

Board of Education Regular Meeting

Tuesday, December 13, 2022 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown, CT 06457

I. Call to Order	Speaker (s) : Deborah Cain
II. Salute to the Flag	Speaker (s) : Deborah Cain
III. Adoption of Agenda	Speaker (s) : Deborah Cain
IV. District Highlights	Speaker (s) : Deborah Cain
IV.A. HBCU College Fair Visit	Speaker (s) : Jessie Lavorgna
IV.B. 5th Grader & Girl Scout at Moody Earns Merit Badge for Space Exploration	Speaker (s) : Jessie Lavorgna
IV.C. Corsi-Rosenthal Air Filter Student-led Project with UCONN at Macdonough	Speaker (s) : Jessie Lavorgna
IV.D. Blues and Beyond: Music & Social Studies Intersect	Speaker (s) : Jessie Lavorgna
V. Public Session	Speaker (s) : Deborah Cain
VI. Communications	Speaker (s) : Deborah Cain
VI.A. Report of Student Representative	Speaker (s) : Pilar Brooks
VII. Consent Agenda	Speaker (s) : Deborah Cain
VII.A. Minutes of November 8, 2022 BOE Regular Meeting	Speaker (s) : Deborah Cain
VII.B. Grants Status Report	Speaker (s) : Natalie Forbes
VII.C. Out of State Field Trip GIFTS to NYC	Speaker (s) : Cheryllynn White
VII.D. Out of State Field Trip Dance Team to Regional Competition	Speaker (s) : Marisa Bishop
VII.E. Out of State Field Trip Ultimate Frisbee to Regional Tournament	Speaker (s) : Trevor Charles
VII.F. Policy #0301 - Adopt - Middletown Public Schools District Board of Education Equity Policy	Speaker (s) : Justin Taylor
VII.G. Policy #3250 - Revise - Materials/Services Fees, Fines, Charges	Speaker (s) : Justin Taylor
VII.H. Policy #5141.31 - Revise - Health Examination for Interscholastic Athletic Participation	Speaker (s) : Justin Taylor
VII.I. Policy #5141.5 - Revise - Suicide Prevention/Intervention	Speaker (s) : Justin Taylor
VII.J. Policy #6161.2 - Delete - Care of Instructional Materials	Speaker (s) : Justin Taylor
VIII. Department Reports	Speaker (s) : Deborah Cain
VIII.A. Financial Report	Speaker (s) : Cassie Steinhilber
VIII.A.1. Action on Line Item Transfer Report	Speaker (s) : Cassie Steinhilber
VIII.B. Facilities Department	Speaker (s) : Kevin

VIII.C.	Personnel Report	Dion Speaker (s) : Jennifer Cannata
VIII.D.	Transportation Report	Speaker (s) : Mark Langton
IX. Superintendent's Report		Speaker (s) : Dr. Vazquez Matos
IX.A.	District Safety Plan and Protocols	Speaker (s) : Dr. Vazquez Matos
IX.B.	Cybersecurity	Speaker (s) : Dr. Vazquez Matos
IX.C.	Kindergarten Enrollment	Speaker (s) : Dr. Vazquez Matos
X. Committees		
X.A.	Budget Committee	Speaker (s) : Charles Wiltsie
X.B.	Curriculum Committee	Speaker (s) : Debra Guss
X.C.	Facilities Committee	Speaker (s) : Deborah Cain
X.D.	Policy Committee	Speaker (s) : Justin Taylor
XI. Action Items		Speaker (s) : Deborah Cain
XI.A.	Approval of 2023 Board of Education Meeting Schedule	Speaker (s) : Deborah Cain
XI.B.	Proposed curricula course offerings for the Fall 2023 (MHS)	Speaker (s) : Stacey McCann
XI.B.1.	Introduction to Human Rights	Speaker (s) : Stacey McCann
XI.B.2.	If You Love It, Teach It	Speaker (s) : Stacey McCann
XI.B.3.	Genetics	Speaker (s) : Stacey McCann
XI.C.	Macdonough Elementary School Project # 083-0121 CV/OT Moody Elementary School Project # 083-0120 CV/OT	Speaker (s) : Kevin Dion
XII. Future Agenda Items		Speaker (s) : Deborah Cain
XIII. Proposed for Executive Session		Speaker (s) : Deborah Cain
XIII.A.	Executive session - pending litigation (<i>Macri v. City of Middletown Board of Education</i> , Docket No. 3:22-cv-00754 (SVN))	Speaker (s) : Deborah Cain
XIII.B.	Discussion Concerning the Employment of Central Office Administrators	Speaker (s) : Deborah Cain
XIV. Adjournment		Speaker (s) : Deborah Cain

Board of Education Regular Meeting

November 8, 2022 6:30 PM

Beman Middle School Auditorium

<https://www.youtube.com/c/MiddletownStream>

DRAFT

Board Members Present: Deborah Cain, Debra Guss, Dina Ford, Emily Jackson, Delita Rose Daniels, Justin Taylor

Others Present: Superintendent Dr. Alberto Vázquez Matos, Chief of Academics Stacey McCann, Director of Information Technology Michael Skott, Director of Communications Jessie Lavorgna, Director of Facilities Kevin Dion, Diversity, Equity and Inclusion Director Dr. Jada Waters, Director of Pupil Services and Special Education Vacianna Spaulding, Director of Innovation & Grants Natalie Forbes, Director of Assessment, Professional Development, and Instruction Paul Griswold, Lead Budget Analyst Cassie Steinhilber, Student Representative Pilar Brooks, Assistant to the Superintendent and Board of Education Joyce Carey and 3 visitors.

I. CALL TO ORDER

Chair Cain called the meeting to order at 6:30 PM.

II. SALUTE TO THE FLAG

Ms. Pilar Brooks led the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: A motion to adopt the agenda was made by Ms. Jackson and a second by Mr. Taylor – unanimous vote.

IV. DISTRICT HIGHLIGHTS

A. Recognition of Colleen Weiner

Dr. Vazquez Matos thanked Ms. Weiner for her 16 years of service with Middletown Public Schools. Ms. Weiner thanked the staff, students and alumni that she has worked with. Ms. Lavorgna presented Ms. Weiner with an Outstanding Leadership Award. Chair Cain thanked Ms. Weiner and wished her the best of luck in her new role.

B. Amistad Visit and Award

The district was awarded the Discovering Amistad School District Partnership Award for sharing the message of the Amistad to Middle and High School students. Dr. Waters shared that over 400 students were able to visit the Amistad while it was visiting Middletown. The district also hosted a Discovering Amistad Community Day which was a great success.

C. Health, Nutrition and Wellness Fair

Dr. Vazquez Matos shared that the district held its first Health, Nutrition and Wellness Fair. Mr. Mel shared the highlights of the event. There were about 400 attendees at the fair. All attendees were offered lunches, fresh produce and many raffle prizes. The goal was to bring many local resources to the community.

D. Communications Awards

Ms. Lavorgna shared that the district has won one award and an honorable mention from the Connecticut Association of Boards of Education (CABE) an excellence in Communications award for the Faces of Middletown. Honorable mention was received for the Community Connector which shares both district and community events via email on a weekly basis.

Dr. Vazquez Matos shared that the work is focusing on the climate and culture of the district.

V. PUBLIC SESSION

Chair Cain explained the rules of Public Session.

There were no comments from the public.

VI. COMMUNICATIONS

A. Report of Student Representative

Ms. Brooks shared report cards will be distributed on November 14. Student goals will be set tomorrow. The National Honor Society is holding a food drive and students can donate in their PRIDE class or main office. The Robotics Team qualified for the State Tournament on Saturday October 31. The football team is currently 6-2. The boys soccer team has made it to the State Tournament. There will be a HBCU meet and greet at Mohegan Sun with Dr. Waters. Ms. Brooks encouraged everyone to go out and support the teams. She wished all athletes the best of luck in their seasons. She thanked Ms. Weiner for all of her hard work and support.

VII. CONSENT AGENDA

A. Minutes of October 11, 2022 BOE Regular Meeting

B. Minutes of November 1, 2022 BOE Special Meeting

C. Minutes of September 17, 2022 BOE Retreat Workshop

D. Grants Status Report

E. Out of State Field Trip MPAC to NYC

F. Title IV, Part A Grant Summary

G. Policy #3542.43 - Revise - Meal Charging Policy (Renumber 5141.26)

H. Policy #5144.1 - Replace - Physical Restraint(s)/Seclusion/Exclusionary Time Out

MOTION: A motion to accept the Consent Agenda Items was made by Ms. Guss and a second by Ms. Ford - unanimous vote.

VIII. DEPARTMENT REPORTS

A. Financial Report

Ms. Steinhilber reviewed the Financial Statement for the beginning of the second quarter. Vacancies are causing deficits such as class coverage and also overages such as classified positions and paras. Benefits lines are projecting a deficit and the business office is working with AUC to ensure it is properly budgeted for next year. Utilities are being monitored and an overage is projected.

A.1. Action on Line Item Transfer Report

Ms. Steinhilber reviewed the line item transfers. The three transfers include the technology supply line, the science line for training, and social sciences for a license fee all at Middletown High School.

MOTION: Motion to accept Action on Line Item Transfer was made by Ms. Ford and a second by Ms. Jackson - unanimous vote.

B. Facilities Department

Mr. Dion shared that the work at Beman is continuing to be completed. The roof at Farm Hill is being finalized. There are 3 open custodial positions and 1 campus safety officer that he is actively recruiting for. The oil tanks at Moody and Macdonough need to be removed and replaced. The project was approved prior to COVID, however did not move forward due to the pandemic. The cost of the project has increased and would need to be funded by the district. Mr. Dion recommends that the district reapplies for the project with the State.

C. Personnel Report

Dr. Vazquez Matos shared the retirements, resignations and new hires. The HR department attended an external job fair. There is a district job fair at Beman Middle School next week. Dattco will also be present to hire drivers and monitors. Ms. Rose Daniels asked what schools are most affected by open positions. Dr. Vazquez Matos shared the larger schools (MHS and Beman) have to most vacancies

D. Transportation Report

Dr. Vazquez Matos shared the transportation report. Recruitment and retention of drivers remains a priority. He also reviewed bus conduct reports. Ms. Ford asked if there was a solution for the PM PreK Snow bus. Dr. Vazquez shared that there is a system in place if teachers need to stay late with students.

IX. SUPERINTENDENT'S REPORT

A. Equity Policy

Dr. Vazquez Matos introduced the work of the policy. Dr. Waters introduced the DELT and the goal of the work. Many stakeholders, including students, participated in developing the policy. The policy is designed to broaden our equity lens as a district based on our student and staff population.

Chair Cain thanked the team for their work. She is interested in seeing the data quarterly to see the effectiveness of the policy.

B. District Academic Assessments

Dr. Vazquez Matos gave an overview of the presentation. Mr. Griswold shared that we look at the Performance Index, Growth Measure and SAT scores. Additional performance data is from Alliance District Reporting, i-Ready and Aimsweb. Ms. Stuart and Mr. Raucci shared the English Language Arts headlines. They reviewed

both the strengths and opportunities. Mr. Cordaway shared that Math has the highest growth measure ever. The department is changing the ideas of who can learn math to that everyone can learn math. He reviewed the strengths and opportunities of the students.

Ms. Rose Daniels suggested having a workshop for parents to learn more about math to support their children at home. Mr. Taylor asked about the gaps in the early grades and what is happening to close those gaps. Mr. Cordaway shared the programs that are in place

Ms. McCann shared strategies to strengthen performance based areas of opportunity. Mr. Griswold reviewed attendance. Chronic absenteeism is if a student is absent 10% or more of the time enrolled. Dr. Vazquez Matos shared strategies to strengthen attendance and the purposeful school improvement along with Ms. McCann.

C. Explanation of Regulations

Dr. Vazquez Matos shared that the regulations accompany policies that the Board has voted on. The first is #5131.911 The Safe School Climate Plan. This plan needs to be updated yearly. It discusses bullying and maintaining a safe school environment. The next is aligned to Policy #5114. This regulation was reviewed to align with the State regulations. Chair Cain asked about the date on the regulation and Dr. Vazquez Matos stated it is a yearly date and will be updated.

The third regulation is #5145. It discusses students and Section 504 Rehabilitation Act and Section 2 of the Disability Act.

X. COMMITTEES

A. Budget Committee

Ms. Jackson shared that the committee met yesterday. Items were discussed in line item transfers and financial reports. She praised the Food Services initiatives happening and being planned in the district. There were no questions.

B. Curriculum Committee

Ms. Rose Daniels shared that Ms. McCann presented an overview of the planning and stakeholder engagement as it relates to the Strategic Operating Plan. Ms. Hanley gave an overview of the current curriculum and anticipated updates to the curriculum. There were no questions.

C. Facilities Committee

Chair Cain shared that the PA system at Beman is being adjusted. The HVAC training is completed. All boilers have been cleaned and started and the department is preparing for snow. Our capital budget for emergencies has been discussed and will be shared with the City.

D. Policy Committee

Mr. Taylor shared that the 5 policies that are below as Action Items were all discussed. The next meeting is November 15 at 5:30.

XI. Action Items

A. Board of Education Goals

During the Board Retreat with CAFE goals were discussed. The goals are:

- Foster Equity and Instruction and Support Services.
- Develop District Wide Facilities Plan
- Foster Two Way Communication with the Community
- Continue to Support Student Voice
- Support Implementation of Equity Policy

MOTION: A motion to accept Board of Education Goals with an update to the paragraph on the second page made by Mr. Taylor and a second by Ms. Jackson - unanimous vote.

B. PIMF Grant

Ms. Pawlak shared that this is a \$10,000 teacher grant available to teachers and staff. There were 13 proposals submitted and 8 projects were able to be funded. The purpose is to promote efficacy and professional development.

MOTION: A motion to accept PIMF Grant was made by Ms. Rose Daniels and a second by Ms. Guss - unanimous vote.

C. Policy #0301 - Adopt - Middletown Public Schools District Board of Education Equity Policy

The policy was reviewed this evening earlier with Dr. Waters. The Policy Committee agreed to move the policy forward.

MOTION: A motion to accept Policy #0301 - Adopt - Middletown Public Schools District Board of Education Equity Policy was made by Mr. Taylor and a second by Chair Cain - unanimous vote.

D. Policy #3250 - Revise - Materials/Services Fees, Fines, Charges

The board readopted this policy in May of 2021. MPS sought to combine the language of this policy and policy #6161.2, plus add in language on property damage, so both policies were sent to legal. Our lawyers then did a comprehensive review of the two policies, combined them into this policy #3250 and rewrote it accordingly.

MOTION: A motion to accept Policy #3250 - Revise - Materials/Services Fees, Fines, Charges was made by Mr. Taylor and a second by Ms. Jackson - unanimous vote.

E. Policy#5141.31 - Revise - Health Examination for Interscholastic Athletic Participation

An administrative and legal review was done to ensure compliance. Recommend the Board consider a broader policy statement requiring medical examinations for participation in athletics and include the specific requirements in the administrative regulations.

MOTION: A motion to accept Policy#5141.31 - Revise - Health Examination for Interscholastic Athletic Participation was made by Mr. Taylor and a second by Chair Cain - unanimous vote.

F. Policy 5141.5 - Revise - Suicide Prevention/ Intervention

The Committee recommend that the Board and District repeal existing Policy and Administrative Regulations 5141.5 and replace them with the Model Policy and Administrative Regulations Regarding Suicide Prevention and Intervention.

MOTION: A motion to accept Policy 5141.5 - Revise - Suicide Prevention/Intervention was made by Mr. Taylor and a second by Chair Cain - unanimous vote.

G. Policy #6161.2 - Delete -Care of Instructional Materials

This policy is not mandatory and may be repealed. However, MPS found this language to be important and sought legal advice. Due to the language being similar in policy #3250, legal combined the two policies and added in a section on property damage. Therefore, this policy can now be repealed.

MOTION: A motion to accept Policy #6161.2 - Delete - Care of Instructional Materials was made by Mr. Taylor and a second by Ms. Rose Daniels - unanimous vote.

XII. FUTURE AGENDA ITEMS

New Items:

Ms. Rose Daniels requested a discussion regarding Kindergarten enrollment. Chair Cain suggested safety and security within the district as well as in IT. Ms. Jackson would like to know about the gifted and talented program. Ms. Ford would like a behavior comparison between last year and this year. A review of the disciplinary policy and procedures.

XIV. ADJOURNMENT

MOTION: A Move to adjourn at 8:57PM passed with a motion by Chair Cain and a second by Ms. Rose Daniels– unanimous vote.

Respectfully Submitted,

Anita Dempsey-White
Secretary

ADW/jc



Office of Your Department
Unlocking the Potential in ALL Students

Natalie Forbes, Director of Innovations & Grants
forbesn@mpsct.org | (860) 638-1414
311 Hunting Hill Ave, Middletown, CT 06457
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Board of Education Report
12.8.2022
Grants Report December

The following grants were confirmed this month:

Grant Title	Funder	SY23	SY22
Title 1, Part A (Public)	CSDE	950,600.09	977,466.98
Title 1, Part 1 (Non Public)	CSDE	7,063.91	11,797.02
Title 2, Part A (Public)	CSDE	110,300.07	118,612.37
Title 2, Part A (Private)	CSDE	31,025.93	33,037.63
ECS Alliance	CSDE	6,194,989	5,621,835
Bi-lingual Education	CSDE	3,010	0
After-School Macdonough/YMCA	CSDE	15,120	15,120
FFA Living to Serve	CSDE	3,000	3,000

Respectfully submitted,

Natalie Forbes, Director of Innovation & Grants

GIFTS trip to NYC Rockefeller Plaza
Agenda

- Parents are transporting students to the New Haven train station.
- We will meet at the train station at 10:30 am and take the 11 am train into Grand Central.
- We will be going to BBQ's Restaurant (241 West 42nd St.) straight from the train station
- After lunch we will be going to Rockefeller Plaza on 47th/50th Street to shop and spend the rest of the afternoon there.
- We are departing on the train at 6:30 pm to CT and will arrive at 8:30 where parents will be picking up the students.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: Middletown High School Date of Request: 11/29/2022
 Name of Club or Activity: Dance Team
 Trip To: University of St. Joseph's, Philadelphia PA Purpose: Regional Dance Competition
 Number of Students Participating: 9
 Number of students eligible to go on the field trip: 9
 Dates of Trip: From: January 7, 2023 To: January 7, 2023 # of school days missed: 0

Names of Teachers and Chaperones:

1. Marisa Bishop	3.
2. Brianna Albanese	4.

Number of Non-Chaperone Adults going on trip:

Transportation: Bus Van: Train Plane Car Other

Are fund-raising activities planned: If so, describe: Snap Raise, Raffles, Give Back Nights

Amount of money raised through fundraisers: \$3,000

Lodging: N/A Hotel/Motel Camp Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ 52 Cost per Teacher and/or Chaperone: \$ 0

Cost per Nurse: \$ Cost per Paraprofessional: \$

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a.
- b.
- c.
- d. Other

Name of teacher making request: Marisa Bishop

Approved by Department Head at secondary level: Elisha De Jesus

Approved by Principal: Dr. Dawn Brooks

Authorized by Associate Superintendent:

Superintendent Approval: [Signature] Date: 12/1/22

Summary of Out of State Transportation

The Dance Team is interested in traveling to Pennsylvania for the Battle of the Northeast Dance Competition. This competition is the next step for this program to grow stronger. Our competitors like Branford High School and Hamden High School also attend this competition. We placed third in the State competition last year and would like to push this team to compete against more teams in the Northeast.

Instruction
Field Trips and Community Service

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

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Name of School: **Middletown High School**

Date of Request: **11/2//22**

Name of Club or Activity: **Ultimate Frisbee**

Trip To: **Oxboro, MA**

Purpose: **Regional Tournament**

Number of Students Participating: **23**

Number of students eligible to go on the field trip: **23**

Dates of Trip: From: **5/13/23** To: **5/14/23** # of school days missed: **0**

Names of Teachers and Chaperones:

1. Trevor Charles	
2. Dan Kinney	

Number of Non-Chaperone Adults going on trip: **8**

Transportation: Bus Van Train Plane Car:**X** Other: **Carry All**

Are fund-raising activities planned: **yes** If so, describe: **Already completed - calendar, movie tickets, bake sales, car washes**

Amount of money raised through fundraisers: **\$3,500 so far**

Lodging: **Hotel/Motel : X** Camp Private Home

Insurance Arrangements for Staff and Students: **School**

Cost per Student: \$ **20** Cost per Teacher and/or Chaperone: \$ **0**

Cost per Nurse: \$ **NA** Cost per Paraprofessional: \$ **NA**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **N/A**

Name of teacher making request: Trevor Charles 

Approved by Department Head at secondary level: Elisha De Jesus 

Approved by Principal: Dr. Dawn Brooks 

Authorized by Associate Superintendent: _____

Superintendent Approval: A. Albert Vergara MEd  Date: 11/23/22

Narrative

This is the largest regional tournament in the country, and Middletown has competed annually in the competition to represent CT for the past 11 years. Middletown has done very well for the past 5 years, often competing in the top 5 places, helping our program earn national and international recognition. We hope to continue this year.

POLICY 0301

Middletown Public Schools District Board of Education Equity Policy

The Board is committed to the success of every student and achieving its mission of ensuring that all students graduate ready for college, career, and life. The Board believes that the responsibility for student success is broadly shared by district staff, administrators, instructors, communities, and families. The Middletown Public Schools (the “District”) is committed to using the Disruptive Equity Framework within the District. This framework will drive the District’s work in closing gaps in opportunity, belief, quality, and preparation. It will create learning communities that provide support and academic enrichment programs for all students by disrupting and dismantling racism and other systems of oppression that prevent marginalized groups from achieving.

Additionally, the Board is committed to creating inclusive, responsive, and respectful learning environments for all students. These environments will provide all students access, opportunity, and support for high academic achievement and socioemotional wellbeing. It is the right of every student to have an equitable educational experience within the District. The Board is committed to empowering and building the capacity of all staff by providing them with equitable access to professional learning opportunities, resources, and support. This learning will help teachers and staff maximize students’ physical, psychological, and socioemotional well-being and academic success.

Discrimination in any form will not be tolerated. The Board and District adopts proactive policies and practices that create a safe environment that provides students full access to all opportunities. This requires all MPS staff to examine and redress implicit biases embedded within the intrapersonal and interpersonal relations and institutional and societal structures.

Policy adopted:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Business

Materials/Services Fees, Fines, Charges

Material Fees

In line with the responsibility of the state to provide a free public school education, the Middletown Board of Education (“Board”) will provide all instructional equipment, books and materials needed to maintain the desired instructional program free of charge, subject to reasonable rules concerning their care and use.

Students will be charged for damaged or lost textbooks, library materials and other educational materials and the principal may withhold grades, transcripts, or report cards until the student pays for or returns the textbook, library book or other educational material.

Property Damage

The Board permits the Superintendent of Schools or designee to assess charges on an individual for the damage of school property. Such charges shall not exceed the cost of repair or replacement of the damaged property, as appropriate under the circumstances.

Copies of Records

Any person who applies in writing will receive a plain or certified copy of any public record.

A fee to be charged not to exceed fifty cents per page for the service as provided by law.

The Board authorizes the Superintendent of Schools to develop administrative regulations to implement this policy.

Legal Reference: Connecticut General Statutes

1-15 Application for copies of public records. 10-221 Boards of education to prescribe rules.

10-228 Free textbooks, supplies, material and equipment.

10-229 Change of textbooks.

Policy adopted: May 16, 1995
 Policy revised: June 8, 2004
 Policy readopted: May 11, 2021
 Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
 Middletown, Connecticut

Students

Health Examinations for Interscholastic Athletic Participation

The Middletown Board of Education (the “Board”) recognizes the benefits of student participation in interscholastic athletics. For the safety of all students, the Board requires that all participants in interscholastic athletics have the following documents on file with the Athletic Director before being allowed to participate in practice or contests: 1) a yearly physical examination; and 2) an interscholastic sports permission form signed by a parent or guardian.

Consistent with this policy, the Superintendent or designee shall develop and promulgate administrative regulations and associated forms.

Policy adopted: April 16, 1996
Policy revised: June 7, 2005
Policy readopted: November 14, 2006
Policy revised: June 21, 2007
Policy revised: December 18, 2007
Policy revised: November 9, 2010
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Students

SUICIDE PREVENTION AND INTERVENTION

The Middletown Board of Education (the “Board”) recognizes that suicide is a complex issue and that schools are not mental health treatment centers. School personnel may recognize a potentially suicidal youth and, in such cases, may make a preliminary determination of level of risk. The Board directs the school staff to refer students who come to their attention as being at risk of attempting suicide for professional assessment and treatment services outside of the school.

The Board recognizes the need for youth suicide prevention procedures and will establish programs to assist staff to identify risk factors, intervention procedures, and procedures for referral to outside services. Training will be provided for teachers and other school staff and students to provide awareness and assistance in this area.

Any Board employee who has knowledge of a suicidal threat, attempt or ideation must immediately report this information to the building principal or his/her designee, who will, in turn, notify Mental Health Specialist Team (“MHST”), which consists of a school social worker(s), school psychologist(s), and/or school counselor(s). The MHST staff member, with administrative assistance, if necessary, will contact the student's family and appropriate resources outside and within the school system. Information concerning a student's suicide attempt, threat or risk will be shared with others to the degree necessary to protect that student and others.

Legal Reference:

Connecticut General Statutes § 10-221(e)

Policy adopted: April 16, 1996
Policy readopted: June 7, 2005
Policy revised: October 18, 2016
Policy revised: June 18, 2020
Policy replaced:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

Instruction

Care of Instructional Materials

Damaged or Lost Instructional Materials

The Board of Education may impose sanctions against students who lose or damage textbooks and other educational materials. The Superintendent is authorized by the Board to set regulations and adopt any guidelines necessary to carry out the wishes of the board.

Legal Reference: Connecticut General Statutes

10221(c) Boards of education to prescribe rules.

Policy adopted: September 3, 1996
Policy readopted: October 10, 2006
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut

MIDDLETOWN BOARD OF EDUCATION
FINANCIAL STATEMENT
DECEMBER 2022

Object Code - Summary	Expenditure		Appropriation		Appropriation Adjustment	Encumbrance	Current		Projected Overage/ Deficit	Projected Expenditure
	2021-2022	2022-2023	2022-2023				Expenditure	Current Balance		
CERTIFIED SALARIES										
51109 CERTIFIED*CURR WRITING	58,034.69	117,880.00			-	-	32,161.49	85,718.51	55,000.00	62,880.00
51110 CERTIFIED*REGULAR	33,596,801.00	36,074,709.00			40,625.00	-	11,041,018.06	25,074,315.94	(240,000.00)	36,355,334.00
51111 KNOWN ATTRITION	-	(184,000.00)			-	-	-	(184,000.00)	-	(184,000.00)
51112 UNKNOWN ATTRITION	-	(1,462,979.00)			-	-	-	(1,462,979.00)	-	(1,462,979.00)
51145 CERTIFIED*OTHER ADDL/STIPEND	-	5,400.00			-	-	-	5,400.00	-	5,400.00
51309 SALARIES: INTERVENTIONISTS	262,000.99	415,053.00			-	-	103,603.00	311,450.00	10,000.00	405,053.00
51310 SALARIES: SUBS-DAILY*REG	194,787.42	100,000.00			-	-	18,850.00	81,150.00	20,000.00	80,000.00
51315 SALARIES: SUBS-LONGTERM*REG	171,536.40	200,000.00			-	-	51,704.39	148,295.61	10,000.00	190,000.00
51316 SALARIES: SUBS-BLDG*REG	261,740.00	175,520.00			-	-	22,500.00	153,020.00	25,000.00	150,520.00
51410 SALARIES: ADMINISTRATOR*REG	4,997,818.27	5,312,225.00			-	-	2,409,875.79	2,902,349.21	-	5,312,225.00
51501 LONGEVITY: CERTIFIED	457,200.00	462,600.00			-	-	232,100.00	230,500.00	-	462,600.00
51510 ADDL COMPENSATION PAID TO TEACHERS	12,000.00	12,000.00			-	-	124.00	11,876.00	-	12,000.00
51550 EARLY RETIREMENT INCENTIVE	-	2.00			-	-	-	2.00	-	2.00
51716 SALARIES: MENTOR	9,042.00	18,130.00			-	-	3,380.75	14,739.25	-	18,130.00
51718 SALARIES: TUTOR	100,506.62	49,800.00			-	-	40,752.77	9,047.23	(79,000.00)	128,800.00
51721 SALARIES: STIPENDS-NON TRB	434,529.13	722,674.00			-	-	92,769.66	629,904.34	50,000.00	672,674.00
51722 SALARIES: MSELL MENTOR	37,840.00	-			-	-	-	-	-	-
51900 OTHER SALARIES	141,318.88	145,000.00			-	-	60,000.00	85,000.00	15,000.00	130,000.00
51901 NON-CONTRACTED CERTIFIED	81,420.33	56,344.00			-	-	14,452.50	41,891.50	-	56,344.00
51921 SALARIES: CLASS COVERAGE	204,324.21	45,000.00			-	-	47,719.08	(2,719.08)	(100,000.00)	145,000.00
51990 SALARIES: OTHER	452.72	-			-	-	-	-	-	-
TOTAL CERTIFIED SALARIES	41,021,352.66	42,265,358.00			40,625.00	-	14,171,021.49	28,134,961.51	(234,000.00)	42,539,983.00
CLASSIFIED SALARIES										
51116 CLASSIFIED*REG	7,747,174.78	8,907,008.00			(150,000.00)	-	3,052,655.10	5,704,352.90	500,000.00	8,257,008.00
51118 CLASSIFIED*OT	199,933.94	234,501.00			-	-	81,317.68	153,183.32	-	234,501.00
51121 CLASSIFIED*OTHER ADDL/STIPEND	-	165,000.00			-	-	-	165,000.00	165,000.00	-
51200 SALARIES SEASONAL TEMP EMPLOYMENT	12,460.29	30,000.00			-	-	118,367.82	(88,367.82)	(150,000.00)	180,000.00
51416 ATHLETIC EVENT WORKERS	28,718.88	16,000.00			-	-	20,211.85	(4,211.85)	(25,000.00)	41,000.00
51418 SUBS-SECRETARIES	103,249.50	30,000.00			-	-	36,378.01	(6,378.01)	(70,000.00)	100,000.00
51419 OT-SNOW REMOVAL	32,453.87	-			-	-	-	-	-	-
51420 OT-CUSTODIAL COVERAGE	78,254.86	-			-	-	-	-	-	-
51903 HOME VISITORS	-	24,672.00			-	-	549.64	24,122.36	24,122.36	549.64
51920 SALARIES: STUDENT VOCATIONAL	3,990.00	6,000.00			-	-	1,575.00	2,365.00	2,000.00	4,000.00
TOTAL CLASSIFIED SALARIES	8,206,236.12	9,413,181.00			(150,000.00)	2,060.00	3,311,055.10	5,950,065.90	446,122.36	8,817,058.64

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Object Code - Summary	Expenditure 2021-2022	Appropriation 2022-2023	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
PARAPROFESSIONAL/AIDES								
51210 SALARIES: AIDES/PARAS*REG	3,990,424.99	5,162,612.00	-	-	1,458,721.69	3,703,890.31	400,000.00	4,762,612.00
51212 SALARIES: AIDES/PARAS*OT	-	1.00	-	-	-	1.00	-	1.00
51216 SALARIES: LIBRARY PARAS*REG	2,596.57	27,852.00	-	-	-	27,852.00	27,852.00	-
51217 SAL: SCHOOL BASED BEHAVIORAL TECH	6,569.32	-	150,000.00	-	38,846.29	111,153.71	2,100.00	150,000.00
51503 LONGEVITY: PARAS	12,300.00	19,700.00	-	-	17,600.00	2,100.00	2,100.00	17,600.00
51713 SALARIES: LUNCH/DUTY AIDES	287,296.65	362,979.00	-	-	78,111.00	284,868.00	25,000.00	337,979.00
51717 SALARIES: BUS MONITOR	4,862.00	-	5,000.00	-	1,118.00	3,882.00	-	5,000.00
TOTAL PARAPROFESSIONAL/AIDES	4,304,049.53	5,573,144.00	155,000.00	-	1,594,396.98	4,133,747.02	454,952.00	5,273,192.00
EMPLOYEE BENEFITS								
51970 SALARIES: CLOTHING ALLOCATION	19,600.00	36,200.00	-	-	17,150.00	19,050.00	10,000.00	26,200.00
52010 EMPLOYEE BENEFITS	1,802.69	-	-	-	-	-	-	-
52100 GROUP LIFE INSURANCE	204,255.00	201,143.00	-	-	201,143.00	-	-	201,143.00
52205 FICA	594,013.51	445,845.00	-	-	230,497.92	215,347.08	(154,155.00)	600,000.00
52210 MEDICARE	786,388.11	778,756.00	-	-	300,710.15	478,044.85	(11,245.00)	790,000.00
52300 RETIREMENT CONTRIBUTIONS	50,538.40	71,995.00	-	-	36,349.09	35,645.91	-	71,995.00
52500 TUITION REIMBURSEMENT	2,000.00	4,500.00	-	-	-	4,500.00	2,000.00	2,500.00
52600 UNEMPLOYMENT COMPENSATION	4,354.00	65,000.00	-	-	-	65,000.00	20,000.00	45,000.00
52700 WORKERS COMPENSATION	588,500.00	627,000.00	-	-	262,197.71	61,974.00	41,626.79	585,373.21
52831 HEALTH INSURANCE*CERTIFIED/PARAS	7,238,360.43	8,107,961.00	-	2,361,283.29	5,746,677.71	-	-	8,107,961.00
52832 HEALTH INSURANCE*CLASSIFIED	5,203,771.42	5,411,659.00	-	-	5,411,659.00	-	-	5,411,659.00
52840 DENTAL INSURANCE	1,043,495.00	1,016,682.00	-	356,733.39	659,948.61	-	-	1,016,682.00
52950 DISABILITY INSURANCE	26,722.66	28,500.00	-	13,987.50	14,512.50	-	-	28,500.00
52960 UNUSED SICK BENEFIT	27,064.06	25,002.00	-	-	15,670.49	9,331.51	-	25,002.00
52961 UNUSED VACATION PAYOUT	-	25,000.00	-	-	-	25,000.00	-	25,000.00
52990 OTHER POST EMPLOYEE BENEFITS	267,079.00	453,930.00	-	-	453,930.00	-	-	453,930.00
52991 ACA HEALTH INSURANCE	11,875.00	18,000.00	-	-	-	18,000.00	2,559.00	15,441.00
TOTAL EMPLOYEE BENEFITS	16,069,819.28	17,317,172.00	-	3,034,832.47	13,350,446.18	931,893.35	(89,214.21)	17,406,386.21
PURCHASED SERVICES								
53010 PURCHASED PROFESSIONAL SERVICES	16,233.96	16,350.00	-	9,555.35	6,744.65	50.00	-	16,350.00
53020 LEGAL SERVICES	291,771.31	150,000.00	-	73,524.50	76,475.50	-	-	150,000.00
53040 NURSING SERVICES	10,072.50	50,000.00	-	47,193.88	2,806.12	-	-	50,000.00
53070 TESTING / SCORING	18,002.60	18,350.00	-	-	4,600.96	13,749.04	-	18,350.00
53200 PROFESSIONAL EDUCATIONAL SERVICES	3,512.74	2,000.00	-	-	450.22	1,549.78	-	2,000.00
53205 EMPLOYEE TRAINING/DEV SVCS	3,151.00	950.00	-	-	-	950.00	-	950.00
53220 INSERVICE - PROF MTGS/DEVELOP	61,460.00	74,644.00	3,900.00	6,070.00	12,096.13	60,437.87	-	78,544.00

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Object Code - Summary	Expenditure	Appropriation	Appropriation	Encumbrance	Current	Current	Projected	Projected
	2021-2022	2022-2023	Adjustment		Expenditure	Balance		
53240 FIELD TRIPS	10,749.65	15,000.00	4,050.00	3,000.00	7,420.00	8,630.00	-	19,050.00
53251 STUDENT ACTIVITIES	5,994.53	12,000.00	-	2,888.95	1,14.05	8,997.00	-	12,000.00
53300 PURCHASED PROFESSIONAL SVCS: TECH	214,523.45	123,555.00	-	32,410.00	42,200.00	48,945.00	(30,000.00)	153,555.00
53310 PURCHASED PROFESSIONAL SVCS: AUDIT	-	30,000.00	-	-	-	30,000.00	-	30,000.00
53400 PURCHASED PROFESSIONAL SVCS: OTHER	620,067.29	514,493.00	(40,625.00)	340,970.33	42,258.67	90,639.00	-	473,868.00
53500 PURCHASED PROFESSIONAL/TECH SERVICE	50,000.00	47,650.00	-	275.00	-	47,375.00	-	47,650.00
53520 PURCHASED PROF SVCS: OTHER TECH	3,961.65	-	-	-	-	-	-	-
53530 PURCHASED PROFESSIONAL SVCS: POLICE	11,008.00	9,000.00	-	7,636.62	363.38	1,000.00	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFFICIALS	37,514.45	70,030.00	-	-	14,297.91	55,732.09	-	70,030.00
54010 PURCHASED PROPERTY SERVICES	14,398.88	28,500.00	-	7,405.00	985.00	20,110.00	-	28,500.00
54103 SNOW PLOWING/SANDING	10,740.00	25,000.00	-	-	-	25,000.00	-	25,000.00
54300 REPAIRS & MAINTENANCE	588,116.18	734,525.00	(820.00)	121,010.66	95,708.60	516,985.74	-	733,705.00
54303 GROUNDS MAINTENANCE	30,392.61	46,500.00	-	43,831.53	3,125.00	(456.53)	-	46,500.00
54304 ELEVATOR MAINTENANCE	25,965.48	60,000.00	-	17,880.30	10,203.60	31,916.10	-	60,000.00
54410 RENTAL OF LAND & BUILDINGS	77,058.00	77,058.00	-	-	77,058.00	-	-	77,058.00
54411 WATER/SEWER	101,050.05	111,022.00	-	73,278.49	37,743.51	-	-	111,022.00
54420 RENTAL OF EQUIPMENT&VEHICLES	4,133.97	6,500.00	-	-	1,177.60	5,322.40	-	6,500.00
54421 DISPOSAL	148,139.06	140,800.00	-	73,352.29	66,527.07	920.64	-	140,800.00
54424 LAWN CARE	14,064.72	15,000.00	-	-	15,000.00	-	-	15,000.00
54430 RENTAL OF COMPUTER RELATED EQUIPMEN	-	400.00	-	-	-	400.00	-	400.00
54440 RENTALS	1,776.72	1,564.00	-	989.58	552.84	21.58	-	1,564.00
54900 ENERGY PERFORMANCE CONTRACT	355,998.37	-	-	-	-	-	-	-
55010 PURCHASED SERVICES	1,466,821.31	1,195,804.00	12,596.50	114,820.43	501,878.54	591,701.53	(150,000.00)	1,358,400.50
55011 VACCINES	-	3,000.00	-	-	-	3,000.00	2,000.00	1,000.00
55100 PUPIL TRANSPORTATION	4,079,142.78	5,147,729.00	67,183.14	105,196.75	5,061,574.79	48,140.60	-	5,214,912.14
55105 TRANSPORTATION*SUMMER	194,239.33	210,000.00	(67,183.14)	-	142,816.86	-	-	142,816.86
55109 TRANSPORT*SPED OUT OF TOWN	580,712.65	500,000.00	-	710,728.17	246,418.75	(457,146.92)	-	500,000.00
55190 TRANSPORT*HOMELESS	73,561.01	70,000.00	-	156,018.81	29,185.87	(115,204.68)	-	70,000.00
55191 TRANSPORT*DCF	22,465.00	100,000.00	(5,000.00)	-	-	95,000.00	50,000.00	45,000.00
55205 PROPERTY/CASUALTY INSURANCE	379,001.00	379,001.00	-	-	343,021.00	35,980.00	35,980.00	343,021.00
55206 ATHLETIC INSURANCE	24,486.00	24,000.00	-	-	25,710.00	(1,710.00)	-	24,000.00
55300 COMMUNICATIONS/TELEPHONE	355,236.56	323,400.00	-	79,085.90	278,175.85	(33,861.75)	(30,000.00)	353,400.00
55301 POSTAGE	31,756.43	34,835.00	-	-	9,374.85	25,460.15	-	34,835.00
55303 SECURITY MONITORING	69,156.24	110,000.00	-	-	70,235.64	39,764.36	-	110,000.00

MIDDLETOWN BOARD OF EDUCATION
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Object Code - Summary	Expenditure	Appropriation	Appropriation	Encumbrance	Current	Current Balance	Projected	Projected
	2021-2022	2022-2023	Adjustment					
55304 SUBSCRIPTIONS/LICENSES	147,907.46	125,668.00	-	5,880.03	87,418.49	32,369.48	-	125,668.00
55400 ADVERTISING	10,779.95	13,800.00	950.00	1,239.00	1,179.00	12,332.00	-	14,750.00
55500 PRINTING	28,864.21	44,605.00	-	13,439.48	5,760.16	25,405.36	15,000.00	29,605.00
55510 COPYING	97,613.60	100,473.00	(1,125.00)	-	90,468.60	8,879.40	-	99,348.00
55800 TRAVEL/CONFERENCES	79,230.09	122,930.00	-	8,041.58	43,859.96	71,028.46	-	122,930.00
TOTAL PURCHASED SERVICES	10,370,830.79	10,886,136.00	(26,073.50)	2,055,722.63	7,454,927.17	1,349,412.70	(107,020.00)	10,967,082.50
SUPPLIES & MATERIALS								
56100 SUPPLIES*GENERAL	-	5,000.00	-	-	-	5,000.00	-	5,000.00
56104 SUPPLIES*MAINTENANCE	102,162.58	239,000.00	-	28,695.76	43,418.02	166,886.22	-	239,000.00
56106 SUPPLIES*FOOD	-	390.00	-	-	-	390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	385,906.50	398,913.00	(7,685.00)	33,504.44	143,690.13	214,033.43	-	391,228.00
56115 COMMON CORE MATERIALS	14,844.74	20,753.00	-	562.20	10,450.96	9,739.84	-	20,753.00
56120 ADMINISTRATIVE SUPPLIES	89,881.08	85,476.00	-	15,998.03	29,270.62	40,207.35	-	85,476.00
56121 COPY PAPER	30,314.07	47,025.00	1,600.00	5,166.55	17,028.36	26,430.09	-	48,625.00
56210 NATURAL GAS	631,448.16	700,650.00	1,125.00	494,409.19	162,365.81	45,000.00	70,000.00	631,775.00
56220 ELECTRICITY	1,126,525.02	1,367,405.00	-	853,864.67	461,960.33	51,580.00	125,000.00	1,242,405.00
56230 BOTTLED GAS	10,264.94	11,950.00	-	7,100.00	155.28	4,694.72	-	11,950.00
56240 FUEL OIL	202,833.03	227,350.00	-	195,944.31	31,405.69	-	-	227,350.00
56260 DIESEL FUEL	119,827.97	317,500.00	(10,000.00)	221,631.22	78,038.38	7,830.40	10,000.00	297,500.00
56265 GASOLINE (VEHICLES)	88,990.95	109,540.00	-	33,048.47	25,779.17	50,712.36	(25,000.00)	134,540.00
56270 PROPANE	68,331.78	40,840.00	-	6,719.27	1,480.73	32,640.00	(50,000.00)	90,840.00
56300 FOOD SUPPLIES	525.19	6,741.00	-	-	956.00	5,785.00	2,000.00	4,741.00
56400 BOOKS AND PERIODICALS	5,161.05	9,000.00	-	-	6,232.53	2,767.47	2,000.00	7,000.00
56410 TEXTBOOKS	24,561.63	37,810.00	(2,596.50)	2,263.85	1,863.23	31,086.42	10,000.00	25,213.50
56420 LIBRARY MATERIALS	39,508.69	31,750.00	-	3,367.82	8,041.01	20,341.17	-	31,750.00
56500 SUPPLIES*TECHNOLOGY RELATED	182,934.67	282,670.00	(2,000.00)	38,767.37	48,528.28	193,374.35	50,000.00	230,670.00
56900 SUPPLIES*OTHER	172,504.31	221,832.00	-	37,515.11	52,802.45	131,514.44	25,000.00	196,832.00
56910 CUSTODIAL SUPPLIES	188,941.26	207,000.00	-	42,036.46	57,668.72	107,294.82	-	207,000.00
TOTAL SUPPLIES & MATERIALS	3,485,467.62	4,368,595.00	(19,556.50)	2,020,594.72	1,181,135.70	1,147,308.08	219,000.00	4,130,038.50
PROPERTY								
57300 NEW EQUIPMENT	93,703.91	47,350.00	-	-	1,642.11	45,707.89	-	47,350.00
57330 FURNITURE AND FIXTURES	8,192.90	25,000.00	-	-	700.00	24,300.00	10,000.00	15,000.00
57340 TECH RELATED HARDWARE/EQUIPMENT	98,551.31	3,129.00	-	-	2,790.94	338.06	-	3,129.00
57390 OTHER EQUIPMENT/PROPERTY	5,219.10	3,100.00	-	1,394.04	201.56	1,504.40	-	3,100.00
TOTAL PROPERTY	205,667.22	78,579.00	-	1,394.04	5,334.61	71,850.35	10,000.00	68,579.00

MIDDLETOWN BOARD OF EDUCATION
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Object Code - Summary	Expenditure 2021-2022	Appropriation 2022-2023	Appropriation Adjustment	Encumbrance	Current Expenditure	Current Balance	Projected Overage/ Deficit	Projected Expenditure
MISCELLANEOUS								
58100 MEMBERSHIPS & DUES	88,914.30	98,634.00	5.00	1,115.00	67,049.00	30,475.00	-	98,639.00
58901 EDUCATIONAL SUPPORT	22,951.95	17,440.00	-	346.50	1,602.53	15,490.97	-	17,440.00
58903 PROFESSIONAL DEVELOPMENT IMPROVEME	41,284.56	10,000.00	-	-	-	10,000.00	-	10,000.00
58904 WESLEYAN PUBLIC SCHOOL COLLAB	5,000.00	5,000.00	-	-	-	5,000.00	-	5,000.00
58906 AFTER SCHOOL PROGRAM	4,342.52	16,650.00	-	-	-	16,650.00	-	16,650.00
58908 RECRUITMENT	1,324.94	9,000.00	-	-	5,196.84	3,803.16	-	9,000.00
TOTAL MISCELLANEOUS	163,818.27	156,724.00	5.00	1,461.50	73,848.37	81,419.13	-	156,729.00
TUITION								
55600 TUITION MAGNET (REGULAR EDUCATION)	557,268.28	560,600.00	-	-	403,662.00	156,938.00	50,000.00	510,600.00
55610 TUITION TO OTHER DISTR IN STATE (SPEC. E	309,526.94	705,000.00	-	202,580.82	96,594.72	405,824.46	350,000.00	355,000.00
55630 TUITION TO PRIVATE SOURCES (SPEC. ED)	3,968,725.10	3,625,000.00	-	2,600,099.08	1,105,866.12	(80,965.20)	(350,000.00)	3,975,000.00
TOTAL TUITION	4,835,520.32	4,890,600.00	-	2,802,679.90	1,606,122.84	481,797.26	50,000.00	4,840,600.00
GRAND TOTAL	88,662,761.81	94,949,489.00	-	9,918,745.26	42,748,288.44	42,282,455.30	749,840.15	94,199,648.85

Middletown Board of Education
BOE Transfer of Funds

Date Range: 16-Nov-2022 to 06-Dec-2022 For FY 2023

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 38591 Date: 30-Nov-2022						
From 1010-062-3200-350-56900-00000	CURR: MHS*PERF ARTS*OTHER SUPPLIES	38,000.00		38,000.00	23,323.03	
To 1010-062-3200-350-54300-00000	CURR: MHS*PERFORM ARTS*REPAIRS & MAINT Budget transfer to pay for MHS theater repairs	23,600.00		23,600.00		23,323.03
Total Transfer for Central Office					23,323.03	23,323.03
Journal#: 38589 Date: 29-Nov-2022						
From 1010-100-1000-170-56500-00000	CURR: NAT/PHYS SCI: SUPPL*TECH REL	13,734.00		13,734.00	6,842.55	
To 1010-100-1000-170-56110-00000	CURR: NAT/PHYS SCIENCE*INSTR SUPPL BT From SCI tech line to SCI supply line to cover expenses for new science curriculum rollout to elementary level. Tech already purchased for SY23.	5,000.00		5,000.00		6,842.55
Total Transfer for CURRICULUM					6,842.55	6,842.55
Journal#: 38578 Date: 23-Nov-2022						
From 1010-062-3200-910-51721-00000	ATHLETICS: STIPENDS-NON TRB-COACHES	459,249.00		459,249.00	4,500.00	
To 1010-062-3200-910-55100-00000	ATHLETICS: PUPIL TRANSP Fall sports season stipends not filled. Increase in transporation because of having to hire other bus companies for sports transporation.	78,000.00	4,000.00	82,000.00		4,500.00
Total Transfer for Student Activities/Athletics					4,500.00	4,500.00
*** Grand Total To Transfer					34,665.58	34,665.58



Facilities Department
“Unlocking the Potential in ALL Students”

Director of Facilities - Kevin Dion.
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408
Email: Dionk@mpsct.org, Web: www.middletownschools.org

Facilities Report for Board of Education Meeting (12/13/22)
Completed on 12/8/22

5-Year Plan for Capital Projects

The plan will need to be updated and reviewed internally. The plan will be presented to the Facilities Committee during the month of January 2023.

Beman Middle School Construction Project

Close outs continue with additional items identified and communicated for repair. The drainage issue on the parking lot was completed on 12/7/22. We will monitor to see if drainage issues have been corrected.

The 2 back lit school marquee sign concrete bases are currently being installed. We are still awaiting the delivery of the actual signs

Snow and Farm Hill Roofing Projects – Roof, PV, AC & State Approval

The Farm Hill / Snow Roof building committee held a meeting on 11/17/22. A new secretary, Randall Mel, was appointed.

The next meeting is scheduled for 12/15/22 at 5:30 pm.

Additional Items

N/A



Human Resources Department

Unlocking the Potential in ALL Students

talent@mpsct.org | (860) 638-1402
311 Hunting Hill Ave, Middletown, CT 06457
www.middletownschoools.org

Department of Human Resources BOE Report

December 2022

STAFFING: Time Period: November 1 - November 30, 2022

Retirements: 1

0 certified staff

1 non certified staff: *Paraprofessional*

Resignations: 5

2 Certified staff: *Beman Science*
Middletown Transition Center Tutor

3 Non Certified: *School Custodian*
Paraprofessional
Registered Behavior Tech

New Hires:

4 Certified: *MSELI Social Worker Coordinator*
Occupational Therapist
Special Education Teacher
Middletown Transition Center Tutor

9 Non Certified: *Duty Aide (3)*
Building Sub (3)
Interventionist
Paraprofessional
Sub Para
Account Clerk II - MHS



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Vacancies:

Certified

- *Speech Language Pathologist - District*
- *ESL Instructor - Adult Ed*
- *Long Term Sub - Physical Education - Spencer*
- *Long Term Sub - Biology - MHS*
- *K-12 Bi Lingual Teacher - District*
- *Spanish Teacher - Beman*
- *Occupational Therapist - District*
- *PLTI Site Coordinator - District*
- *School Psychologist - District*

Non Certified

- *SEL Aide - Macdonough*
- *Student Engagement Specialist - Beman*
- *Building Subs - District*
- *Duty Aides - District*
- *Cafe Worker I - Spencer + Beman*
- *Cafe Worker II - MHS)*
- *Campus Safety Officer - MHS*
- *Paraprofessionals - District*
- *Paraprofessional - Adult Ed*
- *Registered Behavior Tech - Beman ICM*

We had 6 "Changes of Assignments" which were current employees that transitioned from temporary assignments to permanent roles. Specifically Paraprofessionals, Cafe Workers, and a School Custodian.



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Middletown Security Overview

- Cameras and Footage Retention
- Access Control Systems
- Lock sets and key access
- Security Staff and SRO's
- Additional Preparedness

A high level overview of MPS' Security Operations
and Preparedness.



Middletown Security Overview


Cameras and Footage Retention

- District wide we have over 600 cameras that can be viewed and provide playback and retention.
- Cameras and supporting systems continue to be maintained, replaced, and updated as needed as well as during planned budget cycles.



Middletown Security Overview

Access Control Systems

- Electronic key card and key fob access control systems are present in all our buildings.
 - These systems along with cameras control building access and provide access records if needed.
- 

Middletown Security Overview


Lock sets and key access

- Buildings still have traditional physical lock and key systems on the exterior and interior of the buildings.
- Lock sets and keys are maintained and controlled internally.



Middletown Security Overview


Security Staff and SRO's

- Daily we have district security staff (CSO) and MPD officers (SRO) that are assigned locations and work at our schools.
- 



Middletown Security Overview

Additional Preparedness

- Other emergency communication devices and planning. (alarms and notifications).
 - Recent upgrades and expenditures.
 - Monthly drills, training, and preparation.
- 

Middletown Security Overview

Safety & Security Drills

- Ten (10) safety drills required yearly
 - Fire, Lockdown, Secure the Perimeter and Evacuation/Relocation
- Drills are conducted with the support of the Fire and Police departments

Middletown Security Overview

Committees & Meetings

- Each school has a Security and Safety Committee and a Safe School Climate Committee
- District leadership meets regularly with the Middletown Police Department and works with the Fire Marshals to conduct building walkthroughs.



Middletown Security Overview

All-Hazards School Security & Safety Plan

- Annually, the School System conducts an all-hazards review of its schools' emergency prevention, protection, mitigation, response and recovery procedures relevant to natural and human caused disasters.



Middletown Security Overview

Questions and Comments

Thank you





MPS Technology Services: Cyber Security

December 2022

Past Incident: June 2018

- Ransomware locked and encrypted data on key systems
- Engaged with our Cyber Insurance carrier
- Data inaccessible, not compromised
- Backup system used for data recovery
- Piloting new endpoint protection that protected systems that were part of the pilot.



Intrusion Protection

Next Generation Firewall

- Pilot tested immediately after 2018 incident
- Updates hourly based current threats
- Multiple security settings
- Secure VPN
- Partnering with Subject Matter Experts in updating and maintaining system



Endpoint Protection

- Software that runs on all servers and endpoint systems
- Centrally managed threat protection solution that works in conjunction with our Firewall.
- Blocks advanced malware, exploits and stops installation of unknown software.
- Lightweight agent which stops threats with Behavioral Threat Protection, AI and cloud-based analysis.



Phishing

- System used to educate staff on email
- Weekly email on current phishing and email scams to all staff
- Monthly phishing test emails consisting of over 1000 scenarios sent to all staff
- Gmail flags many possible spam and phishing emails



Other security updates

- Moving key systems from Middletown Hosted to Cloud Hosted
- Completed two security audits in last four years, looking to do our next audit by the completion of the fiscal year
- Increase in staffing to support district level technology systems
- Attend trainings, as well as continual review of industry briefs



Questions?

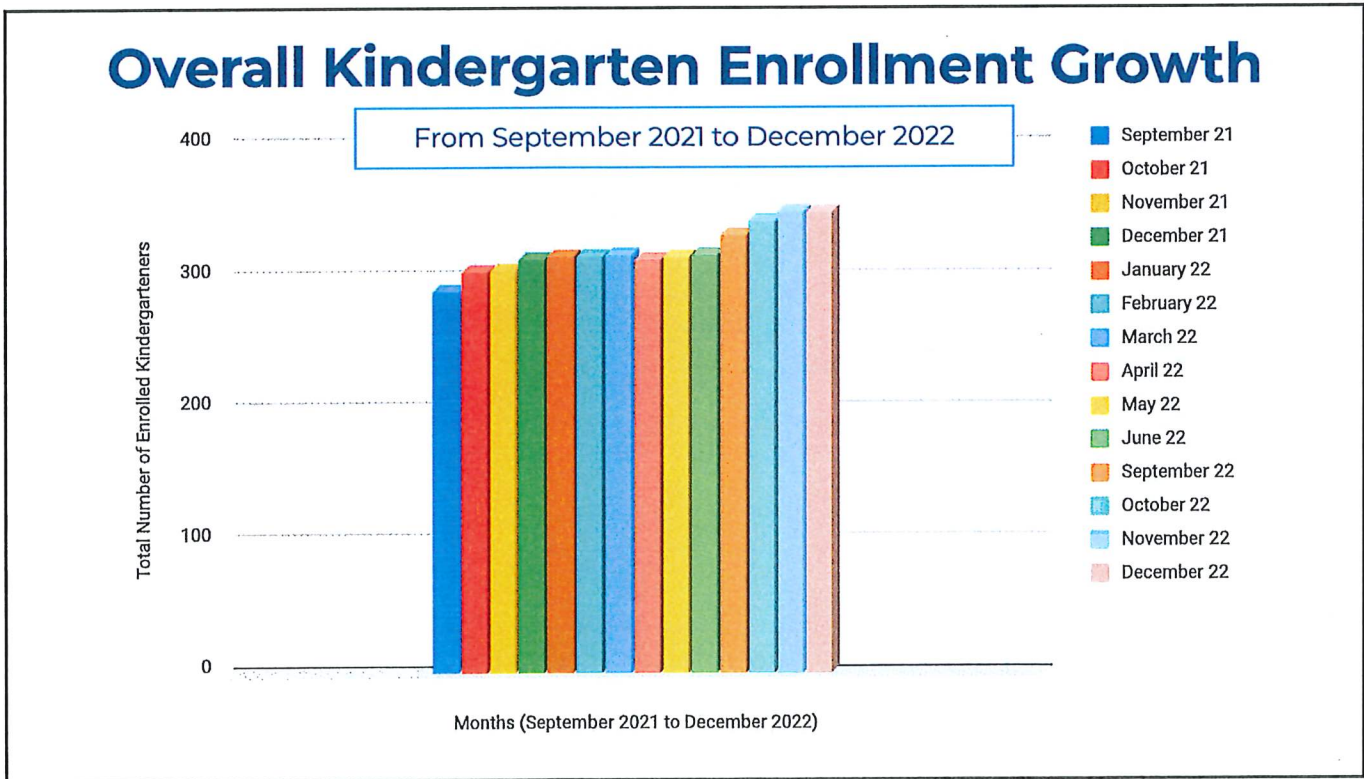




Kindergarten Enrollment

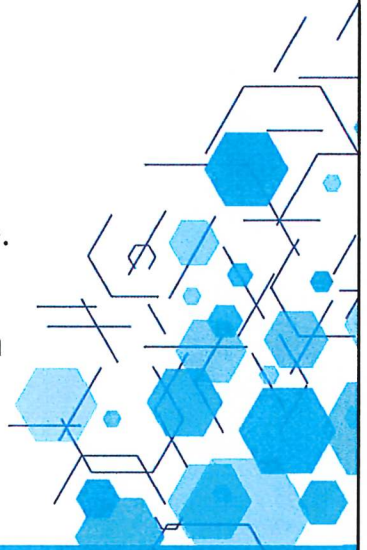
September 2021 to December 2022

M Middletown Public Schools

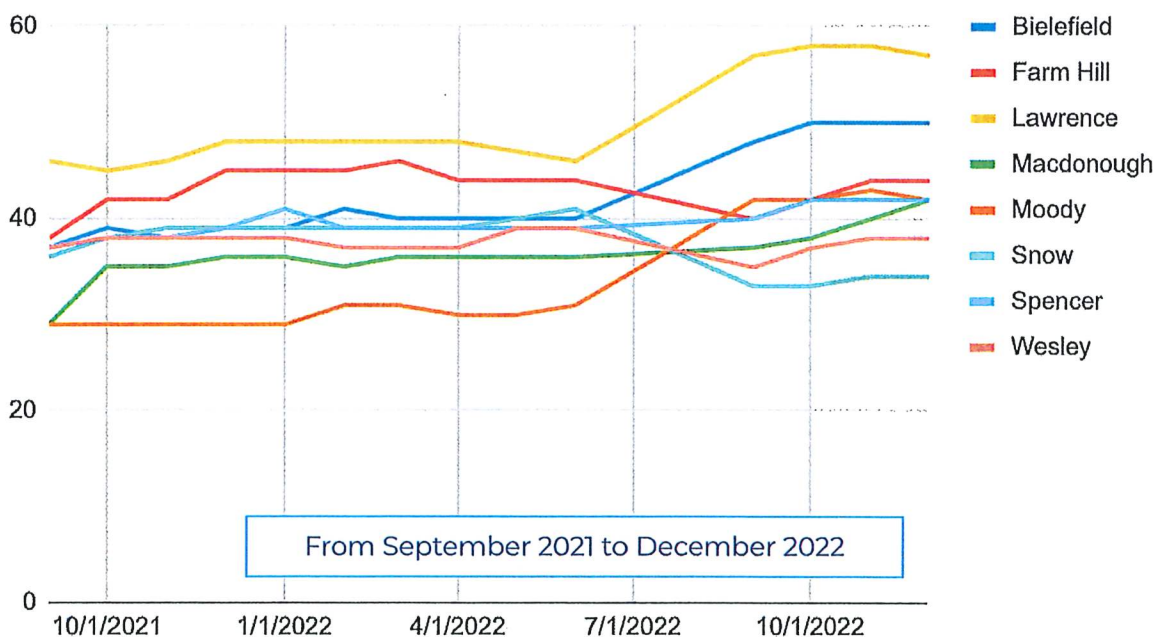


Overall Kindergarten Enrollment Growth

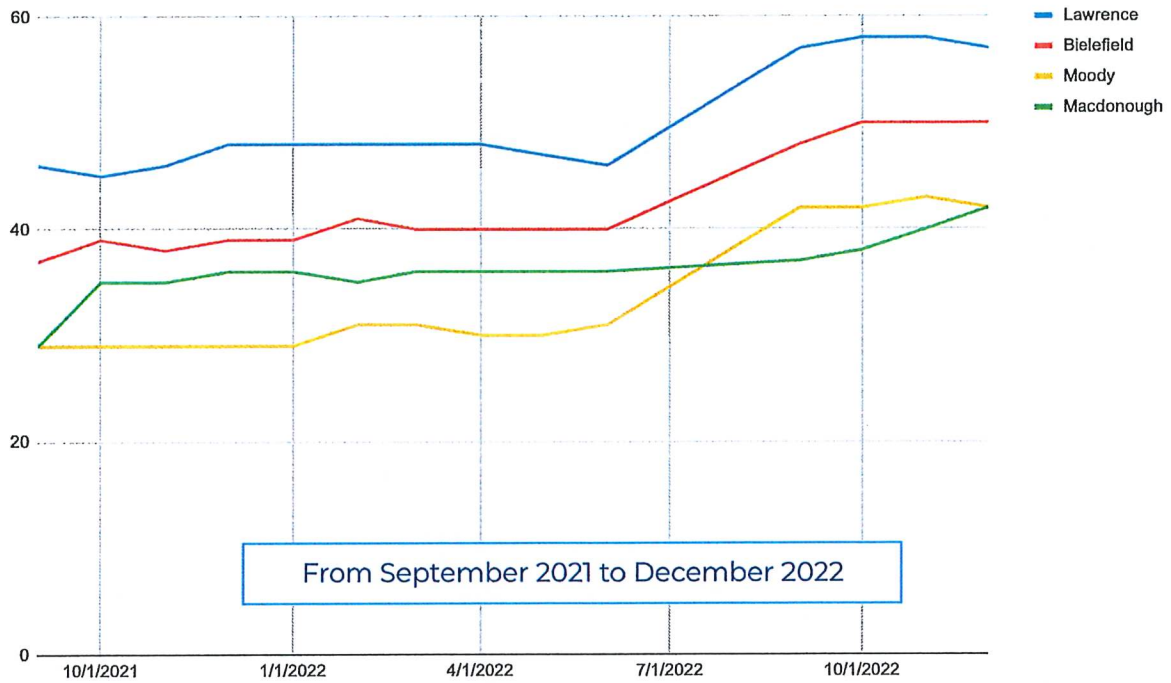
- In **September 2021**, we had **289 enrolled Kindergartener** districtwide.
- Currently, in **December 2022**, we have **349 enrolled Kindergarteners** districtwide.
- This is a **20.8% increase** in nearly one and a half school years, or 15 school months.



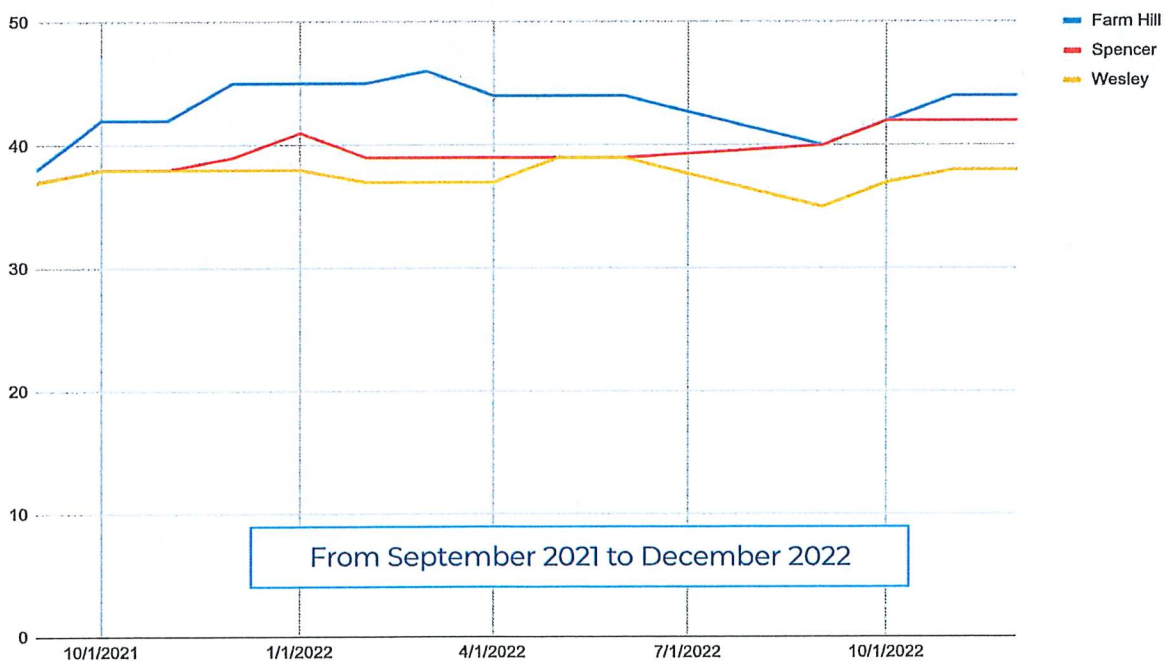
Kindergarten Enrollment in Our Schools



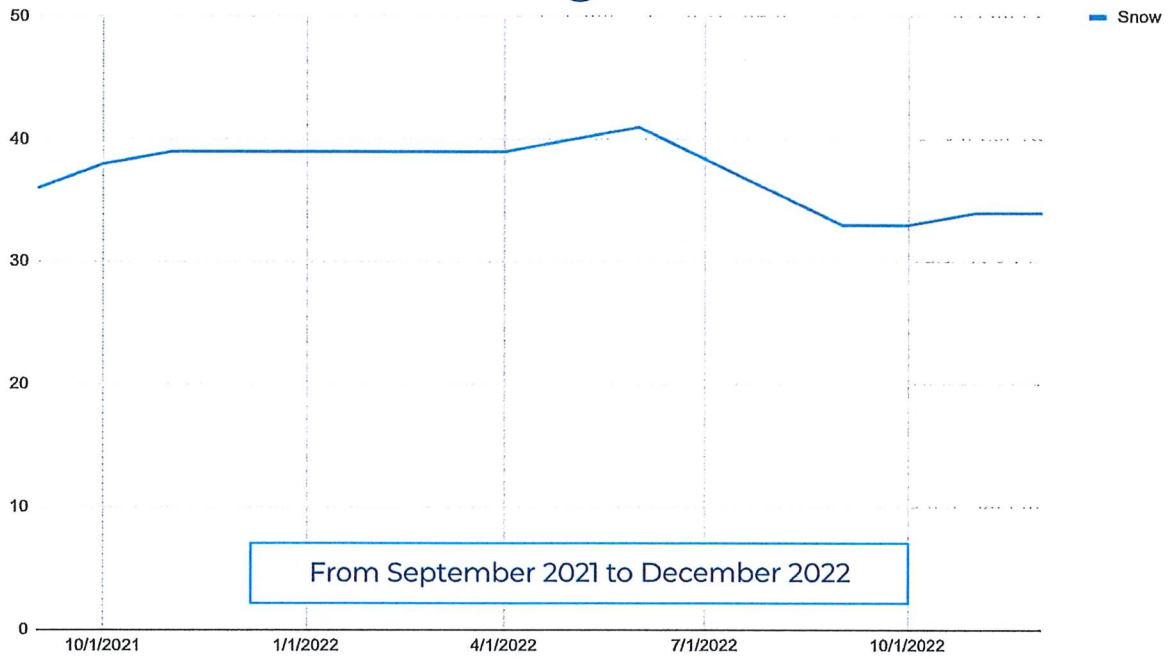
Increased Kindergarten Enrollment



No Significant Change in Kindergarten Enrollment



Decline in Kindergarten Enrollment



Questions?

**MIDDLETOWN BOARD OF EDUCATION
CURRICULUM COMMITTEE**

November 3, 2022

Zoom

5:30 PM

<u>Board of Education (BOE)</u> <u>Committee Members Present</u> Debra Guss, BOE Member Dina Ford, BOE Member	<u>Also Present</u> Stacey McCann, Chief Academic Officer Richard Cordaway, Director of Math (K-12) Janice Pawlak, President of the Middletown Federation of Teachers (MFT) Laura Morello (Community representative)
--	--

1. **Call to order and Introductions:** Committee Member Debra Guss reported that the Committee Chair DeLita Rose Daniels was unable to attend the meeting and that she would be acting as chair. Acting Committee Chair Debra Guss called the meeting to order at 5:32 p.m. and introductions were made.

2. **Math Pathways:** Mr. Cordaway next provided an update on the proposed Math Pathways for the high school math curriculum. First, he reviewed the members of the Math Pathways Committee, which included administrators, teachers and parents. Next, he highlighted that historically the math curriculum was focused on positioning students to take AP Calculus, but that math is used in almost every field and that the proposed new Math curriculum was designed to position students to use math skills in a broader set of fields. He also highlighted that Calculus is not a requirement for many universities, including Harvard and the University of Connecticut. He also reported that only a small fraction of MPS students take AP Calculus and that the new Math Pathways curriculum would allow students to choose alternative tracks for their math education. A discussion followed during which questions were raised regarding how the proposal aligns with State graduation requirements and how the proposed Math Pathways will address the needs of both advanced math students and those students who are not planning on attending college. There was also a discussion regarding why Algebra was no longer being offered at the middle school. Mr. Cordaway concluded his presentation, noting that the current proposal was still being reviewed and would be presented later in the year for approval and encouraged anyone interested in participating in the process to reach out to him.

3. **PIMF Grant Overview:** Ms. McCann and Ms. Pawlak then reported that members of the BOE and the MFT met in October to review applications for the Professional Improvement Fund grant awards for the 2022-2023 school year and that, of the 13 applications submitted, the committee recommended the approval of \$5,661 to be split among 4 applicants. Additionally, they reported that they were able to fund 4 additional proposals through grants. A discussion followed.

4. **Adjournment:** Acting Committee Chair Debra Guss then moved to adjourn the meeting, which was seconded by BOE Member Dina Ford, and the meeting was adjourned at 6:12 p.m.

**Board of Education
Facilities Committee Meeting Minutes
Wednesday, November 30, 2022 5:30 pm
311 Hunting Hill Avenue., Room B, Middletown CT 06457**

Present: Chairwoman Deborah Cain, Assistant Superintendent Jennifer Cannata, Facilities Director Kevin Dion, Common Council Member Jon Pulino, Facilities Support Specialist Joshua Burger.

Chairwoman Deborah Cain brought the meeting to order at 5:40 pm

I. REVIEW OF THE OCTOBER 19, 2022 MEETING MINUTES

MOTION: A Motion to approve the October 19, 2022 minutes was made by Chairwoman Deborah Cain. The motion was seconded by Common Council member Jon Pulino. Motion was carried and accepted unanimously hearing no nays.

II. STATUS AND UPDATES OF BEMAN MIDDLE SCHOOL CONSTRUCTION PROJECT- K. DION,

Facilities Director Kevin Dion reported the project is in the final stages of closing out, with some small items being completed. He reported the signage bases are being poured and we are still waiting for the signs to delivered and installed. The fence has been started around the small field. He is still addressing the drainage issues, curtain drain still has not worked, we may have to wait until spring to correct the issue. We may have to dig up part of the parking lot to add more drainage. Chairwoman Deborah Cain inquired about the location of the previous school possibly adding to the issue. Facilities Director Kevin Dion also reported the stairs in auditorium are completed, there are no leaks in the skylights and the HVAC has operated without any issues. Facilities Director Kevin Dion also made the committee aware we are coming to the end of the one-year warranty coverage end. Common Council Member Jon Pulino suggested the general public may think we have a different kind of warranty and

expressed his concern for the public opinion. Facilities Director Kevin Dion explained the differences between a workmanship warranty, and a manufacturer's warranty, he indicated both only warranty the material, not the labor costs. Chairwoman Deborah Cain asked Common Council member Jon Pulino to bring up the warranty issue at general council meeting. Facilities Director Kevin Dion added we still need to send out legal letters. Chairwoman Deborah offered for Kevin to use the services of Natalia from Shipman and Goodwin to assist in writing the letters.

III. UPDATE OF THE SNOW AND FARM HILL SCHOOLS ROOFING PROJECTS ROOF, PV, AIR-CONDITIONING AND TRACK AND FIELD REPLACEMENT AND STATE APPROVAL- K. DION

Facilities Director Kevin Dion had meeting on November, 17th with the building committee, he reported they have a secretary now and hopes they will be able to stay on track. He also reported the committee approved the purchase of gutter guards for the entire roof on the Farm Hill Roof Project. We are waiting for the material to arrive, hopefully it will be completed soon, or early spring. The punch list items are small and nothing significant. Kevin spoke that he is hopeful about meeting with architects Silver and Petrucelli about the Snow School project and about making progress with the State of Ct, we may have to wait for a new state grant. Silver and Petrucelli would like to have public comment on the track and field replacement to hear their input on natural vs turf. Chairwoman Deborah Cain, expressed her concern about the community conversation, and that it could delay the project to get done by spring or summer, and also that the project would have to be started after graduation. Facilities Director Kevin Dion suggested we will have to just maintain the track to get through next season, as we still need to get the cost figures and proper lead times. Chairwoman Deborah Cain expressed concerns about funds coming out of operational budget.

IV. MIDDLETOWN HIGH SCHOOL TRANSLUCENT PANEL REPLACEMENT PROJECT

Facilities Director Kevin Dion: We continue to replace one to two panels when we can, as it is hard to do with the gym operating. The project is very slow going, we did the worst panels first and any existing panels are not leaking. Chairwoman Deborah Cain suggested conducting the project over winter break, but the gym is still in use with activities. Chairwoman Deborah Cain inquired if the opening of the community center would lessen the demand on us. Common Council member Jon Pulino suggested contacting Wesleyan University to use their gyms for about 6 weeks. Assistant Superintendent Jennifer Cannata will talk with someone at WESU to find a connection to establish for use of the facilities.

V. LAWRENCE, WESLEY AND BIELEFIELD SCHOOLS HVAC RTU REPLACEMENT SUMMER 2022 –

Facilities Director Kevin Dion reported the project is complete. Will remove this item from the agenda for the next meeting.

VI. INSPECTIONS AND LIFE SAFETY SERVICE & SUPPLY REPAIRS

Facilities Director Kevin Dion: We continue doing inspections and are starting to schedule our quarterly sprinkler inspections, fire extinguisher and hood cleanings/inspections. Trane is still replacing our filter and have done them Beman and other schools. We were sited from the Fire Marshal for some items, but have begun correcting them with our in-house electrician. Chairwoman Deborah Cain, inquired about a sprinkler inspection with the Fire Marshal. Facilities Director Kevin Dion answered that we have been cleared on most of them but there are ongoing repairs. He also added that the Adult Ed location needs a flow test and that the system in place wasn't part of

the code at the time We will need to find an alternative way to perform the test as it was not code when the building was built. Encore Fire has installed accelerators in the system at Adult Ed, we are upgrading the system, but we will need to discuss with the city how to pay for it as it's not part of the building committee. Facilities Director Kevin Dion wants to make a list of items we need for the capital budget, safety issues etc., as we will need to start planning on the boiler replacement, we will have to RFP the project soon as there have been significant increases in costs and lead times nationally. Chairwoman Deborah Cain spoke about how we will present the expenses and capital gains.

VII. 5 YEAR CAPITAL PLAN UPDATE

Facilities Director Kevin Dion will be presenting in January, breaking down the plan year by year. Chairwoman Deborah Cain inquired about costs, lead times and quality of products. Kevin reported that costs have gone up to as much as 40% in some areas, lead times have increased significantly and quality of products have gone down. We are constantly looking at various vendors and comparing products.

VIII. REVIEW CALENDAR OF MEETING DATES FOR NEXT FISCAL YEAR

MOTION: A Motion to approve the calendar dates for 2023-2024 Facilities Committee Meetings was made by Chairwoman Deborah Caine. The motion was seconded by Common Council member Jon Pulino. The motion was carried and accepted unanimously hearing no nays. The calendar dates will be put on record.

IX. OPEN DISCUSSION

Facilities Director Kevin Dion: We only have until January 12, 2023 to start the oil tank at Moody and Macdonough schools. There was a substantial increase in expenses upwards of 100K, Kevin suggested we

reapply for the grant, but we will need to go back to the board and the common council for approval. Kevin would like the board to give permission to Superintendent, Dr. Vazquez Matos, to send a letter to the State of Connecticut stating we will reapply for the grant at a later time. Facilities Director Kevin Dion stated on 6.11.19, the cost for the Moody School Oil Tank removal was \$186,055. The updated figures as of 1.14.22, are: \$268,806, an increase of \$82,751. He stated that Macdonough's tank removal figures on 6.11.19, were \$193,262, and as of 1.14.22, are now \$220,346, which is an increase of \$27,084.00. Chairwoman Deborah Cain stated she will be contacting Dr. Nocera in reference to the \$400,000 in funds, and when they will be made available to the Board.

MOTION: A motion to amend the agenda to add the tank removal to be presented to the board and authorizing Dr. Vazquez Matos to create a letter to inform the State of Connecticut OSCGR that due to unforeseen industry cost increases and supply delays, we will not be proceeding with the existing State oil tank removal grants for Moody and Macdonough but will be reapplying at a later date for new grants with updated costs and project timelines" was made by Chairwoman Deborah Cain. The motion was seconded by Common Council member Jon Pulino. The motion was carried unanimously hearing no nays.

MOTION: A motion was made to approve presenting the updated oil tank replacement figures at the December 22nd board meeting by Chairwoman Deborah Cain. The motion was seconded by Common Council member Jon Pulino. The motion carried unanimously hearing no nays

MOTION: A motion to adjourn was made by Chairwoman Deborah Cain. The motion was seconded by Common Council member Jon Pulino. The motion carried unanimously hearing no nays the meeting was adjourned at 6:30pm.

Middletown Board of Education

January 2023-January 2024

6:30PM

Beman Middle School, 1 Wilderman's Way, Middletown CT 06457

Streaming at <https://www.youtube.com/c/MiddletownStream>

2023

JANUARY 10

FEBRUARY 14

MARCH 14

APRIL 4

MAY 9

JUNE 13

SEPTEMBER 12

OCTOBER 10

NOVEMBER 14

DECEMBER 12

JANUARY (2024) 9

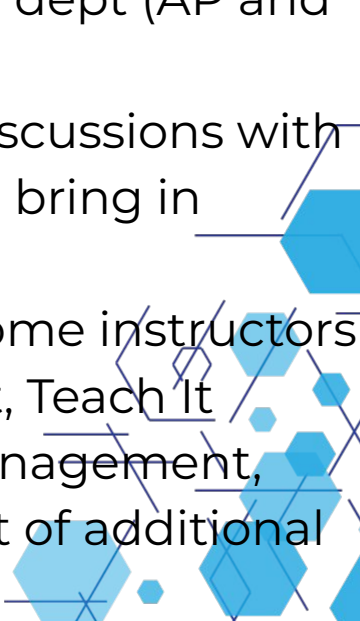


New Course Proposals

Social Studies SY 2023-23



Background

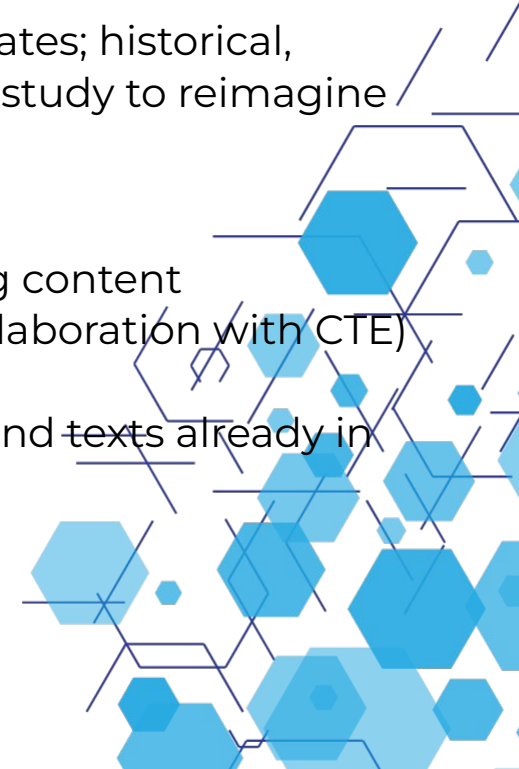
- Currently offer a variety of advanced level courses in dept (AP and one ECE)
 - Our current West Civ teacher is retiring, and after discussions with Bobbi Jo Wathen offered opportunity to teachers to bring in additional ECE course
 - Two courses teachers are currently applying to become instructors of: Introduction to Human Rights, and If You Love It, Teach It
 - ECE courses offer the same benefits of AP (time management, perseverance, rigorous coursework) but with benefit of additional guaranteed credits (assuming passing of course)
- 

Course 1: EDCI 1100 If You Love It, Teach It

From UCONN:

Studies of K-12 teaching, learning, and schooling in the United States; historical, philosophical, and social foundations of education as well as self-study to reimagine educational futures.

- Full year 1 credit course
- Advanced coursework but through accessible and engaging content
- Could be part of an “education” pathway for students (in collaboration with CTE)
- Would be offered to 11th and 12th graders
- A text is suggested but other coursework includes sources and texts already in possession of dept
- [Sample syllabus](#) drafted by teachers
- District [New Course Proposal Form](#)

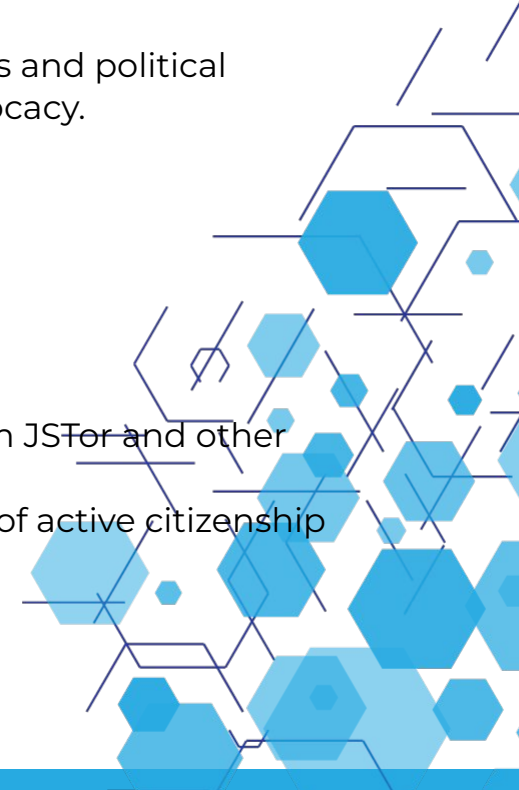


Course 2: HRTS 1007 Introduction to Human Rights

From UCONN:

Exploration of central human rights institutions, selected human rights themes and political controversies, and key political challenges of contemporary human rights advocacy.

- Advanced coursework but through accessible and engaging content
- Full year one credit course
- Could be part of a “Social Justice” pathway
- Would be offered to 11th and 12th graders
- District [New Course Proposal Form](#)
- [Sample Syllabus](#) from UCONN
- No course text required, readings and other selections can be pulled from JSTor and other databases and a variety of other primary and secondary sources
- Opportunities for student to take informed action and practice the skills of active citizenship



Additional Information

Benefits:

Advanced coursework with accessible content

Diversifying our course offerings

ECE courses offer guaranteed credit for students who pass course

- For future, we could think about offering on cycles, opening electives to either 11 or 12th graders, moving to all full year offerings

Possible Challenges:

Course offerings dependent on UCONN approval of instructors (teachers are in application process currently)

Schedule is “student driven”- elective offerings will depend on student registrations and enrollments

Cost to students is covered if students are ID'd as F/R (similar to cost of AP tests)





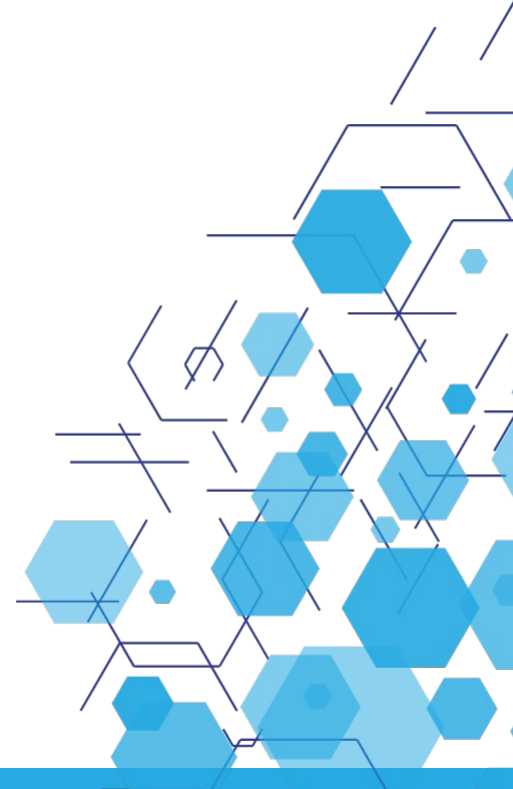
MHS Science Course Proposals

Meg Hanly

PreK-12 STEAM Director

Current MHS Science Offerings

Course Options			
Grade 9	Grade 10	Grade 11	Grade 12
Biology	Chemistry		
		AP Chemistry	
	Physics		
		AP Physics I	
			AP Physics II
	AP Biology		
	AP Environmental		
	Electives*		



Current MHS Science Offerings - Electives*

All electives are half year and 0.5 credits

Anatomy & Physiology

Earth Science & Planetary Geology

Forensic Science

Microbiology

Ocean & Atmospheric Science

Topics in Science



Science Elective - Proposal

Course: Genetics

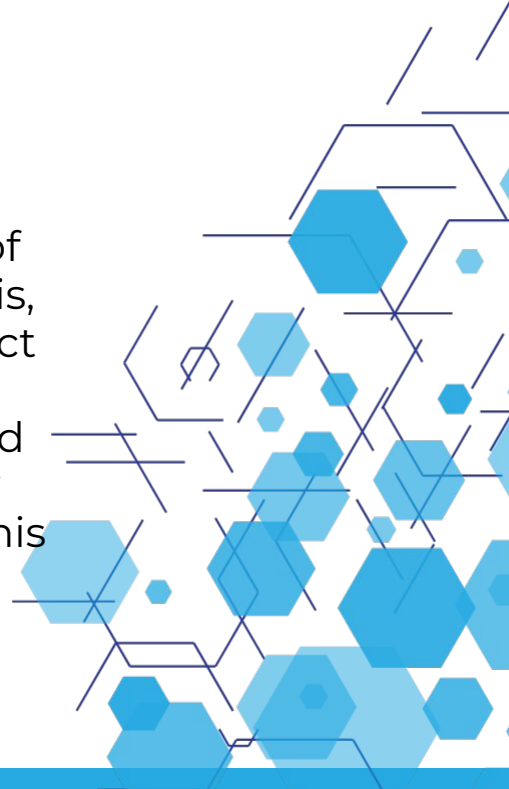
Semester: Half Year

Grade(s): 10, 11, 12

Credits: 0.5

Prerequisite: Biology

Description: Genetics is the study of how traits are passed from one generation to the next. In this life science course, historical beliefs about inheritance, the work of Gregor Mendel and laws of genetics he developed will be explored. Classical genetic analysis, including Punnett squares and probability, will be used to predict offspring. Exceptions to Mendel's laws using animal plant and human models will be discussed. Chromosomal inheritance and genetic disorders will be examined. Modern genetic technology will be reviewed and ethical considerations will be examined. This course would be ideal for any student with an interest in life science, medicine, or agriculture.



Science Elective - Proposal

Course: Science Fiction Semester: Half Year Grade(s): 10, 11, 12

Credits: 0.5 Prerequisite: Biology

Description: How do authors explore the potential limitations of humanity's evolution as a species? How has technology both expanded humanity's opportunity for advancement and exposed deep flaws in human nature? In this literacy-focused science course, students will explore a variety of representations of human morality and how it might change with the introduction or advancement of technology through literary texts and analysis. By the end of this course, students will be able to analyze how the human experience is altered or complicated by our relationship with technology and scientific advancement.



Additional Information

Benefits:

Diversifying our course offerings

Interdisciplinary nature of literacy-based science elective

Supporting school goals for increases in ELA and NGSS achievement

Increase student engagement with relevant content to them

Possible Challenges:

Schedule is “student driven”- elective offerings will depend on student registrations and enrollments

