

# Board of Education Special Meeting

Thursday, February 15, 2024 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	<b>Speaker (s)</b> : Sheila Daniels
II. Salute to the Flag	<b>Speaker (s)</b> : Sheila Daniels
III. Adoption of Agenda	<b>Speaker (s)</b> : Sheila Daniels
IV. District Highlights	<b>Speaker (s)</b> : Jessie Lavorgna
IV.A. Black History Month Proclamation & Employee Highlights	<b>Speaker (s)</b> : Jessie Lavorgna
IV.B. DEIB Change Agents	<b>Speaker (s)</b> : Dr. Vazquez Matos
IV.C. Accelerated Academy of Winter Break 2023	<b>Speaker (s)</b> : Jessie Lavorgna
IV.D. Upcoming District Events	<b>Speaker (s)</b> : Jessie Lavorgna
V. Public Session	<b>Speaker (s)</b> : Sheila Daniels
VI. Communications	<b>Speaker (s)</b> : Sheila Daniels
VI.A. Report of Student Representative	<b>Speaker (s)</b> : Nana Obeng
VII. Consent Agenda	<b>Speaker (s)</b> : Sheila Daniels
VII.A. Minutes of December 12, 2023 BOE Regular Meeting	<b>Speaker (s)</b> : Sheila Daniels
VII.B. Minutes of January 31, 2024 BOE Special Meeting	<b>Speaker (s)</b> : Sheila Daniels
VII.C. Minutes of February 3, 2024 BOE Special Meeting Workshop	<b>Speaker (s)</b> : Sheila Daniels
VII.D. MHS FFA Trip to NY	<b>Speaker (s)</b> : Michael Kingsbury
VII.E. MHS Ultimate Frisbee to Regional Tournament	<b>Speaker (s)</b> : Trevor Charles
VII.F. MHS Senior Class Trip	<b>Speaker (s)</b> : Lauren Pszczolkowski
VII.G. MHS NEMFA Festival for Advanced Choir Students	<b>Speaker (s)</b> : Stephanie Zak
VII.H. 2023 End of Season Fall Sports Report	<b>Speaker (s)</b> : Elisha DeJesus
VII.I. Grants Status Report	<b>Speaker (s)</b> : Natalie Forbes
VIII. Department Reports	<b>Speaker (s)</b> : Sheila Daniels
VIII.A. Financial Report	<b>Speaker (s)</b> : Eduardo Miranda
VIII.A.1. Action on Line Item Transfer Report	<b>Speaker (s)</b> : Eduardo Miranda
VIII.B. Facilities Department	<b>Speaker (s)</b> : Kevin Dion
VIII.C. Personnel Report	<b>Speaker (s)</b> : Harry Snyder

VIII.D.	Transportation Report	<b>Speaker (s)</b> : Mark Langton
<b>IX. Superintendent's Report</b>		<b>Speaker (s)</b> : Dr. Vazquez Matos
IX.A.	Grading Policy and Practices K-12	<b>Speaker (s)</b> : Dr. Vazquez Matos
IX.B.	Budget Process Overview	<b>Speaker (s)</b> : Dr. Vazquez Matos
<b>X. Committees</b>		<b>Speaker (s)</b> : Sheila Daniels
X.A.	Budget Committee	<b>Speaker (s)</b> : Harold Panciera
X.B.	Curriculum Committee	<b>Speaker (s)</b> : Debra Guss
X.C.	Facilities Committee	<b>Speaker (s)</b> : Susan Owens
X.D.	Policy Committee	<b>Speaker (s)</b> : Deborah Kleckowski
<b>XI. Action Items</b>		<b>Speaker (s)</b> : Sheila Daniels
XI.A.	Approval of the Kindergarten Readiness Bridge Program	<b>Speaker (s)</b> : Dr. Vazquez Matos
XI.B.	Board of Education Goals	<b>Speaker (s)</b> : Sheila Daniels
XI.C.	Approval of 2024-2025 Academic Calendar	<b>Speaker (s)</b> : Sheila Daniels
XI.D.	Approval of 2025-2026 Academic Calendar	<b>Speaker (s)</b> : Sheila Daniels
XI.E.	Policy #3542.411 - Revise - School Nutrition Programs Civil Rights Procedures	<b>Speaker (s)</b> : Deborah Kleckowski
XI.F.	Policy #6142.61- Revise - Physical Activity	<b>Speaker (s)</b> : Deborah Kleckowski
XI.G.	Policy #6142.101 - Revise - School Wellness	<b>Speaker (s)</b> : Deborah Kleckowski
<b>XII. Future Agenda Items</b>		<b>Speaker (s)</b> : Sheila Daniels
<b>XIII. Proposed Executive Session</b>		<b>Speaker (s)</b> : Sheila Daniels
XIII.A.	Superintendent Mid Year Review	<b>Speaker (s)</b> : Sheila Daniels
<b>XIV. Adjournment</b>		<b>Speaker (s)</b> : Sheila Daniels

Sheila Daniels: Present  
Rakim Grant: Present  
Debra Guss: Present  
Adam Hayn: Present  
Deborah Kleckowski: Present  
Susan Owens: Present  
Harold Panciera: Present  
Present: 7.

#### I. Call to Order

Chair Daniels called the meeting to order at 6:31PM.

#### II. Salute to the Flag

Ms. Owens led the Pledge of Allegiance.

#### III. Adoption of Agenda

A motion to adopt the agenda was made. This motion, made by Deborah Kleckowski and seconded by Harold Panciera, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea  
Yea: 7, Nay: 0

Mr. Grant moved to amend the agenda. He added Approval of Minutes from December 12, 2023 at 6:00 Board of Education Special Meeting Minutes to Action Items. This motion, made by Rakim Grant and a second by Debra Guss, passed unanimously.

#### IV. District Highlights

##### IV.A. Introductions of New Elementary Principals for Snow and Bielefield Schools

Dr. Vázquez Matos introduced Mr. Peter Fragola and Ms. Norma Delara. Mr. Fragola began as the Snow School Principal on December 11, 2023. Mr. Fragola thanked everyone for the opportunity. Ms. Delara will begin her role as Principal of Bielefield School on January 2. Ms. Delara also thanked everyone for the opportunity.

##### IV.B. FoodCorps Introductions and Highlights

Ms. Lavorgna introduced Mr. Randall Mel, Jen Smith, Naz Tarafdar and Calvin Warner. Mr. Mel shared that the partnership with FoodCorps is now expanded to all 10 schools in Middletown. Mr. Warner shared the mission and vision of FoodCorps. Ms. Smith, Ms. Tarafdar and Mr. Warner shared the reasons that they are excited to serve. The group has a three-year plan on projects to continue their work in Middletown Schools.

##### IV.C. Strider Bike Donation + Bicycling Education

Ms. Lavorgna introduced Ms. Jennifer Calabrese. Ms. Calabrese shared that through a generous donation by HYPACK, 6 strider bikes were donated to Farm Hill School. The Strider Bike and several new helmets will be used by Kindergartens and First grade students.

## V. Public Session

Chair Daniels explained the rules of Public Session.  
There were no public comments.

## VI. Communications

### VI.A. Report of Student Representative

Ms. Obeng shared the winter kickoff recently happened. Games are beginning this evening with girls' basketball. Progress reports were sent out today. Ms. Obeng discussed the grading policy and attendance. Both GIFTS, and National Honor Society are having supply drives.

Ms. Daniels welcomed Adam Hayn to the Board of Education. Mr. Hayn will be filling the vacancy left by Jonathan Pulino. Mr. Pulino was voted to Common Council.

Ms. Kleckowski announced a resignation by Charles Wiltsie. She read his letter of resignation.

## VII. Consent Agenda

A motion to approve the Consent Agenda was made. This motion, made by Harold Panciera and seconded by Rakim Grant, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea  
Yea: 7, Nay: 0

VII.A. Minutes of November 21, 2023 BOE Regular Meeting

VII.B. Minutes of December 2, 2023 Special Meeting Board Retreat

VII.C. MHS Robotics Team 9909 Out of State Field Trip

VII.D. MHS Ultimate Frisbee Out of State Field Trip

VII.E. MHS ACDA Conference and Ensembles

VII.F. Every Child Art Experience Grant Summary

VII.G. Policy # 6172.3 - Revise - Parent Instruction of Children at Home ( Home Schooling) - Second Reading

VII.H. Policy #6173 - Revise - Homebound/Hospitalized Instruction - Second Reading

VII.I. Policy #6172.5 - Revise - Pilot Programs - Second Reading

VII.J. Policy #6200 - Revise - Adult/Continuing Education - Second Reading

## VIII. Department Reports

### VIII.A. Financial Report

Mr. Miranda reviewed the financial report. There is a surplus due to vacancies throughout the district. The number of out of district and homeless students continues to increase, and those lines are being monitored.

#### VIII.A.1. Action on Line Item Transfer Report

Mr. Miranda shared that there were no line item transfers since the last meeting.

### VIII.B. Facilities Department

Mr. Dion highlighted the Indoor Air Quality Grant, which will bring cooling centers to four elementary schools. The track and field replacement is on target to be completed in the summer of 2024. The Snow School roof project is moving forward. The culinary program received a Perkins Grant for upgrades. The facilities department was able to help with plumbing, carpentry and electrical work. Macdonough is experiencing coil repair in the gym. There is positive feedback on the playground and basketball court repairs. Pricing and supply timelines are improving and continue to be monitored.

### VIII.C. Personnel Report

Mr. Snyder shared the turnover rate for November was .48%. The vacancy rate was 3.9% and the department is working to fill those openings. Stay interviews will start with 126 employees that begin working in the district this school year. Ms. Daniels asked about para recruiting. Mr. Snyder and Dr. Vázquez Matos explained the efforts in recruiting. Ms. Kleckowski asked about the resignations and who is filling them currently. She asked about the timeline from starting the process to getting teachers into the classroom. Mr. Snyder explained the process and the need for DCF and criminal background checks to be completed, however the paperwork requirements are approximately 7-10 business days. Ms. Cannata explained the exit interview process.

### VIII.D. Transportation Report

Mr. Langton reviewed the transportation report. Conduct reports were broken down by elementary, middle and high school. He explained the conduct report procedure of the driver, the transportation department and the school. On Monday, Dattco held the monthly driver meeting with the transportation department. Ms. Daniels asked about transportation for after school activities. Mr. Langton explained that there are late buses at MHS and Beman. After school transportation is also provided for 21<sup>st</sup> Century students in elementary schools.

## IX. Superintendent's Report

### IX.A. Safety and Security Update

Dr. Vazquez Matos shared the importance of safety and security in our schools. Mr. Gaylord gave an overview of the safety and security protocols. The district is required to have an audit

completed every two years. Cameras and footage retention, access control systems, lock sets and key access are all in place. The district also has security staff and SROs to assist in ensuring safety. The district received a grant that allowed us to obtain programs such as Alertus, Scholarship, Sandy Hook Promise and Securly. Each school has mandatory safety and security drills. They also have various committees and safety meetings.

Mr. Dion discussed playground upgrades and repairs. Lawrence School has a new playground installed. Moody and Macdonough received many updates to their playgrounds as well.

Mr. Skott discussed Cyber Security. The protections that the district has in place include intrusion protection, endpoint protection and phishing education and training. An audit was completed in April 2023. Moving key systems, an increase in staffing to support district level technology systems and attending training are all additional security updates that have been completed.

#### IX.B. Kindergarten Entry

Dr. Vázquez Matos explained that the State has implemented Public Act 23-208 that states beginning in 2024-2025 students must turn 5 before September 1, 2024 to begin Kindergarten. Ms. Fitzpatrick explained why Connecticut made this change and the benefits it has for children. She also explained that there could be exceptions to this change. The district is researching how this impacts students and families. They are collaborating with professional groups across the state and gathering information and concerns from community programs and families to best suit the community. The district is also raising awareness for staff, families and community members. Updates will be on the district website.

### X. Committees

#### X.A. Budget Committee

Mr. Panciera shared that the Budget Committee met last night. He thanked Dr. Vázquez Matos and Mr. Miranda for the updates and clarifications that they provided.

#### X.B. Curriculum Committee

Ms. Guss shared the committee met and discussed early college classes. Classes are offered through Central, Southern, UCONN and Middlesex. They also discussed the Capstone requirement. She encouraged everyone to watch the Curriculum Committee meetings.

#### X.C. Facilities Committee

The Facilities Committee has not met.

#### X.D. Policy Committee

Ms. Kleckowski shared the Policy will meet in January.

### XI. Action Items

#### XI.A. Drone Business Class

A motion to approve the Drone Business Class was made. This motion, made by Debra Guss and seconded by Deborah Kleckowski, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea  
Yea: 7, Nay: 0

Ms. Guss gave an overview of the Drone Business Class. Ms. McCann shared that 100 students would be eligible for this class. The partnership will be with Aqualine Drones and will encourage students to be entrepreneurs within the community.

**XI. B. Minutes from Board of Education Special Meeting on December 12, 2023 at 6:00PM**

**MOTION:** A motion to approve the minutes from the Board of Education Special Meeting on December 12, 2023 at 6:00PM was made by Ms. Kleckowski and a second by Mr. Panciera - unanimous vote.

**XII. Future Agenda Items**

Ms. Guss suggested discussing the grading policy.

**XIII. Adjournment**

Move at 8:40 PM to adjourn. This motion, made by Deborah Kleckowski and seconded by Rakim Grant, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Adam Hayn: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea  
Yea: 7, Nay: 0

**Board of Education  
Special Meeting Minutes  
Wednesday January 31, 2024 5:30 PM**

Board Members Present: Chairwoman Sheila Daniels, Rakim Grant, Callie Grippo, Debra Guss, Adam Hayn, Deborah Kleckowski, and Harold Panciera

Others Present: Superintendent Dr. Vázquez Matos, Assistant Superintendent of Administration Jennifer Cannata, Executive Assistant to the Superintendent Joyce Carey and 6 visitors

**I. CALL TO ORDER**

Board Chair Sheila Daniels called the meeting to order at 5:44 PM.

**II. DISCUSSION AND POSSIBLE ACTION CONCERNING GRIEVANCE FILED BY AFSCME LOCAL #1467 CONCERNING THE EMPLOYMENT OF A.D. (Discussion proposed for Executive Session)**

**MOTION:** A motion to move into Executive Session for discussion concerning grievance filed by ASFCME Local #1467 concerning the employment of A.D. and invite Dr. Vázquez Matos, Jennifer Cannata, Natalia Sieira Millan, Harry Snyder, Katie Ehlers, Randall Mel, Brooke Carta, Rob Montuori, and A.D. was made by Chair Daniels and a second by Ms. Guss - unanimous vote.

**Close Public Session**

**POSSIBLE ACTION:**

**MOTION:** A motion to uphold the Superintendent's Decision was made by Ms. Kleckowski and a second by Mr. Hayn – unanimous vote.

**III. ADJOURNMENT**

Move to adjourn at 7:20 PM by Ms. Daniels.

Respectfully Submitted,

\_\_\_\_\_  
Debra Guss  
Secretary

DG/jc

**Board of Education  
Special Meeting  
Annual Retreat Workshop  
Conference Room B, 311 Hunting Hill Ave.  
Middletown, CT 06457  
Saturday February 2, 2024 9:00 AM**

**Board Members Present:** Liz Crooks, Sheila Daniels, Rakim Grant, Callie Grippo, Debra Guss (10:00AM), Adam Hayn, Deborah Kleckowski (10:00AM), Susan Owens (10:00AM) and Harold Panciera (10:00AM),

**Others Present:** Dr. Vázquez Matos Superintendent of Schools, Executive Assistant to the Superintendent Joyce Carey and 2 visitors.

**I. CALL TO ORDER**

Chairwoman Daniels called the meeting to order at 9:07 AM.  
Dr. Vázquez Matos welcomed and everyone introduced themselves.

**II. NEW BOARD MEMBER ORIENTATION**

Attorney Tom Mooney from Shipman and Goodwin and Patrice McCarthy, Executive Director and General Counsel of CAFE welcomed Board Members. Topics included Board Member roles and responsibilities, FOIA and Communications. Several scenarios were reviewed. Board Members were able to ask questions.

**III. BOARD OF EDUCATION GOALS**

Ms. McCarthy reviewed the goals of the Board of Education. Board Members gave ideas of possible goals and had discussions about each idea.

**IV. ADJOURNMENT**

Chair Daniels adjourned the meeting at 12:13 PM.

Respectfully Submitted,

---

Debra Guss

Secretary

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: Middletown High School Date of Request: 01/09/24

Name of Club or Activity: Agriculture Science and Technology, FFA

Trip To: State University of New York, Cobleskill, Cobleskill, NY Purpose: Agriculture Mechanics Career Development Event

Number of Students Participating: 8

Number of students eligible to go on the field trip: 120

Dates of Trip: From: 04/03/24 To: 04/03/24 # of school days missed: 1

Names of Teachers and Chaperones:

1. Michael Kingsbury	5.
2.	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus Van Train Plane Car Other ASTE Bus

Are fund-raising activities planned: If so, describe:

Amount of money raised through fundraisers: N/A

Lodging: N/A Hotel/Motel N/A Camp N/A Private Home N/A

Insurance Arrangements for Staff and Students: N/A

Cost per Student: \$ 0 Cost per Teacher and/or Chaperone: \$ 0

Cost per Nurse: \$ N/A Cost per Paraprofessional: \$ N/A  
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. N/A c. N/A  
b. N/A d. Other

Name of teacher making request: Michael Kingsbury *Michael Kingsbury*  
Approved by Department Head at secondary level: *[Signature]* *[Signature]*  
Approved by Principal: *[Signature]* *1/11/24*  
Authorized by Associate Superintendent: *[Signature]*  
Superintendent Approval: *Albert Vazquez* *Metz* Date: *2/6/24*

Overnight and Out of State Field Trip Request Curriculum Narrative:

Kingsbury Trip to Agricultural Mechanics Career Development Event, SUNY Cobleskill

Select students will be participating in CT FFA's annual Agricultural Mechanics Career Development Event, hosted by the State University of New York (SUNY)- Cobleskill's Agricultural Engineering Program. This event will test Agricultural Education students from across the state of Connecticut in their proficiency related to agricultural mechanics and engineering. The events are based on a culmination of skills and experiences that directly relate to Agricultural Education standards and curriculum. The individual events typically include a welding portion, electrical engineering, hydraulic theory, internal combustion engine evaluation and multiple machinery portions that directly relate to either plant systems, animal systems or natural resources/environmental systems. Students will need to display their proficiency not only with their physical skills in regards to mechanical operation and maintenance but also apply engineering principles in terms of mathematical problems, physics equations and overall competency of the content area. This event also embodies the core principles of the FFA, premier leadership, personal growth and career success. Students will demonstrate leadership skills within their team events, expand their horizons during their campus tour portion of the event and receive the opportunity to contemplate future careers while working with Cobleskill professors, alumni and current students. While this is a team (of four) event, individuals ranking in the top 5 in the state, along with the winning team will receive scholarships to SUNY Cobleskill and other post-secondary institutions such as the University of Northwest Ohio. This event is open to all of our Agricultural Education students, however, a maximum of eight students, two teams of four, can compete.

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **11/29/23**

Name of Club or Activity: **Ultimate Frisbee**

Trip To: **Oxboro, MA**

Purpose: **Regional Tournament**

Number of Students Participating: **23**

Number of students eligible to go on the field trip: **23**

Dates of Trip: From: **5/18/24** To: **5/19/24** # of school days missed: **0**

Names of Teachers and Chaperones:

<b>1. Trevor Charles</b>	
<b>2. Dan Kinney</b>	
<b>3. Erin Wentzell</b>	

Number of Non-Chaperone Adults going on trip: **8**

Transportation: Bus Van Train Plane Car:**X** Other: Carry All

Are fund-raising activities planned: **yes** If so, describe: **Already completed - calendar, movie tickets, bake sales, car washes**

Amount of money raised through fundraisers: **\$3,500 so far**

Lodging: Traveling back and forth Hotel/Motel : Camp Private Home

Insurance Arrangements for Staff and Students: **School**

Cost per Student: \$ **20** Cost per Teacher and/or Chaperone: \$ **0**

Cost per Nurse: \$ NA Cost per Paraprofessional: \$ NA

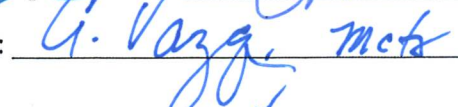
If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: Trevor Charles 

Approved by Department Head at secondary level: 

Approved by Principal: 

Authorized by Associate Superintendent: 

Superintendent Approval:  G. Vazg, mcb Date: 2/12/24

Narrative

This is the largest regional tournament in the country, and Middletown has competed annually in the competition to represent CT for the past 14 years. Middletown has done very well for the past 5 years, often competing in the top 5 places, helping our program earn national and international recognition. We hope to continue this year.

**Instruction REGULATION 6153(f) Field Trips and Community Service FORM 1**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: 1/26/24

Name of Club or Activity: **Senior Class Trip**

Trip To: **New York city**

Purpose: **Senior Class Trip**

Number of Students Participating: **100 -/+**

Number of students eligible to go on the field trip: **100 -/+**

Dates of Trip: **March 7, 2024**

From: **March 7, 2024** To: # of school days missed:

Names of Teachers and Chaperones:

- |                                |                          |
|--------------------------------|--------------------------|
| 1. <b>Lauren Pszczolkowski</b> | 4. <b>Kate Bysiewicz</b> |
| 2. <b>Jennifer Price</b>       | 5. <b>Beth Shapiro</b>   |
| 3. <b>Patricia Ehnnot</b>      |                          |

Number of Non-Chaperone Adults going on trip:

Transportation: Bus: **X** Van Train Plane Car Other: **Boat**

Are fund-raising activities planned: **yes**

If so, describe: **TBD**

Amount of money raised through fundraisers: **N/A**

Lodging: **N/A** Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: **\$100** \$ Cost per Teacher and/or Chaperone: **\$ 100**

Cost per Nurse: **TBD** \$ Cost per Paraprofessional: **\$ TBD**  
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form

a. b. c. d. other

Name of teacher making request: **Lauren Pszczolkowski**

Approved by Department Head at secondary level: **Elisha De Jesus** *Elisha De Jesus*

Approved by Principal: **Dr. Dawn Brooks** *[Signature]* 11/31/24

Authorized by Chief Academic Officer: \_\_\_\_\_

Superintendent Approval: *[Signature]* Date: 2/7/23

The senior class of 2024 is planning an exciting senior class trip to New York City on March 7th. Their itinerary includes a lunch and dance party aboard Horn Blower Cruises, where they'll enjoy scenic views of the New York City harbor while making lasting memories with their friends. The trip package covers transportation to the city, a delicious lunch, access to the dance party, and a fun-filled photo booth to capture moments throughout the day. It's an opportunity for the seniors to bond and celebrate their final year together before parting ways after graduation.

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: **MHS** Date of Request: **2/5/24**

Name of Club or Activity: **NEMFA Festival (Advanced Choir students)**

Trip To: **Boxborough, MA** Purpose: **participate in NEMFA Festival**

Number of Students Participating: **3**

Number of students eligible to go on the field trip: **5 (2 have opted out of festival)**

Dates of Trip: From: **3/21/24** To: **3/23/24** # of school days missed: **1.5**

Names of Teachers and Chaperones:

1. <b>Stephanie Zak</b>	3.
2.	4.

Number of Non-Chaperone Adults going on trip: **N/A**

Transportation: Bus    Van    Train    Plane    Car: **X**    Other

Are fund-raising activities planned:    no    If so, describe:

Amount of money raised through fundraisers: **N/A**

Lodging:                      Hotel/Motel: **X**                      Camp                      Private Home

Insurance Arrangements for Staff and Students: **N/A**

Cost per Student: **\$ 325.00**                      Cost per Teacher and/or Chaperone: **\$400**

Cost per Nurse: **\$0**                      Cost per Paraprofessional: **\$0**  
(if necessary)                      (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a.                                      b.                                      c.                                      d. Other

Name of teacher making request: **Stephanie Zak** Stephanie Zak

Approved by Department Head at secondary level: **Elisha De Jesus** Elisha De Jesus

Approved by Principal: **Dr. Dawn Brooks** Dr. Dawn Brooks 2/7/24

Authorized by Associate Superintendent: [Signature]

Superintendent Approval [Signature] Date: 2/9/24

NARRATIVE:

The Solo and Ensemble Festival is an annual event that provides instrumental and vocal music performance adjudications for high school musicians in New England. These performance adjudications serve two purposes: (1) To offer a true performance situation with a professional, subjective adjudication, and (2) To be evaluated using a set of criteria so that the adjudication ratings can be used, if desired, as criteria for invitation and acceptance into the Concert Festival Orchestra, Band, or Chorus. The Solo and Ensemble Festival consists of two similar events scheduled on two Saturdays in December; one at a northern site and the other at a southern site, the location being selected on a basis of availability and suitability of facilities and equipment.

**QUALIFICATIONS:** The Solo and Ensemble Festival is available for all high school musicians properly registered in New England schools in grades 9 -12, and whose sponsors are members in good standing of the Association. This includes schools without music departments, students from state registered home schools where their parents serve as their sponsors and high school students who are sponsored by their private teachers or regional ensemble leadership. Membership in a school-based performance ensemble is not required, but highly encouraged. Eighth Grade students may also participate in the Solo and Ensemble Festival, performing pieces from the appropriate NEMFA repertoire or otherwise for evaluation and feedback. They will not be considered for invitation to the Concert Festival, regardless of their rating level.

## **Fall Athletics End of the Season Report 2023**

This report is an overview of each sport, the number of participants, the cost to run the program, an academic review of the fall sports season and the clubs and activities in place.

The report shows that participation in sports was similar to last Fall season.

From an operating perspective, expenses increased slightly. This increase was due to our transportation cost because of the bus driver shortages. There were many times during the course of the season we had to hire outside bus companies to cover our athletic buses to make sure our student-athletes had the opportunity to play and the difference in cost was substantial.

A few highlights of the season are below:

- The MHS Boys Soccer Program finished the season as the CCC South Division Co-Champions
- MHS had 15 (10%) varsity student-athletes recognized as being All-CCC Conference members and 1 All- State recipient.
- I am happy to report we had 70(%) of varsity student-athletes receive All-Academic recognition (which is a GPA of 87.5 or higher during the 1<sup>st</sup> marking period).
- Our two scholar athletes for the fall season were Senior Boys Soccer student-athlete, Gianluca Latina with a 98.83 GPA and Senior Girls Cross Country student-athlete, Elise Kennedy with a 99.40 GPA.

Thank you!

## **High School Sports Narratives**

### **Football Coach, Josh Rosek:**

The 2023 Football season highlighted not only the success on the field but most importantly the success off the field. On the field the player fought hard and played with great sportsmanship. We had 4 players named to the All CCC Conference. Off the field is where we made tremendous gains. We hit our GPA goal of 80%. All student athletes were determined to reach this goal and it showed in the first quarter grades. Also the student athletes benefited from our character based program Coaching to Change Lives. Both on and off the field this year the student athletes in the program grew as individuals and as a team. Very proud of them.

### **Girls Soccer Coach, Alex Ayer:**

The MHS girls soccer team had a great season, finishing with an overall record of 8 wins, 7 losses, and 2 ties. The team made just its second appearance at the CIAC State Tournament since 2017 and had its first winning season since 2017 as well. The team had 3 players earn all-conference awards and 2 players accepted to play in the Senior Bowl. The team established a reinvigorated expectation of reaching the state tournament every year and had a lot of growth and comradery that made for such a fun and memorable season.

### **Boys Soccer Team, Coach Sal Emanuele:**

The MHS Boys Soccer Team won their third consecutive CCC South Championship, were CCC Tournament Quarterfinalists, and advanced to the Class L State Tournament Second Round. They finished the regular season with an overall record of 6 wins, 3 losses, and 7 ties. The team also had five student athletes named All CCC South, a Senior Bowl selection, and a number of student athletes that made CCC All Academic. Coach Emanuele was named CCC South Coach of the Year.

### **Fall Cheer Club Coach, Lindsay Hansen:**

Our fall season was successful, as a team we were able to meet our goals and continue to set high expectations for the coming seasons. As a team, we felt supported in the school community and enjoyed working with all of the fall season athletes. We worked on all the necessary cheer components to ensure our success in the required skill sets. We continued to celebrate student successes and make future goals and expectations.

### **Girls Swim & Dive Coach, Trevor Charles:**

The Girls Swimming and Diving team had a bit of a rebuilding year with a 4-7 season record and unprecedented low numbers. The team managed to send 5 girls to Class L States, with all 3 relays qualifying for State Finals, and most members had lifetime personal best performances throughout the season.

Girls Cross Country Coach, Jennifer Price:

The girls cross country team had a bit of a struggle this season. With a smaller than usual team, less experience than in past years and some inconsistent weather, it was an interesting year. For the most part, we were not able to field an entire varsity team. This impacted us negatively at invitational meets, most notably at the CCC Championship meet where one of our varsity athletes could not finish and therefore, we did not score as a team. A goal for next year is to grow our numbers in the hopes of rebuilding the team.

Boys Cross Country Coach, Robert Weston:

The Boys XC team had a very positive year as we continue to grow and improve. Our hardwork and dedication was shown daily in practice, workouts, and at meets. We improved our times greatly from the beginning of the season to the end and many new faces made varsity for the first time. We once again finished 6th in the conference with a team led by many freshmen and sophomores. Our young team went to some big meets and competed with the best all year. They grew, they learned, they had a positive experience along the way. With the team the most dedicated they've been in years and almost everyone coming back, I am very optimistic about the future.

Girls Volleyball Coach, Kelvin Jones:

The MHS Volleyball team finished the 2023 regular season with a 9-9 record. We increased our wins from last year and advanced to the CIAC tournament 2 years in a row in Class LL. With the loss of several student athletes at the varsity level, the coaches look forward to the development of our younger players from our JV and Freshman programs.

Fall Dance Club Coach, Brianna Albanese:

During this season we successfully participated in four practices a week, band camp, all home football games, and two band competitions.

Fall Crew Club Coach Scot Peaslee & Melina Metaxas:

Fall Crew raced in four regional and international races this season. At the New England Junior Regional Championships, the boys varsity 4 placed second, girls double placed second, and girls novice 4 placed third against competing high schools. We also raced four boats at the largest regatta in the world, the Head of the Charles.

Unified Soccer: Cindy Culp:

This Season Unified Soccer had a great team- we were able to have a bigger roster than in the past years which was amazing! Both the student athletes and team partners got to know each other in many ways. Our student partners helped our student athletes become fearless of others on the field, and just go out there and have fun. Our student athletes have become more confident in themselves and their knowledge in the sport. Keeping a consistent practice schedule helped teach all our teammates to become more successful in time management, and school scheduling management. We were able to have 3 tournaments at East Hartford High, Conard High, and Farmington High, which helped our student athletes become more comfortable with new surroundings.

## **Beman Middle School Sports Narratives**

### **MS Boys Soccer: Kevin Benzi:**

The Beman Boys Soccer Team finished their season with a record of 7-2. The team had a great season overall and had tremendous team chemistry and were all very supportive of each other on and off the field. I was pleased to see each and every student-athletes growth throughout the season and look forward to following their future achievements on and off the field.

### **MS Girls Soccer: Shawn Murdock:**

This season was a rebuilding year for Beman Girls Soccer. With only 4 returning Varsity players, there was the opportunity for many younger, and new players to gain valuable playable experience for future seasons. The team finished with a 0-9 record but saw steady improvement throughout the season, outstanding effort, and excellent sportsmanship throughout.

### **MS Boys/Girls Cross Country: S. McKeever/ T. Quinn:**

The girls have had an amazing season. We went from 1 win in a season to finishing 6-5. We beat a huge rival in East Hampton. Our girls have dropped minutes from their times from the start of the year. We have a very strong 6th grade class, the girls in 6th grade were in our top 5 performers in the majority of our meets. We finished 3rd in our conference meet. We had 9 girls represent us in the state tournament. 2 of our athletes placed in the top 10 out of 276 runners, Madeline Staib (6th) and Olivia Lane (7th)

## FALL 2023 OVERALL TEAM RECORDS

<u>MHS</u>	<u>Wins</u>	<u>Losses</u>	<u>Ties</u>
Volleyball	9	9	
Girls Soccer	8	7	2
Boys Soccer	6	3	7
Girls Swimming	4	7	
Football	4	5	
Girls Cross Country	3	11	
Boys Cross Country	3	11	
Unified Soccer	n/a		

<u>Beman</u>			
Boys Soccer	7	2	
Girls Soccer	0	9	
Boys Cross Country	5	5	
Girls Cross Country	6	5	

## Academic Review---2023 Fall Sports Season

All student-athletes in grades 9-12 were reviewed for compliance to Middletown High School's eligibility policy. In accordance with district policy, final grades from the previous school year served as the criteria in the review process. Student-athletes who had met CIAC eligibility standards, but had received one or more failing grades were subject to the review process. As is the case with all athletic seasons, all interscholastic teams were required to hold supervised study halls in some capacity for student-athletes throughout the season.

Team-by team results of the Academic Review process are summarized in the following table:

	<b>Number Of Student Athletes Subject To Academic Review</b>	<b>Number Of Student Athletes Meeting MHS Criteria For Continuing Participation</b>	<b>Number Of Student Athletes Who Failed To Meet MHS Criteria For Continuing Participation</b>
<b>Boys XC</b>	0	0	0
<b>Girls XC</b>	0	0	0
<b>Football</b>	17	17	0
<b>Boys Soccer</b>	0	0	0
<b>Girls Soccer</b>	0	0	0
<b>Girls Swim/Dive</b>	0	0	0
<b>Volleyball</b>	0	0	0
<b>Cheerleading</b>	3	3	0
<b>Dance</b>	0	0	0
<b>Crew</b>	1	1	0
<b>Unified</b>	0	0	0
<b>Total</b>	21	21	0

The Academic Review process is designed to support students and encourage them to strive for academic success. Often, a student's desire to play a sport or engage in extracurricular activities will spark the effort and focus necessary for improvement in the classroom. Athletics are a valuable part of the high school experience; Middletown Public Schools is committed to using sports as partners in the educational process.

**MHS 2023  
FALL ATHLETICS  
PARTICIPATION**

SPORT	MIDDLE SCHOOL								HIGH SCHOOL											
	SIXTH		SEVENTH		EIGHTH		TOTALS		NINTH		TENTH		ELEVENTH		TWELFTH		TOTALS		GRAND TOTAL	
	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023
Boys X-Country	3	7	10	4	6	12	19	23	5	4	7	2	1	6	3	1	16	13	35	36
Girls X-Country	4	13	3	7	5	8	12	28	2	3	4	2	4	4	6	3	16	12	28	40
Football	0	0	0	0	0	0	0	0	29	30	14	18	15	19	16	15	74	82	74	82
Boys Soccer	2	8	7	3	15	13	24	24	15	12	10	13	8	7	7	8	40	40	64	64
Girls Soccer	6	5	5	8	18	6	29	19	5	3	7	6	5	5	10	5	27	19	56	38
Girls Swimming	0	0	0	0	0	0	0	0	5	5	2	6	3	5	10	3	20	19	20	19
Volleyball	0	0	0	0	0	0	0	0	17	17	12	15	4	9	7	5	40	46	40	46
Unified Sports	0	0	0	0	0	0	0	0	1	1	3	1	1	4	0	2	5	8	5	8
<b>TOTALS</b>	<b>15</b>	<b>33</b>	<b>25</b>	<b>22</b>	<b>44</b>	<b>39</b>	<b>84</b>	<b>94</b>	<b>79</b>	<b>75</b>	<b>59</b>	<b>63</b>	<b>41</b>	<b>59</b>	<b>59</b>	<b>42</b>	<b>238</b>	<b>239</b>	<b>322</b>	<b>333</b>

**2023 FALL ATHLETICS EXPENSES**

<u>SPORT</u>	<u>*OPERATING EXPENSES</u>		<u>GENERATED INCOME</u>		<u>NUMBER of COACHES</u>		<u>TOTAL SALARIES</u>	
	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>
<b>Football</b>	\$27,249	<b>\$22,767</b>	\$ 7,661	<b>\$ 6,936</b>	7	7	\$46,879	<b>\$46,879</b>
-Police		\$ 5,625						
-Ambulance		\$ 3,570						
<b>Boys Soccer</b>	\$ 6,973	<b>\$ 4,981</b>	\$ 1,325	<b>\$ 523</b>	3	2	\$16,767	<b>\$11,951</b>
<b>MS Boys Soccer</b>	\$ 3,634	<b>\$ 1,773</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 3,759	<b>\$ 3,759</b>
<b>Girls Soccer</b>	\$ 4,078	<b>\$ 6,113</b>	\$ 894	<b>\$ 587</b>	3	3	\$16,767	<b>\$16,767</b>
<b>MS Girls Soccer</b>	\$ 4,048	<b>\$ 1,015</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 3,759	<b>\$ 3,759</b>
<b>Volleyball</b>	\$ 4,785	<b>\$ 6,034</b>	\$ 1,498	<b>\$ 2,199</b>	3	2	\$16,767	<b>\$11,951</b>
<b>Girls Swimming</b>	\$ 3,461	<b>\$ 3,007</b>	\$ 0	<b>\$ 0</b>	3	3	\$21,923	<b>\$21,923</b>
<b>Boys X-Country</b>	\$ 508	<b>\$ 809</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 6,239	<b>\$ 6,239</b>
<b>MS X-Country(B/G)</b>	\$ 345	<b>\$ 506</b>	\$ 0	<b>\$ 0</b>	3	4	\$ 9,018	<b>\$10,518</b>
<b>Girls X-Country</b>	\$ 508	<b>\$ 809</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 6,239	<b>\$ 6,239</b>
<b>Cheerleading</b>	\$ 0	<b>\$ 371</b>	\$ 0	<b>\$ 0</b>	2	2	\$11,951	<b>\$11,951</b>
<b>Unified Sports</b>	\$ 0	<b>\$ 371</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 1,450	<b>\$ 1,450</b>
<b>Strength/Conditioning</b>	\$ 0	<b>\$ 0</b>	\$ 0	<b>\$ 0</b>	1	1	\$ 6,239	<b>\$ 6,239</b>
<b>Athletic Training</b>	\$ 0	<b>\$ 0</b>	\$ 0	<b>\$ 0</b>	0	0	\$ 0	<b>\$ 440</b>
<b>Security: MHS</b>		<b>\$11,214</b>						
<b>: Beman</b>		<b>\$ 628</b>						
<b>***Miscellaneous</b>	\$17,382	<b>\$ 20,373</b>	\$ 0	<b>\$ 0</b>				
<b>Transportation</b>	\$45,042	<b>\$ 49,140</b>	\$ 0	<b>\$ 0</b>				
<b>TOTALS</b>	<b>\$117,742</b>	<b>\$139,106</b>	<b>\$11,378</b>	<b>\$10,245</b>	<b>30</b>	<b>29</b>	<b>\$167,807</b>	<b>\$160,065</b>

\*Operating Expenses- Includes officials, uniforms, equipment, supplies and game personnel.

\*\*\*Miscellaneous includes awards, administrative supplies, office supplies, dues & fees.

## Fall 2023 Active - MHS Activity/Club Advisors

Patricia Ehnott	10th Grade Advisor
Beth Shapiro	9th Grade Advisor
David Reynolds	DECA
Vivian Sheen	Asst. DECA
Jillian Kellogg	Drama Coach/Musical Coach
Stephanie Latif	Future Business Leaders
R. Isaacson	FFA (Future Farmers)
Mike Kingsbury	Sharing
Amanda Thomson	Sharing
Stephanie Russell	Sharing
Kristen Hamilton	Future Teachers
Trevor Charles	Gender, Sexuality Alliance
Mary Ellen Molski	National Honor Society
Jennifer Price	Junior Class Advisor
Kate Bysiewicz	Asst. Junior Class Advisor
Nicole Charles	Key Club Advisor
Alexander Ayer	Pride Crew
Abbey Barrows	Majorette, Flag Corps, Color Guard
Andrew Newman	Drumline Instructor
Open	Student Council
Open	Math Team Advisor
Robert Downer	Pre-Med Advisor
Stephanie Zak	Tri-M Music Honor Society
Krista Biancini	Minority Student Coalition
Stephanie Russell	Sharing
Dan Lowry	Model UN/Debate Club
Sam Faulkenberry	Robotics Advisor
Sam Faulkenberry	Newspaper Advisor
Jennifer Price	Yearbook Advisor
Kate Bysiewicz	Asst. Yearbook Advisor
Lauren Pszczolkowski	Senior Class Advisor
Beth Shapiro	Asst. Senior Class Advisor

Jeff Mickiewicz	Environmental Club
Mary Ellen Molski	Dragon Watch
Alison Kaye	Art Show Organizer
Pam Hinkle	Judo Club

**Non-Stipend Activity/Clubs**

Stephanie Russell 2021	Drone Club
Cherylynn White 2009	GIFTS
David Frankel 2009	And Sometimes Y – Creative Arts Magazine
Cassandra Lombardo 2022	Book Club
Pam Hinkle	MSA (Muslim)
Julia Radko	Crochet Club
Amanda Thomson	4-H Club

**Middle School Activities/Clubs**

John Geary	Student Council	Beman
Jill Brady	Assistant Student Council	Beman
John Geary	Pride Patrol	Beman
Amber Baumgartner	Yearbook	Beman
Stephanie Brody	Assistant Yearbook	Beman
Open	Musical Coach	Beman
Kaylin Spaulding	Majorette, Flag Corp	Beman
Kaylin Spaulding	Drama Coach	Beman
Open	National Junior Honor Society	Beman
Grace Mandy	Newspaper	Beman
Rahsaan Yearwood	Minority Student Coalition	Beman

## 2023 MHS Fall Coaches

<u>Sport</u>	<u>Position</u>	<u>Coach</u>
MHS Boys Cross Country	Head Coach	Rob Weston
MHS Girls Cross Country	Head Coach	Jenn Price
MHS Football	Head Coach	Josh Rosek
MHS Football	Assistant Coach	Jason Coleman
MHS Football	Assistant Coach	Derek Getek
MHS Football	Assistant Coach	Kelly Ellis
MHS Football	Assistant Coach	Sal Morello
MHS Football	Assistant Coach	Greg Frost
MHS Football	Assistant Coach	Andy Mulh
MHS Boys Soccer	Head Coach	Sal Emanuele
MHS Boys Soccer	Assistant Coach	Anthony Pizzuto
MHS Girls Soccer	Head Coach	Alex Ayer
MHS Girls Soccer	Assistant Coach	Meaghan Constant
MHS Girls Soccer	Assistant Coach	Alex Giardiana
MHS Girls Swim/Dive	Head Coach	Trevor Charles
MHS Girls Swim/Dive	Assistant Coach	Taylor Garboski
MHS Girls Swim/Dive	Assistant Coach	Dan Kinney

MHS Volleyball	Head Coach	Kelvin Jones
MHS Volleyball	Assistant Coach	Paul Oliva
MHS Fall Cheerleading Club	Head Coach	Lindsay Hansen
MHS Fall Cheerleading Club	Assistant Coach	Sharon Riley
MHS Fall Dance Club	Head Coach	Brianna Albanese
MHS Fall Crew Club	Head Coach	Scot Peaslee
MHS Unified Soccer	Head Coach	Cindy Culp

## **2023 Beman Fall Coaches**

Beman Boys Soccer	Head Coach	Kevin Benzi
Beman Girls Soccer	Head Coach	Shawn Murdock
Beman Boys Cross Country	Head Coach	Steve McKeever
Beman Boys Cross Country	Assistant Coach	Michael Waterbury
Beman Girls Cross Country	Head Coach	Tracy Quinn
Beman Girls Cross Country	Assistant Coach	Karen Agogliati



**Office of Your Department**  
*Unlocking the Potential in ALL Students*

**Natalie Forbes, Director of Innovations & Grants**  
 forbesn@mpsct.org | (860) 638-1414  
 311 Hunting Hill Ave, Middletown, CT 06457  
 www.middletownschoools.org

Board of Education Report
1.4.24
Grants Report, January 2024

The following grants were confirmed in December 2023-January 4, 2024:

Grant Title	Funder	SY24	SY23
Title 1 (Public)	CSDE	1,033,675.74	950,600.09
Title 1 (Non Public)	CSDE	8,780.26	7,063.91
ARPA School Mental Health Workers	CSDE	120,000	120,000
Title 2 (Non-Public)	CSDE	33,583.10	31,025.93
FAFSA Challenge	CSDE	9,225	9,720
Ct High Dosage Tutoring	CSDE	500,000	0

**Total Grants in SY23-24-to date: \$17,396,502.82**

Respectfully submitted,

Natalie Forbes, Director of Innovation & Grants



**Office of Your Department**  
*Unlocking the Potential in ALL Students*

**Natalie Forbes, Director of Innovations & Grants**  
forbesn@mpsct.org | (860) 638-1414  
311 Hunting Hill Ave, Middletown, CT 06457  
www.middletownschoools.org

Board of Education Report
2.9.24
Grants Report, February 2024

The following grants were confirmed in January 5, 2024-February 9, 2024:

Grant Title	Funder	SY24	SY23
Title 2 (Public)	CSDE	120,659.90	110,300.07
Violence Prevention (Mac)	Middlesex Coalition for Children	4,000	5,000
CT Stronger Connections	CSDE	158,904	0
Literacy How (FH)	Literacy How: Non profit	1,000	0
Every Child Art Experience (Mac & MHS)	DECD	5,000	0
After School/YMCA (Mac)	CSDE/YMCA	15,120	15120

**Total Grants in SY23-24-to date: \$17,777,173.72**

Respectfully submitted,

Natalie Forbes, Director of Innovation & Grants

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Over/Deficit	Projected Expenditure
<b>CERTIFIED SALARIES</b>								
51109 CERTIFIED*CURR WRITING	93,637.84	113,820.00	(2,000.00)	-	24,280.00	87,540.00	-	111,820.00
51110 CERTIFIED*REG	34,303,823.14	36,941,945.00	-	-	14,208,143.61	22,733,801.39	176,000.00	36,755,945.00
51112 UNKNOWN ATTRITION CERTIFIED	-	(923,549.00)	-	-	-	(923,549.00)	-	(923,549.00)
51115 CERTIFIED*OTH ADDLSTIPEND	5,315.00	6,992.00	-	-	5,200.00	1,792.00	-	6,992.00
51309 SALARIES: INTERVENTIONISTS	235,234.49	415,508.00	-	-	103,037.50	312,470.50	136,000.00	279,508.00
51112 UNKNOWN ATTRITION INTERVENTIONISTS	-	(10,388.00)	-	-	-	(10,388.00)	-	(10,388.00)
51310 SALARIES: SUBS-DAILY*REG	67,027.50	100,000.00	-	-	37,390.86	62,609.14	16,000.00	84,000.00
51315 SALARIES: SUBS-LT*REG	274,635.11	200,000.00	-	-	79,482.24	120,517.76	(40,500.00)	240,500.00
51316 SALARIES: SUBS-BLDG*REG	24,998.75	262,080.00	-	-	95,094.98	166,985.02	6,000.00	256,080.00
51410 SALARIES: ADMINISTRATOR*REG	5,045,718.55	5,349,348.00	-	-	2,771,852.78	2,577,495.22	30,885.00	5,318,463.00
51501 LONGEVITY: CERTIFIED	457,700.00	428,600.00	-	-	195,600.00	233,000.00	20,000.00	408,600.00
51510 ADDITIONAL COMPENSATION PAID TO TEACH	2,144.00	12,000.00	-	-	170.50	11,829.50	-	12,000.00
51716 SALARIES: MENTOR	11,303.62	18,140.00	-	-	4,521.03	13,618.97	-	18,140.00
51718 SALARIES: TUTOR	149,170.02	188,450.00	-	-	67,884.00	120,566.00	(17,000.00)	205,450.00
51721 SALARIES: STIPENDS-NON TRB	635,879.86	718,381.00	-	-	178,216.81	540,164.19	-	718,381.00
51112 UNKNOWN ATTRITION STIPENDS-NON TRB	-	(17,960.00)	-	-	-	(17,960.00)	-	(17,960.00)
51900 OTHER SALARIES	130,000.00	133,900.00	-	-	74,263.00	59,637.00	-	133,900.00
51901 NON-CONTRACTED CERTIFIED	40,000.00	76,359.00	-	-	25,132.84	51,226.16	-	76,359.00
51921 SALARIES: CLASS COVERAGE	227,982.23	100,000.00	-	-	58,613.31	41,386.69	6,000.00	94,000.00
<b>TOTAL CERTIFIED SALARIES</b>	<b>41,704,570.11</b>	<b>44,113,626.00</b>	<b>(2,000.00)</b>	<b>-</b>	<b>17,928,883.46</b>	<b>26,182,742.54</b>	<b>333,385.00</b>	<b>43,778,241.00</b>
<b>CLASSIFIED SALARIES</b>								
51116 CLASSIFIED*REG	8,109,580.81	9,024,019.00	-	-	4,035,101.29	4,988,917.71	134,000.00	8,890,019.00
51112 UNKNOWN ATTRITION CLASSIFIED	-	(229,615.00)	-	-	-	(229,615.00)	-	(229,615.00)
51117 CLASSIFIED*TEMP	-	-	-	-	1,738.17	-	-	-
51118 CLASSIFIED*OT	245,999.03	235,000.00	-	-	154,796.95	80,203.05	(25,000.00)	260,000.00
51200 SALARIES OF SEASONAL TEMP EMP	219,546.19	30,000.00	-	-	83,789.04	(53,789.04)	(90,000.00)	120,000.00
51416 ATHLETIC EVENT WORKERS	51,725.80	51,000.00	-	-	24,514.04	26,485.96	-	51,000.00
51418 SUBS-SECRETARIES	85,043.25	30,000.00	-	-	22,962.23	7,037.77	(6,400.00)	36,400.00
51502 LONGEVITY: CLASSIFIED	163.46	-	-	-	-	-	-	-
51903 FAMILY ENGAGEMENT	-	226,067.00	-	-	93,580.43	132,486.57	(30,000.00)	256,067.00
51920 SALARIES: STUDENT VOCATIONAL	3,850.00	6,000.00	-	-	1,785.00	1,295.00	-	6,000.00
<b>TOTAL CLASSIFIED SALARIES</b>	<b>8,715,908.54</b>	<b>9,372,471.00</b>	<b>-</b>	<b>-</b>	<b>4,418,267.15</b>	<b>4,953,022.02</b>	<b>(17,400.00)</b>	<b>9,389,871.00</b>

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
<b>PARAPROFESSIONALS/AIDES</b>								
51210 SALARIES: AIDES/PARAS+REG	4,484,373.70	5,201,921.00	-	-	1,989,017.20	3,212,903.80	310,000.00	4,891,921.00
51112 UNKNOWN ATTRITION PARAS	-	(130,048.00)	-	-	-	(130,048.00)	-	(130,048.00)
51217 SAL: STUDENT ENGAGEMENT SPECIALISTS	154,863.71	194,646.00	-	-	85,174.93	109,471.07	(5,000.00)	199,646.00
51503 LONGEVITY: PARAS	17,600.00	19,300.00	-	-	16,100.00	3,200.00	3,200.00	16,100.00
51713 SALARIES: LUNCH/DUTY AIDES	254,471.50	425,664.00	-	-	120,997.50	304,756.50	110,000.00	315,664.00
51112 UNKNOWN ATTRITION DUTY AIDES	-	(10,642.00)	-	-	-	(10,642.00)	-	(10,642.00)
51717 SALARIES: BUS MONITOR	6,539.00	-	-	-	909.50	(909.50)	(5,000.00)	5,000.00
<b>TOTAL PARAPROFESSIONALS/AIDES</b>	<b>4,917,847.91</b>	<b>5,700,841.00</b>	<b>-</b>	<b>-</b>	<b>2,212,109.13</b>	<b>3,488,731.87</b>	<b>413,200.00</b>	<b>5,287,641.00</b>
<b>EMPLOYEE BENEFITS</b>								
51970 SALARIES: CLOTHING ALLOCATION	22,400.00	-	-	-	-	-	-	-
52100 GROUP LIFE INSURANCE	217,143.00	211,942.00	-	-	213,667.00	(1,725.00)	(1,725.00)	213,667.00
52205 FICA	676,482.18	602,449.00	-	-	321,884.34	280,564.66	-	602,449.00
52210 MEDICARE	872,970.41	803,244.00	-	-	391,202.14	412,041.86	-	803,244.00
52300 RETIREMENT CONTRIB	76,931.73	76,013.00	-	-	42,007.86	34,005.14	-	76,013.00
52500 TUITION REIMB	800.00	3,000.00	-	-	-	3,000.00	-	3,000.00
52600 UNEMPLOY COMPENSATION	18,237.99	65,000.00	-	-	14,503.00	50,497.00	-	65,000.00
52700 WORKERS COMPENSATION	585,373.21	613,992.00	-	320,301.25	210,190.76	83,499.99	-	613,992.00
52831 HEALTH INS-CERTIFIED/PARAS	8,005,235.41	9,355,471.00	-	2,258,671.46	7,096,799.54	-	-	9,355,471.00
52832 HEALTH INS+CLASSIFIED	5,410,655.36	5,642,561.00	-	-	5,482,858.00	159,703.00	140,000.00	5,502,561.00
52840 DENTAL INSURANCE	1,016,604.34	1,047,207.00	-	363,671.20	607,146.80	76,389.00	65,000.00	992,207.00
52950 DISABILITY INSURANCE	28,755.00	30,500.00	-	7,920.22	22,579.78	-	-	30,500.00
52960 UNUSED SICK BENEFIT	15,670.49	25,000.00	-	-	24,822.26	177.74	-	25,000.00
52961 UNUSED VACATION PAYOUT	-	25,000.00	-	-	-	25,000.00	10,000.00	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS	453,930.00	418,780.00	-	-	417,501.00	1,279.00	-	418,780.00
52991 ACA HEALTH INSURANCE	15,440.16	18,000.00	-	-	-	18,000.00	-	18,000.00
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>17,416,629.28</b>	<b>18,938,159.00</b>	<b>-</b>	<b>2,950,564.13</b>	<b>14,845,162.48</b>	<b>1,142,432.39</b>	<b>213,275.00</b>	<b>18,724,884.00</b>
<b>PURCHASED SERVICES</b>								
53010 PURCHASED PROF SVCS	16,233.96	16,350.00	-	65,174.92	59,041.33	(107,866.25)	(73,000.00)	89,350.00
53020 LEGAL SERVICES	97,751.18	150,000.00	-	75,970.27	74,029.73	-	-	150,000.00
53040 NURSING SERVICES	28,846.21	50,000.00	-	44,637.50	5,362.50	-	-	50,000.00
53070 TESTING / SCORING	17,863.44	19,350.00	-	-	19,164.00	186.00	-	19,350.00
53200 PROF EDUC SERVICES	13,158.63	2,000.00	-	162,380.54	116,582.41	(276,962.95)	(190,000.00)	192,000.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/Deficit</u>	<u>Projected Expenditure</u>
53205 EMPLOYEE TRNG/DEV SVCS	510.00	950.00	-	-	350.00	600.00	-	950.00
53220 INSERVICE - PROF MTGS/DEVELOP	39,546.88	60,375.00	12,103.80	2,609.95	30,655.52	39,213.33	-	72,478.80
53240 FIELD TRIPS	18,767.26	19,050.00	7,000.00	2,670.03	11,576.75	11,803.22	-	26,050.00
53251 STUDENT ACTIVITIES	3,612.79	12,000.00	-	-	1,321.00	10,679.00	-	12,000.00
53300 PURCH PROF SVCS: TECH	93,124.01	125,305.00	-	121,013.05	23,171.95	(18,880.00)	-	125,305.00
53310 PURCH PROF SVCS: AUDIT	-	30,000.00	-	30,000.00	-	-	-	30,000.00
53400 PURCH PROF SVCS: OTHER	522,914.35	469,493.00	-	375,766.49	95,078.31	(1,351.80)	-	469,493.00
53500 PURCH PROF/TECH SERVICES	33,491.81	46,180.00	-	807.00	29,177.95	16,195.05	-	46,180.00
53530 PURCH PROF SVCS: POLICE	9,636.00	9,000.00	-	-	5,624.75	3,375.25	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	42,570.77	70,700.00	-	-	17,729.37	52,970.63	-	70,700.00
54010 PURCH PROPERTY SVCS	10,390.00	125,248.00	(1,958.43)	15,437.29	44,365.96	63,486.32	-	123,289.57
54103 SNOW PLOWING/SANDING	6,170.00	25,000.00	-	-	-	25,000.00	-	25,000.00
54300 REPAIRS & MAINTENANCE	647,696.04	881,805.00	(2,900.00)	109,946.65	306,063.65	462,894.70	-	878,905.00
54303 MAINT: GROUNDS	46,958.53	46,500.00	-	-	15,178.69	31,321.31	-	46,500.00
54304 ELEVATOR MAINTENANCE	45,908.89	60,000.00	-	13,683.82	16,316.18	30,000.00	-	60,000.00
54410 RENTAL OF LAND & BUILDINGS	77,058.00	-	-	-	-	-	-	-
54411 WATER/SEWER	107,282.85	116,001.00	-	77,099.81	38,901.18	0.01	-	116,001.00
54420 RENTAL OF EQUIPMENT&VEHICLES	4,908.11	5,000.00	-	-	1,131.83	3,868.17	-	5,000.00
54421 DISPOSAL	150,768.08	144,160.00	1,958.43	53,969.67	93,016.03	(867.27)	-	146,118.43
54424 LAWN CARE	16,400.00	15,000.00	-	2,530.00	4,840.00	7,630.00	-	15,000.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	-	400.00	-	-	-	400.00	-	400.00
54440 RENTALS	1,537.68	700.00	-	341.58	336.84	21.58	-	700.00
55010 PURCHASED SERVICES	1,098,278.97	770,216.00	(4,168.80)	46,886.74	514,961.42	204,199.04	-	766,047.20
55100 PUPIL TRANSPORTATION	5,230,154.42	4,914,119.00	-	102,757.88	4,982,820.62	(171,459.50)	-	4,914,119.00
55105 TRANSPORTATION-SUMMER	142,816.86	206,850.00	-	-	134,138.12	72,711.88	72,711.88	134,138.12
55109 TRANSPORT-SPED OUT OF TOWN	953,574.19	750,000.00	-	925,762.98	477,004.82	(652,767.80)	(81,000.00)	831,000.00
55190 TRANSPORT*HOMELESS	168,966.44	75,923.00	-	165,202.27	64,356.47	(153,635.74)	(150,000.00)	225,923.00
55191 TRANSPORT*DCF	33,514.00	50,000.00	-	33,030.00	17,470.00	(500.00)	(500.00)	50,500.00
55205 PROPERTY/CASUALTY INSURANCE	343,021.00	341,821.00	-	-	341,821.00	-	-	341,821.00
55206 ATHLETIC INSURANCE	24,024.99	26,996.00	-	-	28,281.00	(1,285.00)	(1,285.00)	28,281.00
55300 COMMUNICATIONS/TELEPHONE	248,891.28	310,600.00	-	69,444.74	180,071.03	61,084.23	-	310,600.00
55301 POSTAGE	33,933.00	29,900.00	-	-	15,001.45	14,898.55	-	29,900.00
55303 SECURITY MONITORING	81,185.64	110,000.00	-	-	72,247.64	37,752.36	-	110,000.00
55304 SUBSCRIPTIONS/LICENSES	113,651.74	75,243.00	-	-	51,508.34	23,734.66	-	75,243.00
55400 ADVERTISING	9,026.72	800.00	-	-	174.05	625.95	-	800.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/Deficit</u>	<u>Projected Expenditure</u>
55500 PRINTING	18,774.69	40,975.00	-	3,846.81	8,879.15	28,299.04	-	40,975.00
55510 COPYING	87,498.00	100,473.00	-	-	90,468.60	10,004.40	-	100,473.00
55800 TRAVEL/CONFERENCES	107,203.47	113,800.00	-	5,244.30	41,983.86	66,571.84	-	113,800.00
<b>TOTAL PURCHASED SERVICES</b>	<b>10,747,620.88</b>	<b>10,418,283.00</b>	<b>12,035.00</b>	<b>2,506,214.29</b>	<b>8,030,203.50</b>	<b>(106,099.79)</b>	<b>(423,073.12)</b>	<b>10,853,391.12</b>
<b>SUPPLIES &amp; MATERIALS</b>								
56100 SUPPLIES-GENERAL	-	5,000.00	-	-	3,335.54	1,664.46	-	5,000.00
56104 SUPPLIES-MAINTENANCE	203,318.48	229,000.00	-	39,961.60	58,545.26	130,493.14	-	229,000.00
56106 SUPPLIES-FOOD	199.93	390.00	-	104.43	155.57	130.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	382,327.97	411,541.00	(2,725.95)	38,835.05	257,774.01	112,205.99	-	408,815.05
56115 COMMON CORE MATERIALS	20,105.73	22,528.00	-	936.22	9,623.86	11,967.92	-	22,528.00
56120 ADMINISTRATIVE SUPPLIES	87,699.22	81,827.00	-	10,736.53	30,878.47	40,212.00	-	81,827.00
56121 COPY PAPER	54,101.86	50,625.00	-	9,303.79	13,816.05	27,505.16	-	50,625.00
56210 NATURAL GAS	738,648.85	733,250.00	-	501,377.89	231,872.11	-	-	733,250.00
56220 ELECTRICITY	1,078,234.48	1,325,034.00	-	878,584.60	446,449.40	-	-	1,325,034.00
56230 BOTTLED GAS	8,055.55	11,950.00	-	2,993.39	3,606.61	5,350.00	-	11,950.00
56240 FUEL OIL	226,225.27	295,879.00	-	295,879.00	-	-	-	295,879.00
56260 DIESEL FUEL	284,076.50	250,000.00	-	198,468.85	51,531.15	(0.00)	-	250,000.00
56265 GASOLINE (VEHICLES)	134,586.31	119,490.00	-	59,596.59	59,893.41	-	-	119,490.00
56270 PROPANE	41,087.99	50,000.00	-	46,425.88	3,574.12	0.00	-	50,000.00
56300 FOOD SUPPLIES	1,218.33	3,030.00	-	-	870.92	2,159.08	-	3,030.00
56400 BOOKS AND PERIODICALS	7,867.37	7,700.00	-	2,000.00	3,873.56	1,826.44	-	7,700.00
56410 TEXTBOOKS	12,624.18	37,310.00	-	933.61	8,678.26	27,698.13	-	37,310.00
56420 LIBRARY MATERIALS	30,189.19	33,500.00	-	6,212.07	8,400.23	18,887.70	-	33,500.00
56500 SUPPLIES-TECHNOLOGY RELATED	254,462.87	270,284.00	(8,535.00)	32,514.75	71,414.51	157,819.74	-	261,749.00
56900 SUPPLIES-OTHER	188,405.75	196,127.00	1,170.95	8,101.52	88,874.90	100,321.53	-	197,297.95
56910 CUSTODIAL SUPPLIES	209,434.92	211,500.00	-	149,201.00	62,299.00	-	-	211,500.00
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>3,962,870.75</b>	<b>4,345,965.00</b>	<b>(10,090.00)</b>	<b>2,282,166.77</b>	<b>1,415,466.94</b>	<b>638,241.29</b>	<b>-</b>	<b>4,335,875.00</b>
<b>PROPERTY</b>								
57200 BUILDINGS	230,000.00	-	-	-	-	-	-	-
57300 NEW EQUIPMENT	42,280.49	28,000.00	-	6,214.30	14,110.83	7,674.87	-	28,000.00
57330 FURNITURE AND FIXTURES	20,403.80	17,000.00	-	1,853.03	8,478.83	6,668.14	-	17,000.00
57340 TECH REL HW/EQUIP	3,120.79	3,129.00	-	-	1,406.43	1,722.57	-	3,129.00
57390 OTHER EQUIP/PROPERTY	2,394.97	3,100.00	-	424.58	2,340.79	334.63	-	3,100.00

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
TOTAL PROPERTY	298,200.05	51,229.00	-	8,491.91	26,336.88	16,400.21	-	51,229.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	55,095.00	-	-	-	-	-	-	-
TOTAL MAJOR PROJECTS	-	-	-	-	-	-	-	-
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	97,406.41	105,325.00	55.00	1,315.00	70,517.18	33,547.82	-	105,380.00
58901 EDUCATIONAL SUPPORT	8,413.43	21,090.00	-	292.00	13,576.83	7,221.17	-	21,090.00
58903 PROF DEV IMPROVE	5,563.55	29,000.00	-	-	16,643.92	12,356.08	-	29,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	992.00	16,650.00	-	-	-	16,650.00	-	16,650.00
58908 RECRUITMENT	9,150.00	66,100.00	-	-	11,431.37	54,668.63	-	66,100.00
TOTAL MISCELLANEOUS	126,525.39	243,165.00	55.00	1,607.00	112,169.30	129,443.70	-	243,220.00
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATION)	561,192.00	560,600.00	-	-	859,484.00	(298,884.00)	(50,000.00)	610,600.00
55610 TUITION TO OTHER DISTR IN STATE (SPEC. ED)	338,266.92	360,000.00	-	101,657.12	58,140.47	200,202.41	-	360,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC. ED)	3,974,766.38	4,100,000.00	-	2,552,047.17	1,692,642.82	(144,889.99)	(365,000.00)	4,465,000.00
TOTAL TUITION	4,874,225.30	5,020,600.00	-	2,653,704.29	2,610,267.29	(243,371.58)	(415,000.00)	5,435,600.00
GRAND TOTAL	92,819,493.21	98,204,339.00	-	10,405,668.39	51,598,866.13	36,201,542.65	104,386.88	98,099,952.12

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/Deficit	Projected Expenditure
<b>CERTIFIED SALARIES</b>								
51109 CERTIFIED*CURR WRITING	93,637.84	113,820.00	-2,000.00	0	25,512.00	86,308.00		111,820.00
51110 CERTIFIED*REG	34,303,823.14	36,941,945.00	0.00	0	16,994,713.46	19,947,231.54	208,000.00	36,733,945.00
51112 UNKNOWN ATTRITION CERTIFIED	-	(923,549.00)	0.00	0.00	0.00	(923,549.00)	-	(923,549.00)
51115 CERTIFIED*OTH ADDJ/STIPEND	5,315.00	6,992.00	0.00	0	61.23	6,930.77	-	6,992.00
51309 SALARIES: INTERVENTIONISTS	235,234.49	415,508.00	0.00	0	62,038.00	353,470.00	150,000.00	265,508.00
51112 UNKNOWN ATTRITION INTERVENTIONISTS		(10,388.00)				(10,388.00)	-	(10,388.00)
51310 SALARIES: SUBS-DAILY*REG	67,027.50	100,000.00	0.00	0	42,024.26	57,975.74	18,486.00	81,514.00
51315 SALARIES: SUBS-LT*REG	274,635.11	200,000.00	0	0	101,805.78	98,194.22	(13,000.00)	213,000.00
51316 SALARIES: SUBS-BLDG*REG	24,998.75	262,080.00	0.00	0	98,353.62	163,726.38	30,000.00	232,080.00
51410 SALARIES: ADMINISTRATOR*REG	5,045,718.55	5,349,348.00	0	0	3,177,742.54	2,171,605.46		5,349,348.00
51501 LONGEVITY: CERTIFIED	457,700.00	428,600.00	0.00	0	195,600.00	233,000.00	20,000.00	408,600.00
51510 ADDITIONAL COMPENSATION PAID TO TEACHERS	2,144.00	12,000.00	0.00	0	990.19	11,009.81		12,000.00
51716 SALARIES: MENTOR	11,303.62	18,140.00	0.00	0.00	5,651.28	12,488.72		18,140.00
51718 SALARIES: TUTOR	149,170.02	188,450.00	0.00	0	82,807.00	105,643.00	40,000.00	148,450.00
51721 SALARIES: STIPENDS-NON TRB	635,879.86	718,381.00	0.00	0	305,035.78	413,345.22		718,381.00
51112 UNKNOWN ATTRITION STIPENDS-NON TRB		(17,960.00)				(17,960.00)	-	(17,960.00)
51900 OTHER SALARIES	130,000.00	133,900.00	0.00	0	84,872.00	49,028.00	-	133,900.00
51901 NON-CONTRACTED CERTIFIED	40,000.00	76,359.00	0.00	0.00	30,195.34	46,163.66	-	76,359.00
51921 SALARIES: CLASS COVERAGE	227,982.23	100,000.00	0	0	82,335.35	17,664.65		100,000.00
<b>TOTAL CERTIFIED SALARIES</b>	<b>41,704,570.11</b>	<b>44,113,626.00</b>	<b>(2,000.00)</b>	<b>-</b>	<b>21,289,737.83</b>	<b>22,821,888.17</b>	<b>453,486.00</b>	<b>43,658,140.00</b>
<b>CLASSIFIED SALARIES</b>								
51116 CLASSIFIED*REG	8,109,580.81	9,024,019.00	0	0	4,894,693.56	4,129,325.44	151,307.00	8,872,712.00
51112 UNKNOWN ATTRITION CLASSIFIED	-	(229,615.00)				(229,615.00)	-	(229,615.00)
51117 CLASSIFIED*TEMP	-	-	0.00	0	4,065.30	(4,065.30)	(7,000.00)	7,000.00
51118 CLASSIFIED*OT	245,999.03	235,000.00	0.00	0.00	189,181.11	45,818.89	(50,000.00)	285,000.00
51200 SALARIES OF SEASONAL TEMP EMP	219,546.19	30,000.00	0	0	90,137.11	(60,137.11)	(80,000.00)	110,000.00
51416 ATHLETIC EVENT WORKERS	51,725.80	51,000.00	0.00	0	32,358.00	18,642.00	-	51,000.00
51418 SUBS-SECRETARIES	85,043.25	30,000.00	0	0	24,543.46	5,456.54	(6,000.00)	36,000.00
51502 LONGEVITY: CLASSIFIED	163.46	-				-	-	-
51903 FAMILY ENGAGEMENT	-	226,067.00	0.00	0.00	119,741.53	106,325.47	(25,000.00)	251,067.00
51920 SALARIES: STUDENT VOCATIONAL	3,850.00	6,000.00	0.00	3,065.00	2,240.00	695.00	1,000.00	5,000.00
<b>TOTAL CLASSIFIED SALARIES</b>	<b>8,715,908.54</b>	<b>9,372,471.00</b>	<b>-</b>	<b>3,065.00</b>	<b>5,356,960.07</b>	<b>4,012,445.93</b>	<b>(15,693.00)</b>	<b>9,388,164.00</b>

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
<b>PARAPROFESSIONALS/AIDES</b>								
51210 SALARIES: AIDES/PARAS*REG	4,484,373.70	5,201,921.00		0	2,425,663.65	2,776,257.35	400,000.00	4,801,921.00
51112 UNKNOWN ATTRITION PARAS	-	(130,048.00)				(130,048.00)	-	(130,048.00)
51217 SAL: STUDENT ENGAGEMENT SPECIALISTS	154,863.71	194,646.00		0	107,623.20	87,022.80	(35,000.00)	229,646.00
51503 LONGEVITY: PARAS	17,600.00	19,300.00		0	16,100.00	3,200.00	3,200.00	16,100.00
51713 SALARIES: LUNCH/DUTY AIDES	254,471.50	425,664.00		0.00	149,792.90	275,871.10	113,000.00	312,664.00
51112 UNKNOWN ATTRITION DUTY AIDES		(10,642.00)				(10,642.00)	-	(10,642.00)
51717 SALARIES: BUS MONITOR	6,539.00	-	0.00	0.00	1,043.25	(1,043.25)	(5,000.00)	5,000.00
<b>TOTAL PARAPROFESSIONALS/AIDES</b>	<b>4,917,847.91</b>	<b>5,700,841.00</b>	<b>-</b>	<b>-</b>	<b>2,700,223.00</b>	<b>3,000,618.00</b>	<b>476,200.00</b>	<b>5,224,641.00</b>
<b>EMPLOYEE BENEFITS</b>								
51970 SALARIES: CLOTHING ALLOCATION	22,400.00	-		-	-	-	-	-
52100 GROUP LIFE INSURANCE	217,143.00	211,942.00	0.00	0	213,667.00	(1,725.00)	(1,725.00)	213,667.00
52205 FICA	676,482.18	602,449.00	0	0	389,578.82	212,870.18		602,449.00
52210 MEDICARE	872,970.41	803,244.00	0	0	467,595.04	335,648.96		803,244.00
52300 RETIREMENT CONTRIB	76,931.73	76,013.00	0.00	0.00	49,326.74	26,686.26	-	76,013.00
52500 TUITION REIMB	800.00	3,000.00	0.00	0.00	0.00	3,000.00	-	3,000.00
52600 UNEMPLOY COMPENSATION	18,237.99	65,000.00	0	0	14,503.00	50,497.00	10,000.00	55,000.00
52700 WORKERS COMPENSATION	585,373.21	613,992.00	0.00	256,241.00	253,629.01	104,121.99	100,000.00	513,992.00
52831 HEALTH INS*CERTIFIED/PARAS	8,005,235.41	9,355,471.00	0	1,192,306.43	8,163,164.57	-	-	9,355,471.00
52832 HEALTH INS*CLASSIFIED	5,410,655.36	5,642,561.00	0	0	5,482,858.00	159,703.00	140,000.00	5,502,561.00
52840 DENTAL INSURANCE	1,016,604.34	1,047,207.00	0	241,738.14	729,079.86	76,389.00	65,000.00	982,207.00
52950 DISABILITY INSURANCE	28,755.00	30,500.00	0	7,920.22	22,579.78	-	-	30,500.00
52960 UNUSED SICK BENEFIT	15,670.49	25,000.00	0.00	0	24,877.76	122.24	-	25,000.00
52961 UNUSED VACATION PAYOUT	-	25,000.00	0	0	0.00	25,000.00	10,000.00	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS	453,930.00	418,780.00	0.00	0	417,501.00	1,279.00	-	418,780.00
52991 ACA HEALTH INSURANCE	15,440.16	18,000.00	0.00	0.00	30,449.70	(12,449.70)	(12,500.00)	30,500.00
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>17,416,629.28</b>	<b>18,938,159.00</b>	<b>-</b>	<b>1,698,205.79</b>	<b>16,258,810.28</b>	<b>981,142.93</b>	<b>310,775.00</b>	<b>18,627,384.00</b>
<b>PURCHASED SERVICES</b>								
53010 PURCHASED PROF SVCS	16,233.96	16,350.00	0	96,589.46	79,626.79	(159,866.25)	(80,000.00)	96,350.00
53020 LEGAL SERVICES	97,751.18	150,000.00	0.00	37,946.05	112,053.95	-	-	150,000.00
53040 NURSING SERVICES	28,846.21	50,000.00	0	41,942.50	8,057.50	-	-	50,000.00
53070 TESTING / SCORING	17,863.44	19,350.00	0	0	19,164.00	186.00	-	19,350.00
53200 PROF EDUC SERVICES	13,158.63	2,000.00	0	147,905.10	162,899.65	(308,804.75)	(200,000.00)	202,000.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/ Deficit</u>	<u>Projected Expenditure</u>
53205 EMPLOYEE TRNG/DEV SVCS	510.00	950.00	0.00	0	350.00	600.00	-	950.00
53220 INSERVICE - PROF MTGS/DEVELOP	39,546.88	60,375.00	12,103.80	1,829.95	34,055.23	36,593.62	10,000.00	62,478.80
53240 FIELD TRIPS	18,767.26	19,050.00	7,000.00	1,000.00	17,350.28	7,699.72	-	26,050.00
53251 STUDENT ACTIVITIES	3,612.79	12,000.00	0.00	256.87	2,373.25	9,369.88	10,000.00	2,000.00
53300 PURCH PROF SVCS: TECH	93,124.01	125,305.00	0.00	98,378.94	48,623.23	(21,697.17)	-	125,305.00
53310 PURCH PROF SVCS: AUDIT	-	30,000.00	0.00	30,000.00	0	-	-	30,000.00
53400 PURCH PROF SVCS: OTHER	522,914.35	469,493.00	0	416,633.26	129,574.86	(76,715.12)	(107,000.00)	576,493.00
53500 PURCH PROF/TECH SERVICES	33,491.81	46,180.00	0.00	807.00	29,177.95	16,195.05	-	46,180.00
53530 PURCH PROF SVCS: POLICE	9,636.00	9,000.00	0.00	0.00	8,396.75	603.25	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	42,570.77	70,700.00	0.00	0.00	24,214.99	46,485.01	20,000.00	50,700.00
54010 PURCH PROPERTY SVCS	10,390.00	125,248.00	-1,958.43	12,961.67	50,941.58	59,386.32	-	123,289.57
54103 SNOW PLOWING/SANDING	6,170.00	25,000.00	0.00	14,700.00	10,300.00	-	-	25,000.00
54300 REPAIRS & MAINTENANCE	647,696.04	881,805.00	-2,900.00	151,869.36	418,101.62	308,934.02	-	878,905.00
54303 MAINT: GROUNDS	46,958.53	46,500.00	0.00	8,397.33	16,387.93	21,714.74	-	46,500.00
54304 ELEVATOR MAINTENANCE	45,908.89	60,000.00	0.00	2,803.45	27,196.55	30,000.00	8,000.00	52,000.00
54410 RENTAL OF LAND & BUILDINGS	77,058.00	-	-	-	-	-	-	-
54411 WATER/SEWER	107,282.85	116,001.00	0.00	68,533.26	47,467.73	0.01	-	116,001.00
54420 RENTAL OF EQUIPMENT&VEHICLES	4,908.11	5,000.00	0.00	0.00	1,131.83	3,868.17	-	5,000.00
54421 DISPOSAL	150,768.08	144,160.00	1,958.43	51,639.85	95,345.85	(867.27)	-	146,118.43
54424 LAWN CARE	16,400.00	15,000.00	0	2,530.00	4,840.00	7,630.00	-	15,000.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	-	400.00	0.00	0.00	0.00	400.00	-	400.00
54440 RENTALS	1,537.68	700.00	0.00	341.58	336.84	21.58	-	700.00
55010 PURCHASED SERVICES	1,098,278.97	770,216.00	-4,168.80	38,651.51	593,798.36	133,597.33	-	766,047.20
55100 PUPIL TRANSPORTATION	5,230,154.42	4,914,119.00	0.00	81,878.27	5,008,657.07	(176,416.34)	-	4,914,119.00
55105 TRANSPORTATION*SUMMER	142,816.86	206,850.00	0.00	0.00	134,138.12	72,711.88	72,711.88	134,138.12
55109 TRANSPORT*SPED OUT OF TOWN	953,574.19	750,000.00	0.00	843,307.52	584,863.28	(678,170.80)	(197,000.00)	947,000.00
55190 TRANSPORT*HOMELESS	168,966.44	75,923.00	0.00	168,057.45	35,024.49	(127,158.94)	(122,000.00)	197,923.00
55191 TRANSPORT*DCF	33,514.00	50,000.00	0.00	27,165.00	23,335.00	(500.00)	(500.00)	50,500.00
55205 PROPERTY/CASUALTY INSURANCE	343,021.00	341,821.00	0	0	341,821.00	-	-	341,821.00
55206 ATHLETIC INSURANCE	24,024.99	26,996.00	0.00	0.00	28,281.00	(1,285.00)	(1,000.00)	27,996.00
55300 COMMUNICATIONS/TELEPHONE	248,891.28	310,600.00	0.00	62,572.93	186,942.84	61,084.23	50,000.00	260,600.00
55301 POSTAGE	33,933.00	29,900.00	0.00	7,500.00	15,001.45	7,398.55	-	29,900.00
55303 SECURITY MONITORING	81,185.64	110,000.00	0.00	6,390.00	72,247.64	31,362.36	-	110,000.00
55304 SUBSCRIPTIONS/LICENSES	113,651.74	75,243.00	0.00	7,098.95	51,508.34	16,635.71	-	75,243.00
55400 ADVERTISING	9,026.72	800.00	0.00	0.00	174.05	625.95	-	800.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/ Deficit</u>	<u>Projected Expenditure</u>
55500 PRINTING	18,774.69	40,975.00	0.00	3,586.39	9,921.95	27,466.66	-	40,975.00
55510 COPYING	87,498.00	100,473.00	0.00	0.00	90,468.60	10,004.40	-	100,473.00
55800 TRAVEL/CONFERENCES	107,203.47	113,800.00	0.00	4,776.08	65,705.58	43,318.34	-	113,800.00
<b>TOTAL PURCHASED SERVICES</b>	<b>10,747,620.88</b>	<b>10,418,283.00</b>	<b>12,035.00</b>	<b>2,438,049.73</b>	<b>8,589,857.13</b>	<b>(597,588.86)</b>	<b>(536,788.12)</b>	<b>10,967,106.12</b>
<b>SUPPLIES &amp; MATERIALS</b>								
56100 SUPPLIES*GENERAL	-	5,000.00	0.00	0.00	7,928.19	(2,928.19)	-	5,000.00
56104 SUPPLIES*MAINTENANCE	203,318.48	229,000.00	0	36,563.66	69,520.22	122,916.12	-	229,000.00
56106 SUPPLIES*FOOD	199.93	390.00	0.00	0.00	260.00	130.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	382,327.97	411,541.00	-2,725.95	34,767.10	289,634.03	84,413.92	-	408,815.05
56115 COMMON CORE MATERIALS	20,105.73	22,528.00	0.00	1,016.38	11,192.38	10,319.24	-	22,528.00
56120 ADMINISTRATIVE SUPPLIES	87,699.22	81,827.00	0.00	9,582.81	35,579.03	36,665.16	-	81,827.00
56121 COPY PAPER	54,101.86	50,625.00	0	5,258.20	27,329.34	18,037.46	-	50,625.00
56210 NATURAL GAS	738,648.85	733,250.00	0	432,687.18	300,562.82	-	-	733,250.00
56220 ELECTRICITY	1,078,234.48	1,325,034.00	0.00	788,145.96	536,888.04	-	-	1,325,034.00
56230 BOTTLED GAS	8,055.55	11,950.00	0.00	1,897.35	4,702.65	5,350.00	-	11,950.00
56240 FUEL OIL	226,225.27	295,879.00	0.00	210,047.54	85,831.46	(0.00)	-	295,879.00
56260 DIESEL FUEL	284,076.50	250,000.00	0.00	157,466.33	92,533.67	0.00	-	250,000.00
56265 GASOLINE (VEHICLES)	134,586.31	119,490.00	0.00	36,386.75	83,103.25	-	-	119,490.00
56270 PROPANE	41,087.99	50,000.00	0	37,089.24	12,910.76	0.00	-	50,000.00
56300 FOOD SUPPLIES	1,218.33	3,030.00	0.00	0.00	1,220.92	1,809.08	-	3,030.00
56400 BOOKS AND PERIODICALS	7,867.37	7,700.00	0.00	2,000.00	3,873.56	1,826.44	-	7,700.00
56410 TEXTBOOKS	12,624.18	37,310.00	0.00	683.95	10,649.23	25,976.82	-	37,310.00
56420 LIBRARY MATERIALS	30,189.19	33,500.00	0.00	5,087.44	15,568.96	12,843.60	-	33,500.00
56500 SUPPLIES*TECHNOLOGY RELATED	254,462.87	270,284.00	-8,535.00	31,382.93	75,048.76	155,317.31	-	261,749.00
56900 SUPPLIES*OTHER	188,405.75	196,127.00	1,170.95	10,772.08	110,908.96	75,616.91	-	197,297.95
56910 CUSTODIAL SUPPLIES	209,434.92	211,500.00	0.00	131,223.28	80,398.16	(121.44)	-	211,500.00
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>3,962,870.75</b>	<b>4,345,965.00</b>	<b>(10,090.00)</b>	<b>1,932,058.18</b>	<b>1,855,644.39</b>	<b>548,172.43</b>	<b>-</b>	<b>4,335,875.00</b>
<b>PROPERTY</b>								
57200 BUILDINGS	230,000.00	-	-	-	-	-	-	-
57300 NEW EQUIPMENT	42,280.49	28,000.00	0.00	5,133.42	19,587.83	3,278.75	-	28,000.00
57330 FURNITURE AND FIXTURES	20,403.80	17,000.00	0.00	1,537.04	9,822.81	5,640.15	-	17,000.00
57340 TECH REL HW/EQUIP	3,120.79	3,129.00	0.00	0.00	1,406.43	1,722.57	-	3,129.00
57390 OTHER EQUIP/PROPERTY	2,394.97	3,100.00	0.00	424.58	2,340.79	334.63	-	3,100.00

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
TOTAL PROPERTY	298,200.05	51,229.00	-	7,095.04	33,157.86	10,976.10	-	51,229.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	55,095.00	-	-	-	-	-	-	-
TOTAL MAJOR PROJECTS	-	-	-	-	-	-	-	-
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	97,406.41	105,325.00	55.00	1,015.00	74,505.36	29,859.64	-	105,380.00
58901 EDUCATIONAL SUPPORT	8,413.43	21,090.00	0.00	232.39	18,650.90	2,206.71	-	21,090.00
58903 PROF DEV IMPROVE	5,563.55	29,000.00	0.00	0.00	20,948.38	8,051.62	-	29,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	992.00	16,650.00	0.00	0.00	0.00	16,650.00	-	16,650.00
58908 RECRUITMENT	9,150.00	66,100.00	0.00	0.00	12,464.50	53,635.50	-	66,100.00
TOTAL MISCELLANEOUS	126,525.39	243,165.00	55.00	1,247.39	126,569.14	115,403.47	-	243,220.00
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATION)	561,192.00	560,600.00	0	0	935,967.00	(375,367.00)	(50,000.00)	610,600.00
55610 TUITION TO OTHER DISTR IN STATE (SPEC. ED)	338,266.92	360,000.00	0	74,457.90	85,339.69	200,202.41	200,000.00	160,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC. ED)	3,974,766.38	4,100,000.00	0.00	2,741,473.71	2,195,960.12	(837,433.83)	(835,000.00)	4,935,000.00
TOTAL TUITION	4,874,225.30	5,020,600.00	-	2,815,931.61	3,217,266.81	(1,012,598.42)	(685,000.00)	5,705,600.00
GRAND TOTAL	92,819,493.21	98,204,339.00	-	8,895,652.74	59,428,226.51	29,880,459.75	2,979.88	98,201,359.12

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 01-Jan-2024 to 08-Feb-2024 For FY 2024

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
---------	-------------	-----------------	---------------	--------------	------	----

Journal#:	39056	Date:	05-Jan-2024			
From	1010-960-2560-000-56120-00000	COMM:	ADMIN SUPPLIES	250.00	115.00	
To	1010-960-2560-000-53220-00000	COMM:	IN SERVICE/PD	700.00		115.00
To cover expenditure for Crisis Communication Academy Workshop for Director of Communications.						

Journal#:	39059	Date:	10-Jan-2024			
From	1010-960-2230-000-53500-02137	DEI:	PURCH SVCS*DEI	20,000.00	5,000.00	
To	1010-960-2230-000-56100-02137	DEI:	SUPPLIES	5,000.00		5,000.00
Funding shift from purchased services to supplies to cover deficit and future purchasing.						

Total Transfer for Central Office

5,115.00	5,115.00
----------	----------

Journal#:	39077	Date:	02-Feb-2024			
From	1010-940-2600-000-56104-02000	OPER/MAINT	PLANT: SUPPL*MAINT*HVAC	60,000.00	12,000.00	
To	1010-940-2610-000-54421-00000	OPER/BLDGS:	DISPOSAL	14,200.00		12,000.00
TRANSFER TO COVER DISTRICT DISPOSAL FEES						

Journal#:	39088	Date:	07-Feb-2024			
From	1010-940-2610-000-55300-00000	OPER/BLDGS:	COMM/PHONE	286,800.00	25,000.00	
To	1010-940-2600-000-56104-02003	OPER/MAINT	PLANT: SUPPL*MAINT*ELECTRICAL	35,000.00		25,000.00
TRANSFER TO COVER PROJECTED EXPENSES						

Total Transfer for Facilities

37,000.00	37,000.00
-----------	-----------

Journal#:	39068	Date:	23-Jan-2024			
From	1010-062-1000-190-56110-00000	MHS:	SOCIAL STUDIES*INSTR SUPPL	2,000.00	2,000.00	
To	1010-062-2213-192-53220-00000	MHS:	AP SOC SCI: INSERV - PROF MTGS/DEVELOP	2,000.00		2,000.00
From	1010-062-1000-190-56110-02123	MHS:	SOCIAL STUDIES*INST SUP*HN	4,000.00	2,471.50	
To	1010-062-2213-192-53220-00000	MHS:	AP SOC SCI: INSERV - PROF MTGS/DEVELOP	2,000.00		2,471.50
NO GRANT FUNDING. XFER IS TO COVER INVOICE OF \$5746.00. CURRENTLY THERE IS 1275.00 IN THIS INSERVICE LINE						

Journal#:	39089	Date:	07-Feb-2024			
From	1010-062-1000-170-56110-00000	MHS:	NAT/PHYS SCIENCE*INSTR SUPPL	15,600.00	738.23	



Date Range: 01-Jan-2024 to 08-Feb-2024 For FY 2024

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
					8,331.00	8,331.00
	Total Transfer for Transportation					

Journal#: 39062 Date: 18-Jan-2024

From	1010-054-1000-170-55010-00000	BMS: NAT/PHYS SCIENCE*PURCH SVCS	900.00	900.00	900.00	
To	1010-054-1000-170-56110-00000	BMS: NAT/PHYS SCIENCE*INSTR SUPPL	6,400.00	6,400.00		19.69
To	1010-054-1000-170-56900-00000	BMS: NAT/PHYS SCI*SUPPL*OTHER	400.00	400.00		880.31

Transfer funds for science supplies.

Journal#: 39063 Date: 18-Jan-2024

From	1010-054-2213-171-53220-00000	BMS: STEM*IN SVC-PROF MTG/DEV	1,500.00	4,035.00	357.49	
To	1010-054-1000-171-56110-00000	BMS: STEM*INSTRUCTIONAL SUPPLIES	1,900.00	1,900.00		357.49

Transfer funds for STEM supplies.

Total Transfer for WWMS

	1,257.49	1,257.49
--	----------	----------

\*\*\* Grand Total To Transfer

	58,903.18	58,903.18
--	-----------	-----------

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 01-Jan-2024 to 08-Feb-2024 For FY 2024

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
---------	-------------	-----------------	---------------	--------------	------	----

Journal#: 39056	Date: 05-Jan-2024					
From 1010-960-2560-000-56120-00000	COMM: ADMIN SUPPLIES	250.00		250.00	115.00	
To 1010-960-2560-000-53220-00000	COMM: IN SERVICE/PD	700.00		700.00		115.00
To cover expenditure for Crisis Communication Academy Workshop for Director of Communications.						

Journal#: 39059	Date: 10-Jan-2024					
From 1010-960-2230-000-53500-02137	DEI: PURCH SVCS*DEI	20,000.00		20,000.00	5,000.00	
To 1010-960-2230-000-56100-02137	DEI: SUPPLIES	5,000.00		5,000.00		5,000.00
Funding shift from purchased services to supplies to cover deficit and future purchasing.						

Total Transfer for Central Office

		5,115.00		5,115.00		
--	--	----------	--	----------	--	--

Journal#: 39077	Date: 02-Feb-2024					
From 1010-940-2600-000-56104-02000	OPER/MAINT PLANT: SUPPL*MAINT*HVAC	60,000.00		60,000.00	12,000.00	
To 1010-940-2610-000-54421-00000	OPER/BLDGS: DISPOSAL	14,200.00	4,929.81	19,129.81		12,000.00
TRANSFER TO COVER DISTRICT DISPOSAL FEES						

Journal#: 39088	Date: 07-Feb-2024					
From 1010-940-2610-000-55300-00000	OPER/BLDGS: COMM/PHONE	286,800.00		286,800.00	25,000.00	
To 1010-940-2600-000-56104-02003	OPER/MAINT PLANT: SUPPL*MAINT*ELECTRICAL	35,000.00		35,000.00		25,000.00
TRANSFER TO COVER PROJECTED EXPENSES						

Total Transfer for Facilities

		37,000.00		37,000.00		
--	--	-----------	--	-----------	--	--

Journal#: 39068	Date: 23-Jan-2024					
From 1010-062-1000-190-56110-00000	MHS: SOCIAL STUDIES*INSTR SUPPL	2,000.00		2,000.00	2,000.00	
To 1010-062-2213-192-53220-00000	MHS: AP SOC SCI: INSEV - PROF MTGS/DEVELOP	2,000.00		2,000.00		2,000.00
From 1010-062-1000-190-56110-02123	MHS: SOCIAL STUDIES*INST SUP*HN	4,000.00		4,000.00	2,471.50	
To 1010-062-2213-192-53220-00000	MHS: AP SOC SCI: INSEV - PROF MTGS/DEVELOP	2,000.00		2,000.00		2,471.50
NO GRANT FUNDING. XFER IS TO COVER INVOICE OF \$5746.00. CURRENTLY THERE IS 1275.00 IN THIS INSERVICE LINE						

Journal#: 39089	Date: 07-Feb-2024					
From 1010-062-1000-170-56110-00000	MHS: NAT/PHYS SCIENCE*INSTR SUPPL	15,600.00		15,600.00	738.23	

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 01-Jan-2024 to 08-Feb-2024 For FY 2024

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
To 1010-062-1000-170-53240-00000	MHS: NAT/PHYS SCIENCE*FIELD TRIPS					738.23
	FIELD TRIP					

Total Transfer for MHS

5,209.73 5,209.73

Journal#: 39072 Date: 25-Jan-2024

From 1010-012-1000-160-56115-00000	MOODY: MATH*COMMON CORE MATL	1,425.00		1,425.00		
To 1010-012-1000-190-56110-00000	MOODY: SOCIAL STUDIES*INSTR SUPPL	1,450.00		1,450.00		131.36
To 1010-012-2410-000-56120-00000	MOODY: ADMIN SUPPL	4,230.00		4,230.00		1,293.64

\$1425.00 from math line received math materials to support throughout the district. Didn't need anticipated materials. \$131.36 moved to Social Studies line - Scholastic News \$1293

Journal#: 39076 Date: 01-Feb-2024

From 1010-012-1000-000-56110-02123	MOODY: INSTR SUP*HN	500.00		500.00	76.51	
From 1010-012-1000-105-56110-00000	MOODY: ART*INSTR SUPPL	500.00		500.00	7.85	
From 1010-012-1000-150-56115-00000	MOODY: LIT & READ*COMMON CORE MATL	2,650.00		2,650.00	33.94	
From 1010-012-1000-170-56110-00000	MOODY: NAT/PHYS SCIENCE*INSTR SUPPL	750.00		750.00	7.70	
From 1010-012-1000-180-56110-00000	MOODY: PHYS ED*INSTR SUPPL	800.00		800.00	7.84	
From 1010-012-1000-201-56110-02125	MOODY: INSTR SUP*SPED/ICM	750.00		750.00	9.92	
From 1010-012-1000-201-56500-02125	MOODY: SUPP TECH REL*SPED/ICM	200.00		200.00	55.15	
From 1010-012-1000-350-54300-00000	MOODY: PERFORM ARTS*REPAIRS & MAINT	200.00		200.00	37.54	
From 1010-012-1000-350-56110-00000	MOODY: PERFORM ARTS*INSTR SUPPL	850.00		850.00	62.90	
From 1010-012-1000-425-56500-02123	MOODY: SUPP TECH REL*HN	200.00		200.00	128.20	
From 1010-012-2220-440-56420-00000	MOODY: LIBR/MEDIA*LIBR MATLS	400.00		400.00	52.04	
From 1010-012-2410-000-54300-00000	MOODY: REPAIRS & MAINT	1,150.00		1,150.00	3.49	
From 1010-012-2410-000-55500-00000	MOODY: PRINTING	50.00		50.00	7.18	
From 1010-012-2410-000-56121-00000	MOODY: COPY PAPER	2,200.00		2,200.00	50.00	
To 1010-012-2410-000-56120-00000	MOODY: ADMIN SUPPL	4,230.00		4,230.00	24.70	564.96

Liquidating lines for end of year

Total Transfer for Moody School

1,989.96 1,989.96

Journal#: 39060 Date: 10-Jan-2024

From 1010-940-2660-000-54300-00000	SECURITY: REPAIRS & MAINTENANCE	88,000.00		88,000.00		
To 1010-940-2660-000-56900-00000	SECURITY: SUPPLIES OTHER	9,000.00		9,000.00		8,331.00

Transfer needed for District First Aid Cabinets, Mobile Bags and Signage

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 01-Jan-2024 to 08-Feb-2024 For FY 2024

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
					8,331.00	8,331.00
	Total Transfer for Transportation					

Journal#: 39062 Date: 18-Jan-2024

From 1010-054-1000-170-55010-00000 BMS: NAT/PHYS SCIENCE\*PURCH SVCS 900.00  
 TO 1010-054-1000-170-56110-00000 BMS: NAT/PHYS SCIENCE\*INSTR SUPPL 6,400.00  
 TO 1010-054-1000-170-56900-00000 BMS: NAT/PHYS SCI\*SUPPL\*OTHER 400.00  
 Transfer funds for science supplies.

900.00  
 6,400.00  
 400.00  
 900.00  
 6,400.00  
 400.00  
 900.00  
 19.69  
 880.31

Journal#: 39063 Date: 18-Jan-2024

From 1010-054-2213-171-53220-00000 BMS: STEM\*IN SVC-PROF MTG/DEV  
 TO 1010-054-1000-171-56110-00000 BMS: STEM\*INSTRUCTIONAL SUPPLIES  
 Transfer funds for STEM supplies.

1,500.00  
 1,900.00  
 4,035.00  
 5,535.00  
 1,900.00  
 357.49  
 357.49

Total Transfer for WWMS

1,257.49  
 1,257.49

\*\*\* Grand Total To Transfer

58,903.18  
 58,903.18



**Facilities Department**  
“Unlocking the Potential in ALL Students”

Director of Facilities - Kevin Dion.  
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408  
Email: Dionk@mpsct.org, Web: www.middletownschoos.org

**Facilities Report for Board of Education- January 9, 2024 Meeting**

Middletown Track and Field replacements

Replacement still on track for Summer 2024. H. I.Stone & Son Inc. is the vendor with the lowest bid and was awarded the project at the 12/21/23 Building Committee meeting.. Funding was approved at City F&G meeting held on December 4,2023

Snow School Roof Application - Separated from PV project so DAS applications could be expedited  
The DAS roof application will be resubmitted in February.

MHS Guidance Office

16 year old carpets were removed and replaced with LVT flooring. The entire guidance area's flooring was replaced from 12/26/23 to 12/29/23.

Spencer School

The cafeteria and the gym were painted over the winter break ( 12/26/23 - 12/29/23)

Macdonough

Gym Heating Coil repair - The coil and pipe were repaired on 12/28/23.



**Facilities Department**  
“Unlocking the Potential in ALL Students”

Director of Facilities - Kevin Dion.  
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408  
Email: [Dionk@mpsct.org](mailto:Dionk@mpsct.org), Web: [www.middletownschools.org](http://www.middletownschools.org)

**Facilities Report for Board of Education**  
**February 13, 2024 Meeting**

**Middletown Track and Field replacements**

Replacement still on track for Summer 2024. H. I.Stone & Son Inc. is preparing the project schedule. The goal post replacement will also be part of the project.

**Farm Hill Photovoltaic (PV) Project -**

The application for the placement of photovoltaic panels on Farm Hill's Roof has been approved, The next steps will be discussed at the 2/15/24 Building Committee meeting.

**Snow School Roof and PV Application -**

Separated from the PV project so DAS applications could be expedited The DAS roof application needed an update and approval of the project costs and will be resubmitted as soon as possible.



# **BOE Monthly Human Resources Report**

Tuesday, January 9, 2024



**M**

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**

## **New Hires – 20**

- **Certified: 3**
- Spanish Teacher - (MHS)
- Science Teacher - (Beman)
- Math Teacher – (MHS)
  
- **Non Certified: 17**
- ELA Interventionist – (MHS)
- Interventionist – (Macdonough)
- Family Engagement Liaison – (Macdonough & Spencer)
- School Custodian I – (Macdonough)
- MTC Tutor – (MTC)
- Duty Aide – (Moody)

New hires continued on next slide

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**
- Non Certified Hires (continued)
- Math Interventionist – (Spencer)
- Duty Aide 2 - (Spencer)
- Para educator - (MHS)
- Para educator - (Moody)
- ICM Para educator - (Beman)
- Para educator – (Beman)
- Strings After-School Program Instructor
- Para educator – (Bielefield)
- Para educator – (MHS)
- Temp Custodian – (District)

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**
- **Retirements:** 0
- Certified staff: 0
- Non Certified staff: 0
- **Resignations:** 12
- **Certified staff: 4**
- Spanish Teacher - (MHS)
- Math Teacher - (MHS))
- Speech Language Pathologist - (MHS & Macdonough)
- Long Term Sub - (Macdonough)

separations continued on next slide

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**

## **Resignations** – continued

- **Non Certified: 8**
- Para educator – (Beman)
- Para educator – (MHS)
- Co-Dance Team Coach -
- Custodian I – (Central Office)
- Duty Aide 2 – (Spencer)
- Duty Aide – (Macdonough)
- Boys Head Tennis Coach

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**
- **Vacancies**
- **Certified: openings**
  - ESL Instructor (NEW - Grant Funded) - Adult Ed
  - SAE Interventionist - MHS (Ag Sci)
  - English Language Arts Teacher – (MHS)
  - Math Teacher – (MHS)
  - World Language/Spanish Teacher – (MHS)
  - Accounts Clerk II – (MHS)
  - Admin Sec III/OPS Assist - Central Office
  - Cafeteria Worker – (Beman)
  - Payroll Supervisor – (Central Office)
  - School Custodian I – (Lawrence)
  - Science Teacher, Grade 7 – (Beman)

Vacancies continued on next slide

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**
- **Vacancies** – certified continued
  - Special Education Teacher - (MHS)
  - Literacy Interventionist – (Bielefeld)
  - School Psychologist – (Farm Hill)
  - School Psychologist – (Beman/MHS)
  - Speech Language Pathologist – (Macdonough)
  - Speech Language Pathologist – (Beman)
  - Speech Language Pathologist – (MHS)

vacancies continued on next slide

# Monthly HR Update

- **Staffing: Time Period – December 1 – December 31, 2023**
- **Vacancies** –continued
- **Non-Certified**  
Para-Educators – 28
  - Beman Middle School – 4
  - Farm Hill Elementary School – 1
  - Lawrence Elementary School – 1
  - Middletown High School – 14
  - Middletown Transition Center – 1
  - Snow Elementary School – 4
  - Spencer Elementary School – 3

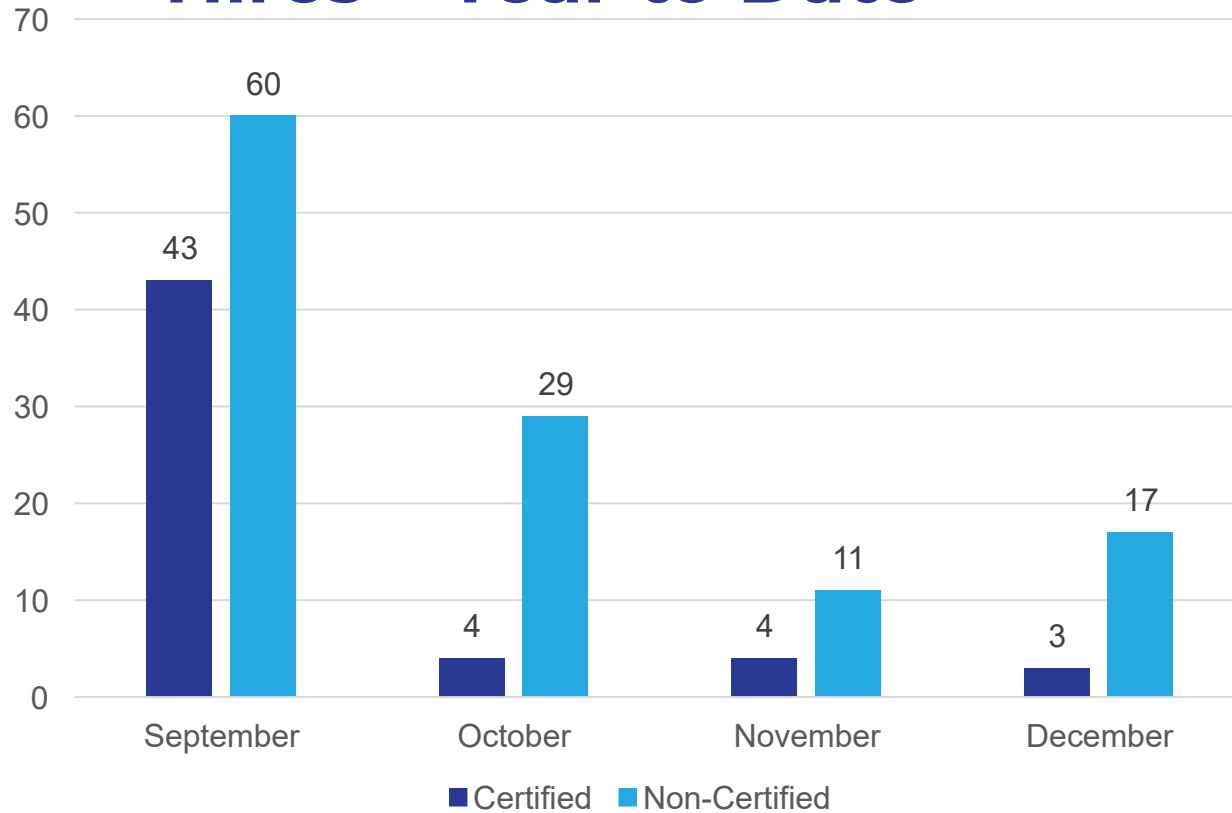
# Monthly HR Update

- **Staffing: Time Period – Time Period – December 1 – December 31, 2023**
- **Vacancies** –continued
- **Other Non-Certified**

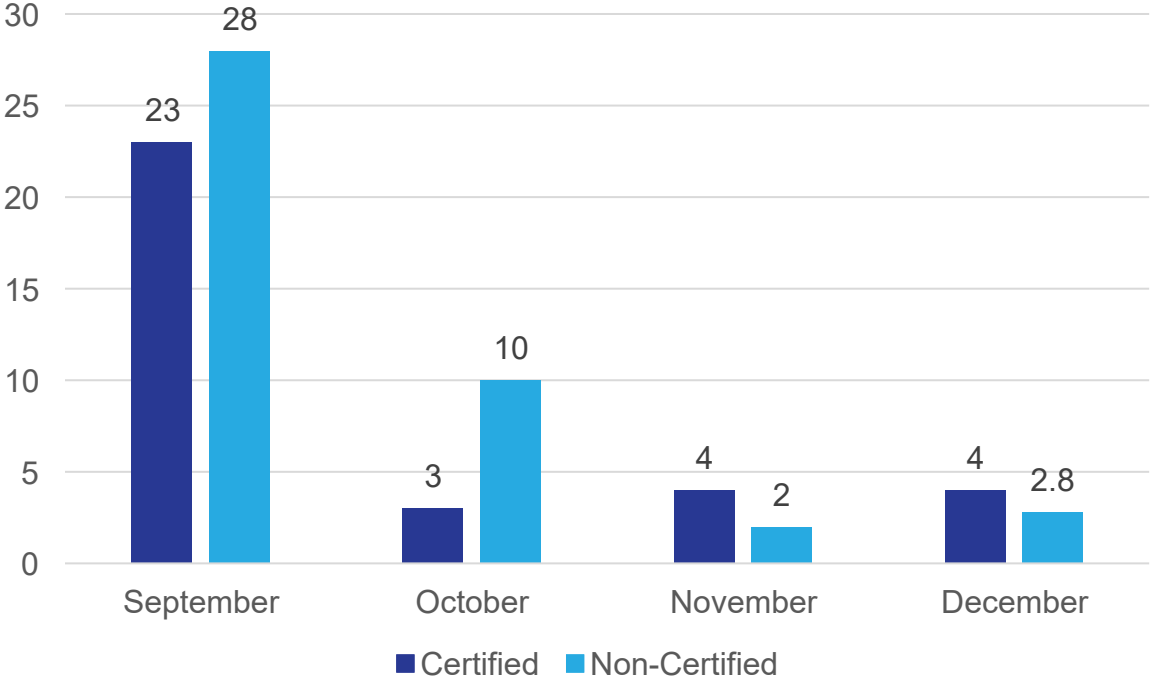
## Other Non-Certified Positions

- SEL Mentor- (District)
- Accounts Clerk II - MHS
- Homebound Tutor - District
- SAE Interventionist - Ag Sci - MHS

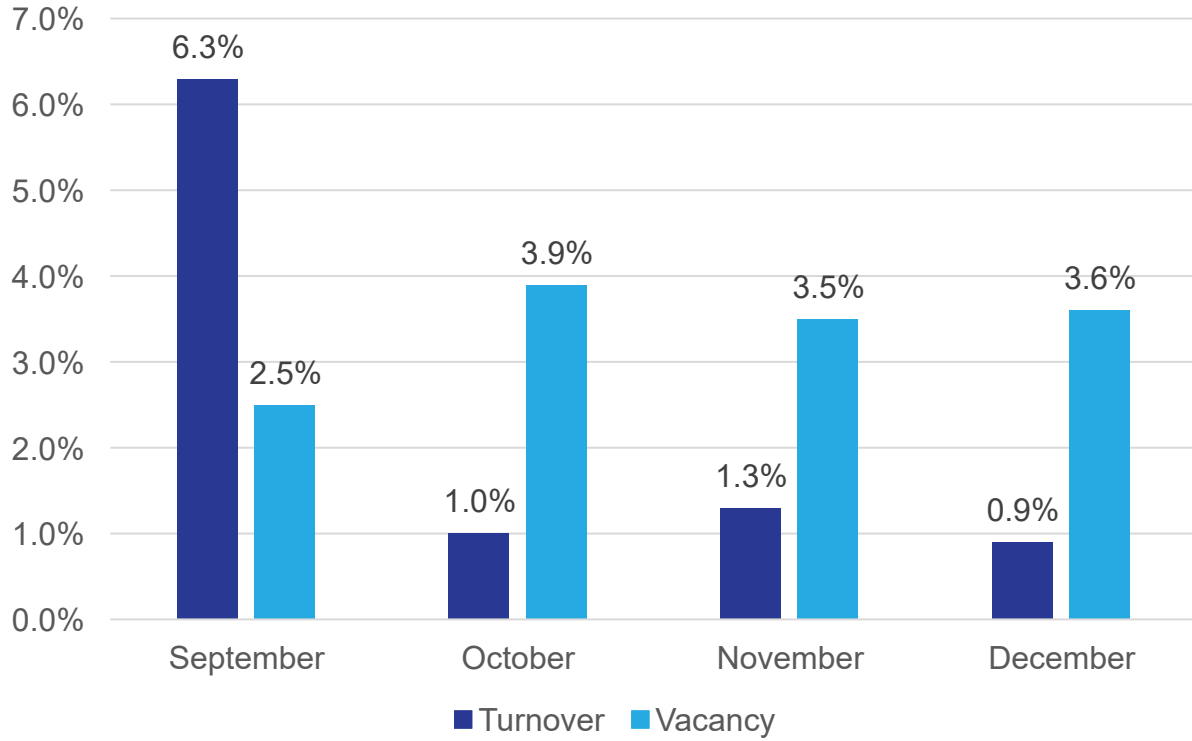
# Hires – Year to Date



# Separations Year to Date



# Turnover and Vacancy Rate % Year to Date





# BOE Monthly Human Resources Report

Tuesday, February 13, 2024



M

# Monthly HR Update

- Staffing: Time Period – January 1, -January 31, 2024

## New Hires – 13

- **Certified: 3**
  - Special Ed - (Farm Hill)
  - English Language Arts - (MHS)
  - Special Ed – (MHS)
  
- **Non Certified: 10**
  - Student Intern– (MHS)
  - Building Sub – (Beman)
  - Pre – K Paraprofessional – (Snow)
  - Paraprofessional – (Snow)
  - Paraprofessional – (Bielefield)
  - Interventionist – (Bielefield)

New hires continued on next slide

# Monthly HR Update

- Staffing: Time Period – January 1, -January 31, 2024
- Non Certified Hires (continued)
  - School Nurse – (Farm Hill)
  - Building Sub - (MHS)
  - Administrative Secretary III- (Operations/CO)
  - Para educator - (Moody)
  - Paraprofessional - (MHS)

# Monthly HR Update

- Staffing: Time Period – January 1, -January 31, 2024

Separations - 10

- **Retirements:** 2
- Certified staff: 0
- Non Certified staff: 2
  - Paraprofessional – (Beman)
  - School Custodian (Adult Ed)
- **Resignations:** 8
- 
- **Certified staff: 1**
- Math Teacher - (MHS))

separations continued on next slide

# Monthly HR Update

- Staffing: Time Period – January 1, -January 31, 2024

## Resignations – continued

- **Non Certified: 7**
- Building Sub – (Beman)
- Interventionist – (Snow)
- Interventionist – (Snow)
- SWAIM Strings Staff – ()
- Paraprofessional – (Wesley)
- Family Engagement Liaison – (Snow & Wesley)

# Monthly HR Update

- **Staffing: Time Period** – January 1, -January 31, 2024
- **Vacancies** - 47
- **Certified: openings** - 12
- ESL Instructor (NEW - Grant Funded) - Adult Ed
- Early Childhood Paraprofessional – (Adult Ed)
- Math Teacher – (MHS)
- World Language/Spanish Teacher – (MHS)
- Science Teacher, Grade 7 – (Beman)
- Special Education Teacher - (MHS)
- Literacy Interventionist – (Bielefeld)
- School Psychologist – (Farm Hill)
- School Psychologist – (Beman/MHS)

Vacancies continued on next slide

# Monthly HR Update

- **Staffing: Time Period** – January 1, -January 31, 2024
- **Vacancies** – certified continued
- Speech Language Pathologist – (Macdonough)
- Speech Language Pathologist – (Beman)
- Speech Language Pathologist – (MHS)

vacancies continued on next slide

# Monthly HR Update

- Staffing: Time Period – January 1, -January 31, 2024
- Vacancies – non -certified
- **Non-Certified**

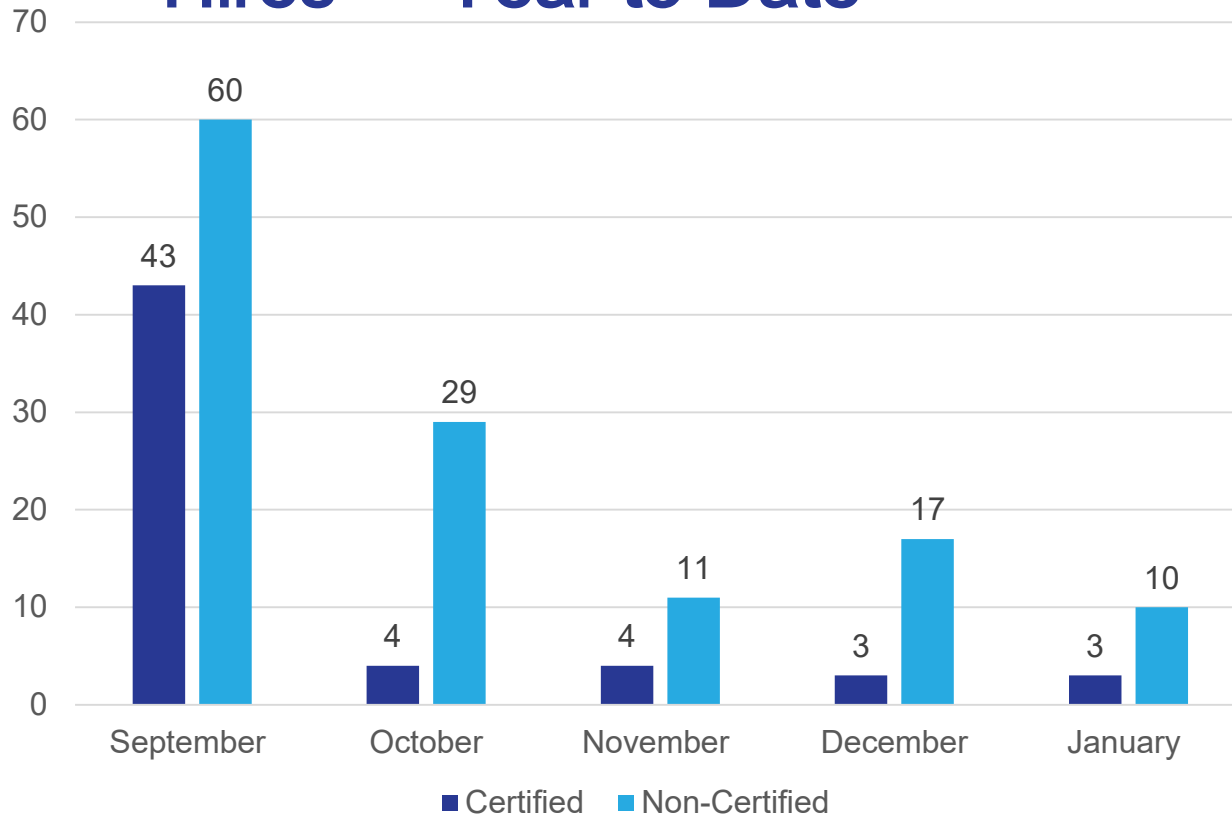
Para-Educators – 25

- Beman – 5
- Bielefield – 1
- Lawrence – 1
- Middletown High School – 12
- Middletown Transition Center – 1
- Wesley – 4
- Spencer – 3

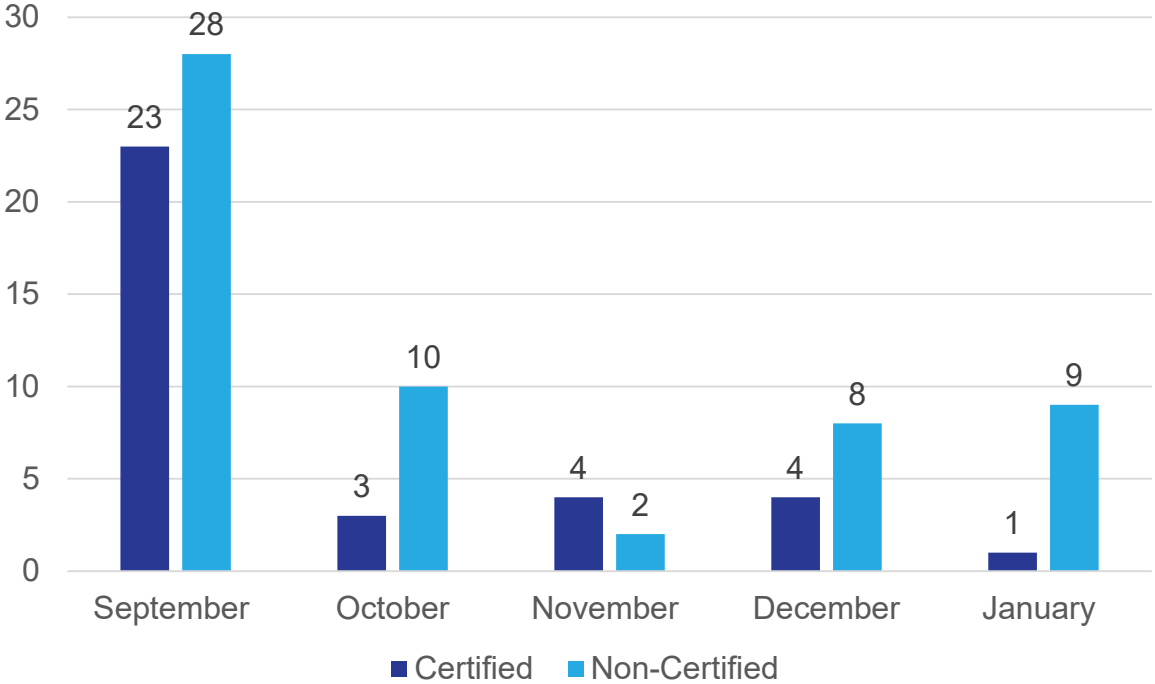
# Monthly HR Update

- Staffing: Time Period – Time Period – January 1, -January 31, 2024
- Vacancies –continued
- **Other Non-Certified - 10**
  - SEL Mentor- (District)
  - SEL Aide – (Lawrence)
  - Accounts Clerk II - MHS
  - Homebound Tutor - District
  - SAE Interventionist - Ag Sci - MHS
  - Cafeteria Worker – (Beman)
  - Payroll Supervisor – (Central Office)
  - School Custodian I – (Lawrence)
  - Homebound Tutor – (District)
  - Parochial Tutor – (District)

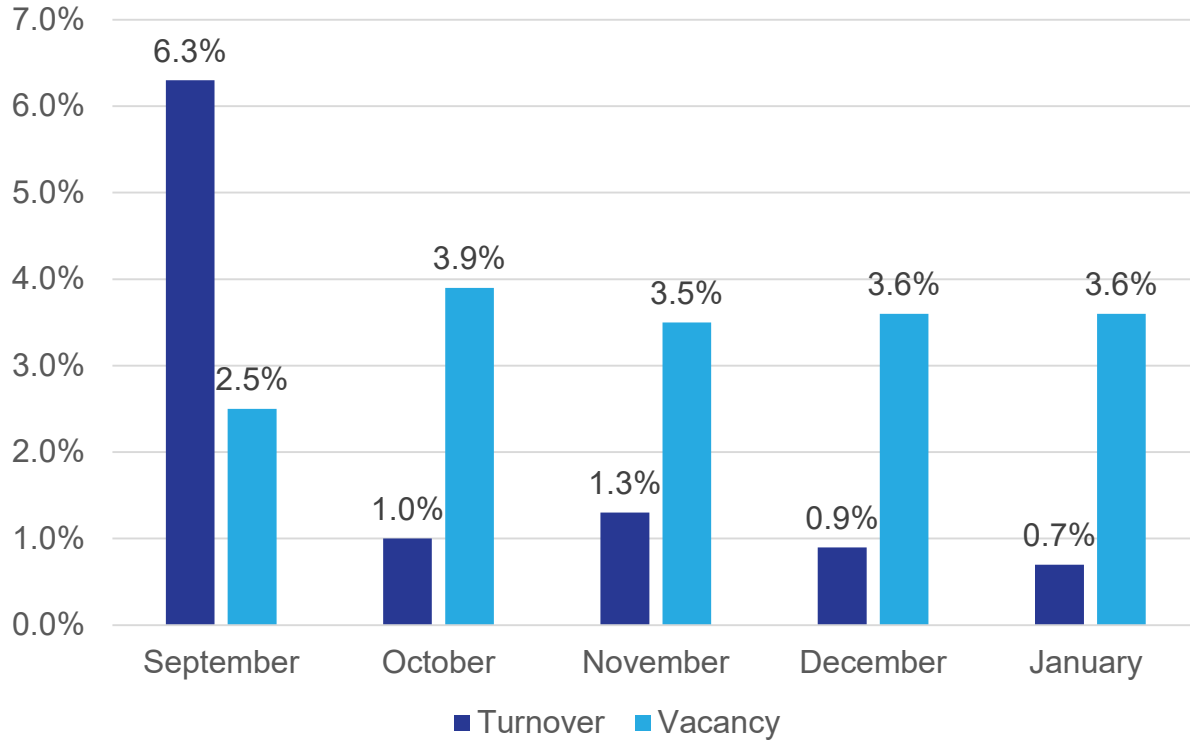
# Hires – Year to Date



# Separations Year to Date



# Turnover and Vacancy Rate % Year to Date









Middletown Public Schools'

# **Grading Policy and Practices**

Superintendent's Report | January 23, 2024



# Purpose | Process | Pay-off

## Purpose

- Review current MPS Grading Policy

## Process

- Share current practices for Elementary and Secondary Grading and Report Cards

## Pay-off

- Increased understanding of Middletown's implementation of Standards Based Grading





# Policy and Theory

# District Policy

## Board Policy 5121

### Examination/Grading/Rating/Extra Credit

The Board of Education seeks through performance objectives in its instructional program, to make achievement both recognizable and possible for students.

The issuance of grades on a regular basis serves to promote a process of continuous evaluation of student performance, to inform the student, the student's parents and counselor of his/her progress, and to provide a basis for bringing about change in student performance, if such change seems necessary...

Grades are based **solely on academic achievement**. All extra credit must be directly related to the standard.

# Grading Systems: Past, Present, and Future



## Traditional Grading System

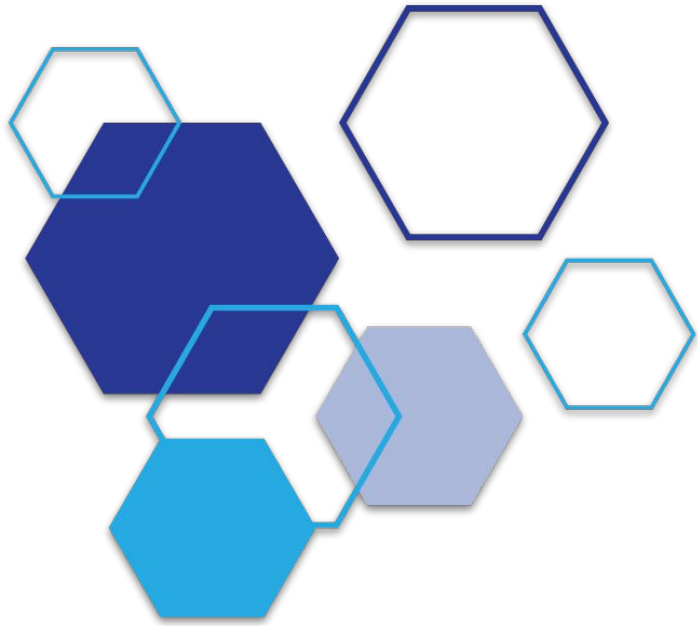
- Uses a percentage-based system or letter grades
- Leans on assessments like quizzes, homework, essays, etc.
- Often includes extra credit, zeroes, and group scores
- Overall grade = average of many different items
- A single grade given per course (math, science, English, etc.)



## Standards-Based Grading System

- Focused on learning goals and growth according to standards
- Measures achievement only—no extra credit or zeroes
- Only items meant to measure achievement are recorded
- Grade is based on most recent evidence of learning
- Standards-based learning can be matched to a traditional grade.





MPS Reporting  
Practices:  
**Elementary  
Schools**

# MPS ELEMENTARY SCHOOLS: Reporting Practices

**Issued in Trimesters** (approx. every 60 days)  
**Standards Based Report Cards**

## Areas Measured:

- **English Language Arts**
  - Reading Foundational Skills
  - Reading Comprehension
  - Writing
  - Speaking and Listening
- **Mathematics**
  - Operations and Algebraic Thinking
  - Numbers and Operations in Base Ten (grades 1-5)
  - Counting and Cardinality (grade K)
  - Measurement and Data
  - Geometry
  - Mathematical Practices
- **Science**
- **Social Studies**

## Achievement Scale:

<b>4</b>	Student exceeds grade level standard, demonstrating an in-depth understanding of concepts and skills taught and exceeding the required performance.
<b>3</b>	Student meets grade level standard, demonstrating an understanding of concepts and skills.
<b>2</b>	Student is progressing toward grade level standard, developing an understanding of skills taught.
<b>1</b>	Student demonstrates limited progress toward grade level expectation.
<b>IE</b>	Student has shown insufficient evidence demonstrating mastery of standard.

# MPS ELEMENTARY SCHOOLS: **Reporting Practices**

## **Areas Measured:** (continued)

- **Health**
- **Art**
- **Music**
- **Instrumental Music** (*grs. 4 & 5*)
- **Physical Education**
  
- **Social Development**
- **Work Habits**
- **Fine Motor Development** (*grade K*)

## **Scale:**

<b>4</b>	Student exceeds grade level expectation.
<b>3</b>	Student meets grade level expectation.
<b>2</b>	Student is progressing toward grade level expectation.
<b>1</b>	Student demonstrates limited progress toward grade level expectation.

# MPS ELEMENTARY SCHOOLS: Reporting Practices

## SAMPLE - Grade 5

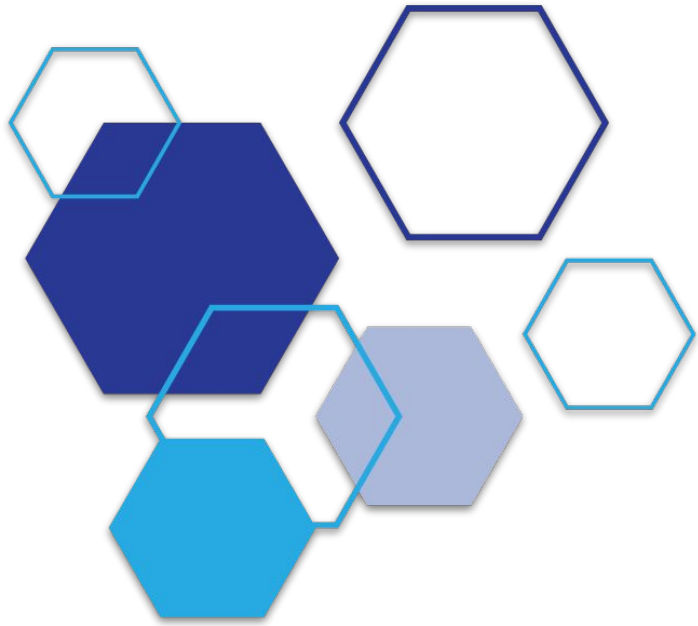
English Language Arts	Fall	Winter	Spring
Demonstrates effort	3		
<b>Reading Foundational Skills</b>			
Knows and applies grade-level phonics and word analysis skills when decoding multisyllabic words	2		
Reads on-level text with sufficient accuracy and fluency to support comprehension	2		
<b>Reading Comprehension</b>			
Quote accurately from a text when explaining what the text says explicitly and when drawing inferences from the text	2		
Uses details from the text to compare two or more characters, settings, or events in a story			
Compares stories in the same genre on approaches to similar themes and topics	3		
Determines main ideas of text and how they are supported by details; summarizes the text	3		
Determines the meaning of words and phrases in a text relevant to grade 5 topics	3		
Integrates information from several texts on the same topic to write or speak about the subject			
<b>Writing</b>			
Writes opinion pieces, supporting a point of view with reasons and information	3		
Writes informative texts that examine a topic and convey supporting ideas clearly			
Writes narratives using effective technique, details, and clear sequences	3		
Uses grade appropriate English grammar and when writing or speaking	3		
Uses grade appropriate capitalization and punctuation when writing	3		
Spells grade appropriate words correctly	3		
<b>Speaking and Listening</b>			
Clearly expresses ideas related to a topic or text	3		
Engages effectively in a range of discussions based on assigned texts or topics	3		

Mathematics	Fall	Winter	Spring
Demonstrates effort	3		
<b>Operations and Algebraic Thinking</b>			
Uses symbols, like parenthesis, to evaluate expressions $3 \times (18932 + 921)$			
Writes and interprets simple numerical expressions with symbols	2		
<b>Number and Operations in Base Ten</b>			
Understands patterns in place value for decimals and whole numbers, and denotes powers of 10			
Reads, writes, and compares decimals to thousandths			
Adds, subtracts, multiplies, and divides with multi-digit whole numbers and decimals			
<b>Number and Operations - Fractions</b>			
Adds and subtracts fractions with unlike denominators			
Multiplies fractions	3		
Divides unit fractions ( $1/3 \div 4$ or $4 \div 1/3$ )			
<b>Measurement and Data</b>			
Converts customary and metric units of measure to solve problems			
Understands and measures volume	3		
<b>Geometry</b>			
Classifies two-dimensional figures into categories based on their properties			
<b>Mathematical practices</b>			
Makes sense of problems and perseveres in solving them	3		
Justifies and explains thinking when problem solving and critiques the reasoning of others	3		
<b>Science</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts (Light & Technology; Sound; Senses; Earth, Moon & Sun)	3		
Demonstrates effort	3		
<b>Social Studies</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts (First Americans, Colonies, The Constitution)	3		
Demonstrates effort	3		

# MPS ELEMENTARY SCHOOLS: Reporting Practices

**SAMPLE - Grade 5**

<b>Health</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts (Nutrition, Personal Wellness, Substance Abuse, Safety, Environment)	3		
Demonstrates effort	3		
<b>Art</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates Effort	3		
<b>Music</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates Effort	3		
Demonstrates skill playing recorder	3		
<b>Instrumental Music</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	4		
Demonstrates effort	4		
<b>Physical Education</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates Effort	3		
<b>Social Development</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Assumes responsibility for actions	3		
Shows self-control	3		
Respects adults	3		
Interacts well with peers	3		
Displays a positive attitude	4		
Works cooperatively in groups	3		
<b>Work Habits</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Makes good use of time	3		
Follows oral and written directions	3		
Works without disturbing others	3		
Organizes workspace and materials	3		
Strives to produce quality work	3		
Completes homework	3		
Works well independently	3		



MPS Reporting  
Practices:  
**Secondary  
Schools**

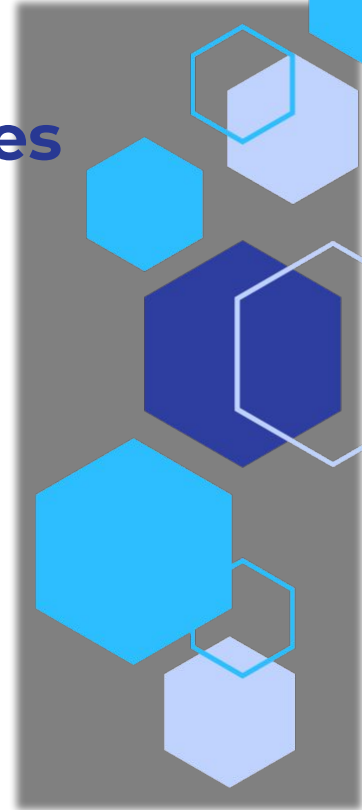
# SECONDARY SCHOOLS: **Reporting Practices**

## **Reporting Practices**

- Issued in quarters
- Numeric conversions for assignments (assessments & practices) into PowerSchool

## **Achievement Scale**

90-100
80-89
70-79
60-69
50-59



# Beman Middle School Report Card

Report Card - Term 22-23 Quarter 1  
 Student Name: [REDACTED]  
 Grade: [REDACTED]  
 Student ID: [REDACTED]  
 School Year: 2022-2023

Beman Middle School  
 1 Wilderman's Way  
 Middletown, CT 06457  
 November 14, 2022

This line is intentionally blank

[REDACTED]

Attendance	Q1	Q2	Q3	Q4
Days Absent	1			
Times Tardy				

Subject	Teacher	Q1	Q2	Q3	Q4	Comments
Chorus	[REDACTED]	71				Q1: [REDACTED]
Wellness	[REDACTED]	100				Q1: [REDACTED]
Soc.St. 7R	[REDACTED]	86				Q1: [REDACTED]
Science 7R	[REDACTED]	88				Q1: [REDACTED]
LangArts7R	[REDACTED]	81				Q1: [REDACTED]
Math 7R	[REDACTED]	82				Q1: [REDACTED]
Art 7R	[REDACTED]	87				Q1: [REDACTED]
Wilson Reading	[REDACTED]	100				Q1: [REDACTED]

If you have any questions or concerns, please contact your child's teacher.

Phone - 860-347-8594

Email - lastnamefirstinitial@mpsct.org

The honor roll will be determined next week.

# Middletown High School Report Card

Report Card - 23-24 Quarter 2  
 Student Name: [REDACTED]  
 Grade: [REDACTED]  
 Student ID: [REDACTED]  
 School Year: 2023-2024

Middletown High School  
 200 LaRosa Lane  
 Middletown, CT 06457  
 November 13, 2023

This line is intentionally blank  
 This line is intentionally blank

Parent / Guardian of:

[REDACTED]  
 [REDACTED]

Attendance	Q1	Q2	Q3	Q4
Days Absent	1			
Times Tardy	1			

Subject	Teacher	Q1	Q2	S1	Q3	Q4	S2	Comments
U.S. History (H)	[REDACTED]	90						Q1: [REDACTED]
Geometry	[REDACTED]	100						Q1: [REDACTED]
English 10 (H)	[REDACTED]	93						
Chemistry (CP)	[REDACTED]	93						Q1: [REDACTED]
Spanish III	[REDACTED]	85						Q1: [REDACTED]
Guitar	[REDACTED]	100						
Wellness	[REDACTED]	100						Q1: [REDACTED]

Mark Interpretation 1-100 Performance Range | X=Excused | I=Incomplete | P=Pass | F=Fail |

7.00 Credit Hours

If you have any questions regarding your child's Report Card, please contact your child's teacher.  
 Phone - 860-704-4500      Email - lastnamefirstinitial@mpsct.org



# Future Practices

# Implementation Timeline

Past	Present	Future
<b>August 2021 - Present</b>	<b>January 2024 - June 2025</b>	<b>August 2026 &amp; beyond</b>
<ul style="list-style-type: none"><li>● Defined grading practices including gradebook categories (assessment v. practice) and 50 floor</li><li>● Staff participation in professional learning</li><li>● Communication to community</li></ul>	<ul style="list-style-type: none"><li>● Continued professional learning</li><li>● Utilize standards-based rubric with conversion to current achievement scale</li><li>● Review and revise grading policy</li><li>● Communication to community</li></ul>	<ul style="list-style-type: none"><li>● Continued professional learning</li><li>● Utilize 0-4 point scale in grading and reporting</li><li>● Report on citizenship and habits of work (determination of Honor Roll, privileges, etc.)</li><li>● Communication to community</li></ul>

# Sample Rubric

<b>Exceeds Standard</b>	<b>Meets Standard</b>	<b>Approaching Standard</b>	<b>Not Yet Meeting Standard</b>	<b>Not Developed / Not Demonstrated</b>
In addition to meeting the performance standard, the student demonstrates in-depth applications that go beyond what was taught.	The student meets the requirements and expectations of the standard.	The student has mastered some components of the assigned standard but has not yet demonstrated all of the required components.	The student demonstrates some competency in the components of the standard.	The student has not supplied sufficient evidence of work toward mastery of the standard.



# Questions?

**M**

# Objectives

## Purpose

- Review current MPS Grading Policy

## Process

- Share current practices for Elementary and Secondary Grading and Report Cards

## Payoff

- Increased understanding of Middletown's implementation of Standards Based Grading



# Traditional Grading System

**Letter Grade**      **Percentage (%)**

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	0-59%

# Standard-Based Grading System

**Scale**      **Level of Mastery**

4	Advanced
3	Proficient
2	Basic
1	Below Basic

# Why the shift in grading practices?

- **Grades should be Bias-resistant**
  - ◆ **Content subjective points**
  - ◆ **Not based on timing**
  - ◆ **No (traditional) effort grade**
- **Grades should Motivate**
  - ◆ **Retakes**
  - ◆ **Standard-based**
  - ◆ **Self-regulation**

# ELEMENTARY SCHOOLS

## SAMPLE - Grade 1

English Language Arts	Fall	Winter	Spring
Demonstrates Effort	3		
<b>Reading Foundational Skills</b>			
Blends sounds, including consonant blends	4		
Segments sounds	4		
Knows and applies grade-level phonics and word analysis skills in decoding words	3		
Recognizes and reads grade appropriate high frequency words	3		
Uses a variety of reading strategies	3		
Reads and comprehends grade level text independently			
Reads on level text orally, with sufficient accuracy and fluency			
<b>Reading Comprehension</b>			
Describes characters, settings, and major events in a story	3		
Identifies the main topic or central message and retells key details of a text			
Identifies similarities and differences between two texts, e.g. literature (characters' experiences), informational (illustrations, descriptions)			
<b>Writing</b>			
Writes an opinion piece that states an opinion and provides a reason			
Writes an informative text that names a topic and includes facts			
Writes a sequential story	3		
Capitalizes dates and names of people			
Uses end punctuation for sentences	3		
Uses conventional spelling for words with common spelling patterns	3		
Forms letters and numbers neatly and accurately	3		
<b>Speaking and Listening</b>			
Engages effectively in conversations (listens to others and takes turns speaking)	3		
Clearly expresses ideas	3		

Mathematics	Fall	Winter	Spring
Demonstrates effort	3		
<b>Operations and Algebraic Thinking</b>			
Fluently adds and subtracts within 10	2		
Uses strategies to add and subtract within 20	3		
Understands operations and the meaning of mathematical symbols (+, -, =)	3		
<b>Number and Operations in Base Ten</b>			
Counts to 120 starting from any given number			
Understands place value (tens and ones)			
Uses strategies to add and subtract two-digit numbers within 100			
<b>Measurement and Data</b>			
Compares and orders length			
Measures length using nonstandard units			
Tells and writes time to the hour and half hour			
<b>Geometry</b>			
Reasons with two-dimensional and three-dimensional shapes and their attributes			
Partitions shapes into halves and fourths			
<b>Mathematical Practices</b>			
Makes sense of problems and perseveres in solving them	2		
Justifies and explains thinking when problem solving and critiques the reasoning	2		
<b>Science</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts	3		
Demonstrates effort	3		
<b>Social Studies</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts	3		
Demonstrates effort	3		

# ELEMENTARY SCHOOLS

## SAMPLE - Grade 1

<b>Health</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows knowledge and understanding of content concepts	3		
Demonstrates effort	3		
<b>Art</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates Effort	3		
<b>Music</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates effort	3		
<b>Physical Education</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Demonstrates skill development	3		
Demonstrates Effort	3		
<b>Social Development</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Shows self-control	2		
Respects adults	3		
Interacts well with peers	3		
Works cooperatively in groups	3		
Displays a positive attitude	3		
<b>Work Habits</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Makes good use of time	3		
Follows directions (2 and 3 step directions)	3		
Works without disturbing others	3		
Follows routines	3		
Completes homework	3		
Works well independently	3		
<b>Fine Motor Development</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Colors within a given space completely	3		
Controls scissor	2		
Grips pencil appropriately	3		
Writes first name and last name	3		

# Purpose of Assessment

According to edglossary.com, “in education, the term assessment refers to the wide variety of methods or tools that educators use to evaluate, measure, and document the academic readiness, learning progress, skill acquisition, or educational needs of students.”

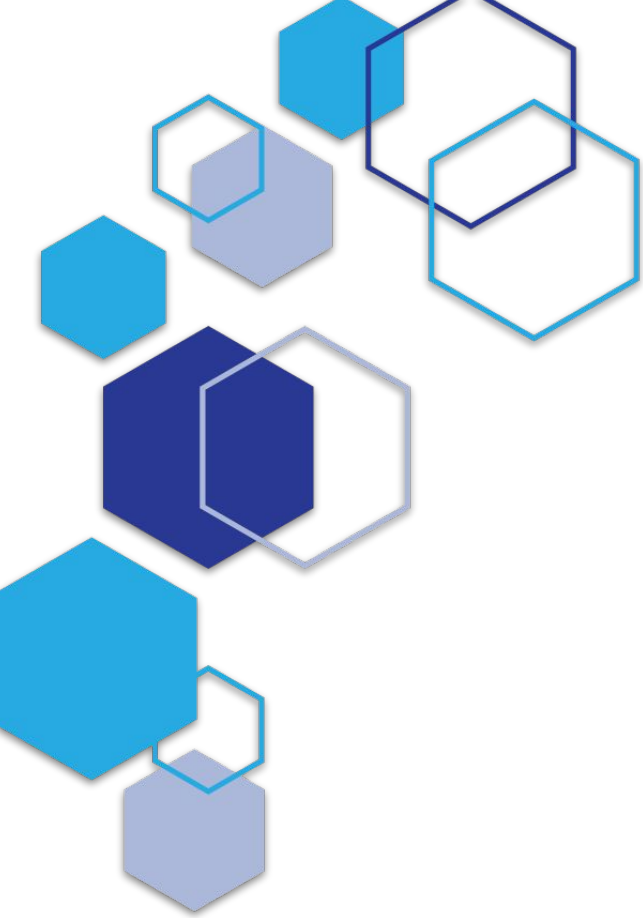
The purpose of assessment is as follows:

- Assessment informs learning and teaching;
- Assessment assists students in becoming effective, self-regulated learners;
- Assessment makes teachers more effective as they continually learn what students know and can do and adjust their instruction to better support learning; and
- Assessment informs parents and legal guardians of the learning goals their child is working towards and the progress they are making.

# Assessment Opportunities

Our students develop the capacity to partner with their teachers to engage in a variety of assessment opportunities. Depending on the purpose of assessment and the task, these may include:

- Self-assessment: portfolios–selecting evidence/samples of their learning, reflections–plan next steps, rubrics, student conferences, discuss their own progress, set and reset learning goals
- Peer-assessment: rubrics, portfolios
- Teacher-assessment: progress reports, report cards, portfolios, anecdotal records, parent conferences

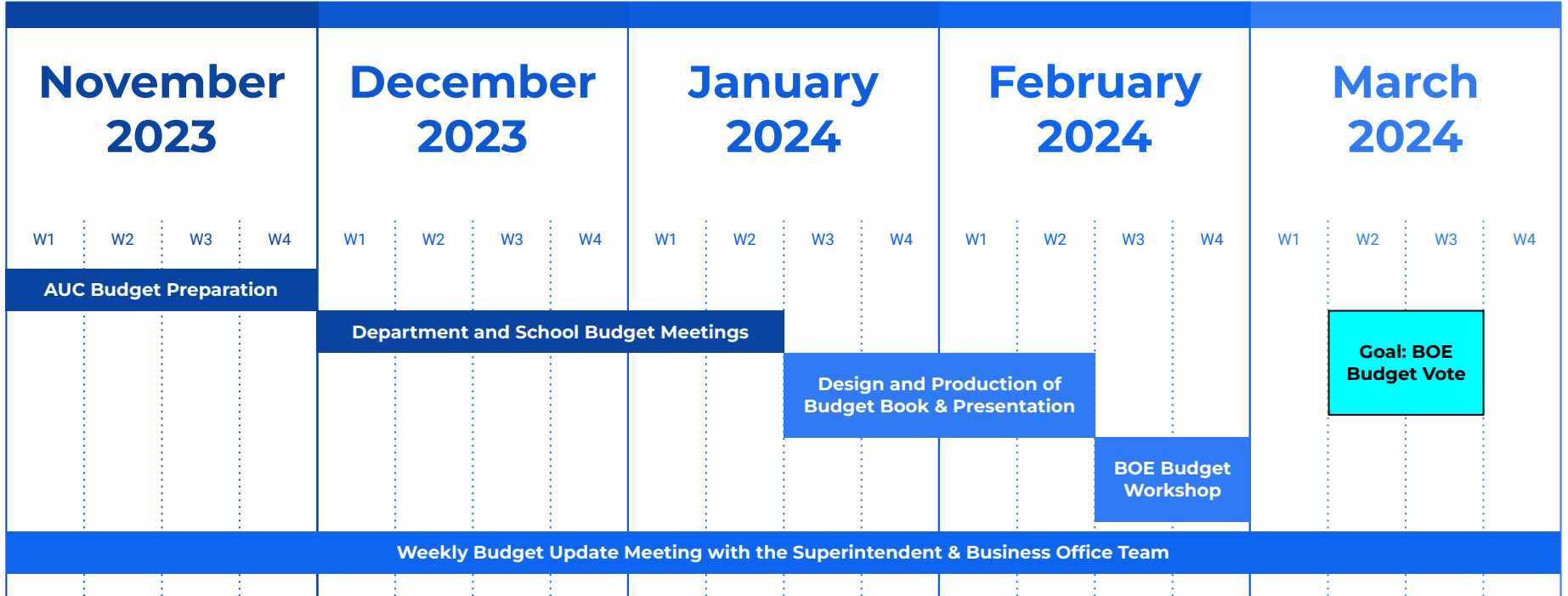


# Budget Development Process

Superintendent's Report | January 16, 2024



# Budget Development Process: Timeline



# Strategic Operating Plan Middletown 2024

## 1. Teaching and Learning

We will achieve equity by creating instruction and related support structures that are accessible, transformative, personalized, and evidence-based to ensure no learner is marginalized.

## 2. Operations, Systems, and Structures

We will transform our operations to remove structural and systemic barriers to deliver efficient, effective, and equitable learning and working environments.

## 3. Choice and Innovation Models

We will boldly transform education by nurturing the individualized growth of ALL students, by putting choice, voice, and ownership at the center of our innovative models.

## 4. Equitable Learning Environments

We will create, in collaboration with students, faculty, staff, and families nurturing and safe learning and working environments prioritizing relationship-building, well-being, equity, empathy, trust, and justice.

# Superintendent's Five Priorities

1

Climate & Culture

2

Instructional Vision

3

Continue to Expand Pathways

4

Branding & Messaging

5

Systems & Organizational Efficiencies

# Budget Development Process: **Investment Highlights**



## ***Enhancing & Bolstering*** Social Emotional Learning / Climate and Culture

- Intentionally creating and sustaining welcoming environments;
- Adjusted schedules to make time and space for relationship building; and
- Placed SEL Interventions at each school



## ***Establishing & Expanding*** Instructional Vision

- Collaboration across the District in order to create the MPS Instructional Vision;
- Expanded collaboration to create look-fors; and
- Built to assist in defining educational excellence across the District



## ***Continuing & Broadening*** Expanding Pathways

- Strengthened pathway offerings in response to the demands of the digital and global age; and
- Expanding to offer a STEAM Pathway, a Mathematics Pathway, and a Dual-Language (Spanish/English) Pathway

**The process continues.**

**We will continue to share  
information & updates  
on our website.**

[www.middletownschools.org/o/mps/page/budget-fy25](http://www.middletownschools.org/o/mps/page/budget-fy25)



## **Minutes Budget Committee – December 11, 2024**

Time: 6:30 PM - 7:30 PM

Virtual: ZOOM AGENDA

Budget Committee Chairperson:

Harold Panciera

Director of Technology:

Michael Skott, CETL

Superintendent of Schools:

Alberto Vázquez Matos, Ed.D., Ph.D.

Board of Education Chairperson:

Sheila Daniels

Executive Director of Finance:

Eduardo Miranda

Community Committee Member:

Saralyn Wright

1. Call to order: Chairperson Harold Panciera at 6:30 PM
2. Introduction to the new Budget Committee Members. Mr. Panciera turned the floor over to Mr. Miranda for the Line-Item Transfers and Financial Statement: Mr. Miranda reviewed the financials for the month.
3. Approval of Meeting Dates for 2024: There was a discussion regarding the time of the Budget Committee meetings. Each committee member agreed to adjust the start time of the meetings to 5:30PM. Dates were approved.
4. Future Business: No future business
5. Meeting was adjourned at 7:28 PM by Mr. Panciera and a second by Ms. Guss.



**Office of the Superintendent**  
*Unlocking the Potential in ALL Students*

Alberto Vázquez Matos Ed.D, Ph.D., Superintendent  
superintendent@mpsct.org | (860) 638-1401  
311 Hunting Hill Ave, Middletown, CT 06457  
www.middletownschoools.org

Minutes for Budget Committee Meeting  
January 8, 2024

The meeting was called to order at 5:32.

Present: Dr. Vasquez-Matos, Eduardo Miranda, Marco Gaylord, Harold Panciera (Chair), Debra Guss, Sheila Daniels, Christopher Nocera, Mike Skott

1- The minutes for the meeting on December 11, 2023 were approved.

2- Finance Director Eduardo Miranda reported that there were no line item transfers last month. He also reported that the administration is paying very close attention to the following areas : transportation, special education tuition for those attending special schools, transportation out of district, and tuition increases for students at the CREC schools. These costs are mandated by the state, and funds need to be found to cover rising costs if they continue to go up in the coming months.

3- Dr. Vasquez reviewed the budget process, and what steps are scheduled in the next two months. He plans to go over this in more detail at the Board of Education meeting tomorrow, January 9.

4- Future business: no items discussed.

The meeting was adjourned at 5:57

**MIDDLETOWN BOARD OF EDUCATION  
CURRICULUM COMMITTEE**

**December 7, 2023**

**Zoom**

**5:30 PM**

<p><b><u>Board of Education (BOE)</u></b> <b><u>Committee Members Present</u></b> Debra Guss, Committee Chair Rakim Grant, Committee member Adam Hayn, Committee member Shiela Daniels, BOE Chair</p>	<p><b><u>Also Present</u></b> Stacey McCann, Assistant Superintendent of Teaching and Learning Dawn Brooks, Principal Middletown High School (“MHS”) Ann Buchanan, Library Media Coordinator Megan Hanly, Steam Director K-12 Elizabeth Mancini, Social Studies Department Head 6-12 Paul Pelletier, Aerospace and Engineering Teacher Daniel Raucci, ELA Curriculum Supervisor 6-12 Dr. Bobbi-Jo Wathen, Director of School Counseling</p>
---	---

1. **Call to order and Introductions:** Committee Chair Debra Guss called the meeting to order at 5:30 p.m. and introductions were made.
2. **English Language Arts (“ELA”) Course Updates: Fundamentals of Writing and UCONN Writing Center:** Next, Mr. Raucci reviewed two proposed ELA courses at MHS, highlighting the goal was to provide classes will build critical life skills of literacy communication. He first reviewed a course offering through Connecticut Central State University (“CCSU”) that would enhance the current expository writing class and provide students with an opportunity to obtain early college credits. A discussion followed. Mr. Raucci then reviewed the University of Connecticut’s (“UCONN”) Writing Center Practicum course, which would expand the current Peer Tutoring class at MHS and use a double classroom in the center of the English Department wing of MHS as a writing center which would be open daily for students to receive writing tutoring. He also noted that students enrolled in the case would receive both college credits and community service hours. A discussion followed and no significant concerns were raised by the Committee.
3. **STEAM Course Update: STEAM Studio:** Next, Ms. Hanly and Ms. Buchanan reviewed a proposed course called STEAM Studio, which is a self-directed project-based course where students will follow the engineering model to research, analyze, and address a real-world problem utilizing an interdisciplinary approach. A discussion followed and no significant concerns were raised by the Committee.
4. **Social Studies Course Updates: Intro to Genocide Studies and SCSU: American Government:** Ms. Mancini then reviewed two proposed Social Studies Early College Courses (“ECE”). First, she reviewed a proposed UCONN course called Introduction to Genocide Studies, which provides an interdisciplinary introduction to the study of genocide

as a historical, legal, social, political, and conceptual phenomenon, including response, prevention, and commemoration efforts and would be offered in conjunction with the UCONN Human Rights ECE and provide students with an opportunity to receive 6 college credits. Next, Ms. Mancini reviewed a proposed United States Government course from Southern Connecticut State University, which would replace the current AP Government class offered at MHS. A discussion followed and no significant concerns were raised by the Committee.

5. **Capstone Changes**: Ms. Wathen then reviewed a new model for students to achieve the Connecticut Capstone requirement at MHS by allowing students to earn their Capstone credit by taking one of a menu of classes that are currently offered at MHS that meet the Capstone requirements. Ms. Wathen also explained that other Connecticut districts are using this model. A discussion followed during which it was noted that the Advisory based student lead projects and presentations would continue at MHS.
6. **Approval of Curriculum Committee Dates**: Committee Chair Debra Guss then reviewed the proposed 2024 Committee Dates, which were proposed to be continued to be held the first Thursday of the month via Zoom. There were no objections to the schedule, and it was thereby approved.
7. **Adjournment**: Committee Chair Debra Guss then adjourned the meeting at 6:42 p.m.

**MIDDLETOWN BOARD OF EDUCATION  
CURRICULUM COMMITTEE**

**February 2, 2024**

**Zoom**

**5:30 PM**

<p><b><u>Board of Education (BOE)</u></b> <b><u>Committee Members Present</u></b> Debra Guss, Committee Chair and BOE Member Rakim Grant, Committee member Adam Hayn, Committee member Shiela Daniels, BOE Chair</p>	<p><b><u>Also Present</u></b> Stacey McCann, Assistant Superintendent of Teaching and Learning Paul Griswold Director of Assessment and Professional Development and Instruction DeLita Rose-Daniels, Community member Gisella Gandulla, Community member</p>
--	---

1. **Call to order and Introductions:** Committee Chair Debra Guss called the meeting to order at 5:30 p.m., which was followed with introductions.
2. **2024-2025 and 2025-2026 Academic Calendar Review:** Mr. Griswold then provided an overview of the process for developing the academic calendar, highlighting that central office starts with the prior year calendar and then updates it, as necessary, to accommodate surrounding town holidays and educational priorities considering stakeholder feedback. He also reported that the only notable change was the timeline for the October middle school parent-teacher conference dates, which were moved up a week to align better with progress reports. A discussion followed during which it was noted that the proposed calendars would be presented at the next BOE meeting for approval and none of the Committee members expressed concerns about the proposed calendars.
3. **Adjournment:** Committee Chair Debra Guss then adjourned the meeting at 5:44 p.m.



## **Facilities Department** **“Unlocking the Potential in ALL Students”**

Joshua Burger, Facilities Support Specialist  
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1407  
Email: [burgerj@mpsct.org](mailto:burgerj@mpsct.org), Web: [www.middletownschools.org](http://www.middletownschools.org)

### **MIDDLETOWN PUBLIC SCHOOLS FACILITIES COMMITTEE MEETING** **Wednesday, December 20th at 5:30 pm 311 Hunting Hill Avenue,** **Conference Room B (Central Office), Middletown CT 06457**

**Introductions:** Kevin Dion-Director of Facilities, Geoffrey Belair, Committee Member, Harold Panciera- Board of Education Member, Chairwoman-Susan Owens, Sheila Daniels-Board of Education Member, Rakim Grant-Vice Chair, Jennifer Cannata-Assistant Superintendent, Joshua Burger-Facilities Support Specialist.

**MOTION:** Call to order at 5:34 pm by Chairwoman, Susan Owens.

**Review of the November 1, 2023 Minutes.**

**MOTION:** To approve the minutes by Harold Panciera. Motion passed hearing no nays

#### **Status and Updates of Beman Middle School Open projects- Kevin Dion**

Kevin reported the bleachers are getting repaired, lockers are still an open issue and we are adding more acoustic panels to the cafeteria open area. He added that we had roof leaks with the very heavy rain recently but have been repaired. Once all of the open projects are closed, there will be additional funds released of approx. 100K. Kevin also reported that even though the project will be closed, warranties will still be in effect.

#### **5 Year Capital Plan Update- Kevin Dion**

Kevin will share the updated plan at the next meeting. Chairwoman Susan Owens inquired about how the plan is composed. Kevin responded that most of the projects have been captured in our work order system.

## **Indoor Air Quality Grant- Kevin Dion**

Kevin reported that the application is being worked on and will be submitted early. He also stated that in April the State will announce the award, and that it is a 65/35 grant. Jennifer Cannata reported that she was able to confirm the grant was submitted today.

## **Space Planning and Inventory Management Space Needs – Kevin Dion**

Kevin spoke about the project of cleaning out other spaces throughout the district. He reported that Beman wasn't built with any extra space, they went into a space that was filled to capacity. Keigwin is closed, but is being used for storage. If we were to take Keigwin and put back online, we would have to find storage for everything that is in the building now as it's being used as storage. He also checked with the city and they do not have a secure space. Kevin discussed looking at commercial space with a loading dock. Discussed a space on Smith Street that will have a centralized delivery space, staff can break down and distribute items from there. The address is 454 Smith Street; we would be able to move some of the staff from the current location to Smith Street. In addition, we will also be able to get our vehicles parked at the new space. It is a 5-year lease at \$3921.00 a month, 37K annually. Funds will be coming from the current budget. Sheila Daniels, inquired if the space would be big enough for the needs, she also had concerns about moving facilities and what could be done with the greenhouses at the current location. Kevin Dion reported he had priced out taking down the green houses and putting up metal buildings, there was concern about possible environmental impacts of possible asbestos in the greenhouses. Rakeem Grant, left the meeting at 6:30 pm. The committee expressed a unanimous agreement on proceeding with signing the lease at the new space.

## **Track and Field and Roof Replacement Updates – Kevin Dion**

It was reported by Kevin that we are still on track with the project, but it will be a 12-16 week lead time for construction. He is hoping to get the project done by the start of school next year.

## **Open discussion**

**MOTION:** To add next year's meetings calendar dates to the agenda for approval by Harold Panciera. Seconded by Chairwoman Susan Owens Motion passed hearing no nays.

**MOTION:** To accept the meeting dates by Harold Panciera. Seconded by Chairwoman Susan Owens. Motion passed hearing no nays.

**MOTION:** To adjourn at 7:03 pm, by Chairwoman Susan Owens



## **Facilities Department**

**“Unlocking the Potential in ALL Students”**

Joshua Burger, Facilities Support Specialist  
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1407  
Email: [burgerj@mpsct.org](mailto:burgerj@mpsct.org), Web: [www.middletownschoools.org](http://www.middletownschoools.org)

### **MIDDLETOWN PUBLIC SCHOOLS FACILITIES COMMITTEE MEETING MINUTES**

**Wednesday, January 17 at 5:30 pm 311 Hunting Hill Avenue, Conference Room B (Central Office), Middletown CT 06457 or via zoom:**

<https://mpsct.zoom.us/j/93874105343?pwd=ZHHjQTh3SjloQk93RHHV1REJUVVW5rZz09>

**Call to order by Madam Chairwoman Susan Owens at 5:35pm**

#### **Introductions:**

Joshua Burger, Facilities Support Specialist, Daniel Penny-community member, Kevin Dion-Facilities Director, Deborah Klekowski, Board of Education Member, Susan Owens, Chairwoman (via zoom), Marco Gaylord-Executive Director of Operations, Sheila Daniels, Board of Education Chair via zoom, Howard Panciera-Board of Education Member, Geoff Belair, Rakim Grant, Vice Chair, via zoom, Max Rankins, BOE IT assistant.

#### **Review of the December 20, 2023 Minutes.**

**Motion** to accept the minutes as written by Susan Owens. **Motion** seconded by Deborah Klekowski, hearing no nays on the floor, motion passed.

#### **Status and Updates of Beman Middle School Open projects- Kevin Dion, Director of Facilities**

Kevin Dion, Director of Facilities reported that the security gates are not working correctly at this time, they are currently in the open position at the moment to ensure safety. We are waiting for the repair company to fix the gates. Marco Gaylord, Executive Director of Operations added that we are getting more acoustic panels installed, still waiting on delivery at this time. Kevin Dion closed with the roof leaks from around the solar panels have also been quoted and are in process of being repaired.

### **Indoor Air Quality Grant- Kevin Dion, Director of Facilities**

Kevin Dion reported to the committee that the grant has been submitted, we will not know until late April what the results are regarding the awards of the grants.

### **Space Planning and Inventory Management Space Needs – Kevin Dion, Director of Facilities**

Kevin Dion indicated both legal teams are finalizing the lease at this time it is being reviewed. Deborah Klekowski questioned why the lease has not been brought before the board and has concerns. Kevin explained the need for the extra space. He also explained where the funds are being planned to come from existing budget and reductions in existing account lines to pay for the additional space. Susan Owens would like the committee to review the lease before it is signed. Deb Klekowski reported that the committee doesn't have the authority to make decisions and is concerned. Kevin Dion discussed he is under the understanding that Dr. Vazquez-Matos has the authority to sign leases, and went on and explained why it was all being brought to the board. Marco Gaylord spoke about trying to obtain space from the city at the Remington Rand building, but we were not successful. Kevin Dion added that the lease is only a 5-year lease, not a normal 20-year commercial lease, he also explained the benefits and added time is of the essence as we have only signed a letter of intent. Sheila Daniels, explained that the last board gave the new board this information. She also explained that Marco and Kevin discussed this in their presentation at the last meeting. Madam Chairwoman Susan Owens reviewed with the committee where the costs were going to come from, and agrees with the need for the district. Kevin Dion has agreed that he will present his previous power point presentation on the potential space at the next board of education meeting.

### **V. Track and Field and Roof Replacement Updates – Kevin Dion, Director of Facilities**

The vendor was selected and have signed the contract. We are looking at a start date of June 17<sup>th</sup>. Roof replacement meeting is scheduled for January 18th and we will get the application in as soon as possible. Marco Gaylord added that the state reimbursement rate has changed in our favor, but will delay the application process. Deborah Klekowski discussed an issue with a resident and access to a handicapped stall and the Beman Gate access. Marco Gaylord and Kevin Dion explained the limitations at the time of the building of the gate installation and the current location of the parking lot.

### **VI Open discussion**

Howard Panciera, Board of Education member, inquired to Marco Gaylord and Kevin Dion about any discussions with the city in terms of long range plans. Marco reported that there was a meeting

with Sheila Daniels, Dr. Vazquez-Matos and the Mayor discussing the 10-year plan. Sheila Daniels added that the discussion was mostly financial based, meetings are scheduled monthly according to Marco Gaylord.

**Motion to adjourn** by Madam Chairwoman Susan Owens at 6:13 PM, Seconded by Harold Panciera, Board of Education Member, hearing no nays on the floor, motion passed.

**MIDDLETOWN BOARD OF EDUCATION  
POLICY COMMITTEE**

Meeting Minutes

Tuesday, January 30, 2024

Virtual Meeting 5:30 P.M.

**Board of Education Policy Committee Members participating:**

Deb Kleckowski, Policy Committee Chair

Susan Owens

Liz Crooks

Shelia Daniels, Chair of Board of Education

Stacy Porch, Community Member

Ashley Dunn, Community Member

**Also participation:**

Dr. Alberto Vazquez Matos, Superintendent

Jennifer Cannata, Assistant Superintendent

Marco Gaylord, Executive Director of Operations

Colleen Fitzpatrick, K-5 ELA Supervisor

Randall Mel, Food and Nutrition Manager

Dori Antonetti, Attorney Shipmen and Goodwin

Michael Skott, Director of Technology

William Wilson, Technology Department

Jill Power, Operations Administrative Secretary

**The Virtual Meeting was called to order by Deb Kleckowski at 5:36 P.M.**

**1. Introductions**

**2. Discussion of Policy Manual Revisions**

Attorney Antonetti introduced herself and explained how Shipmen and Goodwin are working with the Board on revising, updating and replacing district policies. In 2020 there was a conversion from the old policy system to the Shipman model policy system. A few years ago the Board decided to switch over to the model policy system to have consistency. The benefits to having the model policy system is that it is easier to understand and track any revisions necessary and to get updates from Shipmen and Goodwin on the changes to the law and why these changes are required. The Board is currently reviewing and updating all polices to match and follow the appropriate state laws and statues.

**3. Discussion/clarification of Policy 6172.3 – Home Schooling**

Chair Kleckowski brought to the attention of the board policy 6172.3 and the wording of the last sentence of the policy committee asking for clarification. After a brief discussion the Board motioned to add policy 6172.3 to the policy committee's next meeting for further review and legal advice. All were in favor.

#### **4. Policy 3542.411 - School Nutrition Programs Civil Rights Procedures**

Randall Mel spoke to the changes of policy 3542.411. The language is updated to match the language from the State Department of Education and their regulations. Other changes are changing the contact point to the Human Resources Manager. The committee motioned to make a change to remove the name of the Human Resources Manager and Director of Operations and will just leave title and phone number. All were in favor. This policy will be moved forward for its first reading at the next Board of Education meeting on February 13<sup>th</sup>.

#### **5. Policy 6142.61 - Revise – Physical Activity**

Marco Gaylord discussed the reason for the change to the policy 6142.61 adding play based learning requirements for pre-school through fifth grade. The new law also includes the definition of “recess” which has been incorporated thought out the policy. including a definition of recess. After a brief discussion the committee motioned to move policy 6142.61 Physical Activity to be read at the next Board of Education meeting on February 13<sup>th</sup>. All were in favor.

#### **6. Policy 6142.101 (a) – Revise – School Wellness**

Randall Mel spoke on policy 6142.101 (a) and stated the Attorneys from Shipmen and Goodwin provided a model policy on our Wellness policy. Randall stated there were some changes in regulation and the most notable were the Wellness Committee is changed to an Advisory Council to the Board and to promote specific requirements from both the State and Federal Government. This policy is now focused on student and staff wellness as well as connections to parents. The committee motioned to bring policy 6142.1010 (a) to the Board of Education meeting on February 13<sup>th</sup>. All were in favor.

#### **7. Other**

At the next meeting the Board will discuss and review policy 6153 – Field Trips and 9323 - Construction of Agenda.

The next policy committee meeting will be take place on Tuesday February 27<sup>th</sup>, 2024 at 5:30 PM.

#### **ADJOURMENT**

**The meeting was adjourned at 6:34 P.M.**

**Respectfully submitted,**

**Marco Gaylord**

**Executive Director of Operations**

**Middletown Board of Education**  
**2024 Goals**  
**Evaluating Innovation, Creativity, and Equity**

- Review and develop support for the capital plan – facility usage, student population growth.
- Support transitional (pre-k) program
- Support in the development of a middle and high school pathway program (school → career)
- Strengthen relationships with municipal and state officials (i.e., adopt a school)
- Examine digital citizenship expectations
- Support administrators in the goals for student success, hence closing the achievement gap.
- Support the culture and climate, including communicating contributions of all staff.
- Develop a policy for a parent representative on the Board of Education.

# Middletown Public Schools Academic Calendar

2024-25

August 2024 (2)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22 NT	23
26 PD	27 PD	28 PD	29 FD	30

September 2024 (20)				
M	T	W	T	F
2 LB	3	4	5	6
9	10	11	12	13
16	17 PD	18	19 HCO	20 HCO
23	24	25	26	27
30				

October 2024 (22)				
M	T	W	T	F
	1	2	3	4
7	8	9 MCO	10 MCO	11 MCO
14 ID	15	16	17	18
21	22 PD	23	24	25
28	29	30	31	

November 2024 (17)				
M	T	W	T	F
				1
4	5 EL/PD	6	7	8
11 VD	12	13	14	15
18	19	20	21	22
25	26	27 *	28 TR	29 TR

December 2024 (15)				
M	T	W	T	F
2	3	4 ECO	5 ECO	6 ECO
9	10 PD	11	12	13
16	17	18	19	20 *
23 HR	24 HR	25 HR	26 HR	27 HR
30 HR	31 HR			

January 2025 (21)				
M	T	W	T	F
		1 HR	2	3
6	7	8	9	10
13	14	15	16	17
20 MK	21 PD	22	23	24
27	28	29	30	31

February 2025 (17)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17 PR	18 WR	19 WR	20	21
24	25 PD	26	27	28

March 2025 (21)				
M	T	W	T	F
3	4	5 MCO	6 MCO	7 MCO
10	11	12 ECO	13 ECO	14 ECO
17	18 PD	19	20	21
24	25	26	27	28
31				

April 2025 (17)				
M	T	W	T	F
	1	2	3	4
7	8 PD	9	10	11
14 SB	15 SB	16 SB	17 SB	18 GF
21	22	23	24 HCO	25 HCO
28	29	30		

May 2025 (21)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20 PD	21	22	23
26 MD	27	28	29	30

June 2025 (7)				
M	T	W	T	F
2	3	4 EX	5 EX	6 8P/EX
9 8P/EX	10 LD/EX	11	12	13
16	17	18	19 JT	20
23	24	25	26	27
30				

- Student & Staff Holidays/Vacation**  
*No School for Students & Staff*
- Student Holidays/Full PD Days**  
*No School for Students; Staff Reports*
- Early Release PD Days**  
*Early Release for Students; Staff Reports*
- Early Release Day**  
*Early Release for Students & Staff*
- Special Schedule Day**  
*See Reverse Side For Details*

## Important Dates and Information

August 22	NT: New Teacher Orientation
August 26-28	PD: Convocation and Prof. Dev.
August 29	FD: First Day
September 2	LB: Labor Day
September 17	PD: Early Release for Prof. Dev.
September 19-20	HCO: High School Open House/Conferences
October 9-11	MCO: Middle School Conferences
October 14	ID: Indigenous Peoples' Day
October 22	PD: Early Release for Prof. Dev.
November 5	EL/PD: Election Day/Full Day for Prof. Dev.
November 11	VD: Veterans Day
November 27	Early Release
November 28-29	TR: Thanksgiving Recess
December 4-6	ECO: Elementary Conferences
December 10	PD: Early Release for Prof. Dev.
December 20	Early Release
December 23-January 1	HR: Holiday Recess
January 20	MK: Martin Luther King, Jr. Day
January 21	PD: Early Release for Prof. Dev.
February 17	PR: Presidents' Day
February 18-19	WR: Winter Recess
February 25	PD: Early Release for Prof. Dev.
March 5-7	MCO: Middle School Conferences
March 12-14	ECO: Elementary Conferences
March 18	PD: Early Release for Prof. Dev.
April 8	PD: Early Release for Prof. Dev.
April 14-18	SB: Spring Break
April 18	GF: Good Friday
April 24-25	HCO: High School Conferences
May 20	PD: Early Release for Prof. Dev.
May 26	MD: Memorial Day
June 4-10	EX: High School Final Exams
June 6, 9	8P: 8th Grade Promotion
June 10	LD/EX: Last Day/High School Final Exams
June 14	MHS Graduation

### Special Schedule Days

NT: New Teacher Orientation- only new teachers report

HCO: High School Open House/Conferences

- Sept. 19, Apr. 24- Full School Day, Evening Conferences
- Sept. 20, Apr. 25- School begins 10:00 AM, Morning Conferences

ECO: Elementary Conferences- Early Release at 1:00 PM

MCO: Middle Conferences- Early Release at 12:00 PM

EX: Final Exams (MHS Only)- Early Release at 11:00 AM

8P: 8th Gr. Promotion (BMS Only)- Early Release at 12:00 PM

### Academic Dates

Marking  
Term End  
Dates

MHS + BMS: Nov. 1, Jan. 22, Mar. 28, June 10  
Elem.: Nov. 27, Mar. 7, June 10

Progress  
Report  
Distribution

MHS + BMS: Sept. 30, Dec. 9, Feb. 28, May 7

Report Card  
Distribution

MHS + BMS: Nov. 8, Jan. 31, Apr. 4, June 10  
Elem.: Dec. 4-6, Mar. 12-14, June 10

### Early Release Schedule

MHS: Early Release at 11:00 AM  
BMS: Early Release at 12:00 PM  
Elem: Early Release at 1:00 PM

### Early Dismissals and Emergency Closings

**Early Dismissal:** An unscheduled Early Dismissal is usually because of weather or other unexpected circumstances. Time will be announced on the day of dismissal and can be found at [www.middletownschools.org](http://www.middletownschools.org).

**Emergency Closing Make-up Days will be taken in the following order:**

1. June 11-20, excluding Juneteenth Holiday (JT) (7 days)
2. Spring Break, Apr. 14-17, in order from first to last (4 days)
3. June 23-30 (6 days)

# Middletown Public Schools Academic Calendar

2025-26

August 2025 (2)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21 NT	22
25 PD	26 PD	27 PD	28 FD	30

September 2025 (21)				
M	T	W	T	F
1 LB	2	3	4	5
8	9	10	11	12
15	16 PD	17	18 HCO	19 HCO
22	23	24	25	26
29	30			

October 2025 (22)				
M	T	W	T	F
		1	2	3
6	7 PD	8	9	10
13 ID	14	15 MCO	16 MCO	17 MCO
20	21	22	23	24
27	28	29	30	31

November 2025 (16)				
M	T	W	T	F
3	4 EL/PD	5	6	7
10	11 VD	12	13	14
17	18	19	20	21
24	25	26 *	27 TR	28 TR

December 2025 (17)				
M	T	W	T	F
1	2	3 ECO	4 ECO	5 ECO
8	9 PD	10	11	12
15	16	17	18	19
22	23 *	24 HR	25 HR	26 HR
29 HR	30 HR	31 HR		

January 2026 (21)				
M	T	W	T	F
			1 HR	2 HR
5	6	7	8	9
12	13	14	15	16
19 MK	20 PD	21	22	23
26	27	28	29	30

February 2026 (17)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16 PR	17 WR	18 WR	19	20
23	24 PD	25	26	27

March 2026 (22)				
M	T	W	T	F
2	3	4 MCO	5 MCO	6 MCO
9	10	11 ECO	12 ECO	13 ECO
16	17 PD	18	19	20
23	24	25	26	27
30	31			

April 2026 (16)				
M	T	W	T	F
		1	2	3 GF
6	7 PD	8	9	10
13 SB	14 SB	15 SB	16 SB	17 SB
20	21	22	23 HCO	24 HCO
27	28	29	30	

May 2026 (20)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19 PD	20	21	22
25 MD	26	27	28	29

June 2026 (6)				
M	T	W	T	F
1	2 EX	3 EX	4 8P/EX	5 8P/EX
8 LD/EX	9	10	11	12
15	16	17	18	19 JT
22	23	24	25	26
29	30			

- Student & Staff Holidays/Vacation**  
*No School for Students & Staff*
- Student Holidays/Full PD Days**  
*No School for Students; Staff Reports*
- Early Release PD Days**  
*Early Release for Students; Staff Reports*
- Early Release Day**  
*Early Release for Students & Staff*
- Special Schedule Day**  
*See Details Below*

## Important Dates and Information

August 21	NT: New Teacher Orientation
August 25-27	PD: Convocation and Prof. Dev.
August 28	FD: First Day
September 1	LB: Labor Day
September 16	PD: Early Release for Prof. Dev.
September 18-19	HCO: High School Open House/Conferences
October 7	PD: Early Release for Prof. Dev.
October 13	ID: Indigenous Peoples' Day
October 15-17	MCO: Middle School Conferences
November 4	EL/PD: Election Day/Full Day for Prof. Dev.
November 11	VD: Veterans Day
November 26	Early Release
November 27-28	TR: Thanksgiving Recess
December 3-5	ECO: Elementary Conferences
December 9	PD: Early Release for Prof. Dev.
December 23	Early Release
December 24-January 2	HR: Holiday Recess
January 19	MK: Martin Luther King, Jr. Day
January 20	PD: Early Release for Prof. Dev.
February 16	PR: Presidents' Day
February 17-18	WR: Winter Recess
February 24	PD: Early Release for Prof. Dev.
March 4-6	MCO: Middle School Conferences
March 11-13	ECO: Elementary Conferences
March 17	PD: Early Release for Prof. Dev.
April 3	GF: Good Friday
April 7	PD: Early Release for Prof. Dev.
April 13-17	SB: Spring Break
April 23-24	HCO: High School Conferences
May 19	PD: Early Release for Prof. Dev.
May 25	MD: Memorial Day
June 2-8	EX: High School Final Exams
June 4-5	8P: 8th Grade Promotion
June 8	LD/EX: Last Day/High School Final Exams
June 13	MHS Graduation

### Special Schedule Days

NT: New Teacher Orientation- only new teachers report
HCO: High School Open House/Conferences <ul style="list-style-type: none"> <li>Sept. 18, Apr. 23- Full School Day, Evening Conferences</li> <li>Sept. 19, Apr. 24- School begins 10:00 AM, Morning Conferences</li> </ul>
ECO: Elementary Conferences- Early Release at 1:00 PM
MCO: Middle Conferences- Early Release at 12:00 PM
EX: Final Exams (MHS Only)- Early Release at 11:00 AM
8P: 8th Gr. Promotion (BMS Only)- Early Release at 12:00 PM

### Academic Dates

Marking Term End Dates	MHS + BMS: Oct. 31, Jan. 16, Mar. 27, June 8 Elem.: Nov. 25, Mar. 6, June 8
Progress Report Distribution	MHS + BMS: Sept. 30, Dec. 8, Feb. 23, May 4
Report Card Distribution	MHS + BMS: Nov. 7, Jan. 26, Apr. 6, June 10 Elem.: Dec. 3-5, Mar. 11-13, June 10

### Early Release Schedule

MHS: Early Release at 11:00 AM  
BMS: Early Release at 12:00 PM  
Elem: Early Release at 1:00 PM

### Early Dismissals and Emergency Closings

**Early Dismissal:** An unscheduled Early Dismissal is usually because of weather or other unexpected circumstances. Time will be announced on the day of dismissal and can be found at [www.middletownschools.org](http://www.middletownschools.org).

**Emergency Closing Make-up Days will be taken in the following order:**

1. June 9-18 (8 days)
2. Spring Break, Apr. 13-17, in order from first to last (5 days)
3. June 22-30 (7 days)

---

## PHYSICAL ACTIVITY, RECESS AND PLAY-BASED LEARNING

It is the policy of the Middletown Board of Education (the “Board”) to promote the health and well-being of district students by encouraging healthy lifestyles and mental health wellness, including promoting physical exercise, activity and play as part of the school day within the Middletown Public Schools (“District”).

For purposes of this policy, a “school employee” is defined as (1) a teacher, substitute teacher, school administrator, school superintendent, guidance counselor, school counselor, psychologist, social worker, nurse, physician, school paraprofessional or coach employed by the Board or working in the district schools, or (2) any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in the district schools pursuant to a contract with the Board.

For purposes of this policy, “recess” means the time during the regular school day for each student enrolled in elementary school that is devoted to physical exercise of not less than twenty minutes in total pursuant to Conn. Gen. Stat. § 10-221o.

### **I. Deprivation of Recess or Undirected Play Period as a Form of Discipline**

For elementary school students, the Board includes a time of not less than twenty (20) minutes in total, during the regular school day, for recess, except that a planning and placement team (“PPT”) may develop a different schedule for students requiring special education and related services.

The administration may include additional time, beyond the twenty (20) minutes required for recess, devoted to undirected play during the regular school day for elementary school students.

In an effort to promote physical exercise and undirected play, the Board prohibits school employees from disciplining elementary school students by preventing them from participating in the full twenty (20) minutes of recess or additional time devoted to undirected play during the regular school day, except in accordance with this policy or as determined by a student’s Section 504 team or PPT.

#### *A. Recess Period*

School employees may prevent or otherwise restrict a student from participating in the entire time devoted to recess as a form of discipline only under the following circumstances:

1. When a student poses a danger to the health or safety of other students or school personnel; or
2. If there are two or more periods devoted to recess in a school day, then when the prevention or restriction of recess is limited to the period of recess that is the shortest in

duration, provided that the student still participates in at least twenty minutes of recess in a school day.

School employees may prevent or restrict a student from participating in the entire time devoted to recess as a form of discipline, in accordance with this policy, only one time during a school week, unless the student is a danger to the health or safety of other students or school personnel.

School employees may not prevent or restrict a student from participating in the entire time devoted to recess if such prevention or restriction is related to the student's failure to complete school work on time or to the student's academic performance.

This policy distinguishes between a) discipline that is imposed before recess begins and b) discipline imposed during recess or methods used to redirect a student's behavior during recess. School personnel may impose discipline during recess as a result of student's behavior during recess, if such discipline is in accordance with Board policies and procedures. School personnel may also use methods to redirect a student's behavior, in the event such behavior warrants redirection, during recess. For clarity, the prohibition against preventing or restricting a student's participation in the time devoted to recess shall apply to student conduct that occurs prior to the recess time, rather than during the recess time.

**B. *Undirected Play Period***

School employees may not discipline elementary school students by preventing them from participating in the full time devoted to undirected play, if any, during the regular school day, except when a student poses a danger to the health or safety of other students or school personnel, or as determined by a student's Section 504 team or PPT.

**II. Play-Based Learning Requirements for Pre-Kindergarten to Grade Five**

Effective July 1, 2024, the Board directs the District administration to 1) provide for play-based learning during the instructional time of each regular school day for all students in kindergarten and any preschool program operated by the Board; and 2) permit a teacher to utilize play-based learning during the instructional time of the regular school day for all students in grades one to five, inclusive.

**A. Definitions for Section II**

**B.** "Free play" means unstructured, voluntary, child-initiated activities that are performed by a child for self-amusement and have behavioral, social and psychomotor rewards, except free play may be structured to promote activities that are child-directed, joyful and spontaneous.

**C.** "Guided play" means learning experiences that combine the child-directed nature of free play with a focus on learning outcomes and adult guidance.

D. “Play-based learning” means a pedagogical approach that emphasizes play in promoting learning and includes developmentally appropriate strategies that can be integrated with existing learning standards. Play-based learning does not mean time spent in recess or as part of a physical education course or instruction.

1) “Mobile electronic device” means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk, or equipment on which digital images are taken or transmitted.

2) “Instructional time” means the time of actual school work during a regular school day.

#### Play-Based Learning Requirements for Pre-Kindergarten and Kindergarten

Play-based learning shall be provided during the instructional time of each regular school day for all students in kindergarten and any preschool program operated by the Board. Such play-based learning shall:

- 1) be incorporated and integrated into daily practice;
- 2) allow for the needs of such students to be met through free play, guided play and games; and
- 3) be predominantly free from the use of mobile electronic devices.

#### C. Play-Based Learning Requirements for Grades One to Five, Inclusive

The Board permits teachers to utilize play-based learning during the instructional time of a regular school day for all students in grades one to five, inclusive. Such play-based learning:

- 1) may be incorporated and integrated into daily practice;
- 2) shall allow for the needs of such students to be met through free play, guided play and games; and
- 3) shall be predominantly free from the use of mobile electronic devices.

#### D. Play-Based Learning for Students with IEPs or Section 504 Plans

Any play-based learning utilized shall comply with a student’s individualized education program (“IEP”) or Section 504 plan.

E. Deprivation of Play-Based Learning as a Form of Discipline

School employees may not discipline elementary school students by preventing them from participating in the full time devoted to play-based learning, if any, during the regular school day, except when a student poses a danger to the health or safety of other students or school personnel, or as determined by a student’s Section 504 team or PPT.

**I. Prohibition on Compulsion of Physical Activity as a Form of Discipline**

For all students, the Board prohibits school employees from disciplining students by requiring students to engage in physical activity as a form of discipline during the regular school day.

**II. Disciplinary Action for Failure to Follow Policy**

Any employee who fails to comply with the requirements of this policy may be subject to discipline, up to and including termination of employment. Any contracted individual who provides services to or on behalf of students enrolled in the district and who fails to comply with the requirements of this policy may be subject to having the individual’s contract for services suspended by the district.

References:

Connecticut General Statutes:

§ 10-221o Lunch periods. Recess. Boards to adopt policies addressing limitation of physical exercise

§ 10-221u Boards to adopt policies addressing the use of physical activity as discipline

Public Act No. 23-159, “An Act Concerning Teachers and Paraeducators”

Public Act No. 23-101, “An Act Concerning the Mental, Physical and Emotional Wellness of Children”

Policy adopted: June 14, 2016  
Policy revised: September 13, 2016  
Policy revised: , 2024

## **POLICY REGARDING WELLNESS**

It is the policy of the Middletown Board of Education (the “Board”) to promote the health and well-being of district students. In furtherance of this policy, the Board has created an Advisory Council on Wellness Advisory Council”) to review any available state or federal guidance on wellness issues and to assist in formulating recommendations for specific goals and guidelines aimed at promoting lifelong wellness practices among district students.

This Advisory Council involves parents, students, representatives from the school food authority (i.e. any private company employed to provide food services), teachers of physical education school health professionals school administrators, the Board, and members of the public and may also involve Supplemental Nutrition Assistance Program (“SNAP”) coordinators or educators. The Advisory Council will be involved in the development and implementation of the policy, the triennial assessment and periodic updating of the policy.

### **I. GOALS AND GUIDELINES**

The Board, following consultation with the Advisory Council, adopts the following goals and guidelines in order to promote student wellness:

#### **A. Nutrition Education and Promotion**

[These goals/guidelines should be designed to promote student wellness in a manner that the school district determines is appropriate. The development of these goals should involve the review and consideration of evidence-based strategies and techniques. Examples of the types of goals that may be recommended include, but are not limited to, the following:

- Reviewing “Smarter Lunchroom” tools and strategies Setting an average weekly minimum time for classroom nutrition education
- Including nutrition education as part of health education classes and/or stand-alone courses for all grade levels, including curricula that promote skill development, such as meal planning, recognizing food groups within a meal, understanding health information and food labels to evaluate the nutrient quality and contribution of foods
- Integrating nutrition education into other core subjects such as math, science, language arts, and social sciences, as well as in non-core and elective subjects
- Providing a minimum number of hours per year of training to classroom teachers on how to integrate nutrition education into other basic subjects
- Including nutrition and health posters, signage, or displays in the cafeteria food service and dining areas, classrooms, hallways, gymnasium and/or bulletin boards that are frequently rotated, updated or changed
- Providing developmentally appropriate and culturally relevant participatory activities, such as contests, surveys, promotions, food demonstrations and taste-testing, voting for

school meal recipe names, cafeteria design or décor challenges, farm visits, and school gardens

- Offering information to families that encourages them to teach their children about health and nutrition, and assists them in planning nutritious meals for their families
- Partnering with community health agencies or organizations for school wellness activities
- Working with the school meal program to develop school gardens and use the cafeteria as a learning lab
- Providing field trips to local farms where produce is purchased for school meals]

## B. Physical Activity and Other School-Based Activities

[Examples of the types of goals that may be recommended include, but are not limited to, the following:

- Offering staff wellness activities and professional development opportunities related to health and nutrition that inspire school staff to serve as role models and practice healthy eating, physical activity and other activities that support staff and wellness
- Sponsoring health fairs, TV-turnoff week, school-supported races, family wellness activities or family day activities that promote health and wellness
- Adopting a written physical education curriculum for grades K-12 that is aligned with national and/or state physical education standards
- Incorporating a school garden, Farm to School, Farm to Cafeteria or Chefs Move to Schools activities that promote healthy eating
- Sending school newsletters or dedicated parts of newsletters or school websites promoting healthy eating, healthy recipes and physical activity
- Encouraging and promoting the use of Let's Move and other healthy initiatives that promote physical activity and healthy eating
- Applying for the Healthier US School Challenge
- Completing and reporting the results of the School Health Index self-assessment process to assess the extent to which some or all components of the local school wellness policy are being implemented in schools
- Providing physical activity opportunities at the school for families and community members
- Addressing before and after school physical activity for all students including clubs, intramural, and interscholastic opportunities
- Using the Centers for Disease Control School Health Guidelines to Promote Healthy Eating and Physical Activity
- Setting minimum physical education requirements including time, frequency and intensity
- Setting maximum teacher to student ratios for physical education classes
- Addressing qualifications for physical education teachers for grades K-12 and physical education training and professional development
- Setting minimum requirements for recess, including amount of time and scheduling of recess time
- Requiring recess to be outdoors if possible
- Allowing physical activity breaks during school

- Using physical activity as a reward and not punishment
- Prohibiting the withholding of physical activity as a punishment
- Encouraging walking and biking to school through safe route programs
- Creating after school activity programs, student health council, and community/family programs that encourage healthy habits
- Scheduling school meals at appropriate times in appropriate settings
- Marketing healthy food in ways that increase its appeal
- Giving students and the community after-school access to school activity facilities
- Participating in the Connecticut Red Ribbon PASS Program
- Addressing physical education exemption requirements and/or substitutions for all students]

### C. Nutritional Guidelines for School Food

[These guidelines should be selected by the school district for all foods available at each school during the school day, including sold and non-sold food and beverages, with the objectives of promoting student health and reducing childhood obesity. Nutrition guidelines for all foods offered to students for sale must be, at a minimum, consistent with the meal pattern requirements and nutrition standards for school meals and competitive foods. Examples of the types of goals and guidelines that might be recommended under this section include, but are not limited to, the following:

- Whether the district is in compliance with updated meal patterns (e.g. offering fruits and vegetables each day, more whole grains and portion sizes and calories standards to maintain a healthy weight)
- Whether all schools provide breakfast through the USDA School Breakfast Program
- A description of nutrition standards for school meals
- The website address of current school menus
- Description of federal Child Nutrition Programs in which the district participates (e.g. Fresh Fruit and Vegetable Program, Summer Food Service Program, etc.)
- How participation in the school meal programs will be promoted, how families are notified of the availability of Child Nutrition Programs, and how to determine children's eligibility for such programs. For example, applications for free/reduced-priced meals are sent home to all families at the beginning of the school year. The application is also available on the district website
- Whether school meals are prepared onsite or offsite, and if a food service management company operates the school meal programs
- Timing and duration of school meals that consider evidence-based research to support healthy eating
- Information about the availability of free drinking water throughout the school day and the specific location of such free drinking water
- Regulating a la carte, vending machine, concession and school store offerings in each school

- Addressing compliance with USDA nutrition standards (commonly referred to as Smart Snacks, available at <https://www.fns.usda.gov/cn/smart-snacks-school>) for all food and beverages sold to students during the school day.
- Regulating after school activity, field trip, school event and school party offerings
- Eliminating the use of food as a reward
- Eliminate the use of candy and other unhealthy foods as fundraisers
- Training and certification of food preparation and food service staff that meets the requirements in the USDA Professional Standards for Child Nutrition Professionals
- Evaluating food and drink contracts
- Addressing food and beverages containing caffeine at the high school level
- Information about what steps the district will take to ensure that students qualifying for free or reduced priced meals are not overtly identified in any way. For example, the cafeterias are cashless—all students, regardless of the type of payment they make for school meals, or the food being purchased (meal or a la carte) are given a code to enter at the cash register
- Addressing how to handle feeding children with unpaid meal balances without stigmatizing them. For example, schools will serve students a reimbursable meal, regardless of whether the student has money to pay or owes money, and/or schools will reach out to the family of a child with an unpaid balance to assess whether the child is eligible for free or reduced price meals
- Information about specific strategies to increase participation in school meal programs, such as limiting access to competitive foods in the cafeteria, requiring that all high school students have a scheduled lunch period, prohibiting students from promotional mailings or events, use of Smarter Lunchroom strategies, altered bus schedules, student input on the menu, “Grab and Go” breakfast items or Breakfast in the Classroom
- Addressing the amount of “seat time” students have to eat school meals and requiring meal periods to include at least 10 minutes of “seat time” for breakfast (if offered) and at least 20 minutes of “seat time” for lunch
- Addressing purchasing local foods for the school meals program
- Addressing nutrition standard for all foods and beverages served to students after the school day, including before/after care of school grounds, clubs, and after school programming]

Meals served through the district’s food services program shall comply with the National School Lunch and/or Breakfast standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 and 220.8 as applicable. See <https://www.fns.usda.gov/part-210%E2%80%94national-school-lunch-program>.

#### D. Guidelines for the Marketing of Food on Campus

Food or beverage marketing on campus during school hours shall only be permitted of foods and beverages that may be sold on the school campus during the school day and that comply with competitive food standards. Food marketing includes oral, written or graphic statements made for the purpose of promoting the sale of a food or beverage, product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. Food marketing includes the marketing of food or beverages on the exterior of vending machines, through posters, menu boards, coolers, trash cans and

other food service equipment, cups used for beverage dispensing, on educational materials, and in school publications and school media outlets.

## **II. MEASURING THE IMPLEMENTATION OF WELLNESS POLICY**

### **A. Oversight of the Wellness Policy**

Pursuant to this policy, the Board shall designate the Food Nutrition Manager to be responsible for the implementation and oversight of the school district's wellness program. The Food Nutrition Manager will be responsible for ensuring that the goals and guidelines relating to nutrition promotion and education, physical activity, school-based wellness activities and nutritional value of school-provided food and beverages are met, that there is compliance with the wellness policy, and that all school policies and school-based activities are consistent with the wellness policy.

### **B. Triennial Assessment**

At least every three years, the Board will measure and make available to the public an assessment on the implementation of the wellness policy. In this triennial assessment, the Board will indicate the extent to which schools are in compliance with the wellness policy and how the Board's wellness policy compares with model school wellness policies. In addition, the triennial assessment will provide a description of the progress made in attaining the goals of the wellness policy and will provide the basis for appropriate updates or modification to the wellness policy.

### **C. Informing and Updating the Public**

In accordance with federal law and applicable regulations, the Board will inform and update the public (including parents, students and others in the community) about the content and implementation of its wellness policy as well as the results of the triennial assessment. The results of the triennial assessment will be made available in an accessible and easily understood manner. The Board will make its wellness policy and any updates to the policy available to the public on an annual basis.

### **D. Recordkeeping**

The Board of Education will retain records to document compliance with the local school wellness policy requirements. The Board shall retain the Wellness Policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment and documentation to demonstrate compliance with public notification requirements. Legal References:

Connecticut General Statutes:

§ 10-21i Red Ribbon PASS Program

- § 10-215d Regulations re nutrition standard for school breakfasts and lunches.
- § 10-215f Certification that food meets nutrition standards.
- § 10-221o Lunch periods. Recess.
- § 10-221p Boards to make available for purchase nutritious and low-fat foods.
- § 10-221q Sale of beverages.

Federal Law:

42 U.S.C. § 1751

Richard B. Russell National School Lunch Act § 9(f)(1) and § 17(a), codified at 42 U.S.C. § 1758(f)(1), 42 U.S.C. § 1758b and 42 U.S.C. § 1766, as amended by Pub. L. 111-296, § 204, *Healthy, Hunger-Free Kids Act of 2010*.

20 U.S.C. § 7118, as amended by Pub. L. 114-95, *Every Student Succeeds Act*.

- 7 C.F.R. § 210.10 Meal requirements for lunches and requirements for afterschool snacks.
- 7 C.F.R. § 210.11 Competitive food service and standards.
- 7 C.F.R. § 210.31 Local school wellness policy.
- 7 C.F.R. § 220.8 Meal requirements for breakfasts.

Policy revised: June 24, 2014  
Policy revised: June 27, 2017  
Policy revised: March 26, 2019  
Policy revised: November 8, 2022  
Policy revised: , 2024