

# Board of Education Regular Meeting

Tuesday, June 14, 2022 6:30 PM

Beman Middle School, 1 Wilderman's Way, Middletown , CT 06457

I. Call to Order	<b>Speaker (s)</b> : Deborah Cain
II. Salute to the Flag	<b>Speaker (s)</b> : Deborah Cain
III. Adoption of Agenda	<b>Speaker (s)</b> : Deborah Cain
IV. Discussion and action appointing Dr. Alberto Vazquez Matos to serve as Superintendent of Schools for the Middletown Public Schools.	<b>Speaker (s)</b> : Deborah Cain
V. District Highlights	<b>Speaker (s)</b> : Deborah Cain
V.A. Career and Technical Education (CTE) Highlights: DECA & Robotics	<b>Speaker (s)</b> : Dave Reynolds
V.B. MPS Retirees	<b>Speaker (s)</b> : Dr. Vazquez Matos
V.C. John Geary named Exemplary Educator of the Year	<b>Speaker (s)</b> : Dr. Vazquez Matos
V.D. TEAM Program	<b>Speaker (s)</b> : Dr. Vazquez Matos
V.E. Proclamation for LGBTQ+ Pride month	<b>Speaker (s)</b> : Jessie Lavorgna
VI. Public Session	<b>Speaker (s)</b> : Deborah Cain
VII. Communications	<b>Speaker (s)</b> : Deborah Cain
VII.A. Report of Student Representative	<b>Speaker (s)</b> : Pilar Brooks
VIII. Consent Agenda	<b>Speaker (s)</b> : Deborah Cain
VIII.A. Minutes of May 10, 2022 BOE Regular Meeting	<b>Speaker (s)</b> : Deborah Cain
VIII.B. MHS Robotics VEX Robotics Invitational	<b>Speaker (s)</b> : Sam Faulkenberry
VIII.C. MHS Robototics 2023 VEX Southern New England Regional Championship	<b>Speaker (s)</b> : Sam Faulkenberry
VIII.D. MHS Robotics 2023 VEX Robotics World Championship	<b>Speaker (s)</b> : Sam Faulkenberry
VIII.E. MHS Performing Arts Classes to Orlando	<b>Speaker (s)</b> : Kimberly Rodriguez
VIII.F. DECA Power Trip College & Career Conference	<b>Speaker (s)</b> : Dave Reynolds
VIII.G. DECA International Career Development Conference	<b>Speaker (s)</b> : Dave Reynolds
VIII.H. DECA Sports and Entertainment Management Conference	<b>Speaker (s)</b> : Dave Reynolds
VIII.I. Grants Status Report	<b>Speaker (s)</b> : Natalie Forbes
VIII.J. Policy #6140 - DELETE - Curriculum	<b>Speaker (s)</b> : Justin Taylor
VIII.K. Policy #6141.312 - DELETE - Migrant Students	<b>Speaker (s)</b> : Justin Taylor
VIII.L. Policy #6160 - DELETE - Educational	<b>Speaker (s)</b> : Justin

Resources and Materials	Taylor
VIII.M. Policy #6161 - DELETE - Equipment, Books and Materials	<b>Speaker (s)</b> : Justin Taylor
VIII.N. Policy #6161.7 - DELETE - Use of Proprietary Software Products	<b>Speaker (s)</b> : Justin Taylor
VIII.O. Policy #6162.6 - DELETE - Use of Copying Devices	<b>Speaker (s)</b> : Justin Taylor
VIII.P. Policy #6162.7 - DELETE - Backup Copies of Computer Software	<b>Speaker (s)</b> : Justin Taylor
<b>IX. Department Reports</b>	<b>Speaker (s)</b> : Deborah Cain
IX.A. Financial Report	<b>Speaker (s)</b> : Cheryl Walcott
IX.A.1. Action on Line Item Transfer Report	<b>Speaker (s)</b> : Cheryl Walcott
IX.B. Facilities Department	<b>Speaker (s)</b> : Kevin Dion
IX.C. Personnel Report	<b>Speaker (s)</b> : Dr. Vazquez Matos
IX.D. Transportation Report	<b>Speaker (s)</b> : Mark Langton
<b>X. Superintendent's Report</b>	<b>Speaker (s)</b> : Dr. Vazquez Matos
X.A. Update on District Equity Work	<b>Speaker (s)</b> : Dr. Vazquez Matos
X.B. Panarama Student and Family Survey	<b>Speaker (s)</b> : Dr. Vazquez Matos
X.C. Strategic Operating Plan Update	<b>Speaker (s)</b> : Dr. Vazquez Matos
X.D. Dattco Bus Contract	<b>Speaker (s)</b> : Dr. Vazquez Matos
<b>XI. Committees</b>	
XI.A. Budget Committee	<b>Speaker (s)</b> : Charles Wiltsie
XI.B. Curriculum Committee	<b>Speaker (s)</b> : Delita Rose Daniels
XI.C. Facilities Committee	<b>Speaker (s)</b> : Deborah Cain
XI.D. Policy Committee	<b>Speaker (s)</b> : Justin Taylor
<b>XII. Action Items</b>	<b>Speaker (s)</b> : Deborah Cain
XII.A. Dattco Contract	<b>Speaker (s)</b> : Dr. Vazquez Matos
XII.B. Amended Budget Approval	<b>Speaker (s)</b> : Deborah Cain
XII.C. Physical Education Curriculum	<b>Speaker (s)</b> : Robert Smernoff
XII.D. Policy #1260 - NEW/ADOPT - Civility/Respectful Communications and Actions	<b>Speaker (s)</b> : Justin Taylor
XII.E. Policy #6141.3291 - REVISE - One to One Device Program	<b>Speaker (s)</b> : Justin Taylor
XII.F. Policy #6141.5 - REPLACE - Advanced Placement/Post-Graduate Study	<b>Speaker (s)</b> : Justin Taylor
XII.G. Policy #6145 - REVISE - Extra-Class Activities	<b>Speaker (s)</b> : Justin Taylor

XII.H.	Policy #6145.2 - REVISE - Athletic/Extracurricular Activities	<b>Speaker (s) :</b> Justin Taylor
XII.I.	Policy #6146.1 - REPLACE - Grading System/Weighted Grades	<b>Speaker (s) :</b> Justin Taylor
XII.J.	Policy #6146.3 - NEW/ADOPT - Credit for Online Courses	<b>Speaker (s) :</b> Justin Taylor
XII.K.	Policy #6164.12 - DELETE - Acquired Immune Deficiency Syndrome	<b>Speaker (s) :</b> Justin Taylor
XII.L.	Policy #6164.2 - DELETE - Guidance Services	<b>Speaker (s) :</b> Justin Taylor
XIII.	<b>Future Agenda Items</b>	<b>Speaker (s) :</b> Deborah Cain
XIV.	<b>Proposed for Executive Session</b>	<b>Speaker (s) :</b> Deborah Cain
XIV.A.	Superintendent Evaluation	<b>Speaker (s) :</b> Deborah Cain
XIV.B.	Leadership Survey	<b>Speaker (s) :</b> Deborah Cain
XV.	<b>Adjournment</b>	<b>Speaker (s) :</b> Deborah Cain

**Board of Education Regular Meeting**  
May 10, 2022 6:30 PM  
Beman Middle School Auditorium  
<https://www.youtube.com/c/MiddletownStream>

Board Members Present: Deborah Cain, Anita Dempsey White, Debra Guss, Emily Jackson, Delita Rose-Daniels, Justin Taylor and Charles Wiltsie

Others Present: Acting Superintendent Dr. Alberto Vázquez Matos, Director of Performance Management and Strategic Processes Jennifer Cannata, Finance and Resource Specialist Cheryl Walcott, Director of Information Technology Michael Skott, Director of Communications Jessie Lavorgna, Director of Facilities Kevin Dion, Diversity, Equity and Inclusion Director Dr. Jada Waters, Director of Pupil Services and Special Education Vacianna Spaulding, Manager of Human Resources Geen Thazhampallath, Director of Facilities Kevin Dion, Director of Assessment and Professional Development and Instruction Paul Griswold, Assistant to the Superintendent and Board of Education Joyce Carey and 29 visitors.

**I. CALL TO ORDER**

Chair Cain called the meeting to order at 6:35PM.

**II. SALUTE TO THE FLAG**

Ms. Ford led the Pledge of Allegiance.

**III. ADOPTION OF AGENDA**

**MOTION:** A motion to adopt the agenda was made Mr. Taylor and a second by Mr. Wiltsie – unanimous vote.

**IV. DISTRICT HIGHLIGHTS**

A. National Junior Honor Society: Collection and Donation for Ukrainian

Ms. Lavorgna introduced Ms. Kelly Formhals. The students introduced themselves. The students reviewed the process of their collection project. They spread the word and many boxes were overflowing with donations. Channel 3 came to the school and highlighted the students and the project. The Board thanked the students for their hard work.

B. Deb Petruzzello's Upcoming Induction to the National High School Athletic Coaches Association (NHSACA)

Ms. DeJesus introduced Ms. Deb Petruzzello. Coach Petruzzello was the nationally recognized 2022 Kathy Holloway Women of Inspiration Award recipient. Coach Petruzzello is the long time (40 years) outdoor track coach of Middletown High School and is currently the President of the Connecticut High School Coaches Association. Along with this prestigious award, Coach Petruzzello will also be inducted into the NHSACA Hall of Fame. She will receive both of these awards during the NHSACA National Hall of Fame Induction Banquet to be held on June 21 at the Prairie Meadows Events Center in Altoona (Des Moines), Iowa. Coach Petruzzello thanked Ms. DeJesus and the Board for the recognition. Chair Cain told of the inspiring work Coach has done for her and all the students through the years.

C. Dr. Dawn Brooks and Ms. Karen Bernard: 100 Women of Color in New England

Ms. Lavorgna introduced Dr. Brooks and Ms. Bernard. Both women were named the top 100 Women of Color in New England. Ms. Bernard shared that this award reinforced the work that she set out to do years ago. Dr. Brooks stated that she being recognized for doing what she loves. As a Middletown native, she is giving back to her community. Both women stated that are honored to be part of this award.

Dr. Jada Waters shared that both women are DEI Change Agents in the Middletown Schools. She shared how powerful it is to see these women being recognized.

D. Proclamation: Asian American and Pacific Islander History Month

Ms. Lavorgna read the proclamation for Asian American and Pacific Islander History Month. May 2022 is proclaimed Asian American and Pacific Islander History Month by the Middletown Board of Education.

E. Dr. Vázquez Matos' Induction into St. Thomas Aquinas College's Alumni Hall of Fame

This is an award given to alumni that carry out the College's mission. Ms. Lavorgna shared many of Dr. Vázquez Matos positive qualities. A video was shared in which Dr. Leslie Torres Rodriguez of Hartford Public Schools spoke of Dr. Vázquez Matos' work and positive attributes. Dr. Vázquez Matos spoke of the interactions that inspired him and thanked St. Thomas Aquinas for the honor of being in the Alumni Hall of Fame. The Board congratulated Dr. Vázquez Matos.

## V. PUBLIC SESSION

Chair Cain explained the rules of Public Session.

Latasha Taylor, 26 Keift Rd. Ms. Taylor read an email that she wrote to the Board and staff members regarding struggles of students. She shared the trauma students and staff have been through. Ms. Taylor will follow up with possible supports and solutions.

Brooke Carta, 905 Millbrook Rd., Vice President of Local 466. Ms. Carta was joined by leaders of Local UPSEU, Middletown Federation of Teachers and Paraprofessionals Unions. She asked that the investigation be concluded and the findings be released to the public. She would like them to commit to a positive work environment in the future. Ms. Carta recognized the work of district staff during these times. She thanked Central Office for their hard work.

## VI. COMMUNICATIONS

A. Report of Student Representative

Ms. Brooks shared that Nurses Day is May 11. There are many events upcoming this week and next week. The senior picnic and Senior Ball is approaching. She recognized DECA students on their competition. Students have been taking AP exams and will continue through next week. She congratulated students inducted into the National Honor Society and achievements of the softball team. Ms. Brooks shared the growth students have shown this year. Students have come together as a school community. She wished everyone a Happy Teacher's Appreciation Week.

## VII. CONSENT AGENDA

- A. Minutes of April 25, 2022 BOE Special Meeting
- B. Minutes of April 12, 2022 BOE Special Meeting
- C. Minutes of April 5, 2022 BOE Regular Meeting
- D. Minutes of March 31, 2022 Special Meeting

- E. Minutes of March 30, 2022 Special Meeting
- F. Winter Season Sports Report
- G. Grants Status Report
- H. Policy #6145.231 - DELETE - Transgender Athletic Policy
- I. Policy #6146.2 - DELETE - Statewide Proficiency/Mastery – Examinations
- J. Policy #6152 - DELETE - Grouping and Transfer of Students
- K. Policy #6153.2 - DELETE - Student Participation in Election Process

**MOTION:** A motion to accept the Consent Agenda was made by Ms. Dempsey White and a second by Mr. Wiltsie – unanimous vote.

## **VIII. DEPARTMENT REPORTS**

### A. Financial Report

Ms. Walcott reviewed the Financial Report. She is projecting the end of year numbers. Class coverage, tutoring, utilities and custodial supplies are higher than projected. Chair Cain asked Ms. Walcott to review where the District is in the budget process. Ms. Walcott explained the process and that the Common Council is meeting this evening on the budget.

#### A.1. Action on Line Item Transfer Report

Ms. Walcott reviewed the transfers. Transfers purposed include for the benefit of security and IT equipment. She reviewed the FICA line. Ms. Walcott discussed the need for converting paper files to electronic files. Chair Cain asked Ms. Walcott to review the Budget process in the end of year months of April, May and June.

**MOTION:** Motion to accept Action on Line Item Transfer was made by Ms. Dempsey White and a second by Ms. Ford - unanimous vote.

### B. Facilities Department Report

Mr. Dion shared his department is meeting with the Mayor’s Office regarding renovations at Macdonough. Progress continues at Beman as supplies continue to be delivered. Lawrence HVAC was completed over Spring Break. Mr. Dion is reviewing the roof replacements that are scheduled to take place over the summer at Snow and Farm Hill School. Chair Cain asked for an updated list for Beman Middle School. Mr. Dion stated it is a living document and continually updated. He will follow up with a list for the Board. Additional lockers have been installed at Beman.

### C. Personnel Report

There are currently 58 active postings. Dr. Vázquez Matos reviewed the postings. Postings are for current and anticipated openings through the summer and for the 2022-2023 school year. There was a virtual career fair in April. MPS will extend CT School Department of Education Diversity fair and the Middlesex Chamber fair in June. HR and payroll department continue to work on gaining efficiencies and reducing paperwork. Ms. Guss thanked Dr. Vázquez Matos for his detail. Ms. Ford commented regarding the competitiveness of Middletown versus other districts.

#### D. Transportation Report

There was no report.

### IX. SUPERINTENDENT'S REPORT

#### A. Teacher Recruitment

Dr. Vázquez Matos introduced Geen Thazhampallath and Andres Alphonso. Mr. Thazhampallath shared the four recruiting goals and benefits. Goal one is to increase visibility. The team attended virtual and in person job fairs. Goal two is to increase direct recruiting and potential hiring for CT Shortage Areas. The Talent Office is sending out information to staff regarding pathways to teaching certificates. MPS currently has 3 staff members participating in the Relay program. The team is looking at the number of steps it takes to hire a staff member. Goal three is increase college relationships and outreach to foster future placements and considerations. Mr. Alphonso and Mr. Thazhampallath acknowledged the hard work by Ms. Katie Ehlers and Ms. Jessie Lavorgna for working towards this goal. Goal four is to increase mutual awareness of MPS to inform diverse candidates and position MPS as a positive and welcoming viable career consideration. Mr. Alphonso shared that the diversity of the team that is doing the recruiting is helping to attract candidates.

Ms. Rose Daniels asked about the steps for hiring that can be challenging. Dr. Vázquez Matos shared the process and the importance of the first 60 days. Ms. Dempsey White asked if there was any outreach to HBCs. Mr. Thazhampallath shared the efforts that have been have. Dr. Vázquez Matos spoke of targeted recruitment opportunities. Ms. Rose Daniels spoke of the importance of retention.

#### B. MPS Summer 2022 Programs

Dr. Vázquez introduced Ms. Jill Garrity, Coordinator of Extended Learning. There are nine summer 2022 programs for students in PreK-12. Extended School Year is for Special Education students through the PPT Process. Summer Literacy Academy is for student in rising first to fifth grade that received intervention during the school year. 21C Summer STEAM Launch Camp is for rising first to fifth graders. There is an additional program at Beman for rising six to eighth graders. Summer Play-based Preschool Experience will be for preschool students and held at Snow School. Macdonough TAG will be held at MHS. Career and Technical Education will have programs in Middletown, Meriden and Brainerd Airport. There will be three separate Summer Arts Programs. There are two Math Exploration Opportunities for middle school students.

Chair Cain thanked the presenters for their work. She would like the information to be shared to the public. Mr. Taylor asked about the funding sources and if the district will ask for parent, student and staff feedback for sustainability. Dr. Vázquez Matos shared that the district has in the past and will continue that practice.

### X. COMMITTEES

#### A. Budget Committee

Mr. Wiltsie reported the Budget Committee met yesterday. Ms. Jackson encouraged everyone to watch the Budget Committee meetings. There were no questions.

#### B. Curriculum Committee

Ms. Rose Daniels shared Ms. Guss hosted the April meeting. Ms. Guss shared that AP classes and recruitment were reviewed. The committee discussed the Belief Gap. The Gifted and Talented Program and Equitable Grading were also discussed.

C. Facilities Committee

Chair Cain shared the importance of having O & G review all items before their time in Middletown is complete.

D. Policy Committee

Mr. Taylor reviewed the last meeting. Three policies were tabled based on the recommendation of the community. Dr. Waters, Ms. Weiner Ms. Spaulding will review the tabled policies.

**XI. Action Items**

A. Policy #6140 - DELETE - Curriculum

**MOTION:** A motion to accept Policy #6140 - DELETE - Curriculum was made by Mr. Taylor and a second by Ms. Ford - unanimous vote.

B. Policy #6141.312 - DELETE - Migrant Students

**MOTION:** A motion to accept Policy #6141.312 - DELETE - Migrant Students was made by Mr. Taylor and a second by Ms. Ford -unanimous vote.

C. Policy #6160 - DELETE - Educational Resources and Materials

**MOTION:** A motion to accept Policy #6160 - DELETE - Educational Resources and Materials was made by Mr. Taylor and a second by Ms. Ford - unanimous vote.

D. Policy #6161 - DELETE - Equipment, Books and Materials

**MOTION:** A motion to accept Policy #6161 - DELETE - Equipment, Books and Materials Process was made by Mr. Taylor and a second by Ms. Ford - unanimous vote.

E. Policy #6161.7 - DELETE - Use of Proprietary Software Products

**MOTION:** A motion to accept Policy #6161.7 - DELETE - Use of Proprietary Software Products was made by Mr. Taylor and a second by Chair Cain - unanimous vote.

F. Policy #6162.6 - DELETE - Use of Copying Devices

**MOTION:** A motion to accept Policy #6162.6 - DELETE - Use of Copying Devices was made by Mr. Taylor and a second by Ms. Ford - unanimous vote.

G. Policy #6162.7 - DELETE - Backup Copies of Computer Software

**MOTION:** A motion to accept Policy #6162.7 - DELETE - Backup Copies of Computer Software was made by Mr. Taylor and a second by Ms. Dempsey White - unanimous vote.

## **XII. FUTURE AGENDA ITEMS**

New Items:

Chairwoman Cain would like to discuss the Goals and Achievement of Strategic Operating Plan for year. Ms. Rose Daniels suggested an update on the exit interview process and feedback heard.

## **XIII. PROPOSED FOR EXECUTIVE SESSION**

### **XIII.A. DISCUSSION AND POSSIBLE ACTION CONCERNING LEGAL OPINION RELATED TO CENTRAL OFFICE INVESTIGATION AND PENDING CLAIMS (DISCUSSION PROPOSED FOR EXECUTIVE SESSION.)**

**MOTION:**

A motion to enter Executive Session for discussion and possible action concerning legal opinion related to Central Office Investigation and pending claims and invite Attorney Leander Dolphin, Natalia Sierira Millan, Michael Rose and Leilani Faugundo was made by Chair Cain and a second by Mr. Wiltsie – unanimous vote.

The meeting was called back to order at 10:50PM.

**MOTION:** Moved that the Board authorize the Board Chair to coordinate next steps including to work with legal counsel and the investigators to release a summary of the findings and to work with the administration to address personnel matters related to the findings by Ms. Jackson and a second by Ms. Guss - unanimous vote.

**XV. ADJOURNMENT**

**MOTION:** Move to adjourn at 10:51PM passed with a motion by Chair Cain and a second by Ms. Rose Daniels – unanimous vote.

Respectfully Submitted,

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Anita Dempsey-White  
Secretary

ADW/jc

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and ALL items filled in or marked N/A.**

Name of School: **Middletown High School**

Date of Request: **5-25-22**

Name of Club or Activity: **Blue Dragon Robotics Team 9909**

Trip To: **Worcester Polytechnic Institute - 100 Institute Rd., Worcester, MA 01609**

Purpose: **2022 VEX Robotics Invitational - High School Division**

Number of Students Participating: **30**

Number of students eligible to go on the field trip: **30**

Dates of Trip: **Thursday 12-1-22 to Saturday 12-3-22**

# of school days missed: **2**

Names of Teachers and Chaperones:

<b>Sam Faulkenberry</b>	
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Transportation: **bus / carpool**

Are fund-raising activities planned: **yes**      If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$2000**

Lodging: **hotel**

Insurance Arrangements for Staff and Students: **parents / guardians will be encouraged to purchase individual policy**

Cost per Student: **\$500**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **n/a**

Cost per Paraprofessional: **n/a**

If travel agencies are engaged, at least three quotations need to be provided with documentation attached to this form: **n/a**

Name of teacher making request: **Sam Faulkenberry** 

Approved by Department Head at secondary level: 

Approved by Principal: 

Authorized by Chief Academic Officer: \_\_\_\_\_

Superintendent Approval: 

**2022 Worcester Polytechnic Institute VEX Robotics Invitational - High School Division  
Middletown High School Blue Dragon Robotics Team 9909**

Middletown High School offers a rigorous 3-year Robotics and Engineering co-curricular program in which students have the opportunity to practically apply course curriculum through competitive venues.

Blue Dragon Robotics has been competing in VEX Robotics competitions for the past nine years against top ranked high school programs. Team 9909 has previously qualified and competed at the VEX Robotics World Championship for the previous four seasons.

The 2022 Worcester Polytechnic Institute VEX Robotics Invitational will be held in Worcester, MA from Thursday, December 1 to Saturday, December 3, 2021. This open qualification event gives students the unique opportunity to compete against premier teams from across the United States.

The cost of the competition will be approximately \$500.00 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, the Middletown Robotics Team completes fund-raising activities which include hosting a VEX Robotics State Qualifier at the high school.

Samuel Faulkenberry, Technology Education teacher and Middletown Robotics Team advisor, will chaperone the trip.

Students will miss a total of two school days.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

Students will also confirm that missed work and lessons during that week are completed prior to the trip.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the 2022 Worcester Polytechnic Institute VEX Robotics Invitational.

Worcester Polytechnic National Open  
12-2-21



Worcester Polytechnic National Open  
12-2-21



**Instruction**  
**Field Trips and Community Service**

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Name of School: **Middletown High School**

Date of Request: **5-25-22**

Name of Club or Activity: **Blue Dragon Robotics Team 9909**

Trip To: **Walsh Middle School, Framingham, MA**

Purpose: **2023 VEX Robotics Southern New England Regional Championship**

Number of Students Participating: **35**

Number of students eligible to go on the field trip: **35**

Dates of Trip: **Saturday 2-25-23 to Sunday 2-26-23**

# of school days missed: **0**

Names of Teachers and Chaperones:

1. <b>Sam Faulkenberry</b>	
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Transportation: **bus, car**

Are fund-raising activities planned: **yes** If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$3000**

Lodging: **hotel**

Insurance Arrangements for Staff and Students: **parents / guardians will be encouraged to purchase individual policy**

Cost per Student: **\$500**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **n/a**

Cost per Paraprofessional: **n/a**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:  
**n/a**

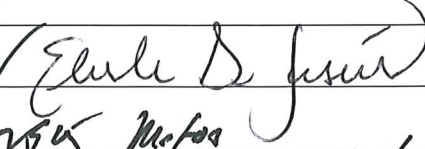
Name of teacher making request: **Sam Faulkenberry**



Approved by Department Head at secondary level: \_\_\_\_\_



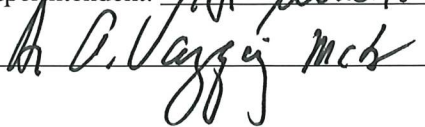
Approved by Principal: \_\_\_\_\_



Authorized by Associate Superintendent: \_\_\_\_\_



Superintendent Approval: \_\_\_\_\_



Date: \_\_\_\_\_

**6/8/22**

## **2023 VEX Robotics Southern New England Regional Championship - High School Division Middletown High School Blue Dragon Robotics Team 9909**

Middletown High School offers a rigorous 3-year Robotics and Engineering co-curricular program in which students have the opportunity to practically apply course curriculum through competitive venues. Students enrolled in the course focus on developing skills necessary to pursue STEM orientated education and careers. The Middletown High School Robotics team encourages students to practically apply course curriculum through competitive venues. Blue Dragon Robotics has been competing against premier programs in VEX Robotics competitions for the past 8 years.

Through the 2022-23 competitive season, Middletown High School Robotics will compete to qualify for the Southern New England VEX Robotics Regional Championships. This event gives the team the opportunity to qualify them for the 2023 VEX Robotics World Championship.

The 2023 VEX Robotics Southern New England Regional Championship will be hosted at Walsh Middle School, Framingham, MA from Saturday 2-25-23 to Sunday 2-26-23. Students will integrate STEM orientated concepts with team building and collaboration skills at a championship competitive level. Criteria for events will include robotics mechanical design, quality in construction, implementing the engineering design process, programming, project presentations, teamwork, and sportsmanship.

The cost of the competition will be approximately \$500 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, the Middletown Robotics Team completes fund-raising activities which include hosting a VEX Robotics State Qualifier at the high school.

Samuel Faulkenberry, Technology Education teacher and Middletown Robotics Team advisor, will chaperone the trip.

Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the 2022 VEX Robotics Southern New England Regional Championship.

Southern New England Championship  
3-5-22



Southern New England Championship  
3-5-22



**Instruction**  
**Field Trips and Community Service**

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Name of School: **Middletown High School**

Date of Request: **5-25-22**

Name of Club or Activity: **Blue Dragon Robotics Team 9909**

Trip To: **KBH Convention Center, Dallas, TX**

Purpose: **2023 VEX Robotics World Championship**

Number of Students Participating: **35**

Number of students eligible to go on the field trip: **35**

Dates of Trip: **Wednesday 5-3-23 to Sunday 5-7-23**

# of school days missed: **3**

Names of Teachers and Chaperones:

1. <b>Sam Faulkenberry</b>	
----------------------------	--

Transportation: **bus, car**

Are fund-raising activities planned: **yes** If so, describe: **Middletown VEX Robotics State Qualifier**

Amount of money raised through fundraisers: **\$5000**

Lodging: **hotel**

Insurance Arrangements for Staff and Students: **parents / guardians will be encouraged to purchase individual policy**

Cost per Student: **\$1500**

Cost per Teacher and/or Chaperone:

Cost per Nurse: **n/a**

Cost per Paraprofessional: **n/a**

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:  
**n/a**

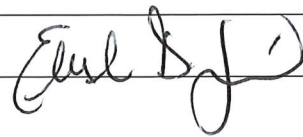
Name of teacher making request: **Sam Faulkenberry**



Approved by Department Head at secondary level: \_\_\_\_\_



Approved by Principal: \_\_\_\_\_



Authorized by Associate Superintendent: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_



Date: **6/8/22**

## **2023 VEX Robotics World Championship - High School Division Middletown High School Blue Dragon Robotics Team 9909**

Middletown High School offers a rigorous 3-year Robotics and Engineering co-curricular program in which students have the opportunity to practically apply course curriculum through competitive venues. Students enrolled in the course focus on developing skills necessary to pursue STEM orientated education and careers. The Middletown High School Robotics team encourages students to practically apply course curriculum through competitive venues. Blue Dragon Robotics has been competing against premier programs in VEX Robotics competitions for the past 8 years.

Through the 2022-23 competitive season, Middletown High School Robotics will compete to qualify for the Southern New England VEX Robotics Regional Championships. This event gives the team the opportunity to qualify them for the 2023 VEX Robotics World Championship.

The 2023 VEX Robotics World Championship will be hosted at the KBH Convention Center, Dallas, TX from Wednesday 5-3-23 to Sunday 5-7-23. Students will integrate STEM orientated concepts with team building and collaboration skills at a championship competitive level. Criteria for events will include robotics mechanical design, quality in construction, implementing the engineering design process, programming, project presentations, teamwork, and sportsmanship.

The cost of the competition will be approximately \$1500 per student including registration, transportation, and lodging accommodations.

To ensure that the trip is a financially equitable opportunity for all team members, the Middletown Robotics Team completes fund-raising activities which include hosting a VEX Robotics State Qualifier at the high school.

Samuel Faulkenberry, Technology Education teacher and Middletown Robotics Team advisor, will chaperone the trip.

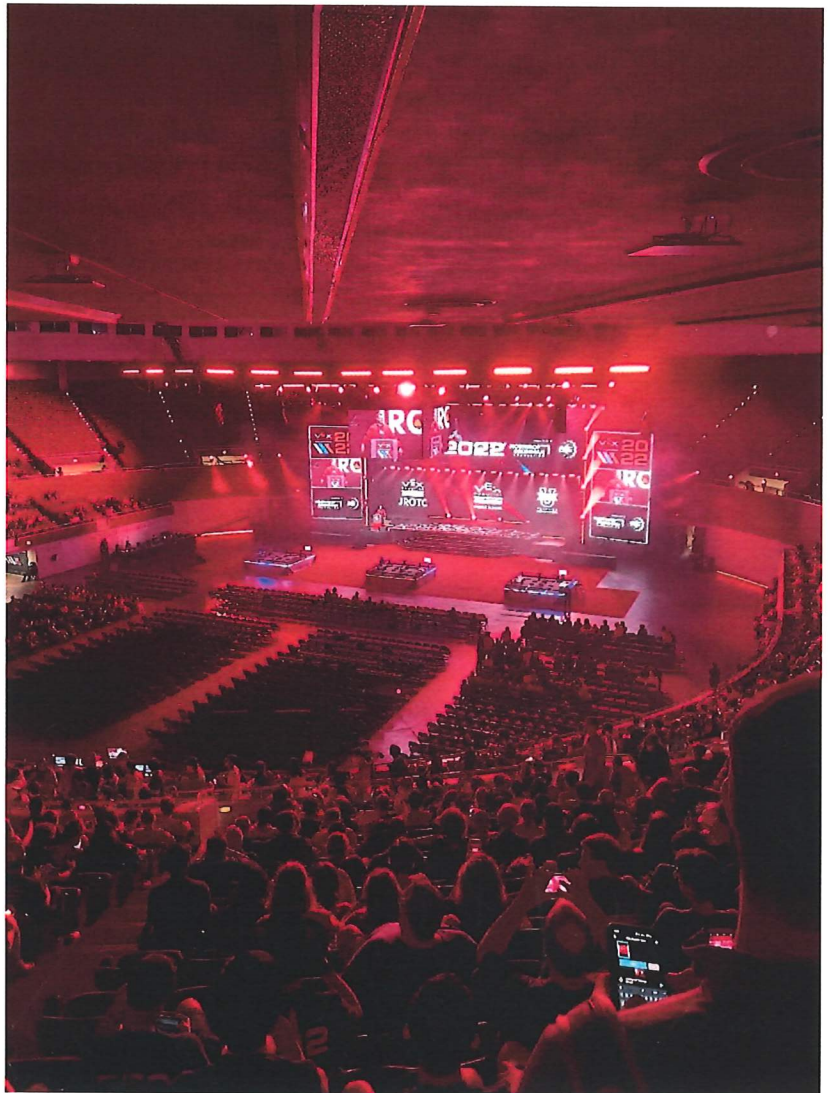
Mr. Faulkenberry will meet with parents and students to discuss all expectations and procedures for the trip in order to insure a safe and enriching experience.

To conclude, this event is an exciting and unique educational opportunity for students as they continue to prepare for their academic and professional future. The Middletown High School Robotics team would greatly appreciate approval for the proposed trip to the 2023 VEX Robotics World Regional Championship.

VEX Robotics World Championship  
5-4-22



VEX Robotics World Championship  
5-4-22



**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be typewritten and ALL items filled in or marked N/A.**

Name of School: Middletown High School

Date of Request: June 2nd, 2022

Name of Club or Activity: Middletown High School Performing Arts Classes (MPAC)

Trip To: Orlando, Florida

Purpose: To enhance the performing arts curriculum by inspiring students to be lifelong learners through the humanities.

Number of Students Participating: 100+

Number of students eligible to go on the field trip: 250

Dates of Trip: From: Wednesday, February 15th, 2023 To: Monday, February 20th, 2023

Numbers of school days missed: 2

Names of Teachers and Chaperones:

1. Kimberly Rodriguez	5. Lauren Otto
2. Kelsi Harmon	6.
3. Jillian Kellogg	7.
4. Stephanie Zak	8.

Number of Non-Chaperone Adults going on trip: 3

Transportation: Bus Van Train **Plane** Car Other

Are fund-raising activities planned: yes If so, describe: Coffee, Lyman Pies, Wrapping paper, Widdyup, Little Caesars, Chocolates, Flowers, and Cakes/Cookies. We are hoping/planning to run at least one fundraiser a month for students.

Amount of money raised through fundraisers: Students will have the opportunity to fundraise the whole trip (and more for following years)

Lodging: **Hotel/Motel** Camp Private Home

Insurance Arrangements for Staff and Students: It will be through whichever travel agency we go with.

Cost per Student: \$ 2000

Cost per Teacher and/or Chaperone: \$ 1750

Cost per Nurse: \$0  
(if necessary)

Cost per Paraprofessional: \$0  
(if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. Perkins
- b. Performing Arts Consultants
- c. Educational Travel Consultants
- d. Champion

Name of teacher making request: Kimberly Rodriguez

Approved by Department Head at secondary level:

*Jack Scott*

Approved by Principal:

*Mr. D.*

Authorized by Associate Superintendent:

*Allyson Vaggner MCB*

Superintendent Approval

*A. Vaggner MCB*

Date:

*6/8/22*

To Whom It May Concern:

On behalf of the Performing Arts Department at Middletown High School, we are writing to request the approval of our Disney field trip planned for February 15th through February 20th, 2023.

This field trip will work as an important moment of learning for all students to share in a social experience that provides an opportunity for students to encounter and explore novel things in an authentic setting. With the main goal to deepen and enhance classroom study, students will participate in multiple performance opportunities as well as classroom workshops. Students will be judged on their performance by professional performing arts individuals with a created rubric. The rubric will enhance musicianship and set real world expectations that students can bring back to Middletown.

On top of performance opportunities this trip will also work as a way of exposing students to new experiences and can increase interest and engagement in the performing arts, regardless of prior interest in the topic. This trip will motivate students to perform and continue being part of the program.

As a department we have worked hard to create an equitable experience for all students that is completely student centered. With the support of the entire performing arts department, students will participate in twelve fundraising opportunities and innovative experiences, where students will demonstrate personal performance growth through these experiences.

Taken directly from the planning website, you will notice that embedded in this field trip are educational opportunities:

**“The Disney performing arts program** is an excellent way to build character, refine talent, and learn professionalism. Disney processions, festivals, and performances are a celebration of life itself, making it a great avenue for your proteges to both learn and showcase their skills on a more professional level.”

Thank you for your consideration and feel free to reach out with any questions or concerns you may have.

Sincerely,

MPAC  
Middletown Performing Arts Classes

- 1) ETC - Educational Travel Consultants
  - a) Cost: \$1700; based on quad occupancy
  - b) 4 Days
  - c) 3 Nights
  - d) Details
    - i) Roundtrip airfare from Hartford (based on \$400 airfare per person)
    - ii) Deluxe Motorcoach Transportation/Transfers in Orlando
    - iii) Nightly Security
    - iv) Three Breakfasts and Three Dinners (Meal Coupons)
    - v) Disney On Stage Performance
    - vi) 3 Park Admissions and Entrance fees
    - vii) All Taxes and Tips included
    - viii) Coverage under E.T.C.'S \$2,000,000 Liability Insurance Policy
    - ix) Prices subject to change in 2023

- 2) Champion
  - a) Cost: \$1200 BUT CURRENTLY NO AIRFARE; based on quad occupancy
  - b) 4 Days
  - c) 3 Nights
  - d) Details
    - i) Rates are per person and do not include transportation to Orlando. We can provide estimates for flights, local transportation and round-trip motorcoach transportation
    - ii) Use of the Disney Transportation System
    - iii) Group Service Host Available 24hrs
    - iv) FOOD - unknown
    - v) Disney Performing Arts Performance
    - vi) 3-Day Park Hopper Pass
    - vii) All Attraction and Hotel Taxes included
    - viii) \$1,000,000.00 Liability Insurance Coverage
    - ix) Pricing is based on availability and subject to change based on dates of travel

- 3) PAC - Performing Arts Consultants\* ***Leaning Towards***
  - a) Cost: \$1800; based on quad occupancy
  - b) 6 Days
  - c) 5 Nights
  - d) Details
    - i) Airfare rates based on \$550-\$650 per student
    - ii) Use of Disney transportation

- iii) Performing Arts Consultants Escort on-site
- iv) 5 Disney Dining Cards at \$15 each for breakfast each morning at the Resort; 4 meal vouchers for lunch or dinner in the Disney Theme Parks
- v) Disney Imagination Campus performance (based on audition and acceptance)
- vi) 4 DAY Starter Ticket (1 park per day) to the Walt Disney World Resort Parks (Magic Kingdom, Epcot, Disney Hollywood Studios, and Animal Kingdom)
- vii) Rates are inclusive of all taxes and gratuities
- viii) \$2,000,000.00 in liability insurance coverage.
- ix) Prices are based on 2022 ticket pricing and may increase for 2023

#### 4) Perkins

- a) Cost: \$1900; based on quad occupancy
- b) 6 Days
- c) 5 Nights
- d) Details
  - i) Airfare estimated at \$550 per student
  - ii) Deluxe motorcoach transportation while in Orlando to/from airport and on performance days. All other transportation will be Disney transportation.
  - iii) 2 disney security guards from 11pm to 5am
  - iv) 5 breakfast vouchers and 5 disney dining vouchers
  - v) Disney Imagination Campus performance
  - vi) 5-Day Disney World Starter Pass
  - vii) Gratuity and Taxes included
  - viii) We offer limited insurance coverage. It is mandatory that you convey this information to each participant, in writing, when sending home details on the trip. This information will be emailed to you once we know the trip has been approved and is moving forward with our agency. All insurance premiums are non-refundable once purchased
  - ix) The prices have been estimated and subject to change until 2023 pricing from all vendors is received and space is confirmed.

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

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Name of School: **Middletown High School** Date of Request: **5/4/2022**

Name of Club or Activity: **DECA and this co-curricular activity perfectly aligns with curriculum**

Trip To: **Washington, DC** Purpose: **DECA Power Trip College & Career Conference**

Number of Students Participating: **20**

Number of students eligible to go on the field trip: **Approximately 191**

Dates of Trip: From: **11/10/22** To: **11/13/22** # of school days missed: **2**

Names of Teachers and Chaperones:

1. <b>David Reynolds</b>
2. <b>Vivian Sheen</b>

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus** Van **Train** Plane Car Other

Are fund-raising activities planned: **Yes** If so, describe: **School Store/Online/Butter Braids**

Amount of money raised through fundraisers: **\$1000 + potential grant funds**

Lodging: **Hotel/Motel** Camp Private Home

Insurance Arrangements for Staff and Students: **DECA/District**

Cost per Student: **\$650** Cost per Teacher and/or Chaperone: **\$650**

Cost per Nurse: **\$0** Cost per Paraprofessional: **\$0**  
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. **N/A**
- b.
- c.
- d. Other

Name of teacher making request: **David Reynolds** 

Approved by Department Head at secondary level: **David Reynolds**

Approved by Principal: **Colleen Weiner** 

Authorized by Associate Superintendent: 

Superintendent Approval  Date: **6/8/22**

## The Ultimate DECA Power Trip



### Description

The "Ultimate DECA Power Trip" is a weekend conference (students will miss two school days, Thursday and Friday) in Boston, M.A., in which students will network with professionals and other DECA students from around North America, attend educational seminars and activities related to college and career preparation and attend an opening and closing session with inspirational speakers. On Saturday, when the students are at their seminars and activities, the chaperones will be at professional development, at the same venue, related to preparing students for college and careers.

I am requesting to take a small group, up to 20 students (which will be approximately 10 seniors and 10 juniors) via bus or train (we typically take a charter bus with other DECA chapters to keep costs down). Students will be home by 7pm Sunday afternoon which is not late and will not impact attending school on Monday. This will be our 9th year attending.

The cost of the conference, without spending cash included, is approximately \$650. This will be defrayed by our planned fund-raising activities and possible grant funds. Students will room four to a room where possible to reduce costs. I will aid students financially that need assistance and will also allow students to pay in installments in order to make this educational opportunity as available as possible to all students in an equitable fashion.

With regards to equity, Middletown DECA has always been as diverse as it has been successful. The demographics of the overall DECA membership, its student leadership, and those that participate in these conferences mirror that of Middletown High School.

Middletown DECA is one of the City of Middletown's largest and most successful student organizations that prepares our young people for college and careers, with a long-standing tradition of student excellence and this educational conference is a critical piece of the program. For ten consecutive years our program has been recognized by DECA Inc. and the US Army as a top international chapter and it is the reigning #1 ranked Marketing program by the State of Connecticut Department of Education (four years running). Please approve this request.

Thank you in advance!





## WILL YOU BE AN **ULTIMATE DECA MEMBER?**

DECA members who earn seven circles through the Learning Labs and Competitive Events Experience and visit 15 of the College, Career and Company exhibits are eligible to win a \$300 Apple gift card and other cool prizes.

Turn in your #UltimateDECAMember card at conference headquarters in the Marina Foyer by 4:00 p.m. on Saturday for your chance to win. Winners will be announced at Sunday's closing session.

## CLASSROOM CONNECTION

This conference will reinforce 21<sup>st</sup> century skills. Through participating in interactive sessions, DECA members will be able to:

### **Financial, Economic, Business + Entrepreneurial Literacy**

- Make appropriate personal economic choices
- Understand the role of the economy in society
- Use entrepreneurial skills to enhance workplace productivity and career options

### **Creativity + Innovations**

- Use a wide range of idea creation techniques
- Create new and worthwhile ideas

### **Critical Thinking + Problem Solving**

- Interpret information and draw conclusions based on the best analysis

### **Communication + Collaboration**

- Demonstrate ability to work effectively and respectfully with diverse teams

### **Leadership + Responsibility**

- Use interpersonal and problem-solving skills to influence and guide others toward a goal
- Demonstrate integrity and ethical behavior in using influence and power
- Act responsibly with the interests of the larger community in mind

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

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Name of School: **Middletown High School** Date of Request: **5/4/2022**

Name of Club or Activity: **DECA - This is a co-curricular event and aligns perfectly with curriculum**

Trip To: **Orlando, FL** Purpose: **DECA International Career Development Conference**

Number of Students Participating: **32**

Number of students eligible to go on the field trip: **Approximately 191**

Dates of Trip: From: **4/21/23** To: **4/26/23** # of school days missed: **4**

Names of Teachers and Chaperones:

<b>1. David Reynolds</b>
<b>2. Lee Schwartzman</b>
<b>3. Vivian Sheen</b>
<b>4. Samuel Faulkenberry</b>

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus** Van Train **Plane** Car Other

Are fund-raising activities planned: **Yes** If so, describe: **School Store/Online/Butter Braids**

Amount of money raised through fundraisers: **\$1000**

Lodging: **Hotel/Motel** Camp Private Home


Insurance Arrangements for Staff and Students: **DECA/District**


Cost per Student: **\$1200** Cost per Teacher and/or Chaperone: **\$1200**

Cost per Nurse: **\$0** Cost per Paraprofessional: **\$0**  
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. **N/A**
- b.
- c.
- d. Other

Name of teacher making request: **David Reynolds** 

Approved by Department Head at secondary level: **David Reynolds** 

Approved by Principal: **Colleen Weiner**

\_\_\_\_\_

*Colleen Weiner*

Authorized by Associate Superintendent:

*Dr. Robert Vargo*

Superintendent Approval

*Dr. Robert Vargo*

Date:

*6/8/22*

## **DECA International Career Development Conference**

Middletown DECA has competed at the International Career Development Conference for the past 41 years. This year the conference will be held in Orlando, FL from April 21 through April 26, 2023. Approximately 19,000 attendees from 10 nations are expected to attend and compete.

The purpose of this conference is to enable students to engage in competitive events and educational academies that will extend their skills for college, curriculum and careers and more specifically marketing, management, finance and hospitality. DECA competitive events are rigorous learning activities designed to evaluate the student's achievement of these skills through performance indicators. Students will take lengthy, comprehensive written tests and perform multiple oral presentations in a marketing-related area. Not only have students spent hundreds of hours preparing for their state competition but will spend hours preparing for the Internationals as well.

Over the past ten years, Middletown DECA has had over 400 state winners and multiple international winners. In a typical year, at the Connecticut State Conference, Middletown DECA earns 50 awards in the competitive events which is head and shoulders above any other school. Moreover, Middletown DECA has been recognized by DECA as a top chapter internationally for the past ten years, for achievement by Governor Rell, and many years by the Middletown Common Council. At the last Orlando International Conference 21 marketing students from Middletown received international certificates of merit for placing in the top twenty percent, six students were international finalists (top 20 worldwide), two students were top 10 worldwide, and six students won best in their group internationally for presentations and two students won international medals for best test score.

Middletown DECA has been ranked #1 by the State of Connecticut for Marketing education for four consecutive years and our Career and Technical Education department has been ranked #1 for two consecutive years. These types of conferences have a direct impact on student achievement and post-secondary and career success.

The cost of the conference is approximately \$1200.00 per student which includes transportation and lodging. All arrangements will be made in conjunction with Connecticut DECA which is affiliated with the State Department of Education. David Reynolds, Coordinator of Career and Technical Education and DECA advisor will chaperone this trip along with three other certified teachers. It is mandated by National and Connecticut DECA that if eight or more students attend the International Conference an additional chaperone will be needed because of liability issues.

DECA students who place in the top three in their specific categories, at our state conference, are invited to compete at the international conference. Scholarship money from prominent business colleges are available and awarded to MHS DECA students who attend the international conference. Students will miss a total of four days of school while attending this trip. A few weeks prior to the conference Mr. Reynolds meets with parents and students to discuss all rules and procedures to assure a safe conference. At this meeting, all students are instructed to make appointments with their teachers for all class and homework missed. This missed work will be due no later than the Monday prior to the trip. Many students have chosen to bring select work with them on the trip to complete during the flight or other times.

With regards to equity, Middletown DECA has always been as diverse as it has been successful. The demographics of the overall DECA membership, its student leadership, and those students that participate in these conferences, closely mirror that of Middletown High School. In fact, there was zero achievement gap on the 2017 state Marketing exam (an exam our students earned #1 on).

With regards to finances, many students have the cost of their conference lowered/defrayed not only by fund-raising but also based on financial need. Middletown DECA works very hard to ensure equitable access and that no student is denied attendance for financial hurdles.

In conclusion, please approve this student conference. The experience is one of the most rewarding yet most rigorous learning experiences a student can get.





# DECA

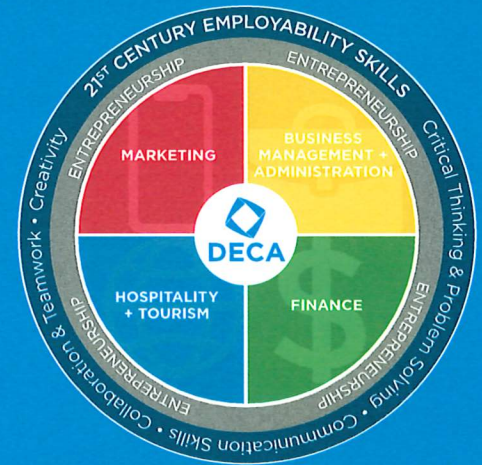
## INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

The DECA International Career Development Conference (ICDC) is the culmination of the DECA year. More than 20,000 high school students, teacher-advisors, business professionals and alumni gather for several days of DECA excitement.

DECA members demonstrate their college and career-ready knowledge and skills by participating in DECA's industry-validated Competitive Events Program, aligned with Career Clusters, National Curriculum Standards and 21<sup>st</sup> Century Skills in the areas of marketing, finance, hospitality, management and entrepreneurship. These members have qualified to attend based on superior performance at the district and association levels. More than 1,000 business professionals serve as expert judges to evaluate DECA members' mastery of these concepts.

In addition, thousands of members participate in DECA's Emerging Leader Series, which helps them attain 21<sup>st</sup> Century Skills in the areas of collaboration and teamwork, communication, critical thinking and problem solving and creativity. One highlight is the involvement of executive mentors who provide college and career advice.

Thousands of DECA advisors and educators participate in administering DECA's Competitive Events Program and Emerging Leader Series, while also participating in professional learning activities.



## CLASSROOM CONNECTION

DECA's International Career Development Conference supports educational initiatives.

- Career Clusters\*
- National Curriculum Standards
- 21<sup>st</sup> Century Skills
- Project-based Learning
- Personal Financial Literacy



*The National Association of Secondary School Principals has placed this program on the NASSP National Approved List of Contests and Activities for 2021-2022.*

**Instruction**  
**Field Trips and Community Service**

**OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM**

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Name of School: **Middletown High School** Date of Request: **5/4/2022**

Name of Club or Activity: **DECA and this co-curricular activity perfectly aligns with curriculum**

Trip To: **Orlando, FL** Purpose: **DECA Sports and Entertainment Management Conference**

Number of Students Participating: **10**

Number of students eligible to go on the field trip: **Approximately 191**

Dates of Trip: From: **2/2/23** To: **2/6/23** # of school days missed: **3**

Names of Teachers and Chaperones:

**1. David Reynolds**

Number of Non-Chaperone Adults going on trip: **0**

Transportation: **Bus** Van Train **Plane** Car Other

Are fund-raising activities planned: **Yes** If so, describe: **School Store/Online/Butter Braids**

Amount of money raised through fundraisers: **\$1000 + potential grant funds**

Lodging: **Hotel/Motel** Camp Private Home


Insurance Arrangements for Staff and Students: **DECA/District**

Cost per Student: **\$900** Cost per Teacher and/or Chaperone: **\$900**

Cost per Nurse: **\$0** Cost per Paraprofessional: **\$0**  
(if necessary) (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

- a. N/A
- b.
- c.
- d. Other

Name of teacher making request: **David Reynolds** 

Approved by Department Head at secondary level: **David Reynolds** 

Approved by Principal: **Colleen Weiner** 

Authorized by Associate Superintendent: 

Superintendent Approval  Date: **6/8/22**

## DECA Sports and Entertainment Conference



### Description

The DECA Sports and Entertainment Conference is a conference in Orlando, F.L., in which students will network with professionals and other DECA students from around North America, attend educational seminars and activities related to college and career preparation and attend an opening and closing session with inspirational speakers. When the students are at their seminars and activities, the chaperones will be at professional development, at the same venue, related to preparing students for college and careers.

I am requesting to take a small group, up to 10 students, via air travel.

The cost of the conference, without spending cash included, is approximately \$900. This will be defrayed by our planned fund-raising activities and possible grant funds. Students will room four to a room where possible to reduce costs. I will aid students financially that need assistance and will also allow students to pay in installments in order to make this educational opportunity as available as possible to all students in an equitable fashion.

With regards to equity, Middletown DECA has always been as diverse as it has been successful. The demographics of the overall DECA membership, its student leadership, and those that participate in these conferences mirror that of Middletown High School.

Middletown DECA is one of the City of Middletown's largest and most successful student organizations that prepares our young people for college and careers, with a long-standing tradition of student excellence and this educational conference is a critical piece of the program. For ten consecutive years our program has been recognized by DECA Inc. and the US Army as a top international chapter and it is the reigning #1 ranked Marketing program by the State of Connecticut Department of Education (four years running). Please approve this request.

Thank you in advance!





Welcome to DECA's Sports and Entertainment Marketing Conference!

When you arrived in Orlando, you took a huge step towards success. There's no better place to learn about the hottest industries in the marketing field than a city that is home to world-class professional and college sports and is also one of the world's premier destinations for family entertainment.

Whether you are planning a career in sports and entertainment marketing, competing in DECA's Sports and Entertainment Marketing competitive events or simply want to learn more about this exciting field, you are at the right place to connect with leading sports and entertainment marketing executives. Use **#DECASEM** on social media to make sure you are part of the conversation!

Thank you to Universal Orlando, Walt Disney World and the local sporting organizations in the greater Orlando area for their contributions to make this event a success.

Enjoy this incredible experience!



**O'BRIAN MARTIN**  
HIGH SCHOOL  
DIVISION PRESIDENT  
[@hsdecapresident](#)

#### **DOWNLOAD THE GOOSECHASE APP**

1. Download the **GooseChase** iOS or Android app.
2. Choose to play as a guest, or register for a personal account with a username and password of your choice.
3. Search for and select the "DECA SEM Conference" game, or search by game code **3MDX71**.
4. If you're playing as part of a team, create your team or select your team from the list if it's already been created. If you're playing individually, enter your player name to begin.

# **DELETE POLICY 6140 (a)**

## **Instruction**

### **Curriculum**

The curricula of the schools shall be in harmony with the Board of Education's adopted goals and legal requirements.

Curriculum development by the certified staff shall be guided by such considerations as the following:

1. Actual studies and information concerning the needs of students in this school district
2. The range of abilities, aptitudes and interests of the students
3. Aspirations of school district residents for Middletown students
4. The need to prepare students for an increasingly global and mobile social and work community
5. Avoidance of discrimination.

The Board of Education desires that unnecessary duplication of work among the various school levels be eliminated, and that courses of study and syllabi be coordinated and evaluated effectively.

The Board of Education favors providing opportunities for faculty to consult and assist in curriculum development through such activities as workshops, study groups, and assistance from outside consultants. The Board of Education reserves the to appoint a school district curriculum committee. The curriculum committee shall recommend, develop, review and approve all curricula for the district. Teachers shall teach within the approved curricula.

The Board of Education continues to have the authority to approve curricula should it wish to exercise that authority.

In accordance with state statutes, the prescribed course of study shall include at least the following subject matter:

1. The arts;
2. Career education;
3. Consumer education;
4. Health and safety, including, but not limited to, human growth and development; nutrition; first aid; disease prevention; community and consumer health, physical mental and emotional health, including youth suicide prevention, substance abuse prevention, and safety and accident prevention;

**Instruction**

**Curriculum (continued)**

5. Language arts, including reading, writing, grammar, speaking and spelling;
6. Mathematics;
7. Physical education;
8. Science;
9. Social studies, including, but not limited to, citizenship, economics, geography, government and history;
10. At least on the secondary level, one or more world languages and vocational education.
11. Educational technology.

Legal Reference: Connecticut General Statutes  
10-16b Prescribed courses of study.  
10-16c et seq. re Family life education.  
10-17 English language to be medium of instruction  
10-17 et seq. re Bilingual instruction.  
10-18 Courses in United States history, government and duties and responsibilities of citizenship.  
10-18a Contents of textbooks and other general instructional materials.  
10-18b et seq. re Firearms safety programs.  
10-19 Effect of alcohol, nicotine, or tobacco and drugs to be taught. Training of personnel. Evaluation of programs by alcohol and drug abuse commission and department of education.  
10-19a et seq. re substance abuse prevention team.  
10-24 Course in motor vehicle operation and highway safety.  
10-21 et seq. re Vocational education and cooperation with business.

Policy adopted: September 3, 1996  
Policy revised: June 20, 2006  
Policy revised: March 8, 2016  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

**Instruction**

**Migrant Students**

The Superintendent will develop and implement a program to address the needs of migrant children in the District.

**Definition**

The term “migratory child” means a child who is, or whose parent or spouse is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent or spouse in order to obtain, temporary or seasonal employment in agricultural or fishing work – (A) has moved from one school district to another; (B) in a state that is comprised of a single school district, has moved from one administrative area to another within such district; or (C) resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.

**This program will include a means to:**

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

**Migrant Education Program for Parent(s)/Guardian(s) Involvement**

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Legal Reference: No Child Left Behind Act of 2001, §1301 et seq., 20 U.S.C. §6391 et seq., 34 C.F.R. §200.40 – 200.45. (PL 107-110 NCLB)

Policy adopted:	March 11, 2003	MIDDLETOWN PUBLIC SCHOOLS
Policy revised:	November 22, 2005	Middletown, Connecticut
Policy deleted:		

## **Instruction**

### **Educational Resources and Materials**

To the degree that resources permit, the Middletown Board of Education affirms that it is the policy of the school system to provide a wide range of instructional materials on varied levels of difficulty and appeal, to present different points of view and to provide procedures for reviewing instructional materials. Instructional materials should be free of bias in the following areas: gender, race, religion, age, color, national origin, marital status, civil union, sexual orientation, and disability.

The final responsibility for providing for educational instructional materials rests with the Board of Education with the selection normally delegated to the administration and professional staff of the Middletown Schools. Instructional materials include books, other printed materials, and educational media to meet the curricular demands of the system.

To provide a broad and comprehensive world view, materials presenting differing values, attitudes, and positions on issues should be made available to students in the schools. The professional staff considers students maturity in selecting materials.

The use of instructional materials and literature for legitimate educational reasons does not constitute an endorsement of specific ideas or ideologies. And the availability of particular materials in the schools does not imply their approval for all students. The Board recognizes the right of individual students and parents to request an alternate assignment. The granting of an alternate assignment for that student does not mean the right to prevent other persons from participating in the assignment or activity. Also, the parent's right under the State statutes to seek exclusion from any family life program will be respected.

In the interest of serving the community and individuals, the Board of Education endorses the attached system of review and action relative to any materials alleged to be inappropriate for educational use.

Challenged material will remain in use in the school pending decisions and conclusions at any level.

The disposition of old and obsolete textbooks shall be accomplished under the direction of the Superintendent of Schools in accordance with state and district regulations.

Legal Reference:        Connecticut General Statutes  
                                 10-221 Boards of education to prescribe rules.  
                                 10-228 Free textbooks, supplies, materials and equipment.  
                                 10-229 Change of textbooks.  
                                 4a-60(a)(1) and 4a-60a(a)(1), as amended in State of Connecticut Public  
                                 Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142

Policy adopted: October 10, 2006  
Policy revised: December 6, 2007  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **Equipment, Books, and Materials**

#### **Selection**

It is the policy of the Board of Education to provide educational materials and equipment that support and enrich the curriculum and further the achievement of the district's instructional goals.

The review and selection of basic textbooks (the book or set of instructional materials that serve as the foundation for more than fifty percent of the course content shall be considered the basic textbook - hereinafter referred to simply as "textbooks") will be carried on continuously in order to keep up with the great expansion of knowledge and the rapid changes occurring in our world today.

Where applicable, all textbooks should present balanced views concerning the international, national and local issues and problems of the past, present and future. Textbooks should:

1. Provide materials to stimulate growth in factual knowledge, literary appreciation, aesthetic and ethical values.
2. Provide materials and will enable students to develop abilities in critical reading and thinking.
3. Provide materials that will develop and foster an appreciation of cultural diversity and development in the United States and throughout the world.
4. Provide for all students an effective basic education that does not discriminate on the basis of race, age, color, religion, national origin, sex, or physical disabilities.
5. Allowing sufficient flexibility for meeting the special needs of individual students and groups of students.

The administration will develop and review administrative rules, outlining a procedure to select textbooks which meet the above criteria. This process will include:

1. analysis, evaluation and recommendation by professional staff, and
2. the opportunity for interested citizens in the district to review recommended textbooks.

## Instruction

### Equipment, Books, and Materials

#### Public Complaints

Board members shall refer persons making complaints regarding textbooks/materials selection to the most immediate level at which the complaint can be resolved and, thence, as may be necessary, through lines of organization to the Superintendent of Schools. Parents should be made aware of the proper channels of communication and appeal. Any appeal from the decision of the Superintendent to the Board shall be in writing and signed.

#### Challenged Material

Any material/textbook in the Middletown Schools which is challenged shall be challenged by completing a standard form accompanied by a signed complaint. In all cases, the decision to retain or reject a challenge shall be made on the basis of whether the material presents life in its true proportions, whether circumstances are realistically dealt with and whether the material has literary or social value. Factual material shall be included in all instructional material collections.

Legal Reference	Connecticut General Statutes 10-221 Boards of Education to prescribe rules. 10-222a Boards to have use of funds derived from repayment for school materials. 10-228 Free textbooks, supplies, materials and equipment. 10-229 Change of textbooks. <i>President's Council, District 25 v. Community School Board no. 25</i> , 457 F.2d 289 (1972), cert. denied 409 U.S.C. 998 (Nov. 1972) <i>Minarcini v. Strongsville City School District</i> , 541 F.2d 577 (6th Cir. 1976). <i>Island Trees Union Free School District Board of Education v. Pico</i> , 457 US 853 (1982). Academic Freedom Policy (adopted by Connecticut State Board of Education, 9/9/81)
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Regulation approved: September 3, 1996  
 Regulation deleted:

MIDDLETOWN PUBLIC SCHOOLS  
 Middletown, Connecticut

## **Instruction**

### **Use of Proprietary Software Products**

It is the intent of the Board of Education to adhere to the provisions of copyright law (Title 17, U.S. Code) and publishers' license agreements, including trade secret provisions, in the area of proprietary software products. (Proprietary products are those made or marketed by persons having exclusive manufacturing and sales rights, who may or may not be the copyright holders.) Therefore, persons may use or cause to be used on school system computing equipment only software that is included in one of the following categories:

- A. Public domain (i.e., uncopyrighted) software.
- B. Software covered by a licensing agreement with the software author, authors, vendor, or developer, whichever is applicable (a licensing agreement is a legal contract authorizing use of the software).
- C. Software purchased by a school or school system, with a record of the purchase on file.
- D. Software purchased by the user, with a record of purchase available for verification.
- E. Software donated to the Board.
- F. Software being reviewed or demonstrated by the users in order to reach a decision about possible future purchase, license, or acceptance of a donation.
- G. Software written or developed by an employee for use by the schools or to assist in training school district personnel.
- H. Software developed by a non-employee under contract to the school system for use by the school system or to assist in training school district personnel.

In addition, none of the software in the categories listed above may be used or obtained in violation of copyright law or licensing agreements.

Licensing agreements or other forms of documentation covering software shall be kept on file at the location where the computer program is used.

Policy adopted: September 3, 1996  
Policy readopted: October 10, 2006  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **Use of Copying Devices**

#### **Publication or Creation of Educational Materials -- Copyrights: Printing and Duplication**

It is illegal for anyone to duplicate copyrighted materials without permission, except to the extent such duplication may fall within the bounds of the "fair use" doctrine.

The Board further recognizes that severe penalties are provided for unauthorized copying of audio, visual or printed materials unless the copying falls within the bounds of "fair use".

Any duplication of copyrighted materials by employees, therefore, must be done with permission of the copyright holder or within the bounds of "fair use"\* as set forth in the guidelines concerning use agreed upon by various representative groups of publishers, authors, composers, teachers and other affected parties.

\*"fair use" - An exception to the exclusive rights enjoyed by copyright owners is the doctrine of fair use. The fair use of a copyrighted work for purposes of teaching, scholarship, or research is not an infringement of copyright.

Legal Reference: Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et seq.

Policy adopted: September 3, 1996  
Policy revised: October 10, 2006  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **Backup Copies of Copyrighted Computer Software**

Schools may lawfully make one copy of a copyrighted program, in order to ensure that the original program is kept secured. The following conditions must be met:

1. One and only one copy is made.
2. One copy should be labeled with the name of the program, name of the publisher, copyright owner, and computer compatibility.
3. The original is stored, and referred to as the "archival" copy. The copy is used as the "circulating" copy.
4. The archival copy should be stored in a limited access area with appropriate temperature and humidity controls.
5. Only the circulating copy may be used.
6. If the circulating copy is no longer usable, another copy may be made from the archival copy.

Fiscal Year: 2022								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
<b>CERTIFIED SALARIES</b>								
51109 CERTIFIED*CURR WRITING	53,720.99	90,880.00	-	-	53,797.29	37,082.71	-	90,880.00
51110 CERTIFIED*REG	33,163,262.55	35,257,746.00	(603,421.00)	-	28,085,985.51	6,568,339.49	300,000.00	34,354,325.00
51111 KNOWN ATTRITION	-	(184,000.00)	-	-	-	(184,000.00)	-	(184,000.00)
51112 UNKNOWN ATTRITION	-	(458,000.00)	-	-	-	(458,000.00)	-	(458,000.00)
51115 CERTIFIED*OTH ADDL/STIPEND	28,215.43	5,400.00	-	-	4,690.26	709.74	-	5,400.00
51309 SALARIES: INTERVENTIONISTS	158,019.11	288,185.00	(185,249.50)	-	95,748.98	7,186.52	(40,000.00)	142,935.50
51310 SALARIES: SUBS-DAILY*REG	125,981.64	165,000.00	40,000.00	-	176,813.20	28,186.80	-	205,000.00
51315 SALARIES: SUBS-LT*REG	313,133.10	195,000.00	(18,620.00)	-	153,870.64	22,509.36	-	176,380.00
51316 SALARIES: SUBS-BLDG*REG	250,149.18	509,400.00	(190,000.00)	-	239,502.50	79,897.50	45,000.00	274,400.00
51410 SALARIES: ADMINISTRATOR*REG	5,075,211.94	5,217,656.00	(118,808.00)	-	4,777,104.84	321,743.16	130,000.00	4,968,848.00
51501 LONGEVITY: CERTIFIED	482,200.00	502,467.00	(11,288.00)	-	457,200.00	33,979.00	33,979.00	457,200.00
51510 ADDL COMP PAID TO TCHRS	14,268.90	47,000.00	(35,000.00)	-	12,000.00	-	-	12,000.00
51716 SALARIES: MENTOR	17,389.00	15,734.00	-	-	9,042.00	6,692.00	-	15,734.00
51718 SALARIES: TUTOR	90,606.55	49,800.00	-	-	90,422.12	(40,622.12)	(55,000.00)	104,800.00
51721 SALARIES: STIPENDS-NON TRB	345,039.08	488,675.00	(2,000.00)	-	330,709.93	155,965.07	80,000.00	406,675.00
51722 SALARIES: MINISTERIAL MENTOR	25,275.00	80,000.00	-	-	35,140.00	44,860.00	30,000.00	50,000.00
51900 OTHER SALARIES	120,282.17	123,600.00	28,000.00	-	136,318.88	15,281.12	-	151,600.00
51901 NON-CONTRACTED CERTIFIED	92,412.19	40,000.00	42,000.00	-	74,551.03	7,448.97	-	82,000.00
51906 SALARIES: STRINGS*REG	20,001.79	-	-	-	-	-	-	-
51921 SALARIES: CLASS COVERAGE	99,123.28	40,000.00	100,000.00	-	169,272.52	(29,272.52)	(53,000.00)	193,000.00
<b>_Total_CERTIFIED SALARIES</b>	<b>40,474,291.90</b>	<b>42,474,543.00</b>	<b>(954,386.50)</b>	<b>-</b>	<b>34,902,169.70</b>	<b>6,617,986.80</b>	<b>470,979.00</b>	<b>41,049,177.50</b>
<b>CLASSIFIED SALARIES</b>								
51116 CLASSIFIED*REG	7,554,560.14	8,374,655.00	(699,270.00)	-	7,066,176.74	609,208.26	-	7,675,385.00
51118 CLASSIFIED*OT	76,575.92	193,500.00	18,500.00	-	187,618.97	24,381.03	-	212,000.00
51121 CLASSIFIED*OTH ADDL STIPEND	-	35,000.00	(35,000.00)	-	-	-	-	-
51200 SAL OF SEASONAL TEMP EMP	15,417.67	25,000.00	-	-	10,922.79	14,077.21	-	25,000.00
51416 ATHLETIC EVENT WORKERS	19,893.44	16,000.00	24,566.00	-	28,718.88	11,847.12	-	40,566.00
51418 SUBS-SECRETARIES	60,503.91	25,000.00	55,400.00	-	87,948.83	(7,548.83)	(18,760.00)	99,160.00
51419 OT-SNOW REMOVAL	28,917.43	-	32,454.00	-	32,453.87	0.13	-	32,454.00
51420 OT-CUSTODIAL COVERAGE	27,223.64	-	70,750.00	-	67,797.24	2,952.76	(14,000.00)	84,750.00
51715 SALARIES: SCHOOL CAFETERIA	386,928.30	-	-	-	-	-	-	-
51903 HOME VISITORS	17,478.00	32,760.00	-	-	-	32,760.00	32,760.00	-
<b>_Total_CLASSIFIED SALARIES</b>	<b>8,187,498.45</b>	<b>8,701,915.00</b>	<b>(532,600.00)</b>	<b>-</b>	<b>7,481,637.32</b>	<b>687,677.68</b>	<b>-</b>	<b>8,169,315.00</b>

Fiscal Year: 2022								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
<b>PARAPROFESSIONALS</b>								
51210 SALARIES: AIDES/PARAS*REG	3,257,372.48	4,328,213.00	(385,500.00)	-	3,643,782.30	298,930.70	-	3,942,713.00
51212 SALARIES: AIDES/PARAS*OT		3,000.00		-	-	3,000.00	3,000.00	-
51216 SALARIES: LIBRARY PARAS*REG	78,305.73	55,326.00	(35,000.00)	-	2,596.57	17,729.43	17,729.43	2,596.57
51217 SAL: SCHL BASED BEH TECH		-	-		1,180.32	(1,180.32)	(5,000.00)	
51503 LONGEVITY: PARAS	13,482.08	15,100.00	(2,800.00)	-	12,300.00	-	-	12,300.00
51713 SALARIES: LUNCH/DUTY AIDES	228,375.17	280,652.00	10,000.00	-	268,652.15	21,999.85	-	290,652.00
51717 SALARIES: BUS MONITOR	-	-	5,600.00	-	4,550.00	1,050.00	-	
51920 SALARIES: STUDENT VOCATIONAL	1,540.00	6,000.00	-	1,900.00	3,570.00	530.00	-	6,000.00
<b>_Total_PARAPROFESSIONALS</b>	<b>3,579,075.46</b>	<b>4,688,291.00</b>	<b>(407,700.00)</b>	<b>1,900.00</b>	<b>3,936,631.34</b>	<b>342,059.66</b>	<b>15,729.43</b>	<b>4,254,261.57</b>
<b>EMPLOYEE BENEFITS</b>								
51970 SAL: CLOTHING ALLOCATION	18,900.00	25,700.00	-	-	19,600.00	6,100.00	4,200.00	21,500.00
52100 GROUP LIFE INSURANCE	196,500.00	229,500.00	(25,245.00)	-	204,255.00	-	-	204,255.00
52205 FICA	498,606.69	454,594.00	65,000.00	-	540,884.65	(21,290.65)	(40,000.00)	559,594.00
52210 MEDICARE	778,352.49	743,060.00	-	-	685,978.51	57,081.49	(40,000.00)	783,060.00
52300 RETIREMENT CONTRIB	40,000.48	76,783.00	-	-	48,423.00	28,360.00	-	76,783.00
52500 TUITION REIMB	3,000.00	4,500.00	-	-	2,000.00	2,500.00	-	4,500.00
52600 UNEMPLOY COMPENSATION	22,689.56	65,000.00	(38,377.00)	5,373.00	4,354.00	16,896.00	16,896.00	9,727.00
52700 WORKERS COMPENSATION	700,516.38	588,500.00	-	-	588,500.00	-	-	588,500.00
52831 HEALTH INS*CERTIFIED/PARAS	7,310,888.45	7,296,468.00	-	-	7,296,468.00	-	-	7,296,468.00
52832 HEALTH INS*CLASSIFIED	5,295,043.00	5,444,409.00	33,622.00	-	5,478,031.00	-	-	5,478,031.00
52840 DENTAL INSURANCE	924,077.69	1,043,495.00	-	-	1,043,495.00	-	-	1,043,495.00
52950 DISABILITY INSURANCE	27,374.17	28,500.00	(1,777.00)	-	26,722.66	0.34	-	26,723.00
52960 UNUSED SICK BENEFIT	21,497.91	25,000.00	2,065.00	-	27,064.06	0.94	-	27,065.00
52961 UNUSED VACATION PAYOUT	-	15,000.00	-	-	-	15,000.00	-	15,000.00
52990 OTHER POST EMPL BENEFITS	255,394.00	267,080.00	-	-	267,079.00	1.00	1.00	267,079.00
52991 ACA HEALTH INSURANCE	164.76	18,000.00	(5,000.00)	-	11,875.00	1,125.00	1,125.00	11,875.00
<b>_Total_EMPLOYEE BENEFITS</b>	<b>16,093,005.58</b>	<b>16,325,589.00</b>	<b>30,288.00</b>	<b>5,373.00</b>	<b>16,244,729.88</b>	<b>105,774.12</b>	<b>(57,778.00)</b>	<b>16,413,655.00</b>
<b>PURCHASED SERVICES</b>								
53010 PURCHASED PROF SVCS	12,233.97	16,350.00	(50.00)	144.00	16,155.96	0.04	-	16,300.00
53020 LEGAL SERVICES	132,270.13	125,000.00	250,000.00	129,085.99	190,544.31	55,369.70	-	375,000.00
53040 NURSING SERVICES	-	35,000.00	(22,688.00)	-	-	12,312.00	-	12,312.00
53070 TESTING / SCORING	41,594.41	76,175.00	(56,332.07)	768.80	17,338.13	1,736.00	1,736.00	18,106.93
53200 PROF EDUC SERVICES	-	5,000.00	(1,486.00)	-	3,512.74	1.26	1.26	3,512.74
53205 EMPLOYEE TRNG/DEV SVCS	3,575.00	3,085.00	200.00	-	2,911.00	374.00	374.00	2,911.00

Fiscal Year: 2022								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
<b>PURCHASED SERVICES (cont.)</b>								
53220 INSERVICE - PROF MTGS/DEV	12,494.87	99,583.00	(9,609.05)	1,679.19	57,739.05	30,555.71	30,000.00	59,973.95
53240 FIELD TRIPS	2,055.00	13,000.00	(450.00)	-	10,749.65	1,800.35	1,800.35	10,749.65
53251 STUDENT ACTIVITIES	10,958.98	12,000.00	-	453.21	5,994.53	5,552.26	5,552.26	6,447.74
53300 PURCH PROF SVCS: TECH	126,259.31	131,300.00	86,648.45	26,650.00	190,523.45	775.00	-	217,948.45
53400 PURCH PROF SVCS: OTHER	521,426.61	516,993.00	66,862.00	84,521.57	518,646.03	(19,312.60)	(27,700.00)	611,555.00
53500 PURCH PROF/TECH SERVICES	-	50,000.00	-	-	50,000.00	-	-	50,000.00
53520 PURCH PROF SVCS: OTHR TECH	115.38	1,500.00	2,500.00	-	3,961.65	38.35	4,500.00	(500.00)
53530 PURCH PROF SVCS: POLICE	-	9,000.00	3,100.00	456.00	11,008.00	636.00	-	12,100.00
53540 PURCH PROF SVCS: SPORTS OFF	17,448.11	66,630.00	(10,000.00)	-	36,899.05	19,730.95	-	56,630.00
53900 OTHER PURCHASED SERVICES	20,432.50	-	-	-	-	-	-	-
54010 PURCH PROPERTY SVCS	16,171.41	28,500.00	(12,900.00)	3,971.00	10,834.00	795.00	-	15,600.00
54103 SNOW PLOWING/SANDING	21,970.00	30,000.00	(19,260.00)	-	10,740.00	-	-	10,740.00
54410 RENTAL OF LAND & BLDGS-ADED	77,058.00	77,058.00	-	-	77,058.00	-	-	77,058.00
54411 WATER/SEWER	76,804.50	106,529.00	-	18,802.22	87,726.78	-	-	106,529.00
54420 RENTAL OF EQUIP&VEHICLES	2,081.28	6,500.00	-	1,490.71	3,839.57	1,169.72	-	6,500.00
54421 DISPOSAL	138,439.06	139,600.00	6,186.34	2,684.39	143,101.95	(0.00)	(4,000.00)	149,786.34
54424 LAWN CARE	2,770.95	15,000.00	-	2,965.28	12,034.72	-	-	15,000.00
54430 RENTAL OF COMP RELATED EQUIP	393.00	-	-	-	-	-	-	-
54440 RENTALS	2,287.68	1,564.00	187.80	216.00	1,560.72	(24.92)	(24.92)	1,776.72
54900 ENERGY PERFORM CONTRACT	600,000.00	95,915.00	(62,305.00)	23,527.00	10,083.00	-	(345,916.00)	379,526.00
55010 PURCHASED SERVICES	1,411,057.39	1,118,600.00	372,878.15	284,828.85	1,227,370.20	(20,720.90)	(123,046.00)	1,614,524.15
55011 VACCINES	345.00	3,000.00	(700.00)	-	-	2,300.00	2,300.00	-
55100 PUPIL TRANSPORTATION	3,151,748.39	5,386,898.00	(324,004.78)	448,517.97	3,673,300.88	941,074.37	941,074.37	4,121,818.85
55105 TRANSPORTATION*SUMMER	29,509.76	200,000.00	(5,760.67)	-	194,239.33	-	-	194,239.33
55109 TRANS*SPED OUT OF TOWN	266,922.10	390,000.00	323,760.67	124,240.00	517,918.65	71,602.02	-	713,760.67
55190 TRANS*HOMELESS	-	70,000.00	(11,828.87)	28,314.85	56,290.73	(26,434.45)	(26,434.45)	84,605.58
55191 TRANSPORT*DCF	30,243.00	100,000.00	(11,000.00)	27,085.00	22,465.00	39,450.00	39,450.00	49,550.00
55205 PROP/CASUALTY INSURANCE	488,144.00	379,001.00	-	-	379,001.00	-	-	379,001.00
55206 ATHLETIC INSURANCE	20,952.00	24,000.00	486.00	-	24,486.00	-	-	24,486.00
55300 COMMUNICATIONS/TELEPHONE	298,058.72	304,900.00	74,304.02	34,639.83	336,695.32	7,868.87	2,030.00	377,174.02
55301 POSTAGE	25,351.05	35,280.00	(3,547.52)	265.22	31,491.21	(23.95)	(23.95)	31,756.43
55303 SECURITY MONITORING	68,078.04	88,000.00	(8,843.00)	-	69,156.24	10,000.76	10,000.00	69,157.00
55304 SUBSCRIPTIONS/LICENSES	9,609.12	165,608.00	(15,067.65)	0.76	147,804.83	2,734.76	-	150,540.35
55400 ADVERTISING	10,091.87	8,050.00	1,600.00	108.97	9,586.15	(45.12)	(1,000.00)	10,650.00
55500 PRINTING	22,862.68	42,600.00	(1,615.01)	8,995.01	23,257.18	8,732.80	8,000.00	32,984.99
55510 COPYING	194,668.60	90,469.00	7,144.60	-	97,613.60	-	-	97,613.60

Fiscal Year: 2022								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
<b>PURCHASED SERVICES (cont.)</b>								
55800 TRAVEL/CONFERENCES	79,820.67	118,830.00	(22,696.84)	5,414.62	77,730.88	12,987.66	11,283.00	84,850.16
57350 TECH SW/COMPUTER LICENSES	21,628.67	-	-	-	-	-	-	-
58901 EDUCATIONAL SUPPORT	18,811.41	23,140.00	380.00	648.72	22,284.54	586.74	586.74	22,933.26
58902 CULTURAL COUNCIL	-	16,000.00	(16,000.00)	-	-	-	-	-
58903 PROF DEV IMPROVE	82,581.08	67,000.00	(23,554.24)	2,160.00	41,284.56	1.20	1.20	43,444.56
58904 WESLEYAN PUB SCHL COLLAB	5,000.00	5,000.00	-	-	5,000.00	-	-	5,000.00
58905 C.A.U.S.E.	-	3,000.00	(3,000.00)	-	-	-	-	-
58906 AFTER SCHOOL PROGRAM	3,842.62	16,650.00	6,100.00	-	4,312.64	18,437.36	-	22,750.00
58908 RECRUITMENT	150.00	4,500.00	-	-	1,324.94	3,175.06	-	4,500.00
<b>_Total_PURCHASED SERVICES</b>	<b>8,078,316.32</b>	<b>10,321,808.00</b>	<b>559,639.33</b>	<b>1,262,635.16</b>	<b>8,435,576.17</b>	<b>1,183,236.00</b>	<b>530,543.86</b>	<b>10,350,903.47</b>
<b>SUPPLIES &amp; MATERIALS</b>								
56104 SUPPLIES MAINTENANCE	-	-	131,034.40	16,371.06	94,040.36	20,622.98	10,000.00	121,034.40
56010 SUPPLIES*INVENTORY	2,067.52	-	-	-	-	-	-	-
56106 SUPPLIES*FOOD	104.41	390.00	-	-	-	390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	539,947.32	416,896.00	20,962.60	11,485.46	367,046.40	59,326.74	51,514.00	386,344.60
56115 COMMON CORE MATERIALS	15,023.62	14,153.00	600.00	0.05	14,844.74	(91.79)	(91.79)	14,844.79
56120 ADMINISTRATIVE SUPPLIES	83,934.44	79,616.00	16,769.99	5,750.86	87,428.57	3,206.56	3,218.00	93,167.99
56121 COPY PAPER	23,965.99	42,924.00	(3,907.86)	7,030.32	28,064.75	3,921.07	3,921.00	35,095.14
56210 NATURAL GAS	505,935.81	602,662.00	6,000.00	39,542.09	564,849.74	4,270.17	(50,000.00)	658,662.00
56220 ELECTRICITY	1,004,315.84	1,242,529.00	(101,000.00)	180,853.57	960,488.35	187.08	(60,000.00)	1,201,529.00
56230 BOTTLED GAS	10,983.24	9,940.00	(800.00)	360.75	7,162.75	1,616.50	-	9,140.00
56240 FUEL OIL	336,230.70	193,743.00	-	11,030.05	182,712.95	-	(15,000.00)	208,743.00
56260 DIESEL FUEL	236,072.93	265,000.00	-	125,261.57	106,290.18	33,448.25	33,448.25	231,551.75
56265 GASOLINE (VEHICLES)	49,399.18	74,600.00	1,828.87	10,060.48	75,368.39	(9,000.00)	(9,000.00)	85,428.87
56270 PROPANE	50,075.19	31,930.00	32,995.31	-	68,331.78	(3,406.47)	(10,000.00)	74,925.31
56300 FOOD SUPPLIES	562.23	6,741.00	(4,613.00)	109.15	525.19	1,493.66	-	2,128.00
56400 BOOKS AND PERIODICALS	-	9,000.00	(3,500.00)	73.64	5,161.05	265.31	-	5,500.00
56410 TEXTBOOKS	50,594.88	48,810.00	(14,506.18)	3,911.14	21,066.67	9,326.01	9,326.01	24,977.81
56420 LIBRARY MATERIALS	27,061.82	39,250.00	1,286.00	1,437.37	38,212.70	885.93	-	40,536.00
56440 MEDIA	3,974.66	-	-	-	-	-	-	-
56500 SUPPLIES*TECH RELATED	71,281.43	211,776.00	(4,206.84)	15,416.48	178,338.55	13,814.13	-	207,569.16
56900 SUPPLIES*OTHER	210,056.24	217,332.00	(26,437.86)	26,074.30	148,625.88	16,193.96	8,000.00	182,894.14
56910 CUSTODIAL SUPPLIES	145,888.29	131,000.00	44,636.68	14,073.03	149,029.63	12,534.02	(50,000.00)	225,636.68
<b>_Total_SUPPLIES &amp; MATERIALS</b>	<b>3,367,475.74</b>	<b>3,638,292.00</b>	<b>97,142.11</b>	<b>468,841.37</b>	<b>3,097,588.63</b>	<b>169,004.11</b>	<b>(74,664.53)</b>	<b>3,810,098.64</b>

Fiscal Year: 2022								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
<b>PROPERTY</b>								
54300 MAINT: REPLACEMENT	711,812.70	881,668.00	(197,513.85)	135,348.81	536,136.10	12,669.24	(10,000.00)	694,154.15
54303 MAINT: GROUNDS	77,220.86	42,000.00	(8,157.39)	3,450.00	30,392.61	-	-	33,842.61
54304 ELEVATOR MAINTENANCE	30,069.94	50,000.00	(23,535.93)	1,454.30	25,009.77	-	-	26,464.07
57300 NEW EQUIPMENT	205,420.61	74,250.00	(785.94)	3,259.11	68,407.34	1,797.61	-	73,464.06
57330 FURNITURE AND FIXTURES	10,506.76	-	2,785.94	-	2,785.94	-	(5,433.00)	8,218.94
57340 TECH REL HW/EQUIP	282,747.13	82,529.00	27,070.75	7,970.09	82,514.90	19,114.76	-	109,599.75
57390 OTHER EQUIP/PROPERTY	3,116.97	6,100.00	-	828.61	5,219.10	52.29	-	6,100.00
<b>_Total_PROPERTY</b>	<b>1,320,894.97</b>	<b>1,136,547.00</b>	<b>(200,136.42)</b>	<b>152,310.92</b>	<b>750,465.76</b>	<b>33,633.90</b>	<b>(15,433.00)</b>	<b>951,843.58</b>
<b>DUES &amp; FEES</b>								
53310 PURCH PROF SVCS: AUDIT	-	30,000.00	-	30,000.00	-	-	-	30,000.00
58100 MEMBERSHIPS & DUES	63,958.08	93,854.00	2,379.48	700.00	86,336.88	9,196.60	6,700.00	89,533.48
<b>_Total_DUES &amp; FEES</b>	<b>63,958.08</b>	<b>123,854.00</b>	<b>2,379.48</b>	<b>30,700.00</b>	<b>86,336.88</b>	<b>9,196.60</b>	<b>6,700.00</b>	<b>119,533.48</b>
<b>MAJOR PROJECTS</b>								
53370 CAPITAL*INFRASTRUCTURE	900,000.00	-	188,754.00	7,975.80	6,794.20	173,984.00	-	188,754.00
58900 CAPITAL*RESERVE PRVNTV MAINT	180,000.00	-	1,068,000.00	-	-	1,068,000.00	-	1,068,000.00
<b>_Total_DUES &amp; FEES</b>	<b>1,080,000.00</b>	<b>-</b>	<b>1,256,754.00</b>	<b>7,975.80</b>	<b>6,794.20</b>	<b>1,241,984.00</b>	<b>-</b>	<b>1,256,754.00</b>
<b>TUITION</b>								
55600 TUITION/MAGNET SCHLS-REG ED	868,731.00	408,650.00	148,620.00	-	557,268.28	1.72	-	557,270.00
55610 TUIT OTHR DIST IN STATE-SPED	714,110.81	705,000.00	-	12,630.65	292,519.69	399,849.66	-	705,000.00
55620 TUIT OTHR DIST O/S STATE-SPED	44,423.08	-	-	-	-	-	-	-
55630 TUIT TO PRIVATE SOURCES-SPED	3,786,781.70	3,625,000.00	-	685,994.10	3,244,919.97	(305,914.07)	-	3,625,000.00
<b>_Total_TUITION</b>	<b>5,414,046.59</b>	<b>4,738,650.00</b>	<b>148,620.00</b>	<b>698,624.75</b>	<b>4,094,707.94</b>	<b>93,937.31</b>	<b>-</b>	<b>4,887,270.00</b>
<b>Grand Total</b>	<b>87,658,563.09</b>	<b>92,149,489.00</b>	<b>0.00</b>	<b>2,628,361.00</b>	<b>79,036,637.82</b>	<b>10,484,490.18</b>	<b>876,076.76</b>	<b>90,006,058.24</b>

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 38314 Date: 09-May-2022						
From 1010-940-2600-000-56104-02000	OPER/MAINT PLANT: SUPPL*MAINT*HVAC		23,034.40	23,034.40	10,000.00	
To 1010-940-2600-000-54300-02000	OPER/MAINT PLANT: REPAIRS/MAINT: HVAC	264,250.00	-75,766.61	188,483.39		10,000.00
	TRANSFER NEEDED TO ACCOMODATE UNEXPECTED HVAC REPAIRS THROUGHOUT DISTRICT					
Journal#: 38320 Date: 11-May-2022						
From 1010-960-2570-000-55011-00000	PERS SVCS: VACCINES	3,000.00	-700.00	2,300.00	2,000.00	
To 1010-960-2570-000-55400-00000	PERS SVCS: ADVERTISING	5,350.00	500.00	5,850.00		2,000.00
	To reappropriate funding to cover current deficit and cover EOFY spending for advertising.					
Journal#: 38321 Date: 11-May-2022						
From 1010-014-1000-110-56110-00000	WESLEY: ELA*INSTR SUPPL	2,000.00		2,000.00	94.15	
To 1010-014-1000-110-56115-00000	WESLEY: ELA*COMMON CORE MATL	1,800.00		1,800.00		94.15
From 1010-014-1000-000-56110-00000	WESLEY: INSTR SUPPLIES	8,000.00		8,000.00	140.00	
To 1010-014-1000-350-58100-00000	WESLEY: PERFORM ARTS*MEMBERSHIPS & DUES	140.00		140.00		140.00
	to reappropriate funding to cover line item deficits due to spending different from original approved budget.					
Journal#: 38322 Date: 11-May-2022						
From 1010-920-2702-200-55191-00000	STU TRANSP: SPED DCF	100,000.00	-11,000.00	89,000.00	30,000.00	
To 1010-062-1000-200-53400-00000	SPED: MHS*PURCH SVCS OTH					30,000.00
	Contracted special education teacher at MHS needed due to approved leave.					
Journal#: 38324 Date: 11-May-2022						
From 1010-940-2660-000-56900-00000	SECURITY: SUPPLIES OTHER	8,000.00	-175.00	7,825.00	2,500.00	
From 1010-940-2660-000-53220-00000	SECURITY: INSERVICE - PROF MTGS/DEVELOP	13,600.00	-600.00	13,000.00	6,000.00	
From 1010-062-2660-000-56900-00000	SECURITY: MHS: SUPPLIES OTH	1,600.00	-1,112.00	488.00	488.00	
From 1010-940-2700-000-56260-00000	STUDENT TRANSP: DIESEL FUEL	265,000.00		265,000.00	21,058.00	
From 1010-011-2212-210-55010-00000	SN PREK: ADMIN INSTR*PURCH SVCS	40,500.00	-20,180.00	20,320.00	20,320.00	
To 1010-940-2660-000-55010-00000	SECURITY: PURCHASED SERVICES	30,750.00	45,807.00	76,557.00		50,366.00
	To reappropriate funding to cover Green Street Security Camera Monitoring.					
Journal#: 38326 Date: 11-May-2022						
From 1010-940-2660-000-53220-00000	SECURITY: INSERVICE - PROF MTGS/DEVELOP	13,600.00	-600.00	13,000.00	6,000.00	
To 1010-940-2660-000-55010-00000	SECURITY: PURCHASED SERVICES	30,750.00	45,807.00	76,557.00		6,000.00

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
To reappropriate funding to cover the expenditure for License Renewals with the Alertus Kiosk systems.						
Journal#: 38333 Date: 12-May-2022						
From 1010-940-2600-000-55303-00000	OPER/MAINT PLANT: SECURITY MONITORING	10,000.00		10,000.00	9,000.00	
To 1010-940-2650-000-56265-00000	VEH OPER/MAINT: GASOLINE (VEHICLES) TRANSFER TO COVER PROJECTED NEGATIVE EXPENDITURE	29,000.00		29,000.00		9,000.00
Journal#: 38335 Date: 13-May-2022						
From 1010-940-2600-000-53220-00000	OPER/MAINT PLANT: IN SVC-PROF MTG/DEV	7,428.00		7,428.00	7,278.00	
From 1010-940-2600-000-54420-00000	OPER/MAINT PLANT: RENTAL OF EQUIPMENT&VEHICLES	6,500.00		6,500.00	1,169.72	
From 1010-940-2610-000-56300-00000	OPER/BLDGS: FOOD SUPPLIES	5,711.00	-4,613.00	1,098.00	713.66	
From 1010-940-2610-000-57300-00000	OPER/BLDGS: NEW EQUIP	35,000.00	-1,213.79	33,786.21	998.30	
To 1010-940-2610-000-56240-00000	OPER/BLDGS: FUEL OIL TRANSFER FOR ASSISTING TO CORRECT PROJECTED NEGATIVE BALANCE	9,888.00	9,000.00	18,888.00		10,159.68
Journal#: 38336 Date: 13-May-2022						
From 1010-940-2600-000-55010-00000	OPER/MAINT PLANT: PURCH SVCS	82,720.00	-28,944.96	53,775.04	190.10	
From 1010-940-2600-000-55303-00000	OPER/MAINT PLANT: SECURITY MONITORING	10,000.00		10,000.00	1,000.00	
From 1010-940-2600-000-56300-00000	OPER/MAINT PLANT: FOOD SUPPLIES	780.00		780.00	780.00	
From 1010-940-2610-000-55300-00000	OPER/BLDGS: COMM/PHONE	299,600.00	54,305.00	353,905.00	2,030.00	
To 1010-940-2610-000-54421-00000	OPER/BLDGS: DISPOSAL TRANSFER TO CORRECT PROJECTED DEFICIT	13,000.00	1,421.38	14,421.38		4,000.10
Journal#: 38359 Date: 20-May-2022						
From 1010-062-2410-000-56121-00000	MHS: COPY PAPER	10,000.00		10,000.00	1,560.00	
To 1010-062-2490-000-55010-00000	MHS: GRAD/OTHR*PURCH SVCS To straighten out funding for Police Coverage at Graduation.	33,700.00		33,700.00		1,560.00
Journal#: 38363 Date: 23-May-2022						
From 1010-062-2410-000-56121-00000	MHS: COPY PAPER	10,000.00		10,000.00	900.00	
To 1010-062-2410-000-56900-00000	MHS: SUPPL*OTHER To reappropriate funding to purchase more stanchions needed at MHS.					900.00
Journal#: 38366 Date: 24-May-2022						
To 1010-920-2210-600-56120-00000	AD ED: ADMINISTRATIVE SUPPLIES	4,750.00		4,750.00		637.57
From 1010-960-2620-600-56910-00000	MAINT/BLDGS: ADED:*CUST SUPPLIES	5,000.00		5,000.00	637.57	

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
	To accomodate administrative supplies for graduation.					

Journal#: 38370 Date: 26-May-2022

From 1010-920-1000-600-51501-00000	AD ED: CERTIF*LONGEV	10,000.00		10,000.00	2,000.00	
To 1010-920-2210-600-53220-00000	AD ED: IN SVC-PROF MTG/DEV	950.00	-300.00	650.00		505.00
To 1010-920-2210-600-55301-00000	AD ED: POSTAGE	3,325.00	475.00	3,800.00		168.26
To 1010-920-2210-600-55500-00000	AD ED: PRINTING	475.00		475.00		654.38
To 1010-920-2210-600-55400-00000	AD ED: ADVERTISING	1,900.00		1,900.00		672.36
	Transferring \$2000 off longevity to various operating lines. This amount was originally budgeted for L. Stephens, who subsequently left the district in August 2021. Her repl					

Journal#: 38385 Date: 07-Jun-2022

From 1010-062-2660-000-51970-00000	SECURITY: MHS: CLOTHING ALLOCATION	2,100.00		2,100.00	2,100.00	
From 1010-940-2600-000-51970-00000	OPER/MAINT PLANT: CLOTHING ALLOW	1,050.00		1,050.00	1,050.00	
From 1010-940-2630-000-51970-00000	CARE/UPKEEP GROUNDS: CLOTHING ALLOW	700.00		700.00	700.00	
From 1010-940-2650-000-51970-00000	VEH OPER/MAINT: CLOTHING ALLOW	350.00		350.00	350.00	
To 1010-940-2610-000-55010-00000	OPER/BLDGS: PURCH SVCS		24,500.00	24,500.00		4,200.00
	TRANSFER NEEDED TO HELP COVER NEGATIVE EXPENDITURE					

Journal#: 38386 Date: 07-Jun-2022

From 1010-012-2125-205-51903-00000	MOODY: SALARIES*HOME VISITOR	32,760.00		32,760.00	32,760.00	
To 1010-940-2620-000-51420-00000	MAINT/BLDGS: OT-CUSTODIAL COVERAGE		70,750.00	70,750.00		14,000.00
To 1010-100-2490-000-51418-00000	PERS SVCS: SUBS-SECRETARIES	25,000.00	50,000.00	75,000.00		18,760.00
	To cover projected EOFY (end of Fiscal Year) deficit in Sub-Secretaries and Custodial Coverage. The Home Visitors are paid from Grants.					

Journal#: 38389 Date: 07-Jun-2022

From 1010-054-2410-000-51410-00000	BMS-ADMIN SALARIES	673,585.00	-33,400.00	640,185.00	55,000.00	
To 1010-930-1000-200-51718-00000	SPED: TUTOR	40,000.00		40,000.00		55,000.00
	To cover Projected end of Fiscal Year deficit. Special education tutoring has been in high demand because of the pandemic.					

Journal#: 38390 Date: 07-Jun-2022

From 1010-054-3200-910-51721-00000	ATHLETICS: STIPENDS-NON TRB-COACHES	84,326.00		84,326.00	20,000.00	
From 1010-062-3200-910-51721-00000	ATHLETICS: STIPENDS-NON TRB-COACHES	305,944.00		305,944.00	20,000.00	
To 1010-100-1000-425-51309-00000	CURR: SALARIES*INTERVEN					40,000.00
	To cover deficit in end of Fiscal Year projection using overage in Stipend Lines.					

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
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Journal#: 38391 Date: 07-Jun-2022

From 1010-054-2410-000-51410-00000	BMS-ADMIN SALARIES	673,585.00	-33,400.00	640,185.00	53,000.00	
To 1010-960-2570-000-51921-00000	PERS SVCS: CLASS COVERAGE	40,000.00	100,000.00	140,000.00		53,000.00
	To cover continued projected deficit in certified Class Coverage with projected overage in Administrators Salary Lines.					

Journal#: 38393 Date: 07-Jun-2022

From 1010-960-2213-000-51110-00000	SALARIES: CERTIFIED	189,482.00		189,482.00	80,000.00	
To 1010-960-2575-000-52205-00000	EMPL BENEFITS: FICA	454,594.00	65,000.00	519,594.00		40,000.00
To 1010-960-2575-000-52210-00000	EMPL BENEFITS: MEDICARE	741,708.00		741,708.00		40,000.00
	To fund remaining projected Deficit in Fica/Medicare using overage in Certified Salaries.					

Journal#: 38397 Date: 08-Jun-2022

From 1010-940-2650-000-56106-00000	VEH OPER/MAINT: SUPPLIES*FOOD	130.00		130.00	130.00	
From 1010-940-2630-000-56106-00000	CARE/UPKEEP GROUNDS: SUPPLIES*FOOD	260.00		260.00	4.50	
To 1010-960-2620-000-56910-00000	MAINT/BLDGS: CO*CUST SUPPLIES	5,000.00	38,472.25	43,472.25		134.50
	TRANSFER NEEDED TO CORRECT NEGATIVE EXPENDITURE					

Journal#: 38401 Date: 09-Jun-2022

From 1010-940-2700-000-55100-00000	STU TRANSP: PUPIL TRANS REG	3,150,636.00	-16,838.04	3,133,797.96	345,916.00	
To 1010-940-2610-000-54900-00000	OPER/BLDGS: ENERGY PERF CONTRACT	95,915.00	-62,305.00	33,610.00		345,916.00
	To reappropriate funding for Energy Performance contract. Originally district was not going to make a payment this year, but we need to pay early to make this cut in next year					

Journal#: 38402 Date: 09-Jun-2022

From 1010-940-2700-000-55100-00000	STU TRANSP: PUPIL TRANS REG	3,150,636.00	-16,838.04	3,133,797.96	93,000.00	
To 1010-940-2660-000-55010-00000	SECURITY: PURCHASED SERVICES	30,750.00	45,807.00	76,557.00		93,000.00
	To fund Security Round 5 Local Match portion. The amount is dictated by the State. The Grant has already been approved at the State Level. Work is to begin as soon as possible.					

Total Transfer for Central Office

830,868.00 830,868.00

Journal#: 38362 Date: 23-May-2022

From 1010-960-2580-000-57340-00000	TECH SVCS: TECH REL HW/EQUIP	80,000.00	27,070.75	107,070.75	4,842.94	
To 1010-960-2580-000-55010-00000	TECH SVCS: PURCH SVCS	412,195.00	-20,000.00	392,195.00		4,842.94

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
	Transferring money from Tech rel to purchase services. Technology department has an invoice for Brightly, for June expense on Technology Essentials. When the budget transfer					

Journal#: 38400 Date: 09-Jun-2022

From 1010-960-2580-000-57340-00000	TECH SVCS: TECH REL HW/EQUIP	80,000.00	27,070.75	107,070.75	504.98	
To 1010-960-2580-000-55010-00000	TECH SVCS: PURCH SVCS	412,195.00	-20,000.00	392,195.00		504.98
	Transferring money from Tech Rel to purchase services for a credit card transaction done on June 9th for Go daddy. This is a purchase service charge not a Tech Rel Charge, that is					
Total Transfer for IT Dept					5,347.92	5,347.92

Journal#: 38339 Date: 06-Jun-2022

From 1010-960-2150-200-53220-00000	SPEECH/HEAR/LANG: INSVC - PROF MTGS/DEV	1,000.00		1,000.00	539.99	
To 1010-100-2150-200-56900-00000	SPEECH/HEAR/LANG: OTH SUPPL	2,000.00		2,000.00		539.99
	Device needed for hearing impairment student to work with his new hearing aid.					

Journal#: 38380 Date: 06-Jun-2022

From 1010-100-2100-200-53400-00000	SPED: OTH PROF SVCS	16,559.00	-9,826.00	6,733.00	1,374.91	
From 1010-960-2100-200-53400-00000	SPED: OTH PROF SVCS	73,025.00		73,025.00	1,010.43	
From 1010-960-2213-200-53220-00000	SPED: IN SVC-PROF MTG/DEV	4,000.00		4,000.00	3,046.82	
To 1010-930-2100-200-57330-00000	SPED: FURNITURE AND FIXTURES					5,432.16
	Locking file cabinets needed for active SPED students.					

Journal#: 38388 Date: 07-Jun-2022

From 1010-960-2140-200-53400-00000	PSYCH: PURCH PROF SVCS: OTHER	23,000.00		23,000.00	3,500.00	
To 1010-960-2130-200-53040-00000	HEALTH: NURSING SVCS*SPED CONTRACTED NURSE FOR SPED STUDENT		12,312.00	12,312.00		3,500.00

Journal#: 38399 Date: 09-Jun-2022

From 1010-960-2150-200-53220-00000	SPEECH/HEAR/LANG: INSVC - PROF MTGS/DEV	1,000.00		1,000.00	405.01	
From 1010-960-2150-200-55800-00000	SPEECH/HEAR/LANG: TRAVEL REIMB.	1,900.00		1,900.00	1,400.00	
To 1010-100-2150-200-56900-00000	SPEECH/HEAR/LANG: OTH SUPPL	2,000.00		2,000.00		1,805.01
	Hearing items and accessories needed for Sped students.					

Total Transfer for Special Education

11,277.16 11,277.16

Middletown Board of Education  
BOE Transfer of Funds

Date Range: 09-May-2022 to 09-Jun-2022 For FY 2022

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 38334      Date: 09-Jun-2022						
From 1010-054-3200-910-56900-00000	ATHLETICS: BMS*SUPPL*OTHER	11,950.00		11,950.00	5,962.82	
To 1010-062-3200-910-55100-00000	ATHLETICS: PUPIL TRANSP	65,000.00	3,457.16	68,457.16		5,962.82
From 1010-054-3200-910-55100-00000	ATHLETICS: BMS*PUPIL TRANSP	13,000.00		13,000.00	2,522.17	
To 1010-062-3200-910-55100-00000	ATHLETICS: PUPIL TRANSP	65,000.00	3,457.16	68,457.16		2,522.17
From 1010-054-3200-910-58100-00000	ATHLETICS: BMS*MEMBERSHIP/DUES	2,050.00		2,050.00	1,195.00	
To 1010-062-3200-910-55100-00000	ATHLETICS: PUPIL TRANSP	65,000.00	3,457.16	68,457.16		1,195.00
	Transfer funds to pay Dattco and other bus companies for High School Athletic Bus invoices					
	Total Transfer for Student Activities/Athletics				9,679.99	9,679.99
	*** Grand Total To Transfer				857,173.07	857,173.07



## **Facilities Department** **“Unlocking the Potential in ALL Students”**

Director of Facilities - Kevin Dion.  
372 Hunting Hill Avenue, Middletown, CT 06457 Telephone: (860) 638-1408  
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### **Facilities Report for Board of Education Meeting (6/14/22)**

#### **Macdonough Renovation**

The last meeting with the City to discuss the project was held on May 6, 2022. The decision was made to begin to have community meetings to discuss options, needs, and expectations. Those meetings will be scheduled to begin in late Summer 2022.

#### **5-Year Plan for Capital Projects**

The 5 year districtwide facilities plan continues to be a fluid document that is updated and prioritized yearly based upon building use, educational needs, and budget constraints. The current budget did not provide any capital funding for FY 22/23. Grants and other funding sources will have to be relied upon to continue necessary major repairs and upgrades.

#### **Beman Middle School Construction Project**

Close outs continue with additional items identified and communicated for repair. Paving of the driveway and parking lots, as well as the addition of the remaining sod to the soccer field were completed in Late April 2022. Chair caster replacements were completed by early May 2022. Cleaning of the floors from the caster grease and markings continues and should be completed over the Summer 2022. Additional lockers were installed and completed by late April 2022. The steps going down in the auditorium are too short for stepping down creating a safety issue. TSKP is working on a remedy as well as placing a safety rail at the top of the bleachers leading down into the cafeteria. Hunting Hill gates continue to be discussed and the WWBC is working with TSKP and vendors to find a solution to allow access to the handicapped parking spaces while maintaining safety for the students during school hours.

The Beman dedication ceremony was held on 5/27/22.

#### **Snow and Farm Hill Roofing Projects – Roof, PV, AC & State Approval**

The Farm Hill roof project was awarded to Young Developers out of Hamden, CT. The architect, Silver Petrucelli & Associates, will provide a project manager to oversee the project for the committee. The Farm Hill roof will be replaced over the Summer of 2022. Work will begin early July and finish Mid August. There is no update on the roof replacement for Snow. There is no update on the PV and AC upgrades for the Snow and Farm Hill Schools. No updates on the turf field and track replacement project at MHS.



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### Other Major Projects

Lawrence School HVAC replacement was completed in April 2022. No issues to report.

The Bielefield HVAC replacement will begin on 6/27/22 and will be completed by 7/1/2022.

The Wesley HVAC replacement will begin on 7/11/22 and will be completed by 7/15/2022.

NHS translucent panel repairs on the gym roof will be completed by 8/22/22.

Additional exterior lighting of the upper southeast parking lot at MHS to improve safety will be started 6/27/22/22 and completed by 7/7/22.

### Facilities staffing update

Hiring for all open positions, realignment of the facilities organization and staff, and redefining the delivery and reporting process of operational services is an ongoing priority for the department. The hiring and onboarding of all open facilities positions is anticipated to be completed by 8/30/22.

### Additional Items

In an effort to create efficiencies and maximize the time allocation of the facilities department staff, the department has been guided by the Director of Facilities toward utilizing existing district technologies and software to automate time off requests, facilities use requests, vendor management, mandated inspections, oil readings, and budget tracking. Use of software for these activities allows management to better track requests, approvals, and gather data for future analysis and reporting to improve responsiveness, reduce the use of printer and paper products, and lower overall operating expenses. Additional uses and efficiencies from these existing technologies will be identified as the ongoing department operational review states a need.



**Human Resources**  
**“Unlocking the Potential in ALL Students”**

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**BOARD OF EDUCATION MONTHLY UPDATE**  
**June 14, 2022**

**To:** Acting Superintendent Dr. Vazquez Matos and BOE Members  
**From:** Geen Thazhampallath, Talent Office/HR Office  
**Re: Monthly Report-June 2022**

The month of **May 2022** was marked by the following key events in the Talent/HR office:

- As of **5/3/22** there are **52** Active Postings. The positions related to these 52 postings are at various stages of recruitment. Position highlights are:
  - **Administrative Positions:** 2 positions that are **NOT** included in the posting total but are important to note are:
    - An offer has been made and we have an acceptance for the important **new Supervisor of Social Emotional Learning in Pupil Services**. The individual is scheduled to start with MPS on July 5, 2022
    - The internal interview process continues to fill the **Assistant Principal vacancy at MHS**. Panel interviews were held with internal candidates in late May.
  - **12 of the 52** are for City positions that serve at the BOE. Beyond these currently posted 12 positions, we also note the following:
    - 9 of the 12 positions are for **school custodians**
    - 3 of the 12 positions are for **school nurses**
    - We continue to recruit for cafe floaters and temp custodians on an open basis
    - In less than one (1) month all positions will transfer in ownership to the BOE. Overall, we are already performing most recruitment and hiring steps which includes posting, qualifying, referrals to departments for interviews and processing hires.
  - **16 of the 52** are for varied certified positions. Of these 16 postings, the vast majority are open recruitments to build candidate capacity.
    - Mathematics, English/Language Arts, and World Language department leaders have moved aggressively in a strong and competitive labor market to hire appropriate candidates. Recent hires include:



## Human Resources

### “Unlocking the Potential in ALL Students”

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- English/Language Arts teaching positions at the Middle School
  - Family Consumer/Science teaching position at the High School
  - Varied Fine Arts teaching positions at the High School or Elementary level
  - Science teaching positions at the Middle and High School level
  - Varied positions in Student Support certified roles such as Guidance, Speech and Language, and Occ. Therapy. Special recognition should be given to Director Vacianna Spaulding whose leadership has that department ahead of hiring needs and pace from previous years.
- **10 of the 52** are for the robust summer programs planned for the upcoming summer. Many programs start in early July. These postings for the most part have been filled but we are leaving them in active mode in the event last minute hiring is necessary.
  - **14 of the 58** are for support roles, temp positions, summer positions or after school positions and programs. Examples are paraprofessionals, duty aides, homebound tutors. Many of these postings are for potential roles in the 22/23 academic year.
- HR coordinated with building principals, MFT Leaders and District curriculum leaders to review all anticipated vacancies, transfer applicants and enrollment figures for each school and grade.
  - HR processed an estimated 120 requisitions for summer employment across a wide range of summer programs. Programs such as 21C Summer Camps and Summer Literacy Program and ESY have had significant summer hiring. Also hiring to support the summer meals program has occurred.
  - The HR and Payroll Offices continue to collaborate on gaining efficiencies to reduce paper and increase digital processing of time and attendance
  - An automated requisition form and workflow will be effective July 1, 2022 to gain efficiencies and reduce paper and increase digital approvals by Finance, HR and Superintendent as needed



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- HR coordinated various end of year activities such as retirements. We have 10 MFT retirements and 1 MFP retirement. Individuals will be recognized by certificates and recognition during the BOE meeting



# MIDDLETOWN PUBLIC SCHOOLS

“Unlocking the Potential in ALL Students”

Mark Langton, Transportation Manager  
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## TRANSPORTATION REPORT

MAY 2022

School Year 2021-2022

2021 – 2022 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DE C	JAN	FEB	MAR	AP R	MA Y	JU N
NEW STUDENTS	22	31	54	21	42	22	28	19	12	
SCHOOL TRANSPORTATION CHANGES	78	22	21	20	27	19	25	10	8	
LEFT DISTRICT / SCHOOL	6	24	22	12	17	17	27	24	11	
BUS DRIVER COMPLAINTS	3	2	0	1	0	0	0	0	1	
BUS CONDUCT REPORTS	48	43	45	32	26	37	53	47	26	
BUS ACCIDENTS	1	1	1	1*	1*	1*	1*	0	0	

2020 – 2021 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DE C	JAN	FEB	MAR	AP R	MA Y	JU N
NEW STUDENTS	18	12	3	2	4	0	8			
TRANSPORTATION CHANGES	118	8	4	1	2	2	4			
LEFT DISTRICT / SCHOOL	1	4	2	5	5	3	3			
DRIVER COMPLAINTS	0	0	1*	0	0	0	0			
BUS CONDUCT REPORTS	2	10	9*	1	1	3	12			
BUS ACCIDENTS	2*	0	0	0	1*	0	1*			



**Middletown**  
Public Schools

# The Office of Diversity, Equity, & Inclusion

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June 14, 2022  
Dr. Jada Waters



Have you met Dr. Waters?





# Diversity

The variance of people. It's more than just gender and race, it includes culture, abilities, disabilities, social economic status, education, and gender expression.

## Equity

Fairness; providing everyone equal access to the resources that they need in order engage and participate fully.





# Inclusion

Ensuring everyone feels welcomed and included in all spaces. Being intentional about allowing people to share their story.



# Director of DEI: *My Role*

## What My Role Is:

- Promote DEI
- Re-imagine systems and policies that create barriers
- Lead difficult conversations
- Facilitate professional learning
- Research best practices district/state level
- Gather stakeholder data to support action planning
- Centering students and their voices
- Place-making and cultural celebrations
- District Title IX Coordinator

## What My Role is Not:

- Know it all
- Judgmental
- Not a Box Checker
- Not a Disciplinarian



## Identified Opportunities: *Where the work lives*

- Achievement Gap
- Discipline Disparities
- Sense of Belonging
- Representation
- Access to Professional Learning around Equity
- Access to College & Career Readiness Options



# MPS Vision for Achieving Equity

## **MPS Vision for Achieving Equity:**

*Achieving equity means discussions are grounded in unpacking root causes, symptoms, and assessing current structures. ([Middletown 2024](#); pg. 9)*

***The Disruptive Equity Framework*** demonstrates four gap areas:

- **Belief Gap:** All students can achieve at high levels
- **Opportunity Gap:** All students have access to high-impact learning opportunities
- **Quality Gap:** Opportunities are high-quality for all
- **Preparation Gap:** What students actually know and can do vs. what they must know and be able to do to succeed



## Unpacking *The Disruptive Equity Framework*

<b>Belief Gap</b>	<b>Opportunity Gap</b>	<b>Quality Gap</b>	<b>Preparation Gap</b>
All stakeholders must believe students can achieve at high levels.	All students will have access to high-impact opportunities.	All students have access to high-quality instruction.	Students are equipped with the skills and knowledge to exceed the achievement outcomes.
<b>Outcomes</b> Subgroups outcomes will not be predictable by race, socio-economic status (SES), or ethnicity.	<b>Outcomes</b> Institutional policies, practices, and systems will no longer inhibit students from reaching their highest potential.	<b>Outcomes</b> Creating instruction and related support structures that are accessible, transformative, personalized, and evidence-based to ensure no learner is marginalized.	<b>Outcome</b> In collaboration with students faculty, staff, and families we will create a nurturing and safe working and learning environment.



# Connections to Our Strategic Operating Plan

## **Goal 4: Equitable Learning Environments**

*We will create, in collaboration with students, faculty, staff, and families nurturing and safe learning and working environments prioritizing relationship-building, well-being, equity, empathy, trust, and justice.*

### **4.2 Racial Equity**

*Challenge and reimagine the systems and structures to ensure that our schools are proactively working to achieve racial equity for all students, faculty, staff, and families.*



## DEI Action Plan: *6 Months*

- Equity Walk-Throughs
- Meet and Greet Breakfast with MHS students
- Restorative Circles (Elementary and Middle School Students and Parents)
- Community Collaboration
- School Climate Survey
- Restructuring of the DEI Coaching Positions & District Equity Leadership Team
- Created and Implemented Junior DEI Change Agents (Students)
- Building a Community with Statewide DEI Practitioners
- In collaboration with HR, reenvisioning hiring and retention practices



# Equity Walk Feedback

## ***District Equity Coach Feedback***

“...the first two years, they had a district person training the equity coaches and it was circles; now, the guidance has diminished.”

“I sat in on some of the equity circles; I think it's sometimes uncomfortable to talk about race, but I think it's important that we do; I would like us to kind of take the next step.”

“[school equity coaches] feel that they're left on their own to figure out how to move forward with this [equity work].”



# Reimagining & Restructuring *Equity and Restorative Coach Positions*

## **DEI Change Agents**

DEI Change Agents will serve as on-site support for facilitating challenging conversations about racial equity in schools & the community for their building. Assist the school leadership team in their development of the district-wide, Multi-Tier System that aligns with a restorative practice plan based on the unique needs of their school.

**Mission:** Dismantle racism for marginalized groups and foster an environment for high academic and social/emotional wellness.

**Vision:** An inclusive, responsive, and respectful learning environment where all students have the greatest access, opportunity, support, and achievement.



## DEI Data

### **District Staffing:**

- 32 Equity/Restorative Coaches in the district
- 22 Completed equity interest survey responses
- 16 Continued the equity journey

### **Reasons for not returning:**

- Retired
- FMLA
- Time Commitment
- Culture and Climate of District



## DEI Survey Responses

“I’m glad this important work is coming back in an official capacity.”

“Very interested, also very worried about managing workload this year since we are all on the verge of burnout.”

“I am happy to be an equity coach again as I believe in what we were working towards. But I do want to know what the plan is going forward. We really hit a dead end last year and were left to figure things out on our own and there was no next steps. I am also the only equity coach in this building and the equity meetings are not taken seriously/can be challenging with this staff as we do get pushback.”



# Professional Learning: *Outcomes Spring 2022*

## Session 1

- Completed an equity self-assessment survey
- Examined and reflected on the socioecological structure of the education system
- Analyzed key language associated with race, equity, and culture
- Previewed teaching practices that are culturally and linguistically responsive
- Examined the dimensions and depth of our cultural identity
- Analyzed and discussed the implications of our cultural identity on teaching and learning
- Heard a [brief overview of the CLR pedagogy initiative](#) and considered factors that may hinder implementation success

## Session 2

- Heard system messages regarding the anti-racism policy and equity initiative
- Reviewed the equity leadership roles and responsibilities
- Engaged in a Culture Talk
- Discussed the implications of our cultural identity on teaching and learning
- Reviewed key language associated with race, equity, and culture
- Analyzed a case study and evaluated the disciplinary incident through an anti-racism and equity lens
- Discussed the root causes of predictable exclusionary practices
- Discussed responsive strategies to increase student engagement and decreasing management issues
- Practiced best practices to coach for equity
- Previewed the professional learning activity for the monthly staff meeting



# Professional Learning: *Outcomes Spring 2022*

## Session 3

- Reflected on current pedagogical and leadership practices that inhibit learning
- Reviewed key language associated with CLR literacy
- Discussed the implications of social stratification on marginalized students and pedagogy
- Discussed responsive strategies to improve student literacy
- Analyzed text to determine cultural authenticity

## Session 4

- Updated the Polarity Map and Action Plan to reflect stakeholder learning needs
- Identified a Problem of Practice (POP) and share relevant strategies to solve it
- Analyzed responsive strategies to improve academic vocabulary
- Applied responsive strategies to build and bridge academic language



# Feedback from Professional Learning Sessions

***When you hear the title, DEI Change Agent, what does that mean to you?***

“I think of being a person who will help facilitate change and transformation, in the scope of DEI, at my school level. Ideally that change will then ripple out beyond the scope of the school to truly work towards systemic change.”

“Someone who is empowering teachers and students to disrupt the norm for the better of all of our students.”

“To me this means a sense of hope and belonging.”

***Identify things that you learned from Professional Learning.***

“We ALL want to do what's best for our students. Being vulnerable is critical to teaching and learning. Our district seems to be really listening.”

“I learned about the power of listening intently, sharing some elements of our own personal narratives, and the bonding potential of showing vulnerability.”

“We need to create spaces where everyone feels they can be vulnerable in order to make the work effective. We need specific structures in place in order to elevate voices that are systematically suppressed but also allow for the voices of everyone to be heard (balancing act to allow the work to stick). Teachers teach best when they allow for themselves to show vulnerability, yet vulnerability of teaching staff is not accepted traditionally.”



# School Climate Survey

## Focus Group Semi-Structured Questions:

1. I feel proud to belong to my school.
2. I am treated with as much respect as other students in my school.
3. It's hard for people like me to be accepted at my school.
4. There is at least one adult or teacher I can talk to at my school.
5. I wish I was at a different school.

## Focus Group Participants:

Sex	Special Education	Ethnicity
16 Male = 60%	7 Students = 30%	Asian 2 = 9% Black 9 = 40% Hispanic 3 = 13% Multi-Racial 1 = 4% Native Hawaiian 1 = 4% White 8 = 30%
8 Female = 40%		



# School Climate Survey

## Responses to Focus Group Semi-Structured Questions:

1. **58%** of participants reported **they feel proud to belong to MHS.**
2. **75%** of participants reported **they are treated with as much respect as other students at MHS.**
3. **20%** of participants reported **it's hard for students like them to be accepted at MHS.**
4. **85%** of participants reported **there is at least one trusted adult they can talk to at MHS.**
5. **4%** of participants reported they **wish they were at another school.**

## Reviewer's Recommendation

- Work with the administration to see how we can recognize students who are doing well or who go under the radar because they are not getting in trouble.
- DEI Junior Change Agent Academy (Provide students with leadership opportunities through equity work)
- Professional Learning with Teachers through DEI Change Agents work starting March 2022
- Collaborate with club advisors to build school culture and climate
- Look at Discipline Policy

## Junior DEI Change Agents Data





# Junior DEI Change Agents Survey Responses

## What does Diversity, Equity, and Inclusion mean to you?

“Students aren't copy and pasted, they are all unique. School needs to be diversified to accommodate every unique student's needs. Inclusion is absolutely crucial in maintaining a successful environment, as it allows everybody to thrive.”

“Treating everyone as a human being”

“Diversity means variety. I generally think of diversity when it comes to people, a diverse group of people displaying a multitude of ethnicities. Equity is treatment based on necessity. Inclusion is being respectful and inviting”.

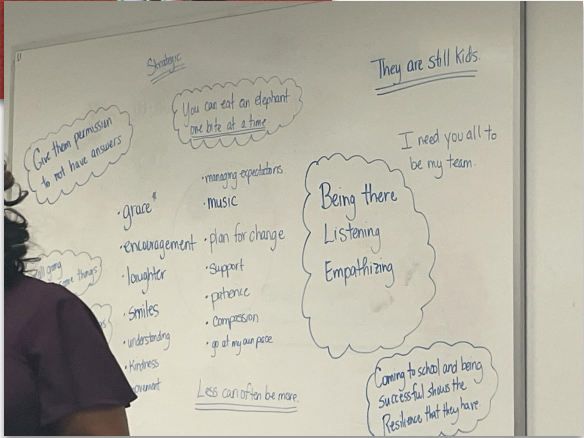
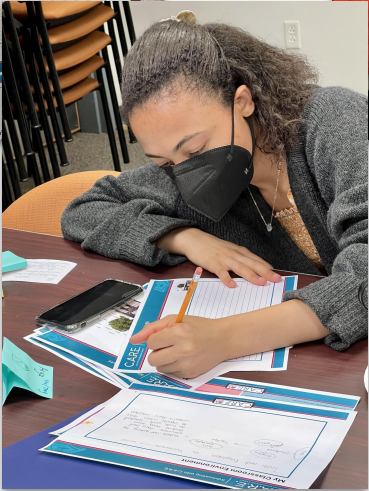
## What are 3 changes you would like to see happen in the district?

“More awareness for equity and inclusion, more action when negative situations occur (racism towards others for example), and more training/practice on equity being enforced to ensure that all student feel comfortable while in Middletown!”

“I'd like to see better ways of teaching diversity, equity, and inclusion to students, particularly white students such as myself who can't fully comprehend other race's experiences without their help.”

“I'd like for there to be a way of teaching how to deal with cultural differences. Every student at MHS has different cultures, and we should know how to interact with each other in healthy ways.”

# Learning





# District Equity Leadership Team (DELT)

**Goal:** Lead and facilitate change in actions and policies to ensure equity for all students in Middletown Public Schools. This team will accomplish this through collaboration with internal and external stakeholders and district leadership, to develop an action plan for change.

## Current Work

- Building Common Ground
- Deep Dive Unpacking Racial Equity Plan
- Review Action Resource Planning Guide
- Unpack Eightfold Path

## Next Steps

- Close Read SOP
- Restructure Current Equity Policy
- Use sample equity policy (MCPS)
- Draft timeline for summer work and first draft





# Statewide DEI Practitioners



## **Mission:**

Develop a draft of our mission, purpose, and core values

## **Goals for Group**

- Best practices and sharing resources
- Safe Space/Brave Space- supporting each other in the work
- Impacting policies and procedures: reinventing/rebuilding systems that will support communities that have been systemically impacted
- Establishing anti-racist teaching and leadership practices, creating equitable pathways, and role modeling an inclusive learning environment.
- Sharing a common language for DEI, framing our work, leading in DEI work



# Professional Development 2022

## American Association of School Personnel Administrators (ASSPA) DEI Summit

1. How to bridge the gap between a diverse workforce and one that is inclusive.
2. New and best practices for diversity recruitment
3. Strategies to increase retention of diverse employees

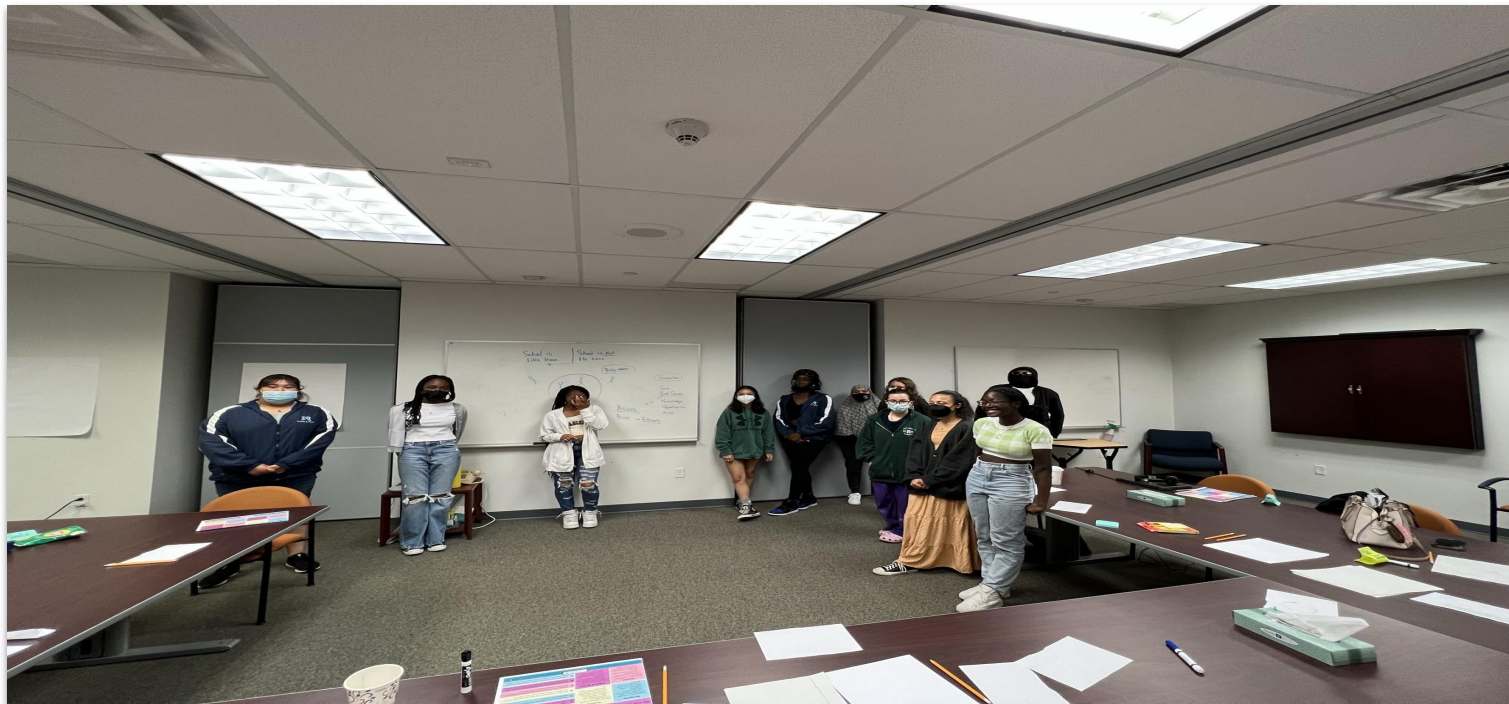


## Equity is Love in Action Conference

1. Elevating Equity Through Social Emotional Achievement and Literacy
2. Leveraging SEL Data To Support Equity
3. Politics of Implementation During Our Journey Through Equity



# Next Steps





**Thank you!**

**Questions?**

# Spring 2022 Culture & Climate Survey: Students and Families

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June 14, 2022

# How did we survey students and families?

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- Partnered with Panorama Education, trusted and widely used internal and external surveying solution
  - External partner helps to maintain anonymity and manage execution of survey
- Topics including engagement, belonging/fit, safety
- Surveys were distributed to all students in grades 3-12 in class/advisory; to all families very School Messenger
- Voluntary and anonymous
- Survey window: May 31-June 10

# Who was surveyed?

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Families

550

Students

1409

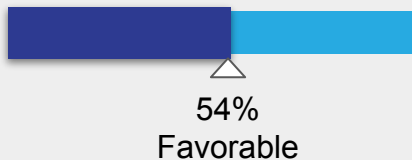
# Where are we now?

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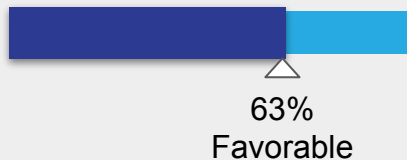
- First step in culture & climate improvement process
- Some promising practices and early changes have begun
- Understand areas for growth or problems first before jumping into solutions
  - Look for areas of coherence

# School Climate

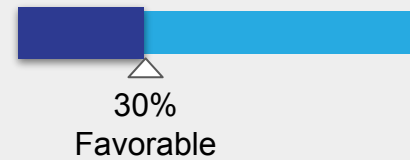
## Family Survey



## Students 3-5 Survey

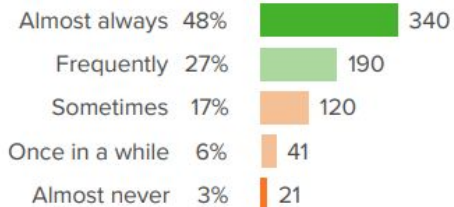


## Students 6-12 Survey



## Highlight:

**Q.4: How often do your teachers seem excited to be teaching your classes?**

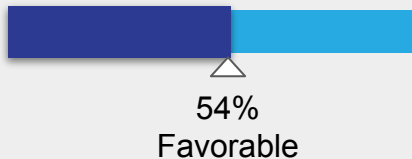


Favorable: **74%**

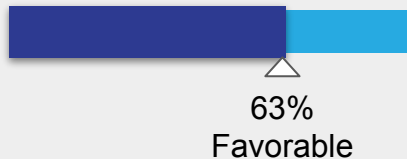
74% of **3-5 Students** perceive that their teachers are excited to teach their classes.

# School Climate

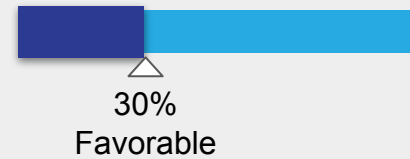
Family Survey



Students 3-5 Survey

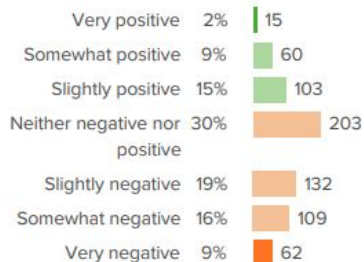


Students 6-12 Survey



## Concern:

Q.1: How positive or negative is the energy of the school?



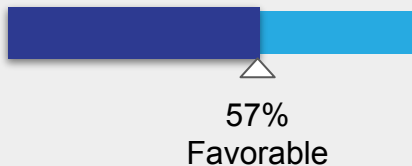
Favorable: **26%**

74% of 6-12 Students view the energy of their school as negative.

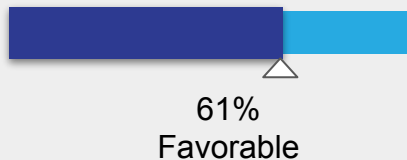


# School Safety

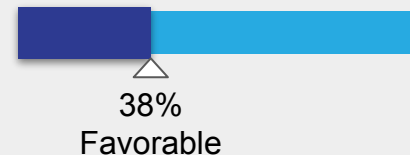
## Family Survey



## Students 3-5 Survey

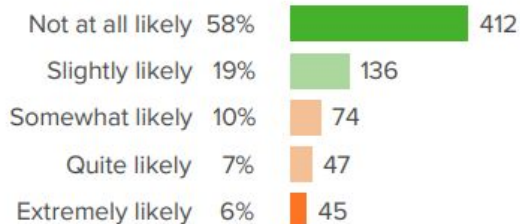


## Students 6-12 Survey



## Highlight:

**Q.3: How likely is it that someone from your school will bully you online?**

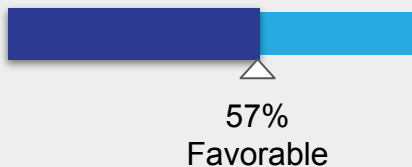


Favorable: **77%**

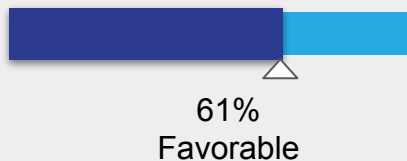
**77% of 3-5 Students** believe it is not likely that they will be bullied online.

# School Safety

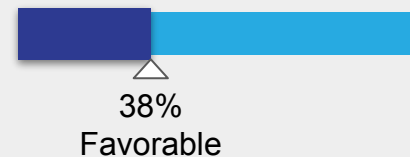
Family Survey



Students 3-5 Survey

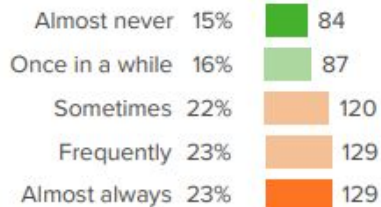


Students 6-12 Survey



## Concern:

**Q.1: How often do you worry about violence at your child's school?**

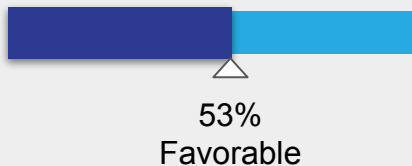


Favorable: **31%**

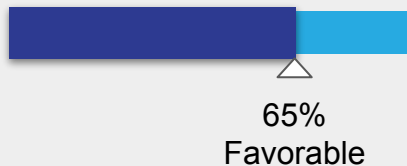
69% of **Families** at least “sometimes” worry about violence at school.

# School Belonging/Fit

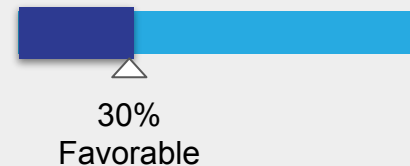
## Family Survey



## Students 3-5 Survey

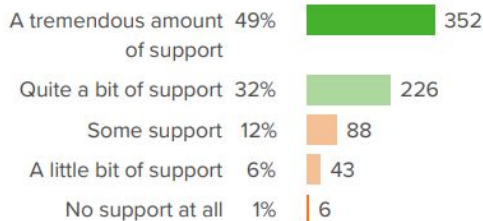


## Students 6-12 Survey



## Highlight:

**Q.1: How much support do the adults at your school give you?**

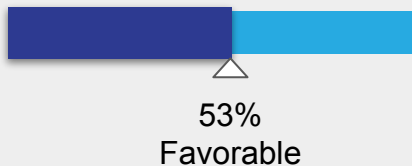


Favorable: **81%**

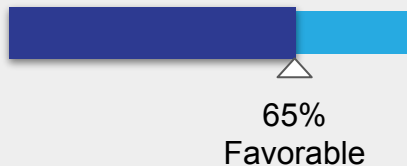
81% of 3-5 Students feel that they receive strong support from the adults at school.

# School Belonging/Fit

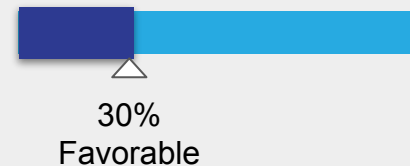
Family Survey



Students 3-5 Survey

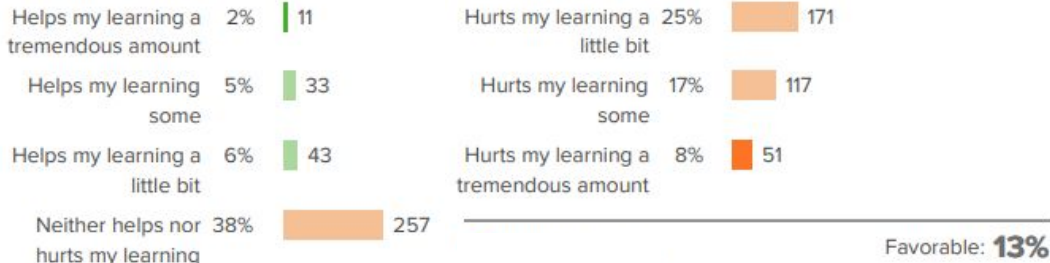


Students 6-12 Survey



## Concern:

**Q.4: At your school, how much does the behavior of other students hurt or help your learning?**



50% of 6-12 Students feel that the behavior of other students hurts their learning at least “a little bit.”

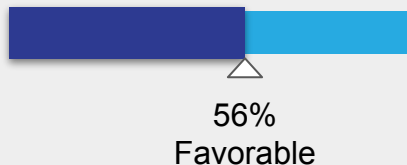


# Engagement

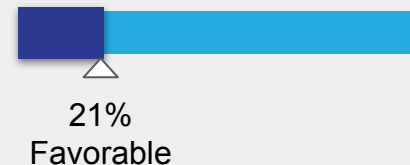
## Family Survey



## Students 3-5 Survey

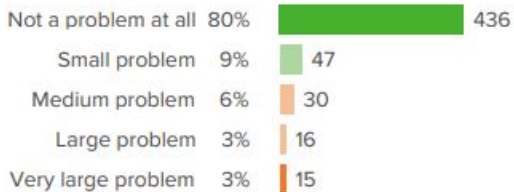


## Students 6-12 Survey



## Highlight:

**Q.9: How big of a problem is the following issue for becoming involved with your child's current school:  
The school does not communicate well with people from your culture?**

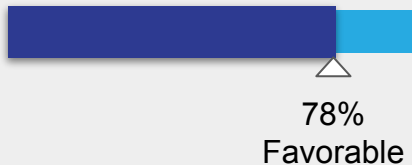


Favorable: **89%**

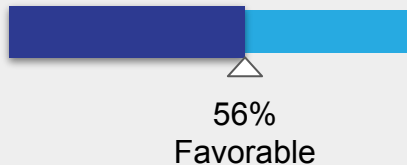
89% of **Families** feel that schools communicate with them well, even through cultural differences.

# Engagement

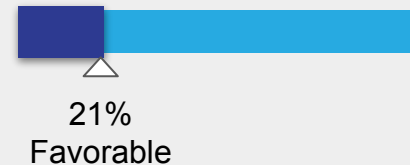
Family Survey



Students 3-5 Survey



Students 6-12 Survey



## Concern:

### Q.1: How excited are you about going to your classes?



12% of 6-12 students are excited about going to their classes.

▼ 2 from last survey

Favorable: **12%**

# Next Steps

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- District leadership will continue to analyze data to design improvements
- School leadership will be able to analyze school-specific data and design collaborative improvements
- Continue to share data so that it is actionable
- Improve survey design and implementation
  - Ensure inclusive language is used throughout the survey tool

Questions?



# Middletown 2024:

*Elevating Innovation, Creativity, and Equity*

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Strategic Operating Plan  
Year One in Review



## Goal 1: Teaching & Learning

We will achieve equity by creating instruction and related support structures that are accessible, transformative, personalized, and evidence-based to ensure no learner is marginalized.



# Goal 1: Teaching & Learning

- 1.1 Culturally Relevant Curriculum
- 1.2 Personalized Learning
- 1.3 Instructional Supports
- 1.4 Early Childhood Education
- 1.5 Expand High School Options and Pathways



## 1.1 Culturally Relevant Curriculum

### *Strategy*

Design and implement a comprehensive curriculum that focuses on the teacher, student, and content; is developmentally-appropriate; historically accurate; and is culturally-sustaining in preparation for work and life.

### **SY22 Accomplishments:**

- Scaled Illustrative Math in all 4th and 5th Grade Classes across the district with coaching support for teachers.
- Revised and redesigned existing curriculum to include historically accurate, culturally relevant, and culturally responsive content and practices for grades 6 through 8.
- Expanded Black/Latinx interdisciplinary units and standalone courses for grades 6 through 8.
- Continued the expansion of the MK5LI and integration with the science of reading.
- Expanded the work of the Principles of Learning from the IFL audit in order to create a district instructional framework.



## 1.2 Personalized Learning

### *Strategy*

Leverage personalized blended learning with instructional strategies, models, and learning platforms that affirm student and family voice and choice to maximize growth.

### **SY22 Accomplishments:**

- Implemented i-Ready into Tier 1 model.
  - Students in grades 2-10 were assessed using i-Ready reading and mathematics diagnostics in the Fall, Winter, and Spring
  - Based on the results of the diagnostics, i-Ready created individualized learning paths for students. Teachers also used the diagnostic data for grouping and planning purposes.
- Continued the implementation of Footsteps to Brilliance.
- Incorporated elements of high-yield blended learning strategies.
  - Blended learning coaches used Instructional Data Team (IDT) time, staff meetings, and individual coaching time to provide professional learning and coaching around blended learning strategies.



## 1.3 Instructional Supports

### *Strategy*

Ensure appropriate evidence-based, tiered instructional supports are aligned to students' individual needs.

### **SY22 Accomplishments:**

- Continued coaching and implementation of Read 180 and Math 180.
  - Read 180 coaching visits and teacher PD took place throughout the year. Programing implementation and adjustments were made based on student data.
  - Math 180 continued to expand professional learning with Math 180 through on-site and virtual PD with a Math 180 Coach.
- Continued monitoring the effectiveness for subgroups and racial segments.
  - Examining our mid-year subgroup data for grades K to 5 allowed us to strategize next steps and make adjustments.



## 1.4 Early Childhood Education

### *Strategy*

Implement a community-wide plan to ensure all children have equitable access to high-quality early childhood education.

### **SY22 Accomplishments:**

- Expanded PreK to school day/school year model:
  - The current model at Snow PreK will remain the same (4 classrooms: part day classes; 1 classroom: school day). 2 Intensive Case Management (ICM) classrooms will be added to meet children's needs in PreK at Bielefield and Kindergarten at Farm Hill.
- Developed subsequent early learning SOP
  - This plan was completed in May 2022. The plan consists of 3 goals: Readiness and Achievement, Social & Emotional Learning, and Family/Community Partnerships.



## 1.5 Expand High School Options and Pathways

### *Strategy*

Foster community partnerships to implement high school pathways to ensure college and career readiness, with an emphasis on equity, student agency, and social engagement.

### **SY22 Accomplishments:**

- Expanded the aerospace pathway to include practical skill application (internships, industry partnerships, etc.).
  - In Summer 2022 MHS Aerospace will partner with Brainard Airport and Meriden Airport for Industry partnerships.
- Review workforce development data and future workforce needs to adapt program offerings.
  - The MHS Aerospace program has been designed to address pilot, and aerospace manufacturing and engineering demands.
- Monitor implementation of innovation center at Beman Middle School.
  - The innovation center is fully resourced for SY23 through grant funding. The Director of STEAM has worked the Innovation Coordinator to ensure curricular alignment.
- Explore the feasibility of offering the seal of biliteracy for students.
  - The Seal of Biliteracy was piloted at MHS in spring 2022. The Seal of Biliteracy will be offered again in SY23.
- Establish and expand dual HS enrollment option(s).
  - The dual enrolment option is currently available at Middlesex Community College, specifically for the Certificate of Manufacturing.
- Explore needs to systematically monitor and manage the pathway options.
  - The pathway options fall in two MHS departments: CTE (Career & Technical Education) and STEAM.



# Goal 2: Operations, Systems & Structures

We will transform our operations to remove structural and systemic barriers to deliver efficient, effective, and equitable learning and working environments.



## Goal 2: Operations, Systems & Structures

2.1 Talent Office & Performance Management

2.2 Communications

2.3 Technology

2.4 Student-Centered Funding

2.5 Special Education Resources

2.6 Facilities

2.7 Meal Service & Dining Experience



## 2.1 Talent Office & Performance Management

### *Strategy*

Implement effective structures and strategies to increase the diversity of staff, to improve operational efficiencies, and to promote professional growth.

#### **SY22 Accomplishments:**

- Implemented a redesign and realigned Talent Management Office (TMO) human resources/talent management/risk and insurance management functions to improve efficiency and support district goals; this included examining the recruitment, hiring, onboarding for certified, non-certified, leadership, and executive positions.
- Implemented and executed operational and functional TMO improvements in terms of day to day administrative functions and support systems.
- Design and begin implementation of staff retention and satisfaction strategies: part of this effort included creating an exit questionnaire.
- Design and implement performance management structures and professional growth strategies.



## 2.2 Communications

### *Strategy*

Develop and implement roles and responsibilities for communication to ensure two-way, ongoing, and flexible protocols to inform and engage faculty, staff, students, families, community members, and partners.

#### **SY22 Accomplishments:**

- Performed a communications streamlining initiative by creating internal and external newsletters to keep MPS staff and students' families apprised of important news in the district.
- Began building a communications infrastructure by establishing Internal and External Communications Advisory groups.
- Launched a comprehensive and organization-wide communications design and branding initiative as demonstrated by the soon-to-be released MPS Brand Style Guide.
- Improved operational communications by implementing aspects from the communications audit primarily through decreasing the number of emails staff receive, increasing communication with families and community members, and ensuring all external communications are bilingual.
- Completed a district website redesign and refresh; new site set to launch August 15, 2022.
- Created a strategic communications plan aligned with the district's strategic operating plan: set to be released to all in conjunction with the website launch.



## 2.3 Technology

### *Strategy*

Implement the 5-year district technology plan that is aligned to national best practice and includes content, learning, and performance management systems.

### **SY22 Accomplishments:**

- Continued the implementation of Future Ready Schools.
  - The district continues to use the Future Ready Schools system to guide technology use throughout the district. We have begun working with a Cohort of 15 CT school districts and Future Ready to develop our Future Ready Schools plan 2.0.
- Designed ONE Middletown learning and performance management system.
  - ONE Middletown hosted this school year's compliance training. Training modules for cafeteria staff were also available on the platform.



## 2.4 Student-Centered Funding

### *Strategy*

Implement an efficient and fiscally-responsible student-centered funding system that supports equity for all students and is aligned to district goals.

### **SY22 Accomplishments:**

- Developed and began implementation of a 4-year state and federal grant plan that assesses facilities and educational needs: this is a living document/plan and continues to be adapted.
- Continued the ongoing task of analyzing and adjusting department budgets to shift dollars to school-based student-centered budgets.
- Continued to develop a quarterly reporting mechanism for the Board of Education of the individual school offerings and use of funds.



## 2.5 Special Education Resources

### *Strategy*

Improve outcomes for students who receive special education services through the allocation of resources and supports that are anchored in educationally sound decision-making practices, and that connect to mental health, social emotional learning, and trauma-focused needs.

### **SY22 Accomplishments:**

- Completed a special education audit with Futures.
- Developed plan to prioritize findings and implementation steps from the audit.
- Continue to evaluate the programs and services that we provide our students and families.



## 2.6 Facilities

### *Strategy*

Develop and implement a five-year district-wide facilities plan that aligns with the district's vision and provides healthy, safe, and positive work and learning environments.

### **SY22 Accomplishments:**

- Continue implementation of five-year district-wide facilities plan
  - The 5 year districtwide facilities plan continues to be a fluid document that is updated and prioritized yearly based upon building use, educational needs, and budget constraints. A number of major projects have been and will be completed by the start of the 2022-2023 school year.



## 2.7 Meal Service & Dining Experience

### *Strategy*

Provide healthy, nutritious, appealing, flavorful, and quality food options in a positive and inviting environment.

#### **SY22 Accomplishments:**

- Begin experimentation of possible changes and improvements to meal service & dining experiences
  - Since December 2021, several new initiatives have been introduced in the Food Services program including Meatless Mondays, Local Foods, Harvest of the Month and several new, culturally thoughtful menu items.
- Monitor and address food insecurity issues
  - In order to ensure all of our students are fed, we are shifting to a full Community Eligibility Program (CEP) district, which provides our students with universally free breakfast and lunch.
- Identify cultural and dietary needs and conflicting USDA regulations:
  - Several changes and additions have been made to the current menu to better meet the needs and desires of our students. Additionally, a USDA compliant Menu Planning and Management software was purchased and will be ready to launch in the Fall of 2022 for the New School Year.
- Review and increase training of cafeteria and food staff.
  - Using ONE Middletown, we have created a series of School Nutrition Specific Trainings to meet and exceed the USDA Professional Standards for all staff.



# Goal 3: Choice & Innovation Models

We will boldly transform education by nurturing the individualized growth of ALL students, by putting choice, voice, and ownership at the center of our innovative models.



## Goal 3: Choice & Innovation Models

- 3.1 Expanded Learning Opportunities
- 3.2 Creativity and Innovation Zones
- 3.3 Professional Learning Culture & Structures
- 3.4 Innovation Models



### 3.1 Expanded Learning Opportunities

#### *Strategy*

Implement high-quality and innovative after school programs and expanded summer options to accelerate student learning, deepen enrichment, and support the social emotional needs of all students.

#### **SY22 Accomplishments:**

- Onboarded the Coordinator of Extended Time in January 2022.
- Begun to develop a plan to support extended time, maintain current and build new partnerships, and connect extended time opportunities to individualized student success plans (ISSPs).
  - The ISSPs will be piloted through the 21C after school programs, including a 4th grade cohort at Snow School and cohorts in grades 6-8 at Beman.
- Support existing extended time programs and have expanded the offering of extended time programs.
- Seek additional local and federal grants to support extended time.
  - Two, 5-year state grants were secured to create after school sites at Bielefield and Snow schools with a focus on academic support and social emotional learning; an additional 2-year ESSER Afterschool grant was secured to expand the 21C summer camp to include up to 50 students from Macdonough..



## 3.2 Creativity and Innovation Zones

### *Strategy*

Create innovation zones and utilize resources that are aligned to education standards, and allow students to meet their individual learning goals in and beyond the classroom.

### **SY22 Accomplishments:**

- Continue to research effective practice models for grade-less classes and use of seat time in order to develop a plan for Middletown's context.



## 3.3 Professional Learning Culture & Structures

### *Strategy*

Leverage people, time, and technology in a flexible manner, and share effective practices, to maximize the growth of faculty, staff, and students.

### **SY22 Accomplishments:**

- Develop a three-year district-wide professional learning plan and instructional framework to feature blended/personalized learning
  - A new vision for professional learning was developed to cohere with the SOP, best practices, and state and national standards.
  - Department and school leaders began to use a new professional learning planning tool to plan coherent professional learning for the 2022-23 school year.



## 3.4 Innovation Models

### *Strategy*

Transform current systems to promote rigor, student-centered learning, and voice.

#### **SY22 Accomplishments:**

- Implement phase 1 of Project Lead the Way (PLTW) in grades 3-5 at Farm Hill.
  - Grades 3-5 have each successfully completed 2 modules of PLTW.
  - Grades 3-5 were able to complete an additional PLTW computer science module.
  - Phase 2 begins this summer with the training of Grades K-2 educators and implementing the whole school PLTW model.
- Implement phase 1 of Project Lead the Way (PLTW) in grades K-2 at Spencer.
  - Grades K-2 have each successfully completed the 2 modules of PLTW. Preschool will complete 1 module by the end of the school year.
  - Phase 2 begins this summer with the training of Grades 3-5 educators and implementing the whole school PLTW model



# Goal 4: Equitable Learning Environments

We will create, in collaboration with students, families, faculty, and staff, nurturing and safe learning and working environments prioritizing relationship-building, well-being, equity, empathy, trust, and justice.



## Goal 4: Equitable Learning Environments

4.1 Family & Caregiver Partnerships

4.2 Racial Equity

4.3 Social Emotional Learning, Wellness, & Mental Health

4.4 School-Based Autonomy

4.5 Safety & Security



### 4.1 Family & Caregiver Partnerships

#### *Strategy*

Engage with all student's families and caregiver(s) as equal partners and remove barriers so they can support, monitor, and advocate for their student's success.

#### **SY22 Accomplishments:**

- Contracted with a Translation and Interpretation service provider to meet the needs to linguistically diverse families.
- Shifted to making all communication with MPS families and the community bilingual (English/Spanish).
- Reimaged and rehoused the work of the MSEL Home Visitors into the Pupil Services and Special Education department. At this time, the work is being redesigned through a best practices and equity lens.



## 4.2 Racial Equity

### *Strategy*

Challenge and reimagine the systems and structures to ensure that our schools are proactively working to achieve racial equity for all students, faculty, staff, and families.

### **SY22 Accomplishments:**

- In process of developing a racial equity plan based on the racial equity audit findings:
  - In order to arrive to a place where we are best equipped to write a racial equity plan that meets the needs of our community, a solid foundation needs to be set.
- Build the capacity of the equity coaches to lead equity. professional learning opportunities at the school level.
  - The Equity Coaches have been reimaged as DEI Change Agents.
- Restructured the DELT and DELTA.



## 4.3 SEL, Wellness, & Mental Health

### *Strategy*

Social Emotional Learning, Wellness, & Mental Health - Increase awareness, remove barriers, and change systems and structures to ensure that the social emotional, physical and mental health, and well-being of all students, faculty, staff, and families are prioritized.

### **SY22 Accomplishments:**

- Rolled out MSEL1 at the last elementary school.
- Continue to have sustainability conversations with CSDE and statewide partners regarding Project AWARE.
- Obtained a 3-year contract expansion paid for by CSDE partnership with DESSA/Aperture for the PreK-12 DESSA SEL Universal Screener.
- Implemented RULER SEL curriculum across the district.
- Ensured that all staff have access to the Middletown Social Emotional Learning Curriculum Shared Drive and supplemental curriculum (Social Thinking, Zones of Regulation, Harmony SEL, Empowering Education, Choose Love, etc.).
- In the process of expanding the DESSA universal screener to middle and high school: CSDE/Aperture DESSA recently committed to fund a 3-year contract and licenses to support this expansion.



## 4.4 School-Based Autonomy

### *Strategy*

Sustain School Leadership Councils (SLCs) at all schools, that reflect their communities, to increase autonomy and engage the community and families in the decision-making process.

### **SY22 Accomplishments:**

- All of our schools have begun to implement this work and will continue to build it out into the next school year.
- SLCs continue to be established in all of our schools across the district. This work will continue into next school year.



## 4.5 Safety & Security

### *Strategy*

Strengthen school security through professional training, capital improvements, and technology to ensure student, faculty, and staff safety, while mitigating disparate impacts on individuals and groups in our community.

### **SY22 Accomplishments:**

- Installed and have begun to implement the use of ScholarChip (a student attendance system) at Beman and MHS.
- Installed Alertus (an internal emergency notification system) in 9 out of our 11 schools.
- In the process of developing a 3 year plan and budget to address ongoing safety and security needs, including technology and equipment.
- Made professional development for faculty and staff around the emergency action guide available through the ONE Middletown platform.

**M**

**Questions?**

**M**

**Thank You**



**ALLIANCE EDUCATION ASSOCIATES, LLC**  
*PARTNERING WITH SCHOOLS AND MUNICIPALITIES*

**A PRESENTATION TO THE MIDDLETOWN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
SCHOOL TRANSPORTATION AGREEMENT**

**JUNE 14, 2022**

# SCHOOL TRANSPORTATION AGREEMENT FACTORS

## Factors affecting next Agreement:

- In order to increase driver retention and recruitment, DATTCO has negotiated a new Collective Bargaining Agreement (CBA) with the Teamsters which includes approximately 16% increase in wages and benefits.
- If another Contractor assumes the Middletown contract and hires more than 50% of the current drivers, they will have to recognize the Teamsters and the new CBA.
- Many Contractors were not fully paid during COVID related school closures. The result has been recent significant increases in amounts bid: 12.5%-40% first year cost increase.
- With the ongoing driver shortage, most Contractors continue to be short qualified drivers

# SCHOOL TRANSPORTATION AGREEMENT FACTORS (CONT.)

ADDITIONAL BUSES FOR 2022-23			
			SUB TOTAL
TYPE	NO.	COST/DAY	(180 Days)
Type 1 (77)	6	\$ 431.80	\$ 466,344.00
Type 2	3	\$ 411.31	\$ 222,107.40
STD	3	\$ 349.30	\$ 188,622.00
	12		\$ 877,073.40

**THE DISTRICT REQUIRES 12 ADDITIONAL BUSES FOR 2022-23 AT AN ADDED COST OF \$ 877,073**

# COST OF LIVING INDEX

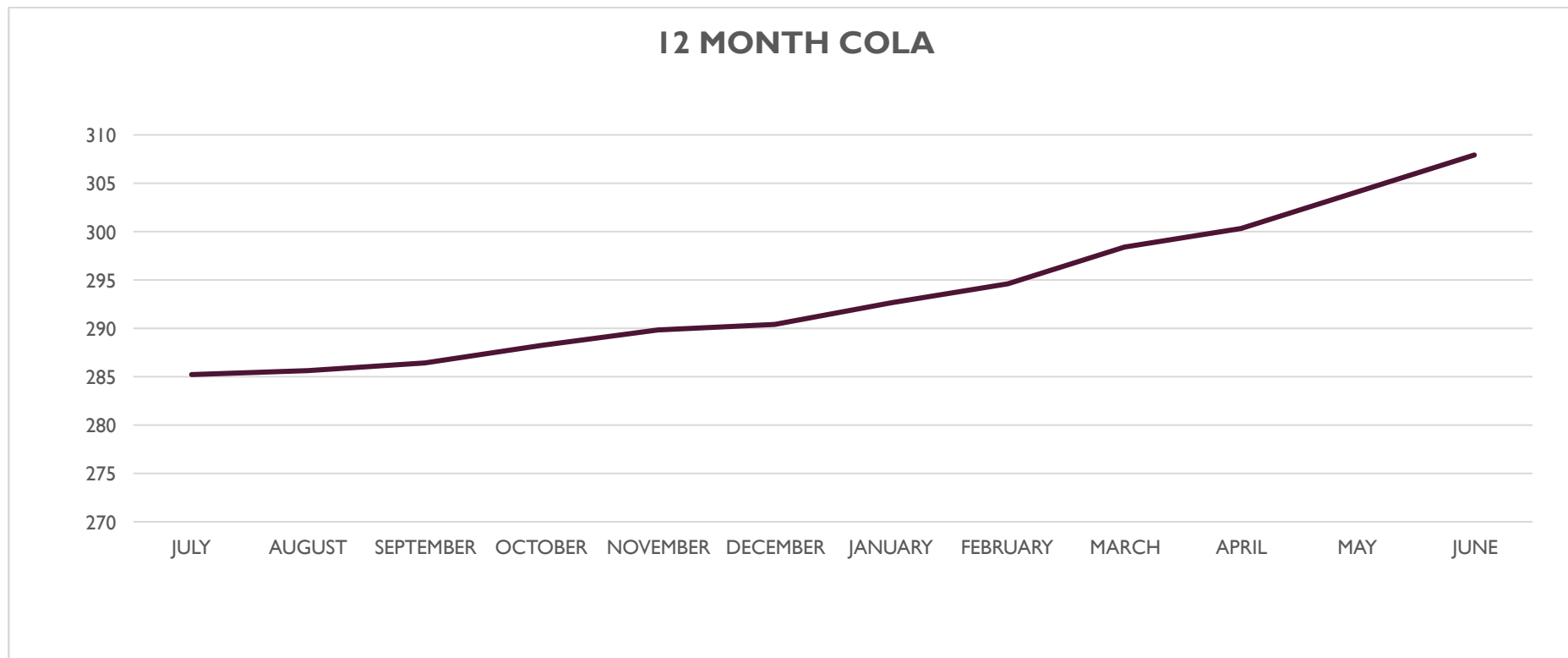
## BUREAU OF LABOR STATISTICS: ALL URBAN NORTHEAST

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012	242.879	243.850	245.125	245.850	245.709	245.201	244.984	246.252	247.409	247.564	247.097	246.456	245.698	244.769	246.627
2013	247.277	248.665	248.719	248.464	248.584	248.851	249.411	249.858	250.231	249.320	249.503	249.567	249.038	248.427	249.648
2014	251.045	251.233	252.413	252.506	253.598	253.555	253.833	253.185	253.154	252.730	251.781	250.519	252.463	252.392	252.534
2015	250.016	250.619	251.451	251.760	252.770	253.626	253.405	252.903	252.922	252.504	252.573	251.670	252.185	251.707	252.663
2016	251.739	252.250	252.854	254.270	255.023	255.471	255.386	255.545	256.085	256.605	256.541	256.427	254.850	253.601	256.098
2017	258.073	258.768	258.510	259.165	259.386	259.335	258.833	259.508	260.875	260.580	260.630	260.791	259.538	258.873	260.203
2018	262.188	263.260	263.556	264.669	265.840	265.950	265.830	266.425	266.709	266.464	265.487	265.286	265.139	264.244	266.034
2019	266.109	266.706	268.025	269.070	269.744	270.133	270.381	270.548	270.563	270.348	270.643	270.429	269.392	268.298	270.485
2020	272.316	273.080	272.531	271.325	271.345	272.283	273.347	273.597	273.925	273.374	273.543	274.225	272.908	272.147	273.669
2021	275.427	276.473	278.197	280.234	281.858	284.741	285.220	285.630	286.423	288.236	289.835	290.405	283.557	279.488	287.625
2022	292.644	294.605	298.403	300.325											

**COLA DIFFERENCE APRIL 2021 TO APRIL 2022= 7.17%**

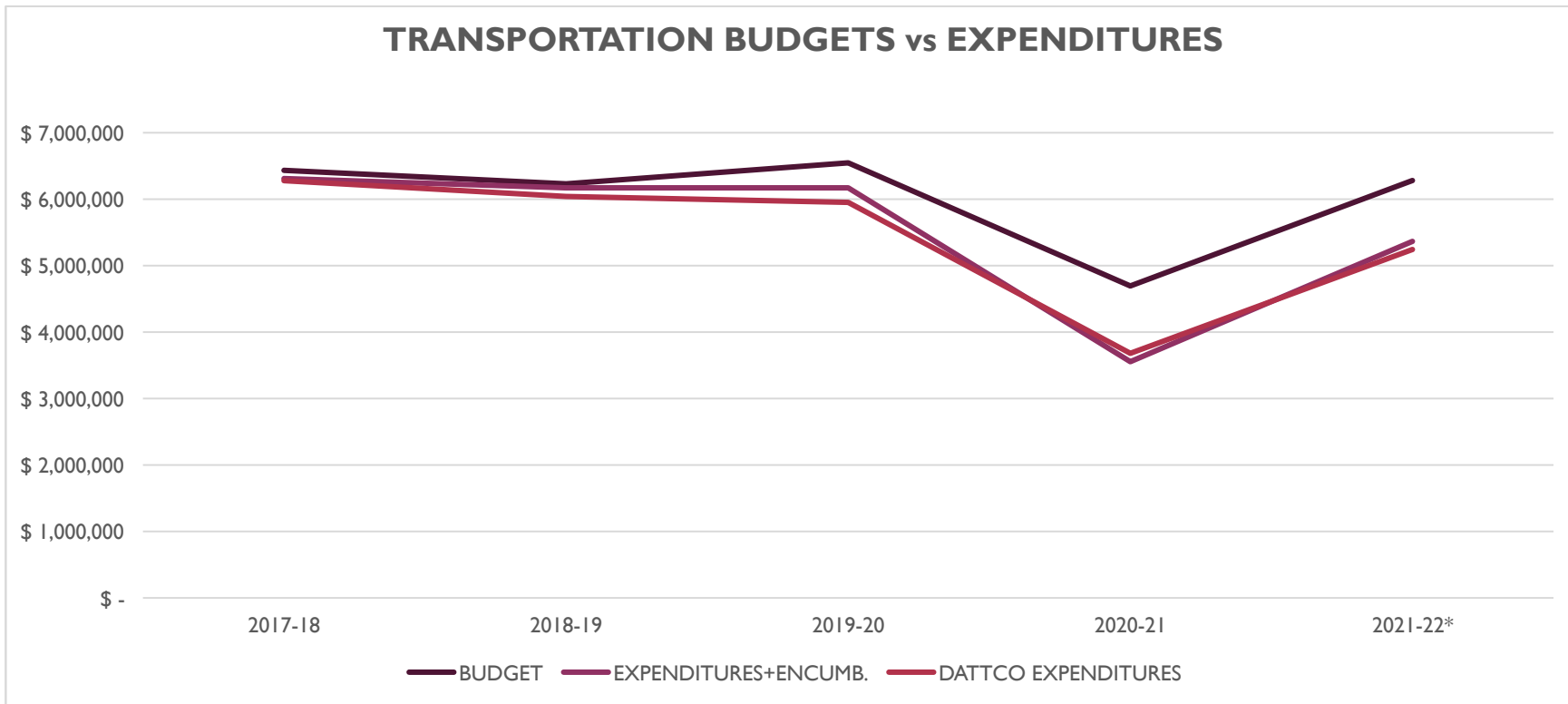
# PROJECTED TOTAL COST OF LIVING: 12 MONTH AVERAGE

## BUREAU OF LABOR STATISTICS: ALL URBAN NORTHEAST



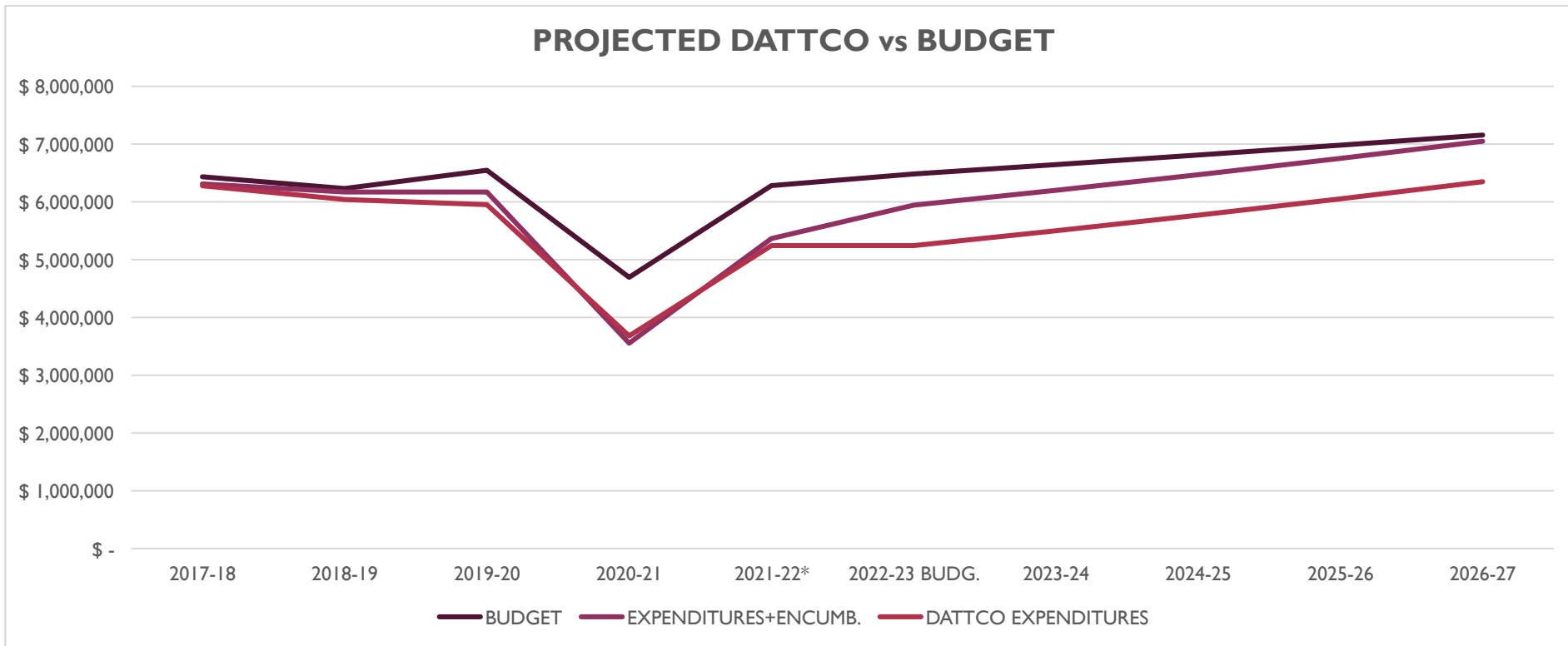
**AVERAGE 12 MONTH COLA INCREASE (JULY TO JUNE) = 4.79% AND INCREASING**

# TRANSPORTATION BUDGETS VS. EXPENDITURES



**OVER THE PAST 5 YEARS TRANSPORTATION BUDGETS HAVE BEEN LESS THAN BUDGETED**

# DATTCO COSTS VS. EXPENDITURES AND BUDGETS



**DATTCO TRANSPORTATION CONTRACT COSTS HAVE BEEN LESS THAN BUDGETED OVER THE PAST 5 YEARS AND ARE PROJECTED TO CONTINUE TO BE LESS THAN BUDGETED. OVER THE NEXT 5 YEARS.**

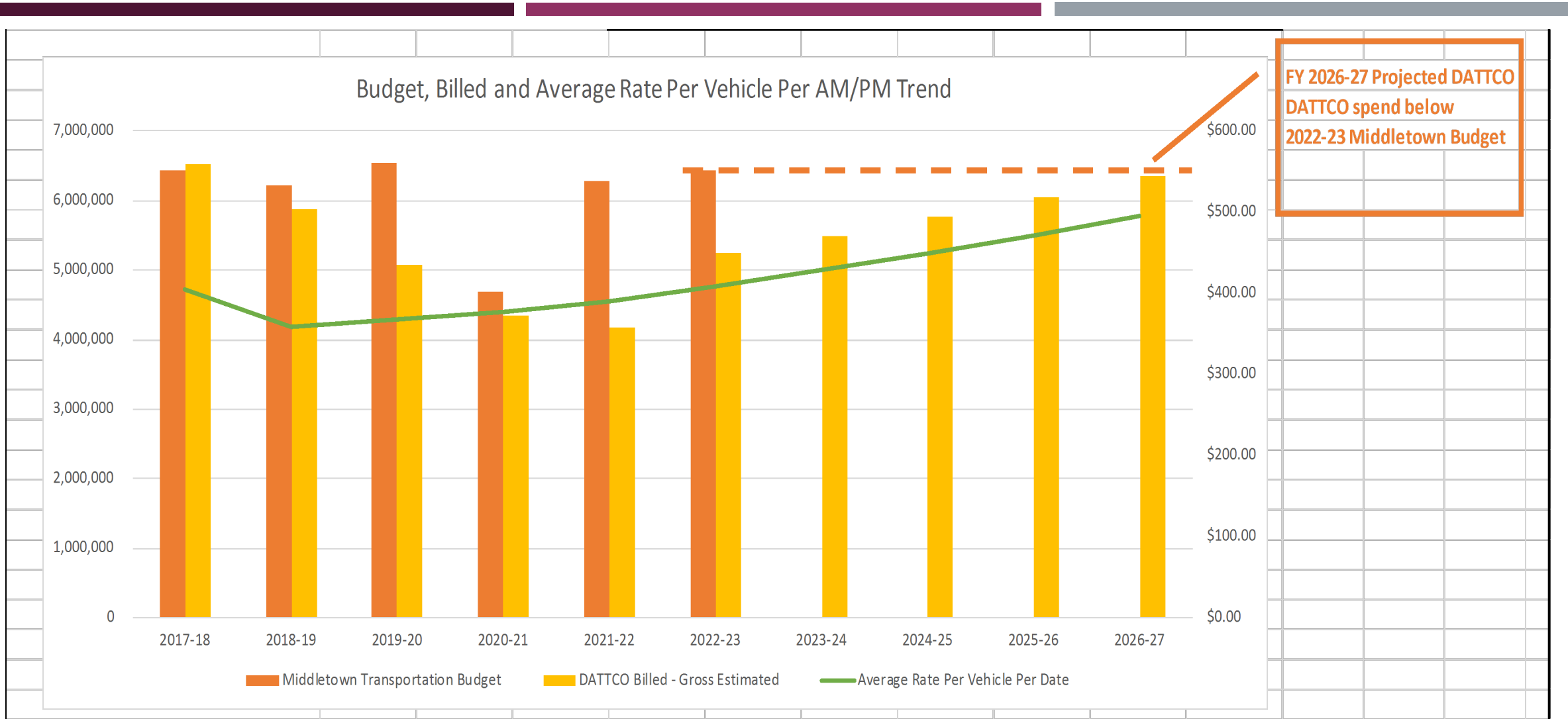
# PROPOSED AGREEMENT REVISIONS

- **Contractor shall provide 12 additional school transportation vehicles**
- **Annual cost increases shall be 4.9% during the term of the contract, regardless of COLA**
- **Contractor shall provide 7 Electric buses, including charging stations**
- **Contractor shall discount (\$ 75.00) for any additional buses beyond the 60**
- **Contractor will replace 3- 71 Passenger Buses with 3 Comparable 77 Passenger Buses**
- **That the District will continue to pay for fuel, including the cost of electricity**
- **The Contractor shall discount the cost of Extended Year buses and shall continue to pay for Summer Program fuel.**
- **In the event of school closures, the Contractor shall be guaranteed payment for a minimum of 180 school days at the applicable cost per day per bus.**
- **Contractor will provide a 1.5% credit for contract prepayment**
- **Contractor will maintain a “No Strike” provision in their current collective bargaining agreement**

CONTRACTOR	DISTRICT	AREA DISTRICT COMPARABLE COSTS		(6 Hour Buses)			
		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
First Stud.	New Britain	\$ 449.42	\$ 460.67				
			2.50%				
First Stud.	New Haven						
DATTCO	Cromwell	\$ 436.88	\$ 447.81				
			2.50%				
First Stud.	Hamden	\$ 456.82	\$ 571.03	\$ 650.97	\$ 742.11	\$ 846.01	\$ 964.45
			25%	14.00%	14.00%	14.00%	14.00%
DATTCO	Middletown	\$ 416.14	\$ 428.50	\$ 449.50	\$ 471.52	\$ 494.63	\$ 518.86
	(Type I- 77 Pass. Only)		2.97%	4.90%	4.90%	4.90%	4.90%
DATTCO	Middletown	\$ 389.55	\$ 408.65	\$ 428.67	\$ 449.68	\$ 471.71	\$ 494.83
	(Average Bus Cost)		4.90%	4.90%	4.90%	4.90%	4.90%
First Stud.	Manchester	\$ 385.41	\$ 433.55	\$ 446.56	\$ 459.95		
			12.49%	3.00%	3.00%		
Massini Bus	DATTCO Bid Berkshire Hills RSD (Massachusetts)	\$ 392.00	\$ 508.00	5.00%	5.00%		
			29.59%	COLA	COLA		
Greg Massini Bus	Southern Berkshire RSD (Massachusetts)	\$ 391.55	\$ 508.00				
			29.74%	COLA	COLA		

**RECENT BIDS HAVE INCREASED SIGNIFICANTLY. MIDDLETOWN'S ACTUAL COST PER BUS IS AND WILL STILL BE LESS THAN THAT OF SURROUNDING COMMUNITIES .**

Middletown Schools											4/22/2022
Historical and Projected Rates/Expenditures											
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
<b>Gross</b>	6,526,555	5,873,881	5,077,907	4,338,144	4,171,210	5,243,226	5,500,144	5,769,651	6,052,364	6,348,930	
						3.26%					
<b>Less Other Revenue:</b>											
<b>Monitor</b>	604,842	499,075	425,443	322,835	354,937	372,329	390,573	409,712	429,787	450,847	
<b>Extras</b>	8,892	143,249	11,199	150,750	136,026	142,691	149,683	157,017	164,711	172,782	
<b>Summer Work</b>	233,712	223,402	215,656	43,294	184,902	193,962	203,466	213,436	223,894	234,865	
<b>Charter</b>	152,648	206,783	95,792	42,174	115,180	120,824	126,744	132,955	139,469	146,303	
<b>Fuel</b>	31,439	22,423									
<b>Covid/Remote</b>			1,069,788	442,939							
<b>Net - Regular/Special Ed Route \$</b>	5,495,023	4,778,950	3,260,028	3,336,153	3,380,166	4,413,420	4,629,678	4,856,532	5,094,502	5,344,132	
<b>Average Vehicles</b>	75.38	74.01	72.64	63.14	48.21	60	60	60	60	60	
<b>Average Rate</b>	\$ 405.00	\$ 358.75	\$ 367.87	\$ 376.33	\$ 389.55	\$ 408.65	\$ 428.67	\$ 449.68	\$ 471.71	\$ 494.83	
<b>Inc/(Dec)</b>		(11.42%)	2.54%	2.30%	3.51%	4.90%	4.90%	4.90%	4.90%	4.90%	
						4.90%	4.90%	4.90%	4.90%	4.90%	
<b>Prepay Discount</b>	(91,707.13)	(87,244.22)	(61,499.41)								
<b>Net Invoiced</b>	6,434,848	5,786,637	5,016,407	4,338,144	4,171,210	5,243,226	5,500,144	5,769,651	6,052,364	6,348,930	
	Includes the 12 additional buses.					Compound Annual Growth Rate from 2017-18 through 2026-27				2.25%	



**COMPOUND ANNUAL BUS COST RATE FROM 2017-18 THROUGH 2026-27 = 2.25%  
 THE PROJECTED (FY'2024-2027) DATTCO CONTRACT COSTS OVER THE NEXT 4 YEARS REMAINS LESS  
 THAN THE CURRENT 2022-23 BUDGET.**

## RECOMMENDATION

- **That the current Transportation Agreement with DATTCO of New Britain be amended for FY'2023 and extended through FY'2027 at an average annual cost per bus per day increase of 4.9% annually and according to the terms and conditions, as stated in the **SECOND AMENDMENT TO AGREEMENT** dated May 27, 2022 and noted as “Execution Version”.**



# ALLIANCE EDUCATION ASSOCIATES

*PARTNERING WITH SCHOOLS AND MUNICIPALITIES*

## QUESTIONS/DISCUSSION

**Richard Labrie, Senior Associate**

**ALLIANCE EDUCATION ASSOCIATES**

**P.O. Box 60548**

**Longmeadow, MA 01116**

**[Rlabrie691@aol.com](mailto:Rlabrie691@aol.com)**

**(413) 531-4047**

## Minutes Budget Committee Special Meeting May 09, 2022

May 09, 2022

6:32 PM

Virtual: ZOOM Minutes

Budget Committee Chairperson:	Charles Wiltsie
Board of Education & Budget Committee Member:	Emily Jackson
Board of Education Member:	Debra Guss
Board of Education Member (Chairperson)	Deborah Cain
Finance and Resource Management Specialist:	Cheryl Ann Walcott
Director of Technology:	Michael Skott, CETL
Acting Superintendent of Schools:	Alberto Vázquez Matos, Ed.D., Ph.D.
Purchasing Agent:	Christopher Puorro
Lead Budget Analyst Board of Education:	Cassie Steinhilber
Community Member:	David Booth

1. Call to order: Meeting was called to order by Emily Jackson. Chairperson Charles Wiltsie was not in attendance.
2. Budget Committee Member Emily Jackson read the Minutes from April 04, 2022 Budget Committee Meeting into the record. They were accepted without debate.
3. Report from Finance and Resource Management Specialist Cheryl Ann Walcott who presented Line Item Transfers and Reports and fielded extensive questions from Board Members and Community Board Member David Booth. Participating in helping to answer questions were Christopher Puorro, and Dr. Vazquez Matos. There was extensive questioning on legal fees related to the investigation. Chairperson Cain suggested future questions should come via FOI.
4. Personnel/Staffing Updates by Dr. Vazquez Matos-
5. Update on current legal costs related to the investigation which was addressed during Ms. Walcott's Line-Item Transfers and Financial Statement portion of the meeting
6. Motion to adjourn at 7:35 PM by Emily Jackson. Meeting adjourned.

**MIDDLETOWN BOARD OF EDUCATION  
CURRICULUM COMMITTEE**

**April 7, 2022**

**Zoom**

**5:30 PM**

<p><b><u>Board of Education Committee Members Present</u></b> Debra Guss, Curriculum Committee Acting Chair and Board of Education (BOE) Member</p>	<p><b><u>Also Present</u></b> Dr. Alberto Vázquez Matos, Acting Superintendent Dr. Jada Waters, Director of Diversity, Equity &amp; Inclusion Richard Cordaway, Director, PreK-12 Math &amp; Numeracy Intervention Yvonne Daniels, Math Supervisor (6-12) Colleen Weiner, Principal Middletown High School James Gaudreau, Principal Lawrence Elementary School Sheila Daniels (Community representative)</p>
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1. **Introductions:** Acting Committee Chair Debra Guss commenced the meeting at 5:35 p.m. and introductions were made.
2. **Approval of Minutes:** Acting Committee Chair Debra Guss noted that the March 3, 2022 Curriculum Committee meeting minutes had been provided in advance of the meeting and asked the participants if they had any questions. Ms. Guss then noted that the March 3, 2022 minutes would be presented at the next BOE meeting.
3. **Advanced Placement (AP) Classes at MHS:** Ms. Weiner provided a review of AP Classes at Middletown High School. Ms. Weiner first reviewed the process for identifying underrepresented students who could potentially benefit from taking AP classes. She also reviewed the supports provided to students to help them succeed in the classes, highlighting that the retention this year was very high. She also noted that MHS had expanded the AP classes offered, including computer science and statistics, and that the school provides other college level courses through Wesleyan University and the University of Connecticut. A discussion followed.
4. **MPS Gifted and Talent Program:** Mr. Gaudreau next provided an overview of the Gifted and Talented programs at MPS. He reported that students are identified for the program in third and fourth grades using a portfolio process rather than the one test method that had previously been used. The portfolio process includes nominations by teachers and other adults, a student work product, a student inventory survey, various academic assessments and the traditional OLSET assessment. He then reviewed the demographics for students that had applied and been accepted for the most recent Gifted and Talented program year. He noted that once the student is selected, they are offered placement in the McDonough STEM program. Dr. Alberto Vázquez Matos also highlighted some of the other enrichment activities planned at MPS elementary schools.
5. **Equitable Grading Practices Update:** Mr. Cordaway and Ms. Daniels provided an update on equitable grading practices in Math at MPS, highlighting the status of de-tracking math, professional development and grading rubrics and the importance of focusing on the process of learning and not simply right and wrong answers. Ms. Weiner also reviewed progress on standardized category weighting and the importance of student led conferences, highlighting the goal of grading is to show what students know. A discussion followed during which the benefits for teachers, students and parents were reviewed.

6. **Adjournment**: Acting Committee Chair Debra Guss then adjourned the meeting at 6:32 p.m.

**MIDDLETOWN BOARD OF EDUCATION  
CURRICULUM COMMITTEE**

**June 4, 2022**

**Zoom**

**5:30 PM**

<p><b><u>Board of Education Committee Members Present</u></b> DeLita Rose-Daniels Chair and Board of Education (BOE) Member</p>	<p><b><u>Also Present</u></b> Dr. Alberto Vázquez Matos, Acting Superintendent Jenn Canata, Director of Performance Management and Strategic Processes Richard Cordaway, Director, PreK-12 Math &amp; Numeracy Intervention Yvonne Daniels, Math Supervisor (6-12) Lily Stuart, Director of ELA Dan Raucci, ELA Supervisor Ray Byron, Principal Beaman Middle School Coach Rob Smernoff, PE/Health Department Head Sheila Daniels (Community representative) Laura Morello (Community representative)</p>
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- 1. Introductions:** DeLita Rose-Daniels commenced the meeting at 5:30 pm with a round of introductions
- 2. Meeting Minutes:** Due to May meeting cancelation, there were no minutes to review
- 3. Institute for Learning University of Pittsburgh audit 2020 update:** In 2020, the district contracted with IFP to perform a curriculum audit with a focus on assessing our district's curriculum through the lens of rigor, relevance and equity. As a result of the pandemic and district transitions the results of that audit were never shared with the district. Lilly Stuart and Dan Raucci presented on the work within the ELA department and demonstrated how based on the audits findings/recommendations have implemented changes within the district/department to improve the rigor, relevance and equity. Included in this audit was a focus on the Science curriculum for which there was no presentation. Questions were answered at the end of the presentation. A request that the full report be shared with the board to Dr. Vazquez Matos was made to include the findings/recommendations made through the audit.
- 4. Review of Revised Physical Education Curriculum:** Coach Rob Smernoff presented an overview of the updated physical education curriculum that will be implemented fall 2022. The PE curriculum was updated to align directly with the state and federal guidance with a focus on incorporating Social Emotional Learning (SEL) into the curriculum. A full presentation will be provided to the

Board at the next meeting.

- 5. Beman Middle School transition to quarters:** Rich Cordaway and Yvonne Daniels presented on the transition to quarters for Beman Middle School effective fall 2022. They presented data and details that demonstrated the benefits of the transition that would impact all students attending Beman vs. the current schedule, which disproportionately impacts and affects a large number of students who do not gain access to Encore classes as a result of the current schedule. The two reviewed the challenges with solutions on how to implement this new transition effectively in the coming school year. Questions were presented following the presentation and answered.
- 6. Adjournment:** Meeting adjourned at 6:35pm

## Middletown Public Schools -Board of Education

### BOE Facilities Committee Meeting Minutes

Wednesday, May 18, 2022 at 5:30 PM

The meeting was called to order at 5:31 PM by Chairperson Deborah Cain. Seconded by Anita S. Dempsey-White (BOE Member). This meeting was in-person only.

Present: Deborah Cain (Chairperson), Anita S. Dempsey-White (BOE Member), Kevin Dion (Facilities Director), Loretta Bowden, (BOE Facilities Department & Committee Secretary), Chris Tancreti and Craig Zalewski, (BOE IT department)

I. Introductions

II. No Review of April 20, 2022 Meeting Minutes as that meeting was cancelled

III. Update on Macdonough Feasibility Study – K. Dion

K. Dion stated that a meeting was held on 5/6/22 with the City. A decision was made to start community meeting at the end of summer 2022 to discuss project with the community.

IV. Status of the Beman Middle School Construction Project – K. Dion

Mr. Dion stated that punch list items continue to be completed. Ms. Cain stated that the main safety items such as the auditorium stairs and the railing at the top of the bleachers leading down to the cafeteria need to be remedied ASAP.

Mr. Dion spoke about luxury vinyl tile (LVT) flooring which he said is supposed to be more durable and easier to clean but is not cleaning well and looks poor. He said the manufacturer representative came out to look at the flooring and informed him this type of flooring requires no waxing or sealing. Mr. Dion said it may require a different technique to maintain the floors and that he will have follow up meetings with the manufacturer to create a cleaning and maintenance process. Mr. Dion stated he wants to standardize the paint colors for walls and choose colors that are more cleanable and less variety if possible. Ms. Cain said the current colors are not durable for a middle school.

The Beman dedication ceremony to be held on 5/27/22 was discussed

V. Update of the Snow and Farm Hill Schools Roofing Projects Roof, PV, Air-Conditioning and State Approval – K. Dion

Snow Elementary School – This project has no updates. The preliminary HVAC upgrade review for Snow and Farm Hill was completed and is being refined for presentation to the committee and BOE at a later date Recommendation for Snow is that the applications for roof, PV, HVAC all be submitted together in one application. This will require a new application. Mr. Dion will reach out to the State and will discuss with the State the information they will need to have all three projects completed.

Farm Hill Roof will be replaced Summer of 2022. PV and HVAC projects will be completed at a later date set by the building committee.

VI. Middletown High School Translucent Panel Replacement Project

Young Developers LLC expect this project to be done over the summer after the 2022 school year ends.

VII. Lawrence, Wesley and Bielefield Schools HVAC RTU Replacement

Lawrence Elementary School – This project is about 100% complete. The AC and heating units are all new in Lawrence and no issues to report.

Bielefield Elementary School– The date slated to disconnect the units on the roof is 6-27-22. The school will be out on 6-25-22. On 6-28-22 and 6-29-22, the old equipment will be removed by crane and the new equipment will be connected on 7-1-22.

Wesley Elementary School – This project will start the week after, on 7-11-22. On 7-12-22 – 7-13-22, Crane old one off and put the new one on. Project will be completed on 7-18-22.

VIII. Miscellaneous Items

Deborah Cain – Asked if there are any projects scheduled for the Summer. Mr. Dion said the City is helping with paving at 310 and 311 Hunting Hill Ave parking lots. Mr. Dion stated that he will see about doing 372 Hunting Hill Ave (the Facilities building) as the parking lot is very bad there too.. Mr. Dion has a long-range implementation for space planning and the cleaning of buildings and grounds and bring the buildings back to a great level. Go into the storage areas, clean them out, sell what we can and dispose of the rest. We need the space as programs grow in our schools. Turf Field – The Building Committee did not meet last month.

Chairperson Deborah Cain made a motion to adjourn the meeting at 6:05 PM.

Minutes recorded by Loretta Bowden,

*Loretta Bowden* Facilities Committee Recording Secretary



**MIDDLETOWN BOARD OF EDUCATION**

**POLICY COMMITTEE**

Meeting Minutes

Tuesday, May 17, 2022

Virtual Meeting 5:30 P.M.

**Board of Education Policy Committee Members participating:**

Justin Taylor

**Also participating:**

Dr. Vazquez Matos, Acting Superintendent

Jen Cannata, Director of Performance Management

Colleen Weiner, Principal of MHS

Cody Altieri, Administrative Assistant

**The Virtual Meeting was called to order by Justin Taylor at 5:32 P.M.**

Justin Taylor turned the meeting over to Dr. Vazquez Matos.

**Policy #1260 - NEW/ADOPT - Civility/Respectful Communications and Actions**

*Attorney Notes:* Not mandatory, but here is a model provided to other districts

Dr. Vazquez Matos states that MPS did a review of other districts that have similar policies around civility and then reached out to legal counsel and they provided this model policy. They have provided this policy to other districts. Justin Taylor asks if there will be regulations. Dr. Vazquez Matos states that the policy would stand by itself and possibly create an internal protocol as it relates to allowing individuals on the premises.

**The Policy Committee were all in favor and requested Policy #1260 be brought forward for ADOPTION at the next Board of Education meeting for its first reading.**

**Policy #6141.3291 - REVISE - One to One Device Program**

*Attorney Notes:* This policy is not mandatory; however, the Board may wish to retain it

The lawyer stated that the policy should be reviewed due to the fact that it is outdated and much has changed since December 2020. Justin asks if students in elementary, middle and high school are educated about digital citizenship and further in classrooms. Jen Cannata states that it is being taught in the classroom.

**The Policy Committee were all in favor and requested REVISED Policy #6141.3291 be brought forward at the next Board of Education meeting for its first reading.**

**Policy #6141.5 - REPLACE - Advanced Placement/Post-Graduate Study**

*Attorney Notes:* Recommend repeal of this policy and replace with Shipman Model.

Justin asks how the eligibility process works for advanced courses. Colleen Weiner states that MPS has been mindful in ensuring that we remove as many barriers as possible to enable students to take advanced

courses. If they have a high interest level, we want to ensure that they try these upper level courses. We are increasing the level of course work that kids are able to take early on in high school. Even if a student doesn't have a recommendation, they can still enroll in an advanced course. Justin asks if this part of the policy is sufficiently expansive or if additions are made. Colleen states that the intro to the paragraph opens the door for a lot of opportunities. Further clarification is made surrounding grades 8 and 9 and their middle school requirements.

**The Policy Committee were all in favor and requested REPLACEMENT Policy #6141.5 be brought forward at the next Board of Education meeting for its first reading.**

**Policy #6145 - REVISE - Extra-Class Activities**

*Attorney Notes:* This policy is not mandatory and may be repealed

Colleen clarifies that these activities can happen at the middle school level but many of these groups happen at the high school level.

**The Policy Committee were all in favor and requested REVISED Policy #6145 be brought forward at the next Board of Education meeting for its first reading.**

**Policy #6145.2 - REVISE - Athletic/Extracurricular Activities**

*Attorney Notes:* This policy is not mandatory; however, the Board may wish to retain it

Clarification is made that the second paragraph reflects the CIAC regulations.

**The Policy Committee were all in favor and requested REVISED Policy #6145.2 be brought forward at the next Board of Education meeting for its first reading.**

**Policy #6146.1 - REPLACE - Grading System/Weighted Grades**

*Attorney Notes:* Recommend that the Board replace this policy with the revised model policy

The MPS team wanted to continue the policy of not weighing grades as MPS hasn't done it in years.

**The Policy Committee were all in favor and requested REPLACEMENT Policy #6146.1 be brought forward at the next Board of Education meeting for its first reading.**

**Policy #6146.3 - NEW/ADOPT - Credit for Online Courses**

*Attorney Notes:* This policy is mandatory if the Board offers credit for online courses.

Justin asks if the second paragraph in section C needs to be included. Dr. Vazquez Matos states that it makes clear that if a shift from in-person to remote learning occurs again due to a pandemic, it is an expense that we pick up and provide.

**The Policy Committee were all in favor and requested Policy #6146.3 be brought forward for ADOPTION at the next Board of Education meeting for its first reading.**

**Policy #6161.1 - REVISE - Guidelines for Evaluation/Selection of Instructional Materials - **TABLED****

*Attorney Notes:* This policy is not mandatory and we recommend repeal.

Dr. Vazquez Matos states that in reviewing the policy again, it still needs work as it relates to inclusion. The MPS team attempted to wordsmith it but felt there were concerns around word usage. Recommend that it is tabled to have further review.

**The Policy Committee were all in favor and requested Policy #6161.1 be TABLED and brought back to the policy committee at a future meeting.**

**Policy #6164.12 - DELETE - Acquired Immune Deficiency Syndrome**

*Attorney Notes:* Recommend repeal as previous policy covering same language has already been adopted

No questions.

**The Policy Committee were all in favor and requested Policy #6164.12 be brought forward for DELETION at the next Board of Education meeting for its first reading.**

**Policy #6164.2 - DELETE - Guidance Services**

*Attorney Notes:* This policy is not mandatory and we recommend repeal.

No questions.

**The Policy Committee were all in favor and requested Policy #6164.2 be brought forward for DELETION at the next Board of Education meeting for its first reading.**

**Other**

Dr. Vazquez Matos states that there are a lot of statues forthcoming in which they are automatic. Additionally, there is a strong possibility that an equity policy will be presented. Finally, there might also be an update to the data privacy policy.

**ADJOURNMENT**

The meeting was adjourned at 6:16 P.M.

**The next virtual Policy Committee meeting is scheduled for June 21, 2022 with a time of 5:30 P.M.**

Respectfully submitted,  
Cody Altieri  
Administrative Assistant



**Middletown**  
Public Schools

# Revised Proposed Budget for 2022-2023

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BOE Budget Workshop  
June 9, 2022



# Presentation Agenda

*Please feel free to ask questions throughout the presentation.*

**Then:** *Original Proposed Budget*

**From the Original to the Revised:** *Our Process*

**Now:** *Revised Proposed Budget*

**Conversation:** *Q & A about the Revised Budget*



The original proposed budget for the 2022-2023 School Year was:

**\$97,678,459**

This was **\$5,528,970 (or 6%) increase** over the  
Approved Budget for the 2021-2022 School Year.



The Common Council voted that the 2022-2023 BOE Budget be no more than:

**\$94,949,489**

This is a **3.04% increase** over the Approved Budget for the 2021-2022 School Year.

There is a **\$2,728,970 difference** between the original proposed budget for the 2022-2023 School Year and this Common Council Approved total.



This is how we  
mitigated *the shortfall*.



# Mitigation Process

**Goal:** Reduce proposed budget  
*with minimal to no impact on*  
teaching and learning.

*What can be covered through  
this year's budget?*

*What can be covered by grants?*

*What can be paused?*



With our goal and these  
questions in mind, we held  
meetings with department heads  
and went line-by-line to arrive at  
the revised proposed budget.



We've successfully  
mitigated the difference.



Here's what was  
reallocated, reduced, & cut.



By reallocating items to grants, we were able to **reduce the proposed budget by**

**(\$1,130,594)**

The following 3 slides provide the detail of the reduction due to reallocating line items.



## Reallocations (Page 1 of 3)

<b>Budget Account Number</b>	<b>Amount</b>	<b>Description</b>	<b>Explanation</b>
1010-009-2213-171-53220-00000	-\$4,000	53220- Professional Development STEM	Service grant-funded
1010-054-2220-000-51110-00000	-\$54,776	51110- Library Media- BMS	Position grant-funded
1010-100-1000-160-56110-00000	-\$10,000	56110- Math Instructional Supplies	Supplies grant-funded
1010-100-1000-160-56410-00000	-\$5,000	56410- Math TextBooks	Supplies grant-funded
1010-100-1100-210-55010-00000	-\$20,500	55010- Preschool Purchased Services	Service grant-funded
1010-100-2190-000-53400-00000	-\$2,500	53400- Translation Services	Service grant-funded
1010-100-2220-440-56420-00000	-\$8,000	56420- School Library Textbooks	Supplies grant-funded
1010-960-2213-000-51110-00000	-\$95,688	51110- Tech Education Blended Learning Coach	Position grant-funded Title I
1010-960-2213-000-53220-00000	-\$19,000	53220- In Service/Professional Mtg/Dev	Service grant-funded Title II



## Reallocations (Page 2 of 3)

Budget Account Number	Amount	Description	Explanation
1010-960-2213-000-58903-00000	-\$17,000	58903- Frontline Teacher Evaluation	Service grant-funded Title II
1010-960-2213-160-55010-00000	-\$14,720	55010- Illustrative Math/Consumables	Service/supplies grant-funded
1010-960-2213-172-55010-00000	-\$10,000	55010- NG SCT, NG SX, Foss Delta, AP Training	Service grant-funded
1010-960-2214-420-53070-00000	-\$2,600	53070- OLSAT/TAG	Service grant-funded
1010-960-2230-000-53220-00000	-\$3,000	53220- In Service/Professional Mtg/Dev	Service grant-funded
1010-960-2580-000-56500-00000	-\$25,000	56500- Supplies Tech Related	Supplies grant-funded
1010-960-2580-000-57340-00000	-\$177,000	57340- Tech Services Hardware Equipment	Supplies grant-funded
1010-XXX-2125-200-51722-00000	-\$90,900	51722- Ministerial Alliance Mentors	Positions grant-funded
1010-XXX-2490-000-51316-00000	-\$521,410	51316- Building Subs	1 Building Sub per school. Additional will be grant-funded



## Reallocations (Page 3 of 3)

Budget Account Number	Amount	Description	Explanation
1010-960-2570-000-55010-00000	-\$4,500	CT Relay Scholarship	Reclassified
1010-100-1000-150-56110-00000	-\$5,000	56110- Literacy/Reading Instructional Supplies	Supplies grant-funded
1010-100-1000-350-51901-00000	-\$40,000	51901- Swaim Strings	Positions grant-funded
<b>SUBTOTAL</b>	<b>-\$1,130,594</b>		



By reducing the previously proposed amount of items on the following slides,  
we were able to **reduce the proposed budget by**

**(\$1,222,898)**

The following 2 slides provide the detail of the decrease  
due to reducing line items.



## Reductions (Page 1 of 2)

Budget Account Number	Amount	Description	Explanation
1010-960-2570-000-51112-00000	-\$103,252	51210- Paraprofessionals	Unknown attrition*
1010-960-2570-000-51112-00000	-\$176,148	51116- Classified Union 467 and UPSEU	Unknown attrition*
1010-960-2570-000-51112-00000	-\$725,579	51110- Certified Teachers	Unknown attrition*
Multiple Benefit Lines	-\$184,919	52831/52205/52210- Employee Benefits	Reduction
1010-940-2630-000-54103-00000	-\$5,000	54103- Contracted Snow Plowing	Repurposed
1010-940-2600-000-55800-00000	-\$2,000	55800- Travel Reimbursement	Repurposed
1010-940-2600-000-56104-02002	-\$1,000	56104- Painting Supplies	Repurposed

\*Attrition is the departure of employees for any reason, voluntary or involuntary. Attrition is a normal occurrence in all organizations and businesses.



## Reductions (Page 2 of 2)

Budget Account Number	Amount	Description	Explanation
1010-940-2600-000-56104-02000	-\$5,000	56104- HVAC Supplies	Repurposed
1010-940-2600-000-56104-02003	-\$5,000	56104- Electrical Supplies	Repurposed
1010-940-2600-000-56104-02004	-\$5,000	56104- Carpentry Supplies	Repurposed
1010-940-2650-000-54300-00000	-\$5,000	54300- Vehicle Repairs/Maintenance	Repurposed
1010-940-2650-000-56104-00000	-\$5,000	56104- Vehicle Parts	Repurposed
<b>SUBTOTAL</b>	<b>-\$1,222,898</b>		



By cutting/eliminating certain items on the following slides,  
we were able to **reduce the budget by**

**(\$618,084)**

The following 2 slides provide the detail of the reduction  
due to cutting/eliminating line items.



## Cuts/Eliminations (Page 1 of 2)

<b>Budget Account Number</b>	<b>Amount</b>	<b>Description</b>	<b>Explanation</b>
1010-002-1000-000-56500-00000	-\$2,000	56500- Supplies Tech Related	Services not needed in FY23
1010-054-2220-000-51110-00000	-\$53,776	51110- Library Media- BMS	Duplicate position
1010-062-2140-000-51116-00000	-\$46,151	51116- MHS Secretary	Position not needed FY23
1010-100-2210-000-58906-00000	-\$21,840	58906- After School Stipend	Services not needed in FY23
1010-100-2490-000-51310-00000	-\$35,000	51310- Daily Subs	Positions not needed FY23 due to adding more Building Subs
1010-940-2610-000-54900-00000	-\$95,915	54900- Energy Performance Contract	Prepaid in FY22
1010-940-2620-000-51116-00000	-\$28,993	51116- Facilities Accounts Clerk II P/T	Position Repurposed
1010-940-2700-000-55010-00000	-\$11,359	55010- Transportation Trip Spark	Services not needed in FY23
1010-960-1000-000-58902-00000	-\$16,000	58902- Cultural Council	Services not needed in FY23



## Cuts/Eliminations (Page 2 of 2)

Budget Account Number	Amount	Description	Explanation
1010-960-2213-000-58901-00000	-\$5,700	58901- Professional Development Educ Support	Supplies not required in FY23
1010-960-2213-000-58903-00000	-\$25,000	58903- Consulting Services	Services not required in FY23
1010-960-2230-000-51116-00000	-\$26,558	51116- Tech Education (part time)	Position not required FY23
1010-960-2320-000-58905-00000	-\$3,000	58905- CAUSE	Not required n FY23
1010-960-2541-000-58903-00000	-\$15,000	58903- Strategic Planning and Research	Services not required in FY23
1010-960-2570-000-51410-00000	-\$165,000	51410- Administrators	Chief of Talent (new position)
1010-960-2580-000-55010-00000	-\$25,500	55010- Tech Services web-hosting/school msngr	Prepaid in FY22
1010-960-3500-000-51116-00000	-\$41,292	51116- Parent Resource Coordinator	Restructure SEL Director
<b>SUBTOTAL</b>	<b>-\$618,084</b>		



In review, the decreases were:

(\$1,130,594) *reallocations*

(\$1,222,898) *reductions*

(\$618,084) *cuts/eliminations*

**which totals: (\$2,971,576)**



There were some salary revisions, which **totaled an increase of**

**\$242,606**

The following slide provides the detail of this increase.



# Salary Revisions

Budget Account Number	Amount	Description	Explanation
1010-960-2700-000-51116-00000	\$18,956	51116- Transportation Administrative Secretary	Position upgrade
1919-960-2580-000-51116-00000	\$76,965	51116- Educational Technologist	Change in position
1010-960-2320-000-51116-00000	\$25,127	51116- Curriculum Administrative Secretary	Transfer
1010-940-2600-000-51116-00000	\$48,464	51116- Custodian	Position Reclassified
1010-940-2600-000-51116-00000	\$80,541	51116- Facilities Project Manager	New Position from repurposed funds
1010-960-2570-000-51116-00000	\$6,101	51116- HR Generalist	Position upgrade
1010-940-2600-000-51116-00000	-\$13,548	51116- Electrician	Retirement
<b>SUBTOTAL</b>	<b>\$242,606</b>		



In review, the decreases were:

(\$1,130,594) *reallocations*

(\$1,222,898) *reductions*

(\$618,084) *cuts/eliminations*

**which totals: (\$2,971,576)**

Factoring in the increase of \$242,606,

**the Grand Total is (\$2,728,970).**



# Let's talk.

What additional questions and comments do you have?

**M**

**Thank You**

Budget Fiscal Year: 2023 to 2023							
	2022	2022	Department	Superintende			
Account and Description	Base Budget	Actual YTD	Head	nt	BOE Proposed	BOE Adopted	Difference
<b>CERTIFIED SALARIES</b>							
51109 CERTIFIED*CURR WRITING	90,880	53,797	117,880	117,880	117,880	117,880	0
51110 CERTIFIED*REG	35,257,746	28,085,559	36,278,949	36,278,949	36,278,949	36,074,709	-204,240
51111 KNOWN ATTRITION	-184,000	0	-184,000	-184,000	-184,000	-184,000	0
51112 UNKNOWN ATTRITION	-458,000	0	-458,000	-458,000	-458,000	-1,462,979	-1,004,979
51115 CERTIFIED*OTH ADDL/STIPEND	5,400	4,690	5,400	5,400	5,400	5,400	0
51309 SALARIES: INTERVENTIONISTS	288,185	73,587	415,053	415,053	415,053	415,053	0
51310 SALARIES: SUBS-DAILY*REG	165,000	170,882	135,000	135,000	135,000	100,000	-35,000
51315 SALARIES: SUBS-LT*REG	195,000	148,452	200,000	200,000	200,000	200,000	0
51316 SALARIES: SUBS-BLDG*REG	509,400	233,864	696,930	696,930	696,930	175,520	-521,410
51410 SALARIES: ADMINISTRATOR*REG	5,217,656	4,777,108	5,477,225	5,477,225	5,477,225	5,312,225	-165,000
51501 LONGEVITY: CERTIFIED	502,467	457,200	462,600	462,600	462,600	462,600	0
51510 ADDITIONAL COMPENSATION PAID TO TEACHERS	47,000	12,000	12,000	12,000	12,000	12,000	0
51550 EARLY RETIRMENT INCENTIVE	0	0	2	2	2	2	0
51716 SALARIES: MENTOR	15,734	9,042	18,130	18,130	18,130	18,130	0
51718 SALARIES: TUTOR	49,800	87,658	49,800	49,800	49,800	49,800	0
51721 SALARIES: STIPENDS-NON TRB	488,675	330,711	722,674	722,674	722,674	722,674	0
51722 SALARIES: MINISTERIAL MENTOR	80,000	34,320	90,900	90,900	90,900	0	-90,900
51900 OTHER SALARIES	123,600	136,318	145,000	145,000	145,000	145,000	0
51901 NON-CONTRACTED CERTIFIED	40,000	74,551	96,344	96,344	96,344	56,344	-40,000
51921 SALARIES: CLASS COVERAGE	40,000	168,794	45,000	45,000	45,000	45,000	0
<b>Total CERTIFIED SALARIES</b>	<b>42,474,543</b>	<b>34,858,533</b>	<b>44,326,887</b>	<b>44,326,887</b>	<b>44,326,887</b>	<b>42,265,358</b>	<b>-2,061,529</b>
<b>CLASSIFIED SALARIES</b>							
51116 CLASSIFIED*REG	8,374,655	6,906,731	8,807,396	8,807,396	8,807,396	8,907,008	99,612
51118 CLASSIFIED*OT	193,500	186,126	234,501	234,501	234,501	234,501	0
51121 CLASSIFIED*OTH ADDL/STIPEND	35,000	0	165,000	165,000	165,000	165,000	0
51200 SALARIES OF SEASONAL TEMP EMP	25,000	10,503	30,000	30,000	30,000	30,000	0
51416 ATHLETIC EVENT WORKERS	16,000	28,719	16,000	16,000	16,000	16,000	0
51418 SUBS-SECRETARIES	25,000	84,250	30,000	30,000	30,000	30,000	0
51419 OT-SNOW REMOVAL	0	32,454	0	0	0	0	0
51420 OT-CUSTODIAL COVERAGE	0	64,415	0	0	0	0	0
51903 HOME VISITORS	32,760	0	24,672	24,672	24,672	24,672	0
<b>Total CLASSIFIED SALARIES</b>	<b>8,701,915</b>	<b>7,313,198</b>	<b>9,307,569</b>	<b>9,307,569</b>	<b>9,307,569</b>	<b>9,407,181</b>	<b>99,612</b>
<b>PARAPROFESSIONALS</b>							
51210 SALARIES: AIDES/PARAS*REG	4,328,213	3,537,894	5,162,612	5,162,612	5,162,612	5,162,612	0
51212 SALARIES: AIDES/PARAS*OT	3,000	0	1	1	1	1	0
51216 SALARIES: LIBRARY PARAS*REG	55,326	2,597	27,852	27,852	27,852	27,852	0
51503 LONGEVITY: PARAS	15,100	12,300	19,700	19,700	19,700	19,700	0
51713 SAL: LUNCH/DUTY AIDES	280,652	262,703	362,979	362,979	362,979	362,979	0
51717 SALARIES: BUS MONITOR	0	4,400	0	0	0	0	0
51920 SALARIES: STUDENT VOCATIONAL	6,000	3,570	6,000	6,000	6,000	6,000	0
<b>Total PARAPROFESSIONALS</b>	<b>4,688,291</b>	<b>3,823,464</b>	<b>5,579,144</b>	<b>5,579,144</b>	<b>5,579,144</b>	<b>5,579,144</b>	<b>0</b>

Budget Fiscal Year: 2023 to 2023							
	2022	2022	Department	Superintende			
Account and Description	Base Budget	Actual YTD	Head	nt	BOE Proposed	BOE Adopted	Difference
<b>EMPLOYEE BENEFITS</b>							
51970 SALARIES: CLOTHING ALLOCATION	25,700	19,600	36,200	36,200	36,200	36,200	0
52100 GROUP LIFE INSURANCE	229,500	204,255	201,143	201,143	201,143	201,143	0
52205 FICA	454,594	527,833	483,997	483,997	483,997	445,845	-38,152
52210 MEDICARE	743,060	680,819	790,250	790,250	790,250	778,755	-11,495
52300 RETIREMENT CONTRIB	76,783	48,423	71,995	71,995	71,995	71,995	0
52500 TUITION REIMB	4,500	2,000	0	0	0	4,500	4,500
52600 UNEMPLOY COMPENSATION	65,000	4,354	65,000	65,000	65,000	65,000	0
52700 WORKERS COMPENSATION	588,500	588,500	627,000	627,000	627,000	627,000	0
52831 HEALTH INS*CERTIFIED/PARAS	7,296,468	7,296,468	8,624,592	8,624,592	8,624,592	8,107,961	-516,631
52832 HEALTH INS*CLASSIFIED	5,444,409	5,478,031	5,390,610	5,390,610	5,390,610	5,411,659	21,049
52840 DENTAL INSURANCE	1,043,495	1,043,495	1,107,476	1,107,476	1,107,476	1,016,682	-90,794
52910 OTH EMPLOYEE BENS*TEACHERS	0	0	-332,819	-446,604	-446,604	0	446,604
52950 DISABILITY INSURANCE	28,500	26,723	28,500	28,500	28,500	28,500	0
52960 UNUSED SICK BENEFIT	25,000	27,064	25,002	25,002	25,002	25,002	0
52961 UNUSED VACATION PAYOUT	15,000	0	25,000	25,000	25,000	25,000	0
52990 OTHER POST EMPLOYEE BENEFITS	267,080	267,079	453,930	453,930	453,930	453,930	0
52991 ACA HEALTH INSURANCE	18,000	11,875	18,000	18,000	18,000	18,000	0
<b>Total EMPLOYEE BENEFITS</b>	<b>16,325,589</b>	<b>16,226,519</b>	<b>17,615,876</b>	<b>17,502,091</b>	<b>17,502,091</b>	<b>17,317,172</b>	<b>-184,919</b>
<b>PURCHASED SERVICES</b>							
53010 PURCHASED PROF SVCS	16,350	16,156	16,350	16,350	16,350	16,350	0
53020 LEGAL SERVICES	125,000	190,544	150,000	150,000	150,000	150,000	0
53040 NURSING SERVICES	35,000	0	50,000	50,000	50,000	50,000	0
53070 TESTING / SCORING	76,175	17,338	20,950	20,950	20,950	18,350	-2,600
53200 PROF EDUC SERVICES	5,000	3,513	2,000	2,000	2,000	2,000	0
53205 EMPLOYEE TRNG/DEV SVCS	3,085	2,911	950	950	950	950	0
53220 INSERVICE - PROF MTGS/DEVELOP	99,583	57,739	100,644	100,644	100,644	74,644	-26,000
53240 FIELD TRIPS	13,000	10,750	15,000	15,000	15,000	15,000	0
53251 STUDENT ACTIVITIES	12,000	5,995	12,000	12,000	12,000	12,000	0
53300 PURCH PROF SVCS: TECH	131,300	190,524	123,555	123,555	123,555	123,555	0
53400 PURCH PROF SVCS: OTHER	516,993	460,974	516,993	516,993	516,993	514,493	-2,500
53500 PURCH PROF/TECH SERVICES	50,000	50,000	47,650	47,650	47,650	47,650	0
53520 PURCH PROF SVCS: OTHER TECH	1,500	3,962	0	0	0	0	0
53530 PURCH PROF SVCS: POLICE	9,000	11,008	9,000	9,000	9,000	9,000	0
53540 PURCH PROF SVCS: SPORTS OFFICIALS	66,630	36,900	70,030	70,030	70,030	70,030	0
54010 PURCH PROPERTY SVCS	28,500	10,834	28,500	28,500	28,500	28,500	0
54103 SNOW PLOWING/SANDING	30,000	10,740	30,000	30,000	30,000	25,000	-5,000
54410 RENTAL OF LAND & BUILDINGS	77,058	77,058	77,058	77,058	77,058	77,058	0
54411 WATER/SEWER	106,529	87,727	111,022	111,022	111,022	111,022	0
54420 RENTAL OF EQUIPMENT&VEHICLES	6,500	3,840	6,500	6,500	6,500	6,500	0
54421 DISPOSAL	139,600	143,101	140,800	140,800	140,800	140,800	0

Budget Fiscal Year: 2023 to 2023							
	2022	2022	Department	Superintende			
Account and Description	Base Budget	Actual YTD	Head	nt	BOE Proposed	BOE Adopted	Difference
<b>PURCHASED SERVICES (Cont.)</b>							
54424 LAWN CARE	15,000	12,035	15,000	15,000	15,000	15,000	0
54430 RENTAL OF COMPUTER RELATED EQUIPMENT	0	0	400	400	400	400	0
54440 RENTALS	1,564	1,561	1,564	1,564	1,564	1,564	0
54900 ENERGY PERFORMANCE CONTRACT	95,915	10,083	95,915	95,915	95,915	0	-95,915
55010 PURCHASED SERVICES	1,118,600	1,209,328	1,282,383	1,282,383	1,282,383	1,195,804	-86,579
55011 VACCINES	3,000	0	3,000	3,000	3,000	3,000	0
55100 PUPIL TRANSPORTATION	5,386,898	3,212,878	5,261,513	5,147,729	5,147,729	5,147,729	0
55105 TRANSPORTATION*SUMMER	200,000	194,239	210,000	210,000	210,000	210,000	0
55109 TRANSPORT*SPED OUT OF TOWN	390,000	517,919	500,000	500,000	500,000	500,000	0
55190 TRANSPORT*HOMELESS	70,000	55,047	70,000	70,000	70,000	70,000	0
55191 TRANSPORT*DCF	100,000	22,465	100,000	100,000	100,000	100,000	0
55205 PROPERTY/CASUALTY INSURANCE	379,001	379,001	379,001	379,001	379,001	379,001	0
55206 ATHLETIC INSURANCE	24,000	24,486	24,000	24,000	24,000	24,000	0
55300 COMMUNICATIONS/TELEPHONE	304,900	336,695	323,400	323,400	323,400	323,400	0
55301 POSTAGE	35,280	31,490	34,835	34,835	34,835	34,835	0
55303 SECURITY MONITORING	88,000	69,156	110,000	110,000	110,000	110,000	0
55304 SUBSCRIPTIONS/LICENSES	165,608	147,802	125,668	125,668	125,668	125,668	0
55400 ADVERTISING	8,050	9,586	13,800	13,800	13,800	13,800	0
55500 PRINTING	42,600	21,819	44,605	44,605	44,605	44,605	0
55510 COPYING	90,469	97,614	100,473	100,473	100,473	100,473	0
55800 TRAVEL/CONFERENCES	118,830	77,730	124,930	124,930	124,930	122,930	-2,000
58901 EDUCATIONAL SUPPORT	23,140	22,285	23,140	23,140	23,140	17,440	-5,700
58902 CULTURAL COUNCIL	16,000	0	16,000	16,000	16,000	0	-16,000
58903 PROF DEV IMPROVE	67,000	41,285	67,000	67,000	67,000	10,000	-57,000
58904 WESLEYAN PUB SCHL COLLAB	5,000	5,000	5,000	5,000	5,000	5,000	0
58905 C.A.U.S.E.	3,000	0	3,000	3,000	3,000	0	-3,000
58906 AFTER SCHOOL PROGRAM	16,650	4,313	38,490	38,490	38,490	16,650	-21,840
58908 RECRUITMENT	4,500	1,325	9,000	9,000	9,000	9,000	0
<b>_Total_PURCHASED SERVICES</b>	<b>10,321,808</b>	<b>7,896,756</b>	<b>10,511,119</b>	<b>10,397,335</b>	<b>10,397,335</b>	<b>10,073,201</b>	<b>-324,134</b>
<b>SUPPLIES &amp; MATERIALS</b>							
56100 SUPPLIES*GENERAL	0	0	5,000	5,000	5,000	5,000	0
56104 SUPPLIES*MAINTENANCE	0	93,423	260,000	260,000	260,000	239,000	-21,000
56106 SUPPLIES*FOOD	390	0	390	390	390	390	0
56110 INSTRUCTIONAL SUPPLIES	416,896	365,616	413,913	413,913	413,913	398,913	-15,000
56115 COMMON CORE MATERIALS	14,153	14,844	20,753	20,753	20,753	20,753	0
56120 ADMINISTRATIVE SUPPLIES	79,616	87,431	85,476	85,476	85,476	85,476	0
56121 COPY PAPER	42,924	28,065	47,025	47,025	47,025	47,025	0
56210 NATURAL GAS	602,662	552,344	700,650	700,650	700,650	700,650	0
56220 ELECTRICITY	1,242,529	916,492	1,367,405	1,367,405	1,367,405	1,367,405	0
56230 BOTTLED GAS	9,940	7,163	11,950	11,950	11,950	11,950	0
56240 FUEL OIL	193,743	182,713	227,350	227,350	227,350	227,350	0
56260 DIESEL FUEL	265,000	106,290	317,500	317,500	317,500	317,500	0

Budget Fiscal Year: 2023 to 2023							
	2022	2022	Department	Superintende			
Account and Description	Base Budget	Actual YTD	Head	nt	BOE Proposed	BOE Adopted	Difference
<b>SUPPLIES &amp; MATERIALS (Cont.)</b>							
56265 GASOLINE (VEHICLES)	74,600	75,369	109,540	109,540	109,540	109,540	0
56270 PROPANE	31,930	68,332	40,840	40,840	40,840	40,840	0
56300 FOOD SUPPLIES	6,741	525	6,741	6,741	6,741	6,741	0
56400 BOOKS AND PERIODICALS	9,000	5,161	9,000	9,000	9,000	9,000	0
56410 TEXTBOOKS	48,810	21,067	42,810	42,810	42,810	37,810	-5,000
56420 LIBRARY MATERIALS	39,250	38,211	39,750	39,750	39,750	31,750	-8,000
56500 SUPPLIES*TECHNOLOGY RELATED	211,776	178,337	309,670	309,670	309,670	282,670	-27,000
56900 SUPPLIES*OTHER	217,332	142,343	221,832	221,832	221,832	221,832	0
56910 CUSTODIAL SUPPLIES	131,000	148,331	207,000	207,000	207,000	207,000	0
<b>Total SUPPLIES &amp; MATERIALS</b>	<b>3,638,292</b>	<b>3,032,057</b>	<b>4,444,595</b>	<b>4,444,595</b>	<b>4,444,595</b>	<b>4,368,595</b>	<b>-76,000</b>
<b>PROERTY</b>							
54300 REPAIRS & MAINTENANCE	881,668	536,137	739,525	739,525	739,525	734,525	-5,000
54303 MAINT: GROUNDS	42,000	30,393	46,500	46,500	46,500	46,500	0
54304 ELEVATOR MAINTENANCE	50,000	25,010	60,000	60,000	60,000	60,000	0
57300 NEW EQUIPMENT	74,250	68,408	47,350	47,350	47,350	47,350	0
57330 FURNITURE AND FIXTURES	0	2,786	25,000	25,000	25,000	25,000	0
57340 TECH REL HW/EQUIP	82,529	82,515	180,129	180,129	180,129	3,129	-177,000
57390 OTHER EQUIP/PROPERTY	6,100	5,219	3,100	3,100	3,100	3,100	0
<b>Total PROPERTY</b>	<b>1,136,547</b>	<b>750,468</b>	<b>1,101,604</b>	<b>1,101,604</b>	<b>1,101,604</b>	<b>919,604</b>	<b>-182,000</b>
<b>DUES &amp; FEES</b>							
53310 PURCH PROF SVCS: AUDIT	30,000	0	30,000	30,000	30,000	30,000	0
58100 MEMBERSHIPS & DUES	93,854	86,336	98,634	98,634	98,634	98,634	0
<b>Total DUES &amp; FEES</b>	<b>123,854</b>	<b>86,336</b>	<b>128,634</b>	<b>128,634</b>	<b>128,634</b>	<b>128,634</b>	<b>0</b>
<b>MAJOR PROJECTS</b>							
57302 CAPITAL: NEW EQUIPMENT	0	0	271,256	271,256	0	0	0
57331 CAPITAL: FURNITURE AND FIXTURES	0	0	28,000	28,000	0	0	0
57341 CAPITAL: TECH REL HW/EQUIP	0	0	470,000	470,000	0	0	0
57400 INFRASTRUCTURE	0	0	648,400	648,400	0	0	0
58900 CAPITAL*RESERVE/PREVENTIVE MAINT	0	0	2,204,100	2,204,100	0	0	0
<b>Total MAJOR PROJECTS</b>	<b>0</b>	<b>0</b>	<b>3,621,756</b>	<b>3,621,756</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TUITION</b>							
55600 TUITION	408,650	557,268	560,600	560,600	560,600	560,600	0
55610 TUITION TO OTHER DISTR IN STATE	705,000	292,520	705,000	705,000	705,000	705,000	0
55630 TUITION TO PRIVATE SOURCES	3,625,000	3,244,920	3,625,000	3,625,000	3,625,000	3,625,000	0
<b>Total TUITION</b>	<b>4,738,650</b>	<b>4,094,708</b>	<b>4,890,600</b>	<b>4,890,600</b>	<b>4,890,600</b>	<b>4,890,600</b>	<b>0</b>
<b>Grand Total</b>	<b>92,149,489</b>	<b>78,082,039</b>	<b>101,527,784</b>	<b>101,300,215</b>	<b>97,678,459</b>	<b>94,949,489</b>	<b>-2,728,970</b>

Middletown Public Schools  
Physical Education Proposed/Updated  
Curriculum  
June 2, 2022



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### **MIDDLETOWN PE/HEALTH- MISSION STATEMENT**

The mission of the Middletown Public Schools Health and Physical Education program is to provide developmentally appropriate learning opportunities for students to attain the knowledge and skills essential for a healthy lifestyle. We will focus on the whole child and teaching our students through active learning connected with social and emotional learning as well.

The Health & Physical Education Department seeks to accomplish its mission by working with stakeholders throughout the schools and community to:

- Provide a safe and effective learning environment in physical activity settings.
- Connect physical activities with SEL to focus on the whole child model adopted by our district.
- Promote physical activity and overall wellness.
- Advocate and promote living a healthy lifestyle.
- Develop and implement appropriate health policies and guidelines



## **National PE Standards**

SHAPE America's National Standards & Grade-Level Outcomes for K-12 Physical Education define what a student should know and be able to do as a result of a highly effective physical education program. States and local school districts across the country use the National Standards to develop or revise existing standards, frameworks and curricula.

**Standard 1:** The physically literate individual demonstrates competency in a variety of motor skills and movement patterns.

**Standard 2:** The physically literate individual applies knowledge of concepts, principles, strategies and tactics related to movement and performance.

**Standard 3:** The physically literate individual demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness.

**Standard 4:** The physically literate individual exhibits responsible personal and social behavior that respects self and others.

**Standard 5:** The physically literate individual recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.

**Connecticut Healthy and Balanced Curriculum Framework (CT PE Standards)**

**Standard 9: Motor Skill Performance-** Students will demonstrate competency in motor skills and movement patterns needed to perform a variety of physical activities.

**Standard 10: Applying Concepts and Strategies-** Students will demonstrate understanding of movement concepts and principles, strategies and tactics as they apply to the learning and performance of physical activities.

**Standard 11: Engaging in Physical Activities-** Students will participate regularly in physical activities.

**Standard 12: Physical Fitness-** Students will incorporate fitness and wellness concepts to achieve and maintain a health-enhancing level of physical fitness.

**Standard 13: Responsible Behavior-** Students will exhibit responsible personal and social behavior that respects self and others in physical activity settings.

**Standard 14: Benefits of Physical Activity-** Students will choose physical activity for health, enjoyment, challenge, self-expression, and/or social interaction to sustain a physically active lifestyle.

## **Elementary (K-5) Curriculum Overview**

**Elementary Physical Education provides students with an opportunity to develop the whole person through the physical, cognitive and affective domains. The program parallels the content standards developed by the National Association for Sports and Physical Education. Through a well-rounded physical education program students may develop the knowledge, skills and self-confidence to pursue a physically active lifestyle.**

**We believe that physical activity is the first step to health and wellness. It is not the intention of the physical education programs to develop elite athletes. It is, however, our belief to help the child build proficiency in enough movement forms to find personal outlets for enjoyment, challenge, self-expression and social interaction through wholesome physical activity.**

### **INTRODUCTION**

**The elementary physical education curriculum is replacing the existing curriculum to provide the best program for our students in 2022 and beyond. It has been revised to reflect updated state and national standards for Physical Education. It continues to establish a series of learning experiences designed to develop physically literate individuals who have the knowledge, skills and confidence to enjoy a lifetime of healthful activity. It is designed to provide students' experiences in the psychomotor, cognitive and affective learning domains. Learning objectives are arranged under six major goals, aligned with the goals represented in Connecticut's Healthy and Balanced Living Curriculum Framework. The Content and Performance Standards recommended by the Connecticut State Department of Education have been used to create this document.**

### Course Description

*Physical Education is an integral part of the overall education for all students in Middletown. A quality PE program greatly benefits the total growth and development of each student and plays a key role in the social, emotional, and physical health for every student in our district. It is unique because it provides a balance of activities that reflect and challenge the diverse needs of students in the psychomotor, cognitive and affective domains. The physical education program at the elementary school level is designed to provide students with a wide variety of skill-developing activities including movement; lifelong, individual and modified team sports; and physical fitness. The focus is to expose students to a variety of activities, to develop fitness, and to encourage physical activity not only during physical education class, but also as an integral part of a healthy lifestyle. The program aims to educate students to be healthy and active throughout their lives.. The sequential nature of the K- 5 curriculum allows the elementary school to foster a unique transition to future grade levels. The Middletown Public Schools Elementary Physical Education Curriculum is based on the National and Connecticut Content Standards. Experience in each of the content areas is vital to the physically literate individual developing a healthy lifestyle. Special focus areas are outlined as follows:*



### **Grades K-2 Core Skills/Concepts**

- *Spatial Awareness/Locomotor Skills*
- *Kicking and Trapping*
- *Throwing and Catching*
- *Basketball Skills*
- *Movement*
- *Volleying Skills*
- *Cooperative Activities/Skills*
- *Striking Skills*
- *Fitness Skills/Foundational Fitness*

### **Grades 3-5 Core Skills/Concepts**

- *Cooperative Activities*
- *Fitness Testing (overall physical fitness)*
- *Kicking and Trapping*
- *Throwing and Catching*
- *Basketball*
- *Biking*
- *Volleying Skills*
- *Striking Skills*
- *Movement*

## **PE Curriculum- 6th Grade Course Description**

### **Fitness Education**

Health-related fitness incorporates the areas of cardiovascular fitness, flexibility, muscular strength, muscular endurance, nutrition and other health related topics. In the sixth grade an integrated approach is used. We integrate these fitness concepts into all our units during warm-ups, cool-downs, skill practice, and game play/performances. Students must develop lifelong habits of activity that insure daily moderate and vigorous exercise. A variety of technology tools may be utilized including, but not limited to: pedometers and heart rate monitors.

- Demonstrates the importance of cardiovascular fitness and ways to achieve it through a variety of activities
- Demonstrates the knowledge of dynamic and static stretches and the understanding of when to apply these stretches to large muscle groups
- Participates in a variety of muscular strength and muscular endurance activities and understands the impact on all muscles groups
- Analyzes their own eating and drinking habits as related to their physical activity levels
- Participates in the CT Physical Fitness Assessment and relates their performance to personal fitness
- Sets a SMART fitness goal based upon their performance on the CT Physical Fitness for at least 2 of the components of the CPFA

### **Individual and Team Sports**

*During 6th grade, MPS students refine the basic motor skills and movement patterns into more specific sports related skills and strategies. Hand-in-hand with the skills and strategy development is the achievement of self-initiated behaviors that promote success in activity settings. These include safe practices, adherence to rules and procedures, etiquette, cooperation, teamwork, ethical behavior in sport, and positive social interaction. In keeping with these standards, the sport offers students a chance not only to learn and practice skills individually, but also opportunities to use them in actual game-like situations using basic strategies.*

*Students in grade six may participate in the following sports:*

- *Invasion sports (basketball, flag football, lacrosse, soccer, team handball, swatball, floor hockey, and ultimate Frisbee): strategies include right shot/right time; lead passing, pivoting, cutting, receiving, defensive positioning*
- *Volleyball: Set pass, bump, underhand serve, strategies (ready position, use of space, covering), communication skills, rotation, rules of the game*

## PE Curriculum- 7th Grade Course Description

### Fitness Education

Health-related fitness incorporates the areas of cardiovascular fitness, flexibility, muscular strength, muscular endurance, nutrition, and other health related topics. In the seventh grade there is a specific fitness unit, as well as integrating these fitness concepts into all our units during warm-ups, cool-downs, skill practice, and game play/performances. Students will strive to develop lifelong habits of activity that insure daily moderate and vigorous exercise. Technology, specifically pedometers, are used as a tool to improve fitness.

- Participates in a variety of aerobic and non-aerobic activities
- Uses pedometers, when applicable, to assess their fitness
- Performs dynamic warm-ups specific to activities being performed
- Defines basic weight training terminology
- Demonstrates basic weight training techniques and safety in the weight room
- Participates in the CT Physical Fitness Assessment and relates their performance to personal fitness
- Sets a SMART fitness goal based upon their performance on the CT Physical Fitness Assessment
- Designs and implements a plan to improve their fitness level
- Discusses the benefits of eating nutritional meals throughout the day
- Explains the importance of eating and drinking regularly to enhance physical and mental performance

## Individual and Team Sports

During the middle school years students refine the basic motor skills and movement patterns into more specific sports related skills and strategies. Fundamental skills and strategy development is the achievement of self-initiated behaviors that promote success in activity settings. These include safe practices, adherence to rules and procedures, etiquette, cooperation, teamwork, ethical behavior in sport, and positive social interaction. In keeping with these standards, the activities give students a chance not only to learn and practice skills individually, but also opportunities to use them in actual game-like situations using basic strategies.

Seventh graders may participate in the following sports:

- Invasion sports (basketball, floor hockey, swatball, flag football, lacrosse, soccer, team handball, and ultimate frisbee): strategies include spatial awareness, offensive and defensive strategies, creating new plays/concepts for team/individual activities, and utilizing good sportsmanship
- Badminton: serve, overhead clear, drop shot, smash, strategies (i.e. shot choice, use of open space), rules, doubles and single play, court etiquette
- Volleyball: skill review-set pass, bump (forearm pass), underhand serve; more advanced skills and strategies (i.e. overhand serve, skill combinations, ready position, use of space, covering); communication skills; rotation; rules of the game.

## **PE Curriculum- 8th Grade Course Description**

### **Fitness Education**

Health-related fitness incorporates the areas of cardiovascular fitness, flexibility, muscular strength, muscular endurance, nutrition, and other health related topics. In the eighth grade, students are taught a specific fitness unit, as well as integrating these fitness concepts into all our units during warm-ups, cool-downs, skill practice, and game play/performances. Students must develop lifelong habits of activity that insure daily moderate and vigorous exercise. Technology is implemented as a tool to improve fitness.

- Applies the target heart rate to all cardiovascular activities.
- Students will be given the age appropriate range of heart rate.
- Uses pedometers as a tool to assess fitness levels and intensity of exercise.
- Uses dynamic warm-ups to get the body ready for physical activity.
- Demonstrates the ability to develop a basic resistance-training plan incorporating weight training logs.
- Uses sound hydration principles during exercise.
- Participates in the CT Physical Fitness Assessment and relates their performance to personal fitness.
- Sets a SMART fitness goal based upon their performance on the CT Physical Fitness Assessment.
- Designs and implements a plan to improve their fitness level.

- Explains the benefits of eating nutritious meals as well as understanding how to read a food label
- Understands the dangers of using steroids and other performance enhancing drugs.

### Individual and Team Sports

During the middle school years students refine the basic motor skills and movement patterns into more specific sports related skills and strategies. Fundamental skills and strategy development is the achievement of self-initiated behaviors that promote success in activity settings. These include safe practices, adherence to rules and procedures, etiquette, cooperation, teamwork, ethical behavior in sport, and positive social interaction. In keeping with these standards, the activities give students a chance not only to learn and practice skills individually, but also opportunities to use them in actual game-like situations using basic strategies.

Seventh graders may participate in the following sports:

- Invasion sports (basketball, floor hockey, swatball, flag football, lacrosse, soccer, team handball, and ultimate frisbee): strategies include spatial awareness, offensive and defensive strategies, creating new plays/concepts for team/individual activities, and utilizing good sportsmanship

- Badminton: serve, overhead clear, drop shot, smash, strategies (i.e. shot choice, use of open space), rules, doubles and single play, court etiquette
- Volleyball: skill review-set pass, bump (forearm pass), underhand serve; more advanced skills and strategies (i.e. overhand serve, skill combinations, ready position, use of space, covering); communication skills; rotation; rules of the game.



## **Middletown High School (Wellness) Course Description**

*(\* In order to graduate Middletown High School, as of June 2022, a student must pass 4 semesters of Wellness which is a combination of Health and Physical Education. The strong recommendation is for students to complete 2 semesters of Wellness in both their 9th and 10th grade academic years)*

*Middletown High School Wellness (PE/Health) are created to foster and guide students' academic and personal growth by acquiring skills necessary to:*

- Live a healthy and balanced lifestyle*
- Access, evaluate, and use information from various sources sources to achieve overall health and well-being*
- Apply and understand concepts connected to health, wellness, and fitness and implement authentic plans for their own healthy living*

*The Middletown High School Wellness curriculum is a standards-based program that promotes student understanding that health and fitness are lifelong responsibilities to self and others that promotes wellness, disease prevention, and contributes directly to quality and duration of life.*

*Each Middletown High School Wellness course is designed to provide students with methods and chances for every student to develop knowledge, healthy behaviors, positive attitude and strategies, concepts, and skills related to health and well-being. All the Wellness courses included up-to-date and medically accurate information, developmentally and age-appropriate content and activities, in a planned and sequential, comprehensive PE and Health curriculum that is fully-aligned with both the Shape American National PE Standards and the Connecticut State Department of Education's Healthy and Balanced Living Curriculum Framework (2021).*

*Furthermore, this curriculum focuses on social-and-emotional learning (SEL) as this is embedded into each unit throughout the students' academic career at MHS.*

# **Physical Education Unit Plans of Instruction K-12/Scope and Sequence**

**[Kindergarten PE Unit Plans of Instruction/Scope and Sequence](#)**

**[First Grade PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Second Grade PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Third Grade PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Fourth Grade PE Units Plans of Instruction/Scope and Sequence](#)**

**[Fifth Grade PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Sixth Grade PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Beman Grade 7-8 PE Unit Plans of Instruction/Scope and Sequence](#)**

**[MHS 9th and 10th Grade PE Unit Plans of Instruction/ Scope and Sequence: FALL](#)**

**[MHS 9th and 10th Grade PE Unit Plans of Instruction/ Scope and Sequence: SPRING](#)**

**[MHS Grade 11-12 Elective PE Unit Plans of Instruction/Scope and Sequence](#)**

**[Team Sports:](#)**

**[Personal Fitness](#)**



***Grade Level Outcomes for Physical Education K-12***

*Please see link below with the recommended grade level outcomes for Physical Education at all levels. This document is from Shape America which is the national organization that guides PE at the curriculum level as well as the expected outcome level.*

**[\*SHAPE AMERICA GRADE LEVEL OUTCOMES FOR K-12  
Physical Education\*](#)**



### *Connecticut Physical Fitness Assessment*

- [Overview](#)
  - [Related Resources](#)
  - [Contact](#)
- 

Provided by:

#### **Department of Education**

##### Overview

The Connecticut Physical Fitness Assessment (CPFA) is Connecticut's annual assessment of public school students' physical well-being. Students in Grades 4, 6, and 8 are assessed annually. At the high school level, schools have the flexibility to assess students at any grade, but must assess each student at some point between Grades 9 and 12.

The goals of the assessment program are to:

- inform schools, districts and the public about programs focusing on fitness and physical activity in our schools and evaluate their success

Students taking the CPFA are evaluated using age and gender appropriate standards in four components of fitness. The components assessed include:

- aerobic endurance;
- flexibility;
- upper body strength and endurance, and
- abdominal muscle strength and endurance.

In 2018, the Connecticut State Department of Education revised the CPFA manual to reflect new administration flexibility and other topics. On September 14, 2018, Chief Performance Office Ajit Gopalakrishnan sent a [communication](#) to Connecticut Superintendents to release this revised resource.

In September 2019, the CSDE revised the manual once again to reflect improved processes. These revisions are articulated in Appendix H.

[Connecticut Physical Fitness Assessment – Test Administrator's Manual](#) (Revised March 2022)

[Test Manual Attachments](#) (for the Test Administrator's Manual)

### [Assessment Results](#)

Connecticut Physical Fitness Assessment Results are available on the Department's data dissemination website – [EdSight](#). General results are in the Performance section of the site. The assessment results are also included in the Next Generation Accountability reports and the Profile and Performance reports, also available on EdSight.

### [Physical Education](#)

For information on Physical Education instruction, please see the Department's Physical Education page.

\*\*All of the above information is directly from the Connecticut State Department of Education website. The link is:

<https://portal.ct.gov/SDE/Physical-Education/Physical-Education---Test-Administrators-Manual#:~:text=The%20Connecticut%20Physical%20Fitness%20Assessment%20%28CPFA%29%20is%20Connecticut%E2%80%99s,at%20some%20point%20between%20Grades%209%20and%2012.>

## **Community**

### **Civility/Respectful Communications and Actions**

#### **Purpose**

The Middletown Board of Education promotes civility and respectful communications among district employees, students, parents and the public. In the interest of presenting all adults as positive role models for students, the Middletown Board of Education encourages positive communication and discourages harassing, defamatory, obscene, abusive, discriminatory or threatening communication or actions, some of which may be against the law.

The intent of this policy is to maintain a civil, respectful environment for teachers, students, administrators, staff, parents and other members of the school community.

The following describes expected standards for staff, students, parents and members of the public while at school, on school property or at a school function.

#### **Standards for Communications**

The Board expects staff, students, parents and members of the public while at school, on school property or at a school function to communicate and act in a manner that promotes respect for the dignity and worth of all individuals, regardless of race, religion, color, national origin, sex, sexual orientation, marital status, age, disability, pregnancy, gender identity or expression, socio-economic status, or role within the school community. All adults participating in the school community are expected to communicate and act in a manner that consistently provides positive role models for students. The Board will regulate communications and actions by staff, students, parents and members of the public while at school, on school property or at a school function, when such communications or actions are contrary to these fundamental principles.

Specifically, the Board will regulate disruptive communications and/or actions by members of the school community that:

- 1) interfere, disrupt or undermine the effective operation of the school district;
- 2) are used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications;
- 3) create a hostile environment;
- 4) breach confidentiality obligations of school district employees; or
- 5) violate the law, board policies and/or other school rules and regulation.

## **Examples of Disruptive Communications/Actions**

Disruptive Communications/Actions include, but are not limited to:

- Using loud and/or offensive language (for example, swearing or display of temper).
- Invading another person's space by moving close to the individual in an aggressive manner.
- Threatening to do physical harm to a teacher, school administrator, school employee, student or member of the community.
- Damaging, destroying or threatening to destroy or damage school property.
- Harassing, defamatory, obscene, abusive, discriminatory or threatening verbal, written or electronic communications.
- Any other behavior which disrupts the orderly operation of the school, a school activity, or any other activity sponsored by the school district.

## **Student, Parent, Member of the Public Reports**

Any member of the school community who believes he/she was subject to communications and/or actions on the part of a staff member in violation of this policy should bring such behavior to the attention of the building principal and/or the Superintendent's office.

Any member of the school community who believes he/she was subject to communications and/or actions on the part of a student in violation of this policy should bring such behavior to the attention of the building principal.

## **Disciplinary Consequences**

Employees found to be in violation of this policy may be subject to disciplinary action. Students found to be in violation of this policy may be subject to disciplinary action in accordance with the Board's policy concerning Student Discipline.

Parents or other members of the school community found to be in violation of this policy may be directed to leave school property, a school building, or any activity sponsored by the school district. Repeat violations may result in a long-term denial of access to school property, school buildings, or activities sponsored by the school district.

Policy adopted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **One-to-One Device Program**

The Middletown Board of Education (the “Board”) recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and future careers. The Board also believes that students need to be proficient users of information, media, and technology in a digital world.

Therefore, the Middletown Public Schools (the “District”) will use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the District’s goal to provide students with rich and ample opportunities to use technology for important purposes just as individuals in work places and other real-life settings. The District’s technology will enable educators and students to communicate, learn, share, collaborate and create, to think and solve problems, to manage their work, and to take ownership of their lives.

To achieve this philosophy, the Board directs the Superintendent or designee to implement a one-to-one device program for students in order to provide the necessary tools and resources for a progressive learning environment characterized by flexibility, collaboration, personalization, creativity, and technology-rich learning. The one-to-one device program will ensure that each student within the District is issued their own device and empower students to use technology in the same manner as adults, responsibly accessing and using purposeful technology-based tools anytime a task calls for them.

Learning in District schools must be a continuous, dynamic interaction among students, parents, and the extended community. Implementation of a one-to-one device initiative enables anywhere, anytime learning that is not limited by the physical confines of a classroom or school building. The Board believes that purposeful technology integration liberates teachers from being deliverers of content, and instead, allows them to be facilitators of deep, individualized learning for all students.

The Board directs the Superintendent or designee to create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy. To help ensure student safety and citizenship in online activities, all students will be educated about appropriate behavior relative to the use of technology, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. Students will also be educated in proper maintenance and transportation of District-issued devices.

Within the one-to-one device program, student use of the District’s computer systems must be in compliance with Board policy 5131.81, Student Use of the District’s Computer Systems and Internet Safety, and its accompanying administrative regulation.

The Superintendent or designee is authorized to develop administrative regulations to

## **POLICY 6141.3291**

implement this policy. This policy and the accompanying administrative regulations apply to all District-owned devices used in District schools. Individuals or teams of teachers may set additional requirements for use in their classrooms.

Legal Reference: Connecticut General Statutes § 10-221, Boards of education to prescribe rules

Policy adopted: September 8, 2015  
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## Instruction

### ADVANCED COURSE OR PROGRAM AND CHALLENGING CURRICULUM

The Middletown Board of Education (the “Board”) understands the importance of providing opportunities for students to enroll in an advanced course or program and offering students challenging curriculum in the Middletown Public Schools (the “District”). In accordance with Connecticut law, this policy shall explain the manner in which the District determines eligibility for enrollment in advanced courses or programs and creates academic plans for students in the District.

#### I. Definitions

For purposes of this policy:

"Advanced course or program" means an honors class, advanced placement class, International Baccalaureate program, dual enrollment, dual credit, early college or any other advanced or accelerated course or program offered by the Board in grades nine to twelve, inclusive.

“Advanced placement” program is a program authorized by the College Board that offers college-level courses and exams that students take in high school.

“Dual credit/Dual enrollment” courses are college courses offered by high schools in partnership with a college or university. Students taking these courses in high school are simultaneously enrolled with the partner higher education institution. Students who successfully complete a dual credit/dual enrollment course earn credit toward high school graduation as well as college course credit that appears on a student transcript issued by a college or university.

“International Baccalaureate (“IB”) program” is a program that offers international education through four programs for students aged three (3) to nineteen (19). The four programs are: Primary Years, Middle Years, Diploma Program, and Career-related Program. Schools must be authorized to teach IB programs. Every authorized school is known as an IB World School.

"Prior academic performance" means the course or courses that a student has taken, the grades received for such course or courses and a student's grade point average.

#### II. Eligibility Criteria

Consistent with state law, the District will identify students in grades eight and nine who may be eligible to take or enroll in an advanced course or program. Students

will be eligible to enroll in advanced courses or programs throughout their high school career, even if they are not identified as eligible in grades eight or nine

Eligibility for enrollment in an advanced course or program shall not be based exclusively on a student's prior academic performance. There are multiple methods by which a student may satisfy the eligibility criteria for enrollment in an advanced course or program, including:

- Recommendations from teachers, administrators, school counselors or other school personnel.

### **III. Creation of an Academic Plan/Challenging Curriculum**

The District will create an academic plan for each student who is identified in grade eight or nine as eligible for enrollment in an advanced course or program. Such plan will be designed to enroll the student in one or more advanced courses or programs and allow the student to earn college credit or result in career readiness. Such academic plan will also be aligned with:

- The courses or programs offered by the Board,
- The student's student success plan, created pursuant to Conn. Gen. Stat. § 10-221a(j),
- High school graduation requirements, and
- Any other policies or standards adopted by the Board relating to the eligibility for student enrollment in advanced courses or programs.

A student, or the student's parent or guardian, may decline to implement the provisions of an academic plan created for such student.

The academic plan may be part of the student's success plan, required for each student by Conn. Gen. Stat. §10-221a, if the student success plan's academic component intentionally focuses on advanced course and program participation.

### **IV. Guiding Principles and Implementation**

The Board recognizes that course access and academic planning should be guided by considerations beyond traditional course eligibility criteria. Specifically, the Board recognizes the importance of engaging with a student's parents and/or guardians throughout the student's educational experience, reducing barriers to opportunities for advanced courses and programs, and providing a wide range of advanced courses that appeal to students with various interests

The Superintendent or designee shall be responsible for implementing this policy and developing procedures in furtherance of this policy and in accordance with guidance provided by the Connecticut Department of Education.

Legal Reference:

Connecticut General Statutes § 10-221a

Connecticut General Statutes § 10-221w

Connecticut General Statutes § 10-221x

Connecticut State Department of Education *District Guidance for Developing  
an Advanced Course Participation Policy* (March 2022 Draft)

Policy adopted: September 3, 1996

Policy revised: June 20, 2006

Policy replaced:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## Instruction

### Extra-Class Activities: Limited Open Forum

In accordance with the Equal Access Act of 1984, the Middletown Board of Education (the “Board”) prohibits its secondary schools from denying equal access or a fair opportunity to, or discriminating against, any student who wishes to conduct a meeting during non-instructional time on the basis of religious, political, philosophical, or other content of the speech at the meetings if the schools allow other non-curriculum related student groups to meet on school premises during non-instructional time. When the school grants an offering to or opportunity for one or more non-curriculum related student groups to meet on school premises during non-instructional time, it is known as a “limited open forum.”

The limited open forum shall be held during non-instructional hours, as determined by the building principal.

The principal may approve student groups’ use of facilities to conduct a meeting during the limited open forum provided that:

1. The meetings are voluntary and student initiated. Only students enrolled in the school may request the meetings.
2. The school does not sponsor the meetings (i.e. school authorities or Middletown Public School (“District”) employees do not promote, lead or participate in such meetings). The principals may assign personnel to supervise these meetings. This action does not constitute sponsorship by the District of such meetings.
3. The presence of school authorities or District employees at any religious meeting is non-participatory in nature. The presence of school authorities or District employees is for the purposes of observation and safety, and to ensure compliance with school rules and Board policies.
4. The meetings do not materially or substantially interfere with the orderly conduct of educational activities within the school.
5. The meetings are not controlled, conducted or directed by person or groups not affiliated with the schools. Such persons may attend student meetings; however, such attendance shall be as guests to the meeting and attendance shall not on a regular basis. Visitors to the school must be comply with Board Policy 1250, Visitors and Observations in Schools.
6. The meetings are open to all students within the school.
7. The meetings do not incur cost to the District beyond the incidental costs of providing the space for student-initiated meetings and for school authorities or District employees to attend in accordance with this policy.
8. The meetings are not otherwise unlawful.

Legal Reference: *Westside Community Board of Education v. Mergens*, 496 U.S. 226 (1990)

Equal Access Act of 1984

Policy adopted: September 3, 1996  
Policy revised: October 10, 2006  
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

**Instruction**

**Athletic/Extracurricular Activities**

The Middletown Board of Education (the “Board”) recognizes that extracurricular activities, including athletics, are an integral part of the educational experience for students. The Board emphasizes that academics must take priority to participation in extracurricular activities and expects that all students, including those participating in extracurricular activities, pass all of their courses.

Students in grades 9 through 12 who fail one course at the conclusion of each marking period will be placed on academic review. Students in grades 9 through 12 who fail two or more courses at the conclusion of each marking period will be placed on academic probation. For grades 10 through 12, the first semester look- back period will include the previous second semester and summer school session, if applicable.

The Superintendent or designee is authorized to develop administrative regulations to implement this policy.

The administrative regulations adopted by the administration must provide that any student in grades 9 through 12 who is involved in any extracurricular activity must:

1. For athletes participating in interscholastic athletics, meet all academic eligibility requirements as outlined by the Connecticut Interscholastic Athletic Conference.
2. Be monitored as follows:
  - A. If a student fails one course, the student will be placed on academic review and monitored, but may continue to fully participate in the extracurricular activity. After the three-week academic review period, if the student has not met the administrative guidelines outlined in the accompanying administrative regulations, the student may continue to attend practice, but may not participate in scheduled games or performances.
  - B. If a student fails two or more courses, the student will be placed on academic probation and monitored. Budget and scheduling permitting, these students will be assigned to tutorial instruction during the school day. During academic probation, the student may participate in practice sessions, but may not participate in scheduled games or performances.
  - C. At the end of any academic review or probation period, the athletic director or director of student activities will reevaluate the student’s status as a member of the extracurricular activity.
3. Not fail the same course two consecutive marking periods. If this occurs, the student will not be permitted to participate in the extracurricular activity for the remainder of the school year.

Policy adopted: June 2, 1998  
Policy revised: February 13, 2001  
Policy revised: June 20, 2006  
Policy revised: March 13, 2007  
Policy revised: September 8, 2015  
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

**Instruction**

**WEIGHTED GRADING AND CALCULATION OF GRADE POINT AVERAGES**

The Middletown Board of Education (the “Board”) understands the importance of parents and students understanding the manner in which grade point averages are calculated within the Middletown Public Schools (the “District”). In accordance with Connecticut law, this policy shall explain the manner in which grade point averages are calculated within the District.

The Board prohibits the use of weighted grades for purposes of calculating a student’s grade point average. All grades achieved shall be afforded the same weight in calculating a student’s grade point average and class rank.

**Calculating Grade Point Average**

A student’s grade point average shall be calculated in the following manner:

A grade point average is calculated by adding up all accumulated final grades and dividing that figure by the number of grades awarded.

The Superintendent or designee shall be responsible for implementing this policy and developing procedures in furtherance of this policy, if necessary.

Legal Reference:

Connecticut General Statutes § ~~1220~~g

Public Act 21-199, “An Act Concerning Various Revisions and Additions to the Statutes Relating to Education and Workforce Development”

Policy adopted: September 3, 1996  
Policy revised: June 21, 2007  
Policy revised: April 21, 2009  
Policy replaced:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **CREDIT FOR ONLINE COURSES**

The Middletown Board of Education (“Board”), in accordance with Connecticut General Statutes § ~~122~~1a, sanctions the receipt of online course credit to be used toward high school graduation requirements, in accordance with this policy.

#### **I. CREDIT FOR ONLINE COURSES**

##### **A. Pre-approval of Courses Identified by Students and Parents**

To receive credit for online courses to be used toward high school graduation requirements, students must, prior to registering for the course, receive approval from the high school principal or designee. The decision of the principal or designee with regard to online course credit approval is final. ~~Pre~~approval for online course credit may be granted if the requirements set forth below are met.

##### **B. Requirements for Online Coursework**

1. The workload required by the online course is equivalent to that of a similar course taught in a traditional classroom setting;
2. The content of the online course is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate;
3. The course engages students and has interactive components, which may include, but are not limited to, ~~requir~~ed interactions between students and their teachers, participation in online demonstrations, discussion boards or virtual labs;
4. The program of instruction for such online coursework is planned, ongoing and systematic;
5. The courses are:
  - a. taught by teachers who are certified in Connecticut or another state and have received training on teaching in an online environment, or
  - b. offered by institutions of higher education that are accredited by the Board of Regents for Higher Education or regionally accredited; and

6. The principal has determined, in the principal's professional judgment, that, given the student's academic and disciplinary history, the student is appropriately suited to engage in online coursework.

### C. Additional Requirements

Only students in grades ~~9-12~~ are eligible to receive credit toward high school graduation by taking online courses. Students who have been ~~approved~~ shall receive such credit upon completing the online course and obtaining a passing grade.

Remote learning that may be provided to students in lieu of, or as a supplement to, in-person learning during the COVID-19 or other communitywide emergency shall be provided at Board expense.

Any expense incurred for taking an online course identified by ~~the student~~ and/or parent to supplement the District's curricular offerings shall be the responsibility of the student/parent and shall not be the responsibility of the Board.

### Legal References

Public Act No. 21-46, "An Act Concerning Social Equity and the ~~Health~~, Safety, and Education of Children"

June Special Session, Public Act No. ~~21~~ Sections 39-393.

Connecticut General Statutes ~~§-200~~

Connecticut General Statutes ~~§-201a~~

Connecticut State Department of Education, CSDE Guidance Regarding the Future of Remote Learning in Connecticut Schools (July 15, 2021) ~~available at~~ <https://portal.ct.gov/-/media/SDE/Digest/202-22/CSDEGuidanceThe-Future-of-Remote-Learning-in-CT-Schools07-15-21.pdf>.

Connecticut State Department of Education, Superintendents' Meeting ~~Back to~~ *School Update* (August 9 2021).

Policy adopted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **Acquired Immune Deficiency Syndrome (AIDS)**

Education is the best way to prevent the spread of AIDS, and through learning the facts about AIDS, students are better able to make decisions which will keep them healthy and even save their lives. Various school district curricula, including health curricula, science curricula, and social studies curricula among others shall include information on AIDS - both its cause and prevention.

Students will be exempt from instruction on acquired immune deficiency syndrome upon written request of the parent or guardian in accordance with regulation.

Legal Reference:      Connecticut General Statutes  
   10-19b AIDS education

Policy approved:      September 3, 1996  
Policy readopted:      November 14, 2006  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

## **Instruction**

### **Guidance Services**

The guidance program shall be an integral part of the total program of instruction.

The major objective of the guidance program is to help each student make the best of the educational opportunities toward a useful and happy life.

The guidance program shall be directed toward the growth and improvement of all students in the school recognizing, however, that some students are in greater need of individual guidance than others.

The guidance program shall attempt to provide for each student a sense of belonging, self-respect, emotional security, achievement, recognition, and develop an appreciation and understanding of the world by providing a classroom and school environment in which effective learning and good behavior take place.

The guidance program shall provide a positive program of correction and prevention of antisocial behavior of students. It shall aim to provide a sense of responsibility and self-respect in students.

Legal Reference:       Connecticut General Statutes  
                              10-21 Vocational guidance.

Policy adopted:       September 3, 1996  
Policy readopted:     June 20, 2006  
Policy deleted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut