

Board of Education Regular Meeting

Tuesday, December 12, 2023 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	Speaker (s) : Sheila Daniels
II. Salute to the Flag	Speaker (s) : Sheila Daniels
III. Adoption of Agenda	Speaker (s) : Sheila Daniels
IV. District Highlights	Speaker (s) : Sheila Daniels
IV.A. Introductions of New Elementary Principals for Snow and Bielefield Schools	Speaker (s) : Jessie Lavorgna
IV.B. FoodCorps Introductions and Highlights	Speaker (s) : Jessie Lavorgna
IV.C. Strider Bike Donation + Bicycling Education	Speaker (s) : Jessie Lavorgna
V. Public Session	Speaker (s) : Sheila Daniels
VI. Communications	Speaker (s) : Sheila Daniels
VI.A. Report of Student Representative	Speaker (s) : Nana Obeng
VII. Consent Agenda	Speaker (s) : Sheila Daniels
VII.A. Minutes of November 21, 2023 BOE Regular Meeting	Speaker (s) : Sheila Daniels
VII.B. Minutes of December 2, 2023 Special Meeting Board Retreat	Speaker (s) : Sheila Daniels
VII.C. MHS Robotics Team 9909 Out of State Field Trip	Speaker (s) : Erin Scholes
VII.D. MHS Ultimate Frisbee Out of State Field Trip	Speaker (s) : Trevor Charles
VII.E. MHS ACDA Conference and Ensembles	Speaker (s) : Stephanie Zak
VII.F. Every Child Art Experience Grant Summary	Speaker (s) : Natalie Forbes
VII.G. Policy # 6172.3 - Revise - Parent Instruction of Children at Home (Home Schooling) - Second Reading	Speaker (s) : Marco Gaylord
VII.H. Policy #6173 - Revise - Homebound/Hospitalized Instruction - Second Reading	Speaker (s) : Marco Gaylord
VII.I. Policy #6172.5 - Revise - Pilot Programs - Second Reading	Speaker (s) : Marco Gaylord
VII.J. Policy #6200 - Revise - Adult/Continuing Education - Second Reading	Speaker (s) : Marco Gaylord
VIII. Department Reports	Speaker (s) : Sheila Daniels
VIII.A. Financial Report	Speaker (s) : Eduardo Miranda
VIII.A.1. Action on Line Item Transfer Report	Speaker (s) : Eduardo Miranda
VIII.B. Facilities Department	Speaker (s) : Kevin Dion

VIII.C.	Personnel Report	Speaker (s) : Harry Snyder
VIII.D.	Transportation Report	Speaker (s) : Mark Langton
IX. Superintendent's Report		Speaker (s) : Dr. Vazquez Matos
IX.A.	Safety and Security Update	Speaker (s) : Dr. Vazquez Matos
IX.B.	Kindergarten Entry	Speaker (s) : Dr. Vazquez Matos
X. Committees		Speaker (s) : Sheila Daniels
X.A.	Budget Committee	Speaker (s) : Charles Wiltsie
X.B.	Curriculum Committee	Speaker (s) : Debra Guss
X.C.	Facilities Committee	Speaker (s) : Harold Panciera
X.D.	Policy Committee	Speaker (s) : Deborah Kleckowski
XI. Action Items		Speaker (s) : Sheila Daniels
XI.A.	Drone Business Class	Speaker (s) : Stacey McCann
XII. Future Agenda Items		Speaker (s) : Sheila Daniels
XIII.	Adjournment	Speaker (s) : Sheila Daniels



Carey, Joyce <careyj@mpsct.org>

Fwd: Message to the BOE

1 message

Sheila Daniels <scd5258@gmail.com>

Tue, Dec 12, 2023 at 7:01 PM

To: Joyce Carey <careyj@mpsct.org>

FYI for the records
Sent from my iPhone

Begin forwarded message:

From: Deb Kleck <debtomdan2@gmail.com>
Date: December 11, 2023 at 7:58:29 PM EST
To: scd5258@gmail.com
Subject: Fwd: Message to the BOE

FYI
Deb

----- Forwarded message -----
From: **Charles Wiltsie** <charliewiltsie@gmail.com>
Date: Mon, Dec 11, 2023 at 7:18 PM
Subject: Message to the BOE
To: Deb Kleck <debtomdan2@gmail.com>

Hi Deb:

Thank you for agreeing to read the following statement. Good luck tomorrow night.

I first want to thank Deborah Kleckowski for conveying this message to the Members of the Board of Education and Citizens of Middletown who put their trust in me when I was elected to the Board.

For personal and business reasons I have decided to resign as a Member of the Board of Education. While it has been an honor to serve, the past couple of years was politically charged with many late-night executive sessions and impromptu meetings around serious legal issues... not much around education. Thankfully, going forward I'm sure this new board will function in the community interest.

The Board should be apolitical. And while there may be differences, the mission of the Board of Education is local. One of Deborah Kleckowski's mantras has been that elected people should act with a "Servant's Heart" and I am sure this is the way it will be going forward.

Charles Wiltsie*Sincerely,*

Charles W. Wiltsie III
Tel.: 860.638.9286
www.cw3tree.com

Board of Education Special Meeting
Tuesday, November 21, 2023 6:30 PM Eastern

Beman Middle School
1 Wilderman's Way
Middletown, CT 06457

Sheila Daniels: Present
Rakim Grant: Present
Debra Guss: Present
Deborah Kleckowski: Present
Susan Owens: Present
Harold Panciera: Present
Charles Wiltsie: Present
Present: 7.

I. Call to Order

Dr. Vazquez Matos called the meeting to order at 6:32 PM. Ms. Carey conducted the roll call. All Board Members were present.

II. Salute to the Flag

Ms. Obeng led the Pledge of Allegiance.

III. Election of Officers

Dr. Vázquez Matos asked for nominations for Chair of the Board of Education. Ms. Daniels was nominated by Ms. Guss and a second by Mr. Grant. Dr. Vázquez Matos explained the voting process. Ms. Daniels was voted Chair of the Board of Education with 6 votes and one abstention.

Ms. Daniels asked for nominations for Vice Chair of the Board of Education. Mr. Grant was nominated by Ms. Guss. Ms. Kleckowski was nominated by Mr. Wiltsie. Mr. Grant was elected by a vote of 5-2. Ms. Daniels asked for nominations for Secretary of the Board of Education. Mr. Grant nominated Ms. Guss for Secretary. Ms. Guss was voted Secretary of the Board of Education with 6 votes and one abstention.

III.A. Committee Assignments

Committee Assignments will be discussed at a future meeting.

IV. Adoption of Agenda

There was a motion to adopt the agenda. This motion, made by Rakim Grant and seconded by Susan Owens, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea
Yea: 7, Nay: 0

There was no discussion.

V. District Highlights

V.A. Introduction of new Board of Education Members

Ms. Lavorgna asked each Board of Education Member to introduce themselves. Each member introduced themselves and gave an overview of their goals while on the Board.

V.B. Taking Global Action at Lawrence School

Ms. Lavorgna introduced the Lawrence School students and gave an overview of the project. The students worked with an organization to sell socks in order to donate funds to assist families to help access clean drinking water. The students sold the socks to staff, students and parents. They also donated socks to a local homeless shelter. The funds that were raised were able to give 2,000 people access to clean drinking water and also a prosthetic leg for a disabled gentleman. The project is now in its second year.

V.C. Creating Clean Air for All at Macdonough School

Ms. Lavorgna introduced Eniola Shokunbi. Ms. Shokundi gave an overview of her project and the speech that she gave at the press conference where the results were shared. The speech was written about the EPA results from the test conducted on the air filter that Ms. Shokundi and her classmates built last year.

V.D. Wesley Named School of Distinction

Ms. Lavorgna shared that Wesley Elementary School was named a 2022 - 2023 School of Distinction by the Connecticut State Department of Education. Mr. Cannata thanked the staff of Wesley for their hard work and passion for teaching. He also thanked parents, Board of Education and Central Office Team for their support.

V.E. Introduction to DEIB Coaches

Introduction of DEIB Coaches will be highlighted at a later date.

V.F. Proclamation: American Indian and Native Alaskan Heritage Month

Ms. Lavorgna read the Proclamation for American Indian and Native Alaskan Heritage Month.

VI. Public Session

Chair Daniels explained the rules of Public Session.

There were no public comments.

VII. Communications

VII.A. Report of Student Representative

Student Representative Nana Obeng shared that fall sports have come to a close. Class officer elections have been held. Students enjoyed the annual Powder Puff game that was held and this is the first year it ended with a tie. The winter sports tryouts will be held shortly. The MHS Pep Rally will be held tomorrow.

VIII. Consent Agenda

A motion was made to approve the Consent Agenda. This motion, made by Debra Guss and seconded by Rakim Grant, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea

Yea: 7, Nay: 0

VIII.A. Minutes of October 10, 2023 BOE Regular Meeting

VIII.B. Minutes of November 3, 2023 BOE Special Meeting

VIII.C. Title IV. Grant

VIII.D. Laura Bush Foundation Grant

VIII.E. Rockfall Foundation Grant

VIII.F. Grants Status Report

VIII.G. Policy #6161.3 - Delete - Comparability of Services

VIII.H. Policy #6161.31 - Delete - Title I Program

VIII.I. Policy #6162.31 - Delete - Research Testing - Testing Exclusion

IX. Department Reports

IX.A. Financial Report

Mr. Miranda shared that the business office is monitoring the Special Transportation line. This line tends to fluctuate during the year. Mr. Miranda is working with Pupil Services to monitor this. There were no questions.

IX.A.1. Action on Line Item Transfer Report

A motion to accept the transfers was made. This motion, made by Debra Guss and seconded by Charles Wiltsie, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea

Yea: 7, Nay: 0

Mr. Miranda reviewed the line item transfers. They include transfers for dumpster placements, an adjustment for staff membership, and math curriculum materials. There were no questions.

IX.B. Facilities Department

Mr. Gaylord shared that the new library media center is finished. The design of the library was student-driven with their voices involved in the project. The Lawrence playground and basketball courts are being completed. The department is working on getting the winter equipment ready for the upcoming season.

Ms. Guss asked about the Track and Field Project updates. The committee is meeting next week and the funds should be appropriated.

IX.C. Personnel Report

Mr. Snyder highlighted that stay interviews will begin in December. An employee manual will be presented to the Board shortly. He shared information about a new applicant tracking system. The new system would work with our payroll system and electronic time tracking system. ESS, the company that handles substitutes, will be recruiting at the Tree Lighting this weekend. They are eager to go into the community to recruit. Ms. Kleckowski asked about daily sub rates. Chair Daniels asked questions regarding different positions throughout the district.

Ms. Daniels asked if paraprofessionals were in Kindergarten classes. Dr. Vázquez Matos shared that through Alliance funding, teaching assistants will be added to classes based on need.

Mr. Panciera asked about the science vacancies. Ms. Kleckowski asked about the resignations

and if there was a common reason for the resignation. Mr. Snyder shared from resignation letters, most were for positions closer to home or for promotion.

IX.D. Transportation Report

Mr. Langton shared the many after school routes that are done daily. Conduct reports have gone up since September. The department meets with the Dattco driver on a monthly basis. The monthly meetings address the expectation of student behavior and Mr. Langton works with the Principals and Vice Principals to address the situation.

X. Superintendent's Report

X.A. #MPSFutureMakers: Creating Middletown's Future Through Our Work

Dr. Vázquez Matos discussed that the entire district attended convocation before the start of the school year. It allowed all the staff to hear one message. #MPSFutureMakers came out of that gathering. He explained that our work is in service of our students. He described the structure and function of Central Office. Dr. Vázquez Matos went into details of the roles of the Office of the Superintendent, Office of Teaching and Learning and the Office of Administration.

XI. Committees

XI.A. Budget Committee

Mr. Wiltsie reported the committee did not meet in November but will meet in December.

XI.B. Curriculum Committee

Ms. Guss shared that a drone class elective proposal was reviewed. It will be part of the Aerospace pathway and will be brought to the Board next month. They also discussed early college experience courses at the high school. UCONN professors teach the courses and credits can be transferred to most universities. They discussed the resources to make the classes possible for as many students as possible.

XI.C. Facilities Committee

Mr. Gaylord shared the committee met on November 1. They discussed the Air Quality Grant and the need for Facilities Department storage.

XI.D. Policy Committee

Dr. Vázquez Matos shared that there was no Policy Committee in November.

XII. Action Items

XII.A. PIMF Grant

A motion to accept the PIMF Grant was made. This motion, made by Deborah Kleckowski and seconded by Debra Guss, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea

Yea: 7, Nay: 0

Dr. Vázquez Matos explained the Professional Improvement Fund Grant Award. The committee approved 6 applicants. Ms. Pawlak shared that these professional development grants are training opportunities to specific areas that teachers can focus on.

XII.B. Policy # 6172.3 - Revise - Parent Instruction of Children at Home (Home Schooling)

A motion to accept Policy # 6172.3 was made. This motion, made by Rakim Grant and seconded by Harold Panciera, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea
Yea: 7, Nay: 0

XII.C. Policy #6173 - Revise - Homebound/Hospitalized Instruction

A motion to accept Policy #6173 was made. This motion, made by Rakim Grant and seconded by Debra Guss, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea
Yea: 7, Nay: 0

XII.D. Policy #6172.5 - Revise - Pilot Programs

There was an unanimous vote to move Policy #6172.5 forward.

XII.E. Policy #6200 - Revise - Adult/Continuing Education

A motion to accept Policy #6200 was made. This motion, made by Rakim Grant and seconded by Charles Wiltsie, Carried.

Sheila Daniels: Yea, Rakim Grant: Yea, Debra Guss: Yea, Deborah Kleckowski: Yea, Susan Owens: Yea, Harold Panciera: Yea, Charles Wiltsie: Yea
Yea: 7, Nay: 0

XIII. Future Agenda Items

There were no future agenda items discussed.

XIV. Adjournment

Chair Daniels adjourned the meeting at 8:02 PM.

**Board of Education
Special Meeting
Annual Retreat Workshop
Conference Room B, 311 Hunting Hill Ave.
Middletown, CT 06457
Saturday December 2, 2023 9:00 AM**

Board Members Present: Sheila Daniels, Debra Guss, Deborah Kleckowski, Susan Owens, Harold Panciera,

Others Present: Dr. Vázquez Matos Superintendent of Schools, Stacey McCann Assistant Superintendent of Teaching and Learning, Jennifer Cannata, Assistant Superintendent of Operations

I. CALL TO ORDER

Chairwoman Daniels called the meeting to order at 9:10 AM.

Dr. Vázquez Matos welcomed and everyone introduced themselves.

II. BOARD RETREAT

Attorney Natalia Sieira Millan from Shipman and Goodwin and Patrice McCarthy, Executive Director and General Counsel of CAFE welcomed Board Members. Topics included Board Member roles and responsibilities, FOIA and Communications. Board Members were able to ask questions.

III. OTHER

Ms. Daniels asked if there was any other business that needed to be discussed. There was no other business.

IV. ADJOURNMENT

MOTION: Ms. Daniels adjourned the meeting at 12:20 PM.

Respectfully Submitted

Debra Guss
Secretary of the Board of Education

DG/jc

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **11-20-24**

Name of Club or Activity: **Blue Dragon Robotics Team 9909**

Trip To: **Bristol Motor Speedway - Bristol, TN**

Purpose: **2023 VEX Robotics National - High School Division**

Number of Students Participating: **12**

Number of students eligible to go on the field trip: **12**

Dates of Trip: **Thursday 2-8-24 to Sunday 2-11-24**

of school days missed: **2**

Names of Teachers and Chaperones:

Erin Scholes	
---------------------	--

Transportation: **Plane, bus (airport to hotel)**

Are fund-raising activities planned: **yes** If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$2000**

Lodging: **hotel**

Insurance Arrangements for Staff and Students: **parents / guardians will be encouraged to purchase individual policy**

Cost per Student: **\$800**

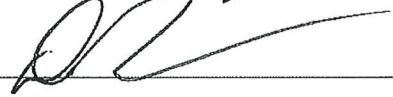
Cost per Teacher and/or Chaperone:



Cost per Nurse: **n/a**

Cost per Paraprofessional: **n/a**

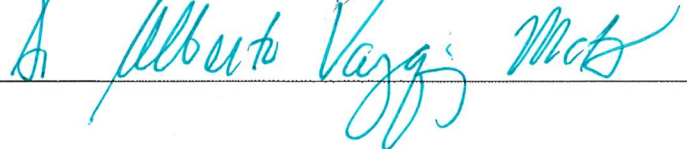
If travel agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **n/a**

Name of teacher making request: **Sam Faulkenberry** 

Approved by Department Head at secondary level: 

Approved by Principal:  **11/22/23** 

Authorized by Chief Academic Officer: 

Superintendent Approval: 

**2024 Bristol Motor Speedway VEX Robotics Invitational - High School Division
Middletown High School Blue Dragon Robotics Team 9909**

Middletown High School offers a rigorous 3-year Robotics and Engineering co-curricular program in which students have the opportunity to practically apply course curriculum through competitive venues.

Blue Dragon Robotics has been competing in VEX Robotics competitions for the past nine years against top ranked high school programs. Team 9909 has previously qualified and competed at the VEX Robotics World Championship for the previous four seasons.

The 2024 Bristol Motor Speedway VEX Robotics Invitational will be held in Bristol, TN from Thursday, February 8 to Sunday February 11, 2024. This open qualification event gives students the unique opportunity to compete against premier teams from across the United States.

The cost of the competition will be approximately \$800.00 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, the Middletown Robotics Team completes fund-raising activities which include hosting a VEX Robotics State Qualifier at the high school.

Erin Scholes, Beman Innovation Center Coordinator and Beman Robotics Team advisor, will chaperone the trip.

Students will miss a total of two school days.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

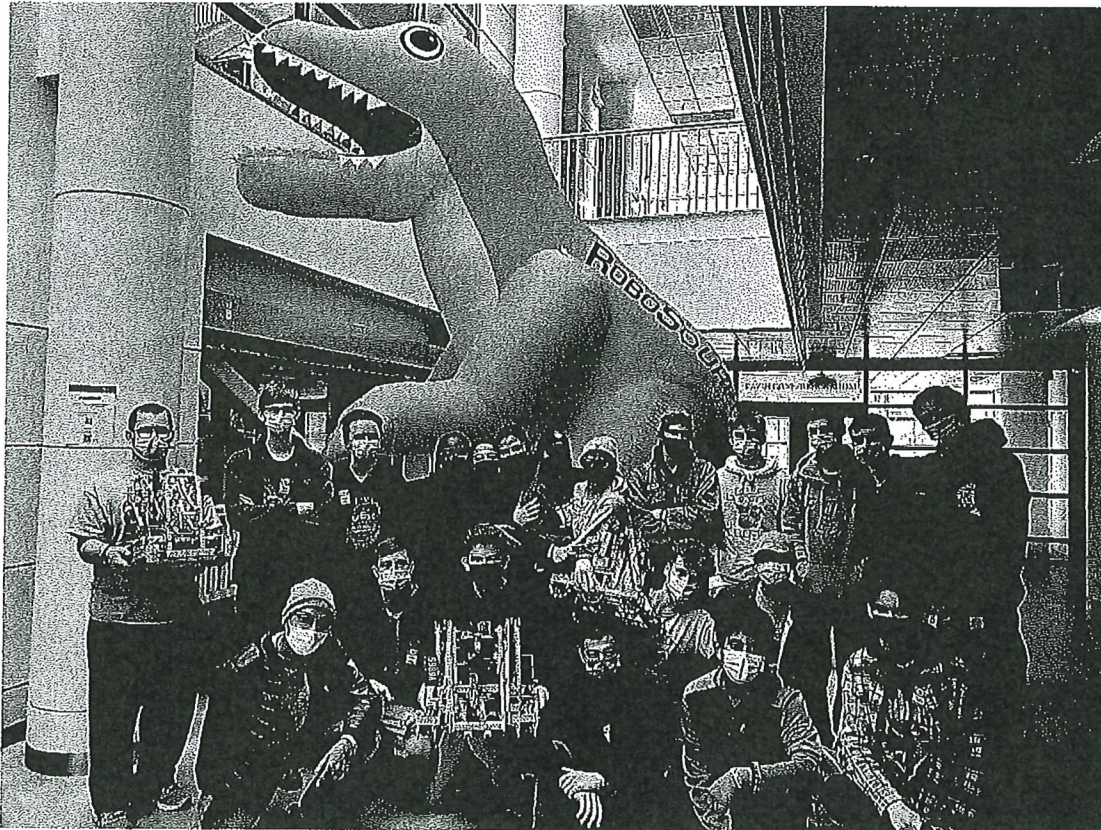
Students will also confirm that missed work and lessons during that week are completed prior to the trip.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the 2024 Bristol Motor Speedway VEX Robotics Invitational.

Worcester Polytechnic Signature Event 12-1-22



Worcester Polytechnic Signature Event 12-2-21



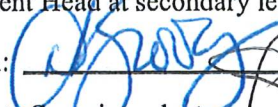

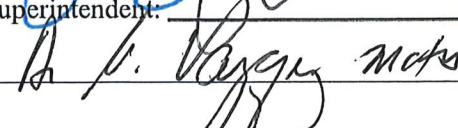
Instruction**Field Trips and Community Service****OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**Date of Request: **11/29/23**Name of Club or Activity: **Ultimate Frisbee**Trip To: **Westfield, NJ**Purpose: **Regional Tournament**Number of Students Participating: **23**Number of students eligible to go on the field trip: **23**Dates of Trip: From: **4/20/24**To: **4/21/24**# of school days missed: **0**

Names of Teachers and Chaperones:

1. Trevor Charles	
2. Dan Kinney	
3. Erin Wentzell	

Number of Non-Chaperone Adults going on trip: **8**Transportation: Bus Van Train Plane **Car: X** Other: **Carry All**Are fund-raising activities planned: **yes** If so, describe: **Already completed - calendar, movie tickets, bake sales, car washes**Amount of money raised through fundraisers: **\$3,500 so far**Lodging: **Hotel/Motel : X** Camp Private HomeInsurance Arrangements for Staff and Students: **School**Cost per Student: \$ **30** Cost per Teacher and/or Chaperone: \$ **0**Cost per Nurse: \$ **NA** Cost per Paraprofessional: \$ **NA**If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**Name of teacher making request: Trevor CharlesApproved by Department Head at secondary level: Approved by Principal: Authorized by Associate Superintendent: Superintendent Approval: Date: 12/7/23

Narrative:

In previous years Middletown was excluded from the National HS Championship for not participating in a regional tournament prior to May 5th. We hope to avoid such exclusions and gain experience for future major tournaments by playing some of the best teams in the east coast at this exclusive invitation only tournament hosted in NJ.

Instruction
Field Trips and Community Service

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Name of School: Middletown High School

Date of Request: 11/27/23

Name of Club or Activity: ACDA Eastern Division Conference and Honor Ensembles

Trip To: Providence, RI Purpose: students have auditioned and been chosen to represent CT at the American Choral Directors Association Eastern Division Conference and Honor Ensembles.

Number of Students Participating: 3

Number of students eligible to go on the field trip: 3

Dates of Trip: From: 2/28/24 To: 3/2/24 # of school days missed: 2.5

Names of Teachers and Chaperones:

1. Stephanie Zak	4.
2.	5.

Number of Non-Chaperone Adults going on trip: 1 (Brian Kaskel)

Transportation: Bus Van Train Plane Car: X Other

Are fund-raising activities planned: NO If so, describe:

Amount of money raised through fundraisers:

Lodging: Hotel/Motel: X Camp Private Home

Insurance Arrangements for Staff and Students: N/A

Cost per Student: \$400.00 Cost per Teacher and/or Chaperone: \$900 (conference reg and hotel)

Cost per Nurse: \$0 (if necessary) Cost per Paraprofessional: \$0 (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. b. c. d. Other

Name of teacher making request: Stephanie B Zak *Stephanie B Zak*

Approved by Department Head at secondary level: *Emily S. Jones 12/5/23*

Approved by Principal: *[Signature] 12/7/23*

Authorized by Associate Superintendent: _____

Superintendent Approval _____ Date: _____



MISSION & PURPOSE

Mission

The mission of ACDA is to inspire excellence and nurture lifelong involvement in choral music for everyone through education, performance, composition and advocacy.

Vision

To create powerful artistic experiences and be advocates for cultural and educational change that might transform people's lives.

Diversity in the Work of Choral Musicians

Diversity has many facets and intersectionalities. Diversity can reference and celebrate culture, race, ethnicity, gender identity, gender expression, sexual identity, age, and religious ideals, among others. While we have not always been open, affirming, accepting, and embracing in the past, we now recognize our shortcomings, and resolve to address them. Our members represent a diverse community and deserve to be acknowledged and treated with dignity. Though we know that our 2021 national virtual conference could not undo the past, let it mark the beginning of a new paradigm, a better way, and a concept of choral excellence encompassing musical artistry and the principles of inclusion and radical hospitality. We welcome you into our community of support and partnership.

In pursuit of our Mission and Vision, we will review and implement recommendations from the 2020 Diversity Study and input from our membership to ensure ACDA pursues accessibility, diversity, equity, and inclusion through choral singing and outreach to potential choral participants.

Nondiscrimination Statement

ACDA does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. ACDA is an equal opportunity employer.

Purposes

- To foster and promote choral singing, which will provide artistic, cultural, and spiritual experiences for the participants.
- To foster and promote the finest types of choral music to make these experiences possible.
- To foster and encourage rehearsal procedures conducive to attaining the highest possible level of musicianship and artistic performance.
- To foster and promote the organization and development of choral groups of all types in schools and colleges.
- To foster and promote the development of choral music in the church and synagogue.
- To foster and promote the organization and development of choral societies in cities and communities.
- To foster and promote understanding of choral music as an important medium of contemporary artistic expression.
- To foster and promote significant research in the field of choral music.
- To foster and encourage choral composition of superior quality.
- To cooperate with all organizations dedicated to the development of musical culture in America.
- To foster and promote international exchange programs involving performing groups, conductors, and composers.
- To disseminate professional news and information about choral music.
- To foster and promote choral singing in the pursuit of peace and justice that enhances social and emotional well-being.
- To foster and promote diversity and inclusivity through active engagement with underrepresented choral musicians and potential choral participants.



Office of Your Department
Unlocking the Potential in ALL Students

Natalie Forbes, Director of Innovation & Grants
forbesn@mpsct.org | (860) 638-1414
311 Hunting Hill Ave, Middletown, CT 06457
www.middletownschools.org

Board of Education Report
12.2.2023
Every Child Art Experience Grant Summary

The *Every Child Art Experience* grant is a \$2,500 award given directly to schools to support taking students to an out of school art experience. Experiencing and participating in art is an essential part of creating strong communities and developing healthy, engaged, and creative students. Understanding that not all students have equal access to the arts, this program seeks to close the gap in access and prioritizes school in Alliance and Opportunity Districts.

Macdonough Elementary School has requested a grant to take 50 x 4th grade students to a multidisciplinary performance, by *Cuatro Puntos*, *Naratio*, and the *Ekklesia Contemporary Ballet Company*, “Through The Eyes of Children Project” on March 8, 2024, to include poetry, live music, and dance that highlights the creative power of resettled refugee youth and their ability to influence the global conversation around displacement through cultural production at the Wadsworth Mansion in Middletown, CT.

TOTAL REQUESTED: \$2,500

SUBMITTED BY: NATALIE FORBES, DIRECTOR OF INNOVATION & GRANTS

Instruction

Parent Instruction of Children at Home

The Middletown Board of Education (“Board”) believes that formal education in the public schools is highly beneficial both for the child and for the society, but it also recognizes the right of parents to fulfill their obligation to ensure an education of their children by schooling them at home. The Board instructs the school administration to work cooperatively with the parents of home-schooled students if such parents wish to enroll their students in the Middletown Public Schools.

Home schooled students are viewed by the Board as non-public school students and such students are not eligible for school programs, activities, or usage of school facilities.

Parents who wish to educate their child at home should file with the Superintendent of Schools a "Notice of Intent, Instruction at Home" form within ten (10) days of the start of the home instruction program. A Notice of Intent will only be effective for the school year in which it is filed.

Legal references: Connecticut General Statutes
 10-184 Duties of parents.
 10-220 Duties of Boards of Education.

Commented [1]: Recommend removing this language (“part of the system’s educational responsibility and are not”) because the District is still obligated to locate, evaluate and identify homeschooled students for purposes of special education; however, the District is not obligated to educate or provide special education services to such students.

Policy adopted: September 3, 1996
Policy revised: November 14, 2006

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Instruction

Homebound and Hospitalized Instruction for Medical Reasons

In accordance with the Regulations of Connecticut State Agencies Section 10-76d-15, the Middletown Board of Education (the “Board”) shall provide instruction to a student enrolled in the Middletown Public Schools (the “District”) when such student is unable to attend school due to a verified medical reason, which may include mental health issues.

Homebound and hospitalized instruction shall be available to students who are unable to attend school for medical reasons, which may include mental health issues, that have been verified by the student’s treating physician in accordance with the requirements of state regulations, this policy and any associated administrative regulations, for a period of at least ten (10) consecutive school days or short, repeated periods of time during the school year. The purpose of homebound and hospital instruction shall be to maintain the continuity of the child’s general education program and, in the case of a child with a disability eligible for special education and related services, to enable the child to continue to participate in the general education curriculum and to progress towards meeting the goals and objectives in the child’s Individualized Education Program (“IEP”).

Notwithstanding the foregoing, a student’s Planning and Placement Team (“PPT”) or Section 504 Team may determine that a student requires homebound or hospital instruction in order to provide the student with a Free Appropriate Public Education (“FAPE”), in accordance with the Individuals with Disabilities Education Act (“IDEA”) and Section 504 of the Rehabilitation Act (“Section 504”).

A PPT shall consider the educational needs of a student with a disability who is medically complex and the need for instruction to be provided in accordance with an IEP when said student is not able to attend school. A student with a “medically complex” disability is one who has a serious, ongoing illness or chronic condition for at least one year and requires prolonged or intermittent hospitalization and ongoing medical treatments or medical devices to compensate for the loss of bodily functions.

No teacher shall accept remuneration for tutoring students enrolled in their class during the school year unless the student is designated as a homebound student and the teacher has been assigned such tutoring by an administrator within the District.

The Board directs the Superintendent to develop administrative regulations to guide the implementation of this policy.

Legal Reference: Connecticut General Statutes
 10-76d. Duties and powers of Boards of Education to provide
 special education programs and services.

Regulations of Connecticut State Agencies
10-76d-15 Homebound and hospitalized instruction

Policy adopted: March 10, 2015

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Instruction

Pilot Programs and Research Projects

Recognizing that research projects often furnish a sound basis for substantiating and/or improving the instructional program, it is the policy of the Middletown Board of Education (the “Board”) to encourage the development and operation of soundly designed research projects and pilot programs by its professional staff and other professionals outside of the school district. Such projects and programs may be financed by the Board, state and federal agencies, private foundations, and other groups, or a combination of such sources.

Before the implementation of any research project or pilot program with the Middletown Public Schools (the “District”), an application to conduct educational research or conduct a pilot must be submitted to the Superintendent. Applications can be found on the district website.

Approval by the Superintendent shall be based on the purpose of the study, outlined objectives, soundness of the research design, the financial cost to the District, its impact on other courses and programs, methods of evaluation to be used, whether and to what extent personally identifiable student information will be used, compliance with applicable laws and regulations, and educational benefits that may accrue to the District as a result of the research project or pilot program. Any individual or group seeking to engage in a research project or pilot program shall fill out the application to conduct educational research outlining these elements to the Superintendent.

A report of all research projects and pilot programs being carried on within the District shall be provided to the Board at least twice each year. Only those research projects and pilot programs approved in accordance with this policy shall be permitted within the District.

Policy adopted: October 1, 2001
Policy revised: December 19, 2006

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Instruction

Adult/Continuing Education

I. Adult Education Program

The Middletown Board of Education (the “Board”) recognizes that education is a lifelong process. Therefore, the Board of Education shall establish and maintain a program of adult education classes in accordance with Connecticut law. The Adult Education Program (the “Program”) shall be open to all residents of the towns served who are over the age of 17 and not enrolled in a full-time program of study in any local or regional school district unless (1) such person receives the approval of the school principal of the school in which such person is enrolled in such full-time program, or (2) such person is enrolled in an adult education activity as part of an alternative educational opportunity during a period of expulsion, in accordance with the provisions of Conn. Gen. Stat. § 10-233d. Any student who is both under age 17 and a parent may attend adult education classes if such person’s request is approved by a majority vote of the Board present and voting at a regular or special meeting of the Board called for such purpose.

Successful completion of required course credits results in receipt of an adult high school credit diploma by the Board. The Board shall also provide certified counseling staff to assist adult students in the Program with educational and career counseling. The Board directs the Middletown Public Schools (“District”) Administration to determine the minimum number of weeks per semester the Program shall operate.

A. Courses Taught and Fees

The Program shall provide instruction in Americanization and United States citizenship, English for adults with limited English proficiency, and elementary and secondary school completion programs or classes. The program shall also offer a variety of subjects to serve civic, cultural, vocational, and avocational needs of the community, which may include but are not limited to (i) any subject provided by the elementary and secondary schools of the Board, including vocational education, (ii) adult literacy, (iii) parenting skills, and (iv) any other subject or activity. The program may also offer college preparatory classes, for which the Board may charge a fee, for adults who (i) have obtained a high school diploma or its equivalent, and (ii) require postsecondary developmental education that will enable such adults to enroll directly in a program of higher learning at an institution of higher education upon completion of such classes. Course offerings shall be determined by response to courses previously given and by newly arising needs and interests, subject to limitations of the physical plant, personnel and equipment.

Classes shall be made available at fees to be established by the Board. No tuition shall be charged for residents of Middletown or cooperating school districts who enroll in mandated adult education classes for adult basic skills, a program leading to high school completion, Americanization and United States citizenship and English for adults with limited English

POLICY 6200(a)

proficiency. Other courses may be taught only when the number of interested adults is sufficient to form a class of proper size, and when a qualified teacher, adequate facilities and appropriate supervision can be made available. The Board reserves the right to cancel a class if these elements are not met prior to the commencement of the class and to offer non-credit courses, classes or activities.

B. Credits for Award of Diploma

The Board shall grant an adult high school credit diploma to those adult education program participants who have satisfactorily completed a minimum of twenty-five (25) adult education credits of which not fewer than four (4) shall be in English; not fewer than three (3) in mathematics, including one (1) in algebra and one (1) in geometry; not fewer than three (3) shall be in science, including at least one (1) in biology or life science; not fewer than 3.5 shall be in social studies, including at least one in American History and one half-credit (.5) in civics and American government; and not fewer than one (1) in the arts or vocational education.

The Board shall also award:

1. Credit for experiential learning, including:
 - a. Not more than two (2) nonrequired credits for military experience, including training;
 - b. not more than one (1) vocational education nonrequired and one (1) required or not more than two (2) nonrequired credits for occupational experience, including training; and
 - c. not more than one (1) nonrequired credit for community service or avocational skills;
2. Credit for successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities and approved public and private high schools and technical education and career schools;
3. Not more than six (6) credits for satisfactory performance on subject matter tests demonstrating prior learning competencies; and
4. Not more than three (3) credits for independent study projects, provided that not more than one (1) such credit shall be applied per subject area for the subject areas of English, mathematics, science, social studies, and arts or vocational education.

I. National External Diploma Program

Alternatively, the Board shall grant a high school diploma to those adults who successfully complete an online portfolio assessment program through the National External Diploma Program (NEDP). The NEDP provides a secondary school credential designed for adults who have gained skills through life experiences and demonstrated competence in a particular job,

talent or academic area.

POLICY

Instruction

Adult/Continuing Education

Legal Reference: Connecticut General Statutes

10-67 Definitions 10-69 Adult education.

10-71 (as amended by P.A. 03-100) and 10-71a State grants for adult education programs.

10-73a Adult education fees and charges; waivers. Adult education school activity fund

10-73b Grants for adult education services of programs conforming to state plan.

10-73d Request of certain students to attend adult education classes. Assignment.

Policy adopted: September 3, 1996
Policy revised: February 10, 2004
Policy revised: April 10, 2007
Policy revised: December 10, 2013

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

<u>Object Code - Summary</u>	<u>Expenditure</u> 2022-2023	<u>Appropriation</u> 2023-2024	<u>Appropriation</u> Adjustment	<u>Encumbrance</u>	<u>Current</u> Expenditure	<u>Current</u> Balance	<u>Projected</u> Overage/ Deficit	<u>Projected</u> Expenditure
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	93,637.84	113,820.00	(2,000.00)	-	23,630.50	87,989.50	-	111,820.00
51110 CERTIFIED*REG	34,303,823.14	36,941,945.00	-	-	11,420,635.63	25,521,309.37	100,000.00	36,841,945.00
51112 UNKNOWN ATTRITION CERTIFIED	-	(923,549.00)	-	-	-	(923,549.00)	-	(923,549.00)
51115 CERTIFIED*OTH ADDL/STIPEND	5,315.00	6,992.00	-	-	3,960.00	3,032.00	-	6,992.00
51309 SALARIES: INTERVENTIONISTS	235,234.49	415,508.00	-	-	78,875.00	336,633.00	140,000.00	275,508.00
51112 UNKNOWN ATTRITION INTERVENTIONISTS		(10,388.00)				(10,388.00)		(10,388.00)
51310 SALARIES: SUBS-DAILY*REG	67,027.60	100,000.00	-	-	29,710.40	70,289.60	13,500.00	86,500.00
51315 SALARIES: SUBS-LT*REG	274,635.11	200,000.00	-	-	49,494.18	150,505.82	-	200,000.00
51316 SALARIES: SUBS-BLDG*REG	24,998.75	262,080.00	-	-	69,249.98	192,830.02	-	262,080.00
51410 SALARIES: ADMINISTRATOR*REG	5,045,718.55	5,349,348.00	-	-	2,366,513.63	2,982,834.37	-	5,349,348.00
51501 LONGEVITY: CERTIFIED	457,700.00	428,600.00	-	-	195,600.00	233,000.00	20,000.00	408,600.00
51510 ADDITIONAL COMPENSATION PAID TO TEACHERS	2,144.00	12,000.00	-	-	170.50	11,829.50	-	12,000.00
51716 SALARIES: MENTOR	11,303.62	18,140.00	-	-	3,390.78	14,749.22	-	18,140.00
51718 SALARIES: TUTOR	149,170.02	188,450.00	-	-	51,196.75	137,253.25	-	188,450.00
51721 SALARIES: STIPENDS-NON TRB	635,879.86	718,381.00	-	-	178,216.81	540,164.19	-	718,381.00
51112 UNKNOWN ATTRITION STIPENDS-NON TRB		(17,960.00)				(17,960.00)		(17,960.00)
51900 OTHER SALARIES	130,000.00	133,900.00	-	-	63,654.00	70,246.00	-	133,900.00
51901 NON-CONTRACTED CERTIFIED	40,000.00	76,359.00	-	-	14,458.75	61,900.25	-	76,359.00
51921 SALARIES: CLASS COVERAGE	227,982.23	100,000.00	-	-	38,997.92	61,002.08	-	100,000.00
TOTAL CERTIFIED SALARIES	41,704,570.11	44,113,628.00	(2,000.00)	-	14,587,954.83	29,523,671.17	273,500.00	43,838,126.00
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	8,109,580.81	9,024,019.00	-	-	3,334,723.45	5,689,295.55	125,000.00	8,899,019.00
51112 UNKNOWN ATTRITION CLASSIFIED	-	(229,615.00)				(229,615.00)		(229,615.00)
51118 CLASSIFIED*OT	245,999.03	235,000.00	-	-	137,028.10	97,971.90	-	235,000.00
51200 SALARIES OF SEASONAL TEMP EMP	219,546.19	30,000.00	-	-	78,374.52	(48,374.52)	(75,000.00)	105,000.00
51416 ATHLETIC EVENT WORKERS	51,725.80	51,000.00	-	-	19,821.91	31,178.09	-	51,000.00
51418 SUBS-SECRETARIES	85,043.25	30,000.00	-	-	19,180.77	10,819.23	(20,000.00)	50,000.00
51502 LONGEVITY: CLASSIFIED	163.46	-	-	-	-	-	-	-
51903 FAMILY ENGAGEMENT	-	226,067.00	-	-	74,097.93	151,969.07	9,000.00	217,067.00
51920 SALARIES: STUDENT VOCATIONAL	3,850.00	6,000.00	-	-	1,190.00	1,295.00	-	6,000.00
TOTAL CLASSIFIED SALARIES	8,715,908.54	9,372,471.00	-	-	3,664,416.68	5,704,539.32	39,000.00	9,333,471.00

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
PARAPROFESSIONALS/AIDES								
51210 SALARIES: AIDES/PARAS*REG	4,484,373.70	5,201,921.00	-	-	1,514,280.65	3,687,640.35	210,000.00	4,991,921.00
51112 UNKNOWN ATTRITION PARAS	-	(130,048.00)	-	-	-	(130,048.00)	-	(130,048.00)
51217 SAL. STUDENT ENGAGEMENT SPECIALISTS	154,863.71	194,646.00	-	-	63,842.01	130,803.99	-	194,646.00
51503 LONGEVITY: PARAS	17,600.00	19,300.00	-	-	16,100.00	3,200.00	3,200.00	16,100.00
51713 SALARIES: LUNCH/DUTY AIDES	254,471.50	425,664.00	-	-	88,773.75	336,890.25	90,000.00	335,664.00
51112 UNKNOWN ATTRITION DUTY AIDES	-	(10,642.00)	-	-	-	(10,642.00)	-	(10,642.00)
51717 SALARIES: BUS MONITOR	6,539.00	-	-	-	561.75	(561.75)	(5,000.00)	5,000.00
TOTAL PARAPROFESSIONALS/AIDES	4,917,847.91	5,700,841.00	-	-	1,683,558.16	4,017,282.84	298,200.00	5,402,641.00
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	22,400.00	-	-	-	-	-	-	-
52100 GROUP LIFE INSURANCE	217,143.00	211,942.00	-	-	213,667.00	(1,725.00)	(1,725.00)	213,667.00
52205 FICA	676,482.18	602,449.00	-	-	254,903.51	347,545.49	-	602,449.00
52210 MEDICARE	872,970.41	803,244.00	-	-	318,789.01	484,454.99	-	803,244.00
52300 RETIREMENT CONTRIB	76,931.73	76,013.00	-	-	36,227.46	39,785.54	-	76,013.00
52500 TUITION REIMB	800.00	3,000.00	-	-	-	3,000.00	-	3,000.00
52600 UNEMPLOY COMPENSATION	18,237.99	65,000.00	-	-	14,503.00	50,497.00	-	65,000.00
52700 WORKERS COMPENSATION	585,373.21	613,992.00	-	320,301.25	210,190.76	83,499.99	-	613,992.00
52831 HEALTH INS-CERTIFIED/PARAS	8,005,235.41	9,355,471.00	-	3,310,511.49	6,044,959.51	-	-	9,355,471.00
52832 HEALTH INS-CCLASSIFIED	5,410,655.36	5,642,561.00	-	-	5,482,858.00	159,703.00	159,703.00	5,482,858.00
52840 DENTAL INSURANCE	1,016,604.34	1,047,207.00	-	363,671.20	607,146.80	76,389.00	68,000.00	979,207.00
52960 DISABILITY INSURANCE	28,755.00	30,500.00	-	15,535.68	14,964.32	-	-	30,500.00
52960 UNUSED SICK BENEFIT	15,670.49	25,000.00	-	-	24,822.26	177.74	-	25,000.00
52961 UNUSED VACATION PAYOUT	-	25,000.00	-	-	-	25,000.00	10,000.00	15,000.00
52990 OTHER POST EMPLOYEE BENEFITS	453,930.00	418,780.00	-	-	417,501.00	1,279.00	-	418,780.00
52991 ACA HEALTH INSURANCE	15,440.16	18,000.00	-	-	-	18,000.00	-	18,000.00
TOTAL EMPLOYEE BENEFITS	17,416,629.28	18,938,159.00	-	4,010,019.62	13,640,532.63	1,287,606.75	235,978.00	18,702,181.00
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	16,233.96	16,350.00	-	78,050.25	46,166.00	(107,866.25)	(67,000.00)	83,350.00
53020 LEGAL SERVICES	97,751.18	150,000.00	-	75,970.27	74,029.73	-	-	150,000.00
53040 NURSING SERVICES	28,846.21	50,000.00	-	50,000.00	-	-	-	50,000.00
53070 TESTING / SCORING	17,863.44	19,350.00	-	-	14,700.00	4,650.00	-	19,350.00
53200 PROF EDUC SERVICES	13,158.63	2,000.00	-	122,604.84	62,632.11	(183,236.95)	(183,000.00)	185,000.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/ Deficit</u>	<u>Projected Expenditure</u>
53205 EMPLOYEE TRNG/DEV SVCS	510.00	950.00	-	-	350.00	600.00	-	950.00
53220 INSERVICE - PROF MTGS/DEVELOP	39,546.88	60,375.00	12,103.80	2,719.54	30,412.04	39,347.22	-	72,478.80
53240 FIELD TRIPS	18,767.26	19,050.00	7,000.00	3,835.28	10,411.50	11,803.22	-	26,050.00
53251 STUDENT ACTIVITIES	3,612.79	12,000.00	-	-	1,321.00	10,679.00	-	12,000.00
53300 PURCH PROF SVCS: TECH	93,124.01	125,305.00	-	130,200.00	13,765.00	(18,660.00)	-	125,305.00
53310 PURCH PROF SVCS: AUDIT	-	30,000.00	-	30,000.00	-	-	-	30,000.00
53400 PURCH PROF SVCS: OTHER	522,914.35	469,493.00	-	481,205.02	81,659.78	(93,371.80)	-	469,493.00
53500 PURCH PROF/TECH SERVICES	33,491.81	46,180.00	-	807.00	28,077.95	17,295.05	-	46,180.00
53530 PURCH PROF SVCS: POLICE	9,636.00	9,000.00	-	-	5,624.75	3,375.25	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	42,570.77	70,700.00	-	-	14,768.09	55,931.91	-	70,700.00
54010 PURCH PROPERTY SVCS	10,390.00	125,248.00	(1,968.43)	19,338.74	40,424.11	63,526.72	-	123,289.57
54103 SNOW PLOWING/SANDING	6,170.00	25,000.00	-	-	-	25,000.00	-	25,000.00
54300 REPAIRS & MAINTENANCE	647,696.04	881,805.00	(2,900.00)	89,098.72	291,715.98	498,090.30	-	878,905.00
54303 MAINT: GROUNDS	46,958.53	46,500.00	-	-	15,178.69	31,321.31	-	46,500.00
54304 ELEVATOR MAINTENANCE	45,908.89	60,000.00	-	13,883.82	16,316.18	30,000.00	-	60,000.00
54410 RENTAL OF LAND & BUILDINGS	77,058.00	-	-	-	-	-	-	-
54411 WATERSEWER	107,282.85	116,001.00	-	85,350.96	30,650.03	0.01	-	116,001.00
54420 RENTAL OF EQUIPMENT&VEHICLES	4,908.11	5,000.00	-	-	1,131.83	3,868.17	-	5,000.00
54421 DISPOSAL	150,768.08	144,160.00	1,968.43	53,969.67	92,875.84	(727.08)	-	146,118.43
54424 LAWN CARE	16,400.00	15,000.00	-	2,530.00	4,840.00	7,630.00	-	15,000.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	-	400.00	-	-	-	400.00	-	400.00
54440 RENTALS	1,537.68	700.00	-	341.58	336.84	21.58	-	700.00
55010 PURCHASED SERVICES	1,098,278.97	770,216.00	(4,166.80)	28,083.84	497,654.75	240,308.61	-	766,047.20
55100 PUPIL TRANSPORTATION	5,230,154.42	4,914,119.00	-	126,656.77	4,979,566.82	(192,104.59)	-	4,914,119.00
55105 TRANSPORTATION*SUMMER	142,816.86	206,850.00	-	-	134,138.12	72,711.88	72,711.88	134,138.12
55109 TRANSPORT*SPED OUT OF TOWN	953,574.19	750,000.00	-	931,511.98	394,567.82	(576,079.80)	(75,000.00)	825,000.00
55190 TRANSPORT*HOMELESS	168,966.44	75,923.00	-	162,630.13	56,308.97	(143,016.10)	(148,000.00)	223,923.00
55191 TRANSPORT*DCF	33,514.00	50,000.00	-	33,030.00	17,470.00	(500.00)	(500.00)	50,500.00
55205 PROPERTY/CASUALTY INSURANCE	343,021.00	341,821.00	-	-	341,821.00	-	-	341,821.00
55206 ATHLETIC INSURANCE	24,024.99	26,996.00	-	-	28,281.00	(1,285.00)	(1,285.00)	28,281.00
55300 COMMUNICATIONS/TELEPHONE	248,891.28	310,600.00	-	78,686.75	170,819.02	61,084.23	-	310,600.00
55301 POSTAGE	33,933.00	29,900.00	-	-	7,501.45	22,398.55	-	29,900.00
55303 SECURITY MONITORING	81,185.64	110,000.00	-	-	72,247.64	37,752.36	-	110,000.00
55304 SUBSCRIPTIONS/LICENSES	113,651.74	75,243.00	-	-	50,518.34	24,724.66	-	75,243.00
55400 ADVERTISING	9,026.72	800.00	-	-	174.05	625.95	-	800.00

<u>Object Code - Summary</u>	<u>Expenditure 2022-2023</u>	<u>Appropriation 2023-2024</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/ Deficit</u>	<u>Projected Expenditure</u>
55500 PRINTING	18,774.69	40,975.00	-	3,311.89	8,121.65	29,541.46	-	40,975.00
55510 COPYING	87,498.00	100,473.00	-	-	90,468.60	10,004.40	-	100,473.00
55800 TRAVEL/CONFERENCES	107,203.47	113,800.00	-	5,113.30	39,586.59	69,100.11	-	113,800.00
TOTAL PURCHASED SERVICES	10,747,620.88	10,418,283.00	12,035.00	2,608,740.35	7,766,633.27	54,944.38	(402,073.12)	10,832,391.12
SUPPLIES & MATERIALS								
56100 SUPPLIES-GENERAL	-	5,000.00	-	-	2,995.54	2,004.46	-	5,000.00
56104 SUPPLIES-MAINTENANCE	203,318.48	229,000.00	-	45,771.13	47,675.05	135,553.82	-	229,000.00
56106 SUPPLIES-FOOD	199.93	390.00	-	160.00	100.00	130.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	382,327.97	411,541.00	(2,725.95)	38,881.25	240,318.96	129,614.84	-	408,815.05
56115 COMMON CORE MATERIALS	20,105.73	22,528.00	-	845.37	8,517.48	13,165.15	-	22,528.00
56120 ADMINISTRATIVE SUPPLIES	87,699.22	81,827.00	-	11,516.11	29,431.40	40,879.49	-	81,827.00
56121 COPY PAPER	54,101.86	50,625.00	-	11,115.79	9,066.35	30,442.86	-	50,625.00
56210 NATURAL GAS	738,648.85	733,250.00	-	564,485.32	168,764.68	0.00	-	733,250.00
56220 ELECTRICITY	1,078,234.48	1,325,034.00	-	939,616.24	385,417.76	-	-	1,325,034.00
56230 BOTTLED GAS	8,055.55	11,950.00	-	3,513.99	3,086.01	5,350.00	-	11,950.00
56240 FUEL OIL	226,225.27	295,879.00	-	295,879.00	-	-	-	295,879.00
56260 DIESEL FUEL	284,076.50	250,000.00	-	198,468.85	51,531.15	(0.00)	-	250,000.00
56265 GASOLINE (VEHICLES)	134,586.31	119,490.00	-	78,294.66	41,195.34	-	-	119,490.00
56270 PROPANE	41,087.99	50,000.00	-	46,830.20	3,169.80	0.00	-	50,000.00
56300 FOOD SUPPLIES	1,218.33	3,030.00	-	-	870.92	2,159.08	-	3,030.00
56400 BOOKS AND PERIODICALS	7,867.37	7,700.00	-	2,000.00	3,873.56	1,826.44	-	7,700.00
56410 TEXTBOOKS	12,624.18	37,310.00	-	208.95	5,678.26	31,422.79	-	37,310.00
56420 LIBRARY MATERIALS	30,189.19	33,500.00	-	5,628.82	6,844.94	21,026.24	-	33,500.00
56600 SUPPLIES-TECHNOLOGY RELATED	254,462.87	270,284.00	(8,536.00)	30,884.69	70,842.38	160,021.93	-	261,749.00
56900 SUPPLIES-OTHER	188,405.75	196,127.00	1,170.95	9,244.02	85,867.34	102,186.59	-	197,297.95
56910 CUSTODIAL SUPPLIES	209,434.92	211,500.00	-	156,763.13	54,736.87	(0.00)	-	211,500.00
TOTAL SUPPLIES & MATERIALS	3,962,870.75	4,345,965.00	(10,090.00)	2,440,107.52	1,219,983.79	675,783.69	-	4,335,875.00
PROPERTY								
57200 BUILDINGS	230,000.00	-	-	-	-	-	-	-
57300 NEW EQUIPMENT	42,280.49	28,000.00	-	9,617.66	5,958.83	12,423.51	-	28,000.00
57330 FURNITURE AND FIXTURES	20,403.80	17,000.00	-	3,743.04	7,624.83	5,632.13	-	17,000.00
57340 TECH REL HW/EQUIP	3,120.79	3,128.00	-	-	1,406.43	1,722.57	-	3,128.00
57390 OTHER EQUIP/PROPERTY	2,394.97	3,100.00	-	-	2,340.79	759.21	-	3,100.00

Object Code - Summary	Expenditure 2022-2023	Appropriation 2023-2024	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
TOTAL PROPERTY	298,200.05	51,229.00	-	13,360.70	17,330.88	20,537.42	-	51,229.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	55,095.00	-	-	-	-	-	-	-
TOTAL MAJOR PROJECTS	-	-	-	-	-	-	-	-
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	97,406.41	105,325.00	55.00	1,315.00	69,052.18	35,012.82	-	105,380.00
58901 EDUCATIONAL SUPPORT	8,413.43	21,090.00	-	346.50	13,522.33	7,221.17	-	21,090.00
58903 PROF DEV IMPROVE	5,563.55	29,000.00	-	-	16,567.76	12,432.24	-	29,000.00
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	992.00	16,650.00	-	-	-	16,650.00	-	16,650.00
58908 RECRUITMENT	9,150.00	66,100.00	-	-	11,431.37	54,668.63	-	66,100.00
TOTAL MISCELLANEOUS	126,525.39	243,165.00	55.00	1,661.50	110,573.64	130,984.86	-	243,220.00
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATION)	561,192.00	560,600.00	-	-	90,016.00	470,584.00		560,600.00
55610 TUITION TO OTHER DISTR IN STATE (SPEC. ED)	338,266.92	360,000.00	-	111,942.48	47,855.11	200,202.41	-	360,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC. ED)	3,974,766.38	4,100,000.00	-	2,895,198.65	1,349,179.14	(144,377.99)	(360,000.00)	4,480,000.00
TOTAL TUITION	4,874,225.30	5,020,600.00	-	3,007,141.33	1,487,050.25	526,408.42	(360,000.00)	5,380,600.00
GRAND TOTAL	92,819,493.21	98,204,339.00	-	12,084,546.02	44,178,034.13	41,941,758.85	84,604.88	98,119,734.12



Facilities Department
 “Unlocking the Potential in ALL Students”

Director of Facilities - Kevin Dion.
 372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
 Email: Dionk@mpsct.org, Web: www.middletownschools.org

Kevin Dion 12/6/23

Facilities Report for Board of Education- December 12, 2023 Meeting

CT DAS Indoor Air Quality Grant – Update F & G and Common Council Approved moving forward with the grant application along with providing the 35% city cost (\$466,311) for the project.

The cost as quoted by Trane is as follows:

	Café Duchess Split VRF System	Gym GRAA Split System	Total Cost
Bielefield Elementary	\$290,563	\$0.00	\$290,563
Farm Hill Elementary	\$201,298	\$196,872	\$398,172
Snow Elementary	\$218,510	0.00	\$218,510
Moody Elementary	\$209,698	\$215,546	425,244
		TOTAL	\$1,332,489
		DAS 65%	\$886,178
		Middletown 35%	\$466,311

Middletown Track and Field replacements

Replacement still on track for Summer 2024. H. I.Stone is the vendor with the lowest bid. The Vendor was not approved and is expected to be approved at the next committee meeting. Funding was approved at City F&G meeting held on December 4,2023

Snow Roof Application - Separated from PV so applications could be expedited – Roof application will be resubmitted in January. Farm Hill PV application will be submitted this month.



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Ku Zw 12/6/23

MHS Culinary Room Upgrades

Completed a renovation and grant purchase equipment install in Rm 114. New 3 bay sink, ductless oven, and working tables were delivered and installed. All trade labor was completed in house by Facilities' staff.

Moody School Window leaks -

We have received 2 quotes - Awaiting 3rd quote - Summer 2024 expected replacement

Macdonough

Gym Heating Coil repair - We have supplemental heating units in the gym due to a failed heating coil that needed replacement. Vendor is quoting out the cost for the new coil.

Fence improvement around the kitchen walk-in cooler is being quoted to enhance building security.

Vendor is quoting and scheduling needed tree trimming and the work will be scheduled shortly..

New Lawrence Playground and Basketball Court repairs -

New playscape and new basketball backboards and nets installation was completed in early November.

MHS Pool Boiler Update – Still awaiting vendor to update pricing so we can order and schedule install

Adult Education Cooling Tower Update - Still awaiting vendor to update pricing so we can order and schedule the install

We are seeing a moderation in cost increases in custodial supplies and equipment but are still experiencing higher than normal cost increases and lead times in large ground maintenance, equipment, HVAC equipment, vehicles, and trade labor services.

We continue to monitor utility costs and adjust encumbrances for increases.



BOE Monthly Human Resources Report

Tuesday, December 12, 2023



M

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**

New Hires – 16

- **Certified: 7**
- LTS (Kindergarten, Lawrence - covering medical leave)
- LTS (Math, Beman - covering medical leave)
- Elementary Principal (Bielefield)
- Elementary Principal (Snow)
- (Contracted) School Psychologist (Farm Hill - covering vacancy)
- ESL Instructor (Adult Ed - Rocky Hill)
- PE Teacher (Spencer)

- **Non Certified: 9**
- Para Educator - (Macdonough)
- Admin Sec II (Adult Ed)
- Admin Sec II (Pupil Services)
- Admin Sec III (Pupil Services)

New hires continued on next slide

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**
- Non Certified Hires (continued)
- Interim Payroll Coordinator (Central Office)
- Para Educator - (Wesley)
- ICM Para Educator - (Farm Hill)
- SEL Interventionist - (Beman)
- Para Educator - (Spencer)

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**
- **Retirements:** 0
- Certified staff: 0
- Non Certified staff: 0
- **Resignations:** 6
-
- **Certified staff: 4**
- Science Teacher - (Beman)
- Elementary Teacher - (Lawrence)
- English Teacher - (MHS)
- Special Ed Teacher - (Farm Hill)

separations continued on next slide

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**

Resignations – continued

- **Non Certified: 2**
- Sub Para Educator
- Cafe Worker

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**
- **Vacancies**

- **Certified: openings**
 - Science - Beman (Pending Recommendation)
 - Science - Beman (Pending Recommendation)
 - ESL Instructor (.5 FTE) - Adult Ed - New grant funded position
 - LTS - Grade 4 - Bielefield (Medical leave 11/2023-2/2024)
 - ELA Teacher - MHS
 - Math Teacher - MHS (LTS assigned)
 - School Psychologist - Farm Hill (Services being provided by vendor)
 - Special Education Teacher - Farm Hill
 - Special Education Teacher - MHS
 - LTS - Special Ed Teacher - Macdonough (Maternity Coverage 10/2023 - 2/2024)
 - LTS - Special Ed Teacher - Beman (Maternity Coverage 11/2023 - 1/2024)

Vacancies continued on next slide

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**

- **Vacancies** – continued

- Speech Language Pathologist - Beman
- Speech Language Pathologist - MHS

- **Non-Certified**

Para-Educators – 32

- Beman Middle School – 5
- Bielefield Elementary School – 1
- Farm Hill Elementary School – 1
- Lawrence Elementary School – 1
- Middletown High School – 16
- Middletown Transition Center – 1
- Snow Elementary School – 4
- Spencer Elementary School – 3

[vacancies continued on next slide](#)

Monthly HR Update

- **Staffing: Time Period – November 1 – November 30, 2023**
- **Vacancies** – continued

Other Non-Certified Positions

- MTC Tutor
- Accounts Clerk II - MHS
- Admin Sec III - Operations - Central Office
- School Custodian I – Lawrence – interview 12/7
- School Custodian I - Macdonough – interview 12/7
- SAE Interventionist - Ag Sci - MHS

**MIDDLETOWN BOARD OF EDUCATION
CURRICULUM COMMITTEE**

November 9, 2023

Zoom

5:30 PM

<p><u>Board of Education (BOE)</u> <u>Committee Members Present</u> Debra Guss, BOE Member</p>	<p><u>Also Present</u> Stacey McCann, Assistant Superintendent of Teaching and Learning Dawn Brooks, Principal Middletown High School (“MHS”) Paul Pelletier, Aerospace and Engineering Teacher Dr. Bobb-Jo Wathen, Director of School Counseling</p>
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1. **Call to order and Introductions:** Committee Chair Debra Guss called the meeting to order at 5:30 p.m. and introductions were made.

2. **New Course Proposal – Drone Business Course:** Mr. Pelletier next provided an overview of the Aerospace class offerings at MHS and of a proposed Drone Small Business class. Mr. Pelletier then provided more detail on the proposed new course, highlighting that the course qualified as a Capstone Aerospace Pathways course and that it provided an interdisciplinary approach to aerospace learning. He also reported that the course was provided through a partnership with a local Connecticut company, Aquiline Drones. A discussion followed. It was noted that the course would be brought forward to the BOE at a future meeting.

3. **ECE Credit Classes at MHS:** Ms. Wathen then provided an overview of Early College Experience (“ECE”) classes at MHS, including the number of classes, the process for enrolling in these courses and the demographic data for the students taking these classes. She also highlighted the benefits for students taking these classes, including receiving college credits at many universities and colleges outside of the state and plans to expand ECE course through partnering with additional Connecticut universities. A discussion followed regarding the support offered to assist students in the enrollment process for these courses.

4. **Adjournment:** Committee Chair Debra Guss then adjourned the meeting at 6:15 p.m.



Middletown Public Schools Aerospace Education

2021 FAA Award: Outstanding
Contribution To Aviation Education

Paul Pelletier

Aerospace Education Teacher

Current and Recommended Aerospace Offerings

Current Course Options	Grade 9	Grade 10	Grade 11	Grade 12
Mechanical Technology	X	X	X	X
Aeroapce Design	X	X	X	X
Drone and Flight Science	X	X	X	X
Recommended Course				
Drone Small Business		X	X	X



Aerospace Elective - Proposal

Course: Drone Small Business

Full Year: Grades 10, 11, 12

Credits: 1.0

Prerequisite: Drone and Flight Science

Connecticut State College System Certificate

Description: Students will embark on a high tech journey and will experience the power of Commercial Drones. Successful completion of this course includes a Connecticut State College System Certificate. This course highlights mission planning and operations management of running a drone power washing business. Students will study topics such as Industry Overview, Commercial Drone Systems, Business plan, Financial services, Mission assets.

Course is Aerospace Pathway Capstone.
Interdisciplinary content/ Reading /Writing etc...



Middletown Aerospace Education



Additional Information

Benefits:

Aquiline Drones is a Connecticut Based Minority owned business

Aquiline Drones has contracted to host Middletown Aerospace students as Interns for three summers.

Drone Business course is in support of MPS district Strategic Operating Plan (S.O.P.)

Increase student engagement with relevant content

Flight Science represents Pillar #1: Connecticut 2023 Initiative: [Communicate Aerospace Career Opportunities to Connecticut Youth.](#)

Thank You!

Possible Challenges:

Schedule is “student driven”- elective

Guidance Department can Guide-and-Counsel students to lucrative Aerospace careers.

