

Board of Education Regular Meeting

Tuesday, October 14, 2025 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	Speaker (s) : Sheila Daniels
II. Salute to the Flag	Speaker (s) : Sheila Daniels
III. Adoption of Agenda	Speaker (s) : Sheila Daniels
IV. District Highlights	Speaker (s) : Dr. Vazquez Matos
IV.A. Proclamation for Hispanic Heritage Month	Speaker (s) : Dr. Vazquez Matos
IV.B. National Principals Month	Speaker (s) : Dr. Vazquez Matos
V. Public Session	Speaker (s) : Sheila Daniels
VI. Communications	Speaker (s) : Sheila Daniels
VI.A. Report of Student Representative	Speaker (s) : Salahaldin Marnus Kunate
VII. Consent Agenda	Speaker (s) : Sheila Daniels
VII.A. Minutes of June 24, 2025 BOE Special Meeting	Speaker (s) : Sheila Daniels
VII.B. Minutes of September 16, 2025 BOE Meeting	Speaker (s) : Sheila Daniels
VII.C. Minutes of BOE Special Meeting September 22, 2025 5:00	Speaker (s) : Sheila Daniels
VII.D. Minutes of September 27, 2025 BOE Special Meeting	Speaker (s) : Sheila Daniels
VII.E. Beman Music Department to Hershey, PA	Speaker (s) : Steve Matthews
VII.F. MHS VEX Robotics State Championship	Speaker (s) : Sam Faulkenberry
VII.G. MHS Robotics VEX National Tournament	Speaker (s) : Sam Faulkenberry
VII.H. MHS Robotics VEX World Championship	Speaker (s) : Sam Faulkenberry
VII.I. MHS DECA Sports and Entertainment Conference	Speaker (s) : David Reynolds
VII.J. MHS DECA International Career Development Conference	Speaker (s) : David Reynolds
VII.K. MHS BlueTube Student Television Network Convention	Speaker (s) : Lauren Pszczolkowski
VII.L. MHS Performing Arts Classes MPAC to Broadway	Speaker (s) : Lauren Otto
VII.M. Grants Status Report	Speaker (s) : Natalie Forbes
VII.N. Budget Committee	Speaker (s) : Harold Panciera
VII.O. Curriculum Committee	Speaker (s) : Debra Guss
VII.P. Facilities Committee	Speaker (s) : Susan

VII.Q.	Policy Committee	Owens Speaker (s) : Deborah Kleckowski
VIII.	Department Reports	Speaker (s) : Sheila Daniels
VIII.A.	Financial Report	Speaker (s) : Natalie Forbes
VIII.A.1.	Action on Line Item Transfer Report	Speaker (s) : Natalie Forbes
VIII.B.	Facilities Department	Speaker (s) : Marco Gaylord
VIII.C.	Personnel Report	Speaker (s) : Harry Snyder
VIII.D.	Transportation Report	Speaker (s) : Mark Langton
IX.	Superintendent's Report	Speaker (s) : Dr. Vazquez Matos
IX.A.	SBAC Review	Speaker (s) : Dr. Vazquez Matos
IX.B.	Monthly Update on Attendance	Speaker (s) : Dr. Vazquez Matos
X.	Action Items	Speaker (s) : Sheila Daniels
X.A.	Guide for Investigating Bullying Behavior Guide - Deletion	Speaker (s) : Deborah Kleckowski
X.B.	Annual Bullying Notice (Appendix A) - Deletion	Speaker (s) : Deborah Kleckowski
X.C.	Bullying Behavior Forms - Deletion	Speaker (s) : Deborah Kleckowski
X.D.	Bullying Letters to Parents - Deletion	Speaker (s) : Deborah Kleckowski
X.E.	Policy #0301 Equity Policy	Speaker (s) : Deborah Kleckowski
X.F.	Policy # 1250 Visitors and Observations in Schools	Speaker (s) : Deborah Kleckowski
XI.	Future Agenda Items	Speaker (s) : Sheila Daniels
XII.	Adjournment	Speaker (s) : Sheila Daniels



Proclamation

Hispanic Heritage Month 2025

Middletown Public Schools proudly celebrates **Hispanic Heritage Month 2025**, a time to recognize and honor the diverse cultures, histories, and contributions of the Hispanic and Latino communities that enrich our schools and our city every day.

From **September 15 to October 15, 2025**, our district joins the nation in celebrating the many voices, traditions, and experiences that make up the Hispanic community. The term “Hispanic” reflects a wide range of cultures and heritages — from Spain, Mexico, the Caribbean, Central America, and South America — each adding depth and color to the story of who we are as a community and as a country.

The diverse perspectives and talents brought by our Hispanic families, students and staff directly enrich our community and allow us to celebrate in an authentic way that allows these Hispanic Americans to feel valued and part of a much larger and more valuable community. By recognizing Hispanic Heritage Month, we reaffirm our commitment to creating a learning environment where diversity is celebrated, and all students are empowered to grow and learn more from the experiences around them.

Today, **October 14, 2025**, Middletown Public Schools and the Board of Education proudly recognizes and proclaims **September 15 to October 15, 2025**, as **Hispanic Heritage Month**. As we celebrate the past, honor the present, and look toward the future, we are reminded that our greatest strength lies in our unity and diversity. The stories, traditions, and accomplishments of our Hispanic community are vital parts of the ongoing story of Middletown Public Schools — and of our nation.

Dr. Alberto Vázquez Matos
Superintendent, Middletown Public Schools

Sheila Daniels
Chair, Middletown Board of Education

Proclamación

Mes de la Herencia Hispana 2025

Escuelas Públicas de Middletown celebra con orgullo el **Mes de la Herencia Hispana 2025**, un momento para reconocer y honrar las diversas culturas, historias y contribuciones de las comunidades hispanas y latinas que enriquecen nuestras escuelas y nuestra ciudad cada día.

Del **15 de septiembre al 15 de octubre de 2025**, nuestro distrito se une a la nación en la celebración de las muchas voces, tradiciones y experiencias que conforman la comunidad hispana. El término “hispano” refleja una amplia gama de culturas y herencias — de España, México, el Caribe, América Central y América del Sur — cada una aportando profundidad y color a la historia de quiénes somos como comunidad y como país.

Las diversas perspectivas y talentos que aportan nuestras familias, estudiantes y personal hispanos enriquecen directamente a nuestra comunidad y nos permiten celebrar de una manera auténtica que hace que estos estadounidenses de origen hispano se sientan valorados y parte de una comunidad mucho más amplia y significativa. Al reconocer el Mes de la Herencia Hispana, reafirmamos nuestro compromiso de crear un entorno de aprendizaje donde se celebre la diversidad y donde todos los estudiantes estén empoderados para crecer y aprender más de las experiencias que los rodean.

Hoy, **14 de octubre de 2025**, las **Escuelas Públicas de Middletown** y la **Junta de Educación** reconocen y proclaman con orgullo el período del **15 de septiembre al 15 de octubre de 2025** como el **Mes de la Herencia Hispana**. Mientras celebramos el pasado, honramos el presente y miramos hacia el futuro, recordamos que nuestra mayor fortaleza radica en nuestra unidad y diversidad. Las historias, tradiciones y logros de nuestra comunidad hispana son partes fundamentales de la historia continua de las Escuelas Públicas de Middletown — y de nuestra nación.

Board of Education
Special Meeting Minutes
Beman Middle School, 1 Wilderman's Way
Streamed on <https://www.youtube.com/@MiddletownStream>
Tuesday, June 24, 2025 6:30 PM

Board Members Present: Liz Crooks, Chairwoman Sheila Daniels, Rakim Grant, Adam Hayn, Deborah Kleckowski, and Harold Panciera

Others Present: Superintendent Dr. Vázquez Matos,

I. Call to Order

Board Chair Sheila Daniels called the meeting to order at 6:34 PM.

II. Public Session

Ms. Daniels explained the rules for public session.

Paige McMullen, 136 Lincoln St. Ms McMullen expressed her concern for the Macdonough community move to Keigwin and cuts to staff.

Rachel Drake, 414 High Street. Ms. Drake would like the Board to look at cuts that don't directly affect children and consider not starting new programs such as legacy academy.

Amanda Antmantis- 40 Old Middletown Rd Cobalt. Ms Antamantis expressed her disappointment that educators and students were not asked for feedback or advice in the budget mitigation. She asked for equitable cuts and a commitment to DEIB.

Maya Dancey, 135 Mt Vernon Street. Ms. Dancey shared her support and experience with the Talented and Gifted and STEM programs.

III. Discussion of Budget Mitigation

Dr. Vázquez Matos thanked the Board and Ms. Daniels for their work on the budget. He told the community that both himself and the Board are listening to their concerns and feedback. Dr. Vázquez Matos reviewed the changes to the administration positions. and Ms. Forbes gave an overview of the budget mitigation. Salaries and Benefits were reduced by \$2,034,299, Purchased Services & Tuition were reduced by \$257,917 and Supplies were increased by \$75,550 for a total reduction of \$2,216,666. The Board reviewed many positions and possible cuts with Dr. Vázquez Matos and Ms. Forbes.

Mr. Panciera would like to amend by adding back one position in Manufacturing.

Ms. Kleckowski proposed a \$10,000 decrease for the Grants Manager, a \$75,000 decrease in attorney fees to cover the cost of the manufacturing position.

MOTION: A motion to amend by adding back one position in manufacturing with Ms. Kleckowski's suggestion was made by Mr. Panciera and a second by Ms. Kleckowski – unanimous vote.

IV. Proposed Executive Session: Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting.

V. Action Item

V.A. Approval of Budget Mitigation

MOTION: A motion to approve the amended Budget Mitigation was made by Mr. Grant and a second by Mr. Panciera. Roll call vote followed.

Crooks- aye
Kleckowski- aye
Panciera- aye
Grant- aye
Guss- absent
Hayn- nay
Owens- absent
Grippio- absent
Daniels- aye

Ms. Daniels thanked everyone for their efforts.

VI. Adjournment

Move to adjourn at 7:54 PM by Ms. Crooks and a second by Ms. Kleckowski.

Respectfully Submitted,

Debra Guss
Secretary

DG/jc

Board of Education Regular Meeting
Tuesday, September 16, 2025 6:30 PM Eastern
<https://www.youtube.com/@MiddletownStream>

Beman Middle School
1 Wilderman's Way
Middletown, CT 06457

Liz Crooks: Present
Sheila Daniels: Present
Rakim Grant: Present
Callie Grippo: Present
Debra Guss: Present
Adam Hayn: Present
Deborah Kleckowski: Present
Susan Owens: Absent
Harold Panciera: Present
Present: 8, Absent: 1.

I. Call to Order

Ms. Daniels called the meeting to order at 6:31 PM.

II. Salute to the Flag

Dr. Vázquez Matos introduced Salahaldin Marnus Kunate, the new Board of Education Student Representative. Dr. Vázquez Matos gave an overview of the process to become the student representative. He gave an overview of Sal's achievements and plans for the future. The Board Members welcomed Sal to the Board of education.

Student Representative Salahaldin Marnus Kunate led the Pledge of Allegiance.

III. Adoption of Agenda

A motion to adopt the agenda was made. This motion, made by Debra Guss and seconded by Harold Panciera, Carried.

Rakim Grant: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Callie Grippo: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 7, Nay: 0, Absent: 2

Ms. Kleckowski made a motion to add the Public Information Officer to the agenda. This motion, made by Deborah Kleckowski and seconded by Harold Panciera, Carried.

Rakim Grant: Absent, Susan Owens: Absent, Debra Guss: Abstain, Liz Crooks: Yea, Sheila Daniels: Yea, Callie Grippo: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 2, Abstain: 1

IV. District Highlights

IV.A. New Administrator Introductions

Dr. Vázquez Matos introduced the new administrators. These include Colleen Fitzpatrick as the Interim Chief Academic Officer, Travis Santiago, Principal at Bielefield School, Dr. Lilyana Auster, Principal at Beman, Maghan Heslin, Interim Principal at Macdonough, Keshia Hogan Assistant Principal at MHS, Elba Llantín-Cruz, Assistant Principal at MHS, Steve Matthews, Supervisor of Fine and Performing Arts, Angela Caputo, Interim Supervisor of K-5 ELA, Intervention and ML and Scott Roberts, Public Information Officer.

IV.B. MHS Robotics Team 9909

Dr. Vázquez Matos welcomed Mr. Sam Faulkenberry and Team 9099. Mr. Faulkenberry also recognized the Beman Robotics Team for their hard work and achievements. Mr. Faulkenberry introduced MHS Team members. Mikayla shared her experiences with the robotics team and the competition plans for the year. Isabella shared the process of qualifying for the world competition. Natalie shared the program highlight which gave an overview of the team and thanked Ms. Natalie Forbes and Dr. Vazquez Matos for their support throughout the years.

IV.C. Upcoming District Events

MHS football will have their first home game this Friday and will include a dedication ceremony for Stephen Hill, Jr. MHS Marching Bad will be performing at UConn on Saturday.

V. Public Session

Chair Daniels explained the rules of Public Session.

Dr. Marlon Millner, 1 Long Lane. Mr. Millner spoke of his experience with Middletown High School and actions that he has taken to have it corrected.

Autumn Mierzejewski, 34 Gleeson Rd., student. Autumn spoke of the lack of after-school buses. She shared that an after-school bus would allow more students to participate in clubs and sports.

Ms. Funmike and Enoila Shucumbi. 108 McCormick Lane. Ms. Shocombi spoke of her daughter's experience in going to UCONN for her project with the Macdonough STEM program. She stated the negative aspects that her daughter has faced with her achievements. Ms. Shocumbi is advocating for the Board to support her daughter and the future of the project.

Kayleigh Mierzejewski, 34 Gleeson Rd. Parent and employee of MPS. Ms. Mierzejewski wanted to highlight and celebrate the KPA program. Ms. Mierzejewski spoke of the lack of after-school buses for the students in clubs and sports.

Ms. Emily Roback, 136 Aspen Drive, parent. Ms. Roback spoke of a Facebook post by a Board member, Adam Hayn. Ms. Roback called for the post to be removed, accompanied by an apology.

Colleen Sylvester, 94 Hunting Hill Ave., parent. Ms. Sylvester spoke of the Facebook post made by Mr. Hayn. She asked the Board of Education to address the post.

VI. Communications

VI.A. Report of Student Representative

Mr. Salahaldin Marnus Kunate is a senior at MHS. He gave an overview of the cell phone policy and improved school atmosphere. His goal is to bridge the student voice at MHS to the board of education.

Ms. Daniels attended Convocation this year and is looking forward to seeing the Choose Love Movement implemented in MPS.

VII. Consent Agenda

Ms. Daniels pulled VII. Q - Grants Status Report. A motion to accept the consent agenda was made. This motion, made by Deborah Kleckowski and seconded by Adam Hayn, Carried.
Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippo: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea
Yea: 8, Nay: 0, Absent: 1

VII.A. BOE Minutes of June 17, 2025

VII.B. BOE Special Meeting Minutes July 15, 2025

VII.C. BOE Special Meeting Minutes July 22, 2025 6:00

VII.D. BOE Special Meeting Minutes July 22, 2025 6:15

VII.E. BOE Special Meeting Minutes August 19, 2025

VII.F. Spring 2025 Sports End of Season Report

VII.G. MHS DECA Power Trip

VII.H. MHS 4-H / FFA / Ag ABGA Silver Buckle Show @ Eastern States

VII.I. MHS 4-H / Ag Science New England 4-H Horse Activity @ Eastern States

VII.J. MHS ASTE / FFA Eastern States Exposition

VII.K. MHS Crew Regatta New England Regionals

VII.L. MHS Crew Regatta Head of the Fish

VII.M. MHS Crew Regatta Head of the Charles

VII.N. MHS VEX Robotics National Tournament - Worcester, MA

VII.O. MHS VEX Robotics National Tournament - Orono, ME

VII.P. Beman GSA Club Proposal

VII.Q. Grants Status Report

Ms. Forbes explained that there is funding secured. Ms. Forbes gave an overview of the Family Resource Grant and Alliance Grant. The Family Resource Centers will be at FaArm Hill School and the YMCA (formerly at Macdonough). The Alliance Grant has an allocation for MPS. The funds are used to increase student outcomes and progress towards academic achievement.

A motion to approve the accept the Family Resource Grant and alliance grant as explained was made. This motion, made by Deborah Kleckowski and seconded by Liz Crooks, Carried. Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippio: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 8, Nay: 0, Absent: 1

VII.R. Budget Committee

VII.S. Curriculum Committee

VII.T. Facilities Committee

VII.U. Policy Committee

VIII. Department Reports

VIII.A. Financial Report

Ms. Forbes shared the report outlines from July 1 to September. The district is aware of the tight budget constraints this year. The Finance Department is meeting with each principal, department heads and directors each month. Ms. Forbes discussed the seasonal temporary workers. These workers worked all summer on projects in each school and major work on Keigwin to be ready for Macdonough students.

Summer transportation has a deficit. This is due to the ESY program. The Natural Gas line had an overage due to bills being separate from the Beman building and the former WWMS building.

Chair Daniels asked if the Finance Committee chair be invited to budget meetings.

VIII.A.1. Action on Line Item Transfer Report

Ms. Forbes shared that transfers are happening to keep budgets balanced. She also detailed the RISE grant at MHS and matching funds by the district. Ms. Kleckowski asked if any grant-funded programs have funds that are sun setting and possible program cuts.

A motion to accept the Line Item Transfers was made. This motion, made by Deborah Kleckowski and seconded by Debra Guss, Carried.

Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippio: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold

Pancieria: Yea
Yea: 8, Nay: 0, Absent: 1

VIII.B. Facilities Department

Mr. Gaylord shared that the district was very busy this summer to focus on Keigwin. Indoor Air Quality work is being completed. Bielefeld and Farm Hill cafes are complete, Moody cafe and Snow school cafe are 90% complete. The pool at MHS is complete. The City Fire Marshals were thanked for working with the team on getting the schools ready and keeping them safe.

VIII.C. Personnel Report

Ms. Cannata shared that HR worked with building principals and directors on filling positions. She discussed current vacancies and gave updates on the hiring process for them. Ms. Cannata answered questions regarding paraprofessionals, science teachers, and manufacturing teacher as well as enrollment in the manufacturing program. Classroom enrollment recruitment suggestions included an Expo Fair, guest speakers, and posting videos of class projects on the website.

VIII.D. Transportation Report

Mr. Langton reported that the district is continuing to partner with Dattco. There have been hundreds of new students and changes for the new school year. Two buses were added for Macdonough at the new location. Mr. Langton stated that grants are being explored for after school programs.

IX. Superintendent's Report

IX.A. Opening of Schools

Dr. Vázquez Matos shared that the school year started with canvassing. MPS employees went into neighborhoods to share the Back to School fair, the importance of attendance and discussions with families about preparing for the upcoming school year. Over 2,300 people attended the Back to School fair. There were 60 vendors and community groups that participated. Convocation was a successful event. Scarlett Lewis was the guest speaker. Training for staff has begun to implement Choose Love. Schools were filled with excitement and anticipation for the first day of school. The Keigwin site has had positive reviews from both Macdonough staff, families and students as well as the Legacy Academy. The cell phone policy is being enforced at Middletown High Schools. Students are required to keep cell phones in the Yondr pouch. Attendance policies are also being enforced to encourage daily class attendance. Administrators are using rolling desks and are monitoring the halls throughout the school day. Administrators had a tour of the Vo-Ag Land Lab. There are many impressive projects at each site. Ms. Spaulding elaborated on Legacy

Academy. She explained the student and staff population as well as having students placed out of district being brought back to the district.

IX.B. Climate Survey Results

Dr. Vázquez Matos shared that the Climate Survey Results were scheduled to be shared in June and were tabled until September.

Mr. Paul Griswold shared summaries of families, students and employees results. He described the process for the surveys. All surveys are voluntary, anonymous and confidential. Participation was improved in the employee survey. Highlights for family surveys include overall positive trends in climate and safety. Employee surveys showed that there was improvement in feeling supported in professional growth. The student survey indicated that students feel seen as an individual person and teachers are excited about teaching their classes and students. Mr. Griswold summarized the open-ended questions and trends.

Added Item: Public Information Officer

Ms. Kleckowski asked for a legal opinion on union membership for noncertified staff. She also questioned changes in job descriptions.

Dr. V shared that there is an MOU from 2022 regarding the Director of Communications and UPSEU. He will send the MOU to the Board Members. Ms. Cannata shared that the MOU is posted on page 66 of the UPSEU contract.

X. Action Items

X.A. Policy #0301 Equity Policy - First Reading

Ms. Daniels asked for the redlined version of the policy. If approved, it would go back to the Policy Committee for edits. Ms. Daniels asked for the item to be tabled. A motion to table Item X.A. Policy #0301 was made. This motion, made by Deborah Kleckowski and seconded by Debra Guss, Carried.

Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippo: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 8, Nay: 0, Absent: 1

X.B. Policy #5114 - Student Discipline Policy - First and Final Reading

Dr. V shared that there is a new C.G.S 10-22 b that requires schools to introduce the new challenging behavior definition and form and redefine the term bullying. Ms. Daniels asked for PreK to be included.

A motion to accept Policy #5114 was made. This motion, made by Deborah Kleckowski and seconded by Callie Grippo, Carried.

Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippo: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea
Yea: 8, Nay: 0, Absent: 1

XI. Future Agenda Items

Mr. Panciera would like to discuss continuing as a member of CABA and seeking competitive bids for legal services. He also asked for an executive session to read exit surveys. Ms. Crooks discussed clarification on math data and math teachers leaving the district.

XII. Adjournment

Move at 9:30 PM to adjourn. This motion, made by Deborah Kleckowski and seconded by Liz Crooks, Carried.

Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Rakim Grant: Yea, Callie Grippo: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea
Yea: 8, Nay: 0, Absent: 1

Board of Education
Special Meeting Minutes Virtual Meeting
Streamed on <https://www.youtube.com/@MiddletownStream>
Monday, September 22, 2025 5:00 PM

Board Members Present: Chairwoman Sheila Daniels, Rakim Grant, Callie Grippo, Susan Owens and Harold Panciera

Others Present: Executive Director of Finance Natalie Forbes, Executive Director of Operations Marco Gaylord Executive Assistant to the Superintendent Joyce Carey and 0 visitors

I Call to Order

Board Chair Sheila Daniels called the meeting to order at 4:53 PM

II. Approval of Minutes of BOE Special Meeting September 22, 2025 at 4:45 PM

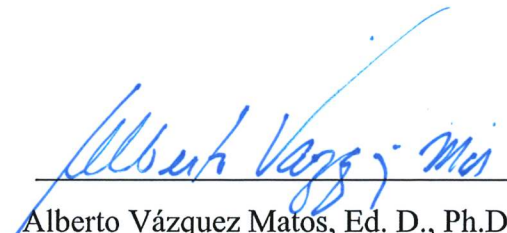
MOTION: Motion to approve the minutes of the BOE Special Meeting September 22 at 4:45PM was made by Mr. Hayn and a second by Ms. Owens - unanimous vote.

Roll Call Vote:

Daniels: yes
Grant: yes
Grippo:yes
Owens: yes
Panciera: yesIII.

III. Adjournment

MOTION: Motion to adjourn was made by Mr. Hayn and a second by Ms. Owens at 4:54 PM- unanimous vote.



Alberto Vázquez Matos, Ed. D., Ph.D.
Superintendent of Schools

**Board of Education
Special Meeting Minutes
Dr. Alfred B. Tychsen Administration Building
Conference Room B
311 Hunting Hill Avenue, Middletown CT
Saturday, September 27, 2025 10:00AM**

Board Members Present: Liz Crooks, Chairwoman Sheila Daniels, Rakim Grant, Callie Grippo, Debra Guss, Susan Owens and Harold Panciera

Others Present: Superintendent Dr. Vázquez Matos, Assistant Superintendent Jennifer Cannata, Chief Academic Officer Colleen Fitzpatrick, Executive Director of Operations Marco Gaylord, Executive Assistant to the Superintendent Joyce Carey, and 1 visitor

Board Chair Sheila Daniels called the meeting to order at 10:00 AM.

I. Discussion of Strategy Regarding Pending Claims and Litigation: Possible Litigation related to DATTCO Dispute (Anticipated for Executive Session)

MOTION: Motion to enter Executive Session and invite Dr. Vázquez Matos, Jennifer Cannata, Colleen Fitzpatrick, Marco Gaylord and Rich Labrie for a Discussion of Strategy Regarding Pending Claims and Litigation: Possible Litigation related to DATTCO Dispute was made by Ms. Daniels and a second by Ms. Grippo.

II. Possible Action item on DATTCO contract

MOTION: To accept recommendations from Superintendent, as delineated in the Board's attorney correspondence of September 25, 2025, to approve an increase in the current school transportation contract with DATTCO by an amount not to exceed \$1,500,000 over the next three remaining years of the contract, increments of \$500,000 each of those three years, commencing in 2026-2027.

In addition, to increase the Summer School transportation daily bus/van/monitor rates commensurate with the regular school transportation rates for each of those 3 years.

The foregoing approval is subject to the mutual agreement of a Fourth Amendment to the current DATTCO contract. Such approval remains in effect until 11:59 P.M. on September 30, 2025, unless otherwise extended by mutual agreement of the parties.

Furthermore, to authorize the Superintendent, to negotiate and execute documents necessary to affect this vote

This motion was made by Ms. Daniels and a second by Ms. Guss.

III. Adjournment

Move to adjourn at 11:27 AM.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be type written and ALL items filled in or marked N/A.

Name of School: Beman Middle School Date of Request: 9/11/25
 Name of Club or Activity: Beman Music Department
 Trip To: Hershey, PA Purpose: 8th Grade Adjudication & moving up celebration
 Number of Students Participating: 120
 Number of students eligible to go on the field trip: 250
 Dates of Trip: From: 5/15/20 To: 5/17/20 # of school days missed: 1

Names of Teachers and Chaperones:

1. <u>Kaylin Tulley</u>	5. <u>Marco Gaylord</u>
2. <u>Amy Babineau</u>	6. <u>Nurse - tbd</u>
3. <u>Liam Shugrue</u>	7. <u>6 parents - tbd</u>
4. <u>Steve Matthews</u>	8.

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: YES If so, describe: socktober, cookie dough, flower bulbs, Apparel

Amount of money raised through fundraisers:

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students: \$3M in liability coverage

Cost per Student: \$ 600 Cost per Teacher and/or Chaperone: \$ 6 Free, \$300 for

Cost per Nurse: \$ incl. Cost per Paraprofessional: \$ remaining 6
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. PAC - Performing Arts Consultants
- b. Dattco
- c.
- d. Other

Name of teacher making request: Kaylin Tulley

Approved by Department Head at secondary level: [Signature]

Approved by Principal: [Signature]

Authorized by Chief Academic Officer: [Signature]

Superintendent Approval: [Signature] Date: 9/22/25

Reunification Plan: a reunification plan provides staff and students with a back-up plan in the event groups or individuals are separated because of unforeseen events (blocked entrance/exit, manmade or natural disasters, lost staff or students, etc.).
 Please include:

Communication plan (how will you, the lead, communicate with staff/students at the field trip site and Central Office):

cell phone (call, text, parents square)

Staff/student accountability (in what way will the presence of staff and students be accounted for throughout the trip, head count, call-in, etc.):

1 adult chaperone per 10 students, head count at all transitions.

Alternate parking or meeting site (consider where you would meet if the original plan is no longer viable):

To exit the field trip site:

Hotel lobby, school parking lot,

For shelter (inclement weather):

Hershey Park parking lot

Identification of on-site security and first aid:

~~Hotel lobby~~ Hotel lobby, school gymnasium, hospitality area.

Nurse on trip.

Identification of field trip co-leader name and telephone number:

Amy Babineau - (203) 623-1763

Total Adult Supervisors (chaperones) Names/Telephone Numbers:

Name	Cell Phone Number	Name	Cell Phone Number
Kaylin Tulley	(203) 623-1763	switch	
Amy Babineau	(203) 490-8947		
Steve Matthews	(475) 306-1558		
Marco Gaylor	(860) 310-7862		
Diam Shugrue	(860) 538-9435		
nurse tbd			
parents tbd			

Other notes:

Central Office Phone: (860) 638-1401

Transportation Office Phone: 860 638-1418

DATTCO Phone: 860 635-8234

Provide Copies To: Transportation Department, Principal and Teacher

FIELD TRIP PROCEDURES

1. More than one member of the faculty chaperoning the field trip must have a cellular phone in order to remain in direct contact with the school at all times as well as to communicate with one another in the event a group is separated.
2. One member of the faculty will be designated to call the school at least two times during the time the students and staff are on the field trip, i.e. upon arrival, some time during the trip, or right before the buses depart for school.
3. A primary and secondary plan for evacuation and regrouping of students in cases of emergency must be developed and shared with adult supervisors and chaperones. For example, a primary site for meeting must be established and, in which, all adults involved with the trip are informed, i.e. bus where attendance will be taken. A secondary site for meeting must be established in the event that the primary site is not accessible (see Reunification plan, page 2).
4. A briefing must be held with the school administrator and the staff member in charge of the trip to discuss emergency plans if the field trip site is evacuated or one or more members of the group are separated.
5. Buses will be ready to depart at the assigned time. Students, Staff, and Chaperones must be assembled and ready to go.
6. A master list of students, staff, and chaperones attending the trip must be updated and left with the school administrator prior to leaving the building the day of the trip. All teachers must have copies of the students' emergency cards with them during the field trip.
7. The trip coordinator must meet with the school nurse prior to the trip to ensure that all medical information regarding students is conveyed to staff involved with the field trip.

The regular school nurse can inform you of the need for a nurse to attend a field trip. Nurses providing health services during the field trip shall complete a timesheet for the total number of hours worked during the trip, mark the timesheet "*Field Trip*", and submit to payroll for processing

8. The regular classroom teacher can inform you of the need for a paraprofessional to attend a field trip. The paraprofessional(s) attending the field trip shall complete a timesheet for the total number of hours worked during the trip, mark the timesheet "*Field Trip*", and submit to payroll for processing.
9. The field trip request form must be completely filled out with contact phone numbers in the event of emergency and submitted in the timeline described in district *Field Trip Regulations and Procedures*, # 6153.

ACTIVITY TRANSPORT/COACH
TRANSPORTATION REQUEST FOR
2025-2026

MIDDLETOWN BOARD OF EDUCATION

5/15/26

Beman Middle School

DATE OF TRIP: 5/17/26 SCHOOL NAME & ADDRESS: 1 Wildermans Way

TODAY'S DATE: 9/9/25 NUMBER OF BUSES: Activity Transport _____ Coach X
NUMBER OF PUPILS: 120 NUMBER OF ADULTS: 12
(42 Pass. Maximum per bus on trips under 1 hour.)

(Check One) REQUEST A QUOTE: X REQUEST A RESERVATION: _____
** Cancellations must be called into (860) 229-4878 Ext.660, at least 1 1/2 hr. before pick up time, or \$100.00 per bus penalty fee will be charged**

Person Requesting Quote/Reservation: Kaylin Tulley
Cell Phone #: 203-490-8947
Email address: tulleyk@mpsc.org

Origin/School: Beman Departure Time: 7:00AM 5/15/26
Destination: Hershey, PA Destination Departure Time: 10:00AM 5/17/26
(or) Return Time to School: _____

If multiple buses, please supply names and cell phone numbers for at least one person in charge on each bus:

Bus #1 Name: Kaylin Tulley Cell phone: 203-490-8947
Bus #2 Name: Amy Babin Cell phone: _____
Bus #3 Name: Liam Shugrue Cell phone: _____
Bus #4 Name: Steve Matthews Cell phone: _____

1. Submit Form to Director of Transportation
2. Do not call the Bus Company for trips.
3. Requests must be in writing 10 school days before the field trip.
4. If any of the rules are not adhered to, your trip will be disapproved.
5. Additional 1.5 hours Terminal charges (45 minutes each side of charter)

Rates are: TBD per hour plus 1 1/2 hours for terminal charges (See Note 5).
Note: Coach Buses - prices vary depending upon which day is scheduled.

Total Estimated Time (plus 1 1/2 hours, see above): _____ X TBD/HR. X BUSES: _____ = TOTAL PRICE: _____

ALL TRIPS MUST BE APPROVED BY MIDDLETOWN B.O.E. TRANSPORTATION DEPARTMENT

NOTE: An additional cost (terminal charges-see Item #5 above) will be charged by DATTCO and included in its field trip CONFIRMATION, which will be forwarded to the school secretary and Field Trip Organizer/Lead Name.

BILL TO: Quote Only
Teacher: _____ School: Beman
Field Trip Organizer/Lead Name: Kaylin Tulley (Signed): K. Tulley
By signing above you guarantee that you have the funds for this field trip

PRINCIPAL APPROVED: _____ DATE: _____

TRANSPORTATION DEPT. APPROVED: _____ DATE: _____
BOE Transportation Office Phone: 860 638-1418 DATTCO Phone: 860 635-8234 x4662

(Please Refer To Field Trip Procedures on Second Page)



Friday, May 8, 2026:

- 7:30am Motorcoaches arrive at Middletown Middle School
Located at: 200 La Rosa Ln, Middletown, CT 06457
- 8:00am Board your motorcoaches and depart for **HersheyPark PAC for a Day Festival School!**
(Approximately 5-hour drive without stops)
- 1:00pm Arrive at local school for your festival performance.
Meals and rest stops en-route as necessary.
- 1:15pm Unload motorcoaches and set-up

- Performance times are subject to change.
Groups will have a 20-minute warm-up time and 20-minutes for your performance and clinic.
Performing groups: Concert Band, Jazz Ensemble, Concert Choir, Select Choir*

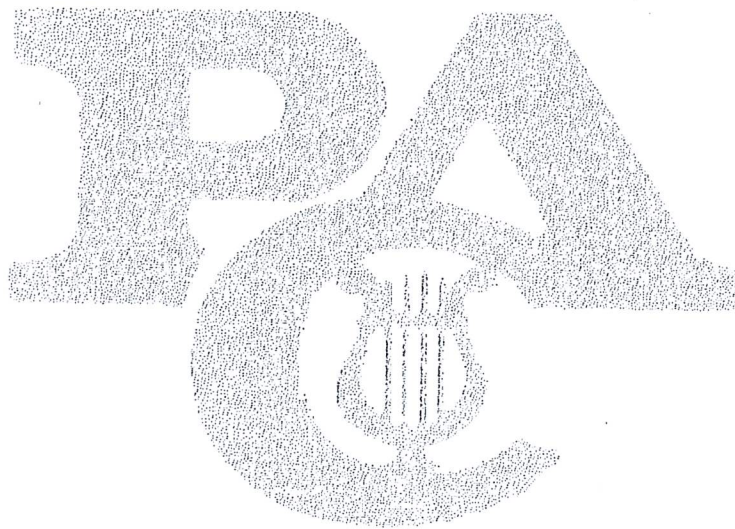
- 4:30pm (Approximately) Pack and load motorcoaches
Depart for hotel, **Sheraton Harrisburg Hershey Hotel,**
Located at: 4650 Lindle Rd, Harrisburg, PA 17111
- 5:00pm Arrive and check-in to your hotel.
Freshen up for dinner!
- 6:00pm Depart for **Fenicci's of Hershey**
Located at: 102 W Chocolate Ave, Hershey, PA 17033
- 6:15pm Arrive at **Fenicci's of Hershey**
It is the oldest free-standing restaurant in Hershey with awesome food. There is a specific bus parking which is located right around the Hershey Story Museum as well. There is lots of fun on this block for a bus group.
- 7:45pm After dinner depart for hotel.
- 8:00pm Arrive at hotel and enjoy the rest of the night using the hotel amenities!

Saturday, May 9, 2026:

- 8:00am **Full American Breakfast** at your hotel.
- 9:30am Board your motorcoach and depart for **Hersheypark.**
- 10:45am Depart for **HersheyPark** for a day of Fun!
- 11:00am Arrive at **Hersheypark!** Enjoy a fun day in the park!
- Afternoon Use your **Meal Coupon** for lunch in the park.
- Evening Use your **Meal Coupon** for dinner in the park.
- 9:00pm Or at director's discretion, depart theme park for hotel.
- 9:15pm Arrive at hotel and enjoy the rest of the night using the hotel amenities!

Sunday, May 10, 2026:

- 8:00am Full American Breakfast at your hotel.
9:30am Pack and load motorcoaches
Check out of hotel and depart for school
(Approximately 5-hour drive without stops)
Meals and rest stops en-route as necessary.
2:30pm Arrive at home at school!



HAPPY MEMORIES
...and Thank You for traveling with
Performing Arts Consultants!!!

Your 2026 Hershey Pack for a Day Festival Package includes:

- ♪ 2-Nights Hotel Accommodations at Sheraton Harrisburg Hershey Hotel (or similar)
- ♪ Full American Breakfast for each night at hotel.
- ♪ PAC for a Day Festival
 - ♪ Written and recorded comments
 - ♪ Clinic with one of the adjudicators after the performance
 - ♪ Presented with a Director/Award plaque with rating (Gold, Silver, Bronze)
- ♪ Dinner at Fenicci's of Hershey
- ♪ Admission to HersheyPark
- ♪ 1 meal coupons for lunch in the theme park
- ♪ 1 meal coupons for dinner in the theme park
- ♪ One FREE package (in double occupancy) for every 20 paying travelers.
- ♪ Keepsake Souvenir DVD
- ♪ Performing Arts Consultants Escort on-site.
- ♪ Rates are inclusive of all taxes and gratuities.
- ♪ \$3,000,000.00 in liability insurance coverage.
- ♪ Director's Manual and Gift.

Package Price Per Person (does not include transportation):

\$455.00 per person quad occupancy

Should you have fewer than four persons per hotel room the following price(s) will be charged for those persons:

Triple: \$485.00

Double: \$545.00

Single: \$729.00

**PLEASE NOTE: The above listed rates DOES NOT include air and charter bus transportation.

Alternative Hotel Option: 1-Night at hotel

Quad: \$375.00 per person

Triple: \$385.00 per person

Double: \$419.00 per person

Single: \$509.00 per person

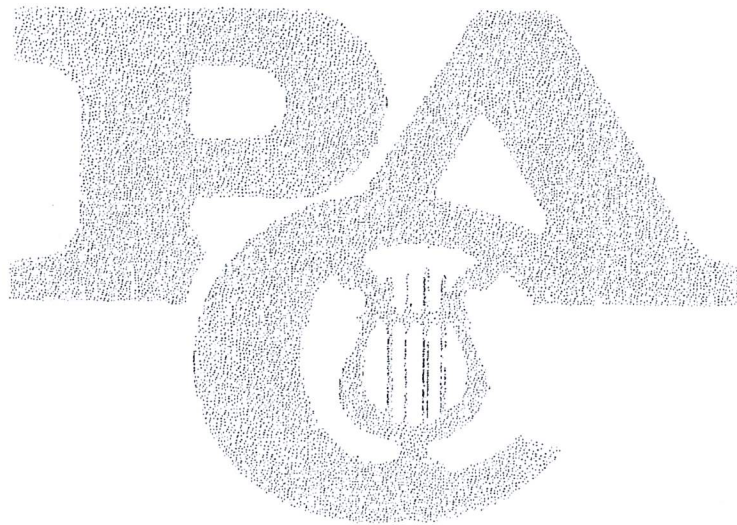
Motorcoach transportation: (Not included in the above package price)

Each 52-passenger deluxe motorcoach rate will be **\$9,285.00 per motorcoach for the 2 nights**. Rate includes all taxes, surcharges, and driver gratuity. Miscellaneous fees such as tolls and bus parking are the group's responsibility, although none are anticipated. *The rate is based on 7% full charge if fuel cost increase rate may increase.*

Each 52-passenger deluxe motorcoach rate will be **\$8,945.00 per motorcoach for the 1 night**. Rate includes all taxes, surcharges, and driver gratuity. Miscellaneous fees such as tolls and bus parking are the group's responsibility, although none are anticipated. *The rate is based on 7% full charge if fuel cost increase rate may increase.*

PLEASE NOTE:

- Arrival and departure times may be subject to change due to weather and traffic conditions.
- Park(s) opening and closing hours are at the discretion of Hershey Park and are subject to change without advance notice.
- All reservations are tentative and will be confirmed upon submission by the PAC Performance Tour Application. As such, confirmation is subject to availability at the time of application submission.
- Pricing is based on a minimum of 175 travelers. Should the number of travelers decrease pricing is subject to change.





DATTCO
 583 South St.
 New Britain, CT 06051
 (860) 229-4878

Quote: 70921-0

Departure Date	Quotation Date
05/08/2026	09/10/2025

Quote Information

Customer Information

Erin Stevenson
 Middletown BOE - FT
 311 Hunting Hill Avenue
 Middletown, 6457
 860.638.1418

Salesperson

Nancy Dooley

Contact

860,955.4156

Total Miles

607.47

Trip Details 05/08/2026 - 05/10/2026

- 05-08-2026 07:45 AM - Vehicle Onsite at Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457, USA
- 05-08-2026 08:00 AM - Depart from Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457, USA
- 05-08-2026 01:30 PM - Arrive at Hersheypark, 100 Hersheypark Dr, Hershey, PA 17033, USA
- 05-08-2026 04:30 PM - Depart from Hersheypark, 100 Hersheypark Dr, Hershey, PA 17033, USA
- 05-08-2026 04:55 PM - Arrive at Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-08-2026 06:00 PM - Depart from Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-08-2026 06:20 PM - Arrive at Feniccl's of Hershey, 102 W Chocolate Ave, Hershey, PA 17033, USA
- 05-08-2026 07:45 PM - Depart from Feniccl's of Hershey, 102 W Chocolate Ave, Hershey, PA 17033, USA
- 05-08-2026 08:10 PM - Arrive at Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-09-2026 09:30 AM - Depart from Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-09-2026 09:50 AM - Arrive at Hersheypark, 100 Hersheypark Dr, Hershey, PA 17033, USA
- 05-09-2026 08:00 PM - Depart from Hersheypark, 100 Hersheypark Dr, Hershey, PA 17033, USA
- 05-09-2026 08:25 PM - Arrive at Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-10-2026 09:30 AM - Depart from Sheraton Harrisburg Hershey Hotel, 4650 Lindle Rd, Harrisburg, PA 17111, USA
- 05-10-2026 03:05 PM - Arrive at Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457, USA

Quotation Total : \$5,470.00

#	Vehicle Type	Seats/Total	Price
1	Premium Motorcoach	52 / 52	\$5,470.00

Additional Trip Requirements

Customer to provide a room for driver.

I have reviewed the details above and agree that they are correct. I confirm that I would like to request this booking. I accept the above price and understand that it may be subject to changes and additions if details of the trip change or if direct travel expenses are incurred.

Signature	Printed Name	Date

**Bookings are not complete until confirmed by a Salesperson. Direct travel fees including tolls, parking, and city travel fees that are incurred may not be included in your quote and will be billed separately.*

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **9-24-25**

Name of Club or Activity: **MHS Blue Dragon Robotics Team 9909**

Trip To: **Wilton HS – Wilton, CT**

Purpose: **2026 VEX Robotics Connecticut State Championship**

Number of Students Participating: **40**

Number of students eligible to go on the field trip: **40**

Dates of Trip: **Fri March 13 to Sun March 15, 2026**

of school days missed: **1**

Names of Teachers and Chaperones:

Sam Faulkenberry	Beth Shapiro

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus**

Are fund-raising activities planned: **Yes**

If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$2000**

Lodging: **hotel - Not booked as of 9/26/25**

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **\$200**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **N/A**

Cost per Paraprofessional: **N/A**

If travel agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: **Sam Faulkenberry** _____

Approved by Department Head at secondary level: **David Reynolds** _____

Approved by Principal: _____

Authorized by Chief Academic Officer: _____

Superintendent Approval: _____ Date: **10/2/25**

2026 VEX Robotics Connecticut State Championship Middletown High School Blue Dragon Robotics Team 9909

Middletown Blue Dragon Robotics Team 9909 has competed in the internationally recognized VEX Robotics Competition for 13 seasons. The 2025-26 roster will field eight teams with 50 students (grades 9-12). Throughout the competitive season, Team 9909 will showcase problem-solving, critical thinking, and collaboration skills at 11 state qualifiers, 4 national signature events, and the CTEEA VEX Robotics State Championship. Teams will compete with the end-goal of qualifying for the 2026 VEX Robotics World Championship in St. Louis, MO in April 2026. Middletown Robotics also mentors Beman Middle School Robotics Team 99088.

The MHS Engineering and Robotics program provides exceptional educational opportunities to all students participating. These experiences empower students to develop essential 21st century skills that transcend the classroom.

The 2026 VEX Robotics Connecticut State Championship will be held at Wilton HS – Wilton, CT from Fri March 13 to Sun March 15. MHS Robotics will compete against top teams from across the state for qualifications to the 2026 VEX Robotics World Championship.

The cost of the competition will be approximately \$200 per student including registration and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, Middletown Robotics completes fund-raising activities which include hosting a VEX Robotics State Qualifier at MHS.

Sam Faulkenberry and Beth Shapiro will chaperone the trip.

Students will miss a total of one school day.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

Students will confirm that missed work and lessons during that week are completed prior to the trip.

This tournament is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. Middletown High School Blue Dragon Robotics Team 9909 always appreciates your continued support.

2025-26

FIELD TRIP REQUEST FORM

(Please refer to field trip procedures on page 3)

Today's Date: **9-24-24**

Person Requesting Authorization: **Sam Faulkenberry**

Date of Trip: **3-13-26 to 3-15-26**

Origin/School: **Middletown High School**

Destination: **Wilton HS**

Address: **395 Danbury Rd, Wilton, CT 06897**

Purpose of Trip: **VEX Robotics CT State Championship**

Total Number of Students: **40** Total Number of Adults: **3** Number of Yellow Buses: **1**

Departure Time From School: **3-13-26 @ 12:00pm**

Destination Departure Time: **3-15-26 @ 5:00pm**

Return Time To School: **3-15-26 @ 6:30pm**

****Departure for school buses 9:15 A.M. and return at or before 1:30 P.M.****

Total Time Estimated: _____ x **\$86.59/hr.** x buses: _____ Price Before Terminal Charge= _____
*****Terminal charges = (See Note below)*****

Bill To: **MHS Robotics Team 9909**

NOTE: Terminal Charges are 1 hour of maintenance (½ hr each side of the charter), this will be charged by DATTCO and included in its field trip CONFIRMATION, which will be forwarded to the school secretary and the Field Trip Organizer.

Reunification Plan: *See Page 2*

Total Adult Supervisors (chaperones) Names/Telephone Numbers: *See Page 2*

Field Trip Organizer/Lead Name: (Signed): _____ **9-24-25**

E-mail (Required): **faulkenberrys@mpsct.org**

Cell Phone Number (Required): **860 301 2127**

******By signing above you guarantee that you have the funds for this field trip******

1. School bus trips will return to school by 1:30 P.M. or after 4:30 P.M. (in town trips).
2. Submit form to BOE Transportation Department.
3. Do not call the bus company for trips.
4. Requests must be in writing 5 school days before the field trip date.
5. Bus capacity is 77 passengers – (3 to a seat)
6. If any of the rules are not adhered to, your trip will be disapproved.
7. Only Datto can determine if a trip is drop off and pick up. - **Whenever possible**
8. Additional 1 hour terminal charges (1/2 hr. each side of charter).

Approved by: _____ DATE: **9/29/25**
Building Principal/(Activity Director-MHS Only)

Transportation Dept. Signature: _____ DATE: _____

MIDDLETOWN HIGH SCHOOL
COVER FIELD TRIP REQUEST FORM
2025 - 26

DATE OF TRIP: Fri March 13 to Sun March 15, 2026

TODAY'S DATE: 9-24-25

TEACHER IN CHARGE OF TRIP: Sam Faulkenberry

DO YOU HAVE TEACHER COVERAGE FOR YOUR CLASSES: Pending
(make sure to connect with Cassy once field trip is approved)

GROUP/CLASS: MHS Blue Dragon Robotics Team 9909

CHAPERONES ATTENDING (list all): Sam Faulkenberry, Beth Shapiro

CHAPERONES CELL PHONE: 860 301 2127, 860 638 9579

NUMBER OF STUDENTS ATTENDING: 40

IS THE NURSE FIELD TRIP FORM SUBMITTED WITH THIS PAPERWORK: Yes

DESTINATION: Wilton HS – Wilton, CT

DESCRIBE PURPOSE & HOW IT CONNECTS TO YOUR CURRICULUM:
2026 VEX Robotics Connecticut State Championship

TRANSPORTATION: Bus

DEPARTURE TIME FROM SCHOOL: Fri March 13, 12:00pm

DESTINATION DEPARTURE TIME: Sun March 15, 5:00pm

RETURN TIME TO SCHOOL: Sun March 15, 6:30pm

PROJECTED COST FOR EACH STUDENT: \$200

What will you do to assist students who have a financial burden:
MHS Robotics Team Student Activity Account

TEACHER/ADVISOR SIGNATURE: _____ DATE: 9-24-25

ATHLETIC/ACTIVITIES DIRECTOR APPROVED: _____ DATE:

- Final Student list due to activity office no later than attached
- Student grades & attendance must be checked ON March 9, 2026

Reunification Plan: a reunification plan provides staff and students with a back-up plan in the event groups or Individuals are separated because of unforeseen events (blocked entrance/exit, manmade or natural disasters, lost staff or students, etc.).

Please include:

Communication plan (how will you, the lead, communicate with staff/students at the field trip site and Central Office):
Cell phone / group chat

Staff/student accountability (in what way will the presence of staff and students be accounted for throughout the trip, e.g., head count, call-in, etc.):

Roster check before departure from MHS / hotel / venue

Alternate parking or meeting site (consider where you would meet if the original plan is no longer viable):

To exit the field trip site:

Multiple exits are accessible, meeting point will be front parking lot

For shelter (inclement weather):

Travel arrangements will be adjusted accordingly

Identification of on-site security and first aid:

Security and medical personnel will be present - provided by host school

Identification of field trip co-leader name and telephone number:

Sam Faulkenberry 860 301 2127

Total Adult Supervisors (chaperones) Names/Telephone Numbers:

Name	Cell Phone Number	Name	Cell Phone Number
Sam Faulkenberry	860 301 2127		
Beth Shapiro	860 638 9579		

Other notes:

BOE Central Office Phone: (860) 638-1401

BOE Transportation Office Phone: 860 638-1418

DATTCO Phone: 860 635-8234 x 5601

Provide Copies to: Transportation Manager, Principal and Teacher

*Form Middletown Schools Nursing Services
Field Trip Information*

(To be submitted to school nurse 3 weeks prior to field trip or 1 month prior to overnight or lengthy field trip. This form must be submitted to the Athletic Office once filled out by advisor/teacher.)

Teacher/Staff completing form: **Sam Faulkenberry** Date: **9-24-25**

Field Trip Location (be specific, include town & state): **Wilton HS – Wilton, CT**

On **Fri March 13 to Sun March 15** (day of week and date); (inclusive dates, if overnight or lengthy trip)

Transportation (to & from destination): **Bus**

Responsible Teacher/Staff in charge: **Sam Faulkenberry**

Teacher/Staff Cell Number: **860 301 2127**

Departure Date/Time (from school): **Fri March 13 @ 12:00pm** Arrival Date/Time (at field trip): **Fri March 13 @ 1:30pm**

Departure Date/Time (from field trip): **Sun March 15 @ 5:00pm** Arrival Date/Time (at school): **Sun March 15 @ 6:30pm**

Students Attending (attach alphabetized names and grades on separate sheet): **See team eligibility roster attached**

Staff/Adult chaperones attending (list names including cell phone numbers of each): **Sam Faulkenberry, Beth Shapiro**

Names & Phone Numbers of Contact at the Facility: **Bill McDonough 203 913 7465**

Facility Handicapped Accessible? Yes No

Bathroom Handicapped Accessible? Yes No

Facility Provide Food? Yes No

Eating Lunch at Facility? Yes No

Time Eating Lunch: **12:00pm**

Return to School for Lunch Yes No

Will Students Purchase Food at the Facility? Yes No

Will Students bring own lunch? Yes No

Activities Planned: (describe here if day trip; if overnight or lengthy trip, please attach agenda) School nurse will discuss with teacher regarding additional specific information. **2026 VEX Robotics Connecticut State Championship**

Other Information:

ATHLETIC/ACTIVITIES DIRECTOR APPROVED: _____ DATE: _____

• Finalized student list due to activity office & the nurses no later than Attached

**MHS Blue Dragon Robotics Team 9909 Eligibility Roster
2025-26**

9909d	9909v
sophia abanador	andrew burkey
kaylee brasile	pearl fuller
kaiden fiedler	sam higgins
makenzi greenberg	yalong lin
enrika laredo	juan manosalva
maya shapiro-rosado	ariel mason
	robert onas
9909m	mia-lillian powell
nataly aguilar	john radziewicz
isabella behrend	
jacob clyne	99088q
mikayla gaboury	tessa carlson
lena liesener	gabriel dilernia
aditi narayanan	taylor ficaro
jackie pasato	kammy guo
	nikhil kellore
9909c	jack mendes
justin chuong	tobin northrop
paa kwesi etroo	kenechi nwachuku
adler greenwald	liam ritskowitz
nate raucci	benjamin swanson
pusadee fiona shear	
9909k	
haytham britel	
jacob ferone	
michael fong	
osman mohammad	
alexander rogalsky	
tomasz rogowski	
ahmad suhail samimi	
rithik sundaram	

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **7-10-25**

Name of Club or Activity: **MHS Blue Dragon Robotics Team 9909**

Trip To: **Hershey Lodge – Hershey, PA**

Purpose: **2026 VEX Robotics National Tournament**

Number of Students Participating: **20**

Number of students eligible to go on the field trip: **20**

Dates of Trip: **Sat Jan 3 to Mon Jan 5, 2025**

of school days missed: **1**

Names of Teachers and Chaperones:

Sam Faulkenberry	Beth Shapiro

Transportation: **Car**

Are fund-raising activities planned: **Yes**

If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$2000**

Lodging: **hotel Hershey Lodge**

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **\$200**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **N/A**

Cost per Paraprofessional: **N/A**

If travel agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: **Sam Faulkenberry** _____

Approved by Department Head at secondary level: **David Reynolds** _____

Approved by Principal: _____

Authorized by Chief Academic Officer: _____

Superintendent Approval: _____ Date: **9/15/25**

**2026 Hershey Lodge “Sugar Rush” VEX Robotics National Tournament
Middletown High School Blue Dragon Robotics Team 9909**

Middletown Blue Dragon Robotics Team 9909 has competed in the internationally recognized VEX Robotics Competition for 13 seasons. The 2025-26 roster will field eight teams with 50 students (grades 9-12). Throughout the competitive season, Team 9909 will showcase problem-solving, critical thinking, and collaboration skills at 11 state qualifiers, 4 national signature events, and the CTEEA VEX Robotics State Championship. Teams will compete with the end-goal of qualifying for the 2026 VEX Robotics World Championship in St. Louis, MO in April 2026. Middletown Robotics also mentors Beman Middle School Robotics Team 99088.

The MHS Engineering and Robotics program provides exceptional educational opportunities to all students participating. These experiences empower students to develop essential 21st century skills that transcend the classroom.

The “Sugar Rush” VEX Robotics National Tournament will be held at Hershey Lodge in Hershey, PA from Sat Jan 3 to Mon Jan 5, 2026. MHS Robotics will compete against premier teams from across the United States.

The cost of the competition will be approximately \$200 per student including registration and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, Middletown Robotics completes fund-raising activities which include hosting a VEX Robotics State Qualifier at MHS.

Sam Faulkenberry and Beth Shapiro will chaperone the trip.

Students will miss a total of one school day.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

Students will confirm that missed work and lessons during that week are completed prior to the trip.

This tournament is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. Middletown High School Blue Dragon Robotics Team 9909 always appreciates your continued support.

----- Forwarded message -----

From: **Faulkenberry, Samuel** <faulkenberrys@mpsct.org>

Date: Mon, Sep 8, 2025 at 9:44 AM

Subject: Re: Robotics

To: Wilson, Robin <wilsonr@mpsct.org>

Cc: Samuel Faulkenberry <faulkenberrys@mpsct.org>

Morning Robin,

It depends on how many teams compete an any respective tournament.

Typically 1-2 vehicles per team.

For example:

Two teams are competing this weekend.

We have 3 parent drivers cleared to travel.

3-4 students per vehicle.

Each separate team travels together.

Parent drivers are always pocketed to their own student's team.

No certified staff drives students in their vehicle.

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **9-24-25**

Name of Club or Activity: **MHS Blue Dragon Robotics Team 9909**

Trip To: **America's Center Convention Complex – St. Louis, MO**

Purpose: **2026 VEX Robotics World Championship**

Number of Students Participating: **20**

Number of students eligible to go on the field trip: **20**

Dates of Trip: **Mon Apr 20 to Sat Apr 25, 2026**

of school days missed: **5**

Names of Teachers and Chaperones:

Sam Faulkenberry	Beth Shapiro

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Flight, Bus**

Are fund-raising activities planned: **Yes** If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$2000**

Lodging: **hotel - Not booked as of 9/26/25**

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **\$1000**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **N/A**

Cost per Paraprofessional: **N/A**

If travel agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: **Sam Faulkenberry** 

Approved by Department Head at secondary level: **David Reynolds** 

Approved by Principal: 

Authorized by Chief Academic Officer: 

Superintendent Approval:  Date: **10/7/25**

2026 VEX Robotics Connecticut State Championship Middletown High School Blue Dragon Robotics Team 9909

Middletown Blue Dragon Robotics Team 9909 has competed in the internationally recognized VEX Robotics Competition for 13 seasons. The 2025-26 roster will field eight teams with 50 students (grades 9-12). Throughout the competitive season, Team 9909 will showcase problem-solving, critical thinking, and collaboration skills at 11 state qualifiers, 4 national signature events, and the CTEEA VEX Robotics State Championship. Teams will compete with the end-goal of qualifying for the 2026 VEX Robotics World Championship in St. Louis, MO in April 2026. Middletown Robotics also mentors Beman Middle School Robotics Team 99088.

The MHS Engineering and Robotics program provides exceptional educational opportunities to all students participating. These experiences empower students to develop essential 21st century skills that transcend the classroom.

The 2026 VEX Robotics World Championship will be held at the America's Center Convention Complex in St. Louis, MO from Sun Apr 19 to Thurs Apr 23, 2026. MHS Robotics will compete against premier teams from across over fifty nations.

The cost of the competition will be approximately \$1000 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, Middletown Robotics completes fund-raising activities which include hosting a VEX Robotics State Qualifier at MHS.

Sam Faulkenberry and Beth Shapiro will chaperone the trip.

Students will miss a total of four school days.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

Students will confirm that missed work and lessons during that week are completed prior to the trip.

This tournament is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. Middletown High School Blue Dragon Robotics Team 9909 always appreciates your continued support.

MIDDLETOWN HIGH SCHOOL
COVER FIELD TRIP REQUEST FORM
2025 - 26

DATE OF TRIP: Mon Apr 20 to Sat Apr 25, 2026

TODAY'S DATE: 9-24-25

TEACHER IN CHARGE OF TRIP: Sam Faulkenberry

DO YOU HAVE TEACHER COVERAGE FOR YOUR CLASSES: Pending
(make sure to connect with Cassy once field trip is approved)

GROUP/CLASS: MHS Blue Dragon Robotics Team 9909

CHAPERONES ATTENDING: Sam Faulkenberry, Beth Shapiro

CHAPERONES CELL PHONE: 860 301 2127, 860 638 9579

NUMBER OF STUDENTS ATTENDING: 20

IS THE NURSE FIELD TRIP FORM SUBMITTED WITH THIS PAPERWORK: Yes

DESTINATION: America's Center Convention Complex – St. Louis, MO

DESCRIBE PURPOSE & HOW IT CONNECTS TO YOUR CURRICULUM:
2026 VEX Robotics World Championship

TRANSPORTATION: Flight, Bus

DEPARTURE TIME FROM SCHOOL: Mon Apr 20, 6:00am

DESTINATION DEPARTURE TIME: Sat Apr 25, 6:00am

RETURN TIME TO SCHOOL: Sat Apr 25, 12:00pm

PROJECTED COST FOR EACH STUDENT: \$1000

What will you do to assist students who have a financial burden:
MHS Robotics Team Student Activity Account

TEACHER/ADVISOR SIGNATURE: *Sam Faulkenberry* DATE: 9-24-25

ATHLETIC/ACTIVITIES DIRECTOR APPROVED: _____ DATE: _____

- Final Student list due to activity office no later than attached
- Student grades & attendance must be checked ON Thurs. April 19th

Reunification Plan: a reunification plan provides staff and students with a back-up plan in the event groups or individuals are separated because of unforeseen events (blocked entrance/exit, manmade or natural disasters, lost staff or students, etc.).

Please include:

Communication plan (how will you, the lead, communicate with staff/students at the field trip site and Central Office):
Cell phone / group chat

Staff/student accountability (in what way will the presence of staff and students be accounted for throughout the trip, e.g., head count, call-in, etc.):

Roster check before departure from MHS / hotel / venue

Alternate parking or meeting site (consider where you would meet if the original plan is no longer viable):

To exit the field trip site:

Multiple exits are accessible, meeting point will be front parking lot

For shelter (inclement weather):

Travel arrangements will be adjusted accordingly

Identification of on-site security and first aid:

Security and medical personnel will be present - provided by host school

Identification of field trip co-leader name and telephone number:

Sam Faulkenberry 860 301 2127

Total Adult Supervisors (chaperones) Names/Telephone Numbers:

Name	Cell Phone Number	Name	Cell Phone Number
Sam Faulkenberry	860 301 2127		
Beth Shapiro	860 638 9579		

Other notes:

BOE Central Office Phone: (860) 638-1401

BOE Transportation Office Phone: 860 638-1418

DATTCO Phone: 860 635-8234 x 5601

Provide Copies to: Transportation Manager, Principal and Teacher

*Form Middletown Schools Nursing Services
Field Trip Information*

(To be submitted to school nurse 3 weeks prior to field trip or 1 month prior to overnight or lengthy field trip. This form must be submitted to the Athletic Office once filled out by advisor/teacher.)

Teacher/Staff completing form: **Sam Faulkenberry** Date: **7-24-25**

Field Trip Location (be specific, include town & state): **America's Center Convention Complex – St. Louis, MO**

On **Mon Apr 20 to Sat Apr 25, 2026** (day of week and date); (inclusive dates, if overnight or lengthy trip)

Transportation (to & from destination): **Flight, Bus**

Responsible Teacher/Staff in charge: **Sam Faulkenberry**

Teacher/Staff Cell Number: **860 301 2127**

Departure Date/Time (from school): **Mon Apr 20, 6:00am** Arrival Date/Time (at field trip): **Mon Apr 20, 12:00pm**

Departure Date/Time (from field trip): **Sat Apr 25, 6:00am** Arrival Date/Time (at school): **Sat Apr 25, 6:00am** ?

Students Attending (attach alphabetized names and grades on separate sheet): **See team eligibility roster attached**

Staff/Adult chaperones attending (list names including cell phone numbers of each): **Sam Faulkenberry, Beth Shapiro**

Names & Phone Numbers of Contact at the Facility: **N/A**

Facility Handicapped Accessible? Yes No

Bathroom Handicapped Accessible? Yes No

Facility Provide Food? Yes No

Eating Lunch at Facility? Yes No

Time Eating Lunch: **12:00pm**

Return to School for Lunch Yes No

Will Students Purchase Food at the Facility? Yes No

Will Students bring own lunch? Yes No

Activities Planned: (describe here if day trip: if overnight or lengthy trip, please attach agenda) School nurse will discuss with teacher regarding additional specific information. **2026 VEX Robotics World Championship**

Other Information:

ATHLETIC/ACTIVITIES DIRECTOR APPROVED: _____ DATE: _____

- Finalized student list due to activity office & the nurses no later than attached.

**MHS Blue Dragon Robotics Team 9909 Eligibility Roster
2025-26**

9909d	9909v
sophia abanador	andrew burkey
kaylee brasile	pearl fuller
kaiden fiedler	sam higgins
makenzi greenberg	yalong lin
enrika laredo	juan manosalva
maya shapiro-rosado	ariel mason
	robert onas
9909m	mia-lillian powell
nataly aguilar	john radziewicz
isabella behrend	
jacob clyne	99088q
mikayla gaboury	tessa carlson
lena liesener	gabriel dilernia
aditi narayanan	taylor ficaro
jackie pasato	kammy guo
	nikhil kellore
9909c	jack mendes
justin chuong	tobin northrop
paa kwesi etroo	kenechi nwachuku
adler greenwald	liam ritskowitz
nate raucci	benjamin swanson
pusadee fiona shear	
9909k	
haytham britel	
jacob ferone	
michael fong	
osman mohammad	
alexander rogalsky	
tomasz rogowski	
ahmad suhail samimi	
rithik sundaram	

Instruction REGULATION 6153(f) Field Trips and Community Service FORM 1

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **7/28/25**

Name of Club or Activity: **Middletown DECA**

Trip To: **Orlando, FL**

Purpose: **DECA Sports and Entertainment Conference**

Number of Students Participating: **10**

Number of students eligible to go on the field trip: **200**

Dates of Trip: From: **1/28/26**

To: **2/1/26**

of school days missed: **3**

Names of Teachers and Chaperones:

1. David Reynolds	3.
2.	4.

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus** Van Train Plane Car Other
+ to & from hotel

Are fund-raising activities planned: If so, describe: **Yes. Fundraising via school retail space, Butter Braids, grants, and account funds.**

Amount of money raised through fundraisers: **\$1000**

Lodging: Hotel/Motel *Cabana Bay* Camp Private Home

Insurance Arrangements for Staff and Students: **Per BOE policy and travel insurance where applicable**

Cost per Student: **\$ 1150**

Cost per Teacher and/or Chaperone: **\$ 1150**

Cost per Nurse: **\$0**
(if necessary)

Cost per Paraprofessional: **\$0**
(if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. NA

c.

b.

d. Other

Name of teacher making request: **David Reynolds**

Approved by Department Head at secondary level: _____

Approved by Principal: *A. Vazzy Mch*

Authorized by Chief Academic Officer: *Patrick*

Superintendent Approval: *Robert Vazzy Mch* Date: **9/4/25**

DECA Sports and Entertainment Conference



Description

The DECA Sports and Entertainment Conference is a conference in Orlando, F.L., in which students will network with professionals and other DECA students from around North America, attend educational seminars and activities related to college and career preparation and attend an opening and closing session with inspirational speakers. When the students are at their seminars and activities, the chaperones will be at professional development, at the same venue, related to preparing students for college and careers. This is an important component of our ECE partnership with SCSU.

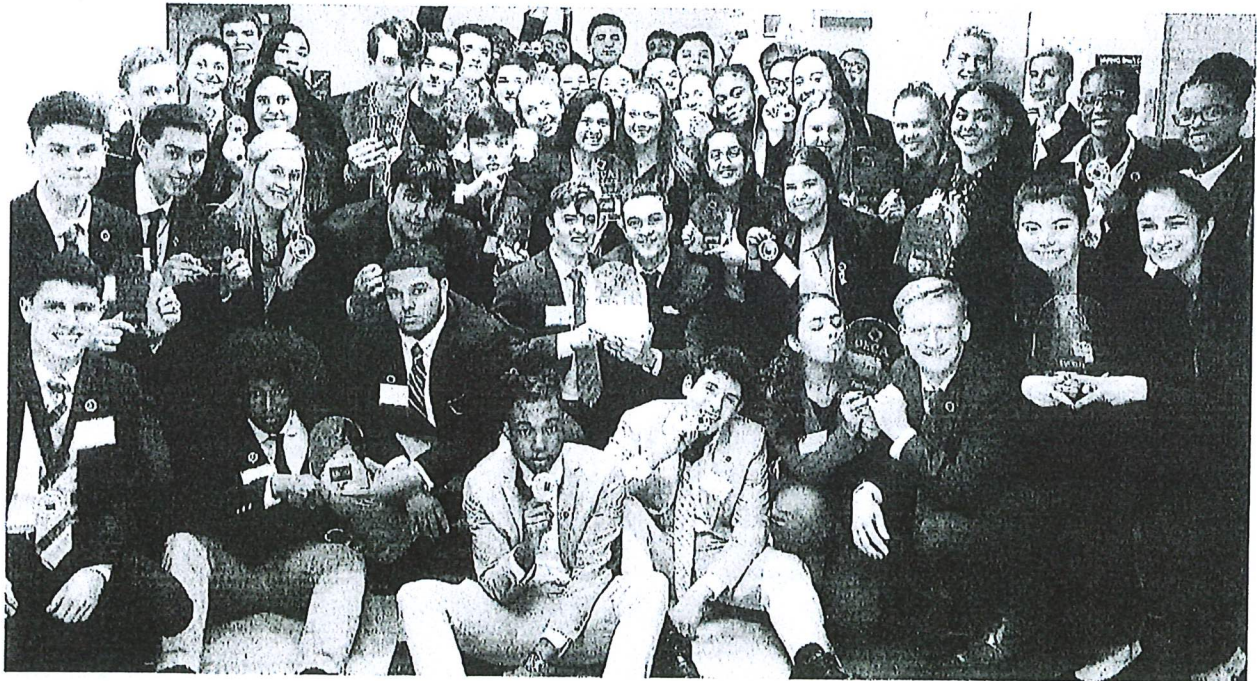
I am requesting to take a small group, up to 10 students, via air travel.

The cost of the conference, without spending cash included, is approximately \$1150. This will be defrayed by our planned fund-raising activities and possible grant funds. Students will room four to a room where possible to reduce costs. I will aid students financially that need assistance and will also allow students to pay in installments in order to make this educational opportunity as available as possible to all students in an equitable fashion.

With regards to equity, Middletown DECA has always been as diverse as it has been successful. The demographics of the overall DECA membership, its student leadership, and those that participate in these conferences mirror that of Middletown High School.

Middletown DECA is one of the City of Middletown's largest and most successful student organizations that prepares our young people for college and careers, with a long-standing tradition of student excellence and this educational conference is a critical piece of the program. For ten consecutive years our program has been recognized by DECA Inc. and the US Army as a top International chapter and it is the reigning #1 ranked Marketing program by the State of Connecticut Department of Education (four years running). Please approve this request.

Thank you in advance!



Taking bus to and from hotel
DECA mandated hotel: Cabana Bay

Instruction REGULATION 6153(f) Field Trips and Community Service FORM 1

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **7/28/25**

Name of Club or Activity: **Middletown DECA**

Trip To: **Atlanta, GA** Purpose: **DECA International Career Development Conference**

Number of Students Participating: **30**

Number of students eligible to go on the field trip: **200**

Dates of Trip: From: **4/24/26 8AM**

To: **4/29/26 4PM**

of school days missed: **4**

Names of Teachers and Chaperones:

1. David Reynolds	3. Lee Schwartzman
2. Vivian Sheen	4.

Number of Non-Chaperone Adults going on trip: **0**

Transportation: Van Train Car Other

Bus 12PM from airport to hotel on 4/24, from hotel to airport 12PM on 4/29

Plane 8AM depart BDL to ATL, 4PM return to BDL from ATL

Are fund-raising activities planned: If so, describe: **Yes. Fundraising via school retail space,**

Butter Braids, grants, and account funds.

Amount of money raised through fundraisers: **\$1000**

Lodging:

Hotel/Motel

Starling Midtown Atlanta

Camp

Private Home

Insurance Arrangements for Staff and Students: **Per BOE policy and travel insurance where applicable**

Cost per Student: **\$950.00**

Cost per Teacher and/or Chaperone: **\$950.00**

Cost per Nurse: **\$0**
(if necessary)

Cost per Paraprofessional: **\$0**
(if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. NA

c.

Name of teacher making request: **David Reynolds**

Approved by Department Head at secondary level: _____

Approved by Principal: **A. Vazzy**

Authorized by Chief Academic Officer: **Patricia**

Superintendent Approval: **A. Vazzy**

Date: **10/1/25**

DECA International Career Development Conference

Middletown DECA has competed at the International Career Development Conference for the past 45 years. This year the conference will be held in Atlanta, GA from April 24 through April 29, 2026. Approximately 26,000 attendees from 24 nations are expected to attend and compete.

The purpose of this conference is to enable students to engage in competitive events and educational academics that will extend their skills for college, curriculum and careers and more specifically marketing, management, finance and hospitality. DECA competitive events are rigorous learning activities designed to evaluate the student's achievement of these skills through performance indicators. Students will take lengthy, comprehensive written tests and perform multiple oral presentations in a marketing-related area. Not only have students spent hundreds of hours preparing for their state competition but will spend hours preparing for the Internationals as well.

Over the past twelve years, Middletown DECA has had over 500 state winners and many international winners. In a typical year, at the Connecticut State Conference, Middletown DECA earns 40-50 awards in the competitive events which is head and shoulders above any other school. Moreover, Middletown DECA has been recognized by DECA as a top chapter internationally for the past 14 years, for achievement by Governor Rell, and many years by the Middletown Common Council. At previous international competitions, our students shine earning dozens of awards for exam excellence, presentation excellence, and other benchmarks.

Middletown DECA has been ranked #1 by the State of Connecticut for Marketing education for four consecutive years and our Career and Technical Education department has been ranked #1 for two consecutive years. These types of conferences have a direct impact on student achievement and post-secondary and career success.

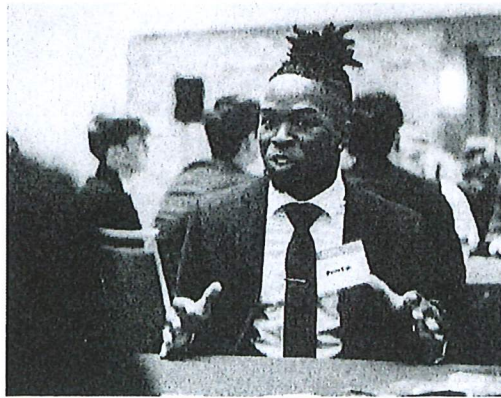
The cost of the conference is approximately \$950.00 per student which includes transportation and lodging. All arrangements will be made in conjunction with Connecticut DECA which is affiliated with the State Department of Education. David Reynolds, Coordinator of Career and Technical Education and DECA advisor will chaperone this trip along with two other certified teachers and DECA Advisors. It is mandated by National and Connecticut DECA that if eight or more students attend the International Conference an additional chaperone will be needed because of liability issues.

DECA students who place in the top three in their specific categories, at our state conference, are invited to compete at the international conference. Scholarship money from prominent business colleges are available and awarded to MHS DECA students who attend the international conference. Students will miss a total of four days of school while attending this trip. A few weeks prior to the conference Mr. Reynolds meets with parents and students to discuss all rules and procedures to assure a safe conference. At this meeting, all students are instructed to make appointments with their teachers for all class and homework missed. This missed work will be due no later than the Monday prior to the trip. Many students have chosen to bring select work with them on the trip to complete during the flight or other times.

With regards to equity, Middletown DECA has always been as diverse as it has been successful. The demographics of the overall DECA membership, its student leadership, and those students that participate in these conferences, closely mirror that of Middletown High School. In fact, there was zero achievement gap on the 2017 state Marketing exam (an exam our students earned #1 on).

With regards to finances, many students have the cost of their conference lowered/defrayed not only by fund-raising but also based on financial need. Middletown DECA works very hard to ensure equitable access and that no student is denied attendance for financial hurdles.

In conclusion, please approve this student conference. The experience is one of the most rewarding yet most rigorous learning experiences a student can get.



OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: Middletown High Date of Request: 9/5/25
 Name of Club or Activity: BlueTube
 Trip To: Tampa, FL Purpose: Student Television Network Convention
 Number of Students Participating: 12
 Number of students eligible to go on the field trip: 25
 Dates of Trip: From: 2/25/26 To: 3/3/26 # of school days missed: 5

Names of Teachers and Chaperones:

1. <u>Lauren Pszczolkowski</u>	5.
2. <u>Brendan Riley</u>	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip:

Transportation: Bus Van Train Plane Car ^{15 psg van} Other

Are fund-raising activities planned: If so, describe:

Amount of money raised through fundraisers:

Lodging: Airbnb Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ 1800 Cost per Teacher and/or Chaperone: \$ 1800

Cost per Nurse: \$ (if necessary) Cost per Paraprofessional: \$ (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a.
- b.
- c.
- d. Other

Name of teacher making request: Lauren Pszczolkowski

Approved by Department Head at secondary level: [Signature]

Approved by Principal: A. Vaggy Michi

Authorized by Chief Academic Officer: [Signature]

Superintendent Approval: [Signature] Date: 7/24/25

I am writing on behalf of Middletown High School's BlueTube Television program to express our strong interest in attending the 2026 Student Television Network (STN) National Convention in Tampa, Florida. This event represents an unparalleled opportunity for our students to deepen their understanding of broadcast journalism, film production, and media storytelling, while applying skills directly connected to our curriculum.

The convention's lineup of events—including the *Amazing Race*, *Crazy 8s*, and *General Contests*—mirrors the collaborative and fast-paced environment of professional media production. These competitions encourage teamwork, critical thinking, and problem-solving under tight deadlines, which are all essential skills we emphasize in our classroom projects. Participation in such challenges will allow our students to practice real-world applications of scriptwriting, camera operation, editing, and on-camera performance in a nationally competitive setting.

Equally valuable are the *Pro Sessions and Workshops*, where students will learn directly from journalists, filmmakers, and industry experts. These sessions directly support our curriculum goals by offering hands-on training in storytelling, editing, and production techniques, while also exposing students to current industry trends and career pathways. The knowledge and inspiration gained from these sessions will extend beyond the individual student, elevating the entire BlueTube program as participants share what they learn with peers.

The *Opening Ceremony*, *Excellence Awards*, and *CineFest* further highlight the importance of creative achievement and professional standards in student media. By seeing their peers' work celebrated on a national stage, our students will be motivated to raise the bar in their own productions. Exposure to such a wide network of talented student creators fosters both inspiration and aspiration, giving them role models and benchmarks for excellence.

In addition, the *Expo Marketplace* provides direct connections to new technologies, equipment, and educational resources. This access will help us make informed decisions about tools and practices we can bring back to Middletown High School, strengthening our program for future cohorts of students.

While some students will be traveling to Tampa to represent Middletown High School at the STN Convention, those who remain at school will continue to be actively engaged in producing daily content for BlueTube Television, supporting school-wide communication, and honing their skills through classroom projects. Together, both groups will be contributing to the growth of our program—those on-site by competing and learning firsthand, and those back home by maintaining production standards and ensuring our program continues to serve the school community.

To make this trip accessible to as many students as possible, we are also committed to fundraising efforts throughout the year. Students will take part in organizing events, campaigns, and community partnerships that both offset the cost of travel and create a sense of shared investment in this opportunity. These efforts will not only ease financial barriers but also reinforce important life skills in planning, collaboration, and community engagement.

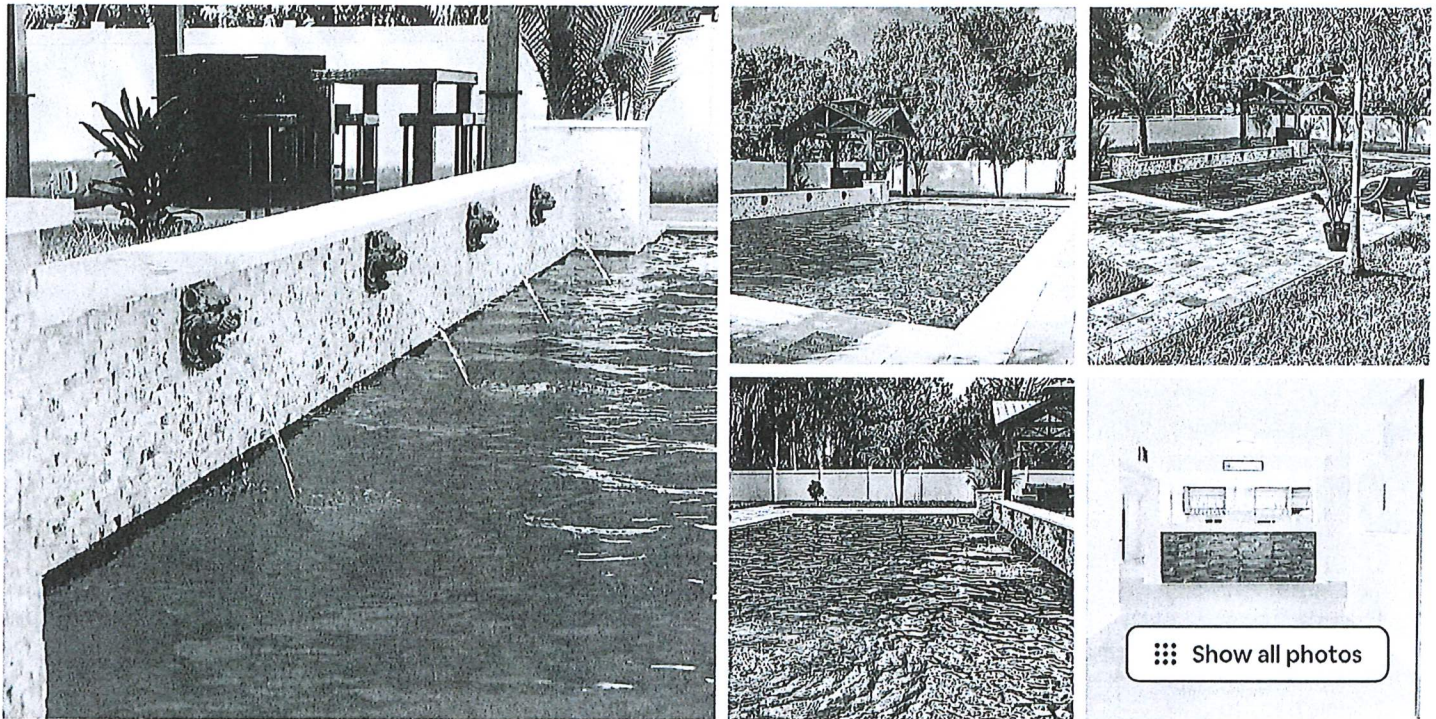
Ultimately, the STN National Convention is not just a trip—it is an extension of our classroom and an investment in our students' education, creativity, and professional readiness. We believe attendance will inspire our BlueTube Television students to grow as storytellers, collaborators, and leaders, while proudly representing Middletown High School on a national stage.

Thank you for your consideration and support of this valuable opportunity for our students.

Lauren Pszczolkowski

Photos Amenities Reviews Location

ve



Show all photos

Entire home in Tampa, Florida

16+ guests · 9 bedrooms · 15 beds · 6.5 baths



4.92
★★★★★

113
Reviews



Hosted by Peter
Superhost · 6 years hosting



Ready for meals at home
This home has what you need to cook and dine in.



Self check-in
Check yourself in with the keypad.



Free cancellation before Jan 27
Get a full refund if you change your mind.

\$8,323 for 6 nights

Photos Amenities Reviews Location

property has 9 bedrooms and 7 bathrooms just on the first floor alone. No other property in the Tampa Bay area would be comparable! Without question the property comfortably can house groups of 20 plus people while guests can still maintain their privacy. Large Resort backyard with Brand New Pool installed 2019. House parties will not be allowed at this property....

Show more

14 guests

Reserve

You won't be charged yet

 [Report this listing](#)

Where you'll sleep



Bedroom 1
2 single beds



Bedroom 2
1 double bed, 1 single bed

What this place offers



Kitchen



Wifi



Free parking on premises



Private outdoor pool - available all year, open 24 hours, heated, saltwater



Pets allowed



TV with standard cable



Free washer - In building



Free dryer - In building

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: **Middletown HS** Date of Request: **09/16/2025**
 Name of Club or Activity: **Middletown Performing Arts Classes MPAC**
 Trip To: **Broadway, NYC** Purpose: **Attend a live Broadway musical**
 Number of Students Participating: **37**
 Number of students eligible to go on the field trip: **200+**
 Dates of Trip: From: **01/03/26** To: **(same day)** # of school days missed: **0 (Saturday)**

Names of Teachers and Chaperones:

1. Lauren Otto	5.
2. Jillian Kellogg	6.
3. Katie Vandrilla	7.
4.	8.

Number of Non-Chaperone Adults going on trip:

Transportation: Bus ^{to train station} Van Train Plane Car Other walking _{from train station}

Are fund-raising activities planned: **Yes** If so, describe: **Lyman pies, wrapping paper, Little Caesar's etc**

Amount of money raised through fundraisers: **TBD**

Lodging: **N/A** Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: \$ **120** Cost per Teacher and/or Chaperone: \$ **135**

Cost per Nurse: \$ **(if necessary)** Cost per Paraprofessional: \$ **(if necessary)**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

- a.
- b.
- c.
- d. Other

Name of teacher making request: **Lauren Otto**

Approved by Department Head at secondary level: **[Signature]**

Approved by Principal: **[Signature]**

Authorized by Chief Academic Officer: **[Signature]**

Superintendent Approval: **[Signature]** Date: **9/29/25**



Office of Finance & Administration

Unlocking the Potential in ALL Students

Natalie Forbes, Executive Director of Finance

forbesn@mpsct.org (860) 638-1414

311 Hunting Hill Ave, Middletown, CT 06457

www.middletownschools.org

Board of Education
Grants Report
10.10.2025

The following grants were confirmed in September 9– October 10, 2025

Grant Title	Funder	SY26	SY25
IDEA Part B, Sect 611—Non Public	CSDE	67,952.91	88,724.54
IDEA Part B, Sect 619—Public	CSDE	44,967	44,967
SHINE Early Learning	CSDE	203,760	0
21C Vendor Partnership Grant	CREC	2,000	0
CREC Increasing Educator Diversity	CSDE	8,000	0
	TOTAL	\$326,679.91	\$133,691.54

Respectfully submitted,
Natalie Forbes, Executive Director of Finance



Office of Facilities
- Cultivating Brilliance in each Student

Joshua Burger, Facilities Support Specialist
burgerj@mpsct.org | (860) 638-1407
372 Hunting Hill Avenue, Middletown, CT 06457
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Facilities Committee Meeting Minutes

Middletown Public Schools Facilities Committee Meeting

Wednesday, September 17th at 5:30 pm

Middletown Board of Education Building, 311 Hunting Hill Avenue
Conference room "B"

i. **Call to Order at: 5:31 pm, by Harold Panciera.**

Present: Geoffrey Belair, Jennifer Cannata, Daniel Penney, Deborah Kleckowski, Harold Panciera, Marco Gaylord, Joshua Burger.

ii. **Review of and approval of the April 23rd minutes**

Motion to approve the minutes by Harold Panciera, seconded by Deborah Kleckowski.

Motion passed with all member's present say aye.

iii. **Review of the IAQ/HVAC Projects-Marco Gaylord**

Marco reported that we applied for the grant almost two years ago. We received the grant and have added a/c in four of our elementary schools, Moody School added a/c to the gym and cafeteria, which is about 95% complete. He also added that controls will be added in each of the buildings. Snow school added a/c to the cafeteria. It's about 95% completed. Farm Hill School added a/c to the gym and cafeteria, both are almost complete. Bielefield School is complete and is up and running.

iv. **Review of the Keigwin HVAC project – Marco Gaylord**

Marco reported that the project took a little while, and wanted to thank the city by securing the funds. He discussed that the library media center was able to be replaced, we were also able to fix the main office a/c that included the nursing area. Board member, Deb Kleckowski wanted to

acknowledge the job done getting Keigwin ready. Marco also added that Senator Lesser was able to secure additional funding for a grant, we are hoping to submit our application for it next week. If we are approved, the grant should be about an 81% reimbursement.

v. Review of the Keigwin Playground project- Marco Gaylord

Marco reported that this project accelerated quite fast with the city council finding funding for the playground. A few pieces of the playground are in and the fencing are in, we are still waiting on some other pieces. The wood chips will be removed and will have a new surface added. The wood chips are going to be reused by Vo-ag on a trail. Marco also reported that the playground is being used by the community after hours.

vi. Review of the Macdonough School Project – Marco Gaylord

We are going to keep the security cameras up and running. Some heating components will be removed; we do not want to heat the building this winter. There is some discussion about fire sprinkler system still working. Application for the construction is going in next week, hopefully in the spring and summer we can start construction

vii. Review of the district fire marshal inspections – Marco Gaylord

Had our best summer, with new fire marshals, they educated our staff on some new codes. There has been some discussion about changing our exit signs to LED signs.

viii. Review of the Adult Ed Fire systems repairs – Marco Gaylord

We had a major repair that we were responsible for. We are filling out paperwork for the insurance company for the owners. The project took a long time since the building was very old. We had to redesign the testing system at our cost of about 20K.

ix. Review of the Green Street and TLC move to Newfield Street – Marco Gaylord

We are relocating the program back to the original site on Newfield Street. We are moving upstairs. The move will happen sometime in October. We will be outfitting the building with our internal techs, and adding and updating our phones over there.

x. Open Discussion

Marco wanted to thank the maintenance department on all of their hard work over the summer to get the Macdonough and Keigwin move and updated. We are going to continue to make improvements on the Keigwin site.

Motion to move the October meeting to Keigwin made by: Board of Education member, Deborah Kleckowski, seconded by Harold Panciera, all members present said aye and the motion is approved.

xi. Adjournment

Adjournment made by board of education member Deborah Kleckowski, at 5:31pm, seconded by Harold Panciera.

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE**

Meeting Minutes

Tuesday, September 29, 2025

In Person Meeting 5:30 P.M.

Board of Education Policy Committee Members participating:

Deb Kleckowski, Policy Committee Chair

Shelia Daniels, Board Member

Harold Panciera, Board Member

Stacy Porch, Parent

Also participation:

Dr. Alberto Vasquez Matos, Superintendent

Marco Gaylord, Director of Facilities, Safety, & Security

Jennifer Cannata, Assistant Superintendent

Colleen Fitzpatrick, Interim Chief Academic Officer

Jill Power, Operations Administrative Secretary

The Meeting was called to order by Deb Kleckowski at 5:32 P.M.

1. Introductions

2. Policy #0301 Equity Policy

This policy was tabled at the last board meeting because there was too much on the agenda to get through. The policy was then brought up again for discussion with the committee. Stacy mentioned that as a parent, she likes the policy, but she wants to make sure it is being followed. For example, her daughter needs to get two physicals because of her birthday and has to pay twice. Marco said he would have Elisha DeJesus at the next meeting to discuss. The changes that were made in the last policy meeting will stay the same, and the only change will be taking out the DEIB director and adding, contact your school administrator if more information is needed. Deb mentioned that she thinks policy is not needed because equity is sprinkled in all policies and regulations. Sheila and the committee decided this policy should stay and just make the changes because of what is going around in the world today. A motion was brought forth to move this policy to its first reading at the next Board meeting on October 14th, 2025, with the changes. That motion was second.

3. Policy #1250 Visitors and Observations in Schools

Dr. Vazquez Matos explained that this is a statute mandated by the State. There was a section added for ICE, and when they come into school districts and schools. Dr. Vazquez Matos explained that all principals and administrators have been trained by him on how to handle these situations and the protocols in place. After discussion, the committee motioned to move this policy for its first and final reading with the added paragraph and fixing some of the punctuation at the October 14th Board meeting. The committee seconded the motion.

4. Policy #5112 Student Attendance - Discussion

This policy was just updated in November 2024. There were no legal changes to the policy since. The committee was unsure why it was on the agenda from the last meeting. The committee all agreed to keep the policy as is since there were no legal changes.

5. Policy #6154 Homework

Colleen Fitzpatrick mentioned that this policy work was started by Stacey McCann and the OTL (Office of Teaching and learning). She mentioned that only a little work had been done before her passing. The OTL committee is now working on fixing up this policy. They will still have homework, but making it reasonable for students with athletics and jobs. The committee agreed that time management is good for students to practice while in high school to prepare them for college. There also needs to be more communication between parents, teachers, and students. The committee agreed. After the discussion the committee agreed to keep the old policy in place, and Colleen and the OTL team will continue to work on refining the policy.

6. Policy #4010 Hiring of Certified Staff

Harold has voiced his opinions on a board's impact on the appointment of Administrators. Harold would like to have power over who gets chosen for the role once the applicants get to the Superintendent. He would like to be able to ask the Superintendent questions about the two chosen candidates. Discussion was also had about some of the positions being through a union and would not count. Discussion was also had about during budget time, positions could be talked about if necessary. This policy is also close to the policy 2400 Evaluation of Superintendent and Non-Bargaining Unit Administrators (Team Leadership (BOE) Evaluation Assessment - in Regulation). Next meeting, we will have a discussion about the 2400 Evaluation of Superintendent and Non-Bargaining Unit Administrators (Team Leadership (BOE) Evaluation Assessment - in Regulation).

The next policy committee meeting is on October 21, 2025, at 5:30 PM.

ADJOURNMENT

The meeting was adjourned at 7:31 P.M.

Respectfully submitted,

Marco Gaylord

Director of Facilities, Safety & Security

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	59,239.75	42,600.00	-	-	4,945.80	37,654.20	-	42,600.00
51110 CERTIFIED*REG	35,439,394.79	36,441,854.00	(13,943.00)	30,400,097.64	5,646,770.99	381,042.37	-	36,427,911.00
51115 CERTIFIED*OTH ADDLSTIPEND	3,095.45	-	51,680.00	45,076.68	7,075.03	(471.71)	(471.71)	52,151.71
51309 SALARIES: INTERVENTIONISTS			30,284.00	30,147.47	3,390.50	(3,253.97)	(3,253.97)	33,537.97
51315 SALARIES: SUBS-LT*REG	184,987.14	150,000.00	-	2,238.03	8,063.80	139,698.17	-	150,000.00
51316 SALARIES: SUBS-BLDG*REG	211,270.75	-	-	-	-	-	-	-
51410 SALARIES: ADMINISTRATOR*REG	5,625,071.31	5,392,713.00	-	3,634,056.64	1,632,907.97	125,748.39	50,000.00	5,342,713.00
51501 LONGEVITY: CERTIFIED	352,200.00	327,200.00	(2,000.00)	313,200.00	-	12,000.00	12,000.00	313,200.00
51716 SALARIES: MENTOR	4,521.00	-	-	-	-	-	-	-
51718 SALARIES: TUTOR	18,608.50	68,200.00	-	63,860.00	9,243.45	(4,903.45)	(4,903.45)	73,103.45
51721 SALARIES: STIPENDS-NON TRB	663,534.78	665,641.00	-	5,096.30	694.95	659,849.75	-	665,641.00
51901 NON-CONTRACTED CERTIFIED	97,485.21	59,273.00	-	-	7,488.29	51,784.71	-	59,273.00
51921 SALARIES: CLASS COVERAGE	226,128.74	-	-	-	-	-	-	-
51990 SALARIES: OTHER	132.83	-	-	-	-	-	-	-
TOTAL CERTIFIED SALARIES	42,885,670.25	43,147,481.00	66,021.00	34,493,772.76	7,320,580.78	1,399,148.46	53,370.87	43,160,131.13
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	9,537,610.82	9,812,445.00	-	7,297,277.85	2,257,961.64	257,205.51	-	9,812,445.00
51117 CLASSIFIED*TEMP	675.16	-	-	-	2,720.90	(2,720.90)	-	-
51118 CLASSIFIED*OT	213,159.31	253,000.00	-	-	67,149.11	185,850.89	-	253,000.00
51121 CLASSIFIED*OTH ADDLSTIPEND		10,000.00	-	-	-	10,000.00	-	10,000.00
51200 SALARIES OF SEASONAL TEMP EMP	113,423.63	50,000.00	-	-	52,745.41	(2,745.41)	(25,000.00)	75,000.00
51416 ATHLETIC EVENT WORKERS	68,525.78	53,000.00	-	-	11,123.67	41,876.33	(20,000.00)	73,000.00
51418 SUBS-SECRETARIES	21,397.58	25,000.00	-	-	8,177.50	16,822.50	-	25,000.00
51920 SALARIES: STUDENT VOCATIONAL	3,990.00	6,000.00	-	4,085.00	1,015.00	900.00	-	6,000.00
TOTAL CLASSIFIED SALARIES	9,958,782.28	10,209,445.00	-	7,301,362.85	2,400,893.23	507,188.92	(45,000.00)	10,254,445.00
PARAPROFESSIONALS/AIDES								
51210 SALARIES: AIDES/PARAS*REG	4,692,806.30	4,754,042.00	(30,284.00)	3,432,746.59	629,746.18	661,265.23	210,000.00	4,513,758.00
51503 LONGEVITY: PARAS	14,700.00	15,000.00	-	-	-	15,000.00	-	15,000.00
51713 SALARIES: LUNCH/DUTY AIDES	313,509.10	413,224.00	-	142,215.32	52,127.94	218,880.74	75,000.00	338,224.00
51714 SALARIES: FOOD SVC CLERICAL	139,975.37	-	-	-	-	-	-	-
51717 SALARIES: BUS MONITOR	2,975.07	-	-	-	-	-	(5,980.00)	5,980.00

Object Code - Summary	Expenditure 2024-2025	Appropriation 2025-2026	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Surplus/Deficit	Projected Expenditure
TOTAL PARAPROFESSIONALS/AIDES	5,163,965.84	5,182,266.00	(30,284.00)	3,574,961.91	681,874.12	895,145.97	279,020.00	4,872,962.00
EMPLOYEE BENEFITS								
52100 GROUP LIFE INSURANCE	242,646.00	350,000.00	-	-	220,000.00	130,000.00	130,000.00	220,000.00
52205 FICA	710,045.67	750,908.00	-	-	119,310.04	631,597.96	-	750,908.00
52210 MEDICARE	906,352.60	944,348.00	-	-	168,449.90	775,898.10	-	944,348.00
52300 RETIREMENT CONTRIB	82,078.52	84,493.00	-	47,321.94	20,459.44	16,711.62	-	84,493.00
52600 UNEMPLOYMENT COMPENSATION	63,570.00	50,000.00	-	50,000.00	-	-	-	50,000.00
52700 WORKERS COMPENSATION	700,208.17	837,757.00	-	677,399.96	160,357.04	0.00	-	837,757.00
52831 HEALTH INS*CERTIFIED/PARAS	9,159,938.81	9,238,323.00	-	6,031,126.59	3,207,196.41	-	-	9,238,323.00
52832 HEALTH INS*CLASSIFIED	6,044,035.00	7,060,604.00	-	-	7,000,000.00	60,604.00	60,604.00	7,000,000.00
52840 DENTAL INSURANCE	965,135.33	1,083,935.00	-	495,234.99	444,765.01	143,935.00	143,935.00	940,000.00
52950 DISABILITY INSURANCE	31,159.95	31,500.00	-	16,956.00	14,544.00	-	-	31,500.00
52960 UNUSED SICK BENEFIT	21,640.48	25,000.00	-	-	21,541.46	3,458.54	3,458.54	21,541.46
52961 UNUSED VACATION PAYOUT	3,221.01	25,000.00	-	-	-	25,000.00	-	25,000.00
52990 OTHER POST EMPLOYEE BENEFITS	420,092.00	459,600.00	-	-	219,577.00	240,023.00	240,023.00	219,577.00
52991 ACA HEALTH INSURANCE	-	30,000.00	-	-	-	30,000.00	-	30,000.00
TOTAL EMPLOYEE BENEFITS	19,350,123.54	20,971,468.00	-	7,318,039.48	11,596,200.30	2,057,228.22	578,020.54	20,393,447.46
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	16,155.96	16,350.00	-	10,666.68	5,333.32	350.00	350.00	16,000.00
53020 LEGAL SERVICES	221,240.95	230,000.00	-	173,931.00	56,069.00	-	(50,000.00)	280,000.00
53040 NURSING SERVICES	58,795.00	50,000.00	-	49,615.00	385.00	-	-	50,000.00
53070 TESTING / SCORING	21,700.00	24,100.00	-	21,072.00	-	3,028.00	-	24,100.00
53200 PROF EDUC SERVICES	238,870.27	2,000.00	-	-	-	2,000.00	-	2,000.00
53205 EMPLOYEE TRNG/DEV SVCS	600.00	550.00	(50.00)	-	-	-	-	-
53220 INSERVICE - PROF MTGS/DEVELOP	47,226.13	52,565.00	(3,584.00)	-	14,773.09	34,207.91	-	48,981.00
53240 FIELD TRIPS	26,154.16	22,200.00	(700.00)	5,000.00	2,000.00	14,500.00	-	21,500.00
53251 STUDENT ACTIVITIES	6,450.65	12,000.00	-	-	159.00	11,841.00	-	12,000.00
53300 PURCH PROF SVCS: TECH	110,515.92	86,150.00	1,200.00	32,810.00	41,177.64	13,362.36	-	87,350.00
53310 PURCH PROF SVCS: AUDIT	3,000.00	39,215.00	-	39,215.00	-	-	-	39,215.00
53400 PURCH PROF SVCS: OTHER	455,770.40	204,600.00	-	92,135.53	22,806.67	89,657.80	-	204,600.00
53500 PURCH PROF/TECH SERVICES	30,039.46	27,552.00	-	-	23,614.97	3,937.03	-	27,552.00
53530 PURCH PROF SVCS: POLICE	14,933.33	13,000.00	-	-	-	13,000.00	-	13,000.00

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
53540 PURCH PROF SVCS: SPORTS OFFICIAL	43,770.26	70,700.00	-	-	8,140.43	62,559.57	-	70,700.00
54010 PURCH PROPERTY SVCS	154,077.49	158,248.00	22,500.00	29,504.84	117,523.42	33,719.74	-	180,748.00
54103 SNOW PLOWING/SANDING	21,500.00	20,000.00	-	-	-	20,000.00	-	20,000.00
54300 REPAIRS & MAINTENANCE	838,176.04	1,253,625.00	(52,100.00)	367,007.18	432,404.83	402,112.99	-	1,201,525.00
54303 MAINT. GROUNDS	40,911.36	46,500.00	-	13,065.75	28,267.25	5,167.00	-	46,500.00
54304 ELEVATOR MAINTENANCE	49,107.57	50,000.00	-	29,971.06	20,028.94	-	-	50,000.00
54400 RENTALS LAND BUILDINGS		51,996.00	-	46,497.00	10,166.00	(4,667.00)	(4,667.00)	56,663.00
54411 WATER/SEWER	103,009.37	125,662.00	-	101,267.49	24,394.51	(0.00)	-	125,662.00
54420 RENTAL OF EQUIPMENT&VEHICLES	6,579.81	5,000.00	-	-	-	5,000.00	-	5,000.00
54421 DISPOSAL	156,342.96	155,800.00	-	148,300.81	7,499.19	0.00	-	155,800.00
54424 LAWN CARE	7,371.72	15,000.00	-	3,300.00	5,215.00	6,485.00	-	15,000.00
54440 RENTALS	336.84							
55010 PURCHASED SERVICES	897,068.33	895,932.00	(18,070.64)	112,044.41	514,120.54	251,696.41	-	877,861.36
55100 PUPIL TRANSPORTATION	5,758,095.40	6,457,825.00	59,002.00	261,412.43	6,271,330.38	(15,915.81)	(23,914.00)	6,540,741.00
55105 TRANSPORTATION*SUMMER	120,621.18	151,690.00	17,297.00	-	168,986.11	0.89	-	168,987.00
55109 TRANSPORT*SPED OUT OF TOWN	1,585,729.98	1,360,000.00	-	1,136,398.00	289,203.00	(65,601.00)	(8,339.00)	1,388,339.00
55190 TRANSPORT*HOMELESS	123,426.48	250,000.00	(77,499.00)	46,234.00	5,306.50	120,960.50	-	172,501.00
55205 PROPERTY/CASUALTY INSURANCE	341,821.00	477,350.00	-	-	341,821.00	135,529.00	135,529.00	341,821.00
55206 ATHLETIC INSURANCE	28,281.00	28,281.00	-	-	25,710.00	2,571.00	2,571.00	25,710.00
55300 COMMUNICATIONS/TELEPHONE	247,986.89	261,200.00	6,000.00	105,897.87	160,655.05	447.08	-	267,200.00
55301 POSTAGE	23,533.16	27,400.00	-	-	600.00	26,800.00	-	27,400.00
55303 SECURITY MONITORING	96,087.37	90,000.00	-	16,087.68	-	73,912.32	-	90,000.00
55304 SUBSCRIPTIONS/LICENSES	95,509.18	86,668.00	-	-	56,185.60	30,482.40	-	86,668.00
55400 ADVERTISING	1,275.81	800.00	-	-	-	800.00	-	800.00
55500 PRINTING	18,793.49	17,800.00	-	3,359.14	6,584.87	7,855.99	-	17,800.00
55510 COPYING	108,442.29	114,000.00	-	111,480.00	-	2,520.00	-	114,000.00
55800 TRAVEL/CONFERENCES	52,078.97	86,150.00	(2,200.00)	1,278.64	27,680.55	54,990.81	-	83,950.00
TOTAL PURCHASED SERVICES	12,171,386.18	13,037,909.00	(48,704.64)	2,957,551.51	8,688,341.86	1,343,310.99	51,530.00	12,957,674.36
SUPPLIES & MATERIALS								
56100 SUPPLIES*GENERAL	5,577.53	2,500.00	-	-	-	2,500.00	2,500.00	-
56104 SUPPLIES*MAINTENANCE	180,572.85	237,000.00	30,000.00	116,547.29	33,077.78	117,374.93	-	267,000.00
56106 SUPPLIES*FOOD	914.56	390.00	-	108.28	251.72	30.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	368,222.25	384,477.00	(23,181.89)	40,230.19	81,319.12	239,745.81	-	361,295.12

MIDDLETOWN BOARD OF EDUCATION FINANCIAL STATEMENT

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
56115 COMMON CORE MATERIALS	19,177.66	15,450.00	-	383.00	188.45	14,878.55	-	15,450.00
56120 ADMINISTRATIVE SUPPLIES	65,133.42	93,238.00	(537.00)	11,611.07	14,790.09	66,299.84	-	92,701.00
56121 COPY PAPER	49,456.87	60,756.00	-	12,459.60	5,726.20	42,570.20	-	60,756.00
56210 NATURAL GAS	608,442.93	741,250.00	(6,000.00)	562,366.24	68,883.76	104,000.00	-	735,250.00
56220 ELECTRICITY	1,251,212.73	1,456,034.00	-	1,137,107.02	276,563.99	42,342.99	-	1,456,034.00
56230 BOTTLED GAS	8,942.12	11,950.00	-	3,482.48	5,617.52	2,850.00	-	11,950.00
56240 FUEL OIL	266,276.96	295,879.00	-	295,879.00	-	-	-	295,879.00
56260 DIESEL FUEL	211,233.85	201,000.00	-	188,215.16	12,784.84	(0.00)	-	201,000.00
56265 GASOLINE (VEHICLES)	120,141.03	112,540.00	-	94,361.66	16,443.01	1,735.33	-	112,540.00
56270 PROPANE	41,203.78	50,000.00	-	48,922.36	1,077.64	(0.00)	-	50,000.00
56300 FOOD SUPPLIES	865.00	3,280.00	-	400.00	-	2,880.00	-	3,280.00
56400 BOOKS AND PERIODICALS	5,995.90	7,700.00	-	2,000.00	5,487.70	212.30	-	7,700.00
56410 TEXTBOOKS	12,470.82	16,210.00	(500.00)	841.00	1,732.40	13,136.60	-	15,710.00
56420 LIBRARY MATERIALS	13,682.05	24,890.00	(1,500.00)	2,292.81	5,276.53	15,820.66	-	23,390.00
56500 SUPPLIES*TECHNOLOGY RELATED	191,040.66	212,594.00	2,686.00	42,589.09	33,859.77	138,831.14	-	215,280.00
56900 SUPPLIES*OTHER	192,334.25	177,097.00	14,396.52	65,616.97	57,414.22	68,462.33	-	191,493.52
56910 CUSTODIAL SUPPLIES	170,280.59	211,500.00	-	146,526.00	50,802.73	14,171.27	-	211,500.00
TOTAL SUPPLIES & MATERIALS	3,783,177.81	4,315,735.00	15,363.64	2,771,939.22	671,317.47	887,841.95	2,500.00	4,328,598.64
PROPERTY								
57010 PROPERTY	15,100.00							
57300 NEW EQUIPMENT	9,203.93	152,750.00	(510.98)	125,841.57	2,499.21	23,898.24	-	152,239.02
57330 FURNITURE AND FIXTURES	19,264.23	5,200.00	510.98	-	3,010.98	2,700.00	-	5,710.98
57340 TECH REL HW/EQUIP	1,943.44	1,800.00	-	-	-	1,800.00	-	1,800.00
57390 OTHER EQUIP/PROPERTY	7,050.80	6,138.00	-	-	-	6,138.00	-	6,138.00
TOTAL PROPERTY	52,562.40	165,888.00	-	125,841.57	5,510.19	34,536.24	-	165,888.00
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	104,474.91	115,366.00	(1,190.00)	3,125.00	53,708.40	57,342.60	-	114,176.00
58901 EDUCATIONAL SUPPORT	32,708.76	32,155.00	(1,206.00)	613.49	8,442.51	21,893.00	-	30,949.00
58903 PROF DEV IMPROVEMENT	17,851.44	10,000.00	-	-	-	10,000.00	-	10,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	477.96							
58908 RECRUITMENT	16,728.41	18,000.00	-	4,000.00	5,254.16	8,745.84	-	18,000.00

MIDDLETOWN BOARD OF EDUCATION FINANCIAL STATEMENT

<u>Object Code - Summary</u>	<u>Expenditure 2024-2025</u>	<u>Appropriation 2025-2026</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
TOTAL MISCELLANEOUS	177,241.48	180,521.00	(2,396.00)	7,738.49	67,405.07	102,981.44	-	178,125.00
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATIO	547,801.02	489,176.00	-	-	-	489,176.00	-	489,176.00
55610 TUITION TO OTHER DISTR IN STATE (SF	264,638.04	300,000.00	-	-	31,193.66	268,806.34	-	300,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC.	5,924,699.03	5,150,000.00	-	986,957.70	371,727.71	3,791,314.59	-	5,150,000.00
55640 TUITION TO EDUC AGENCIES IN STATE	181,518.20							
TOTAL TUITION	6,918,656.29	5,939,176.00	-	986,957.70	402,921.37	4,549,296.93	-	5,939,176.00
GRAND TOTAL	100,461,566.07	103,149,889.00	-	59,538,165.49	31,835,044.39	11,776,679.12	919,441.41	102,230,447.59
Definitions:								
Expenditure	The amount of funds spent							
Appropriation	City funds allocated for the fiscal year							
Encumbrance	Commitment to spend funds for a particular item at some point in the future							
Current Balance	The amount of funds remaining after accounting for expenditures and encumbrances							
Projected Surplus	Expected excess of funds							
Projected Deficit	Expected amount of additional funds needed							
Projected Expenditure	The amount of funds expected to be spent by year end							
Attrition	Anticipated savings due to position vacancies							

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jul-2025 to 09-Oct-2025 For FY 2026

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 39776 Date: 03-Oct-2025						
From 1010-002-1000-110-56115-00000	BIELEFIELD: ELA*COMMON CORE MATL	7,500.00		7,500.00	5,500.00	
To 1010-002-1000-000-56110-00000	BIELEFIELD: INSTR SUPPLIES	4,000.00		4,000.00		5,500.00
From 1010-002-2410-000-56121-00000	BIELEFIELD: COPY PAPER	3,500.00		3,500.00	2,000.00	
To 1010-002-2410-000-56120-00000	BIELEFIELD: ADMIN SUPPL	6,000.00		6,000.00		2,000.00
	we NEED TO TRANSFER ON ELA LINE TO INST SUPPLIES FOR SEL THAT LINE WAS CUT AND WE NEED SOME \$\$ FOR THE BULDING SO WE TRANSFER FROM COPY					
	Total Transfer for Bielefield School				7,500.00	7,500.00
Journal#: 39752 Date: 15-Sep-2025						
From 1010-100-1000-350-51901-00000	CURRIC_MUS: STRINGS INSTRUCTOR	59,273.00		59,273.00	55,343.00	
To 1010-920-2702-200-55109-00000	STU TRANSP: SPED TRANS*OUT OF TOWN Grant-funding secured for afterschool strings program. Move funding to special transportation.	1,360,000.00		1,360,000.00		55,343.00
Journal#: 39753 Date: 16-Sep-2025						
From 1010-920-1000-200-55630-00000	SPED: TUITION TO PRIVATE SOURCES	5,150,000.00		5,150,000.00	65,000.00	
To 1010-012-2130-200-51116-00000	SPED: MOODY*CLASSIF*HEALTH Salary for 1:1 Nurse for student brought back from special education school outplacement. Move funding from Tuition to Salary.					65,000.00
Journal#: 39760 Date: 22-Sep-2025						
From 1010-960-2560-000-51410-00000	COMM: ADMINISTR*REG	80,000.00		80,000.00	75,000.00	
To 1010-960-2560-000-51116-00000	COMM: CLASSIFIED*REG Public Information Officer position 960-00502-01 - Move funding to Classified employee object code from Administrator object code.					75,000.00
Journal#: 39772 Date: 26-Sep-2025						
To 1010-062-3200-350-56900-00000	CURR: MHS*PERF ARTS*OTHER SUPPLIES					2,465.00
From 1010-100-3200-350-55010-00000	CURR: PERFORM ARTS*PURCH SVCS money needed for band tshirts, uniform line has no money	60,887.00	-19,382.52	41,504.48	2,465.00	
Journal#: 39777 Date: 06-Oct-2025						
From 1010-001-1100-200-51110-00000	SPED: SP*PREK CERTIFIED	50,351.00		50,351.00	50,351.00	
To 1010-002-1100-200-51110-00000	BIELEFIELD: PREK*SPED*CERTIF*REG	103,400.00		103,400.00		50,351.00

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jul-2025 to 09-Oct-2025 For FY 2026

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
	Spec. Ed. PreK classroom moved from Spencer to Bielefield. This is the teacher salary budget.					
Total Transfer for Central Office					248,159.00	248,159.00

Journal#: 39759 Date: 19-Sep-2025

From 1010-062-1000-170-54300-00000	MHS: NAT/PHYS SCIENCE*REPAIRS & MAINT	2,500.00		2,500.00	2,500.00	
To 1010-062-1000-170-53240-00000	MHS: NAT/PHYS SCIENCE*FIELD TRIPS \$1550 Busses to Mystic Aquarium, \$448 Bus to Peabody Museum \$502 - Financial Aid for Field Trips					2,500.00

Journal#: 39769 Date: 24-Sep-2025

From 1010-062-1000-360-58100-00000	MHS: TECH EDUC*MEMBER/DUES	250.00		250.00	250.00	
To 1010-062-1000-360-56110-00000	MHS: TECH EDUC*INSTR SUPPL Dues no longer needed					250.00

Journal#: 39774 Date: 02-Oct-2025

From 1010-062-2213-172-53220-00000	MHS: AP NAT/PHYS SCI*IN SVC-PROF MTG/DEV	2,000.00	-1,200.00	800.00	800.00	
From 1010-062-1000-170-56110-00000	MHS: NAT/PHYS SCIENCE*INSTR SUPPL	15,000.00	-3,500.00	11,500.00	750.05	
To 1010-062-1000-170-55010-00000	MHS: NAT/PHYS SCIENCE*PURCHASED SERVICES Outstanding bill from 2023. Quote dif than bill, honoring quote					1,550.05

Total Transfer for MHS 4,300.05 4,300.05

Journal#: 39782 Date: 09-Oct-2025

From 1010-054-2213-171-53220-00000	BMS: STEM*IN SVC-PROF MTG/DEV	1,500.00		1,500.00	1,500.00	
To 1010-054-1000-171-56110-00000	BMS: STEM*INSTRUCTIONAL SUPPLIES Transfer funds from Professional Development to Supplies to purchase Virtual Reality Subscriptions for STEAM.	2,000.00		2,000.00		1,500.00

Journal#: 39783 Date: 09-Oct-2025

From 1010-054-1000-190-56410-00000	BMS: SOCIAL STUDIES*TEXTBOOKS	1,185.00		1,185.00	1,185.00	
From 1010-054-1000-190-56110-00000	BMS: SOCIAL STUDIES*INSTR SUPPL	5,765.00		5,765.00	815.00	
To 1010-054-1000-190-55010-00000	BMS: SOC STUDIES*PURCH SVCS					2,000.00

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Jul-2025 to 09-Oct-2025 For FY 2026

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
	From Textbooks and Supplies to Purchased Services for Blues and Beyond Performance for 8th grade social studies.					
	Total Transfer for BEMAN MIDDLE SCHOOL (WWMS)				3,500.00	3,500.00
	*** Grand Total To Transfer				263,459.05	263,459.05



Facilities Department

Cultivating the Brilliance in Each Student

Executive Director of Operations - Marco Gaylord.
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
Email: gaylordm@mpsct.org, Web: www.middletownschoos.org

Facilities Report **October 14, 2025 - Board Meeting**

Elementary Schools Updates:

- Keigwin Security Audit is completed.
- Exterior building cleaning completed..
- Snow School Roof replacement is 98% completed.
- IAQ HVAC Grant work at Biellfield is completed in the Cafe.
- IAQ HVAC Grant work at Snow is completed in the Cafe.
- IAQ HVAC Grant work at Farm Hill is completed in the Cafe.
- IAQ HVAC Grant work at the Moody School Cafe and Gym is completed.
- IAQ HVAC Grant work at Farm Hill Gym is completed.
- Spencer's roof was repaired
- Spencer School Art Room cabinets repaired.
- Spencer School Kindergarten cubbies installed.
- The Keigwin playground rubber surface and remaining equipment were installed the week of October 6th-24th.
- All elementary school Fire Marshal Re- Re-Inspections October TBD
- Repairs of all roofing nails hitting electrical building wiring are complete except for the Fire Alarm Panel.
- Snow School tree removal at the west parking lot TBD
- District Radio repairs and replacement are ongoing.
- IAQ Assessments will be completed by November 3rd.

Beman Middle School Updates:

- Vape Sensors installation TBD
- Locker adjustments to be completed in October.
- Boiler Inspection and Service completed
- Fire Marshal re-inspections TBD October
- Gym Floor moisture testing completed. Results will be presented by November 3rd.
- Prometheum Board relocation scheduled to be completed by the end of October.
- IAQ Assessments will be completed by November 3rd.

Middletown High School Updates:

- Prometheum Boards Installation at MHS started the week of October 6th
- HVAC and Pool assessment part II through October 30th.
- New and replacement Parking Lot signage is complete
- Fire Marshal Re-Inspection October TBD
- MHS Field electricity issue repaired.
- Transition Center relocation to Newfield Street TBD
- IAQ Assessments will be completed by November 3rd.

Adult Education

- Fire sprinkler dry system repairs are ongoing.
- Adult Education Old Saybrook site II closed. All equipment was moved to the Old Saybrook Site I and the Main Street Site.

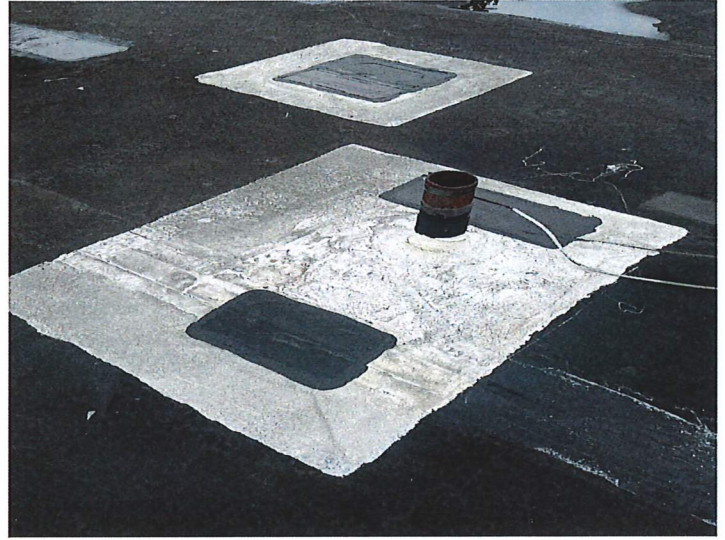


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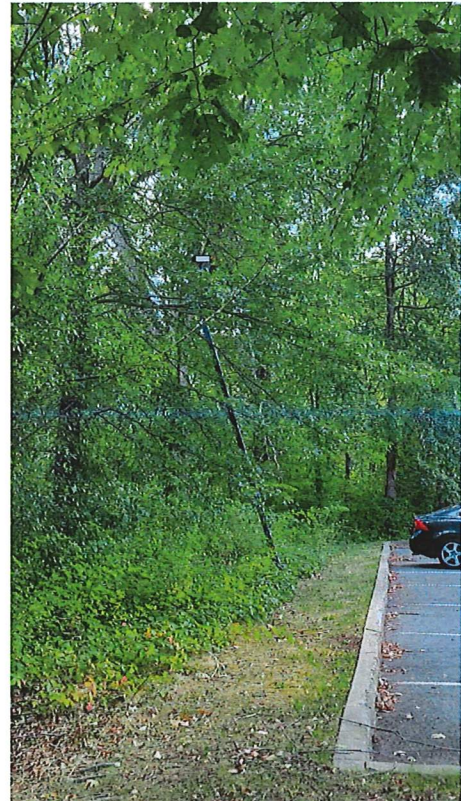
Spencer roof ^



Spencer roof ^



Spencer roof ^



Snow School

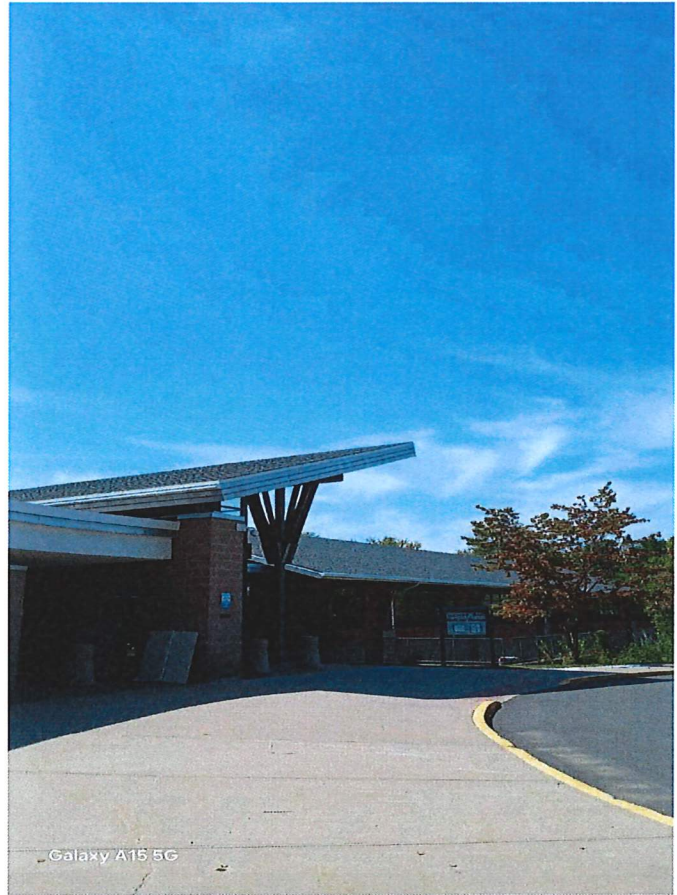


Facilities Department
Cultivating the Brilliance in Each Student

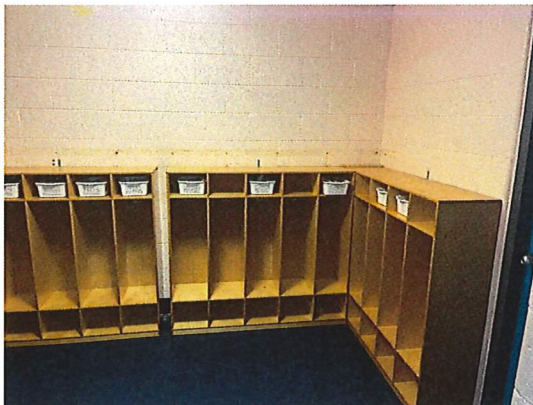
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Snow School



Snow School



Spencer Cubies

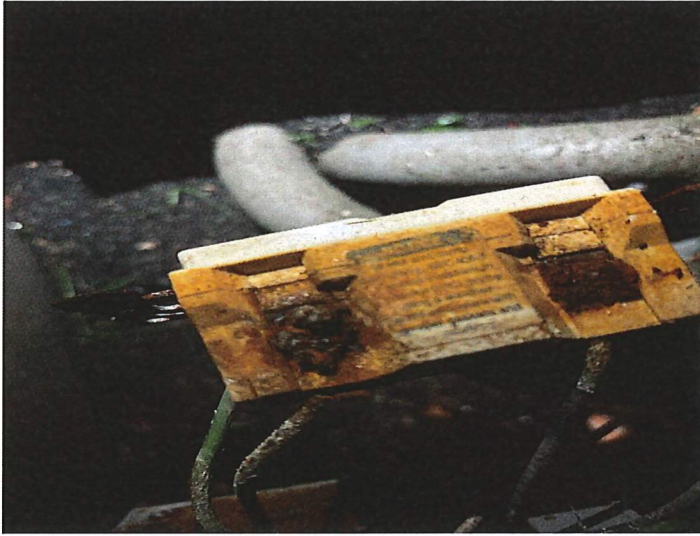


Spencer Art Room



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MHS Football Field ^

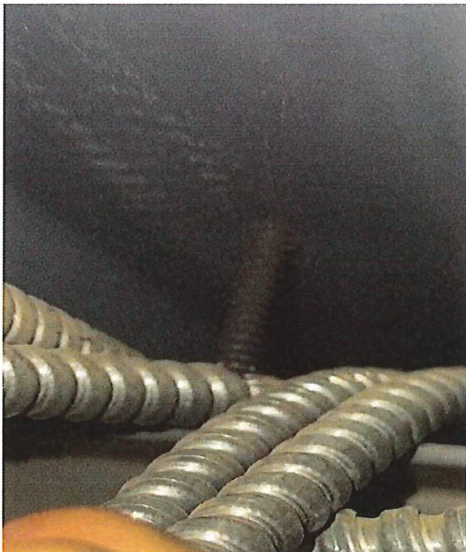
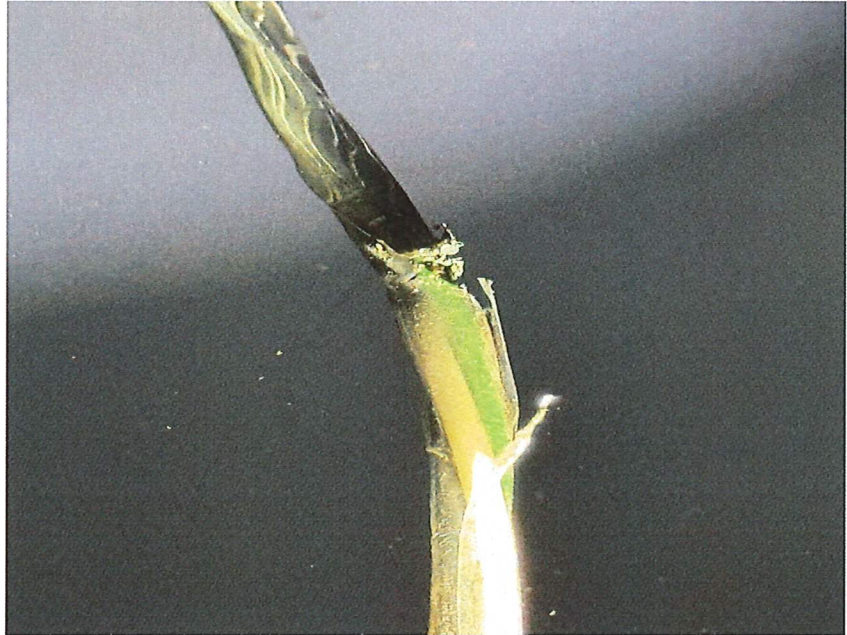
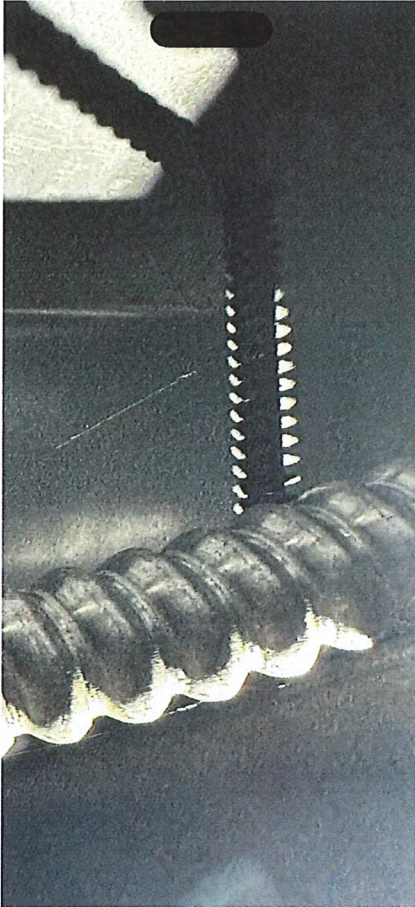


Adult Education fire sprinkler dry system ^



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Snow School roof damages ^



BOE Monthly Human Resources Report

Tuesday, October 14, 2025



M

Monthly HR Update

- Staffing: Time Period – September 1 – September 30, 2025
- Summary of New Hires:
- Total Hired - 50
- Certified Hires: - 2
- TESOL Teacher – (Bielefield and Snow; Elementary all grades)
- Special Education Teacher – Beman; 6th grade)

Hires continued on next page

Monthly HR Update

- Staffing: Time Period – September 1 – September 30, 2025
- Summary of New Hires:
- Classified Hires : 48
 - Food Services – (MHS)
 - Campus Safety Officer – (MHS)
 - 1 on 1 Special Care Nurse – (Moody)
 - Campus Safety Officer – (Beman)
 - Building Sub (Wesley)
 - Building Sub (Adult Ed)
 - Duty Aide (Bielefield)
 - Duty Aide (Bielefield)
 - Duty Aide (Bielefield)
 - Duty Aide (Bielefield)
 - Duty Aide (Lawrence)
 - Duty Aide (Lawrence)

Monthly HR Updates

- **Staffing: Time Period** – September 1 – September 30, 2025
- **Summary of New Hires**
- **Classified Hires- continued:**
 - Duty Aide (Lawrence)
 - Duty Aide (Lawrence)
 - Duty Aide (Wesley)
 - Duty Aide (Wesley)
 - Duty Aide (Wesley)
 - Instructional Aide (Wesley)
 - Instructional Aide (MHS)
 - Academic Interventionist (Moody)
 - Academic Interventionist (Moody)
 - Academic Interventionist (Lawrence)

Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Summary of New Hires
- Classified Hires – continued:
 - SEL Interventionist (Lawrence)
 - Academic Interventionist (Macdonough)
 - Ag Sci Long Term Sub (MHS)
 - ICM Paraeducator (Wesley)
 - Paraeducator (MTC)
 - Paraeducator (Farm Hill)
 - ICM Paraeducator (Wesley)
 - ICM Paraeducator (Spencer)
 - Instructional Aide (Bielefield)
 - Instructional Aide (Farm Hill)
 - Instructional Aide (Farm Hill)
 - Instructional Aide (Farm Hill)
 - Instructional Aide (MHS)

Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Summary of New Hires
- Classified Hires - Continued:
 - Instructional Aide (Spencer)
 - School Health Supervisor (District)
 - Duty Aide (Spencer)
 - Duty Aide (Spencer)
 - Temp Campus Safety Officer (Beman)
 - Duty Aide (Beman)
 - Sub Secretary (District)
 - Duty Aide (Macdonough)
 - Duty Aide (Snow)
 - Duty Aide (Snow)

Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Separations: - Total Separations - 12
- Certified Staff: - 4
- Biology Teacher – (MHS) grades 9-12
- Music Teacher – (Beman) grades 6-8
- MLL/TESOL Teacher – (MHS) grades 9-12
- Technology Education Teacher – (MHS) Grades 9-12

Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Separations
- Classified: - 8
- School Health Supervisor (District)
- Paraeducator (Moody) – all Elementary grades
- Paraeducator (Spencer) – primarily 3-5 grades
- Custodian Manager (District)
- Paraeducator (Spencer) – KPA, K, and 1st grade
- Paraeducator (MHS) – ICM – grades 9-12
- Paraeducator (Farm Hill) - grades K - 2
- Paraeducator (Snow) – all Elementary grades
- Retirements: - 2
- Paraeducator – (Moody) – ICM all Elementary grades
- School Nurse – (Wesley)

Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Vacancies Total – 45
- Certified Staff: - 9
 - School Psychologist (District)
 - Speech Language Pathologist (District) –
 - Biology Teacher (MHS) – grades 9-12
 - Biology Teacher (MHS) – grades 9-12
 - Elementary Teacher (Bielefield) – 5th grade
 - Legacy Coordinator (Legacy)
 - Alternative Ed Teacher (Legacy) – grades 6-12
 - Special Ed Teacher (Legacy) - grades 6-12
 - Secondary TESOL Teacher (MHS) - grades 9-12

Vacancies continued on next page

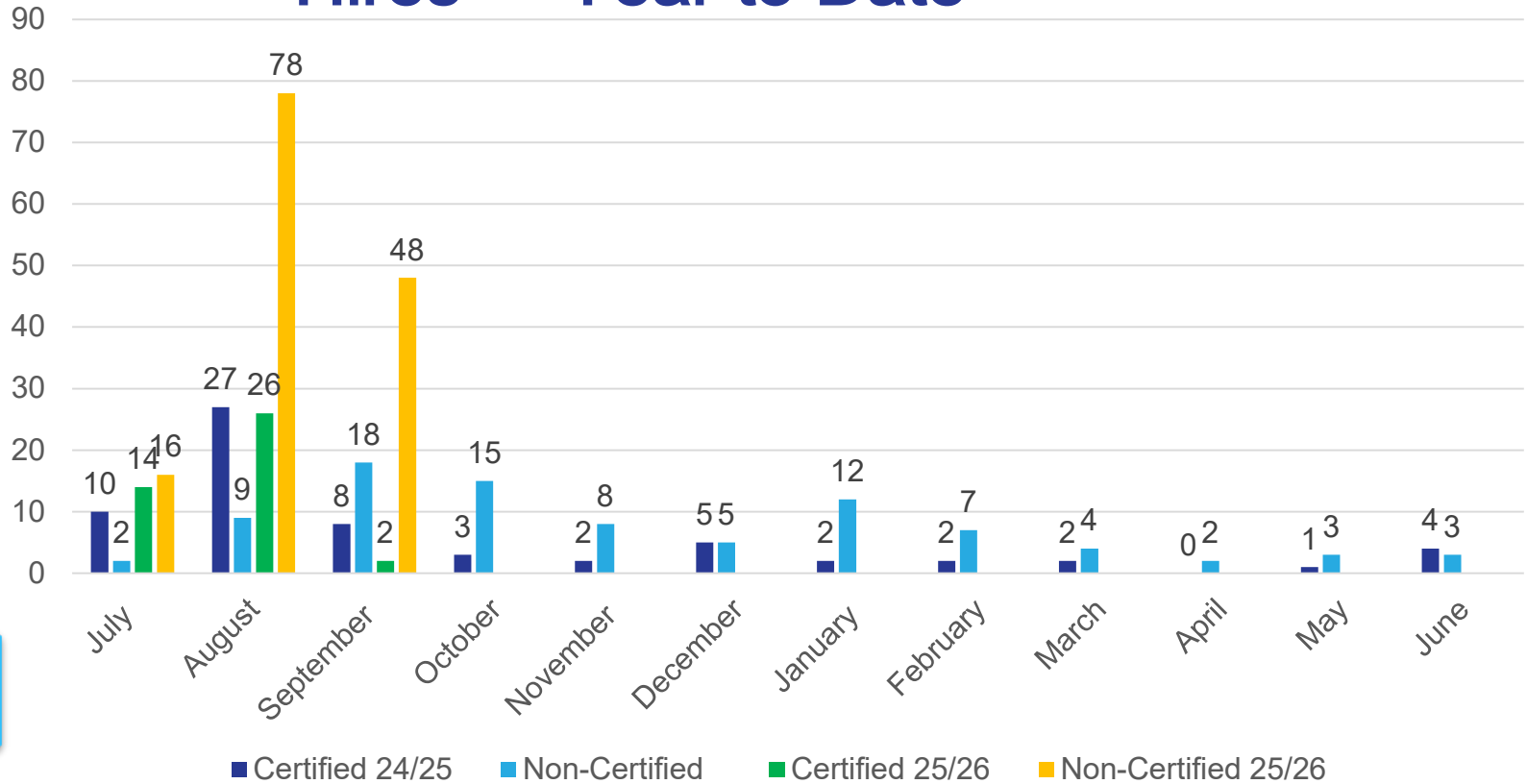
Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Current Vacancies: -
- Classified: 36
 - BCBA – Legacy Academy
 - MTC Para Coach – (MTC)
 - Grants Coordinator – (Central Office)
- Vacancies continued on next page

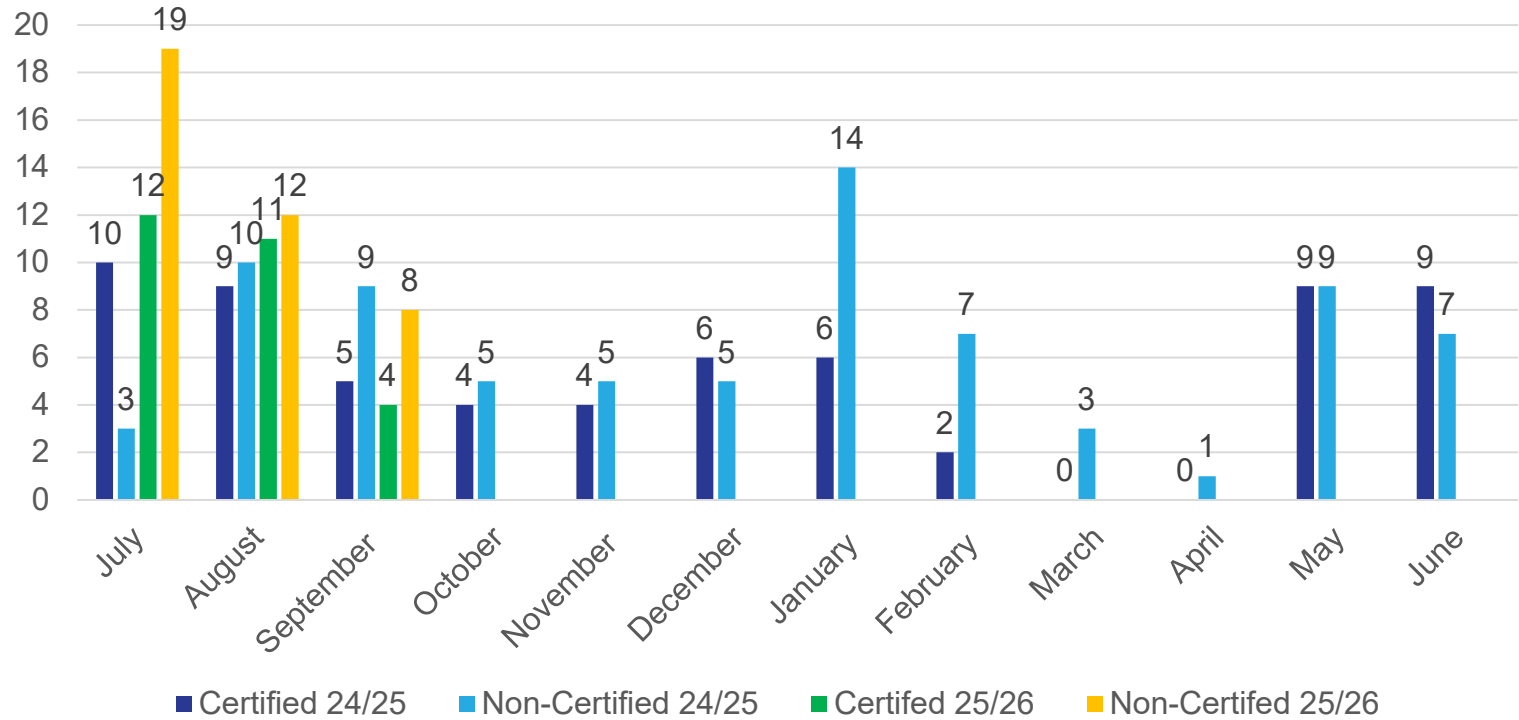
Monthly HR Updates

- Staffing: Time Period – September 1 – September 30, 2025
- Current Vacancies – continued:
- Para vacancies by school:
- Beman-4
- Bielefield-5
- Farm Hill-4
- Lawrence-0
- Macdonough-3
- MHS-6
- MTC-0
- Moody-3
- Snow-1
- Snow pre-school-2
- Spencer-3
- Wesley-2

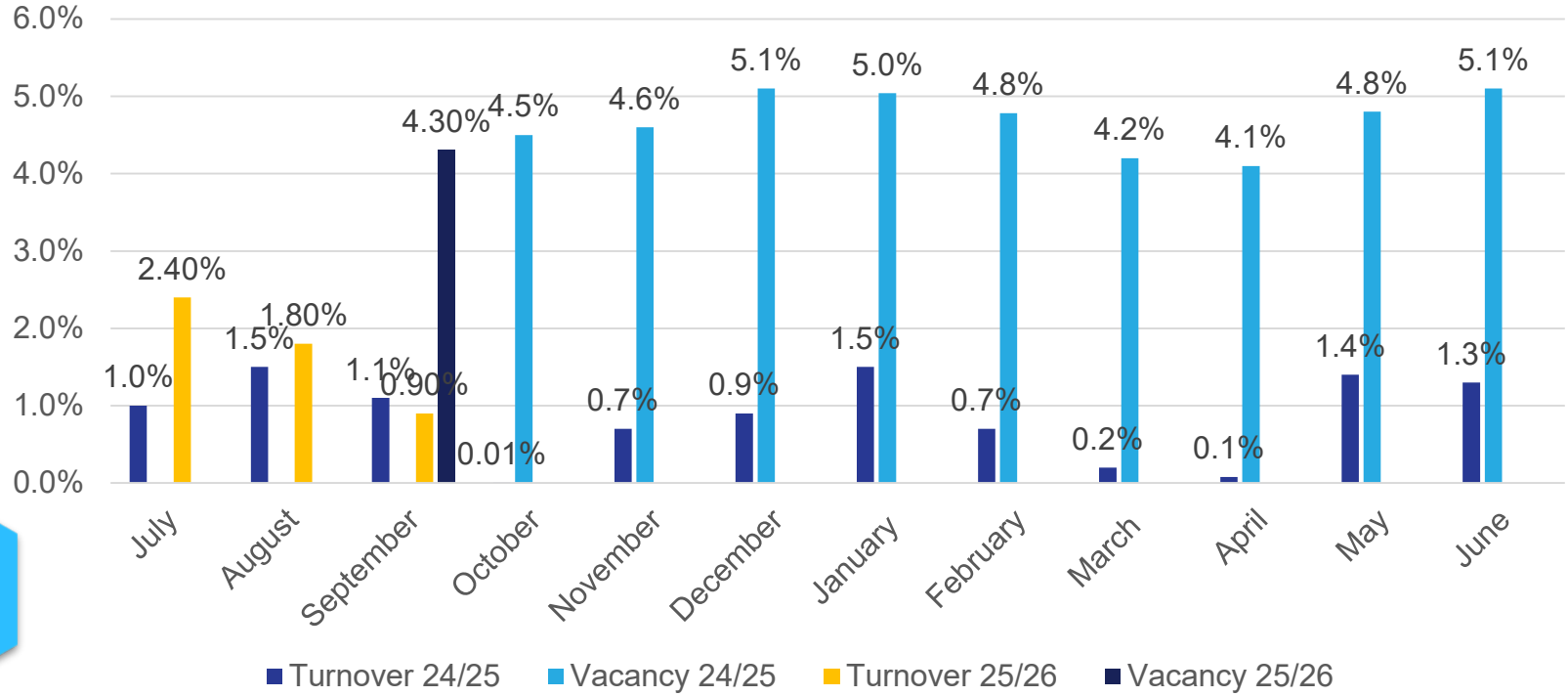
Hires – Year to Date



Separations Year to Date



Turnover and Vacancy Rate % Year to Date



Academic Performance & Growth Review

October 14, 2025

| BOE Meeting



Middletown Public Schools
Cultivating the Brilliance in Each Student



Performance Data Overview

State Performance Data

- **Performance Index (grades 3-8, 11)**- converts assessments on different scales to a common 0-110 point scale; 75~proficiency
- **Growth Measure (grades 4-8)**- students assigned growth target in scale score points based on scale score from previous year's assessment; measure is the average % of that target achieved
- **SAT (grade 11)**- reported as scale score and as proficiency in relation to College & Career Readiness Benchmark (CCR)
 - Math CCR = 530
 - Evidence-Based Reading and Writing (EBRW) = 480

Note: CT reports data on **High Needs** subgroup, students who are identified as students with disabilities, English language learners, and/or eligible for free- or reduced-price lunch



More about Growth Measure

- After completing SBA in 3rd grade, each student is assigned a Growth Target for the following year's SBA.
- The state's goal is for each student to reach **at least 75%** of their Growth Target.



**Growth Target
Achieved = 40**



% of Growth Target Achieved = 80%

Growth Target = 50



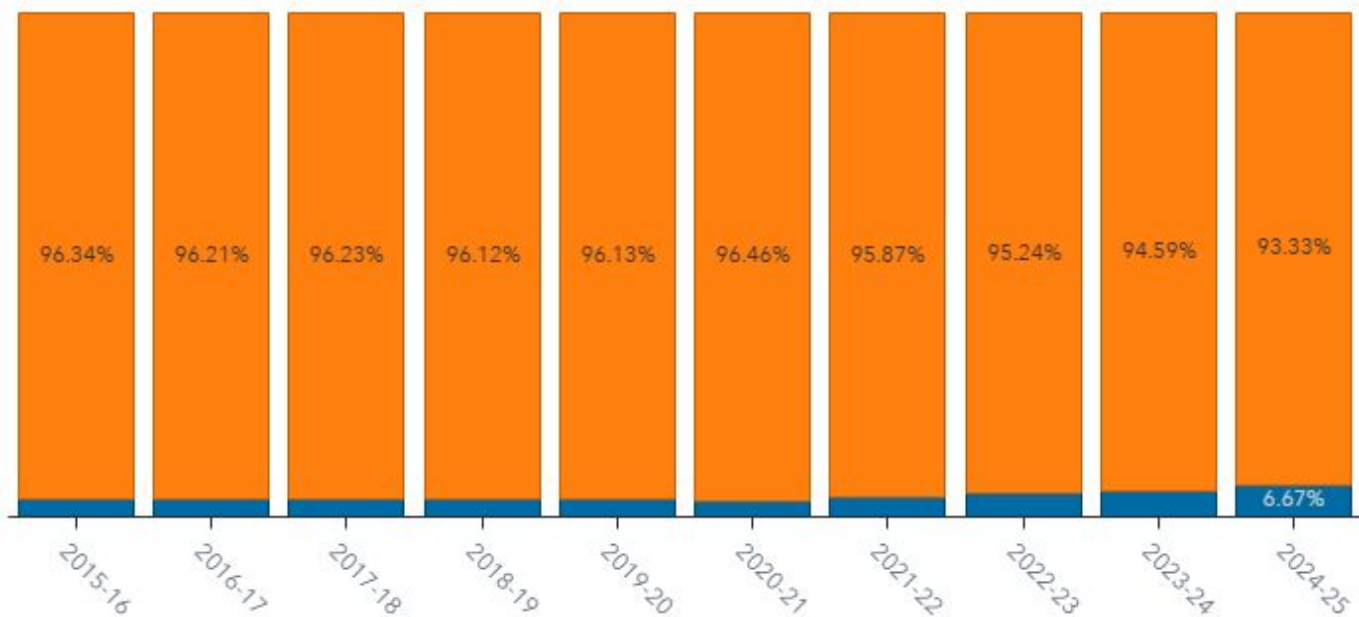
High Needs Status

■ High Needs ■ Non-High Needs



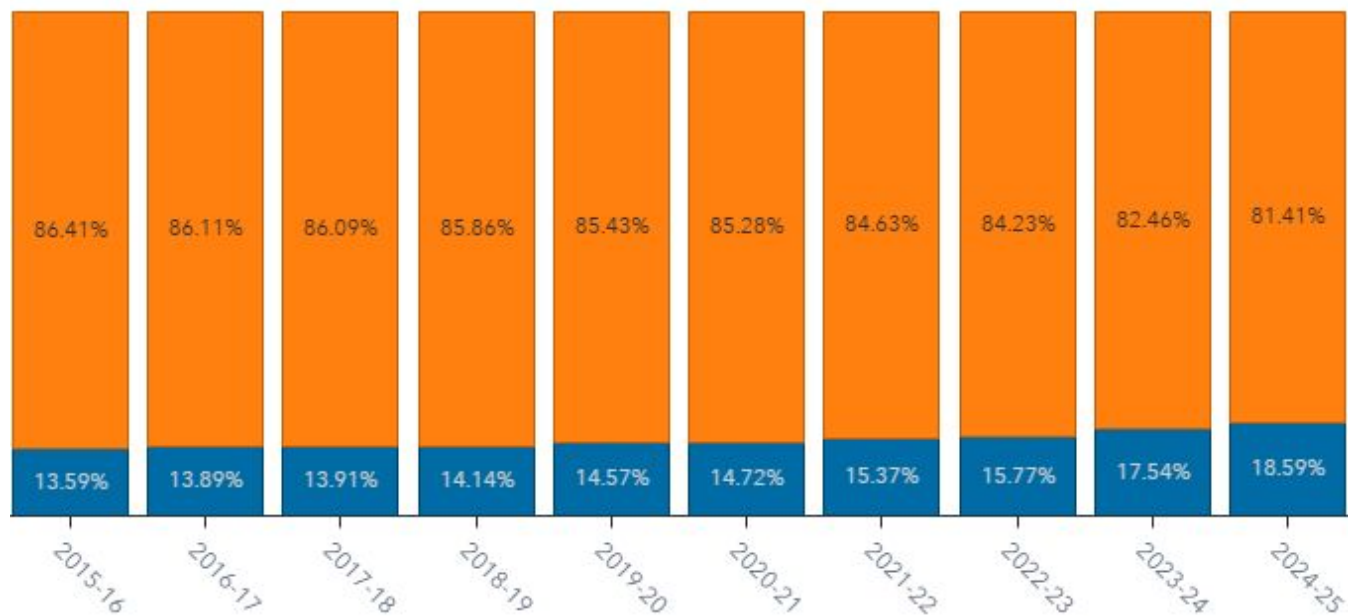
English Learner Status (EL)

■ English Learners ■ Non-English Learners



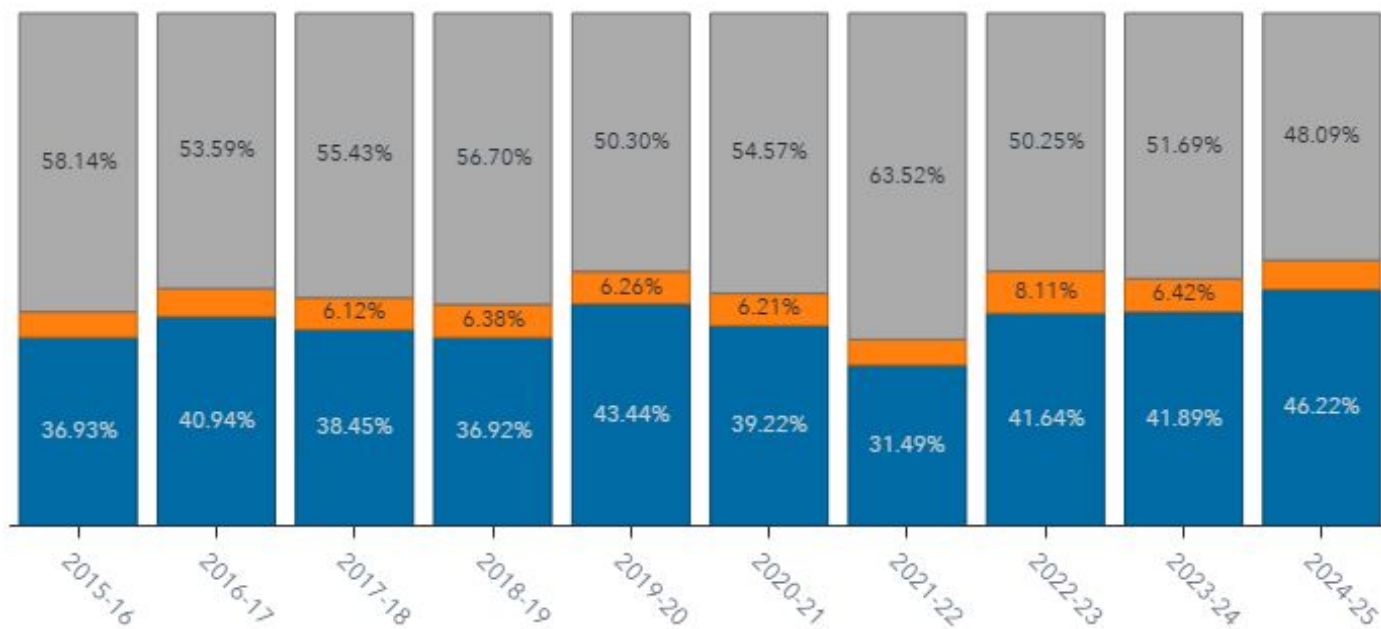
Special Education Status (SWD)

■ Students with Disabilities ■ Students without Disabilities



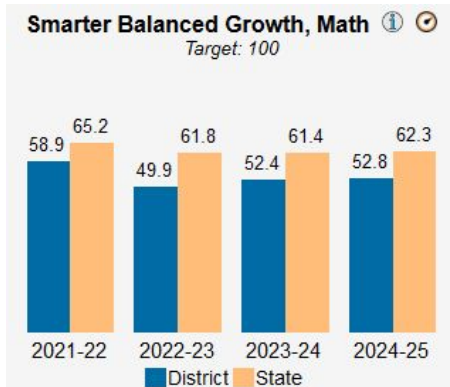
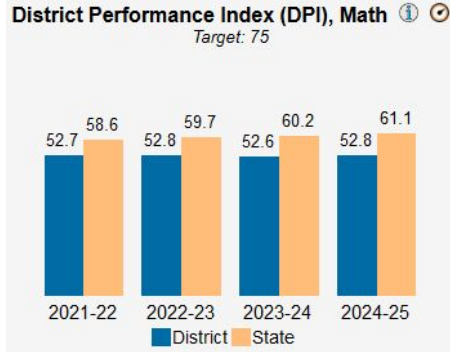
Free/Reduced Price Meal Eligibility

■ Eligible for Free Meals ■ Eligible for Reduced-Price Meals ■ Not Eligible for Free or Reduced-Price Meals



Mathematics

CT Report Card



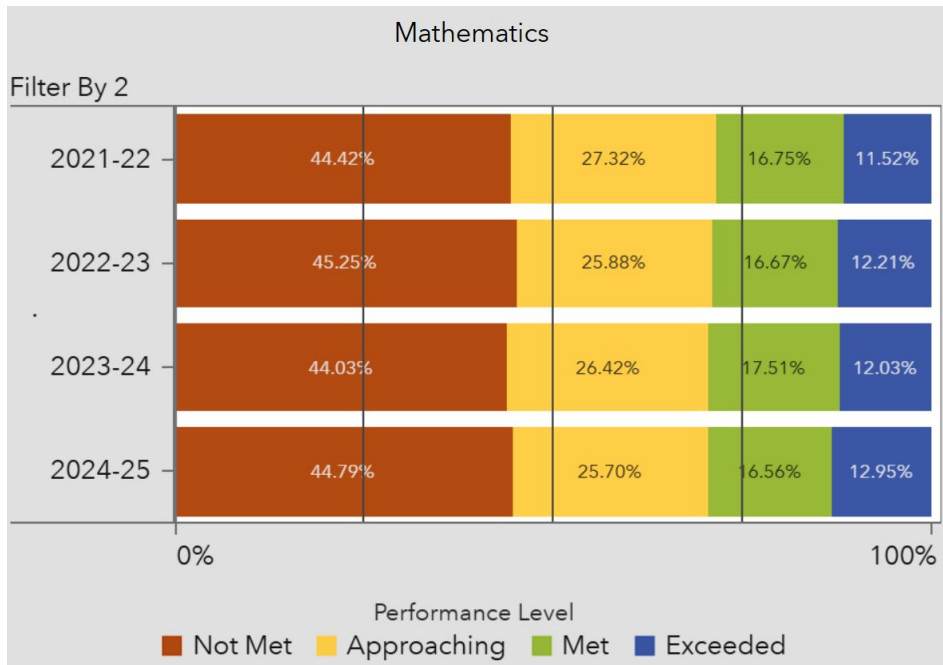
Headlines

- Focus on student growth on SBA
- 4th grade at Farm Hill, Moody, Spencer and Wesley met growth goal
- Testing environment enhancements
- This year: teacher perspective to bolster curriculum

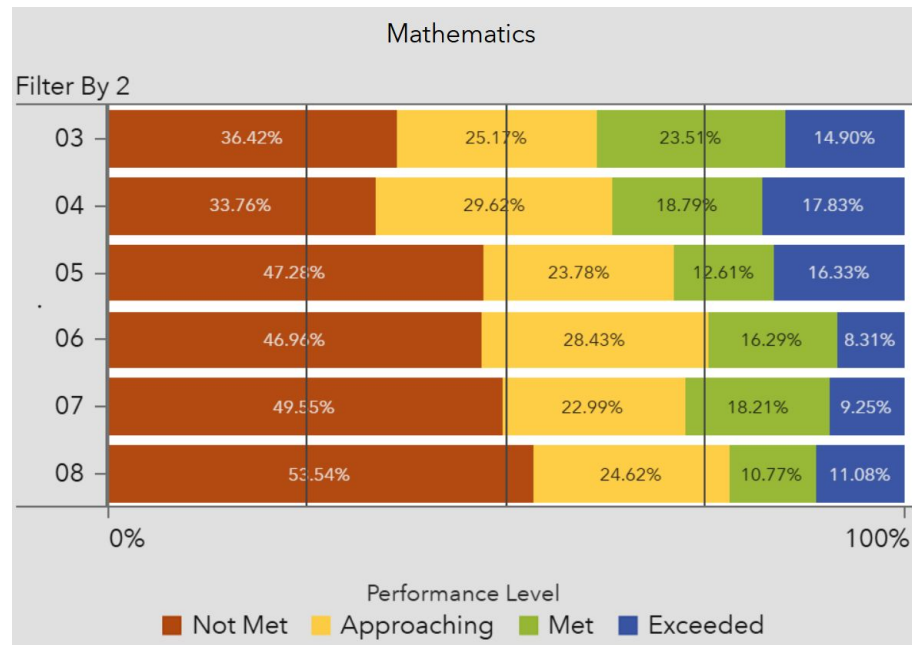


Mathematics

- SBA Mathematics

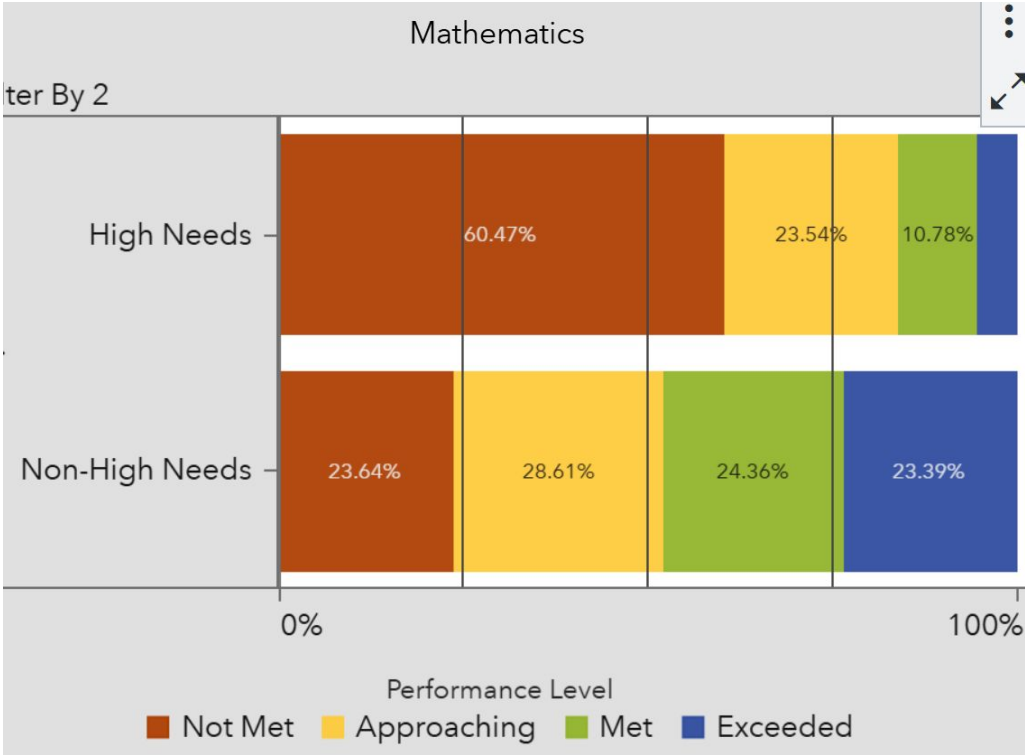


Proficiency Levels by Grade, 2025



Mathematics

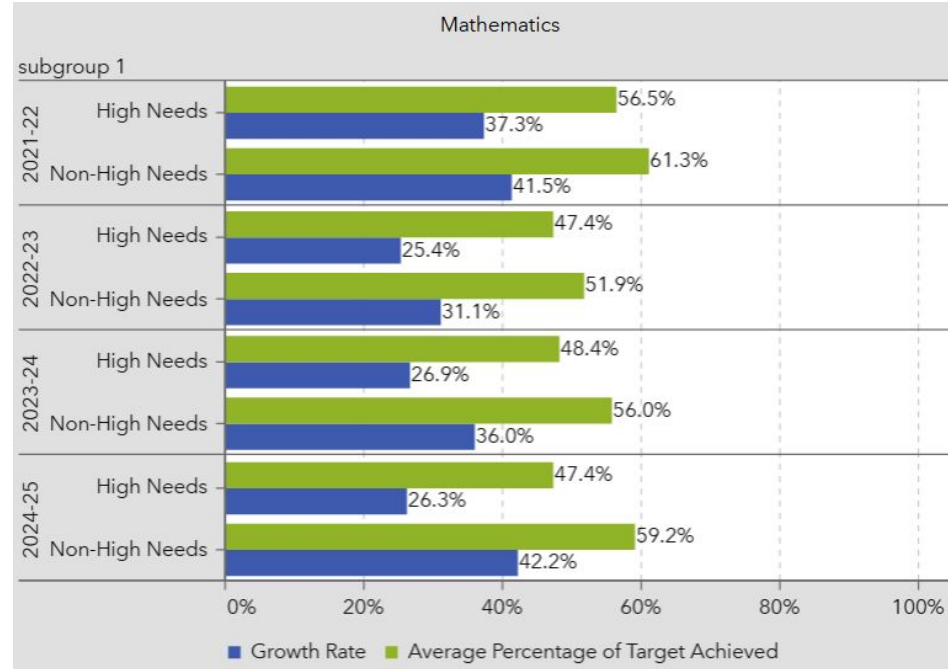
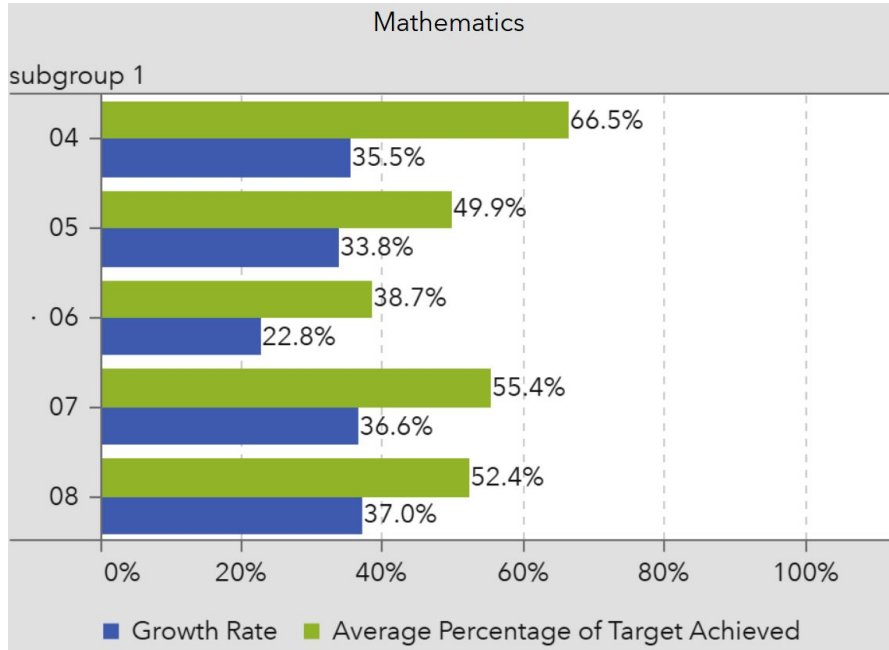
- SBA Mathematics (High Needs, Spring 2025)



Mathematics

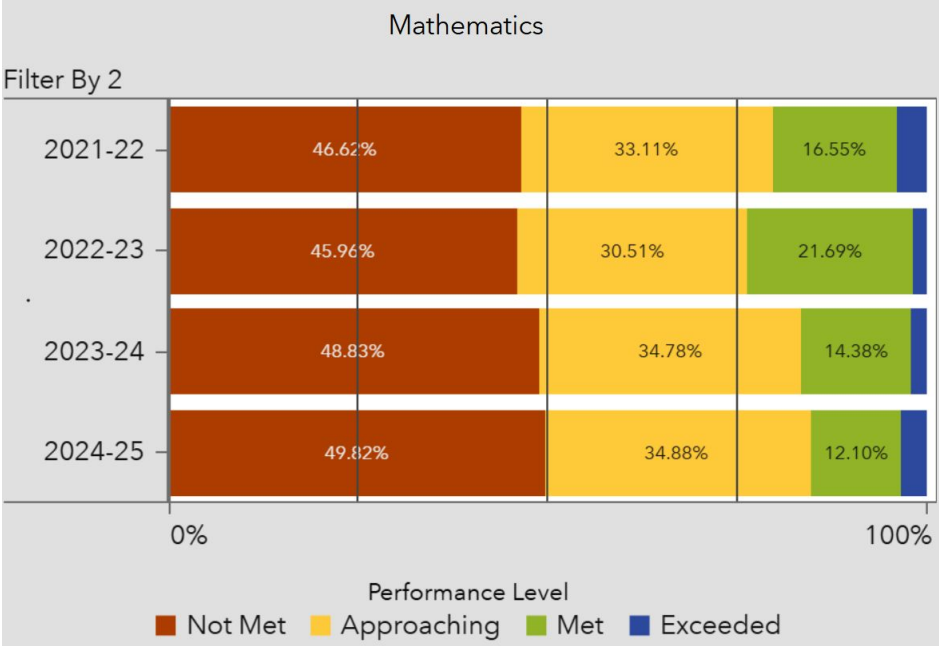
- SBA Growth

Growth by Grade Levels, Spring 2025

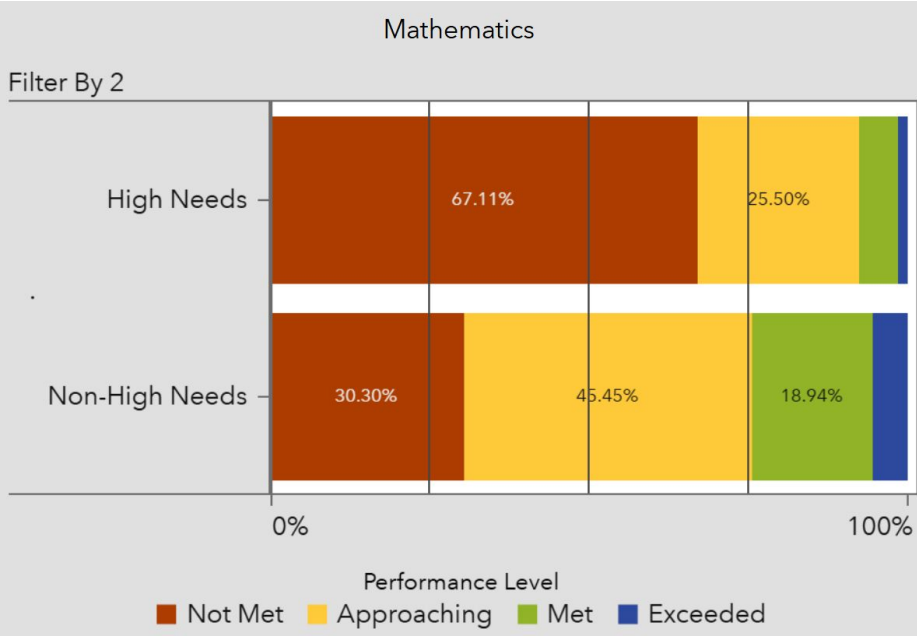


Mathematics

- SAT Mathematics



Proficiency Levels by High Needs Status, 2025





Elementary Math Action Steps

- Facilitate Math Leadership Team of Teachers to bolster curriculum
- Provide professional learning to support scaffolding and enrichment
- Utilize Interim Assessment Blocks 6x/year for Smarter Balanced preparation
- Continuation of Instructional Vision Walkthroughs



Secondary Math Action Steps

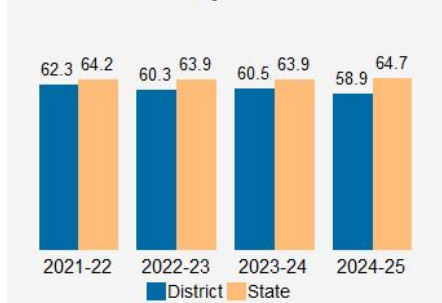
- Prioritize teacher guided professional learning and empowering teachers to share resources
- Facilitate Illustrative Math professional development on structure and strategies
- Conduct learning walkthroughs with both building and district leaders
- Provide TI calculator professional support

English Language Arts

CT Report Card

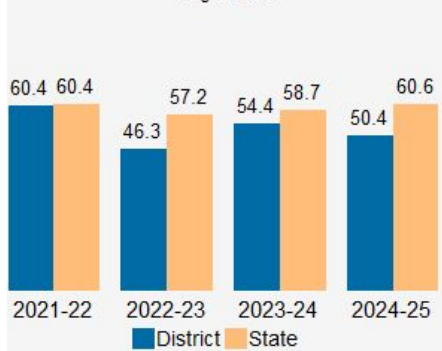
District Performance Index (DPI), ELA

Target: 75



Smarter Balanced Growth, ELA

Target: 100



Headlines

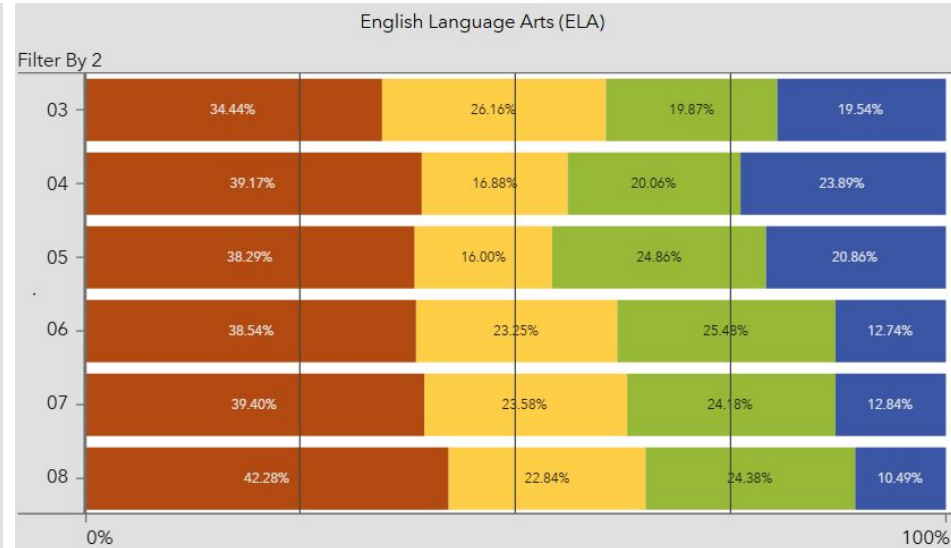
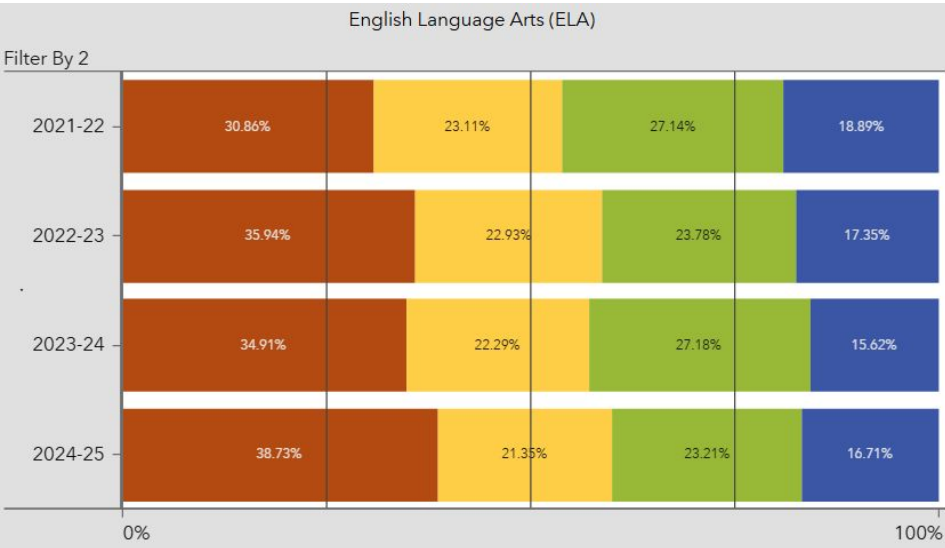
- Improvement in growth measure in 4th (57 % - 65%)
- Small gap in high needs growth vs. non-high needs growth
- 4th grade improved in proficiency as compared to last year
- 2025 Grade 6 SBAC performance indicates Reading Program pilot was effective
- Grade 7 maintains highest performance average for Beman
- Year to Year SAT increase of students meeting benchmark over years 2022-2024. Performance for 2025 maintained.
- SAT scale score average highest of the last four years with steady growth.



English Language Arts

- SBA Reading

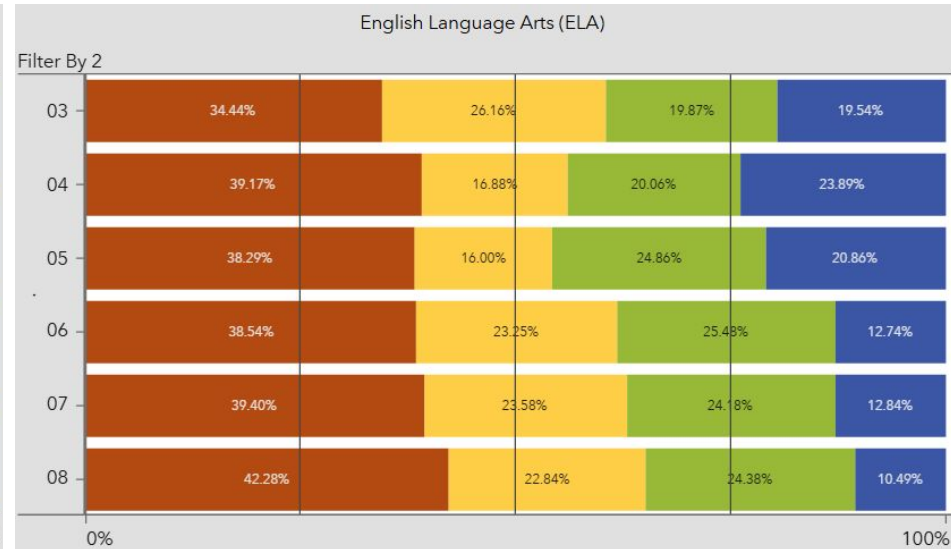
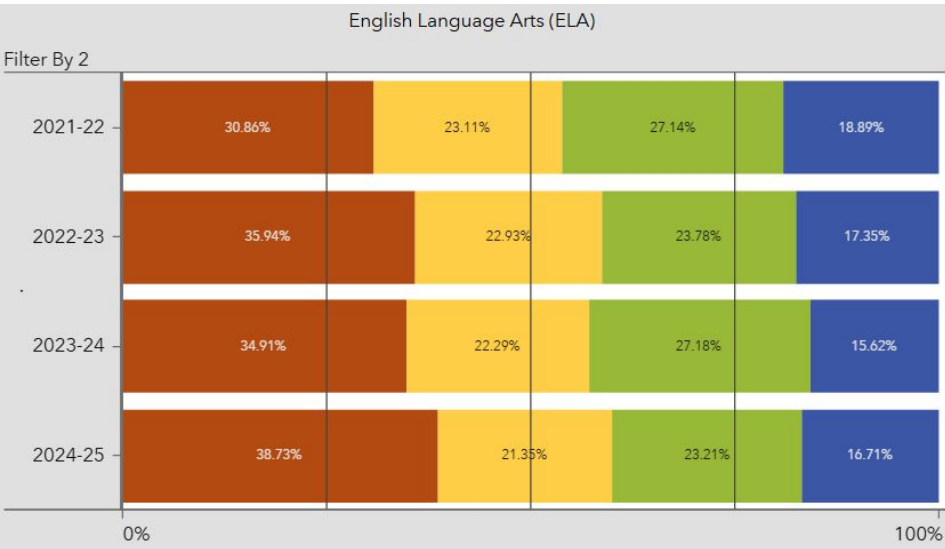
Proficiency Levels by Grade, 2025



English Language Arts

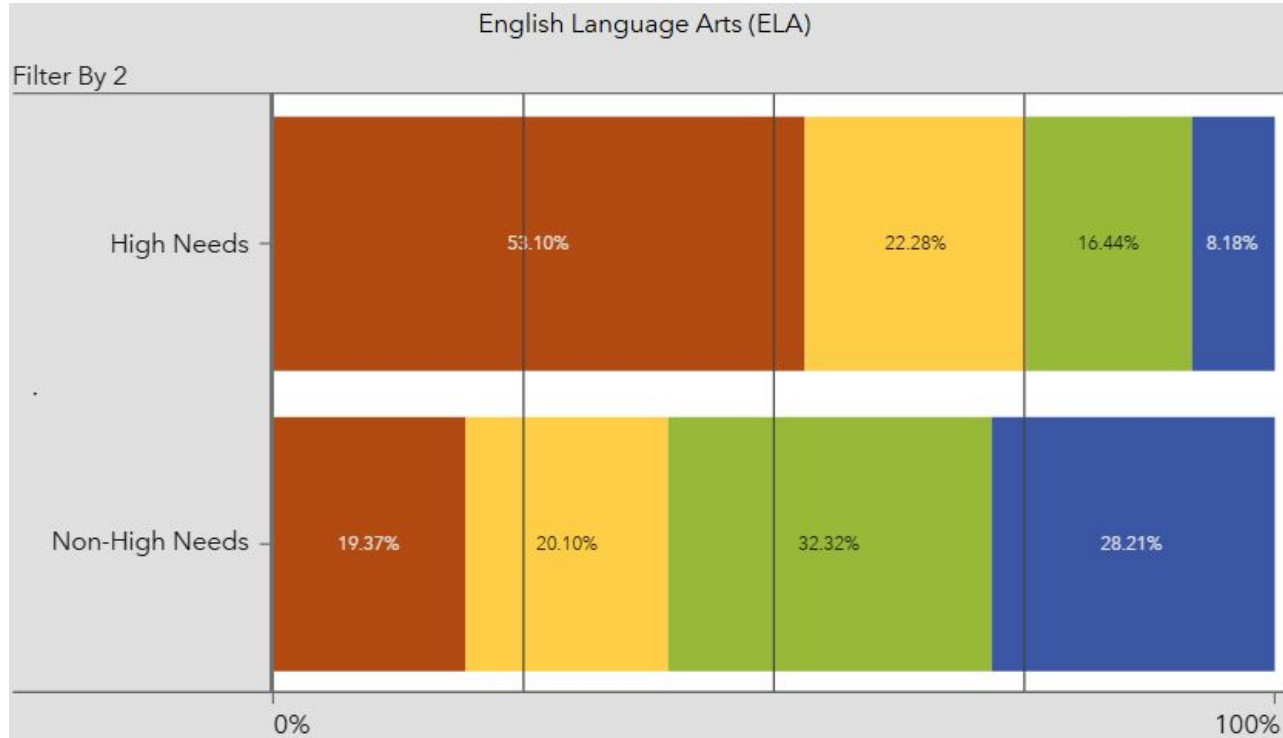
- SBA Reading

Proficiency Levels by Grade, 2025



English Language Arts

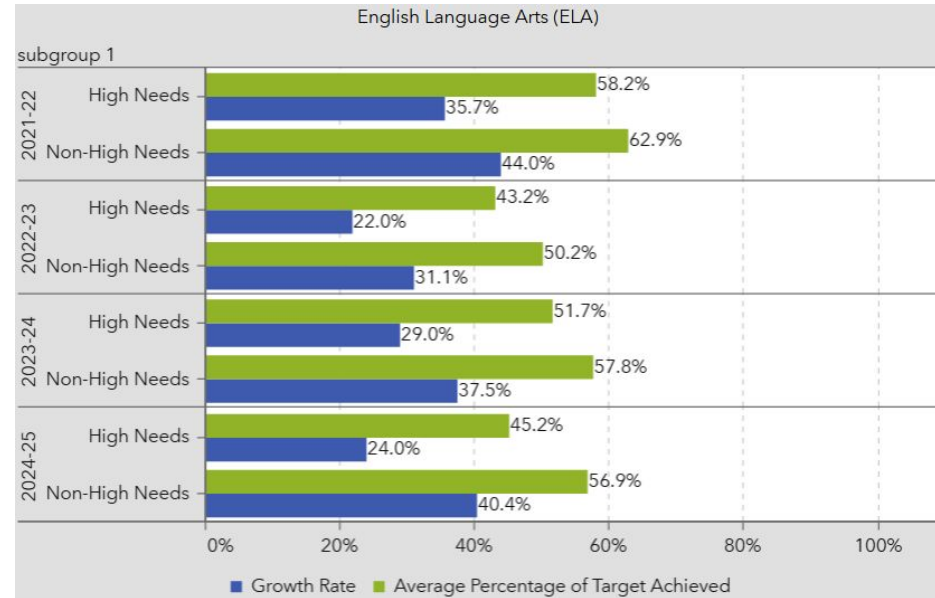
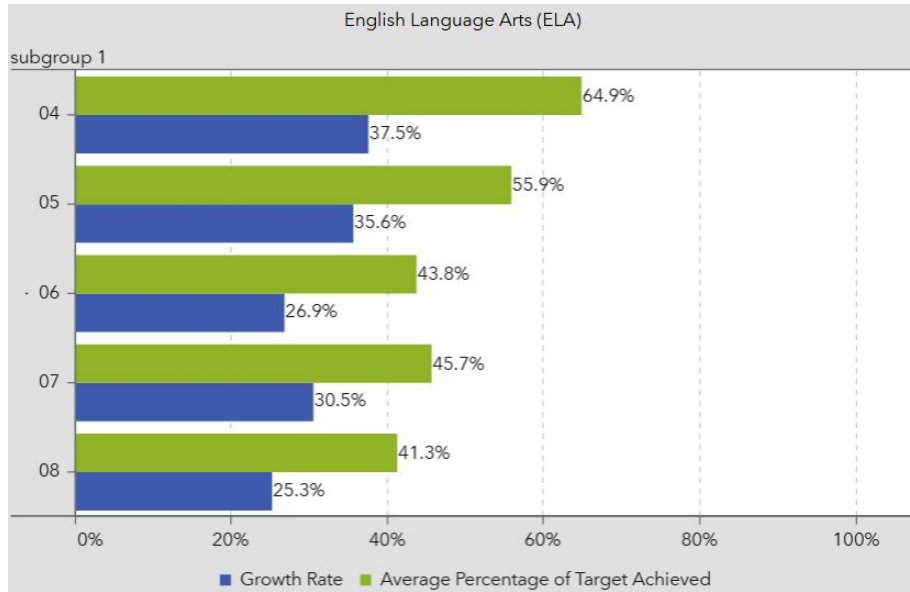
- SBA Reading(High Needs, Spring 2025)



English Language Arts

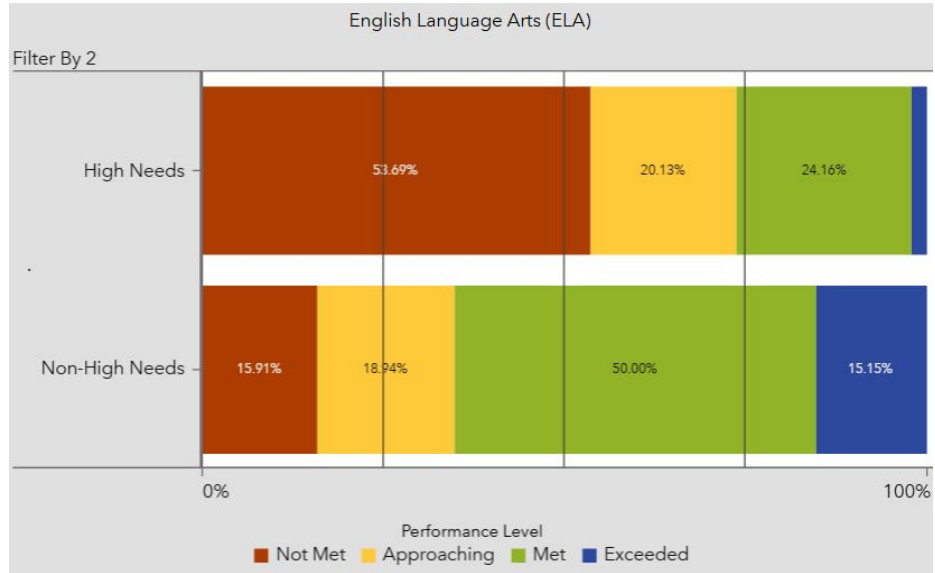
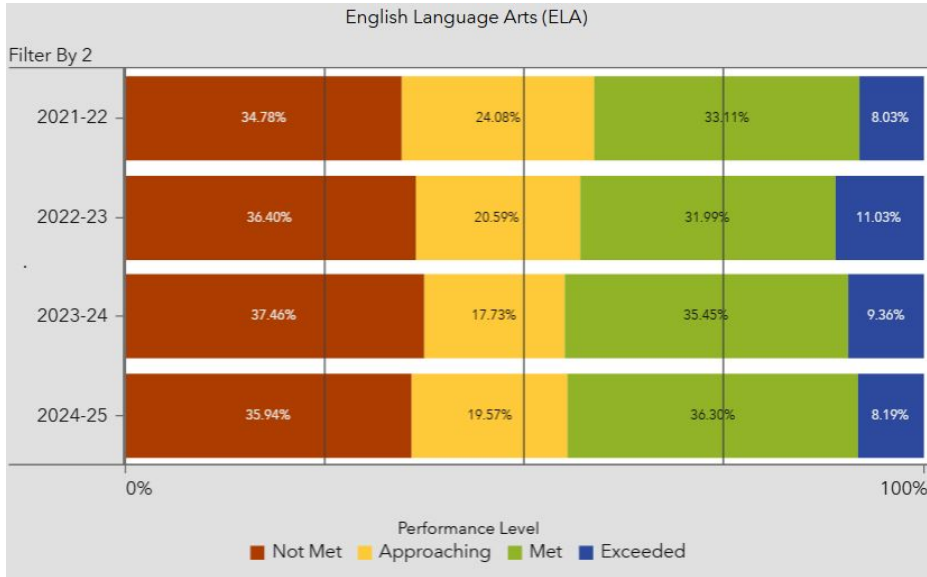
- SBA Reading Growth

Growth by Grade Levels, Spring 2025



English Language Arts

- SAT Evidence-Based Reading and Writing (EBRW)





Elementary ELA Action Steps

- Year 2 implementation of HMH *Into Reading* core program
- Focus professional learning on the Science of Reading for teachers and coaches
- Collaborative walkthroughs with Office of Teaching and Learning and school staff
- Participation in school-level data team meetings
- Strengthening a focus on standards-based lesson planning
- Weekly check-ins on students' understanding



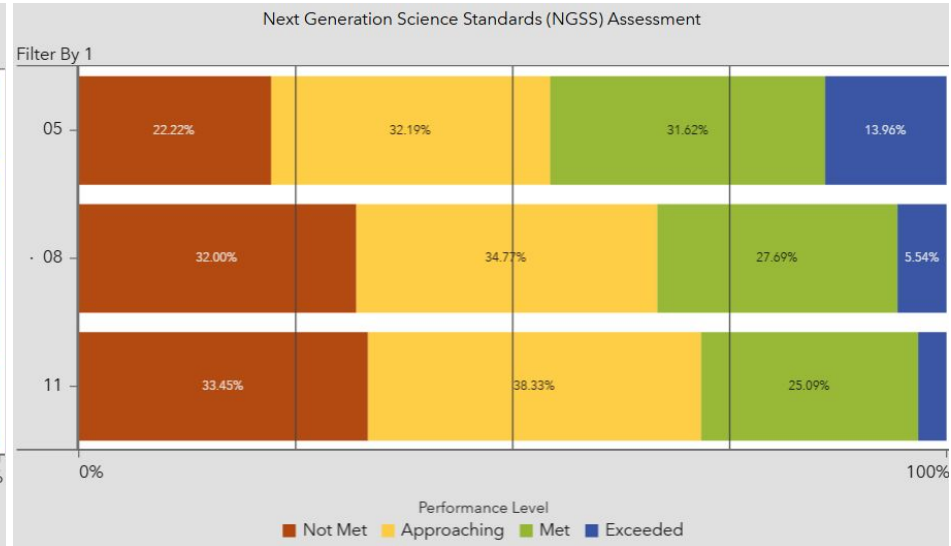
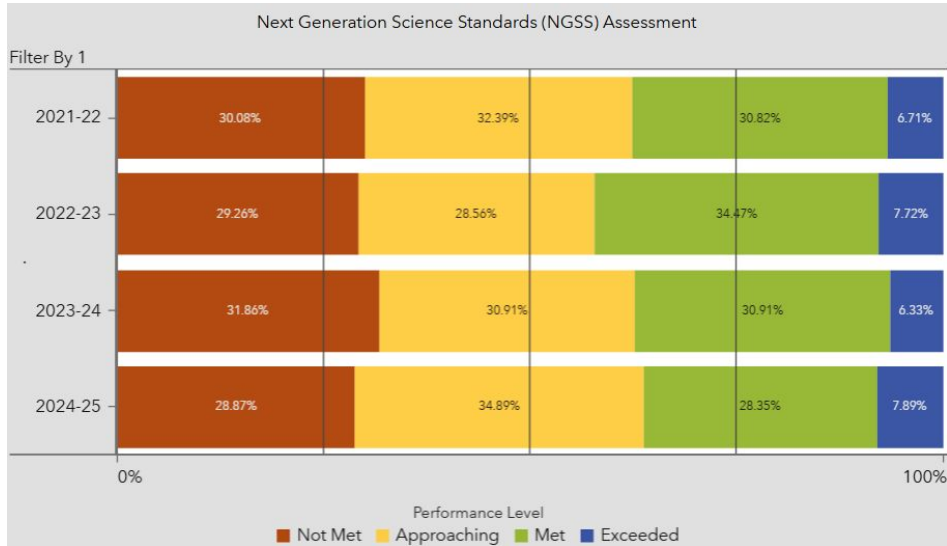
Secondary ELA Action Steps

- Use department-wide assessments of student skills within the standards for each unit (Mini-Assessments and Unit Assessment common rubric)
- Utilize SBA Interim Assessment Blocks in ELA and Social Studies for SBA preparation
- Full roll out of Grade 6 *Into Literature* program to support common practices
- Expanded Intervention and Enrichment programs to encourage growth for all students
- Assign student practice of essential skills in iReady Pro lessons linked to curriculum and skills
- PSAT/SAT weekly practice based on targeted areas

Science

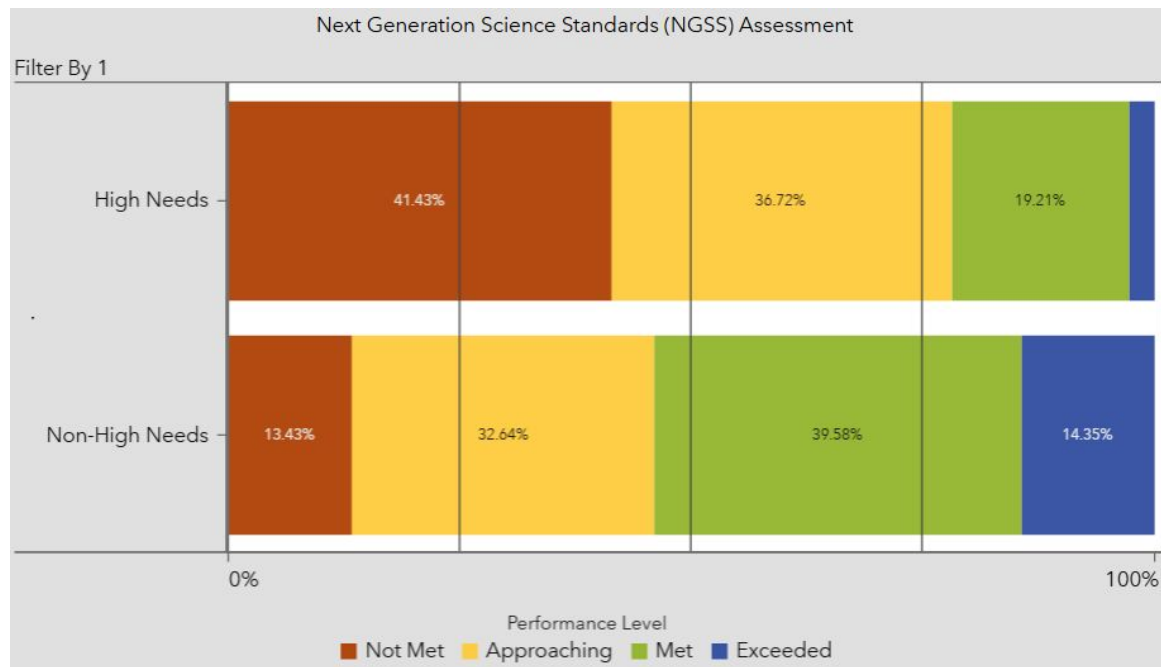
- Next Generation Science Standards (NGSS)

Proficiency Levels by Grade, 2025



Science

- NGSS (High Needs)





Science Action Steps

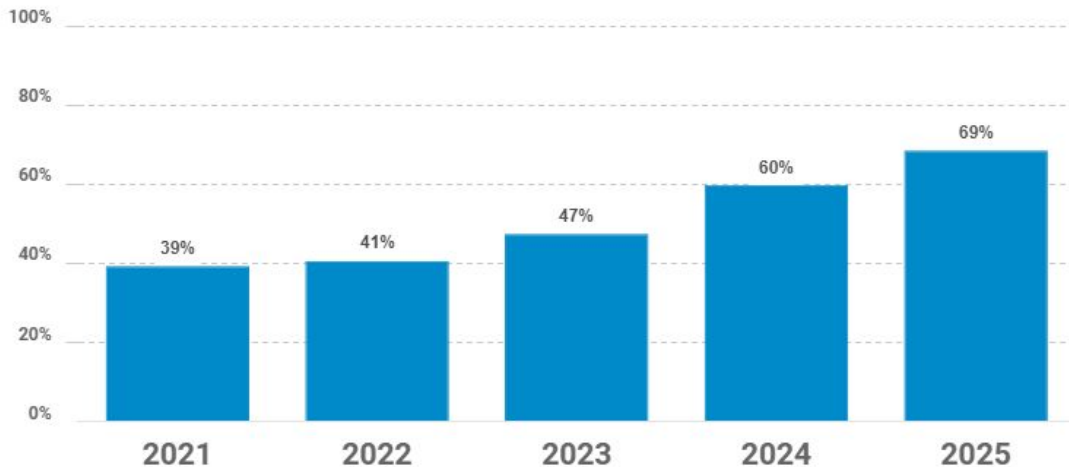
- Professional Development on the 5Es of Inquiry Based Science (Engage, Explore, Explain, Elaborate, Evaluate) to increase student engagement & critical thinking in science
- Use of NGSS Interim Assessment Blocks in science for grades 3-11, at regular intervals, to guide data-driven instruction
- Continued implementation and adjustment of NGSS-aligned curriculum based on student performance data from district wide standards-aligned assessments.
- Adoption of Project Lead the Way (PLTW) at Macdonough

AP Testing

Five Year Score Summary

- 8 of 16 courses achieved highest mean score over 5-year period.
- 100% of AP Spanish Language and Culture students achieved a score of 3 or higher
- 79% of AP US History students achieved a score of 3 or higher (highest percentage of courses with 40+ exams taken)

 % OF TOTAL AP STUDENTS WITH SCORES 3+



	2021	2022	2023	2024	2025
Total AP Students	363	327	257	204	178
Number of Exams	669	590	443	382	280
AP Students with Scores 3+	143	133	122	122	122
% of Total AP Students with Scores 3+	39.39	40.67	47.47	59.80	68.54

Equity Policy

The Middletown Board of Education is committed to the success of every student and achieving its mission of ensuring that all students graduate ready for college, career, and life. The Board believes that the responsibility for student success is broadly shared by district staff, administrators, instructors, communities, and families.

The Middletown Public Schools (the "District") is committed, to using the Strategic Operating Plan (SOP) within the District. The SOP is designed to create learning communities that provide support and academic programs for every student by addressing and eliminating barriers to equity and inclusion that hinder the academic achievement, social emotional development, and physical well-being of a marginalized students (e.g., culturally, racially, & linguistically diverse students, students receiving special education services, students from economically disadvantaged backgrounds, and other marginalized identities).

Discrimination of any form will not be tolerated and is prohibited by law and Board policies. For purposes for this policy, “discrimination” occurs when an individual is denied participation in, or the benefits of, a program or activity of the Board because of such individual’s actual or perceived membership in a protected class (i.e., race, religion, color national origin, ancestry, alienage, sex, sexual orientation, marital status, age, disability, pregnancy, gender identity or expression, veteran status, status as a victim of domestic violence, or any other basis prohibited by state or federal law).

The Board and District adopt proactive policies and practices that promote a safe environment that provides all students with equal access to the Districts educational programs and activities. This requires all District staff to examine and redress implicit biases embedded within the intrapersonal and interpersonal relations and institutional and societal structures.

For more information contact your school administrator.

Policy adopted: December 18, 2022

Policy revised:, 2025

POLICY REGARDING VISITORS AND OBSERVATIONS IN SCHOOLS

The Middletown Board of Education (the “Board”) encourages visits by citizens, taxpayers, and parents to all school buildings. In order to promote a safe and productive educational environment for all students and staff, the Board requires all visitors to receive prior approval from the school principal or designee before being permitted to visit any school building. The Board, through the administration, reserves the right to limit visits in accordance with administrative regulations.

<https://drive.google.com/file/d/1YeCzGsJWInz0fzHE2KxSsDmuKWnqMJcH/view?usp=sharing>

The Board further desires to work collaboratively with parents with an educational nexus with the Middletown Public Schools (the “District”), its educational programs, or the student being observed, to observe their students in their current classrooms or observe proposed educational placements in the Board’s schools. The Board, through the administration, reserves the right to limit observations of current and proposed educational placements in accordance with administrative regulations and the Board’s Guidelines for Independent Educational Evaluations.

Upon arrival, all visitors and observers must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors’ reception area of the school office. All visitors prominently displaying visitors’ badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors/observers have authorized access. Refraining from engaging with students and/or staff except as permitted by the school officials and consistent with the purpose of the visit in question, and complying with directives of school officials at all times. All visitors and observers permitted into school buildings or on school grounds must comply with all school health and safety protocols in place at the time, including but not limited to any health screening or personal protective equipment (“PPE”) protocols.

In the event that a federal immigration authority appears in person at a school in the District or otherwise contacts a school to request information, in accordance with applicable law and pursuant to the Guidance to K-12 Public Schools Pertaining to Immigration Activities developed by the Connecticut State Department of Education (“CSDE”) or any subsequent applicable CSDE guidance, such authority shall be directed to communicate with the administrator designated for such interactions, who will follow the protocols outlined in the school’s Security and Safety Plan. For purposes of this policy, a “federal immigration authority” means “any officer, employee or other person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement or any successor agency thereto or any division thereof or any officer, employee or other person otherwise paid by or acting as an agent of the United States Department of Homeland Security or any successor agency thereto who is charged with enforcement of the civil provisions of the Immigration and Nationality Act.”

Legal References:

Conn. Gen. Stat. § 10-222m

Conn. Gen. Stat. § 54-192h

Public Act No. 25-1, “An Act Concerning Interactions Between School Personnel and Immigration Authorities, the Purchase and Operation of Certain Drones, Grants to Certain Nonprofit Organizations, and Student Athlete Compensation Through Endorsement Contracts and Revenue Sharing Agreements”

Connecticut State Department of Education, Guidance to K-12 Public Schools Pertaining to Immigration Activities (January 28, 2025).

Connecticut State Department of Education, *Guidelines Regarding Independent Educational Evaluations at Public Expense and In-School Observations* (March 28, 2018).

Policy Adopted: March 21, 1995

Policy revised: April 13, 2004

Policy revised: June 12, 2018

Policy replaced: December 8th, 2020

Policy revised: April 16, 2024

Policy revised: ,2025