow School	Install A/C in Gym	2028/2029	\$ 500,000	Environmental					\$ 500,000			
Snow School	Replacing HVAC Units	2028/2029	\$ 175,000						\$ 175,000			
Snow School	Replace parking lot lighting w/LED	2028/2029	\$ 75,000	Electrical					\$ 75,000			
Snow School	Refinish exposed exterior timber	2028/2029	\$ 66,000	Envelope					\$ 66,000			
Snow School	Replace opsolete pneumatic control system	2028/2029	\$ 202,000	HVAC					\$ 202,000			
Snow School	Install A/C in Classrooms	2028/2029	\$ 200,000	Environmental					\$ 200,000			
Snow School	Repair, crack fill and seal bus loop and drive	2028/2029	\$ 75,000	Grounds					\$ 75,000			
Spencer School	Replace opsolete pneumatic control system	2028/2029	\$ 426,000	HVAC					\$ 426,000			
Spencer School	paved path to Nathan Hale/Phedon Pkwy	2028/2029	\$ 100,000						\$ 100,000			
Spencer School	Carpet Replacement to tile 6 classrooms	2028/2029	\$ 425,000	Flooring					\$ 425,000			
Spencer School	Install A/C in Classrooms	2028/2029	\$ 200,000	Environmental					\$ 200,000			
Spencer School	Replace Pneumatic HVAC Controls	2028/2029	\$ 114,000	Environmental					\$ 114,000			
Wesley School	Sidewalk and column repair and replacement	2028/2029	\$ 90,000	Grounds					\$ 90,000			
Wesley School	Playground	2028/2029	\$ 150,000						\$ 150,000			
Wesley School	Unfunded IAQ HVAC Assessment	2028/2029	\$ 200,000						\$ 200,000			

Year 2029-2030

3111 Hunting Hill	Replace Carpet in Hall (includes abatement)	2029/2030	\$ 75,000	Flooring					\$ 75,000			
3111 Hunting Hill	Tree removal, sidewalk and landscaping work - Safety	2029/2030	\$ 65,000	Grounds					\$ 65,000			
425 Hunting Hill	Create Entrance ramp for ADA compliance	2029/2030	\$ 24,000	Grounds					\$ 24,000			
Bielefeld School	Install A/C in Classrooms	2029/2030	\$ 1,000,000	Environmental					\$ 1,000,000			
Bielefeld School	Carpet Replacement to tile media center	2029/2030	\$ 40,000	Flooring					\$ 40,000			
Bielefeld School	repair and repaint exterior soffit and trim.	2029/2030	\$ 200,000	Envelope					\$ 200,000			
Bielefeld School	repave parking lot and bus turns	2029/2030	\$ 180,000	Grounds					\$ 180,000			

Updated 2/24/2026

5 Year Capital Needs Plan

Middletown Public Schools

Building	Description (Italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2025/2027	2027-2028	2028-2029	2029-2030	2030/2032	2031/2032
Bielefeld School	Install A/C in Classrooms	2030/2031	\$ 1,200,000	Environmental						\$ 1,200,000		
Farm Hill School	carpet replacement	2029/2030	\$ 300,000							\$ 300,000		
Farm Hill School	Sidewalk and masonry repair	2029/2030	\$ 100,000	Grounds						\$ 50,000		
Maintenance Building	Replace roof	2029/2030	\$ 240,000	Envelope						\$ 240,000		
Middletown High School	flooring	2029/2030	\$ 350,000	Flooring						\$ 350,000		
Middletown High School	Replace HVAC Controls	2029/2030	\$ 594,000	Environmental						\$ 594,000		
Middletown High School	Continue replacing interior lighting with LED	2029/2030		Electrical						\$ 50,000		
Middletown High School	Install AC in Locker Rooms and gym hallways	2029/2030	\$ 1,800,000	Environmental						\$ 1,800,000		
Middletown High School	Auditorium pit mechanicals	2029/2030	\$ 500,000							\$ 500,000		
Lawrence School	Replace Cafeteria Tables	2029/2030	\$ 150,000	FFE						\$ 150,000		
Moody School	Replace Roof	2029/2030	\$ 1,400,000	Envelope	\$ 960,000	\$ 336,000				\$ 1,400,000		
Snow School	Rekey Building	2029/2030	\$ 50,000	Envelope						\$ 50,000		
Snow School	Install A/C in Classrooms	2029/2030	\$ 1,000,000	Environmental						\$ 1,000,000		
Keigwin School	Replace Roof	2029/2030	\$ 2,000,000							\$ 2,000,000		
Keigwin School	Unfunded IAQ HVAC Assessment	2029/2030	\$ 200,000							\$ 200,000		
Spencer School	Install Fire Sprinkler System	2029/2030	\$ 1,620,000	Life Safety		TBD				\$ 1,620,000		
Spencer School	Repace parking lot and driveways	2029/2030	\$ 150,000	Grounds						\$ 150,000		
Spencer School	Replace Electrical Service	2029/2030	\$ 125,000	Electrical						\$ 125,000		
Spencer School	repace parking lot	2029/2030	\$ 150,000							\$ 150,000		
Spencer School	Unfunded IAQ HVAC Assessment	2029/2030	\$ 200,000							\$ 200,000		
Middletown High School	Replace stadium lighting with LED	2029/2030	\$ 400,000	Electrical						\$ 400,000		
Middletown High School	RTU units (7)	2029/2030	\$ 2,450,000							\$ 2,450,000		
Maintenance Building	Repaint concrete ramps, stairs and railings	2029/2030	\$ 30,000	Grounds						\$ 30,000		
Moody School	floor	2029/2030	\$ 300,000							\$ 300,000		
Snow School	install rubber surfacing in central courtyard	2029/2030	\$ 162,400							\$ 162,400		

Middletown Public Schools 5 Year Capital Needs Plan										Updated 2/24/2025				
Building	Description (Italic indicates Grant Eligible)	Perform in Calendar Year	February 2026 Updated Estimated Cost	Building System	State Grant Projects Total	State Grant Projects Local match estimate	2026/2027	2027-2028	2028-2029	2029-2030	2030/2031	2031/2032		
Spencer School	Replace and repair sidewalks and masonry systems	2029/2030	\$ 100,000							\$ 100,000				
Spencer School	Replace ventilation	2029/2030	\$ 1,400,000	Environmental						\$ 1,400,000				
Spencer School	Replacing cafe tables & furniture	2029/2030	\$ 75,000							\$ 75,000				
Spencer School	Rekey Building	2029/2030	\$ 50,000	Envelope						\$ 50,000				
Wesley School	add dehumidifier	2029/2030	\$ 150,000							\$ 150,000				
Wesley School	Carpet and tile Replacement	2029/2030	\$ 250,000	Flooring						\$ 250,000				
Year 2030-2031														
310 Hunting Hill	Remove Oil Tank	2030/2031	\$ 150,000	Environmental							\$ 150,000			
311 Hunting Hill	Replace Roof (includes abatement)	2030/2031	\$ 720,000	Envelope							\$ 720,000			
425 Hunting Hill	Replace flooring	2030/2031	\$ 36,000	Site							\$ 36,000			
310 Hunting Hill	replace boiler with gas unit	2030/2031	\$ 100,000								\$ 100,000			
425 Hunting Hill	Replace and expand Driveway	2030/2031	\$ 50,000	Grounds							\$ 50,000			
Bielefeld School	Install A/C in Classrooms	2030/2031	\$ 1,750,000	Environmental							\$ 1,750,000			
Bielefeld School	Rekey Building interior (exterior completed 2022)	2030/2031	\$ 19,200	FFE							\$ 19,200			
Farm Hill School	repave parking lot and bus turns	2030/2031	\$ 250,000	Grounds							\$ 250,000			
Farm Hill School	Rekey Building interior	2030/2031	\$ 22,200	Hardware							\$ 22,200			
Beman Middle School	Unfunded IAQ HVAC Assessment	2030/2031	\$ 200,000								\$ 200,000			
Spencer School	Replace Lighting w/LED	2030/2031	\$ 78,000	Electrical							\$ 78,000			
Wesley School	Rekey Building Interior	2030/2031	\$ 19,200	Envelope							\$ 19,200			
Wesley School	Repave parking lot	2030/2031	\$ 300,000	Grounds							\$ 300,000			
Wesley School	Repave Service Entrance Drive	2030/2031	\$ 54,000	Grounds							\$ 54,000			
Middletown High School	Unfunded IAQ HVAC Assessment	2030/2031	\$ 200,000								\$ 200,000			
Yearly Totals							2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031/2032		
							\$ 14,457,730	\$ 17,502,000	\$ 14,586,800	\$ 19,080,400	\$ 3,948,600	\$ -		
							5 year total: Total: 69,575,730							

Superintendent's Proposed Budget

School Year 2026-2027



Middletown Public Schools
Cultivating the Brilliance in Each Student

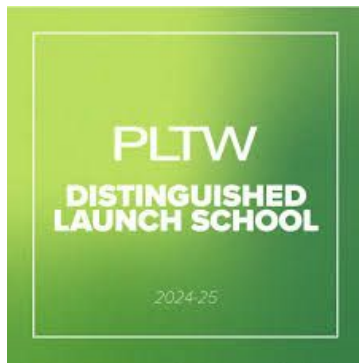


Budget Process

October 2025				November 2025				December 2025				January 2026				February 2026				March 2026							
W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4				
AUC Budget Preparation																											
								Department and School Budget Meetings																			
																Design and Production of Budget Book & Presentation											
																								BOE/Common Council Budget Workshops			
Weekly Budget Update Meeting with the Superintendent & Business Office Team																											



Student Achievement





Superintendent's Budget Priorities



Provide Fiscal Responsibility

Focuses on long-term sustainability, balanced spending and transparent accountability to the community.



Fulfill Mandatory Obligations

Ensures all statutory, contractual, and regulatory requirements are met.



Sustain Core Educational Programs

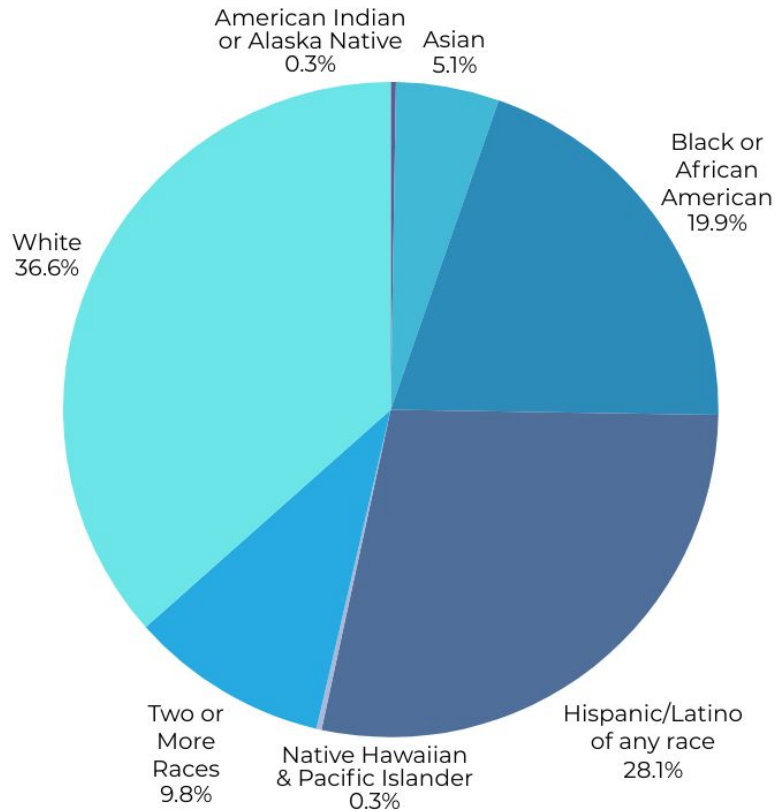
Emphasizes the continuity and protection of essential academic services.



Support Student Behavioral Needs

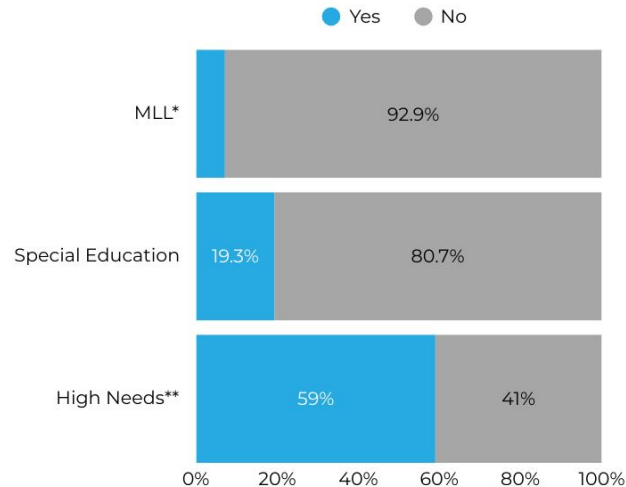
Targets resources specifically around behavioral health and interventions for students.

Enrollment



4,344
TOTAL ENROLLMENT

A graphic featuring the number 4,344 in a large, outlined font, positioned above a row of seven diverse child silhouettes. Below the silhouettes, the words "TOTAL ENROLLMENT" are written in a bold, blue, sans-serif font.



*MLL: Multilingual Learners; formerly called English Language Learners (ELL) or English Learners (EL) **High Needs: The Connecticut State Department of Education considers the following to be high needs: students who are Multilingual Learners (MLL), who receive special education services, or who qualify for free and reduced lunch.

Student Enrollment

PK-12 projected to increase by +136 (3%) over the next decade.

K-5 projected to increase by +61 students over the next 5 years and by +132 students over the next 10 years.

Middle School projected to decline by -43 students over the next 5 years and by -55 students over the next 10 years.

High School projected to increase by +135 students over the next 5 years and by +28 students over the next 10 years.

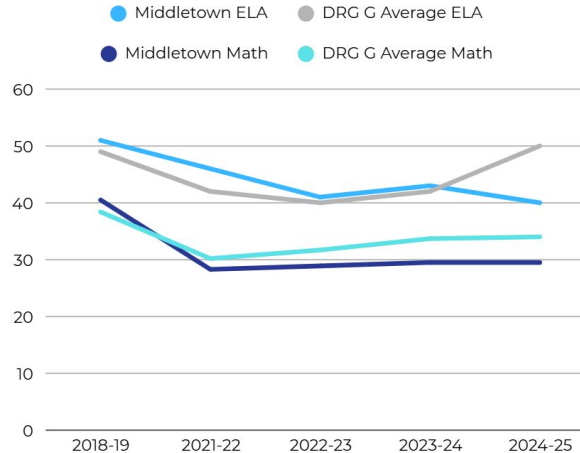
MPS Actual and Projected PK-12 Enrollment: 2025-26 to 2034-35



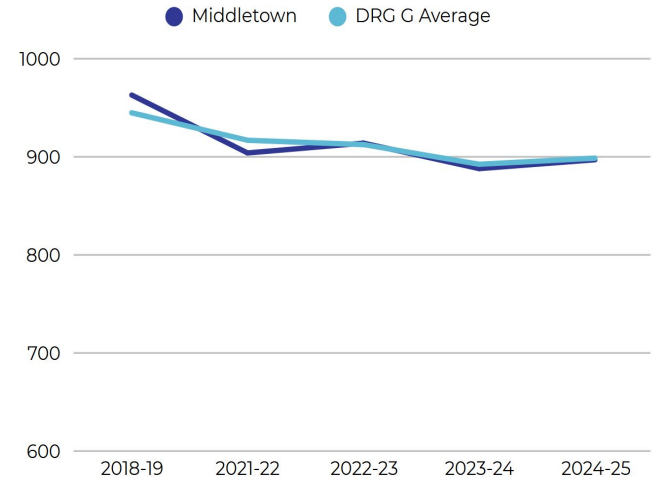
NCEP & Student Achievement

DRG G District	NCEP (24-25)	Enrollment (24-25)
Ansonia	\$19,528	2,404
Bloomfield	\$26,984	1,897
Bristol	\$20,332	7,713
Derby	\$24,105	1,311
East Haven	\$19,761	2,857
Groton	\$20,634	4,009
Killingly	\$23,452	2,392
Lisbon	\$20,566	422
Manchester	\$20,327	6,122
Middletown	\$25,070	4,394
Naugatuck	\$18,084	4,095
Plainfield	\$20,486	1,886
Plainville	\$21,801	2,223
Putnam	\$20,907	1,176
Stratford	\$21,438	6,578
Torrington	\$20,566	3,911
Vernon	\$19,573	3,236

Grades 3-8 SBA Math & ELA Percentage of Proficient Students over Time



Average Combined SAT Score over Time



*Bold-Alliance District

Approved BOE Operating Budget History

Year	Approved Budget	Increase over Prior Year	Percentage Increase
FY 2020	\$87,591,972	\$4,239,563	5.09%
FY 2021	\$90,149,489	\$2,557,517	2.92%
FY 2022	\$92,149,489	\$2,000,000	2.22%
FY 2023	\$94,949,489	\$2,800,000	3.04%
FY 2024	\$98,204,339	\$3,254,850	3.43%
FY 2025	\$101,134,339	\$2,930,000	2.98%
FY 2026	\$103,149,889	\$2,015,550	1.99%

DRG G Budget Requests

DRG G District	Superintendent Budget	BOE Budget	Adopted Budget
Bristol	11.17%		
Naugatuck	7.92%		
Groton	7.70%	7.70%	6.30%
Putnam	6.93%	7.23%	
Torrington	6.76%		
Plainville	5.76%	5.76%	
Manchester	4.99%		
Stratford	4.99%	4.99%	
Killingly	4.84%		
Bloomfield	4.75%		
East Haven	4.30%	4.30%	
Plainfield	3.99%		
Middletown	3.99%		
Vernon	2.88%	2.91%	
Ansonia	6.10%	2.40%	
Derby	1.79%	1.79%	

Superintendent's FY27 Budget

FY 2026 Budget	\$103,149,889	
FY 2027 Core	\$5,374,109	5.21%
Investments Net Reductions	(\$1,258,629)	-1.22%
FY 2027 Budget Request	\$107,265,369	
Total Budget Increase	\$4,115,480	3.99%

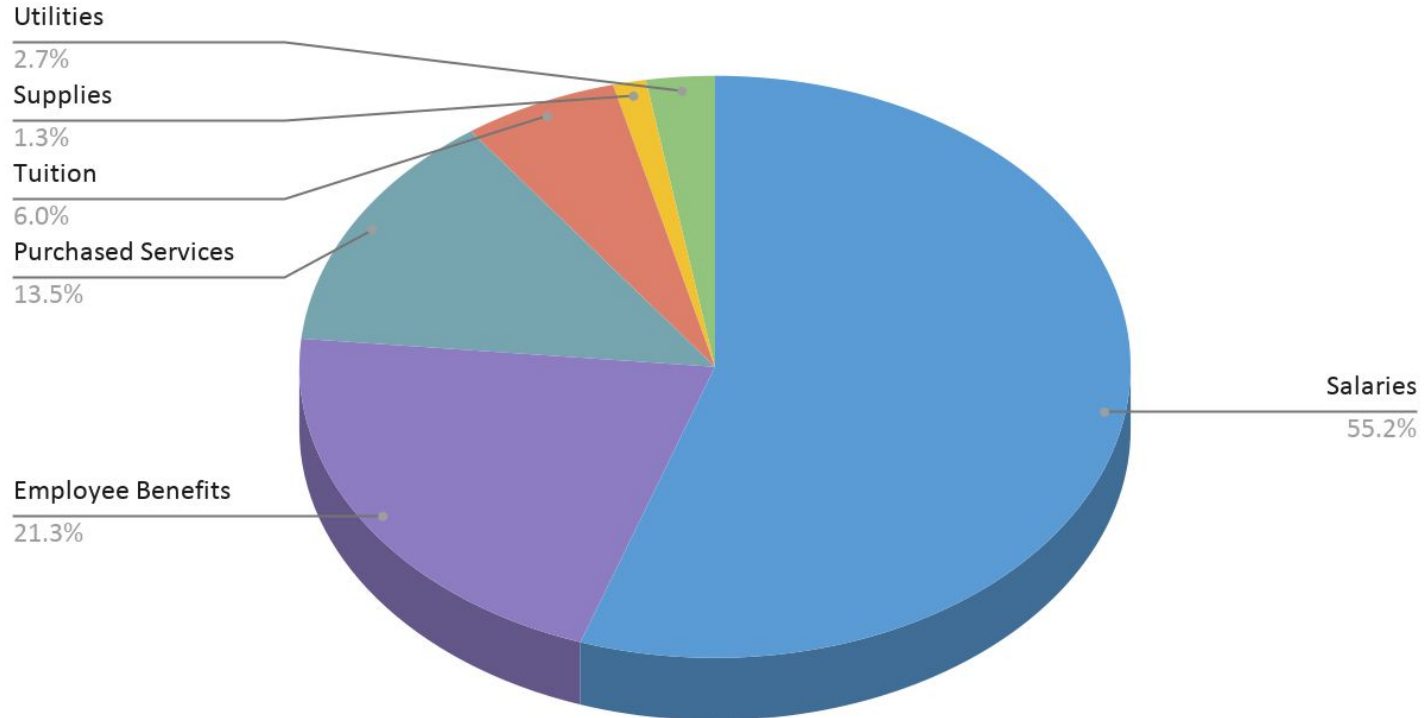
FY27 Core Budget Increase

Budget Categories	Increase Amount	Total Percentage Increase	Increases
Contractual Salaries	\$1,965,466	1.91%	Contractual Obligations
Health Benefits & Insurance	\$1,350,316	1.31%	Annual Cost of Required Benefits for MPS Staff
Purchased Services	\$1,161,483	1.13%	Escalation Costs in Vendor Contracts (Dattco, Security, etc.)
Tuition	\$896,844	0.87%	Special Ed/Magnet Tuition Cost Amounts based on Current and Projected Students
Total Core Budget Increase	\$5,374,109.00	5.21%	

FY27 New Investments & Reductions

Salaries	(\$1,234,377)	-1.20%
Personnel Benefits	\$644,492	0.62%
SPED Tuition	(\$350,000)	-0.34%
Legal Services	\$50,000	0.05%
Property/Casualty Insurance	\$29,984	0.03%
Attrition	(\$132,923)	-0.13%
HR Contracted Services	\$50,000	0.05%
Transportation Adjustments	(\$110,000)	-0.11%
Supply Reductions/ Reallocation	(\$116,305)	-0.11%
Additional Rent	\$19,500	0.02%
Red Rover Records	\$16,000	0.02%
Copier Replacement	(\$125,000)	-0.12%
New Investments Net of Reductions	(\$1,258,629)	-1.22%

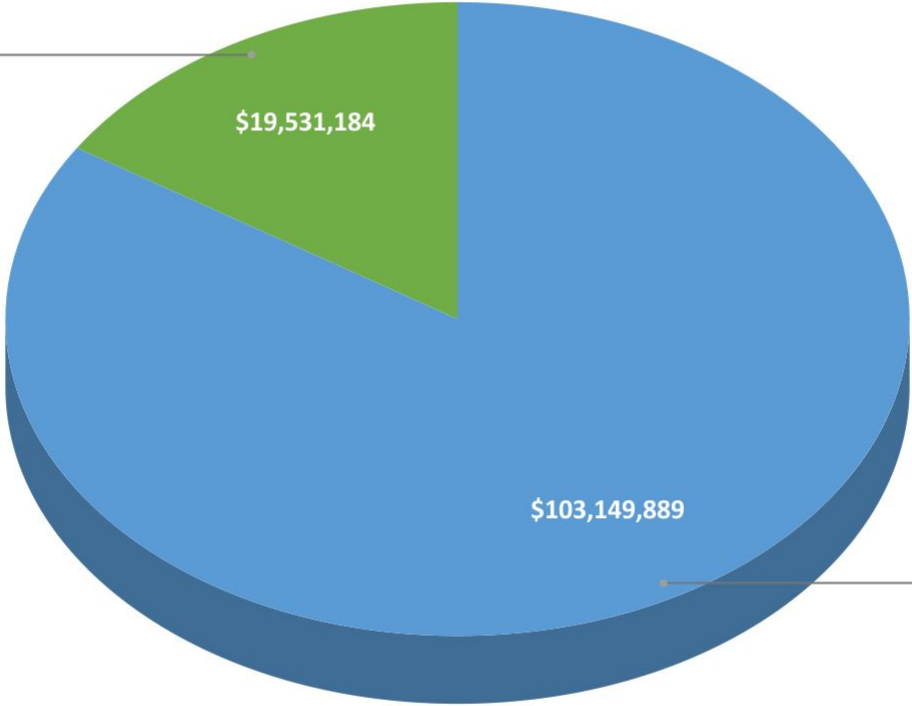
FY27 Budget Breakdown



FY26 Budget Revenue

Grants Revenue

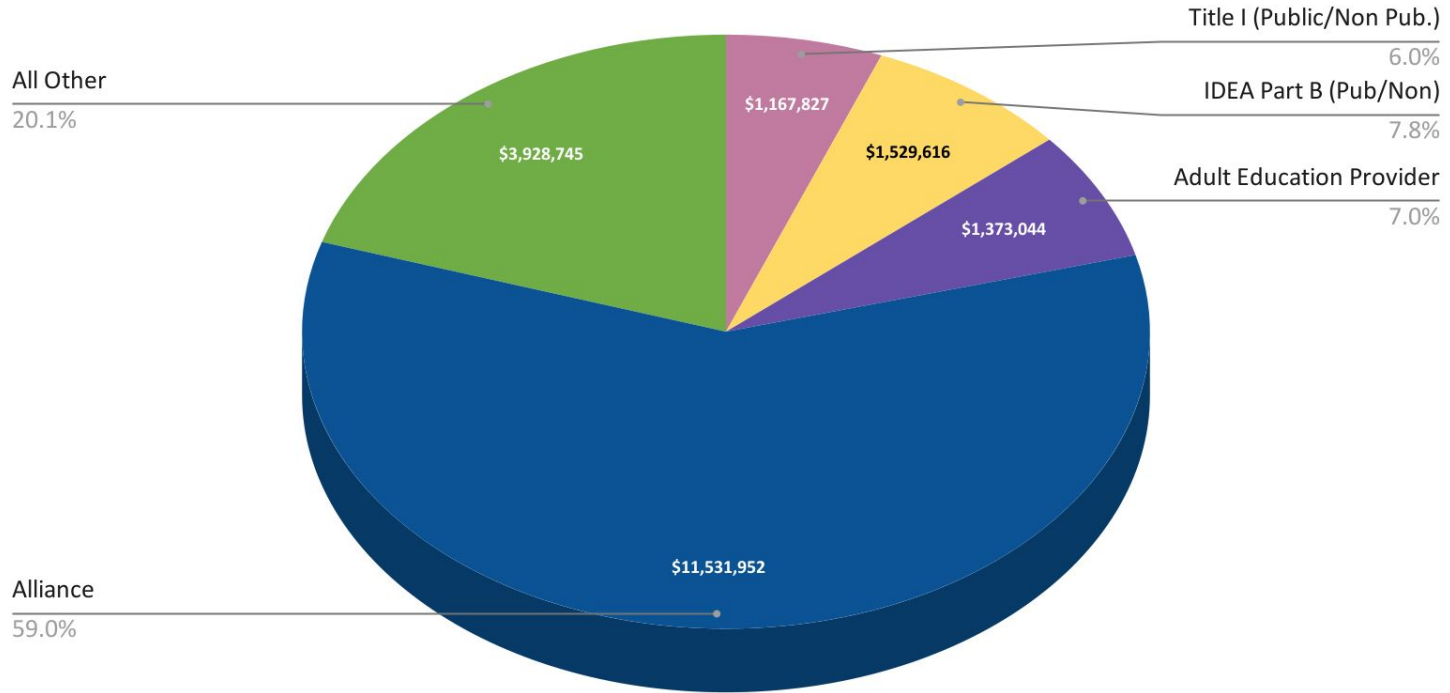
15.9%



BOE Budget

84.1%

FY26 Grant Revenue \$19,531,184



Health, Benefits and Insurance



Health and Benefits Total Percentage Increase **8.93%**

Fica, Medicare, Retirement Contribution Costs \$42,356

City of Middletown Benefits (Health & Dental
AFSCME/UPSEU, Life, OPEB) \$506,909



Health and Dental (Certified, Admin, Para) \$1,199,866

Unemployment and Workers Compensation
Claims/ Coverage \$124,502

Total Health, Benefits & Insurance Increase \$1,873,633

Operating Budget Group Comparison

Budget Group	FY26 Budget	FY27 Request	Difference
Certified Salaries	\$43,147,481	\$43,190,514	\$43,033
Classified Salaries	\$10,209,445	\$10,785,420	\$575,975
Paraeducators/Aides	\$5,182,266	\$5,284,535	\$102,269
Employee Benefits	\$20,971,468	\$22,845,101	\$1,873,633
Purchased Services	\$13,218,430	\$14,437,994	\$1,219,564
Supplies & Equipment	\$1,612,970	\$1,375,872	(\$237,098)
Utilities	\$2,868,653	\$2,859,913	(\$8,740)
Tuition	\$5,939,176	\$6,486,020	\$546,844
Total	\$103,149,889	\$107,265,369	\$4,115,480

Budget Highlights Aligned to Priorities

Provide Fiscal Responsibility

- Maintains Class Sizes Aligned to BOE Guidelines
- Enrollment Reductions (High School Teachers, Counselor, Multilingual Learner Teacher)
- Revised Middle School Academic Intervention Model
- Secretarial Reductions
- Reduction of Graduation Interventionist (Grant)
- Reduction in Effective School Solutions Contractual Services (Grant)
- Reduction in EASTCONN Services for Multi-Tiered Systems of Support (MTSS) (Grant)
- Redesign of Legacy Staffing (Grant)
- Elimination of Family Engagement Liaisons (Grant)
- Kindergarten Preparatory Academy (KPA) Revenue

Budget Highlights Aligned to Priorities

Fulfill Mandatory Obligations

- Indoor Air Quality (IAQ) Requirement
- Special Education Compliance Oversight
- Preschool Supervisor
- Reduction of Multilingual Learner Teacher (Grant)
- Special Education Resource Room (Grant)
- Human Resources Contractual Services
- Transition Center Program Staff and Space

Budget Highlights Aligned to Priorities

Sustain Core Educational Programs

- Elimination of International Baccalaureate (IB) Early Years Programme at Lawrence School
- Elimination of the Innovation Coach
- Elimination of STEM Teacher at Macdonough
- Project Lead the Way Implementation (Grants)
- Addition of K-5 Science Coordinator
- Reduction of KPA Classes
- Summer School (Grant)
- Continuation of Afterschool programming
- Elimination of 6th Grade Spanish
- New MHS Classes

Budget Highlights Aligned to Priorities

Support Student Behavioral Needs

- MTSS Elementary Level III Intervention (Grant)
- Behavioral Technician Support for Middle School Students (Grants)
- Spot Redistricting of K-2 Students from Farm Hill to Macdonough

Staff Changes (Net -12.5 FTEs)

Position	Core Programming	Enrollment	Compliance	Special Education	Reductions	Grants
IB World Language Teacher	-1					
IB Coach (Teacher)	-1					
KPA Teachers	-1					-1
Beman Math Teacher Interventionists					-2	
Math Coach	+1					
Beman ELA Teacher Interventionists					-2	
6th Grade Foreign Language Teachers	-3					

Position	Core Programming	Enrollment	Compliance	Special Education	Reductions	Grants
MHS Teachers		-7				
MHS Rise School Counselor		-1				
MHS Guidance Secretary					-1	
Special Education Compliance Positions			+2			
MTC Special Education Teacher				+1		
MTC LPN Nurse				+1		
MTC Social Worker				+0.5		
Innovation Coach	-1					
STEM Teacher (Macdonough)						-1

Position	Core Programming	Enrollment	Compliance	Special Education	Reductions	Grants
Science Coordinator K-5	+1					
Admin Secretaries (Transport + IT)					-2	
BMS Behavior Technicians						+3
Graduation Interventionist						-1
Legacy Alt. Ed Teachers						-2
Legacy Tutors						+2
MHS ML Teacher						-1

Position	Core Programming	Enrollment	Compliance	Special Education	Reductions	Grants
Family Engagement Liaisons						-4
MTSS Coordinator Specialist						1
Social Workers (Bielefield, FH, Snow)						3
Special Education Teachers						2
Nurses				2		
Staffing	-5	-8	2	4.5	-7	1
Net Staffing			-12.5			

Capital Improvement Priority Projects

Roof Replacements

\$3.95M

Wesley & Spencer

Chimney Repairs

\$275K

Bielefeld & Spencer

Oil Tanks (Remove 3 oil tanks)

\$650K+

Moody (Replace Oil Tank)

Farm Hill and Spencer(Replace with Gas line)

Boilers (7 New Gas boilers)

\$2.4M

MHS (3), Spencer(2), Farm Hill (2)

Security Cameras

\$619,730

Central Office, IT Building, Beman, Bielefeld, Farm Hill, Hall House, MHS, Keigwin, Lawrence, Maintenance Building, Moody, Snow, Spencer, Wesley



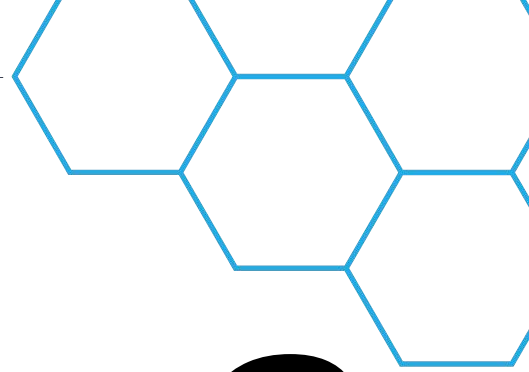
Superintendent's FY27 Budget

FY26 Operating Budget	\$103,149,889
Increase in Budget Request	\$4,115,480
Budget Request	\$107,265.369
Percentage Increase	3.99%

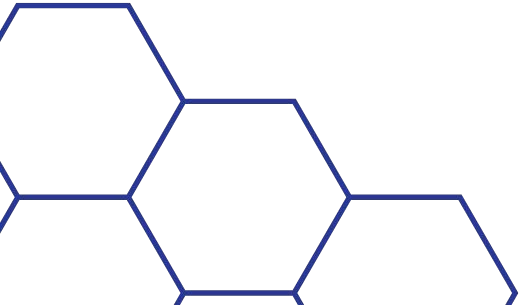
Budget Calendar

- Superintendent's Budget March 10
- BOE Budget Workshop March 17
- BOE @ Common Council-Budget Workshop March 18-23
- BOE Budget Workshop March 18-23
- BOE Budget Workshop March 24
- Mayor's Budget April 1
- Presentation of BOE Budget @ Common Council April 20
- Budget Public Hearing @ Common Council April 28
- Common Council FY27 Budget Adoption May 13

M



Questions?



Student Enrollment

School	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35
Bielefield	251	224	245	243	242	246	249	246	246	247	246
Farm Hill	322	327	316	319	326	313	320	316	318	316	316
Lawrence	305	327	335	351	354	366	387	380	383	378	386
Macdonough	218	222	253	255	244	247	255	251	253	253	254
Moody	225	237	233	237	229	229	231	228	228	231	230
Snow	340	344	336	335	333	337	351	349	350	351	351
Spencer	242	243	238	237	236	241	248	246	245	247	246
Wesley	214	220	223	223	223	220	240	240	239	241	241
Beman	993	1034	1002	996	950	952	879	892	885	970	934
MHS	1242	1194	1216	1214	1263	1266	1223	1230	1192	1117	1152
PK-12 Total	4352	4372	4397	4410	4400	4417	4383	4378	4339	4351	4356

Memorandum: Healthy Food Certification (HFC) for School Year 2026-2027

To: Members of the Middletown Board of Education
From: Randall Mel, Jr; Director of Food, Nutrition and Wellness Services
Date: March 1st, 2026
Re: Healthy Food Certification (HFC) – School Year 2026–2027

Overview

Each year, pursuant to Connecticut General Statutes Section 10-215f, local boards of education participating in the National School Lunch Program (NSLP) are required to vote on participation in the Healthy Food Certification (HFC). The Connecticut State Department of Education (CSDE) has issued Operational Memorandum No. 03-26 (January 30, 2026), outlining the requirements and motion language for School Year 2026–2027 .

The HFC statute requires that boards of education certify whether all food items offered for sale to students separately from reimbursable meals will comply with the Connecticut Nutrition Standards (CNS). These standards also apply to foods offered in reimbursable snacks for the Afterschool Snack Program .

To remain eligible for HFC for the period of July 1, 2026 through June 30, 2027, the Board must conduct the required vote(s) using the exact motion language provided by the CSDE and complete the application process by July 1, 2026 .

What is the Healthy Food Certification (HFC)?

The Healthy Food Certification is a voluntary statewide initiative that ensures all foods sold to students outside of reimbursable school meals meet the Connecticut Nutrition Standards. This includes foods sold:

- In school stores
- In vending machines
- In school cafeterias (outside reimbursable meals)
- Through culinary programs
- Through fundraising activities on school premises sponsored by school or non-school groups

Participation signals a district-wide commitment to offering healthier food choices to students throughout the school environment.

Importance to Middletown Public Schools

Participation in HFC reinforces Middletown Public Schools' commitment to student health, wellness, and academic success. Research consistently demonstrates the link between

proper nutrition, improved concentration, behavior, and overall student achievement. By ensuring that all foods sold during the school day meet state nutrition standards, the district:

- Promotes healthy eating habits
- Supports long-term student wellness
- Aligns with district wellness policies
- Creates consistency between meals and competitive food sales
- Demonstrates leadership in public health and child nutrition

HFC participation also provides additional state funding to the Food & Nutrition Services Department. This additional revenue helps offset rising food and labor costs, supports the procurement of high-quality and nutritious products, and strengthens the financial sustainability of our meal programs. These funds directly support the district's ability to maintain compliant, appealing, and affordable meal offerings for students.

Exemptions

If the Board votes to participate in HFC, it must also vote on whether to allow limited food exemptions for events held after the regular school day or on weekends, as defined by statute . The Board may also vote on optional beverage exemptions, which are governed by a separate statute (C.G.S. Section 10-221q) .

Exemptions, if approved, allow flexibility for certain school-related events while maintaining strong nutrition standards during the regular school day.

Recommendation

It is recommended that the Middletown Board of Education:

1. Vote to participate in the Healthy Food Certification for School Year 2026–2027.
2. Vote on the required food exemption option.
3. Consider whether to allow beverage exemptions or to combine food and beverage exemptions into a single motion.

Participation ensures continued alignment with state standards, strengthens our wellness initiatives, and provides additional funding to support student nutrition programs.

Respectfully submitted,
Randall Mel, Jr.
Director of Food, Nutrition and Wellness Services
Middletown Public Schools

Attached is the CSDE OM03-26

Exact Motion Language for Board Action

Vote 1: Required Vote for Participation in Healthy Food Option of HFC

Pursuant to C.G.S. Section 10-215f, the **Middletown Board of Education** certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote 2: Required Vote for Food Exemptions (If Voting “Yes” to HFC)

The **Middletown Board of Education** will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

Vote 3: Optional Vote for Beverage Exemptions

The **Middletown Board of Education** will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from

midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.



Office of Finance & Administration
Cultivating the Brilliance in Each Student

Natalie Forbes, Executive Director of Finance
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www.middletownschoools.org

MEMO

TO: Middletown Board of Education
FROM: Natalie Forbes, Executive Director of Finance
CC: Dr. Alan Addley, Interim Superintendent
RE: Certified Resolution
DATE: 3.5.2026

The district is applying to the State of Connecticut, Department of Economic and Community Development for a grant in the amount of \$150,000 in support of afterschool programming at Macdonough Elementary School. Activities would begin at grant approval through June 30, 2026.

Senator Lesser advocated for the grant to ensure that during the period of time that the Macdonough students are displaced at the Keigwin School location, that they have access to quality afterschool programming alongside their peers, that transportation is available to ensure equitable access for all, and that the sense of community enjoyed by students, families and educators is maintained.

As part of the grant application, a certified resolution attesting that Interim Superintendent Dr. Addley is empowered to execute and deliver on behalf of the Board of Education (BOE), signed by the Secretary of the Middletown BOE is required for submission

Thank you

Natalie Forbes, Executive Director of Finance

POLICY 1260

Community

Civility/Respectful Communications and Actions at School, on School Property, or at a School-Sponsored Activity or Function

Purpose

The Middletown Board of Education (the “Board”) is committed to creating and maintaining an educational environment within the Middletown Public Schools (the “District”) that offers a positive school climate. Maintaining an environment that is supportive of learning, free of disruptive conduct, and provides models of appropriate behavior for students fosters students’ educational success. As such, the Board promotes civility and respectful communications among District employees, students, parents, volunteers and other third parties who are present at school, on school property, and at school-sponsored activities and functions. In addition, the Board discourages harassing, defamatory, obscene, abusive, discriminatory, or threatening communication or actions, some of which may be against the law.

The intent of this policy is to maintain a civil, respectful environment for teachers, students, administrators, staff, parents, volunteers, and other members of the school community.

The following describes expected standards for staff, students, parents, volunteers and other third parties while at school, on school property, or at a school-sponsored activity or function.

Standards for Communications

The Board expects staff, students, parents, volunteers and other third parties while at school, on school property or at a school-sponsored activity or function to communicate and act in a manner that promotes respect for all individuals, regardless of race, religion, color, national origin, sex, sexual orientation, marital status, age, disability, pregnancy, gender identity or expression, veteran status, status as a victim of domestic violence, sexual assault or human trafficking, socio-economic status, or role within the school community. All adults participating in the school community are expected to communicate and act in a manner that models appropriate conduct for students. The Board will regulate communications and actions by staff, students, parents, volunteers and other third parties while at school, on school property or at a school-sponsored activity or function, when such communications or actions are contrary to these fundamental principles.

Specifically, the Board will regulate disruptive communications and/or actions by members of the school community when school officials determine that such communications:

- 1) cause sufficient interference with, disruption to, or undermining of the effective operation of a District school or the District (or, for students, when school officials can reasonably forecast significant disruption);
- 2) are used to engage in harassing, defamatory, obscene, abusive, discriminatory, or threatening or similarly inappropriate communications;
- 3) create a hostile environment;
- 4) breach confidentiality obligations of District employees; or
- 5) violate the law, Board policies and/or other school rules or regulations.

The Board shall address the conduct of an employee acting pursuant to their duties as a Board employee in a manner that comports with the First Amendment and other applicable law.

Examples of Disruptive Communications/Actions

Disruptive communications and/or actions that may be regulated under this policy include, but are not limited to:

- Boisterous, unruly conduct not appropriate for the forum, including but not limited to swearing or display of temper.
- Invading another person's space by moving close to the individual in an aggressive manner.
- Threatening to do physical harm to a teacher, school administrator, school employee, student, or member of the community.
- Damaging, destroying, or threatening to destroy or damage school property.
- Harassing, defamatory, obscene, abusive, discriminatory, or threatening verbal, written or electronic communications.
- Any other behavior which sufficiently disrupts the orderly operation of the school, a school activity, or any other activity sponsored by the District.

Each communication will be considered on the basis of the specific facts and circumstances in which it is made.

Student, Parent, Member of the Public Reports

Members of the school community who believe they were subject to communications and/or actions on the part of a staff member in violation of this policy may report such behavior to the building principal and/or the Superintendent's office.

Members of the school community who believe they were subject to communications and/or actions on the part of a student in violation of this policy may report such behavior to the building principal.

Disciplinary Consequences

Employees found to be in violation of this policy may be subject to disciplinary action, in accordance with applicable law and the terms of the relevant collective bargaining agreement or contract.

Students found to be in violation of this policy may be subject to disciplinary action in accordance with the Board's policy concerning Student Discipline and applicable law.

Parents, volunteers, or other members of the school community found to be in violation of this policy may be directed to leave school property, a school building, or any activity sponsored by the District. Repeat violations may result in loss of privilege of volunteer status and/or a long-term denial of access to school property, school buildings, or activities sponsored by the District.

Policy adopted: September 13, 2022

Policy revised:

Hiring of Certified Staff

It is the policy of the Middletown Board of Education (“Board”) to appoint certified professional staff to the Middletown Public Schools (the “District”) in accordance with applicable provisions of the Connecticut General Statutes, State Department of Education regulations, local Board policy, and relevant collective bargaining agreements, if any.

To ensure compliance with Board Policy 4112.8, *Nepotism*, all applicants for employment with the District shall disclose any prior or existing relationship with the Superintendent of Schools, any member of the Board, or any current employee of the District.

The Board shall not discriminate in any employment practice, policy, or procedure, including but not limited to recruitment, hiring, assignment, compensation, promotion, demotion, discipline, or termination, on the basis of race, color, religion, age, sex, marital status, sexual orientation, national origin, ancestry, alienage, disability, pregnancy, genetic information, veteran status, gender identity, or gender expression, status as a victim of domestic violence, or status as a victim of sexual assault or human trafficking, except where a bona fide occupational qualification is permitted by law.

Hiring of Superintendent

The Board is responsible for the hiring of the Superintendent.

Hiring of Certified Staff, Generally

Except for Executive Positions, as noted below, the Superintendent of Schools shall be responsible for the appointment of all positions within the District requiring certification issued by the Connecticut State Board of Education, including the hiring of certified administrators. The Superintendent shall establish and implement lawful, fair, and sound administrative regulations and procedures necessary for the recruitment, selection, and appointment of such personnel.

Hiring of Certified Administrators

When any certified administrator position, whether bargaining or non-bargaining, becomes vacant, the Superintendent shall promptly notify the Board.

Affiliated Administrator Positions: The position shall be posted internally to members of the Middletown School Administrators Association (“MSAA”) for purposes of voluntary transfer, in accordance with the applicable collective bargaining agreement.

In the event that no current MSAA member transfers into the vacant position, the District shall initiate external advertising of the vacancy through appropriate professional recruitment channels.

Non-Affiliated Administrative Positions: The District shall initiate advertising of the vacancy through appropriate professional recruitment channels.

Except for Executive Positions, as noted below, the Superintendent of Schools shall be responsible for the appointment of certified administrators within the District.

Hiring of Executive Positions

The Board shall be responsible for the appointment of the following positions: Assistant Superintendent, Executive Director of Finance, Chief Academic Officer, Director of Facilities, Safety and Security, Manager of Human Resources, Director of Adult Education, Principals, and Assistant Principals (“Executive Positions”).

For each of these positions, at least one member of the Board shall serve on the interview committee.

Criteria for the position shall be established prior to posting.

Selection Process for Executive Positions:

1. The Superintendent or designee shall oversee the recruitment, screening, and initial interview process for Executive Positions, in accordance with applicable laws, regulations, and collective bargaining agreements, if any.
2. Upon completion of the initial screening and interview process, a committee shall be appointed. The committee shall review relevant application materials and recommend one or more candidates deemed qualified for the position for further consideration.
3. The candidates recommended by the committee shall be interviewed by the Superintendent of Schools.
4. Following the Superintendent’s interview, the Superintendent shall identify one candidate as the finalist and present such finalist to the Board.
5. The Board, in collaboration with the Superintendent of Schools, shall interview the finalist candidate in executive session, subject to the candidate’s right that the interview be held in public session.
6. At the conclusion of the interview process, the Board shall vote in public session to accept or reject the finalist candidate for the position.
7. No offer of employment for an Executive Position shall be final unless approved by formal action of the Board of Education.

The Superintendent of Schools shall be responsible for appointments to all other positions requiring a certification issued by the State Board of Education.

Policy adopted: October 10, 2023

Policy revised:

Instruction

Homework

The Board recognizes the benefits of homework assignments to strengthen the classroom experiences of our students and that homework should be meaningful, relevant and focused on tasks that effectively reinforce learning objectives. Therefore the Board issues this policy to ensure that guidelines for assigning homework at various grade levels are established.

This policy outlines the principles, time expectations, and design standards for homework assignments across all grade levels within the district.

I. Purpose of Homework

The Primary purpose of homework in the district is to support student learning through:

1. **Skill Reinforcement and Practice:** Providing targeted opportunities for students to practice and consolidate skills and concepts taught during class time.
2. **Responsibility and Independence:** Fostering executive functioning skills, time management, and the habit of self-directed study.
3. **Preparation:** Encouraging students to review material or complete necessary reading in preparation for upcoming lessons.
4. **Partnership:** To afford families a means to acquaint themselves with programs and their own children’s educational progress.
5. **Inform Instruction:** Homework may provide teachers with feedback related to student understanding and development of skills.

II. Average Recommended Minutes per Week

The district implements a national recommended maximum number of minutes (10-minute rule) of homework per night, per grade level to ensure age-appropriate and manageable workloads that prioritize depth of learning over excessive time commitment.

Grade Level	Average Minutes Per Week
Kindergarten/Grade 1	50 minutes
Grades 2-3	100 - 150 minutes
Grades 4-5	200 - 250 minutes
Grades 6-8	300 - 400 minutes

When assigning homework, differentiation based on student need, 504 or IEP will be considered.

Variables within some course content may result in adjustments to the number of minutes needed for completion of outside of classroom work. (Honors/AP/Dual Enrollment classes)

III. Homework Design and Student Choice

1. **Focus on Practice Skills:** Assignments should primarily focus on reinforcing recent acquired skills (e.g., math problems, reading comprehension, vocabulary application). Homework is not intended for introducing new, complex material that requires primary instruction.
2. **Student Choice:** Teachers are encouraged to incorporate elements of student choice into homework design. This may include:
 - a. Choice in the *format* of the assignment (e.g., written summary or recorded reflection).
 - b. Choice in the *specific task* from a list of options
 - c. Choice in *when* to complete long-term assignments (within a flexible window).

IV. Weight of Homework

To reflect the importance of consistent practice in the learning process, homework will constitute 0–10% of the final grade. To prioritize mastery over mere completion, students shall be permitted to correct mistakes for full credit. Respective supervisors, directors, and department heads will determine the specific weight within this range for their departments.

The Principal or designee shall be responsible for the implementation of this policy and developing procedures in furtherance of this policy.

The Board encourages the administration to assist teachers in planning homework assignments in keeping with the above guidelines.

Legal Reference: Connecticut General Statutes

10-221 Boards of Education to prescribe rules, policies and procedures.

Policy adopted: September 3, 1996

Policy revised: October 10, 2006

Policy revised: February 9, 2016

Policy revised: