

Board of Education Regular Meeting

Tuesday, May 9, 2023 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	Speaker (s) : Deborah Cain
II. Salute to the Flag	Speaker (s) : Deborah Cain
III. Adoption of Agenda	Speaker (s) : Deborah Cain
IV. District Highlights	Speaker (s) : Deborah Cain
IV.A. 8th Grade in the Making Podcast: Finalist in National Competition	Speaker (s) : Jessie Lavorgna
IV.B. CABE Student Leadership Awards	Speaker (s) : Jessie Lavorgna
IV.C. 8th Grade "Shakespearience"	Speaker (s) : Jessie Lavorgna
IV.D. Honoring our Food and Nutritional Staff for National School Lunch Hero Day	Speaker (s) : Jessie Lavorgna
IV.E. Acknowledgement of National Teacher Appreciation Week: May 8-12	Speaker (s) : Jessie Lavorgna
IV.F. 2023 Best Community for Music Education Award	Speaker (s) : Jessie Lavorgna
IV.G. The Igniting Inquiry Conference 2023	Speaker (s) : Jessie Lavorgna
IV.H. Proclamation for Asian American and Pacific Islander Heritage Month <u>AND</u> Recognition of May as Mental Health Awareness Month	Speaker (s) : Jessie Lavorgna
V. Public Session	Speaker (s) : Deborah Cain
VI. Communications	Speaker (s) : Deborah Cain
VI.A. Report of Student Representative	Speaker (s) : Pilar Brooks
VII. Consent Agenda	Speaker (s) : Deborah Cain
VII.A. Minutes of April 4, 2023 BOE Regular Meeting	Speaker (s) : Deborah Cain
VII.B. Minutes of March 29, 2023 BOE Special Meeting	Speaker (s) : Deborah Cain
VII.C. Out of State Field Trip MPAC to Lake George	Speaker (s) : Lauren Otto
VII.D. Out of State Field Trip MPAC to NYC	Speaker (s) : Lauren Otto
VII.E. Grants Status Report	Speaker (s) : Natalie Forbes
VII.F. School Security Round 6 Grant	Speaker (s) : Natalie Forbes
VII.G. Policy #5131.111 - Revise - Video Surveillance	Speaker (s) : Justin Taylor
VII.H. Policy #6145.6 - Revise - Travel and Exchange Student	Speaker (s) : Justin Taylor
VII.I. Policy #7211 - Revise - Architect Selection	Speaker (s) : Justin Taylor
VIII. Department Reports	Speaker (s) : Deborah Cain

		Cain
VIII.A.	Financial Report	Speaker (s) : Eduardo Miranda
VIII.A.1.	Action on Line Item Transfer Report	Speaker (s) : Eduardo Miranda
VIII.B.	Facilities Department	Speaker (s) : Kevin Dion
VIII.C.	Personnel Report	Speaker (s) : Harry Snyder
VIII.D.	Transportation Report	Speaker (s) : Mark Langton
IX. Superintendent's Report		Speaker (s) : Dr. Vazquez Matos
IX.A.	Introduction of Middletown High School Principal	Speaker (s) : Dr. Vazquez Matos
IX.B.	Beman Middle School Update	Speaker (s) : Dr. Vazquez Matos
IX.C.	Summer Programming	Speaker (s) : Dr. Vazquez Matos
IX.D.	Sandy Hook Promise Say Something Anonymous Reporting System	Speaker (s) : Dr. Vazquez Matos
X. Committees		Speaker (s) : Deborah Cain
X.A.	Budget Committee	Speaker (s) : Charles Wiltsie
X.B.	Curriculum Committee	Speaker (s) : Debra Guss
X.C.	Facilities Committee	Speaker (s) : Deborah Cain
X.D.	Policy Committee	Speaker (s) : Justin Taylor
XI. Action Items		Speaker (s) : Deborah Cain
XI.A.	MHS Theater- Change in curriculum of Tech Theater Class to count towards STEM credit	Speaker (s) : Meg Hanly
XI.B.	Policy #7230.3 - Revise - Acoustics	Speaker (s) : Justin Taylor
XII. Future Agenda Items		Speaker (s) : Deborah Cain
XIII.	Adjournment	Speaker (s) : Deborah Cain

Board of Education Regular Meeting
Tuesday, April 4, 2023 6:30 PM Eastern

Beman Middle School
1 Wilderman's Way
Middletown, CT 06457

Deborah Cain: Present
Anita Dempsey-White: Present
Dina Ford: Present
Debra Guss: Present
Emily Jackson: Absent
Jon Pulino: Absent
Delita Rose Daniels: Present
Justin Taylor: Present
Charles Wiltsie: Absent
Present: 6, Absent: 3.

I. Call to Order

Chair Cain called the meeting to order at 6:35 PM.

II. Salute to the Flag

Ms. Pilar Brooks led the Pledge of Allegiance.

III. Adoption of Agenda

MOTION: A motion to adopt the agenda was made by Ms. Dempsey White and a second by Ms. Ford - unanimous vote. This motion, made by Anita Dempsey-White and seconded by Dina Ford, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

IV. District Highlights

IV.A. Presentation of Bonnie B. Carney Award of Excellence Award from CABA

Ms. Lavorgna invited Ms. Sciata to present the Bonnie B. Carney Award of Excellence. The award recognizes the social media campaign The Faces of Middletown Public Schools. Central Office employees were able to write a bio about themselves and their role in Middletown Public Schools. The goal is to roll it out to other employees in the district. The campaign won a blue ribbon.

IV.B. 2023 National Interscholastic Athletic Administrators Association (NIAAA) State Award of Merit awarded to Elisha De Jesus

Ms. Lavorgna announced that Ms. Elisha De Jesús, the District's Director of Athletics, is the recipient of the 2023 National Interscholastic Athletic Administrators Association (NIAAA) State Award of Merit. Ms. De Jesús, who also serves as the District's Director of Student Activities and Director of Physical Education & Health, is the District's first-ever recipient of

this award. The award honors those who demonstrate outstanding leadership and meritorious service and achievement in the vocation of interscholastic administration.

V. Public Session

Steve McKeever, 724 Glastonbury Turnpike, Portland. Mr. McKeever thanked Dr. Vazquez Matos, Ms. McCann, Ms. Cannata and Chair Cann for meeting with Beman staff yesterday. Mr. McKeever discussed the report that was shared at the February meeting. He discussed the hard work of the teachers.

Janice Pawlak, Brookview Lane. Ms. Pawlak concluded the statement from Mr. McKeever. She discussed the struggles of some students. They are working hard with Central Office administration to move forward in a positive way.

Nicole McGilicuddy, teacher at Beman Middle School. Ms. McGilicuddy shared the value of the teachers and their knowledge. She urged the Board to open the teacher contract to review the salaries to align with inflation. She invited board members to visit her classroom. She thanked Mr. Byron for his work in making Beman a positive environment.

Jane Carluccio, 103 Marvin Rd, teacher at Beman Middle School. She shared that approximately 5% of the population at Beman are responsible for the referrals in the school. She shared examples of the disrespectful language she encounters in the classroom. The behaviors are effecting the wellbeing and safety of all.

John Geary, 753 Laurel Grove Rd, teacher at Beman Middle School. He asked for support for Beman and the staff. He invited the Board Members to visit Beman and see the concerns. He urged everyone to work together to change the concerns at Beman.

Christine Gastrom, 27 Catherine St. Ms. Gastrom spoke to show support for teachers and staff. She stated there are morale issues at the school and that leaders should be listening to the teachers.

VI. Communications

VI.A. Report of Student Representative

Ms. Pilar Brooks shared that students are entering Quarter 4. Many juniors have taken SATS and Freshman Success will be celebrating hard-working freshman. Senior dues were due in March and payments are still being accepted. The Little Shop of Horrors play had a great turnout. DECA will be competing in a national competition and Robotics will compete in the world competition. Blue Tube has returned from California. The Spring sports season has begun and schedules can be found on the MHS website.

VII. Consent Agenda

Approval of the Consent Agenda. This motion, made by Deborah Cain and seconded by Anita Dempsey-White, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

VII.A. Minutes of March 14, 2023 BOE Regular Meeting

VII.B. MHS Robotics for VEX World Championship

VII.C. MHS Advanced Choir to Cantate Chorus Festival

VII.D. Winter Sports Report

VII.E. Grants Status Report

VII.F. Policy #7221 - Revise - Site Development - Selection of Site

VII.G. Policy #7230 - Revise - Building Design - Design and Process

VII.H. Policy #7230.1 - Readopt - Energy-Conserving Construction

VII.I. Policy #7300 - Revise - Financial Planning

VII.J. Policy #7500 - Delete - Certificate of Occupancy

VIII. Department Reports

VIII.A. Financial Report

Mr. Miranda shared that there is currently a surplus due to vacancies across the district and warmer than normal weather. A notice to departments went out to encumber their final requisitions.

VIII.A.1. Action on Line Item Transfer Report

Move to approve the Line Item Transfer Report. This motion, made by Justin Taylor and seconded by Debra Guss, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

Mr. Miranda shared that it is typical at this time of year that there are many transfers. He reviewed the total transfers.

VIII.B. Facilities Department

There were no questions regarding the Facilities report.

VIII.C. Personnel Report

There were no questions regarding the Personnel report.

VIII.D. Transportation Report

There were no questions regarding the Transportation report.

IX. Superintendent's Report

IX.A. Attendance Campaign

Dr. Vazquez Matos introduced the District Review Attendance Team.

Ms. Lavorgna shared Public Act 15-225 which states that each school district will have a District Attendance Team and the goals of the team. Ms. Lavorgna shared an example of a student and common reasons they may be absent from school. She then shared how it effects

the student in the long term. Chronic absenteeism has gone down since last year. Ms. Spaulding reviewed what the team has created, restructured and introduced to improve attendance. Ms. Carta shared the work being done at the school level. They work to raise awareness with families, staff and the community. The school staff work to build relationships with families and also recognize student achievements. They work to be proactive with communications and education. For the remainder of the year the team will continue to expand, continue and pilot proven effective programs. Chair Cain asked about students that attend school but not attending class at the upper levels. Dr. Vazquez Matos shared that ScholarChip is showing the location of students during the school day. The system will also allow parents to be notified if the student is not present in class.

X. Committees

X.A. Budget Committee

There was no report.

X.B. Curriculum Committee

There was no report. The Curriculum Committee will meet next Thursday.

X.C. Facilities Committee

Facilities Committee met and reviewed the 5-year Capital Plan. The plan will be reviewed under Action Items by Mr. Dion. There were no questions.

X.D. Policy Committee

Mr. Taylor shared that the committee reviewed 6-7 policies and 3 were tabled. The policies will be reviewed under Action Items. He reviewed the tabled items. The next meeting will be April 18th. There were no questions.

XI. Action Items

Chair Cain moved Item C to be Item D and Item D to Item C.

XI.A. Required vote for participation in healthy food option of HFC

Pursuant to C.G.S. Section 10-215f, the Middletown Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. This motion, made by Deborah Cain and seconded by Anita Dempsey-White, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

Mr. Mel explained the Heathy Food Certification. He explained "Vote 1: Required vote for participation in healthy food option of HFC. This vote is required for all BOEs that participate in the NSLP. Each BOE must vote "yes" or "no" to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the exact motion language below: Pursuant to C.G.S. Section 10-215f, the Middletown Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups."

XI.B. Required vote for food exemptions for BOEs choosing healthy food option of HFC
The Middletown Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food sales. This motion, made by Deborah Cain and seconded by Delita Rose Daniels, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea
Yea: 6, Nay: 0, Absent: 3

XI.C. 5 Year Facilities Capital Plan

A motion to accept the Five Year Capital Plan was made. This motion, made by Deborah Cain and seconded by Justin Taylor, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

Mr. Dion explained the many factors that went into creating a 5 year facilities capital plan. He reviewed many of the projects that were included in the plan.

Ms. Rose Daniels asked about the progress for a plan regarding a new school. Mr. Dion stated that there are conversations happening with the Mayor. The City and Common Council are part of the decision. The application for a new school can be submitted once a year.

XI.D. Vote for beverage exemptions

The Middletown Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day.

"Location" means where the event is being held and must be the same place as the beverage sales. This motion, made by Deborah Cain and seconded by Anita Dempsey-White, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

XI.E. Policy #5131.111 - Revise - Video Surveillance

A motion to revise Policy #5131.111 - Revise - Video Surveillance. This motion, made by Justin Taylor and seconded by Debra Guss, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

This policy is not mandatory; however, the Board may wish to maintain the policy. The policy appears legally compliant. Recommend administrative review to ensure compliance.

Recommend revision of Notice (5131.111) relating to FERPA compliance. Not all video recordings are protected by FERPA and some may be accessible under the FOIA if they are not education records. After reviewing the policy, MPS has decided to maintain the policy and had legal review it.

XI.F. Policy #6145.6 - Revise - Travel and Exchange Student

A motion to revise Policy #6145.6 - Revise - Travel and Exchange Student. This motion, made by Justin Taylor and seconded by Debra Guss, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

This policy is not mandatory and may be repealed. The committee recommend administrative review to determine if the policy continues to be necessary and appropriate. The policy went through legal review.

XI.G. Policy #7230.3 - Revise - Acoustics

Motion to Table Policy #7230.3 Acoustics - Revise. This motion, made by Deborah Cain and seconded by Debra Guss, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

This policy is not mandatory and it was recommended for legal review. The policy committee reviewed and would like to have the policy revised.

XI.H. Policy #7211 - Revise - Architect Selection

Motion to accept Policy # 7211 - Revise - Architect Selection. This motion, made by Justin Taylor and seconded by Deborah Cain, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

The Board recommends maintaining this policy as it was utilized recently. Therefore, it was sent out to legal for review. After the review there were no questions and the committee recommends the revision.

XII. Future Agenda Items

Ms. Rose Daniels would like to address issues raised by the March and February Board meetings. Chair Cain stated that a task force including Dr. Vazquez Matos, teachers and staff was developed to address the issues.

Ms. Ford asked if a panel of students was considered that the board could reach out to regarding OSS, ISS and absenteeism. Chair Cain will follow up with Board Members.

XIII. Proposed for Executive Session

A motion to enter Executive Session to discuss pending litigation (*Macri v. City of Middletown Board of Education*, Docket No. 3:22-cv-00754 (SVN)) and invite Dr. Vázquez Matos and Attorney Michael Rose. This motion, made by Deborah Cain and seconded by Anita Dempsey-White, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

XIII.A. XIII.A. Executive session – pending litigation (*Macri v. City of Middletown Board of Education*, Docket No. 3:22-cv-00754 (SVN))

XIV. Adjournment

Motion to adjourn at 9:10 PM. This motion, made by Deborah Cain and seconded by Debra Guss, Carried.

Emily Jackson: Absent, Jon Pulino: Absent, Charles Wiltsie: Absent, Deborah Cain: Yea, Anita Dempsey-White: Yea, Dina Ford: Yea, Debra Guss: Yea, Delita Rose Daniels: Yea, Justin Taylor: Yea

Yea: 6, Nay: 0, Absent: 3

**Board of Education
Special Meeting Minutes
Wednesday, March 29, 2023 6:30 PM
Virtual Meeting: <http://www.youtube.com/c/MiddletownStream>**

Board Members Present: Chairwoman Deborah Cain, Dina Ford (6:45), Debra Guss, Emily Jackson, Jonathon Pulino, Delita Rose-Daniels, Justin Taylor and Charles Wiltsie

Others Present: Superintendent Dr. Alberto Vázquez Matos, Assistant Superintendent of Administration Jennifer Cannata, Assistant Superintendent of Teaching and Learning Stacey McCann, Director of Information Technology Michael Skott, Director of Diversity, Equity and Inclusion Dr. Jada Waters, Executive Director of Finance Eduardo Miranda, Executive Director of Operations Marco Gaylord, Lead Budget Analyst Cassie Steinhilber, Assistant to the Superintendent and Board of Education Joyce Carey and 3 visitors.

I. CALL TO ORDER

Board Chair Deborah Cain called the meeting to order at 6:36 PM.

II. ACTION ITEM: APPROVAL OF 2023-2024 SUPERINTENDENT'S RECOMMENDED BUDGET

Chair Cain reviewed the process of the budget presentations to the Board of Education and then the Common Council.

Mr. Wiltsie discussed inflation and the financial pressure on the community. Dr. Vazquez Matos shared that the team worked very hard to have a conservative budget. The Common Council has the final vote of accepting or requiring a decrease in the budget. He discussed the contractual obligations and teaching and learning programs that require funding.

Ms. Rose Daniels asked if there was data on closing the achievement gap. Ms. Rose Daniels asked to see what strategies were successful in closing the gap.

MOTION: A motion to approve the 2023-2024 Superintendent's recommended budget was made by Chair Cain and a second by Ms. Guss.

Cain - yay
Ford - yay
Guss - yay
Jackson - yay
Rose Daniels -yay
Taylor- yay
Pulino - nay
Wiltsie - nay

6-2 the vote is approved by the Board of Education.

III. ADJOURNMENT

MOTION: Move to adjourn at 6:49 PM passed with a motion by Chair Cain and a second by Mr. Pulino
– unanimous vote.

Respectfully Submitted,

Anita Dempsey-White
Secretary

ADW/jc

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: MHS Date of Request: 4/26/23

Name of Club or Activity: Advanced Choir and Orchestra

Trip To: Lake George, NY Purpose: Participate in the Trills and Thrills Music Festival

Number of Students Participating: 45

Number of students eligible to go on the field trip: 45

Dates of Trip: From: 5/30/24 To: 6/01/24 # of school days missed: 2

Names of Teachers and Chaperones:

1. Lauren Otto	5.
2. Stephanie Zak	6.
3.	7.
4.	8.

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: Yes If so, describe: apparel, pies, wrapping paper, etc

Amount of money raised through fundraisers: TBD

Lodging: Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students: N/A

Cost per Student: \$ 350 Cost per Teacher and/or Chaperone: \$ 350

Cost per Nurse: \$ N/A Cost per Paraprofessional: \$ N/A
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. N/A c.
b. d. Other

Trills and Thrills Festival Trip 2024: Proposed Itinerary

Thursday May 30, 2024

7:25am - arrive at school, attend Period 1

8:40am - meet during PRIDE

9:30am - depart for Lee, MA Service Plaza

~11am - rest stop, lunch @ service plaza

12:30pm - depart for Lake George, NY

2:00pm - arrive at the Lake George Steamboat Company

3:00pm - depart on for a Lakefront Cruise on the Mohican

"Cruises aboard our Motor Vessel Mohican take you on a tour of Lake George's Southern Basin. Imagine the way people traveled our lake over 100 years ago! Step back in time. Enjoy beautiful views of the Adirondack Mountains and see stately homes along the water's edge. This one hour trip is fun for all ages!"

4:00pm - depart for Clarion Inn & Suites At The Outlets Of Lake George

4:15pm - check into hotel, freshen up for dinner

"Looking to experience the beautiful Adirondack Mountains? Our hotel is just an hour's drive away from one of New York's most iconic outdoor regions. And if you want to explore a little nearer to home, we're close to Lake George itself."

5:45pm - meet in hotel lobby, depart for dinner

6:00pm - fancy dinner at The Log Jam

"Whether you're visiting the Lake George – Saratoga region, or you live here year round, The Log Jam Restaurant takes pride both in the beauty of the Adirondacks and in providing you with superb food and accommodating hospitality in an authentic log cabin."

8:00pm - return to rooms, lights out by 10pm

Friday May 31, 2024

7:00am - Wake up call, free breakfast in hotel

8:00am - depart for Queensbury High School

8:15am - arrive at Queensbury High School for Trills and Thrills Festival

Check in, warm up, perform

11:30am? - depart for Six Flags Great Escape, lunch and dinner at the park

5:00pm - Stay until park closing, depart for hotel

5:15pm - enjoy hotel amenities (pool, gym), group order of pizza (optional, \$2/slice) from Giovano's Pizzeria

8:00pm - return to rooms, lights out by 10pm

Saturday June 1, 2024

8:00am - Wake up call, free breakfast in hotel

9:30am - depart for Saratoga Springs, NY

10:00am - arrive in Congress Park, explore downtown, grab an early lunch (optional) "Historic Congress Park is located by Broadway, Circular Street and Spring Street. Take a leisurely walk through the gardens and statues. Bring your own cup and take a sip from the park's mineral springs. Ride the historic carousel or tour the historic Canfield Casino. In Congress Park there is something for everyone including your pets!" 12:30pm - depart for Lee, MA Service Plaza

~1:45pm - rest stop, lunch @ service plaza if you haven't eaten already

2:30pm - depart for MHS

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: MHS Date of Request: April 20, 2023

Name of Club or Activity: MHS Performing Arts Classes (MPAC)

Trip To: New York, NY Purpose: Performing Arts students will visit NYC to experience a live Broadway musical

Number of Students Participating: 55

Number of students eligible to go on the field trip: all students

Dates of Trip: From: 9/23/23 To: 9/23/23 # of school days missed: 0

Names of Teachers and Chaperones:

1. Lauren Otto	5. Kimberly Rodriguez
2. Jillian Kellogg	6.
3. Stephanie Zak	7.
4. Kelsi Harmon	8.

Number of Non-Chaperone Adults going on trip:

Transportation: Bus Van Train Plane Car Other

Are fund-raising activities planned: Yes If so, describe: apparel, Lyman Orchards pies, wrapping paper, etc

Amount of money raised through fundraisers: TBD

Lodging: N/A Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students: N/A

Cost per Student: \$ 75 Cost per Teacher and/or Chaperone: \$ 85

Cost per Nurse: \$ N/A Cost per Paraprofessional: \$ N/A
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: N/A

- a. c.
b. d. Other

Name of teacher making request: Lauren Otto *Lauren Otto*

Approved by Department Head at secondary level: *Elise L. J.* *4/24/23*

Approved by Principal: *[Signature]*

Authorized by Associate Superintendent: *[Signature]*

Superintendent Approval: *H. B. Vaggus Metz* Date: *5/5/23*



MPAC takes NYC!



The M.H.S. Performing Arts Center is so excited to reprise our Broadway adventure with the “2nd Annual MPAC Takes NYC” trip on September 23, 2023! This event is open to all MPAC students (*and we would love some parent chaperones, too*). This year we will be seeing Hadestown at the Walter Kerr Theatre.

Hadestown intertwines two mythic tales — that of young dreamers Orpheus and Eurydice, and that of King Hades and his wife Persephone — as it invites you on a hell-raising journey to the underworld and back. Mitchell's beguiling melodies and Chavkin's poetic imagination pit industry against nature, doubt against faith, and fear against love. Performed by a vibrant ensemble of actors, dancers and singers, Hadestown is a haunting and hopeful theatrical experience that grabs you and never lets go.

Trip Highlights:

- **Date** ~ Saturday, September 23, 2023
- **Time** ~ 8:00am - 8:30pm (approx.)
- **Cost** ~ \$75 per student, \$85 per adult, for show, bus, and train
(does not include food)
- **Meals** ~ bring or buy lunch, buy dinner
- **Transportation** ~ Bus to Stamford; Metro North Train into NYC; Walking from Grand Central to Walter Kerr Theatre; and vice versa (see maps attached)
- **Only 55 seats available, First Come First Served!**

*****Permission slips and payment due June 12, 2023*****

Attached please find: 1) Field Trip Permission Slip, 2) Itinerary, and 3) FAQs.

We are so excited to share this opportunity with our MPAC students! Please reach out to Ms. Otto with any questions, OttoL1@mpsct.org

Itinerary

8:00am - Students and chaperones meet at the Santo Fragiljo Performing Arts Center lobby

8:30am - board buses and leave for Stamford Metro North

Travel time approx. 1h 10m - 1h 30m

10:00am - arrive at Stamford Metro North

10:21am - depart Metro North train for Grand Central Terminal

Travel time approx. 55min

11:15am - arrive in Grand Central Terminal; head to Bryant Park for lunch

Travel time approx. 5 min walk from GCT Bryant Park

11:20-1:15 - lunch in Bryant Park (see "Lunch and Dinner Options" for nearby take-out restaurants)

Travel time approx. 15 min to Walter Kerr Theatre

1:30pm - arrive at Walter Kerr Theatre to be seated for 2pm showing of Hadestown

2:00-4:25 - Hadestown (2hrs 25 min including intermission)

4:30pm - walk back to Grand Central Terminal

Travel time approx. 15 min walk from Walter Kerr to GCT

4:45pm - dinner in GCT Dining Concourse (buy food in GCT or pick some up along the way)

6:02pm - depart Metro North for Stamford

Travel time approx. 56min

6:58pm - arrive at Stamford Metro North and board buses to leave for MHS

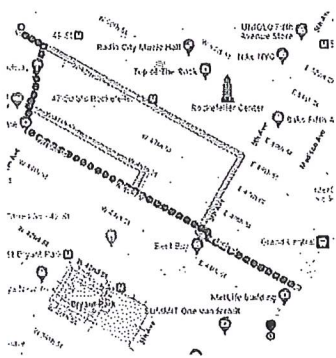
Travel time approx. 1h 10m - 1h 30m

8:30pm - arrive at MHS

Please note: all travel times are approximate based on Google Maps and Metro North. Students and chaperones will be in contact with parents and guardians throughout the return trip so that all students can be picked up as soon as we arrive at MHS. In the unlikely event that we miss either the 10:21am or 6:02 pm trains, there are many other options of train times.

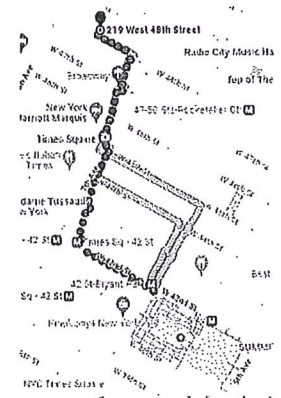


← Walking directions from Grand Central Terminal to Bryant Park



Walking directions from Bryant Park to Walter Kerr Theatre →

← Walking directions from Walter Kerr Theatre to Grand Central Terminal



Frequently Asked Questions

Can students bring their meals from home? Students can bring a lunch to eat before the show, but should plan on buying dinner to avoid bringing food into the theatre.

Can students bring a bag/backpack into the theatre? This will depend on the rules of each venue, and every show is housed in a different theatre. In the past we have had no issues bringing backpacks and water bottles. If you search the name of the theatre you can probably find more detailed information.

How will you stay in touch if someone gets separated? We will all be in a GroupMe chat, where students and chaperones can message each other both individually and as a group. Students are expected to have their phones fully charged, and even consider bringing a portable or wall charger with them.

Why are adults more expensive, shouldn't chaperones be free? In order to keep the student cost as low and accessible as possible, we are asking adults to pay their own way rather than distribute that added cost to each student. The adult train tickets are more expensive than the youth tickets, so the overall price for adults is higher.

What if it rains? We will be going rain or shine, as our transportation and show tickets are all non-refundable. We ask students to dress appropriately for the weather, including rain coats/boots and umbrellas if necessary. It may even be prudent to bring or wear layers and/or an extra pair of socks etc. Let's hope for sunshine!

What happens if you miss the train? Thankfully there are several other train times scheduled within an hour on either side of the ones we are aiming for, so in the worst case we would just take the next train. Buffer time has been built into the itinerary just in case.

Why are we committing to this trip now, even though it won't happen until next school year? This year's Drama Board voted on Hadestown as their top choice of show to see. Currently, it is only slated to run through November of this year, so we needed to act fast to guarantee getting to see it while it's still on Broadway. October is a busy month for Drama Club and Marching Band, so September was really the only shot. If we start planning now there will not be a rush to collect permission slips and payments during the very first week of the new school year.

Can other friends/siblings/family members come too? Yes, the more the merrier!! However, MPAC students (and at least 5 chaperones) will receive preference, so all other guests will be waitlisted as first come first served for all remaining spots. Please indicate how many MPAC students and how many guests (adult and student) on the permission slip.

Who do we make checks out to? You can write checks to "MHS Activity Fund" and then put "Drama" in the memo line. If you are paying for a mix of both MPAC students and guests, please write separate checks just in case the guest spots are filled (this will make it easier for us to simply return the check to you, rather than trying to get it refunded).



Office of Your Department
Unlocking the Potential in ALL Students

Natalie Forbes, Director of Innovations & Grants
forbesn@mpsct.org | (860) 638-1414
311 Hunting Hill Ave, Middletown, CT 06457
www.middletownschoools.org

Board of Education Report
5.4.2023
Grants Report May

The following grants were confirmed this month:

Grant Title	Funder	SY23	SY22
School-based Health Center enhancements (Beman MS and MHS)	School-based Health Alliance/State of CT, Dept. of Public Health	\$164,000	\$0

Total Grants to-date for the 2022-23 school year is \$14,495,559.37 representing 54 grants. Our focus at this time is the fiscal closeout of grants ending 6/30/23-9/30/23. In addition, we are working with the business office and the City of Middletown to ensure that the Facilities Capital Grants are submitted in May, June and July respectively.

Respectfully submitted,

Natalie Forbes, Director of Innovation & Grants



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Board of Education Executive Summary
5.5.2023
School Security Round 6

The district is applying to the Department of Emergency Services and Public Protection for a School Security Grant to support security improvements at ten Schools. The total budget for the projects is \$558,528.78 of which the state portion is \$363,043.71 and the local portion is \$195,485.07.

Mr. Marco Gaylord, Executive Director of Operations worked with Lt. Petrulias, Community Services Division, Middletown Police to complete the Public Schools Safe Schools Checklist for each school to determine the individual school requests. Applications will be ranked by: past levels of institutional funding and need as determined by the Checklists. Reimbursement rates are determined by the municipal wealth ranking: Middletown's reimbursement is 65.00%.

The following project categories are proposed at the individual schools in our district. Supporting quotes were received from vendors on the state bid list or who are proprietary vendors with the district:

<u>Bielefield Elementary School:</u>	<u>\$43,750.88</u>
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
<u>Farm Hill Elementary School:</u>	<u>\$62,932.51</u>
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
<u>Lawrence Elementary School:</u>	<u>\$52,241.23</u>
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
<u>Macdonough Elementary School:</u>	<u>\$43,492.62</u>
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	



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Moody Elementary School:	\$39,716.73
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
Snow Elementary School:	\$39,952.12
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
Spencer Elementary School:	\$47,946.54
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
Wesley Elementary School:	\$43,135.35
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
Beman Middle School Middle School:	\$61,253.76
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios	
Middletown High School:	\$124,107.04
<ul style="list-style-type: none">● Interior Cameras● Exterior Cameras● Scan Card Access Control● Radios● Motorized Blinds	

Funding Requested: \$558,528.78

Respectfully submitted,
Natalie Forbes, Director of Innovation & Grants

POLICY 5131.111(a)

Students

Conduct

Video Surveillance

The Middletown Board of Education (the “Board”) recognizes the responsibility of the Middletown Public Schools (the “District”) to maintain order, discipline, safety and security on school property and in school vehicles. The Board recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles in protecting the health, welfare and safety of its students and staff. In order to maintain the safety and security of the school community, the District must be able to maintain discipline, control building access, and monitor certain activities of students, staff and building visitors.

The Board, having carefully weighed and balanced the rights of privacy of students and staff against the District’s duty to maintain order, discipline, safety and security, finds that it is appropriate to provide for the use of video camera surveillance in its transportation vehicles and on school grounds as follows:

1. The District shall notify its students, staff and the public that video surveillance may/will occur on any school property or on any transportation vehicle. The District shall incorporate said notice, in such places as, but not limited to, in the student handbook, transportation handbook, staff handbook and District website, and post notice of such monitoring as may be required by law;
2. The use of video surveillance equipment on transportation vehicles shall be supervised by the District transportation supervisor. The use of video surveillance equipment on school grounds and on other District property shall be supervised and controlled by the building administrator or other responsible administrator;
3. The use of video recordings from surveillance equipment shall be subject to the other policies of the District, including but not limited to policies concerning the confidentiality of student records;
4. Video surveillance shall only be used to promote the order, discipline, safety and security of students, staff and property.

Legal Reference: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, 34 C.F.R. § 99.1 et seq.

Policy adopted: May 9, 2017
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Instruction

Travel and Exchange Programs

The Middletown Board of Education (the “Board”) recognizes the value of a foreign exchange for students. This unique opportunity to experience the culture of another country can be an effective and memorable learning experience for a student.

I. Foreign Exchange Students Attending District Schools

Students who reside in a foreign country and seek to attend the Middletown Public Schools (the “District”) for a limited period of time must be sponsored by an exchange organization approved by the Board. Approved organizations include the Council on Standards of International Educational Travel and the National Association for Secondary Principals. The Board reserves the right to approve additional organizations in its sole discretion.

The process for students from foreign countries to attend District schools shall be in compliance with the administrative regulations associated with this policy.

II. District Students Participating in Foreign Exchange Programs

Middletown High School students may elect to participate in foreign exchange programs at their own initiation and expense. Any District student planning to attend school in a foreign country as an exchange student shall, prior to commencing such exchange program, request permission from the student’s building principal to have course work completed in the foreign country applied to the student’s Middletown High School transcript. The principal shall notify the Board in the event a District student will be participating in a foreign exchange program, if permitted by applicable law.

The process for District students attending schools in foreign countries shall be in compliance with the administrative regulations associated with this policy.

The Board directs the Superintendent of Schools to develop administrative regulations to implement this policy.

School Construction

Architects and Construction Management Services for School Construction

The Middletown Board of Education (the “Board”) shall work to construct appropriate modern facilities and/or timely renovations to provide appropriate educational environments for all students. To assist the Board, an architect and construction management services shall be commissioned when required by law, regulations or state guidelines or grant requirements concerning school construction, and for every major building or renovation project initiated by the Board.

The commission of architects and construction management services must be done in compliance with state law, regulations and requirements concerning school construction, including but not limited to Conn. Gen. Stat. § 10-287, and the Board’s Purchasing Policy.

The Building Committee and Superintendent will interview qualified applicants for the project and select an architect.

Legal Reference: Connecticut General Statutes

Conn. Gen. Stat. § 10-287

Middletown City Ordinances: Chapter 14, Article VI, Building Committees

Policy adopted: September 9, 2014
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Object Code - Summary	Expenditure 2021-2022	Appropriation 2022-2023	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/Deficit	Projected Expenditure
CERTIFIED SALARIES								
51109 CERTIFIED-CURR WRITING	58,034.69	117,880.00	-	-	57,137.49	60,742.51	55,000.00	62,880.00
51110 CERTIFIED-REGULAR	33,596,801.00	36,074,709.00	40,625.00	-	25,922,291.91	10,193,042.09	813,423.00	35,301,911.00
51111 KNOWN ATTRITION	-	(184,000.00)	-	-	-	(184,000.00)	-	(184,000.00)
51112 UNKNOWN ATTRITION	-	(725,579.00)	-	-	-	(725,579.00)	-	(725,579.00)
51115 CERTIFIED*OTHER ADDL/STIPEND	-	5,400.00	-	-	-	5,400.00	-	5,400.00
51309 SALARIES: INTERVENTIONISTS	262,000.99	415,053.00	-	-	270,236.78	144,816.22	94,563.00	320,490.00
51310 SALARIES: SUBS-DAILY*REG	194,787.42	100,000.00	-	-	49,932.50	50,067.50	44,188.00	55,812.00
51315 SALARIES: SUBS-LONGTERM*REG	171,536.40	200,000.00	-	-	189,424.58	10,575.42	(54,726.00)	254,726.00
51316 SALARIES: SUBS-BLDG*REG	261,740.00	175,520.00	-	-	59,670.00	115,850.00	94,587.00	80,933.00
51410 SALARIES: ADMINISTRATOR*REG	4,997,818.27	5,312,225.00	-	-	4,433,362.56	878,852.44	264,180.00	5,048,045.00
51501 LONGEVITY: CERTIFIED	457,200.00	462,600.00	-	-	457,700.00	4,900.00	-	462,600.00
51510 ADDL COMPENSATION PAID TO TEACHERS	12,000.00	12,000.00	-	-	124.00	11,876.00	-	12,000.00
51550 EARLY RETIREMENT INCENTIVE	-	2.00	-	-	-	2.00	-	2.00
51716 SALARIES: MENTOR	9,042.00	18,130.00	-	-	9,042.06	9,087.94	6,500.00	11,630.00
51718 SALARIES: TUTOR	100,506.62	49,800.00	-	-	120,829.52	(71,029.52)	(92,000.00)	141,800.00
51721 SALARIES: STIPENDS-NON TRB	434,529.13	722,674.00	(13,128.50)	-	471,934.87	237,610.63	75,000.00	634,545.50
51722 SALARIES: MSEL/MENTOR	37,840.00	-	-	-	-	-	-	-
51900 OTHER SALARIES	141,318.88	145,000.00	-	-	115,000.00	30,000.00	15,000.00	130,000.00
51901 NON-CONTRACTED CERTIFIED	81,420.33	56,344.00	-	-	48,046.25	8,297.75	-	56,344.00
51921 SALARIES: CLASS COVERAGE	204,324.21	45,000.00	-	-	171,483.21	(126,483.21)	(155,000.00)	200,000.00
51990 SALARIES: OTHER	452.72	-	-	-	-	-	-	-
TOTAL CERTIFIED SALARIES	41,021,352.66	43,002,758.00	27,496.50	-	32,376,215.73	10,654,038.77	1,160,715.00	41,869,539.50
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	7,747,174.78	8,907,008.00	(150,000.00)	-	6,661,214.09	2,095,793.91	26,126.00	8,730,882.00
51112 UNKNOWN ATTRITION	-	(405,148.00)	-	-	-	(405,148.00)	-	(405,148.00)
51118 CLASSIFIED*OT	199,933.94	234,501.00	-	-	199,764.39	34,736.61	-	234,501.00
51121 CLASSIFIED*OTHER ADDL/STIPEND	-	165,000.00	-	-	-	165,000.00	165,000.00	-
51200 SALARIES: SEASONAL TEMP EMPLOYMENT	12,460.29	30,000.00	-	-	169,893.86	(139,893.86)	(155,000.00)	185,000.00
51416 ATHLETIC EVENT WORKERS	28,718.88	16,000.00	-	-	43,565.68	(27,565.68)	(40,000.00)	56,000.00
51418 SUBS-SECRETARIES	103,249.50	30,000.00	-	-	70,156.81	(40,156.81)	(60,000.00)	90,000.00
51419 OT-SNOW REMOVAL	32,453.87	-	-	-	-	-	-	-
51420 OT-CUSTODIAL COVERAGE	78,254.86	-	-	-	-	-	-	-
51502 LONGEVITY: CLASSIFIED	-	-	-	-	163.46	(163.46)	(163.46)	163.46
51903 HOME VISITORS	-	24,672.00	-	-	-	24,672.00	24,122.36	549.64
51920 SALARIES: STUDENT VOCATIONAL	3,990.00	6,000.00	-	1,360.00	3,535.00	1,105.00	1,105.00	4,895.00
TOTAL CLASSIFIED SALARIES	8,206,236.12	9,008,033.00	(150,000.00)	1,360.00	7,148,293.29	1,708,379.71	(38,810.10)	8,896,843.10

Object Code - Summary	Expenditure 2021-2022	Appropriation 2022-2023	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/Deficit	Projected Expenditure
PARAPROFESSIONALSAIDES								
51210 SALARIES: AIDES/PARAS*REG	3,990,424.99	5,162,612.00	-	-	3,764,462.22	1,398,149.78	295,960.00	4,866,652.00
51112 UNKNOWN ATTRITION		(332,252.00)				(332,252.00)		(332,252.00)
51212 SALARIES: AIDES/PARAS*OT	-	1.00	-	-	-	1.00	-	1.00
51216 SALARIES: LIBRARY PARAS*REG	2,596.57	27,852.00	-	-	-	27,852.00	27,852.00	-
51217 SAL: SCHOOL BASED BEHAVIORAL TECH	6,569.32	-	150,000.00	-	124,240.69	25,759.31	(5,000.00)	155,000.00
51503 LONGEVITY: PARAS	12,300.00	19,700.00	-	-	17,600.00	2,100.00	2,100.00	17,600.00
51713 SALARIES: LUNCH/DUTY AIDES	287,296.65	362,979.00	-	-	213,674.50	149,404.50	108,961.00	254,018.00
51717 SALARIES: BUS MONITOR	4,862.00	-	5,000.00	-	4,751.50	248.50	-	5,000.00
TOTAL PARAPROFESSIONALSAIDES	4,304,049.53	5,240,892.00	155,000.00	-	4,124,628.91	1,271,263.09	429,873.00	4,966,019.00
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,600.00	36,200.00	-	-	17,150.00	19,050.00	19,050.00	17,150.00
52010 EMPLOYEE BENEFITS	1,802.69	-	-	-	-	-	-	-
52100 GROUP LIFE INSURANCE	204,285.00	201,143.00	-	-	201,143.00	-	-	201,143.00
52205 FICA	594,013.51	445,845.00	-	-	558,715.71	(112,870.71)	(239,000.00)	684,845.00
52210 MEDICARE	786,388.11	778,755.00	-	-	685,982.30	92,772.70	(68,000.00)	846,755.00
52300 RETIREMENT CONTRIBUTIONS	50,538.40	71,995.00	-	-	68,235.45	3,759.55	(5,000.00)	76,995.00
52500 TUITION REIMBURSEMENT	2,000.00	4,500.00	-	-	800.00	3,700.00	2,000.00	2,500.00
52600 UNEMPLOYMENT COMPENSATION	4,354.00	65,000.00	-	-	16,790.99	48,209.01	40,000.00	25,000.00
52700 WORKERS COMPENSATION	588,500.00	627,000.00	-	-	585,373.21	41,626.79	41,626.79	585,373.21
52831 HEALTH INSURANCE*CERTIFIED/PARAS	7,238,360.43	8,107,961.00	-	-	8,107,961.00	-	-	8,107,961.00
52832 HEALTH INSURANCE*CLASSIFIED	5,203,771.42	5,411,659.00	-	-	5,411,659.00	-	-	5,411,659.00
52840 DENTAL INSURANCE	1,043,495.00	1,016,682.00	-	57,559.15	959,122.85	-	-	1,016,682.00
52950 DISABILITY INSURANCE	26,722.66	28,500.00	-	-	28,755.00	(255.00)	(255.00)	28,755.00
52960 UNUSED SICK BENEFIT	27,064.06	25,002.00	-	-	15,670.49	9,331.51	-	25,002.00
52961 UNUSED VACATION PAYOUT	-	25,000.00	-	-	-	25,000.00	15,000.00	10,000.00
52990 OTHER POST EMPLOYEE BENEFITS	267,079.00	453,930.00	-	-	453,930.00	-	-	453,930.00
52991 ACA HEALTH INSURANCE	11,875.00	18,000.00	-	-	15,440.16	2,559.84	2,559.84	15,440.16
TOTAL EMPLOYEE BENEFITS	16,069,819.28	17,317,172.00	-	57,559.15	17,126,729.16	132,883.69	(192,018.37)	17,509,190.37
PURCHASED SERVICES								
53010 PURCHASED PROFESSIONAL SERVICES	16,233.96	16,350.00	(50.00)	2,810.70	13,489.30	-	-	16,300.00
53020 LEGAL SERVICES	291,771.31	150,000.00	-	18,421.49	131,678.51	-	-	150,000.00
53040 NURSING SERVICES	10,072.50	50,000.00	-	24,175.78	25,824.22	-	-	50,000.00

Object Code - Summary	Expenditure 2021-2022	Appropriation 2022-2023	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/Deficit	Projected Expenditure
53070 TESTING / SCORING	18,002.60	18,350.00	-	643.06	17,242.53	464.41	-	18,350.00
53200 PROFESSIONAL EDUCATIONAL SERVICES	3,512.74	2,000.00	-	-	674.53	1,325.47	1,325.47	674.53
53205 EMPLOYEE TRAINING/DEV SVCS	3,151.00	950.00	-	510.00	-	440.00	440.00	510.00
53220 INSERVICE - PROF MTGS/DEVELOP	61,460.00	74,644.00	(10,511.50)	6,092.31	27,402.86	30,637.33	10,000.00	54,132.50
53240 FIELD TRIPS	10,749.65	15,000.00	7,850.00	-	18,767.26	4,082.74	-	22,850.00
53251 STUDENT ACTIVITIES	5,994.53	12,000.00	-	8,606.45	399.04	2,994.51	-	12,000.00
53300 PURCHASED PROFESSIONAL SVCS: TECH	214,523.45	123,555.00	-	8,750.00	79,541.63	35,263.37	25,000.00	98,555.00
53310 PURCHASED PROFESSIONAL SVCS: AUDIT	-	30,000.00	-	30,000.00	-	-	-	30,000.00
53400 PURCHASED PROFESSIONAL SVCS: OTHER	620,067.29	514,493.00	(40,625.00)	113,746.27	468,596.35	(108,474.62)	(125,000.00)	598,868.00
53500 PURCHASED PROFESSIONAL/TECH SERVICES	50,000.00	47,650.00	-	275.00	25,197.08	22,177.92	10,000.00	37,650.00
53520 PURCHASED PROF SVCS: OTHER TECH	3,961.65	-	-	-	-	-	-	-
53530 PURCHASED PROFESSIONAL SVCS: POLICE	11,008.00	9,000.00	-	-	9,636.00	(636.00)	(1,500.00)	10,500.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	37,514.45	70,030.00	-	-	34,639.88	35,390.12	15,000.00	55,030.00
54010 PURCHASED PROPERTY SERVICES	14,398.88	28,500.00	(6,234.40)	-	9,910.00	12,355.60	-	22,265.60
54103 SNOW PLOWING/SANDING	10,740.00	25,000.00	-	-	6,170.00	18,830.00	18,830.00	6,170.00
54300 REPAIRS & MAINTENANCE	588,116.18	734,525.00	(34,046.82)	101,848.32	360,624.81	238,005.05	-	700,478.18
54303 GROUNDS MAINTENANCE	30,392.61	46,500.00	-	-	46,958.53	(458.53)	(1,000.00)	47,500.00
54304 ELEVATOR MAINTENANCE	25,965.48	60,000.00	-	4,923.51	38,144.64	16,931.85	10,000.00	50,000.00
54410 RENTAL OF LAND & BUILDINGS	77,058.00	77,058.00	-	-	77,058.00	-	-	77,058.00
54411 WATER/SEWER	101,050.05	111,022.00	-	21,214.81	90,415.26	(608.07)	(608.07)	111,630.07
54420 RENTAL OF EQUIPMENT&VEHICLES	4,133.97	6,500.00	-	-	4,024.91	2,475.09	-	6,500.00
54421 DISPOSAL	148,139.06	140,800.00	-	59,219.60	81,580.40	-	-	140,800.00
54424 LAWN CARE	14,064.72	15,000.00	-	-	15,000.00	-	-	15,000.00
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	-	400.00	-	-	-	400.00	400.00	-
54440 RENTALS	1,776.72	1,564.00	(21.58)	389.16	1,153.26	-	-	1,542.42
54900 ENERGY PERFORMANCE CONTRACT	355,998.37	-	-	-	-	-	-	-
55010 PURCHASED SERVICES	1,466,821.31	1,195,804.00	8,566.08	167,520.51	841,316.92	195,534.65	100,000.00	1,104,372.08
55011 VACCINES	-	3,000.00	(3,000.00)	-	-	-	-	-
55100 PUPIL TRANSPORTATION	4,079,142.78	5,147,729.00	85,761.64	31,681.26	5,158,441.57	43,367.81	30,000.00	5,203,490.64
55105 TRANSPORTATION*SUMMER	194,239.33	210,000.00	(67,183.14)	-	142,816.86	-	-	142,816.86
55109 TRANSPORT*SPED OUT OF TOWN	580,712.65	500,000.00	-	252,899.01	744,982.16	(497,881.17)	(500,000.00)	1,000,000.00
55190 TRANSPORT*HOMELESS	73,561.01	70,000.00	-	68,741.09	114,917.31	(113,658.40)	(112,000.00)	182,000.00
55191 TRANSPORT*DCF	22,465.00	100,000.00	(5,000.00)	10,846.50	17,076.50	67,077.00	55,000.00	40,000.00
55205 PROPERTY/CASUALTY INSURANCE	379,001.00	379,001.00	-	-	343,021.00	35,980.00	35,980.00	343,021.00
55206 ATHLETIC INSURANCE	24,466.00	24,000.00	-	-	25,710.00	(1,710.00)	(1,710.00)	25,710.00
55300 COMMUNICATIONS/TELEPHONE	355,236.56	323,400.00	-	32,459.66	351,610.19	(60,669.85)	(65,000.00)	388,400.00
55301 POSTAGE	31,756.43	34,835.00	(902.00)	-	29,625.35	4,307.65	-	33,933.00
55303 SECURITY MONITORING	69,156.24	110,000.00	-	4,750.00	76,435.64	28,814.36	-	110,000.00
55304 SUBSCRIPTIONS/LICENSES	147,907.46	125,668.00	(2,862.24)	-	113,651.74	9,154.02	1,000.00	121,805.76

<u>Object Code - Summary</u>	<u>Expenditure 2021-2022</u>	<u>Appropriation 2022-2023</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/ Deficit</u>	<u>Projected Expenditure</u>
55400 ADVERTISING	10,779.95	13,800.00	950.00	-	7,651.76	7,098.24	-	14,750.00
55500 PRINTING	28,864.21	44,605.00	(1,566.00)	11,098.35	16,585.54	15,356.11	10,000.00	33,040.00
55510 COPYING	97,613.60	100,473.00	(1,125.00)	-	89,348.00	10,000.00	10,000.00	89,348.00
55800 TRAVEL/CONFERENCES	79,230.09	122,930.00	-	16,161.59	83,461.73	23,306.68	10,000.00	112,930.00
TOTAL PURCHASED SERVICES	10,370,830.79	10,886,136.00	(69,996.96)	997,784.43	9,740,681.27	77,673.34	(463,842.60)	11,279,981.64
SUPPLIES & MATERIALS								
56100 SUPPLIES*GENERAL	-	5,000.00	-	-	351.73	4,648.27	3,000.00	2,000.00
56104 SUPPLIES*MAINTENANCE	102,162.58	239,000.00	9,000.00	39,103.80	119,563.84	89,532.36	-	248,000.00
56106 SUPPLIES*FOOD	-	390.00	-	-	164.94	225.06	-	390.00
56110 INSTRUCTIONAL SUPPLIES	385,906.50	398,913.00	6,593.63	46,778.59	327,152.83	31,575.21	-	405,506.63
56115 COMMON CORE MATERIALS	14,844.74	20,753.00	278.63	247.50	19,668.23	925.90	-	21,031.63
56120 ADMINISTRATIVE SUPPLIES	89,881.08	85,476.00	10,096.65	14,085.29	64,278.40	17,208.96	5,000.00	90,572.65
56121 COPY PAPER	30,314.07	47,025.00	7,802.46	14,454.27	40,351.73	21.46	-	54,827.46
56210 NATURAL GAS	631,448.16	700,650.00	1,125.00	177,570.46	609,327.92	(85,123.38)	(50,000.00)	751,775.00
56220 ELECTRICITY	1,126,525.02	1,367,405.00	-	418,392.63	871,337.50	77,674.87	200,000.00	1,167,405.00
56230 BOTTLED GAS	10,264.94	11,950.00	-	4,282.26	3,685.35	3,982.39	3,000.00	8,960.00
56240 DIESEL FUEL	202,833.03	227,350.00	-	41,564.01	185,785.99	-	-	227,350.00
56260 DIESEL FUEL	119,827.97	317,500.00	(10,000.00)	53,623.16	246,046.44	7,830.40	10,000.00	297,500.00
56265 GASOLINE (VEHICLES)	88,990.95	109,540.00	-	48,844.63	99,466.02	(38,770.65)	(40,000.00)	149,540.00
56270 PROPANE	68,331.78	40,840.00	-	12,499.56	36,314.91	(7,974.47)	(20,000.00)	60,840.00
56300 FOOD SUPPLIES	525.19	6,741.00	-	-	1,028.28	5,712.72	2,000.00	4,741.00
56400 BOOKS AND PERIODICALS	5,161.05	9,000.00	(1.38)	-	7,771.39	1,227.23	2,000.00	6,998.62
56410 TEXTBOOKS	24,561.63	37,810.00	(7,623.93)	37.83	12,238.49	17,909.75	10,000.00	20,186.07
56420 LIBRARY MATERIALS	39,508.69	31,750.00	(32.27)	6,182.51	25,207.87	327.35	-	31,717.73
56500 SUPPLIES*TECHNOLOGY RELATED	182,934.67	282,670.00	(14,083.21)	92,448.48	145,098.87	31,039.44	15,000.00	253,586.79
56900 SUPPLIES*OTHER	172,504.31	221,832.00	(15,774.69)	42,840.79	130,085.74	33,130.78	20,000.00	186,057.31
56910 CUSTODIAL SUPPLIES	188,941.26	207,000.00	-	80,460.71	126,300.88	238.41	-	207,000.00
TOTAL SUPPLIES & MATERIALS	3,485,467.62	4,366,595.00	(12,619.11)	1,093,416.48	3,071,217.35	191,342.06	160,000.00	4,195,975.89
PROPERTY								
57300 NEW EQUIPMENT	93,703.91	47,350.00	(15.84)	1,532.56	11,797.03	34,004.57	-	47,334.16
57330 FURNITURE AND FIXTURES	8,192.90	25,000.00	5,002.91	16,966.33	11,094.00	1,942.58	-	30,002.91
57340 TECH RELATED HARDWARE/EQUIPMENT	98,551.31	3,129.00	-	-	3,120.79	8.21	-	3,129.00
57390 OTHER EQUIPMENT/PROPERTY	5,219.10	3,100.00	(700.00)	-	2,394.97	5.03	-	2,400.00
TOTAL PROPERTY	205,667.22	78,579.00	4,287.07	18,498.89	28,406.79	35,960.39	-	82,866.07

<u>Object Code - Summary</u>	<u>Expenditure 2021-2022</u>	<u>Appropriation 2022-2023</u>	<u>Appropriation Adjustment</u>	<u>Encumbrance</u>	<u>Current Expenditure</u>	<u>Current Balance</u>	<u>Projected Overage/Deficit</u>	<u>Projected Expenditure</u>
MAJOR PROJECTS								
57400 INFRASTRUCTURE	-	-	55,095.00	-	-	55,095.00	-	55,095.00
TOTAL MAJOR PROJECTS	-	-	55,095.00	-	-	55,095.00	-	55,095.00
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	88,914.30	98,634.00	714.00	2,062.00	93,649.23	3,636.77	3,000.00	96,348.00
58901 EDUCATIONAL SUPPORT	22,951.95	17,440.00	(5,453.50)	99.00	6,562.67	5,324.83	3,000.00	8,986.50
58903 PROFESSIONAL DEVELOPMENT IMPROVEMEN	41,284.56	10,000.00	-	-	5,563.55	4,436.45	3,000.00	7,000.00
58904 WESLEYAN PUBLIC SCHOOL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	4,342.52	16,650.00	(1,650.00)	-	-	15,000.00	-	15,000.00
58908 RECRUITMENT	1,324.94	9,000.00	-	-	9,000.00	-	-	9,000.00
TOTAL MISCELLANEOUS	163,818.27	156,724.00	(6,389.50)	2,161.00	114,775.45	33,398.05	9,000.00	141,334.50
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATION)	557,268.28	560,600.00	(2,873.00)	-	557,727.00	-	-	557,727.00
55610 TUITION TO OTHER DISTR IN STATE (SPEC. ED	309,626.94	705,000.00	-	95,048.04	302,438.42	307,513.54	305,000.00	400,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC. ED)	3,968,725.10	3,625,000.00	-	1,019,466.42	3,098,982.26	(493,448.68)	(495,000.00)	4,120,000.00
TOTAL TUITION	4,835,520.32	4,890,600.00	-	1,114,514.46	3,959,147.68	(185,935.14)	(190,000.00)	5,077,727.00
GRAND TOTAL	88,662,761.81	94,949,489.00	2,873.00	3,285,294.41	77,690,095.63	13,974,098.96	874,916.93	94,074,572.07

Middletown Board of Education
BOE Transfer of Funds

Date Range: 09-Mar-2023 to 04-May-2023 For FY 2023

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
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Journal#: 38747 Date: 12-Apr-2023

From 1010-100-1000-110-55304-00000	CURR: ELA*SUBSCRIPTIONS/LICENSES	23,800.00		23,800.00	7,270.00	
To 1010-100-1000-110-51109-00000	CURR: ELA*CURR WRITING	10,000.00		10,000.00		7,270.00
From 1010-100-3200-460-58906-00000	CURR: AFTER SCHOOL PROGAM	15,000.00		15,000.00	15,000.00	
To 1010-100-1000-110-51109-00000	CURR: ELA*CURR WRITING	10,000.00		10,000.00		15,000.00
Moving funds to support curriculum writing for new K-5 reading program as mandated by the State.						

Journal#: 38762 Date: 21-Apr-2023

From 1010-100-1000-450-51510-00000	CURR: SUMMER*ADDL COMP PD TO TEACHERS	12,000.00		12,000.00	4,500.00	
To 1010-100-1000-000-56110-00000	CURR: INSTR SUPPL [ALL SCHL]	10,000.00	10,123.00	20,123.00		4,500.00
Moving of funds to support purchase of supplies for Math summer programming that will take place prior to July 1, 2023.						

Total Transfer for CURRICULUM					26,770.00	26,770.00
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Journal#: 38748 Date: 12-Apr-2023

From 1010-012-1000-000-56110-02123	MOODY: INSTR SUP*FRL	500.00		500.00	2.79	
From 1010-012-1000-150-56115-00000	MOODY: LIT & READ*COMMON CORE MATL	2,250.00	-31.27	2,218.73	5.75	
From 1010-012-1000-170-56110-00000	MOODY: NAT/PHYS SCIENCE*INSTR SUPPL	750.00	-338.26	411.74	18.90	
From 1010-012-1000-350-56110-00000	MOODY: PERFORM ARTS*INSTR SUPPL	500.00	99.26	599.26	1.18	
From 1010-012-2410-000-55500-00000	MOODY: PRINTING	250.00		250.00	118.68	
To 1010-012-1000-000-56110-00000	MOODY: INSTR SUPPLIES	5,000.00	546.19	5,546.19		147.30
Remaining GL lines transferring to Inst. Supply line.						

Total Transfer for Moody School					147.30	147.30
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Journal#: 38774 Date: 03-May-2023

From 1010-054-3200-910-53300-00000	ATHLETICS: BMS PURCH PROF SVCS TECH	3,000.00		3,000.00	3,000.00	
To 1010-062-3200-910-55100-00000	ATHLETICS: MHS*PUPIL TRANSP	78,000.00	15,378.50	93,378.50		3,000.00
From 1010-054-3200-910-53530-00000	ATHLETICS: BMS PURCH PROF SVCS: POLICE	1,000.00		1,000.00	1,000.00	
To 1010-062-3200-910-55100-00000	ATHLETICS: MHS*PUPIL TRANSP	78,000.00	15,378.50	93,378.50		1,000.00
From 1010-054-3200-910-58100-00000	ATHLETICS: BMS*MEMBERSHIP/DUES	2,250.00		2,250.00	1,000.00	
To 1010-062-3200-910-58100-00000	ATHLETICS: MEMBERSHIP/DUES	22,550.00		22,550.00		1,000.00
Transfer funds to pay Membership/Dues/Entry fees and to help pay transportation costs at HS level.						

Middletown Board of Education
BOE Transfer of Funds

Date Range: 09-Mar-2023 to 04-May-2023 For FY 2023

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
	Total Transfer for Student Activities/Athletics				5,000.00	5,000.00
	*** Grand Total To Transfer				31,917.30	31,917.30



Facilities Department
“Unlocking the Potential in ALL Students”

Director of Facilities - Kevin Dion.
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
Email: Dionk@mpsct.org, Web: www.middletownschools.org

Facilities Report for Board of Education Meeting (5/9/23)
Completed on 5/4/23

Snow and Farm Hill Roofing Projects – Roof, PV, AC & State Approval

Farm Hill P/V and Snow P/V and Roof projects experienced cost increases. We hope to bring to the Common Council ASAP to ensure that the funding is secured and approved. Once approved we will get applications submitted.

The committee and SLR continue to meet and discuss MHS track and field options and next steps. Repairs to the existing track are scheduled for May 11th and 12th. Turf repairs are not scheduled yet.

Summer work 2023

We continue to prepare for summer custodial and maintenance needs. We are currently procuring supplies to be able to begin projects as soon as the school year ends.

We are currently discussing larger capital projects with vendors to see which will be completed in 2023 or 2024.

Additional Items

N/A



Human Resources Department

Unlocking the Potential in ALL Students

talent@mpsct.org | (860) 638-1402
311 Hunting Hill Ave, Middletown, CT 06457
www.middletownschoools.org

Department of Human Resources BOE Report

May 9, 2023 HR Report:

STAFFING: Time Period: April 1, 2023 - April 30, 2023

Retirements: 0

Resignations: 13

Certified staff: 1

Non Certified: 12

Turnover Rate for the Month of April: 1%

New Hires: 19

Certified: 5

Non Certified: 14

Vacancies: 83

Vacancy Rate for the Month of March 2023 - 6.6%

(April vacancy rate includes summer positions)

We have posted all internal MFT postings for resignations, 1 year contracts and retirements effective 6/30/23. The internal posting period ends on March 31, 2023. Once transfer requests and internal applicants have been processed, any remaining vacancies will be posted externally.

Certified: 20

Non Certified: 33

Summer Program Postings: 23

After school programs: 4

On-going recruitment positions: 5

1054 Applications are being reviewed presently for the open positions for which we are posting - As of 4/30/2023

Other News:

April 27, 2023

Katie Ehlers, Briajh Harrell, (from HR) Kristie Bourdoulous (Principal at Bielefield Elementary School) and Zenobia Adgers (2nd grade teacher from Wesley Elementary School) represented Middletown Public Schools at the 2023 High School Career Fair. The event was held at the Freeman Athletic Center at Wesleyan University. Approximately 1200 sophomores from Middletown, Cromwell, Middlesex, Transition Academy, Durham, Clinton, East Hampton, Valley Regional, Portland, East Haddam, and Vinal Technical HighSchool attended the event. The purpose of the event was to give these students the opportunity to talk with presenters from a wide variety of professions, about their jobs. Middletown Public Schools was represented.

The Middletown representatives discussed:

- Responsibilities of a teacher/principal/HR professional
- Training and education needed to become a teacher/principal/HR professional
- Average salary for people in those professions
- Examples of daily work life
- Opportunities for advancement
- Key professional skills necessary to be a successful professional
- What we enjoy in our work

An excellent opportunity to promote our various professions, and the work culture at Middletown Public Schools

Upcoming Recruitment Events:

- 5/4/23 CSDE Increasing Educator Diversity Career Fair
- 5/8/23 Quinnipiac Job Fair



MIDDLETOWN PUBLIC SCHOOLS

“Unlocking the Potential in ALL Students”

Mark Langton, Transportation Manager
 311 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1417
 Email: langtonm@mpsct.org, Web: www.middletownschoools.org

TRANSPORTATION REPORT

APRIL 2023

School Year 2022-2023

2022 – 2023 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	48	42	33	20	39	21	24	16		
SCHOOL TRANSPORTATION CHANGES	40	37	28	17	34	16	20	26		
BUS DRIVER COMPLAINTS	4	3	0	1	3	0	1	2		
BUS CONDUCT REPORTS	53	56	34	26	43	35	45	20		
BUS ACCIDENTS	1	0	0	1	0	0	1	0		

2021 – 2022 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	22	31	54	21	42	22	28	19	12	
TRANSPORTATION CHANGES	78	22	21	20	27	19	25	10	8	
LEFT DISTRICT / SCHOOL	6	24	22	12	17	17	27	24	11	
DRIVER COMPLAINTS	3	2	0	1	0	0	0	0	1	
BUS CONDUCT REPORTS	48	43	45	32	26	37	53	47	26	
BUS ACCIDENTS	1	1	1	1*	1*	1*	1*	0	0	

**MIDDLETOWN BOARD OF EDUCATION
CURRICULUM COMMITTEE**

April 6, 2023

Zoom

5:30 PM

<u>Board of Education (BOE)</u> <u>Committee Members Present</u> Debra Guss, Chair	<u>Also Present</u> Stacey McCann, Assistant Superintendent of Teaching and Learning Andres Alphonso, World Languages Chair Raymond Byron, Principal Beman Middle School Paul Griswold, Director of Assessment and Professional Development and Instruction Megan Hanly, Director of K-12 STEAM Ryan Hunt, Secondary Science Supervisor Jillian Kellog, Technical Theater Teacher MHS
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1. **Call to order and Introductions:** Committee Chair Debra Guss called the meeting to order at 5:31 p.m. and introductions were made.
2. **IReady Math & Reading (Fall to Winter) Grades 2-10 achievement bands & typical growth score for Grades 2-8 by subgroups:** Next, Mr. Griswold provided an overview of IReady performance data in both reading and math by subgroups, noting that the district regularly reviewed disaggregated data by subgroups to help inform instructional decisions in the district. He also explained that the subgroup data is broken down by gender, race, English language learners (ELL) and special education (SPED) data and that growth was seen across all categories from the Fall to Winter testing cycles, but that in certain grades there were outliers among subgroups for the rate of improvement and that each school was developing actions plans to address the gaps and sharing best practices. A discussion followed.
3. **PSAT/SAT Data Grades 9-11 by subgroups:** Next, Mr. Griswold then provided an overview of PSAT and SAT achievement data by subgroup, highlighting that there was improvement year over year for most subgroups in English, reading and writing (ERW) and math and that more students are meeting benchmarks in ERW versus math. Mr. Griswold also reported that the district was considering using PSAT tests as the principal standardized assessment for 9th and 10th Grades in the future and was using various other strategies, including incentives, to promote participation and achievement on the PSAT and SAT. A discussion followed.
4. **Apex Learning Update Spanish & Science at Beman:** Mr. Byron then provided an update on the current use of Apex Learning at Beman, noting that it is being used in three Spanish classes and two science classes in 7th Grade. A discussion followed during which it was reported that the administration was working with the teachers to supplement Apex Learning with more project-based activities to enhance student engagement and that the administration was regularly checking in on these classes. Mr. Alphonso also gave an update on recent recruitment activities.

5. **MHS Theater-Change in curriculum of Tech Theater Class to count towards STEM credit:**
Ms. Hanley next reported on the revisions that were being made to the Technical Theater class to include STEM elements to the class that will allow it to qualify as a STEM credit for graduation. Ms. Kellog then provided more detail on the course, including the interdisciplinary nature of the class and how students apply specific math and engineering skills in the class while designing sound and sets for the high school's two major afterschool performances. The proposed revised class will be presented for approval at the next BOE meeting.

6. **Adjournment:** Committee Chair Debra Guss adjourned the meeting at 6:31 p.m.

MIDDLETOWN PUBLIC SCHOOLS FACILITIES COMMITTEE MEETING
WEDNESDAY, APRIL 19TH AT 70 MAYNARD ST MIDDLETOWN CT 06457
BIELEFIELD SCHOOL CONFERENCE ROOM, AT 5:30 PM

Minutes

Meeting was brought to order by Chairwoman Deborah Cain at: 5:47 PM

Introductions:

David Bauer-community member, Dan Penney-community member, Joshua Burger-Facilities Support Specialist, Kevin Dion-Facilities Director, Valentina Skreljav-Custodial Manager, Chairwoman Deborah Cain, Emily Jackson Board of Education member.

I. Review of the March 15th 2023 Minutes.

Chairwoman Deborah Cain **MOTIONED** to approve the minutes. Board of Education member Emily Jackson seconded the motion, the motion carried hearing no nays.

II. Status and Updates of Beman Middle School Construction Project- K. Dion

Kevin reported that over spring break, the locker company came out, went through school and fixed some locks. The locker doors are still not closing properly, hoping to get another team out to look at the lockers, but will not be before summer time. The Casters have been replaced, but we continue to see breakage. However, the New casters are not breaking. Kevin also stated that we did have a power surge that caused some LED bulbs to burn out. Facilities Director Kevin Dion added he noticed today that the field has a lot of dead spots, and feels they need to reseed. It's a high use field and will be hard to maintain as a natural field. Field is not getting enough rest time. Community member Dan Penney inquired if any fields down below are available during the day time? Facilities Director Kevin Dion stated we would have to have further discussion with the city. Board of Education Member Emily Jackson inquired about the status of the Beman sign. Facilities Director Kevin Dion stated the sign was approved and ordered.

III. Review of the Middletown High School Translucent Panel Replacement Project-K. Dion

Facilities Director Kevin Dion was happy to report the project is 100 percent complete. Closing the project out.

IV. Update of the Snow and Farm Hill School Roofing Projects, PV Air Conditioning and Track and Field Replacement and State of CT Approval. - K. Dion

Facilities Director Kevin Dion is hoping to proceed with the state applications, hoping to get farm hill included as well. Farm Hill roofing project is completed, he added the track and field project to start the summer of 23-24, the board will have to RFP formerly in the fall 23. He added that there has been G.M.A.C. tests completed on the track and certain areas of the field are too dense, there has to be some repairs done to the track at this time and we have given Keystone the purchase orders to repair the track. Facilities Director Kevin Dion added that the replacement of the track is expected to take about 12-16 weeks once construction has begun. Community member David Bauer suggested having graduation someplace else to add repair time. Facilities Director Kevin Dion added athletics may have to push back the football season as well. Chairwoman Deborah Cain would like to get students involved in the new design.

V. 5 Year Capital Plan Update- K. Dion

Facilities Director Kevin Dion: No updates at this time as the capital plan was approved by the board, we are awaiting where we stand with the city.

VI. Open Discussion.

Chairwoman Deborah Cain inquired if we have any large summer projects this year. Facilities Director Kevin Dion responded that the carryover funding is being put towards the track, no large projects scheduled this year, however we are doing: tree work, Lawrence playground, asphalt work, the high school getting some flooring and some light FFE. Chairwoman Deborah Cain, suggested having the next meeting at Moody school. The committee agreed.

Chairwoman Deborah Cain **MOTIONED** to adjourn at 6:23 PM, Board of Education Member Emily Jackson seconded the motion, hearing no nays, the motion carried.

The committee toured Bielefield School after the meeting ended.

APPENDIX #3

PROPOSED NEW COURSE/PROGRAM OR MAJOR CURRICULUM REVISIONS

Please check appropriate item:

School: **Middletown High School**

Department: **Arts/Science**

Major Revision: **Aligning to Next Generation Science Standards**

Course/Program Title: **Technical Theatre**

Date: **4/6/23**

1. **Proposed Change** – Please give a brief description of course and/or program with explanation of content.

This course will cover principles of theatrical scenery, lighting, sound, costuming and managing. This course will focus on the studies and application of technical theatre through set, lighting, sound, costumes, props, trailers and stage management. Students will have the opportunity to participate in the technical aspects of a performance at the end of the semester. Students will also get the opportunity to view and analyze a professional production.

2. **Rationale** – What is the purpose of the proposed new course or course change? To what extent will it benefit the students?

The science and arts departments are teaming up to enhance the interdisciplinary nature of this course by aligning it to the Next Generation Science Standards (NGSS). The following performance expectations/standards will drive the updates made to the course:

- **HS-PS3-2.** : Develop and use models to illustrate that energy at the macroscopic scale can be accounted for as a combination of energy associated with the motion of particles (objects) and energy associated with the relative positions of particles (objects).
- **HS-PS3-3.** : Design, build, and refine a device that works within given constraints to convert one form of energy into another form of energy.
- **HS-ETS1-1.** : Analyze a major global challenge to specify qualitative and quantitative criteria and constraints for solutions that account for societal needs and wants.
- **HS-ETS1-2.:** Design a solution to a complex real-world problem by breaking it down into smaller, more manageable problems that can be solved through engineering.
- **HS-ETS1-3** : Evaluate a solution to a complex real-world problem based on prioritized criteria and trade-offs that account for a range of constraints, including cost, safety, reliability, and aesthetics as well as possible social, cultural, and environmental impacts.

3. **Target Population** – Which group of students will be directly affected (grade level, academic level)?

All students at MHS will have access to this elective course.

4. **Evaluation** – How do you plan to assess the implementation of the proposed new course or the course change?

Walkthroughs, rubrics, and performance tasks.

5. **Cost** – What are the anticipated costs for staff, textbooks, materials, other?

None - collaboration/curriculum development will be conducted during professional development days.

Staff	_____
Textbooks	_____
Materials	_____
Other	_____

New Construction

Acoustics

The Middletown Board of Education (the “Board”) recognizes the importance of optimal acoustics in educational environments within the Middletown Public Schools (the “District”). The Board requires that classroom and other learning environment acoustics be considered at the onset of the classroom and learning environment design process, and with early collaboration of school planners, architects, contractors and suppliers, to assure that the learning environment adequately limits background noise and reverberation.

All school building projects in the District shall be in compliance with applicable laws and regulations and state guidance and/or standards concerning acoustics in school buildings.

Legal Reference: Connecticut General Statutes

10-220 Duties of boards of education

10-291 Approval of plans and site. Expense limit

10-292 Review of final plans by Commissioner of Education. Exceptions;
role of local officials.

Policy adopted: September 9, 2014
Policy revised:
Connecticut

MIDDLETOWN PUBLIC SCHOOLS
Middletown,