

Board of Education Regular Meeting

Tuesday, November 12, 2024 6:30 PM

Beman Middle School , 1 Wilderman's Way, Middletown , CT 06457

I. Call to Order	Speaker (s) : Sheila Daniels
II. Salute to the Flag	Speaker (s) : Sheila Daniels
III. Adoption of Agenda	Speaker (s) : Sheila Daniels
IV. District Highlights	Speaker (s) : Jessie Lavorgna
IV.A. Macdonough Student Recognized	Speaker (s) : Jessie Lavorgna
IV.B. Educators Rising	Speaker (s) : Jessie Lavorgna
IV.C. Introduction of "Elevate" Free Mobile Markets and Mentoring at MHS and Beman in partnership with Amazing Grace Community Market and the Office of the Mayor of the City of Middletown	Speaker (s) : Jessie Lavorgna
IV.D. Upcoming District Events	Speaker (s) : Jessie Lavorgna
V. Public Session	Speaker (s) : Sheila Daniels
VI. Communications	Speaker (s) : Sheila Daniels
VI.A. Report of Student Representative	Speaker (s) : Dania Rabah
VII. Consent Agenda	Speaker (s) : Sheila Daniels
VII.A. Minutes of October 8, 2024	Speaker (s) : Sheila Daniels
VII.B. MHS College Fair	Speaker (s) : Dr. Wathen
VII.C. MHS 2024 VEX Robotics National Tournament	Speaker (s) : Sam Faulkenberry
VII.D. MHS Blue Tube Trip to California	Speaker (s) : Lauren Pszczolkowski
VII.E. Grants Status Report	Speaker (s) : Natalie Forbes
VII.F. Policy #4118.11 Non-Discrimination (Personnel) - First and Final Reading	Speaker (s) : Deborah Kleckowski
VII.G. Policy #5112 Student Attendance, Truancy and Chronic Absenteeism - First and Final Reading	Speaker (s) : Deborah Kleckowski
VII.H. Budget Committee	Speaker (s) : Harold Panciera
VII.I. Curriculum Committee	Speaker (s) : Debra Guss
VII.J. Facilities Committee	Speaker (s) : Susan Owens
VII.K. Policy Committee	Speaker (s) : Deborah Kleckowski
VIII. Department Reports	Speaker (s) : Sheila Daniels
VIII.A. Financial Report	Speaker (s) : Eduardo

	Miranda
VIII.A.1. Action on Line Item Transfer Report	Speaker (s) : Eduardo Miranda
VIII.B. Facilities Department	Speaker (s) : Marco Gaylord
VIII.C. Personnel Report	Speaker (s) : Harry Snyder
VIII.D. Transportation Report	Speaker (s) : Mark Langton
IX. Superintendent's Report	Speaker (s) : Dr. Vazquez Matos
IX.A. SBAC and SAT Data	Speaker (s) : Dr. Vazquez Matos
IX.B. CT Farm to School Program	Speaker (s) : Dr. Vazquez Matos
X. Action Items	Speaker (s) : Sheila Daniels
X.A. Policy #5131.61 Chemical Health Policy for Student Athletes - First Reading	Speaker (s) : Deborah Kleckowski
XI. Future Agenda Items	Speaker (s) : Sheila Daniels
XII. Proposed Executive Session	Speaker (s) : Sheila Daniels
XII.A. Discussion of pending/threatened claim by Dr. Jada Waters (discussion proposed for executive session)	Speaker (s) : Sheila Daniels
XIII. Adjournment	Speaker (s) : Sheila Daniels

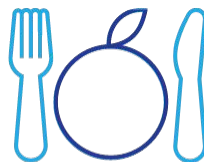


Elevate!

Middletown's Weekend Nutrition Program for Students



Middletown Public Schools
Cultivating the Brilliance in Each Student

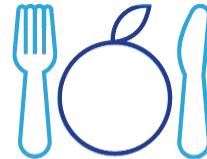


FOOD & NUTRITION
Middletown Public Schools

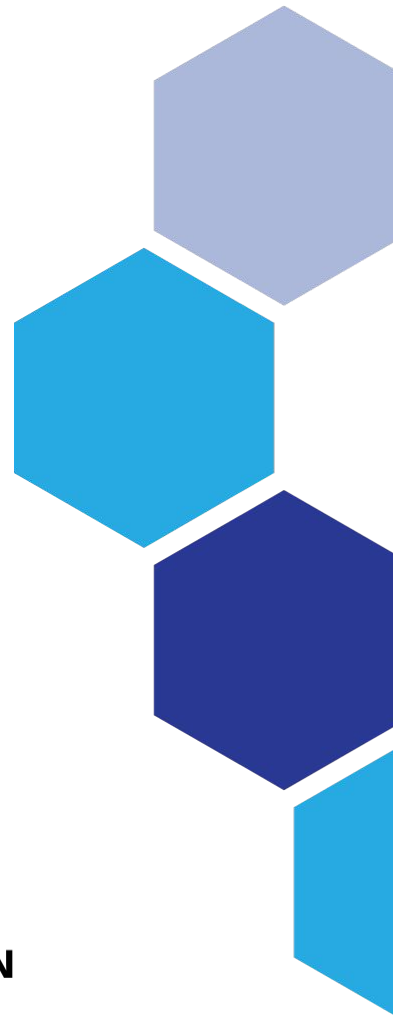


Program Overview

- Providing access to nutritious foods for interested students on the weekend
- Run in partnership with St. Vincent De Paul of Middletown (Amazing Grace Community Markets)
- Currently provides weekend nutrition each week to:
 - 360 Elementary School Students District Wide
 - Over 300 Middle School students
 - Over 400 High School students

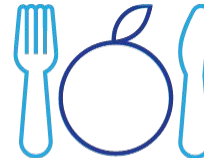


FOOD & NUTRITION
Middletown Public Schools

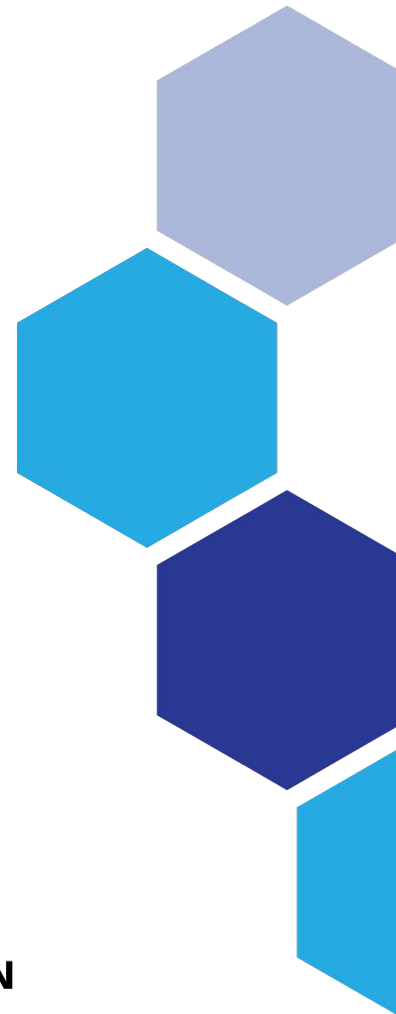


Timeline

- 2020: St. Vincent De Paul takes over backpack program, offering weekend food to Title I Elementary Schools
- 2022: Program Expands to all Elementary schools
- 2024: Expansion program funded in part by the City of Middletown to provide weekend nutrition at all grade levels led by St. Vincent
- October 4th, 2024; Official Launch of the rebranded “Elevate” Program



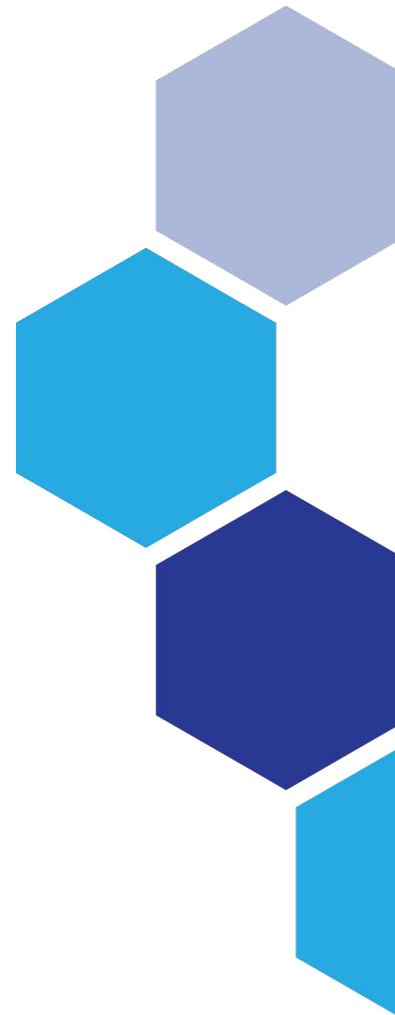
FOOD & NUTRITION
Middletown Public Schools



Nutritious Options



- In collaboration with the Office of Food, Nutrition and Wellness Services, myself and dietetic interns from the University of New Haven review all options available to students to ensure they meet the Connecticut Nutrition Standards.
- Students receive (or have the option to select) a variety of options including (all shelf stable):
 - Protein sources (chicken, tuna, soups, yogurt)
 - Fresh Fruit options (working on veggies next)
 - Easy to Prepare options including soups and macaroni and cheese
 - Whole Grain, low sugar cereals, oatmeal and snacks
 - 100% Fruit Juice

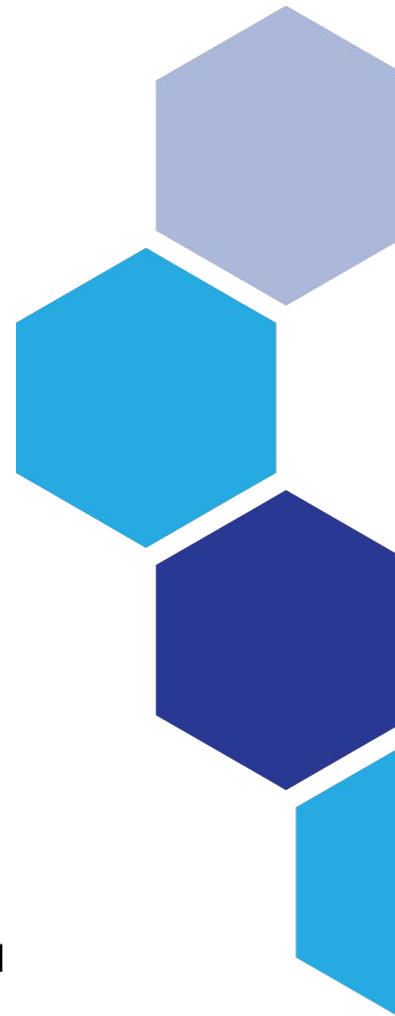


Student/Family Feedback

- Elementary Backpack Program: Annual surveys show over 90% of families enjoy and appreciate the food from the program
- Middle School and High School: Informal student feedback has been overwhelmingly positive. Formal surveys will be distributed in January



THANK YOU



Board of Education Regular Meeting
Tuesday, October 8, 2024 6:30 PM Eastern

Beman Middle School
1 Wilderman's Way
Middletown, CT 06457
<https://www.youtube.com/@MiddletownStream>

Liz Crooks: Present
Sheila Daniels: Present
Rakim Grant: Absent
Callie Grippo: Absent
Debra Guss: Present
Adam Hayn: Present
Deborah Kleckowski: Present
Susan Owens: Absent
Harold Panciera: Present
Present: 6, Absent: 3.

I. Call to Order

Ms. Daniels called the meeting to order at 6:35 PM.

II. Salute to the Flag

Student Representative Dania Rabah led the Pledge of Allegiance.

III. Adoption of Agenda

A motion to adopt the agenda was made. This motion, made by Adam Hayn and seconded by Deborah Kleckowski, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

IV. District Highlights

IV.A. Aerospace Drone Pressure Washer Program

This item will be highlighted at a future meeting.

IV.B. Student Experiential Opportunities

Dr. Stacey McCann highlighted the Educators Rising program. This student-led organization exposes students to careers in education. The goal is to recruit, retain and develop the district's own teaching pool.

IV.C. World Inclusion Day and Unity Day

Ms. Cindy Culp shared that Unified Sports will be celebrating World Inclusion Day. The day is dedicated to people of all abilities, backgrounds, ages, race, religion and gender. The Unified Team painted rocks with inclusive messages to make everyone at Middletown High School feel welcome and wanted. Students Caleb Hayes and Rebecca Lis assisted with the highlights.

IV.D. Upcoming District Events

V. Public Session

Chair Daniels explained the rules of Public Session. There were no comments.

VI. Communications

VI.A. Report of Student Representative

Dania Rabah was introduced as the Student Representative for the 2024-2025 School Year.

Ms. Rabah shared that the turf and track were completed by the start of the school year. There was a good turnout for Senior Sunrise. The DECA chapter is the largest that it has been in past years. Sports and extracurricular activities participation is rising. There is a free snack station on Fridays that students have been enjoying. Aerospace students power washed the high school with drones and are hoping to be able to also do other schools in the district.

VII. Consent Agenda

A motion to accept the Consent Agenda was made. This motion, made by Deborah Kleckowski and seconded by Debra Guss, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

VII.A. Minutes of September 17th BOE Special Meeting

VII.B. Beman Drama Club Trip

VII.C. MHS Dance Team to Nationals in Orlando

VII.D. MHS Engineering and Robotics State Championship

VII.E. MHS Orchestra Trills and Thrills Adjudication Music Festival

VII.F. Alliance Grant

VII.G. Grants Status Report

VIII. Department Reports

VIII.A. Financial Report

Mr. Miranda reviewed the financial report. The budget is on track for the start of the school year.

VIII.A.1. Action on Line Item Transfer Report

Mr. Miranda shared that there was one transfer to cover the cost of 2 field trips.

A motion was made to approve the line item transfer. This motion, made by Debra Guss and seconded by Liz Crooks, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea,

Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

Mr. Miranda shared that there was one transfer to cover the cost of 2 field trips.

VIII.B. Facilities Department

Mr. Gaylord recognized Jeremy Hungerford and John Post for their hard work that they have been doing throughout the district. Vendors are being explored to improve the work order system. Ms. Guss asked about the belt replacement at Beman. Mr. Gaylord explained that it is normal wear and tear and has been ordered.

VIII.C. Personnel Report

Mr. Snyder updated that there are currently 8 certified vacancies. He reviewed the coverage for each vacancy. Mr. Snyder shared that the district had a turnover of 18% for the year and the national rate is 25%. Ms. Kleckowski asked about the teaching in the vacant positions. Ms. Crooks about the recruitment for the aerospace position.

VIII.D. Transportation Report

Mr. Langton shared that Dattco is providing the district with 60 buses. There are many changes in the beginning of the school year. Mr. Langton and Mr Gaylord have had 2 monthly driver meetings this year. After school programs and athletics are underway.

IX. Superintendent's Report

IX.A. Opening Day

Dr. Vazquez Matos shared that the opening of the school year was successful. The 2nd annual back to school backpack fair had over 40 state, local and community organizations and over 1000 attendees. New Teacher Orientation was held for all newly hired teachers and employees. Convocation was the official kick to the new school year. All MPS employees were together receiving one message. The first day of school welcomed over 4300 students into our schools and classrooms.

IX.B. KPA Update

Dr. Vazquez Matos reviewed the KPA program. This is the first year for the program for children whose birthdays fall between September 1 and December 31. The program serves 86 students across the district. Ms. Crooks asked if the Educator Rising students could work with the KPA program. Chair Daniels shared that the high school has a preschool program that the high school students work with.

IX.C. Discipline Report

Dr. Vazquez Matos introduced Mr. Ray Byron, Principal of Beman Middle School and Dr. Dawn Brooks, Principal of Middletown High School. He reviewed the serious incidents by schools that resulted in school and out-of-school suspensions. He reviewed the types of incidents that resulted in out-of-school suspension and expulsion. He also reviewed the demographics of the students that committed the incident.

Mr. Byron and Dr. Brooks shared the many in-school supports at Beman and MHS. They include Effective School Solutions, MSEL, SEL, school-based health centers, systems and structures and new bell systems at both schools. Beman has an additional CSO, PBIS,

restorative practices with families and students, behavior contracts, PRIDE Patrol: Anti-Bullying program, X-MEN program will be reintroduced. MHS is utilizing CT RISE Network, Student Engagement Specialists, Men of Excellence, Girls Inspired for Total Success (GIFTS) and Dragon Watch. Both schools also have many community partnerships. Those include Youth Services Bureau, Community Health School Based Center, Hal Kaplan Mentoring, Wesleyan Upward Bound, Police Activity League, ROOT Center, Tutors and RJ Circle Keepers.

IX.D. Learner Engagement and Attendance Program

Dr. Vazquez Matos introduced Vacianna Spaulding. Ms Spaulding explained that LEAP is a relational home visit model and a targeted (TIER II) student intervention that serves as part of a comprehensive system of support for families whose students are struggling with consistent attendance. Its mission is to build trusting relationships with families to ultimately positively impact students' engagement and attendance. Ms. Spaulding explained the home visiting stages. The goal is to create and deepen relationships with families through multi-visits and provide helpful attendance and school resources. Home visitors can be any willing school staff member with a supportive mindset, including administrators, teachers, student support staff, family liaisons or community partners. There are 44 staff members that have signed up to be LEAP home visitors. Each school team has identified school attendance team members and has been having weekly or bi-weekly meetings identifying students that are chronically absent.

X. Committees

A motion was made to accept the Committee reports as stated in the packets as a complete motion for Budget, Curriculum, Facilities and Policy Committees. This motion, made by Deborah Kleckowski and seconded by Harold Panciera, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

X.A. Budget Committee

X.B. Curriculum Committee

X.C. Facilities Committee

X.D. Policy Committee

XI. Action Items

XI.A. Extension of DATTCO Contract

A motion was made to approve the Extension of the DATTCO Contract. This motion, made by Deborah Kleckowski and seconded by Liz Crooks, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

Mark Langton introduced Rich Labrie. Mr. Labrie explained that he assisted in closing out the fiscal year in June and looking at the budget for transportation. He was able to identify credits from DATTCO. Mr. Labrie stated it is in the district's best interest to extend the current contract for 2 more years.

XII. Future Agenda Items

There was no discussion.

XIII. Proposed Executive Session

A motion to enter Executive Session and invite Dr. Vazquez Matos, Harry Snyder, Jennifer Cannata, Dr. Stacey McCann and Attorney Peter Murphy was made. This motion, made by Deborah Kleckowski and seconded by Harold Panciera, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

XIII.A. Discussion of pending claim by Dr. Jada Waters (discussion proposed for executive session)

XIV. Adjournment

Chair Daniels shared a closing statement.

A motion to adjourn was made at 9:38PM. This motion, made by Deborah Kleckowski and seconded by Liz Crooks, Carried.

Rakim Grant: Absent, Callie Grippo: Absent, Susan Owens: Absent, Liz Crooks: Yea, Sheila Daniels: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Harold Panciera: Yea

Yea: 6, Nay: 0, Absent: 3

Chair Daniels shared a closing statement.

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: Middle town High School Date of Request: 10/1/2024
 Name of Club or Activity: MHS College & Career Fair
 Trip To: Malcolm Bernard HBCU College Fair Purpose: Students will engage with admissions reps, apply to HBCUs and receive ON SITE decisions, and attend sessions about the HBCU college experience
 Number of Students Participating: 30
 Number of students eligible to go on the field trip: 30
 Dates of Trip: From: 11/16/24 To: 11/16/24 * # of school days missed: 0

Names of Teachers and Chaperones:

1. <u>Bobbi-jo Wathen</u>	5.
2. <u>Vicky Thong</u>	6.
3. <u>Dawn Brooks</u>	7.
4. <u>Matt Harris</u>	8.

Number of Non-Chaperone Adults going on trip: 5

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: none If so, describe: Paid for by Early College Access Grant

Amount of money raised through fundraisers: N/A

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ Cost per Teacher and/or Chaperone: \$

Cost per Nurse: \$ Cost per Paraprofessional: \$
 (if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. N/A
- b.
- c.
- d. Other

Name of teacher making request: Bobbi-jo Wathen

Approved by Department Head at secondary level: [Signature]

Approved by Principal: [Signature] 10/1/24

Authorized by Chief Academic Officer: [Signature]

Superintendent Approval: [Signature] Date: 10/8/24

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: **Middletown High School**

Date of Request: **10-15-24**

Name of Club or Activity: **Engineering and Robotics II, III / Blue Dragon Robotics Team 9909**

Trip To: **Hershey Lodge, 325 University Drive, Hershey, Pennsylvania 17033**

Purpose: **2024 VEX Robotics National Tournament - High School Division**

Number of Students Participating: **25**

Number of students eligible to go on the field trip: **25**

Dates of Trip: **Fri Jan 3, 2025 to Sun Jan 5, 2025**

of school days missed: **1**

Names of Teachers and Chaperones:

Sam Faulkenberry	
David Reynolds	

Transportation: **Car**

Are fund-raising activities planned: **No** If so, describe:

Amount of money raised through fundraisers: **n/a**

Lodging: **Hotel**

Insurance Arrangements for Staff and Students: **n/a**


Cost per Student: **\$350**


Cost per Teacher and/or Chaperone: **\$350**

Cost per Nurse: **n/a**

Cost per Paraprofessional: **n/a**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **n/a**

Name of teacher making request: **Sam Faulkenberry** 

Approved by Department Head at secondary level: **David Reynolds** 

Approved by Principal:  **11/14/24**

Authorized by Chief Academic Officer: 

Superintendent Approval:  Date: **11/15/24**

**2025 Sugar Rush VEX Robotics National Invitational - HS Division
Middletown High School Blue Dragon Robotics Team 9909**

Middletown High School offers a rigorous 3-year Robotics and Engineering co-curricular program in which students have the opportunity to practically apply course curriculum through competitive venues.

Blue Dragon Robotics has been competing in VEX Robotics competitions for the past nine years against top ranked high school programs. Team 9909 has previously qualified and competed at the VEX Robotics World Championship for the previous four seasons.

The 2025 Sugar Rush VEX Robotics National Invitational will be held in Hershey, PA from Fri Jan 3, 2025 to Sun Jan 5, 2025. This open qualification event gives students the unique opportunity to compete against premier teams from across the United States.

The cost of the competition will be approximately \$350.00 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, the Middletown Robotics Team completes fund-raising activities which include hosting a VEX Robotics State Qualifier at the high school.

Sam Faulkenberry and David Reynolds will chaperone the trip.

Students will miss a total of 1 school day.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

Students will also confirm that missed work and lessons during that week are completed prior to the trip.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the 2025 Sugar Rush VEX Robotics National Invitational.

Southern New England Regional Championship 2-27-24

Team 9909W - Tournament Finalists

Team 9909y - Tournament Champions



Southern New England Regional Championship 2-27-24

Team 9909G - Amaze Award



OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: Middletown High School
 Name of Club or Activity: BlueTube TV Crew
 Trip To: LA Cali
 Number of Students Participating:
 Number of students eligible to go on the field trip: 20
 Dates of Trip: From: 3/16 To: 3/20

Date of Request: October 11, 2024
 Purpose: The purpose of the trip is to provide students with firsthand experience in the film and social media industries, offering professional insights, hands-on learning, and exposure to career opportunities that extend beyond the classroom.
 # of school days missed: 4

Names of Teachers and Chaperones:

1. Lauren Pszczolkowski	5.
2.	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip:

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: yes If so, describe: soup, popcorn, commercials

Amount of money raised through fundraisers: TBD

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ \$2000 Cost per Teacher and/or Chaperone: \$ \$2000

Cost per Nurse: \$ (if necessary) Cost per Paraprofessional: \$ (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. see attached
- b.
- c.
- d. Other

Name of teacher making request: Lauren Pszczolkowski

Approved by Department Head at secondary level: _____

Approved by Principal:  11/4/24

Authorized by Chief Academic Officer: _____

Superintendent Approval:  Date: 11/5/24

Dear Members of the Board of Education,

I hope this letter finds you well. I am writing to propose a trip to Los Angeles, California, for our Middletown High School film and social media students. This trip, which we have organized for several years, has consistently provided our students with invaluable experiences and opportunities that extend their learning beyond the classroom.

During this trip, students will have the chance to explore the heart of the entertainment industry, visiting iconic studios, participating in workshops, and engaging with industry professionals. This first hand exposure to the world of film and media fosters creativity, enhances technical skills, and inspires students to pursue their passions in these fields. Additionally, it allows them to build connections that can be beneficial as they consider their future careers.

To ensure that this opportunity is accessible to all qualifying students, we will implement fundraising initiatives that will help cover the costs associated with the trip. Students who choose not to participate in the trip will continue their education in the classroom, ensuring that their learning remains uninterrupted.

We believe this trip is an amazing opportunity for our students to immerse themselves in a dynamic environment that emphasizes real-world applications of their studies in film and social media. It also encourages teamwork, collaboration, and personal growth as they navigate new experiences together.

Thank you for considering this proposal. I am happy to provide any additional information or address any questions you may have. We are excited about the potential for our students to learn and grow through this experience and hope to gain your support in making it a reality.

Sincerely,



Lauren Pszczolkowski
& The MHS BlueTube TV Crew



Office of Innovation & Grants
Unlocking the Potential in ALL Students

Natalie Forbes, Director of Innovations & Grants
 forbesn@mpsct.org | (860) 638-1414
 311 Hunting Hill Ave, Middletown, CT 06457
 www.middletownschoools.org

Board of Education Report
11.8.24
Grants Report

The following grants were confirmed in October 5 – November 8, 2024:

Grant Title	Funder	SY25	SY24
Perkins Career & Tech (MHS)	CSDE	87,459	86,861
PEP Program Enhancement (Ad.Ed.)	CSDE	150,000	160,000
IDEA Part B, 611 Public (Special Ed.)	CSDE	1,394,963.46	1,421,907.23
IDEA Part B, 611 Non Public (Special Ed.)	CSDE	88,724.54	74,740.77
IDEA Part B, Sect 619 Public (Special Ed.)	CSDE	44,967	45,082
Paraeducator Stipend (District)	CSDE	79,974.67	0
ADED Provider (Ad.Ed.)	CSDE	1,338,808	1,338,311
Increasing Educator Diversity (District)	CSDE	87,999	87,999
CT Dept. of Transport Active Transportation (MacDonough)	CTDOT	5,000	0
Parent Trust Fund	CSDE	45,579	45,579
Literacy How (Farm Hill)	CSDE	1,000	1,000
Toshiba Foundation/Exploravision (VoTech)	Toshiba Foundation	4950	0
Tri-Town Collaborative/Out of School Youth (Ad.Ed.)	Private	46,667	46,466.69
Adult Ed-CoOp (Ad.Ed.)	Private	475,982	475,982
	TOTAL	3,852,073.67	3,783,928.69

Respectfully submitted,
 Natalie Forbes, Director of Innovation & Grants

NON-DISCRIMINATION

Protected Class Discrimination Prohibited:

The Middletown Board of Education (the “Board”) will not make employment decisions (including decisions related to hiring, assignment, compensation, promotion, demotion, disciplinary action and termination) on the basis of race, color, religion, age, sex, marital status, sexual orientation, national origin, alienage, ancestry, disability, pregnancy, genetic information, veteran status, gender identity or expression, status as a victim of domestic violence, or any other basis prohibited by state or federal law (“Protected Class”), except in the case of a bona fide occupational qualification.

It is the policy of the Board that any form of discrimination or harassment on the basis of individual’s actual or perceived membership in a Protected Class, whether by students, Board employees, Board members or third parties subject to the control of the Board, is prohibited in the Middletown Public Schools (the “District”). The Board’s prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics.

Discrimination on the Basis of Erased Criminal History Prohibited:

The Board will not discriminate against any employee or applicant for employment solely on the basis of the individual’s erased criminal history record information, as defined in Conn. Gen. Stat. § 46a-80a.

Retaliation Prohibited:

The Board further prohibits reprisal or retaliation against any individual who reports incidents in good faith that may be a violation of this policy, or who participates in the investigation of such reports.

Discrimination on the Basis of Protected Class Association Prohibited:

Discrimination and/or harassment against any individual on the basis of that individual’s association with someone in a Protected Class may also be considered a form of Protected Class discrimination and/or harassment, and is therefore prohibited by this policy.

Scope and Applicability:

Students, Board employees, Board members and community members (e.g., other individuals affiliated with the District, accessing or seeking access to District facilities)

are expected to adhere to a standard of conduct that is respectful of the rights of all members of the school community.

It is also the policy of the Board to provide for the prompt and equitable resolution of complaints alleging Protected Class discrimination or harassment. The District will investigate both formal and informal complaints of discrimination, harassment, or retaliation.

Definitions:

The following definitions apply for purposes of this policy:

A. Discrimination

It is illegal for employers to treat employees differently in relation to hiring, discharging, compensating, or providing the terms, conditions, and privileges of employment because of such employee's actual or perceived membership in a Protected Class.

B. Harassment

Harassment is a form of Protected Class discrimination that is prohibited by law and by this policy. Harassment is unwelcome conduct that is based on an employee's actual or perceived membership in a Protected Class. Harassment constitutes unlawful discrimination when 1) enduring the offensive conduct becomes a condition of continued employment, or 2) the conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

The following non-exhaustive list provides examples of the types of prohibited conduct that may be considered Protected Class harassment that can lead to an intimidating, hostile, or abusive environment, and are therefore prohibited by this policy:

- objectively offensive racial, ethnic, or religious epithets (or epithets commonly associated with any Protected Class membership);
- other words or phrases commonly considered demeaning or degrading on the basis of Protected Class membership; display of images or symbols commonly associated with discrimination against individuals on the basis of their membership in a Protected Class;
- graphic, written or electronic communications that are harmful or humiliating based on Protected Class membership;
- bigoted conduct or communications; or
- physical, written, electronic or verbal threats based on Protected Class membership.

Harassment does not have to include intent to harm, be directed at a specific target, or involve repeated incidents.

Sexual harassment is a form of harassment that is prohibited by law and Board Policy **4118.111**, Policy Regarding Prohibition of Sex Discrimination and Sexual Harassment in the Workplace (Personnel). For more information regarding harassment based on sex, sexual orientation, pregnancy, or gender identity or expression, contact the District's Title IX Coordinator at:

Harry Snyder, Manager of HR
311 Hunting Hill Ave Middletown, CT 06547
860-638-1446
snyderh@mpsct.org

C. Genetic information

The information about genes, gene products, or inherited characteristics that may derive from an individual or a family member. "Genetic information" may also include an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

D. Veteran

- E. A veteran is any person honorably discharged from, released under honorable conditions from or released with an other than honorable discharge based on a qualifying condition from, active service in, the United States Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard. "Qualifying condition" means (i) a diagnosis of post-traumatic stress disorder or traumatic brain injury made by an individual licensed to provide health care services at a United States Department of Veterans Affairs facility, (ii) an experience of military sexual trauma disclosed to an individual licensed to provide health care services at a United States Department of Veterans Affairs facility, or (iii) a determination that sexual orientation, gender identity, or gender expression was more likely than not the primary reason for an other than honorable discharge, as determined in accordance with Conn. Gen. Stat. §§ 27-103(c), (d).
Gender identity or expression

Gender identity or expression refers to a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence

including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.

F. Sexual orientation

Sexual orientation refers to a person's identity in relation to the gender or genders to which they are romantically, emotionally or sexually attracted, inclusive of any identity that a person (i) may have previously expressed, or (ii) is perceived by another person to hold.

G. Race

The term race is inclusive of ethnic traits historically associated with race, including but not limited to, hair texture and protective hairstyles. "Protective hairstyles" includes, but is not limited to, wigs, headwraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.

H. Domestic violence

The term domestic violence means (1) a continuous threat of present physical pain or physical injury against a family or household member, as defined in Conn. Gen. Stat. § 46b-38a; (2) stalking, including but not limited to, stalking as described in Conn. Gen. Stat. § 53a-181d, of such family or household member; (3) a pattern of threatening, including but not limited to, a pattern of threatening as described in Conn. Gen. Stat. § 53a-62, of such family or household member or a third party that intimidates such family or household member; or (4) coercive control of such family or household member, which is a pattern of behavior that in purpose or effect unreasonably interferes with a person's free will and personal liberty. "Coercive control" includes, but is not limited to, unreasonably engaging in any of the following: (a) isolating the family or household member from friends, relatives or other sources of support; (b) depriving the family or household member of basic necessities; (c) controlling, regulating or monitoring the family or household member's movements, communications, daily behavior, finances, economic resources or access to services; (d) compelling the family or household member by force, threat or intimidation, including, but not limited to, threats based on actual or suspected immigration status, to (i) engage in conduct from which such family or household member has a right to abstain, or (ii) abstain from conduct that such family or household member has a right to pursue; (e) committing or threatening to commit cruelty to animals that intimidates the family or household member; or (f) forced sex acts, or threats of a sexual nature, including, but not limited to, threatened acts of sexual conduct, threats based on a person's sexuality or threats to release sexual images.

Reporting to District Officials:

It is the policy of the Board to provide for the prompt and equitable resolution of complaints alleging Protected Class discrimination or harassment.

Any employee who believes they or another employee has experienced Protected Class discrimination or harassment or an act of retaliation or reprisal in violation of this policy should report such concern in writing to

Harry Snyder, Manager of HR
311 Hunting Hill Ave Middletown, CT 06547
860-638-1446

snyderh@mpsct.org in accordance with the Board's complaint procedures included in the Board's Administrative Regulations Regarding Non-Discrimination/Personnel, which accompany this policy and are available online at **4118.11** or upon request from the main office of any District school.

Employees are encouraged to report incidents of alleged Protected Class discrimination, harassment, or retaliation immediately.

If a complaint involves allegations of discrimination or harassment based on sex, sexual orientation, pregnancy, or gender identity or expression, such complaints will be handled in accordance with the procedures set forth in Board Policy #4118.111, Policy Regarding Prohibition of Sex Discrimination and Sexual Harassment in the Workplace (Personnel).

If a complaint involves allegations of discrimination or harassment based on disability, such complaints will be addressed in accordance with the procedures set forth in Board Policy #4118.14, Section 504/ADA (Personnel).

In the event conduct reported as Protected Class discrimination and/or harassment allegedly violates more than one policy, the Board will coordinate any investigation in compliance with the applicable policies.

Mandatory Staff Reporting for Student Incidents:

District employees are required to report incidents of alleged student-to-student and employee-to-student discrimination, harassment or retaliation that may be based on a Protected Class when District employees witness such incidents or when District employees receive reports or information about such incidents, whether such incidents are verbal or physical or amount to discrimination, harassment or retaliation in other forms. **Reports should be made to any District administrator or to:**

Harry Snyder, Manager of HR
311 Hunting Hill Ave Middletown, CT 06547
860-638-1446
snyderh@mpsct.org

Remedial Action:

If the District makes a finding of discrimination, harassment or retaliation, the District will take remedial action designed to:

- A. eliminate the discriminatory/harassing/retaliatory conduct,
- B. prevent its recurrence, and
- C. address its effects on the complainant and any other affected individuals.

Examples of appropriate action may include, but are not limited to:

- A. In the case of a student respondent, interventions for the individual who engaged in the discrimination/harassment may include, but are not limited to, discipline (including but not limited to suspension and/or expulsion), educational interventions, exclusion from extra-curricular activities and/or sports programs, and/or referral to appropriate state or local agencies;
- B. In the case of an employee respondent, interventions for the individual who engaged in the discrimination/harassment may include, but are not limited to, supervisor notification, discipline (including possible termination of employment), training, and/or referral to appropriate state or local agencies;
- C. In the case of respondent who is otherwise associated with the school community, interventions for the individual who engaged in the discrimination/harassment may include, but are not limited to, exclusion from school property and/or activities and/or referral to appropriate state or local agencies;
- D. Follow-up inquiries with the complainant and witnesses to ensure that the discriminatory/harassing conduct has stopped and that they have not experienced any retaliation;
- E. Supports for the complainant; and
- F. Training or other interventions for the larger school community designed to ensure that students, staff, parents, Board members and other individuals within the school community understand the types of behavior that constitute discrimination/harassment, that the District does not tolerate it, and how to report it.

Reporting to State and Federal Agencies:

In addition to reporting to the Board, any employee also may file a complaint with the following:

Office for Civil Rights, U.S. Department of Education (“OCR”):

Office for Civil Rights, Boston Office
U.S. Department of Education
8th Floor

5 Post Office Square
Boston, MA 02109- 3921
(617-289-0111)
<http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

Equal Employment Opportunity Commission:

Equal Employment Opportunity Commission, Boston Area Office
John F. Kennedy Federal Building
475 Government Center
Boston, MA 02203
(800-669-4000)

Connecticut Commission on Human Rights and Opportunities:

Connecticut Commission on Human Rights and Opportunities
450 Columbus Blvd.
Hartford, CT 06103-1835
(860-541-3400 or Connecticut Toll Free Number 1-800-477-5737)

Questions/Requests for Accommodation:

Any employee who:

1. has questions or concerns about this policy or its accompanying regulations;
2. wishes to request or discuss accommodations based on religion; OR would like a copy the Board's complaint procedures or complaint forms related to claims of discrimination or harassment

should contact the following District official:

Jennifer Cannata
311 Hunting Hill Ave Middletown CT 06457
860-638-1438
cannataj@mpsct.org

Any employee who has questions or concerns about the Board's policies regarding discrimination on the basis of gender/sex/sexual orientation/pregnancy/gender identity or expression applicable to employees should contact the District's Title IX Coordinator:

Harry Snyder, Manager of HR
311 Hunting Hill Ave Middletown, CT 06547
860-638-1446
snyderh@mpsct.org

Any employee who:

1. has specific questions or concerns about the Board’s policies regarding discrimination on the basis of disability applicable to employees; OR
2. wishes to request an accommodation on the basis of disability should contact the District’s Section 504/ADA Coordinator:

Vacianna Spaulding, Director of Student Services
311 Hunting Hill Ave Middletown CT 06457
860-638-1415
spauldingv@mpsct.org

Legal References:

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e et seq.
Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq.
Age Discrimination in Employment Act, 29 U.S.C. § 621 et seq.
Americans with Disabilities Act, 42 U.S.C. § 12101
Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794
Title II of the Genetic Information Nondiscrimination Act of 2008,
Pub.L.110-233, 42 U.S.C. § 2000ff; 29 CFR 1635.1 et seq.
Connecticut General Statutes § 1-1n, “Gender Identity or Expression”
defined
Connecticut General Statutes § 10-153, Discrimination on the basis of
sex, gender or expression or marital status prohibited
Connecticut General Statutes § 27-103
Connecticut General Statutes § 31-51i
Connecticut General Statutes § 46a-51, Definitions
Connecticut General Statutes § 46a-58, Deprivation of rights
Connecticut Fair Employment Practices Act, Connecticut General
Statutes § 46a-60
Connecticut General Statutes § 46a-80a
Connecticut General Statutes § 46a-81c, Sexual orientation
discrimination: Employment
Connecticut General Statutes §
46b-1, Family relations matters and domestic violence defined
Public Act No. 23-145, “An Act Revising the State’s Antidiscrimination
Statutes”

Policy adopted: January 12, 2021
Policy revised: November , 2024

STUDENT ATTENDANCE, TRUANCY AND CHRONIC ABSENTEEISM

Regular and punctual student attendance in school is essential to the educational process. Connecticut state law places responsibility for assuring that students attend school with the parent or other person having control of the child. To assist parents and other persons in meeting this responsibility, the Board of Education (the “Board”), through its Superintendent, will adopt and maintain procedures to implement this policy.

In addition, the Board takes seriously the issue of chronic absenteeism. To address this issue, the Board, through its Superintendent, will adopt and maintain procedures regarding chronic absenteeism in accordance with state law.

Link to Public Act No. 22-47: <https://drive.google.com/drive/u/0/recent>

Legal References:

- Public Act No. 22-47
- Connecticut General Statutes § 10-220

- Connecticut General Statutes § 10-184

- Connecticut General Statutes § 10-186

- Connecticut General Statutes § 10-198a

- Connecticut General Statutes § 10-198b

- Connecticut General Statutes § 10-198c

- Connecticut General Statutes § 10-198d

- Connecticut General Statutes § 10-198e

- Connecticut General Statutes § 10-198f

Connecticut State Department of Education, Guidelines for Reporting Student Attendance in the Public School Information System (January 2008)

Connecticut State Board of Education Memorandum, Definitions of Excused and Unexcused Absences (June 27, 2012)

Connecticut State Department of Education, Guidelines for Implementation of the Definitions of Excused and Unexcused Absences and Best Practices for Absence Prevention and Intervention (April 2013)

Connecticut State Department of Education, Reducing Chronic Absence in Connecticut's Schools: A Prevention and Intervention Guide for Schools and Districts (April 2017)

Connecticut State Department of Education Memorandum, Youth Service Bureau Referral for Truancy and Defiance of School Rules (February 22, 2018)

Connecticut State Department of Education, Youth Service Bureau Referral Guide (February 2018)

Connecticut State Department of Education Memorandum, Mental Health Wellness Days (January 24, 2022)

Connecticut State Department of Education Memorandum, Adoption of Definition of Remote Absence (September 7, 2022)

Connecticut State Board of Education Resolution (September 7, 2022)

REVISED: November , 2024



Office of the Superintendent
Cultivating the Brilliance in Each Student

Alberto Vázquez Matos, Ed.D., Ph.D., Superintendent of Schools
superintendent@mpsct.org | (860) 638-1401
311 Hunting Hill Avenue, Middletown, CT 06457
www.middletownschools.org

Middletown Board of Education

Budget Committee Meeting Minutes

October 7, 2024

Present were: Dr. Vasquez-Matos, Superintendent

Marco Gaylord, Executive Director of Operations

Eduardo Miranda, Director of Finance

Mark Langton, Transportation Manger

Harold Panciera, Committee Chairperson

Susan Owens, Board of Education

Richard Labrie, Alliance Education Associates

Damian Dontfraid, I.T. support

I. The minutes were approved for the September 9th meeting.

II. Finance Director , Eduardo Miranda, reported on the one transaction for the last month. There were no financials to report, except for the surplus of \$123, 000 after the first month of the school year. He reminded us that as he reports each month we can expect that surplus to fluctuate .

III. Executive Director of Operations, Marco Gaylord, reported on the effort to lease storage space from the city at the Remington Rand building. The request has been approved by two committees of the Common Council, and will be voted on by the entire Council in November. If approved, it will cost the Board of Education about \$9,000 annually. It is possible that the facilities staff could start to use this space in early 2025.

IV. Superintendent Vasquez-Matos reported on the major concerns he and other superintendents have about funding reductions that may occur for state - mandated programs. One source of funds is scheduled to expire after this year. If it is not renewed, Middletown stands to lose almost \$1. 2 million dollars. The district will also apply for grants that will help us increase the programs we offer to students with special needs. By doing so we can save on the cost of sending these students out of town.



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V. Marco Gaylord and Transportation Manager, Mark Langton, introduced Mr. Richard Labrie. He has acted as a consultant to the district as the administration negotiated an extension of our contract with the Dattco bus company. The Board will vote soon on extending this contract for two more years. In his opinion, this contract is beneficial to the MPS district. When comparing this to other contracts around the state, he mentioned the savings we could expect. This will more than offset the percentage increase Dattco will receive each year, in his opinion. In addition, his report mentioned the large amount of credit we received at the end of the last school year. These totaled over \$ 450,000, for various reasons outlined in the report.

VI. There were no other budget concerns from anyone.

VII. There were no agenda items recommended for the next meeting.

VIII. The meeting was adjourned at 5:53.

Thanks,
Harold

**MIDDLETOWN BOARD OF EDUCATION
CURRICULUM COMMITTEE**

October 24, 2024

Zoom

5:30 PM

<p><u>Board of Education (BOE)</u> <u>Committee Members Present</u> Debra Guss, Committee Chair and BOE Member Liz Crooks, Committee member Harold Panciera, BOE member</p>	<p><u>Also Present</u> Stacey McCann, Assistant Superintendent of Teaching and Learning Paul Griswold, Director, Assessment, Professional Development, & Instruction Ryan Mertel, Assistant Principal Middletown High School (“MHS”) Bobbi-Jo Wathen, Director of School Counseling MHS Yvonne Daniels, 6-12 Math Supervisor Megan Hanly, Steam Director K-12 Daniel Raucci, 6-12 English Language Arts Supervisor Gisella Gandulla, Community member</p>
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1. **Call to order and introductions:** Committee Chair Debra Guss called the meeting to order at 5:30 p.m., which was followed with introductions.

2. **Middletown High School AP Scores Update:** Next, Mr. Griswold provided an update on the number of students at MHS taking College Career Readiness (“CRC) courses, including an overview of the kinds of courses taken by MHS students and highlighting that 96.2 percent of MHS 11th and 12th Grade students are currently enrolled in CCR classes. A discussion followed. Mr. Griswold then provided an overview of AP and ECE Courses enrollments, including demographic data. Next, Mr. Griswold provided result data in more detail, highlighting results for classes where deleveling had been implemented when the students were in 9th and 10th grade, including AP Language, AP Statistics and AP Biology. Mr. Griswold then reviewed 5-year trend of passing rates and mean test scores. A further discussion followed. It is important to note that CCR-College & Career Ready courses is a compilation of AP-Advanced Placement courses, ECE-Early College Experience courses, as well as CTE-Career & Technical Education courses.

3. **Post High School Outcomes– ED Sight:** Mr. Griswold then reviewed data on post-secondary outcomes for MHS students which are published by the State of Connecticut, including college enrollment, persistence and graduation comparison data, demographic data and post-secondary earnings data. A discussion followed.

4. **Adjournment:** Committee Chair Debra Guss then adjourned the meeting at 6:16 p.m.



Office of Facilities

Unlocking the Potential in ALL Students

Joshua Burger, Facilities Support Specialist burgerj@mpsct.org

| (860) 638-1407

372 Hunting Hill Avenue, Middletown, CT 06457 www.middletownschoools.org

FACILITIES COMMITTEE MEETING

SPECIAL MEETING

WEDNESDAY SEPTEMBER 18TH 5:30 PM, MACDONOUGH SCHOOL LIBRARY

CALL TO ORDER: Madam Chairwoman, Susan Owens at 5:45 pm

INTRODUCTIONS: Joshua Burger, Facilities Support Specialist, Marco Gaylord, Executive Director of Operations, Susan Owens, Madam Chairperson, Deborah Klekowski, Board of Education Member, Dr Alberto Vazquez-Matos, Superintendent of Schools.

AGENDA:

SUMMER PROJECTS UPDATE MARCO GAYLORD

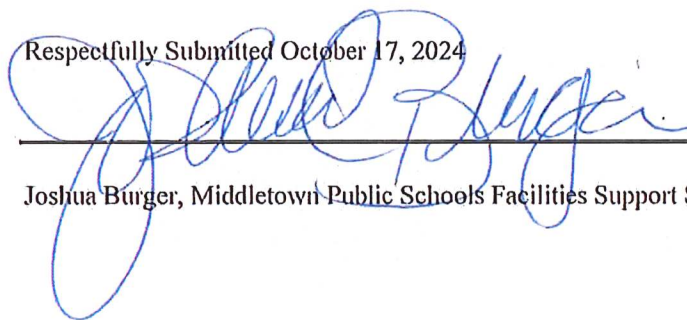
Mr Gaylord praised the BOE techs who did cost saving summer jobs, Jeffrey Knakal, and Joshua Cofield. They saved the district a lot of money by doing the work ourselves and did an excellent job, also a thank you to Dr Vazquez-Matos for helping us get extra funding. Marco will continue to give updates over the next few months on any pending projects. Marco is working on a new work order system that will allow the user to add pictures to the work order and lessen some confusion. Josh Cofield had a lot of help, Marco is conducting an assessment of the RTU units. We are doing drone shots to look at the other units, Mr Gaylord reported the library unit was close to \$330K. The CT air quality grant is on hold. Marco described the door security management system.

ADULT ED COOLING UNIT, Was replaced in July, and is operating as expected.

TRACK AND FIELD CONSTRUCTION UPDATE: Was completed August 20th, and looks great.

MOVE TO ADJOURN: 5.55 PM BY: Deborah Klekowki, seconded by Madam Chair Susan Owens.

Respectfully Submitted October 17, 2024

A handwritten signature in blue ink, appearing to read "Joshua Burger", is written over a horizontal line. The signature is stylized and cursive.

Joshua Burger, Middletown Public Schools Facilities Support Specialist

MIDDLETOWN PUBLIC SCHOOLS FACILITIES COMMITTEE MEETING MINUTES

TUESDAY, JUNE 18TH, 2024 AT 311 HUNTING HILL AVENUE

BOARD OF EDUCATION CENTRAL OFFICE, CONFERENCE ROOM "B" AT 5:30 PM

Call to Order: At 5:32 pm by Madam Chair, Susan Owens

Introductions: Marco Gaylord, Harold Panciera, Joshua Burger, Jennifer Cannata, Deborah Klekowski, Susan Owens, Geoffrey Belair.

SUMMER PROJECTS UPDATE:

Adult Ed cooling unit:

Marco informed the committee the installation started on Monday. The construction crew had an issue installing the unit, and will have to add some steel platforms added. Which has created a delay, we do not know how long it will take to get the unit installed. There are no additional costs to the board at this time.

Middletown High School Library HVAC:

Marco reported that the installation starts tomorrow, there is nothing more to report at this time.

Track and Field Construction:

The Track and field has started construction already as reported to the committee by Marco Gaylord. They are still hoping that the time line will be the end of august finish. The construction company has asked if we can turn on the field lights to add time to their construction time daily.

KEATING STORAGE SPACE

Marco reported that the board has been looking for storage for materials, and equipment. We have used a lot of Connex boxes throughout the district. We have been using Keigwin as the main storage unit. (Marco Gaylord presented a packet of pictures of Keigwin and the MHS field and track, attached) Marco reported that the city has storage space at the Keating Building in the north end of Middletown. There is a portion of the building that is available for rent for storage. Marco informed the committee the space is not heated or air conditioned and the spaces around the intended rental space is not a

healthy space. Marco would like to take utilize the dry space at the Keating Building. Marco informed the committee he has received a potential lease agreement for 5 years. He also informed the committee he has requested from the mayor's office they waive the rental fee. Mr. Gaylord also informed the committee he presently has a lease agreement with the U-Haul storage company for approx. 15K per year. Marco would like the committee's approval to keep moving forward with the process of obtaining the rental lease at the Keating Building. Marco informed the committee the city will take the Connex boxes away at no charge and use them. The space at Keigwin where the Connex storage boxes were, will be used for a new Vo-ag grant for gardening. Deb Klekowski inquired about the lease at U-Haul and what type of security will be at the Keating building in addition to what kind of inventory system will be in place as she is concerned about the space. Mr. Gaylord responded with the board adding our own cameras and extra lighting. Deborah Klekowski added she is concerned about getting items in and out of the space. Marco said we currently have summer help at the moment and they will be able to assist. Mr. Panciera would like to know in what order the boxes will be emptied and in what priority?

MOTION: Deb Klekowski motioned to allow Marco Gaylord to move forward with pursuing the lease at the Keating Building rental space, the motion was seconded Harold Panciera. Hearing no nays, the motion passes

MOTION: Deb Klekowski motioned to allow Marco Gaylord to move forward with pursuing the lease at the Keating Building, if the city does not agree for a zero rental amount and if the rental amount does not exceed what is currently being paid for annually by the U-Haul rental spaces. Mr. Harold Panciera seconded the motion. Hearing not nays, the motion passes.

MOTION to adjourn at 6:13 PM by Susan Owens, seconded by Deb Klekowski.

Respectfully Submitted October 17, 2024



Joshua Burger, Middletown Public Schools Facilities Support Specialist

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE**

Meeting Minutes

Tuesday, October 22, 2024

In Person Meeting 5:30 P.M.

Board of Education Policy Committee Members participating:

Liz Crooks, BOE Member

Shelia Daniels, Chair of Board of Education

Susan Owens, BOE Member

Also participation:

Dr. Alberto Vazquez Matos, Superintendent

Jennifer Cannata, Assistant Superintendent

Marco Gaylord, Executive Director of Operations

Jill Power, Operations Administrative Secretary

Staci Porch, Parent

The Meeting was called to order by Sheila Daniels at 5:47P.M.

1. Introductions

2. Policy #4118.11 Non-Discrimination (Personnel)

Marco Gaylord discussed that this policy needed to be updated to follow the appeal procedures needed to follow the new Title IX rule. This policy requires an appeal process to be updated so they are comparable. There are some tech edits. The contact for personnel will be Harry Snyder, for 504-related concerns it is Vacianna Spaulding and ADA is Jen Cannata. Liz Crooks brought up that if a woman has a concern and they do not feel comfortable going to a male, they can have someone else to voice their concerns. Dr. Vazquez Matos mentioned that all administrators are trained so women can go to Jen Cannata or Stacey McCann if they feel more comfortable. After discussion, the Board moved this policy to its first and final reading with the name changes at the Board meeting on November 12th, 2024.

3. Policy #5112 Student Attendance, Truancy and Chronic Absenteeism

Marco Gaylord discussed that this policy was changed to have up-to-date guidelines. Sheila asked if they should add a hyperlink of the act to this policy for families to be able to look at. Dr. Vazquez Matos agreed. After discussion, the Board moved this policy to its first and final reading by adding the hyperlink at the Board meeting on November 12th, 2024.

4. Policy #5114 Student Discipline

Policy #5114 was not discussed at this meeting. It was already passed at the special meeting on August 12th, 2024. No further discussion was necessary.

5. Policy #5131.61 Chemical Health Policy for Student Athletes

This policy has had a major update since 2013. The biggest update is all about substance abuse and the medical use of marijuana for student-athletes. Students can't be in violation if they have a medical reason. This policy is also like the discipline policy where a student can not get disciplined more for marijuana than alcohol. Elisha has updated the handbooks and coaches are aware of this update. After discussion, the Board moved this policy to its first reading at the Board meeting on November 12th, 2024.

The next policy committee meeting will take place on November 19, 2024.

ADJOURNMENT

The meeting was adjourned at 6:06 P.M.

Respectfully submitted,

Marco Gaylord

Executive Director of Operations

FY25 MPS Financials as of 10/31/2024

<u>Object Code - Summary</u>	<u>Expenditure 2023-2024</u>	<u>Appropriation 2024-2025</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Surplus/Deficit</u>	<u>Projected Expenditure</u>
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	43,294.50	81,820.00	-	-	26,852.25	54,967.75	20,000.00	61,820.00
51110 CERTIFIED*REG	35,591,312.69	37,071,168.00	-	-	8,557,974.86	28,513,193.14	100,000.00	36,971,168.00
51112 UNKNOWN ATTRITION CERTIFIE	-	(946,085.00)	-	-	-	(946,085.00)	-	(946,085.00)
51115 CERTIFIED*OTH ADDL/STIPEND	5,193.45	6,992.00	-	-	367.38	6,624.62	-	6,992.00
51309 SALARIES: INTERVENTIONISTS	1,851.80	-	-	-	-	-	-	-
51310 SALARIES: SUBS-DAILY*REG	55,524.26	-	-	-	-	-	-	-
51315 SALARIES: SUBS-LT*REG	249,959.71	100,000.00	-	-	46,094.86	53,905.14	-	100,000.00
51316 SALARIES: SUBS-BLDG*REG	191,625.78	299,208.00	-	-	43,408.87	255,799.13	50,000.00	249,208.00
51410 SALARIES: ADMINISTRATOR*RE	5,326,476.12	5,659,271.00	-	-	2,134,511.22	3,524,759.78	50,000.00	5,609,271.00
51501 LONGEVITY: CERTIFIED	395,200.00	383,200.00	-	-	180,600.00	202,600.00	22,000.00	361,200.00
51716 SALARIES: MENTOR	10,172.28	21,222.00	-	-	1,130.25	20,091.75	5,000.00	16,222.00
51718 SALARIES: TUTOR	150,220.50	198,850.00	-	-	24,820.75	174,029.25	30,000.00	168,850.00
51721 SALARIES: STIPENDS-NON TRB	637,483.25	689,474.00	-	-	87,712.76	601,761.24	15,000.00	674,474.00
51900 OTHER SALARIES	137,917.00	-	-	-	-	-	-	-
51901 NON-CONTRACTED CERTIFIED	71,962.39	60,000.00	-	-	25,233.00	34,767.00	-	60,000.00
51921 SALARIES: CLASS COVERAGE	209,012.43	100,000.00	-	-	19,716.60	80,283.40	(25,000.00)	125,000.00
TOTAL CERTIFIED SALARIES	43,077,206.16	43,725,120.00	-	-	11,148,422.80	32,576,697.20	267,000.00	43,458,120.00
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	8,700,708.51	9,478,540.00	-	-	2,806,497.26	6,672,042.74	(100,000.00)	9,578,540.00
51112 UNKNOWN ATTRITION CLASSIFIE	-	(238,835.00)	-	-	-	(238,835.00)	-	(238,835.00)
51117 CLASSIFIED*TEMP	10,673.26	-	-	-	675.16	(675.16)	(675.00)	675.00
51118 CLASSIFIED*OT	270,196.88	253,000.00	-	-	60,497.88	192,502.12	-	253,000.00
51200 SALARIES OF SEASONAL TEMP	124,250.31	50,000.00	-	-	43,905.04	6,094.96	-	50,000.00
51416 ATHLETIC EVENT WORKERS	61,830.23	53,000.00	-	-	16,707.80	36,292.20	-	53,000.00
51418 SUBS-SECRETARIES	33,589.87	10,000.00	-	-	9,531.90	468.10	-	10,000.00
51903 FAMILY ENGAGEMENT	220,935.20	29,367.00	-	-	8,697.15	20,669.85	-	29,367.00
51920 SALARIES: STUDENT VOCATION	3,640.00	6,000.00	-	3,150.00	1,050.00	1,800.00	1,500.00	4,500.00
TOTAL CLASSIFIED SALARIES	9,425,824.26	9,641,072.00	-	3,150.00	2,947,562.19	6,690,359.81	(99,175.00)	9,740,247.00
PARAPROFESSIONALS/AIDES								
51210 SALARIES: AIDES/PARAS*REG	4,544,842.30	5,162,752.00	-	-	1,036,747.89	4,126,004.11	200,000.00	4,962,752.00

FY25 MPS Financials as of 10/31/2024

53220	INSERVICE - PROF MTGS/DEVEL	59,967.45	52,790.00	(680.00)	955.61	25,034.56	26,119.83	-	52,110.00
53240	FIELD TRIPS	22,385.59	22,200.00	2,000.00	6,150.00	2,855.00	15,195.00	-	24,200.00
53251	STUDENT ACTIVITIES	8,306.84	12,000.00	-	-	673.00	11,327.00	2,000.00	10,000.00
53300	PURCH PROF SVCS: TECH	159,480.33	86,785.00	-	32,600.00	38,267.93	15,917.07	-	86,785.00
53310	PURCH PROF SVCS: AUDIT	30.00	30,000.00	-	30,000.00	-	-	-	30,000.00
53400	PURCH PROF SVCS: OTHER	533,115.70	203,384.00	-	326,194.36	52,108.92	(174,919.28)	(284,000.00)	487,384.00
53500	PURCH PROF/TECH SERVICES	32,384.95	35,239.00	-	-	28,789.46	6,449.54	-	35,239.00
53530	PURCH PROF SVCS: POLICE	25,251.04	13,000.00	-	-	1,020.00	11,980.00	(12,000.00)	25,000.00
53540	PURCH PROF SVCS: SPORTS OF	44,936.52	70,700.00	-	-	12,119.53	58,580.47	5,000.00	65,700.00
54010	PURCH PROPERTY SVCS	66,734.44	123,248.00	-	29,327.27	69,214.36	24,706.37	-	123,248.00
54103	SNOW PLOWING/SANDING	16,100.00	25,000.00	-	-	-	25,000.00	-	25,000.00
54300	REPAIRS & MAINTENANCE	735,773.14	891,780.00	-	293,507.28	334,516.60	263,756.12	-	891,780.00
54303	MAINT: GROUNDS	21,517.97	46,500.00	-	2,427.57	30,593.43	13,479.00	-	46,500.00
54304	ELEVATOR MAINTENANCE	55,477.75	50,000.00	-	24,108.20	17,891.77	8,000.03	-	50,000.00
54411	WATER/SEWER	99,500.82	114,662.00	-	88,523.43	26,138.57	0.00	-	114,662.00
54420	RENTAL OF EQUIPMENT&VEHIC	1,131.83	5,000.00	-	261.19	4,738.81	-	-	5,000.00
54421	DISPOSAL	156,347.79	155,800.00	-	88,985.41	66,814.59	-	-	155,800.00
54424	LAWN CARE	10,110.00	15,000.00	-	-	313.34	14,686.66	-	15,000.00
54440	RENTALS	673.68	700.00	-	-	168.42	531.58	-	700.00
55010	PURCHASED SERVICES	711,296.48	934,751.00	-	70,874.00	607,717.76	256,159.24	25,000.00	909,751.00
55100	PUPIL TRANSPORTATION	4,014,310.98	6,532,299.00	-	128,486.92	5,667,118.68	736,693.40	735,000.00	5,797,299.00
55105	TRANSPORTATION*SUMMER	126,997.12	157,690.00	-	-	120,621.18	37,068.82	37,068.82	120,621.18
55109	TRANSPORT*SPED OUT OF TOW	1,301,342.19	1,380,000.00	-	1,266,040.00	369,606.50	(255,646.50)	(250,000.00)	1,630,000.00
55190	TRANSPORT*HOMELESS	256,466.71	250,000.00	-	164,494.86	20,022.14	65,483.00	-	250,000.00
55191	TRANSPORT*DCF	47,785.00	-	-	-	-	-	-	-
55205	PROPERTY/CASUALTY INSURAN	341,821.00	341,821.00	-	-	-	341,821.00	-	341,821.00
55206	ATHLETIC INSURANCE	28,281.00	28,281.00	-	-	28,281.00	-	-	28,281.00
55300	COMMUNICATIONS/TELEPHONE	237,679.70	264,900.00	-	97,640.67	168,694.41	(1,435.08)	(1,435.00)	266,335.00
55301	POSTAGE	30,013.60	27,400.00	-	-	7,503.30	19,896.70	-	27,400.00
55303	SECURITY MONITORING	90,716.55	90,000.00	-	-	72,035.64	17,964.36	-	90,000.00
55304	SUBSCRIPTIONS/LICENSES	74,602.73	90,720.00	4,284.00	2,557.24	72,536.64	19,910.12	-	95,004.00
55400	ADVERTISING	281.38	800.00	-	-	-	800.00	-	800.00
55500	PRINTING	21,134.69	17,800.00	-	5,911.59	2,945.13	8,943.28	-	17,800.00
55510	COPYING	88,618.60	114,000.00	-	-	111,480.00	2,520.00	-	114,000.00
55800	TRAVEL/CONFERENCES	89,872.04	111,550.00	-	5,105.55	6,740.17	99,704.28	10,000.00	101,550.00

FY25 MPS Financials as of 10/31/2024

TOTAL PURCHASED SERVICES	10,360,096.40	12,701,400.00	5,604.00	2,944,959.64	8,117,617.41	1,644,426.95	236,086.82	12,470,917.18
SUPPLIES & MATERIALS								
56100 SUPPLIES*GENERAL	20,596.86	10,000.00	-	-	-	10,000.00	-	10,000.00
56104 SUPPLIES*MAINTENANCE	155,630.27	209,000.00	-	68,677.82	39,929.53	100,392.65	10,000.00	199,000.00
56106 SUPPLIES*FOOD	260.00	390.00	-	157.48	102.52	130.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	356,714.62	428,004.00	(7,104.00)	45,280.66	132,547.77	243,071.57	30,000.00	390,900.00
56115 COMMON CORE MATERIALS	18,132.28	20,503.00	-	233.96	3,357.34	16,911.70	-	20,503.00
56120 ADMINISTRATIVE SUPPLIES	67,883.16	70,677.00	-	11,885.56	23,158.82	35,632.62	-	70,677.00
56121 COPY PAPER	50,502.46	51,625.00	-	9,731.80	9,074.70	32,818.50	-	51,625.00
56210 NATURAL GAS	616,610.08	763,250.00	-	586,230.21	114,019.79	63,000.00	50,000.00	713,250.00
56220 ELECTRICITY	1,044,827.62	1,337,034.00	-	1,359,981.07	283,468.93	(306,416.00)	-	1,337,034.00
56230 BOTTLED GAS	12,276.73	11,950.00	-	8,104.27	1,995.73	1,850.00	-	11,950.00
56240 FUEL OIL	268,478.19	295,879.00	-	295,879.00	-	-	-	295,879.00
56260 DIESEL FUEL	229,004.19	240,000.00	-	209,739.63	30,260.37	(0.00)	-	240,000.00
56265 GASOLINE (VEHICLES)	131,355.14	104,490.00	-	8,198.95	7,801.05	88,490.00	-	104,490.00
56270 PROPANE	29,065.54	50,000.00	-	48,948.50	1,766.62	(715.12)	(715.00)	50,715.00
56300 FOOD SUPPLIES	1,410.92	3,280.00	-	52.25	447.75	2,780.00	1,500.00	1,780.00
56400 BOOKS AND PERIODICALS	7,358.30	7,700.00	-	1,479.69	3,844.28	2,376.03	-	7,700.00
56410 TEXTBOOKS	24,314.61	14,310.00	-	712.25	6,473.01	7,124.74	-	14,310.00
56420 LIBRARY MATERIALS	31,103.74	20,090.00	-	1,469.97	2,837.96	15,782.07	-	20,090.00
56500 SUPPLIES*TECHNOLOGY RELAT	218,781.24	206,094.00	1,000.00	59,357.55	27,430.31	120,306.14	-	207,094.00
56900 SUPPLIES*OTHER	179,863.75	186,035.00	-	55,091.70	48,422.02	82,521.28	5,000.00	181,035.00
56910 CUSTODIAL SUPPLIES	203,050.83	211,500.00	-	163,355.10	48,066.80	78.10	-	211,500.00
TOTAL SUPPLIES & MATERIALS	3,667,220.53	4,241,811.00	(6,104.00)	2,934,567.42	785,005.30	516,134.28	95,785.00	4,139,922.00
PROPERTY								
57300 NEW EQUIPMENT	24,721.25	28,000.00	-	1,000.00	375.79	26,624.21	-	28,000.00
57330 FURNITURE AND FIXTURES	14,992.08	4,500.00	-	805.20	726.28	2,968.52	-	4,500.00
57340 TECH REL HW/EQUIP	1,606.33	2,129.00	-	70.40	987.48	1,071.12	-	2,129.00
57390 OTHER EQUIP/PROPERTY	3,091.98	3,100.00	-	-	299.66	2,800.34	-	3,100.00
TOTAL PROPERTY	44,411.64	37,729.00	-	1,875.60	2,389.21	33,464.19	-	37,729.00
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	90,319.36	115,420.00	500.00	3,100.00	76,191.70	36,628.30	5,000.00	110,920.00

FY25 MPS Financials as of 10/31/2024

58901 EDUCATIONAL SUPPORT	23,321.95	32,155.00	-	1,574.70	20,516.38	10,063.92	-	32,155.00
58903 PROF DEV IMPROVE	25,101.38	29,000.00	-	-	-	29,000.00	-	29,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	4,185.00	1,650.00	-	-	-	1,650.00	-	1,650.00
58908 RECRUITMENT	19,199.71	19,100.00	-	2,000.00	1,057.60	16,042.40	-	19,100.00
TOTAL MISCELLANEOUS	167,127.40	202,325.00	500.00	6,674.70	97,765.68	98,384.62	5,000.00	197,825.00
TUITION								
55600 TUITION MAGNET (REGULAR ED	935,967.00	600,174.00	-	-	-	600,174.00	-	600,174.00
55610 TUITION TO OTHER DISTR IN ST	231,834.48	168,000.00	-	79,197.60	8,470.00	80,332.40	-	168,000.00
55630 TUITION TO PRIVATE SOURCES	4,662,580.08	4,930,000.00	-	3,788,923.49	1,160,607.33	(19,530.82)	(700,000.00)	5,630,000.00
TOTAL TUITION	5,830,381.56	5,698,174.00	-	3,868,121.09	1,169,077.33	660,975.58	(700,000.00)	6,398,174.00
GRAND TOTAL	96,462,519.24	101,134,339.00	-	15,371,595.72	30,918,733.50	54,844,009.78	36,196.82	101,098,142.18

Definitions:	
Expenditure	The amount of funds spent
Appropriation	City funds allocated for the fiscal year
Encumbrance	Commitment to spend funds for a particular item at some point in the future
Current Balance	The amount of funds remaining after accounting for expenditures and encumbrances
Projected Surplus	Expected excess of funds
Projected Deficit	Expected amount of additional funds needed
Projected Expenditure	The amount of funds expected to be spent by year end
Attrition	Anticipated savings due to position vacancies

Middletown Board of Education
BOE Transfer of Funds

Date Range: 01-Oct-2024 to 04-Nov-2024 For FY 2025

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
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Journal#: 39393 Date: 25-Oct-2024

From 1010-014-1000-000-56110-00000	WESLEY: INSTR SUPPLIES	8,000.00		8,000.00	139.18	
To 1010-014-1000-160-56110-00000	WESLEY: MATH*INSTR SUPPL	500.00		500.00		139.18

From instructional supply line to math line to cover
Hand2Mind order

Total Transfer for Wesley School

					139.18	139.18
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Journal#: 39404

Date: 04-Nov-2024

From 1010-054-1000-105-56900-00000	BMS: ART*SUPPL*OTHER	6,400.00		6,400.00		
To 1010-054-2410-000-57330-00000	BMS: FURNITURE AND FIXTURES	2,000.00		2,000.00	6,400.00	6,400.00

Transfer funds needed to purchase two additional cafeteria
tables.

Total Transfer for WWMS

					6,400.00	6,400.00
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*** Grand Total To Transfer

					6,539.18	6,539.18
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BOE Monthly Human Resources Report

Tuesday, November 12, 2024



M

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**

New Hires – 18

- **Certified: 3**
- **Elementary School Teacher – 5th grade – (Bielefield)**
- **ELA Teacher – (Beman)**
- **Special Education Teacher – (Moody)**

New Hires continued on next page

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**

New Hires – continued

- **Non-Certified: 15**
- Duty Aide – (Macdonough)
- Expulsion Tutor – (District)
- Academic Interventionist – (Lawrence)
- Duty Aide (2) – (Lawrence)
- Assessment Examiner – (Adult Ed)
- Paraeducator – (Moody)
- Academic Interventionist – (Spencer)
- Paraprofessional (2) – (Beman)
- Instructional Aide – Spencer)

New Hires continued on next page

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**

New Hires – continued

- **Non-Certified:**
- Instructional Aide – (Bielefield)
- Duty Aide – (Snow)
- Paraprofessional – (Beman)
- School Custodian (Temp) – (Beman)

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**

Separations –

- **Retirements: 0**
- **Resignations: 9**
- **Certified staff: 4**
- Social Worker – (Lawrence)
- Special Ed Teacher – (MHS)
- Science Teacher – (MHS)
- Special Ed Teacher – (MHS)

separations continued on next slide

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**

- **Resignations: continued**

- **Non Certified: 5**
 - Paraprofessional – (Lawrence)
 - Duty Aide – (Lawrence)
 - Registered Behavior Technician – (MHS)
 - Expulsion Tutor – (District)
 - Instructional Aide – (Spencer)

Monthly HR Update

- **Staffing: Time Period – October 1 – October 31, 2024**
- **Vacancies – 60**
- **Certified: openings – 15**
 - Aerospace Instructor – (Lawrence)
 - School Psychologist – (Snow)
 - School Psychologist) – (Macdonough)
 - School Psychologist – (Lawrence)
 - World Language Teacher (2) – (Beman)
 - DEI Director - (District)
 - Science Teacher – (Beman)
 - Special Ed Teacher – (Moody; Farm Hill) ph

Vacancies continued on next slide

Monthly HR Updates

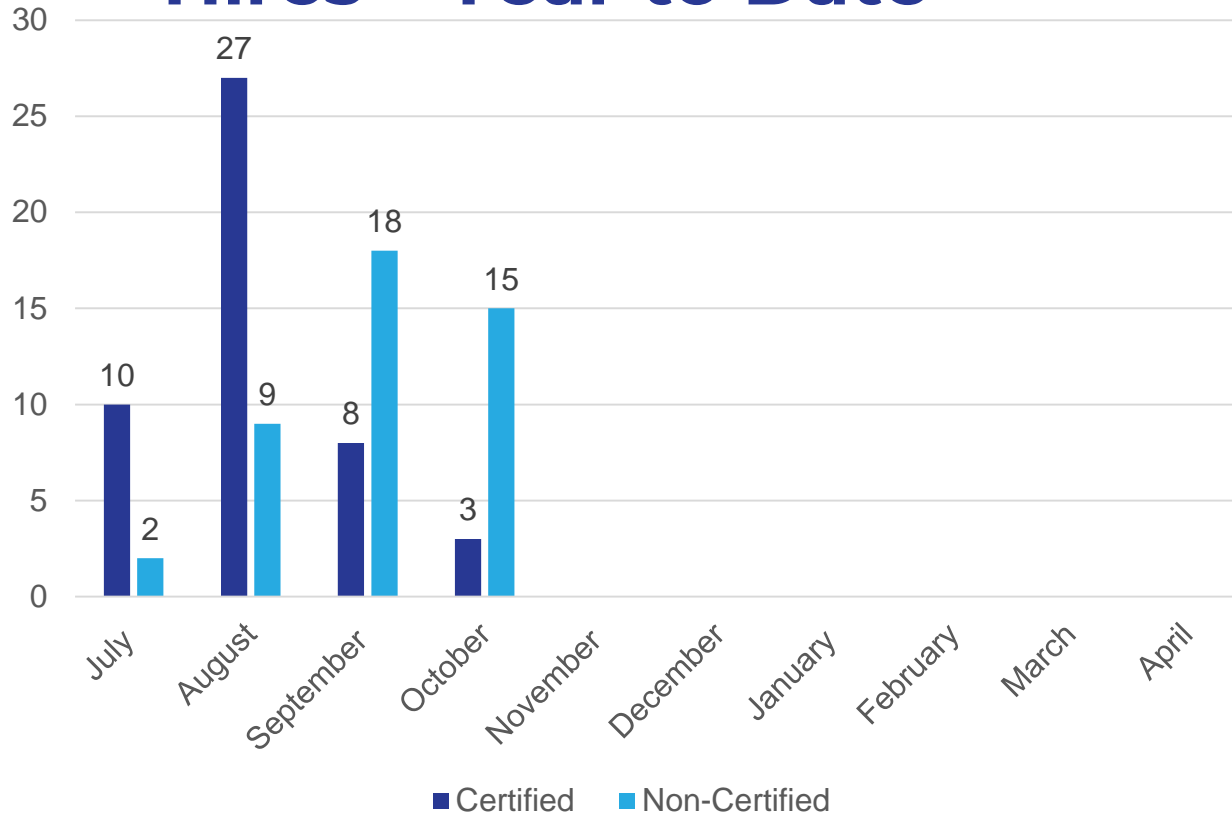
- **Staffing: Time Period – October 1 – October 31, 2024**
- **Vacancies – (continued)**
- **Social Worker – (Lawrence) ^{ph}**
- **Special Education Teacher (2) – (MHS)**
- **Science Teacher - Chemistry – (MHS)**
- **KPA Teacher – (Moody)**
- **Orchestra Teacher – (Beman)**
- **Bilingual Teacher – (District)**
- **Classified Vacancies –**
- **Family Engagement Liaison; FEL – (MHS)**
- **SEL Interventionist – (MHS)**

Vacancies continued on next slide

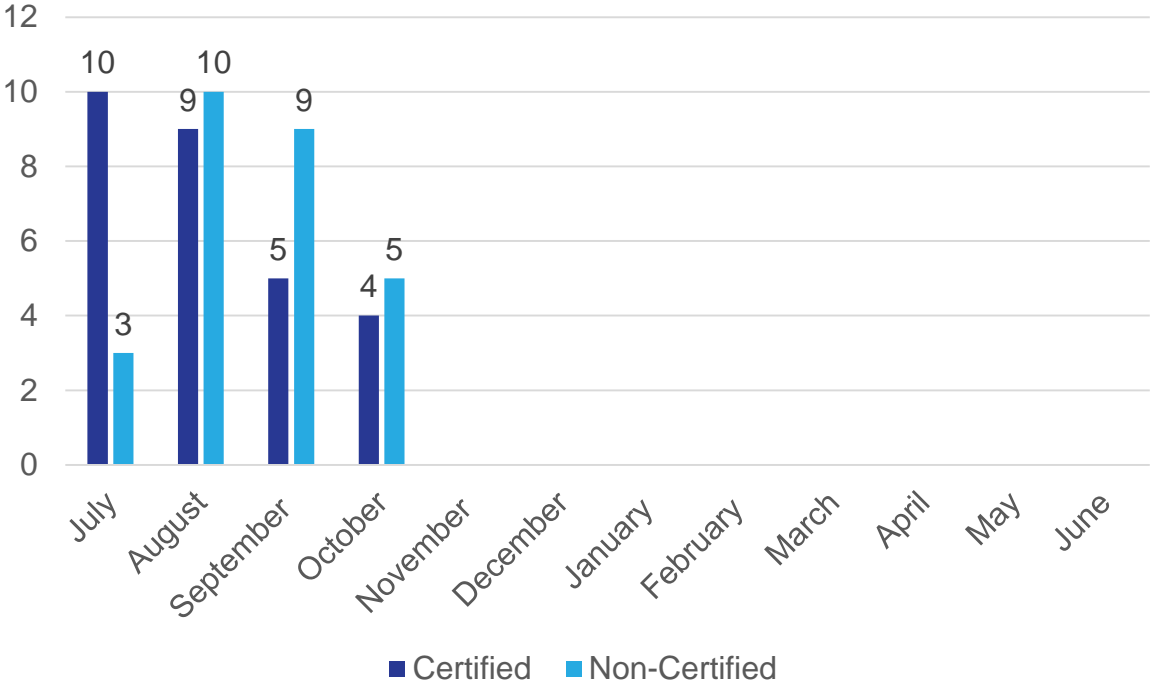
Monthly HR Updates

- **Staffing: Time Period – October 1 – October 31, 2024**
- **Vacancies – (continued)**
- **Paraeducator Vacancies – 43**
- **MHS – 13**
- **Beman – 9**
- **Snow – 2**
- **Wesley – 3**
- **Bielefield – 2**
- **Farm Hill – 4**
- **Spencer – 4**
- **Macdonough – 1**
- **Moody – 4**
- **Lawrence - 1**

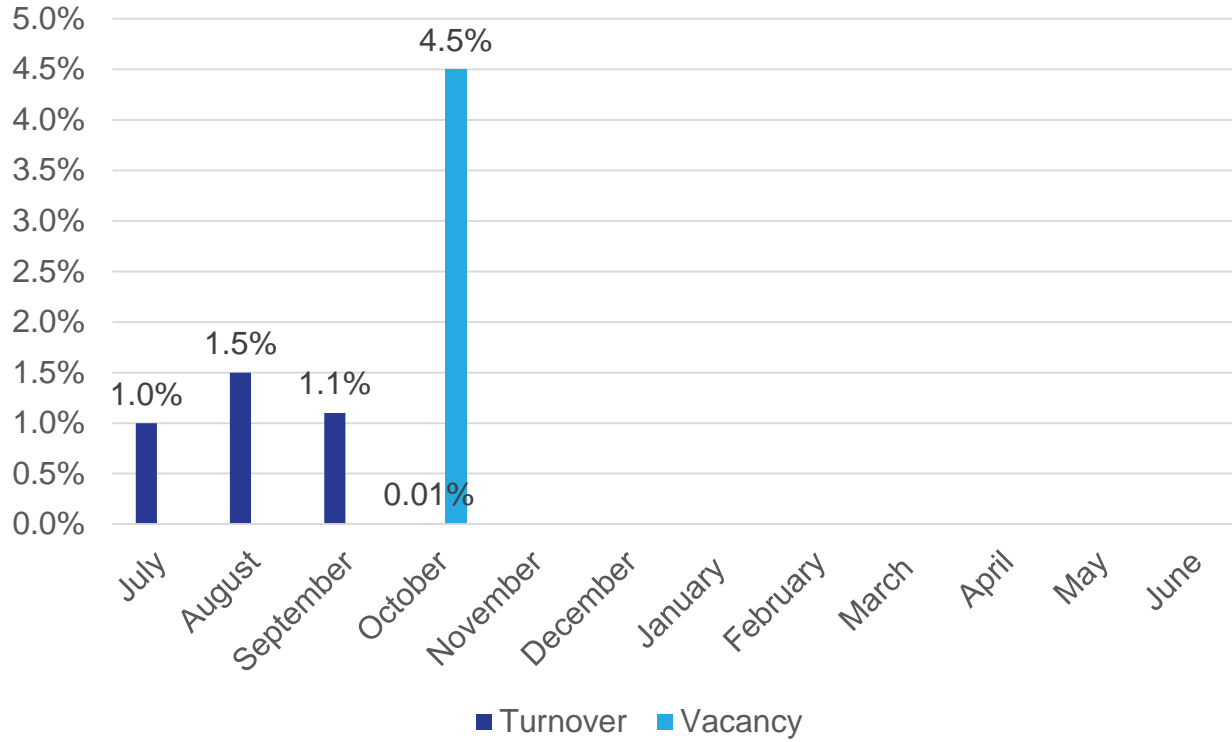
Hires – Year to Date



Separations Year to Date



Turnover and Vacancy Rate % Year to Date



Academic Performance & Growth Review

Spring 2024 SBA + SAT Results

Tuesday, November 12, 2024



Middletown Public Schools
Cultivating the Brilliance in Each Student



Performance Data Overview

State Performance Data

- **Performance Index (grades 3-8, 11)**- converts assessments on different scales to a common 0-110 point scale; 75~proficiency
- **Growth Measure (grades 4-8)**- students assigned growth target in scale score points based on scale score from previous year's assessment; measure is the average % of that target achieved
- **SAT (grade 11)**- reported as scale score and as proficiency in relation to College & Career Readiness Benchmark (CCR)
 - Math CCR = 530
 - Evidence-Based Reading and Writing (EBRW) = 480

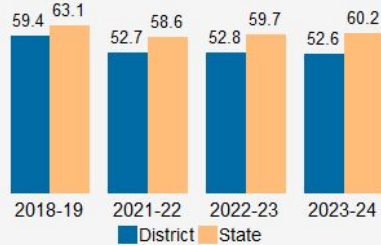
Note: CT reports data on **High Needs** subgroup, students who are identified as students with disabilities, English language learners, and/or eligible for free- or reduced-price lunch



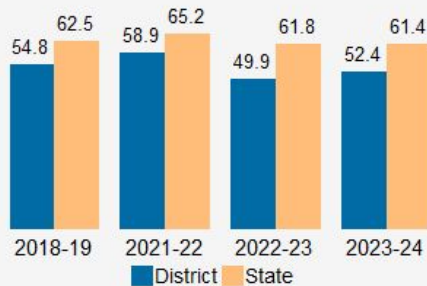
Mathematics

CT Report Card

District Performance Index (DPI), Math  
Target: 75



Smarter Balanced Growth, Math  
Target: 100



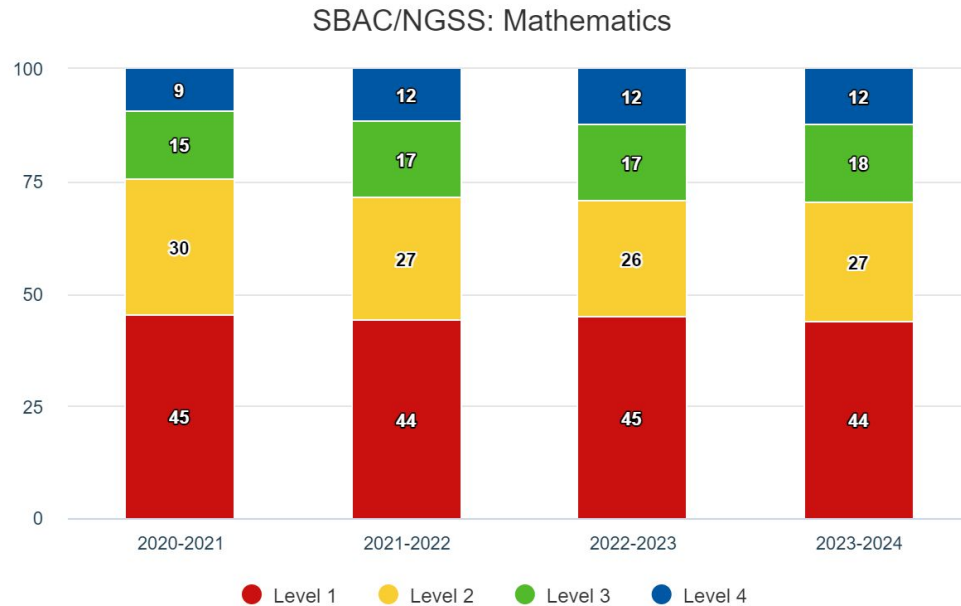
Headlines

- 4 out of 8 elementary schools:
High growth for High Needs students
 - Wesley: 9% increase from 22'-23' to 23'-24'
- 5th to 6th grade transition dip → stabilized in 7th grade
- After 3 years of no growth in proficiency, Black students showed growth last year

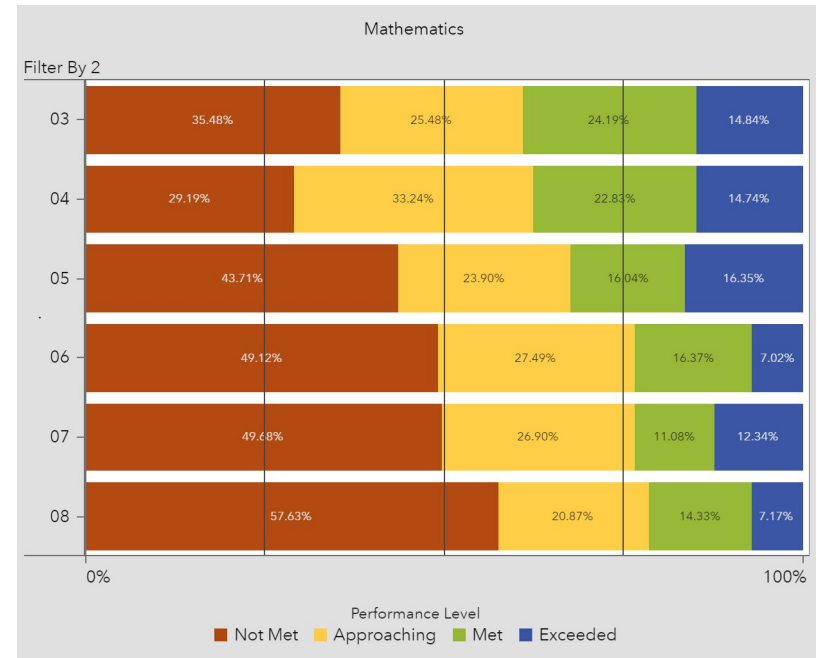


Mathematics

- SBA Mathematics

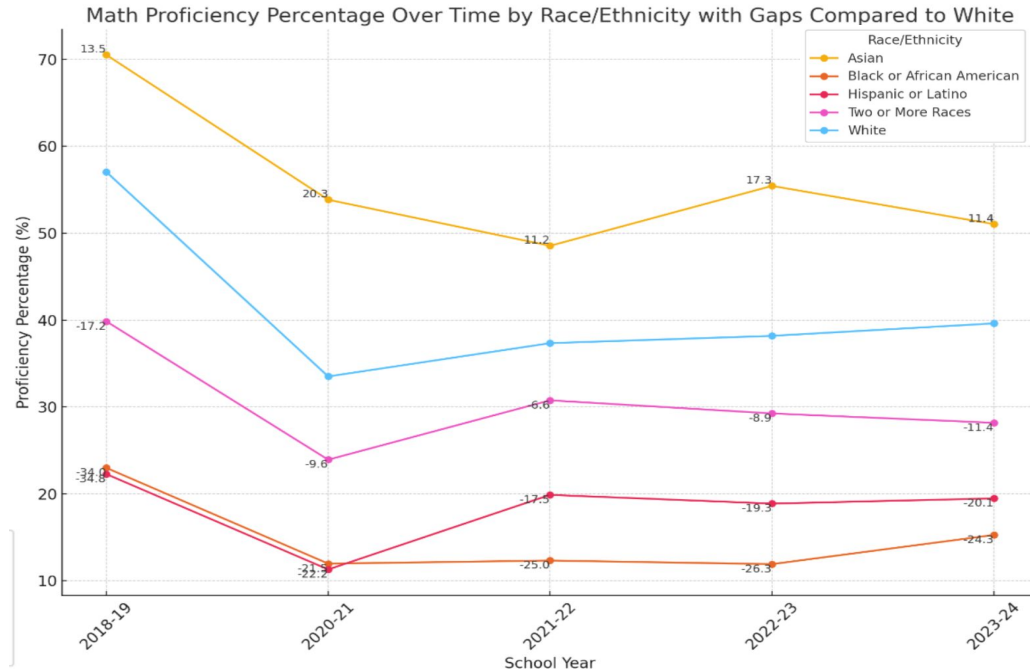
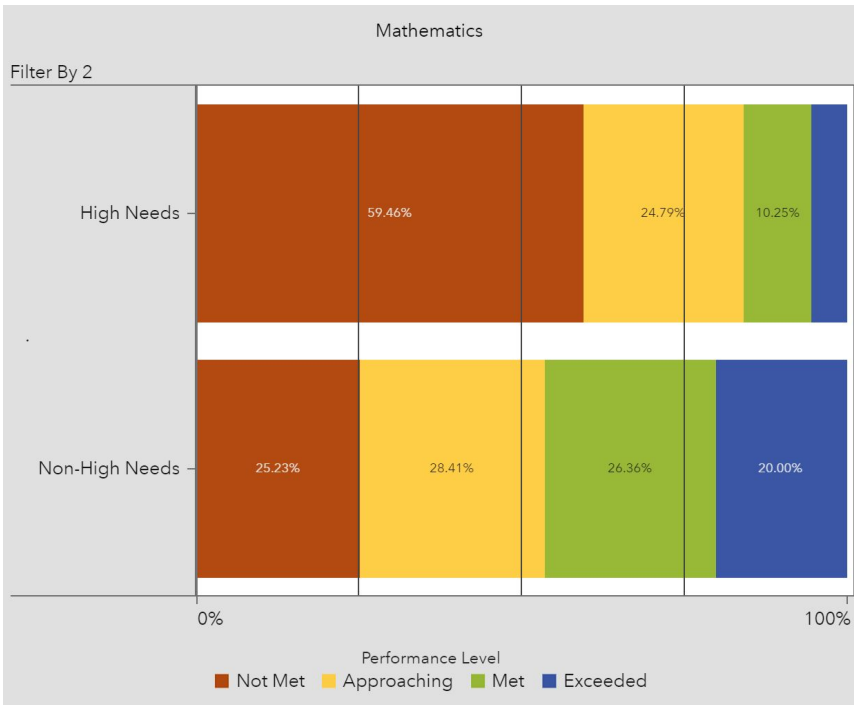


Proficiency Levels by Grade, 2024



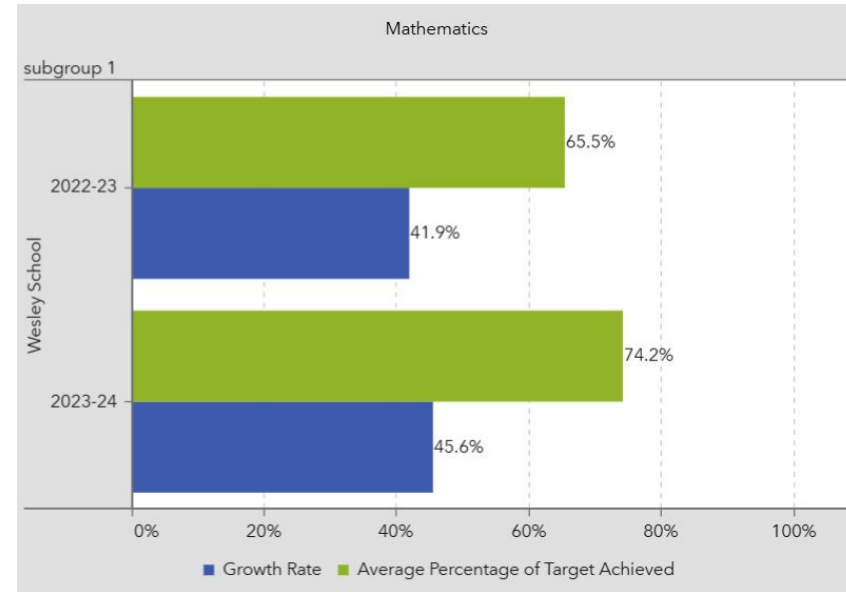
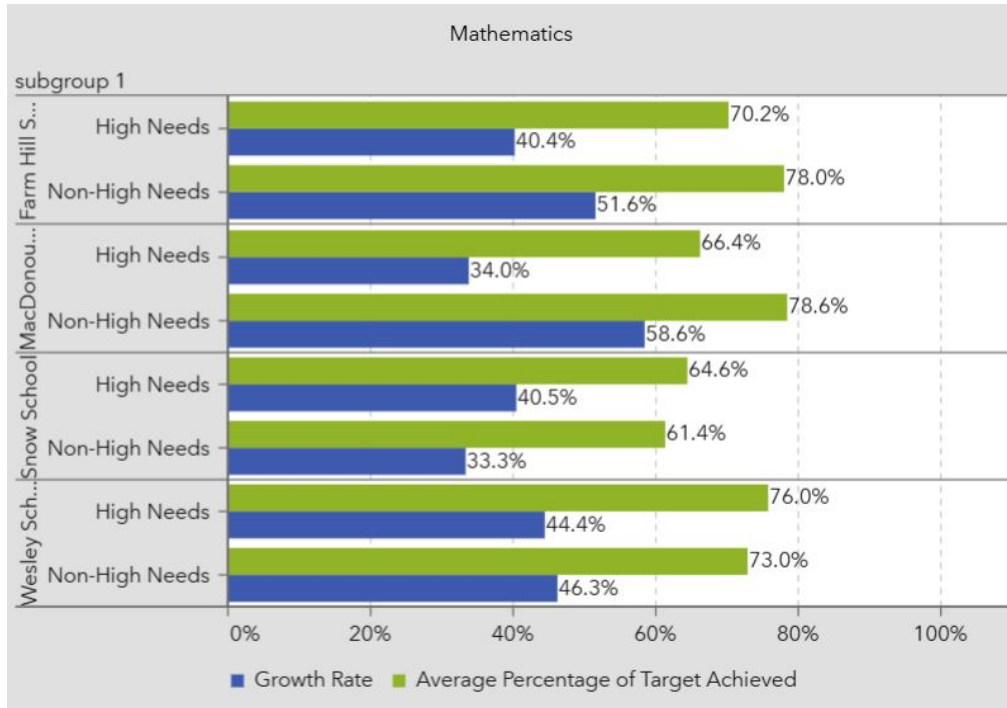
Mathematics

- SBA Mathematics (High Needs + Race/Ethnicity, Spring 2024)



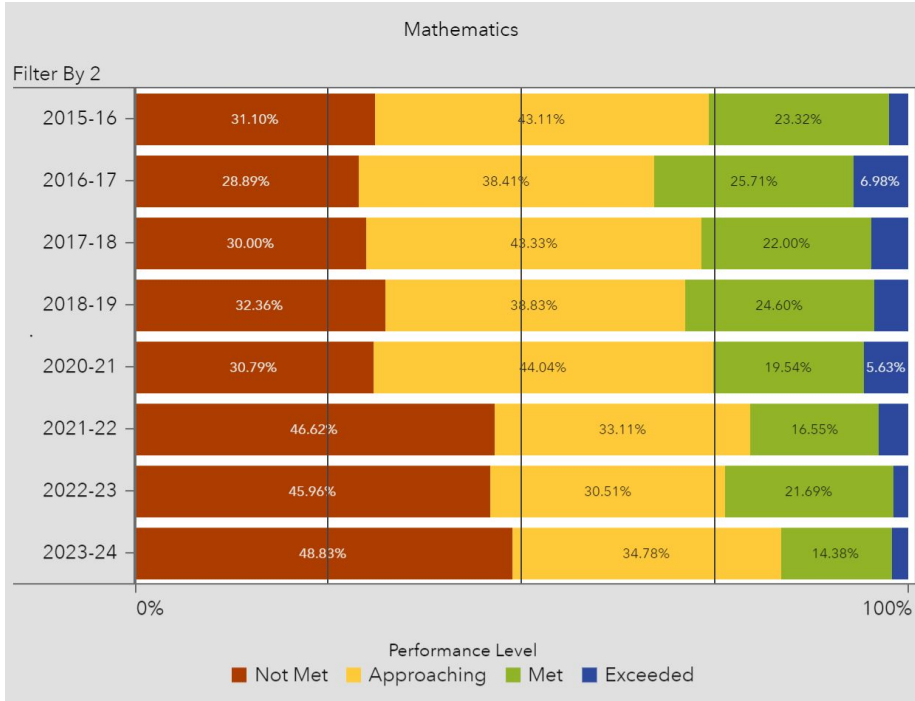
Mathematics

- SBA Growth

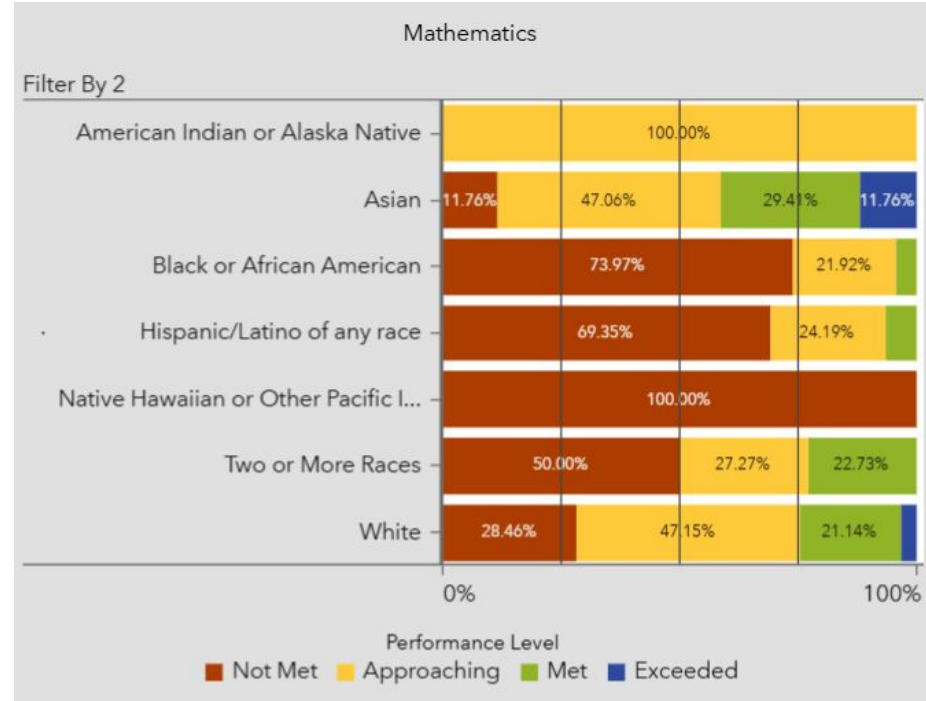


Mathematics

- SAT Mathematics

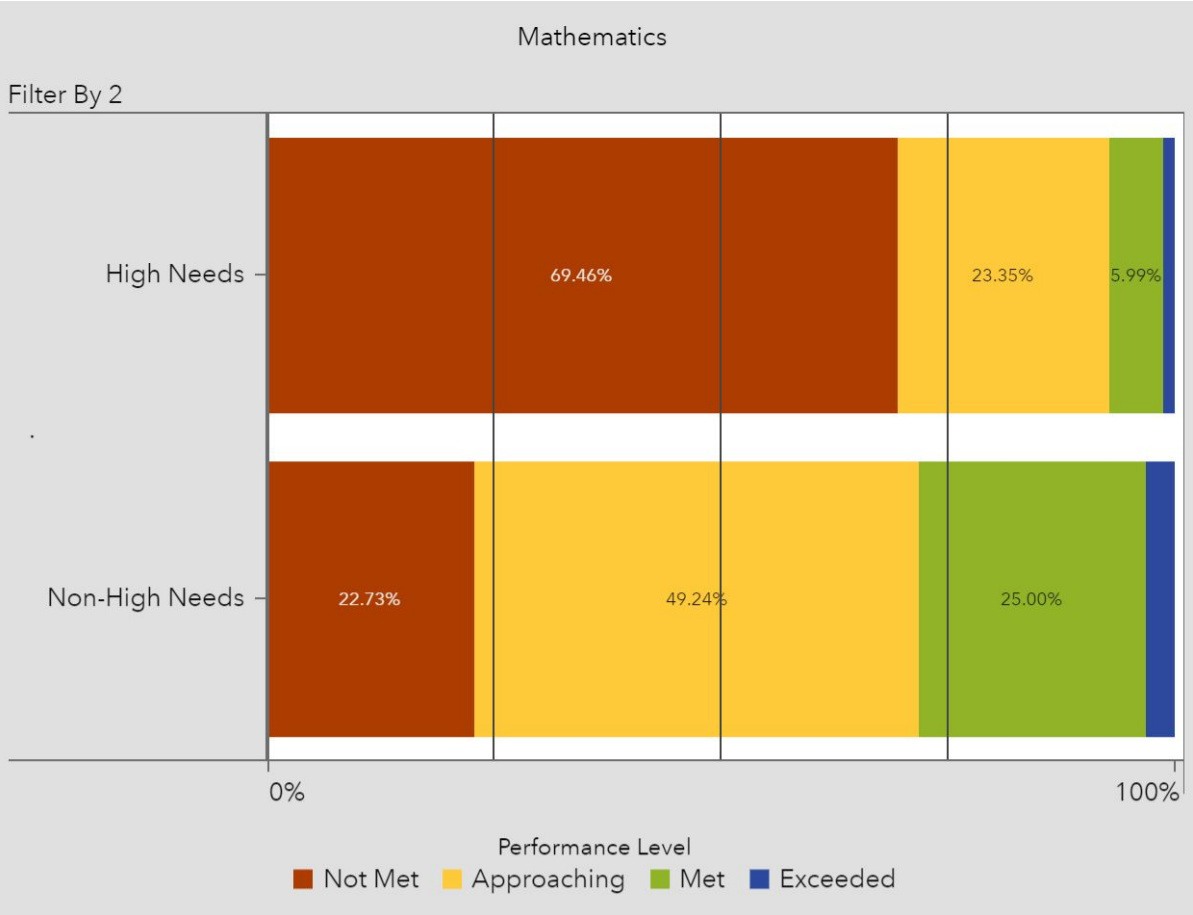


Proficiency Levels by Race/Ethnicity, 2024



Mathematics

- SAT Mathematics High Needs Spring 2024





Elementary Math Action Steps

- Implement a system of Instructional Vision Walkthroughs
- Focus on Math Vocabulary through the use of Word Walls
- Provide professional learning for equitable collaborative strategies: Vertical/Non-permanent surfaces & Randomized groupings
- Facilitate Family Math Nights
- Utilize Interim Assessment Blocks 6x/year for Smarter Balanced preparation



Secondary Math Action Steps

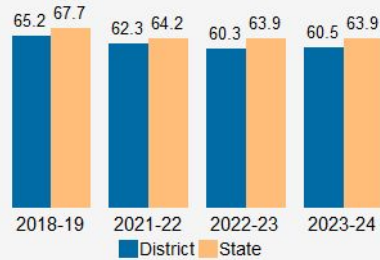
- Prioritize teacher guided professional learning and empower teachers to share resources
- Provide support on vertical alignment of curriculum and standards
- Facilitate Illustrative Math professional development on structure and strategies
- Conduct learning walkthroughs with leaders and coaches
- Implement and support Learning labs (observations) for teacher peer-to-peer learning
- Provide TI calculator professional support

English Language Arts

CT Report Card

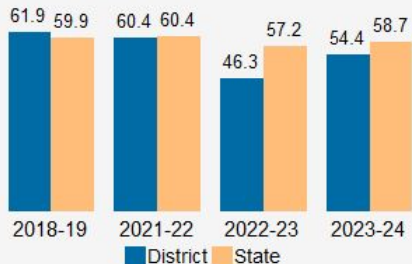
District Performance Index (DPI), ELA

Target: 75



Smarter Balanced Growth, ELA

Target: 100



Headlines

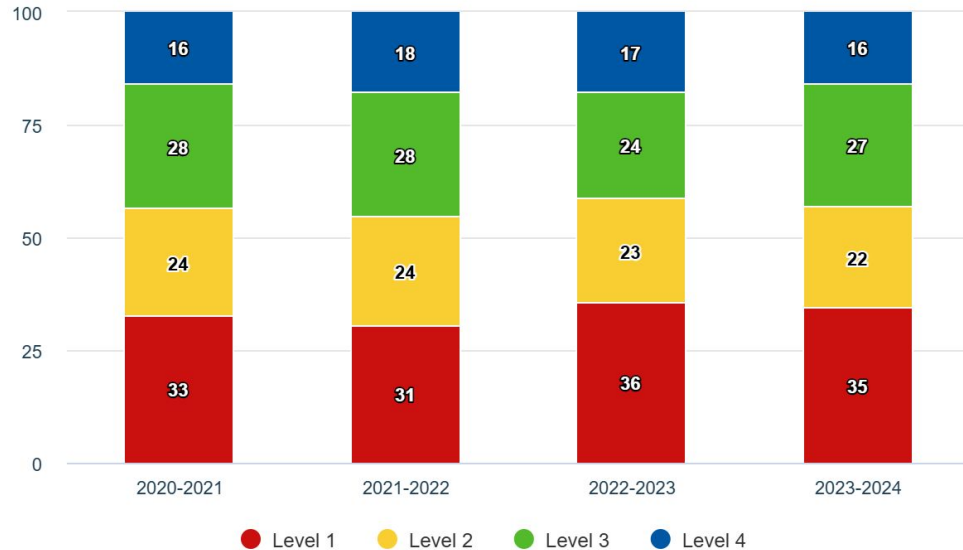
- Improvements in both performance index and growth measure
- High proficiency in grade 5 (current 6th grade class)
- Year to Year SAT increase of over students meeting benchmark over past three years
- 2024 G8 SBA increase of 10.1 percentage points of students at or above goal exceeded all other tested grades after drop in previous year.
- G7 most consistent even in year where other grades dropped.



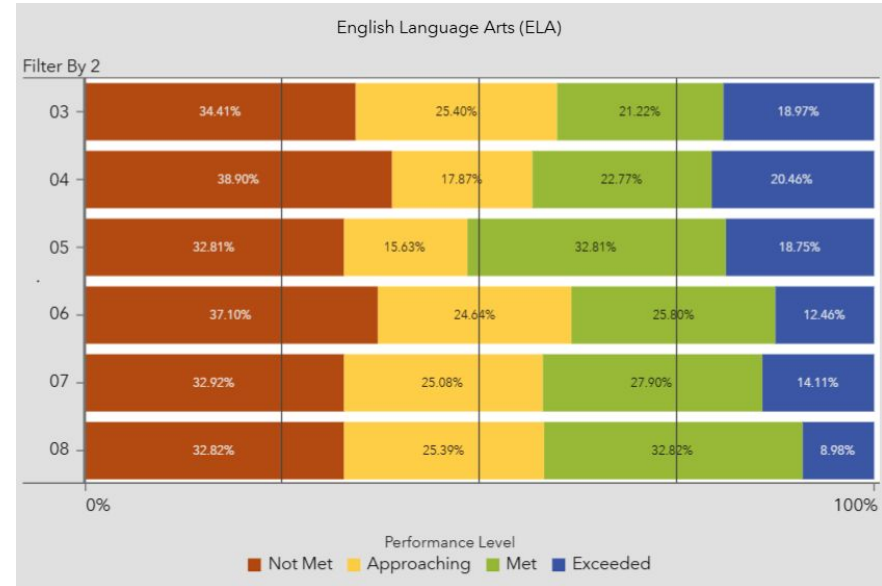
English Language Arts

- SBA Reading

SBAC/NGSS: ELA

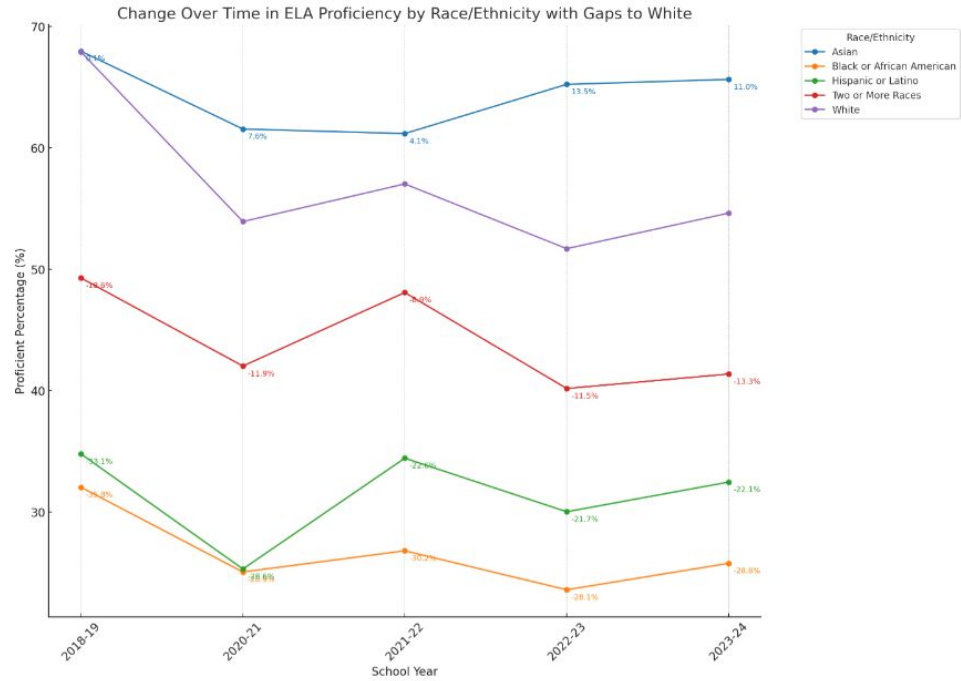
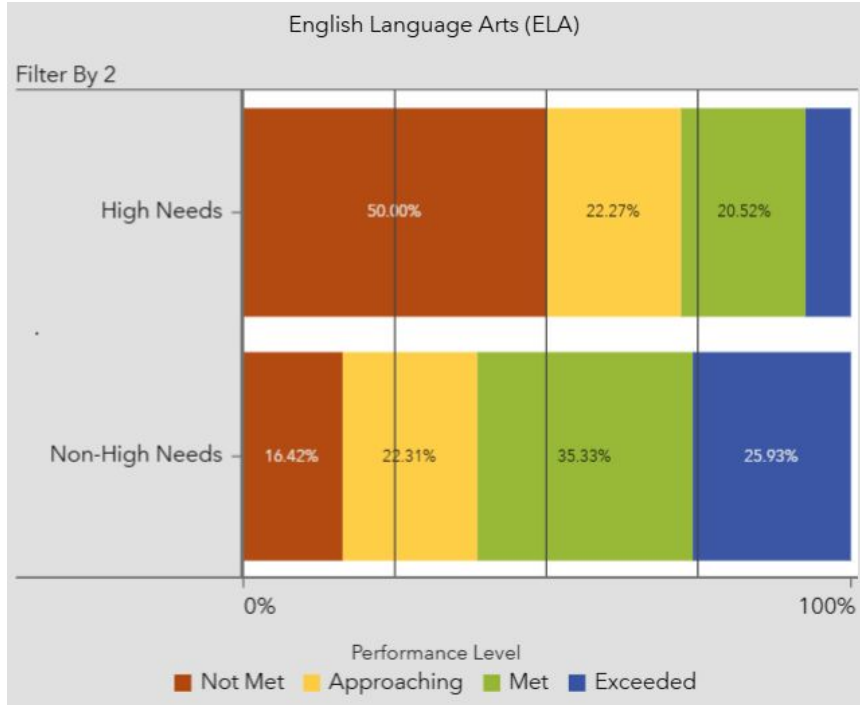


Proficiency Levels by Grade, 2024



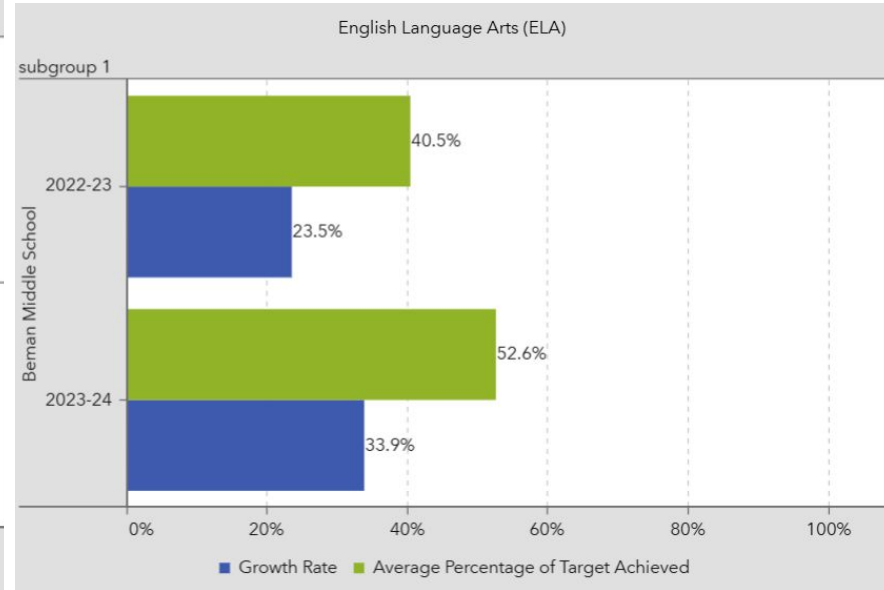
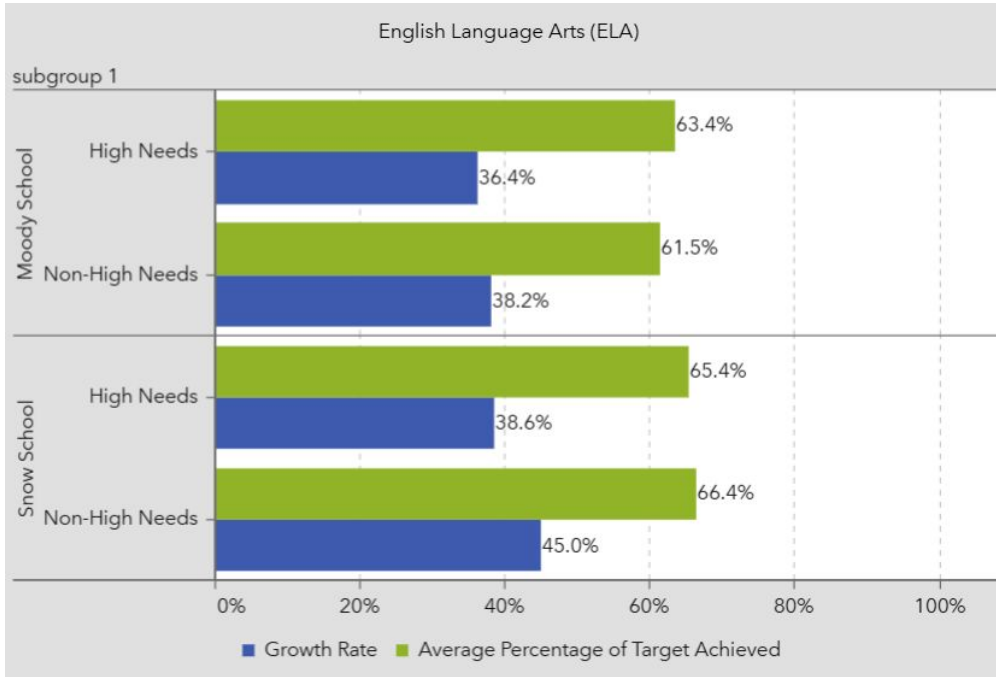
English Language Arts

- SBA Reading(High Needs + Race/Ethnicity, Spring 2024)



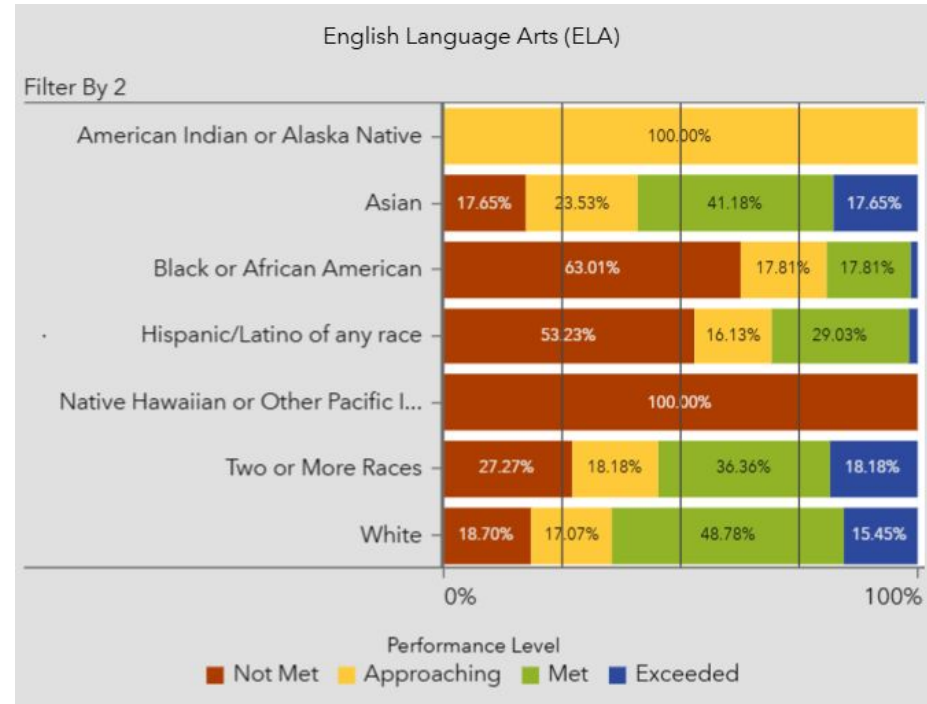
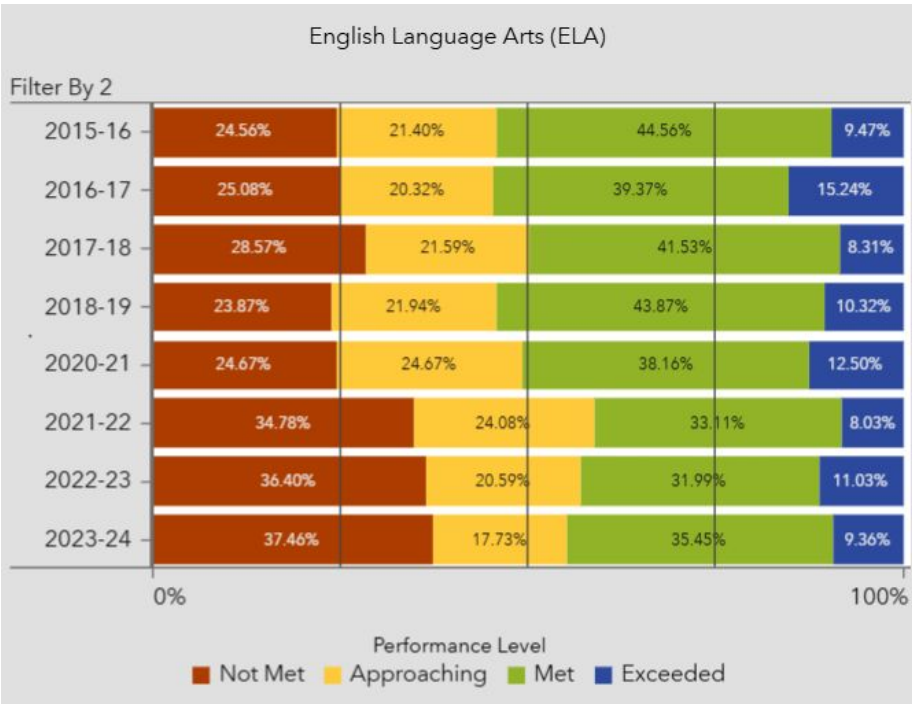
English Language Arts

- SBA Reading Growth



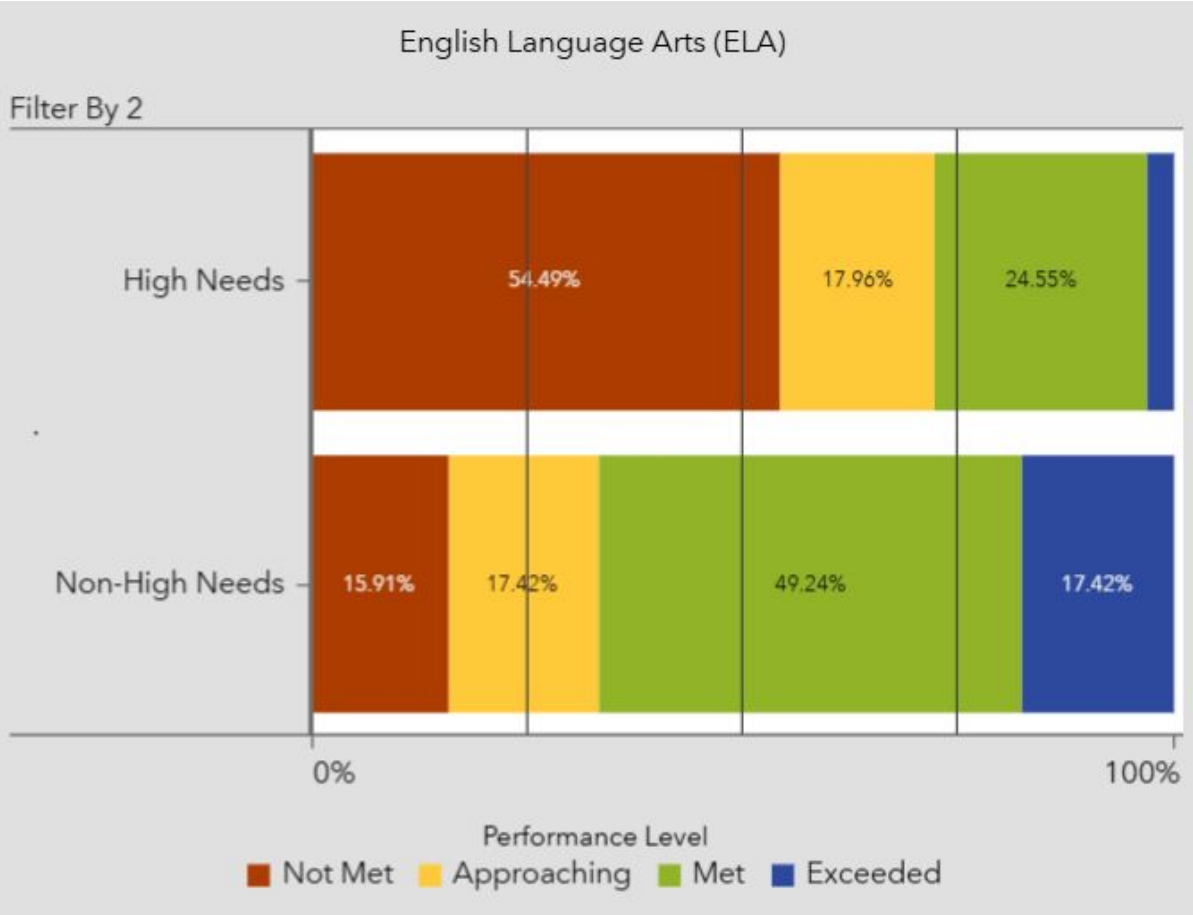
English Language Arts

- SAT Evidence-Based Reading and Writing (EBRW)



English Language Arts

- SAT EBRW High Needs Spring 2024





Elementary ELA Action Steps

- Roll out of HMH *Into Reading* core program
- Improve Tier 1 Instructional Practices through instructional coaching
- Focus Professional Learning on the Science of Reading for teachers and coaches
- Shift Tier II and Tier III practices from pull out to push in
- Provide classrooms with culturally responsive literary selections



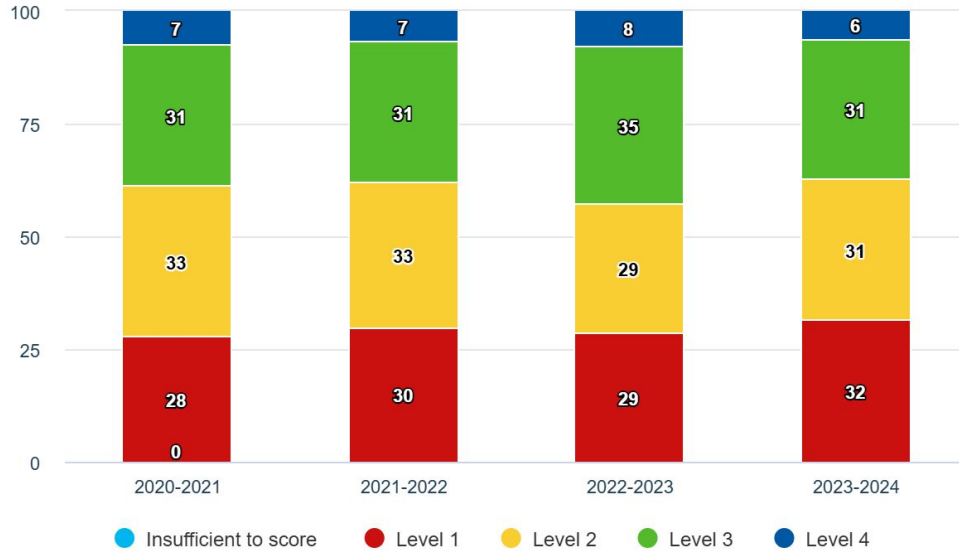
Secondary ELA Action Steps

- Identify SBAC Target areas of need and embed strategic practice for each grade level 6-8
- Utilize SBA Interim Assessment Blocks in ELA and Social Studies
- Launch Grade 6 *Into Literature* program pilot to support common practices
- Expand Intervention and Enrichment programs to encourage growth for all students
- Develop department-wide formative assessments of standards through each unit to encourage feedback and student skill development
- Embed PSAT/SAT weekly practice based on targeted areas

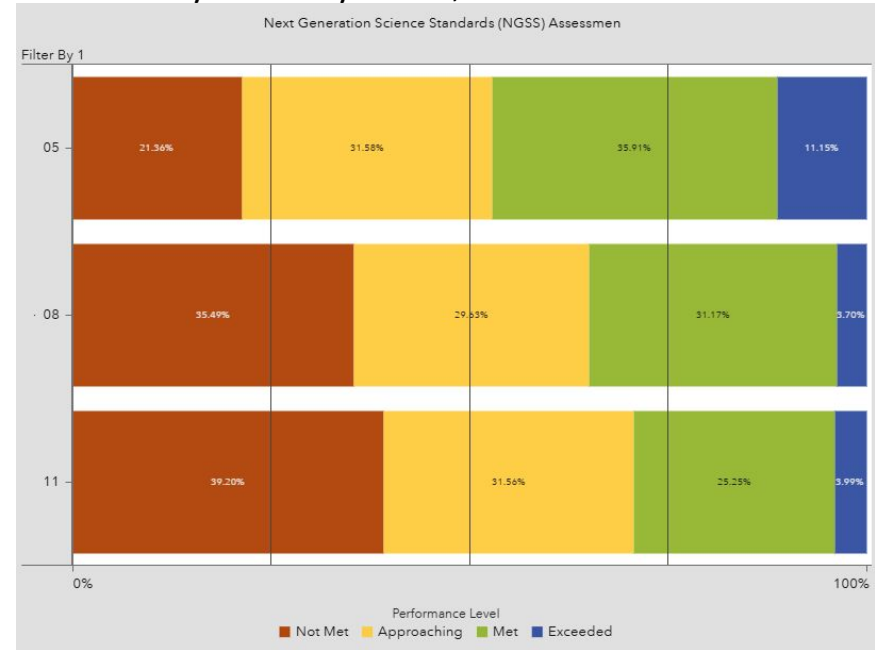
Science

- Next Generation Science Standards (NGSS)

SBAC/NGSS: Science

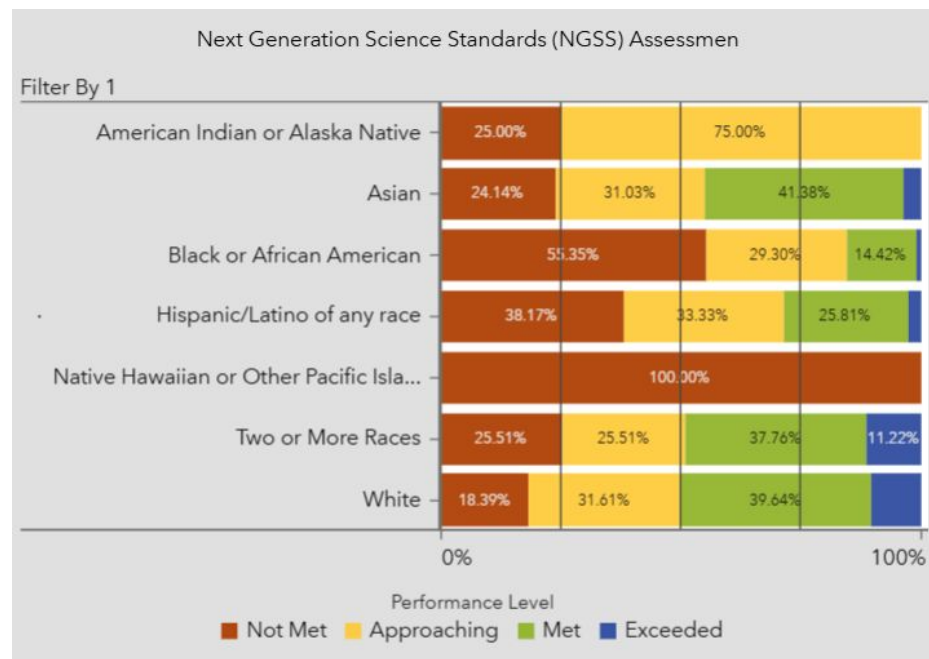
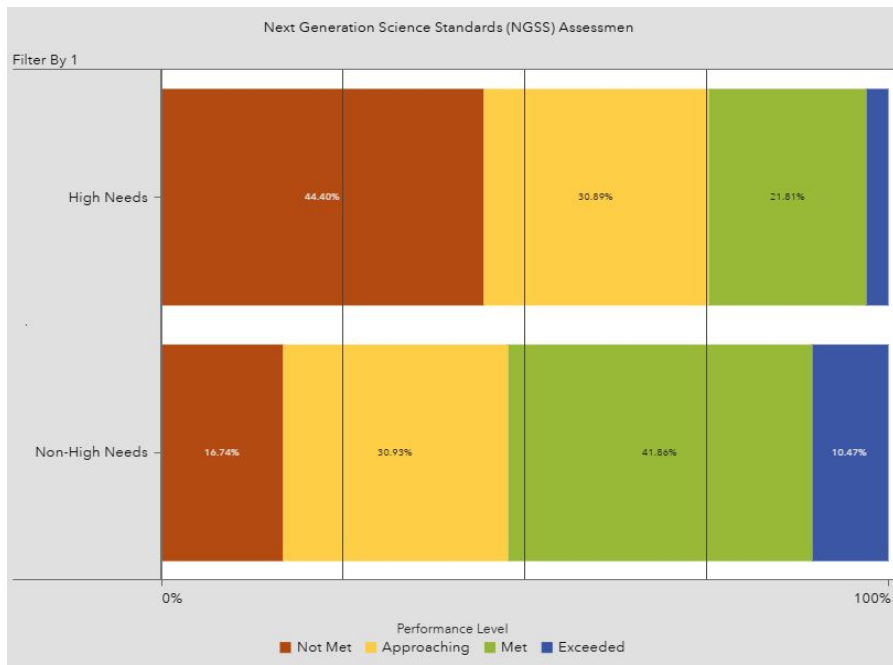


Proficiency Levels by Grade, 2024



Science

- NGSS (High Needs + Race/Ethnicity)





Science Action Steps

- Provided professional development/coaching sessions on use of NGSS Interim Assessment Blocks in science for grades 3-11 (1 per quarter/trimester or unit), and how to make instructional/curricular adjustments based on student achievement data.
- Continued implementation and adjustment of NGSS-aligned curriculum based on student performance data from district wide standards-aligned assessments.
- Incorporation of NGSS-aligned books in all elementary libraries.

Middletown Public Schools' Farm-to-School Program

November 2024 | BOE Meeting

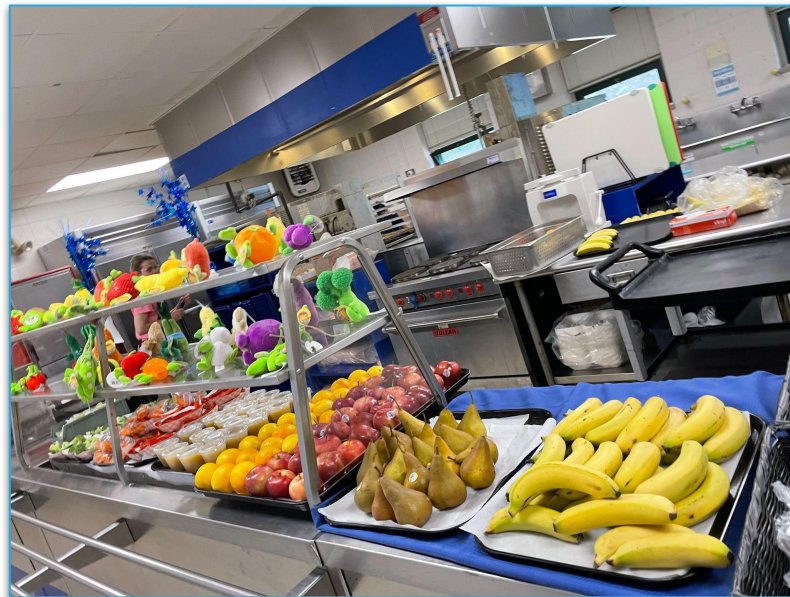


Middletown Public Schools
Cultivating the Brilliance in Each Student



What is Farm-to-School & Why is it important to us?

- Connection to Local Food
- Education and Engagement



MPS Farm-to-School History

- **2021-2022 SY: Research Phase**
 - Macdonough joined the New England Farm to School Institute, new Head of Food Services
 - Micro Purchasing through local food hubs for taste tests
- **2022-2023 SY: Initial Phase**
 - Small Purchasing Threshold Procurement with Cold Spring Farm
 - Composting Integration
 - Local Foods Harvest of the Month Introduction
 - FoodCorps in 4 Schools
 - Micro Purchasing from local food hubs
 - CTG4CTK Grant for 4th graders
- **2023-2024 SY: Continuation of Initial Phase**
 - CTG4CTK Grant for 5th grade field trips
 - Continuation of successes from previous year
 - 3 Edible School Gardens (two after school garden/cooking clubs)
 - Reusable Serving Ware Grant
 - MPS named Connecticut Farm to School Champion by the CT Farm to School Collaborative
 - Vo-Ag Field Trip CTG4CTK Grant



MPS Farm-to-School History Continued

- **2024-2025: Full Implementation**
 - CTG4CTK Kick Off Event for State of CT
 - Continuation of successes/efforts from previous years
 - Local Food Purchasing from 10 Farms with more in progress
 - Beman Farm to School Institute-
 - Hydroponics and soon coming school gardens
 - 3 After School Cooking Clubs, incorporating local foods
 - MPS Nominated to begin the EatReal Certification Process
 - Sustainability Report:
tinyurl.com/MPSF2SReport



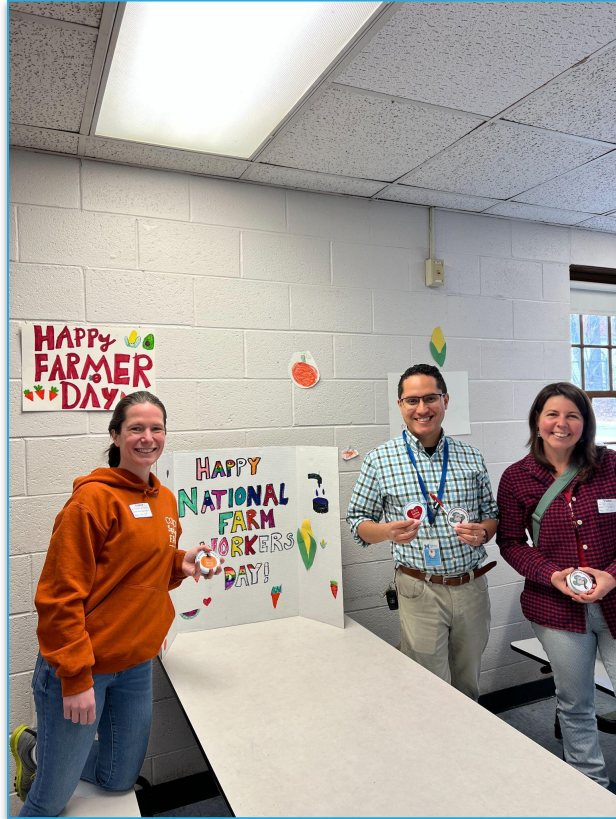
Farm-to-School Pictures Over the Years



2022 Local Foods Taste Test for Macdonough Students joined by CSDE, Vo-Ag, and Put Local on Your Tray.



Farm-to-School Pictures Over the Years

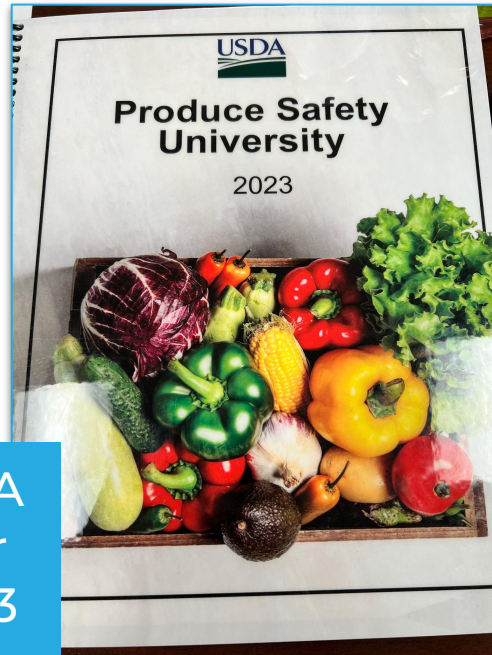


2023 National Farmer Day Local Food Taste Test at Macdonough

Farm-to-School Pictures Over the Years



First Farm to School Field Trip:
Planting Seeds May 2023



Randall Mel attends the USDA
Produce Safety University for
Local Foods in D.C. April 2023



LOCAL + FRESH
BLUEBERRIES!!
FROM **DONDERO ORCHARDS!!**
TRY A **SMOOTHIE** TO
WIN A PRIZE!

ELOTE CORN: 
Locally grown corn with a
mayo and sour cream mixture,
topped with parmesan cheese
and cajun seasoning!



Fall 2023 Local
Food Taste Tests
at Various
Schools

WE ARE
CELEBRATING...
**HISPANIC
HERITAGE
MONTH!** 
September 15th - October 15th!!!
ELOTE 



5th Grade Field Trip Fall 2023: The students returned to the farm to harvest the carrots & garlic they planted as 4th graders. Visited by CSDE and the USDA; followed by our Community Local Foods Dinner (carrot themed in honor of our students' work)

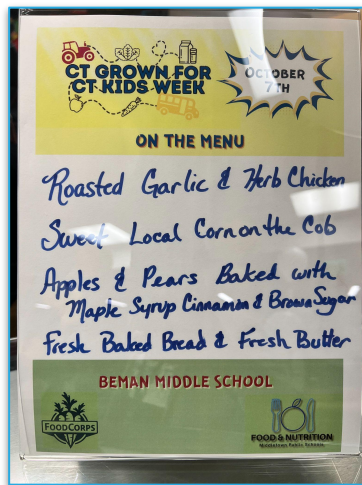
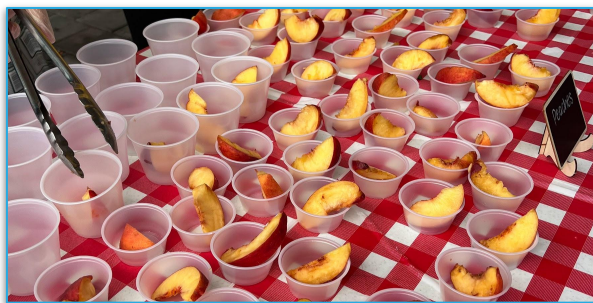
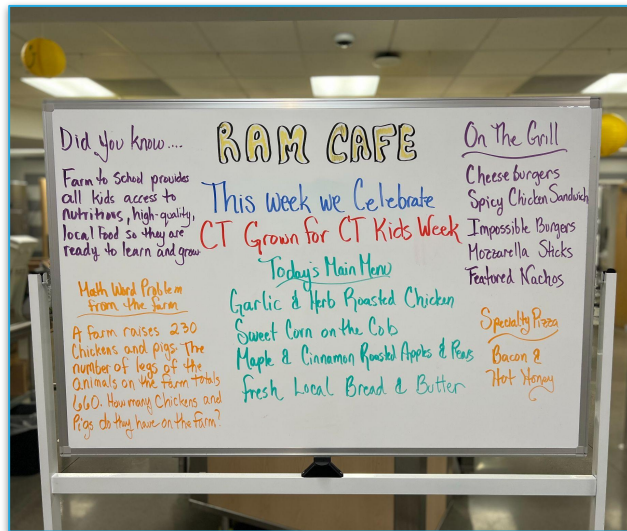




Vo-Ag Field trip to help plant a variety of squash and other crops in Spring of 2024



Eggplant	Gilantro	Cherry Tomato	Kale	Garlic	Corn	Radishes
Berjenjena	Tomato Cherry	Cal Buzarda	Ajo	Mafe	Rabanos	
Parsley	Parsley	Lettuce	Sage	Parsley	Peppers	Carrots
Perejil	Perejil	Lechuga	Salsa	Perejil	Pimientos	Zanahorias
Cantalupe	Dill	Carrots	Salsa	Angula	Butter	Cucumbers
Cantalupe	Eneldo	Zanahorias	Salsa	Alisiva	Manteca	Perinas
Spaghetti Squash	Basil	Bok Choi	Garlic	Ajo	Manzana	Apples
Calabaza Esquinosa	Albahaca	Peperoncino	Peppers	Lechuga	Bread	Pears
Tomatoes	Peaches	Scallions	Peppers	Lechuga	Pan	Pears
Tomatoes	Duraznos	Escalonia	Pimientos	Lechuga	Pan	Pears
Basil	Albahaca	Thyme	Tomillo	Cal Buzarda		



CTG4CTK Week Kick Off Event at Beman featuring over 10 local farms and culturally diverse recipes Fall 2024



What's next?

- Applied for another CTG4CTK Grant to focus on culinary/scratch cooking training and create a local foods recipe guide
 - Also includes additional school gardens, hydroponic growing, and after school cooking/nutrition clubs
- Partnering with more local farms including small growers and producers (including a Beman teacher!)
- EatReal Certification!
 - If obtained, MPS will be the first district in New England to obtain this certification showing our commitment to nutritious foods based on this agencies rigorous standards



CHEMICAL HEALTH POLICY FOR STUDENT ATHLETES

Policy Statement

The Middletown Board of Education (the "Board") participates in the Connecticut Interscholastic Athletic Conference ("CIAC"). In accordance with CIAC participation rules and the Board's obligation under state and federal law, the Board prohibits the unauthorized use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol during any school-sponsored athletic activity, whether occurring on or off school property. It shall be the policy of the Board to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents by student athletes involving the possession, distribution, sale or use of substances that affect behavior, including performance-enhancing substances. This policy applies to all student athletes participating in school-sponsored athletics, whether or not such athletes are participating in CIAC controlled activities.

Definitions

- (1) **Controlled Drugs:** means those drugs which contain any quantity of a substance which has been designated as subject to the federal Controlled Substances Act, 21 U.S.C. § 801 *et seq.*, or which has been designated as a depressant or stimulant drug pursuant to federal food and drug laws, or which has been designated by the Commissioner of Consumer Protection pursuant to Connecticut General Statutes Section 21a-243, as having a stimulant, depressant or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Such controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. Connecticut General Statutes Section 21a-240(8).
- (2) **Controlled Substances:** means a drug, substance or immediate precursor in schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations adopted pursuant to Connecticut General Statutes Sections 21a-243 and 21a-240(9).
- (3) **Drug Paraphernalia:** means any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing any controlled substance into the human body, including but not limited to all items specified in Connecticut General Statutes Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine spoons, cocaine vials, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled -substances. Connecticut General Statutes Section 21a-240(20)(A).

- (4) Performance Enhancing Substances: means any anabolic steroid, hormone or analogue, diuretic or other substance designed to enhance a student's performance in athletic competition, except when used under the care and direction of a licensed medical professional and only then in the manner prescribed by the medical professional and manufacturer's recommendations.
- (5) Professional Communication: means any communication made privately and in confidence by a student to a professional employee of such student's school in the course of the professional employee's employment. Connecticut General Statutes Section 10-154a(a)(4).
- (6) Professional Employee: means a person employed by a school who (A) holds a certificate from the State Board of Education, (B) is a member of a faculty where certification is not required, (C) is an administration officer of a school, or (D) is a registered nurse employed by or assigned to a school. Connecticut General Statutes Section 10-154a(a)(2).
- (7) Student Athlete: means any student participating in an extracurricular school-sponsored athletic activity, whether interscholastic or intramural, including but not limited to student athletes who are participating in CIAC controlled activities.

Procedures

- (1) Discretionary Nature of Student Athletics.

The Board sponsors athletic programs as part of its extracurricular program. The opportunity to participate in extracurricular activities such as student athletics is a privilege, not a right. The Board may remove students from participation in athletics activities in its discretion.

- (2) Emergencies.

If an emergency situation results from the use of drugs, performance enhancing substances or alcohol, the student athlete shall be sent to the school nurse or medical advisor immediately, or emergency medical personnel will be notified. The parent or designated responsible person will also be notified as soon as possible.

- (3) Prescribed Medications.

The parent or guardian of any student athlete who is required to take any prescribed medication during student athletic activities shall so inform the school nurse or the person designated to act in the absence of a nurse. Such prescribed medication will then be administered to the student athlete under the supervision of the school nurse or designee in accordance with Connecticut General Statutes Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration, except as provided below.

Student athletes taking improper amounts of a prescribed medication, or taking a prescribed medication without proper notification and supervision of the school nurse or designee, will be subject to the procedures for improper drug or alcohol use outlined in this policy.

Student athletes with a documented medical history demonstrating the need for regular use of performance enhancing substances for therapeutic purposes shall not be considered to be in violation of this policy when such substances are properly prescribed and taken by the student athlete in accordance with Connecticut General Statutes Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

Student athletes with a documented medical history demonstrating the need for regular, palliative use of marijuana shall not be considered to be in violation of this policy when such substance is properly prescribed and taken by the student athlete in accordance with Connecticut General Statutes Sections 21a-408a through 408q. Under no circumstances shall the school nurse or designee administer to the student, or permit the palliative use of marijuana by the student, on a school bus, school grounds or property, in public places or in the presence of persons under the age of eighteen.

(4) Voluntary Disclosure of Drug/Alcohol Problem (Self-Referral).

The following procedures will be followed when a student athlete privately, and in confidence, discloses to a professional employee in a professional communication information concerning the student's use, possession, distribution or sale of a controlled drug, controlled substance or alcohol.

- (a) Professional employees are permitted, in their professional judgment, to disclose any information acquired through a professional communication with a student, when such information concerns alcohol or drug abuse or any alcohol or drug problem of such student athlete. In no event, however, will they be required to do so. Connecticut General Statutes Section 10-154a(b).
- (b) Any physical evidence obtained from such student athlete through a professional communication indicating that a crime has been or is being committed by the student athlete **must** be turned over to school administrators or law enforcement officials as soon as possible, but no later than two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Employees are encouraged to contact the school administrator immediately upon obtaining physical evidence. In no case, however, will such employee be required to disclose the name of the student athlete from whom the evidence was obtained. Connecticut General Statutes Section 10-154a(b).
- (c) Any professional employee who has received a professional communication from a student athlete may obtain advice and information concerning appropriate

resources and refer the student athlete accordingly, subject to the rights of the professional employee as described in paragraph (a) above.

- (d) If a student athlete consents to disclosure of a professional communication concerning the student athlete's alcohol or drug problem, or if the professional employee deems disclosure to be appropriate, the professional employee should report the student athlete's name and problem to the school's building administrator or designee who shall refer the student athlete to appropriate school staff members for intervention and counseling.

(5) Involuntary Disclosure or Discovery of Drug/Alcohol Problems.

When any school staff member, or a coach or volunteer responsible for or involved in student athletic programs, obtains information related to a student athlete *from a source other than the student athlete's confidential disclosure*, that the student athlete, on or off school grounds or at a school-sponsored activity, is unlawfully under the influence of, or unlawfully possesses, uses, dispenses, distributes, administers, sells or aids in the procurement of a controlled drug, controlled substance, drug paraphernalia, performance enhancing substances or alcohol, that information is considered to be involuntarily disclosed. In this event, the following procedures will apply.

- (a) The staff member, coach or volunteer will immediately report the information to the building administrator or designee. The building administrator or designee will then refer the student athlete to appropriate school staff members for intervention and counseling.
- (b) Any physical evidence (for example, alcohol, drugs, drug paraphernalia or performance enhancing substances) obtained from a student athlete indicating that a crime has been or is being committed by the student athlete must be turned over to the building administrator or designee or to law enforcement officials as soon as possible, but no later than within two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(b). The name of the student athlete must be disclosed to the building administrator or designee.
- (c) Search and Seizure of Students and/or Possessions: A staff member, coach or volunteer who reasonably suspects that a student athlete is violating a state/federal law, school substance abuse policy or this chemical health policy must **immediately** report such suspicion to the building administrator or designee. The building administrator or designee may then search a student athlete's person or possessions connected to that person, in accordance with the Board's policies and regulations if such employee has reasonable suspicion from the inception of the search that the student athlete has violated or is violating either the law, a school substance abuse policy, or this chemical health policy.

Any physical evidence obtained in the search of a student athlete, or a student athlete's possessions, indicating that the student athlete is violating or has violated

a state or federal law **must** be turned over to law enforcement officials as soon as possible, but not later than within three calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(c). All school employees are encouraged to contact the school administration immediately upon obtaining physical evidence.

- (6) Consequences for the Use, Sale, Distribution or Possession of Controlled Drugs, Controlled Substances, Drug Paraphernalia, Performance Enhancing Substances or Alcohol.
 - (a) Any student athlete in the Middletown Public Schools using, consuming, possessing, being under the influence of, manufacturing, distributing, selling or aiding in the procurement of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol, either on or off school property, or at a school-sponsored activity, except as such use or possession is in accordance with Connecticut General Statutes Sections 21a-408a through 408q, is subject to discipline up to and including expulsion pursuant to the Board's student discipline policy. On and after January 1, 2022, a student shall not face greater discipline, punishment or sanction for the use, sale, or possession of cannabis on school property than a student would face for the use, sale, or possession of alcohol on school property, except as otherwise required by applicable law.
 - (b) Student athletes found to be in violation this policy may be referred by the building administrator to an appropriate agency licensed to assess and treat drug and alcohol involved individuals. In such event, assessment and treatment costs will be the responsibility of the parent or guardian.
 - (c) A meeting may be scheduled with appropriate school staff members for the purpose of discussing the school's drug and alcohol policy and this chemical health policy with the student athlete and parent or guardian.
 - (d) Law enforcement officials may be contacted by the building administrator in the case of suspected involvement in the use, sale or distribution of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol.
 - (e) A student athlete found by the administration to have violated this policy may, in the discretion of school administrators, be suspended from play for short or long term periods, or may have student athletic participation privileges revoked.
 - (f) A student athlete found by the administration to have used performance enhancing substances shall receive a minimum penalty of revocation of athletic participation privileges for one hundred eighty (180) days. The Board shall report the violation to the CIAC.

- (f) The Board recognizes that the CIAC may impose additional sanctions on student athletes participating in CIAC controlled activities who are found to have violated this policy.
- (7) Prohibition on the Promotion or Dispensing of Performance Enhancing Substances by School Staff Members, Coaches or Volunteers.
- (a) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall dispense any drug, medication (prescription or non-prescription), or food supplement to any student athlete except under the supervision of the school nurse or designee in accordance with Connecticut General Statutes Section 10-212a and the applicable regulations, and in accordance with any Board policies and regulations concerning medication administration.
 - (b) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall encourage the use of any drug, medication (prescription or non-prescription), or food supplement in a manner not described by the manufacturer.
 - (c) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall supply, recommend, or knowingly permit student athletes to use any drug, medication (prescription or non-prescription), or food supplement for the specific purpose of enhancing their athletic performance.
 - (d) A school staff member, or coach responsible for or involved in student athletic programs, who violates the terms of this policy shall be subject to discipline, up to and including termination of employment. The Board may also report violations of this policy by employees to parents of student athletes and/or state and local authorities.
 - (e) The Board shall immediately terminate a volunteer responsible for or involved in student athletic programs who violates the terms of this policy. The Board may also report violations of this policy by volunteers to parents of student athletes and/or state and local authorities.
- (8) Publication of Chemical Health Policy to School Staff Members, Coaches, Volunteers and Student Athletes.
- (a) The Board shall publish this chemical health policy to all school staff members, coaches and volunteers responsible for or involved in student athletic programs.
 - (b) The Board shall publish this chemical health policy to all student athletes and their parents/guardians.

Legal References:

Connecticut General Statutes:

June Special Session, Public Act No. 21-1, An Act Concerning Responsible and Equitable Regulation of Adult-Use Cannabis

Section 10-154a

Section 10-212a

Section 10-221

Section 21a-240

Section 21a-243

Sections 21a-408a through 408q

2021-2022 CIAC Handbook, Section 4.12.E (Chemical Health Policy and Regulations), available at https://www.casciac.org/pdfs/ciachandbook_2122.pdf

ADOPTED: February 12, 2013

REVISED: November , 2024